



City Council Agenda
City Council Chambers, City Hall, 612 N. Main Street
February 21, 2023

1. **6:00 PM Call to Order**
2. **Pledge Of Allegiance**
3. **Invocation: Northridge Baptist**
4. **Roll Call**
5. **Approval Of Consent Agenda Items**

Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

 - A. **City Council Minutes**
 - B. **Committee Reports**
 - C. **Department Reports**
 - D. **Raffle Permits**
 - E. **Authorization to apply for the Good and Healthy Community Grant**
 - F. **Authorization to apply for the Midco foundation grant**
 - G. **Authorization to Participate in "New National Opioid Settlements"**
 - H. **Approval of volunteer board appointments:**
 - Kevin Genzlinger to the Historic Preservation Commission for a term to run from 2023-June 30, 2026.
 - Jim Buechler to the Historic Preservation Commission for a term to run from 2023-June 30, 2026.
 - Jen Bradley to the Historic Preservation Commission for a term to run from 2023-June 30, 2026.
 - Melissa Schwalm to the Historic Preservation Commission for a term to run from 2023-June 30, 2026.
 - Jay Larson to the Community Services Board (Nutrition) for a term to run from 2023-June 30, 2025.
 - I. **2023 Volunteer List**
 - J. **Set Date 1:30 P.M., March 1, 2023 for Bid Opening for Street Shop Fuel Tank Replacement Project #2021-51**
 - K. **Approval of Gasoline & Fuel Quotes**
 - L. **Pay Estimates**
 - M. **Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**
6. **Motion To Approve, Request Public Comment, Roll Call**
7. **Citizens Input**

If you need to address the Mayor and members of the City Council on an item that was

not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Hearing and Action on the following Alcohol License Applications

- a. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for April 22, 2023 for a wedding
- b. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for June 3, 2023 for a wedding
- c. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for June 9, 2023 for a wedding
- d. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for June 17, 2023 for a wedding
- e. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for August 4, 2023 for the Lakeview Golf Event
- f. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for September 23, 2023 for a wedding
- g. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for October 7, 2022 for a wedding
- h. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for October 27, 2023 for the Sportsman Classic
- i. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for December 31, 2023 for New Years Eve Bash

- 9. Action to Award Bid for 3rd & Main Streetscape Improvements Project #2022-26**
- 10. Action to Award Bid for Cadwell Park Crow's Nest and Shade Structure Project #2022-34**
- 11. Action to Approve Amendment #1 to Agreement #A2021-18, Ground Storage Tank Construction Services Project #2020-20 with Infrastructure Design Group**
- 12. Action to Approve Agreement #A2023-05, Testing and Inspecting Services related to the Ground Storage Tank Project #2020-20 with GeoTek Engineering**
- 13. Action to Approve Agreement #A2023-06, 3rd & Main Streetscape Construction Services Project #2022-26 with McLaury Engineering**
- 14. Action on Resolution #R2023-09, Historic Preservation Findings in Relation to the Property at 622 N Duff St**
- 15. First Reading on Ordinance #O2023-01, Rezoning Lots 3 and 4, Square 8, Weavers Squares Addition From R3 Medium Density Residential District to HB Highway Business District**
- 16. Authorization to Proceed with Randall Water System as a Secondary Source of**

Water for the City of Mitchell

- 17. Discussion on Resolution Setting Utility Rates for 2023-2024 and Implementing a New Utility Rate Structure as Reviewed at the January 30, 2023 City Council Work Session**
- 18. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**February 6, 2023
6:00 P.M.**

PRESENT: Dan Allen, Marty Barington, John Doescher, Steve Rice, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT: Mayor Bob Everson

PRESIDING: Council President Kevin McCardle

AGENDA:

Moved by Tjarks, seconded by Allen, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council January 17, 2023 and
 - 2. City Council Work Session January 30, 2023.
- b. Committee Reports
 - 1. Planning Commission January 9, 2023,
 - 2. Planning Commission January 23, 2023 (unsigned),
 - 3. Library Board December 20, 2022,
 - 4. Historic Preservation Commission March 3, 2022, and
 - 5. Historic Preservation Commission January 26, 2023.
- c. Agreement #A2023-04, CDBG Grant Agreement between the State of South Dakota and the City of Mitchell on behalf of the Mitchell Area Safehouse.
- d. Application for a grant from the SD State Library.
- e. Raffle Permits
 - 1. MSHA with the drawing to be held on February 19, 2023,
 - 2. GB Rogers PTA with the drawing to be held on March 11, 2023,
 - 3. Pheasant Country with the drawing to be held on June 5, 2023, and
 - 4. VFW with the drawing to be held on September 23, 2023.
- f. Set date of February 8, 2023 at 1:30 p.m. for bid opening for 3rd & Main Streetscape Improvements Project #2022-26.
- g. Set date of February 15, 2023 at 1:30 p.m. for bid opening for Water Main Distribution System Improvements Project #2020-20A.
- h. Set Date of February 21, 2023 for hearing
 - 1. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on April 22, 2023 for a wedding,
 - 2. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on June 3, 2023 for a wedding,

3. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on June 9, 2023 for a wedding,
 4. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on June 17, 2023 for a wedding,
 5. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on August 4, 2023 for a Lakeview Golf event,
 6. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on September 23, 2023 for a wedding,
 7. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on October 7, 2023 for a wedding,
 8. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on October 27, 2023 for the Sportsman Classic, and
 9. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on December 31, 2023 for a New Year's Eve bash.
- i. Pay Estimates February 6, 2023
- Pay Estimate #15 in the amount of \$3,249.50 for Dry Run Creek Analysis #2019-33 contracted to Infrastructure Design Group,
 - Pay Estimate #14 in the amount of \$6,164.25 for Ground Storage Tank #2020-20 contracted to Infrastructure Design Group,
 - Pay Estimate #1 in the amount of \$97,421.90 for West Side Water Tower #2021-03 contracted to Maguire Iron,
 - Pay Estimate #12 in the amount of \$741.25 for West Side Water Tower #2021-03 contracted to SPN & Associates,
 - Pay Estimate #4 in the amount of \$35,115.59 for Firesteel Creek Dam/Wetlands #2021-18 contracted to Ducks Unlimited,
 - Pay Estimate #9 in the amount of \$35,608.30 for Lake Mitchell #2021-20 contracted to Barr Engineering,
 - Pay Estimate #7 in the amount of \$304,336.80 for North Wastewater Improvements #2021-31 contracted to PKG Contracting,
 - Pay Estimate #22 in the amount of \$36,601.16 for North Wastewater Improvements #2021-31 contracted to HDR Engineering,
 - Pay Estimate #6 in the amount of \$1,951.00 for North Wastewater Improvements #2021-31 contracted to GeoTek Engineering,
 - Pay Estimate #10 in the amount of \$1,550.00 for Highway #37 Utility Design #2021-45 contracted to SPN & Associates,
 - Pay Estimate #11 in the amount of \$1,702.50 for Highway #37 Utility Design #2021-45 contracted to SPN & Associates,
 - Pay Estimate #6 in the amount of \$1,000.00 for Fuel Storage Tanks #2021-51 contracted to West Plains Engineering,
 - Pay Estimate #1 in the amount of \$4,431.25 for Wastewater Treatment Plant-Phase II #2022-01 contracted to HDR Engineering,
 - Pay Estimate #7 in the amount of \$558.75 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates,
 - Pay Estimate #5 in the amount of \$19,331.26 for Water & Wastewater Fee Analysis #2022-22 contracted to HDR Engineering,

Pay Estimate #5 in the amount of \$7,453.75 for South Lake Estates Development #2022-23 contracted to SPN & Associates,

Pay Estimate #1 in the amount of \$2,800.00 for Cadwell Park Crow's Nest and Shade Structure #2022-34 contracted to GeoTek Engineering,

Pay Estimate #1 in the amount of \$9,000.00 for Recreation Center Replastering Pools #2022-35 contracted to Schemmer,

Pay Estimate #2 in the amount of \$2,967.50 for West Harmon Watermain Loop #2023-07 contracted to SPN & Associates,

Pay Estimate #3 in the amount of \$5,716.25 for West Harmon Watermain Loop #2023-07 contracted to SPN & Associates,

Pay Estimate #4 in the amount of \$7,905.00 for West Harmon Watermain Loop #2023-07 contracted to SPN & Associates,

Pay Estimate #2 in the amount of \$9,506.25 for 12th & 13th Avenue Watermain Loop #2023-08 contracted to SPN & Associates, and

Pay Estimate #3 in the amount of \$3,361.25 for 12th & 13th Avenue Watermain Loop #2023-08 contracted to SPN & Associates.

- j. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer.

PAYROLL JANUARY 8, 2023 – JANUARY 21, 2023: City Council \$3,615.68, Mayor \$1,562.81, City Administrator \$6,092.50, Administrative Boards \$2,211.81, Attorney \$4,938.27, Finance \$13,542.78, Human Resources \$3,975.09, Municipal Building \$3,327.92, Information Technology \$3,015.53, Police \$73,243.37, Traffic \$4,834.55, Fire \$38,327.57, Street \$33,452.57, Public Works \$18,668.98, Cemetery \$5,057.07, Library \$17,875.24, Recreation & Aquatics \$6,170.08, Recreation Center \$16,860.36, Sports Complexes \$10,843.22, Parks \$12,877.52, Supervision \$6,081.70, E911 \$23,408.31, MVP \$532.12, Palace Transit \$28,488.70, JVCC \$1,556.93, Nutrition \$4,205.63 Water Distribution \$13,434.00, Sewer \$16,518.45, Airport \$3,522.85, Recycling Program \$7,678.87, Waste Collection \$7,430.02, Landfill \$11,779.61, Corn Palace \$23,617.85, Golf Course \$4,197.05, Emergency Medical Services \$34,662.24

NEW HIRES:

CORN PALACE: Nicholas Jarman-\$11.80

RECREATION & AQUATICS: Caleb Sayler-\$10.80, Justin Sorensen-\$11.80, Annika Vermeulen-\$12.80

RECREATION CENTER: Wyatt Baldauf-\$12.30, Noah Larson-\$10.80, Ethan McCune-\$11.30/\$15.00, Brenna Mockler-\$10.80, Hunter Shanks-\$11.30

SALARY ADJUSTMENTS:

CORN PALACE: Elizabeth McCardle-\$12.80, Diane Mutziger-\$23.582, Avery Schneider-\$11.30, Morgan Schneider-\$12.80

EMS: Tristian Johnson-\$20.109

FIRE: Benjamin Vanden Hoek-\$29.879

STREET: Luke Nagel-\$24.746

SUPERVISION: Angel DeWaard-\$26.014

WASTE WATER: Isaiah Glanzer-\$24.139

WARRANTS: A&B Business Solutions, Contract-\$3,963.39; A-Ox Welding Supply, Supplies-\$258.82; AAA Collections, Collection Fees-\$256.60; Advance Auto Parts, Maintenance-\$108.88; AFLAC, Aflac Withholding-\$5,257.43; AFLAC Group, Critical Care-\$275.85; AFSCME Council 65, Union Dues-\$554.40; AIA, Uniforms-\$218.44; Al's Engraving, Name Badge-\$51.65; Amazon Capital Services, Supplies-\$1,575.90; Aramark, Cleaning-\$288.55; Arctic Refrigeration, Repair-\$104.56; AT&T Mobility, Utilities-\$575.44; AT&T Mobility, Utilities-\$1,200.67; ATV Holdings, LLC DBA Mitchell Telecom, Utilities-\$70.95; Austin Resick, Reimbursement-\$97.65; Auto Body Specialties, Supplies-\$20.26; Avera Occupational Medicine, Physicals-\$6,332.00; Axon Enterprise, Software-\$9,056.00; B & B Upholstery, Repair-\$200.00; Bailey Metal Fabricators, Repair-\$756.09; Baker & Taylor, Books-\$174.94; Bannwarth Trucking, Maintenance-\$3,187.50; Barr Engineering, 2021-20 P.E. #9-\$35,608.30; Bender's Sewer Cleaning, Maintenance-\$425.00; Best Western Ramkota Inn, Travel-\$200.00; Better Containers, Supplies-\$435.65; Big Daddy D's, Contract Services-\$5,788.40; Billy Lurken, Fundraising-\$225.00; BMI, Annual Fee 2023-\$378.90; Bruce Kleinsasser, Registration-\$185.00; Bumblebee-Gibson, Supplies-\$11,730.00; C&B Operations, Supplies-\$1,071.88; Cadwell Sanford Deibert & Garry, Estate of Silvia Miller-\$312.00; Carquest Auto Parts, Supplies-\$65.06; Cengage Learning Inc/Gale, Books-\$105.56; Center Point Large Print, Books-\$94.08; Central Electric, Utilities-\$13,198.45; Century Link, Utilities-\$13.61; Chesterman Company, Supplies-\$4,804.38; CHR Solutions, Billing Services-\$3,382.60; CHS Farmers Alliance, Supplies-\$5,749.31; City of Mitchell, Veteran's Park Reimbursed-\$4,774.25; City of Mitchell, Golf Course Deductions-\$761.93; City of Mitchell, Recreation Deductions-\$914.64; Civicplus, Annual Fee-\$10,236.23; CK Bicycles & Locks, Keys-\$171.00; Condrey & Associates, Professional Service-\$13,750.00; Core-Mark Midcontinent, Surcharges Refunded-\$14,924.74; Corn Palace, Supplies-\$29.50; County Fair, Supplies-\$561.75; CTM Services, Capital Equipment-\$860.74; Cummins Sales & Service, Maintenance-\$487.02; DakTech, Supplies-\$2,297.00; Dakota Counseling, 1st Quarter 2023 Allocation-\$3,250.00; Dakota Pump, Software-\$904.25; Dakota Supply Group, Maintenance-\$219.03; Dale Steffen, CDL License-\$90.00; Dan London, Reimbursement-\$24.99; Darrington Water Conditioning, Rental-\$99.50; Davison County Register of Deeds, Annex Documents-\$30.00; Davison County Search and Rescue, 2023 Allocation-\$1,500.00; Delta Dental Plan of South Dakota, Dental Insurance-\$7,111.89; Demco, Supplies-\$433.30; Department of Social Services, Child Support-\$921.22; Diesel Laptops, Repairs-\$1,895.00; Dimock Dairy, Supplies-\$372.75; Dr. Matthew Schafer, Contract Services-\$1,500.00; Ducks Unlimited, 2021-18 P.E. #4-\$35,115.59; Eric Hieb, Contract Services-\$4,803.84; Etix, Ticketing Fees-\$18.00; EV-Reach, Maintenance-\$343.00; Fastenal, Supplies-\$101.78; Ferrosafe, Refund Hydrant Meter Deposit-\$2,000.00; First National Bank Omaha,

Supplies-\$6,847.65; Fisher Scientific, Supplies-\$670.93; Foreman Sales & Service, Bus Trip-\$725.00; G&R Controls, Repairs-\$1,356.97; Galls, Supplies-\$523.41; Gempler's, Supplies-\$668.88; Geotek Engineering, 2021-31 P.E. #6-\$4,751.00; Grainger, Repairs-\$130.67; Hach Company, Supplies-\$1,469.91; Hanson School District, Girls Hanson Classic 1.14-\$22,675.10; Hawkins Glass Wholesalers, Supplies-\$50.00; HDR Engineering, 2021-31 P.E. #22-\$60,363.67; Imagetrend, Annual Fee-\$3,315.34; Infrastructure Design Group, 2019-33 P.E. #15-\$9,413.75; Ingram Library Services, Books-\$663.63; Innovative Office Solution, Supplies-\$181.71; Interstate Glass & Door, Repair-\$189.57; Interstate Office Products, Supplies-\$208.01; Isaiah Glanzer, Reimbursement-\$74.00; JCL Solutions, Supplies-\$90.96; Jeremy Nielsen, Reimbursement-\$69.91; Jessica Pickett, Travel-\$183.20; John Badker, Reimbursement-\$76.00; Jones Supplies, Supplies-\$1,930.00; Josh Harvey, Recertification-\$100.00; Junior Library Guild, Subscription-\$2,714.20; Karin Larson, Children's Book-\$24.99; Kim Burg, Supplies-\$20.48; Kimball-Midwest, Supplies-\$517.34; Knowbe4, Subscription Fee-\$2,808.96; Larry's I-90 Service, Maintenance-\$3,059.00; Lawson Products, Supplies-\$243.17; Leighton Family Farms, Supplies-\$875.00; Leisure Design Systems, Annual Support-\$1,561.25; Liberty Tire Services, Waste Tire Program-\$46,405.24; Light & Siren, Supplies-\$707.09; Lorang Grain, Repair-\$6,937.50; M&T Fire and Safety, Supplies-\$644.00; Maguire Iron, 2021-3 P.E. #1-\$97,421.90; MC&R Pools, Capital Equipment-\$19,272.00; McLeod's Printing, Supplies-\$582.22; Menard's, Supplies-\$2,105.36; Mettler Implement, 2023 Polaris Ranger-\$29,751.00; Microsoft, December Services-\$910.00; Mid-States Organized Crime, 2023 Dues-\$200.00; Midamerica Books, Books-\$225.50; Midway Service/Vollan Oil, Supplies-\$53,088.55; Midwest Fire & Safety, Professional Service-\$480.00; Midwest Oil, Supplies-\$631.13; Midwest Turf & Irrigation, Supplies-\$1,143.66; Minnesota Valley Testing, Labs-\$1,064.26; Miscellaneous Vendor, Herrlein, Tammie Refund-\$1,000.00; Mitchell Animal Rescue, Management-\$350.00; Mitchell Area Chamber of Commerce, Travel-\$11.00; Mitchell Iron & Supply, Supplies-\$397.61; Mitchell Power Equipment, Supplies-\$14.70; Mitchell United Way, United Way Deductions-\$259.50; Mueller Lumber, Supplies-\$249.98; Muth Electric, Repair-\$2,966.85; N-Able Solutions, Software-\$236.05; Napa Central, Supplies-\$951.85; Nedved Media, Advertising-\$5,000.00; Newman Signs, Supplies-\$233.85; Northern Plains Fitness, Equipment-\$27,500.00; Northwestern Energy, Utilities-\$94,892.90; O'Connor & Son Trucking, Maintenance-\$24,562.50; O'Reilly Automotive, Supplies-\$420.63; Online Computer Library Center, Cataloging Services-\$378.90; Parkeon, Monthly Fee-\$65.00; Paul Morris, Reimbursement-\$33.00; Paul's Sandblasting, Repairs-\$462.00; Penguin Management, Software-\$1,640.00; Pepsi Cola, Supplies-\$1,605.36; Peterbilt of Sioux Falls, Supplies-\$110.80; Pfeifer Implement, Supplies-\$119.14; Pkg Contracting, 2021-31 P.E. #7-\$304,336.80; Premier Pest Control, Pest Control-\$600.00; Public Health Laboratory, Lab-\$17.00; PV Business Solutions, 2023 Osha Compliance Journal-\$298.50; Qualified Presort, Postage-\$578.69; Riverside Technologies, Software-\$15,174.93; Roy King, Fundraiser-\$225.00; Runnings Supply, Supplies-\$2,068.89; S&M Printing, Advertising-\$140.50; Sacred Hoops Basketball, Sacred Hoop Basketball 2023-\$3,793.25; Sanford Health, Professional Services-\$1,150.00; Santel Communications, Utilities-\$106.16; Schemmer Associates, 2022-35 P.E. #1-\$9,000.00; Schmucker Paul & Nohr, 2021-3 P.E. #12-\$41,462.50; Schumacher Elevator, Maintenance-\$5,152.53; Scott Supply, Supplies-\$1,053.17; South Dakota Airport Management, Dues-\$25.00; South Dakota Building Officials, Dues-\$50.00; South Dakota Municipal Street Maintenance, Dues-\$35.00; South Dakota Retirement System, Retirement Contributions-\$57,975.94; South Dakota Transit Providers, Dues-\$150.00; South Dakota Supplemental

Retirement, Supplemental Retirement-\$3,414.80; South Dakota Supplemental Roth 457, Roth 457 Contributions-\$1,158.50; Sign Pro, Supplies-\$904.88; Sign Solutions, Supplies-\$802.09; South Dakota 811, December Message Fees-\$38.85; Standard Insurance, Life Insurance-\$1,240.71; Staples, Supplies-\$764.58; Stitchtogether, Service-\$12.00; Streicher's Minneapolis, Supplies-\$4,088.00; Sturdevants Auto Value Mitchell, Supplies-\$4,202.22; Subway, Meals-\$39.95; Sun Gold Sports, Supplies-\$30.00; Tessier's, Repair-\$363.95; Thomas L Price, Testing-\$350.00; Thune True Value & Appliance, Parts-\$215.63; Tim's Towing & Recovery, Towing Service-\$250.00; TMA Stores, Maintenance-\$2,368.07; Tractor Supply Credit Plan, Supplies-\$109.98; Traditions Prepared Meals, Supplies-\$4,800.75; Transource, Supplies-\$4,349.29; Trizetto Provider Solution, Professional Service-\$81.80; TTI, Supplies-\$159.00; Two Way Solutions, Supplies-\$859.96; United Rotary Brush, Supplies-\$1,834.88; United Parcel Service Store #4227, Postage-\$253.12; Verizon Wireless, Utilities-\$360.09; Vern Eide Ford Lincoln, Maintenance-\$881.62; Visiontron, Supplies-\$405.79; Walmart/Capital One, Supplies-\$24.83; West Plains Engineering, 2021-51 P.E. #6-\$1,000.00; Wheelco Brake & Supply, Supplies-\$406.17; Wholesale Electronics, Supplies-\$132.30; Wage Works, Expense Posting-\$4,340.97; Wellmark of South Dakota, Administration, Prescriptions, Medical-\$359,628.35; South Dakota State Treasurer, Sales Tax Payment-\$15,952.26; Ellwein Brothers, Supplies-\$726.00; US Bank, Loan Payments-\$128,351.49; SDML, Workers Compensation-\$161,730.00.

Members present voting aye: Allen, Barington, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

DISCUSSION:

Discussion took place regarding the snow removal process in the City of Mitchell. Public Works Director Joe Schroeder stated a snow emergency was declared on January 2, 2023. Schroeder went on to explain the timeline and process for snow removal in the city. Three Mitchell residents spoke regarding the process. City Administrator Stephanie Ellwein explained how residents are able to sign up on the city's website to receive snow removal notifications as well as other notifications. Council Member Smith thanked the plow operators for a tremendous job during the large snow event.

HEARINGS:

It was advised that this is the date and time set for hearing on the application to transfer RL-5768 Retail (on-sale) Liquor License from X-treme Golf Inc. dba Lakehouse, 2700 North Main Street to Puddle Jumper LLC, 309 West 13th Avenue. This license will be inactive. Notice of hearing has been given and affidavit of publication is on file. Moved by Allen, seconded by Sabers, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer RB-26966 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC, 1100 East Havens to Lucky Clovers LLC, 1416 North Main. This license will be inactive. Notice of hearing has been given and affidavit of publication is on file. Moved by Smith, seconded by Tjarks, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer RB-26967 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC, 1100 East Havens to Lucky Clovers LLC, 1416 North Main. This license will be inactive. Notice of hearing has been given and affidavit of publication is on file. Moved by Rice, seconded by Barington, to approve said application. Motion carried.

CONSIDER APPROVAL:

Moved by Smith, seconded by Barington, to approve the application of DLJ LLC for a Medical Cannabis Dispensary License located at 715 South Rowley with the conditions the establishment goes through the building permit process and passes a fire inspection. Motion carried.

Moved by Tjarks, seconded by Barington, to approve the purchase of thirteen APX 6500 mobile radios, required components, programming, and installation off of the state bid. Motion carried.

Moved by Allen, seconded by Rice, to approve Agreement #A2023-01, James Valley Drug Task Force Joint Powers Agreement. Motion carried.

Moved by Rice, seconded by Tjarks, to approve Agreement #A2023-02, Equitable Sharing Agreement and Certification. Motion carried.

Moved by Rice, seconded by Tjarks, to approve Agreement #A2023-03, SD DOT Section 5311 Grant Funds Amendment. Motion carried.

RESOLUTIONS:

Moved by Barington, seconded by Smith, to approve Resolution #R2023-04, Plat of Lot 1-2-3-A of Block 15, Indian Head Third Addition, as follows:

RESOLUTION #R2023-04

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of January, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, be and the same

is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Rice, seconded by Tjarks, to approve Resolution #R2023-05, Plat of Lot 4, Block 7 of Westwood First Addition, as follows:

RESOLUTION #R2023-05

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of January, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 4, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW ¼ OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT 4, BLOCK 7 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE SW ¼ OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Allen, seconded by Sabers, to approve Resolution #R2023-06, Plat of Lot 2 of the Island First Addition, as follows:

RESOLUTION #R2023-06

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of January, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 2 OF THE ISLAND FIRST ADDITION, A SUBDIVISION OF THE SE ¼ OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City

Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT 2 OF THE ISLAND FIRST ADDITION, A SUBDIVISION OF THE SE ¼ OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Smith, seconded by Allen, to approve Resolution #R2023-07, Annual Bridge Inspection with SDDOT, as follows:

**RESOLUTION #R2023-07
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, 23 CFR 650, Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Mitchell is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire Brosz Engineering, Inc. (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

Motion carried and resolution declared duly adopted.

Moved by Barington, seconded by Tjarks, to approve Resolution #R2023-08, EPA's Solid Waste Infrastructure for Recycling Grant, as follows:

**RESOLUTION #R2023-08

AUTHORIZING SUBMISSION OF AN APPLICATION FOR
SOLID WASTE INFRASTRUCTURE FOR RECYLING GRANT**

WHEREAS, The City of Mitchell has identified the need to enhance its recycling operations through the construction of a transfer station; and

WHEREAS, The City of Mitchell proposes to apply to the Environmental Protection Agency

(EPA) for Bipartisan Infrastructure Law Solid Waste Infrastructure for Recycling Grant funding to assist in the costs associated with improving its recycling efforts; and

WHEREAS, The City of Mitchell is eligible for Solid Waste Infrastructure for Recycling Grant funding assistance for the proposed project; and

WHEREAS, with the submission of the application the City of Mitchell assures and certifies that all requirements will be fulfilled; and

THEREFORE, BE IT RESOLVED, that the City of Mitchell duly authorizes the submission of the application requesting financial assistance in support of the proposed recycling transfer station operation improvements.

THEREFORE, BE IT RESOLVED, that Robert B. Everson, Jr. Mayor be authorized to execute the application for the City of Mitchell.

Motion carried and resolution declared duly adopted.

EXECUTIVE SESSION:

Moved by Rice, seconded by Smith, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

Council President McCardle declared the board out of executive session at 7:33 p.m. and the City Council to reconvene in regular session at 7:34 p.m.

ADJOURN:

There being no further business to come before the meeting, Council President McCardle adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

Planning Commission Minutes
City Council Chambers, City Hall, 612 N. Main Street
January 23, 2023

1. Call to Order

Chairperson Larson called the January 23, 2023 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Genzlinger, Jirsa (teclephoncially), Larson, Osterloo, Sonne.

Absent: Doeshcher, Penney, Schmitz.

Staff Present: Ellwein, Mayor Everson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Genzlinger, seconded by Osterloo to approve the proposed agenda. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

5. Approval of Previous Minutes

Motion by Osterloo, seconded by Sonne to approve the proposed minutes of the January 9, 2023 Planning Commission meeting. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

6. Schedule Next Meeting

Motion by Genzlinger, seconded by Sonne to set the date for the next Planning Commission meeting for February 13, 2023. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

7. Plat: Lot 1-2-3-A of Block 15, Indian Head Third Addition to the City of Mitchell, Davison County, South Dakota; as requested by Kelly Gross.

Jenniges explained the applicant is replatting the existing lots into one for future development of the area. The applicant was present to answer questions.

Motion by Genzlinger, seconded by Sonne to approve the plat. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

8. Plat: Lot 4, Block 7 of Westwood First Addition, a subdivision of the SW 1/4 of Section 16, T 103 N , R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by CJM Consulting Inc.

Jenniges explained the applicant is parceling off more land. Prior to a building permit being issued, a site plan and review will be done by Public Works. This is zoned TWC, so there will be nothing more coming in front of this board. The applicant was present to answer questions.

Motion by Osterloo, seconded by Genzinger to approve the plat. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne –

aye. 5 aye, 0 nay, 2 absent; motion carried.

9. Plat: Lot 2 of the Island First Addition, a subdivision of the SE ¼ of Section 31, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Maui Farms Inc.

Jenniges explained this is following the master plan. One of the adjacent landowners is purchasing the property. The applicant was present to answer questions.

Motion by Sonne, seconded by Jirsa to approve the plat. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

10. Other Business:

None.

11. Public Input:

None.

12. Adjourn

Chairperson Larson adjourned the meeting at 12:07 P.M.



Jay Larson
Planning Commission Chairperson

Planning Commission Minutes
City Council Chambers, City Hall, 612 N. Main Street
February 13, 2023

1. Call to Order

Chairperson Larson called the February 13, 2023 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Allen, Genzlinger, Jirsa (telephonically), Larson, Osterloo, Schmitz, Sonne.

Absent: Penney

Staff Present: Ellwein, Mayor Everson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Schmitz, seconded by Sonne to approve the proposed agenda. Roll call vote:

Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

5. Approval of Previous Minutes

Motion by Genzlinger, seconded by Schmitz to approve the proposed minutes of the January 23, 2023 Planning Commission meeting. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

6. Schedule Next Meeting

Motion by Genzlinger, seconded by Osterloo to set the date for the next Planning Commission meeting for February 27, 2023. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

7. Plan Approval: Pro Contracting-1905 W Havens, zoned Highway Business District

Jenniges explained the applicant would like to put an addition on of 100' x 60'. This would be built over an existing gravel lot. Jenniges said that Hegg has seen the plans and it will meet the building code and does not need to be sprinkled. The applicant was not present to answer questions.

Public Works Director Schroeder stated that due to the building being erected on existing gravel, no drainage plan is required with the building permit.

Motion by Genzlinger, seconded by Jirsa to approve the plan. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

8. Rezoning: William Wittstruck-1005 S Kimball St and lot to the south

Jenniges explained that notices were published in the official newspaper and letters sent to neighbors with three letters returned in favor that made the packet and one in favor that did not make the packet, but there were no comments on it. Jenniges stated the applicant came in for a building permit to build a shed, but in R3 you can not have an accessory building without a

dwelling, so the applicant applied for the rezone. The applicant was present to answer questions.

Wittstruck said he would like to build a 40' x 60' storage shed that will look nice and fit in the neighborhood. He plans to drain the building to the east road.

Public Works Director Schoeder noted that the lot is not over 1 acre, so no drainage plan is required. Jenniges stated that if this were to be rezoned, the site plan would still have to come before this board before a building permit can be approved.

Motion by Schmitz, seconded by Jirsa to recommend approval of the rezone. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

9. Other Business:

None.

10. Public Input:

None.

11. Adjourn

Chairperson Larson adjourned the meeting at 12:08 P.M.

Jay A. Larson
Planning Commission Chairperson

Community Services Board Minutes
City Council Chambers, City Hall, 612 N. Main Street
February 9, 2023

1. 10:00 AM Call to Order

Jan Quenzer called the February 9th, 2023 Community Services Advisory Board Meeting to order at 10:04am.

Members Present: Kristie Bitterman, Jordan Unterbrunner, Cole Morgan, Wendy Linke, Whitney Kroupa, Al Jacklin, Jan Quenzer

Members Absent: Tonya Klingaman

Ex-Officio Member Present: John Doescher

Staff Present: Jessica Picket and Amy Hurt

2. Approval of the Agenda

Motion was made by Cole Morgan second by Jordan Unterbrunner to approve the agenda. All members present voting aye, motion carried.

3. Approve Minutes from Previous Meeting

Motion was made by Al Jacklin second by Cole Morgan to approve the last meeting minutes. All members present voting aye, motion carried.

4. Transit Asset Maintenance Plan

SD DOT accessed the Transit Asset Maintenance Plan which provides the goals and objectives of the maintenance program and establishes how we will meet such goals and objectives. The plan has been updated and we have an on-site inspection on February 23. Motion was made by Jan Quenzer, second by Whitney Kroupa to approve the Transit Asset Maintenance Plan. All members voting aye, motion carried.

5. New Buses

Two of the new buses that were ordered will be here this month and a third one will arrive in March. Instead of replacing three older buses, we will be keeping one as a back-up. The other two will be sold as surplus after the DOT releases them. The outside advertising on two of the buses has already been spoken for.

6. Transit At The Legislator

Jessica attended Transit Day at the Legislature in January. South Dakota Transit Directors discuss ways to fund the programs with the local legislators. Transit Provider Manuals were given to each legislator. The Governors Recommended Budget for fiscal year 2024 includes an increase of \$231,000 for SD Public Transportation.

7. Palace Transit Funding Amendment

The Palace Transit Funding Amendment added an additional \$66,142.27 in funding for operating and administrative costs. Future funds can be requested if needed. Mitchell City Council approved the amendment on Monday February 6th.

8. Transit Staffing

We are currently in the process of hiring a 30 hour and 19 hour transit bus driver. We also have two part-time van drivers, with one working on his CDL.

9. Nutrition Software

The Nutiriton program requires a yearly update to be done on each client. With the new software program, Capstone, we now need to update the income for each client. This had to be done in December and was given two weeks to complete. We were one of the few programs

that completed the update on time.

10. JVCC Lighting

The budget was approved to replace the lighting at the James Valley Community Center and we went through the procurement process. Bechen Electric came in with the lowest bid. They will start changing the light fixtures and bulbs next week. Any bulbs that are still good will go to the Corn Palace.

11. Department Reports and Updates

A. Adult Nutrition

Board members were given the December Nutrition report. We were up 722 meals to our projections for the fiscal year and down 161 meals compared to last year at the same time. We distributed 3824 second meals and 1754 Dine Card meals since June of 2022. The total eligible and non-eligible meals served for this fiscal year was 28,521.

B. Palace Transit

The year-to-date Ridership Report for November and December was given to the board members. The report breaks down the rides by special emphasis: elderly riders, handicap riders, medical rides, employment, nutrition, Social Rec, education, shopping, general public, school age, and total rides. Ridership is increasing along with the miles. With the increased ridership and the lack of drivers, we have had to decline rides for social rec. All youth transportation bus routes are full and can not accept any new riders.

C. Mitchell Volunteer Program

We currently have 225 volunteers enrolled in the MVP Program. The report given to the board members shows volunteer opportunities for December - February. Cole Morgan works with the James Valley Drug Court, and said he has clients that need to do Community Service if there are any volunteer opportunities.

D. James Valley Community Center

The JVCC Progress Report for December 2022 - January 2023 was given to the board members. The report shows activities that are going on at the James Valley Community Center. The report shows fundraisers and upcoming events. A future bus trip is in the works. We have hired Brody for the part-time janitor position at the James Valley Community Services.

12. Schedule Next Meeting

Jessica asked the board members if we could meet every other month, and they agreed. The next meeting will be Thursday, April 13th, 2023.

13. Adournment

The meeting was adjourned at 10:30am.

CITY OF MITCHELL															
1ST & 2ND PENNY SALES TAX															
MONTHLY COLLECTION HISTORY															
YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2009#	4,630,000	4,453,158.83	(3.00)	278,866.43	354,799.27	393,126.96	254,370.86	394,943.70	168,969.34	549,674.47	361,205.67	401,756.24	433,862.91	338,505.25	523,077.73
2010^	4,680,000	4,742,773.61	6.50	268,490.26	356,710.90	379,005.63	334,120.30	338,671.95	323,599.24	497,044.67	458,154.87	219,891.86	500,224.92	524,161.12	542,697.89
2011+	4,750,000	4,916,440.28	3.66	250,103.91	365,260.54	382,726.95	412,828.04	393,665.81	369,634.88	432,490.26	545,861.28	329,552.31	385,888.30	469,123.49	579,304.51
2012	4,975,000	5,368,608.63	9.20	346,788.91	449,455.86	346,919.80	430,304.87	380,434.30	407,381.77	437,148.87	539,313.62	441,628.13	439,166.07	577,488.90	572,577.53
2013	5,228,000	5,213,186.08	(2.89)	284,189.92	465,006.00	387,230.64	362,587.02	351,657.77	476,842.89	352,938.41	534,399.25	512,032.79	374,128.92	529,966.32	582,206.15
2014	5,375,000	5,408,745.24	3.75	288,281.34	488,723.56	355,134.60	426,999.34	431,734.62	318,581.73	617,399.39	425,433.42	461,037.24	495,377.71	536,821.64	563,220.65
2015	5,375,000	5,560,346.84	2.80	339,858.56	484,146.43	422,302.23	381,710.90	460,723.61	268,597.26	646,185.82	427,106.91	469,656.13	515,639.93	439,824.99	704,594.07
2016	5,590,000	5,471,800.14	(1.59)	262,045.44	454,696.09	404,757.42	457,175.98	427,186.92	304,652.26	636,229.69	495,486.87	509,235.58	491,896.66	386,211.17	642,226.06
2017	5,590,000	5,472,944.38	0.02	314,226.16	439,907.44	414,473.29	428,428.32	360,943.07	383,528.56	703,067.14	450,666.82	565,721.51	395,455.72	467,453.85	549,072.50
2018	5,471,800	5,724,840.89	4.60	383,276.70	505,707.15	447,184.03	402,686.59	443,340.74	283,989.97	720,544.06	546,190.43	527,070.30	378,035.60	429,741.17	657,074.15
2019	5,521,800	5,645,323.19	(1.39)	380,964.38	475,050.96	439,829.32	286,501.27	595,560.40	226,352.24	617,301.74	648,368.69	463,520.66	487,890.04	535,978.36	488,005.13
2020	5,378,333	5,615,768.74	(0.52)	482,425.98	401,397.66	398,890.87	476,968.75	422,410.65	154,761.72	820,662.75	494,907.24	464,629.72	520,474.40	441,945.44	536,293.56
2021	5,593,333	6,187,725.34	10.18	504,793.07	370,090.20	389,887.56	596,963.70	510,380.97	148,174.57	935,626.32	509,241.13	581,897.23	540,337.38	461,781.44	638,551.77
2022	5,715,769	6,775,812.09	9.50	583,303.14	371,021.69	530,565.79	581,055.46	484,781.15	556,110.56	656,824.67	536,419.86	653,776.19	614,839.88	529,332.04	677,781.66
				583,303.14	954,324.83	1,484,890.62	2,065,946.08	2,550,727.23	3,106,837.79	3,763,662.46	4,300,082.32	4,953,858.51	5,568,698.39	6,098,030.43	6,775,812.09
						540,211.39			0.00			0.00			0.00
2023	5,900,000	540,211.39	(7.39)	540,211.39											
				540,211.39	540,211.39	540,211.39	540,211.39	540,211.39	540,211.39	540,211.39	540,211.39	540,211.39	540,211.39	540,211.39	540,211.39
				-7.39%											
#	Adjusted for Sales Tax Overpayment to reflect what actual collections were for 2006-2009. Repayment made Jan. 2010 and Feb. 2010 in the amount of \$10,804.90 per penny, per month, but total collection figures shown.														
^	Adjusted for DRR encoding error in March and April. Repayment made June 2010 through December 2010 in the amount of \$13,892.02 per penny, per month.														
+	Adjusted for Sales Tax Repayment to the City of Mitchell from the Dept. of Revenue in the amount of \$179,411.96 (\$89,705.98 per penny).														

CITY OF MITCHELL																
3RD PENNY SALES TAX																
MONTHLY COLLECTION HISTORY																
	BUDGET	TOTAL ACTUAL	ACTUAL %													
YEAR	AMOUNT:	COLLECTIONS:	INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2009	621,000	613,011.40	2.63	22,851.48	38,584.53	50,571.81	34,668.15	47,827.37	24,435.56	77,976.98	58,288.47	69,946.25	68,167.22	49,813.37	69,880.21	
2010	621,000	664,564.41	8.40	31,043.18	33,390.75	56,151.46	37,944.29	44,431.40	43,859.01	70,222.72	69,888.47	51,275.18	75,773.49	77,286.38	73,298.08	
2011	633,000	656,532.15	(1.21)	26,671.51	39,718.12	52,305.37	38,082.17	55,190.54	43,028.14	60,191.20	88,869.14	59,330.81	63,627.23	61,965.11	67,552.81	
2012	685,000	697,676.11	6.27	35,495.28	50,249.85	40,223.92	53,342.71	41,471.21	53,061.04	66,511.13	70,424.58	66,513.28	78,163.66	70,292.30	71,927.15	
2013	698,000	691,101.94	(0.94)	39,093.16	45,866.76	46,995.83	46,613.05	43,611.55	54,752.71	59,752.01	73,658.78	87,800.75	58,844.21	66,328.60	67,784.53	
2014	722,000	725,646.21	5.00	40,589.02	55,025.37	39,932.15	52,364.46	50,247.07	39,537.64	84,347.73	60,746.51	80,425.22	79,444.10	76,788.99	66,197.95	
2015	722,000	770,673.56	6.21	40,576.25	59,215.80	54,719.15	45,861.63	61,744.01	38,705.69	88,722.32	81,104.74	84,132.85	72,490.69	70,456.90	72,943.53	
2016	750,000	793,240.17	2.93	41,867.71	51,009.46	52,674.42	63,143.71	49,546.19	44,965.73	86,758.93	77,118.75	86,148.78	89,887.83	68,789.53	81,329.13	
2017	680,000	790,107.66	(0.39)	40,489.65	56,521.74	50,677.06	61,899.68	49,494.55	58,254.78	101,128.39	68,449.71	99,641.56	64,528.02	65,496.74	73,525.78	
2018	820,000	789,559.57	(0.07)	41,017.18	62,200.06	60,841.78	50,561.37	49,355.07	43,471.88	107,048.99	85,942.83	85,336.14	55,490.48	63,417.12	84,876.67	
2019	790,000	833,576.12	5.57	51,576.74	62,859.78	59,877.64	39,434.95	78,468.82	37,515.98	89,755.78	102,353.23	88,685.77	76,541.45	80,242.70	66,263.28	
2020	790,000	755,428.66	(9.37)	59,397.75	56,494.36	56,549.98	60,882.27	40,520.39	22,918.06	96,077.01	74,822.08	75,068.34	83,093.78	57,532.07	72,072.57	
2021	650,000	929,153.77	23.00	55,833.11	50,072.02	52,153.92	82,977.05	65,403.88	31,383.95	141,572.27	88,289.63	115,642.67	86,501.58	70,472.20	88,851.49	
2022	755,000	974,002.42	4.83	69,159.45	43,370.47	71,726.38	88,038.67	65,622.79	79,575.08	101,833.57	86,884.13	111,617.49	86,439.65	81,092.65	88,642.09	Monthly
				69,159.45	112,529.92	184,256.30	272,294.97	337,917.76	417,492.84	519,326.41	606,210.54	717,828.03	804,267.68	885,360.33	974,002.42	YTD
						58,654.19			0.00			0.00			0.00	Quarter
2023	845,000	58,654.19	(15.19)	58,654.19												Monthly
				58,654.19	58,654.19	58,654.19	58,654.19	58,654.19	58,654.19	58,654.19	58,654.19	58,654.19	58,654.19	58,654.19	58,654.19	YTD
				-15.19%												YTD %

Building Permits Jan. 2023

John D. Hegg

MITCHELL POLICE DEPARTMENT

ACTIVITY REPORT FOR JANUARY 2023

JAN 2022	JAN 2023	YEAR TO DATE 2023
----------	----------	-------------------

CALLS			
Calls for Service (6 Counties)	801	1113	1,113
Calls for Service (City of Mitchell)	676	920	920
Case Reports Written (City Mitchell)	188	186	186
TOTAL CALLS ANSWERED	1665	2219	2,219

TRAFFIC STOPS PERFORMED			
Mitchell Police	163	165	165
All other counties	213	208	208
TOTAL TRAFFIC STOPS	376	373	373

ACCIDENTS			
TOTAL ACCIDENTS REPORTED	24	49	49

TICKETS ISSUED	94	141	141
-----------------------	----	-----	-----

WARNING TICKETS ISSUED	102	132	132
-------------------------------	-----	-----	-----

PARKING TICKETS ISSUED	3	55	55
-------------------------------	---	----	----

Mike Koster
Chief of Police

Mitchell Fire Rescue Monthly reports for 2023

Amb Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total amb calls	187												187
Amb. Transfers	19												19
Fire Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total fire calls	29												29
City fire calls	29												29
County fire calls	0												0
EMS assist calls	90												90
Fire Preven. Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Fire Inspections	5												5
Consultations/Plans	11												11
Public Education	0												0
Fire Investigations	1												1
Dept. Other Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total Activities	5												
Dept. tours	2												
Public Education	4												

January monthly Code Enforcement report.

As of 01-31-23 Code Enforcement is currently monitoring 50 properties in the city of Mitchell.

Code Enforcement is still monitoring 1 property on N Main St.

Code Enforcement is in the process of working on the abatement of Greg Patton's property on the south-east corner of Havens and Foster, progress is on hold until better weather arrives.

Snow removal Contractors were contacted to clear sidewalks on 1 property in the city of Mitchell during the month of January.

City crews were not needed to abate any properties during the month of January.

Sincerely,



Justin Maas | Department of Public Safety
City of Mitchell
201 W. 1st Street, Mitchell. SD 57301
605-995-8400
justinm@mitchelldps.com

Palace Transit Monthly Ridership Report
Fiscal Year: October 1st, 2022 through September 30th, 2023
Month: NOVEMBER 2022

	Month End		Year to Date		Difference	
	2021	2022	2021	2022	Month End	Year to Date
Elderly Riders	1,045	1,068	2,215	2,258	23	1,190
General Public Riders	310	603	630	1,185	293	555
Handicap Riders	1,771	2,034	3,636	4,268	263	632
School - Age Riders	2,437	2,642	4,769	5,376	205	607
Unduplicate						
59 & Under	48	54	277	423	6	146
Elderly 60 & Over	31	58	82	181	27	99
Total Rides	5,563	6,347	11,250	13,087	784	1,837
Total Miles	13,215	14,238	27,141	28,542	1,023	1,401
NOVEMBER 2022	Education	Employment	Medical	Nutrition	Same Day	Shopping
Trip Type	3,063	1,651	711	78	60	238

Palace Transit Monthly Ridership Report
Fiscal Year: October 1st, 2022 through September 30th, 2023
Month: DECEMBER 2022

	Month End		Year to Date		Difference	
	2021	2022	2021	2022	Month End	Year to Date
Elderly Riders	999	1,062	3,214	3,320	63	106
General Public Riders	277	678	907	1,863	401	956
Handicap Riders	1,375	1,596	5,011	5,864	221	853
School - Age Riders	1,920	1,808	6,689	7,184	(112)	495
Unduplicate						
59 & Under	35	56	386	479	21	93
Elderly 60 & Over	34	46	178	227	12	49
Total Rides	4,571	5,144	15,821	18,231	573	2,410
Total Miles	11,518	12,517	38,659	41,059	999	2,400
DECEMBER 2022 Trip Type	Education	Employment	Medical	Nutrition	Same Day	Shopping
	2,042	1,572	629	84	113	232

MONTHLY -- B-Y WATER- GALLON AND CHEMICAL USAGE REPORT

MONTH --- January YEAR - 2023

Influent ----- 43.922-- Million Gallon's

Effluent ----- 42.870 -- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage ----- 0 lbs. @ \$1.45 per lb. = \$0.00

Ammonia usage ----- 0 lbs. @ \$2.17 per lb. = \$0.00

Poly -phosphate----- 550 lbs. @ \$2.25 per lb. = \$1,237.50

Total = \$1,237.50

Cost per Unit (750 gallon) = \$0.022

Cost per 1,000 gallons of water = \$0.028

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL COMSUMPTION REPORT MONTH / YEAR—January, 2023----- Jon Vermeulen – Utilities Superintendent

Coagulant Aid- (2187)	=	<u>0-Gals.</u>	X	<u>CONTRACT</u>	=	<u>\$0.00</u>
Lime	=	<u>0# or 0- TON'S</u>	X	<u>\$192.39/TON</u>	=	<u>\$0.00</u>
Sodium Chlorite	=	<u>0-GAL.</u>	X	<u>CONTRACT</u>	=	<u>\$0.00</u>
Fluoride	=	<u>0-GAL.</u>	X	<u>\$1.99/GAL.</u>	=	<u>\$0.00</u>
Polymer (2386)	=	<u>0-GAL.</u>	X	<u>CONTRACT</u>	=	<u>\$0.00</u>
Activated Carbon	=	<u>0# or 0- TON'S</u>	X	<u>\$1,936.25/TON</u>	=	<u>\$0.00</u>
Chlorine	=	<u>0# or 0.000- TON'S</u>	X	<u>\$1.45/LB.</u>	=	<u>\$0.00</u>
Poly Phosphate	=	<u>550# or .275 TON</u>	X	<u>\$2.25/LB.</u>	=	<u>\$1237.50</u>
Carbon Dioxide	=	<u>0# or 0 - TON'S</u>	X	<u>\$178.00/TON</u>	=	<u>\$0.00</u>
Ammonia	=	<u>0# or 0.000- TON'S</u>	X	<u>\$2.17 /LB.</u>	=	<u>\$0.00</u>
Pristine Contract	=	<u>0 –MG of WATER</u>	X	<u>.255/1000 GALS. RAW WATER</u>	=	<u>\$0.00</u>

TOTAL = \$1237.50

Raw Water Treated (LAKE) 0 MG-----or 0 MGD-----or----- PEAK DAY 0 MG

Finished Water (EFFLUENT) 42.870 MG----or 1.382 MGD-----or----- PEAK DAY 1.844 MG

B-Y- Water (INFLUENT) 43.922 MG----- or 1.416 MGD-----or----- PEAK DAY 1.842 MG

B-Y & RAW WATER TREATED – TOTAL= 43.922 MG --- or 1.416 MGD ----or ---- PEAK DAY 1.842 MG

Chemical cost = 1237.50 = \$28.86 per MG or 0.022 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Coagulant Aid- (2187)	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Lime	=	<u>0</u> Mg/L	<u>0</u> lbs. / 7 lbs. Per Gallon/ Raw Water
Sodium Chlorite	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Fluoride	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Polymer (2386)	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Activated Carbon	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 4 lbs. per Gallon / Raw Water
Chlorine	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 11.75 lbs. per Gallon / Raw Water
Poly Phosphate	=	<u>1.50</u> Mg/L--	<u>550</u> lbs. / 10.5 lbs. per Gallon / Raw Water
Carbon Dioxide	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 8.50 lbs. per Gallon / Raw Water
Ammonia	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 5.15 lbs. per Gallon / Raw Water
Polymer	=	<u>0</u> Mg/L --	<u>0</u>

2022 - WATER CONSUMPTION

DATE	Lake Mitchell Influent MG	B-Y Rural Water Influent MG	Effluent to Water Towers MG
1/1/2023	0-MG	1.133	1.080
1/2/2023	0-MG	1.713	1.862
1/3/2023	0-MG	1.226	1.227
1/4/2023	0-MG	1.138	1.205
1/5/2023	0-MG	1.609	1.454
1/6/2023	0-MG	1.471	1.384
1/7/2023	0-MG	1.746	1.683
1/8/2023	0-MG	1.127	1.005
1/9/2023	0-MG	1.225	1.240
1/10/2023	0-MG	1.725	1.565
1/11/2023	0-MG	1.14	0.978
1/12/2023	0-MG	1.715	1.738
1/13/2023	0-MG	1.157	0.993
1/14/2023	0-MG	1.677	1.720
1/15/2023	0-MG	1.180	1.052
1/16/2023	0-MG	1.805	1.844
1/17/2023	0-MG	1.079	0.948
1/18/2023	0-MG	1.499	1.622
1/19/2023	0-MG	1.406	1.307
1/20/2023	0-MG	1.480	1.651
1/21/2023	0-MG	1.436	1.381
1/22/2023	0-MG	1.132	1.095
1/23/2023	0-MG	1.823	1.985
1/24/2023	0-MG	1.138	1.067
1/25/2023	0-MG	1.410	1.580
1/26/2023	0-MG	1.597	1.363
1/27/2023	0-MG	1.112	1.046
1/28/2023	0-MG	1.842	1.799
1/29/2023	0-MG	1.155	1.087
1/30/2023	0-MG	1.733	1.798
1/31/2023	0-MG	1.293	1.111
TOTALS	0-MG	43.922	42.870

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Date: 2/1/23

Coagulant – (AF-1102) 270 Gallons

Lime 159,104 lbs. or 79.552 Ton's

Fluoride 814 Gallon's

Sodium Chlorite – (PHI-3125) 80 Gallon's

Polymer-(PHI-2386) 5 Gallon's
(AF-84500) 225 Gallon's

Activated Carbon 6,650 lbs. or 3.325 Ton's

Chlorine 795 lbs. or 0.398 Ton

Poly-phosphate 3100 lbs. or 1.55 Ton's

Carbon Dioxide 0 Lbs. or 0 Ton's

Ammonia 510.5 lbs. or 0.255 Ton's

<u>Date</u>	<u>Source</u>	<u>Site</u>	<u>Chlorine PPM</u> 0.5PPM-4.00PPM	<u>Bacteria</u>
1/10/2023	Water Treatment Plant	#1	2.66	Absent
1/10/2023	Queen of Peace Hospital	#3	2.68	Absent
1/10/2023	Dakota Medical Specialis	#6	2.66	Absent
1/10/2023	Erickson Oil	#7	2.14	Absent
1/10/2023	Wesley Acers	#9	2.66	Absent
1/10/2023	Culvers	#10	2.45	Absent
1/10/2023	Holy Family Church	#17	2.66	Present
1/10/2023	Brady Memorial Home	#19	2.66	Absent
1/17/2023	Fire Dept	#2	2.58	Absent
1/17/2023	Cubby's East Store	#4	2.57	Present
1/17/2023	J Mart	#5	2.67	Absent
1/17/2023	Arnies	#8	2.81	Absent
1/17/2023	Mitchell Tech Inst	#16	2.74	Absent
1/17/2023	Mitchell Middle School	#18	2.77	Absent
1/17/2023	Abra Auto Body	#20	2.57	Absent
Average			2.62	Absent

B-Y WATER DISTRICT
31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

B-Y WATER
602-43330-42850

Service Address

Acct #
06771

Date Printed
FEB 1 23

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
FEB 1 23	13,432,010,000	13,389,670,000	42,340,000	52,078.20		52,078.20

0.00

JV

Balance Due Upon Receipt \$ 52,078.20

If not paid by the 20th of the month, we will apply a \$25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301



* 0 6 7 7 1 *

CUST ACCT #

FEB 1 23

06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
FEB 1 23	13,432,010,000	13,389,670,000	42,340,000	52,078.20		52,078.20

0.00

Service Address

Balance Due Upon Receipt \$ 52,078.20

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL
PAYMENT

\$



City of Mitchell Water Rate Charged

2/1/2023

	Base Rate (1,000 Gallons)	Added Rate (1,000 Gallons)	Combined Rate (1,000 Gallons)
Use below 2.65 MGD =	\$1.23	\$0.00	\$1.23
Use between 2.65 MGD to 2.90 MGD =	\$1.23	\$1.00	\$2.23
Use between 2.90 MGD to 3.15 MGD =	\$1.23	\$1.50	\$2.73
All use over 3.15 MGD =	\$1.23	\$2.00	\$3.23

Month: 1 Year: 2023 Billing Month: 2

Day of Month	24 Hour Use(Kgal)	Use Above 2.65 MGD	Base Rate Use	Base Rate Cost	2.65 - 2.9 MGD Usage	2.65 - 2.9 MGD Added Cost	2.9 - 3.15 MGD Usage	2.9 - 3.15 MGD Added Cost	All Use Over 3.15 MGD	All Use Over 3.15 MGD Cost	Total Daily Cost
1	1,086,000	0	1,086,000	\$1,335.78	0	\$0.00	0	\$0.00	0	\$0.00	\$1,335.78
2	1,679,000	0	1,679,000	\$2,065.17	0	\$0.00	0	\$0.00	0	\$0.00	\$2,065.17
3	1,182,000	0	1,182,000	\$1,453.86	0	\$0.00	0	\$0.00	0	\$0.00	\$1,453.86
4	882,000	0	882,000	\$1,084.86	0	\$0.00	0	\$0.00	0	\$0.00	\$1,084.86
5	1,785,000	0	1,785,000	\$2,195.55	0	\$0.00	0	\$0.00	0	\$0.00	\$2,195.55
6	1,117,000	0	1,117,000	\$1,373.91	0	\$0.00	0	\$0.00	0	\$0.00	\$1,373.91
7	1,681,000	0	1,681,000	\$2,067.63	0	\$0.00	0	\$0.00	0	\$0.00	\$2,067.63
8	1,083,000	0	1,083,000	\$1,332.09	0	\$0.00	0	\$0.00	0	\$0.00	\$1,332.09
9	1,137,000	0	1,137,000	\$1,398.51	0	\$0.00	0	\$0.00	0	\$0.00	\$1,398.51
10	1,737,000	0	1,737,000	\$2,136.51	0	\$0.00	0	\$0.00	0	\$0.00	\$2,136.51
11	1,094,000	0	1,094,000	\$1,345.62	0	\$0.00	0	\$0.00	0	\$0.00	\$1,345.62
12	1,684,000	0	1,684,000	\$2,071.32	0	\$0.00	0	\$0.00	0	\$0.00	\$2,071.32
13	1,111,000	0	1,111,000	\$1,366.53	0	\$0.00	0	\$0.00	0	\$0.00	\$1,366.53
14	1,643,000	0	1,643,000	\$2,020.89	0	\$0.00	0	\$0.00	0	\$0.00	\$2,020.89
15	1,135,000	0	1,135,000	\$1,396.05	0	\$0.00	0	\$0.00	0	\$0.00	\$1,396.05
16	1,739,000	0	1,739,000	\$2,138.97	0	\$0.00	0	\$0.00	0	\$0.00	\$2,138.97
17	1,066,000	0	1,066,000	\$1,311.18	0	\$0.00	0	\$0.00	0	\$0.00	\$1,311.18
18	1,229,000	0	1,229,000	\$1,511.67	0	\$0.00	0	\$0.00	0	\$0.00	\$1,511.67
19	1,600,000	0	1,600,000	\$1,968.00	0	\$0.00	0	\$0.00	0	\$0.00	\$1,968.00
20	1,224,000	0	1,224,000	\$1,505.52	0	\$0.00	0	\$0.00	0	\$0.00	\$1,505.52
21	1,616,000	0	1,616,000	\$1,987.68	0	\$0.00	0	\$0.00	0	\$0.00	\$1,987.68
22	1,087,000	0	1,087,000	\$1,337.01	0	\$0.00	0	\$0.00	0	\$0.00	\$1,337.01
23	1,793,000	0	1,793,000	\$2,205.39	0	\$0.00	0	\$0.00	0	\$0.00	\$2,205.39
24	1,090,000	0	1,090,000	\$1,340.70	0	\$0.00	0	\$0.00	0	\$0.00	\$1,340.70
25	1,155,000	0	1,155,000	\$1,420.65	0	\$0.00	0	\$0.00	0	\$0.00	\$1,420.65
26	1,778,000	0	1,778,000	\$2,186.94	0	\$0.00	0	\$0.00	0	\$0.00	\$2,186.94
27	1,064,000	0	1,064,000	\$1,308.72	0	\$0.00	0	\$0.00	0	\$0.00	\$1,308.72
28	1,810,000	0	1,810,000	\$2,226.30	0	\$0.00	0	\$0.00	0	\$0.00	\$2,226.30
29	1,107,000	0	1,107,000	\$1,361.61	0	\$0.00	0	\$0.00	0	\$0.00	\$1,361.61
30	1,499,000	0	1,499,000	\$1,843.77	0	\$0.00	0	\$0.00	0	\$0.00	\$1,843.77
31	1,447,000	0	1,447,000	\$1,779.81	0	\$0.00	0	\$0.00	0	\$0.00	\$1,779.81
TOTALS	42340000	0	42,340,000	\$52,078.20	0	\$0.00	0	\$0.00	0	\$0.00	\$52,078.20

	Total Cost	Gallons Used	Base Cost	Cost Over 2.65MGD
Previous Month Read = 13,389,670,000	Days billed in January = \$52,078.20	42,340,000	\$52,078.20	\$0.00
Current Month Read = 13,432,010,000	Days carried from previous month = \$0.00	0	\$0.00	\$0.00
Current Month Use = 42,340,000	Total bill for January = \$52,078.20	42,340,000	\$52,078.20	\$0.00

Days that will be billed in February = \$0.00

Note: February billing meter was read on February 1st therefore no January days will be included in March billing.



Airport Report January 2023

Snow removal operations were completed for the month. Airfield lighting repairs , runway inspections and winter weather advisories were maintained throughout the month and all holidays. All equipment received regular scheduled maintenance , repairs and updates. The airport has received a 2023 operating license through the SD DOT aeronautics. A request letter for a 2023 wildlife management permit was sent to the SD GFP. The airport has received a 2023 permit for the removal of deer or wild turkeys if needed. The airport requested crack sealing seal coat and remarking of the asphalt taxiways A & C for 2023. The DOT aeronautics notified the airport that they will approve the project , and visited the airport on 1/23/23 for the initial quantities estimate. We are continuing to move forward with the consultant selection process.

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 02-13-2023

Organization: Mitchell Figure Skating Club MFSC

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☒ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

↑ Mitchell Figure Skating Club - SDCL 3 Non Profit organization
Contact Information:

Name: Brian Bultje MFSC Secretary

Address: PO Box 233 Mitchell SD 57301

Phone #: 605-680-0931

Email: brianb@centralec.coop

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 03-12-2023

Date of Raffle Drawing: 03-12-2023

Value of Raffle Prize: \$500 to \$750

Proceeds Benefiting: Mitchell Figure Skating Club

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 2-8-2023

Organization: Mitchell Main Street & Beyond
-Wiggapalooza

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☒ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Elizabeth M. Luczak

Address: 601 N. Main Street

Phone #: 605. 990. 4500

Email: mmsevents@mittchellsd.com

501(c) 3 – (Non-Profit): yes ☐ no ☐ eligible ☒

Dates of Ticket Sales: 3/25/2023

Date of Raffle Drawing: 3/25/2023

Value of Raffle Prize: Value 10-500

Proceeds Benefitting: Mitchell Main Street & Beyond / Mitchell Area Youth Shooters / Winner

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-8-2023

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 2-7-23

Organization: Kiwanis Club of Mitchell

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☒ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Linda McEntee

Address: 2806 mentzer court

Phone #: 6057708644

Email: jefflindamac@gmail.com

501(c) 3 – (Non-Profit): yes ☐ no ☒ eligible ☐ (501c4)

Dates of Ticket Sales: March 15

Date of Raffle Drawing: April 1

Value of Raffle Prize: values from 50-200

Proceeds Benefitting: Kiwanis Youth Projects

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-8-2023

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 2-7-2023

Organization: SERVICEMENS MEMORIAL CEMETERY

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☒ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: DEAN STRAND

Address: 1423 WEST 21ST AVE MITCHELL SD 57301-6011

Phone #: 605 770 4676

Email: NO COMPUTER

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: MARCH APRIL MAY

Date of Raffle Drawing: WHEN SPILLWAY FLOWS OVER 2 INCH'S

Value of Raffle Prize: 200⁰⁰ FOOD GIFT CARD'S EACH RAFFEL BOARD

Proceeds Benefiting: NEW BATN ROOM KIPPES VETERAN'S PARK

Received: 2/07/2023

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 2-7-2023

Organization: SERVICEMENS MEMORIAL CEMETERY

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☒ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: DEAN STRAND

Address: 1423 WEST 21ST AVE MITCHELL SD 57201-6011

Phone #: 605 770 4676

Email: NO COMPUTER

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: MARCH APRIL MAY JUNE JULY AUG

Date of Raffle Drawing: WHEN THE SNOW PILES ON SOUTH FOSTER MELTS -

Value of Raffle Prize: 300⁰⁰ FOOD GIFT CARDS EACH RAFFEL BOARD

Proceeds Benefitting: NEW BATHROOM KIPPOS VETERAN'S PARK

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-7-2023

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL RAFFLE PERMIT 2-7-2023

Date of Application: SERVICEMENS MEMORIAL CEMETERY

Organization: _____

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☒ Chartered veterans' organization	_____ Religious organization
_____ Charitable organization	_____ Educational organization
_____ Fraternal organization	_____ Local civic or service club
_____ Political party	_____ Volunteer fire department
_____ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: DEAN STRAND

Address: 1423 WEST 21ST AVE MITCHELL SD 57301-6011

Phone #: 605 770 4676

Email: NO COMPUTER.

501(c) 3 – (Non-Profit): yes ☒ no _____ eligible _____

Dates of Ticket Sales: MARCH APRIL MAY

Date of Raffle Drawing: EACH DAY OF JULY-

Value of Raffle Prize: 30 GUNS IN 30 DAYS PLUS \$1000⁰⁰ CASH 31ST DAY

Proceeds Benefiting: NEW BATNROOM KIPAGS VETERANS PARK

Received: 02/07/2023

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: FEB 14 2023

Organization: DAVISON COUNCIL DEMOCRATS

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☒ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: DAVE MITCHELL

Address: 621 SOUTH BUFF ST

Phone #: 946-5977 999-8435

Email: DAMITCHE@DWM.EDU

501(c) 3 – (Non-Profit): yes ☐ no ☒ eligible ☐

Dates of Ticket Sales: APPROX TO MAY 22

Date of Raffle Drawing: MAY 22 2023

Value of Raffle Prize: \$100, \$50, \$50

Proceeds Benefitting: PARTY ACTIVITIES

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: FEB 14 2023

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 2-7-23

Organization: Big Friend Little Friend of the Mitchell Area

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Linda McEntee

Address: 104 W 5th Mitchell, SD 57301

Phone #: 6052924444

Email: mitchellbfff@gmail.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: May 1 - July 31

Date of Raffle Drawing: August 3, 2023

Value of Raffle Prize: 5 prizes totalling \$17,500

Proceeds Benefitting: Big Friend Little Friend of the Mitchell Area

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-8-2023

For Finance Office Use Only:

Council Approval Date: _____

Signature:

Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Kevin Nelson
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Authorization to apply for the Good and Healthy Community Grant		
Explanation/Background of Agenda Item Requested:	We will be extending a project we are running in conjunction with the Mitchell Food Pantry, Sanford Health of Mitchell and the Culinary Arts program at Mitchell High School. There will be no matching funds required with this grant.		



Good & Healthy Community Grant 2023-2025

Request for Applications

Application Guidance

Application Deadline: March 3, 2023 at 5:00 p.m. CT

www.goodandhealthysd.org

2023-2025 Good & Healthy Community Grant RFA TIMELINE

January 11, 2023	Application release
March 3, 2023	<u>Submission Deadline for Application</u> Grant applications must be submitted by 5:00 p.m. (CT)
April 3, 2023	<u>Tentative Award Notification</u> Applicants will be notified of funding decisions by email.
April 14, 2023	Awards must be accepted by the grantee by 5:00 p.m. (CT) Grant acceptance will need to be in written form via email.
June 1, 2023- May 31, 2024 June 1, 2024- May 31, 2025	<u>Grant Funding Period</u> All funds must be expended within the funding period
May 31, 2024 May 31, 2025	<u>Annual Reports Due</u>

BACKGROUND & PURPOSE

The South Dakota Department of Health (SD DOH) is the lead agency for the statewide management of chronic disease prevention and health promotion. The Office of Disease Prevention and Health Promotion (ODPHP) provides funding, technical assistance, support, and a variety of other resources for heart disease and stroke, diabetes, tobacco, physical activity and nutrition, cancer prevention and control and injury prevention programming.

Serving as a voice for chronic disease and injury prevention and health promotion for the state, the ODPHP promotes a coordinated effort to prevent and reduce the death and disease caused by various chronic diseases and injury.

The ODPHP is committed to helping communities in South Dakota implement evidence-based chronic disease and injury prevention and health promotion strategies to improve where they live, work, learn and play. The purpose of the Good & Healthy Community Grant is to support local community and organization-based efforts, foster collaboration among organizations, and support the mission of the SD DOH, which is working together to promote, protect, and improve health.

Possible applicants for this grant include but are not limited to: local governmental and non-profit community-based organizations, coalitions, youth groups, schools, post-secondary institutions, civic associations, service clubs, healthcare organizations, faith based organizations, parent groups, neighborhood associations, and worksites.

The ODPHP promotes evidence-based public health and uses data to drive program decisions, which is why applicants are encouraged to utilize data from a community assessment and planning framework like a community health needs assessment (CHNA) report completed by or in partnership with their local healthcare system within the past three years. Other types of assessment and planning frameworks include Mobilizing for Action through Planning and Partnerships (MAPP), State Health Improvement Plan (SHIP), Community Health Assessment and Group Evaluation (CHANGE) and the Communities That Care Community Action Planning guide. Another resource to obtain county specific data is the County Health Rankings & Roadmap report for South Dakota.

Based on a community health needs assessment or any other data sources the applicant should develop a work plan showing how your community is helping people eat well, move more and feel better. Communities can and should use the [Healthy HometownSM Powered by Wellmark Tactic Guide](#) as one resource. Other resources include the [CDC Community Guide](#) and [South Dakota County Health Rankings & Roadmap](#).

The Nutrition & Physical Activity Program Director, along with other staff within the ODPHP will provide support for the Good & Healthy Community Grant recipients throughout the grant period.

The ODPHP also provides funding through the individual chronic disease and injury prevention and health promotion programs, which can be found on the [Good & Healthy SD website](#).

APPLICATION GUIDELINES

The SD DOH will approve or deny applications. All decisions will be final.

1. The maximum grant award is \$125,000 per applicant, per year; the minimum is \$5,000. SD DOH reserves the right to grant less than the total amount requested.
2. Funding will **be based on points outlined within this guidance** and total number of individuals served.
3. Funds may be applied to support existing or new projects. However, applicants must clearly demonstrate that the requested funds do not supplant/replace existing funding.
4. Grants are approved for two funding cycles (June 1, 2023-May 31, 2024 and June 1, 2024-May 31, 2025). Second year is contingent on revised work plan and budget submission, review of Year 1 grant progress and budget management and available funds.
5. Prior performance of organizations who have previously received SD DOH funds will be considered when reviewing applications.
6. Late or incomplete applications will not be reviewed.

The online Jotform application must be completed [HERE](#).

The following components are required elements of a completed application and must be included to be eligible for funding consideration.

I. Workplan (50 Points Total)

Applicants are required to submit workplans for Year 1 and Year 2.

The application contains three **Goal Areas: Eat Well, Move More and Feel Better**.

**NOTE: Activities must fall within all three Goal Areas.*

Required workplan sections are included below. The breakdown of how these different areas will be scored is as follows:

- a. **Goal Area:** Choose at least one sector within each Goal Area (Eat Well, Move More, Feel Better).
 - Applicants must select at least two different sectors to work within all three goal areas. For example, you cannot choose to work only in worksites under each of the three goal areas. An applicant can work in worksites under Goal Area Eat Well, and work in childcare under Goal Area Feel Better.
- b. **Sector:** Choose as least one of the five sectors: worksite, school, community, healthcare or childcare under each Goal Area.

- For every sector the applicant does plan to work with, they should be able to describe a comprehensive plan for how each strategy(s) will be implemented, the need for the sector and strategy(s), partners/organizations that will be involved, a timeline for implementing the strategy(s) and how the strategy(s) will be evaluated.
- c. **Strategy(s) Narrative (20 Points):** Describe in detail the proposed strategy(s), how you plan to accomplish the strategy(s), and identify a lead person responsible for each strategy (s). Evidence-based practices are preferred, but innovative promising practices are also eligible with justification.
- d. **Population Served:** Describe which population will be served by these activities. Please include an anticipated total number of people served.
- e. **Need (10 Points):** Describe the need for the implementation of the strategy(s) in the selected sector. Include supporting data or other data sources (i.e. Community Health Needs Assessment (CHNA), County Health Rankings) if available. If your organization has not completed a CHNA within the last 3 years we encourage you to reach out to your local healthcare organization
- f. **Partners/Organizations (5 Points):** List all the partners/organizations that will be involved in the strategy(s).
- g. **Timeline (5 Points):** Provide a detailed timeline for the strategy(s) within the grant period. If overall goals are anticipated to take longer than the grant period, provide an additional long-term timeline with broad goals and objectives.
- h. **Evaluation (10 Points):** Provide a workable evaluation plan that can describe the strategy(s) and its impact. Include evaluation questions to measure impact. (Results from the evaluation plan will be reported back to the ODPHP in the final report.)

➤ *Examples of strategies that can be implemented are found in Appendix A.*

II. Budget (25 Points Total)

**Applicants are only required to submit a 1-year budget.*

Using the excel template provided, formulate your budget request. Applicants must provide sufficient budget narrative to justify costs to achieve selected strategies:

- a. **Funding Type:** Please organize your budget line items by salary, supplies, travel, or other. Each category may be used multiple times.
 - Include stipend under the Salary category. **Provide a detailed justification for the amount of stipend requested, including the hourly rate and approximate hours to be worked.** If salary exceeds **50%** of the requested funds, please provide additional detailed justification.
 - All costs related to proposed strategies, such as supplies, promotion, media, etc. should be requested using the Supplies category.
 - Travel expenses with justification should be included under the Travel Category
Note: Travel expenses cannot exceed State of South Dakota reimbursement rates:
<https://bhr.sd.gov/files/travelrates.pdf>

- b. **Strategy Name/Description of Cost:** Applicants must provide sufficient budget narrative to justify costs to achieve proposed strategies. **This is your funding justification, so please provide detail.**
- c. **Funds Requested** need to match the proposed strategies and take into account the number of individuals that will be affected. Applicants can request between \$5,000 and \$125,000.
- d. **In-kind Contributions** are not required for this funding, but applicants may include them if they clarify budget requests.
- e. **Ancillary Costs** may not take up more than 10% of the proposed budget. Ancillary funds can include meeting expenses and educational incentive items.
- f. **Administrative Costs** may be included for executive oversight, accounting, and funding management. The allowable cost rate may not exceed the federally approved indirect cost rate for the SD DOH, which is 5.9% of the total funding request.

III. Required Supporting Information (20 Points Total):

a. Organization Information (5 points)

- i. This information will be used for follow-up communications and to develop contracts for successful applicants. Must include:
 1. Full Organization Name
 2. Application Contact Name
 3. Preferred E-mail
 4. Organization Name
 5. Organization Address, City, State, Zip Code+4
 6. Phone Number
 7. Organization DUNS/Unique Entity Identifier Number
 8. Organization's Fiscal Year
 9. Fiscal Agent Name
 10. Name of Authorized Individual
 11. E-mail of Authorized Individual

b. Proof of Organization (5 Points)

- i. Please upload:
 1. Form W-9
 2. Proof of Insurance

c. Capacity/Sustainability (5 Points)

- i. Describe your organization's ability to carry out strategies. Include a list of local group's active membership and/or current community partners. Applicants must demonstrate ability to bring together stakeholders to support

proposed strategies. (Limit 1 page)

d. Letters of Support (5 Points)

- i. Applicants should include letters of support from TWO (2) partner organizations and ONE (1) from the fiscal agent if different than the applicant organization. Letters should be written by individuals who are authorized to speak on behalf of the organization.

Applicants are encouraged to use as much detail as necessary to fully respond to the criteria, yet be as succinct as possible. Weight will only be given to required materials. Additional materials may be attached for clarification but will not be part of your grant's final score.

To be successful, applicants must demonstrate the following:

1. Demonstrate ability to bring together key partners to collectively support proposed strategies.
2. Show organization has capacity and experience to accomplish proposed strategies.
3. Services must be provided in South Dakota.
4. The use of evidence-based strategies is preferred, but innovative promising practices are eligible with justification.
5. Willingness to collaborate with the SD DOH.
6. A detailed budget appropriate for the number of proposed strategies and the size of the community being affected.

The SD DOH reserves the right to reject, in whole or in part, any or all applications, to abandon the need for such services, and to cancel this funding opportunity if it is in the best interest of the SD DOH. The SD DOH reserves the right to grant less than the total amount requested.

EVALUATION & PROGRESS REPORTING

Awardees will be required to report on activities outlined in their workplan to monitor compliance with funding objectives. A reporting schedule and template will be provided to all awardees. All reports will be submitted to the SD DOH Nutrition & Physical Activity Program Director. The minimum reporting requirements are listed below:

1. Complete Quarterly Progress Reports
 - a. Quarter 1 Report due **September 1, 2023**
 - b. Quarter 2 Report due **December 1, 2023**
 - c. Quarter 3 Report due **March 1, 2024**
 - d. Quarter 4 Report due **May 1, 2024**
 - e. Final Report due **May 31, 2024**
2. Arrange quarterly phone calls with the SD DOH Nutrition & Physical Activity Program Director to discuss progress and any support needed.
3. Submit one success story at the end of the funding cycle.

4. Participate in other evaluation activities requested by the SD DOH.
5. A reporting guidance document will be provided to awarded applicants.

AWARD PROCEDURE

Applicants will tentatively be notified of funding decisions via email by **April 3, 2023**. Successful applicants will then be required to work with the SD DOH Nutrition & Physical Activity Program Director to finalize their Year 1 (June 1, 2023-May 31, 2024) work plan and budget. The grant funding cycle begins June 1, 2023 and ends May 31, 2024. The ODPHP reserves the right to grant less than the total amount requested. All funding decisions by the ODPHP are final. Year 2 funding is contingent upon available funds and grantee progress and budget spending.

Successful applicants will receive half of their grant award at the beginning of the grant cycle, pending receipt of the signed contract agreement. They will receive the second half of their grant award upon receipt of the Quarter 2 Progress and Fiscal Reports.

Alternative funding schedules can be discussed with the SD DOH Nutrition & Physical Activity Program Director after notification of a successful application and prior to the finalization of work plans and budgets.

FUNDING REQUIREMENTS AND LIMITATIONS

General Requirements:

- Sign a contract with SD DOH in order to receive funds.
- Submit quarterly progress reports and one final report.
- Arrange phone calls with the SD DOH to discuss progress and any support needed.
- Ensure the deliverables outlined in their application and agreement are met.
- Complete all strategies funded by the SD DOH and outlined in the workplan as part of the agreement.
- Acknowledge SD DOH as the funding source for any funded material. The use of Good & Healthy SD and other chronic disease program logos are protected and cannot be utilized without written permission of the SD DOH.
- Obtain prior written approval from SD DOH for changes to the workplan and budget submitted if changes are requested during the funding cycle.
- Obtain written approval from the SD DOH prior to changing application facilitators or fiscal agents.
- The fiscal agent must carry commercial general liability insurance coverage, which cannot be paid for with award funds.
- Maintain phone and email capability. Notify the SD DOH of any information changes.
- At least one grant representative from your organization must attend the 2023 and 2024 Chronic Disease Partners Meeting (date and location to be determined).

Funding Limitations:

- Funds may not be used for trainings or speakers unless approved by the SD DOH.

- Funds may not be used to purchase permanent electronic equipment, such as laptops, printers, TVs, furniture, etc. However, funding for other types of equipment may be approved on a case-by-case basis if ample justification is provided to describe the need and benefit for purchasing such equipment.
- The SD DOH will not fund political parties, candidates, partisan political organizations, individuals, or “for-profit” businesses.
- Funds may not be used for research, construction, or renovation.
- Funds cannot be used to lobby for State of South Dakota laws or ordinances.
- Funds may not be used for direct clinical care.
- Funds may not be used for out-of-state travel.
- Funds may not be used for the purchase of food or drink.

APPLICATION TECHNICAL ASSISTANCE

The SD DOH is committed to providing quality technical assistance whenever requested. Please contact **Nutrition & Physical Activity Program Director, Larissa Skjonsberg**, to answer questions you have during the application process related to the Good & Healthy Community Grant RFA Guidance document. You can contact Larissa via email at larissa.skjonsberg@state.sd.us or phone at 605.773.2171.

RESOURCES

Background information and resources to assist applicants in developing their applications can be found below. This is not meant to be a complete list of all available resources.

South Dakota Resources

- [SD DOH Website](#)
- [SD DOH Health Equity & Cultural Competency](#)
- [2020-2025 SD DOH Strategic Plan](#)
- [SD DOH Educational Materials Catalog](#)
- [South Dakota Office of Health Data and Statistics](#)
- [South Dakota County Health Rankings & Roadmap](#)

Good and Healthy SD

- [Good and Healthy website](#)
- [Healthy HometownSM Powered by Wellmark](#)
- [2022-2027 Chronic Disease State Plan](#)
- [Evidence-Based Public Health](#)
- [Key Data](#)
- [Funding Opportunities](#)

National Resources

- [CDC Office of Minority Health and Health Equity](#)

- [CDC National Center for Chronic Disease Prevention and Health Promotion](#)
- [County Health Rankings](#)
- [The Guide to Community Preventive Services \(The Community Guide\)](#)
- [A Practitioner's Guide for Advancing Health Equity](#)
- [HHS Office of Minority Health \(OMH\)](#)
- [HHS Think Cultural Health](#)
- [HHS Health Social Vulnerability Index](#)
- [NACCHO Roots of Health Inequity](#)
- [ASTHO Health in All Policies Toolkit](#)
- [Robert Wood Johnson Foundation - Building a Culture of Health](#)
- [Robert Wood Johnson Foundation – Social Determinants of Health](#)
- [Colorado Office of Health Equity](#)
- [Sweet Tools to Advance Health Equity](#)
- [Health Equity Guide—Metro Denver Partnership for Health](#)
- [Minnesota Department of Health \(MDH\) Health Equity](#)
- [Cultivating a Health Equity Ecosystem: Lessons Learned from the Eliminating Health Disparities Initiative](#)
- [Massachusetts Health Policy Commission - Health Equity](#)

- [CDC Active People, Healthy Nation](#)
- [Physical Activity Guidelines for Americans, 2nd Edition](#)
- [Move Your Way®](#)
- [Physical Activity Alliance](#)
- [National Physical Activity Plan](#)

APPENDIX A: STRATEGY EXAMPLES

Examples of activities may include, but are **not** limited to, the list provided below:

Evidence-Based Strategy Examples			
	Eat Well	Move More	Feel Better
Worksite	*Healthier vending and snack bar policy *Wellness committee *Breastfeeding-friendly *Pick It, Try It, Like It	*Model Physical activity policy *Bike racks *Walking meetings *Implement walking routes for employees to be physically active *Point of decision prompts for PA	*Blood pressure screening *Mental health awareness training: 1. Mental First Aid (Adult) https://www.mentalhealthfirstaid.org/population-focused-modules/adults/ *FluFit event *Offer volunteer opportunities
School & Youth	*Healthier vending policy *Smarter Lunch room movement *MunchCode (Healthy concessions) *Harvest of the Month	*Walking school bus *Physical activity policy *Safe Routes to Schools programs *Joint-use agreements to increase PA	*Mental health awareness trainings: 1. Question, Persuade, Refer (QPR) Suicide Prevention https://qprinstitute.com/individual-training 2. Mental First Aid (Youth) https://www.mentalhealthfirstaid.org/population-focused-modules/youth/ *Tobacco-free policy *School Wellness Policy *Suicide Model Policies
Community	*Community garden *Harvest of the Month *MunchCode (Healthy concessions)	*Complete streets policy *Active-friendly Routes to everyday destinations *Access to places and spaces for PA (parks, green spaces)	*Mental health awareness training: 1. QPR for Law Enforcement https://courses.qprinstitute.com/index.php?option=com_zoo&task=item&item_id=12&Itemid=739 *Tobacco-free parks *Tobacco-free multi-unit housing *FluFit event *Better Choices Better Health *Diabetes Prevention Program

			*Implement Communities That Care
Healthcare	*Healthier vending and snack bar policy *Wellness committee *Baby-friendly hospital	*Walking routes *Prescribe physical activity *Referral to Better Choices Better Health, Walk with Ease, or Fit & Strong *Referral to Park Rx program	*Mental health awareness trainings: 1. Question, Persuade, Refer (QPR Suicide Prevention) https://qprinstitute.com/individual-training 2. NAMI Provider training https://www.nami.org/Support-Education/Mental-Health-Education/NAMI-Provider *Tobacco-free policy *Patient reminders *Provider reminders *Referrals *Blood pressure screening *Prediabetes Risk Card *Implement referral system to the SD QuitLine *Utilize Community Health Workers for chronic disease and injury prevention
Childcare	*Harvest of the Month *Garden	*Model Physical activity policy *Host family events centered around being physically active	*SD QuitLine promotion

Sample Workplan Template

Good & Healthy Grant	Eat Well	Move More	Feel Better
<u>COMMUNITY</u> Strategies			
Annual Activity/ies:			
Lead Person:			
Partners:			
Timeline:			
Evaluation:			
<u>WORKSITE</u> Strategies			
Annual Activity/ies:			
Lead Person:			

Partners:			
Timeline:			
Evaluation:			
<u>SCHOOL/YOUTH</u> Strategies			
Annual Activity/ies:			
Lead Person:			
Partners:			
Timeline:			
Evaluation:			
<u>HEALTHCARE</u> Strategies			
Annual Activity/ies:			

Lead Person:			
Partners:			
Timeline:			
Evaluation:			
<u>CHILDCARE</u> Strategies			
Annual Activity/ies:			
Lead Person:			
Partners:			
Timeline:			
Evaluation:			

*REMINDER: Applicants are ONLY REQUIRED to select one sector and implement at least one strategy in each Goal Area and need to select at least two different sectors throughout the three goal areas to implement those strategies.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Kevin Nelson
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Authorization to apply for the Midco foundation grant		
Explanation/Background of Agenda Item Requested:	We will be applying for funding to adopt a weekend for the weekend snack pack program.		

Thank you for your interest in the Midco Foundation. **Applications for spring 2023 grants are open through March 24, 2023.**

Guidelines:

- To be considered for a grant, you must email proof of your organization's IRS 501(c)(3) certificate of designation to Midco.Foundation@Midco.com. Exceptions to this requirement are government entities and schools, including colleges and universities.
- Email any additional information you'd like to provide to support your request to your application.
- An endorsement by a Midco employee is preferred but not required.
- You will be notified no earlier than **June 15, 2023**.

If you have questions, please contact us at Midco.Foundation@Midco.com, or call Wynne Haakenstad at [952.844.2622](tel:952.844.2622) or Liz Statz at [952.844.2656](tel:952.844.2656).



Requesting Organization *

Address *

Tax ID / EIN # * Please enter only whole numbers or decimals, no letters or special characters.

City *

State *

Zip Code *

Telephone *

Email Address *

Contact Person *

Contact Phone *

Amount Requested * Please enter only whole numbers or decimals, no letters or special characters.

Total Goal * Please enter only whole numbers or decimals, no letters or special characters.

Purpose of Grant Request (Brief) *

250 characters remaining.

Explain the intended use of the funds: *

1500 characters remaining.

How will the remaining money be raised? *

2000 characters remaining.

Midco Sponsor (optional)

100 characters remaining.

While it is not required, we prefer you to have a contact at Midco who is familiar with your organization and can provide a recommendation for your grant request.

Community Served *

2000 characters remaining.

How will this community benefit from this project? *

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Justin Johnson
Desired Action of City Council:	Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Authorization to Participate in 'New National Opioid Settlements'		
Explanation/Background of Agenda Item Requested:	The City previously agreed to participate in a settlement agreement in relation to the opioid crisis whereby the City would receive proceeds from the settlement. The current authorization would be to participate in similar settlement agreements with other entities that would like to enter similar arrangements. At this time, the allocation that the City of Mitchell would receive in relation to any of the entities is not known.		

New National Opioids Settlements: Teva, Allergan, CVS, Walgreens, and Walmart
Opioids Implementation Administrator
opioidsparticipation@rubris.com

Mitchell city, SD
Reference Number: CL-391139

TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE NEW NATIONAL OPIOID SETTLEMENTS. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: April 18, 2023

Five new proposed national opioid settlements ("*New National Opioid Settlements*") have been reached with **Teva, Allergan, CVS, Walgreens, and Walmart** ("*Settling Defendants*"). This *Participation Package* is a follow-up communication to the *Notice of National Opioid Settlements* recently received electronically by your subdivision or special district ("*subdivision*").

You are receiving this *Participation Package* because South Dakota is participating in the following settlements:

- **Teva**
- **Allergan**
- **CVS**
- **Walgreens**
- **Walmart**

If a state does not participate in a particular Settlement, the subdivisions in that state are not eligible to participate in that Settlement.

This electronic envelope contains:

- *Participation Forms* for Teva, Allergan, CVS, Walgreens, and Walmart, including a release of any claims.

The *Participation Form* for each settlement must be executed, without alteration, and submitted on or before April 18, 2023, in order for your subdivision to be considered for initial participation calculations and payment eligibility.

Based upon subdivision participation forms received on or before April 18th, the subdivision participation rate will be used to determine whether participation for each deal is sufficient for the settlement to move forward and whether a state earns its maximum potential payment under the settlement. If the settlement moves forward, your release will become effective. If a settlement does not move forward, that release will not become effective.

Any subdivision that does not participate cannot directly share in the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in its state. Please note, a subdivision will not necessarily directly receive settlement funds by participating; decisions on how settlement funds will be allocated within a state are subject to intrastate agreements or state statutes.

You are encouraged to discuss the terms and benefits of the *New National Opioid Settlements* with your counsel, your Attorney General's Office, and other contacts within your state. Many states are implementing and allocating funds for these new settlements the same as they did for the prior opioid settlements with McKesson, Cardinal, Amerisource, and J&J/Janssen, but states may choose to treat these settlements differently.

Information and documents regarding the *New National Opioid Settlements* and how they are being implemented in your state and how funds will be allocated within your state allocation can be found on the national settlement website at <https://nationalopioidsettlement.com/>. This website will be supplemented as additional documents are created.

How to return signed forms:

There are three methods for returning the executed *Participation Forms* and any supporting documentation to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Participation Forms* electronically through DocuSign will return the signed forms to the Implementation Administrator and associate your forms with your subdivision's records. Electronic signature is the most efficient method for returning *Participation Forms*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning manually signed *Participation Forms* via DocuSign will associate your signed forms with your subdivision's records.
- (3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return executed *Participation Forms* using DocuSign, signed *Participation Forms* may be returned via electronic mail to opioidsparticipation@rubris.com. Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Forms - [Subdivision Name, Subdivision State] - [Reference ID].

Detailed instructions on how to sign and return the *Participation Forms*, including changing the authorized signer, can be found at <https://nationalopioidsettlement.com>. You may also contact opioidsparticipation@rubris.com.

The sign-on period for subdivisions ends on April 18, 2023.

If you have any questions about executing these forms, please contact your counsel, the Implementation Administrator at opioidsparticipation@rubris.com, or Charles McGuigan at the South Dakota Attorney General's Office at Charles.mcguigan@state.sd.us or (605) 773-3215.

Thank you,

National Opioids Settlements Implementation Administrator

The Implementation Administrator is retained to provide the settlement notice required by the respective settlement agreements referenced above and to manage the collection of settlement participation forms for each settlement.

EXHIBIT K
Subdivision and Special District Settlement Participation Form

Will your subdivision or special district be signing the settlement participation forms for the Allergan and Teva Settlements at this time?

☐ Yes ☐ No

Governmental Entity: Mitchell city	State: SD
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Allergan Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Allergan Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Allergan Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Allergan Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Allergan Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within fourteen (14) days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the MDL Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Allergan Settlement pertaining to Subdivisions and Special Districts as defined therein.
5. By agreeing to the terms of the Allergan Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Allergan Settlement solely for the purposes provided therein.



7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Allergan Settlement.
8. The Governmental Entity has the right to enforce the Allergan Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Allergan Settlement, including, but not limited to, all provisions of **Section V (Release)**, and along with all departments, agencies, divisions, boards, commissions, Subdivisions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity whether elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist in bringing, or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Allergan Settlement are intended to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Allergan Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Allergan Settlement.
11. In connection with the releases provided for in the Allergan Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Allergan Settlement.

12. Nothing herein is intended to modify in any way the terms of the Allergan Settlement, to which the Governmental Entity hereby agrees. To the extent this Settlement Participation Form is interpreted differently from the Allergan Settlement in any respect, the Allergan Settlement controls.



I have all necessary power and authorization to execute this Settlement Participation Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



Exhibit K
Subdivision and Special District Settlement Participation Form

Governmental Entity: Mitchell city	State: SD
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Agreement dated November 22, 2022 (“*Teva Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Teva Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Teva Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Teva Settlement as provided therein.
2. Following the execution of this Settlement Participation Form, the Governmental Entity shall comply with Section III.B of the Teva Settlement regarding Cessation of Litigation Activities.
3. The Governmental Entity shall, within 14 days of the Reference Date and prior to the filing of the Consent Judgment, file a request to dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
4. The Governmental Entity agrees to the terms of the Teva Settlement pertaining to Subdivisions as defined therein.
5. By agreeing to the terms of the Teva Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
6. The Governmental Entity agrees to use any monies it receives through the Teva Settlement solely for the purposes provided therein.
7. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity’s state where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Teva Settlement.



8. The Governmental Entity has the right to enforce the Teva Settlement as provided therein.
9. The Governmental Entity, as a Participating Subdivision or Participating Special District, hereby becomes a Releasor for all purposes in the Teva Settlement, including but not limited to all provisions of Section V (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Teva Settlement are intended by Released Entities and the Governmental Entity to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Teva Settlement shall be a complete bar to any Released Claim.
10. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision or Participating Special District as set forth in the Teva Settlement.
11. In connection with the releases provided for in the Teva Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Teva Settlement.

12. Nothing herein is intended to modify in any way the terms of the Teva Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Teva Settlement in any respect, the Teva Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT K**Subdivision Participation and Release Form**

Will your subdivision or special district be signing the settlement participation form for the CVS Settlement at this time?

☐ Yes ☐ No

Governmental Entity: Mitchell city	State: SD
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*CVS Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the CVS Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the CVS Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the CVS Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the CVS Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the CVS Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the CVS Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the CVS Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the CVS Settlement.
7. The Governmental Entity has the right to enforce the CVS Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the CVS Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the CVS Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The CVS Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the CVS Settlement.
10. In connection with the releases provided for in the CVS Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the CVS Settlement.



11. Nothing herein is intended to modify in any way the terms of the CVS Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the CVS Settlement in any respect, the CVS Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT K**Subdivision Participation and Release Form**

Will your subdivision or special district be signing the settlement participation form for the Walgreens Settlement at this time?

☐ Yes ☐ No

Governmental Entity: Mitchell city	State: SD
Authorized Signatory:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*Walgreens Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



EXHIBIT K**Subdivision Participation Form**

Will your subdivision or special district be signing the settlement participation form for the Walmart Settlement at this time?

☐ Yes ☐ No

Governmental Entity: Mitchell city	State: SD
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above ("Governmental Entity"), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated November 14, 2022 ("Walmart Settlement"), and acting through the undersigned authorized official, hereby elects to participate in the Walmart Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walmart Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Walmart Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event within 14 days of the Effective Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in In re National Prescription Opiate Litigation, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs' Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal With Prejudice substantially in the form found at <https://nationalopioidsettlement.com/>.
3. The Governmental Entity agrees to the terms of the Walmart Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Walmart Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walmart Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walmart Settlement.
7. The Governmental Entity has the right to enforce the Walmart Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walmart Settlement, including but not limited to all provisions of Section X (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walmart Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walmart Settlement shall be a complete bar to any Released Claim.
9. In connection with the releases provided for in the Walmart Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walmart Settlement.

10. Nothing herein is intended to modify in any way the terms of the Walmart Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Walmart Settlement in any respect, the Walmart Settlement controls.



I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: _____

Name: _____

Title: _____

Date: _____



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Liz Kitchens
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	2023 Volunteer List		
Explanation/Background of Agenda Item Requested:	Approve Listed 2023 Volunteers		

The current volunteers we have for 2023 are:

Stan Haidle

George Breidenbach

Pam Wolff

Charles Wolff

Glenn Lambert

Marlene Schafer

Dave Thompson

Roxy Larson

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Set Date 1:30 P.M., March 1, 2023 for Bid Opening for Street Shop Fuel Tank Replacement Project #2021-51		
Explanation/Background of Agenda Item Requested:			



February 2, 2023

TO: MAYOR & CITY COUNCIL

RE: On Road & Off Road Diesel Fuel & Unleaded Gasoline

A Transport load quantity quote was taken for 5,500 gallons of blended "off road" diesel & 2,000 gallons of blended "on road" diesel.

<u>Midway Service/Vollan Oil</u>		Requested Bid	Price per	Total Bid	Per Product
		Gallons	Gallons	Gallon	
On Road Diesel- #2	1000	1000	\$3.402	\$ 3,402.00	
On Road Diesel- #1	1000	1000	\$3.952	\$ 3,952.00	
					Sub Total: \$7,354.00
Off Road Diesel- #2	2750	2750	\$3.104	\$ 8,536.00	
Off Road Diesel- #1	2750	2750	\$3.652	\$ 10,043.00	
					Sub Total: \$18,579.00
Unleaded Gas	0	0	\$0	\$0	
Unleaded Gas-10% Ethanol	0	0	\$0	\$0	
					Total Bid: \$25,933.00
 <u>Howe's Oil Company</u>					
On Road Diesel- #2	1000	1000	\$3.3450	\$ 3,345.00*	
On Road Diesel- #1	1000	1000	\$3.9050	\$ 3,905.00*	
					Sub Total: 7,250.00*
Off Road Diesel- #2	2750	2750	\$3.070	\$ 8,442.50*	
Off Road Diesel- #1	2750	2750	\$3.630	\$ 9,982.50*	
					Sub Total: \$18,425.00*
Unleaded Gas	0	0	\$0	\$ 0	
Unleaded Gas-10% Ethanol	0	0	\$0	\$ 0	
					Total Bid: \$25,675.00*

Howes Oil was the low quote for items marked with asterisk. They were awarded the quote.

Sincerely,

Kevin Roth
 Street & Sanitation Superintendent

PAY ESTIMATES FOR FEBRUARY 21, 2023

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Quality Cut-Lawn & Snow	#2019-53R2 Mitchell Airport Snow Removal	#5-2022	\$ 8,666.66	\$ 43,333.30	\$ 65,000.00
Helms & Associates	#2021-8 Landfill Cell #4	#23	\$ 2,882.50	\$ 291,804.73	\$ 298,925.14
Steve Donovan	#2021-14 Firesteel Creek NAWCA Grant Admin.	#6	\$ 5,836.56	\$ 17,777.80	\$ 20,000.00
Helms & Associates	#2021-30 New Recycling Bldg at Landfill	#5	\$ 7,827.50	\$ 12,502.50	\$ 106,505.00
HDR Engineering Inc.	#2021-31 North Waste Water Improvements	#23	\$ 21,267.50	\$ 1,258,577.71	\$ 1,751,150.00
PKG Contracting Inc.	#2021-31 North Waste Water Improvements	#8	\$ 255,821.40	\$ 5,885,840.48	\$ 15,796,900.00
Schemmer Associates	#2021-50 Rec. Fitness Room-Phase II	#17	\$ 110.00	\$ 33,242.48	\$ 34,160.00
HDR Engineering Inc.	#2022-1 WWTP -Phase II - South Plant	#2	\$ 1,561.25	\$ 5,992.50	\$ 1,908,860.00
HDR Engineering Inc.	#2022-22 Water & Wastewater Fee Analysis	#6	\$ 10,387.02	\$ 47,234.53	\$ 97,620.00
Schemmer	#2022-35 Rec.Center Replastering Pools	#2	\$ 9,000.00	\$ 18,000.00	\$ 27,000.00
Mueller Lumber Company	#2022-50 Mitchell Rec Center Fitness Room	#1	\$ 91,057.95	\$ 91,057.95	\$ 702,578.52
Helms & Associates	AIP '28 Airport ALP/Master Plan	#21	\$ 6,323.37	\$ 234,336.61	\$ 371,962.87
TOTALS			\$ 420,741.71	\$ 7,939,700.59	\$ 21,180,661.53

Prepared by Deb Hanson-Sudbeck

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09268	FORUM COMMUNICATIONS CO					
		I-MP246603.0123	101-41110-42300	LEGAL PUBLICA ACCT #MP246603-LEGALS	196135	459.27
				DEPARTMENT 1110 CITY COUNCIL	TOTAL:	459.27

PACKET: 06420 MEETING 02.21.2023
 VENDOR SET: 01
 FUND : 101 GENERAL
 DEPARTMENT: 1210 MAYOR'S OFFICE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9926462086	101-41210-42800	UTILITIES-TEL ACCT #886931646-0001	196235	46.83
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	101-41210-42800	UTILITIES-TEL ACCT #00223662-2	196174	0.18
DEPARTMENT 1210 MAYOR'S OFFICE						TOTAL: 47.01

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1220 CITY ADMINISTRATOR

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06750	ATV HOLDINGS, LLC dba M	I-10973087	101-41220-42800	UTILITIES-TEL ACCT #00223662-2	196174	0.16
01-08815	STEPHANIE ELLWEIN	I-02132023	101-41220-42700	TRAVEL, CONF, SDML,SDCMA MEETING-PIERRE	196132	217.08
01-09109	RAMKOTA HOTEL-PIERRE	I-1079Q2	101-41220-42700	TRAVEL, CONF, HOTEL ROOMS-PIERRE	196200	202.00
DEPARTMENT 1220 CITY ADMINISTRATOR					TOTAL:	419.24

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1230 ADMINISTRATIVE BOARDS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06750	ATV HOLDINGS, LLC dba M	I-10973087	101-41230-42800	UTILITIES-TEL ACCT #00223662-2	196174	2.04
01-08857	DWU ATHLETICS	I-2466	101-41230-42920	SPORTS AUTHOR DWU CULVER'S CLASSIC 02.10&11	196131	2,000.00
DEPARTMENT 1230 ADMINISTRATIVE BOARDS					TOTAL:	2,002.04

PACKET: 06420 MEETING 02.21.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1410 ATTORNEY'S OFFICE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04864	INTERNATIONAL MUNICIPAL					
	I-20118490	101-41410-42700	TRAVEL, CONF	MEMBERSHIP RENEWAL	196149	625.00
01-06739	THOMSON REUTERS - WEST					
	I-847752130	101-41410-42610	WEST GROUP LA ONLINE/SOFTWARE	SUBSCRIPTION	196228	777.48
01-06750	ATV HOLDINGS, LLC dba M					
	I-10973087	101-41410-42810	UTILITIES-TEL ACCT #00223662-2		196174	0.53
01-09109	RAMKOTA HOTEL-PIERRE					
	I-1078YJ	101-41410-42700	TRAVEL, CONF	HOTEL ROOM-PIERRE	196200	101.00
01-10550	CADWELL SANFORD DEIBERT					
	I-02082023	101-41410-42200	PROFESSIONAL	INDOOR POOL	196104	432.00
	I-020823	101-41410-42200	PROFESSIONAL	ESTATE OF SILVIA MILLER	196104	336.00
			DEPARTMENT 1410	ATTORNEY'S OFFICE	TOTAL:	2,272.01

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-64776	101-41420-42620	CHECKS, RCPTS 1099 ENVELOPES	196162	21.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	101-41420-42800	UTILITIES - T ACCT #00223662-2	196174	3.05
				DEPARTMENT 1420 FINANCE	TOTAL:	24.05

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01716	NEPSTADS FLOWER SHOP					
		I-024509	101-41440-42232	EMPLOYEE RECO EVERSON PLANT	196181	108.00
01-03700	CORE-MARK MIDCONTINENT					
		I-9170364	101-41440-42232	EMPLOYEE RECO UNSLICED SWEET VARIETY BARS	196116	187.58
01-04779	AVERA OCCUPATIONAL MEDI					
		I-00095308-00	101-41440-42231	EMPLOYEE PHYS SCREENING,EXAMS	196093	1,102.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	101-41440-42800	UTILITIES ACCT #00223662-2	196174	0.31
01-08711	ONE SOURCE THE BACKGROU					
		I-3472PT-20230131	101-41440-42210	PROFESSIONAL BACKGROUND CHECKS	196190	78.00
		I-PLUS10CRM3472-0131	101-41440-42210	PROFESSIONAL BACKGROUND CHECK	196190	67.00
01-08789	MIKE CARPENTIER dba CAR					
		I-189	101-41440-42220	CDL TRAINING CDL TESTING-GUNNARE,THURMAN	196105	230.00
01-08900	THOMAS L PRICE INC					
		I-02092023	101-41440-42231	EMPLOYEE PHYS SCREENING EVAL	196227	350.00
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	2,122.89

PACKET: 06420 MEETING 02.21.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1920 MUNICIPAL BUILDINGS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-2587293-8.01.23	101-41920-42811	UTILITIES-CIT 612 N MAIN ST	196182	2,171.70
01-02484	DARRINGTON WATER COND					
		I-62208.01.23	101-41920-42620	SUPPLIES-CITY WATER COOLER RENTAL	196122	37.40
01-08281	ARAMARK					
		I-6380058079	101-41920-42520	REPAIR-CITY H MAT CLEANING	196091	51.14
		I-6380070559	101-41920-42520	REPAIR-CITY H MAT CLEANING	196091	79.48
				DEPARTMENT 1920 MUNICIPAL BUILDINGS	TOTAL:	2,339.72

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-893	101-41935-42615	POSTAGE POSTAGE 01.23-01.31.2023	196197	276.08
		I-566921	101-41935-42615	POSTAGE FLATS POSTAGE 1.23-1.31.2023	196197	6.16
01-01590	MCLEOD'S PRINTING					
		I-64893	101-41935-42640	COPY MACHINE COPY PAPER	196162	227.96
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	196174	2,251.71
		I-10973087	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	196174	1.19
01-08881	CLOUDCOVER USA					
		I-3212	101-41935-42920	COMPUTER SOFT SOFTWARE UPGRADES	196112	6,100.00
01-09044	INTELLIPRO SECURITY LLC					
		I-3420	101-41935-42645	COMPUTER HARD CEMETERY SURVEILLANCE HRDWR	196148	3,582.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1YQW-YDY3-94CJ	101-41935-42600	SUPPLIES AIR DIVERTER	196089	71.97
01-09769	N-ABLE SOLUTIONS ULC					
		I-INV01875075	101-41935-42920	COMPUTER SOFT JAN 23 BACKUP & RECOVERY	196179	2,774.54
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						15,291.61

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01020	CENTRAL ELECTRIC COOPER					
		I-14579002.02.23	101-42110-42810	UTILITIES 25647 412TH AVE	196108	215.41
01-01210	LAKEVIEW VETERINARY CLI					
		I-323525	101-42110-42670	SERVICE DOG S DOG FOOD	196155	59.95
		I-323526	101-42110-42670	SERVICE DOG S DOG VITAMINS	196155	72.00
01-01322	LARRY'S I-90 SERVICE IN					
		I-95876	101-42110-42610	GAS OIL TIRES MOUNT,BALANCE TIRE SENSORS	196157	137.63
01-01830	NORTHWESTERN ENERGY					
		I-2949839-1.02.23	101-42110-42810	UTILITIES 122 S ROWLEY ST	196182	394.15
01-02653	DEPARTMENT OF MOTOR VEH					
		I-01272023	101-42110-42200	PROFESSIONAL BUICK TITLE & REGISTRATION	196125	10.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	101-42110-42800	TELEPHONE ACCT #00223662-2	196174	21.81
01-08281	ARAMARK					
		I-6380068098	101-42110-42200	PROFESSIONAL MAT CLEANING	196091	50.31
01-08336	AIRWAY HEIGHTS POLICE D					
		I-02102023	101-42110-42980	VEHICLE TOWIN REFUND DUPLICATE TOWING PYMNT	196088	250.00
01-08906	AURORA COUNTY AUDITOR'S					
		I-11.2022	101-42110-42902	ALCOHOL TASK WAGE REIMBURSEMENT	196092	161.92
01-09890	FBI-LEEDA					
		I-58711473-23	101-42110-42700	TRAVEL, CONF MEMBERSHIP DUES-M KOSTER	196134	50.00
01-10357	CULLIGAN WATER MITCHELL					
		I-01312023	101-42110-42200	PROFESSIONAL ACCT #593-09981721-9	196118	25.00
01-10407	GUARDIAN ALLIANCE TECHN					
		I-17603	101-42110-42200	PROFESSIONAL BACKGROUND SOFTWARE	196140	50.00
DEPARTMENT 2110 POLICE DEPARTMENT TOTAL:						1,498.18

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
	I-1569969	101-42130-42500	REPAIRS	AIR HOSE	196204	22.99
01-01199	STURDEVANTS AUTO VALUE					
	I-815008758	101-42130-42610	GAS, OIL, TIR	QUARTS OF OIL	196223	62.16
	I-815008760	101-42130-42610	GAS, OIL, TIR	OIL CHANGE CARD	196223	0.08
01-01450	MUTH ELECTRIC INC					
	I-656851	101-42130-42535	LIGHT MAINTEN	TOWER LIGHT COILS REPLACED	196178	1,988.66
01-01518	VERIZON WIRELESS					
	I-9926462086	101-42130-42820	TELEPHONE	ACCT #886931646-0001	196235	93.66
01-01590	MCLEOD'S PRINTING					
	I-64759	101-42130-42600	SUPPLIES	DAILY BOOKS	196162	45.98
01-01830	NORTHWESTERN ENERGY					
	I-2573393-2.02.23	101-42130-42810	UTILITIES-TRA	E 1ST AND GAMBLE ST	196182	17.89
	I-2573626-5.02.23	101-42130-42810	UTILITIES-TRA	1030 E 1ST AVE	196182	11.55
	I-2580169-7-02.23	101-42130-42810	UTILITIES-TRA	1700 N MAIN ST	196182	22.37
	I-2581243-9.01.23	101-42130-42835	UTILITIES-STR	STREET LIGHTS	196182	19,212.83
	I-2585833-3.01.23	101-42130-42810	UTILITIES-TRA	1909 N MAIN ST	196182	155.59
	I-2586693-0.01.23	101-42130-42835	UTILITIES-STR	112 W 2ND AVE	196182	241.61
	I-2586929-8.01.23	101-42130-42835	UTILITIES-STR	111 W 5TH AVE	196182	280.03
	I-2586966-0.01.23	101-42130-42835	UTILITIES-STR	111 W 7TH AVE	196182	692.84
	I-2778164-0.02.23	101-42130-42810	UTILITIES-TRA	1ST AND SANBORN ST	196182	123.88
	I-2781011-8.02.23	101-42130-42520	EMERGENCY SIR	1001 E BIRCH AVE SIREN	196182	24.54
	I-2793476-9.02.23	101-42130-42810	UTILITIES-TRA	1ST AND BURR ST	196182	57.91
	I-2812391-7.01.23	101-42130-42520	EMERGENCY SIR	5861 TOWER RD	196182	34.28
	I-2860182-1.01.23	101-42130-42810	UTILITIES-TRA	MINNESOTA AND 16 AVE	196182	10.62
	I-2860183-9.01.23	101-42130-42810	UTILITIES-TRA	MINNESOTA AND 18 AVE	196182	10.77
	I-2942176-5.02.23	101-42130-42810	UTILITIES-TRA	809 E 1ST AVE	196182	11.39
	I-2955717-0.01.23	101-42130-42835	UTILITIES-STR	500 N MAIN	196182	51.62
	I-3480194-4.01.23	101-42130-42810	UTILITIES-TRA	111 W 7TH SIGNAL	196182	188.17
	I-3480195-1.01.23	101-42130-42810	UTILITIES-TRA	112 W 2ND SIGNAL	196182	147.46
	I-3480197-7.01.23	101-42130-42810	UTILITIES-TRA	111 W 5TH SIGNAL	196182	172.95
	I-3880132-0.01.23	101-42130-42810	UTILITIES-TRA	1808 N MINNESOTA AVE SGNL	196182	140.30
01-03360	WHOLESALE ELECTRONICS I					
	I-C30300010	101-42130-42600	SUPPLIES	RED LED SWITCH	196239	8.86
01-09529	BLUE VALLEY PUBLIC SAFE					
	I-17004	101-42130-42560	SIREN REPAIR	FUSES	196101	180.73
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	24,011.72

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00500	MITCHELL REPUBLIC					
		I-177941242-2023	101-42200-42200	PROFESSIONAL RENEWAL-FIRE STATION	196172	250.80
01-01830	NORTHWESTERN ENERGY					
		I-3566523-1.01.23	101-42200-42810	UTILITIES AIRPORT HNCR	196182	72.63
01-02679	MENARD'S INC					
		I-48470	101-42200-42600	SUPPLIES POLY FLAG	196163	8.48
01-03267	WALMART/CAPITAL ONE					
		I-06078	101-42200-42600	SUPPLIES CHARGING CABLE,USB	196238	38.00
01-03360	WHOLESALE ELECTRONICS I					
		I-C30240040	101-42200-42600	SUPPLIES ENERGIZER BATTERIES	196239	21.06
01-05276	M & T FIRE AND SAFETY I					
		I-9659	101-42200-42600	SUPPLIES PRESSURE GAUGE MONITOR	196160	104.45
		I-9698	101-42200-42600	SUPPLIES MONITOR ASSEMBLY CONTROLLER	196160	1,511.83
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	101-42200-42800	TELEPHONE ACCT #00223662-2	196174	2.09
01-09175	ROSENBAUER SOUTH DAKOTA					
		I-0000101281	101-42200-42500	REPAIR & MAIN MECHANICAL SEAL	196203	588.22
01-09311	ROSENBAUER MOTORS, LLC					
		I-0000057340	101-42200-42500	REPAIR & MAIN POWER REGULATOR	196202	301.06
01-09829	SD REDBOOK FUND					
		I-2804	101-42200-42700	TRAVEL, CONF ATS ONLINE VIDEOS	196216	30.00
01-10357	CULLIGAN WATER MITCHELL					
		I-01312023	101-42200-42200	PROFESSIONAL ACCT #593-09981721-9	196118	25.00
				DEPARTMENT 2200 FIRE DEPARTMENT	TOTAL:	2,953.62

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00658	AMERICAN PUBLIC WORKS A					
		I-69681-2023	101-43100-42700	TRAVEL, CONF, MEMBERSHIP RENEWAL	196090	191.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	101-43100-42800	UTILITIES ACCT #00223662-2	196174	1.62
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	192.62

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00658	AMERICAN PUBLIC WORKS A	I-69681-2023	101-43110-42700	TRAVEL CONF D MEMBERSHIP RENEWAL	196090	573.00
01-01199	STURDEVANTS AUTO VALUE	I-815009130	101-43110-42600	SUPPLIES DODGE RAM ANTIFREEZE COOLANT	196223	14.40
01-01518	VERIZON WIRELESS	I-9926462086	101-43110-42800	UTILITIES ACCT #886931646-0001	196235	80.02
01-02653	DEPARTMENT OF MOTOR VEH	I-02012023	101-43110-43400	MACHINERY & E PLATES, REGISTRATION,TITLE	196125	24.20
01-02880	THUNE TRUE VALUE & APPL	I-A532879	101-43110-42600	SUPPLIES NUTS AND BOLTS	196229	7.74
01-03114	SUBWAY	I-1/A-587570	101-43110-42750	PLANNING COMM PLANNING COMMISSION MEALS	196224	47.94
01-03678	INTERSTATE OFFICE PRODU	I-01DX6770	101-43110-42600	SUPPLIES FILES,FOLDERS	196151	47.98
01-06750	ATV HOLDINGS, LLC dba M	I-10973087	101-43110-42800	UTILITIES ACCT #00223662-2	196174	11.87
		I-10976272	101-43110-42916	NUISANCE ABAT ACCT #00019259-0	196174	5.31
01-08010	METTLER IMPLEMENT INC	I-56879	101-43110-43400	MACHINERY & E LED NIL SWITCH	196164	50.41
01-08307	TOP GRADE CONCRETE	I-748	101-43110-42916	NUISANCE ABAT SNOW REMOVAL	196231	205.00
		I-786	101-43110-42916	NUISANCE ABAT SNOW REMOVAL	196231	370.00
01-09109	RAMKOTA HOTEL-PIERRE	I-1078YK	101-43110-42700	TRAVEL CONF D HOTEL ROOM-J SCHROEDER	196200	101.00
		I-1081BL	101-43110-42700	TRAVEL CONF D HOTEL ROOM-T JOHNSON	196200	105.00
			DEPARTMENT 3110 PUBLIC WORKS ADMIN	TOTAL:		1,643.87

PACKET: 06420 MEETING 02.21.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3130 SNOW REMOVAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03658	O'CONNOR & SON TRUCKING					
		I-01302023	101-43130-42500	REPAIR & MAIN SIDEDUMP SNOW HAULING	196189	3,625.00
		I-01312023	101-43130-42500	REPAIR & MAIN SIDEDUMP SNOW HAULING	196189	3,625.00
		I-02012023	101-43130-42500	REPAIR & MAIN SIDEDUMP SNOW HAULING	196189	4,125.00
		I-02022023	101-43130-42500	REPAIR & MAIN SIDEDUMP SNOW HAULING	196189	4,000.00
		I-02032023	101-43130-42500	REPAIR & MAIN SIDEDUMP SNOW HAULING	196189	3,812.50
		I-02072023	101-43130-42500	REPAIR & MAIN SIDEDUMP SNOW HAULING	196189	4,000.00
DEPARTMENT 3130 SNOW REMOVAL						TOTAL: 23,187.50

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07303	MICHAEL E UNKE TRUST					
		I-02012023	101-43150-43328	KIBBEE DITCH ATTORNEY FEES	196165	3,000.00
				DEPARTMENT 3150 STORM DRAINAGE	TOTAL:	3,000.00

PACKET: 06420 MEETING 02.21.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
		I-60542	101-43700-42600	SUPPLIES & MA PLASMA CUTTING EDGES	196096	497.07
01-00424	RUNNINGS SUPPLY INC					
		I-1567470	101-43700-42600	SUPPLIES & MA FUEL FILTERS,FLEET	196204	84.98
01-00712	NAPA CENTRAL					
		I-780017	101-43700-42600	SUPPLIES & MA FUEL FILTER	196180	29.20
		I-780320	101-43700-42600	SUPPLIES & MA AIR FILTER,OIL FILTER,SYSN	196180	181.27
		I-780324	101-43700-42600	SUPPLIES & MA FILTERS, OIL	196180	106.00
01-01355	MIDWEST TURF & IRRIGATI					
		I-3904499-00	101-43700-42600	SUPPLIES & MA SEAT ASSEMBLY,DECAL,GAUGE	196168	422.34
		I-3904499-01	101-43700-42600	SUPPLIES & MA DECAL OLD	196168	39.97
		I-3904499-02	101-43700-42600	SUPPLIES & MA DECAL	196168	45.11
01-01518	VERIZON WIRELESS					
		I-9926462086	101-43700-42800	UTILITIES ACCT #886931646-0001	196235	71.52
01-01590	MCLEOD'S PRINTING					
		I-64851	101-43700-42600	SUPPLIES & MA MESH CHAIR	196162	345.00
01-02650	STAN HOUSTON EQUIP CO I					
		I-2222044	101-43700-42600	SUPPLIES & MA SPADE HOLE,RAKE HEAD	196220	195.80
01-08829	CNH INDUSTRIAL RETAIL A					
		I-18024733 GP	101-43700-42600	SUPPLIES & MA FILTER,RETURN-W/O VLV & SPRN	196230	173.51
01-09509	INNOVATIVE OFFICE SOLUT					
		I-IN4086675	101-43700-42600	SUPPLIES & MA BINDER,SHIPPING	196147	44.98
01-09703	AMAZON CAPITAL SERVICES					
		I-1D1R-VMTY-1YDL	101-43700-42600	SUPPLIES & MA BOWL CLEANER TABLETS	196089	23.99
		I-1RHD-WJ19-1JWH	101-43700-42600	SUPPLIES & MA TURF TIRES	196089	541.78
				DEPARTMENT 3700 CEMETERY	TOTAL:	2,802.52

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 4120 ANIMAL CONTROL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01210	LAKEVIEW VETERINARY CLI					
		I-323524	101-44120-42900	IMPOUNDING DO MONTHLY MANAGEMENT	196155	946.31
01-02017	DAVISON RURAL WATER SYS					
		I-4837-02.23	101-44120-42800	UTILITIES-POU FEBRUARY FEES	196123	33.45
				DEPARTMENT 4120 ANIMAL CONTROL	TOTAL:	979.76

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01015	INGRAM LIBRARY SERVICES					
		I-74173296	101-45500-43420	BOOKS ADULT BOOKS	196146	166.15
		I-74284012	101-45500-43420	BOOKS ADULT BOOKS	196146	739.25
		I-74308763	101-45500-43420	BOOKS ADULT FICTION BOOKS	196146	293.33
		I-74351357	101-45500-43420	BOOKS BOOKS	196146	27.58
01-01810	CENGAGE LEARNING INC/GA					
		I-80510492	101-45500-43420	BOOKS LARGE PRINT BOOKS	196106	33.60
01-06026	CENTER POINT LARGE PRIN					
		I-1987047	101-45500-43420	BOOKS LARGE PRINT BOOKS	196107	94.08
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	101-45500-42800	UTILITIES ACCT #00223662-2	196174	2.31
		I-10974086	101-45500-42800	UTILITIES ACCT #00217267-0	196174	70.95
01-08281	ARAMARK					
		I-6380068945	101-45500-42600	SUPPLIES & MA CLEANING MATS	196091	68.85
01-08853	MIDWEST ALARM FIRE & SE					
		I-3347335	101-45500-42500	REPAIR & MAIN FIRE ALARM MONITORING	196167	93.20
01-09421	GREAT PLAINS ROOFING					
		I-02022023	101-45500-42500	REPAIR & MAIN ROOF REPAIRS	196139	112.25
01-09633	STAPLES					
		I-3528803961	101-45500-42600	SUPPLIES & MA BUBBLE MAILERS	196221	26.08
01-09703	AMAZON CAPITAL SERVICES					
		I-139N-96RH-HXYQ	101-45500-42600	SUPPLIES & MA INK REFILLS	196089	9.50
		I-1637-HRK6-1DWT	101-45500-42600	SUPPLIES & MA PAINT ODOR ELIMINATOR	196089	13.97
		I-1WTT-MJXJ-6Y1K	101-45500-42600	SUPPLIES & MA DISPOSABLE WIPES	196089	120.66
				DEPARTMENT 5500 LIBRARY	TOTAL:	1,871.76
				FUND 101 GENERAL	TOTAL:	87,119.39

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-2868739-0.02.23	201-45110-42850	UTILITIES-AQU 1201 E HANSON ST POOL	196182	559.19
	PROJ: J50-ELE/GAS	OUTDOOR AQUATIC CENTER		UTILITIES-ELECTRIC/GAS		
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087A	201-45110-42800	UTILITIES ACCT #00223662-2	196174	0.23
				DEPARTMENT 5110 RECREATION & AQUATICS	TOTAL:	559.42

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00621	MC&R POOLS INC					
		I-1230169-IN	201-45140-42500	REPAIR & MAIN TEMPCONTROL	196161	57.97
	PROJ: J06-RM-EQUIP	REC CTR-GENERAL BLDG		REPAIR/MAINT-EQUIPMENT		
		I-3230019-IN	201-45140-43400	CAPITAL EQUIP ROBOTIC CLEANER WAVE	196161	6,165.00
01-01193	KROHMER PLUMBING INC					
		I-70260	201-45140-42500	REPAIR & MAIN CLEANED PIT,CHECK ALARMS	196154	130.10
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
01-01410	MITCHELL SCHOOL DISTRIC					
		I-2583796-4.01.23	201-45140-42800	UTILITIES 1301 N KIMBALL ST-CITY SHARE	196173	1,916.71
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-01450	MUTH ELECTRIC INC					
		I-657056	201-45140-42500	REPAIR & MAIN TROUBLESHOOT STEAMER	196178	131.37
	PROJ: J06-RM-ELEC	REC CTR-GENERAL BLDG		REPAIR/MAINT-ELECTRICAL		
01-01490	MUELLER LUMBER CO. INC.					
		I-2022-50 P.E. #1	201-45140-43300	CAPITAL IMPRO 2022-50 P.E. #1	196177	91,057.95
01-01497	GRAINGER					
		I-9587686784	201-45140-42500	REPAIR & MAIN VALVE REBUILD KIT	196138	29.47
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
		I-9589106658	201-45140-42500	REPAIR & MAIN SOLENOID VALVE COIL	196138	60.27
	PROJ: J06-RM-EQUIP	REC CTR-GENERAL BLDG		REPAIR/MAINT-EQUIPMENT		
		I-9591862744	201-45140-42500	REPAIR & MAIN SOLENOID VALVE	196138	102.19
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
		I-9594109119	201-45140-42600	SUPPLIES & MA VACUUM BAGS	196138	34.01
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-9595076077	201-45140-42600	SUPPLIES & MA UPRIGHT VACUUM,BAGS	196138	378.55
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-9596108895	201-45140-42600	SUPPLIES & MA ALKALINE BATTERY	196138	9.81
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-01830	NORTHWESTERN ENERGY					
		I-2773861-6.02.23	201-45140-42800	UTILITIES 1300 N MAIN ST 15	196182	5,195.03
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
		I-3510842-2.02.23	201-45140-42800	UTILITIES 1300 N MAIN CNTR	196182	3,961.92
	PROJ: J02-ELE/GAS	INDOOR AQUATIC CTR		UTILITIES-ELECTRIC/GAS		
01-02560	PEPSI COLA COMPANY					
		I-97765969	201-45140-42601	CONCESSION SU POP, GATORADE,BIBS	196194	479.91
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-02567	S & M PRINTING INC					
		I-79860	201-45140-42600	SUPPLIES & MA FLYERS	196206	50.00
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
		I-79871	201-45140-42300	PUBLISHING FLYERS	196206	108.50
	PROJ: J08-SM PRINT	REC CTR PUBLISHING		PUBLISHING-S&M PRINTING		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02679	MENARD'S INC					
		I-48421	201-45140-42500	REPAIR & MAIN COAT CABLE,SLEEVES	196163	16.36
	PROJ: J06-RM-EQUIP	REC CTR-GENERAL BLDG		REPAIR/MAINT-EQUIPMENT		
		I-48738	201-45140-42600	SUPPLIES & MA PAINT	196163	106.86
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-02880	THUNE TRUE VALUE & APPL					
		I-A531090	201-45140-42600	SUPPLIES & MA PHONE CHARGER	196229	18.98
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-A531809	201-45140-42600	SUPPLIES & MA TAPE RULE,TUBING	196229	11.99
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-A531810	201-45140-42600	SUPPLIES & MA TUBING	196229	10.76
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
		I-A532659	201-45140-43300	CAPITAL IMPRO HINGE FOR POOL PROJECT	196229	26.98
		I-B268127	201-45140-42600	SUPPLIES & MA GLUE MOUSE TRAP	196229	6.98
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-B268319	201-45140-42600	SUPPLIES & MA RUBBER CEMENT,PRIMER,COUPLING	196229	15.16
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-03267	WALMART/CAPITAL ONE					
		I-0894	201-45140-42600	SUPPLIES & MA BANDS	196238	39.85
	PROJ: J03-SM-EQUIP	REC CTR-WELLNESS/FITNESS		SUPPLIES/MATERIAL-EQUIPMENT		
01-04950	MIDCONTINENT COMMUNICAT					
		I-INV-507143	201-45140-42300	PUBLISHING ADVERTISING	196166	176.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-INV-507229	201-45140-42300	PUBLISHING ADVERTISING	196166	300.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-INV-507533	201-45140-42300	PUBLISHING ADVERTISING	196166	1,812.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087A	201-45140-42800	UTILITIES ACCT #00223662-2	196174	0.02
		I-10977105	201-45140-42800	UTILITIES ACCT #00037690-1	196174	75.45
	PROJ: J09-TV	REC CTR UTILITIES		UTILITIES-TV		
01-07716	SAGA COMMUNICATIONS OF					
		I-MC-12301103063	201-45140-42300	PUBLISHING ADVERTISING	196207	514.00
	PROJ: J08-SAGA	REC CTR PUBLISHING		PUBLISHING-SAGA		
01-09044	INTELLIPRO SECURITY LLC					
		I-3549	201-45140-42500	REPAIR & MAIN INDOOR AQUATIC ELECTRIC STRIKE	196148	577.60
	PROJ: J02-RM-EQUIP	INDOOR AQUATIC CTR		REPAIR/MAINT-EQUIPMENT		
01-09143	ICAN INC					
		I-100827	201-45140-42300	PUBLISHING ICAN ADVERTISING	196145	750.00
	PROJ: J08-ICAN	REC CTR PUBLISHING		PUBLISHING-ICAN		
01-09170	SCHEMMER ASSOCIATES					

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
--------	------	--------	------------------	-------------	--------	--------

01-09170 SCHEMMER ASSOCIATES continued

I-2021-50 P.E. #17	201-45140-43300	CAPITAL IMPRO	2021-50 P.E. #17	196212	110.00
--------------------	-----------------	---------------	------------------	--------	--------

I-2022-35 P.E. #2	201-45140-42200	PROFESSIONAL	2022-35 P.E. #2	196212	9,000.00
-------------------	-----------------	--------------	-----------------	--------	----------

01-09494 SANFORD HEALTH

I-105	201-45140-42600	SUPPLIES & MA REIMBURSE FROM DEPT OF HEALTH	196208	750.00
-------	-----------------	---	--------	--------

PROJ: J06-SM-GENER REC CTR-GENERAL BLDG SUPPLIES/MATERIAL-GENERAL

01-09633 STAPLES

I-3528643590	201-45140-42600	SUPPLIES & MA LAUNDRY DETERGANT	196221	72.84
--------------	-----------------	---------------------------------	--------	-------

PROJ: J06-SM-JANIT REC CTR-GENERAL BLDG SUPPLIES/MATERIAL-JANITORIAL

01-09703 AMAZON CAPITAL SERVICES

I-1HTQ-J947-3JGK	201-45140-42600	SUPPLIES & MA RESISTANCE BANDS	196089	38.54
------------------	-----------------	--------------------------------	--------	-------

PROJ: J03-SM-EQUIP	REC CTR-WELLNESS/FITNESS	SUPPLIES/MATERIAL-EQUIPMENT
--------------------	--------------------------	-----------------------------

I-1PVL-4CNL-W4H6	201-45140-42600	SUPPLIES & MA VALENTINE WOOD SPACERS	196089	25.98
------------------	-----------------	--------------------------------------	--------	-------

PROJ: J07-SM-EQUIP	REC CTR-PRESCHOOL	SUPPLIES/MATERIAL-EQUIPMENT
--------------------	-------------------	-----------------------------

DEPARTMENT 5140	RECREATION CENTER	TOTAL:	124,325.11
-----------------	-------------------	--------	------------

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00210	BAILEY METAL FABRICATOR					
		I-60558	201-45160-43400	CAPITAL EQUIP REPAIR ZAMBONI WATER TANK	196096	1,266.43
	PROJ: H01-43400		SPORTS COMPLEX EQUIPMENT	CAPITAL EQUIPMENT		
01-00436	CHS FARMERS ALLIANCE					
		I-IF6745	201-45160-42610	GAS & FUEL HOCKEY CYLINDER FILL	196111	78.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IY1697	201-45160-42610	GAS & FUEL LP BOTTLE FILL	196111	83.66
01-01199	STURDEVANTS AUTO VALUE					
		I-815009128	201-45160-43400	CAPITAL EQUIP CLAMP,PLUGS,BLASTER,ANTI-FRZ	196223	175.22
	PROJ: H01-43400		SPORTS COMPLEX EQUIPMENT	CAPITAL EQUIPMENT		
01-01404	MITCHELL IRON & SUPPLY					
		I-78299	201-45160-42600	SUPPLIES & MA KEYS	196170	2.28
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-01518	VERIZON WIRELESS					
		I-9926462086A	201-45160-42800	UTILITIES ACCT #886931646-00001	196235	46.83
01-01830	NORTHWESTERN ENERGY					
		I-2579265-6.01.23	201-45160-42800	UTILITIES 1101 N EDMUNDS M SHLTR	196182	10.00
	PROJ: H10-42800		MUNROE PARK	UTILITIES		
		I-2585121-3.01.23	201-45160-42800	UTILITIES 313 N HARMON DR	196182	112.17
	PROJ: H07-42800		PEPSI COMPLEX	UTILITIES		
		I-2586408-3.01.23	201-45160-42800	UTILITIES TOURNEY HDQT	196182	18.66
	PROJ: H02-42800		CADWELL STADIUM	UTILITIES		
		I-2586410-9.01.23	201-45160-42800	UTILITIES 1301 N MINNESOTA LIFT	196182	19.74
	PROJ: H02-42800		CADWELL STADIUM	UTILITIES		
		I-2718054-6.01.23	201-45160-42800	UTILITIES 5825 TOWER RD	196182	895.21
	PROJ: H07-42800		PEPSI COMPLEX	UTILITIES		
		I-2787244-9.01.23	201-45160-42800	UTILITIES D E CONCESSION	196182	32.89
	PROJ: H05-42800		SOFTBALL	UTILITIES		
		I-2787247-2.01.23	201-45160-42800	UTILITIES WEST ELEC D E	196182	35.87
	PROJ: H05-42800		SOFTBALL	UTILITIES		
		I-2787248-0.01.23	201-45160-42800	UTILITIES WEST ELEC F G	196182	69.80
	PROJ: H05-42800		SOFTBALL	UTILITIES		
		I-2787249-8.01.23	201-45160-42800	UTILITIES H I J K SHOP	196182	22.51
	PROJ: H05-42800		SOFTBALL	UTILITIES		
		I-2787283-7-01.23	201-45160-42800	UTILITIES SOCCER FIELD	196182	79.19
	PROJ: H03-42800		OLD SOCCER FIELDS	UTILITIES		
		I-2787285-2.01.23	201-45160-42800	UTILITIES CADWELL PARK CONCESSION	196182	10.31
	PROJ: H02-42800		CADWELL STADIUM	UTILITIES		
		I-2825237-7.01.23	201-45160-42800	UTILITIES 1301 N MINNESOTA	196182	188.88
	PROJ: H02-42800		CADWELL STADIUM	UTILITIES		
		I-2920373-4.01.23	201-45160-42800	UTILITIES STAD SCOREBOARD 23	196182	139.69
	PROJ: H02-42800		CADWELL STADIUM	UTILITIES		
01-01964	DAKOTA SUPPLY GROUP					

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01964	DAKOTA SUPPLY GROUP	continued				
		I-S102502439.001	201-45160-42500	REPAIR & MAIN THERM-X-SPAN TANK,ACCT704	196121	43.39
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
01-02679	MENARD'S INC					
		I-48034	201-45160-42500	REPAIR & MAIN SC PRIVACY SATURN LVR COM	196163	96.99
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
01-02811	JONES SUPPLIES					
		I-139982	201-45160-42600	SUPPLIES & MA BLACK LINERS	196153	99.10
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-02840	TESSIER'S INC					
		I-TES072538	201-45160-42500	REPAIR & MAIN PRESSURE SWITCH	196226	112.77
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
01-02880	THUNE TRUE VALUE & APPL					
		I-A532002	201-45160-42600	SUPPLIES & MA NUTS & BOLTS	196229	25.33
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-03172	BECKER ARENA PRODUCTS I					
		I-607988	201-45160-42500	REPAIR & MAIN TEMPERED GLASS,CRATING	196098	2,625.00
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
01-03279	INTERSTATE GLASS & DOOR					
		I-63650	201-45160-42500	REPAIR & MAIN REPLACE BROKEN DOOR LITE	196150	129.54
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
01-03594	RINK-TEC INTERNATIONAL					
		I-5253	201-45160-42500	REPAIR & MAIN MAINTENANCE SERVICE	196201	375.00
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
01-06750	ATV HOLDINGS, LLC dba M					
		I-10976794	201-45160-42800	UTILITIES ACCT #00213674.5	196174	46.50
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES		
01-08130	C & B OPERATIONS LLC					
		I-12025328	201-45160-42500	REPAIR & MAIN UNIVERSAL DRIVESHAFT	196103	1,520.66
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	8,361.62

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00210	BAILEY METAL FABRICATOR					
		I-60565	201-45210-42500	REPAIR & MAIN DUMPSTER REPAIRS	196096	96.58
	PROJ: H66-42500	CAMP ARROYA		REPAIR/MAINTENANCE		
		I-60587	201-45210-42500	REPAIR & MAIN SIDEWALK BROOM REPAIR	196096	73.15
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-00424	RUNNINGS SUPPLY INC					
		I-1563985	201-45210-42610	GAS & FUEL FLEET	196204	33.99
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-1564746	201-45210-42600	SUPPLIES & MA PLIERS, SOCKETS	196204	107.93
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1565165	201-45210-42600	SUPPLIES & MA RATCHET, CLEVIS, RECEIVER	196204	77.96
	PROJ: H50-42600	PARKS EQUIPMENT		SUPPLIES/MATERIALS		
		I-1566843	201-45210-42600	SUPPLIES & MA EYEWEAR, WHEEL	196204	27.69
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1567083	201-45210-42600	SUPPLIES & MA IMPACT, SOCKET, PLIERS	196204	188.46
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00532	A-OX WELDING SUPPLY CO					
		I-0000280023	201-45210-42600	SUPPLIES & MA CO2 CYLINDER FILL	196085	96.32
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-01282015	201-45210-42600	SUPPLIES & MA O2 CYLINDER	196085	58.18
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00560	DIESEL MACHINERY INC					
		I-C27735	201-45210-42500	REPAIR & MAIN SNOW BLOWER COIL REPAIR	196126	1,179.83
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815008364	201-45210-42500	REPAIR & MAIN FILTER ASM OIL	196223	7.54
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815008453	201-45210-42500	REPAIR & MAIN AIR FILTERS	196223	24.47
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815008519	201-45210-42500	REPAIR & MAIN LAWN, GARDEN APPLICATOR	196223	40.50
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01490	MUELLER LUMBER CO. INC.					
		I-288090	201-45210-42600	SUPPLIES & MA BATTERIES, RIVETS	196177	216.11
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01518	VERIZON WIRELESS					
		I-9926462086A	201-45210-42800	UTILITIES ACCT #886931646-00001	196235	41.83
01-01830	NORTHWESTERN ENERGY					
		I-2573053-2.02.23	201-45210-42800	UTILITIES 421 S FOSTER ST SHOP	196182	742.80
	PROJ: H51-42800	PARK SHOP		UTILITIES		
		I-2573054-0.02.23	201-45210-42800	UTILITIES 401 S FOSTER TNCT	196182	10.00
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573055-7.02.23	201-45210-42800	UTILITIES 1001 E BIRCH AVE SW P SHLTR	196182	18.82
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY	continued				
		I-2573056-5.02.23	201-45210-42800	UTILITIES	1001 E BIRCH AVE CONC 5	196182 7.11
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573203-3.02.23	201-45210-42800	UTILITIES	1001 E HANSON ST 9 10 13	196182 20.62
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2580826-2.01.23	201-45210-42800	UTILITIES	800 E 11TH AVE	196182 7.68
	PROJ: H60-42800	NORTHBRIDGE PARK		UTILITIES		
		I-2581610-9.01.23	201-45210-42800	UTILITIES	PUBLIC BEACH	196182 48.78
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES		
		I-2581644-8.02.23	201-45210-42800	UTILITIES	KIWANIS WOODLOT	196182 39.07
	PROJ: H71-42800	KIWANIS WOODLOT		UTILITIES		
		I-2581648-9.01.23	201-45210-42800	UTILITIES	ACCESS LOT LITE	196182 7.68
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2581649-7.01.23	201-45210-42800	UTILITIES	DAY CAMP	196182 46.81
	PROJ: H67-42800	DAY CAMP		UTILITIES		
		I-2583204-9.01.23	201-45210-42800	UTILITIES	1201 S MINNESOTA PARK	196182 15.08
	PROJ: H58-42800	JENNEWEIN PARK		UTILITIES		
		I-2584325-1.01.23	201-45210-42800	UTILITIES	1300 S ROWLEY PIONEER	196182 10.00
	PROJ: H61-42800	PIONEER PARK		UTILITIES		
		I-2584526-4.01.23	201-45210-42800	UTILITIES	DRY RUN RESTROOM 20	196182 10.00
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-2707036-6.02.23	201-45210-42800	UTILITIES	W TENNIS COURT 11	196182 10.00
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2787841-2.02.23	201-45210-42800	UTILITIES	421 S FOSTER SHOP	196182 323.31
	PROJ: H51-42800	PARK SHOP		UTILITIES		
		I-2787842-0.02.23	201-45210-42800	UTILITIES	1001 E BIRCH AVE SB LITE	196182 10.00
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2810876-9.02.23	201-45210-42800	UTILITIES	1001 E HANSON P SHLTR	196182 18.66
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2973566-9.01.23	201-45210-42800	UTILITIES	621 N MAIN ST	196182 12.94
	PROJ: H62-42800	ROTARY PARK		UTILITIES		
		I-3045799-8-01.23	201-45210-42800	UTILITIES	311 1/2 N HARMON	196182 108.15
	PROJ: H66-42800	CAMP ARROYA		UTILITIES		
		I-3449572-1.01.23	201-45210-42850	UTILITIES-VET	101 N MAIN ST	196182 98.06
	PROJ: H63-42850	VETERANS PARK		UTILITIES/VETERANS PARK		
		I-3600484-4.01.23	201-45210-42800	UTILITIES	745 N HARMON DR	196182 16.03
	PROJ: H76-42800	SANDY BEACH		UTILITIES		
		I-3975323-1.02.23	201-45210-42800	UTILITIES	502 S LAWLER ST	196182 66.49
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
01-01988	DOUG'S CUSTOM PAINT & B					
		I-44691	201-45210-42500	REPAIR & MAIN HUST REPAIR PART	196129	13.49
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-02210	ENGINEERING UNLIMITED,					
		I-INV064583	201-45210-42600	SUPPLIES & MA PADLOCK,BRASS KEY	196133	142.54
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-02537	SHERWIN-WILLIAMS COMPAN					

PACKET: 06420 MEETING 02.21.2023
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02537	SHERWIN-WILLIAMS COMPAN	continued				
		I-3145-9	201-45210-42600	SUPPLIES & MA PAINT	196218	81.56
	PROJ: H66-42600	CAMP ARROYA		SUPPLIES/MATERIALS		
		I-3170-7	201-45210-42600	SUPPLIES & MA WIRE ROLLER	196218	9.16
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-03857	CONTINENTAL RESEARCH CO					
		I-0041844	201-45210-42600	SUPPLIES & MA GRAFFITI GONE SPRAY	196114	574.70
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-06297	GEMPLER'S					
		I-INV0004532300	201-45210-42600	SUPPLIES & MA WOVEN BANDAGE	196136	2.99
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-08014	VERN EIDE CHEVROLET BUI					
		I-15028856	201-45210-42500	REPAIR & MAIN REPAIR LAMP	196236	195.71
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-08130	C & B OPERATIONS LLC					
		I-9396410	201-45210-43400	CAPITAL EQUIP 2022 JOHN DEERE 1580 TERRAIN	196103	32,000.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1X9Y-G6J7-6XND	201-45210-42650	UNIFORMS SHIRTS,HOSE FITTINGS	196089	81.70
		I-1X9Y-G6J7-6XND	201-45210-42600	SUPPLIES & MA SHIRTS,HOSE FITTINGS	196089	21.99
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-10154	SCHOENFELDER PORTABLES					
		I-2792	201-45210-42600	SUPPLIES & MA TOILET RENTAL	196214	200.00
	PROJ: H65-42600	AMPHITHEATER		SUPPLIES/MATERIALS		
				DEPARTMENT 5210 PARKS	TOTAL:	37,242.47

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9926462086A	201-45220-42800	UTILITIES ACCT #886931646-00001	196235	46.83
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087A	201-45220-42800	UTILITIES ACCT #00223662-2	196174	0.58
DEPARTMENT 5220 SUPERVISION					TOTAL:	47.41

FUND 201 PARK FUND					TOTAL:	170,536.03

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 203 LAKE MITCHELL

DEPARTMENT: 5220 LAKE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09753	STEVE DONOVAN					
		I-2021-14 P.E. #6	203-45220-42200	PROFESSIONAL 2021-14 P.E. #6	196128	5,836.56
				DEPARTMENT 5220 LAKE	TOTAL:	5,836.56
				FUND 203 LAKE MITCHELL	TOTAL:	5,836.56

PACKET: 06420 MEETING 02.21.2023
VENDOR SET: 01
FUND : 211 ENTERTAINMENT TAX
DEPARTMENT: 6311 ENTERTAINMENT TAX
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01396	MITCHELL CONVENTION & V					
		I-02012023	211-46311-42960	CONV VISITORS FEB 2023 FUNDING	196169	20,800.00
DEPARTMENT 6311 ENTERTAINMENT TAX					TOTAL:	20,800.00

FUND 211 ENTERTAINMENT TAX					TOTAL:	20,800.00

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 214 E-911 EMERGENCY

DEPARTMENT: 3500 E-911

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01853	SECRETARY OF STATE					
		I-01192023	214-43500-42200	PROFESSIONAL BRINK-NOTARY	196217	30.00
01-03334	MOTOROLA SOLUTIONS INC					
		I-8281561594	214-43500-43460	RADIO SYSTEM BATTERIES FOR E911	196175	1,570.68
01-04308	SANTEL COMMUNICATIONS C					
		I-10985799	214-43500-42800	UTILITIES - T ACCT #00212623-2	196210	106.16
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	214-43500-42800	UTILITIES - T ACCT #00223662-2	196174	24.22
		I-10974181	214-43500-42800	UTILITIES - T ACCT #00024899-5	196174	83.17
01-08252	CORPORATE TRANSLATION S					
		I-233692	214-43500-42200	PROFESSIONAL ACCT #9831-TRANSLATIONS	196156	27.99
				DEPARTMENT 3500 E-911	TOTAL:	1,842.22
				FUND 214 E-911 EMERGENCY	TOTAL:	1,842.22

PACKET: 06420 MEETING 02.21.2023
VENDOR SET: 01
FUND : 218 COMMUNITY SERVICES
DEPARTMENT: 5150 PALACE TRANSIT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00712	NAPA CENTRAL					
		I-780759	218-45150-42500	REPAIR AND MA BRAKE PADS	196180	104.39
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01199	STURDEVANTS AUTO VALUE					
		I-815008210	218-45150-42500	REPAIR AND MA STEERING FLUID,BRAKE FLUID	196223	195.95
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815008699	218-45150-42500	REPAIR AND MA FLEET,HALOGEN LIGHT,POWERSTEER	196223	463.03
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815009127	218-45150-42500	REPAIR AND MA HALOGEN,BRAKE LINE,POWERSTEER	196223	122.90
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01322	LARRY'S I-90 SERVICE IN					
		I-95770	218-45150-42610	GAS OIL TIRES BUS TIRES, MOUNT & BALANCE	196157	2,418.04
	PROJ: E01-TIR	5311-FY18/19		Tires		
		I-95779	218-45150-42610	GAS OIL TIRES MOUNT & BALANCE FRONT TIRES	196157	60.00
	PROJ: E01-TIR	5311-FY18/19		Tires		
01-01830	NORTHWESTERN ENERGY					
		I-2782802-9.02.23	218-45150-42810	UTILITIES-GAR 1321 W 8TH	196182	1,595.57
	PROJ: E01-GAUT	5311-FY18/19		Garage Utilities		
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	218-45150-42800	UTILITIES ACCT #00223662-2	196174	1.26
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
01-07717	VERN EIDE FORD LINCOLN					
		C-25031409	218-45150-42500	REPAIR AND MA RETURNED C SPORD	196237	70.00-
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-25031265	218-45150-42500	REPAIR AND MA HOSE ASSEMBLY	196237	48.18
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-25031269	218-45150-42500	REPAIR AND MA PUMP ASSEMBLY	196237	422.73
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-08130	C & B OPERATIONS LLC					
		I-12028388	218-45150-42500	REPAIR AND MA POWER STEERING SUCTION HOSE	196103	64.26
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
				DEPARTMENT 5150 PALACE TRANSIT	TOTAL:	5,426.31

PACKET: 06420 MEETING 02.21.2023
 VENDOR SET: 01
 FUND : 218 COMMUNITY SERVICES
 DEPARTMENT: 5180 JVCC
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-3358242-0.02.23	218-45180-42800	UTILITIES 300 W 1ST AVE	196182	2,245.36
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	218-45180-42800	UTILITIES ACCT #00223662-2	196174	0.36
DEPARTMENT 5180 JVCC						TOTAL: 2,245.72

FUND 218 COMMUNITY SERVICES					TOTAL:	7,672.03

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00483	COUNTY FAIR					
		I-02012023	219-45140-42911	CONTRACT SERV SR MEALS-JANUARY 2023	196117	813.75
01-01221	MT VERNON SCHOOL DISTRI					
		I-01312023	219-45140-42911	CONTRACT SERV MT VERNON JAN 23 SR MEALS	196176	128.25
01-06232	COBORNS INC					
		I-02012023	219-45140-42911	CONTRACT SERV SR MEALS-JANUARY 2023	196113	483.00
01-09069	BIG DADDY D'S INC					
		I-790	219-45140-42911	CONTRACT SERV SR MEALS 01.30 THRU 02.03.23	196100	1,983.60
		I-792	219-45140-42911	CONTRACT SERV SR MEALS 02.06 THRU 02.10.23	196100	1,972.00
01-09521	OVERTIME					
		I-02062023	219-45140-42911	CONTRACT SERV PARKSTON JAN 23 SR MEALS	196191	2,470.00
01-10569	THE DUGOUT					
		I-02032023	219-45140-42911	CONTRACT SERV TRIPP SR MEALS-JANUARY 2023	196130	552.00
DEPARTMENT 5140 NUTRITION					TOTAL:	8,402.60
FUND 219 NUTRITION					TOTAL:	8,402.60

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 602 WATER

DEPARTMENT: 3330 WATER TREATMENT PLANT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1566440	602-43330-42600	SUPPLIES & MA CYLINDER EXCHANGE	196204	19.99
		I-1566826	602-43330-42600	SUPPLIES & MA METRIC NUT,BOLTS,R-PICK,SHOVEL	196204	50.57
01-00525	DAKOTA PUMP INC					
		I-16448	602-43330-42694	SCADA SYSTEM 2023 CONTRACT C9C2023-225	196120	1,665.00
01-01830	NORTHWESTERN ENERGY					
		I-2586002-4.01.23	602-43330-42800	UTILITIES N LAKE MITCHELL	196182	260.54
01-02602	PUBLIC HEALTH LABORATOR					
		I-10608198	602-43330-42550	LAB FEES LABS	196196	240.00
01-02679	MENARD'S INC					
		I-48448	602-43330-42600	SUPPLIES & MA FLEX FABRIC,FIRST AID KIT	196163	94.81
01-04692	B-Y WATER DISTRICT					
		I-02012023	602-43330-42850	B-Y WATER CHA JANUARY 2023 USAGE	196095	52,078.20
01-07131	BAKER BROS ELECTRIC LLC					
		I-3371	602-43330-42500	REPAIR & MAIN HEATER MOTOR REPAIR	196097	350.76
				DEPARTMENT 3330 WATER TREATMENT PLANT	TOTAL:	54,759.87

PACKET: 06420 MEETING 02.21.2023
 VENDOR SET: 01
 FUND : 602 WATER
 DEPARTMENT: 3340 WATER DISTRIBUTION
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-1568308	602-43340-42600	SUPPLIES & MA TORCH HEAD	196204	49.99
		I-1570932	602-43340-42600	SUPPLIES & MA BUSHINGS	196204	42.77
		I-1571455	602-43340-42650	UNIFORMS UNIFORM SHIRTS	196204	84.89
01-00532	A-OX WELDING SUPPLY CO					
		I-0000280010	602-43340-42600	SUPPLIES & MA CO2 CYLINDER FILL	196085	20.37
		I-0088062636	602-43340-42600	SUPPLIES & MA 5 YEAR CYLINDER LEASE	196085	295.95
01-00786	SOUTH DAKOTA 811					
		I-SD23-00042	602-43340-42200	LOCATES JAN 2023 MESSAGE FEES	196219	16.80
01-01518	VERIZON WIRELESS					
		I-9926462086	602-43340-42800	UTILITIES ACCT #886931646-0001	196235	93.66
01-01830	NORTHWESTERN ENERGY					
		I-2576810-2.02.23	602-43340-42800	UTILITIES 1224 1/2 W 5TH AVE	196182	76.73
01-02143	HDR ENGINEERING INC					
		I-2022-22 P.E. #6	602-43340-42225	PROFESSIONAL 2022-22 P.E. #6	196141	5,193.51
01-02470	CORE & MAIN LP					
		I-S031444	602-43340-42600	SUPPLIES & MA PIPES,BREAKABLE KITS,REPAIR KT	196115	41,097.40
		I-S031444	602-43340-42525	HYDRANT REPAI PIPES,BREAKABLE KITS,REPAIR KT	196115	14,944.50
		I-S060629	602-43340-43409	WATER METERS IPERL TOUCHPAD	196115	1,372.00
		I-S164798	602-43340-42600	SUPPLIES & MA GRIP END CAP	196115	310.44
		I-S236331	602-43340-42600	SUPPLIES & MA PIPES	196115	7,268.80
01-02790	SUN GOLD SPORTS LLC					
		I-18935	602-43340-42650	UNIFORMS EMBROIDERY	196225	20.00
		I-19115	602-43340-42650	UNIFORMS VINYL LOGOS	196225	50.00
01-02950	TRACTOR SUPPLY CREDIT P					
		I-448305A	602-43340-42650	UNIFORMS SIBSON SWEATSHIRTS	196232	109.98
01-08304	THOMAS SCHUMAN					
		I-02132023	602-43340-42650	UNIFORMS UNIFORM PANT REIMBURSEMENT	196215	89.98
01-09313	MITCHELL POWER EQUIPMEN					
		I-12838	602-43340-42600	SUPPLIES & MA EXHAUST GASKET	196171	3.95
01-09696	UPPER MIDWEST GARAGE DO					
		I-6409	602-43340-42500	REPAIR & MAIN GARAGE SPRING	196234	673.47
DEPARTMENT 3340 WATER DISTRIBUTION					TOTAL:	71,815.19

FUND 602 WATER					TOTAL:	126,575.06

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-893	604-43200-42660	POSTAGE	196197	8.00
01-01020	CENTRAL ELECTRIC COOPER					
		I-12550001.02.23	604-43200-42800	UTILITIES	196108	10,744.00
01-01322	LARRY'S I-90 SERVICE IN					
		I-95347	604-43200-42500	REPAIRS	196157	554.37
01-01518	VERIZON WIRELESS					
		I-9926462086	604-43200-42800	UTILITIES	196235	46.83
01-02143	HDR ENGINEERING INC					
		I-2021-31 P.E. #23	604-43200-43300	NORTH PLANT I 2021-31 P.E. #23	196141	21,267.50
		I-2022-1 P.E #2	604-43200-43310	SOUTH PLANT I 2022-1 P.E #2	196141	1,561.25
01-02679	MENARD'S INC					
		I-48418	604-43200-42600	SUPPLIES	196163	21.70
01-02880	THUNE TRUE VALUE & APPL					
		I-B267809	604-43200-42600	SUPPLIES	196229	8.65
01-03014	ADVANCE AUTO PARTS					
		I-5761303374943	604-43200-42600	SUPPLIES	196087	147.19
01-10154	SCHOENFELDER PORTABLES					
		I-2817	604-43200-42600	SUPPLIES	196214	200.00
01-10525	PKG CONTRACTING INC					
		I-2021-31 P.E. #8	604-43200-43300	NORTH PLANT I 2021-31 P.E. #8	196195	255,821.40
				DEPARTMENT 3200 WASTE WATER TREATMENT	TOTAL:	290,380.89

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
	I-60564	604-43250-42500	REPAIRS	ALUM LID REPAIR	196096	50.01
01-00236	BENDER'S SEWER CLEANING					
	I-30526	604-43250-42500	REPAIRS	N HARMON LIFT STATION CLEANOUT	196099	500.00
01-00424	RUNNINGS SUPPLY INC					
	I-1567510	604-43250-42600	SUPPLIES	NYLON ROPE,CLIPS,CABLES	196204	93.57
	I-1571428	604-43250-42600	SUPPLIES	SLEDGE HAMMER,DIGGING BAR	196204	124.97
01-00525	DAKOTA PUMP INC					
	I-16417	604-43250-42950	SCADA FEES	2023 CONTRACT C9C2023-194	196120	9,282.00
01-00786	SOUTH DAKOTA 811					
	I-SD23-00042	604-43250-42200	PROFESSIONAL	JAN 2023 MESSAGE FEES	196219	16.80
01-01020	CENTRAL ELECTRIC COOPER					
	I-12552001.02.23	604-43250-42800	UTILITIES	2824 S CAPITAL ST	196108	279.00
01-01830	NORTHWESTERN ENERGY					
	I-3907866-2.01.23	604-43250-42600	SUPPLIES	1040 N HARMON DR	196182	228.40
01-02143	HDR ENGINEERING INC					
	I-2022-22 P.E. #6	604-43250-42200	PROFESSIONAL	2022-22 P.E. #6	196141	5,193.51
01-02880	THUNE TRUE VALUE & APPL					
	I-A531850	604-43250-42600	SUPPLIES	NUTS & BOLTS	196229	3.38
	I-A531856	604-43250-42600	SUPPLIES	NUTS & BOLTS	196229	0.96
DEPARTMENT 3250 WASTE WATER COLLECTION					TOTAL:	15,772.60
FUND 604 SEWER						TOTAL: 306,153.49

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 606 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES					
		I-AIP 28 AIRPORT #21	606-43500-43320	AIP-RECONSTRU AIP 28 AIRPORT #21	196142	6,323.37
01-01518	VERIZON WIRELESS					
		I-9926462086	606-43500-42800	UTILITIES ACCT #886931646-0001	196235	46.83
01-01830	NORTHWESTERN ENERGY					
		I-2585924-0.01.23	606-43500-42800	UTILITIES MITCHELL AIRPORT	196182	156.12
		I-2585926-5.01.23	606-43500-42800	UTILITIES AIRPORT SECURITY GATE	196182	11.70
		I-2585934-9.01.23	606-43500-42800	UTILITIES MITCHELL AIRPORT 5	196182	456.00
		I-2585936-4.01.23	606-43500-42800	UTILITIES MITCHELL AIRPORT 6	196182	318.11
		I-2585992-7.01.23	606-43500-42800	UTILITIES 6601 N MAIN	196182	1,289.89
		I-2830030-9.01.23	606-43500-42800	UTILITIES NG RD AND HWY 37 AP SIGN	196182	10.00
01-03100	CENTURY LINK					
		I-605 996-3589.01.23	606-43500-42800	UTILITIES MONTHLY SERVICE	196109	59.13
01-03267	WALMART/CAPITAL ONE					
		I-02674	606-43500-42600	SUPPLIES & MA EPSON PRINTER INK	196238	94.91
01-06750	ATV HOLDINGS, LLC dba M					
		I-10975852	606-43500-42800	UTILITIES ACCT #00248999-0	196174	70.95
01-08691	QUALITY CUT LAWN & TREE					
		I-2019-53R2PE#5-2022	606-43500-42520	SNOW REMOVAL 2019-53R2 P.E. #5-2022	196198	8,666.66
DEPARTMENT 3500 AIRPORT					TOTAL:	17,503.67
FUND 606 AIRPORT					TOTAL:	17,503.67

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-1565069	612-43220-42600	SUPPLIES CONNECTOR	196204	16.58
		I-1565071	612-43220-42600	SUPPLIES SCRAPERS	196204	43.98
DEPARTMENT 3220 RECYCLING PROGRAM TOTAL:						60.56

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3230 WASTE COLLECTION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS FARMERS ALLIANCE					
		I-IY1451	612-43230-42600	SUPPLIES DEF	196111	145.75
01-01199	STURDEVANTS AUTO VALUE					
		I-815007975	612-43230-42600	SUPPLIES HALOGEN LIGHT	196223	10.98
DEPARTMENT 3230 WASTE COLLECTION					TOTAL:	156.73

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES					
		I-2021-30 P.E. #5	612-43240-42200	PROF FEES & S 2021-30 P.E. #5	196142	7,827.50
		I-2021-8 P.E. #23	612-43240-43310	CELL #4 IMPRO 2021-8 P.E. #23	196142	2,882.50
01-02017	DAVISON RURAL WATER SYS					
		I-5095-02.23	612-43240-42800	UTILITIES FEBRUARY FEES	196123	33.45
01-02939	DEPARTMENT OF AGRICULTU					
		I-01312023	612-43240-42210	STATE GARBAGE JAN 23 SOLID WASTE SURCHARGE	196124	2,186.04
01-02950	TRACTOR SUPPLY CREDIT P					
		C-100425678	612-43240-42600	SUPPLIES DUPLICATE PAYMENT	196232	47.99-
01-09729	CUSTOM OUTFITTERS PLUS					
		I-11949	612-43240-42650	UNIFORMS TOLLEFSON UNIFORM TSHIRTS	196119	81.00
				DEPARTMENT 3240 LANDFILL	TOTAL:	12,962.50
				FUND 612 SANITATION	TOTAL:	13,179.79

7/15/2023 10:28 AM
 PACKET: 06420 MEETING 02.21.2023
 VENDOR SET: 01
 FUND : 613 CORN PALACE
 DEPARTMENT: 5650 CORN PALACE
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 44

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-893	613-45650-42660	SHIPPING/POST POSTAGE 01.23-01.31.2023	196197	3.15
01-00424	RUNNINGS SUPPLY INC					
		I-1568286	613-45650-42600	SUPPLIES & MA ADAPTOR,BUFFING,BRUSH	196204	26.17
01-00483	COUNTY FAIR					
		I-5954	613-45650-42610	COST OF GOODS COOKIES,SOUR CREAM,LETTUCE	196117	38.33
01-00531	PAULSON SHEET METAL INC					
		I-48678	613-45650-42500	REPAIRS & MAI REPAIR BATHROOM STALL DOORS	196193	637.10
01-00532	A-OX WELDING SUPPLY CO					
		I-01283680	613-45650-42610	COST OF GOODS CARBON DIOXIDE	196085	105.53
01-00850	GRAHAM TIRE CO					
		I-404169720	613-45650-42500	REPAIRS & MAI CAR TR13	196137	9.97
01-01075	JOHNSON CONTROLS INC.					
		I-1-124429759214	613-45650-42502	CONTRACT SERV MAINT 12.1.22 THRU 02.28.23	196152	4,537.22
01-01450	MUTH ELECTRIC INC					
		I-656974	613-45650-42500	REPAIRS & MAI GYM LIGHTS DIMMER REPLACED	196178	396.68
01-01830	NORTHWESTERN ENERGY					
		I-2587291-2.02.23	613-45650-42800	UTILITIES 600 N MAIN ST	196182	2,884.05
		I-3219913-5.01.23	613-45650-42800	UTILITIES 617 N MAIN	196182	10.00
		I-3458684-2.01.23	613-45650-42800	UTILITIES 6TH AVE PARK	196182	74.05
01-02625	PAPA MURPHY'S PIZZA					
		I-1017	613-45650-42610	COST OF GOODS VARIETY PIZZAS	196192	1,427.13
01-02679	MENARD'S INC					
		I-48532	613-45650-42600	SUPPLIES & MA GOO GONE, WHITE VINEGAR	196163	21.12
01-02790	SUN GOLD SPORTS LLC					
		I-17834	613-45650-42650	UNIFORMS EMBROIDERY	196225	30.00
		I-18357	613-45650-42600	SUPPLIES & MA SHIRT,SWEATSHIRT	196225	56.00
		I-18414	613-45650-42650	UNIFORMS EMBROIDERED SHIRTS	196225	88.00
		I-19088	613-45650-42500	REPAIRS & MAI UNIFORM STAFF SHIRTS	196225	420.72
01-02811	JONES SUPPLIES					
		I-139904	613-45650-42600	SUPPLIES & MA CLEANER,LINERS,T-TISSUE	196153	244.22
		I-139999	613-45650-42610	COST OF GOODS WHITE NAPKINS	196153	57.56
		I-140000	613-45650-42600	SUPPLIES & MA ROLL TOWELS,T-TISSUE,CLEANER	196153	182.20
		I-140002	613-45650-42600	SUPPLIES & MA DEODERIZER	196153	62.00
		I-140058	613-45650-42500	REPAIRS & MAI LINERS	196153	80.41
		I-140110	613-45650-42610	COST OF GOODS SANITARY NAP LINER	196153	32.66

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03014	ADVANCE AUTO PARTS					
		I-5761303334477	613-45650-42600	SUPPLIES & MA CLEANER FOR BLEACHERS	196087	55.17
01-03700	CORE-MARK MIDCONTINENT					
		I-9170363	613-45650-42610	COST OF GOODS SUCKERS,BUNS,PRETZELS,CHEESE	196116	2,183.46
		I-9181248	613-45650-42610	COST OF GOODS CHEESE,PICKLES,CANDY,SUCKERS	196116	3,162.92
01-06750	ATV HOLDINGS, LLC dba M					
		I-10973087	613-45650-42800	UTILITIES ACCT #00223662-2	196174	0.74
01-07344	CHESTERMAN COMPANY					
		I-3246354	613-45650-42610	COST OF GOODS MONSTERS,STILL PLB, BIBS,CUPS	196110	661.32
		I-3262227	613-45650-42610	COST OF GOODS MONSTERS,TEA,BIBS,LIDS	196110	588.22
01-08281	ARAMARK					
		I-6380070560	613-45650-42500	REPAIRS & MAI MAT CLEANING	196091	30.66
01-10254	LEIGHTON FAMILY FARMS					
		I-615	613-45650-42610	COST OF GOODS POPCORN	196158	875.00
DEPARTMENT 5650 CORN PALACE					TOTAL:	18,981.76
FUND 613 CORN PALACE					TOTAL:	18,981.76

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
		I-60542	614-45250-42600	SUPPLIES & MA PLASMA CUTTING EDGES	196096	497.08
01-00356	QUALIFIED PRESORT					
		I-2279-893	614-45250-42600	SUPPLIES & MA POSTAGE 01.23-01.31.2023	196197	6.00
01-00424	RUNNINGS SUPPLY INC					
		I-1567470	614-45250-42600	SUPPLIES & MA FUEL FILTERS,FLEET	196204	84.99
		I-1571620	614-45250-42600	SUPPLIES & MA CARB & CHOKE CLEANER,GEAR LUBE	196204	124.26
01-00985	HONDA OF MITCHELL					
		I-132814	614-45250-42600	SUPPLIES & MA CHAIN	196144	52.02
01-01199	STURDEVANTS AUTO VALUE					
		I-815008452	614-45250-42600	SUPPLIES & MA HZBATTERY ASM	196223	57.82
01-01355	MIDWEST TURF & IRRIGATI					
		I-3903623-01	614-45250-42600	SUPPLIES & MA SEAL REPAIR KIT,SPINDLE ASSEM	196168	722.89
		I-3904270-00	614-45250-42600	SUPPLIES & MA BEDKNIFE,BUSHING,SEAL,SEAT	196168	856.62
		I-3904270-01	614-45250-42600	SUPPLIES & MA BEDKNIFE LOWCUT	196168	102.62
		I-3904363-00	614-45250-42600	SUPPLIES & MA ENGINE MOUNT	196168	251.93
		I-3904500-00	614-45250-42600	SUPPLIES & MA LATCH,PULLEY,BEARING	196168	331.00
01-01518	VERIZON WIRELESS					
		I-9926462086	614-45250-42800	UTILITIES ACCT #886931646-0001	196235	41.83
01-02880	THUNE TRUE VALUE & APPL					
		I-A532324	614-45250-42600	SUPPLIES & MA BOLTS FOR TORO 4000	196229	6.00
DEPARTMENT 5250 GOLF COURSE					TOTAL:	3,135.06
FUND 614 GOLF COURSE					TOTAL:	3,135.06

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-3394102-2.01.23	619-45220-42800	UTILITIES 2601 N MAIN ST	196182	624.25
		I-3394130-3.01.23	619-45220-42800	UTILITIES 2601 N MAIN ST TR	196182	213.06
		I-3988458-0.01.23	619-45220-42800	UTILITIES 2601 N MAIN ST SHWR	196182	10.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-10975842	619-45220-42800	UTILITIES ACCT #00028238-4	196174	70.95
DEPARTMENT 5220 CAMPGROUND						TOTAL: 918.26

FUND 619 CAMPGROUND						TOTAL: 918.26

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01700	AAA COLLECTIONS INC					
		I-7783-2.01.23	621-369	REFUNDS & REI COLLECTION FEES	196086	8.64
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 8.64

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00532	A-OX WELDING SUPPLY CO	I-0000280014	621-44600-42600	SUPPLIES CYLINDER REFILL	196085	47.49
01-00894	AVERA QUEEN OF PEACE HO	I-3178	621-44600-42600	SUPPLIES AMBULANCE SUPPLIES	196094	90.87
01-01518	VERIZON WIRELESS	I-9926462086	621-44600-42800	UTILITIES ACCT #886931646-0001	196235	98.76
01-02700	HENRY SCHEIN INC	I-33204341	621-44600-42600	SUPPLIES SHEETS,PILLOW,CASES,SPONGES	196143	569.11
		I-33505326	621-44600-42600	SUPPLIES BANDAGES,STERILE STRIPS,TUBING	196143	646.59
01-07049	SANFORD USD MEDICAL CEN	I-02012023	621-44600-42700	TRAVEL, TRAIN EMS REFRESHER COURSES	196209	750.00
01-07628	STRYKER SALES, LLC	I-4024613M	621-44600-42600	SUPPLIES BOTTLE HOLDER,KITS	196222	312.66
01-08340	LEWIS FAMILY DRUG LLC	I-224779	621-44600-42600	SUPPLIES ASPIRIN	196159	5.98
		I-224780	621-44600-42600	SUPPLIES TEST STRIPS	196159	19.98
01-08779	TRIZETTO PROVIDER SOLUT	I-2Z3P022300	621-44600-42200	PROFESSIONAL ELECTRONIC CLAIMS,QUICK REMITS	196233	81.80
01-08978	BUHL'S DRYCLEANERS & LI	I-66276	621-44600-42200	PROFESSIONAL WASH & FOLD LINENS	196102	32.50
		I-67429	621-44600-42200	PROFESSIONAL WASH & FOLD LINENS	196102	50.00
01-09962	QUICK MED CLAIMS	I-INV27156	621-44600-42250	CONTRACT-QMC GROUND TRIPS/REVENUE	196199	4,145.44
01-10568	DR. MATTHEW SCHAFER	I-02032023	621-44600-42200	PROFESSIONAL DEA LICENSE FEE REIMBURSED	196211	888.00
DEPARTMENT 4600 EMS						TOTAL: 7,739.18

FUND 621 EMERGENCY MEDICAL SERVICE						TOTAL: 7,747.82

PACKET: 06420 MEETING 02.21.2023

VENDOR SET: 01

FUND : 700 AGENCY FUNDS

DEPARTMENT: 5300 AGENCY FUNDS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03008	PAT DOCKENDORF					
		I-02082023	700-45300-42904	CORN PALACE G SCOREBOARD WORK 02.06.23	196127	75.00
01-08123	LORI SCHMIDT					
		I-02082023	700-45300-42904	CORN PALACE G SCOREBOARD WORK 02.06.23	196213	75.00
				DEPARTMENT 5300 AGENCY FUNDS	TOTAL:	150.00
				FUND 700 AGENCY FUNDS	TOTAL:	150.00
					REPORT GRAND TOTAL:	796,553.74

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER
				BUDGET	AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG
2023-2024	101-41110-42300	LEGAL PUBLICATIONS	459.27	18,000	17,540.73				
	101-41210-42800	UTILITIES-TELEPHONE	47.01	750	702.84				
	101-41220-42700	TRAVEL, CONF, DUES	419.08	5,500	4,889.92				
	101-41220-42800	UTILITIES-TELEPHONE	0.16	250	248.60				
	101-41230-42800	UTILITIES-TELEPHONE	2.04	250	247.96				
	101-41230-42920	SPORTS AUTHORITY PROMOTION	2,000.00	80,000	61,500.00				
	101-41410-42200	PROFESSIONAL SERVICES	768.00	3,000	1,920.00				
	101-41410-42610	WEST GROUP LAW DATABASE	777.48	14,000	12,445.04				
	101-41410-42700	TRAVEL, CONF & DUES	726.00	5,200	4,409.00				
	101-41410-42810	UTILITIES-TELEPHONE	0.53	100	98.88				
	101-41420-42620	CHECKS, RCPTS, FORMS	21.00	2,080	1,917.05				
	101-41420-42800	UTILITIES - TELEPHONE	3.05	260	253.81				
	101-41440-42210	PROFESSIONAL SERVICES	145.00	9,500	9,026.00				
	101-41440-42220	CDL TRAINING	230.00	5,900	5,670.00				
	101-41440-42231	EMPLOYEE PHYSICALS,DRUG TE	1,452.00	29,900	21,766.00				
	101-41440-42232	EMPLOYEE RECOGNITION	295.58	16,500	16,204.42				
	101-41440-42800	UTILITIES	0.31	250	247.86				
	101-41920-42520	REPAIR-CITY HALL	130.62	3,100	2,969.38				
	101-41920-42620	SUPPLIES-CITY HALL	37.40	1,750	1,675.20				
	101-41920-42811	UTILITIES-CITY HALL	2,171.70	20,000	17,828.30				
	101-41935-42600	SUPPLIES	71.97	4,000	3,926.03				
	101-41935-42615	POSTAGE	282.24	8,000	7,432.87				
	101-41935-42640	COPY MACHINE SUPPLIES	227.96	2,475	2,247.04				
	101-41935-42645	COMPUTER HARDWARE	3,582.00	23,000	7,082.00				
	101-41935-42850	UTILITIES/TELEPHONE	2,252.90	30,200	25,660.38				
	101-41935-42920	COMPUTER SOFTWARE	8,874.54	110,355	35,256.08				
	101-42110-42200	PROFESSIONAL SERVICES	135.31	16,030	12,574.07				
	101-42110-42610	GAS OIL TIRES	137.63	60,000	51,118.50				
	101-42110-42670	SERVICE DOG SUPPLY	131.95	2,030	1,898.05				
	101-42110-42700	TRAVEL, CONF & DUES	50.00	9,000	8,560.00				
	101-42110-42800	TELEPHONE	21.81	15,000	13,820.89				
	101-42110-42810	UTILITIES	609.56	4,000	2,700.51				
	101-42110-42902	ALCOHOL TASK FORCE	161.92	3,500	3,115.90				
	101-42110-42980	VEHICLE TOWING	250.00	5,500	5,250.00				
	101-42130-42500	REPAIRS	22.99	3,000	2,824.06				
	101-42130-42520	EMERGENCY SIREN UTILITIES	58.82	2,700	2,457.49				
	101-42130-42535	LIGHT MAINTENANCE	1,988.66	21,000	16,751.24				
	101-42130-42560	SIREN REPAIR	180.73	2,500	2,319.27				
	101-42130-42600	SUPPLIES	54.84	3,000	1,229.47				
	101-42130-42610	GAS, OIL, TIRES	62.24	4,000	3,115.73				
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	1,070.85	38,500	34,977.34				
	101-42130-42820	TELEPHONE	93.66	1,200	1,106.34				
	101-42130-42835	UTILITIES-STREET LIGHTS	20,478.93	240,000	218,445.60				
	101-42200-42200	PROFESSIONAL SERVICES	275.80	6,750	6,133.20				
	101-42200-42500	REPAIR & MAINTENANCE	889.28	6,880	5,856.31				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-42200-42600	SUPPLIES	1,683.82	12,450	9,908.93				
	101-42200-42700	TRAVEL, CONF & DUES	30.00	10,000	9,345.00				
	101-42200-42800	TELEPHONE	2.09	2,000	1,792.51				
	101-42200-42810	UTILITIES	72.63	41,000	35,687.86				
	101-43100-42700	TRAVEL, CONF,DUES	191.00	500	309.00				
	101-43100-42800	UTILITIES	1.62	15,000	12,826.66				
	101-43110-42600	SUPPLIES	70.12	4,000	3,624.60				
	101-43110-42700	TRAVEL CONF DUES	779.00	5,000	3,806.00				
	101-43110-42750	PLANNING COMMISSION EXPENS	47.94	1,000	864.17				
	101-43110-42800	UTILITIES	91.89	2,500	2,403.06				
	101-43110-42916	NUISANCE ABATEMENT	580.31	15,000	14,414.38				
	101-43110-43400	MACHINERY & EQUIPMENT	74.61	35,000	4,814.42				
	101-43130-42500	REPAIR & MAINTENANCE	23,187.50	5,000	52,875.00-	Y			
	101-43150-43328	KIBBEE DITCH	3,000.00	0	3,000.00-	Y			
	101-43700-42600	SUPPLIES & MATERIALS	2,731.00	16,000	12,188.06				
	101-43700-42800	UTILITIES	71.52	5,000	4,587.84				
	101-44120-42800	UTILITIES-POUND	33.45	4,000	3,689.31				
	101-44120-42900	IMPOUNDING DOGS	946.31	14,700	12,153.69				
	101-45500-42500	REPAIR & MAINTENANCE	205.45	1,500	1,136.71				
	101-45500-42600	SUPPLIES & MATERIALS	239.06	11,000	9,206.94				
	101-45500-42800	UTILITIES	73.26	41,100	36,281.47				
	101-45500-43420	BOOKS	1,353.99	47,000	41,738.77				
	201-45110-42800	UTILITIES	0.23	400	397.97				
	201-45110-42850	UTILITIES-AQUATICS	559.19	52,250	51,118.00				
	201-45140-42200	PROFESSIONAL SERVICES	9,000.00	0	19,150.00-	Y			
	201-45140-42300	PUBLISHING	3,660.50	45,000	36,339.50				
	201-45140-42500	REPAIR & MAINTENANCE	1,105.33	33,000	31,894.67				
	201-45140-42600	SUPPLIES & MATERIALS	1,570.31	29,000	25,372.08				
	201-45140-42601	CONCESSION SUPPLIES	479.91	15,000	12,932.69				
	201-45140-42800	UTILITIES	11,149.13	185,000	161,486.93				
	201-45140-43300	CAPITAL IMPROVEMENTS - OTH	91,194.93	250,000	158,805.07				
	201-45140-43400	CAPITAL EQUIPMENT	6,165.00	0	52,937.00-	Y			
	201-45160-42500	REPAIR & MAINTENANCE	4,903.35	70,000	64,088.08				
	201-45160-42600	SUPPLIES & MATERIALS	126.71	47,400	46,076.48				
	201-45160-42610	GAS & FUEL	161.66	13,500	11,833.43				
	201-45160-42800	UTILITIES	1,728.25	128,520	113,946.24				
	201-45160-43400	CAPITAL EQUIPMENT	1,441.65	18,500	15,819.24				
	201-45210-42500	REPAIR & MAINTENANCE	1,631.27	41,500	35,767.36				
	201-45210-42600	SUPPLIES & MATERIALS	1,805.59	64,600	61,956.73				
	201-45210-42610	GAS & FUEL	33.99	31,000	27,687.96				
	201-45210-42650	UNIFORMS	81.70	2,100	1,917.35				
	201-45210-42800	UTILITIES	1,591.86	54,700	51,242.24				
	201-45210-42850	UTILITIES-VETERAN'S PARK	98.06	4,500	4,401.94				
	201-45210-43400	CAPITAL EQUIPMENT	32,000.00	57,000	25,000.00				
	201-45220-42800	UTILITIES	47.41	640	592.19				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG		ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	203-45220-42200	PROFESSIONAL SERVICES	5,836.56	680,000	603,439.55			
	211-46311-42960	CONV VISITORS BUR	20,800.00	200,000	158,400.00			
	214-43500-42200	PROFESSIONAL SERVICES	57.99	1,445	1,387.01			
	214-43500-42800	UTILITIES - TELEPHONE	213.55	3,154	2,685.56			
	214-43500-43460	RADIO SYSTEM UPGRADE	1,570.68	82,980	81,409.32			
	218-45150-42500	REPAIR AND MAINTENANCE	1,351.44	11,500	9,563.29			
	218-45150-42610	GAS OIL TIRES	2,478.04	60,000	48,743.91			
	218-45150-42800	UTILITIES	1.26	1,553	1,506.19			
	218-45150-42810	UTILITIES-GARAGE	1,595.57	10,232	6,995.45			
	218-45180-42800	UTILITIES	2,245.72	28,980	26,721.63			
	219-45140-42911	CONTRACT SERVICES-MEALS	8,402.60	196,710	176,232.25			
	602-43330-42500	REPAIR & MAINTENANCE	350.76	25,000	24,612.14			
	602-43330-42550	LAB FEES	240.00	22,600	22,360.00			
	602-43330-42600	SUPPLIES & MATERIALS	165.37	17,500	14,921.54			
	602-43330-42694	SCADA SYSTEM SOFTWARE	1,665.00	7,500	5,835.00			
	602-43330-42800	UTILITIES	260.54	160,000	150,019.03			
	602-43330-42850	B-Y WATER CHARGES	52,078.20	925,000	872,921.80			
	602-43340-42200	LOCATES	16.80	2,000	1,963.78			
	602-43340-42225	PROFESSIONAL SERVICES	5,193.51	10,000	6,409.14-	Y		
	602-43340-42500	REPAIR & MAINTENANCE	673.47	11,000	10,051.53			
	602-43340-42525	HYDRANT REPAIRS	14,944.50	15,000	249.50			
	602-43340-42600	SUPPLIES & MATERIALS	49,089.67	118,000	67,266.58			
	602-43340-42650	UNIFORMS	354.85	1,250	785.20			
	602-43340-42800	UTILITIES	170.39	10,000	8,810.80			
	602-43340-43409	WATER METERS	1,372.00	25,000	23,628.00			
	604-43200-42500	REPAIRS	554.37	15,000	13,348.01			
	604-43200-42600	SUPPLIES	377.54	20,000	17,660.56			
	604-43200-42660	POSTAGE	8.00	9,000	8,938.60			
	604-43200-42800	UTILITIES	10,790.83	225,000	196,835.97			
	604-43200-43300	NORTH PLANT IMPROVEMENTS	277,088.90	8,800,000	8,180,022.14			
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	1,561.25	30,000,000	29,994,007.50			
	604-43250-42200	PROFESSIONAL SERVICES	5,210.31	0	17,156.62-	Y		
	604-43250-42500	REPAIRS	550.01	30,000	28,412.86			
	604-43250-42600	SUPPLIES	451.28	47,550	43,181.97			
	604-43250-42800	UTILITIES	279.00	61,100	57,728.26			
	604-43250-42950	SCADA FEES	9,282.00	13,000	3,718.00			
	606-43500-42520	SNOW REMOVAL CONTRACT	8,666.66	65,000	47,666.68			
	606-43500-42600	SUPPLIES & MATERIALS	94.91	8,500	7,115.19			
	606-43500-42800	UTILITIES	2,418.73	18,500	16,010.32			
	606-43500-43320	AIP-RECONSTRUCT RUNWAY	6,323.37	200,000	193,676.63			
	612-43220-42600	SUPPLIES	60.56	18,000	17,916.31			
	612-43230-42600	SUPPLIES	156.73	40,000	39,732.47			
	612-43240-42200	PROF FEES & SERVICES	7,827.50	0	7,827.50-	Y		
	612-43240-42210	STATE GARBAGE FEES	2,186.04	32,000	29,813.96			
	612-43240-42600	SUPPLIES	47.99-	53,000	52,052.83			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	612-43240-42650	UNIFORMS	81.00	1,000	919.00		
	612-43240-42800	UTILITIES	33.45	13,000	11,874.68		
	612-43240-43310	CELL #4 IMPROVEMENTS	2,882.50	0	2,882.50-	Y	
	613-45650-42500	REPAIRS & MAINTENANCE	1,575.54	54,180	46,230.68		
	613-45650-42502	CONTRACT SERVICES	4,537.22	54,000	49,462.78		
	613-45650-42600	SUPPLIES & MATERIALS	646.88	40,000	36,400.47		
	613-45650-42610	COST OF GOODS SOLD	9,132.13	170,000	136,229.84		
	613-45650-42650	UNIFORMS	118.00	1,750	1,413.56		
	613-45650-42660	SHIPPING/POSTAGE	3.15	2,500	2,243.04		
	613-45650-42800	UTILITIES	2,968.84	90,000	78,943.00		
	614-45250-42600	SUPPLIES & MATERIALS	3,093.23	20,000	14,958.87		
	614-45250-42800	UTILITIES	41.83	16,000	15,156.73		
	619-45220-42800	UTILITIES	918.26	18,650	17,647.18		
	621-369	REFUNDS & REIMB*NON-EXPENS	8.64	0	21.84-		
	621-44600-42200	PROFESSIONAL SERVICES	1,052.30	7,250	4,615.90		
	621-44600-42250	CONTRACT-QMC	4,145.44	54,000	49,854.56		
	621-44600-42600	SUPPLIES	1,692.68	23,500	21,512.70		
	621-44600-42700	TRAVEL, TRAINING & CONFERE	750.00	7,565	6,365.00		
	621-44600-42800	UTILITIES	98.76	4,225	3,946.20		
	700-45300-42904	CORN PALACE GAMES	150.00	0	45,927.88-	Y	
**	2023-2024 YEAR TOTALS	**	796,553.74				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	459.27
101-1210	MAYOR'S OFFICE	47.01
101-1220	CITY ADMINISTRATOR	419.24
101-1230	ADMINISTRATIVE BOARDS	2,002.04
101-1410	ATTORNEY'S OFFICE	2,272.01
101-1420	FINANCE	24.05
101-1440	HUMAN RESOURCES	2,122.89
101-1920	MUNICIPAL BUILDINGS	2,339.72
101-1935	INFORMATION TECHNOLOGY	15,291.61
101-2110	POLICE DEPARTMENT	1,498.18
101-2130	TRAFFIC DEPARTMENT	24,011.72
101-2200	FIRE DEPARTMENT	2,953.62
101-3100	STREET DEPARTMENT	192.62
101-3110	PUBLIC WORKS ADMIN	1,643.87
101-3130	SNOW REMOVAL	23,187.50

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-3150	STORM DRAINAGE	3,000.00
101-3700	CEMETERY	2,802.52
101-4120	ANIMAL CONTROL	979.76
101-5500	LIBRARY	1,871.76

101 TOTAL	GENERAL	87,119.39
201-5110	RECREATION & AQUATICS	559.42
201-5140	RECREATION CENTER	124,325.11
201-5160	SPORTS COMPLEXES	8,361.62
201-5210	PARKS	37,242.47
201-5220	SUPERVISION	47.41

201 TOTAL	PARK FUND	170,536.03
203-5220	LAKE	5,836.56

203 TOTAL	LAKE MITCHELL	5,836.56
211-6311	ENTERTAINMENT TAX	20,800.00

211 TOTAL	ENTERTAINMENT TAX	20,800.00
214-3500	E-911	1,842.22

214 TOTAL	E-911 EMERGENCY	1,842.22
218-5150	PALACE TRANSIT	5,426.31
218-5180	JVCC	2,245.72

218 TOTAL	COMMUNITY SERVICES	7,672.03
219-5140	NUTRITION	8,402.60

219 TOTAL	NUTRITION	8,402.60

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
602-3330	WATER TREATMENT PLANT	54,759.87
602-3340	WATER DISTRIBUTION	71,815.19

602 TOTAL	WATER	126,575.06
604-3200	WASTE WATER TREATMENT	290,380.89
604-3250	WASTE WATER COLLECTION	15,772.60

604 TOTAL	SEWER	306,153.49
606-3500	AIRPORT	17,503.67

606 TOTAL	AIRPORT	17,503.67
612-3220	RECYCLING PROGRAM	60.56
612-3230	WASTE COLLECTION	156.73
612-3240	LANDFILL	12,962.50

612 TOTAL	SANITATION	13,179.79
613-5650	CORN PALACE	18,981.76

613 TOTAL	CORN PALACE	18,981.76
614-5250	GOLF COURSE	3,135.06

614 TOTAL	GOLF COURSE	3,135.06
619-5220	CAMPGROUND	918.26

619 TOTAL	CAMPGROUND	918.26
621	NON-DEPARTMENTAL	8.64
621-4600	EMS	7,739.18

621 TOTAL	EMERGENCY MEDICAL SERVICE	7,747.82

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
700-5300	AGENCY FUNDS	150.00

700 TOTAL	AGENCY FUNDS	150.00

** TOTAL **		796,553.74

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
E01 5311-FY18/19	GAUT	Garage Utilities	1,595.57
	MAINT	Maintenance/Repairs	1,351.44
	OFFUT	Office Utilities	1.26
	TIR	Tires	2,478.04
	** PROJECT E01 TOTAL **		5,426.31
H01 SPORTS COMPLEX EQUIPMENT	42500	REPAIR/MAINTENANCE	1,520.66
	42610	GAS-FUEL	78.00
	43400	CAPITAL EQUIPMENT	1,441.65
	** PROJECT H01 TOTAL **		3,040.31
H02 CADWELL STADIUM	42800	UTILITIES	377.28
	** PROJECT H02 TOTAL **		377.28
H03 OLD SOCCER FIELDS	42800	UTILITIES	79.19
	** PROJECT H03 TOTAL **		79.19
H05 SOFTBALL	42800	UTILITIES	161.07
	** PROJECT H05 TOTAL **		161.07
H06 ARENA-NORTH RINK	42500	REPAIR-MAINTENANCE	2,737.77
	42600	SUPPLIES-MATERIALS	126.71
	** PROJECT H06 TOTAL **		2,864.48
H07 PEPSI COMPLEX	42800	UTILITIES	1,007.38
	** PROJECT H07 TOTAL **		1,007.38
H10 MUNROE PARK	42800	UTILITIES	10.00
	** PROJECT H10 TOTAL **		10.00
H13 ARENA-SOUTH RINK	42500	REPAIR-MAINTENANCE	644.92

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
	42800	UTILITIES	46.50
		** PROJECT H13 TOTAL **	691.42
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	1,534.69
	42600	SUPPLIES/MATERIALS	77.96
	42610	GAS/FUEL	33.99
		** PROJECT H50 TOTAL **	1,646.64
H51 PARK SHOP	42600	SUPPLIES/MATERIALS	1,446.07
	42800	UTILITIES	1,066.11
		** PROJECT H51 TOTAL **	2,512.18
H55 DRY RUN CREEK PARK	42800	UTILITIES	76.49
		** PROJECT H55 TOTAL **	76.49
H56 HITCHCOCK PARK	42800	UTILITIES	95.21
		** PROJECT H56 TOTAL **	95.21
H58 JENNEWEIN PARK	42800	UTILITIES	15.08
		** PROJECT H58 TOTAL **	15.08
H60 NORTHRIDGE PARK	42800	UTILITIES	7.68
		** PROJECT H60 TOTAL **	7.68
H61 PIONEER PARK	42800	UTILITIES	10.00
		** PROJECT H61 TOTAL **	10.00
H62 ROTARY PARK	42800	UTILITIES	12.94
		** PROJECT H62 TOTAL **	12.94
H63 VETERANS PARK	42850	UTILITES/VETERANS PARK	98.06
		** PROJECT H63 TOTAL **	98.06
H65 AMPHITHEATER	42600	SUPPLIES/MATERIALS	200.00
		** PROJECT H65 TOTAL **	200.00
H66 CAMP ARROYA	42500	REPAIR/MAINTENANCE	96.58
	42600	SUPPLIES/MATERIALS	81.56
	42800	UTILITIES	108.15
		** PROJECT H66 TOTAL **	286.29

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H67 DAY CAMP	42800	UTILITIES	46.81
		** PROJECT H67 TOTAL **	46.81
H71 KIWANIS WOODLOT	42800	UTILITIES	39.07
		** PROJECT H71 TOTAL **	39.07
H74 PUBLIC BEACH	42800	UTILITIES	48.78
		** PROJECT H74 TOTAL **	48.78
H76 SANDY BEACH	42800	UTILITIES	16.03
		** PROJECT H76 TOTAL **	16.03
H79 LAKE PARK ACCESS AREAS	42800	UTILITIES	7.68
		** PROJECT H79 TOTAL **	7.68
J02 INDOOR AQUATIC CTR	ELE/GAS	UTILITIES-ELECTRIC/GAS	3,961.92
	RM-EQUIP	REPAIR/MAINT-EQUIPMENT	577.60
		** PROJECT J02 TOTAL **	4,539.52
J03 REC CTR-WELLNESS/FITNESS	SM-EQUIP	SUPPLIES/MATERIAL-EQUIPMENT	78.39
		** PROJECT J03 TOTAL **	78.39
J05 REC CTR CONCESSIONS	CONC SUP	CONCESSION SUPPLY	479.91
		** PROJECT J05 TOTAL **	479.91
J06 REC CTR-GENERAL BLDG	RM-ELEC	REPAIR/MAINT-ELECTRICAL	131.37
	RM-EQUIP	REPAIR/MAINT-EQUIPMENT	134.60
	RM-PLUMB	REPAIR/MAINT-PLUMBING	261.76
	SM-BLDG	SUPPLIES/MATERIAL-BLDG	22.75
	SM-EQUIP	SUPPLIES/MATERIAL-EQUIPMENT	431.54
	SM-GENER	SUPPLIES/MATERIAL-GENERAL	881.83
	SM-JANIT	SUPPLIES/MATERIAL-JANITORIAL	79.82
	SM-OFFIC	SUPPLIES/MATERIAL-OFFICE	50.00
		** PROJECT J06 TOTAL **	1,993.67
J07 REC CTR-PRESCHOOL	SM-EQUIP	SUPPLIES/MATERIAL-EQUIPMENT	25.98
		** PROJECT J07 TOTAL **	25.98
J08 REC CTR PUBLISHING	ICAN	PUBLISHING-ICAN	750.00
	MIDCO	PUBLISHING-MIDCO	2,288.00

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
	SAGA PUBLISHING-SAGA	514.00
	SM PRINT PUBLISHING-S&M PRINTING	108.50
	** PROJECT J08 TOTAL **	3,660.50
J09 REC CTR UTILITIES	ELE/GAS UTILITIES-ELECTRIC/GAS	7,111.74
	TV UTILITIES-TV	75.45
	** PROJECT J09 TOTAL **	7,187.19
J50 OUTDOOR AQUATIC CENTER	ELE/GAS UTILITIES-ELECTRIC/GAS	559.19
	** PROJECT J50 TOTAL **	559.19

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

- a. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for April 22, 2023 for a wedding
- b. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for June 3, 2023 for a wedding
- c. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for June 9, 2023 for a wedding
- d. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for June 17, 2023 for a wedding
- e. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for August 4, 2023 for the Lakeview Golf Event
- f. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for September 23, 2023 for a wedding
- g. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for October 7, 2022 for a wedding
- h. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for October 27, 2023 for the Sportsman Classic
- i. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for December 31, 2023 for New Years Eve Bash

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License 4-22-23 Olsen wedding

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 1- Print Name Brandon Manchester Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter / Paramedic</u>
<u>Matt Buzenaw</u>	<u>Treasurer</u>	<u>40692 Sunnyside Dr, Mitchell SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



1/19/23

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery 6-3-23
☐ Hunting Preserve
☒ Other Temp. Liquor License French wedding

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders
hold any other alcohol retail, manufacturing, or
wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☐ Yes ☐ No

County: _____

Do you own or lease this property? ☒ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name Brendan Manchester Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter / Paramedic</u>
<u>Matt Buzenaw</u>	<u>Treasurer</u>	<u>40692 Swanse de Ridge Dr, Mitchell SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



1/19/23

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License *6-9-23 Putnam Wedding*

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name Brendan Manchester Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter/Paramedic</u>
<u>Matt Buzenaw</u>	<u>Treasurer</u>	<u>40692 Sunrise Dr, Mitchell SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

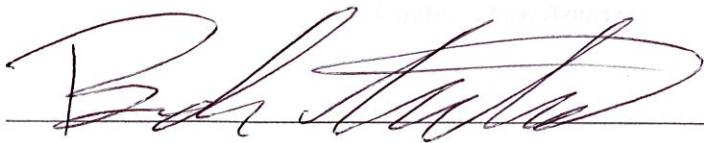
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



1/19/23

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License 6-17-23 Debar wedding

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MH Pawley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name Brendan Manchester Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter/Paramedic</u>
<u>Matt Buzenaw</u>	<u>Treasurer</u>	<u>40692 S. Swasey Dr, Mitchell SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



1/19/23

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License 8-4-23 1st Review Gdf event

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name Brandon Manchester Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter/Paramedic</u>
<u>Matt Buzenaw</u>	<u>Treasurer</u>	<u>40692 Sunrise Dr, Mitchell SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



1/19/23

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License Guinness
9-23-23
wedding

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name Brendan Manchester Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter / Paramedic</u>
<u>Matt Buzenaw</u>	<u>Treasurer</u>	<u>40692 Sunnyside Dr, Mitchell SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



1/19/23

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Bar & Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery 10-7-23
☐ Hunting Preserve
☒ Other Temp. Liquor License 10-7-23 Swank wedding

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name Brendan Manchester Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter / Paramedic</u>
<u>Matt Buenzow</u>	<u>Treasurer</u>	<u>40692 S. Swasey Rd, Mitchell, SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell, SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



1/19/23

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☐ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License (10-27-23 sportsmen classic)

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name Brendan Manchester Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter / Paramedic</u>
<u>Matt Buenzaw</u>	<u>Treasurer</u>	<u>40692 Sunrise Ridge Dr, Mitchell SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



1/19/23

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License
NYE Bash
12-31-23

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date _____ Print Name Brendan Manchester Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shrine Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter / Paramedic</u>
<u>Matt Buenzow</u>	<u>Treasurer</u>	<u>40692 Sunrise Dr, Mitchell SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



1/19/23

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: February 21, 2023 **Requested By:** Joe Schroeder

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

101-43120-43300 - \$320,000
101-43150-43307 - \$115,000
602-43340-43334 - \$122,000
604-43250-43346 - \$95,000
211-46311-42963 - \$115,000
213-46311-42910 - \$56,000

Agenda Item: Action to Award Bid for 3rd & Main Streetscape Improvements Project #2022-26

Explanation/Background of Agenda Item Requested:

Bids were opened on February 8, 2023 in City Hall Council Chambers at 1:30 PM. Three bids were received as follows::

Schoenfelder Construction
Bid Schedule A - \$783,111.15
Bid Schedule B - \$663,573.90

First Rate Excavate, Inc.
Bid Schedule A - \$794,000
Bid Schedule B - \$798,000

H&W Contracting, LLC
Bid Schedule A - \$795,012.75
Bid Schedule B - \$827,090.15

Engineer's Estimate
Bid Schedule A - \$698,934.75
Bid Schedule B - \$698,934.75

Please see the attached bid tabulation for detailed information. McLaury Engineering has recommended award with their letter attached. The project is under budget with the exception of the storm sewer budget. An additional \$70,000 will be requested during the 2024 budget process. Contingency for the remaining budget lines range from 21% to 36% under budget.

Staff recommends awarding Bid Schedule B to Schoenfelder Construction for a total bid amount of \$663,573.90.

Bid Schedule A had a completion date of October 2023 with stipulations to allow for the Rodeo Parade and the Pre-Sturgis Party. Bid Schedule B had start date of spring 2024 with a completion date in October of 2024 with stipulations to allow for the Rodeo Parade and the Pre-Sturgis Part

February 9, 2023

Joe Schroeder, Public Works Director
City of Mitchell
612 N. Main Street
Mitchell, SD 57301



Re: City of Mitchell, SD – 3rd & Main Streetscape Improvements Project
Project# 2022-26

Subject: Engineer's Recommendation of Award

Dear Mr. Schroeder,

McLaury Engineering, Inc. recommends awarding the City of Mitchell's 3rd & Main Streetscape Improvements project to Schoenfelder Construction Inc. of Mitchell, SD based on their bid for Schedule B. The said contractor was the low responsive and responsible bidder at the February 8, 2023 bid opening.

McLaury Engineering, Inc. has determined that the requirements of the Instruction to Bidders were met and that no informalities have been found. The said Contractor's unit prices for each item have been reviewed and tabulated. Four errors were found in the totaling of the bid item total costs which resulted in a total increase of \$184.47 from the written bid total. This error caused no impacts to the bid results and has been resolved in accordance with the contract documents.

The results of the Bid Tabulation are as follows:

Engineer's Estimate	Schoenfelder Construction Inc.		First Rate Excavate, Inc.		H&W Contracting, LLC.	
	Sch. A	Sch. B	Sch. A	Sch. B	Sch. A	Sch. B
\$ 698,934.75	\$ 783,111.15	\$ 663,573.90	\$ 794,000.00	\$ 798,000.00	\$ 795,012.75	\$ 827,090.15

Low Bidder – Schoenfelder Construction Inc.
Schedule B – \$663,573.90

Based on the statements and bid results above, as well as review of Contractor's previous experience, McLaury Engineering, Inc. therefore recommends awarding the contract of said project to Schoenfelder Construction Inc. based on bid Schedule B.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ryan J. Murtha'.

Ryan J Murtha, PE
Project Engineer
McLaury Engineering, Inc.

BID TABULATION
CITY OF MITCHELL
3rd & Main Streetscape Improvements
Bid Opening: February 8th, 2023

				Engineer's Estimate		Schoentfelder Construction, Inc.				First Rate Excavate, Inc.				H&W Contracting, LLC			
BID ITEM NUMBER	ITEM	QUANTITY	UNIT	Engineer's Estimate		Schedule A		Schedule B		Schedule A		Schedule B		Schedule A		Schedule B	
				UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
1	Mobilization	1	Lump Sum	\$ 116,500.00	\$ 116,500.00	\$ 30,000.00	\$ 30,000.00	\$ 26,000.00	\$ 26,000.00	\$ 191,908.24	\$ 191,908.24	\$ 183,752.63	\$ 183,752.63	\$ 234,060.00	\$ 234,060.00	\$ 244,635.00	\$ 244,635.00
2	Remove Concrete Curb and/or Gutter	415	Ft	\$ 6.75	\$ 2,801.25	\$ 12.00	\$ 4,980.00	\$ 10.00	\$ 4,150.00	\$ 10.00	\$ 4,150.00	\$ 10.00	\$ 4,150.00	\$ 8.00	\$ 3,320.00	\$ 8.00	\$ 3,320.00
3	Remove Concrete Pavement	37	SqYd	\$ 12.00	\$ 444.00	\$ 12.00	\$ 444.00	\$ 10.00	\$ 370.00	\$ 25.00	\$ 925.00	\$ 25.00	\$ 925.00	\$ 20.00	\$ 740.00	\$ 20.00	\$ 740.00
4	Remove Asphalt Concrete Pavement	1539	SqYd	\$ 6.00	\$ 9,234.00	\$ 10.00	\$ 15,390.00	\$ 7.00	\$ 10,773.00	\$ 7.00	\$ 10,773.00	\$ 7.00	\$ 10,773.00	\$ 6.00	\$ 9,234.00	\$ 6.00	\$ 9,234.00
5	Remove Concrete Sidewalk	596	SqYd	\$ 10.00	\$ 5,960.00	\$ 10.00	\$ 5,960.00	\$ 7.00	\$ 4,172.00	\$ 8.00	\$ 4,768.00	\$ 8.00	\$ 4,768.00	\$ 8.00	\$ 4,768.00	\$ 8.00	\$ 4,768.00
6	Remove Retaining Wall	34	Ft	\$ 15.00	\$ 510.00	\$ 10.00	\$ 340.00	\$ 7.00	\$ 238.00	\$ 45.00	\$ 1,530.00	\$ 45.00	\$ 1,530.00	\$ 20.00	\$ 680.00	\$ 20.00	\$ 680.00
7	Remove Silt Fence	299	Ft	\$ 2.00	\$ 598.00	\$ 6.00	\$ 1,794.00	\$ 4.00	\$ 1,196.00	\$ 0.55	\$ 164.45	\$ 0.55	\$ 164.45	\$ 0.55	\$ 164.45	\$ 0.55	\$ 164.45
8	Unclassified Excavation	543	CuYd	\$ 16.00	\$ 8,688.00	\$ 30.00	\$ 16,290.00	\$ 20.00	\$ 10,860.00	\$ 18.50	\$ 10,045.50	\$ 18.50	\$ 10,045.50	\$ 15.00	\$ 8,145.00	\$ 15.00	\$ 8,145.00
9	Unclassified Excavation, Digouts	100	CuYd	\$ 20.00	\$ 2,000.00	\$ 30.00	\$ 3,000.00	\$ 20.00	\$ 2,000.00	\$ 8.50	\$ 850.00	\$ 8.50	\$ 850.00	\$ 17.00	\$ 1,700.00	\$ 17.00	\$ 1,700.00
10	Geotextile Fabric for Subgrade Stabilization	1396	SqYd	\$ 4.50	\$ 6,282.00	\$ 10.00	\$ 13,960.00	\$ 10.00	\$ 13,960.00	\$ 5.00	\$ 6,980.00	\$ 5.00	\$ 6,980.00	\$ 3.50	\$ 4,886.00	\$ 3.50	\$ 4,886.00
11	Base Course, City Furnished	879	Ton	\$ 13.50	\$ 11,866.50	\$ 15.00	\$ 13,185.00	\$ 12.00	\$ 10,548.00	\$ 12.00	\$ 10,548.00	\$ 12.00	\$ 10,548.00	\$ 12.00	\$ 10,548.00	\$ 12.00	\$ 10,548.00
12	Asphalt Concrete Composite	271	Ton	\$ 135.00	\$ 36,585.00	\$ 160.00	\$ 43,360.00	\$ 133.00	\$ 36,043.00	\$ 116.00	\$ 31,436.00	\$ 127.00	\$ 34,417.00	\$ 113.50	\$ 30,758.50	\$ 124.50	\$ 33,739.50
13	6" PCC Fillet Section	50.0	SqYd	\$ 140.00	\$ 7,000.00	\$ 210.00	\$ 10,500.00	\$ 200.00	\$ 10,000.00	\$ 126.00	\$ 6,300.00	\$ 122.00	\$ 6,100.00	\$ 110.00	\$ 5,500.00	\$ 110.00	\$ 5,500.00
14	Temporary Sidewalk	250	SqFt	\$ 8.50	\$ 2,125.00	\$ 10.00	\$ 2,500.00	\$ 5.75	\$ 1,437.50	\$ 5.18	\$ 1,295.00	\$ 5.44	\$ 1,360.00	\$ 6.00	\$ 1,500.00	\$ 6.00	\$ 1,500.00
15	6" Type B Concrete Curb and Gutter	474	Ft	\$ 30.00	\$ 14,220.00	\$ 32.00	\$ 15,168.00	\$ 29.40	\$ 13,935.60	\$ 26.45	\$ 12,537.30	\$ 27.77	\$ 13,162.98	\$ 30.25	\$ 14,338.50	\$ 30.25	\$ 14,338.50
16	4" Concrete Sidewalk	5206	SqFt	\$ 8.75	\$ 45,552.50	\$ 8.10	\$ 42,168.60	\$ 8.05	\$ 41,908.30	\$ 7.36	\$ 38,316.16	\$ 7.73	\$ 40,242.38	\$ 7.55	\$ 39,305.30	\$ 7.55	\$ 39,305.30
17	4" Colored Concrete Sidewalk	149	SqFt	\$ 20.00	\$ 2,980.00	\$ 10.20	\$ 1,519.80	\$ 10.00	\$ 1,490.00	\$ 9.20	\$ 1,370.80	\$ 9.66	\$ 1,439.34	\$ 9.75	\$ 1,452.75	\$ 9.75	\$ 1,452.75
18	6" Reinforced Concrete Sidewalk	185	SqFt	\$ 15.50	\$ 2,867.50	\$ 9.00	\$ 1,665.00	\$ 9.00	\$ 1,665.00	\$ 8.17	\$ 1,511.45	\$ 8.58	\$ 1,587.30	\$ 10.80	\$ 1,998.00	\$ 10.80	\$ 1,998.00
19	6" Ramp Sidewalk	76	SqFt	\$ 55.00	\$ 4,180.00	\$ 11.00	\$ 836.00	\$ 11.35	\$ 862.60	\$ 10.35	\$ 786.60	\$ 10.87	\$ 826.12	\$ 23.75	\$ 1,805.00	\$ 23.75	\$ 1,805.00
20	Type 1 Detectable Warnings	112	SqFt	\$ 70.00	\$ 7,840.00	\$ 64.00	\$ 7,168.00	\$ 63.50	\$ 7,112.00	\$ 63.25	\$ 7,084.00	\$ 66.41	\$ 7,437.92	\$ 32.40	\$ 3,628.80	\$ 32.40	\$ 3,628.80
21	Type C Retaining Wall	7	SqFt	\$ 125.00	\$ 875.00	\$ 55.00	\$ 385.00	\$ 50.00	\$ 350.00	\$ 46.00	\$ 322.00	\$ 48.30	\$ 338.10	\$ 108.00	\$ 756.00	\$ 108.00	\$ 756.00
22	Pipe Handrail	20.4	Ft	\$ 300.00	\$ 6,120.00	\$ 310.00	\$ 6,324.00	\$ 300.00	\$ 6,120.00	\$ 345.00	\$ 7,038.00	\$ 330.00	\$ 6,732.00	\$ 216.00	\$ 4,406.40	\$ 216.00	\$ 4,406.40
23	Class M6 Concrete	1.1	CuYd	\$ 1,800.00	\$ 1,980.00	\$ 425.00	\$ 467.50	\$ 400.00	\$ 440.00	\$ 437.00	\$ 480.70	\$ 458.85	\$ 504.74	\$ 216.00	\$ 237.60	\$ 216.00	\$ 237.60
24	Epoxy Coated Reinforcing Steel	85	Lb	\$ 2.25	\$ 191.25	\$ 5.25	\$ 446.25	\$ 5.10	\$ 433.50	\$ 4.60	\$ 391.00	\$ 4.83	\$ 410.55	\$ 5.40	\$ 459.00	\$ 5.40	\$ 459.00
25	High Flow Silt Fence	299	Ft	\$ 5.00	\$ 1,495.00	\$ 15.00	\$ 4,485.00	\$ 8.00	\$ 2,392.00	\$ 3.30	\$ 986.70	\$ 3.30	\$ 986.70	\$ 3.25	\$ 971.75	\$ 3.25	\$ 971.75
26	Sediment Control at Inlet with Frame and Grate	8	Each	\$ 205.00	\$ 1,640.00	\$ 300.00	\$ 2,400.00	\$ 150.00	\$ 1,200.00	\$ 77.00	\$ 616.00	\$ 87.00	\$ 696.00	\$ 75.50	\$ 604.00	\$ 86.50	\$ 692.00
27	Sweeping	20	Hour	\$ 115.00	\$ 2,300.00	\$ 100.00	\$ 2,000.00	\$ 60.00	\$ 1,200.00	\$ 85.00	\$ 1,700.00	\$ 85.00	\$ 1,700.00	\$ 130.00	\$ 2,600.00	\$ 130.00	\$ 2,600.00
28	Traffic Control Signs	244	SqFt	\$ 3.00	\$ 732.00	\$ 7.00	\$ 1,708.00	\$ 5.50	\$ 1,342.00	\$ 4.40	\$ 1,073.60	\$ 5.06	\$ 1,234.64	\$ 4.35	\$ 1,061.40	\$ 5.00	\$ 1,220.00
29	Traffic Control, Miscellaneous	1	Lump Sum	\$ 8,000.00	\$ 8,000.00	\$ 5,175.00	\$ 5,175.00	\$ 4,140.00	\$ 4,140.00	\$ 3,300.00	\$ 3,300.00	\$ 3,795.00	\$ 3,795.00	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	\$ 5,000.00
30	Type 3 Barricade	16	Each	\$ 125.00	\$ 2,000.00	\$ 175.00	\$ 2,800.00	\$ 138.00	\$ 2,208.00	\$ 110.00	\$ 1,760.00	\$ 127.00	\$ 2,032.00	\$ 108.00	\$ 1,728.00	\$ 124.20	\$ 1,987.20
31	Longitudinal Pedestrian Barricade	64	Ft	\$ 6.00	\$ 384.00	\$ 17.25	\$ 1,104.00	\$ 13.80	\$ 883.20	\$ 11.00	\$ 704.00	\$ 12.65	\$ 809.60	\$ 10.80	\$ 691.20	\$ 12.45	\$ 796.80
32	Abandon Storm Sewer - K-Crete	5.0	CuYd	\$ 600.00	\$ 3,000.00	\$ 275.00	\$ 1,375.00	\$ 250.00	\$ 1,250.00	\$ 500.00	\$ 2,500.00	\$ 500.00	\$ 2,500.00	\$ 300.00	\$ 1,500.00	\$ 300.00	\$ 1,500.00
33	Remove Drop Inlet	4	Each	\$ 650.00	\$ 2,600.00	\$ 700.00	\$ 2,800.00	\$ 600.00	\$ 2,400.00	\$ 800.00	\$ 3,200.00	\$ 800.00	\$ 3,200.00	\$ 550.00	\$ 2,200.00	\$ 550.00	\$ 2,200.00
34	Remove Storm Sewer Manhole	1	Each	\$ 750.00	\$ 750.00	\$ 700.00	\$ 700.00	\$ 600.00	\$ 600.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00
35	Modify Existing Junction Box	2	Each	\$ 2,250.00	\$ 4,500.00	\$ 1,100.00	\$ 2,200.00	\$ 1,000.00	\$ 2,000.00	\$ 3,500.00	\$ 7,000.00	\$ 3,500.00	\$ 7,000.00	\$ 4,000.00	\$ 8,000.00	\$ 10,300.00	\$ 20,600.00
36	18" RCP Class 2, Furnish	347	Ft	\$ 35.50	\$ 12,318.50	\$ 48.00	\$ 16,656.00	\$ 44.00	\$ 15,268.00	\$ 43.00	\$ 14,921.00	\$ 43.00	\$ 14,921.00	\$ 40.15	\$ 13,932.05	\$ 40.15	\$ 13,932.05
37	18" RCP, Install	347	Ft	\$ 54.00	\$ 18,738.00	\$ 42.00	\$ 14,574.00	\$ 40.00	\$ 13,880.00	\$ 56.00	\$ 19,432.00	\$ 56.00	\$ 19,432.00	\$ 62.00	\$ 21,514.00	\$ 62.00	\$ 21,514.00
38	8" PVC Storm Sewer	8	Ft	\$ 70.00	\$ 560.00	\$ 750.00	\$ 6,000.00	\$ 700.00	\$ 5,600.00	\$ 170.00	\$ 1,360.00	\$ 170.00	\$ 1,360.00	\$ 85.00	\$ 680.00	\$ 85.00	\$ 680.00
39	8" Pipe Bend	2	Ft	\$ 250.00	\$ 500.00	\$ 870.00	\$ 1,740.00	\$ 700.00	\$ 1,400.00	\$ 334.00	\$ 668.00	\$ 334.00	\$ 668.00	\$ 400.00	\$ 800.00	\$ 400.00	\$ 800.00
40	Connect to Existing Storm Sewer Pipe	4	Each	\$ 3,200.00	\$ 12,800.00	\$ 875.00	\$ 3,500.00	\$ 800.00	\$ 3,200.00	\$ 2,500.00	\$ 10,000.00	\$ 2,500.00	\$ 10,000.00	\$ 850.00	\$ 3,400.00	\$ 850.00	\$ 3,400.00
41	2' x 3' Type B Drop Inlet	4	Each	\$ 2,510.00	\$ 10,040.00	\$ 4,000.00	\$ 16,000.00	\$ 3,000.00	\$ 12,000.00	\$ 3,796.00	\$ 15,184.00	\$ 3,796.00	\$ 15,184.00	\$ 2,500.00	\$ 10,000.00	\$ 2,500.00	\$ 10,000.00
42	2' x 5.71' Type B Drop Inlet	4	Each	\$ 4,600.00	\$ 18,400.00	\$ 12,000.00	\$ 48,000.00	\$ 10,000.00	\$ 40,000.00	\$ 6,685.00	\$ 26,740.00	\$ 6,685.00	\$ 26,740.00	\$ 6,200.00	\$ 24,800.00	\$ 6,200.00	\$ 24,800.00
43	Type B Frame and Grate Assembly	12	Each	\$ 825.00	\$ 9,900.00	\$ 1,500.00	\$ 18,000.00	\$ 1,000.00	\$ 12,000.00	\$ 1,086.00	\$ 13,032.00	\$ 1,086.00	\$ 13,032.00	\$ 1,000.00	\$ 12,000.00	\$ 1,000.00	\$ 12,000.00
44	5' x 5' Junction Box	3	Each	\$ 6,200.00	\$ 18,600.00	\$ 9,725.00	\$ 29,175.00	\$ 8,175.00	\$ 24,525.00	\$ 8,253.00	\$ 24,759.00	\$ 8,253.00	\$ 24,759.00	\$ 7,500.00	\$ 22,500.00	\$ 7,500.00	\$ 22,500.00
45	Type A7 Manhole Frame and Lid	3	Each	\$ 650.00	\$ 1,950.00	\$ 950.00	\$ 2,850.00	\$ 850.00	\$ 2,550.00	\$ 1,110.00	\$ 3,330.00	\$ 1,110.00	\$ 3,330.00	\$ 950.00	\$ 2,850.00	\$ 950.00	\$ 2,850.00
46	2" Adjusting Ring	6	Each	\$ 75.00	\$ 450.00	\$ 150.00	\$ 900.00	\$ 125.00	\$ 750.00	\$ 55.00	\$ 330.00	\$ 55.00	\$ 330.00	\$ 125.00	\$ 750.00	\$ 125.00	\$ 750.00
47	2" Inlet Adjusting Ring	24	Each	\$ 75.00	\$ 1,800.00	\$ 270.00	\$ 6,480.00	\$ 215.00	\$ 5,160.00	\$ 133.00	\$ 3,192.00	\$ 133.00	\$ 3,192.00	\$ 175.00	\$ 4,200.00	\$ 175.00	\$ 4,200.00

BID TABULATION
CITY OF MITCHELL
3rd & Main Streetscape Improvements
Bid Opening: February 8th, 2023

				Engineer's Estimate		Schoentfelder Construction, Inc.				First Rate Excavate, Inc.				H&W Contracting, LLC			
BID ITEM NUMBER	ITEM	QUANTITY	UNIT			Schedule A		Schedule B		Schedule A		Schedule B		Schedule A		Schedule B	
				UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
48	Remove Gate Valve	8	Each	\$ 1,000.00	\$ 8,000.00	\$ 200.00	\$ 1,600.00	\$ 150.00	\$ 1,200.00	\$ 400.00	\$ 3,200.00	\$ 400.00	\$ 3,200.00	\$ 400.00	\$ 3,200.00	\$ 400.00	\$ 3,200.00
49	1" Water Service Piping	25	Ft	\$ 38.00	\$ 950.00	\$ 88.00	\$ 2,200.00	\$ 55.00	\$ 1,375.00	\$ 37.00	\$ 925.00	\$ 37.00	\$ 925.00	\$ 82.00	\$ 2,050.00	\$ 82.00	\$ 2,050.00
50	1" Water Service Tap	1	Each	\$ 720.00	\$ 720.00	\$ 875.00	\$ 875.00	\$ 700.00	\$ 700.00	\$ 1,124.00	\$ 1,124.00	\$ 1,124.00	\$ 1,124.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00
51	1" Water Service Curb Stop with Box	1	Each	\$ 710.00	\$ 710.00	\$ 1,000.00	\$ 1,000.00	\$ 625.00	\$ 625.00	\$ 775.00	\$ 775.00	\$ 775.00	\$ 775.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00
52	Meter Pit	1	Each	\$ 1,500.00	\$ 1,500.00	\$ 2,925.00	\$ 2,925.00	\$ 2,245.00	\$ 2,245.00	\$ 5,285.00	\$ 5,285.00	\$ 5,285.00	\$ 5,285.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00
53	Cut and Tie to Existing 6" Water Main	8	Each	\$ 3,000.00	\$ 24,000.00	\$ 1,050.00	\$ 8,400.00	\$ 850.00	\$ 6,800.00	\$ 2,984.00	\$ 23,872.00	\$ 2,984.00	\$ 23,872.00	\$ 1,500.00	\$ 12,000.00	\$ 1,500.00	\$ 12,000.00
54	Cut and Tie to Existing 20" Water Main	1	Each	\$ 6,000.00	\$ 6,000.00	\$ 16,000.00	\$ 16,000.00	\$ 12,000.00	\$ 12,000.00	\$ 8,278.00	\$ 8,278.00	\$ 8,278.00	\$ 8,278.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
55	6" PVC Water Main	185	Ft	\$ 60.00	\$ 11,100.00	\$ 126.00	\$ 23,310.00	\$ 84.00	\$ 15,540.00	\$ 52.00	\$ 9,620.00	\$ 52.00	\$ 9,620.00	\$ 85.00	\$ 15,725.00	\$ 85.00	\$ 15,725.00
56	20" DIP Water Main	10	Ft	\$ 185.00	\$ 1,850.00	\$ 712.50	\$ 7,125.00	\$ 475.00	\$ 4,750.00	\$ 685.00	\$ 6,850.00	\$ 685.00	\$ 6,850.00	\$ 325.00	\$ 3,250.00	\$ 325.00	\$ 3,250.00
57	6"x6" MJ Pipe Tee	2	Each	\$ 810.00	\$ 1,620.00	\$ 2,000.00	\$ 4,000.00	\$ 1,500.00	\$ 3,000.00	\$ 708.00	\$ 1,416.00	\$ 708.00	\$ 1,416.00	\$ 975.00	\$ 1,950.00	\$ 975.00	\$ 1,950.00
58	6" MJ Pipe Bend	4	Each	\$ 620.00	\$ 2,480.00	\$ 1,000.00	\$ 4,000.00	\$ 900.00	\$ 3,600.00	\$ 556.00	\$ 2,224.00	\$ 556.00	\$ 2,224.00	\$ 800.00	\$ 3,200.00	\$ 800.00	\$ 3,200.00
59	6" Gate Valve with Box	8	Each	\$ 1,850.00	\$ 14,800.00	\$ 4,000.00	\$ 32,000.00	\$ 3,500.00	\$ 28,000.00	\$ 2,287.00	\$ 18,296.00	\$ 2,287.00	\$ 18,296.00	\$ 2,300.00	\$ 18,400.00	\$ 2,300.00	\$ 18,400.00
60	Valve Box Adjustment	8	Each	\$ 395.00	\$ 3,160.00	\$ 250.00	\$ 2,000.00	\$ 200.00	\$ 1,600.00	\$ 450.00	\$ 3,600.00	\$ 450.00	\$ 3,600.00	\$ 400.00	\$ 3,200.00	\$ 400.00	\$ 3,200.00
61	Remove and Relocate Fire Hydrant	1	Each	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00	\$ 3,038.00	\$ 3,038.00	\$ 3,038.00	\$ 3,038.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
62	Water Trench Stabilization Material	50	Ton	\$ 35.00	\$ 1,750.00	\$ 40.00	\$ 2,000.00	\$ 35.00	\$ 1,750.00	\$ 30.00	\$ 1,500.00	\$ 30.00	\$ 1,500.00	\$ 28.00	\$ 1,400.00	\$ 28.00	\$ 1,400.00
63	Remove Sanitary Sewer Manhole	1	Each	\$ 800.00	\$ 800.00	\$ 1,000.00	\$ 1,000.00	\$ 750.00	\$ 750.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
64	8" PVC Sanitary Sewer Pipe	5	Ft	\$ 75.00	\$ 375.00	\$ 120.00	\$ 600.00	\$ 100.00	\$ 500.00	\$ 290.00	\$ 1,450.00	\$ 290.00	\$ 1,450.00	\$ 95.00	\$ 475.00	\$ 95.00	\$ 475.00
65	18" PVC Sanitary Sewer Pipe	162	Ft	\$ 140.00	\$ 22,680.00	\$ 170.00	\$ 27,540.00	\$ 137.00	\$ 22,194.00	\$ 199.00	\$ 32,238.00	\$ 199.00	\$ 32,238.00	\$ 175.00	\$ 28,350.00	\$ 175.00	\$ 28,350.00
66	Sanitary Sewer Video Inspection	167	Ft	\$ 3.50	\$ 584.50	\$ 6.00	\$ 1,002.00	\$ 4.00	\$ 668.00	\$ 8.00	\$ 1,336.00	\$ 8.00	\$ 1,336.00	\$ 3.00	\$ 501.00	\$ 3.00	\$ 501.00
67	8"x6" Sewer Wye/Tap	1	Each	\$ 550.00	\$ 550.00	\$ 500.00	\$ 500.00	\$ 400.00	\$ 400.00	\$ 1,042.00	\$ 1,042.00	\$ 1,042.00	\$ 1,042.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00
68	6" PVC Sanitary Sewer Service	33	Ft	\$ 59.00	\$ 1,947.00	\$ 65.00	\$ 2,145.00	\$ 52.00	\$ 1,716.00	\$ 64.00	\$ 2,112.00	\$ 64.00	\$ 2,112.00	\$ 79.00	\$ 2,607.00	\$ 79.00	\$ 2,607.00
69	Reconnect Sewer Service	1	Each	\$ 1,450.00	\$ 1,450.00	\$ 725.00	\$ 725.00	\$ 580.00	\$ 580.00	\$ 2,046.00	\$ 2,046.00	\$ 2,046.00	\$ 2,046.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00
70	Connect to Existing 8" Sanitary Sewer Main	1	Each	\$ 1,850.00	\$ 1,850.00	\$ 810.00	\$ 810.00	\$ 650.00	\$ 650.00	\$ 2,322.00	\$ 2,322.00	\$ 2,322.00	\$ 2,322.00	\$ 850.00	\$ 850.00	\$ 850.00	\$ 850.00
71	Connect to Existing 18" Sanitary Sewer Main	2	Each	\$ 3,500.00	\$ 7,000.00	\$ 2,750.00	\$ 5,500.00	\$ 2,175.00	\$ 4,350.00	\$ 4,308.00	\$ 8,616.00	\$ 4,308.00	\$ 8,616.00	\$ 2,250.00	\$ 4,500.00	\$ 2,250.00	\$ 4,500.00
72	Sanitary Sewer Temporary Bypass	1	Lump Sum	\$ 7,000.00	\$ 7,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
73	48" Manhole	1	Each	\$ 4,400.00	\$ 4,400.00	\$ 8,400.00	\$ 8,400.00	\$ 6,700.00	\$ 6,700.00	\$ 7,570.00	\$ 7,570.00	\$ 7,570.00	\$ 7,570.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
74	48" Manhole Additional Depth	0.4	VF	\$ 325.00	\$ 130.00	\$ 1,250.00	\$ 500.00	\$ 1,000.00	\$ 400.00	\$ 588.00	\$ 235.20	\$ 588.00	\$ 235.20	\$ 250.00	\$ 100.00	\$ 250.00	\$ 100.00
75	Sewer Trench Stabilization Material	50	Ton	\$ 35.00	\$ 1,750.00	\$ 40.00	\$ 2,000.00	\$ 35.00	\$ 1,750.00	\$ 30.00	\$ 1,500.00	\$ 30.00	\$ 1,500.00	\$ 35.00	\$ 1,750.00	\$ 35.00	\$ 1,750.00
76	#1 Container Perennial, Furnish and Plant	250	Each	\$ 40.25	\$ 10,062.50	\$ 60.00	\$ 15,000.00	\$ 52.00	\$ 13,000.00	\$ 22.00	\$ 5,500.00	\$ 22.00	\$ 5,500.00	\$ 21.60	\$ 5,400.00	\$ 21.60	\$ 5,400.00
77	#1 Container Ornamental Grass, Furnish and Plant	97	Each	\$ 37.00	\$ 3,589.00	\$ 60.00	\$ 5,820.00	\$ 52.00	\$ 5,044.00	\$ 24.20	\$ 2,347.40	\$ 24.20	\$ 2,347.40	\$ 23.80	\$ 2,308.60	\$ 23.80	\$ 2,308.60
78	2.5" Caliper Deciduous Tree, Furnish and Plant	4	Each	\$ 1,075.00	\$ 4,300.00	\$ 3,120.00	\$ 12,480.00	\$ 1,137.50	\$ 4,550.00	\$ 825.00	\$ 3,300.00	\$ 875.00	\$ 3,500.00	\$ 810.00	\$ 3,240.00	\$ 865.00	\$ 3,460.00
79	Contractor Furnished Topsoil	236	CuYd	\$ 55.00	\$ 12,980.00	\$ 20.00	\$ 4,720.00	\$ 20.00	\$ 4,720.00	\$ 40.00	\$ 9,440.00	\$ 40.00	\$ 9,440.00	\$ 32.00	\$ 7,552.00	\$ 32.00	\$ 7,552.00
80	Weed Barrier Fabric	297	SqYd	\$ 5.50	\$ 1,633.50	\$ 9.00	\$ 2,673.00	\$ 7.80	\$ 2,316.60	\$ 8.80	\$ 2,613.60	\$ 8.80	\$ 2,613.60	\$ 8.65	\$ 2,569.05	\$ 8.65	\$ 2,569.05
81	4" Depth Shredded Bark Mulch	297	SqYd	\$ 18.50	\$ 5,494.50	\$ 24.00	\$ 7,128.00	\$ 20.80	\$ 6,177.60	\$ 16.50	\$ 4,900.50	\$ 16.50	\$ 4,900.50	\$ 16.20	\$ 4,811.40	\$ 16.20	\$ 4,811.40
82	Concrete Planter Curb	385	Ft	\$ 41.25	\$ 15,881.25	\$ 20.00	\$ 7,700.00	\$ 20.00	\$ 7,700.00	\$ 16.68	\$ 6,421.80	\$ 17.51	\$ 6,741.35	\$ 27.00	\$ 10,395.00	\$ 27.00	\$ 10,395.00
83	Masonry Seatwall	1	Each	\$ 14,500.00	\$ 14,500.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00
84	Precast Planter	6	Each	\$ 6,500.00	\$ 39,000.00	\$ 6,500.00	\$ 39,000.00	\$ 6,000.00	\$ 36,000.00	\$ 3,250.00	\$ 19,500.00	\$ 3,250.00	\$ 19,500.00	\$ 6,000.00	\$ 36,000.00	\$ 6,000.00	\$ 36,000.00
85	Irrigation	1	Lump Sum	\$ 12,500.00	\$ 12,500.00	\$ 24,000.00	\$ 24,000.00	\$ 20,800.00	\$ 20,800.00	\$ 14,668.00	\$ 14,668.00	\$ 17,112.00	\$ 17,112.00	\$ 14,500.00	\$ 14,500.00	\$ 16,805.00	\$ 16,805.00
86	2" Schedule 80 PVC Conduit	300	Ft	\$ 13.50	\$ 4,050.00	\$ 24.00	\$ 7,200.00	\$ 24.50	\$ 7,350.00	\$ 20.63	\$ 6,189.00	\$ 22.00	\$ 6,600.00	\$ 20.25	\$ 6,075.00	\$ 21.60	\$ 6,480.00
87	#6 CU THWN Wire	2400	Ft	\$ 1.75	\$ 4,200.00	\$ 2.65	\$ 6,360.00	\$ 2.65	\$ 6,360.00	\$ 2.20	\$ 5,280.00	\$ 2.42	\$ 5,808.00	\$ 2.20	\$ 5,280.00	\$ 2.40	\$ 5,760.00
88	#12 CU THWN Wire	4200	Ft	\$ 0.65	\$ 2,730.00	\$ 1.50	\$ 6,300.00	\$ 1.50	\$ 6,300.00	\$ 1.27	\$ 5,334.00	\$ 1.38	\$ 5,796.00	\$ 1.25	\$ 5,250.00	\$ 1.35	\$ 5,670.00
89	24" x 24" In-Ground J-Box	4	Each	\$ 1,250.00	\$ 5,000.00	\$ 3,900.00	\$ 15,600.00	\$ 3,850.00	\$ 15,400.00	\$ 3,284.00	\$ 13,136.00	\$ 3,531.00	\$ 14,124.00	\$ 3,225.00	\$ 12,900.00	\$ 3,470.00	\$ 13,880.00
				Total:	\$ 698,934.75	Total:	\$ 783,111.15	Total:	\$ 663,573.90	Total:	\$ 794,000.00	Total:	\$ 798,000.00	Total:	\$ 795,012.75	Total:	\$ 827,090.15

I hereby certify the foregoing is an accurate representation and the tabulation of all bids received and the mathematics have been checked and is to the best of my knowledge correct.


Ryan J. Murtha, PE, Project Manager
McLaury Engineering, Inc.

- Indicates tabulated value corrected from submitted bid value

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:



Ciavarella Design, Inc.
410 W 2nd Ave, Suite 4
Mitchell, SD 57301
(605) 996-3735

Bid Recommendation for Cadwell Park Press Box

To: Joe Schroeder
Firm: City of Mitchell
Address: 612 N Main, Mitchell, SD

Date: February 13, 2023
From: Kevin Genzlinger, AIA

February 13, 2023

Dear Joe,

We have reviewed the recent bid for the Cadwell Park Press Box project. The project received only 1 bids, which was in or near our estimated range. We have reviewed the bid with Rexwinkle Concrete. They are comfortable with their bid and have no concerns with schedule or site constraints.

Value Engineering items were requested from the bidder. They provided the following options:

- | | |
|---|----------------|
| • Provide 24 ga Metal Sales AP1653 panels in lieu of specified 22 ga box rib panels | Deduct \$2,400 |
| • Provide 26 ga Metal Sales Delta panels in lieu of specified 22 ga box rib panels | Deduct \$4,000 |
| • Paint floor in lieu of carpet tiles | Deduct \$4,000 |
| • Provide PTAC units in lieu of specified HVAC system | Deduct \$3,000 |

We do not recommend accepting any of the provided VE options.

- We are concerned about short-term and long-term performance with the possibility of baseballs hitting the panels and the proximity of park visitors to the panels. The offered deduction for both of the metal panel options is not enough to warrant the reduction in quality the proposed panels would provide.
- Painting of the floor will not fit the aesthetic of the new facility and will require annual maintenance. There is concern the removal of the carpet will also lead to an acoustically livelier space, which may not be desired for radio broadcasts.
- PTACs tend to be too loud for the intended use of the space. The system specified is much quieter and will not be audibly noticed by its occupants or the radio audience.

The contractor also suggested the footing sizes could be reduced. Due to wind and snow loads present on this facility, Albertson Engineering does not recommend entertaining this option.

One alternate bid was included in the bid. Based on the feedback from the last meeting, the City will not accept the option to place sheetrock in lieu of plywood for a deduction of \$7,600.

We, therefore, recommend awarding the contract to Rexwinkle Concrete, in the amount of \$560,000.

Please call me with any questions you may have. We wish to thank you for the opportunity to work with the City of Mitchell and the Mitchell Baseball Association.

Sincerely,

Kevin Genzlinger, AIA NCARB
Principal Architect | Ciavarella Design

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	602-43340-43355 - \$16,000,000		
Agenda Item:	Action to Approve Amendment #1 to Agreement #A2021-18, Ground Storage Tank Construction Services Project #2020-20 with Infrastructure Design Group		
Explanation/Background of Agenda Item Requested:	Council approved Agreement A2021-18 on April 19, 2021 which provided design and bidding services for the Ground Storage Tank Improvements project. Amendment No. 1 will add construction phase services to include construction administration, observation and staking services. The Ground Storage Tank Improvement project proposes to install a 2.5 million ground storage tank. The tank is proposed to be 110 feet in diameter and have 35 foot sidewalls. Ten (10) acres of land has been purchased and is located northeast of the Highway 37 and 256th Street intersection for placement of the tank. A pump station and chemical feed facility will also be placed on the site. The design incorporates a separate pressure zone for the southern portion of the city to address low pressure, and additional piping at the current water treatment facility to allow for a bypass. Original Contract Amount - \$731,728.00 Amendment No. 1 - \$730,959.34 New Contract Amount - \$1,462,687.34 Staff recommends City Council approval of the attached amendment with Infrastructure Design Group, Inc. in an amount not to exceed \$1,462,687.34 for the Ground Storage Tank Improvement project.		

EXHIBIT C—AMENDMENT TO OWNER-ENGINEER AGREEMENT

AMENDMENT TO OWNER-ENGINEER AGREEMENT

Amendment No. 1

Owner: **City of Mitchell**

Engineer: **Infrastructure Design Group, Inc.**

Project: **Pump Station and Ground Storage Reservoir**

Effective Date of Owner-Engineer Agreement: **April 19, 2021**

Nature of Amendment: (Check those that apply)

- ☒ Additional Services to be performed by Engineer
- ☐ Modifications to services of Engineer
- ☐ Modifications to responsibilities of Owner
- ☐ Modifications of payment to Engineer
- ☐ Modifications to time(s) for rendering services
- ☐ Modifications to other terms and conditions of the Agreement

Description of Modifications:

**Engineer to perform Construction Administration, Observation, and Staking services for the Project.
Scope of Services defined in Attachment A.**

Agreement Summary: Agreement Between Owner and Engineer for Professional Services

Original agreement amount: \$731,728.00

Net change for prior amendments: \$0.00

This amendment amount: \$730,959.34

Adjusted Agreement amount: \$1,462,687.34

Change in time for services (days or date, as applicable):

Services extending to December 31, 2024

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. The Effective Date of the Amendment is **February 21, 2023**.

Owner

City of Mitchell

(typed or printed name of organization)

By: _____

(individual's signature)

(Attach evidence of authority to sign.)

Date: _____

(date signed)

Name: _____

(typed or printed)

Title: _____

(typed or printed)

Engineer

Infrastructure Design Group, Inc.

(typed or printed name of organization)

By: _____

(individual's signature)

(Attach evidence of authority to sign.)

Date: 2-10-2023

(date signed)

Name: Philip L. Gundvaldson

(typed or printed)

Title: President

(typed or printed)

Exhibit J—Payments to Engineer for Services and Reimbursable Expenses.

Appendix 2: Standard Hourly Rates Schedule.

Exhibits to EJCDC® E-500, Agreement between Owner and Engineer for Professional Services.

Copyright© 2020 National Society of Professional Engineers, American Council of Engineering Companies,
and American Society of Civil Engineers. All rights reserved.

Page 1 of 1

SCOPE OF SERVICES – “ATTACHMENT A”

AMENDMENT 1

Project Understanding

This scope of service is offered an amendment to the contract for services for the Pump Station and Ground Storage Reservoir Design effective April 19, 2021. Work under this amendment involves providing Construction Administration, Observation, and Staking Services for the installation of new pump station, ground storage reservoir, site piping, and associated site layout per City of Mitchell construction contract 2020-20 (hereafter referred to as “Project”).

The same project team will continue through the Construction Administration phase. Infrastructure Design Group, Inc. (InfrastructureDG) will provide overall project management and construction administration with Phil Gundvaldson, PE, serving as the Project Manager and Astrid Potter, PE, assisting. Construction observation for the site civil items will be performed by Kolton Jungemann with other staff assisting as required. Construction staking will be performed by Robert Kummer, PLS, with other staff assisting as required. Advanced Engineering and Environmental Services, Inc. (AE2S) will provide construction administration and observation services for the pump station and ground storage reservoir, JLG Architects (architectural for PS & CF facility), and KFI Engineers (mechanical and plumbing for PS & CF facility). Attached are their respective scope of services and workplans. Construction materials testing will be performed by Geotek Engineering & Testing Services, Inc. and will contract directly with the City.

The attached man hours reflect effort to complete items as defined within this Scope of Services (SOS).

CONSTRUCTION ADMINISTRATION SERVICES

Item 12 Construction Administration and Observation

Contract management will be continuous for the term of the contract to complete items identified as part of this SOS. InfrastructureDG will provide oversight and serve as the first point of contact for design and administration related questions. The following items are included:

1. Prepare written instructions for project staff, providing background, names of contacts, communications procedure, responsibilities, schedule, budget information, and other important elements of the project.
2. Prepare a detailed work plan with specific staff assignments, by task, corresponding to the schedule.
3. Monitor the financial status of the project and review any conditions that may require a change order and make recommendations to the City of Mitchell.
4. Project closeout as required by the City of Mitchell.
5. Public involvement is not envisioned or included in this SOS.

The Scope of Services for Construction Administration shall include the following items:

1. Provide the first line of contact with the contractor, City of Mitchell staff, adjacent property owners, and utilities for construction-related coordination issues and concerns.

2. Preconstruction meeting coordination, setup, convene and conduct, and documentation.
3. Provide shop drawing review of applicable civil site items. Subconsultants to provide reviews of applicable shop drawings.
4. Receive and review Contractor required submittals or coordinate and manage the review with Subconsultants or other resources.
5. Complete a preconstruction video of the project area for the file.
6. Provide support for construction administration staff for design clarifications throughout construction.
7. Coordinate with the contractor and private and public utilities throughout construction.
8. Provide part-time overall field observation of the construction project.
9. Verify proper construction materials and practices are used that meet or exceed the requirements of the contract documents.
10. Keep records and documentation of quantities installed and submit to the City bi-weekly.
11. Monitor and document contractor performance and construction progress relative to meeting the contract completion date. This will be accomplished by on-site observation and a diary of daily activities, equipment, personnel, and weather conditions that affect construction performance. (Shall include digital pictures when appropriate).
12. Provide documentation of field changes and critical utility conflicts when exposed.
13. Provide digital photographs saved and labeled for locations of fittings.
14. Monitor erosion control measures, complete required inspections, and submit required forms.
15. Meeting coordination, setup, convene and conduct, and documentation for bi-weekly coordination meeting, pre-final meeting and final walk-through meeting with the Contractor, Subcontractors, City of Mitchell, utilities, and the public as appropriate.
16. Attend other project meetings as appropriate.
17. Arrange, attend, and document the one (1) year warranty walk through.

Construction administration and limited construction observation services are based on an assumed 65-weeks of an active construction schedule. It is assumed the construction will occur over two construction seasons with work continuing throughout the winter.

InfrastructureDG level of effort has been estimated with the following assumptions:

2023: 39 weeks of construction with an assumed four (4) hours per week of limited CA services. Services to include site work, pipe extensions, civil work, and assisting with observation of the pump station and ground storage reservoir as necessary.

2024: 26 weeks of construction with an assumed four (4) hours per week of limited CA services. Services to include site work, pipe connections, final civil site work and assisting with observation of the pump station and ground storage reservoir as necessary.

Refer to the attached subconsultant scope of services for level of effort to be performed by subconsultants.

Additional assumptions to estimate the man hours for construction observation and administration are as follows:

- Site visits by the project manager and assistant project manager will be completed over the course of the project. Site visits will generally overlap with the bi-weekly construction coordination meetings. InfrastructureDG has included effort for two (2) hours every other week for sixty-five (65) weeks for the project manager and assistant project manager. Additional site visits by the project manager will be as requested by the City.

Item 13 Construction Staking

InfrastructureDG will provide construction surveying and staking for the project. All survey hours are based on establishing location and grade one (1) time for each item listed below.

Construction staking shall include the following items:

1. Removal and grading limits will be completed by construction observation personnel when possible and staked by surveyors where needed. As-builts will be surveyed where needed by the survey crew. Provide construction limits, silt fence, and permanent fence staking for the site.
2. Provide rough dirt staking for the site & at critical grade locations.
3. Provide offsets for water main line and at fittings.
4. Provide offsets for storm sewer piping and structures along with the underdrains.
5. Provide offsets for septic system.
6. Provide offsets for pump station and ground storage tank, along with staking critical points for internal features or equipment.
7. Provide stakes and/or blue-tops for gravel entrances and parking lot, concrete slabs, and finish grading.

Item 14 Record Drawings

InfrastructureDG will provide timely record drawings to include one (1) electronic copy of updated construction plans and .DWG files. Sixteen (16) hours has been included for the construction observer and three (3) hours effort for the project manager.

Deliverables:

Project deliverables provided by the Engineer to City include:

1. Preconstruction meeting notices, agenda, and minutes
2. Video of the construction areas before and after project activities (DVD format)
3. Electronic copies of reviewed shop drawings, if applicable
4. Copies of the construction observer's daily diaries and/or logs, quantity measurements and tabulations, erosion control compliance report, pictures, public contact records (i.e. letters, telephone logs, etc.), bi-weekly construction progress meeting notes, and contract document additions, deletions, and/or modifications
5. Contract change orders including justifications and recommendations.
6. Copy of testing results provided by Geotek.
7. Punch list developed from pre-final meeting.
8. Draft acceptance letter for City approval
9. Warranty certificates required in the contract documents.
10. Record Drawings – Electronic copy
 - a. InfrastructureDG will provide GPS datum information (X/Y coordinates) for:

- i. Locations of underground features to include but not be limited to bends (horizontal and vertical), fittings, corporation stops, valve depths, etc...
 - ii. Spatially correct utility linework for incorporation into the City's GIS.
- 11. Required construction checklists and project close out documents.
- 12. Digital photographs saved and labeled for locations of all fittings.

Project Exclusions

This proposal does not include:

- 1. Review of constructions means and methods.
- 2. Public involvement or outreach.
- 3. Construction material testing services.
- 4. Construction observation services beyond what is stated in this SOS.
- 5. Proposal does not include effort for private utility coordination beyond what is stated in this SOS.
- 6. Survey services for platting or easements are not included within this SOS.
- 7. Grading and roadway as-builts beyond what is needed for Record Drawings are not included within this SOS.

Schedule

This proposal is based on timely completion by the contractor per their provided construction schedule. The schedule does not anticipate additional effort for unknown factors/complications associated with discovery of potential unknowns or other factors beyond the control of InfrastructureDG.

Fee

The development of the task list required for the improvement project is based on previous experience and discussions held with City of Mitchell staff. A separate spreadsheet is also attached showing the breakdown of hours. InfrastructureDG requests an amendment to the existing contract in the amount of \$145,852.00 as detailed above and in the attached breakdown of hours.

Original Contract amount -----	\$731,728.00
<u>Amendment 1 – amendment amount -----</u>	<u>\$730,959.34</u>
NEW TOTAL CONTRACT AMOUNT -----	\$1,462,687.34

2. Description of Modifications

- a. Engineer shall perform the following Additional Services: Construction Phase Services and Post-Construction Phase Services associated with a new Pump Station and 2,500,000-gallon ground storage reservoir located at the proposed Project site.

The specific services to be provided or furnished by Engineer under this Task Order are:

- Construction Phase Services:
 - Assistance to Engineer in General Administration of the Construction Contract: Consult with, advise, and assist Engineer in Engineer's role as Owner's representative as provided in the Prime Agreement and the Construction Contract. All of Consultant's communications with Owner and Contractor shall be through or with the knowledge of Engineer.
 - Limited Resident Project Representative (RPR): Serve as Engineer's Resident Project Representative for Project construction related to construction of the pump station and ground storage reservoir, specifically the process, structural, and electrical design. RPR services consist of part-time, limited observation with emphasis on presence at and documentation of critical work items by the Contractor including:
 - Connection to existing rural water transmission main,
 - Site grading and engineered fills,
 - Installation of the structural, process, and electrical components and equipment within the Pump Station,
 - Placement of inlet and outlet pipes for the new reservoir,
 - Framing and pouring the new reservoir floor slab,
 - Casting of the reservoir wall panels,
 - Grouting of site casted reservoir wall panels,
 - Other items identified by the Engineer during construction.
 - Construction administration and limited RPR services are based on an assumed 65-weeks of an active construction schedule. It is assumed the construction will occur over two construction seasons with work continuing throughout the winter. RPR level of effort has been estimated with the following assumptions:
 - 2023: 39 weeks of construction with an assumed five days per week onsite for four (4) hours per day of limited RPR services. Services to include site work, pipe extensions, civil work, foundation and exterior work for the pump station, and all work associated with construction of the ground storage reservoir. Daily travel time for each day of RPR service is assumed as two (2) hours.

- 2024: 26 weeks of construction with an assumed five days per week onsite for four (4) hours per day of limited RPR services. Services to include site work, pipe connections, final civil site work, interior improvements to the pump station including, pipes, pumps, chemical feed systems, electrical and mechanical systems, and all other ancillary equipment. Daily travel time for each day of RPR service is assumed as two (2) hours.
- Pre-Construction Conference: Participate in a pre-construction conference prior to commencement of Work at Site. Meeting may be conducted via telephone, video conference, or other remote method depending on the Owner and Contractor preference. Meeting shall be a maximum of six (6) hours in duration, including travel time to the site, if Owner or Contractor shall require.
- Visit to Site and Observation of Construction: Limited discipline specific visits to site and observation of construction. Specific site visits include a maximum of 30 for the Consultant's project manager, two (2) for the Consultant's lead process engineer, and 10 for the Consultant's lead electrical engineer. Each site visit is assumed to included four (4) hours on site, and the appropriate travel time required for each of the lead engineers as described above.
- Defective Work: Recommend to Engineer that Work be rejected if Consultant believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Engineer regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents.
- Compatibility with Design Concept: Inform Engineer of any Work that Consultant believes is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a functioning whole, and provide recommendations for addressing such Work.
- Clarifications and Interpretations: Accept from Engineer submittal of all matters in question (to the extent pertinent to Consultant's Services) concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, recommend to Engineer a written clarification, interpretation, or decision on the issue submitted, or an amendment or supplement to the Construction Contract Documents.
- Field Orders: Recommend to Engineer any necessary or advantageous minor changes in the Work that Engineer may wish to consider ordering through issuance of a Field Order.
- Change Orders and Work Change Directives: Recommend Change Orders and Work Change Directives to Engineer, as appropriate, and prepare Change Orders and Work Change Directives as required.

- Shop Drawings and Samples: Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other data that Contractor is required to submit to Engineer with respect to Work designed or specified by Consultant, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action shall not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Consultant shall meet any Contractor's submittal schedule that Engineer has accepted.
- Substitutes and "or equals": Consult with and advise Engineer concerning, and determine the acceptability of, substitute and "or equal" materials and equipment proposed by Contractor.
- Inspections and Tests: Inform Engineer if any part of the Work should be uncovered by Contractor for observation, or requires special testing, inspection, or approval. Make recommendations to Engineer concerning special inspections or tests of the Work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Consultant's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Consultant and Engineer shall be entitled to rely on such inspections, tests, and approvals.
- Disagreements between Owner and Contractor: To the extent Claims or other disputes between Owner and Contractor are pertinent to or arise from Work designed or specified by Consultant, assist Engineer in providing information or data to Owner regarding engineering or technical matters pertaining to such Claims or other disputes.
- Applications for Payment: Based on Consultant's observations as an experienced and qualified design professional:
 - Upon request of Engineer, review Applications for Payment and the accompanying supporting documentation with respect to Work designed or specified by Consultant and the Work specifically designated by Engineer for observation by Consultant.
 - Assist Engineer in determining the amounts that Engineer will recommend that Owner pay to Contractor with respect to Work designed or specified by Consultant, and the Work specifically designated by Engineer for observation by Consultant, and, if requested by Engineer, place Consultant's recommendations regarding payment in writing. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract. Such written recommendations of payment will constitute a representation to Engineer that, to the best of Consultant's knowledge, information, and belief, the Work has progressed to the point

indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualification stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payments appear to have been fulfilled insofar as it is Consultant's responsibility to observe the Work. In the case of unit price Work, Consultant's recommendation of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).

- By recommending any payment, Consultant shall not thereby be deemed to have represented that observations made by Consultant to check the quality or quantity of the Work as it is performed and furnished have been exhaustive, extended to every aspect of the Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Consultant in this Agreement. Neither Consultant's review of the Work for the purposes of recommending payments nor Consultant's recommendation of any payment including final payment will impose on Consultant the responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor furnishing and performing the Work. Consultant's review will also not impose responsibility on Consultant to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.
- Contractor's Completion Documents: Receive from Engineer and review maintenance and operating instructions, schedules, guarantees, certificates of inspection, tests and approvals, Shop Drawings, Samples; return or transmit them to Engineer with written comments.
- Substantial Completion: Promptly after notice from Engineer that Contractor considers the Work is ready for its intended use, in company with Engineer, Owner, and Contractor, visit the Site to review the portions of the Work designed or specified by Consultant, and the Work specifically designated by Engineer for observation by Consultant, and determine the status of completion. Assist Engineer in following the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Provide support to Engineer in assisting Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.

- *Final Notice of Acceptability of the Work:* Assist Engineer in conducting a final visit to the Site to determine if the Work designed or specified by Consultant, and the Work specifically designated by Engineer for observation by Consultant, is complete and acceptable so that Consultant may recommend to Engineer, in writing, that Owner be advised to make final payment to Contractor with respect to such Work. Accompanying the recommendation for final payment, Consultant shall also provide a notice in the form of Exhibit E to this Agreement (“Consultant’s Notice of Acceptability of Work”) that the Work is acceptable (subject to the provisions of the Notice) to the best of Consultant’s knowledge, information, and belief, and based on the extent of the services provided by Consultant under this Agreement.
 - Provide bi-weekly status reports to the Engineer for Project status report to the Owner’s staff.
 - Provide monthly updates to the Engineer for Project status reports to the Owner.
 - Coordinate construction progress meetings. Meetings may be conducted via telephone, video conference, or other remote method depending on the activities of the Contractor. A maximum of 30 meetings will be attended by the Consultant’s Project Manager which will be held in person in the Owner’s offices. This scope of work assumes a maximum of 30 meetings.
- Post-Construction Phase Services:
 - After receiving written authorization from Engineer during the Post-Construction Phase, Consultant shall:
 - Perform a one-year warranty walk through for all construction at the beginning of the warranty period; together with Owner and Engineer, visit the Project to observe any apparent defects in the Work designed or specified by Consultant, and the Work specifically designated by Engineer for observation by Consultant, make recommendations as to replacement or correction of defective Work, if any, and assist Engineer and Owner in consultations and discussions with Contractor concerning correction of any such defective Work.
 - Perform a one-year warranty walk through for all construction one month before the end of the Construction Contract’s correction period; together with Engineer and Owner to ascertain whether any portion of the Work designed or specified by Consultant, or the Work specifically designated by Engineer for observation by Consultant, is defective and subject to correction by Contractor.

- b. For the Additional Services or the modifications to services set forth above, Engineer shall pay Consultant the following additional or modified compensation, excluding an additional \$39,877 in reimbursable expenses:

Description of Service	Amount	Basis of Compensation
1. Basic Services (Part 1 of Exhibit A)		
a. Study & Report Phase (A1.01)	N/A	N/A
b. Preliminary Design Phase (A1.02)	N/A	N/A
c. Final Design Phase (A1.03)	N/A	Hourly
d. Bidding & Negotiation Phase (A1.04)	N/A	Hourly
e. Construction Phase (A1.05)	\$462,913	Hourly
f. Post Construction Phase (A1.06)	\$53,488	Hourly
Total of Amendment 1 Services	\$516,401	
2. Additional Services (Part 2 of Exhibit A)	(N/A)	Hourly when Authorized

- c. The schedule for rendering services under this Task Order is modified as follows:

- Construction Phase in 2023 and 2024
- Post Construction Phase in 2025



PROPOSAL

JLG 21031 Mitchell Pump Station and Ground Storage Reservoir

RE: CA Scope Proposal

January 20, 2023

Dear Phil:

Thank you for considering JLG Architects for this opportunity to extend our current services to include Construction Administration for the Mitchell Pump Station, Ground Storage Reservoir, Water Distribution System Modifications Project. Based on the information provided, we have developed the following scope of work.

To:	CC:
☒	☐ Phil Gundvaldson
	Infrastructure Design Group, Inc.
☐	☒ Lynn Remmers
	JLG Architects

PROJECT DESCRIPTION

Mitchell Pump Station, Ground Storage Reservoir, Water Distribution System Modifications Project

PROJECT TEAM

OWNER: City of Mitchell, SD
CLIENT as owner representative: Infrastructure Design Group, Inc.
ARCHITECT as subconsultant: JLG Architects

SCOPE OF WORK

As defined by Phase below.

Contract Administration Phase

Description of work: Construction Phase services shall be limited to the services noted below:

- Answering of inquiries/RFIs regarding interpretation of the Construction Documents.
- Producing modifications to documents in the form of Change Proposal Requests.
- Up to four (4) site visits for the duration of construction upon request by Client/Owner, including one substantial completion visit and one final completion visit.
- Review and certification of Contractor's applications for payment.
- Maximum of two reviews of shop drawings – shop drawing schedule to be submitted by Contractor and approved by Architect and Owner.

SCHEDULE

Construction Start April 2023.

Construction Completion: May/June 2024

COMPENSATION

Standard Hourly Rate Method per original agreement

- Construction Admin Services
 - JLG = \$15,000 Estimated Fee
- Record Drawings
 - JLG = \$2,000 Estimated Fee

REIMBURSABLE EXPENSES

As per original Contract and attached reimbursable expense schedule.

JLG Architects | Lynn Remmers
232 South Main Avenue | Sioux Falls, SD 57104 | p.605.271.6122 | lremmers@jlgarchitects.com

z:\21031_mitchell pump station and ground storage reservoir\1-3 - project administration\1 - owner\ca proposal\proposal ca scope 230120 21031

mitchell pump station.docx

OTHER

* Drawings, specifications, and other documents prepared by the Architect are instruments of the Architect’s service and are for the Owner’s use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Upon completion of the Project, or termination of this Agreement by either party, the Owner’s right to use the instruments of service shall cease.

* The Owner shall provide professional credit for the Architect in the Owner’s promotional materials for the Project and aptly credit any/all drawings, renderings and other documents by including JLG’s logo or otherwise crediting JLG Architects by name in writing.

ATTACHMENTS

Exhibit C: Schedule of Hourly Rates and Reimbursable Expenses

Thank you for the opportunity to submit this proposal. Please do not hesitate to contact me with any questions or concerns.

Sincerely,

Jennifer Burke Jackson, PIC, JLG Architects

Please sign and date below to acknowledge your acceptance of this proposal.

Client: Phil Gundvaldson, Infrastructure Design Group, Inc.

Date



January 19, 2023

Mr. Phil Gundvaldson
Partner
Infrastructure Design Group, Inc.
116 W 69th Street, Suite 200
Sioux Falls, SD 57108

via email: PhilG@infrastructuredg.com

**RE: Proposal for Mechanical and Plumbing (MP) Engineering Services
City of Mitchell, SD Pump Station Construction Administration Services
KFI Proposal # P23-0089**

Dear Mr. Gundvaldson,

KFI Engineers (KFI) is pleased to provide this proposal for Mechanical and Plumbing (MP) engineering services on the above-referenced project. This proposal outlines our scope of work and associated compensation. This proposal is valid for 45 days from the proposal date.

PROJECT UNDERSTANDING

This project consists of a new Pump Station and Chemical Feed Facility for the City of Mitchell, South Dakota. The project was previously designed and bid in December 2022.

BASIC SERVICES SCOPE OF WORK

KFI will perform the following scope of work:

Construction Phase Support Services

1. During the construction phase of the project, KFI will provide clarifications to construction documents for contractors and respond in writing to RFI's submitted by contractors.
2. Review and approval of MP shop drawing submittals. This fee includes one (1) review and one (1) resubmittal review for all major equipment. Additional reviews can be provided as an additional service.
3. Perform one (1) final site review and generate a final punch list upon substantial completion of construction. Any request for additional reviews for phased completion or multiple areas is additional scope.
4. KFI will review the mechanical portions of the Operations and Maintenance manual.
5. Provide record drawings of MP systems at completion of construction based upon the contractor's "as-built", field mark-ups.
6. Additional CA site visits or scope of work beyond the base CA will be considered additional services on a Time and Materials basis.

PROJECT SCHEDULE

Pricing is based upon the completion of construction in accordance with the project schedule:

1. Construction to begin: January 2023
2. Substantial Completion: June 2024
3. Final Completion: July 2024

CLARIFICATIONS, EXCLUSIONS,**Clarifications**

1. If the Infrastructure Design Group requests additional services from the Owner, KFI will be notified to determine if there are additional services for MP scope.

Exclusions *(may be provided as an additional service upon request):*

1. Construction meetings

COMPENSATION**Basic Services Fee**

For the Basic Services Scope of Work described above, the Client shall compensate KFI as follows:

On a Time and Materials basis at KFI's standard hourly rates effective during the invoice billing period, up to a Not-to-Exceed amount of \$12,500. It is anticipated that KFI's standard billing rates will escalate annually in accordance with market conditions. Travel and production expenses are reimbursable and are included in the above-stated Not-to-Exceed amount.

Additional Services

KFI may be requested by the Client to provide additional services which are in addition to the Basic Services Scope of Work. The Client will compensate KFI for these additional services on a Time and Material basis at KFI's standard hourly rates effective during the invoice billing period, and at 1.1 times the cost of reimbursable expenses. Such compensation will be over and above any maximums set forth above.

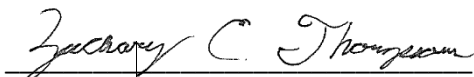
Invoicing will occur on a monthly basis, payment terms are net 30 days, no retainage.

If you find this proposal acceptable, please let me know how you wish for us to proceed with preparing an acceptable, formal agreement.

Thank you for the opportunity to provide engineering services for this project. Please contact me at (651) 254-6942 if you have any questions.

Respectfully submitted,

KFI Engineers



Mr. Zachary C. Thompson, P.E.
Project Manager

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	602-43340-43355 - \$16,000,000		
Agenda Item:	Action to Approve Agreement #A2023-05, Testing and Inspecting Services related to the Ground Storage Tank Project #2020-20 with GeoTek Engineering		
Explanation/Background of Agenda Item Requested:	Agreement A2023-05 with Geotek Engineering and Testing Services, Inc. provides testing and inspection services for the Ground Storage Tank and Water Main Distribution projects. There services will include soil testing, concrete and masonry testing, structural steel and precast weld inspections. The Ground Storage Tank Improvement project proposes to install a 2.5 million ground storage tank. The tank is proposed to be 110 feet in diameter and have 35 foot sidewalls. Ten (10) acres of land has been purchased and is located northeast of the Highway 37 and 256th Street intersection for placement of the tank. A pump station and chemical feed facility will also be placed on the site. The design incorporates a separate pressure zone for the southern portion of the city to address low pressure, and additional piping at the current water treatment facility to allow for a bypass. Staff recommends City Council approval of the attached agreement with Geotek Engineering and Testing Services, Inc. in an amount not to exceed \$42,950 for the Ground Storage Tank Improvement project.		



**GEOTEK ENGINEERING
& TESTING SERVICES, INC.**
909 East 50th Street North
Sioux Falls, South Dakota 57104
605-335-5512 Fax 605-335-0773
www.geotekeng.com

February 3, 2023

City of Mitchell
612 North Main Street
Mitchell, SD 57301

Attn: Joe Schroeder, P.E.

Subj: Cost Proposal
Construction Materials Testing Services
City of Mitchell
Pump Station and Ground Storage Reservoir
410th Avenue & 256th Street
Near Mitchell, South Dakota

We are pleased to present this cost proposal to provide special inspection and materials testing services for the referenced project. We understand that it is the responsibility of the owner to engage a qualified testing and inspecting agency to perform field tests & inspections and prepare reports.

Based on the project plans & specifications, information provided by your office, the geotechnical report (GeoTek #22-164, Dated March 18, 2022), the International Building Code: Chapter 17, and our experience on past "similar" projects, we have estimated the number of site visits, hours, as well as, the number of the various tests required during construction.

The project will require a specialized team of our staff including a Staff Engineer and/or a Senior Engineering Technician for earthwork observations and testing, an ACI Certified Technician (Field I) for concrete testing, masonry testing & rebar observations and a Certified Weld Inspector (CWI) for structural steel/precast weld observations. Reports will be reviewed and signed by a registered professional engineer and/or project manager.

We estimate the project will include (11 to 15) trips to perform excavation observations & earthwork tests, (46 to 52) trips to perform concrete testing, masonry testing and to pick up samples, (3 to 4) trips to perform structural steel/precast weld observations, (36 to 48) density tests, (2 to 3) proctor tests, (1 to 2) sieve analysis, (28 to 34) sets of four concrete compression tests and (8 to 10) Certified Weld Inspector hours.

Our trips will be pro-rated if we are in the area on another project and/or the trip coincides with other testing on the project (i.e., density testing the same time as concrete testing). All testing will be performed in accordance with ACI, AWS, AISC and ASTM standards.

The fees for our services will be charged on a unit cost basis in accordance with our current 2023 fee schedule. For the anticipated work scope, we estimate the cost of our services to range between \$38,225.00. to \$42,950.00. We will not exceed the estimated total without prior authorization. Monthly invoices will be based on the actual hours and tests performed, along with a percentage of the lump sum fee for project management and reporting. Our estimated total does not include services required by change order, outside of the project plans & specifications, for standby time or failing tests.

It is the responsibility of the general contractor (unless delegated to the subcontractor) to provide ample notification for our services. A "General Conditions" sheet is attached as part of our proposal.

GeoTek Engineering and Testing Services, Inc. appreciates the opportunity of being considered for this project. If you have any questions or require additional information, please contact our office.

GeoTek Engineering & Testing Services, Inc.

Shane M. Lindner

Shane M. Lindner
Materials Unit Manager

ACCEPTANCE:

Signature: _____
Printed Name: _____
Title: _____
Date: _____

GENERAL CONDITIONS

SECTION 1: PROJECT INFORMATION

1.1 The Client will make available to GeoTek all known information regarding existing and proposed conditions, requirements, and all other information that may affect the cost, progress, safety, and performance of the work. If new information becomes available during GeoTek's work, Client will provide such information to GeoTek in a timely manner.

SECTION 2: SITE ACCESS AND PERMITS

2.1 Client agrees to render reasonable assistance requested by Consultant to enable performance of tests and/or observations without delay or interference, and, upon request of Consultant, to provide suitable work space.

SECTION 3: SAFETY

3.1 The Client shall inform GeoTek of any known or suspected hazardous materials or unsafe conditions at the work site.

3.2 GeoTek shall only be responsible for the safety of GeoTek employees at the work site.

SECTION 4: SAMPLES

4.1 GeoTek will retain nonhazardous samples for a maximum period of 30 (thirty) days of the date of the report. Upon written request, samples can be shipped or stored at the Client's expense.

SECTION 5: RECORDS

5.1 Documents prepared by GeoTek are considered instruments of services that will remain the property of GeoTek. GeoTek will retain these records for a period of five years, during which time the documents will be available to the Client during normal business hours.

SECTION 6: RESPONSIBILITIES

6.1 The work performed by GeoTek will not relieve other parties of their responsibilities to perform work in accordance with the contract documents or specifications.

6.2 GeoTek is not responsible for the interpretations or modifications of GeoTek's recommendations by other parties.

SECTION 7: STANDARD OF CARE

7.1 GeoTek will perform services consistent with the level of care and skill normally performed by other firms in the same profession at the time of our service, geographic area and under similar budgetary constraints. No other warranty, expressed or implied is made.

SECTION 8: LIMITATION OF LIABILITY AND INDEMNITY

8.1 GeoTek will indemnify and hold harmless and defend the Client against any claim, loss, judgment, liability or expense for damage to any property or for the death or injury to any person caused by or arising from the negligent acts or omissions or willful misconduct of GeoTek, its agents and employees pursuant to the performance of this Agreement

8.2 The Client will indemnify and hold harmless and defend GeoTek against any claim, loss, judgment, liability or expense for damage to any property or for the death or injury to any person caused by or arising from the negligent acts or omissions or willful misconduct of the Client, its agents and employees pursuant to the performance of this Agreement.

SECTION 9: INSURANCE

9.1 Consultant will carry Workers Compensation insurance as required by law. Additionally, Consultant will carry public liability and property damage insurance with a minimum limit of liability of \$500,000 per occurrence and \$1,000,000 aggregate. Certificates of insurance will be provided to Client upon request.

SECTION 10: DELAYS

10.1 If GeoTek is delayed in performance due to any cause beyond its reasonable control, such as strike, fire, act of God, government action, acts of a third party, or the Client, a reasonable time extension for performance of the work shall be granted and GeoTek shall receive an equitable fee adjustment.

SECTION 11: ASSIGNMENTS

11.1 Neither party may assign duties or interest in this agreement without the written consent of the other party. Amendments to this agreement may be amended only by written amendments signed by both the Client and GeoTek.

SECTION 12: PAYMENT

12.1 GeoTek will submit invoices on a monthly basis and a final invoice upon completion of services. Payment is due upon receipt of the invoice and is past due 30 days after invoice date.

12.2 The Client is responsible for informing GeoTek of any disagreements or corrections within 15 days of the invoice date. Unless so informed, the invoices are deemed correct.

12.3 The amount of any excise tax or local, state or federal sales tax that may be imposed is not included in the rates for the services provided. The applicable taxes will be added to the actual billings for services.

12.4 Past due invoices are subject to interest charges of up to 1.5% per month.

12.5 The Client will pay all reasonable litigation expenses or collection expense incurred, including attorney fees that GeoTek incurs in collecting any delinquent amount the Client owes under this agreement.

12.6 Consultant reserves the right to withhold any and all written reports until payment terms are satisfied.

SECTION 13: TERMINATION

13.1 This agreement may be terminated by either party for justifiable reasons after seven days written notice.

13.2 The Client agrees to pay GeoTek for all work performed, including reporting costs to complete the file.

SECTION 14: JURISDICTION

14.1 This agreement shall be construed in accordance with laws of the State in which the project is located.

SECTION 15: SEVERABILITY

15.1 If a provision of this agreement is held to violate a law or regulation, that provision shall be deemed void, but all remaining provisions shall continue in force. The Client and GeoTek will, in good faith, attempt to replace the invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing the original intent of the provision.

SECTION 16: ENTIRE AGREEMENT

16.1 This contract represents the entire agreement between the parties, and supersedes all prior representations or agreements.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-43120-43300 - \$320,000
101-43150-43307 - \$115,000
602-43340-43334 - \$122,000
604-43250-43346 - \$95,000		
Agenda Item:	Action to Approve Agreement #A2023-06, 3rd & Main Streetscape Construction Services Project #2022-26 with McLaury Engineering		
Explanation/Background of Agenda Item Requested:	The proposed agreement provides construction phase services by McLaury Engineering for the 3rd and Main Streetscape project.
The project includes water main, sanitary sewer, storm sewer, concrete curb and gutter and asphalt surfacing improvements. The project includes bump outs on 3rd Avenue and Main Street.
McLaury Engineering will provide construction administration, observation, testing, and staking services. See attached agreement provided by McLaury Engineering. The project is scheduled for the 2024 construction season.
The total project cost is under budget with the exception of the storm sewer budget. An additional \$70,000 will be requested during the 2024 budget process. Contingency for the remaining budget lines range from 21% to 36% under budget.
Staff recommends City Council approval of the attached agreement with McLaury Engineering for construction services in an amount not to exceed \$79,000.		

February 10, 2023

Joe Schroeder, PE
City Engineer
City of Mitchell
612 North Main Street
Mitchell, SD 57301



**RE: CITY OF MITCHELL - 3RD & MAIN STREETSCAPE IMPROVEMENT PROJECT
CONSTRUCTION ENGINEERING PROPOSAL**

Dear Mr. Schroeder:

The following is a proposal for construction engineering services for the City of Mitchell's 3rd & Main Streetscape Improvement Project.

SCOPE OF SERVICES

The objective of this contract is to provide construction engineering services for the City of Mitchell's 3rd & Main Streetscape Improvement Project #2022-26. The project consists of streetscape improvements as well as utility construction including sanitary sewer, water main, and storm sewer reconstruction. The project also includes surfacing reconstruction, asphalt paving, sidewalk and other corresponding construction items on 3rd Avenue and Main Street intersection. McLaury Engineering proposes to provide the following construction engineering services:

TASK I: CONSTRUCTION ADMINISTRATION

McLaury Engineering will complete the following construction administration items:

- a. Review contract documents and shop drawings
- b. Schedule and conduct preconstruction meeting
- c. Submit biweekly progress reports
- d. Submit monthly pay estimates
- e. Participate in weekly construction meetings
- f. Submit project change orders
- g. Conduct substantial completion inspection
- h. Submit final inspection punch list
- i. Submit final inspection
- j. Submit project closeout documents
- k. Prepare and submit asbuilt plan set
- l. Conduct 1 year warranty inspection

TASK 2: CONSTRUCTION INSPECTION

McLaury Engineering will complete the following construction inspection items.

- a. Daily construction inspection
 - i. Daily notes – project personnel, weather, quantities for work being completed, and discussions / communications
 - ii. Daily construction pictures
 - iii. Coordination and correspondence with Contactor
 - iv. Discussions with Project Manager
- b. Weekly SWPPP Reporting
 - i. Rainfall totals
 - ii. Weekly SWPPP inspection
 - iii. Notes for changes/needs to BMP
- c. Project changes
 - i. Report / record all plan changes: elevations, locations, materials, and sizes
 - ii. Discuss change orders with Contractor, Project Engineer, and City of Mitchell

TASK 3: MATERIAL ACCEPTANCE AND TESTING

McLaury Engineering will complete the following material acceptance and testing items.

- a. Verify materials used on project meet City of Mitchell specifications
- b. Provide proctor for soils and aggregate used on project
- c. Trench density testing
- d. Subgrade density testing
- e. Basecourse density testing
- f. Fresh concrete / strength testing

TASK 4: CONSTRUCTION STAKING

McLaury Engineering will complete the following construction staking items.

- a. Watermain staking
- b. Sanitary sewer staking
- c. Storm sewer staking
- d. Subgrade grade staking
- e. basecourse grade staking
- f. Concrete surfacing staking
- g. Asbuilt survey

SCHEDULE

This project will be constructed in 2024. The Contractor has not set a start date at this time. McLaury Engineering will provide construction engineering services from the notice to proceed to the final completion of the project.

- Contract documents – Spring 2023
- Construction Submittals – February 2023 – April 2024
- Project Construction – TBD 2024
- Project Asbuilt Files – November 2024



SIoux FALLS

5032 S. Bur Oak Place
Suite 110
Sioux Falls, SD 57108
(605) 271-8998

ELK POINT

118 W. Main St.
P.O. Box 1130
Elk Point, SD 57025
(605) 356-2308

PARKSTON

110 N. 1st Street
P.O. Box 916
Parkston, SD 57366
(605) 928-7676

NORFOLK

502 W. Madison St.
Norfolk, NE 68701
(402) 316-2625

SERVICES NOT INCLUDED WITHIN THIS PROPOSAL

- Asphalt Density Testing

TOTAL PROJECT COST

McLaury Engineering proposes to be compensated for the scope of services outlined in the Agreement on an "Hourly Not-to-Exceed Maximum Fee Amount" basis. McLaury Engineering will provide the scope of services for a total fee not to exceed **\$79,000**. Fees do not include any state and city taxes. Any taxes will be in addition to the amount listed above.

Task 1	\$19,500
Task 2	\$47,000
Task 3	\$6,500
Task 4	\$6,000
Total :	\$79,000

- If additional work is required due to changes in project scope, schedule, or other unforeseen circumstances, that work would be completed on an hourly basis at our standard hourly rates.
- A fully executed EJCDC E-520 Short Form of Agreement Between Owner and Engineer for Professional Services shall be signed by both parties after acceptance of this proposal by the OWNER.

GENERAL PROVISIONS

- Per EJCDC E-520 Short Form of Agreement Between Owner and Engineer for Professional Services.
- The proposal outlined in this letter is valid for thirty (30) days.

SPECIAL AND EXTRA SERVICES

Extra services will be provided in addition to those required to complete the design as requested by the OWNER. Such services include additional elements identified by the OWNER; additional information requested by the OWNER; special trips to the site requested by the OWNER; special services which may be required if the work is suspended or abandoned; or any special engineering services not required to complete the design which may be requested by the OWNER.

Payment to MCLAURY ENGINEERING, INC. as compensation for these services will be in addition to the contract amount identified above and shall be in conformance with our schedule of rates in effect at the time services are provided.



SIoux FALLS

5032 S. Bur Oak Place
Suite 110
Sioux Falls, SD 57108
(605) 271-8998

ELK POINT

118 W. Main St.
P.O. Box 1130
Elk Point, SD 57025
(605) 356-2308

PARKSTON

110 N. 1st Street
P.O. Box 916
Parkston, SD 57366
(605) 928-7676

NORFOLK

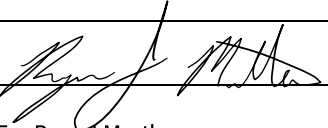
502 W. Madison St.
Norfolk, NE 68701
(402) 316-2625

EFFECTIVE DATE OF CONTRACT

This contract shall be effective upon execution by the parties.

ACCEPTANCE

If you concur with the proposal outlined in this Letter of Agreement, please execute, and return to MCLAURY ENGINEERING, INC. Unless otherwise instructed by you in writing at the time you return the executed copy of this Letter Agreement, MCLAURY ENGINEERING, INC. will consider the executed Letter of Agreement as our notice to proceed.

SIGNATURE: _____	Date: _____
PRINTED NAME: _____	
TITLE: _____	
SIGNATURE:  _____	Date: 2/10/2023
PRINTED NAME: Ryan J Murtha	
TITLE: Senior Project Manager	



SIOUX FALLS

5032 S. Bur Oak Place
Suite 110
Sioux Falls, SD 57108
(605) 271-8998

ELK POINT

118 W. Main St.
P.O. Box 1130
Elk Point, SD 57025
(605) 356-2308

PARKSTON

110 N. 1st Street
P.O. Box 916
Parkston, SD 57366
(605) 928-7676

NORFOLK

502 W. Madison St.
Norfolk, NE 68701
(402) 316-2625

SHORT FORM OF AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of _____, **2023** ("Effective Date") between

City of Mitchell ("Owner") and **McLaury Engineering, Inc.** ("Engineer").

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

3rd & Main Streetscape Improvements Project – Construction Administration ("Project").

Engineer's Services under this Agreement are generally identified as follows:

See Attachment A

Owner and Engineer further agree as follows:

1.01 *Basic Agreement and Period of Service*

- A. Engineer shall provide, or cause to be provided, the services set forth in this Agreement. If authorized by Owner, or if required because of changes in the Project, Engineer shall furnish services in addition to those set forth above. Owner shall pay Engineer for its services as set forth in Paragraphs 7.01 and 7.02.

~~B. Engineer shall complete its services within a reasonable time, or within the following specific time period:~~

2.01 *Payment Procedures*

- A. *Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Engineer has been paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension. Payments will be credited first to interest and then to principal.

3.01 *Termination*

- A. The obligation to continue performance under this Agreement may be terminated:

1. For cause,

- a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the Agreement's terms through no fault of the terminating party. Failure to pay Engineer for its services is a substantial failure to perform and a basis for termination.
- b. By Engineer:
- 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or

- 2) upon seven days written notice if the Engineer's services for the Project are delayed for more than 90 days for reasons beyond Engineer's control.

Engineer shall have no liability to Owner on account of a termination by Engineer under Paragraph 3.01.A.1.b.

- c. Notwithstanding the foregoing, this Agreement will not terminate as a result of a substantial failure under Paragraph 3.01.A.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt of notice; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of written notice from Owner.

- B. The terminating party under Paragraph 3.01.A may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.
- C. In the event of any termination under Paragraph 3.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all reimbursable expenses incurred through the effective date of termination.

4.01 *Successors, Assigns, and Beneficiaries*

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 4.01.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any contractor, subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

5.01 *General Considerations*

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services. Subject to the foregoing standard of care, Engineer and its consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

- B. Engineer shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.
- C. This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.
- D. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform its work in accordance with the contract between Owner and such contractor. Engineer is not responsible for variations between actual construction bids or costs and Engineer's opinions or estimates regarding construction costs.
- E. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or of any other persons (except Engineer's own employees) at the Project site or otherwise furnishing or performing any construction work; or for any decision made regarding the construction contract requirements, or any application, interpretation, or clarification of the construction contract other than those made by Engineer. Engineer's duty to perform services according to the standard of care shall not be limited, altered, or removed by any other provision of this agreement.
- F. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (EJCDC C-700, 2007 Edition) unless the parties agree otherwise.
- G. All raw data, studies, reports, and other work products of Engineer for this project ("Project Documents") are instruments of service for the project only and shall be deemed the joint property of Engineer and Owner whether the project is completed or not. The Owner may make and retain copies of the Project Documents which may be used by the Owner and others. Both Engineer and Owner may use the Project Documents for their own purposes outside of the project when appropriate. However, the Project Documents are not intended or represented to be suitable for reuse by the Owner or others on extensions of the project or on any other project. Any such use without written verification or adaptation by Engineer for the specific purpose intended will be at Owner's sole risk and without liability or legal exposure to Engineer and the Owner shall indemnify and hold harmless the Engineer and their consultants and each of their officers, agents, and employees from any and all liability claims, losses, damage and expenses, including attorney's fees, arising out of or resulting from the negligent use or intentional misuse of the Project Documents by Owner.
- H. To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's scope of services does not include any services related to a Hazardous Environmental Condition (the presence of asbestos, PCBs, petroleum, hazardous substances or waste as defined by the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq., or radioactive materials). If Engineer or any other party encounters a Hazardous Environmental Condition, Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (1) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (2) warrants that the Site is in full compliance with applicable Laws and Regulations.
- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute shall be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.

6.01 *Total Agreement*

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

7.01 *Basis of Payment—Hourly Not-to-Exceed Maximum Fee Amount*

- A. Using the procedures set forth in Paragraph 2.01, Owner shall pay Engineer as follows:
1. An amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class for all services performed on the Project, plus reimbursable expenses and Engineer's consultants' charges, if any.
 2. Engineer's Standard Hourly Rates are attached as Appendix 1. Adjustments to rates can be made for work which extends multiple years.
 3. The total compensation for services and reimbursable expenses is estimated to be **\$79,000**.
- B. The portion of the compensation amount billed monthly for Engineer's services will be based upon Engineer's estimate of the percentage of the total services actually completed during the billing period.

- 7.02 *Additional Services:* For additional services of Engineer's employees engaged directly on the Project, Owner shall pay Engineer an amount equal to the cumulative hours charged to the Project by each class of Engineer's employees times standard hourly rates for each applicable billing class; plus reimbursable expenses and Engineer's consultants' charges, if any. Engineer's standard hourly rates are attached as Appendix 1.

Attachments: Appendix 1, Engineer's Standard Hourly Rates

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER: **City of Mitchell**

By: _____

Print Name: _____

Title: _____

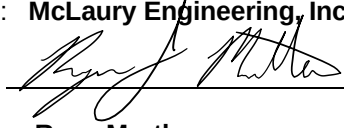
Date Signed: _____

Address for giving notices:

612 N. Main Street

Mitchell, SD 57301

ENGINEER: **McLaury Engineering, Inc.**

By:  _____

Print Name: **Ryan Murtha**

Title: **Senior Project Manager**

Date Signed: **February 10, 2023**

Engineer License or Firm's
Certificate Number: SD-12063

State of: South Dakota

Address for giving notices:

P.O. Box 916

110 N. First St.

Parkston, SD 57366

(605) 928-7676

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:
The City of Mitchell received an application for a demolition and building permit on October 31, 2022 from Mitchell Area Housing Incorporated (MAHI). This building is on the National Register of Historic Places.

State Historic Preservation Office (SHPO) received notice on December 7, 2023 of the request and on January 3, 2023 requested an abbreviated case report. On January 26, 2023, the Mitchell Historic Preservation Commission (MHPC) met and heard the request from MAHI to demo the building and rebuild. MHPC agreed with MAHI due to high costs and feasibility to recommend razing the building and building new.

Under state law, SHPO must be notified of a project which may impact a historic property, have an opportunity to investigate, and then issue comments to the city council.

SHPO issued its final comments on February 10, 2023 and determined that the proposed demolition sought by the MAHI would "encroach upon, damage and destroy historic properties that are listed on the National Register of Historic Places. However, it appears that there are no feasible and prudent alternative to the proposal and that the proposal includes all possible planning to minimize harm to the historic resource."

State law further provides that the city council must ultimately make certain findings in order for the project to be able to proceed. These findings mirror the findings already made by SHPO; that there are no feasible and prudent alternatives.

Attached to this agenda item are the documents that have been submitted to and received from SHPO as well as from MAHI.

RESOLUTION #R2023-09

A RESOLUTION REGARDING SDCL SECTION 1-19A-11.1 FINDINGS IN RELATION TO THE PROPERTY AT 622 N DUFF ST

WHEREAS, the Mitchell Area Housing Incorporated (MAHI) is the owner of certain real property at 622 N Duff St which is legally described as:

**Lot 12, Block 12, Rowleys 2nd Addition, City of Mitchell,
Davison County, South Dakota.**

WHEREAS the above described property is listed on the National Register of Historic Places.

WHEREAS MAHI sought a demolition and building permit for their property on October 31, 2022.

WHEREAS state law puts certain processes in place which must be followed prior to any governmental action that may damage, destroy, or encroach upon any historic property.

WHEREAS, in consideration of such laws, the City of Mitchell did provide notice of the status of the property, reports of its condition, and eventually the MAHI demolition and building plan to the State Historic Preservation Office (SHPO) received on February 6, 2023 at which point SHPO issued its determination that the proposed demolition plan would “encroach upon damage, or destroy a historic property which is included in the National and State Registers of Historic Places. However, it appears that there are no feasible and prudent alternative to the proposal and that the proposal includes all possible planning to minimize harm to the historic resource.”

WHEREAS SDCL 11.1 requires in this case that the City make a written determination that “based upon the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that the program includes all possible planning to minimize harm to the historic property, resulting from such use.”

WHEREAS such a hearing by the City Council was scheduled, noticed, and held on February 21, 2023 during regular session and that at such hearing interested parties were afforded an opportunity to comment on the matter and the City Council did consider and discuss relevant facts relating to such demolition plan.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that the City Council does hereby make the following findings of fact and conclusions:

1. The above described property is listed on the National Register of Historic Places.
2. The City of Mitchell, did submit a notice, abbreviated case report, and supplemental materials as required by state law and as requested by the State Historic Preservation Office.

3. The City Council, in its capacity as the governing body designated to make a final determination of project acceptability under SDCL 1-19A-11.1, must determine that, “based on the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that the program includes all possible planning to minimize harm to the historic property.”
4. The City Council has taken into consideration all relevant factors including all testimony provided at the above described hearing, all documentation provided at or for use in such hearing, and specifically, the following materials:

622 N Duff St-State Case Report-1-3-2023
City of Mitchell Historic Preservation Commission Unsigned Minutes 1-26-2023
11.1 Case_ReportForm-622 N Duff St-Signed
622 N Duff St-GIS
622 N Duff St-Photos
622 N Duff St-Neighbor Photos
622 N Duff St-Proposed View
622 N Duff St-Renovation Estimate
622 N Duff St-State Case Report-2-10-2023

5. That in recognition of these findings and conclusions, the State Office of History shall be provided with notice of this determination by certified mail, to include a complete record of factors considered.
6. That after ten days from sending such notice, compliance with SDCL 1-19A-11.1 shall no longer serve as an impediment to carrying out the proposed demolition plan.

Adopted by the Mitchell, South Dakota City Council in regular session this ____ day of _____, 2023, with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

(seal)

Robert B. Everson, Jr. – Mayor

Attest:

Michelle Bathke – City Finance Officer



January 3, 2023

Mark Jenniges
City of Mitchell
612 N Main St
Mitchell, SD 57301

SDCL 1-19A-11.1 Consultation

Project: 221207003S – 622 N Duff St
Location: Davison
COM - City of Mitchell

Dear Mark,

Thank you for the opportunity to comment on the above referenced project pursuant to SDCL 1-19A-11.1. The South Dakota Office of the State Historic Preservation Officer (SHPO) would like to provide the following comments concerning effect of the proposed project on the non-renewable cultural resources of South Dakota.

On December 7, 2022, the SHPO received notification of the above-referenced project located at 622 N Duff St in Mitchell, SD. The proposed project consists of demolition of the existing dwelling and construction of a new dwelling on the lot. This existing dwelling is contributing to the Mitchell West Central Residential Historic District, which is listed in the National Register of Historic Places. SDCL 1-19A-11.1 outlines a specific process that must be followed prior to any governmental action that may harm any historic property that is included in the National or State Registers of Historic Places.

Based upon the information provided, the proposed project has the potential to encroach upon, damage or destroy historic property that is included in the National Register of Historic Places or the State Register of Historic Places. Specifically, the proposed demolition of a contributing building will destroy historic property and the proposed new construction may encroach upon historic property in the Mitchell West Central Residential Historic District.

Therefore, the SHPO is requesting an abbreviated case report regarding the factors involved with the proposed demolition of the historic structure and the proposed design, materiality, height, and width of the new construction consisting of ARSD 24:52:07:03 items 1, 2, 5, 7, and 10. For item #10, please have the Mitchell Historic Preservation Commission review and comment on the abbreviated case report within 180 days of receipt prior to submittal to SHPO.

Should you require any additional information, please contact Duncan Trau at Duncan.Trau@state.sd.us or at (605)773-6005. Your concern for the non-renewable cultural heritage of our state is appreciated.

Sincerely,
Ted M. Spencer
State Historic Preservation Officer



Duncan Trau

Duncan Trau
Historic Preservation Specialist

Historic Preservation Commission Minutes
City Council Chambers, City Hall, 612 N. Main Street
January 26, 2023

1. Call to Order

Logan called the January 26, 2023 City of Mitchell Historical Preservation Commission Meeting to order at 5:15 P.M. in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Roll Call-quorum is met, simple majority vote required for all items.

Present: Clark, Enders, Jirsa (telephonically), Logan, Pooley.

Absent: Buechler, Swenson.

Staff Present: Jenniges

3. Election of Officers:

Logan called for nominations of Chairperson, Vice-Chairperson, and Secretary. Motion by Pooley to keep all officers the same, seconded by Enders. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan – aye, Pooley – aye, Swenson - aye. . 5 aye, 0 nay, 2 absent; motion carried.

4. Declaration Of Conflicts of Interests

Jirsa item #7.

5. Approval of Agenda

Motion by Clark, seconded by Pooley, to approve the proposed agenda. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan –aye, Pooley – aye, Swenson - aye. . 5 aye, 0 nay, 2 absent; motion carried.

6. Approval of Previous Minutes:

Motion by Pooley, seconded by Jirsa, to approve the amended minutes of the March 3, 22 Mitchell Historic Preservation Commission meeting. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan –aye, Pooley – aye, Swenson - absent. . 5 aye, 0 nay, 2 absent; motion carried.

7. Recommendation: 123 N Main

Jirsa gave a history of his building and the emergency repair that he had to do due a storm event. He purchased the building 30 years ago and it had a 25-year-old roof on it at that point so he replaced it back then. He is submitting a BID application to help fund the repair.

Pooley questioned if the roof was sloped, which was answered that it is sloped from east to west.

Logan questioned if the roof was visible, to which was answered it sits below the parapet walls and would only be visible from the overpass on Sanborn.

Motion by Pooley, seconded by Clark, to recommend approval of the BID application . Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - abstain, Logan –aye, Pooley – aye, Swenson - aye. . 5 aye, 0 nay, 1 abstain, 1 absent; motion carried.

8. Review and Comment: Razing 112 & 114 E 1st Ave

Jenniges explained the applicant came in for a demo permit and it was sent to SHPO for their opinion and it came back that it would infringe on the historic nature of the building and required

a 11.1 case review. Jenniges noted this was the building that was run into in December of 2021 and no repair work has been done to the building. Also, the neighboring building to the east has also requested a demo permit and will be in front of this board in the future.

Clark questioned the timeframe of when the demo would be done, to which was answered as soon as they could, late February or early March.

Pooley believes deferred maintenance on these buildings are killing them, but when they get this bad there is no other choice but to demo.

Logan believes there are some economic factors that go along with demoing the building.

Jenniges noted there are a few developers that are interested in the land to rebuild and not just turned it into a parking lot.

Motion by Pooley, second by Enders to agree with the 11.1 case report and demo the building do the damage occurred and it's the only option due to financial constraints. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan - aye, Pooley - aye, Swenson - absent. 5 aye, 0 nay, 2 absent; motion carried.

9. Review and Comment: Razing 622 N Duff St

Terry Sabers of MAHI gave the history and goals of the organization. He said MAHI purchased the dwelling in December. The previous owner had been living there for 25 years. A branch fell through the roof in a summer storm and was never repaired. This is a nuisance property within the city. He noted at the time the previous owner moved out he did not have running water to the property. Sabers provided pictures of the interior and an estimate to fix the existing building and found it not financially feasible to remodel. They plan to raze the dwelling and build a new 1120 square foot dwelling slab on grade to match the neighboring dwellings. There is a detached two-stall garage that will be salvaged.

Pooley questioned what the roof would be; shingles or tin. Sabers answered it would be a shingled roof.

Logan believes the original dwelling was built for workforce housing and believes the proposal will fit the style of the neighborhood.

Jirsa believes this house will be perfect for the market and clean things up. It will fit into the neighborhood and be an improvement to what is there and will financially pan out.

Clark noted this is a high visibility corner and this would be better than what's there.

Motion by Pooley, second by Clark to agree with the 11.1 case report to demo the existing dwelling due to financial impact and build a new dwelling to match the neighborhood. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan - aye, Pooley - aye, Swenson - absent. 5 aye, 0 nay, 2 absent; motion carried.

10. Sign Approval: 100 W 5th Ave

Tara Volesky stated she is proposing to install a 10' x 20' digital sign and believes that it will blend well with the building as she continues the remodel of the exterior which has already been approved by SHPO.

Jirsa stated he has concerns about the apartments across the street and the light the sign will

produce and the flashing that could be associated with it. Jenniges noted there are sections of the ordinance that she will have to follow that deal with brightness at night and flashing. Also, this is for on-premise only advertising for the businesses within the suite, no off-premise signage is allowed in Central Business. Jirsa also brought up the wind load this sign would have to endure and the structural integrity of it. He believes she will need a structural engineer to look at it and probably have to have concrete footings installed, not just tie downs on the roof due to flexing that could happen. He thinks a better location would be on the second floor by the windows covering up the brick.

Logan noted that back in the day they would paint the brick for advertising, but that is not practical anymore. He knows from experience that signs attached or braced on roofs can be a headache.

Pooley mentioned that she would want to contact her insurance company if she put up a sign like this.

Volesky noted she did not want to cover up the bricks because she likes the look of them. She plans to do some tuck pointing on them as well. She also did not know she would need a structural engineer and there could be more construction than anticipated. She is not opposed to a smaller sign and will have a template put in place before ordering the final sign.

At the request of Volesky, motion by Jirsa, second by Clark to table for the applicant to get more information. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan - aye, Pooley - aye, Swenson - absent. . 5 aye, 0 nay, 2 absent; motion carried.

11. Other Business:

The board discussed the possibility of needing new board members.

12. Public Input:

Terry Sabers of Tickled Pink questioned his course of action for installing awnings at his business. He was informed of the process being similar to the 622 N Duff St project he is currently part of.

13. Adjourn

Chairperson Logan asked for a motion to adjourn the meeting. Motion by Enders, seconded by Clark, to adjourn the meeting at 6:14 P.M. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan - aye, Pooley - aye, Swenson - absent. . 5 aye, 0 nay, 2 absent; motion carried.

Jeff Logan
Historical Preservation Commission Chairperson

SOUTH DAKOTA CODIFIED LAW 1-19A-11.1 - ARSD 24:52:07:03 CASE REPORT FORM



SOUTH DAKOTA STATE HISTORICAL SOCIETY STATE HISTORIC PRESERVATION OFFICE (SHPO) SOUTH DAKOTA CODIFIED LAW 1-19A-11.1 CASE REPORT

If a state entity or political subdivision of the state is required by law or rule to report possible threats to the historical integrity of a property listed in the National Register of Historic Places or the State Register of Historic Places, the threat must be reported by means of a case report.

Case reports must provide the State Historic Preservation Office (SHPO) with sufficient information for the office to make an independent review of effects on the historical integrity of historic properties and shall be the basis for informed comments to state entities and the public. Case reports shall thoroughly examine all relevant factors involved in a preservation question. Abbreviated case reports may be requested at the discretion of the SHPO if less than a comprehensive view is needed. (ARSD 24:52:07:03 - Standards for Case Report)

SHPO reserves the right to request more information if needed. Typed forms are preferred. Submittal of this form without all requested information will cause review delays.

☐ This is a new submittal.

☒ This is information relating to SHPO project number:

221207003S

PROJECT LOCATION

Address

622 N Duff St

City

Mitchell

County

Davison

The responsible state entity or political subdivision of the state (cities, counties, etc.) must sign and date this form here prior to submitting it to the SHPO. Projects received without an original signature will cause review delays.

Signature:

Date:

2-1-23

Name

Mark Jenniges

Title

City Planner

Agency

City of Mitchell

FOR SHPO USE ONLY. DO NOT WRITE OR INSERT ANYTHING HERE.

**STATE, CITY, COUNTY, OR OTHER GOVERNING BODY
PERMITTING, FUNDING, LICENSING, OR ASSISTING THE PROJECT**

STATE ENTITY, CITY, COUNTY, OR OTHER GOVERNING BODY

Agency Name

City of Mitchell

Agency Contact Person

Mark Jenniges

Mailing Address

612 N Main St

City, State, ZIP

Mitchell, SD 57301

Email Address

mjenniges@cityofmitchell.org

Phone Number

605-995-8433

APPLICANT OR CONSULTANT CONTACT PERSON, IF APPLICABLE

Company Name

MAHI (Mitchell Area Housing Incorporated)

Contact Person

Terry Sabers

Mailing Address

601 N Main St

City, State, ZIP

Mitchell, SD 57301

Email Address

terry@sabers.us

Phone Number

605-770-2500

PROPERTY OWNER, IF DIFFERENT FROM ABOVE

Name

Mailing Address, City, State, ZIP

Email Address

Phone Number

STANDARDS FOR CASE REPORT AS OUTLINED IN ARSD 24:52:07:03

1 & 2. Project Description. Describe the project. Include photographs and maps showing the existing project site and details of the proposed project. Where applicable, drawings, three-dimensional models, or accurate computer-generated representations of proposed construction may be included. The models or representations must clearly show the visual impacts of new construction on the surrounding neighborhood or landscape. Photographs, maps, drawings, and other supplemental materials should be submitted with this form as separate documents.

Located at 622 N Duff, the last home to the north in the 600 block of a downtown Historical District is a 1032 sq ft. home built in 1900 according to county records. Over the last 10 years, the owner (who has owned it for over 20 years) allowed the home to fall into severe disrepair. In fact, he was living in the home with no heat over the last 2 winters due to the basement falling on the furnace. During a wind storm early in 2022 a tree fell onto the home causing a hole in the roof and a window broken out. Plywood was applied to the window but the roof hole never was patched and water leaked in. Over the years the ceiling plaster fell in most rooms. The owner lived in the home without running water for some time which did not seem to bother him. There are various holes in doors to the outside allowing weather to enter the home.

Due to the roof hole and plywood patch a nuisance order was issued for the home. The owner chose to not do anything which left the owner in violation of city codes.

Mitchell's new nonprofit housing organization, Mitchell Area Housing Inc (MAHI) was created in February of 2022 to facilitate in the building of workforce housing and lower cost "starter" homes. In addition facilitating minor repairs to low income individuals to enable them to stay in their homes. MAHI was alerted about the nuisance order at 622 N Duff and developed a relationship with the owner eventually convincing him to sell his home to MAHI.

After extensive review of the extensive disrepair of the home it was determined that the cost to renovate greatly exceeded the value of the finished home. The home could not be sold at a price to cover what MAHI would have invested, especially with the rising mortgage interest rates of the past 9 months.

MAHI proposes a demolition of the dilapidated home and replacing it with a new affordable home for the core of the city.

This home would look very similar and a similar size to the two existing homes on N Duff Street next door to the south of this home. It would also be similar to finishes on the exterior of other homes on that street.

The completed home will also be a much more energy efficient home to help the lower income home-owners live more efficiently.

Unfortunately, due to the extreme disrepair on the home in question there appears to be no other feasible alternative for this home.

3. What is the planning and approval schedule for this project?

With the construction inflation of the past 2 years and now the rising interest rates, home construction, especially for 'lower cost starter homes' is very challenging. The MAHI team continues to move forward with constructing new homes that match the existing neighborhood homes as close as financially feasible.

If MAHI's proposed plan can be approved in the near future the dilapidated home at 622 N Duff could be removed this late winter-early spring and begin construction in the spring. It's possible that a home could be ready to occupy in late summer. With the extreme shortage of available housing in Mitchell, this would be one more home to help with the situation.

4. How was this project brought to the attention of the state or political subdivision (city, county, etc.)?

☒ Demolition Permit

☒ Building Permit

☐ Other - Please explain:

5. Include a physical description of the affected historic property. Economic or situational information relevant to the affected property may be included if applicable.

The attached pictures show the extent of the disrepair on the home. The repairs would be extensive and costly. In addition, the smell that permeates the home may be difficult to overcome.

You can also see the cost comparison of the renovation vs new construction. If we completed the renovation, the house would not be affordable so the home would sit empty and as a non-profit, MAHI does not have the funds to let that happen.

This option appears to be the best alternative for this location to have a home to enhance the neighborhood.

6. Describe the potential effects of the proposed project on the historic property, including but not limited to physical and visual effects, alterations to the property, moving the property to another location, or change of use.

The proposed new home will fit the neighborhood nicely, be very similar to existing residences, eliminate a dilapidated home that detracts from the historical area, and will increase the value of the existing homes and the neighborhood as a whole.

Also, due to the extreme disrepair of the current home and the excessive cost of any structure move to another location further shows that a move just is not financially feasible.

7. Provide a description of the feasible and prudent alternatives that were considered and rejected based on factors relevant to the project. Relevant factors should be supported by facts. Include the reason(s) for rejection of feasible and prudent alternatives. Describe other efforts undertaken to minimize harm to the historic property. Provide as much detail as possible when explaining consideration of alternatives and mitigation measures. Questions to be considered when reviewing the project include:

(a) How were decisions based on the consideration of factual reports, research, tried methods, and/or professional and lay preservation advice?

(b) How were alternatives beyond the immediate project explored, taking into account broad community or regional issues in which the historic resource may play a contributing role?

(c) How was the impact of potentially adverse effects on surrounding historic resources, community preservation plans, and long-range community opportunities taken into account, if applicable?

(d) Were decisions based on professional assessment(s) of the value and basic structural condition of the affected property and estimates of a range of rehabilitation or mitigative options prepared by people experienced in historic preservation work?

(e) Were adequate periods of time provided for information to be prepared and for preservation options to be attempted?

MAHI has a 30-year home builder that considered alternatives and methods to rehabilitate the home, but unfortunately non were financially feasible. The pricing for both the renovation and new construction was compiled with the assistance of Builders FirstSource in Mitchell.

Mitchell lenders and realtors were consulted about the feasibility of renovating the property and the price range for which the property might sell and the sale price wouldn't have covered the expense. If the home continues to sit in dis-repair it will be get even worse.

MAHI has taken 3-5 months to review the situation and letting more time to pass won't help the situation and is likely to make it worse. If the existing home was larger (3,000 to 4,000 sq. ft.), it might have been worth investing in its restoration, but not for a 1,032 sq. ft. home.

8. Provide a copy of correspondence with SHPO. Correspondence should include the identification and evaluation of historic properties, assessment of effects, and any consideration of alternatives or mitigation measures. Copies of this information should be submitted with this form as separate documents.

9. Describe efforts made to consider the views of affected and interested parties.

We have not been able to find any interested parties and based on the condition of some the neighboring homes it is evident that there is no viable interest in the property.

10. If applicable, the Historic Preservation Commission (HPC) in the community where this project is located should review and comment on this case report prior to its submittal to SHPO.

- ☒ The HPC agreed with the findings of the case report.
- ☐ The HPC disagreed with the findings of the case report.
- ☐ The HPC declined to comment on the findings of the case report.

In addition to the above findings, please include official comments from the HPC, if applicable.

See attached minutes from the MHPC meeting held on 1-26-23.

11. Provide copies of written views submitted by the public to the state entity, city, county, or other governing body concerning the potentially adverse effects of projects on historic properties and alternatives to reduce or avoid those effects. Copies should be submitted with this form as separate documents.

**Please print this entire form, sign and date the first page,
and mail completed form with any additional documentation to:**

Review and Compliance Coordinator
South Dakota State Historical Society
900 Governors Drive
Pierre, SD 57501

Questions about South Dakota Codified Law 1-19A-11.1 can be directed to:

Review and Compliance Coordinator
(605) 773-8370

Restoration Specialist
(605) 773-6005

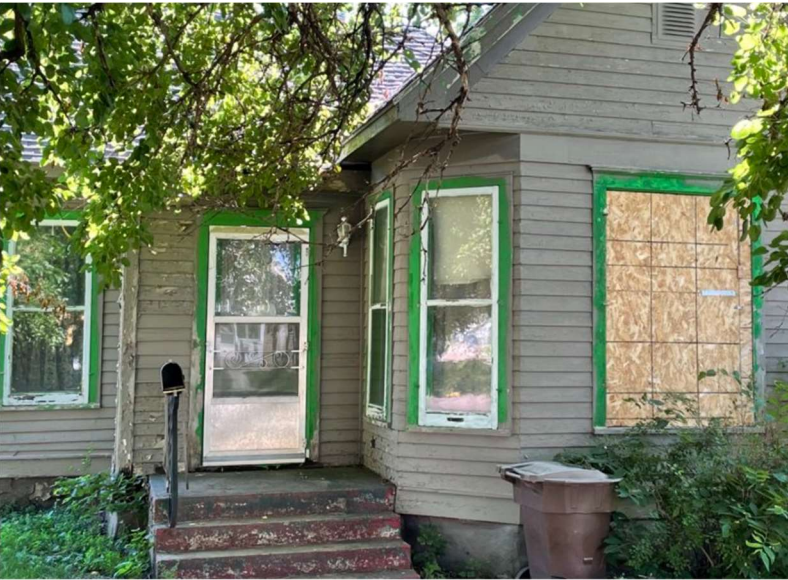
Project information submitted to SHPO cannot be returned. This documentation is kept on file at the South Dakota State Historical Society. We review faxed and electronic submissions in the same manner as any other submission and with the same considerations for clarity and completeness. However, original documents with original signature must follow all faxed and electronic submissions. The submission of incomplete, unclear, or confusing information may result in unnecessary delays in the review process until adequate information is obtained.

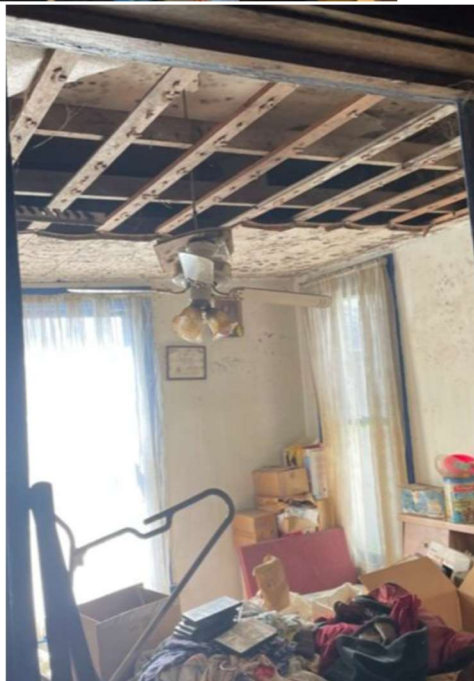
Additional Resources:

South Dakota State Historic Preservation Office: <http://history.sd.gov/Preservation/>
Link to National and State Register Listed Properties: <http://history.sd.gov/Preservation/NatReg/NatReg.aspx>
Historic Contexts: <http://history.sd.gov/Preservation/OtherServices/SHPODocs.aspx>

National Park Service: <http://www.nps.gov/nr/>
Publications (National Register Bulletins, Preservation Briefs, etc.): <http://www.nps.gov/history/publications.htm>

Current Home at 622 N Duff -









Other homes on that block -



Proposed home front view - Anticipated Home Price \$199,000



Mitchell Area Housing Inc.

Cost to renovate home at 622 N Duff in Mitchell, SD

1/13/2023

Demo of existing wall and ceiling finishes	\$ 25,000
Jack up home and install new basement	\$ 50,000
Dig in new water & sewer services to home	\$ 30,000
Replace roof with full sheeting	\$ 24,000
Completely remove all wall sheeting inside	\$ 10,300
Replace Rotting studs-sanitize all walls	\$ 25,000
Remove old wiring and replace	\$ 26,500
Install new furnace and A/C	\$ 24,500
Remove-replace exterior siding, doors, and windows	\$ 25,000
Install new plumbing with fixtures	\$ 15,000
Sheetrock and insulate walls	\$ 7,500
Tape and Texture all sheetrock	\$ 5,300
Painting all sheetrock	\$ 5,200
Trim out - with all doors and trim	\$ 4,900
Gutters	\$ 1,000
Labor	\$ 16,000
Cabinets and countertops	\$ 6,500
Floor covering	\$ 5,700
Dumpster and debri removal	\$ 7,600
Subtotal	<u>\$ 315,000</u>
SD Contractors Excise tax	<u>\$ 6,426</u>
Total cost	<u>\$ 321,426</u>



February 10, 2023

Mark Jenniges
City of Mitchell
612 N Main St
Mitchell, SD 57301

SDCL 1-19A-11.1 Consultation

Project: 221207003S – 622 N Duff St

Location: Davison

COM - City of Madison / City of Mitchell

Dear Mark,

Thank you for the opportunity to comment on the above referenced project pursuant to SDCL 1-19A-11.1. SDCL 1-19A-11.1 outlines a specific process that must be followed prior to any governmental action, including the issuance of permits, that may harm any historic property that is included in the National or State Registers of Historic Places. The South Dakota Office of the State Historic Preservation Officer (SHPO) would like to provide the following comments concerning effect of the proposed project on the non-renewable cultural resources of South Dakota.

On December 7, 2022, the SHPO received notification of the above-referenced project to remove the current dwelling and construct a new dwelling located at 622 N Duff St in Mitchell, SD. On January 3, 2023, SHPO requested a abbreviated case report and additional information regarding the proposed project. On February 6, 2023, SHPO received the abbreviated case report from the City of Mitchell. This property is a contributing resource to the Mitchell West Central Residential District, which is listed in the National Register of Historic Places. SDCL 1-19A-11.1 outlines a specific process that must be followed prior to any governmental action that may harm any historic property that is included in the National or State Registers of Historic Places.

Based upon the information provided, the demolition will remove a property that is listed in the National Register of Historic Places and the construction of the new dwelling will take place within the Mitchell West Central Residential District. Therefore, SHPO has made the following determination that the proposal will encroach upon, damage, or destroy a historic property which is included in the National and State Registers of Historic Places. However, it appears that there are no feasible and prudent alternatives to the proposal and that the proposal includes all possible planning to minimize harm to the historic resource.

Please note that, pursuant to SDCL 1-19A-11.1, if the City of Mitchell proceeds with the project, ten days notice by certified mail is required prior to proceeding with the project. Such notice must include a written determination, based on the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that all possible planning to minimize harm to the historic property has been considered. A complete record of factors considered shall be included with such notice.

Should you require any additional information, please contact Duncan Trau at Duncan.Trau@state.sd.us or at (605)773-6005. Your concern for the non-renewable cultural heritage of our state is appreciated.



Sincerely,
Ted M. Spencer
State Historic Preservation Officer

A handwritten signature in black ink that reads "Duncan Trau". The signature is written in a cursive style with a large, stylized 'D' and 'T'.

Duncan Trau
Historic Preservation Specialist

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	First Reading on Ordinance #O2023-01, Rezoning Lots 3 and 4, Square 8, Weavers Squares Addition From R3 Medium Density Residential District to HB Highway Business District		
Explanation/Background of Agenda Item Requested:	AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME (1005 S Kimball St and lot to the south).

Planning Commission recommended approval 6-0 with 1 absent. Motion carried.

See Planning Commission Unsigned Minutes 2-21-23.		

ORDINANCE NO. O2023-01

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the ____ day of _____, 2023.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

FIRST READING: February 21, 2023
SECOND READING: March 6, 2023
ADOPTION: March 6, 2023



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☒ **Rezoning** \$150 application due with the application.

- Applicant is request to rezone property from R3 District to HB District.

☐ **Variance** \$100 application due with the application.

- Description of Variance Requested: _____

☐ **Conditional Use Permit** \$150 application due with the application.

- Description of Conditional Use: _____

This Application is for the following described real property:

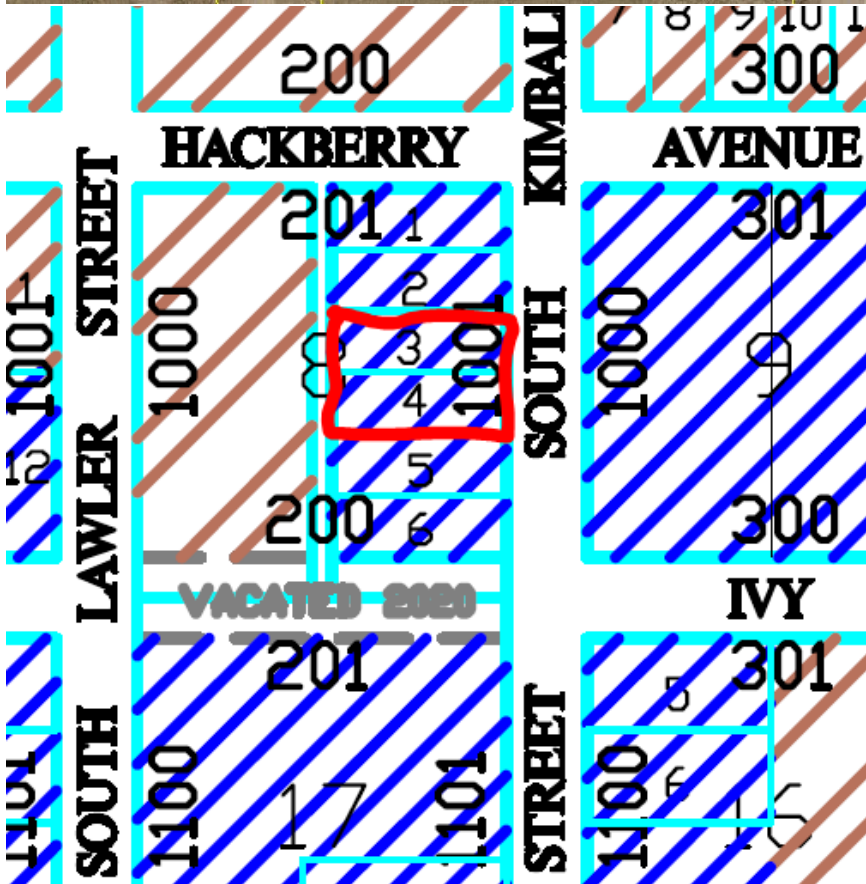
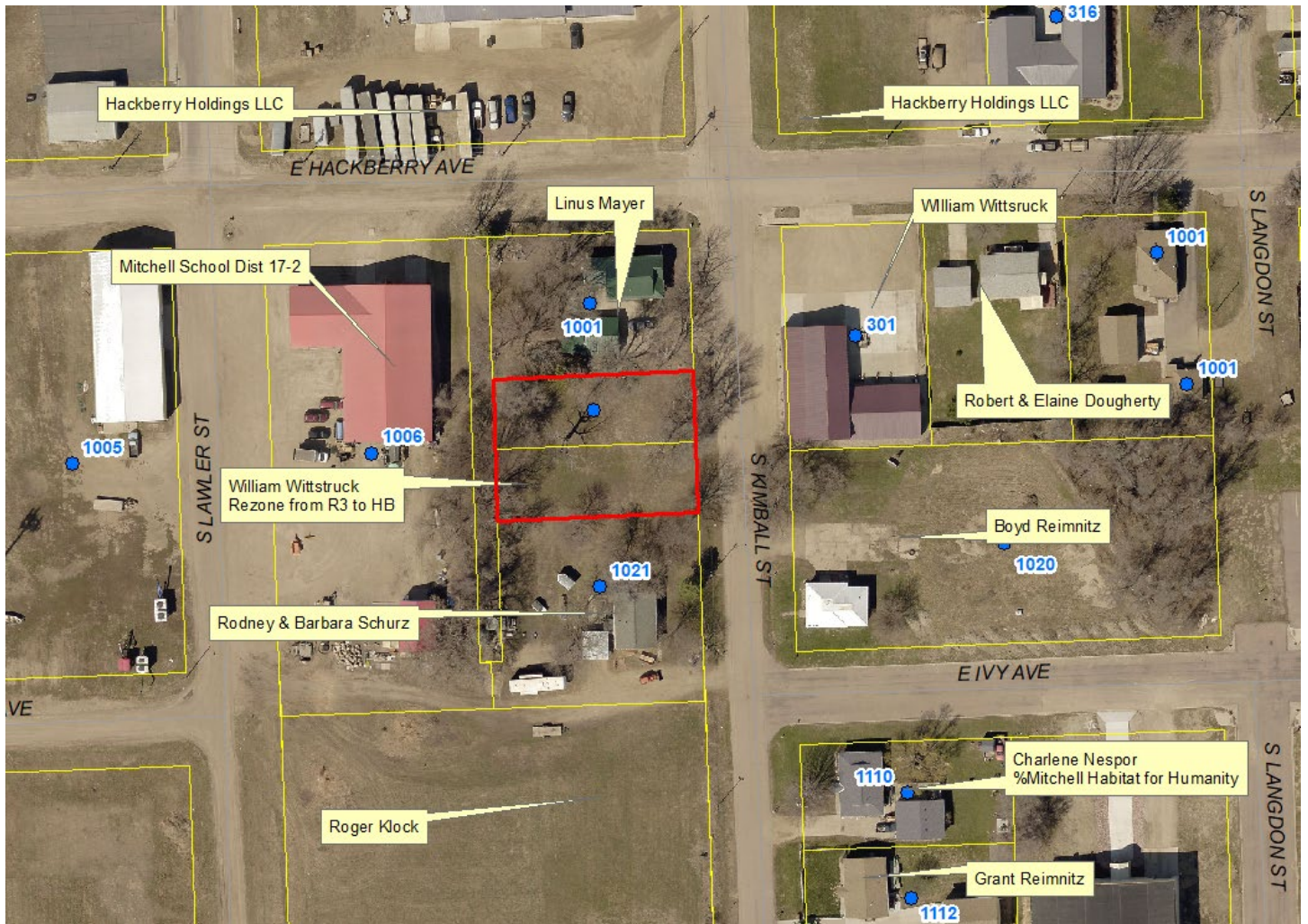
- Legal Description: Lot 3 + 4 Square 8 of Weavers Squares Addn
City of Mitchell, Davison County, South Dakota

- Property Address: 1005 S Kimball

Dated this 17 day of January 2023

Bill Wittstruck
Applicant

Bill Wittstruck
Owner



NOTICE OF HEARING

TO: Mitchell City Planning Commission, City Council, and the General Public:

The City Planning Commission has scheduled a public hearing and action on the following ordinance. The Planning Commission hearing will be Monday February 13, 2023 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Tuesday, February 21, 2023 at 6:00 p.m. and 2nd Reading and Adoption on Tuesday, March 6, 2023 at 6:00 p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

ORDINANCE NO. O2023-

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS, Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the ____ day of _____, 2023.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

FIRST READING: February 21, 2023
SECOND READING: March 6, 2023
ADOPTION: March 6, 2023

Published three times: February 1, 8 and 22, 2023

Approximate Costs:

William Wittstruck
316 E Hackberry Ave
Mitchell, SD 57301

Mitchell School Dist 17-2
800 W 10th Ave
Mitchell, SD 57301

Hackberry Holdings LLC
915 S Kimball St
Mitchell, SD 57301

Linus Mayer
1001 S Kimball St
Mitchell, SD 57301

Rodney & Barbara Schurz
1021 S Kimball St
Mitchell, SD 57301

Roger Klock
615 W Norway Ave
Mitchell, SD 57301

Hackberry Holdings LLC
177 S Harmon Dr
Mitchell, SD 57301

Robert & Elaine Dougherty
313 E Hackberry Ave
Mitchell, SD 57301

Boyd Reimnitz
817 N Sanborn Blvd
Mitchell, SD 57301

Charlene Nespor
%Mitchell Habitat for Humanity
PO Box 1331
Mitchell, SD 57301

Grant Reimnitz
1112 S Kimball St
Mitchell, SD 57301

February 1, 2023

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that William Wittstruck is requesting the following property legally described as; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME (1005 S Kimball St and lot to the south).

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday February 13, 2023 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Tuesday, February 21, 2023 at 6:00 p.m. and 2nd Reading and Adoption on Tuesday, March 6, 2023 at 6:00p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We

Lenus Mayer
OWNER

1001 S Kimball

ADDRESS

✓ APPROVE

 DISAPPROVE

COMMENTS:



February 1, 2023

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that William Wittstruck is requesting the following property legally described as; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME (1005 S Kimball St and lot to the south).

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday February 13, 2023 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Tuesday, February 21, 2023 at 6:00 p.m. and 2nd Reading and Adoption on Tuesday, March 6, 2023 at 6:00p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We Barbara L. Schury
OWNER

1021 S. Kimball St.
ADDRESS

X APPROVE

 DISAPPROVE

COMMENTS:

February 1, 2023

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that William Wittstruck is requesting the following property legally described as; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME (1005 S Kimball St and lot to the south).

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday February 13, 2023 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Tuesday, February 21, 2023 at 6:00 p.m. and 2nd Reading and Adoption on Tuesday, March 6, 2023 at 6:00p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We

Boyd Reimann
OWNER

1020 S Kimball
ADDRESS

✓ APPROVE

 DISAPPROVE

COMMENTS: This business is a great addition to the city of Mitchell

Let's go Mitchell

Outside expectations

February 1, 2023

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that William Wittstruck is requesting the following property legally described as; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME (1005 S Kimball St and lot to the south).

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday February 13, 2023 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Tuesday, February 21, 2023 at 6:00 p.m. and 2nd Reading and Adoption on Tuesday, March 6, 2023 at 6:00p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We Elaine Dougherty
OWNER

313 E Hackberry Mitchell SD
ADDRESS

X APPROVE

_____ DISAPPROVE

COMMENTS:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Authorization to proceed		
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Authorization to Proceed with Randall Water System as a Secondary Source of Water for the City of Mitchell		
Explanation/Background of Agenda Item Requested:	This will authorize City staff to finalize negotiations with Randall Water System as a secondary source of water for the City of Mitchell. Staff will bring a proposed contract to City Council for final approval within the costs reviewed at the utility rate study review work session.		

Public Works Secondary Water Source

CITY OF MITCHELL

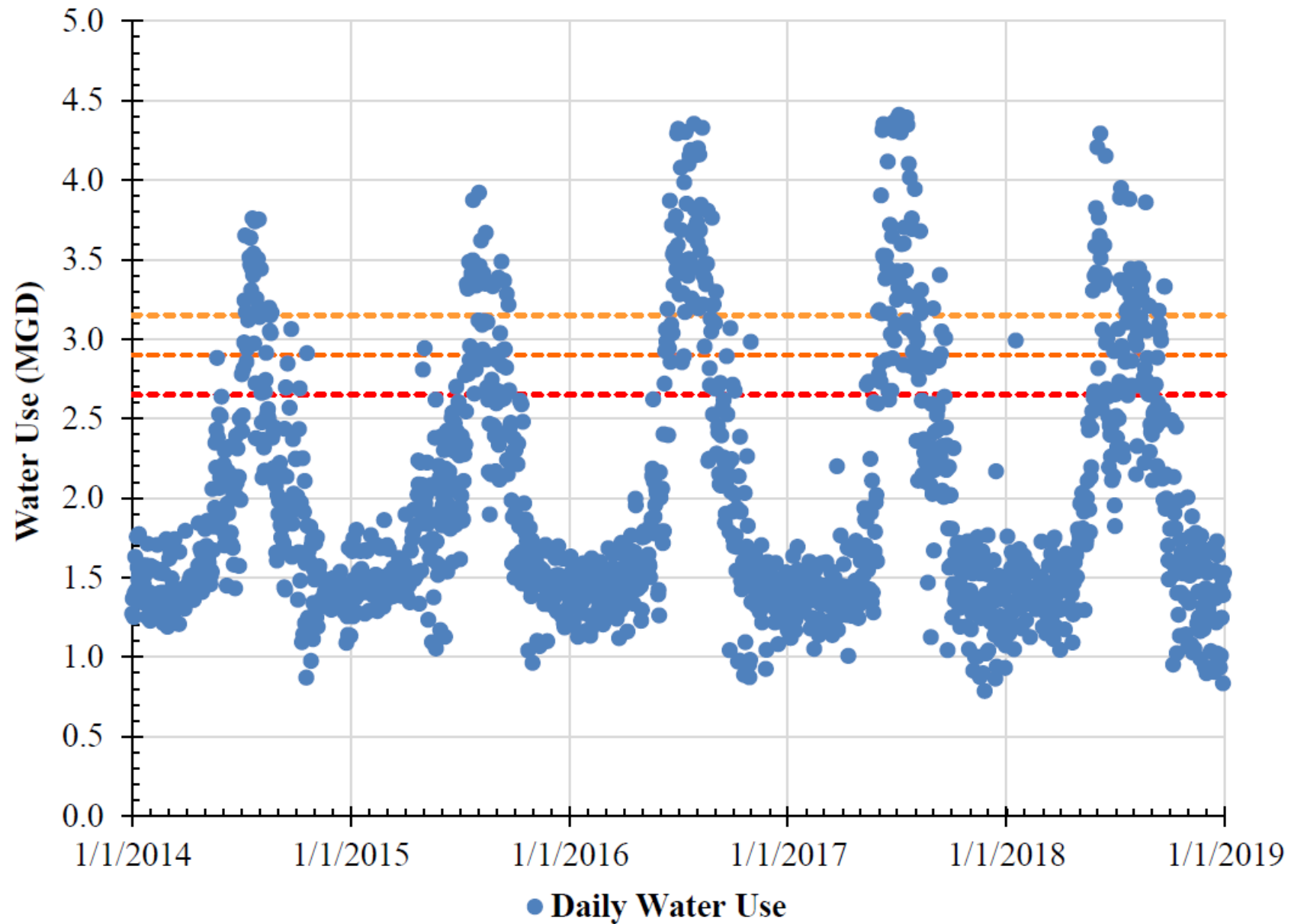
Discussion Points

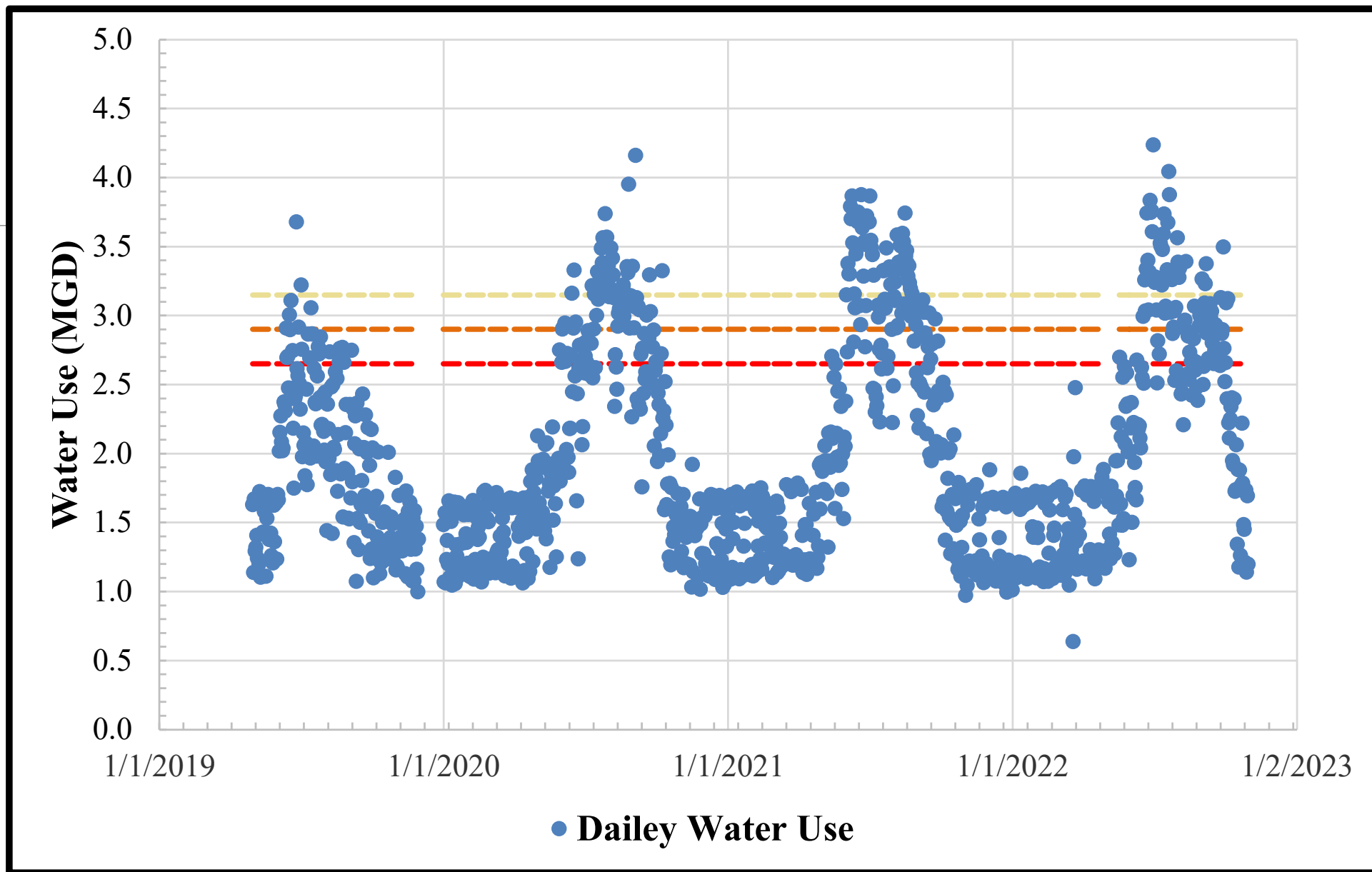
- Current Water Use
- Future Water Use
- Alternatives
- Summary



Current Water Use

- Bon Homme Yankton (B-Y) Water District
 - Minimum Contract Amount - 500,000 GPD
 - Guaranteed Contract Amount – 2.65 MGD
- Water may be delivered to the City in excess of 2.65 MGD within the total discretion of B-Y Water District.
- We exceed 2.65 MGD on average 25% of the year.





Current Water Use

Time Period	Min Day MGD	Max Day MGD	Average Day MGD
Summer 2019	1.23	3.68	2.33
Winter 2020	1.05	1.73	1.36
Summer 2020	1.24	3.95	2.88
Winter 2021	1.09	1.79	1.39
Summer 2021	2.23	3.88	3.18
Winter 2022	1.01	2.48	1.35
Summer 2022	1.50	4.24	2.91
Winter months are January through March Summer Months are June through August			

Future Water Use

- From the City of Mitchell Water System Improvement Facility Plan provided by IDG and AE2S

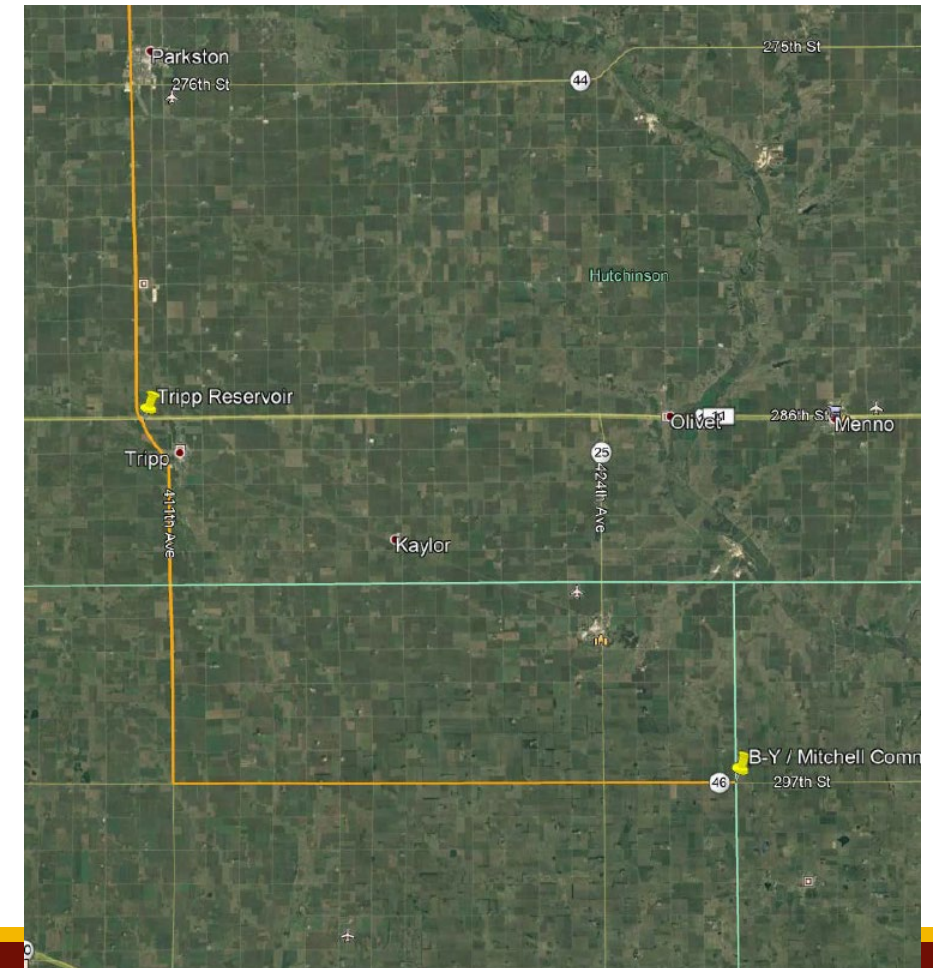
Projected 2040 Water Use

- Average Day Demand – 2.14 MGD
- Maximum Day Demand – 5.4 MGD

Alternative 1

B-Y Water District Upgrades

- Current sole source for City
- Would bring capacity to 5.4 MGD
- 13.5 Miles of transmission line
- Pump station upgrades





Alternative 2

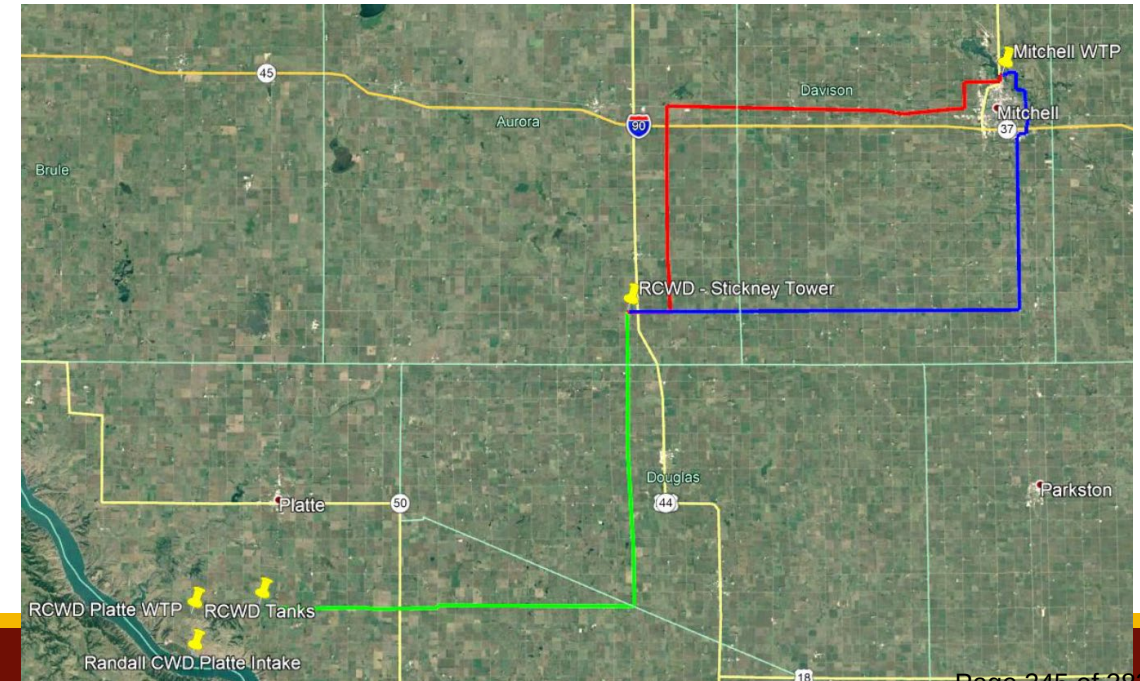
Lake Mitchell Improvements

- 2.5 MGD of additional water
- Improvements to match current water quality (taste and smell)
- Treatment process would waste 44% of treated water
- 4.5 MGD to produce 2.5 MGD
- Provides Secondary Source

Alternative 3

Randall Community Water District

- Min 2.5 MGD
- 38 miles of transmission line from plant to Stickney
- 31 miles of transmission line from Stickney to Mitchell
- Provides Secondary Source



Alternative 4 Missouri River Intake

- Raw water intake and pump station near Chamberlain
- Water treatment at the current water treatment plant
- 75 miles of transmission line
- 1 MG ground storage tank at highest elevation point
- Provides Secondary Source





Alternative Costs

Alternative	Cost
B-Y Water District Upgrades	\$40,000,000
Lake Mitchell Improvements	\$43,500,000
Randall Community Water District	\$60,000,000
Missouri River Intake	\$93,000,000
Missouri River Intake (Water treatment at Chamberlain)	\$150,000,000

Questions?

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	February 21, 2023	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Discussion, with action expected scheduled for the March 6, 2023 City Council Meeting.		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Discussion on Resolution Setting Utility Rates for 2023-2024 and Implementing a New Utility Rate Structure as Reviewed at the January 30, 2023 City Council Work Session		
Explanation/Background of Agenda Item Requested:	At the January 30, 2023 City Council Work Session, the City Council reviewed the outcome of the utility rate review process that took place in late 2022. The goal of the utility rate review was to assist the City in implementing a rate structure that would provide adequate revenue levels for future infrastructure projects. The proposed rate increases are necessary to ensure that revenue is adequate to fund planned infrastructure improvements, to ensure adequate levels of reserves for operations and debt ratio levels required by loan financing, and to allow current rates to fund smaller improvement projects. During the work session, council members asked that we show rate increases on a quarterly basis so that the increases could be gradually implemented. The enclosed draft resolution includes one increase for 2023; and quarterly increases for 2024. Also enclosed is a sheet showing quarterly increases forecasted through 2027 to reach the levels shown in the utility rate plan. The City would continue the quarterly increases through 2027 to reach the required level for project funding. Council members asked that City staff review the proposed rate resolution as well as what the projected increases look like for each "use category" under the new structure at a regular meeting and prior to taking action on those items. Following this review and discussion at the February 21 meeting, the rate resolution will be scheduled for consideration at the March 6, 2023 City Council Meeting.		

Resolution R2023-

A RESOLUTION AMENDING CITY OF MITCHELL WATER & SEWER RATES & FEES TO FUND CURRENT AND FUTURE INFRASTRUCTURE IMPROVEMENT PROJECTS.

WHEREAS, the City of Mitchell has been involved in a comprehensive infrastructure planning process,

WHEREAS, many of these projects will include state revolving loan financing that the city will be obligated to repay through rates,

WHEREAS, these improvements are necessary to meet expected demands of current customers in the next 5-10 years, as well as any future demands from growth and development within the City of Mitchell;

WHEREAS, the Mitchell City Council asked that rates be set with quarterly increases until they reach the necessarily level in 2027 to fund the projected increases required for planned improvements in order to make the increases more gradual for residents;

THEREFORE, BE IT RESOLVED, by the City Council of the City of Mitchell, SD that effective June 1, 2023 rates be set at:

Water Rates

		<i>Current</i>	<i>Effective 6/1/2023</i>
<i>Base Rate</i>	<i>1" and less</i>	\$ 9.21	\$ 13.00
	<i>1 1/2"</i>	\$ 9.21	\$ 26.00
	<i>2"</i>	\$ 9.21	\$ 41.60
	<i>3"</i>	\$ 9.21	\$ 78.00
	<i>4"</i>	\$ 9.21	\$ 130.00
	<i>6"</i>	\$ 9.21	\$ 260.00
<i>Water Usage</i>		\$ 4.15	\$ 5.10

Water rates include the following surcharges that are segregated from the total fees collected:

\$1.78/month/user	DSWRF- 02	Water Storage Tank
\$.85/month/user	DSWRF-05	West Water Tower Repairs

Sewer Rates

		<i>Current</i>	<i>Effective 6/1/2023</i>
<i>Residential</i>	<i>Base</i>	\$ 22.01	\$ 29.05
	<i>Volume</i>	\$ 3.40	\$ 4.00
<i>Non Residential</i>	<i>Base</i>	\$ 22.01	\$ 29.05
	<i>Volume</i>	\$ 3.40	\$ 5.00
<i>Industrial</i>	<i>Base</i>	\$ 22.01	\$ 29.05
	<i>Volume</i>	\$ 3.40	\$ 3.98
	<i>BOD</i>	\$ 0.22	\$ 0.88
	<i>TSS</i>	\$ 0.21	\$ 1.29
	<i>TKN</i>	\$ -	\$ 4.80

Sewer rates include the following surcharges that are segregated from the total fees collected:

\$8.05/month/user	CW-05	Sanborn Phase II
\$3.70/month/user	CW-06	East Central Drainage Phase I
\$.99/month/user	CW-07	East Central Drainage Phase II
\$1.11/month/ user	CW-08	Daily Drive Lift Station
\$11.60/month/user	CW-09	Waste Water Treatment Plant Improvements Phase I
\$.77/month user	CW-12	Livesay Improvements

IT IS FURTHER RESOLVED by the City Council of the City of Mitchell, SD that the following rate increases be implemented at the dates listed below in 2024 in order to facilitate water & waste water improvements within the City of Mitchell:

Water Rates

2024 Water Rate & Effective Date		1/1/2024	4/1/2024	7/1/2024	10/1/2024
Base Rate	1" and less	\$ 13.94	\$ 14.88	\$ 15.82	\$ 16.75
	1 1/2"	\$ 27.87	\$ 29.74	\$ 31.62	\$ 33.50
	2"	\$ 44.60	\$ 47.60	\$ 50.60	\$ 53.60
	3"	\$ 83.62	\$ 89.24	\$ 94.87	\$ 100.50
	4"	\$ 139.37	\$ 148.74	\$ 158.12	\$ 167.50
	6"	\$ 278.75	\$ 297.50	\$ 416.25	\$ 335.00
Water Usage		\$ 6.48	\$ 6.48	\$ 6.48	\$ 6.48

Water rates include the following surcharges that are segregated from the total fees collected:

\$1.78/month/user	DSWRF- 02	Water Storage Tank
\$.85/month/user	DSWRF-05	West Water Tower Repairs

Sewer Rates

2024 Sewer Rate & Effective Date		1/1/2024	4/1/2024	7/1/2024	10/1/2024
Residential	Base	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65
	Volume	\$ 4.05	\$ 4.10	\$ 4.16	\$ 4.22
Non Residential	Base	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65
	Volume	\$ 5.06	\$ 5.13	\$ 5.20	\$ 5.27
Industrial	Base	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65
	Volume	\$ 4.03	\$ 4.08	\$ 4.14	\$ 4.20
	BOD	\$ 0.89	\$ 0.90	\$ 0.91	\$ 0.92
	TSS	\$ 1.30	\$ 1.32	\$ 1.34	\$ 1.36
	TKN	\$ 4.86	\$ 4.92	\$ 4.99	\$ 5.06

Sewer rates include the following surcharges that are segregated from the total fees collected:

\$8.05/month/user	CW-05	Sanborn Phase II
\$3.70/month/user	CW-06	East Central Drainage Phase I
\$.99/month/user	CW-07	East Central Drainage Phase II
\$1.11/month/ user	CW-08	Daily Drive Lift Station
\$11.60/month/user	CW-09	Waste Water Treatment Plant Improvements Phase I
\$.77/month user	CW-12	Livesay Improvements

Adopted by the Mitchell, South Dakota City Council in regular session on the _____ of _____, 2023 with:

___ votes cast in favor of adoption,
___ votes cast against adoption,
___ votes abstaining.

Bob Everson, Mayor

Attest:

Michelle Bathke, Finance Officer

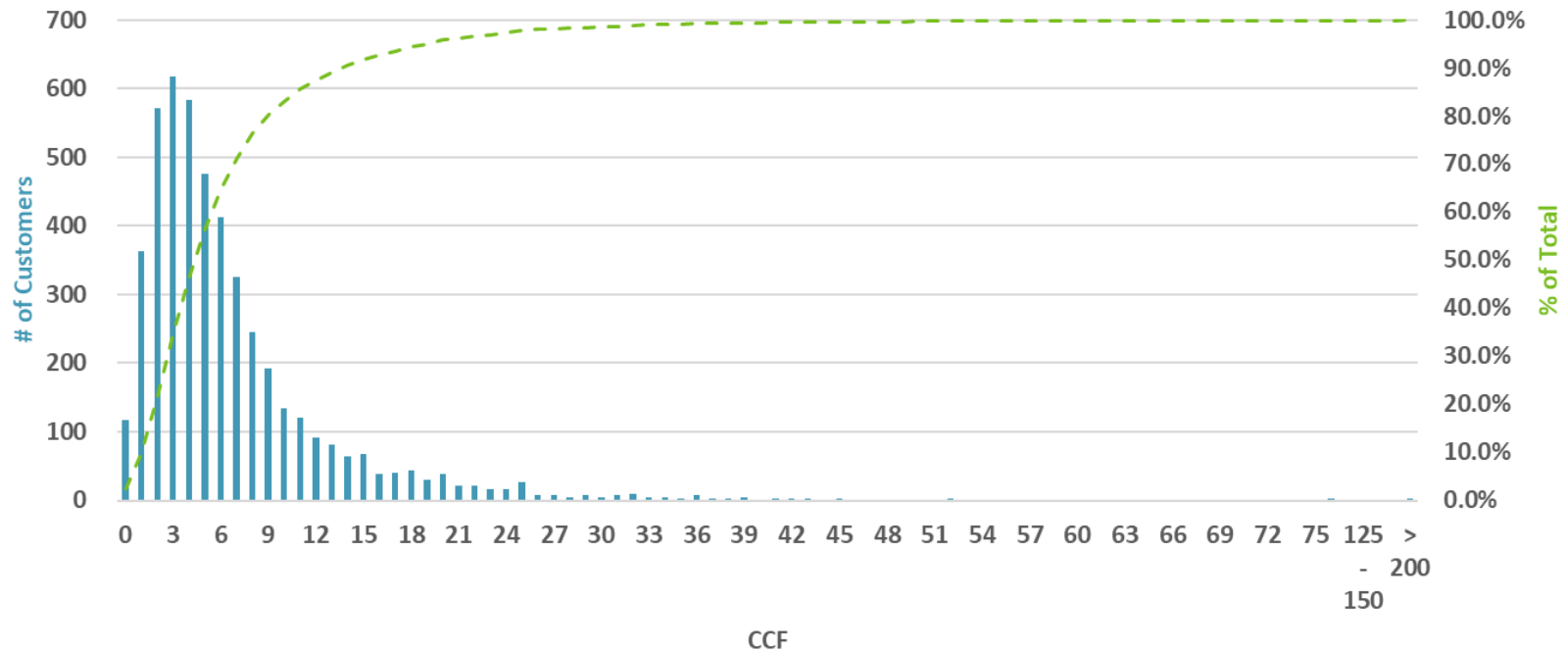
Water Rate & Effective Date		Current	6/1/2023	1/1/2024	4/1/2024	7/1/2024	10/1/2024	1/1/2025	4/1/2025	7/1/2025	10/1/2025	1/1/2026	4/1/2026	7/1/2026	10/1/2026	1/1/2027	4/1/2027	7/1/2027	10/1/2027
Base Rate	1" and less	\$ 9.21	\$ 13.00	\$ 13.94	\$ 14.88	\$ 15.82	\$ 16.75	\$ 17.68	\$ 18.62	\$ 19.56	\$ 20.50	\$ 21.43	\$ 22.37	\$ 23.31	\$ 24.25	\$ 25.18	\$ 26.12	\$ 27.06	\$ 28.00
	1 1/2"	\$ 9.21	\$ 26.00	\$ 27.87	\$ 29.74	\$ 31.62	\$ 33.50	\$ 35.37	\$ 37.24	\$ 39.12	\$ 41.00	\$ 42.87	\$ 44.74	\$ 46.62	\$ 48.50	\$ 50.37	\$ 52.24	\$ 54.12	\$ 56.00
	2"	\$ 9.21	\$ 41.60	\$ 44.60	\$ 47.60	\$ 50.60	\$ 53.60	\$ 56.60	\$ 59.60	\$ 62.60	\$ 65.60	\$ 68.60	\$ 71.60	\$ 74.60	\$ 77.60	\$ 80.60	\$ 83.60	\$ 86.60	\$ 89.60
	3"	\$ 9.21	\$ 78.00	\$ 83.62	\$ 89.24	\$ 94.87	\$ 100.50	\$ 106.12	\$ 111.74	\$ 117.37	\$ 123.00	\$ 128.62	\$ 134.24	\$ 139.87	\$ 145.60	\$ 151.22	\$ 156.84	\$ 162.47	\$ 168.10
	4"	\$ 9.21	\$ 130.00	\$ 139.37	\$ 148.74	\$ 158.12	\$ 167.50	\$ 176.87	\$ 186.24	\$ 195.62	\$ 205.00	\$ 214.37	\$ 223.74	\$ 233.12	\$ 242.50	\$ 251.87	\$ 261.24	\$ 270.62	\$ 280.00
	6"	\$ 9.21	\$ 260.00	\$ 278.75	\$ 297.50	\$ 416.25	\$ 335.00	\$ 353.75	\$ 372.50	\$ 391.25	\$ 410.00	\$ 428.75	\$ 447.50	\$ 466.25	\$ 485.00	\$ 503.75	\$ 522.50	\$ 541.25	\$ 560.00
Water Usage		\$ 4.15	\$ 5.10	\$ 6.48	\$ 6.48	\$ 6.48	\$ 6.48	\$ 6.90	\$ 7.32	\$ 7.74	\$ 8.16	\$ 8.30	\$ 8.44	\$ 8.58	\$ 8.73	\$ 8.77	\$ 8.81	\$ 8.85	\$ 8.90

Water rates include the following surcharges that are segregated from the total fees collected:		
\$1.78/month/user	DSWRF- 02	Water Storage Tank
\$.85/month/user	DSWRF-05	West Water Tower Repairs

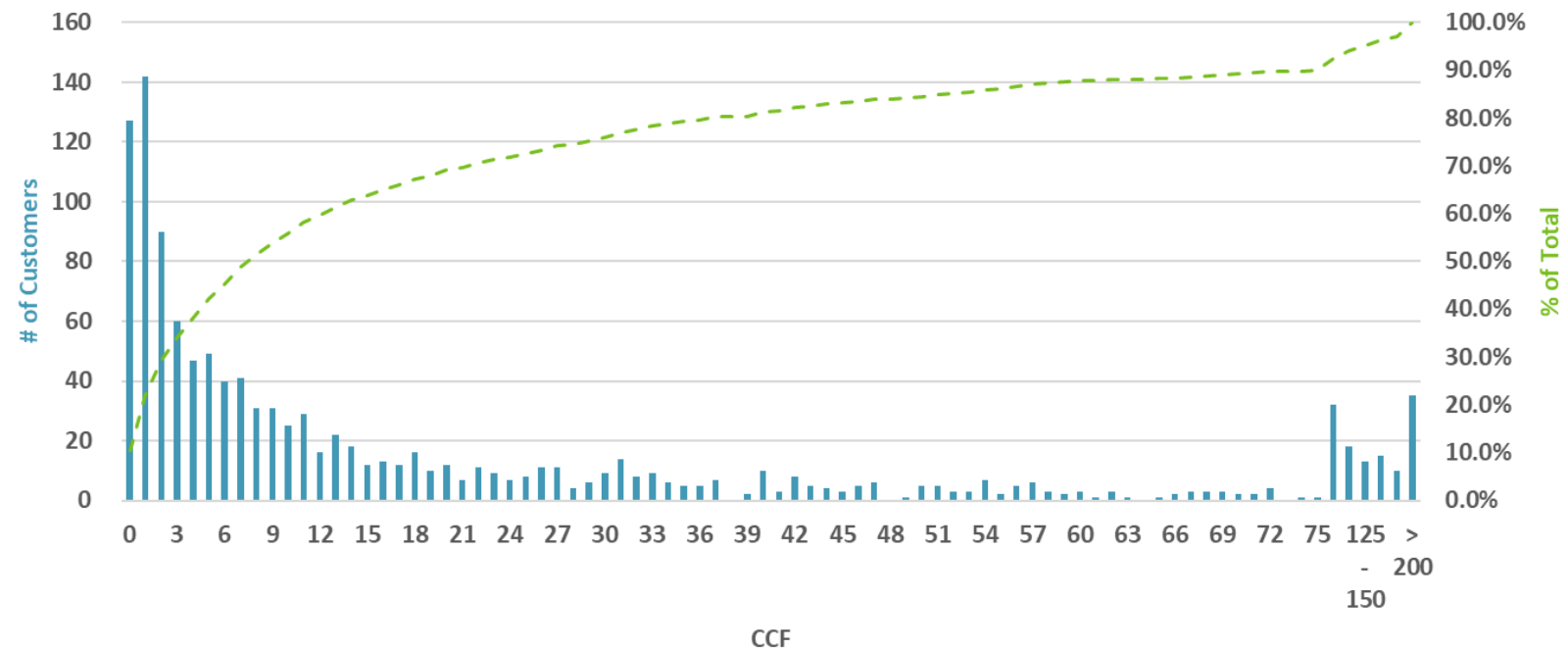
Sewer Rate & Effective Date		Sewer Rates																	
		Current	6/1/2023	1/1/2024	4/1/2024	7/1/2024	10/1/2024	1/1/2025	4/1/2025	7/1/2025	10/1/2025	1/1/2026	4/1/2026	7/1/2026	10/1/2026	1/1/2027	4/1/2027	7/1/2027	10/1/2027
Residential	Base	\$ 22.01	\$ 29.05	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65	\$ 30.99	\$ 31.33	\$ 31.68	\$ 32.03	\$ 32.35	\$ 32.67	\$ 32.99	\$ 33.31	\$ 33.56	\$ 33.81	\$ 34.06	\$ 34.31
	Volume	\$ 3.40	\$ 4.00	\$ 4.05	\$ 4.10	\$ 4.16	\$ 4.22	\$ 4.26	\$ 4.31	\$ 4.36	\$ 4.41	\$ 4.45	\$ 4.49	\$ 4.54	\$ 4.59	\$ 4.62	\$ 4.65	\$ 4.69	\$ 4.73
Non Residential	Base	\$ 22.01	\$ 29.05	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65	\$ 30.99	\$ 31.33	\$ 31.68	\$ 32.03	\$ 32.35	\$ 32.67	\$ 32.99	\$ 33.31	\$ 33.56	\$ 33.91	\$ 34.06	\$ 34.41
	Volume	\$ 3.40	\$ 5.00	\$ 5.06	\$ 5.13	\$ 5.20	\$ 5.27	\$ 5.33	\$ 5.39	\$ 5.45	\$ 5.51	\$ 5.56	\$ 5.61	\$ 5.67	\$ 5.73	\$ 5.77	\$ 5.81	\$ 5.85	\$ 5.90
Industrial	Base	\$ 22.01	\$ 29.05	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65	\$ 30.99	\$ 31.33	\$ 31.68	\$ 32.03	\$ 32.35	\$ 32.67	\$ 32.99	\$ 33.31	\$ 33.56	\$ 33.91	\$ 34.06	\$ 34.41
	Volume	\$ 3.40	\$ 3.98	\$ 4.03	\$ 4.08	\$ 4.14	\$ 4.20	\$ 4.24	\$ 4.29	\$ 4.34	\$ 4.39	\$ 4.43	\$ 4.47	\$ 4.52	\$ 4.57	\$ 4.60	\$ 4.63	\$ 4.67	\$ 4.71
	BOD	\$ 0.22	\$ 0.88	\$ 0.89	\$ 0.90	\$ 0.91	\$ 0.92	\$ 0.93	\$ 0.94	\$ 0.95	\$ 0.96	\$ 0.97	\$ 0.98	\$ 0.99	\$ 1.00	\$ 1.01	\$ 1.02	\$ 1.03	\$ 1.03
	TSS	\$ 0.21	\$ 1.29	\$ 1.30	\$ 1.32	\$ 1.34	\$ 1.36	\$ 1.37	\$ 1.38	\$ 1.40	\$ 1.42	\$ 1.43	\$ 1.44	\$ 1.46	\$ 1.48	\$ 1.49	\$ 1.50	\$ 1.51	\$ 1.52
	TKN	\$ -	\$ 4.80	\$ 4.86	\$ 4.92	\$ 4.99	\$ 5.06	\$ 5.11	\$ 5.17	\$ 5.23	\$ 5.29	\$ 5.34	\$ 5.39	\$ 5.44	\$ 5.50	\$ 5.54	\$ 5.58	\$ 5.62	\$ 5.67

Sewer rates include the following surcharges that are segregated from the total fees collected:		
\$8.05/month/user	CW-05	Sanborn Phase II
\$3.70/month/user	CW-06	East Central Drainage Phase I
\$.99/month/user	CW-07	East Centrail Drainage Phase II
\$1.11/month/ user	CW-08	Daily Drive Lift Station
\$11.60/month/user	CW-09	Waste Water Treatment Plant Improvements Phase I
\$.77/month user	CW-12	Livesay Improvements

Residential Annual Average Monthly Consumption



Commercial Annual Average Monthly Consumption



Water and Wastewater Rate Study

Council Workshop
January 30, 2023



Overview of the Presentation



Purpose of the Study



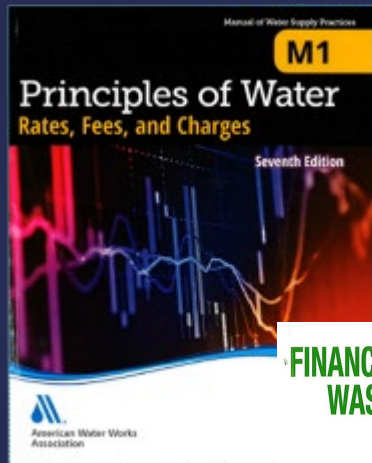
Overview of the Rate Study Process



Draft Water and Wastewater Results



Summary & Next Steps



**FINANCING AND CHARGES FOR
WASTEWATER SYSTEMS**



wef Manual of Practice No. 27
FOURTH EDITION

Rate Study Purpose

- Provide sufficient revenue to operate and maintain the City's water and wastewater infrastructure
- Develop equitable, cost-based rates to reflect usage and facility requirements
- Provide financial planning:
 - Adequate renewal and replacement funding
 - Maintain target minimum reserves
 - Meet debt coverage requirements
- Use generally accepted methodologies tailored to the City's systems and customer characteristics

Cost-Based Rates

Revenue Requirement

Compares the revenue of the utility to the expenses to evaluate the level of overall rates



Cost of Service

Distributes the revenue requirement between the customer classes of service



Rate Design

Design rates for each class of service to meet the revenue needs of the utility, along the cost of service results and other rate design goals and objectives

Revenue Requirement



Revenue Requirement Overview

Compares utility revenues to expenses

- Determines the level of rate revenue adjustment necessary

Uses prudent financial planning criteria

- Adequate funding of renewal and replacements
- Maintaining sufficient ending reserve balances

Reviews a specific time period

- Typically five-to-ten-year period
- Rate Setting is often 2 – 5 years

Utilities is analyzed on a “stand-alone basis”

- No transfer from other City funds
- Rates need to support operations and capital

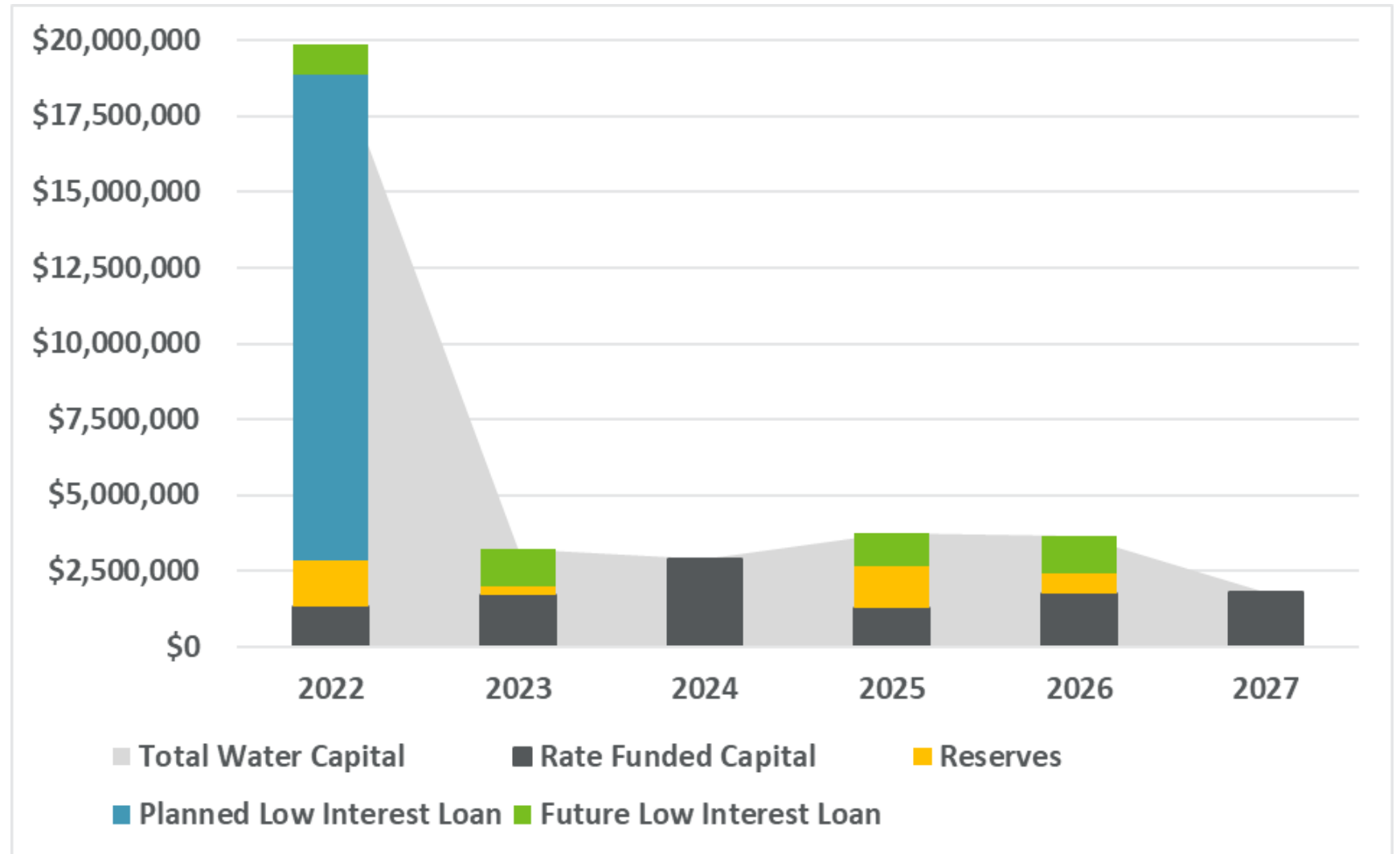
Utilizes the “cash basis” methodology

- Generally accepted method for municipal utilities

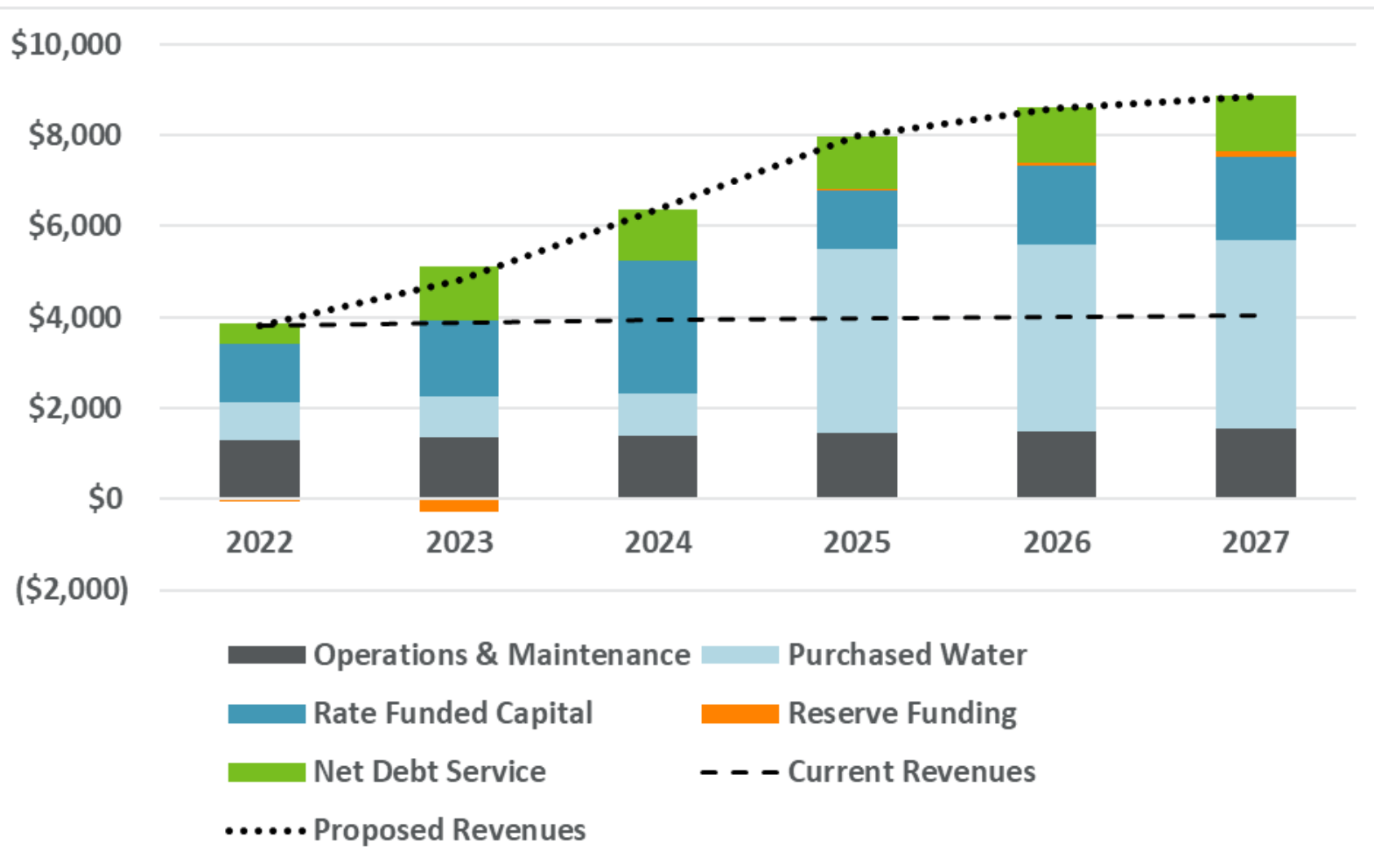
Key Assumptions

- Revenues independently calculated based on customer characteristics for each utility
- Expenses based on 2022 budgets for each utility
 - Projected through 2032 based on annual inflationary factors
 - Wastewater includes additional O&M for treatment expansion/improvements
 - Water includes future purchased water contract with Randal Rural Water (2025)
- Capital funding plan addresses need for:
 - Renewal and replacement
 - System betterments
 - System expansion
- Assumes long-term borrowing for a portion of capital needs
 - Low interest loans (SRF) annually 2022-2026

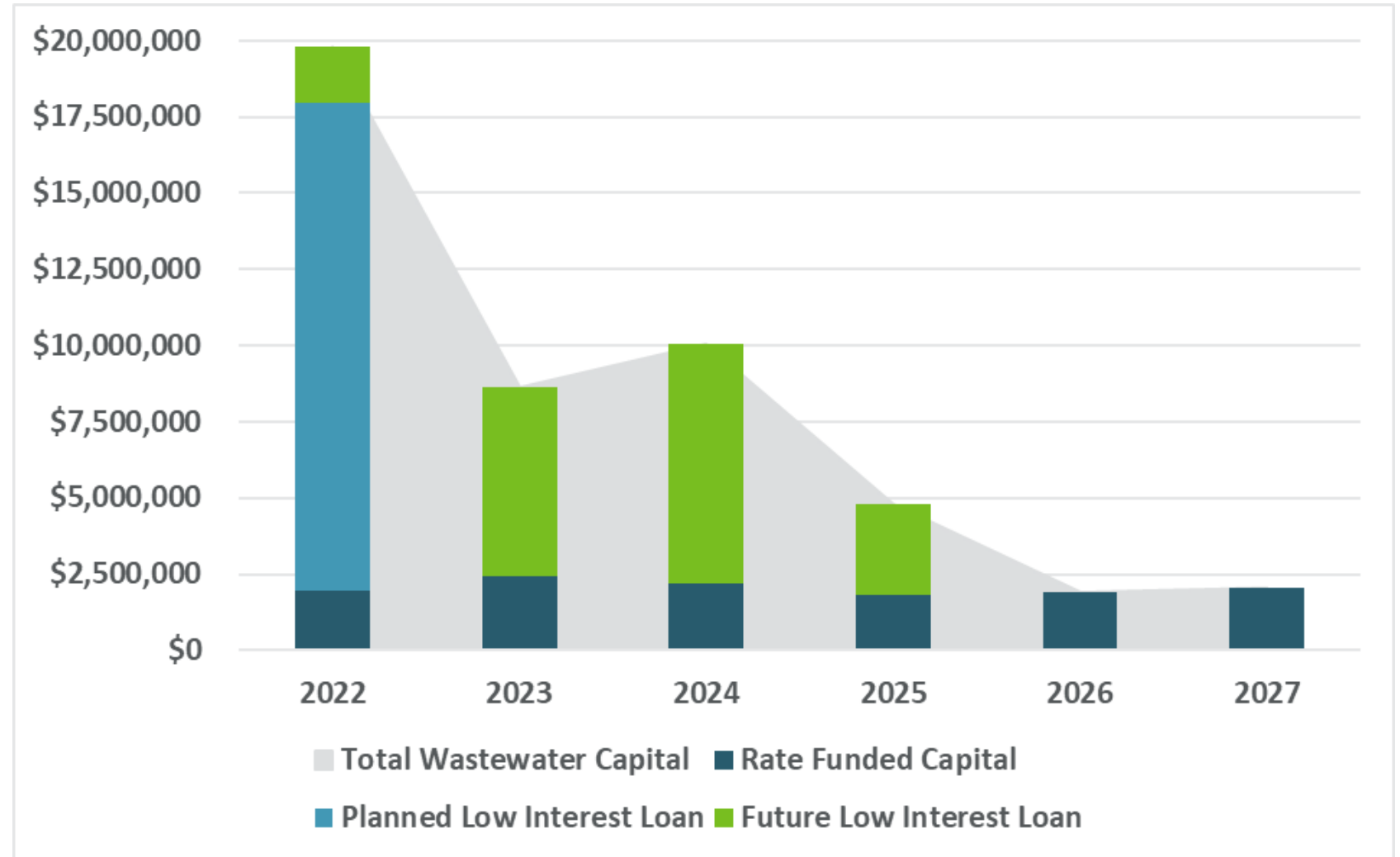
Capital Plan Water Summary



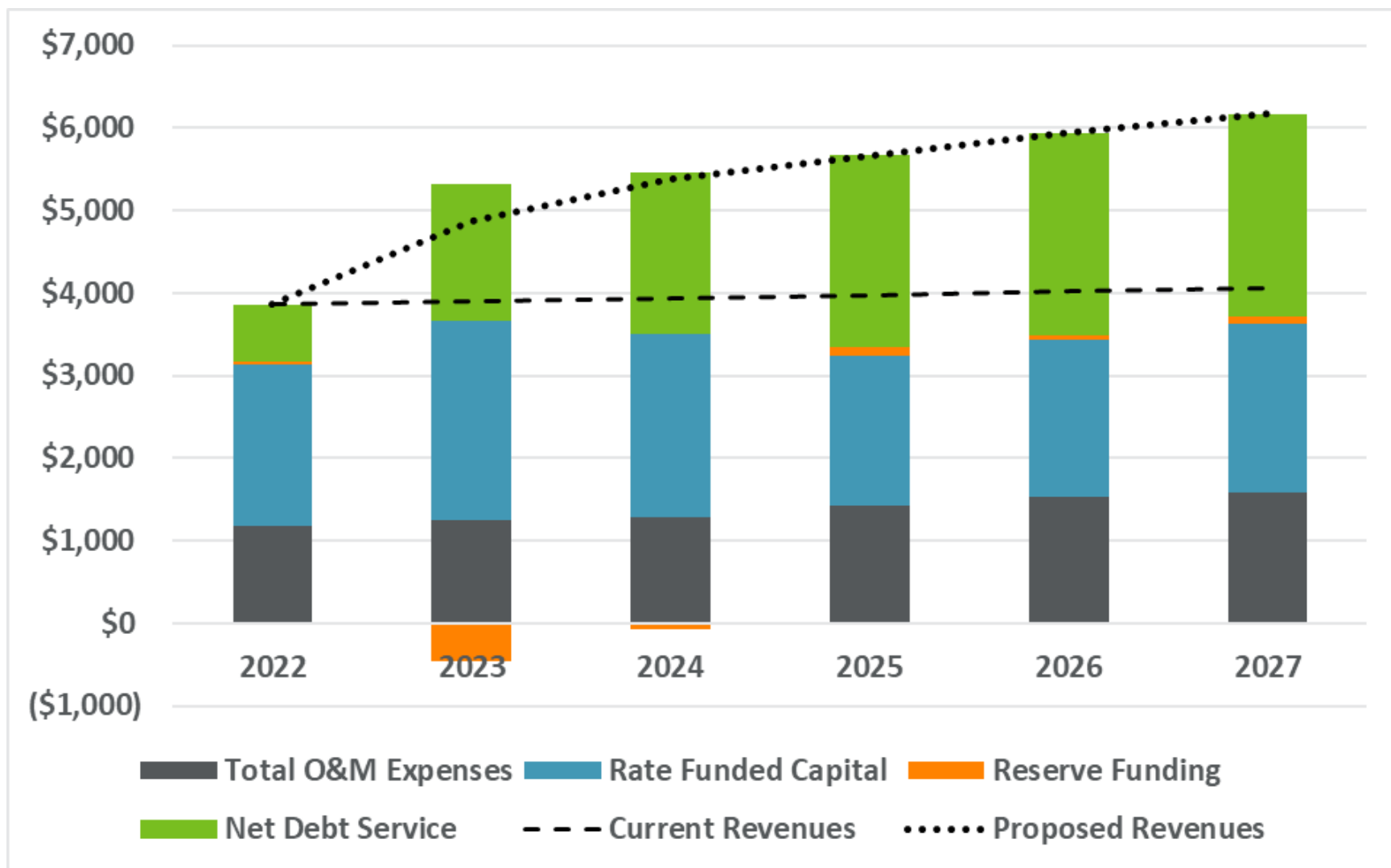
Revenue Requirement Water Summary



Capital Plan Wastewater Summary



Revenue Requirement Wastewater Summary



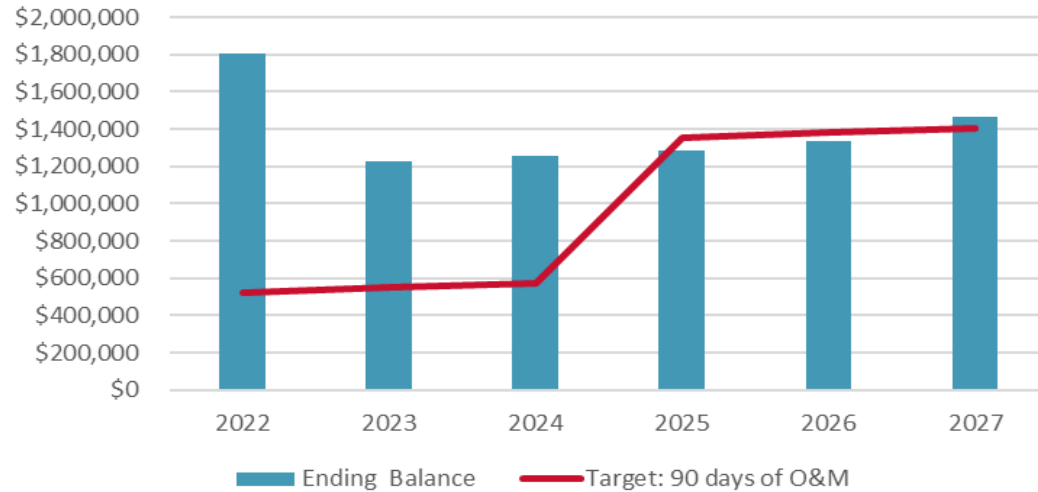
Revenue Requirement Summary

- Annual rate adjustments are necessary to fund water and wastewater utilities
 - **O&M** – inflationary impacts, future additional wastewater O&M, and future purchase water costs
 - **Capital** –funding for annual renewal and replacements and betterments
 - **Reserves** – maintain adequate funds to support cash flow, capital, and emergencies
 - Maintain adequate **financial metrics** needed to issue long-term debt

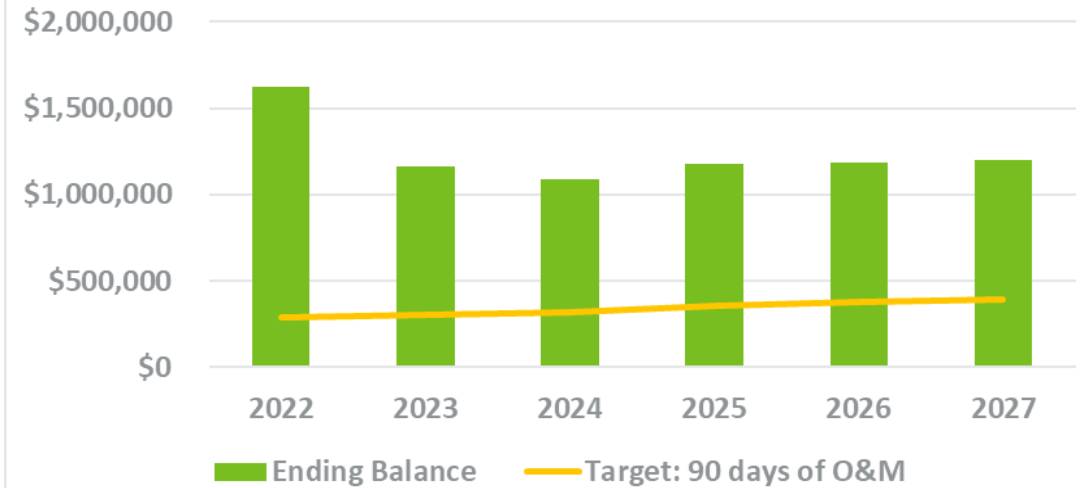
	2022	2023	2024	2025	2026	2027
Water						
Avg Customer Bill ¹	\$38.26	\$49.55	\$62.68	\$77.72	\$83.16	\$84.82
Monthly Change		\$11.29	\$13.13	\$15.04	\$5.44	\$1.66
Wastewater						
Avg Customer Bill ²	\$39.01	\$51.49	\$54.33	\$56.77	\$59.04	\$60.81
Monthly Change		\$12.48	\$2.83	\$2.44	\$2.27	\$1.77
1 – Service Charge + 7 CCF 2 – Service Charge + 5 CCF						

Summary of Reserves

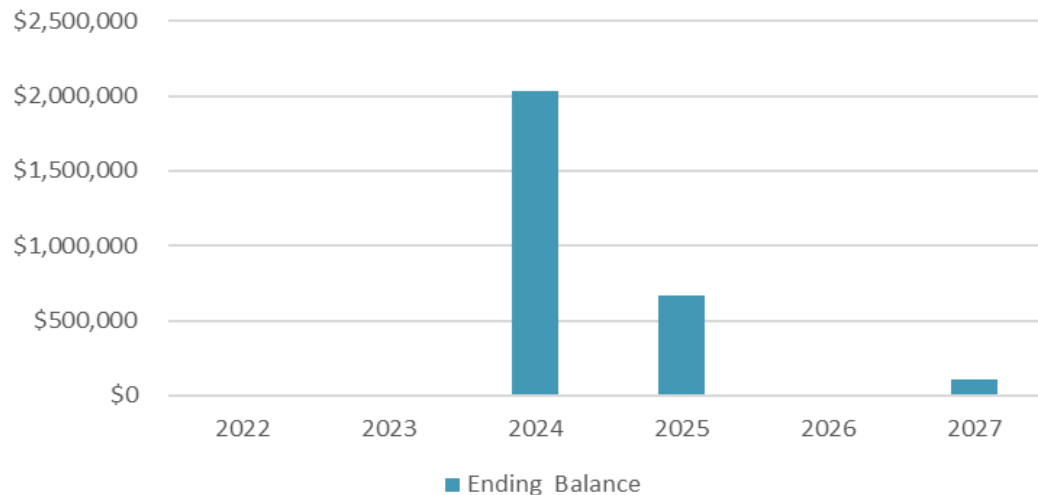
Water Operating Ending Reserves



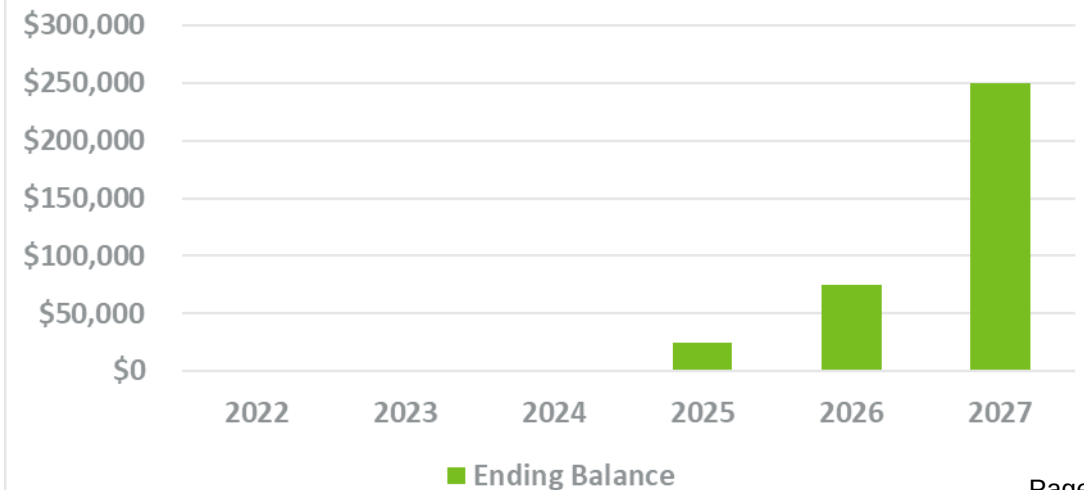
Wastewater Operating Ending Reserves



Water Capital Ending Reserves



Wastewater Capital Ending Reserves



Cost of Service



Cost of Service – Overview

What is cost of service?

- Analysis to proportionally distribute the revenue requirement to the customer classes of service of each utility

Why cost of service?

- Generally accepted as “fair and equitable”
- Avoids subsidies
- Revenues reflect costs

Objectives of cost of service

- Determine if subsidies exist
- Develop average unit costs for rate designs

Cost of Service Summary

- Key water rate drivers:
 - System and customer class average and peak consumption characteristics
 - Allocated and distributed costs to reflect service levels
 - Minimal differences in the cost of service
 - Current rate structure reflects costs incurred by each customer class
 - Recommend equal adjustments to all customer classes
- Key wastewater rate drivers:
 - Annual average wastewater volumes
 - Only allocated and distributed treatment related costs to industrial wastewater customers (no distribution facilities/costs)
 - Industrial customers reflect facility requirements
 - Wastewater results show a larger adjustment is needed for commercial customers to reflect actual costs
 - Recommend cost of service adjustments for each customer class of service

Cost of Service Summary

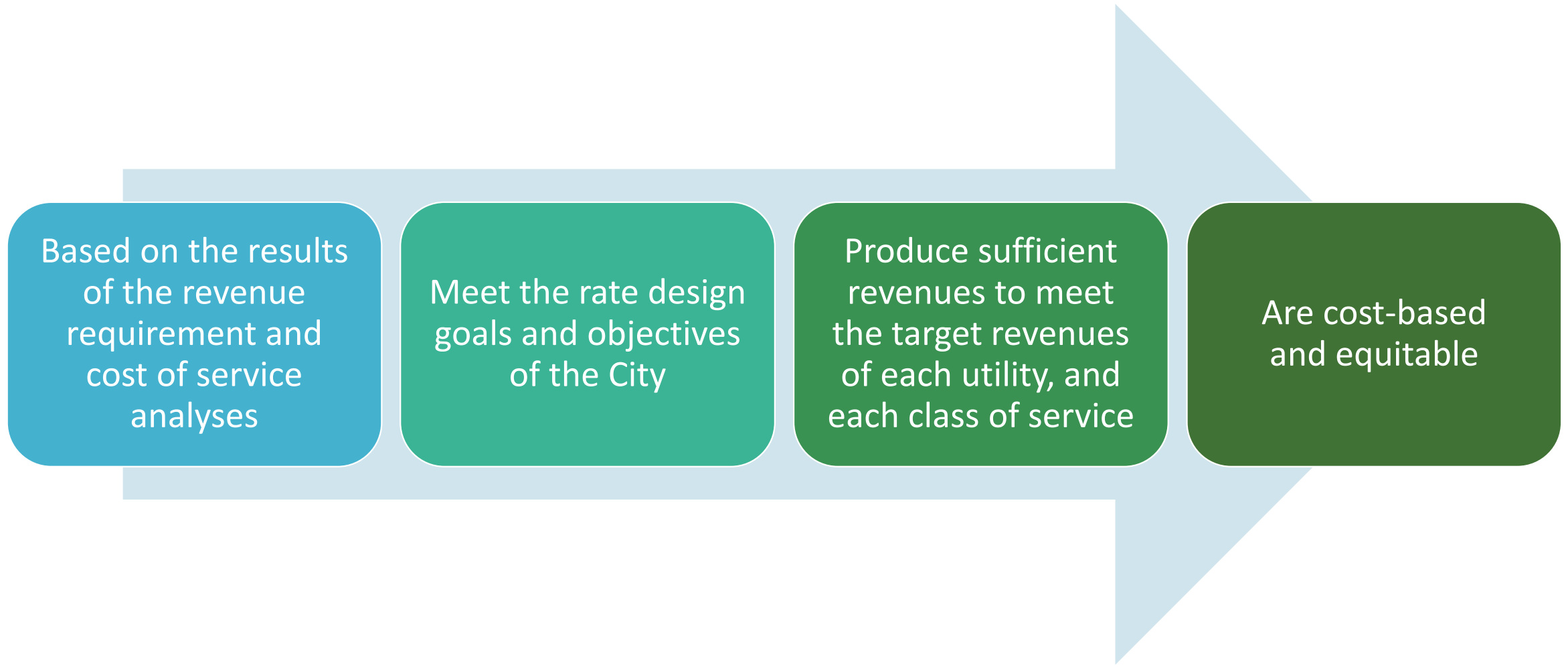
- Analysis reflects facility and service requirements of each customer class
- Results in equitable rates for each customer class of service
- Provides the City with information for rate structure policy decisions
- Should be reviewed periodically to reflect changes in customer and system characteristics
- Snapshot in time based on current costs and system usage
- Study results show that some wastewater cost of service differences exist
 - Minimal cost of service differences for water



Rate Design



Rate Design – Overview



Overview of Rate Designs

Water and Wastewater - Status Quo:

- No change in the rate structure
- Greater increase in fixed charge component

WATER ALTERNATIVE 1:

- Fixed charge (service charge) by meter size
- Increase fixed revenues
- Balance with usage (consumption) charge

WASTEWATER ALTERNATIVE 1:

- Develop rate by class of service, separate rate schedules
- Increase fixed charges
- Balance with usage (volume) charge



Rate Design Water Rate Alternatives

	<i>Present Rates</i>	<i>Proposed</i>				
		2023	2024	2025	2026	2027
Service Charge						
All	\$9.21	\$13.80	\$17.46	\$21.65	\$23.17	\$23.63
Water Use						
All	\$4.15	\$5.20	\$6.58	\$8.16	\$8.73	\$8.90

	<i>Present Rates</i>	<i>Proposed</i>				
		2023	2024	2025	2026	2027
Service Charge						
1" and Less	\$9.21	\$13.00	\$16.75	\$20.50	\$24.25	\$28.00
1 1/2"	9.21	26.00	33.50	41.00	48.50	56.00
2"	9.21	41.60	53.60	65.60	77.60	89.60
3"	9.21	78.00	100.50	123.00	145.50	168.00
4"	9.21	130.00	167.50	205.00	242.50	280.00
6"	9.21	260.00	335.00	410.00	485.00	560.00
Unkonwn	9.21	13.00	16.75	20.50	24.25	28.00
Water Use						
All	\$4.15	\$5.10	\$6.48	\$8.17	\$8.60	\$8.60

Rate Design

Wastewater

Status Quo

Rate

	<i>Present Rates</i>	<i>Proposed</i>				
		2023	2024	2025	2026	2027
	<i>\$ / Acct.</i>					
Base Fee	\$22.01	\$29.05	\$30.65	\$32.03	\$33.31	\$34.31
	<i>\$ / CCF</i>					
Volume Charge	\$3.40	\$4.49	\$4.74	\$4.95	\$5.15	\$5.30

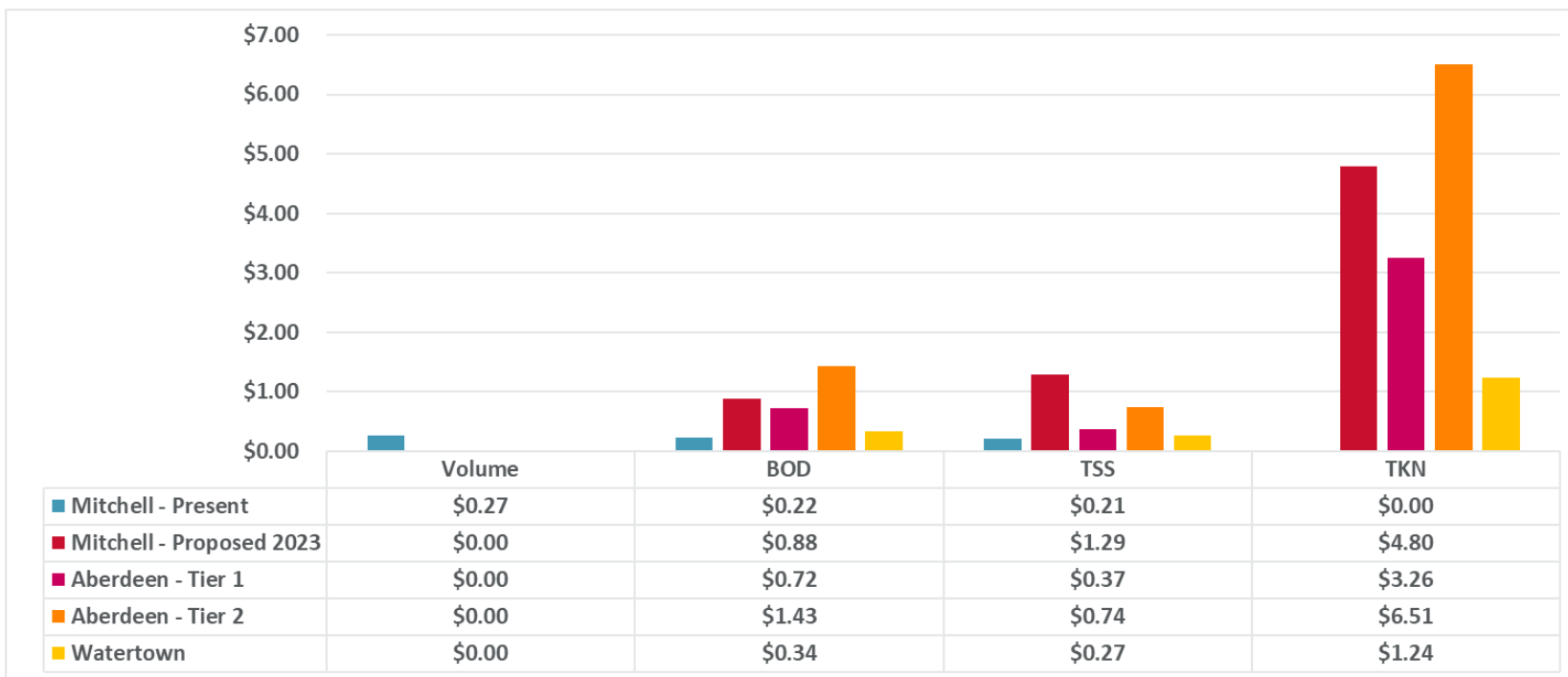
Rate Design Wastewater Rate Alternative

	<i>Present Rates</i>	Proposed				
		2023	2024	2025	2026	2027
Residential						
<i>Base Fee</i>	\$22.01	\$29.05	\$30.65	\$32.03	\$33.31	\$34.31
<i>Volume Charge</i>	\$3.40	\$4.00	\$4.22	\$4.41	\$4.59	\$4.73
Non Residential						
<i>Base Fee</i>	\$22.01	\$29.05	\$30.65	\$32.03	\$33.31	\$34.31
<i>Volume Charge</i>	\$3.40	\$5.00	\$5.27	\$5.51	\$5.73	\$5.90
Industrial						
<i>Base Fee</i>	\$22.01	\$29.05	\$30.65	\$32.03	\$33.31	\$34.31
<i>Volume Charge</i>	\$3.40	\$3.98	\$4.20	\$4.39	\$4.57	\$4.71

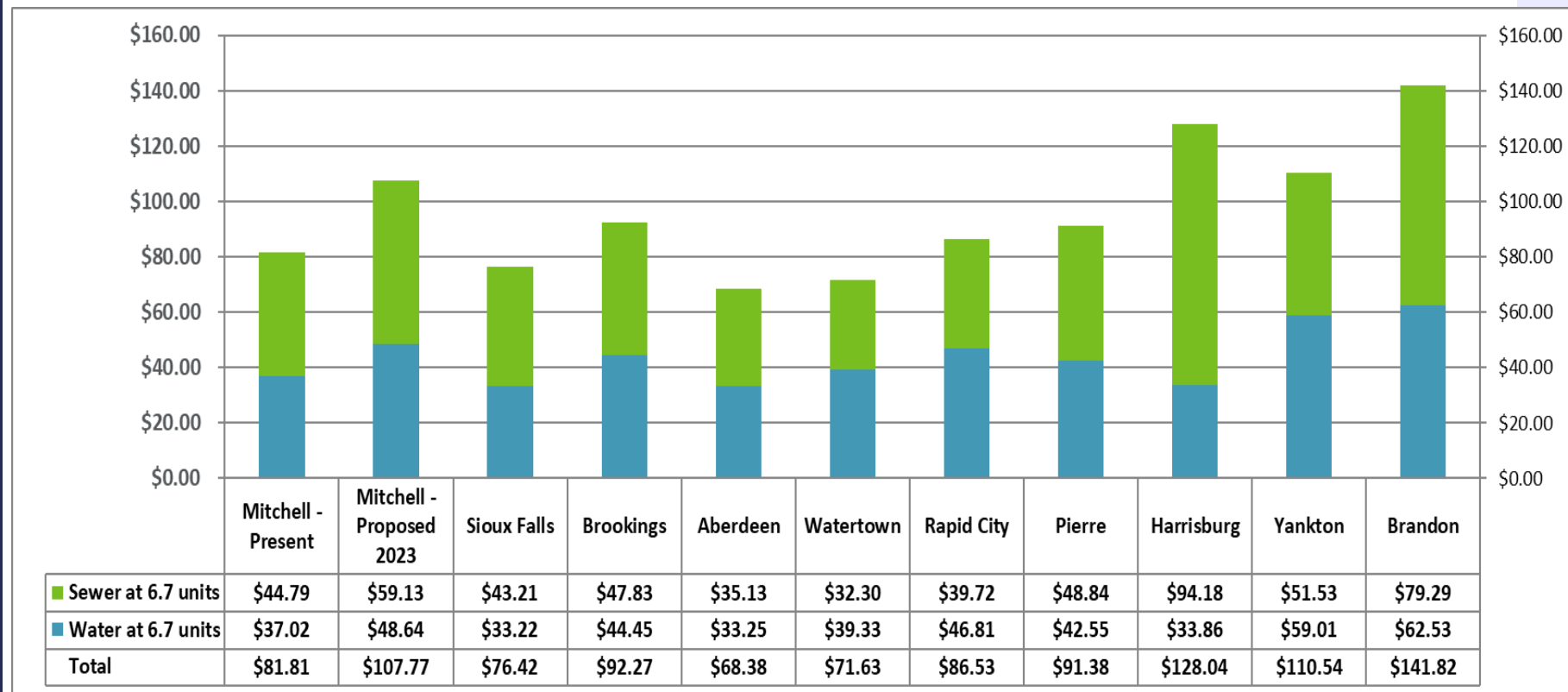


Rate Design Wastewater Industrial Surcharges

	<i>Present Rates</i>	<i>Proposed</i>				
		2023	2024	2025	2026	2027
	<i>\$ / Lb</i>					
Volume	\$0.27	N/A	N/A	N/A	N/A	N/A
BOD	0.22	0.88	0.92	0.96	1.00	1.03
TSS	0.21	1.29	1.36	1.42	1.48	1.52
TKN	0.00	4.80	5.06	5.29	5.50	5.67



Local Comparison Combined Water and Wastewater Bill



Next Steps

- Receive Council feedback and input
 - Update the study to reflect Council direction
- Review study results with City staff
- Develop draft written report
- Present study results, findings, and recommendations



Thank You Questions & Discussion



Local Comparison Water



Local Comparison Wastewater

