

**CITY OF MITCHELL
CITY PLANNING COMMISSION MINUTES
August 13, 2018**

Chairman Larson called the August 13, 2018 City Planning Commission Meeting to order at 12:00 pm in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD

Members Present: Larson, Fergen, Genzlinger, Jirsa, Molumby, Osterloo, Quenzer, and Allen

Members Absent: none

Staff Present: Putnam, Ellwein, T. Johnson, J. Johnson, Hegg, Croce, Jenniges,

Approval of Agenda: Motion by Molumby, seconded by Quenzer to approve the agenda as presented. All members present voting aye, motion carried.

Approval of Minutes: Motion by Fergen, seconded by Osterloo to approve the minutes of the July 23, 2018 meeting. All members present voting aye, motion carried.

Schedule Next Meeting: Motion by Molumby, seconded by Genzlinger to schedule the next planning commission meeting for August 27, 2018. All members present voting aye, motion carried.

No conflicts of interest were declared.

Plat: A Plat of Lot 9, Block 4A of Westwood First Addition, A Subdivision of a portion of Tract A-2 and Block 4 of Westwood First Addition in the NW ¼ of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The plat appears to follow the master plan. Motion by Molumby, seconded by Jirsa to approved the plat. All members present voting aye, motion carried.

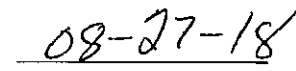
Discussion Only: Bill Wittstruck possible variance at 316 E Hackberry Ave (corrected from 101 Block). He wishes to extend the roof line of his attached garage toward the south and the addition will be approximately 3 feet from the property line. It was noted that there are vacant lots to the east and west of the property. Mr. Wittstruck was instructed to consult with the utility companies about their requirements. Motion by Jirsa, seconded by Molumby to encourage the applicant to apply for the variance after consultation with the utilities. All members present voting aye, except Fergen abstaining.

Comprehensive Plan: The public works department has submitted a budget request to city council for completion of a new comprehensive plan. District III will be contracted to prepare the document. The proposed plan will be a joint project with the Davison County, Ethan, Mt. Vernon and Mitchell. Commissioners, City staff, County staff, and Eric Ambrosion, District III mentioned various elements that should be included such as; identifying potential industrial properties, review the extra-territorial area, reviewing the availability of utilities, and other land use issues. Once the appropriations are secured the exact process for public input, focus groups, stakeholder visits etc. will be developed. No action taken at this time.

Public Input: none

Chairman Larson adjourned the meeting at 12:32 pm.


Chairman


Date