

**CITY OF MITCHELL
CITY PLANNING COMMISSION
MINUTES, November 28, 2016**

Chairman Larson called the November 28, 2016 planning commission meeting to order at 12:00 pm in the Council Chambers, City Hall, Mitchell, SD.

Members Present: Larson, Everson, Griffith, Meyers, Molumby, Schmucker, and Allen

Members Absent: Fergen

Others Present: Putnam, McGannon, Hegg, London, Laursen, J. Johnson, T. Johnson, and Mayor Toomey

Approval of Agenda: Motion by Everson, seconded by Griffith to approve the agenda as presented. All members present voting aye, motion carried.

Approval of Minutes: Motion by Molumby, seconded by Griffith to approve the minutes of the November 14, 2016 meeting. All members present voting aye, motion carried.

Next Meeting: Motion by Everson, seconded by Schmucker to schedule the next meeting for December 12, 2016. All members present voting aye, motion carried.

Conditional Use/Plan Approval in HB District:

West Havens Storage has applied for a conditional use permit for construction of self-service storage facility buildings at 1522 W Havens, legally described as the E 140' of Irregular Tract 4A located in the SW ¼, Section 21, T 103 N, R 60 W of the 5th P.M., less PE-1, Platted Various, City of Mitchell, Davison County, SD.T.

Johnson and Putnam indicated they have had conversations with the applicants and SPN about the commission's request for a drainage plan. The plan has not been prepared. Motion by Everson, seconded by Molumby to table the application until a plan is submitted. All members present voting aye, motion carried.

Conditional Use:

Brianna Blom (applicant) and Curtis and Sandra Melor have applied for a conditional use permit to operate a family residential child care center in the applicant's home at 912 E 7th Ave, legally described as Lot 14, Block 1, F.M. Greene's Addition, City of Mitchell, Davison County, SD. Zoned R2.

The applicant was not present. No one testified in opposition of the application. No written comments were submitted. The applicant has passed a fire inspection. Letters to the neighbors were sent on November 16, 2016 and the public notice was published in the *Mitchell Daily Republic* on November 17 & 23, 2016.

Motion by Molumby, seconded by Griffith to recommend the Board of Adjustment approve the application with two conditions: 1) the permit is non-transferable 2) if the operation ceases for a period of 6 months or longer, then a new application is required. All members present voting aye, motion carried.

Other Business: Putnam reminded the commission that sometime after the year, we will review the zoning code and recommend possible changes. No action taken.

Chairman Larson adjourned the meeting at 12:10 pm.


Chairman

01-09-17
Date