

Public Library Board of Trustees Minutes
City Council Chambers, City Hall, 612 N. Main Street
March 21, 2023

1. Call to Order

With Board President Nath attending the meeting via Zoom, Board Vice-President Goldammer presided at the meeting. Board Vice-President Goldammer called the meeting to order at 5:00 p.m.

2. Library - Roll Call

The following members were present in person: Diana Goldammer, Emma DeVos, Deb Everson, and Steve Rice. Board President Dennis Nath attended via Zoom. Board member Ann Temple was excused. Also present were Kevin Kenkel, Library Director and Zack North, Adult Services Librarian.

3. Approval of Agenda

There were no changes to the agenda. Motion by Rice, seconded by Everson, to approve the agenda. All members present voted "Aye". Motion passed.

4. Approval of Minutes

Board members reviewed the minutes from the January 24, 2023 board meeting. There were a couple of spelling errors noted and corrected. Motion by Rice, seconded by Everson, to approve the corrected minutes. All members present voted "Aye". Motion passed.

5. Director's Report

Board members reviewed written reports and monthly statistics for February 2023. Kenkel provided additional comments regarding the written reports. Kenkel noted that the library will switch to the PayPal Zettle POS March 27. North provided additional comments regarding adult and YA programming. Motion by Rice, seconded by Everson, to approve the director's report. All members present voted "Aye". Motion passed.

6. Financial Report & Approval Of Bills

Board members reviewed the January and February bank statements and financial reports. Motion by Everson, seconded by DeVos, to approve the financial reports. All members present voted "Aye". Motion passed.

7. Business Items

A. Action to Certify Responses to the 2022 Public Library Survey

Board members reviewed the responses to the 2022 Annual Public Library Survey. One board member address was corrected. Motion by Rice, seconded by DeVos, to certify the library's survey responses. All members present voted "Aye". Motion passed.

B. Action to Approve Funding Requests for March 2023

Kenkel presented three funding requests:

- \$75 for prizes for a YA Smash Bros Tournament
- \$629 for display units for the children's collection
- \$600 for six chairs placed in the main hallway

Board members reviewed these funding requests. Interest was expressed in the Smash Bros Tournament with the goal to attract more teens to the library. Motion by Rice, seconded by Everson, to approve the three funding requests totaling \$1,304. All members present voted "Aye". Motion passed.

C. Little Free Library Project

Goldammer shared her discussions with Mitchell Technical College (MTC) to have the Architectural Design and Building Construction (ADBC) program design and construct a Little Free Library (LFL) for the Board. Rice informed the Board that he contacted a lumber company in two and asked if they would be willing to donate building materials. DeVos shared that Mitchell Main Street and Beyond is working with MTC's ADBC program to construct new bike racks for the downtown area. Board members expressed interest in incorporating the bike rack design elements into the LFL design. Costs are unknown at this point, but Board Members discussed approving up to a \$1,500 for this project. Motion by Rice, seconded by DeVos, to approve up to \$1,500 for the Little Free Library project. All members present voted "Aye". Motion passed.

8. Committee Reports

There were no committee reports.

9. Board Input

Board members provided no additional comments.

10. Citizen's Input

No citizen's input was given.

11. Adjournment

Board members will meet April 18, 2023 at Mitchell Public Library for board training. The next Board of Trustees meeting is scheduled for May 16, 2023 at 5:00 p.m. in City Council Chambers at City Hall. There being no further business, Vice-President Goldammer asked for a motion to adjourn. Motion by Everson, seconded by Nath, to adjourn. All members present voted "Aye". The meeting adjourned at 5:44 p.m.