

Park & Recreation Board Minutes
City Council Chambers, City Hall, 612 N. Main Street
March 9, 2023

1. Call to Order

Meeting called to order by Chris Retterath, President of the Board, at 6:00 PM
Present: Chris Retterath, Andy Jerke, Pat Skinner, Luke Norden, Clayton Deuter
Absent: Jeremy Gunkel. Council Liaison: Marty Barington
Staff present: Kevin Nelson, Devin DeVries, Angel DeWaard, Steve Roth, Jeremy Nielsen

2. Citizen's Input

3. DELEGATIONS

4. ADDITIONS OR DELETIONS

Motion Deuter, Second Jerke to approve Agenda. Motion carried

5. Minutes

Minutes of the February 9, 2023 meeting were reviewed. Motion Jerke, Second Deuter to approve the February 9, 2023 Minutes as read. Motion carried

6. Approve Financial Reports

Motion Norden, Second Deuter to approve the Bills as submitted. Motion carried

7. Department Reports

Recreation Board Report

February 10th – March 9th

Kevin DeVries

Programs:

Coed Volleyball will be wrapping up by the end of this month. Youth wrestling is still going on and will be done after state tournament March 25th. The 5th & 6th grade youth travel basketball league finished up its league on February 16th and our men's basketball league is still running along with another 5 weeks left.

The summer brochure is just about ready to send to print. We should be getting one more look at it before it goes. A good majority of our summer staff is in place. We are still in dire need of lifeguards and theater instructors. Jamie is also trying to figure out how to get guards certified in lifeguard training. Sioux Falls offers classes every weekend but kids would have to be on their own to get that done. We probably won't be able to have a class here until after the indoor pool opens.

Recreation Center:

Update on the Indoor Aquatic Center. Both pools are full of water and the Rec pool is in its 30-day curing phase. We think we should be able to open around April 3rd. Again, we are in need of guards and we are doing our best to recruit new guards as we've lost the majority of them due to being down for 8 months. There may have to be some adjustments made in the open swim schedule until we can get a full staff.

We will be hosting the Rob Marchand Memorial Basketball Tournament March 3rd. We have 52 teams signed up, which is the most we've had in several years. We will be using 11 courts at

the Corn Palace/Armory, DWU facilities, Senior High and Middle School. Thanks again to Harve's Pro Prints for donating the championship t-shirts and Jason Christenson and the DWU Women's basketball team for its help in lining up referees.

The old pool remodel is coming along nicely. They have the studs up for the walls and will be cutting out the large opening for the room in the next week or two. We will have to shut the hallway down for that period of time and re-route people to get them to the back.

We still have a lot of kids coming after school and anticipate that until the snow and weather get better and the outdoor spring sports start up.

We will be meeting with the middle school and high school athletes in March as well to discuss training and payment options going forward. Hoping to have another strong summer with them.

The hot tub plumbing replace is complete and is working great. The new system has opened that mechanical room up and will make it much easier to work on in the future.

Parks & Forestry Board Report March 2023

- Snow Removal
- Fixing snow removal equipment
- Maintenance and repairs on mowers and small equipment getting them ready for this summer
- Organizing and cleaning around the shops
- Replace metal bottom and repainted a dumpster
- Helping out with Street Department with snow removal
- Ordered a new front mower
- Two of my staff had to renew their commercial applicator's licenses for spraying
- Cutting and splitting firewood for the Campground
- Cleaned and winterized the Sportsman's Club after the Elks Kids Ice Fishing event

PARK BOARD REPORT – SPORTS COMPLEX March 9, 2023

ICE ARENA:

- All hockey games are over until Men's league tournament April 14-16. Teams have started drop hockey practice. As of now hockey practices go through the end of March.
- Figure skating show is March 12. They will continue their spring session to the end of April.
- I will be looking at open skate numbers in the next few weeks. Maybe changing to only doing open skate Friday-Sunday.
- Rentals are doing good, 12 scheduled for March, 2 of them bumper car rentals.
- Staff has been doing ice maintenance, cleaning, working on equipment for summer and snow removal.
- Rink Roof had some damage from snow.

CADWELL:

- City council approved the bid for the new press box at the stadium. Construction will begin after the state tournament 2023 and be done before state tournament 2024.
- I will be setting the date for the travel team meeting for summer practice schedule.

March 2023
Director's Board Report

Rec Center Pools

The repair work, aside from some random ceramic floor tile install/grout repair, light switch programming, and moderate cleaning, has been completed. The recreation pool will be completely filled with water entering this (March 3-5) weekend, and then we'll have a 30-day cure time for the plaster once the pool is full. So, we're looking at a re-open date of April 3.

Signage for Baskets/Holes at Dry Run Creek Disc Golf

The park board approved (last summer) the concept of sponsored signage for the disc golf course. We've since received a proof of each of the signs, so the volunteers will now proceed with soliciting hole sponsors, a task which should be wrapped up within a couple of months. At that time, the order for the signs will be placed, so that sign acquisition and install can both happen early in the playing season.

Street Snow Piles

Yet additional locations for street snow were sought late this week in anticipation of further accumulating precipitation next week. The piles in the Cadwell Complex Parking Lot are fairly expansive. Spring will arrive at some point.

Swim Club Rental Fees Approval

As was discussed in a closed session at the February board meeting, we'll be seeking board approval of a (short-term) pool rental agreement for Dakota Riptide swim club for during their re-building phase.

Budget Surplus Carry-over

I had mentioned in last month's report that some unfunded equipment from our 2023 capital list, as well as one or more other items, have the chance to be funded for 2023. Those requests were all submitted by Friday, March 3, and they'll be presented to city council on March 20.

Pickleball Court Grants Pursuit

One application was recently submitted (to Wellmark) by Mitchell Pickleball Association, and we've nearly completed another to be submitted (to LWCF) by the city of Mitchell. We should have word on both by early summer.

Newest Wage Study

All city employees were recently asked to review their job descriptions to see if there have been any substantial changes since 2016, when the Condrion and Associates last implemented a study. Department heads, then, each had an approximate one-hour phone interview with representatives from the company as a part of the process. City leaders, later this year, will be presented their findings and recommendations for any adjustments.

8. Approve Mitchell Hockey Association Request for Expenditure from Capital Improvement Fund - Electronic Door Locks for Locker Rooms

Nielsen reviewed with the Board a request from Mitchell Skating and Hockey Association for expenditure from the Capital Improvement Fund for Electronic Door Locks for Locker Rooms, noting that beginning in 2020 when the 5% Capital Improvement Fund was established, he has tracked and kept separate all fees collected and MSHA has \$3,680.35 minus the cost of the water bottle filling station leaving \$3,348.80 available, which will adequately cover the purchase of the electronic door locks. After a brief discussion, Motion Norden, Second Jerke to approve the request from the Mitchell Skating and Hockey Association for the expenditure from the capital improvement fund for the purchase of electronic door locks for locker rooms. Motion carried.

9. Approve Short Term Rental Contract for Dakota Riptide

DeVries submitted to the Board for their approval the short Term Rental Contract for Dakota Riptide. DeVries noted that due to the ongoing repairs of the indoor aquatic center, the competition pool would not be available until potentially April and the Riptide seasonal use period normally runs from March through July 31st. Changes for the contract are as follows: Riptide will pay the sum of \$50.00 per day, 3 hours per day, 3 days per week for March, April and May; Riptide will pay the sum of \$100.00 per day, 3 hours per day, 5 days per week for June and July; Outdoor pool charge is \$10 per hour; Riptide will make full payment the 1st of each month; Riptide will pay \$2,000 per swim meet, which are three consecutive days in length; Lane space time will be finalized no later than March 15th for the months of March, April and May and May 22nd for the months of June & July. DeVries informed the Board they will come back in August and renegotiate the contract for the remainder of 2023 and toward the end of the year will begin looking at the contract for 2024. After a brief discussion, Motion Jerke, Second Skinner to approve the short Term Rental Contract for Dakota Riptide as submitted. Motion carried.

10. Meeting Time Discussion

The Board held a brief discussion on the potential of changing meeting dates and/or times due to the cancelation of several meetings over the past year due to a lack of quorum. However, the Board's general consensus was to continue holding the meetings the second Thursday of each month at 6:00 PM and to readdress as needed.

11. Next Meeting Date

Thursday, April 13, 2023 at 6:00 PM

12. Adjournment

There being no further business the board adjourned at 6:42 PM