



Public Library Board of Trustees Minutes
City Council Chambers, City Hall, 612 N. Main Street
January 24, 2023

1. Call to Order

With Board President Nath attending the meeting via Zoom, Board Vice-President Goldammer presided at the meeting. Board Vice-President Goldammer called the meeting to order at 5:01 p.m.

2. Library - Roll Call

The following members were present in person: Diana Goldammer, Emma DeVos, Deb Everson, Steve Rice, and Ann Temple. Board President Dennis Nath attended via Zoom. Also present were Kevin Kenkel, Library Director and Zack North, Adult Services Librarian.

3. Approval of Agenda

There were no changes to the agenda. Motion by Rice, seconded by Everson, to approve the agenda. All members present voted "Aye". Motion passed.

4. Approval of Minutes

Board members reviewed the minutes from the December 20, 2022 board meeting. Motion by Rice, seconded by Temple, to approve these minutes. All members present voted "Aye". Motion passed.

5. Director's Report

Board members reviewed written reports and monthly statistics for December 2022. Kenkel gave a verbal update on a roof leak that occurred Friday evening, January 20. Terry Johnson from the Engineering Department inspected the roof this afternoon (1/24/2023) and discovered a small hole in the roof membrane. He arranged roof repairs to be made Wednesday, January 25. North provided additional information about the Bookopoly Winter Reading Challenge and distributed playing boards to Board members. Motion by Rice, seconded by Temple, to approve the director's report. All members present voted "Aye". Motion passed.

6. Financial Report & Approval Of Bills

Kenkel presented a purchase for approval for Crayola Air Dry clay for adult programming. The amount of the clear was \$19.18. Motion by Rice, seconded by Everson, to approve this purchase. All members present voted "Aye". Motion passed.

Board members reviewed the December bank statement and financial reports. Motion by Temple, seconded by DeVos, to approve the financial reports. All members present voted "Aye". Motion passed.

7. Business Items

A. Action to Approve Funding Requests for January 2023

Kenkel presented three funding requests:

- \$920 for adult and teen Bookopoly prizes
- \$600 for children's Bookopoly prizes
- \$6,900 for children's summer reading programming

Board members expressed appreciation for having summer reading programming funding requests several months in advance, so they know planning is occurring. Board members asked if library staff expect to submit other large funding request later in the year. Kenkel stated that remaining programming funding requests during should be smaller and for individual programs. Motion by Everson, seconded by DeVos, to approve the three funding requests totaling \$8,420. All members present voted "Aye". Motion passed.

8. Committee Reports

There were no committee reports. Vice President Goldammer asked for volunteers for a task force to design the Little Free Library structure to be placed in the Chamber of Commerce Courtyard across from the Corn Palace. Board members decided that all board members may participate on this task force.

9. Board Input

Board members provided no additional comments.

10. Citizen's Input

No citizen's input was given.

11. Adjournment

Board members decided no training session will be held for February due to the City Council meeting being scheduled for the third Tuesday in February. The next Board of Trustees meeting is scheduled for March 21, 2023 at 5:00 p.m. in City Council Chambers at City Hall. There being no further business, Vice-President Goldammer asked for a motion to adjourn. Motion by DeVos, seconded by Temple, to adjourn. All members present voted "Aye". The meeting adjourned at 5:41 p.m.