

**CITY OF MITCHELL
CITY PLANNING COMMISSION MINUTES
December 30, 2019**

Chairman Larson called the December 30, 2019 City Planning Commission Meeting to order at 12:00 PM (Noon) in the Council Chambers, City Hall, 612 N Main St.

Members Present: Larson, Molumby, Fergen, Genzlinger, Jirsa, Osterloo
Members Absent: Vaux and Allen

Staff Present: Putnam, Hegg, Croce, Ellwein, T. Johnson, J. Johnson, and Mayor Everson

Declaration of Conflicts of Interest. Larson Item #7 and Jirsa Item #10

Approval of Agenda: Motion by Molumby, seconded by Jirsa to approve the agenda as presented. All members present voting aye, motion carried.

Approval of Minutes: Motion by Fergen, seconded by Jirsa to approve the minutes of the December 9, 2019 meeting. All members present voting aye, motion carried.

Schedule Next Meeting: Motion by Molumby, seconded by Osterloo to schedule the next planning commission meeting for January 13, 2020. All members present voting aye, motion carried.

Conditional Use Permit: Tamara and Mac Miiller, 207 Christine St;
Tamara and Mac Miiller have applied for a conditional use permit to operate a family residential child care business at the property located at 207 Christine St, legally described as Lot 2, Block 10, The Woods First Addition, City of Mitchell, Davison County, South Dakota. No one was present to testify in regards to the application. No written objections were received. The Miillers are currently operating a day care at another location and are moving to the Christine property. The public notice has been published and letters to the neighboring property owners were mailed. Motion by Molumby, seconded by Fergen to recommend the Board of Adjustment approve the permit with the following conditions; 1. The permit is not transferrable, 2. If the business ceases for a period of six months or longer, then a new permit would be required. 3. Pass a fire inspection, 4. Recommend installation of a fence. Roll call vote: Osterloo yes, Jirsa yes, Fergen yes, Genzlinger yes, Molumby yes, Larson abstain, Vaux absent. Motion carries 5-0-0.

Plat: A Plat of Lot 60 of Maui Farms Second Addition, A Subdivision of the SE ¼ of Section 31, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The plat appears to follow the master plan. Motion by Jirsa, seconded by Genzlinger to approve the plat. All members present voting aye, motion carried.

Plat: A Plat of 8-E, Block 7 of Westwood First Addition, A Subdivision of the SW ¼ of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The plat provides access between buildings and connects to a public right-of-way. Motion by Fergen, seconded by Jirsa to approve the plat. All members present voting aye, motion carried.

Plan: Interior Demolition & Construction update and possible action: Palace Mall (Storage), 1801 N Main Street, Highway Oriented Business District. Architect Jirsa told the commission that the owners wish to

proceed with interior demolition plans. Some of the tenants will be moving to other locations of the mall. There will be no plans to alter the exterior other than possible overhead doors. He was asked that signage of businesses no longer in the mall be removed. Public Works reminded Jirsa that there is an underground water line in the property. Jirsa will come back once the demolition proceeds and the location of the personal and vehicle storage area plans are to be finalized. There will be work needed to address ventilation and exhaust. He hopes to come back in February. No action taken.

Public Input: none

Chairman Larson adjourned the meeting at 12:29 pm.

Verde - Douglas W. Marz

JAN. 13 2020