City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
January 17, 2023

1. **6:00 PM Call to Order**
2. **Pledge Of Allegiance**
3. **Invocation: First United Methodist**
4. **Roll Call**
5. **Approval Of Consent Agenda Items**
   Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
   - **A. City Council Minutes**
   - **B. Committee Reports**
   - **C. Department Reports**
   - **D. MADC Quarterly Report**
   - **E. Acknowledge Acceptance of Audit Report for 2021**
   - **F. Request to Apply for Homeland Security Grant to Host NTOA Basic Negotiations Class**
   - **G. Raffle Permits**
   - **H. Change Order #1 to Mueller Lumber for Rec Center Pool Project #2022-50**
   - **I. Set Date for Bid Opening 1:30 PM, February 1, 2023 for Cadwell Park Crow's Nest & Shade Structure Project #2022-34**
   - **J. Set date for February 6, 2023 for Hearings on Alcohol License Applications**
   - **K. Pay Estimates**
   - **L. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**
6. **Motion To Approve, Request Public Comment, Roll Call**
7. **Citizens Input**
   If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
8. **BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment**
   - **A. Hearing and Action on an Application for Floor to Ceiling**
     Floor to Ceiling has applied for a variance permit for minimum setback of an off-site sign setback from a public park of 250' vs 300' and minimum setback from right of way of 0’ vs 10’ located at 1301 W 15th Ave, legally described as Lot 1, Block 1 of Westwood First Addition, a subdivision of the W 1/2 of Section 16, T

103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned Highway Business District (HB).

9. **RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
10. **Action to approve Resolution #R2023-01, Plat of Lots 1-AA and 1-AB, a subdivision of Lot 1-A of Prairieview Subdivision**
11. **Action to Approve Resolution #R2023-02, Plat of Lot 1 of Herrick's Addition in the SE 1/4 of Section 2, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota**
12. **Action to Approve Resolution #R2023-03, Annexation of the South Four Hundred Fifty Feet (S. 450') of Lot Two (2), except the South Three Hundred Seventy-five Feet (S. 375') thereof, in Section Seventeen (17), Township One Hundred Three (103) North, Range Sixty (60) West of the 5th P.M., Davison County, South Dakota, less the South Thirteen Feet (S. 13') thereof previously annexed into the City of Mitchell**
13. **Motion to Enter into Executive Session according to SDCL 1-25-2 (3) Legal**
14. **Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA

January 5, 2023
12:00 P.M.

PRESENT: Dan Allen, John Doescher, Kevin McCardle, Steve Rice, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT: Marty Barington

PRESIDING: Mayor Bob Everson

AGENDA:

Council Member Sabers is present by phone.

Mayor Everson removed the Executive Session from the agenda.

Moved by Allen, seconded by Smith, to approve the following items on the consent agenda:

a. City Council Minutes
   1. City Council December 19, 2022.
b. Mitchell Republic as the Official Newspaper for the City of Mitchell for 2023.
c. City Election to be combined with School Election to be held on June 6, 2023.
d. Raffle Permits
   1. American Legion Post 18 with the drawing to be held on April 1, 2023.
e. Approval of Gas and Fuel Quotations

Howe's Oil Company	Requested Gallons	Bid Gallons	Price per Product	Total Bid
On Road Diesel-#2	750	750	$3.185	$ 2,388.75
On Road Diesel-#1	750	750	$4.260	$ 3,195.00
Off Road Diesel-#2	3,000	3,000	$2.910	$ 8,730.00
Off Road Diesel-#1	3,000	3,000	$3.985	$11,955.00
	Total Bid:			$26,268.75

f. Pay Estimates January 5, 2023
   Pay Estimate #5 in the amount of $436.25 for Kibbee Ditch Drainage #2018-31A contracted to SPN & Associates,
   Pay Estimate #13 in the amount of $6,423.00 for Ground Storage Tank #2020-20 contracted to

Infrastructure Design Group,
Pay Estimate #8 in the amount of $31,564.71 for Lake Mitchell Phase II #2021-20 contracted to Barr Engineering,
Pay Estimate #4 in the amount of $5,520.50 for North Wastewater Improvements #2021-31 contracted to GeoTek Engineering,
Pay Estimate #6 in the amount of $3,846.25 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates,
Pay Estimate #4 in the amount of $6,846.25 for South Lake Estates Development #2022-23 contracted to SPN & Associates,
Pay Estimate #1 in the amount of $13,233.75 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates,
Pay Estimate #1 in the amount of $8,285.05 for West Harmon Watermain Loop #2023-07 contracted to SPN & Associates,
Pay Estimate #1 in the amount of $13,415.80 for 12th/13th Avenue Watermain Loop #2023-08 contracted to SPN & Associates, and
Pay Estimate #1 in the amount of $4,232.50 for Ohlman & Harmon Lift Station #2023-16 contracted to SPN & Associates.

g. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer.

PAYROLL DECEMBER 11, 2022 – DECEMBER 24, 2022: City Council $3,411.04, Mayor $1,474.35, City Administrator $5,686.92, Administrative Boards $2,060.88, Attorney $4,601.23, Finance $12,688.01, Human Resources $3,710.91, Municipal Building $3,139.60, Information Technology $2,844.80, Police $71,770.09, Traffic $4,509.61, Fire $35,683.46, Street $33,046.78, Public Works $17,566.63, Cemetery $5,061.35, Animal Control $328.66, Library $16,484.60, Recreation & Aquatics $5,998.92, Recreation Center $13,602.48, Sports Complexes $10,841.56, Parks $12,302.87, Supervision $5,666.66, E911 $20,037.60, MVP $499.64, Palace Transit $26,460.32, JVCC $1,053.92, Nutrition $3,956.12 Water Distribution $13,337.37, Sewer $15,404.92, Airport $4,123.97, Recycling Program $6,126.02, Waste Collection $7,466.38, Landfill $10,153.07, Corn Palace $17,494.68, Golf Course $3,427.95, Emergency Medical Services $30,826.43.

NEW HIRES:

FIRE: Miranda Wells-$18.505

SPORTS COMPLEXES: Peyton Nash-$11.95, Esten Schlimgen-$11.45, Landon Sudbeck-$11.45

SALARY ADJUSTMENTS:

FIRE: Joseph Dolezal-$27.840

POLICE: Peter Arnold-$31.808

RECREATION CENTER: Thomas Gulledge-$30.276

STREET: Jason Dicus-$23.064, Daniel London-$22.220

WASTE WATER: Isaiah Glanzer-$21.675

TERMINATIONS:

ANIMAL CONTROL: Mikayla Brown

JANUARY 1, 2023 SALARIES:

The following is a listing of the salaries for elected officials and full-time employees of the City of Mitchell for the year 2023. Please note that salaries are shown as hourly wages unless the individual fills an exempt position:

COUNCIL: Daniel Allen-$11,751.00, Marty Barington-$11,751.00, John Doescher-$11,751.00, Kevin McCardle-$11,751.00, Dan Sabers-$11,751.00, Steven Rice-$11,751.00, Jeffrey Smith-$11,751.00, Susan Tjarks-$11,751.00

MAYOR: Bob Everson-$40,633.00

CITY ADMINISTRATOR: Stephanie Ellwein-$154,505.00

ADMINISTRATIVE BOARD: Aaron Hieb-$57,507.00

ATTORNEY: Justin Johnson-$128,395.00

FINANCE: Michelle Bathke-$113,465.00, Marilyn Jansen-$25.376, Jeri Mickelson-$20.304, Erika Miller-$22.412, Janice Peterson-$26.340, Cynthia Roth-$83,402.00

HUMAN RESOURCES: Elizabeth Kitchens-$87,518.00

INFORMATION TECHNOLOGY: Andrew Schneider-$37.694

PUBLIC WORKS: Joseph Galpin-$29.787, Deb Hanson-Sudbeck-$27.682, John Hegg-$35.856, Mark Jenniges-$70,943.00, Terry Johnson-$104,269.00, Joseph Schroeder-$116,248.00

POLICE DEPARTMENT: Cole Albaugh-Edgecomb-$27.648, Niko Arnold-$27.993, Peter Arnold-$33.717, John Badker-$33.727, Andrew Becker-$30.909, Bradley Buysse-$37.671, Ryan Erickson-$40.586, Daniel Fechner-$34.138, Curtis French-$27.993, Bryce Fuchs-$27.648, Sawyer Gibson-$34.534, Dean Knippling-$86,490.00, Daniel Kopfmann-$33.727, Michael Koster-$113,465.00, William Lutjen-$29.056, Justin Maas-$27.648, Patrick Marler-$33.727, Kyle McLaughlin-$30.537, Crystal Reitzel-$23.568, Austin Resick-$27.993, David Sarne-$34.107,

Justin Stoltenburg-$28.343, Casey Tegethoff-$32.890, Tyler Urban-$28.343, Seth VanDen Hoek-$27.993, Austin VanHorn-$28.343, Paul Wilson-$33.727

FIRE DEPARTMENT: Justin Adams-$26.413, Tiffany Boehmer-$23.039, Mason Bruns-$21.923, Chad Cody-$25.447, Zachary Dalrymple-$25.765, Joseph Dolezal-$29.510, Daniel Esh-$20.615, Dakota Gamber-$22.474, Matt Geidel-$20.615, Tristan Johnson-$19.861, Marius Laursen-$106,632.00, Hunter Lehman-$19.861, Brandon Manchester-$23.327, Colt Mayfield-$21.923, Cole Palmer-$19.861, Daniel Pollreisz-$27.733, Luke Ruml-$23.929, Thomas Schaffner-$23.929, Andrew Shank-$25.447 Abigail Squier-$20.109, Ben Vanden Hoek-$29.510, Miranda Wells-$19.616, McKenzy Young-$22.755

EMS: Jaclyn Larson-$27.648, Shannon Sandoval-$34.965

STREET: Steve Anderson-$35.413, Connor Carlson-$22.412, Jason Dicus-$24.448, Randall Hanten-$29.815, Nathan Hegg-$32.484, Jeffrey Hurt-$26.661, Spencer James-$22.412, Dan London-$23.553, Luke Nagel-$24.440, Pamela Punt-$25.392, Kevin Roth-$93,126.00, Jason Tuttle-$29.446, Mark Zard-$23.546

TRAFFIC: Joshua Harvey-$29.056, Jonathan Horton-$22.692

CEMETERY: Jon Thurman-$22.692, Aaron Willis-$30.537

LIBRARY: Michele DeVries-$29.437, Dennis Geidel-$25.693, Kevin Kenkel-$87,518.00, Ada Morales-$25.361, Zackery North-$28.343, Jean Patrick-$29.420

RECREATION & AQUATICS: Kevin DeVries-$87,651.00, Jamie Henkel-$33.311

RECREATION CENTER: Todd Cavanaugh-$30.160, Christina Cranny-$25.078, Adam Fosness-$20.059, Thomas Gulledge-$32.092, Joseph Haiar-$27.340

SPORTS COMPLEXES: Jeremy Nielsen-$70,965.00, Roger Prewett II-$26.986 Jesse Schlimgen-$22.692, Nolan Tegels-$22.412

PARKS: Brady Andera-$22.692, Lewis Bruske-$22.412, Bradley Gates-$27.323, Steven Roth-$80,351.00, Tyler Vetch-$24.448, Alexander Young-$23.848

PARKS, RECREATION & FORESTRY SUPERVISION: Angel DeWaard-$25.693, Kevin Nelson-$104,015.00

PALACE TRANSIT: Jonathan Gamber-$21.075, Patti Goudy-$23.277, Wanda Graves-$27.340, Andrea Hamilton-$68,369.00, Jacquelyn High-$20.815, Karol Iburg-$22.706, Chad Mowry-$20.558, Tracy Sprinkel-$20.558, George Streetman-$20.558, Don Trebel-$21.338, Dale Star-$25.368

MITCHELL VOLUNTEER PROGRAM: Jessica Pickett-$104,079.00, Amy Hurt-$27.665

E-911: Kalla Albertz-$21.598, Mary Aronson-$28.741, Kathleen Brink-$29.101, Kyleena Dumas-$28.387, Brittani Dyce-$21.332, Heather Merry-$22.142, Dawn Niehoff-$71,008.00, Nicole Peterson-$21.598, Grace Waters-$21.598, Megan White-$21.332

WATER DISTRIBUTION: Ryland DeVries-$20.815, Robert McCardle-$20.558, Tylor Peterson-$35.435, Thomas Schuman-$29.074, Kevin Sibson-$28.361, Jon Vermeulen-$96,662.00

WASTEWATER: Brian Daughters-$29.074, Isaiah Glanzer-$22.975, Thomas Holleman-$24.139, Jonathan Rehfeldt-$26.324, Loren Skinner-$35.435, Eugene Wagaman-$35.435

AIRPORT: Michael Scherschlight-$35.856

LANDFILL: Megan Davids-$24.161, Clayton Moore-$29.446, Jaylon Tollefson-$34.128, James Zard-$23.841

RECYCLING: Travis Platt-$24.761, David Schulte-$27.348, Troy Sipes-$26.677

WASTE COLLECTION: Walter Davis-$21.868, Michael Dufek-$29.446, Travis Hohrman-$24.746

BUILDING MAINTENANCE: Kevin Dykes-$22.975, Michael Leach-$18.624

CORN PALACE: Douglas Greenway-$97,811.00, Kathy Hanks-$21.618, Jeffrey Hanson-$29.787, Diane Mutziger-$23.291, Craig Stucky-$27.993, Gary Walton-$25.693

GOLF COURSE: Jason Gunnare-$69,223.00, Alex Dagan-$22.412

WARRANTS: A&B Business Solutions, Contract-$3,991.43; A-Ox Welding Supply, Lease-$152.95; AAA Collections, Collection Fee-$119.80; Aaron Hieb, Reimbursement-$45.00; Advance Auto Parts, Supplies-$29.83; AIA, Supplies-$97.73; Alex Young, Reimbursement-$45.00; Amazon Capital Services, Supplies-$693.19; American Engineering Testing, Improvements-$1,510.00; Andrea Hamilton, Reimbursement-$45.00; Andrew Schneider, Reimbursement-$45.00; Aqua-Pure, Supplies-$1,612.50; Aramark, Service-$246.68; Arctic Refrigeration, Repair-$97.96; AT&T Mobility, Utilities-$389.52; ATR Lighting Enterprises, Supplies-$71.02; Automatic Building Control, Supplies-$130.97; Avera Occupational Medicine, Screenings-$1,156.00; Axon Enterprise, Supplies-$2,026.11; Bailey Metal Fabricators, Supplies-$17.22; Baker & Taylor, Books-$18.12; Barr Engineering, 2021-20 P.E. #PH2-8-$31,564.71; Becker Arena Products, Supplies-$550.25; Big Daddy D's, Contract Services-$3,810.60; Billie Lurken, Entertainment-$75.00; Bound Tree Medical, Supplies-$959.99; Boyer Ford Trucks, Supplies-$402.21; Brad Gates, Reimbursement-$45.00; Brian Daughters, Reimbursement-$45.00; Brooks Oil, Supplies-$1,135.20; C&B Operations, Supplies-$11.92; Carahsoft Technology, Maintenance-$113.05; Carquest Auto Parts, Supplies-$48.93; CDW Government, Supplies-$2,231.07; Cengage Learning Inc/Gale, Books-$379.07; Center Point Large Print, Books-$94.08; Central Electric, Utilities-$187.90; Century Link, Utilities-$13.57; Chesterman, Supplies-$657.06; CHR Solutions, Contract Services-$3,389.41; CHS Farmers Alliance,

Supplies-$5,356.92; Cincinnati Insurance, Equipment Coverage-$5,678.00; City of Mitchell, Utilities-$1,359.87; City of Mitchell, Golf Course Deductions-$812.86; City of Mitchell, Recreation Deductions-$1,020.70; Civicplus, Annual Fee-$10,136.81; Core & Main, Supplies-$10,353.82; Core-Mark Midcontinent, Supplies-$6,133.05; Corn Palace, Supplies-$14.58; County Fair, Supplies-$66.90; Craig Stucky, Reimbursement-$45.00; CTM Services, Supplies-$1,462.76; Cummins Sales & Service, Supplies-$1,053.79; Dakota Pro Striping, Repair-$1,600.00; Dakota Pump, Supplies-$14,414.81; Dakota Riptide, Sports Authority Promotion-$2,000.00; Dakota Supply Group, Maintenance-$435.24; Dance Expressions, Corn Palace Games-$2,127.45; Dawn Niehoff, Travel-$62.62; Dennis Geidel, Reimbursement-$45.00; Department of Agriculture, Utilities-$800.00; Department of Social Services, Child Support-$602.30; Diesel Laptops, Repair-$193.91; Diesel Machinery, Supplies-$198.52; Display Sales, Supplies-$1,177.00; Doug Greenway, Reimbursement-$45.00; Elliott Equipment, Supplies-$1,101.57; Eric Hieb, Contract Services-$4,813.10; Eurofins Environment Testing, Labs-$1,890.00; First National Bank Omaha, Cash Back Rewards-$11,523.53; Fisher Scientific, Supplies-$513.78; Forum Communications, Subscription Renewal-$1,753.14; Frontier Precision, Travel-$2,327.00; Gary Walton, Reimbursement-$45.00; Geotek Engineering, 2021-31 P.E. #4-$5,520.50; Grainger, Supplies-$142.15; Great Western Tire, Supplies-$3,534.93; Hanson School District, Basketball Games-$491.45; Hanson School District, Hanson Classic-$2,000.00; Hawkins, Supplies-$237.50; Henry Schein, Supplies-$998.17; IAFE, Membership Dues-$190.00; Infrastructure Design Group, 2020-20 P.E. #13-$6,423.09; Ingram Library Services, Books-$1,024.03; Interstate Office Products, Supplies-$17.02; Isaiah Glanzer, Reimbursement-$409.70; James Valley Nursery, Supplies-$11,360.90; Jamie Henkel, Reimbursement-$45.00; Jan Weisser, Corn Palace Games-$70.00; Jaylon Tollefson, Reimbursement-$45.00; JCL Solutions, Supplies-$51.95; Jeff Hanson, Reimbursement-$45.00; Joe Galpin, Reimbursement-$45.00; Joe Haiar, Reimbursement-$45.00; Joe Schroeder, Reimbursement-$45.00; John Hegg, Reimbursement-$45.00; Johnson Controls, Maintenance-$2,907.87; Jon Thurman, Reimbursement-$45.00; Jon Vermeulen, Reimbursement-$45.00; Jones Supplies, Supplies-$338.86; Josh's Tools, Supplies-$5,268.00; Kathy Hanks, Reimbursement-$45.00; Kevin Devries, Reimbursement-$45.00; Kevin Dykes, Reimbursement-$45.00; Kevin Kenkel, Reimbursement-$45.00; Kevin Roth, Reimbursement-$45.00; Kevin Sibson, Reimbursement-$45.00; Kimball-Midwest, Supplies-$870.09; Krohmer Plumbing, Repair-$857.71; Larry's I-90 Service, Supplies-$438.34; Leads Online, Renewal-$3,081.00; Leighton Family Farms, Supplies-$786.00; Lexisnexis Matthew Bender, Books-$152.43; Liz Kitchens, Reimbursement-$45.00; M & T Fire and Safety, Supplies-$3,632.00; Mack Metal Sales, Supplies-$186.60; Mark Horan, Corn Palace Games-$70.00; McLeod's Printing, Supplies-$252.15; Menard's, Supplies-$1,764.44; Michael Leach, Reimbursement-$45.00; Michelle Bathke, Reimbursement-$45.00; Microsoft, Online Services-$910.00; Midwest Fire & Safety, Inspection-$318.00; Mitchell Animal Rescue, Management Fee-$350.00; Mitchell Figure Skating, Sports Authority Promotion-$3,000.00; Mitchell Iron & Supply, Supplies-$56.83; Mitchell United Way, United Way Deductions-$259.50; Mitchell Wrestling, Programming Service-$4,573.00; Mueller Lumber, Supplies-$475.44; Muth Electric, Maintenance-$1,490.67; Napa Central, Supplies-$23.14; Nate Hegg, Reimbursement-$45.00; Northwest Pipe Fittings, Supplies-$1,741.78; Northwestern Energy, Utilities-$18,137.46; Online Computer Library Center, Subscription-$378.90; OPG-3, Annual Fees-$6,468.00; Overdrive, Ebook-$68.24; Palace Transit, Supplies-$15.00; Parkeon, Service Fee-$65.00; Paul Morris, Reimbursement-$48.00; Pepsi Cola,

Supplies-$725.73; Peterbilt Of Sioux Falls, Supplies-$1,683.45; Petty Cash, Supplies-$129.70; Premier Equipment, Supplies-$1,102.08; Premier Pest Control, Contract Services-$600.00; Qualified Presort, Postage-$398.77; Quick Med Claims, Contract-$4,492.75; Robert McCardle, Reimbursement-$45.00; Roger Prewett II, Reimbursement-$45.00; Runnings Supply, Supplies-$2,254.39; Ryland Devries, Reimbursement-$45.00; SPN & Associates, 2018-31A P.E. #5-$50,295.85; South Dakota Municipal Attorneys', Membership Dues-$35.00; South Dakota Municipal League, Registration-$9,359.61; South Dakota Public Assurance Alliance, 2014 Ambulance-$292.42; South Dakota Retirement System, Retirement Contributions-$54,604.42; South Dakota Supplemental Retirement, Supplemental Retirement-$3,574.80; South Dakota Supplemental Roth 457, Roth 457 Contributions-$1,158.50; Shi International, Supplies-$503.90; Sign Pro, Supplies-$31.80; Sign Solutions, Supplies-$843.52; Special Olympics South Dakota, Sports Authority Promotion-$10,000.00; Stan Houston Equipment, Supplies-$226.30; Staples, Supplies-$311.52; Stephanie Ellwein, Reimbursement-$45.00; Sterling Codifiers/America, Annual Web Hosting Fee-$500.00; Steve Anderson, Reimbursement-$165.00; Storey Kenworhty/Matt Parr, Tax Forms-$360.28; Sturdevants Auto Value Mitchell, l-$1,465.64; Sun Gold Sports, Supplies-$199.50; Techpower Developments, Maintenance-$829.82; Terry Johnson, Reimbursement-$45.00; The Office Advantage, Supplies-$104.98; Thomas Gulledge, Reimbursement-$45.00; Thomas Holleman, Reimbursement-$409.70; Thomas Schuman, Reimbursement-$45.00; Thune True Value & Appliance, Supplies-$236.41; TK Electric, Supplies-$2,023.72; Todd Cavanaugh, Reimbursement-$45.00; Tractor Supply Credit Plan, Supplies-$135.98; Tyler Technologies, Maintenance-$42,170.90; Tyler Vetch, Reimbursement-$45.00; Tylor Peterson, Reimbursement-$45.00; UPS Store #4227, Postage-$204.40; USA Blue Book, Supplies-$256.99; Verizon Wireless, Utilities-$360.09; Village Bowling Center, Sports Authority Promotion-$1,500.00; Walmart/Capital One, Supplies-$1,030.36; Wanda Graves, Reimbursement-$45.00; Wheelco Brake & Supply, Supplies-$1,133.65; Youth Athletic Foundation, Sports Authority Promotion-$5,000.00; CHR Solutions, Billing Office-$3,391.25; Dusty A. Kusser, Refund-$46.56; PDG Creative, Crime Prevention-$587.00; Rex Shultz, Refunds-$83.14; South Dakota Department of Revenue, Sales Tax Payment-$13,412.86.

Members present voting aye: Allen, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Mayor Everson thanked the snow plow operators during this major winter event. They have been working long hours and asked everyone to be patient.

BOARD OF ADJUSTMENT:

Moved by Rice, seconded by McCardle, for the City Council to recess and sit as the Board of Adjustment.

Members present voting aye: Allen, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

Moved by Tjarks, seconded by Rice, to set date for January 17, 2023 on the application of Floor to Ceiling for a variance for a minimum setback for an off-site sign from a public park of 250' vs 300' and minimum setback from right-of-way of 0' vs 10' located at 1301 West 15th Avenue, legally described as Lot 1, Block 1 of Westwood First Addition, a subdivision of the W ½ of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Members present voting aye: Allen, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

Moved by Rice, seconded by Tjarks, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session.

Members present voting aye: Allen, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

HEARINGS:

It was advised that this is the date and time set for hearing on the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall for January 7, 2023 for a corn hole tournament. Moved by Allen, seconded by Rice, to approve said application.

Members present voting aye: Allen, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer RL-5757 Retail (on-sale) Liquor License from Austen LLC dba Corn Palace Inn, 1001 South Burr to HiWings LLC, 40580 250th Street. Notice of hearing has been given and affidavit of publication is on file. Moved by McCardle, seconded by Rice, to approve said application.

Members present voting aye: Allen, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CONSIDER APPROVAL:

Moved by Tjarks, seconded by Allen, to approve the Official Depositories for the City of Mitchell for 2023.

Members present voting aye: Allen, Doescher, McCardle, Rice, Sabers, Tjarks. Members present voting nay: none. Smith abstained. Motion carried.

ADJOURN:

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.

Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

CITY OF MITCHELL
1ST and 2ND PENNY SALES TAX

QUARTERLY COLLECTION HISTORY

Reported figures reflect actual collections for each one cent of sales tax (double the total collected).

	TOTAL:	% INCREASE:	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC
2008	**4,591,039.79**	5.32%	939,417.67	1,025,576.61	1,220,980.80	1,405,064.71
2009	**4,453,158.83**	-3.00%	1,026,792.66	818,283.90	1,312,636.38	1,295,445.89
2010	**4,742,773.61**	6.50%	1,004,206.79	996,391.49	1,175,091.40	1,567,083.93
2011	**4,916,440.28**	3.66%	998,091.40	1,176,128.73	1,307,903.85	1,434,316.30
2012	**5,368,608.63**	9.20%	1,143,164.57	1,218,120.94	1,418,090.62	1,589,232.50
2013	**5,213,186.08**	-2.89%	1,136,426.56	1,191,087.68	1,399,370.45	1,486,301.39
			-0.59%	2,327,514.24. -1.43%	3,726,884.69. -1.41%	5,213,186.08 -2.89%
2014	**5,408,745.24**	3.75%	1,132,139.50	1,177,315.69	1,503,870.05	1,595,420.00
			-0.37%	2,309,455.19. -0.78%	3,813,325.24 2.32%	5,408,745.24 3.75%
2015	**5,560,346.84**	2.80%	1,246,307.22	1,111,031.77	1,542,948.86	1,660,058.99
			10.08%	2,357,338.99 2.07%	3,900,287.85 2.28%	5,560,346.84 2.80%
2016	**5,471,800.14**	-1.59%	1,121,498.95	1,189,015.16	1,640,952.14	1,520,333.89
			-10.01%	2,310,514.11 -1.99%	3,951,466.25 1.31%	5,471,800.14 -1.59%
2017	**5,472,944.38**	0.02%	1,168,606.89	1,172,899.95	1,719,455.47	1,411,982.07
			4.20%	2,341,506.84 1.34%	4,060,962.31 2.77%	5,472,944.38 0.02%
2018	**5,724,840.89**	4.60%	1,336,167.88	1,130,017.30	1,793,804.79	1,464,850.92
			14.34%	2,466,185.18 5.32%	4,259,989.97 4.90%	5,724,840.89 4.60%
2019	**5,645,323.19**	-1.39%	1,295,844.66	1,108,413.91	1,729,191.09	1,511,873.53
			-3.02%	2,404,258.57 -2.51%	4,133,449.66 -2.97%	5,645,323.19 -1.39%
2020	**5,615,768.74**	-0.52%	1,282,714.51	1,054,141.12	1,780,199.71	1,498,713.40
			-1.01%	2,336,855.63 -2.80%	4,117,055.34 -.40%	5,615,768.74 -.52%
2021	**6,187,725.34**	10.18%	1,264,770.83	1,255,519.24	2,026,764.68	1,640,670.59
			-1.40%	2,520,290.07 7.85%	4,547,054.75 10.44%	6,187,725.34 10.18%
2022	**6,775,812.09**	9.50%	1,484,890.62	1,621,947.17	1,847,020.72	1,821,953.58
			17.40%	3,106,837.79 23.27%	4,953,858.51 8.95%	6,775,812.09 9.50%

CITY OF MITCHELL

1ST & 2ND PENNY SALES TAX
MONTHLY COLLECTION HISTORY

YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2008#	4,500,000	4,591,039.79	5.32	202,264.25	404,049.64	333,103.78	256,037.43	386,069.79	383,469.39	405,549.63	433,931.81	381,499.36	384,137.15	408,027.18	612,900.38	
2009#	4,630,000	4,453,158.83	(3.00)	278,866.43	354,799.27	393,126.96	254,370.86	394,943.70	168,969.34	549,674.47	361,205.67	401,756.24	433,862.91	338,505.25	523,077.73	
2010^	4,680,000	4,742,773.61	6.50	268,490.26	356,710.90	379,005.63	334,120.30	338,671.95	323,599.24	497,044.67	458,154.87	219,891.86	500,224.92	524,161.12	542,697.89	
2011+	4,750,000	4,916,440.28	3.66	250,103.91	365,260.54	382,726.95	412,828.04	393,665.81	369,634.88	432,490.26	545,861.28	329,552.31	385,888.30	469,123.49	579,304.51	
2012	4,975,000	5,368,608.63	9.20	346,788.91	449,455.86	346,919.80	430,304.87	380,434.30	407,381.77	437,148.87	539,313.62	441,628.13	439,166.07	577,488.90	572,577.53	
2013	5,228,000	5,213,186.08	(2.89)	284,189.92	465,006.00	387,230.64	362,587.02	351,657.77	476,842.89	352,938.41	534,399.25	512,032.79	374,128.92	529,966.32	582,206.15	
2014	5,375,000	5,408,745.24	3.75	288,281.34	488,723.56	355,134.60	426,999.34	431,734.62	318,581.73	617,399.39	425,433.42	461,037.24	495,377.71	536,821.64	563,220.65	
2015	5,375,000	5,560,346.84	2.80	339,858.56	484,146.43	422,302.23	381,710.90	460,723.61	268,597.26	646,185.82	427,106.91	469,656.13	515,639.93	439,824.99	704,594.07	
2016	5,590,000	5,471,800.14	(1.59)	262,045.44	454,696.09	404,757.42	457,175.98	427,186.92	304,652.26	636,229.69	495,486.87	509,235.58	491,896.66	386,211.17	642,226.06	
2017	5,590,000	5,472,944.38	0.02	314,226.16	439,907.44	414,473.29	428,428.32	360,943.07	383,528.56	703,067.14	450,666.82	565,721.51	395,455.72	467,453.85	549,072.50	
2018	5,471,800	5,724,840.89	4.60	383,276.70	505,707.15	447,184.03	402,686.59	443,340.74	283,989.97	720,544.06	546,190.43	527,070.30	378,035.60	429,741.17	657,074.15	
2019	5,521,800	5,645,323.19	(1.39)	380,964.38	475,050.96	439,829.32	286,501.27	595,560.40	226,352.24	617,301.74	648,368.69	463,520.66	487,890.04	535,978.36	488,005.13	
2020	5,378,333	5,615,768.74	(0.52)	482,425.98	401,397.66	398,890.87	476,968.75	422,410.65	154,761.72	820,662.75	494,907.24	464,629.72	520,474.40	441,945.44	536,293.56	
2021	5,593,333	6,187,725.34	10.18	504,793.07	370,090.20	389,887.56	596,963.70	510,380.97	148,174.57	935,626.32	509,241.13	581,897.23	540,337.38	461,781.44	638,551.77	Monthly
				504,793.07	874,883.27	1,264,770.83	1,861,734.53	2,372,115.50	2,520,290.07	3,455,916.39	3,965,157.52	4,547,054.75	5,087,392.13	5,549,173.57	6,187,725.34	YTD
						1,484,890.62			1,621,947.17			1,847,020.72			1,821,953.58	Quarter
2022	5,715,769	6,775,812.09	9.50	583,303.14	371,021.69	530,565.79	581,055.46	484,781.15	556,110.56	656,824.67	536,419.86	653,776.19	614,839.88	529,332.04	677,781.66	Monthly
				583,303.14	954,324.83	1,484,890.62	2,065,946.08	2,550,727.23	3,106,837.79	3,763,662.46	4,300,082.32	4,953,858.51	5,568,698.39	6,098,030.43	6,775,812.09	YTD
				15.55%	**9.08%**	**17.40%**	**10.97%**	**7.53%**	**23.27%**	**8.90%**	**8.45%**	**8.95%**	**9.46%**	**9.89%**	**9.50%**	YTD %

\# Adjusted for Sales Tax Overpayment to reflect what actual collections were for 2006-2009. Repayment made Jan. 2010 and Feb. 2010 in the amount of $10,804.90 per penny, per month, but total collection figures shown.

^ Adjusted for DRR encoding error in March and April. Repayment made June 2010 throught December 2010 in the amount of $13,892.02 per penny, per month.

\+ Adjusted for Sales Tax Repayment to the City of Mitchell from the Dept. of Revenue in the amount of $179,411.96 ($89,705.98 per penny).

CITY OF MITCHELL
ENTERTAINMENT TAX

QUARTERLY COLLECTION HISTORY

	TOTAL:	% INCREASE:	JAN-MAR	APR-JUN	JUL-SEP	OCT-DEC
2008	**597,285.01**	1.20%	108,620.07	120,662.45	165,739.26	202,263.23
2009	**613,011.40**	2.63%	112,007.82	106,931.08	206,211.70	187,860.80
2010	**664,564.41**	8.40%	120,615.39	126,204.70	191,386.37	226,357.95
2011	**656,532.15**	-1.21%	118,695.00	136,300.85	208,391.15	193,145.15
2012	**697,676.11**	6.27%	125,969.05	147,874.96	203,448.99	220,383.11
2013	**691,101.94**	-0.94%	131,955.75	144,977.31	221,211.54	192,957.34
			4.53%	276,933.06 1.13%	498,144.60 4.37%	691,101.94 -0.94%
2014	**725,646.21**	5.00%	135,546.54	142,149.17	225,519.46	222,431.04
			2.72%	277,695.71 0.28%	503,215.17 1.02%	725,646.21 5.00%
2015	**770,673.56**	6.21%	154,511.20	146,311.07	253,959.91	215,891.12
			13.99%	300,822.27 8.33%	554,782.44 10.25%	770,673.56 6.21%
2016	**793,240.17**	2.93%	145,551.59	157,655.63	250,026.46	240,006.49
			-5.80%	303,207.22 .79%	553,233.68 -.28%	793,240.17 2.93%
2017	**790,107.66**	-0.39%	147,688.45	169,649.01	269,219.66	203,550.54
			1.47%	317,337.46 4.66%	586,557.12 6.02%	790,107.66 -.39%
2018	**789,559.57**	-0.07%	164,059.02	143,388.32	278,327.96	203,784.27
			11.08%	307,447.34 -3.12%	585,775.30 -.13%	789,559.57 -.07%
2019	**833,576.12**	5.57%	174,314.16	155,419.75	280,794.78	223,047.43
			6.25%	329,733.91 7.25%	610,528.69 4.23%	833,576.12 5.57%
2020	**755,428.66**	-9.37%	172,442.09	124,320.72	245,967.43	212,698.42
			-1.07%	296,762.81 -10.00%	542,730.24 -11.10%	755,428.66 -9.37%
2021	**929,153.77**	23.00%	158,059.05	179,764.88	345,504.57	245,825.27
			-8.34%	337,823.93 13.84%	683,328.50 25.91%	929,153.77 23.00%
2022	**974,002.42**	4.83%	184,256.30	233,236.54	300,335.19	256,174.39
			16.57%	417,492.84 23.58%	717,828.03 5.05%	974,002.42 4.83%

CITY OF MITCHELL

3RD PENNY SALES TAX

MONTHLY COLLECTION HISTORY

YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2008	606,000	597,285.01	1.20	22,308.43	44,546.89	41,764.75	32,490.10	41,587.32	46,585.03	45,353.47	64,356.19	56,029.60	43,827.68	75,640.52	82,795.03	
2009	621,000	613,011.40	2.63	22,851.48	38,584.53	50,571.81	34,668.15	47,827.37	24,435.56	77,976.98	58,288.47	69,946.25	68,167.22	49,813.37	69,880.21	
2010	621,000	664,564.41	8.40	31,043.18	33,390.75	56,151.46	37,944.29	44,431.40	43,859.01	70,222.72	69,888.47	51,275.18	75,773.49	77,286.38	73,298.08	
2011	633,000	656,532.15	(1.21)	26,671.51	39,718.12	52,305.37	38,082.17	55,190.54	43,028.14	60,191.20	88,869.14	59,330.81	63,627.23	61,965.11	67,552.81	
2012	685,000	697,676.11	6.27	35,495.28	50,249.85	40,223.92	53,342.71	41,471.21	53,061.04	66,511.13	70,424.58	66,513.28	78,163.66	70,292.30	71,927.15	
2013	698,000	691,101.94	(0.94)	39,093.16	45,866.76	46,995.83	46,613.05	43,611.55	54,752.71	59,752.01	73,658.78	87,800.75	58,844.21	66,328.60	67,784.53	
2014	722,000	725,646.21	5.00	40,589.02	55,025.37	39,932.15	52,364.46	50,247.07	39,537.64	84,347.73	60,746.51	80,425.22	79,444.10	76,788.99	66,197.95	
2015	722,000	770,673.56	6.21	40,576.25	59,215.80	54,719.15	45,861.63	61,744.01	38,705.69	88,722.32	81,104.74	84,132.85	72,490.69	70,456.90	72,943.53	
2016	750,000	793,240.17	2.93	41,867.71	51,009.46	52,674.42	63,143.71	49,546.19	44,965.73	86,758.93	77,118.75	86,148.78	89,887.83	68,789.53	81,329.13	
2017	680,000	790,107.66	(0.39)	40,489.65	56,521.74	50,677.06	61,899.68	49,494.55	58,254.78	101,128.39	68,449.71	99,641.56	64,528.02	65,496.74	73,525.78	
2018	820,000	789,559.57	(0.07)	41,017.18	62,200.06	60,841.78	50,561.37	49,355.07	43,471.88	107,048.99	85,942.83	85,336.14	55,490.48	63,417.12	84,876.67	
2019	790,000	833,576.12	5.57	51,576.74	62,859.78	59,877.64	39,434.95	78,468.82	37,515.98	89,755.78	102,353.23	88,685.77	76,541.45	80,242.70	66,263.28	
2020	790,000	755,428.66	(9.37)	59,397.75	56,494.36	56,549.98	60,882.27	40,520.39	22,918.06	96,077.01	74,822.08	75,068.34	83,093.78	57,532.07	72,072.57	
2021	650,000	929,153.77	23.00	55,833.11	50,072.02	52,153.92	82,977.05	65,403.88	31,383.95	141,572.27	88,289.63	115,642.67	86,501.58	70,472.20	88,851.49	Monthly
				55,833.11	105,905.13	158,059.05	241,036.10	306,439.98	337,823.93	479,396.20	567,685.83	683,328.50	769,830.08	840,302.28	929,153.77	YTD
						184,256.30			233,236.54			300,335.19			256,174.39	Quarter
2022	755,000	974,002.42	4.83	69,159.45	43,370.47	71,726.38	88,038.67	65,622.79	79,575.08	101,833.57	86,884.13	111,617.49	86,439.65	81,092.65	88,642.09	Monthly
				69,159.45	112,529.92	184,256.30	272,294.97	337,917.76	417,492.84	519,326.41	606,210.54	717,828.03	804,267.68	885,360.33	974,002.42	YTD
				23.87%	**6.26%**	**16.57%**	**12.97%**	**10.27%**	**23.58%**	**8.33%**	**6.79%**	**5.05%**	**4.47%**	**5.36%**	**4.83%**	YTD %

CASH BALANCES REPORT
AS OF: DECEMBER 31ST, 2022

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
GENERAL					
101-102 CASH CHANGE	200.00	0.00	0.00	200.00	0.00
101-1021 CASH CHANGE-PS	200.00	0.00	0.00	200.00	0.00
101-103 CASH CHANGE-FINANCE	300.00	0.00	0.00	300.00	0.00
101-104 CASH IN INT BEARING ACCTS	12,767,219.61	28,460,403.88	(31,622,000.68)	9,605,622.81	(3,161,596.80)
101-1044 INVESTMENT-FIT	366,450.90	4,630.49	0.00	371,081.39	4,630.49
101-1046 ASSIGNED CASH-CAPITAL IMPROV	2,590,837.00	2,500,000.00	(661,000.00)	4,429,837.00	1,839,000.00
101-10465DESIGNATED CASH-VETERAN'S PARK	64,380.73	0.00	(20,506.38)	43,874.35	(20,506.38)
101-10471ASSIGNED CASH-MIT TOWNSHIP	61,635.00	0.00	0.00	61,635.00	0.00
101-10472ASSIGNED CASH-SAT FIRE STAT	40,166.21	0.00	0.00	40,166.21	0.00
101-10473ASSIGNED CASH-LAKE SHORE STABI	85,000.00	0.00	(85,000.00)	0.00	(85,000.00)
101-10474ASSIGNED CASH-JETTY/BOAT DOCKS	0.00	1,000,000.00	0.00	1,000,000.00	1,000,000.00
101-10475ASSIGNED CASH-ASSESSMENTS	0.00	500,000.00	0.00	500,000.00	500,000.00
101-1048 ASSIGNED CASH-EMS EQUIP REPL	0.00	0.00	0.00	0.00	0.00
101-1049 ASSIGNED CASH-27TH PAYROLL	0.00	0.00	0.00	0.00	0.00
101-105 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1051 CERTIFICATE OF DEPOSIT-FIT	0.00	0.00	0.00	0.00	0.00
101-1053 CERT OF DEPOSIT-GENERAL FUND	250,000.00	0.00	(250,000.00)	0.00	(250,000.00)
101-1054 CERT OF DEPOSIT-GENERAL FUND	122,595.00	0.00	(122,595.00)	0.00	(122,595.00)
101-1055 REST CD-2012/13 COMM PROJ DSRF	0.00	0.00	0.00	0.00	0.00
101-1074 RES CASH-2013 COMM PROJ DSRF	0.00	0.00	0.00	0.00	0.00
101-1076 RESTRICTED SAVINGS-BID #2/SA	126,112.27	0.00	0.00	126,112.27	0.00
101-1077 RESTRICTED-CLFRF FUNDS	1,401,911.34	1,433,572.22	0.00	2,835,483.56	1,433,572.22
101-1079 RESTRICTED-STP PURPOSES	1,652,617.82	550,268.69	(1,313,000.00)	889,886.51	(762,731.31)
TOTAL 101-GENERAL	19,529,625.88	(34,448,875.28)	(34,074,102.06)	19,904,399.10	374,773.22
PARK FUND					
201-102 CASH CHANGE	510.00	0.00	0.00	510.00	0.00
201-104 CASH IN INT BEARING ACCTS	1,187,484.26	4,643,760.01	(4,706,635.83)	1,124,608.44	(62,875.82)
201-1045 DESIGNATED CASH-SKATEPARK	0.00	0.00	0.00	0.00	0.00
201-1046 DESIGNATED CASH-CADWELL	0.00	0.00	0.00	0.00	0.00
201-1047 DESIGNATED CASH-CAP IMPROV FEE	4,162.19	0.00	0.00	4,162.19	0.00
201-1048 DESIGNATED-LIFEQUEST	0.00	350,000.00	0.00	350,000.00	350,000.00
201-107 RESTRICTED CASH	0.00	0.00	0.00	0.00	0.00
TOTAL 201-PARK FUND	1,192,156.45	(4,993,760.01)	(4,706,635.83)	1,479,280.63	287,124.18
LAKE MITCHELL					
203-104 CASH IN INT BEARING ACCTS	0.00	3,115,214.80	(898,305.08)	2,216,909.72	2,216,909.72
TOTAL 203-LAKE MITCHELL	0.00	(3,115,214.80)	(898,305.08)	2,216,909.72	2,216,909.72
ENTERTAINMENT TAX					
211-104 CASH IN INT BEARING ACCTS	539,614.22	1,098,845.50	(893,242.12)	745,217.60	205,603.38
211-1041 ASSIGNED CASH-STREETSCAPE	10,567.94	0.00	0.00	10,567.94	0.00
211-1042 ASSIGNED-CP PLAZA EXPANSION	0.00	100,000.00	0.00	100,000.00	100,000.00
211-107 RESTRICTED CASH-BONDS	0.00	0.00	0.00	0.00	0.00
TOTAL 211-ENTERTAINMENT TAX	550,182.16	(1,198,845.50)	(893,242.12)	855,785.54	305,603.38

CASH BALANCES REPORT
AS OF: DECEMBER 31ST, 2022

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
BUSINESS IMPROV DIST #3					
213-104 CASH IN INT BEARING ACCTS	87,432.13	58,724.65	(40,957.31)	105,199.47	17,767.34
TOTAL 213-BUSINESS IMPROV DIST #3	87,432.13	(58,724.65)	(40,957.31)	105,199.47	17,767.34
E-911 EMERGENCY					
214-104 CASH IN INT BEARING ACCTS	860,368.16	1,091,626.45	(1,191,053.83)	760,940.78	(99,427.38)
TOTAL 214-E-911 EMERGENCY	860,368.16	(1,091,626.45)	(1,191,053.83)	760,940.78	(99,427.38)
SPECIAL ASSESS REVOLVING					
216-104 CASH IN INT BEARING ACCTS	176,915.99	0.00	0.00	176,915.99	0.00
TOTAL 216-SPECIAL ASSESS REVOLVING	176,915.99	0.00	0.00	176,915.99	0.00
COMMUNITY SERVICES					
218-102 CASH CHANGE	0.00	0.00	0.00	0.00	0.00
218-104 CASH IN INT BEARING ACCTS	282,150.87	1,195,252.97	(1,174,339.22)	303,064.62	20,913.75
218-1045 DESIGNATED CASH-IMPROVEMENTS	890.77	0.00	0.00	890.77	0.00
TOTAL 218-COMMUNITY SERVICES	283,041.64	(1,195,252.97)	(1,174,339.22)	303,955.39	20,913.75
NUTRITION					
219-102 CASH CHANGE	25.00	0.00	0.00	25.00	0.00
219-104 CASH IN INT BEARING ACCTS	410,544.07	367,448.01	(386,921.88)	391,070.20	(19,473.87)
TOTAL 219-NUTRITION	410,569.07	(367,448.01)	(386,921.88)	391,095.20	(19,473.87)
LIBRARY FINES FUND					
226-104 CASH IN INT BEARING ACCTS	108,277.60	19,561.11	(43,683.38)	84,155.33	(24,122.27)
TOTAL 226-LIBRARY FINES FUND	108,277.60	(19,561.11)	(43,683.38)	84,155.33	(24,122.27)
DEBT SER-TID #5 IVERSON					
302-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 302-DEBT SER-TID #5 IVERSON	0.00	0.00	0.00	0.00	0.00
DEBT SER-TID #7 WSTWD ADD					
303-104 CASH IN INT BEARING ACCTS	135,505.69	356,516.28	(359,180.00)	132,841.97	(2,663.72)
TOTAL 303-DEBT SER-TID #7 WSTWD ADD	135,505.69	(356,516.28)	(359,180.00)	132,841.97	(2,663.72)
DEBT SER-TID #8 CONF CTR					
304-104 CASH IN INT BEARING ACCTS	127,604.98	210,373.92	(212,127.94)	125,850.96	(1,754.02)
TOTAL 304-DEBT SERV-TID #8-HIGHLAND	127,604.98	(210,373.92)	(212,127.94)	125,850.96	(1,754.02)
DEBT SERV-TID #9 VANTAGE					
305-104 CASH IN INT BEARING ACCTS	0.00	90,117.64	(90,117.64)	0.00	0.00
TOTAL 305-DEBT SERV-TID #9-VANTAGE	0.00	(90,117.64)	(90,117.64)	0.00	0.00

CASH BALANCES REPORT
AS OF: DECEMBER 31ST, 2022

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
DEBT SERV-TID #10 MADC					
306-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 306-TID #10-MADC BUSIN PARK	0.00	0.00	0.00	0.00	0.00
TID #13 - MTI SOUTH CAMP					
307-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 307-TID #13-MTI SOUTH CAMPUS	0.00	0.00	0.00	0.00	0.00
TID #14 - PEPSI WIS-PAK					
308-104 CASH IN INT BEARING ACCTS	0.00	49,922.84	(49,922.84)	0.00	0.00
TOTAL 308-TID #14 - PEPSI WIS-PAK	0.00	(49,922.84)	(49,922.84)	0.00	0.00
TID #15 - PROBUILD					
309-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 309-TID #15 - PROBUILD	0.00	0.00	0.00	0.00	0.00
TID #16 - INNOVATIVE SYS					
310-104 CASH IN INT BEARING ACCTS	18,169.46	28,204.61	(28,204.61)	18,169.46	0.00
TOTAL 310-DEBT SERV-TID #16-INNOVAT	18,169.46	(28,204.61)	(28,204.61)	18,169.46	0.00
TID #17 - WOODS ADDITION					
311-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 311-DEBT SERV-TID #17-WOODS	0.00	0.00	0.00	0.00	0.00
TIE #18 - STARLITE ESTAT					
312-104 CASH IN INT BEARING ACCTS	140,779.07	0.00	(140,779.07)	0.00	(140,779.07)
TOTAL 312-TID #18-STARLITE ESTATES	140,779.07	0.00	(140,779.07)	0.00	(140,779.07)
TID #19 - ANTACH/MHA					
313-104 CASH IN INT BEARING ACCTS	15,618.17	20,698.14	(25,967.24)	10,349.07	(5,269.10)
TOTAL 313-TID #19 ANTACH/MHA	15,618.17	(20,698.14)	(25,967.24)	10,349.07	(5,269.10)
TID #20 - MORRIS					
314-104 CASH IN INT BEARING ACCTS	0.00	15,205.66	(15,205.66)	0.00	0.00
TOTAL 314-TID #20-MORRIS	0.00	(15,205.66)	(15,205.66)	0.00	0.00
TID #21 - HOHN ENTERPR.					
315-104 CASH IN INT BEARING ACCTS	0.00	18,317.40	(18,317.40)	0.00	0.00
TOTAL 315-TID #21 HOHN ENTERPRISES	0.00	(18,317.40)	(18,317.40)	0.00	0.00
TID #22 - KUSTOM CYCLES					
316-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 316-TID#22-KUSTOM CYCLES	0.00	0.00	0.00	0.00	0.00

CASH BALANCES REPORT
AS OF: DECEMBER 31ST, 2022

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
TID #24 - PERFORMANCE PET					
318-104 CASH IN INT BEARING ACCTS	0.00	49,226.80	(49,226.80)	0.00	0.00
TOTAL 318-TID #24-PERFORMANCE PET	0.00	(49,226.80)	(49,226.80)	0.00	0.00
INDOOR SWIMMING POOL					
350-104 CASH IN INT BEARING ACCTS	568,053.83	180,803.16	(261,945.94)	486,911.05	(81,142.78)
TOTAL 350-INDOOR SWIMMING POOL	568,053.83	(180,803.16)	(261,945.94)	486,911.05	(81,142.78)
INDOOR SWIMMING POOL					
537-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 537-INDOOR SWIMMING POOL	0.00	0.00	0.00	0.00	0.00
KUSTOM CYCLES-TID #22					
539-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 539-KUSTOM CYCLES-TID #22	0.00	0.00	0.00	0.00	0.00
WATER					
602-104 CASH IN INT BEARING ACCTS	3,407,380.24	4,503,216.52	(5,590,812.75)	2,319,784.01	(1,087,596.23)
602-107 RESTRICTED CASH B-Y WATER	0.00	0.00	0.00	0.00	0.00
602-1072 WATER OPERATING CERT OF DEPOSI	50,000.00	0.00	(50,000.00)	0.00	(50,000.00)
TOTAL 602-WATER	3,457,380.24	(4,503,216.52)	(5,640,812.75)	2,319,784.01	(1,137,596.23)
SEWER					
604-104 CASH IN INT BEARING ACCTS	881,874.38	10,673,745.97	(11,591,855.90)	(36,235.55)	(918,109.93)
604-10701DESIGNATED CASH-STORM SEWER	0.00	0.00	0.00	0.00	0.00
604-1071 RESTRICTED CASH-SEWER REPLACE	0.00	0.00	0.00	0.00	0.00
TOTAL 604-SEWER	881,874.38	(10,673,745.97)	(11,591,855.90)	(36,235.55)	(918,109.93)
AIRPORT					
606-104 CASH IN INT BEARING ACCTS	60,415.97	241,682.82	(230,617.75)	71,481.04	11,065.07
TOTAL 606-AIRPORT	60,415.97	(241,682.82)	(230,617.75)	71,481.04	11,065.07
SANITATION					
612-102 CASH CHANGE	300.00	0.00	0.00	300.00	0.00
612-104 CASH IN INT BEARING ACCTS	3,743,021.97	2,711,326.15	(2,501,601.87)	3,952,746.25	209,724.28
612-1041 LANDFILL CLOSURE RESERVES	0.00	0.00	0.00	0.00	0.00
612-1042 MRLF CLOSURE/POST CLOSURE RESE	0.00	0.00	0.00	0.00	0.00
612-1043 MRLF CELL CONSTRUCTION RESERVE	0.00	0.00	0.00	0.00	0.00
612-1046 INVESTMENT FOR LF POST-CLOSURE	618,024.70	5,024.13	0.00	623,048.83	5,024.13
612-1047 INVESTMENT FOR MRLF CL/POST-C	739,544.77	4,960.48	0.00	744,505.25	4,960.48
612-1071 RESTRICTED CASH-2004 RLFL #1	13,622.00	0.00	0.00	13,622.00	0.00
612-1072 RESTRICTED CASH-2004 RLFL #2	14,318.00	0.00	0.00	14,318.00	0.00
TOTAL 612-SANITATION	5,128,831.44	(2,721,310.76)	(2,501,601.87)	5,348,540.33	219,708.89

CASH BALANCES REPORT
AS OF: DECEMBER 31ST, 2022

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
CORN PALACE					
613-102 ATM CASH CHANGE	10,000.00	0.00	0.00	10,000.00	0.00
613-1021 CASH CHANGE	6,620.00	0.00	0.00	6,620.00	0.00
613-104 CASH IN INT BEARING ACCTS	211,792.44	1,581,907.85	(1,726,049.98)	67,650.31	(144,142.13)
613-1072 DESIGNATED CP TILES-PHASE 2	0.00	0.00	0.00	0.00	0.00
613-1073 DESIGNATED FOR CAPITAL IMPROVE	0.00	30,000.00	(30,000.00)	0.00	0.00
TOTAL 613-CORN PALACE	228,412.44	(1,611,907.85)	(1,756,049.98)	84,270.31	(144,142.13)
GOLF COURSE					
614-104 CASH IN INT BEARING ACCTS	220,458.31	620,817.69	(537,886.52)	303,389.48	82,931.17
TOTAL 614-GOLF COURSE	220,458.31	(620,817.69)	(537,886.52)	303,389.48	82,931.17
CAMPGROUND					
619-102 CASH CHANGE	100.00	0.00	0.00	100.00	0.00
619-104 CASH IN INT BEARING ACCTS	86,307.87	115,661.24	(135,233.61)	66,735.50	(19,572.37)
TOTAL 619-CAMPGROUND	86,407.87	(115,661.24)	(135,233.61)	66,835.50	(19,572.37)
EMERGENCY MEDICAL SERVICE					
621-104 CASH IN INT BEARING ACCTS	219,036.13	1,501,897.31	(1,522,101.39)	198,832.05	(20,204.08)
621-1045 ASSIGNED CASH-AMBULANCE REPL	0.00	224,000.00	0.00	224,000.00	224,000.00
TOTAL 621-EMERGENCY MEDICAL SERVICE	219,036.13	(1,725,897.31)	(1,522,101.39)	422,832.05	203,795.92
HEALTH INSURANCE					
652-104 CASH IN INT BEARING ACCTS	5,331,307.60	2,621,156.78	(2,279,453.99)	5,673,010.39	341,702.79
TOTAL 652-HEALTH INSURANCE	5,331,307.60	(2,621,156.78)	(2,279,453.99)	5,673,010.39	341,702.79
AGENCY FUNDS					
700-104 CASH IN INT BEARING ACCTS	(6,331.13)	733,348.47	(727,017.34)	0.00	6,331.13
700-1041 BID DEPOSITS	30,300.00	16,000.00	(13,000.00)	33,300.00	3,000.00
700-10411CORN PALACE GAMES	17,694.87	149,289.01	(162,846.88)	4,137.00	(13,557.87)
700-1042 REVENUE FOR STATE	19,088.18	164,082.02	(169,431.98)	13,738.22	(5,349.96)
700-10423FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
700-1044 PARKS & RECREATION	15,850.10	5,271.75	(17,494.39)	3,627.46	(12,222.64)
700-1045 MCSF ROUND-UP	223.85	1,323.75	(1,147.98)	399.62	175.77
700-1050 PUBLIC SAFETY-DARE	1,548.79	75.49	0.00	1,624.28	75.49
TOTAL 700-AGENCY FUNDS	78,374.66	(1,069,390.49)	(1,090,938.57)	56,826.58	(21,548.08)
SPECIAL ASSESSMENT-710					
710-104 CASH IN INT BEARING ACCTS	501,442.22	18,584.60	(24,103.40)	495,923.42	(5,518.80)
TOTAL 710-SPECIAL ASSESSMENT-710	501,442.22	(18,584.60)	(24,103.40)	495,923.42	(5,518.80)
2005 STREET CONST					
720-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 720-2005 STREET CONST	0.00	0.00	0.00	0.00	0.00

CASH BALANCES REPORT
AS OF: DECEMBER 31ST, 2022

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
2011 STREET CONST					
724-104 CASH IN INT BEARING ACCTS	382,008.53	136,099.98	(81,000.19)	437,108.32	55,099.79
TOTAL 724-STREET CONSTRUCTION	382,008.53	(136,099.98)	(81,000.19)	437,108.32	55,099.79
MMS&B LOAN PROGRAM					
750-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 750-MMS&B LOAN PROGRAM	0.00	0.00	0.00	0.00	0.00
FLEXIBLE SPENDING ACCT					
753-104 CASH IN INT BEARING ACCTS	5,144.09	85,018.70	(81,911.36)	8,251.43	3,107.34
TOTAL 753-FLEXIBLE SPENDING ACCT	5,144.09	(85,018.70)	(81,911.36)	8,251.43	3,107.34
GRAND TOTAL	40,785,394.16	(73,653,185.94)	(72,133,803.13)	42,304,776.97	1,519,382.81

*** END OF REPORT ***

July 1, 2022

TO: Mayor & City Council

Building permits Dec. 2022

NO	NAME	ADDRESS	BUILDING	CONTRACTOR	COST	FEE
14832	Josh Stange	709 W. Spruce St.	Addn.	Owner	$ 57,460.00	$ 301.00
14833	Mya's Teriaki	503 N. Sanborn St.	Rework Space	Mueller Lumber Co.	$ 305,000.00	$ 1,360.00
14834	Brosz Eng.	704 W. Havens Ave.	Finish office space	Puetz Const.	$ 270,000.00	$ 1,235.00
14835	Mueller Lumber Co.	607 W. Pine Ave.	New Home	MLC	$ 221,000.00	$ 735.00
14836	Lance Koth	1422 N. Ohlman St.	60'x72' Storage shed	Ryan Baker Const.	$ 201,000.00	$ 690.00
14837	ECL/Visioin Qst. Builders	2839/2841 Cottonwood Cr.	Duplex	H-T Const.	$ 284,765.00	$ 895.00
				TOTALS	**$ 1,339,225.00**	**$ 5,216.00**

Sincerely,

John D. Hegg

Building Official

City of Mitchell
Updated Project List - 12/31/22

PROJECT LIST

Project Name	Current Status	Council Award		Anticipated Completion Date
Construction Projects				
Cadwell Shade Structure and Press Box	Ciavarella Design is designing. Project should be ready to bid early winter.	Approved	10/17/2022	Late Summer 2023/2024
South Wastewater Treatment Plant Improvements	HDR is starting design.	Approved	11/21/2022	Fall 2025
Ohlman Lift Station	SPN is starting design.	Approved	11/21/2022	Fall 2025
North Harmon Sanitary Sewer	SPN is starting design.	Approved	11/21/2022	Fall 2025
West Harmon Water Main Loop	SPN is starting design.	Approved	11/21/2022	Fall 2024
12th and 13th Street Water Main Loop	SPN is starting design.	Approved	11/21/2022	Fall 2024
Lake Mitchell EDA Jetty and Sidewalk Project	The jetty has been designed. Brosz is working on the sidewalk design.	Approved	10/17/2022	Fall 2024/2025
East Central Phase II	Completed	Approved	5/16/2019	Fall 2022
DOT Rowley ROW - Sidewalk - 2022	Project is underway. Sidewalk and bridge embankment work remain.	Approved	11/2/2020	Summer 2023
Rowley & Norway Sidewalk - 2023	The project has been awarded to a Contractor. 2023 construction.	Approved	11/2/2020	Fall 2023
Rowley from Norway to Cabela Drive Water Main - 2022	Water main completed in I-90 right-of-way. Remaining will be completed in 2023.	Approved	11/2/2020	Summer 2023
Concrete Bid	Completed	Annual		Fall 2022
Daily Drive Lift Station	Project is approximately 99% complete. Final paperwork remains	Approved	11/4/2019	Summer 2022
Spruce Street RR Crossing - 2022	Working on permitting with BNSF - Expected 2023 construction	Spring 2021		Fall 2023
5th and 9th Ave - Main to Sanborn - 2022	Project is approximately 98% Complete. Landscaping is all that remains.	Approved	10/19/2020	Fall 2022
Livesay Utility Improvements - 2022	Project has been awarded to H&W Contracting. Project to be completed in 2023.	Approved	2/1/2021	Fall 2023
Dry Run Creek Project	On hold until the report is completed (started 2019)			
Repaint West Tower and Replace Valves - 2022	Project has been awarded to Maguire Iron and H&W Contracting. 2023 Completion	Approved	1/19/2021	Fall 2023
New Ground Storage Tank and Miscellaneous Piping	Ground Storage Tank Awarded to Stanek. Distribution to bid in January.	Approved	4/19/2021	Fall 2024
South Foster Street Bridge BIG Grant - 2022	Completed	Approved	5/18/2020	Fall 2022
Landfill Cell Four Design and Construction - 2022	Project is 90% complete. Finish work will be completed in the Spring.	Approved	5/4/2020	Spring 2023
Recycling Facility	Should bid project in the spring of 2023.	Approved	2/16/2021	Fall 2024
Highway 37 Utility Improvements	SPN is designing. Anticipated 2024 - 2025 construction.	Approved	5/17/2021	2024 Start
2022 CIPP	Working with Bender Sewer and Drain to Complete Inspection	Spring 2021		Fall 2023
Edmunds from 1st to 2nd Water Main	Water main completed. Asphalt will be replaced late spring, early summer.	Summer 2022		Spring 2023
North Wastewater Plant Improvements	PKG is 34% complete with construction.	Approved	2/16/2021	Fall 2023
Recreation Center Remodel	Project has started. 2023 completion.	Approved	2/11/2021	Fall 2023
Ice Arena Compressors	Completed	Approved	5/17/2021	Fall 2023
223 N Main Street Building Improvements	Completed	Approved	5/16/2022	Fall 2022
Lake Mitchell Wetlands with Ducks Unlimited	Project will be bid fall winter/spring of 2023	Approved	1/4/2021	Fall 2024
Lake Mitchell Development Project	Phase II of the design is underway.	Approved	5/16/2022	Phase II - Spring 2023
New Fuel Tanks at Street Shop - On hold	Design is being completed by West Plains Engineering	Approved	7/6/2021	Fall 2023
Burr Street / Dry Run Creek Sewer Lining	Completed	Approved	9/7/2021	Spring 2022
10th Avenue - Lawler to Football Field	Underground and concrete curb work is complete. Will be completed in 2023.	Approved	4/18/2022	Spring 2023

City of Mitchell
Updated Project List - 12/31/22

PROJECT LIST

Project Name	Current Status	Council Award		Anticipated Completion Date
Construction Projects (Continued)				
Dry Run Creek Lighting Project	Completed	Approved	3/21/2022	Fall of 2022
1st and 7th Avenue Signal Light Improvement Design	Design is underway with HR Green.	Approved	5/2/2022	Fall 2023
Canal Bridge BIG Grant	The City has been awarded the BIG Preliminary Engineering Grant	Approved	7/18/2022	Fall 2023
3rd and Main Streetscape	Design is 80% complete.	Approved	9/6/2022	Fall 2023
23rd and Ohlman Lift Station	SPN is designing	Approved	1/18/2022	Fall 2023
South Lake Estates	SPN is designing	Approved	8/1/2022	Spring 2023
Ice Arena Insulate Interior Wall and Locker Room Imp.	Project no longer needed, continuing to monitor.	TBD		TBD
West Harmon Shoreline Stabilization	Design is complete - On Hold	TBD		TBD
Assessment Projects				
Anthony Avenue	Assessment approved, coordinate with Livesay Project	Approved	1/19/2021	Fall 2023
Sidewalk - Fairoaks, Davison, Fiala and Jo Gene Court	Assessment in 2023	Jun-21		When Possible
Quince Street	The project has started. Will be paved spring/summer of 2023.	Approved	4/18/2022	
Alley - Burr to Capital and 4th to 5th	Not Started	TBD		When Possible
Alley - Lawler to Kimball and Railroad to 1st	Not Started	TBD		When Possible
Alley - Mentzer to Gamble and 2nd to 3rd	Not Started	TBD		When Possible
Alley - 1st to 2nd and Kimball to Langdon	Not Started	TBD		When Possible
Alley - 7th to 8th and Langdon to Davison	Not Started	TBD		When Possible
Edmunds Street - 13th to 14th	Not Started	TBD		When Possible
Alley - Capital to Winsor and 5th to 4th	Not Started	TBD		When Possible
Reports / Studies / Plans				
Gun Range Preliminary Engineering Report	Ongoing	Approved	11/21/2022	Summer 2023
Preliminary Conceptual Design for Firesteel Park Dredging - Confluence	Ongoing	Approved	12/21/2020	Summer 2021
Dry Run Creek Phases I & II - Infrastructure DG	Ongoing	Approved	5/6/2019	Fall 2021
Southwest Utility Study - SPN	Ongoing	Approved	02/14/19	Spring 2021
Sunnyside and University Additions Storm Drainage - McLaury	Ongoing	Approved	01/20/21	Spring 2021
Transportation Plan SD DOT Grant- TBD	Ongoing	Approved	02/01/21	2023
Risk and Resilience Assessment and Emergency Response Plan	Completed	Approved	03/15/21	Fall 2021
Corn Palace Interior Renovation - Schemmer	Completed	Approved	09/07/21	Spring 2022
Water and Wastewater Fee Analysis	HDR Engineering is completing the analysis.	Approved	06/21/22	Winter 22/23
Project Pending - None currently				
Airport				
Airport Master Plan	Under Design with Helms	Approved	06/01/20	2021
Airport Runway Reconstruction	To Be Designed with Helms after Master Plan	Sep-21		2023
Airport Runway Maintenance	Annual Maintenance to be completed each year - 2022 has been completed	April, 2022		2022

City of Mitchell
Updated Project List - 12/31/22

PROJECT LIST

Project Name	Current Status	Council Award		Anticipated Completion Date
State Hazard Mitigation Office				
Safe Room Storm Shelter	Council approved application for a shelter at the campground.	Approved	5/16/2022	?
Smaller Projects and Maintenance Projects				
Dry Run Creek Cleaning by City	Completed cleaning in winter of 20/21. Need to continue in fall of 2022.			Winter 22/23
West End Bridge and Culvert Repair - Per Brosz Recommendation	Not started			2023 Season
Valve Replacement Around Lake	A plan set is being put together.			2023 Season
Ohlman Ditch 8th to 23rd	Not Started			2023 Season
Havens, Ohlman and Burr Loops	On going			TBD
Chip Sealing/Crack Sealing	Completed			2022 Season

MITCHELL POLICE DEPARTMENT
ACTIVITY REPORT FOR DECEMBER 2022

	DEC 2021	DEC 2022	YEAR TO DATE 2022
CALLS			
Calls for Service (6 Counties)	900	961	10,641
Calls for Service (City of Mitchell)	829	**852**	10,111
Case Reports Written (City Mitchell)	212	**169**	2,563
TOTAL CALLS ANSWERED	1941	**1982**	23,315
TRAFFIC STOPS PERFORMED			
Mitchell Police	154	**162**	2137
All other counties	220	**252**	4577
TOTAL TRAFFIC STOPS	374	**414**	6714
ACCIDENTS			
TOTAL ACCIDENTS REPORTED	34	**37**	254
TICKETS ISSUED	126	**87**	1314
WARNING TICKETS ISSUED	115	**126**	1696
PARKING TICKETS ISSUED	108	**197**	620

Mike Koster
Chief of Police

Mitchell Fire Rescue Monthly reports for 2022

Amb Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total amb calls	176	141	182	162	165	148	156	189	144	159	190	191	2003
Amb. Transfers	19	16	27	16	9	11	19	21	15	22	23	20	218
Fire Call Activity	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Total**
Total fire calls	22	11	17	14	23	31	24	21	19	23	20	30	255
City fire calls	22	7	13	10	22	28	23	20	18	20	19	30	232
County fire calls	0	4	4	4	1	3	1	1	1	3	1	0	23
EMS assist calls	35	40	52	30	40	40	50	40	48	50	60	55	540
Fire Preven. Activity	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Total**
Fire Inspections	4	10	7	11	11	6	5	10	10	0	15	13	102
Consultations/Plans	27	23	27	14	16	27	19	30	25	15	29	27	279
Public Education	1	2	0	3	3	2	2	2	10	7	1	0	33
Fire Investigations	1	1	0	0	0	0	0	1	1	1	2	1	8
Dept. Other Activity	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Total**
Total Activities	1	1	4	3	10	12	11	10	15	12	13	10	
Dept. tours	0	1	2	4	10	2	2	2	4	6	1	1	
Public Education	2	2	2	2	5	5	6	2	4	3	1	1	

City of Mitchell | Dept. of Public Safety
201 West 1st Ave | Mitchell, SD 57301
Phone: 605-995-8400 | Fax: 605-995-8486
CityOfMitchell.org

December monthly Code Enforcement report.

As of 12-31-22 Code Enforcement is currently monitoring 49 properties in the city of Mitchell.

Code Enforcement is still monitoring 1 properties on N Main St.
Code Enforcement is in the process of working on the abatement of Greg Patton's property on the south-east corner of Havens and Foster.

Snow removal Contractors were contacted to clear sidewalks on 1 property in the city of Mitchell during the month of December.
City crews were not needed to abate any properties during the month of December.

Sincerely,

Justin Maas | Department of Public Safety
City of Mitchell
201 W. 1st Street, Mitchell. SD 57301
605-995-8400
justinm@mitchelldps.com

MONTHLY -- B-Y WATER-GALLON AND CHEMICAL USAGE REPORT

MONTH --- December YEAR - 2022

Influent -------- 42.599-- Million Gallon's

Effluent ------- 41.687 -- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage --------- 0 lbs. @ $1.45 per lb. = $0.00

Ammonia usage ------- 0 lbs. @ $2.17 per lb. = $0.00

Poly –phosphate------ 500 lbs. @ $2.15 per lb. = $1,075.00

Total = $1,075.00

Cost per Unit (750 gallon) = $0.019

Cost per 1,000 gallons of water = $0.026

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL COMSUMPTION REPORT

MONTH / YEAR—December, 2022----- Jon Vermeulen – Utilities Superintendent

Coagulant Aid- (2187) = 0-Gals. X CONTRACT = $0.00

Lime = 0# or 0- TON'S X $192.39/TON = $0.00

Sodium Chlorite = 0-GAL. X CONTRACT = $0.00

Fluoride = 0-GAL. X $1.99/GAL. = $0.00

Polymer (2386) = 0-GAL. X CONTRACT = $0.00

Activated Carbon = 0# or 0- TON'S X $1,936.25/TON = $0.00

Chlorine = 0# or 0.000- TON'S X $1.45/LB. = $0.00

Poly Phosphate = 500# or .375 TON X $2.15/LB. = $1075.00

Carbon Dioxide = 0# or 0 - TON'S X $178.00/TON = $0.00

Ammonia = 0# or 0.000- TON'S X $2.17 /LB. = $0.00

Pristine Contract = 0 –MG of WATER X .255/1000 GALS. RAW WATER = $0.00

TOTAL = $1075.00

Raw Water Treated (LAKE) 0 MG------or 0 MGD----------or---------- PEAK DAY 0 MG

Finished Water (EFFLUENT) 41.687 MG-----or 1.345 MGD----------or-------- PEAK DAY 1.811 MG

B-Y- Water (INFLUENT) 42.599 MG------ or 1.374 MGD--------or---------- PEAK DAY 1.721 MG

B-Y & RAW WATER TREATED – TOTAL= 42.599 MG --- or 1.374 MGD ----or ----- PEAK DAY 1.721 MG

Chemical cost = 1075.00 = $25.79 per MG or 0.019 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Coagulant Aid- (2187) = 0 Mg/L -- 0 Gallons / Raw Water

Lime = 0 Mg/L 0 lbs. / 7 lbs. Per Gallon/ Raw Water

Sodium Chlorite = 0 Mg/L -- 0 Gallons / Raw Water

Fluoride = 0 Mg/L -- 0 Gallons / Raw Water

Polymer (2386) = 0 Mg/L -- 0 Gallons / Raw Water

Activated Carbon = 0 Mg/L -- 0 lbs. / 4 lbs. per Gallon / Raw Water

Chlorine = 0 Mg/L -- 0 lbs. / 11.75 lbs. per Gallon / Raw Water

Poly Phosphate = 1.50 Mg/L-- 500 lbs. / 10.5 lbs. per Gallon / Raw Water

Carbon Dioxide = 0 Mg/L -- 0 lbs. / 8.50 lbs. per Gallon / Raw Water

Ammonia = 0 Mg/L -- 0 lbs. / 5.15 lbs. per Gallon / Raw Water

Polymer = 0 Mg/L -- 0

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Date: 1/1/23

Coagulant – (AF-1102) 270 Gallons

Lime 159,104 lbs. or 79.552 Ton's

Fluoride 814 Gallon's

Sodium Chlorite – (PHI-3125) 80 Gallon's

Polymer-(PHI-2386) 5 Gallon's
(AF-84500) 225 Gallon's

Activated Carbon 6,650 lbs. or 3.325 Ton's

Chlorine 795 lbs. or 0.398 Ton

Poly-phosphate 3650 lbs. or 1.825 Ton's

Carbon Dioxide 0 Lbs. or 0 Ton's

Ammonia 510.5 lbs. or 0.255 Ton's

Date	Source	Site	Chlorine PPM 0.5PPM-4.00PPM	Bacteria
12/6/2022	Dakota Medical Specialis	#6	2.48	Absent
12/6/2022	Erickson Oil	#7	1.37	Absent
12/6/2022	Wesley Acres	#9	2.59	Absent
12/6/2022	Moose Lodge	#11	2.87	Absent
12/6/2022	City Park Dept	#13	2.70	Absent
12/6/2022	Mitchell Tech Inst	#16	2.67	Absent
12/6/2022	Holy Family Church	#17	2.75	Present
12/6/2022	Brady Memorial Home	#19	2.84	Absent
12/12/2022	Arnies	#8	2.98	Present
12/12/2022	Culvers	#10	2.43	Absent
12/12/2022	City Library	#12	2.89	Absent
12/12/2022	Caseys	#14	2.69	Absent
12/12/2022	City Hall	#15	2.78	Absent
12/12/2022	Mitchell Middle School	#18	2.95	Absent
12/12/2022	Abra Body Shop	#20	2.96	Absent
Average			**2.66**	**Absent**

2022 - WATER CONSUMPTION

DATE	Lake Mitchell Influent MG	B-Y Rural Water Influent MG	Effluent to Water Towers MG
12/1/2022	0-MG	1.721	1.811
12/2/2022	0-MG	1.166	0.987
12/3/2022	0-MG	1.137	1.021
12/4/2022	0-MG	1.697	1.733
12/5/2022	0-MG	1.090	0.955
12/6/2022	0-MG	1.677	1.772
12/7/2022	0-MG	1.182	1.080
12/8/2022	0-MG	1.220	1.359
12/9/2022	0-MG	1.574	1.530
12/10/2022	0-MG	1.145	1.088
12/11/2022	0-MG	1.674	1.84
12/12/2022	0-MG	1.082	1.002
12/13/2022	0-MG	1.238	1.421
12/14/2022	0-MG	1.541	1.423
12/15/2022	0-MG	1.104	0.980
12/16/2022	0-MG	1.113	1.046
12/17/2022	0-MG	1.612	1.622
12/18/2022	0-MG	1.135	1.008
12/19/2022	0-MG	1.130	1.139
12/20/2022	0-MG	1.712	1.597
12/21/2022	0-MG	1.206	0.946
12/22/2022	0-MG	1.675	1.747
12/23/2022	0-MG	1.118	0.960
12/24/2022	0-MG	1.185	1.261
12/25/2022	0-MG	1.619	1.460
12/26/2022	0-MG	1.184	1.043
12/27/2022	0-MG	1.717	1.742
12/28/2022	0-MG	1.282	1.408
12/29/2022	0-MG	1.689	1.618
12/30/2022	0-MG	1.366	1.533
12/31/2022	0-MG	1.608	1.555
TOTALS	0-MG	42.599	41.687

Utilities Superintendent-Jon Vermeulen

B-Y WATER DISTRICT

31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

Service Address

Acct # 06771

Date Printed JAN 6 23

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JAN 1 23	13,389,670,000	13,348,330,000	41,340,000	50,848.20		50,848.20

0.00

Balance Due Upon Receipt $ 50,848.20

If not paid by the 20th of the month, we will apply a $25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

06771

JAN 6 23

CUST ACCT # 06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JAN 1 23	13,389,670,000	13,348,330,000	41,340,000	50,848.20		50,848.20

0.00

Service Address

Balance Due Upon Receipt $ 50,848.20

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL PAYMENT $

City of Mitchell Water Rate Charged

1/5/2023

	Base Rate (1,000 Gallons)	Added Rate (1,000 Gallons)	Combined Rate (1,000 Gallons)
Use below 2.65 MGD =	$1.23	$0.00	$1.23
Use between 2.65 MGD to 2.90 MGD =	$1.23	$1.00	$2.23
Use between 2.90 MGD to 3.15 MGD =	$1.23	$1.50	$2.73
All use over 3.15 MGD =	$1.23	$2.00	$3.23

Month: 12 **Year:** 2022 **Billing Month:** 1

Day of Month	24 Hour Use(Kgal)	Use Above 2.65 MGD	Base Rate Use	Base Rate Cost	2.65 - 2.9 MGD Usage	2.65 - 2.9 MGD Added Cost	2.9 - 3.15 MGD Usage	2.9 - 3.15 MGD Added Cost	All Use Over 3.15 MGD	All Use Over 3.15 MGD Cost	Total Daily Cost
1	1,462,000	0	1,462,000	$1,798.26	0	$0.00	0	$0.00	0	$0.00	$1,798.26
2	1,348,000	0	1,348,000	$1,658.04	0	$0.00	0	$0.00	0	$0.00	$1,658.04
3	1,091,000	0	1,091,000	$1,341.93	0	$0.00	0	$0.00	0	$0.00	$1,341.93
4	1,665,000	0	1,665,000	$2,047.95	0	$0.00	0	$0.00	0	$0.00	$2,047.95
5	1,044,000	0	1,044,000	$1,284.12	0	$0.00	0	$0.00	0	$0.00	$1,284.12
6	1,421,000	0	1,421,000	$1,747.83	0	$0.00	0	$0.00	0	$0.00	$1,747.83
7	1,358,000	0	1,358,000	$1,670.34	0	$0.00	0	$0.00	0	$0.00	$1,670.34
8	1,083,000	0	1,083,000	$1,332.09	0	$0.00	0	$0.00	0	$0.00	$1,332.09
9	1,633,000	0	1,633,000	$2,008.59	0	$0.00	0	$0.00	0	$0.00	$2,008.59
10	1,099,000	0	1,099,000	$1,351.77	0	$0.00	0	$0.00	0	$0.00	$1,351.77
11	1,641,000	0	1,641,000	$2,018.43	0	$0.00	0	$0.00	0	$0.00	$2,018.43
12	1,033,000	0	1,033,000	$1,270.59	0	$0.00	0	$0.00	0	$0.00	$1,270.59
13	1,053,000	0	1,053,000	$1,295.19	0	$0.00	0	$0.00	0	$0.00	$1,295.19
14	1,646,000	0	1,646,000	$2,024.58	0	$0.00	0	$0.00	0	$0.00	$2,024.58
15	1,059,000	0	1,059,000	$1,302.57	0	$0.00	0	$0.00	0	$0.00	$1,302.57
16	1,066,000	0	1,066,000	$1,311.18	0	$0.00	0	$0.00	0	$0.00	$1,311.18
17	1,576,000	0	1,576,000	$1,938.48	0	$0.00	0	$0.00	0	$0.00	$1,938.48
18	1,088,000	0	1,088,000	$1,338.24	0	$0.00	0	$0.00	0	$0.00	$1,338.24
19	1,082,000	0	1,082,000	$1,330.86	0	$0.00	0	$0.00	0	$0.00	$1,330.86
20	1,679,000	0	1,679,000	$2,065.17	0	$0.00	0	$0.00	0	$0.00	$2,065.17
21	1,160,000	0	1,160,000	$1,426.80	0	$0.00	0	$0.00	0	$0.00	$1,426.80
22	1,555,000	0	1,555,000	$1,912.65	0	$0.00	0	$0.00	0	$0.00	$1,912.65
23	1,160,000	0	1,160,000	$1,426.80	0	$0.00	0	$0.00	0	$0.00	$1,426.80
24	1,128,000	0	1,128,000	$1,387.44	0	$0.00	0	$0.00	0	$0.00	$1,387.44
25	1,596,000	0	1,596,000	$1,963.08	0	$0.00	0	$0.00	0	$0.00	$1,963.08
26	1,135,000	0	1,135,000	$1,396.05	0	$0.00	0	$0.00	0	$0.00	$1,396.05
27	1,686,000	0	1,686,000	$2,073.78	0	$0.00	0	$0.00	0	$0.00	$2,073.78
28	1,130,000	0	1,130,000	$1,389.90	0	$0.00	0	$0.00	0	$0.00	$1,389.90
29	1,764,000	0	1,764,000	$2,169.72	0	$0.00	0	$0.00	0	$0.00	$2,169.72
30	1,174,000	0	1,174,000	$1,444.02	0	$0.00	0	$0.00	0	$0.00	$1,444.02
31	1,725,000	0	1,725,000	$2,121.75	0	$0.00	0	$0.00	0	$0.00	$2,121.75
TOTALS	**41340000**	**0**	**41,340,000**	**$50,848.20**	**0**	**$0.00**	**0**	**$0.00**	**0**	**$0.00**	**$50,848.20**

Previous Month Read =	13,348,330,000
Current Month Read =	13,389,670,000
Current Month Use =	41,340,000

	Total Cost	Gallons Used	Base Cost	Cost Over 2.65MGD
Days billed in December =	$50,848.20	41,340,000	$50,848.20	$0.00
Days carried from previous month =	$0.00	0	$0.00	$0.00
Total bill for December =	$50,848.20	41,340,000	$50,848.20	$0.00

Days that will be billed in January = $0.00

Note: January billing meter was read on January 5th therefore no December days will be included in February billing.

City of Mitchell | **Airport**
612 North Main Street | Mitchell, SD 57301

Mitchell
SOUTH DAKOTA
Outside expectations

Airport Report December 2022

Snow removal operations were completed throughout the month. Airfield lighting repairs , runway inspections and winter weather advisories were maintained throughout the month. All equipment received regular scheduled maintenance and repairs. Consultant selection for AIP projects should be completed late January 2023. We will review any and all DOT pavement maintenance programs available for 2023.

Mitchell

AREA CHAMBER OF COMMERCE

AREA DEVELOPMENT CORPORATION

CONVENTION & VISITORS BUREAU

Quarter 4 Report

October 1 - December 31

601 N. Main: Engaging Community

Connect Mitchell

Ribbon Cuttings held at:

- 401 Create
- First Interstate Bank
- Your Shop
- Megan's Grooming

First Friday Coffee held at:

- 401 Create
- DWU Tiger Cafe
- Kelly Gross Insurance

Mix & Mingles held at:

- Morgan Theeler/Resolve

Chamber Wins

The Chamber gained 3 new members!

An Entrepreneur Resource Fair was held for the CO. STARTERS graduates and small business community in Mitchell!

Government Affairs

- Leadership Mitchell held 2 sessions:
  - October - Agriculture
  - November - Personal & Community Leadership
- Legislative Luncheon & Update
- Public Forum for District 3 County Commissioner Candidates & Ballot Issues
- Pre-Legislative Luncheon w/ David Owen

Community: Forward 2040 MACC & MACVB

Enhance Mitchell Task Force

Mitchell Main Street was the focus of the Enhance Mitchell Task Force for the 4th Quarter. An informational meeting was held in Nov. at 401 Create. This meeting focused on the BID process, low interest loans and the benefits of enhancing Mitchell's Main Street. We had around 20 community members in attendance.

Mitchell Area Window Art Contest

We had a great turnout for the Mitchell Main Street Window Art Contest. With several schools asking their students to submit and adult entries we had over 200 entries. The 12 winners have been notified and release forms are on file. Installation will begin once we hit 42 degrees for a few days.

Conventions & Visitors Bureau Events

The 4th Quarter is our quarter to plan for the upcoming year from advertising, events, visitor center staffing and everything in-between.

- Everything Mitchell community app is up and running. You can community events, business information, and learn everything about Mitchell, SD.
- We had the chance to honor Palace City Pedalers as our 2022 Tourism Excellence Award winners.
- State Tourism 2023 marketing began with new coop marketing and advertising firms.

Mitchell Area Development Corporation

Work Force Development

Karen Whitney is retiring, and Gigi Tavarez is our new Workforce & Inclusivity Coordinator. Gigi comes to the MADC after working as an employment specialist for the SD Department of Labor here in Mitchell for the past two and a half years. She brings connections, knowledge, and a fun personality to the 601 Team.

- 111 jobs were posted during the 4th quarter on the Chamber/Development's web page with 27,403 engagements.
- Monthly Workforce Wednesday City-Wide, On-site Hiring Events began December 7th with 8 businesses participating. 35 individuals attended, completing 27 applications; 28 interviews and 19 tours took place, and 9 individuals were hired! February 1st Workforce Wednesday will have 12 businesses participating.

- Unemployment & Labor Force in the City of Mitchell – comparing November '22 to November '21:

	November 2022				November 2021			
	Labor Force	Employment	Unemployment	Rate	Labor Force	Employment	Unemployment	Rate
Mitchell	8,763	8,609	154	1.8%	8,704	8,495	209	2.4%

Work Force Housing

Mitchell Area Housing Inc. (MAHI) is focusing on providing homes that are under $250,000 in the hope of increasing workforce, growing our population and helping with urban revitalization.

In-Fill Lots Development

1209 S. Duff sold for $180,000, Governor's House, 1,200 sq. ft. with full basement.

1301 E. Birch is a stick-built home, 988 sq. ft., 2-bedrooom, double garage; for sale around $240,000.

622 S. Duff is purchased and will be torn, and a new 1,000 sq. ft. 2-bedroom home will be built working with local/state Historical Preservation advocates.

Mitchell Area Development Corporation

Home Rehabilitation Grants:

• MAHI has received a $100,000 Beyond Good Idea (BIG) Grant from the South Dakota Community Fund for rehabilitation grants for homes in the core of Mitchell. The program will be administered by Homes Are Possible Inc.., (HAPI) with the help with a local part-time staff to conduct inspections.

• Additional funding for home rehab grants is being sought from the SD Housing Authority's (SDHDA) HOME Program ($200,000).

South Lake Housing Development

MAHI plans to build 37 houses and is seeking a TIF and has been approved for a SD Housing Development loan (SDHDA). We are keeping our fingers crossed that the Legislature gives SDHDA the authority to distribute the $200 million of housing infrastructure that was appropriated last session. MAHI has a $800,000 grant application for ARPA funds that is pending.

Ridgeview on Foster Housing Development

We have heard from the U.S Department of Housing and Urban Development about the next steps for the $2.4 million earmark that was sponsored by Senator Rounds. Continuing to wait for word from the HUD on potential funding for the housing infrastructure and a detailed plan and budget for the housing development before we can enter a grant agreement for the funding.

Business Recruitment/Retention

• MADC received a $362,500 Local Infrastructure Improvement Program (LIIP) matching grant for the extension of 15th Avenue and will seek a TIF through the City to match. The extension will allow an electrical supply distributing business to expand, creating 9 new positions.

• MADC intends to issue an RFP for the 20 acres in its western industrial park (referred to as Goldie's) in the first quarter of 2023.

• Met with a local hotelier about incentives for an expansion.

Tourism

YTD Tourism sales are down by 1% from last year: $90,311 to $89,393 from September through December.

Dakota Heartland Development Association

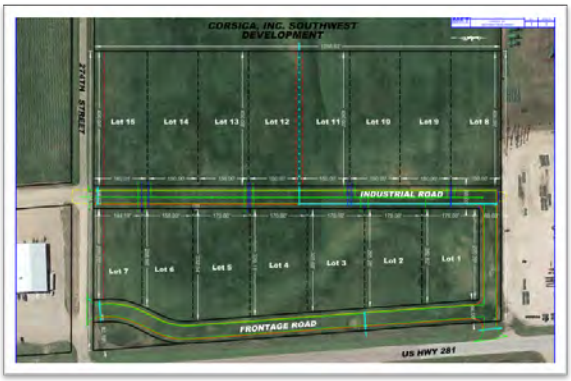
Region

Engaged Local Legislators from District 19, 20 & 21 in area development corp. meetings in Parkston, Tripp, Armour, Corsica and Mitchell encouraging continued support for housing, workforce and daycare funding.

Invited to attend a Legislator's briefing regarding the proposed expansion of america's underground science laboratory (aka Sanford Underground Research Facility – SURF) seeking support from legislators and economic development community on their request for $13M Phase 1 Expansion to create a pathway for future large cavern construction projects at the 4,850' below ground level.

Corsica –

Corsica Development continues to work with potential businesses seeking space in their proposed new 23 acre business park along US Hwy 281 on the community's West side. State and Local Infrastructure funding will be used for the $2 million plus project for approximately 15 new business lots.



Housing Development continues in Corsica – both in-fill lots as well in the Development Corp.'s residential housing subdivision. We continue to experience growth thru traditional stick-built housing (duplexes) and single-family governor's home type projects.

Dakota Heartland Development Association

TRIPP –

Tripp Development provided numerous open house tours highlighting their 980 sq. ft. Spec Home – boasting two bedrooms and a two-car garage with a full unfinished basement on an in-fill lot for under $200,000 – utilizing local investor group funding as well as South Dakota Housing Development's Housing Opportunity Funding (HOF) to build this home on-site using local contractors and the local lumberyard.

Tripp Spec House Tour

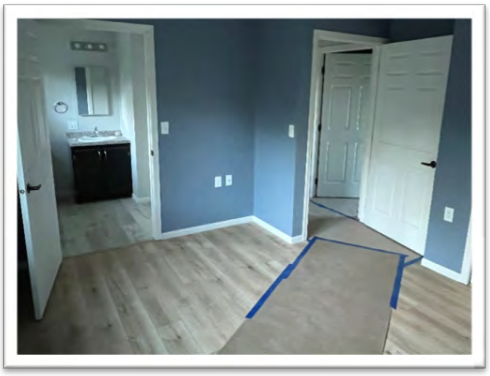
PARKSTON –

PARKSTON AREA DEVELOPMENT'S BUSINESS AND HOUSING DEVELOPMENT ON THE SOUTH EDGE OF PARKSTON HAS DEVELOPED ADDITIONAL 2 BEDROOM.

CONSTRUCTION OF MORE TWINHOMES IS SCHEDULED FOR 2023 – INCLUDING A POTENTIAL SIX-PLEX TOWNHOME.

ARMOUR –

ARMOUR COMMUNITY DEVELOPMENT COMPLETED AND SOLD A 3 BEDROOM GOVERNOR'S HOME TO A QUALIFIED BUYER. THE PURCHASE OF IN-FILL LOTS, TREE REMOVAL, AND DIRTWORK WAS COMPLETED IN ADVANCE OF THE DELIVERY OF THE GOVERNOR'S HOME, CONSTRUCTION OF A 20 FEET EXTENSION, GARAGE AND A FULL BASEMENT.



427 SOUTH CHAPELLE
C/O 500 EAST CAPITOL
PIERRE, SD 57501-5070
(605) 773-3595

RUSSELL A. OLSON
AUDITOR GENERAL

January 5, 2023

Michelle Bathke, Finance Officer
City of Mitchell
612 N. Main St.
Mitchell, SD 57301

We have reviewed and accepted your audit report on the:

City of Mitchell
(For the Year Ended December 31, 2021)

Our review was limited to the report and did not include a review of the working papers. Our limited review does NOT constitute a pre-issuance review.

It is our understanding that The Daily Republic is the official newspaper for the City of Mitchell. If this is not the case, please inform me of the name of the current official newspaper.

Please present a copy of this letter to the governing board to indicate our acceptance of the audit report.

Yours very truly,

Russell A. Olson
Auditor General

RAO:sld

cc: ELO Prof. LLC
Certified Public Accountants
PO Box 249
Mitchell, SD 57301

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	January 17, 2023	**Requested By:**	Mike Koster
Desired Action of City Council:	Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	NA		
Agenda Item:	Request to Apply for Homeland Security Grant to Host NTOA Basic Negotiations Class		
Explanation/Background of Agenda Item Requested:	Request for authorization to apply for a $14,000 Homeland Security grant to host a Basic Negotiations class in Mitchell on March 13-17, 2023. Cost of the class is $14,000 and will be reimbursed 100% by the grant.		

CLOSED COURSE CO-HOST AGREEMENT

Proposal Date: 12/23/2022
Agency: Mitchell Police Department
Agency Representative: Lieutenant Dean Knippling
Email address where invoice will be sent: DeanK@Mitchelldps.com
Course Title: Basic Crisis Negotiations
Course #: 20231870
Course Dates: 03/13/2023 thru 03/17/2023

The NTOA's ability to provide a comprehensive cost-effective training program hinges on the co-host agency's ability to share in logistical requirements of the training. The NTOA relies completely on the co-host agency to provide at a minimum:

1. Adequate classroom space with tables, chairs and audio-visual equipment
2. Other requirements if necessary such as: paramedic support, adequate facilities for practical training exercises and movement, and training weapons and 9mm marking rounds
3. Other requirements as detailed in the 'Co-Host Logistics' form

The NTOA will provide:

1. Instructional Staff
2. All travel and subsistence for instructional staff
3. Course coordination and registration
4. Preparation and distribution of student materials, certificates, etc
5. Complimentary student slot (non-transferable) as indicated below
6. Post-course follow-up

COST DISCLOSURE
The NTOA's training mission is to provide cost effective, credible training to the law enforcement community. In keeping with that mission, we agree to conduct the above training for your agency for a flat fee of $14,000.

Conditions: The cost shown above is based on 30 students. The NTOA will provide an invoice for the training and payment in full is required prior to the start of the course. If the student number changes, costs will also change, and your agency will be responsible for paying any increased costs. We must be advised of any changes a minimum of 30 days prior to course start. The course may be cancelled by either the NTOA or the co-host agency prior to 02/11/2023.

Your reply of acceptance is respectfully requested no later than 12/30/2022.

_____

PRINT AGENCY REPRESENTATIVE NAME TITLE

_____

SIGNATURE DATE

BASIC CRISIS NEGOTIATIONS

COURSE OVERVIEW AND INSTRUCTIONAL GOALS

COURSE LENGTH: **40 Hours (5 Days)**

40 Hours Classroom

COURSE OVERVIEW

This is a basic level course designed for law enforcement and corrections personnel, mental health professionals, supervisors / team leaders and commanders who are assigned to, work with, or oversee the functions of a crisis/hostage negotiations team. This course is also appropriate for law enforcement and corrections personnel who aspire to join a crisis/hostage negotiations team. This curriculum is designed to meet the standards set forth by the National Council of Negotiations Associations for a basic course of study for police crisis/hostage negotiators. Although it is a "basic" course, it represents a robust and comprehensive view of the most likely negotiation problems and best techniques to resolve them peacefully. It is suitable for experienced negotiators desiring a refresher course.

INSTRUCTIONAL GOALS

Upon completion of this course the attendee will be familiar with:

1. The legal and historical foundations of hostage/crisis negotiations and current practices in the field
2. Active listening techniques and their role in communicating empathy and building rapport
3. Crisis negotiations team roles, and the relationship of negotiators to SWAT and incident commanders
4. The dynamics of negotiation problems, including suspect demands, obstacles, deadlines, hostage survival, threats, one-way communications, measuring progress, and the phases of a negotiation incident from initial contact to the exit plan
5. Suicide intervention skills for suicide and suicide by cop incidents
6. Intelligence exploitation including open source and social media
7. Common crisis situations and suspect profiles
8. Influence and compliance tactics
9. Managing indirect negotiations like the use of third party intermediaries and interpreters
10. Healthy practices designed to keep negotiators safe legally, physically, and emotionally
11. Practical exercises and scenario-based learning to reinforce new skills

DAY TO DAY / HOUR TO HOUR AGENDA

DAY ONE

Hours:	Instruction:
0800-0830	Course Introduction, Overview, and Administration
0900-1200	Foundations for Crisis Negotiations
1200-1300	Lunch (not provided)
1300-1600	Active Listening
1600-1700	Practical Exercises (Principles from Day 1)

DAY TWO

Hours:	Instruction:
0800-0900	Group Takeaways and Discussion
0900-1200	Team Roles, Communication, and the Use of the Media
1200-1300	Lunch (not provided)
1300-1600	Negotiation Dynamics
1600-1700	Practical Exercises (Principles from Day 2)

DAY THREE

Hours:	Instruction:
0800-0900	Group Takeaways and Discussion
0900-1200	Suicide Intervention
1200-1300	Lunch (not provided)
1300-1600	Intelligence Exploitation
1600-1700	Practical Exercises (Principles from Day 3)

DAY FOUR

Hours:	**Instruction:**
0800-0900	Group Takeaways and Discussion
0900-1200	Behavioral Assessments and Types of Subjects
1200-1300	Lunch (not provided)
1300-1400	Influence
1400-1500	Indirect Negotiations
1500-1700	Practical Exercises (Principles from Day 4)

DAY FIVE

Hours:	**Instruction:**
0800-0830	Briefing
0830-1200	Scenario Training
1200-1300	Lunch (not provided)
1300-1330	Briefing
1330-1630	Scenario Training
1630-1700	Debrief/Course Closeout

COURSE OUTLINE

I. Preface

- A. Course Overview
- B. Instructional Goals
- C. Agenda
- D. Outline
- E. Co-Host Logistics
- F. Desired Outcome

II. Foundations of Crisis Negotiations

- A. Key Terms
- B. Development of Negotiators
- C. Mission
- D. Historical Development of CNT and SWAT
- E. Objectives of CNT
- F. Parallel Approach to Crisis Resolution
- G. Historically Significant Incidents
- H. Legal Justification for Using Negotiators

III. Crisis Negotiations and Active Listening Skills

- A. Empathy
- B. Active Listening/Active Listening Exercises
- C. Rapport

IV. Team Roles, Communication, and the Use of the Media

- A. The Function of Each of the Team Roles and Associated Responsibilities
- B. The Methods Available to the Negotiation Team to Communicate with the Subject
- C. All of the Equipment that can be Utilized by the Team During an Event
- D. Information and Notations that are Required for Inclusion on the Situation Boards
- E. The Use and Application of the Negotiation Position Paper
- F. How the Media can be Used to the Advantage of the Team and How to Best Maximize that Relationship

V. Negotiation Dynamics

A. Necessary Elements for a Successful Negotiation

B. Non-Negotiable Incidents

C. Self-Control for Negotiators

D. Boundary Setting

E. Phases of Negotiation Incidents

- Making Contact
- Non-Responders (One-Way Communications)
- First Contact
- Overcoming Obstacles
- Use of Time as a Resource
- Demands
- Deadlines
- Collaborative Problem-Solving
- Exit Plan

F. Hostage Survival

- Best Practices
- Stockholm Syndrome

VI. Suicide Intervention Skills

A. Suicides and Methods of Completing Suicides

B. The Motivation of Suicidal People

C. Incident Assessment and How to Conduct a Lethality Assessment

D. Patterns Commonly Associated with Suicide

E. Suicidal and Homicidal Domains

F. Jumpers

G. Pre-Death Indicators and What to Do

H. Communication Strategies for Dealing with Suicidal Subjects

I. Suicide by Cop Indicators

VII. Intelligence Exploitation

A. Information vs. Intelligence

B. The Intelligence Cycle

- Gathering
- Filtering
- Collating
- Analyzing
- Disseminating

C. Open Sources

D. Social Media

E. Techniques for Incorporating Intelligence

F. Lethality Assessment

G. Electronic Containment

VIII. General Negotiations Guidelines

A. Philosophy and Self-Control

B. Elements Necessary for Successful Negotiations

- Approach
- Obstacles
- Time

C. Dealing with Demands

- Instrumental vs. Expressive Demands
- Controversial Demands
- Non-Negotiable Demands

D. Dealing with Deadlines

E. Types of Threats

- Offensive
- Defensive
- Unconditional

F. Hostages

- Considerations when Speaking with Hostages
- Stockholm Syndrome

G. Indicators of Progress

H. Negotiation Teams and Time-Outs

I. Manipulation of Anxiety

J. Deviating from Guidelines

K. The Problem-Solving Process

L. Exit Plan

IX. Behavioral Assessments and Types of Subjects

A. Crisis

B. Types of Crisis Negotiations

- Barricade (solo)
- Hostage Barricade
- Suicide

C. Resolution Strategies

D. Broad Categories of Subjects or Hostage-Takers

- Human Factor

E. Mental Disorders

- Diagnosing vs. Dealing with Behavior

F. Classification of Mental Disorders

- Personality Disorders and Negotiation Guidelines
- Thought Disorders and Negotiation Guidelines
- Mood Disorders and Negotiation Guidelines
- Alcohol and Drugs and Negotiation Guidelines

G. Terrorist/Extremist Hostage-Takers

- Intelligence
- Negotiation Process and Guidelines

H. Special Populations

- Elderly
- Juveniles
- Police

I. Warfighters – Characteristics and Negotiation Guidelines

- "Battlemind"
- Post-Traumatic Stress Disorder
- Traumatic Brain Injury

X. Influence and Gaining Compliance

A. Fixed Action Patterns

B. Reciprocity

C. Commitment

D. Social Proof

E. Liking

F. Scarcity

G. Authority

XI. Managing Indirect Negotiations

A. Definitions

B. When, Why and How to Use a Third-Party Intermediary (TPI)

C. Vetting a TPI

D. Methods of Communication to Connect the Subject to the TPI

E. Application and Briefing of an Interpreter

F. Pitfalls Associated with the Use of an Interpreter

G. Tactics for Situations in Which the Primary is Placed in Direct Contact with a Hostage

XII. Role Play Scenarios

CO-HOST LOGISTIC REQUIREMENTS

CLASSROOM

- Adequate seating for up to 34 students with tables, good ventilation
- Marker board & markers
- Flip chart with paper

AUDIO VISUAL

- LCD Projector for computer presentation
- Large projection screen (minimum of 6'x6' screen size)
- Speaker system to connect to laptop for audio
- Extension cord and power strip
- AV table or cart

OTHER

- Access to copier
- **Two or three additional rooms needed (depending on class size) for class exercises and role playing scenarios**

STUDENT EQUIPMENT LIST

INDIVIDUAL

- Law Enforcement I. D.
- This course is conducted entirely in the classroom
- Laptop is helpful to the student, but not mandatory (student notebooks will be made available via Dropbox)
- Business casual dress may be worn

STUDENT NOTEBOOK CONTENTS

TAB	DESCRIPTION
Preface	Overview, Instructional Goals, Agenda, Outline, Student and Co-host Logistic Requirements
1.	Course Introduction and Overview
2.	Foundations for Crisis Negotiations
3.	Active Listening Skills
4.	Team Roles, Communication, Use of the Media
5.	Negotiation Dynamics
6.	Suicide Intervention Skills
7.	Intelligence Exploitation
8.	Behavioral Assessments and Types of Subjects
9.	Influence and Gaining Compliance
10.	Managing Indirect Negotiations

CITY OF MITCHELL
RAFFLE PERMIT

Date of Application: 1-11-2023

Organization: Pheasants forever

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

_____Chartered veterans' organization
__X__Charitable organization
_____Fraternal organization
_____Political party
_____Political action committee or political committee on behalf of any candidate for a political office
_____Religious organization
_____Educational organization
_____Local civic or service club
_____Volunteer fire department

Contact Information:

Name: Dave Allen

Address: 208 South Wallace St

Phone #: 605-996-8649

Email: _____

501(c) 3 – (Non-Profit): yes X no_____ eligible_____

Dates of Ticket Sales: 2-1-23

Date of Raffle Drawing: 10-22-23

Value of Raffle Prize: $10 - $100

Proceeds Benefitting: Habitat - Youth

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 1-11-2023

For Finance Office Use Only:

Council Approval Date: _____

Signature:

_____
Finance Officer

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	January 17, 2023	**Requested By:**	Joe Schroeder

Desired Action of City Council:	
Amount Budgeted in current fiscal year for this item (if applicable):	201-45140-43300 - $481,309 (2022) 201-45140-43300 - $250,000 (2023)
Agenda Item:	Change Order #1 to Mueller Lumber for Rec Center Pool Project #2022-50
Explanation/Background of Agenda Item Requested:	Change Order #1 reflects unknown conditions discovered at the site. Please see attached Change Order #1 for detailed information. Original Contract Amount - $627,040 Current Contract Amount - $627,040 Increase of this Change Order - $74,725.20 $3,691.38 - remove existing insulation from the ceiling $4,252.38 - remove existing wood framing from the ceiling $3,164.04 - remove plaster from existing metal beams $63,617.40 - sandblast and paint existing metal beam and decking. New Contract Amount - $701,765.20 Professional Services Remaining - $1,027.52 Project Contingency - $28,516.28 City staff recommends approval of Change Order No. 1 for the Rec Center Fitness Room Phase II project.

CHANGE ORDER NO.: 1

Owner: City of Mitchell — City's Project No.: 2022-50

Contractor: Mueller Lumber

Project: Mitchell Recreation Center Fitness Room - Phase 2

Date Issued: 1/17/2023 — Effective Date of Change Order: 1/17/2023

The Contract is modified as follows upon execution of this Change Order:

There were unknown conditions disccovered at the site which required additional work. Existing insulation was required to be removed from the ceiling along with wood framing. Plaster was required to be removed from existing structural beams. The beams and metal decking which holds the roof requires sandblasting and paint.

Attachments: See Attached

Change in Contract Price	**Change in Contract Time**
Original Contract Price: $627,040.00	Original Contract Times: Substantial Completion: November 1, 2023 Ready for final payment: December 1, 2023
Increase from previously approved Change Order No. 1 $0.00	**[Increase] [Decrease]** from previously approved Change Orders No.1 to No. **[Number of previous Change Order]**: Substantial Completion: NA Ready for final payment: NA
Contract Price prior to this Change Order: $627,040.00	Contract Times prior to this Change Order: Substantial Completion: November 1, 2023 Ready for final payment: December 1, 2023
Increase of this Change Order: $74,725.20	**Increase of** this Change Order: Substantial Completion: 0 Ready for final payment: 0
Contract Price incorporating this Change Order: $701,765.20	Contract Times with all approved Change Orders: Substantial Completion: November 1, 2023 Ready for final payment: December 1, 2023

Approved by Contractor

By: _____

Title: _____

Date: _____

Recommended for Approval

By: _____

Title: _____

Date: _____

Approved by Owner

By: _____

Title: _____

Date: _____

EJCDC® C-941, Change Order.

Copyright© 2018 National Society of Professional Engineers, American Council of Engineering Companies and American Society of Civil Engineers. All rights reserved.

Change Order - Lump Sum

CHANGE ORDER NO.: 1

Owner: City of Mitchell
City's Project No.: 2022-50
Contractor: Mueller Lumber
Project: Mitchell Recreation Center Fitness Room Room Phase 2

Change Order: **01/17/23**

Item	Description	Current Contract Amount	Proposed Contract Changes	New Contract Amount
1	Original Contract Bid	$ 627,040.00		
CO #1 - 1	RFP 1 - Remove Existing Insulation from the ceiling.		$ 3,691.38	
CO #1 - 2	RFP 2 - Remove existing Wood Framing from Ceiling		$ 4,252.38	
CO #1 - 3	RFP 3 - Remove plaster from existing beams		$ 3,164.04	
CO #1 - 4	RFP 4 - Sandblasting and paint existing metal beams and metal deck		$ 63,617.40	
			Total	$ 701,765.20

(c) 2018 National Society of Professional Engineers for EJCDC. All rights reserved.

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	January 17, 2023	**Requested By:**	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Set date for February 6, 2023 for Hearings on Alcohol License Applications		
Explanation/Background of Agenda Item Requested:	On the application to transfer RL-5768 Retail (On Sale) Liquor License from X-treme Golf Inc. dba Lake House, 2700 North Main St to Puddle Jumper LLC, 309 West 13th Avenue (The License will be inactive) On the application to transfer RB-26966 Retail (On-Off Sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC, 1100 E Havens Ave to Lucky Clovers LLC, 1416 North Main (The License will be inactive) On the application to transfer RB-26967 Retail (On-Off Sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC, 1100 E Havens Ave to Lucky Clovers LLC, 1416 North Main (The License will be inactive)		

Date Received_____
Date Issued_____

License No. RL-5768

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Riddle Jumper LLC
309 W 13th Ave
Mitchell, SD 57301

Owner's Telephone #: 605-770-4539

B. Business Name and Address

same

Business Telephone #: 605-770-4539
Place of business is located in a municipality? ☒ Yes ☐ No
County: Davison
Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
- ☐ Retail (on-sale) Liquor - Restaurant
- ☐ Convention Center (on-sale) Liquor
- ☐ Package (off-sale) Liquor
- ☐ Retail (on-off sale) Wine and Cider
- ☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
- ☐ Package Delivery
- ☐ Hunting Preserve
- ☐ Other_____

Is this license in active use? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
☐ Yes ☒ No **If Yes, please list on the back page.**

D. Legal description of licensed premise:

Brig Addn-SW(10) Lot 1
10-103N-60W

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number pending

F. New license ☐ Transfer? ($150) ☒ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 1-05-23 Print Name Curly Evers Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐
Amount of fee collected with application $_____
Amount of fee retained $_____
Forwarded with application $_____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From:_____

Sales tax approval_____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL_____ **REVIEW**_____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC Puddle Jumper LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 309 W 13th Ave, Mitchell

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☑ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Cully Evers	Partner		Excavation Owner
Josie Lemer	partner	309 W 13th Ave, Mitchell	INS Agent

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

309 W 13th Ave, Mitchell, SD 57301 - Josie Lemer

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner — **Date**

Cully Evers — 1-05-23

AFFIDAVIT

STATE OF SOUTH DAKOTA)
)ss
COUNTY OF)

Tammy McGregor, being first duly sworn on oath deposes and says: That on the 6th ~~day of~~ January 20 23 ~~he~~ was the owner of the license/business/stock of Xtreme Golf INC RL5768 situated on (legal description) Brng Addn-SW(10) Lot 1, 10-103N-60W in the city/county of Davison/Mitchell South Dakota and that on the said date he made a transfer/sale of said license operated under an alcoholic beverage license to Puddle Jumper LLC of Davison, CO South Dakota.

Tammy McGregor (signature) (owner)

(signature) (owner)

Subscribed and sworn to before me this 6th day of January 20 23.

Alicia Walton (Notary Public)

Commission Expires: 5/12/26.

(Notary Seal)

ALICIA WALTON SEAL NOTARY PUBLIC SEAL STATE OF SOUTH DAKOTA

Date Received _____
Date Issued _____

License No. RB 26 9466

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Lucky Clovers LLC
7371 East Misty Knoll Circle
Sioux Falls SD 57110

Owner's Telephone #: 605 999 5448

B. Business Name and Address

Road 9 LLC
1416 N Main St
Mitchell SD 57301

Business Telephone #: 605 999 5448

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
- ☐ Retail (on-sale) Liquor - Restaurant
- ☐ Convention Center (on-sale) Liquor
- ☐ Package (off-sale) Liquor
- ☐ Retail (on-off sale) Wine and Cider
- ☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
- ☐ Package Delivery
- ☐ Hunting Preserve
- ☐ Other _____

Is this license in active use? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?
☒ Yes ☐ No **If Yes, please list on the back page.**

D. Legal description of licensed premise:

See attached document #1
N 145.17 of W 137 Lot B of Haven & Rogers adding & Portion of abandoned Lot H1 Abutting City of Mitchell

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number INACTIVE N/A

F. New license ☐ Transfer? ($150) ☒ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 12-28-2022 Print Name Karla McCloud Signature Karla McCloud

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐
Amount of fee collected with application $_____
Amount of fee retained $_____
Forwarded with application $ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL_____ REVIEW_____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC Lucky Daters LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 3316 E. Mistyknoll Circle Sioux Falls SD 57110

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name Office Address Occupation

See attached document #1

Retail (on-off sale) Malt Beverage & SD Farm Wine # RB 26967 RB 26966

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name Type of License, License Number, Financial Interest Held, and Address of Business Location

See attached document #1

Retail (on-off sale) Malt Beverage & SD Farm Wine, # 26967 RB

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Angie Doohen - LLC Agent

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner **Date**

Cody McCloud 12-28-2020

Attached Document #1

Continuation section D, Legal description of licensed premise as follows:

N145.17' of W137' Lot B of Hoven & Roger's Addn & Portion of Abandoned Lot H1 Abutting, City of Mitchell

Continuation of Company Supplement Information

Name	Title of office	Address	Occupation	Ownership percentages
Kaela McCloud	Member Operator	41023 258th St Mitchell, SD 57301	Entrepreneur	16.65%
Seth Sprock	Member Operator	720 S Montana St Mitchell, SD 57301	Entrepreneur	16.65%
Zach Doohen	Member Finance	7321 E Misty Knoll Circle Sioux Falls, SD 57110	Realtor Entrepreneur	16.65%
Angie Doohen	Member LLC Agent	7321 E Misty Knoll Circle Sioux Falls, SD 57110	Entrepreneur	16.65%
Greg Doohen	Member Operator	7317 E Gray Circle Sioux Falls, SD 57110	Realtor Entrepreneur	16.65%
Daisy Doohen	Member	7317 E Gray Circle Sioux Falls, SD 57110	Entrepreneur	16.65%

Date Received_____
Date Issued_____

License No. RB 26967

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Lucky Clovers LLC
1371 East Misty Knoll Circle
Sioux Falls SD 57110

Owner's Telephone #: 605 999 5448

B. Business Name and Address

Kwad 9 LLC
1416 N Main St
Mitchell SD 57301

Business Telephone #: 605 999 5448

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
- ☐ Retail (on-sale) Liquor - Restaurant
- ☐ Convention Center (on-sale) Liquor
- ☐ Package (off-sale) Liquor
- ☐ Retail (on-off sale) Wine and Cider
- ☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
- ☐ Package Delivery
- ☐ Hunting Preserve
- ☐ Other_____

Is this license in active use? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No **If Yes, please list on the back page.**

D. Legal description of licensed premise:

See attached document #1
N145.17 of W157 Lot B of Haven & Rogers Addn & Portion of Abandoned Lot 11 Lying City of Mitchell

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number Inactive N/A

F. New license ☐ Transfer? ($150) ☒ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein ar true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 12-28-2023 Print Name Kodi McCloud Signature Kodi McCloud

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as t location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application $_____

Amount of fee retained $_____

Forwarded with application $_____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From:_____

Sales tax approval_____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL_____ REVIEW_____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC Lucky Lacers LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 1321 S. Misty Knoll Circle Sioux Falls, SD 57108

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
See attached document #1			

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
See attached document #1	
Retail Con-Off) Malt Beverage & SD Farm Wine #RB-26916	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Angie Loonen - LLC Agent

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner — **Date**

Kara McCloud — 12-28-2020

Attached Document #1

Continuation section D, Legal description of licensed premise as follows:

N145.17' of W137' Lot B of Hoven & Roger's Addn & Portion of Abandoned Lot H1 Abutting, City of Mitchell

Continuation of Company Supplement Information

Name	Title of office	Address	Occupation	Ownership percentages
Kaela McCloud	Member Operator	41023 258th St Mitchell, SD 57301	Entrepreneur	16.65%
Seth Sprock	Member Operator	720 S Montana St Mitchell, SD 57301	Entrepreneur	16.65%
Zach Doohen	Member Finance	7321 E Misty Knoll Circle Sioux Falls, SD 57110	Realtor Entrepreneur	16.65%
Angie Doohen	Member LLC Agent	7321 E Misty Knoll Circle Sioux Falls, SD 57110	Entrepreneur	16.65%
Greg Doohen	Member Operator	7317 E Gray Circle Sioux Falls, SD 57110	Realtor Entrepreneur	16.65%
Daisy Doohen	Member	7317 E Gray Circle Sioux Falls, SD 57110	Entrepreneur	16.65%

PAY ESTIMATES FOR JANUARY 17, 2023

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Quality Cut-Lawn & Snow	#2019-53R2 Mitchell Airport Snow Removal	#4-2022	$ 8,666.66	$ 34,666.64	$ 65,000.00
Helms & Associates	#2021-8 Landfill Cell #4	#22	$ 4,827.40	$ 288,922.23	$ 298,925.14
A-G-E- Corporation	#2021-8 Landfill Cell #4 Construction	#4	$ 247,730.74	$ 805,090.71	$ 885,945.70
Helms & Associates	#2021-30 New Recycling Bldg at Landfill	#4	$ 3,187.50	$ 4,675.00	$ 106,505.00
HR Green Inc.	#2022-8 1st & Main/7th & Main Signals	#7	$ 2,095.00	$ 39,406.53	$ 66,509.60
GeoTek Engineering & Testing	#2022-29 New Landfill Monitoring	#7	$ 5,377.00	$ 26,909.50	$ 32,448.00
Clavarella Design Inc.	#2022-34 Cadwell Park Crow's Nest & Shade Struc	#1	$ 21,255.00	$ 21,255.00	$ 32,700.00
Brosz Engineering, Inc.	#2023-3 Jetty & Marina Bike Trail	#2	$ 2,695.00	$ 11,612.50	$ 86,700.00
TOTALS			$ 295,834.30	$ 1,232,538.11	$ 1,574,733.44

Prepared by Deb Hanson-Sudbeck

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	January 17, 2023	**Requested By:**	
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Floor to Ceiling		
Explanation/Background of Agenda Item Requested:	Floor to Ceiling has applied for a variance permit for minimum setback of an off-site sign setback from a public park of 250' vs 300' and minimum setback from right of way of 0' vs 10'located at 1301 W 15th Ave, legally described as Lot 1, Block 1 of Westwood First Addition, a subdivision of the W 1/2 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned Highway Business District (HB). Planning Commission motioned to recommend approval; 6 aye, 0 nay, 1 absent. Motion carried. See Planning Commission Unsigned Minutes 1-9-2023.		

TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *$150 application due with the application.*
Applicant is request to rezone property from District to District.

☒ **Variance** *$100 application fee due with application.*
Description of Variance: Variance in minimum setback of an off-site sign setback from a public park of 250' vs 300' and minimum setback from right of way of 0’ vs 10’.

☐ **Conditional Use Permit** *$150 application fee due with application*
Description of Conditional Use: Click or tap here to enter text.

This Application is for the following described real property:

Legal Description: Plat of Lot 1, Block 1 of Westwood First Addition, a subdivision of the W 1/2 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

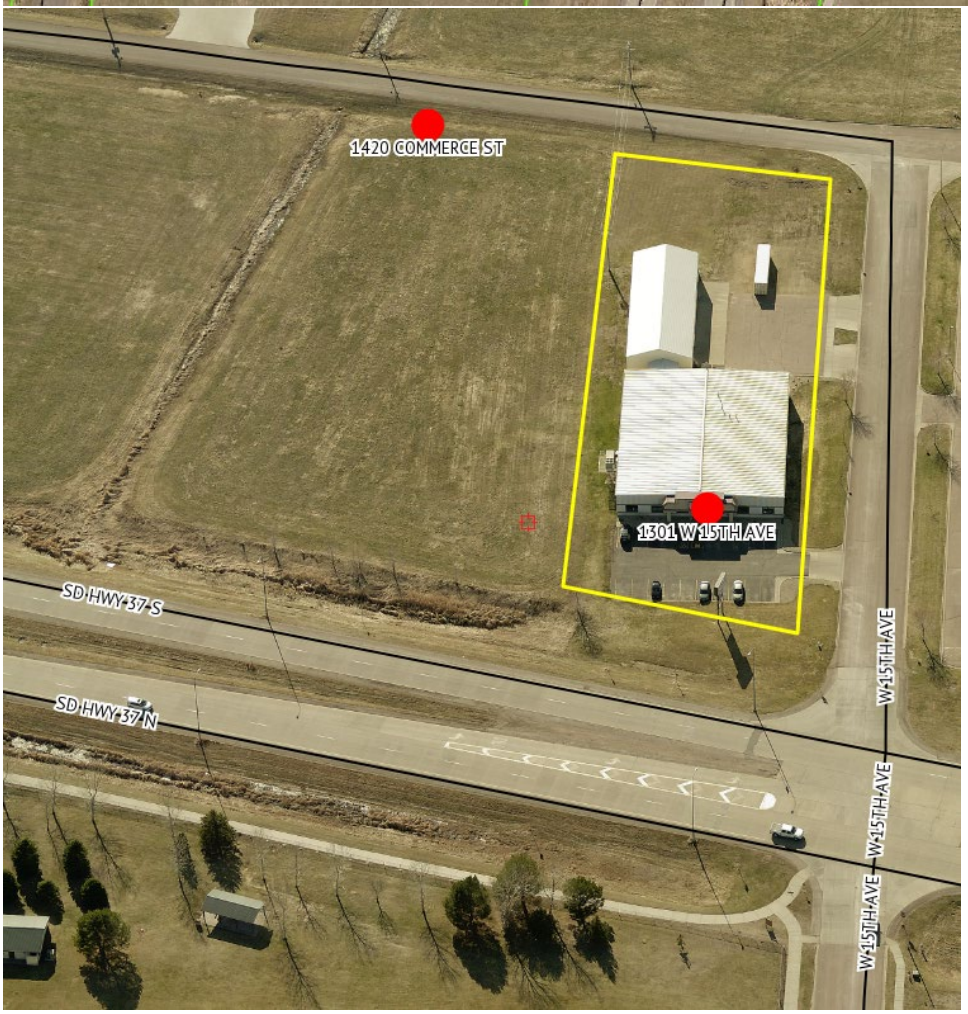
Property Address: 1301 W 15th Ave

Dated this 12th of December, 2023

Floor to Ceiling
APPLICANT

OWNER

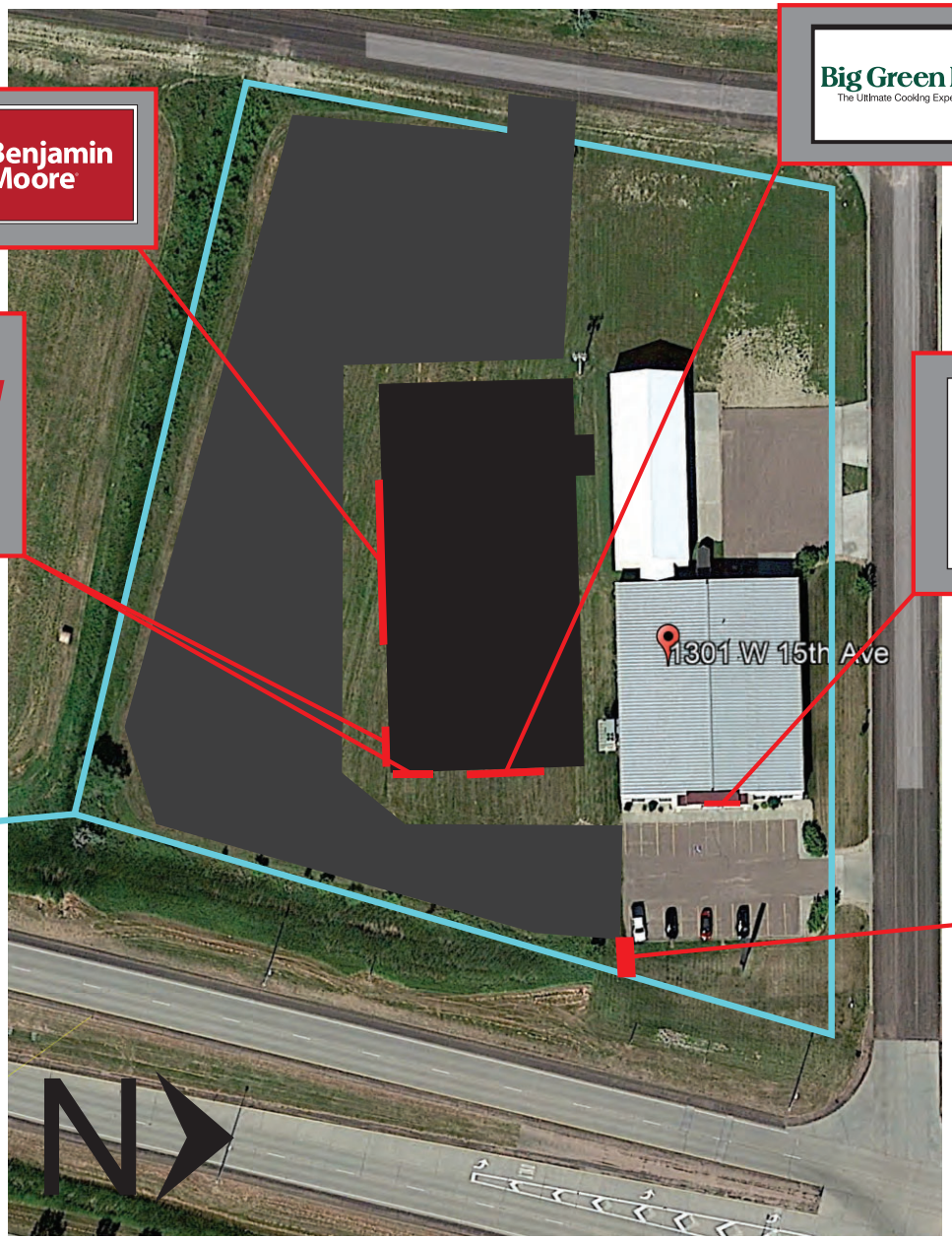
1301
15895-00100-001-00
1420
15895-00100-002-10
COMMERCE ST
N SD HWY 37
N SD HWY 37
15641-00000-000-00
15895-00100-000-00

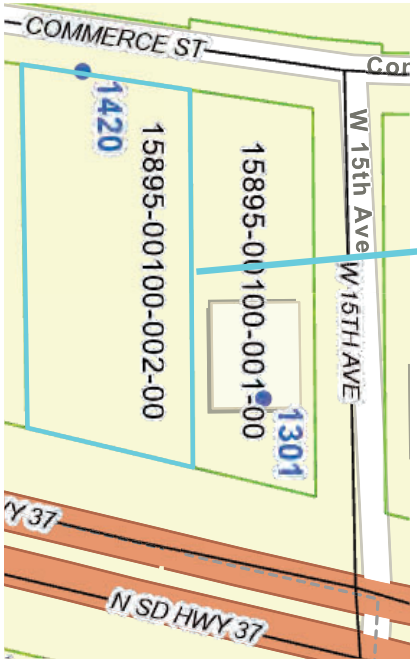

1420 COMMERCE ST
1301 W 15TH AVE
SD HWY 37 S
SD HWY 37 N
W 15TH AVE
W 15TH AVE
W 15TH AVE

ACE Hardware
1301 W 15th Ave
Mitchell, SD 57301

ACE Hardware

Site Plan





Claude Ballbe/BH	claude@signsunlimitedusa.com	Approval Signature:	Please check all spelling, quantities, colors, and materials before approving
919-552-8689	www.signsunlimitedusa.com		
12.05.22	Underwriters Laboratories Inc.® UL File #E225670	Notes:	

SIGNS UNLIMITED
communicate your identity
6801 Mount Hermon Church Rd, Building C
Durham, NC 27705

©COPYRIGHT NOTICE: Signs Unlimited expressly reserves its common law copyright and other property rights in these drawings. These drawings are not to be reproduced, changed or copied in any form or manner without written expressed permission from Signs Unlimited or its affiliates.

NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Floor to Ceiling has applied for a variance permit for minimum setback of an off-site sign setback from a public park of 250' vs 300' and minimum setback from right of way of 0' vs 10'located at 1301 W 15th Ave, legally described as Lot 1, Block 1 of Westwood First Addition, a subdivision of the W 1/2 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned Highway Business District (HB).

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, January 9, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Tuesday, January 17, 2023 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 16th day of December, 2022.

Michelle Bathke

FINANCE OFFICER

Publish once: 28th day of December, 2022
Approximate Cost:

Floor to Ceiling
1301 W 15th Ave
Mitchell, SD 57301

CJM Consulting Inc
1050 N Harmon Dr
Mitchell, SD 57301

Mitchell Area Development Corp
601 N Main St
Mitchell, SD 57301

City of Mitchell
612 N Main St
Mitchell, SD 57301

Elfstrand's Ace Hardware
915 University Blvd
Mitchell, SD 57301

City of Mitchell | Public Works
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8433 | Fax: 605-995-8410
CityOfMitchell.org

December 28, 2022

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Floor to Ceiling has applied for a variance permit for minimum setback of an off-site sign setback from a public park of 250' vs 300' and minimum setback from right of way of 0' vs 10'located at 1301 W 15th Ave, legally described as Lot 1, Block 1 of Westwood First Addition, a subdivision of the W 1/2 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned Highway Business District (HB).

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, January 9, 2023 at 12:00 pm (noon) and the Board of Adjustment will be holding a hearing on Tuesday, January 17, 2023 at 6:00 pm, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We Mitchell Area Development Corporation
OWNER

601 N. Main Street
ADDRESS

X APPROVE

____ DISAPPROVE

COMMENTS: Heidi Bach 1-2-23

City of Mitchell | Public Works
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8433 | Fax: 605-995-8410
CityOfMitchell.org

December 28, 2022

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Floor to Ceiling has applied for a variance permit for minimum setback of an off-site sign setback from a public park of 250' vs 300' and minimum setback from right of way of 0' vs 10'located at 1301 W 15th Ave, legally described as Lot 1, Block 1 of Westwood First Addition, a subdivision of the W 1/2 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned Highway Business District (HB).

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, January 9, 2023 at 12:00 pm (noon) and the Board of Adjustment will be holding a hearing on Tuesday, January 17, 2023 at 6:00 pm, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We GTM Consulting Inc
OWNER

ADDRESS

X APPROVE

____ DISAPPROVE

COMMENTS:

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	January 17, 2023	**Requested By:**	
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to approve Resolution #R2023-01, Plat of Lots 1-AA and 1-AB, a subdivision of Lot 1-A of Prairieview Subdivision		
Explanation/Background of Agenda Item Requested:	Plat of Lots 1-AA and 1-AB, a subdivision of Lot 1-A of Prairieview Subdivision, in the NE 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by DT Builders LLC and Morgan Theeler LLP. Planning Commission motioned to approve; 6 aye, 0 nay, 1 absent. Motion carried. See Planning Commission Unsigned Minutes 1-9-23.		

RESOLUTION #R2023-1

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 9th day of January, 2023; and

WHEREAS, it appears from an examination of the plat of LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE ¼ OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE ¼ OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 17th day of January, 2023.

_____

MAYOR

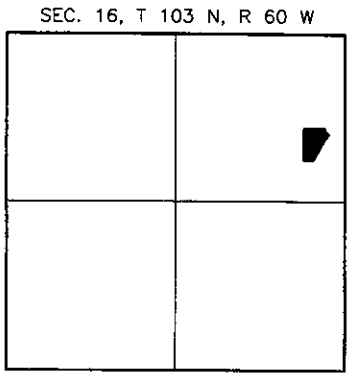
ATTEST:

_____

FINANCE OFFICER

{SEAL}

SEC. 16, T 103 N, R 60 W



LOCATION MAP
SCALE: 1" = 3000'

1 Inch = 100 Feet

LEGEND

- ● = FOUND IRON MONUMENT
- O = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- □ = SET NAIL
- △ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- ■ = FOUND NAIL
- ◇ = SET 3/8" x 12" SPIKE W/WASHER JAW-13714
- WM = WITNESS MONUMENT
- (CW) = LOT LINE LIES WITHIN THE "COMMON WALL"

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. – P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

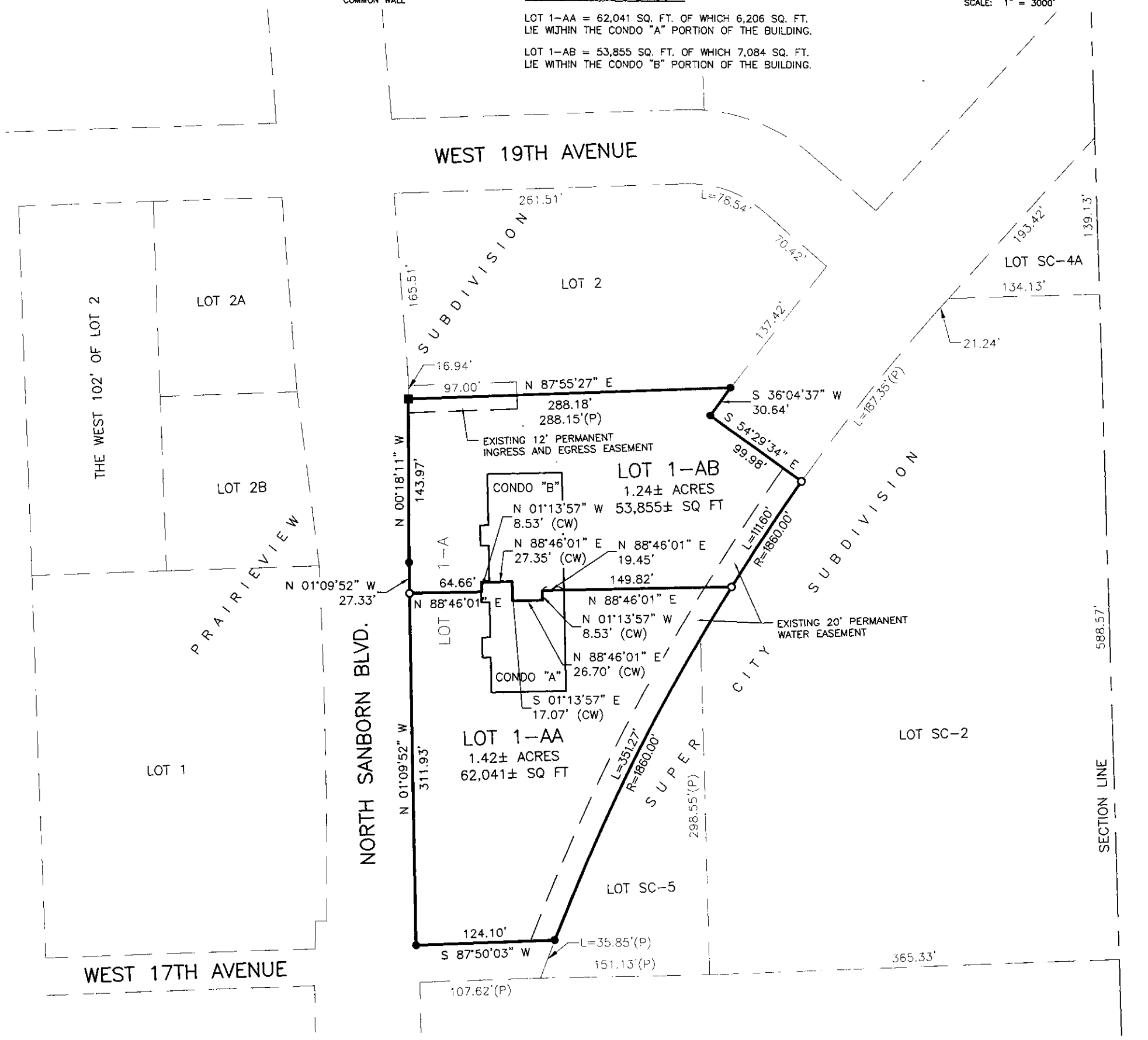
COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE,
STATE PLANE – NORTH AMERICAN
DATUM 1983 – GEOID 12B.
GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT OR TITLE COMMITMENT. EASEMENTS OF RECORD WERE NOT RESEARCHED AND ARE NOT SHOWN UNLESS OTHERWISE NOTED.

SQUARE FOOTAGE BREAKDOWN:

LOT 1-AA = 62,041 SQ. FT. OF WHICH 6,206 SQ. FT. LIE WITHIN THE CONDO "A" PORTION OF THE BUILDING.

LOT 1-AB = 53,855 SQ. FT. OF WHICH 7,084 SQ. FT. LIE WITHIN THE CONDO "B" PORTION OF THE BUILDING.



A PLAT OF LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of the owners, and under their direction for purposes indicated therein, I did on or prior to December 1, 2022, survey those parcels of land described as follows; LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 20TH day of DECEMBER, 2022.

Registered Land Surveyor #SD13714

REGISTERED LAND SURVEYOR
REG. NO. 13714
JEREMY A. WOLBRINK
SOUTH DAKOTA
12-2022

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that Thomas J. Dice, the undersigned, does hereby certify that DT Builders LLC, a South Dakota limited liability company, is the absolute and unqualified owner of Lot 1-A of Prairieview Subdivision, in the NE 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota, and Condominium Unit A as created by the Master Deed dated December 16, 2021, filed December 17, 2021, and recorded in Book 621 of Deeds on Page 802, which lies within aforesaid Lot 1-A; and that Timothy Bottum, the undersigned, does hereby certify that Morgan Theeler LLP, a South Dakota limited liability partnership, is the absolute and unqualified owner of Condominium Unit B as created by the Master Deed dated December 16, 2021, filed December 17, 2021, and recorded in Book 621 of Deeds on Page 802, which lies within aforesaid Lot 1-A, and as per the Warranty Deed recorded in Book 622 of Deeds on Page 6; the plat is of a parcel of ground located in LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at our request, and under our direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and we hereby dedicate to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lots 1-AA and 1-AB shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists North Sanborn Boulevard. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this 27th day of December, 2022.

Thomas J. Dice

Thomas J. Dice, a Member of DT Builders LLC,
a South Dakota limited liability company

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the 27th day of December, 2022, before me, Sherry Kirby, the undersigned officer, personally appeared Thomas J. Dice, who acknowledged himself to be one of the members of DT Builders LLC, a South Dakota limited liability company, and that he, as such Member being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the company by himself as one of its Members.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Sherry Kirby

Notary Public, South Dakota
My Commission Expires: 11-26-2026

IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of December, 2022.

Timothy Bottum, a Partner of Morgan Theeler LLP,
a South Dakota limited liability partnership

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the 21st day of December, 2022, before me, Sherry Kirby, the undersigned officer, personally appeared Timothy Bottum, who acknowledged himself to be one of the Partners of Morgan Theeler LLP, a South Dakota limited liability partnership, and that he, as such Partner being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the partnership by himself as one of its Partners.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Sherry Kirby

Notary Public, South Dakota
My Commission Expires: 11-26-2026

REGISTERED LAND SURVEYOR
REG. NO.
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA
12-20-22

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2022.

_____
Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2022; and

WHEREAS, it appears from an examination of the plat of LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned does hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2022.

_____
Finance Officer/Deputy Finance Officer of the City of Mitchell

CERTIFICATE OF COUNTY TREASURER

The undersigned does hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of my office, have been fully paid.

_____ _____
Treasurer/Deputy Treasurer, Davison County Date

DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the plat of LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION, IN THE NE 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in my office.

_____ _____
Director of Equalization/Deputy Director of Equalization, Davison County Date

REGISTER OF DEEDS

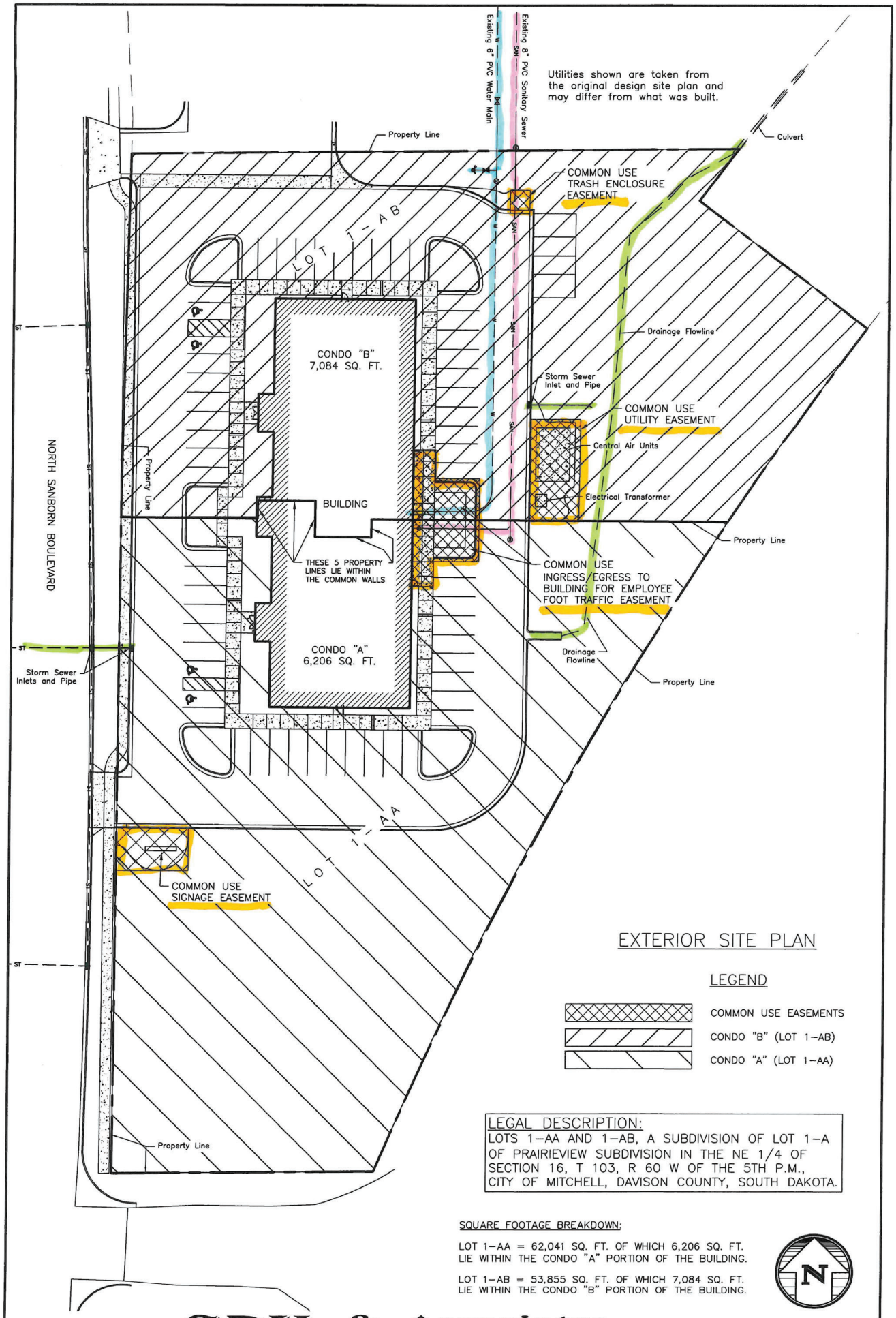
STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 2022, at _____, and recorded in Book _____ of Plats on Page(s) _____ therein.

_____ By:_____
Register of Deeds, Davison County Deputy

REGISTERED LAND SURVEYOR
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA
12-20-22

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015


Utilities shown are taken from the original design site plan and may differ from what was built.
Existing 6" PVC Water Main
Existing 8" PVC Sanitary Sewer
Property Line
Culvert
COMMON USE TRASH ENCLOSURE EASEMENT
LOT 1-AB
CONDO "B" 7,084 SQ. FT.
Drainage Flowline
Storm Sewer Inlet and Pipe
COMMON USE UTILITY EASEMENT
Central Air Units
Electrical Transformer
NORTH SANBORN BOULEVARD
BUILDING
THESE 5 PROPERTY LINES LIE WITHIN THE COMMON WALLS
COMMON USE INGRESS/EGRESS TO BUILDING FOR EMPLOYEE FOOT TRAFFIC EASEMENT
CONDO "A" 6,206 SQ. FT.
Storm Sewer Inlets and Pipe
LOT 1-AA
COMMON USE SIGNAGE EASEMENT
EXTERIOR SITE PLAN
LEGEND
COMMON USE EASEMENTS
CONDO "B" (LOT 1-AB)
CONDO "A" (LOT 1-AA)
LEGAL DESCRIPTION:
LOTS 1-AA AND 1-AB, A SUBDIVISION OF LOT 1-A OF PRAIRIEVIEW SUBDIVISION IN THE NE 1/4 OF SECTION 16, T 103, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.
SQUARE FOOTAGE BREAKDOWN:
LOT 1-AA = 62,041 SQ. FT. OF WHICH 6,206 SQ. FT. LIE WITHIN THE CONDO "A" PORTION OF THE BUILDING.
LOT 1-AB = 53,855 SQ. FT. OF WHICH 7,084 SQ. FT. LIE WITHIN THE CONDO "B" PORTION OF THE BUILDING.
N
SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015
SPN #: 15665
DATE: 12/07/22
SCALE: 1" = 40'

1817
1820
N SANBORN BLVD
UNKNOWN
Lot 1-AB
+/- 1.24 Acres
1717
Lot 1-AA
+/- 1.42 Acres

N SANBORN BLVD
Click a starting point.
1718 N SANBORN BLVD
1716 N SANBORN BLVD

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	January 17, 2023	**Requested By:**	
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-02, Plat of Lot 1 of Herrick's Addition in the SE 1/4 of Section 2, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Plat of Lot 1 of Herrick's Addition in the SE 1/4 of Section 2, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Nick Herrick. Planning Commission motioned to approve; 5 aye, 0 nay, 1 absent, 1 abstain. Motion carried. See Planning Commission Unsigned Minutes 1-9-23.		

RESOLUTION #R2023-02

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 9th day of January, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 1 OF HERRICK'S ADDITION IN THE SE ¼ OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT 1 OF HERRICK'S ADDITION IN THE SE ¼ OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 17th day of January, 2023.

_____

MAYOR

ATTEST:

_____

FINANCE OFFICER

{SEAL}

1 Inch = 100 Feet

LEGEND

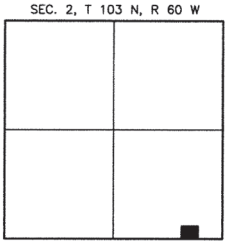
- ● = FOUND IRON MONUMENT
- O = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- □ = SET NAIL
- △ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- ■ = FOUND NAIL
- ◇ = SET 3/8" x 12" SPIKE W/WASHER JAW-13714
- WM = WITNESS MONUMENT

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. – P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

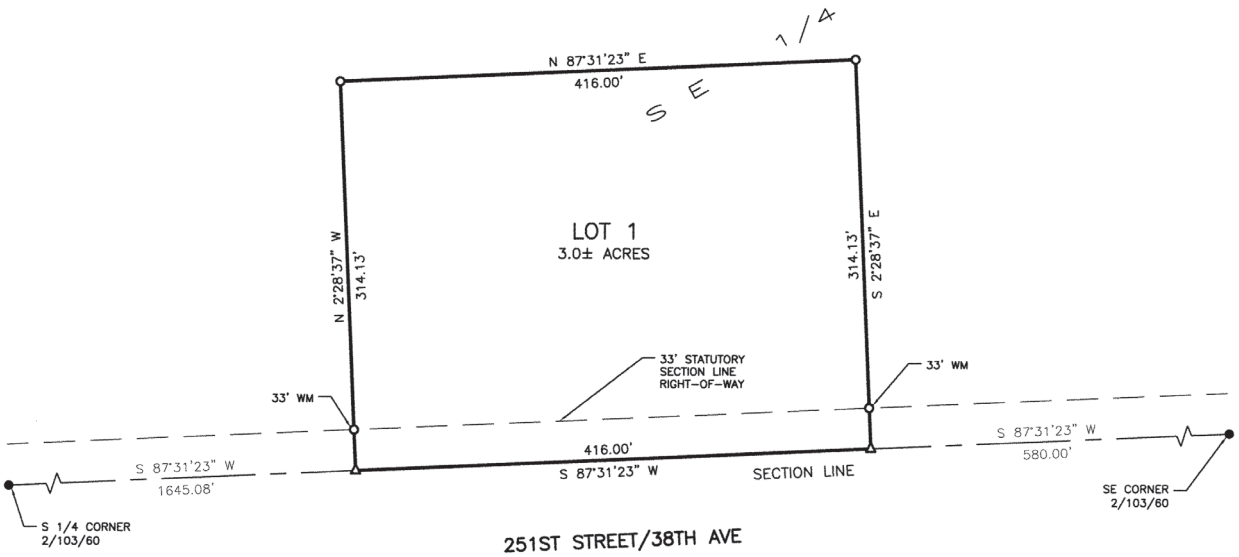
COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE, STATE PLANE – NORTH AMERICAN DATUM 1983 – GEOID 12B. GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE: THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT OR TITLE COMMITMENT. EASEMENTS OF RECORD WERE NOT RESEARCHED AND ARE NOT SHOWN UNLESS OTHERWISE NOTED.

SEC. 2, T 103 N, R 60 W



LOCATION MAP
SCALE: 1" = 3000'



A PLAT OF LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of Scott Lee Suelflow and Timothy Harold Suelflow, as owners, and under their direction for purposes indicated therein, I did on or prior to December 9, 2022, survey those parcels of land described as follows: LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA. In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of _____, 202____.

_____
Registered Land Surveyor #SD13714

REGISTERED LAND SURVEYOR
REG. NO. 13714
JEREMY A. WOLBRINK
SOUTH DAKOTA

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that we hereby certify that we are the absolute and unqualified owners of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at our request and under our direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and we hereby dedicate to the public, for public use forever as such, the streets, alleys and easements, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 1 shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists 251st Street / East 38th Avenue. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 202____.

_____
Scott Lee Suelflow

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 202____, before me, _____, the undersigned officer, personally appeared Scott Lee Suelflow, known to me or satisfactorily proven to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

_____
Notary Public, South Dakota
My Commission Expires:_____

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 202____.

_____
Timothy Harold Suelflow

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF _____)

On this, the _____ day of _____, 202____, before me, _____, the undersigned officer, personally appeared Timothy Harold Suelflow, known to me or satisfactorily proven to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

_____
Notary Public, South Dakota
My Commission Expires:_____

REGISTERED LAND SURVEYOR
REG. NO.
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 202____.

_____
Chairman/Vice-Chairman of Mitchell City Planning Commission

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 202____; and

WHEREAS, it appears from an examination of the plat of LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned hereby certifies that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 202____.

_____
Finance Officer/Deputy Finance Officer of City of Mitchell

RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, the plat of LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the County Auditor of Davison County, South Dakota, has been submitted to the County Planning Commission of the said County of Davison, South Dakota; and

WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the County of Davison, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the County Planning Commission of Davison County, South Dakota, that the plat of LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of Davison, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the County Planning Commission of Davison County, South Dakota, at a meeting thereof held on the _____ day of _____,202____.

_____
Chairman/Vice-Chairman of Davison County Planning Commission

RESOLUTION BY BOARD OF COUNTY COMMISSIONERS

Be it resolved by the Board of County Commissioners of Davison County, South Dakota, that the plat of LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, which has been submitted for examination pursuant to law, is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

_____
Chairperson/Vice-Chairperson, Board of County Commissioners of Davison County

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

AUDITOR'S CERTIFICATE

I do hereby certify that the above resolution was adopted by the Board of County Commissioners of Davison County, South Dakota, at a regular meeting held on _____, 202____, approving the above-named plat.

_____
Auditor/Deputy Auditor, Davison County

CERTIFICATE OF HIGHWAY AUTHORITY

The location(s) of the existing approach(es) is/are hereby approved. Any change in the location(s) of the existing approach(es) shall require additional approval.

By:_____ Title:_____ Date:_____
Highway Authority

CERTIFICATE OF COUNTY TREASURER

I hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of my office, have been fully paid.

_____ _____
Treasurer/Deputy Treasurer, Davison County Date

DIRECTOR OF EQUALIZATION

I hereby certify that a copy of the plat of LOT 1 OF HERRICK'S ADDITION IN THE SE 1/4 OF SECTION 2, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in my office.

_____ _____
Director of Equalization/Deputy Director of Equalization, Davison County Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 202____, at _____, and recorded in Book _____ of Plats on Page(s) _____ therein and recorded on Microfilm Number _____.

_____ By_____
Register of Deeds, Davison County Deputy

REGISTERED LAND SURVEYOR
REG. NO.
13714
JEREMY A.
WOLBRINK
SOUTH DAKOTA

SPN & Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

Scott & Tim Suelflow
2
1
Scott Suelflow
MITCHELL
Proposed Residence
Nick Herrick
Lot 1 of Herrick's Add
3 acres
251 ST
Dale & Ruth Thomas
12
411 AVE
Dennis & Sheryl Leland
Dennis & Sheryl Leland

251 ST
251 ST
411 AVE
RIVER BLUFF RD

CITY OF MITCHELL

City Council Meeting
Agenda Item Request

The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	January 17, 2023	**Requested By:**	
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-03, Annexation of the South Four Hundred Fifty Feet (S. 450') of Lot Two (2), except the South Three Hundred Seventy-five Feet (S. 375') thereof, in Section Seventeen (17), Township One Hundred Three (103) North, Range Sixty (60) West of the 5th P.M., Davison County, South Dakota, less the South Thirteen Feet (S. 13') thereof previously annexed into the City of Mitchell		
Explanation/Background of Agenda Item Requested:	Doug Aslesen of 909 N Ohlman St has petitioned to annex the property legally described as the South Four Hundred Fifty Feet (S. 450') of Lot Two (2), except the South Three Hundred Seventy-five Feet (S. 375') thereof, in Section Seventeen (17), Township One Hundred Three (103) North, Range Sixty (60) West of the 5th P.M., Davison County, South Dakota, less the South Thirteen Feet (S. 13') thereof previously annexed into the City of Mitchell. See exhibit.		

RESOLUTION #R2023-3

ANNEXATION OF THE SOUTH FOUR HUNDRED FIFTY FEET (S. 450') OF LOT TWO (2), EXCEPT THE SOUTH THREE HUNDRED SEVENTY-FIVE FEET (S. 375') THEREOF, IN SECTION SEVENTEEN (17), TOWNSHIP ONE HUNDRED THREE (103) NORTH, RANGE SIXTY (60) WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, LESS THE SOUTH THIRTEEN FEET (S. 13') THEREOF PREVIOUSLY ANNEXED INTO THE CITY OF MITCHELL.

WHEREAS, Doug Aslesen has petitioned to annex the real property legally described as the South Four Hundred Fifty Feet (S. 450') of Lot Two (2), except the South Three Hundred Seventy-five Feet (S. 375') thereof, in Section Seventeen (17), Township One Hundred Three (103) North, Range Sixty (60) West of the 5th P.M., Davison County, South Dakota, less the South Thirteen Feet (S. 13') thereof previously annexed into the City of Mitchell

WHEREAS: Doug Aslesen is the sole owner and petitioners of the real property described in this resolution; and

WHEREAS: There are no registered voters residing on the real property and there are no persons residing on the said real property to be annexed; and

WHEREAS: the real property is contiguous to the corporate limits of the City of Mitchell, Davison County, South Dakota; and

WHEREAS: a visual depiction is hereto attached as an exhibit (Exhibit A).

NOW THEREFORE, be it resolved that in accordance with SDCL Chapter 9-4, the City Council of the City of Mitchell, Davison County South Dakota hereby annexes the above real property.

Adopted by the Mitchell, South Dakota City Council in regular session this ____ day of _____, 2023 with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

_____

MAYOR

ATTEST:

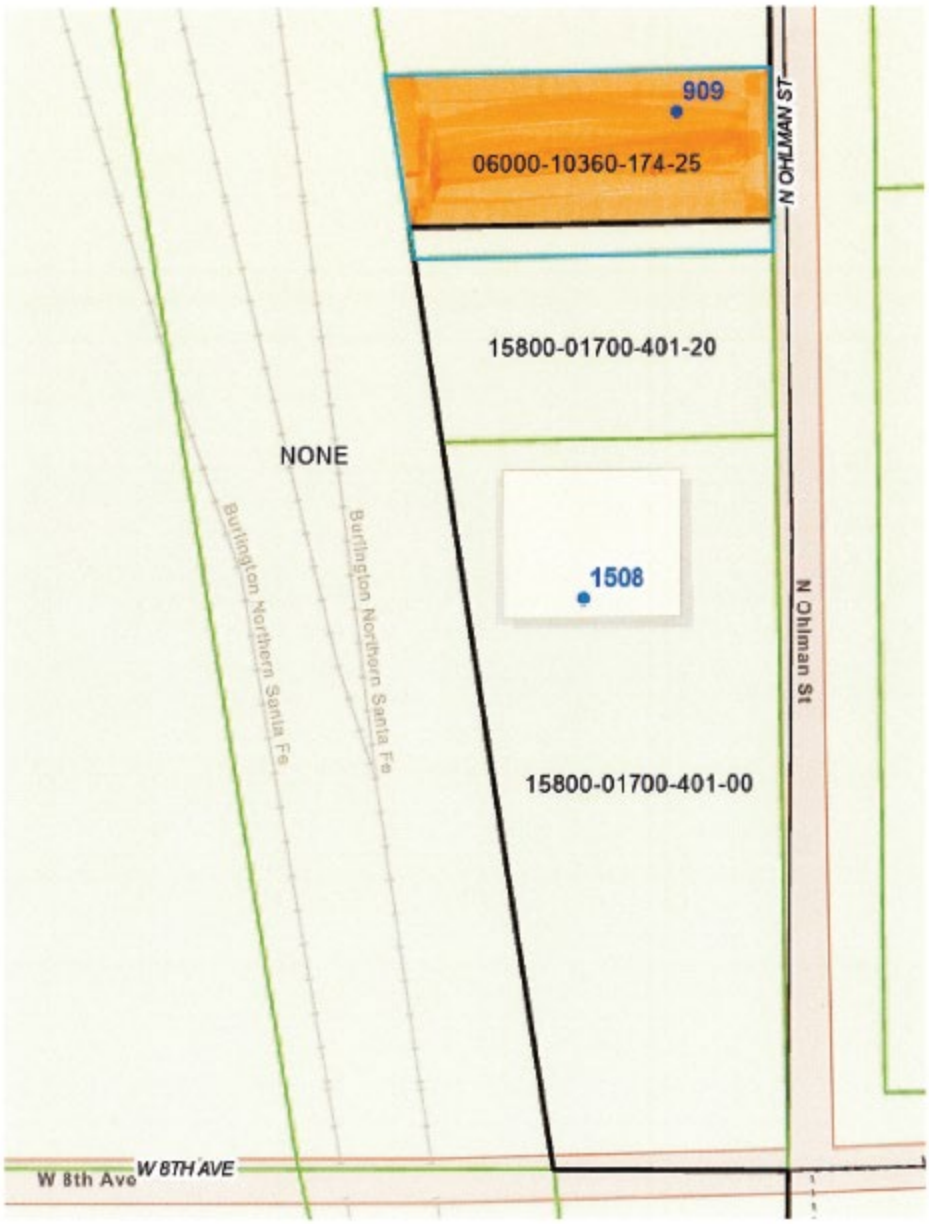
_____

FINANCE OFFICER

{SEAL}

EXHIBIT A

SUBJECT PROPERTY HAS BEEN HIGHLIGHTED IN ORANGE.



DocuSign Envelope ID: B6E65FE8-A5E1-4300-8406-AA079D3F7D50

PETITION FOR ANNEXATION

TO THE HONORABLE MAYOR AND THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA:

THE UNDERSIGNED Property Owner owns all of the value of the property in the territory sought to be annexed and hereby respectfully requests that the City Council of the City of Mitchell, South Dakota adopt a resolution annexing the parcel of real property legally described as follows, to wit:

> The South Four Hundred 450 Feet (S.450') of Lot Two (2), except the South Three Hundred Seventy-five Feet (S.375') thereof, in Section Seventeen (17), Township One Hundred Three (103) North, Range Sixty (60), West of the 5th P.M., Davison County, South Dakota, less the South Thirteen Feet (S 13') thereof previously annexed into the City of Mitchell, as depicted on Exhibit A attached to this Petition.

The undersigned Property Owner represents that there are no registered voters residing in the territory sough to be annexed, and the Property Owner is the owner of all of the value of such property.

WHEREFORE, the undersigned request that a resolution be adopted annexing the property hereinabove described.

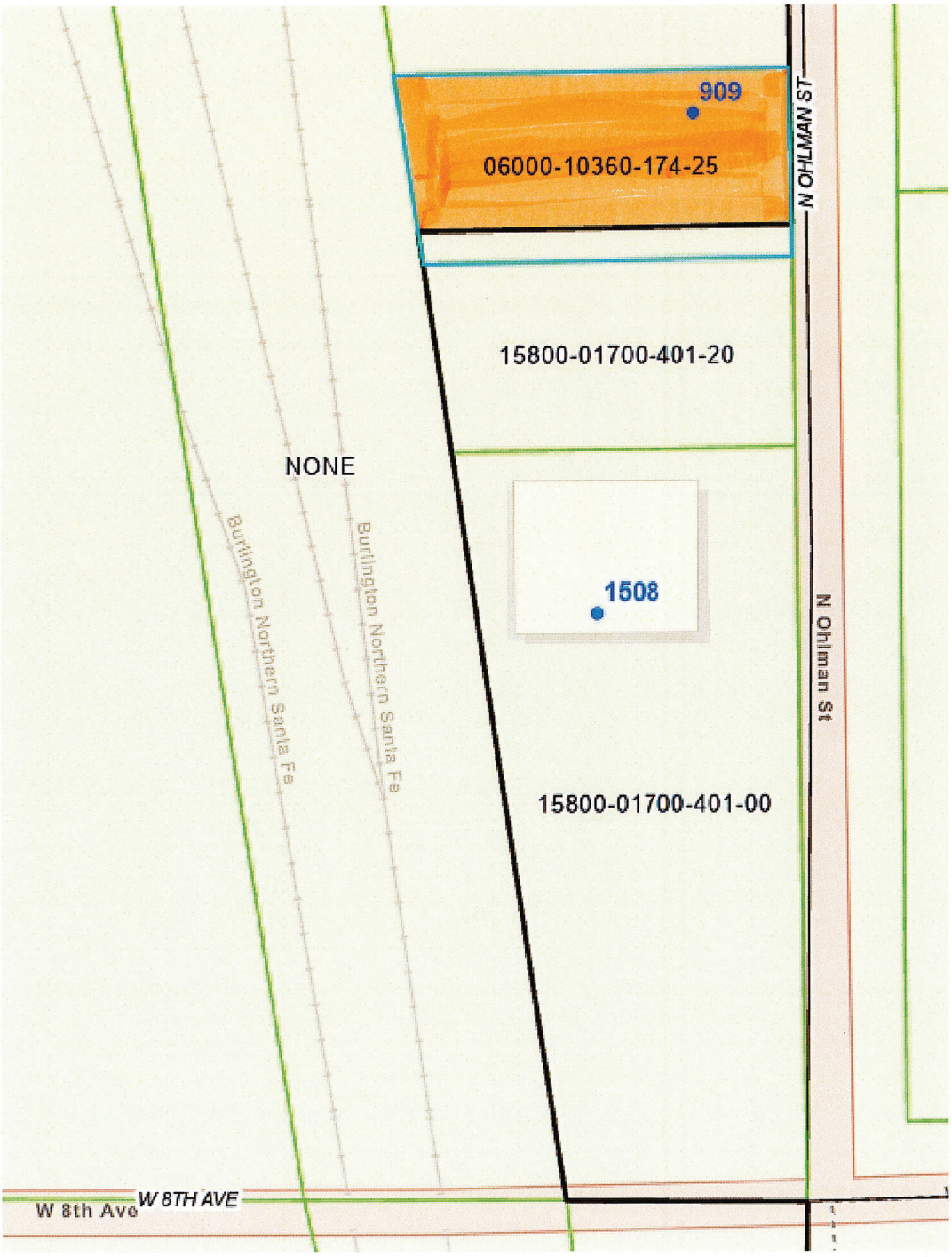
12/29/2022
Date

By DocuSigned by: Doug Aslesen 9924C76D3481439...
Doug Aslesen, Property Owner

DocuSign Envelope ID: B6E65FE8-A5E1-4300-8406-AA079D3F7D50

EXHIBIT A

SUBJECT PROPERTY HAS BEEN HIGHLIGHTED IN ORANGE.



06000-10360-174-20
1001
912
N OHLMAN ST
909
06000-10360-174-25
NONE
15800-01700-401-20

1508 W 8TH AVE
909 N OHLMAN ST
1001 N OHLMAN ST
912 N OHLMAN ST