



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
March 6, 2023

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Resurrection Lutheran**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
 - A. Minutes**
 - B. Committee Reports**
 - C. Automatic Supplements**
 - D. 2022 Annual Report**
 - E. SD DOT Capital Grant Application**
 - F. Special Event Permit For Corn Palace Shrine Circus From Sunday, April 23rd through Thursday, April 27th, 2023**
 - Road Closure
 - Parking Lot Closure
 - G. Special Event Permit For Mitchell Main Street & Beyond: 1st Fridays on Main (May through September)**
 - Road Closure
 - Parking Lot Closure
 - Noise Permit
 - Special Event Liquor License (\$500 fee)
 - Consumption Permit (\$500 fee)
 - MMS&B is requesting a one-time, Special Event Permit fee of \$500 for all MMS&B events during 2023.
 - H. Special Event Permit For Mitchell Main Street & Beyond: Memorial Weekend in Mitchell, on Saturday, May 27th, 2023**
 - Road Closure
 - Parking Lot Closure
 - Noise Permit
 - Special Event Liquor License (\$500 fee)
 - Consumption Permit (\$500 fee)
 - MMS&B is requesting a one-time, Special Event Permit fee of \$500 for all MMS&B events

during 2023.

I. Special Event Permit For Mitchell Main Street & Beyond: Oktoberfest, on Saturday, September 30th, 2023

- Road Closure
- Parking Lot Closure
- Noise Permit
- Special Event Liquor License (\$500 fee)
- Consumption Permit (\$500 fee)
- MMS&B is requesting a one-time, Special Event Permit fee of \$500 for all MMS&B events during 2023.

J. Special Event Permit For Mitchell Main Street & Beyond: Parade of Lights, on Tuesday, November 28th, 2023

- Road Closure
- Parking Lot Closure
- Parade Permit - with escort & closure (\$250 fee)
- Parade Permit (\$50 fee)
- Noise Permit
- MMS&B is requesting a one-time, Special Event Permit fee of \$500 for all MMS&B events during 2023.

K. Raffle Permits

L. Volunteer Board Appointment

To appoint Ben Kalovsky to the Business Improvement Board #3 for a term to run from January 2022-December 31, 2025.

M. Change Order #2-Final to A-G-E Corporation for Landfill Cell #4 Construction Project #2021-8

N. Approval of Gasoline & Fuel Quotes

O. Pay Estimates

P. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Action to set date for Board of Adjustment Hearing 3-20-23

Jay Schreurs has applied for a variance permit for a combination of attached and detached accessory buildings of 2,704 square feet vs 2,000 square feet to build a new detached accessory building of 1,920 square feet located at 1800 Charles Ave, legally described as Lots 8 & 9, Block 5 of Woods First Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned High Density Residential District (R4).

- 9. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
- 10. Action to Approve Proposal for Minnow Removal at Wastewater Treatment Lagoons Project #2023-18**
- 11. Action to Award Bid for Water Main Distribution System Improvements Project #2020-20A**
- 12. Action to Award Bld for Street Shop Fuel Storage Tank Replacement Project #2021-51**
- 13. Action to Request Approval for Transfer of Entitlements for the Airport Pavement Maintenance**
- 14. Action to approve Amendment No. 1 to Agreement #A2021-07, Construction Services for Livesay Lane Utility Improvements with Infrastructure Design Group Inc (IDG)**
- 15. Action to Approve Agreement #A2023-08, Joint Powers Agreement with Attorney General's Office and Mitchell Police Department Joint Drug Enforcement**
- 16. Action to Approve Agreement #A2023-09, Engineering Services for Cadwell Booster Station with Schmucker, Paul, Nohr & Associates**
- 17. Hearing and Action to Approve Resolution #R2023-10, Creating Tax Increment District 29 and Approving the Project Plan**
- 18. Action to Approve Resolution #R2023-11, Plat of Lot 1 of Albrecht's Addition in the NE ¼ of Section 18, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota**
- 19. Action on Resolution #R2023-12, Historic Preservation Findings in Relation to the Property at 112 and 114 E 1st Ave**
- 20. Action on Resolution #R2023-13, Setting Utility Rates for 2023-2024 and Implementing a New Utility Rate Structure**
- 21. Second Reading on Ordinance #O2023-01, Rezoning Lots 3 and 4, Square 8, Weavers Squares Addition from R3 Medium Density Residential District to HB Highway Business District**
- 22. Motion to Adopt Ordinance #O2023-01, Request Public Comment, Roll Call**
- 23. Presentation on the Master Transportation Plan by HDR**
- 24. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**February 21, 2023
6:00 P.M.**

PRESENT: Dan Allen, Marty Barington, John Doescher, Steve Rice,
Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT: Kevin McCardle

PRESIDING: Mayor Bob Everson

AGENDA:

Moved by Tjarks, seconded by Barington, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council February 6, 2023.
- b. Committee Reports
 - 1. Planning Commission January 23, 2023,
 - 2. Planning Commission February 13, 2023 (unsigned), and
 - 3. Community Services February 23, 2023.
- c. Department Reports
 - 1. Sales Tax Collections (January),
 - 2. Building Permits (January),
 - 3. Police (January),
 - 4. Fire/EMS (January),
 - 5. Code Enforcement (January),
 - 6. Palace Transit (November/December),
 - 7. Water (January), and
 - 8. Airport (January).
- d. Raffle Permits
 - 1. Mitchell Figure Skating Club with the drawing to be held on March 12, 2023,
 - 2. Mitchell Main Street & Beyond with the drawing to be held on March 25, 2023,
 - 3. Kiwanis Club with the drawing to be held on April 1, 2023,
 - 4. Serviceman's Memorial Cemetery with the drawing to be held when Spillway flows over 2 inches,
 - 5. Serviceman's Memorial Cemetery with the drawing to be held when snow piles on South Foster melt,
 - 6. Serviceman's Memorial Cemetery with the drawing to be held each day of July,
 - 7. Davison County Democrats with the drawing to be held May 22, 2023, and
 - 8. Big Friend/Little Friend with the drawing to be held August 3, 2023.

- e. Authorization to apply for the Good and Healthy Community Grant,
- f. Authorization to apply for the Midco Foundation Grant,
- g. Authorization to participate in new National Opioid Settlements.
- h. Approval of volunteer board appointments
 - 1. Kevin Genzlinger to the Historic Preservation Commission for a term of 2023-June 30, 2026,
 - 2. Jim Buechler to the Historic Preservation Commission for a term of 2023-June 30, 2026,
 - 3. Jen Bradley to the Historic Preservation Commission for a term of 2023-June 30, 2026,
 - 4. Melissa Schwalm to the Historic Preservation Commission for a term of 2023-June 30, 2026, and
 - 5. Jay Larson to the Community Services Board for a term of 2023-June 30, 2025.
- i. 2023 Volunteer List,
- j. Set date of March 1, 2023 at 1:30 p.m. for bid opening for Street Shop Fuel Tank Replacement Project #2021-51.
- k. Approval of Gas and Fuel Quotations

<u>Howe's Oil Company</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
On Road Diesel-#2	1,000	1,000	\$3.345	\$ 3,345.00
On Road Diesel-#1	1,000	1,000	\$3.905	\$ 3,905.00
Off Road Diesel-#2	2,750	2,750	\$3.07	\$ 8,442.50
Off Road Diesel-#1	2,750	2,750	\$3.63	\$9,982.50
Total Bid:				\$25,675.00

- l. Pay Estimates February 21, 2023
 - Pay Estimate #5 in the amount of \$8,666.66 for Mitchell Airport Snow Removal #2019-53R2 contracted to Quality Cut Lawn & Snow,
 - Pay Estimate #23 in the amount of \$2,882.50 for Landfill Cell #4 #2021-08 contracted to Helms & Associates,
 - Pay Estimate #6 in the amount of \$5,836.56 for Firesteel Creek NAWCA Grant #2021-14 contracted to Steve Donovan,
 - Pay Estimate #5 in the amount of \$7,827.50 for Recycling Building #2021-30 contracted to Helms & Associates,
 - Pay Estimate #23 in the amount of \$21,267.50 for North Wastewater Improvements #2021-31 contracted to HDR Engineering,
 - Pay Estimate #8 in the amount of \$255,821.40 for North Wastewater Improvements #2021-31 contracted to PKG Contracting,
 - Pay Estimate #17 in the amount of \$110.00 for Recreation Center Fitness Room #2021-50 contracted to Schemmer,
 - Pay Estimate #2 in the amount of \$1,561.25 for WWTP-Phase II #2022-01 contracted to HDR Engineering,
 - Pay Estimate #6 in the amount of \$10,387.02 for Water/Wastewater Fee Analysis #2022-22 contracted to HDR Engineering,

Pay Estimate #2 in the amount of \$9,000.00 for Recreation Center Replastering Pools #2022-35 contracted to Schemmer,
Pay Estimate #1 in the amount of \$91,057.95 for Recreation Center Fitness Room #2022-50 contracted to Mueller Lumber, and
Pay Estimate #21 in the amount of \$6,323.37 for AIP '28 Airport ALP/Master Plan contracted to Helms & Associates.
m. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer.

PAYROLL JANUARY 22, 2023 – FEBRUARY 4, 2023: City Council \$3,615.68, Mayor \$1,562.81, City Administrator \$5,942.50, Administrative Boards \$2,211.81, Attorney \$4,938.27, Finance \$13,542.76, Human Resources \$3,975.10, Municipal Building \$3,368.41, Information Technology \$3,015.52, Police \$71,644.56, Traffic \$5,453.79, Fire \$40,541.86, Street \$37,417.88, Public Works \$18,720.92, Cemetery \$5,057.05, Library \$17,853.05, Recreation & Aquatics \$6,170.07, Recreation Center \$16,910.77, Sports Complexes \$11,007.97, Parks \$13,399.52, Supervision \$6,081.70, E911 \$21,060.41, MVP \$532.13, Palace Transit \$29,341.38, JVCC \$1,405.59, Nutrition \$4,308.04 Water Distribution \$14,864.80, Sewer \$16,837.91, Airport \$3,824.47, Recycling Program \$6,859.80, Waste Collection \$7,688.99, Landfill \$11,592.65, Corn Palace \$20,058.45, Golf Course \$4,256.25, Emergency Medical Services \$35,234.96

NEW HIRES:

CORN PALACE: Parker Nath-\$10.80

FIRE: Kevin Glover-\$25.991

SALARY ADJUSTMENTS:

FIRE: Daniel Esh-\$20.873

E-911: Nicole Peterson-\$21.868

MUNICIPAL BUILDINGS: Kevin Dykes-\$23.263

TERMINATIONS:

FIRE/EMS: Matthew Geidel

WARRANTS: A-Ox Welding Supply, Supplies-\$623.84; AAA Collections, Refunds-\$8.64; Advance Auto Parts, Supplies-\$202.36; AFSCME Council 65, Union Dues-\$554.40; Airway Heights Police Department, Refund-\$250.00; Amazon Capital Services, Supplies-\$950.08; American Public Works, Membership Renewal-\$764.00; Aramark, Maintenance-\$280.44; ATV Holdings, LLC DBA Mitchell Telecom, Utilities-\$2,749.56; Aurora County Auditor's Office, Reimbursement-\$161.92; Avera Occupational Medicine, Physicals-\$1,102.00; Avera Queen of Peace Hospital, Supplies-\$90.87; B-Y Water District, Utilities-\$52,078.20; Bailey Metal

Fabricators, Supplies-\$2,480.32; Baker Bros Electric, Repair-\$350.76; Becker Arena Products, Maintenance-\$2,625.00; Bender's Sewer Cleaning, Repairs-\$500.00; Big Daddy D's, Contract Services-\$3,955.60; Blue Valley Public Safety, Supplies-\$180.73; Buhl's Drycleaners & Linen, Professional Service-\$82.50; C&B Operations, Supplies-\$33,584.92; Cadwell Sanford Deibert & Garry LLP, Indoor Pool-\$768.00; Cengage Learning Inc/Gale, Books-\$33.60; Center Point Large Print, Books-\$94.08; Central Electric, Utilities-\$11,238.41; Century Link, Utilities-\$59.13; Chesterman, Supplies-\$1,249.54; CHS Farmers Alliance, Supplies-\$307.41; Cloudcover USA, Software Upgrades-\$6,100.00; CNH Industrial Retail, Supplies-\$173.51; Coborns, Contract Services-\$483.00; Continental Research, Supplies-\$574.70; Core & Main, Supplies-\$64,993.14; Core-Mark Midcontinent, Supplies-\$5,533.96; Corporate Translation Service, Translations-\$27.99; County Fair, Contract Services-\$852.08; Culligan Water Mitchell, Supplies-\$50.00; Custom Outfitters Plus, Supplies-\$81.00; Dakota Pump, 2023 Contract-\$10,947.00; Dakota Supply Group, Supplies-\$43.39; Darrington Water Conditioning, Rental-\$37.40; Davison Rural Water Systems, Utilities-\$66.90; Department of Agriculture, State Garbage Fees-\$2,186.04; Department of Motor Vehicle, Title & Registration-\$34.20; Department of Social Services, Child Support-\$921.22; Diesel Machinery, Repair-\$1,179.83; Doug's Custom Paint & Body, Repair-\$13.49; Dr. Matthew Schafer, License Fee-\$888.00; Dakota Wesleyan University Athletics, Sports Authority Promotion-\$2,000.00; Engineering Unlimited, Supplies-\$142.54; FBI-Leeda, Membership Dues-\$50.00; Forum Communications, Advertising-\$459.27; Gempler's, Supplies-\$2.99; Graham Tire, Maintenance-\$9.97; Grainger, Supplies-\$614.30; Great Plains Roofing, Repairs-\$112.25; Guardian Alliance Technolog, Professional Service-\$50.00; HDR Engineering, 2021-31 P.E. #23-\$33,215.77; Helms and Associates, 2021-30 P.E. #5-\$17,033.37; Henry Schein, Supplies-\$1,215.70; Honda of Mitchell, Supplies-\$52.02; Ican, Advertising-\$750.00; Ingram Library Services, Books-\$1,226.31; Innovative Office Solutions, Supplies-\$44.98; Intellipro Security, Maintenance-\$4,159.60; International Municipal Law, Membership Renewal-\$625.00; Interstate Glass & Door, Maintenance-\$129.54; Interstate Office Products, Supplies-\$47.98; Johnson Controls, Contract Services-\$4,537.22; Jones Supplies, Supplies-\$758.15; Krohmer Plumbing, Maintenance-\$130.10; Lakeview Veterinary Clinic, Management Fee-\$1,078.26; Larry's I-90 Service, Maintenance-\$3,170.04; Leighton Family Farms, Supplies-\$875.00; Lewis Family Drug, Supplies-\$25.96; Lori Schmidt, Corn Palace Games-\$75.00; M & T Fire and Safety, Supplies-\$1,616.28; MC&R Pools, Maintenance-\$6,222.97; McLeod's Printing, Supplies-\$639.94; Menard's, Supplies-\$366.32; Mettler Implement, Supplies-\$50.41; Michael E Unke Trust, Attorney Fees-\$3,000.00; Midcontinent Communication, Advertising-\$2,288.00; Midwest Alarm Fire & Security, Alarm Monitoring-\$93.20; Midwest Turf & Irrigation, Repair-\$2,772.48; Mike Carpentier dba Carpentier Snow Removal, Testing-\$230.00; Mitchell Convention & Visitors Bureau, February 2023 Funding-\$20,800.00; Mitchell Iron & Supply, Supplies-\$2.28; Mitchell Power Equipment, Supplies-\$3.95; Mitchell Republic, Renewal-\$250.80; Mitchell School District, Utilities-\$1,916.71; Mitchell United Way, United Way Deductions-\$249.50; Motorola Solutions, Supplies-\$1,570.68; Mount Vernon School District, Contract Services-\$128.25; Mueller Lumber, 2022-50 P.E. #1-\$91,274.06; Muth Electric, Maintenance-\$2,516.71; N-Able Solutions, Software-\$2,774.54; Napa Central, Supplies-\$420.86; Nepstads Flower Shop, Plant-\$108.00; Northwestern Energy, Utilities-\$47,710.06; O'Connor & Son Trucking, Maintenance-\$23,187.50; One Source the Background, Background Checks-\$145.00; Overtime, Contract Services-\$2,470.00; Papa Murphy's Pizza, Pizzas-\$1,427.13; Pat Dockendorf, Corn Palace

Games-\$75.00; Paulson Sheet Metal, Repair-\$637.10; Pepsi Cola, Supplies-\$479.91; Pkg Contracting, 2021-31 P.E. #8-\$255,821.40; Public Health Laboratory, Labs-\$240.00; Qualified Presort, Postage-\$299.39; Quality Cut Lawn & Tree Service, 2019-53R2 P.E. #5-2022-\$8,666.66; Quick Med Claims, Contract-\$4,145.44; Ramkota Hotel-Pierre, Travel-\$509.00; Rink-Tec International, Maintenance-\$375.00; Rosenbauer Motors, Maintenance-\$301.06; Rosenbauer South Dakota, Supplies-\$588.22; Runnings Supply, Supplies-\$1,306.73; S&M Printing, Supplies-\$158.50; Saga Communications of South Dakota, Advertising-\$514.00; Sanford Health, Reimburse-\$750.00; Sanford USD Medical Center, Training-\$750.00; Santel Communications, Utilities-\$106.16; Schemmer, 2021-50 P.E. #17-\$9,110.00; Schoenfelder Portables, Rental-\$400.00; South Dakota Redbook Fund, Online Videos-\$30.00; South Dakota Retirement System, Retirement Contributions-\$58,507.30; South Dakota State Treasurer, Dec 2022 Return Tax Interest-\$159.52; South Dakota Supplemental Retirement, Supplemental Retirement-\$3,494.80; South Dakota Supplemental Roth 457, Roth 457 Contributions-\$1,158.50; Secretary of State, Notary-\$30.00; Sherwin-Williams, Supplies-\$90.72; South Dakota 811, 2023 Message Fees-\$33.60; Stan Houston Equipment, Supplies-\$195.80; Standard Insurance, Life Insurance-\$428.09; Staples, Supplies-\$98.92; Stephanie Ellwein, Travel-\$217.08; Steve Donovan, 2021-14 P.E. #6-\$5,836.56; Stryker Sales, Supplies-\$312.66; Sturdevants Auto Value, Supplies-\$1,175.05; Subway, Meals-\$47.94; Sun Gold Sports, Supplies-\$664.72; Teamsters Local No. 120, Union Dues-\$1,671.00; Tessier's, Supplies-\$112.77; The Dugout, Contract Services-\$552.00; Thomas L Price, Screening-\$350.00; Thomas Schuman, Reimbursement-\$89.98; Thomson Reuters West, Subscription-\$777.48; Thune True Value & Appliances, Supplies-\$142.91; Top Grade Concrete, Snow Removal-\$575.00; Tractor Supply Credit Plan, Duplicate Payment-\$61.99; Trizetto Provider Solution, Professional Service-\$81.80; Upper Midwest Garage Door, Supplies-\$673.47; Verizon Wireless, Utilities-\$755.43; Vern Eide Chevrolet Buick, Repair-\$195.71; Vern Eide Ford Lincoln, Maintenance-\$400.91; Walmart/Capital One, Supplies-\$172.76; Wholesale Electronics, Supplies-\$29.92; Ellwein Brothers, Supplies-\$792.00; Wellmark, Administration, Prescription, Medical-\$129,018.84; Wageworks, Benefits-\$13,481.05.

Members present voting aye: Allen, Barington, Doescher, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Council Member Tjarks read a letter from Pam Hanna of Lifequest expressing gratitude to the snow removal employees during the January snow event.

HEARINGS:

It was advised that this is the date and time set for hearing on the application of the Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall on the following dates:

1. April 22, 2023 for a wedding,
2. June 3, 2023 for a wedding,

3. June 9, 2023 for a wedding,
4. June 17, 2023 for a wedding,
5. August 4, 2023 for a Lakeview Golf event,
6. September 23, 2023 for a wedding,
7. October 7, 2023 for a wedding,
8. October 27, 2023 for the Sportsman Classic, and
9. December 31, 2023 for a New Year's Eve bash.

Notice of hearing has been given and affidavit of publication is on file. Moved by Allen, seconded by Rice, to approve said applications. Motion carried.

AWARD BIDS:

Bids were opened and read on 3rd & Main Streetscape, Project #2022-26 on the 8th day of February, 2023. Moved by Tjarks, seconded by Barington, to award Schedule A in the amount of \$783,111.15 to Schoenfelder Construction. Roll call vote-Members present voting aye: Tjarks. Members present voting nay: Allen, Barington, Doescher, Rice, Sabers, Smith, Motion failed.

Moved by Tjarks, seconded by Barington, to award as follows:

3rd & MAIN STREETSCAPE PROJECT #2022-26

Schoenfelder Construction, 3131 W Havens, Mitchell, SD 57301

Bid Schedule B	\$663,573.90
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Roll call vote-Members present voting aye: Allen, Barington, Doescher, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

Bids were opened and read on Cadwell Park Crow's Nest & Shade Structure, Project #2022-34 on the 1st day of February, 2023. Moved by Rice, seconded by Smith, to award, contingent upon funding, as follows:

CADWELL CROW'S NEST & SHADE STRUCTURE PROJECT #2022-34

Rexwinkel Concrete, PO Box 43, Corsica, SD 57328

Total Bid	\$560,000.00
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Project will begin after August 2023 with a completion date by July 2024. Motion carried.

CONSIDER APPROVAL:

Moved by Allen, seconded by Rice, to approve Amendment #1 to Agreement #A2021-18, Ground Storage Tank Construction Services Project #2020-20 with Infrastructure Design Group in the amount of \$730,959.34. Motion carried.

Moved by Rice, seconded by Allen, to approve Agreement #A2023-05, Testing and Inspecting Services related to the Ground Storage Tank Project #2020-20 with GeoTek Engineering in an amount not to exceed \$42,950.00. Motion carried.

Moved by Barington, seconded by Tjarks, to approve Agreement #A2023-06, 3rd & Main Streetscape Construction Services Project #2022-26 with McLaury Engineering in an amount not to exceed \$79,000.00. Motion carried.

RESOLUTIONS:

Moved by Rice, seconded by Sabers, to approve Resolution #R2023-09, Historic Preservation Findings in Relation to the Property at 622 N Duff St, as follows:

RESOLUTION #R2023-09

A RESOLUTION REGARDING SDCL SECTION 1-19A-11.1 FINDINGS IN RELATION TO THE PROPERTY AT 622 N DUFF ST

WHEREAS, the Mitchell Area Housing Incorporated (MAHI) is the owner of certain real property at 622 N Duff St which is legally described as:

**Lot 12, Block 12, Rowleys 2nd Addition, City of Mitchell,
Davison County, South Dakota.**

WHEREAS the above described property is listed on the National Register of Historic Places.

WHEREAS MAHI sought a demolition and building permit for their property on October 31, 2022.

WHEREAS state law puts certain processes in place which must be followed prior to any governmental action that may damage, destroy, or encroach upon any historic property.

WHEREAS, in consideration of such laws, the City of Mitchell did provide notice of the status of the property, reports of its condition, and eventually the MAHI demolition and building plan to the State Historic Preservation Office (SHPO) received on February 6, 2023 at which point SHPO issued its determination that the proposed demolition plan would “encroach upon damage, or destroy a historic property which is included in the National and State Registers of Historic

Places. However, it appears that there are no feasible and prudent alternative to the proposal and that the proposal includes all possible planning to minimize harm to the historic resource.”

WHEREAS SDCL 11.1 requires in this case that the City make a written determination that “based upon the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that the program includes all possible planning to minimize harm to the historic property, resulting from such use.”

WHEREAS such a hearing by the City Council was scheduled, noticed, and held on February 21, 2023 during regular session and that at such hearing interested parties were afforded an opportunity to comment on the matter and the City Council did consider and discuss relevant facts relating to such demolition plan.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that the City Council does hereby make the following findings of fact and conclusions:

1. The above described property is listed on the National Register of Historic Places.
2. The City of Mitchell, did submit a notice, abbreviated case report, and supplemental materials as required by state law and as requested by the State Historic Preservation Office.
3. The City Council, in its capacity as the governing body designated to make a final determination of project acceptability under SDCL 1-19A-11.1, must determine that, “based on the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that the program includes all possible planning to minimize harm to the historic property.”
4. The City Council has taken into consideration all relevant factors including all testimony provided at the above described hearing, all documentation provided at or for use in such hearing, and specifically, the following materials:

622 N Duff St-State Case Report-1-3-2023
City of Mitchell Historic Preservation Commission Unsigned Minutes 1-26-2023
11.1 Case_ReportForm-622 N Duff St-Signed
622 N Duff St-GIS
622 N Duff St-Photos
622 N Duff St-Neighbor Photos
622 N Duff St-Proposed View
622 N Duff St-Renovation Estimate
622 N Duff St-State Case Report-2-10-2023

5. That in recognition of these findings and conclusions, the State Office of History shall be provided with notice of this determination by certified mail, to include a complete record

6. That after ten days from sending such notice, compliance with SDCL 1-19A-11.1 shall no longer serve as an impediment to carrying out the proposed demolition plan.

Motion carried and resolution declared duly adopted.

ORDINANCE:

Moved by Allen, seconded by Rice, to place Ordinance #O2023-01, Rezoning Lots 3 and 4, Square 8, Weavers Squares Addition from R3 Medium Density Residential District to HB Highway Business District. Motion carried.

CONSIDER APPROVAL:

Moved by Rice, seconded by Sabers, to approve proceeding with Randall Water System as a secondary source of water for the City of Mitchell. Motion carried.

DISCUSSION:

Discussion took place on the resolution to set utility rates for 2023-2024 and implementing a new utility rate structure as reviewed at the January 30, 2023 City Council Work Session.

ADJOURN:

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

Planning Commission Minutes
City Council Chambers, City Hall, 612 N. Main Street
February 13, 2023

1. Call to Order

Chairperson Larson called the February 13, 2023 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Allen, Genzlinger, Jirsa (telephonically), Larson, Osterloo, Schmitz, Sonne.

Absent: Penney

Staff Present: Ellwein, Mayor Everson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Schmitz, seconded by Sonne to approve the proposed agenda. Roll call vote:

Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

5. Approval of Previous Minutes

Motion by Genzlinger, seconded by Schmitz to approve the proposed minutes of the January 23, 2023 Planning Commission meeting. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

6. Schedule Next Meeting

Motion by Genzlinger, seconded by Osterloo to set the date for the next Planning Commission meeting for February 27, 2023. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

7. Plan Approval: Pro Contracting-1905 W Havens, zoned Highway Business District

Jenniges explained the applicant would like to put an addition on of 100' x 60'. This would be built over an existing gravel lot. Jenniges said that Hegg has seen the plans and it will meet the building code and does not need to be sprinkled. The applicant was not present to answer questions.

Public Works Director Schroeder stated that due to the building being erected on existing gravel, no drainage plan is required with the building permit.

Motion by Genzlinger, seconded by Jirsa to approve the plan. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

8. Rezoning: William Wittstruck-1005 S Kimball St and lot to the south

Jenniges explained that notices were published in the official newspaper and letters sent to neighbors with three letters returned in favor that made the packet and one in favor that did not make the packet, but there were no comments on it. Jenniges stated the applicant came in for a building permit to build a shed, but in R3 you can not have an accessory building without a

dwelling, so the applicant applied for the rezone. The applicant was present to answer questions.

Wittstruck said he would like to build a 40' x 60' storage shed that will look nice and fit in the neighborhood. He plans to drain the building to the east road.

Public Works Director Schoeder noted that the lot is not over 1 acre, so no drainage plan is required. Jenniges stated that if this were to be rezoned, the site plan would still have to come before this board before a building permit can be approved.

Motion by Schmitz, seconded by Jirsa to recommend approval of the rezone. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

9. Other Business:

None.

10. Public Input:

None.

11. Adjourn

Chairperson Larson adjourned the meeting at 12:08 P.M.



Jay A. Larson
Planning Commission Chairperson

Planning Commission Minutes
City Council Chambers, City Hall, 612 N. Main Street
February 27, 2023

1. Call to Order

Chairperson Larson called the February 27, 2023 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Jirsa (telephonically), Larson, Osterloo, Penney (telephonically), Schmitz, Sonne.

Absent: None.

Staff Present: Ellwein, Mayor Everson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

Genzlinger item #8.

Jirsa item #8.

4. Approve Agenda

Motion by Genzlinger, seconded by Osterloo to approve the proposed agenda. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – aye, Schmitz – aye, Sonne – aye. 7 aye, 0 nay;; motion carried.

5. Approve Previous Minutes-2-13-23

Motion by Schmitz, seconded by Sonne to approve the proposed minutes of the February 13, 2023 Planning Commission meeting. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – aye, Schmitz – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

6. Schedule Next Meeting-3-13-23 @ 12:00 P.M.

Motion by Genzlinger, seconded by Osterloo to set the date for the next Planning Commission meeting for March 13, 2023. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – aye, Schmitz – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

7. Plat: Lot 1 of Albrecht's Addition in the NE ¼ of Section 18, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Bruce Albrecht.

Jenniges explained this is just outside the ETJ but still within 3 miles of the city limits. The applicant is platting off 5 acres for his son to build a house on. The county will hear the plat and variance on March 14 and 21. The applicant was present to answer any questions.

Motion by Schmitz, seconded by Genzlinger to approve the plat pending county approval. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – aye, Schmitz – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

8. Hearing and Action on Establishing the Boundaries and Approval of the Project Plan for Tax Increment Financing District #29.

Jenniges explained SHPO has requested an 11.1 Case Review on this project. Mitchell Historic Preservation Commission will hear the case and return their findings to SHPO prior to any building permits being issued.

Larson noted this is not the first TIF the city has done and others have already paid off.

Don Petersen, attorney for the applicant, gave an overview of TIF #29. He noted a few changes within the packet that was given to the board. He noted they were originally working off the 2021 mil levy and have since changed it to 2022, which decreased the amount of the requested till to \$527,257. Don Dahl is the project manager, just like the project in the Ben Franklin building. The project is scheduled for completion in the summer of 2024. There are \$800,000 TIF eligible dollars which include common area, public hallways, plumbing repair, flooring, paint, community restroom, tuck pointing and a new public elevator and shaft, and \$900,000 not eligible, which includes the rehabilitation of the apartment units and new office spaces, less electrical and plumbing but they are just requesting \$527,257 for the TIF.

Ellwien noted the city has a TIF review committee that reviews the project and requested some changes which were made. The tuck pointing and new elevator were noted as key upgrades for the project due to the longevity it will bring.

Motion by Osterloo, seconded by Sonne, to set the boundaries for TIF District #29 to include the following:

Lots Seven (7), Eight (8), Nine (9) and Ten (10), Block Two (2), Original Town (now City) of Mitchell, Davison County, South Dakota.

Roll call vote: Genzlinger – abstain, Jirsa – abstain, Larson – aye, Osterloo – aye, Penney – aye, Schmitz – aye, Sonne – aye. 5 aye, 0 nay, 2 abstain; motion carried.

Motion by Schmitz, seconded by Osterloo to approve the project plan and recommend approval of TIF District #29. Roll call vote: Genzlinger – abstain, Jirsa – abstain, Larson – aye, Osterloo – aye, Penney – aye, Schmitz – aye, Sonne – aye. 5 aye, 0 nay, 2 abstain; motion carried.

9. Other Business:

None.

10. Public Input:

None.

11. Adjourn

Chairperson Larson adjourned the meeting at 12:22 P.M.

Jay A. Larson
Planning Commission Chairperson

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

These are donated funds to match (50%) funds from the city to acquire Joxbox for the left side of each batter's box at the softball complex. The devices will make field maintenance around home plates labor intensive, and they will make for safer play in this same area.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

**MUNICIPALITY OF MITCHELL
BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2022**

	General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:						
Assets:						
Cash and Cash Equivalents	18,833,440.19	1,877,861.47			5,670,195.08	26,381,496.74
106 Cash with Fiscal Agent						0.00
151 Investments						0.00
110 Taxes Receivable--Delinquent	62,547.81					62,547.81
115 Accounts Receivable, Net	14,322.08	9,459.38			19,850.64	43,632.10
117 Unbilled Accounts Receivable						0.00
121 Special Assessments Receivable--Current	4,201.54					4,201.54
122 Special Assessments Receivable--Delinquent	13,680.76					13,680.76
123 Special Assessments Receivable--Noncurrent	20,725.95					20,725.95
125 Interest Receivable--Special Assessments						0.00
126 Governmental Unit's Share of Assessment Improvement Costs						0.00
128 Notes Receivable						0.00
131 Due from Other Funds	175,000.00					175,000.00
132 Due from Other Governments	1,501,468.99	2,785.83			70,320.90	1,574,575.72
129 Due from Component Unit						0.00
135 Interest Receivable						0.00
136 Accrued Interest on Investments Purchased						0.00
137 Dividend Receivable						0.00
141 Inventory of Supplies	519,192.93	46,189.66			1,799.06	567,181.65
142 Inventory of Stores Purchased for Resale						0.00
154 Deposits						0.00
155 Prepaid Expenses						0.00
157 Unamortized Discounts on Bonds Sold						0.00
133 Advance to _____ Fund						0.00
107.1 Restricted Cash and Cash Equivalents	981,610.03					981,610.03
107.2 Restricted Investments						0.00
Total Assets	22,126,190.28	1,936,296.34	0.00	0.00	5,762,165.68	29,824,652.30
Deferred Outflows of Resources:						
198 Other Deferred Outflows of Resources						0.00
Total Deferred Outflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	22,126,190.28	1,936,296.34	0.00	0.00	5,762,165.68	29,824,652.30

**MUNICIPALITY OF MITCHELL
BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2022**

	General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:						
Liabilities:						
201 Claims Payable	156,020.69	58,357.73			67,549.98	281,928.40
202 Accounts Payable						0.00
203 Judgments Payable						0.00
204 Annuities Payable						0.00
205 Notes Payable						0.00
206 Contracts Payable						0.00
207 Contracts Payable--Retained Percentage						0.00
208 Due to General Fund					25,000.00	25,000.00
209 Due to _____ Government						0.00
210 Due to Resigned Employees						0.00
211 Matured Bonds Payable						0.00
212 Matured Interest Payable						0.00
213 Incurred but Not Reported Claims						0.00
215 Accrued Interest Payable						0.00
216 Accrued Wages Payable						0.00
217 Accrued Taxes Payable						0.00
218 Amount Held for Special Assessment Debt Service						0.00
219 Amounts Held for Others						0.00
220 Customer Deposits						0.00
221 Due to Fiscal Agent						0.00
223 Unearned Revenue						0.00
225 Registered Warrants						0.00
226 Bonds Payable Current:						
226.01 General Obligation						0.00
226.02 Revenue						0.00
226.03 Special Assessment						0.00
227 Unamortized Premiums on Bonds Sold						0.00
228 Payable from Restricted Assets						0.00
229 Due to Component Unit						0.00
230 Compensated Absences Payable -- Current						0.00
236 Advance from _____ Fund						0.00
Total Liabilities	156,020.69	58,357.73	0.00	0.00	92,549.98	306,928.40

**MUNICIPALITY OF MITCHELL
BALANCE SHEET
GOVERNMENTAL FUNDS
December 31, 2022**

	General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
Deferred Inflows of Resources:						
244 Unavailable Revenue--Sales and Use Taxes	1,278,442.94				69,636.65	1,348,079.59
245 Unavailable Revenue--Property Taxes	62,547.81					62,547.81
246 Unavailable Revenue--Special Assessments	38,608.25					38,608.25
247 Other Deferred Inflows of Resources						0.00
Total Deferred Inflows of Resources	1,379,599.00	0.00	0.00	0.00	69,636.65	1,449,235.65
Fund Balances:						
263 Nonspendable	519,192.93	46,189.66			1,799.06	567,181.65
264 Restricted	981,610.03	1,496,981.86			4,514,534.74	6,993,126.63
265 Committed		334,767.09				334,767.09
266 Assigned	8,309,124.56				1,083,645.25	9,392,769.81
267 Unassigned	10,780,643.07					10,780,643.07
Total Fund Balances	20,590,570.59	1,877,938.61	0.00	0.00	5,599,979.05	28,068,488.25
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	22,126,190.28	1,936,296.34	0.00	0.00	5,762,165.68	29,824,652.30

The notes to the financial statements are an integral part of this statement.

MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2022

	203 Lake Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 SA Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:									
Assets:									
Cash and Cash Equivalents	2,216,909.72	855,785.54	105,199.47	760,940.78	176,915.99	303,792.06	391,384.33	85,144.68	4,896,072.57
106 Cash with Fiscal Agent									0.00
151 Investments									0.00
110 Taxes Receivable--Delinquent									0.00
115 Accounts Receivable, Net	20,014.55					(122.93)	(40.98)		19,850.64
117 Unbilled Accounts Receivable									0.00
121 Special Assessments Receivable--Current									0.00
122 Special Assessments Receivable--Delinquent									0.00
123 Special Assessments Receivable--Noncurrent									0.00
125 Interest Receivable--Special Assessments									0.00
126 Governmental Unit's Share of Assessment Improvement Costs									0.00
128 Notes Receivable									0.00
131 Due from _____ Fund									0.00
132 Due from Other Governments		70,320.90							70,320.90
129 Due from Component Unit									0.00
135 Interest Receivable									0.00
136 Accrued Interest on Investments Purchased									0.00
137 Dividend Receivable									0.00
141 Inventory of Supplies						1,799.06			1,799.06
142 Inventory of Stores Purchased for Resale									0.00
154 Deposits									0.00
155 Prepaid Expenses									0.00
157 Unamortized Discounts on Bonds Sold									0.00
133 Advance to _____ Fund									0.00
107.1 Restricted Cash and Cash Equivalents									0.00
107.2 Restricted Investments									0.00
Total Assets	2,236,924.27	926,106.44	105,199.47	760,940.78	176,915.99	305,468.19	391,343.35	85,144.68	4,988,043.17
Deferred Outflows of Resources:									
198 Other Deferred Outflows of Resources									0.00
Total Deferred Outflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	2,236,924.27	926,106.44	105,199.47	760,940.78	176,915.99	305,468.19	391,343.35	85,144.68	4,988,043.17

MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2022

	203 Lake Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 SA Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:									
Liabilities:									
201 Claims Payable	41,059.71	11,360.90		231.21		4,308.80	10,589.36		67,549.98
202 Accounts Payable									0.00
203 Judgments Payable									0.00
204 Annuities Payable									0.00
205 Notes Payable									0.00
206 Contracts Payable									0.00
207 Contracts Payable--Retained Percentage									0.00
208 Due to _____ Fund									0.00
209 Due to _____ Government									0.00
210 Due to Resigned Employees									0.00
211 Matured Bonds Payable									0.00
212 Matured Interest Payable									0.00
213 Incurred but Not Reported Claims									0.00
215 Accrued Interest Payable									0.00
216 Accrued Wages Payable									0.00
217 Accrued Taxes Payable									0.00
218 Amount Held for Special Assessment Debt Service									0.00
219 Amounts Held for Others									0.00
220 Customer Deposits									0.00
221 Due to Fiscal Agent									0.00
223 Unearned Revenue									0.00
225 Registered Warrants									0.00
226 Bonds Payable Current:									0.00
226.01 General Obligation									0.00
226.02 Revenue									0.00
226.03 Special Assessment									0.00
227 Unamortized Premiums on Bonds Sold									0.00
228 Payable from Restricted Assets									0.00
229 Due to Component Unit									0.00
230 Compensated Absences Payable -- Current									0.00
236 Advance from _____ Fund									0.00
Total Liabilities	41,059.71	11,360.90	0.00	231.21	0.00	4,308.80	10,589.36	0.00	67,549.98

MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2022

	203 Lake Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 SA Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
Deferred Inflows of Resources:									
244 Unavailable Revenue--Sales and Use Taxes		69,636.65							69,636.65
245 Unavailable Revenue--Property Taxes									0.00
246 Unavailable Revenue--Special Assessments									0.00
247 Other Deferred Inflows of Resources									0.00
Total Deferred Inflows of Resources	0.00	69,636.65	0.00	0.00	0.00	0.00	0.00	0.00	69,636.65
Fund Balances:									
263 Nonspendable						1,799.06			1,799.06
264 Restricted	2,195,864.56	734,540.95	105,199.47	644,662.57				85,144.68	3,765,412.23
265 Committed									0.00
266 Assigned		110,567.94		116,047.00	176,915.99	299,360.33	380,753.99		1,083,645.25
267 Unassigned									0.00
Total Fund Balances	2,195,864.56	845,108.89	105,199.47	760,709.57	176,915.99	301,159.39	380,753.99	85,144.68	4,850,856.54
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	2,236,924.27	926,106.44	105,199.47	760,940.78	176,915.99	305,468.19	391,343.35	85,144.68	4,988,043.17

The notes to the financial statements are an integral part of this statement.

**MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2022**

	303 WESTWOOD DEVELOP	304 HIGHLAND WAY	310 INNOVATIVE	313 ANTACH/MHA	350 INDOOR SWIM POOL	Total Nonmajor Governmental Funds
	Fund	Fund	Fund	Fund	Fund	
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:						
Assets:						
Cash and Cash Equivalents	132,841.97	125,850.96	18,169.46	10,349.07	486,911.05	774,122.51
106 Cash with Fiscal Agent						0.00
151 Investments						0.00
110 Taxes Receivable--Delinquent						0.00
115 Accounts Receivable, Net						0.00
117 Unbilled Accounts Receivable						0.00
121 Special Assessments Receivable--Current						0.00
122 Special Assessments Receivable--Delinquent						0.00
123 Special Assessments Receivable--Noncurrent						0.00
125 Interest Receivable--Special Assessments						0.00
126 Governmental Unit's Share of Assessment Improvement Costs						0.00
128 Notes Receivable						0.00
131 Due from _____ Fund						0.00
132 Due from County Government						0.00
129 Due from Component Unit						0.00
135 Interest Receivable						0.00
136 Accrued Interest on Investments Purchased						0.00
137 Dividend Receivable						0.00
141 Inventory of Supplies						0.00
142 Inventory of Stores Purchased for Resale						0.00
154 Deposits						0.00
155 Prepaid Expenses						0.00
157 Unamortized Discounts on Bonds Sold						0.00
133 Advance to _____ Fund						0.00
107.1 Restricted Cash and Cash Equivalents						0.00
107.2 Restricted Investments						0.00
Total Assets	132,841.97	125,850.96	18,169.46	10,349.07	486,911.05	774,122.51
Deferred Outflows of Resources:						
198 Other Deferred Outflows of Resources						0.00
Total Deferred Outflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00

**MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2022**

	303 WESTWOOD DEVELOP	304 HIGHLAND WAY	310 INNOVATIVE	313 ANTACH/MHA	350 INDOOR SWIM POOL	Total Nonmajor Governmental Funds
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u>132,841.97</u>	<u>125,850.96</u>	<u>18,169.46</u>	<u>10,349.07</u>	<u>486,911.05</u>	<u>774,122.51</u>

**MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2022**

	303 WESTWOOD DEVELOP	304 HIGHLAND WAY	310 INNOVATIVE	313 ANTACH/MHA	350 INDOOR SWIM POOL	Total Nonmajor Governmental Funds
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:						
Liabilities:						
201 Claims Payable						0.00
202 Accounts Payable						0.00
203 Judgments Payable						0.00
204 Annuities Payable						0.00
205 Notes Payable						0.00
206 Contracts Payable						0.00
207 Contracts Payable--Retained Percentage						0.00
208 Due to General Fund		25,000.00				25,000.00
209 Due to _____ Government						0.00
210 Due to Resigned Employees						0.00
211 Matured Bonds Payable						0.00
212 Matured Interest Payable						0.00
213 Incurred but Not Reported Claims						0.00
215 Accrued Interest Payable						0.00
216 Accrued Wages Payable						0.00
217 Accrued Taxes Payable						0.00
218 Amount Held for Special Assessment Debt Service						0.00
219 Amounts Held for Others						0.00
220 Customer Deposits						0.00
221 Due to Fiscal Agent						0.00
223 Unearned Revenue						0.00
225 Registered Warrants						0.00
226 Bonds Payable Current:						0.00
226 General Obligation						0.00
226 Revenue						0.00
226 Special Assessment						0.00
227 Unamortized Premiums on Bonds Sold						0.00
228 Payable from Restricted Assets						0.00
229 Due to Component Unit						0.00
230 Compensated Absences Payable -- Current						0.00
236 Advance from _____ Fund						0.00
Total Liabilities	0.00	25,000.00	0.00	0.00	0.00	25,000.00

**MUNICIPALITY OF MITCHELL
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
December 31, 2022**

	303 WESTWOOD DEVELOP	304 HIGHLAND WAY	310 INNOVATIVE	313 ANTACH/MHA	350 INDOOR SWIM POOL	Total Nonmajor Governmental Funds
Deferred Inflows of Resources:						
244 Unavailable Revenue--Sales and Use Taxes						0.00
245 Unavailable Revenue--Property Taxes						0.00
246 Unavailable Revenue--Special Assessments						0.00
247 Other Deferred Inflows of Resources						0.00
Total Deferred Inflows of Resources	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balances:						
263 Nonspendable						0.00
264 Restricted	132,841.97	100,850.96	18,169.46	10,349.07	486,911.05	749,122.51
265 Committed						0.00
266 Assigned						0.00
267 Unassigned						0.00
Total Fund Balances	132,841.97	100,850.96	18,169.46	10,349.07	486,911.05	749,122.51
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	<u>132,841.97</u>	<u>125,850.96</u>	<u>18,169.46</u>	<u>10,349.07</u>	<u>486,911.05</u>	<u>774,122.51</u>

The notes to the financial statements are an integral part of this statement.

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
Revenues:						
310 Taxes:						
311 General Property Taxes	5,982,666.27				701,982.68	6,684,648.95
312 Airflight Property Tax						0.00
313 General Sales and Use Taxes	13,633,600.34				1,246,701.58	14,880,301.92
314 Gross Receipts Business Taxes	186,241.66					186,241.66
315 Amusement Taxes						0.00
317 Excise Tax						0.00
318 Tax Deed Revenue						0.00
319 Penalties and Interest on Delinquent Taxes	22,530.91					22,530.91
320 Licenses and Permits	218,532.25					218,532.25
330 Intergovernmental Revenue:						
331 Federal Grants	1,484,519.50	94,000.00			760,346.23	2,338,865.73
332 Federal Shared Revenue						0.00
333 Federal Payments in Lieu of Taxes						0.00
334 State Grants	568,623.69	18,659.35			74,099.70	661,382.74
335 State Shared Revenue:						
335.01 Bank Franchise Tax	73,226.46					73,226.46
335.02 Prorate License Fees	16,523.76					16,523.76
335.03 Liquor Tax Reversion (25%)	108,845.75					108,845.75
335.04 Motor Vehicle Licenses	127,954.94					127,954.94
335.06 Fire Insurance Premiums Reversion	70,187.26					70,187.26
335.08 Local Government Highway and Bridge Fund	434,469.80					434,469.80
335.09 911 Remittances					259,674.81	259,674.81
335.2 Other						0.00
336 State Payments in Lieu of Taxes						0.00
338 County Shared Revenue:						
338.01 County Road Tax (25%)						0.00
338.02 County Road and Bridge Tax (25%)						0.00
338.03 County Wheel Tax	1.00					1.00
338.99 Other						0.00
339 Other Intergovernmental Revenues						0.00
340 Charges for Goods and Services:						
341 General Government	4,457.73					4,457.73
342 Public Safety	130,630.38				372,795.48	503,425.86
343 Highways and Streets	8,732.00					8,732.00

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
344 Sanitation						0.00
345 Health					367,716.40	367,716.40
346 Culture and Recreation		1,000,178.26			346,879.82	1,347,058.08
347 Ambulance						0.00
348 Cemetery	142,549.74					142,549.74
349 Other						0.00
350 Fines and Forfeits:						
351 Court Fines and Costs	4,351.95					4,351.95
352 Animal Control Fines	10,542.00					10,542.00
353 Parking Meter Fines	18,548.25					18,548.25
354 Library					20,550.46	20,550.46
359 Other						0.00
360 Miscellaneous Revenue:						
361 Investment Earnings	581,681.10					581,681.10
362 Rentals	600.00					600.00
363 Special Assessments	29,952.99				54,474.65	84,427.64
364 Maintenance Assessments						0.00
367 Contributions and Donations from Private Sources	14,680.65	601,759.40			171,891.00	788,331.05
368 Liquor Operating Agreement Income						0.00
369 Other	70,641.47	1,532.70			243,163.31	315,337.48
Total Revenue	23,945,291.85	1,716,129.71	0.00	0.00	4,620,276.12	30,281,697.68
Expenditures:						
410 General Government:						
411 Legislative	133,190.86					133,190.86
412 Executive	388,607.74					388,607.74
413 Elections						0.00
414 Financial Administration	1,183,618.92					1,183,618.92
419 Other	587,534.50					587,534.50
Total General Government	2,292,952.02	0.00	0.00	0.00	0.00	2,292,952.02
420 Public Safety:						
421 Police	3,468,319.01					3,468,319.01
422 Fire	1,446,415.42					1,446,415.42
423 Protective Inspection						0.00

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
429 Other Protection					1,181,588.37	1,181,588.37
Total Public Safety	4,914,734.43	0.00	0.00	0.00	1,181,588.37	6,096,322.80
430 Public Works:						
431 Highways and Streets	5,985,540.97					5,985,540.97
432 Sanitation						0.00
433 Water						0.00
434 Electricity						0.00
435 Airport						0.00
436 Parking Facilities						0.00
437 Cemeteries	271,195.78					271,195.78
438 Natural Gas						0.00
439 Transit						0.00
Total Public Works	6,256,736.75	0.00	0.00	0.00	0.00	6,256,736.75
440 Health and Welfare:						
441 Health	30,750.00				1,541,354.51	1,572,104.51
442 Home Health						0.00
443 Mental Health Centers						0.00
444 Humane Society	74,440.37					74,440.37
445 Drug Education						0.00
446 Ambulance						0.00
447 Hospitals, Nursing Homes and Rest Homes						0.00
449 Other						0.00
Total Health and Welfare	105,190.37	0.00	0.00	0.00	1,541,354.51	1,646,544.88
450 Culture and Recreation:						
451 Recreation	37,790.00	2,832,012.03				2,869,802.03
452 Parks		1,331,911.66				1,331,911.66
455 Libraries	735,344.30				497,007.76	1,232,352.06
456 Auditorium						0.00
457 Historical Preservation						0.00
458 Museums						0.00
Total Culture and Recreation	773,134.30	4,163,923.69	0.00	0.00	497,007.76	5,434,065.75

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
460 Conservation and Development:						
463 Urban Redevelopment and Housing					36,707.31	36,707.31
465 Economic Development and Assistance						0.00
466 Economic Opportunity	262,000.00				363,070.82	625,070.82
Total Conservation and Development	262,000.00	0.00	0.00	0.00	399,778.13	661,778.13
470 Debt Service	848,507.50				1,517,938.03	2,366,445.53
480 Intergovernmental Expenditures						0.00
485 Capital Outlay						0.00
490 Miscellaneous:						
491 Judgements and Losses						0.00
492 Other Expenditures						0.00
493 Liquor Operating Agreements						0.00
Total Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	15,453,255.37	4,163,923.69	0.00	0.00	5,137,666.80	24,754,845.86
Excess of Revenues Over (Under) Expenditures	8,492,036.48	(2,447,793.98)	0.00	0.00	(517,390.68)	5,526,851.82
Other Financing Sources (Uses):						
391.01 Transfers In		3,157,327.00			1,386,168.00	4,543,495.00
391.03 Sale of Municipal Property	34,427.50	4,800.00			1,550,000.62	1,589,228.12
391.04 Compensation for Loss or Damage to Capital Assets	5,734.58	27,332.00			2,998.94	36,065.52
391.2 Long-Term Debt Issued						0.00
511 Transfers Out	(8,375,645.00)				(420,000.00)	(8,795,645.00)
512 Discount on Bonds Issued						0.00
513 Payments to Refunded Debt Escrow Agent						0.00
Total Other Financing Sources (Uses)	(8,335,482.92)	3,189,459.00	0.00	0.00	2,519,167.56	(2,626,856.36)
361.06/(514) Special Items-Refunding Bond Payment						0.00
391.05/(515) Extraordinary Items						0.00
Net Change in Fund Balances	156,553.56	741,665.02	0.00	0.00	2,001,776.88	2,899,995.46

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	General Fund	Park Fund	Fund	Fund	Other Governmental Funds	Total Governmental Funds
Changes in Nonspendable						0.00
Fund Balance - Beginning	20,434,017.03	1,136,273.59			3,598,202.17	25,168,492.79
Adjustments:						0.00
						0.00
Adjusted Fund Balance - Beginning	20,434,017.03	1,136,273.59	0.00	0.00	3,598,202.17	25,168,492.79
FUND BALANCE- ENDING	20,590,570.59	1,877,938.61	0.00	0.00	5,599,979.05	28,068,488.25

MUNICIPALITY OF MITCHELL
 COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
 NONMAJOR GOVERNMENTAL FUNDS
 For the Year Ended December 31, 2022

	203 Lake Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 Spec Assess Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
Revenues:									
310 Taxes:									
311 General Property Taxes									0.00
312 Airlight Property Tax									0.00
313 General Sales and Use Taxes		974,002.42							974,002.42
314 Gross Receipts Business Taxes									0.00
315 Amusement Taxes									0.00
317 Excise Tax									0.00
318 Tax Deed Revenue									0.00
319 Penalties and Interest on Delinquent Taxes									0.00
320 Licenses and Permits									0.00
330 Intergovernmental Revenue:									
331 Federal Grants						549,464.39	210,881.84		760,346.23
332 Federal Shared Revenue									0.00
333 Federal Payments in Lieu of Taxes									0.00
334 State Grants						50,927.70	23,172.00		74,099.70
335 State Shared Revenue:									
335.01 Bank Franchise Tax									0.00
335.02 Prorate License Fees									0.00
335.03 Liquor Tax Reversion (25%)									0.00
335.04 Motor Vehicle Licenses									0.00
335.06 Fire Insurance Premiums Reversion									0.00
335.08 Local Government Highway and Bridge Fund									0.00
335.09 911 Remittances				259,674.81					259,674.81
335.2 Other									0.00
336 State Payments in Lieu of Taxes									0.00
338 County Shared Revenue:									0.00
338.01 County Road Tax (25%)									0.00
338.02 County Road and Bridge Tax (25%)									0.00
338.03 County Wheel Tax									0.00
338.99 Other									0.00
339 Other Intergovernmental Revenue									0.00
340 Charges for Goods and Services:									
341 General Government									0.00
342 Public Safety				372,795.48					372,795.48
343 Highways and Streets									0.00
344 Sanitation									0.00
345 Health						267,282.61	100,433.79		367,716.40
346 Culture and Recreation	346,879.82								346,879.82
347 Ambulance									0.00
348 Cemetery									0.00
349 Other									0.00
350 Fines and Forfeits:									
351 Court Fines and Costs									0.00
352 Animal Control Fines									0.00
353 Parking Meter Fines									0.00
354 Library								20,550.46	20,550.46
359 Other									0.00
360 Miscellaneous Revenue:									
361 Investment Earnings									0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	203 Lake Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 Spec Assess Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
362 Rentals									0.00
363 Special Assessments			54,474.65						54,474.65
364 Maintenance Assessments									0.00
367 Contributions and Donations from Private Sources	27,400.00	100,000.00				15,911.00	12,080.00		155,391.00
368 Liquor Operating Agreement Income									0.00
369 Other				159,042.12		84,121.19			243,163.31
Total Revenue	374,279.82	1,074,002.42	54,474.65	791,512.41	0.00	967,706.89	346,567.63	20,550.46	3,629,094.28
Expenditures:									
410 General Government:									0.00
411 Legislative									0.00
412 Executive									0.00
413 Elections									0.00
414 Financial Administration									0.00
419 Other									0.00
Total General Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
420 Public Safety:									0.00
421 Police									0.00
422 Fire									0.00
423 Protective Inspection									0.00
429 Other Protection				1,181,588.37					1,181,588.37
Total Public Safety	0.00	0.00	0.00	1,181,588.37	0.00	0.00	0.00	0.00	1,181,588.37
430 Public Works:									0.00
431 Highways and Streets									0.00
432 Sanitation									0.00
433 Water									0.00
434 Electricity									0.00
435 Airport									0.00
436 Parking Facilities									0.00
437 Cemeteries									0.00
438 Natural Gas									0.00
439 Transit									0.00
Total Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
440 Health and Welfare:									0.00
441 Health						1,160,315.90	381,038.61		1,541,354.51
442 Home Health									0.00
443 Mental Health Centers									0.00
444 Humane Society									0.00
445 Drug Education									0.00
446 Ambulance									0.00
447 Hospitals, Nursing Homes and Rest Homes									0.00
449 Other									0.00
Total Health and Welfare	0.00	0.00	0.00	0.00	0.00	1,160,315.90	381,038.61	0.00	1,541,354.51
450 Culture and Recreation:									0.00
451 Recreation									0.00
452 Parks	453,324.38								453,324.38
455 Libraries								43,683.38	43,683.38

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	203 Lake Fund	211 Ent Tax Fund	213 BID #3 Fund	214 E-911 Fund	216 Spec Assess Fund	218 Comm Serv Fund	219 Nutrition Fund	226 Library Fund	Total Nonmajor Governmental Funds
456 Auditorium									0.00
457 Historical Preservation									0.00
458 Museums									0.00
Total Culture and Recreation	453,324.38	0.00	0.00	0.00	0.00	0.00	0.00	43,683.38	497,007.76
460 Conservation and Development:									
463 Urban Redevelopment and Housing			36,707.31						36,707.31
465 Economic Development and Assistance									0.00
466 Economic Opportunity		363,070.82							363,070.82
Total Conservation and Development	0.00	363,070.82	36,707.31	0.00	0.00	0.00	0.00	0.00	399,778.13
470 Debt Service	295,147.50								295,147.50
480 Intergovernmental Expenditures									0.00
485 Capital Outlay									0.00
490 Miscellaneous:									
491 Judgements and Losses									0.00
492 Other Expenditures									0.00
493 Liquor Operating Agreements									0.00
Total Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	748,471.88	363,070.82	36,707.31	1,181,588.37	0.00	1,160,315.90	381,038.61	43,683.38	3,914,876.27
Excess of Revenue Over (Under) Expenditures	(374,192.06)	710,931.60	17,767.34	(390,075.96)	0.00	(192,609.01)	(34,470.98)	(23,132.92)	(285,781.99)
Other Financing Sources (Uses):									
391.01 Transfers In	1,021,576.00			300,000.00		64,592.00			1,386,168.00
391.03 Sale of Municipal Property	1,548,480.62					1,520.00			1,550,000.62
391.04 Compensation for Loss or Damage to Capital Assets						2,998.94			2,998.94
391.2 Long-Term Debt Issued									0.00
511 Transfers Out		(420,000.00)							(420,000.00)
512 Discount on Bonds Issued									0.00
513 Payments to Refunded Debt Escrow Agent									0.00
Total Other Financing Sources (Uses)	2,570,056.62	(420,000.00)	0.00	300,000.00	0.00	69,110.94	0.00	0.00	2,519,167.56
361.06/(514) Special Items									0.00
391.05/(515) Extraordinary Items									0.00
Net Change in Fund Balances	2,195,864.56	290,931.60	17,767.34	(90,075.96)	0.00	(123,498.07)	(34,470.98)	(23,132.92)	2,233,385.57
Changes in Nonspendable									0.00
Fund Balance - Beginning		554,177.29	87,432.13	850,785.53	176,915.99	424,657.46	415,224.97	108,277.60	2,617,470.97
Adjustments:									0.00
									0.00
Adjusted Fund Balance - Beginning	0.00	554,177.29	87,432.13	850,785.53	176,915.99	424,657.46	415,224.97	108,277.60	2,617,470.97
FUND BALANCE- ENDING	2,195,864.56	845,108.89	105,199.47	760,709.57	176,915.99	301,159.39	380,753.99	85,144.68	4,850,856.54

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	303	304	305	308	310	312	Total
	TID #7	TID #8	TID#9	TID #14	TID #16	TID #18	Nonmajor
	WESTWOOD	HIGHLAND	VANTAGE PT	WIS-PAC	INNOVATIVE	STARLITE	Governmental
	Fund	Fund	Fund	Fund	Fund	Fund	Funds
Revenues:							
310 Taxes:							
311 General Property Taxes	356,516.28	101,977.92	90,117.64	49,922.84			598,534.68
312 Airflight Property Tax							0.00
313 General Sales and Use Taxes		108,396.00					108,396.00
314 Gross Receipts Business Taxes							0.00
315 Amusement Taxes							0.00
317 Excise Tax							0.00
318 Tax Deed Revenue							0.00
319 Penalties and Interest on Delinquent Taxes							0.00
320 Licenses and Permits							0.00
330 Intergovernmental Revenue:							
331 Federal Grants							0.00
332 Federal Shared Revenue							0.00
333 Federal Payments in Lieu of Taxes							0.00
334 State Grants							0.00
335 State Shared Revenue:							
335.01 Bank Franchise Tax							0.00
335.02 Prorate License Fees							0.00
335.03 Liquor Tax Reversion (25%)							0.00
335.04 Motor Vehicle Licenses							0.00
335.06 Fire Insurance Premiums Reversion							0.00
335.08 Local Government Highway and Bridge Fund							0.00
335.09 911 Remittances							0.00
335.2 Other							0.00
336 State Payments in Lieu of Taxes							0.00
338 County Shared Revenue:							
338.01 County Road Tax (25%)							0.00
338.02 County Road and Bridge Tax (25%)							0.00
338.03 County Wheel Tax							0.00
338.99 Other							0.00
339 Other Intergovernmental Revenue							0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	303	304	305	308	310	312	Total
	TID #7	TID #8	TID#9	TID #14	TID #16	TID #18	Nonmajor
	WESTWOOD	HIGHLAND	VANTAGE PT	WIS-PAC	INNOVATIVE	STARLITE	Governmental
	Fund	Fund	Fund	Fund	Fund	Fund	Funds
340 Charges for Goods and Services:							
341 General Government							0.00
342 Public Safety							0.00
343 Highways and Streets							0.00
344 Sanitation							0.00
345 Health							0.00
346 Culture and Recreation							0.00
347 Ambulance							0.00
348 Cemetery							0.00
349 Other							0.00
350 Fines and Forfeits:							
351 Court Fines and Costs							0.00
352 Animal Control Fines							0.00
353 Parking Meter Fines							0.00
354 Library							0.00
359 Other							0.00
360 Miscellaneous Revenue:							
361 Investment Earnings							0.00
362 Rentals							0.00
363 Special Assessments							0.00
364 Street Assessments							0.00
367 Contributions and Donations from Private Sources							0.00
368 Liquor Operating Agreement Income							0.00
369 Other							0.00
Total Revenue	356,516.28	210,373.92	90,117.64	49,922.84	0.00	0.00	706,930.68
Expenditures:							
410 General Government:							
411 Legislative							0.00
412 Executive							0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	303 TID #7 WESTWOOD Fund	304 TID #8 HIGHLAND Fund	305 TID#9 VANTAGE PT Fund	308 TID #14 WIS-PAC Fund	310 TID #16 INNOVATIVE Fund	312 TID #18 STARLITE Fund	Total Nonmajor Governmental Funds
413 Elections							0.00
414 Financial Administration							0.00
419 Other							0.00
Total General Government	0.00	0.00	0.00	0.00	0.00	0.00	0.00
420 Public Safety:							
421 Police							0.00
422 Fire							0.00
423 Protective Inspection							0.00
429 Other Protection							0.00
Total Public Safety	0.00	0.00	0.00	0.00	0.00	0.00	0.00
430 Public Works:							
431 Highways and Streets							0.00
432 Sanitation							0.00
433 Water							0.00
434 Electricity							0.00
435 Airport							0.00
436 Parking Facilities							0.00
437 Cemeteries							0.00
438 Natural Gas							0.00
439 Transit							0.00
Total Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00
440 Health and Welfare:							
441 Health							0.00
442 Home Health							0.00
443 Mental Health Centers							0.00
444 Humane Society							0.00
445 Drug Education							0.00
446 Ambulance							0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	303 TID #7 WESTWOOD Fund	304 TID #8 HIGHLAND Fund	305 TID#9 VANTAGE PT Fund	308 TID #14 WIS-PAC Fund	310 TID #16 INNOVATIVE Fund	312 TID #18 STARLITE Fund	Total Nonmajor Governmental Funds
447 Hospitals, Nursing Homes and Rest Homes							0.00
449 Other							0.00
Total Health and Welfare	0.00	0.00	0.00	0.00	0.00	0.00	0.00
450 Culture and Recreation:							
451 Recreation							0.00
452 Parks							0.00
455 Libraries							0.00
456 Auditorium							0.00
457 Historical Preservation							0.00
458 Museums							0.00
Total Culture and Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
460 Conservation and Development:							
463 Urban Redevelopment and Housing							0.00
465 Economic Development and Assistance							0.00
466 Economic Opportunity							0.00
Total Conservation and Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00
470 Debt Service	359,180.00	212,127.94	90,117.64	49,922.84		140,779.07	852,127.49
480 Intergovernmental Expenditures							0.00
485 Capital Outlay							0.00
490 Miscellaneous:							
491 Judgements and Losses							0.00
492 Other Expenditures							0.00
493 Liquor Operating Agreements							0.00
Total Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	303 TID #7 WESTWOOD Fund	304 TID #8 HIGHLAND Fund	305 TID#9 VANTAGE PT Fund	308 TID #14 WIS-PAC Fund	310 TID #16 INNOVATIVE Fund	312 TID #18 STARLITE Fund	Total Nonmajor Governmental Funds
Total Expenditures	359,180.00	212,127.94	90,117.64	49,922.84	0.00	140,779.07	852,127.49
Excess of Revenue Over (Under) Expenditures	(2,663.72)	(1,754.02)	0.00	0.00	0.00	(140,779.07)	(145,196.81)
Other Financing Sources (Uses):							
391.01 Transfers In							0.00
391.03 Sale of Municipal Property							0.00
391.04 Compensation for Loss or Damage to Capital Assets							0.00
391.2 Long-Term Debt Issued							0.00
511 Transfers Out							0.00
512 Discount on Bonds Issued							0.00
513 Payments to Refunded Debt Escrow Agent							0.00
Total Other Financing Sources (Uses)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
361.06/(514) Special Items							0.00
391.05/(515) Extraordinary Items							0.00
Net Change in Fund Balances	(2,663.72)	(1,754.02)	0.00	0.00	0.00	(140,779.07)	(145,196.81)
Changes in Nonspendable							0.00
Fund Balance - Beginning	135,505.69	102,604.98	0.00	0.00	18,169.46	140,779.07	397,059.20
Adjustments:							
							0.00
Adjusted Fund Balance - Beginning	135,505.69	102,604.98	0.00	0.00	18,169.46	140,779.07	397,059.20
FUND BALANCE- ENDING	132,841.97	100,850.96	0.00	0.00	18,169.46	0.00	251,862.39

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
Revenues:						
310 Taxes:						
311 General Property Taxes	20,698.14	15,205.66	18,317.40	49,226.80		103,448.00
312 Airflight Property Tax						0.00
313 General Sales and Use Taxes					164,303.16	164,303.16
314 Gross Receipts Business Taxes						0.00
315 Amusement Taxes						0.00
317 Excise Tax						0.00
318 Tax Deed Revenue						0.00
319 Penalties and Interest on Delinquent Taxes						0.00
320 Licenses and Permits						0.00
330 Intergovernmental Revenue:						
331 Federal Grants						
332 Federal Shared Revenue						0.00
333 Federal Payments in Lieu of Taxes						
334 State Grants						0.00
335 State Shared Revenue:						
335.01 Bank Franchise Tax						0.00
335.02 Prorate License Fees						0.00
335.03 Liquor Tax Reversion (25%)						0.00
335.04 Motor Vehicle Licenses						0.00
335.06 Fire Insurance Premiums Reversion						0.00
335.08 Local Governemnt Highway and Bridge Fund						0.00
335.09 911 Remittances						0.00
335.2 Other						0.00
336 State Payments in Lieu of Taxes						0.00
338 County Shared Revenue:						
338.01 County Road Tax (25%)						0.00
338.02 County Road and Bridge Tax (25%)						0.00
338.03 County Wheel Tax						0.00
338.99 Other						0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
339 Other Intergovernmental Revenue						0.00
340 Charges for Goods and Services:						
341 General Government						0.00
342 Public Safety						0.00
343 Highways and Streets						0.00
344 Sanitation						0.00
345 Health						0.00
346 Culture and Recreation						0.00
347 Ambulance						0.00
348 Cemetery						0.00
349 Other						0.00
350 Fines and Forfeits:						
351 Court Fines and Costs						0.00
352 Animal Control Fines						0.00
353 Parking Meter Fines						0.00
354 Library						0.00
359 Other						0.00
360 Miscellaneous Revenue:						
361 Investment Earnings						0.00
362 Rentals						0.00
363 Special Assessments						0.00
364 Street Assessments						0.00
367 Contributions and Donations from Private Sources					16,500.00	16,500.00
368 Liquor Operating Agreement Income						0.00
369 Other						0.00
Total Revenue	20,698.14	15,205.66	18,317.40	49,226.80	180,803.16	284,251.16

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
Expenditures:						
410 General Government:						
411 Legislative						0.00
412 Executive						0.00
413 Elections						0.00
414 Financial Administration						0.00
419 Other						0.00
Total General Government	0.00	0.00	0.00	0.00	0.00	0.00
420 Public Safety:						
421 Police						0.00
422 Fire						0.00
423 Protective Inspection						0.00
429 Other Protection						0.00
Total Public Safety	0.00	0.00	0.00	0.00	0.00	0.00
430 Public Works:						
431 Highways and Streets						0.00
432 Sanitation						0.00
433 Water						0.00
434 Electricity						0.00
435 Airport						0.00
436 Parking Facilities						0.00
437 Cemeteries						0.00
438 Natural Gas						0.00
439 Transit						0.00
Total Public Works	0.00	0.00	0.00	0.00	0.00	0.00
440 Health and Welfare:						

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
441 Health						0.00
442 Home Health						0.00
443 Mental Health Centers						0.00
444 Humane Society						0.00
445 Drug Education						0.00
446 Ambulance						0.00
447 Hospitals, Nursing Homes and Rest Homes						0.00
449 Other						0.00
						0.00
Total Health and Welfare	0.00	0.00	0.00	0.00	0.00	0.00
450 Culture and Recreation:						
451 Recreation						0.00
452 Parks						0.00
455 Libraries						0.00
456 Auditorium						0.00
457 Historical Preservation						0.00
458 Museums						0.00
						0.00
Total Culture and Recreation	0.00	0.00	0.00	0.00	0.00	0.00
460 Conservation and Development:						
463 Urban Redevelopment and Housing						0.00
465 Economic Development and Assistance						0.00
466 Economic Opportunity						0.00
						0.00
Total Conservation and Development	0.00	0.00	0.00	0.00	0.00	0.00
470 Debt Service	25,967.24	15,205.66	18,317.40	49,226.80	261,945.94	370,663.04
480 Intergovernmental Expenditures						0.00
485 Capital Outlay						0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
490 Miscellaneous:						
491 Judgements and Losses						0.00
492 Other Expenditures						0.00
493 Liquor Operating Agreements						0.00
Total Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures	25,967.24	15,205.66	18,317.40	49,226.80	261,945.94	370,663.04
Excess of Revenue Over (Under) Expenditures	(5,269.10)	0.00	0.00	0.00	(81,142.78)	(86,411.88)
Other Financing Sources (Uses):						
391.01 Transfers In						0.00
391.03 Sale of Municipal Property						0.00
391.04 Compensation for Loss or Damage to Capital Assets						0.00
391.2 Long-Term Debt Issued						0.00
511 Transfers Out						0.00
512 Discount on Bonds Issued						0.00
513 Payments to Refunded Debt Escrow Agent						0.00
Total Other Financing Sources (Uses)	0.00	0.00	0.00	0.00	0.00	0.00
361.06/(514) Special Items						0.00
391.05/(515) Extraordinary Items						0.00
Net Change in Fund Balances	(5,269.10)	0.00	0.00	0.00	(81,142.78)	(86,411.88)
Changes in Nonspendable						0.00
Fund Balance - Beginning	15,618.17	0.00	0.00	0.00	568,053.83	583,672.00
Adjustments:						0.00

MUNICIPALITY OF MITCHELL
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
For the Year Ended December 31, 2022

	313 TID#19 ANTACH/MHA Fund	314 TID#20 MORRIS Fund	315 TID#21 HOHN ENT Fund	318 TID#24 PERFORM PET Fund	350 INDOOR SWIM POOL Fund	Total Nonmajor Governmental Funds
						0.00
Adjusted Fund Balance - Beginning	15,618.17	0.00	0.00	0.00	568,053.83	583,672.00
FUND BALANCE- ENDING	10,349.07	0.00	0.00	0.00	486,911.05	497,260.12

**MUNICIPALITY OF MITCHELL
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
December 31, 2022**

	Enterprise Funds									Internal
	Water Fund	Sewer Fund	Airport Fund	Sanitation Fund	Corn Palace Fund	Golf Course Fund	Campground Fund	EMS Fund	Totals	Service Funds
ASSETS:										
Current Assets:										
	2,365,078.13	2,799,248.45	71,481.04	4,010,038.33	87,567.73	303,057.24	66,989.97	491,686.84	10,195,147.73	5,426,529.57
106									0.00	
151									0.00	
115	199,877.17	266,159.19		204,032.47	15,007.66		(67.59)		685,008.90	
117	270,324.36	267,704.14		78,347.63					616,376.13	
121	83.70								83.70	
122									0.00	
123									753.29	
125	753.29								0.00	
126									0.00	
128									0.00	
131									0.00	
132									0.00	
132				37,124.19					37,124.19	
129									0.00	
135									0.00	
136									0.00	
137									0.00	
141	517,888.26	35,407.55	6,770.35	20,562.55	9,929.23	19,567.63		14,222.16	624,347.73	
142					27,967.11				27,967.11	
155									0.00	
Total Current Assets										
	3,354,004.91	3,368,519.33	78,251.39	4,350,105.17	140,471.73	322,624.87	66,922.38	505,909.00	12,186,808.78	5,426,529.57
Noncurrent Assets:										
107.1				27,940.00					27,940.00	
107.2				1,436,952.91					1,436,952.91	
154									0.00	
157									0.00	
133									0.00	
189	5,992.96	(11,775.17)	(430.49)	226.36	8,126.51	(7,368.79)		(1,118.79)	(6,347.41)	
Capital Assets:										
160	329,365.19	163,091.98	39,742.65	550,372.84	50,650.00	169,842.84			1,303,065.50	
162	12,935,319.04	291,262.93	571,486.54	2,179,001.61	8,445,555.64	314,500.00	67,500.00		24,804,625.76	
164	27,644,866.68	15,487,584.79	17,237,290.30	2,680,945.10	1,539,115.51	1,171,580.68			65,761,383.06	
166	3,859,503.18	6,655,138.79	729,039.45	3,808,517.94	816,075.25	450,103.27	66,187.32		16,384,565.20	
168	934,392.22	8,122,914.95		845,117.05					9,902,424.22	
169	2,013,437.82	2,529,084.40							4,542,522.22	
	(18,591,974.50)	(9,606,770.50)	(14,356,423.06)	(4,704,540.24)	(3,169,184.97)	(1,691,882.62)	(49,502.30)		(52,170,278.19)	()
171		2,500.00							2,500.00	
172	()	()	()	()	()	()	()	()	0.00	()
Total Noncurrent Assets										
	29,130,902.59	23,633,032.17	4,220,705.39	6,824,533.57	7,690,337.94	406,775.38	84,185.02	(1,118.79)	71,989,353.27	0.00
TOTAL ASSETS										
	32,484,907.50	27,001,551.50	4,298,956.78	11,174,638.74	7,830,809.67	729,400.25	151,107.40	504,790.21	84,176,162.05	5,426,529.57

**MUNICIPALITY OF MITCHELL
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
December 31, 2022**

		Enterprise Funds								Internal	
		Water Fund	Sewer Fund	Airport Fund	Sanitation Fund	Corn Palace Fund	Golf Course Fund	Campground Fund	EMS Fund	Totals	Service Funds
DEFERRED OUTFLOWS OF RESOURCES:											
196	Pension Related Deferred Outflows	161,986.61	153,322.15	28,344.33	233,970.78	183,898.35	57,262.68		363,429.78	1,182,214.68	
197	Deferred Charge on Refunding									0.00	
198	Other Deferred Outflows of Resources									0.00	
TOTAL DEFERRED OUTFLOWS OF RESOURCES		161,986.61	153,322.15	28,344.33	233,970.78	183,898.35	57,262.68	0.00	363,429.78	1,182,214.68	0.00
LIABILITIES:											
Current Liabilities:											
201	Claims Payable	101,040.80	32,604.22	5,357.27	305,043.85	22,857.48	1,763.02	768.14	16,771.41	486,206.19	60,337.02
202	Accounts Payable									0.00	
203	Judgments Payable									0.00	
204	Annuities Payable									0.00	
205	Notes Payable									0.00	
206	Contracts Payable									0.00	
207	Contracts Payable--Retained Percentage									0.00	
208	Due to General Fund		75,000.00				75,000.00			150,000.00	
209	Due to _____ Government									0.00	
210	Due to Resigned Employees									0.00	
211	Matured Bonds Payable									0.00	
212	Matured Interest Payable									0.00	
213	Incurred but Not Reported Claims									0.00	313,000.00
215	Accrued Interest Payable									0.00	
216	Accrued Wages Payable									0.00	
217	Accrued Taxes Payable									0.00	
218	Amount Held for Special Assessment Debt Service									0.00	
219	Amounts Held for Others									0.00	
220	Customer Deposits									0.00	
221	Due to Fiscal Agent									0.00	
223	Unearned Revenue									0.00	
225	Registered Warrants									0.00	
226	Bonds Payable Current:										
226.01	General Obligation									0.00	
226.02	Revenue	353,796.02	671,934.96		135,311.39					1,161,042.37	
226.03	Special Assessment									0.00	
227	Unamortized Premiums on Bonds Sold									0.00	
228	Payable from Restricted Assets									0.00	
229	Due to Component Unit									0.00	
230	Compensated Absences Payable -- Current	4,912.51	10,643.44	1,093.99	9,051.58	5,646.90	1,187.32		5,364.96	37,900.70	
Total Current Liabilities		459,749.33	790,182.62	6,451.26	449,406.82	28,504.38	77,950.34	768.14	22,136.37	1,835,149.26	373,337.02

**MUNICIPALITY OF MITCHELL
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
December 31, 2022**

		Enterprise Funds								Internal	
		Water Fund	Sewer Fund	Airport Fund	Sanitation Fund	Corn Palace Fund	Golf Course Fund	Campground Fund	EMS Fund	Totals	Service Funds
Noncurrent Liabilities:											
231	Bonds Payable:										
231.01	General Obligation									0.00	
231.02	Revenue	2,433,506.63	17,165,819.89		298,749.87					19,898,076.39	
231.03	Special Assessment									0.00	
232	Special Assessment Debt with Governmental Commitment									0.00	
233	Accrued Leave Payable	14,737.53	31,930.32	3,281.94	27,154.72	16,940.69	3,561.96		16,094.87	113,702.03	
234	Accrued Leave Payable									0.00	
235	Accrued Landfill Closure and Postclosure Care Costs				1,132,013.93					1,132,013.93	
236	Advance from _____ Fund									0.00	
238	Net OPEB Obligation	47,876.00	40,510.00	7,366.00	73,655.00	44,193.00	12,521.00		88,386.00	314,507.00	
237	Other Long-Term Liabilities									0.00	
239	Net Pension Liability	1,301.72	1,458.62	419.22	1,792.37		130.10			5,102.03	
Total Noncurrent Liabilities		2,497,421.88	17,239,718.83	11,067.16	1,533,365.89	61,133.69	16,213.06	0.00	104,480.87	21,463,401.38	0.00
TOTAL LIABILITIES		2,957,171.21	18,029,901.45	17,518.42	1,982,772.71	89,638.07	94,163.40	768.14	126,617.24	23,298,550.64	373,337.02
DEFERRED INFLOWS OF RESOURCES:											
247	Other Deferred Inflows of Resources									0.00	
248	Pension Related Deferred Inflows	87,774.56	62,560.48	16,595.00	125,015.43	91,869.06	17,190.37		224,667.87	625,672.77	
TOTAL DEFERRED INFLOWS OF RESOURCES		87,774.56	62,560.48	16,595.00	125,015.43	91,869.06	17,190.37	0.00	224,667.87	625,672.77	0.00
NET POSITION:											
253.1	Net Investment in Capital Assets	26,337,606.98	5,807,052.49	4,221,135.88	4,925,353.04	7,682,211.43	414,144.17	84,185.02		49,471,689.01	
253.2	Restricted for:										
253.21	Revenue Bond Debt Service	68,665.00			27,940.00					96,605.00	
253.22	Revenue Bond Retirement									0.00	
253.23	Revenue Bond Contingency									0.00	
253.24	Special Assessment Bond Guarantee									0.00	
253.25	Special Assessment Bond Sinking									0.00	
253.26	Equipment Repair and/or Replacement									0.00	
253.27	Landfill Closure and Post Closure Costs				1,436,952.91					1,436,952.91	
253.28	Permanently Restricted Purposes									0.00	
253.29	Other Purposes									0.00	
253.9	Unrestricted	3,195,676.36	3,255,359.23	72,051.81	2,910,575.43	150,989.46	261,164.99	66,154.24	516,934.88	10,428,906.40	5,053,192.55
TOTAL NET POSITION		29,601,948.34	9,062,411.72	4,293,187.69	9,300,821.38	7,833,200.89	675,309.16	150,339.26	516,934.88	61,434,153.32	5,053,192.55

The notes to the financial statements are an integral part of this statement.

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS
PROPRIETARY FUNDS
For the Year Ended December 31, 2022

		Enterprise Funds									
		Water Fund	Sewer Fund	Airport Fund	Sanitation Fund	Corn Palace Fund	Golf Course Fund	Campground Fund	EMS Fund	Totals	Internal Service Funds
Operating Revenue:											
371	Surcharge as Security for Debt	188,339.56	1,169,422.11							1,357,761.67	
372-389	Charges for Goods and Services	3,958,757.45	2,081,712.80	165,124.34	2,613,049.62	962,413.54	544,341.64	108,822.07	680,322.86	11,114,544.32	
380.05	Lottery Sales									0.00	
367	Contributions and Donations					5,503.63	4,700.00			10,203.63	
369	Miscellaneous									0.00	2,859,464.38
Total Operating Revenue		4,147,097.01	3,251,134.91	165,124.34	2,613,049.62	967,917.17	549,041.64	108,822.07	680,322.86	12,482,509.62	2,859,464.38
Operating Expenses:											
410	Personal Services	478,371.24	563,680.26	104,434.76	776,469.24	678,238.05	176,264.60	26,259.64	1,090,667.02	3,894,384.81	
420	Other Current Expense	2,019,999.07	1,164,585.04	121,389.70	1,076,849.65	701,436.33	350,461.78	101,924.20	170,631.50	5,707,277.27	2,798,147.55
426.2	Materials (Cost of Goods Sold)	933,685.14				230,651.19				1,164,336.33	
453	Amortization									0.00	
457	Depreciation	728,849.50	432,331.64	441,336.39	448,370.66	250,874.73	63,696.79	7,209.90		2,372,669.61	
Total Operating Expenses		4,160,904.95	2,160,596.94	667,160.85	2,301,689.55	1,861,200.30	590,423.17	135,393.74	1,261,298.52	13,138,668.02	2,798,147.55
Operating Income (Loss)		(13,807.94)	1,090,537.97	(502,036.51)	311,360.07	(893,283.13)	(41,381.53)	(26,571.67)	(580,975.66)	(656,158.40)	61,316.83
Nonoperating Revenue (Expense):											
330	Operating Grants		2,846,472.00		37,124.19					2,883,596.19	
361	Investment Earnings	62,591.41			155,909.17					218,500.58	
362	Rental Revenue									0.00	
442	Interest Expense (Enter as Negative)	(82,148.88)	(170,383.25)		(17,236.05)					(269,768.18)	
(492)366	Gain (Loss) on Disposition of Assets					1,700.00	3,035.00			4,735.00	
(429)369.01	Other									0.00	
Total Nonoperating Revenue (Expense)		(19,557.47)	2,676,088.75	0.00	175,797.31	1,700.00	3,035.00	0.00	0.00	2,837,063.59	0.00

MUNICIPALITY OF MITCHELL
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS
PROPRIETARY FUNDS
For the Year Ended December 31, 2022

		Enterprise Funds								Internal	
		Water Fund	Sewer Fund	Airport Fund	Sanitation Fund	Corn Palace Fund	Golf Course Fund	Campground Fund	EMS Fund	Totals	Service Funds
Income (Loss) Before Contributions, Special Items, Extraordinary Items and Transfers		(33,365.41)	3,766,626.72	(502,036.51)	487,157.38	(891,583.13)	(38,346.53)	(26,571.67)	(580,975.66)	2,180,905.19	61,316.83
391.07	Capital Contributions	287,028.75		(420.00)		213.27	(8,875.31)	22,788.32		300,735.03	
391.1	Transfers In		2,835,484.00	75,000.00		546,723.00	59,947.00		872,190.00	4,389,344.00	
511	Transfers Out (Enter as Negative)	(137,194.00)								(137,194.00)	
391.06/(514)	Special Items									0.00	
391.05/(515)	Extraordinary Items									0.00	
Change in Net Position		116,469.34	6,602,110.72	(427,456.51)	487,157.38	(344,646.86)	12,725.16	(3,783.35)	291,214.34	6,733,790.22	61,316.83
Net Position - Beginning		29,485,479.00	2,460,301.00	4,720,644.20	8,813,664.00	8,177,847.75	662,584.00	154,122.61	225,720.54	54,700,363.10	4,991,875.72
Adjustments:											
GASB 68-Pensions adj										0.00	
										0.00	
Adjusted Net Position - Beginning		29,485,479.00	2,460,301.00	4,720,644.20	8,813,664.00	8,177,847.75	662,584.00	154,122.61	225,720.54	54,700,363.10	4,991,875.72
NET POSITION - ENDING		29,601,948.34	9,062,411.72	4,293,187.69	9,300,821.38	7,833,200.89	675,309.16	150,339.26	516,934.88	61,434,153.32	5,053,192.55

MUNICIPALITY OF MITCHELL
STATEMENT OF FIDUCIARY NET POSITION
December 31, 2022

	Private-Purpose Trust Funds	Custodial Funds
ASSETS:		
Cash and Cash Equivalents		936,270.71
Investments, at Fair Value		
Other Assets		138,536.65
TOTAL ASSETS	0.00	1,074,807.36
LIABILITIES:		
Accounts Payable and Other Payables		6,846.25
Amounts Held for Others		1,067,961.11
Due to Other Governments		
Total Liabilities	0.00	1,074,807.36
NET POSITION		
Restricted (list by category)		
TOTAL NET POSITION	0.00	1,074,807.36

MUNICIPALITY OF MITCHELL
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
For the Year Ended December 31, 2022

	<u>Private-Purpose Trust Funds</u>	<u>Custodial Funds</u>
ADDITIONS:		
Contributions and Donations		\$ 585,825.89
Investment Earnings:		
Net Increase in Fair Value of Investments		
Interest and Dividends		
Other Investments Earnings		
Total Investment Earnings	0.00	0.00
Less Investment Costs:		
Investment Activity Costs		
Other Investment Costs		
Net Investment Earnings	0.00	0.00
Property Tax Collections for Other Governments		
State Shared Revenue Collections for Other Governments		
Other Additions		
Total Additions	0.00	585,825.89
DEDUCTIONS:		
Trust Deductions for _____		
Payments of Property Tax to Other Governments		
Payments of State Shared Revenue to Other Governments		
Other Deductions		532,130.38
Total Deductions	0.00	532,130.38
Change in Net Position	0.00	53,695.51
Net Position - Beginning		1,021,111.85
NET POSITION - ENDING	<u>\$ -</u>	<u>\$ 1,074,807.36</u>

The notes to the financial statements are an integral part of this statement.

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
GENERAL FUND
For the Year Ended December 31, 2022

Page 1

		Budgeted Amounts		Actual Amounts	Variance with
		Original	Final	(Budgetary Basis)	Final Budget - Positive (Negative)
Revenues:					
310	Taxes:				
311	General Property Taxes	5,754,934.00	5,754,934.00	5,982,666.27	227,732.27
312	Airflight Property Tax				0.00
313	General Sales and Use Taxes	11,511,538.00	11,511,538.00	13,633,600.34	2,122,062.34
314	Gross Receipts Business Taxes	193,000.00	193,000.00	186,241.66	(6,758.34)
315	Amusement Taxes	1,400.00	1,400.00		(1,400.00)
317	Excise Tax				0.00
318	Tax Deed Revenue				0.00
319	Penalties and Interest on Delinquent Taxes	9,000.00	9,000.00	22,530.91	13,530.91
320	Licenses and Permits	194,000.00	194,000.00	218,532.25	24,532.25
330	Intergovernmental Revenue:				
331	Federal Grants	1,497,800.00	1,497,800.00	1,484,519.50	(13,280.50)
332	Federal Shared Revenue				0.00
333	Federal Payments in Lieu of Taxes				0.00
334	State Grants	1,033,000.00	1,033,000.00	568,623.69	(464,376.31)
335	State Shared Revenue:				
335.01	Bank Franchise Tax	43,000.00	43,000.00	73,226.46	30,226.46
335.02	Prorate License Fees	14,500.00	14,500.00	16,523.76	2,023.76
335.03	Liquor Tax Reversion (25%)	98,000.00	98,000.00	108,845.75	10,845.75
335.04	Motor Vehicle Licenses	123,000.00	123,000.00	127,954.94	4,954.94
335.06	Fire Insurance Premiums Reversion	57,000.00	57,000.00	70,187.26	13,187.26
335.08	Local Government Highway and Bridge Fund	420,000.00	420,000.00	434,469.80	14,469.80
335.09	911 Remittances				
335.2	Other				
336	State Payments in Lieu of Taxes				0.00
338	County Shared Revenue:				0.00
338.01	County Road Tax (25%)				0.00
338.02	County Road and Bridge Tax (25%)				0.00
338.03	County Wheel Tax			1.00	1.00
338.99	Other				0.00
339	Other Intergovernmental Revenues				0.00
340	Charges for Goods and Services:				
341	General Government	3,400.00	3,400.00	4,457.73	1,057.73
342	Public Safety	122,300.00	122,300.00	130,630.38	8,330.38
343	Highways and Streets	15,000.00	15,000.00	8,732.00	(6,268.00)
344	Sanitation				0.00
345	Health				0.00
346	Culture and Recreation				0.00
347	Ambulance				0.00
348	Cemetery	126,700.00	126,700.00	142,549.74	15,849.74
349	Other				0.00
350	Fines and Forfeits:				
351	Court Fines and Costs	2,800.00	2,800.00	4,351.95	1,551.95
352	Animal Control Fines	8,000.00	8,000.00	10,542.00	2,542.00
353	Parking Meter Fines	20,000.00	20,000.00	18,548.25	(1,451.75)
354	Library				0.00
359	Other				0.00
360	Miscellaneous Revenue:				
361	Investment Earnings	132,000.00	132,000.00	581,681.10	449,681.10
362	Rentals			600.00	600.00
363	Special Assessments	13,900.00	13,900.00	29,952.99	16,052.99
364	Maintenance Assessments				0.00

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
GENERAL FUND
For the Year Ended December 31, 2022

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		Budgeted Amounts		Actual Amounts	Variance with
		Original	Final	(Budgetary Basis)	Final Budget - Positive (Negative)
367	Contributions and Donations from Private Sources			14,680.65	14,680.65
368	Liquor Operating Agreement Income				0.00
369	Other	59,010.00	59,010.00	70,641.47	11,631.47
Total Revenue		21,453,282.00	21,453,282.00	23,945,291.85	2,492,009.85
Expenditures:					
410	General Government:				
411	Legislative	137,759.00	146,571.00	133,190.86	13,380.14
411.5	Contingency	844,764.00	844,764.00		
	Amount Transferred		(830,653.00)		14,111.00
412	Executive	266,160.00	413,460.00	388,607.74	24,852.26
413	Elections				0.00
414	Financial Administration	1,323,753.00	1,339,263.00	1,183,618.92	155,644.08
419	Other	636,491.00	675,951.00	587,534.50	88,416.50
Total General Government		3,208,927.00	2,589,356.00	2,292,952.02	296,403.98
420	Public Safety:				
421	Police	3,682,487.00	3,804,913.00	3,468,319.01	336,593.99
422	Fire	1,472,477.00	1,511,248.00	1,446,415.42	64,832.58
423	Protective Inspection				0.00
429	Other Protection				0.00
Total Public Safety		5,154,964.00	5,316,161.00	4,914,734.43	401,426.57
430	Public Works:				
431	Highways and Streets	9,539,127.00	11,173,689.00	5,985,540.97	5,188,148.03
432	Sanitation				0.00
433	Water				0.00
434	Electricity				0.00
435	Airport				0.00
436	Parking Facilities				0.00
437	Cemeteries	292,289.00	327,966.00	271,195.78	56,770.22
438	Natural Gas				0.00
439	Transit				0.00
Total Public Works		9,831,416.00	11,501,655.00	6,256,736.75	5,244,918.25
440	Health and Welfare:				
441	Health	39,750.00	39,750.00	30,750.00	9,000.00
442	Home Health				0.00
443	Mental Health Centers				0.00
444	Humane Society	82,825.00	85,725.00	74,440.37	11,284.63
445	Drug Education				0.00
446	Ambulance				0.00
447	Hospitals, Nursing Homes and Rest Homes				0.00
449	Other				0.00
Total Health and Welfare		122,575.00	125,475.00	105,190.37	20,284.63
450	Culture and Recreation:				
451	Recreation	118,540.00	38,540.00	37,790.00	750.00
452	Parks				0.00
455	Libraries	762,621.00	800,025.00	735,344.30	64,680.70
456	Auditorium				0.00
457	Historical Preservation				0.00
458	Museums				0.00

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
GENERAL FUND
For the Year Ended December 31, 2022

Page 3

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget - Positive (Negative)
	Original	Final		
Total Culture and Recreation	881,161.00	838,565.00	773,134.30	65,430.70
460 Conservation and Development:				
463 Urban Redevelopment and Housing				0.00
465 Economic Development and Assistance				0.00
466 Economic Opportunity	232,000.00	262,000.00	262,000.00	0.00
Total Conservation and Development	232,000.00	262,000.00	262,000.00	0.00
470 Debt Service	848,500.00	848,550.00	848,507.50	42.50
480 Intergovernmental Expenditures				0.00
490 Miscellaneous:				
491 Judgements and Losses				0.00
492 Other Expenditures				0.00
493 Liquor Operating Agreements				0.00
Total Miscellaneous	0.00	0.00	0.00	0.00
Total Expenditures	20,279,543.00	21,481,762.00	15,453,255.37	6,028,506.63
Excess of Revenue Over (Under) Expenditures	1,173,739.00	(28,480.00)	8,492,036.48	8,520,516.48
Other Financing Sources (Uses):				
391.01 Transfers In				0.00
391.03 Sale of Municipal Property			34,427.50	34,427.50
391.04 Compensation for Loss or Damage to Capital Assets			5,734.58	5,734.58
391.2 Long-Term Debt Issued	883,000.00	883,000.00		(883,000.00)
511 Transfers Out	(4,919,161.00)	(8,575,645.00)	(8,375,645.00)	200,000.00
512 Discount on Bonds Issued				0.00
513 Payments to Refunded Debt Escrow Agent				0.00
Total Other Financing Sources (Uses)	(4,036,161.00)	(7,692,645.00)	(8,335,482.92)	(642,837.92)
391.06 (514) Special Items-Refunding Bond Payment				0.00
391.05 (515) Extraordinary Items				0.00
Net Change in Fund Balances	(2,862,422.00)	(7,721,125.00)	156,553.56	7,877,678.56
Changes in Nonspendable				0.00
Fund Balance - Beginning	20,434,017.03	20,434,017.03	20,434,017.03	0.00
Adjustments:				0.00
				0.00
				0.00
Adjusted Fund Balance - Beginning	20,434,017.03	20,434,017.03	20,434,017.03	0.00
FUND BALANCE - ENDING	17,571,595.03	12,712,892.03	20,590,570.59	7,877,678.56

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
SPECIAL REVENUE FUND-PARK FUND
For the Year Ended December 31, 2022

Page 1

		Budgeted Amounts		Actual Amounts	Variance with
		Original	Final	(Budgetary Basis)	Final Budget -
					Positive (Negative)
Revenues:					
310	Taxes:				
311	General Property Taxes				0.00
312	Airflight Property Tax				0.00
313	General Sales and Use Taxes				0.00
314	Gross Receipts Business Taxes				0.00
315	Amusement Taxes				0.00
317	Excise Tax				0.00
318	Tax Deed Revenue				0.00
319	Penalties and Interest on Delinquent Taxes				0.00
320	Licenses and Permits				0.00
330	Intergovernmental Revenue:				
331	Federal Grants			94,000.00	94,000.00
332	Federal Shared Revenue				0.00
333	Federal Payments in Lieu of Taxes				0.00
334	State Grants			18,659.35	18,659.35
335	State Shared Revenue:				0.00
335.01	Bank Franchise Tax				0.00
335.02	Prorate License Fees				0.00
335.03	Liquor Tax Reversion (25%)				0.00
335.04	Motor Vehicle Licenses				0.00
335.06	Fire Insurance Premiums Reversion				0.00
335.08	Local Government Highway and Bridge Fund				0.00
335.09	911 Remittances				0.00
335.2	Other				0.00
336	State Payments in Lieu of Taxes				0.00
338	County Shared Revenue:				0.00
338.01	County Road Tax (25%)				0.00
338.02	County Road and Bridge Tax (25%)				0.00
338.03	County Wheel Tax				0.00
338.99	Other				0.00
339	Other Intergovernmental Revenues				0.00
340	Charges for Goods and Services:				0.00
341	General Government				0.00
342	Public Safety				0.00
343	Highways and Streets				0.00
344	Sanitation				0.00
345	Health				0.00
346	Culture and Recreation	1,000,200.00	1,000,200.00	1,000,178.26	(21.74)
347	Ambulance				0.00
348	Cemetery				0.00
349	Other				0.00
350	Fines and Forfeits:				
351	Court Fines and Costs				0.00
352	Animal Control Fines				0.00
353	Parking Meter Fines				0.00
354	Library				0.00
359	Other				0.00
360	Miscellaneous Revenue:				
361	Investment Earnings				0.00
362	Rentals				0.00
363	Special Assessments				0.00
364	Maintenance Assessments				0.00
367	Contributions and Donations from Private Sources	198,800.00	198,800.00	601,759.40	402,959.40

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
SPECIAL REVENUE FUND-PARK FUND
For the Year Ended December 31, 2022

Page 2

		Budgeted Amounts		Actual Amounts	Variance with
		Original	Final	(Budgetary Basis)	Final Budget - Positive (Negative)
368	Liquor Operating Agreement Income				0.00
369	Other	1,532.00	1,532.00	1,532.70	0.70
Total Revenue		1,200,532.00	1,200,532.00	1,716,129.71	515,597.71
Expenditures:					
410	General Government:				
411	Legislative				0.00
411.5	Contingency				
	Amount Transferred				0.00
412	Executive				0.00
413	Elections				0.00
414	Financial Administration				0.00
419	Other				0.00
Total General Government		0.00	0.00	0.00	0.00
420	Public Safety:				
421	Police				0.00
422	Fire				0.00
423	Protective Inspection				0.00
429	Other Protection				0.00
Total Public Safety		0.00	0.00	0.00	0.00
430	Public Works:				
431	Highways and Streets				0.00
432	Sanitation				0.00
433	Water				0.00
434	Electricity				0.00
435	Airport				0.00
436	Parking Facilities				0.00
437	Cemeteries				0.00
438	Natural Gas				0.00
439	Transit				0.00
Total Public Works		0.00	0.00	0.00	0.00
440	Health and Welfare:				
441	Health				0.00
442	Home Health				0.00
443	Mental Health Centers				0.00
444	Humane Society				0.00
445	Drug Education				0.00
446	Ambulance				0.00
447	Hospitals, Nursing Homes and Rest Homes				0.00
449	Other				0.00
Total Health and Welfare		0.00	0.00	0.00	0.00
450	Culture and Recreation:				
451	Recreation	2,625,526.00	3,643,716.00	2,832,012.03	811,703.97
452	Parks	1,515,333.00	1,541,593.00	1,331,911.66	209,681.34
455	Libraries				0.00
456	Auditorium				0.00
457	Historical Preservation				0.00
458	Museums				0.00
Total Culture and Recreation		4,140,859.00	5,185,309.00	4,163,923.69	1,021,385.31

REQUIRED SUPPLEMENTARY INFORMATION
MUNICIPALITY OF MITCHELL
BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
SPECIAL REVENUE FUND-PARK FUND
For the Year Ended December 31, 2022

Page 3

		Budgeted Amounts		Actual Amounts	Variance with
		Original	Final	(Budgetary Basis)	Final Budget - Positive (Negative)
460	Conservation and Development:				
463	Urban Redevelopment and Housing				0.00
465	Economic Development and Assistance				
466	Economic Opportunity				
	Total Conservation and Development	0.00	0.00	0.00	0.00
470	Debt Service				
480	Intergovernmental Expenditures				0.00
490	Miscellaneous:				
491	Judgements and Losses				0.00
492	Other Expenditures				0.00
493	Liquor Operating Agreements				0.00
	Total Miscellaneous				0.00
	Total Expenditures	4,140,859.00	5,185,309.00	4,163,923.69	1,021,385.31
	Excess of Revenue Over (Under) Expenditures	(2,940,327.00)	(3,984,777.00)	(2,447,793.98)	1,536,983.02
Other Financing Sources (Uses):					
391.01	Transfers In	2,760,327.00	2,859,516.00	3,157,327.00	297,811.00
391.03	Sale of Municipal Property			4,800.00	4,800.00
391.04	Compensation for Loss or Damage to Capital Assets			27,332.00	27,332.00
391.2	Long-Term Debt Issued				0.00
511	Transfers Out				0.00
512	Discount on Bonds Issued				0.00
513	Payments to Refunded Debt Escrow Agent				0.00
	Total Other Financing Sources (Uses)	2,760,327.00	2,859,516.00	3,189,459.00	329,943.00
391.06 (514)	Special Items				0.00
391.05 (515)	Extraordinary Items				0.00
	Net Change in Fund Balances	(180,000.00)	(1,125,261.00)	741,665.02	1,866,926.02
	Changes in Nonspendable				0.00
	Fund Balance - Beginning	1,136,273.59	1,136,273.59	1,136,273.59	0.00
	Adjustments:				0.00
					0.00
					0.00
	Adjusted Fund Balance - Beginning	1,136,273.59	1,136,273.59	1,136,273.59	0.00
	FUND BALANCE - ENDING	956,273.59	11,012.59	1,877,938.61	1,866,926.02

MUNICIPALITY OF MITCHELL
SCHEDULE OF CHANGES IN LONG-TERM DEBT
For the Year Ended December 31, 2022

Indebtedness	Long-Term Debt January 1, 2022	Add New Debt	Less Debt Retired	Long-Term Debt December 31, 2022
Governmental Long-Term Debt:				
231.01 General Obligation Bonds				
231.02 Revenue Bonds	10,161,661.80		1,386,317.22	8,775,344.58
231.03 Special Assessment Bonds				
236 Advance from Other Funds				
237 Other Long-Term Liabilities	1,530,836.95		221,346.08	1,309,490.87
238 Net OPEB Liability	1,001,328.00		26,871.00	974,457.00
 Enterprise Long-Term Debt: (only cash basis entities need to complete the enterprise section)				
231.01 General Obligation Bonds				
231.02 Revenue Bonds				
231.03 Special Assessment Bonds				
235 Accrued Landfill Closure and Postclosure Care Costs				
236 Advance from Other Funds				
237 Other Long-Term Liabilities				
238 Net OPEB Liability				
 Total	12,693,826.75	0.00	1,634,534.30	11,059,292.45

(Do not include interest in the above figures)

MUNICIPALITY OF MITCHELL
SCHEDULE OF CHANGES IN LONG-TERM DEBT
For the Year Ended December 31, 2022

Indebtedness	Long-Term Debt January 1, 2022	Add New Debt	Less Debt Retired	Long-Term Debt December 31, 2022
Governmental Long-Term Debt:				
231.02 Revenue Bonds				
2006 TID #7-Westwood Develop	490,823.62		333,980.11	156,843.51
2010 TID #14-Pepsi	288,253.99		35,759.21	252,494.78
2012 TID #16-Innovative Systems	261,829.00			261,829.00
2012 TID #18-Starlite Estates	71,622.96		71,622.96	0.00
2013 TID #19-Antach Corporation	142,572.83		17,650.05	124,922.78
2013 TID # 20-Morris Equipment	129,739.79		8,097.28	121,642.51
2015 TID # 21-Hohn Enterprises	275,815.19		17,714.87	258,100.32
2016 TID # 8-Highland Conf Center	632,051.10		196,326.68	435,724.42
2017 TID # 9-Vantage Point	253,953.32		55,166.06	198,787.26
2019 Community Projects (2012)	7,615,000.00		650,000.00	6,965,000.00
	10,161,661.80	0.00	1,386,317.22	8,775,344.58
237 Other Long-Term Liabilities				
2007 TID #8-Promissory Note	100,000.00			100,000.00
2017 Indoor Pool-Cert of Participation	1,430,836.95		221,346.08	1,209,490.87
	1,530,836.95	0.00	221,346.08	1,309,490.87
238 Net OPEB Obligation	1,001,328.00		26,871.00	974,457.00
Total	12,693,826.75	0.00	1,634,534.30	11,059,292.45

Indebtedness	Long-Term Debt January 1, 2022	Add New Debt	Less Debt Retired	Long-Term Debt December 31, 2022
Enterprise Funds Long-Term Debt:				
231.02 Revenue Bonds				
2002 B-Y Water-SRF	491,889.14		190,902.79	300,986.35
2004 Landfill Construction-SRF	343,070.71		81,337.93	261,732.78
2004 Regional Landfill Loan	89,879.97		24,731.41	65,148.56
2005 Regional Landfill Loan	132,038.09		24,858.77	107,179.32
2009 Foster Street Lift Station-SRF	785,795.89		78,130.26	707,665.63
2009 Water Tower-SRF	975,751.57		82,584.99	893,166.58
2009 NPS Gabions-SRF	81,178.49		7,618.25	73,560.24
2013 Norway Ave Lift Station -SRF	382,708.71		25,031.78	357,676.93
2019 Near Lake Property	3,815,000.00		170,000.00	3,645,000.00
2019 Sanborn Ph II & III-SRF (DW-03)	926,057.87	56,253.62	30,371.79	951,939.70
2019 E Central Drain-SRF (DW-04)	669,324.36		28,114.34	641,210.02
2019 Sanborn Ph II & III-SRF (CW-05)	7,843,087.53		190,013.43	7,653,074.10
2019 E Central Drain-SRF (CW-06)	3,849,477.40		159,227.45	3,690,249.95
2021 E Central Drain II-SRF (CW-07)	1,074,225.00			1,074,225.00
2021 Dailey Dr Lift Stat-SRF (CW-08)	1,663,000.00			1,663,000.00
2022 WWTP Improve-SRF (CW-09)	0.00	17,675,902.00		17,675,902.00
2022 Livesay Lane-SRF (CW-12)	0.00	1,040,000.00		1,040,000.00
	23,122,484.73	18,772,155.62	1,092,923.19	40,801,717.16
237 Other Long-Term Liabilities				
238 Net OPEB Obligation	325,643.00		11,136.00	314,507.00
Total	23,448,127.73	18,772,155.62	1,104,059.19	41,116,224.16
Grand Total	36,141,954.48	18,772,155.62	2,738,593.49	52,175,516.61

(Interest not included in the above figures)

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested: This agreement is to apply for replacement/new equipment and vehicle replacement for Palace Transit. The grant funds are 80% federal and require a 20% local match.

Equipment Projects	Federal Funds	Local Match
Cradle Points, Tablets & Lockboxes	\$30,720	\$7,680
Office Computers	\$1,600	\$400
Additional Garage Cameras	\$6,400	\$1,600
Dispatch Software - 2 years	\$40,000	\$10,000
Additional Bus Cameras	\$4,800	\$1,200

Vehicle Replacement	Federal Funds	Local Match
2 Wide Body ADA	\$238,400	\$59,600

Amount of funds applied for:
\$321,920 Federal \$80,480 Local \$402,400 Total

This will be budgeted in the next fiscal year after the grant is awarded.

Capital Application and Guide

Fiscal Year 2024

Based on availability of FTA Section 5310 and 5339 funds.

Equipment

- Software
- Tablets
- Cameras
- Etc.

Rolling Stock

- Minivans
- Narrow Body
- Wide Body
- Etc.

Facility

- Expansion
- Renovation
- New construction
- Etc.



Introduction

Each of the grant applications will be reviewed and ranked. Failure to complete all applicable questions will affect your score. Awards are based on the application ranking in comparison to all the applications in that category. Please do not modify application, additional pages can be inserted only as directed. Your CIP is an important reference tool to be used to determine the projects to apply for in this application.

Any agency receiving a vehicle through the capital assistance program offered through this grant application will be required to submit information to the South Dakota Department of Transportation (SDDOT) regarding the service provided with that vehicle. The agency must record several different categories of information in detail and report the information to SDDOT on a monthly, quarterly or annual basis. Any agency receiving assets through the program must maintain the assets per the specification recommended by the manufacturer. Applicants must meet program requirements when receiving federal fund reimbursements for purchases defined in funding agreements and SDDOT State Management Plan. Applicants who receive 5339 funds must also have a SDDOT approved drug and alcohol policy.

Section 5310

Any agency (applicant) receiving Section 5310 funds under this grant application is required to have a locally-developed community coordination plan. The agency must be part of this plan, before funds can be utilized for capital expenditures.

Section 5310 funds in most cases are 80/20 local match programs. The local agency is required to provide local match funds totaling 20% or more of the total purchase price at time of delivery. FTA's cost share of 80% or less will be provided by FTA funds administered by the SDDOT.

ADA and vehicles that meet the Clean Air Act (CAA) will be funded at the 85/15 local match. For ADA and CAA vehicles, the local agency is required to provide local match funds totaling 15% or more of the total purchase price at time of delivery and the balance, 85% or less, will be provided by FTA funds administered by the SDDOT. The total federal funds allowed are capped at a maximum of 85% or at your specific award total.

Purpose

This program is intended to enhance mobility of seniors and individuals with disabilities. This section of funds will provide for programs to serve the special needs of transit-dependent populations beyond traditional public transportation services and Americans with Disabilities Act (ADA) complementary paratransit services.

Eligible Activities

Traditional

- Buses and vans
- Wheelchair lifts
- Ramps
- Vehicle maintenance
- Securement devices
- Transit-related information technology systems (software & hardware)
- Mobility management programs
- Acquisition of transportation services under a contract
- Lease or other arrangement
- Both capital and operating costs associated with contracted service are eligible capital expenses

Nontraditional

- Travel for training
- Volunteer driver programs
- Building an accessible path to a bus stop including curb-cuts, sidewalks

This is not an all-inclusive list.

In addition, mobility management is eligible for 5310 funding along with other projects not listed above. Please contact SDDOT transit staff for assistance in determining if a project is eligible.

Section 5339

To receive Section 5339 funds the agency must provide public transportation. Section 5339 funds in most cases are 80/20 local match programs. The local agency is required to provide local match funds totaling 20% or more of the total purchase price at time of delivery. FTA's cost share of 80% or less will be provided by FTA funds administered by the SDDOT.

ADA vehicles that meet the Clean Air Act (CAA) will be funded at the 85/15 local match. For ADA and CAA vehicles, the local agency is required to provide local match funds totaling 15% or more of the total purchase price at time of delivery and the balance, 85% or less, will be provided by FTA funds administered by the SDDOT. The total federal funds allowed are capped at a maximum of 85% or at your specific award total.

Purpose

This program provides financing to replace, rehabilitate, purchase vehicles, equipment, and projects for bus-related facilities.

Eligible Activities

- Technological changes
- Innovations to modify low or no emission vehicles
- Transit-related information technology systems (software & hardware)
- Surveillance Equipment
- Communication Equipment
- Non-revenue Vehicles
- Fare Boxes
- Shop and Garage Equipment
- Facilities
 - Design
 - Environmental Compliance
 - Appraisals
 - Engineering Services
 - Construction/Acquisition
 - Energy Efficient Modifications
- Passenger amenities such as:
 - Passenger Shelters
 - Bus Stops
 - Fare Cards

This is not an all-inclusive list.

Application Instructions

An application must be submitted for each appropriate applicant. **Failure to complete all applicable questions will affect your score. Refer to guidance in each attachment for content requirements.**

Definitions:

- Designated State Agency: SDDOT – Office of Air, Rail & Transit
- Applicant/Subrecipient: the organization undertaking legal, financial, and technical capacity to administer projects.

Eligible applicants

Section 5310

- Private nonprofit organizations
- Public organizations/entities approved by SDDOT to coordinate transportation services for seniors and individuals with disabilities.
- Public organizations/entities, which certify to the State of South Dakota and are approved by the SDDOT that no nonprofit organizations are readily available to provide transportation services for seniors and individuals with disabilities.

Section 5339

- Public agencies
- Local governments
- Private nonprofit corporations engaged in public transportation, including those providing services open to a segment of the general public, as defined by age, disability, or low income

IMPORTANT SUBMISSION INFORMATION

Application can be submitted either by hard copy or electronically. All the required signatures must be included in the submission before an application can be accepted.

All applicants requesting funds shall submit applications to

SD Department of Transportation
Office of Air, Rail and Transit
Attn: Transit Staff
700 E. Broadway Avenue
Pierre, SD 57501

Or via email to:

Brenda.Sharkey@state.sd.us
Jennifer.Boehm@state.sd.us and
Andrew.Mentele@state.sd.us

Applications not received by the SDDOT imposed deadline will be considered ineligible for consideration.

Applications are due to SDDOT:

April 3, 2023

Technical Assistance

SDDOT intends to assist any prospective subrecipient in the preparation of applications for projects under this program including those that provide service to predominately low-income, minority populations, individuals with disabilities and the elderly. Applications prepared with SDDOT assistance will be evaluated on the same basis as those which are not.

Any applicant seeking assistance in preparing an application should contact:

Brenda Sharkey
Phone: 605-773-8082
E-mail: Brenda.Sharkey@state.sd.us

Jennifer Boehm
Phone: 605-773-7038
E-mail: Jennifer.Boehm@state.sd.us

Andrew Mentele
Phone: 605-773-5221
E-mail: Andrew.Mentele@state.sd.us

SUBMISSION DOCUMENTS

Title
Application Cover Sheet - Attachment 1
System Description - Attachment 2
Rolling Stock Project - Attachment 3
Equipment Project - Attachment 4
Facility Project - Attachment 5
Project Description, Justification and Prioritization - Attachment 6
Public Notice - Attachment 7
Application Assurances - Attachment 8
Assurance of Compliance with Title VI of The Civil Rights Act of 1964 - Attachment 9
Certification of Equivalent Service – Attachment 10

Attachment 1
Application Cover Sheet

All applicants are required to complete the information below.

APPLICANT AGENCY

Legal Name: [Click here to enter text.](#)

DBA Name: [Click here to enter text.](#)

Address: [Click here to enter text.](#)

The applicant certifies that to the best of their knowledge and belief, the statements in this application are true and correct.

[Click here to enter text.](#)
(Typed Name of Authorized Representative of Board)

Click here to enter text. <i>(Title)</i>	Click here to enter text. <i>(Telephone Number)</i>
---	--

<i>(Signature of Authorized Person)</i>	<i>(Date of Application)</i>
---	------------------------------------

CONTACT PERSON FOR QUESTIONS PERTAINING TO THIS APPLICATION

Name: [Click here to enter text.](#)

Address: [Click here to enter text.](#)

Telephone Number: [Click here to enter text.](#)

E-Mail Address: [Click here to enter text.](#)

Attachment 2

System Description

Describe system and service level characteristics.

1. Provide a detailed description of the transportation services your agency currently provides or will provide. [Click here to enter text.](#)
2. Provide plans for growth in ridership and any increasing services offered. [Click here to enter text.](#)
3. What percentage of increase in ridership has your organization experienced for the last completed Federal Fiscal Year (FFY) reporting period based on the figures provided to SDDOT? [Choose an item.](#)
4. Provide a detailed description of the current transportation services being provided by other public or private agencies in the service area. [Click here to enter text.](#)
5. Provide a description of the services your agency is currently providing or will be providing:
 - a) Days service is provided: [Choose an item.](#)
 - b) Hours of service: [Choose an item.](#)
 - c) Current fare structure: [Click here to enter text.](#)
 - d) Total number of vehicles organization currently has in service: [Click here to enter text.](#)
 - e) Type of service being provided: [Choose an item.](#)
 - f) List communities and counties in your service area: [Click here to enter text.](#)
6. Enter the percentage of customers served for each:
 - a) Minority or low-income population [Click here to enter text.](#)
 - b) Senior Citizens [Click here to enter text.](#)
 - c) Individuals with disabilities [Click here to enter text.](#)
 - d) Youth (under the age of 18) [Click here to enter text.](#)
 - e) General public [Click here to enter text.](#)
7. Does your transit agency have the following written policies?
 - a) Personnel and driver training policies per SDDOT requirements [Choose an item.](#)
 - b) Vehicle operating policy [Choose an item.](#)
 - c) SDDOT Approved Asset Maintenance plan [Choose an item.](#)

If you are a **NEW entity OR if you have not received these types of funds in the past 3 years, attach your agency's above-mentioned policies to this application.**

Project Coordination Initiative

The questions below are to document coordination of services between with existing transit and paratransit providers, both public and private. The initiative is to meet the needs without duplication and fragmentation of services.

8. Does your transit agency have a current SDDOT approved coordination plan? [Choose an item.](#)
9. Name of other transit agencies that operate, and you coordinate within your service area. [Click here to enter text.](#)
10. Are there other transit agencies in your service area which you do not coordinate with? [Choose an item.](#)

11. Name of new communities that have been added to your service area this past federal fiscal reporting year? [Click here to enter text.](#)

Attachment 3, 4 & 5 Definitions
Rolling Stock, Equipment and Facility Project

Failure to complete all applicable questions will affect your score. Refer to guidance in each attachment for content requirements.

Vehicle Type: Indicate the type of vehicle requesting using the dropdown options in this field. If multiple vehicles are requested which are identical, indicate the quantity in one line item. However, if identical vehicles are being requested for replacement, expansion, and new starts those should be separated. If different configurations for vehicle type, put information on separate line items.

Quantity: Enter the quantity requesting per project line item.

Seating Configuration: Indicate the total number seats; one per ambulatory, one per wheelchair passenger (i.e. 8+2, 12+6, 5+0 etc.).

Federal funds amount needed: Determine how much the project will cost. See federal fund requirements under Introduction section. Enter the federal amount required.

Local match source: Determine how your agency will provide the match for the project. See local fund requirements under Introduction section.

Eligible sources of local match include the following: contracts, cash from non-Government sources other than revenues from providing public transportation services; revenues derived from the sale of advertising and concessions; amounts received under a service agreement with a state or local social service agency or private social service organization, etc.

Local Match Need or Secured: Based on the above local match resource information, indicate if the match will be raised or is already secured through a contract, MOU or cash in hand. If local funds need to be raised, what is your source and expected date of receipt. Will these funds be earmarked for the projects listed.

Service or Revenue: Will the vehicle purchased be used for administrative services or to give rides to the paying public which will produce revenue?

Project Specified on page of Coordination Plan: Projects requested in application must be part of the agency's coordination plan, if receiving Section 5310 funding. Indicate which page of the agency's coordination plan that the requested project is addressed as a need for coordination efforts.

Description of Benefits (Refer to Questions #15, 24, 30, 36): Describe how the proposed project will improve the condition of the transit system, improve the reliability of transit service for its riders, staff, general public, and/or community.

Demonstration of need (Refer to Questions #16, 25, 31, 37): Applicants must demonstrate how the proposed project will address an unmet need for capital investment in assets and/or supporting facilities, enhance the safety of the transit system for transit vehicle operators, riders, and the general public, community, or improve the connectivity of bus systems with other networks through the use of deployment-ready information technologies. For example, an applicant may demonstrate a substantial backlog of deferred capital investment, insufficient size or capacity of maintenance facilities, excessive reliance on vehicles that are beyond their intended service life, a vehicle fleet that is insufficient to meet current ridership demands, or passenger facilities that are insufficient for their current use. For safety,

an applicant may demonstrate safety concerns with vehicles, equipment, or facilities that are beyond their intended useful life, or that are no longer appropriate for use due to safety concerns. To improve connectivity, bus systems may deploy Intelligent Transportation Systems (ITS) technologies or software that link buses with other transportation modes. Applicants should also describe how the proposed project will improve the operation of the transit system. **As a part of the response for demonstration of need, applicants should provide the following information:**

a. For vehicle projects (replacement, rehabilitation, new start or expansion): Applicants must provide information on the age, condition, and performance of the asset(s) to be replaced or rehabilitated by the proposed project. For service expansion requests, applicants must provide information on the proposed service expansion and the benefits for transit riders and the community from the new service. For all vehicle projects, the proposal must address how the project conforms to FTA's spare ratio guidelines.

b. For facility and equipment projects (replacement or rehabilitation): Applicants must provide information on the age and condition of the asset to be rehabilitated or replaced relative to its minimum useful life.

Planning Efforts (Refer to Questions #17, 26, 32, 38): Applicants must demonstrate how the proposed project will be consistent with local and regional long-range planning documents and local government priorities. This will involve assessing whether the project is consistent with the transit priorities identified in the long-range plan; and/or contingency/illustrative projects included in that plan; the locally developed human services public transportation coordinated plan or the Capital Improvement Plan (CIP). Applicants are not required to submit copies of such plans but should describe how the project will support regional goals. Applicants may also address how the proposed project will impact overall system performance, asset management performance, or specific performance measures.

Enhanced Access and Mobility (Refer to Questions #18, 27, 33, 39): The State will evaluate the potential for the project to improve access to employment opportunities, education, and other services. The State will also evaluate the potential for the project to improve mobility for passengers. Proposed benefits should be based on documented ridership demand and be well-described or documented in the agency's Coordination Plan.

Attachment 3
Rolling Stock Project

12. Calculate the spare ratio using the below formula with vehicles in current fleet.

- a) What is the number of revenue vehicles? [Click here to enter text.](#)
- b) What is the number of revenue vehicles required for maximum service? [Click here to enter text.](#)
- c) What is the number of spare vehicles (a-b)? [Click here to enter text.](#)
- d) Spare ratio (c/b): [Click here to enter text.](#)

13. Replacement – in this section choose the type of new vehicle that will replace an older vehicle

Line Item	Vehicle Type	Quantity	Seating Configuration (8+2, 16+3, 5+0 etc.)	Federal Fund Amount Needed	Local Match Source (United Way, Medicare, etc.)	Local Match Need or Secured?	Service or Revenue	Project Specified on page # of Coordination Plan
a.	Choose an item	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
b.	Choose an item	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
c.	Choose an item	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
d.	Choose an item	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
e.	Choose an item	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.

14. If local funds need to be raised, what is your source and expected date of receipt? Will these funds be earmarked for the projects listed above?

- a. [Click here to enter text.](#)

- b. [Click here to enter text.](#)
- c. [Click here to enter text.](#)
- d. [Click here to enter text.](#)
- e. [Click here to enter text.](#)

15. Describe how the benefit associated to the above vehicles will provide to the services.

- a. [Click here to enter text.](#)
- b. [Click here to enter text.](#)
- c. [Click here to enter text.](#)
- d. [Click here to enter text.](#)
- e. [Click here to enter text.](#)

16. Provide the demonstration of need for the above vehicles.

- a. [Click here to enter text.](#)
- b. [Click here to enter text.](#)
- c. [Click here to enter text.](#)
- d. [Click here to enter text.](#)
- e. [Click here to enter text.](#)

17. Describe how the above projects are related to planning efforts

- a. [Click here to enter text.](#)
- b. [Click here to enter text.](#)
- c. [Click here to enter text.](#)
- d. [Click here to enter text.](#)
- e. [Click here to enter text.](#)

18. Describe how the above projects will improve enhanced access and mobility.

- a. [Click here to enter text.](#)
- b. [Click here to enter text.](#)
- c. [Click here to enter text.](#)
- d. [Click here to enter text.](#)
- e. [Click here to enter text.](#)

19. Below, list the specific vehicle(s) in your current fleet that no longer meet the State of Good Repair (SOG) standards you are replacing.
 "Vehicle(s) to be determined" is not an acceptable response.

Vehicle Type	Model Year	Asset Rating	Vehicle Mileage	VIN # (last 6 digits)	Indicate vehicle from above replacing this vehicle
--------------	------------	--------------	-----------------	-----------------------	--

Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.

20. Expansion of Services or New Starts – in this section choose the type of vehicle you wish to add to your fleet to fulfill the need for expanded services if applicable (additional routes, hours of operation, days of service) or a New Start for a new service area (city or county).

Line Item	Expansion or New Start	Vehicle Type	Quantity	Seating Configuration (8+2, 16+3, 5+0 etc.)	Federal Fund Amount Needed	Local Match Source (United Way, Medicare, etc.)	Local Match Need or Secured?	Service or Revenue	Project Specified on page # of Coordination Plan
a.	Choose an item.	Choose an item	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
b.	Choose an item.	Choose an item	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
c.	Choose an item.	Choose an item	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
d.	Choose an item.	Choose an item	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
e.	Choose an item.	Choose an item	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.

21. Provide an explanation about why this is an expansion or a new start including additional routes, hours of operation, days of service and city/county service area.
- [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
22. Provide a summary of programs and services the requested vehicle(s) will be utilized in and how it will increase ridership and improve efficiency.
- [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
23. If local funds need to be raised, what is your source and expected date of receipt? Will these funds be earmarked for the projects listed above?
- [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
24. Describe how the benefit associated to the above vehicles will provide to the services.
- [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
25. Provide the demonstration of need for the above vehicles.
- [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)

26. Describe how the above projects are related to planning efforts.

- a. [Click here to enter text.](#)
- b. [Click here to enter text.](#)
- c. [Click here to enter text.](#)
- d. [Click here to enter text.](#)
- e. [Click here to enter text.](#)

27. Describe how the above projects will improve enhanced access and mobility.

- a. [Click here to enter text.](#)
- b. [Click here to enter text.](#)
- c. [Click here to enter text.](#)
- d. [Click here to enter text.](#)
- e. [Click here to enter text.](#)

28. For the below trip purposes, estimate the number of passenger types and trip purposes for proposed vehicle(s) for one year. Count each estimated passenger in one trip purpose and one passenger type only. ***Trip Purpose and Passenger Type must be Equal.***

Trip Purpose	Number		Passenger Type	Number
Medical	Click here to enter text.		Elderly Persons 60+	Click here to enter text.
Employment	Click here to enter text.		Persons w Disabilities	Click here to enter text.
Nutrition	Click here to enter text.		Youth	Click here to enter text.
Social-Recreation	Click here to enter text.		General Public	Click here to enter text.
Education	Click here to enter text.		Total	Click here to enter text.
Shopping/Personal	Click here to enter text.			
Business	Click here to enter text.			
Other	Click here to enter text.			
Total	Click here to enter text.			

Attachment 4 Equipment Project

Be sure to include annual maintenance costs for things such as routing software, office software, push to talk radios, etc. Consider all components of a project and list together on one line (i.e. routers, access points, etc.), otherwise list each item individually. If requesting software, spell out the types of software and the cost of each type (i.e. Quickbooks=\$3,500, Shah=\$50,000, etc.). Are the software programs and licensing costs included with the unit price?

Line Item	Project Type	Quantity	Project Description	Federal Fund Amount Needed	Local Match Source (United Way, Medicare, etc.)	Local Match Need or Secured?	Project Specified on page # of Coordination Plan
a.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
b.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
c.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
d.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
e.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.

29. If local funds need to be raised, what is your source and expected date of receipt? Will these funds be earmarked for the projects listed above?
- a. [Click here to enter text.](#)
 - b. [Click here to enter text.](#)
 - c. [Click here to enter text.](#)

- d. [Click here to enter text.](#)
 - e. [Click here to enter text.](#)
30. Describe how the benefit associated to each equipment project listed above will provide to the services provided.
- a. [Click here to enter text.](#)
 - b. [Click here to enter text.](#)
 - c. [Click here to enter text.](#)
 - d. [Click here to enter text.](#)
 - e. [Click here to enter text.](#)
31. Provide the demonstration of need for the above equipment.
- a. [Click here to enter text.](#)
 - b. [Click here to enter text.](#)
 - c. [Click here to enter text.](#)
 - d. [Click here to enter text.](#)
 - e. [Click here to enter text.](#)
32. Describe how the above projects are related to planning efforts.
- a. [Click here to enter text.](#)
 - b. [Click here to enter text.](#)
 - c. [Click here to enter text.](#)
 - d. [Click here to enter text.](#)
 - e. [Click here to enter text.](#)
33. Describe how the above projects will improve enhanced access and mobility.
- a. [Click here to enter text.](#)
 - b. [Click here to enter text.](#)
 - c. [Click here to enter text.](#)
 - d. [Click here to enter text.](#)
 - e. [Click here to enter text.](#)
34. Provide an explanation as to how each category of equipment requested would increase efficiency.
- a. [Click here to enter text.](#)
 - b. [Click here to enter text.](#)
 - c. [Click here to enter text.](#)
 - d. [Click here to enter text.](#)
 - e. [Click here to enter text.](#)

Attachment 5 Facility Project

A facility project may include items such as construction, expansion, renovation, or improvement. Before a facility project can be added, the project needs to be in the CIP, according to guidance, and if applicable, the environmental review needs to be complete. If a future facility project is planned, you may select the project type from the dropdown. Pre-construction Activity could consist of: Design, Environmental Compliance, Appraisals, Engineering Services, Construction/Acquisition, or Energy Efficient Modifications (provide details in Attachment 6).

Line Item	Project Type	Project Description	Federal Fund Amount Needed	Local Match Source (United Way, Medicare, etc.)	Local Match Need or Secured?	Legal Description (IF new construction or acquisition)	Temporary or Permanent Repair	Project Specified on page # of Coordination Plan
a.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.	Click here to enter text.
b.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.	Click here to enter text.
c.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.	Click here to enter text.
d.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.	Click here to enter text.
e.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.	Click here to enter text.

35. If local funds need to be raised, what is your source and expected date of receipt? Will these funds be earmarked for the projects listed above?

- a. [Click here to enter text.](#)
- b. [Click here to enter text.](#)
- c. [Click here to enter text.](#)
- d. [Click here to enter text.](#)
- e. [Click here to enter text.](#)

36. Describe how the benefit associated to the above facility(s) will provide to the services.

- a. [Click here to enter text.](#)
- b. [Click here to enter text.](#)
- c. [Click here to enter text.](#)
- d. [Click here to enter text.](#)
- e. [Click here to enter text.](#)

37. Provide the demonstration of need for the above facility(s).
- [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
38. Describe how the above projects are related to planning efforts.
- [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
39. Describe how the above projects will improve enhanced access and mobility.
- [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
 - [Click here to enter text.](#)
40. If project is for a new facility or acquisition, do you own the land or have an MOU with the current landowner? Please attach.
41. If project is for a new facility or acquisition do you have a feasibility study completed? Please attach.
42. If project is for a new facility or acquisition, do you have a letter of support for the project from the community, interested parties, or city? Please attach.
43. If this is for a new facility or acquisition, do you have a letter of support for the local match? Please attach
44. If project is for new construction or acquisition, have environmental studies been completed according to the National Environmental Policy Act (NEPA) <https://www.epa.gov/nepa> ? Please attach

Attachment 6
Project Description, Justification and Prioritization

All applications must include a **detailed** project description and justification which includes information about the applicant's project and is not found elsewhere in the application. The project description and justification must include the importance of the project to your agency and how it will improve the agency's future service to the citizens of your area. Divide the project description out for each category (Rolling Stock, Facility and Equipment) applied for in the application. Provide priority list including all project(s) in this application. Include documentation that supports your request (photos, preliminary plans, etc. can be submitted with the application to assist in justifying the project).

Use additional pages as necessary.

[Click here to enter text.](#)

Attachment 7 Public Notice

Before the application can be approved by SDDOT, the applicant must provide a public notice offering the opportunity for a public hearing on the proposed project and invite service proposals from private and public transit providers.

The applicant must publish the public notice in newspaper(s) of general circulation in the service area. This notice shall be published at least twice, with the first publication at least ten days before the application is submitted to SDDOT. The public should be given thirty days from the first publication to respond. If a sample public notice is needed, please contact the SDDOT transit office.

The applicant must document the results of the public notice. If there is a request for a hearing, SDDOT will publish a notice of intent to hold a public hearing in a newspaper of general circulation in the service area. This notice shall be published at least twice before the public hearing with the first publication occurring not less than thirty days before the date of the hearing. SDDOT will make a transcript of the hearing.

A copy of the PUBLIC NOTICE must be sent by direct mail or email to all public and private transit or paratransit providers in the proposed service area at the time the notice is sent to the newspaper(s) for publishing. Any response to this mailing must be documented and submitted with this application.

Attachment 8
Application Assurances

The application assurance is required to be signed and submitted with the grant application.

Applicant Name: [Click here to enter text.](#)

The Board of Directors in approving the submission of this document certifies:

1. The transit organization herein meets the eligible subrecipient definition that serves elderly individuals and individuals with disabilities and or public: and
2. Sufficient funds will be available to provide the required local match and to operate the capital project: and
3. Sufficient managerial and fiscal resources exist to implement and manage the grant as outlined in this document and with all applicable laws and regulations: and
4. The project items purchased under this grant shall be maintained in accordance with the detailed maintenance schedules as stipulated by the manufacturer: and
5. The subrecipient agrees to meet the applicable federal requirements including charter requirements: and
6. The subrecipient will not engage in school bus operations exclusively for the transportation of students and school personnel in competition with private school bus operators: and
7. The subrecipient will conform to the 200 CFR part 200 requirements as it pertains to this funding.

I am an officer of the above-mentioned applicant herein and authorized to make this verification on its behalf. I hereby verify that the foregoing statements are true and correct to the best of my knowledge.

Signature

[Click here to enter text.](#)

Date

[Click here to enter text.](#)

Name (Printed)

[Click here to enter text.](#)

Title (Printed)

Attachment 9

Assurance of Compliance with Title VI of the Civil Rights Act of 1964

The Assurance of Compliance is required to be signed and submitted with the grant application.

Applicant Name: [Click here to enter text.](#)

HEREBY AGREES THAT it will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and all requirements imposed by the U.S. Department of Transportation, to the end that, in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, sex or national origin, be excluded from participation in, be denied the benefits of, or otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department under Federal Transit Administration programs; and HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Recipient by the Department under Federal Transit Administration program, this assurance shall obligate the subrecipient, or in the case of any of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided this assurance shall obligate the Recipient for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Recipient for the period during of which the Federal financial assistance is extended to it by the Department under the Federal Transit Administration programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts, or other Federal financial assistance extended after the date hereof to the recipient by the Department under Federal Transit Administration programs. The Recipient recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the subrecipient, its successors, transferees, and assignees. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

Signed by: _____
(Authorized Official)

Date: [Click here to enter text.](#)

[Click here to enter text.](#)
Name (Printed)

[Click here to enter text.](#)
Title (Printed)

Attachment 10
Certification of Equivalent Service

The certification is required if your agency intends to purchase non-ADA vehicles with grant funds received through this application. A separate certification is required to be signed and submitted with the grant application for each type of vehicle.

Certification of Equivalent Service

Description of Purchase: [Click here to enter text.](#)

Quantity: [Click here to enter text.](#)

[Click here to enter text.](#) certifies that its demand responsive service offered to individuals with disabilities, including individuals who use wheelchairs, is equivalent to the level and quality of service offered to individuals without disabilities. Such service, when viewed in its entirety, is provided in the **most integrated setting feasible** and is equivalent with respect to:

- (1) Response time.
- (2) Fares.
- (3) Geographic service areas.
- (4) Hours and days of service.
- (5) Restrictions or priorities on trip purpose.
- (6) Any constraints on capacity or service availability; and
- (7) Availability of information and reservation capability.

In accordance with 49 CFR 37.77, public funded entities operating demand-responsive service which receive financial assistance from the Federal Transit Act must file this certification before procuring any inaccessible vehicle. This certification is valid for no longer than one year from its date of filing.

[Click here to enter text.](#)

Name of Authorized Official:

Signature: _____

[Click here to enter text.](#)

Title:

[Click here to enter text.](#)

Date:

Information below to be filled out by SDDOT:

Grant number: _____

Funding Agreement Number: _____

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit For Corn Palace Shrine Circus From Sunday, April 23rd through Thursday, April 27th, 2023		
Explanation/Background of Agenda Item Requested:	Doug Greenway, Corn Palace Director, is requesting a Special Event Permit for the Shrine Circus from Sunday, April 23rd to Thursday, April 27th, 2023. This event is held within the Corn Palace as a ticketed event and is open to the public. Circus personnel, animals, and equipment are staged in the parking lots near City Hall. The event runs from Monday, April 24 through Wednesday, April 26, 2023. The permit requests the following: • Road Closure • Parking Lot Closure Please see the attached Special Event Permit Application. Road closures: • Main Street from 6th Ave. to 7th Ave. on Tuesday, April 25, from 9 AM to 1 PM for the Senior Free Performance. This request is for bus parking for those buses that deliver residents from area nursing homes. • Lawler Street from 5th Ave. to 7th Ave. on Sunday, April 23 from 1 PM to 5 PM. After 5 PM, the closure can be reduced to 6th and 7th Ave. only, from Sunday, April 23 at 5 PM until Thursday, April 27 at 12 PM. The Shriners move large amounts of supplies down Lawler Street on that Sunday, so this is a safer option for them to get their supplies into the armory from their lodge. The 6th and 7th Ave. section on Lawler will remain closed for the circus to move-in during the late night on Sunday, April 23 and the morning of Monday, April 24, and remain closed as needed. • Road closures that require an overnight closure begin at 3 AM with proper signage placed on requested streets. Parking lot closure: • City Hall/Corn Palace parking lot from Sunday, April 23 at 11 PM until Thursday, April 27 at 12 PM. Closures are for circus setup, teardown, overnight parking, housing of animals, and campers for workers.		

Please see the attached location map for further information.

Also requesting a parking lot sweep following the event.

*Doug Greenway will submit an updated Certificate of Liability for 2023, once he receives one from El Riad.

Staff recommends City Council approve the closure as requested.

Print**Special Event Permit Application - Submission #2511****Date Submitted: 2/28/2023**

Special Event Application Form

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park are coordinated through the special event application & permit process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Event Name:*

Corn Palace Shrine Circus

Event Date:*

4/23/2023

—

4/27/2023

Event Hours:*

12:00 AM

—

11:45 PM

Requests included in this application:*

- ☒ Road Closure
- ☒ Parking Lot Closure
- ☐ Parade Permit - with escort & closures (\$250 Fee)
- ☐ Parade Permit (\$50 fee)
- ☐ Noise Permit
- ☐ Fireworks Permit (\$50 fee)
- ☐ Special Event Liquor License (\$500 fee)
- ☐ Consumption Permit (\$500 fee)

Time Requested for Road Closure

4/25/2023

9:00 AM

—

4/25/2023

1:00 PM

Time requested for Parking Lot Closure

4/23/2023

11:00 PM

—

4/27/2023

12:00 PM

Event Information:

Overall Event Description:*

2023 Corn Palace Shrine Circus - This event is held within the Corn Palace as a ticketed event. Circus personnel, animals, equipment are staged in the parking lots near city hall. The Main street is requested closed for Bus Parking whom deliver residents from area nursing homes. The Main street is only closed during Tuesday's special performance 9 am - 1 pm. Lawler Street from 5th to 7th, is closed for load in and load out, but can be opened once they have staged their equipment Sunday, April 23 from 1:00 PM- 5:00 PM. Lawler Street from 6th to 7th, the remainder of the closure request (April 23 at 11:00 PM until April 27 to 12:00 PM).

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☒ Admission will be charged.
- ☒ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☒ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

5000-7000

Name of Group Sponsoring the Event:*

Palace City Shrine Club

Is your organization a "Tax Exempt", non profit organization?*

- ☒ yes (please attach 501C Exemption Letter)
- ☐ no

Event Application Contact Person:***Contact Person's Email:***

dgreenway@cornpalace.com

Phone Number:***Day of Event Contact Person:***

Doug Palace Greenway

Phone Number:***Email Address:***

Facility Use, Route Map, and Impacted Areas

Please provide a detailed description of what facilities and equipment will be used (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy of the Event Map with your application. The event map should show overall layout and setup locations of the following items: Alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Corn palace used for the performances, animals and camper parking in city and north corn palace lots

Water and Electricity is run from the Corn Palace facility for circus use.

Request parking lot sweep following the event.

This event will include the use of:*

- ☐ Indoor Park Shelter (\$117.15 Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58 Park & Rec Fee)
- ☒ City Facility or Other City Building
- ☐ Picnic Table Rentals (\$25/each/day- Park & Rec Fee)
- ☐ Bleacher Rentals (\$35/each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Event Organizers "Shriners" have arranged for security during the event and overnight security if required by the Circus Owners. Outdoor security is provided by Circus Personnell.

event safety and security is provided by circus personnel and the Shriners

A point of contact with the Shriners will be identified to coordinate staff with locations of fire extinguishers, AED and First Aid Stations.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit.

MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?*

- ☐ Yes
- ☒ No

What time will sound amplification be used?

—

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
- ☒ No

When will sound checks be preformed?

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:**Name****Address****City****State****Zip Code****Phone Number****Email Address****Date of Display****Time of Display**

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance Requirements

Insurance for your event will be required before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event. For insurance related questions, please contact the City's Human Resources Office at (605) 995-8417. You can email the certificate to hr@cityofmitchell.org or mail to City of Mitchell, Human Resources, 612 N. Main Street, Mitchell SD 57301.

I have the following coverages and will provide a copy of the Certificate showing the City of Mitchell as an additional insured as required above.*

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability
- ☐ Special Event Liquor License: \$500,000 per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability

Name of Insurance Company*

see attached

Agent's Name**Policy Number****Phone Number**

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Doug Greenway

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Doug Greenway

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Doug Greenway

I am attaching the following items:

- ☐ Parade Route Map
- ☒ Road or Parking Lot Closures Map
- ☐ Site/Event Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance

Parade Route Map Attachment

No file chosen

Road or Parking Lot Closure Map Attachment

Location Map.pdf

Site/Event Map Attachment

No file chosen

Certificate of Liability Insurance Attachment

Mitchell - Certificate of Insurance.PDF

Certificate of Liquor Liability Insurance Attachment

No file chosen

Action of City Council _____

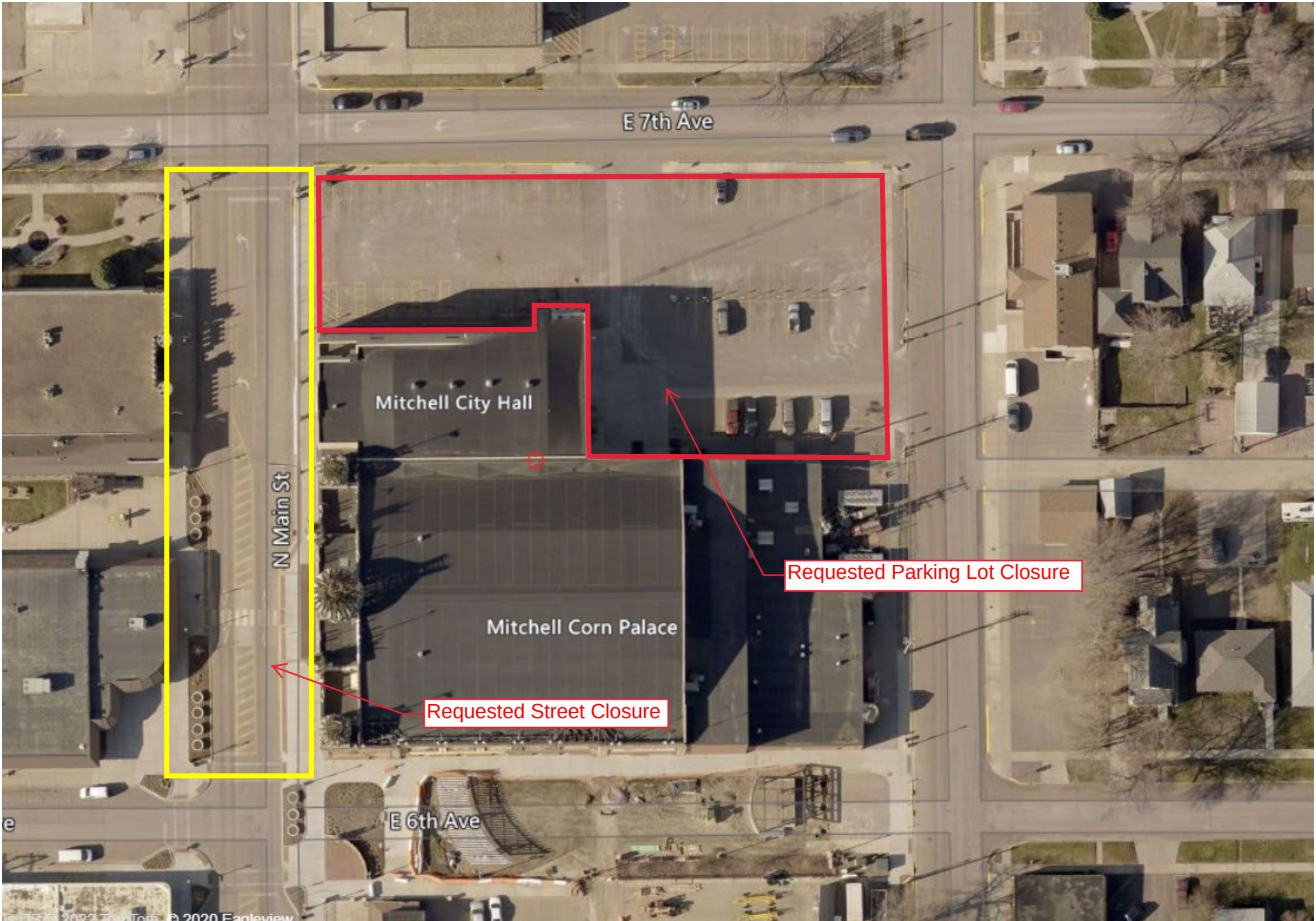
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit For Mitchell Main Street & Beyond: 1st Fridays on Main (May through September)		
Explanation/Background of Agenda Item Requested:	Mitchell Main Street & Beyond is requesting a Special Event Permit for their 1st Friday on Main events for 2023. Event hours are from 5:00 PM until 9:00 PM. The events include: live bands on the Corn Palace Plaza stage, car shows, inflatables, games and activities for all ages, food trucks, and adult beverages. Also, there will be vendors and non-profits who join them on Main Street with their display booths. The dates requested are as follows: • May 5th, 2023 • June 2nd, 2023 • July 7th, 2023 • Thursday, August 3rd, 2023 (Partner with Palace City Pre-Sturgis Party) • September 8th, 2023 The permit requests the following: • Road Closure • Parking Lot Closure • Noise Permit • Special Event Liquor License (\$500) • Consumption Permit (\$500) • MMS&B is requesting a one-time, Special Event Permit fee of \$500 for all MMS&B events during 2023. Road and parking lot closures are from 4:00 PM until 9:30 PM and include: • Main Street from 5th Avenue to 7th Avenue. • Corn Palace Plaza Parking Lot See attached map for further information. Additional item requests: • 2 Bleachers • 6 Picnic Tables • Cones: As needed for Road Closure • Electricity in the Southeast Corn Palace Parking lot		

Signs stating "No Alcohol Beyond this Point" will be placed at all the consumption permit boundaries.

Staff recommends City Council approve the closure as requested.

From: noreply@civicplus.com
To: [Joe Schroeder](#); [Cindy Roth](#); [Stephanie Ellwein](#); [Aaron Hieb](#); [Steve Roth](#); [Jeremy Nielsen](#); [Angel DeWaard](#); [Kevin Nelson](#); [Steve Roth](#); [Jeremy Nielsen](#); [Angel DeWaard](#); knelseon@cityofmitchell.org; [Steve Roth](#); [Jeremy Nielsen](#); [Angel DeWaard](#); kenelson@cityofmitchell.org; [Doug Greenway](#)
Subject: Online Form Submittal: Special Event Permit Application
Date: Tuesday, February 21, 2023 11:34:41 AM

Special Event Permit Application

Special Event Application Form

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park are coordinated through the special event application & permit process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Event Name:	1st Fridays on Main (May through September)
Event Date:	5/5/2023 - 5/6/2032
Event Hours:	5:00 PM - 9:00 PM
Requests included in this application:	Road Closure , Parking Lot Closure, Parade Permit (\$50 fee), Noise Permit, Special Event Liquor License (\$500 fee), Consumption Permit (\$500 fee)
Time Requested for Road Closure	5/5/2023 4:00 PM - 5/6/2023 9:00 PM
Time requested for Parking Lot Closure	5/5/2023 4:00 PM - 5/6/2023 9:00 PM
Event Information:	
Overall Event Description:	This is community wide event on Mitchell's downtown Main Street (5th and Main to 7th and Main). Everyone far and near to Mitchell is invited to enjoy live bands on the Corn Palace Plaza stage, Car Shows, Inflatables, Games (for all ages), local food, food trucks, and adult beverages! We also invite venders and non-profits to join us on Main Street with their display booths. This event brings a variety of businesses, organizations, and people to celebrate that sense of place in Mitchell, SD every 1st Friday of the month (May, June, July, and September.) We will be partnering with Pre-Sturgis Party on August 3rd, 2023.

Please check all that apply:	This event is open to the public., Vendor and / or participant fees are required., The event includes the sale or use of alcoholic beverages. , Items and / or services will be sold at the event., The event will be held in a City Park or Facility.
Total anticipated attendance:	500-1000+
Name of Group Sponsoring the Event:	Mitchell Main Street & Beyond
Is your organization a "Tax Exempt", non profit organization?	yes (please attach 501C Exemption Letter)
Event Application Contact Person:	Elizabeth Luczak
Contact Person's Email:	mmsevents@mittchellsd.com
Phone Number:	507-995-4637
Day of Event Contact Person:	Elizabeth Luczak
Phone Number:	507-995-4637
Email Address:	mmsevents@mittchellsd.com
Facility Use, Route Map, and Impacted Areas	
Please provide a detailed description of what facilities and equipment will be used (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy of the Event Map with your application. The event map should show overall layout and setup locations of the following items: Alcoholic concessions, beer gardens, food	Street Closure: - Closure from 5th and Main through 7th and Main including the Southeast Corn Palace parking lot and Corn Palace Plaza. - Please reference attached map for street closure. Requests: - 2 Bleachers - 6 Picnic Table - Cones: As needed for Road Closure - Electricity in the Southeast Corn Palace Parking lot Thank you!

concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.

This event will include the use of:

City Facility or Other City Building, Picnic Table Rentals (\$25/each/day- Park & Rec Fee), Bleacher Rentals (\$35/each/day- Park & Rec Fee), Electricity - Main Street Only (Confirm Fee with the Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.

Road Closure:

- Coordinate all road closures with the Traffic Department to ensure public safety during event
- 4 PM: Mitchell Main Street & Beyond (MMSB) will use Cones & Signage provided by the Traffic Department to close down event footprint
- Mitchell Main Street & Beyond Staff & Volunteers will monitor cones to ensure they stay in their assigned place
- 9:30 PM: MMSB opens road once all items are off Main Street. Cones & Signage placed back into assigned areas by Traffic Department
- All trash will be picked up & disposed of in appropriate trash receptacles during the event and after in order to maintain a presentable and healthy environment.
- Signage "No Alcohol Beyond this Point" will be place at all consumption permit boundaries.
- If needed, MMSB Staff or Volunteers will contact local Emergency Services (EMT's, Fire, Police, ext.)
- Main Street is Wheel Chair and Handicap accessible.
- Noise Permit: We understand Graduations are happening on May 5th and we will coordinate with the Corn Palace for quite times in order to respect the graduation ceremonies. Thank you.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at:

Will Sound Amplification be used?	Yes
-----------------------------------	-----

What time will sound amplification be used?	5:00 PM - 9:00 PM
---	-------------------

Will sound checks be conducted prior to the event?	Yes
--	-----

When will sound checks be preformed?	3:00 PM
--------------------------------------	---------

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name	<i>Field not completed.</i>
------	-----------------------------

Address	<i>Field not completed.</i>
---------	-----------------------------

City	<i>Field not completed.</i>
------	-----------------------------

State	<i>Field not completed.</i>
-------	-----------------------------

Zip Code	<i>Field not completed.</i>
----------	-----------------------------

Phone Number	<i>Field not completed.</i>
--------------	-----------------------------

Email Address	<i>Field not completed.</i>
---------------	-----------------------------

Date of Display	<i>Field not completed.</i>
-----------------	-----------------------------

Time of Display	<i>Field not completed.</i>
-----------------	-----------------------------

Type of Fireworks	<i>Field not completed.</i>
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Exact Location of Display:	<i>Field not completed.</i>
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What are the width	<i>Field not completed.</i>
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perimeter
requirements?

Insurance Requirements

Insurance for your event will be required before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event. For insurance related questions, please contact the City's Human Resources Office at (605) 995-8417. You can email the certificate to hr@cityofmitchell.org or mail to City of Mitchell, Human Resources, 612 N. Main Street, Mitchell SD 57301.

I have the following coverages and will provide a copy of the Certificate showing the City of Mitchell as an additional insured as required above.

Special Event Permit: \$1,000,000 Commercial General Liability

Name of Insurance Company

Corninsurance Mitchell

Agent's Name

Merle Scheiber

Policy Number

RS100/200PA0223

Phone Number

Field not completed.

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate

Elizabeth M. Luczak

termination of the event.

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.

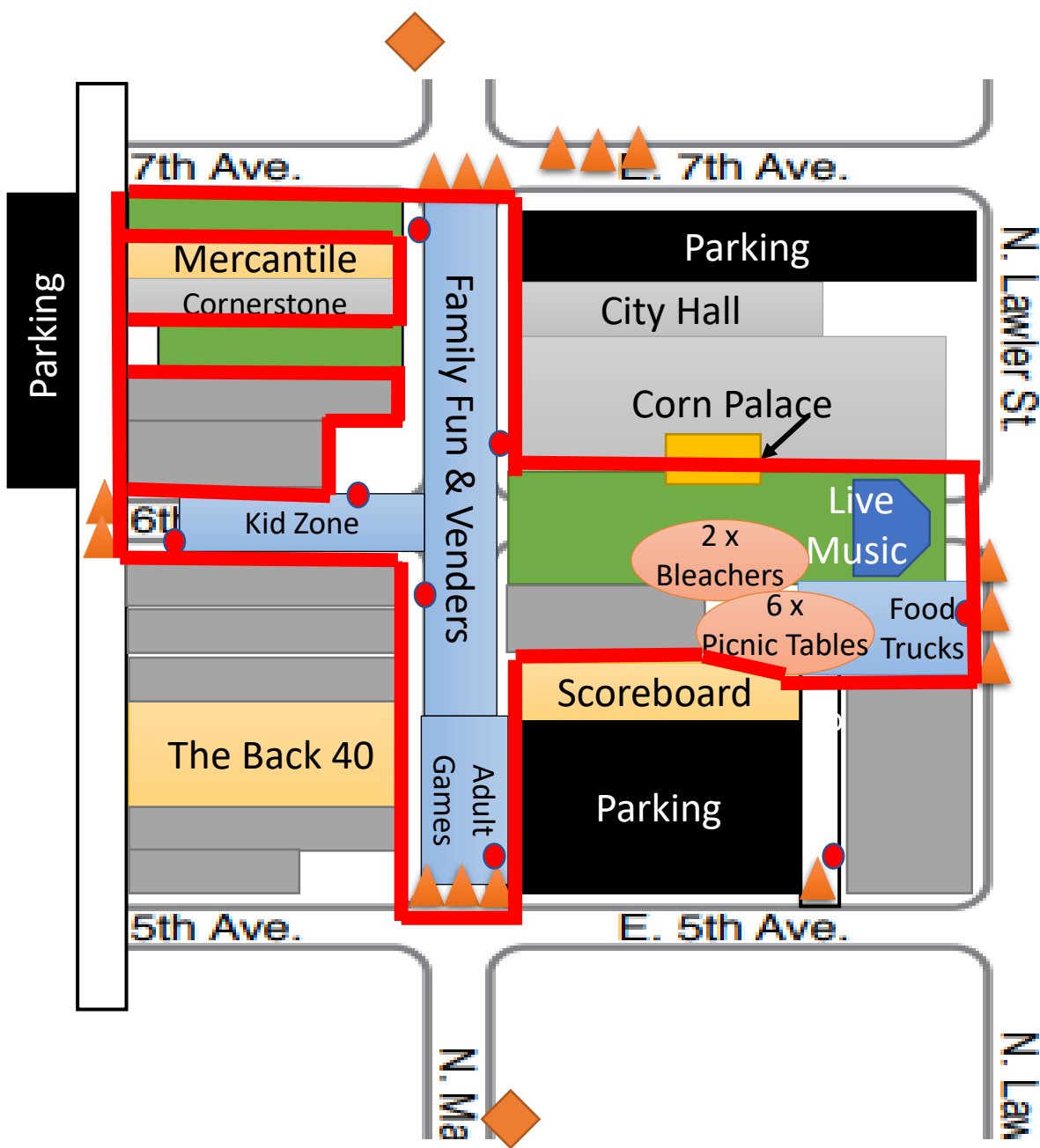
Elizabeth M. Luczak

I am attaching the

Road or Parking Lot Closures Map, Site/Event Map, Certificate of

following items:	Liability Insurance
Parade Route Map Attachment	<i>Field not completed.</i>
Road or Parking Lot Closure Map Attachment	1ST Friday on Main Overlay Map 2023.pdf
Site/Event Map Attachment	1ST Friday on Main Overlay Map 2023_1.pdf
Certificate of Liability Insurance Attachment	MMS 2023 COI.pdf
Certificate of Liquor Liability Insurance Attachment	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)



1st Fridays on Main is a free event for the Mitchell community and surrounding areas to attend. The event will begin at 5 PM on the first Friday for the months of May, Jun, July, and September. August's 1st Friday on Main will be a partnership with Pre-Sturgis Party. Family events, activities, vendors, and more will fill the Main Street between 5th Ave and 7th Ave. The activities will vary event to event. There will be live music from 5 PM – 9 PM. Food trucks will be located in the parking lot Southeast of the Corn Palace Plaza. Local businesses will have the opportunity to sell alcohol beverages in a special 1st Fridays on Main cup. 1st Fridays on Main is an event that creates that sense of place for people far and near to Mitchell, SD.

Map Key:

	Opportunity to sell alcohol beverages
	Green Space
	1 st Friday Activities
	Request from Parks Department
	Request from Street Department
	1 st Friday Alcohol Boundary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CORINSURANCE MITCHELL 715 NORTH MAIN MITCHELL, SD 57301		CONTACT NAME: Merle Scheiber PHONE (A/C, No, Ext): 605-996-6070 FAX (A/C, No): 605-996-0009 E-MAIL ADDRESS: mscheiber@corinsurance.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: RedStone	
		INSURER B: RPS	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 20230130100535136**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y	N	RS100/200PA0223	02/03/2023	02/03/2024	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N ☐ N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Directors & Officers Liab	N	N	NDO1588910	01/20/2023	01/20/2024	Directors & Officers Liability \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Planned 2023 Events: Wingapoolza – March 25th, 1st Fridays on Main – May, June, July, Aug, September, Memorial Weekend BBQ Championship – May 27th, Oktoberfest – September 30th, Woolworth's Caramel Apples - October, Parade of Lights – November 28th

If required by written contract, the City of Mitchell is included as Additional Insured for ongoing operations under General Liability.

CERTIFICATE HOLDER**CANCELLATION**

City of Mitchell 612 N Main St Mitchell SD 57301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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February 14, 2023

Dear Council Members:

Mitchell Main Street and Beyond would like to request all 2023 Special Event fees be combined into a one time payment of \$500.00.

Special Event Permits included:

- Memorial Weekend in Mitchell
- 1st Fridays on Main Street (May, June, July, August, and September)
- Oktoberfest
- Parade of Lights

Mitchell Main Street and Beyond is a non-profit organization that is dedicated to creating a sense of place for people far and near to Mitchell, SD. Our organization is honored to host these events that build local long-lasting traditions and generate a healthy sense of personal and local pride. These events provide an opportunity for attendees of all ages to mingle and share a positive, enriching experience.

Thank you for your support, time, and tireless efforts towards making Mitchell, SD truly outside expectations.

Respectfully,

A handwritten signature in blue ink, appearing to read "Elizabeth M. Luczak", is written over a horizontal line.

Elizabeth Luczak

Events Manager | MMS&B

Mitchell Main Street & Beyond

Phone: 605.990.4500

Cell: 507.995.4637

Email: MMSEvents@mittchellsd.com

601 North Main Street | PO Box 1026 | Mitchell, SD 57301 | Phone: 605.990.4500 | Fax: 605.996.8273

www.MitchellMainStreet.com | www.MitchellSD.com

Outside expectations

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit For Mitchell Main Street & Beyond: Memorial Weekend in Mitchell, on Saturday, May 27th, 2023		
Explanation/Background of Agenda Item Requested:	Street and parking lot closures are requested for Mitchell Main Street & Beyond: Memorial Weekend in Mitchell, Saturday, May 27th, 2023. Event hours are from 11:00 AM until 7:00 PM. The event includes: a Poker Run, Rib Contest, Kid Tractor Pull (Ages 4 -12), and Inflatables. Also, there will be live music at 3rd & Main and by the beer garden. The street and parking lot closures have been requested, starting at 6:00 AM and ending at 9:00 PM. The permit requests the following: • Road Closure • Parking Lot Closure • Noise Permit (12 PM to 9 PM) • Special Event Liquor License (\$500) • Consumption Permit (\$500) • MMS&B is requesting a one-time, Special Event Permit fee of \$500 for all MMS&B events during 2023. Please see the attached Special Event Permit Application. Street closures are from 6:00 AM until 9:00 PM: • Main Street from 3rd Ave to The Depot. • Railroad Street from the alley west of Main Street to Lawler Street. • Street closures that require an overnight closure begin at 3 AM with proper signage placed on requested streets. Parking lot closures from 6:00 AM until 9:00 PM: • The city parking lot west of Main Street, adjacent to Railroad Street. • The city parking lot east of Main Street, south of Casey's General Store. Please see the attached map. A noise permit has been requested from 12:00 PM until 9:00 PM. A Consumption Permit and Special Event Liquor License has also been requested. Additional item requests:		

- 2 Bleachers
- 20 Picnic Tables
- Barricades: As needed for street Closures
- Cones: As needed for street Closures

Signs stating "No Alcohol Beyond this Point" will be placed at all the consumption permit boundaries.

Staff recommends City Council approval of the requested Special Event Permit as outlined in the attached application.

From: noreply@civicplus.com
To: [Joe Schroeder](#); [Cindy Roth](#); [Stephanie Ellwein](#); [Aaron Hieb](#); [Steve Roth](#); [Jeremy Nielsen](#); [Angel DeWard](#); [Kevin Nelson](#)
Subject: Online Form Submittal: Special Event Permit Application
Date: Friday, February 24, 2023 12:32:28 PM

Special Event Permit Application

Special Event Application Form

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park are coordinated through the special event application & permit process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Event Name:	Memorial Weekend in Mitchell
Event Date:	5/27/2023 - 5/28/2023
Event Hours:	11:00 AM - 7:00 PM
Requests included in this application:	Road Closure , Parking Lot Closure, Noise Permit, Special Event Liquor License (\$500 fee), Consumption Permit (\$500 fee)
Time Requested for Road Closure	5/27/2023 9:00 AM - 5/27/2023 9:00 PM
Time requested for Parking Lot Closure	5/27/2023 9:00 AM - 5/27/2023 9:00 PM
Event Information:	
Overall Event Description:	This event will be the 21st Annual Memorial Weekend in Mitchell and we are bringing the Rib contest back! There will be a Poker Run, Show & Shine, Rib Contest, Kid Tractor Pull (Ages 4 -12), Inflatables, and more family fun. 9:00 AM - Closures & Contestants start setting up their cooking stations 11:00 AM - Car Show & Shine Registration - Poker Run Registration 12:00 PM - Poker Run Starts 1:00 PM - Car Show & Shine Starts

- RTC Pedal Pulls Registration | Inflatables Set Up
 2:00 PM - Tractor Pull Starts | Kid Activities
 4:00 PM - Ribs are READY TO EAT! Judging Begins
 6:00 PM - Car Show awards
 6:45 PM - Rib Awards
 7:30 PM - Event Complete

There will live music at 3rd & Main and live music by the beer garden.

Please check all that apply:

This event is open to the public., Vendor and / or participant fees are required., The event includes the sale or use of alcoholic beverages. , Items and / or services will be sold at the event.

Total anticipated attendance:

500-1500+

Name of Group Sponsoring the Event:

Mitchell Main Street & Beyond

Is your organization a "Tax Exempt", non profit organization?

yes (please attach 501C Exemption Letter)

Event Application Contact Person:

Elizabeth Luczak

Contact Person's Email:

mmsevents@mitchellsd.com

Phone Number:

507-995-4637

Day of Event Contact Person:

Elizabeth Luczak

Phone Number:

507-995-4637

Email Address:

mmsevents@mitchellsd.com

Facility Use, Route Map, and Impacted Areas

Please provide a detailed description of what facilities and equipment will be used (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy

Street Closures:
 Main Street from 3rd Ave South to The Depot
 Railroad Street form ½ block West of Main to ½ block East of Main
 Both City parking lots @ Main & Railroad | North of Marilyn's Designs
 All closures from 9 am – 9 pm

 Requests:
 2 Bleachers

of the Event Map with your application. The event map should show overall layout and setup locations of the following items:

Alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.

20 Picnic Tables

Barricades: As needed for Street Closures

Cones: As needed for Street Closures

This event will include the use of:

City Facility or Other City Building

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.

Closures:

- Coordinate all road closures with the Traffic Department to ensure public safety during event.
- 9 AM: MMSB will use cones, signage, and barricades provided by the street department to close down the event footprint
- MMSB will monitor cones to ensure they stay in their assigned place
- 9 PM: MMSB opens road once all items are off and clear. All Traffic Department property placed back into assigned areas
- All trash will be picked up & disposed of in appropriate trash receptacles during the event and after in order to maintain a presentable and healthy environment.
- Signage "No Alcohol Beyond this Point" will be placed at all consumption permit boundaries.
- If needed, MMSB Staff & Volunteers will contact local Emergency Services.
- Event is wheelchair and handicap accessible.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at:

Will Sound Amplification be used?	Yes
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What time will sound amplification be used?	11:00 AM - 7:00 PM
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Will sound checks be conducted prior to the event?	Yes
--	-----

When will sound checks be preformed?	10:00 AM
--------------------------------------	----------

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name	<i>Field not completed.</i>
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Address	<i>Field not completed.</i>
---------	-----------------------------

City	<i>Field not completed.</i>
------	-----------------------------

State	<i>Field not completed.</i>
-------	-----------------------------

Zip Code	<i>Field not completed.</i>
----------	-----------------------------

Phone Number	<i>Field not completed.</i>
--------------	-----------------------------

Email Address	<i>Field not completed.</i>
---------------	-----------------------------

Date of Display	<i>Field not completed.</i>
-----------------	-----------------------------

Time of Display	<i>Field not completed.</i>
-----------------	-----------------------------

Type of Fireworks	<i>Field not completed.</i>
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Exact Location of Display:	<i>Field not completed.</i>
----------------------------	-----------------------------

What are the width	<i>Field not completed.</i>
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perimeter
requirements?

Insurance Requirements

Insurance for your event will be required before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event. For insurance related questions, please contact the City's Human Resources Office at (605) 995-8417. You can email the certificate to hr@cityofmitchell.org or mail to City of Mitchell, Human Resources, 612 N. Main Street, Mitchell SD 57301.

I have the following coverages and will provide a copy of the Certificate showing the City of Mitchell as an additional insured as required above.

Special Event Permit: \$1,000,000 Commercial General Liability

Name of Insurance Company

Corninsurance Mitchell

Agent's Name

Merle Scheiber

Policy Number

RS100/200PA0223

Phone Number

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Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate

Elizabeth M. Luczak

termination of the event.

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.

Elizabeth M. Luczak

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.

Elizabeth M. Luczak

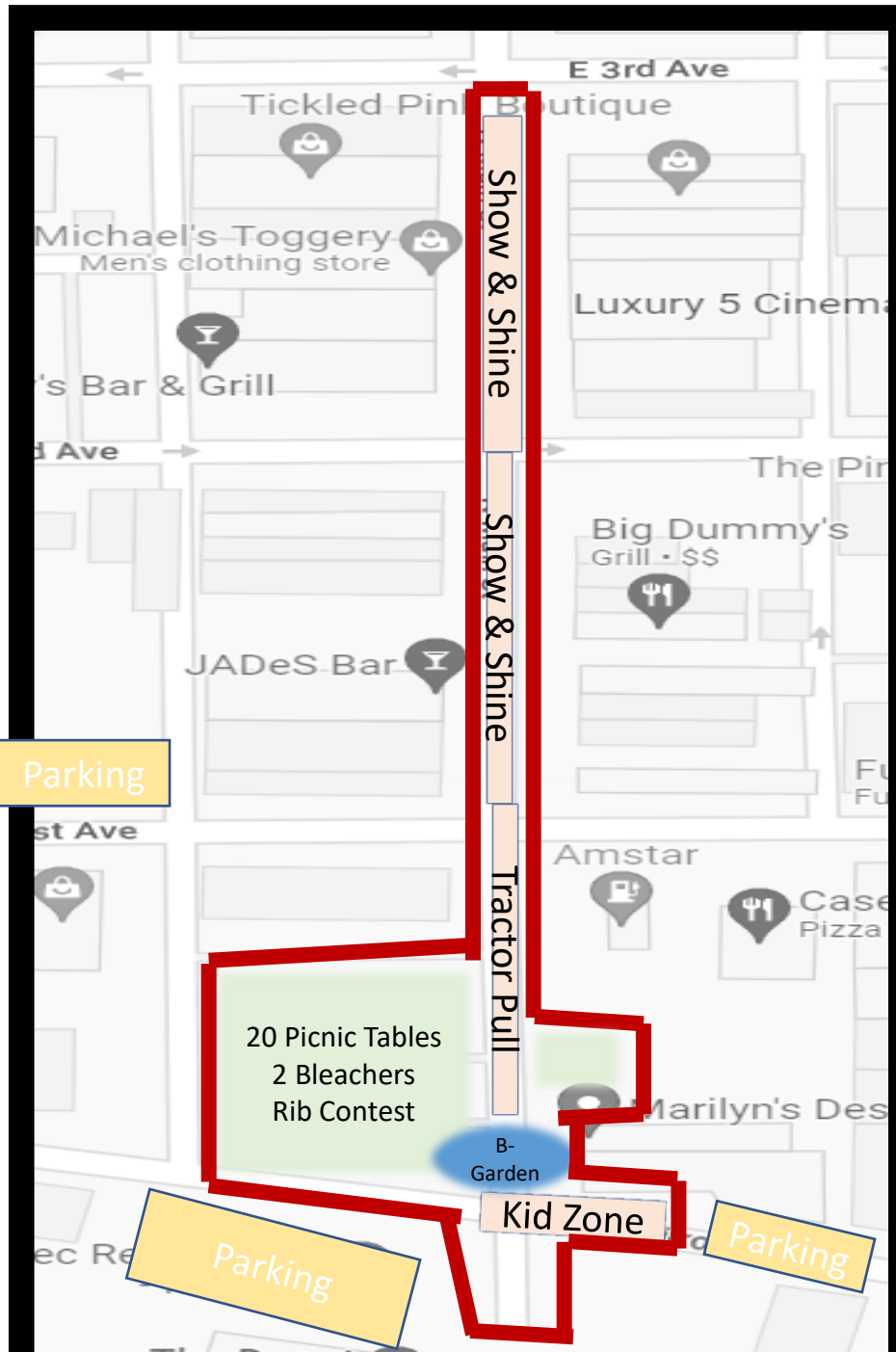
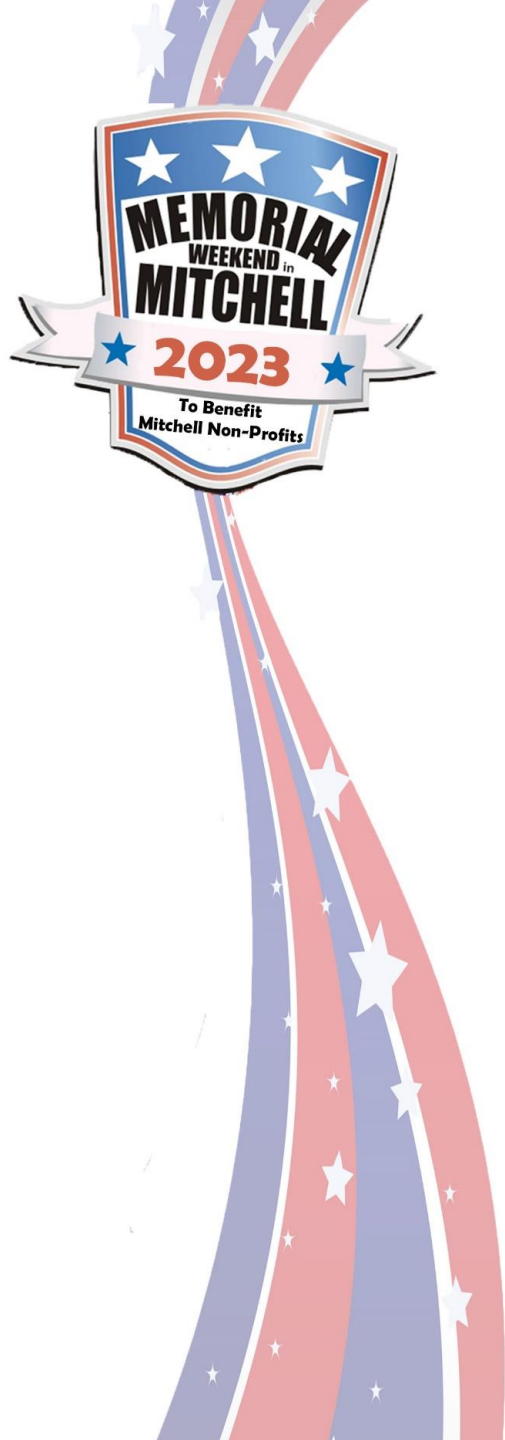
I am attaching the

Field not completed.

following items:

Parade Route Map Attachment	<i>Field not completed.</i>
Road or Parking Lot Closure Map Attachment	Memorial Weekend in Mitchell 2023 Map.pdf
Site/Event Map Attachment	Memorial Weekend in Mitchell 2023 Map_1.pdf
Certificate of Liability Insurance Attachment	MMS 2023 COI.pdf
Certificate of Liquor Liability Insurance Attachment	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)



Memorial Weekend in Mitchell 2023

Map Overlay & Street Closure

Street Closures:

- Main Street from 3rd Ave South to The Depot
- Railroad Street form ½ block West of Main to ½ block East of Main
- Both City parking lots @ Main & Railroad | North of Marilyn's Designs
- All closures from 9 am – 9 pm

Requests:

- 2 Bleachers
- 20 Picnic Tables
- Barricades: As needed for Street Closures
- Cones: As needed for Street Closures

Legend

— : Consumption Boundaries

: Public Parking

: Beer Garden

: Activities

: Food & Music





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/30/2023

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PRODUCER CORINSURANCE MITCHELL 715 NORTH MAIN MITCHELL, SD 57301		CONTACT NAME: Merle Scheiber PHONE (A/C, No, Ext): 605-996-6070 FAX (A/C, No): 605-996-0009 E-MAIL ADDRESS: mscheiber@corinsurance.com	
INSURED Mitchell Main Str. & Beyond 601 N Main St PO Box 1026 Mitchell SD 57301		INSURER(S) AFFORDING COVERAGE INSURER A: RedStone INSURER B: RPS INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 20230130100535136**REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
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	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
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B	Directors & Officers Liab	N	N	NDO1588910	01/20/2023	01/20/2024	Directors & Officers Liability \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

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CERTIFICATE HOLDER**CANCELLATION**

City of Mitchell
612 N Main St
Mitchell SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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February 14, 2023

Dear Council Members:

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Special Event Permits included:

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Elizabeth Luczak

Events Manager | MMS&B

Mitchell Main Street & Beyond

Phone: 605.990.4500

Cell: 507.995.4637

Email: MMSEvents@mittchellsd.com

601 North Main Street | PO Box 1026 | Mitchell, SD 57301 | Phone: 605.990.4500 | Fax: 605.996.8273

www.MitchellMainStreet.com | www.MitchellSD.com

Outside expectations

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit For Mitchell Main Street & Beyond: Oktoberfest, on Saturday, September 30th, 2023		
Explanation/Background of Agenda Item Requested:	Mitchell Main Street & Beyond is requesting a Special Event Permit for Oktoberfest on Saturday, September 30th, 2023. Event hours are from 11:00 AM until 4:00 PM. The event includes traditional German foods, activities, drinks, and music. They will be working with various community members to organize the activities, food, and entertainment for this event. The street and parking lot closures have been requested, starting at 8:00 AM and ending at 6:00 PM. The permit requests the following: • Road Closure • Parking Lot Closure • Noise Permit • Special Event Liquor License (\$500 fee) • Consumption Permit (\$500 fee) • MMS&B is requesting a one-time, Special Event Permit fee of \$500 for all MMS&B events during 2023. Please see the attached Special Event Permit Application. Road closures are from 8:00 AM until 6:00 PM: • Main Street from The Depot to the north side of the city-owned parking lot on the west side of the street. • Railroad Avenue from Main Street to the west alley. • Railroad Avenue from Main Street to Lawler Street. • Street closures that require an overnight closure begin at 3 AM with proper signage placed on requested streets. Parking lot closures are from 8:00 AM until 6:00 PM: • The city-owned parking lot to the west of Main Street between 1st Avenue and Railroad Avenue. • The city-owned parking lot to the east of Main Street to the south of Casey's General Store. Please see the attached map.		

A noise permit has been requested from 11:00 AM to 4:00 PM, but it is not necessary as they are not playing music after 11:00 PM. A Special Event Liquor License and Consumption Permit has also been requested.

Additional item requests:

- 4 Bleachers
- 6 Picnic Tables

Signs stating "No Alcohol Beyond this Point" will be placed at all the consumption permit boundaries.

There is no request for a parade permit.

Staff recommends City Council approval.

From: noreply@civicplus.com
To: [Joe Schroeder](#); [Cindy Roth](#); [Stephanie Ellwein](#); [Aaron Hieb](#); [Steve Roth](#); [Jeremy Nielsen](#); [Angel DeWard](#); [Kevin Nelson](#)
Subject: Online Form Submittal: Special Event Permit Application
Date: Friday, February 24, 2023 12:42:00 PM

Special Event Permit Application

Special Event Application Form

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park are coordinated through the special event application & permit process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Event Name:	Oktoberfest
Event Date:	9/30/2023 - 10/1/2023
Event Hours:	11:00 AM - 4:00 PM
Requests included in this application:	Road Closure , Parking Lot Closure, Noise Permit, Special Event Liquor License (\$500 fee)
Time Requested for Road Closure	9/30/2023 8:00 AM - 9/30/2023 6:00 PM
Time requested for Parking Lot Closure	9/30/2023 8:00 AM - 9/30/2023 6:00 PM
Event Information:	
Overall Event Description:	Mitchell Main Street & Beyond would like to host Oktoberfest at the south end of Main Street. This event will have traditional German foods, activities, drinks, & music. We will be working with various community members to organize the activities, food, and entertainment for this event.
Please check all that apply:	This event is open to the public., Vendor and / or participant fees are required., The event includes the sale or use of alcoholic beverages. , Items and / or services will be sold at the event.
Total anticipated	500-1500+

attendance:

Name of Group Sponsoring the Event:	Mitchell Main Street & Beyond
Is your organization a "Tax Exempt", non profit organization?	yes (please attach 501C Exemption Letter)
Event Application Contact Person:	Elizabeth Luczak
Contact Person's Email:	mmsevents@mittchellsd.com
Phone Number:	507-995-4637
Day of Event Contact Person:	Elizabeth Luczak
Phone Number:	507-995-4637
Email Address:	mmsevents@mittchellsd.com

Facility Use, Route Map, and Impacted Areas

Please provide a detailed description of what facilities and equipment will be used (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy of the Event Map with your application. The event map should show overall layout and setup locations of the following items:
Alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of

We request the closure of the South Main Street City Parking lot, the portion of the south Main Street directly to the East and South of that City Parking lot to the entrance to The Depot Pub & Grille.

Request 3 bleachers & 6 picnic tables from Park & Rec.

Garbage will be placed in appropriate trash cans by event volunteers during and after the event. Request 4 trash containers from the City of Mitchell.

See attached Map for full details.

electricity/generators,
canopies or tent
locations; stages,
platforms, seating, or
related structures.

This event will include
the use of:

City Facility or Other City Building

Safety, Security, and Accessibility

Please provide a
detailed description of
the safety, security,
and parking plans for
the event. Please
describe your
procedures for crowd
control, internal
security, and
accessibility plans for
individuals with
disabilities as well as
what arrangements
have been made for
First Aid, and
parking/shuttle plans to
the special event.

Closures:

- Coordinate all road closures with the Traffic Department to ensure public safety during event.
- 8 AM: MMSB will use cones, signage, and barricades provided by the Traffic department to close down the event footprint
- MMSB will monitor cones to ensure they stay in their assign place
- 6 PM: MMSB opens road once all items are off and clear. All Traffic Department property place back into assigned areas
- All trash will be picked up & disposed of in appropriate trash receptacles during the event and after in order to maintain a presentable and healthy environment.
- Signage "No Alcohol Beyond this Point" will be placed at all consumption permit boundaries.
- If needed, MMSB Staff & Volunteers will contact local Emergency Services.
- Event is wheelchair and handicap accessible.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at:
www.cityofmitchell.org/specialevents

Will Sound
Amplification be used?

Yes

What time will sound
amplification be used?

11:00 AM - 4:00 PM

Will sound checks be
conducted prior to the
event?

Yes

When will sound checks be preformed? 10:00 AM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name	Field not completed.
------	----------------------

Address	Field not completed.
---------	----------------------

City	Field not completed.
------	----------------------

State	Field not completed.
-------	----------------------

Zip Code	Field not completed.
----------	----------------------

Phone Number	Field not completed.
--------------	----------------------

Email Address	Field not completed.
---------------	----------------------

Date of Display	Field not completed.
-----------------	----------------------

Time of Display	Field not completed.
-----------------	----------------------

Type of Fireworks	Field not completed.
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Exact Location of Display:	Field not completed.
----------------------------	----------------------

What are the width perimeter requirements?	Field not completed.
--	----------------------

Insurance Requirements

Insurance for your event will be required before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event. For insurance related questions, please contact the City's Human Resources Office at (605) 995-8417. You can email the certificate to

hr@cityofmitchell.org or mail to City of Mitchell, Human Resources, 612 N. Main Street, Mitchell SD 57301.

I have the following coverages and will provide a copy of the Certificate showing the City of Mitchell as an additional insured as required above.	Special Event Permit: \$1,000,000 Commercial General Liability
--	--

Name of Insurance Company	Corninsurance Mitchell
---------------------------	------------------------

Agent's Name	Merle Scheiber
--------------	----------------

Policy Number	RS100/200PA0223
---------------	-----------------

Phone Number	<i>Field not completed.</i>
--------------	-----------------------------

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.	Elizabeth M. Luczak
--	---------------------

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming	Elizabeth M. Luczak
--	---------------------

events in the City of Mitchell.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.

Elizabeth M. Luczak

I am attaching the following items:

Road or Parking Lot Closures Map, Site/Event Map, Certificate of Liability Insurance

Parade Route Map Attachment

Field not completed.

Road or Parking Lot Closure Map Attachment

[MMS 2023 COI.pdf](#)

Site/Event Map Attachment

[MMS 2023 COI_1.pdf](#)

Certificate of Liability

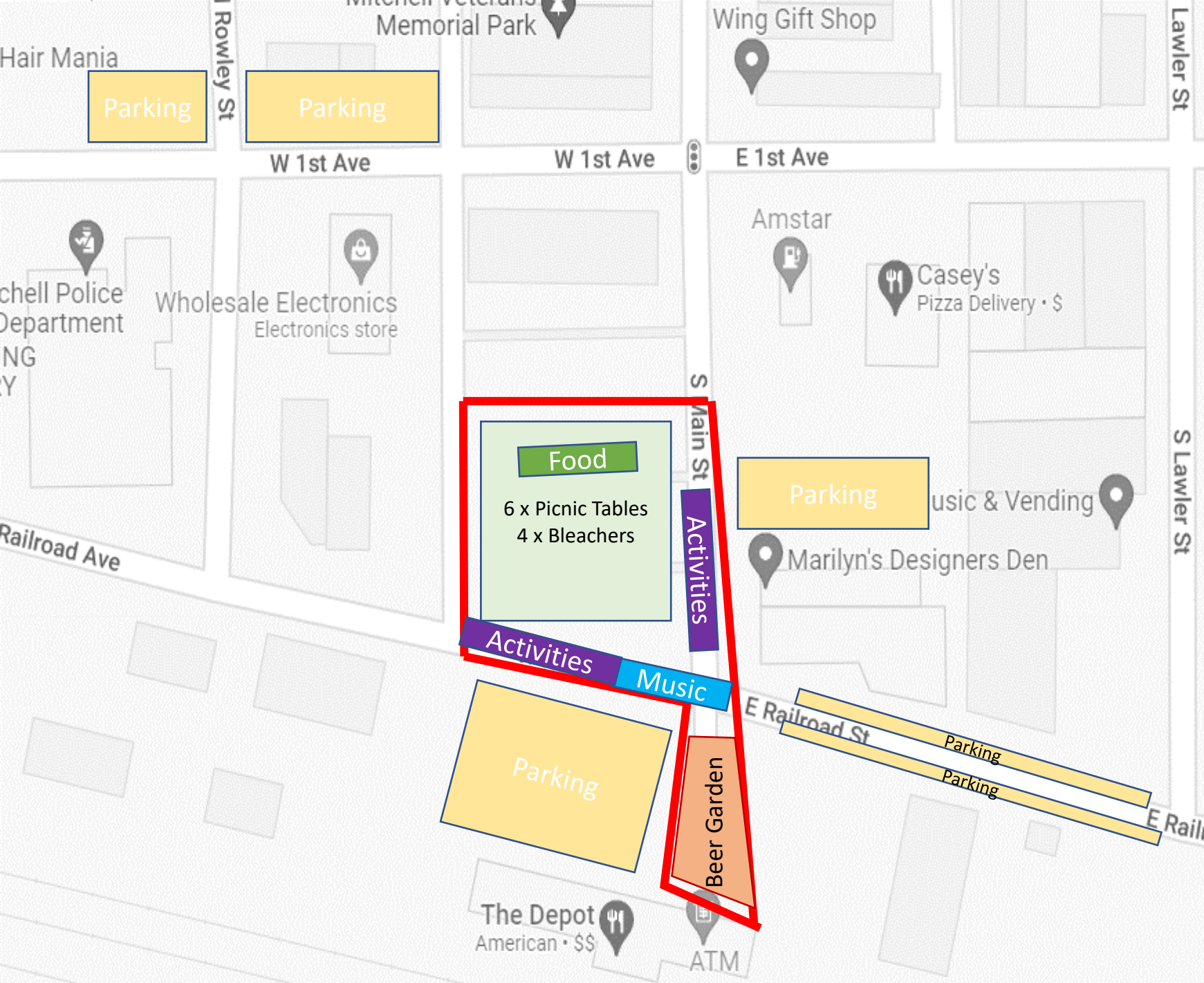
[MMS 2023 COI_2.pdf](#)

Insurance Attachment

Certificate of Liquor
Liability Insurance
Attachment

Field not completed.

Email not displaying correctly? [View it in your browser.](#)



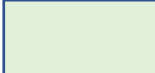
Mitchell

MAIN STREET & BEYOND

Oktoberfest 2023 Map Overlay



Legend

-  : Consumption Boundaries
-  : Public Parking
-  : Beer Garden
-  : Activities
-  : Food & Music
-  : Seating Area



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CORINSURANCE MITCHELL 715 NORTH MAIN MITCHELL, SD 57301		CONTACT NAME: Merle Scheiber PHONE (A/C, No, Ext): 605-996-6070 FAX (A/C, No): 605-996-0009 E-MAIL ADDRESS: mscheiber@corinsurance.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: RedStone	
		INSURER B: RPS	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED
Mitchell Main Str. & Beyond
601 N Main St
PO Box 1026
Mitchell SD 57301

COVERAGES**CERTIFICATE NUMBER:** 20230130100535136**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y	N	RS100/200PA0223	02/03/2023	02/03/2024	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N ☐ N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE ☐ OTH-ER ☐
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Directors & Officers Liab	N	N	NDO1588910	01/20/2023	01/20/2024	Directors & Officers Liability \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Planned 2023 Events: Wingapoolza – March 25th, 1st Fridays on Main – May, June, July, Aug, September, Memorial Weekend BBQ Championship – May 27th, Oktoberfest – September 30th, Woolworth's Caramel Apples - October, Parade of Lights – November 28th

If required by written contract, the City of Mitchell is included as Additional Insured for ongoing operations under General Liability.

CERTIFICATE HOLDER

City of Mitchell
612 N Main St
Mitchell SD 57301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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February 14, 2023

Dear Council Members:

Mitchell Main Street and Beyond would like to request all 2023 Special Event fees be combined into a one time payment of \$500.00.

Special Event Permits included:

- Memorial Weekend in Mitchell
- 1st Fridays on Main Street (May, June, July, August, and September)
- Oktoberfest
- Parade of Lights

Mitchell Main Street and Beyond is a non-profit organization that is dedicated to creating a sense of place for people far and near to Mitchell, SD. Our organization is honored to host these events that build local long-lasting traditions and generate a healthy sense of personal and local pride. These events provide an opportunity for attendees of all ages to mingle and share a positive, enriching experience.

Thank you for your support, time, and tireless efforts towards making Mitchell, SD truly outside expectations.

Respectfully,

A handwritten signature in blue ink, appearing to read "Elizabeth M. Luczak", is written over the printed name.

Elizabeth Luczak
Events Manager | MMS&B
Mitchell Main Street & Beyond
Phone: 605.990.4500
Cell: 507.995.4637
Email: MMSEvents@mittchellsd.com

601 North Main Street | PO Box 1026 | Mitchell, SD 57301 | Phone: 605.990.4500 | Fax: 605.996.8273

www.MitchellMainStreet.com | www.MitchellSD.com

Outside expectations

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit For Mitchell Main Street & Beyond: Parade of Lights, on Tuesday, November 28th, 2023		
Explanation/Background of Agenda Item Requested:	Mitchell Main Street and Beyond is requesting a Special Event Permit for the Parade of Lights on Tuesday, November 28th, 2023. This event is open to the public, which typically draws 2,000-4,000 spectators. There will be 40-60+ parade floats from various businesses, organizations, and family members from the Mitchell and surrounding communities! The parade begins at 7:00 PM and runs south to north on Main Street, with the floats exiting east and west at 9th Avenue. The permit requests the following: • Road Closure • Parking Lot Closure • Parade Permit - with escort & closure (\$250 fee) • Parade Permit (\$50 fee) • Noise Permit • MMS&B is requesting a one-time, Special Event Permit fee of \$500 for all MMS&B events during 2023. Please see the attached Special Event Permit Application. Road closures are from 4:00 PM until 8:30 PM: • Main Street from Railroad Avenue to 9th Avenue. • East/West Streets from 1st to 9th Avenue. • Staging area: From alley West of Main Street on Railroad Avenue to S. Langdon Street. (This allows access to The Depot and keeps the doors on the south side of the Public Safety Building accessible in case of an emergency and the equipment inside needs to be used.) • Parade Exit: 9th Avenue from Rowley to Lawler Street. Parking lot closures are from 4:00 PM until 8:30 PM: • The City parking lot to the northwest of the Main Street and Railroad Avenue intersection. Please see the attached map for further information.		

A Noise Permit is requested from 7:00 PM to 8:00 PM.

Additional request:

- Additionally, we would like to request that the street lights on Main Street be turned off at 7:00 pm and turned back on following the parade.

Staff recommends City Council approve the closure as requested.

From: noreply@civicplus.com
To: [Joe Schroeder](#); [Cindy Roth](#); [Stephanie Ellwein](#); [Aaron Hieb](#); [Steve Roth](#); [Jeremy Nielsen](#); [Angel DeWaard](#); [Kevin Nelson](#)
Subject: Online Form Submittal: Special Event Permit Application
Date: Tuesday, February 21, 2023 12:12:17 PM

Special Event Permit Application

Special Event Application Form

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park are coordinated through the special event application & permit process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Event Name:	Parade of Lights
Event Date:	11/28/2023 - 11/29/2023
Event Hours:	7:00 PM - 8:00 PM
Requests included in this application:	Road Closure , Parking Lot Closure, Parade Permit (\$50 fee)
Time Requested for Road Closure	11/28/2023 4:00 PM - 11/28/2023 8:00 PM
Time requested for Parking Lot Closure	11/28/2023 4:00 PM - 11/28/2023 8:00 PM
Event Information:	
Overall Event Description:	Annual Parade of Lights to be held on Main Street, November 28th at 7:00 PM. This event is open to the public which typically draws 2,000 - 4,000 spectators. There will be 40-60+ parade floats from various businesses, organizations, and family members from the Mitchell and surrounding communities!
Please check all that apply:	This event is open to the public.
Total anticipated attendance:	2,000+

Name of Group Sponsoring the Event:	Mitchell Main Street & Beyond
Is your organization a "Tax Exempt", non profit organization?	yes (please attach 501C Exemption Letter)
Event Application Contact Person:	Elizabeth Luczak
Contact Person's Email:	mmsevents@mittchellsd.com
Phone Number:	507-995-4637
Day of Event Contact Person:	Elizabeth Luczak
Phone Number:	507-995-4637
Email Address:	mmsevents@mittchellsd.com

Facility Use, Route Map, and Impacted Areas

Please provide a detailed description of what facilities and equipment will be used (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy of the Event Map with your application. The event map should show overall layout and setup locations of the following items:

Alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators,

1. The street closure will include 1st Ave to 9th Ave on Main Street, traveling North.
2. Main Street will be shut down at 4:00pm, with no parking on Main Street. The east-west streets will remain open until 6:30pm and immediately opened back up following the parade.
3. City Lot at Railroad Street and Mainstreet closure at 4:00 PM.
4. Closure at 4:00 PM - From alley West of Main Street on Railroad Avenue to S. Langdon Street. *This allows access to The Depot and keeps the doors on the south side of the Public Safety Building accessible in case of an emergency and the equipment inside needs to be used. MMS&B Staff & Volunteers will redirect floats from parking in this area - including later arrivals.
5. Parade floats will turn east or west onto 9th Ave at the end of the parade route. We would like for half of the 9th Ave block to remain closed and free of vehicles, both to the east and west, to ensure larger vehicles plenty of space to make the turn onto 9th Ave at the end of the route.
6. Additionally, we would like to request that the street lights on Main Street be turned off at 7:00 pm and turned back on following the parade.

canopies or tent locations; stages, platforms, seating, or related structures.

Thank you!

This event will include the use of:

City Facility or Other City Building

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.

Closures:

- Coordinate all road closures with the Traffic Department to ensure public safety during event.
- 4 PM: MMSB/Traffic Department/Police Department will use cones, signage, and barricades provided by the street department to close down the event footprint. Police Department & MMSB work together to get vehicles off Main Street.
- MMSB/Traffic Department/Police Department will monitor cones to ensure they stay in their assign place
- 8:15 PM: MMSB/Traffic Department/Police Department opens road once all items are off and clear. All Street Department property place back into assigned areas.
- All trash will be picked up & disposed of in appropriate trash receptacles during the event and after in order to maintain a presentable and healthy environment.
- If needed, MMSB Staff & Volunteers will contact local Emergency Services.
- Event is wheelchair and handicap accessible.
- Noise Permit for vehicle Sirens/Horns and music playing from parade floats

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?

Yes

What time will sound amplification be used?

7:00 PM - 8:00 PM

Will sound checks be conducted prior to the event?

No

When will sound checks be preformed?	Field not completed.
--------------------------------------	----------------------

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name	Field not completed.
------	----------------------

Address	Field not completed.
---------	----------------------

City	Field not completed.
------	----------------------

State	Field not completed.
-------	----------------------

Zip Code	Field not completed.
----------	----------------------

Phone Number	Field not completed.
--------------	----------------------

Email Address	Field not completed.
---------------	----------------------

Date of Display	Field not completed.
-----------------	----------------------

Time of Display	Field not completed.
-----------------	----------------------

Type of Fireworks	Field not completed.
-------------------	----------------------

Exact Location of Display:	Field not completed.
----------------------------	----------------------

What are the width perimeter requirements?	Field not completed.
--	----------------------

Insurance Requirements

Insurance for your event will be required before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event. For insurance related questions, please contact

the City's Human Resources Office at (605) 995-8417. You can email the certificate to hr@cityofmitchell.org or mail to City of Mitchell, Human Resources, 612 N. Main Street, Mitchell SD 57301.

I have the following coverages and will provide a copy of the Certificate showing the City of Mitchell as an additional insured as required above.

Special Event Permit: \$1,000,000 Commercial General Liability

Name of Insurance Company

Corninsurance Mitchell

Agent's Name

Merle Scheiber

Policy Number

RS100/200PA0223

Phone Number

Field not completed.

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.

Elizabeth M. Luczak

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and

Elizabeth M. Luczak

calendar of upcoming events in the City of Mitchell.

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.

Elizabeth M. Luczak

I am attaching the following items:

Parade Route Map, Road or Parking Lot Closures Map, Site/Event Map, Certificate of Liability Insurance

Parade Route Map Attachment

[2023 Road Closure and Route Map.pdf](#)

Road or Parking Lot Closure Map Attachment

[2023 Road Closure and Route Map_1.pdf](#)

Site/Event Map Attachment

[2023 Road Closure and Route Map_2.pdf](#)

[MMS 2023 COI.pdf](#)

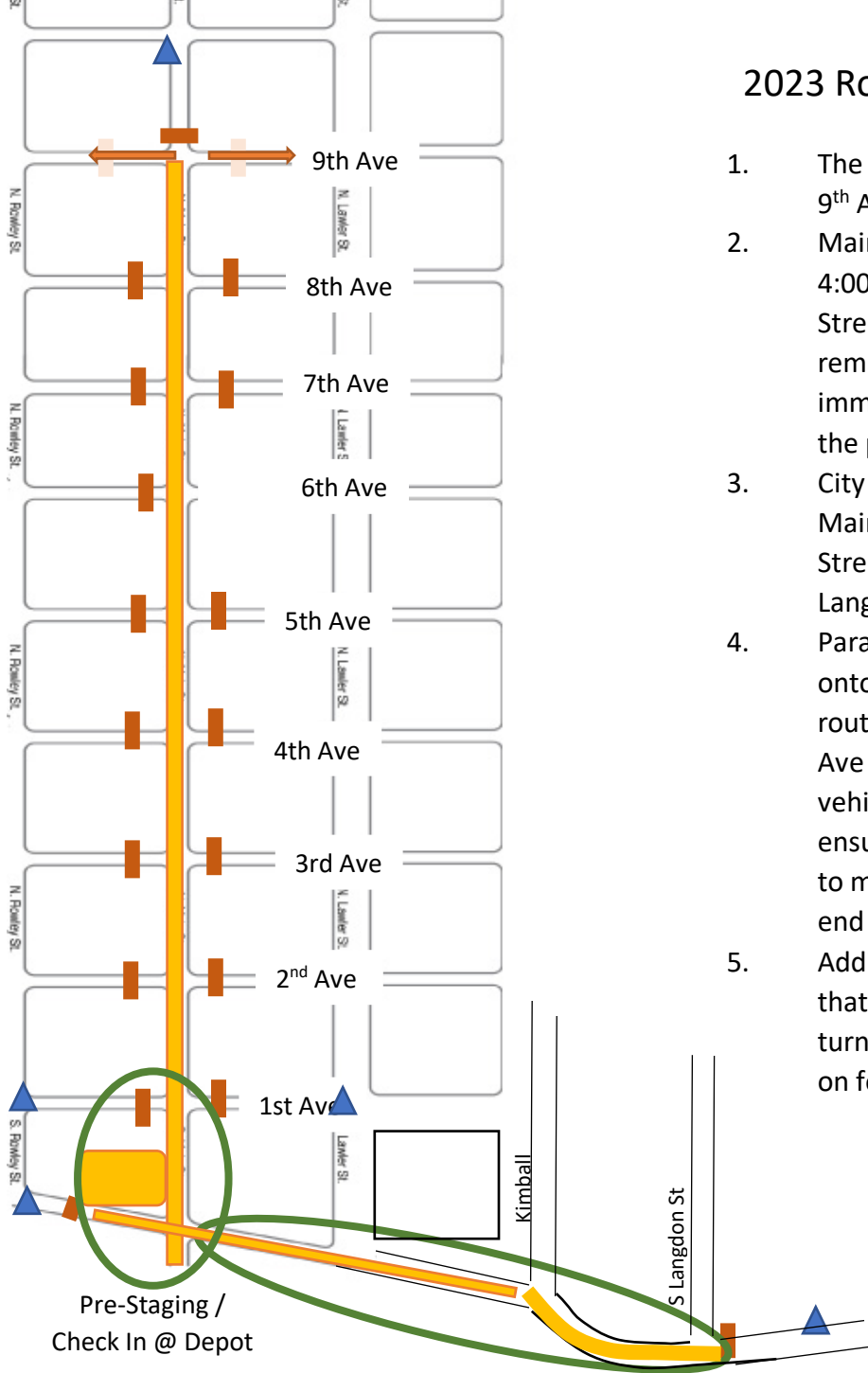
Certificate of Liability
Insurance Attachment

Certificate of Liquor
Liability Insurance
Attachment

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

2023 Parade of Lights



2023 Road Closure & Map Route

1. The street closure will include 1st Ave to 9th Ave on Main Street, traveling North.
2. Main Street will be shut down at 4:00pm, with no parking on Main Street. The east-west streets will remain open until 6:30pm and immediately opened back up following the parade.
3. City Lot at Railroad Street and Mainstreet closure at 4:00 PM. Railroad Street closure from S Rowley Str. To S Langdon Str. At 4:00 PM.
4. Parade floats will turn east or west onto 9th Ave at the end of the parade route. We would like for half of the 9th Ave block to remain closed and free of vehicles, both to the east and west, to ensure larger vehicles plenty of space to make the turn onto 9th Ave at the end of the route.
5. Additionally, we would like to request that the street lights on Main Street be turned off at 7:00 pm and turned back on following the parade.

Legend:

-  Street Cones
-  Parking Lot / Street Closed
-  Road Closed Ahead Signs
-  Pre-Staging Area





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CORINSURANCE MITCHELL 715 NORTH MAIN MITCHELL, SD 57301		CONTACT NAME: Merle Scheiber PHONE (A/C, No, Ext): 605-996-6070 E-MAIL ADDRESS: mscheiber@corinsurance.com FAX (A/C, No): 605-996-0009	
INSURED Mitchell Main Str. & Beyond 601 N Main St PO Box 1026 Mitchell SD 57301		INSURER(S) AFFORDING COVERAGE INSURER A: RedStone INSURER B: RPS INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 20230130100535136**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	Y	N	RS100/200PA0223	02/03/2023	02/03/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						\$ \$ \$ \$ \$
B	Directors & Officers Liab	N	N	NDO1588910	01/20/2023	01/20/2024	Directors & Officers Liability \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Planned 2023 Events: Wingapoolza – March 25th, 1st Fridays on Main – May, June, July, Aug, September, Memorial Weekend BBQ Championship – May 27th, Oktoberfest – September 30th, Woolworth's Caramel Apples - October, Parade of Lights – November 28th

If required by written contract, the City of Mitchell is included as Additional Insured for ongoing operations under General Liability.

CERTIFICATE HOLDER**CANCELLATION**

City of Mitchell
612 N Main St
Mitchell SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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February 14, 2023

Dear Council Members:

Mitchell Main Street and Beyond would like to request all 2023 Special Event fees be combined into a one time payment of \$500.00.

Special Event Permits included:

- Memorial Weekend in Mitchell
- 1st Fridays on Main Street (May, June, July, August, and September)
- Oktoberfest
- Parade of Lights

Mitchell Main Street and Beyond is a non-profit organization that is dedicated to creating a sense of place for people far and near to Mitchell, SD. Our organization is honored to host these events that build local long-lasting traditions and generate a healthy sense of personal and local pride. These events provide an opportunity for attendees of all ages to mingle and share a positive, enriching experience.

Thank you for your support, time, and tireless efforts towards making Mitchell, SD truly outside expectations.

Respectfully,

A handwritten signature in blue ink, appearing to read "Elizabeth M. Luczak", is written over a horizontal line.

Elizabeth Luczak

Events Manager | MMS&B

Mitchell Main Street & Beyond

Phone: 605.990.4500

Cell: 507.995.4637

Email: MMSEvents@mittchellsd.com

601 North Main Street | PO Box 1026 | Mitchell, SD 57301 | Phone: 605.990.4500 | Fax: 605.996.8273

www.MitchellMainStreet.com | www.MitchellSD.com

Outside expectations

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: February 21, 2023

Organization: Heart & Sole

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Kourtney Denne

Address: 25665 Kibbee Ct Mitchell SD 57301

Phone #: 605-680-4023

Email: kourtney.denne@gmail.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: May 1- June 16, 2023

Date of Raffle Drawing: June 16, 2023

Value of Raffle Prize: \$5,000 or less for total raffle

Proceeds Benefitting: Heart & Sole Cancer Assistance

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-21-2023

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:	Action to Approval Change Order No. 2 for Landfill Cell No. 4 Project #2021-8		
Amount Budgeted in current fiscal year for this item (if applicable):	612-43240-43310, \$1,273,000		
Agenda Item:	Change Order #2-Final to A-G-E Corporation for Landfill Cell #4 Construction Project #2021-8		
Explanation/Background of Agenda Item Requested:	Change Order No. 2 reflects actual quantities installed by A-G-E Corporation. Work included additional sand removal, installation of clay liner and completion of the collection trench.
Please see attached Change Order #2 for detailed information.
Original Contract Amount - \$686,404.75
Increase of Previously Approved Change Order #1 - \$202,540.95
Current Contract Amount - \$885,945.70
Decrease of this Change Order - \$18,658.40
New Contract Amount - \$867,287.30
Projected Project Contingency - \$68,658.40 (this incorporates amendment No. 1 with Helms and Associates)
City staff recommends approval of Change Order No. 2 for Landfill Cell No. 4.		

CHANGE ORDER NO. 2Date of Issuance: March 6, 2023 Effective Date: March 6, 2023

Project:	Cell #4 Construction	Owner:	City of Mitchell, SD	Owner's Contract Number:	
Contract:	Base Bid	Date of Contract:	May 20, 2022		
Contractor:	A-G-E Corporation	Engineer's Project No.:	A-7926		

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Construction Change Order (CCO) #2 is to address quantity reconciliation from as-bid to as-built and a few miscellaneous work items completed including additional sand removal and clay liner install on sideslope and collection trench.

Attachments (list documents supporting change):

Itemized Summary Page 2,

Change to CONTRACT PRICE:

Original Contract Price

\$683,404.75[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 1:\$202,540.95

Contract Price prior to this Change Order:

\$885,945.70

[Increase] [Decrease] of this Change Order:

-\$18,658.40

Contract Price incorporating this Change Order:

\$867,287.30**CHANGE IN CONTRACT TIMES:**

Original Contract Times:

☐ Working days☒ Calendar days

Substantial completion (days or date):

October 1, 2022

Ready for final payment (days or date):

November 1, 2022

[Increase] [Decrease] of this Change Order:

Substantial completion (days):

0

Ready for final payment (days):

0

Contract Times with all approved Change Orders:

Substantial completion (date):

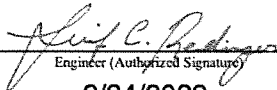
December 15, 2022

Ready for final payment (date):

May 15, 2023

Recommended:

By:


 Engineer (Authorized Signature)

Date:

2/24/2023

Accepted:

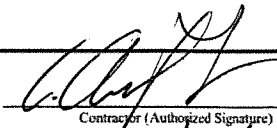
By:

Owner (Authorized Signature)

Date:

Accepted:

By:


 Contractor (Authorized Signature)

Date:

2/23/23

Approved by Funding Agency (DENR)

Date:

Change Order No. 2
 Owner: City of Mitchell, SD
 Base Bid
 A-7926

Issue Date: March 6, 2023
 Contractor: A-G-E Corporation

Item #	Description	Quantity to Date	Unit	(+) QTY	(-) QTY	Unit Price	Price Change	New Quantity
2	Unclassified Excavation	104,768.0	CuYd	456.0		\$3.15	\$1,436.40	105,224.0
4	24" Compacted Clay Liner	16,658	CuYd	456.0		\$4.50	\$2,052.00	17,114.0
6	12" Granular Drainage Material	9,500.0	Tons		647.2	\$14.00	(\$9,060.80)	8,852.8
7	Coarse Aggregate for Collection Lines	600.0	Tons		99.2	\$25.00	(\$2,480.00)	500.8
11	Geotextile Drainage Fabric	1,900.0	S.Y.	1,100.0		\$4.00	\$4,400.00	3,000.0
14	Erosion Control Wattle	2,751.0	Ft		2,751.0	\$6.00	(\$16,506.00)	0.0
CCO-3	Watering for Construction	0.0	Mgal	50.0		\$30.00	\$1,500.00	50.0
							\$0.00	0.0
							\$0.00	0.0
TOTAL CHANGE ORDER #2							(\$18,658.40)	



February 28, 2023

TO: MAYOR & CITY COUNCIL

RE: On Road & Off Road Diesel Fuel & Unleaded Gasoline

A Transport load quantity quote was taken for 6,300 gallons of "blended" off road diesel.

<u>Midway Service/Vollan Oil</u>		Requested Bid	Price per	Total Bid	Per Product
		Gallons	Gallons	Gallon	
On Road Diesel- #2	0	0	\$0	\$ 0	
On Road Diesel- #1	0	0	\$0	\$ 0	
					Sub Total: \$0
Off Road Diesel- #2	3150	3150	\$3.0735	\$ 9,681.52	
Off Road Diesel- #1	3150	3150	\$3.5173	\$ 11,079.49	
					Sub Total: \$20,761.01
Unleaded Gas	0	0	\$0	\$0	
Unleaded Gas-10% Ethanol	0	0	\$	\$0	
					Total Bid: \$20,761.01
 <u>Howe's Oil Company</u>					
On Road Diesel- #2	0	0	\$0	\$ 0	
On Road Diesel- #1	0	0	\$0	\$ 0	
					Sub Total: 0
Off Road Diesel- #2	3150	3150	\$2.956	\$ 9,311.40*	
Off Road Diesel- #1	3150	3150	\$3.470	\$ 10,930.50*	
					Sub Total: \$20,241.90*
Unleaded Gas	0	0	\$0	\$ 0	
Unleaded Gas-10% Ethanol	0	0	\$0	\$ 0	
					Total Bid: \$20,241.90*

Howes Oil was the low quote for items marked with asterisk. They were awarded the quote.

Sincerely,

Kevin Roth
 Street & Sanitation Superintendent

PAY ESTIMATES FOR MARCH 6, 2023

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
A-G-E- Corporation	#2021-8 Landfill Cell #4 Construction	#5-Final	\$ 62,196.59	\$ 867,287.30	\$ 867,287.30
Barr Engineering Co.	#2021-20 Lake Mitchell - Phase II	#PH2-10	\$ 8,731.40	\$ 269,532.58	\$ 767,500.00
SPN & Associates	#2021-45 Highway #37 Utility Design-sewer	#12	\$ 2,846.25		
SPN & Associates	#2021-45 Highway #37 Utility Design-water	#13	\$ 2,560.00	\$ 33,865.30	\$ 57,000.00
SPN & Associates	#2022-23 South Lake Estates Development	#6	\$ 23,152.50	\$ 67,998.10	\$ 340,000.00
SPN & Associates	#2023-8 12th & 13th Avenue Watermain Loop	#4	\$ 3,026.25	\$ 26,283.30	\$ 86,400.00
GeoTek Engineering & Testing	#2023-28 Old Landfill Monitoring	#1	\$ 4,295.00	\$ 4,295.00	\$ 9,605.00
TOTALS			<u>\$ 106,807.99</u>	<u>\$ 1,269,261.58</u>	<u>\$ 2,127,792.30</u>

Prepared by Deb Hanson-Sudbeck

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04015	CORN PALACE					
		I-MIT02172023	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	196293	14.75
				DEPARTMENT 1110 CITY COUNCIL	TOTAL:	14.75

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1210 MAYOR'S OFFICE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09960	ROBERT B EVERSON JR					
		I-02212023	101-41210-42700	TRAVEL, CONFE MILEAGE REIMBURSE-PIERRE	196309	162.18
				DEPARTMENT 1210 MAYOR'S OFFICE	TOTAL:	162.18

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1230 ADMINISTRATIVE BOARDS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07388	DWU WOMENS SOCCER PROGR					
		I-02142023	101-41230-42920	SPORTS AUTHOR FUTSAL INDOOR CLASSIC 02.24-26	196307	1,500.00
01-08419	MITCHELL MUSIC BOOSTERS					
		I-2491	101-41230-42920	SPORTS AUTHOR MITCHELL SHOW CHOIR CLASSIC	196343	3,000.00
01-09674	BUCKIN' WILD RANCH					
		I-2490	101-41230-42920	SPORTS AUTHOR CABIN FEVER AUCTION 1ST PYMNT	196278	600.00
DEPARTMENT 1230 ADMINISTRATIVE BOARDS					TOTAL:	5,100.00

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01590	MCLEOD'S PRINTING					
		I-65171	101-41420-42600	SUPPLIES & MA BINDER CLIPS, LABELS	196333	26.63
		I-65187	101-41420-42600	SUPPLIES & MA CALCULATOR RIBBONS	196333	19.80
		I-65393	101-41420-42620	CHECKS, RCPTS ENVELOPES	196333	156.48
DEPARTMENT 1420 FINANCE						TOTAL: 202.91

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04779	AVERA OCCUPATIONAL MEDI					
		I-00095651-00	101-41440-42231	EMPLOYEE PHYS DRUG SCREENINGS	196268	860.00
				DEPARTMENT 1440 HUMAN RESOURCES	TOTAL:	860.00

PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 1920 MUNICIPAL BUILDINGS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08281	ARAMARK					
		I-6380074511	101-41920-42520	REPAIR-CITY H CITY HALL MAT CLEANING	196264	79.48
DEPARTMENT 1920 MUNICIPAL BUILDINGS						TOTAL: 79.48

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-1298	101-41935-42615	POSTAGE POSTAGE 02.01-02.15.2023	196359	281.68
		I-568057	101-41935-42615	POSTAGE FLATS POSTAGE 02.01-02.15.2023	196359	19.84
01-03678	INTERSTATE OFFICE PRODU					
		I-01DX8236	101-41935-42640	COPY MACHINE COPY PAPER	196324	104.94
01-05195	A & B BUSINESS SOLUTION					
		I-IN1028378	101-41935-42250	MANAGED PRINT CONTRACT CT9857-01	196256	3,886.32
01-08886	RIVERSIDE TECHNOLOGIES					
		C-0376069-CM	101-41935-42645	COMPUTER HARD LICENSES RETURNED	196361	3,108.00-
		I-0375954-IN	101-41935-42920	COMPUTER SOFT SECURITY LICENSES	196361	16,342.00
		I-0375956-IN	101-41935-42920	COMPUTER SOFT ENTERPRISE SUPPORT	196361	315.00
		I-0376265-IN	101-41935-43510	COMPUTER HARD UPGRADE,CACHE SUPPORT	196361	8,414.12
		I-0376379-IN	101-41935-43510	COMPUTER HARD TECH CARE,BUNDLE SUPPORT	196361	1,583.92
01-09050	MICROSOFT CORPORATION					
		I-E0300M99SK	101-41935-42920	COMPUTER SOFT JAN-FEB ONLINE SERVICES	196335	2.00
		I-E0300M9MF5	101-41935-42920	COMPUTER SOFT JAN-FEB 2023 SERVICES	196335	908.00
01-09876	CONVERGE ONE, INC					
		I-IE9103415	101-41935-42920	COMPUTER SOFT MAINTENANCE/MANAGED SERVICES	196290	4,492.36
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						33,242.18

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815008211	101-42110-42610	GAS OIL TIRES SNOWDRIVER	196373	12.99
		I-815008695	101-42110-42610	GAS OIL TIRES TRICO WIPER BLADE	196373	24.99
01-01518	VERIZON WIRELESS					
		I-9927055442	101-42110-42800	TELEPHONE ACCT #786752327-00002	196385	80.02
01-01590	MCLEOD'S PRINTING					
		I-65301	101-42110-42600	SUPPLIES LETTERHEAD	196333	62.50
		I-65410	101-42110-42600	SUPPLIES REGULAR ENVELOPES	196333	79.95
01-02653	DEPARTMENT OF MOTOR VEH					
		I-02212023	101-42110-42200	PROFESSIONAL PLATES,MAIL & REGISTRATION	196303	56.80
01-03018	KONE CHICAGO					
		I-962439956	101-42110-42500	REPAIR & MAIN MAINTENANCE 02.01-04.30.2023	196326	892.56
01-05234	DANIEL FECHNER					
		I-02032023	101-42110-42700	TRAVEL, CONF MILEAGE REIMBURSE-PIERRE	196311	78.00
01-07526	O'REILLY AUTOMOTIVE INC					
		I-SC04199847	101-42110-42600	SUPPLIES LATE PAYMENT CHARGE	196351	6.31
01-08281	ARAMARK					
		I-6380072189	101-42110-42200	PROFESSIONAL MAT CLEANING	196264	50.31
01-09509	INNOVATIVE OFFICE SOLUT					
		I-IN4094684	101-42110-42600	SUPPLIES STAMP,PAPER	196323	32.21
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	101-42110-42610	GAS OIL TIRES DIESEL FUEL	196336	4,663.26
				DEPARTMENT 2110 POLICE DEPARTMENT	TOTAL:	6,039.90

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
	I-1574203	101-42130-42540	SIGNS	WASHERS,BULK BIN	196362	41.10
01-01020	CENTRAL ELECTRIC COOPER					
	I-12553001.02.23	101-42130-42835	UTILITIES-STR	CARL RD	196285	203.00
	I-14579001.02.23	101-42130-42835	UTILITIES-STR	25040 SD HWY 37	196285	671.00
01-01700	AAA COLLECTIONS INC					
	I-777902012023	101-42130-42540	SIGNS	COLLECTION FEE ACCT 7779	196258	5.00
01-01830	NORTHWESTERN ENERGY					
	I-2576730-2.02.23	101-42130-42810	UTILITIES-TRA	N SANBORN AND 5TH AVE	196345	108.01
	I-2577687-3.02.23	101-42130-42810	UTILITIES-TRA	N SANBORN AND 7TH AVE	196345	56.82
	I-2577895-2.02.23	101-42130-42810	UTILITIES-TRA	710 N MINNESOTA ST	196345	10.46
	I-2578443-0.02.23	101-42130-42840	BUILDING UTIL	705 N CAPITAL ST	196345	715.47
	I-2579139-3.02.23	101-42130-42810	UTILITIES-TRA	901 N MINNESOTA ST	196345	10.77
	I-2579461-1.02.23	101-42130-42810	UTILITIES-TRA	N SANBORN AND 12TH AVE	196345	105.54
	I-2580311-5.02.23	101-42130-42810	UTILITIES-TRA	1204 N KIMBALL ST	196345	11.24
	I-2580312-3.02.23	101-42130-42810	UTILITIES-TRA	N MAIN AND 12TH AVE	196345	40.03
	I-2580491-5.02.23	101-42130-42810	UTILITIES-TRA	1403 N KIMBALL ST	196345	11.24
	I-2581249-6.02.23	101-42130-42520	EMERGENCY SIR	E GOLF COURSE SIREN	196345	29.66
	I-2581250-4.02.23	101-42130-42520	EMERGENCY SIR	800 W 8TH AVE	196345	21.77
	I-2581252-0.02.23	101-42130-42520	EMERGENCY SIR	100 MATTIE ST	196345	27.49
	I-2581521-8.02.23	101-42130-42810	UTILITIES-TRA	W HAVENS AND OHLMAN	196345	117.80
	I-2582741-1.02.23	101-42130-42835	UTILITIES-STR	I 90 AND OHLMAN	196345	675.93
	I-2583138-9.02.23	101-42130-42810	UTILITIES-TRA	W UNIV AND NORWAY	196345	12.32
	I-2583147-0.02.23	101-42130-42810	UTILITIES-TRA	310 W NORWAY	196345	11.86
	I-2583319-5.02.23	101-42130-42810	UTILITIES-TRA	HAVENS AND MINN ST	196345	92.98
	I-2719916-5.02.23	101-42130-42520	EMERGENCY SIR	CABELA AND SPRUCE	196345	25.32
	I-2734281-5.02.23	101-42130-42520	EMERGENCY SIR	900 BLOCK OF E 11TH ST SIREN	196345	22.85
	I-2735044-6.02.23	101-42130-42835	UTILITIES-STR	801 N KIMBALL ST	196345	10.00
	I-2745956-9.02.23	101-42130-42520	EMERGENCY SIR	W END BOAT RAMP	196345	21.77
	I-2748245-4.02.23	101-42130-42810	UTILITIES-TRA	BURR & SPRUCE SIGNAL LIGHTS	196345	294.70
	I-2748246-2.02.23	101-42130-42810	UTILITIES-TRA	N RAMPS I 90 SIGNAL LIGHTS SGN	196345	183.50
	I-2943370-3.02.23	101-42130-42810	UTILITIES-TRA	SPRUCE AND CABELA DR LT	196345	32.13
	I-3045379-9.02.23	101-42130-42810	UTILITIES-TRA	800 N CAPITAL	196345	10.77
	I-3045401-1.02.23	101-42130-42810	UTILITIES-TRA	921 N CAPITAL	196345	10.92
	I-3621835-2.02.23	101-42130-42810	UTILITIES-TRA	S RAMPS I 90 SIGNAL LIGHTS SGN	196345	196.37
	I-3701975-9.02.23	101-42130-42835	UTILITIES-STR	N RAMPS I 90 STREET LIGHT	196345	766.96
01-06045	TRAFFIC CONTROL CORPORA					
	I-141538	101-42130-42530	TRAFFIC LIGHT	IMAGE SENSOR	196382	1,815.00
01-10414	MIDWAY SERVICE/VOLLAN O					
	I-35805	101-42130-42610	GAS, OIL, TIR	DIESEL FUEL	196336	777.86
				DEPARTMENT 2130 TRAFFIC DEPARTMENT	TOTAL:	7,147.64

PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 2200 FIRE DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00996	BUILDING SPRINKLER INC					
		I-90117	101-42200-42200	PROFESSIONAL FIRE SPRINKLER INSPECTION	196279	368.70
01-01202	TK ELECTRIC					
		I-19793	101-42200-42200	PROFESSIONAL BALLAST,WIRE NUTS	196380	166.80
01-01518	VERIZON WIRELESS					
		I-9927055442	101-42200-42800	TELEPHONE ACCT #786752327-00002	196385	100.03
01-01590	MCLEOD'S PRINTING					
		I-65301	101-42200-42600	SUPPLIES LETTERHEAD	196333	62.50
		I-65410	101-42200-42600	SUPPLIES REGULAR ENVELOPES	196333	79.95
01-05232	ALEX AIR APPARATUS INC					
		I-INV-47328	101-42200-42550	REPAIR-SELF-C MEDIUM MASKS	196261	1,130.12
01-07628	STRYKER SALES, LLC					
		I-4048733M	101-42200-42600	SUPPLIES LUCAS POWER SUPPLY	196372	419.58
01-09349	HOWES OIL CO					
		I-320136	101-42200-42610	GAS & OIL FUEL	196321	272.87
		I-320136	101-42200-42610	GAS & OIL FUEL	196321	234.21
01-09509	INNOVATIVE OFFICE SOLUT					
		I-IN4094684	101-42200-42600	SUPPLIES STAMP,PAPER	196323	25.35
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	101-42200-42610	GAS & OIL DIESEL FUEL	196336	74.19
		I-35805	101-42200-42610	GAS & OIL DIESEL FUEL	196336	83.24
		I-35805	101-42200-42610	GAS & OIL DIESEL FUEL	196336	244.98
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	3,262.52

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00436	CHS FARMERS ALLIANCE					
		I-IY1333	101-43100-42600	SUPPLIES SUBZERO HYD 5605 BLUE	196288	709.50
		I-IY1425	101-43100-42600	SUPPLIES AUTO GOLD ATF DM	196288	87.10
		I-IY1600	101-43100-42500	REPAIRS SWITCH TIRES	196288	60.00
		I-IY1618	101-43100-42500	REPAIRS TIRE REPAIR	196288	30.00
		I-IY1736	101-43100-42600	SUPPLIES DEF	196288	145.75
		I-IY1930	101-43100-42500	REPAIRS TIRE REPAIR	196288	75.00
01-00917	DAKOTA FLUID POWER INC					
		I-7000563	101-43100-42600	SUPPLIES CYLINDER REPAIR	196295	2,426.00
		I-7009323	101-43100-42600	SUPPLIES CAP TARP SHAFT	196295	145.42
		I-7026873	101-43100-42600	SUPPLIES BANK ELECTRIC SELECTOR VALVE	196295	437.01
		I-7035333	101-43100-42600	SUPPLIES 4 WAY VALVE NEUT LO	196295	435.39
		I-7036976	101-43100-42600	SUPPLIES 4 WAY VALVE DAV1227 QUAD DETEN	196295	1,668.25
01-01117	WHEELCO BRAKE & SUPPLY					
		I-INV301331	101-43100-42600	SUPPLIES PIPE PLUG	196390	1.62
		I-INV301981	101-43100-42600	SUPPLIES BAND CLAMP	196390	232.56
		I-INV306986	101-43100-42600	SUPPLIES STOP TAIL TURN LIGHT	196390	63.10
		I-INV308362	101-43100-42600	SUPPLIES MALE SWIVEL ELBOW	196390	15.86
		I-INV308363	101-43100-42600	SUPPLIES MUFFLER CLAMPS	196390	234.69
01-01199	STURDEVANTS AUTO VALUE					
		I-815008214	101-43100-42600	SUPPLIES COUPLER,FUSED CIRCUIT,AEROKROI	196373	248.61
		I-815008696	101-43100-42600	SUPPLIES WIPER BLADES	196373	60.97
		I-815009131	101-43100-42600	SUPPLIES FLOOR DRY,FILTERS,HYDRAULICS	196373	491.49
01-01322	LARRY'S I-90 SERVICE IN					
		I-95624	101-43100-42600	SUPPLIES CUTTING EDGE	196329	600.28
01-01404	MITCHELL IRON & SUPPLY					
		I-78295	101-43100-42600	SUPPLIES SHAFT,CUTTING EDGE	196342	55.32
01-01590	MCLEOD'S PRINTING					
		I-65584	101-43100-42600	SUPPLIES TIMECARD BOOKS	196333	479.70
01-01830	NORTHWESTERN ENERGY					
		I-2576521-5.02.23	101-43100-42800	UTILITIES 1405 W 8TH AVE	196345	2,175.63
01-02527	TRANSOURCE					
		C-41P28910	101-43100-42600	SUPPLIES CREDIT-CORE	196383	1,047.66-
		I-41P27884	101-43100-42600	SUPPLIES BOLT ON EDGE,SQUARE NECK SCREW	196383	1,423.94
		I-41P28863	101-43100-42600	SUPPLIES ACCUMULATOR	196383	532.17
		I-41P28865	101-43100-42600	SUPPLIES TRANSMISSION OIL	196383	248.94
		I-41P29102	101-43100-42600	SUPPLIES HEADLAMP,WIRING HARNESS	196383	252.66
		I-41P29263	101-43100-42600	SUPPLIES EXPANSION TANK,LEVEL GUARD	196383	314.84
01-02679	MENARD'S INC					
		I-48189	101-43100-42600	SUPPLIES PVC PIPES,COUPLING	196334	14.52

PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3100 STREET DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02679	MENARD'S INC		continued			
		I-49088	101-43100-42600	SUPPLIES CUPS,BATTERIES,CLOCK,PLATES	196334	48.74
01-03099	LAWSON PRODUCTS INC					
		I-9310301627	101-43100-42600	SUPPLIES WASHERS,NUTS,LOCKS,FUSES,SCRWS	196330	2,877.79
		I-9310373493	101-43100-42600	SUPPLIES FLAGS, TAP, BRISTLES,DRILL BIT	196330	1,947.45
01-08130	C & B OPERATIONS LLC					
		I-12030581	101-43100-42600	SUPPLIES RADIATOR REPAIR	196281	2,618.73
01-09349	HOWES OIL CO					
		I-320136	101-43100-42610	GAS FUEL	196321	6,581.30
		I-320136	101-43100-42610	GAS FUEL	196321	7,784.63
01-09453	SANITATION PRODUCTS INC					
		I-84533	101-43100-42600	SUPPLIES RIGHT,LEFT ADJUSTMENTS,SPINNER	196365	1,908.99
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	101-43100-42610	GAS DIESEL FUEL	196336	21.04
		I-35805	101-43100-42610	GAS DIESEL FUEL	196336	23.61
		I-35805	101-43100-42610	GAS DIESEL FUEL	196336	278.82
01-10554	MIDWEST OIL COMPANY					
		I-1020438	101-43100-42600	SUPPLIES ULTRA POWER	196338	222.54
01-10611	CONNOR CARLSON					
		I-1577418	101-43100-42650	UNIFORMS CARLSON BOOTS REIMBURSED	196282	79.97
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	37,012.27

PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3110 PUBLIC WORKS ADMIN
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02170	DAVISON COUNTY REGISTER	I-02162023	101-43110-42600	SUPPLIES ANNEXATION PAPERWORK	196301	30.00
01-02340	SWANA	I-2023 DUES	101-43110-42700	TRAVEL CONF D SCHROEDER-MEMBERSHIP	196377	200.00
01-03114	SUBWAY	I-1/A-589225	101-43110-42750	PLANNING COMM PLANNING COMMISSION MEALS	196375	47.94
01-06708	CDW GOVERNMENT INC	I-GG75424	101-43110-42694	COMPUTER HARD FHD LED MONITOR	196284	235.60
01-08856	MARCO TECHNOLOGIES LLC	I-INV10898242	101-43110-42600	SUPPLIES MAINTENANCE KIT	196332	207.72
01-10414	MIDWAY SERVICE/VOLLAN O	I-35805	101-43110-42610	GAS DIESEL FUEL	196336	739.98
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	1,461.24

01/01/2023 3:46 PM
PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3130 SNOW REMOVAL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 14

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00609	TRUE NORTH STEEL					
		I-HU0000039958	101-43130-42600	SUPPLIES & MA BLADES	196384	11,758.30
01-03099	LAWSON PRODUCTS INC					
		I-9310303634	101-43130-42600	SUPPLIES & MA PLOW BOLTS	196330	87.65
01-03658	O'CONNOR & SON TRUCKING					
		I-02082023	101-43130-42500	REPAIR & MAIN SIDEDUMP SNOW REMOVAL	196350	4,000.00
		I-02092023	101-43130-42500	REPAIR & MAIN SIDEDUMP SNOW REMOVAL	196350	4,156.25
		I-02102023	101-43130-42500	REPAIR & MAIN SIDEDUMP SNOW REMOVAL	196350	3,000.00
01-09459	BLACKSTRAP INC					
		I-137455	101-43130-42600	SUPPLIES & MA ROAD SALT	196275	3,924.57
				DEPARTMENT 3130 SNOW REMOVAL	TOTAL:	26,926.77

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-3288018-9.02.23	101-43150-42800	UTILITIES CABELA DR	196345	33.82
DEPARTMENT 3150 STORM DRAINAGE					TOTAL:	33.82

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00210	BAILEY METAL FABRICATOR					
		I-60685	101-43700-42600	SUPPLIES & MA HOT ROLL ROUND	196269	9.94
01-00712	NAPA CENTRAL					
		I-781169	101-43700-42600	SUPPLIES & MA OIL FILTERS	196344	50.18
01-01355	MIDWEST TURF & IRRIGATI					
		I-3904743-00	101-43700-42600	SUPPLIES & MA SPRINGS,BEARING ROLLERS,JOINTS	196339	247.00
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.02.23	101-43700-42800	UTILITIES 700 W 23RD AVE	196345	320.19
01-02495	SCOTT SUPPLY CO.					
		I-6157P	101-43700-42600	SUPPLIES & MA COUPLING,PARTS	196368	301.04
		I-6171P	101-43700-42600	SUPPLIES & MA PLATE MOUNTS	196368	130.91
01-02567	S & M PRINTING INC					
		I-79878	101-43700-42600	SUPPLIES & MA GRAVE CARDS	196364	107.00
01-02880	THUNE TRUE VALUE & APPL					
		I-A533051	101-43700-42600	SUPPLIES & MA ADHESIVES	196379	4.55
		I-B268701	101-43700-42600	SUPPLIES & MA PARTS	196379	2.97
01-09554	TEXAS REFINERY CORP					
		I-254291	101-43700-42600	SUPPLIES & MA PARAGON GREASE TUBES	196378	284.50
01-09703	AMAZON CAPITAL SERVICES					
		I-1NX1-CW3F-T9JY	101-43700-42600	SUPPLIES & MA DISPOSABLE GLOVES	196262	45.00
				DEPARTMENT 3700 CEMETERY	TOTAL:	1,503.28

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 4110 HEALTH & WELFARE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01368	LIFEQUEST					
		I-02142023	101-44110-42930	LIFEQUEST 2023 ALLOCATION	196331	8,000.00
				DEPARTMENT 4110 HEALTH & WELFARE	TOTAL:	8,000.00

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 4120 ANIMAL CONTROL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02679	MENARD'S INC					
		I-49124A	101-44120-42500	REPAIRS FAUCET,WRENCH	196334	70.98
01-02880	THUNE TRUE VALUE & APPL					
		I-A531121	101-44120-42500	REPAIRS WASHER FOR ANIMAL SHELTER	196379	560.00
				DEPARTMENT 4120 ANIMAL CONTROL	TOTAL:	630.98

PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 5500 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00891	EBSCO					
		I-2304513	101-45500-42692	PERIODICALS RATE ADJMNT INV 1684732	196308	38.05
01-01015	INGRAM LIBRARY SERVICES					
		I-74308762	101-45500-43420	BOOKS BOOKS	196322	441.82
		I-74351356	101-45500-43420	BOOKS ADULT BOOKS	196322	39.54
		I-74378245	101-45500-43420	BOOKS ADULT BOOKS	196322	41.97
		I-74441088	101-45500-43420	BOOKS BOOKS	196322	394.09
01-01199	STURDEVANTS AUTO VALUE					
		I-815008697	101-45500-42600	SUPPLIES & MA OIL FITERS FOR DOME	196373	7.93
01-02679	MENARD'S INC					
		I-48815	101-45500-42600	SUPPLIES & MA TRACH CAN ON WHEELS	196334	19.99
01-05088	BLACKSTONE PUBLISHING					
		I-2085585	101-45500-43421	AUDIO-VISUAL AUDIOBOOKS	196274	132.77
01-10449	LAKEVIEW BOOKS					
		I-ARU0349993	101-45500-43420	BOOKS CHILDRENS BOOKS	196328	146.93
DEPARTMENT 5500 LIBRARY					TOTAL:	1,263.09

FUND 101 GENERAL					TOTAL:	132,943.01

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00940	HARVE'S SPORT SHOP					
		I-22810	201-45140-42600	SUPPLIES & MA WHISTLES	196316	59.96
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-01193	KROHMER PLUMBING INC					
		I-70665	201-45140-42500	REPAIR & MAIN REPAIR TOILET FLUSH VALVE	196327	139.39
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
01-01497	GRAINGER					
		I-9599183762	201-45140-42600	SUPPLIES & MA LINEAR FLUOR BULBS	196313	98.28
	PROJ: J06-SM-ELEC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-ELECTRICAL		
01-03267	WALMART/CAPITAL ONE					
		I-03794	201-45140-42600	SUPPLIES & MA MOUSE TRAPS	196386	17.76
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-09633	STAPLES					
		I-3529797539	201-45140-42600	SUPPLIES & MA CWP HWND WHT	196371	68.94
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-09703	AMAZON CAPITAL SERVICES					
		C-1CD4-NTRJ-DGTH	201-45140-42650	UNIFORMS RETURNED DEVRIES UNIFORMS	196262	88.77-
	PROJ: J10-KEVIN	REC CTR UNIFORMS		UNIFORMS-KEVIN		
		C-1X9G-KNWT-DDFK	201-45140-42650	UNIFORMS RETURNED CRANNY UNIFORM	196262	37.49-
	PROJ: J10-CHRIS	REC CTR UNIFORMS		UNIFORMS-CHRIS		
		I-1DW1-19XC-NG9K	201-45140-42650	UNIFORMS CRANNY UNIFORMS	196262	37.49
	PROJ: J10-CHRIS	REC CTR UNIFORMS		UNIFORMS-CHRIS		
		I-1HDT-PR3F-HPJC	201-45140-42650	UNIFORMS CRANNY UNIFORMS	196262	62.43
	PROJ: J10-CHRIS	REC CTR UNIFORMS		UNIFORMS-CHRIS		
		I-1KRM-3GQF-NM61	201-45140-42600	SUPPLIES & MA BINDERS	196262	26.59
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
		I-1QRG-4TJ3-1YC1	201-45140-42650	UNIFORMS DEVRIES UNIFORMS	196262	126.76
	PROJ: J10-KEVIN	REC CTR UNIFORMS		UNIFORMS-KEVIN		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	511.34

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-1573168	201-45160-42500	REPAIR & MAIN SPRAYER PARTS	196362	8.99
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
01-00436	CHS FARMERS ALLIANCE					
		I-IF7037	201-45160-42610	GAS & FUEL HOCKEY CYLINDER FILL	196288	52.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
		I-IF7183	201-45160-42610	GAS & FUEL HOCKEY CYLINDER FILL	196288	78.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
01-01199	STURDEVANTS AUTO VALUE					
		I-815008209	201-45160-42500	REPAIR & MAIN COOLANT,ANTI-FREEZE,RADIATOR	196373	30.72
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
		I-815009794	201-45160-42500	REPAIR & MAIN SNOWDRIVER	196373	27.98
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01322	LARRY'S I-90 SERVICE IN					
		I-96197	201-45160-42500	REPAIR & MAIN WING KIT,BLADE,CUTTING EDGE	196329	533.00
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01355	MIDWEST TURF & IRRIGATI					
		I-3905000-00	201-45160-42500	REPAIR & MAIN ROLLER REBUILD KIT,BUSHINGS,SC	196339	2,811.94
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-2579141-9.02.23	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	196345	10,255.08
	PROJ: H06-42800	ARENA-NORTH RINK		UTILITIES		
		I-2991007-2.02.23	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	196345	2,410.99
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES		
01-02804	TMA STORES					
		I-94560	201-45160-43400	CAPITAL EQUIP TUBING	196381	12.48
	PROJ: H01-43400	SPORTS COMPLEX EQUIPMENT		CAPITAL EQUIPMENT		
01-02811	JONES SUPPLIES					
		I-140154	201-45160-42600	SUPPLIES & MA T-PAPER,TOWELS.SCREENS,LINERS	196325	431.55
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-03172	BECKER ARENA PRODUCTS I					
		I-607341A	201-45160-42600	SUPPLIES & MA SPREADER CLOTH,BOARD BRUSH	196272	404.16
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
		I-607419A	201-45160-42500	REPAIR & MAIN BOARD BRUSH	196272	146.09
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-08281	ARAMARK					
		I-6380072571	201-45160-42500	REPAIR & MAIN HOCKEY MAT CLEANING	196264	51.32
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
01-08292	BSN SPORTS LLC					

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08292	BSN SPORTS LLC		continued			
		I-920527922	201-45160-42600	SUPPLIES & MA BATTER BOX	196277	7,420.00
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-09349	HOWES OIL CO					
		I-320136	201-45160-42610	GAS & FUEL FUEL	196321	12.97
		I-320136	201-45160-42610	GAS & FUEL FUEL	196321	15.34
01-09633	STAPLES					
		I-8069361806	201-45160-42600	SUPPLIES & MA WIPE WYPALL	196371	86.12
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	201-45160-42610	GAS & FUEL DIESEL FUEL	196336	48.65
		I-35805	201-45160-42610	GAS & FUEL DIESEL FUEL	196336	54.59
		I-35805	201-45160-42610	GAS & FUEL DIESEL FUEL	196336	404.05
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	25,296.02

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00185	AUTO BODY SPECIALTIES					
		I-232285/2	201-45210-42500	REPAIR & MAIN NYLON NUT REPAIR	196267	16.32
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-00210	BAILEY METAL FABRICATOR					
		I-60638	201-45210-42500	REPAIR & MAIN REPAIR ALUM BLEACHER	196269	283.39
	PROJ: H56-42500	HITCHCOCK PARK		REPAIR/MAINTENANCE		
01-00356	QUALIFIED PRESORT					
		I-2279-1298	201-45210-42600	SUPPLIES & MA POSTAGE 02.01-02.15.2023	196359	0.63
01-00424	RUNNINGS SUPPLY INC					
		I-1570518	201-45210-42600	SUPPLIES & MA ADAPTOR	196362	8.19
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1573320	201-45210-42600	SUPPLIES & MA ANTIFREEZE	196362	17.94
	PROJ: H77-42600	SPORTSMANS CLUB		SUPPLIES/MATERIALS		
01-00436	CHS FARMERS ALLIANCE					
		I-IF6993	201-45210-42610	GAS & FUEL SPORTSMANS GAS REFILL	196288	568.15
	PROJ: H77-42610	SPORTSMANS CLUB		GAS/FUEL		
01-00712	NAPA CENTRAL					
		I-780558	201-45210-42500	REPAIR & MAIN HOSE FITTINGS	196344	160.65
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815008209	201-45210-42500	REPAIR & MAIN COOLANT,ANTI-FREEZE,RADIATOR	196373	546.63
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815008212	201-45210-42500	REPAIR & MAIN JOINTASY BALL,GREASE SEALS	196373	481.61
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815008999	201-45210-42500	REPAIR & MAIN SPARK PLUG	196373	4.49
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815009097	201-45210-42500	REPAIR & MAIN BARRICADE FUEL LINE	196373	2.49
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815009135	201-45210-42500	REPAIR & MAIN HYDRAULIC CONSTRUCT	196373	41.41
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815009258	201-45210-42500	REPAIR & MAIN LAWN/GARDEN APPLICATOR	196373	13.50
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815009703	201-45210-42500	REPAIR & MAIN HOSE CONNECTORS	196373	12.66
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815009716	201-45210-42500	REPAIR & MAIN HOSE CLAMPS	196373	3.99
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01322	LARRY'S I-90 SERVICE IN					
		I-95817	201-45210-42500	REPAIR & MAIN REBUILT TRANSMISSION ASSEMBLY	196329	3,268.00
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-96108	201-45210-42500	REPAIR & MAIN PLOW ASSEMBLY	196329	325.88
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-2581647-1.02.23	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	196345	56.37
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES		
		I-2748483-1.02.23	201-45210-42800	UTILITIES ACCESS LOT METER	196345	10.00
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2967874-5.02.23	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	196345	40.93
	PROJ: H65-42800	AMPHITHEATER		UTILITIES		
		I-2997129-8.02.23	201-45210-42800	UTILITIES 800 E 11TH AVE	196345	14.48
	PROJ: H60-42800	NORTH RIDGE PARK		UTILITIES		
		I-3975325-6.02.23	201-45210-42800	UTILITIES 612 W ASH AVE	196345	45.81
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
01-01944	PFEIFER IMPLEMENT CO					
		I-01-157614	201-45210-42500	REPAIR & MAIN BROOM REPAIR PARTS	196355	2,009.16
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-02527	TRANSOURCE					
		I-41P28864	201-45210-42500	REPAIR & MAIN BOLT REPAIR ON EDGE	196383	842.70
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-02551	DAKOTA RIGGERS & TOOL S					
		I-0622451-IN	201-45210-42600	SUPPLIES & MA HARNESS, VEST, RAKE	196298	373.17
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-02679	MENARD'S INC					
		I-48878	201-45210-42600	SUPPLIES & MA TURN, TEFLON TAPE	196334	11.23
	PROJ: H77-42600	SPORTSMANS CLUB		SUPPLIES/MATERIALS		
01-02880	THUNE TRUE VALUE & APPL					
		I-B268287	201-45210-42600	SUPPLIES & MA CORNECTOR	196379	9.79
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-D25859	201-45210-42600	SUPPLIES & MA FRIGIDAIRE REFRIGERATOR	196379	849.99
	PROJ: H77-42600	SPORTSMANS CLUB		SUPPLIES/MATERIALS		
01-03014	ADVANCE AUTO PARTS					
		I-5761305425531	201-45210-42600	SUPPLIES & MA SOCKETS	196259	30.34
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-5761305525555	201-45210-42500	REPAIR & MAIN ONYX TRONX	196259	40.18
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-09703	AMAZON CAPITAL SERVICES					
		I-1DM9-HCXD-67NF	201-45210-42500	REPAIR & MAIN ASSEMBLY TROY-BILT	196262	113.05
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-1P6P-C1R1-PGPC	201-45210-42600	SUPPLIES & MA CHAINSAW REPAIR KIT	196262	138.91
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1VHM-W961-1474	201-45210-42600	SUPPLIES & MA MAKITA GREASE GUN	196262	171.55
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-10356	CK BICYCLES & LOCKS LLC					

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10356	CK BICYCLES & LOCKS LLC	continued				
		I-1594	201-45210-42600	SUPPLIES & MA PARK & REC KEYS	196289	39.00
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
DEPARTMENT 5210 PARKS						TOTAL: 10,552.59

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02170	DAVISON COUNTY REGISTER					
		I-02172023	201-45220-42600	SUPPLIES & MA DEED COPIES	196301	7.00
				DEPARTMENT 5220 SUPERVISION	TOTAL:	7.00
				FUND 201 PARK FUND	TOTAL:	36,366.95

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10410	BARR ENGINEERING CO INC					
		I-2021-20P.E.#PH2-10	203-45220-42200	PROFESSIONAL 2021-20 P.E. #PH2-10	196270	8,731.40
DEPARTMENT 5220 LAKE					TOTAL:	8,731.40

FUND 203 LAKE MITCHELL					TOTAL:	8,731.40

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5140 MVP

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07987	AT&T MOBILITY - PALACE					
		I-3882X02232023	218-45140-42800	UTILITIES ACCT #287298243882	196266	12.60
01-09703	AMAZON CAPITAL SERVICES					
		I-1763-1MWX-6DD6	218-45140-42600	SUPPLIES & MA CALCULATOR RIBBON,HEADSET,CHRG	196262	80.21
				DEPARTMENT 5140 MVP	TOTAL:	92.81

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00170	DONALD EVERSON					
		I-02172023	218-45150-42231	DRUG TESTING/ CDL PERMIT REIMBURSED	196310	48.00
	PROJ: E01-CDLDUE	5311-FY18/19		CDL/Dues		
01-01322	LARRY'S I-90 SERVICE IN					
		I-96145	218-45150-42610	GAS OIL TIRES TIRE MOUNT & BALANCE	196329	35.00
	PROJ: E01-TIR	5311-FY18/19		Tires		
01-07987	AT&T MOBILITY - PALACE					
		I-3882X02232023	218-45150-42920	COMPUTER SOFT ACCT #287298243882	196266	564.99
	PROJ: E01-SHAH	5311-FY18/19		Tablet/Radio Contract		
		I-3882X02232023	218-45150-42800	UTILITIES ACCT #287298243882	196266	44.10
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
01-09100	MARK GRAN					
		I-02142023	218-45150-42231	DRUG TESTING/ RENEW CDL REIMBURSE	196314	48.00
	PROJ: E01-CDLDUE	5311-FY18/19		CDL/Dues		
01-09349	HOWES OIL CO					
		I-320136	218-45150-42610	GAS OIL TIRES FUEL	196321	479.08
		I-320136	218-45150-42610	GAS OIL TIRES FUEL	196321	411.20
01-09633	STAPLES					
		I-3530729569	218-45150-42600	SUPPLIES & MA VINYL GLOVES,TOWEL,DEGREASE	196371	97.15
	PROJ: E01-GASUP	5311-FY18/19		Garage Supplies		
01-09703	AMAZON CAPITAL SERVICES					
		I-14YP-YWPP-1KKW	218-45150-42600	SUPPLIES & MA EYEWASH SOLUTION	196262	16.26
	PROJ: E01-GASUP	5311-FY18/19		Garage Supplies		
		I-1763-1MWX-6DD6	218-45150-42600	SUPPLIES & MA CALCULATOR RIBBON,HEADSET,CHRG	196262	80.21
	PROJ: E01-OFFSUP	5311-FY18/19		Office Supplies		
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	218-45150-42610	GAS OIL TIRES DIESEL FUEL	196336	250.20
		I-35805	218-45150-42610	GAS OIL TIRES DIESEL FUEL	196336	280.74
		I-35805	218-45150-42610	GAS OIL TIRES DIESEL FUEL	196336	7,164.02
DEPARTMENT 5150 PALACE TRANSIT					TOTAL:	9,518.95

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5180 JVCC

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01457	MIDWEST FIRE & SAFETY					
		I-100602	218-45180-42500	REPAIR & MAIN FIRE EXTINGUISHER SERVICE	196337	1,068.50
01-02811	JONES SUPPLIES					
		I-140124	218-45180-42600	SUPPLIES & MA TOILET PAPER,PAPER TOWELS	196325	88.88
01-02880	THUNE TRUE VALUE & APPL					
		I-A533155	218-45180-42500	REPAIR & MAIN NUTS AND BOLTS	196379	3.62
		I-B268876	218-45180-42500	REPAIR & MAIN ROD, NUTS & BOLTS	196379	3.94
01-06708	CDW GOVERNMENT INC					
		I-G035377	218-45180-42600	SUPPLIES & MA REPLACEMENT LAMP FOR HITACHI	196284	150.28
01-07987	AT&T MOBILITY - PALACE					
		I-3882X02232023	218-45180-42800	UTILITIES ACCT #287298243882	196266	12.60
01-09251	WATERTOWN WHOLESALE					
		I-47030	218-45180-42600	SUPPLIES & MA BINGO PAPER,BINGO BALLS	196387	177.22
01-09516	BECHEN ELECTRIC INC					
		I-3982	218-45180-43300	BUILDING IMPR INSTALL SWITCHES	196271	174.70
01-09703	AMAZON CAPITAL SERVICES					
		I-1763-1MWX-6DD6	218-45180-42600	SUPPLIES & MA CALCULATOR RIBBON,HEADSET,CHRG	196262	80.21
DEPARTMENT 5180 JVCC					TOTAL:	1,759.95

FUND 218 COMMUNITY SERVICES					TOTAL:	11,371.71

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07987	AT&T MOBILITY - PALACE					
		I-3882X02232023	219-45140-42800	UTILITIES ACCT #287298243882	196266	12.60
01-09069	BIG DADDY D'S INC					
		I-793	219-45140-42911	CONTRACT SERV SR MEALS 02.13-17.2023	196273	2,157.60
		I-795	219-45140-42911	CONTRACT SERV SR MEALS 02.20-24.2023	196273	1,183.20
01-09516	BECHEN ELECTRIC INC					
		I-3978	219-45140-43300	BUILDING IMPR INSTALLED LED LIGHTING	196271	12,736.47
		I-3979	219-45140-43300	BUILDING IMPR LED FLAT PANEL LIGHTS	196271	1,260.29
01-09633	STAPLES					
		I-3530729569	219-45140-42600	SUPPLIES & MA VINYL GLOVES,TOWEL,DEGREASE	196371	101.26
01-09703	AMAZON CAPITAL SERVICES					
		I-1763-1MWX-6DD6	219-45140-42600	SUPPLIES & MA CALCULATOR RIBBON,HEADSET,CHRG	196262	80.21
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	219-45140-42610	GAS, OIL, TIR DIESEL FUEL	196336	294.79
DEPARTMENT 5140 NUTRITION					TOTAL:	17,826.42
FUND 219 NUTRITION					TOTAL:	17,826.42

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 602 WATER

DEPARTMENT: 3330 WATER TREATMENT PLANT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1574386	602-43330-42600	SUPPLIES & MA LED WORKLIGHT	196362	109.98
01-00520	HAWKINS INC					
		I-6402491	602-43330-42600	SUPPLIES & MA CYLINDERS	196317	50.00
01-00909	HACH COMPANY					
		I-13441052	602-43330-42600	SUPPLIES & MA TUBING KITS	196315	516.00
01-02602	PUBLIC HEALTH LABORATOR					
		I-10608796	602-43330-42550	LAB FEES LABS	196358	225.00
01-02679	MENARD'S INC					
		I-48891	602-43330-42600	SUPPLIES & MA PLIERS, SOCKETS, WRENCH ROLL	196334	82.86
01-04388	WATTS REGULATOR COMPANY					
		I-15892307	602-43330-42600	SUPPLIES & MA SOFTWARE UPDATES	196388	600.19
01-07598	AQUA-PURE INC					
		I-MITSD2302	602-43330-42602	CHEMICALS SODIUM TRIPOLYPHOSPHATE	196263	1,237.50
01-09349	HOWES OIL CO					
		I-320136	602-43330-42610	GAS & FUEL FUEL	196321	71.40
		I-320136	602-43330-42610	GAS & FUEL FUEL	196321	84.46
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	602-43330-42610	GAS & FUEL DIESEL FUEL	196336	153.93
DEPARTMENT 3330 WATER TREATMENT PLANT					TOTAL:	3,131.32

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-1298	602-43340-42660	POSTAGE POSTAGE 02.01-02.15.2023	196359	33.83
01-00424	RUNNINGS SUPPLY INC					
		I-1570526	602-43340-42600	SUPPLIES & MA RATCHETS,BATTERY	196362	339.98
		I-1571610	602-43340-42600	SUPPLIES & MA FREE ALL OIL	196362	15.58
		I-1573425	602-43340-42600	SUPPLIES & MA SLEDGE HAMMER	196362	36.99
		I-1573834	602-43340-42600	SUPPLIES & MA CLEVIS SCREWS,TAPE MEASURE	196362	90.16
		I-1577275	602-43340-42650	UNIFORMS DEVRIES SHIRTS	196362	120.95
		I-1577285	602-43340-42650	UNIFORMS MCCARDLE PANTS	196362	95.11
		I-1577984	602-43340-42600	SUPPLIES & MA TOTAL POWER	196362	49.98
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-282093	602-43340-42600	SUPPLIES & MA HALOGEN HEADLIGHT	196283	17.99
01-00560	DIESEL MACHINERY INC					
		I-C28319	602-43340-42600	SUPPLIES & MA HANDLE	196304	97.52
01-01239	BUTLER MACHINERY INC					
		C-13CS0008263	602-43340-42600	SUPPLIES & MA RETURNED O-RING	196280	6.83-
		I-13PS0071988	602-43340-42600	SUPPLIES & MA CHISEL TIP	196280	353.33
		I-13PS0072391	602-43340-42600	SUPPLIES & MA SEALS, O-RINGS,CONNECTORS	196280	76.32
		I-13PS0072424	602-43340-42600	SUPPLIES & MA SEAL	196280	5.94
		I-13SS0001573	602-43340-42600	SUPPLIES & MA BACKHOE LOADER	196280	1,260.00
		I-13SS0001581	602-43340-43430	BACKHOE CATERPILLAR BACKHOE LOADER	196280	135,200.00
01-01404	MITCHELL IRON & SUPPLY					
		I-78392	602-43340-42600	SUPPLIES & MA ROUND SHAFT LABOR	196342	70.00
01-01590	MCLEOD'S PRINTING					
		I-65393	602-43340-42910	BILLING OFFIC ENVELOPES	196333	156.47
		I-65584	602-43340-42600	SUPPLIES & MA TIMECARD BOOKS	196333	343.25
01-01700	AAA COLLECTIONS INC					
		I-778202012023	602-43340-42910	BILLING OFFIC COLLECTION FEES ACCT 7782	196258	8.33
01-01830	NORTHWESTERN ENERGY					
		I-2941237-6.02.23	602-43340-42800	UTILITIES 1416 E SPRUCE ST	196345	39.88
01-01964	DAKOTA SUPPLY GROUP					
		I-S102455253.004	602-43340-42600	SUPPLIES & MA HYDRANT WRENCH,ACCT 700	196299	194.00
01-02470	CORE & MAIN LP					
		I-S120474	602-43340-43409	WATER METERS METER REPAIR PARTS	196291	8,945.98
		I-S287775	602-43340-42525	HYDRANT REPAI HYDRANT PARTS	196291	5,032.50
		I-S359820	602-43340-43409	WATER METERS METERS	196291	57,090.00
01-02480	SCHMUCKER PAUL & NOHR					
		I-2021-45 P.E #13	602-43340-43333	HIGHWAY 37 WA 2021-45 P.E. #13	196367	2,560.00

PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 602 WATER
DEPARTMENT: 3340 WATER DISTRIBUTION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02480	SCHMUCKER PAUL & NOHR	continued				
		I-2023-8 P.E. #4	602-43340-43331	12TH-13TH LOO 2023-8 P.E. #4	196367	3,026.25
01-02653	DEPARTMENT OF MOTOR VEH					
		I-01092023	602-43340-43429	PICKUP FORD TITLE, PLATE, REGISTRATION	196303	24.20
01-02679	MENARD'S INC					
		I-49139	602-43340-42600	SUPPLIES & MA CONNECTORS, CLAMPS	196334	9.80
		I-49324	602-43340-42600	SUPPLIES & MA RATCHETS	196334	59.93
01-02790	SUN GOLD SPORTS LLC					
		I-19356	602-43340-42650	UNIFORMS VINYL LOGOS	196376	70.00
01-02880	THUNE TRUE VALUE & APPL					
		I-A532859	602-43340-42600	SUPPLIES & MA KEYS	196379	12.45
		I-A533026	602-43340-42600	SUPPLIES & MA STAR-DRIVE, IMPACT PRO	196379	3.98
01-06656	PREMIER PEST CONTROL					
		I-20617	602-43340-42600	SUPPLIES & MA FEBRUARY PEST CONTROL	196357	75.00
01-08130	C & B OPERATIONS LLC					
		I-12036865	602-43340-42600	SUPPLIES & MA HOSE GUARD, FITTINGS, HOSE	196281	414.02
		I-12037275	602-43340-42600	SUPPLIES & MA HOSE FITTINGS	196281	295.93
01-08281	ARAMARK					
		I-6380073009	602-43340-42600	SUPPLIES & MA MAT CLEANING	196264	37.10
01-09349	HOWES OIL CO					
		I-320136	602-43340-42610	GAS & FUEL FUEL	196321	41.58
		I-320136	602-43340-42610	GAS & FUEL FUEL	196321	49.16
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	602-43340-42610	GAS & FUEL DIESEL FUEL	196336	1,219.61
DEPARTMENT 3340 WATER DISTRIBUTION					TOTAL:	217,566.27
FUND 602 WATER					TOTAL:	220,697.59

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
=====							
01-00356	QUALIFIED PRESORT						
		I-2279-1298	604-43200-42660	POSTAGE	POSTAGE 02.01-02.15.2023	196359	37.83
01-00525	DAKOTA PUMP INC						
		I-16615	604-43200-42500	REPAIRS	CHECK VALVE TS LIMIT SWITCH	196297	765.31
01-01590	MCLEOD'S PRINTING						
		I-65584	604-43200-42600	SUPPLIES	TIMECARD BOOKS	196333	343.25
01-02939	DEPARTMENT OF AGRICULTU						
		I-INV0000258.2023	604-43200-42210	ENVIRONMENTAL	NPDES MUNICIPAL FEES	196302	15,500.00
01-09335	RAMKOTA HOTEL WATERTOWN						
		I-216451	604-43200-42700	TRAVEL, CONF,	HOLLEMAN ROOMS-WATERTOWN	196360	314.70
01-09349	HOWES OIL CO						
		I-320136	604-43200-42610	GAS & FUEL	FUEL	196321	115.70
		I-320136	604-43200-42610	GAS & FUEL	FUEL	196321	99.30
01-09697	THOMAS HOLLEMAN						
		I-02212023	604-43200-42700	TRAVEL, CONF,	MEALS,MILEAGE-WATERTOWN	196320	238.72
01-10414	MIDWAY SERVICE/VOLLAN O						
		I-35805	604-43200-42610	GAS & FUEL	DIESEL FUEL	196336	288.62
				DEPARTMENT 3200	WASTE WATER TREATMENT	TOTAL:	17,703.43

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01710	MINNESOTA VALLEY TESTIN					
		I-1186599	604-43210-42550	LABORATORY FE CHEMICALS	196341	123.80
DEPARTMENT 3210 WASTE WATER IND PRETREAT TOTAL:						123.80

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1573154	604-43250-42600	SUPPLIES CABLE TIES	196362	63.47
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-281805	604-43250-42600	SUPPLIES BATTERY BOLT	196283	7.49
01-00917	DAKOTA FLUID POWER INC					
		I-7011845	604-43250-42600	SUPPLIES MOTOR REPAIR,STEERING	196295	284.73
01-01199	STURDEVANTS AUTO VALUE					
		I-815008698	604-43250-42600	SUPPLIES OIL, AIR FILTERS	196373	59.43
01-01590	MCLEOD'S PRINTING					
		I-65393	604-43250-42910	BILLING OFFIC ENVELOPES	196333	156.47
01-01700	AAA COLLECTIONS INC					
		I-778202012023	604-43250-42910	BILLING OFFIC COLLECTION FEES ACCT 7782	196258	8.33
01-01830	NORTHWESTERN ENERGY					
		I-2572870-0.02.23	604-43250-42800	UTILITIES 1511 N COMMERCE	196345	169.17
		I-2582739-5.02.23	604-43250-42800	UTILITIES 1300 W NORWAY AVE	196345	262.45
		I-2809477-9.02.23	604-43250-42800	UTILITIES 1423 COUNTRY DR	196345	192.07
		I-2828568-2.01.23	604-43250-42800	UTILITIES 5709 ISLAND CT	196345	34.00
01-02480	SCHMUCKER PAUL & NOHR					
		I-2021-45 P.E. #12	604-43250-43348	HIGHWAY 37 UT 2021-45 P.E. #12	196367	2,846.25
01-02679	MENARD'S INC					
		I-48766	604-43250-42600	SUPPLIES INDOOR/OUTDOOR CLOCK,BLUE TWLS	196334	47.97
01-03014	ADVANCE AUTO PARTS					
		I-5761301824125	604-43250-42600	SUPPLIES DRILL TOOLS	196259	17.99
01-06656	PREMIER PEST CONTROL					
		I-20618	604-43250-42600	SUPPLIES FEBRUARY PEST CONTROL	196357	75.00
		I-20620	604-43250-42600	SUPPLIES FEBRUARY PEST CONTROL	196357	75.00
01-09349	HOWES OIL CO					
		I-320136	604-43250-42610	GAS FUEL	196321	50.03
		I-320136	604-43250-42610	GAS FUEL	196321	59.18
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	604-43250-42610	GAS DIESEL FUEL	196336	535.34
DEPARTMENT 3250 WASTE WATER COLLECTION					TOTAL:	4,944.37
FUND 604 SEWER					TOTAL:	22,771.60

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 606 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1577479	606-43500-42600	SUPPLIES & MA KEROSENE FOR HEATERS	196362	179.94
01-02679	MENARD'S INC					
		I-49360	606-43500-42600	SUPPLIES & MA KEROSENE HEATER,FUEL CANISTERS	196334	350.92
01-09263	AIRSIDE SOLUTIONS INC					
		I-36725	606-43500-42605	LIGHTING MAIN RUNWAY LIGHT REPAIR PARTS	196260	132.75
		I-36762	606-43500-42605	LIGHTING MAIN LAMP SOCKET PLATE	196260	68.45
01-10478	BROOKS OIL					
		I-9046	606-43500-42610	GAS & OIL FUEL	196276	912.18
				DEPARTMENT 3500 AIRPORT	TOTAL:	1,644.24
				FUND 606 AIRPORT	TOTAL:	1,644.24

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00917	DAKOTA FLUID POWER INC					
		I-6999306	612-43220-42600	SUPPLIES MEGA CRIMP O-RING SWIVEL HOSE	196295	840.22
		I-7011843	612-43220-42600	SUPPLIES LIVE SWIVEL	196295	322.19
		I-7019883	612-43220-42600	SUPPLIES FEMALE FLAT FACE ORING SWVL	196295	85.85
01-01199	STURDEVANTS AUTO VALUE					
		I-815009133	612-43220-42600	SUPPLIES OIL FLEET,FUEL FILTERS	196373	116.78
01-01345	POWERPLAN-OIB					
		I-P6994405	612-43220-42600	SUPPLIES BOLTS,CUTTING EDGES	196356	1,033.36
01-01590	MCLEOD'S PRINTING					
		I-65584	612-43220-42600	SUPPLIES TIMECARD BOOKS	196333	159.90
01-01830	NORTHWESTERN ENERGY					
		I-3750165-7.02.23	612-43220-42800	UTILITIES 2801 E HAVENS ST	196345	419.15
01-02484	DARRINGTON WATER COND					
		I-60160.01.23	612-43220-42500	REPAIR & MAIN COOLER RENT	196300	12.00
01-06656	PREMIER PEST CONTROL					
		I-20619	612-43220-42500	REPAIR & MAIN FEBRUARY PEST CONTROL	196357	175.00
01-08380	PETERBILT OF SIOUX FALL					
		I-A576985	612-43220-42600	SUPPLIES DOOR CHECK STRAP	196354	92.82
01-09891	MILLENNIUM RECYCLING					
		I-479958	612-43220-42200	CONTRACT-MILL SINGLE STREAM FEE	196340	1,597.75
DEPARTMENT 3220 RECYCLING PROGRAM					TOTAL:	4,855.02

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-1298	612-43230-42660	POSTAGE	POSTAGE 02.01-02.15.2023	196359 33.20
01-00917	DAKOTA FLUID POWER INC					
		I-7016263	612-43230-42600	SUPPLIES	COUPLING MEGA CLAMP	196295 277.52
		I-7016264	612-43230-42600	SUPPLIES	VALVE REPAIR	196295 1,505.26
01-01117	WHEELCO BRAKE & SUPPLY					
		I-INV306988	612-43230-42600	SUPPLIES	BACK-UP ALARM	196390 83.76
01-01199	STURDEVANTS AUTO VALUE					
		I-815009134	612-43230-42600	SUPPLIES	AIR FARM,FUEL CONSTRUCTION	196373 204.22
01-01590	MCLEOD'S PRINTING					
		I-65393	612-43230-42910	BILLING OFFIC	ENVELOPES	196333 156.48
		I-65584	612-43230-42600	SUPPLIES	TIMECARD BOOKS	196333 159.90
01-01700	AAA COLLECTIONS INC					
		I-778202012023	612-43230-42910	BILLING OFFIC	COLLECTION FEES ACCT 7782	196258 8.34
01-01830	NORTHWESTERN ENERGY					
		I-2576522-3.02.23	612-43230-42800	UTILITIES	1404 W 5TH AVE SHED	196345 50.88
01-09349	HOWES OIL CO					
		I-320136	612-43230-42610	GAS & OIL	FUEL	196321 24.48
		I-320136	612-43230-42610	GAS & OIL	FUEL	196321 28.96
		I-320136	612-43230-42610	GAS & OIL	FUEL	196321 1,704.44
		I-320136	612-43230-42610	GAS & OIL	FUEL	196321 1,462.93
01-09453	SANITATION PRODUCTS INC					
		I-83610	612-43230-42600	SUPPLIES	FILTER ELEMENTS	196365 291.82
		I-83835	612-43230-42600	SUPPLIES	ROLLERS,PINS,BAR SLIDE,HINGE	196365 3,076.25
		I-84150	612-43230-42600	SUPPLIES	CABLES	196365 799.79
		I-84179	612-43230-42600	SUPPLIES	SOLENOID	196365 250.82
		I-84226	612-43230-42600	SUPPLIES	GRIP CYLINDER	196365 1,185.19
		I-84497	612-43230-42600	SUPPLIES	CYLINDER	196365 1,186.23
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	612-43230-42610	GAS & OIL	DIESEL FUEL	196336 541.78
		I-35805	612-43230-42610	GAS & OIL	DIESEL FUEL	196336 607.92
DEPARTMENT 3230 WASTE COLLECTION					TOTAL:	13,640.17

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-1298	612-43240-42600	SUPPLIES POSTAGE 02.01-02.15.2023	196359	28.50
01-00436	CHS FARMERS ALLIANCE					
		I-IY1924	612-43240-42600	SUPPLIES DEF	196288	145.75
01-00469	GEOTEK ENGINEERING INC.					
		I-2023-28 P.E. #1	612-43240-42205	MONITOR GROUN 2023-28 P.E. #1	196312	4,295.00
01-00917	DAKOTA FLUID POWER INC					
		I-7009322	612-43240-42600	SUPPLIES ORING SWVL	196295	122.00
		I-7032946	612-43240-42600	SUPPLIES JIC SWVL-BULK	196295	42.19
01-01020	CENTRAL ELECTRIC COOPER					
		I-13061001.02.23	612-43240-42800	UTILITIES ACCT #13061001	196285	1,010.97
01-01117	WHEELCO BRAKE & SUPPLY					
		I-INV310143	612-43240-42600	SUPPLIES SAFETY AIR FILTER	196390	85.94
01-01199	STURDEVANTS AUTO VALUE					
		I-815008694	612-43240-42600	SUPPLIES HD FUEL FARM,HOSE CLAMPS	196373	161.86
		I-815009132	612-43240-42600	SUPPLIES CABIN AIR,AIR CONSTRUCTION,FLE	196373	265.77
01-01239	BUTLER MACHINERY INC					
		I-13PS0072219	612-43240-42600	SUPPLIES SWITH AS-PR PARTS	196280	194.15
		I-13PS0072234	612-43240-42600	SUPPLIES KIT-FILTER PARTS	196280	5,303.49
		I-13PS0072361	612-43240-42600	SUPPLIES PLUG-SPARK BASE AS-PUMP	196280	1,078.12
01-01590	MCLEOD'S PRINTING					
		I-65584	612-43240-42600	SUPPLIES TIMECARD BOOKS	196333	159.90
01-02340	SWANA					
		I-2024-1157613	612-43240-42600	SUPPLIES MEMBERSHIP	196377	290.00
01-02484	DARRINGTON WATER COND					
		I-49197.01.23	612-43240-42500	REPAIR AND MA COOLER RENT COMML DELIVER	196300	37.40
01-08130	C & B OPERATIONS LLC					
		I-12016821	612-43240-42600	SUPPLIES FUEL INJECTION PUMP	196281	2,904.69
		I-12026278	612-43240-42600	SUPPLIES ELBOW FITTING/FREIGHT	196281	110.61
01-09349	HOWES OIL CO					
		I-320136	612-43240-42610	GAS & OIL FUEL	196321	1,663.81
		I-320136	612-43240-42610	GAS & OIL FUEL	196321	1,968.03
		I-320136	612-43240-42610	GAS & OIL FUEL	196321	1,017.59
		I-320136	612-43240-42610	GAS & OIL FUEL	196321	873.41
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	612-43240-42610	GAS & OIL DIESEL FUEL	196336	536.69

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10414	MIDWAY SERVICE/VOLLAN O	continued				
		I-35805	612-43240-42610	GAS & OIL DIESEL FUEL	196336	602.21
		I-35805	612-43240-42610	GAS & OIL DIESEL FUEL	196336	339.32
01-10524	A-G-E CORPORATION					
		I-2021-8P.E.#5-FINAL	612-43240-43310	CELL #4 IMPRO 2021-8 P.E. #5-FINAL	196257	62,196.59
				DEPARTMENT 3240 LANDFILL	TOTAL:	85,433.99

				FUND 612 SANITATION	TOTAL:	103,929.18

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-1298	613-45650-42660	SHIPPING/POST POSTAGE 02.01-02.15.2023	196359	0.63
01-00424	RUNNINGS SUPPLY INC					
		I-1577768	613-45650-42600	SUPPLIES & MA LAWN BATTERY	196362	39.99
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-3447-9	613-45650-42500	REPAIRS & MAI PAINT	196369	64.51
01-02560	PEPSI COLA COMPANY					
		I-97766369	613-45650-42610	COST OF GOODS MTN DEW BIBS	196353	99.50
		I-97766453	613-45650-42610	COST OF GOODS POP BIBS,BUBBLRS	196353	1,080.98
01-02811	JONES SUPPLIES					
		I-140088	613-45650-42600	SUPPLIES & MA T-TISSUE,TOWELS,LINERS,CLEANER	196325	288.89
		I-140199	613-45650-42600	SUPPLIES & MA NAPKINS,LINERS,GLOVES	196325	191.96
		I-140200	613-45650-42600	SUPPLIES & MA TISSUE,TOWELS,CLEANERS	196325	244.56
01-03700	CORE-MARK MIDCONTINENT					
		I-9189878	613-45650-42610	COST OF GOODS THEATRE CANDY,KETCHUP,HOT DOGS	196292	4,325.19
		I-919224-428	613-45650-42610	COST OF GOODS POPCORN BAGS	196292	1,776.12
		I-9200264	613-45650-42610	COST OF GOODS CANDY BARS,PICKLES,JERKY,CUPS	196292	3,911.30
01-06656	PREMIER PEST CONTROL					
		I-20621	613-45650-42600	SUPPLIES & MA FEBRUARY PEST CONTROL	196357	200.00
01-07344	CHESTERMAN COMPANY					
		I-3262306	613-45650-42610	COST OF GOODS STILL PLB,MONSTER,BIBS	196287	594.56
01-10353	DIMOCK DAIRY INC					
		I-23020433	613-45650-42610	COST OF GOODS CHEESE VARIETIES	196305	144.00
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	613-45650-42620	GAS & FUEL DIESEL FUEL	196336	129.16
DEPARTMENT 5650 CORN PALACE					TOTAL:	13,091.35
FUND 613 CORN PALACE					TOTAL:	13,091.35

PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-1298	614-45250-42600	SUPPLIES & MA POSTAGE 02.01-02.15.2023	196359	2.52
01-00712	NAPA CENTRAL					
		I-781169	614-45250-42600	SUPPLIES & MA OIL FILTERS	196344	50.18
01-01355	MIDWEST TURF & IRRIGATI					
		I-3904743-00	614-45250-42600	SUPPLIES & MA SPRINGS,BEARING ROLLERS,JOINTS	196339	86.55
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.02.23	614-45250-42800	UTILITIES 700 W 23RD AVE	196345	320.19
		I-2581641-4.02.23	614-45250-42800	UTILITIES W 23RD	196345	14.33
		I-2581875-8.02.23	614-45250-42800	UTILITIES GOLF CLUB HOUSE	196345	312.83
		I-2581876-6.02.23	614-45250-42800	UTILITIES GOLF CART SHED	196345	11.39
		I-2939180-2.02.23	614-45250-42800	UTILITIES 825 INDIAN VILLAGE RD	196345	15.00
01-02495	SCOTT SUPPLY CO.					
		I-3527P	614-45250-42600	SUPPLIES & MA COUPLING	196368	95.75
		I-3535P	614-45250-42600	SUPPLIES & MA PARTS	196368	205.85
01-08892	ERIC HIEB					
		I-02272023	614-45250-42200	GOLF PRO CONT BASE CONTRACT 3-2023	196319	4,728.00
		I-02272023A	614-45250-42200	GOLF PRO CONT CLOVER CC FEES	196319	37.84
01-09554	TEXAS REFINERY CORP					
		I-254291	614-45250-42600	SUPPLIES & MA PARAGON GREASE TUBES	196378	284.50
DEPARTMENT 5250 GOLF COURSE					TOTAL:	6,164.93

FUND 614 GOLF COURSE					TOTAL:	6,164.93

PACKET: 06430 MEETING 03.06.2023
 VENDOR SET: 01
 FUND : 619 CAMPGROUND
 DEPARTMENT: 5220 CAMPGROUND
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03100	CENTURY LINK					
		I-605 995-8457.02.23	619-45220-42800	UTILITIES ACCT #605 995-8457 B024365	196286	13.61
01-10261	PARKEON					
		I-IV134752	619-45220-42200	PROFESSIONAL GATEWAY FEES	196352	65.00
				DEPARTMENT 5220 CAMPGROUND	TOTAL:	78.61

				FUND 619 CAMPGROUND	TOTAL:	78.61

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: 4600 EMS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815008213	621-44600-42500	REPAIRS & MAI OIL	196373	137.62
		I-815009129	621-44600-42500	REPAIRS & MAI BATTERIES	196373	143.14
01-01518	VERIZON WIRELESS					
		I-9927055441	621-44600-42800	UTILITIES ACCT #786752327-00001	196385	80.02
		I-9927055442	621-44600-42800	UTILITIES ACCT #786752327-00002	196385	100.02
01-02700	HENRY SCHEIN INC					
		I-33848930	621-44600-42600	SUPPLIES FLAT SHEETS	196318	172.94
01-09349	HOWES OIL CO					
		I-320136	621-44600-42610	GAS & OIL FUEL	196321	315.32
		I-320136	621-44600-42610	GAS & OIL FUEL	196321	270.64
01-10414	MIDWAY SERVICE/VOLLAN O					
		I-35805	621-44600-42610	GAS & OIL DIESEL FUEL	196336	170.70
		I-35805	621-44600-42610	GAS & OIL DIESEL FUEL	196336	191.54
		I-35805	621-44600-42610	GAS & OIL DIESEL FUEL	196336	546.36
DEPARTMENT 4600 EMS					TOTAL:	2,128.30

FUND 621 EMERGENCY MEDICAL SERVICE					TOTAL:	2,128.30

PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 652 HEALTH INSURANCE
DEPARTMENT: 1970 HEALTH INSURANCE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09345	WELLMARK BLUE CROSS BLU					
		I-01302023	652-41970-42100	ADMINISTRATIO ANNUAL CLAIMS PROCESSING FEE	196389	2,508.00
				DEPARTMENT 1970 HEALTH INSURANCE	TOTAL:	2,508.00

				FUND 652 HEALTH INSURANCE	TOTAL:	2,508.00

PACKET: 06430 MEETING 03.06.2023

VENDOR SET: 01

FUND : 700 AGENCY FUNDS

DEPARTMENT: 5300 AGENCY FUNDS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03008	PAT DOCKENDORF					
		I-02212023	700-45300-42904	CORN PALACE G SCOREBOARD ETHAN VS TDA	196306	115.00
		I-02272023	700-45300-42904	CORN PALACE G SCOREBOARD 02.24.2023	196306	80.00
01-04280	ARMOUR SCHOOL DISTRICT					
		I-02212023	700-45300-42904	CORN PALACE G ETHAN VS TDA GAMES 02.17.23	196265	2,314.50
01-08123	LORI SCHMIDT					
		I-02212023	700-45300-42904	CORN PALACE G SCOREBOARD WORK ETHAN VS TDA	196366	115.00
		I-02272023	700-45300-42904	CORN PALACE G TIMER WORK 02.25.2023	196366	80.00
01-09322	CORSICA STICKNEY SCHOOL					
		I-02252023	700-45300-42904	CORN PALACE G 2023 REGION 5B DOUBLEHEADER	196294	3,610.50
01-09680	STEVE STANFORTH					
		I-02272023	700-45300-42904	CORN PALACE G STAT BOOK WORK 02.25.2023	196370	80.00
DEPARTMENT 5300 AGENCY FUNDS					TOTAL:	6,395.00
FUND 700 AGENCY FUNDS					TOTAL:	6,395.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02480	SCHMUCKER PAUL & NOHR					
		I-2022-23 P.E. #6	724-45000-42900	PROJECT CONST 2022-23 P.E. #6	196367	23,152.50
				DEPARTMENT 5000 STREET CONST.	TOTAL:	23,152.50

			FUND	724 STREET CONSTRUCTION	TOTAL:	23,152.50
					REPORT GRAND TOTAL:	609,800.79

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2023-2024	101-41110-42600	SUPPLIES & MATERIALS	14.75	625	201.20-	Y	
	101-41210-42700	TRAVEL, CONFERENCE, DUES	162.18	1,545	1,352.82		
	101-41230-42920	SPORTS AUTHORITY PROMOTION	5,100.00	80,000	56,400.00		
	101-41420-42600	SUPPLIES & MATERIALS	46.43	3,000	2,884.19		
	101-41420-42620	CHECKS, RCPTS, FORMS	156.48	2,080	1,760.57		
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	860.00	29,900	20,906.00		
	101-41920-42520	REPAIR-CITY HALL	79.48	3,100	2,889.90		
	101-41935-42250	MANAGED PRINT SERVICES	3,886.32	52,000	44,150.29		
	101-41935-42615	POSTAGE	301.52	8,000	7,131.35		
	101-41935-42640	COPY MACHINE SUPPLIES	104.94	2,475	2,142.10		
	101-41935-42645	COMPUTER HARDWARE	3,108.00-	23,000	10,190.00		
	101-41935-42920	COMPUTER SOFTWARE	22,059.36	110,355	13,196.72		
	101-41935-43510	COMPUTER HARDWARE	9,998.04	10,000	1.96		
	101-42110-42200	PROFESSIONAL SERVICES	107.11	16,030	12,306.06		
	101-42110-42500	REPAIR & MAINTENANCE	892.56	8,117	7,224.44		
	101-42110-42600	SUPPLIES	180.97	45,275	35,478.24		
	101-42110-42610	GAS OIL TIRES	4,701.24	60,000	46,417.26		
	101-42110-42700	TRAVEL, CONF & DUES	78.00	9,000	6,413.00		
	101-42110-42800	TELEPHONE	80.02	15,000	13,740.87		
	101-42130-42520	EMERGENCY SIREN UTILITIES	148.86	2,700	2,308.63		
	101-42130-42530	TRAFFIC LIGHTS MAINT	1,815.00	11,500	9,653.73		
	101-42130-42540	SIGNS	46.10	12,000	10,917.96		
	101-42130-42610	GAS, OIL, TIRES	777.86	4,000	2,337.87		
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	1,317.46	38,500	33,659.88		
	101-42130-42835	UTILITIES-STREET LIGHTS	2,326.89	240,000	216,118.71		
	101-42130-42840	BUILDING UTILITIES	715.47	4,000	2,439.24		
	101-42200-42200	PROFESSIONAL SERVICES	535.50	6,750	5,597.70		
	101-42200-42550	REPAIR-SELF-CONT BREATH AP	1,130.12	3,600	2,469.88		
	101-42200-42600	SUPPLIES	587.38	12,450	9,136.16		
	101-42200-42610	GAS & OIL	909.49	8,500	6,814.41		
	101-42200-42800	TELEPHONE	100.03	2,000	1,692.48		
	101-43100-42500	REPAIRS	165.00	16,000	13,478.00		
	101-43100-42600	SUPPLIES	19,902.27	131,700	100,551.35		
	101-43100-42610	GAS	14,689.40	97,000	62,924.86		
	101-43100-42650	UNIFORMS	79.97	3,750	3,645.04		
	101-43100-42800	UTILITIES	2,175.63	15,000	10,651.03		
	101-43110-42600	SUPPLIES	237.72	4,000	3,386.88		
	101-43110-42610	GAS	739.98	6,000	4,008.25		
	101-43110-42694	COMPUTER HARDWARE	235.60	2,500	32.60-	Y	
	101-43110-42700	TRAVEL CONF DUES	200.00	5,000	3,606.00		
	101-43110-42750	PLANNING COMMISSION EXPENS	47.94	1,000	816.23		
	101-43130-42500	REPAIR & MAINTENANCE	11,156.25	5,000	64,031.25-	Y	
	101-43130-42600	SUPPLIES & MATERIALS	15,770.52	70,000	42,499.48		
	101-43150-42800	UTILITIES	33.82	500	466.18		
	101-43700-42600	SUPPLIES & MATERIALS	1,183.09	16,000	11,004.97		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	101-43700-42800	UTILITIES	320.19	5,000	4,267.65			
	101-44110-42930	LIFEQUEST	8,000.00	8,000	0.00			
	101-44120-42500	REPAIRS	630.98	600	30.98-	Y		
	101-45500-42600	SUPPLIES & MATERIALS	27.92	11,000	9,044.07			
	101-45500-42692	PERIODICALS	38.05	5,000	4,961.95			
	101-45500-43420	BOOKS	1,064.35	47,000	40,674.42			
	101-45500-43421	AUDIO-VISUAL	132.77	8,500	8,271.57			
	201-45140-42500	REPAIR & MAINTENANCE	139.39	33,000	31,755.28			
	201-45140-42600	SUPPLIES & MATERIALS	271.53	29,000	25,036.78			
	201-45140-42650	UNIFORMS	100.42	1,250	1,149.58			
	201-45160-42500	REPAIR & MAINTENANCE	3,610.04	70,000	61,066.33			
	201-45160-42600	SUPPLIES & MATERIALS	8,341.83	47,400	38,138.81			
	201-45160-42610	GAS & FUEL	665.60	13,500	11,167.83			
	201-45160-42800	UTILITIES	12,666.07	128,520	101,280.17			
	201-45160-43400	CAPITAL EQUIPMENT	12.48	18,500	15,806.76			
	201-45210-42500	REPAIR & MAINTENANCE	8,166.11	41,500	27,601.25			
	201-45210-42600	SUPPLIES & MATERIALS	1,650.74	64,600	59,447.80			
	201-45210-42610	GAS & FUEL	568.15	31,000	27,119.81			
	201-45210-42800	UTILITIES	167.59	54,700	51,074.65			
	201-45220-42600	SUPPLIES & MATERIALS	7.00	1,900	1,839.24			
	203-45220-42200	PROFESSIONAL SERVICES	8,731.40	680,000	594,708.15			
	218-45140-42600	SUPPLIES & MATERIALS	80.21	250	166.08			
	218-45140-42800	UTILITIES	12.60	0	25.20-	Y		
	218-45150-42231	DRUG TESTING/PHYSICALS	96.00	600	381.00			
	218-45150-42600	SUPPLIES & MATERIALS	193.62	10,300	10,045.36			
	218-45150-42610	GAS OIL TIRES	8,620.24	60,000	40,123.67			
	218-45150-42800	UTILITIES	44.10	1,553	1,462.09			
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	564.99	35,660	34,601.47			
	218-45180-42500	REPAIR & MAINTENANCE	1,076.06	6,600	5,356.02			
	218-45180-42600	SUPPLIES & MATERIALS	496.59	6,500	5,991.90			
	218-45180-42800	UTILITIES	12.60	28,980	26,709.03			
	218-45180-43300	BUILDING IMPROVEMENTS	174.70	0	174.70-	Y		
	219-45140-42600	SUPPLIES & MATERIALS	181.47	1,600	1,414.82			
	219-45140-42610	GAS, OIL, TIRES	294.79	1,800	1,177.52			
	219-45140-42800	UTILITIES	12.60	405	379.80			
	219-45140-42911	CONTRACT SERVICES-MEALS	3,340.80	196,710	172,891.45			
	219-45140-43300	BUILDING IMPROVEMENTS	13,996.76	17,500	3,503.24			
	602-43330-42550	LAB FEES	225.00	22,600	22,135.00			
	602-43330-42600	SUPPLIES & MATERIALS	1,359.03	17,500	13,562.51			
	602-43330-42602	CHEMICALS	1,237.50	2,500	187.50			
	602-43330-42610	GAS & FUEL	309.79	2,200	1,347.10			
	602-43340-42525	HYDRANT REPAIRS	5,032.50	15,000	4,783.00-	Y		
	602-43340-42600	SUPPLIES & MATERIALS	3,852.42	118,000	63,414.16			
	602-43340-42610	GAS & FUEL	1,310.35	10,000	6,568.43			
	602-43340-42650	UNIFORMS	286.06	1,250	499.14			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	602-43340-42660	POSTAGE	33.83	9,000	8,913.97		
	602-43340-42800	UTILITIES	39.88	10,000	8,770.92		
	602-43340-42910	BILLING OFFICE	164.80	10,000	8,682.67		
	602-43340-43331	12TH-13TH LOOP-EAST OF CAP	3,026.25	1,213,000	1,183,690.45		
	602-43340-43333	HIGHWAY 37 WATER MAIN REPL	2,560.00	998,000	995,440.00		
	602-43340-43409	WATER METERS	66,035.98	25,000	42,407.98-	Y	
	602-43340-43429	PICKUP	24.20	40,000	3,200.83		
	602-43340-43430	BACKHOE	135,200.00	145,000	9,800.00		
	604-43200-42210	ENVIRONMENTAL FEES	15,500.00	15,500	0.00		
	604-43200-42500	REPAIRS	765.31	15,000	12,582.70		
	604-43200-42600	SUPPLIES	343.25	20,000	17,317.31		
	604-43200-42610	GAS & FUEL	503.62	7,500	6,094.16		
	604-43200-42660	POSTAGE	37.83	9,000	8,900.77		
	604-43200-42700	TRAVEL, CONF, DUES	553.42	2,500	1,872.58		
	604-43210-42550	LABORATORY FEES & SERVICES	123.80	5,800	4,611.94		
	604-43250-42600	SUPPLIES	631.08	47,550	42,550.89		
	604-43250-42610	GAS	644.55	6,000	4,618.14		
	604-43250-42800	UTILITIES	657.69	61,100	57,070.57		
	604-43250-42910	BILLING OFFICE	164.80	9,000	7,682.66		
	604-43250-43348	HIGHWAY 37 UTILITIES	2,846.25	660,000	657,153.75		
	606-43500-42600	SUPPLIES & MATERIALS	530.86	8,500	6,584.33		
	606-43500-42605	LIGHTING MAINTENANCE	201.20	1,000	798.80		
	606-43500-42610	GAS & OIL	912.18	5,000	2,726.62		
	612-43220-42200	CONTRACT-MILLENNIUM	1,597.75	35,000	33,402.25		
	612-43220-42500	REPAIR & MAINTENANCE	187.00	5,000	4,613.30		
	612-43220-42600	SUPPLIES	2,651.12	18,000	15,265.19		
	612-43220-42800	UTILITIES	419.15	5,000	4,065.82		
	612-43230-42600	SUPPLIES	9,020.76	40,000	30,711.71		
	612-43230-42610	GAS & OIL	4,370.51	40,000	33,741.52		
	612-43230-42660	POSTAGE	33.20	9,000	8,890.80		
	612-43230-42800	UTILITIES	50.88	600	495.88		
	612-43230-42910	BILLING OFFICE	164.82	8,000	6,682.65		
	612-43240-42205	MONITOR GROUND WATER-OLD L	4,295.00	18,000	13,705.00		
	612-43240-42500	REPAIR AND MAINTENANCE	37.40	32,000	30,281.72		
	612-43240-42600	SUPPLIES	10,892.97	53,000	41,159.86		
	612-43240-42610	GAS & OIL	7,001.06	90,000	77,932.41		
	612-43240-42800	UTILITIES	1,010.97	13,000	10,863.71		
	612-43240-43310	CELL #4 IMPROVEMENTS	62,196.59	0	65,079.09-	Y	
	613-45650-42500	REPAIRS & MAINTENANCE	64.51	54,180	45,913.96		
	613-45650-42600	SUPPLIES & MATERIALS	965.40	40,000	35,240.61		
	613-45650-42610	COST OF GOODS SOLD	11,931.65	170,000	124,202.26		
	613-45650-42620	GAS & FUEL	129.16	1,500	1,369.42		
	613-45650-42660	SHIPPING/POSTAGE	0.63	2,500	2,242.41		
	614-45250-42200	GOLF PRO CONTRACT	4,765.84	66,525	52,142.22		
	614-45250-42600	SUPPLIES & MATERIALS	725.35	20,000	14,233.52		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	614-45250-42800	UTILITIES	673.74	16,000	14,482.99		
	619-45220-42200	PROFESSIONAL SERVICES	65.00	0	356.62-	Y	
	619-45220-42800	UTILITIES	13.61	18,650	17,633.57		
	621-44600-42500	REPAIRS & MAINTENANCE	280.76	1,000	719.24		
	621-44600-42600	SUPPLIES	172.94	23,500	21,339.76		
	621-44600-42610	GAS & OIL	1,494.56	15,000	11,891.69		
	621-44600-42800	UTILITIES	180.04	4,225	3,766.16		
	652-41970-42100	ADMINISTRATION FEES	2,508.00	0	3,009.00-	Y	
	700-45300-42904	CORN PALACE GAMES	6,395.00	0	52,322.88-	Y	
	724-45000-42900	PROJECT CONSTRUCTION	23,152.50	0	30,606.25-	Y	
** 2023-2024 YEAR TOTALS **			609,800.79				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	14.75
101-1210	MAYOR'S OFFICE	162.18
101-1230	ADMINISTRATIVE BOARDS	5,100.00
101-1420	FINANCE	202.91
101-1440	HUMAN RESOURCES	860.00
101-1920	MUNICIPAL BUILDINGS	79.48
101-1935	INFORMATION TECHNOLOGY	33,242.18
101-2110	POLICE DEPARTMENT	6,039.90
101-2130	TRAFFIC DEPARTMENT	7,147.64
101-2200	FIRE DEPARTMENT	3,262.52
101-3100	STREET DEPARTMENT	37,012.27
101-3110	PUBLIC WORKS ADMIN	1,461.24
101-3130	SNOW REMOVAL	26,926.77
101-3150	STORM DRAINAGE	33.82
101-3700	CEMETERY	1,503.28
101-4110	HEALTH & WELFARE	8,000.00
101-4120	ANIMAL CONTROL	630.98
101-5500	LIBRARY	1,263.09

101 TOTAL	GENERAL	132,943.01

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
201-5140	RECREATION CENTER	511.34
201-5160	SPORTS COMPLEXES	25,296.02
201-5210	PARKS	10,552.59
201-5220	SUPERVISION	7.00

201 TOTAL	PARK FUND	36,366.95
203-5220	LAKE	8,731.40

203 TOTAL	LAKE MITCHELL	8,731.40
218-5140	MVP	92.81
218-5150	PALACE TRANSIT	9,518.95
218-5180	JVCC	1,759.95

218 TOTAL	COMMUNITY SERVICES	11,371.71
219-5140	NUTRITION	17,826.42

219 TOTAL	NUTRITION	17,826.42
602-3330	WATER TREATMENT PLANT	3,131.32
602-3340	WATER DISTRIBUTION	217,566.27

602 TOTAL	WATER	220,697.59
604-3200	WASTE WATER TREATMENT	17,703.43
604-3210	WASTE WATER IND PRETREAT	123.80
604-3250	WASTE WATER COLLECTION	4,944.37

604 TOTAL	SEWER	22,771.60
606-3500	AIRPORT	1,644.24

606 TOTAL	AIRPORT	1,644.24

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
612-3220	RECYCLING PROGRAM	4,855.02
612-3230	WASTE COLLECTION	13,640.17
612-3240	LANDFILL	85,433.99

612 TOTAL	SANITATION	103,929.18
613-5650	CORN PALACE	13,091.35

613 TOTAL	CORN PALACE	13,091.35
614-5250	GOLF COURSE	6,164.93

614 TOTAL	GOLF COURSE	6,164.93
619-5220	CAMPGROUND	78.61

619 TOTAL	CAMPGROUND	78.61
621-4600	EMS	2,128.30

621 TOTAL	EMERGENCY MEDICAL SERVICE	2,128.30
652-1970	HEALTH INSURANCE	2,508.00

652 TOTAL	HEALTH INSURANCE	2,508.00
700-5300	AGENCY FUNDS	6,395.00

700 TOTAL	AGENCY FUNDS	6,395.00
724-5000	STREET CONST.	23,152.50

724 TOTAL	STREET CONSTRUCTION	23,152.50

** TOTAL **		609,800.79

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
E01 5311-FY18/19	CDLDUE	CDL/Dues	96.00
	GASUP	Garage Supplies	113.41
	OFFSUP	Office Supplies	80.21
	OFFUT	Office Utilities	44.10
	SHAH	Tablet/Radio Contract	564.99
	TIR	Tires	35.00
		** PROJECT E01 TOTAL **	933.71
H01 SPORTS COMPLEX EQUIPMENT	42500	REPAIR/MAINTENANCE	3,549.73
	42600	SUPPLIES/MAINTENANCE	404.16
	42610	GAS-FUEL	130.00
	43400	CAPITAL EQUIPMENT	12.48
		** PROJECT H01 TOTAL **	4,096.37
H05 SOFTBALL	42600	SUPPLIES/MATERIALS	7,420.00
		** PROJECT H05 TOTAL **	7,420.00
H06 ARENA-NORTH RINK	42500	REPAIR-MAINTENANCE	60.31
	42600	SUPPLIES-MATERIALS	517.67
	42800	UTILITIES	10,255.08
		** PROJECT H06 TOTAL **	10,833.06
H13 ARENA-SOUTH RINK	42800	UTILITIES	2,410.99
		** PROJECT H13 TOTAL **	2,410.99
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	7,882.72
		** PROJECT H50 TOTAL **	7,882.72
H51 PARK SHOP	42600	SUPPLIES/MATERIALS	770.95
		** PROJECT H51 TOTAL **	770.95
H55 DRY RUN CREEK PARK	42800	UTILITIES	45.81
		** PROJECT H55 TOTAL **	45.81
H56 HITCHCOCK PARK	42500	REPAIR/MAINTENANCE	283.39
		** PROJECT H56 TOTAL **	283.39
H60 NORTHRIDGE PARK	42800	UTILITIES	14.48
		** PROJECT H60 TOTAL **	14.48
H65 AMPHITHEATER	42800	UTILITIES	40.93
		** PROJECT H65 TOTAL **	40.93

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H77 SPORTSMANS CLUB	42600	SUPPLIES/MATERIALS	879.16
	42610	GAS/FUEL	568.15
	42800	UTILITIES	56.37
		** PROJECT H77 TOTAL **	1,503.68
H79 LAKE PARK ACCESS AREAS	42800	UTILITIES	10.00
		** PROJECT H79 TOTAL **	10.00
J06 REC CTR-GENERAL BLDG	RM-PLUMB	REPAIR/MAINT-PLUMBING	139.39
	SM-ELEC	SUPPLIES/MATERIAL-ELECTRICAL	98.28
	SM-GENER	SUPPLIES/MATERIAL-GENERAL	59.96
	SM-JANIT	SUPPLIES/MATERIAL-JANITORIAL	68.94
	SM-OFFIC	SUPPLIES/MATERIAL-OFFICE	44.35
		** PROJECT J06 TOTAL **	410.92
J10 REC CTR UNIFORMS	CHRIS	UNIFORMS-CHRIS	62.43
	KEVIN	UNIFORMS-KEVIN	37.99
		** PROJECT J10 TOTAL **	100.42

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to set date for Board of Adjustment Hearing 3-20-23		
Explanation/Background of Agenda Item Requested:	Jay Schreurs has applied for a variance permit for a combination of attached and detached accessory buildings of 2,704 square feet vs 2,000 square feet to build a new detached accessory building of 1,920 square feet located at 1800 Charles Ave, legally described as Lots 8 & 9, Block 5 of Woods First Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned High Density Residential District (R4).		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ Rezoning S150 application due with the application.

- Applicant is request to rezone property from _____ District to _____ District.

☐ Variance S100 application due with the application.

- Description of Variance Requested: Attached + detached accessory building of
2704 square ft vs 2,000 square feet in R4

☐ Conditional Use Permit S150 application due with the application.

- Description of Conditional Use: _____

This Application is for the following described real property:

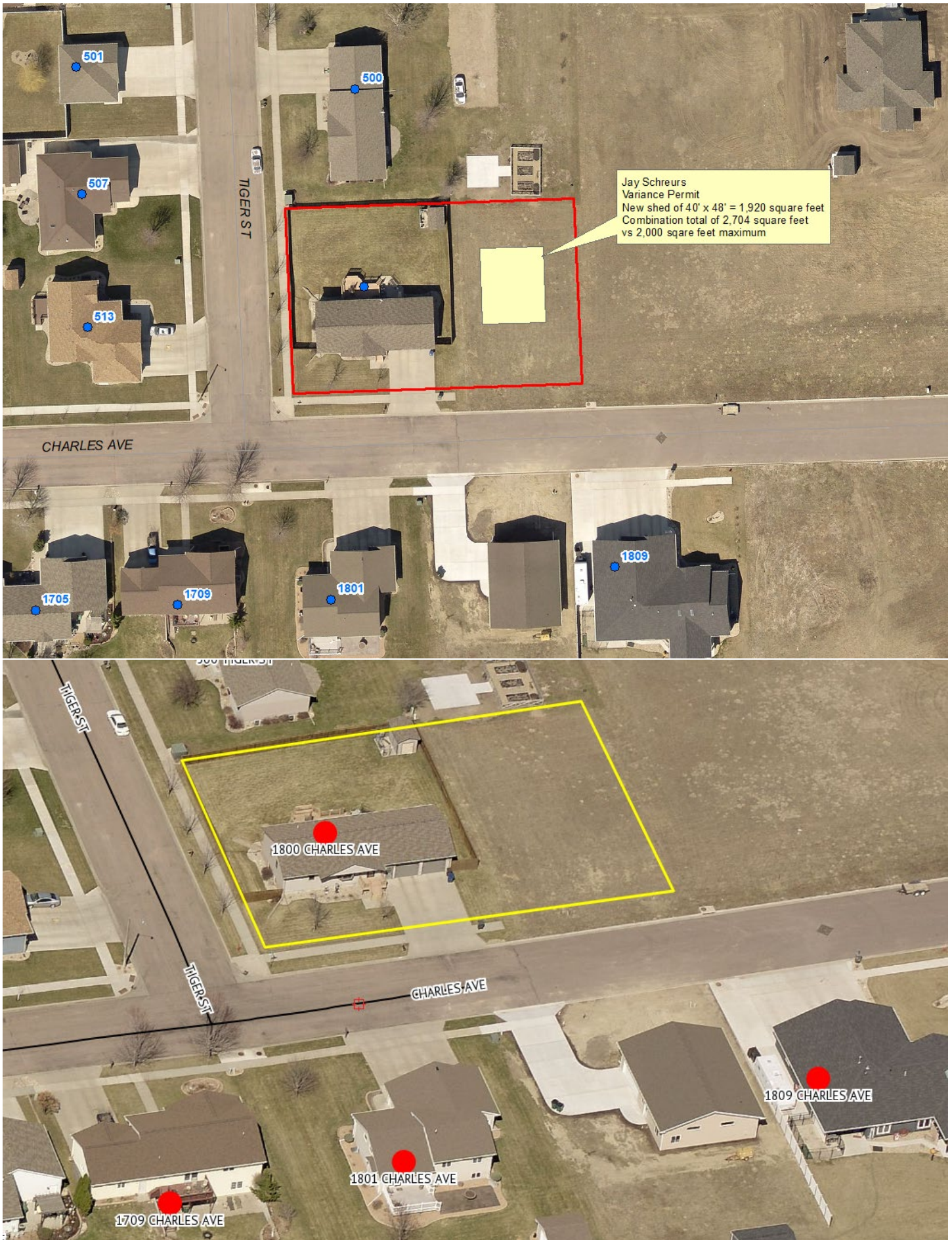
- Legal Description: Lots 8 & 9, Block 5 Woods First Addition,
City of Mitchell, Davison County, South Dakota

- Property Address: 1800 Charles Ave

Dated this 21st day of February, 2023

Jayne Schreurs
Applicant

J Schreurs
Owner



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Proposal for Minnow Removal at Wastewater Treatment Lagoons Project #2023-18		
Explanation/Background of Agenda Item Requested:	Proposals were opened on February 28, 2023 at 1:30 PM in City Hall Chambers. Two bids were received as Follows Skinner Bait and Farm - \$3,000 per year No Wait Bait - \$3,000 per year Staff is recommending to reject all bids. Staff will proceed with rebidding the project. The term of the agreement is a renewable lease up to three years. The contract will commence on April 1, 2023 if approved. The previous bid was held by Skinner Bait and Farm with a bid of \$2,300 per year lease. The lease prior was \$1,600 per year for a three year period.		

BID TABULATION FOR MINNOW REMOVAL CITY #2023-18

BID OPENING: 1:30 PM, FEBRUARY 28, 2023 - CITY HALL, MITCHELL, SOUTH DAKOTA

		SKINNER BAIT FARM MITCHELL, SD 57301	NO WAIT BAIT 110 MAIN AVE RAVINIA, SD 57356	
ITEM	DESCRIPTION	AMOUNT	AMOUNT	AMOUNT
	1 MINNOW REMOVAL FROM WW LAGOONS APRIL 1, 2023-MARCH 31, 2026	<u>\$3,000</u>	<u>\$3,000</u>	

Prepared by Deb Hanson-Sudbeck

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:	Bid Award for Pump Station and Ground Storage Reservoir, Project #2020-20		
Amount Budgeted in current fiscal year for this item (if applicable):	602-43340-43355 - \$9,745,000		
Agenda Item:	Action to Award Bid for Water Main Distribution System Improvements Project #2020-20A		
Explanation/Background of Agenda Item Requested:	Bids were opened on February 15, 2023 in City Hall Council Chambers at 1:30 PM. Five bids were received as follows: H&W Contracting - \$2,262,671.30 Metro Construction - \$2,370,324,.95 Lidel Construction - \$2,478,767.81 First Rate Excavate - \$2,494,000 Menning Excavating - \$2,535,754.70 Engineer's Estimate - \$2,450,000 Please see the attached bid tabulation for detailed information. Phil Gundvaldson, P.E. with Infrastructure Design Group has provided a letter summarizing the bids and a recommendation to award. Below is a summary of the project funding. Total estimated project cost - \$16,000,000 Pump Station and Ground Storage Reservoir - \$11,518,800 Water Main Distribution Improvements - \$2,262,671.30 Soft Costs (Engineering, Land Acquisition, Administrative) - \$1,462,687.34 Geotek Engineering (Construction Testing Services) - \$42,950.00 Land Purchase - \$149,971.50 Contingencies - \$562,919.86 The City's current rates are set for a \$5,000,000 project. The project is currently estimated to cost \$16,000,000 which would require an increase of the base rate for water service of \$7.84. This is consistent with the rates increases previously discussed at previous council meetings and is included in the proposed utility rate increase for 2023. Staff recommends awarding the project to H&W Contracting for \$2,262,671.30. The bid shall be contingent on DANR approval and acquiring additional funds.		

February 20, 2023

Joe Schroeder, PE
City of Mitchell
612 N. Main Street
Mitchell, SD 57301

RE: Water Main Distribution Improvements Bid Recommendation

Dear Joe,

Five bids were received for the above referenced project on February 15, 2023. The bids have been reviewed for completeness and accuracy. The low bidder was H&W Contracting, LLC of Sioux Falls, SD in the amount of \$2,262,671.30. The Engineers estimate for the project was \$2,450,000.00 and the five bids ranged from \$2,262,671.30 to \$2,535,754.70.

The current estimated cost for the entire project is \$16,000,000.00 which currently includes a \$562,919.86 construction contingency. This includes this pump station and ground storage reservoir project plus this water main distribution project. The entire project cost also includes \$1,655,608.84 in land acquisition costs, professional design and construction administration fees, and administrative and legal fees. The City has budgeted \$16,000,000.00 for the project. With the bid received for the water main distribution project of \$2,262,671.30, the total project cost is approximately \$15,437,080.14, which results in the total project \$562,919.86 below the City's budget. However, this amount does not include the construction administration fee for this water main distribution project.

We have contacted H&W Contracting, LLC to confirm price and the ability to complete the work. They are confident in their bid, their ability to meet the specified time provisions, and have experience completing similar projects.

It is recommended the Unit Price Bid from H&W Contracting, LLC of Sioux Falls, SD be accepted in the amount of \$2,262,671.30.

If you have any questions or need further information, please let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Phil L. Gundvaldson".

Phil Gundvaldson, PE
Project Manager

CITY OF MITCHELL
CERTIFIED BID ABSTRACT

Bid Date: February 15, 2023
Project: Mitchell Water Main Distribution Improvements (#2020-20)
Owner: City of Mitchell

				APPARENT LOW BIDDER									
				H&W Contracting 3416 W. Hovaland Dr Sioux Falls, SD 57107		First Rate Excavate 1509 E. 39th St. N Sioux Falls, SD 57104		Lidel Construction PO Box 91610 Sioux Falls, SD 57109		Metro Construction 27308 Ponderosa Drive Tea, SD 57064		Menning Excavating 25462 Cornerstone Ave Mitchell, SD 57301	
Item NO.	Item Description	Unit	Approx. Qty.	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
GENERAL													
1	Mobilization	LS	1	\$371,550.00	\$371,550.00	\$387,942.79	\$387,942.79	\$288,000.00	\$288,000.00	\$195,955.50	\$195,955.50	\$185,000.00	\$185,000.00
2	Railroad Protective Insurance	LS	1	\$5,000.00	\$5,000.00	\$6,500.00	\$6,500.00	\$3,200.00	\$3,200.00	\$7,000.00	\$7,000.00	\$3,500.00	\$3,500.00
3	Locating Utility	Each	4	\$150.00	\$600.00	\$250.00	\$1,000.00	\$275.00	\$1,100.00	\$250.00	\$1,000.00	\$400.00	\$1,600.00
4	Verify Utility	Each	12	\$150.00	\$1,800.00	\$250.00	\$3,000.00	\$500.00	\$6,000.00	\$300.00	\$3,600.00	\$400.00	\$4,800.00
REMOVALS													
5	Remove Concrete Curb and Gutter	Ft	259	\$6.00	\$1,554.00	\$8.00	\$2,072.00	\$8.00	\$2,072.00	\$6.00	\$1,554.00	\$10.00	\$2,590.00
6	Remove Concrete Gutter	Ft	15	\$10.00	\$150.00	\$8.00	\$120.00	\$12.00	\$180.00	\$20.00	\$300.00	\$20.00	\$300.00
7	Remove Asphalt Concrete Pavement	SqYd	1067.9	\$6.00	\$6,407.40	\$5.00	\$5,339.50	\$5.00	\$5,339.50	\$4.00	\$4,271.60	\$9.00	\$9,611.10
8	Remove Concrete Pavement	SqYd	118.4	\$10.00	\$1,184.00	\$10.00	\$1,184.00	\$10.00	\$1,184.00	\$7.00	\$828.80	\$12.00	\$1,420.80
9	Remove Concrete Sidewalk	SqYd	262.4	\$8.00	\$2,099.20	\$6.00	\$1,574.40	\$6.00	\$1,574.40	\$7.00	\$1,836.80	\$12.00	\$3,148.80
10	Remove Silt Fence	Ft	40	\$1.10	\$44.00	\$1.10	\$44.00	\$2.00	\$80.00	\$1.10	\$44.00	\$1.10	\$44.00
11	Remove Valve Box	Each	1	\$300.00	\$300.00	\$400.00	\$400.00	\$250.00	\$250.00	\$300.00	\$300.00	\$200.00	\$200.00
12	Remove Water Main	Ft	51	\$20.00	\$1,020.00	\$10.00	\$510.00	\$20.00	\$1,020.00	\$25.00	\$1,275.00	\$15.00	\$765.00
13	Remove WM Bend	Each	3	\$350.00	\$1,050.00	\$700.00	\$2,100.00	\$420.00	\$1,260.00	\$800.00	\$2,400.00	\$550.00	\$1,650.00
14	Salvage Traffic Sign for Reset	Each	2	\$10.80	\$21.60	\$11.00	\$22.00	\$11.00	\$22.00	\$11.00	\$22.00	\$11.00	\$22.00
15	Remove Chain Link Fence For Reset	Ft	40	\$54.00	\$2,160.00	\$55.00	\$2,200.00	\$55.00	\$2,200.00	\$55.00	\$2,200.00	\$11.00	\$440.00
16	Saw Existing Asphalt	LFt	883.7	\$3.50	\$3,092.95	\$8.00	\$7,069.60	\$4.50	\$3,976.65	\$4.51	\$3,985.49	\$5.00	\$4,418.50
17	Saw Existing PCC Pavement	LFt	61.9	\$10.00	\$619.00	\$15.00	\$928.50	\$12.80	\$792.32	\$13.31	\$823.89	\$8.50	\$526.15
18	Unclassified Excavation, Digouts	CuYd	50.0	\$15.00	\$750.00	\$8.50	\$425.00	\$18.00	\$900.00	\$15.00	\$750.00	\$25.00	\$1,250.00
19	Salvage Topsoil	CuYd	2193	\$1.50	\$3,289.50	\$6.50	\$14,254.50	\$3.00	\$6,579.00	\$4.00	\$8,772.00	\$3.00	\$6,579.00
20	Reset Chain Link Fence	Ft	40	\$81.00	\$3,240.00	\$82.50	\$3,300.00	\$85.00	\$3,400.00	\$82.50	\$3,300.00	\$55.00	\$2,200.00
TRAFFIC CONTROL													
21	Traffic Control	SqFt	380.5	\$10.80	\$4,109.40	\$11.00	\$4,185.50	\$10.50	\$3,995.25	\$11.00	\$4,185.50	\$11.00	\$4,185.50
22	Traffic Control, Miscellaneous	LS	1	\$6,000.00	\$6,000.00	\$5,255.00	\$5,255.00	\$5,100.00	\$5,100.00	\$5,254.70	\$5,254.70	\$5,255.00	\$5,255.00
23	Type 3 Barricade, 8' Double Sided	Each	27	\$108.00	\$2,916.00	\$110.00	\$2,970.00	\$106.00	\$2,862.00	\$110.00	\$2,970.00	\$110.00	\$2,970.00
EROSION CONTROL													
24	Silt Fence	Ft	40	\$5.40	\$216.00	\$5.50	\$220.00	\$6.00	\$240.00	\$5.50	\$220.00	\$3.30	\$132.00
25	Temporary Vehicle Tracking Control	Each	3	\$650.00	\$1,950.00	\$800.00	\$2,400.00	\$1,400.00	\$4,200.00	\$1,000.00	\$3,000.00	\$500.00	\$1,500.00
26	Inlet Protection	Each	6	\$86.50	\$519.00	\$88.00	\$528.00	\$175.00	\$1,050.00	\$88.00	\$528.00	\$90.00	\$540.00
27	Concrete Washout Area	Each	5	\$50.00	\$250.00	\$200.00	\$1,000.00	\$450.00	\$2,250.00	\$250.00	\$1,250.00	\$300.00	\$1,500.00
28	Weed Control	Sq Yd	13158	\$0.06	\$789.48	\$0.06	\$789.48	\$0.10	\$1,315.80	\$0.06	\$789.48	\$0.06	\$789.48

				H&W Contracting 3416 W. Hovaland Dr Sioux Falls, SD 57107		First Rate Excavate 1509 E. 39th St. N Sioux Falls, SD 57104		Lidel Construction PO Box 91610 Sioux Falls, SD 57109		Metro Construction 27308 Ponderosa Drive Tea, SD 57064		Menning Excavating 25462 Cornerstone Ave Mitchell, SD 57301	
Item NO.	Item Description	Unit	Approx. Qty.	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
29	Placing Topsoil	CuYd	2193	\$3.00	\$6,579.00	\$24.00	\$52,632.00	\$3.00	\$6,579.00	\$5.00	\$10,965.00	\$3.00	\$6,579.00
30	Arterial and Collector Seed Mix	Lb	392	\$10.00	\$3,920.00	\$10.18	\$3,990.56	\$10.50	\$4,116.00	\$10.18	\$3,990.56	\$11.00	\$4,312.00
31	Quality Green Turf Mix	Lb	367	\$10.00	\$3,670.00	\$10.18	\$3,736.06	\$10.50	\$3,853.50	\$10.18	\$3,736.06	\$11.00	\$4,037.00
32	Fertilizing	Lb	897.2	\$1.10	\$986.92	\$1.10	\$986.92	\$1.20	\$1,076.64	\$1.10	\$986.92	\$1.10	\$986.92
33	Fiber Mulching	Ton	2.72	\$1,750.00	\$4,760.00	\$1,720.00	\$4,678.40	\$1,750.00	\$4,760.00	\$1,760.00	\$4,787.20	\$1,320.00	\$3,590.40
34	Water For Vegetation	MGal	790	\$5.40	\$4,266.00	\$5.50	\$4,345.00	\$6.00	\$4,740.00	\$5.50	\$4,345.00	\$11.00	\$8,690.00
SURFACING													
35	Aggregate Base Course	Ton	547.0	\$19.00	\$10,393.00	\$25.00	\$13,675.00	\$21.00	\$11,487.00	\$25.00	\$13,675.00	\$22.50	\$12,307.50
36	Asphalt Concrete Composite, PG58-28	Ton	261.0	\$162.00	\$42,282.00	\$165.00	\$43,065.00	\$160.00	\$41,760.00	\$165.00	\$43,065.00	\$165.00	\$43,065.00
37	6" PCC Fillet Section	SqYd	103.1	\$130.00	\$13,403.00	\$132.00	\$13,609.20	\$168.00	\$17,320.80	\$118.64	\$12,231.78	\$132.00	\$13,609.20
38	Concrete Curb & Gutter Type SF66	Ft	259	\$32.50	\$8,417.50	\$33.00	\$8,547.00	\$47.00	\$12,173.00	\$51.70	\$13,390.30	\$33.00	\$8,547.00
39	Concrete Valley Gutter 6" Thick	SqYd	30.6	\$119.00	\$3,641.40	\$121.00	\$3,702.60	\$168.00	\$5,140.80	\$113.80	\$3,482.28	\$121.00	\$3,702.60
40	4" Concrete Sidewalk	SqFt	100.3	\$14.60	\$1,464.38	\$13.20	\$1,323.96	\$9.00	\$902.70	\$9.90	\$992.97	\$13.50	\$1,354.05
41	6" Concrete Sidewalk	SqFt	162.1	\$15.70	\$2,544.97	\$14.30	\$2,318.03	\$9.50	\$1,539.95	\$18.15	\$2,942.12	\$14.50	\$2,350.45
42	Type A Detectable Warnings	SqFt	24	\$70.50	\$1,692.00	\$71.50	\$1,716.00	\$40.00	\$960.00	\$115.50	\$2,772.00	\$71.50	\$1,716.00
43	24" Cold Applied Plastic Pavement Markings	Ft	24	\$43.25	\$1,038.00	\$44.00	\$1,056.00	\$42.00	\$1,008.00	\$44.00	\$1,056.00	\$44.00	\$1,056.00
44	Groove Pavement For Pavement Marking, 24"	Ft	24	\$32.50	\$780.00	\$33.00	\$792.00	\$32.00	\$768.00	\$33.00	\$792.00	\$35.00	\$840.00
WATER MAIN													
45	Connect To Existing Water Main	Each	1	\$1,000.00	\$1,000.00	\$2,650.00	\$2,650.00	\$2,250.00	\$2,250.00	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00
46	Cut and Tie To Existing Water Main	Each	13	\$1,750.00	\$22,750.00	\$2,650.00	\$34,450.00	\$2,475.00	\$32,175.00	\$800.00	\$10,400.00	\$4,000.00	\$52,000.00
47	6" Water Main	Ft	6	\$54.50	\$327.00	\$44.00	\$264.00	\$110.00	\$660.00	\$60.00	\$360.00	\$65.00	\$390.00
48	8" Water Main	Ft	406	\$69.75	\$28,318.50	\$56.00	\$22,736.00	\$55.00	\$22,330.00	\$60.00	\$24,360.00	\$85.50	\$34,713.00
49	10" Water Main	Ft	14	\$80.00	\$1,120.00	\$70.00	\$980.00	\$230.00	\$3,289.00	\$78.00	\$1,092.00	\$98.50	\$1,379.00
50	16" Water Main	Ft	5454	\$110.75	\$604,030.50	\$99.00	\$539,946.00	\$111.00	\$605,394.00	\$115.00	\$627,210.00	\$121.50	\$662,661.00
51	20" Water Main	Ft	357	\$226.00	\$80,682.00	\$151.00	\$53,907.00	\$370.00	\$132,090.00	\$165.00	\$58,905.00	\$248.50	\$88,714.50
52	24" Water Main	Ft	2005	\$217.50	\$436,087.50	\$208.00	\$417,040.00	\$225.00	\$451,125.00	\$230.00	\$461,150.00	\$265.00	\$531,325.00
53	6" MJ Gate Valve with Box	Each	1	\$2,200.00	\$2,200.00	\$2,499.00	\$2,499.00	\$2,250.00	\$2,250.00	\$2,300.00	\$2,300.00	\$2,316.00	\$2,316.00
54	8" MJ Gate Valve with Box	Each	1	\$3,000.00	\$3,000.00	\$2,120.00	\$2,120.00	\$3,000.00	\$3,000.00	\$3,100.00	\$3,100.00	\$3,125.00	\$3,125.00
55	10" MJ Gate Valve with Box	Each	2	\$4,500.00	\$9,000.00	\$5,008.00	\$10,016.00	\$4,110.00	\$8,220.00	\$5,200.00	\$10,400.00	\$4,476.00	\$8,952.00
56	16" MJ Gate Valve with Box	Each	5	\$18,000.00	\$90,000.00	\$17,716.00	\$88,580.00	\$16,200.00	\$81,000.00	\$16,500.00	\$82,500.00	\$17,360.00	\$86,800.00
57	24" MJ Gate Valve with Box	Each	2	\$38,000.00	\$76,000.00	\$36,787.00	\$73,574.00	\$36,100.00	\$72,200.00	\$38,000.00	\$76,000.00	\$37,165.00	\$74,330.00
58	Valve Box Adjustment	Each	2	\$400.00	\$800.00	\$275.00	\$550.00	\$850.00	\$1,700.00	\$350.00	\$700.00	\$400.00	\$800.00
59	10" Check Valve	Each	1	\$8,000.00	\$8,000.00	\$9,647.00	\$9,647.00	\$8,480.00	\$8,480.00	\$7,800.00	\$7,800.00	\$9,105.00	\$9,105.00
60	16" Check Valve	Each	1	\$27,500.00	\$27,500.00	\$25,116.00	\$25,116.00	\$25,100.00	\$25,100.00	\$23,000.00	\$23,000.00	\$25,536.00	\$25,536.00
61	20" MJ Elbow 11.25/22.5/45 Degree	Each	4	\$3,825.00	\$15,300.00	\$4,206.00	\$16,824.00	\$5,400.00	\$21,600.00	\$4,700.00	\$18,800.00	\$5,015.00	\$20,060.00
62	24" MJ Elbow 11.25/22.5/45 Degree	Each	5	\$4,625.00	\$23,125.00	\$4,574.00	\$22,870.00	\$6,180.00	\$30,900.00	\$5,700.00	\$28,500.00	\$6,030.00	\$30,150.00
63	16" MJ Elbow 90 Degree	Each	4	\$3,200.00	\$12,800.00	\$3,482.00	\$13,928.00	\$4,405.00	\$17,620.00	\$4,000.00	\$16,000.00	\$4,190.00	\$16,760.00
64	20" MJ Elbow 90 Degree	Each	2	\$4,900.00	\$9,800.00	\$5,069.00	\$10,138.00	\$6,480.00	\$12,960.00	\$5,500.00	\$11,000.00	\$6,120.00	\$12,240.00
65	16" x 16" MJ Tee	Each	3	\$4,500.00	\$13,500.00	\$4,959.00	\$14,877.00	\$6,460.00	\$19,380.00	\$6,000.00	\$18,000.00	\$5,945.00	\$17,835.00
66	18" x 6" MJ Tee	Each	1	\$3,300.00	\$3,300.00	\$4,481.00	\$4,481.00	\$4,840.00	\$4,840.00	\$5,000.00	\$5,000.00	\$4,780.00	\$4,780.00

				H&W Contracting		First Rate Excavate		Lidel Construction		Metro Construction		Menning Excavating	
				3416 W. Hovaland Dr		1509 E. 39th St. N		PO Box 91610		27308 Ponderosa Drive		25462 Cornerstone Ave	
				Sioux Falls, SD 57107		Sioux Falls, SD 57104		Sioux Falls, SD 57109		Tea, SD 57064		Mitchell, SD 57301	
Item NO.	Item Description	Unit	Approx. Qty.	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
67	20" x 16" MJ Tee	Each	1	\$6,475.00	\$6,475.00	\$6,065.00	\$6,065.00	\$8,010.00	\$8,010.00	\$7,500.00	\$7,500.00	\$8,340.00	\$8,340.00
68	20"x20" MJ Tee	Each	1	\$7,800.00	\$7,800.00	\$8,813.00	\$8,813.00	\$9,415.00	\$9,415.00	\$9,000.00	\$9,000.00	\$9,980.00	\$9,980.00
69	24" x 24" MJ Tee	Each	1	\$8,600.00	\$8,600.00	\$8,950.00	\$8,950.00	\$10,800.00	\$10,800.00	\$10,500.00	\$10,500.00	\$10,985.00	\$10,985.00
70	8" x 6" MJ Reducer	Each	1	\$825.00	\$825.00	\$944.00	\$944.00	\$920.00	\$920.00	\$1,200.00	\$1,200.00	\$1,015.00	\$1,015.00
71	16" x 8" MJ Reducer	Each	1	\$1,950.00	\$1,950.00	\$1,933.00	\$1,933.00	\$2,800.00	\$2,800.00	\$2,300.00	\$2,300.00	\$2,475.00	\$2,475.00
72	24" x 16" MJ Reducer	Each	2	\$3,950.00	\$7,900.00	\$4,248.00	\$8,496.00	\$4,990.00	\$9,980.00	\$5,000.00	\$10,000.00	\$4,840.00	\$9,680.00
73	24" x 20" MJ Reducer	Each	2	\$4,250.00	\$8,500.00	\$4,588.00	\$9,176.00	\$5,990.00	\$11,980.00	\$6,000.00	\$12,000.00	\$5,280.00	\$10,560.00
74	18" MJ Cap/Plug	Each	1	\$1,700.00	\$1,700.00	\$1,783.00	\$1,783.00	\$2,475.00	\$2,475.00	\$1,500.00	\$1,500.00	\$2,555.00	\$2,555.00
75	20" MJ Long Sleeve	Each	4	\$3,650.00	\$14,600.00	\$4,231.00	\$16,924.00	\$5,005.00	\$20,020.00	\$4,500.00	\$18,000.00	\$4,885.00	\$19,540.00
76	24" MJ Long Sleeve	Each	2	\$4,500.00	\$9,000.00	\$4,633.00	\$9,266.00	\$5,925.00	\$11,850.00	\$5,500.00	\$11,000.00	\$5,925.00	\$11,850.00
77	Fire Hydrant	Each	1	\$5,500.00	\$5,500.00	\$6,110.00	\$6,110.00	\$5,675.00	\$5,675.00	\$5,000.00	\$5,000.00	\$5,815.00	\$5,815.00
78	6" Water Main Bedding Material	Ft	6	\$1.50	\$9.00	\$7.00	\$42.00	\$5.00	\$30.00	\$5.00	\$30.00	\$5.50	\$33.00
79	8" Water Main Bedding Material	Ft	406	\$1.75	\$710.50	\$8.00	\$3,248.00	\$5.00	\$2,030.00	\$5.00	\$2,030.00	\$5.50	\$2,233.00
80	10" Water Main Bedding Material	Ft	14	\$2.00	\$28.00	\$9.00	\$126.00	\$5.00	\$71.50	\$6.00	\$84.00	\$7.00	\$98.00
81	16" Water Main Bedding Material	Ft	5454	\$3.00	\$16,362.00	\$10.00	\$54,540.00	\$6.00	\$32,724.00	\$8.50	\$46,359.00	\$9.50	\$51,813.00
82	20" Water Main Bedding Material	Ft	357	\$3.50	\$1,249.50	\$12.00	\$4,284.00	\$7.00	\$2,499.00	\$11.00	\$3,927.00	\$10.00	\$3,570.00
83	24" Water Main Bedding Material	Ft	2005	\$4.50	\$9,022.50	\$15.00	\$30,075.00	\$7.00	\$14,035.00	\$13.00	\$26,065.00	\$10.75	\$21,553.75
84	60" Manhole 6'-8' Deep	Each	1	\$4,800.00	\$4,800.00	\$10,601.00	\$10,601.00	\$5,700.00	\$5,700.00	\$16,000.00	\$16,000.00	\$6,310.00	\$6,310.00
85	72" Manhole 6'-8' Deep	Each	1	\$7,500.00	\$7,500.00	\$14,031.00	\$14,031.00	\$7,620.00	\$7,620.00	\$18,000.00	\$18,000.00	\$10,305.00	\$10,305.00
86	Trenchless Construction, 8"	Ft	220	\$210.00	\$46,200.00	\$468.00	\$102,960.00	\$400.00	\$88,000.00	\$565.95	\$124,509.00	\$475.00	\$104,500.00
87	Trenchless Construction, 16"	Ft	100	\$395.00	\$39,500.00	\$763.00	\$76,300.00	\$720.00	\$72,000.00	\$899.85	\$89,985.00	\$840.00	\$84,000.00
88	Carrier Pipe, 8"	Ft	220	\$25.00	\$5,500.00	\$96.00	\$21,120.00	\$155.00	\$34,100.00	\$80.00	\$17,600.00	\$110.00	\$24,200.00
89	Carrier Pipe, 16"	Ft	100	\$45.00	\$4,500.00	\$228.00	\$22,800.00	\$340.00	\$34,000.00	\$180.00	\$18,000.00	\$265.00	\$26,500.00
90	24" Combination Air Valve Manhole	Each	1	\$35,000.00	\$35,000.00	\$38,059.00	\$38,059.00	\$32,500.00	\$32,500.00	\$15,000.00	\$15,000.00	\$37,000.00	\$37,000.00
91	10" Flange Adapter	Each	2	\$1,200.00	\$2,400.00	\$1,554.00	\$3,108.00	\$1,800.00	\$3,600.00	\$1,200.00	\$2,400.00	\$1,775.00	\$3,550.00
92	16" Flange Adapter	Each	2	\$2,500.00	\$5,000.00	\$3,058.00	\$6,116.00	\$3,100.00	\$6,200.00	\$2,500.00	\$5,000.00	\$3,755.00	\$7,510.00
93	Temporary Fire Hydrant	Each	1	\$750.00	\$750.00	\$4,991.00	\$4,991.00	\$7,905.00	\$7,905.00	\$5,500.00	\$5,500.00	\$1,500.00	\$1,500.00
94	20" Water Main Adjustment	Each	2	\$3,500.00	\$7,000.00	\$18,653.00	\$37,306.00	\$2,405.00	\$4,810.00	\$8,000.00	\$16,000.00	\$2,500.00	\$5,000.00
95	Bore Obstruction	Each	2	\$1,500.00	\$3,000.00	\$500.00	\$1,000.00	\$5,000.00	\$10,000.00	\$3,000.00	\$6,000.00	\$1,500.00	\$3,000.00
96	Install Traffic Sign on Post	Each	2	\$10.80	\$21.60	\$11.00	\$22.00	\$10.50	\$21.00	\$11.00	\$22.00	\$11.00	\$22.00
97	Advance Warning Arrow Board	Each	1	\$108.00	\$108.00	\$110.00	\$110.00	\$106.00	\$106.00	\$110.00	\$110.00	\$110.00	\$110.00
Total Amount of Base Bid:				\$2,262,671.30		\$2,494,000.00		\$2,478,767.81		\$2,370,324.95		\$2,535,754.70	

I, , on this date of 02/16/2023 hereby certify that I have reviewed the unit price bids and certify that they are true and correct as reflected above.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-43100-43421, \$500,000		
Agenda Item:	Action to Award Bid for Street Shop Fuel Storage Tank Replacement Project #2021-51		
Explanation/Background of Agenda Item Requested:	Bids were opened on March 1, 2023 in City Hall Council Chambers at 1:30 PM. Two bids were received as follows:
Dockendorf Equipment Co., Inc.
Bid Schedule A - \$464,742.35
Sioux Equipment Co./Midwest Petro Equip
Bid Schedule A - \$670,682.50
The project is under budget and staff recommends awarding Bid Schedules A to Dockendorf Equipment Co., Inc. for a total bid amount of \$464,742.35
At this date the project contingency is approximately \$28,657.		

BID TABULATION FOR STREET DEPARTMENT FUEL TANKS CITY PROJECT #2021-51
BID OPENING: 1:30 PM, MARCH 1, 2023, CITY HALL, MITCHELL, SOUTH DAKOTA

				Dockendorf Equip. Co. Inc. P.O. Box 1212 Sioux Falls, SD 57101-1212		Sioux Equipment Co./Midwest Petro. Equip 1310 East 39th Street North Sioux Falls, SD 57104	
Item #	Description	Quantity		Unit Price	Total Price	Unit Price	Total Price
1	Remove and Dispose Asphalt Surfacing	616	SY	\$ 9.84	\$ 6,061.44	\$ 14.00	\$ 8,624.00
2	Remove and Dispose of Concrete Pavement	126	SY	\$ 19.12	\$ 2,409.12	\$ 32.00	\$ 4,032.00
3	Remove and Dispose of Fuedl Island	1	LS	\$ 1,084.00	\$ 1,084.00	\$ 2,196.00	\$ 2,196.00
4	Full Depth Ashpalt Saw Cut	260	LF	\$ 7.88	\$ 2,048.80	\$ 14.00	\$ 3,640.00
5	Install Fuel Island Concrete w/ Bollards	1	LS	\$ 3,012.05	\$ 3,012.05	\$ 4,375.00	\$ 4,375.00
6	Asphalt Surfacing for Patch	15	TN	\$ 72.29	\$ 1,084.35	\$ 294.00	\$ 4,410.00
7	8" Reinforced Concrete Pavement	742	SY	\$ 121.78	\$ 90,360.76	\$ 202.00	\$ 149,884.00
8	Gravel Base Course	550	TN	\$ 37.59	\$ 20,674.50	\$ 44.00	\$ 24,200.00
9	Unclassified Excavation (for Pavement Section)	441	CY	\$ 54.22	\$ 23,911.02	\$ 17.00	\$ 7,497.00
10	Remainder of the Work as Indictated in the Construction Documents	1	LS	\$ 314,096.31	\$ 314,096.31	\$ 461,824.50	\$ 461,824.50
Prepared by Deb Hanson-Sudbeck				\$ 464,742.35		\$ 670,682.50	

Date: March 2, 2023**Project:** Street Shop Fuel Storage Tank Replacement**To:** Joe Schroeder, P.E.**WPE Project #:** BS21064**From:** Nick Carr**City Project #:** 2021-51**RE: Bid Recommendation****Project Location:** Mitchell, SD

After reviewing our opinion of probable construction cost and the bid submitted for the above-referenced project, we recommend awarding the contract to:

Dockendorf Equipment
830 East 15th Street
Sioux Falls, SD 57101
Bid Submitted: \$464,742.35

I have contacted Rick Nolan, project manager for Dockendorf Equipment, and confirmed that he and his subcontractors have a full understanding of the project and will be able to complete the work within the time frame allowed.

I suggest that contracts be sent out and signed ASAP so that fuel tank shop drawing can be completed and fuel tanks can be ordered as soon as possible because of the pattern of volatility in pricing and lead times of fuel tanks over the previous two years.

Please contact us if you have any additional questions or comments regarding these items.

END OF DOCUMENT – NWC

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:	Request Approval for Transfer of Entitlements for Airport Maintenance in the Amount of \$120,000 to the State of South Dakota.		
Amount Budgeted in current fiscal year for this item (if applicable):	606-43500-42500, \$2,000
606-43500-42640, \$1,500
2023 Supplemental Appropriations - \$3,500		
Agenda Item:	Action to Request Approval for Transfer of Entitlements for the Airport Pavement Maintenance		
Explanation/Background of Agenda Item Requested:	This agenda request is for approval of the Mayor and City Attorney to sign the FAA agreement for transfer of entitlements.

Mitchell is planned for pavement maintenance in 2023 which was estimated at \$135,000. Work will include crack sealing, seal coat and remarking paint for asphalt taxiways. The Trust Fund will be used to cover approximately \$8,000. The City's share will be approximately \$7,000.

Staff recommends City Council approval and authorization for the Mayor and City Attorney to sign the FAA agreement for transfer of entitlements.		



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-110, Request for FAA Approval of Agreement for Transfer of Entitlements

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.



Request for FAA Approval of Agreement for Transfer of Entitlements

In accordance with 49 USC § 47117(c)(2),

Name of Transferring Sponsor: City of Mitchell, SD

hereby waives receipt of the following amount of funds apportioned to it under 49 USC § 47114(c) for

the: Name of Transferring Airport (and LOCID): Mitchell Airport (MHE)

for each fiscal year listed below:

Entitlement Type (Passenger, Cargo or Nonprimary)	Fiscal Year	Amount
NP	2021	\$ 39,691.00
	2022	\$ 80,309.00
Total		\$ 120,000.00

The Federal Aviation Administration has determined that the waived amount will be made available to:

Name of Airport (and LOCID) Receiving Transferred Entitlements:

State of SD ()

Name of Receiving Airport's Sponsor: State of SD

a public use airport in the same state or geographical areas as the transferring airport for eligible projects under 49 USC § 47104(a).

The waiver expires on the earlier of (date) or when the availability of apportioned funds lapses under 49 USC § 47117(b).

For the United States of America, Federal Aviation Administration:

Signature: _____

Name:

Title:

Date:

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Signature of Sponsor's Authorized Official: _____

I, _____, acting as Attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing Agreement under the laws of the state of _____. Further, I have examined the foregoing Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and 49 USC § 47101, et seq.

Signature of Sponsor's Attorney: _____

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Certification of Economic Necessity

Sponsor's Name

Airport

As defined under Title 49 U.S.C., Section 47102 (3) (H), certain routine or periodic pavement maintenance projects are considered eligible for Federal funding for sponsors who are unable to fund maintenance under the grant assurances using their own resources, including the transfer of funds to the airport from other sponsor accounts. The sponsor or State must also have implemented a pavement maintenance management program based on Advisory Circular 150/5380-6.

I certify that the sponsor of the airport does not have funds available for pavement maintenance and has implemented a pavement maintenance plan. A copy of the airport's current pavement maintenance plan is on file.

Signed

(Sponsor's Authorized Representative)

Date

Typed Name

Title of Sponsor's Representative

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

SCOPE OF SERVICES – “ATTACHEMENT A”

AMENDMENT 1

Project Understanding

This scope of service is offered an amendment to the contract for services for the Livesay Lane Utility Design effective July 23, 2020. Work under this amendment involves providing Construction Administration, Observation, Staking and Testing Services for the installation of new water main, sanitary sewer and storm sewer along Livesay Lane between Harmon Drive and the future Michael Avenue and grading and seeding of a detention pond southeast of Livesay Lane per City of Mitchell construction contract 2021-25 (hereafter referred to as “Project”).

Infrastructure Design Group, Inc. (InfrastructureDG) will provide Construction Administration Services with Phil Gundvaldson, PE, serving as the Project Manager and Astrid Potter, PE, serving as Assistant Project Manager. Construction observation will be performed by Kolton Jungemann with other staff assisting as required. Construction staking will be performed by Robert Kummer, PLS, with other staff assisting as required. Construction materials testing will be performed by Geotek Engineering & Testing Services, Inc. as a subconsultant to InfrastructureDG.

The attached man hours reflect effort to complete items as defined within this Scope of Services (SOS).

CONSTRUCTION ADMINISTRATION SERVICES

H&W Contracting, Inc has informed us that they plan to work 12 hour shifts 4 days a week and 10 hour shifts on Fridays. They anticipate the work to take 10-12 weeks to complete. Work beyond these assumptions is considered outside our Scope of Services.

Item 1 Project Management

Contract management will be continuous for the term of the contract to complete items identified as part of this SOS. InfrastructureDG will provide oversight and serve as the first point of contact for design and administration related questions. The following items are included:

1. Prepare written instructions for project staff, providing background, names of contacts, communications procedure, responsibilities, schedule, budget information, and other important elements of the project.
2. Prepare a detailed work plan with specific staff assignments, by task, corresponding to the schedule.
3. Preconstruction meeting coordination, setup, convene and conduct, and documentation.
4. Provide support for construction administration staff for design clarifications throughout construction.
5. Monitor the financial status of the project and review any conditions that may require a change order and make recommendations to the City of Mitchell.
6. Project closeout as required by the City of Mitchell.
7. Arrange, attend and document the one (1) year warranty walk through.

To complete the bulleted items above, and coordination with the City of Mitchell, InfrastructureDG has budgeted seven (7) hours for the project manager, twenty-six (26) hours for the assistant project manager, ten (10) hours for the construction observer and seven (7) hours of office support.

Item 2 Public Involvement

InfrastructureDG will complete the following items for coordinating with the adjacent property owners:

1. Provide support for public and property owner issues. InfrastructureDG will serve as the main point of contact when property owner issues arise.
2. InfrastructureDG will prepare a letter for adjacent property owners along the project route to inform them of the project and schedule. Letters will be mailed, emailed, and/or hand delivered.
3. A public open house will be held for adjacent property owners and identified stakeholders. Invitations, handouts, and presentation boards will be provided.
4. Complete one-on-one property owner meetings as necessary during construction to answer questions and disseminate information.

The construction observer will complete public involvement items within the timeframe of daily observation activities. Sixteen (16) hours total for the project manager and assistant project manager have been included to coordinate public involvement issues/concerns with the public, City, and construction observer.

Item 3 Construction Administration and Observation

The Scope of Services for this Construction Administration proposal shall include the following items:

1. Provide the first line of contact with the contractor, City of Mitchell staff, property owners, and residents along the affected project area for construction-related coordination issues and concerns.
2. Coordinate with the contractor and private and public utilities throughout construction.
3. Complete a preconstruction video of the project area for the file.
4. Review shop drawings required to be submitted per the Project documents.
5. Receive and review all Contractor required submittals or coordinate and manage the review with Subconsultants or other resources.
6. Provide full-time overall field observation of the construction project.
7. Verify proper construction materials and practices are used that meet or exceed the requirements of the contract documents.
8. Keep records and documentation of quantities installed and submit to the City bi-weekly.
9. Monitor and document contractor performance and construction progress relative to meeting the contract completion date. This will be accomplished by on-site observation and a diary of daily activities, equipment, personnel, and weather conditions that affect construction performance. (Shall include digital pictures when appropriate).
10. Provide documentation of field changes and critical utility conflicts when exposed.
11. Provide digital photographs saved and labeled for locations of all fittings which require joint restraint and/or reaction blocking.

12. Monitor erosion control measures, complete required inspections, and submit required forms.
13. Meeting coordination, setup, convene and conduct, and documentation for bi-weekly coordination meeting, pre-final meeting and final walk-through meeting with the Contractor, Subcontractors, City of Mitchell, utilities, and the public as appropriate.
14. Attend other project meetings as appropriate.

H&W Contracting, Inc has informed us that they plan to work 12 hour shifts 4 days a week and 10 hour shifts on Fridays. They anticipate the work to take 10-12 weeks to complete.

Our assumptions to estimate the man hours for construction observation and administration are as follows:

- For budget purposes, we have assumed full-time construction observation consists of an average of ten (10) hours per day, five (5) days per week, for ten (10) weeks (50 days)
- An additional forty (40) hours (2 weeks part-time) construction observation time is included to monitor mobilization and completion of punch-list items.
- Site visits by the project manager and assistant project manager will be completed over the course of the project. Site visits will generally overlap with the bi-weekly construction coordination meetings. InfrastructureDG has included effort for two (2) hours every other week for twelve (12) weeks for the assistant project manager and three (3) - two (2) hour site visits for the project manager. Additional site visits by the project manager will be as requested by the City.

Item 4 Construction Testing

Geotek Engineering & Testing Services, Inc. will complete the construction testing as a subconsultant to InfrastructureDG. Attached to this proposal is a summary of Geotek's level of effort for these items.

If additional tests are required beyond what is stated in this scope of services, an amendment will be requested to complete additional testing.

Item 5 Construction Staking

InfrastructureDG will provide construction surveying for the project. All survey hours are based on establishing location and grade one (1) time for each item listed below. A survey crew is defined as one Licensed Land Surveyor or Survey Technician III and one Survey Technician.

Construction staking shall include the following items:

1. Removal and grading limits will be completed by construction observation personnel when possible and staked by surveyors where needed. As-builts will be surveyed where needed by the survey crew.
2. Provide rough dirt staking for grading of roadways and trail at intervals of 50' or greater at the centerline of the paving lanes & at critical grade locations. Set slope stakes for top of detention pond with calls to toe.
3. Provide offsets for water main line and at fittings.
4. Blue tops will be evenly spaced 3 on a section at intervals of 50' or greater for roadway and at edges of trail.
5. Provide offsets for storm sewer piping and structures along with the underdrains.

6. Provide offset stakes sanitary main, manholes and wyes.
7. Provide miscellaneous staking for resetting approximately 20 disturbed property pins.
 - Upon project completion, pins which were disturbed from construction activities will be reset in the previously found location that has been accepted by the Licensed Land Surveyor

Item 6 Record Drawings

InfrastructureDG will provide timely record drawings to include one (1) electronic copy of updated construction plans and .DWG files. Twenty (20) hours has been included for the construction observer and four (4) hours effort for the project manager.

Deliverables:

Project deliverables provided by the Engineer to City Project Manager include:

1. Preconstruction meeting notices, agenda, and minutes
2. Video of the construction areas before and after project activities (DVD format)
3. Electronic copies of reviewed shop drawings, if applicable
4. Copies of the construction observer's daily diaries and/or logs, daily pipeline elevation check report, quantity measurements and tabulations, erosion control compliance report, pictures, public contact records (i.e. letters, telephone logs, etc.), bi-weekly construction progress meeting notes, and contract document additions, deletions, and/or modifications
5. Contract change orders including justifications and recommendations.
6. Copy of testing results provided by Subconsultant.
7. Punch list developed from pre-final meeting.
8. Draft acceptance letter for City approval
9. Warranty certificates required in the contract documents.
10. Record Drawings – Electronic copy
 - a. InfrastructureDG will provide GPS datum information (X/Y coordinates) for:
 - i. Every 50' of water main
 - ii. All surface features to include but not be limited to fire hydrants, valve covers, and curb stops.
 - iii. Locations of underground features to include but not be limited to bends (horizontal and vertical), fittings, corporation stops, valve depths, etc...
11. Required construction checklists and project close out documents.
12. Digital photographs saved and labeled for locations of all fittings which require joint restrain and/or reaction blocking.

Project Exclusions

This proposal does not include:

1. Review of constructions means and methods.
2. Construction observation services beyond what is stated in this SOS.
3. Proposal does not include effort for private utility coordination beyond what is stated in this SOS.
4. Survey services for platting or easements are not included within this SOS.
5. Grading and roadway as-builts beyond what is needed for Record Drawings are not included within this SOS.

Schedule

This proposal is based on timely completion by the contractor per their provided construction schedule. The schedule does not anticipate additional effort for unknown factors/complications associated with discovery of potential unknowns or other factors beyond the control of InfrastructureDG.

Fee

The development of the task list required for the improvement project is based on previous experience and discussions held with City of Mitchell staff. A separate spreadsheet is also attached showing the breakdown of hours. InfrastructureDG requests an amendment to the existing contract in the amount of \$145,852.00 as detailed above and in the attached breakdown of hours.

Original Contract amount -----	\$59,242.00
<u>Amendment 1 – amendment amount -----</u>	<u>\$145,852.00</u>
NEW TOTAL CONTRACT AMOUNT -----	\$205,094.00



**GEOTEK ENGINEERING
& TESTING SERVICES, INC.**
909 East 50th Street North
Sioux Falls, South Dakota 57104
605-335-5512 Fax 605-335-0773
www.geotekeng.com

January 9, 2023

Infrastructure Design Group, Inc.
116 W. 69th Street, Suite 200
Sioux Falls, SD 57108

Attn: Astrid Potter

Subj: Cost Proposal
Construction Materials Testing Services
Livesay Lane Utility Design
Mitchell, South Dakota

We are pleased to present this cost proposal to provide construction materials testing services for the referenced project.

We understand materials testing services will be required for utilities, grading and concrete. The tests will be performed in accordance with the City of Mitchell minimum project testing requirements and similar projects of this kind. The tests will be performed on a "will call" basis and will be coordinated in the field with your representative.

The project will require a specialized team of our staff including a Staff Engineer and/or a Senior Engineering Technician for the utility & grading tests and an ACI Certified Technician (Field I) for concrete testing. Reports will be reviewed and signed by a registered professional engineer and/or project manager.

We estimate the project will include (12 to 16) trips for the utility & grading tests, (6 to 8) trips for the concrete testing and sample pick up, (56 to 68) density tests, (6 to 10) proctor tests, (1 to 2) sieve analysis and (3 to 4) sets of four concrete compression tests.

Our trips will be pro-rated if we are in the area on another project and/or the trip coincides with other testing on the project (i.e., density testing the same time as concrete testing). All testing will be performed in accordance with ACI, ASTM and SD DOT standards.

The fees for our services will be charged on a unit cost basis. For the anticipated work scope, we estimate the cost of our service not to exceed \$16,000.00, plus applicable sales tax. We will not exceed the estimated total without prior authorization. Monthly invoices will be based on the actual hours and tests performed, along with a percentage of the lump sum fee for project management and reporting. Our estimated total does not include services required by change order, outside of the project plans & specifications, for standby time or failing tests.

GeoTek Engineering and Testing Services, Inc. appreciates the opportunity of being considered for this project. If you have any questions or require additional information, please contact our office.

GeoTek Engineering & Testing Services, Inc.

Shane Lindner

Shane M. Lindner
Materials Unit Manager

ACCEPTANCE:

Signature: _____
Printed Name: _____
Title: _____
Date: _____

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Mike Koster
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	NA		
Agenda Item:	Action to Approve Agreement #A2023-08, Joint Powers Agreement with Attorney General's Office and Mitchell Police Department Joint Drug Enforcement		
Explanation/Background of Agenda Item Requested:	This joint powers agreement was made between the Attorney General's Office and the Mitchell Police Department. This reoccurring agreement needs to be updated due to the new attorney general taking office in January.		

**JOINT POWERS AGREEMENT
ATTORNEY GENERAL'S OFFICE AND
MITCHELL POLICE DEPARTMENT
JOINT DRUG ENFORCEMENT**

THIS JOINT POWERS AGREEMENT is entered by and among the South Dakota Office of Attorney General, 1302 East Highway 14, Pierre, SD 57501-8505 (hereinafter identified as AGO); and the Mitchell Police Department, pursuant to the authority provided in SDCL chapters 1-24.

WHEREAS, the manufacture, distribution, sale and possession of illegal drugs and marijuana are serious problems in the State of South Dakota; and,

WHEREAS, although the Mitchell Police Department has police power authority under SDCL chapters 7-12, 34-20B and Title 23 and local ordinances to investigate and enforce state criminal laws within its jurisdictional boundaries, due to the nature of drug trafficking and the limited geographical jurisdiction of the local law enforcement officers, it is difficult to effectively investigate illegal activity and enforce state drug, marijuana and controlled substance laws; and,

WHEREAS, AGO agents and assistants have statewide police power authority to investigate and enforce state criminal laws under SDCL chapters 23-3, 34-20B and Title 23, but AGO requires assistance in the form of additional personnel and financial resources to more fully investigate and enforce the state's drug, marijuana and controlled substance laws; and,

WHEREAS, AGO and the Mitchell Police Department under SDCL chapter 34-20B jointly hold the police powers to investigate and enforce the state's drug, marijuana and controlled substance laws, and have the duty to cooperate in investigative and enforcement efforts; and,

WHEREAS, the Attorney General has the authority under SDCL chapters 1-11 and 23-3 to appoint special assistants to aid AGO in investigating and enforcing the state's drug, marijuana and controlled substance laws; and,

WHEREAS, as AGO and the Mitchell Police Department believe it is a more efficient use of limited state and local resources to enter into this joint undertaking as set forth below.

NOW THEREFORE IT IS MUTUALLY AGREED AS FOLLOWS:

1. PURPOSE: The purpose of this Agreement is to set forth the responsibilities of the participating law enforcement agencies to work together to endeavor to effectively enforce the drug laws of the State of South Dakota and the United States of America with the goal of

significantly diminishing the manufacture, availability, use, sale and distribution of illegal drugs in Mitchell South Dakota.

2. MISSION: The Parties' mission is to investigate crimes relating to and arising out of, caused by or in any way connected with use, sale, distribution or manufacture of illegal drugs. The Parties will target their joint investigations toward the investigation and apprehension of all levels of drug violators, prioritizing large scale traffickers or those who are in the possession of all controlled substances to include highly dangerous synthetics such as Fentanyl. The coordinated drug enforcement effort is intended to maximize the Parties' law enforcement resources and to facilitate the flow of drug related intelligence information between the law enforcement agencies.
3. TERM: The term of this Agreement shall commence on the date of final execution by all parties and shall continue in effect until terminated as provided herein.
4. DUTIES AND RESPONSIBILITIES: Mitchell Police Department, in consideration of AGO's observance and performance of the covenants, terms and conditions set forth herein agrees:
 - (a) To provide law enforcement officer(s) with drug, marijuana and controlled substance law enforcement training as candidates for potential appointment as a special assistant by the Attorney General. The decision to issue a special assistant appointment is solely within the discretion of the Attorney General, any appointee serves at the will of the Attorney General, and the Attorney General may revoke the appointment at any time and for any reason;
 - (b) That law enforcement officers appointed as special assistants, when acting under that appointment, may participate in drug, marijuana and controlled substance investigations and law enforcement activities as well as other law enforcement duties that are associated with or arise out of these activities where the need arises outside of the Mitchell Police Department's jurisdictional boundaries in the state of South Dakota, under the supervision and direction of AGO. The special assistant appointment will only be effective during the time period a Mitchell Police Department law enforcement officer is outside of Mitchell Police Department jurisdictional boundaries and under the supervision and direction of AGO. The supervision and direction will be generally through Division of Criminal Investigation (DCI) agents and Assistant Attorneys General assigned drug enforcement and prosecution activities. All investigative activities will be properly documented in investigative files shared timely with appropriate DCI agent(s). Law Enforcement Officers appointed as special assistants will work at all times in a cooperative manner and will conduct or participate in basic narcotics pre-operational planning meetings, briefings, CI Recruitment, CI Management, and

deconfliction efforts and after action reviews and other duties as assigned by the supervising DCI agent. The appointment is activated by a verbal request from a DCI agent and deactivated when the law enforcement officer is informed by a DCI agent verbally that services under the appointment are concluded or upon the officer's return to Mitchell Police Department's jurisdictional boundaries. Nothing in the Agreement authorizes or allows any law enforcement officer to take unilateral action while acting under a special assistant appointment;

(c) That upon termination of any law enforcement officer's special assistant appointment, whether by revocation by the Attorney General, termination of employment, or otherwise, Mitchell Police Department will provide another law enforcement officer for consideration;

(d) That a law enforcement officer acting under a special assistant appointment, shall remain an officer or employee of the Mitchell Police Department, and Mitchell Police Department shall retain the exclusive responsibility for any such officer, including but not limited to regular and overtime wages and salaries, unemployment benefits, worker's compensation coverage, health insurance and other benefits and discipline;

(e) That Mitchell Police Department is solely responsible for acts of its law enforcement officers acting under the scope of this Agreement, including acting under a special assistant appointment. The Mitchell Police Department will obtain and maintain liability coverage for all law enforcement officers acting under a special assistant appointment pursuant to this Agreement, for all activities performed outside its jurisdictional boundaries in the state of South Dakota, under the same terms and conditions of coverage for Mitchell Police Department officers and employees while performing law enforcement activities for Mitchell Police Department; and

(f) That its law enforcement officer may utilize all equipment and property that is available for use when the officer is on duty for the Mitchell Police Department. Mitchell Police Department will retain title and ownership of all such property and equipment, and will be solely responsible for all maintenance upkeep, loss or damage of such property and equipment.

5. AGO DUTIES AND RESPONSIBILITIES: In consideration of the Mitchell Police Department observance and performance of the covenants, terms and conditions set forth herein, AGO agrees:

(a) To review the qualifications of all law enforcement officers submitted to the Attorney General for appointment as a special assistant;

(b) To provide additional training to Mitchell Police Department law enforcement officers who receive special assistant appointments, as AGO in its discretion determines appropriate. The cost of any such training shall be agreed to by AGO and Mitchell Police Department;

(c) To loan law enforcement officers performing duties under a special assistant appointment with specialized property and equipment AGO determines is needed that is not available from the Mitchell Police Department, at no cost to the Mitchell Police Department under terms and conditions, including the Mitchell Police Department being responsible for loss or damage to the property caused by the Mitchell Police Department law enforcement officer;

(d) To supply buy funds, subject to DCI guidelines regarding expenditure, reporting, inspection and auditing requirements and subject to agreement by Mitchell Police Department that Mitchell Police Department special assistants will be subject to and adhere to these DCI buy fund guidelines;

(e) To the extent practicable, to notify the Mitchell Police Department in advance when a law enforcement officer is needed to perform services as a special assistant;

(f) To assign an agent to act as supervisor whose duties will include:

- i) Directing special assistant assignments and manpower as necessary for a given investigation;
- ii) Providing leadership, coordination and direct field operations; and
- iii) Acting as liaison with Mitchell Police Department, AGO and other law enforcement agencies; and

(g) That DCI agents acting under the Agreement shall remain an officer or employee of AGO, and AGO shall retain the exclusive responsibility for any such officer, including but not limited to regular and overtime wages and salaries, unemployment benefits, worker's compensation coverage, health insurance and other benefits and discipline. That AGO is also solely responsible for acts of its law enforcement officers acting under the scope of this Agreement.

6. TERMINATION: This Agreement can be terminated by either Party for any reason by providing written notice or upon agreement of the Parties. Notwithstanding any other provision, this Agreement depends upon continued availability of appropriated funds and expenditure authority from the Legislature and the Mitchell Police Department's governing body for the purposes contemplated herein.

(a) This Agreement will be terminated if the Legislature fails to appropriate funds or grant expenditure authority or if there is a lack of

sufficient appropriated funds or lack of expenditure authority available to AGO to perform its obligations under this Agreement, whether due to lack of appropriations by the Legislature or otherwise. AGO will provide written notice of termination once the determination of funding insufficiency is made. Termination under this provision does not constitute a default or give rise to any claim against AGO.

(b) Mitchell Police Department may terminate this Agreement if its governing body fails to budget funds, or grant expenditure authority, or if there is a lack of sufficient appropriated funds or lack of expenditure authority available to Mitchell Police Department to perform its obligations under this Agreement. Mitchell Police Department will provide written notice once the determination of funding insufficiency is made. Termination under this provision does not constitute a default or give rise to any claim against Mitchell Police Department.

7. MEDIA: All media releases concerning arrests and investigations conducted under this Agreement may be conducted jointly or by AGO with prior notification given to Mitchell Police Department.
8. FORFEITURES: AGO will manage all conveyances seized as a result of law enforcement activities under this Agreement. Such conveyances will be placed into law enforcement service or will be sold with the proceeds being delivered to the State Drug Control Fund or other AGO authorized fund. Cash seizures will be delivered to the State Drug Control Fund or other AGO authorized fund. Federal real estate seizures will be shared consistent with federal guidelines. All seizures will be adjudicated in State Court by AGO unless otherwise agreed to by the Parties.
9. STATE-OWNED VEHICLES: In order to pursue its mission, the Mitchell Police Department may be provided with the use of vehicles owned by the State of South Dakota ("State"). Mitchell Police Department agrees to hold harmless and indemnify the State from and against any and all liability arising from the use, possession, operation or maintenance of the State-owned vehicles by employees of Mitchell Police Department who are participating in this Agreement. This section does not require Mitchell Police Department to indemnify and hold harmless the State, its officers, agents or employees from and against any claims or liability arising solely from the acts, omissions or negligence of the State, its officers, agents or employees.
10. GENERAL PROVISIONS:
 - (a) This Agreement, or any part thereof, or benefits to be received hereunder, shall not be assigned, transferred or otherwise disposed of to any person, firm, corporation or other entity. This Agreement may not be modified or amended except in writing, which writing shall be expressly

identified as part of this Agreement and shall be signed by authorized representatives of the Parties.

(b) This Agreement shall be governed and construed in accordance with the laws of the State of South Dakota.

(c) The Parties declare that no specific entity as contemplated in SDCL 1-24-4(2) is being created to implement this Agreement, and that the cooperative undertaking herein described shall be administered by AGO, through its DCI Director and Mitchell Police Department by its Chief, or their authorized designees as a party may from time to time designate as contemplated in SDCL 1-24-5.

(d) All notices or other communication required under this Agreement shall be in writing and sent to the address set forth above. Notices shall be given by and to the persons identified above. Notices or communications to or between the parties shall be deemed to have been delivered when mailed by first class mail or, if personally delivered, when received by such party.

(e) This Agreement is intended only to govern the rights and interest of the parties named herein. It is not intended to, does not and may not be relied upon to create any rights, substantial or procedural, enforceable at law by any third party in any matters, civil or criminal.

(f) In the event that any provision of this Agreement shall be held unenforceable or invalid by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision herein.

(g) All other prior discussions, communications and representations concerning the subject matter of this Agreement are superseded by the terms of this Agreement, and except as specifically provided herein, this Agreement constitutes the entire agreement with respect to the subject matter hereof.

(h) The Parties acknowledge that a true and correct copy of this Agreement will be filed with the Office of Attorney General and the Legislative Research Council within 14 days of its final execution pursuant to SDCL 1-24-6.1.

(i) By the signature of their representative below, AGO and Mitchell Police Department each certifies that approval of this Agreement by ordinance, resolution or other appropriate means has been obtained by that governmental body's governing body or officer pursuant to SDCL 1-24-3 and 1-24-6 and that the representative is authorized to sign on the party's behalf. A copy of any authorizing resolution or ordinance is attached to this Agreement and incorporated herein by reference.

IN WITNESS WHEREOF, the parties signify their agreement by signatures affixed below:

STATE OF SOUTH DAKOTA
OFFICE OF ATTORNEY GENERAL

By _____
Marty J. Jackley Date
Attorney General

By _____
Daniel A. Satterlee Date
Director, Division of Criminal Investigation

City of Mitchell

Chief Michael Koster (Date)
Mitchell Police Department

Bob Everson (Date)
Mayor, City of Mitchell

ATTEST:

Finance Officer

Date

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Kevin Nelson
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	\$6,700		
Agenda Item:	Action to Approve Agreement #A2023-09, Engineering Services for Cadwell Booster Station with Schmucker, Paul, Nohr & Associates		
Explanation/Background of Agenda Item Requested:	The booster pump station for Cadwell will undergo some rehabilitation, including new pumps and related electronics. This agreement covers the expense related to the design and preparation of plans and specifications for the replacement of the equipment necessary for the project. Staff recommends approval of the agreement.		

February 17, 2023

Joe Schroeder, Public Works Director
City of Mitchell
612 North Main Street
Mitchell SD 57301

RE: Agreement for Civil Engineering Services
Parks Department Booster Station Rehab

Dear Mr. Nelson:

The firm of Schmucker, Paul, Nohr and Associates is offering the following Proposal / Letter of Agreement for professional services to be rendered for the civil engineering design and bidding services of the rehabilitation at the Parks Department booster pump station in Mitchell, South Dakota, hereinafter referred to as the Project.

If accepted, this document will serve as a Letter of Agreement for engineering services between the City of Mitchell, hereinafter referred to as Client, and Schmucker, Paul, Nohr & Associates, hereinafter referred to as SPN, for the services as described in the following Scope of Work.

Scope of Work: SPN will perform professional engineering services, serve as your professional civil engineering representative and provide professional civil engineering consultation and advice as requested (verbally or in writing) by you or another official representative as designated by the Client in connection with the Project. Specifically, the scope of services that we would intend to provide in connection with this Project includes the following:

DESIGN PHASE SERVICES

1. SPN will consult with the Client to define and clarify the requirements for the Project and data that is available for SPN's use in the completion of the Project.
2. SPN will complete a limited survey of the project site with measurements inside the building. The survey will be limited to what is needed to create plans for bidding the proposed work.
3. SPN will complete the design and preparation of plans and specifications for the replacement of the equipment necessary for the project.

BIDDING AND CONSTRUCTION PHASE SERVICES

1. The services normally included for the bidding and construction phase of the project are specifically exempted from the Scope of Work to be performed under this Letter of Agreement. Should the City desire SPN to assist the City during the bidding or construction phase of the Project, an Amendment to this Letter of Agreement or a separate Agreement setting forth the Scope of Services and compensation for said services will be negotiated and agreed upon by both parties.

The duties and responsibilities of SPN may be amended and supplemented by an amendment to this Agreement.

SPN intends to render the services under this Agreement in accordance with generally accepted professional practices for the intended use of the Project and makes no warranty either expressed or implied.

Compensation: It is proposed that compensation for services as described above shall be as follows:

1. For the Design Phase Services as described above, compensation shall be a lump sum of **\$6,700.**

The Client agrees to compensate SPN for Additional Services which are defined as those not specifically described in the Scope of Work as set forth above and performed as directed by the Client in connection with the project. The Client hereby agrees to compensate SPN for the actual costs incurred on the basis of the hourly rates and charges in effect at the time the services are performed.

Costs of independent consulting and testing services are not included in the above estimates and will, if deemed necessary and authorized by the Client, be invoiced at actual cost incurred plus an assumed risk fee of 10% of the incurred cost.

Billings & Payments: Invoices for the services of SPN shall be submitted, at SPN's option, either upon completion of such services or on a monthly basis. Invoices shall be due and owing within thirty (30) days of the invoice date. Past due amounts owed shall include a monthly service charge of 1.5% on the then unpaid balance. In the event any portion or all of an account remains unpaid ninety (90) days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Invoices and billings submitted by SPN shall not be subject to the retainage or withholding provisions in any contract the Client may have with other parties.

Client's Responsibilities: The Client's representatives shall receive and examine documents submitted by SPN, interpret and define the Client's policies and render decisions and authorizations in writing promptly to prevent unreasonable delay in the progress of SPN's services.

The Client shall furnish to SPN:

- a) All existing studies, reports, maps, plans, specifications and other available data, information and requirements pertinent to the Project.

- b) All permits and approvals from all governmental authorities having jurisdiction over this Project and from others as may be necessary for completion of the Project.

The Client shall furnish above at the Client's expense and in such manner that SPN may rely upon them in the performance of our services under this Agreement.

The Client shall compensate SPN for services rendered under this Agreement.

Site Access: The Client shall obtain all ownership of property or easements, rights-of-way and permits as may be necessary and/or shall guarantee full and free access for SPN to enter upon all public and private property required for the performance of SPN's services under this Agreement. SPN will take precautions to minimize damage due to these activities. The Client shall be responsible for any damage that may be caused and costs of restoration.

Dispute Resolution: Should litigation or arbitration occur between the two parties relating to the provisions of this Agreement, all litigation or arbitration expenses, collection expenses, witness fees and court costs incurred by the prevailing party shall be paid by the non-prevailing party to the prevailing party.

Indemnification: To the fullest extent permitted by law, the Client shall indemnify and hold harmless SPN, SPN's officers, directors, partners and employees and SPN's Consultants from and against any and all costs, losses and damages (including but not limited to all fees and charges of engineers, architects, attorneys and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of the Client or the Client's officers, directors, partners, employees and the Client's Consultants in the performance and furnishing of SPN's services under this Agreement.

SPN is not nor shall it be considered to be a party to or subject to the conditions of any other agreement the Client may have with any other party in connection with this Project.

Certifications: SPN shall not be required to execute any document that would result in its certifying, guaranteeing or warranting the existence of conditions whose existence that SPN cannot ascertain.

Limitation of Liability: The Client and SPN have evaluated their risks, rewards and benefits of the Project and SPN's fees for services to be performed. The risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, SPN's total liability to the Client and to any other individual or entity claiming by, through or under the Client any cost, loss or damages caused wholly or in part due to SPN's professional negligent acts, errors, or omissions, such that the total aggregate liability of SPN to those named shall not exceed One Hundred Thousand Dollars (\$100,000) or SPN's total fee for services rendered on this Project, whichever is greater.

General Conditions: Neither party shall hold the other responsible for damages or delays in performance caused by acts of God, strikes, lockouts, accidents, or other events beyond the control of the other or the other's employees and agents.

In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

Termination of Services: If the Client fails to make payments due SPN within the thirty (30) day period set forth above, SPN may, after giving seven days written notice to the Client, and without waiving any claim or right against the Client and without liability whatsoever to the Client, suspend or terminate services under this Letter of Agreement.

This Letter of Agreement may be terminated for any reason by either party by seven days written notice. If this Agreement is terminated, SPN shall be paid for services performed to the termination notice date including Reimbursable Expenses.

Ownership of Documents: All studies, reports, and other work products of SPN for this Project are instruments of service for the Project only and shall remain the property of SPN whether the Project is completed or not. The Client may make and retain copies for information and reference in connection with the use and occupancy of the Project by the Client and others. However, such documents are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other project. Any such use without written verification or adaptation by SPN for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to SPN and the Client shall indemnify and hold harmless SPN and their consultants and each of their officers, agents, and employees from any and all liability claims, losses, damage and expenses, including attorney's fees, arising out of or resulting therefrom.

Opinions of Probable Cost: SPN's opinions of probable Total Project Costs and Construction Cost provided for herein are to be made on the basis of SPN's experience and qualifications and represent SPN's best judgment as an experienced and qualified professional engineer, familiar with the construction industry. However, since SPN has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, SPN cannot and does not guarantee that proposals, bids or actual Total Project or Construction Costs will not vary from opinions of probable cost prepared by SPN.

Acceptance/Notice to Proceed: By signing this Letter of Agreement the Client accepts the terms and conditions as set forth herein and hereby authorizes SPN to proceed with the performance of the services as set forth herein effective the date of this letter.

City of Mitchell
Mitchell, South Dakota

SPN and Associated, Inc
Mitchell, South Dakota

By: _____

By: _____

Title: _____

Title: Project Manager / Associate

ATTEST

ATTEST

By: _____

By: _____

Title: _____

Title: _____

Date of Acceptance: _____

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Hearing and Action to Approve Resolution #R2023-10, Creating Tax Increment District 29 and Approving the Project Plan		
Explanation/Background of Agenda Item Requested:	This proposed TIF District #29 relates to the property at 300 North Main commonly known as the "Woolworth Building". John Adamo is the developer for the project. The general concept of the TIF is to renovate the historic building and also provide modernized affordable housing units. The project plan identifies the TIF as economic development and the state has provided preliminary approval. After receiving initial application materials, the TIF Review Team met to determine if the project plan included all the information required by law and ordinance. After all revisions, the project plan does now appear to meet all requirements of state and local law. The Planning Commission met and held a hearing on the matter on February 27, 2023. The commission voted in favor of setting the boundaries described in the project plan and recommended adoption of the project plan. This TIF would function the same as the last few City TIFs where the City is not putting any city money in but instead passes on the increment to the developer as it generates. This also means that any risk that the TIF does not generate the anticipated funds falls on the recipient, not the City, and that the TIF requested dollars will no count as constitutional debt against the City. Project funds are classified as grants which the developer may use to offset eligible project costs as described in the Project Plan. Planning Commission minutes are included for council reference. All required findings and statements to create and approve of TIF 29 are contained within the resolution.		

RESOLUTION R2023-10

A RESOLUTION PROVIDING FOR THE CREATION OF CITY OF MITCHELL TAX INCREMENTAL DISTRICT NUMBER TWENTY-NINE

WHEREAS, the City of Mitchell has the power, pursuant to SDCL 11-9-2, to create Tax Incremental District Number Twenty-nine (TID 29) and to define the district's boundaries; and

WHEREAS notice of the hearing before the city planning commission was provided pursuant to SDCL 11-9-3; and

WHEREAS, the City of Mitchell Planning Commission held a hearing on February 27, 2023 at which any interested parties were afforded a reasonable opportunity to express their views on the proposed creation of a tax incremental district; and

WHEREAS the City of Mitchell Planning Commission after said hearing has recommended the proposed plan for Tax Incremental District Number Twenty-nine and has recommended its creation, setting the boundaries as listed in the project plan, and recommending adoption of the project plan.

THEREFORE, IT IS HEREBY RESOLVED:

1. Pursuant to SDCL 11-9-5, there is hereby created, as of March 6, 2023, the City of Mitchell Tax Incremental District Number Twenty-nine (TID 29). TID 29 is legally described as follows:

Lots Seven (7), Eight (8), Nine (9) and Ten (10), Block Two (2), Original Town (now City) of Mitchell, Davison County, South Dakota.

with a map showing said boundaries included in the Project Plan presented to Council on March 6, 2023.

2. A hearing by the City of Mitchell Planning Commission concerning the creation and boundaries of TID 29 was held on February 27, 2023.
3. The City Council, in consideration of the project plan, other documentary evidence, and testimony, hereby makes the following findings:
 - a. Pursuant to SDCL 11-9-8, not less than fifty percent (50%) by area of the real property within the proposed tax increment district will stimulate and develop the general economic welfare and prosperity of the City of Mitchell and State of South Dakota through the promotion and advancement of industrial, commercial, manufacturing, agricultural, or natural resources;
 - b. Further pursuant to SDCL 11-9-8, the improvement of the area is likely to enhance significantly the value of substantially all of the other real property in TID 29;
 - c. Pursuant to SDCL 11-9-13, the project plan for TID 29 includes information satisfying each of the 5 requirements contained therein;
 - d. Pursuant to SDCL 11-9-16, the project plan for TID 29 includes information satisfying each of the 6 requirements contained therein; and

- e. The plan is feasible and in conformity with the master plan of the City.
 - f. The aggregate assessed value of the taxable property in the District, plus all other tax incremental districts does not exceed ten (10%) percent of the total assessed valuation of the City.
 - g. TID 29 will be designated as an Annual Appropriations TIF to ensure that it does NOT count against constitutional debt.
4. Based on the findings in Section 3 above, the City hereby approves and adopts the project plan and the proposed boundaries as recommended by the City of Mitchell Planning Commission.
 5. The City hereby directs the City of Mitchell Finance Officer to take such action as is deemed necessary to accomplish SDCL 11-9-20.
 6. There is hereby created, pursuant to SDCL 11-9-31, the Tax Incremental District Number Twenty-nine Fund (TID 29 Fund).
 7. All tax increments collected pursuant to TID 29 shall be deposited into the TID 29 Fund.
 8. All funds in the TID 29 Fund shall be used solely for the purposes expressly stated and reasonably inferred in SDCL 11-9.
 9. The City finds that the aggregate assessed value of the taxable property in the district plus the tax incremental base of all other existing districts does not exceed ten percent of the total assessed value of taxable property in the municipality.
 10. The project plan is on file with the City of Mitchell Finance Officer.
 11. A Developer's Agreement consistent with the provisions of this Resolution and the Project Plan shall be approved by separate action of the City Council.

Adopted by the Mitchell, South Dakota City Council in regular session this ____ day of March, 2023, with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

Robert B. Everson, Jr., Mayor

Attest:

Michelle Bathke, City Finance Officer

(seal)

Tax Incremental District

Number 29

City of Mitchell, SD

Economic Development Project Plan

In conjunction with

JOHN ADAMO, Developer



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Introduction

Tax Increment Financing (TIF) is an incentive utilized by local governments to attract private development and investment. New investment equals new jobs, more customers, and in turn, more investment opportunity. Additionally, TIFs are used to clean up blighted areas located within a city. The incentive can also help attract and retain existing businesses and workers that might otherwise find more attractive options elsewhere. The jobs and additional investment, both private and public, mean more money for the community. Tax Increment Financing helps to overcome costs that often prevent redevelopment, to include demolition and remodel costs in blighted areas of a community, and private investment from occurring in the community. As a result, the TIF area itself improves and property values increase.

Specifically, money for improvements and other incentives comes from the growth in property tax revenues - the tax increment. A tax increment is the difference between the amount of property tax revenue generated from property within the TIF district before TIF district designation and the amount of property tax revenue generated from property within the TIF district after TIF designation. Property taxes collected on properties included in the TIF at the time of its designation continue to be distributed to the city, school district, county and all other taxing districts in the same manner as if the TIF district did not exist. Only property taxes collected as a result of the incremental increase in the value of these properties after formation of the TIF district are available for use by the counties or cities to fund projects costs in the TIF district.

In addition to increasing property valuation, creating a Tax Increment District for the benefit of economic development can mean revitalizing downtown/core business districts of cities in South Dakota that have deteriorated over time, causing businesses to leave the downtown area and relocate, sometimes in other communities, leading to a “blighted” downtown core business area. It is up to local communities to attempt to revitalize and bring downtown districts back to “life” by maintaining historic downtown buildings, providing remodeled and attractive housing options in the downtown business area and new retail businesses. Using Tax Increment Financing is one of the most powerful economic development that helps accomplish revitalizing “blighted” areas which, in turn, creates jobs and economic development, to include additional sales tax for cities local communities and the State of South Dakota.

A local government, per South Dakota Codified Law, Chapter 11-9, can designate a specific area within its boundaries as a redevelopment area appropriate for a TIF district and prepare a plan for development. TIF projects must be recommended for approval by the County or City Planning Commission and the County or City Commission/Council.

Purpose & General Definitions as used in this Plan

The property upon which this Tax Incremental District (TID) is proposed to be implemented is located within Davison County, South Dakota, and is located within the city limits of the City of Mitchell.

As such, the creation of City of Mitchell TIF #29 shall be conditioned upon the creation of the District by resolution, and the establishment of the TID boundaries and approval of the TID Project plan by the City of Mitchell Planning and Zoning Commission along with the City Council.

The purpose of this Plan, to be implemented by the City of Mitchell, South Dakota is to satisfy the requirements for a Tax Increment District Number #29 as specified in SDCL Chapter 11-9. The principal purpose of the Plan is to define eligible property and to define a Tax Increment Plan for funding eligible activities in an eligible area of the City. The Plan will describe the boundary, estimated costs, feasibility and fiscal impact of the District.

This Plan was prepared for adoption by the City Council in recognition that the area requires a coordinated, cooperative strategy, with financing possibilities, to promote economic development and accomplish the City's development objectives for improving the continued viability by promoting economic development within the City, and specifically the City's "Downtown Core Business District."

The driving interest in the establishment of this Plan is to offer tax increment financing as a tool to stimulate and leverage private sector development and redevelopment, and to promote economic development throughout the District. The project will not proceed and is not economically feasible but for the use of Tax Incremental Financing.

Development in the area is anticipated to occur starting in the fall of 2022, with the potential for tax increment financing to provide the impetus and means to undertake this development at faster pace than might occur otherwise, but more importantly to ensure that the City's Core Downtown Business District continues its revitalization of Mitchell "Main Street."

The following terms found in this Plan are defined as the following:

"Base" or "Tax Incremental Base" means the aggregate assessed value of all taxable property located within a Tax Incremental District on the date the district is created, as determined by SDCL § 11-9-20.

"Blighted or Economic Development" SDCL § 11-9-8.

- (1) Not less than twenty-five percent, by area, of the real property within the district is a blighted area or not less than fifty percent, by area, of the real property within the district will stimulate and develop the general economic welfare and prosperity of the state through the promotion and advancement of industrial, commercial, manufacturing, agricultural, or natural resources; and
- (2) The improvement of the area is likely to enhance significantly the value of substantially all of the other real property in the district.

"City Council" means the City of Mitchell, South Dakota

"Calendar Year" means the starting date of January 1 to an ending date of December 31.

"Department of Revenue" means the South Dakota Department of Revenue.

"Developer" means John Adamo.

"Developer's Agreement" means the agreement between Developer and City of Mitchell concerning this Tax Incremental District.

"District" means the Tax Incremental District.

"Economic Development" means all powers expressly granted and reasonably inferred pursuant to SDCL § 9-54.

"Fiscal year" means that fiscal year for City of Mitchell.

"Generally Applicable Taxes" shall have the same meaning as set forth in 26 CFR § 1.141-4(e).

"Governing body" means the Mitchell City Council, South Dakota.

"Grant" means the transfer for a governmental purpose of money or property to a transferee that is not a related party to or an agent of the municipality;

"Infrastructure Improvements" means a street, road, sidewalk, parking facility, pedestrian mall, alley, bridge, sewer, sewage treatment plant, property designed to reduce, eliminate, or prevent the spread of identified soil or groundwater contamination, drainage system, waterway, waterline, water storage facility, rail line, utility line or pipeline, or other similar or related structure or improvement, together with necessary easements for the structure or improvement, for the benefit of or for the protection of the health, welfare, or safety of the public generally.

"Plan" means this Project Plan.

"Planning Commission" means the Mitchell City Planning Commission South Dakota

"Project Costs" means any expenditure or monetary obligations by City of Mitchell, whether made, estimated to be made, incurred or estimated to be incurred, which are listed as Project Costs herein will include any costs incidental thereto but diminished by any income, special assessments, or other revenues, other than tax increments, received, or reasonably expected to be received, by City of Mitchell in connection with the implementation of this Plan.

"Project Plan" means a properly approved Plan for the development or redevelopment of a tax incremental district including all properly approved amendments thereto as recommended pursuant to SDCL§ 11-9-1 3.

"Public Works" means the Infrastructure Improvements, the acquisition by purchase or condemnation of real and personal property within the Tax Incremental District and the sale, lease, or other disposition of such property to private individuals, partnerships, corporations, or other entities at a price less than the cost of such acquisition which benefit or further the health, safety, welfare and economic development of the County and Project Costs.

"Taxable Property" means all real taxable property located in a Tax Incremental District.

"Tax Incremental District" means a contiguous geographic area within a County defined and created by resolution of the governing body and named City of Mitchell Tax Incremental District #29.

"Tax Increment Valuation" is the total value of the Tax Incremental District minus the tax incremental base pursuant to §11-9-19.

"Tax Increment Law" means South Dakota Codified Laws Chapter 11-9.

Creation of City of Mitchell, South Dakota TID #29

Adamo has recently purchased a commercial building located at 300 North Main Street, Mitchell, South Dakota, known as the "Woolworth Building." The Developer has approached officials with City of Mitchell regarding the possibility of creating a Tax Incremental Financing District ("TID") to assist in the Project Costs within the Plan on land which is located within City of Mitchell, South Dakota. As presented by the Developer, the TID will consist of one phase, as follows:

Reconstruct and remodel a historic building consisting of three floors and a basement, located at 300 North Main Street, Mitchell, South Dakota, known as the "Woolworth Building". The project will include a partial remodel, following plans designed by a contractor to comply with and retain the historic attributes of the structure. The first floor shall be partially remodeled/reconstructed to continue to be utilized for commercial/retail space or a combination of the two. Floors 2 and 3 will be remodeled and continue to be used for apartments. It is anticipated that the Woolworth Building renovation shall be completed by summer 2024. The Developer has indicated that the project will not proceed and is not economically feasible but for the use of Tax Incremental Financing for the Project.

Timing and weather permitting, Developer intends to begin remodel/construction on the Woolworth Building in the spring of 2023 with a completion date by late summer 2024.

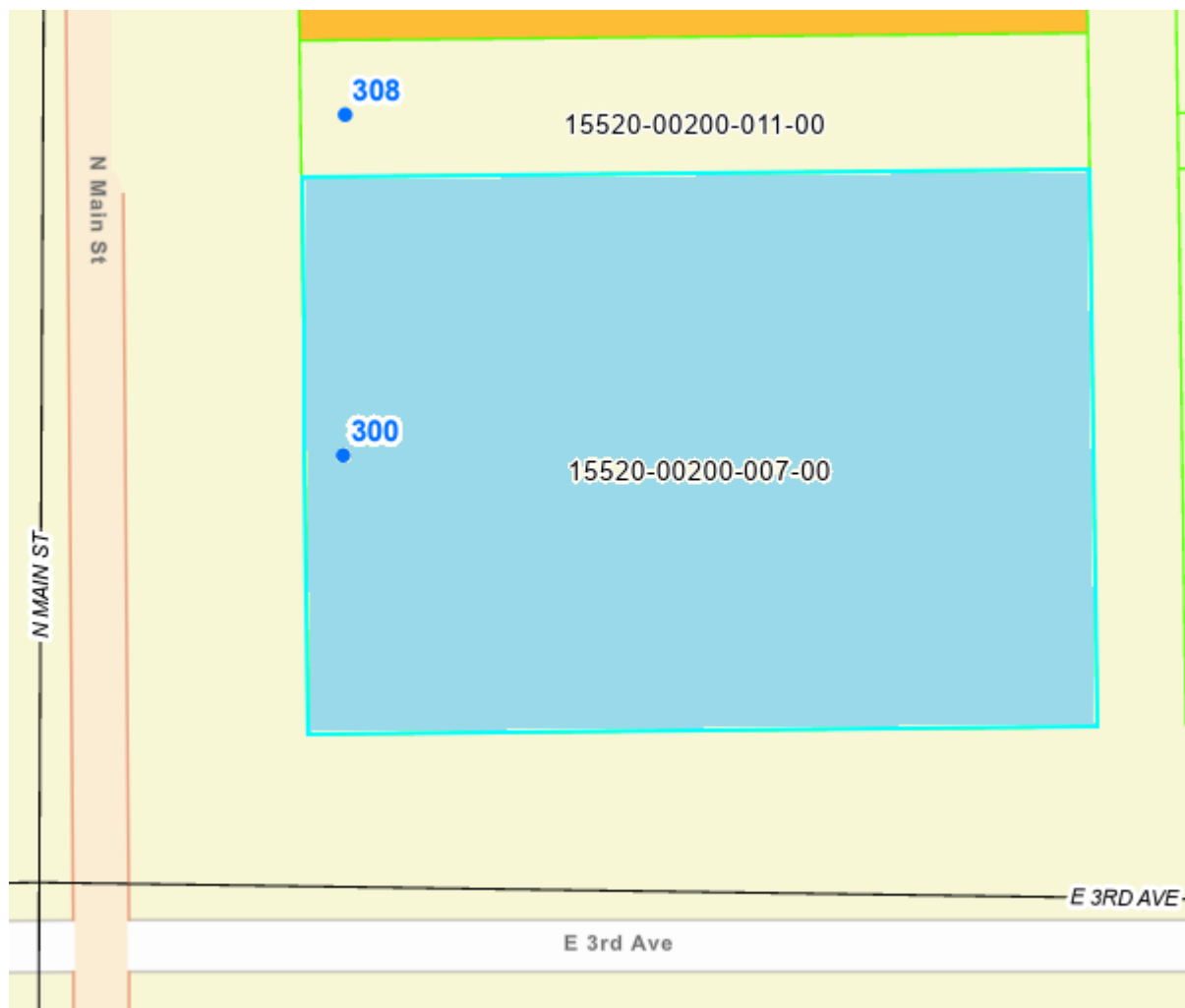
Property within Tax Increment District #29

The real property to be located within the Tax Increment District is legally described as follows:

Lots Seven (7), Eight (8), Nine (9) and Ten (10), Block Two (2), Original Town (now City) of Mitchell, Davison County, South Dakota.

Furthermore, Developer, in his individual capacity, is the sole owner of all real property to be included in the TID.

A map of the TIF boundary area (in blue) is as follows:



Taxable Value of City of Mitchell

State law requires that tax increment districts cannot exceed ten percent of the taxable value of City of Mitchell. The current value for City of Mitchell is approximately \$1,219,928,179. The base value of the taxable property for inclusion into this Tax Incremental District #29, as per the Director of Equalization's records is \$397,815.

11-9-7. Maximum percentage of taxable property in municipality permitted in districts. In order to implement the provisions of this chapter, the resolution required by § 11-9-5 shall contain a finding that the aggregate assessed value of the taxable property in the district plus the **tax incremental base of all other existing districts does not exceed ten percent** of the total assessed value of taxable property in the municipality.

Total base value of active TIF Districts in City of Mitchell, South Dakota is as follows:

TIF #	Certified Base Value State of South Dakota Department of Revenue City of Mitchell
7	\$265,415
8	\$6,002,565
9	\$50,400
14	\$37,850
16	\$5,005,495
19	\$13,370
20	\$151,890
21	\$142,235
23	\$3,004,275
24	\$612,635
26	\$0
27	\$1,002,685
28	\$2,119,490
29	\$397,815
Total Base Value(s)	\$18,806,120

The total value of all active TIF districts in City of Mitchell is less than ten (10) percent of total taxable value in the City. Using the estimates provided, with TID #29 included, the total Tax Incremental Districts combined is 1.54% when compared to the 2022 Taxable Valuation.

Kind, Number, Location and Detailed Costs of Proposed Public Works and Improvements. SDCL § 11-9-13(1).

In order to implement the provisions of SDCL Chapter 11-9, the following are Project Costs and expenditures made or estimated to be made and the monetary obligations incurred or estimated to be incurred. The Project Costs may, in any TIF, include capital costs, financing costs, real property assembly costs, professional fee costs, imputed administration costs, relocation costs, organizational costs, discretionary costs and grants, plus any costs incidental thereto.

The City is working to develop an economic and competitive base to benefit the City and the State of South Dakota as a whole. All Project Costs are found to be necessary and convenient to the creation of the Tax Incremental District and its implementation. The project constitutes economic development which is a proper public purpose of the City. The City exercises the powers expressly stated in and reasonably inferred by SDCL §11-9-15 and Chapter 9-54. The City shall enter into all contracts in accordance with South Dakota law.

A combination of private investment and tax increment financing will assist progress toward the overall objectives of the Developer. The Woolworth Building area remodel is part of the overall global mission of the Developer which includes:

- To recruit new business(s) to the City of Mitchell
- To retain and expand existing business(s) within the City of Mitchell
- To address and remedy conditions in the area that impair or arrest the sound growth of City of Mitchell;
- To develop, redevelop and rehabilitate the area in a manner which is compatible with and complementary to unique circumstances in the area;
- To effectively utilize undeveloped and underdeveloped land;
- To ultimately contribute to increased revenues for all taxing entities;
- To improve areas that are likely to significantly enhance the value of substantially all property in the district.

Costs of Public Works or Improvements

In accordance with SDCL § 11-9-14 the following is the kind, number, location and dollar amount of estimated Project Costs, costs of public works and improvements.

Although the estimated costs of the Project are approximately \$1,720,000, Developer is requesting a TIF in the amount of \$527,257, and will pay the remaining amount through self-funding. The requested TIF amount is set forth in the table below:

Kind of Project	Location ¹	Amount	Reference ²
Capital Costs (Street, Water & Sewer) (Cleaning & grading of land & associated costs)	District		11-9-15(1)
Financing Costs	District		11-9-15(2)
Real Property Assembly	District		11-9-15(3)
Professional Fees	District		11-9-15(4)
Administrative Costs	District		11-9-15(5)
Relocation Costs	District		11-9-15(6)
Organizational Costs	District		11-9-15(7)
Discretionary Costs and Grants	District	\$527,257	11-9-15(8)
Eligible Project Costs		\$527,257	

¹ District shall mean the Tax Increment District.

² SDCL §11 -9-15

- (1) Capital costs, including the actual costs of the construction of public works or improvements, buildings, structures, and permanent fixtures; the demolition, alteration, remodeling, repair, or reconstruction of existing buildings, structures, and permanent fixtures; the acquisition of equipment; the clearing and grading of land; and the amount of interest payable on tax incremental bonds or notes issued pursuant to this chapter until such time as positive tax increments to be received from the district, as estimated by the Project Plan, are sufficient to pay the principal of and interest on the tax incremental bonds or notes when due;
- (2) Financing costs, including all interest paid to holders of evidences of indebtedness issued to pay for Project Costs, any premium paid over the principal amount thereof because of the redemption of such obligations prior to maturity and a reserve for the payment of principal of and interest on such obligations in an amount determined by the governing body to be reasonably required for the marketability of such obligations;
- (3) Real property assembly costs, including the actual cost of the acquisition by a municipality of real or personal property within a tax incremental district less any proceeds to be received by the municipality from the sale, lease, or other disposition of such property pursuant to a Project Plan;
- (4) Professional service costs, including those costs incurred for architectural, planning, engineering, and legal advice and services;
- (5) Imputed administrative costs, including reasonable charges for the time spent by municipal employees in connection with the implementation of a Project Plan;
- (6) Relocation costs;
- (7) Organizational costs, including the costs of conducting environmental impact and other studies and the costs of informing the public of the creation of tax incremental districts and the implementation of project plans; and

- (8) Payments and grants made, at the discretion of the governing body, which are found to be necessary or convenient to the creation of tax incremental districts or the implementation of project plans.

All of the above are estimates of the costs involved in the project, and the actual total may be greater or smaller. An itemized listing of the estimated costs is set forth on Schedule 1. Because the cost estimates are only estimated costs, the total authorized TID costs of \$527,257 is the controlling value with respect to authorized TID Project Costs, rather than the particular line item amounts contained in the above Chart and Schedule 1. The line item categories proposed are for guidance only, and actual costs will be determined upon completion of the improvements.

The above total represents eligible Project Costs. Only such amounts as are feasible will be allowed by the City or by monetary obligation. Developer reserves the right to be reimbursed for any expenses and advances made by the Developer for the TIF project from TIF funds, so long as the total amount of funds advanced for the TIF District do not exceed \$527,257.

*Costs incurred may be allocated and may be completed in any order.

Expenditures Exceeding Estimated Cost

Any expenditures which in sum would exceed the total amount of the TID amount of \$527,257 will require an amendment of this Plan. All amendments would be undertaken pursuant to SDCL §11-9-23.

When the expenditures within the Plan are increased in excess of the total above, the Department of Revenue will be required to reset the base, in accordance with SDCL §11-9-23.

If the Project Costs are not provided for in the original plan, the governing body would be required to amend the plan which requires the South Dakota Department of Revenue to re-determine the tax increment base when additional Project Costs are added to a plan. SDCL §11-9-23.

Developer's Agreement

The City of Mitchell will enter into a Developer's Agreement with Developer with the following as the guidelines for the Agreement:

Financing Terms:

- Amount. The total amount of the TIF will not exceed \$527,257.
- Interest Rate. There may be no interest rate associated with this TIF.
- Length. The TIF will not exceed 20 calendar years from the year of creation.
- Expiration. The TIF will expire at the end of 20 years or when the \$527,257 has been paid out in tax payment to the Developer from the taxes generated within the District, whichever comes first. Should there be a balance on the TIF note at the end of year 20, the TIF will still expire.

Legal Terms:

- Should the State of South Dakota not classify the TIF as economic development, the TIF will not be finalized and will cease to exist.
- Any owners of real property located within the TIF District will waive their right to the discretionary tax abatement.

Conditions of the Developer Agreement relating to Constitutional Debt:

The exclusive funding mechanism for this TID will be a grant pass-through of positive tax increment from the TID receipted into the TIF Fund. It is specifically a condition of the proposed Developer's Agreement that the City's obligation to pay is limited to the proceeds of the positive tax increment from the TID receipted into the TIF Fund. The City shall have no obligation to commit any City funds from any other source into the TIF Fund other than the positive tax increment from the TID receipted into the TIF Fund. It is also to be specifically agreed that the City has made no representation that the proceeds from the TIF Fund shall be sufficient to retire any indebtedness incurred by Developer. The parties further acknowledge that SDCL 11-9-25 limits the duration of allocation of the positive tax increment payments and the fund created by the TID to 20 years from the year of creation. As such, it is further understood that the amount of \$527,257 will be the maximum amount the City will ever pass on acting as a conduit for TIF #29 for eligible project costs, including any and all interest which may apply.

All TIF revenue will be passed onto the Developer as a grant until the full amount has been paid or 20 years from the year of creation, whichever happens first. The payment of tax increment funds under this Agreement is a grant under SDCL Chapter 11-9 (the "Grant"). The Grant is a personal property right vested with the Developer on the effective date of the Developer Agreement. The City will grant this amount to the Developer and thus not have to account for any assets on the City's financial statement. The Developer will be responsible for obtaining their financing and the City will not be liable for any Developer debt.

Upon completion of the construction of project involving eligible project costs, the Developer shall certify to the City's Finance Officer the eligible project costs in sufficient detail to determine that payment of grant funds is solely for eligible project costs. The Developer shall provide contractor/supplier invoices or other supporting documentation upon request of the Finance Officer. Upon certification and verification of eligible project costs, the City shall pass-through all available tax increment fund revenues not to exceed \$527,257 in a manner consistent with this section.

Given that the exclusive funding mechanism for this TID is the grant pass-through of positive tax increment from the TIF Fund, that no tax increment bonds will be issued in relation to this TID, and that the City shall have no obligation to commit other City funds, the City's obligation hereunder shall not in any way be construed to be a debt of the City in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by the City, nor shall anything contained herein constitute a pledge of the general credit, tax revenues, funds or moneys of the City. In recognition that the City cannot appropriate funds that have not accrued, the City's exclusive obligation shall be to budget and appropriate the positive tax increment from the TID receipted into the TIF Fund on an annual basis during the City's then current fiscal year, as may be

required. Notwithstanding anything to the contrary contained in the proposed Agreement, the City hereby acknowledges and agrees that the obligations of the City under this Agreement are a material inducement for Developer to incur various development and construct improvements upon the TID property and the failure to pay tax increment to Developer will be financial detrimental to future improvements on said property.

If at any time during the term of this Agreement, the governing body of the City shall fail or refuse to approve or authorize the funds due hereunder, and if the TID is eligible to be terminated pursuant to SDCL 11-9-46, then the Agreement shall terminate upon the end of the fiscal year for which funds were approved or authorized, without penalty to the City.

Developer Terms:

- John Adamo will act as the Developer and all TIF proceeds will flow to Developer.
- Developer will certify the costs to the City for reimbursement.
- The City of Mitchell reserves the right to charge an annual administration expense. This fee will be used to offset any future expenses that may occur due to reporting. The amount will not exceed \$5,000.00 in a calendar year.
- The Developer agrees to waive the discretionary formula for all construction within the TIF.

Detailed List of Estimated Project Costs

Attached as Schedule 1 is a detailed list of estimated Project Costs as per SDCL § 11-9-13(3). No expenditure for Project Costs is provided for more than five years after the District is created.

Feasibility Study

An economic feasibility study per SDCL § 11-9-13(2) is attached as Schedule 2.

Economic Development Study

Not less than 50% of the area within the proposed district will stimulate and develop the general economic welfare and prosperity of the state through commercial, manufacturing and agricultural development as evidenced by the Economic Development Study attached as Schedule 3.

Fiscal Impact Statement

Attached is Schedule 4, a Fiscal Impact Statement showing the impact of the Tax Increment District, until and after the TIF advances are repaid, upon all entities levying property taxes in the District. Required as per SDCL § 11-9-13(4).

Method of Financing. Timing of Costs and Monetary Obligations

The payment of Project Costs is anticipated to be made by the City to Developer from the special fund of the Tax Incremental District. SDCL § 11-9-13(5). Pursuant to the

Developer's Agreement, the City will pay to the Developer all available tax increment funds it receives from the District.

Maximum Amount of Tax Incremental Revenue

The maximum amount of tax incremental revenue bonds or monetary obligations to be paid through Tax Increment District #29 shall be the amount sufficient to reimburse the City for the payments made for Project Costs and pay all tax increment bonds or monetary obligations in an amount not to exceed \$527,257 principal and interest or such lesser amount as may be feasible with the estimated revenue generated by the Tax Increment District. The final terms and conditions will be set forth in the Developer's Agreement

Duration of Tax Incremental Plan

The duration of the Plan will extend to the number of years it will take for the reimbursement of the City and the extinguishment of TIF monetary obligations, except that the Plan duration **shall not exceed 20 calendar years** of revenue from the date of creation of the District.

Estimated Impact of Tax Increment Financing on Revenues of Taxing Jurisdictions

The site will generate taxes to the local jurisdictions at or above the assessed value of the Base. All taxing districts shall receive that base which will be the value set for 2023 taxes payable in 2023. The tax increment will be available to the taxing jurisdictions at or before twenty (20) years after the creation of the District. Schedule 5 details the tax capture implications to each of the local taxing jurisdictions. After the repayment of the bonds and monetary obligations, taxing entities will receive their proportionate share of tax dollars for the base value and the tax incremental values.

Conditions Map, Improvements Map, Zoning Change Map

The Conditions map, SDCL § 11-9-16(1), is included as Attachment 2.

The Improvements map, SDCL § 11-9-16(2), is included as Attachment 3.

The Zoning Change Map, SDCL § 11-9-16(3), is included as Attachment 4.

Changes to the City of Mitchell Comprehensive/Master Plan/ Map, Building Codes & County Ordinances per SDCL § 11-9-16(4)

No changes to City ordinances nor the City Master Plan are required.

List of Estimated Non-Project Costs

The following is a list of the Non-Project Costs per SDCL § 11-9-16(5). All costs are listed as taxable value; actual non-project costs will exceed the following amounts.

Item	Amount
Project Costs	\$1,720,000
TOTAL	\$1,720,000

Statement of Displacement and Relocation Plan

No residents or families will be displaced by the Project. SDCL § 11-9-16(6)

Performance Bond Surety Bond or other Guaranty

As security for its fulfillment of the agreement with the governing body, a purchaser or lessee of redevelopment property may furnish a performance bond, with such surety and in such form and amount as the governing body may approve or make such other guaranty as the governing body may deem necessary in the public interest. This additional security may be provided for in a Developer's Agreement.

List of Schedules

SCHEDULE 1 - Estimated Project Cost

SCHEDULE 2 - Economic Feasibility Study

SCHEDULE 3 - Economic Development Study

SCHEDULE 4 - Fiscal Impact Statement

SCHEDULE 5 - Estimated Captured Taxable Values

List of Attachments

Attachment 1 - Descriptions of Real Property

Attachment 2 - Conditions Map, SDCL § 11-9-16(1)

Attachment 3 - Improvements Map, SDCL § 11-9-16(2)

Attachment 4 - Zoning Change Map SDCL § 11-9-16(3)

Schedule 1 – “Detail of Project Costs”

Kind of Project	Number of Projects	Location ¹ above	Amount	Reference ²
Capital Costs (Street, Water & Sewer) (Cleaning & grading of land & associated costs)		District		11-9-15(1)
Financing Costs		District		11-9-15(2)
Real Property Assembly		District		11-9-15(3)
Professional Fees		District		11-9-15(4)
Administrative Costs		District		11-9-15(5)
Relocation Costs		District		11-9-15(6)
Organizational Costs		District		11-9-15(7)
Discretionary Costs and Grants	1	District	\$527,257	11-9-15(8)
Eligible Project Costs			\$527,257	

1) Capital costs, including the actual costs of the construction of public works or improvements, buildings, structures, and permanent fixtures; the demolition, alteration, remodeling, repair, or reconstruction of existing buildings, structures, and permanent fixtures; the acquisition of equipment; the clearing and grading of land; and the amount of interest payable on tax incremental bonds issued pursuant to this chapter until such time as positive tax increments to be received from the district, as estimated by the project plan, are sufficient to pay the principal of and interest on the tax incremental bonds when due;

2) Financing costs, including all interest paid to holders of evidences of indebtedness issued to pay for project costs, any premium paid over the principal amount thereof because of the redemption of such obligations prior to maturity and a reserve for the payment of principal of and interest on such obligations in an amount determined by the governing body to be reasonably required for the marketability of such obligations;

3) Real property assembly costs, including the actual cost of the acquisition by a municipality of real or personal property within a tax incremental district less any proceeds to be received by the municipality from the sale, lease, or other disposition of such property pursuant to a project plan;

4) Professional service costs, including those costs incurred for architectural, planning, engineering, and legal advice and services;

5) Imputed administrative costs, including reasonable charges for the time spent by municipal employees in connection with the implementation of a project plan;

6) Relocation costs;

7) Organizational costs, including the costs of conducting environmental impact and other studies and the costs of informing the public of the creation of tax incremental districts and the implementation of project plans; and

8) Payments and grants made, at the discretion of the governing body, which are found to be necessary or convenient to the creation of tax incremental districts, the implementation of project plans, or to stimulate and develop the general economic welfare and prosperity of the state

Estimates TID Eligible of Project Costs Requested

The City of Mitchell has determined that this will be an economic development Tax Increment District, thus the eligible cost will be in the form of a grant that will not exceed \$527,257. This is a permitted use under SDCL 11-9-15.

11-9-15. Specific items included in project costs. Project costs include:

- 1) Capital costs, including the actual costs of the construction of public works or improvements, buildings, structures, and permanent fixtures; the demolition, alteration, remodeling, repair, or reconstruction of existing buildings, structures, and permanent fixtures; the acquisition of equipment; the clearing and grading of land; and the amount of interest payable on tax incremental bonds issued pursuant to this chapter until such time as positive tax increments to be received from the district, as estimated by the project plan, are sufficient to pay the principal of and interest on the tax incremental bonds when due;
- 2) Financing costs, including all interest paid to holders of evidences of indebtedness issued to pay for project costs, any premium paid over the principal amount thereof because of the redemption of such obligations prior to maturity and a reserve for the payment of principal of and interest on such obligations in an amount determined by the governing body to be reasonably required for the marketability of such obligations;
- 3) Real property assembly costs, including the actual cost of the acquisition by a municipality of real or personal property within a tax incremental district less any proceeds to be received by the municipality from the sale, lease, or other disposition of such property pursuant to a project plan;
- 4) Professional service costs, including those costs incurred for architectural, planning, engineering, and legal advice and services;
- 5) Imputed administrative costs, including reasonable charges for the time spent by municipal employees in connection with the implementation of a project plan;
- 6) Relocation costs;
- 7) Organizational costs, including the costs of conducting environmental impact and other studies and the costs of informing the public of the creation of tax incremental districts and the implementation of project plans; and
- 8) Payments and grants made, at the discretion of the governing body, which are found to be necessary or convenient to the creation of tax incremental districts, the implementation of project plans, or to stimulate and develop the general economic welfare and prosperity of the state.

Total Costs	Non-Project Costs	TIF Eligible Costs
Rehabilitation of Units: - Bathrooms - Kitchens - Paint - Lighting/Electrical - Framing/Sheetrock - Floors - Windows	\$550,000	
Creation of Office Spaces (less electrical & plumbing)	\$350,000	
Common Areas, Public Hallways, Plumbing Repair, Flooring, Paint, and a Community Restroom		\$250,000
Tuck Point (Historic Building)		\$150,000
Public Elevator & Shaft		\$400,000

Total of Non-Project Costs and Public Infrastructure (Estimates): \$1,700,000

Non-Project Costs Total: \$900,000

TIF Eligible Costs Total: \$800,000

Costs sought from TIF Funds: \$527,257

It is anticipated that the Developer shall self-fund the remodel costs associated with this Project. As such, we are not showing an amortization schedule for repayment of a loan or an interest rate associated with the Project. Developer proposes to provide the City with invoices for the costs associated with the Project and would use funds released by the City to either pay such invoice or reimburse the Developer for its costs of the same.

We are not asking for the full amount of the project costs as it could not be supported by the estimated increment generated. We want to show that the Developer will have significant costs invested in the Project in addition to the proposed TIF funds.

Schedule 2 - "Economic Feasibility Study"

Developer has approached the City of Mitchell regarding the possibility of creating a Tax Incremental Financing District to assist with help in offsetting the costs associated with the restructure/remodel of the Woolworth Building.

The Woolworth Building is a Historic Building located in the City's core downtown business district, at the corner of 3rd and Main Streets. The building has fallen into a state of disrepair with water leakage and dilapidated, non-functioning elevator. The first floor of the building has been partially unoccupied, and the upper two floors have numerous repairs needed to keep occupying, including repair/replacement of windows. If not made, the above issues will continue to worsen and may lead to the building being abandoned and will require the Woolworth Building to be demolished as a "nuisance property."

Renovation/Reconstruction Project

The renovation/reconstruction project of the Woolworth Building is estimated to be in the approximate amount of \$1,720,000; however, Developer is using the amount of \$1,500,000 in additional assessed value over and above the current assessed value as an approximate full and true assessment value as a "conservative estimate."

Renovation/Reconstruction will consist of the following:

- The second and third floors of the Woolworth Building consist of apartment units. At least ten (10) of those units are in such a condition of disrepair that they cannot be rented. The Davison County Assessor's records confirm that many of the apartments are not usable in their present condition. The amount of rehabilitation needed varies significantly among these apartment units. On the second floor of the building, there were, at one time, a number of units which were used for small offices—mostly medical or dental. These are readily identified from the exterior where the names and professions of the former proprietors are still visible. Developer plans to restore both the small offices and the apartments. There is also a communal bathroom which was used for the office space that needs to be restored.
- The elevator is inoperable. Developer has had the elevator inspected, and it cannot be restored. It must be replaced with a new elevator, and the shaft must be modernized.
- The hallways on the second and third floors are shabby and worn. Developer will restore those to their former condition. This involves, among other things, removing the exterior-type carpet that was installed at some point and installing hard surface floors.
- Many of the windows on the Woolworth Building are original, but require restoration. Others were removed over the years and replaced by vinyl windows. Developer plans to replace the vinyl windows and restore the original windows.
- Some of the brick is in poor condition and allows for water intrusion. Tuck pointing is necessary.
- The roof is in decent condition, but nearing the end of its useful life and will require replacement.
- Some of the commercial space on the first floor has been so poorly utilized over the years that it is literally "landlocked" at this time, with no access to the street. Developer's goal is to fully utilize the available space, and this necessarily involves providing street access, to-wit: door(s) and window(s) as required, but consistent

with the original building exterior and the building's status as a recognized historical building on the National Registry.

The City has been asked to create a Tax Increment District to help offset the nuisance removal, renovation/remodel and construction costs associated with Project. This feasibility study provides that the Project Costs can be financed through tax increment financing under South Dakota Tax Incremental District Law (South Dakota Codified Laws Chapter 11-9), with the balance of the costs to be paid by the Developer. Tax increment financing is an indispensable self-financing tool used throughout the United States to help local governments successfully develop and redevelop areas and encourage economic development.

In tax increment financing, the current real property tax assessed value of all properties in a designated project area ("tax increment financing district") is established as the "base value." As development in the tax increment financing district increases the assessed values of the redeveloped properties, a portion of the additional tax revenue generated by the increase in assessed value over the base value is set aside and committed by the City to the reimbursement of approved project costs.

Tax increment financing is permitted only in connection with a "Project Plan" duly adopted by the City. The property is currently taxable at \$397,815. The improvements to be made to the property are estimated to add approximately \$1,500,000 to the full and true tax valuation and approximately \$1,422,000 to the tax assessed valuation. The estimated increment resulting from the improvements would be approximately \$27,751 annually in new taxes once fully developed. Since only positive tax increment will be applied, the proposed project is feasible.

All of the project costs are found to be necessary and convenient to the creation of the Tax Incremental District and the implementation of the project.

For purposes of this Project Plan, the Developer is projecting that the remodel of the Woolworth Building will be fully completed by late fall 2024. It is anticipated that the Developer will procure financing to fund the TID improvements through Developer-advanced funds, however, should the self-funding become unfeasible, the Developer may seek other financing at Developer's sole risk and expense. Developer shall not use TIF proceeds for any interest or fees associated with any such alternative financing. The City at no time shall ever be responsible for any loan the Developer secures. The City's role is to simply act as a conduit for the tax revenue and pass on all positive increment to the Developer, of which, will never exceed \$527,257 in total payments, or 20 years, whichever comes first.

A portion of the development within the District could qualify for the discretionary tax abatement. However, City of Mitchell TIF regulations require a developer to waive the "real property" discretionary formula as a condition of approving a TIF. Developer is aware of this requirement.

It is assumed that all obligations incurred would be adequately secured as to allow the payment of principal and interest when due, whether by means of a taxable bond or loan. The actual repayment schedule may change, but all principal and interest shall be paid within the life of the TIF. Utilizing the information regarding expected increment valuation and tax generation, it is possible to estimate an expected revenue stream that can be utilized to retire debt that will be created as a result of implementing the Project Plan.

For purposes of this Project Plan, it is anticipated no increment generated by City TID #29 will be available until calendar year 2024 and thereafter. The calculation of the estimated tax increment valuation and tax generated for City of Mitchell TID #29 is presented in the tables below.

TID TAX REVENUE ESTIMATES AVAILABLE FOR CITY OF MITCHELL TID #29

Revenue Assumptions / Feasibility Study

WOOLWORTH BUILDING

Levies are based on 2022 payable in 2023

Construction Year	Valuation Year	Revenue Year	Valuation Increments	Valuation Total	Davison County	City of Mitchell	JR	Mitchell School District	Total Mill Rate*	Non-Ag Factor	Total Revenue Increment	Cumulative Amt Paid
2023	2024	2025	\$ 1,500,000.00	\$ 1,500,000.00	0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 27,750.33
2024	2025	2026			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 55,500.66
2025	2026	2027			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 83,250.99
2026	2027	2028			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 111,001.32
2027	2028	2029			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 138,751.65
2028	2029	2030			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 166,501.98
2029	2030	2031			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 194,252.31
2030	2031	2032			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 222,002.64
2031	2032	2033			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 249,752.97
2032	2033	2034			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 277,503.30
2033	2034	2035			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 305,253.63
2034	2035	2036			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 333,003.96
2035	2036	2037			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 360,754.29
2036	2037	2038			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 388,504.62
2037	2038	2039			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 416,254.95
2038	2039	2040			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 444,005.28
2039	2040	2041			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 471,755.61
2040	2041	2042			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 499,505.94
2041	2042	2043			0.003778	0.0050680	0.000061	0.0106080	0.019515	0.948	\$ 27,750.33	\$ 527,256.27
2042	2043	-										
2043	-	-										

Assumptions:

Valuation Increment * Non-Ag Factor * Total Mill Rate

* Assumes Mill Levies remain constant for the duration of the TIF

Notes:

Assumptions:

* These numbers are for projection purposes only and do not reflect what the actual number(s) may be. The projection numbers are based on assumptions provided by the developer.

Once \$527,257 is paid out from the TIF or the 20 years are completed – The TIF will automatically expire.

*Assumes Mill Levies remain constant for the duration of the TIF

Note: These numbers are for projection purposes only and do not reflect what the actual number(s) may be. The projection numbers are based on assumptions provided by the Developer.

Schedule 3 - "Economic Development Study"

SECTION 1 - INTRODUCTION

The City has been approached concerning the creation of a tax increment district located within City limits. In order to determine whether a tax increment district (TID) may be created, the governing body must make a finding that not less than 50%, by area, of the real property within the district will stimulate and develop the general economic welfare and prosperity of the State through the promotion and advancement of industrial, commercial, manufacturing, agricultural and natural resources, and the improvement of the area is likely to enhance significantly the value of substantially all of the other real property in the district.

SECTION 2 - STUDY AREA BOUNDARY

The Study area is described as the area depicted on the map attached to this Study (Attachments 1 and 2).

SECTION 3 - ESTABLISHING ECONOMIC DEVELOPMENT

South Dakota law describes economic development as activity that stimulates and develops the general economic welfare and prosperity of the state through the promotion and advancement of industrial, commercial, manufacturing, agricultural, or natural resources. The area making up the boundaries of proposed City of Mitchell TID #29 currently consists of a partially occupied, deteriorating three-story historic building that has a number of structural problems.

SECTION 4 - FINDING THAT THE IMPROVEMENTS TO THE AREA ARE LIKELY TO ENHANCE SIGNIFICANTLY THE VALUE OF SUBSTANTIALLY ALL OF THE OTHER REAL PROPERTY IN THE DISTRICT

It is specifically found that once the improvements set forth within City of Mitchell TID #29 Project Plan are commenced the improvements enhance significantly the value of substantially all of the other real property in the District and will help the entire City core business district continue to develop, adding sales tax dollars to the City and to the State of South Dakota.

SECTION 5 - CONDITIONS WITHIN THE STUDY AREA; LAND USE AND PLANNING LAND USE, PLANNING AND COMPREHENSIVE PLAN

The City of Mitchell Comprehensive Plan is consistent with the proposed use of the District.

SECTION 6 - FINDINGS WITHIN THE STUDY AREA ANALYSIS

In accordance with state law, it is found that not less than fifty percent (50%) by area of the real property within the District will stimulate and develop the general economic welfare and prosperity of the State of South Dakota through the promotion and advancement of industrial, commercial, manufacturing, agricultural, and natural resources, and it is found that the improvement of the area is likely to enhance significantly the value of substantially all of the other real property in the District in accord with SDCL 11-9-8(1) and (2).

The study area currently consists of a partially occupied three-story historic building that has numerous structural issues. The Developer is proposing to renovate and bring back to life the Woolworth Building with new retail/commercial space on the first floor and renovation of apartments and office space on floors 2 and 3, refurbishing a partially blighted building in the middle of the City's core downtown area.

In accordance with State Law, the following addresses specific characteristics of economic development are found within the Study Area with corresponding portions of 11-9-8 and 11-9-11:

The investment of more than \$1,700,000 in the study area will stimulate and develop the general economic welfare and prosperity of the state through the promotion and advancement of commerce during the construction period. More than fifty percent, by area, of the real property within the District will stimulate and develop the general economic welfare and prosperity of the state through the promotion and advancement of commerce. The development will cause more employment and will clear a partially "blighted" building structure in the City's core downtown area. The completion of the project will generate additional economic activity through retail commerce and development.

Schedule 4 - "Fiscal Impact Statement"

Fiscal Impact Statement City of Mitchell- Tax Increment District #29

INTRODUCTION

The fiscal impact statement is intended to provide a succinct analysis of the estimated impact of the Tax Increment District to the public pursuant to SDCL § 11-9-13 (4). It is not intended to rival the level of detail required by a detailed financial analysis. A fiscal impact statement shows the impact of the Tax Increment District, both until and after the bonds or obligations are repaid, upon all entities levying taxes upon property in the District.

DEFINITIONS

"Assumptions" means factors or definitions used in the fiscal analysis. Assumptions may include facts and figures identified by the District and educated guesses that are sometimes necessary when not all of the information is available. Assumptions are often used to extrapolate an estimate. Assumptions may include an estimate of tax levies of each taxing entity, the school aid formula contribution, the value of the real property, etc.

"Base Revenues" means the taxes collected on the base value.

"Fiscal Impact" means the increase or decrease in revenues and generally refers to an impact to revenues caused by the district.

"Revenue" means ad valorem taxes.

"Tax Increment District" means City of Mitchell, Tax Increment District Number 29.

"Taxing Districts" means all political subdivisions of the state which have ad valorem taxing power over property within the boundaries of the Tax Increment District.

"Tax Increment Revenues" means all revenues above the Base Revenues.

ASSUMPTIONS

- (1) The property will have improvements which at completion will be valued for taxable purposes at \$1,422,000.
- (2) The average tax levy of all taxing districts will be \$19.515 per thousand dollars of taxable valuation.
- (3) Tax increment will start to be collected in 2025 and end prior to 2043.
- (4) The discretionary formula will be waived by Developer.

FISCAL IMPACT

The total fiscal impact upon the taxing entities during the term of the Tax Increment District is as follows:

Valuation Assumptions	Base Full/True Value	Increase	Positive Increment
Land/Existing Improvements	\$397,815	0	0
Additional Improvements	\$0	\$ 1,422,000	\$ 1,422,000
Total Positive Increment	\$0	\$ 1,422,000	\$ 1,422,000

Schedule 5 - "Estimated Captured Taxable Values"

For purposes of this Project Plan, Developer assumes that **Developer will elect not to use the real property tax discretionary formula** currently utilized in City of Mitchell, South Dakota, pertaining to payment of real property taxes (i.e., 20% Year 1; 40% Year 2; 60% Year 3; 80% Year 4; and 100% Year 5).

It is further assumed, for purposes of this Plan, that the remodel of the Woolworth Building will be completed by summer 2023, with the improvements estimated to be assessed in the approximate amount of \$1,422,000, which will generate \$27,751 in annual real property taxes upon completion.

*Actual valuation shall depend upon the value determined by the Davison County Director of Equalization when assessed, with the application of dollars-per-thousand from local taxes. All tax increment revenues shall be from Generally Applicable Taxes attributable to the improvements to be constructed in the TID. The potential for total increment collections are estimated to be at the maximum range of \$527,257 covering a span of captured tax years not to exceed 20. Collection is anticipated to begin in 2025, and the schedule carries out the tax captured 20 years from the date of Plan adoption.

The following dollars-per-thousand rates are the current taxing rates of the local taxing jurisdictions:

2021 Property Tax Rate	
2021 Payable in 2022	\$ per \$1,000 assessed
Davison County	\$3.778
City of Mitchell	\$5.068
JR Water	\$.061
School District	<u>\$10.608</u>
Total Tax Levy	\$19.515

Utilizing the information regarding expected increment valuation and tax generation, it is possible to generate an expected revenue stream that can be utilized to retire debt that will be created as a result of implementing the Project Plan.

Attachment 1

Description of Real Property:

The real property to be located within the Tax Increment District is legally described as follows:

Lots Seven (7), Eight (8), Nine (9) and Ten (10), Block Two (2), Original Town (now City) of Mitchell, Davison County, South Dakota.

Attachment 2

Conditions picture for City of Mitchell Tax Incremental District #29, SDCL § 11-9-16(1)

The following are pictures showing the current conditions of the proposed location of TIF #29:



Attachment 3

Improvements map for City of Mitchell Tax Incremental District #29, SDCL § 11 -9-16(2).

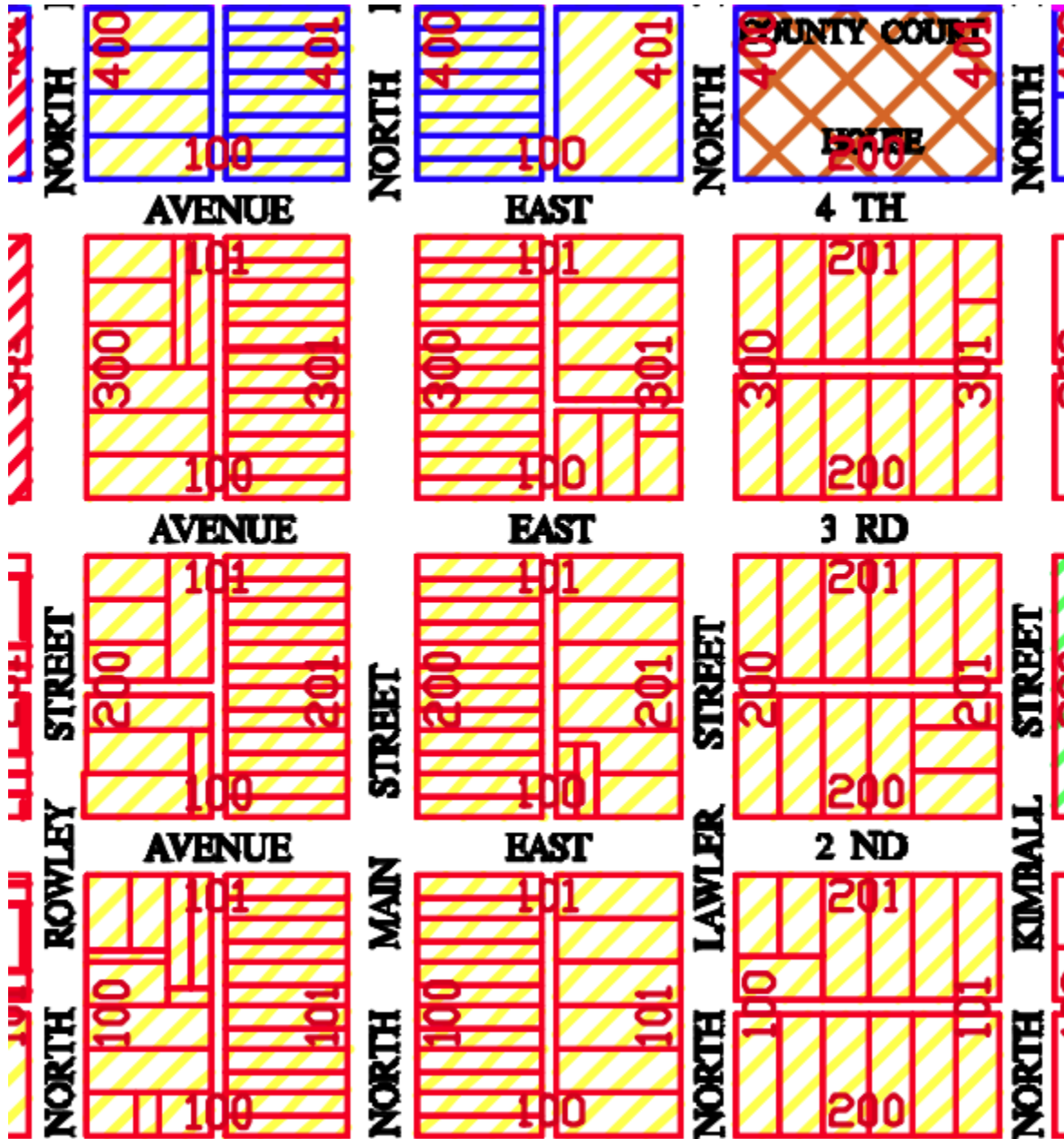
Maps pending design.

The project will include a partial remodel, following plans designed by a contractor to comply with and retain the historic attributes of the structure. The first floor shall be partially remodeled/reconstructed to continue to be utilized for commercial/retail space or a combination of the two. Floors 2 and 3 will be remodeled and continue to be used for apartments, as more particularly set forth in Schedule 2, under Renovation/Reconstruction Project found on page 20 of this project plan.

Attachment 4

Zoning Change Map for City of Mitchell Tax Incremental District #29, SDCL § 11-9-16(3).

- No proposed changes as the property is currently zoned as Commercial Business.



NOTICE OF HEARING

NOTICE IS HEREBY GIVEN to the general public and all interested parties that the City of Mitchell Planning Commission will conduct a public hearing and acted upon in the City Hall Council Chambers at 612 North Main Street, Mitchell, South Dakota at 12:00 pm (noon) on February 27, 2023 in regards to a proposed project plan and the establishment of boundaries for the proposed tax increment financing district known as City of Mitchell Tax Incremental District Number Twenty-Nine (29).

The following real property is to be included in this district and is legally described as follows:

LOTS SEVEN, EIGHT, NINE AND TEN, BLOCK 2, ORIGINAL TOWN (NOW) CITY OF MITCHELL, DAVISON COUTNY, SOUTH DAKOTA.

At the above stated time and place, all interested parties will be afforded a reasonable opportunity to express their views on the proposed creation of the Tax Incremental District and its proposed boundaries. The project plan may be viewed on the city's website at www.cityofmitchell.org. Following such hearing, the matter will be heard and acted upon by the Mitchell City Council on March 6, 2023 at 6:00 pm in the City Hall Council Chambers.

Dated this 9th day of February, 2023.

Michelle Bathke – Finance Officer

Published once: 15th day of February, 2023

Approximate publication cost: _____



TO: Mayor Bob Everson
 City Council Members

FROM: Stephanie Ellwein, City Administrator

RE: Current Status of City TIFs as of 2/27/23

The City of Mitchell has approved 24 Tax increment financing districts from 1995- 2022. The total increase to taxable value in the City of Mitchell from these TIFS is over \$85,913,693 (this does not include the increment for TIF 1, 2, or 4 which are not available on the DOR report website). As of December 31, 2022 \$7,592,059 of financing has been provided towards projects that resulted in the \$85,913,693 increased assessed value.

Active TIFs: Of the 24 approved TIFS, 13 are still active in the City of Mitchell. The Active TIFs have brought \$48,324,628 of additional Tax Value to the City of Mitchell. TIFs 26-28 were issued as grants, and do not count towards constitutional debt. Of the active TIFs, we anticipate that Commerce Street will be dissolved in 2023 (2 years earlier than the 20 year limit). The chart below shows the information for each of the current TIFS.

Active TIFS							
TIF Number	Description	year Issued	Total Paid	Project Plan	Increment	Grants/Debt	Type
7	Commerce Street	2005	\$ 2,500,756	\$ 1,822,000	\$ 20,002,990	Debt	Economic Development
8	Highland Conference Center	2006	\$ 2,671,843	\$ 2,150,000	\$ 6,706,260	Debt	Economic Development
9	Vantage Point 1	2007	\$ 902,500	\$ 650,000	\$ 6,706,260	Debt	Economic Development
14	Pepsi/Wispak	2010	\$ 526,018	\$ 575,000	\$ 2,943,560	Debt	Industrial
16	Innovative	2011	\$ -	\$ 261,829	\$ 4,476,715	Debt	Economic Development
19	Antach	2013	\$ 189,751	\$ 243,526	\$ 1,208,915	Debt	Housing
20	Morris	2013	\$ 111,959	\$ 200,000	\$ 878,390	Debt	Economic Development
21	Hohn Enterprises	2015	\$ 83,960	\$ 320,000	\$ 1,098,505	Debt	Economic Development
23	Vantage Point 2	2017	\$ 81,095	\$ 655,000	\$ 237,318	Grant	Economic Development
24	Performance Pet	2017	\$ 84,263	\$ 2,600,000	\$ 3,667,935	Grant	Economic Development
26	Western Building On Main	2021	\$ -	\$ 1,200,000	\$ 233,770	Grant	Economic Development
27	Fiala Housing Development	2022	\$ -	\$ 627,889	\$ 164,010	Grant	Economic Dev.- Housing
28	Flats on Havens	2022	\$ -	\$ 1,495,142	\$ -	Grant	Economic Dev.- Housing
Total			\$ 7,152,146	\$ 12,800,386	\$ 48,324,628		

Of the 11 districts that are no longer active, 10 were dissolved early.

TIF 1	Westview Addition	16 years
TIF 2	Patzer Woodworking	10 years
TIF 4	AKG Midwest	10 years
TIF 5	Iverson	13 years
TIF 10	MADC Business Park	11 years
TIF 11	Hunt Fabrication	13 years
TIF 13	MTI	10 years
TIF 15	ProBuild	10 years
TIF 17	Woods Addition	8 years
TIF 18	Starlight Estates	10 years

In addition, 5 applications for TIFs were never approved.

TIF 3 VOIDED

TIF 6 VOIDED

TIF 12 VOIDED

TIF 22 (Kustom Cycle) (was dissolved to finance via SRF & with EDA grant)

TIF 25 (Avera Housing- request by applicant)

Overlapping TIF Districts

The City also has several overlapping TIF districts. The TIFs that overlap are committed to pay the first TIF off before the second TIF is paid. So, for example, TIF 7 is paid before TIF 16 can collect funds. That is why you will see \$0 listed as the “amount paid” by TIF 16.



TIF 9 & 23 also overlap; however, the developer’s agreement on this overlap is that the “new increment” on the new construction goes toward TIF 23. That is why you will see payments listed under both 9



Current Active TIFS (as of 12/31/22)

TIF 7: Commerce Street



Established:	2005
Maturity Date:	2023
Approved in TIF:	\$1,822,000
Total Paid (P +I):	\$2,500,756
Base Value:	\$251,615
Current Value:	\$20,254,605
Current Increment (to date):	\$20,002,990

TIF 8: Highland Conference Center



Established:	2006
Maturity Date:	2026
Approved in TIF:	\$2,150,000
Total Paid (P +I):	\$2,71,843
Base Value:	\$5,690,430
Current Value:	\$12,396,690
Current Increment (to date):	\$6,706,260

TIF 9: Vantage Point



Established:	2007
Maturity Date:	2027
Approved in TIF:	\$650,000
Total Paid (P +I):	\$902,499
Base Value:	\$47,780
Current Value:	\$5,455,905
Current Increment (to date):	\$5,408,125

TIF 14 Pepsi/Wispak



Established:	2010
Maturity Date:	2030
Approved in TIF:	\$575,000
Total Paid (P +I):	\$526,017
Base Value:	\$35,885
Current Value:	\$2,979,445
Current Increment (to date):	\$2,943,560

TIF 16 Innovative Systems



Established:	2011
Maturity Date:	2031
Approved in TIF:	\$261,829 (Certified Costs)
Total Paid (P +I):	\$0 (<i>Proceeds go to TIF 7 until that is paid</i>)
Base Value:	\$4,745,210
Current Value:	\$9,221,925
Current Increment (to date):	\$4,476,715

TIF 19:Antach Mitchell Housing



Established:	2013
Maturity Date:	2033
Approved in TIF:	\$243,526
Total Paid (P +I):	\$189,750
Base Value:	\$12,675
Current Value:	\$1,221,590
Current Increment (to date):	\$1,208,915

TIF 20: Morris



Established:	2013
Maturity Date:	2033
Approved in TIF:	\$200,000
Total Paid (P +I):	\$111,959
Base Value:	\$143,990
Current Value:	\$1,022,380
Current Increment (to date):	\$878,390

TIF 21: Hohn Enterprises



Established:	2015
Maturity Date:	2035
Approved in TIF:	\$320,000
Total Paid (P +I):	\$83,960
Base Value:	\$134,840
Current Value:	\$1,233,345
Current Increment (to date):	\$1,098,505

23: Vantage Point



Established:	2017
Maturity Date:	2035 (limited to 18 years)
Approved in TIF:	\$655,000 grant
Total Paid (Grant):	\$81,095
Base Value:	\$2,766,957
Current Value:	\$3,04,275
Current Increment (to date):	\$237,318

TIF 24: Performance Pet



Established:	2017
Maturity Date:	2035 (limited to 18 years)
Approved in TIF:	\$2,600,000
Total Paid (Grant):	\$84,263
Base Value:	\$570,775
Current Value:	\$4,238,710
Current Increment (to date):	\$3,667,935

TIF 26: Western Building



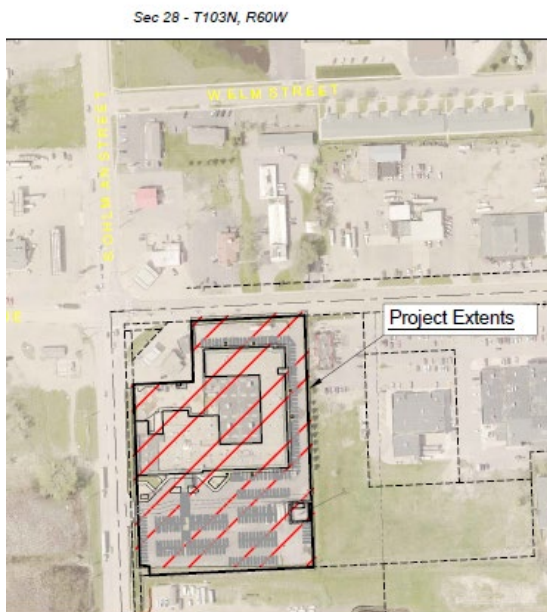
Established:	2021
Maturity Date:	2041
Approved in TIF:	\$1,200,000
Total Paid (Grant):	\$
Base Value (Certified by DOR)	\$0
Current Value:	\$233,770
Current Increment (to date):	\$233,770

TIF 27: Fiala Housing Development



Established:	2022
Maturity Date:	2042
Approved in TIF:	\$1,002,685
Total Paid (Grant):	\$0
Base Value:	\$950,540
Current Value:	\$1,114,550
Current Increment (to date):	\$164,010

TIF 28: Flats on Havens



Established:	2022
Maturity Date:	2042
Approved in TIF:	\$1,495,142
Total Paid (Grant):	\$0
Base Value (Certified by DOR)	\$1,578,363
Current Value:	\$1,578,363
Current Increment (to date):	\$0

TIF Overview

TIF #	Description	Contact	Project Discription	Tiff Class for State Aid	DOR Issued Date	Dissolution date	DOR Est Maturity Date	Grants/ Reimburse- ments	Total Principal as of 12/31/22	Total Interest Paid as of 12/31/22	Total Paid as of 12/31/22	Indebetedness Approved In TIF Plan or Grant Amount	Certified Costs Provided	Beginning Base as of 12/31/22- SD DOR TIF Report	Value as of 12/31/22- SD DOR TIF Report	Final Value	Total Increment	Total Years
1	Westview Addition Bocks 1, 2, 45 and part of 6-MADC				1995	2011						\$ 1,125,320					\$ -	16
2	Patzer Woodworking				2003	2013						\$ 180,000					\$ -	10
3	VOIDED																	
4	AKG Midwest				2003	2013						\$ 1,070,000					\$ -	10
5	Iverson				2005	2018			\$ 286,538.86	\$ 154,374.33	\$ 440,913.19	\$ 490,102		\$ 165,640		\$ 2,730,280	\$ 2,564,640	13
6	VOIDED																	
7	Commerce Street * Overlaps with TIF 16 & TIF C2. - 2023	CJM Consulting	Westwood Addition	Economic Dev.	2005		2025		\$ 1,451,092.67	\$ 1,049,663.66	\$ 2,500,756.33	\$ 1,822,000		\$ 251,615	\$ 20,254,605		\$ 20,002,990	
8	Highland Conference Center refinanced in 2016. TIF will pay off one year earlier and saved \$367,190.16 in interest. Could be paid off in 2025	Thompson Enterprises LLC	Highland Park Conference Center	Economic Dev.	2006		2026		\$ 1,459,527.33	\$ 1,212,315.79	\$ 2,671,843.12	\$ 2,150,000		\$ 5,690,430	\$ 12,396,690		\$ 6,706,260	
	Refunded Highland TIF above. Could be done in 2025																	
9	Vantage Point- refinanced. saved approximately \$120,000 in interest.	Vantage Point	Vantage Point	Economic Dev.	2007				\$ 446,991.42	\$ 455,508.35	\$ 902,499.77			\$ 47,780	\$ 5,455,905		\$ 5,408,125	
	Refunded Vantage Point TIF				2017							\$ 650,000						
10	MADC Business Park	MADC	Business Park Development	Economic Dev.	2008	2019	2028				\$ -	\$ 4,047,164					\$ -	11
11	Hunt Fabrication		Steel Fabrication Business	industrial	2008	2021	2028				\$ -	\$ 177,561		\$ 187,845	\$ 1,023,315		\$ 835,470	13
12	VOIDED																	
13	MTI MTI Amendment			Economic Dev.	2009	2019	2029				\$ -	\$ 1,449,925					\$ -	10
14	Pepsi/WisPak	MADC/Pepsi	Pepsi Plant	industrial	2010		2029		\$ 262,896.99	\$ 263,120.73	\$ 526,017.72	\$ 575,000		\$ 35,885	\$ 2,979,445		\$ 2,943,560	
15	ProBuild	ProBuild Company	Housing Development Infrastructure	Local	2011	2021	2031				\$ -	\$ 600,000		\$ 569,875	\$ 7,859,870		\$ 7,289,995	10
16	Innovative Systems *Tied to TIF 7 certified the expenses in October 2017, to reduce the indebtedness from \$1,528,000 to \$261,829. Increment goes to TIF7 first until paid	Innovative Systems	Innovative Systems	Economic Dev.	2011		2031		\$ -	\$ -	\$ -	\$ 1,522,300	\$ 261,829	\$ 4,745,210	\$ 9,221,925		\$ 4,476,715	
17	Woods Addition	CJM Consulting	Residential Addition	Economic Dev.	2012	2021	2032				\$ -	\$ 685,000		\$ 11,798,690		\$ 24,647,820	\$ 12,849,130	9
18	Starlite Estates (South Point Village)	South Point Village	Townhouses	Economic Dev.	2012	2022	2032				\$ -	\$ 1,320,000		\$ 1,995,160	\$ 17,740,905		\$ 15,745,745	10
19	Antach-Mitchell Housing Authority	Antach Management Corp	Public Infrastructure	Economic Dev.	2013		2033		\$ 102,900.88	\$ 86,849.93	\$ 189,750.81	\$ 243,526		\$ 12,675	\$ 1,221,590		\$ 1,208,915	
20	Morris	Morris Inc	Infrastructure Improvements	Economic Dev.	2013		2033		\$ 72,193.86	\$ 39,765.31	\$ 111,959.17	\$ 200,000		\$ 143,990	\$ 1,022,380		\$ 878,390	
21	Hohn Enterprises	Hohn Enterprises	Mitchell Visitor Center Costs	Economic Dev.	2015		2035		\$ 68,953.46	\$ 15,006.76	\$ 83,960.22	\$ 320,000	due 2020	\$ 134,840	\$ 1,233,345		\$ 1,098,505	
22	Klockworks Kustom Cycles	Kustom Cycles Inc	Klockwerks addition/Twinhomes	Economic Dev.														
23	Vantage Point- MADC Pass through grant, expires at 655,000 or 2033 whichever comes first. Overlaps with TIF 9. That tif must be paid first.	MADC/Vantage Point	Vantage Point Expansion	Economic Dev.	2017		2035	\$ 81,095.28			\$ 81,095.28	\$ 655,000	annual report	\$ 2,766,957	\$ 3,004,275		\$ 237,318	
24	Performance Pet- MADC pass through grant. Expires at or 2035 whichever comes first.	MADC	Perofrmance Pet expansion	Economic Dev.	2017		2035	\$ 84,263.32			\$ 84,263.32	\$ 2,600,000	annual report	\$ 570,775	\$ 4,238,710		\$ 3,667,935	
25	Avera on Foster- Was Withdrawn																	
26	Western Building on Main	MADC	Rehabilitation of Western Building on Main & Parking/development north	Economic Dev.	2021		2041	\$ -			\$ -	\$ 1,200,000	due 2026	\$ -	\$ 233,770		\$ 233,770	
27	Fiala Housing Development	Paul Groenweg	Housing Development- Airport Addition	Affordable Housing	2022		2042	\$ -			\$ -	\$ 627,889	due 2027	\$ 950,540	\$ 1,114,550		\$ 164,010	
28	Flats on Havens	Nathan Stencil	Rehabitation of Ramada Inn for workforce housing	Affordable Housing	2022		2042	\$ -			\$ -	\$ 1,495,142	due 2027	\$ 1,578,363	\$ 1,578,363		\$ -	
29	Woolworth Building- Adamo	Don Peterson, John Adamo	Rehabilitation of Woolworth Building on Main for commercial/	Economic Dev.			2043					\$ 527,257						
Totals								\$ 165,359	\$ 4,151,095	\$ 3,276,605	\$ 7,593,059	\$ 23,082,898		\$ 29,117,367	\$ 90,579,643	\$ 27,378,100	\$ 85,913,693	

Total of Current & Finals \$ 117,957,743

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-11, Plat of Lot 1 of Albrecht's Addition in the NE ¼ of Section 18, T 103 N, R 60 W of the 5<sup>th</sup> P.M., Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Plat of Lot 1 of Albrecht's Addition in the NE ¼ of Section 18, T 103 N, R 60 W of the 5<sup>th</sup> P.M., Davison County, South Dakota; as requested by Bruce Albrecht. Planning Commission motioned to approve; 7 aye, 0 nay. Motion carried. See Planning Commission Unsigned Minutes 2-27-23.		

RESOLUTION #R2023-11

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 27th day of February, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 1 OF ALBRECHT'S ADDITION IN THE NE ¼ OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M, DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT 1 OF ALBRECHT'S ADDITION IN THE NE ¼ OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M, DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 6th day of March, 2023.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}



1 Inch = 100 Feet

LEGEND

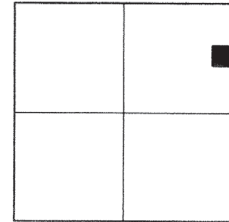
- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- = SET NAIL
- △ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" X 12" SPIKE W/WASHER JAW-13714
- WM = WITNESS MONUMENT

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

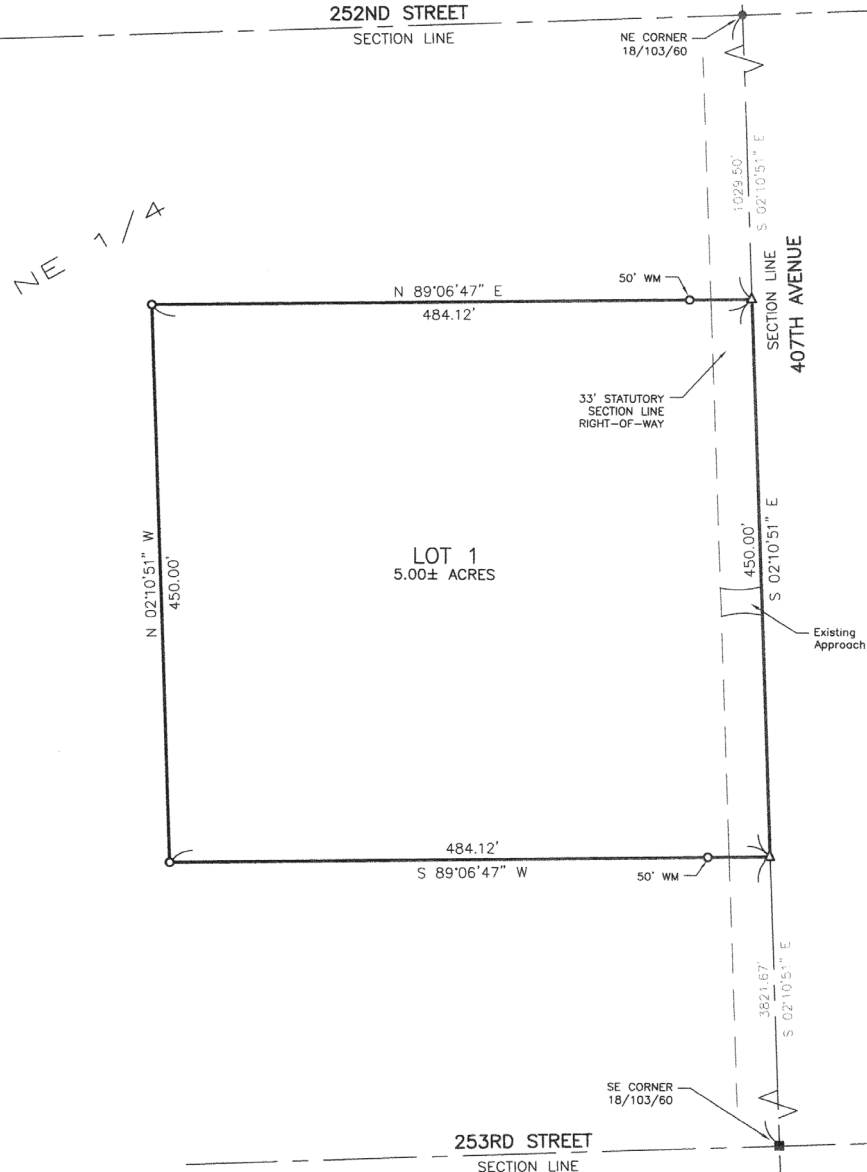
COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE,
STATE PLANE - NORTH AMERICAN
DATUM 1983 - GEOID 12B.
GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT
THE BENEFIT OF A TITLE REPORT OR TITLE
COMMITMENT. EASEMENTS OF RECORD WERE
NOT RESEARCHED AND ARE NOT SHOWN
UNLESS OTHERWISE NOTED.

SEC. 18, T 103 N, R 60 W



LOCATION MAP
SCALE: 1" = 3000'

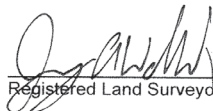


A PLAT OF LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18,
T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of Bruce Albrecht, as owner, and under his direction for purposes indicated therein, I did on or prior to January 8, 2023, survey those parcels of land described as follows: LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA. In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 14TH day of FEBRUARY, 2023.


Registered Land Surveyor #SD13714



SPN

& Associates
Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I hereby certify that I am the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at my request and under my direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and I hereby dedicate to the public, for public use forever as such, the streets, alleys and easements, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 1 shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists 407th Avenue. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2023.

Bruce Albrecht

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2023, before me, _____, the undersigned officer, personally appeared Bruce Albrecht, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2023.

Chairperson/Vice-Chairperson of Mitchell City Planning Commission

RESOLUTION OF CITY COUNCIL

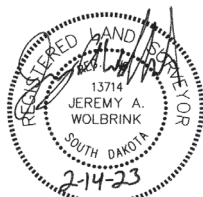
WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned hereby certifies that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2023.

Finance Officer/Deputy Finance Officer of City of Mitchell



SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, the plat of LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the County Auditor of Davison County, South Dakota, has been submitted to the County Planning Commission of the said County of Davison, South Dakota; and

WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the County of Davison, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the County Planning Commission of Davison County, South Dakota, that the plat of LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of Davison, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the County Planning Commission of Davison County, South Dakota, at a meeting thereof held on the _____ day of _____, 2023.

Chairperson/Vice-Chairperson of Davison County
Planning Commission

RESOLUTION BY BOARD OF COUNTY COMMISSIONERS

Be it resolved by the Board of County Commissioners of Davison County, South Dakota, that the plat of LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, which has been submitted for examination pursuant to law, is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Chairperson/Vice-Chairperson, Board of County Commissioners
of Davison County

AUDITOR'S CERTIFICATE

I do hereby certify that the above resolution was adopted by the Board of County Commissioners of Davison County, South Dakota, at a regular meeting held on _____, 2023, approving the above-named plat.

Auditor/Deputy Auditor, Davison County

CERTIFICATE OF HIGHWAY AUTHORITY

The location(s) of the existing approach(es) is/are hereby approved. Any change in the location(s) of the existing approach(es) shall require additional approval.

By: _____ Title: _____ Date: _____
Highway Authority

CERTIFICATE OF COUNTY TREASURER

I hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of my office, have been fully paid.

Treasurer/Deputy Treasurer, Davison County

Date

DIRECTOR OF EQUALIZATION

I hereby certify that a copy of the plat of LOT 1 OF ALBRECHT'S ADDITION IN THE NE 1/4 OF SECTION 18, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in my office.

Director of Equalization/Deputy Director
of Equalization, Davison County

Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
COUNTY OF DAVISON)

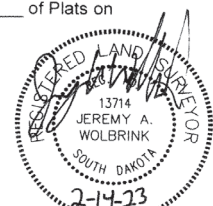
FILED for record this _____ day of _____, 2023, at _____, and recorded in Book _____ of Plats on
Page(s) _____ therein and recorded on Microfilm Number _____.

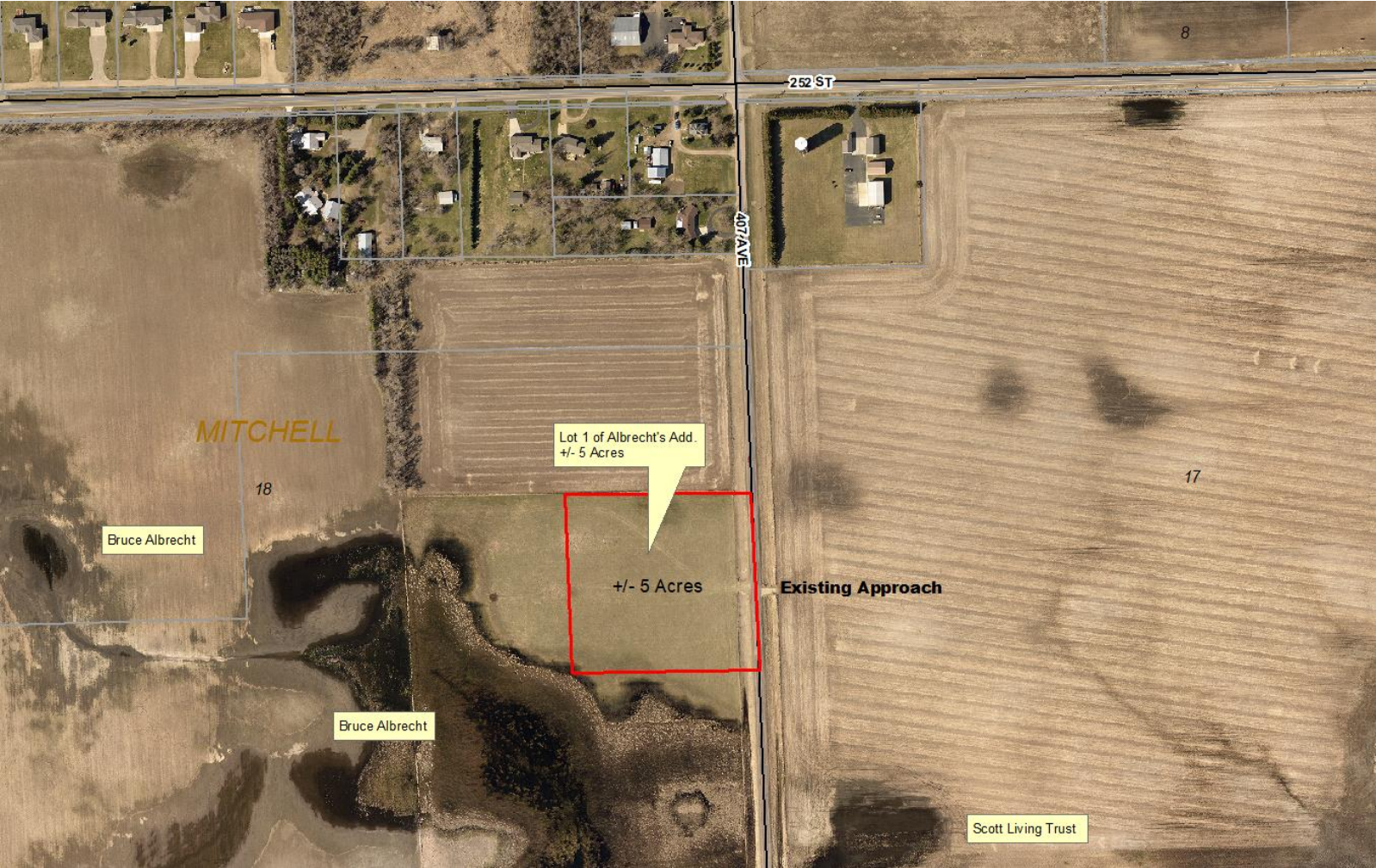
Register of Deeds, Davison County

By _____
Deputy

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015





CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:
The City of Mitchell did provide notice of the status of the property, reports of its condition, and eventually the Tobins Transfer Inc demolition plan to the State Historic Preservation Office (SHPO) which was received on December 7, 2022. On January 7, 2023 SHPO requested an abbreviated 11.1 case review which includes Mitchell Historic Preservation Commission to hear and act upon. This report was received by SHPO on February 6, 2023 but requested more information. On February 7, 2023 SHPO received additional information and photographs. On February 17, 2023 SHPO reached out to the City of Mitchell as to whether the building was a danger to public safety. On February 21, 2023, the City of Mitchell indicated that the building has been a pedestrian safety hazard since the accident to the building, which took place in December of 2021.

Under state law, SHPO must be notified of a project which may impact a historic property, have an opportunity to investigate, and then issue comments to the city council.

SHPO issued its final comments on February 21, 2023. SHPO issued its determination based on the information provided, the structures do not appear to be deteriorated beyond repair. Upon review of the information submitted, it is the final opinion of the SHPO that this project will destroy historic property and that alternatives to this project have not been adequately considered and should be further explored.

State law further provides that the city council must ultimately make certain findings in order for the project to be able to proceed.

Attached to this agenda item are the documents that have been submitted to and received from SHPO as well as from Tobins Transfer Inc.

RESOLUTION #R2023-12

A RESOLUTION REGARDING SDCL SECTION 1-19A-11.1 FINDINGS IN RELATION TO THE PROPERTY AT 112 AND 114 EAST 1st AVE

WHEREAS, the Tobins Transfer Inc is the owner of certain real property at 112 and 114 E 1st Ave which is legally described as:

**West 30' of Lots 5 & 6, Block 12; E 21 ½' of W 52 ½' of Lot 5
& 6, Block 12 all in Original Plat of Town (now City) of
Mitchell, Davison County, South Dakota.**

WHEREAS the above described property is listed on the National Register of Historic Places.

WHEREAS Tobins Transfer Inc sought a demolition and building permit for their property on November 1, 2022.

WHEREAS state law puts certain processes in place which must be followed prior to any governmental action that may damage, destroy, or encroach upon any historic property.

WHEREAS, in consideration of such laws, the City of Mitchell did provide notice of the status of the property, reports of its condition, and eventually the Tobins Transfer Inc demolition plan to the State Historic Preservation Office (SHPO) which was received on December 7, 2022. On January 7, 2023 SHPO requested an abbreviated 11.1 case review which includes Mitchell Historic Preservation Commission to hear and act upon. This report was received by SHPO on February 6, 2023 but requested more information. On February 7, 2023 SHPO received additional information and photographs. On February 17, 2023 SHPO reached out to the City of Mitchell as to whether the building was a danger to public safety. On February 21, 2023, the City of Mitchell indicated that the building has been a pedestrian safety hazard since the accident to the building, which took place in December of 2021. On February 21, 2023 SHPO issued its determination based on the information provided, the structures do not appear to be deteriorated beyond repair. Upon review of the information submitted, it is the final opinion of the SHPO that this project will destroy historic property and that alternatives to this project have not been adequately considered and should be further explored.

WHEREAS SDCL 11.1 requires in this case that the City make a written determination that “based upon the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that the program includes all possible planning to minimize harm to the historic property, resulting from such use.”

WHEREAS such a hearing by the City Council was scheduled, noticed, and held on March 6, 2023 during regular session and that at such hearing interested parties were afforded an opportunity to comment on the matter and the City Council did consider and discuss relevant facts relating to such demolition plan.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that the City Council does hereby make the following findings of fact and conclusions:

1. The above described property is listed on the National Register of Historic Places.
2. The City of Mitchell, did submit a notice, abbreviated case report, and supplemental materials as required by state law and as requested by the State Historic Preservation Office.
3. The City Council, in its capacity as the governing body designated to make a final determination of project acceptability under SDCL 1-19A-11.1, must determine that, “based on the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that the program includes all possible planning to minimize harm to the historic property.”
4. The City Council has taken into consideration all relevant factors including all testimony provided at the above described hearing, all documentation provided at or for use in such hearing, and specifically, the following materials:

112 and 114 E 1st Ave-State Case Report-1-3-2023
City of Mitchell Historic Preservation Commission Unsigned Minutes 1-26-2023
11.1 Case_ReportForm-112 and 114 E 1st Ave-Signed
112 and 114 E 1st Ave-GIS
112 and 114 E 1st Ave-Photos
112 and 114 E 1st Ave-State Case Report-2-10-23
112 and 114 E 1st Ave-Additional Information 2-16-23
112 and 114 E 1st Ave-Photos 2-16-23
112 and 114 E 1st Ave-State Case Report-2-21-23

5. That in recognition of these findings and conclusions, the State Office of History shall be provided with notice of this determination by certified mail, to include a complete record of factors considered.
6. That after ten days from sending such notice, compliance with SDCL 1-19A-11.1 shall no longer serve as an impediment to carrying out the proposed demolition plan.

Adopted by the Mitchell, South Dakota City Council in regular session this _____ day of _____, 2023, with:

_____ votes cast in favor of adoption,
_____ votes cast against adoption, and
_____ votes abstaining.

Robert B. Everson, Jr. – Mayor

Attest:

(seal)

Michelle Bathke – City Finance Officer



January 3, 2023

Mark Jenniges
City of Mitchell
612 N Main St
Mitchell, SD 57301

SDCL 1-19A-11.1 Consultation

Project: 221207004S – 112 and 114 E 1st Ave
Location: Davison
COM - City of Mitchell

Dear Mark,

Thank you for the opportunity to comment on the above referenced project pursuant to SDCL 1-19A-11.1. The South Dakota Office of the State Historic Preservation Officer (SHPO) would like to provide the following comments concerning effect of the proposed project on the non-renewable cultural resources of South Dakota.

On December 7, 2022, the SHPO received notification of the above-referenced project located at 112 and 114 E 1st Ave in Mitchell, SD. The proposed project consists of demolition of the building due to a vehicle crashing into the structure. This property is listed as contributing to the Mitchell Historic Commercial District, which is listed in the National Register of Historic Places. SDCL 1-19A-11.1 outlines a specific process that must be followed prior to any governmental action that may harm any historic property that is included in the National or State Registers of Historic Places.

Based upon the information provided, the proposed project has the potential to encroach upon, damage or destroy historic property that is included in the National Register of Historic Places or the State Register of Historic Places. Specifically, the proposed demolition will destroy historic property.

Therefore, the SHPO is requesting an abbreviated case report regarding the demolition of the structure consisting of ARSD 24:52:07:03 items 1, 2, 5, 7, and 10. For item #10, please have the Mitchell Historic Preservation Commission review and comment on the abbreviated case report within 180 days of receipt prior to submittal to SHPO.

Should you require any additional information, please contact Duncan Trau at Duncan.Trau@state.sd.us or at (605)773-6005. Your concern for the non-renewable cultural heritage of our state is appreciated.

Sincerely,
Ted M. Spencer
State Historic Preservation Officer



Duncan Trau

Duncan Trau
Historic Preservation Specialist

Historic Preservation Commission Minutes
City Council Chambers, City Hall, 612 N. Main Street
January 26, 2023

1. Call to Order

Logan called the January 26, 2023 City of Mitchell Historical Preservation Commission Meeting to order at 5:15 P.M. in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Roll Call-quorum is met, simple majority vote required for all items.

Present: Clark, Enders, Jirsa (telephonically), Logan, Pooley.

Absent: Buechler, Swenson.

Staff Present: Jenniges

3. Election of Officers:

Logan called for nominations of Chairperson, Vice-Chairperson, and Secretary. Motion by Pooley to keep all officers the same, seconded by Enders. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan – aye, Pooley – aye, Swenson - aye. . 5 aye, 0 nay, 2 absent; motion carried.

4. Declaration Of Conflicts of Interests

Jirsa item #7.

5. Approval of Agenda

Motion by Clark, seconded by Pooley, to approve the proposed agenda. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan –aye, Pooley – aye, Swenson - aye. . 5 aye, 0 nay, 2 absent; motion carried.

6. Approval of Previous Minutes:

Motion by Pooley, seconded by Jirsa, to approve the amended minutes of the March 3, 22 Mitchell Historic Preservation Commission meeting. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan –aye, Pooley – aye, Swenson - absent. . 5 aye, 0 nay, 2 absent; motion carried.

7. Recommendation: 123 N Main

Jirsa gave a history of his building and the emergency repair that he had to do due a storm event. He purchased the building 30 years ago and it had a 25-year-old roof on it at that point so he replaced it back then. He is submitting a BID application to help fund the repair.

Pooley questioned if the roof was sloped, which was answered that it is sloped from east to west.

Logan questioned if the roof was visible, to which was answered it sits below the parapet walls and would only be visible from the overpass on Sanborn.

Motion by Pooley, seconded by Clark, to recommend approval of the BID application . Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - abstain, Logan –aye, Pooley – aye, Swenson - aye. . 5 aye, 0 nay, 1 abstain, 1 absent; motion carried.

8. Review and Comment: Razing 112 & 114 E 1st Ave

Jenniges explained the applicant came in for a demo permit and it was sent to SHPO for their opinion and it came back that it would infringe on the historic nature of the building and required

a 11.1 case review. Jenniges noted this was the building that was run into in December of 2021 and no repair work has been done to the building. Also, the neighboring building to the east has also requested a demo permit and will be in front of this board in the future.

Clark questioned the timeframe of when the demo would be done, to which was answered as soon as they could, late February or early March.

Pooley believes deferred maintenance on these buildings are killing them, but when they get this bad there is no other choice but to demo.

Logan believes there are some economic factors that go along with demoing the building.

Jenniges noted there are a few developers that are interested in the land to rebuild and not just turned it into a parking lot.

Motion by Pooley, second by Enders to agree with the 11.1 case report and demo the building do the damage occurred and it's the only option due to financial constraints. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan - aye, Pooley - aye, Swenson - absent. 5 aye, 0 nay, 2 absent; motion carried.

9. Review and Comment: Razing 622 N Duff St

Terry Sabers of MAHI gave the history and goals of the organization. He said MAHI purchased the dwelling in December. The previous owner had been living there for 25 years. A branch fell through the roof in a summer storm and was never repaired. This is a nuisance property within the city. He noted at the time the previous owner moved out he did not have running water to the property. Sabers provided pictures of the interior and an estimate to fix the existing building and found it not financially feasible to remodel. They plan to raze the dwelling and build a new 1120 square foot dwelling slab on grade to match the neighboring dwellings. There is a detached two-stall garage that will be salvaged.

Pooley questioned what the roof would be; shingles or tin. Sabers answered it would be a shingled roof.

Logan believes the original dwelling was built for workforce housing and believes the proposal will fit the style of the neighborhood.

Jirsa believes this house will be perfect for the market and clean things up. It will fit into the neighborhood and be an improvement to what is there and will financially pan out.

Clark noted this is a high visibility corner and this would be better than what's there.

Motion by Pooley, second by Clark to agree with the 11.1 case report to demo the existing dwelling due to financial impact and build a new dwelling to match the neighborhood. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan - aye, Pooley - aye, Swenson - absent. 5 aye, 0 nay, 2 absent; motion carried.

10. Sign Approval: 100 W 5th Ave

Tara Volesky stated she is proposing to install a 10' x 20' digital sign and believes that it will blend well with the building as she continues the remodel of the exterior which has already been approved by SHPO.

Jirsa stated he has concerns about the apartments across the street and the light the sign will

produce and the flashing that could be associated with it. Jenniges noted there are sections of the ordinance that she will have to follow that deal with brightness at night and flashing. Also, this is for on-premise only advertising for the businesses within the suite, no off-premise signage is allowed in Central Business. Jirsa also brought up the wind load this sign would have to endure and the structural integrity of it. He believes she will need a structural engineer to look at it and probably have to have concrete footings installed, not just tie downs on the roof due to flexing that could happen. He thinks a better location would be on the second floor by the windows covering up the brick.

Logan noted that back in the day they would paint the brick for advertising, but that is not practical anymore. He knows from experience that signs attached or braced on roofs can be a headache.

Pooley mentioned that she would want to contact her insurance company if she put up a sign like this.

Volesky noted she did not want to cover up the bricks because she likes the look of them. She plans to do some tuck pointing on them as well. She also did not know she would need a structural engineer and there could be more construction than anticipated. She is not opposed to a smaller sign and will have a template put in place before ordering the final sign.

At the request of Volesky, motion by Jirsa, second by Clark to table for the applicant to get more information. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan - aye, Pooley - aye, Swenson - absent. . 5 aye, 0 nay, 2 absent; motion carried.

11. Other Business:

The board discussed the possibility of needing new board members.

12. Public Input:

Terry Sabers of Tickled Pink questioned his course of action for installing awnings at his business. He was informed of the process being similar to the 622 N Duff St project he is currently part of.

13. Adjourn

Chairperson Logan asked for a motion to adjourn the meeting. Motion by Enders, seconded by Clark, to adjourn the meeting at 6:14 P.M. Roll call vote: Buechler - absent, Clark - aye, Enders - aye, Jirsa - aye, Logan - aye, Pooley - aye, Swenson - absent. . 5 aye, 0 nay, 2 absent; motion carried.

Jeff Logan
Historical Preservation Commission Chairperson

SOUTH DAKOTA CODIFIED LAW 1-19A-11.1 - ARSD 24:52:07:03 CASE REPORT FORM



SOUTH DAKOTA STATE HISTORICAL SOCIETY STATE HISTORIC PRESERVATION OFFICE (SHPO) SOUTH DAKOTA CODIFIED LAW 1-19A-11.1 CASE REPORT

If a state entity or political subdivision of the state is required by law or rule to report possible threats to the historical integrity of a property listed in the National Register of Historic Places or the State Register of Historic Places, the threat must be reported by means of a case report.

Case reports must provide the State Historic Preservation Office (SHPO) with sufficient information for the office to make an independent review of effects on the historical integrity of historic properties and shall be the basis for informed comments to state entities and the public. Case reports shall thoroughly examine all relevant factors involved in a preservation question. Abbreviated case reports may be requested at the discretion of the SHPO if less than a comprehensive view is needed. (ARSD 24:52:07:03 - Standards for Case Report)

SHPO reserves the right to request more information if needed. Typed forms are preferred. Submittal of this form without all requested information will cause review delays.

☐ This is a new submittal. ☒ This is information relating to SHPO project number:

PROJECT LOCATION

Address

City

County

The responsible state entity or political subdivision of the state (cities, counties, etc.) must sign and date this form here prior to submitting it to the SHPO. Projects received without an original signature will cause review delays.

Signature: 

Date: 2-1-23

Name

Title

Agency

FOR SHPO USE ONLY. DO NOT WRITE OR INSERT ANYTHING HERE.

**STATE, CITY, COUNTY, OR OTHER GOVERNING BODY
PERMITTING, FUNDING, LICENSING, OR ASSISTING THE PROJECT**

STATE ENTITY, CITY, COUNTY, OR OTHER GOVERNING BODY

Agency Name

City of Mitchell

Agency Contact Person

Mark Jenniges

Mailing Address

612 N Main St

City, State, ZIP

Mitchell, SD 57301

Email Address

mjenniges@cityofmitchell.org

Phone Number

605-995-8433

APPLICANT OR CONSULTANT CONTACT PERSON, IF APPLICABLE

Company Name

Tobins Transfer Inc

Contact Person

Tim Allen

Mailing Address

PO Box 639

City, State, ZIP

Mitchell, SD 57301

Email Address

Phone Number

605-770-8885

PROPERTY OWNER, IF DIFFERENT FROM ABOVE

Name

Mailing Address, City, State, ZIP

Email Address

Phone Number

STANDARDS FOR CASE REPORT AS OUTLINED IN ARSD 24:52:07:03

1 & 2. Project Description. Describe the project. Include photographs and maps showing the existing project site and details of the proposed project. Where applicable, drawings, three-dimensional models, or accurate computer-generated representations of proposed construction may be included. The models or representations must clearly show the visual impacts of new construction on the surrounding neighborhood or landscape. Photographs, maps, drawings, and other supplemental materials should be submitted with this form as separate documents.

The razing of 112-114 East 1st Ave. The area would be turned into future development.

3. What is the planning and approval schedule for this project?

The applicant would like to demo as soon as possible, late February or early March.

4. How was this project brought to the attention of the state or political subdivision (city, county, etc.)?

☒ Demolition Permit

☐ Building Permit

☐ Other - Please explain:

5. Include a physical description of the affected historic property. Economic or situational information relevant to the affected property may be included if applicable.

112-114 East 1st Ave no longer in Use. The roof has leaks in several places. Foundation is in bad shape also and exterior walls. For front damage of both buildings was \$100,000 in 2022 with inflation costs and supply chain even more.

6. Describe the potential effects of the proposed project on the historic property, including but not limited to physical and visual effects, alterations to the property, moving the property to another location, or change of use.

7. Provide a description of the feasible and prudent alternatives that were considered and rejected based on factors relevant to the project. Relevant factors should be supported by facts. Include the reason(s) for rejection of feasible and prudent alternatives. Describe other efforts undertaken to minimize harm to the historic property. Provide as much detail as possible when explaining consideration of alternatives and mitigation measures. Questions to be considered when reviewing the project include:

(a) How were decisions based on the consideration of factual reports, research, tried methods, and/or professional and lay preservation advice?

(b) How were alternatives beyond the immediate project explored, taking into account broad community or regional issues in which the historic resource may play a contributing role?

(c) How was the impact of potentially adverse effects on surrounding historic resources, community preservation plans, and long-range community opportunities taken into account, if applicable?

(d) Were decisions based on professional assessment(s) of the value and basic structural condition of the affected property and estimates of a range of rehabilitation or mitigative options prepared by people experienced in historic preservation work?

(e) Were adequate periods of time provided for information to be prepared and for preservation options to be attempted?

8. Provide a copy of correspondence with SHPO. Correspondence should include the identification and evaluation of historic properties, assessment of effects, and any consideration of alternatives or mitigation measures. Copies of this information should be submitted with this form as separate documents.

9. Describe efforts made to consider the views of affected and interested parties.

10. If applicable, the Historic Preservation Commission (HPC) in the community where this project is located should review and comment on this case report prior to its submittal to SHPO.

- ☒ The HPC agreed with the findings of the case report.
- ☐ The HPC disagreed with the findings of the case report.
- ☐ The HPC declined to comment on the findings of the case report.

In addition to the above findings, please include official comments from the HPC, if applicable.

See attached minutes for the MHPC meeting held on 1-26-23.

11. Provide copies of written views submitted by the public to the state entity, city, county, or other governing body concerning the potentially adverse effects of projects on historic properties and alternatives to reduce or avoid those effects. Copies should be submitted with this form as separate documents.

**Please print this entire form, sign and date the first page,
and mail completed form with any additional documentation to:**

Review and Compliance Coordinator
South Dakota State Historical Society
900 Governors Drive
Pierre, SD 57501

Questions about South Dakota Codified Law 1-19A-11.1 can be directed to:

Review and Compliance Coordinator
(605) 773-8370

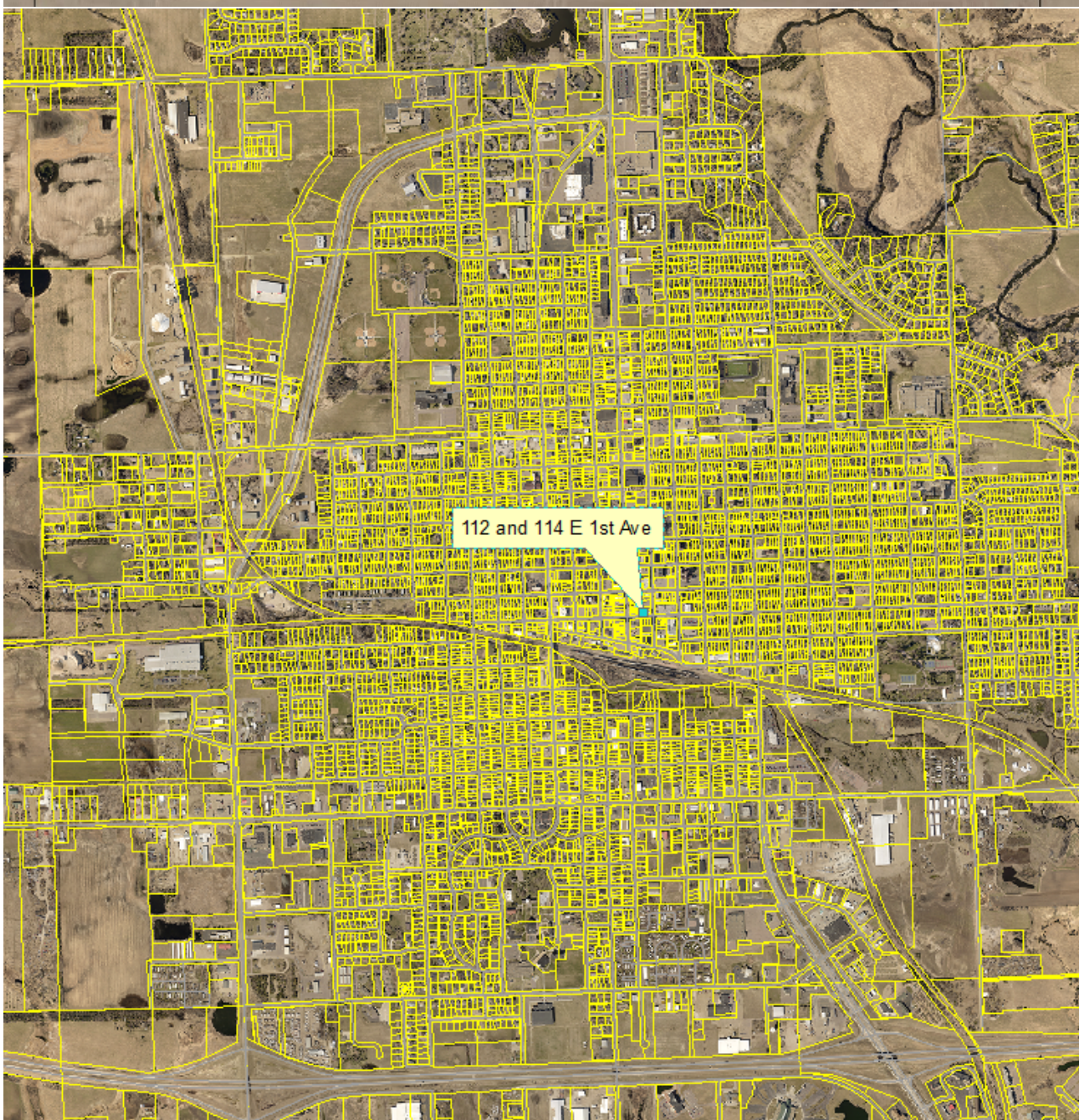
Restoration Specialist
(605) 773-6005

Project information submitted to SHPO cannot be returned. This documentation is kept on file at the South Dakota State Historical Society. We review faxed and electronic submissions in the same manner as any other submission and with the same considerations for clarity and completeness. However, original documents with original signature must follow all faxed and electronic submissions. The submission of incomplete, unclear, or confusing information may result in unnecessary delays in the review process until adequate information is obtained.

Additional Resources:

South Dakota State Historic Preservation Office: <http://history.sd.gov/Preservation/>
Link to National and State Register Listed Properties: <http://history.sd.gov/Preservation/NatReg/NatReg.aspx>
Historic Contexts: <http://history.sd.gov/Preservation/OtherServices/SHPODocs.aspx>

National Park Service: <http://www.nps.gov/nr/>
Publications (National Register Bulletins, Preservation Briefs, etc.): <http://www.nps.gov/history/publications.htm>









February 10, 2023

Mark Jenniges
City of Mitchell
612 N Main St
Mitchell, SD 57301

SDCL 1-19A-11.1 Consultation

Project: 221207004S – 112 and 114 E 1st Ave
Location: Davison
COM - City of Madison / City of Mitchell

Dear Mark,

Thank you for the opportunity to comment on the above referenced project pursuant to SDCL 1-19A-11.1. The South Dakota Office of the State Historic Preservation Officer (SHPO) would like to provide the following comments concerning effect of the proposed project on the non-renewable cultural resources of South Dakota.

On December 7, 2022, the SHPO received notification of the above-referenced project located at 112 and 114 E 1st Ave, City in Mitchell, SD. On January 3, 2023, SHPO requested an abbreviated case report concerns the proposed project. On February 6, 2023, SHPO received the abbreviated case report from the City of Mitchell. The proposed project consists of demolishing the structures located at 112 and 114 E 1st Avenue. The properties are listed in the Mitchell Historic Commercial District, which is listed in the National Register of Historic Places. SDCL 1-19A-11.1 outlines a specific process that must be followed prior to any governmental action that may harm any historic property that is included in the National or State Registers of Historic Places.

Based upon the information provided, the proposed project has the potential to encroach upon, damage or destroy historic property that is included in the National Register of Historic Places or the State Register of Historic Places. Specifically, the proposed project will destroy resources that are listed in the National Register of Historic Places.

SHPO received the abbreviated case report on February 6, 2023, however more information is required in order to issue our final comments to the City of Mitchell. Therefore, the SHPO is requesting additional photographs that detail the deterioration and state of property, and also expanded narrative that describes the deterioration, state of the property, planning, and alternatives explored to minimize harm to the historic property.

Should you require any additional information, please contact Duncan Trau at Duncan.Trau@state.sd.us or at (605)773-6005. Your concern for the non-renewable cultural heritage of our state is appreciated.

Sincerely,
Ted M. Spencer
State Historic Preservation Officer



Duncan Trau

Duncan Trau
Historic Preservation Specialist

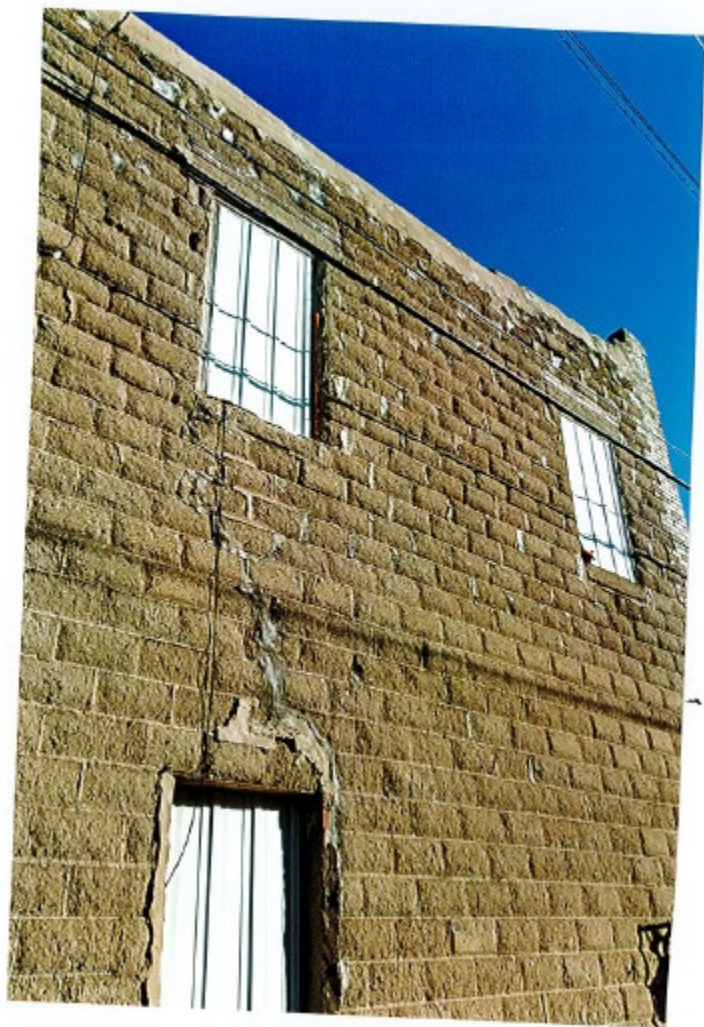
State of Building is in need of repair on outside walls
sandstone bricks are thin and not structurally sound.
And can not be Tuck pointed any longer.
State of Property is Currently unusable
We don't feel safe for anyone to be in
Planning Remove existing Building and put lots up for
sale. Its in a high traffic area.
Alternative Is If the State historic preservation would
Like to Purchase Building for a \$1.00 and make the
Repairs needed to be Habitable.

Sincerely

Tim Allen

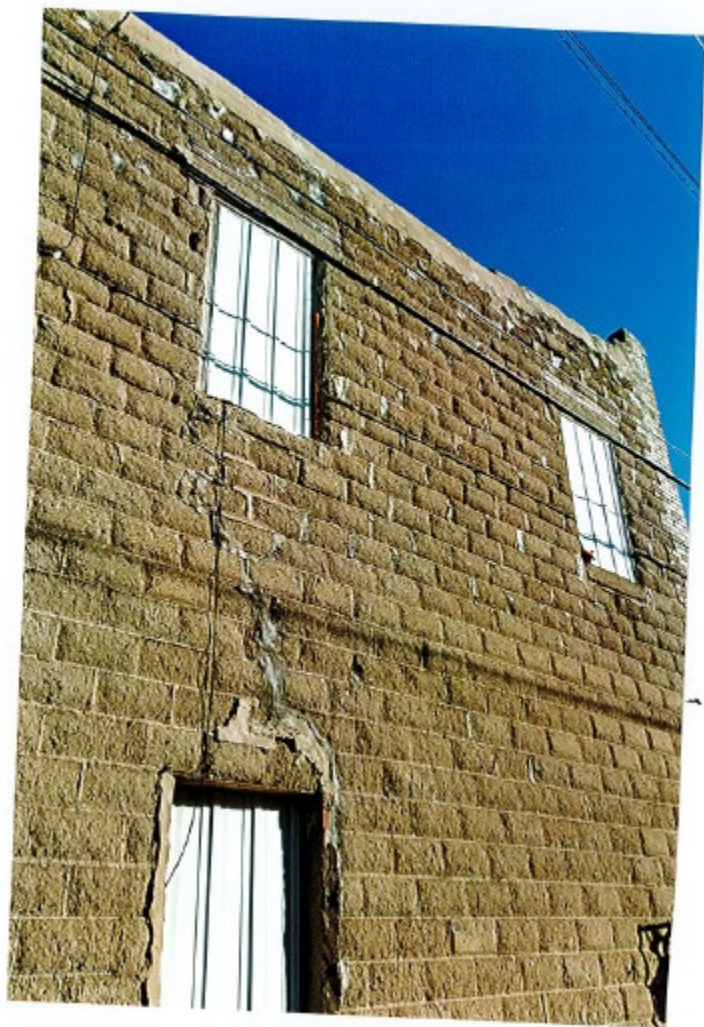














February 21, 2023

Mark Jenniges
City of Mitchell
612 N Main St
Mitchell, SD 57301

SDCL 1-19A-11.1 Consultation

Project: 221207004S – 112 and 114 E 1st Ave
Location: Davison
COM - City of Mitchell

Dear Mark,

Thank you for the opportunity to comment on the above referenced project pursuant to SDCL 1-19A-11.1. The South Dakota Office of the State Historic Preservation Officer (SHPO) would like to provide the following comments concerning effect of the proposed project on the non-renewable cultural resources of South Dakota.

On December 7, 2022, the SHPO received notification of the above-referenced project to demolish the structures located at 112 and 114 E 1st Avenue in Mitchell, SD. On January 3, 2023, SHPO requested an abbreviated case report concerning the proposed project. On February 6, 2023, SHPO received the abbreviated case report, however more information was requested. The case report did include comments from the City of Mitchell Historic Preservation Commission that approved of the potential demolition. Due to minimal information provided in the case report, SHPO requested additional documentation concerning the deterioration and state of the property, as well as an expanded narrative that explored planning and alternatives. On February 7, 2023, SHPO received additional information and photographs. The additional information received included a statement that the outside wall bricks were thin and not structurally sound, as well as a potential alternative through sale of the building for \$1.00 to the South Dakota State Historic Preservation Office. It also was indicated that the owner did not feel safe for anyone to be near or around the building. On February 17, 2023, SHPO reached out to the City of Mitchell as to whether the building was a danger to public safety. On February 21, 2023, the City of Mitchell indicated that the building has been a pedestrian safety hazard since the accident to the building, which took place in December 2021.

The proposed project consists of demolishing the structures located at 112 and 114 E 1st Avenue. The properties are contributing to the Mitchell Historic Commercial District, which is listed in the National Register of Historic Places. SDCL 1-19A-11.1 outlines a specific process that must be followed prior to any governmental action that may harm any historic property that is included in the National or State Registers of Historic Places.

Based upon the information provided, the structures do not appear to be deteriorated beyond repair. Upon review of the information submitted, it is the final opinion of the SHPO that this project will destroy historic property and that alternatives to this project have not been adequately considered and should be further explored. Please note that this decision is based on limited information received to date in case report documentation and additional information requested to better analyze this project was not received.



Please note that, pursuant to SDCL 1-19A-11.1, if the City of Mitchell proceeds with the project, ten days notice by certified mail is required prior to proceeding with the project. Such notice must include a written determination, based on the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that all possible planning to minimize harm to the historic property has been considered. A complete record of factors considered shall be included with such notice.

Should you require any additional information, please contact Duncan Trau at Duncan.Trau@state.sd.us or at (605)773-6005. Your concern for the non-renewable cultural heritage of our state is appreciated.

Sincerely,
Ted M. Spencer
State Historic Preservation Officer

A handwritten signature in black ink that reads "Duncan Trau".

Duncan Trau
Historic Preservation Specialist

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Action on Resolution R2023-13		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action on Resolution #R2023-13, Setting Utility Rates for 2023-2024 and Implementing a New Utility Rate Structure		
Explanation/Background of Agenda Item Requested:	At the January 30, 2023 City Council Work Session, the City Council reviewed the outcome of the utility rate review process that took place in late 2022. The goal of the utility rate review was to assist the City in implementing a rate structure that would provide adequate revenue levels for future infrastructure projects. At the February 21 City Council meeting, the City Council reviewed a draft rate resolution that would implement a new rate structure for water and sewer services as well implement rate increases starting in June 2023-October 2024. The proposed resolution would implement a new rate structure with different categories based on the meter size for water, and residential or non-residential for sewer. The current rate structure only has one rate class for water and sewer. The proposed changes are necessary to ensure that revenue is adequate to fund planned infrastructure improvements, to ensure adequate levels of reserves for operations and debt ratio levels required by loan financing, and to allow current rates to fund smaller improvement projects. The City Council requested that rate increases be implemented gradually, on a quarterly basis; which is reflected in the enclosed resolution. The resolution would implement one increase in June 2023; and then quarterly increases for 2024. City staff have included the following items for review as part of the proposed resolution: • Estimated quarterly increases forecasted through 2027 to reach the levels shown in the utility rate plan. The City would continue the quarterly increases through 2027 to reach the required level to fund the projects listed in the enclosed project list. This document will give the public an idea of expected (estimated) increases through 2027 to fund the items on the project list. • Water & Sewer Infrastructure Improvements included in previous and future rate increases. • Examples of Current Utility Bills 0-7 Units Used . This document will show an estimated combined bill based on the number of units they use of water/sewer using the current rates. • Examples of Utility Bills after the 2023 rate increases with 0-7 units used. This document will show an estimated bill after the 2023 rate increases based on the number of units used of water/sewer. • Examples of Utility Bills after the 2024 rate increases with 0-7 units used. This document will show an estimated bill after the 2024 rate increases based on the number of units used of water/sewer. • Average Water Use by Customer.		

- Utility Rate Structure with Customer Usage.
- Presentation from the January 30, 2023 Work Session. The information in this presentation can also be viewed at the [City of Mitchell's YouTube Channel](#).

Staff Recommends Approval of Resolution R2023-13: increasing utility rates through 2024 and implementing a new rate structure.

Resolution R2023-

A RESOLUTION AMENDING CITY OF MITCHELL WATER & SEWER RATES & FEES TO FUND CURRENT AND FUTURE INFRASTRUCTURE IMPROVEMENT PROJECTS.

WHEREAS, the City of Mitchell has been involved in a comprehensive infrastructure planning process,

WHEREAS, many of these projects will include state revolving loan financing that the city will be obligated to repay through rates,

WHEREAS, these improvements are necessary to meet expected demands of current customers in the next 5-10 years, as well as any future demands from growth and development within the City of Mitchell;

WHEREAS, the Mitchell City Council asked that rates be set with quarterly increases until they reach the necessarily level in 2027 to fund the projected increases required for planned improvements in order to make the increases more gradual for residents;

THEREFORE, BE IT RESOLVED, by the City Council of the City of Mitchell, SD that effective June 1, 2023 rates be set at:

Water Rates

		<i>Current</i>	<i>Effective 6/1/2023</i>
<i>Base Rate</i>	<i>1" and less</i>	<i>\$ 9.21</i>	<i>\$ 13.00</i>
	<i>1 1/2"</i>	<i>\$ 9.21</i>	<i>\$ 26.00</i>
	<i>2"</i>	<i>\$ 9.21</i>	<i>\$ 41.60</i>
	<i>3"</i>	<i>\$ 9.21</i>	<i>\$ 78.00</i>
	<i>4"</i>	<i>\$ 9.21</i>	<i>\$ 130.00</i>
	<i>6"</i>	<i>\$ 9.21</i>	<i>\$ 260.00</i>
<i>Water Usage</i>		<i>\$ 4.15</i>	<i>\$ 5.10</i>

Water rates include the following surcharges that are segregated from the total fees collected:

\$1.78/month/user	DSWRF- 02	Water Storage Tank
\$.85/month/user	DSWRF-05	West Water Tower Repairs

Sewer Rates

		<i>Current</i>	<i>Effective 6/1/2023</i>
<i>Residential</i>	<i>Base</i>	<i>\$ 22.01</i>	<i>\$ 29.05</i>
	<i>Volume</i>	<i>\$ 3.40</i>	<i>\$ 4.00</i>
<i>Non Residential</i>	<i>Base</i>	<i>\$ 22.01</i>	<i>\$ 29.05</i>
	<i>Volume</i>	<i>\$ 3.40</i>	<i>\$ 5.00</i>
<i>Industrial</i>	<i>Base</i>	<i>\$ 22.01</i>	<i>\$ 29.05</i>
	<i>Volume</i>	<i>\$ 3.40</i>	<i>\$ 3.98</i>
	<i>BOD</i>	<i>\$ 0.22</i>	<i>\$ 0.88</i>
	<i>TSS</i>	<i>\$ 0.21</i>	<i>\$ 1.29</i>
	<i>TKN</i>	<i>\$ -</i>	<i>\$ 4.80</i>

Sewer rates include the following surcharges that are segregated from the total fees collected:

\$8.05/month/user	CW-05	Sanborn Phase II
\$3.70/month/user	CW-06	East Central Drainage Phase I
\$.99/month/user	CW-07	East Central Drainage Phase II
\$1.11/month/ user	CW-08	Daily Drive Lift Station
\$11.60/month/user	CW-09	Waste Water Treatment Plant Improvements Phase I
\$.77/month user	CW-12	Livesay Improvements

IT IS FURTHER RESOLVED by the City Council of the City of Mitchell, SD that the following rate increases be implemented at the dates listed below in 2024 in order to facilitate water & waste water improvements within the City of Mitchell:

Water Rates

2024 Water Rate & Effective Date		1/1/2024	4/1/2024	7/1/2024	10/1/2024
Base Rate	1" and less	\$ 13.94	\$ 14.88	\$ 15.82	\$ 16.75
	1 1/2"	\$ 27.87	\$ 29.74	\$ 31.62	\$ 33.50
	2"	\$ 44.60	\$ 47.60	\$ 50.60	\$ 53.60
	3"	\$ 83.62	\$ 89.24	\$ 94.87	\$ 100.50
	4"	\$ 139.37	\$ 148.74	\$ 158.12	\$ 167.50
	6"	\$ 278.75	\$ 297.50	\$ 416.25	\$ 335.00
Water Usage		\$ 6.48	\$ 6.48	\$ 6.48	\$ 6.48

Water rates include the following surcharges that are segregated from the total fees collected:

\$1.78/month/user	DSWRF- 02	Water Storage Tank
\$.85/month/user	DSWRF-05	West Water Tower Repairs

Sewer Rates

2024 Sewer Rate & Effective Date		1/1/2024	4/1/2024	7/1/2024	10/1/2024
Residential	Base	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65
	Volume	\$ 4.05	\$ 4.10	\$ 4.16	\$ 4.22
Non Residential	Base	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65
	Volume	\$ 5.06	\$ 5.13	\$ 5.20	\$ 5.27
Industrial	Base	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65
	Volume	\$ 4.03	\$ 4.08	\$ 4.14	\$ 4.20
	BOD	\$ 0.89	\$ 0.90	\$ 0.91	\$ 0.92
	TSS	\$ 1.30	\$ 1.32	\$ 1.34	\$ 1.36
	TKN	\$ 4.86	\$ 4.92	\$ 4.99	\$ 5.06

Sewer rates include the following surcharges that are segregated from the total fees collected:

\$8.05/month/user	CW-05	Sanborn Phase II
\$3.70/month/user	CW-06	East Central Drainage Phase I
\$.99/month/user	CW-07	East Central Drainage Phase II
\$1.11/month/ user	CW-08	Daily Drive Lift Station
\$11.60/month/user	CW-09	Waste Water Treatment Plant Improvements Phase I
\$.77/month user	CW-12	Livesay Improvements

Adopted by the Mitchell, South Dakota City Council in regular session on the _____ of _____, 2023 with:

___ votes cast in favor of adoption,
___ votes cast against adoption,
___ votes abstaining.

Bob Everson, Mayor

Attest:

Michelle Bathke, Finance Officer

Water Rate & Effective Date		Current	6/1/2023	1/1/2024	4/1/2024	7/1/2024	10/1/2024	1/1/2025	4/1/2025	7/1/2025	10/1/2025	1/1/2026	4/1/2026	7/1/2026	10/1/2026	1/1/2027	4/1/2027	7/1/2027	10/1/2027
Base Rate	1" and less	\$ 9.21	\$ 13.00	\$ 13.94	\$ 14.88	\$ 15.82	\$ 16.75	\$ 17.68	\$ 18.62	\$ 19.56	\$ 20.50	\$ 21.43	\$ 22.37	\$ 23.31	\$ 24.25	\$ 25.18	\$ 26.12	\$ 27.06	\$ 28.00
	1 1/2"	\$ 9.21	\$ 26.00	\$ 27.87	\$ 29.74	\$ 31.62	\$ 33.50	\$ 35.37	\$ 37.24	\$ 39.12	\$ 41.00	\$ 42.87	\$ 44.74	\$ 46.62	\$ 48.50	\$ 50.37	\$ 52.24	\$ 54.12	\$ 56.00
	2"	\$ 9.21	\$ 41.60	\$ 44.60	\$ 47.60	\$ 50.60	\$ 53.60	\$ 56.60	\$ 59.60	\$ 62.60	\$ 65.60	\$ 68.60	\$ 71.60	\$ 74.60	\$ 77.60	\$ 80.60	\$ 83.60	\$ 86.60	\$ 89.60
	3"	\$ 9.21	\$ 78.00	\$ 83.62	\$ 89.24	\$ 94.87	\$ 100.50	\$ 106.12	\$ 111.74	\$ 117.37	\$ 123.00	\$ 128.62	\$ 134.24	\$ 139.87	\$ 145.60	\$ 151.22	\$ 156.84	\$ 162.47	\$ 168.10
	4"	\$ 9.21	\$ 130.00	\$ 139.37	\$ 148.74	\$ 158.12	\$ 167.50	\$ 176.87	\$ 186.24	\$ 195.62	\$ 205.00	\$ 214.37	\$ 223.74	\$ 233.12	\$ 242.50	\$ 251.87	\$ 261.24	\$ 270.62	\$ 280.00
	6"	\$ 9.21	\$ 260.00	\$ 278.75	\$ 297.50	\$ 416.25	\$ 335.00	\$ 353.75	\$ 372.50	\$ 391.25	\$ 410.00	\$ 428.75	\$ 447.50	\$ 466.25	\$ 485.00	\$ 503.75	\$ 522.50	\$ 541.25	\$ 560.00
Water Usage		\$ 4.15	\$ 5.10	\$ 6.48	\$ 6.48	\$ 6.48	\$ 6.48	\$ 6.90	\$ 7.32	\$ 7.74	\$ 8.16	\$ 8.30	\$ 8.44	\$ 8.58	\$ 8.73	\$ 8.77	\$ 8.81	\$ 8.85	\$ 8.90

Water rates include the following surcharges that are segregated from the total fees collected:		
\$1.78/month/user	DSWRF- 02	Water Storage Tank
\$.85/month/user	DSWRF-05	West Water Tower Repairs

Sewer Rate & Effective Date		Sewer Rates																	
		Current	6/1/2023	1/1/2024	4/1/2024	7/1/2024	10/1/2024	1/1/2025	4/1/2025	7/1/2025	10/1/2025	1/1/2026	4/1/2026	7/1/2026	10/1/2026	1/1/2027	4/1/2027	7/1/2027	10/1/2027
Residential	Base	\$ 22.01	\$ 29.05	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65	\$ 30.99	\$ 31.33	\$ 31.68	\$ 32.03	\$ 32.35	\$ 32.67	\$ 32.99	\$ 33.31	\$ 33.56	\$ 33.81	\$ 34.06	\$ 34.31
	Volume	\$ 3.40	\$ 4.00	\$ 4.05	\$ 4.10	\$ 4.16	\$ 4.22	\$ 4.26	\$ 4.31	\$ 4.36	\$ 4.41	\$ 4.45	\$ 4.49	\$ 4.54	\$ 4.59	\$ 4.62	\$ 4.65	\$ 4.69	\$ 4.73
Non Residential	Base	\$ 22.01	\$ 29.05	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65	\$ 30.99	\$ 31.33	\$ 31.68	\$ 32.03	\$ 32.35	\$ 32.67	\$ 32.99	\$ 33.31	\$ 33.56	\$ 33.91	\$ 34.06	\$ 34.41
	Volume	\$ 3.40	\$ 5.00	\$ 5.06	\$ 5.13	\$ 5.20	\$ 5.27	\$ 5.33	\$ 5.39	\$ 5.45	\$ 5.51	\$ 5.56	\$ 5.61	\$ 5.67	\$ 5.73	\$ 5.77	\$ 5.81	\$ 5.85	\$ 5.90
Industrial	Base	\$ 22.01	\$ 29.05	\$ 29.45	\$ 29.85	\$ 30.25	\$ 30.65	\$ 30.99	\$ 31.33	\$ 31.68	\$ 32.03	\$ 32.35	\$ 32.67	\$ 32.99	\$ 33.31	\$ 33.56	\$ 33.91	\$ 34.06	\$ 34.41
	Volume	\$ 3.40	\$ 3.98	\$ 4.03	\$ 4.08	\$ 4.14	\$ 4.20	\$ 4.24	\$ 4.29	\$ 4.34	\$ 4.39	\$ 4.43	\$ 4.47	\$ 4.52	\$ 4.57	\$ 4.60	\$ 4.63	\$ 4.67	\$ 4.71
	BOD	\$ 0.22	\$ 0.88	\$ 0.89	\$ 0.90	\$ 0.91	\$ 0.92	\$ 0.93	\$ 0.94	\$ 0.95	\$ 0.96	\$ 0.97	\$ 0.98	\$ 0.99	\$ 1.00	\$ 1.01	\$ 1.02	\$ 1.03	\$ 1.03
	TSS	\$ 0.21	\$ 1.29	\$ 1.30	\$ 1.32	\$ 1.34	\$ 1.36	\$ 1.37	\$ 1.38	\$ 1.40	\$ 1.42	\$ 1.43	\$ 1.44	\$ 1.46	\$ 1.48	\$ 1.49	\$ 1.50	\$ 1.51	\$ 1.52
	TKN	\$ -	\$ 4.80	\$ 4.86	\$ 4.92	\$ 4.99	\$ 5.06	\$ 5.11	\$ 5.17	\$ 5.23	\$ 5.29	\$ 5.34	\$ 5.39	\$ 5.44	\$ 5.50	\$ 5.54	\$ 5.58	\$ 5.62	\$ 5.67

Sewer rates include the following surcharges that are segregated from the total fees collected:		
\$8.05/month/user	CW-05	Sanborn Phase II
\$3.70/month/user	CW-06	East Central Drainage Phase I
\$.99/month/user	CW-07	East Centrail Drainage Phase II
\$1.11/month/ user	CW-08	Daily Drive Lift Station
\$11.60/month/user	CW-09	Waste Water Treatment Plant Improvements Phase I
\$.77/month user	CW-12	Livesay Improvements

Project	Total Estimated Project Cost	EDA Grant Amount	State ARPA Grant	Local ARPA Contribution	State ARPA Match	Consolidated SRF Grant
Projects with Rates Previously Incorporated						
Sanborn Phase II	\$ 7,832,000.00					
EC Drainage Phase I - Sewer	\$ 3,563,931.00					
EC Drainage Phase I - Water	\$ 685,979.00					
EC Drainage Phase II - Sewer	\$ 4,153,000.00	\$ 3,000,000.00				
Dailey Drive Lift Station	\$ 1,663,000.00					
Livesay Improvements	\$ 1,040,000.00					
Repaint West Tower & Improvements	\$ 1,175,000.00					
North WWTP Improvements	\$ 18,800,000.00		\$ 2,846,472.00			
Projects with Rates to be Incorporated from 2023 to 2027						
Ground Storage Tank Project	\$ 16,000,000.00					
South WWTP Improvements	\$ 30,000,000.00		\$ 9,971,874.00	\$ 2,803,822.00	\$ 2,803,822.00	\$ 1,519,868.00
23rd and Ohlman Lift Station	\$ 1,100,000.00					
North Highway 37 Improvements - Sewer	\$ 661,000.00					
North Highway 37 Improvements - Water	\$ 998,000.00					
West Harmon Water Main	\$ 630,000.00					
13th and 12th Loop East of Capital	\$ 1,215,000.00					
North Harmon and Airport Lift Station Imp	\$ 2,178,000.00					
Ohlman/S Harmon Lift Station Imp.	\$ 859,000.00					
1st Ave Burr to Foster - Sewer	\$ 1,360,000.00					
1st Ave Burr to Foster - Water	\$ 3,190,000.00					
5th Ave Burr to Foster - Sewer	\$ 1,308,500.00					
5th Ave Burr to Foster - Water	\$ 3,000,000.00					
Randall Rural Water	\$ 60,000,000.00					
Totals	\$ 196,212,410.00	\$ 3,000,000.00	\$ 12,818,346.00	\$ 2,803,822.00	\$ 2,803,822.00	\$ 1,519,868.00



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	47.48
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 0 Units Used - Current

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	0	
				WATER	9.21
				RECYCLING	4.00
				Garbage	12.00
				SEWER	22.01
				TAXES	0.26

				CURRENT BILL	\$ 47.48
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
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Account Number	Amount Due
XX-XXXXXX-XX	\$ 55.03
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 1 Unit Used - Current

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	1	
				WATER	13.36
				RECYCLING	4.00
				Garbage	12.00
				SEWER	25.41
				TAXES	0.26

				CURRENT BILL	\$ 55.03
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
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Account Number	Amount Due
XX-XXXXXX-XX	\$ 62.58
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 2 Unit Used - Current

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	2	
				WATER	17.51
				RECYCLING	4.00
				Garbage	12.00
				SEWER	28.81
				TAXES	0.26

				CURRENT BILL	\$ 62.58
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
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Account Number	Amount Due
XX-XXXXXX-XX	\$ 70.13
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 3 Unit Used - Current

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	3	
				WATER	21.66
				RECYCLING	4.00
				Garbage	12.00
				SEWER	32.21
				TAXES	0.26

				CURRENT BILL	\$ 70.13
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
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Account Number	Amount Due
XX-XXXXXX-XX	\$ 77.68
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 4 Units Used - Current

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	4	
				WATER	25.81
				RECYCLING	4.00
				Garbage	12.00
				SEWER	35.61
				TAXES	0.26

				CURRENT BILL	\$ 77.68
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
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Account Number	Amount Due
XX-XXXXXX-XX	\$ 85.23
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 5 Units Used - Current

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	5	
				WATER	29.96
				RECYCLING	4.00
				Garbage	12.00
				SEWER	39.01
				TAXES	0.26

				CURRENT BILL	\$ 85.23
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



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Account Number	Amount Due
XX-XXXXXX-XX	\$ 92.78
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 6 Units Used - Current

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	6	
				WATER	34.11
				RECYCLING	4.00
				Garbage	12.00
				SEWER	42.41
				TAXES	0.26

				CURRENT BILL	\$ 92.78
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
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Account Number	Amount Due
XX-XXXXXX-XX	\$ 100.33
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 7 Units Used - Current

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	7	
				WATER	38.26
				RECYCLING	4.00
				Garbage	12.00
				SEWER	45.81
				TAXES	0.26

				CURRENT BILL	\$ 100.33
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



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Account Number	Amount Due
XX-XXXXXX-XX	\$ 58.31
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 0 Units Used for 2023

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	0	
				WATER	13.00
				RECYCLING	4.00
				Garbage	12.00
				SEWER	29.05
				TAXES	0.26

				CURRENT BILL	\$ 58.31
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



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Account Number	Amount Due
XX-XXXXXX-XX	\$ 66.81
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 1 Unit Used for 2023

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	1	
				WATER	18.10
				RECYCLING	4.00
				Garbage	12.00
				SEWER	32.85
				TAXES	0.26

				CURRENT BILL	\$ 66.81
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



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Account Number	Amount Due
XX-XXXXXX-XX	\$ 75.31
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 2 Units Used for 2023

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	2	
				WATER	23.20
				RECYCLING	4.00
				Garbage	12.00
				SEWER	35.85
				TAXES	0.26

				CURRENT BILL	\$ 75.31
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
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Account Number	Amount Due
XX-XXXXXX-XX	\$ 83.81
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 3 Units Used for 2023

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	3	
				WATER	28.30
				RECYCLING	4.00
				Garbage	12.00
				SEWER	39.25
				TAXES	0.26

				CURRENT BILL	\$ 83.81
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
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Account Number	Amount Due
XX-XXXXXX-XX	\$ 92.31
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 4 Units Used for 2023

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	4	
				WATER	33.40
				RECYCLING	4.00
				Garbage	12.00
				SEWER	42.65
				TAXES	0.26

				CURRENT BILL	\$ 92.31
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



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Account Number	Amount Due
XX-XXXXXX-XX	\$ 100.81
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 5 Units Used for 2023

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	5	
				WATER	38.50
				RECYCLING	4.00
				Garbage	12.00
				SEWER	46.05
				TAXES	0.26

				CURRENT BILL	\$ 100.81
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	\$ 109.31
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 6 Units Used for 2023

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	6	
				WATER	43.60
				RECYCLING	4.00
				Garbage	12.00
				SEWER	49.45
				TAXES	0.26

				CURRENT BILL	\$ 109.31
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	\$ 117.81
Due Date	After Due Date Pay
XX / XX / 2023	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 7 Units Used for 2023

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2023	0000	XX / XX / 2023	0000	7	
				WATER	48.70
				RECYCLING	4.00
				Garbage	12.00
				SEWER	52.85
				TAXES	0.26

				CURRENT BILL	\$ 117.81
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2023	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	\$ 63.66
Due Date	After Due Date Pay
XX / XX / 2024	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 0 Units Used for 2024

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2024	XX / XX / 2024	XX / XX / 2024	XX / X X / 2024

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2024	0000	XX / XX / 2024	0000	0	
				WATER	16.75
				RECYCLING	4.00
				Garbage	12.00
				SEWER	30.65
				TAXES	0.26

				CURRENT BILL	\$ 63.66
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2024	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	\$ 7 4.36
Due Date	After Due Date Pay
XX / XX / 2 0 2 4	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 1 Units Used for 2024

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2 0 2 4	XX / XX / 2 0 2 4	XX / XX / 2 0 2 4	XX / X X / 2 0 2 4

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2 0 2 4	0000	XX / XX / 2 0 2 4	0000	1	
				WATER	23.23
				RECYCLING	4.00
				Garbage	12.00
				SEWER	34.87
				TAXES	0.26

				CURRENT BILL	\$ 74.36
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2 0 2 4	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	\$ 85.06
Due Date	After Due Date Pay
XX / XX / 2024	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 2 Units Used for 2024

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2024	XX / XX / 2024	XX / XX / 2024	XX / X X / 2024

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2024	0000	XX / XX / 2024	0000	2	
				WATER	29.71
				RECYCLING	4.00
				Garbage	12.00
				SEWER	39.09
				TAXES	0.26

				CURRENT BILL	\$ 85.06
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2024	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	\$ 95.76
Due Date	After Due Date Pay
XX / XX / 2024	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 3 Units Used for 2024

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2024	XX / XX / 2024	XX / XX / 2024	XX / XX / 2024

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2024	0000	XX / XX / 2024	0000	3	
				WATER	36.19
				RECYCLING	4.00
				Garbage	12.00
				SEWER	43.31
				TAXES	0.26

				CURRENT BILL	\$ 95.76
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2024	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	\$ 106.46
Due Date	After Due Date Pay
XX / XX / 2024	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 4 Units Used for 2024

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2024	XX / XX / 2024	XX / XX / 2024	XX / X X / 2024

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00
-----CURRENT-----					
DATE	READING	DATE	READING	USAGE	
XX / XX / 2024	0000	XX / XX / 2024	0000	4	
				WATER	42.67
				RECYCLING	4.00
				Garbage	12.00
				SEWER	47.53
				TAXES	0.26

				CURRENT BILL	\$ 106.46
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2024	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	\$ 117.16
Due Date	After Due Date Pay
XX / XX / 2024	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 5 Units Used for 2024

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2024	XX / XX / 2024	XX / XX / 2024	XX / X X / 2024

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2024	0000	XX / XX / 2024	0000	5	
				WATER	49.15
				RECYCLING	4.00
				Garbage	12.00
				SEWER	51.75
				TAXES	0.26

				CURRENT BILL	\$ 117.16
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2024	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	\$ 127.86
Due Date	After Due Date Pay
XX / XX / 2024	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 6 Units Used for 2024

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2024	XX / XX / 2024	XX / XX / 2024	XX / XX / 2023

				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2024	0000	XX / XX / 2024	0000	6	
				WATER	55.63
				RECYCLING	4.00
				Garbage	12.00
				SEWER	55.97
				TAXES	0.26

				CURRENT BILL	\$ 127.86
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2024	\$ XX.XX



612 N Main Street
Mitchell, SD 57301
(605) 995-8415

Account Number	Amount Due
XX-XXXXXX-XX	\$ 138.56
Due Date	After Due Date Pay
XX / XX / 2024	\$ XX.XX
Amount Enclosed	

Current Rate Structure with 7 Units Used for 2024

TO ENSURE PROPER CREDIT, PLEASE RETURN THE TOP PORTION OF THIS PAGE WITH YOUR PAYMENT.
Keep bottom portion for your records.

CUSTOMER ACCOUNT INFORMATION - RETAIN FOR YOUR RECORDS

Name			Service Address	Account Number
Mr and Mrs Smith				XX - XXXXXX- XX
Status	Service Dates		Bill Date	Due Date
	From	To		
ACTIVE	XX / XX / 2024	XX / XX / 2024	XX / XX / 2024	XX / X X / 2024

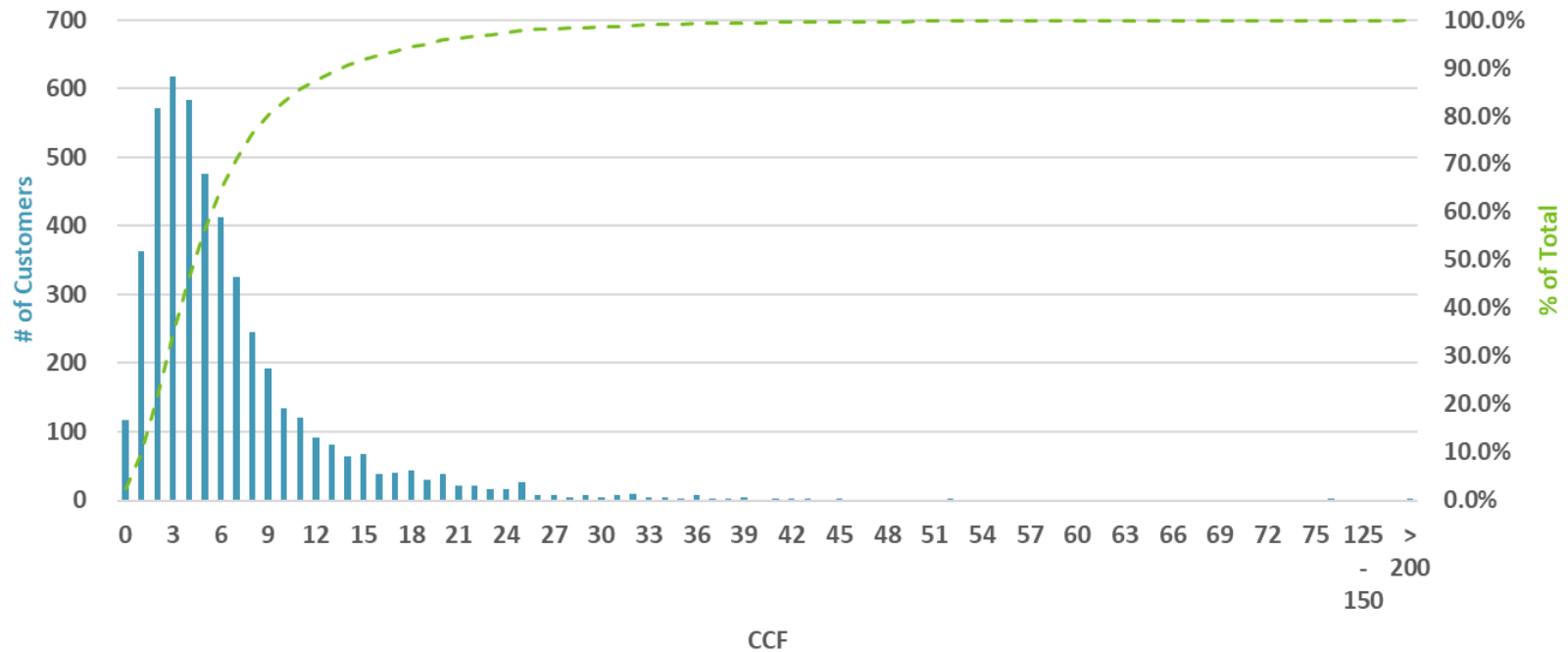
				PREVIOUS BALANCE	00.00
				PAYMENTS	00.00

				CURRENT BALANCE	\$ 0.00

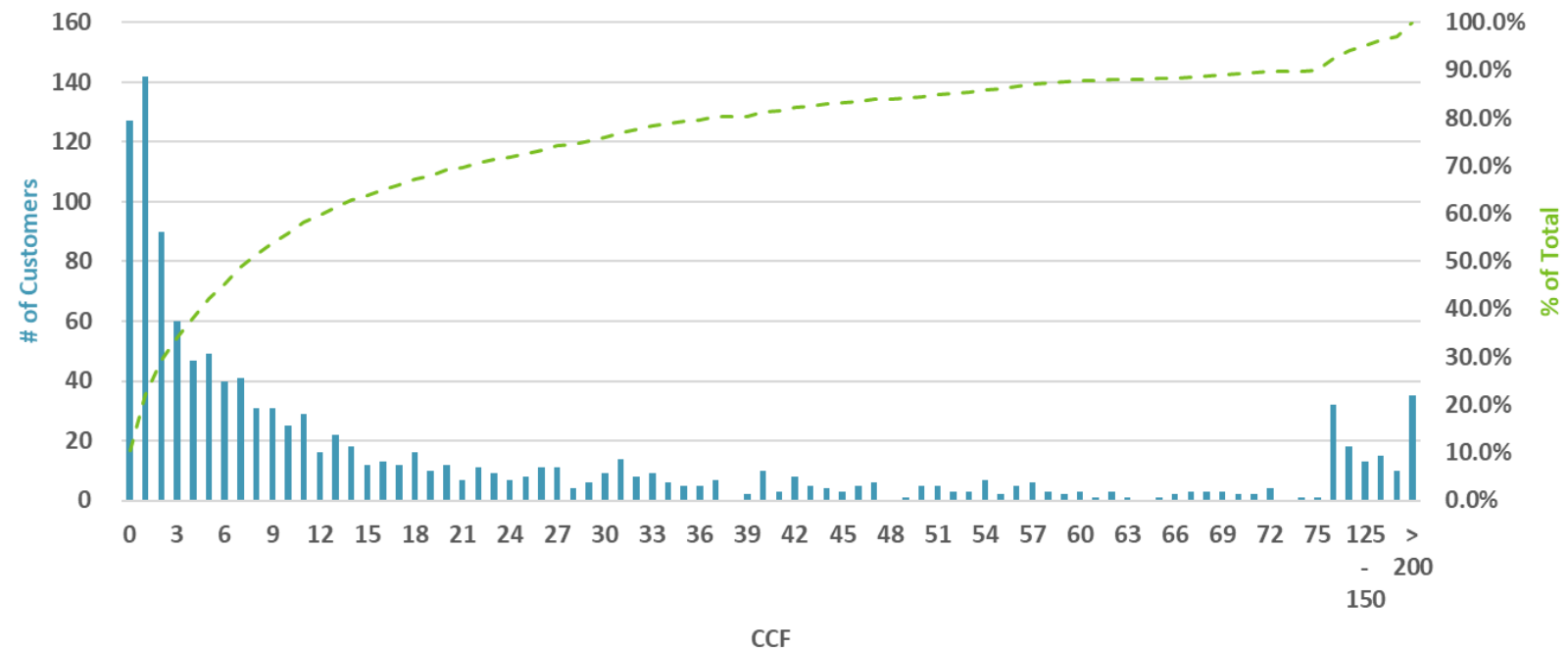
-----CURRENT-----		-----PREVIOUS-----			
DATE	READING	DATE	READING	USAGE	
XX / XX / 2024	0000	XX / XX / 2024	0000	7	
				WATER	62.11
				RECYCLING	4.00
				Garbage	12.00
				SEWER	60.19
				TAXES	0.26

				CURRENT BILL	\$ 138.56
				AMOUNT DUE	
				AMOUNT DUE AFTER XX / XX / 2024	\$ XX.XX

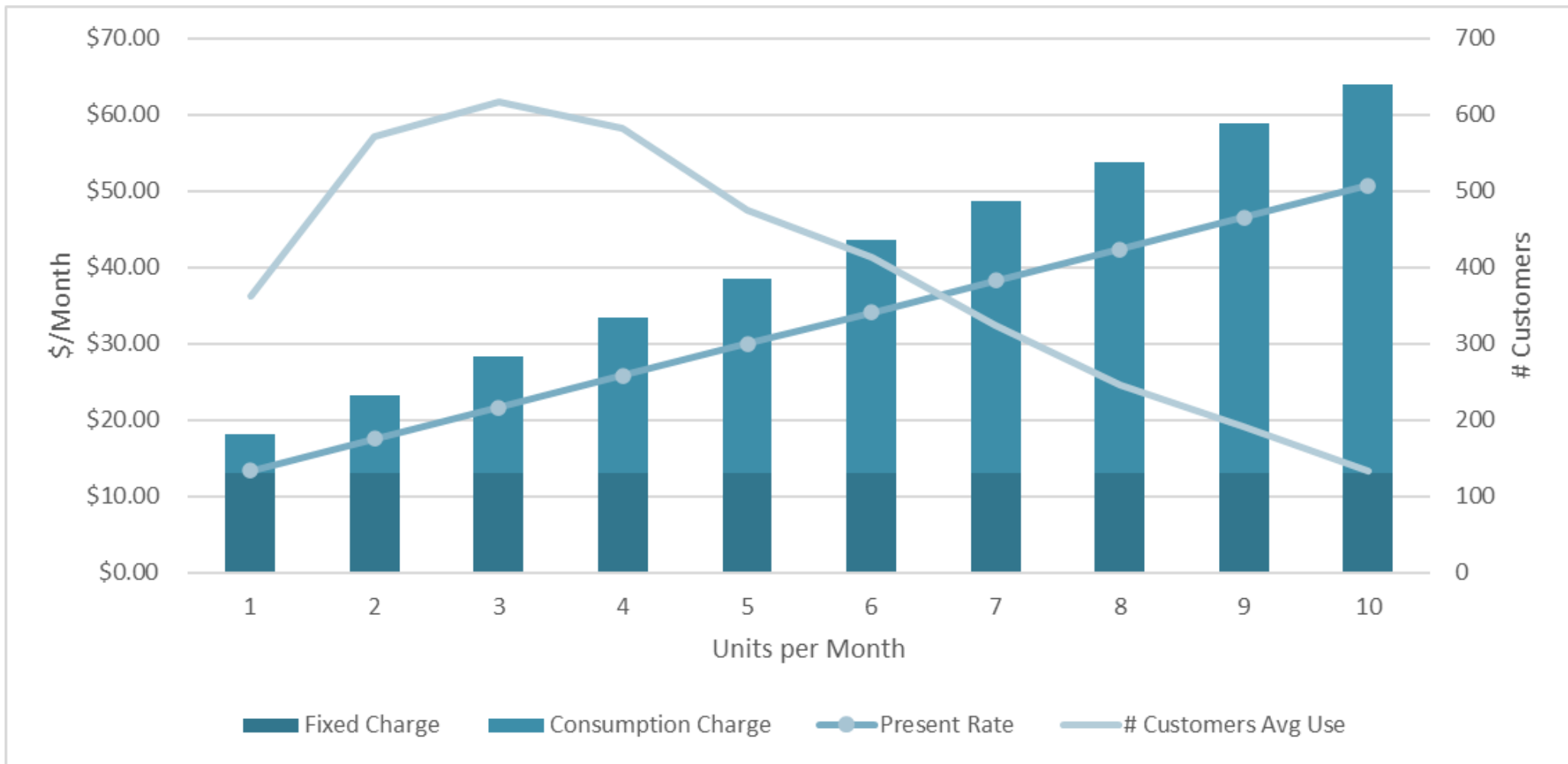
Residential Annual Average Monthly Consumption



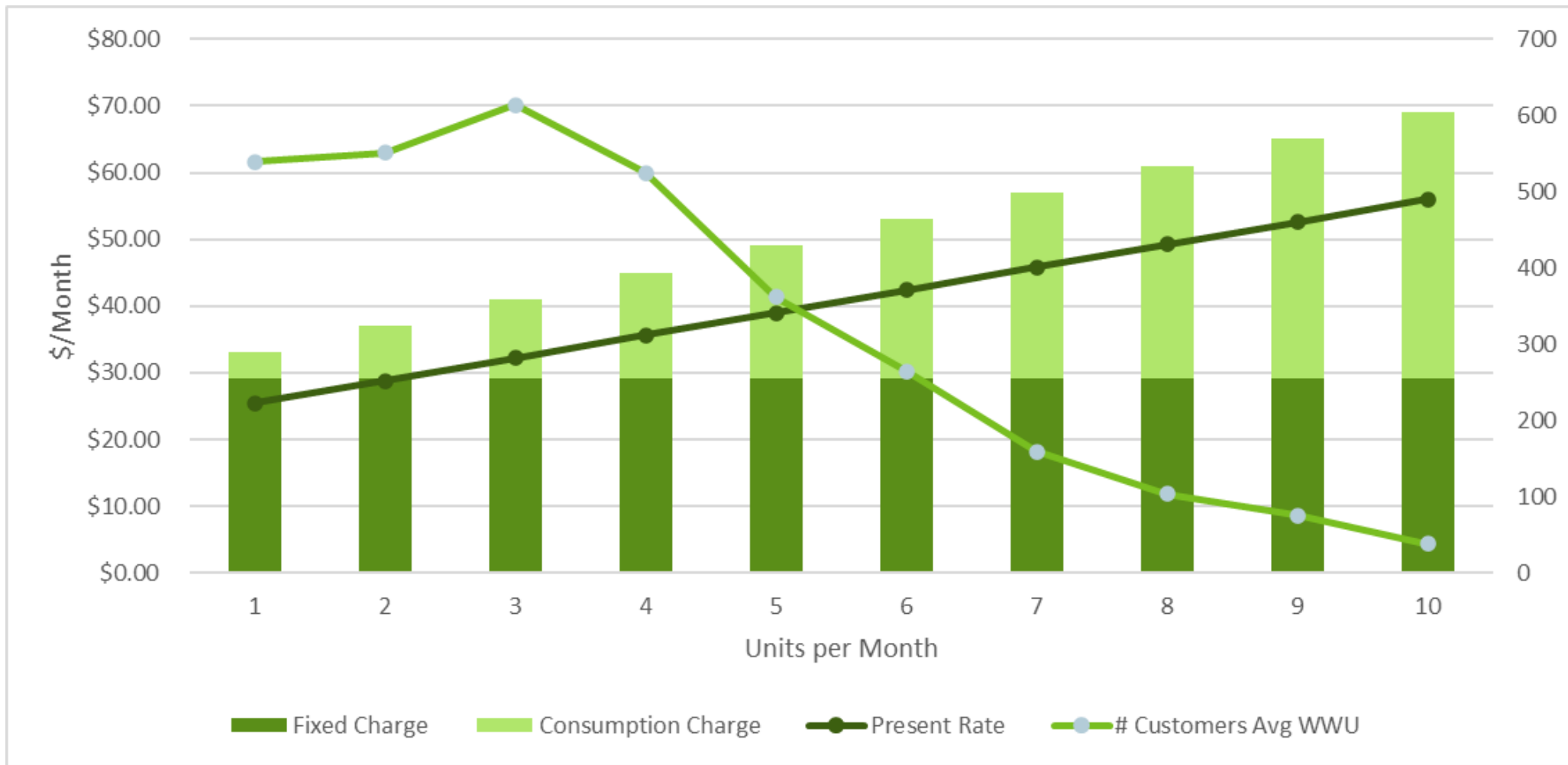
Commercial Annual Average Monthly Consumption



Water Use



Sewer Use



Water and Wastewater Rate Study

Council Workshop
January 30, 2023



Overview of the Presentation



Purpose of the Study



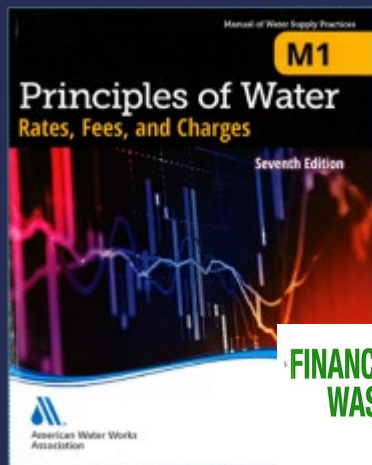
Overview of the Rate Study Process



Draft Water and Wastewater Results



Summary & Next Steps



**FINANCING AND CHARGES FOR
WASTEWATER SYSTEMS**



wef Manual of Practice No. 27
FOURTH EDITION

Rate Study Purpose

- Provide sufficient revenue to operate and maintain the City's water and wastewater infrastructure
- Develop equitable, cost-based rates to reflect usage and facility requirements
- Provide financial planning:
 - Adequate renewal and replacement funding
 - Maintain target minimum reserves
 - Meet debt coverage requirements
- Use generally accepted methodologies tailored to the City's systems and customer characteristics

Cost-Based Rates

Revenue Requirement

Compares the revenue of the utility to the expenses to evaluate the level of overall rates



Cost of Service

Distributes the revenue requirement between the customer classes of service



Rate Design

Design rates for each class of service to meet the revenue needs of the utility, along the cost of service results and other rate design goals and objectives

Revenue Requirement



Revenue Requirement Overview

Compares utility revenues to expenses

- Determines the level of rate revenue adjustment necessary

Uses prudent financial planning criteria

- Adequate funding of renewal and replacements
- Maintaining sufficient ending reserve balances

Reviews a specific time period

- Typically five-to-ten-year period
- Rate Setting is often 2 – 5 years

Utilities is analyzed on a “stand-alone basis”

- No transfer from other City funds
- Rates need to support operations and capital

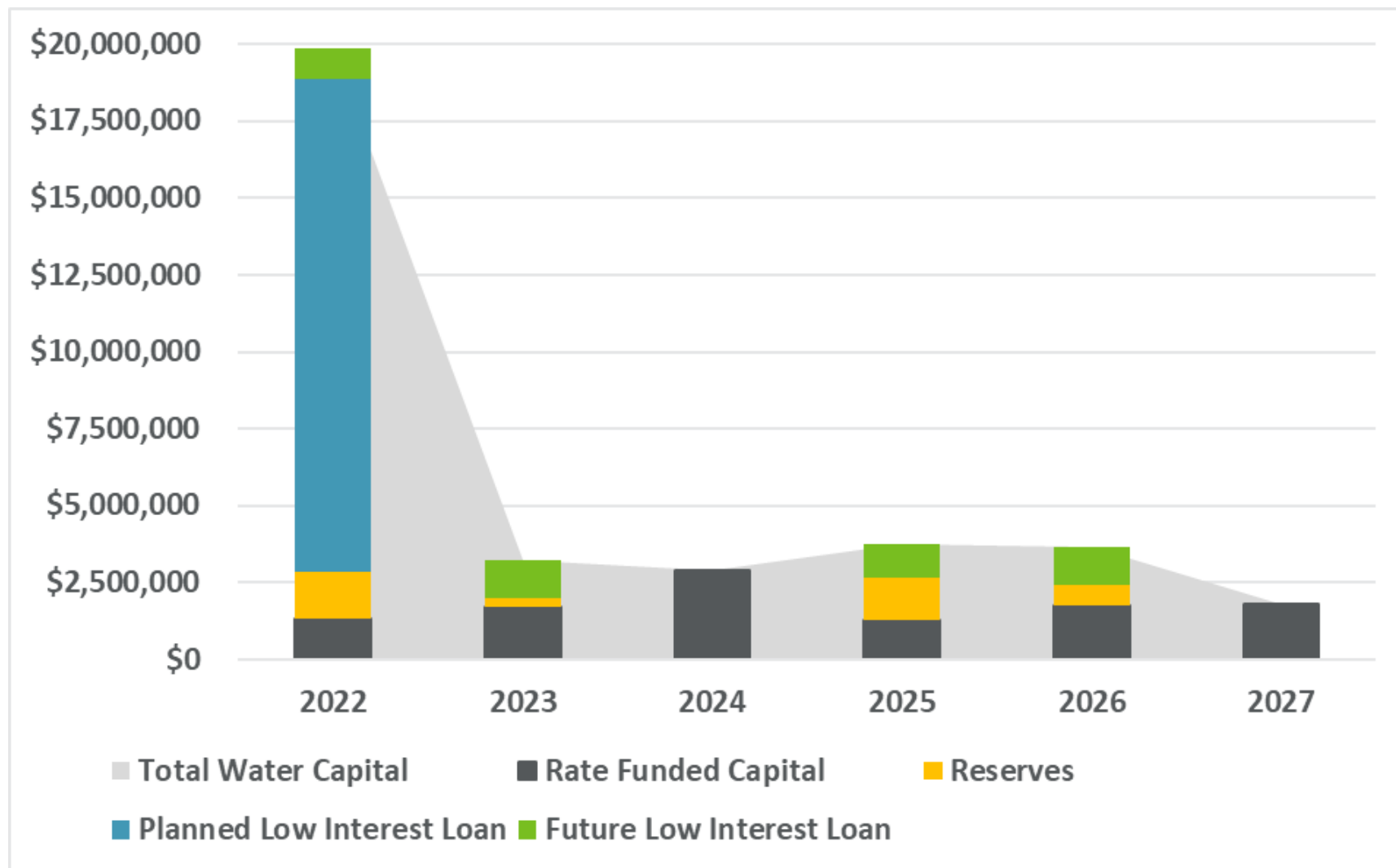
Utilizes the “cash basis” methodology

- Generally accepted method for municipal utilities

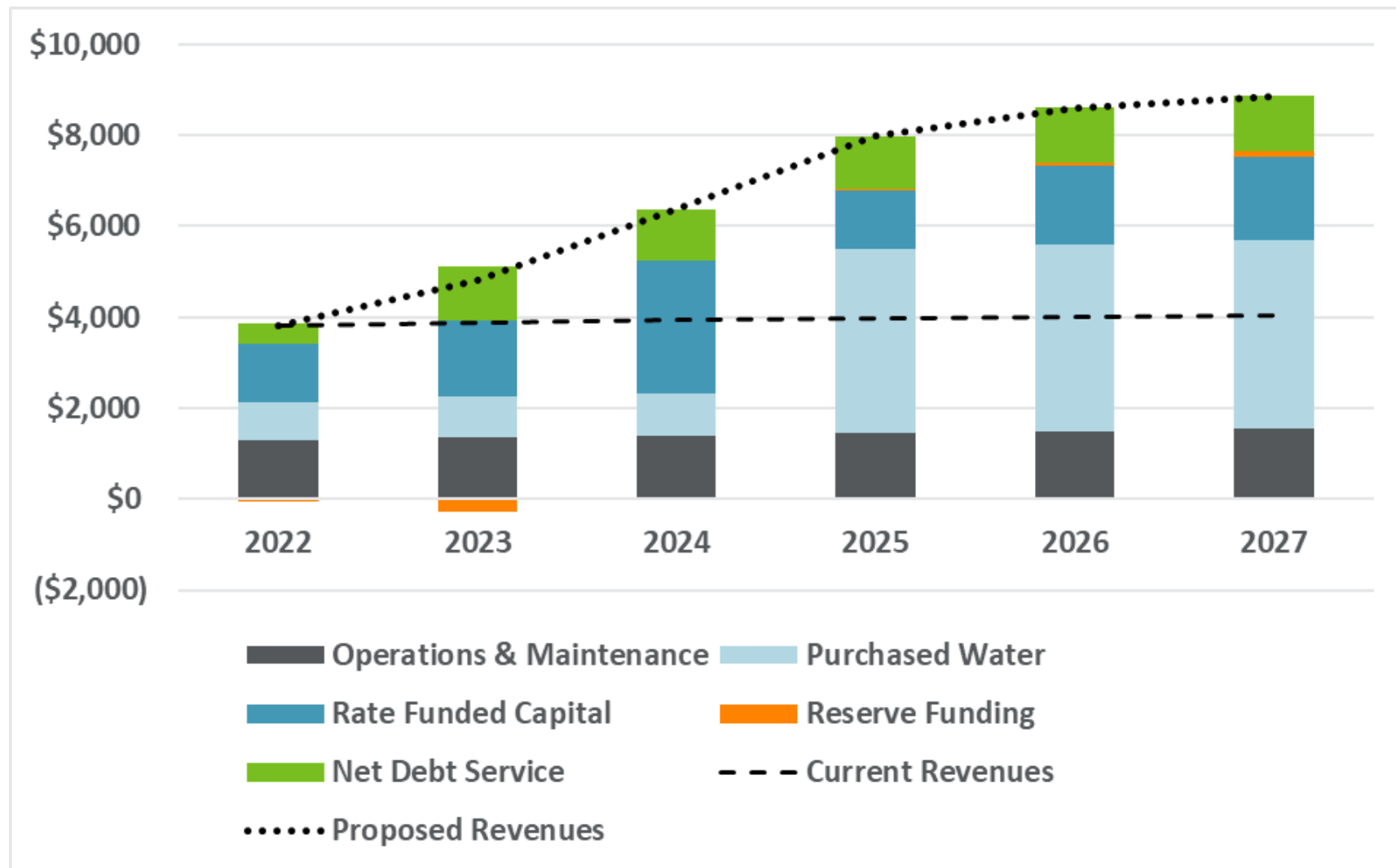
Key Assumptions

- Revenues independently calculated based on customer characteristics for each utility
- Expenses based on 2022 budgets for each utility
 - Projected through 2032 based on annual inflationary factors
 - Wastewater includes additional O&M for treatment expansion/improvements
 - Water includes future purchased water contract with Randal Rural Water (2025)
- Capital funding plan addresses need for:
 - Renewal and replacement
 - System betterments
 - System expansion
- Assumes long-term borrowing for a portion of capital needs
 - Low interest loans (SRF) annually 2022-2026

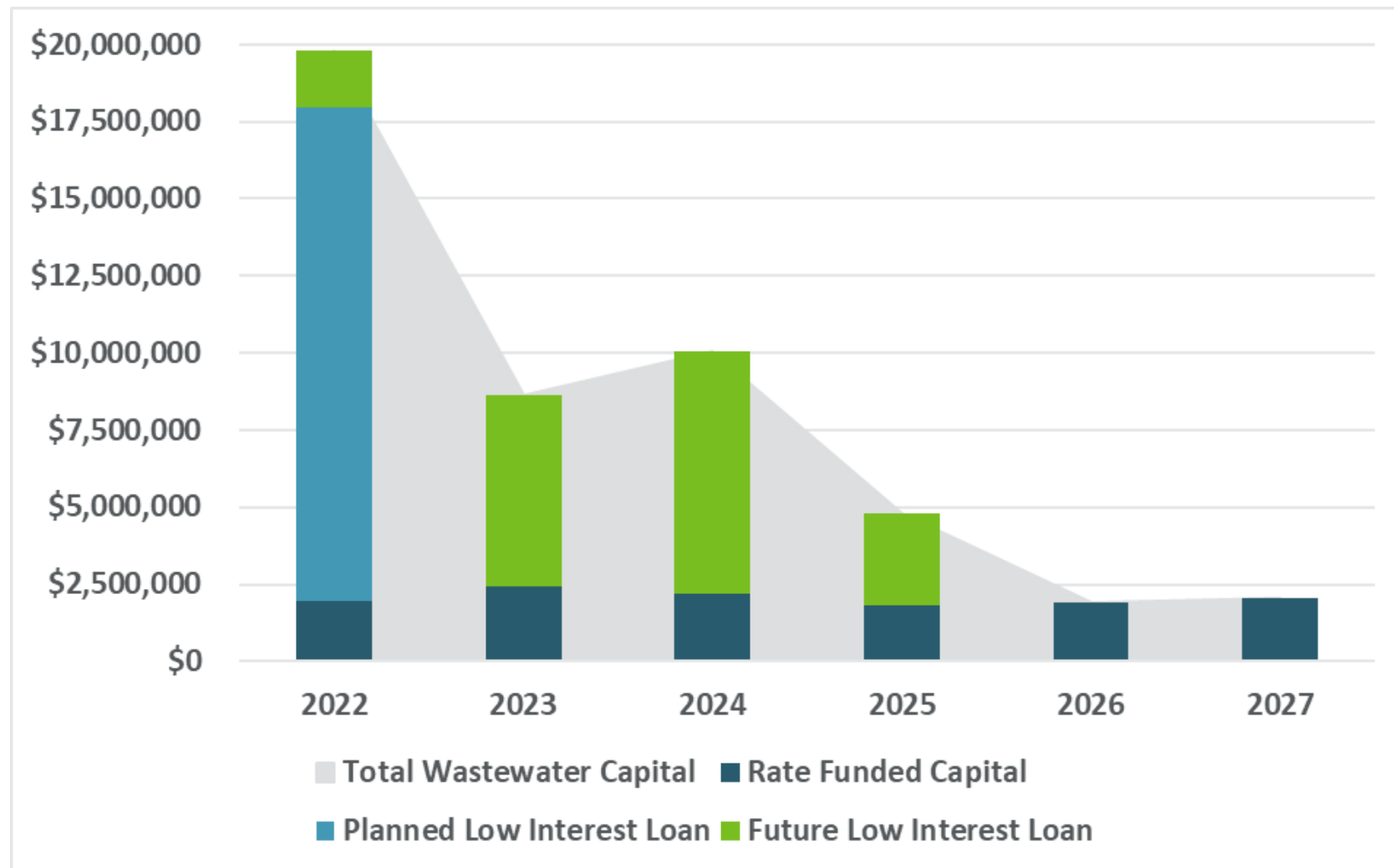
Capital Plan Water Summary



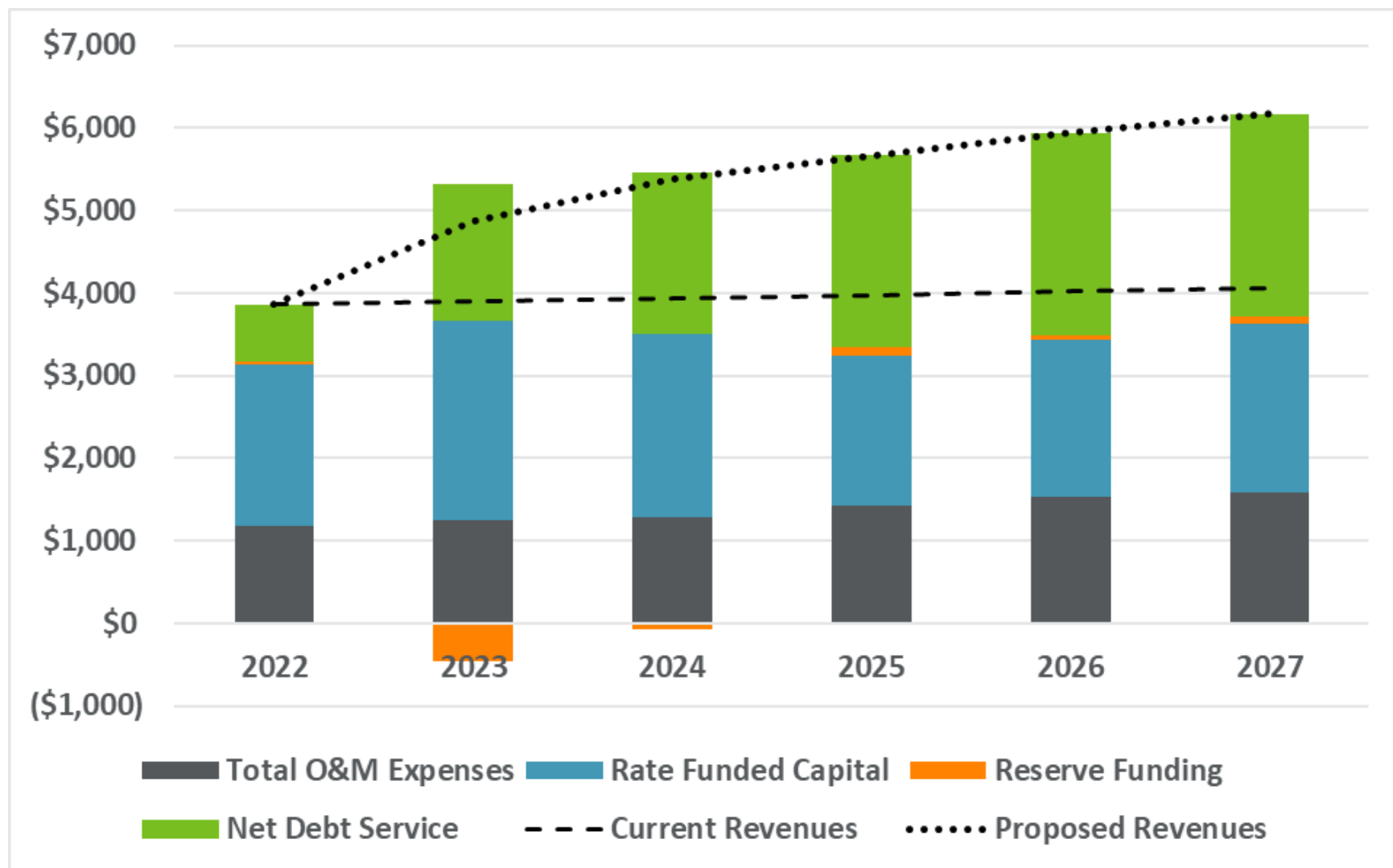
Revenue Requirement Water Summary



Capital Plan Wastewater Summary



Revenue Requirement Wastewater Summary



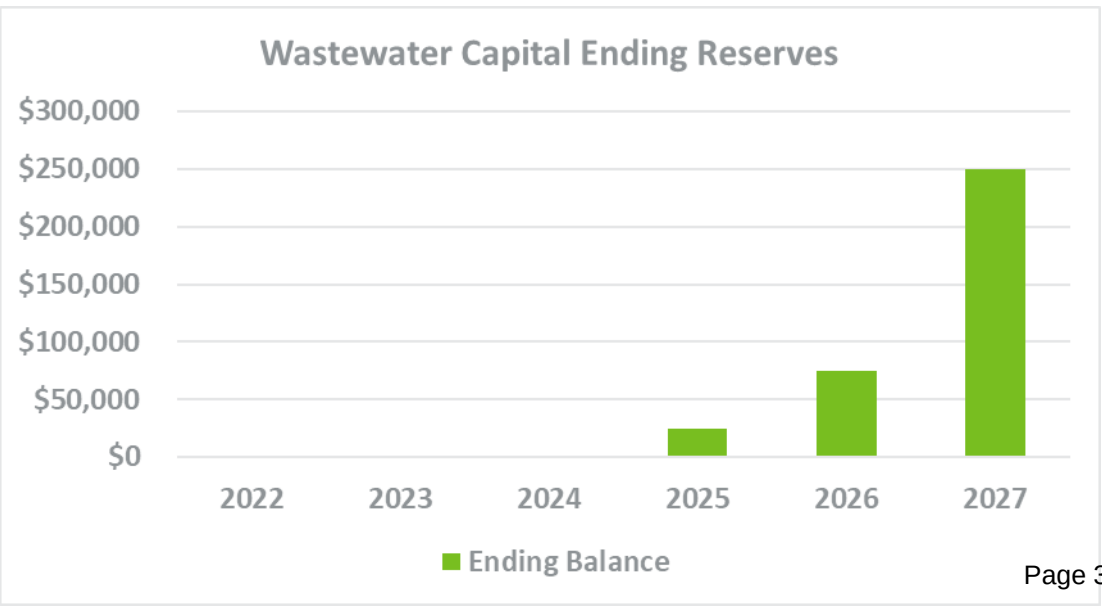
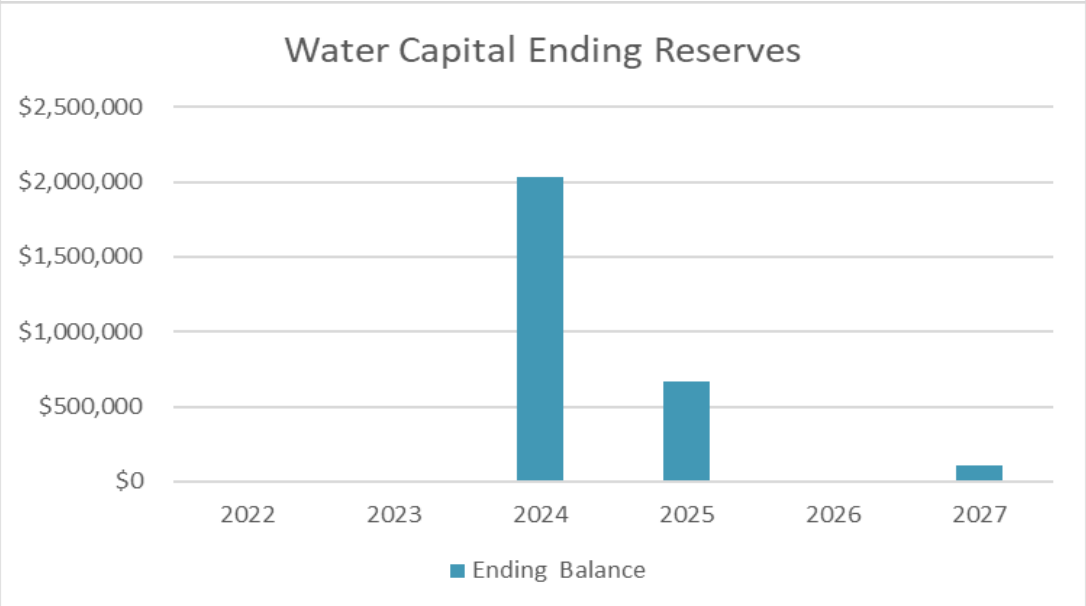
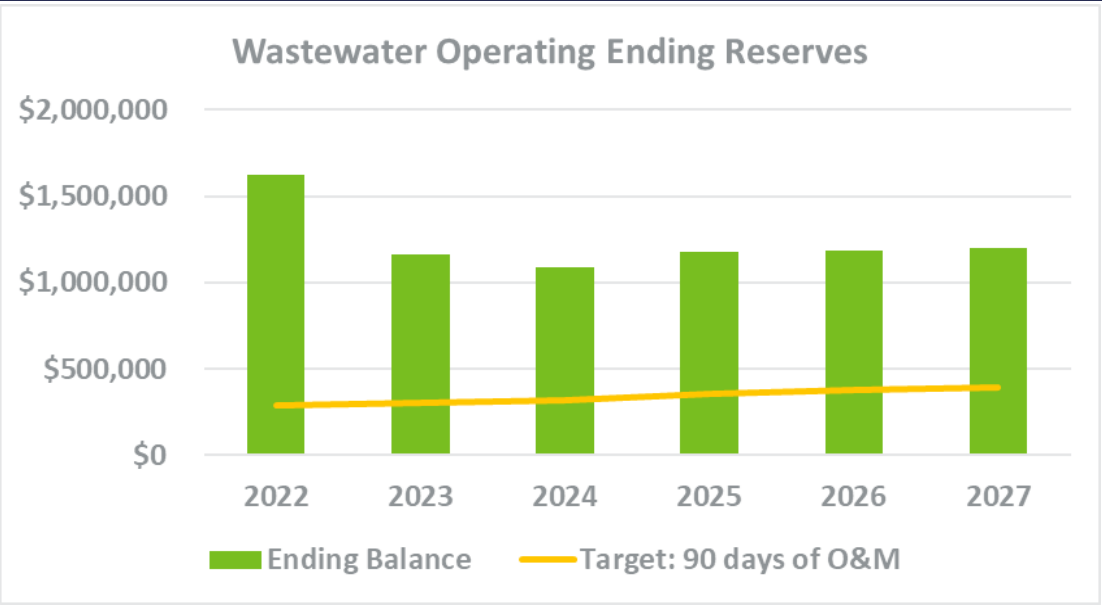
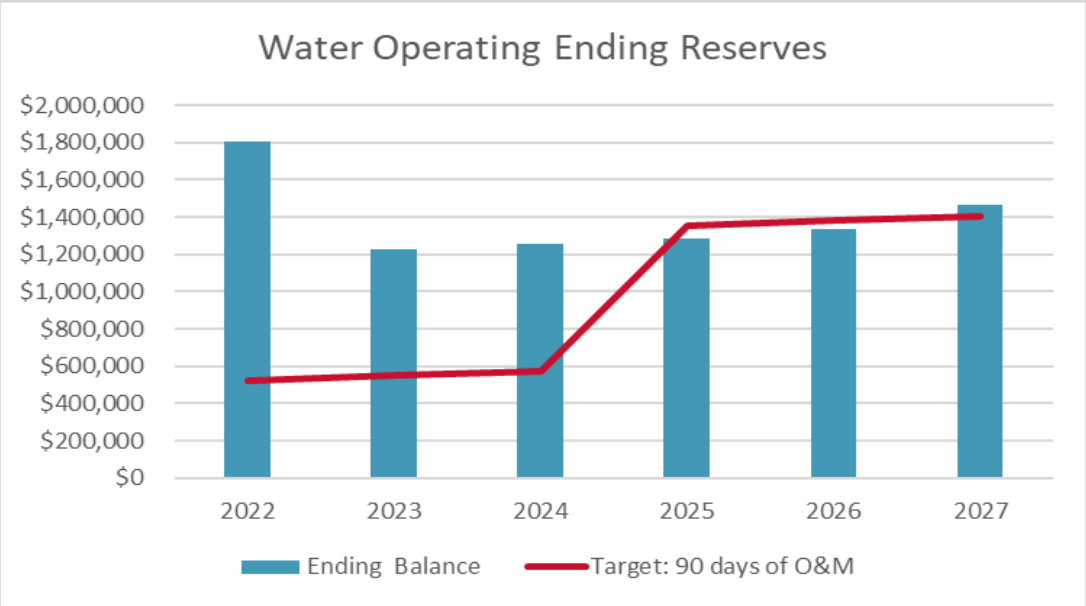


Revenue Requirement Summary

- Annual rate adjustments are necessary to fund water and wastewater utilities
 - **O&M** – inflationary impacts, future additional wastewater O&M, and future purchase water costs
 - **Capital** –funding for annual renewal and replacements and betterments
 - **Reserves** – maintain adequate funds to support cash flow, capital, and emergencies
- Maintain adequate **financial metrics** needed to issue long-term debt

	2022	2023	2024	2025	2026	2027
Water						
Avg Customer Bill ¹	\$38.26	\$49.55	\$62.68	\$77.72	\$83.16	\$84.82
Monthly Change		\$11.29	\$13.13	\$15.04	\$5.44	\$1.66
Wastewater						
Avg Customer Bill ²	\$39.01	\$51.49	\$54.33	\$56.77	\$59.04	\$60.81
Monthly Change		\$12.48	\$2.83	\$2.44	\$2.27	\$1.77
1 – Service Charge + 7 CCF 2 – Service Charge + 5 CCF						

Summary of Reserves



Cost of Service



Cost of Service – Overview

What is cost of service?

- Analysis to proportionally distribute the revenue requirement to the customer classes of service of each utility

Why cost of service?

- Generally accepted as “fair and equitable”
- Avoids subsidies
- Revenues reflect costs

Objectives of cost of service

- Determine if subsidies exist
- Develop average unit costs for rate designs

Cost of Service Summary

- Key water rate drivers:
 - System and customer class average and peak consumption characteristics
 - Allocated and distributed costs to reflect service levels
 - Minimal differences in the cost of service
 - Current rate structure reflects costs incurred by each customer class
 - Recommend equal adjustments to all customer classes
- Key wastewater rate drivers:
 - Annual average wastewater volumes
 - Only allocated and distributed treatment related costs to industrial wastewater customers (no distribution facilities/costs)
 - Industrial customers reflect facility requirements
 - Wastewater results show a larger adjustment is needed for commercial customers to reflect actual costs
 - Recommend cost of service adjustments for each customer class of service

Cost of Service Summary

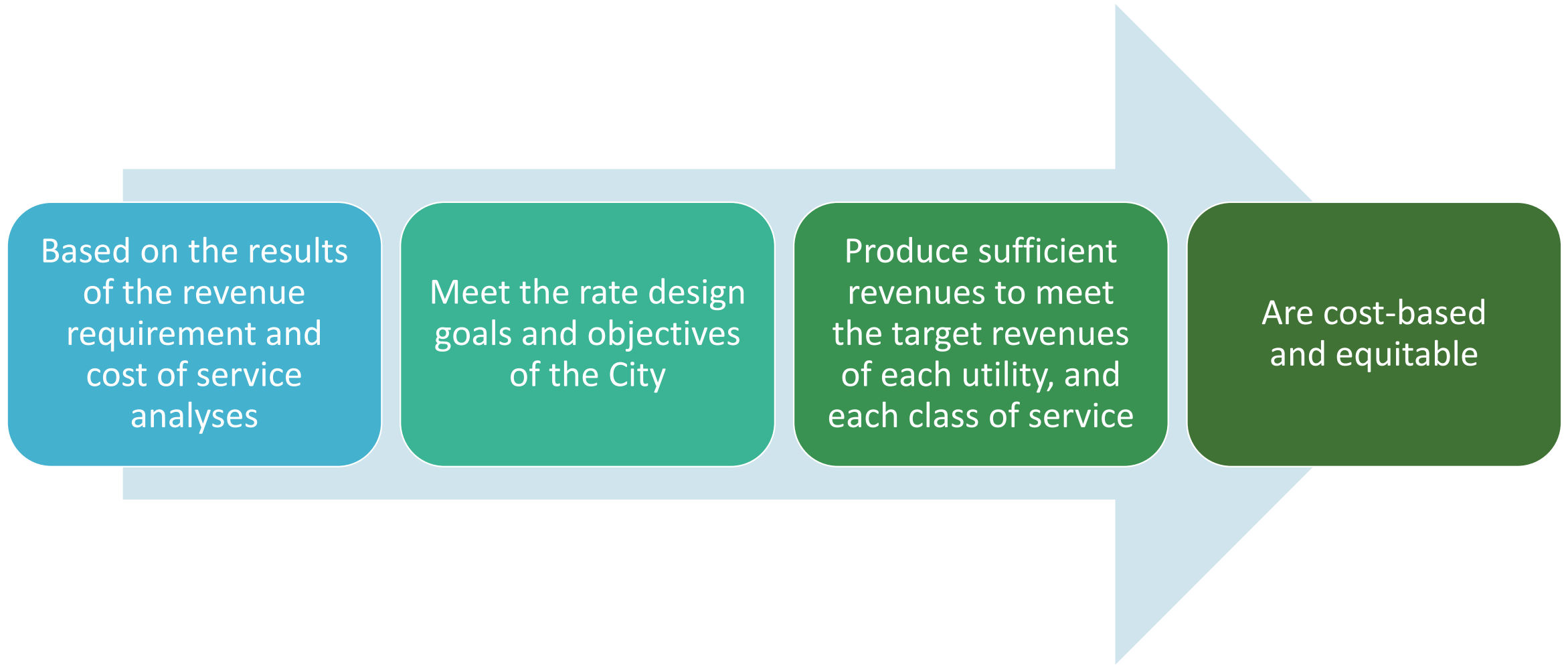
- Analysis reflects facility and service requirements of each customer class
- Results in equitable rates for each customer class of service
- Provides the City with information for rate structure policy decisions
- Should be reviewed periodically to reflect changes in customer and system characteristics
- Snapshot in time based on current costs and system usage
- Study results show that some wastewater cost of service differences exist
 - Minimal cost of service differences for water



Rate Design



Rate Design – Overview



Overview of Rate Designs

Water and Wastewater - Status Quo:

- No change in the rate structure
- Greater increase in fixed charge component

WATER ALTERNATIVE 1:

- Fixed charge (service charge) by meter size
- Increase fixed revenues
- Balance with usage (consumption) charge

WASTEWATER ALTERNATIVE 1:

- Develop rate by class of service, separate rate schedules
- Increase fixed charges
- Balance with usage (volume) charge



Rate Design Water Rate Alternatives

	<i>Present Rates</i>	<i>Proposed</i>				
		2023	2024	2025	2026	2027
Service Charge						
All	\$9.21	\$13.80	\$17.46	\$21.65	\$23.17	\$23.63
Water Use						
All	\$4.15	\$5.20	\$6.58	\$8.16	\$8.73	\$8.90

	<i>Present Rates</i>	<i>Proposed</i>				
		2023	2024	2025	2026	2027
Service Charge						
1" and Less	\$9.21	\$13.00	\$16.75	\$20.50	\$24.25	\$28.00
1 1/2"	9.21	26.00	33.50	41.00	48.50	56.00
2"	9.21	41.60	53.60	65.60	77.60	89.60
3"	9.21	78.00	100.50	123.00	145.50	168.00
4"	9.21	130.00	167.50	205.00	242.50	280.00
6"	9.21	260.00	335.00	410.00	485.00	560.00
Unkonwn	9.21	13.00	16.75	20.50	24.25	28.00
Water Use						
All	\$4.15	\$5.10	\$6.48	\$8.17	\$8.60	\$8.60

Rate Design

Wastewater

Status Quo

Rate

	<i>Present Rates</i>	<i>Proposed</i>				
		2023	2024	2025	2026	2027
	<i>\$ / Acct.</i>					
Base Fee	\$22.01	\$29.05	\$30.65	\$32.03	\$33.31	\$34.31
	<i>\$ / CCF</i>					
Volume Charge	\$3.40	\$4.49	\$4.74	\$4.95	\$5.15	\$5.30

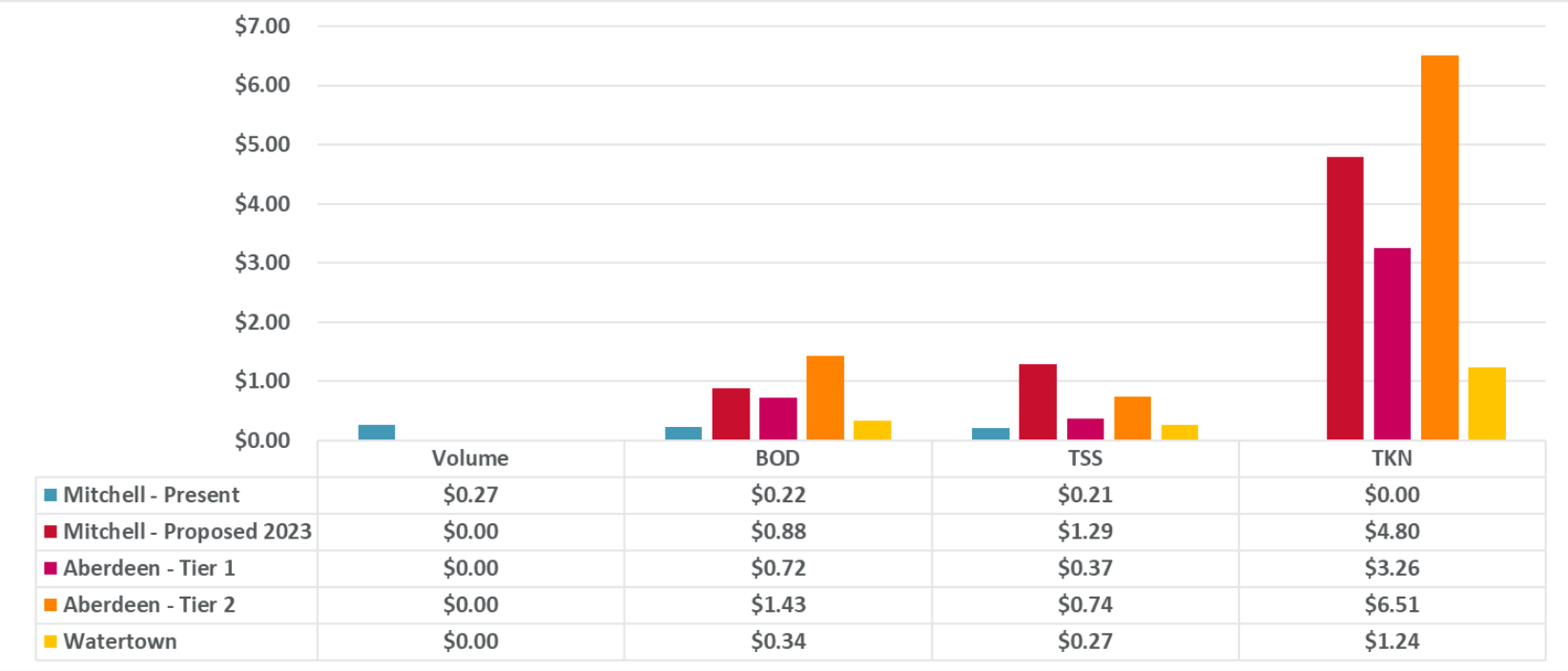
Rate Design Wastewater Rate Alternative

	<i>Present Rates</i>	Proposed				
		2023	2024	2025	2026	2027
Residential						
<i>Base Fee</i>	\$22.01	\$29.05	\$30.65	\$32.03	\$33.31	\$34.31
<i>Volume Charge</i>	\$3.40	\$4.00	\$4.22	\$4.41	\$4.59	\$4.73
Non Residential						
<i>Base Fee</i>	\$22.01	\$29.05	\$30.65	\$32.03	\$33.31	\$34.31
<i>Volume Charge</i>	\$3.40	\$5.00	\$5.27	\$5.51	\$5.73	\$5.90
Industrial						
<i>Base Fee</i>	\$22.01	\$29.05	\$30.65	\$32.03	\$33.31	\$34.31
<i>Volume Charge</i>	\$3.40	\$3.98	\$4.20	\$4.39	\$4.57	\$4.71



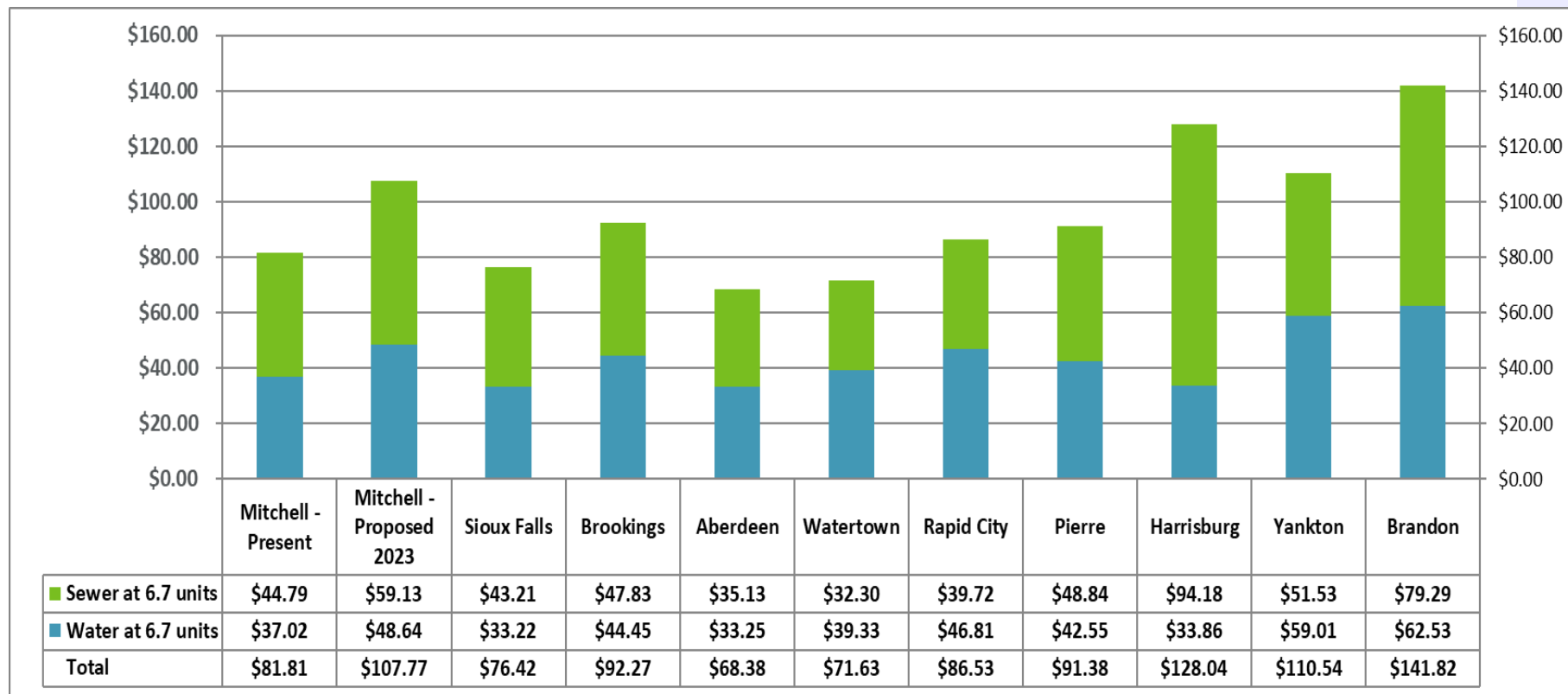
Rate Design Wastewater Industrial Surcharges

	Present Rates	Proposed				
		2023	2024	2025	2026	2027
	\$ / Lb					
Volume	\$0.27	N/A	N/A	N/A	N/A	N/A
BOD	0.22	0.88	0.92	0.96	1.00	1.03
TSS	0.21	1.29	1.36	1.42	1.48	1.52
TKN	0.00	4.80	5.06	5.29	5.50	5.67





Local Comparison Combined Water and Wastewater Bill



Next Steps

- Receive Council feedback and input
 - Update the study to reflect Council direction
- Review study results with City staff
- Develop draft written report
- Present study results, findings, and recommendations



Thank You Questions & Discussion



Local Comparison Water



Local Comparison Wastewater



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Second Reading on Ordinance #O2023-01, Rezoning Lots 3 and 4, Square 8, Weavers Squares Addition from R3 Medium Density Residential District to HB Highway Business District		
Explanation/Background of Agenda Item Requested:	AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME (1005 S Kimball St and lot to the south).

Planning Commission recommended approval 6-0 with 1 absent. Motion carried.

See Planning Commission Unsigned Minutes 2-21-23.		

ORDINANCE NO. O2023-01

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

BE IT ORDAINED BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the _____ day of _____, 2023.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

FIRST READING: February 21, 2023
SECOND READING: March 6, 2023
ADOPTION: March 6, 2023



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☒ **Rezoning** \$150 application due with the application.

- Applicant is request to rezone property from R3 District to HB District.

☐ **Variance** \$100 application due with the application.

- Description of Variance Requested: _____

☐ **Conditional Use Permit** \$150 application due with the application.

- Description of Conditional Use: _____

This Application is for the following described real property:

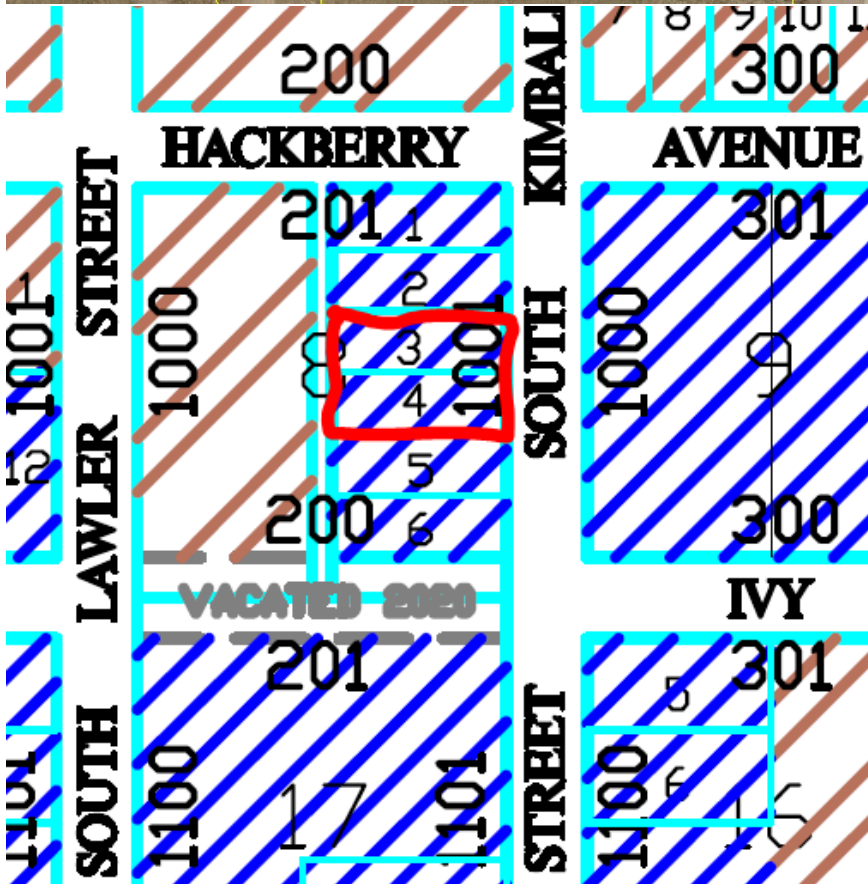
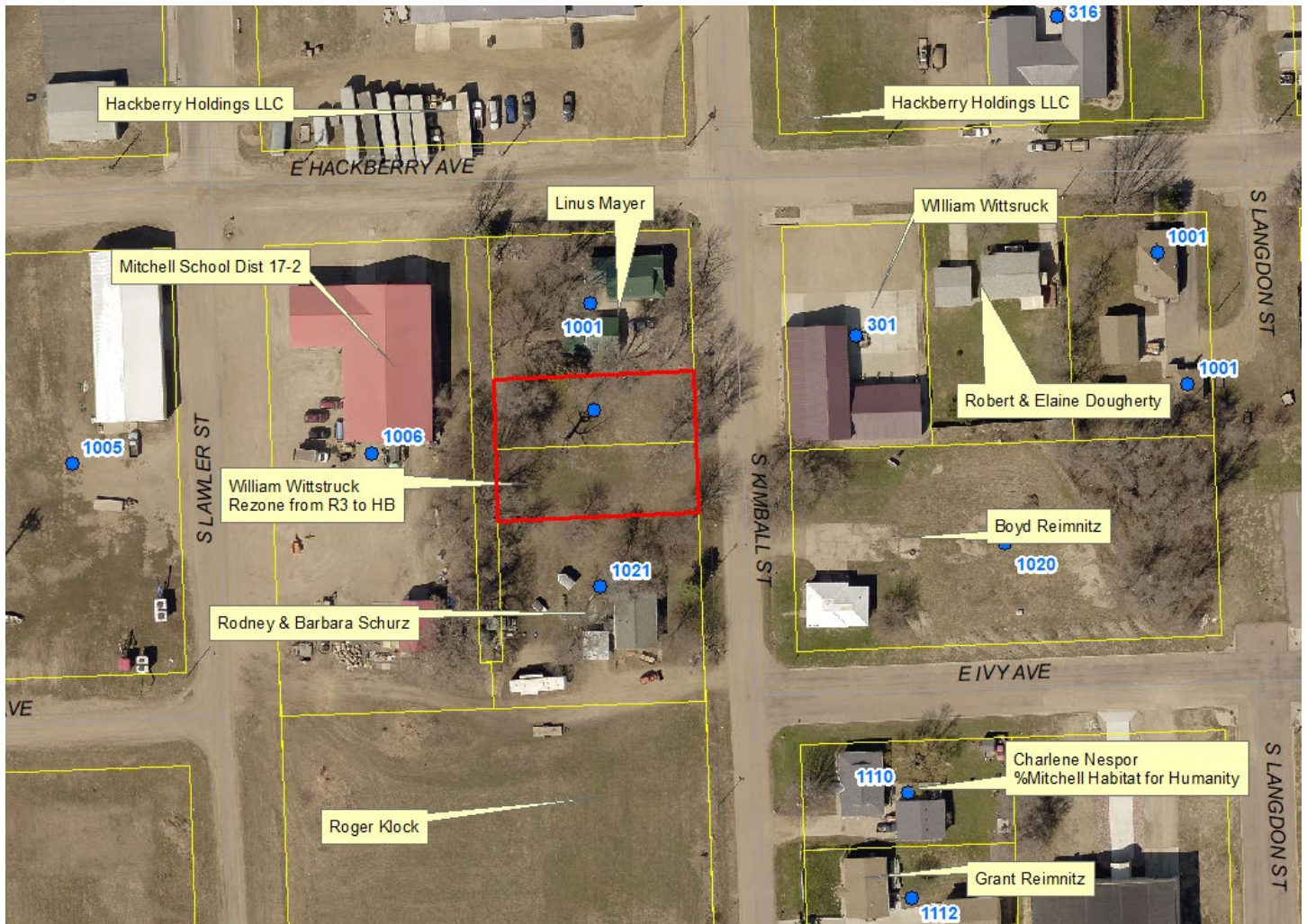
- Legal Description: Lot 3 + 4 Square 8 of Weavers Squares Addn
City of Mitchell, Davison County, South Dakota

- Property Address: 1005 S Kimball

Dated this 17 day of January 2023

Bill Wittstruck
Applicant

Bill Wittstruck
Owner



NOTICE OF HEARING

TO: Mitchell City Planning Commission, City Council, and the General Public:

The City Planning Commission has scheduled a public hearing and action on the following ordinance. The Planning Commission hearing will be Monday February 13, 2023 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Tuesday, February 21, 2023 at 6:00 p.m. and 2nd Reading and Adoption on Tuesday, March 6, 2023 at 6:00 p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

ORDINANCE NO. O2023-

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

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Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the ____ day of _____, 2023.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

FIRST READING: February 21, 2023
SECOND READING: March 6, 2023
ADOPTION: March 6, 2023

Published three times: February 1, 8 and 22, 2023

Approximate Costs:

William Wittstruck
316 E Hackberry Ave
Mitchell, SD 57301

Mitchell School Dist 17-2
800 W 10th Ave
Mitchell, SD 57301

Hackberry Holdings LLC
915 S Kimball St
Mitchell, SD 57301

Linus Mayer
1001 S Kimball St
Mitchell, SD 57301

Rodney & Barbara Schurz
1021 S Kimball St
Mitchell, SD 57301

Roger Klock
615 W Norway Ave
Mitchell, SD 57301

Hackberry Holdings LLC
177 S Harmon Dr
Mitchell, SD 57301

Robert & Elaine Dougherty
313 E Hackberry Ave
Mitchell, SD 57301

Boyd Reimnitz
817 N Sanborn Blvd
Mitchell, SD 57301

Charlene Nespor
%Mitchell Habitat for Humanity
PO Box 1331
Mitchell, SD 57301

Grant Reimnitz
1112 S Kimball St
Mitchell, SD 57301

February 1, 2023

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that William Wittstruck is requesting the following property legally described as; Lots 3 and 4, Square 8, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota; be changed from R3 Medium Density Residential District to HB Highway Business District AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME (1005 S Kimball St and lot to the south).

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday February 13, 2023 at 12:00 p.m., the City Council will consider 1st Reading of the Ordinance on Tuesday, February 21, 2023 at 6:00 p.m. and 2nd Reading and Adoption on Tuesday, March 6, 2023 at 6:00p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We

Lenus Mayer
OWNER

1001 S Kimball

ADDRESS

✓ APPROVE

 DISAPPROVE

COMMENTS:



February 1, 2023

TO WHOM IT MAY CONCERN:

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I/We Barbara L. Schury
OWNER

1021 S. Kimball St.
ADDRESS

X APPROVE

 DISAPPROVE

COMMENTS:

February 1, 2023

TO WHOM IT MAY CONCERN:

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I/We

Boyd Reimann
OWNER

1020 S Kimball
ADDRESS

✓ APPROVE

 DISAPPROVE

COMMENTS: This business is a great addition to the city of Mitchell

Let's go Mitchell

Outside expectations

February 1, 2023

TO WHOM IT MAY CONCERN:

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I/We Elaine Dougherty
OWNER

313 E Hackberry Mitchell SD
ADDRESS

X APPROVE

_____ DISAPPROVE

COMMENTS:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Motion to Adopt Ordinance #O2023-01, Request Public Comment, Roll Call		
Explanation/Background of Agenda Item Requested:			

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 6, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-43120-42200, Transportation Study \$50,000		
Agenda Item:	Presentation on the Master Transportation Plan by HDR		
Explanation/Background of Agenda Item Requested:	Jonathan Wiegand, PE is a Transportation Planning Project Manager with HDR and will discuss the various tasks, phases and outcomes of the Transportation Study. He will also highlight information for the upcoming public meeting. The Mitchell Area Transportation Plan is a long-range (20 year) plan to address existing and future multimodal transportation issues and needs in the Mitchell area. The Study is in the initial stages and the Study Team is seeking input to help guide priorities and identify transportation issues and needs. A community survey is currently available for people interested in Mitchell's modes of transportation and can be accessed at www.mitchellmtp.com. An informal open house style public meeting will be held to discuss and receive public input on the development of the Transportation Plan. The open house will be from 6:00 PM to 7:30 PM at the Corn Palace. All interested individuals are welcome to attend.		