



Golf & Cemetery Board Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
February 13, 2023

- 1. 5:45 PM Call to Order**
- 2. Oath of Office: Angel DeWaard to Issue Oath of Office to New Golf/Cemetery Board Member: Joel Reinesch**
- 3. Citizen's Input**
If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 4. DELEGATIONS**
- 5. Minutes**
- 6. Approve Financial Reports**
- 7. Clubhouse Report**
- 8. Superintendent Report**
- 9. Discussion - Phase 2**
- 10. Discussion - Memorial**
- 11. Next Meeting Date**
- 12. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

CALL TO ORDER

Meeting called to order by Jeff McEntee, chairman at 6:05 PM

Present: Jeff McEntee, Joe Schlimgen, Terry Rietveld, Joel Reinesch

Staff Present: Jason Gunnare, Eric Hieb, Kevin Nelson, Angel DeWaard

PUBLIC INPUT - If You Need To Address The Golf/Cemetery Board On An Item That Was Not On The Agenda, Excluding Personnel Items, Please Come Forward To The Podium And State Your Name And Concern. Presentations Will Be Limited To Three Minutes. Items Will Be Considered But No Action Will Be Taken At This Time.

DELEGATIONS

Election Of Officer - Vice-President

McEntee, President opened the floor for Election of Officers for the positions of Vice President.

Motion McEntee, Second Rietveld to nominate Joe Schlimgen for Vice-President. Motion approved and carried

Approval Of Minutes

Motion to approve the Minutes of the November 14, 2022 regular meeting as submitted. Motion Rietveld, Second Schlimgen to approve the Minutes of the November 14, 2022 meeting. Motion carried.

Approve Financial Reports

Motion Schlimgen, Second Rietveld to approve the Bills. Motion carried.

Clubhouse Report

November Lakeview Golf Course Clubhouse Report

- Revenue Report - Questions

- 2022 Rounds Played and Membership Numbers

- SDGA Course Rating Review/Discussion (Slope and Course Rating Change/ hardest handicap holes changed due to Triad System the USGA uses – started in 2020)

- Tentative Schedule of Events

- Prices will be changed for 2023 Season after the 1st of the year

- Did my Holiday Golf Sale at the clubhouse this year Friday and Saturday, December 16th and 17th.

Thanks,

Eric Hieb

Superintendent Report

Golf & Cemetery Board Meeting

December 20th 2022

Cemetery

- Bathroom request.
- Had to thaw two graves then frost went out.
 1. With snow cover it will insulate the ground.
 2. We normally would be thawing all graves by now.
- Street department has hauled out some of our stock piled trees.
- Asset and Supply Inventory.
- Mower arrived last week.
- Equipment maintenance.

Community Garden

- Working on Web page.
 1. Rules.
 2. When people can plant.
 3. How and when to sign up.
 4. Reminders.

Golf

- Tree removal.
 1. 12 trees mainly on #1, #9, #10.
 2. Also removed couple along OB by #10 green.
- Equipment maintenance.
- Equipment evaluations.
- Snow removal.
- Started grinding reels.
- Making plans for 2023.
- Club house improvements.
- Organizing shop and around the shop.

Golf & Cemetery Superintendent

Jason Gunnare

Approve 2023-2025 Clubhouse Manager Contract

Gunnare reviewed the 2023 - 2025 Clubhouse Manager Contract with the Board seeking approval. Gunnare noted the only changes were going from a 2 year to a 3 year contract, wage increase for 2023 to be 6% and this would then be reevaluated for 2024 & 2025. Motion Reinesch, Second Rietveld to approve the 2023 - 2025 Clubhouse Manager Contract as submitted. Motion carried.

Approve Servicemen's Maintenance Contract 2023*Board reviewed the Servicemen's Maintenance Contract 2023 with no changes as submitted. Motion Schlimgen, Second McEntee to approve the Servicemen's Maintenance Contract 2023 with no changes as submitted. Motion carried.*

Approve Calvary Maintenance Contract 2023

Gunnare reviewed the submitted Calvary Maintenance Contract 2023 with the Board noting no changes for approval. Motion Rietveld, Second Reinesch to approve the Calvary Maintenance Contract 2023 as submitted with no changes. Motion carried.

Approve Legion Maintenance Contract 2023

Legion Maintenance Contract 2023 with no changes was reviewed by the Board for approval. Motion Reinesch, Second Rietveld to approve the Legion Maintenance Contract 2023 with no changes as submitted. Motion carried.

Approve Phase 2 Norby Contract

Gunnare reviewed with the Board the submitted Phase 2 Norby Contract for approval. After a brief discussion, Motion Reinesch, Second McEntee to approve the Phase 2 Norby Contract as submitted. Motion carried.

NEXT MEETING DATE

Tuesday, January 10, 2023 at 5:45 PM

ADJOURNMENT

There being no further business the Board adjourned at 7:02 PM

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

101-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
CHARGES-GOODS & SERVICES	<u>127,000</u>	<u>30,885.00</u>	<u>127,594.88</u>	<u>169,324.74</u>	(<u>42,324.74</u>)	<u>133.33</u>
TOTAL REVENUES	127,000	30,885.00	127,594.88	169,324.74	(42,324.74)	33.33-
<u>EXPENDITURE SUMMARY</u>						
<u>CEMETERY</u>						
SALARIES	259,878	18,699.29	244,564.44	195,069.06	64,808.94	75.06
CURRENT EXPENSES	66,558	4,824.96	48,904.61	55,231.94	11,326.06	82.98
CAPITAL OUTLAY	<u>62,225</u>	<u>0.00</u>	<u>62,774.74</u>	<u>37,330.00</u>	<u>24,895.00</u>	<u>59.99</u>
TOTAL CEMETERY	<u>388,661</u>	<u>23,524.25</u>	<u>356,243.79</u>	<u>287,631.00</u>	<u>101,030.00</u>	<u>25.99</u>
TOTAL EXPENDITURES	388,661	23,524.25	356,243.79	287,631.00	101,030.00	25.99
REVENUE OVER/(UNDER) EXPENDITURES	(261,661)	7,360.75	(228,648.91)	(118,306.26)	(143,354.74)	54.79

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

101-GENERAL

		CURRENT	CURRENT	PRIOR YEAR	CURRENT	BUDGET	% YTD
REVENUES		BUDGET	PERIOD	YTD ACTUAL	YTD ACTUAL	BALANCE	BUDGET
<u>CHARGES-GOODS & SERVICES</u>							
101-348	CEMETERY PERMITS	4,000	60.00	9,450.00	7,210.00 (	3,210.00)	180.25
101-3481	CEMETERY OPENINGS	60,000	15,250.00	60,565.00	77,600.00 (	17,600.00)	129.33
101-3482	CEMETERY LOT SALES	30,000	13,825.00	30,775.00	44,850.00 (	14,850.00)	149.50
101-3483	CEMETERY SAT FUNERAL FEE	7,000	1,750.00	4,000.00	7,450.00 (	450.00)	106.43
101-3484	CEMETERY MAINTENANCE FEES	22,000	0.00	22,804.88	21,114.74	885.26	95.98
101-3485	COLUMBARIUM LOT SALES	<u>4,000</u>	<u>0.00</u>	<u>0.00</u>	<u>11,100.00</u> (	<u>7,100.00)</u>	<u>277.50</u>
TOTAL CHARGES-GOODS & SERVICES		127,000	30,885.00	127,594.88	169,324.74 (	42,324.74)	33.33-
TOTAL REVENUE		127,000	30,885.00	127,594.88	169,324.74 (	42,324.74)	33.33-

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

101-GENERAL
CEMETERY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
101-43700-41100 SALARIES	150,961	12,278.40	132,058.13	102,628.60	48,332.40	67.98
101-43700-41110 OVERTIME	1,000	0.00	502.73	1,012.04 (	12.04)	101.20
101-43700-41120 PART-TIME	25,000	968.40	26,575.25	25,691.13 (	691.13)	102.76
101-43700-41200 SOCIAL SECURITY/MEDICARE	13,538	1,004.23	11,681.57	9,424.60	4,113.40	69.62
101-43700-41300 RETIREMENT	9,118	736.68	7,934.47	6,039.37	3,078.63	66.24
101-43700-41500 GROUP INSURANCE	60,261	3,711.58	46,506.66	50,273.32	9,987.68	83.43
101-43700-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>19,305.63</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	259,878	18,699.29	244,564.44	195,069.06	64,808.94	24.94
<u>CURRENT EXPENSES</u>						
101-43700-42200 PROFESSIONAL FEES/SERVIC	5,000	0.00	0.00	0.00	5,000.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	3,000	314.10	5,276.70	2,749.62	250.38	91.65
101-43700-42510 HEADSTONE REPAIR & MAINT	13,808	0.00	125.00	12,165.07	1,642.93	88.10
101-43700-42600 SUPPLIES & MATERIALS	16,000	3,659.09	18,066.94	16,352.66 (	352.66)	102.20
101-43700-42602 CHEMICALS	10,000	862.00	6,054.70	8,330.36	1,669.64	83.30
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	1,511.76	1,509.95 (	9.95)	100.66
101-43700-42604 TREES, SOD & SEED	1,500	0.00	2,439.64	1,492.48	7.52	99.50
101-43700-42610 GAS & FUEL	8,000	876.00	6,912.01	7,929.43	70.57	99.12
101-43700-42650 UNIFORMS	500	220.49	285.94	495.93	4.07	99.19
101-43700-42690 CHANGE IN INVENTORY	0 (	2,220.78)	844.27 (	2,220.78)	2,220.78	0.00
101-43700-42700 TRAVEL, CONF. & DUES	750	0.00	0.00	314.50	435.50	41.93
101-43700-42800 UTILITIES	4,500	992.35	3,004.21	3,758.74	741.26	83.53
101-43700-42830 UTILITIES-WATER/SEWER	1,000	121.71	948.44	1,273.98 (	273.98)	127.40
101-43700-42999 REFUND OF FEES	<u>1,000</u>	<u>0.00</u>	<u>3,435.00</u>	<u>1,080.00</u> (	<u>80.00</u>)	<u>108.00</u>
TOTAL CURRENT EXPENSES	66,558	4,824.96	48,904.61	55,231.94	11,326.06	17.02
<u>CAPITAL OUTLAY</u>						
101-43700-43200 BUILDINGS	2,225	0.00	16,774.74	2,330.00 (	105.00)	104.72
101-43700-43300 IMPROVEMENTS	25,000	0.00	46,000.00	0.00	25,000.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	<u>35,000</u>	<u>0.00</u>	<u>0.00</u>	<u>35,000.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	62,225	0.00	62,774.74	37,330.00	24,895.00	40.01
TOTAL CEMETERY	388,661	23,524.25	356,243.79	287,631.00	101,030.00	25.99
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TOTAL EXPENDITURES	388,661	23,524.25	356,243.79	287,631.00	101,030.00	25.99
REVENUE OVER/(UNDER) EXPENDITURES	(261,661)	7,360.75 (	228,648.91) (	118,306.26) (	143,354.74)	54.79

WARNING 2,236 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

614-GOLF COURSE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	413,400	9,161.39	416,998.80	532,158.39 (	118,758.39)	128.73
MISCELLANEOUS REVENUE	<u>4,500</u>	<u>0.00</u>	<u>5,036.00</u>	<u>8,086.00</u> (	<u>3,586.00)</u>	<u>179.69</u>
TOTAL REVENUES	417,900	9,161.39	422,034.80	540,244.39 (	122,344.39)	29.28-
<u>EXPENDITURE SUMMARY</u>						
<u>GOLF COURSE</u>						
OTHER	0	62,635.28	65,976.94	62,635.28 (	62,635.28)	0.00
SALARIES	221,200	12,361.80	219,434.37	173,343.50	47,856.50	78.37
CURRENT EXPENSES	170,840	12,421.82	171,122.84	184,716.17 (	13,876.17)	108.12
CAPITAL OUTLAY	<u>67,000</u>	<u>0.00</u>	<u>6,445.00</u>	<u>30,800.02</u>	<u>36,199.98</u>	<u>45.97</u>
TOTAL GOLF COURSE	<u>459,040</u>	<u>87,418.90</u>	<u>462,979.15</u>	<u>451,494.97</u>	<u>7,545.03</u>	<u>1.64</u>
TOTAL EXPENDITURES	459,040	87,418.90	462,979.15	451,494.97	7,545.03	1.64
REVENUE OVER/ (UNDER) EXPENDITURES	(41,140) (	78,257.51) (	40,944.35)	88,749.42 (	129,889.42)	315.73
OTHER SOURCES	0	13,625.00	545.00	16,625.00 (	16,625.00)	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(41,140) (	64,632.51) (	40,399.35)	105,374.42 (	146,514.42)	0.00

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>CHARGES-GOODS & SERVICES</u>						
614-3461 MEMBERSHIP FEES	142,000	5,857.50	135,068.31	169,775.63 (	27,775.63)	119.56
614-3462 RANGE MEMBERSHIP	12,500	0.00	13,613.95	17,488.40 (	4,988.40)	139.91
614-34620 RANGE BALLS	13,500	49.54	14,215.66	20,319.27 (	6,819.27)	150.51
614-34622 ADULT GREEN FEES	82,000	0.00	89,466.06	108,108.82 (	26,108.82)	131.84
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	16,000	372.10	19,278.97	14,697.78	1,302.22	91.86
614-3463 ELECTRIC CART & STORAGE FEE	17,000	2,768.83	18,513.49	21,893.57 (	4,893.57)	128.79
614-34630 1.5% TOURISM TAX~RANGE BALLS	200	0.74	213.33	304.84 (	104.84)	152.42
614-34631 CART RENTAL	87,000	112.68	91,514.49	126,713.01 (	39,713.01)	145.65
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	17,500	0.00	17,502.35	19,305.18 (	1,805.18)	110.32
614-34641 LOCKER FEE	1,000	0.00	871.39	2,008.47 (	1,008.47)	200.85
614-3465 TOURNAMENT SPONSOR FEE	19,000	0.00	11,545.07	26,043.20 (	7,043.20)	137.07
614-3466 MISC/GAS/PROG/CLUBHOUSE	2,300	0.00	1,249.39	1,782.35	517.65	77.49
614-3467 ADVERTISING REVENUE (NO TAX)	3,400	0.00	3,946.34	3,717.87 (	317.87)	109.35
614-3469 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	413,400	9,161.39	416,998.80	532,158.39 (	118,758.39)	28.73-
<u>MISCELLANEOUS REVENUE</u>						
614-367 CONTRIBUTION FR PRIVATE SOURCE	0	0.00	0.00	3,500.00 (	3,500.00)	0.00
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	4,500.00	4,500.00	0.00	100.00
614-369 REFUNDS AND REIMBURSEMENTS	<u>0</u>	<u>0.00</u>	<u>536.00</u>	<u>86.00</u> (	<u>86.00</u>)	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	4,500	0.00	5,036.00	8,086.00 (	3,586.00)	79.69-
TOTAL REVENUE	417,900	9,161.39	422,034.80	540,244.39 (	122,344.39)	29.28-

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

614-GOLF COURSE

GOLF COURSE

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
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OTHER

614-45250-21610 ACCRUED LEAVE EXPENSE	0	563.14 (	12,416.37)	563.14 (	563.14)	0.00
614-45250-21620 PENSION EXPENSE	0 (	5,514.31)	8,140.37 (	5,514.31)	5,514.31	0.00
614-45250-21630 OPEB EXPENSE	0	4,602.00	3,880.00	4,602.00 (	4,602.00)	0.00
614-45250-21670 DEPRECIATION EXPENSE	<u>0</u>	<u>62,984.45</u>	<u>66,372.94</u>	<u>62,984.45 (</u>	<u>62,984.45)</u>	<u>0.00</u>
TOTAL OTHER	0	62,635.28	65,976.94	62,635.28 (	62,635.28)	0.00

SALARIES

614-45250-41100 SALARIES	104,849	7,219.00	89,726.86	61,946.31	42,902.69	59.08
614-45250-41110 OVERTIME	750	0.00	2,960.48	646.50	103.50	86.20
614-45250-41120 PART-TIME	57,500	1,429.25	57,271.56	66,012.56 (	8,512.56)	114.80
614-45250-41200 SOCIAL SECURITY/MEDICARE	12,496	636.82	11,051.11	9,252.53	3,243.47	74.04
614-45250-41300 RETIREMENT	6,351	433.14	5,561.24	3,731.92	2,619.08	58.76
614-45250-41500 GROUP INSURANCE	39,254	2,643.59	33,557.50	31,753.68	7,500.32	80.89
614-45250-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>19,305.62</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	221,200	12,361.80	219,434.37	173,343.50	47,856.50	21.63

CURRENT EXPENSES

614-45250-42100 INSURANCE	9,500	0.00	9,072.71	9,515.40 (	15.40)	100.16
614-45250-42200 GOLF PRO CONTRACT	70,000	9,366.87	68,135.82	80,139.11 (	10,139.11)	114.48
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,500	0.00	1,992.00	2,613.41 (	113.41)	104.54
614-45250-42500 REPAIR & MAINTENANCE	5,500	0.00	12,442.18	7,580.59 (	2,080.59)	137.83
614-45250-42600 SUPPLIES & MATERIALS	29,300	5,056.00	20,335.24	29,260.35	39.65	99.86
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	17,000	0.00	20,217.61	16,603.60	396.40	97.67
614-45250-42603 SAND/GOLF COURSE	4,000	0.00	4,679.65	4,027.53 (	27.53)	100.69
614-45250-42604 TREES & SOD	2,000	0.00	2,579.75	1,950.00	50.00	97.50
614-45250-42610 GAS & FUEL	12,000	399.00	9,013.18	11,999.77	0.23	100.00
614-45250-42650 UNIFORMS	500	103.99	249.95	245.98	254.02	49.20
614-45250-42690 CHANGE IN INVENTORY	0 (	3,948.07)	1,500.94 (	3,948.07)	3,948.07	0.00
614-45250-42700 TRAVEL, CONF. & DUES	1,000	0.00	696.00	944.99	55.01	94.50
614-45250-42800 UTILITIES	13,000	1,069.71	14,593.05	16,000.93 (	3,000.93)	123.08
614-45250-42830 UTILITIES-WATER/SEWER	1,200	374.10	1,252.83	1,855.07 (	655.07)	154.59
614-45250-42920 COMPUTER SOFTWARE	3,140	0.00	3,135.25	3,382.45 (	242.45)	107.72
614-45250-42931 SALES TAX	200	0.22	212.30	270.06 (	70.06)	135.03
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	<u>0</u>	<u>0.00</u>	<u>1,014.38</u>	<u>2,275.00 (</u>	<u>2,275.00)</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	170,840	12,421.82	171,122.84	184,716.17 (	13,876.17)	8.12-

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: DECEMBER 31ST, 2021

614-GOLF COURSE

GOLF COURSE

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
<u>CAPITAL OUTLAY</u>						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	52,000	0.00	0.00	15,300.02	36,699.98	29.42
614-45250-43400 MACHINERY & EQUIPMENT	<u>15,000</u>	<u>0.00</u>	<u>6,445.00</u>	<u>15,500.00</u>	(<u>500.00</u>)	<u>103.33</u>
TOTAL CAPITAL OUTLAY	67,000	0.00	6,445.00	30,800.02	36,199.98	54.03
TOTAL GOLF COURSE	459,040	87,418.90	462,979.15	451,494.97	7,545.03	1.64
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	459,040	87,418.90	462,979.15	451,494.97	7,545.03	1.64

REVENUE OVER/(UNDER) EXPENDITURES	(41,140)	(78,257.51)	(40,944.35)	88,749.42	(129,889.42)	315.73
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OTHER FINANCING SOURCES

614-3900 FROM GENERAL FUND	0	0.00	0.00	0.00	0.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	<u>0</u>	<u>13,625.00</u>	<u>545.00</u>	<u>16,625.00</u>	(<u>16,625.00</u>)	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	13,625.00	545.00	16,625.00	(16,625.00)	0.00

OTHER FINANCING USES

614-49000-51100 TRANSFER OUT TO GENERAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00

REVENUES & OTHER SOURCES OVER

(UNDER) EXPENDITURES & OTHER (USES)	(41,140)	(64,632.51)	(40,399.35)	105,374.42	(146,514.42)	356.14
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CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

101-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
CHARGES-GOODS & SERVICES	<u>126,700</u>	<u>6,035.35</u>	<u>9,450.00</u>	<u>6,035.35</u>	<u>120,664.65</u>	<u>4.76</u>
TOTAL REVENUES	126,700	6,035.35	9,450.00	6,035.35	120,664.65	95.24
<u>EXPENDITURE SUMMARY</u>						
<u>CEMETERY</u>						
SALARIES	226,339	15,525.73	13,268.40	15,525.73	210,813.27	6.86
CURRENT EXPENSES	50,950	739.20	442.97	739.20	50,210.80	1.45
CAPITAL OUTLAY	<u>50,677</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,677.00</u>	<u>0.00</u>
TOTAL CEMETERY	<u>327,966</u>	<u>16,264.93</u>	<u>13,711.37</u>	<u>16,264.93</u>	<u>311,701.07</u>	<u>95.04</u>
TOTAL EXPENDITURES	327,966	16,264.93	13,711.37	16,264.93	311,701.07	95.04
REVENUE OVER/(UNDER) EXPENDITURES	(201,266)	(10,229.58)	(4,261.37)	(10,229.58)	(191,036.42)	94.92

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

101-GENERAL

		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUES							
<u>CHARGES-GOODS & SERVICES</u>							
101-348	CEMETERY PERMITS	3,500	60.00	0.00	60.00	3,440.00	1.71
101-3481	CEMETERY OPENINGS	63,000	0.00	6,250.00	0.00	63,000.00	0.00
101-3482	CEMETERY LOT SALES	30,000	1,950.00	2,700.00	1,950.00	28,050.00	6.50
101-3483	CEMETERY SAT FUNERAL FEE	4,000	0.00	500.00	0.00	4,000.00	0.00
101-3484	CEMETERY MAINTENANCE FEES	22,000	1,825.35	0.00	1,825.35	20,174.65	8.30
101-3485	COLUMBARIUM LOT SALES	<u>4,200</u>	<u>2,200.00</u>	<u>0.00</u>	<u>2,200.00</u>	<u>2,000.00</u>	<u>52.38</u>
TOTAL CHARGES-GOODS & SERVICES		126,700	6,035.35	9,450.00	6,035.35	120,664.65	95.24
TOTAL REVENUE		126,700	6,035.35	9,450.00	6,035.35	120,664.65	95.24

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

101-GENERAL
CEMETERY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
<u>SALARIES</u>						
101-43700-41100 SALARIES	124,644	9,423.75	8,110.90	9,423.75	115,220.25	7.56
101-43700-41110 OVERTIME	1,000	0.00	115.26	0.00	1,000.00	0.00
101-43700-41120 PART-TIME	26,500	265.05	242.10	265.05	26,234.95	1.00
101-43700-41200 SOCIAL SECURITY/MEDICARE	11,639	680.57	595.00	680.57	10,958.43	5.85
101-43700-41300 RETIREMENT	7,539	565.42	493.56	565.42	6,973.58	7.50
101-43700-41500 GROUP INSURANCE	55,017	4,590.94	3,711.58	4,590.94	50,426.06	8.34
101-43700-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	226,339	15,525.73	13,268.40	15,525.73	210,813.27	93.14
<u>CURRENT EXPENSES</u>						
101-43700-42200 PROFESSIONAL FEES/SERVIC	2,000	0.00	0.00	0.00	2,000.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	3,000	0.00	0.00	0.00	3,000.00	0.00
101-43700-42510 HEADSTONE REPAIR & MAINT	1,000	0.00	0.00	0.00	1,000.00	0.00
101-43700-42600 SUPPLIES & MATERIALS	16,000	543.78	442.97	543.78	15,456.22	3.40
101-43700-42602 CHEMICALS	10,000	0.00	0.00	0.00	10,000.00	0.00
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	0.00	0.00	1,500.00	0.00
101-43700-42604 TREES, SOD & SEED	1,500	0.00	0.00	0.00	1,500.00	0.00
101-43700-42610 GAS & FUEL	8,000	0.00	0.00	0.00	8,000.00	0.00
101-43700-42650 UNIFORMS	500	0.00	0.00	0.00	500.00	0.00
101-43700-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
101-43700-42700 TRAVEL, CONF. & DUES	750	0.00	0.00	0.00	750.00	0.00
101-43700-42800 UTILITIES	4,500	195.42	0.00	195.42	4,304.58	4.34
101-43700-42830 UTILITIES-WATER/SEWER	1,000	0.00	0.00	0.00	1,000.00	0.00
101-43700-42999 REFUND OF FEES	<u>1,200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	50,950	739.20	442.97	739.20	50,210.80	98.55
<u>CAPITAL OUTLAY</u>						
101-43700-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
101-43700-43300 IMPROVEMENTS	28,500	0.00	0.00	0.00	28,500.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	<u>22,177</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>22,177.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	50,677	0.00	0.00	0.00	50,677.00	100.00
TOTAL CEMETERY	327,966	16,264.93	13,711.37	16,264.93	311,701.07	95.04
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	327,966	16,264.93	13,711.37	16,264.93	311,701.07	95.04
REVENUE OVER/ (UNDER) EXPENDITURES	(201,266)	(10,229.58)	(4,261.37)	(10,229.58)	(191,036.42)	94.92

WARNING 2,166 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

614-GOLF COURSE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	449,100	3,832.92	3,003.09	3,832.92	445,267.08	0.85
MISCELLANEOUS REVENUE	<u>4,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>
TOTAL REVENUES	453,600	3,832.92	3,003.09	3,832.92	449,767.08	99.16
<u>EXPENDITURE SUMMARY</u>						
<u>GOLF COURSE</u>						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	200,522	8,674.46	9,312.12	8,674.46	191,847.54	4.33
CURRENT EXPENSES	185,145	211.96	4,461.45	211.96	184,933.04	0.11
CAPITAL OUTLAY	<u>188,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>188,000.00</u>	<u>0.00</u>
TOTAL GOLF COURSE	<u>573,667</u>	<u>8,886.42</u>	<u>13,773.57</u>	<u>8,886.42</u>	<u>564,780.58</u>	<u>98.45</u>
TOTAL EXPENDITURES	573,667	8,886.42	13,773.57	8,886.42	564,780.58	98.45
REVENUE OVER/(UNDER) EXPENDITURES	(120,067)	(5,053.50)	(10,770.48)	(5,053.50)	(115,013.50)	95.79
<u>OTHER SOURCES & USES</u>						
OTHER SOURCES	64,947	0.00	0.00	0.00	64,947.00	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(55,120)	(5,053.50)	(10,770.48)	(5,053.50)	(50,066.50)	0.00

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YDT ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>CHARGES-GOODS & SERVICES</u>						
614-3461 MEMBERSHIP FEES	155,000	3,305.39	2,564.39	3,305.39	151,694.61	2.13
614-3462 RANGE MEMBERSHIP	16,000	0.00	0.00	0.00	16,000.00	0.00
614-34620 RANGE BALLS	14,000	0.00	0.00	0.00	14,000.00	0.00
614-34622 ADULT GREEN FEES	89,000	0.00	0.00	0.00	89,000.00	0.00
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	15,000	0.00	0.00	0.00	15,000.00	0.00
614-3463 ELECTRIC CART & STORAGE FEE	18,000	527.53	438.70	527.53	17,472.47	2.93
614-34630 1.5% TOURISM TAX~RANGE BALLS	200	0.00	0.00	0.00	200.00	0.00
614-34631 CART RENTAL	100,000	0.00	0.00	0.00	100,000.00	0.00
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	0.00	0.00	0.00	18,000.00	0.00
614-34641 LOCKER FEE	1,000	0.00	0.00	0.00	1,000.00	0.00
614-3465 TOURNAMENT SPONSOR FEE	17,000	0.00	0.00	0.00	17,000.00	0.00
614-3466 MISC/GAS/PROG/CLUBHOUSE	2,000	0.00	0.00	0.00	2,000.00	0.00
614-3467 ADVERTISING REVENUE (NO TAX)	3,900	0.00	0.00	0.00	3,900.00	0.00
614-3469 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	449,100	3,832.92	3,003.09	3,832.92	445,267.08	99.15
<u>MISCELLANEOUS REVENUE</u>						
614-367 CONTRIBUTION FR PRIVATE SOURCE	0	0.00	0.00	0.00	0.00	0.00
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	0.00	0.00	4,500.00	0.00
614-369 REFUNDS AND REIMBURSEMENTS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	4,500	0.00	0.00	0.00	4,500.00	100.00
TOTAL REVENUE	453,600	3,832.92	3,003.09	3,832.92	449,767.08	99.16

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

614-GOLF COURSE

GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER</u>						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21620 PENSION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21630 OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
<u>SALARIES</u>						
614-45250-41100 SALARIES	89,783	6,010.18	4,894.31	6,010.18	83,772.82	6.69
614-45250-41110 OVERTIME	750	0.00	0.00	0.00	750.00	0.00
614-45250-41120 PART-TIME	50,000	0.00	1,089.46	0.00	50,000.00	0.00
614-45250-41200 SOCIAL SECURITY/MEDICARE	11,363	418.86	391.10	418.86	10,944.14	3.69
614-45250-41300 RETIREMENT	5,432	360.61	293.66	360.61	5,071.39	6.64
614-45250-41500 GROUP INSURANCE	43,194	1,884.81	2,643.59	1,884.81	41,309.19	4.36
614-45250-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	200,522	8,674.46	9,312.12	8,674.46	191,847.54	95.67
<u>CURRENT EXPENSES</u>						
614-45250-42100 INSURANCE	9,500	0.00	0.00	0.00	9,500.00	0.00
614-45250-42200 GOLF PRO CONTRACT	66,525	0.00	4,460.42	0.00	66,525.00	0.00
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,500	0.00	0.00	0.00	2,500.00	0.00
614-45250-42500 REPAIR & MAINTENANCE	18,120	0.00	0.00	0.00	18,120.00	0.00
614-45250-42600 SUPPLIES & MATERIALS	17,000	211.22	0.00	211.22	16,788.78	1.24
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	20,500	0.00	0.00	0.00	20,500.00	0.00
614-45250-42603 SAND/GOLF COURSE	4,000	0.00	0.00	0.00	4,000.00	0.00
614-45250-42604 TREES & SOD	2,500	0.00	0.00	0.00	2,500.00	0.00
614-45250-42610 GAS & FUEL	12,000	0.00	0.00	0.00	12,000.00	0.00
614-45250-42650 UNIFORMS	500	0.00	0.00	0.00	500.00	0.00
614-45250-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
614-45250-42700 TRAVEL, CONF. & DUES	1,000	0.00	0.00	0.00	1,000.00	0.00
614-45250-42800 UTILITIES	14,500	0.00	0.00	0.00	14,500.00	0.00
614-45250-42830 UTILITIES-WATER/SEWER	1,300	0.00	0.00	0.00	1,300.00	0.00
614-45250-42920 COMPUTER SOFTWARE	15,000	0.00	0.00	0.00	15,000.00	0.00
614-45250-42931 SALES TAX	200	0.74	1.03	0.74	199.26	0.37
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	185,145	211.96	4,461.45	211.96	184,933.04	99.89

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2022

614-GOLF COURSE

GOLF COURSE

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YDT ACTUAL	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
<u>CAPITAL OUTLAY</u>						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	108,000	0.00	0.00	0.00	108,000.00	0.00
614-45250-43400 MACHINERY & EQUIPMENT	<u>80,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>80,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	188,000	0.00	0.00	0.00	188,000.00	100.00
TOTAL GOLF COURSE	573,667	8,886.42	13,773.57	8,886.42	564,780.58	98.45
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	573,667	8,886.42	13,773.57	8,886.42	564,780.58	98.45
REVENUE OVER/(UNDER) EXPENDITURES	(120,067) (	5,053.50) (	10,770.48) (	5,053.50) (	115,013.50)	95.79
<u>OTHER FINANCING SOURCES</u>						
614-3900 FROM GENERAL FUND	59,947	0.00	0.00	0.00	59,947.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	<u>5,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	64,947	0.00	0.00	0.00	64,947.00	100.00
<u>OTHER FINANCING USES</u>						
614-49000-51100 TRANSFER OUT TO GENERAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER						
(UNDER) EXPENDITURES & OTHER (USES)	(55,120) (	5,053.50) (	10,770.48) (	5,053.50) (	50,066.50)	90.83

PACKET: 06363 MEETING CLAIMS 12.30.2022

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: AFBK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
	I-1529944	101-43700-42600	SUPPLIES & MA TAIL LIGHTS	195587	39.98	
01-00428	CARQUEST AUTO PARTS INC					
	I-4977-277182	101-43700-42600	SUPPLIES & MA 12V POWER OUTLET	195483	22.98	
	I-4977-278159	101-43700-42600	SUPPLIES & MA FUEL FILTER	195483	25.95	
01-00436	CHS FARMERS ALLIANCE					
	I-IF4274	101-43700-42610	GAS & FUEL UNLEADED FUEL	195492	221.91	
	I-IF4540	101-43700-42610	GAS & FUEL UNLEADED FUEL	195492	107.55	
	I-IF5781	101-43700-42610	GAS & FUEL GAS HEAT	195492	216.22	
01-00445	CITY OF MITCHELL					
	I-04-000400-00-12/22	101-43700-42830	UTILITIES-WAT 600 23RD AVE W-CEM SHOP	195493	68.07	
	I-04-006500-00-12/22	101-43700-42830	UTILITIES-WAT COMMUNITY GARDEN	195493	156.10	
01-00560	DIESEL MACHINERY INC					
	I-C26787	101-43700-42500	REPAIR & MAIN BRACKET	195508	198.52	
01-00712	NAPA CENTRAL					
	I-778045	101-43700-42600	SUPPLIES & MA OIL FILTER	195566	8.94	
01-01193	KROEMER PLUMBING INC					
	I-69228	101-43700-42500	REPAIR & MAIN REPAIR WATER HEATER	195549	80.73	
01-01199	STURDEVANTS AUTO VALUE					
	I-815005035	101-43700-42500	REPAIR & MAIN FLEXIBLE CLAMP	195602	20.95	
01-01404	MITCHELL IRON & SUPPLY					
	I-77804	101-43700-42500	REPAIR & MAIN TAPER ROLLER	195561	50.14	
	I-77809	101-43700-42500	REPAIR & MAIN OIL SEAL, RETURNED ROLLER	195561	6.69	
01-01830	NORTHWESTERN ENERGY					
	I-2581639-8-12/22	101-43700-42800	UTILITIES 700 W 23RD AVE	195569	246.88	
	I-2581641-4-12/22	101-43700-42800	UTILITIES W 23RD	195569	14.64	
01-02679	MENARD'S INC					
	I-45509	101-43700-42600	SUPPLIES & MA TOOLBOX,TARP	195558	81.97	
	I-46252	101-43700-42600	SUPPLIES & MA PAIL,SCOOP	195558	22.98	
01-08130	C & B OPERATIONS LLC					
	I-11928144	101-43700-42600	SUPPLIES & MA SEAL,FILTER	195481	11.92	
01-09703	AMAZON CAPITAL SERVICES					
	I-1RLD-KCG4-6W7C	101-43700-42600	SUPPLIES & MA APPOINTMENT BOOK	195461	29.18	
01-10412	JON THURMAN					
	I-12312022	101-43700-42800	UTILITIES 4TH QTR CELL PHONE	195606	45.00	
DEPARTMENT 3700 CEMETERY					TOTAL:	1,677.30

1/12/2023 9:01 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 16

PACKET: 06388 CLAIMS 01.17.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: AFBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00532	A-OX WELDING SUPPLY CO					
		I-88061894	101-43700-42600	SUPPLIES & MA CYLINDER 5 YEAR LEASE	195627	158.98
01-01518	VERIZON WIRELESS					
		I-9924089510	101-43700-42800	UTILITIES ACCT #886931646-00001	195743	71.48
				DEPARTMENT 3700 CEMETERY	TOTAL:	230.46

12/29/2022 9:17 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 44

PACKET: 06363 MEETING CLAIMS 12.30.2022

VENDOR SET: 01

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS FARMERS ALLIANCE					
		I-IF4274	614-45250-42610	GAS & FUEL UNLEADED FUEL	195492	221.92
		I-IF4540	614-45250-42610	GAS & FUEL UNLEADED FUEL	195492	107.55
01-00445	CITY OF MITCHELL					
		I-04-000400-00-12/22	614-45250-42830	UTILITIES-WAT 600 23RD AVE W-CEM SHOP	195493	68.06
		I-04-000800-00-12/22	614-45250-42830	UTILITIES-WAT 3300 OHLMAN ST N-GOLF	195493	445.91
01-00712	NAPA CENTRAL					
		I-777342	614-45250-42600	SUPPLIES & MA OIL FILTER	195566	14.20
01-01193	KROHMER PLUMBING INC					
		I-69228	614-45250-42500	REPAIR & MAIN REPAIR WATER HEATER	195549	80.73
01-01601	ARCTIC REFRIGERATION IN					
		I-51011	614-45250-42500	REPAIR & MAIN ICE MACHINE REPAIR	195466	97.96
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8-12/22	614-45250-42800	UTILITIES 700 W 23RD AVE	195569	246.89
		I-2581875-8-12/22	614-45250-42800	UTILITIES GOLF CLUB HOUSE	195569	324.30
		I-2581876-6-12/22	614-45250-42800	UTILITIES GOLF CART SHED	195569	13.09
		I-2939180-2-12/22	614-45250-42800	UTILITIES 825 INDIAN VILLAGE RD	195569	15.00
01-02880	THUNE TRUE VALUE & APPL					
		I-A528116	614-45250-42600	SUPPLIES & MA NUTS,BOLTS	195605	32.60
DEPARTMENT 5250 GOLF COURSE					TOTAL:	1,668.21
FUND 614 GOLF COURSE					TOTAL:	1,668.21

1/12/2023 9:01 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 40

PACKET: 06388 CLAIMS 01.17.2023

VENDOR SET: 01

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00532	A-OX WELDING SUPPLY CO					
		I-88061894	614-45250-42600	SUPPLIES & MA CYLINDER 5 YEAR LEASE	195627	158.97
01-01518	VERIZON WIRELESS					
		I-9924089510	614-45250-42800	UTILITIES ACCT #886931646-00001	195743	43.69
01-01805	FASTENAL COMPANY					
		I-SDMIT165292	614-45250-42600	SUPPLIES & MA SSB 8P	195664	26.77
DEPARTMENT 5250 GOLF COURSE					TOTAL:	229.43
FUND 614 GOLF COURSE					TOTAL:	229.43

12/29/2022 10:00 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 16

PACKET: 06366 MEETING 01.03.2023

VENDOR SET: 01

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08892	ERIC HIEB					
		I-01012023	614-45250-42200	GOLF PRO CONT BASE CONTRACT	195785	4,747.19
		I-01012023A	614-45250-42200	GOLF PRO CONT CLOVER CC FEES	195785	65.91
				DEPARTMENT 5250 GOLF COURSE	TOTAL:	4,813.10
				FUND 614 GOLF COURSE	TOTAL:	4,813.10

January/February Lakeview Golf Course Clubhouse Report

- Revenue Report - Questions
- SDGA Course Rating Review/Discussion (Slope and Course Rating Change/ hardest handicap holes changed due to Triad System the USGA uses – started in 2020)
- I will have full schedule of Major Events for 2023 Season at March Meeting – still working to confirm all dates/events
- SDGA State Two Man Championship slated for June 10th and 11th at Lakeview
- 2024 and 2025 State High School Tournament – Contracts – if they work with Master Plan construction
 - o State B Girls Tournament – June 3-4, 2024
 - o State AA Girls Tournament – June 2-3, 2025
- SDGA Match Play Qualifier – SDGA is changing how they do the SDGA Match Play Championship – having local qualifiers at various courses in June – SDGA pays \$10 per player to have course run the qualifier plus the non member players pay green fees and cart fees for their round – tee times starting roughly at noon – possible date at Lakeview would be Friday, June 30th with an 11:30 start time?
- Working on preparing for the upcoming spring – new prices, staff, clubhouse cleaning, etc.

Thanks,

Eric Hieb



**SOUTH DAKOTA HIGH SCHOOL
ACTIVITIES ASSOCIATION
FACILITY USE AGREEMENT
SDHSAA STATE EVENTS**

2025 Girls' State "AA" Golf Tournament

This use agreement made the 8th day of February, 2022, between the South Dakota High School Activities Association (Permittee), and the **Lakeview Golf Course**, hereinafter referred to as Lessor, whose address is 3300 N. Ohlman Street, Mitchell, South Dakota, 57301 and whose telephone number is (605) 995-8460.

- 1) For and in consideration of the sum hereinafter specified, the Lessor, grants to the SDHSAA for the use of the **Lakeview Golf Course** located in Mitchell, South Dakota for the **2025 Girls' State "AA" Golf Tournament** on:

Date of Event: Monday and Tuesday, June 2-3, 2025

Times: 8:00 a.m. to completion of tournament play each day

Practice/Rehearsal Date: Sunday, June 1, 2025

Practice Time/Green Fees: as arranged by club pro prior to the event

- 2) A management fee of \$675.00 will be paid to the host school to cover workers as needed for the event. This payment will be made prior to the event.
- 3) The SDHSAA agrees to pay the **Lakeview Golf Course** a greens fee of \$1800.00. Fee to include green fees and cart rental.
- 4) The rental includes the use of established restrooms, electric lights, heat and water as needed for the presentation of the event.
- 5) The Lessor will be responsible for cleaning the facility before and during use.
- 6) The SDHSAA grants concession rights to the Lessor.
- 7) The SDHSAA retains exclusive control of all radio and television rights to the event conducted in this facility.
- 8) Authorized Lessor personnel shall have free access at all times to all spaces occupied by the SDHSAA.
- 9) Lessor agrees to allow the SDHSAA to display State Association and corporate partner banners.

- 10) The SDHSAA shall not be obligated to hold harmless or indemnify Lessor from and against any claim, loss or liability proximately caused by sole negligence of Lessor or its employees.
- 11) No alcoholic beverages shall be served in the clubhouse until after the last foursome has completed their round, all final scores are posted on both days of the tournament, and all awards have been presented.
- 12) This Use Agreement is not effective until all signatures are affixed thereto.

LESSOR—Lakeview Golf Course

HOST SCHOOL:

By _____

By _____

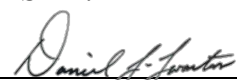
Title _____

Title _____

Date _____

Date _____

SDHSAA:

By  Daniel Swartos

Title SDHSAA Executive Director

Date 08 February 2022

Return one copy to:

South Dakota High School Activities Association
PO Box 1217
Pierre, SD 57501



**SOUTH DAKOTA HIGH SCHOOL
ACTIVITIES ASSOCIATION
FACILITY USE AGREEMENT
SDHSAA STATE EVENTS**

2024 Girls' State "B" Golf Tournament

This use agreement made the 8th day of February, 2022, between the South Dakota High School Activities Association (Permittee), and the **Lakeview Golf Course**, hereinafter referred to as Lessor, whose address is 3300 N. Ohlman Street, Mitchell, South Dakota, 57301 and whose telephone number is (605) 995-8460.

- 1) For and in consideration of the sum hereinafter specified, the Lessor, grants to the SDHSAA for the use of the **Lakeview Golf Course** located in Mitchell, South Dakota for the **2024 Girls' State "B" Golf Tournament** on:

Date of Event: Monday and Tuesday, June 3-4, 2024

Times: 8:00 a.m. to completion of tournament play each day

Practice/Rehearsal Date: Sunday, June 2, 2024

Practice Time/Green Fees: as arranged by club pro prior to the event

- 2) A management fee of \$675.00 will be paid to the host school to cover workers as needed for the event. This payment will be made prior to the event.
- 3) The SDHSAA agrees to pay the **Lakeview Golf Course** a greens fee of \$1800.00. Fee to include green fees and cart rental.
- 4) The rental includes the use of established restrooms, electric lights, heat and water as needed for the presentation of the event.
- 5) The Lessor will be responsible for cleaning the facility before and during use.
- 6) The SDHSAA grants concession rights to the Lessor.
- 7) The SDHSAA retains exclusive control of all radio and television rights to the event conducted in this facility.
- 8) Authorized Lessor personnel shall have free access at all times to all spaces occupied by the SDHSAA.
- 9) Lessor agrees to allow the SDHSAA to display State Association and corporate partner banners.

- 10) The SDHSAA shall not be obligated to hold harmless or indemnify Lessor from and against any claim, loss or liability proximately caused by sole negligence of Lessor or its employees.
- 11) No alcoholic beverages shall be served in the clubhouse until after the last foursome has completed their round, all final scores are posted on both days of the tournament, and all awards have been presented.
- 12) This Use Agreement is not effective until all signatures are affixed thereto.

LESSOR—Lakeview Golf Course

HOST SCHOOL:

By _____

By _____

Title _____

Title _____

Date _____

Date _____

SDHSAA:

By _____

Title _____

Date _____

Return one copy to:

South Dakota High School Activities Association
PO Box 1217
Pierre, SD 57501

Stroke Index Progression

Lakeview Men's

Stroke Allocation with Triad Application 9/28/22



	Difficulty	HDV	Odds/Evens	Stroke Index
HOLE	Value	Ranking	Distribution	(Triads)
1	1.44	3	1	3
2	1.43	4	3	7
3	0.81	12	9	13
4	0.93	10	7	9
5	0.42	17	15	15
6	1.36	5	5	1
7	0.72	14	11	5
8	0.34	18	17	17
9	0.59	15	13	11
10	1.22	6	6	4
11	0.90	11	14	10
12	0.98	9	12	16
13	0.81	13	16	12
14	0.53	16	18	18
15	0.99	8	10	6
16	1.61	2	4	2
17	1.21	7	8	14
18	1.80	1	2	8

Stroke Index Progression

Lakeview Women's

Existing Stroke Allocation with Triad Application 11/21/2022



	Odds/Evens	Stroke Index
HOLE	Distribution	(Triads)
1	5	7
2	3	3
3	15	15
4	1	1
5	7	9
6	9	13
7	13	11
8	17	17
9	11	5
10	2	4
11	12	12
12	14	14
13	10	10
14	18	18
15	6	2
16	4	6
17	16	16
18	8	8

Course Rating and Slope Rating

Certified By: **SOUTH DAKOTA GOLF ASSOCIATION**

Authorized Golf Association

Joel McCartney

Name

SDGA Director of Course Rating

Title

21-Nov-2022

Effective Rating Date

Explanation:

A Course Rating is the evaluation of the playing difficulty of a course for scratch golfers under normal course and weather conditions. It is expressed as strokes taken to one decimal place, and is based on yardage and other obstacles to the extent that they affect the scoring ability of a scratch golfer.

A Slope Rating evaluates the relative playing difficulty of a course for players who are not scratch golfers. The lowest Slope Rating is 55 and the highest is 155. A golf course of standard playing difficulty has a Slope Rating of 113.

Course ratings are determined, by permission of the World Handicap System, in accordance with the Course Rating System™ for the purpose of providing a uniform basis of which to issue a Handicap Index. Course Rating, Slope Rating®, and Handicap Index® are marks owned by the World Handicap System and may only be used in connection with the World Handicap System™.

Tee Name	Length	Gender	Course Rating™/ Slope Rating	Front Nine	Front Nine Par	Back Nine	Back Nine Par	Total Par
BLUE	6551	Men	71.9/119	35.7/114	36	36.2/123	36	72
WHITE	6232	Men	70.2/117	34.8/112	36	35.4/121	36	72
GOLD	5777	Men	68.3/112	33.8/108	36	34.5/116	36	72
RED	5646	Men	67.5/115	33.3/111	36	34.2/118	36	72
BLUE	6551	Women	77.5/129	38.5/125	36	39.0/132	36	72
WHITE	5777	Women	75.6/127	37.5/124	36	38.1/130	36	72
GOLD	5777	Women	73.2/122	36.3/119	36	36.9/125	36	72
RED	5646	Women	72.7/114	35.9/114	36	36.8/113	36	72

Eric,

Thanks for visiting on the phone about the SDGA Match Play and local qualifying. Here is a quick review of what we discussed.

Currently players enter the Championship and play a qualifying round on site to determine the brackets and move to single elimination match play based on that. We have uneven numbers and some may play only a single match and go home. We think this format discourages participation because of all of the unknowns.

To encourage more participation, provide greater value, and make the event more manageable, we are moving to a system where the field is set before the Championship through exemptions and local qualifying, similar to a USGA event. With the field set before the Championship there will be no qualifying on site, and we will immediately start with match play using the POD system that is used at the WGC Match Play. Each player is guaranteed three matches against the other three players in their POD. POD winners then advance to single elimination match play.

This allows us to play all four Championships (Men, Senior Men, Women, and Senior Women) at the same site and time. We think it will stir more interest from players because many are reluctant to commit to a full entry fee when they don't know if they will make the Championship flight or how many matches they might play. Players can now try to qualify locally for a low fee (\$20 + applicable golf/cart fees) and only pay the full entry fee if they advance. And we will be giving some FREE QUALIFYING CERTIFICATES to each course so you can encourage some players in each division to try to qualify and they won't have to pay the \$20 entry fee.

To make this work, we need some of our member courses to host local qualifiers across the state. They can be at off-peak times of your choosing and we would pay the local professional \$10 per player to manage the event for us. It's hard to know exactly how many might play at this point, but we hope to have 30-40 players, maybe more in Sioux Falls. We will know more as entries come in and think we'll have a good idea by our Early Entry deadline of May 1. And would know the final number at least 10 days before the qualifier.

So to summarize:

- Qualifiers at off peak times (11 AM - 1 PM start time) on a Friday, Saturday, or Sunday
- Choose from the options below
- Course gets \$25 green fee + \$20 cart fee from non-members
- Local Pro gets \$10 per player for running the event for us

We have four slated for the Southeast and I'd like to have one at Lakeview. Here are the dates I have penciled in for the Southeast qualifiers. Let me know which ones would work for you. If those don't work, we can find other options.

- Saturday, June 17
- Sunday, June 25
- Friday, June 30

Thanks, Tom

Tom Jansa, PGA
Executive Director
South Dakota Golf Association

Golf & Cemetery Board Meeting

February 13th 2023

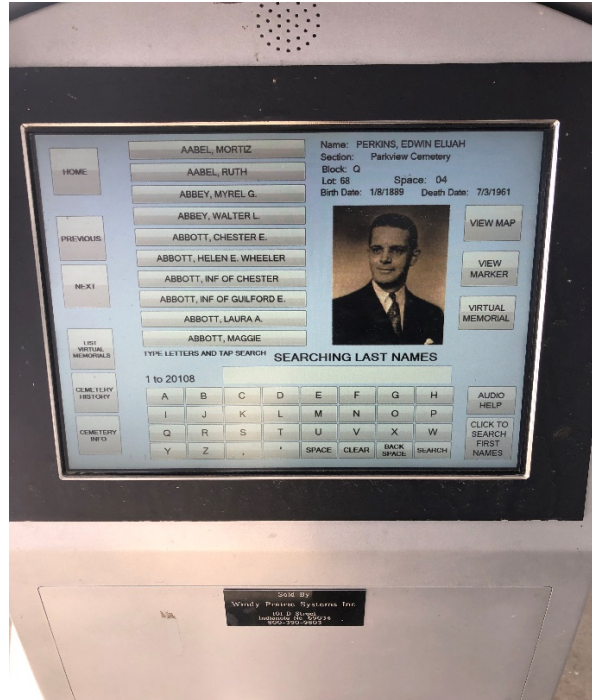
Golf

- Working on equipment and grinding reels.
- Snow removal.
- Lining up fertilizer, chemicals, fuel and supplies for the season.
- Locking in equipment that was budgeted.
- Clean and organize shop.
- Tree work has stopped for now because of the snow.
- Conference review.
- Looking for seasonal help.

Cemetery

- Catching up on bookwork.
- Getting District 3 info for digital cemetery.
- Street shop came up with alternative motor mounts for the payloaders because of excessive vibrations.
- Issues with excavator hydraulics.
- Issues with Diesel fuel pump.
- Hastings, NE Kiosk for digital Cemetery.





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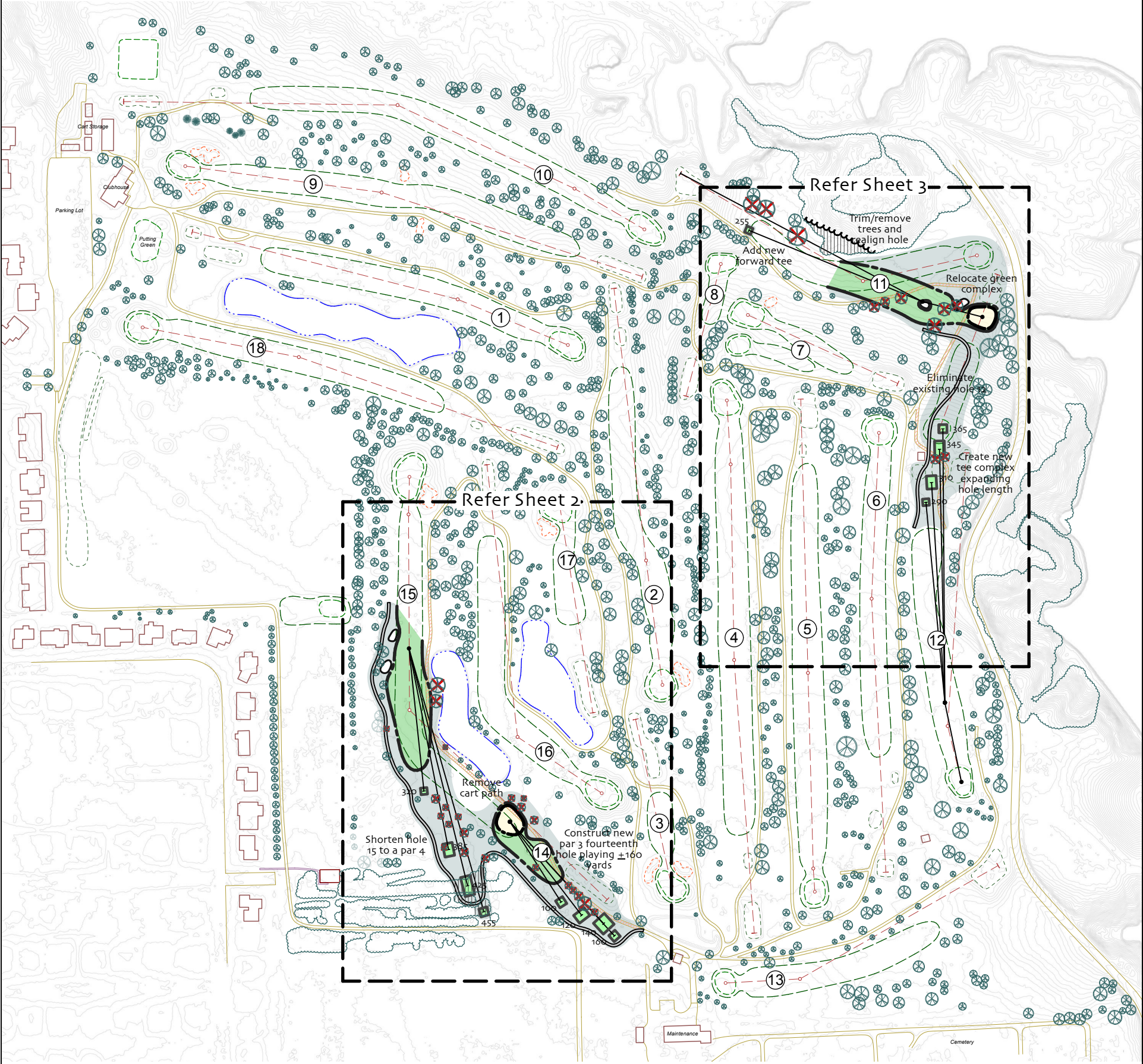
Community Garden

- Contracts went out in January.



3300 N Ohlman St
Mitchell, SD 57301

2023 Golf Course Improvements



Existing Scorecard

TEE	1	2	3	4	5	6	7	8	9	OUT	10	11	12	13	14	15	16	17	18	IN	TOT
BLUE	397	415	176	559	505	462	175	142	495	3326	581	343	173	355	337	537	388	210	460	3384	6710
WHITE	368	395	156	544	495	402	165	122	465	3112	551	333	156	337	310	507	368	186	425	3173	6285
GOLD	358	380	135	485	485	365	158	118	455	2939	450	330	150	332	300	495	358	170	366	2951	5890
MEN'S HCP	7	5	13	3	9	1	15	17	11		6	16	12	14	18	10	4	8	2		
PAR	4	4	3	5	5	4	3	3	5	36	5	4	3	4	4	5	4	3	4	36	72
WOMEN'S HCP	5	3	15	1	7	9	13	17	11		2	12	14	10	18	6	4	16	8		
BLUE	397	415	176	559	505	462	175	142	495	3326	581	343	173	355	337	537	388	210	460	3384	6710
WHITE	368	395	156	544	495	402	165	122	465	3112	551	333	156	337	310	507	368	186	425	3173	6285
RED	353	370	122	480	456	357	155	112	438	2843	444	323	146	315	293	452	349	162	361	2845	5688

Proposed Scorecard

TEE	1	2	3	4	5	6	7	8	9	OUT	10	11	12	13	14	15	16	17	18	IN	TOT
BLUE	397	415	176	559	505	462	175	142	495	3,326	581	343	365	337	160	455	388	210	460	3299	6,625
WHITE	368	395	156	544	495	440	165	122	465	3,150	551	333	345	310	140	425	368	186	425	3083	6,233
GOLD	358	380	135	485	485	390	158	118	455	2,964	450	330	310	300	120	385	358	170	366	2789	5,753
RED	353	370	122	480	456	357	112	112	438	2,800	444	255	290	293	100	320	349	162	361	2574	5,374
PAR	4	4	3	5	5	4	3	3	5	36	5	4	4	4	3	4	4	3	4	35	71

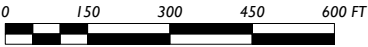


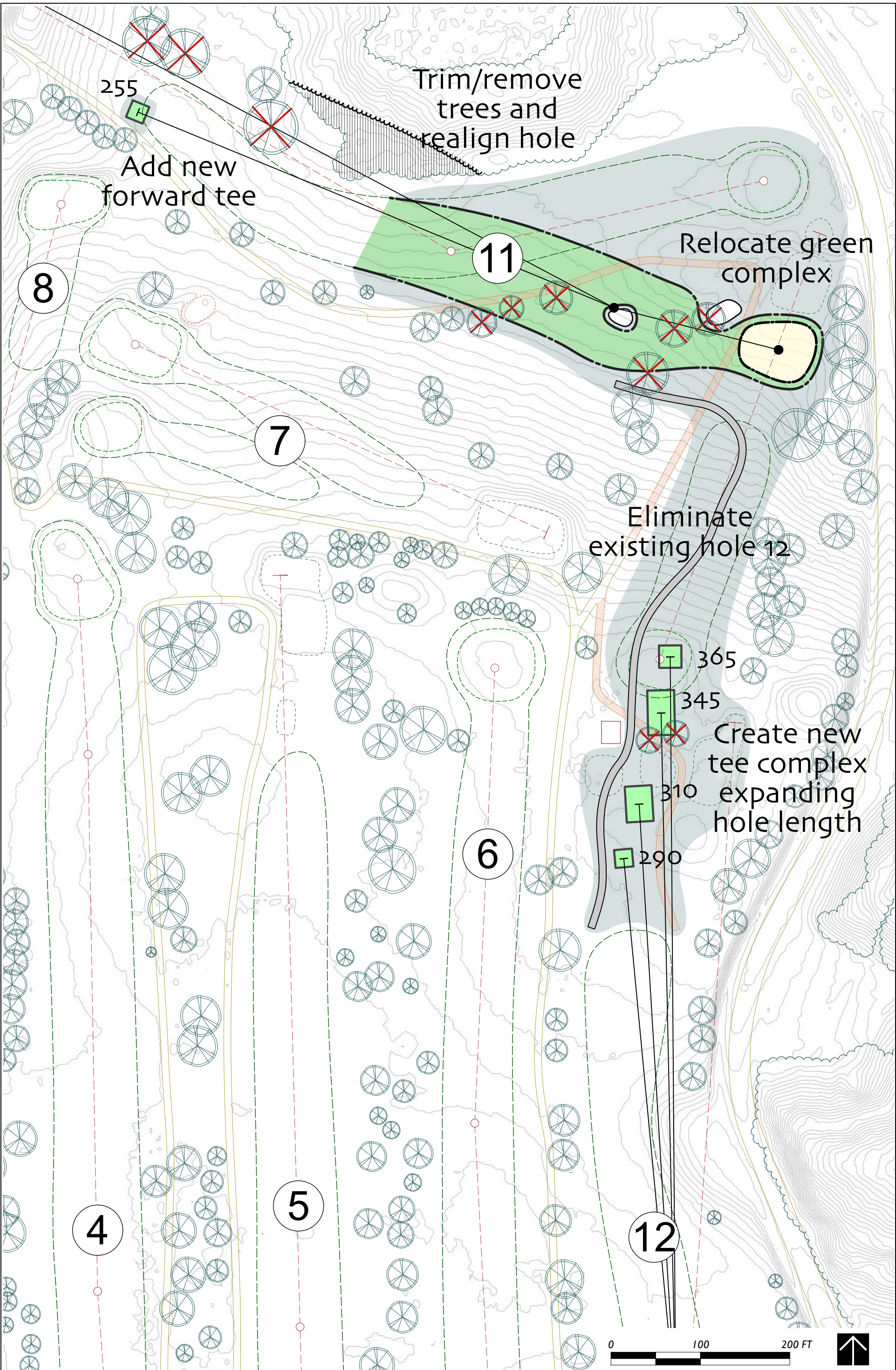


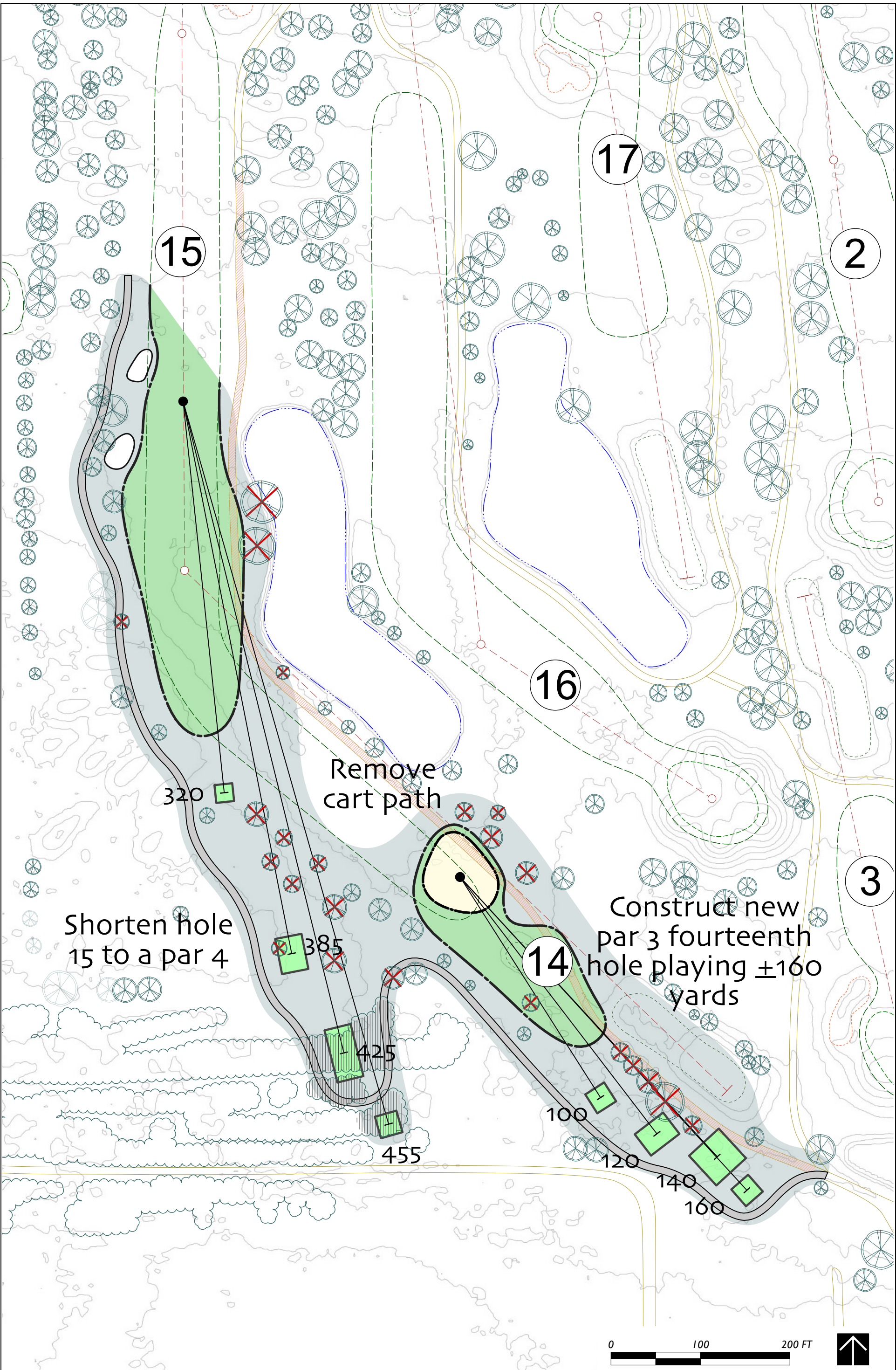
NORBY Golf Course Design

131 Highland Drive
Carver, MN 55315
(952) 361-0644
email: Kevin@NorbyGolf.com
web: NorbyGolfDesign.com

February 1, 2023







Shorten hole
15 to a par 4

Remove
cart path

Construct new
par 3 fourteenth
hole playing ±160
yards

