

**CITY OF MITCHELL
HISTORIC PRESERVATION COMMISSION AGENDA
CARNEGIE RESOURCE CENTER, 119 W 3RD AVE.
DATE: 12/13/2017 TIME: 5:15 pm**

1. CALL TO ORDER

2. ROLL CALL

3. Approval Of Agenda

4. Approval Of Minutes:

Documents:

[HPCMIN10182017.PDF](#)

5. Election Of Vice- Chairperson

6. Possible Council Presentation

7. DISCUSSION OF POSSIBLE DESIGN STANDARDS IN HISTORIC DISTRICTS

8. Other Business & Reports (Mitchell Main Street & Beyond)

9. ADJOURNMENT

**CITY OF MITCHELL
HISTORIC PRESERVATION COMMISSION
MINUTES, OCTOBER 18, 2017**

NOT APPROVED

Chairman Logan called the October 18, 2017 meeting of the Mitchell Historic Preservation Commission to order at 5:15 pm in the Carnegie Resource Center, 119 W. 3rd Ave, Mitchell, South Dakota.

Members Present: Logan, Johnston, Pooley, Swenson, Ramsay, and Putnam
Members Absent: Collins, Jirsa, Clark, Buechler

Approval of Agenda: Motion by Pooley, seconded by Swenson to approve the agenda. All members present voting aye, motion carried.

Approval of Minutes: Motion by Swenson, seconded by Pooley to approve the minutes of September 20, 2017 meeting. All members present voting aye, motion carried.

The commission reviewed the written materials submitted by the South Dakota Historical Society in regards to the nominations of two residential properties in the City of Mitchell. This meeting was noticed to the public and was an opportunity for anyone in the public to provide comments about the nominations. No one other than the commission members were present.

Nomination of 300 E 3rd Avenue on The National Register of Historic Places. The commission reviewed the photographs of the property and Putnam read aloud a summary of the historic features as written by SDHPO. The commission noted the unique historic features and noted it is near the historic Holy Family Catholic Church site and the historic downtown district. Motion by Pooley and seconded by Swenson to recommend the nomination and finds that it meets the standards. All members present voting aye, motion carried.

Nomination of 700 E Hanson Ave on The National Register of Historic Places. The commission reviewed the photographs of the property and Putnam read aloud the summary of the historic features as written by SDHPO. It was noted the property appears to be in the process of renovation and noted historic interior features. The commission is grateful that a party wishes retain the natural finish and woodwork. Motion by Swenson seconded by Ramsay to recommend the nomination and finds it meets the standards. All members present voting aye, motion carried.

Revolving Loan Application for 'The Back 40', 511 N Main St.: The commission reviewed the application submitted by the new owner of the property. The owner is doing extensive work to the interior of the building and updating the electrical and plumbing systems as well as exterior updates. It was noted the property is not within the historic district, however it is eligible for revolving loan funds from Mitchell Main Street and Beyond for façade improvements up to \$400 per running foot. Johnston indicated the owner will exceed the costs that is available to improve the exterior and roof. The owner is advised to provide MMM & B itemization which would provide additional documentation (construction estimates) for the file. Motion by Swenson, seconded by Johnston to approve the application. All members present voting aye, motion carried.

Other Business & Reports: Ramsay provided a brief report on the 3rd and Main building. He mentioned that a structural engineer has been consulted. Putnam indicated the council has requested periodic updates from city staff.

Logan and Johnston provided updates on Mitchell Main Street and Beyond activities. Logan indicated we will be selected a vice-chairperson at the next meeting.

The next meeting will be Wednesday November 15, 2017 at 5:15 pm at the Carnegie Resource Center.

Logan adjourned the meeting at 6:15 pm.
