City of Mitchell SOUTH DAKOTA

Golf & Cemetery Board Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
April 10, 2023

1. **5:45 PM Call to Order**
2. **Citizen's Input**
   If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
3. **DELEGATIONS**
4. **Minutes**
5. **Approve Financial Reports**
6. **Clubhouse Report**
7. **Superintendent Report**
8. **Discussion - Phase 2 plan**
9. **Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

Golf & Cemetery Board Minutes
City Council Chambers, City Hall, 612 N. Main Street
February 13, 2023

1. Call to Order
Present: Jeff McEntee, Joe Schlimgen, Terry Rietveld, Lynnette Shattuck, Joel Reinesch.
Council Liaison: Dan Sabers
Absent: Mark Graham, Tom Young
Staff Present: Jason Gunnare, Eric Hieb, Kevin Nelson, Angel DeWaard

2. Oath of Office: Angel DeWaard to Issue Oath of Office to New Golf/Cemetery Board Member: Joel Reinesch
Angel DeWaard issued the Oath of Office to Golf/Cemetery Board Member:Joel Reinesch.

3. Citizen's Input

4. DELEGATIONS

5. Minutes
Motion to approve the Minutes of the December 20, 2022 regular meeting as submitted.
Motion Rietveld, Second Shattuck to approve the Minutes of the December 20, 2022 meeting.
Motion carried.

6. Approve Financial Reports
The board deferred Bills until March meeting.

7. Clubhouse Report
January/February Lakeview Golf Course Clubhouse Report
- Revenue Report - Questions
- SDGA Course Rating Review/Discussion (Slope and Course Rating Change/ hardest handicap holes changed due to Triad System the USGA uses – started in 2020)
- I will have full schedule of Major Events for 2023 Season at March Meeting – still working to confirm all dates/events
- SDGA State Two Man Championship slated for June 10th and 11th at Lakeview
- 2024 and 2025 State High School Tournament – Contracts – if they work with Master Plan construction
    - State B Girls Tournament – June 3-4, 2024
    - State AA Girls Tournament – June 2-3, 2025
- SDGA Match Play Qualifier – SDGA is changing how they do the SDGA Match Play Championship – having local qualifiers at various courses in June – SDGA pays $10 per player to have course run the qualifier plus the non member players pay green fees and cart fees for their round – tee times starting roughly at noon – possible date at Lakeview would be Friday, June 30th with an 11:30 start time?
- Working on preparing for the upcoming spring – new prices, staff, clubhouse cleaning, etc.

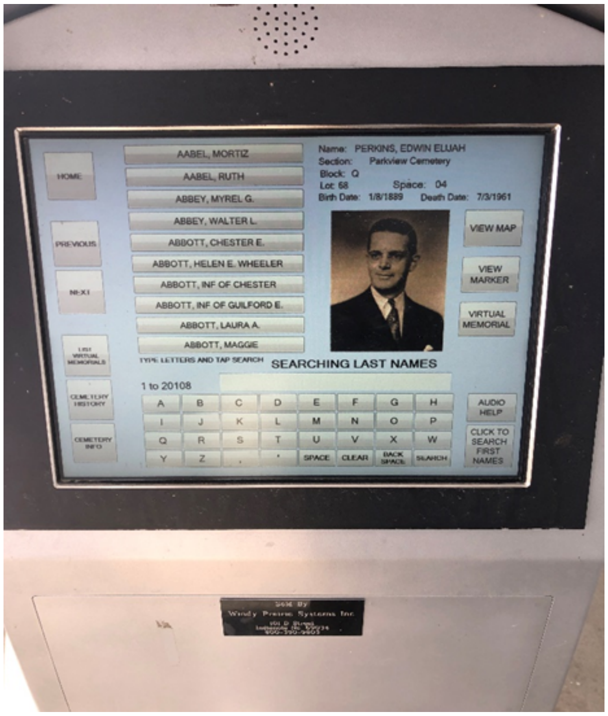
Thanks,
Eric Hieb

8. Superintendent Report
Golf & Cemetery Board Meeting
February 13th 2023
<u>Golf</u>

- Working on equipment and grinding reels.
- Snow removal.
- Lining up fertilizer, chemicals, fuel and supplies for the season.
- Locking in equipment that was budgeted.
- Clean and organize shop.
- Tree work has stopped for now because of the snow.
- Conference review.
- Looking for seasonal help.

Cemetery

- Catching up on bookwork.
- Getting District 3 info for digital cemetery.
- Street shop came up with alternative motor mounts for the payloader because of excessive vibrations.
- Issues with excavator hydraulics.
- Issues with Diesel fuel pump.
- Hastings, NE Kiosk for digital Cemetery.



Community Garden

- Contracts went out in January.

9. Discussion - Phase 2

Gunnare reviewed Phase 2 golf course improvements to include the following: Hole 11 - Trim/remove trees and realign hole, relocate green complex, add new forward tee, create new tee complex expanding hole length; Hole - 10 will be made into a par 4 while hor is being done on 11; Eliminate existing hole 12; Hole 14 - Construct new par 3 hole playing +160 yards; Remove cart path along holes 14 and 15 and rerouting of bike path; Hole 15 - Shorten hole 15 to a par 4. The Board held a lengthy discussion expressing some concerns, which Gunnare assured have been addressed and that as renovations move forward the Board will have opportunities to make changes.

10. Discussion - Memorial

Gunnare informed the Board he has been approached regarding doing a memorial in memory of a loved one and they would like to do something more than a bench, they would like to possibly do a landscaping memorial. After a brief discussion, the Board recommended Gunnare talk with the family and bring idea's back to the Board at their next meeting.

11. Next Meeting Date

Monday, March 13, 2023 at 5:45 PM

12. Adjournment

There being no further business, the Board adjourned at 7:22 PM

PACKET: 06363 MEETING CLAIMS 12.30.2022
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY
BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00424	RONNINGS SUPPLY INC						
		I-1529944	101-43700-42600	SUPPLIES & MA	TAIL LIGHTS	195587	39.98
01-00428	CARQUEST AUTO PARTS INC						
		I-4977-277182	101-43700-42600	SUPPLIES & MA	12V POWER OUTLET	195483	22.98
		I-4977-278159	101-43700-42600	SUPPLIES & MA	FUEL FILTER	195483	25.95
01-00436	CHS FARMERS ALLIANCE						
		I-IF4274	101-43700-42610	GAS & FUEL	UNLEADED FUEL	195492	221.91
		I-IF4540	101-43700-42610	GAS & FUEL	UNLEADED FUEL	195492	107.55
		I-IF5781	101-43700-42610	GAS & FUEL	GAS HEAT	195492	216.22
01-00445	CITY OF MITCHELL						
		I-04-000400-00-12/22	101-43700-42830	UTILITIES-WAT	600 23RD AVE W-CEM SHOP	195493	68.07
		I-04-006500-00-12/22	101-43700-42830	UTILITIES-WAT	COMMUNITY GARDEN	195493	156.10
01-00560	DIESEL MACHINERY INC						
		I-C26787	101-43700-42500	REPAIR & MAIN	BRACKET	195508	198.52
01-00712	NAPA CENTRAL						
		I-778045	101-43700-42600	SUPPLIES & MA	OIL FILTER	195566	8.94
01-01193	KROEMER PLUMBING INC						
		I-69228	101-43700-42500	REPAIR & MAIN	REPAIR WATER HEATER	195549	80.73
01-01199	STURDEVANTS AUTO VALUE						
		I-815005035	101-43700-42500	REPAIR & MAIN	FLEXIBLE CLAMP	195602	20.95
01-01404	MITCHELL IRON & SUPPLY						
		I-77804	101-43700-42500	REPAIR & MAIN	TAPER ROLLER	195561	50.14
		I-77809	101-43700-42500	REPAIR & MAIN	OIL SEAL, RETURNED ROLLER	195561	6.69
01-01830	NORTHWESTERN ENERGY						
		I-2581639-8-12/22	101-43700-42800	UTILITIES	700 W 23RD AVE	195569	246.88
		I-2581641-4-12/22	101-43700-42800	UTILITIES	W 23RD	195569	14.64
01-02679	MENARD'S INC						
		I-45509	101-43700-42600	SUPPLIES & MA	TOOLBOX,TARP	195558	81.97
		I-46252	101-43700-42600	SUPPLIES & MA	PAIL,SCOOP	195558	22.98
01-08130	C & B OPERATIONS LLC						
		I-11928144	101-43700-42600	SUPPLIES & MA	SEAL,FILTER	195481	11.92
01-09703	AMAZON CAPITAL SERVICES						
		I-1RLD-KCG4-6W7C	101-43700-42600	SUPPLIES & MA	APPOINTMENT BOOK	195461	29.18
01-10412	JON THURMAN						
		I-12312022	101-43700-42800	UTILITIES	4TH QTR CELL PHONE	195606	45.00

DEPARTMENT 3700 CEMETERY TOTAL: 1,677.30

PACKET: 06388 CLAIMS 01.17.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00532	A-OX WELDING SUPPLY CO					
		I-88061894	101-43700-42600	SUPPLIES & MA CYLINDER 5 YEAR LEASE	195627	158.98
01-01518	VERIZON WIRELESS					
		I-9924089510	101-43700-42800	UTILITIES ACCT #886931646-00001	195743	71.48

DEPARTMENT 3700 CEMETERY TOTAL: 230.46

PACKET: 06363 MEETING CLAIMS 12.30.2022
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS FARMERS ALLIANCE						
		I-IF4274	614-45250-42610	GAS & FUEL	UNLEADED FUEL	195492	221.92
		I-IF4540	614-45250-42610	GAS & FUEL	UNLEADED FUEL	195492	107.55
01-00445	CITY OF MITCHELL						
		I-04-000400-00-12/22	614-45250-42830	UTILITIES-WAT	600 23RD AVE W-CEM SHOP	195493	68.06
		I-04-000800-00-12/22	614-45250-42830	UTILITIES-WAT	3300 OHLMAN ST N-GOLF	195493	445.91
01-00712	NAPA CENTRAL						
		I-777342	614-45250-42600	SUPPLIES & MA	OIL FILTER	195566	14.20
01-01193	KROHMER PLUMBING INC						
		I-69228	614-45250-42500	REPAIR & MAIN	REPAIR WATER HEATER	195549	80.73
01-01601	ARCTIC REFRIGERATION IN						
		I-51011	614-45250-42500	REPAIR & MAIN	ICE MACHINE REPAIR	195466	97.96
01-01830	NORTHWESTERN ENERGY						
		I-2581639-8-12/22	614-45250-42800	UTILITIES	700 W 23RD AVE	195569	246.89
		I-2581875-8-12/22	614-45250-42800	UTILITIES	GOLF CLUB HOUSE	195569	324.30
		I-2581876-6-12/22	614-45250-42800	UTILITIES	GOLF CART SHED	195569	13.09
		I-2939180-2-12/22	614-45250-42800	UTILITIES	825 INDIAN VILLAGE RD	195569	15.00
01-02880	THUNE TRUE VALUE & APPL						
		I-A528116	614-45250-42600	SUPPLIES & MA	NUTS,BOLTS	195605	32.60

DEPARTMENT 5250 GOLF COURSE TOTAL: 1,668.21

FUND 614 GOLF COURSE TOTAL: 1,668.21

PACKET: 06388 CLAIMS 01.17.2023
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00532	A-OX WELDING SUPPLY CO					
		I-88061894	614-45250-42600	SUPPLIES & MA CYLINDER 5 YEAR LEASE	195627	158.97
01-01518	VERIZON WIRELESS					
		I-9924089510	614-45250-42800	UTILITIES ACCT #886931646-00001	195743	43.69
01-01805	FASTENAL COMPANY					
		I-SDNIT165292	614-45250-42600	SUPPLIES & MA SSB 8P	195664	26.77
				DEPARTMENT 5250 GOLF COURSE	TOTAL:	229.43
				FUND 614 GOLF COURSE	TOTAL:	229.43

PACKET: 06366 MEETING 01.03.2023
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08892	ERIC HIEB					
		I-01012023	614-45250-42200	GOLF PRO CONT BASE CONTRACT	195785	4,747.19
		I-01012023A	614-45250-42200	GOLF PRO CONT CLOVER CC FEES	195785	65.91

DEPARTMENT 5250 GOLF COURSE TOTAL: 4,813.10

FUND 614 GOLF COURSE TOTAL: 4,813.10

101-GENERAL

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
CHARGES-GOODS & SERVICES	126,700	19,425.00	169,324.74	142,549.74	(15,849.74)	112.51
TOTAL REVENUES	126,700	19,425.00	169,324.74	142,549.74	(15,849.74)	12.51-
EXPENDITURE SUMMARY						
CEMETERY						
SALARIES	226,339	18,471.03	195,069.06	204,438.82	21,900.18	90.32
CURRENT EXPENSES	50,950	3,855.60	55,231.94	52,079.96	(1,129.96)	102.22
CAPITAL OUTLAY	50,677	0.00	37,330.00	14,677.00	36,000.00	28.96
TOTAL CEMETERY	327,966	22,326.63	287,631.00	271,195.78	56,770.22	17.31
TOTAL EXPENDITURES	327,966	22,326.63	287,631.00	271,195.78	56,770.22	17.31
REVENUE OVER/(UNDER) EXPENDITURES	(201,266)	(2,901.63)	(118,306.26)	(128,646.04)	(72,619.96)	36.08

101-GENERAL

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CHARGES-GOODS & SERVICES						
101-348 CEMETERY PERMITS	3,500	0.00	7,210.00	4,570.00	(1,070.00)	130.57
101-3481 CEMETERY OPENINGS	63,000	16,100.00	77,600.00	57,975.00	5,025.00	92.02
101-3482 CEMETERY LOT SALES	30,000	1,825.00	44,850.00	36,865.00	(6,865.00)	122.88
101-3483 CEMETERY SAT FUNERAL FEE	4,000	1,500.00	7,450.00	5,350.00	(1,350.00)	133.75
101-3484 CEMETERY MAINTENANCE FEES	22,000	0.00	21,114.74	21,114.74	885.26	95.98
101-3485 COLUMBARIUM LOT SALES	4,200	0.00	11,100.00	16,675.00	(12,475.00)	397.02
TOTAL CHARGES-GOODS & SERVICES	126,700	19,425.00	169,324.74	142,549.74	(15,849.74)	12.51-
TOTAL REVENUE	126,700	19,425.00	169,324.74	142,549.74	(15,849.74)	12.51-

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2022

101-GENERAL

CEMETERY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
101-43700-41100 SALARIES	124,644	15,129.24	102,628.60	123,788.91	855.09	99.31
101-43700-41110 OVERTIME	1,000	0.00	1,012.04	1,204.10	(204.10)	120.41
101-43700-41120 PART-TIME	26,500	1,081.14	25,691.13	23,852.96	2,647.04	90.01
101-43700-41200 SOCIAL SECURITY/MEDICARE	11,639	1,222.77	9,424.60	10,849.81	789.19	93.22
101-43700-41300 RETIREMENT	7,539	907.74	6,039.37	7,494.96	44.04	99.42
101-43700-41500 GROUP INSURANCE	55,017	130.14	50,273.32	37,248.08	17,768.92	67.70
101-43700-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	226,339	18,471.03	195,069.06	204,438.82	21,900.18	9.68
CURRENT EXPENSES						
101-43700-42200 PROFESSIONAL FEES/SERVIC	2,000	0.00	0.00	129.45	1,870.55	6.47
101-43700-42500 REPAIR & MAINTENANCE	3,000	563.32	2,749.62	2,464.70	535.30	82.16
101-43700-42510 HEADSTONE REPAIR & MAINT	1,000	0.00	12,165.07	400.00	600.00	40.00
101-43700-42600 SUPPLIES & MATERIALS	16,000	369.52	16,352.66	16,193.23	(193.23)	101.21
101-43700-42602 CHEMICALS	10,000	0.00	8,330.36	8,377.04	1,622.96	83.77
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	1,509.95	1,525.33	(25.33)	101.69
101-43700-42604 TREES, SOD & SEED	1,500	0.00	1,492.48	1,495.00	5.00	99.67
101-43700-42610 GAS & FUEL	8,000	545.68	7,929.43	10,342.08	(2,342.08)	129.28
101-43700-42650 UNIFORMS	500	47.00	495.93	479.91	20.09	95.98
101-43700-42690 CHANGE IN INVENTORY	0	1,494.03	(2,220.78)	1,494.03	(1,494.03)	0.00
101-43700-42700 TRAVEL, CONF. & DUES	750	0.00	314.50	418.88	331.12	55.85
101-43700-42800 UTILITIES	4,500	611.88	3,758.74	4,981.57	(481.57)	110.70
101-43700-42830 UTILITIES-WATER/SEWER	1,000	224.17	1,273.98	1,078.74	(78.74)	107.87
101-43700-42999 REFUND OF FEES	1,200	0.00	1,080.00	2,700.00	(1,500.00)	225.00
TOTAL CURRENT EXPENSES	50,950	3,855.60	55,231.94	52,079.96	(1,129.96)	2.22-
CAPITAL OUTLAY						
101-43700-43200 BUILDINGS	0	0.00	2,330.00	0.00	0.00	0.00
101-43700-43300 IMPROVEMENTS	28,500	0.00	0.00	0.00	28,500.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	22,177	0.00	35,000.00	14,677.00	7,500.00	66.18
TOTAL CAPITAL OUTLAY	50,677	0.00	37,330.00	14,677.00	36,000.00	71.04
TOTAL CEMETERY	327,966	22,326.63	287,631.00	271,195.78	56,770.22	17.31
TOTAL EXPENDITURES	327,966	22,326.63	287,631.00	271,195.78	56,770.22	17.31
REVENUE OVER/(UNDER) EXPENDITURES	(201,266)	(2,901.63)	(118,306.26)	(128,646.04)	(72,619.96)	36.08

WARNING 2,166 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2022

614-GOLF COURSE

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	449,100	8,642.24	532,158.39	544,168.88	(95,068.88)	121.17
MISCELLANEOUS REVENUE	4,500	4,500.00	8,086.00	4,872.76	(372.76)	108.28
TOTAL REVENUES	453,600	13,142.24	540,244.39	549,041.64	(95,441.64)	21.04-
EXPENDITURE SUMMARY						
GOLF COURSE						
OTHER	0	62,642.52	62,635.28	62,642.52	(62,642.52)	0.00
SALARIES	200,522	12,197.26	173,343.50	177,318.87	23,203.13	88.43
CURRENT EXPENSES	185,145	12,556.03	184,716.17	194,495.07	(9,350.07)	105.05
CAPITAL OUTLAY	188,000	0.00	30,800.02	155,966.71	32,033.29	82.96
TOTAL GOLF COURSE	573,667	87,395.81	451,494.97	590,423.17	(16,756.17)	2.92-
TOTAL EXPENDITURES	573,667	87,395.81	451,494.97	590,423.17	(16,756.17)	2.92-
REVENUE OVER/(UNDER) EXPENDITURES	(120,067)	(74,253.57)	88,749.42	(41,381.53)	(78,685.47)	65.53
OTHER SOURCES	64,947	0.00	16,625.00	62,982.00	1,965.00	96.97
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(55,120)	(74,253.57)	105,374.42	21,600.47	(76,720.47)	0.00

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
INTERGOVERNMENTAL REV						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES						
614-3461 MEMBERSHIP FEES	155,000	5,940.92	169,775.63	165,578.40	(10,578.40)	106.82
614-3462 RANGE MEMBERSHIP	16,000	158.14	17,488.40	18,604.60	(2,604.60)	116.28
614-34620 RANGE BALLS	14,000	0.00	20,319.27	21,703.63	(7,703.63)	155.03
614-34622 ADULT GREEN FEES	89,000	33.49	108,108.82	116,713.49	(27,713.49)	131.14
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	15,000	186.05	14,697.78	15,628.01	(628.01)	104.19
614-3463 ELECTRIC CART & STORAGE FEE	18,000	1,914.25	21,893.57	22,972.25	(4,972.25)	127.62
614-34630 1.5% TOURISM TAX~RANGE BALLS	200	0.00	304.84	325.64	(125.64)	162.82
614-34631 CART RENTAL	100,000	33.80	126,713.01	129,493.32	(29,493.32)	129.49
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	375.59	19,305.18	18,480.65	(480.65)	102.67
614-34641 LOCKER FEE	1,000	0.00	2,008.47	1,051.63	(51.63)	105.16
614-3465 TOURNAMENT SPONSOR FEE	17,000	0.00	26,043.20	27,688.75	(10,688.75)	162.88
614-3466 MISC/GAS/PROG/CLUBHOUSE	2,000	0.00	1,782.35	1,903.51	96.49	95.18
614-3467 ADVERTISING REVENUE (NO TAX)	3,900	0.00	3,717.87	4,025.00	(125.00)	103.21
614-3469 INTEREST EARNED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES-GOODS & SERVICES	449,100	8,642.24	532,158.39	544,168.88	(95,068.88)	21.17-
MISCELLANEOUS REVENUE						
614-367 CONTRIBUTION FR PRIVATE SOURCE	0	0.00	3,500.00	200.00	(200.00)	0.00
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	4,500.00	4,500.00	4,500.00	0.00	100.00
614-369 REFUNDS AND REIMBURSEMENTS	0	0.00	86.00	172.76	(172.76)	0.00
TOTAL MISCELLANEOUS REVENUE	4,500	4,500.00	8,086.00	4,872.76	(372.76)	8.28-
TOTAL REVENUE	453,600	13,142.24	540,244.39	549,041.64	(95,441.64)	21.04-

614-GOLF COURSE
GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
OTHER						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	1,135.57	563.14	1,135.57	(1,135.57)	0.00
614-45250-21620 PENSION EXPENSE	0	(1,745.84)	(5,514.31)	(1,745.84)	1,745.84	0.00
614-45250-21630 OPEB EXPENSE	0	(444.00)	4,602.00	(444.00)	444.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	0	63,696.79	62,984.45	63,696.79	(63,696.79)	0.00
TOTAL OTHER	0	62,642.52	62,635.28	62,642.52	(62,642.52)	0.00
SALARIES						
614-45250-41100 SALARIES	89,783	10,388.85	61,946.31	88,385.94	1,397.06	98.44
614-45250-41110 OVERTIME	750	0.00	646.50	1,237.05	(487.05)	164.94
614-45250-41120 PART-TIME	50,000	292.95	66,012.56	50,058.31	(58.31)	100.12
614-45250-41200 SOCIAL SECURITY/MEDICARE	11,363	795.92	9,252.53	10,282.01	1,080.99	90.49
614-45250-41300 RETIREMENT	5,432	623.34	3,731.92	5,348.89	83.11	98.47
614-45250-41500 GROUP INSURANCE	43,194	96.20	31,753.68	22,006.67	21,187.33	50.95
614-45250-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	200,522	12,197.26	173,343.50	177,318.87	23,203.13	11.57
CURRENT EXPENSES						
614-45250-42100 INSURANCE	9,500	0.00	9,515.40	9,279.53	220.47	97.68
614-45250-42200 GOLF PRO CONTRACT	66,525	4,962.80	80,139.11	71,664.70	(5,139.70)	107.73
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,500	0.00	2,613.41	1,968.90	531.10	78.76
614-45250-42500 REPAIR & MAINTENANCE	18,120	258.48	7,580.59	6,944.56	11,175.44	38.33
614-45250-42600 SUPPLIES & MATERIALS	17,000	580.74	29,260.35	17,273.34	(273.34)	101.61
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	20,500	0.00	16,603.60	18,721.14	1,778.86	91.32
614-45250-42603 SAND/GOLF COURSE	4,000	0.00	4,027.53	2,911.58	1,088.42	72.79
614-45250-42604 TREES & SOD	2,500	931.58	1,950.00	3,316.63	(816.63)	132.67
614-45250-42610 GAS & FUEL	12,000	329.47	11,999.77	18,126.53	(6,126.53)	151.05
614-45250-42650 UNIFORMS	500	90.19	245.98	543.10	(43.10)	108.62
614-45250-42690 CHANGE IN INVENTORY	0	2,656.07	(3,948.07)	2,656.07	(2,656.07)	0.00
614-45250-42700 TRAVEL, CONF. & DUES	1,000	430.00	944.99	1,410.74	(410.74)	141.07
614-45250-42800 UTILITIES	14,500	1,802.04	16,000.93	20,694.80	(6,194.80)	142.72
614-45250-42830 UTILITIES-WATER/SEWER	1,300	513.97	1,855.07	2,069.29	(769.29)	159.18
614-45250-42920 COMPUTER SOFTWARE	15,000	0.00	3,382.45	16,622.81	(1,622.81)	110.82
614-45250-42931 SALES TAX	200	0.69	270.06	291.35	(91.35)	145.68
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	0	0.00	2,275.00	0.00	0.00	0.00
TOTAL CURRENT EXPENSES	185,145	12,556.03	184,716.17	194,495.07	(9,350.07)	5.05-

614-GOLF COURSE

GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	108,000	0.00	15,300.02	53,862.71	54,137.29	49.87
614-45250-43400 MACHINERY & EQUIPMENT	80,000	0.00	15,500.00	102,104.00	(22,104.00)	127.63
TOTAL CAPITAL OUTLAY	188,000	0.00	30,800.02	155,966.71	32,033.29	17.04
TOTAL GOLF COURSE	573,667	87,395.81	451,494.97	590,423.17	(16,756.17)	2.92-
TOTAL EXPENDITURES	573,667	87,395.81	451,494.97	590,423.17	(16,756.17)	2.92-
REVENUE OVER/(UNDER) EXPENDITURES	(120,067)	(74,253.57)	88,749.42	(41,381.53)	(78,685.47)	65.53
OTHER FINANCING SOURCES						
614-3900 FROM GENERAL FUND	59,947	0.00	0.00	59,947.00	0.00	100.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	5,000	0.00	16,625.00	3,035.00	1,965.00	60.70
TOTAL OTHER FINANCING SOURCES	64,947	0.00	16,625.00	62,982.00	1,965.00	3.03
OTHER FINANCING USES						
614-49000-51100 TRANSFER OUT TO GENERAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(55,120)	(74,253.57)	105,374.42	21,600.47	(76,720.47)	139.19

PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR						
		I-60685	101-43700-42600	SUPPLIES & MA	HOT ROLL ROUND	196269	9.94
01-00712	NAPA CENTRAL						
		I-781169	101-43700-42600	SUPPLIES & MA	OIL FILTERS	196344	50.18
01-01355	MIDWEST TURF & IRRIGATI						
		I-3904743-00	101-43700-42600	SUPPLIES & MA	SPRINGS,BEARING ROLLERS,JOINTS	196339	247.00
01-01830	NORTHWESTERN ENERGY						
		I-2581639-8.02.23	101-43700-42800	UTILITIES	700 W 23RD AVE	196345	320.19
01-02495	SCOTT SUPPLY CO.						
		I-6157P	101-43700-42600	SUPPLIES & MA	COUPLING,PARTS	196368	301.04
		I-6171P	101-43700-42600	SUPPLIES & MA	PLATE MOUNTS	196368	130.91
01-02567	S & M PRINTING INC						
		I-79878	101-43700-42600	SUPPLIES & MA	GRAVE CARDS	196364	107.00
01-02880	THUNE TRUE VALUE & APPL						
		I-A533051	101-43700-42600	SUPPLIES & MA	ADHESIVES	196379	4.55
		I-B268701	101-43700-42600	SUPPLIES & MA	PARTS	196379	2.97
01-09554	TEXAS REFINERY CORP						
		I-254291	101-43700-42600	SUPPLIES & MA	PARAGON GREASE TUBES	196378	284.50
01-09703	AMAZON CAPITAL SERVICES						
		I-1NX1-CW3F-T9JY	101-43700-42600	SUPPLIES & MA	DISPOSABLE GLOVES	196262	45.00
					DEPARTMENT 3700 CEMETERY	TOTAL:	1,503.28

PACKET: 06435 MEETING 03.20.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS FARMERS ALLIANCE						
		I-IF4804	101-43700-42610	GAS & FUEL	GOLF RUBY FIELDMASTER	196425	147.56
01-00445	CITY OF MITCHELL						
		I-04.000400.00.03.23	101-43700-42830	UTILITIES-WAT	600 W 23RD AVE-CEM SHOP	196428	60.51
		I-04.006500.00.03.23	101-43700-42830	UTILITIES-WAT	COMMUNITY GARDEN	196428	39.90
01-00532	A-OX WELDING SUPPLY CO						
		I-0001287473	101-43700-42600	SUPPLIES & MA	MIG & SUBMERGED ARC WIRE,FIBER	196399	113.91
01-00712	NAPA CENTRAL						
		I-781843	101-43700-42600	SUPPLIES & MA	AIR FILTERS,OIL FILTERS	196508	67.83
		I-781846	101-43700-42600	SUPPLIES & MA	OIL FILTERS	196508	13.48
01-01355	MIDWEST TURF & IRRIGATI						
		I-3904979-00	101-43700-42600	SUPPLIES & MA	BALL JOINTS,SPRINGS,SEALS	196492	464.31
		I-3904979-02	101-43700-42600	SUPPLIES & MA	SEAL KIT	196492	144.56
		I-3905601-00	101-43700-42600	SUPPLIES & MA	V-BELTS,SEALS,BLADES,BUSHINGS	196492	208.74
01-01518	VERIZON WIRELESS						
		I-9928848490	101-43700-42800	UTILITIES	ACCT# 886931646-00001	196579	71.52
01-02495	SCOTT SUPPLY CO.						
		I-6415P	101-43700-42600	SUPPLIES & MA	12MJ-12MB	196551	5.41
01-02650	STAN HOUSTON EQUIP CO I						
		I-2234071	101-43700-42600	SUPPLIES & MA	SPADES,SHOVELS,GLOVES	196562	107.40
01-02679	MENARD'S INC						
		I-49985	101-43700-42600	SUPPLIES & MA	SWEEP COMPOUND	196488	19.99
01-02811	JONES SUPPLIES						
		I-140395	101-43700-42600	SUPPLIES & MA	TOWELS,TISSUE,CLEANERS,SOAPS	196473	90.65
01-09703	AMAZON CAPITAL SERVICES						
		I-1KTR-CR94-1QF1	101-43700-42600	SUPPLIES & MA	TURF TIRES,TURF TAMER	196400	161.38

DEPARTMENT 3700 CEMETERY TOTAL: 1,717.15

PACKET: 06430 MEETING 03.06.2023
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE
BUDGET TO USE: CB-CURRENT BUDGET
BANK: APBNK

VENDOR NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00356 QUALIFIED PRESORT						
	I-2279-1298	614-45250-42600	SUPPLIES & MA	POSTAGE 02.01-02.15.2023	196359	2.52
01-00712 NAPA CENTRAL						
	I-781169	614-45250-42600	SUPPLIES & MA	OIL FILTERS	196344	50.18
01-01355 MIDWEST TURF & IRRIGATI						
	I-3904743-00	614-45250-42600	SUPPLIES & MA	SPRINGS,BEARING ROLLERS,JOINTS	196339	86.55
01-01830 NORTHWESTERN ENERGY						
	I-2581639-8.02.23	614-45250-42800	UTILITIES	700 W 23RD AVE	196345	320.19
	I-2581641-4.02.23	614-45250-42800	UTILITIES	W 23RD	196345	14.33
	I-2581875-8.02.23	614-45250-42800	UTILITIES	GOLF CLUB HOUSE	196345	312.83
	I-2581876-6.02.23	614-45250-42800	UTILITIES	GOLF CART SHED	196345	11.39
	I-2939180-2.02.23	614-45250-42800	UTILITIES	825 INDIAN VILLAGE RD	196345	15.00
01-02495 SCOTT SUPPLY CO.						
	I-3527P	614-45250-42600	SUPPLIES & MA	COUPLING	196368	95.75
	I-3535P	614-45250-42600	SUPPLIES & MA	PARTS	196368	205.85
01-08892 ERIC HIBB						
	I-02272023	614-45250-42200	GOLF PRO CONT	BASE CONTRACT 3-2023	196319	4,728.00
	I-02272023A	614-45250-42200	GOLF PRO CONT	CLOVER CC FEES	196319	37.84
01-09554 TEXAS REFINERY CORP						
	I-254291	614-45250-42600	SUPPLIES & MA	PARAGON GREASE TUBES	196378	284.50

DEPARTMENT 5250 GOLF COURSE TOTAL: 6,164.93

FUND 614 GOLF COURSE TOTAL: 6,164.93

PACKET: 06435 MEETING 03.20.2023
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS FARMERS ALLIANCE						
		I-IF4804	614-45250-42610	GAS & FUEL	GOLF RUBY FIELDMASTER	196425	147.56
01-00445	CITY OF MITCHELL						
		I-04.000400.00.03.23	614-45250-42830	UTILITIES-WAT	600 W 23RD AVE-CEM SHOP	196428	60.52
		I-04.000800.00.03.23	614-45250-42830	UTILITIES-WAT	3300 N OHLMAN ST-GOLF	196428	219.41
01-00528	DAKOTA CUSTOM TURF LLC						
		I-2147	614-45250-43400	MACHINERY & E	TRU-TURF RB70 GOL GREENS ROLLR	196439	21,000.00
		I-2155	614-45250-43400	MACHINERY & E	WIEDEMANN TERRA GROOM	196439	4,500.00
01-00532	A-OX WELDING SUPPLY CO						
		I-0001287473	614-45250-42600	SUPPLIES & MA	MIG & SUBMERGED ARC WIRE,FIBER	196399	113.91
01-00712	NAPA CENTRAL						
		I-781609	614-45250-42600	SUPPLIES & MA	SPARK PLUG	196508	9.48
		I-781843	614-45250-42600	SUPPLIES & MA	AIR FILTERS,OIL FILTERS	196508	67.84
01-01199	STURDEVANTS AUTO VALUE						
		I-815010363	614-45250-42600	SUPPLIES & MA	TRAP RAKE,V-BELT	196567	74.81
01-01355	MIDWEST TURF & IRRIGATI						
		I-3904270-02	614-45250-42600	SUPPLIES & MA	BEDKNIFE	196492	197.60
		I-3904743-01	614-45250-42600	SUPPLIES & MA	BLUE SECONDARY SPRING	196492	41.22
		I-3904948-00	614-45250-42600	SUPPLIES & MA	STEERING BOX ASSEMBLY	196492	702.40
		I-3904979-01	614-45250-42600	SUPPLIES & MA	SPRING-SECONDARY	196492	53.52
		I-3905660-00	614-45250-42600	SUPPLIES & MA	CLAMP METER	196492	319.00
01-01518	VERIZON WIRELESS						
		I-9928848490	614-45250-42800	UTILITIES	ACCT# 886931646-00001	196579	41.83
01-02679	MENARD'S INC						
		I-49985	614-45250-42600	SUPPLIES & MA	SWEEP COMPOUND	196488	19.99
01-02811	JONES SUPPLIES						
		I-140395	614-45250-42600	SUPPLIES & MA	TOWELS,TISSUE,CLEANERS,SOAPS	196473	500.00
01-09703	AMAZON CAPITAL SERVICES						
		I-1KTR-CR94-1QF1	614-45250-42600	SUPPLIES & MA	TURF TIRES,TURF TAMER	196400	222.93

DEPARTMENT 5250 GOLF COURSE TOTAL: 28,292.02

FUND 614 GOLF COURSE TOTAL: 28,292.02

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2023

101-GENERAL

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
CHARGES-GOODS & SERVICES	137,400	4,955.00	44,013.82	36,604.74	100,795.26	26.64
TOTAL REVENUES	137,400	4,955.00	44,013.82	36,604.74	100,795.26	73.36
EXPENDITURE SUMMARY						
CEMETERY						
SALARIES	241,594	16,032.06	46,008.30	48,362.26	193,231.74	20.02
CURRENT EXPENSES	51,900	3,650.43	9,521.34	8,507.98	43,392.02	16.39
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CEMETERY	293,494	19,682.49	55,529.64	56,870.24	236,623.76	80.62
TOTAL EXPENDITURES	293,494	19,682.49	55,529.64	56,870.24	236,623.76	80.62
REVENUE OVER/(UNDER) EXPENDITURES	(156,094)	(14,727.49)	(11,515.82)	(20,265.50)	(135,828.50)	87.02

101-GENERAL

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CHARGES-GOODS & SERVICES						
101-348 CEMETERY PERMITS	5,000	180.00	660.00	720.00	4,280.00	14.40
101-3481 CEMETERY OPENINGS	60,000	3,650.00	9,675.00	8,550.00	51,450.00	14.25
101-3482 CEMETERY LOT SALES	38,000	25.00	10,230.00	5,120.00	32,880.00	13.47
101-3483 CEMETERY SAT FUNERAL FEE	4,000	350.00	0.00	350.00	3,650.00	8.75
101-3484 CEMETERY MAINTENANCE FEES	22,000	750.00	16,848.82	21,864.74	135.26	99.39
101-3485 COLUMBARIUM LOT SALES	8,400	0.00	6,600.00	0.00	8,400.00	0.00
TOTAL CHARGES-GOODS & SERVICES	137,400	4,955.00	44,013.82	36,604.74	100,795.26	73.36
TOTAL REVENUE	137,400	4,955.00	44,013.82	36,604.74	100,795.26	73.36

101-GENERAL
CEMETERY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
101-43700-41100 SALARIES	133,848	10,114.10	28,271.32	30,342.34	103,505.66	22.67
101-43700-41110 OVERTIME	1,250	0.00	0.00	0.00	1,250.00	0.00
101-43700-41120 PART-TIME	29,100	0.00	265.05	247.60	28,852.40	0.85
101-43700-41200 SOCIAL SECURITY/MEDICARE	12,562	713.98	2,002.85	2,160.38	10,401.62	17.20
101-43700-41300 RETIREMENT	8,106	606.86	1,696.26	1,820.58	6,285.42	22.46
101-43700-41500 GROUP INSURANCE	56,728	4,597.12	13,772.82	13,791.36	42,936.64	24.31
101-43700-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	241,594	16,032.06	46,008.30	48,362.26	193,231.74	79.98
CURRENT EXPENSES						
101-43700-42200 PROFESSIONAL FEES/SERVIC	2,000	0.00	0.00	0.00	2,000.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	3,000	0.00	0.00	0.00	3,000.00	0.00
101-43700-42510 HEADSTONE REPAIR & MAINT	1,000	0.00	0.00	0.00	1,000.00	0.00
101-43700-42600 SUPPLIES & MATERIALS	16,000	2,580.75	4,639.07	6,392.69	9,607.31	39.95
101-43700-42602 CHEMICALS	8,000	0.00	0.00	0.00	8,000.00	0.00
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	557.45	0.00	1,500.00	0.00
101-43700-42604 TREES, SOD & SEED	2,000	0.00	0.00	0.00	2,000.00	0.00
101-43700-42610 GAS & FUEL	10,000	147.56	2,714.58	715.13	9,284.87	7.15
101-43700-42650 UNIFORMS	500	0.00	173.97	0.00	500.00	0.00
101-43700-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
101-43700-42700 TRAVEL, CONF. & DUES	500	430.00	418.88	495.88	4.12	99.18
101-43700-42800 UTILITIES	5,000	391.71	960.16	803.87	4,196.13	16.08
101-43700-42830 UTILITIES-WATER/SEWER	1,200	100.41	57.23	100.41	1,099.59	8.37
101-43700-42999 REFUND OF FEES	1,200	0.00	0.00	0.00	1,200.00	0.00
TOTAL CURRENT EXPENSES	51,900	3,650.43	9,521.34	8,507.98	43,392.02	83.61
CAPITAL OUTLAY						
101-43700-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
101-43700-43300 IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CEMETERY	293,494	19,682.49	55,529.64	56,870.24	236,623.76	80.62
TOTAL EXPENDITURES	293,494	19,682.49	55,529.64	56,870.24	236,623.76	80.62
REVENUE OVER/(UNDER) EXPENDITURES	(156,094)(	14,727.49)(	11,515.82)(	20,265.50)(	135,828.50)	87.02

WARNING 2,166 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2023

614-GOLF COURSE

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	450,200	8,383.51	63,910.80	16,681.48	433,518.52	3.71
MISCELLANEOUS REVENUE	4,500	0.00	25.00	0.00	4,500.00	0.00
TOTAL REVENUES	454,700	8,383.51	63,935.80	16,681.48	438,018.52	96.33
EXPENDITURE SUMMARY						
GOLF COURSE						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	209,423	13,067.15	29,849.40	39,200.88	170,222.12	18.72
CURRENT EXPENSES	187,725	10,196.95	46,721.93	40,125.20	147,599.80	21.37
CAPITAL OUTLAY	620,836	25,500.00	12,100.00	25,500.00	595,336.00	4.11
TOTAL GOLF COURSE	1,017,984	48,764.10	88,671.33	104,826.08	913,157.92	89.70
TOTAL EXPENDITURES	1,017,984	48,764.10	88,671.33	104,826.08	913,157.92	89.70
REVENUE OVER/(UNDER) EXPENDITURES	(563,284)	(40,380.59)	(24,735.53)	(88,144.60)	(475,139.40)	84.35
OTHER SOURCES	555,836	0.00	0.00	0.00	555,836.00	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(7,448)	(40,380.59)	(24,735.53)	(88,144.60)	80,696.60	0.00

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
INTERGOVERNMENTAL REV						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES						
614-3461 MEMBERSHIP FEES	150,000	7,004.36	38,052.36	14,620.20	135,379.80	9.75
614-3462 RANGE MEMBERSHIP	18,000	167.44	6,269.77	167.44	17,832.56	0.93
614-34620 RANGE BALLS	15,000	0.00	1,007.32	0.00	15,000.00	0.00
614-34622 ADULT GREEN FEES	89,000	0.00	1,074.42	0.00	89,000.00	0.00
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	16,000	0.00	930.24	0.00	16,000.00	0.00
614-3463 ELECTRIC CART & STORAGE FEE	20,000	588.24	4,012.30	1,270.37	18,729.63	6.35
614-34630 1.5% TOURISM TAX~RANGE BALLS	300	0.00	15.11	0.00	300.00	0.00
614-34631 CART RENTAL	100,000	0.00	7,505.17	0.00	100,000.00	0.00
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	563.37	4,713.61	563.37	17,436.63	3.13
614-34641 LOCKER FEE	1,000	60.10	330.50	60.10	939.90	6.01
614-3465 TOURNAMENT SPONSOR FEE	17,000	0.00	0.00	0.00	17,000.00	0.00
614-3466 MISC/GAS/PROG/CLUBHOUSE	2,000	0.00	0.00	0.00	2,000.00	0.00
614-3467 ADVERTISING REVENUE (NO TAX)	3,900	0.00	0.00	0.00	3,900.00	0.00
614-3469 INTEREST EARNED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES-GOODS & SERVICES	450,200	8,383.51	63,910.80	16,681.48	433,518.52	96.29
MISCELLANEOUS REVENUE						
614-367 CONTRIBUTION FR PRIVATE SOURCE	0	0.00	0.00	0.00	0.00	0.00
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	0.00	0.00	4,500.00	0.00
614-369 REFUNDS AND REIMBURSEMENTS	0	0.00	25.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	4,500	0.00	25.00	0.00	4,500.00	100.00
TOTAL REVENUE	454,700	8,383.51	63,935.80	16,681.48	438,018.52	96.33

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2023

614-GOLF COURSE

GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
OTHER						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21620 PENSION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21630 OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES						
614-45250-41100 SALARIES	95,842	7,358.13	19,721.98	22,074.33	73,767.67	23.03
614-45250-41110 OVERTIME	1,000	0.00	0.00	0.00	1,000.00	0.00
614-45250-41120 PART-TIME	58,040	1,065.60	754.48	3,196.80	54,843.20	5.51
614-45250-41200 SOCIAL SECURITY/MEDICARE	11,849	581.98	1,444.61	1,745.43	10,103.57	14.73
614-45250-41300 RETIREMENT	5,811	441.48	1,183.33	1,324.44	4,486.56	22.79
614-45250-41500 GROUP INSURANCE	36,881	3,619.96	6,745.00	10,859.88	26,021.12	29.45
614-45250-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	209,423	13,067.15	29,849.40	39,200.88	170,222.12	81.28
CURRENT EXPENSES						
614-45250-42100 INSURANCE	9,500	0.00	9,279.53	10,917.05	(1,417.05)	114.92
614-45250-42200 GOLF PRO CONTRACT	66,525	4,765.84	9,023.13	14,382.78	52,142.22	21.62
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,000	0.00	275.00	0.00	2,000.00	0.00
614-45250-42500 REPAIR & MAINTENANCE	18,000	0.00	1,907.16	0.00	18,000.00	0.00
614-45250-42600 SUPPLIES & MATERIALS	20,000	3,048.05	3,925.65	8,089.18	11,910.82	40.45
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	25,000	0.00	1,600.00	0.00	25,000.00	0.00
614-45250-42603 SAND/GOLF COURSE	5,000	0.00	0.00	0.00	5,000.00	0.00
614-45250-42604 TREES & SOD	2,500	0.00	0.00	0.00	2,500.00	0.00
614-45250-42610 GAS & FUEL	15,000	147.56	2,722.29	501.55	14,498.45	3.34
614-45250-42650 UNIFORMS	500	0.00	402.92	0.00	500.00	0.00
614-45250-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
614-45250-42700 TRAVEL, CONF. & DUES	2,600	1,240.00	784.76	1,930.37	669.63	74.25
614-45250-42800 UTILITIES	16,000	715.57	1,395.86	1,558.84	14,441.16	9.74
614-45250-42830 UTILITIES-WATER/SEWER	1,300	279.93	257.08	279.93	1,020.07	21.53
614-45250-42920 COMPUTER SOFTWARE	3,600	0.00	15,182.81	2,465.50	1,134.50	68.49
614-45250-42931 SALES TAX	200	0.00	(34.26)	0.00	200.00	0.00
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CURRENT EXPENSES	187,725	10,196.95	46,721.93	40,125.20	147,599.80	78.63

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2023

614-GOLF COURSE

GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	550,836	0.00	12,100.00	0.00	550,836.00	0.00
614-45250-43400 MACHINERY & EQUIPMENT	70,000	25,500.00	0.00	25,500.00	44,500.00	36.43
TOTAL CAPITAL OUTLAY	620,836	25,500.00	12,100.00	25,500.00	595,336.00	95.89
TOTAL GOLF COURSE	1,017,984	48,764.10	88,671.33	104,826.08	913,157.92	89.70
TOTAL EXPENDITURES	1,017,984	48,764.10	88,671.33	104,826.08	913,157.92	89.70
REVENUE OVER/(UNDER) EXPENDITURES	(563,284)(	40,380.59)(	24,735.53)(	88,144.60)(	475,139.40)	84.35
OTHER FINANCING SOURCES						
614-3900 FROM GENERAL FUND	550,836	0.00	0.00	0.00	550,836.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL OTHER FINANCING SOURCES	555,836	0.00	0.00	0.00	555,836.00	100.00
OTHER FINANCING USES						
614-49000-51100 TRANSFER OUT TO GENERAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(7,448)(	40,380.59)(	24,735.53)(	88,144.60)	80,696.60	1,083.47-

April Lakeview Golf Course Clubhouse Report

- Slow start obviously, have not been open at all. Have taken in a few memberships and have had people stop out to talk
- Merchandising is pretty well complete on my side as the clubhouse is fully stocked for the year
- Beverages and food starting to get stocked up on to start the season
- Range and practice greens open for easter weekend
- Organizing details for events/outings/leagues/junior golf/etc
- Total rounds in 2022 was 24,102 – that was with a little late start like this year so hopefully do some catching up here in April
- Moved the first high school meet of the season from April 10^{th} to April 24^{th}

Thanks,

Eric Hieb

Golf & Cemetery Board Report

April,10th 2023

Cemetery

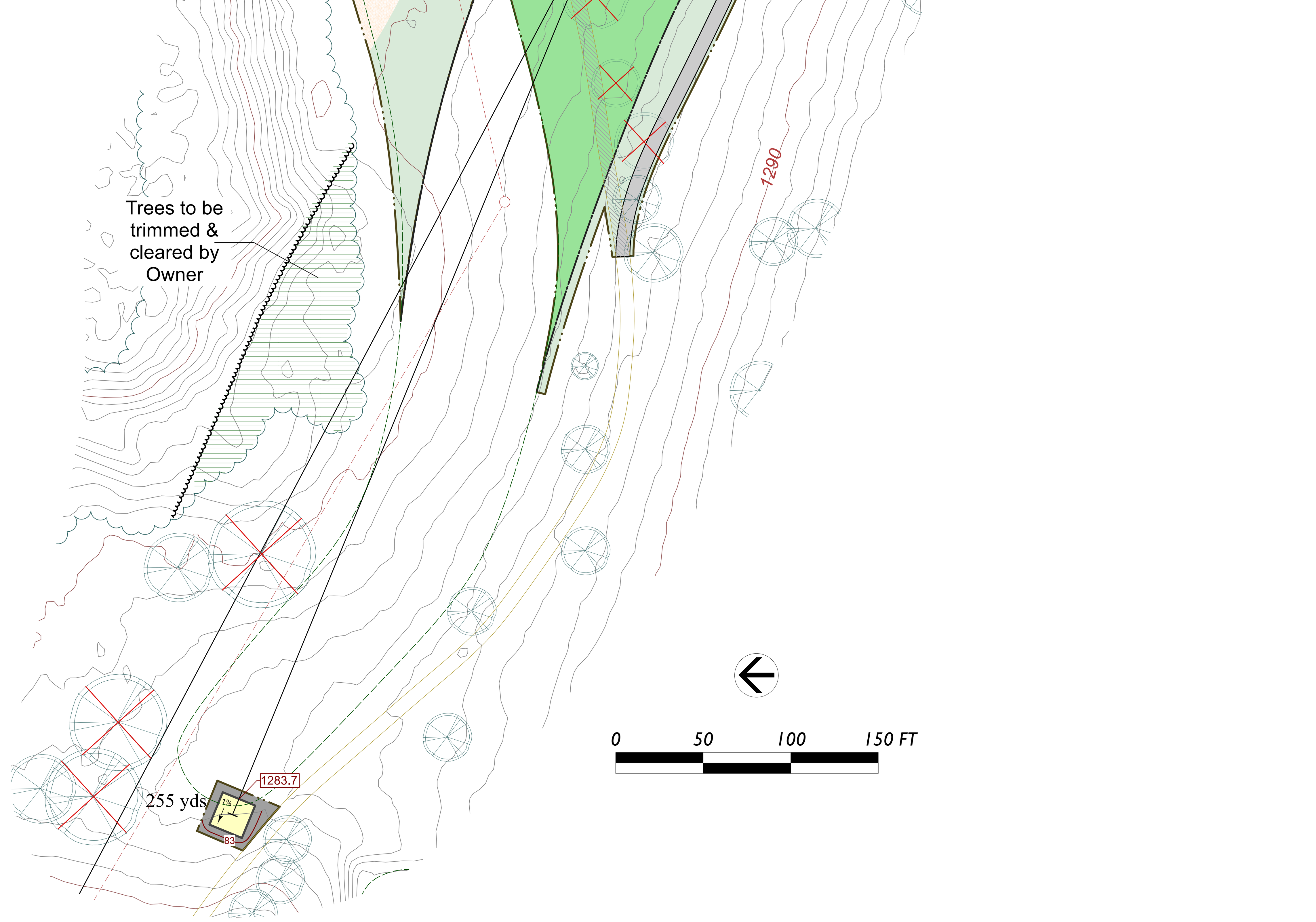
- All staff is hired.
- Equipment is 95% complete.
- Digital Mapping is almost done.
- Did not get all of tree work done because of snow.
- Turf repair because of lack of frost.
- Exchange club project.

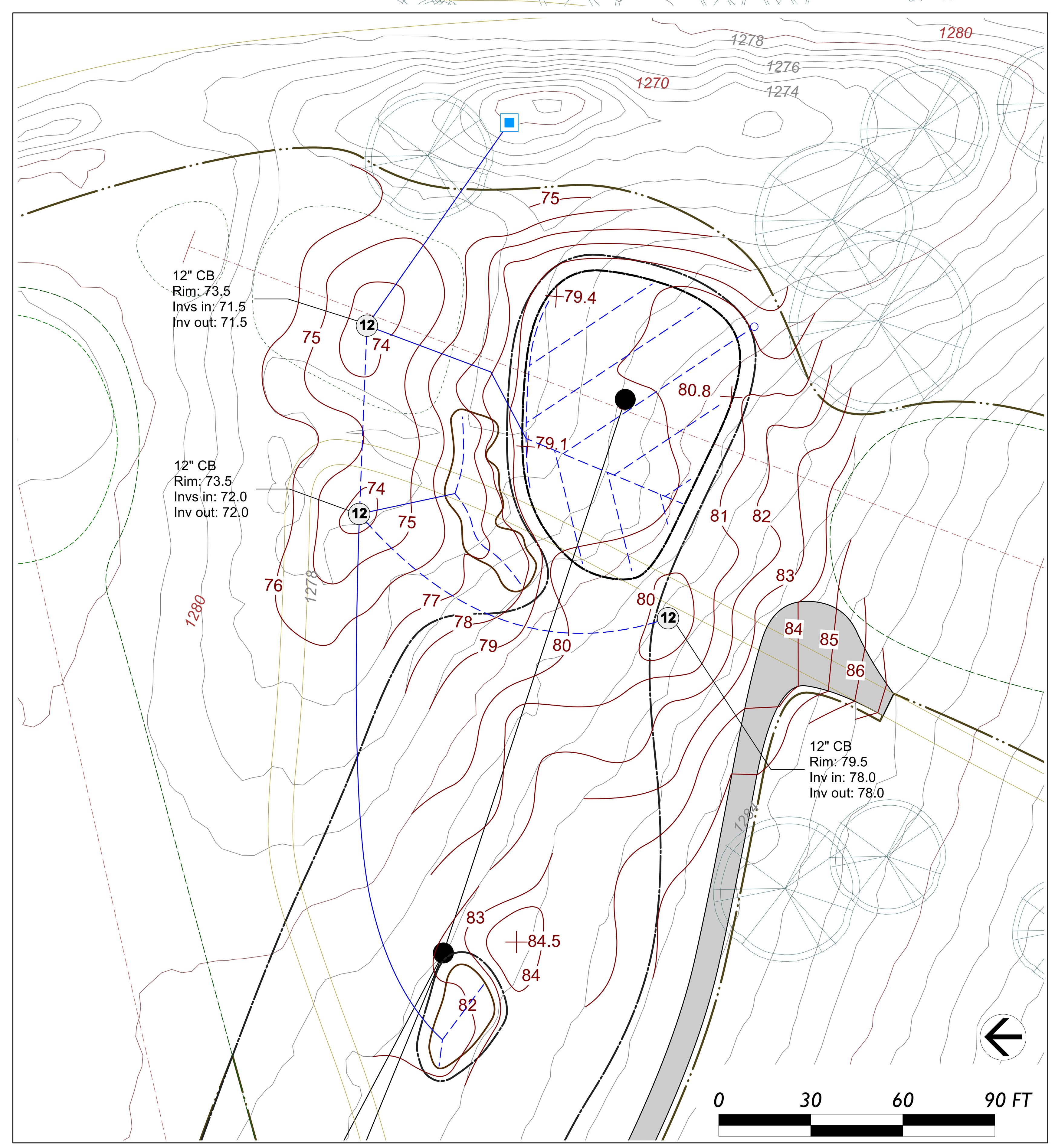
Community Garden

- 12 plots left.
- Fixing fencing.

Golf Course

- Reels are ground.
- Equipment is almost done.
- Helping cemetery finish equipment.
- Need to go through rental carts.
- Fix turf damage along bike path.
- Still some tree work to get done.
- Some of the new equipment is in.
- One greens mower should be in by June.
- Working with Norby on phase 2 plans.
- Opening driving range over the weekend.
- Hoping to open course in the next week.
- All of the turf I have seen so far looks good.
- Most staff are hired. Still have a couple spots to fill.



ARCHITECT'S ESTIMATED QUANTITIES

11 Green	Raw Cut	725 cy
	Raw Fill	585 cy
12 Tees	Raw Cut	165 cy
	Raw Fill	150 cy
	Tees	4,125 sf
	Greens	5,375 sf
	Bunkers	1,315 sf
	Fairway	25,880 sf
	Rough	75,560 sf
	Low Maint. Seed	66,670 sf
	Bluegrass Sod	7,600 sf
	Strip & Relay Turf	0 sf
	4" perf	715 lf
	4" solid	355 lf
	12" CBs	2 ea
	Bubbler	1 ea
	Cart Path	7,415 sf

GRASSING & IRRIGATION LEGEND

SYMBOL	DESCRIPTION
	Fairway Seeding w/ Hydromulch
	Tee Seeding
	Rough Seeding w/ Hydromulch
	Low Maintenance Seeding w/ Hydromulch
	Bluegrass Sod - refer specs
	Strip turf, install drainage & relay

DEMO, GRADING & DRAINAGE LEGEND

SYMBOL	DESCRIPTION
	Fairway Limits
	Tee
	Green
	Bunker
	Gravel Cart Path
	Contour Lines
1316.5 +9.5	Spot Elevations
12	12" Catch Basin / Sump
	4" Perforated Pipe
	4" Pipe
	6" HDPE Pipe
	Tree Clearing
	Asphalt Cart Path Removal

Lakeview Golf Course
3300 N Ohlman St. • Mitchell, SD 57301

City of Mitchell
SOUTH DAKOTA

Golf Course Architect:
Norby Golf Course Design
131 Highland Drive
Carver, MN 55315
(952) 361-0644
email: Kevin@NorbyGolf.com
web: NorbyGolfDesign.com

REGISTERED LANDSCAPE ARCHITECT
REG. NO. 40604
KEVIN NORBY
SOUTH DAKOTA

I hereby specify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly registered Landscape Architect under the laws of the State of South Dakota.

Date: XX/XX/2023 Registration #: 40604

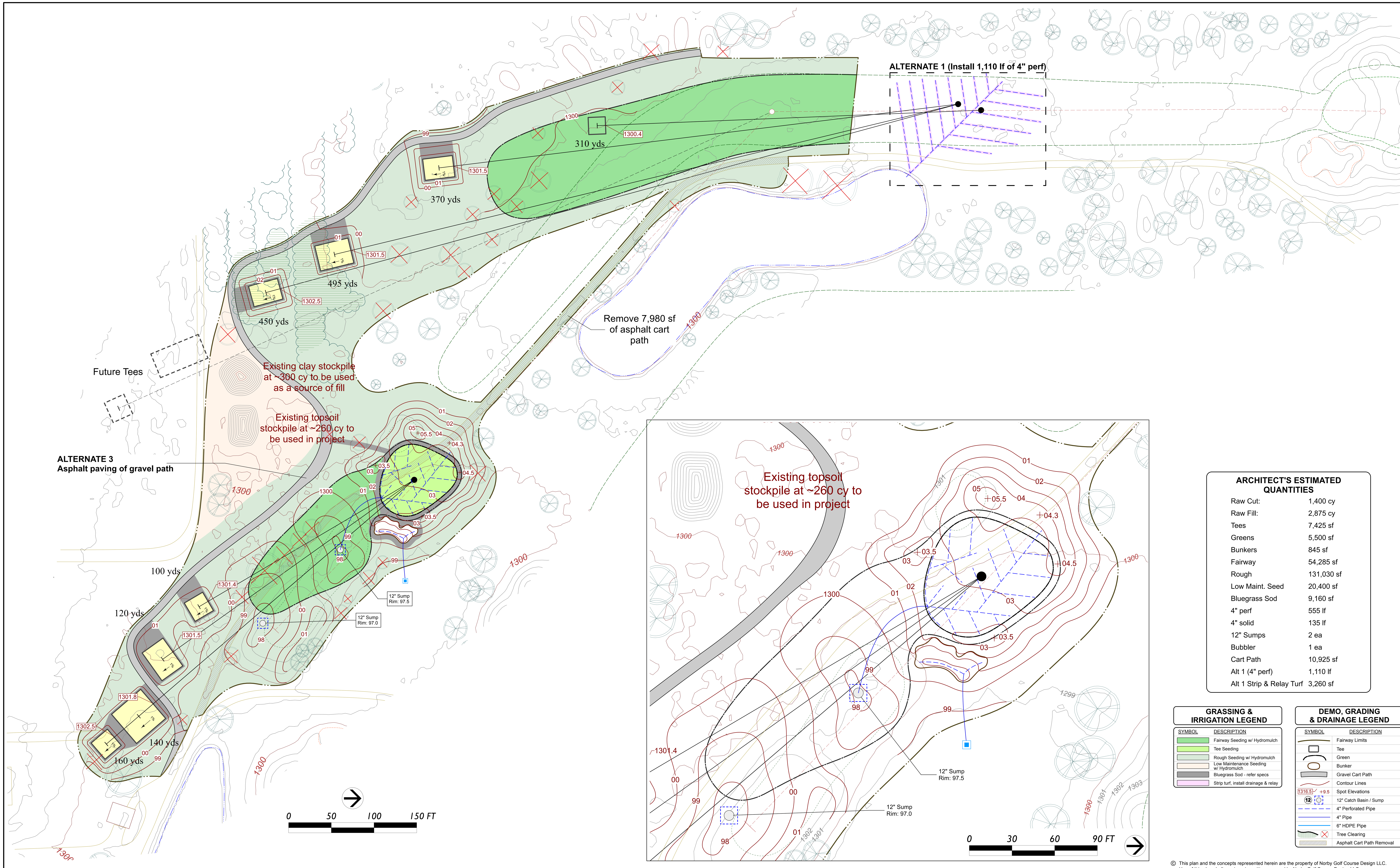
FOR REVIEW

Lakeview Golf Course 2023 Golf Course Improvement Project

March 31, 2023

Revisions:

Holes 11 & 12



ARCHITECT'S ESTIMATED QUANTITIES

Raw Cut:	1,400 cy
Raw Fill:	2,875 cy
Tees	7,425 sf
Greens	5,500 sf
Bunkers	845 sf
Fairway	54,285 sf
Rough	131,030 sf
Low Maint. Seed	20,400 sf
Bluegrass Sod	9,160 sf
4" perf	555 lf
4" solid	135 lf
12" Sumps	2 ea
Bubbler	1 ea
Cart Path	10,925 sf
Alt 1 (4" perf)	1,110 lf
Alt 1 Strip & Relay Turf	3,260 sf

GRASSING & IRRIGATION LEGEND

SYMBOL	DESCRIPTION
	Fairway Seeding w/ Hydromulch
	Tee Seeding
	Rough Seeding w/ Hydromulch
	Low Maintenance Seeding w/ Hydromulch
	Bluegrass Sod - refer specs
	Strip turf, install drainage & relay

DEMO, GRADING & DRAINAGE LEGEND

SYMBOL	DESCRIPTION
	Fairway Limits
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	6" HDPE Pipe
	Tree Clearing
	Asphalt Cart Path Removal

Lakeview Golf Course
3300 N Ohlman St. • Mitchell, SD 57301

City of Mitchell
SOUTH DAKOTA

Golf Course Architect:
Norby Golf Course Design
131 Highland Drive
Carver, MN 55315
(952) 361-0644
email: Kevin@NorbyGolf.com
web: NorbyGolfDesign.com

REGISTERED LANDSCAPE ARCHITECT
REG. NO. 40604
KEVIN NORBY
SOUTH DAKOTA

I hereby specify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly registered Landscape Architect under the laws of the State of South Dakota.

Date: XX/XX/2023 Registration #: 40604

FOR REVIEW
Lakeview Golf Course
2023 Golf Course
Improvement Project

March 31, 2023
Revisions:

Holes 14 & 15