

**CITY OF MITCHELL
CITY PLANNING COMMISSION
MINUTES, OCTOBER 23, 2017**

Chairman Larson called the October 23, 2017 City Planning Commission Meeting to order at 12:00 pm in the Council Chambers, City Hall, 612 N Main St, Mitchell, South Dakota.

Members Present: Larson, Everson, Fergen, Griffith, Jirsa, Molumby, and Schmucker

Members Absent: Allen

Others Present: Putnam, McGannon, J. Johnson, London, Powell, and Mayor Toomey

Approval of Agenda: Motion by Everson, seconded by Griffith to approve the agenda as presented, all members present voting aye, motion carried.

Approval of Minutes: Motion by Everson, seconded by Griffith to approve the minutes of October 10, 2017, all members present voting aye, motion carried.

Schedule Next Meeting: Motion by Schmucker, seconded Molumby to schedule the next meeting for November 13, 2017. All members present voting aye, motion carried.

Chairman Larson asked if there were any conflict of interests to be declared. No member had any to disclose.

Conditional Use Permit: Melissa Jenkins (applicant) and CJG Properties LLC (owner) have applied for a conditional use permit to operate family residential child care center in the residential property located at 924 E. 3rd Ave and legally described as Lot 17, Block 13, F.M. Greene Addition, City of Mitchell, Davison County, South Dakota. The property is within the R2 Single Family Residential District.

The owner of the property was present to answer questions. He indicated there is a fence installed on the property. The applicant was not present. No written objections were received and no one testified in opposition of the application.

Letters to the neighboring properties were sent on October 11, 2017 and the public notice has been and will be published in *The Mitchell Daily Republic* on October 12 and October 26, 2017.

Motion by Fergen, seconded by Jirsa to recommend the Board of Adjustment to approve the conditional use permit with the following conditions; 1) the property pass a fire inspection, 2) the permit is not transferable, and 3) if the business ceases operation for a period of longer than 6 months then a new application must be submitted. All members present voting aye, motion carried.

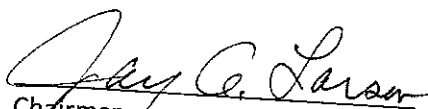
Review of 6-month Condition and Recommendation of the Conditional Use Permit of the 605 N Duff St.

No one was present in regards to this permit. The property is zoned R4 High Density Residential. The Board of Adjustment set two conditions on the conditional use permit/home occupation (auto detailing) of the property located at 605 N Duff St, legally described as Lot 5, Block 11, Rowley's 2nd Addition, City of Mitchell, Davison County, South Dakota.

The conditions were no parking in the alley and the permit to be reviewed in 6 months. Putnam indicated the Public Works and Public Safety Departments have not received any complaints. The owner has also not received any complaints.

Motion by Griffith, seconded by Everson to recommend the Board of Adjustment extend the permit for another six months. All members present voting aye, motion carried.

Chairman Larson adjourned the meeting at 12:06 pm.


Chairman

11-13-17
Date