



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
June 20, 2023

- 1. 5:15 Work Session: Presentation on Lake Mitchell by Barr Engineering**
- 2. 6:00 PM Call to Order**
- 3. Pledge Of Allegiance**
- 4. Invocation: Grace Baptist**
- 5. Roll Call**
- 6. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Department Reports**
 - D. Automatic Supplements**
Library in the amount of \$15,000 from Grant Funds
 - E. Declare Items Surplus to be Sold on Purple Wave - Palace Transit**
 - F. Declare Items as Surplus Property to be Disposed of as noted**
 - G. Special Event Permit for Corn Palace Stampede Rodeo Parade on Saturday, July 15th, 2023**
Road Closure
Parking Lot Closure
Parade Permit (\$50 Fee)
Noise Permit
 - H. Special Event Permit for South Dakota Professional Towing Association Tow Show on Saturday, September 9, 2023**
Parking Lot Closure
 - I. Special Event Permit for The 437 Project on Saturday, September 23, 2023**
Parade Permit - with escort & closures (\$250 Fee)
 - J. Special Event Permit for VFW Post 2750 Chili Cook-Off on Saturday, October 14, 2023**
Road Closure
Parking Lot Closure
Noise Permit
Consumption Permit (\$500 fee)

- K. **Fireworks Permit Request for Lew's Fireworks 4th of July Display**
- L. **Volunteer Board Appointments**
- To reappoint Jeff McEntee to the Golf & Cemetery Board for a term to run July 1, 2023-June 30, 2026
 - To reappoint Tom Young to the Golf & Cemetery Board for a term to run July 1, 2023-June 30, 2026
 - To reappoint Luke Norden to the Park & Recreation Board for a term to run July 1, 2023-June 30, 2026
 - To reappoint Pat Skinner to the Park & Recreation Board for a term to run July 1, 2023-June 30, 2026
 - To reappoint Jon Osterloo to the Planning Commission for a term to run July 1, 2023-June 30, 2026
- M. **Purchase of a Drum Mulcher (for Forestry Division) through Sourcewell**
- N. **Authorization to purchase BAF & Transfer Switch for \$48,754.**
- O. **Approve Application for a Bureau of Reclamation WaterSmart Grant**
- P. **Set Date 3:00 PM, on July 10th, 2023 at Ducks Unlimited in Grand Island Nebraska for Firesteel Creek Ducks Unlimited (Kelley Wetlands) Project #2023-26**
- Q. **Set date for July 5, 2023 for Hearing and Action on the application of the Exchange Club of Mitchell for a Special Retail (On-Off Sale) Malt Beverage & SD Farm Wine License located at Cadwell Park for August 2 thru August 13, 2023 for the State Amateur Baseball Tournament**
- R. **Pay Estimates**
- S. **Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer.**
7. **Motion To Approve, Request Public Comment, Roll Call**
8. **Citizens Input**
- If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*
9. **BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment**
- A. **Hearing and Action on an Application for Jensen Capital and Development LLC-Conditional Use Permit**
- Jensen Capital and Development LLC has applied for a conditional use permit to construct Multi-Family Dwellings Units, located at 1303 S Ohlman St, legally described as the E625' of Lot X Lying North of X-2 in SE ¼ of NE 1/4 of Section 29, T 103 N, R 60 W of 5th P.M., City of Mitchell, Davison County, South Dakota.

The said real property is zoned HB Highway Business District.

B. Hearing and Action on an Application for The Flower Shop LLC-Conditional Use Permit

The Flower Shop LLC has applied for a conditional use permit to operate a Medical Cannabis Dispensary; located at 100 N Main St, legally described Lot 7, Block 12; Original Plat of Town (now City) of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central District.

C. Hearing and Action on an Application for Corn Palace Stampede Inc-Conditional Use Permit

Corn Palace Stampede Inc has applied for a conditional use permit to operate a Rodeo Grounds; located on N Ohlman St north of Industrial Road (no address created at this time), legally described as Lot 1 in the S 1/2 of the NW 1/4 of Section 33, T 104 N, R 60 W of the 5th P.M., said lot formerly within the boundaries of the Mitchell Municipal Airport, Mitchell, South Dakota. The said real property is zoned PL Public Lands and Institutions District.

D. Hearing and Action on an Application for Habitat for Humanity-Variance Permit

Habitat for Humanity has applied for a variance permit for rear-yard setback of 16' vs 25' and front-yard setback of 18' vs 25' for construction of a house with a rear deck and front porch, located at 505 S Langdon St, legally described as Lot 81A of Overlook Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

E. Action to Set Date for Board of Adjustment Hearing 7-5-23

Jodi Hofer has applied for a conditional use permit to operate a Family Residential Daycare; located at 314 E 10th Ave, legally described as Lot 10, Block 8, D A Scotts First Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

F. Action to Set Date for Board of Adjustment Hearing 7-5-23

Jennifer Gerfen has applied for a conditional use permit to operate a Family Residential Daycare; located at 1026 N Langdon St, legally described as West 81' of Lot 5, Block 4 of DA Scotts Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

G. Action to Set Date for Board of Adjustment Hearing 7-5-23

Bailey Week has applied for a conditional use permit to operate a Family Residential Daycare; located at 308 S Mentzer St, legally described as Lots 7 and 8, Block 9, Applegate Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

H. Action to Set Date for Board of Adjustment Hearing 7-5-23

Aaron Pemrick has applied for a variance permit for a setback from an alley of 7' vs 16' for an overhead garage door parallel to the alley for a garage addition; located at 209 E 7th Ave, legally described as Lot 4, Block 7, Rowley's 1st Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District.

10. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment

To Adjourn And The City Council To Reconvene In Regular Session

- 11. Action to Award Bid for Golf Course Improvements Project #2023-2**
- 12. Action to Award Bid for Concrete Project #2023-4**
- 13. Action to Approve Application of The Flower Shop LLC for Transfer of a Medical Cannabis Dispensary License**
- 14. Action to Approve Resolution #R2023-17, Plat of Canal Tract 1, a subdivision of the SE ¼ of Section 31, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota**
- 15. Action to Approve Resolution #R2023-18, Accepting and Opening Certain Dedicated Land for Public Use**
- 16. Public Hearing Lake Mitchell Improvements**
- 17. Action to Approve Resolution #R2023-42, Authorizing Mayor to sign Grant Application for \$25 Million Water Application for Lake Mitchell**
- 18. Action to Approve Resolution #R2023-44, Lots K and M, a subdivision of previously platted Lot S of Maui Farms Second Addition**
- 19. Action to Approve Resolution #R2023-45, Plat of Lot 1, Block 5 of the Woods First Addition**
- 20. Action to Approve Resolution #R2023-46, Plat of Lot 11, Block 9 of the Woods First Addition**
- 21. Action to Approve Resolution #R2023-47, Plat of Lots 1-A and 1-B, Block 5 of Woodland Heights First Addition**
- 22. Action to Approve Resolution #R2023-48, Plat of Lot 1A of Brig Addition**
- 23. Action to Approve Resolution #R2023-49, Vacation of Public Rights-of-Way, a portion of Indian Head Drive**
- 24. Executive Session SDCL 1-25-2(3) Legal**
- 25. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	5:15 Work Session: Presentation on Lake Mitchell by Barr Engineering		
Explanation/Background of Agenda Item Requested:			

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**June 5, 2023
6:00 P.M.**

PRESENT: Dan Allen, Marty Barington, John Doescher, Kevin McCardle, Steve Rice,
Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Bob Everson

AGENDA:

Moved by Tjarks, seconded by Rice, to approve the following items on the consent agenda:

- a. City Council Minutes
 1. City Council May 15, 2023.
- b. Committee Reports
 1. Planning Commission May 8, 2023 and
 2. Planning Commission May 22, 2023 (unsigned).
- c. Automatic Supplements
 1. Park Fund-Sports Complexes in the amount of \$500.00 from grant funds,
 2. Park Fund-Recreation Center in the amount of \$660.00 from grant funds,
 3. Park Fund-Recreation Center in the amount of \$1,150.00 from grant funds,
 4. Park Fund-Recreation Center in the amount of \$971.45 from grant funds,
 5. General Fund-Police in the amount of \$5,883.45, and
 6. General Fund-Police in the amount of \$486.40.
- d. Raffle Permit
 1. Twin Rivers Old Iron Assoc with the drawing to be held on September 10, 2023,
 2. Mitchell Masonic Building Assoc with the drawing to be held on September 1, 2023, and
 3. Davison County Democrats with the drawing to be held on October 23, 2023.
- e. Declare items surplus to be sold on Purple Wave-Sports Complex.
- f. Declare items surplus to be sold on Purple Wave-Fire/EMS.
- g. Special Event Permit for Corn Palace Stampede Rodeo Community Mixer on Tuesday, July 11, 2023.
- h. Special Event Permit for Palace City Pre-Sturgis Party on Thursday, August 3, 2023.
- i. Volunteer board appointment of Sarah Beckstrom to the Community Service Board to fill an unexpired term to run June 1, 2023-June 30, 2024.

j. Approval of Gas and Fuel Quotations

<u>Howe's Oil Company</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
On Road Diesel-#2	1,500	1,500	\$2.940	\$4,410.00
Unleaded Gas-10% ethanol	6,000	6,000	\$2.795	\$16,770.00
Total Bid:				\$21,180.00

k. Pay Estimates June 5, 2023

Pay Estimate #19 in the amount of \$32,323.48 for Ground Storage Tank #2020-20 contracted to Infrastructure Design Group,
Pay Estimate #20 in the amount of \$913.50 for Ground Storage Tank #2020-20 contracted to Infrastructure Design Group,
Pay Estimate #1 in the amount of \$454,594.50 for West Side Water Tower #2021-03 contracted to H&W Contracting,
Pay Estimate #13 in the amount of \$6,107.80 for West Side Water Tower #2021-03 contracted to SPN & Associates,
Pay Estimate #2 in the amount of \$140,475.00 for Firesteel Ducks Unlimited #2021-18 contracted to Wetlands America Trust,
Pay Estimate #13 in the amount of \$48,065.25 for Lake Mitchell-Phase II #2021-20 contracted to Barr Engineering,
Pay Estimate #1 in the amount of \$289,549.80 for Livesay Lane Improvements #2021-25 contracted to H&W Contracting,
Pay Estimate #26 in the amount of \$36,826.01 for North Wastewater Improvements #2021-31 contracted to HDR Engineering,
Pay Estimate #8 in the amount of \$1,818.50 for North Wastewater Improvements #2021-31 contracted to GeoTek Engineering,
Pay Estimate #15 in the amount of \$2,443.75 for Highway #37 Utility Design #2021-45 contracted to SPN & Associates,
Pay Estimate #16 in the amount of \$897.50 for Highway #37 Utility Design #2021-45 contracted to SPN & Associates,
Pay Estimate #19 in the amount of \$486.43 for Recreation Center Fitness Room #2021-50 contracted to Schemmer,
Pay Estimate #20 in the amount of \$110.00 for Recreation Center Fitness Room #2021-50 contracted to Schemmer,
Pay Estimate #9 in the amount of \$1,262.50 for Water & Wastewater Fee Analysis #2022-22 contracted to HDR Engineering,
Pay Estimate #9 in the amount of \$971.25 for South Lake Estates Development #2022-23 contracted to SPN & Associates,
Pay Estimate #4 in the amount of \$2,805.65 for Canal Bridge #2022-36 contracted to SD Department of Transportation,
Pay Estimate #5 in the amount of \$8,075.00 for Jetty & Marina Bike Trail #2023-03 contracted to Brosz Engineering,
Pay Estimate #2 in the amount of \$5,927.80 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates, and

Pay Estimate #3 in the amount of \$5,635.08 for Ohlman & South Harmon Lift Station #2023-16 contracted to SPN & Associates.

1. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer.

PAYROLL APRIL 30, 2023 – MAY 13, 2023: City Council \$3,615.68, Mayor \$1,562.81, City Administrator \$6,092.50, Administrative Boards \$2,211.81, Attorney \$4,938.27, Finance \$13,569.08, Human Resources \$3,975.10, Municipal Building \$3,369.60, Information Technology \$3,015.52, Police \$76,122.17, Traffic \$4,426.96, Fire \$37,269.61, Street \$29,880.22, Public Works \$21,680.52, Cemetery \$7,674.03, Library \$17,861.71, Recreation & Aquatics \$6,442.01, Recreation Center \$18,935.71, Sports Complexes \$12,575.48, Cadwell Concessions-\$734.39, Parks \$17,349.90, Supervision \$6,081.69, E911 \$22,617.42, MVP \$536.27, Palace Transit \$28,901.10, JVCC \$1,642.56, Nutrition \$4,314.44 Water Distribution \$13,937.30, Sewer \$14,919.71, Airport \$2,868.49, Recycling Program \$7,247.56, Waste Collection \$6,351.77, Landfill \$11,259.59, Corn Palace \$20,383.39, Golf Course \$7,956.78, Emergency Medical Services \$33,472.91

PAYROLL MAY 14, 2023 – MAY 27, 2023: City Council \$3,615.68, Mayor \$1,562.81, City Administrator \$5,942.50, Administrative Boards \$2,211.81, Attorney \$4,938.27, Finance \$13,853.34, Human Resources \$3,975.10, Municipal Building \$3,369.60, Information Technology \$3,053.81, Police \$71,131.40, Traffic \$4,559.20, Fire \$46,876.63, Street \$31,676.12, Public Works \$21,680.51, Cemetery \$9,593.48, Library \$17,893.16, Recreation & Aquatics \$7,388.84, Recreation Center \$16,942.90, Sports Complexes \$13,541.11, Cadwell Concessions-\$682.53, Parks \$21,782.61, Supervision \$6,081.70, E911 \$23,264.40, MVP \$536.26, Palace Transit \$28,917.16, JVCC \$1,700.60, Nutrition \$4,314.42 Water Distribution \$15,104.25, Sewer \$12,348.68, Airport \$2,868.48, Recycling Program \$6,941.06, Waste Collection \$6,390.85, Landfill \$10,618.10, Corn Palace \$20,456.37, Golf Course \$8,648.23, Campground \$614.40, Emergency Medical Services \$42,954.35

NEW HIRES:

CADWELL CONCESSIONS: Evan Doorn-\$10.80, Cella Nath-\$12.80, Jaylie Rients-\$11.30, Mya Tupper-\$11.30, Lara Widstrom-\$11.30

CAMPGROUND: Cindy Doop-\$12.80

CORN PALACE: Dakota Becker-\$13.30, Landon Bigge-\$11.80, Sage Bohn-\$13.30, Gavyn Degen-\$13.30, Porter Geppert-\$11.80, Gavin Hinker-\$11.80, Kellan Larson-\$11.30, Noah Larson-\$11.80, Charles McCardle-\$12.80, Morgan Schneider-\$15.00, Reese Sievert-\$14.30, Brenden Wantoch-\$11.80,

EMS: Carter Star-\$19.616, Mark White-\$24.738

FINANCE: Emily Moody-\$20.304

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FIRE: Kevin Glover-\$19.616

GOLF: Zachary Hakinson-\$12.30, Patrick McGeough-\$12.30

LANDFILL: Jesse Thuringer-\$23.546

PARKS: Erin Dewald-\$12.30, Arnold Eldeen-\$13.30, Joni Hofer-\$12.30, Skylar Hofer-\$12.30, Ronald Jirsa-\$14.80, Arden Lemke-\$22.412, John Mortimore-\$12.30, Emalea Nelson-\$12.30, Phillip Schleich-\$10.80, Gabriel Schneider-\$10.80, Shalaki Soukup-\$12.30, Vernon Stanga-\$12.80,

POLICE: Ryan Erickson-\$25.048

RECREATION & AQUATICS: Lauren Anderson-\$14.30, Estella Bullis-\$14.30, Elizabyth Clement-\$11.30, Allison Gukeisen-\$14.30, Kadence Halvorson-\$14.30, Khasidy Hodge-\$12.80, Jager Juracek-\$10.80, Joan Lubben-\$13.30, Avery Moschell-\$10.80, Reegan Nydam-\$14.30, MacKenzie Stange-\$14.30, Addisen Vander Wilt-\$10.80, Emma Vermeulen-\$11.80

RECREATION CENTER: Grace Baysinger-\$12.80, Camden Groepper-\$12.80, Kadence Halvorson-\$12.30, Bailey Henkel-\$11.80/\$14.30, Delana Henkel-\$14.30, Morgan Hoffman-\$12.80, Kassedy Knippling-\$12.80, Eva Vaughan-\$11.30, Tya Weidman-\$13.30, Tristen Zimmer-\$12.80

SPORTS COMPLEXES: Hudson Borgan-\$12.80, Hudson Haley-\$12.30, Austin Kerr-\$13.30, Timothy McCain-\$14.80, Carter Miller-\$12.80, Steele Morgan-\$12.80, Seth Muth-\$12.80, Peyton Nash-\$13.30, Sean Pinkerton-\$12.80, Esten Schlimgen-\$12.80, Karter Sibson-\$12.30, Landen Soulek-\$12.80, Landon Sudbeck-\$12.80, Ian Vaughan-\$12.80,

SALARY ADJUSTMENTS:

FIRE: Cole Palmer-\$20.109

LIBRARY: Michele DeVries-\$29.805

PARKS: Tyler Vetch-\$24.753

POLICE: Patrick Marler-\$34.149

RECREATION CENTER: Christina Cranny-\$25.392

STREET: James Zard-\$23.553

TRAFFIC: Jonathan Horton-\$22.975

WASTE COLLECTION: Michael Dufek-\$29.815, Travis Hohrman-\$25.055

WATER DISTRIBUTION: Kevin Sibson-\$28.715

TERMINATIONS:

FIRE: Ben Vanden Hoek

POLICE: Curtis French

RECREATION & AQUATICS: Ashley Zimmer

RECREATION CENTER: Lauren Bruinsma, Marissa Gehrke, Abbey Grajkowske, Brooke Parker, Emerson Smith, Jayda Walton

SPORTS COMPLEXES: William Campbell, Daniel Dobesh, Tiffany Hatwan, Drew Kitchens, Jensen Maeschen, Olivia Nockels, Kaylee Nygaard, Tanner Puetz, Ian Vaughan

WASTEWATER: Loren Skinner

WARRANTS: A&B Business Solutions, Contract-\$4,094.29; A-Ox Welding Supply, Supplies-\$108.82; AAA Collections, Collection Fee-\$168.03; Accounts Management, Garnishment-\$829.57; Advance Auto Glass, Repair-\$50.00; Advance Auto Parts, Supplies-\$15.18; Advanced Engineering and Environmental Services, Professional Service-\$190.00; AFLAC, Aflac Withholding-\$10,366.83; AFLAC Group, Critical Care-\$526.02; AFSCME Council 65, Union Dues-\$1,058.40; AIA Corporation, Supplies-\$202.30; Al's Engraving, Supplies-\$5.95; All Flags, Supplies-\$136.95; Amazon Capital Services, Shipping-\$1,469.07; American Garage Door, Supplies-\$105.00; Aqua-Pure, Supplies-\$1,125.00; Aramark, Mat Cleaning-\$327.34; AT&T Mobility, Utilities-\$1,199.78; Automatic Building Control, Alarm Monitoring-\$9,435.73; Avera Heart Hospital of South Dakota, Supplies-\$317.00; Avera Occupational Medicine, Physicals-\$2,893.00; Backdraft Training Solutions, Travel-\$2,000.00; Bailey Metal Fabricators, Supplies-\$364.36; Baker & Taylor, Books-\$956.37; Barr Engineering, 2021-20 P.E. #PH2-13-\$48,065.25; Beers & Gears Mtn Bike Race, Sports Authority Promotion-\$2,000.00; Bender's Sewer Cleaning, Maintenance-\$699.00; Berntsen International, Supplies-\$891.39; Bierschbach Equipment & Service, Supplies-\$1,756.85; Big Daddy D's, Contract Services-\$3,996.20; Blackstone Publishing, Audiobook-\$96.00; Brookings Powersports, Supplies-\$2,533.00; Brosz Engineering, 2023-3 P.E. #5-\$8,075.00; Buhl's Drycleaners and Linen, Service-\$17.95; C & B Operations, Supplies-\$1,970.47; Cadwell Sanford Deibert & Garry, Indoor Pool-\$120.00; Carquest Auto Parts, Supplies-\$288.65; Casey Tegethoff, Training-\$14.00; CDW Government, Supplies-\$2,831.98; Central Electric, Utilities-\$780.79; Century Link, Utilities-\$13.55; Chesterman, Supplies-\$252.70; CHR Solutions, Billing Service-\$3,436.81; CHS Farmers Alliance, Supplies-\$3,012.35; City of Mitchell, Golf Course Deductions-\$1,786.06; City of Mitchell, Recreation Deductions-\$1,888.20; CK Bicycles & Locks, Maintenance-\$680.00; Commercial Asphalt/Spencer Quarries, Supplies-\$11,904.84; Core & Main, Supplies-\$275.70; Core-Mark Midcontinent, Supplies-\$4,107.77; Corn Palace, Supplies-\$266.25; Cortrust Bank, Hohn TID#21-\$10,718.82; County Fair, Supplies-\$118.46; Dak Tech, Supplies-\$4,645.00; Dakota Fluid Power, Supplies-\$3,181.16; Dakota Pro Striping, Maintenance-\$6,022.97; Dakota

Pump, Supplies-\$908.75; Dakota Supply Group, Supplies-\$213.86; Daktronics, Supplies-\$30,816.00; Dale Star, Reimbursement-\$350.00; Darrington Water Conditioning, Rental-\$43.05; Data443 Risk Mitigation, Supplies-\$243.75; Davison County, Fees Collect-\$306,258.93; Dean Knippling, Meals-\$14.00; Delta Dental Plan of South Dakota, Dental Insurance-\$15,326.31; Department of Agriculture, 2004-RLA-303-Loan 2-\$27,939.28; Department of Motor Vehicle, Title, Plate, Registration-\$53.40; Department of Social Services, Child Support-\$1,842.44; Dice Benefits Consulting, Consulting Fee-\$1,011.00; Dimock Dairy, Supplies-\$183.00; Doug's Custom Paint & Body, Repairs-\$727.41; Elfstrand's Ace Hardware, Supplies-\$35.97; Emergency Education, Training-\$210.00; Environmental Equipment & Service, Supplies-\$302.69; Eric Hieb, Contract Service-\$8,808.55; Etix, Box Office Fees-\$2,737.15; Fastenal, Supplies-\$267.98; First Dakota National Bank, Indoor Aquatic Center-\$403,264.87; First National Bank Omaha, Cash Back Redemption-\$17,401.76; Forum Communications, Advertising-\$798.36; Galls, Supplies-\$632.09; Gaylen's Gourmet Popcorn, Supplies-\$734.40; Geotek Engineering & Testing, 2021-31 P.E. #8-\$1,818.50; Golden West Technologies, Maintenance-\$50.00; Grainger, Supplies-\$191.63; H&W Contracting, 2021-25 P.E. #1-\$744,144.30; Hawkins, Supplies-\$4,862.41; HDR Engineering, 2021-31 P.E. #26-\$38,088.51; Henry Schein, Supplies-\$191.46; Howes Oil, Supplies-\$18,478.82; Hydro-Klean, Manhole Rehabilitation-\$1,750.00; ICAN, Advertising-\$750.00; Infrastructure Design, 2020-20 P.E. #19-\$33,236.98; Ingram Library Services, Books-\$557.69; Innovative Office Solution, Supplies-\$245.98; Intellipro Security, Surveillance Systems-\$1,307.50; International Code Council, Membership-\$1,472.10; Interstate Glass & Door, Maintenance-\$1,825.00; Interstate Office Products, Supplies-\$86.83; Iverson Chrysler Center, Rental-\$69.95; Jacki Larson, Reimbursement-\$70.05; James Valley Landscape Solutions, Supplies-\$1,305.51; Jamie Van Zee, Reimbursement-\$200.00; JCL Solutions, Supplies-\$426.07; John Adamo, Bid Dist #3 Grant-Tuck Point-\$1,975.35; John Badker, Travel-\$74.00; Jones Supplies, Supplies-\$2,046.47; Kone Chicago, Maintenance-\$892.56; Krohmer Plumbing, Maintenance-\$1,700.98; Larry's I-90 Service, Supplies-\$583.56; Leighton Family Farms, Supplies-\$877.60; Ludens, Trailer-\$5,350.00; M&M Greenhouse, Supplies-\$95.00; Make It Mine Designs, Supplies-\$90.00; Marilyn Jansen, Uniforms-\$109.92; McLeod's Printing, Supplies-\$1,307.69; Medical Waste Transport, Medical Waste-\$133.67; Mega Wash, Service-\$10.00; Menard's, Supplies-\$2,369.74; Microsoft Corporation, Online Services-\$910.00; Midcontinent Communication, Utilities-\$8.00; Midwest Fire & Safety, Inspection-\$1,397.34; Midwest Oil, Supplies-\$586.71; Millennium Recycling, Single Stream Fee-\$1,668.05; Minnesota Valley Testing, Supplies-\$121.00; Mitchell Animal Rescue, Management Fee-\$350.00; Mitchell Concrete Product, Supplies-\$300.00; Mitchell Exchange Club, Fireworks Allocation-\$10,000.00; Mitchell Iron & Supply, Supplies-\$310.20; Mitchell United Way, United Way-\$449.00; Mount Vernon School District, Contract Services-\$126.00; Mueller Lumber, Supplies-\$69.64; Muth Electric, Maintenance-\$823.20; N-Able Solutions, Software-\$156.14; Napa Central, Supplies-\$250.83; Nick Russell, Refund-\$430.00; Norby Golf Course Design, Improvements-\$11,400.00; North Central Seed, Supplies-\$250.00; Northwest Pipe Fittings, Supplies-\$13,472.62; Northwestern Energy, Utilities-\$27,181.93; Office of Weights & Measures, Inspection Fees-\$206.00; Oster Consulting, Professional Development-\$6,500.00; Paulson Sheet Metal, Supplies-\$838.27; Pepsi Cola, Supplies-\$482.82; Porter Distributing, Supplies-\$66.45; Premier Pest Control, Contract Services-\$400.00; Premier Specialty Vehicles, Supplies-\$155,893.53; Prestige Flag, Supplies-\$143.83; Public Health Laboratory, Labs-\$310.00; Qualified Presort, Postage-\$411.07; Quick Med Claims, Monthly Contract-\$3,895.89;

R Place Kennel, Training-\$100.00; Ray O'Herron, Supplies-\$1,900.00; Riddell all American Sport, Supplies-\$1,977.95; RMB Environmental Laboratory, Lab Fees-\$600.00; Runnings Supply, Supplies-\$2,028.63; S&M Printing, Supplies-\$265.00; Safe Place of Eastern South Dakota, 2023 Allocation-\$20,000.00; Schemmer Associates, 2021-50 P.E. #19-\$596.43; Schmucker, Paul, Nohr, 2021-3 P.E. #13-\$22,963.98; Schoenfelder Portables, Rental-\$500.00; Scott Supply, Supplies-\$75.99; South Dakota Department of Transportation, 2021-39 P.E. #6-\$2,812.02; South Dakota Jamboree, Sports Authority promotion-\$3,000.00; South Dakota Public Assurance Alliance, Insurance-\$198.07; South Dakota Retirement System, Retirement Contributions-\$113,637.04; South Dakota Supplemental Retirement, Supplemental Retirement-\$30,893.80; South Dakota Supplemental Roth 457, Roth 457 Contributions-\$2,517.00; Sherwin-Williams, Supplies-\$3,051.26; Sign Pro. Service-\$845.13; Siteone Landscape Supply, Supplies-\$527.33; Standard Insurance Company, Life Insurance-\$2,258.62; Standard Insurance Company, Life Insurance-\$428.09; Staples, Supplies-\$501.07; Sturdevants Auto Value Mitchell, Supplies-\$2,712.00; Subway, Meals-\$55.93; Sun Gold Sports, Service-\$60.00; Teamsters Local No. 120, Union Dues-\$1,529.00; Thomas Holleman, Travel-\$173.63; Thune True Value & Appliance, Supplies-\$991.30; TMA Stores, Repair-\$283.41; Top Grade Concrete, Supplies-\$720.41; Traffic Control, Supplies-\$826.00; Travis Platt, Reimbursement-\$61.95; Tri M Tunes, Supplies-\$1,000.00; Tristian Johnson, Reimbursement-\$25.00; Tritech Software Systems, Annual Fee-\$29,418.37; True North Steel, Supplies-\$3,316.50; Two Way Solutions, Supplies-\$2,553.63; Tyler Technologies, Licenses-\$7,058.67; Van Diest Supply, Supplies-\$4,168.00; Verizon Wireless, Utilities-\$360.09; Vern Eide Ford Lincoln, Supplies-\$1,304.69; Voorhees Plumbing, Maintenance-\$178.57; Walmart/Capital One, Supplies-\$124.86; Wells Fargo Bank, Pepsi - TID #14-\$28,722.23; Wetlands America Trust, 2021-18 P.E. #2-\$140,475.00; Wheelco Brake & Supply, Supplies-\$571.76; William Lutjen, Reimbursement-\$80.99; Ellwein Brothers, Supplies-\$579.20; Wageworks, Expense Posting-\$11084.31; South Dakota State Treasurer, Sales Tax Payment-26,719.66; US Bank, Loan Payments-\$203,520.42.

Members present voting aye: Allen, Barington, Doescher, McCardle, Rice, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Council Member McCardle stated he had many calls concerning the gnats and when the City would spray. After speaking with the Parks Department, McCardle learned that the fogging doesn't work on the gnats.

Council Member Tjarks congratulated Mitchell Main Street & Beyond on the wonderful First Friday's event held on June 2nd.

BOARD OF ADJUSTMENT:

Moved by Rice, seconded by Allen, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Arlen Schuh for a front yard variance of 0' vs 35' to replace a shed that was damaged due to a snowstorm located at 1511 West 5th Avenue, legally described as Lots 4 thru 9 and vacated alley. Block 28, Home Park Original, Davison County, South Dakota. The property is zoned TWC Transportation Warehousing and Commercial District. The Planning Commission recommended approval of said application. Moved by Allen, seconded by McCardle, to approve said application. Motion carried.

Moved by Tjarks, seconded by Barington, to set date for June 20, 2023 on the application of Habitat for Humanity for a rear yard variance of 16' vs 25' and front yard variance of 18' vs 25' for construction of a house with a rear deck and front porch located at 505 South Langdon Street, legally described as Lot 81A of Overlook Addition, City of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Allen, seconded by McCardle, to set date for June 20, 2023 on the application of The Flower Shop for a conditional use permit to operate a medical cannabis dispensary located at 100 North Main Street, legally described as Lot 7, Block 12, Original Plat of Town (now City) of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Rice, seconded by Barington, to set date for June 20, 2023 on the application of Corn Palace Stampede Inc for a conditional use permit to operate rodeo grounds located on North Ohlman Street north of Industrial Road, legally described as Lot 1 in the South ½ of the NW ¼ of Section 33, T 104 N, R 60 W of the 5th P.M., said lot formerly within the boundaries of the Mitchell Municipal Airport, Mitchell, South Dakota. Motion carried.

Moved by Tjarks, seconded by Rice, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

REVIEW:

Representatives of Condrey & Associates, Inc presented an overview of the results of the 2023 Compensation & Classification Review.

HEARING:

It was advised that this is the date and time set for hearing on the application to transfer RB-3833 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Marco's Pizza, 605 South Sanborn Boulevard to MG Oil Company dba Jokerz Casino Mitchell, 716 North Rowley. Notice of hearing has been given and affidavit of publication is on file. Moved by McCardle, seconded by Rice, to approve said application. Barington abstained. Motion carried.

It was advised that this is the date and time set for hearing on the application of the Corn Palace Stampede Inc for a Special Event Liquor License located at 5951 Airport Road for July 15 & 16 for the Chili Cook-Off. Notice of hearing has been given and affidavit of publication is on file. Moved by Sabers, seconded by Allen, to approve said application. Motion carried.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Sabers, to approve the applications for renewal of Malt Beverage Licenses. Motion carried.

Moved by Sabers, seconded by Rice, to approve the Special Event Permit for Sudz Casino Race Recognition Car Show on Thursday, June 8, 2023. Motion carried.

Moved by Allen, seconded by Tjarks, to approve Perpetual Easement for Ohlman Street ditch with Thomas J. & Maureen K. Scott. Motion carried.

Moved by McCardle, seconded by Tjarks, to approve Perpetual Easement for Ohlman Street ditch grading with LHM, LLC. Motion carried.

Moved by Sabers, seconded by Barington, to approve Amendment #1 to Agreement #A2023-09, Engineering Services with SPN & Associates for Cadwell Booster Station in the amount of \$4,000.00 for a total contract of \$10,700.00. Motion carried.

Moved by Tjarks, seconded by Smith, to approve Agreement #A2023-22, Recycling Transfer Station Grant with SDDANR. The grant was awarded for 37.4% of approved costs and is not to exceed \$1,000,000.00. Motion carried.

Moved by Sabers, seconded by Tjarks, to approve Agreement #A2023-21, TID #30 Developer's Agreement for Sharpstone. Motion carried.

Moved by Sabers, seconded by McCardle, to approve Agreement #A2023-23, Sharpestone Deuce, LLC Developer's Agreement. Motion carried.

RESOLUTIONS:

Moved by Allen, seconded by Smith, to approve Resolution #R2023-38, Plat of Lot B. of M. and S. Miiller's First Addition, a subdivision of the NE ¼ of the NW ¼ of Section 32, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2023-38

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 22nd day of May, 2023; and

WHEREAS, it appears from an examination of the plat of LOT B OF M. AND S. MILLER'S FIRST ADDITION, A SUBDIVISION OF THE NE ¼ OF NW ¼ OF SECTION 32, T 103 N, R 60 W OF THE 5TH P.M, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City

Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT B OF M. AND S. MILLER'S FIRST ADDITION, A SUBDIVISION OF THE NE ¼ OF NW ¼ OF SECTION 32, T 103 N, R 60 W OF THE 5TH P.M, DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Smith, to approve Resolution #R2023-39, Plat of Lot 1, Block 5 of Circle K Ranch Second Addition, a subdivision of the South ½ of the NE ¼ of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2023-39

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 22nd day of May, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 1, BLOCK 5 OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SOUTH ½ OF THE NE ¼ OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT 1, BLOCK 5 OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SOUTH ½ OF THE NE ¼ OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M, DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Rice, seconded by Sabers, to approve Resolution #R2023-40, Plat of Lot 2-AB of Circle K Ranch Third Addition, a subdivision of Government Lots 3, 4, and 5, the SE ¼ of the NW ¼, and the West ½ of the NE ¼, all in Section 6, T 103 N, R 60 W of the 5th P.M. Davison County, South Dakota, as follows:

RESOLUTION #R2023-40

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 22nd day of May, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 2-AB OF CIRCLE K RANCH THIRD ADDITION, A SUBDIVISION OF GOVERNMENT LOTS 3, 4 AND 5 IN THE SE $\frac{1}{4}$ OF THE NW $\frac{1}{4}$ AND THE WEST $\frac{1}{2}$ OF THE NE $\frac{1}{4}$, ALL IN SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT 2-AB OF CIRCLE K RANCH THIRD ADDITION, A SUBDIVISION OF GOVERNMENT LOTS 3, 4 AND 5 IN THE SE $\frac{1}{4}$ OF THE NW $\frac{1}{4}$ AND THE WEST $\frac{1}{2}$ OF THE NE $\frac{1}{4}$, ALL IN SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Allen, to approve Resolution #R2023-41, Plat of Tract 1 of Charles & Diana, Land & Cattle Addition, in the SE $\frac{1}{4}$ and the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2023-41

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 22nd day of May, 2023; and

WHEREAS, it appears from an examination of the plat of TRACT 1 OF CHARLES & DIANA, LAND & CATTLE ADDITION, IN THE SE $\frac{1}{4}$ AND THE SE $\frac{1}{4}$ OF THE SW $\frac{1}{4}$ OF SECTION 6, T03 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Thomas Lynn Week, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of TRACT 1 OF CHARLES & DIANA, LAND & CATTLE ADDITION, IN THE SE $\frac{1}{4}$ AND THE SE $\frac{1}{4}$ OF THE SW $\frac{1}{4}$ OF SECTION 6, T03 N, R 60 W OF THE 5TH P.M., DAVISON

COUNTY, SOUTH DAKOTA as prepared by Thomas Lynn Week, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

ADJOURN:

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

SPECIAL MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA

June 12, 2023
5:00 P.M.

PRESENT: Marty Barington, John Doescher, Kevin McCardle, Steve Rice,
Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT: Dan Allen

PRESIDING: Mayor Bob Everson

CANVASS ELECTION RETURNS:

The City Council canvassed the returns of the Municipal/School Election held on June 6, 2023.

RESOLUTION:

Moved by Barington, seconded by McCardle, to approve Resolution #R2023-43, Canvass Election Returns, as follows:

RESOLUTION #R2023-43

WHEREAS, the members of the City Council of the City of Mitchell, Davison County, South Dakota, have convened on Monday, June 12, 2023 at 5:00 p.m. for the purpose of canvassing returns of the Municipal/School Election as provided by law, said election having been held on Tuesday, the 6th day of June, 2023 in the City of Mitchell, South Dakota.

WHEREAS, only one nominating petition was filed for the following offices, as follows:

Alderman, Ward 1 (three year term) Tim Goldammer

Alderman, Ward 2 (three year term) John Doescher

BE IT RESOLVED, that the following is a true and correct abstract of the returns of said election held on June 6, 2023.

Alderman Ward 3 (three year term):

Mike Bathke	317
Jason Bates	105
Kimberly Lofgren	235

Alderman Ward 4 (three year term):

Susan Tjarks	505
Don Everson	476

NOW, THEREFORE, BE IT RESOLVED, that the following named persons are hereby declared to be elected, and that the City Finance Officer is hereby directed to issue Certificates of Election for the positions of Alderman within the City of Mitchell, as follows:

Alderman, Ward 1	(three year term)	Tim Goldammer
Alderman, Ward 2	(three year term)	John Doescher
Alderman, Ward 3	(three year term)	Mike Bathke
Alderman, Ward 4	(three year term)	Susan Tjarks

INTIATED MEASURE

The following initiated measure was proposed by petition for submission to the voters. This initiated measure will not become effective unless approved by majority vote.

“An Ordinance of the City of Mitchell, South Dakota to Undesignate Certain City-Owned Real Property as Park Land and for Codification of Such Action”

City Attorney Explanation: State Law requires that if park land is no longer to be used for park purposes, then voters must approve the change of use of that park land at an election. The City owns eight (8) lots on the shores of Lake Mitchell which are undeveloped and situated between existing residences but are currently defined as parks. The initiated measure lists the eight (8) lots and provides that each would no longer be required to be used for park purposes. If approved, this would allow the eight (8) lots to be used for other purposes or sold.

A vote “Yes” will allow the eight (8) city-owned lots to be sold or used for other purposes.
A vote “No” will leave the status of the eight (8) city-owned lots as is.

Yes	1,641
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No	1,273
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Motion carried and resolution declared duly adopted.

ADJOURN:

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

WORK SESSION OF THE CITY COUNCIL
MITCHELL, SOUTH DAKOTA

June 12, 2023
5:10 P.M.

PRESENT: Mayor Bob Everson, Marty Barington, John Doescher,
Steve Rice, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT: Dan Allen

PRESIDING: Council President Kevin McCardle

DISCUSSION:

The City Council met June 12, 2023 for a work session in the Council Chambers of City Hall. City Administrator Ellwein reviewed possible financing options for the Lake Mitchell Dredge Project.

ADJOURN:

There being no further business to come before the meeting, Council President McCardle adjourned the work session at 5:56 p.m.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

Planning Commission Minutes
City Council Chambers, City Hall, 612 N. Main Street
May 22, 2023

1. Call to Order

Chairperson Larson called the May 22, 2023 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Jirsa, Larson, Osterloo, Sonne.

Absent: Penney, Schmitz.

Staff Present: Dammann, Ellwein, Mayor Everson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Genzlinger, seconded by Jirsa to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: May 8, 2023

Motion by Osterloo, seconded by Sonne to approve the proposed minutes of the May 8, 2023 Planning Commission meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: June 12, 2023

Motion by Jirsa, seconded by Genzlinger to set the date for the next Planning Commission meeting for June 12, 2023. All present voting aye; motion carried.

7. Variance Permit: Arlen Schuh

Arlen Schuh has applied for a front-yard setback variance permit 0 feet vs 35 feet to replace a shed that was damaged due to a snow storm, located at 1511 W 5th Ave, legally described as Lots 4 thru 9 and vacated alley, Block 28, Home Park Original, Davison County, South Dakota. The said real property is zoned TWC Transportation Warehousing and Commercial District.

Jenniges explained notice was mailed out to neighbors, sign posted and a public notice published in the official newspaper. There were two responses in favor of the variance.

Jenniges explained the prior building was damaged during a snow storm and due to the extent of the damage it was torn down. Section 10-10-5 Damage and Destruction states that anything damaged over 75% has to come into compliance when rebuilt unless a variance is approved. The applicant was present to answer questions.

The applicant said it would cost him an extra \$20,000 to move the location to be in compliance with the ordinance. He would have to pour more concrete, rework plumbing and move the septic tank. The building was built about 75 years ago.

Genzlinger questioned the layout of the building in regards to height and doors and the applicant responded that it will be the same layout as the old building, just a new one to replace the damaged building.

Motion by Genzlinger, seconded by Jirsa to recommend approval of the variance. All present voting aye; motion carried.

8. Plat: Lot B of M. and S. Müller's First Addition, a subdivision of the NE 1/4 of the NW 1/4 of Section 32, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Darwin Müller

Jenniges explained this is outside the city limits but within the ETJ, so it's still city's zoning jurisdiction. The county will hear this plat at their June meeting. The applicant is doing some estate planning by parceling off the farmstead from the farm ground. There are no access issues with this plat. The applicant was not present to answer any questions.

Motion by Jirsa, seconded by Sonne to approve the plat. All present voting aye; motion carried.

9. Plat: Lot 1, Block 5 of Circle K Ranch Second Addition, a subdivision of the South 1/2 of the NE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M, Davison County, South Dakota; as requested by 4K Land Group LLC

Jenniges explained this is outside the city limits but within the ETJ, so it's still the city's zoning jurisdiction. The county will hear this plat at their June meeting. The applicant is parceling off acres to sell for a single family dwelling. There is an access easement off of Alex Court to get to the remainder of the land in the quarter. The applicant was present to answer any questions.

Tonya Klingaman stated they had already talked to Davison County Highway Department about an approach to the residence off of 407th Ave and that had been approved.

Motion by Jirsa, seconded by Genzlinger to approve the plat. All present voting aye; motion carried.

10. Plat: Lot 2-AB of Circle K Ranch Third Addition, a subdivision of Government Lots 3, 4 and 5, the SE 1/4 of the NW 1/4, and the West 1/2 of the NE 1/4, all in Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by 4K Land Group LLC and Darren Reasy

Jenniges explained this is outside the city limits but within the ETJ, so it's still the city's zoning jurisdiction. The county will hear this plat at their June meeting. Reasy owns the front 8.69 acres and is purchasing roughly 5 acres to the east from 4K Land Group LLC. This does create a land locked parcel to the north but there is an easement on the east side of this new parcel to allow for access to the north landlocked parcel. One of the applicants was present to answer any questions.

Motion by Jirsa, seconded by Osterloo to approve the plat. All present voting aye; motion carried.

11. Plat: Tract 1 of Charles & Diana, Land & Cattle Addition, in the SE 1/4 and the SE 1/4 of the SW 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by 4K Land Group LLC

Jenniges explained this is outside the city limits but within the ETJ, so it's still city's zoning jurisdiction. The county will hear this plat at their June meeting. Goldammer's are purchasing the land from 4K Land Group LLC. There is an aces easement along the north side of the new plat for access to the remaining quarter. The applicant was present to answer any questions.

Jenniges also explained the owners certificate is incorrect on the plat that was provided in the packet but has received the corrected page. Kleve and Tonya Klingaman are still the owners but under the 4K Land Group LLC, not as individuals.

Motion by Genzlinger, seconded by Osterloo to approve the amended plat. All present voting aye; motion carried.

12. Other Business:

Jenniges presented the proposed agenda for the upcoming South Dakota Planners Association meeting to the board that will take place in October in Mitchell and asked the board members to let him know if they were going to attend so he could get them registered.

13. Public Input:

None.

14. Adjourn

Chairperson Larson adjourned the meeting at 12:16 P.M.

A handwritten signature in cursive script, reading "Jay A. Larson".

Jay A. Larson
Planning Commission Chairperson

Planning Commission Minutes
City Council Chambers, City Hall, 612 N. Main Street
June 12, 2023

1. Call to Order

Chairperson Larson called the June 12, 2023 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Jirsa (telephonically), Larson, Osterloo, Sonne.

Absent: Penney, Schmitz.

Staff Present: Dammann, Ellwein, Mayor Everson, Hegg, Jenniges, J Johnson, T Johnson, , Sandoval, Schroeder.

3. Declaration Of Conflicts Of Interests

Jirsa item #8.

Sonne item #10.

4. Approve Agenda

Motion by Genzlinger, seconded by Sonne to approve the proposed agenda. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

5. Approval of Previous Minutes: May 22, 2023

Motion by Jirsa, seconded by Osterloo to approve the proposed minutes of the May 22, 2023 Planning Commission meeting. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

6. Schedule Next Meeting: June 26, 2023

Motion by Genzlinger, seconded by Sonne to set the date for the next Planning Commission meeting for June 26, 2023. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

7. Plan Approval: Muth Electric, 1717 N Sanborn Blvd, zoned Highway Business District

Jenniges explained the applicant is constructing a 30' x 40' garage in the northwest corner of the facility for storage. The applicant was not present to answer questions.

Motion by Jirsa, seconded by Osterloo to approve the plan. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

8. Plan Approval: Danny Prom Commercial Building, 1425 S Burr St, zoned Highway Business District

Jenniges explained the applicant would like to construct another building on his property for commercial use. The plans of the proposed building are in the packet. Use of the building will dictate building codes and possible issues that will be dealt with at the time of the building permit application. There are 10 parking spaces for the new proposed facility but more

available parking around the restaurant to the south. Public Works will work through site plans during the building permit process. At this time it is a spec commercial building and could be used for offices or sales. The applicant was present to answer questions.

Motion by Genzlinger, seconded by Osterloo to approve the plan. Roll call vote: Genzlinger – aye, Jirsa – abstain, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 4 aye, 0 nay, 1 abstain, 2 absent; motion carried.

9. Plan Approval: Aaron Pemrick, 209 E 7th Ave, zoned Neighborhood Shopping

Jenniges explained the applicant would like to build an addition onto his existing garage. The existing garage sits 7' from the property line. At this time he is not requesting to put a door on the south side, but will in the future, at which time there will be a variance permit requested. The applicant was present to answer questions.

Motion by Sonne, seconded by Jirsa to approve the plan. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5, aye, 0 nay, 2 absent; motion carried.

10. Conditional Use Permit: Jensen Capital and Development LLC

Jensen Capital and Development LLC has applied for a conditional use permit to construct Multi-Family Dwelling Units, located at 1303 S Ohlman St, legally described as the E625' of Lot X Lying North of X-2 in SE ¼ of NE 1/4 of Section 29, T 103 N, R 60 W of 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Business District.

Jenniges explained notices were sent out to adjacent landowners, published in the official newspaper and sign posted. There were no letters for or against returned. The proposed site layout has 6 duplexes but the applicant would like to put six tri-plexes up. Jenniges said the Conditional Use Permit is the first step in the process and if approved, the applicant will have to come back to the board for plan approval as well. The applicant was not present to answer questions.

Osterloo stated it's been an empty lot for a long time and that it would be nice to have something there.

Motion by Genzlinger, seconded by Osterloo to recommend approval of the conditional use. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – abstain. 4 aye, 0 nay, 1 abstain. 2 absent; motion carried.

11. Conditional Use Permit: The Flower Shop LLC

The Flower Shop LLC has applied for a conditional use permit to operate a Medical Cannabis Dispensary; located at 100 N Main St, legally described Lot 7, Block 12; Original Plat of Town (now City) of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central District.

Jenniges explained notices were sent out to adjacent landowners, published in the official newspaper and sign posted. There was one letter of disapproval that made the packet and three that did not make the packet but were handed out at the meeting. The applicant was present to answer questions.

Don Dahl stated he was representing Mr. Adamo. He is originally from California and moved to

Mitchell for business. His grandson received a medical card at 13 and was top of his class and at age 15 he dropped out of school and, at age 28 he is finally getting his life back in order. The reason he and his wife moved here was because Mitchell is "small town America" with great compassion for restoring the main street. His opinion is that medical cannabis dispensaries are just legalized drug dealers and too many people have access to it. In California, they could no longer go downtown due to the smell and drug abuse happening. He has been called to an apartment he manages because a tenant was have an allergic reaction to someone smoking it in the hallway.

Peter Dikun, the applicant, stated he would like to expand his business into Mitchell from Sioux Falls. There is no smoking allowed on-site and he will have odor control plans for his building, but it is mainly the cultivation and manufacturing facilities that have odor problems, not dispensaries. There are no daycare or churches close to this location. He noted that veterans in Sioux Falls use his service. He explained the City of Mitchell only allows 5 licences and there are no places to put them. He plans to do some updating and improvements to the building.

Jirsa questioned if this building falls within the Mitchell Commercial Historic District and if it did would he need approval by Mitchell's Historic Preservation Commission first? Jenniges explained that at this time there have been no building permit applications that would warrant a review by HPC at this time. Any future improvements/remodels could.

Genzlinger questioned the history of the previous dispensaries in Central Business District. Jenniges reminded the board that they approved the location at 5th and Main but did not approve the variance that went with it. Also they approved the dispensary located at the old Overtime building which is also zoned Central Business. Genzlinger questioned where this license would be coming from and if code has anything about distances to parks, to which Jenniges said that it is his understanding they are transferring the one from the old Runnings building (Besame Wellness) and the city does not have anything in their code about parks.

Motion by Osterloo, seconded by Larson to recommend approval of the conditional use. Roll call vote: Genzlinger – nay, Jirsa – nay, Larson – nay, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 2 aye, 3 nay, 2 absent; motion failed.

12. Variance Permit: Habitat for Humanity

Habitat for Humanity has applied for a variance permit for rear-yard setback of 16' vs 25' and front-yard setback of 18' vs 25' for construction of a house with a rear deck and front porch, located at 505 S Langdon St, legally described as Lot 81A of Overlook Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Jenniges explained notices were sent out to adjacent landowners, published in the official newspaper and sign posted. There were no letters for or against returned. The applicants built the house to the south and are trying to keep the fronts lined up as much as possible and pour a driveway between the two houses for only one curb cut out. The applicant was present to answer questions.

Genzlinger questioned the size of the houses, to which Hegg noted about 1,000 square feet, nothing overly big.

Osterloo noted that this is what was intended for these two lots.

Sonne questioned if the city was going to continue the sidewalk around the cul-de-sac and be a curbside sidewalk, to which Schroeder said they would continue the sidewalk but like to keep the boulevard for snow removable purposes.

Motion by Osterloo, seconded by Genzlinger to recommend approval of the variance. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

13. Conditional Use Permit: Corn Palace Stampede Inc

Corn Palace Stampede Inc has applied for a conditional use permit to operate a Rodeo Grounds; located on N Ohlman St north of Industrial Road (no address created at this time), legally described as Lot 1 in the S 1/2 of the NW 1/4 of Section 33, T 104 N, R 60 W of the 5th P.M., said lot formerly within the boundaries of the Mitchell Municipal Airport, Mitchell, South Dakota. The said real property is zoned PL Public Lands and Institutions District.

Jenniges explained notices were sent out to adjacent landowners, published in the official newspaper and sign posted. There were no letters for or against returned. The proposed site layout of the the arena did not make the packet but was distributed at the meeting. The size is roughly the same as the existing soccer field and spectator parking will be to the east and competitor parking to the north but there will still be some bugs to work out. The applicant was not present to answer questions.

Motion by Genzlinger, seconded by Osterloo to recommend approval of the conditional use. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

14. Recommendation on Road Vacation

Kelly Gross, Bart and Nikki Fredericksen, Charles and Pricilla Stevenson and CJM Consulting Inc, have petitioned the City Council of the City of Mitchell, Davison County, South Dakota to vacate the following:

Petitioners request to vacate the portion of Indian Head Drive which is adjacent to the Gross Property, Fredericksen Property, Stevenson Property and CJM Property, but only such portion lying east of the west property boundary of the CJM Property, and not including any portion of the intersection of Indian Head Drive with South Harmon Drive.

Jenniges explained the request of the unimproved road and how it will help with the development of South Lake. The city will have an easement on the existing drive for utilities and drainage. No permanent structures will be allowed to be located by the owners. The applicant was present to answer questions.

Kelly Gross submitted a letter that did not make the packet for his reasoning for why he is requesting the road to be vacated.

Schroeder stated Public Works supports the vacation and recommends approval.

Genzlinger noted that he is usually not in favor of vacations, but this one makes sense.

Motion by Osterloo, seconded by Jirsa to recommend approval of the road vacation. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

15. Plat: Lots K and M, a subdivision of previously platted Lot S of Maui Farms Second Addition, City of Mitchell, Davison County, South Dakota; as requested by Maui Farms Inc

Jenniges explained this continues with the master plan for the area. The applicant was present to answer questions.

Motion by Genzlinger, seconded by Osterloo to approve the plat. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

16. Plat: Lot 1, Block 5 of the Woods First Addition, a subdivision of the East 1/2 of the SW 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by CJM Consulting Inc

Jenniges explained this continues with the master plan for the area. The applicant was present to answer questions.

Motion by Osterloo, seconded by Jirsa to approve the plat. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

17. Plat: Lot 11, Block 9 of the Woods First Addition, a subdivision of the East 1/2 of the SW 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by CJM Consulting Inc

Jenniges explained this continues with the master plan for the area. The applicant was present to answer questions.

Motion by Jirsa, seconded by Genzlinger to approve the plat. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

18. Plat: Lots 1-A and 1-B, Block 5 of Woodland Heights First Addition, A subdivision of Tracts 2 and 3, Block 1, Crane's Addition in the SE ¼ of Section 34, T 103, N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Ethan Coop Lumber

Jenniges explained there was a twin home that was built on the parent parcel and the center wall was not parallel to the parcel lines, so the halves could not be sold by the north or south half of said lot and had to be platted again. The applicant was not present to answer questions.

Motion by Genzlinger, seconded by Osterloo to approve the plat. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

19. Plan Approval: Cully Evers, 2700 N Main, zoned Highway Business

Jenniges explained the conditional use permit and variance permit were approved by the Board of Adjustment on May 1, 2023. This is zoned Highway Business so any plans have to be approved by Planning Commission. The applicant has provided specs of the tower and a site layout including the location of their future developments and why they wish to put it in the location they did. The next agenda item is the plan to vacate some existing easements and create some new. The applicant was present to answer questions.

Paul Koch stated he is a neighbor to this property and plans to develop it in the future. He has concerns over safety issues of the tower falling or ice falling from the tower. He believes the location is just not good for him.

Cully Evers stated it will be a monopole construction like MTC. Ice built up will slide straight down the structure as it warms up. He also plans to build on his property close to the tower. The tower is designed to break half way up and fall onto itself.

Genzlinger stated he can sympathize with both but has not seen any building plans for the east property and he sees it at first come, first serve.

Motion by Genzlinger, seconded by Sonne to approve the plan. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

20. Plat: Lot 1A of Brig Addition, a subdivision of Irregular Tract 12 in the SW 1/4 of Section 10, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Cully Evers

The applicant is replatting their existing for furutre development purposes. Also, they are vacating some existing easements as well as adding a couple, one of which is for the City of Mitchell on the east side of the property as there is a water line that goes through there. The applicant was present to answer questions.

Motion by Jirsa, seconded by Osterloo to approve the plat. Roll call vote: Genzlinger – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

21. Other Business:

None.

22. Public Input:

None.

23. Adjourn

Chairperson Larson adjourned the meeting at 12:46 P.M.

Jay A. Larson
Planning Commission Chairperson

CITY OF MITCHELL																
1ST & 2ND PENNY SALES TAX																
MONTHLY COLLECTION HISTORY																
YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2009#	4,630,000	4,453,158.83	(3.00)	278,866.43	354,799.27	393,126.96	254,370.86	394,943.70	168,969.34	549,674.47	361,205.67	401,756.24	433,862.91	338,505.25	523,077.73	
2010^	4,680,000	4,742,773.61	6.50	268,490.26	356,710.90	379,005.63	334,120.30	338,671.95	323,599.24	497,044.67	458,154.87	219,891.86	500,224.92	524,161.12	542,697.89	
2011+	4,750,000	4,916,440.28	3.66	250,103.91	365,260.54	382,726.95	412,828.04	393,665.81	369,634.88	432,490.26	545,861.28	329,552.31	385,888.30	469,123.49	579,304.51	
2012	4,975,000	5,368,608.63	9.20	346,788.91	449,455.86	346,919.80	430,304.87	380,434.30	407,381.77	437,148.87	539,313.62	441,628.13	439,166.07	577,488.90	572,577.53	
2013	5,228,000	5,213,186.08	(2.89)	284,189.92	465,006.00	387,230.64	362,587.02	351,657.77	476,842.89	352,938.41	534,399.25	512,032.79	374,128.92	529,966.32	582,206.15	
2014	5,375,000	5,408,745.24	3.75	288,281.34	488,723.56	355,134.60	426,999.34	431,734.62	318,581.73	617,399.39	425,433.42	461,037.24	495,377.71	536,821.64	563,220.65	
2015	5,375,000	5,560,346.84	2.80	339,858.56	484,146.43	422,302.23	381,710.90	460,723.61	268,597.26	646,185.82	427,106.91	469,656.13	515,639.93	439,824.99	704,594.07	
2016	5,590,000	5,471,800.14	(1.59)	262,045.44	454,696.09	404,757.42	457,175.98	427,186.92	304,652.26	636,229.69	495,486.87	509,235.58	491,896.66	386,211.17	642,226.06	
2017	5,590,000	5,472,944.38	0.02	314,226.16	439,907.44	414,473.29	428,428.32	360,943.07	383,528.56	703,067.14	450,666.82	565,721.51	395,455.72	467,453.85	549,072.50	
2018	5,471,800	5,724,840.89	4.60	383,276.70	505,707.15	447,184.03	402,686.59	443,340.74	283,989.97	720,544.06	546,190.43	527,070.30	378,035.60	429,741.17	657,074.15	
2019	5,521,800	5,645,323.19	(1.39)	380,964.38	475,050.96	439,829.32	286,501.27	595,560.40	226,352.24	617,301.74	648,368.69	463,520.66	487,890.04	535,978.36	488,005.13	
2020	5,378,333	5,615,768.74	(0.52)	482,425.98	401,397.66	398,890.87	476,968.75	422,410.65	154,761.72	820,662.75	494,907.24	464,629.72	520,474.40	441,945.44	536,293.56	
2021	5,593,333	6,187,725.34	10.18	504,793.07	370,090.20	389,887.56	596,963.70	510,380.97	148,174.57	935,626.32	509,241.13	581,897.23	540,337.38	461,781.44	638,551.77	
2022	5,715,769	6,775,812.09	9.50	583,303.14	371,021.69	530,565.79	581,055.46	484,781.15	556,110.56	656,824.67	536,419.86	653,776.19	614,839.88	529,332.04	677,781.66	Monthly
				583,303.14	954,324.83	1,484,890.62	2,065,946.08	2,550,727.23	3,106,837.79	3,763,662.46	4,300,082.32	4,953,858.51	5,568,698.39	6,098,030.43	6,775,812.09	YTD
						1,593,252.54			1,139,979.42			0.00			0.00	Quarter
2023	5,900,000	2,733,231.96	7.16	540,211.39	535,030.61	518,010.54	587,336.88	552,642.54								Monthly
				540,211.39	1,075,242.00	1,593,252.54	2,180,589.42	2,733,231.96	2,733,231.96	2,733,231.96	2,733,231.96	2,733,231.96	2,733,231.96	2,733,231.96	2,733,231.96	YTD
				-7.39%	12.67%	7.30%	5.55%	7.16%								YTD %
#	Adjusted for Sales Tax Overpayment to reflect what actual collections were for 2006-2009. Repayment made Jan. 2010 and Feb. 2010 in the amount of \$10,804.90 per penny, per month, but total collection figures shown.															
^	Adjusted for DRR encoding error in March and April. Repayment made June 2010 through December 2010 in the amount of \$13,892.02 per penny, per month.															
+	Adjusted for Sales Tax Repayment to the City of Mitchell from the Dept. of Revenue in the amount of \$179,411.96 (\$89,705.98 per penny).															

CITY OF MITCHELL																
3RD PENNY SALES TAX																
MONTHLY COLLECTION HISTORY																
	BUDGET	TOTAL ACTUAL	ACTUAL %													
YEAR	AMOUNT:	COLLECTIONS:	INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2009	621,000	613,011.40	2.63	22,851.48	38,584.53	50,571.81	34,668.15	47,827.37	24,435.56	77,976.98	58,288.47	69,946.25	68,167.22	49,813.37	69,880.21	
2010	621,000	664,564.41	8.40	31,043.18	33,390.75	56,151.46	37,944.29	44,431.40	43,859.01	70,222.72	69,888.47	51,275.18	75,773.49	77,286.38	73,298.08	
2011	633,000	656,532.15	(1.21)	26,671.51	39,718.12	52,305.37	38,082.17	55,190.54	43,028.14	60,191.20	88,869.14	59,330.81	63,627.23	61,965.11	67,552.81	
2012	685,000	697,676.11	6.27	35,495.28	50,249.85	40,223.92	53,342.71	41,471.21	53,061.04	66,511.13	70,424.58	66,513.28	78,163.66	70,292.30	71,927.15	
2013	698,000	691,101.94	(0.94)	39,093.16	45,866.76	46,995.83	46,613.05	43,611.55	54,752.71	59,752.01	73,658.78	87,800.75	58,844.21	66,328.60	67,784.53	
2014	722,000	725,646.21	5.00	40,589.02	55,025.37	39,932.15	52,364.46	50,247.07	39,537.64	84,347.73	60,746.51	80,425.22	79,444.10	76,788.99	66,197.95	
2015	722,000	770,673.56	6.21	40,576.25	59,215.80	54,719.15	45,861.63	61,744.01	38,705.69	88,722.32	81,104.74	84,132.85	72,490.69	70,456.90	72,943.53	
2016	750,000	793,240.17	2.93	41,867.71	51,009.46	52,674.42	63,143.71	49,546.19	44,965.73	86,758.93	77,118.75	86,148.78	89,887.83	68,789.53	81,329.13	
2017	680,000	790,107.66	(0.39)	40,489.65	56,521.74	50,677.06	61,899.68	49,494.55	58,254.78	101,128.39	68,449.71	99,641.56	64,528.02	65,496.74	73,525.78	
2018	820,000	789,559.57	(0.07)	41,017.18	62,200.06	60,841.78	50,561.37	49,355.07	43,471.88	107,048.99	85,942.83	85,336.14	55,490.48	63,417.12	84,876.67	
2019	790,000	833,576.12	5.57	51,576.74	62,859.78	59,877.64	39,434.95	78,468.82	37,515.98	89,755.78	102,353.23	88,685.77	76,541.45	80,242.70	66,263.28	
2020	790,000	755,428.66	(9.37)	59,397.75	56,494.36	56,549.98	60,882.27	40,520.39	22,918.06	96,077.01	74,822.08	75,068.34	83,093.78	57,532.07	72,072.57	
2021	650,000	929,153.77	23.00	55,833.11	50,072.02	52,153.92	82,977.05	65,403.88	31,383.95	141,572.27	88,289.63	115,642.67	86,501.58	70,472.20	88,851.49	
2022	755,000	974,002.42	4.83	69,159.45	43,370.47	71,726.38	88,038.67	65,622.79	79,575.08	101,833.57	86,884.13	111,617.49	86,439.65	81,092.65	88,642.09	Monthly
				69,159.45	112,529.92	184,256.30	272,294.97	337,917.76	417,492.84	519,326.41	606,210.54	717,828.03	804,267.68	885,360.33	974,002.42	YTD
						199,200.39			130,976.24			0.00			0.00	Quarter
2023	845,000	330,176.63	(2.29)	58,654.19	75,561.41	64,984.79	70,927.22	60,049.02								Monthly
				58,654.19	134,215.60	199,200.39	270,127.61	330,176.63	330,176.63	330,176.63	330,176.63	330,176.63	330,176.63	330,176.63	330,176.63	YTD
				-15.19%	19.27%	8.11%	-0.80%	-2.29%								YTD %

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	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>GENERAL</u>					
101-102 CASH CHANGE	200.00	0.00	0.00	200.00	0.00
101-1021 CASH CHANGE-PS	200.00	0.00	0.00	200.00	0.00
101-103 CASH CHANGE-FINANCE	300.00	0.00	0.00	300.00	0.00
101-104 CASH IN INT BEARING ACCTS	12,378,970.24	12,117,997.95	(9,134,782.62)	15,362,185.57	2,983,215.33
101-1044 INVESTMENT-FIT	371,081.39	6,712.17	0.00	377,793.56	6,712.17
101-1046 ASSIGNED CASH-CAPITAL IMPROV	4,429,837.00	0.00	0.00	4,429,837.00	0.00
101-10465DESIGNATED CASH-VETERAN'S PARK	51,050.35	0.00	0.00	51,050.35	0.00
101-10471ASSIGNED CASH-MIT TOWNSHIP	61,635.00	0.00	0.00	61,635.00	0.00
101-10472ASSIGNED CASH-SAT FIRE STAT	40,166.21	0.00	0.00	40,166.21	0.00
101-10473ASSIGNED CASH-LAKE SHORE STABI	0.00	0.00	0.00	0.00	0.00
101-10474ASSIGNED CASH-JETTY/BOAT DOCKS	1,000,000.00	0.00	0.00	1,000,000.00	0.00
101-10475ASSIGNED CASH-ASSESSMENTS	500,000.00	0.00	0.00	500,000.00	0.00
101-1048 ASSIGNED CASH-EMS EQUIP REPL	0.00	0.00	0.00	0.00	0.00
101-1049 ASSIGNED CASH-27TH PAYROLL	0.00	0.00	0.00	0.00	0.00
101-105 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1051 CERTIFICATE OF DEPOSIT-FIT	0.00	0.00	0.00	0.00	0.00
101-1053 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1054 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1055 REST CD-2012/13 COMM PROJ DSRF	0.00	0.00	0.00	0.00	0.00
101-1074 RES CASH-2013 COMM PROJ DSRF	0.00	0.00	0.00	0.00	0.00
101-1076 RESTRICTED SAVINGS-BID #2/SA	91,723.52	0.00	0.00	91,723.52	0.00
101-1077 RESTRICTED-CLFRF FUNDS	0.00	0.00	0.00	0.00	0.00
101-1079 RESTRICTED-STP PURPOSES	889,886.51	0.00	0.00	889,886.51	0.00
TOTAL 101-GENERAL	19,815,050.22	(12,124,710.12)	(9,134,782.62)	22,804,977.72	2,989,927.50
<u>PARK FUND</u>					
201-102 CASH CHANGE	510.00	0.00	0.00	510.00	0.00
201-104 CASH IN INT BEARING ACCTS	1,542,584.38	2,072,238.06	(1,773,408.52)	1,841,413.92	298,829.54
201-1045 DESIGNATED CASH-SKATEPARK	0.00	0.00	0.00	0.00	0.00
201-1046 DESIGNATED CASH-CADWELL	0.00	0.00	0.00	0.00	0.00
201-1047 DESIGNATED CASH-CAP IMPROV FEE	12,123.09	0.00	0.00	12,123.09	0.00
201-1048 DESIGNATED-LIFEQUEST	322,644.00	0.00	0.00	322,644.00	0.00
201-107 RESTRICTED CASH	0.00	0.00	0.00	0.00	0.00
TOTAL 201-PARK FUND	1,877,861.47	(2,072,238.06)	(1,773,408.52)	2,176,691.01	298,829.54
<u>LAKE MITCHELL</u>					
203-104 CASH IN INT BEARING ACCTS	2,216,909.72	243,900.21	(307,437.13)	2,153,372.80	(63,536.92)
TOTAL 203-LAKE MITCHELL	2,216,909.72	(243,900.21)	(307,437.13)	2,153,372.80	(63,536.92)
<u>ENTERTAINMENT TAX</u>					
211-104 CASH IN INT BEARING ACCTS	745,217.60	271,632.34	(325,360.90)	691,489.04	(53,728.56)
211-1041 ASSIGNED CASH-STREETSCAPE	10,567.94	0.00	0.00	10,567.94	0.00
211-1042 ASSIGNED-CP PLAZA EXPANSION	100,000.00	0.00	0.00	100,000.00	0.00
211-107 RESTRICTED CASH-BONDS	0.00	0.00	0.00	0.00	0.00
TOTAL 211-ENTERTAINMENT TAX	855,785.54	(271,632.34)	(325,360.90)	802,056.98	(53,728.56)

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<u>BUSINESS IMPROV DIST #3</u>					
213-104 CASH IN INT BEARING ACCTS	<u>105,199.47</u>	<u>11,091.27</u>	<u>(12,028.80)</u>	<u>104,261.94</u>	<u>(937.53)</u>
TOTAL 213-BUSINESS IMPROV DIST #3	105,199.47	(11,091.27)	(12,028.80)	104,261.94	(937.53)
<u>E-911 EMERGENCY</u>					
214-104 CASH IN INT BEARING ACCTS	<u>760,940.78</u>	<u>454,237.96</u>	<u>(413,071.57)</u>	<u>802,107.17</u>	<u>41,166.39</u>
TOTAL 214-E-911 EMERGENCY	760,940.78	(454,237.96)	(413,071.57)	802,107.17	41,166.39
<u>SPECIAL ASSESS REVOLVING</u>					
216-104 CASH IN INT BEARING ACCTS	<u>176,915.99</u>	<u>0.00</u>	<u>0.00</u>	<u>176,915.99</u>	<u>0.00</u>
TOTAL 216-SPECIAL ASSESS REVOLVING	176,915.99	0.00	0.00	176,915.99	0.00
<u>COMMUNITY SERVICES</u>					
218-102 CASH CHANGE	0.00	0.00	0.00	0.00	0.00
218-104 CASH IN INT BEARING ACCTS	302,901.29	418,853.70	(568,713.26)	153,041.73	(149,859.56)
218-1045 DESIGNATED CASH-IMPROVEMENTS	<u>890.77</u>	<u>0.00</u>	<u>0.00</u>	<u>890.77</u>	<u>0.00</u>
TOTAL 218-COMMUNITY SERVICES	303,792.06	(418,853.70)	(568,713.26)	153,932.50	(149,859.56)
<u>NUTRITION</u>					
219-102 CASH CHANGE	25.00	0.00	0.00	25.00	0.00
219-104 CASH IN INT BEARING ACCTS	<u>391,359.33</u>	<u>123,992.82</u>	<u>(153,540.68)</u>	<u>361,811.47</u>	<u>(29,547.86)</u>
TOTAL 219-NUTRITION	391,384.33	(123,992.82)	(153,540.68)	361,836.47	(29,547.86)
<u>LIBRARY FINES FUND</u>					
226-104 CASH IN INT BEARING ACCTS	<u>85,144.68</u>	<u>12,883.45</u>	<u>(6,384.83)</u>	<u>91,643.30</u>	<u>6,498.62</u>
TOTAL 226-LIBRARY FINES FUND	85,144.68	(12,883.45)	(6,384.83)	91,643.30	6,498.62
<u>DEBT SER-TID #5 IVERSON</u>					
302-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 302-DEBT SER-TID #5 IVERSON	0.00	0.00	0.00	0.00	0.00
<u>DEBT SER-TID #7 WSTWD ADD</u>					
303-104 CASH IN INT BEARING ACCTS	<u>132,841.97</u>	<u>207,856.92</u>	<u>(340,698.89)</u>	<u>0.00</u>	<u>(132,841.97)</u>
TOTAL 303-DEBT SER-TID #7 WSTWD ADD	132,841.97	(207,856.92)	(340,698.89)	0.00	(132,841.97)
<u>DEBT SER-TID #8 CONF CTR</u>					
304-104 CASH IN INT BEARING ACCTS	<u>125,850.96</u>	<u>99,299.34</u>	<u>(225,150.30)</u>	<u>0.00</u>	<u>(125,850.96)</u>
TOTAL 304-DEBT SERV-TID #8-HIGHLAND	125,850.96	(99,299.34)	(225,150.30)	0.00	(125,850.96)
<u>DEBT SERV-TID #9 VANTAGE</u>					
305-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>51,794.83</u>	<u>(36,188.00)</u>	<u>15,606.83</u>	<u>15,606.83</u>
TOTAL 305-DEBT SERV-TID #9-VANTAGE	0.00	(51,794.83)	(36,188.00)	15,606.83	15,606.83

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<u>DEBT SERV-TID #10 MADC</u>					
306-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 306-TID #10-MADC BUSIN PARK	0.00	0.00	0.00	0.00	0.00
<u>TID #13 - MTI SOUTH CAMP</u>					
307-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 307-TID #13-MTI SOUTH CAMPUS	0.00	0.00	0.00	0.00	0.00
<u>TID #14 - PEPSI WIS-PAK</u>					
308-104 CASH IN INT BEARING ACCTS	0.00	131,991.59	(28,722.23)	103,269.36	103,269.36
TOTAL 308-TID #14 - PEPSI WIS-PAK	0.00	(131,991.59)	(28,722.23)	103,269.36	103,269.36
<u>TID #15 - PROBUILD</u>					
309-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 309-TID #15 - PROBUILD	0.00	0.00	0.00	0.00	0.00
<u>TID #16 - INNOVATIVE SYS</u>					
310-104 CASH IN INT BEARING ACCTS	18,169.46	50,956.65	0.00	69,126.11	50,956.65
TOTAL 310-DEBT SERV-TID #16-INNOVAT	18,169.46	(50,956.65)	0.00	69,126.11	50,956.65
<u>TID #17 - WOODS ADDITION</u>					
311-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 311-DEBT SERV-TID #17-WOODS	0.00	0.00	0.00	0.00	0.00
<u>TIE #18 - STARLITE ESTAT</u>					
312-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 312-TID #18-STARLITE ESTATES	0.00	0.00	0.00	0.00	0.00
<u>TID #19 - ANTACH/MHA</u>					
313-104 CASH IN INT BEARING ACCTS	10,349.07	11,796.17	(10,349.07)	11,796.17	1,447.10
TOTAL 313-TID #19 ANTACH/MHA	10,349.07	(11,796.17)	(10,349.07)	11,796.17	1,447.10
<u>TID #20 - MORRIS</u>					
314-104 CASH IN INT BEARING ACCTS	0.00	10,953.60	(10,953.60)	0.00	0.00
TOTAL 314-TID #20-MORRIS	0.00	(10,953.60)	(10,953.60)	0.00	0.00
<u>TID #21 - HOHN ENTERPR.</u>					
315-104 CASH IN INT BEARING ACCTS	0.00	10,718.82	(10,718.82)	0.00	0.00
TOTAL 315-TID #21 HOHN ENTERPRISES	0.00	(10,718.82)	(10,718.82)	0.00	0.00
<u>TID #22 - KUSTOM CYCLES</u>					
316-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 316-TID#22-KUSTOM CYCLES	0.00	0.00	0.00	0.00	0.00

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<u>TID #24 - PERFORMANCE PET</u>					
318-104 CASH IN INT BEARING ACCTS	0.00	35,692.85	0.00	35,692.85	35,692.85
TOTAL 318-TID #24-PERFORMANCE PET	0.00	(35,692.85)	0.00	35,692.85	35,692.85
<u>TID #26 - WESTERN BLDG</u>					
319-104 CASH IN INT BEARING ACCTS	0.00	4,562.09	0.00	4,562.09	4,562.09
TOTAL 319-TID #26-WESTERN BUILDING	0.00	(4,562.09)	0.00	4,562.09	4,562.09
<u>TID #27 - FIALA HOUSING</u>					
320-104 CASH IN INT BEARING ACCTS	0.00	1,871.59	0.00	1,871.59	1,871.59
TOTAL 320-TID#27-FIALA HOUSING	0.00	(1,871.59)	0.00	1,871.59	1,871.59
<u>INDOOR SWIMMING POOL</u>					
350-104 CASH IN INT BEARING ACCTS	486,911.05	61,154.00	(131,272.97)	416,792.08	(70,118.97)
TOTAL 350-INDOOR SWIMMING POOL	486,911.05	(61,154.00)	(131,272.97)	416,792.08	(70,118.97)
<u>INDOOR SWIMMING POOL</u>					
537-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 537-INDOOR SWIMMING POOL	0.00	0.00	0.00	0.00	0.00
<u>KUSTOM CYCLES-TID #22</u>					
539-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 539-KUSTOM CYCLES-TID #22	0.00	0.00	0.00	0.00	0.00
<u>WATER</u>					
602-104 CASH IN INT BEARING ACCTS	2,365,078.13	2,008,232.34	(1,619,458.13)	2,753,852.34	388,774.21
602-107 RESTRICTED CASH B-Y WATER	0.00	0.00	0.00	0.00	0.00
602-1072 WATER OPERATING CERT OF DEPOSIT	0.00	0.00	0.00	0.00	0.00
TOTAL 602-WATER	2,365,078.13	(2,008,232.34)	(1,619,458.13)	2,753,852.34	388,774.21
<u>SEWER</u>					
604-104 CASH IN INT BEARING ACCTS	2,799,248.45	3,879,404.87	(3,646,704.04)	3,031,949.28	232,700.83
604-10701DESIGNATED CASH-STORM SEWER	0.00	0.00	0.00	0.00	0.00
604-1071 RESTRICTED CASH-SEWER REPLACE	0.00	0.00	0.00	0.00	0.00
TOTAL 604-SEWER	2,799,248.45	(3,879,404.87)	(3,646,704.04)	3,031,949.28	232,700.83
<u>AIRPORT</u>					
606-104 CASH IN INT BEARING ACCTS	71,481.04	183,360.18	(169,721.92)	85,119.30	13,638.26
TOTAL 606-AIRPORT	71,481.04	(183,360.18)	(169,721.92)	85,119.30	13,638.26
<u>SANITATION</u>					
612-102 CASH CHANGE	300.00	0.00	0.00	300.00	0.00
612-104 CASH IN INT BEARING ACCTS	4,009,738.33	1,058,132.88	(1,596,156.44)	3,471,714.77	(538,023.56)
612-1041 LANDFILL CLOSURE RESERVES	0.00	0.00	0.00	0.00	0.00
612-1042 MRLF CLOSURE/POST CLOSURE RESE	0.00	0.00	0.00	0.00	0.00
612-1043 MRLF CELL CONSTRUCTION RESERVE	0.00	0.00	0.00	0.00	0.00
612-1046 INVESTMENT FOR LF POST-CLOSURE	631,153.71	723.03	0.00	631,876.74	723.03
612-1047 INVESTMENT FOR MRLF CL/POST-C	805,799.20	6,567.62	0.00	812,366.82	6,567.62
612-1071 RESTRICTED CASH-2004 RLFL #1	13,622.00	0.00	0.00	13,622.00	0.00
612-1072 RESTRICTED CASH-2004 RLFL #2	14,318.00	0.00	0.00	14,318.00	0.00

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TOTAL 612-SANITATION	5,474,931.24	(1,065,423.53)	(1,596,156.44)	4,944,198.33	(530,732.91)
<u>CORN PALACE</u>					
613-102 ATM CASH CHANGE	10,000.00	0.00	0.00	10,000.00	0.00
613-1021 CASH CHANGE	6,620.00	0.00	0.00	6,620.00	0.00
613-104 CASH IN INT BEARING ACCTS	70,947.73	585,809.30	(547,378.90)	109,378.13	38,430.40
613-1072 DESIGNATED CP TILES-PHASE 2	0.00	0.00	0.00	0.00	0.00
613-1073 DESIGNATED FOR CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
TOTAL 613-CORN PALACE	87,567.73	(585,809.30)	(547,378.90)	125,998.13	38,430.40
<u>GOLF COURSE</u>					
614-104 CASH IN INT BEARING ACCTS	303,057.24	275,511.00	(228,541.75)	350,026.49	46,969.25
TOTAL 614-GOLF COURSE	303,057.24	(275,511.00)	(228,541.75)	350,026.49	46,969.25
<u>CAMPGROUND</u>					
619-102 CASH CHANGE	100.00	0.00	0.00	100.00	0.00
619-104 CASH IN INT BEARING ACCTS	66,889.97	43,536.54	(11,016.88)	99,409.63	32,519.66
TOTAL 619-CAMPGROUND	66,989.97	(43,536.54)	(11,016.88)	99,509.63	32,519.66
<u>EMERGENCY MEDICAL SERVICE</u>					
621-104 CASH IN INT BEARING ACCTS	267,686.84	752,521.79	(626,255.16)	393,953.47	126,266.63
621-1045 ASSIGNED CASH-AMBULANCE REPL	224,000.00	0.00	0.00	224,000.00	0.00
TOTAL 621-EMERGENCY MEDICAL SERVICE	491,686.84	(752,521.79)	(626,255.16)	617,953.47	126,266.63
<u>HEALTH INSURANCE</u>					
652-104 CASH IN INT BEARING ACCTS	5,426,529.57	1,660,902.00	(961,851.45)	6,125,580.12	699,050.55
TOTAL 652-HEALTH INSURANCE	5,426,529.57	(1,660,902.00)	(961,851.45)	6,125,580.12	699,050.55
<u>AGENCY FUNDS</u>					
700-104 CASH IN INT BEARING ACCTS	309.26	394,222.58	(394,531.84)	0.00	(309.26)
700-1041 BID DEPOSITS	33,300.00	4,000.00	(2,000.00)	35,300.00	2,000.00
700-10411CORN PALACE GAMES	4,137.00	147,291.40	(121,795.93)	29,632.47	25,495.47
700-1042 REVENUE FOR STATE	13,738.22	65,548.56	(53,195.12)	26,091.66	12,353.44
700-10423FRINGE BENEFITS	0.00	0.00	0.00	0.00	0.00
700-1044 PARKS & RECREATION	3,627.46	0.00	0.00	3,627.46	0.00
700-1045 MCSF ROUND-UP	399.62	506.60	0.00	906.22	506.60
700-1050 PUBLIC SAFETY-DARE	1,624.28	0.00	(194.20)	1,430.08	(194.20)
TOTAL 700-AGENCY FUNDS	57,135.84	(611,569.14)	(571,717.09)	96,987.89	39,852.05
<u>SPECIAL ASSESSMENT-710</u>					
710-104 CASH IN INT BEARING ACCTS	495,923.42	9,098.59	0.00	505,022.01	9,098.59
TOTAL 710-SPECIAL ASSESSMENT-710	495,923.42	(9,098.59)	0.00	505,022.01	9,098.59

CITY OF MITCHELL
CASH BALANCES REPORT
AS OF: MAY 31ST, 2023

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>2005 STREET CONST</u>					
720-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 720-2005 STREET CONST	0.00	0.00	0.00	0.00	0.00
<u>2011 STREET CONST</u>					
724-104 CASH IN INT BEARING ACCTS	<u>437,108.32</u>	<u>4,649.41</u>	<u>(61,047.50)</u>	<u>380,710.23</u>	<u>(56,398.09)</u>
TOTAL 724-STREET CONSTRUCTION	437,108.32	(4,649.41)	(61,047.50)	380,710.23	(56,398.09)
<u>MMS&B LOAN PROGRAM</u>					
750-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 750-MMS&B LOAN PROGRAM	0.00	0.00	0.00	0.00	0.00
<u>FLEXIBLE SPENDING ACCT</u>					
753-104 CASH IN INT BEARING ACCTS	<u>2,929.71</u>	<u>41,381.65</u>	<u>(57,070.41)</u>	<u>(12,759.05)</u>	<u>(15,688.76)</u>
TOTAL 753-FLEXIBLE SPENDING ACCT	2,929.71	(41,381.65)	(57,070.41)	(12,759.05)	(15,688.76)
GRAND TOTAL	45,442,774.27	(27,533,588.72)	(23,585,701.86)	49,390,661.13	3,947,886.86
	=====	=====	=====	=====	=====

*** END OF REPORT ***

June 1, 2023

TO: Mayor & City Council

Building perr Permits May 2022

NO	NAME	ADDRESS	BUILDING	CONTRACTOR	COST	FEE
14888	Darin and Karla Hohn	1004 S. Rowley St.	Reside/Windows	Larry Sexton	\$ 25,000.00	\$ 20.00
14889	Larry Sexton	1401 E. 1st Ave.	Garage Addn.	Larry Sexton	\$ 8,400.00	\$ 82.00
14890	Greg Nepple	2218 Kelly Dr.	Home Addn.	Owner	\$ 79,390.00	\$ 370.00
14891	Robert Kroger	1401 N. Main St.	Shed 12'x20'	Quality Storage	\$ 5,300.00	\$ 57.00
14892	Mike Hauser	2021 W. 23rd Ave.	Unattched Garage	605-Lumber	\$ 55,440.00	\$ 301.00
14893	Taylor Feteal	1121 S. Miller St.	Windows	Your Home Improvement	\$ 4,600.00	\$ 20.00
14894	Larry Szczesny	1420 N. Minn Ave	windows	Your Home Improvement	\$ 9,300.00	\$ 20.00
14895	John Adamo	415-423 N. Main St.	Rework Off. Space	Don Dahl	\$ 15,080.00	\$ 162.00
14696	Jensen Design Bld. LLC.	1407 W. 20th Ave	6 Plex	Jensen Design Bld. LLC.	\$ 724,725.00	\$ 2,712.00
14897	Kelly Jones	84 N. Harmon Dr.,	New Home	Larry Sexton	\$ 222,580.00	\$ 740.00
14898	Agronomy Plus	2540 W. Havens Ave.	New Warehouse	E.C. Lumber	\$ 191,000.00	\$ 960.00
14899	Andy Deinert	25485 407th Ave.	Shed 40'x64'	Summit Contracting	\$ 56,320.00	\$ 304.00
14900	John Harcinske	1501 Deerfield Lane	Home Addn.	Krogman Construction	\$ 14,303.00	\$ 105.00
14901	Jensen Design Bld. LLC.	1417 & 1419 W. 21st Ave.	Duplex	Jensen Design Bld. LLC.	\$ 241,575.00	\$ 787.00
14902	Barb Grohs	917 E. 6th Ave.	Unattched Garage	Taylor Const.	\$ 7,392.00	\$ 69.00
14903	Jason Von Eye	2621 W. 70th Ave	Deck Addn.	Owner	\$ 5,040.00	\$ 57.00
14904	Chase Kristensen	1808 Snead Ave.	New Home	Builders 1st Source	\$ 204,085.00	\$ 696.00
14905	Valley View Villa	40580 250th St.	Egress Window	Owner	\$ 2,100.00	\$ 20.00
14906	Ken Bussmus	500 E. Ash Ave. Ste. B	Storage Shed	Ethan COOP Lumber	\$ 35,300.00	\$ 220.00
14907	Dan Rew	1125 Woods Cirlcle	New Home	Quality Homes	\$ 198,840.00	\$ 679.00
14908	Toni Schmidt	1512 Sawgrass Ave.	Roof Deck	Brett Klinger	\$ 4,700.00	\$ 51.00
14909	Joy McKinnon	40662 249th St.	Unattched Garage	Quality Storage	\$ 12,200.00	\$ 93.00
14910	Alex Dagen	313 E. Hackbeery Ave.	Home Addn.	Owner	\$ 61,800.00	\$ 316.00
14911	Flats @ Havens	1525 W. Havens Ave.	Rework to Apartments	Stencil Group	\$ 4,800,000.00	\$ 14,940.00
14912	Mueller Lumber Col.	1601 S. Wisconsin St.	New Home	MLC	\$ 147,800.00	\$ 553.00
14913	Pat Smith	860 N. Harmon Dr.	Reroof Home	CE Const.	\$ 26,000.00	\$ 20.00
14914	Spencer Gross	723 E. 2nd Ave.	Home Addn.	Dads Const.	\$ 49,280.00	\$ 283.00
14915	Bill Klinkhammer	1431 Kemper Ave.	Home Addn.	Builders 1st Source	\$ 57,000.00	\$ 304.00
14916	April Nuegebauer	725 South Edmunds	Deck	Matt Troyer	\$ 14,000.00	\$ 110.00
				TOTALS	\$ 7,278,550.00	\$ 25,051.00

Sincerely,

John D. Hegg

Building Official

MITCHELL POLICE DEPARTMENT

ACTIVITY REPORT FOR MAY 2023

MAY 2022	MAY 2023	YEAR TO DATE 2023
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CALLS			
Calls for Service (6 Counties)	964	1198	4,969
Calls for Service (City of Mitchell)	978	1015	4,328
Case Reports Written (City Mitchell)	242	243	1,023
TOTAL CALLS ANSWERED	2184	2456	10,320

TRAFFIC STOPS PERFORMED			
Mitchell Police	119	194	962
All other counties	453	686	2306
TOTAL TRAFFIC STOPS	572	880	3268

ACCIDENTS			
TOTAL ACCIDENTS REPORTED	21	25	141

TICKETS ISSUED	127	143	612
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WARNING TICKETS ISSUED	93	148	768
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PARKING TICKETS ISSUED	4	36	250
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Mike Koster
Chief of Police

Mitchell Fire Rescue Monthly reports for 2023

Amb Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total amb calls	187	140	165	130	136								758
Amb. Transfers Out of Town	19	10	9	5	6								49
Fire Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total fire calls	29	20	18	27	16								110
City fire calls	29	19	17	24	15								104
County fire calls	0	1	1	3	1								6
EMS assist calls	90	70	23	42	58								283
Fire Preven. Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Fire Inspections	5	10	15	11	16								57
Consultations/Plans	11	27	12	54	27								131
Public Education	0	1	4	1	3								9
Fire Investigations	1	0	1	1	0								3
Dept. Other Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total Activities	5	3	4	5	12								
Dept. tours	2	1	0	1	7								
Public Education	4	2	4	4	5								



May 2023 monthly Code Enforcement report:

-As of 06/13/23 Code Enforcement is currently monitoring 12 properties in the city of Mitchell with major corrections needed and several others with small projects.

-Two properties located at 67 S Harmon and 213 N Main have been cleaned and painted by City crews.

-Code Enforcement is in the process of working on the abatement of Greg Patton's property on the south-east corner of Havens and Foster with a planned start date of 08/01/23.

-Mowing contractors were contacted to mow 10 properties in the city of Mitchell during the month of May.

Sincerely,



Ryan Erickson | Department of Public Safety
City of Mitchell
201 W. 1st Street, Mitchell. SD 57301
605-995-8400
Ryan.Erickson@cityofmitchellsd.gov

Outside expectations

June 13, 2023

To: Mayor & City Council

Re: Lawn Mowing

Date	Name	Address	Contractor	Admin Fee	Contractor Fee	Total Billed	Mailing Address
5/18/23	Douglas Schleder	518 North Rowley	AAA				23895 355th Ave Kimball, SD
5/18/23	Katherine Yazzie	933 East Hanson	AAA				933 East Hanson Mitchell, SD
5/19/23	Russell Overbay Trust	309 East 9th	AAA				PO Box 854 Mitchell, SD
5/19/23	Jay and Loon Prickett	1018 East 4th	AAA				PO Box 1405 Mitchell, SD
5/19/23	Deborah Skibsrud	615 West 5th	AAA				615 West 5th Mitchell, SD
5/24/23	Urhome LLC	306 East 6th	AAA				1421 Indian Village Rd Mitchell, SD
5/24/23	Nathan Larson	220 East 6th	AAA				840 Bitterweet Dr #3 Clearwater, MN 55320
5/25/23	Gerald & Leah Littlehead	212 East 7th	AAA				South Dakota Womens Prison Pierre, SD
5/25/23	CJM Consulting	1804 & 1808 Quiett Lane	AAA				3240 Maui Dr Mitchell, SD
5/30/23	JR and R LLC	1400 South Burr	AAA				6910 N Holmes St STE 31 Kansas City, MO 64118
Total				<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	

Sincerely,

Ryan Erickson

Code Enforcement

Palace Transit Monthly Ridership Report
Fiscal Year: October 1st, 2022 through September 30th, 2023
Month: APRIL 2023

	Month End		Year to Date		Difference		
	2022	2023	2022	2023	Month End	Year to Date	
Elderly Riders	1,084	1,371	7,491	8,214	287	723	
General Public Riders	448	696	2,527	4,870	248	2,343	
Handicap Riders	1,972	2,139	12,495	14,468	167	1,973	
School - Age Riders	2,598	2,554	17,012	17,999	(44)	987	
Unduplicate							
59 & Under	13	15	482	643	2	161	
Elderly 60 & Over	17	17	254	326	0	72	
Total Rides	6,102	6,760	39,525	45,551	658	6,026	
Total Miles	14,316	15,865	92,950	103,457	1,549	10,507	
APRIL 2023	Trip	Education	Employment	Medical	Nutrition	Same Day	Shopping
Type		3,104	1,742	843	79	111	247

Palace Transit Monthly Ridership Report
Fiscal Year: October 1st, 2022 through September 30th, 2023
Month: MAY 2023

	Month End		Year to Date		Difference	
	2022	2023	2022	2023	Month End	Year to Date
Elderly Riders	1,114	1,447	8,605	9,661	333	1,056
General Public Riders	541	786	3,068	5,656	245	2,588
Handicap Riders	1,746	2,068	14,241	16,536	322	2,295
School - Age Riders	3,103	2,818	20,115	20,817	(285)	702
Unduplicate						
59 & Under	34	35	516	678	1	162
Elderly 60 & Over	14	15	268	341	1	73
Total Rides	6,504	7,119	46,029	52,670	615	6,641
Total Miles	13,514	14,882	106,464	118,339	1,368	11,875
MAY 2023 Trip Type	Education	Employment	Medical	Nutrition	Same Day	Shopping
	2,854	1,735	965	66	168	285

Prepared by: *Andrea Hamilton -Transit Operations Supervisor*

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Date: 6/1/23

Coagulant – (AF-1102) 270 Gallons

Lime 159,104 lbs. or 79.552 Ton's

Fluoride 814 Gallon's

Sodium Chlorite – (PHI-3125) 80 Gallon's

Polymer-(PHI-2386) 0 Gallon's
(AF-84500) 0 Gallon's

Activated Carbon 6,650 lbs. or 3.325 Ton's

Chlorine 795 lbs. or 0.398 Ton

Poly-phosphate 7650 lbs. or 3.825 Ton's

Carbon Dioxide 0 Lbs. or 0 Ton's

Ammonia 510.5 lbs. or 0.255 Ton's

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL COMSUMPTION REPORT MONTH / YEAR—May, 2023----- Jon Vermeulen – Utilities Superintendent

Coagulant Aid- (2187)	=	<u>0</u> -Gals.	X	CONTRACT	=	<u>\$0.00</u>
Lime	=	<u>0#</u> or <u>0</u> - TON'S	X	<u>\$192.39/TON</u>	=	<u>\$0.00</u>
Sodium Chlorite	=	<u>0</u> -GAL.	X	CONTRACT	=	<u>\$0.00</u>
Fluoride	=	<u>0</u> -GAL.	X	<u>\$1.99/GAL.</u>	=	<u>\$0.00</u>
Polymer (2386)	=	<u>0</u> -GAL.	X	CONTRACT	=	<u>\$0.00</u>
Activated Carbon	=	<u>0#</u> or <u>0</u> - TON'S	X	<u>\$1,936.25/TON</u>	=	<u>\$0.00</u>
Chlorine	=	<u>0#</u> or <u>0.000</u> - TON'S	X	<u>\$1.45/LB.</u>	=	<u>\$0.00</u>
Poly Phosphate	=	<u>500#</u> or <u>.275</u> TON	X	<u>\$2.25/LB.</u>	=	<u>\$1125.00</u>
Carbon Dioxide	=	<u>0#</u> or <u>0</u> - TON'S	X	<u>\$178.00/TON</u>	=	<u>\$0.00</u>
Ammonia	=	<u>0#</u> or <u>0.000</u> - TON'S	X	<u>\$2.17 /LB.</u>	=	<u>\$0.00</u>
Pristine Contract	=	<u>0</u> -MG of WATER	X	<u>.255/1000 GALS. RAW WATER</u>	=	<u>\$0.00</u>

TOTAL = \$1125.00

Raw Water Treated (LAKE) 0 MG-----or 0 MGD-----or----- PEAK DAY 0 MG

Finished Water (EFFLUENT) 75.946 MG-----or 2.450 MGD-----or----- PEAK DAY 3.689 MG

B-Y- Water (INFLUENT) 74.625 MG----- or 2.407 MGD-----or----- PEAK DAY 3.483 MG

B-Y & RAW WATER TREATED – TOTAL= 74.625 MG --- or 2.407 MGD ----or ----- PEAK DAY 3.483 MG

Chemical cost = 1125.00 = \$14.81 per MG or 0.011 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Coagulant Aid- (2187)	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Lime	=	<u>0</u> Mg/L	<u>0</u> lbs. / 7 lbs. Per Gallon/ Raw Water
Sodium Chlorite	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Fluoride	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Polymer (2386)	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Activated Carbon	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 4 lbs. per Gallon / Raw Water
Chlorine	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 11.75 lbs. per Gallon / Raw Water
Poly Phosphate	=	<u>1.50</u> Mg/L--	<u>500</u> lbs. / 10.5 lbs. per Gallon / Raw Water
Carbon Dioxide	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 8.50 lbs. per Gallon / Raw Water
Ammonia	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 5.15 lbs. per Gallon / Raw Water
Polymer	=	<u>0</u> Mg/L --	<u>0</u>

MONTHLY -- B-Y WATER- GALLON AND CHEMICAL USAGE REPORT

MONTH --- May YEAR - 2023

Influent ----- 74.625-- Million Gallon's

Effluent ----- 75.946 -- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage ----- 0 lbs. @ \$1.45 per lb. = \$0.00

Ammonia usage ----- 0 lbs. @ \$2.17 per lb. = \$0.00

Poly -phosphate----- 500 lbs. @ \$2.25 per lb. = \$1,125.00

Total = \$1,125.00

Cost per Unit (750 gallon) = \$0.011

Cost per 1,000 gallons of water = \$0.015

2022 - WATER CONSUMPTION

DATE	Lake Mitchell Influent MG	B-Y Rural Water Influent MG	Effluent to Water Towers MG
5/1/2023	0-MG	1.400	1.147
5/2/2023	0-MG	2.184	2.236
5/3/2023	0-MG	2.202	2.314
5/4/2023	0-MG	1.742	1.814
5/5/2023	0-MG	1.800	1.931
5/6/2023	0-MG	2.073	2.010
5/7/2023	0-MG	2.581	2.751
5/8/2023	0-MG	2.457	2.587
5/9/2023	0-MG	1.983	1.914
5/10/2023	0-MG	2.246	2.037
5/11/2023	0-MG	1.473	1.54
5/12/2023	0-MG	2.474	2.417
5/13/2023	0-MG	2.405	2.299
5/14/2023	0-MG	2.076	1.974
5/15/2023	0-MG	1.900	1.836
5/16/2023	0-MG	2.266	2.27
5/17/2023	0-MG	2.260	2.152
5/18/2023	0-MG	2.056	1.974
5/19/2023	0-MG	2.315	2.267
5/20/2023	0-MG	2.232	2.235
5/21/2023	0-MG	2.536	2.568
5/22/2023	0-MG	3.231	3.458
5/23/2023	0-MG	2.721	2.834
5/24/2023	0-MG	2.983	3.166
5/25/2023	0-MG	2.743	2.934
5/26/2023	0-MG	2.912	3.076
5/27/2023	0-MG	2.899	3.057
5/28/2023	0-MG	2.758	2.877
5/29/2023	0-MG	3.165	3.337
5/30/2023	0-MG	3.069	3.245
5/31/2023	0-MG	3.483	3.689
TOTALS	0-MG	74.625	75.946

<u>Date</u>	<u>Source</u>	<u>Site</u>	<u>Chlorine PPM</u> 0.5PPM-4.00PPM	<u>Bacteria</u>
5/3/2023	Fire Dept	#2	2.83	Absent
5/3/2023	Queen of Peace	#3	3.13	Absent
5/3/2023	Moose Lodge	#11	3.26	Absent
5/3/2023	Culver's	#10	2.89	Absent
5/3/2023	City Library	#12	3.08	Absent
5/3/2023	City Hall	#15	3.08	Absent
5/3/2023	Brady Memorial Home	#19	2.92	Present
5/3/2023	Mitchell Middle School	#18	3.04	Absent
5/16/2023	J Mart Sinclair	#5	2.85	Absent
5/16/2023	East Cuby's	#4	2.82	Present
5/16/2023	Ericson Oil	#7	2.77	Absent
5/16/2023	City Park Dept	#13	2.82	Absent
5/16/2023	Casey's	#14	2.87	Absent
5/16/2023	Mitchell Tech Inst	#16	2.91	Absent
5/16/2023	Holy Family Church	#17	2.90	Absent
Average			2.94	Absent

B-Y WATER DISTRICT
31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

Service Address

Acct #
06771

Date Printed
JUN 1 23

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JUN 1 23	13,630,923,000	13,556,686,000	74,237,000	91,311.51		91,311.51

0.00

B-Y WATER

602-43330-42850

BASE

Balance Due Upon Receipt \$ 91,311.51

If not paid by the 20th of the month, we will apply a \$25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301



* 0 6 7 7 1 *

JUN 1 23

CUST ACCT #

06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JUN 1 23	13,630,923,000	13,556,686,000	74,237,000	91,311.51		91,311.51

0.00

Service Address

Balance Due Upon Receipt \$ 91,311.51

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL
PAYMENT

\$ 95 309.51

BASE
3998.00
OVERAGE

B-Y WATER DISTRICT
31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

Service Address

Acct #
06771

Date Printed
JUN 1 23

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JUN 1 23	13,630,923,000	13,630,923,000	0	3,998.00		3,998.00

0.00

OVERDUE

Balance Due Upon Receipt \$ 3,998.00

If not paid by the 20th of the month, we will apply a \$25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301



* 0 6 7 7 1 *

JUN 1 23

CUST ACCT #

06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JUN 1 23	13,630,923,000	13,630,923,000	0	3,998.00		3,998.00

0.00

Service Address

Balance Due Upon Receipt \$ 3,998.00

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL
PAYMENT



City of Mitchell Water Rate Charged

6/1/2023

		Base Rate (1,000 Gallons)	Added Rate (1,000 Gallons)	Combined Rate (1,000 Gallons)
Use below 2.65 MGD =		\$1.23	\$0.00	\$1.23
Use between 2.65 MGD to 2.90 MGD =		\$1.23	\$1.00	\$2.23
Use between 2.90 MGD to 3.15 MGD =		\$1.23	\$1.50	\$2.73
All use over 3.15 MGD =		\$1.23	\$2.00	\$3.23

Month: 5

Year: 2023

Billing Month: 6

Day of Month	24 Hour Use (Kgal)	Use Above 2.65 MGD	Base Rate	Base Rate Use	2.65 - 2.9 MGD Usage	2.65 - 2.9 MGD Added Cost	2.9 - 3.15 MGD Usage	2.9 - 3.15 MGD Added Cost	All Use Over 3.15 MGD	All Use Over 3.15 MGD Cost	Total Daily Cost
1	1,760,000	0	\$1,760,000	\$2,164.80	0	\$0.00	0	\$0.00	0	\$0.00	\$2,164.80
2	2,157,000	0	2,157,000	\$2,653.11	0	\$0.00	0	\$0.00	0	\$0.00	\$2,653.11
3	1,776,000	0	1,776,000	\$2,184.48	0	\$0.00	0	\$0.00	0	\$0.00	\$2,184.48
4	1,858,000	0	1,858,000	\$2,285.34	0	\$0.00	0	\$0.00	0	\$0.00	\$2,285.34
5	2,126,000	0	2,126,000	\$2,614.98	0	\$0.00	0	\$0.00	0	\$0.00	\$2,614.98
6	2,048,000	0	2,048,000	\$2,519.04	0	\$0.00	0	\$0.00	0	\$0.00	\$2,519.04
7	2,537,000	0	2,537,000	\$3,120.51	0	\$0.00	0	\$0.00	0	\$0.00	\$3,120.51
8	2,069,000	0	2,069,000	\$2,544.87	0	\$0.00	0	\$0.00	0	\$0.00	\$2,544.87
9	1,989,000	0	1,989,000	\$2,446.47	0	\$0.00	0	\$0.00	0	\$0.00	\$2,446.47
10	2,560,000	0	2,560,000	\$3,148.80	0	\$0.00	0	\$0.00	0	\$0.00	\$3,148.80
11	1,207,000	0	1,207,000	\$1,484.61	0	\$0.00	0	\$0.00	0	\$0.00	\$1,484.61
12	2,429,000	0	2,429,000	\$2,987.67	0	\$0.00	0	\$0.00	0	\$0.00	\$2,987.67
13	2,477,000	0	2,477,000	\$3,046.71	0	\$0.00	0	\$0.00	0	\$0.00	\$3,046.71
14	2,219,000	0	2,219,000	\$2,729.37	0	\$0.00	0	\$0.00	0	\$0.00	\$2,729.37
15	1,912,000	0	1,912,000	\$2,351.76	0	\$0.00	0	\$0.00	0	\$0.00	\$2,351.76
16	1,952,000	0	1,952,000	\$2,400.96	0	\$0.00	0	\$0.00	0	\$0.00	\$2,400.96
17	2,464,000	0	2,464,000	\$3,030.72	0	\$0.00	0	\$0.00	0	\$0.00	\$3,030.72
18	2,144,000	0	2,144,000	\$2,637.12	0	\$0.00	0	\$0.00	0	\$0.00	\$2,637.12
19	2,295,000	0	2,295,000	\$2,822.85	0	\$0.00	0	\$0.00	0	\$0.00	\$2,822.85
20	2,043,000	0	2,043,000	\$2,512.89	0	\$0.00	0	\$0.00	0	\$0.00	\$2,512.89
21	2,504,000	0	2,504,000	\$3,079.92	0	\$0.00	0	\$0.00	0	\$0.00	\$3,079.92
22	3,018,000	368,000	3,018,000	\$3,712.14	250,000	\$250.00	118,000	\$177.00	0	\$0.00	\$4,139.14
23	2,891,000	241,000	2,891,000	\$3,555.93	241,000	\$241.00	0	\$0.00	0	\$0.00	\$3,796.93
24	2,874,000	224,000	2,874,000	\$3,535.02	224,000	\$224.00	0	\$0.00	0	\$0.00	\$3,759.02
25	2,659,000	9,000	2,659,000	\$3,270.57	9,000	\$9.00	0	\$0.00	0	\$0.00	\$3,279.57
26	3,053,000	403,000	3,053,000	\$3,755.19	250,000	\$250.00	153,000	\$229.50	0	\$0.00	\$4,234.69
27	2,732,000	82,000	2,732,000	\$3,360.36	82,000	\$82.00	0	\$0.00	0	\$0.00	\$3,442.36
28	2,825,000	175,000	2,825,000	\$3,474.75	175,000	\$175.00	0	\$0.00	0	\$0.00	\$3,649.75
29	3,087,000	437,000	3,087,000	\$3,797.01	250,000	\$250.00	187,000	\$280.50	0	\$0.00	\$4,327.51
30	3,078,000	428,000	3,078,000	\$3,785.94	250,000	\$250.00	178,000	\$267.00	0	\$0.00	\$4,302.94
31	3,494,000	844,000	3,494,000	\$4,297.62	250,000	\$250.00	250,000	\$375.00	344,000	\$688.00	\$5,610.62
TOTALS	74237000	3,211,000	74,237,000	\$91,311.51	1,981,000	\$1,981.00	886,000	\$1,329.00	344,000	\$688.00	\$95,309.51

Previous Month Read =	13,556,686.00	Base Cost	\$91,311.51	Cost Over 2.65MGD	\$3,998.00
Current Month Read =	13,630,923.00	Gallons Used	74,237,000	Base Cost	\$0.00
Current Month Use =	74,237,000	Total Cost	\$95,309.51	Cost Over 2.65MGD	\$3,998.00
		Days billed in May =	\$95,309.51		
		Days carried from previous month =	\$0.00		
		Total bill for May =	\$95,309.51		
		Days that will be billed in June =	\$0.00		

Note: June billing meter was read on June 1st therefore no May days will be included in July billing.



Airport Report May 2023

Mowing and turf management operations are underway. Airfield lighting repairs , runway inspections and advisories were maintained throughout the month. All equipment received regular scheduled maintenance , repairs and updates. The 2023 Pavement maintenance program for taxiway A and C should start this first week of May. We will be crack sealing , then applying a seal coat and eventually remarking.

The VirTower equipment is now installed and fully operational. The capabilities of the equipment are impressive. Data with analysis will be provided in coming reports. The FAA is in the area and is planning a trip to Mitchell on June 1st.

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department:	Mitchell Public Library	Date Submitted:	06/09/2023
Budget line # to be supplemented:	101-45500-43400	Budget line description:	Supplies
Supplemental amount requested:	\$15,000	Submitted by:	Kevin Kenkel
Describe the need for the supplemental funds:	Mitchell Public Library received a \$15,000 grant from the Sam F Weller Family Foundaiton. These funds will be used to purchase shelving for children's collection. There is no matching requirement for this grant.		
Is this a re-appropriation of a previous year's budget?	☐ yes ☒ no		
What budget line # is the re-appropriation from?	N/A		
What is the amount of the budget line was unspent?	N/A		
Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.	N/A		
Is this an automatic supplement request due to grant funds or other unanticipated revenue received?	☒ yes ☐ no		
Amount of funds received:	\$15,000		
Funds received from:	Sam F Weller Family Foundation		
Explain the impact of waiting until the next fiscal year to budget for this item:	N/A		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

1. 2008 Chevy Startrans Bus - This bus is currently in need of mechanical repair and is not in use. Due to the high costs of repair, age and mileage, the state DOT has determined that the bus has reached its useful life and has released the vehicle. A new bus with additional seating has been received to replace this bus.
2. 2008 Chevy Startrans Bus - This bus is currently in need of mechanical repair and is non-operational. Due to the high costs of repair, age and mileage, the state DOT has determined that the bus has reached its useful life repair and has released the vehicle. A new bus with additional seating has been received to replace this bus.
3. 2003 Chevy Venture Van - This van is currently in need of mechanical repair and is not in use. Due to the high costs of repair, age and mileage, the state DOT has determined that the bus has reached its useful life and has released the vehicle. The city is currently paying for insurance on a vehicle that is not being used. We will not be replacing this vehicle at this time.
4. 2007 Chevy Uplander Van - This van is currently in need of mechanical repair as well as a new transmission and is non-operational. Due to the high costs of repair, age and mileage, the state DOT has determined that the bus has reached its useful life and has released the vehicle. The city is currently paying for insurance on a vehicle that is not being used and is non-operational. We will not be replacing this vehicle at this time.
5. 2008 Chevy Uplander Van - This van is currently in need of mechanical repair as well as a new brake system and is non-operational. Due to the high costs of repair, age and mileage, the state DOT has determined that the bus has reached its useful life and has released the vehicle. The city is currently paying for insurance on a vehicle that is not being used and is non-operational. We will not be replacing this vehicle at this time.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

- Old signs, to be destroyed/disposed of.



- Bleachers to be disposed of on the City's purple wave auction site:



- Like new water heater & miscellaneous cabinetry to be disposed of on the City's Purple Wave auction site:



- White Upright Piano to be disposed of on the City's Purple Wave auction site



- Exercise Equipment & office chairs to be disposed of on the City's Purple Wave auction site



- Excess Fire Hose, to be destroyed and disposed of.



- Miscellaneous equipment to be disposed of on the City's Purple Wave auction site



- Excess hockey boards/planks to be disposed of on the City's Purple Wave auction site



- Broken soccer signs, to be destroyed/ disposed of.



- Solar Bee to be disposed of on the City's Purple Wave auction site



- Metal Frame to be disposed of on the City's Purple Wave auction site



- Miscellaneous pipe to be disposed of on the City's Purple Wave Auction site.



- Porta Potties to be destroyed, disposed of.



- Playground equipment to be disposed of on the City's Purple Wave auction site



- Drinking fountain to be disposed of on the City's Purple Wave auction site.



- Fence posts, wire fencing, pull behind blade to be disposed of on the City's Purple Wave auction site. Concrete Culverts, the city to be disposed of by the City.



- Wire & Posts to be disposed of on the City's Purple Wave auction site.



- hockey/iceskating panels to be disposed of on the City's Purple Wave auction site.



- Metal Poles, to be disposed of on the City's Salvage Metal Contract



- Miscellaneous metal poles & fencing to be disposed of on the City's Purple Wave auction site.



- Assorted training room tables & cabinets to be disposed of on the City's Purple Wave auction site.



Any items not sold on purple wave will be destroyed/disposed of.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit for Corn Palace Stampede Rodeo Parade on Saturday, July 15th, 2023		
Explanation/Background of Agenda Item Requested:	The Corn Palace Stampede Rodeo Committee is requesting a Special Event Permit for their annual Corn Palace Stampede Rodeo Parade on Saturday, July 15th, 2023, from 10:30 AM until 12:00 PM. The parade theme for this year is, "The Future is Now." This will be the 53rd annual parade, held every year, except 2020, since 1971. The Special Event Permit Application requests the following: • Road Closure • Parking Lot Closure • Parade Permit (\$50 Fee) • Noise Permit Parade headquarters will be located at the former Campbell Supply parking lot at 12th Ave. and Main Street. Registration begins at 8:30 AM and concludes at 10:00 AM. Judges will be located near the Corn Palace balcony at 6th Ave. & Main St. Road and parking lot closures, which will begin at 3:30 AM on July 15th, since they are overnight closures and end at approximately 12:45 PM, include the following: • Main Street from 12th Ave, south to 1st Ave. • Rowley St. 9th Ave. to 11th Ave. east side of street only • (100 Block of West 9th, 10th, & 11th Ave.) • 1st Ave. east to Lawler St. • Lawler St. from 1st Ave. north to 11th Ave. • (100 Block of East 9th, 10th, & 11th Ave.) • E. 9th Ave. from MCTEA parking lot to Main St. • Disco Parking lot. *There will still need to be business access (Graham Tire Company, TMA, Lawler Automotive, and Tri-M Tunes) from 7th Ave & Lawler St. to the north. Parade floats and vehicles will be required to stage/park in the Disco Parking Lot ONLY. Please see the attached Special Event Permit Application and Road Parking Lot Closures and Parade Route Map. Also, the Special Event Permit Application is requesting a Noise Permit for the parade.		

- Sound amplification will be used from 10:30 AM until 12:15 PM, with sound checks being performed at 10:30 AM.

Staff recommends City Council approval of the requested Special Event Permit as outlined in the attached application.

Print**Special Event Permit Application - Submission #2797****Date Submitted: 6/14/2023**

Special Event Permit Application

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park, are coordinated through the special event application & permit process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Event Name:*

Corn Palace Stampede Rodeo Parade

Event Date:*

7/15/2023

Event Hours:*

10:30 AM

—

12:00 PM

Requests included in this application:*

- ☒ Road Closure
- ☒ Parking Lot Closure
- ☐ Parade Permit - with escort & closures (\$250 Fee)
- ☒ Parade Permit (\$50 fee)
- ☒ Noise Permit
- ☐ Fireworks Permit (\$50 fee)
- ☐ Special Event Liquor License (\$500 fee)
- ☐ Consumption Permit (\$500 fee)

Time Requested for Road Closure

7/14/2023

3:30 AM

—

7/15/2023

12:45 PM

Time Requested for Parking Lot Closure

7/14/2023

3:30 AM

—

7/15/2023

12:45 PM

Event Information:

Overall Event Description:*

Children and adults alike will line Main and Lawler streets for the parade, which begins at 10:30 a.m. and lasts about an hour and a half. The parade held every year, except the event was canceled due to the coronavirus pandemic in 2020. The rodeo parade has an annual theme and the entries try to use that theme for their entries..... they are then judged by best use of theme, antique tractor, horse unit, shrine entry and much much more.

Winners are awarded trophies for their feats.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

3000+

Name of Group Sponsoring the Event:*

Corn Palace Stampede Rodeo Committee

Is your organization a "Tax Exempt", non profit organization?*

- ☒ yes (please attach 501C Exemption Letter)
- ☐ no

501C Exemption Letter Attachment

Choose File No file chosen

Event Application Contact Person:*

Mike Dittmer

Contact Person's Email:*

deadwoodmike@yahoo.com

Phone Number: *

605-999-3787

Day of Event Contact Person:*

Mike Dittmer

Contact Person's Email:*

deadwoodmike@yahoo.com

Phone Number:*

605-999-3787

Facility Use, Route Map, and Impacted Areas

Please provide a detailed description of what facilities and equipment will be used/needed (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

In preparation for the parade, we are requesting that beginning at **3:30** a.m., no vehicles be allowed to park on either side of the streets along the parade route as well as the area on Main Street that is used to line up the parade entries. This would encompass the following:

- Main Street from 12th Ave. south to 1st Ave.
- Rowley Street 9th to 11th Ave., east side of street only
(100 Block of West 9th, 10th & 11th Ave.)
- 1st Ave. east to Lawler Street
- Lawler Street from 1st Ave. north to 11th Ave. to include
(100 blk E. 9th, 100 blk E. 10th & 100 blk E. 11th)
- East 9th Ave. from McTEA parking lot to Main St.***

*** With the current construction underway at the old McTEA parking area, we are requesting the closure/and use of the municipal parking lots between Lawler and Kimball for staging

This event will include the use of:

* Any item(s) selected below needs to be reserved and fee submitted/collected to the respective City Department before application process can proceed.

- ☐ Indoor Park Shelter (\$117.15 Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58 Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rentals (\$25/each/day- Park & Rec Fee)
- ☐ Bleacher Rentals (\$35/each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Parade headquarters are located at the (formerly Campbell Supply building) parking lot at 12th and Main Street. Registration begins at 8:30 a.m. and concludes at 10:00 a.m. EACH ENTRY NEEDS TO REGISTER AND PICKUP THEIR ENTRY NUMBER DURING THOSE TIMES.

All entries need to be in line and ready to go by 10:00 a.m.

Buses and/or trailers can unload at the High School parking lot – east of the former MTI building.

Parade numbers need to be placed on both sides of the entry. Please bring along necessary items to attach parade number to your entry (tape, safety pins, etc.)

Parade officials will be on hand to answer questions and help you line up.

Judges will be located near the Corn Palace balcony at 6th & Main. While showing the judges your best, please do not hold up the parade behind you.

ALONG THE PARADE ROUTE: Try to maintain about 3 to 4 car lengths between your entry and the entry in front of you.

CANDY AND ALL OTHER ITEMS ARE TO BE HANDED OUT BY WALKERS – DO NOT THROW FROM VEHICLES.

Use extreme caution in the use of props, Ex: Water, Do Not spray people with camera equipment.

ABSOLUTELY NO ALCOHOL IS ALLOWED.

Following the parade, the results will be posted on the door of KORN radio and may be announced on our local radio stations.

Trophies will be available to be picked up at the Saturday and Sunday night performances. Trophies not picked up at the rodeo can be picked up by contacting Mike Dittmer at 605.999.3787.

Shrine trophies will be awarded shortly following the parade. (Please contact Mike Dittmer).

Parade numbers will be assigned during the week and can be found on our website at: <https://www.cornpalacestampede.com> Please check back often as parade line up is subject to change.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit.

MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?*

☒ Yes

☐ No

What time will sound amplification be used?

10:30 AM

—

12:15 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

☒ Yes

☐ No

When will sound checks be preformed?

10:30 AM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name**Address****City****State****Zip Code****Phone Number****Email Address****Date of Display****Time of Display**— **Type of Fireworks**

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance Requirements

Insurance for your event will be required before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event.

I have the following coverages and will provide a copy of the Certificate showing the City of Mitchell as an additional insured as required above.*

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability
- ☐ Special Event Liquor License: \$500,000 per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability

Name of Insurance Company*

Martin Trudeau

Agent's Name

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Mike Dittmer

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Mike Dittmer

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Mike Dittmer

I am attaching the following items:

- ☒ Parade Route Map
- ☒ Road or Parking Lot Closure Map
- ☐ Event Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Additional Document(s)

Parade Route Map Attachment

2022 Map.pdf

Road or Parking Lot Closure Map Attachment No file chosen**Event Map Attachment** No file chosen**Certificate of Liability Insurance Attachment** No file chosen**Certificate of Liquor Liability Insurance Attachment** No file chosen**Additional Document(s)** No file chosen**Additional Document(s)** No file chosen

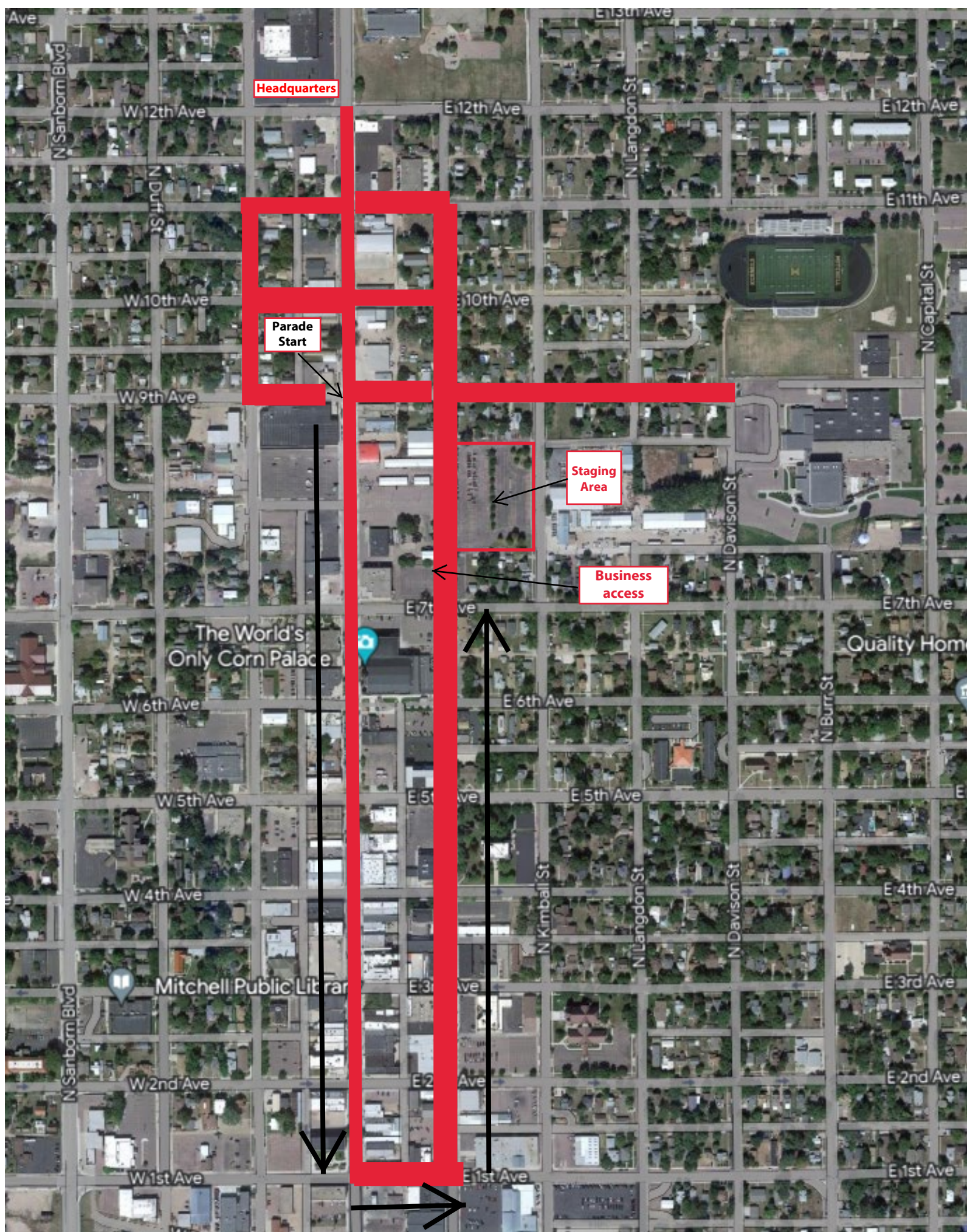
Action of City Council _____

Finance Officer_____
Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARTIN-TRUDEAU INSURANCE PO BOX 487 MITCHELL SD 57301		CONTACT NAME: Brea Baumgart PHONE (A/C, No, Ext): 605-996-3106 E-MAIL ADDRESS: bbaumgart@juffer.com FAX (A/C, No): 605-996-7644	
INSURED Corn Palace Stampede, Inc. PO BOX 177 MITCHELL SD 57301		INSURER(S) AFFORDING COVERAGE INSURER A: Western World Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 20210323162032885**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
☒	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y	N	NPP8815092	10/01/2022	10/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
☐	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
☐	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
☐	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Operations of insured for the Corn Palace Stampede Rodeo Committee Parade July 15, 2023
City of Mitchell Additional Insured.

CERTIFICATE HOLDER**CANCELLATION**

City of Mitchell
612 N Main St
Mitchell, SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit for South Dakota Professional Towing Association Tow Show on Saturday, September 9, 2023		
Explanation/Background of Agenda Item Requested:	The South Dakota Professional Towing Association is requesting a Special Event Permit for a first-time event, Touch-a-Truck Tow Show on Saturday, September 9th, 2023, from 7:00 AM until 10:00 PM. The event will be open to the public and will help raise awareness of the "Move Over" Law. The SDPTA will provide a number of different types of tow trucks and other emergency vehicles, including Mitchell Police Department, Fire, and Ambulance. Davison County Sheriff's Department will also be invited. The permit application requests the following: • Parking Lot Closure The parking lot closure includes the following: • The parking lot on the corner of E. 5th Ave. and Main St. starting at 7:00 PM on 9/8/23 and ending at 10:00 AM on 9/10/23. Please see the attached Special Event Permit Application and Parking Lot Closure Map. Also, the SDPTA will provide event security from a 3rd party company and first aid will be available at the Masonic Hall located next to the parking lot. Staff recommends City Council approval of the requested Special Event Permit as outlined in the attached application.		

[Print](#)**Special Event Permit Application - Submission #2729****Date Submitted: 6/5/2023**

Special Event Permit Application

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park, are coordinated through the special event application & permit process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Event Name:*

South Dakota Professional Towing Association Tow Show

Event Date:*

9/9/2023

Event Hours:*

7:00 AM

—

10:00 PM

Requests included in this application:*

- ☐ Road Closure
- ☒ Parking Lot Closure
- ☐ Parade Permit - with escort & closures (\$250 Fee)
- ☐ Parade Permit (\$50 fee)
- ☐ Noise Permit
- ☐ Fireworks Permit (\$50 fee)
- ☐ Special Event Liquor License (\$500 fee)
- ☐ Consumption Permit (\$500 fee)

Time Requested for Road Closure

mm/dd/yyyy

hh:mm am/pr

—

mm/dd/yyyy

hh:mm am/pr

Time Requested for Parking Lot Closure

9/8/2023

7:00 PM

— 9/10/2023

10:00 AM

Event Information:

Overall Event Description:*

The South Dakota Professional Towing Association will be hosting a Touch a Truck event on September 9, 2023. This event will be open to the public and will help raise awareness to the Move Over Law. This event will be held in the parking lot on the corner of Main Street and E 5th Ave. The SDPTA will provide a number of different types of tow trucks and other emergency vehicles including Mitchell Police Department, Fire, and Ambulance. Davis County Sheriff Department will also be invited.

Please check all that apply:*

- ☒ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

80

Name of Group Sponsoring the Event:*

South Dakota Professional Towing Association

Is your organization a "Tax Exempt", non profit organization?*

- ☒ yes (please attach 501C Exemption Letter)
- ☐ no

501C Exemption Letter Attachment

FinalLetter_46-

0411754_SOUTHDAKOTATOWINGASSOCIATION.tif

Event Application Contact Person:*

Casey Roth

Contact Person's Email:*

danam.roth@yahoo.com

Phone Number: *

605-496-4276

Day of Event Contact Person:*

Casey Roth

Contact Person's Email:*

danam.roth@yahoo.com

Phone Number:*

605-496-4276

Facility Use, Route Map, and Impacted Areas

Please provide a detailed description of what facilities and equipment will be used/needed (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

The event will be held in the parking lot on the corner of Main St and E 5th Ave. The SDPTA is requesting that this parking lot be closed to the public for the event on Sept 9, 2023. Tow Trucks and emergency vehicles will be parked in the lot for the event. No other equipment will be needed.

This event will include the use of:

* Any item(s) selected below needs to be reserved and fee submitted/collected to the respective City Department before application process can proceed.

- ☐ Indoor Park Shelter (\$117.15 Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58 Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rentals (\$25/each/day- Park & Rec Fee)
- ☐ Bleacher Rentals (\$35/each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

The SDPTA will provide event security from a 3rd party company. There are various parking lots available for the public and other attendees. Vehicles will be parked in a manner that allows for individuals with disabilities to easily view and maneuver around. First Aid will be provided at the Masonic Hall located next to the parking lot.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?*

☐ Yes

☒ No

What time will sound amplification be used?

hh:mm am/pr — hh:mm am/pr

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

☐ Yes

☒ No

When will sound checks be preformed?

hh:mm am/pr

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

danam.roth@yahoo.com

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/ — hh:mm am/

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance Requirements

Insurance for your event will be required before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event.

I have the following coverages and will provide a copy of the Certificate showing the City of Mitchell as an additional insured as required above.*

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability
- ☐ Special Event Liquor License: \$500,000 per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability

Name of Insurance Company*

McKinney Olson Insurance

Agent's Name

Amy Olson Miller

Policy Number

152310-77374584-23

Phone Number

605-335-7777

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Casey Roth

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Casey Roth

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Casey Roth

I am attaching the following items:

- ☐ Parade Route Map
- ☒ Road or Parking Lot Closure Map
- ☐ Event Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Additional Document(s)

Parade Route Map Attachment

Choose File No file chosen

Road or Parking Lot Closure Map Attachment

Mitchell SD.png

Event Map Attachment

Choose File No file chosen

Certificate of Liability Insurance Attachment

SDPTA Insurance.pdf

Certificate of Liquor Liability Insurance Attachment

Choose File No file chosen

Additional Document(s)

Choose File No file chosen

Additional Document(s)

No file chosen

Action of City Council _____

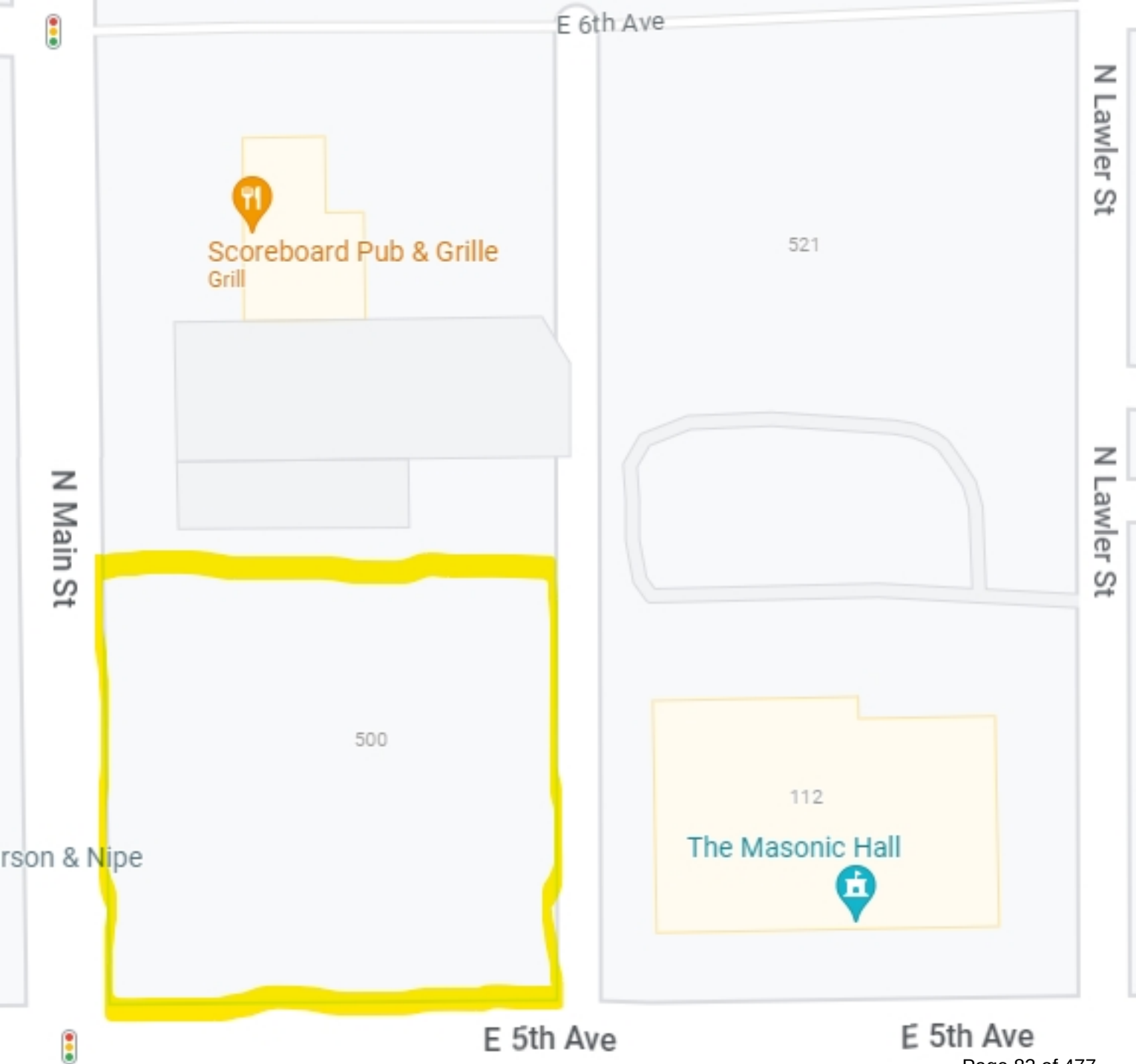
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



E 6th Ave

N Lawler St

N Lawler St

521

Scoreboard Pub & Grille
Grill

N Main St

500

erson & Nipe

112

The Masonic Hall

E 5th Ave

E 5th Ave

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date **00118 2018**

SOUTH DAKOTA TOWING ASSOCIATION
2825 W 6TH ST
SIOUX FALLS, SD 57104

Employer Identification Number:
46-0411754
DLN:
17053115328008
Contact Person:
PAUL F CAPPEL II ID# 31665
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
May 15, 2017
Contribution Deductibility:
No
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(7). This letter could help resolve questions on your exempt status. Please keep it for your records.

Donors cannot deduct contributions they make to you under IRC Section 170(c)(2).

As an organization described in IRC Section 501(c)(7), you're permitted to receive up to 35 percent of your gross receipts, including investment income, from sources outside of your membership without losing your tax-exempt status. Of the 35 percent, not more than 15 percent of your gross receipts can come from general public use of your club facilities or services. Income in excess of these limits may jeopardize your continued tax-exempt status.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt

Letter 948



SDPROFE-01

RKOCH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/8/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McKinneyOlson Insurance PO Box 89727 Sioux Falls, SD 57109	CONTACT NAME: Rhonda Koch	
	PHONE (A/C, No, Ext): (605) 274-2626	FAX (A/C, No):
	E-MAIL ADDRESS: rhondak@mckinneyolson.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Owners Insurance Company	32700
INSURED SD Professional Towing Assoc Casey Roth 2825 W 6th St Sioux Falls, SD 57104	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X		77374584	5/20/2023	5/20/2024	EACH OCCURRENCE	\$ 1,000,000	
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 50,000	
							MED EXP (Any one person)	\$ 5,000	
							PERSONAL & ADV INJURY	\$ 1,000,000	
							GENERAL AGGREGATE	\$ 2,000,000	
							PRODUCTS - COMP/OP AGG	\$ 2,000,000	
									\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	
	☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per person)	\$	
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$	
							PROPERTY DAMAGE (Per accident)	\$	
								\$	
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	\$	
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	\$	
	DED ☐ RETENTION \$							\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE ☐ OTH-ER ☐		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N						E.L. EACH ACCIDENT	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Touch A Truck event

The City of Mitchell, its Officers, Employees, and Agents is listed as additional insured.

CERTIFICATE HOLDER

CANCELLATION

City of Mitchell, its Officers, Employees & Agents 621 N Main Street Mitchell, SD 57301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit for The 437 Project on Saturday, September 23, 2023		
Explanation/Background of Agenda Item Requested:	The 437 Project is requesting a Special Event Permit for Saturday, September 23rd, 2023, from 4:30 PM until 8:30 PM. The group is made up of 12 runners of community leaders who want to influence and create a positive change in the Mount Rushmore State. The runners will depart from Spearfish on Thursday, September 21st to begin the 437 mile relay-style journey. The 12 runners will connect with communities as they raise funds and awareness for the Helpline Center, which is the only accredited suicide crisis center in the state of South Dakota. The permit application requests the following: • Parade Permit - with escort & closures (\$250 fee) The 437 Project will run through Mitchell on Saturday, September 23rd at approximately 6:00 PM, coming into Mitchell on Highway 37 from the north and making an hour-long stop at the Corn Palace from approximately 7:30 PM until 8:30 PM. They request a police escort once the runner turns onto Highway 37 and enters Mitchell. Then a police escort will be needed once they leave the Corn Palace and take 1st Ave. to Burr St. then east out of Mitchell on Highway 38. They will have an SUV and RV following the runner with an amber light, as well as signs on those vehicles letting upcoming and oncoming traffic aware of the runner. Also, the runner will be wearing a reflective vest along the route. Please see the attached Special Event Permit Application and 437 Project Route Map for the Mitchell area. *The 437 Project is requesting the \$250 fee be waived because of the limited time the event will be in Mitchell, that the hour-long program is being hosted at the Corn Palace, and being a fundraising event. Staff recommends City Council approval of the requested Special Event Permit as outlined in the attached application.		

Print**Special Event Permit Application - Submission #2730****Date Submitted: 6/6/2023**

Special Event Permit Application

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park, are coordinated through the special event application & permit process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Event Name:*

The 437 Project

Event Date:*

9/23/2023

Event Hours:*

4:30 PM

—

8:30 PM

Requests included in this application:*

- ☐ Road Closure
- ☐ Parking Lot Closure
- ☒ Parade Permit - with escort & closures (\$250 Fee)
- ☐ Parade Permit (\$50 fee)
- ☐ Noise Permit
- ☐ Fireworks Permit (\$50 fee)
- ☐ Special Event Liquor License (\$500 fee)
- ☐ Consumption Permit (\$500 fee)

Time Requested for Road Closure

mm/dd/yyyy

hh:mm am/pr

—

mm/dd/yyyy

hh:mm am/pr

Time Requested for Parking Lot Closure

mm/dd/yyyy

hh:mm am/pr

— mm/dd/yyyy

hh:mm am/pr

Event Information:

Overall Event Description:*

This group of twelve runners is made up of community leaders who will stop at nothing to influence and create positive change in the Mount Rushmore State. On Thursday, September 21st, runners will depart from Spearfish to begin the 437 mile relay-style journey. Tackling the ever-changing South Dakota weather and terrain, runners will connect with communities as they raise funds and awareness for this initiative, finishing in Sioux Falls on Sunday, September 24th. The 437 Project will run through Mitchell on September 23rd at approx. 6:00PM. Coming in off of Highway 37 and running through town pass the Corn Palace. The runners will be running on highway 37 into Mitchell and be stopping at the corn palace at approx. 7:30PM and stay there until 8:30PM. They will then need a escort out of town as they continue on through town.

Please refer to this route for exact turn by turn:

[**Please check all that apply:***](https://www.google.com/maps/dir/44.5434782,-104.0559541/43.5005423,-96.5082669/@44.4787124,-102.7695637,9z/data=!4m69!4m68!1m65!3m4!1m2!1d-101.9554673!2d44.6013798!3s0x532b436634de06b9:0x29982b0ebbbcf062!3m4!1m2!1d-100.6812355!2d44.3863301!3s0x877ff9a005a34603:0x9e6fcac553c659c6!3m4!1m2!1d-99.4388636!2d44.1466504!3s0x8780db49574f996f:0xbe6bb80bb92fd28f!3m4!1m2!1d-98.1813576!2d44.0541729!3s0x87864bb0ce273bfb:0x306d66ee6b31b027!3m4!1m2!1d-98.1268429!2d43.8115086!3s0x87863ffa46311769:0x6ed15b6f41e7e0c2!3m4!1m2!1d-98.0254861!2d43.7135289!3s0x8786116ca5b2e4d9:0x1f27ca554296384a!3m4!1m2!1d-98.0184929!2d43.7030812!3s0x8786110977da30a7:0x7732fcbaf1ff1019!3m4!1m2!1d-97.9201403!2d43.7027247!3s0x87861af9605f8ec7:0xe026c4bd28e64d05!3m4!1m2!1d-96.9369551!2d43.6259882!3s0x87892d99969c392f:0x1ae0373e38aadd63!3m4!1m2!1d-96.7114514!2d43.645262!3s0x87894a4bfa208153:0x9c3a1ec41de71e61!3m4!1m2!1d-96.5917715!2d43.6453153!3s0x87894d991a1d4bdf:0x5ee2c2748d824f4c!3m4!1m2!1d-96.5721629!2d43.6128039!3s0x878952a5cca724b1:0x541d06756ba2850c!3m4!1m2!1d-96.5865499!2d43.5695293!3s0x878eb28453f8de81:0x85d81f55f897fa03!1m0!3e2</p>
</div>
<div data-bbox=)

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

100

Name of Group Sponsoring the Event:*

Helpine Center

Is your organization a "Tax Exempt", non profit organization?*

- ☐ yes (please attach 501C Exemption Letter)
- ☒ no

501C Exemption Letter Attachment

Choose File No file chosen

Event Application Contact Person:*

Paige Timmons

Contact Person's Email:*

paige@theeventcompanysd.com

Phone Number: *

605-496-4998

Day of Event Contact Person:*

Paige Timmons and Molly Hill

Contact Person's Email:*

paige@theeventcompanysd.com

Phone Number:*

605-496-4998 and 319-931-5667

Facility Use, Route Map, and Impacted Areas

Please provide a detailed description of what facilities and equipment will be used/needed (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

<https://www.google.com/maps/dir/44.5434782,-104.0559541/43.5005423,-96.5082669/@44.4787124,-102.7695637,9z/data=!4m69!4m68!1m65!3m4!1m2!1d-101.9554673!2d44.6013798!3s0x532b436634de06b9:0x29982b0ebbbcf062!3m4!1m2!1d-100.6812355!2d44.3863301!3s0x877ff9a005a34603:0x9e6fcac553c659c6!3m4!1m2!1d-99.4388636!2d44.1466504!3s0x8780db49574f996f:0xbe6bb80bb92fd28f!3m4!1m2!1d-98.1813576!2d44.0541729!3s0x87864bb0ce273bfb:0x306d66ee6b31b027!3m4!1m2!1d-98.1268429!2d43.8115086!3s0x87863ffa46311769:0x6ed15b6f41e7e0c2!3m4!1m2!1d-98.0254861!2d43.7135289!3s0x8786116ca5b2e4d9:0x1f27ca554296384a!3m4!1m2!1d-98.0184929!2d43.7030812!3s0x8786110977da30a7:0x7732fcbae1ff1019!3m4!1m2!1d-97.9201403!2d43.7027247!3s0x87861af9605f8ec7:0xe026c4bd28e64d05!3m4!1m2!1d-96.9369551!2d43.6259882!3s0x87892d99969c392f:0x1ae0373e38aadd63!3m4!1m2!1d-96.7114514!2d43.645262!3s0x87894a4bfa208153:0x9c3a1ec41de71e61!3m4!1m2!1d-96.5917715!2d43.6453153!3s0x87894d991a1d4bdf:0x5ee2c2748d824f4c!3m4!1m2!1d-96.5721629!2d43.6128039!3s0x878952a5cca724b1:0x541d06756ba2850c!3m4!1m2!1d-96.5865499!2d43.5695293!3s0x878eb28453f8de81:0x85d81f55f897fa03!1m0!3e2>

This event will include the use of:

* Any item(s) selected below needs to be reserved and fee submitted/collected to the respective City Department before application process can proceed.

- ☐ Indoor Park Shelter (\$117.15 Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58 Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rentals (\$25/each/day- Park & Rec Fee)
- ☐ Bleacher Rentals (\$35/each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

We will have a SUV and RV following the runner with an amber light as well as a signs on vehicles and along the route. See below for signage that will be used along route. The runners will also be wearing reflective vest along route.

Collapsible sign: Runners Next 10 Miles
Size: 48"

Sign on back of SUV + RV: Runners Ahead / Use Caution
Size: 24" x 48"

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?*

- ☐ Yes
- ☒ No

What time will sound amplification be used?

hh:mm am/pr — hh:mm am/pr

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
- ☒ No

When will sound checks be preformed?

hh:mm am/pr

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

mm/dd/yyyy

Time of Display

hh:mm am/ — hh:mm am/

Type of Fireworks

☐ Class B Explosive (special fireworks)

☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance Requirements

Insurance for your event will be required before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event.

I have the following coverages and will provide a copy of the Certificate showing the City of Mitchell as an additional insured as required above.*

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability
- ☐ Special Event Liquor License: \$500,000 per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability

Name of Insurance Company*

McKinneyOlson Insurance

Agent's Name

Lori Hilmo

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Paige Timmons on behalf of The 437 Project

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Paige Timmons on behalf of The 437 Project

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Paige Timmons on behalf of The 437 Project

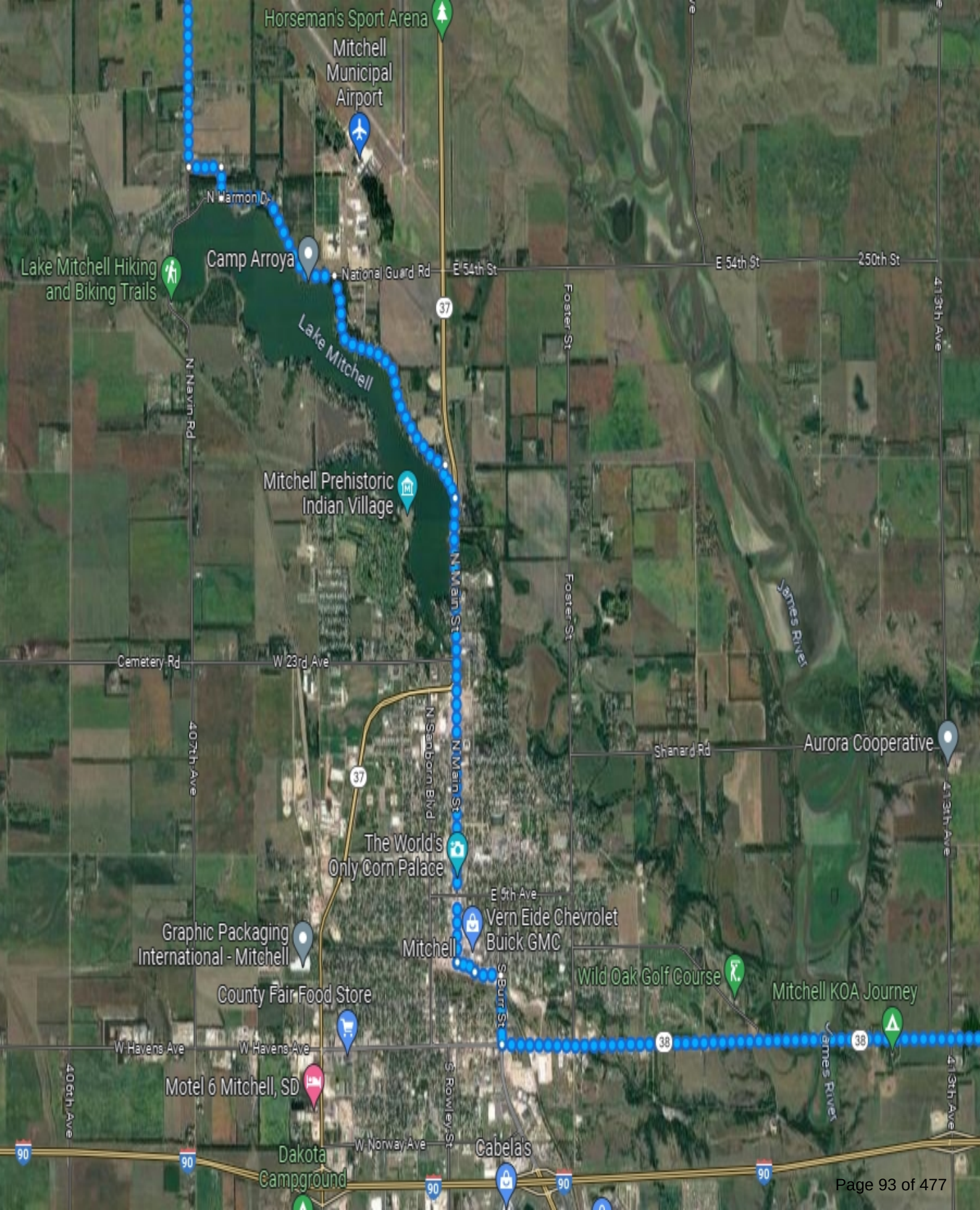
I am attaching the following items:

- ☐ Parade Route Map
- ☐ Road or Parking Lot Closure Map
- ☒ Event Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Additional Document(s)

Parade Route Map Attachment No file chosen**Road or Parking Lot Closure Map Attachment** No file chosen**Event Map Attachment** No file chosen**Certificate of Liability Insurance Attachment** No file chosen**Certificate of Liquor Liability Insurance Attachment** No file chosen**Additional Document(s)** No file chosen**Additional Document(s)** No file chosen**Action of City Council** _____

Finance Officer

Mayor**(Seal)****Date Approved:** _____**Amount of Fees Paid:** _____





HELPLICE01

LHILMOE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/9/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER McKinneyOlson Insurance PO Box 89727 Sioux Falls, SD 57109	CONTACT NAME: Lori Hilmoie, CIC, CISR, CAWC PHONE (A/C, No, Ext): (605) 274-2603 FAX (A/C, No): E-MAIL ADDRESS: lorih@mckinneyolson.com
	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Insurance INSURER B: First Dakota Indemnity INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Helpline Center, Inc. 3817 S. Elmwood Ave. Sioux Falls, SD 57105	NAIC # 10351

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ see next screen GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			PHPK2501825	1/6/2023	1/6/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			PHPK2501825	1/6/2023	1/6/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			PHUB845524	1/6/2023	1/6/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	WC200002600-2023A	4/1/2023	4/1/2024	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project 437.

CERTIFICATE HOLDER

CANCELLATION

City of Mitchell
612 N. Main St.
Mitchell, SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit for VFW Post 2750 Chili Cook-Off on Saturday, October 14, 2023		
Explanation/Background of Agenda Item Requested:	The VFW Post 2750 is requesting a Special Event Permit for their annual Chili Cook-Off on Saturday, October 14th, 2023, from 7:00 AM until 5:00 PM. They plan to begin setting up for the event on Friday, October 13th at noon. The event will include a ceremony to honor deceased VFW members at noon, inflatables, and pumpkin painting for kids. The star spangled banner will be sung by Amanda Rose at noon, Billy Lurken will play/sing for 2 hours, and there is a possibility for a book sale in the VFW, 2nd floor. This event is open to the public and includes the sale or use of alcoholic beverages. The permit application requests the following: • Road Closure • Parking Lot Closure • Noise Permit • Consumption Permit (\$500 fee) The road and parking lot closures include the following: • The north half of the 2nd and Rowley St. parking lot with closure starting at noon on 10/13/23 and ending at 5:00 PM on 10/14/23. • The alley located adjacent to the parking lot closure between 2nd and 3rd Ave. with the closure from noon on 10/13/23 and ending at 5:00 PM on 10/14/23. Please see the attached Event Map and Parking Lot Closure Map. The Noise Permit will be from noon - 3:00 PM with sound checks conducted prior to the event at 11:30 AM. Also, the Consumption Permit, which will allow alcoholic beverages to be carried within the closed area. The permit requests one picnic table rental from the Park & Rec. The fee for this will be waived. The VFW Post 2750 will secure the Certificate of Liability Insurance prior to the day of the event. They do not issue the policy until 60 days before an event. *Approval of the submitted Special Event Permit Application will be contingent upon		

receipt of the Certificate of Liability Insurance Form.

Staff recommends City Council approval of the requested Special Event Permit as outlined in the attached application.

Print**Special Event Permit Application - Submission #2726****Date Submitted: 6/2/2023**

Special Event Permit Application

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park, are coordinated through the special event application & permit process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Event Name:*

VFW Post 2750 Chili Cook-Off 2023

Event Date:*

10/14/2023

Event Hours:*

7:00 AM

—

5:00 PM

Requests included in this application:*

- ☒ Road Closure
- ☒ Parking Lot Closure
- ☐ Parade Permit - with escort & closures (\$250 Fee)
- ☐ Parade Permit (\$50 fee)
- ☒ Noise Permit
- ☐ Fireworks Permit (\$50 fee)
- ☐ Special Event Liquor License (\$500 fee)
- ☒ Consumption Permit (\$500 fee)

Time Requested for Road Closure

10/13/2023

12:00 PM

—

10/14/2023

5:00 PM

Time Requested for Parking Lot Closure

10/13/2023

12:00 PM

—

10/14/2023

5:00 PM

Event Information:

Overall Event Description:*

We plan to set up on Friday, Oct 13, 2023 at noon. We will have individuals/teams cooking a pot of chili using propane for fuel beginning at 7am on 10/14/2023. Chili will be judged and then made available to the public. We will have a ceremony to honor deceased VFW members at noon. Beer will be sold. There will be an assigned bartender. There will be inflatables and pumpkin painting for the kids. The Star Spangled Banner will be sung by Amanda Rose at noon on Oct 14, 2023 followed by Billy Lurken who will play/sing for 2 hours. We possibly will have a book sale in the VFW, 2nd floor.

We would like to use the north 1/2 of the parking lot on 2nd and Rowley. The parking lot needs to be empty by noon on 10/13/2023.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☒ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

150

Name of Group Sponsoring the Event:*

VFW Post 2750

Is your organization a "Tax Exempt", non profit organization?*

- ☒ yes (please attach 501C Exemption Letter)
- ☐ no

501C Exemption Letter Attachment

501 C3 status letter.pdf

Event Application Contact Person:*

Martin Christensen

Contact Person's Email:*

mchristensen@santel.net

Phone Number: *

605-933-2220

Day of Event Contact Person:*

Martin Christensen

Contact Person's Email:*

mchristensen@santel.net

Phone Number:*

605-933-2220

Facility Use, Route Map, and Impacted Areas

Please provide a detailed description of what facilities and equipment will be used/needed (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

We need the north 1/2 of the parking lot at 2nd and Rowley blocked off and cars removed by noon on 10/13/2023 until 5pm on 10/14/2023. We also need the alley from the south end of the VFW to 3rd Avenue blocked off from noon on 10/13/2023 until 5pm on 10/14/2023.

Electricity will be run from the VFW and the Carnegie Resource Center.

We will need one picnic table.

Two dumpsters will be ordered and available for trash. Schoenfelders will be providing two porta-potties.

This event will include the use of:

* Any item(s) selected below needs to be reserved and fee submitted/collected to the respective City Department before application process can proceed.

- ☐ Indoor Park Shelter (\$117.15 Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58 Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☒ Picnic Table Rentals (\$25/each/day- Park & Rec Fee)
- ☐ Bleacher Rentals (\$35/each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

There will be security by the fence around the area with gate control (2 persons). There are flat surfaces - no steps which allows for those with disabilities. There will be first aid at the concession stand and the ambulance is only one block away. Internal security by VFW staff. Parking can take place on the south half of the parking lot and also the surrounding streets.

I will secure insurance through Martin - Trudeau Insurance Company (605-996-3186) but they do not issue the policy until 60 days out from an event. I can deliver the policy to City Hall when it is issued or they will send it to you by mail.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?*

- ☒ Yes
☐ No

What time will sound amplification be used?

12:00 PM — 3:00 PM

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
☐ No

When will sound checks be preformed?

11:30 AM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number**Email Address****Date of Display**

mm/dd/yyyy

Time of Display

hh:mm am/

— hh:mm am/

Type of Fireworks☐ Class B Explosive (special fireworks)☐ Class C Common Fireworks**Exact Location of Display:****What are the width perimeter requirements?**

Insurance Requirements

Insurance for your event will be required before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event.

I have the following coverages and will provide a copy of the Certificate showing the City of Mitchell as an additional insured as required above.*

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability
- ☐ Special Event Liquor License: \$500,000 per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability

Name of Insurance Company*

Martin-Trudeau

Agent's Name

Brea

Policy Number

pending

Phone Number

605-996-3186

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Martin Christensen

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Martin Christensen

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Martin Christensen

I am attaching the following items:

- ☐ Parade Route Map
- ☐ Road or Parking Lot Closure Map
- ☒ Event Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Additional Document(s)

Parade Route Map Attachment

Choose File No file chosen

Road or Parking Lot Closure Map Attachment

Choose File No file chosen

Event Map Attachment

Chili cook off map 2022.pdf

Certificate of Liability Insurance Attachment

Choose File No file chosen

Certificate of Liquor Liability Insurance Attachment

Choose File No file chosen

Additional Document(s)

No file chosen

Additional Document(s)

No file chosen

Action of City Council _____

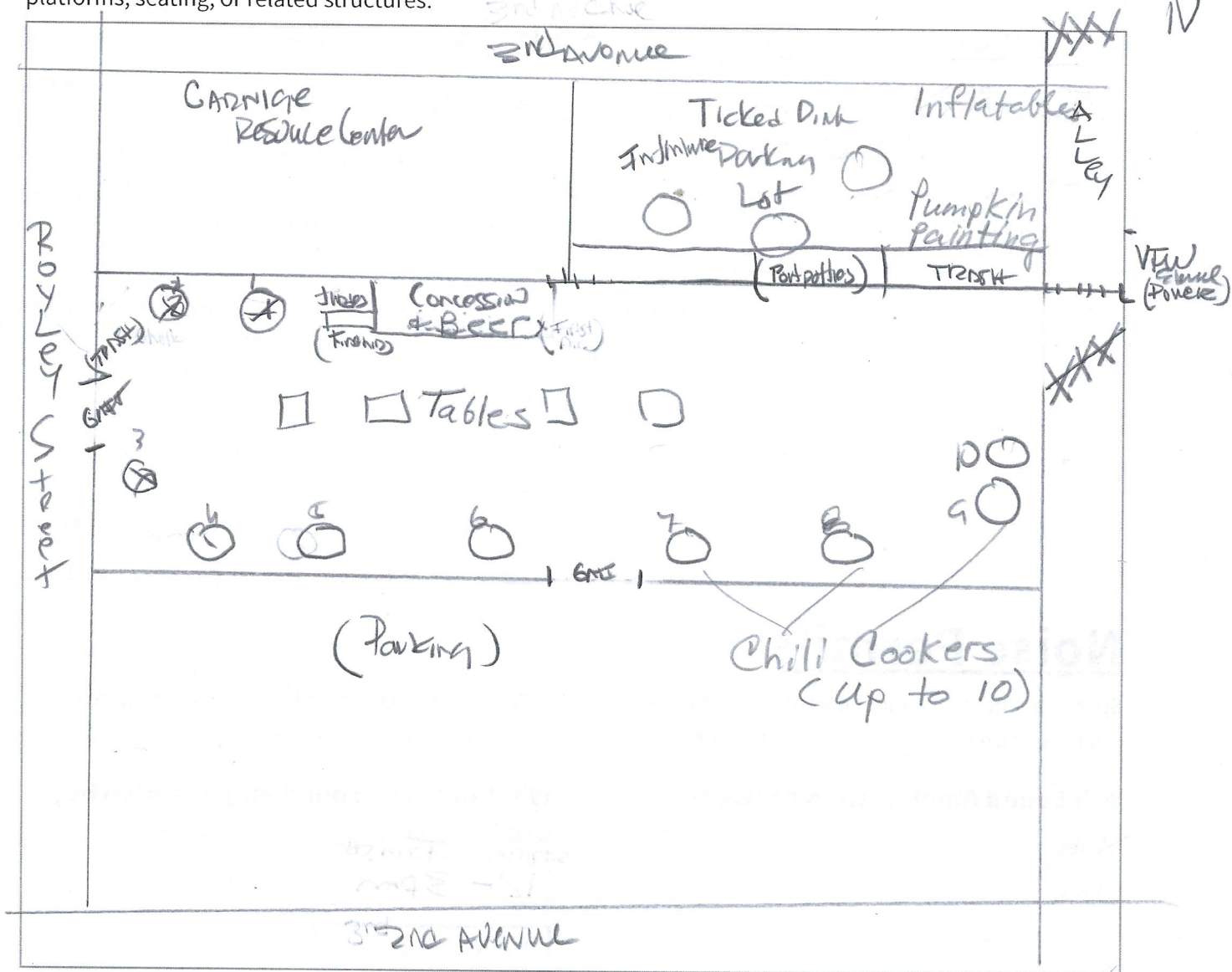
Finance Officer

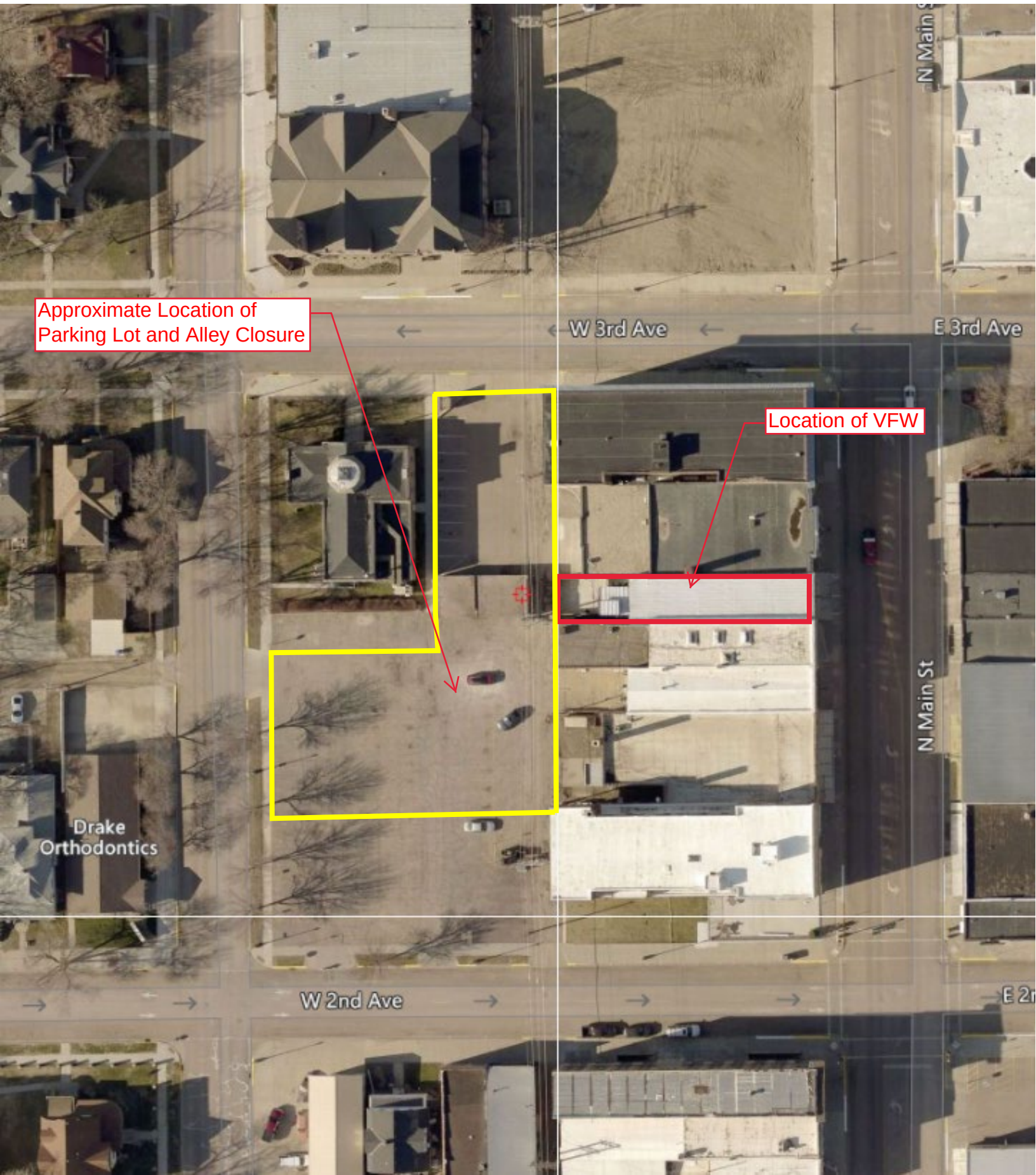
Mayor
(Seal)

Date Approved: _____

Amount of Fees Paid: _____

Please provide a detailed description of what facilities and equipment will be used (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy of the Event Map with your application. The event map should show overall layout and setup locations of the following items: Alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*





Approximate Location of
Parking Lot and Alley Closure

Location of VFW

Drake
Orthodontics

N Main St

W 3rd Ave

E 3rd Ave

W 2nd Ave

E 2nd Ave

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date:

MAR 10 2016

CORN PALACE CITY POST 2750 VETERANS
OF FOREIGN WARS OF THE UNITED
STATES INC
C/O MARTIN CHRISTENSEN
215 NORTH MAIN
MITCHELL, SD 57301

Employer Identification Number:

46-0271005

DLN:

17053324342045

Contact Person:

JO A CHRISTMAS

ID# 31546

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

May 31

Form 990/990-EZ/990-N Required:

Yes

Effective Date of Exemption:

May 15, 2012

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(19). This letter could help resolve questions on your exempt status. Please keep it for your records.

We based this determination on your representation that at least 75 percent of your members are past or present members of the Armed Forces of the United States. We also based it on your representation that substantially all of your other members, if any, are individuals who are cadets, or are spouses, widows, or widowers of past or present members of the Armed Forces of the United States or of cadets (see IRC Section 501(c)(19)).

Based on your representation that at least 90 percent of your members are war veterans and that you're organized and operated primarily for purposes consistent with your current status as a war veteran's organization, donors can deduct contributions they make to you or for your use. If, in the future, you don't meet this membership test or if your purposes, character, or method of operation changes, donors cannot deduct contributions they make to you or for your use, as provided by IRC Section 170.

Based on the information you submitted with your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N,

Letter 948

CORN PALACE CITY POST 2750 VETERANS

the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-NC" in the search bar to view Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,



Jeffrey I. Cooper
Director, Exempt Organizations
Rulings and Agreements

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	shannon sandoval
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	NA		
Agenda Item:	Fireworks Permit Request for Lew's Fireworks 4th of July Display		
Explanation/Background of Agenda Item Requested:	Lew's Fireworks is requesting a pyrotechnics permit for an aerial pyrotechnics show to be discharged at Windy Point on Lake Mitchell. The show is scheduled at 10:00 pm on July 4th, 2023. It is expected to last approximately 25 minutes. A road closure is requested during this time from West Harmon Dr. This is in order to maintain the 700 ft distance from the point of discharge. A copy of the permit, certificate of liability insurance, and map is included in the request.		

CITY OF MITCHELL
DEPARTMENT OF PUBLIC SAFETY
FIREWORKS PUBLIC DISPLAY PERMIT
A PERMIT TO OPERATE A DISPLAY OF FIREWORKS

PERMIT NUMBER _____

Name of Applicant Lewis Fireworks Phone # 605-882-1744
Address 45788 45 Hwy 212 City Watertown State SD Zip 57201

PERSON(S) ACTUALLY IN CHARGE OF FIRING THE DISPLAY:

Name Paul Tol Address 1073 210th Ave Canby State MN Zip 56220

Name _____ Address _____ State _____ Zip _____

Date of Display 7-4-2023 Time of Day 10:15 pm

Exact Location of Display Windy Point / Firesteel Park

A copy of the insurance certificate on file with Human Resources? _____ (yes or no)

TYPE OF FIREWORKS:

☒ Class B Explosive (Special Fireworks) _____ Class C Common Fireworks

I, Lucas T. Nogelmeier, declare and affirm under the penalty of perjury that this
Fireworks Display Permit has been examined by me and to the best of my knowledge and belief is
true and correct.

Dated this 22nd day of May, 20 23. x Lucas T. Nogelmeier
Signature of Applicant

Subscribed and sworn to (or affirmed) before me this 22nd day of May, 20 23.



Lisa Konold
Notary Public

My Commission expires: 11-13-23

Fire Marshall Reviewed: _____

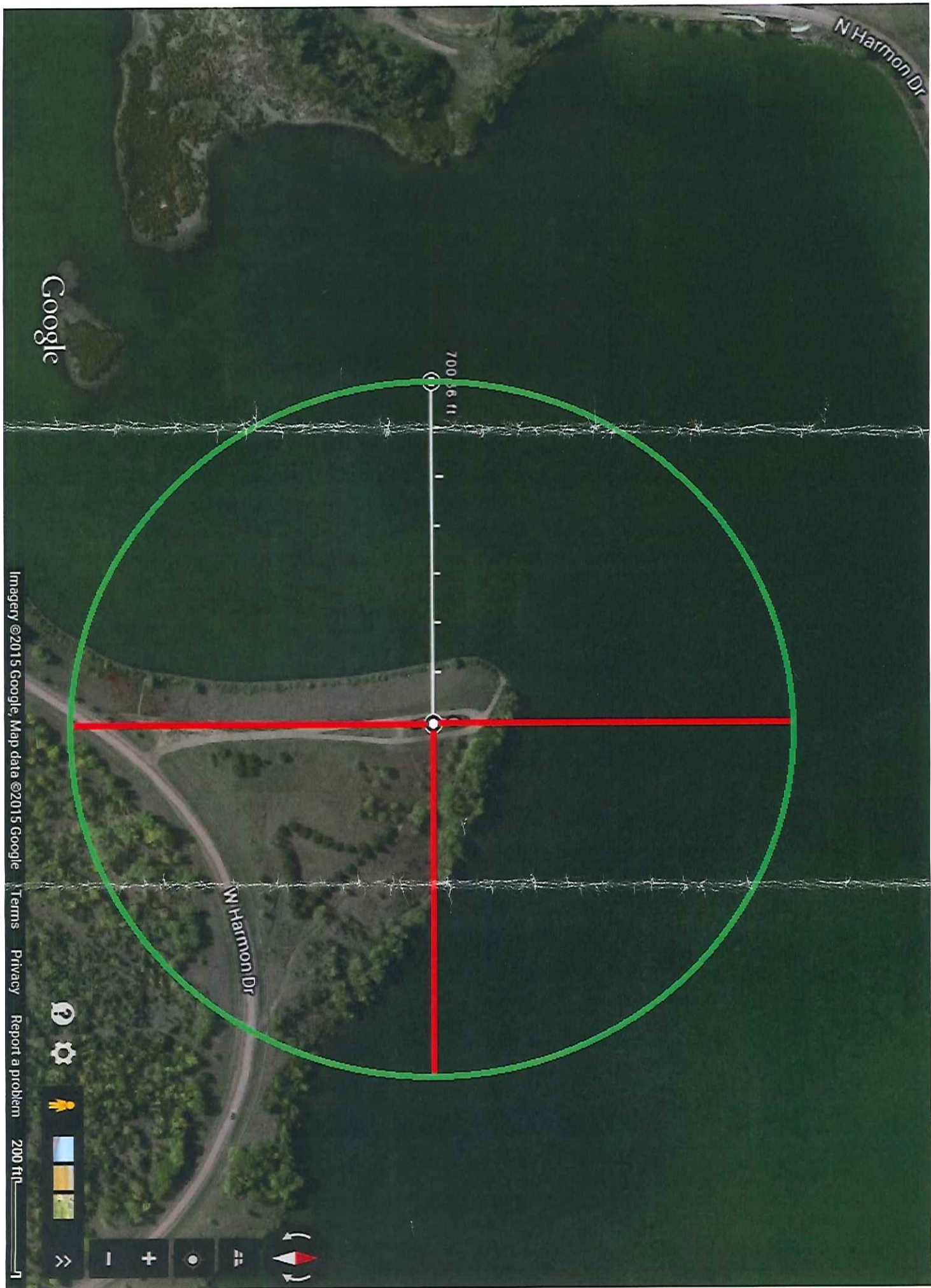
Permit Authorized By: _____

Title: Fire Marshal

Location of Issuing Authority: Mitchell, SD

Issued subject to all applicable laws and regulations, SDCL 34-36, SDCL 34-37 and National Fire
Protection Association Pamphlet #1123 (2000 edition). This permit may not be assigned or
transferred.

DEPARTMENT OF PUBLIC SAFETY
201 W 1ST AVE., MITCHELL SD 57301
PHONE: 605-995-8400





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Ryder Rosacker McCue & Huston (MGD by Hull & Company)
509 W Koenig St
Grand Island NE 68801

CONTACT NAME: Kristy Wolfe
PHONE (A/C, No, Ext): 308-382-2330 **FAX (A/C, No):** 308-382-7109
E-MAIL ADDRESS: Kwolfe@ryderinsurance.com

INSURED
ToI LLC
Powerhouse Fireworks; P&J Pyrotechnics
1073 210th Ave
Canby MN 56220

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: SCOTTSDALE INS CO		41297
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES**CERTIFICATE NUMBER:** 155420842**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC			CPS4020116	6/13/2022	6/13/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION S ☐						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A						WC STATUTORY LIMITS ☐ OTHER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.
Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.
Additional Insured: City of Mitchell

CERTIFICATE HOLDER**CANCELLATION**

City of Mitchell
612 N Main Street
Mitchell SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Kevin Nelson
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	\$36,215		
Agenda Item:	Purchase of a Drum Mulcher (for Forestry Division) through Sourcewell		
Explanation/Background of Agenda Item Requested:	A drum mulcher attachment for a Bobcat track loader was budgeted and approved for purchase for 2023		



SOURCEWELL PRICE LIST

CONTRACT 070821-DMM

BOOM MOWERS

Order Code	Description	List Price	Sourcewell Pricing
Rear Cradle Booms			
DBM-C-P	21 Foot Rear Cradle	\$ 49,311	\$ 39,449
DBM-C-N	22 Foot Rear Cradle	\$ 51,091	\$ 40,873
DBM-C-H	23 Foot Rear Cradle	\$ 55,926	\$ 44,741
DBM-C-J	25 Foot Rear Cradle	\$ 64,637	\$ 51,710
DBM-C-O	30 Foot Rear Cradle	\$ 75,635	\$ 60,508

Rear cradle booms include boom, mounting hardware, transport lock, hydraulic actuator, auxiliary oil cooler, pump & grill guard, polycarbonate safety glass & wheel weights. Must also add one of the joystick options. Axle stabilizer included standard on 25-ft & larger Rear Cradle Boom or engineering recommendation.

Options For Side Fold and Rear Cradle Booms			
101	Joystick - Four-Function IBC Proportional Control Joystick & Valve	\$ 11,200	\$ 8,960
107	Joystick - Five-Function IBC Proportional Control Joystick & Valve	\$ 13,525	\$ 10,820
IBC	IBC Smart Screen	\$ 2,920	\$ 2,336
48-0003	Factory Authorized Mount - Rear Cradle Boom Mowers	\$ 11,654	\$ 7,575
114	Front Axle Stabilizer	\$ 1,697	\$ 1,358
125	Bar Axle Wheel Weight Surcharge	\$ 2,712	\$ 2,170
Q-Link	Q-Link 3-point Pump Adapter for use with Cat II front hitch & 1000rpm PTO	\$ 6,335	\$ 5,068

Mounting includes labor, hydraulic oil, and tire ballast.

Wheel Loader Booms			
LBM-C-DD	23 Foot (Tier 5 Engine, 25,000 lb. or larger loader)	\$ 105,537	\$ 84,430
LBM-C-EE	25 Foot (Tier 5 Engine, 30,000 lb. or larger loader)	\$ 109,177	\$ 87,342
WBM-C-DD	23 Foot (25,000 lb. or larger loader) (Engine-less model)	\$ 69,145	\$ 55,316
WBM-C-EE	25 Foot (30,000 lb. or larger loader) (Engine-less model)	\$ 73,048	\$ 58,438

Wheel Loader Boom Mowers include four-function proportional control joystick, hydraulic actuator, and polycarbonate safety shield. Wheel Loader Booms do not include the wheel loader hooks or brackets for the polycarbonate safety glass, and Engine-Less models require two sets of hooks to cut on left & right hand side. Wheel Loader must provide 12V at 15A for the Engine-less models. Dedicated left-hand side cutting mower heads are available in FBC036, DBR050, DBR060 & DBF050 configurations. Please contact Application Engineering for situations involving left-hand cutting. Diamond does not provide hydraulic hoses from wheel loader to the attachment. Wheel loader flow rate to be called out at time of quotation.

Options For Wheel Loader Booms			
48-0009	Factory Authorized Dealer Mount - Wheel Loader Boom	\$ 2,775	\$ 1,804
CAT Fusion	Wheel Loader Hooks - CAT Fusion	\$ 8,980	\$ 7,184
JD Hi Vis	Wheel Loader Hooks - JD Hi Vis	\$ 7,269	\$ 5,815
JRB 416	Wheel Loader Hooks - JRB 416	\$ 6,915	\$ 5,532
JRB 418	Wheel Loader Hooks - JRB 418	\$ 4,142	\$ 3,314
Volvo L50	Wheel Loader Hooks - Volvo L50	\$ 5,465	\$ 4,372
WL Hooks	Wheel Loader Hooks (Non-Standard)	\$ 9,035	\$ 7,228

3-Point Hitch Booms, STD			
RBM-C-W	16 Foot Standard Duty (6,000 lbs or larger tractor)	\$ 30,812	\$ 24,650

Standard duty 3-Point Boom Mowers only accept 40" rotary or 42" flail head, and requires 540 PTO. 3-Point Hitch Boom Mowers come standard with joystick controls and transport lock.

3-Point Hitch Booms, HD			
RBM-C-T	17 Foot Heavy Duty (10,500 lbs or larger tractor)	\$ 31,115	\$ 24,892
RBM-C-U	20 Foot Heavy Duty (11,500 lbs or larger tractor)	\$ 32,566	\$ 26,053

Heavy duty 3-Point Boom Mowers accept 50" rotary, 44" flail head, and 36" Forestry Disc Mulcher and requires 1,000 PTO. Standard PTO shaft fits 1-3/8" tractor PTO, with option to fit 1-3/4" Tractor PTO. 3-Point Hitch Boom Mowers come standard with joystick controls and transport lock.

Options for 3-Point Hitch Booms			
162	3-Point Boom Mower Dealer Install & Set up	\$ 1,082	\$ 703
41-0697	T-Bar Support Bracket (Optional with HD 3-Point Hitch Booms)	\$ 742	\$ 594

2023 WHOLE GOODS



SOURCEWELL PRICE LIST

CONTRACT 070821-DMM

Order Code	Description	List Price	Sourcewell Pricing
BOOM MOWER HEADS			
DBR040-H	40" Rotary (available on STD 3-point booms only)	\$ 11,280	\$ 9,024
DBR050-H	50" Rotary	\$ 15,752	\$ 12,602
DBR060-H	60" Rotary	\$ 16,714	\$ 13,371
DBF042-H	42" Flail (available on STD 3-point booms only, reverse cuttershaft rotation only)	\$ 11,355	\$ 9,084
DBF044-H	44" HD Flail (forward cuttershaft rotation unless otherwise noted)	\$ 19,669	\$ 15,735
DBF050-H	50" HD Flail (forward cuttershaft rotation unless otherwise noted)	\$ 20,175	\$ 16,140
DBF063-H	63" Flail (reverse cuttershaft rotation only)	\$ 19,168	\$ 15,334
DBF079-H	79" Flail (reverse cuttershaft rotation std, wheel loader boom only)	\$ 27,351	\$ 21,881
FBC036-H	36" Boom Forestry Disc Mulcher	\$ 18,508	\$ 14,806
FDB030-H	30" Boom Drum Mulcher (requires 1/2" case drain)	\$ 25,305	\$ 20,244
FDB050-H	50" Boom Drum Mulcher (requires 1/2" case drain)	\$ 27,658	\$ 22,126
DBS048-H	48" Saw Head	\$ 15,208	\$ 12,166
DBD022-H	Ditcher	\$ 16,080	\$ 12,864

Options for Boom Mower Heads

103	Hydraulic Trap Door, 50" & 60" Rotary Heads	\$ 1,322	\$ 1,058
113	Hydraulic Trap Door, 50" Flail	\$ 2,057	\$ 1,646
44-0724	Manual Flail Head Deck Rotator	\$ 2,129	\$ 1,703
120	Hydraulic Rotary Head Rotator	\$ 3,814	\$ 3,051
44-0348	Hydraulic Quick Coupler Kit for Boom Heads	\$ 1,975	\$ 1,580
44-1038	Q-Connect Boom Retrofit Kit	\$ 1,057	\$ 846
149	Boom Drum 1/2" Case Drain Retrofit Kit	\$ 475	\$ 380

MAINFRAME ATTACHMENTS

Mainframe Attachments

DBM-A-P	21 Foot Rear Cradle Boom with Hydraulic Actuator	\$ 41,891	\$ 33,513
DSR060-A	60" Side Rotary Attachment	\$ 16,652	\$ 13,322
DSR072-A	72" Side Rotary Attachment	\$ 18,508	\$ 14,806
DRR060-A	60" Rear Rotary Mower Attachment - Add to Existing Side Rotary)	\$ 29,018	\$ 23,214
DRR072-A	72" Rear Rotary Mower Attachment - Add to Existing Side Rotary)	\$ 30,583	\$ 24,466
DSF060-A	60" Side Flail Attachment	\$ 20,689	\$ 16,551
DSF075-A	75" Side Flail Attachment	\$ 21,334	\$ 17,067
DSF090-A	90" Side Flail Attachment	\$ 21,940	\$ 17,552

Attachments require Diamond Attachment Mainframe. Mower heads for boom mower attachments sold separately. Refer to the Tractor-Mower Configuration document for your specific tractor. Contact Application Engineering for all mid-mount mower orders that include a front loader.

Options for Mainframe Attachments

167	Factory Authorized Mount - Dual Mount Surcharge (Side Mower)	\$ 2,460	\$ 1,599
168	Factory Authorized Mount - Dual Mount Surcharge (Twin Mower)	\$ 3,691	\$ 2,399
181	Hydraulic Quick Coupler Mainframe Kit for Mainframe Attachments	\$ 2,923	\$ 2,338
30-0024	Three Stage Pump in lieu of Tandem Pump	\$ 8,615	\$ 6,892

ROTARY MOWERS

Side Rotary Mowers

DSR060-CO	60" Side Rotary Mower	\$ 32,875	\$ 26,300
DSR072-CO	72" Side Rotary Mower	\$ 33,912	\$ 27,130

Side Rotary Mowers require 2 tractor hydraulic remotes. Side Rotary Mower comes standard with rear rubber deflector, auxiliary oil cooler, electric dual travel lock, and pump & grill guard.

Side & Rear Rotary Mowers

DDR120-CO	60" Side and 60" Rear Mower	\$ 57,298	\$ 45,838
DDR132-CO	72" Side and 60" Rear Mower	\$ 58,365	\$ 46,692
DDR144-CO	72" Side and 72" Rear Mower	\$ 59,825	\$ 47,860

Side & Rear Rotary Mowers require a tractor with 3 hydraulic remotes. Rear Rotary Mower comes standard with front chain guards and rear rubber deflector.

Options for Rotary Mowers

48-0004	Factory Authorized Mount - Side Rotary Mowers	\$ 7,952	\$ 5,169
48-0005	Factory Authorized Mount - Side & Rear Rotary Mowers	\$ 9,272	\$ 6,027
201	Front Chain Guard - per mower	\$ 1,243	\$ 994
202	Rear Chain Guard - in lieu of rubber deflector per mower	\$ 1,243	\$ 994

Mounting includes labor, hydraulic oil, and tire ballast. Does not include polycarbonate safety glass

2023 WHOLE GOODS



SOURCEWELL PRICE LIST

CONTRACT 070821-DMM

Order Code	Description	List Price	Sourcewell Pricing
FLAIL MOWERS			
Heavy Duty Flail Mowers, 3-Point Hitch			
DRF090-CE	90" Center Flail Mower	\$ 17,189	\$ 13,751
DRF090-OF	90" Offset Flail Mower	\$ 17,189	\$ 13,751
DRF102-CE	102" Center Flail Mower	\$ 17,848	\$ 14,278
DRF102-OF	102" Offset Flail Mower	\$ 17,848	\$ 14,278
DRF110-CE	110" Center Flail Mower	\$ 23,485	\$ 18,788

3-Point Hitch Flail Mowers require 540 PTO. Cuttershaft rotation in reverse direction unless otherwise noted.

Heavy Duty Side Flail Mower			
DSF060-C	60" Side Mount Flail Mower	\$ 32,495	\$ 25,996
DSF075-C	75" Side Mount Flail Mower	\$ 33,160	\$ 26,528
DSF090-C	90" Side Mount Flail Mower	\$ 33,723	\$ 26,978

Flail Mowers require 2 tractor hydraulic remotes. Side Flail Mower comes standard with auxiliary oil cooler, electric dual travel lock, and pump & grill guard. Cuttershaft rotation in reverse direction unless otherwise noted.

Heavy Duty Triple Gang Flail Mower (Traditional Mid-Mount)			
DTF230-C	17.5 Foot - 110" Rear, 60" Left and Right	\$ 93,206	\$ 74,565
DTF260-C	19.5 Foot - 110" Rear, 75" Left and Right	\$ 96,469	\$ 77,175
DTF290-C	22 Foot - 110" Rear, 90" Left and Right	\$ 98,948	\$ 79,158

Traditional Mid-Mount Triple Flail Mowers include 4-spool valve, & auxiliary oil cooler. Cuttershaft rotation in reverse direction unless otherwise noted. Refer to Tractor-Mower Configurator for each particular tractor make & model to determine if traditional triple flail is available.

Options For Side Flail and Triple Gang Mowers			
48-0006	Factory Authorized Mount - Side Flail Mower	\$ 7,952	\$ 5,169
48-0007	Factory Authorized Mount - Triple Gang Flail Mower	\$ 11,654	\$ 7,575
301	Auto Shut-off Switch (1 per side mower required)	\$ 1,034	\$ 827
302	Egress system for standard triple flail	\$ 3,969	\$ 3,175

Mounting includes labor, hydraulic oil (if required) and tire ballast. Does not include polycarbonate safety glass

Rear Swing Flail, 3-Point Hitch			
RSF075-C	75" Heavy Duty (9,500 lbs or larger tractor)	\$ 26,731	\$ 21,385

Rear Swing Flail requires 540 PTO, 2 tractor hydraulic remotes and Cat II hitch. Cuttershaft rotation in reverse direction unless otherwise noted.

EXCAVATOR ATTACHMENTS

Excavator Attachments			
DER040-C	40" Excavator Rotary Mower	\$ 11,438	\$ 10,294
DER050-C	50" Excavator Rotary Mower	\$ 19,129	\$ 17,216
DER060-C	60" Excavator Rotary Mower	\$ 21,052	\$ 18,947
DER072-C	72" Excavator Rotary Mower	\$ 22,972	\$ 20,675
FBE036-C	36" Excavator Forestry Disc Mulcher	\$ 22,012	\$ 19,811
FBE048-C	48" Excavator Forestry Disc Mulcher	\$ 32,586	\$ 29,327
FDE030-C	30" Excavator Drum Mulcher	\$ 25,305	\$ 21,509
FDE050-C	50" Excavator Drum Mulcher	\$ 27,658	\$ 23,509

Excavator attachment mowers include pin-on mounting brackets and pins. Excavator mowers do not include hoses from the motor to excavator arm, and require a 1/2" case drain line.

Excavator Attachments for Hydradig			
DHR050-C	50" Hydradig Rotary Mower with Spring Trap Door	\$ 17,592	\$ 15,833
DHF044-C	44" Hydradig Flail Mower	\$ 21,082	\$ 18,974
FBH036-C	36" Hydradig Forestry Mulcher	\$ 20,957	\$ 18,861

Excavator attachments for Hydradig include mounting bracket and hoses from the motor to excavator arm, and require a 1/2" case drain line.

Options For Excavator Attachments			
221	48" Excavator Forestry Disc Mulcher Thumb Tool	\$ 2,789	\$ 2,510
222	Mounting Bracket Deduct, Small (DER040, FBE036, FDE030, & FDE050)	\$ (1,235)	\$ (1,112)
223	Mounting Bracket Deduct, Large (DER050, 60, 72, & FBE048)	\$ (2,658)	\$ (2,392)
224	Hydraulic Trap Door, 50" Hydradig Rotary Head	\$ 1,322	\$ 1,058

2023 WHOLE GOODS



SOURCEWELL PRICE LIST

CONTRACT 070821-DMM

Order Code	Description	List Price	Sourcewell Pricing
SKID-STEER ATTACHMENTS			
DMR072-C	Skid-Steer Brush Cutter Pro		
25-2040	Brush Cutter Pro 72 (17-20 GPM)	\$ 9,569	\$ 7,971
25-2041	Brush Cutter Pro 72 (21-28 GPM)	\$ 9,569	\$ 7,971
25-2042	Brush Cutter Pro 72 (29-34 GPM)	\$ 9,569	\$ 7,971
25-2043	Brush Cutter Pro 72 (35-41 GPM)	\$ 9,569	\$ 7,971
DLR060/072/084-C	Skid-Steer Brush Cutter Pro X		
25-1820	Brush Cutter Pro X 60 (16-23 GPM)	\$ 16,308	\$ 13,862
25-1821	Brush Cutter Pro X 60 (24-28 GPM)	\$ 16,308	\$ 13,862
25-1822	Brush Cutter Pro X 60 (29-35 GPM)	\$ 16,308	\$ 13,862
25-1823	Brush Cutter Pro X 60 (36-41 GPM)	\$ 16,308	\$ 13,862
25-1824	Brush Cutter Pro X 60 (42-46 GPM)	\$ 16,308	\$ 13,862
25-1825	Brush Cutter Pro X 72 (17-20 GPM)	\$ 17,231	\$ 14,646
25-1826	Brush Cutter Pro X 72 (21-28 GPM)	\$ 17,231	\$ 14,646
25-1827	Brush Cutter Pro X 72 (29-34 GPM)	\$ 17,231	\$ 14,646
25-1828	Brush Cutter Pro X 72 (35-41 GPM)	\$ 17,231	\$ 14,646
25-1829	Brush Cutter Pro X 84 (32-41 GPM)	\$ 21,734	\$ 18,474
FBS048/060-G	Skid-Steer Disc Mulcher Pro X		
25-1953	48" Skid-Steer Disc Mulcher Pro X (23-29 GPM)	\$ 23,331	\$ 19,831
25-1954	48" Skid-Steer Disc Mulcher Pro X (30-37 GPM)	\$ 23,331	\$ 19,831
25-1854	60" Skid-Steer Disc Mulcher Pro X (32-45 GPM)	\$ 28,795	\$ 24,476
FBS060-P125/160	Skid-Steer Disc Mulcher Pro X - Piston Series		
25-1855	60" Skid-Steer Disc Mulcher Pro X (32-45 GPM - Piston-125)	\$ 31,152	\$ 26,479
25-1971	60" Skid-Steer Disc Mulcher Pro X (37-45 GPM - Piston-160)	\$ 35,817	\$ 30,444
<i>Piston Series includes high performance piston motor</i>			
FDS060/072-C	Skid-Steer Drum Mulcher Depth Control Pro X		
25-2056	60" Skid-Steer Drum Mulcher DC Pro X (2800 - 3150 PSI) 23-31 GPM	\$ 42,606	\$ 36,215
25-2057	60" Skid-Steer Drum Mulcher DC Pro X (3151 - 3400 PSI) 23-31 GPM	\$ 42,606	\$ 36,215
25-2058	60" Skid-Steer Drum Mulcher DC Pro X (3401 - 3750 PSI) 23-31 GPM	\$ 42,606	\$ 36,215
25-2059	60" Skid-Steer Drum Mulcher DC Pro X (3751 - 4250 PSI) 23-31 GPM	\$ 42,606	\$ 36,215
25-2060	60" Skid-Steer Drum Mulcher DC Pro X (2800 - 3150 PSI) 32-45 GPM	\$ 42,606	\$ 36,215
25-2061	60" Skid-Steer Drum Mulcher DC Pro X (3151 - 3400 PSI) 32-45 GPM	\$ 42,606	\$ 36,215
25-2062	60" Skid-Steer Drum Mulcher DC Pro X (3401 - 3750 PSI) 32-45 GPM	\$ 42,606	\$ 36,215
25-2063	60" Skid-Steer Drum Mulcher DC Pro X (3751 - 4250 PSI) 32-45 GPM	\$ 42,606	\$ 36,215
25-2044	72" Skid-Steer Drum Mulcher DC Pro X (2800 - 3150 PSI) 32-45 GPM	\$ 47,537	\$ 40,406
25-2045	72" Skid-Steer Drum Mulcher DC Pro X (3151 - 3400 PSI) 32-45 GPM	\$ 47,537	\$ 40,406
25-2046	72" Skid-Steer Drum Mulcher DC Pro X (3401 - 3750 PSI) 32-45 GPM	\$ 47,537	\$ 40,406
25-2047	72" Skid-Steer Drum Mulcher DC Pro X (3751 - 4250 PSI) 32-45 GPM	\$ 47,537	\$ 40,406
<i>Drum Mulchers comes standard with 4000 PSI hoses. Depth Control Drum Mulchers come standard with Twin Chisel steel teeth</i>			
ODS060/072-C	Skid-Steer Drum Mulcher Open Drum Pro X		
25-1998	60" Skid-Steer Drum Mulcher OD Pro X (2800 - 3150 PSI) 27-31 GPM	\$ 41,008	\$ 34,857
25-1999	60" Skid-Steer Drum Mulcher OD Pro X (3151 - 3400 PSI) 27-31 GPM	\$ 41,008	\$ 34,857
25-2000	60" Skid-Steer Drum Mulcher OD Pro X (3401 - 3750 PSI) 27-31 GPM	\$ 41,008	\$ 34,857
25-2001	60" Skid-Steer Drum Mulcher OD Pro X (3751 - 4250 PSI) 27-31 GPM	\$ 41,008	\$ 34,857
25-2002	60" Skid-Steer Drum Mulcher OD Pro X (2800 - 3150 PSI) 32-45 GPM	\$ 41,008	\$ 34,857
25-2003	60" Skid-Steer Drum Mulcher OD Pro X (3151 - 3400 PSI) 32-45 GPM	\$ 41,008	\$ 34,857
25-2004	60" Skid-Steer Drum Mulcher OD Pro X (3401 - 3750 PSI) 32-45 GPM	\$ 41,008	\$ 34,857
25-2005	60" Skid-Steer Drum Mulcher OD Pro X (3751 - 4250 PSI) 32-45 GPM	\$ 41,008	\$ 34,857
25-1982	72" Skid-Steer Drum Mulcher OD Pro X (2800 - 3150 PSI) 32-45 GPM	\$ 45,882	\$ 38,999
25-1983	72" Skid-Steer Drum Mulcher OD Pro X (3151 - 3400 PSI) 32-45 GPM	\$ 45,882	\$ 38,999
25-1984	72" Skid-Steer Drum Mulcher OD Pro X (3401 - 3750 PSI) 32-45 GPM	\$ 45,882	\$ 38,999
25-1985	72" Skid-Steer Drum Mulcher OD Pro X (3751 - 4250 PSI) 32-45 GPM	\$ 45,882	\$ 38,999
<i>Open Drum Mulchers comes standard with 4000 PSI hoses. Open Drum Mulchers come standard with Twin Maul Carbide Teeth</i>			

2023 WHOLE GOODS



SOURCEWELL PRICE LIST

CONTRACT 070821-DMM

Order Code	Description	List Price	Sourcewell Pricing
DSG024/026-C	Skid-Steer Reflex Stump Grinders		
49-7053	24" Skid-Steer Reflex Stump Grinder, Mini Universal Mount (16-20 GPM)	\$ 10,666	\$ 9,066
49-7030	24" Skid-Steer Reflex Stump Grinder (16-20 GPM)	\$ 10,666	\$ 9,066
49-7031	24" Skid-Steer Reflex Stump Grinder (21-24 GPM)	\$ 10,666	\$ 9,066
49-7032	24" Skid-Steer Reflex Stump Grinder (25-28 GPM)	\$ 10,666	\$ 9,066
49-7033	26" Skid-Steer Reflex Stump Grinder (29-33 GPM)	\$ 11,443	\$ 9,727
49-7034	26" Skid-Steer Reflex Stump Grinder (34-39 GPM)	\$ 11,443	\$ 9,727
49-7035	26" Skid-Steer Reflex Stump Grinder (40-45 GPM)	\$ 11,443	\$ 9,727
DMG026-C	Skid-Steer Miller Stump Grinders		
49-7040	26" Skid-Steer Miller Stump Grinder (29-33 GPM)	\$ 21,342	\$ 18,140
49-7044	26" Skid-Steer Miller Stump Grinder (34-39 GPM)	\$ 21,342	\$ 18,140
49-7048	26" Skid-Steer Miller Stump Grinder (40-45 GPM)	\$ 21,342	\$ 18,140
<i>Skid-Steer Miller Stump Grinders include stand-alone controls. 12-Volt power supply required in cab.</i>			
	Options For Skid-Steer Products		
TM60	Twin Maul™ Carbide Teeth - in lieu of Twin Chisel steel teeth for 60" drum	\$ 1,334	\$ 1,134
TM72	Twin Maul™ Carbide Teeth - in lieu of Twin Chisel steel teeth for 72" drum	\$ 1,422	\$ 1,209
403	Front chain guard for Brush Cutter Pro X	\$ 1,562	\$ 1,328
404	Rear chain guard for Disc Mulcher Pro X	\$ 668	\$ 568
44-0707	5/8" Hydraulic Coupler Kit	\$ 312	\$ 265
44-0708	3/4" Hydraulic Coupler Kit	\$ 351	\$ 298
175	Less Joystick Control & Wire Harness for Miller Stump Grinder	\$ (532)	\$ (452)

All Skid-Steer attachments include 1/2" male flat face couplers for pressure and return lines, and 3/8" male and female couplers for case-drain, if applicable. All Skid-Steer attachments require 1/2" or thicker polycarbonate front door.

2023 WHOLE GOODS



SOURCEWELL PRICE LIST

CONTRACT 070821-DMM

Order Code	Description	List Price	Sourcewell Pricing
TRACTOR-MOWER COMBINATIONS			
TMC-101	John Deere 5090E 4WD, 75 PTO HP with Diamond 75" Side Flail Mower	\$ 120,431	\$ 96,345
TMC-102	John Deere 5100E 4WD, 85 PTO HP with Diamond 75" Side Flail & 102" Rear Offset Flail Mower	\$ 142,100	\$ 113,680
TMC-103	John Deere 5095M 4WD, 85 PTO HP with Diamond 21 Foot Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 182,710	\$ 146,168
TMC-104	John Deere 5120M 4WD, 100 PTO HP with Diamond 21 Foot Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 194,173	\$ 155,339
TMC-105	John Deere 6105E 4WD, 89 PTO HP with Diamond 22 Foot Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 188,115	\$ 150,492
TMC-106	John Deere 6135E 4WD, 115 PTO HP with Diamond 60" Side and 60" Rear Rotary Mower	\$ 182,044	\$ 145,635
TMC-107	John Deere 6110M 4WD, 86 PTO HP with Diamond 22 Foot Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 228,221	\$ 182,576
TMC-108	John Deere 6130M 4WD, 102 PTO HP with Diamond 90" Side & 102" Rear Offset Flail Mower	\$ 217,024	\$ 173,619
TMC-109	John Deere 6145M 4WD, 114 PTO HP with Diamond 30 Foot Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 294,522	\$ 235,618
TMC-201	Massey Ferguson MF4707 Global 2WD, 57 PTO HP with Diamond 60" Side Rotary Mower	\$ 98,600	\$ 78,880
TMC-202	Massey Ferguson MF4710 Global 4WD, 88 PTO HP with Diamond 60" Side Flail Mower	\$ 117,430	\$ 93,944
TMC-203	Massey Ferguson MF5710 Global 4WD, 88 PTO HP with Diamond 21 Foot Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 175,512	\$ 140,410
TMC-204	Massey Ferguson MF5710-D Global 4WD, 80 PTO HP with Diamond 22 Foot Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 184,669	\$ 147,735
TMC-207	Massey Ferguson MF6712 Global 4WD, 100 PTO HP with Diamond 21 Foot Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 184,547	\$ 147,638
TMC-208	Massey Ferguson MF6S.145 4WD Classic, 115 PTO HP with Diamond 25 Foot Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 256,205	\$ 204,964
TMC-209	Massey Ferguson MF7S.155 4WD Classic, 120 PTO HP with Diamond 30 Foot Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 283,521	\$ 226,817
TMC-301	New Holland TS6.110 Tier 4B 4WD, 90 PTO HP, Diamond 21' Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 187,888	\$ 150,311
TMC-302	New Holland TS6.130 4WD, 105 PTO HP, Diamond 22' Rear Cradle Boom, 50" Rotary Head, Joystick Controls	\$ 198,457	\$ 158,765
TMC-303	New Holland T6.145 4WD, 95 PTO HP, Diamond 22' Rear Cradle Boom, 50" Rotary, Joystick Controls	\$ 218,608	\$ 174,887
TMC-304	New Holland T6.155 4WD, 105 PTO HP, Diamond 25' Rear Cradle Boom, 50" Rotary, Joystick Controls	\$ 242,075	\$ 193,660

2023 WHOLE GOODS



SOURCEWELL PRICE LIST

CONTRACT 070821-DMM

Order Code	Description	List Price	Sourcewell Pricing
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STANDARD AVAILABLE OPTIONS

Options Available for All Mowers

605	Extended Warranty - 2-year warranty (Not available for international sales)	7%	7%
606	Extended Warranty - 3-year warranty (Not available for international sales)	14%	14%
602	Additional Printed Operator's Manual	\$ 92	\$ 74
603	Additional Printed Parts Book	\$ 125	\$ 100
504	Wheel Weights, 25" / 415 lbs.	\$ 1,555	\$ 1,244
506	Less Wheel Weights - Deduct for less standard wheel weights	\$ (3,631)	\$ (2,905)
505	Polycarbonate Safety Glass	\$ 2,474	\$ 1,979
507	Factory Authorized Mount - Return of Original Tractor Glass	\$ 518	\$ 414
48-0013	Factory Authorized Mount - OEM Front Loader Mount Surcharge	\$ 2,003	\$ 1,302
607	Factory Authorized Mount & Prep Kit for Miller Front Loader	\$ 6,806	\$ 4,424

BLADE & TOOTH KITS

44-0228	DBR, DER& DLR Blade Kit (5/8" Brush Blades & Hardware)	\$ 433	\$ 346
44-0230	DBR, DER& DLR Blade Kit (1/2" Grass Blades & Hardware)	\$ 395	\$ 316
44-0986	Brush Cutter Pro Blade Kit (5/8" Brush Blades & Hardware)	\$ 289	\$ 231
44-0232	60" Side / Rear Rotary Blade Kit (1/2" High-Suction Grass)	\$ 319	\$ 255
44-0233	72" Side / Rear Rotary Blade Kit (1/2" Grass)	\$ 444	\$ 355
44-0893	42" Boom Flail Knives Kit	\$ 234	\$ 187
44-0256	44" HD Boom Flail Knives Kit	\$ 1,274	\$ 1,019
44-0229	50" HD Boom Flail Knives Kit	\$ 1,530	\$ 1,224
44-0894	63" Boom Flail Knives Kit	\$ 390	\$ 312
44-0313	36" Forestry Disc Mulcher Steel Tooth Kit (20 teeth & 2 planer knives mounting kit with hardware)	\$ 1,009	\$ 807
44-0339	48" Excavator Forestry Disc Mulcher Steel Tooth Kit (28 teeth & 2 planer knives mounting kit with hardware)	\$ 1,290	\$ 1,032
44-0956	48" Skid-Steer Disc Mulcher Steel Tooth Kit (38 teeth with hardware)	\$ 1,346	\$ 1,077
44-0861	60" Skid-Steer Disc Mulcher Steel Tooth Kit (48 teeth with hardware)	\$ 1,689	\$ 1,351
44-0937	60" Skid-Steer Drum Mulcher Steel Tooth Kit (33 teeth and hardware)	\$ 1,134	\$ 907
44-0892	72" Skid-Steer Drum Mulcher Steel Tooth Kit (41 teeth and hardware)	\$ 1,409	\$ 1,127
44-1031	Twin Chisel™ Steel Tooth Kit for 30" drum (16 teeth and hardware)	\$ 889	\$ 711
44-1028	Twin Chisel™ Steel Tooth Kit for 50" drum (26 teeth and hardware)	\$ 1,445	\$ 1,156
44-0958	Twin Chisel™ Steel Tooth Kit for 60" drum (33 teeth and hardware)	\$ 1,835	\$ 1,468
44-0959	Twin Chisel™ Steel Tooth Kit for 72" drum (41 teeth and hardware)	\$ 2,280	\$ 1,824
44-1030	Twin Maul™ Carbide Tooth Kit for 30" drum (16 teeth and hardware)	\$ 1,489	\$ 1,191
44-1027	Twin Maul™ Carbide Tooth Kit for 50" drum (26 teeth and hardware)	\$ 2,420	\$ 1,936
44-0942	Twin Maul™ Carbide Tooth Kit for 60" drum (33 teeth and hardware)	\$ 3,073	\$ 2,458
44-0943	Twin Maul™ Carbide Tooth Kit for 72" drum (41 teeth and hardware)	\$ 3,818	\$ 3,054
44-0895	24" Skid-Steer Stump Grinder Carbide Tooth Kit (24 teeth and no hardware)	\$ 538	\$ 430
44-0896	26" Skid-Steer Stump Grinder Carbide Tooth Kit (30 teeth and no hardware)	\$ 671	\$ 537
44-0016	Sawblade Carbide Replacement Tooth kit	\$ 1,258	\$ 1,006

ALL AMERICAN DISC ATTACHMENTS

All American Disc

AAD	All American Disc, Cat II 3-Point Mount	\$ 11,151	\$ 8,921
AAD-GL	All American Disc, Motor Grader Mount	\$ 11,151	\$ 8,921
703	Hydraulic Swing Kit for All American Disc	\$ 1,977	\$ 1,582

**SOURCEWELL
STATE OF MINNESOTA**



Member Chris Kircher moved the adoption of the following Resolution:

RESOLUTION TO APPROVE SOLICITATION AND/OR RE-SOLICITATION OF CATEGORIES

Resolution No. 2021-07

WHEREAS, Sourcewell desires to issue a solicitation, and is seeking permission from the Board to issue a solicitation, for the categories listed on Appendix A, which is attached and incorporated.

WHEREAS, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell's cooperative purchasing and contracting program; and

WHEREAS, the Chief Procurement Officer recommends approval of categories detailed above.

NOW THEREFORE BE IT RESOLVED that the Board of Directors hereby approves the solicitation of categories.

The motion for the adoption of the foregoing resolution was duly seconded by Member Sharon Thiel and the following voted in favor: (list names here)

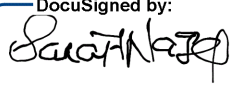
Mike Wilson, Greg Zylka, Sara Nagel, Ryan Thomas, Sharon Thiel, Linda Arts and Chris Kircher.

and the following voted against: (list names here or "NONE")

NONE

whereupon said resolution was declared duly passed and adopted.

ATTEST:

DocuSigned by:

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Clerk to the Board of Directors

APPENDIX A

SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - March 2021
CONSENT AGENDA ITEMS
Requesting Board permission to Solicit the following categories:

Parking Management, Systems and Infrastructure, with Related Equipment and Services

Road Right-of-Way Maintenance Equipment with Related Accessories, Attachments, Materials, and Supplies

Requesting Board permission to Re-Solicit the following categories:

Pest Management Services with Related Products (Published March 10, 2021)

Roadway Maintenance Equipment with Related Accessories, Attachments, Materials, and Supplies

NEW CONTRACTS

Supplier Name	Contract Number	Solicitation Title
BCI Burke Company, LLC	010521-BUR	"Playground and Water Play Equipment with Related Accessories and Services"
Landscape Structures, Inc.	010521-LSI	"Playground and Water Play Equipment with Related Accessories and Services"
PlayPower, Inc.	010521-LTS	"Playground and Water Play Equipment with Related Accessories and Services"
Rain Drop Products, LLC	010521-RDP	"Playground and Water Play Equipment with Related Accessories and Services"
SofSurfaces, Inc.	010521-SFS	"Playground and Water Play Equipment with Related Accessories and Services"
Waterplay Solutions Corp.	010521-WTR	"Playground and Water Play Equipment with Related Accessories and Services"
Atlantic Diving Supply, Inc. (ADS)	011221-ADS	"Body Armor with Related Accessories, Equipment and Services"
Galls, LLC	011221-GAL	"Body Armor with Related Accessories, Equipment and Services"
HighCom Armor Solutions, Inc.	011221-HCM	"Body Armor with Related Accessories, Equipment and Services"
NP Aerospace (Canada), Limited	011221-NPA	"Body Armor with Related Accessories, Equipment and Services"
U.S. Armor Corporation	011221-URM	"Body Armor with Related Accessories, Equipment and Services"
PorterCorp	012621-PPC	"Open Air Structures and Accessory or Utility Buildings with Related Equipment"

CONTRACT EXTENSIONS

Supplier Name	Contract Number	Solicitation Title
Caterpillar, Inc.	120617-CAT	"Electrical Energy Power Generation with Related Parts, Supplies and Services"
Cummins, Inc.	120617-CMM	"Electrical Energy Power Generation with Related Parts, Supplies and Services"

NEW ezIQE CONTRACTS

Company Name	Contract Number	State - Region - Type of Work

ezIQE RENEWALS

Company Name	Contract Number	

ezIQE CONTRACT EXTENSIONS

Company Name	Contract Number	

**SOURCEWELL
STATE OF MINNESOTA**



Member Thiel moved the adoption of the following Resolution:

RESOLUTION TO RATIFY COOPERATIVE CONTRACTING AWARDS

Resolution No. 2021-19

WHEREAS, the Sourcewell Board of Directors previously authorized the solicitations for the cooperative categories listed on Appendix A, which is attached and incorporated; and

WHEREAS, Sourcewell issued the cooperative contracting solicitations for the authorized categories; and

WHEREAS, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell's cooperative purchasing and contracting program and to award all competitively solicited contracts, without limitation; and

WHEREAS, the Chief Procurement Officer made the awards listed based on the results of the competitive solicitation process; and

WHEREAS, the Board acknowledges that the awards made by the Chief Procurement Officer are valid and binding; however, based upon some members' legal requirements the Chief Procurement Official is required to seek subsequent Board ratification of all cooperative purchasing awards.

NOW THEREFORE BE IT RESOLVED by the Board of Directors ratifies the cooperative contracting awards made by the Chief Procurement Officer listed on Appendix A.

The motion for the adoption of the foregoing resolution was duly seconded by Member Zylka
and the following voted in favor: (list names here)
Wilson, Zylka, Veronen, Nagel, Thomas, Thiel, Arts, Kircher

and the following voted against: (list names here or "NONE")

None

whereupon said resolution was declared duly passed and adopted.

ATTEST:

DocuSigned by:

Sara Nagel

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Clerk to the Board of Directors

APPENDIX A

SOURCEWELL PROCUREMENT DEPARTMENT

BOARD ITEMS - August 2021

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

Requesting Board permission to Re-Solicit the following categories:

Public Utility Equipment with Related Accessories and Supplies
Ambulance and EMT Vehicles with Related Equipment, Accessories, and Supplies
K-12 Food Products and Distribution with Related Services
State of Ohio - Indefinite Delivery Indefinite Quantity Contracting

NEW CONTRACTS

Supplier Name	Contract Number	Solicitation Title
Blink Charging Co.	042221-BLK	"Electric Vehicle Supply Equipment and Related Services"
ChargePoint, Inc.	042221-CPI	"Electric Vehicle Supply Equipment and Related Services"
EV Connect, Inc.	042221-EVC	"Electric Vehicle Supply Equipment and Related Services"
EVBox North America, Inc.	042221-EVB	"Electric Vehicle Supply Equipment and Related Services"
FLO Services USA	042221-FLO	"Electric Vehicle Supply Equipment and Related Services"
Freewire Technologies	042221-FRE	"Electric Vehicle Supply Equipment and Related Services"
Livingston Charge Port	042221-LIV	"Electric Vehicle Supply Equipment and Related Services"
Nuvve Holdings	042221-NUV	"Electric Vehicle Supply Equipment and Related Services"
SemaConnect, Inc.	042221-SEM	"Electric Vehicle Supply Equipment and Related Services"
Siemens Industry, Inc.	042221-SIE	"Electric Vehicle Supply Equipment and Related Services"
Wireless Advanced Vehicle Electrification (WAVE), LLC	042221-WVE	"Electric Vehicle Supply Equipment and Related Services"
The ActOne Group Inc./ATIMS	051321-AOG	"Public Safety Software"
BackDraft OpCo, LLC	051321-BAK	"Public Safety Software"
Deccan International	051321-DEC	"Public Safety Software"
Envisage Technologies	051321-ENV	"Public Safety Software"
Genasys, Inc.	051321-GYS	"Public Safety Software"
Motorola Solutions, Inc.	051321-MOT	"Public Safety Software"
Off Duty Management, Inc.	051321-OFF	"Public Safety Software"
Quicket Solutions, Inc.	051321-QKT	"Public Safety Software"
RadioMobile, Inc.	051321-RDO	"Public Safety Software"
SmartCOP, Inc.	051321-SMT	"Public Safety Software"
Utility Associates, Inc.	051321-UTI	"Public Safety Software"
Vaisala, Inc.	051321-VAI	"Public Safety Software"
Abacus Service Corporation	062421-ABA	"Facilities Maintenance Services"
Kellermeyer Bergensons Services, LLC	062421-KEL	"Facilities Maintenance Services"
LSS Holdings, LLC	062421-LSS	"Facilities Maintenance Services"
Siemens Industry, Inc.	062421-SIE	"Facilities Maintenance Services"
Sweep America Intermediate Holdings, LLC	062421-SWP	"Facilities Maintenance Services"
Vanguard Cleaning Systems of Western Canada	062421-VAN	"Facilities Maintenance Services"
Alamo Group, Inc.	070821-AGI	"Road Right-of-Way Maintenance Equipment"
Altoz, Inc.	070821-ATZ	"Road Right-of-Way Maintenance Equipment"
Bomford Turner, Limited	070821-BFD	"Road Right-of-Way Maintenance Equipment"
Bush Hog Inc.	070821-BHG	"Road Right-of-Way Maintenance Equipment"
Diamond Mowers, LLC	070821-DMM	"Road Right-of-Way Maintenance Equipment"
FINN Corporation	070821-FNN	"Road Right-of-Way Maintenance Equipment"
Green Climber of North America, Inc.	070821-GCL	"Road Right-of-Way Maintenance Equipment"
Land Pride, a Division of Great Plains Mfg. Inc.	070821-LPI	"Road Right-of-Way Maintenance Equipment"
Logix ITS	070821-LGX	"Road Right-of-Way Maintenance Equipment"
Schulte Industries, Ltd.	070821-SCI	"Road Right-of-Way Maintenance Equipment"
Tiger Corporation	070821-TGR	"Road Right-of-Way Maintenance Equipment"

CONTRACT EXTENSIONS

Supplier Name	Contract Number	Solicitation Title
Ennis-Flint, Inc.	062817-EPI	"Airport Consumable Products with Related Supplies and Services"



COMMENT AND REVIEW
to the
REQUEST FOR PROPOSAL (RFP) #070821
Entitled

Road Right-of-Way Maintenance Equipment

The following advertisement was placed May 18, 2021 in *USA Today*, in South Carolina's *The State*, in *The Oklahoman* and on the Sourcewell website www.sourcewell-mn.gov, Sourcewell Procurement Portal <https://proportal.sourcewell-mn.gov>, Biddingo, Merx, The New York State Contract Reporter www.nyscr.ny.gov, PublicPurchase.com, and May 19, 2021 in Oregon's *Daily Journal of Commerce*:

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Road Right-of-Way Maintenance Equipment to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than July 8, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.

The solicitation process was conducted through the Sourcewell Procurement Portal. The following parties expressed interest in the solicitation by registering for this opportunity within the portal:

Aebi Schmidt North America	Hayward Distributing Co.
AGCENTRAL FARMERS COOP	Hitachi Construction Machinery Loaders America, Inc.
Alamo Group (TX), Inc.	Intermountain Sign and Safety
All Traffic Solutions	JJC RESOURCES, LLC
Altoz, Inc.	Keizer Morris International, Inc.
American Highway Solutions	Land Pride, A Division of Great Plains Mfg., Inc.
American Signal Company	Loftness Specialized Farm Equipment, Inc.
ATMAX Equipment Co.	Logix ITS
Barko Hydraulics	Magneto & Diesel Injector Service, Inc.
BCS America, LLC	Manufacturers Solutions Team
Bomford Turner, Limited	Max Distributing / BCS America
Bruch & Bruch Construction	Montage Enterprises, Inc.
BUCEPHALUS BUYER, LLC	Nelson Truck Equipment Co, Inc.

Bush Hog, Inc.	Pavement Technologies International Corp.
COLVOY ENTERPRISES 2012, LTD	ProLogic ITS, LLC
Computer Technology Services	Regina Construction Association
ConstructConnect	REXCO EQUIPMENT, INC.
Custom Vehicle Solutions DBA	RhinoAg, Inc.
Diamond Mowers, LLC	Road Widener, LLC
DuCo, LLC	Roadway Asset Services, LLC
Embankscape Equipment, LLC	SB Manufacturing, Inc.
Energreen America, Inc.	Schulte Industries Ltd.
Etnyre International	Statewide Traffic Safety and Signs, Inc. dba Statewide Safety Systems
FAE USA, Inc.	Striping Service and Supply, Inc.
Fecon, LLC	Switch-N-Go, LLC
FINN Corporation	TEREX Trucks America
Flip Screen, LLC	Tiger Corporation
FoxEnergy Systems, Inc.	Voigt Smith Innovation, LLC
Green Climber of North America, Inc.	Wanco, Inc.
GRYB USA	Weiler, Inc.

All Proposals remained sealed within the Sourcewell Procurement Portal until the scheduled due date and time. Proposals were electronically opened, and the list of all Proposers was made publicly available on the Sourcewell Procurement Portal, on July 8, 2021, at 4:34:00 pm CT. Proposals were received from the following:

Alamo Group (TX), Inc.
 All Traffic Solutions
 Altoz, Inc.
 American Signal Company
 ATMAX Equipment Co.
 BCS America, LLC
 Bomford Turner, Limited
 BUCEPHALUS BUYER, LLC (BRIGGS & STRATTON, LLC)
 Bush Hog, Inc.
 Diamond Mowers, LLC
 Embankscape Equipment, LLC dba RC Mowers
 Fecon, LLC
 FINN Corporation
 FoxEnergy Systems, Inc.
 Green Climber of North America, Inc.
 Hayward Distributing Co.
 Land Pride, A Division of Great Plains Mfg., Inc.
 Logix ITS
 Max Distributing / BCS America
 Montage Enterprises, Inc.
 ProLogic ITS, LLC
 RhinoAg, Inc.
 Schulte Industries Ltd.

Striping Service and Supply, Inc.
Tiger Corporation

Proposals were reviewed by the Proposal Evaluation Committee:

Greg Grunig, Procurement Lead Analyst
Brandon Town, Procurement Analyst
Craig West, Procurement Analyst
Stephanie Haataja, Procurement Analyst

The findings of the Proposal Evaluation Committee are summarized as follows:

The Proposal Evaluation Committee applied the Sourcewell RFP evaluation criteria and determined that all proposal responses met the scope and mandatory submittal requirements and were evaluated.

Alamo Group (TX), Inc., provides mowers, erosion control and maintenance equipment covering many needs in the right-of-way maintenance realm. Their wide-ranging dealer network can provide sales and service support to Sourcewell participating entities before, during and after the sale. Alamo Group is offering sizable discounts to Sourcewell participating entities.

Altoz, Inc., is offering a range of tracked lawnmowers and attachments used in the maintenance of road rights-of-way. Altoz has an established nationwide dealer network in the US, offering service and after sale warranty work. Altoz offers competitive discounts to Sourcewell participating entities.

Bomford Turner, Limited, manufactures a broad range of tractor-mounted and remote-control operated right-of-way maintenance equipment, including a variety of mowers, sprayers, seeders, and berm re-furbishers. Their dealer network spans U.S. and Canada and offers warranty repair or operator training as needed. Bomford Turner pricing represents a significant discount from MSRP for Sourcewell participating entities.

BushHog, Inc., offers a broad range of mowers, cutters, and shredders for right-of-way maintenance, including self-propelled and attachment models. Their expansive dealer network can provide sales, service, and warranty work across the U.S. BushHog pricing for Sourcewell participating entities reflects a range of solid discounts from list price.

Diamond Mowers, LLC, solutions include a broad range of mowers, attachments, and turn-key combinations designed for the maintenance of road rights-of-way. Sales are available to Sourcewell participating entities in the US and Canada in a factory-direct or dealer-based model. The Diamond Mowers dealer network offers extended warranty and service contract options, and sizable discounts from list pricing are available.

FINN Corporation provides hydroseeders and material blowers for turf installation, re-vegetation, and erosion control applications. Their 137 dealer locations in North America are available to serve Sourcewell participating entities. FINN dealers have equipment in stock, and can address warranty service needs. Finn is offering a competitive discount from MSRP on all equipment and options.

Green Climber of North America, Inc., is the distributor of remote-control right-of-way slope mowers and available attachments. Their large dealer network across the U.S. and Canada will deliver sales and warranty support. Green Climber offers Sourcewell participating entities line-item and quantity pricing discounts with no charge pre-delivery inspection, set-up, and training on their products.

Landpride, a Division of Great Plains Mfg., Inc., manufactures a broad lineup of mowers, seeders, tillers, erosion control products, and ditch maintenance products. With a vast dealer network, Sourcewell participating entities have access to a variety of outlets for sales and service support during the life cycle of their equipment. Landpride pricing reflects a range of competitive discounts by product category .

Logix ITS traffic safety and speed enforcement solutions include message boards, traffic calming devices and speed or traffic cameras. Their distribution network in the U.S. and Canada, and robust technical and customer support team, offer Sourcewell participating entities with ample sales, service, warranty, and training options. Logix ITS pricing includes a notable discount from standard list prices.

Schulte Industries Ltd. manufactures a deep line of rotary cutters to meet the diverse needs of Sourcewell participating entities. A large dealer network is available for service support across the United States and Canada. Schulte pricing represents a competitive discount from MSRP to Sourcewell participating entities.

Tiger Corporation provides Sourcewell participating entities a range of mowing equipment along with mulchers, erosion control and ditch maintenance equipment. Sales and service are delivered through a large dealer network located in the US and Canada. They offer a significant discount from list pricing and available quantity discounts for Sourcewell participating entities.

For these reasons, the Sourcewell Proposal Evaluation Committee recommends award of Sourcewell Contract #070821 to:

Alamo Group (TX) Inc.	#070821-AGI
Altoz, Inc.	#070821-ATZ
Bomford Turner Limited	#070821-BFD
Bush Hog Inc.	#070821-BHG
Diamond Mowers, LLC	#070821-DMM
FINN Corporation	#070821-FNN
GreenClimber of North America	#070821-GCL
Land Pride	#070821-LPI
Logix ITS	#070821-LGX
Schulte Industries Ltd.	#070821-SCI
Tiger Corporation	#070821-TGR

The preceding recommendations were approved on August 03, 2021.

DocuSigned by:

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Greg Grunig, Procurement Lead Analyst

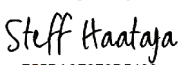
DocuSigned by:

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Brandon Town, CPSM, CPSD, Procurement Analyst

DocuSigned by:

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Craig West, Procurement Analyst

DocuSigned by:

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Stephanie Haataja, CPIM, Procurement Analyst

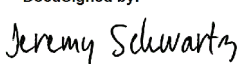
STATEMENT OF COMPLIANCE

As Chief Procurement Officer for Sourcewell, I have reviewed the recommendation of the Evaluation Committee and the accompanying support materials documenting the process followed for **RFP #070821 for Road Right-of-Way Maintenance Equipment**.

The committee accepted, deemed responsive, evaluated, and recommended proposals for award. Under authority granted to the Chief Procurement Officer in Sourcewell's bylaws, the recommendations set forth above are approved.

I hereby certify:

1. Sourcewell is a government agency, created and authorized by Minnesota law to provide cooperative procurement contracts.
2. The procurement process and resulting contracts have been awarded in compliance with the laws of the State of Minnesota (Minnesota Statutes Chapter 471 and Minnesota Statutes Section 123A.21), and in conformity to Sourcewell's Procurement Policy.

DocuSigned by:

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Jeremy Schwartz, CSSBB, CPPO
Chief Procurement Officer

**Solicitation Number: RFP #070821****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Diamond Mowers, LLC, 350 E. 60th St. N., Sioux Falls, SD 57104 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Road Right-of-Way Maintenance Equipment from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires August 9, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcwell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcwell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be

returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell

contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum; the terms of which will be negotiated directly between the Participating Entity and the Supplier. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased

by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
 - a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
 - b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense.* The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers,

resellers, marketing representatives, and agents (collectively “Permitted Sublicensees”) in advertising and promotional materials for the purpose of marketing the Parties’ relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

- a. Neither party may alter the other party’s trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.
- b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party’s trademarks only in good faith and in a dignified manner consistent with such party’s use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. As applicable, Supplier agrees to indemnify and hold harmless Sourcewell and its Participating Entities against any and all suits, claims, judgments, and costs instituted or recovered against Sourcewell or Participating Entities by any person on account of the use of any Equipment or Products by Sourcewell or its Participating Entities supplied by Supplier in violation of applicable patent or copyright laws.

5. **Termination.** Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party’s name or logo (excepting Sourcewell’s pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell’s written directions.

B. **PUBLICITY.** Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. **MARKETING.** Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. **ENDORSEMENT.** The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. **PERFORMANCE.** During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for Products-Completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms

no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

5. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:

\$2,000,000 per occurrence

\$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is

primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. **WAIVER OF SUBROGATION.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to “federal” should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier’s Equipment, Products, or Services with United States federal funds.

A. **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of “federally assisted construction contract” in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 C.F.R. § 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” The equal opportunity clause is incorporated herein by reference.

B. **DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. **CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. **CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names

of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation

and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier not use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

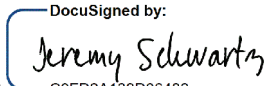
S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

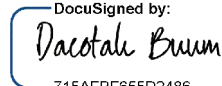
22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

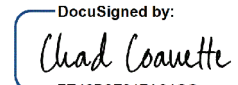
Sourcewell

DocuSigned by:

By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
8/6/2021 | 7:27 AM CDT
Date: _____

Diamond Mowers, LLC

DocuSigned by:

By: 715AFBF655D2486...
Dacotah Buum
Title: Sales Operations Manager
8/5/2021 | 9:50 AM PDT
Date: _____

Approved:

DocuSigned by:

By: 7E42B8F817A64CC...
Chad Coauette
Title: Executive Director/CEO
8/6/2021 | 7:35 AM CDT
Date: _____

RFP 070821 - Road Right-of-Way Maintenance Equipment

Vendor Details

Company Name: Diamond Mowers

Does your company conduct business under any other name? If yes, please state: SD

Address: 350 E 60TH Street North
Sioux Falls, sd 57104

Contact: dacotah buum

Email: DBuum@diamondmowers.com

Phone: 605-977-3352

Fax: 888-960-0364

HST#: 46-0457129

Submission Details

Created On: Wednesday June 30, 2021 10:01:51

Submitted On: Wednesday July 07, 2021 11:35:49

Submitted By: dacotah buum

Email: DBuum@diamondmowers.com

Transaction #: ac4d41d1-7f4b-42be-8515-22d68316c32e

Submitter's IP Address: 216.16.1.114

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only):	Diamond Mowers, LLC	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	N/A Diamond Mowers does not have any subsidiary entities.	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	N/A Diamond Mowers does not have any other assumed names or DBA names.	*
4	Proposer Physical Address:	350 E. 60th St. N. Sioux Falls, SD 57104	*
5	Proposer website address (or addresses):	www.diamondmowers.com	*
6	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Dacotah Buum Sales Operations Manager 350 E. 60th St. N Sioux Falls, SD 57104 dbuum@diamondmowers.com 605-977-3352	*
7	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Dacotah Buum Sales Operations Manager 350 E. 60th St. N Sioux Falls, SD 57104 dbuum@diamondmowers.com 605-977-3352	*
8	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Steven Schwartz Vice President, Sales 350 E. 60th St. N. Sioux Falls, SD 57104 sschwartz@diamondmowers.com 605-610-7464	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *
9	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	Founded in 2000, Sioux Falls, South Dakota, USA- based Diamond Mowers is the leading manufacturer of industrial mowing, mulching and brush cutting equipment for the municipal, skid-steer, and excavator markets. Our mission, we will field the best team, we will be the best managed business in our industry, we will excel at driving our dealers success and we will become the most desired brand in the markets we serve. All employees know, embrace and live our values, everyone we interact with from vendors, dealers and customers are impacted by our four values, Customer Focused, Accountability, Excellence and Team Player. Our products are designed and engineered for quality and performance. They're checked repeatedly in a battery of quality assurance tests. As a result, they're strong, durable and they work the way they're supposed to. "Demand Brilliance" has been our philosophy and our purpose. From Engineers to fabricators, from accountants to customer service representatives, from assembly workers to HR, the people of Diamond understand the meaning of Demand Brilliance and embrace its application to their specific role.
10	What are your company's expectations in the event of an award?	Diamond expects that our partnership with Sourcewell will continue to grow our business. Our relationship has allowed us to work with states that do not have a contract or have a complicated purchasing method. We are excited about the new launch of Canoe in Canada and have already began the process of expanding our efforts. We have grown with Sourcewell throughout the years and will continue to promote, educate and utilize the full benefits with our staff, customers and our full dealer network.
11	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	Diamond Mowers has been with Sourcewell (formerly NJPA) since 2013. Our relationship with Sourcewell helped us to have a record year in 2013 of 17 million dollars in sales. Today, Diamond has continued that relationship and has grown to 55 million dollars in sales in 2020 and is on track for 60 million in 2021. See attached Financial Strength and Stability Document.
12	What is your US market share for the solutions that you are proposing?	Diamond Mowers currently has 35-40% of the market share in the US.
13	What is your Canadian market share for the solutions that you are proposing?	Diamond Mowers currently has 45-50% of the market share in Canada.
14	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No, Diamond Mowers has never petitioned for bankruptcy or been involved in any bankruptcy action.
15	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Diamond Mowers is a Manufacturer of industrial road side mowing and land clearing equipment. We have multiple options to purchase including ordering direct, walk in or through any of our authorized Diamond Mowers dealer networks. Lead by our Vice President of Sales and Sales Operations Manager, Diamond Mowers has a team of nine Regional Sales Managers (RSM) across the US and Canada, each with an internal Field Sales Support Specialist (FSS) that works together as a team to manage sales territories. Diamond also has a designated Parts Team, Customer Service Team, Marketing Team, Shipping and Receiving Team, Accounting Team, Engineering Team including our Application Engineers that work directly with our Sales Team and specialize in working with customers to pair the right equipment to fit a variety of carriers to solve problems and find the right solutions to all mowing and land clearing needs. Diamond has partnered with local dealers throughout the US and Canada to sell/demo/promote Diamond products. We have a variety of signed dealers ranging from John Deere, Case, New Holland, Massey Ferguson to Bobcat, ASV, Kubota, CAT and many others to promote and sell our products. These dealers must meet a strict criteria to become an authorized Diamond Mowers dealer, this includes but is not limited to, full sales training, mounting, servicing, stocking, promoting and demonstrating our product line. We have a variety of dealers, some specialize in our Municipal line and have designated Municipal Sales Reps, other specialize in our Skid Steer and Excavator line with designated Reps, others support our full line. We currently have over 350+ Diamond Mowers Dealers selling and servicing our Diamond Mowers line of equipment in the US and Canada.
16	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Diamond Mowers has tested and complied with the following: SAE J115, J208, J232, J517, J898, J909, J920, J1001, J1150, J1170, J898, J909, J1150, J1500 and ANSI/ASAE: EP363, EP363.1, S203.13, S217.10, S217.11, S278.6, S318.7, S318.14, S390.1, S441,S443 and ASTM A370. The two most regulate standards in our industry are SAE J1001 and SAE J232: SAE J1001: Personal Protection - This establishes guidelines for operator and bystander protection from flail mowers and flail power rakes whose intended use falls within the scope of this document. The guidelines for operator and bystander protection in this recommended practice apply to towed, semi-mounted or mounted flail mowers and flail power rakes when powered by a propelling tractor or machine of at least 15 kw (20 HP), intended for marketing as industrial mowing equipment and designed for cutting grass and other growth in public use areas such as parks, cemeteries and along roadways and highways. SAE J232: Industrial Protection - This SAE standard established performance criteria is towed, semi-mounted or mounted, and arm type rotary mowers with one or more blade assemblies of 77.5cm blade tip circle diameter or over, mounted on propelling tractor or machine of at least 15 kw (20HP), intended for marketing as industrial mowing equipment and designed for cutting grass and other growth in public use areas such as parks, cemeteries, and along roadways and highways.
17	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	Diamond has not had any Suspensions or Debarments.

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
18	Describe any relevant industry awards or recognition that your company has received in the past five years	In 2017, Diamond was named one of the fastest growing companies in America by Fortune 5000. In 2019, Diamond was given the Editors Choice award by Rental Magazine. In 2021, Diamond honored with the Rich Garry Rookie of the Year award by the Sioux Empire United Way.	*
19	What percentage of your sales are to the governmental sector in the past three years	Over the past three years, Diamond Mowers has averaged 46% of its business in governmental sector. The remaining portion of the business, largely skid-steer and excavator driven, is with private contractors and land owners/farmers/ranchers.	*
20	What percentage of your sales are to the education sector in the past three years	N/A Diamond does not work directly with the Education Sector, 0%.	*
21	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	Diamond currently holds contracts with the following, 3 year total listed: Sourcewell- \$6,276,898.00 PA State-\$578,108.00 Texas Buyboard- \$2,014,898.00 SC State- \$593,071.00 FL Sheriff Association- \$536,721.00 GA State- \$1,073,316.00 COSTAR- \$165,716.00 MN DOT-\$2,708,005.00 MN DOT Parts- \$921.00 Ohio State- \$596,499.00 Alabama DOT- \$655,112.00 Iowa DACS- \$810,470.00 Louisiana State- \$520,974.00 Missouri State- \$10,749.00 Kentucky State- \$247,362.00 Maryland State- \$119,438.00 Nebraska State- Just awarded June 2021- new Washington State- \$308,394.00 MRESC- \$184,090.00 GSA-\$9,451.00 Illinois State- \$30,600.00 Oklahoma State- \$228,429.00	*
22	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Diamond has taken a different approach to federal GSA sales. We have partnered with our dealer, Federal Contract Corps who holds the GSA contract and has dedicated associates who specialize in promoting and bidding our full product line. Diamonds GSA sales have grown tremendously by taking this step with FCC. Diamonds previously held GSA contract #47QMCA19D000M, has been terminated on good terms by Diamond Mowers for this reason. Previous GSA Sales 2018-2020 - \$9,451.00	*

Table 4: References/Testimonials

Line Item 23. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
St. Louis County Highway, Duluth, MN	Chad Skelton skeltonc@co.st-louis.mn.us Sourcewell ID# 59548	218-290-6397 Mobile 218-742-9804 Office	*
Lincoln County, Canton, SD	Terry Fluit tfluit@lincolncountysd.org Sourcewell ID# 119303	605-764-5841 Office	*
City of Sioux Falls, Sioux Falls, SD	Scott Rust srust@siouxfalls.org Sourcewell ID# 72248 Testimonial: "Diamond Mowers salesman Paul Schreurs is very customer focused and helps customers purchase the right mower and tractor for their application. He puts the customer first and makes sure they are happy with equipment upon delivery and after it has been put into service! Diamond Mower's dedication to innovation, quality and customer service sets them apart from the competition!"	605-367-8836 Office 605-321-5501 Mobile	*

Table 5: Top Five Government or Education Customers

Line Item 24. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
New Jersey DOT	Government	New Jersey - NJ	Roadside Mowing Equipment- Traditional Triple Flail, Twin Flail, Side Flail and Rear Cradle Boom configurations.	Transaction sizes vary, starting from \$28,000.00 and have exceeded \$750,000.00 and \$1,706,000.00 per transaction.	\$3,635,034.00	*
Maryland Transportation Authority	Government	Maryland - MD	Roadside Mowing Equipment- Twin Flail and Rear Cradle Boom configurations.	Transaction sizes vary, but range from \$40,000.00 to \$45,000.00 per transaction.	\$1,559,346.00	*
St. Louis County, MN	Government	Minnesota - MN	Roadside Mowing Equipment- Stump Grinders, Boom Mowers, Drum Mulchers, Disc Mulchers and Excavator Mulchers.	Transaction sizes vary but range between \$16,000.00 to \$52,000.00 per transaction.	\$1,332,408.00	*
New York Thruway Authority	Government	New York - NY	Roadside Mowing Equipment- Rear Flail, Triple Flail, Rear Cradle Boom configurations.	Transaction sizes vary but range from \$8,000.00 to \$53,000.00 per transaction.	\$1,211,996.00	*
Minnesota DOT	Government	Minnesota - MN	Roadside Mowing Equipment- Twin Flail, Towable Triple Flail, Twin Rotary configurations, Skid Flail, Disc Mulcher.	Transaction sizes vary but range from \$25,000.00 to \$45,000.00 per transaction	\$777,877	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *
25	Sales force.	Diamond Mowers directly employs a sales team consisting of: - Executive Vice President - Vice President of Sales - Director of Marketing - Director of Strategic Growth - Vice President of Business Development - Sales Operations Manager - Sales Operations Lead - Regional Sales Manager- Qty 9 - Field Sales Specialist- Qty 3 - Application Engineer- Qty 2 - Parts Manager - Parts Sales- Qty 3 All of the above mentioned positions are direct Diamond Mowers employees. The 9 Regional Sales Managers (RSM) are based strategically around the US and Canada to cover their specific territories. Our RSM's live and work in their specific territories to stay in tune with the market, customers and dealers. Remaining staff are based at either of our plants/offices, located in Sioux Falls, SD.
26	Dealer network or other distribution methods.	Diamond has an extensive network of over 350 authorized dealers for Municipal, Skid-Steer and Excavator customers. Our dealers have a fully trained service team to troubleshoot and repair our product line. See attached Diamond Mowers Coverage Area
27	Service force.	Diamond Mowers directly employs a Customer service staff including: - Customer Service Manager - Customer Service Support Tech- Qty 4 - Customer Service Administrator Our Customer Service team is equipped to handle all technical and service related questions that our customers have. This team handles all warranty cases and most trouble shooting and product repair questions over the phone or email. This is a full time team dedicated to taking care of our customer needs. We are staffed from 7:00AM CST to 5:00PM CST Monday through Friday.
28	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	Diamond Mowers prides itself in Customer Responsiveness and with that we have 2 main metrics in place: 1) 90% of all inbound calls are answered and 2) 90% of all voicemails are returned within 60 mins or less. YTD we are at 93% and 93.8% respectively in relation to these metrics. We view our nationwide authorized service dealers as our 1st line of support for our end customers however we have customers that prefer to contact and work with Diamond Mowers directly vs. the dealer. We will support those customers with the same urgency and responsiveness as our Dealer's with the ultimate goal of the Diamond Mowers Customer Care team being to minimize unit downtime. Our Customer Care team can be reached directly via phone, email, text, or an online support submission. Our team of experienced techs will work directly with our case contact to identify the issue, diagnose a solution, and provide parts as needed. All support cases are logged into our CRM to best understand and manage our products including training opportunities, quality updates, enhancements, and documentation needs.
29	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	Diamond has a nine Regional Sales Managers dedicate to the US. We have an extensive dealer network of over 350 dealers in the US alone. US customers can purchase directly through the factory or through any of our authorized dealers. We have a fully staffed sales team located at both of our plants in Sioux Falls, South Dakota dedicated to helping our customers from assisting with application specifics, quoting, ordering, manufacturing, shipping, training service and parts.
30	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	Diamond has a designated Regional Sales Manager for all of Canada. We also have an established network of dealers throughout Canada and continue to grow. We have already had meetings on Canoe and have plans in place to grow and promote. Canadian customer can also purchase direct through Diamond. We have partnered with brokers and shipping companies to deliver into Canada as well.
31	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	There are no geographic areas of the US or Canada we will not be serving.
32	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	There are no Sourcewell participating sectors we will not be serving.
33	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	There are no specific contract requirements or restrictions that apply to Hawaii, Alaska and the US Territories.

Table 7: Marketing Plan

Line Item	Question	Response *
34	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Training: Marketing collaborates with our internal training team on the Sourcewell module included in our municipal dealer sales training curriculum. For internal dealer training, our Sourcewell contract administrator will join virtually to discuss all that Sourcewell offers and brings to the table. • Dealer Promotions: Diamond also works with our contracted dealers directly to provide promotional materials that meet their geographic area and topical needs. These promotional materials could range from advertisements to point of purchase materials. We ensure our dealers are set up for success via our promotions. Sourcewell availability and pricing enables us to provide the best benefits to both our dealers and our customers. • E-Newsletters: We dedicate a portion of our E-Newsletter to Sourcewell-related topics. This email is distributed to our entire dealer network and includes the Sourcewell logo. • Trade Show presence: Diamond Mowers participates in numerous national and regionally based trade shows each year. At these events, Sourcewell is represented for all attendees to see. • Sourcewell Conference Attendance: A Diamond staff member attends the annual Sourcewell conference with the most recent being the H2O conference held in MN, and we will continue to attend that conference to enhance our knowledge of all that Sourcewell has to offer. • Canadian Efforts (Canoe): We continue our efforts with a dedicated Canadian Sales Representative to promote the municipal sector which includes Sourcewell (Canoe). Please see attached Marketing Plan Samples document.
35	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Diamond Mowers relies heavily on technology in our marketing efforts. As a thought leader we feature and promote educational content to drive engagement. With a captive audience we're able to promote the unique product attributes associated with our broad product offering. Our marketing program leverages multiple platforms (Facebook, Instagram, YouTube and paid search) to drive traffic and exposure. Currently we use: - o Google AdWords – Enhancing SEO, focusing on display ads, and promotion on regionally based marketing campaigns - o Facebook and Facebook Ads – with more than 57,672 page followers - o Instagram – diversify our online presence - o Articles – Focus on industry relevant content to education our audience and position Diamond as an expert in our industry - o E-commerce Website – Provides dealers and customers an easy-to-use parts ordering experience - o Automated Marketing System – targeting current and prospective customers with messages specific to their interest - o E-Newsletters – sent to all Diamond Mowers dealers with industry related content, new product announcements, etc.
36	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Diamond brings in education around Sourcewell and it's offerings at the very beginning of our sales process. Sourcewell is incredibly beneficial to our customers allowing them to save time and money and ultimately end up with a product that meets their needs. Our sales force is highly trained to fit our customers with products that meet their needs, not necessarily that meet their wants. Sourcewell's role, in our view, is to create customer awareness through national marketing of the value and services provided. Diamond identifies opportunities and merges them into an existing sales funnel supported by a team of inside and outside sales resources. We want to ensure the entire sales process remains consistent for all Diamond customers.
37	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	Currently, our municipal products are not available through an e-procurement process. Our municipal product line including boom mowers, side fold mowers, etc. require a thorough technical review, and are tailored to each customers needs. Being a more custom process to meet customers specific needs, an e-procurement process does not fit this method.

Table 8: Value-Added Attributes

Line Item	Question	Response *	
38	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	Diamond offers hard copy or digital operators guides on all product. These manuals give specific information about the product, parts and maintenance. Diamond also offers walk around training videos known as "In-service Guides" online and has "Operator Techniques" videos available on most product demonstrating techniques and proper methods to work safer, faster and more efficient.	*
39	Describe any technological advances that your proposed products or services offer.	Diamond is currently the only manufacturer to offer the Integrated Boom Control system on all mid mount booms. This system was created to give the operator single hand control, enhanced safety features, and an optional industry leading Smart Screen. The joystick is build into the armrest attaching to the tractors seat and gives five different adjustment locations. It also enhanced safety with an emergency stop button. The Smart Screen allows you to customize boom speeds and joystick sensitivity, tracks and feeds data back to you and offers a detailed diagnostics for troubleshooting in the field.	*
40	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	Diamond does not currently hold any green certificates, however, we have policies in place for eliminating waste and increasing efficiency. We have a full recycling program in place for our office, materials handling, factory and shipping departments.	*
41	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	N/A Diamond does not have any 3rd party labels.	*
42	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	N/A Diamond does not meet WMBE, SBE, MBE or Veteran Certifications.	*
43	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	Diamond offers a 72 hour parts shipping guarantee. Our products need to be up and running as much as possible, this ensures the customers highest possible uptime. The customers parts ship in 72 hours or the parts and shipping is free! We also offer a best price guarantee on all of our parts. If a customer finds a better price, Diamond matches it. Diamond offers the most advanced spindle design in the industry. Most spindles require daily greasing while ours is required once every 500 hours. Diamonds proprietary blade carriers are the most advanced in the industry. They come standard with a 5 year warranty vs the competitions 1 year warranty. Diamonds hydraulic actuators on our boom mowers offer a greater range of motion vs the competition and are less maintenance compared to the traditional hydraulic swing cylinder design. Diamonds boom mowers offer greater stability and visibility from the tractor resulting in a better operator experience. Diamonds new Integrated Boom Controls provides the most ergonomic joystick available in the industry. This can be paired with a digital smart screen which allows the operator to monitor, adjust, diagnose and troubleshoot the equipment.	*

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
44	Do your warranties cover all products, parts, and labor?	Yes, all products sold by Diamond Mowers come with a warranty covering product, parts and labor. See attached Warranty Information document.	*
45	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Yes, the warranty is void if (1) the product is modified or altered in any way not approved, in advance and in writing, by Diamond Mowers. (2) if other than genuine Diamond Mowers parts have been installed, or (3) the product or its components have been subject to misuse, neglect, accident, damage, improper maintenance or improper operation.	*
46	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	No, responsibility of the purchaser to pay all transportation costs associated with request for warranty service.	*
47	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	Diamond has over 350 authorized dealers across the US and Canada and has the capability to service the entire continental US and Canada.	*
48	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Yes, Diamond Mowers assumes responsibility and ownership of all components used to make our products.	*
49	What are your proposed exchange and return programs and policies?	Diamond offers a 30 day buy back guarantee, See attached Warranty Information document	*
50	Describe any service contract options for the items included in your proposal.	All Diamond products come with a standard warranty but we do have options for extended warranties at an additional cost.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
51	Describe your payment terms and accepted payment methods?	Diamond Mowers payment terms are Net-30.	*
52	Describe any leasing or financing options available for use by educational or governmental entities.	Diamond works with multiple firms to offer financing and leasing options. All leasing and financing programs are managed by third parties.	*
53	Briefly describe your proposed order process. Include enough detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the Sourcewell participating entities' purchase orders.	Orders will either be processed by a Diamond Regional Sales Manager (RSM) or directly through a Diamond Mowers Dealer. Our Application Engineers, RSM's and dealer sales reps will work directly with customers to find the solution that best fits their needs based on their specific application. After qualifying and making a recommendation, a firm quote is given to the customer based on the Sourcewell contracted price. The customer would then issue a purchase order to Diamond Mowers or to the Dealer listing the corresponding Sourcewell contract number. Internally, Diamond verifies Sourcewell membership prior to processing the order, this is recorded on the sales order and the order is flagged for quarterly reporting. If a Dealer sells a Diamond Mowers unit out of their inventory, a purchase or sales order is provided to Diamond with the Sourcewell member number, these are then added to the quarterly report.	*
54	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Diamond uses Salesforce as our CRM for producing requested quotes. Diamond also invoices directly. See attached Standard Transaction Documents	*
55	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Diamond does not currently accept the P-card procurement process.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcwell Price and Product Change Request Form.

Line Item	Question	Response *	
56	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcwell discounted price) on all of the items that you want Sourcwell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	Sourcwell pricing will be offered as a discount off of List Price for all items on our price list. Please see the attached Price List, this shows all items offered including part code, description and our List Price and proposed Sourcwell price.	*
57	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Diamond has presented a 20% discount off of List Price for all items on the price list. See attached Price List Document	*
58	Describe any quantity or volume discounts or rebate programs that you offer.	Multiple unit sales are rare in our industry but we do look at these on a case by case basis. Diamond does not currently offer any rebate programs.	*
59	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	It is not common at Diamond to be asked to Source product or equipment for customers. We occasionally do get asked to design/modify product for a specific solution. In this instance, Diamond would honor the same Sourcwell discount as agreed upon and establish a list price, the same as any other product.	*
60	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	All total cost of acquisition are clearly stated on our price list (see attached). This includes a mounting/installation fees when necessary. Customers should not incur any other costs that are not clearly identified on the invoice.	*
61	If freight, delivery, or shipping is an additional cost to the Sourcwell participating entity, describe in detail the complete freight, shipping, and delivery program.	Diamond calculates freight charges at the time of the quote. We work with a variety of providers to provide cost-conscious solutions for all shipments. Actual freight/shipping costs are marked up 10% to cover Diamonds overhead costs related to shipments. These include but are not limited to, labor, materials and packaging. Diamonds freight costs are set and do not vary to customers based on any additional incurred charges. The customer pays the original quoted freight price.	*
62	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Diamond calculates freight for Alaska, Hawaii, Canada and all other offshore deliveries using the same shipping method. We partner with our variety of providers to find the best possible freight solution. Shipping costs are marked up 10% to cover overhead costs.	*
63	Describe any unique distribution and/or delivery methods or options offered in your proposal.	N/A This does not apply to Diamonds proposal.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
64	b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
65	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcwell. This process includes ensuring that Sourcwell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcwell.	Diamond performs monthly financial review to ensure all sales for state contracts are reported correctly and fees are calculated appropriately	*
66	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	State contract sales to total sales volume will be tracked routinely as well as looking at monthly, quarterly, and annual state contract sales growth.	*
67	Identify a proposed administrative fee that you will pay to Sourcwell for facilitating, managing, and promoting the Sourcwell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	Diamond Mowers proposes a 2% administrative fee.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
68	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	Diamond Mowers manufactures and sells industrial grade mowing and mulching equipment to municipalities, land owners, contractors and a variety of other customers with mowing, mulching and land clearing needs. Diamonds offering to Sourcewell is our full product line of tractor, excavator, wheel loader and skid-steer attachments. This includes (but not limited to) Drum Mulcher, Disc Mulcher, Stump Grinder, Rear Cradle Boom Mowers, Side Fold Boom Mowers, 3-Point Boom Mowers, Wheel Loader Boom Mowers, Rotary Mowers, Flail Mowers, and Road Reclaimers, all available options including factory mounting, and various other attachment product related to road right-of-way maintenance.
69	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	Diamond Mowers falls under Subcategory Road Right-of-Way Maintenance Equipment

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments
70	Flail, boom, rotary, wing, sickle, and slope mowers	☒ Yes ☐ No	Diamond offers a wide selection of industry leading Boom, Rotary, Flail, Disc/Drum Mulchers. Skid-Steer, Tractor and Wheel Loader mounting applications available
71	Seeders, tillers, mulchers, and sprayers	☒ Yes ☐ No	Diamond offers a variety of Mulchers to fit both Tractors and Skid-Steer.
72	Erosion control equipment	☐ Yes ☒ No	N/A Diamond does not offer any erosion control equipment.
73	Ditch maintenance equipment	☒ Yes ☐ No	Diamond offers a Boom mounted ditcher to maintain ditches and drainage ways.
74	Signage, signals, and message boards	☐ Yes ☒ No	N/A Diamond does not offer any of the referenced.
75	Radar equipment, traffic cameras or traffic sensors	☐ Yes ☒ No	N/A Diamond does not offer any of the referenced.
76	Other road right-of-way maintenance equipment	☒ Yes ☐ No	Diamond also offers a variety of Stump Grinders for Skid-Steer applications.

Table 16: Exceptions to Terms, Conditions, or Specifications Form

Line Item 77. NOTICE: To identify any exception, or to request any modification, to the Sourcewell template Contract terms, conditions, or specifications, a Proposer must submit the exception or requested modification on the **Exceptions to Terms, Conditions, or Specifications Form** immediately below. The contract section, the specific text addressed by the exception or requested modification, and the proposed modification must be identified in detail. Proposer's exceptions and proposed modifications are subject to review and approval of Sourcewell and will not automatically be included in the contract.

Contract Section	Term, Condition, or Specification	Exception or Proposed Modification
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A
N/A	N/A	N/A

Documents

Ensure your submission document(s) conforms to the following:

- Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
- Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
- Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
- If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."

- [Pricing](#) - Sourcewell Price List 5-1-2021.pdf - Wednesday June 30, 2021 10:59:51
- [Financial Strength and Stability](#) - Financial Strength and Stability - Diamond Mowers.pdf - Thursday July 01, 2021 15:26:42
- [Marketing Plan/Samples](#) - Marketing Plan Samples - Diamond Mowers.pdf - Thursday July 01, 2021 15:26:52
- WMBE/MBE/SBE or Related Certificates (optional)
- [Warranty Information](#) - Warranty Information - Diamond Mowers.pdf - Thursday July 01, 2021 15:27:03
- [Standard Transaction Document Samples](#) - Standard Transaction Document Samples - Diamond Mowers.pdf - Thursday July 01, 2021 15:27:12
- [Upload Additional Document](#) - Diamond Mowers - Coverage Area.pdf - Friday July 02, 2021 15:05:57

Addenda, Terms and Conditions**PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE**

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Dacotah Buum, Sales Operations Manager, Diamond Mowers, LLC

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_4_Road_ROW_Maintenance_Eqpt_RFP_070821 Fri June 18 2021 05:04 PM	☒	1
Addendum_3_Road_ROW_Maintenance_Eqpt_RFP_070821 Thu June 17 2021 06:20 PM	☒	1
Addendum_2_Road_ROW_Maintenance_Eqpt_RFP_070821 Wed June 16 2021 05:21 PM	☒	1
Addendum_1_Road_ROW_Maintenance_Eqpt_RFP_070821 Wed May 26 2021 04:28 PM	☒	1



The New York State Contract Reporter

*NYS' official source of contracting opportunities
Bringing business and government together*

This document printed
Monday, 05/17/2021

Contracting Opportunity

* * * This ad has not been published. It has been reviewed and pending publication. * * *

Title: Road Right-of-Way Maintenance Equipment

Agency: Sourcewell

Division: Procurement Department

Contract Number: 070821

Contract Term: 4 years, with potential 1 year extension

Date of Issue: 05/18/2021

Due Date/Time: 07/08/2021 4:30 PM
Central Time

County(ies): All NYS counties

Classification: Agriculture, Forestry, Gardening, Landscaping, Lawn Maintenance & Snow Removal
- *Commodities*

Opportunity Type: General

Entered By: Chris Robinson

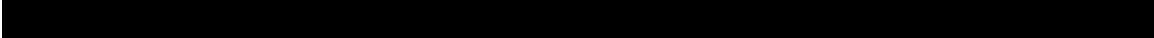
Description: Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Road Right-of-Way Maintenance Equipment to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal <https://proportal.sourcewell-mn.gov>. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than July 8, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.

Service-Disabled Veteran-Owned Set Aside: No

Contact Information

Primary contact: Sourcewell
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
rfp@sourcewell-mn.gov

Submit to contact: Sourcewell
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
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AFFIDAVIT OF PUBLICATION



DJCOREGON

11 NE Martin Luther King Jr. Blvd. Suite 201 / Portland, OR 97232-3579
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH--ss.

I, **Nick Bjork**, being first duly sworn, depose and say that I am a **Publisher** of the **Daily Journal of Commerce**, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Goods and Services notice described as

Case Number: NOT PROVIDED

HVAC SYSTEMS AND RELATED SERVICES

Sourcewell; Bid Location Staples, MN, Todd County; Due 07/08/2021 at 04:30 AM

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

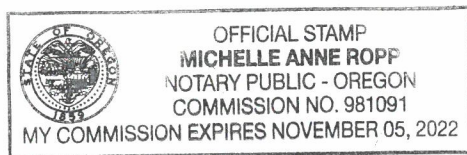
5/19/2021

State of Oregon
County of Multnomah

SIGNED OR ATTESTED BEFORE ME
ON THE **21st** DAY OF **May**, 2021

Nick Bjork

Notary Public-State of Oregon



**SOURCEWELL
ROAD RIGHT-OF-WAY
MAINTENANCE EQUIPMENT
Proposals due 4:30 pm, July 8, 2021
REQUEST FOR PROPOSALS**

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Road Right-of-Way Maintenance Equipment to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than July 8, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.
Published May 19, 2021: 12001828

Carol Jackson
Sourcewell
202 12th St NE
Staples, MN 56479-2438

Order No.: 12001828
Client Reference No:

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Road Right-of-Way Maintenance Equipment** to result in a contracting solution for use by its Participating Entities.

Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada.

A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>].

Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than July 8, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.

STATE OF OKLAHOMA, } ss.
COUNTY OF OKLAHOMA

Affidavit of Publication

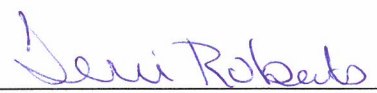
Bryan Miller, of lawful age, being first duly sworn, upon oath deposes and says that she/he is the Classified Legal Notice Admin, of GateHouse Media Oklahoma Holdings, Inc, a corporation, which is the publisher of *The Oklahoman* which is a daily newspaper of general circulation in the State of Oklahoma, and which is a daily newspaper published in Oklahoma County and having paid general circulation therein; that said newspaper has been continuously and uninterruptedly published in said county and state for a period of more than one hundred and four consecutive weeks next prior to the first publication of the notice attached hereto, and that said notice was published in the following issues of said newspaper, namely:

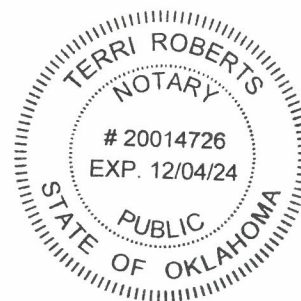
**SOURCEWELL
103734**

<u>AdNumber</u>	<u>Publication</u>	<u>Page</u>	<u>Date</u>
0000641083-01	OC- The Oklahoman	B11	05/18/2021
0000641083-01	OC- The Oklahoman	B10	05/25/2021


Agent: Bryan Miller Date: 05/26/2021

Subscribed and sworn to be me before this date : 05/26/2021


Notary: Terri Roberts Date: 05/26/2021



ORDER DETAILS

Order Number:
IPL0023872
External Order #:
64616
Order Status:
Approved
Classification:
Legals & Public Notices
Package:
COL - Legal Ads
Final Cost:
126.85
Payment Type:
Account Billed
User ID:
IPL0024154

PREVIEW FOR AD NUMBER IPL00238720**REQUEST FOR PROPOSALS**

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Road Right-of-Way Maintenance Equipment** to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than July 8, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.
W00000000
Publication Dates

ACCOUNT INFORMATION

SOURCEWELL IP
PO BOX 219
STAPLES, MN 56479
218-894-1930
carol.jackson@sourcewell-mn.gov
SOURCEWELL

TRANSACTION REPORT

Date
May 13, 2021 9:39:32 AM EDT
Amount:
126.85

SCHEDULE FOR AD NUMBER IPL00238720

May 18, 2021
The State (Columbia)

FOR THE RECORD

All Times EDT

COLLEGE BASEBALL

USA TODAY coaches poll

	W-L	Pts	LW
1 Arkansas (32)	39-10	800	1
2 Vanderbilt	36-12	740	2
3 Texas	38-12	731	4
4 Tennessee	39-13	682	5
5 Texas Tech	33-12	612	8
6 Mississippi State	36-13	594	3
7 Oregon	33-11	583	9
8 Florida	35-16	566	7
9 Notre Dame	26-10	523	10
10 Arizona	35-13	521	12
11 East Carolina	36-11	515	11
12 Mississippi	35-14	465	14
13 TCU	35-14	438	6
14 Louisiana Tech	36-14	351	16
15 Stanford	28-12	317	13
16 Florida State	28-19	259	19
17 Southern Miss	35-17	222	17
18 South Carolina	31-18	198	21
19 Charlotte	37-16	197	20
20 Gonzaga	30-13	165	NR
21 UCLA	30-16	163	22
22 UC Irvine	33-15	154	25
23 Louisville	26-18	84	15
24 North Carolina State	26-14	70	NR
25 Old Dominion	36-14	66	24

Dropped teams: No. 18 Pittsburgh (22-16); No. 23 Indiana (24-12).

Others receiving votes: Oklahoma State (30-16) 48; Liberty (35-12) 45; Arizona State (30-16) 39; Michigan (25-13) 35; Oregon State (32-17) 31; Fairfield (33-1) 27; LSU (32-19) 24; Pittsburgh (22-16) 23; UC Santa Barbara (31-18) 22; Georgia Tech (25-20) 19; Miami (29-16) 18; Dallas Baptist (31-13) 13; Nebraska (25-11) 8; Wright State (29-11) 4; Georgia (29-20) 3; VCU (32-14) 2; Indiana (24-12) 1; Campbell (30-14) 1.

The USA TODAY Sports board of coaches is made up of 32 coaches at Division I institutions. All are members of the American Baseball Coaches Association.

NBA

EASTERN CONFERENCE

Atlantic Division	W	L	Pct	GB
z-Philadelphia	49	23	.681	—
x-Brooklyn	48	24	.667	—
x-New York	41	31	.569	8
Boston	36	36	.500	13
Toronto	27	45	.375	22

Southeast Division	W	L	Pct	GB
y-Atlanta	41	31	.569	—
x-Miami	40	32	.556	1
Washington	34	38	.472	7
Charlotte	23	39	.368	16
Orlando	21	51	.292	20

Central Division	W	L	Pct	GB
y-Milwaukee	46	25	.648	—
Indiana	34	38	.472	12½
Chicago	30	41	.423	16
Cleveland	22	50	.306	24½
Detroit	23	52	.306	25½

WESTERN CONFERENCE

Southwest Division	W	L	Pct	GB
y-Dallas	42	29	.592	—
Memphis	38	34	.528	4½
San Antonio	33	39	.458	9½
New Orleans	31	40	.437	11
Houston	17	55	.236	25½

Northwest Division	W	L	Pct	GB
z-Utah	52	20	.722	—
x-Denver	47	25	.653	5
x-Portland	42	30	.583	10
Minnesota	22	49	.310	29½
Oklahoma City	22	50	.306	30

Pacific Division	W	L	Pct	GB
y-Phoenix	51	21	.708	—
x-L.A. Clippers	47	25	.653	4
L.A. Lakers	41	30	.577	9½
Golden State	39	33	.542	12
Sacramento	31	41	.431	20

x-clinched playoff spot
y-clinched division
z-clinched conference

Sunday's Games
Indiana 125, Toronto 113
New York 96, Boston 92
Washington 115, Charlotte 110
Phoenix 123, San Antonio 121
Golden State 113, Memphis 101
Brooklyn 123, Cleveland 109
Atlanta 124, Houston 95
Philadelphia 128, Orlando 117
Miami 120, Detroit 107
Oklahoma City 117, L.A. Clippers 112
Chicago 118, Milwaukee 112
L.A. Lakers 110, New Orleans 98
Minnesota 136, Dallas 121
Portland 132, Denver 116
Utah 121, Sacramento 99

Play-in
Tuesday's Games
Charlotte at Indiana, 6:30 p.m.
Washington at Boston, 9 p.m.

Wednesday's Games
San Antonio at Memphis, 7:30 p.m.
Golden State at L.A. Lakers, 10 p.m.

NHL

East Division	GP	W	L	OT	Pts	GF	GA
y-Pittsburgh	56	37	16	3	77	196	156
x-Washngtn	56	36	15	5	77	191	163
x-Boston	56	33	16	7	73	168	136
x-NYIslanders	56	32	17	7	71	156	128
N.Y. Rangers	56	27	23	6	60	177	157
Philadelphia	56	25	23	8	58	163	201
New Jersey	56	19	30	7	45	145	194
Buffalo	56	15	34	7	37	138	199

Central Division	GP	W	L	OT	Pts	GF	GA
y-Carolina	56	35	12	8	80	179	136
x-Florida	56	34	12	10	79	189	153
x-Tampa Bay	56	36	17	3	75	181	147
x-Nashville	56	31	23	2	64	156	154
Dallas	56	23	29	14	60	158	154
Chicago	56	24	25	7	55	161	186
Detroit	56	19	27	10	48	127	171
Columbus	56	18	26	12	48	137	187

West Division	GP	W	L	OT	Pts	GF	GA
z-Corolrado	56	39	13	4	82	197	133
x-Vegas	56	40	14	2	82	191	124
x-Minnesota	56	35	16	5	75	181	160
x-St. Louis	56	27	20	9	63	169	170
Arizona	56	24	26	6	54	153	176
Los Angeles	56	21	28	7	49	143	170
San Jose	56	21	28	7	49	151	199
Anaheim	56	17	30	9	43	126	179

North Division	GP	W	L	OT	Pts	GF	GA
y-Toronto	56	35	14	7	77	187	148
x-Edmonton	56	35	19	2	72	183	154
x-Winnipeg	56	30	23	3	63	170	154
x-Montreal	56	24	21	11	59	159	168
Calgary	54	25	26	3	53	148	155
Ottawa	56	23	28	5	51	157	190
Vancouver	54	22	28	4	48	145	180

NOTE: Two points for a win, one point for overtime loss. The top four teams in each division will qualify for playoffs under this season's temporary realignment.

x-clinched playoff spot
y-clinched division
z-clinched conference

Sunday's Game
Calgary at Vancouver, 5 OT

Tuesday's Game
Calgary at Vancouver, 4 p.m.

Wednesday's Game
Vancouver at Calgary, 3:30 p.m.

Playoffs

FIRST ROUND
(Best-of-7; x-if necessary)
Carolina vs. Nashville
Monday, May 17: Nashville at Carolina
Wednesday, May 19: Nashville at Carolina, 8 p.m.
Friday, May 21: Carolina at Nashville, 7 p.m.
Sunday, May 23: Carolina at Nashville, TBA
x-Tuesday, May 25: Nashville at Carolina, 1 p.m.
x-Thursday, May 27: Carolina at Nashville, 1 p.m.
x-Saturday, May 29: Nashville at Carolina, 1 p.m.

Tampa Bay 1, Florida 0
Sunday, May 16: Tampa Bay 5, Florida 4
Tuesday, May 18: Tampa Bay at Florida, 8 p.m.
Thursday, May 20: Florida at Tampa Bay, 6:30 p.m.
Saturday, May 22: Florida at Tampa Bay, 12:30 p.m.
x-Monday, May 24: Tampa Bay at Florida, 1 p.m.
x-Wednesday, May 26: Florida at Tampa Bay, 1 p.m.
x-Friday, May 28: Tampa Bay at Florida, 1 p.m.

Washington 1, Boston 0
Saturday, May 15: Washington 3, Boston 2, OT
Monday, May 17: Boston at Washington
Wednesday, May 19: Washington at Boston, 6:30 p.m.
Friday, May 21: Washington at Boston, 6:30 p.m.
x-Sunday, May 23: Boston at Washington, 1 p.m.
x-Tuesday, May 25: Washington at Boston, 1 p.m.
x-Thursday, May 27: Boston at Washington, 1 p.m.

N.Y. Islanders 1, Pittsburgh 0
Sunday, May 16: N.Y. Islanders 4, Pittsburgh 3, OT
Tuesday, May 18: N.Y. Islanders at Pittsburgh, 7:30 p.m.
Thursday, May 20: Pittsburgh at N.Y. Islanders, 7 p.m.
Saturday, May 22: Pittsburgh at N.Y. Islanders, 3 p.m.
x-Monday, May 24: N.Y. Islanders at Pittsburgh, 1 p.m.
x-Wednesday, May 26: Pittsburgh at N.Y. Islanders, 1 p.m.
x-Friday, May 28: N.Y. Islanders at Pittsburgh, 1 p.m.

Toronto vs. Montreal
Thursday, May 20: Montreal at Toronto, 7:30 p.m.
Saturday, May 22: Montreal at Toronto, 7 p.m.
Monday, May 24: Toronto at Montreal, TBA
Tuesday, May 25: Toronto at Montreal, TBA
x-Thursday, May 27: Montreal at Toronto, 1 p.m.
x-Saturday, May 29: Toronto at Montreal, 1 p.m.
x-Sunday, May 31: Montreal at Toronto, 1 p.m.

Edmonton vs. Winnipeg
Wednesday, May 19: Winnipeg at Edmonton, 9 p.m.
Friday, May 21: Winnipeg at Edmonton, 9 p.m.
Sunday, May 23: Edmonton at Winnipeg, TBA
Monday, May 24: Edmonton at Winnipeg, TBA
x-Wednesday, May 26: Winnipeg at Edmonton, 1 p.m.
x-Friday, May 28: Edmonton at Winnipeg, 1 p.m.
x-Sunday, May 30: Winnipeg at Edmonton, 1 p.m.

Minnesota 1, Vegas 0
Sunday, May 16: Minnesota 1, Vegas 0, OT
Tuesday, May 18: Minnesota at Vegas, 10 p.m.
Thursday, May 20: Vegas at Minnesota, 9:30 p.m.
Saturday, May 22: Vegas at Minnesota, 8 p.m.
x-Monday, May 24: Minnesota at Vegas, 1 p.m.
x-Wednesday, May 26: Vegas at Minnesota, 1 p.m.

Colorado vs. St. Louis
Monday, May 17: St. Louis at Colorado
Wednesday, May 19: St. Louis at Colorado, 10:30 p.m.
Friday, May 21: Colorado at St. Louis, 9:30 p.m.
Sunday, May 23: Colorado at St. Louis, TBA
x-Tuesday, May 25: St. Louis at Colorado, 1 p.m.
x-Thursday, May 27: Colorado at St. Louis, 1 p.m.
x-Saturday, May 29: St. Louis at Colorado, 1 p.m.

NFL

EASTERN CONFERENCE

Atlantic Division	W	L	Pct	GB
z-Philadelphia	49	23	.681	—
x-Brooklyn	48	24	.667	—
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Boston	36	36	.500	13
Toronto	27	45	.375	22

Southeast Division	W	L	Pct	GB
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x-Miami	40	32	.556	1
Washington	34	38	.472	7
Charlotte	23	39	.368	16
Orlando	21	51	.292	20

Central Division	W	L	Pct	GB
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Chicago	30	41	.423	16
Cleveland	22	50	.306	24½
Detroit	23	52	.306	25½

WESTERN CONFERENCE

Southwest Division	W	L	Pct	GB
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San Antonio	33	39	.458	9½
New Orleans	31	40	.437	11
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Northwest Division	W	L	Pct	GB
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x-Portland	42	30	.583	10
Minnesota	22	49	.310	29½
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Pacific Division	W	L	Pct	GB
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x-L.A. Clippers	47	25	.653	4
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Sacramento	31	41	.431	20

x-clinched playoff spot
y-clinched division
z-clinched conference

Sunday's Games
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Golden State 113, Memphis 101
Brooklyn 123, Cleveland 109
Atlanta 124, Houston 95
Philadelphia 128, Orlando 117
Miami 120, Detroit 107
Oklahoma City 117, L.A. Clippers 112
Chicago 118, Milwaukee 112
L.A. Lakers 110, New Orleans 98
Minnesota 136, Dallas 121
Portland 132, Denver 116
Utah 121, Sacramento 99

Play-in
Tuesday's Games
Charlotte at Indiana, 6:30 p.m.
Washington at Boston, 9 p.m.

Wednesday's Games
San Antonio at Memphis, 7:30 p.m.
Golden State at L.A. Lakers, 10 p.m.

NFL

East Division	W	L	Pct	GB
Boston	25	17	.595	—
Toronto	22	17	.564	1½
New York	22	18	.550	2
Tampa Bay	23	19	.548	2
Baltimore	17	23	.425	7

Central Division	W	L	Pct	GB
Chicago	24	15	.615	—
Cleveland	21	17	.553	2½
Kansas City	18	22	.450	6½
Detroit	14	26	.350	10½
Minnesota	13	25	.342	10½

West Division	W	L	Pct	GB
Oakland	25	17	.595	—
Houston	24	17	.585	½
Seattle	21	20	.512	3½
Los Angeles	17	22	.436	6½
Texas	18	24	.429	7

Sunday's Games
Tampa Bay 7, N.Y. Mets 1
Chicago Cubs 5, Detroit 1
Baltimore 10, N.Y. Yankees 6
L.A. Angels 6, Boston 5
Houston 6, Texas 2
Chicago White Sox 4, Kansas City 3
Oakland 7, Minnesota 6
Seattle 3, Cleveland 2

Monday's Games
Chicago White Sox at Minnesota
N.Y. Yankees at Texas
Cleveland at L.A. Angels
Detroit at Seattle

Tuesday's Games
Tampa Bay (Patio 1-1) at Baltimore (Harvey 3-3), 7:05 p.m.
Boston (Rodriguez 5-1) at Toronto (Ryu 3-2), 7:37 p.m.
Chicago White Sox (Lynn 4-1) at Minnesota (Pineda 2-2), 7:40 p.m.
N.Y. Yankees (Taillon 1-3) at Texas (Foltynewicz 1-3), 8:05 p.m.
Milwaukee (Woodruff 2-1) at Kansas City (Duffy 4-3), 8:10 p.m.
Cleveland (Plesac 3-3) at L.A. Angels (Heaney 1-3), 9:38 p.m.
Houston (Javier 3-1) at Oakland (Manaea 3-2), 9:40 p.m.
Detroit (Turnbull 2-2) at Seattle (Dunn 1-1), 10:10 p.m.

Wednesday's Games
Chicago White Sox at Minnesota, 1:10 p.m.
Tampa Bay at Baltimore, 7:05 p.m.

Boston at Toronto, 7:37 p.m.
N.Y. Yankees at Texas, 8:05 p.m.
Cleveland at L.A. Angels, 8:07 p.m.
Milwaukee at Kansas City, 8:10 p.m.
Houston at Oakland, 9:40 p.m.
Detroit at Seattle, 10:10 p.m.

National League

East Division	W	L	Pct	GB
New York	18	16	.529	—
Philadelphia	21	20	.512	½
Atlanta	19	21	.475	2
Milwaukee	18	22	.450	3
Washington	16	20	.444	3

Central Division	W	L	Pct	GB
St. Louis	23	18	.561	—
Milwaukee	21	20	.512	2
Cincinnati	19	19	.500	2½
Chicago	19	20	.487	3
Pittsburgh	17	23	.425	5½

West Division	W	L	Pct	GB
San Francisco	24	16	.600	—
San Diego	24	17	.585	½
Los Angeles	22	18	.550	2
Arizona	18	23	.439	6½
Colorado	15	26	.366	9½

Sunday's Games
Tampa Bay 7, N.Y. Mets 1
Chicago Cubs 5, Detroit 1
San Francisco 4, Pittsburgh 1
Toronto 10, Philadelphia 8
Milwaukee 10, Atlanta 9
Washington 3, Arizona 0
Cincinnati 7, Colorado 6
Miami 3, L.A. Dodgers 2
San Diego 5, St. Louis 3

Monday's Games
San Francisco at Cincinnati
N.Y. Mets at Atlanta
Washington at Chicago Cubs
Arizona at L.A. Dodgers
Colorado at San Diego

Tuesday's Games
San Francisco (DeSclafani 3-1) at Cincinnati (Castillo 1-5), 6:40 p.m.
Miami (TBD) at Philadelphia (Wheeler 3-2), 7:05 p.m.
N.Y. Mets (TBD) at Atlanta (Morton 2-2), 7:20 p.m.
Washington (Corbin 2-3) at Chicago Cubs (Davies 2-2), 7:40 p.m.
Pittsburgh (Brubaker 3-2) at St. Louis (Gant 2-3), 7:45 p.m.
Milwaukee (Woodruff 2-1) at Kansas City (Duffy 4-3), 8:10 p.m.
Arizona (Kelly 2-4) at L.A. Dodgers (Urias 5-1), 10:10 p.m.

Wednesday's Games
Colorado at San Diego, 4:10 p.m.
San Francisco at Cincinnati, 6:40 p.m.
Miami at Philadelphia, 7:05 p.m.
N.Y. Mets at Atlanta, 7:20 p.m.
Washington at Chicago Cubs, 7:40 p.m.
Pittsburgh at St. Louis, 7:45 p.m.
Milwaukee at Kansas City, 8:10 p.m.
Arizona at L.A. Dodgers, 10:10 p.m.

Sunday's Games
Tampa Bay 7, N.Y. Mets 1
Chicago Cubs 5, Detroit 1
San Francisco 4, Pittsburgh 1
Toronto 10, Philadelphia 8
Milwaukee 10, Atlanta 9
Washington 3, Arizona 0
Cincinnati 7, Colorado 6
Miami 3, L.A. Dodgers 2
San Diego 5, St. Louis 3

Monday's Games
San Francisco at Cincinnati
N.Y. Mets at Atlanta
Washington at Chicago Cubs
Arizona at L.A. Dodgers
Colorado at San Diego

Tuesday's Games
San Francisco (DeSclafani 3-1)

NOTICES

PUBLIC NOTICE

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Road Right-of-Way Maintenance Equipment** to result in a contracting solution for use by its Participating Entities.

Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada.

A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal
<https://portal.sourcewell-mn.gov>

Only proposals submitted through the Sourcewell Procurement Portal will be considered.

Proposals are due no later than July 8, 2021, at 4:30pm Central Time, and late proposals will not be considered.



Opportunity Notice
**Road Right-of-Way Maintenance
Equipment**

Category: Goods

This opportunity is now
closed.

Opportunity Information

Organization: Rural Municipalities of Alberta (RMA)
Organization Address: www.rmalberta.com
Reference Number: AB-2021-03419
Solicitation Number: AB-2021-03419
Solicitation Type: Request for Proposal
Posting (MM/dd/yyyy): 05/18/2021
11:30:00 AM Alberta Time
Closing (MM/dd/yyyy): 07/08/2021
03:30:00 PM Alberta Time
Last Update (MM/dd/yyyy): 05/18/2021
11:12:26 AM Alberta Time
Agreement Type: NWPTA/TILMA & CFTA & CETA & TCA
Region of Opportunity: Open
Region of Delivery: Alberta
Opportunity Type: Open & Competitive
Commodity Codes:
N9905K: SIGNS
N3805A: Ditchers
N5840: Radar Equipment, Except Airborne
N3720K: Mowers, Rotary, Tractor Drawn
N3710E: Grain Drills, Seeders
N3750TC: Rototillers
N3750ECD: Mower, Lawn, Tractor Propelled, Rotary Mower

[View Bid Package](#)

[View Interested Vendors \(Bidders\)](#)

APC "Opportunity Notices" This notice is provided for information purposes only. Refer to the "Opportunity Documents" in the bid package for authoritative information.

All queries pertaining to the language, content or any missing or inaccurate information within this abstract must be sent to its originator of the abstract, as specified in the opportunity notice.

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Bid RFP #070821 - Road Right-of-Way Maintenance Equipment

[\[Switch to Vendor View\]](#)

Bid Type **RFP**

Bid Number **070821**

Title **Road Right-of-Way Maintenance Equipment**

Start Date **May 18, 2021 6:48:40 AM CDT**

End Date **Jul 8, 2021 4:30:00 PM CDT**

Agency **Sourcewell**

Bid Contact **Chris Robinson**
(218) 895-4168
rfp@sourcewell-mn.gov
202 12th Street NE
P.O. Box 219
Staples, MN 56479-0219

Access Reports

View reports on who has been notified of the bid or accessed it.
[Notification report] [Access report]

Questions

0 Questions
0 Unanswered
[View/Ask Questions]

Edit Bid

[Create Addendum]

Description

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Road Right-of-Way Maintenance Equipment to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://portal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than July 8, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.

Pre-Bid Conference

Date **Jun 11, 2021 10:00:00 AM CDT**

Location **Online Conference**

Notes **Login information will be emailed two business days prior to the event.**

Documents

No Documents for this bid

PENDING

Road Right-of-Way Maintenance Equipment

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This RFP is now closed.

View Details

[Bids Homepage](#) [Find more bids](#) [Create Account](#) [Login](#)

Click [here](#) to return to the Sourcewell Procurement Portal home page.

 Bid Details

Bid Classification:	Goods
Bid Type:	RFP - General
Bid Number:	RFP 070821
Bid Name:	Road Right-of-Way Maintenance Equipment
Bid Status:	Open
Bid Closing Date:	Thu Jul 8, 2021 4:30:00 PM (CDT)
Question Deadline:	Thu Jul 1, 2021 4:30:00 PM (CDT)
Time-frame for delivery or the duration of the contract:	Refer to project document
Negotiation Type:	Refer to project document
Condition for Participation:	Refer to project document
Electronic Auctions:	Not Applicable
Language for Bid Submissions:	English unless specified in the bid document
Submission Type:	Online Submissions Only
Submission Address:	Online Submissions Only
Public Opening:	No
Description:	Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Road Right-of-Way Maintenance Equipment to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://proportal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than July 8, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.
Bid Document Access:	Bid Opportunity notices and awards and a free preview of the bid documents is available on this site free of charge without registration. Please note, some documents may be secured and you will be required to register for the bid to download and view the documents. There is no cost to obtain an unsecured version of the document and /or to participate in this solicitation.
Categories:	Show Categories [+]

 Submit a Question
  Register for this Bid
  Download Bid Documents

Meeting Locations

The following are the meeting times and locations for the opportunity:

Meeting Location	Description	Date / Time	Mandatory Me...	Meeting Document
Online Pre-Proposal Conference	Login instructions will be posted to the "Documents" section and available to registered suppliers two business days prior to the web conference.	Friday June 11, 2021 10:00 AM (CST)	No	

 Documents

File Name	Pages	
RFP_070821_Road_ROW_Maintenance_Eqpt Wednesday May 12, 2021 12:25 PM	13	 Download
RFP_070821_Road_ROW_Maintenance_Eqpt_Contract_Template Wednesday May 12, 2021 12:41 PM	18	 Download

- [Publish](#)
- [Bid Announcements](#)
- [Doc. Taker's List](#)

Bidding

Type 1 Bid Notice Only

Publish /Verify Contents

Save as Template

Solicitation Setting

- ✓ Invite Bidders No
- ✓ Evaluate Response online No
- ✓ Internal Approval No
- ✓ Enable Collaboration with other Users No

Solicitation Details

Mandatory Information

Solicitation Type	RFP	Solicitation Number	070821
Solicitation Name	Road Right-of-Way Maintenance Equipment	Procurement Type	Goods
Country & Province/State	Canada / Ontario	Published By	Sourcewell
Accept Questions	Not Applicable		

Internal Information (For Internal Use Only)

Procurement Title/Project Name 070821 Road Right-of-Way Maintenance Equipment

Advertisement

Basic Settings

Solicitation Type	Open to all suppliers	Estimated Contract Amount	\$60,000,000.00
Publish Date	05/18/2021	Closing Date & Time	07/08/2021 16:30:00 CT
Publish Option		Value Range for this Solicitation	10,000,001 over

Selected Categories

Agricultural/ Forestry/ Mining

Agricultural Equipment Irrigation systems, harvesters, bailers, farming equipment, etc. tractors, aquaculture equipment



Solicitation Overview



Road Right-of-Way Maintenance Equipment

070821

Closing Date: 07/08/2021 04:30:00 PM CT

Detail:

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Road Right-of-Way Maintenance Equipment to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://portal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than July 8, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.

Notice

Basic Information

Estimated Contract Value (CAD) \$60,000,000.00 (Not shown to suppliers)
Reference Number 0000199930
Issuing Organization Sourcewell
Owner Organization
Solicitation Type RFP - Request for Proposal (Formal)
Solicitation Number 070821
Title Road Right-of-Way Maintenance Equipment
Source ID PP.CO.USA.868485.C88455

Details

Location All of Canada, All of Canada
Purchase Type Duration:4 years
Description Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Road Right-of-Way Maintenance Equipment to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than July 8, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.

Dates

Publication 2021/05/18 07:43:32 AM EDT
Question Acceptance Deadline 2021/07/01 05:30:00 PM EDT
Questions are submitted online No
Bid Intent Not Available
Closing Date 2021/07/08 05:30:00 PM EDT

Contact Information

Procurement Department
 218-894-1930
rfp@sourcewell-mn.gov

Bid Submission Process

Bid Submission Type Electronic Bid Submission
Pricing Lump sum
Pricing Lump sum
Bid Documents List

Item Name	Description	Mandatory
Bid Documents	Documents defining the proposal	No

Categories

Selected Categories

GSIN Categories (70)	
G	Goods Goods
N37	Agricultural Machinery And Equipment Agricultural Machinery And Equipment
N37	Agriculture Machinery and Equipment Agriculture Machinery and Equipment
N3700	AGRICULTURE MACHINERY AND EQUIPMENT Agriculture machinery and equipment
N3700001	AGRICULTURAL MACHINERY AND EQUIPMENT - SPARE PARTS AGRICULTURAL MACHINERY AND EQUIPMENT - SPARE PARTS
N3710	SOIL PREPARATION EQUIPMENT Soil Preparation Equipment Includes Planting Equipment; Cultivating Equipment.
N3710A	CULTIVATORS, ROTARY TYPE, TRACTOR MOUNTED CULTIVATORS, ROTARY TYPE, TRACTOR MOUNTED
N3710B	CULTIVATORS, ROW CROP CULTIVATORS, ROW CROP
N3710C	CULTIVATORS, SPRING TOOTH CULTIVATORS, SPRING TOOTH
N3710D	FERTILIZER SPREADER FERTILIZER SPREADER
N3710E	GRAIN DRILLS, SEEDERS GRAIN DRILLS, SEEDERS
N3710F	HARROWS, DISK HARROWS, DISK
N3710G	HARROWS, PEG TYPE HARROWS, PEG TYPE
N3710H	HARROWS, SPRING TOOTH HARROWS, SPRING TOOTH
N3710J	MANURE SPREADER MANURE SPREADER
N3710K	PLOWS, CHISEL PLOWS, CHISEL
N3710L	PLOWS, MOULDBOARD PLOWS, MOULDBOARD
N3710M	ROCK PICKER ROCK PICKER
N3710N	ROTO-CULTIVATOR, TRACTOR MOUNTED ROTO-CULTIVATOR, TRACTOR MOUNTED
N3710P	WEEDERS ROD, TRACTOR DRAWN WEEDERS ROD, TRACTOR DRAWN
N3710Q	SCRAPERS, AGRICULTURE, TRACTOR DRAWN SCRAPERS, AGRICULTURE, TRACTOR DRAWN
N3710S	DRAWBARS, HARROW, PACKER AND MODEL -H- DRAWBARS, HARROW, PACKER AND MODEL -H-
N3710T	SOIL PREPARATION EQUIPMENT, SPARE PARTS SOIL PREPARATION EQUIPMENT, SPARE PARTS
N3710U	SPRINKLER, IRRIGATION (AGRICULTURAL) SPRINKLER, IRRIGATION (AGRICULTURAL)
N3710V	SPRAYER, FIELD (AGRICULTURAL) SPRAYER, FIELD (AGRICULTURAL)

GSIN Categories (70)	
N3710W	COMPOSTING EQUIPMENT COMPOSTING EQUIPMENT
N3720	HARVESTING EQUIPMENT Harvesting Equipment Includes Threshers; Hullers; Feed Cutters; Grading and Cleaning Farm Machinery.
N3720A	AUGER, GRAIN LOADING AUGER, GRAIN LOADING
N3720C	COMBINE, HARVESTER COMBINE, HARVESTER
N3720E	GRAIN CLEANERS, FANNING MILLS GRAIN CLEANERS, FANNING MILLS
N3720F	HARVESTER, FORAGE HARVESTER, FORAGE
N3720G	HAY BALERS HAY BALERS
N3720H	HAY STACKER HAY STACKER
N3720J	HAY RAKES HAY RAKES
N3720K	MOWERS, ROTARY, TRACTOR DRAWN MOWERS, ROTARY, TRACTOR DRAWN
N3720L	POTATO HARVESTER POTATO HARVESTER
N3720M	SILAGE FEEDERS SILAGE FEEDERS
N3720N	WINDROWERS WINDROWERS
N3730	DAIRY, POULTRY AND LIVESTOCK EQUIPMENT Dairy, Poultry, and Livestock Equipment
N3730A	DAIRY, POULTRY AND LIVESTOCK EQUIPMENT, N.E.S. DAIRY, POULTRY AND LIVESTOCK EQUIPMENT, N.E.S.
N3740	PEST, DISEASE AND FROST CONTROL EQUIPMENT Pest, Disease, and Frost Control Equipment
N3740B	SPRAYER SPRAYER
N3740BE	SPRAYER, INSECTICIDE, ELECTRIC, (INSTITUTIONAL) SPRAYER, INSECTICIDE, ELECTRIC, (INSTITUTIONAL)
N3740BF	SPRAYER, INSECTICIDE, SKID MOUNTED, ELECTRIC AND GAS SPRAYER, INSECTICIDE, SKID MOUNTED, ELECTRIC AND GAS
N3740BL	SPRAYER, WHEEL MOUNTED TYPE, GAS AND ELECTRIC POWER SPRAYER, WHEEL MOUNTED TYPE, GAS AND ELECTRIC POWER
N3740E	BIRD CONTROL DEVICES BIRD CONTROL DEVICES
N3750	GARDENING IMPLEMENTS AND TOOLS Gardening Implements and Tools Includes Garden Tractors, Walking Type; Lawn Mowers, Powered and Nonpowered; Hedge Trimmers; Lawn Seeders; Fertilizer Spreaders; Gardening Rakes, Forks, Hoes, and other Garden Tools.
N3750A	BRUSHCUTTER, EDGER, RENOVATOR, SWEEPER AND TILLER BRUSHCUTTER, EDGER, RENOVATOR, SWEEPER AND TILLER
N3750C	GARDENING AND GROUND MAINTENANCE IMPLEMENTS AND TOOLS, POWERED (N.E.S) GARDENING AND GROUND MAINTENANCE IMPLEMENTS AND TOOLS, POWERED (N.E.S)
N3750E	MOWERS, LAWN MOWERS, LAWN
N3750EB	MOWER, LAWN, POWER MOWER, LAWN, POWER

GSIN Categories (70)		
N3750EC	MOWER, LAWN, TRACTOR PROPELLED MOWER, LAWN, TRACTOR PROPELLED	
N3750ECA	MOWER, LAWN, TRACTOR PROPELLED, 90 IN.CUT, REEL TYPE, INDUSTRIAL MOWER, LAWN, TRACTOR PROPELLED, 90 IN.CUT, REEL TYPE, INDUSTRIAL	
N3750ECD	MOWER, LAWN, TRACTOR PROPELLED, ROTARY MOWER MOWER, LAWN, TRACTOR PROPELLED, ROTARY MOWER	
N3750ED	MOWER, LAWN SPARE PARTS AND ACCESSORIES MOWER, LAWN SPARE PARTS AND ACCESSORIES	
N3750EDA	MOWER, LAWN, SPARE PARTS (TORO) MOWER, LAWN, SPARE PARTS (TORO)	
N3750G	ROLLERS, LAWN ROLLERS, LAWN	
N3750GB	ROLLERS, LAWN, MOTORIZED, RIDING TYPE ROLLERS, LAWN, MOTORIZED, RIDING TYPE	
N3750J	SHEARS, GARDENING SHEARS, GARDENING	
N3750JA	SHEARS, GRASS CUTTING AND PRUNING, HAND SHEARS, GRASS CUTTING AND PRUNING, HAND	
N3750L	SPREADER, LOOSE MATERIAL SPREADER, LOOSE MATERIAL	
N3750P	GARDENING AND GROUND MAINTENANCE IMPLEMENTS AND TOOLS, (N.E.S) GARDENING AND GROUND MAINTENANCE IMPLEMENTS AND TOOLS, (N.E.S)	NON-POWERED NON-POWERED
N3750R	TRACTORS, GARDENING TRACTORS, GARDENING	
N3750S	SPRINKLERS, GARDEN, LAWN SPRINKLERS, GARDEN, LAWN	
N3750TA	LEAF BLOWERS LEAF BLOWERS	
N3750TC	ROTOTILLERS ROTOTILLERS	
N3750TD	SHREDDERS, LEAVES, BRUSH, ETC SHREDDERS, LEAVES, BRUSH, ETC	
N3750U	TREE GRATES AND GUARDS TREE GRATES AND GUARDS	
N3770	SADDLERY, HARNESS, WHIPS AND RELATED ANIMAL FURNISHINGS Saddlery, Harness, Whips, and Related Animal Furnishings Includes Dog Harnesses; Leads.	
N3770A	CAGES, ANIMAL CAGES, ANIMAL	
N3770C	SADDLERY, HARNESS, WHIPS AND RELATED ANIMAL FURNISHINGS (N.E.S.) SADDLERY, HARNESS, WHIPS AND RELATED ANIMAL FURNISHINGS (N.E.S.)	
N3770D	TAG, IDENTIFICATION, ANIMAL, METAL TAG, IDENTIFICATION, ANIMAL, METAL	
MERX Category (1)		
G	Goods Goods	
G19	Machinery and Tools Machinery and Tools	
UNSPSC Categories (2)		
55000000	Published Products	
55120000	Signage and accessories	

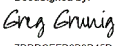
UNSPSC Categories (2)	
55121700	Signage
32000000	Electronic Components and Supplies
32150000	Automation control devices and components and accessories
32151500	Control indicating and signaling devices

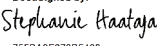


Proposal Evaluation
Road Right-of-Way Maintenance Equipment RFP #070821

Possible Points		Alamo Group (TX) Inc.	All Traffic Solutions, Inc.	Altos, Inc.	American Signal Company	ATMAX Equipment Co.	BCS America, LLC.	Bomford Turner Limited	BRIGGS & STRATTON, LLC.	Bush Hog, Inc.	Diamond Mowers, LLC	Embankscape Equipment LLC	Fecon, LLC	FINN Corporation
Conformance to RFP														
Requirements	50	45	35	40	33	39	39	42	37	45	42	42	38	43
Pricing	400	328	314	339	304	344	336	344	316	331	319	321	314	336
Financial Viability and Marketplace Success														
Ability to Sell and Deliver Service	75	67	58	58	51	57	53	63	57	65	65	59	52	58
Marketing Plan	100	87	74	72	64	69	71	74	75	90	86	72	80	78
Value Added Attributes	50	44	35	39	24	36	39	36	45	45	42	44	38	43
Warranty	75	66	51	60	45	56	56	59	56	65	57	60	54	62
Depth and Breadth of Offered Equipment, Products, or Services	50	42	41	42	38	42	41	41	40	42	43	43	42	41
Total Points	1,000	848	752	807	701	800	789	824	741	848	815	780	771	814
Rank Order		2.5	18	9	23	12	14	5	20	2.5	6	15	16	7

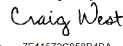
Possible Points		FoxEnergy Systems Inc.	GreenClimber of North America, Inc.	Hayward Distributing Company	Land Pride, A Division of Great Plains Mfg. Inc.	Logix ITS	Max Distributing	Montage Enterprises Inc.	ProLogic ITS, LLC	RhinoAg, Inc.	Schulte Industries Ltd.	Striping Service and Supply, Inc.	Tiger Corporation
Conformance to RFP													
Requirements	50	24	42	40	39	43	36	34	39	40	41	33	44
Pricing	400	292	341	315	321	323	300	323	305	313	323	241	349
Financial Viability and Marketplace Success													
Ability to Sell and Deliver Service	75	44	59	55	63	65	52	54	59	61	65	47	66
Marketing Plan	100	54	80	80	84	83	61	62	73	80	84	61	84
Value Added Attributes	50	31	45	40	41	41	36	37	39	39	43	25	44
Warranty	75	50	65	58	61	62	54	47	56	61	64	41	64
Depth and Breadth of Offered Equipment, Products, or Services	50	22	42	41	41	41	40	42	42	40	40	31	43
Total Points	1,000	651	832	766	811	803	709	739	764	793	804	623	865
Rank Order		24	4	17	8	11	22	21	18	13	10	25	1

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Greg Grunig, Procurement Lead Analyst

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Steff Haatja, CPIM, Procurement Analyst

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Brandon Town, CPSM, CPSD, Procurement Analyst

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Craig West, Procurement Analyst



Proposal Opening Record

Date of opening: July 8, 2021

Sourcewell posted Request for Proposal #070821, for the procurement of Road Right-of-Way Maintenance Equipment, on the Sourcewell Procurement Portal [proportal.sourcewell-mn.gov] on Thursday, May 18, 2021, and the solicitation remained in an open status within the portal until July 8, 2021, at 4:30 pm CT. The RFP required that all proposals be submitted through the Sourcewell Procurement Portal no later than 4:30 pm CT on July 8, 2021, the date and time specified in the Solicitation Schedule.

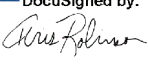
The undersigned certify that all responses received on Request for Proposal #070821 were submitted through the Sourcewell Procurement Portal, and that each Proposer's response material was digitally sealed upon submission and remained inaccessible until the due date and time specified in the Solicitation Schedule.

Responses were received from the following:

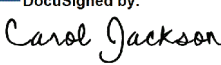
Alamo Group (TX), Inc. - Submitted 7/08/21 at 8:31:09 AM
All Traffic Solutions - Submitted 7/07/21 at 7:48:30 AM
Altoz, Inc. - Submitted 7/08/21 3:33:07 PM
American Signal Company - Submitted 7/06/21 at 7:17:23 PM
ATMAX Equipment Co. - Submitted 7/02/21 at 12:34:38 PM
BCS America, LLC - Submitted 7/07/21 at 5:44:24 PM
Bomford Turner, Limited - Submitted 7/07/21 at 1:51:48 PM
BUCEPHALUS BUYER, LLC (BRIGGS & STRATTON, LLC) - Submitted 7/07/21 at 8:34:29 AM
Bush Hog - Submitted 7/08/21 at 8:39:07 AM
Diamond Mowers - Submitted 7/07/21 at 11:35:49 AM
Embankscape Equipment, LLC dba RC Mowers - Submitted 7/08/21 at 11:13:24 AM
Fecon, LLC - Submitted 7/08/21 at 3:05:36 PM
Finn Corporation - Submitted 7/08/21 at 10:42:16 AM
FoxEnergy Systems, Inc. - Submitted 7/08/21 at 3:24:46 PM
Green Climber of North America - Submitted 7/08/21 at 12:35:06 PM
Hayward Distributing Co. - Submitted 7/08/21 at 3:13:47 PM
Land Pride, A Division of Great Plains Mfg., Inc. - Submitted 7/08/21 at 9:24:32 AM
Logix ITS - Submitted 7/08/21 at 1:04:28 PM
Max Distributing / BCS America - Submitted 7/07/21 at 10:08:09 PM
Montage Enterprises, Inc. - Submitted 7/08/21 at 2:54:13 PM
ProLogic ITS, LLC - Submitted 7/08/21 at 9:41:34 AM
RhinoAg, Inc. - Submitted 7/07/21 at 11:29:53 AM
Schulte Industries - Submitted 6/30/21 at 12:45:50 PM

Striping Service and Supply, Inc. - Submitted 7/07/21 at 12:42:36 PM
Tiger Corporation - Submitted 7/02/21 at 12:33:20 PM

The Proposals were opened electronically, and a list of all Proposers was made publicly available in the Sourcwell Procurement Portal, on July 8, 2021, at 4:34:00 PM CT. All responsive proposals were then submitted for review by the Sourcwell Evaluation Committee.

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Chris Robinson, CPSM Procurement Manager

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Carol Jackson, Procurement Analyst



RFP #070821
REQUEST FOR PROPOSALS
for
Road Right-of-Way Maintenance Equipment

Proposal Due Date: July 8, 2021, 4:30 p.m., Central Time

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Road Right-of-Way Maintenance Equipment to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than July 8, 2021, at 4:30 p.m. Central Time, and late proposals will not be considered.

Solicitation Schedule

Public Notice of RFP Published:	May 18, 2021
Pre-proposal Conference:	June 11, 2021, 10:00 a.m., Central Time
Question Submission Deadline:	July 1, 2021, 4:30 p.m., Central Time
Proposal Due Date:	July 8, 2021, 4:30 p.m., Central Time Late responses will not be considered.
Opening:	July 8, 2021, 6:30 p.m., Central Time See RFP Section V.G. "Opening"

I. ABOUT SOURCEWELL

A. SOURCEWELL

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that facilitates a competitive public solicitation and contract award process for the benefit of its 50,000+ participating entities across the United States and Canada. Sourcewell's solicitation process complies with State of Minnesota law and policies, conforms to Canadian trade agreements, and results in cooperative purchasing solutions from which Sourcewell's Participating Entities procure equipment, products, and services.

Cooperative purchasing provides participating entities and suppliers increased administrative efficiencies and the power of combined purchasing volume that result in overall cost savings. At times, Sourcewell also partners with other purchasing cooperatives to combine the purchasing volume of their membership into a single solicitation and contract expanding the reach of contracted suppliers' potential pool of end users.

Sourcewell uses a website-based platform, the Sourcewell Procurement Portal, through which all proposals to this RFP must be submitted.

B. USE OF RESULTING CONTRACTS

In the United States, Sourcewell's contracts are available for use by:

- Federal and state government entities;
- Cities, towns, and counties/parishes;
- Education service cooperatives;
- K-12 and higher education entities;
- Tribal government entities;
- Some nonprofit entities; and
- Other public entities.

In Canada, Sourcewell's contracts are available for use by:

- Provincial and territorial government departments, ministries, agencies, boards, councils, committees, commissions, and similar agencies;
- Regional, local, district, and other forms of municipal government, municipal organizations, school boards, and publicly-funded academic, health, and social service entities referred to as MASH sector (this should be construed to include but not be limited to the Cities of Calgary, Edmonton, Toronto, Ottawa, and Winnipeg), as well as any corporation or entity owned or controlled by one or more of the preceding entities;
- Crown corporations, government enterprises, and other entities that are owned or controlled by these entities through ownership interest;

- Members of the Rural Municipalities of Alberta (RMA) and their represented Associations: MASH (municipalities, academic institutions, schools and hospitals) and MUSH (municipalities, universities, schools and hospitals) sectors, and other governmental agencies eligible to use the Sourcewell contracts. MASH and MUSH sector refers to regional, local, district or other forms of municipal government, school boards, publicly-funded academic, health and social service entities, as well as any corporation or entity owned or controlled by one or more of the preceding entities, including but not limited to represented associations, Saskatchewan Association of Rural Municipalities ("SARM"), Association of Manitoba Municipalities ("AMM"), Local Authorities Services/Association of Municipalities Ontario ("LAS/AMO", excluding the cities of Toronto and Ottawa), Nova Scotia Federation of Municipalities ("NSFM"), Federation of Prince Edward Island Municipalities ("FPEIM"), Municipalities Newfoundland Labrador ("MNL"), Union of New Brunswick Municipalities ("UNBM"), North West Territories Association of Communities ("NWTAC") and their members. RMA Participants may include all not-for-profit agencies for Canadian provinces and territories.

For a listing of current United States and Canadian Participating Entities visit Sourcewell's website (note: there is a tab for each country): <https://www.sourcewell-mn.gov/sourcewell-for-vendors/agency-locator>.

Participating Entities typically access contracted equipment, products, or services through a purchase order issued directly to the contracted supplier. A Participating Entity may request additional terms or conditions related to a purchase. Use of Sourcewell contracts is voluntary and Participating Entities retain the right to obtain similar equipment, products, or services from other sources.

To meet Participating Entities' needs, Sourcewell broadly publishes public notice of all solicitation opportunities, including this RFP. In the United States each state-level procurement department receives notice for possible re-posting.

Proof of publication will be available at the conclusion of the solicitation process.

II. SOLICITATION DETAILS

A. SOLUTIONS-BASED SOLICITATION

This RFP and contract award process is a solutions-based solicitation; meaning that Sourcewell is seeking equipment, products, or services that meet the general requirements of the scope of this RFP and that are commonly desired or are required by law or industry standards.

B. REQUESTED EQUIPMENT, PRODUCTS, OR SERVICES

It is expected that proposers will offer a wide array of equipment, products, or services at lower prices and with better value than what they would ordinarily offer to a single government entity, a school district, or a regional cooperative.

1. Sourcewell is seeking proposals for Road Right-of-Way Maintenance Equipment, including equipment, attachments, and accessories designed or primarily intended for use in the maintenance of road and highway rights-of-way, such as:
 - a. Flail, boom, rotary, wing, sickle, and slope mowers;
 - b. Seeders, tillers, mulchers, and sprayers;
 - c. Erosion control and ditch maintenance equipment; and,
 - d. Signage, signals, message boards, radar equipment, and traffic cameras or sensors.
2. This solicitation should NOT be construed to include:
 - a. Road and shoulder maintenance equipment; and
 - b. Road construction equipment.
3. This solicitation does not include those equipment, products, or services covered under categories included in contracts currently maintained by Sourcewell:
 - a. Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment, with Related Accessories and Supplies (RFP #122017)
 - b. Public Utility Equipment with Related Accessories and Supplies (RFP #012418)
 - c. Snow and Ice Handling Equipment, Supplies, and Accessories (RFP #080818)
 - d. Trailers with Related Equipment, Accessories, and Services (RFP #121918)
 - e. Heavy Construction Equipment with Related Accessories, Attachments, and Supplies (RFP #032119)
 - f. Medium Duty and Compact Construction Equipment with Related Attachments, Accessories, and Supplies (RFP #040319)
 - g. Portable Construction Equipment with Related Accessories and Attachments (RFP #041719)
 - h. Ag Tractors with Related Attachments, Accessories, and Supplies (RFP #110719)
 - i. Equipment Rental with Related Services (RFP #062320)
 - j. Utility, Transport, Golf, and Recreation Vehicles with Related Accessories, Equipment, and Services (RFP #122220)
 - k. Grounds Maintenance Equipment, Attachments, and Accessories with Related Services (RFP #031121)
 - l. Tree Maintenance Equipment, Attachments, and Accessories (RFP #031721)

Proposers may include related equipment, accessories, and services to the extent that these solutions are complementary to the equipment, products, or service(s) being proposed.

Generally, the solutions for Participating Entities are turn-key solutions, providing a combination of equipment, products and services, delivery, and installation to a properly operating status. However, equipment or products only solutions may be appropriate for situations where Participating Entities possess the ability, either in-house or through local third-party contractors, to properly install and bring to operation the equipment or products being proposed.

Sourcewell prefers suppliers that provide a sole source of responsibility for the equipment, products, and services provided under a resulting contract. If proposer is including the equipment, products, and services of its subsidiary entities, the proposer must also identify all included subsidiaries in its proposal. If proposer requires the use of distributors, dealers, resellers, or subcontractors to provide the equipment, products, or services, the proposal must address how the equipment, products or services will be provided to Participating Entities, and describe the network of distributors, dealers, resellers, and/or subcontractors that will be available to serve Participating Entities under a resulting contract.

Sourcewell desires the broadest possible selection of equipment, products, and services being proposed over the largest possible geographic area and to the largest possible cross-section of Sourcewell current and future Participating Entities.

C. REQUIREMENTS

It is expected that proposers have knowledge of all applicable industry standards, laws, and regulations and possess an ability to market and distribute the equipment, products, or services to Participating Entities.

1. Safety Requirements. All items proposed must comply with current applicable safety or regulatory standards or codes.
2. Deviation from Industry Standard. Deviations from industry standards must be identified with an explanation of how the equipment, products, and services will provide equivalent function, coverage, performance, and/or related services.
3. New Equipment and Products. Proposed equipment and products must be for new, current model; however, proposer may offer certain close-out equipment or products if it is specifically noted in the Pricing proposal.
4. Delivered and operational. Unless clearly noted in the proposal, equipment and products must be delivered to the Participating Entity as operational.
5. Warranty. All equipment, products, supplies, and services must be covered by a warranty that is the industry standard or better.

D. ANTICIPATED CONTRACT TERM

Sourcewell anticipates that the term of any resulting contract(s) will be four years, with an optional one year extension that may be offered based on the best interests of Sourcewell and its Participating Entities.

E. ESTIMATED CONTRACT VALUE AND USAGE

Based on past volume of similar contracts, the estimated annual value of all transactions from contracts resulting from this RFP are anticipated to be USD \$15 Million; therefore, proposers are expected to propose volume pricing. Sourcewell anticipates considerable activity under the contract(s) awarded from this RFP; however, sales and sales volume from any resulting contract are not guaranteed.

F. MARKETING PLAN

Proposer's sales force will be the primary source of communication with Participating Entities. The proposer's Marketing Plan should demonstrate proposer's ability to deploy a sales force or dealer network to Participating Entities, as well as proposer's sales and service capabilities. It is expected that proposer will promote and market any contract award.

G. ADDITIONAL CONSIDERATIONS

1. Contracts will be awarded to proposers able to best meet the need of Participating Entities. Proposers should submit their complete line of equipment, products, or services that are applicable to the scope of this RFP.
2. Proposers should include all relevant information in its proposal, since Sourcewell cannot consider information that is not included in the proposal. Sourcewell reserves the right to verify proposer's information and may request clarification from a proposer, including samples of the proposed equipment or products.
3. Depending upon the responses received in a given category, Sourcewell may need to organize responses into subcategories in order to provide the broadest coverage of the requested equipment, products, or services to Participating Entities. Awards may be based on a subcategory.
4. A proposer's documented negative past performance with Sourcewell or its Participating Entities occurring under a previously awarded Sourcewell contract may be considered in the evaluation of a proposal.

III. PRICING

A. REQUIREMENTS

All proposed pricing must be:

1. Either Line-Item Pricing or Percentage Discount from Catalog Pricing, or a combination of these:
 - a. **Line-item Pricing** is pricing based on each individual product or services. Each line must indicate the proposer's published "List Price," as well as the "Contract Price."
 - b. **Percentage Discount from Catalog or Category** is based on a percentage discount from a catalog or list price, defined as a published Manufacturer's Suggested Retail Price (MSRP) for the products or services. Individualized percentage discounts can be applied to any number of defined product groupings. Proposers will be responsible for providing and maintaining current published MSRP with Sourcewell, and this pricing must be included in its proposal and provided throughout the term of any Contract resulting from this RFP.
2. The proposer's not to exceed price. A not to exceed price is the highest price for which equipment, products, or services may be billed to a Participating Entity. However, it is permissible for suppliers to sell at a price that is lower than the contracted price.
3. Stated in U.S. and Canadian dollars (as applicable).
4. Clearly understandable, complete, and fully describe the total cost of acquisition (e.g., the cost of the proposed equipment, products, and services delivered and operational for its intended purpose in the Participating Entity's location).

Proposers should clearly identify any costs that are NOT included in the proposed product or service pricing. This may include items such as installation, set up, mandatory training, or initial inspection. Include identification of any parties that impose such costs and their relationship to the proposer. Additionally, proposers should clearly describe any unique distribution and/or delivery methods or options offered in the proposal.

B. ADMINISTRATIVE FEES

Proposers are expected to pay to Sourcewell an administrative fee in exchange for Sourcewell facilitating the resulting contracts. The administrative fee is normally calculated as a percentage of the total sales to Participating Entities for all contracted equipment, products, or services made during a calendar quarter, and is typically one percent (1%) to two percent (2%). In some categories, a flat fee may be an acceptable alternative.

IV. CONTRACT

Proposers awarded a contract will be required to execute a contract with Sourcewell (see attached template). Only those modifications the proposer indicates in its proposal will be available for discussion. Much of the language in the Contract reflects Minnesota legal requirements and cannot be altered. Numerous and/or onerous exceptions that contradict Minnesota law may result in the proposal being disqualified from further review and evaluation.

To request a modification to the template Contract, a proposer must submit the Exceptions to Terms, Conditions, or Specifications table with its proposal. Only those exceptions noted at the time of the proposal submission will be considered.

Exceptions must:

1. Clearly identify the affected article and section.
2. Clearly note the requested modification; and as applicable, provide requested alternative language.

Unclear requests will be automatically denied.

Only those exceptions that have been accepted by Sourcewell will be included in the contract document provided to the awarded supplier for signature.

If a proposer receives a contract award resulting from this solicitation it will have up to 30 days to sign and return the contract. After that time, at Sourcewell's sole discretion, the contract award may be revoked.

V. RFP PROCESS

A. PRE-PROPOSAL CONFERENCE

Sourcewell will hold an optional, non-mandatory pre-proposal conference via webcast on the date and time noted in the Solicitation Schedule for this RFP and on the Sourcewell Procurement Portal. The purpose of this conference is to allow potential proposers to ask questions regarding this RFP and Sourcewell's competitive contracting process. Information about the webcast will be sent to all entities that have registered for this solicitation opportunity through their Sourcewell Procurement Portal Supplier Account. Pre-proposal conference attendance is optional.

B. QUESTIONS REGARDING THIS RFP AND ORAL COMMUNICATION

All questions regarding this RFP must be submitted through the Sourcewell Procurement Portal. The deadline for submission of questions is found in the Solicitation Schedule and on the Sourcewell Procurement Portal. Answers to questions will be issued through an addendum to this RFP. Repetitive questions will be summarized into a single answer and identifying information will be removed from the submitted questions.

All questions, whether specific to a proposer or generally related to the RFP, must be submitted using this process. Do not contact individual Sourcewell staff to ask questions or request information as this may disqualify the proposer from responding to this RFP. Sourcewell will not respond to questions submitted after the deadline.

C. ADDENDA

Sourcewell may modify this RFP at any time prior to the proposal due date by issuing an addendum. Addenda issued by Sourcewell become a part of the RFP and will be delivered to potential proposers through the Sourcewell Procurement Portal. Sourcewell accepts no liability in connection with the delivery of any addenda.

Before a proposal will be accepted through the Sourcewell Procurement Portal, all addenda, if any, must be acknowledged by the proposer by checking the box for each addendum. It is the responsibility of the proposer to check for any addenda that may have been issued up to the solicitation due date and time.

If an addendum is issued after a proposer submitted its proposal, the Sourcewell Procurement Portal will WITHDRAW the submission and change the proposer's proposal status to INCOMPLETE. The proposer can view this status change in the "MY BIDS" section of the Sourcewell Procurement Portal Supplier Account. The proposer is solely responsible to check the "MY BIDS" section of the Sourcewell Procurement Portal Supplier Account periodically after submitting its proposal (and up to the Proposal Due Date). If the proposer's proposal status has changed to INCOMPLETE, the proposer is solely responsible to:

- i) make any required adjustments to its proposal;
- ii) acknowledge the addenda; and
- iii) ensure the re-submitted proposal is received through the Sourcewell Procurement Portal no later than the Proposal Due Date and time shown in the Solicitation Schedule above.

D. PROPOSAL SUBMISSION

Proposer's complete proposal must be submitted through the Sourcewell Procurement Portal no later than the date and time specified in the Solicitation Schedule. Any other form of proposal submission, whether electronic, paper, or otherwise, will not be considered by Sourcewell. **Late proposals will not be considered.** It is the proposer's sole responsibility to ensure that the proposal is received on time.

It is recommended that proposers allow sufficient time to upload the proposal and to resolve any issues that may arise. The time and date that a proposal is received by Sourcewell is solely determined by the Sourcewell Procurement Portal web clock.

In the event of problems with the Sourcewell Procurement Portal, follow the instructions for technical support posted in the portal. It may take up to 24 hours to respond to certain issues.

Upon successful submission of a proposal, the Sourcewell Procurement Portal will automatically generate a confirmation email to the proposer. If the proposer does not receive a confirmation email, contact Sourcewell's support provider at support@bidsandtenders.ca.

To ensure receipt of the latest information and updates via email regarding this solicitation, or if the proposer has obtained this solicitation document from a third party, the onus is on the proposer to create a Sourcewell Procurement Portal Supplier Account and register for this solicitation opportunity.

Within the Sourcewell Procurement Portal, all proposals must be digitally acknowledged by an authorized representative of the proposer attesting that the information contained in the proposal is true and accurate. By submitting a proposal, proposer warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential contract award. The submission of inaccurate, misleading, or false information is grounds for disqualification from a contract award and may subject the proposer to remedies available by law.

E. GENERAL PROPOSAL REQUIREMENTS

Proposals must be:

- In substantial compliance with the requirements of this RFP or it will be considered nonresponsive and be rejected.
- Complete. A proposal will be rejected if it is conditional or incomplete.
- Submitted in English.
- Valid and irrevocable for 90 days following the Proposal Due Date.

Any and all costs incurred in responding to this RFP will be borne by the proposer.

F. PROPOSAL WITHDRAWAL

Prior to the proposal deadline, a proposer may withdraw its proposal.

G. OPENING

The Opening of proposals will be conducted electronically through the Sourcewell Procurement Portal. A list of all proposers will be made publicly available in the Sourcewell Procurement Portal after the Proposal Due Date, but no later than the Opening time listed in the Solicitation Schedule.

To view the list of proposers, verify that the Sourcewell Procurement Portal opportunities list search is set to "All" or "Closed." The solicitation status will automatically change to "Closed" after the Proposal Due Date and Time.

VI. EVALUATION AND AWARD

A. EVALUATION

It is the intent of Sourcewell to award one or more contracts to responsive and responsible proposers offering the best overall quality, selection of equipment, products, and services, and

price that meet the commonly requested specifications of Sourcewell and its Participating Entities. The award(s) will be limited to the number of proposers that Sourcewell determines is necessary to meet the needs of its Participating Entities. Factors to be considered in determining the number of contracts to be awarded in any category may include the following:

- The number of and geographic location of:
 - Proposers necessary to offer a comprehensive selection of equipment, products, or services for Participating Entities' use.
 - A proposer's sales and service network to assure availability of product supply and coverage to meet Participating Entities' anticipated needs.
- Total evaluation scores.
- The attributes of proposers, and their equipment, products, or services, to assist Participating Entities achieve environmental and social requirements, preferences, and goals.

Information submitted as part of a proposal should be as specific as possible when responding to the RFP. Do not assume Sourcewell has any knowledge about a specific supplier or product.

B. AWARD(S)

Award(s) will be made to the proposer(s) whose proposal conforms to all conditions and requirements of the RFP, and consistent with the award criteria defined in this RFP.

Sourcewell may request written clarification of a proposal at any time during the evaluation process.

Proposal evaluation will be based on the following scoring criteria and the Sourcewell Evaluator Scoring Guide (a copy is available in the Sourcewell Procurement Portal):

Conformance to RFP Requirements	50
Financial Viability and Marketplace Success	75
Ability to Sell and Deliver Service	100
Marketing Plan	50
Value Added Attributes	75
Warranty	50
Depth and Breadth of Offered Equipment, Products, or Services	200
Pricing	400
TOTAL POINTS	1000

C. PROTESTS OF AWARDS

Any protest made under this RFP by a proposer must be in writing, addressed to Sourcewell's Executive Director, and delivered to the Sourcewell office located at 202 12th Street NE, P.O. Box 219, Staples, MN 56479. All documents that comprise the complete protest package must be received no later than 10 calendar days' following Sourcewell's notice of contract award(s)

or non-award and must be time stamped by Sourcewell no later than 4:30 p.m., Central Time. A protest must allege a procedural, technical, or legal defect, with supporting documentation. A protest that merely requests a re-evaluation of a proposal's content will not be entertained

A protest must include the following items:

- The name, address, and telephone number of the protester;
- Identification of the solicitation by RFP number;
- A precise statement of the relevant facts;
- Identification of the alleged procedural, technical, or legal defect;
- Analysis of the basis for the protest;
- Any additional supporting documentation;
- The original signature of the protester or its representative; and
- Protest bond in the amount of \$20,000 (except where prohibited by law or treaty).

Protests that do not address these elements will not be reviewed.

D. RIGHTS RESERVED

This RFP does not commit Sourcewell to award any contract, and a proposal may be rejected if it is nonresponsive, conditional, incomplete, conflicting, or misleading. Proposals that contain false statements or do not support an attribute or condition stated by the proposer may be rejected.

Sourcewell reserves the right to:

- Modify or cancel this RFP at any time;
- Reject any and all proposals received;
- Reject proposals that do not comply with the provisions of this RFP;
- Select, for contracts or for discussion, a proposal other than that with the lowest cost;
- Independently verify any information provided in a proposal;
- Disqualify any proposer that does not meet the requirements of this RFP, is debarred or suspended by the United States or Canada, State of Minnesota, Participating Entity's state or province; has an officer, or other key personnel, who have been charged with a serious crime; or is bankrupt, insolvent, or where bankruptcy or insolvency are a reasonable prospect;
- Waive or modify any informalities, irregularities, or inconsistencies in the proposals received;
- Clarify any part of a proposal and discuss any aspect of the proposal with any proposer; and negotiate with more than one proposer;
- Award a contract if only one responsive proposal is received if it is in the best interest of Participating Entities; and
- Award a contract to one or more proposers if it is in the best interest of Participating Entities.

E. DISPOSITION OF PROPOSALS

All materials submitted in response to this RFP will become property of Sourcewell and will become public record in accordance with Minnesota Statutes Section 13.591, after negotiations are complete. Sourcewell considers that negotiations are complete upon execution of a resulting contract. It is the proposer's responsibility to clearly identify any data submitted that it considers to be protected. Proposer must also include a justification for the classification citing the applicable Minnesota law. Sourcewell may reject proposals that are marked confidential or nonpublic, either substantially or in their entirety.

Sourcewell will not consider the prices submitted by the proposer to be confidential, proprietary, or trade secret materials. Financial information, including financial statements, provided by a proposer is not considered trade secret under the statutory definition.



5/26/2021

Addendum No. 1

Solicitation Number: RFP 070821

Solicitation Name: Road Right-of-Way Maintenance Equipment

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

Does this solicitation include the category of Pavement Marking/Striping Equipment?

Answer 1:

In the competitive process, Sourcewell will not pre-evaluate a proposer's equipment offering or advise a proposer on the content of the proposal. Each proposer, in its discretion, will propose the equipment, products, and services that it deems to fall within Sourcewell's requested equipment, products, and services as described in RFP Section II. B. - Requested Equipment, Products or Services. However, only those products within the scope of the RFP will be included in any contract awarded by Sourcewell as a result of this solicitation.

Question 2:

Does this replace the Roadway Maintenance Equipment with Related Accessories, Attachments, Materials, and Supplies - RFP 052417?

Answer 2:

Each Sourcewell solicitation is separate and distinct from any previous solicitation, and do not constitute a replacement or renewal.

End of Addendum

Acknowledgement of this Addendum to RFP 070821 posted to the Sourcewell Procurement Portal on 5/26/2021, is required at the time of proposal submittal.



6/16/2021

Addendum No. 2

Solicitation Number: RFP 070821

Solicitation Name: Road Right-of-Way Maintenance Equipment

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

How do you want the pricing to be listed? Do you want the base price listed then the discounted price, or the base price with % of discount that will be offered?

Answer 1:

It is left to the discretion of each proposer to determine and propose the pricing approach that aligns with their business methods and satisfies all the requirements of RFP Article III - Pricing. Proposals are evaluated based on the criteria stated in the RFP.

Question 2:

Can you explain what is a P-Card procurement and payment process?

Answer 2:

Generally, the term "P-Card" is an abbreviation for purchasing card or procurement card. Additional background information can be found at the following site:

<https://www.napcp.org/page/WhatArePCards>

End of Addendum

Acknowledgement of this Addendum to RFP 070821 posted to the Sourcewell Procurement Portal on 6/16/2021, is required at the time of proposal submittal.



6/17/2021

Addendum No. 3

Solicitation Number: RFP 070821

Solicitation Name: Road Right-of-Way Maintenance Equipment

Consider the following Question and Answer to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

The majority of our products fall within the scope of this RFP, but a portion of our products seem to be excluded, although they may also be considered complementary. Should the portion in doubt be excluded from our submission?

Answer 1:

Each proposer, in its discretion, will propose the equipment, products, and services that it deems to fall within Sourcewell's requested equipment, products, and services as stated in RFP Section II. B. - Requested Equipment, Products or Services. However, only those products within the scope of the RFP will be included in any contract awarded by Sourcewell as a result of this solicitation. Proposals are evaluated based on the criteria stated in the RFP.

End of Addendum

Acknowledgement of this Addendum to RFP 070821 posted to the Sourcewell Procurement Portal on 6/17/2021, is required at the time of proposal submittal.



6/18/2021

Addendum No. 4

Solicitation Number: RFP 070821

Solicitation Name: Road Right-of-Way Maintenance Equipment

Consider the following Question and Answer to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

If awarded a contract can our company use the Sourcewell logo on marketing materials and programs for the products or services listed in the contract?

Answer 1:

Refer to Section 13. A. 1. a. of the contract template for additional detail on the usual license of Sourcewell marks granted for purpose of marketing an awarded supplier's relationship with Sourcewell.

End of Addendum

Acknowledgement of this Addendum to RFP 070821 posted to the Sourcewell Procurement Portal on 6/18/2021, is required at the time of proposal submittal.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Dan Pollreisz
Desired Action of City Council:	Authorization of \$7,012 in contingency funds to complete the 2023 Budgeted Capital Improvement.		
Amount Budgeted in current fiscal year for this item (if applicable):	\$38,742 in the 2023 Approved budget 101-42200-43300 \$7,012 designated in 2023 Contingency.		
Agenda Item:	Authorization to purchase BAF & Transfer Switch for \$48,754.		
Explanation/Background of Agenda Item Requested:	The City approved the installation of the BAF and the replacement of the Transfer Switch as part of the 2023 Budget. When actual quotes were received, the cost will be \$7,012 over the approved budget. The difference is requested to be supplemented out of the 2023 Contingency fund. We sent out a request to 3 contractors for transfer switch replacement and add ceiling fans in the fire bays. The 3 contractors were Muth, TK Electric and Bechen. Bechen Electric backed out due to the amount of work needed to replace the transfer switch. • Quote 1 was to replace the existing ASCO transfer switch to a like new switch. Tk Electric was \$30,612 and Muth Electric was \$45,934 • Quote 2 was to add 2 8' (BAF) – Essence ceiling fans in the fire bays with separate controllers. TK Electric was \$15,142 and Muth was at \$21,525.00 TK Electric was low with the Transfer Switch at \$30,612 and the fans at \$15,142. Staff recommends approval of the requested additional contingency funds, to proceed with the project from the low bidder, TK Electric.		

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:
\$30,000,000 is available for funding with 5 to 10 projects to be awarded. The grant range is \$500,000 to \$20,000,000. Applications were due June 1 with anticipated awards between August 2023 and January 2024. Staff is seeking \$5,000,000 in funds from the grant.
City staff recommends City Council approval to apply for the grant and allow staff to submit on their behalf.

WATERSMART AQUATIC ECOSYSTEM RESTORATION



LAKE MITCHELL RESTORATION PROJECT

CITY OF MITCHELL

612 North Main Street
Mitchell, SD 57301

Phone: 605-995-8433
E-mail: joe.schroeder@cityofmitchellsd.gov

PREPARED BY:
JOSEPH D. SCHROEDER, P.E.
MAY 2023

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Appendix A – Letters of Support

Section 1: Technical Proposal

A. Executive Summary

Date: June 1, 2023

Applicant Name: City of Mitchell

City: Mitchell

County: Davison

State: South Dakota

Category: A

Task Area: Construction

Estimated Start Date: August 1, 2024

Estimated Completion Date: December 1, 2027

Estimated Length of Project: 39 Months

Located on a Federal Facility: No

The Lake Mitchell Restoration Project is located in Mitchell South Dakota along Interstate 90. Lake Mitchell is a 671-acre artificial reservoir of Firesteel Creek created in 1928 with the construction of the Lake Mitchell dam with a 350,000-acre watershed. For several decades, persistent water quality problems related to elevated phosphorus levels have resulted in harmful algae blooms and microcystin levels. As a result, the lake is considered to be in a eutrophic to hyper-eutrophic state. Proposed improvements include mechanically removing soft sediment that is high in phosphorus, fish habitat improvements, installation of sediment catchment areas at the entrance of the lake, a lake drawdown structure at the spillway for future maintenance and related improvements. The removal of the soft sediment will greatly reduce the amount of phosphorus released into the water column which will reduce harmful algae blooms and microcystin levels. The sediment traps and the ability to draw the lake down as much as twenty feet will make future maintenance convenient which will greatly increase the life of this project. The project will include restocking fish and incorporating improvements to vital fish habitat supported by the South Dakota Game Fish and Parks (SD GF&P). Water quality will also be improved downstream of Lake Mitchell which includes the James and Missouri Rivers. Water quality reports date back to as early as 1985 with a report completed by the South Dakota Department of Water and Natural Resources which is now the South Dakota Department of Agricultural and Natural Resources (DANR). Completed reports which were utilized to support this proposed

project include a DANR report from 1997, Lake Mitchell Technical Memorandum Phases I and II (2018) by FYRA Engineering and Verax, Inc. and most recently a preliminary design completed by Barr Engineering Co. (Barr) in 2022. Partners included in this project and ongoing watershed work include SD GF&P, James River Water Development District, Friends of Firesteel, Davison County, Ducks Unlimited, US Fish and Wildlife Service, NRCS/USDA, Pheasants Forever, and producers within the watershed.

B. Project Location

The Lake Mitchell Restoration Project proposes to promote healthy water quality and habitat associated with Lake Mitchell. Lake Mitchell is located within the city limits of Mitchell in South Dakota. Mitchell is located approximately 60 miles west of Sioux Falls along Interstate 90. The City of Mitchell has a population of 15,660 according to the 2020 census. The project latitude is 43.75306 and the longitude is -98.04358. See Figures 1 and 2 for the location of the City of Mitchell and Lake Mitchell.

Figure 1: Location Map of City of Mitchell

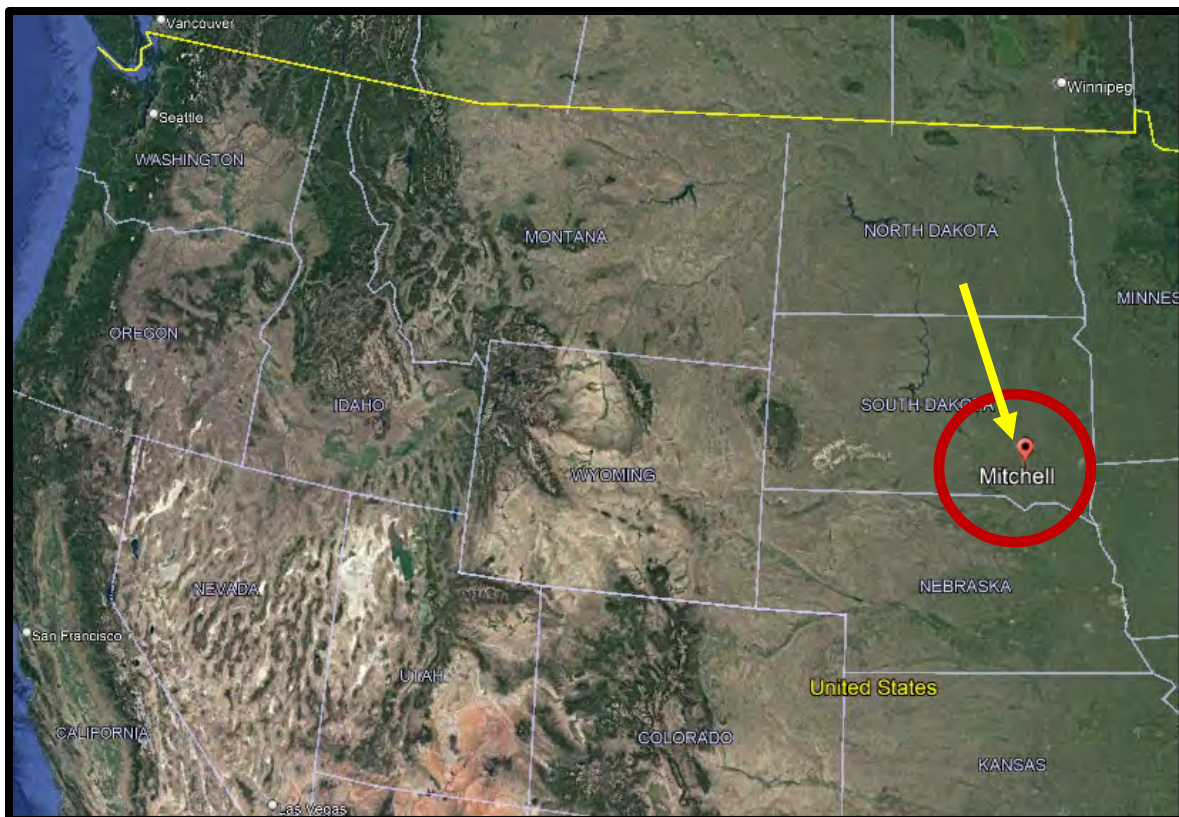
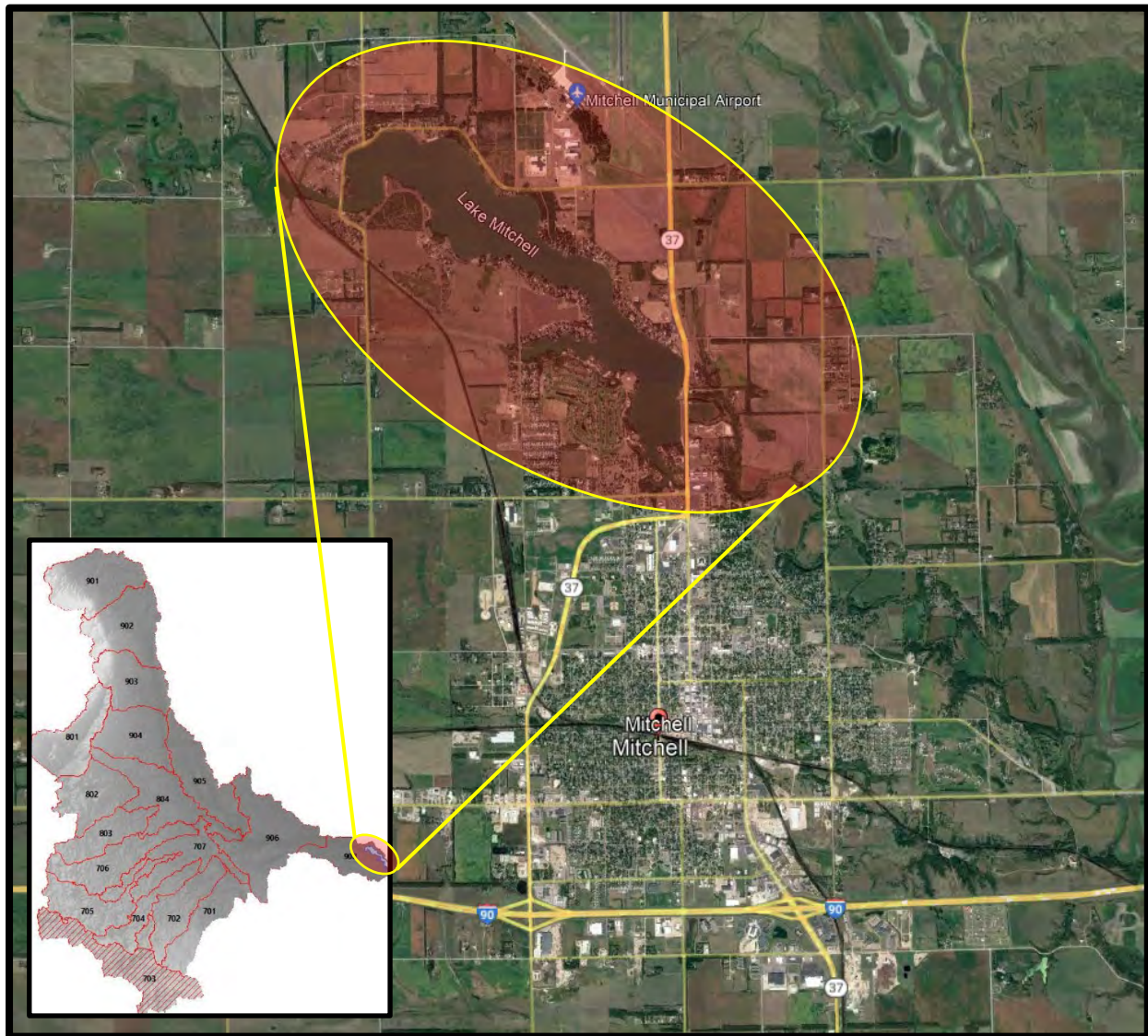


Figure 2: Location Map of Lake Mitchell with Watershed



C. Project Description

The project which the City is requesting funding is for Task B, Construction. The purpose of this project is to improve the ecosystem of Lake Mitchell and the downstream receiving waters. The proposed project will be a multifaceted approach to achieve the desired goals. The following is a description of the proposed work.

a. Mechanical Dredging

Mechanical dredging will be utilized to remove soft sediment which releases phosphorus into the water column at an extremely high rate. There is estimated to be approximately 1,567,000 cubic yards of soft sediment accumulated within the lake. The sediment will be removed utilizing construction equipment including excavators, earth movers, scrapers, dozers, dump trucks, semis with side dumps, etc. The material will be taken to a disposal site located on the south side of the lake just northeast of the 407th Avenue and West Harmon Drive intersection. The site is capable of handling the material to be removed. The City is partnering with the South Dakota Game Fish and Parks to provide the proper plan for managing fish species through the project.

b. Drawdown Structure

The lake will need to be lowered in order to complete the mechanical dredging work. This will be accomplished by breaching the existing dam, creating an open channel and opening the south headwall of the spillway chute. The initial lowering of the lake will be accomplished with a siphon. The open channel will remain in place until after the dredging work is completed to allow rain events to flow through the lake. A pipe will be installed within the trench and backfilled once the dredging project is complete. A valve will be installed to allow the City to lower the lake elevation after the project is complete for future continued maintenance. Dirt work will be completed with an excavator. The channel will be armored to prevent erosion. The concrete headwall will be repaired as needed after the piping is installed for the future drawdown and the dam will be backfilled with the proper material and compaction.

c. Sediment Traps

The project will include the construction of sediment traps at the throat of the lake. The purpose of the sediment traps is to assist in preventing future phosphorus rich sediment accumulating within the lake. The sediment traps will be built with earth moving equipment which will also be utilized for the dredging. Native aquatic grasses will be incorporated into the sediment traps.

d. Fish Habitat

During the final design our design team will work closely with South Dakota Game Fish and Parks to incorporate lake bottom sculpting and fish habitat to promote a healthy fish ecosystem. This is described in further detail later in this narrative.

e. Alum Treatment

The design incorporates the application of alum. It is estimated that approximately half of the soft sediment will be removed from the lake which covers approximately 66% of the lake surface area. The introduction of alum will allow 97% of the surface area of the lake to be addressed. Alum treatments will be continued into the future as one part of an on-going maintenance program.

f. Construction Engineering Services

Barr Engineering is currently completing the design of the project. They will be retained to ensure the project is completed per the plans and specifications. They will be the main point of contact throughout the project holding meetings with the City, contractor and the general public. They will provide construction administration, observation, surveying/staking, testing and all related activities.

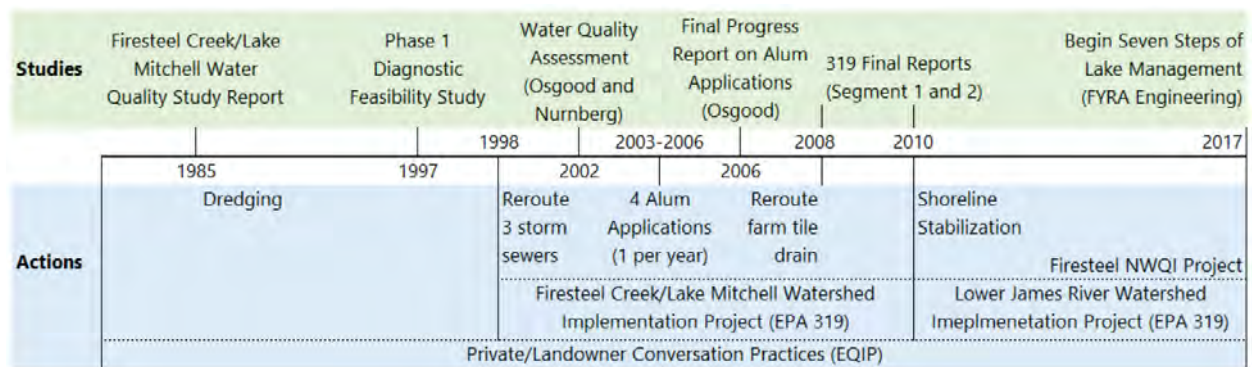
D. Evaluation Criteria

a. Evaluation Criterion A - Project Benefits

i. General Project Benefits

The Firesteel Creek and Lake Mitchell are listed as EPA impaired waterbody. Items listed as impaired are domestic water supply, immersion recreation waters, limited contact recreation waters and warmwater permanent fish life propagation waters. Studies relating to water quality issues, pollutant loading and algae blooms dates back as far as 1985. A timeline of the studies performed and actions were taken are identified in the below table.

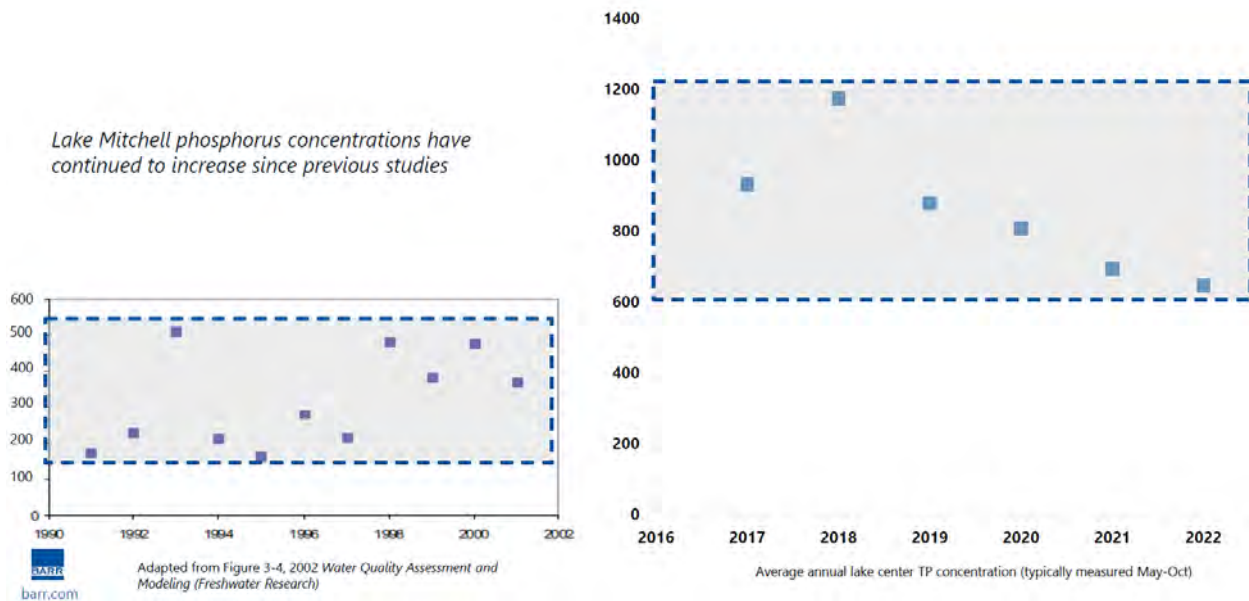
Figure 3: Previous Report Timeline from FYRA Engineering Report



(FYRA, Verax, Inc. 2018)

Three additional technical memorandums/preliminary engineering reports (PER) have been completed. Technical Memorandum 1 and 2 were completed by FYRA Engineering and Verax, Inc. in 2018 and a PER was completed by Barr Engineering in 2022. The City has been tracking phosphorus levels upstream of the lake, within the lake and downstream of the lake for many years. This information is shown in the below graph.

Figure 4: Historically Recorded Phosphorus Levels within Lake Mitchell



The proposed project includes a drawdown structure for lake level management and future maintenance, dredging approximately half of the soft sediment by volume or 66% by surface area, a disposal site to accommodate the dredged material, sediment traps at the entrance of the lake, lake sculpting and purposeful fish habitat improvements and related appurtenances to complete the work. The South Dakota Game Fish and Parks will be utilized to enhance fish habitat and for restocking the proper types of fish at the correct numbers. Sediment traps will include the planting of native aquatic vegetation to assist with sediment and nutrient removal. The incorporation of the drawdown structure will allow for maintenance of sediment traps which will allow sediment and nutrient removal when the lake is strategically lowered. Phosphorus levels will be reduced which in turn will reduce harmful algae blooms which have resulted in unsafe microcystin levels.

Improving the water quality within Lake Mitchell will improve the water quality leaving the lake. Approximately three miles downstream from Lake Mitchell is the James River, which flows into the Missouri River. Lake water is also used as irrigation for city and private use. Firesteel Creek just downstream of Lake Mitchell is utilized for watering a privately owned golf course as well as a residential developments lawns. Lake Mitchell

was also used as the City's source for drinking water until approximately 2006, but issues with water quality and quantity required the City to find water from a different source. The water plant at the lake still exists but is not being used and would require a major investment to put back into operation.

Lake Mitchell draws people from a wide region who enjoy fishing, boating and other recreational activities. Cultural resources is another important draw. The Mitchell Prehistoric Indian Village is situated on the south side of the lake just off the shoreline. The mission of the Mitchell Prehistoric Indian Village is to promote an understanding of the first people to inhabit the region by developing, preserving and exhibiting a significant collection and archaeological site; by taking a leadership role in research and scholarship; by engaging and providing access for audiences from all nations; and by delivering innovative programs of benefit to the general public and community. The Mitchell Prehistoric Indian Village is the only archaeological site in South Dakota open to the public (<https://www.mitchellindianvillage.org/>). Declared a National Historic Landmark in 1964, the Village averages about 12,000 visitors per year, many from out of state, who can watch archeologists working at the site. Archeology students from Augustana University in Sioux Falls and Exeter University in England assist in the excavation work during the summer at the site, which is protected under a dome structure (the "Archeodome").

The City has also been working on the watershed for many years. The City made a \$4,100,000 investment for property approximately one mile upstream of the lake to complete wetland improvements. The City utilized this investment as a match for a \$1,000,000 North American Wetlands Conservation Act (NAWCA) Grant which we are using to make improvements within the watershed.

The City has received a \$1,000,000 grant through the Economic Development Administration (EDA) Competitive Tourism Grant for the construction of a Lake Mitchell jetty, boat slips and concrete bike trail. The project will provide boat access and storage and provide an additional resource for the region. The project is planned to be completed in the fall of 2025.

The City also utilizes non-point source funds for work within the watershed through the South Dakota State Revolving Fund (SRF) program, which the City takes out for most of our infrastructure project loans. The funds, which are distributed through the James River Water Development District, have been used to create riparian buffers, convert cropland to grass, and install fencing and watering features to eliminate cattle access to the creek. We are constructing a 37-acre wetland on the property we purchased described above utilizing non-point source funds. The wetland will complement the sediment traps which will be installed at the throat of the lake and will be easily maintained with the installation of the drawdown structure.

Game fish within Lake Mitchell include bass, bluegill, walleye, crappie, rock bass, carp, and catfish. Lake Mitchell used to be a great crappie and bass lake but have seen struggling numbers according to local fisherman.

ii. Quantification of Specific Project Benefits – Task B

1. Species and Habitat Benefit

The City of Mitchell is working with the South Dakota Game Fish and Parks on this project. Two personnel we work closely with are Dave Lucchesi, Area Fisheries Supervisor and Kip Rounds, Aquatic Habitat and Access Biologist. They have provided us with the following information:

One of the larger benefits to lake ecology from this project would be improved water clarity with the resulting reduction in algal blooms. This, in turn, should result in an increased abundance of rooted aquatic plants which provides excellent habitat for largemouth bass, bluegill, northern pike, yellow perch and some other species of fish. Predation by more abundant largemouth bass and northern pike on small common carp may in turn help to reduce their abundance which is also a benefit to water quality as they are in part responsible for redistributing nutrients into the water column for algae to use.

More aquatic plants commonly coincide with more aquatic insects, an important source of food for panfish and young gamefish. Many aquatic insects live in and around the beds of aquatic plants. The beds of aquatic plants also provide “nursery habitat” for young and small fish, especially largemouth bass, bluegill, northern pike and yellow perch. Nursery habitat is basically a place where they can hide, are less vulnerable to predation by larger fish, and they can find plenty of food to eat. Rooted aquatic vegetation has also been shown to suppress algae by taking up nutrients, and some plants even release chemicals that further impede algae growth. Rooted aquatic vegetation can provide an important source of food for waterfowl, and vital habitat for aquatic animals such as turtles, frogs, and crayfish.

We plan to stock a wide variety of game fish and panfish after renovation and refilling. Our guess is that with improved water clarity and increased abundance of aquatic vegetation, we would see improved survival in stocked largemouth bass, bluegill and crappie, and those fish when mature could successfully reproduction and maintain populations on their own.

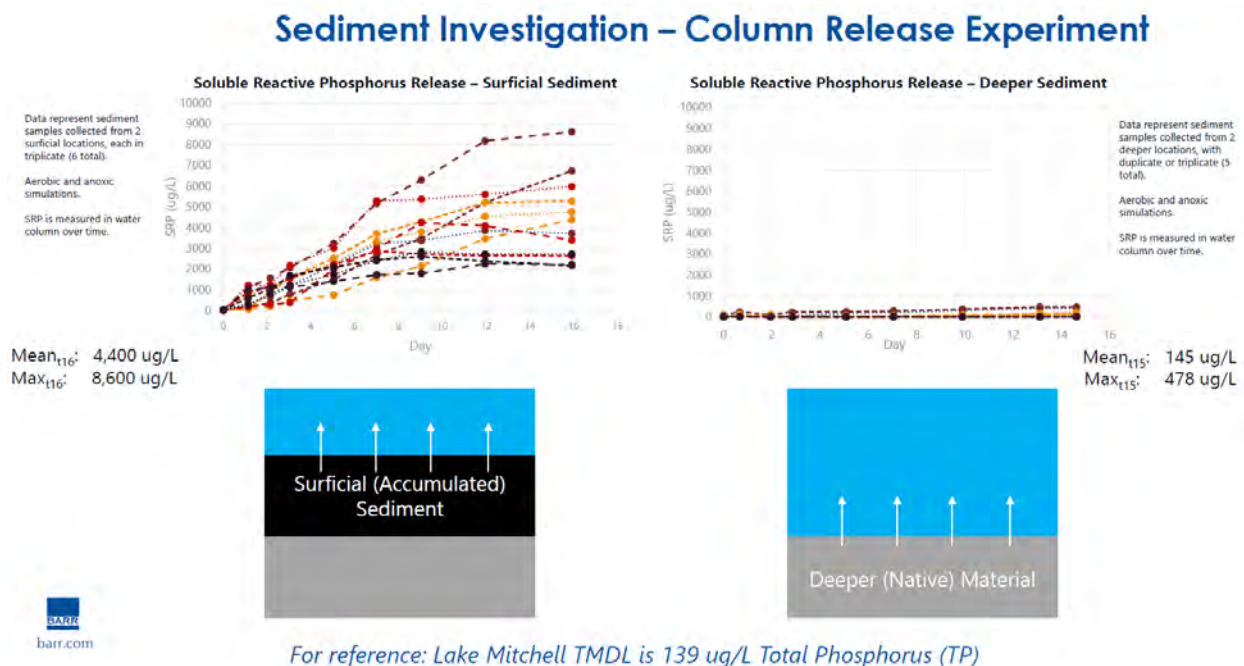
The shallow upper end or riverine section of a reservoir is often the most productive part of the lake. Compacting loose sediment, adding depth through mechanical dredging, increasing water clarity and adding habitat features would further enhance the benefits of the riverine section as excellent habitat for game fish and panfish production.

2. Watershed Benefits

As previously stated in this document, phosphorus levels are harmfully high in Lake Mitchell.

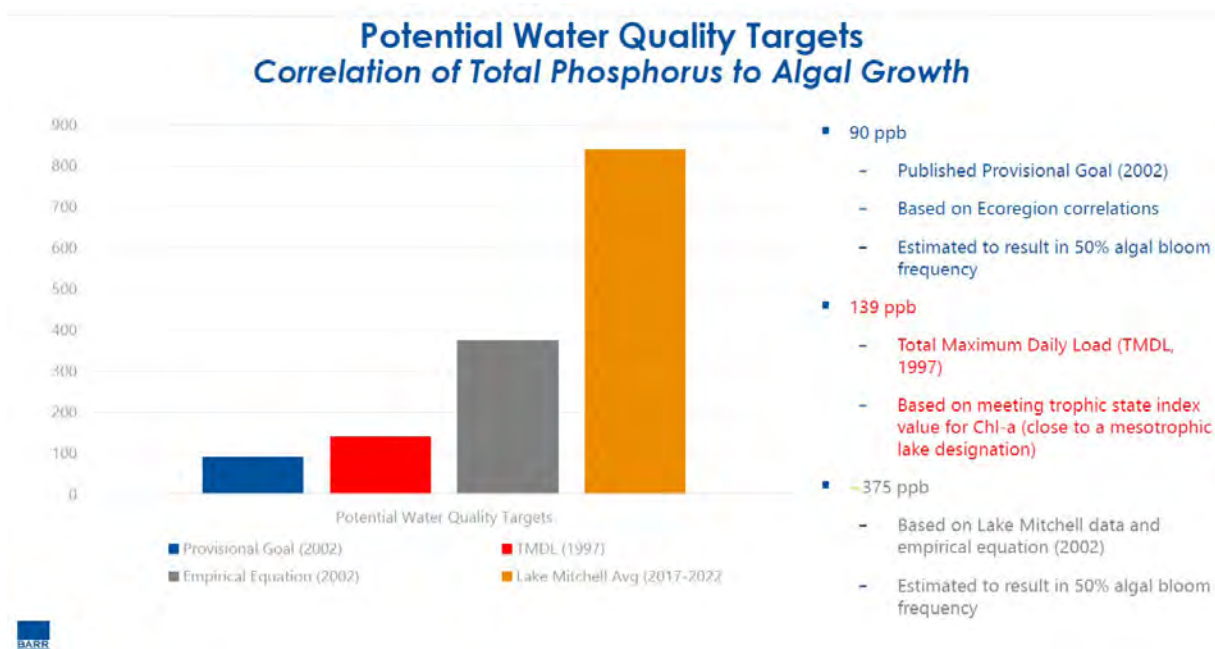
Previous studies and reports have identified that the watershed contributes 52 percent of the phosphorus load and 48 percent of the load is generated from within the lake. Barr Engineering completed column release experiments on multiple core samples and identified that the surficial sediment releases phosphorus at much higher levels than the native deeper material. See the attached graph below for additional information.

Figure 5: Collected Phosphorus Levels and Release Rates within Sediment with Lake Mitchell



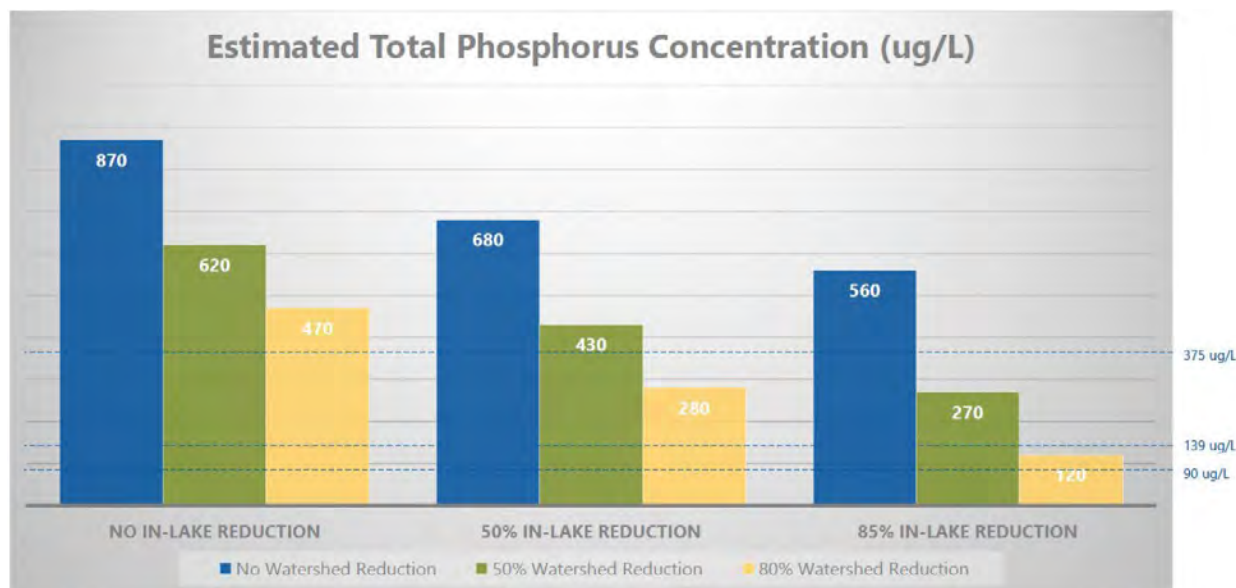
Barr Engineering analyzed the previous reports and formulated a target phosphorus level for Lake Mitchell. The below figure shows the previously discussed targets and how they were formulated. Mitchell's target is to be at or below 375 ppb.

Figure 6: Previously Discussed Phosphorus Target Levels



Barr Engineering completed nutrient modeling within the watershed and within the Lake. Below is a table matrix showing what the estimated phosphorus levels would be for different phosphorus removal scenarios.

Figure 7: Estimated In-Lake Phosphorus Levels after Percent Reductions



Removal of phosphorus within Lake Mitchell is estimated to be a minimum of 66% with alum treatments to compliment the dredge and further reduce phosphorus release. The continued work within the watershed will continue to lower phosphorus levels. The proposed improvements will reduce the chances of blooms by greater than 50% after the project and will continue to improve as additional watershed work is completed.

The NOFO requests how sediment transport will be improved. In our situation, we want to prevent sediment from reaching the lake. The incorporation of sediment traps at the throat of the lake will include planting native aquatic plants. Native aquatic plants will also be seeded where possible to promote the settlement of sediment and nutrient health within the lake. The drawdown structure will allow for the lake to be lowered to harvest settled sediment. The lake is approximately 94 years old. Over that time, it is estimated that 1,600,000 cubic yards of sediment has settled within the lake footprint. This quantifies to approximately 17,000 cubic yards of material per year that could be

prevented from entering the lake due to the installation of the sediment traps and utilizing the drawdown structure for maintenance. The City will be constructing a 37-acre wetland approximately one mile upstream of the lake starting in the summer of 2023 that will benefit from the drawdowns structure for future maintenance.

Lake Mitchell was identified as hyper-eutrophic in 1985 by the Firesteel Creek/Lake Mitchell Quality Study Area Report completed by the South Dakota Department of Water and Natural Resources Water Quality Management Section and again in 2002 by the Water Quality Assessment and Modeling by Osgood and Nurnberg. The lake has had 23 watches or warnings since 2017 due to unsafe water quality for humans and animals. Fish kills have been observed after the ice thaw but are not a yearly issue. Lake Mitchell recently has been affected by zebra mussels. The drawdown structure will provide as a control measure by lowering the lake level and freezing mussels which will now be exposed due to the lower lake level.

The lakes fish habitat will experience a large boost due to the work proposed by the South Dakota Game Fish and Parks. Lake bottom sculpting, fish habitat work and restocking will allow the future fish population to thrive. The City will work closely with the SD GF&P to ensure the drawdown structure is operated per their recommendations to promote a healthy aquatic ecosystem.

3. Other Quantifiable Benefits

A healthy, functioning, family safe lake is priceless. The improvements at Lake Mitchell will not only provide a venue for tourism development, it will help establish the community as a preferred place to build businesses, raise families, and create opportunities. Today's economic environment allows people to perform work remotely and companies to spread out operations geographically. A major variable in business and personal location decisions is the quality of life. Lake Mitchell could be a significant factor in putting Mitchell first on personal and corporate lists. With no other comparable water-based recreation attractions within 75 miles of Mitchell, City officials are confident that Lake Mitchell will draw in many people unwilling or unable to travel longer distances. According to the visitor analysis study performed by Buxton, Mitchell's biggest retail surplus (where sales exceed expected local demand) is in the sporting goods sector. Sales in this category are more than five times higher than expected, meaning that consumers are coming from outside Mitchell to buy their sporting goods items in the city. The reason for this huge retail pull is the presence of major retailers like Cabela's. Buxton's study further noted that the typical visitor to Mitchell has a much higher income level than a local resident. City officials believe that 20 to 25 full time jobs in Mitchell will result from development of the jetty and boat slip project based on the project's expected impact on visitor spending in Mitchell and on local property values. Most of these jobs are expected to be in the tourism sector (motels, campgrounds, and restaurants), but also in retail, including sporting goods. A healthy and safe lake will only build on that momentum. If we do nothing, Lake Mitchell will continue to decline in quality and all the benefits derived from the lake will be in serious jeopardy.

b. Evaluation Criterion B – Prior Restoration Planning and Stakeholder Involvement and Support

i. Prior Planning, Study, and Design

As previously stated, Lake Mitchell has been studied for many years, and every study has come to the same general conclusion. The first report that studied water quality was in 1985 with the Firesteel Creek/Lake Mitchell Quality Study Area Report completed by the South Dakota Department of Water and Natural Resources Water Quality Management Section. In 1997, Phase I Diagnostic Feasibility Study Final Report by the South Dakota Department of Environmental and Natural Resources studied water quality to address taste, odor and algae blooms. An additional study was completed in 2002 titled Water Quality Assessment and Modeling by Osgood and Nurnberg. The lake was studied again by FYRA Engineering and Verax, Inc. with their Lake Mitchell Technical Memorandum Phases I and II (2018) and most recently a preliminary engineering report completed by Barr Engineering dated September 2022. Numerous reports were also completed on the watershed from 1974 to 2014. The reports were summarized in FYRA's Technical Memorandum Phase I through 2014 and are shown below.

Figure 8: Previous Studies for Lake Mitchell and Watershed with Summaries

Year	Title	Topic	Findings
1966	Groundwater Supply for the City of Mitchell	Groundwater as supplemental water source	No aquifer in the Mitchell area which could supply the city with the quantity and quality of water desired was identified without further investigation. <i>Note: The water balance model developed for the current study also indicated relatively low influence of groundwater on the lake.</i>
1974	Firesteel Creek Water Supply and Sediment Control	Investigation of another reservoir upstream of Lake Mitchell	Surface water to Firesteel Creek is sufficient to meet the City's water needs with the proposed reservoir in place during non-drought years. Preliminary dam design data presented. <i>Note: The sediment control structure was never implemented, possibly due to stated low erosion/sediment delivery rates and high ratio of dissolved to sediment-attached phosphorus, as also observed in the current study.</i>
1983	Water Resources of Hanson and Davison Counties -USGS	Groundwater/Aquifer Study	Descriptions of glacial and bedrock aquifers in vicinity on their water supply potential characteristics
1985	Firesteel Creek/Lake Mitchell Water Quality Study Report	Water quality monitoring and assessment	Identified high nutrient and E. coli loadings leading to eutrophication of Lake Mitchell. Concerns for nonpoint source pollution in the watershed. Provided recommended practices for the watershed and in-lake to reduce loading to the lake.
1989	Firesteel Creek/Lake Mitchell 319 Work Plan (draft)	Nonpoint Source Control Project plan	Plan for implementation of control measures, schedule, budget, evaluation, and operation and maintenance items.

*Figure 8: Previous Studies for Lake Mitchell and Watershed with Summaries
(continued)*

1997	Diagnostic Feasibility Study (adopted as TMDL)	Water quality study to address taste, odor and algae blooms	Water quality monitoring/AGNPS watershed modeling indicate low sediment delivery. Few targeted cells with high rates were the cropland with 5% slopes and greater. Nutrient loads are high, most likely sources is animal feeding operations. Algal growth can be limited by light or short residence time of P. Recommends 50% P reduction from BMPs at animal feeding areas and urban storm sewer discharge treatment/rerouting. EPA Nonpoint Source 319 Project to implement recommendations followed (see results in 2008 and 2010 final reports below).
2002	Water Quality Assessment and Modeling, Osgood and Nurnberg	Lake Mitchell Water Quality Improvement	- Study to evaluate in-lake options while watershed measures are implemented - TP concentrations indicate hyper-eutrophic conditions - High watershed to lake ratio - TP increases observed in summer without increase in flow, indicates high internal loading is driver of summer and fall algal blooms - Average summer TP concentrations increasing from 1991 to 2001, however flow was not increasing - Poor correlation between whole lake TP concentrations and algae growth - Better water clarity observed with higher flow (opposite of general trends that decrease clarity with higher flow due to higher TP loading) - Higher correlation of TP and clarity and algae in the upstream (shallow) portion of the lake and relationships can be developed - Developed model and predicted future conditions with load reductions
2002	Lake Mitchell Alum Treatment System Final	Recommendations for the Alum	- Provisional management objective to reach 90 ppb, which equates to algal blooms 50% of the time was set

*Figure 8: Previous Studies for Lake Mitchell and Watershed with Summaries
(continued)*

	Report and Recommendations	Demonstration Project	- Three scenarios for an alum treatment systems were developed 1. Alum injection only 2. Alum injection plus a whole lake application every 5 years 3. Annual whole lake applications - Scenario 3 was recommended to move forward as the Alum Demonstration Project
2006	Final Progress Report on 2003-2005 Alum Demonstration Project	Results of the Alum Demonstration Project	- Results of alum treatments - 120k to 150k gallons of alum applied each year (2003-2005) - Possible alum application occurred in 2006, but no documentation of timing/rate was found. - Updated bathymetry - Average summer TP concentrations did not decrease with alum treatments - In-lake sediment P release rates (internal loading) decreased - Recommendations for continued alum treatments, including continuous alum injection until watershed loads can be controlled - Recommended an 80% reduction in external loading (above the 50% reduction recommended in the 1997 study)
2008	Section 319 Nonpoint Source Pollution Control Program Watershed Project Final Report - Segment 1	Results of Firesteel Creek/Lake Mitchell Watershed Project - Segment 1	- 10 years of implementation in watershed - 15 Waste Storage Facilities (WSF) - 12,483 acres of grazing management practices - 4 alum applications (2003-2006?) - 3 city storm sewers and 1 farm tile drain rerouted - 9-10% total phosphorus load reduction - \$1.2 EPA funds plus \$800k match

The theme for the Firesteel Watershed and Lake Mitchell as emphasized throughout this report is the need for improved water quality. The harmful algae blooms created from the poor quality is detrimental to the ecosystem as the lake is considered hyper-eutrophic. Improving water quality within the watershed and Lake Mitchell has been a priority for the City and region for many decades. The City participates and supports Section 319 Nonpoint Source projects within the watershed. The following information will shed light on the collaborative efforts and the overwhelming support for this project.

Two committees were formed during FYRA Engineering's preliminary work. The first committee was a watershed advisory committee made up of nine members. This committee included local interested citizens. The second committee was the Technical Advisory Team and consisted of local agencies and leaders with knowledge of technical and financial resources within the area. Eight different meetings were conducted

throughout the process with a public meeting at the conclusion. FYRA Engineering then completed their Technical Memorandum Phase II and concluded with a public meeting. Barr Engineering was selected in the winter of 2021 to build from FYRA's work and start the design process. Barr Engineering went to work on Preliminary Engineering and was ready to present their findings late winter of 2022. Stakeholder meetings were held to review and discuss their findings.

Stakeholder Meetings During Design Phase Services

January 3, 2022 – South Dakota Department of Agriculture and Natural Resources (SD DANR). Seven staff were present representing the following programs: Solid Waste, Surface Water, Air Permit, 1-Stop, Water Rights, Inspection, Compliance and Remediation.

January 5, 2022 – United States Army Corp of Engineers, one representative to discuss permitting.

March 8, 2022 – Community Stakeholder Meetings, two meetings were conducted to allow options for people to attend. Members invited included, professionals within the community, organizations such as SD GF&P and Dakota Wesleyan University, city council members, city staff and interested citizens.

February 10, 2023 – South Dakota Department of Transportation, two members present.

Community meetings to discuss findings and gain feedback.

March 7, 2022 – Barr Engineering presented at a City Council meeting regarding the design and requested feedback

March 8, 2022 - Barr Engineering provided a project update for the Lion's Club in Mitchell

July 27, 2022 – Mitchell Area Development Corporation Lake Mitchell Informational Meeting at Lake Shelter for the Public

April 3, 2023 – Barr Engineering presented at a City Council meeting regarding the design and requested feedback

April 4, 2023 – Barr Engineering provided a project update for the Lion's Club in Mitchell

May 1, 2023 – Barr Engineering presented at a City Council meeting regarding the design and requested feedback

May 9, 2023 – Mitchell Area Development Corporation Lake Mitchell Informational Meeting at Corn Palace for the public

Questions and comments were taken throughout the process verbally at the meetings, by phone calls and e-mails. All questions were provided a response and addressed accordingly. Questions ranged from work on the watershed to the lake project. A few of the questions and concerns brought up at the meetings include how the lake would be drained, how the material would be removed, potential harm to private property, how will the City prevent sediment and harmful nutrients from entering the lake in the future, is the proposed project based on affordability or effectiveness, what is the timeline for the project, how will water be maintained from the creek through the lake, how do you get dredged material from one side of the old creek bed to the other, will property owners be able to repair shoreline and property when the lake is lowered, how far will the lake be lowered, how are fish managed through the project and will the lake be restocked, and how is the City paying for this project. Questions were taken into account and were either addressed by incorporating a solution into the design or it was explained how the project will address their question or concern.

Both FYRA and Barr Engineering considered alternate approaches to improving the ecosystem of Lake Mitchell. Initially hydraulic dredging was considered. This was eliminated fairly quickly when it was realized that the soft sediment was extremely high in phosphorus release. Hydraulic dredging would disturb the soft sediment and propel it into the water column which would be counterproductive of what we are trying to accomplish. The following table summaries were provided by Barr during their project selection process and is cost based.

Figure 9: Project Selection Process

Dredge Concept	Dredge Method	Approx. Removal Volume	Rationale	Lake Drawdown?
1—Full Removal	Hydraulic	2 million CY	Maximize sediment removal	No
1a—Full Removal	Mechanical	2 million CY	Maximize sediment removal	Yes
2—Targeted Removal – Floodplain	Mechanical	1 million CY	Maximize lateral extent of the dredged area	Yes
3—Targeted Removal – Channel	Hydraulic	1 million CY	Target the thickest deposits where hydraulic dredging would be highly efficient	No
4—Targeted Removal – Northern Portion	Hydraulic	1 million CY	Work upstream to downstream in shallower areas of the lake	No
4a—Targeted Removal – Northern Portion	Mechanical	1 million CY	Work upstream to downstream in shallower areas of the lake	Yes

Figure 9: Project Selection Process (continued)

	Full Removal—Hydraulic Dredging with Disposal at former Kelly Property	Full Removal—Mechanical Dredging with Disposal at Firesteel Park
Benefits	The former Kelly property is large enough to store all the hydraulically dredged material, is already owned by the City, and is connected to the Lake via Firesteel Creek. This would allow the hydraulic dredge pipeline to be placed within the creek banks and avoid road crossings. This alternative is less disruptive as it can be completed without drawing down the lake level. It is less impacted by precipitation fluctuations.	The project would support the City's goals related to Firesteel Park, lake drawdown, and the marina/jetty project.
Drawbacks	Does not support the City's goals related to Firesteel Park or installing a permanent lake drawdown (though that could be constructed independently of the dredging project). The City later indicated that this site is likely not available.	More disruptive to the lake, as it would require drawing down the lake level. Challenge to remove channel material. Susceptible to construction delays due to precipitation fluctuations.
Estimated Cost ¹	\$27 million (range of \$19 to \$40 million)	\$20 million (range of \$11 to \$22 million)

¹ Estimated costs were based on conceptual designs at the early stage of the project and were presented to help facilitate the evaluation of various alternatives. Costs were developed using a combination of bid prices for similar projects and professional experience. The cost range is -30% to +50%, consistent with the AACE International recommended ranges for a study or feasibility-level estimate.

The drawdown structure was also evaluated for the best option. See the below matrix.

Figure 10: Drawdown Structure Evaluation

Comparative Evaluation ¹ - Detailed							
Alternative	Description	Drawdown Reliability During Dredge Project	Future Drawdown Capability	Preliminary Relative Cost Estimate	Relative Design Score	Compatibility with Pedestrian Bridge	Relative Score w/ Pedestrian Bridge
1 - Siphon Only	2-24 inch diameter pipes	1 - Reliance on siphons alone will create delay in lowering reservoir during moderate to high flow events	3 - Siphons can be buried and utilized for future lake drawdowns	5 - \$900k to \$1.4M - Minimal earthwork - Costs include piping, infrastructure and priming pumps	9	4 - Least conflict	13
2 - Left (North) Bank Diversion Channel w/ Pipe	- 20' wide temporary channel - Pipe with gate valve for future drawdown	4 - Pipe is sized to pass average flow during most of year - Model predicts reservoir will rise: - 0.5 ft. during typ. April flow (13 cfs) - 7 ft. during 2-year event (644 cfs) - 10 ft. during 5-year event (2,590 cfs)	5 - Channel will be filled with compacted soil following dredging, but placement of valve in culvert will allow future 20 ft. reservoir drawdown (during low flow periods)	4 - \$2.4M to \$3.9M - Costs include earthwork, pipe, and gate infrastructure for future drawdown	13	1 - Channel interferes with location of pedestrian bridge. - Conflict could be mitigated by completing pedestrian bridge after channel is filled. - May require some realignment of pedestrian bridge footings.	16
3 - Right (South) Bank Deep Diversion Channel w/ Pipe	- 60' wide temporary channel - Pipe with gate valve for future drawdown	5 - Wider channel allows for passage of higher flow events - Model predicts reservoir will rise: - 1 ft. during typ. April flow (13 cfs) - 2 ft. during 2-year event (644 cfs) - 4 ft. during 5-year event (2,590 cfs)	5 - Channel will be filled with compacted soil following dredging, but placement of valve in culvert will allow future 20 ft. reservoir drawdown (during low flow periods)	2 - \$3M to \$4.9M - More earthwork and longer pipe than Alternative 2 - Costs include earthwork, pipe, and valve structure for future drawdown	12	3 - Temporary channel interferes with location of pedestrian bridge. - Conflict could be mitigated by completing pedestrian bridge after channel is filled. - May require some realignment of pedestrian bridge footings.	15
4 - Left (North) Bank Shallow Diversion Channel w/ Gate	- 60' wide temporary channel - 10' wide permanent channel with gate structure for future drawdown	3 - Channel width (and therefore depth) constrained by existing infrastructure - Model predicts reservoir will rise: - 10 ft. during typ. April flow (13 cfs) - 11 ft. during 2-year event (644 cfs) - 13 ft. during 5-year event (2,590 cfs)	4 - Channel will be partially filled with compacted soil following dredging. - Gate will be installed to allow future drawdown. - Drawdown limited to approximately 10 ft. due to channel geometry constraints	1 - \$2.5M to \$5.7M - Permanent channel/gate has higher cost than pipe/valve - Costs include earthwork, pipe, and permanent gate structure for future drawdown	8	2 - Permanent channel interferes with location of pedestrian bridge. - Mitigation would require modification to bridge design (i.e., longer span).	10
Preliminary Review Draft - 12/22/22							

¹Scoring Key: 1 to 5 with 5 being most favorable

It was ultimately decided to use the right or south bank for the drawdown location due to obstructions to the north.

The final proposed dredging project was chosen based on a cost benefit analysis.

Please see the below table which identifies removing all material within certain lake areas alongside what it would take to treat with alum at the same area. The purpose of this comparison is that thinner deposits exist outside of the previous creek channel and much larger deposits are located within the channel.

Figure 11: Phosphorus Removal/Treatment Cost Benefit Analysis

Lake Area	Area (ac)	Sediment Volume (cy)	Location Relative to Historical Channel	Dry or Inundated During Drawdown?	Sediment Phosphorus Conc.	Dredging Unit Cost (\$/cy)	Alum Unit Cost (\$/ac)	Dredging Cost (\$)	Alum Cost (\$)
1	24	144,000	Within Channel	Dry	Highest	\$12.5	\$35,000	\$1,800,000	\$840,000
	65	99,000	Outside Channel	Dry		\$10.5		\$1,039,500	\$2,275,000
2	33	151,000	Within Channel	Dry	Highest	\$12.5	\$35,000	\$1,887,500	\$1,155,000
	121	130,000	Outside Channel	Dry		\$10.5		\$1,365,000	\$4,235,000
3	37	178,000	Within Channel	Dry	Slightly Lower	\$14.5	\$25,000	\$2,581,000	\$925,000
	107	127,000	Outside Channel	Dry		\$12.5		\$1,587,500	\$2,675,000
4	32	147,000	Within Channel	Dry	Lower	\$16.5	\$15,000	\$2,425,500	\$480,000
	41	67,000	Outside Channel	Dry		\$14.5		\$971,500	\$615,000
5	28	144,000	Within Channel	Inundated	Lower	\$18.5	\$15,000	\$2,664,000	\$420,000
	88	105,000	Outside Channel	Dry		\$14.5		\$1,522,500	\$1,320,000
6	15	94,000	Within Channel	Inundated	Lower	\$20.5	\$15,000	\$1,927,000	\$225,000
	82	155,000	Outside Channel	Inundated		\$16.5		\$2,557,500	\$1,230,000
7	1	6,000	Within Channel	Dry	Lower	\$25.0	\$15,000	\$150,000	\$15,000
	17	20,000	Outside Channel	Dry		\$22.5		\$450,000	\$255,000
Project Totals	691	1,567,000						\$22,928,500	\$16,665,000

The below table is the chosen project based on optimizing costs without affecting the outcome goals.

Figure 12: Further Phosphorus Removal/Treatment Cost Benefit Analysis

Lake Area	Area (ac)	Sediment Volume (cy)	Location Relative to Historical Channel	Dry or Inundated During Drawdown?	Sediment Phosphorus Conc.	Recommended Approach	Cost of Recommended Approach	Dredge Volume (cy)	Dredge Area (ac)	Alum Area (ac)
1	24	144,000	Within Channel	Dry	Highest	Dredge	\$ 1,800,000	144,000	24	0
	65	99,000	Outside Channel	Dry		Dredge	\$ 1,039,500	99,000	65	0
2	33	151,000	Within Channel	Dry	Highest	Dredge	\$ 1,887,500	151,000	33	0
	121	130,000	Outside Channel	Dry		Dredge	\$ 1,365,000	130,000	121	0
3	37	178,000	Within Channel	Dry	Slightly Lower	Alum	\$ 925,000	0	0	37
	107	127,000	Outside Channel	Dry		Dredge	\$ 1,587,500	127,000	107	0
4	32	147,000	Within Channel	Dry	Lower	Alum	\$ 480,000	0	0	32
	41	67,000	Outside Channel	Dry		Dredge	\$ 971,500	67,000	41	0
5	28	144,000	Within Channel	Inundated	Lower	Alum	\$ 420,000	0	0	28
	88	105,000	Outside Channel	Dry		Dredge	\$ 1,522,500	105,000	88	0
6	15	94,000	Within Channel	Inundated	Lower	Alum	\$ 225,000	0	0	15
	82	155,000	Outside Channel	Inundated		Alum	\$ 1,230,000	0	0	82
7	1	6,000	Within Channel	Dry	Lower	None *	\$ -	0	0	0
	17	20,000	Outside Channel	Dry		None *	\$ -	0	0	0
Project Totals	691	1,567,000					\$ 13,453,500	823,000	479	194

ii. Stakeholder Support for the Proposed Task

There is substantial stakeholder support for this project. Efforts to restore Lake Mitchell began in the 1980s when a Lake Mitchell Advisory Committee was formed to assist and provide insight on decisions being made to Lake Mitchell. That group evolved into the Friends of the Firesteel in 2018. The group's mission statement is: Through area and community education, support, and action; secure sufficient financing, along with the City of Mitchell, to fund:

1. The substantial reduction of in-lake algae, phosphorus, and other contaminated run-off.
2. An enhancement of fishery and fish habitat.
3. A continuous lake preservation program that will forever maintain the water and lake quality needed for our vision of a vibrant lake and watershed.

The group meets once a month and the City attends and provides project updates. The group is actively involved in public meetings and supplements the City's outreach with assistance for educating the public in regards to what is happening on the project. Over 100 members actively participate in the group, including nine voting members. A large part of Friends of the Firesteel's contribution to the project is their fundraising drive. They have publicly stated their goal is to raise \$3,000,000 to go towards the project. They are targeting both individuals and businesses alike.

Other stakeholders include the South Dakota Department of Game Fish and Parks, Ducks Unlimited, Pheasants Forever, the James River Water Development District, Natural Resources Conservation Service (NRCS), United States Department of Agriculture (USDA), local conservation districts, Davison County, and other counties within the Firesteel Creek watershed. The City of Mitchell meets quarterly with these groups to discuss watershed projects and we provide updates for the Lake Mitchell Restoration Project efforts. Among these groups, South Dakota Game Fish and Parks has been particularly active during the lake planning process. They have contributed to public meetings and assisted with technical information for the project.

The South Dakota Department of Agriculture and Natural Resources has also been involved throughout the project. They will be the entity utilized for financing through a State Revolving Fund loan. They have reviewed an initial application to place the project on the State Water Plan and will require plan review and approval prior to the project moving forward. The SD DANR also manages the City's non-point source dollars which we use for work in the watershed. Non-point source dollars are not authorized for use within Lake Mitchell.

Public support for moving forward with lake restoration is strong. A Forward 2040 Community Vision and Strategic Plan was completed in 2019 with the involvement of over 1,500 local participants who provided feedback (available at www.cityofmitchellsd.gov). One of the action items identified to move Mitchell forward was to evolve Mitchell's recreation, tourism and placemaking, with cleaning up Lake Mitchell as the 2nd highest overall priority.

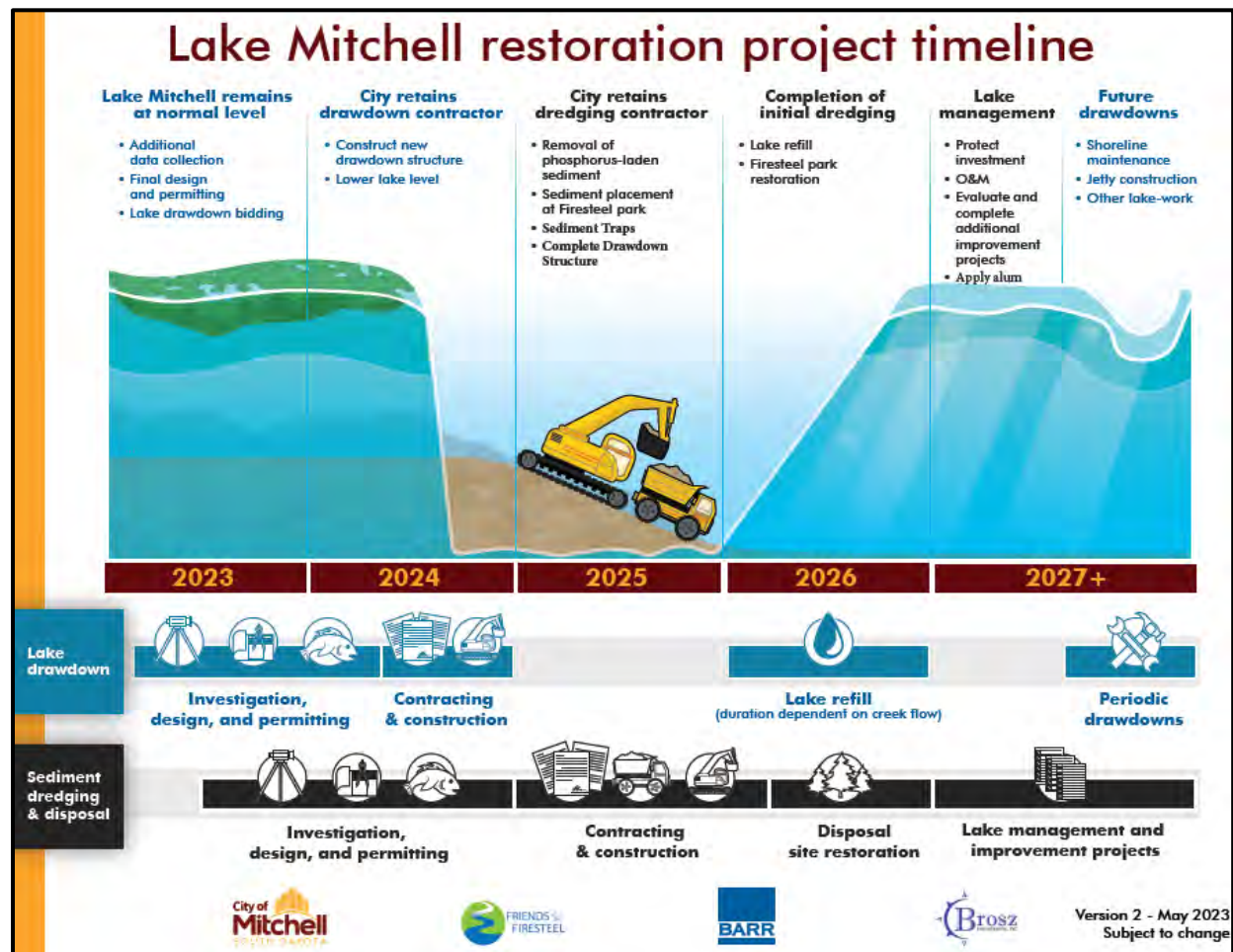
With any large project there is also some opposition. The City has been active with public involvement to stop misinformation before it spreads. Opponents' main concern is that more work should be completed in the watershed first. However, as it is shared in this report there are numerous undertakings currently underway for the watershed. Records show that as much as \$7,000,000 has been invested in the watershed since 1998. This does not include the work that has been completed with producers through the local Farm Serve Agency (FSA) and NRCS offices.

The other main push of the opposition is dollars. Some people within the community believe that we should invest our tax payer dollars elsewhere. This is why the City is trying to secure as many dollars from outside sources as possible.

c. Evaluation Criterion C – Project Implementation and Readiness to Proceed

The City is ready to proceed with the project. Currently, design is approximately 60% complete and the City will be authorizing the third and final phase of design on June 20, 2023. The schedule below identifies the timeline for all applicable stages of the project; note that the cultural resources work is included in the permitting work effort.

Figure 13: Lake Mitchell Restoration Project Timeline



The City is requesting funding assistance for construction phase services only. As previously described in this report, the project will include a drawdown and drawdown structure, dredging approximately half of the soft sediment out of the lake or 66% by surface area, disposal site, alum treatment and sediment traps at the throat of the lake.

A construction contract will be prepared by Barr Engineering utilizing industry standard documents. The project will be publicly bid per required regulations and awarded to the lowest responsible bid. The City is not requesting funds for design or bidding phase services which also includes permitting.

Barr Engineering services will include construction administration, observation, testing and all related services to complete a project of this magnitude. Barr Engineering is familiar with these types of projects and has ten offices located throughout the midwest stretching from Michigan and Missouri to Colorado and from Utah to Calgary Canada.

The two individuals who are most involved in the project are Jim Herbert, Vice President and Senior Civil Engineer with over 35 years of experience and Eric Lund, Senior Environmental Engineer with over 15 years of experience. Their team has many more individuals working behind the scenes as well. Barr also has Brosz Engineering as a subconsultant to assist with topographic surveying and civil design aspects of the project as they have a local office in Mitchell.

Figure 14: Project Budget

Funding Sources	Amount
Non-Federal Entities	
City of Mitchell	\$ 20,000,000.00
Requested Reclamation Funding	\$ 5,000,000.00
Total Project Cost	\$ 25,000,000.00

Item #	Description	Estimated Unit Quantity	Estimated Unit Cost	Estimated Total Cost
1	Mobilization	1 LS	\$1,000,000.00	\$1,000,000.00
2	Drawdown and Structure	1 LS	\$3,500,000.00	\$3,500,000.00
3	Disposal Site	1 LS	\$1,500,000.00	\$1,500,000.00
4	Sediment Traps	1 LS	\$1,000,000.00	\$1,000,000.00
5	Sediment Removal Area 1	243,000 CY	\$11.69	\$2,840,670.00
6	Sediment Removal Area 2	281,000 CY	\$11.57	\$3,251,170.00
7	Sediment Removal Area 3	127,000 CY	\$12.50	\$1,587,500.00
8	Sediment Removal Area 4	67,000 CY	\$14.50	\$971,500.00
9	Sediment Removal Area 5	105,000 CY	\$15.50	\$1,627,500.00
10	Alum Treatment Area 3	37 AC	\$25,000.00	\$925,000.00
11	Alum Treatment Area 4	32 AC	\$15,000.00	\$480,000.00
12	Alum Treatment Area 5	28 AC	\$15,000.00	\$420,000.00
13	Alum Treatment Area 6	97 AC	\$15,000.00	\$1,455,000.00
14	Project Contingencies	1 LS	\$3,441,660.00	\$3,441,660.00
15	Engineering for Construction Services	1 LS	\$1,000,000.00	\$1,000,000.00
Total Estimated Construction Cost				\$25,000,000.00

The final design phase of the project includes three public presentations by Barr Engineering to keep the public and city council informed of progress and allow for public comment and questions. The City of Mitchell also hosts pre-construction meetings for the public prior to any project. This allows the property owners and others the opportunity to ask questions about the construction process and how it may affect them. This project will be no different. The City also hosts bi-weekly or even on some cases weekly project meetings that are open to the public as well.

FYRA Engineering Phase I – Planning (\$73,725)

Task 1 – Define Issues

Task 2 – Develop Water Budget/Nutrient Mass Balance

Task 3 – Determine Pollutant Loads

Task 4 – Develop Water Quality Lake Responses Model

Task 5 – Initiate Community Based Planning Process

FYRA Engineering Phase II – Preliminary Design (\$58,510)

Task 3

- May Bathymetry
- Dredging Preliminary Design
- Review Dredging Alternatives

Barr Engineering – Phase I of Design (\$339,000)

Task A – Investigation and Preliminary Tasks

Task B – Preliminary Engineering and Design

Task C – Project Management and Meetings

Barr Engineering – Phase II of Design (\$767,500)

Task A – Lake Drawdown Evaluations

Task B – Lake Drawdown Final Design

Task C – Lake Drawdown Permitting

Task D – Dredge Scenario Evaluation

Task E – Water Quality Evaluation

Task F – Disposal Site Evaluation

Task G – Project Management, Meetings, Site Visits

Barr Engineering has contacted the United State Army Corps of Engineers (USACE), SD DANR, SD GF&P, and local entities for required permitting. It was determined that a Section 404 Permit of the Clean Water Act will be required through the USACE and is typically processed within 45 days of receipt. The SD DANR will require application for

a Nation Pollutant Discharge Elimination System Permit and Section 401 Water Quality Certification and may take up to 180 days to receive. Potential permits that may be needed are a Solid Waste Permit and Storage Tanks permit from the SD DANR. The Solid Waste team will need to review sediment testing to confirm if any contaminants are present and if the Contractor will use above ground storage fuel tanks, a Storage Tank permit may be required. A SD DANR Surface Water Discharge Permit will also be applied for, which requires a storm water pollution prevention plan. SD DANR permits are typically obtained within one month of receipt.

The SD GF&P is anticipating that a Shoreline and Bottomland Alteration Permit will be required. The permit application provides the department with an opportunity to evaluate the project for potential impacts to the existing shoreline, aquatic habitat, and fish populations with the project area. This permit is expected within two weeks of the submittal.

Local permits will not be required for this project.

POET Bioprocessing currently pulls water directly above Lake Mitchell and uses the water to process corn in order to produce bioethanol. The City has a plan to provide them water from the City's domestic water supply for the duration of the project. No other entity has contractual rights to Lake Mitchell water.

The City owns all of the property associated with the project. No agreements or easements are anticipated for this project.

The City has reached out to the Bureau of Reclamation to discuss the grant process and requirements. We did discuss the environmental and cultural resource compliance requirements. The City of Mitchell is no stranger to the environmental review process and cultural resource surveys due to Native American artifacts being found near Lake Mitchell. The City is required to complete cultural resource surveys in conjunction with our SRF loans which are through the U.S. Environmental Protection Agency as

administered by the SD DANR. We will be utilizing an SRF loan for this project so efforts and costs to complete the environmental review are included in Barr Engineering's final phase of the design. These dollars are not being requested to be reimbursed by the grant.

No unresolved issues are known or expected for the project at this time.

d. Evaluation Criterion D – Presidential and Department of the Interior Priorities

i. Climate Change

Lake Mitchell is currently considered hyper-eutrophic by multiple studies completed by different professionals. The health of lakes can be related to reductions in methane gas release; however, this is not quantified for Lake Mitchell. Since 2017 there have been a total of 23 watches or warnings due to unsafe levels of microcystins. Improving phosphorus levels would assist in alleviating the public health hazards to the users and wildlife utilizing the lake.

The installation of the drawdown structure would allow the City to open the gate structure when higher than normal flows are expected which would reduce the level of flooding within the lake. Dredging the lake will provide additional volume which will help two-fold for flooding events and drought conditions alike.

The project will mitigate future water pollution with the implementation of the sediment traps and drawdown structure. The City is also completing wetland work within one mile of the lake that is not part of this project, but still part of the overall healthy watershed plan. The drawdown structure would allow the opportunity to harvest nutrient rich sediment with construction equipment when the lake is lower.

ii. Disadvantaged or Underserved Communities

The project location is identified by the Council on Environmental Quality's Interactive Climate and Economic Justice Screening Tool as a disadvantaged or underserved community. The areas of concern are expected building loss rate, expected population loss rate and low income. The project will allow the City to reduce the lake level prior to flooding events to reduce the impacts of events. It has also been stated throughout this report that a cleaner lake will promote the economy within Mitchell and the region for job growth.

iii. Tribal Benefits

The Mitchell Prehistoric Indian Village is situated on the south side of the lake just off the shoreline. The mission of the Prehistoric Indian Village is to promote an understanding of the first people to inhabit the region by developing, preserving and exhibiting a significant collection and archaeological site; by taking a leadership role in research and scholarship; by engaging and providing access for audiences from all nations; and by delivering innovative programs of benefit to the general public and community. The Prehistoric Indian Village is the only archaeological site in South Dakota open to the public (<https://www.mitchellindianvillage.org/>). Declared a National Historic Landmark in 1964, the village averages about 12,000 visitors per year, many from out of state, who can watch archeologists working at the site. Archeology students from Augustana University in Sioux Falls and Exeter University in England assist in the excavation work during the summer at the site, which is protected under a dome structure (the "Archeodome").

e. Evaluation Criteria E – Performance Measures

The City has been testing phosphorus levels within Firesteel Creek and Lake Mitchell since before the 1990's and will continue to do so. The City tests phosphorus and microcystin levels weekly through the summer months. Success will be measured by the reduction of phosphorus levels within the lake and upstream within the Firesteel Creek. The City will also be able to track sediment quantities removed from sediment

traps and the wetlands further upstream due to the drawdown structure's ability to allow the City access to perform removal work.

The measures were chosen because the City has been testing for phosphorus and microcystin levels for many years. The lake is at a hyper-eutrophic state because of the nutrient loading from phosphorus which triggers the algae blooms and elevated microcystin levels. The NOFO requires that the measures should be completed over a five-year period once the project is complete; however, the City of Mitchell will continue this testing as we have for over 30 years.

APPENDIX A

LETTERS OF SUPPORT



SOUTH DAKOTA DEPARTMENT OF GAME, FISH AND PARKS

4500 SOUTH OXBOW | SIOUX FALLS, SD 57106

June 1, 2023

Joe Schroeder
Public Works Director-City Engineer
612 North Main Street
Mitchell, SD 57301

Joe,

On behalf of South Dakota Department of Game, Fish and Parks (SDGFP), I am writing to express our support for the ongoing efforts to improve Lake Mitchell. The City of Mitchell understands the importance of improving the water quality and ecosystem health of Lake Mitchell and that doing so requires a multi-faceted approach that is neither quick nor simple. The City of Mitchell has taken the necessary and important step of hiring an engineering firm with knowledge and experience working on lake and watershed restoration projects to help guide the processes of this effort. Additionally, a project of this size and scope requires effective communication, planning, and partnerships to be successful. We commend the City of Mitchell for their level of communication and involvement with the public, local stakeholders, state and federal agencies, and non-governmental entities. SDGFP is looking forward to continuing our partnership with the City of Mitchell on efforts to improve Lake Mitchell for the overall benefit of South Dakotans and visitors of our state.

Regards,

Kip Rounds
4500 S. Oxbow Ave
Sioux Falls, SD 57106
kip.rounds@state.sd.us
605-362-2726



Great Plains Regional Office
2525 River Road
Bismarck, ND 58503-9011
(701) 355-3500 • Fax (701) 355-3575
www.ducks.org

May 29, 2023

To Whom it May Concern,

The City of Mitchell has taken an aggressive approach to improving water quality in Lake Mitchell. The City has a history of working with Ducks Unlimited, and many other conservation partners, to cooperatively delivery conservation practices both within the reservoir, and throughout the entire Firesteel Creek Watershed. This diverse approach is necessary to not only address current problems with Lake Mitchell water quality, but also to curb future impediments to the region's resources.

Ducks Unlimited supports the City of Mitchell's work with the Lake Mitchell Restoration project. The conservation and development of wetlands and associated ecosystem benefits align with our goals to both improve water quality and provide habitat for the region's terrestrial and aquatic species.

Thank you,

Bruce Toay
Manager of Conservation Programs – South Dakota
Ducks Unlimited
PO Box 427
Ipswich, SD 57451
605-380-0684
btoay@ducks.org



1200 W. University Ave. • Mitchell, SD 57301-4398 • 605-995-2600 • www.dwu.edu

30 May 2023

Mr. Joe Schroeder, P.E.
Public Works Director-City Engineer
City of Mitchell, City Hall
612 North Main Street
Mitchell, SD 57301

Dear Mr. Schroeder,

I am writing in support of the City's plans for the rehabilitation of Lake Mitchell. As I understand the plans, the overarching goal of improving the water quality of the Lake and Firesteel Creek watershed is comprised of both in-lake and upstream components, both of which will be required for substantial reduction of water nutrient load.

The in-lake portion of the plan—to install a permanent drawdown structure in the dam, remove most of the nutrient-contaminated sediment by mechanical dredging, reconstruction of bottom habitat with the assistance of the Game, Fish, and Parks department of South Dakota (SD GFP), and refilling the lake—seems to be the best approach to dealing with the extremely nutrient-rich sediment in the reservoir. Recent work by Barr Engineering, showing that the upper sediments leach phosphate at a rate 20-times that of the natural subsoil clearly illustrated both the magnitude of the problem, as well as the likely efficacy of dredging down to the natural subsoil. The enthusiasm of the SD GFP to assist in lake bottom habitat creation between the dredging project and allowing the lake to refill will undoubtedly speed the recovery of the lake fishery. Additionally, the installation of the permanent draw-down structure in the dam will give the City the ability to help mitigate zebra mussel infestation, as almost all hard substrate in the lake exists in the top few feet of the lake. In all, it is a solid, results-focused plan that has a very high chance of achieving the City's goals.

The upstream management portion of the plan—to create managed wetlands for nutrient removal, as well as the development of sedimentation locations upstream of the lake—also is a well-developed part of the plan and is likely to result in substantial water quality improvement. I have visited and conducted a preliminary biotic survey of the bottom land purchased by the City for the creation of the first wetland. Currently, the unmanaged bottom land has low biodiversity, and a meandering but unimpeded channel. The wetland design created by Ducks Unlimited should create both substantial opportunity for wetland plants to remove nutrients from the water stream as well as allow for fine sediment to fall out of the water column. Additionally, the plan is likely to create habitat for increased biodiversity in the new wetland. I also understand that the City is working on arrangements and plans to create additional upstream wetlands in the future, as well as working with upstream residents to continue the reduction of nutrient input to the water stream.

Together, these two portions of the plan constitute a solid long-term management strategy for water quality improvement in Lake Mitchell and the adjacent Firesteel Creek watershed. Modeling recently conducted by Barr Engineering suggests that the combined plan, as established, has the rational expectation of being able to

cut nutrient loading in the water column by two-thirds to three-fourths of the current levels. Given the high number of blue-green algae blooms each summer over the past decade, as well as the occasionally high levels of microcystin (as well as the potential presence of other harmful algal toxins for which we do not currently test), a solution for lake water quality is sorely needed.

The plan constructed by the City is elaborate, audacious, and far-reaching. The City has clearly created a plan with a high likelihood of creating substantial improvement of water quality, and put in place mechanisms for long-term water quality management. The plan has my full support, and I can fully recommend carrying it out as designed.

Sincerely,

A handwritten signature in black ink that reads "Paula Mazzer". The signature is written in a cursive, flowing style.

Paula Mazzer, PhD
Professor of Biochemistry
Dakota Wesleyan University
Mitchell, SD 57301



To whom this may concern,

Friends of the Firesteel is a 501c3 Non-Profit organization with a stated purpose: To reclaim and maintain a treasured Mitchell area water asset, the Firesteel Creek and Lake Mitchell.

Lake Mitchell currently has a high level of phosphorus, as high as 1500 ppb. This is many times higher than the phosphorus levels of a healthy lake. 53% of the phosphorus comes from the watershed and 47% of the phosphorus comes from the soft sediment accumulated at the lake bottom. These high phosphorus levels feed Blue Green Algae which at times dominates the lake. The Blue Green Algae produces a harmful toxin that is dangerous for humans and animals. When this happens the lake is placed under a warning or the lake may be closed to recreational use.

The City of Mitchell is currently preparing to begin a lake and watershed restoration project that will have a positive effect on the resource and the community of Mitchell for years to come. This project involves establishing wetlands in the Firesteel watershed to improve the quality of water entering Lake Mitchell and also a dredging project that will remove the accumulation of soft sediment that continues to emit harmful nutrients including phosphorus into Lake Mitchell.

The City of Mitchell plans to install a draw down mechanism to allow a mechanical means to dredge and remove the nearly 100 years of accumulated phosphorus laden soft sediment. While the lake is drawn down improvements can be made to existing seawalls, SD GF&P can make improvements to the structure to enhance Lake Mitchell fishery, and creating a marina and breakwater for public use can happen at much lower costs than when the lake is full.

This project certainly aligns with the stated purpose of Friends of the Firesteel and as an organization we fully support the City of Mitchell in this effort.

Respectfully Submitted

Joe A. Kippes – President Friends of the Firesteel

Joe A. Kippes 5/31/2023



South Central Implementation Project

Proudly sponsored by James River Water Development District

South Central Watershed Implementation Project

200 South Paul Gust Road Suite #102

Chamberlain, SD 5732

May 29, 2023

To Whom it may concern,

We support this grant application for the City of Mitchell. The city has proven to be a great partner to our organization for many years in our effort to make water quality improvements to the Firesteel Creek watershed. They show dedication to the goal of making Firesteel Creek and Lake Mitchell a cleaner water environment and we will gladly do what we can in assisting them in this effort. Thank you for your consideration of this application.

Sincerely,

Rocky Knippling
Watershed Coordinator
South Central Implementation

Have a project we might be interested in? Feel free to contact us:
Rocky.Knippling@gmail.com Shanederanleau@gmail.com

Clean Water
Made Simple.



May 31, 2023

CERTIFIED MAIL – RETURN RECEIPT REQUESTED

Public Works Director – City Engineer
Mr. Joe Schoeder, P.E.
City of Mitchell
612 North Main Street
Mitchell, SD 57301

Dear Mr. Schoeder:

The Natural Resources Conservation Service (NRCS) and the City of Mitchell have a history of working cooperatively in Firesteel Creek Watershed. The NRCS works with landowners on a voluntary basis to implement conservation practices. Our partnership in this effort has led to numerous conservation practices being implemented in the Firesteel Creek Watershed. The City of Mitchell's efforts have paired well with the NRCS' efforts to improve water quality in Firesteel Creek as well as Lake Mitchell.

The NRCS looks forward as we continue to partner with the City of Mitchell on these efforts with a goal of reducing sediment and nutrients that end up in Lake Mitchell. The goals of the City and the NRCS align on this project and will benefit everyone in the watershed, as well as the City, and surrounding area.

Sincerely,

ANTHONY M. SUNSERI
State Conservationist

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	Non-Point Source Funds		
Agenda Item:	Set Date 3:00 PM, on July 10th, 2023 at Ducks Unlimited in Grand Island Nebraska for Firesteel Creek Ducks Unlimited (Kelley Wetlands) Project #2023-26		
Explanation/Background of Agenda Item Requested:	Bids are to be opened at 3:00 PM on July 10, 2023 at the Office of Ducks Unlimited in Grand Island, Nebraska . Located at 2121 North Webb Road, Suite 309. Advertising will be executed as required by State law.		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Set date for July 5, 2023 for Hearing and Action on the application of the Exchange Club of Mitchell for a Special Retail (On-Off Sale) Malt Beverage & SD Farm Wine License located at Cadwell Park for August 2 thru August 13, 2023 for the State Amateur Baseball Tournament		
Explanation/Background of Agenda Item Requested:	Set date for July 5, 2023 for Hearing and Action on the application of the Exchange Club of Mitchell for a Special Retail (On-Off Sale) Malt Beverage & SD Farm Wine License located at Cadwell Park for August 2 thru August 13, 2023 for the State Amateur Baseball Tournament		

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

EXCHANGE CLUB OF MITCHELL
PO BOX 811
MITCHELL, SD 57301

Owner's Telephone #: 605-680-3050

B. Business Name and Address

EXCHANGE CLUB OF MITCHELL
PO BOX 811
MITCHELL, SD 57301

Business Telephone #: 605-680-3050

Place of business is located in a municipality? ☒ Yes ☐ No

County: DAVISON COUNTY

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

CADWELL PARK - STATE AMATEUR BASEBALL
TOURNAMENT - AUGUST 2 - 13, 2023.

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders
hold any other alcohol retail, manufacturing, or
wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1011-8285-ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 05/22/2023

Print Name AARON MOLLER

Signature

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC EXCHANGE CLUB OF MITCHELL

Address of office and principal place of business of corporation/partnership/LP/LLC PO BOX 811, MITCHELL, SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
KEVIN BRUSCHER	PRESIDENT	LOCAL DAVISON COUNTY	BANKER
AARON MOLLER	TREASURER	1414 SHARPSTONE DR, MITCHELL, SD	CPA
BONNIE SCOTT	SECRETARY	LOCAL DAVISON COUNTY	CASA PROGRAM MANAGER

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
N/A	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

ALL RECORDS ARE KEPT AT ELO CPAS & ADVISORS (AARON MOLLER, TREASURER'S OFFICE)

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



May 22, 2023

PAY ESTIMATES FOR JUNE 20, 2023

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Geo-Tek Engineering & Testing	#2020-20 Mitchell Pump Station Above Ground	#1	\$ 5,243.50	\$ 5,243.50	\$ 42,950.00
Rice Lake West	#2020-20 Mitchell Pump Station Above Ground	#1	\$ 649,264.43	\$ 649,264.43	\$ 11,518,800.00
Infrastructure Design Group	#2021-25 Livesay Lane Utility/Infrast. Improv.	#5	\$ 20,575.70	\$ 82,796.16	\$ 205,094.00
Helms & Associates	#2021-30 New Recycling Bldg at Landfill	#9	\$ 170.00	\$ 35,507.20	\$ 106,505.00
PKG Contracting Inc.	#2021-31 North Waste Water Improvements	#12	\$ 877,967.00	\$ 8,255,812.90	\$ 15,796,900.00
West Plains Engineering, Inc.	#2021-51 Street Dept. Fuel Storage Tank Replacen	#8	\$ 1,000.00	\$ 22,000.00	\$ 23,700.00
First Rate Excavating	#2022-2 200-400 Blks of E. 10th-Sch. B	#3	\$ 67,412.51	\$ 146,909.15	\$ 162,618.02
Civil Design Inc.	#2023-1 Gun Range	#3	\$ 1,497.50	\$ 6,097.50	\$ 11,000.00
Virtower, LLC	#2023-25 Airport Tracking System	#1-Final	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Helms & Associates	AIP '28 Airport ALP/Master Plan	#25	\$ 13,018.70	\$ 265,952.95	\$ 371,962.87
	TOTALS		\$ 1,642,149.34	\$ 9,475,583.79	\$ 28,245,529.89

Prepared by Deb Hanson-Sudbeck

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04015	CORN PALACE					
		I-MIT06052023	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	197594	14.75
		I-MIT06092023	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	197594	14.75
				DEPARTMENT 1110 CITY COUNCIL	TOTAL:	29.50

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06750	ATV HOLDINGS, LLC dba M					
	I-10990433		101-41220-42800	UTILITIES-TEL ACCT #00223662-2	197692	0.08
DEPARTMENT 1220 CITY ADMINISTRATOR						TOTAL: 0.08

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06750	ATV HOLDINGS, LLC dba M					
	I-10990433		101-41230-42800	UTILITIES-TEL ACCT #00223662-2	197692	2.92
01-09674	BUCKIN' WILD RANCH					
	I-2490A		101-41230-42920	SPORTS AUTHOR 2ND PYMNT CABIN FEVER AUCTION	197572	600.00
DEPARTMENT 1230 ADMINISTRATIVE BOARDS TOTAL:						602.92

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====							
01-00026	KATHY FRANK						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197621 250.00
01-00027	WANDA KOBES						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197658 250.00
01-00029	BRENDA BOHN						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197569 250.00
01-00030	LYLA JERKE						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197650 250.00
01-00031	RENEE MICHAEL						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197678 250.00
01-00032	KARI KIRCHMEYER						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197656 250.00
01-00033	JAMES MONTGOMERY						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197694 250.00
01-00034	GLORIA MONTGOMERY						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197693 250.00
01-00035	ROBIN DUTT						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197613 250.00
01-00037	JEAN KOEHLER						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197659 250.00
01-07870	MARY ELLEN JEPSEN						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197649 250.00
01-08970	JEANETTE JONES						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197652 250.00
01-09087	MARY FREEMAN						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197623 50.00
01-10346	ROXIE BROWN						
		I-2023		101-41300-42900	ELECTION	ELECTION WORKER 06.23	197571 50.00
DEPARTMENT 1300 ELECTION						TOTAL:	3,100.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06750	ATV HOLDINGS, LLC dba M					
	I-10990433		101-41410-42810	UTILITIES-TEL ACCT #00223662-2	197692	2.91
01-10550	CADWELL SANFORD DEIBERT					
	I-06132023		101-41410-42200	PROFESSIONAL INDOOR POOL/PUETZ CORP	197576	72.00
DEPARTMENT 1410 ATTORNEY'S OFFICE					TOTAL:	74.91

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00739	GOVERNMENT FINANCE OFFI					
	I-2353114	101-41420-42700	TRAVEL	MEMBERSHIP 07.23-06.24	197627	190.00
01-04361	MICHELLE BATHKE					
	I-06122023	101-41420-42700	TRAVEL	MEALS,MILEAGE-PIERRE	197566	185.08
01-06750	ATV HOLDINGS, LLC dba M					
	I-10990433	101-41420-42800	UTILITIES - T ACCT #00223662-2		197692	4.92
01-08200	CLUBHOUSE HOTEL & SUITE					
	I-202124	101-41420-42700	TRAVEL	BATHKE-PIERRE ROOMS	197590	347.44
DEPARTMENT 1420 FINANCE						TOTAL: 727.44

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04779	AVERA OCCUPATIONAL MEDI					
		I-00098712-00	101-41440-42231	EMPLOYEE PHYS SCREENINGS, PHYSICALS	197562	1,799.00
01-06686	LIZ KITCHENS					
		I-06082023	101-41440-42700	TRAVEL, DUES, R MEAL, MILEAGE-PIERRE	197657	188.65
01-06750	ATV HOLDINGS, LLC dba M					
		I-10990433	101-41440-42800	UTILITIES ACCT #00223662-2	197692	2.97
01-08200	CLUBHOUSE HOTEL & SUITE					
		I-202102	101-41440-42700	TRAVEL, DUES, R KITCHENS-PIERRE ROOM	197590	173.72
				DEPARTMENT 1440 HUMAN RESOURCES	TOTAL:	2,164.34

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1920 MUNICIPAL BUILDINGS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.000600.00.06.23	101-41920-42812	UTILITIES-CIT 612 N MAIN ST-CITY HALL	197582	241.83
01-02484	DARRINGTON WATER COND					
		I-62208.05.23	101-41920-42620	SUPPLIES-CITY COOLER RENTAL	197600	43.75
				DEPARTMENT 1920 MUNICIPAL BUILDINGS	TOTAL:	285.58

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03678	INTERSTATE OFFICE PRODU					
		I-01DY9606	101-41935-42640	COPY MACHINE PAPER	197645	262.35
01-06750	ATV HOLDINGS, LLC dba M					
		I-10990433	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	197692	2,300.70
		I-10990433	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	197692	0.73
01-09050	MICROSOFT CORPORATION					
		I-E0300N2BOT	101-41935-42920	COMPUTER SOFT MAR-APR ONLINE SERVICE	197679	2.00
		I-E0300N2DKL	101-41935-42920	COMPUTER SOFT MAR-APR 2023 SERVICES	197679	908.00
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						3,473.78

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00436	CHS FARMERS ALLIANCE					
	I-IY4629	101-42110-42610	GAS OIL TIRES SENSORS		197580	200.00
01-00445	CITY OF MITCHELL					
	I-04.001200.00.06.23	101-42110-42810	UTILITIES	201 W 1ST AVE-PUB SAFETY	197582	792.98
	I-04.001250.00.06.23	101-42110-42810	UTILITIES	122 S ROWLEY ST	197582	105.93
01-00559	DICK'S TOWING LLC					
	I-T3437	101-42110-42980	VEHICLE TOWIN TOWING FEE		197606	230.00
01-00809	GALLS LLC					
	I-024601309	101-42110-42640	UNIFORM ALLOW UNIFORM PANTS		197624	160.20
	I-024683025	101-42110-42640	UNIFORM ALLOW UNIFORM PANTS		197624	560.70
01-01210	LAKEVIEW VETERINARY CLI					
	I-325552	101-42110-42670	SERVICE DOG S VITAMINS,DOG FOOD		197662	142.95
01-01322	LARRY'S I-90 SERVICE IN					
	I-97553	101-42110-42610	GAS OIL TIRES MOUNT & BALANCE TIRES		197664	157.63
01-01497	GRAINGER					
	I-9711252586	101-42110-42500	REPAIR & MAIN DOOR THRESHOLD		197628	117.33
01-01590	MCLEOD'S PRINTING					
	I-67738	101-42110-42600	SUPPLIES	TRAFFIC TICKETS	197675	184.50
01-02109	JABR TRUCKING LLC					
	I-2634	101-42110-42980	VEHICLE TOWIN POLICE TOW		197646	145.00
01-05234	DANIEL FECHNER					
	I-06052023	101-42110-42640	UNIFORM ALLOW UNIFORMS REIMBURSED		197616	151.89
01-06721	PATRICK MARLER					
	I-05282023	101-42110-42700	TRAVEL, CONF	MEALS-RAPID CITY	197674	156.00
01-06750	ATV HOLDINGS, LLC dba M					
	I-10990433	101-42110-42800	TELEPHONE	ACCT #00223662-2	197692	33.30
01-08252	CORPORATE TRANSLATION S					
	I-243011	101-42110-42200	PROFESSIONAL	TRANSLATION SERVICE	197663	73.65
01-08281	ARAMARK					
	I-6380103819	101-42110-42200	PROFESSIONAL	MAT CLEANING	197559	50.31
01-09349	HOWES OIL CO					
	I-325039	101-42110-42610	GAS OIL TIRES FUEL		197638	4,559.99
01-09509	INNOVATIVE OFFICE SOLUT					
	I-IN4202809	101-42110-42600	SUPPLIES	CLIPS,POST ITS	197644	17.35

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10357	CULLIGAN WATER MITCHELL					
	I-4945		101-42110-42600	SUPPLIES COOLER RENTAL	197596	26.00
DEPARTMENT 2110 POLICE DEPARTMENT						TOTAL: 7,865.71

BANK: APBNK

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00262	GREAT WESTERN TIRE CO					
	I-1-620407	101-42200-42500	REPAIR & MAIN LADDER TRUCK LUGNUTS RETORQUE	197629	1,554.56	
01-00436	CHS FARMERS ALLIANCE					
	I-IY4628	101-42200-42500	REPAIR & MAIN MOUNT TIRES	197580	60.00	
01-01601	ARCTIC REFRIGERATION IN					
	I-51670	101-42200-42500	REPAIR & MAIN REFRIGERATOR REPAIRS	197560	81.49	
01-02679	MENARD'S INC					
	I-54358	101-42200-42600	SUPPLIES ANGLE BRUSH,HEAVY DUTY	197676	22.45	
01-02811	JONES SUPPLIES					
	I-141672	101-42200-42600	SUPPLIES TISSUE PAPER,ROLL TOWELS	197653	103.12	
01-05276	M & T FIRE AND SAFETY I					
	I-10629	101-42200-42500	REPAIR & MAIN RUBBER BOOT	197671	56.21	
	I-10640	101-42200-42641	PROTECTIVE CL BOOTS,GEAR BAG,HELMET	197671	1,584.46	
01-06750	ATV HOLDINGS, LLC dba M					
	I-10990433	101-42200-42800	TELEPHONE ACCT #00223662-2	197692	5.58	
01-09349	HOWES OIL CO					
	I-325039	101-42200-42610	GAS & OIL FUEL	197638	210.64	
	I-325039	101-42200-42610	GAS & OIL FUEL	197638	264.50	
	I-325039	101-42200-42610	GAS & OIL FUEL	197638	41.64	
01-09600	WILLIAM LUTJEN					
	I-06032023	101-42200-42600	SUPPLIES FF DRINKS REIMBURSED	197670	36.16	
01-10357	CULLIGAN WATER MITCHELL					
	I-4945	101-42200-42600	SUPPLIES COOLER RENTAL	197596	26.00	
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	4,046.81

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00145	AMERICAN GARAGE DOOR CO					
	I-M38931	101-43100-42600	SUPPLIES	CASE OF LUBE	197557	216.00
01-00436	CHS FARMERS ALLIANCE					
	I-IY4632	101-43100-42600	SUPPLIES	DEF	197580	145.75
01-00445	CITY OF MITCHELL					
	I-04.001600.00.06.23	101-43100-42830	UTILITIES-WAT	1405 W 8TH AVE - ST SHOP	197582	204.08
01-01130	KIMBALL-MIDWEST					
	I-100755249	101-43100-42600	SUPPLIES	KIM-FLO AIR,MICRO BLOW GUN	197655	298.20
01-01239	BUTLER MACHINERY INC					
	I-13PS0074475	101-43100-42600	SUPPLIES	HYDO ADV	197574	124.95
01-01490	MUELLER LUMBER CO. INC.					
	I-289841	101-43100-42600	SUPPLIES	DRAIN SPADE,BOW RAKES	197696	98.57
	I-289910	101-43100-42600	SUPPLIES	PLEATED FILTERS	197696	55.19
01-02679	MENARD'S INC					
	I-53426	101-43100-42600	SUPPLIES	MAXCOLD,SPRING WATER	197676	94.89
	I-53554	101-43100-42600	SUPPLIES	CONNECTORS,PUNCHES,BUSHINGS	197676	89.39
01-03099	LAWSON PRODUCTS INC					
	I-9310612595	101-43100-42600	SUPPLIES	FOAMER	197665	60.64
	I-93106329294	101-43100-42600	SUPPLIES	CLEVIS PIN,JOINT,GEL,CLEANER	197665	819.71
01-04066	BOYER FORD TRUCKS INC					
	I-004P25339	101-43100-42600	SUPPLIES	FRONT SPRING SHACKLE	197570	114.92
	I-004P25351	101-43100-42600	SUPPLIES	TENSIONER BELT	197570	156.23
	I-004P25357	101-43100-42600	SUPPLIES	BRACKET,SHACKLE	197570	248.29
01-06750	ATV HOLDINGS, LLC dba M					
	I-10990433	101-43100-42800	UTILITIES	ACCT #00223662-2	197692	3.12
01-08452	JEFF HURT					
	I-06012023	101-43100-42600	SUPPLIES	CDL REIMBURSEMENT	197639	35.00
01-09349	HOWES OIL CO					
	I-325039	101-43100-42610	GAS	FUEL	197638	34.47
	I-325039	101-43100-42610	GAS	FUEL	197638	975.50
01-09512	ENVIRONMENTAL EQUIPMENT					
	I-23050	101-43100-42600	SUPPLIES	URETHANE TRANS ASY,CLAMP	197614	1,522.56
01-09668	DAN LONDON					
	I-06012023	101-43100-42600	SUPPLIES	CDL REIMBURSEMENT	197667	33.00
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	5,330.46

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08560	FIRST RATE EXCAVATE INC					
	I-2022-2 P.E. #3		101-43120-43300	STREET OVERLA 2022-2 P.E. #3	197618	67,412.51
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:						67,412.51

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01054	JAMES VALLEY LANDSCAPE	I-31819	101-43130-42600	SUPPLIES & MA IRRIGATION SNOW DAMAGE	197647	49.96
DEPARTMENT 3130 SNOW REMOVAL						TOTAL: 49.96

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08417	INFRASTRUCTURE DESIGN G					
	I-2021-25 P.E. #5		101-43150-43317	LIVESAY UTILI 2021-25 P.E. #5	197642	11,933.90
DEPARTMENT 3150 STORM DRAINAGE						TOTAL: 11,933.90

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.000400.00.06.23	101-43700-42830	UTILITIES-WAT 600 W 23RD AVE-CEM SHOP	197582	71.84
		I-04.006500.00.06.23	101-43700-42830	UTILITIES-WAT COMMUNITY GARDEN	197582	151.95
01-02679	MENARD'S INC					
		I-54274	101-43700-42600	SUPPLIES & MA GORILLA AND ELECTRICAL TAPE	197676	276.79
		I-54275	101-43700-42600	SUPPLIES & MA LOTION	197676	16.84
				DEPARTMENT 3700 CEMETERY	TOTAL:	517.42

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01075	JOHNSON CONTROLS INC.					
		I-1-129521843548	101-44120-42500	REPAIRS FROZE A/C,FREEZE STAT INSTALLED	197651	908.30
01-01210	LAKEVIEW VETERINARY CLI					
		I-326096	101-44120-42900	IMPOUNDING DO MAY 2023 MANAGEMENT	197662	900.00
01-02017	DAVISON RURAL WATER SYS					
		I-4837.06.23	101-44120-42800	UTILITIES-POU MAY USAGE	197602	40.90
DEPARTMENT 4120 ANIMAL CONTROL						TOTAL: 1,849.20

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01407	MITCHELL MUNICIPAL BAND					
		I-06072023	101-45000-42904	MUNICIPAL BAN 2023 ALLOCATION	197690	11,000.00
DEPARTMENT 5000 CULTURE & RECREATION						TOTAL: 11,000.00

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.001100.00.06.23	101-45500-42830	UTILITIES-WAT 221 N DUFF ST-LIBRARY	197582	543.83
01-01015	INGRAM LIBRARY SERVICES					
		I-74608773	101-45500-43420	BOOKS BOOKS	197643	325.03
		I-76094304	101-45500-43420	BOOKS BOOKS	197643	287.35
		I-76130149	101-45500-43420	BOOKS ADULT BOOK	197643	26.39
		I-76186337	101-45500-43420	BOOKS BOOKS	197643	176.05
		I-76294398	101-45500-43420	BOOKS ADULT BOOKS	197643	444.49
		I-76294399	101-45500-43420	BOOKS BOOKS	197643	145.68
		I-76337172	101-45500-43420	BOOKS ADULT BOOKS	197643	63.56
		I-76362188	101-45500-43420	BOOKS BOOKS	197643	58.47
01-01075	JOHNSON CONTROLS INC.					
		I-1-129525009199	101-45500-42500	REPAIR & MAIN LIBRARY ROOFTOP NOT COOLING	197651	463.28
01-06583	BAKER & TAYLOR					
		I-2037534594	101-45500-43420	BOOKS CHILDREN'S BOOKS	197565	109.94
01-06750	ATV HOLDINGS, LLC dba M					
		I-10990433	101-45500-42800	UTILITIES ACCT #00223662-2	197692	3.95
		I-10993233	101-45500-42800	UTILITIES ACCT #00217267-0	197692	72.95
01-08281	ARAMARK					
		I-6380101307	101-45500-42600	SUPPLIES & MA MAT CLEANING	197559	68.85
01-09384	DIRECT DIGITAL CONTROL					
		I-11624	101-45500-42500	REPAIR & MAIN HVAC LABOR	197608	202.50
DEPARTMENT 5500 LIBRARY					TOTAL:	2,992.32
FUND 101 GENERAL					TOTAL:	129,852.78

PACKET: 06511 MEETING 06.20.2023 A-M
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5110 RECREATION & AQUATICS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00039	MW MINI MELTS LLC					
		I-1050	201-45110-42601	CONCESSION SU MINI MELTS	197698	2,112.00
	PROJ: J50-CONCESS	OUTDOOR AQUATIC CENTER		CONCESSIONS		
01-00445	CITY OF MITCHELL					
		I-04.000950.00.06.23	201-45110-42850	UTILITIES-AQU HITCHCOCK POOL	197582	1,565.46
	PROJ: J50-WATER	OUTDOOR AQUATIC CENTER		UTILITIES-WATER		
01-00520	HAWKINS INC					
		I-6479195	201-45110-42602	POOL CHEMICAL CHEMICALS	197631	7,552.07
	PROJ: J50-CHEM	OUTDOOR AQUATIC CENTER		CHEMICALS		
		I-6485789	201-45110-42602	POOL CHEMICAL CHEMICALS	197631	5,520.10
	PROJ: J50-CHEM	OUTDOOR AQUATIC CENTER		CHEMICALS		
01-02679	MENARD'S INC					
		I-53059	201-45110-42550	REPAIR & MAIN GROUT,SUPERFLEX	197676	94.96
	PROJ: J50-RM-GENER	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-GENERAL		
01-03700	CORE-MARK MIDCONTINENT					
		I-1039566	201-45110-42601	CONCESSION SU AIRHEADS,GUMMIS,CANDIES	197593	4,430.10
	PROJ: J50-CONCESS	OUTDOOR AQUATIC CENTER		CONCESSIONS		
		I-1043004-26	201-45110-42601	CONCESSION SU TORTILLA CHIPS	197593	319.60
	PROJ: J50-CONCESS	OUTDOOR AQUATIC CENTER		CONCESSIONS		
		I-1053756	201-45110-42601	CONCESSION SU DISINFECTANT WIPES,KETCHUP,BUN	197593	1,711.14
	PROJ: J50-CONCESS	OUTDOOR AQUATIC CENTER		CONCESSIONS		
01-06750	ATV HOLDINGS, LLC dba M					
		I-10990433	201-45110-42800	UTILITIES ACCT #00223662-2	197692	2.15
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	23,307.58

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.001300.00.06.23	201-45140-42800	UTILITIES 1300 N MAIN ST-REC CENTER	197582	5,028.53
	PROJ: J09-WATER	REC CTR UTILITIES		UTILITIES-WATER		
01-01410	MITCHELL SCHOOL DISTRIC					
		I-2701763-1.05.23	201-45140-42800	UTILITIES 1301 N KIMBALL ST-CITY SHARE	197691	1,869.73
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-01450	MUTH ELECTRIC INC					
		I-660104	201-45140-42500	REPAIR & MAIN BAD PHASE MONITOR-INDOOR POOL	197697	131.38
	PROJ: J02-RM-HVAC	INDOOR AQUATIC CTR		REPAIR/MAINT-HVAC		
		I-660371	201-45140-42500	REPAIR & MAIN REPLACE BALLAST-ROOF TOP UNIT	197697	88.01
	PROJ: J02-RM-ELEC	INDOOR AQUATIC CTR		REPAIR/MAINT-ELECTRICAL		
01-01497	GRAINGER					
		C-9708034963	201-45140-42600	SUPPLIES & MA RETURNED GLOVES	197628	35.60-
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-04950	MIDCONTINENT COMMUNICAT					
		I-BIL-515137	201-45140-42300	PUBLISHING ADVERTISING	197681	257.40
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-515606	201-45140-42300	PUBLISHING ADVERTISING	197681	150.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-515607	201-45140-42300	PUBLISHING ADVERTISING	197681	1,364.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
01-06750	ATV HOLDINGS, LLC dba M					
		I-10990433	201-45140-42800	UTILITIES ACCT #00223662-2	197692	0.09
		I-10991453	201-45140-42800	UTILITIES ACCT #00037690-1	197692	72.95
	PROJ: J09-TV	REC CTR UTILITIES		UTILITIES-TV		
01-09143	ICAN INC					
		I-103728	201-45140-42300	PUBLISHING ADVERTISING	197641	750.00
	PROJ: J08-ICAN	REC CTR PUBLISHING		PUBLISHING-ICAN		
01-09268	FORUM COMMUNICATIONS CO					
		I-MP2468450523	201-45140-42300	PUBLISHING ADVERTISING	197620	615.00
	PROJ: J08-DAILY	REC CTR PUBLISHING		PUBLISHING-DAILY REPUBLIC		
01-09703	AMAZON CAPITAL SERVICES					
		C-14ND-QTPJ-QTQL	201-45140-42601	CONCESSION SU RETURNED SWEATSHIRT	197556	38.99-
	PROJ: J10-CHRIS	REC CTR UNIFORMS		UNIFORMS-CHRIS		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	10,252.50

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-288986	201-45160-42500	REPAIR & MAIN MINI BULB	197577	7.79
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
		I-4977-288990	201-45160-42500	REPAIR & MAIN HEADLINER PINS	197577	17.98
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-00445	CITY OF MITCHELL					
		I-04.000300.00.06.23	201-45160-42800	UTILITIES CADWELL PARK BTHRM	197582	196.53
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-04.001000.00.06.23	201-45160-42800	UTILITIES 1001 MINNESOTA ST N-ICE A N BL	197582	151.23
	PROJ: H06-42800	ARENA-NORTH RINK		UTILITIES		
		I-04.001001.00.06.23	201-45160-42800	UTILITIES ICE ARENA-SOUTH BLDG	197582	2,295.43
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES		
		I-04.001150.00.06.23	201-45160-42800	UTILITIES 5951 AIRPORT RD-FISCHER BLDG	197582	121.03
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES		
		I-04.001550.00.06.23	201-45160-42800	UTILITIES SOCCER COMPLEX	197582	136.13
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES		
01-00940	HARVE'S SPORT SHOP					
		I-0002131	201-45160-42600	SUPPLIES & MA DOUBLE FIRST BASE	197630	219.99
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-01193	KROHMER PLUMBING INC					
		I-72941	201-45160-42500	REPAIR & MAIN REPAIR SEWAGE PIT AT CADWELL	197661	871.77
	PROJ: H03-42500	OLD SOCCER FIELDS		REPAIR/MAINTENANCE		
01-01404	MITCHELL IRON & SUPPLY					
		I-79105A	201-45160-42500	REPAIR & MAIN PULLEY,TAPERED HUB,KEYS	197689	194.46
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
		I-79106AB	201-45160-42500	REPAIR & MAIN WOODRUFF KEYS	197689	6.60
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-02653	DEPARTMENT OF MOTOR VEH					
		I-06082023	201-45160-43400	CAPITAL EQUIP 2024 TRAILER PLATE,TITLE,REG	197604	26.70
	PROJ: H01-43400	SPORTS COMPLEX EQUIPMENT		CAPITAL EQUIPMENT		
01-02811	JONES SUPPLIES					
		I-141645	201-45160-42600	SUPPLIES & MA WAXED PAPER LINERS	197653	65.32
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-141699	201-45160-42600	SUPPLIES & MA WAXED PAPER LINERS	197653	65.32
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-141747	201-45160-42600	SUPPLIES & MA TOILET PAPER,SOAP,GLOVES	197653	436.06
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-141765	201-45160-42600	SUPPLIES & MA FOAMING SOAP	197653	65.92
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-06750	ATV HOLDINGS, LLC dba M					
		I-10993033	201-45160-42800	UTILITIES ACCT #00213674-5	197692	21.00
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES		

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08233	DOGPOOPBAGS.COM LLC					
		I-7961	201-45160-42600	SUPPLIES & MA PADLOCK, SHIPPING	197610	46.62
	PROJ: H12-42600	DOG PARK		SUPPLIES/MATERIALS		
01-09349	HOWES OIL CO					
		I-325039	201-45160-42610	GAS & FUEL FUEL	197638	951.02
01-09703	AMAZON CAPITAL SERVICES					
		I-19XR-9MFW-1PH6	201-45160-42600	SUPPLIES & MA SAFETY GLASSES, EAR PROCTN	197556	125.55
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-09826	HEARTLAND AG SYSTEMS					
		C-IH19658	201-45160-42500	REPAIR & MAIN RETURNED HOSES	197632	35.70-
	PROJ: H07-42500	PEPSI COMPLEX		REPAIR/MAINTENANCE		
		I-IH19625	201-45160-42500	REPAIR & MAIN POLY PIPE, HOSES, CLAMPS	197632	45.28
	PROJ: H07-42500	PEPSI COMPLEX		REPAIR/MAINTENANCE		
		I-IH19766	201-45160-42600	SUPPLIES & MA VALVE POLY	197632	14.73
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS		
01-10356	CK BICYCLES & LOCKS LLC					
		I-1798	201-45160-42600	SUPPLIES & MA KEYS CUT	197588	12.00
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		
		I-1853	201-45160-42600	SUPPLIES & MA PADLOCK, 2 KEYS	197588	30.50
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		
				DEPARTMENT 5160 SPORTS COMPLEXES	TOTAL:	6,089.26

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5165 CADWELL CONCESSIONS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02679	MENARD'S INC					
		I-53318	201-45165-42660	MINOR EQUIPME UPRIGHT FREEZER	197676	898.00
01-03700	CORE-MARK MIDCONTINENT					
		I-1036924	201-45165-42610	COST OF GOODS HOT DOGS,BURGERS,LAFFY TAFFY	197593	3,094.92
		I-1049987	201-45165-42610	COST OF GOODS NAPKINS,PAPER TOWELS,FRANKS	197593	2,981.06
01-04015	CORN PALACE					
		I-692023	201-45165-42610	COST OF GOODS POPCORN BALLS	197594	292.50
				DEPARTMENT 5165 CADWELL CONCESSIONS	TOTAL:	7,266.48

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00023	JANICE CLAUSSEN					
		I-30091	201-45210-42604	TREES	TREES REIMBURSED	197589 200.00
	PROJ: H52-42604	FORESTRY		TREES		
01-00436	CHS FARMERS ALLIANCE					
		I-IF5836	201-45210-42610	GAS & FUEL	P&R RUBY FIELDMASTER	197580 283.61
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IF5837	201-45210-42610	GAS & FUEL	P&R RUBY FIELDMASTER	197580 329.42
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IF5838	201-45210-42610	GAS & FUEL	UNLEADED BLEND GRADE GAS	197580 739.90
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IF6107	201-45210-42610	GAS & FUEL	RUBY FIELDMASTER	197580 1,050.00
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IF6108	201-45210-42610	GAS & FUEL	RUBY FIELDMASTER	197580 45.42
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IF6109	201-45210-42610	GAS & FUEL	UNLEADED FUEL	197580 709.58
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-00445	CITY OF MITCHELL					
		I-04.000050.00.06.23	201-45210-42800	UTILITIES	5TH/MAIN ST N-SPRKL	197582 83.91
	PROJ: H82-42800	DOWNTOWN BEAUTIFCATION		UTILITIES		
		I-04.000900.00.06.23	201-45210-42800	UTILITIES	HITCHCOCK PARK	197582 1,085.05
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-04.000960.00.06.23	201-45210-42800	UTILITIES	HITCHCOCK PARK OFFICE	197582 151.23
	PROJ: H51-42800	PARK SHOP		UTILITIES		
		I-04.001010.00.06.23	201-45210-42850	UTILITIES-VET	101 MAIN ST N	197582 735.46
	PROJ: H63-42850	VETERANS PARK		UTILITES/VETERANS PARK		
		I-04.002000.00.06.23	201-45210-42800	UTILITIES	BELLA'S GARDEN	197582 46.56
	PROJ: H60-42800	NORTHBRIDGE PARK		UTILITIES		
		I-04.002100.00.06.23	201-45210-42800	UTILITIES	PIONEER PARK	197582 308.01
	PROJ: H61-42800	PIONEER PARK		UTILITIES		
		I-04.002200.00.06.23	201-45210-42800	UTILITIES	PUBLIC BEACH	197582 299.71
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES		
		I-04.002300.00.06.23	201-45210-42800	UTILITIES	800 11TH AVE E-BTHRMS	197582 121.03
	PROJ: H60-42800	NORTHBRIDGE PARK		UTILITIES		
		I-04.002400.00.06.23	201-45210-42800	UTILITIES	745 HARMON DR N-SANDY BEACH	197582 121.03
	PROJ: H76-42800	SANDY BEACH		UTILITIES		
		I-04.003111.00.06.23	201-45210-42800	UTILITIES	311 1/2 HARMON DR N-ARROYA	197582 121.03
	PROJ: H66-42800	CAMP ARROYA		UTILITIES		
		I-04.003600.00.06.23	201-45210-42800	UTILITIES	KIWANIS WOODLOT PARK	197582 39.90
	PROJ: H71-42800	KIWANIS WOODLOT		UTILITIES		
		I-04.003950.00.06.23	201-45210-42800	UTILITIES	950 INDIAN VILLAGE RD SPORTSCL	197582 158.78
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES		
		I-04.009700.00.06.23	201-45210-42800	UTILITIES	HITCHCOCK WOOD SHOP	197582 166.33
	PROJ: H51-42800	PARK SHOP		UTILITIES		
01-00532	A-OX WELDING SUPPLY CO					
		I-0000286148	201-45210-42500	REPAIR & MAIN	CYLINDER REFILL	197553 93.40
	PROJ: H51-42500	PARK SHOP		REPAIR/MAINTENANCE		

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00532	A-OX WELDING SUPPLY CO	continued				
		I-001308399	201-45210-42500	REPAIR & MAIN FINANCE CHARGE	197553	12.50
	PROJ: H51-42500	PARK SHOP		REPAIR/MAINTENANCE		
01-01054	JAMES VALLEY LANDSCAPE					
		I-31157	201-45210-42600	SUPPLIES & MA NOZZLES	197647	226.00
	PROJ: H82-42600	DOWNTOWN BEAUTIFCATION		SUPPLIES/MATERIALS		
		I-31997	201-45210-42600	SUPPLIES & MA WOOD BULK	197647	130.46
	PROJ: H60-42600	NORTHRIDGE PARK		SUPPLIES/MATERIALS		
		I-32017	201-45210-42600	SUPPLIES & MA ANNUALS, LANDSCAPING LABOR	197647	6,140.89
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
		I-32019	201-45210-42600	SUPPLIES & MA ANNUAL FLOWERS, LABOR	197647	1,412.41
	PROJ: H87-42600	PATTON YOUNG		SUPPLIES-MAINTENANCE		
		I-32033	201-45210-42600	SUPPLIES & MA PLANTS	197647	916.23
	PROJ: H82-42600	DOWNTOWN BEAUTIFCATION		SUPPLIES/MATERIALS		
		I-32034	201-45210-42600	SUPPLIES & MA PLANTING FEE, PLANTERS	197647	541.13
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
01-01457	MIDWEST FIRE & SAFETY					
		I-057819	201-45210-42600	SUPPLIES & MA FIRE EXTINGUISHER INSPECTION	197682	261.67
	PROJ: H56-42600	HITCHCOCK PARK		SUPPLIES/MATERIALS		
01-01805	FASTENAL COMPANY					
		I-SDMIT167354	201-45210-42600	SUPPLIES & MA SAFETY GLASSES	197615	107.12
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01964	DAKOTA SUPPLY GROUP					
		I-S102784313.001	201-45210-42600	SUPPLIES & MA BATHROOM SINK, ACCT 704	197599	76.51
	PROJ: H61-42600	PIONEER PARK		SUPPLIES/MATERIALS		
		I-S102784313.002	201-45210-42600	SUPPLIES & MA WALL HUNG SINK, ACCT 704	197599	76.51
	PROJ: H61-42600	PIONEER PARK		SUPPLIES/MATERIALS		
		I-S102787967.001	201-45210-42600	SUPPLIES & MA DRAIN GRID STRAINER, ACCT 704	197599	14.49
	PROJ: H61-42600	PIONEER PARK		SUPPLIES/MATERIALS		
		I-S102787967.002	201-45210-42600	SUPPLIES & MA OATEY DEARBORN, ACCT 704	197599	19.44
	PROJ: H61-42600	PIONEER PARK		SUPPLIES/MATERIALS		
		I-S102792685.001	201-45210-42600	SUPPLIES & MA BATHROOM SINK, ACCT 704	197599	76.51
	PROJ: H61-42600	PIONEER PARK		SUPPLIES/MATERIALS		
		I-S102799917.001	201-45210-42600	SUPPLIES & MA DRAIN, TRAP, LAV SPLY, ACCT 704	197599	43.46
	PROJ: H61-42600	PIONEER PARK		SUPPLIES/MATERIALS		
		I-S102799917.002	201-45210-42600	SUPPLIES & MA WHITE WALL SINK, ACCT 704	197599	76.51
	PROJ: H55-42600	DRY RUN CREEK PARK		SUPPLIES/MATERIALS		
		I-S102801545.001	201-45210-42600	SUPPLIES & MA CHROME FINISH TRAP, ACCT 704	197599	23.51
	PROJ: H61-42600	PIONEER PARK		SUPPLIES/MATERIALS		
01-01988	DOUG'S CUSTOM PAINT & B					
		I-45442	201-45210-42500	REPAIR & MAIN BLOWER BELT	197611	66.40
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-45757	201-45210-42500	REPAIR & MAIN SPARE BELT FOR BLOWER	197611	65.98
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02679	MENARD'S INC					
		I-53428	201-45210-42600	SUPPLIES & MA DRIP TUBING,COUPLING	197676	33.68
	PROJ: H63-42600		VETERANS PARK	SUPPLIES/MATERIALS		
		I-53749	201-45210-42600	SUPPLIES & MA CEDARTONE WOOD	197676	283.26
	PROJ: H71-42600		KIWANIS WOODLOT	SUPPLIES/MATERIALS		
		I-53790A	201-45210-42600	SUPPLIES & MA CUTTING WHEEL,ANGLE GRINDER	197676	54.95
	PROJ: H51-42600		PARK SHOP	SUPPLIES/MATERIALS		
		I-53841	201-45210-42600	SUPPLIES & MA GEARDRIVE	197676	104.37
	PROJ: H51-42600		PARK SHOP	SUPPLIES/MATERIALS		
		I-53848	201-45210-42600	SUPPLIES & MA TRAP BRASS	197676	19.99
	PROJ: H61-42600		PIONEER PARK	SUPPLIES/MATERIALS		
		I-53885	201-45210-42600	SUPPLIES & MA FOUNDATIONS	197676	49.00
	PROJ: H61-42600		PIONEER PARK	SUPPLIES/MATERIALS		
		I-53894	201-45210-42600	SUPPLIES & MA FLAT WASHER	197676	1.75
	PROJ: H61-42600		PIONEER PARK	SUPPLIES/MATERIALS		
01-02811	JONES SUPPLIES					
		I-141455	201-45210-42600	SUPPLIES & MA TISSUE PAPER,RESTROOM CLEANER	197653	428.74
	PROJ: H77-42600		SPORTSMANS CLUB	SUPPLIES/MATERIALS		
		I-141494	201-45210-42600	SUPPLIES & MA PLASTIC HANDLE	197653	16.45
	PROJ: H60-42600		NORTHRIDGE PARK	SUPPLIES/MATERIALS		
01-07593	LUDENS INC					
		I-30531	201-45210-43400	CAPITAL EQUIP NEW TRAILER	197669	7,575.00
	PROJ: H50-43400		PARKS EQUIPMENT	CAPITAL EQUIPMENT		
01-08130	C & B OPERATIONS LLC					
		I-12156769	201-45210-42500	REPAIR & MAIN SHEAVE ASSEMBLY	197575	144.40
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-12182621	201-45210-42500	REPAIR & MAIN CAB,OIL,AIR FILTERS,COOL GARD	197575	325.48
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-12187642	201-45210-42500	REPAIR & MAIN SEALS	197575	23.33
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
01-08594	MAKE IT MINE DESIGNS					
		I-30487	201-45210-42600	SUPPLIES & MA GLOSS VINYL OVERLAMINATE	197673	830.00
	PROJ: H55-42600		DRY RUN CREEK PARK	SUPPLIES/MATERIALS		
01-09292	HANK KOR					
		I-126782	201-45210-42604	TREES MAPLE RE TREE MITCHELL PRGRM	197660	100.00
	PROJ: H52-42604		FORESTRY	TREES		
01-10554	MIDWEST OIL COMPANY					
		I-1022260	201-45210-42610	GAS & FUEL DRUMS OF OIL	197684	806.75
	PROJ: H50-42610		PARKS EQUIPMENT	GAS/FUEL		
DEPARTMENT 5210 PARKS					TOTAL:	27,974.24

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06750	ATV HOLDINGS, LLC dba M					
	I-10990433		201-45220-42800	UTILITIES ACCT #00223662-2	197692	2.80
DEPARTMENT 5220 SUPERVISION					TOTAL:	2.80

FUND 201 PARK FUND					TOTAL:	74,892.86

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09239	MIDWEST LABORATORIES IN					
		I-1136932	203-45220-42550	TESTING LABS	197683	373.00
DEPARTMENT 5220 LAKE					TOTAL:	373.00

FUND 203 LAKE MITCHELL					TOTAL:	373.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01396	MITCHELL CONVENTION & V					
		I-06012023	211-46311-42960	CONV VISITORS JUNE 2023 FUNDING	197688	20,800.00
DEPARTMENT 6311 ENTERTAINMENT TAX					TOTAL:	20,800.00

FUND 211 ENTERTAINMENT TAX					TOTAL:	20,800.00

PACKET: 06511 MEETING 06.20.2023 A-M
VENDOR SET: 01
FUND : 213 BUSINESS IMPROV DIST #3
DEPARTMENT: 6311 BUSINESS IMPROV DIST #3
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10395	JOHN ADAMO					
		I-06122023	213-46311-42900	PROJECT IMPRO BID DIST #3 GRANT-TUCK POINT	197555	2,394.06
DEPARTMENT 6311 BUSINESS IMPROV DIST #3 TOTAL:						2,394.06

FUND 213 BUSINESS IMPROV DIST #3 TOTAL:						2,394.06

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 214 E-911 EMERGENCY

DEPARTMENT: 3500 E-911

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03334	MOTOROLA SOLUTIONS INC					
		I-8281629352	214-43500-43460	RADIO SYSTEM APX6500 ENHANCED VHF MOBILE	197695	10,739.76
01-06750	ATV HOLDINGS, LLC dba M					
		I-10990433	214-43500-42800	UTILITIES - T ACCT #00223662-2	197692	24.08
		I-10992421	214-43500-42800	UTILITIES - T ACCT #00024899-5	197692	83.17
01-08252	CORPORATE TRANSLATION S					
		I-243011	214-43500-42200	PROFESSIONAL TRANSLATION SERVICE	197663	3.36
				DEPARTMENT 3500 E-911	TOTAL:	10,850.37
				FUND 214 E-911 EMERGENCY	TOTAL:	10,850.37

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PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5140 MVP

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-07987	AT&T MOBILITY - PALACE					
		I-3882X05232023	218-45140-42800	UTILITIES ACCT #287298243882	197561	12.58
DEPARTMENT 5140 MVP						TOTAL: 12.58

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01322	LARRY'S I-90 SERVICE IN					
		I-96926	218-45150-42610	GAS OIL TIRES TIRE REPAIR	197664	31.05
	PROJ: E01-TIR	5311-FY18/19		Tires		
01-07987	AT&T MOBILITY - PALACE					
		I-3882X05232023	218-45150-42800	UTILITIES ACCT #287298243882	197561	43.84
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
		I-3882X05232023	218-45150-42920	COMPUTER SOFT ACCT #287298243882	197561	442.60
	PROJ: E01-SHAH	5311-FY18/19		Tablet/Radio Contract		
01-09349	HOWES OIL CO					
		I-325039	218-45150-42610	GAS OIL TIRES FUEL	197638	800.17
		I-325039	218-45150-42610	GAS OIL TIRES FUEL	197638	6,099.85
				DEPARTMENT 5150 PALACE TRANSIT	TOTAL:	7,417.51

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02679	MENARD'S INC					
		I-53787A	218-45180-42500	REPAIR & MAIN FLOOR TILES	197676	2.58
01-02811	JONES SUPPLIES					
		I-141597	218-45180-42600	SUPPLIES & MA GARBAGE LINERS	197653	53.61
01-04293	JCL SOLUTIONS					
		I-1328027	218-45180-42600	SUPPLIES & MA SOAP DISPENSERS	197648	44.00
01-07308	HOHN'S CARPET CLEANING,					
		I-11146	218-45180-42500	REPAIR & MAIN ENTRY RUGS CLEANING	197636	260.00
01-07987	AT&T MOBILITY - PALACE					
		I-3882X05232023	218-45180-42800	UTILITIES ACCT #287298243882	197561	12.58
DEPARTMENT 5180 JVCC						TOTAL: 372.77

FUND 218 COMMUNITY SERVICES						TOTAL: 7,802.86

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00483	COUNTY FAIR					
		I-06012023	219-45140-42911	CONTRACT SERV MAY 2023 SR MEALS	197595	1,328.25
01-02811	JONES SUPPLIES					
		I-141597	219-45140-42600	SUPPLIES & MA GARBAGE LINERS	197653	99.10
01-06232	COBORNS INC					
		I-06012023	219-45140-42911	CONTRACT SERV MAY 2023 SR MEALS	197591	656.25
01-06750	ATV HOLDINGS, LLC dba M					
		I-10990433	219-45140-42800	UTILITIES ACCT #00223662-2	197692	0.21
01-07987	AT&T MOBILITY - PALACE					
		I-3882X05232023	219-45140-42800	UTILITIES ACCT #287298243882	197561	12.59
01-09069	BIG DADDY D'S INC					
		I-819	219-45140-42605	MEAL SUPPLIES TO GO CONTAINERS	197567	27.63
		I-820	219-45140-42911	CONTRACT SERV SR MEALS 05.15-19.2023	197567	2,006.80
		I-822	219-45140-42911	CONTRACT SERV SR MEALS 05.29-06.02.2023	197567	1,709.60
01-09349	HOWES OIL CO					
		I-325039	219-45140-42610	GAS, OIL, TIR FUEL	197638	164.20
01-10569	THE DUGOUT					
		I-06022023	219-45140-42911	CONTRACT SERV TRIPP MAY 2023 SR MEALS	197612	1,186.00
DEPARTMENT 5140 NUTRITION					TOTAL:	7,190.63

FUND 219 NUTRITION					TOTAL:	7,190.63

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.001900.00.06.23	602-43330-42800	UTILITIES 2800 N MAIN ST-WATER PLANT	197582	1,676.56
01-00525	DAKOTA PUMP INC					
		I-16872	602-43330-42600	SUPPLIES & MA ADD REDUNDANCY CELLULAR COMM	197598	1,848.16
01-04692	B-Y WATER DISTRICT					
		I-06012023	602-43330-42850	B-Y WATER CHA MAY 2023 USAGE	197564	95,309.51
01-07598	AQUA-PURE INC					
		I-MITSD2306	602-43330-42620	CHEMICAL SERV BAGS OF SODIUM	197558	1,125.00
01-09349	HOWES OIL CO					
		I-325039	602-43330-42610	GAS & FUEL FUEL	197638	125.69
DEPARTMENT 3330 WATER TREATMENT PLANT TOTAL:						100,084.92

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.001800.00.06.23	602-43340-42800	UTILITIES WATER SHOP	197582	151.23
01-00469	GEOTEK ENGINEERING & TE					
		I-2020-20 P.E. #1	602-43340-43355	ABOVE GROUND 2020-20 P.E. #1	197626	5,243.50
01-00532	A-OX WELDING SUPPLY CO					
		I-0000286135	602-43340-42600	SUPPLIES & MA CYLINDER REFILL	197553	19.90
01-01239	BUTLER MACHINERY INC					
		I-13PS0074327	602-43340-42600	SUPPLIES & MA SEALS, COUPLINGS	197574	603.94
01-01395	MITCHELL CONCRETE PRODU					
		I-103253	602-43340-43348	WATER MAIN-RO PALLETS,BLOCK DELIVERY	197687	213.60
01-02470	CORE & MAIN LP					
		I-S892485	602-43340-42600	SUPPLIES & MA S ROWLEY PROJECT	197592	2,478.00
		I-S902840	602-43340-42600	SUPPLIES & MA MUD PLUGS,CHLORIDE TABLETS	197592	201.04
		I-S909721	602-43340-42600	SUPPLIES & MA FLIP CLAMP,MACRO HP	197592	1,876.40
		I-S929447	602-43340-42600	SUPPLIES & MA HYMAX FLIPS	197592	1,686.30
		I-S929541	602-43340-42600	SUPPLIES & MA PIPES	197592	644.11
		I-S930430	602-43340-42600	SUPPLIES & MA TAPPLING SLV	197592	2,238.67
		I-S938229	602-43340-43348	WATER MAIN-RO TAPPING VALVE,GASKET,BOND	197592	1,785.47
		I-S94306	602-43340-42600	SUPPLIES & MA REP CLIP	197592	664.83
		I-S951041	602-43340-43348	WATER MAIN-RO NO LEAD PIPE,INSERTS	197592	1,956.04
01-02679	MENARD'S INC					
		I-53728	602-43340-42600	SUPPLIES & MA MALE ADAPTER	197676	2.78
		I-53860	602-43340-42600	SUPPLIES & MA APPLIANCE CORDS	197676	96.95
01-05235	HYDRO TECH SERVICE					
		I-2675	602-43340-42500	REPAIR & MAIN SERVICE CALL LIVE WATERMAIN	197640	950.00
01-08417	INFRASTRUCTURE DESIGN G					
		I-2021-25 P.E. #5	602-43340-43326	LIVESAY UTILI 2021-25 P.E. #5	197642	823.03
01-09349	HOWES OIL CO					
		I-325039	602-43340-42610	GAS & FUEL FUEL	197638	88.76
		I-325039	602-43340-42610	GAS & FUEL FUEL	197638	1,469.81
DEPARTMENT 3340 WATER DISTRIBUTION					TOTAL:	23,194.36

FUND 602 WATER					TOTAL:	123,279.28

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.001500.00.06.23	604-43200-42800	UTILITIES 2141 E HAVENS AVE SEWER	197582	145.83
01-00750	FISHER SCIENTIFIC					
		I-3098810	604-43200-42600	SUPPLIES BUFFER SOL PHOS	197619	100.07
01-01020	CENTRAL ELECTRIC COOPER					
		I-12550001.06.23	604-43200-42800	UTILITIES 41151 256TH ST	197578	10,542.00
01-03678	INTERSTATE OFFICE PRODU					
		I-01DY9284	604-43200-42600	SUPPLIES DRY ERASE MARKERS	197645	6.70
		I-01DY9285	604-43200-42600	SUPPLIES DRY ERASE MARKERS	197645	10.62
01-06750	ATV HOLDINGS, LLC dba M					
		I-10990433	604-43200-42800	UTILITIES ACCT #00223662-2	197692	0.04
01-09349	HOWES OIL CO					
		I-325039	604-43200-42610	GAS & FUEL FUEL	197638	248.81
		I-325039	604-43200-42610	GAS & FUEL FUEL	197638	236.96
DEPARTMENT 3200 WASTE WATER TREATMENT TOTAL:						11,291.03

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00750	FISHER SCIENTIFIC					
		I-3170731	604-43210-42600	SUPPLIES ECOSENSE CABLE	197619	729.24
01-01710	MINNESOTA VALLEY TESTIN					
		I-1200217	604-43210-42550	LABORATORY FE TESTS	197686	3,943.50
DEPARTMENT 3210 WASTE WATER IND PRETREAT TOTAL:						4,672.74

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00525	DAKOTA PUMP INC					
		C-16506A	604-43250-42600	SUPPLIES CREDIT FOR EXCISE TAX	197598	27.58-
		I-16958	604-43250-42600	SUPPLIES HEATER	197598	92.00
01-01020	CENTRAL ELECTRIC COOPER					
		I-12552001.06.23	604-43250-42800	UTILITIES 2824 S CAPITAL ST	197578	216.00
01-01404	MITCHELL IRON & SUPPLY					
		C-79270	604-43250-42600	SUPPLIES RETURNED FLAT COUPLER	197689	68.00-
		I-78767	604-43250-42600	SUPPLIES CORN PICKER PIN	197689	2.50
		I-78961	604-43250-42600	SUPPLIES HEX HEAD CAP	197689	0.72
		I-79220A	604-43250-42600	SUPPLIES HOSE END, LABOR	197689	41.14
		I-79254A	604-43250-42600	SUPPLIES COUPLER	197689	68.00
		I-79350	604-43250-42600	SUPPLIES U-CUP,WIPER,O-RING,WASHER	197689	51.08
01-02679	MENARD'S INC					
		I-51308A	604-43250-42600	SUPPLIES SPOTLIGHT	197676	31.97
01-06750	ATV HOLDINGS, LLC dba M					
		I-10990433	604-43250-42800	UTILITIES ACCT #00223662-2	197692	0.02
01-08417	INFRASTRUCTURE DESIGN G					
		I-2021-25 P.E. #5	604-43250-43336	LIVESAY UTILI 2021-25 P.E. #5	197642	7,818.77
01-09349	HOWES OIL CO					
		I-325039	604-43250-42610	GAS FUEL	197638	163.80
DEPARTMENT 3250 WASTE WATER COLLECTION					TOTAL:	8,390.42
FUND 604 SEWER					TOTAL:	24,354.19

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 606 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES					
		I-AIP 28 AIRPORT#25	606-43500-43320	AIP-RECONSTRU AIP 28 AIRPORT #25	197633	13,018.70
01-00445	CITY OF MITCHELL					
		I-04.000100.00.06.23	606-43500-42800	UTILITIES AIRPORT SHOP	197582	105.93
		I-04.000111.00.06.23	606-43500-42800	UTILITIES AIRPORT CRASH STN	197582	105.93
01-03100	CENTURY LINK					
		I-605 996-3589.05.23	606-43500-42800	UTILITIES ACCT #605 996-3589	197579	58.48
01-06750	ATV HOLDINGS, LLC dba M					
		I-10993938	606-43500-42800	UTILITIES ACCT #00248999-0	197692	72.95
01-09349	HOWES OIL CO					
		I-325039	606-43500-42610	GAS & OIL FUEL	197638	16.42
				DEPARTMENT 3500 AIRPORT	TOTAL:	13,378.41
				FUND 606 AIRPORT	TOTAL:	13,378.41

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES					
		I-2021-30 P.E. #9	612-43220-42250	PROFESSIONAL 2021-30 P.E. #9	197633	170.00
01-00445	CITY OF MITCHELL					
		I-04.001650.00.06.23	612-43220-42800	UTILITIES 2801 E HAVENS AVE RECYCLE	197582	13.30
01-09891	MILLENNIUM RECYCLING					
		I-480478	612-43220-42200	CONTRACT-MILL SINGLE STREAM FEE	197685	2,350.15
				DEPARTMENT 3220 RECYCLING PROGRAM	TOTAL:	2,533.45

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04066	BOYER FORD TRUCKS INC					
		I-004P25403	612-43230-42600	SUPPLIES WATER PUMP,GASKET,PLUG	197570	321.85
01-09349	HOWES OIL CO					
		I-325039	612-43230-42610	GAS & OIL FUEL	197638	2,038.47
DEPARTMENT 3230 WASTE COLLECTION						TOTAL: 2,360.32

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS FARMERS ALLIANCE					
		I-IF5839	612-43240-42610	GAS & OIL LANDFILL FIELDMASTER	197580	1,000.66
		I-IF5840	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	197580	1,162.22
		I-IF6110	612-43240-42610	GAS & OIL RUBY FIELDMASTER	197580	2,563.59
		I-IF6111	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	197580	347.46
01-02017	DAVISON RURAL WATER SYS					
		I-5095.06.23	612-43240-42800	UTILITIES MAY USAGE	197602	55.80
01-02484	DARRINGTON WATER COND					
		I-49197.05.23	612-43240-42500	REPAIR AND MA COOLER RENTAL	197600	43.75
		I-60160.05.23	612-43240-42500	REPAIR AND MA COOLER RENTAL	197600	18.35
01-02939	DEPARTMENT OF AGRICULTU					
		I-05312023	612-43240-42210	STATE GARBAGE MAY 23 SOLID WASTE SURCHARGE	197603	3,109.31
01-08379	FRANK WELDING LLC					
		I-1656	612-43240-42600	SUPPLIES REPAIR DIESEL TANK, PLATE	197622	110.00
01-09349	HOWES OIL CO					
		I-325039	612-43240-42610	GAS & OIL FUEL	197638	836.76
		I-325039	612-43240-42610	GAS & OIL FUEL	197638	148.58
01-10482	MAC'S - HURON					
		I-C32617/A	612-43240-42600	SUPPLIES LINKS, SHACKLES, HOOKS	197672	1,211.07
DEPARTMENT 3240 LANDFILL					TOTAL:	10,607.55
FUND 612 SANITATION					TOTAL:	15,501.32

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-288272	613-45650-42600	SUPPLIES & MA AIR TOOL OIL	197577	5.79
	PROJ: X04-42600	DECORATING		SUPPLIES		
		I-4977-288663	613-45650-42500	REPAIRS & MAI HOSE CLAMP,FRAM ANT GREEN	197577	121.69
01-00445	CITY OF MITCHELL					
		I-04.000700.00.06.23	613-45650-42830	UTILITIES-WAT 604 N MAIN ST - CP	197582	25,738.18
		I-04.000701.00.06.23	613-45650-42830	UTILITIES-WAT 6TH AVE PLAZA	197582	125.41
01-00985	HONDA OF MITCHELL					
		I-133811	613-45650-42600	SUPPLIES & MA ULTRA MIXER	197637	17.10
01-01075	JOHNSON CONTROLS INC.					
		I-1-129034748679	613-45650-42500	REPAIRS & MAI ADD REFRIGERANT TO CHILLER 1	197651	1,389.14
		I-1-129544399856	613-45650-42500	REPAIRS & MAI AGREEMENT JUN-AUG 2023	197651	4,537.22
01-01193	KROHMER PLUMBING INC					
		I-72934	613-45650-42500	REPAIRS & MAI REPAIR LEAK AT CORN PALACE	197661	239.67
01-01457	MIDWEST FIRE & SAFETY					
		I-058019	613-45650-42600	SUPPLIES & MA FIRE EXTINGUISHER INSPECTION	197682	840.50
01-01590	MCLEOD'S PRINTING					
		I-67668	613-45650-42320	ADVERTISING/P POSTERS,FOAM BOARDS	197675	154.00
01-01744	CUMMINS SALES & SERVICE					
		I-J6-44089	613-45650-42500	REPAIRS & MAI EQUIPMENT MAINTENANCE	197597	699.96
01-02679	MENARD'S INC					
		I-53721	613-45650-42600	SUPPLIES & MA PRUNERS	197676	69.85
	PROJ: X04-42600	DECORATING		SUPPLIES		
01-02811	JONES SUPPLIES					
		I-141595	613-45650-42600	SUPPLIES & MA FACIAL TISSUE,HAND SANITIZER	197653	414.57
		I-141596	613-45650-42600	SUPPLIES & MA ROLL TOWELS,NAPKINS	197653	126.12
		I-141639	613-45650-42600	SUPPLIES & MA BATTERY	197653	26.54
		I-141684	613-45650-42600	SUPPLIES & MA ROLLTOWELS,T-TISSUE	197653	140.84
		I-141700	613-45650-42600	SUPPLIES & MA LINERS,DISTILLED WATER	197653	347.76
01-03700	CORE-MARK MIDCONTINENT					
		I-1027585-90	613-45650-42610	COST OF GOODS GUM,CANDY,BEEF JERKY,BURGERS	197593	1,650.80
		I-1039567	613-45650-42610	COST OF GOODS MUFFINS,SUNFLOWER SEEDS,JERKY	197593	1,030.01
		I-1053757-2	613-45650-42610	COST OF GOODS NATURE VALLEY BARS	197593	10.00
		I-1053758-90	613-45650-42610	COST OF GOODS CORNNUTS,SEEDS,CHIPS,HOT DOGS	197593	1,086.08
01-05892	GAYLEN'S GOURMET POPCOR					
		I-1234	613-45650-42610	COST OF GOODS POPCORN VARIETY	197625	1,490.40
01-06750	ATV HOLDINGS, LLC dba M					

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06750	ATV HOLDINGS, LLC dba M	continued				
		I-10990433	613-45650-42800	UTILITIES ACCT #00223662-2	197692	1.96
01-07413	LTS DISTRIBUTING					
		I-05302023	613-45650-42320	ADVERTISING/P ACTIVITY & COLOR BOOKS	197668	595.00
01-09349	HOWES OIL CO					
		I-325039	613-45650-42620	GAS & FUEL FUEL	197638	162.86
01-09703	AMAZON CAPITAL SERVICES					
		I-1F9X-43H1-19WD	613-45650-42600	SUPPLIES & MA BUG SOOTHER	197556	39.98
	PROJ: X04-42600	DECORATING		SUPPLIES		
01-10353	DIMOCK DAIRY INC					
		I-23051422	613-45650-42610	COST OF GOODS CHEESE FLAVORS	197607	267.00
01-10541	BUILDERS FIRST SOURCE					
		I-65809333	613-45650-42600	SUPPLIES & MA BLACK BAR TIES	197573	1,370.00
	PROJ: X04-42600	DECORATING		SUPPLIES		
DEPARTMENT 5650 CORN PALACE					TOTAL:	42,698.43
FUND 613 CORN PALACE					TOTAL:	42,698.43

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.000400.00.06.23	614-45250-42830	UTILITIES-WAT 600 W 23RD AVE-CEM SHOP	197582	71.84
		I-04.000800.00.06.23	614-45250-42830	UTILITIES-WAT 3300 N OHLMAN ST-GOLF	197582	468.56
01-00525	DAKOTA PUMP INC					
		I-16873	614-45250-42500	REPAIR & MAIN ANTENNA UPGRADE	197598	255.10
01-07696	FERGUSON WATERWORKS #25					
		I-0457744	614-45250-42500	REPAIR & MAIN ACME EAGLE HEADS	197617	2,326.02
01-08892	ERIC HIEB					
		I-06122023	614-45250-42200	GOLF PRO CONT APRIL 23 REMAINING CLOVER FEES	197635	1,173.24
DEPARTMENT 5250 GOLF COURSE					TOTAL:	4,294.76

FUND 614 GOLF COURSE					TOTAL:	4,294.76

PACKET: 06511 MEETING 06.20.2023 A-M

VENDOR SET: 01

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.002601.00.06.23	619-45220-42800	UTILITIES 2601 MAIN ST N-CMPGRND	197582	287.13
		I-04.002602.00.06.23	619-45220-42800	UTILITIES 2601 MAIN ST N-CAMPSITES	197582	521.18
01-01490	MUELLER LUMBER CO. INC.					
		I-289925	619-45220-42500	REPAIR & MAIN PINE, TREATED WOOD	197696	43.01
		I-289926	619-45220-42500	REPAIR & MAIN DOCK REPAIR	197696	2.34
		I-290004	619-45220-42500	REPAIR & MAIN HEM FIR	197696	85.68
		I-290005	619-45220-42500	REPAIR & MAIN HEM FIR STRUCTURE	197696	7.82
01-02051	MIDCONTINENT COMMUNICAT					
		I-12860920413382	619-45220-42800	UTILITIES ACCT #128609204	197680	121.50
01-02679	MENARD'S INC					
		I-53614	619-45220-42500	REPAIR & MAIN INSERT COUPLING	197676	1.88
01-06750	ATV HOLDINGS, LLC dba M					
		I-10990722	619-45220-42800	UTILITIES ACCT #00028238-4	197692	72.95
01-09268	FORUM COMMUNICATIONS CO					
		I-MP2468450523	619-45220-42300	ADVERTISING/P ADVERTISING	197620	850.00
01-09665	CITY OF MITCHELL					
		I-06012023	619-45220-42935	BID TAX MAY 2023 HOTEL TAX	197586	511.50
01-09703	AMAZON CAPITAL SERVICES					
		I-1QFN-TJ71-91XD	619-45220-42500	REPAIR & MAIN REPLACEMENT BULBS	197556	68.39
				DEPARTMENT 5220 CAMPGROUND	TOTAL:	2,573.38
				FUND 619 CAMPGROUND	TOTAL:	2,573.38

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01700	AAA COLLECTIONS INC					
		I-7783-2.05.23	621-369	REFUNDS & REI COLLECTIONS FEE	197554	327.77
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						327.77

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00532	A-OX WELDING SUPPLY CO					
		I-0000286139	621-44600-42600	SUPPLIES MEDICAL CYLINDER REFILL	197553	46.15
01-00894	AVERA QUEEN OF PEACE HO					
		I-3323	621-44600-42600	SUPPLIES MEDICAL SUPPLIES	197563	87.87
01-02700	HENRY SCHEIN INC					
		I-39356214	621-44600-42600	SUPPLIES MEDICAL SUPPLIES	197634	783.52
01-08340	LEWIS FAMILY DRUG LLC					
		I-224809	621-44600-42600	SUPPLIES SHEER BANDAGES	197666	11.96
01-09349	HOWES OIL CO					
		I-325039	621-44600-42610	GAS & OIL FUEL	197638	151.92
		I-325039	621-44600-42610	GAS & OIL FUEL	197638	364.78
DEPARTMENT 4600 EMS						TOTAL: 1,446.20

FUND 621 EMERGENCY MEDICAL SERVICE						TOTAL: 1,773.97

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08899	DICE BENEFITS CONSULTIN					
		I-06062023	652-41970-42100	ADMINISTRATIO MAY CONSULTING FEE	197605	507.00
DEPARTMENT 1970 HEALTH INSURANCE					TOTAL:	507.00

FUND 652 HEALTH INSURANCE					TOTAL:	507.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00024	GREG DOCTER					
		I-06072023	700-45300-42900	BID DEPOSITS HYDRANT DEPOSIT REFUND	197609	2,000.00
				DEPARTMENT 5300 AGENCY FUNDS	TOTAL:	2,000.00

				FUND 700 AGENCY FUNDS	TOTAL:	2,000.00
					REPORT GRAND TOTAL:	484,517.30

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER
				BUDGET	AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG
2023-2024	101-41110-42600	SUPPLIES & MATERIALS	29.50	625	615.45-	Y			
	101-41220-42800	UTILITIES-TELEPHONE	0.08	250	200.47				
	101-41230-42800	UTILITIES-TELEPHONE	2.92	250	200.04				
	101-41230-42920	SPORTS AUTHORITY PROMOTION	600.00	80,000	28,485.00				
	101-41300-42900	ELECTION	3,100.00	8,000	4,863.62				
	101-41410-42200	PROFESSIONAL SERVICES	72.00	10,000	8,152.00				
	101-41410-42810	UTILITIES-TELEPHONE	2.91	100	94.72				
	101-41420-42700	TRAVEL	722.52	6,000	5,057.48				
	101-41420-42800	UTILITIES - TELEPHONE	4.92	260	191.85				
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	1,799.00	29,900	4,762.70				
	101-41440-42700	TRAVEL, DUES, RESOURCE MANUA	362.37	4,750	4,118.63				
	101-41440-42800	UTILITIES	2.97	250	193.93				
	101-41920-42620	SUPPLIES-CITY HALL	43.75	1,750	2,029.70-	Y			
	101-41920-42812	UTILITIES-CITY HALL W/S	241.83	800	558.17				
	101-41935-42640	COPY MACHINE SUPPLIES	262.35	2,475	1,187.56				
	101-41935-42850	UTILITIES/TELEPHONE	2,301.43	30,200	16,467.49				
	101-41935-42920	COMPUTER SOFTWARE	910.00	110,355	8,685.68				
	101-42110-42200	PROFESSIONAL SERVICES	123.96	16,030	10,736.93				
	101-42110-42500	REPAIR & MAINTENANCE	117.33	94,764	71,621.21				
	101-42110-42600	SUPPLIES	227.85	45,275	4,420.46-	Y			
	101-42110-42610	GAS OIL TIRES	4,917.62	60,000	26,191.04				
	101-42110-42640	UNIFORM ALLOWANCE	872.79	7,000	3,399.64				
	101-42110-42670	SERVICE DOG SUPPLY	142.95	2,030	1,142.51				
	101-42110-42700	TRAVEL, CONF & DUES	156.00	23,000	4,548.10				
	101-42110-42800	TELEPHONE	33.30	15,000	9,186.19				
	101-42110-42810	UTILITIES	898.91	4,000	469.28-	Y			
	101-42110-42980	VEHICLE TOWING	375.00	5,500	4,262.00				
	101-42130-42535	LIGHT MAINTENANCE	2,255.22	21,000	8,986.61				
	101-42130-42545	PAINT	96.93	16,000	10,971.81				
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	176.02	0	19,457.02-	Y			
	101-42130-42600	SUPPLIES	233.80	3,000	127.82-	Y			
	101-42130-42610	GAS, OIL, TIRES	226.70	4,000	635.76				
	101-42130-42830	UTILITIES-WATER/SEWER	136.13	300	163.87				
	101-42130-42835	UTILITIES-STREET LIGHTS	655.00	240,000	157,651.60				
	101-42200-42500	REPAIR & MAINTENANCE	1,752.26	6,880	1,324.58-	Y			
	101-42200-42600	SUPPLIES	187.73	23,450	18,777.93				
	101-42200-42610	GAS & OIL	516.78	8,500	4,880.49				
	101-42200-42641	PROTECTIVE CLOTHING	1,584.46	11,800	10,215.54				
	101-42200-42800	TELEPHONE	5.58	2,000	767.41				
	101-43100-42600	SUPPLIES	4,113.29	131,700	34,305.24				
	101-43100-42610	GAS	1,009.97	97,000	35,235.94				
	101-43100-42800	UTILITIES	3.12	15,000	5,593.74				
	101-43100-42830	UTILITIES-WATER/SEWER	204.08	450	34.29				
	101-43110-42200	PROFESSIONAL SERVICES	1,497.50	120,000	107,810.00				
	101-43110-42600	SUPPLIES	305.74	4,000	1,052.95				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER
				BUDGET	AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG
	101-43110-42610	GAS	800.37	6,000	2,271.46				
	101-43110-42800	UTILITIES	7.22	2,500	1,946.55				
	101-43110-42916	NUISANCE ABATEMENT	5.31	15,000	14,393.14				
	101-43120-43300	STREET OVERLAY MAINT	67,412.51	1,292,000	1,169,308.59				
	101-43130-42600	SUPPLIES & MATERIALS	49.96	88,408	31,691.12				
	101-43150-43317	LIVESAY UTILITY IMPROVEMEN	11,933.90	720,526	700,421.96				
	101-43700-42600	SUPPLIES & MATERIALS	293.63	16,000	7,006.67				
	101-43700-42830	UTILITIES-WATER/SEWER	223.79	1,200	875.80				
	101-44120-42500	REPAIRS	908.30	600	1,029.28-	Y			
	101-44120-42800	UTILITIES-POUND	40.90	4,000	3,195.49				
	101-44120-42900	IMPOUNDING DOGS	900.00	14,700	7,153.69				
	101-45000-42904	MUNICIPAL BAND	11,000.00	11,000	0.00				
	101-45500-42500	REPAIR & MAINTENANCE	665.78	16,500	5,344.03				
	101-45500-42600	SUPPLIES & MATERIALS	68.85	12,500	6,801.43				
	101-45500-42800	UTILITIES	76.90	41,100	19,887.54				
	101-45500-42830	UTILITIES-WATER/SEWER	543.83	2,000	1,244.54				
	101-45500-43420	BOOKS	1,636.96	47,000	29,005.13				
	201-45110-42550	REPAIR & MAINT-AQUATICS	94.96	11,000	9,995.78				
	201-45110-42601	CONCESSION SUPPLIES	8,572.84	25,000	16,017.36				
	201-45110-42602	POOL CHEMICALS	13,072.17	40,000	26,927.83				
	201-45110-42800	UTILITIES	2.15	400	301.25				
	201-45110-42850	UTILITIES-AQUATICS	1,565.46	52,250	48,219.42				
	201-45140-42300	PUBLISHING	3,136.40	45,000	20,020.65				
	201-45140-42500	REPAIR & MAINTENANCE	219.39	33,000	25,652.37				
	201-45140-42600	SUPPLIES & MATERIALS	35.60-	29,000	18,641.28				
	201-45140-42601	CONCESSION SUPPLIES	38.99-	15,000	9,503.62				
	201-45140-42800	UTILITIES	6,971.30	185,000	106,849.92				
	201-45160-42500	REPAIR & MAINTENANCE	1,108.18	56,677	36,369.65				
	201-45160-42600	SUPPLIES & MATERIALS	1,082.01	57,113	34,564.64				
	201-45160-42610	GAS & FUEL	951.02	13,500	7,997.39				
	201-45160-42800	UTILITIES	2,921.35	128,520	57,278.45				
	201-45160-43400	CAPITAL EQUIPMENT	26.70	18,500	4,651.69				
	201-45165-42610	COST OF GOODS SOLD	6,368.48	27,000	10,147.08				
	201-45165-42660	MINOR EQUIPMENT	898.00	500	398.00-	Y			
	201-45210-42500	REPAIR & MAINTENANCE	731.49	41,500	18,917.73				
	201-45210-42600	SUPPLIES & MATERIALS	11,965.04	64,600	32,111.66				
	201-45210-42604	TREES	300.00	3,000	2,500.00				
	201-45210-42610	GAS & FUEL	3,964.68	31,000	16,337.48				
	201-45210-42800	UTILITIES	2,702.57	54,700	42,205.50				
	201-45210-42850	UTILITIES-VETERAN'S PARK	735.46	4,500	3,454.38				
	201-45210-43400	CAPITAL EQUIPMENT	7,575.00	174,311	134,736.00				
	201-45220-42800	UTILITIES	2.80	640	444.41				
	203-45220-42550	TESTING	373.00	7,200	6,827.00				
	211-46311-42960	CONV VISITORS BUR	20,800.00	250,000	125,200.00				
	213-46311-42900	PROJECT IMPROVEMENTS	2,394.06	49,500	33,101.79				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	214-43500-42200	PROFESSIONAL SERVICES	3.36	1,445	1,281.21			
	214-43500-42800	UTILITIES - TELEPHONE	107.25	3,154	1,771.44			
	214-43500-43460	RADIO SYSTEM UPGRADE	10,739.76	84,437	11,727.76			
	218-45140-42800	UTILITIES	12.58	390	327.02			
	218-45150-42610	GAS OIL TIRES	6,931.07	60,000	19,223.27			
	218-45150-42800	UTILITIES	43.84	1,553	1,234.61			
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	442.60	35,660	33,207.26			
	218-45180-42500	REPAIR & MAINTENANCE	262.58	6,600	4,329.44			
	218-45180-42600	SUPPLIES & MATERIALS	97.61	6,500	4,539.02			
	218-45180-42800	UTILITIES	12.58	28,980	19,967.60			
	219-45140-42600	SUPPLIES & MATERIALS	99.10	1,600	972.20			
	219-45140-42605	MEAL SUPPLIES	27.63	4,000	3,885.19			
	219-45140-42610	GAS, OIL, TIRES	164.20	1,800	704.76			
	219-45140-42800	UTILITIES	12.80	405	341.56			
	219-45140-42911	CONTRACT SERVICES-MEALS	6,886.90	196,710	122,436.87			
	602-43330-42600	SUPPLIES & MATERIALS	1,848.16	17,500	8,370.24			
	602-43330-42610	GAS & FUEL	125.69	2,200	645.77			
	602-43330-42620	CHEMICAL SERVICE CONTRACT	1,125.00	30,000	26,625.00			
	602-43330-42800	UTILITIES	1,676.56	160,000	121,817.08			
	602-43330-42850	B-Y WATER CHARGES	95,309.51	925,000	624,260.81			
	602-43340-42500	REPAIR & MAINTENANCE	950.00	11,000	9,058.36			
	602-43340-42600	SUPPLIES & MATERIALS	10,512.92	118,000	29,871.51-	Y		
	602-43340-42610	GAS & FUEL	1,558.57	10,000	2,834.75			
	602-43340-42800	UTILITIES	151.23	10,000	5,171.62			
	602-43340-43326	LIVESAY UTILITIES	823.03	94,829	93,442.51			
	602-43340-43348	WATER MAIN-ROWLEY	3,955.11	77,534	31,716.15			
	602-43340-43355	ABOVE GROUND STORAGE	5,243.50	16,000,000	15,855,872.21			
	604-43200-42600	SUPPLIES	117.39	20,000	13,638.11			
	604-43200-42610	GAS & FUEL	485.77	7,500	2,738.34			
	604-43200-42800	UTILITIES	10,687.87	225,000	134,517.66			
	604-43210-42550	LABORATORY FEES & SERVICES	3,943.50	5,800	547.44			
	604-43210-42600	SUPPLIES	729.24	1,200	470.76			
	604-43250-42600	SUPPLIES	191.83	47,550	34,465.02			
	604-43250-42610	GAS	163.80	6,000	3,376.37			
	604-43250-42800	UTILITIES	216.02	61,100	47,106.36			
	604-43250-43336	LIVESAY UTILITIES	7,818.77	745,979	443,257.58			
	606-43500-42610	GAS & OIL	16.42	5,000	1,708.20			
	606-43500-42800	UTILITIES	343.29	18,500	9,923.47			
	606-43500-43320	AIP-RECONSTRUCT RUNWAY	13,018.70	200,000	160,969.79			
	612-43220-42200	CONTRACT-MILLENNIUM	2,350.15	35,000	23,197.45			
	612-43220-42250	PROFESSIONAL SERVICES	170.00	0	22,100.70-	Y		
	612-43220-42800	UTILITIES	13.30	5,000	2,874.83			
	612-43230-42600	SUPPLIES	321.85	40,000	25,339.83			
	612-43230-42610	GAS & OIL	2,038.47	40,000	24,581.25			
	612-43240-42210	STATE GARBAGE FEES	3,109.31	32,000	19,049.57			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	612-43240-42500	REPAIR AND MAINTENANCE	62.10	32,000	21,674.41		
	612-43240-42600	SUPPLIES	1,321.07	53,000	21,537.44		
	612-43240-42610	GAS & OIL	6,059.27	90,000	49,565.32		
	612-43240-42800	UTILITIES	55.80	13,000	7,918.25		
	613-45650-42320	ADVERTISING/PRINTING	749.00	28,500	27,736.00		
	613-45650-42500	REPAIRS & MAINTENANCE	6,987.68	54,180	35,248.22		
	613-45650-42600	SUPPLIES & MATERIALS	3,399.05	40,000	25,552.82		
	613-45650-42610	COST OF GOODS SOLD	5,534.29	170,000	65,763.93		
	613-45650-42620	GAS & FUEL	162.86	1,500	1,164.23		
	613-45650-42800	UTILITIES	1.96	90,000	60,040.15		
	613-45650-42830	UTILITIES-WATER/SEWER	25,863.59	8,000	18,241.32-	Y	
	614-45250-42200	GOLF PRO CONTRACT	1,173.24	66,525	28,556.66		
	614-45250-42500	REPAIR & MAINTENANCE	2,581.12	18,000	11,217.35		
	614-45250-42830	UTILITIES-WATER/SEWER	540.40	1,300	479.67		
	619-45220-42300	ADVERTISING/PROMOTION	850.00	700	418.00-	Y	
	619-45220-42500	REPAIR & MAINTENANCE	209.12	8,000	5,361.86		
	619-45220-42800	UTILITIES	1,002.76	18,650	14,731.04		
	619-45220-42935	BID TAX	511.50	3,200	2,655.50		
	621-369	REFUNDS & REIMB*NON-EXPENS	327.77	0	684.23-		
	621-44600-42600	SUPPLIES	929.50	23,500	14,842.02		
	621-44600-42610	GAS & OIL	516.70	15,000	9,361.53		
	652-41970-42100	ADMINISTRATION FEES	507.00	0	315,869.38-	Y	
	700-45300-42900	BID DEPOSITS	2,000.00	0	4,000.00-	Y	
**	2023-2024 YEAR TOTALS	**	484,517.30				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	29.50
101-1220	CITY ADMINISTRATOR	0.08
101-1230	ADMINISTRATIVE BOARDS	602.92
101-1300	ELECTION	3,100.00
101-1410	ATTORNEY'S OFFICE	74.91
101-1420	FINANCE	727.44
101-1440	HUMAN RESOURCES	2,164.34
101-1920	MUNICIPAL BUILDINGS	285.58
101-1935	INFORMATION TECHNOLOGY	3,473.78
101-2110	POLICE DEPARTMENT	7,865.71
101-2130	TRAFFIC DEPARTMENT	3,779.80
101-2200	FIRE DEPARTMENT	4,046.81

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-3100	STREET DEPARTMENT	5,330.46
101-3110	PUBLIC WORKS ADMIN	2,616.14
101-3120	STREET & SIDEWALK CONST	67,412.51
101-3130	SNOW REMOVAL	49.96
101-3150	STORM DRAINAGE	11,933.90
101-3700	CEMETERY	517.42
101-4120	ANIMAL CONTROL	1,849.20
101-5000	CULTURE & RECREATION	11,000.00
101-5500	LIBRARY	2,992.32

101 TOTAL	GENERAL	129,852.78
201-5110	RECREATION & AQUATICS	23,307.58
201-5140	RECREATION CENTER	10,252.50
201-5160	SPORTS COMPLEXES	6,089.26
201-5165	CADWELL CONCESSIONS	7,266.48
201-5210	PARKS	27,974.24
201-5220	SUPERVISION	2.80

201 TOTAL	PARK FUND	74,892.86
203-5220	LAKE	373.00

203 TOTAL	LAKE MITCHELL	373.00
211-6311	ENTERTAINMENT TAX	20,800.00

211 TOTAL	ENTERTAINMENT TAX	20,800.00
213-6311	BUSINESS IMPROV DIST #3	2,394.06

213 TOTAL	BUSINESS IMPROV DIST #3	2,394.06
214-3500	E-911	10,850.37

214 TOTAL	E-911 EMERGENCY	10,850.37

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
218-5140	MVP	12.58
218-5150	PALACE TRANSIT	7,417.51
218-5180	JVCC	372.77

218 TOTAL	COMMUNITY SERVICES	7,802.86
219-5140	NUTRITION	7,190.63

219 TOTAL	NUTRITION	7,190.63
602-3330	WATER TREATMENT PLANT	100,084.92
602-3340	WATER DISTRIBUTION	23,194.36

602 TOTAL	WATER	123,279.28
604-3200	WASTE WATER TREATMENT	11,291.03
604-3210	WASTE WATER IND PRETREAT	4,672.74
604-3250	WASTE WATER COLLECTION	8,390.42

604 TOTAL	SEWER	24,354.19
606-3500	AIRPORT	13,378.41

606 TOTAL	AIRPORT	13,378.41
612-3220	RECYCLING PROGRAM	2,533.45
612-3230	WASTE COLLECTION	2,360.32
612-3240	LANDFILL	10,607.55

612 TOTAL	SANITATION	15,501.32
613-5650	CORN PALACE	42,698.43

613 TOTAL	CORN PALACE	42,698.43

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
614-5250	GOLF COURSE	4,294.76

614 TOTAL	GOLF COURSE	4,294.76
619-5220	CAMPGROUND	2,573.38

619 TOTAL	CAMPGROUND	2,573.38
621	NON-DEPARTMENTAL	327.77
621-4600	EMS	1,446.20

621 TOTAL	EMERGENCY MEDICAL SERVICE	1,773.97
652-1970	HEALTH INSURANCE	507.00

652 TOTAL	HEALTH INSURANCE	507.00
700-5300	AGENCY FUNDS	2,000.00

700 TOTAL	AGENCY FUNDS	2,000.00

** TOTAL **		484,517.30

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
E01 5311-FY18/19	OFFUT Office Utilities	43.84
	SHAH Tablet/Radio Contract	442.60
	TIR Tires	31.05
	** PROJECT E01 TOTAL **	517.49
H01 SPORTS COMPLEX EQUIPMENT	42500 REPAIR/MAINTENANCE	226.83
	43400 CAPITAL EQUIPMENT	26.70
	** PROJECT H01 TOTAL **	253.53
H02 CADWELL STADIUM	42800 UTILITIES	196.53
	** PROJECT H02 TOTAL **	196.53

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H03 OLD SOCCER FIELDS	42500	REPAIR/MAINTENANCE	871.77
		** PROJECT H03 TOTAL **	871.77
H04 BASEBALL	42600	SUPPLIES/MATERIALS	42.50
		** PROJECT H04 TOTAL **	42.50
H05 SOFTBALL	42600	SUPPLIES/MATERIALS	978.16
		** PROJECT H05 TOTAL **	978.16
H06 ARENA-NORTH RINK	42800	UTILITIES	151.23
		** PROJECT H06 TOTAL **	151.23
H07 PEPSI COMPLEX	42500	REPAIR/MAINTENANCE	9.58
	42600	SUPPLIES/MATERIALS	14.73
	42800	UTILITIES	257.16
		** PROJECT H07 TOTAL **	281.47
H12 DOG PARK	42600	SUPPLIES/MATERIALS	46.62
		** PROJECT H12 TOTAL **	46.62
H13 ARENA-SOUTH RINK	42800	UTILITIES	2,316.43
		** PROJECT H13 TOTAL **	2,316.43
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	625.59
	42610	GAS/FUEL	3,964.68
	43400	CAPITAL EQUIPMENT	7,575.00
		** PROJECT H50 TOTAL **	12,165.27
H51 PARK SHOP	42500	REPAIR/MAINTENANCE	105.90
	42600	SUPPLIES/MATERIALS	266.44
	42800	UTILITIES	317.56
		** PROJECT H51 TOTAL **	689.90
H52 FORESTRY	42604	TREES	300.00
		** PROJECT H52 TOTAL **	300.00
H55 DRY RUN CREEK PARK	42600	SUPPLIES/MATERIALS	906.51
		** PROJECT H55 TOTAL **	906.51
H56 HITCHCOCK PARK	42600	SUPPLIES/MATERIALS	6,943.69

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
	42800 UTILITIES	1,085.05
	** PROJECT H56 TOTAL **	8,028.74
H60 NORTHRIDGE PARK	42600 SUPPLIES/MATERIALS	146.91
	42800 UTILITIES	167.59
	** PROJECT H60 TOTAL **	314.50
H61 PIONEER PARK	42600 SUPPLIES/MATERIALS	401.17
	42800 UTILITIES	308.01
	** PROJECT H61 TOTAL **	709.18
H63 VETERANS PARK	42600 SUPPLIES/MATERIALS	33.68
	42850 UTILITES/VETERANS PARK	735.46
	** PROJECT H63 TOTAL **	769.14
H66 CAMP ARROYA	42800 UTILITIES	121.03
	** PROJECT H66 TOTAL **	121.03
H71 KIWANIS WOODLOT	42600 SUPPLIES/MATERIALS	283.26
	42800 UTILITIES	39.90
	** PROJECT H71 TOTAL **	323.16
H74 PUBLIC BEACH	42800 UTILITIES	299.71
	** PROJECT H74 TOTAL **	299.71
H76 SANDY BEACH	42800 UTILITIES	121.03
	** PROJECT H76 TOTAL **	121.03
H77 SPORTSMANS CLUB	42600 SUPPLIES/MATERIALS	428.74
	42800 UTILITIES	158.78
	** PROJECT H77 TOTAL **	587.52
H82 DOWNTOWN BEAUTIFCATION	42600 SUPPLIES/MATERIALS	1,142.23
	42800 UTILITIES	83.91
	** PROJECT H82 TOTAL **	1,226.14
H87 PATTON YOUNG	42600 SUPPLIES-MAINTENANCE	1,412.41
	** PROJECT H87 TOTAL **	1,412.41
J02 INDOOR AQUATIC CTR	RM-ELEC REPAIR/MAINT-ELECTRICAL	88.01

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
	RM-HVAC	REPAIR/MAINT-HVAC	131.38
		** PROJECT J02 TOTAL **	219.39
J06 REC CTR-GENERAL BLDG	SM-JANIT	SUPPLIES/MATERIAL-JANITORIAL	35.60CR
		** PROJECT J06 TOTAL **	35.60CR
J08 REC CTR PUBLISHING	DAILY	PUBLISHING-DAILY REPUBLIC	615.00
	ICAN	PUBLISHING-ICAN	750.00
	MIDCO	PUBLISHING-MIDCO	1,771.40
		** PROJECT J08 TOTAL **	3,136.40
J09 REC CTR UTILITIES	ELE/GAS	UTILITIES-ELECTRIC/GAS	1,869.73
	TV	UTILITIES-TV	72.95
	WATER	UTILITIES-WATER	5,028.53
		** PROJECT J09 TOTAL **	6,971.21
J10 REC CTR UNIFORMS	CHRIS	UNIFORMS-CHRIS	38.99CR
		** PROJECT J10 TOTAL **	38.99CR
J50 OUTDOOR AQUATIC CENTER	CHEM	CHEMICALS	13,072.17
	CONCESS	CONCESSIONS	8,572.84
	RM-GENER	REPAIR/MAINT-GENERAL	94.96
	WATER	UTILITIES-WATER	1,565.46
		** PROJECT J50 TOTAL **	23,305.43
X04 DECORATING	42600	SUPPLIES	1,485.62
		** PROJECT X04 TOTAL **	1,485.62

NO ERRORS

** END OF REPORT **

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 1210 MAYOR'S OFFICE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9936029879	101-41210-42800	UTILITIES-TEL ACCT #886931646-00001	197758	46.80
DEPARTMENT 1210 MAYOR'S OFFICE						TOTAL: 46.80

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00028	MARY OVERBAY					
		I-2023	101-41300-42900	ELECTION	ELECTION WORKER 06.23	197714 250.00
01-00036	DEB TOOMEY					
		I-2023	101-41300-42900	ELECTION	ELECTION WORKER 06.23	197753 250.00
01-00356	QUALIFIED PRESORT					
		I-2279-4166	101-41300-42900	ELECTION	POSTAGE 05.16-31.2023	197725 18.90
01-10041	DONALD ROTI					
		I-2023	101-41300-42900	ELECTION	ELECTION WORKER 06.23	197728 250.00
01-10344	DEANN SCHMIDT					
		I-2023	101-41300-42900	ELECTION	ELECTION WORKER 06.23	197735 250.00
DEPARTMENT 1300 ELECTION						TOTAL: 1,018.90

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06739	THOMSON REUTERS - WEST					
		I-848423479	101-41410-42610	WEST GROUP LA ONLINE SUBSCRIPTION	197747	800.80
DEPARTMENT 1410 ATTORNEY'S OFFICE						TOTAL: 800.80

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08711	ONE SOURCE THE BACKGROU					
		I-2022125369	101-41440-42210	PROFESSIONAL BACKGROUND CHECK	197713	400.00
		I-3472PT-20230531	101-41440-42210	PROFESSIONAL BACKGROUND CHECKS	197713	292.00
		I-CRM3472-20230531	101-41440-42210	PROFESSIONAL BACKGROUND CHECK	197713	77.00
DEPARTMENT 1440 HUMAN RESOURCES						TOTAL: 769.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02624	SD PUBLIC ASSURANCE ALL					
	I-29555		101-41460-42110	LIABILITY, PR FREIGHTLINER ADDITIONAL COVRG	197738	2,254.44
DEPARTMENT 1460 INSURANCE & BONDS						TOTAL: 2,254.44

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-2587293-8.05.23	101-41920-42811	UTILITIES-CIT 612 N MAIN ST	197701	1,404.82
		I-2830632-2.05.23	101-41920-42810	UTILITIES-STO 5951 AIRPORT RD	197701	163.40
DEPARTMENT 1920 MUNICIPAL BUILDINGS						TOTAL: 1,568.22

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-4166	101-41935-42615	POSTAGE POSTAGE 05.16-31.2023	197725	254.39
01-09769	N-ABLE SOLUTIONS ULC					
		I-2676936	101-41935-42920	COMPUTER SOFT COVE DATA PROTECTION	197699	160.46
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						414.85

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01199	STURDEVANTS AUTO VALUE					
	I-815015817	101-42110-42610	GAS OIL TIRES BRAKE PADS,BRAKE KIT,FILTERS	197744	321.20	
01-01830	NORTHWESTERN ENERGY					
	I-2949839-1.06.23	101-42110-42810	UTILITIES 122 S ROWLEY ST	197701	46.16	
01-09592	TIM'S TOWING & RECOVERY					
	I-23-03223	101-42110-42980	VEHICLE TOWIN TOW CRUISER-FLAT TIRE	197750	45.00	
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	412.36

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-1638102	101-42130-42540	SIGNS SOCKET BITS,ADAPTOR	197729	38.20
		I-1638182	101-42130-42530	TRAFFIC LIGHT ANTI-SIEZE LUBRICANT	197729	4.49
01-01518	VERIZON WIRELESS					
		I-9936029879	101-42130-42820	TELEPHONE ACCT #886931646-00001	197758	93.60
01-01830	NORTHWESTERN ENERGY					
		I-2573393-2.06.23	101-42130-42810	UTILITIES-TRA E 1ST AND GAMBLE ST	197701	19.82
		I-2573626-5.06.23	101-42130-42810	UTILITIES-TRA 1030 E 1ST AVE	197701	11.71
		I-2580169-7.06.23	101-42130-42810	UTILITIES-TRA 1700 N MAIN ST	197701	24.35
		I-2581243-9.05.23	101-42130-42835	UTILITIES-STR STREET LIGHTS	197701	16,618.25
		I-2585321-9.05.23	101-42130-42810	UTILITIES-TRA E HAVENS AND BURR ST	197701	160.15
		I-2585416-7.05.23	101-42130-42810	UTILITIES-TRA 700 E NORWAY AVE	197701	206.59
		I-2585457-1.05.23	101-42130-42810	UTILITIES-TRA 700 E KAY AVE	197701	131.01
		I-2585833-3.05.23	101-42130-42810	UTILITIES-TRA 1909 N MAIN ST	197701	77.47
		I-2586693-0.05.23	101-42130-42835	UTILITIES-STR 112 W 2ND AVE	197701	85.54
		I-2586929-8.05.23	101-42130-42835	UTILITIES-STR 111 W 5TH AVE	197701	99.23
		I-2586966-0.05.23	101-42130-42835	UTILITIES-STR 111 W 7TH AVE	197701	86.53
		I-2778164-0.06.23	101-42130-42810	UTILITIES-TRA 1ST AND SANBORN ST	197701	92.96
		I-2781011-8.06.23	101-42130-42520	EMERGENCY SIR 1001 E BIRCH AVE SIREN	197701	23.55
		I-2793476-9.06.23	101-42130-42810	UTILITIES-TRA 1ST AND BURR ST	197701	54.91
		I-2812391-7.05.23	101-42130-42520	EMERGENCY SIR 5861 TOWER RD	197701	25.57
		I-28601821-1.05.23	101-42130-42810	UTILITIES-TRA MINNESOTA AND 16 AVE	197701	10.78
		I-2860183-9.05.23	101-42130-42810	UTILITIES-TRA MINNESOTA AND 18 AVE	197701	10.61
		I-2942176-5.06.23	101-42130-42810	UTILITIES-TRA 809 E 1ST AVE	197701	11.55
		I-2955717-0.05.23	101-42130-42835	UTILITIES-STR 500 N MAIN	197701	48.64
		I-2980768-2.05.23	101-42130-42810	UTILITIES-TRA 121 W HAVENS	197701	111.52
		I-3480194-4.05.23	101-42130-42810	UTILITIES-TRA 111 W 7TH SIGNAL	197701	111.32
		I-3480195-1.05.23	101-42130-42810	UTILITIES-TRA 112 W 2ND SIGNAL	197701	86.56
		I-3480197-7.05.23	101-42130-42810	UTILITIES-TRA 111 W 5TH SIGNAL	197701	100.43
		I-3880132-0.05.23	101-42130-42810	UTILITIES-TRA 1808 N MINNESOTA AVE SGNL	197701	96.85
01-02880	THUNE TRUE VALUE & APPL					
		I-A542114	101-42130-42600	SUPPLIES PHOTO BATTERY	197748	6.49
		I-D26600	101-42130-42600	SUPPLIES AIR CONDITIONER	197748	449.00
01-03360	WHOLESALE ELECTRONICS I					
		I-C31570020	101-42130-42545	PAINT RED, GREEN LED SWITCH	197764	17.77
DEPARTMENT 2130 TRAFFIC DEPARTMENT						TOTAL: 18,915.45

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01117	WHEELCO BRAKE & SUPPLY					
	I-INV360736	101-42200-42500	REPAIR & MAIN AIR DRYER CARTRIDGE		197762	16.08
01-01199	STURDEVANTS AUTO VALUE					
	I-815015822	101-42200-42500	REPAIR & MAIN OIL AND FILTERS		197744	16.99
01-01830	NORTHWESTERN ENERGY					
	I-2583799-8.05.23	101-42200-42810	UTILITIES	201 W 1ST AVE	197701	2,851.15
	I-3566523-1.05.23	101-42200-42810	UTILITIES	AIRPORT HNGR	197701	58.39
01-03267	WALMART/CAPITAL ONE					
	I-01227	101-42200-42600	SUPPLIES	WATER,GATORADE	197760	65.36
01-08380	PETERBILT OF SIOUX FALL					
	C-A592745	101-42200-42500	REPAIR & MAIN RETURNED CREDIT		197718	125.00-
DEPARTMENT 2200 FIRE DEPARTMENT						TOTAL: 2,882.97

BANK: APBNK

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00038	PICTOMETRY INTERNATIONAL					
		I-US438102	101-43110-43440	PICTOMETRY PICTOMETRY-CITY SHARE 2023	197719	12,348.70
01-01518	VERIZON WIRELESS					
		I-9936029879	101-43110-42800	UTILITIES ACCT #886931646-00001	197758	80.02
01-03114	SUBWAY					
		I-1/A-605352	101-43110-42750	PLANNING COMM PLANNING COMMISSION MEALS	197745	39.95
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	12,468.67

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1620319	101-43700-42600	SUPPLIES & MA CLIPS	197729	2.49
01-00671	VAN DIEST SUPPLY CO					
		I-45898	101-43700-42602	CHEMICALS HERBICIDE,TEBUCONAZOLE,T-NEX	197757	1,680.00
		I-45899	101-43700-42602	CHEMICALS CROP OIL,MALATHION	197757	149.33
01-01199	STURDEVANTS AUTO VALUE					
		I-815015838	101-43700-42600	SUPPLIES & MA HZBATTERY	197744	95.83
01-01518	VERIZON WIRELESS					
		I-9936029879	101-43700-42800	UTILITIES ACCT #886931646-00001	197758	71.47
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.05.23	101-43700-42800	UTILITIES 700 W 23RD AVE	197701	139.45
		I-2581641-4.05.23	101-43700-42800	UTILITIES W 23RD	197701	12.64
01-02880	THUNE TRUE VALUE & APPL					
		I-B27233	101-43700-42600	SUPPLIES & MA PLUGS	197748	8.47
				DEPARTMENT 3700 CEMETERY	TOTAL:	2,159.68

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00040	WILLOW LANE EDUCATION					
	I-ARU0355576	101-45500-43420	BOOKS	CHILDREN'S BOOKS	197765	239.89
01-00141	OCLC INC					
	I-1000308903	101-45500-42690	MINITEX FEES	CATALOGING SUBSCRIPTION	197710	378.95
01-03745	SMART APPLE MEDIA					
	I-ARU0348115	101-45500-43420	BOOKS	CHILDREN'S BOOKS	197740	129.78
DEPARTMENT 5500 LIBRARY						TOTAL: 748.62

FUND 101 GENERAL						TOTAL: 56,183.37

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-1625095	201-45110-42550	REPAIR & MAIN WASHERS	197729	3.00
	PROJ: J50-RM-GENER	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-GENERAL		
		I-1627202	201-45110-42550	REPAIR & MAIN SUMP PUMP,CHECK VALVE	197729	199.97
	PROJ: J50-RM-GENER	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-GENERAL		
		I-1627332	201-45110-42550	REPAIR & MAIN BOLTS	197729	17.16
	PROJ: J50-RM-GENER	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-GENERAL		
		I-1630214	201-45110-42550	REPAIR & MAIN FITTINGS,CABLE TIES	197729	124.68
	PROJ: J50-RM-GENER	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-GENERAL		
		I-1632327	201-45110-42550	REPAIR & MAIN TEFLON TAPE	197729	4.96
	PROJ: J50-RM-GENER	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-GENERAL		
01-01830	NORTHWESTERN ENERGY					
		I-2868739-0.06.23	201-45110-42850	UTILITIES-AQU 1201 E HANSON ST POOL	197701	1,303.08
	PROJ: J50-ELE/GAS	OUTDOOR AQUATIC CENTER		UTILITIES-ELECTRIC/GAS		
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-5867-6	201-45110-42605	SUPPLIES & MA ANGLE BRUSHES	197739	37.42
	PROJ: J50-SM-GENER	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-GENERAL		
01-02560	PEPSI COLA COMPANY					
		I-97773225	201-45110-42601	CONCESSION SU JUICES,BUBBLRS,BIBS,GLACIERS	197717	3,588.68
	PROJ: J50-CONCESS	OUTDOOR AQUATIC CENTER		CONCESSIONS		
		I-97773984	201-45110-42601	CONCESSION SU WATER,JUICES	197717	743.66
	PROJ: J50-CONCESS	OUTDOOR AQUATIC CENTER		CONCESSIONS		
01-02880	THUNE TRUE VALUE & APPL					
		I-B272803	201-45110-42550	REPAIR & MAIN CAULK SAVER	197748	4.79
	PROJ: J50-RM-GENER	OUTDOOR AQUATIC CENTER		REPAIR/MAINT-GENERAL		
01-03267	WALMART/CAPITAL ONE					
		I-01855	201-45110-42600	SUPPLIES & MA PAPER PAD,WATERCOLORS	197760	38.47
	PROJ: J51-SM-PROGR	P&A YOUTH PROGRAMS		SUPPLIES/MATERIAL-PROGRAMS		
		I-03854	201-45110-42600	SUPPLIES & MA PENCILS,TAPE,PAINT,GLUE	197760	72.48
	PROJ: J51-SM-PROGR	P&A YOUTH PROGRAMS		SUPPLIES/MATERIAL-PROGRAMS		
		I-09240	201-45110-42600	SUPPLIES & MA BANDAGES,ANTIOBOTICS,AJAX	197760	201.02
	PROJ: J51-SM-PROGR	P&A YOUTH PROGRAMS		SUPPLIES/MATERIAL-PROGRAMS		
DEPARTMENT 5110 RECREATION & AQUATICS					TOTAL:	6,339.37

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-2580493-1.05.23	201-45140-42800	UTILITIES 1300 N MAIN	197701	2,593.26
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
		I-2773861-6.06.23	201-45140-42800	UTILITIES 1300 N MAIN ST 15	197701	1,225.69
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02560	PEPSI COLA COMPANY					
		I-97773000	201-45140-42601	CONCESSION SU BIBS,GATORADES,BUBBLRS	197717	238.32
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
		I-97773981	201-45140-42601	CONCESSION SU GATORADES,MTN DEW	197717	217.02
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-02567	S & M PRINTING INC					
		I-80430	201-45140-42600	SUPPLIES & MA POLICIES FORMS	197731	50.00
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
		I-80475	201-45140-42600	SUPPLIES & MA POOL SCHEDULE SIGNS	197731	19.50
	PROJ: J02-SM-OFFIC	INDOOR AQUATIC CTR		SUPPLIES/MATERIALS-OFFICE		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10610186	201-45140-42602	CHEMICALS LAB FEES	197724	120.00
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-02790	SUN GOLD SPORTS LLC					
		I-19830	201-45140-42650	UNIFORMS SWEATSHIRTS	197746	209.00
	PROJ: J10-THOMAS	REC CTR UNIFORMS		UNIFORMS-THOMAS		
01-02880	THUNE TRUE VALUE & APPL					
		I-A540927	201-45140-42600	SUPPLIES & MA BATTERIES	197748	20.98
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-A541292	201-45140-42600	SUPPLIES & MA CONNECTOR	197748	10.49
	PROJ: J06-SM-PLUMB	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-PLUMBING		
		I-B273603	201-45140-42500	REPAIR & MAIN PASTE FLUX,BASIC TORCH	197748	33.77
	PROJ: J06-RM-GENER	REC CTR-GENERAL BLDG		REPAIR/MAINT-GENERAL		
		I-B274108	201-45140-42500	REPAIR & MAIN GLASS & TILE BIT,FUNNEL	197748	39.23
	PROJ: J06-RM-GENER	REC CTR-GENERAL BLDG		REPAIR/MAINT-GENERAL		
01-03267	WALMART/CAPITAL ONE					
		I-00660	201-45140-42600	SUPPLIES & MA 5LB NEO DBLL	197760	59.82
	PROJ: J03-SM-EQUIP	REC CTR-WELLNESS/FITNESS		SUPPLIES/MATERIAL-EQUIPMENT		
01-07716	SAGA COMMUNICATIONS OF					
		I-MC-12305104548	201-45140-42300	PUBLISHING ADVERTISING	197732	589.00
	PROJ: J08-KMIT	REC CTR PUBLISHING		PUBLISHING-KMIT		
01-09633	STAPLES					
		I-3538481107	201-45140-42600	SUPPLIES & MA BAR TOWELS	197743	42.62
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	5,468.70

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-4166	201-45160-42600	SUPPLIES & MA POSTAGE 05.16-31.2023	197725	1.26
01-00424	RUNNINGS SUPPLY INC					
		I-1636918	201-45160-42600	SUPPLIES & MA FITTINGS, VALVES	197729	59.24
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		
		I-1638195	201-45160-43400	CAPITAL EQUIP WINCH HAND, U-BOLT, STRAP	197729	101.47
	PROJ: H01-43400	SPORTS COMPLEX EQUIPMENT		CAPITAL EQUIPMENT		
		I-1641408	201-45160-43400	CAPITAL EQUIP CHAIN, HOOK	197729	177.76
	PROJ: H01-43400	SPORTS COMPLEX EQUIPMENT		CAPITAL EQUIPMENT		
01-00671	VAN DIEST SUPPLY CO					
		I-45901	201-45160-42602	CHEMICALS ROUNDUP	197757	1,700.00
	PROJ: H05-42602	SOFTBALL		CHEMICALS		
		I-45902	201-45160-42602	CHEMICALS HERBICIDE	197757	1,496.00
	PROJ: H05-42602	SOFTBALL		CHEMICALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815014145	201-45160-42500	REPAIR & MAIN HZBATTERY, STARTERS, FILTERS	197744	172.70
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
		I-815015820	201-45160-42500	REPAIR & MAIN AIR, OIL FILTERS	197744	145.04
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01202	TK ELECTRIC					
		I-19994	201-45160-42500	REPAIR & MAIN TROUBLESHOOT SCOREBOARD	197751	535.72
	PROJ: H05-42500	SOFTBALL		REPAIR/MAINTENANCE		
01-01518	VERIZON WIRELESS					
		I-9936029879	201-45160-42800	UTILITIES ACCT #886931646-00001	197758	46.80
01-01819	NORTHWEST PIPE FITTINGS					
		I-420981	201-45160-42600	SUPPLIES & MA FALCON SERIES SPRINKLER HEADS	197700	984.96
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2579265-6.05.23	201-45160-42800	UTILITIES 1101 N EDMUNDS M SHLTR	197701	10.00
	PROJ: H10-42800	MUNROE PARK		UTILITIES		
		I-2585121-3.05.23	201-45160-42800	UTILITIES 313 N HARMON DR	197701	556.71
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES		
		I-2586408-3.05.23	201-45160-42800	UTILITIES TOURNEY HDQT	197701	47.23
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-2586410-9.05.23	201-45160-42800	UTILITIES 1301 N MINNESOTA LIFT	197701	84.54
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-2718054-6.05.23	201-45160-42800	UTILITIES 5825 TOWER RD	197701	226.21
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES		
		I-2787244-9.05.23	201-45160-42800	UTILITIES D E CONCESSION	197701	151.27
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787247-2.05.23	201-45160-42800	UTILITIES WEST ELEC D E	197701	92.04
	PROJ: H05-42800	SOFTBALL		UTILITIES		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY	continued				
		I-2787248-0.05.23	201-45160-42800	UTILITIES WEST ELEC F G	197701	118.86
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787249-8.05.23	201-45160-42800	UTILITIES H I J K SHOP	197701	274.18
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787283-7.05.23	201-45160-42800	UTILITIES SOCCER FIELD	197701	76.45
	PROJ: H03-42800	OLD SOCCER FIELDS		UTILITIES		
		I-2787285-2.05.23	201-45160-42800	UTILITIES CADWELL PARK CONCESSION	197701	52.87
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-2825237-7.05.23	201-45160-42800	UTILITIES 1301 N MINNESOTA	197701	442.10
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-2920373-4.05.23	201-45160-42800	UTILITIES STAD SCOREBOARD 23	197701	151.32
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
01-02495	SCOTT SUPPLY CO.					
		I-11815P	201-45160-42600	SUPPLIES & MA RING SNAP,COUPLING	197737	210.21
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-6360-1	201-45160-42600	SUPPLIES & MA PAINT	197739	137.87
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-02804	TMA STORES					
		I-96599	201-45160-42500	REPAIR & MAIN LOOSE FLAT TIRE	197752	76.07
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-02880	THUNE TRUE VALUE & APPL					
		C-B273617	201-45160-42500	REPAIR & MAIN RETURNED CAPS	197748	9.96-
	PROJ: H07-42500	PEPSI COMPLEX		REPAIR/MAINTENANCE		
		I-B273613	201-45160-42500	REPAIR & MAIN HOSE CAPS	197748	9.96
	PROJ: H07-42500	PEPSI COMPLEX		REPAIR/MAINTENANCE		
01-04138	THE OFFICE ADVANTAGE					
		I-IN65008	201-45160-42500	REPAIR & MAIN BENCH FEE,LABOR, FAN	197712	190.50
	PROJ: H04-42500	BASEBALL		REPAIR/MAINTENANCE		
01-08256	ODEYS INC					
		I-123994	201-45160-42600	SUPPLIES & MA WHITE LINE CHALK	197711	433.00
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	8,752.38

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5165 CADWELL CONCESSIONS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02560	PEPSI COLA COMPANY					
		I-97773327	201-45165-42610	COST OF GOODS WATER,PEPSI,MT DEW,SUNKIST	197717	2,726.16
		I-97773738	201-45165-42610	COST OF GOODS SODAS, GATORADES,WATER	197717	3,619.30
01-02880	THUNE TRUE VALUE & APPL					
		I-A541677	201-45165-42600	SUPPLIES TRASH BAGS,WASTEBASKET	197748	33.48
DEPARTMENT 5165 CADWELL CONCESSIONS						TOTAL: 6,378.94

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-4166	201-45210-42600	SUPPLIES & MA POSTAGE 05.16-31.2023	197725	1.26
01-00424	RUNNINGS SUPPLY INC					
		I-1638478	201-45210-42600	SUPPLIES & MA HEX WRENCH,TRIMMER LINE	197729	32.48
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815014145	201-45210-42500	REPAIR & MAIN HZBATTERY,STARTERS,FILTERS	197744	286.17
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815014586	201-45210-42500	REPAIR & MAIN OIL FILTERS	197744	31.72
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815015475	201-45210-42500	REPAIR & MAIN HZBATTERY ASM	197744	125.31
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815015522	201-45210-42500	REPAIR & MAIN ON-OFF TOGGLES	197744	11.98
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01518	VERIZON WIRELESS					
		I-9936029879	201-45210-42800	UTILITIES ACCT #886931646-00001	197758	41.80
01-01830	NORTHWESTERN ENERGY					
		I-2573053-2.06.23	201-45210-42800	UTILITIES 421 S FOSTER ST SHOP	197701	200.43
	PROJ: H51-42800	PARK SHOP		UTILITIES		
		I-2573054-0.06.23	201-45210-42800	UTILITIES 401 S FOSTER TNCT	197701	15.92
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573055-7.06.23	201-45210-42800	UTILITIES 1001 E BIRCH AVE SW P SHLTR	197701	29.47
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573056-5.06.23	201-45210-42800	UTILITIES 1001 E BIRCH AVE CONC 5	197701	7.11
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573203-3.06.23	201-45210-42800	UTILITIES 1001 E HANSON ST 9 10 13	197701	21.22
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2580826-2.05.23	201-45210-42800	UTILITIES 800 E 11TH AVE	197701	6.78
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES		
		I-2581610-9.05.23	201-45210-42800	UTILITIES PUBLIC BEACH	197701	48.51
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES		
		I-2581644-8.06.23	201-45210-42800	UTILITIES KIWANIS WOODLOT	197701	39.87
	PROJ: H71-42800	KIWANIS WOODLOT		UTILITIES		
		I-2581648-9.05.23	201-45210-42800	UTILITIES ACCESS LOT LITE	197701	6.78
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2581649-7.05.23	201-45210-42800	UTILITIES DAY CAMP	197701	48.18
	PROJ: H67-42800	DAY CAMP		UTILITIES		
		I-2583204-9.05.23	201-45210-42800	UTILITIES 1201 S MINNESOTA PARK	197701	13.59
	PROJ: H58-42800	JENNEWEIN PARK		UTILITIES		
		I-2584325-1.05.23	201-45210-42800	UTILITIES 1300 S ROWLEY PIONEER	197701	12.95
	PROJ: H61-42800	PIONEER PARK		UTILITIES		
		I-2584526-4.05.23	201-45210-42800	UTILITIES DRY RUN RESTROOM 20	197701	12.33
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-2707036-6.06.23	201-45210-42800	UTILITIES W TENNIS COURT 11	197701	33.07
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY	continued				
		I-2787841-2.06.23	201-45210-42800	UTILITIES 421 S FOSTER SHOP	197701	157.88
PROJ: H51-42800	PARK SHOP			UTILITIES		
		I-2787842-0.06.23	201-45210-42800	UTILITIES 1001 E BIRCH AVE SB LITE	197701	16.23
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2810876-9.06.23	201-45210-42800	UTILITIES 1001 E HANSEN P SHLTR	197701	68.48
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2973566-9.05.23	201-45210-42800	UTILITIES 621 N MAIN ST	197701	12.65
PROJ: H62-42800	ROTARY PARK			UTILITIES		
		I-3045799-8.05.23	201-45210-42800	UTILITIES 311 1/2 N HARMON	197701	88.36
PROJ: H66-42800	CAMP ARROYA			UTILITIES		
		I-3328555-2.05.23	201-45210-42800	UTILITIES 425 S BURR	197701	43.39
PROJ: H55-42800	DRY RUN CREEK PARK			UTILITIES		
		I-3449572-1.05.23	201-45210-42850	UTILITIES-VET 101 N MAIN ST	197701	51.63
PROJ: H63-42850	VETERANS PARK			UTILITIES/VETERANS PARK		
		I-3600484-4.05.23	201-45210-42800	UTILITIES 745 N HARMON DR	197701	14.52
PROJ: H74-42800	PUBLIC BEACH			UTILITIES		
01-02804	TMA STORES					
		I-96245	201-45210-42500	REPAIR & MAIN LOOSE TIRE FLAT REPAIR	197752	82.64
PROJ: H50-42500	PARKS EQUIPMENT			REPAIR/MAINTENANCE		
		I-96518	201-45210-42500	REPAIR & MAIN TIRE REPAIR	197752	25.99
PROJ: H50-42500	PARKS EQUIPMENT			REPAIR/MAINTENANCE		
01-02880	THUNE TRUE VALUE & APPL					
		I-B273191	201-45210-42600	SUPPLIES & MA CONNECTORS,HOSES,SHWR WAND	197748	55.25
PROJ: H50-42600	PARKS EQUIPMENT			SUPPLIES/MATERIALS		
01-10154	SCHOENFELDER PORTABLES					
		I-2941	201-45210-42600	SUPPLIES & MA TOILET RENTALS	197736	220.00
PROJ: H67-42600	DAY CAMP			SUPPLIES/MATERIALS		
				DEPARTMENT 5210 PARKS	TOTAL:	1,863.95

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9936029879	201-45220-42800	UTILITIES ACCT #886931646-00001	197758	46.80
DEPARTMENT 5220 SUPERVISION					TOTAL:	46.80

FUND 201 PARK FUND					TOTAL:	28,850.14

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09821	US BANK					
		I-6929895	203-47000-44200	LAKE PROPERTY ADMIN CHARGE	197756	660.00
DEPARTMENT 7000 DEBT SERVICE					TOTAL:	660.00

FUND 203 LAKE MITCHELL					TOTAL:	660.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02555	TWO WAY SOLUTIONS INC					
		I-129431	214-43500-42500	REPAIRS & MAI ZETRON TECH CALL	197755	450.00
01-04308	SANTEL COMMUNICATIONS C					
		I-11005688	214-43500-42800	UTILITIES - T ACCT #00212623-2	197734	106.16
DEPARTMENT 3500 E-911					TOTAL:	556.16

FUND 214 E-911 EMERGENCY					TOTAL:	556.16

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09521	OVERTIME					
		I-06022023	219-45140-42911	CONTRACT SERV MAY 2023 PARKSTON SR MEALS	197715	2,334.00
DEPARTMENT 5140 NUTRITION					TOTAL:	2,334.00

FUND 219 NUTRITION					TOTAL:	2,334.00

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REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 602 WATER

DEPARTMENT: 3330 WATER TREATMENT PLANT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-1633340	602-43330-42600	SUPPLIES & MA DAP FOAM	197729	26.37
01-01830	NORTHWESTERN ENERGY					
		I-2585902-6.05.23	602-43330-42800	UTILITIES 2800 N MAIN ST	197701	7,793.52
		I-2586002-4.05.23	602-43330-42800	UTILITIES N LAKE MITCHELL	197701	111.81
DEPARTMENT 3330 WATER TREATMENT PLANT TOTAL:						7,931.70

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00041	RICE LAKE WEST					
		I-2020-20 P.E. #1	602-43340-43355	ABOVE GROUND 2020-20 P.E. #1	197727	649,264.43
01-00356	QUALIFIED PRESORT					
		I-2279-4166	602-43340-42660	POSTAGE POSTAGE 05.16-31.2023	197725	15.75
01-00424	RUNNINGS SUPPLY INC					
		I-1636768	602-43340-42600	SUPPLIES & MA GORILLA TAPE	197729	65.94
		I-1636864	602-43340-42600	SUPPLIES & MA HOSE CLAMPS,FITTINGS,CAPS	197729	312.60
01-00786	SOUTH DAKOTA 811					
		I-SD23-01183	602-43340-42200	LOCATES MAY 2023 SERVICES	197741	163.28
01-01518	VERIZON WIRELESS					
		I-9936029879	602-43340-42800	UTILITIES ACCT #886931646-00001	197758	93.60
01-01830	NORTHWESTERN ENERGY					
		I-2958403-4.05.23	602-43340-42800	UTILITIES 1800 VAN DYKE DR	197701	643.70
					DEPARTMENT 3340 WATER DISTRIBUTION	TOTAL: 650,559.30

					FUND 602 WATER	TOTAL: 658,491.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-4166	604-43200-42660	POSTAGE	POSTAGE 05.16-31.2023	197725 15.75
01-00424	RUNNINGS SUPPLY INC					
		I-1638546	604-43200-42600	SUPPLIES	BRUSH KILLER	197729 43.98
01-00786	SOUTH DAKOTA 811					
		I-SD23-01183	604-43200-42200	PROFESSIONAL	MAY 2023 SERVICES	197741 163.27
01-01518	VERIZON WIRELESS					
		I-9936029879	604-43200-42800	UTILITIES	ACCT #886931646-00001	197758 46.80
01-01830	NORTHWESTERN ENERGY					
		I-2581292-6.05.23	604-43200-42800	UTILITIES	2141 E HAVENS ST	197701 5,053.03
01-10525	PKG CONTRACTING INC					
		I-2021-31 P.E. #12	604-43200-43300	NORTH PLANT I	2021-31 P.E. #12	197720 877,967.00
DEPARTMENT 3200 WASTE WATER TREATMENT TOTAL:						883,289.83

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-1642895	604-43250-42600	SUPPLIES POWER EQUIPMENT	197729	0.87
01-01830	NORTHWESTERN ENERGY					
		I-2579460-3.05.23	604-43250-42800	UTILITIES N SANBORN AND 13TH AVE	197701	116.87
		I-2581214-0.05.23	604-43250-42800	UTILITIES N FOSTER ST	197701	1,167.82
		I-2581590-3.05.23	604-43250-42800	UTILITIES N HARMON DR	197701	174.64
		I-2581650-5.05.23	604-43250-42800	UTILITIES KIPPES CV	197701	96.18
		I-2581719-8.05.23	604-43250-42800	UTILITIES S HARMON AND OHLMAN	197701	187.70
		I-2581747-9.05.23	604-43250-42800	UTILITIES S HARMON DR	197701	68.75
		I-2582035-8.05.23	604-43250-42800	UTILITIES 1500 W 23RD AVE	197701	230.36
		I-2585907-5.05.23	604-43250-42800	UTILITIES AIRPORT RD WST WTR	197701	102.13
		I-3907866-2.05.23	604-43250-42800	UTILITIES 1040 N HARMON DR	197701	192.22
01-10154	SCHOENFELDER PORTABLES					
		I-2939	604-43250-42600	SUPPLIES TOILET RENTAL	197736	100.00
DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL:						2,437.54

FUND 604 SEWER TOTAL:						885,727.37

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 606 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00042	VIRTOWER, LLC					
		I-2023-25PE#1-FINAL	606-43500-43425	VIRTOWER 2023-25 P.E. #1-FINAL	197759	6,000.00
01-00424	RUNNINGS SUPPLY INC					
		I-1643302	606-43500-42600	SUPPLIES & MA BOLTS,NUTS,WIPES,TOWELS	197729	27.71
01-01518	VERIZON WIRELESS					
		I-9936029879	606-43500-42800	UTILITIES ACCT #886931646-00001	197758	46.80
01-01830	NORTHWESTERN ENERGY					
		I-2585924-0.05.23	606-43500-42800	UTILITIES MITCHELL AIRPORT	197701	140.72
		I-2585926-5.05.23	606-43500-42800	UTILITIES AIRPORT SECURITY GATE	197701	11.86
		I-2585934-9.05.23	606-43500-42800	UTILITIES MITCHELL AIRPORT 5	197701	384.00
		I-2585936-4.05.23	606-43500-42800	UTILITIES MITCHELL AIRPORT 6	197701	73.19
		I-2585992-7.05.23	606-43500-42800	UTILITIES 6601 N MAIN	197701	222.71
		I-2830030-9.05.23	606-43500-42800	UTILITIES NG RD AND HWY 37 AP SIGN	197701	11.25
				DEPARTMENT 3500 AIRPORT	TOTAL:	6,918.24
				FUND 606 AIRPORT	TOTAL:	6,918.24

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01117	WHEELCO BRAKE & SUPPLY					
		I-INV361499	612-43220-42600	SUPPLIES GLADHAND SEAL, JUMPER HOSE	197762	36.58
01-08380	PETERBILT OF SIOUX FALL					
		I-A594369	612-43220-42600	SUPPLIES FUEL ELEMENT	197718	72.80
		I-A596403	612-43220-42600	SUPPLIES PRESSURE SENSOR, VALVE	197718	364.82
		I-A596951	612-43220-42600	SUPPLIES PRESSURE SENSOR, ACTUATOR	197718	728.27
01-09453	SANITATION PRODUCTS INC					
		I-85615	612-43220-42600	SUPPLIES JOYSTICK WITH PADDLE	197733	2,413.80
				DEPARTMENT 3220 RECYCLING PROGRAM	TOTAL:	3,616.27

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01199	STURDEVANTS AUTO VALUE					
		I-815015819	612-43240-42600	SUPPLIES GREEN NITRILE,ORANGE NIT	197744	96.57
01-02495	SCOTT SUPPLY CO.					
		I-11024P	612-43240-42600	SUPPLIES FUEL FILTERS	197737	112.85
		I-11146P	612-43240-42600	SUPPLIES SWITCH,SHOCK ABSORBERS	197737	274.75
DEPARTMENT 3240 LANDFILL						TOTAL: 484.17

FUND 612 SANITATION					TOTAL:	12,018.15

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-4166	613-45650-42660	SHIPPING/POST POSTAGE 05.16-31.2023	197725	0.63
01-00424	RUNNINGS SUPPLY INC					
		I-1637558	613-45650-42600	SUPPLIES & MA HEX NETTING	197729	19.99
	PROJ: X04-42600	DECORATING		SUPPLIES		
		I-1637714	613-45650-42600	SUPPLIES & MA GOLF CART BATTERY	197729	149.99
	PROJ: X04-42600	DECORATING		SUPPLIES		
01-01830	NORTHWESTERN ENERGY					
		I-2587291-2.06.23	613-45650-42800	UTILITIES 600 N MAIN ST	197701	174.17
		I-2587292-0.05.23	613-45650-42800	UTILITIES 600 N MAIN ST	197701	7,814.73
		I-3219913-5.05.23	613-45650-42800	UTILITIES 617 N MAIN	197701	10.00
		I-3458684-2.05.23	613-45650-42800	UTILITIES 6TH AVE PARK	197701	50.08
01-02614	SOUTHEAST SD TOURISM					
		I-10393	613-45650-42700	TRAVEL, CONFE MEMBERSHIP DUES	197742	265.00
01-04537	PORTER DISTRIBUTING CO					
		I-204566	613-45650-42615	COGS-ALCOHOL CASES OF BEER	197721	66.45
01-06656	PREMIER PEST CONTROL LL					
		I-50388	613-45650-42600	SUPPLIES & MA MAY 2023 PEST CONTROL	197722	200.00
				DEPARTMENT 5650 CORN PALACE	TOTAL:	8,751.04
				FUND 613 CORN PALACE	TOTAL:	8,751.04

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-4166	614-45250-42600	SUPPLIES & MA POSTAGE 05.16-31.2023	197725	0.63
01-00424	RUNNINGS SUPPLY INC					
		I-1642758	614-45250-42600	SUPPLIES & MA DEET, ABSORBINE GEL, KEY SET	197729	58.96
01-00671	VAN DIEST SUPPLY CO					
		I-45898	614-45250-42602	CHEMICALS HERBICIDE,TEBUCONAZOLE,T-NEX	197757	4,469.90
		I-45900	614-45250-42602	CHEMICALS INSECTICIDE	197757	338.00
		I-45903	614-45250-42602	CHEMICALS HERBICIDE	197757	214.75
01-01518	VERIZON WIRELESS					
		I-9936029879	614-45250-42800	UTILITIES ACCT #886931646-00001	197758	41.80
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.05.23	614-45250-42800	UTILITIES 700 W 23RD AVE	197701	139.45
		I-2581875-8-05.23	614-45250-42800	UTILITIES GOLF CLUB HOUSE	197701	413.52
		I-2581876-6.05.23	614-45250-42800	UTILITIES GOLF CART SHED	197701	45.32
		I-2939180-2.05.23	614-45250-42800	UTILITIES 825 INDIAN VILLAGE RD	197701	15.00
01-02495	SCOTT SUPPLY CO.					
		I-12078P	614-45250-42600	SUPPLIES & MA HOSERACK,ORINGS	197737	124.34
01-05227	PRESTIGE FLAG					
		I-725353	614-45250-42600	SUPPLIES & MA GOLF TOURNAMENT POLES	197723	568.17
01-10312	REEL SHARP					
		I-742	614-45250-42500	REPAIR & MAIN GRIND REEL AND BEDKNIFE	197726	1,089.50
DEPARTMENT 5250 GOLF COURSE					TOTAL:	7,519.34
FUND 614 GOLF COURSE					TOTAL:	7,519.34

PACKET: 06512 MEETING 06.20.2023 N-Z

VENDOR SET: 01

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01202	TK ELECTRIC					
		I-20015	619-45220-42500	REPAIR & MAIN CRIMP,SPLICING TAPE,SEALER	197751	1,239.68
01-01830	NORTHWESTERN ENERGY					
		I-3394102-2.05.23	619-45220-42800	UTILITIES 2601 N MAIN ST	197701	636.41
		I-3394130-3.05.23	619-45220-42800	UTILITIES 2601 N MAIN ST TR	197701	13.30
		I-3988458-0.05.23	619-45220-42800	UTILITIES 2601 N MAIN ST SHWR	197701	16.91
01-02880	THUNE TRUE VALUE & APPL					
		I-A541005	619-45220-42600	SUPPLIES HAND SOAPS	197748	9.16
		I-A541787	619-45220-42500	REPAIR & MAIN CLAMPS	197748	5.58
		I-B272701	619-45220-42500	REPAIR & MAIN HAND FAUCET	197748	59.99
		I-B272738	619-45220-42500	REPAIR & MAIN NUTS AND BOLTS	197748	1.19
		I-B272870	619-45220-42500	REPAIR & MAIN BULB	197748	17.99
		I-B273494	619-45220-42500	REPAIR & MAIN CLAMPS	197748	11.16
01-10261	PARKEON					
		I-IV136493	619-45220-42200	PROFESSIONAL GATEWAY FEES	197716	65.00
DEPARTMENT 5220 CAMPGROUND					TOTAL:	2,076.37

FUND 619 CAMPGROUND					TOTAL:	2,076.37

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01199	STURDEVANTS AUTO VALUE					
		I-815015822	621-44600-42530	REPAIR & MAIN OIL AND FILTERS	197744	106.95
01-01518	VERIZON WIRELESS					
		I-9936029879	621-44600-42800	UTILITIES ACCT #886931646-00001	197758	98.68
				DEPARTMENT 4600 EMS	TOTAL:	205.63

			FUND	621 EMERGENCY MEDICAL SERVICE	TOTAL:	205.63
					REPORT GRAND TOTAL:	1,670,290.81

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2023-2024	101-41210-42800	UTILITIES-TELEPHONE	46.80	750	515.58		
	101-41300-42900	ELECTION	1,018.90	8,000	3,844.72		
	101-41410-42610	WEST GROUP LAW DATABASE	800.80	14,000	9,265.16		
	101-41440-42210	PROFESSIONAL SERVICES	769.00	9,500	7,008.00		
	101-41460-42110	LIABILITY, PROPERTY INS &	2,254.44	217,000	19,789.43		
	101-41920-42810	UTILITIES-STORAGE BLDG	163.40	2,900	1,740.77		
	101-41920-42811	UTILITIES-CITY HALL	1,404.82	21,000	13,552.68		
	101-41935-42615	POSTAGE	254.39	8,000	5,249.85		
	101-41935-42920	COMPUTER SOFTWARE	160.46	110,355	8,525.22		
	101-42110-42610	GAS OIL TIRES	321.20	60,000	25,869.84		
	101-42110-42810	UTILITIES	46.16	4,000	515.44-	Y	
	101-42110-42980	VEHICLE TOWING	45.00	5,500	4,217.00		
	101-42130-42520	EMERGENCY SIREN UTILITIES	49.12	2,700	1,585.66		
	101-42130-42530	TRAFFIC LIGHTS MAINT	4.49	11,500	5,286.30		
	101-42130-42540	SIGNS	38.20	12,000	982.89		
	101-42130-42545	PAINT	17.77	16,000	10,954.04		
	101-42130-42600	SUPPLIES	455.49	3,000	583.31-	Y	
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	1,318.59	38,500	23,316.64		
	101-42130-42820	TELEPHONE	93.60	1,200	731.28		
	101-42130-42835	UTILITIES-STREET LIGHTS	16,938.19	240,000	140,713.41		
	101-42200-42500	REPAIR & MAINTENANCE	91.93-	6,880	1,232.65-	Y	
	101-42200-42600	SUPPLIES	65.36	23,450	18,712.57		
	101-42200-42810	UTILITIES	2,909.54	41,000	19,508.03		
	101-43100-42600	SUPPLIES	1,245.61	131,700	33,059.63		
	101-43100-42640	RUBBER CRACK SEALER	9,477.00	28,600	19,123.00		
	101-43100-43421	FUEL SYSTEM UPGRADE	1,000.00	500,000	497,000.00		
	101-43110-42750	PLANNING COMMISSION EXPENS	39.95	1,000	520.60		
	101-43110-42800	UTILITIES	80.02	2,500	1,866.53		
	101-43110-43440	PICTOMETRY	12,348.70	12,000	348.70-	Y	
	101-43700-42600	SUPPLIES & MATERIALS	106.79	16,000	6,899.88		
	101-43700-42602	CHEMICALS	1,829.33	8,000	4,946.67		
	101-43700-42800	UTILITIES	223.56	5,000	3,102.68		
	101-45500-42690	MINITEX FEES	378.95	4,800	2,526.55		
	101-45500-43420	BOOKS	369.67	47,000	28,635.46		
	201-45110-42550	REPAIR & MAINT-AQUATICS	354.56	11,000	9,641.22		
	201-45110-42600	SUPPLIES & MATERIALS	311.97	10,000	7,200.99		
	201-45110-42601	CONCESSION SUPPLIES	4,332.34	25,000	11,685.02		
	201-45110-42605	SUPPLIES & MAT-AQUATICS	37.42	5,500	4,254.13		
	201-45110-42850	UTILITIES-AQUATICS	1,303.08	52,250	46,916.34		
	201-45140-42300	PUBLISHING	589.00	45,000	19,431.65		
	201-45140-42500	REPAIR & MAINTENANCE	73.00	33,000	25,579.37		
	201-45140-42600	SUPPLIES & MATERIALS	203.41	29,000	18,437.87		
	201-45140-42601	CONCESSION SUPPLIES	455.34	15,000	9,048.28		
	201-45140-42602	CHEMICALS	120.00	16,000	6,492.17		
	201-45140-42650	UNIFORMS	209.00	1,250	632.90		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	201-45140-42800	UTILITIES	3,818.95	185,000	103,030.97			
	201-45160-42500	REPAIR & MAINTENANCE	1,120.03	56,677	35,249.62			
	201-45160-42600	SUPPLIES & MATERIALS	1,826.54	57,113	32,738.10			
	201-45160-42602	CHEMICALS	3,196.00	20,500	6,029.86			
	201-45160-42800	UTILITIES	2,330.58	128,520	54,947.87			
	201-45160-43400	CAPITAL EQUIPMENT	279.23	18,500	4,372.46			
	201-45165-42600	SUPPLIES	33.48	1,000	919.76			
	201-45165-42610	COST OF GOODS SOLD	6,345.46	27,000	3,801.62			
	201-45210-42500	REPAIR & MAINTENANCE	563.81	41,500	18,353.92			
	201-45210-42600	SUPPLIES & MATERIALS	308.99	64,600	31,802.67			
	201-45210-42800	UTILITIES	939.52	54,700	41,265.98			
	201-45210-42850	UTILITIES-VETERAN'S PARK	51.63	4,500	3,402.75			
	201-45220-42800	UTILITIES	46.80	640	397.61			
	203-47000-44200	LAKE PROPERTY-INT	660.00	118,400	58,896.25			
	214-43500-42500	REPAIRS & MAINTENANCE	450.00	3,696	3,162.17			
	214-43500-42800	UTILITIES - TELEPHONE	106.16	3,154	1,665.28			
	219-45140-42911	CONTRACT SERVICES-MEALS	2,334.00	196,710	120,102.87			
	602-43330-42600	SUPPLIES & MATERIALS	26.37	17,500	8,343.87			
	602-43330-42800	UTILITIES	7,905.33	160,000	113,911.75			
	602-43340-42200	LOCATES	163.28	2,000	1,636.18			
	602-43340-42600	SUPPLIES & MATERIALS	378.54	118,000	30,250.05-	Y		
	602-43340-42660	POSTAGE	15.75	9,000	5,673.45			
	602-43340-42800	UTILITIES	737.30	10,000	4,434.32			
	602-43340-43355	ABOVE GROUND STORAGE	649,264.43	16,000,000	15,206,607.78			
	604-43200-42200	PROFESSIONAL FEES	163.27	0	327.60-	Y		
	604-43200-42600	SUPPLIES	43.98	20,000	13,594.13			
	604-43200-42660	POSTAGE	15.75	9,000	5,628.38			
	604-43200-42800	UTILITIES	5,099.83	225,000	129,417.83			
	604-43200-43300	NORTH PLANT IMPROVEMENTS	877,967.00	12,711,858	9,629,391.44			
	604-43250-42600	SUPPLIES	100.87	47,550	34,364.15			
	604-43250-42800	UTILITIES	2,336.67	61,100	44,769.69			
	606-43500-42600	SUPPLIES & MATERIALS	27.71	8,500	5,134.48			
	606-43500-42800	UTILITIES	890.53	18,500	9,032.94			
	606-43500-43425	VIRTOWER	6,000.00	0	6,000.00-	Y		
	612-43220-42600	SUPPLIES	3,616.27	18,000	8,346.62			
	612-43230-42600	SUPPLIES	7,901.96	40,000	17,437.87			
	612-43230-42660	POSTAGE	15.75	9,000	5,653.89			
	612-43240-42600	SUPPLIES	484.17	53,000	21,053.27			
	613-45650-42600	SUPPLIES & MATERIALS	369.98	40,000	25,182.84			
	613-45650-42615	COGS-ALCOHOL	66.45	20,500	13,860.80			
	613-45650-42660	SHIPPING/POSTAGE	0.63	2,500	2,012.12			
	613-45650-42700	TRAVEL, CONFERENCES, DUES	265.00	750	426.61-	Y		
	613-45650-42800	UTILITIES	8,048.98	90,000	51,991.17			
	614-45250-42500	REPAIR & MAINTENANCE	1,089.50	18,000	10,127.85			
	614-45250-42600	SUPPLIES & MATERIALS	752.10	20,000	8,617.59			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	614-45250-42602	CHEMICALS	5,022.65	25,000	3,292.30		
	614-45250-42800	UTILITIES	655.09	16,000	11,011.82		
	619-45220-42200	PROFESSIONAL SERVICES	65.00	0	5,297.47-	Y	
	619-45220-42500	REPAIR & MAINTENANCE	1,335.59	8,000	4,026.27		
	619-45220-42600	SUPPLIES	9.16	2,200	1,689.09		
	619-45220-42800	UTILITIES	666.62	18,650	14,064.42		
	621-44600-42530	REPAIR & MAINT-VEHICLE	106.95	10,000	8,576.38		
	621-44600-42800	UTILITIES	98.68	4,225	2,831.16		
** 2023-2024 YEAR TOTALS **			1,670,290.81				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1210	MAYOR'S OFFICE	46.80
101-1300	ELECTION	1,018.90
101-1410	ATTORNEY'S OFFICE	800.80
101-1440	HUMAN RESOURCES	769.00
101-1460	INSURANCE & BONDS	2,254.44
101-1920	MUNICIPAL BUILDINGS	1,568.22
101-1935	INFORMATION TECHNOLOGY	414.85
101-2110	POLICE DEPARTMENT	412.36
101-2130	TRAFFIC DEPARTMENT	18,915.45
101-2200	FIRE DEPARTMENT	2,882.97
101-3100	STREET DEPARTMENT	11,722.61
101-3110	PUBLIC WORKS ADMIN	12,468.67
101-3700	CEMETERY	2,159.68
101-5500	LIBRARY	748.62

101 TOTAL	GENERAL	56,183.37
201-5110	RECREATION & AQUATICS	6,339.37
201-5140	RECREATION CENTER	5,468.70
201-5160	SPORTS COMPLEXES	8,752.38
201-5165	CADWELL CONCESSIONS	6,378.94
201-5210	PARKS	1,863.95
201-5220	SUPERVISION	46.80

201 TOTAL	PARK FUND	28,850.14

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
203-7000	DEBT SERVICE	660.00

203 TOTAL	LAKE MITCHELL	660.00
214-3500	E-911	556.16

214 TOTAL	E-911 EMERGENCY	556.16
219-5140	NUTRITION	2,334.00

219 TOTAL	NUTRITION	2,334.00
602-3330	WATER TREATMENT PLANT	7,931.70
602-3340	WATER DISTRIBUTION	650,559.30

602 TOTAL	WATER	658,491.00
604-3200	WASTE WATER TREATMENT	883,289.83
604-3250	WASTE WATER COLLECTION	2,437.54

604 TOTAL	SEWER	885,727.37
606-3500	AIRPORT	6,918.24

606 TOTAL	AIRPORT	6,918.24
612-3220	RECYCLING PROGRAM	3,616.27
612-3230	WASTE COLLECTION	7,917.71
612-3240	LANDFILL	484.17

612 TOTAL	SANITATION	12,018.15
613-5650	CORN PALACE	8,751.04

613 TOTAL	CORN PALACE	8,751.04

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
614-5250	GOLF COURSE	7,519.34

614 TOTAL	GOLF COURSE	7,519.34
619-5220	CAMPGROUND	2,076.37

619 TOTAL	CAMPGROUND	2,076.37
621-4600	EMS	205.63

621 TOTAL	EMERGENCY MEDICAL SERVICE	205.63

** TOTAL **		1,670,290.81

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
H01 SPORTS COMPLEX EQUIPMENT	42500 REPAIR/MAINTENANCE	393.81
	42600 SUPPLIES/MAINTENANCE	210.21
	43400 CAPITAL EQUIPMENT	279.23
	** PROJECT H01 TOTAL **	883.25
H02 CADWELL STADIUM	42800 UTILITIES	778.06
	** PROJECT H02 TOTAL **	778.06
H03 OLD SOCCER FIELDS	42800 UTILITIES	76.45
	** PROJECT H03 TOTAL **	76.45
H04 BASEBALL	42500 REPAIR/MAINTENANCE	190.50
	42600 SUPPLIES/MATERIALS	59.24
	** PROJECT H04 TOTAL **	249.74
H05 SOFTBALL	42500 REPAIR/MAINTENANCE	535.72
	42600 SUPPLIES/MATERIALS	1,555.83
	42602 CHEMICALS	3,196.00
	42800 UTILITIES	636.35
	** PROJECT H05 TOTAL **	5,923.90

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H07 PEPSI COMPLEX	42500	REPAIR/MAINTENANCE	0.00
	42800	UTILITIES	782.92
		** PROJECT H07 TOTAL **	782.92
H10 MUNROE PARK	42800	UTILITIES	10.00
		** PROJECT H10 TOTAL **	10.00
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	563.81
	42600	SUPPLIES/MATERIALS	55.25
		** PROJECT H50 TOTAL **	619.06
H51 PARK SHOP	42600	SUPPLIES/MATERIALS	32.48
	42800	UTILITIES	358.31
		** PROJECT H51 TOTAL **	390.79
H55 DRY RUN CREEK PARK	42800	UTILITIES	55.72
		** PROJECT H55 TOTAL **	55.72
H56 HITCHCOCK PARK	42800	UTILITIES	191.50
		** PROJECT H56 TOTAL **	191.50
H58 JENNEWEIN PARK	42800	UTILITIES	13.59
		** PROJECT H58 TOTAL **	13.59
H60 NORTHRIDGE PARK	42800	UTILITIES	6.78
		** PROJECT H60 TOTAL **	6.78
H61 PIONEER PARK	42800	UTILITIES	12.95
		** PROJECT H61 TOTAL **	12.95
H62 ROTARY PARK	42800	UTILITIES	12.65
		** PROJECT H62 TOTAL **	12.65
H63 VETERANS PARK	42850	UTILITES/VETERANS PARK	51.63
		** PROJECT H63 TOTAL **	51.63
H66 CAMP ARROYA	42800	UTILITIES	88.36
		** PROJECT H66 TOTAL **	88.36
H67 DAY CAMP	42600	SUPPLIES/MATERIALS	220.00

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
	42800 UTILITIES	48.18
	** PROJECT H67 TOTAL **	268.18
H71 KIWANIS WOODLOT	42800 UTILITIES	39.87
	** PROJECT H71 TOTAL **	39.87
H74 PUBLIC BEACH	42800 UTILITIES	63.03
	** PROJECT H74 TOTAL **	63.03
H79 LAKE PARK ACCESS AREAS	42800 UTILITIES	6.78
	** PROJECT H79 TOTAL **	6.78
J02 INDOOR AQUATIC CTR	CHEMICAL CHEMICALS	120.00
	SM-OFFIC SUPPLIES/MATERIALS-OFFICE	19.50
	** PROJECT J02 TOTAL **	139.50
J03 REC CTR-WELLNESS/FITNESS	SM-EQUIP SUPPLIES/MATERIAL-EQUIPMENT	59.82
	** PROJECT J03 TOTAL **	59.82
J05 REC CTR CONCESSIONS	CONC SUP CONCESSION SUPPLY	455.34
	** PROJECT J05 TOTAL **	455.34
J06 REC CTR-GENERAL BLDG	RM-GENER REPAIR/MAINT-GENERAL	73.00
	SM-GENER SUPPLIES/MATERIAL-GENERAL	20.98
	SM-JANIT SUPPLIES/MATERIAL-JANITORIAL	42.62
	SM-OFFIC SUPPLIES/MATERIAL-OFFICE	50.00
	SM-PLUMB SUPPLIES/MATERIAL-PLUMBING	10.49
	** PROJECT J06 TOTAL **	197.09
J08 REC CTR PUBLISHING	KMIT PUBLISHING-KMIT	589.00
	** PROJECT J08 TOTAL **	589.00
J09 REC CTR UTILITIES	ELE/GAS UTILITIES-ELECTRIC/GAS	3,818.95
	** PROJECT J09 TOTAL **	3,818.95
J10 REC CTR UNIFORMS	THOMAS UNIFORMS-THOMAS	209.00
	** PROJECT J10 TOTAL **	209.00
J50 OUTDOOR AQUATIC CENTER	CONCESS CONCESSIONS	4,332.34
	ELE/GAS UTILITIES-ELECTRIC/GAS	1,303.08

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
	RM-GENER REPAIR/MAINT-GENERAL	354.56
	SM-GENER SUPPLIES/MATERIAL-GENERAL	37.42
	** PROJECT J50 TOTAL **	6,027.40
J51 P&A YOUTH PROGRAMS	SM-PROGR SUPPLIES/MATERIAL-PROGRAMS	311.97
	** PROJECT J51 TOTAL **	311.97
X04 DECORATING	42600 SUPPLIES	169.98
	** PROJECT X04 TOTAL **	169.98

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Jensen Capital and Development LLC-Conditional Use Permit		
Explanation/Background of Agenda Item Requested:	Jensen Capital and Development LLC has applied for a conditional use permit to construct Multi-Family Dwellings Units, located at 1303 S Ohlman St, legally described as the E625' of Lot X Lying North of X-2 in SE ¼ of NE 1/4 of Section 29, T 103 N, R 60 W of 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Business District. Planning Commission motioned to recommend approval; 4 aye, 0 nay, 1 abstain and 2 absent, motion carried. See Planning Commission Unsigned Minutes 06-12-2023.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *\$150 application due with the application.*

Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☐ **Variance** *\$100 application fee due with application.*

Description of Variance: [Click or tap here to enter text.](#)

☒ **Conditional Use Permit** *\$150 application fee due with application*

Description of Conditional Use: Multi-family dwelling units

This Application is for the following described real property:

Legal Description: E625' of Lot X Lying North of X-2 in SE ¼ of NE 1/4 of Section 29, T 103 N, R 60 W of 5th P.M., City of Mitchell, Davison County, South Dakota.

Property Address: 1303 S Ohlman St

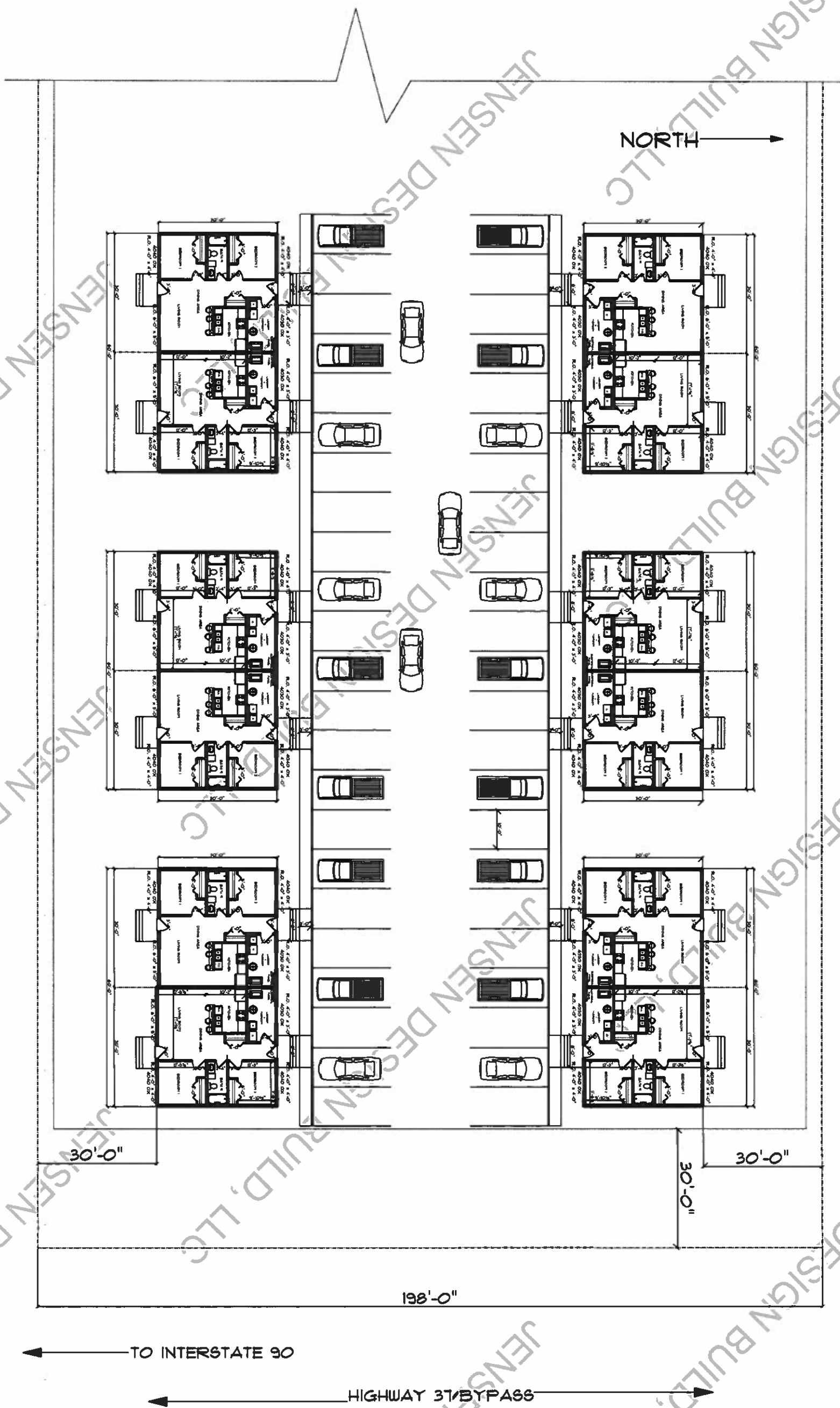
Dated this 18th of April, 2023

Jensen Capital and Development LLC
APPLICANT

OWNER

A handwritten signature in black ink, appearing to read "Jensen", is written over the "OWNER" label.





NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Jensen Capital and Development LLC has applied for a conditional use permit to construct Multi-Family Dwelling Units, located at 1303 S Ohlman St, legally described as the E625' of Lot X Lying North of X-2 in SE ¼ of NE 1/4 of Section 29, T 103 N, R 60 W of 5th P.M., City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Business District.

YOU ARE FURTHER NOTIFIED, that the application was postponed at the May 8, 2023 City Planning Commission meeting due to lack of quorum and postponed at the May 15, 2023 Board of Adjustment due to no recommendation by City Planning Commission. City Planning Commission will be conducting a hearing on this application on Monday, June 12, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Tuesday, June 20, 2023 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated at Mitchell, South Dakota, this 25th day of May, 2023.

Michelle Bathke

FINANCE OFFICER

Publish once: 31st day of May, 2023

Approximate Cost:

Jensen Capital and Development LLC
25063 Alex Ct
Mitchell, SD 57301

Boehnen Holdings LLLP
C/O Nina Theiss
5722 Preston Lane
Charlotte, NC 28270

Larson Ventures SD Partnership
1210 S Ohlman St
Mitchell, SD 57301

South Dakota DOT
700 E Broadway Ave
Pierre, SD 57501

MSTM Properties LLC
41090 Mountain Pl
Mitchell, SD 57301

BHOLE LLC
1601 S Burr St
Mitchell, SD 57301

City of Mitchell
612 N Main St
Mitchell, SD 57301

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for The Flower Shop LLC-Conditional Use Permit		
Explanation/Background of Agenda Item Requested:	The Flower Shop LLC has applied for a conditional use permit to operate a Medical Cannabis Dispensary; located at 100 N Main St, legally described Lot 7, Block 12; Original Plat of Town (now City) of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central District. Planning Commission motioned to recommend approval; 2 aye, 3 nay and 2 absent. Motion failed. See Planning Commission Unsigned Minutes 06-12-2023.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$150 application due with the application.

Applicant is request to rezone property from _____ District to _____ District.

☐ **Variance** \$100 application fee due with application.

Description of Variance:

☒ **Conditional Use Permit** \$150 application fee due with application

Description of Conditional Use: Medical Cannabis Dispensary.

This Application is for the following described real property:

Legal Description: Lot 7 Blk 12, 15520- Original Mitchell - NE&SE (21), Davison County, South Dakota

Property Address: 100 N Main St, Mitchell, SD 57301

Dated this 4th day of May, 2023

Peter Pikan The Flower Shop LLC
APPLICANT

[Signature]
OWNER





NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that The Flower Shop LLC has applied for a conditional use permit to operate a Medical Cannabis Dispensary; located at 100 N Main St, legally described Lot 7, Block 12; Original Plat of Town (now City) of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, June 12, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Tuesday, June 20, 2023 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated at Mitchell, South Dakota, this 25th day of May, 2023.

Michelle Bathke

FINANCE OFFICER

Publish once: 31st day of May, 2023

Approximate Cost:

The Flower Shop LLC
2211 W 49th St
Sioux Falls, SD 57105

City of Mitchell
612 N Main St
Mitchell, SD 57301

Anisa Deinert
1301 W Birch Ave
Mitchell, SD 57301

Brandon & Rachel Dykstra
1010 S Miller Ave
Mitchell, SD 57301

Risk Management Inc
C/O Gerald Carey
106 N Main St
Mitchell, SD 57301

Pepes Painting LLC
301 S Cory Pl
Sioux Falls, SD 57110

Bates Rentals LLC
112 N Main St
Mitchell, SD 57301

Tobins Transfer Inc
PO Box 639
Mitchell, SD 57301

Eternal Hope LLC
311 E 3rd Ave
Mt. Vernon, SD 57363

Gold Key Properties LLC
1660 E 8th Ave
Mitchell, SD 57301

John & Diane Adamo
3150 H St
Sacramento, CA 95816

Caseys Retail Company
PO Box 54288
Lexington, KY 40555

William & Melva Buckmiller
1821 Quiett Ln
Mitchell, SD 57301

Arlen & Patricia Schuh
41280 Rock Creek Dr
Mitchell, SD 57301

Tobins Transfer Inc
119 E 1st Ave
Mitchell, SD 57301

May 31, 2023

TO WHOM IT MAY CONCERN:

Call what it is

YOU ARE HEREBY NOTIFIED that The Flower Shop LLC has applied for a conditional use permit to operate a Medical Cannabis Dispensary; located at 100 N Main St, legally described Lot 7, Block 12; Original Plat of Town (now City) of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, June 12, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Tuesday, June 20, 2023 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We

Bill Burkholder

OWNER

115 E 1st

ADDRESS

____ APPROVE

☒ DISAPPROVE

COMMENTS:

City of Mitchell | Public Works
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8437 | Fax: 605-935-8410
CityOfMitchell.org



May 31, 2023

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that The Flower Shop LLC has applied for a conditional use permit to operate a Medical Cannabis Dispensary; located at 100 N Main St, legally described Lot 7, Block 12; Original Plat of Town (now City) of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, June 12, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Tuesday, June 20, 2023 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We Dan Battaglia Gold Key Properties LLC
OWNER
124 E 1st Ave / 119 N. Lawler St.
ADDRESS

 APPROVE

X DISAPPROVE

COMMENTS: See additional sheet

Handwritten signature/initials

We do not think a marijuana dispensary should be approved for this location for several reasons.

First, we own a vacant lot nearby and have been considering future development on it. We have been waiting for the demolition of the nuisance properties next door to see what possibilities may unfold for the space. We feel the approval of a dispensary may be a detriment to future development plans in the area.

Second, and perhaps most important, is the fact that the Veteran's Memorial Park is located directly across the street from the proposed dispensary.

It is our opinion that a business, such as a cannabis dispensary, that is required to have several ordinance-mandated safety and security measures in place for their property, should not be located near parks. While the Veteran's Park may not be a typical park, it was meant to be a nice place for people to reflect and take a break in the middle of the Central Business District. The city does list this location as a "park" on their website alongside all other city parks. The park also includes a splash pad water feature, which was installed for the enjoyment of families with children.

There will probably be an argument raised about the sales tax revenues that could come in from such a dispensary. It begs the question, how much sales tax revenue is worth prioritizing a cannabis dispensary in lieu of a place meant to show honor and respect for our local veterans who served and those that passed away? There were numerous volunteers who chose to contribute their time and resources to create the park so the community could enjoy this beautiful space.

Please choose not to allow a dispensary at this location.



May 31, 2023

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that The Flower Shop LLC has applied for a conditional use permit to operate a Medical Cannabis Dispensary; located at 100 N Main St, legally described Lot 7, Block 12; Original Plat of Town (now City) of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, June 12, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Tuesday, June 20, 2023 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We JOHN ADAMS
OWNER

417 N. MAIN ST
ADDRESS

____ APPROVE

X DISAPPROVE

COMMENTS:

THIS IS NOT THE TYPE OF BUSINESS THAT IS
GOING TO REVITALIZE DOWNTOWN.

City of Mitchell | Public Works

612 North Main Street | Mitchell, SD 57301

Phone: 605-995-8433 | Fax: 605-995-8410

CityOfMitchell.org



May 31, 2023

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that The Flower Shop LLC has applied for a conditional use permit to operate a Medical Cannabis Dispensary; located at 100 N Main St, legally described Lot 7, Block 12; Original Plat of Town (now City) of Mitchell, Davison County, South Dakota. The said real property is zoned CB Central District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, June 12, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Tuesday, June 20, 2023 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We

Judy Maston
OWNER

106 N. Main

ADDRESS

____ APPROVE

X DISAPPROVE

COMMENTS:

Mitchell's expectations

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Corn Palace Stampede Inc-Conditional Use Permit		
Explanation/Background of Agenda Item Requested:	Corn Palace Stampede Inc has applied for a conditional use permit to operate a Rodeo Grounds; located on N Ohlman St north of Industrial Road (no address created at this time), legally described as Lot 1 in the S 1/2 of the NW 1/4 of Section 33, T 104 N, R 60 W of the 5th P.M., said lot formerly within the boundaries of the Mitchell Municipal Airport, Mitchell, South Dakota. The said real property is zoned PL Public Lands and Institutions District. Planning Commission motioned to recommend approval; 5 aye, 0 nay and 2 absent. Motion carried. See Planning Commission Unsigned Minutes 06-12-2023.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$150 application due with the application.

Applicant is request to rezone property from District to District.

☐ **Variance** \$100 application fee due with application.

Description of Variance:

☒ **Conditional Use Permit** \$150 application fee due with application

Description of Conditional Use: Rodeo Grounds 10-8A-3

This Application is for the following described real property:

Legal Description: Lot 1 in the S ½ of the NW ¼ of Section 33, T 104 N, R 60 W of the 5th P.M., said lot formerly within the boundaries of the Mitchell Municipal Airport, Mitchell, South Dakota.

Property Address:

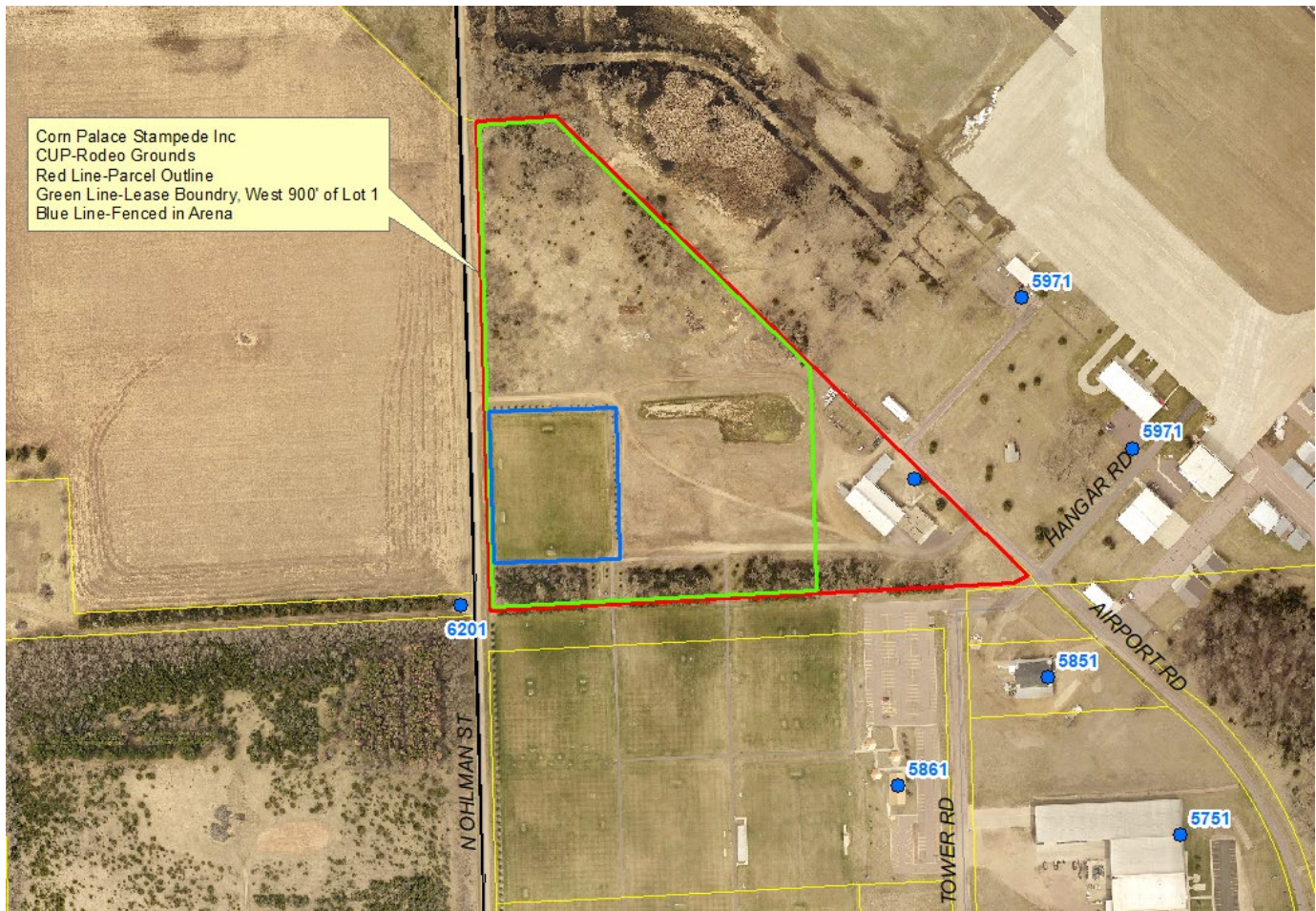
Dated this 18th of May, 2023

CORN PALACE Stampede, INC.

APPLICANT

Dominic Epp executive committee

OWNER





Corn Palace Stampede Rodeo
PHONE
FAX



Dakota Custom Builders
PO Box 1201
Sioux Falls, SD 57101
PHONE: 605.266.2688
FAX: 605.266.2688
dcb@dakotacustombuilders.com

SCALE: As Noted
DRAWN BY: GREG WERFLOOF
DATE: Thursday, June 8, 2023

APPROVED
CHECKED BY

2/2
Revisions

NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Corn Palace Stampede Inc has applied for a conditional use permit to operate a Rodeo Grounds; located on N Ohlman St north of Industrial Road (no address created at this time), legally described as Lot 1 in the S 1/2 of the NW 1/4 of Section 33, T 104 N, R 60 W of the 5th P.M., said lot formerly within the boundaries of the Mitchell Municipal Airport, Mitchell, South Dakota. The said real property is zoned PL Public Lands and Institutions District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, June 12, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Tuesday, June 20, 2023 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated at Mitchell, South Dakota, this 25th day of May, 2023.

Michelle Bathke

FINANCE OFFICER

Publish once: 31st day of May, 2023

Approximate Cost:

Corn Palace Stampede Inc
PO Box 177
Mitchell, SD 57301

Josten Enterprises LLC
1201 W Van Eps Ave
Sioux Falls, SD 57105

P & B Casey Farms LLC
8962 E 47th Ave
Denver, CO 80238

City of Mitchell
612 N Main St
Mitchell, SD 57301

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Habitat for Humanity-Variance Permit		
Explanation/Background of Agenda Item Requested:	Habitat for Humanity has applied for a variance permit for rear-yard setback of 16' vs 25' and front-yard setback of 18' vs 25' for construction of a house with a rear deck and front porch, located at 505 S Langdon St, legally described as Lot 81A of Overlook Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District. Planning Commission motioned to recommend approval; 5 aye, 0 nay and 2 absent. Motion carried. See Planning Commission Unsigned Minutes 06-12-2023.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ Rezoning \$150 application due with the application.

- Applicant is request to rezone property from _____ District to _____ District.

☒ Variance \$100 application due with the application.

- Description of Variance Requested: Rear yard setback of 16' vs 25'
Front yard setback 24' to house, 18' to porch vs 25'
To help accomidate a shared driveway
4' step back from first house

☐ Conditional Use Permit \$150 application due with the application.

- Description of Conditional Use: _____

This Application is for the following described real property:

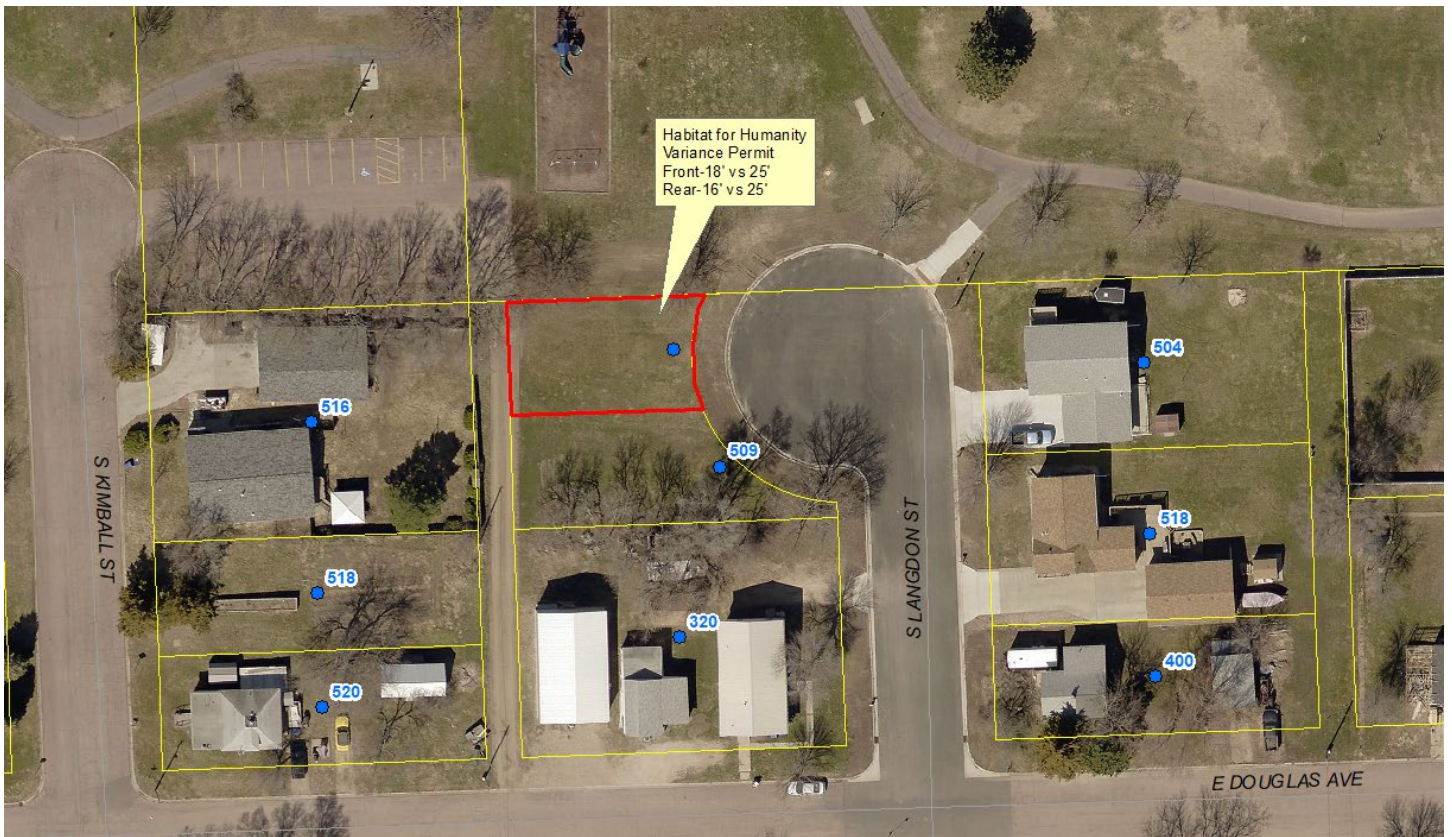
- Legal Description: Lot 81 A of Overlook Addition, City of Mitchell
Davison County, South Dakota

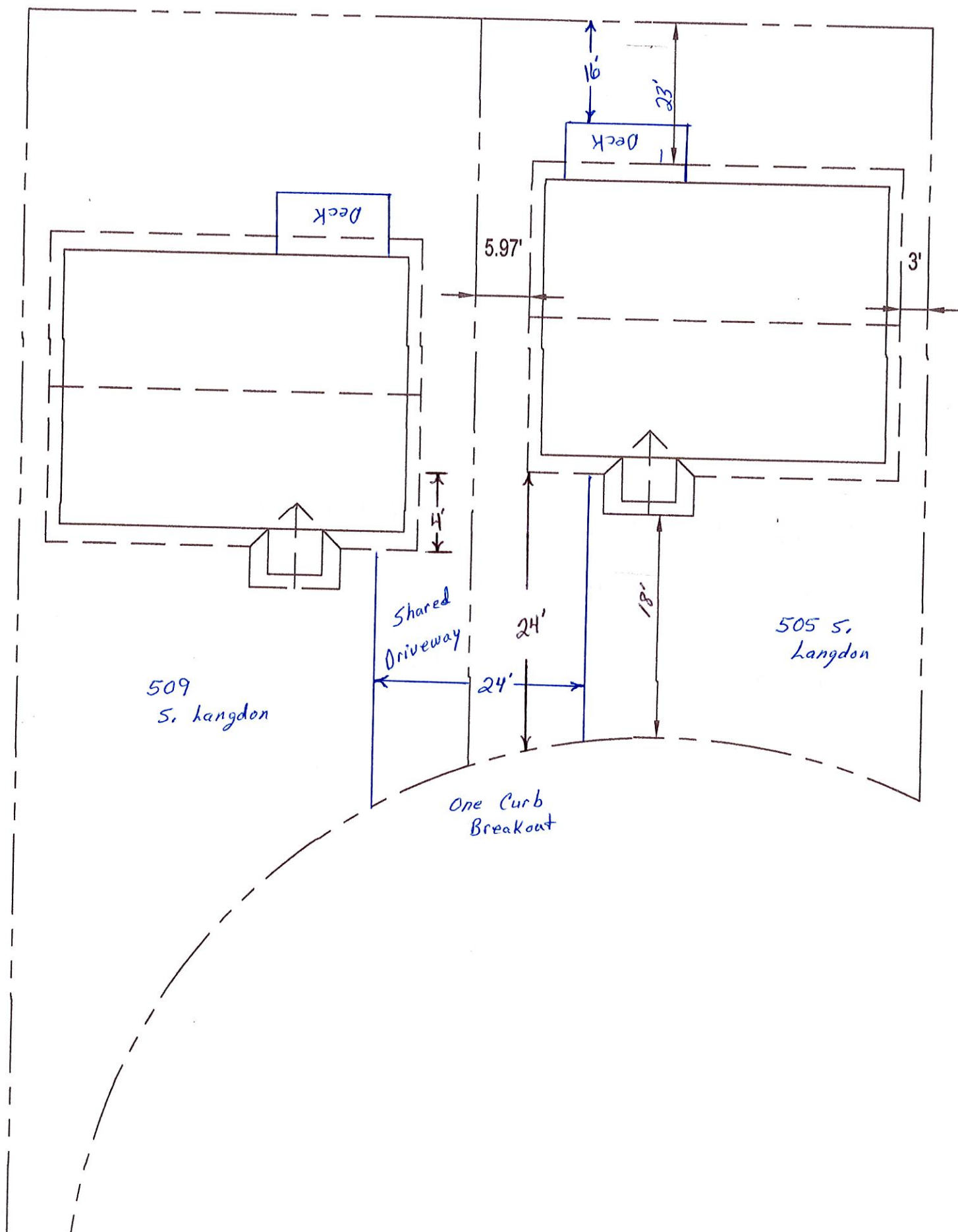
- Property Address: 505 S. Langdon St.

Dated this _____ day of _____,

Michael Asmus, Construction Manager
Applicant Will Ebn

Mitchell Regional Habitat for Humanity
Owner





NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Habitat for Humanity has applied for a variance permit for rear-yard setback of 16' vs 25' and front-yard setback of 18' vs 25' for construction of a house with a rear deck and front porch, located at 505 S Langdon St, legally described as Lot 81A of Overlook Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, June 12, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Tuesday, June 20, 2023 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated at Mitchell, South Dakota, this 25th day of May, 2023.

Michelle Bathke

FINANCE OFFICER

Publish once: 31st day of May, 2023

Approximate Cost:

Habitat for Humanity
Kerri Peters
PO Box 1331
Mitchell, SD 57301

Builders FirstSource
Michael Asmus
1705 W Havens
Mitchell, SD 57301

Larry Weisser
612 S Langdon St
Mitchell, SD 57301

Tammy & William Sternhagen
516 S Kimball St
Mitchell, SD 57301

Larry Weisser
1112 N Rowley St
Mitchell, SD 57301

Sonja Wells
509 S Langdon St
Mitchell, SD 57301

Linda Otterpohl
504 S Langdon St
Mitchell, SD 57301

Patrick & Marica Shannon
518 S Langdon St
Mitchell, SD 57301

Kyle Hanson
2229 S Creek View Ave
Sioux Falls, SD 57106

City of Mitchell
612 N Main St
Mitchell, SD 57301

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 7-5-23		
Explanation/Background of Agenda Item Requested:	Jodi Hofer has applied for a conditional use permit to operate a Family Residential Daycare; located at 314 E 10th Ave, legally described as Lot 10, Block 8, D A Scotts First Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ Rezoning \$150 application due with the application.

- Applicant is request to rezone property from _____ District to _____ District.

☐ Variance \$100 application due with the application.

- Description of Variance Requested: _____

☒ Conditional Use Permit \$150 application due with the application.

- Description of Conditional Use: To run & operate a state
certified daycare & learning center.

This Application is for the following described real property:

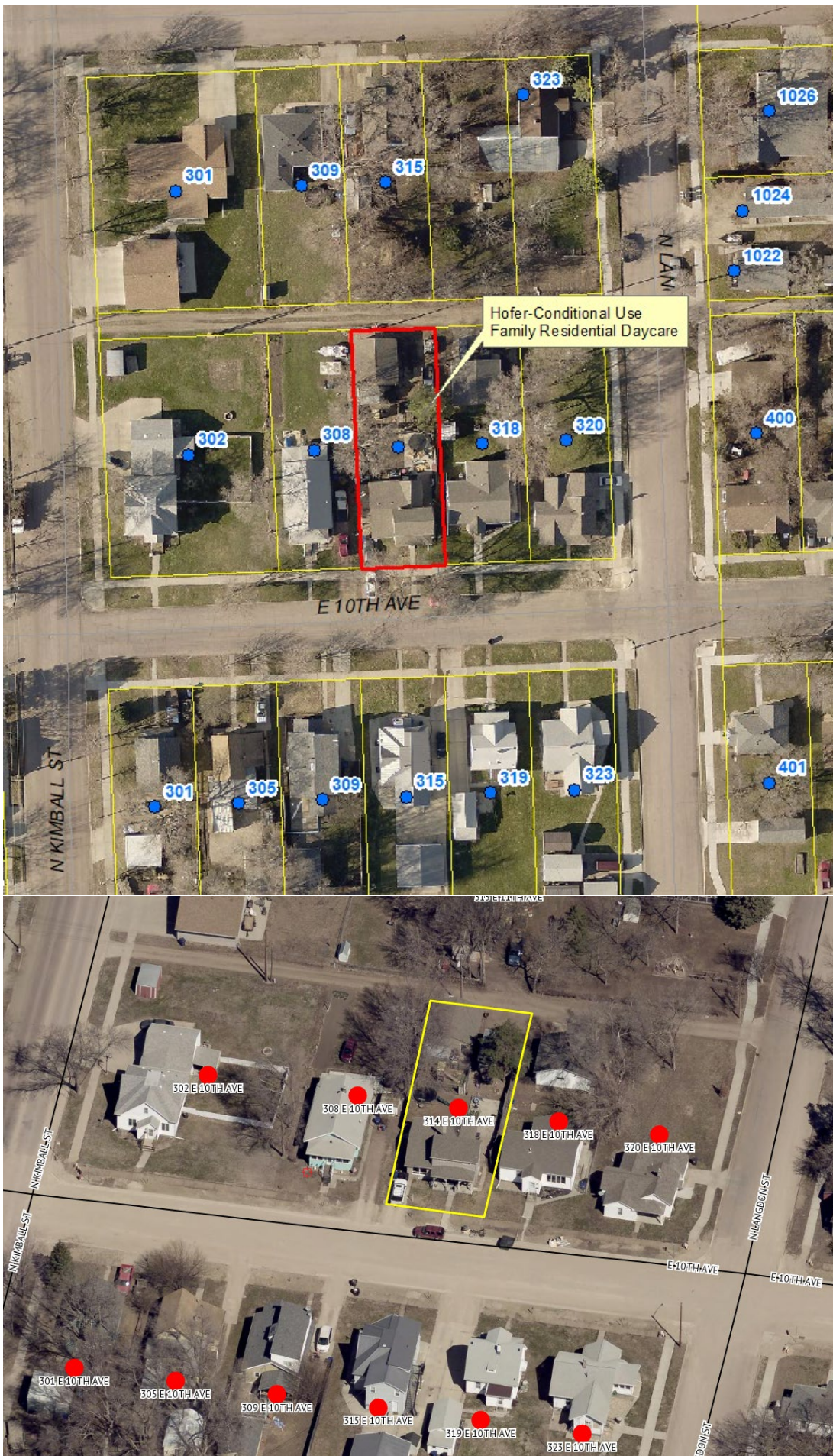
- Legal Description: Lot 10, Block 8 DA Scott's First Addition,
City of Mitchell, Davison County, South Dakota

- Property Address: 314 E 10th Ave Mitchell SD 57301

Dated this 30th day of May, 2023

Jodi Michelle Hofer
Applicant

Jodi Michelle Hofer
Owner



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 7-5-23		
Explanation/Background of Agenda Item Requested:	Jennifer Gerfen has applied for a conditional use permit to operate a Family Residential Daycare; located at 1026 N Langdon St, legally described as West 81' of Lot 5, Block 4 of DA Scotts Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$150 application due with the application.

- Applicant is request to rezone property from _____ District to _____ District.

☐ **Variance** \$100 application due with the application.

- Description of Variance Requested: _____

☒ **Conditional Use Permit** \$150 application due with the application.

- Description of Conditional Use: Family Residential Daycare

This Application is for the following described real property:

- Legal Description: West 81' of Lot 5, Block 4 of DA Scotts
Second Addition, City of Mitchell, Davison County
South Dakota

- Property Address: 1026 N Langdon St

Dated this 2nd day of June, 2023.

Jen Gerfen
Applicant

[Signature]
Owner



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 7-5-23		
Explanation/Background of Agenda Item Requested:	Bailey Week has applied for a conditional use permit to operate a Family Residential Daycare; located at 308 S Mentzer St, legally described as Lots 7 and 8, Block 9, Applegate Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$150 application due with the application.

- Applicant is request to rezone property from _____ District to _____ District.

☐ **Variance** \$100 application due with the application.

- Description of Variance Requested: _____

☒ **Conditional Use Permit** \$150 application due with the application.

- Description of Conditional Use: For in home daycare use.

This Application is for the following described real property:

- Legal Description: Lots 7 + 8 Block 9, Applegate Addition,
City of Mitchell, Davison County, South Dakota

- Property Address: 308 South Mentzer Street
Mitchell, SD 57301

Dated this 5th day of June 2023

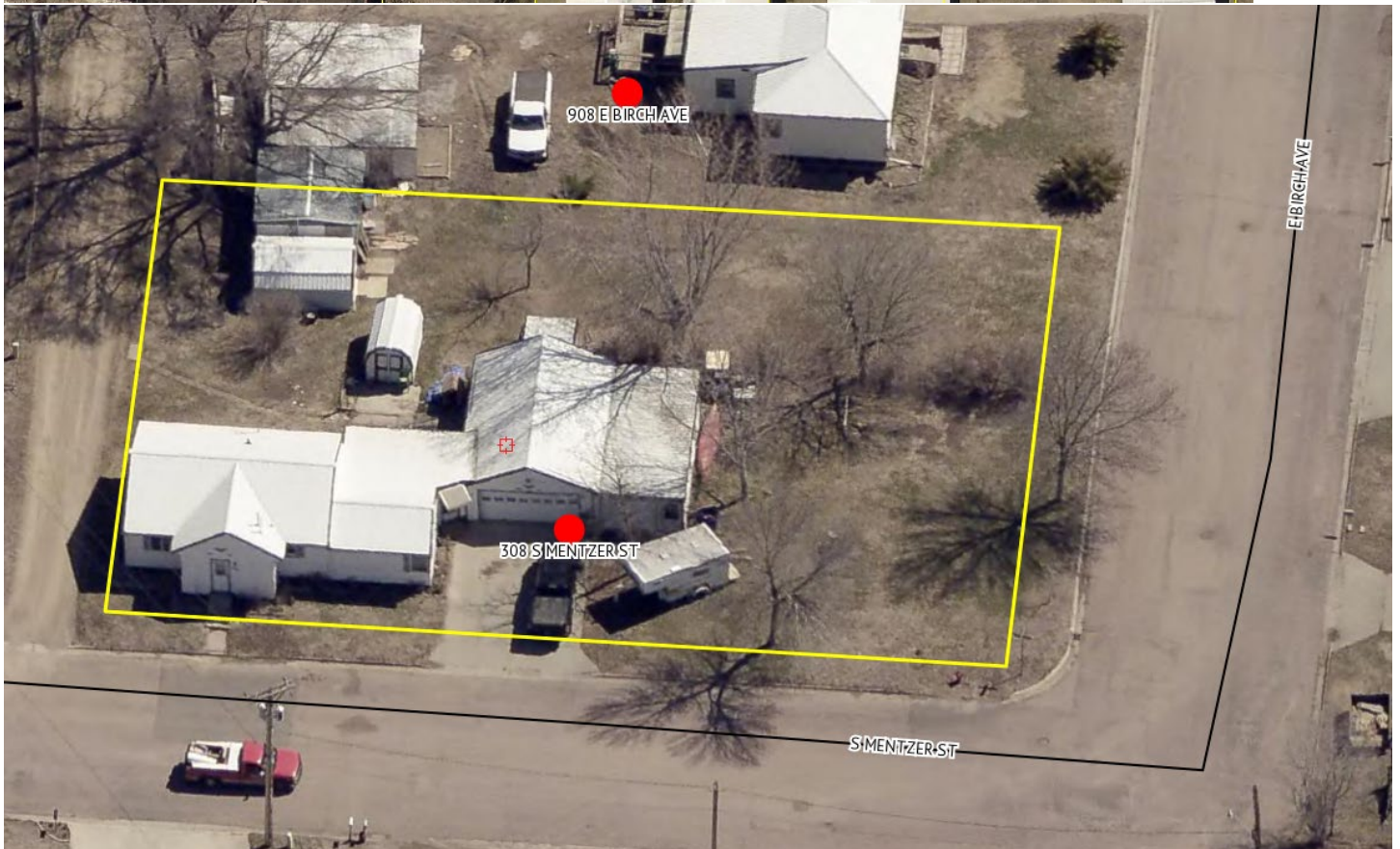
Bailey Weech

Applicant

Chris Regan

Owner

605-933-2633



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 7-5-23		
Explanation/Background of Agenda Item Requested:	Aaron Pemrick has applied for a variance permit for a setback from an alley of 7' vs 16' for an overhead garage door parallel to the alley for a garage addition; located at 209 E 7th Ave, legally described as Lot 4, Block 7, Rowley's 1st Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned NS Neighborhood Shopping District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *\$150 application due with the application.*

Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** *\$100 application fee due with application.*

Description of Variance: Setback from an alley of 7' vs 16' for an overhead garage door parallel to the alley for a garage addition in the Neighborhood Shopping District.

☐ **Conditional Use Permit** *\$150 application fee due with application*

Description of Conditional Use: [Click or tap here to enter text.](#)

This Application is for the following described real property:

Legal Description: Lot 4, Block 7, Rowley's 1st Addition, City of Mitchell, Davison County, South Dakota.

Property Address: 209 E 7th Ave

Dated this 7th of June, 2023

Aaron Pemrick
APPLICANT

OWNER 



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:	Bid Award for Golf Course Improvements, Project #2023-2		
Amount Budgeted in current fiscal year for this item (if applicable):	614-45250-43300, \$550,836
Requesting an additional \$180,000 in 2024 budget		
Agenda Item:	Action to Award Bid for Golf Course Improvements Project #2023-2		
Explanation/Background of Agenda Item Requested:	Bids were opened on May 31, 2023 in City Hall Council Chambers at 3:00 PM. Two bids were received with totals as follows: Duininck, Inc. Base Bid - \$680,300 Alternate 1 - Install drainage on hole 15 fairway, 42,600 Alternate 2 - Pave cart paths on holes 11 and 12, \$36,000 Alternate 3 - Pave Cart paths on holes 15 and 15, \$52,800 Alternate 4 - Install 10" pipe and actch basins on hole 14, \$46,500 Alternate 5 - Eliminate 4-inch rock later in greens, -\$10,000 Alternate 6 - Install Knife River bunker sand in lieu of Opperman Sand, NA Alternate 7 - Eliminate all cart path construction, \$-43,600 Mid-America Golf and Landscape, Inc. Base Bid - \$726,993.52 Alternate 1 - Install drainage on hole 15 fairway, \$17,798 Alternate 2 - Pave cart paths on holes 11 and 12, \$29,610 Alternate 3 - Pave Cart paths on holes 15 and 15, \$34,380 Alternate 4 - Install 10" pipe and actch basins on hole 14, \$18,700 Alternate 5 - Eliminate 4-inch rock later in greens, -\$9,000 Alternate 6 - Install Knife River bunker sand in lieu of Opperman Sand, -\$7,800 Alternate 7 - Eliminate all cart path construction, \$-18,310 Please see the attached bid tabulation for detailed information. Staff recommends awarding Base Bid and Alternate 5 to Duininck, Inc. for a total bid amount of \$670,300. Staff is requesting an additional \$180,000 during the 2024 budget to bring the project within budget and provide a 10% contingency.		

BID TABULATION FOR GOLF COURSE IMPROVEMENTS CITY PROJECT #2023-2

BID OPENING: 3:00 PM, MAY 31, 2023 - CITY COUNCIL CHAMBERS, CITY HALL, MITCHELL, SD

				DUININCK INC. 408 6TH STREET PRINSBURG, MN 56281		MID-AMERICA GOLF & LANDSCAPE 1621 SE SUMMIT STREET LEE'S SUMMIT, MO 64081	
ITEM	DESCRIPTION	QUANTITY	UNIT	AMOUNT		AMOUNT	
BASE BID	LUMP SUM BID	1	LS	\$ 680,300.00		\$ 726,993.52	
ALT #1	ADD-DRAINAGE HOLE #15 FAIRWAY	1	LS	\$ 42,600.00	Add	\$ 17,798.00	Add
ALT #2	ADD-PAVE CART PATH HOLES #11 & #12	1	LS	\$ 3,600.00	Add	\$ 29,610.00	Add
ALT #3	ADD-PAVE CART PATH HOLES #14 & #15	1	LS	\$ 52,800.00	Add	\$ 34,380.00	Add
ALT #4	ADD INSTALL. 10" HDPE PIPE & BASINS-HOLE #14	1	LS	\$ 46,500.00	Add	\$ 18,700.00	Add
ALT #5	DEDUCT ELIMINATE 4" ROCK LAYER/GREENS ON HOLES #11 & #14 INSTALL ROCK OVER TILE ONLY	1	LS	\$ (10,000.00)	Deduct	\$ (9,000.00)	Deduct
ALT #6	PROVIDE CONCRETE MATERIALS/KNIFE RIVER USGA BUNDER SAND IN LIEU OF SPEC. OPPERMAN SAND	1	LS	\$ -		\$ (7,800.00)	Deduct
ALT. #7	DEDUCT ELIMINATE 4" ROCK LAYER/GREENS ON	1	LS	\$ (43,600.00)	Deduct	\$ (18,310.00)	Deduct

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

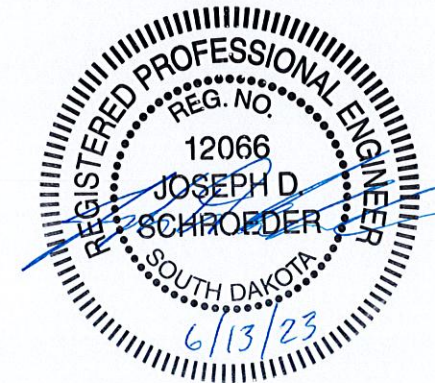
Explanation/Background of Agenda Item Requested:

BID TABULATION FOR CURB & GUTTER CITY PROJECT #2023-14

BID OPENING: 1:30 PM, JUNE 12, 2023 - CITY HALL, MITCHELL, SD

						TOP GRADE CONCRETE, LLC 641 1ST AVENUE EMERY, SD 57332		C. EAGLE CONSTRUCTION LLC P.O. BOX 296 WOONSOCKET, SD 57385		Engineer's Estimate	
Bid Schedule A - Misc. Curb, Sidewalk, Concrete Surfacing and Miscellaneous											
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Concrete and Asphalt Removal	869	SY	\$ 27.00	\$ 23,463.00	\$ 75.00	\$ 65,175.00	\$ 10.00	\$ 8,690.00		
2	Curb & Gutter Removal	510	LF	\$ 10.00	\$ 5,100.00	\$ 49.00	\$ 24,990.00	\$ 10.00	\$ 5,100.00		
3	Curb and Gutter Replacement	510	LF	\$ 50.00	\$ 25,500.00	\$ 65.00	\$ 33,150.00	\$ 35.00	\$ 17,850.00		
4	4" Concrete Surfacing	2,139	SF	\$ 8.00	\$ 17,112.00	\$ 12.00	\$ 25,668.00	\$ 7.00	\$ 14,973.00		
5	6" Concrete Surfacing	3,810	SF	\$ 9.00	\$ 34,290.00	\$ 12.50	\$ 47,625.00	\$ 8.00	\$ 30,480.00		
6	8" Concrete Surfacing	597	SF	\$ 12.00	\$ 7,164.00	\$ 18.00	\$ 10,746.00	\$ 9.00	\$ 5,373.00		
7	Remove Fillet Section	22	SY	\$ 100.00	\$ 2,200.00	\$ 75.00	\$ 1,650.00	\$ 10.00	\$ 220.00		
8	6" Reinforced Fillet Section	22	SY	\$ 180.00	\$ 3,960.00	\$ 235.00	\$ 5,170.00	\$ 125.00	\$ 2,750.00		
9	Remove Valley Gutter	25	SY	\$ 100.00	\$ 2,500.00	\$ 75.00	\$ 1,875.00	\$ 8.00	\$ 200.00		
10	6" Reinforced Valley Gutter	25	SY	\$ 180.00	\$ 4,500.00	\$ 212.00	\$ 5,300.00	\$ 125.00	\$ 3,125.00		
11	Erosion Control	50	LF	\$ 20.00	\$ 1,000.00	\$ 30.00	\$ 1,500.00	\$ 15.00	\$ 750.00		
12	Sump Opening in Curb (Sump Pump	2	Each	\$ 25.00	\$ 50.00	\$ 300.00	\$ 600.00	\$ 250.00	\$ 500.00		
Total for Bid Schedule A Inclusive \$					\$ 126,839.00		\$ 223,449.00		\$ 90,011.00		

Prepared by Deb Hanson-Sudbeck



BID TABULATION FOR CONCRETE BID CITY PROJECT #2021-4

BID OPENING: 1:30 PM, APRIL 26, 2021 - CITY HALL, MITCHELL, SOUTH DAKOTA

						Rexwinkel Concrete, Inc. 225 S Industrial Ave Corsica SD 57328				Top Grade Concrete, LLC 641 1st Ave. Emery SD 57332			ENGINEER'S ESTIMATE
			Bid Schedule A - Misc. Curb, Sidewalk, Concrete Surfacing and Miscellaneous										
Item		Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total			
1		Concrete and Asphalt Removal for New Sidewalk Areas	155	SY	\$ 28.00	\$ 4,340.00	\$ 18.00	\$ 2,790.00	\$ 5.00	\$ 775.00			
2		Curb & Gutter Removal	200	LF	\$ 12.00	\$ 2,400.00	\$ 4.00	\$ 800.00	\$ 8.00	\$ 1,600.00			
3		Curb and Gutter Replacement	200	LF	\$ 27.00	\$ 5,400.00	\$ 35.00	\$ 7,000.00	\$ 35.00	\$ 7,000.00			
4		4" Concrete Surfacing for New Sidewalk Areas	400	SF	\$ 6.25	\$ 2,500.00	\$ 5.40	\$ 2,160.00	\$ 6.00	\$ 2,400.00			
5		6" Concrete Surfacing for New Sidewalk Areas	250	SF	\$ 6.25	\$ 1,562.50	\$ 6.00	\$ 1,500.00	\$ 7.50	\$ 1,875.00			
6		6" Reinforced Fillet Section	60	SY	\$ 92.00	\$ 5,520.00	\$ 63.00	\$ 3,780.00	\$ 90.00	\$ 5,400.00			
7		6" Reinforced valley Gutter	50	SY	\$ 80.00	\$ 4,000.00	\$ 63.00	\$ 3,150.00	\$ 90.00	\$ 4,500.00			
8		Erosion Control	50	LF	\$ 3.00	\$ 150.00	\$ 7.00	\$ 350.00	\$ 9.00	\$ 450.00			
9		Sump Opening in Curb (Sump Pump Hose Opening)	5	Each	\$ 20.00	\$ 100.00	\$ 25.00	\$ 125.00	\$ 200.00	\$ 1,000.00			
		Total for Bid Schedule A Inclusive \$			\$ 25,972.50		\$ 21,655.00		\$ 25,000.00				
		Bid Schedule B - 600 Blk Davison Street Concrete Improvements											
1		Mobilization	1	LS	\$ 6,000.00	\$ 6,000.00	\$ 1,500.00	\$ 1,500.00	\$ 6,000.00	\$ 6,000.00			
2		Concrete Curb and Gutter	1,077	LF	\$ 16.50	\$ 17,770.50	\$ 30.00	\$ 32,310.00	\$ 24.00	\$ 25,848.00			
3		4" Concrete Sidewalk	821	SF	\$ 5.10	\$ 4,187.10	\$ 4.25	\$ 3,489.25	\$ 6.00	\$ 4,926.00			
4		6" Concrete Approach	103	SY	\$ 60.00	\$ 6,180.00	\$ 54.00	\$ 5,562.00	\$ 80.00	\$ 8,240.00			
5		6" Reinforced Fillet Section	40	SY	\$ 85.75	\$ 3,430.00	\$ 63.00	\$ 2,520.00	\$ 90.00	\$ 3,600.00			
6		Cariage Walk with two Steps	1	Each	\$ 400.00	\$ 400.00	\$ 300.00	\$ 300.00	\$ 500.00	\$ 500.00			
7		Erosion Control	25	LF	\$ 3.00	\$ 75.00	\$ 10.00	\$ 250.00	\$ 90.00	\$ 2,250.00			
		Total for Bid Schedule B Inclusive \$			\$ 38,042.60		\$ 45,931.25		\$ 51,364.00				
		Bid Schedule C - Loma Linda Drive Concrete Improvements											
1		Mobilization	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 4,000.00	\$ 4,000.00			
2		Concrete Curb and Gutter	28	LF	\$ 35.00	\$ 980.00	\$ 25.00	\$ 700.00	\$ 35.00	\$ 980.00			
3		8" Concrete Surfacing	155	SY	\$ 68.00	\$ 10,540.00	\$ 81.00	\$ 12,555.00	\$ 90.00	\$ 13,950.00			
4		8" Concrete Fillet Section	47	SY	\$ 94.00	\$ 4,418.00	\$ 99.00	\$ 4,653.00	\$ 90.00	\$ 4,230.00			
5		Erosion Control	10	LF	\$ 3.00	\$ 30.00	\$ 10.00	\$ 100.00	\$ 9.00	\$ 90.00			
		Total for Bid Schedule C Inclusive \$			\$ 16,968.00		\$ 19,508.00		\$ 23,250.00				



BID TABULATION FOR 200-400 BLOCKS OF EAST 10TH - UTILITY UPGRADES CITY PROJECT #2022-2

BID OPENING: 1:30 P.M., APRIL 12, 2022 - CITY HALL, MITCHELL, SOUTH DAKOTA

				SCHOENFELDER CONSTRUCTION 3131 WEST HAVENS MITCHELL, SD 57301		MENNING EXCAVATING INC. 25462 CORNERSTONE AVE MITCHELL, SD 57301		H&W CONTRACTING, LLC 3416 W. HOVLAND DRIVE SIOUX FALLS, SD 57107	
Bid Schedule A - Utilities									
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS	\$ 18,416.00	\$ 18,416.00	\$ 46,000.00	\$ 46,000.00	\$ 120,000.00	\$ 120,000.00
2	Remove Sanitary Sewer Manhole	3	Each	\$ 2,000.00	\$ 6,000.00	\$ 600.00	\$ 1,800.00	\$ 750.00	\$ 2,250.00
3	Remove Storm Sewer Manhole	1	Each	\$ 1,500.00	\$ 1,500.00	\$ 750.00	\$ 750.00	\$ 600.00	\$ 600.00
4	Remove Storm Sewer Inlet	2	Each	\$ 1,200.00	\$ 2,400.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00
5	Inlet Protection	4	Each	\$ 400.00	\$ 1,600.00	\$ 150.00	\$ 600.00	\$ 150.00	\$ 600.00
6	Traffic Control Signs	180	SqFt	\$ 5.20	\$ 936.00	\$ 4.40	\$ 792.00	\$ 4.50	\$ 810.00
7	Type 3 Barricade	32	Each	\$ 230.00	\$ 7,360.00	\$ 110.00	\$ 3,520.00	\$ 110.00	\$ 3,520.00
8	Traffic Control Miscellaneous	1	LS	\$ 490.10	\$ 490.10	\$ 425.00	\$ 425.00	\$ 1,500.00	\$ 1,500.00
9	12" RCP Storm Pipe	68	Ft	\$ 61.00	\$ 4,148.00	\$ 67.00	\$ 4,556.00	\$ 91.00	\$ 6,188.00
10	Storm Sewer Manhole	1	Each	\$ 2,580.00	\$ 2,580.00	\$ 3,510.00	\$ 3,510.00	\$ 2,800.00	\$ 2,800.00
11	2' x 3' Type B Storm Sewer Inlet	2	Each	\$ 3,127.50	\$ 6,255.00	\$ 3,200.00	\$ 6,400.00	\$ 2,500.00	\$ 5,000.00
12	Connect to Existing 15" VCP Storm Sewer	1	Each	\$ 837.50	\$ 837.50	\$ 2,000.00	\$ 2,000.00	\$ 650.00	\$ 650.00
13	6" PVC Water Main	1,157	Ft	\$ 45.00	\$ 52,065.00	\$ 53.50	\$ 61,899.50	\$ 60.00	\$ 69,420.00
14	1" Water Service Pipe	1,156	Ft	\$ 28.00	\$ 32,368.00	\$ 32.25	\$ 37,281.00	\$ 35.00	\$ 40,460.00
15	1" Corporation Stop with Tapping Saddle	32	Each	\$ 553.00	\$ 17,696.00	\$ 550.00	\$ 17,600.00	\$ 700.00	\$ 22,400.00
16	1" Curb Stop with Box	32	Each	\$ 560.00	\$ 17,920.00	\$ 675.00	\$ 21,600.00	\$ 750.00	\$ 24,000.00
17	6" Gate Valve with Box	8	Each	\$ 2,158.00	\$ 17,264.00	\$ 1,975.00	\$ 15,800.00	\$ 1,950.00	\$ 15,600.00
18	6"x6" Pipe Tee	2	Each	\$ 877.00	\$ 1,754.00	\$ 750.00	\$ 1,500.00	\$ 825.00	\$ 1,650.00
19	6"x6" Cross	1	Each	\$ 1,288.00	\$ 1,288.00	\$ 1,165.00	\$ 1,165.00	\$ 1,075.00	\$ 1,075.00
20	Fire Hydrant Assembly	2	Each	\$ 6,720.00	\$ 13,440.00	\$ 5,160.00	\$ 10,320.00	\$ 5,000.00	\$ 10,000.00
21	Connect Water Service	32	Each	\$ 216.25	\$ 6,920.00	\$ 1,050.00	\$ 33,600.00	\$ 750.00	\$ 24,000.00
22	Connect to Existing 6" Water Main	3	Each	\$ 1,569.00	\$ 4,707.00	\$ 1,800.00	\$ 5,400.00	\$ 1,500.00	\$ 4,500.00
23	4" PVC Sewer Pipe	1,248	Ft	\$ 34.15	\$ 42,619.20	\$ 45.80	\$ 57,158.40	\$ 40.00	\$ 49,920.00
24	8" PVC Sewer Pipe	1,040	Ft	\$ 51.25	\$ 53,300.00	\$ 65.25	\$ 67,860.00	\$ 75.00	\$ 78,000.00
25	8"x4" Pipe Wye	32	Each	\$ 700.00	\$ 22,400.00	\$ 535.00	\$ 17,120.00	\$ 450.00	\$ 14,400.00
26	Connect Sewer Service	32	Each	\$ 202.00	\$ 6,464.00	\$ 1,050.00	\$ 33,600.00	\$ 850.00	\$ 27,200.00
27	Sanitary Sewer Bypass Pumping	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 7,500.00	\$ 7,500.00	\$ 500.00	\$ 500.00
28	48" Sanitary Sewer Manhole	3	Each	\$ 5,463.00	\$ 16,389.00	\$ 4,295.00	\$ 12,885.00	\$ 4,000.00	\$ 12,000.00
29	Connect to Existing Sanitary Sewer Manhole	1	Each	\$ 2,500.00	\$ 2,500.00	\$ 1,600.00	\$ 1,600.00	\$ 1,250.00	\$ 1,250.00
Total for Bid Schedule A Inclusive \$				\$ 365,616.80		\$ 475,241.90		\$ 541,293.00	

BID TABULATION FOR 200-400 BLOCKS OF EAST 10TH - UTILITY UPGRADES CITY PROJECT #2022-2

BID OPENING: 1:30 P.M., APRIL 12, 2022 - CITY HALL, MITCHELL, SOUTH DAKOTA

				SCHOENFELDER CONSTRUCTION 3131 WEST HAVENS MITCHELL, SD 57301		MENNING EXCAVATING INC. 25462 CORNERSTONE AVE MITCHELL, SD 57301		H&W CONTRACTING, LLC 3416 W. HOVLAND DRIVE SIOUX FALLS, SD 57107	
Bid Schedule B - Concrete Work									
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 12,500.00	\$ 12,500.00	\$ -	NO BID
2	Traffic Control Miscellaneous	1	LS	\$ 1,330.00	\$ 1,330.00	\$ 750.00	\$ 750.00	\$	NO BID
3	Concrete Curb and Gutter	1,821	LF	\$ 22.25	\$ 40,517.25	\$ 21.25	\$ 38,696.25	\$	NO BID
4	4" Concrete Sidewalk	10,374	SF	\$ 7.45	\$ 77,286.30	\$ 7.00	\$ 72,618.00	\$	NO BID
5	Detectable Warning Panels	160	SF	\$ 71.95	\$ 11,512.00	\$ 60.00	\$ 9,600.00	\$	NO BID
6	6" Concrete Approach	323	SY	\$ 88.05	\$ 28,440.15	\$ 84.00	\$ 27,132.00	\$	NO BID
7	6" Reinforced Fillet Section	88	SY	\$ 114.25	\$ 10,054.00	\$ 110.00	\$ 9,680.00	\$	NO BID
Total for Bid Schedule B Inclusive \$				\$ 172,139.70		\$ 170,976.25		NO BID	
Bid Schedule C - Additional Water Main South of 10th Avenue									
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 3,500.00	\$ 3,500.00	\$ 16,000.00	\$ 16,000.00
2	6" PVC Water Main	652	Ft	\$ 45.00	\$ 29,340.00	\$ 53.50	\$ 34,882.00	\$ 60.00	\$ 39,120.00
3	8" PVC Water Main	5	Ft	\$ 135.00	\$ 675.00	\$ 72.75	\$ 363.75	\$ 70.00	\$ 350.00
4	6" 45 Degree Bend	6	Each	\$ 654.00	\$ 3,924.00	\$ 525.00	\$ 3,150.00	\$ 700.00	\$ 4,200.00
5	6" Gate Valve with Box	2	Each	\$ 2,158.00	\$ 4,316.00	\$ 1,975.00	\$ 3,950.00	\$ 2,000.00	\$ 4,000.00
6	6"x6" Pipe Tee	2	Each	\$ 878.00	\$ 1,756.00	\$ 750.00	\$ 1,500.00	\$ 840.00	\$ 1,680.00
7	6"x4" Pipe Reducer	1	Each	\$ 490.00	\$ 490.00	\$ 395.00	\$ 395.00	\$ 625.00	\$ 625.00
8	8"x6" Pipe Reducer	1	Each	\$ 640.00	\$ 640.00	\$ 505.00	\$ 505.00	\$ 700.00	\$ 700.00
9	Fire Hydrant Assembly	1	Each	\$ 6,720.00	\$ 6,720.00	\$ 5,160.00	\$ 5,160.00	\$ 5,000.00	\$ 5,000.00
10	Connect to Existing 8" Water Main	1	Each	\$ 1,508.00	\$ 1,508.00	\$ 2,225.00	\$ 2,225.00	\$ 1,000.00	\$ 1,000.00
11	Connect to Existing 4" Water Main	1	Each	\$ 1,247.00	\$ 1,247.00	\$ 1,700.00	\$ 1,700.00	\$ 700.00	\$ 700.00
Total for Bid Schedule C Inclusive \$				\$ 51,616.00		\$ 57,330.75		\$ 73,375.00	

BID TABULATION FOR 200-400 BLOCKS OF EAST 10TH

BID OPENING: 1:30 P.M., APRIL 12, 2022 - CIT

				FIRST RATE EXCAVATE INC. 1509 E. 39TH ST. NORTH SIOUX FALLS, SD 57104		TOP GRADE CONCRETE 641 1ST AVENUE EMERY, SD 57332		ENGINEER'S ESTIMATE	
Bid Schedule A - Utilities									
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS	\$ 293,335.98	\$ 293,335.98	NO BID		\$ 54,519.84	\$ 54,519.84
2	Remove Sanitary Sewer Manhole	3	Each	\$ 800.00	\$ 2,400.00	NO BID		\$ 800.00	\$ 2,400.00
3	Remove Storm Sewer Manhole	1	Each	\$ 800.00	\$ 800.00	NO BID		\$ 800.00	\$ 800.00
4	Remove Storm Sewer Inlet	2	Each	\$ 800.00	\$ 1,600.00	NO BID		\$ 700.00	\$ 1,400.00
5	Inlet Protection	4	Each	\$ 150.00	\$ 600.00	NO BID		\$ 300.00	\$ 1,200.00
6	Traffic Control Signs	180	SqFt	\$ 4.40	\$ 792.00	NO BID		\$ 3.00	\$ 540.00
7	Type 3 Barricade	32	Each	\$ 110.00	\$ 3,520.00	NO BID		\$ 115.00	\$ 3,680.00
8	Traffic Control Miscellaneous	1	LS	\$ 415.00	\$ 415.00	NO BID		\$ 5,000.00	\$ 5,000.00
9	12" RCP Storm Pipe	68	Ft	\$ 59.00	\$ 4,012.00	NO BID		\$ 70.00	\$ 4,760.00
10	Storm Sewer Manhole	1	Each	\$ 3,267.00	\$ 3,267.00	NO BID		\$ 4,000.00	\$ 4,000.00
11	2' x 3' Type B Storm Sewer Inlet	2	Each	\$ 2,864.00	\$ 5,728.00	NO BID		\$ 2,700.00	\$ 5,400.00
12	Connect to Existing 15" VCP Storm Sewer	1	Each	\$ 1,900.00	\$ 1,900.00	NO BID		\$ 1,500.00	\$ 1,500.00
13	6" PVC Water Main	1,157	Ft	\$ 51.00	\$ 59,007.00	NO BID		\$ 60.00	\$ 69,420.00
14	1" Water Service Pipe	1,156	Ft	\$ 35.00	\$ 40,460.00	NO BID		\$ 34.00	\$ 39,304.00
15	1" Corporation Stop with Tapping Saddle	32	Each	\$ 506.00	\$ 16,192.00	NO BID		\$ 600.00	\$ 19,200.00
16	1" Curb Stop with Box	32	Each	\$ 717.00	\$ 22,944.00	NO BID		\$ 700.00	\$ 22,400.00
17	6" Gate Valve with Box	8	Each	\$ 1,992.00	\$ 15,936.00	NO BID		\$ 1,800.00	\$ 14,400.00
18	6"x6" Pipe Tee	2	Each	\$ 712.00	\$ 1,424.00	NO BID		\$ 800.00	\$ 1,600.00
19	6"x6" Cross	1	Each	\$ 970.00	\$ 970.00	NO BID		\$ 1,200.00	\$ 1,200.00
20	Fire Hydrant Assembly	2	Each	\$ 5,090.00	\$ 10,180.00	NO BID		\$ 4,900.00	\$ 9,800.00
21	Connect Water Service	32	Each	\$ 1,141.00	\$ 36,512.00	NO BID		\$ 1,200.00	\$ 38,400.00
22	Connect to Existing 6" Water Main	3	Each	\$ 2,650.00	\$ 7,950.00	NO BID		\$ 1,800.00	\$ 5,400.00
23	4" PVC Sewer Pipe	1,248	Ft	\$ 40.00	\$ 49,920.00	NO BID		\$ 46.00	\$ 57,408.00
24	8" PVC Sewer Pipe	1,040	Ft	\$ 55.00	\$ 57,200.00	NO BID		\$ 68.00	\$ 70,720.00
25	8"x4" Pipe Wye	32	Each	\$ 495.00	\$ 15,840.00	NO BID		\$ 500.00	\$ 16,000.00
26	Connect Sewer Service	32	Each	\$ 1,434.00	\$ 45,888.00	NO BID		\$ 1,200.00	\$ 38,400.00
27	Sanitary Sewer Bypass Pumping	1	LS	\$ 8,000.00	\$ 8,000.00	NO BID		\$ 5,000.00	\$ 5,000.00
28	48" Sanitary Sewer Manhole	3	Each	\$ 4,055.00	\$ 12,165.00	NO BID		\$ 4,500.00	\$ 13,500.00
29	Connect to Existing Sanitary Sewer Manhole	1	Each	\$ 1,900.00	\$ 1,900.00	NO BID		\$ 1,500.00	\$ 1,500.00
Total for Bid Schedule A Inclusive \$				\$ 720,857.98		NO BID		\$ 508,851.84	

BID TABULATION FOR 200-400 BLOCKS OF EAST 10TH
BID OPENING: 1:30 P.M., APRIL 12, 2022 - CIT

				FIRST RATE EXCAVATE INC. 1509 E. 39TH ST. NORTH SIOUX FALLS, SD 57104		TOP GRADE CONCRETE 641 1ST AVENUE EMERY, SD 57332		ENGINEER'S ESTIMATE	
Bid Schedule B - Concrete Work									
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS	\$ 3,250.00	\$ 3,250.00	\$ 1,000.00	\$ 1,000.00	\$ 22,720.44	\$ 22,720.44
2	Traffic Control Miscellaneous	1	LS	\$ 810.00	\$ 810.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00
3	Concrete Curb and Gutter	1,821	LF	\$ 21.18	\$ 38,568.78	\$ 25.00	\$ 45,525.00	\$ 25.00	\$ 45,525.00
4	4" Concrete Sidewalk	10,374	SF	\$ 7.10	\$ 73,655.40	\$ 7.00	\$ 72,618.00	\$ 8.00	\$ 82,992.00
5	Detectable Warning Panels	160	SF	\$ 60.50	\$ 9,680.00	\$ 50.00	\$ 8,000.00	\$ 70.00	\$ 11,200.00
6	6" Concrete Approach	323	SY	\$ 83.84	\$ 27,080.32	\$ 80.00	\$ 25,840.00	\$ 100.00	\$ 32,300.00
7	6" Reinforced Fillet Section	88	SY	\$ 108.79	\$ 9,573.52	\$ 120.00	\$ 10,560.00	\$ 140.00	\$ 12,320.00
Total for Bid Schedule B Inclusive \$				\$ 162,618.02		\$ 164,543.00		\$ 212,057.44	
Bid Schedule C - Additional Water Main South of 10th Avenue									
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS	\$ 7,500.00	\$ 7,500.00	NO BID		\$ 6,830.40	\$ 6,830.40
2	6" PVC Water Main	652	Ft	\$ 51.00	\$ 33,252.00	NO BID		\$ 60.00	\$ 39,120.00
3	8" PVC Water Main	5	Ft	\$ 138.00	\$ 690.00	NO BID		\$ 70.00	\$ 350.00
4	6" 45 Degree Bend	6	Each	\$ 457.00	\$ 2,742.00	NO BID		\$ 525.00	\$ 3,150.00
5	6" Gate Valve with Box	2	Each	\$ 1,992.00	\$ 3,984.00	NO BID		\$ 1,800.00	\$ 3,600.00
6	6"x6" Pipe Tee	2	Each	\$ 712.00	\$ 1,424.00	NO BID		\$ 800.00	\$ 1,600.00
7	6"x4" Pipe Reducer	1	Each	\$ 462.00	\$ 462.00	NO BID		\$ 450.00	\$ 450.00
8	8"x6" Pipe Reducer	1	Each	\$ 558.00	\$ 558.00	NO BID		\$ 800.00	\$ 800.00
9	Fire Hydrant Assembly	1	Each	\$ 5,090.00	\$ 5,090.00	NO BID		\$ 4,900.00	\$ 4,900.00
10	Connect to Existing 8" Water Main	1	Each	\$ 2,850.00	\$ 2,850.00	NO BID		\$ 1,750.00	\$ 1,750.00
11	Connect to Existing 4" Water Main	1	Each	\$ 2,450.00	\$ 2,450.00	NO BID		\$ 1,200.00	\$ 1,200.00
Total for Bid Schedule C Inclusive \$				\$ 61,002.00		NO BID			\$ 63,750.40



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Action to Approve Application of The Flower Shop LLC for Transfer of a Medical Cannabis Dispensary License		
Explanation/Background of Agenda Item Requested:	The Flower Shop LLC has requested the transfer of a medical cannabis dispensary license (currently held by BWD Mitchell LLC) to their proposed location of 100 North Main Street. The applicant's materials appear to meet the City's code requirements, or will upon operation. As with all cannabis licenses, preliminary approval should only be given on condition that applicant complete the building permit process, pass a fire inspection, and receive their state license for this location. In addition, the applicant's proposed location is within the central business district and requires a conditional use permit. That conditional use permit was scheduled for action on the same meeting as this item but before council would take action on the dispensary license. If the conditional use permit is not granted, then the transfer application could not be approved at this time; however council has previously granted applicants a period of time to try and find an alternative location instead of immediately denying the application.		

APPLICATION FOR MEDICAL CANNABIS ESTABLISHMENT LICENSE



Application to be submitted

By Mail:

or

Electronically:

City of Mitchell
Finance Office
612 North Main Street
Mitchell, SD 57301

Cindy Roth, Deputy Finance Officer
croth@cityofmitchell.org

For questions, please call (605) 995-8420.

Date and Time Received: _____
By (employee name): _____

Part One: Application Type:

Indicate below the action and license type being requested. If applying for more than one action or license, please check all that apply. Each action and license type will be considered individually. Applicant must include the non-refundable fee for each action and license requested (if a request for modification may be done administratively, the applicant will be refunded the \$450 difference in fees).

License request for a:

Type of Action	Type of Establishment				
		Cultivation	Manufacturing	Testing	Dispensary
New License (\$5,000 each)					
Renewal (\$5,000 each)					
Transfer (\$5,000 each)					X
Modification (\$500 each)					

Add together the fees for each action and license checked above and provide the total here: _____
This amount must be included with the application at the time of submission.

Part Two: Applicant Information:

Name of Applicant/Licensee: The Flower Shop LLC

Entity Type (circle one): Individual Corporation Partnership LLC Other: _____

Doing Business As (if different from above): _____

Mailing Address: 2211 W 49th St, Sioux Falls, SD 57105
Street City State Zip Code

Street address of proposed site in Mitchell: 100 N Main St, Mitchell, SD 57301

Name and phone number of local contact: Peter Dikun 605-988-7798

APPLICATION FOR MEDICAL CANNABIS ESTABLISHMENT LICENSE



Part Three: Attachments:

- ☒ Please attach an exhibit listing the name and date of birth for each principal officer and board member of the entity applying. In addition, each person identified must individually complete the acknowledgments and signature pages under Part Four below.
- ☒ Please identify the principal officer or board member who is a resident of South Dakota and attach proof of residency: Peter Dikun - Driver license
- ☒ Please attach a copy of a state sales tax license relating to the proposed licensee.
- ☒ Please attach a written summary of your proposed operating procedures. This summary must include detailed information on:
 - ☐ maintaining accurate records;
 - ☐ intended security measures;
 - ☒ fire and building code considerations, including preliminary site plan (the formal building permit process will take place after an applicant is approved for a local license);
 - ☒ previous experience operating a legal cannabis establishment;
 - ☐ all application materials the applicant intends to submit to the state Department of Health for seeking state certification;
 - ☐ information relating to how licensee will comply with the city licensing ordinances, including but not limited to, Sections 9, 10, 11, and 14 of Mitchell City Code Chapter 4-11;
 - ☐ a statement of whether the premises will be owned or leased and, if leased, a notarized statement from the landlord consenting to the proposed operations of applicant; and
 - ☐ any other information you believe should be considered by council in relation to the application.
- ☒ Please attach proof that all property taxes, business improvement district taxes, and pending assessments relating to the location have been paid.
- ☐ Please include payment for all of the fees applicable under Part One.
- ☒ Please provide proof of financial responsibility. City code requires a commercial general liability policy, or equivalent, with a limit of not less than two million dollars (\$2,000,000.00) for each occurrence. If such insurance contains a general aggregate limit, it must be no less than double the occurrence limit.
- ☒ Please provide a map showing the proposed location which provides the zoning district of the proposed site. Applications for dispensaries must also show the location of any educational institution, religious institution, childcare center (excluding family residential childcare), preschool, nursery, detention facility, or mental health facility within 400' of the proposed location and the location of any other dispensary within 1,100' of the proposed location.
- ☐ If this application is for renewal or modification, the applicant need not resubmit all application materials but must identify any information which has changed since the license was last approved or which is intended to be changed via the modification process.
- ☐ If this application is for a transfer, the applicant need not resubmit all application materials but must include all information required for a new application as to the proposed transferee.
- ☐ If this application is for a dispensary license pursuant to an invitation for applications, application materials must be submitted in writing and be sealed so as to prevent the contents from being viewed prior to the submission deadline. Such sealed envelope shall state the name of the applicant and provide an area for city staff to write their name and the time at which they received the application.

APPLICATION FOR MEDICAL CANNABIS ESTABLISHMENT LICENSE



Part Four: Acknowledgments and Signature:

PD By initialing here, I certify that none of the principal officers or board members of the applying entity has served as a principal officer or board member of a cannabis establishment that has had its governmental license or certification revoke in any jurisdiction.

PD By initialing here, I certify that none of the principal officers or board members of the applying entity are under the age of 21.

PD By initialing here, I certify that I have conducted and reviewed a background check into the criminal history of each principal officer, board member, agent, volunteer, or employee involved in the operation at the time of submitting this application, and that none have been convicted of an offense that would disqualify them for state certification.

PD By initialing here, I acknowledge that I have fully read and understand the city's zoning ordinance, city's licensing ordinance, and the information sheet for this application, and agree to be bound by the same.

PD By initialing here, I acknowledge that I must submit this local license application before or simultaneous to seeking state certification for a medical cannabis establishment.

PD By initialing here, I acknowledge that any medical cannabis establishment license is subject to possible discontinuation under Mitchell City Code Section 4-11-17.

PD By initialing here, I acknowledge that holding a medical cannabis license under Mitchell City Code Chapter 4-11 does not create any right, interest, or entitlement of any nature towards operating a recreational cannabis establishment should state law allow for such activity in the future.

PD By initialing here, I acknowledge and agree to the liability and indemnification provisions of Mitchell City Code Section 4-11-16.

PD By initialing here, I certify under penalty of perjury that this application contains no false statements made or omissions of any material matter as it may relate to this application.

[signature page to follow]

APPLICATION FOR
MEDICAL CANNABIS
ESTABLISHMENT LICENSE



APPLICANT

Printed Name of Authorized Signatory: Peter Dikun

Signature of Authorized Signatory: Peter Dikun

On behalf of (entity name): The Flower Shop LLC

Date: 5/4/23

STATE OF South Dakota)
COUNTY OF Minnehaha) :SS

On this 1st day of May, 20 23, before me, the undersigned notary officer, personally appeared Peter Dikun (signer name), who acknowledged themselves to be the owner (official title) of The Flower Shop LLC (entity name), and that in their official capacity, being authorized to do so, executed the foregoing application for the purposes stated therein.

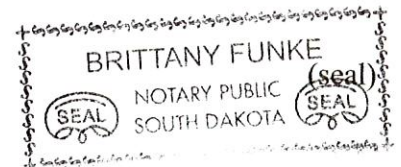
IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Brittany Funke (sign name)

Brittany Funke (print name)

Notary Public – South Dakota (state)

My Commission Expires: 9/2/27



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-17, Plat of Canal Tract 1, a subdivision of the SE ¼ of Section 31, T 104 N, R 60 W of the 5<sup>th</sup> P.M., City of Mitchell, Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Plat of Canal Tract 1, a subdivision of the SE ¼ of Section 31, T 104 N, R 60 W of the 5<sup>th</sup> P.M., City of Mitchell, Davison County, South Dakota; as requested by Maui Farms Inc.

Planning Commission motioned to approve; 5 aye, 0 nay and 2 absent. Motion carried.

See Planning Commission Unsigned Minutes 3-27-23.		

RESOLUTION #R2023-17

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 27th day of March, 2023; and

WHEREAS, it appears from an examination of the plat of CANAL TRACT 1, A SUBDIVISION OF THE SE ¼ OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of CANAL TRACT 1, A SUBDIVISION OF THE SE ¼ OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 20th day of June, 2023.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

SEC. 31, T 104 N, R 60 W



LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 6702
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- = SET NAIL
- ▲ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" X 12" SPIKE W/WASHER PJR-6702
- WM = WITNESS MONUMENT

PREPARED BY: PAUL J. REILAND, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

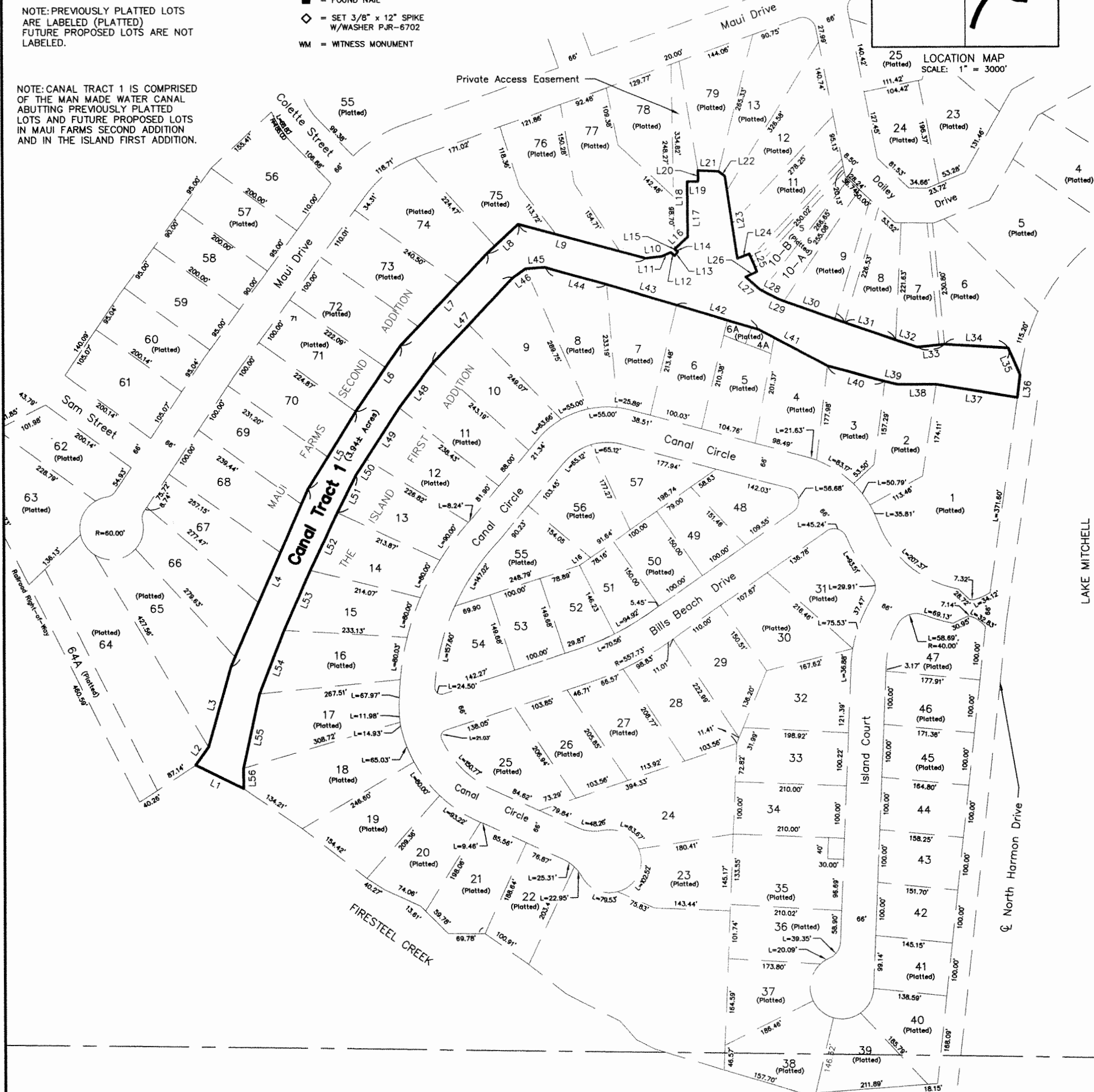
BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM
GRID BEARINGS AND GRID DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT
THE BENEFIT OF A TITLE REPORT OR TITLE
COMMITMENT. EASEMENTS OF RECORD WERE
NOT RESEARCHED AND ARE NOT SHOWN
UNLESS OTHERWISE NOTED.

1 Inch = 200 Feet

NOTE: PREVIOUSLY PLATTED LOTS
ARE LABELED (PLATTED)
FUTURE PROPOSED LOTS ARE NOT
LABELED.

NOTE: CANAL TRACT 1 IS COMPRISED
OF THE MAN MADE WATER CANAL
ABUTTING PREVIOUSLY PLATTED
LOTS AND FUTURE PROPOSED LOTS
IN MAUI FARMS SECOND ADDITION
AND IN THE ISLAND FIRST ADDITION.



A PLAT OF CANAL TRACT 1, A SUBDIVISION OF THE SE 1/4 OF SECTION 31,
T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY,
SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of Maui Farms Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to March 20, 2023, survey those parcels of land described as follows: CANAL TRACT 1, A SUBDIVISION OF THE SE 1/4 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 27th day of MARCH, 2023.

Paul J. Reiland
Registered Land Surveyor #SD6702

REGISTERED PROFESSIONAL LAND SURVEYOR
REG. NO. 6702
PAUL J. REILAND
SOUTH DAKOTA

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

RESOLUTION #R2023-18

**A RESOLUTION ACCEPTING AND OPENING CERTAIN DEDICATED LAND FOR
PUBLIC USE**

WHEREAS the City of Mitchell, on June 20th, 2023 by Resolution R2023-17, did approve the plat for land legally described as “Canal Tract 1, a subdivision of the SE ¼ of Section 31, T 104 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota”; and

WHEREAS such plat contains a dedication by the owner that such land is to be dedicated “to the public for public use forever as such, the waterways, shore and embankments comprising all of Canal Tract 1, as shown and marked on said plat”; and

WHEREAS the area defined as Canal Tract 1 was previously constructed by the owner of the adjoining developments who was under the belief that such manmade canal became a public way at the time public waters began flowing through such canal; and

WHEREAS the area defined as Canal Tract 1, for a number of years following the canal’s construction, was not taxed by Davison County until an opinion was rendered in early 2023 that the area now defined as Canal Tract 1 should be taxed as it was never formally dedicated for public purposes; and

WHEREAS it appears from all records and communications available to city staff in participating in such taxation discussion with Davison County, that it did appear that the original intent was for such area to be dedicated to the public.

THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that the area described above as Canal Tract 1, and which was dedicated via plat for public use, is hereby accepted by the City of Mitchell for such purposes and is hereby formally declared open to use by the public for such purposes stated in the dedication.

Adopted by the Mitchell, South Dakota City Council in regular session this 20th day of June, 2023, with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

(seal)

Robert B. Everson, Jr. – Mayor

Attest:

Michelle Bathke – City Finance Officer

NOTICE OF PUBLIC HEARING
for the
LAKE MITCHELL RESTORATION PROJECT

The City of Mitchell is seeking up to **\$25 million** of funding from the South Dakota Board of Water and Natural Resources for a project that will consist of various components designed to improve the health of Lake Mitchell. The project will include, but is not limited to, drawing down the lake to expose sediments, thereby facilitating mechanical dredging of soft sediment in the lake, and management of impacts of future sediment and nutrient loading from external sources. The funds could be either a grant from the state Consolidated Water Facilities Construction Program or a loan from the Clean Water State Revolving Fund (CWSRF) Program. The expected loan term for the Clean Water SRF loan is 3.25 percent for 30 years, and the Board of Water and Natural Resources may forgive all or a portion of the loan principal.

The amount, source of funds, and terms will be determined by the Board of Water and Natural Resources when the application is presented at a scheduled board meeting. The purpose of the public hearing is to discuss the proposed project, the proposed financing, and the source of repayment for the loan. The public is invited to attend and comment on the project.

The public hearing will be held in the Mitchell City Hall council chambers on June 20, 2023 at 6:00 PM. Please contact the city administrator's office at 995-8143 if you have any questions about the hearing.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	203-45220-43300, \$5,500,000		
Agenda Item:	Action to Approve Resolution #R2023-42, Authorizing Mayor to sign Grant Application for \$25 Million Water Application for Lake Mitchell		
Explanation/Background of Agenda Item Requested:	Resolution 2023-42 authorizes the City Council to approve and execute a State Revolving Financing loan through the South Dakota Board of Water and Natural Resources. The resolution also designates the Mayor to execute and submit the application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the project. The application for financial assistance is in an amount not to exceed \$25,000,000. The loan term is 30-years at a rate of 3.25%. Staff recommends approval of Resolution 2023-42. Project Background: Lake Mitchell is a 671-acre artificial reservoir of Firesteel Creek created in 1928 with the construction of the Lake Mitchell dam with a 350,000-acre watershed. For several decades, persistent water quality problems related to elevated phosphorus levels have resulted in harmful algae blooms and microcystin levels. As a result, the lake is considered to be in a eutrophic to hyper-eutrophic state. Proposed improvements include mechanically removing soft sediment that is high in phosphorus, fish habitat improvements, installation of sediment catchment areas at the entrance of the lake, a lake drawdown structure at the spillway for future maintenance and related improvements. The sediment traps and the ability to draw the lake down will make future maintenance convenient which will greatly increase the life of this project. The City has been studying the lake as far back as 1985 with a report completed by the South Dakota Department of Water and Natural Resources. Completed reports which were utilized to support this proposed project include a DANR report from 1997, Lake Mitchell Technical Memorandum Phases I and II (2018) by FYRA Engineering and Verax, Inc. and most recently a preliminary design completed by Barr Engineering Co. (Barr) in 2022. Partners included in this project and ongoing watershed work include SD GF&P, James River Water Development District, Friends of Firesteel, Davison County, Ducks Unlimited, US Fish and Wildlife Service, NRCS/USDA, Pheasants Forever, and producers within the watershed.		

RESOLUTION NO. R2023-42

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the **City of Mitchell** (the “City”) has determined it is necessary to proceed with a project including but not limited to restoring Lake Mitchell (the “Project”); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) is being prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed **\$25 million** for the Lake Mitchell Restoration Project to the South Dakota Board of Water and Natural Resources.
2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Mitchell, South Dakota, this 20th day of June 2023.

APPROVED:

Robert Everson
Mayor, City of Mitchell

(Seal)

Attest: _____
Michelle Bathke
Mitchell Finance Officer

Sanitary/Storm Sewer Facilities Funding Application

Clean Water State Revolving Fund Program (CWSRF)
Consolidated Water Facilities Construction Program (CWFCP)

Applicant: City of Mitchell Address: 612 N. Main Street Mitchell, SD 57301 Subapplicant: DUNS Number: 04-091-4277	<table style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center; border-bottom: 1px solid black;">Proposed Funding Package</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Requested Funding</td> <td style="border-bottom: 1px solid black; text-align: right;">\$25,000,000</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Local Cash</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Other:</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Other:</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">Other:</td> <td style="border-bottom: 1px solid black;"></td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">TOTAL</td> <td style="border-bottom: 1px solid black; text-align: right;">\$25,000,000</td> </tr> </table>	Proposed Funding Package		Requested Funding	\$25,000,000	Local Cash		Other:		Other:		Other:		TOTAL	\$25,000,000
Proposed Funding Package															
Requested Funding	\$25,000,000														
Local Cash															
Other:															
Other:															
Other:															
TOTAL	\$25,000,000														

Project Title: Lake Mitchell Restoration

Description:

Persistent water quality problems related to elevated phosphorus and resulting algae blooms have degraded the water quality of Lake Mitchell. The phosphorus in the lake originates from both external and internal sources. External sources primarily consist of runoff from cropland and pastureland, which can be reduced through agricultural best management practices. Internal loading is mainly caused by phosphorus released from sediments on the lake bed.

To address these issues, the City of Mitchell is proposing a dredging project to remove phosphorus-laden sediment, which will involve drawing down the lake to expose sediments, thereby facilitating mechanical dredging of soft sediment in the lake. The project also includes management of impacts of future sediment and nutrient loading from external sources.

The Applicant Certifies That:

I declare and affirm under the penalties of perjury that this application has been examined by me and, to the best of my knowledge and belief, is in all things true and correct.

Robert B. Everson, Jr, Mayor
 Name & Title of Authorized Signatory
 (Typed)

Signature

June 20, 2023
 Date

Cost and Effectiveness Certification Form

This is to certify compliance with Subtitle A, Section 5002, Subsection 602(b)(13) of the Water Resources Reform Development Act of 2014 in that project has been studied and evaluated for the cost and effectiveness of the processes, materials, techniques, and technologies for carrying out the proposed project or activity for which assistance is sought; and to the maximum extent practicable, the project or activity selected maximizes the potential for efficient water use, reuse, recapture, and conservation, and energy conservation, taking into account (i) the cost of constructing the project; (ii) the cost of operating and maintaining the project over the life of the project; and (iii) the cost of replacing the project.

Applicant Name: City of Mitchell

Project Name: Lake Mitchell Restoration

We certify that the proposed project is in compliance as described above.

Applicant's Authorized Signatory

Signature: _____

Printed Name: Robert B. Everson, Jr.

Title: Mayor

Date: June 20, 2023

Project Engineer

Signature: _____

Printed Name: Eric Lund

License #: _____

Date: _____

Category	Definition	Loan Amount
----------	------------	-------------

IX	<u>Energy Conservation - Renewable.</u> Costs for the production of renewable energy such as wind, solar, methane capture and energy conversion equipment, co-digestion, combined heat and power (CHP) systems, hydroelectric systems that harness wastewater flows to, from, or within treatments.	_____
X	<u>Water Conservation - Efficiency.</u> Costs that reduce the demand for POTW capacity through reduced water consumption including water meters, plumbing fixture retrofits or replacement, water efficient appliances, water efficient irrigation equipment, and education programs.	_____
XI	<u>Water Conservation - Reuse.</u> Costs for the treatment and conveyance of treated wastewater that is being reused (recycled water), including rehabilitation/replacement needs.	_____

TOTAL:

\$25,000,000

Robert B. Everson, Jr. Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative

June 20, 2023

Date

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. § 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Robert B. Everson, Jr. Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative

June 20, 2023

Date

☐ I am unable to certify to the above statements. Attached is my explanation

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-44, Lots K and M, a subdivision of previously platted Lot S of Maui Farms Second Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lots K and M, a subdivision of previously platted Lot S of Maui Farms Second Addition, City of Mitchell, Davison County, South Dakota; as requested by Maui Farms Inc.

Planning Commission motioned to approve; 5 aye, 0 nay and 2 absent. Motion carried.

See Planning Commission Unsigned Minutes 6-12-23.		

RESOLUTION #R2023-44

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 12th day of June, 2023; and

WHEREAS, it appears from an examination of the plat of LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 20th day of June, 2023.

MAYOR

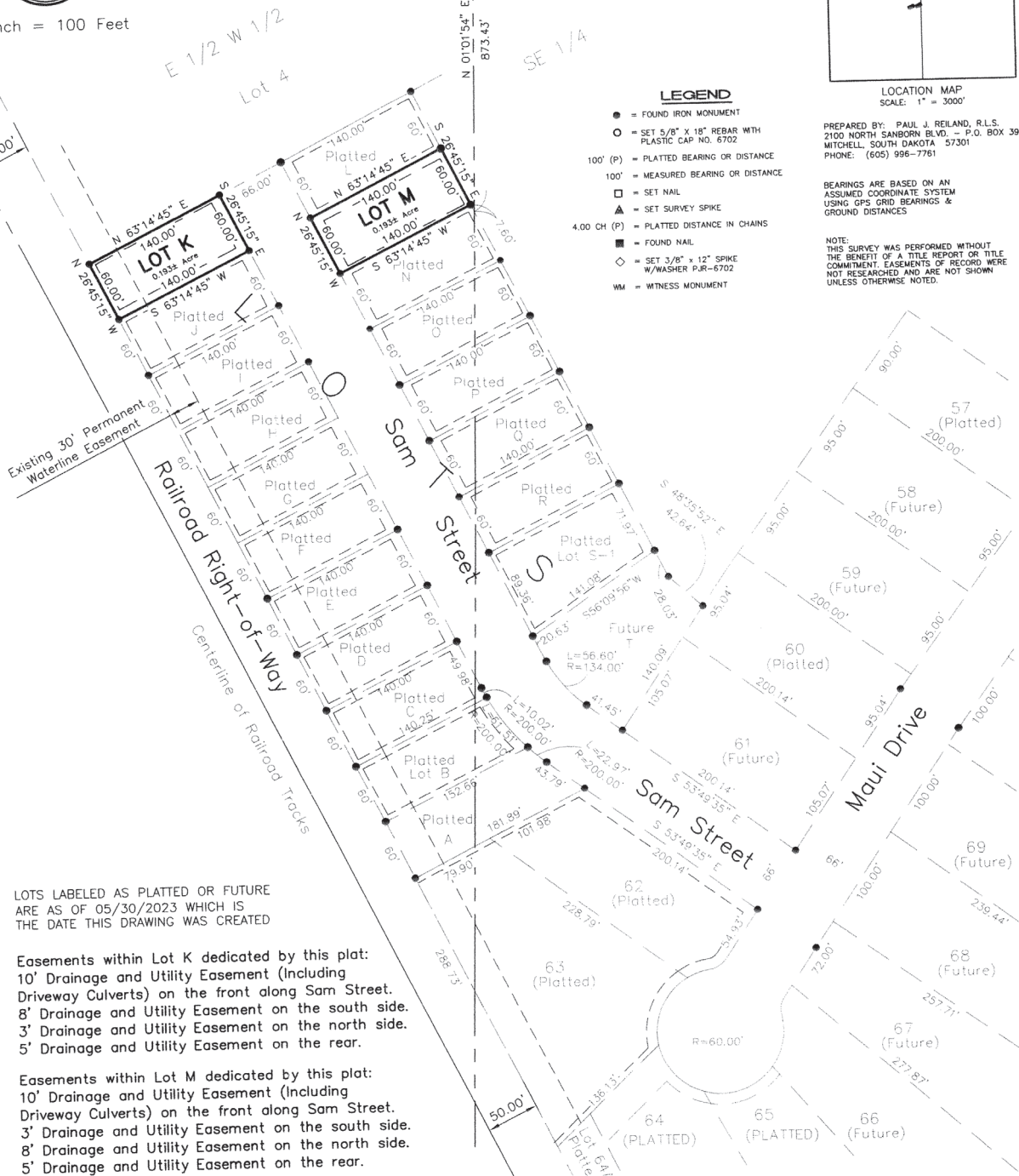
ATTEST:

FINANCE OFFICER

{SEAL}



1 Inch = 100 Feet



A PLAT OF LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of Maui Farms Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to May 29, 2023, survey those parcels of land described as follows: LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

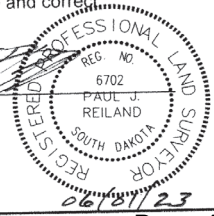
In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 1st day of JUNE, 2023.

Registered Land Surveyor #SD6702

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398
Phone: (605) 996-7761 Fax: (605) 996-0015
Mitchell, South Dakota 57301



A PLAT OF LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that Maui Farms Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in LOT S OF MAUI FARMS SECOND ADDITION IN THE SE 1/4 OF SECTION 31 AND PREVIOUSLY PLATTED LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of Maui Farms Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and Maui Farms Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lots K and M shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists Sam Street. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2023.

Charles J. Mauszycki, Jr., Vice President of Maui Farms, Inc.,
a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2023, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of Maui Farms Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

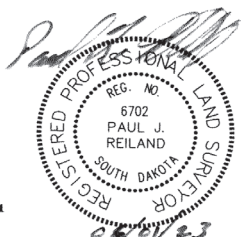
NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2023.

Chairperson/Vice-Chairperson of the City of Mitchell Planning
Commission

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



A PLAT OF LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2023; and

WHEREAS, it appears from an examination of the plat of LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned hereby certifies that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2023.

Finance Officer/Deputy Finance Officer

CERTIFICATE OF COUNTY TREASURER

The undersigned hereby certifies that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

Treasurer/Deputy Treasurer, Davison County

Date

DIRECTOR OF EQUALIZATION

The undersigned hereby certifies that a copy of the plat of LOTS K AND M, A SUBDIVISION OF PREVIOUSLY PLATTED LOT S OF MAUI FARMS SECOND ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

Director of Equalization/Deputy Director of Equalization

Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 2023, at _____, and recorded in Book _____ of Plats on Page _____ therein and recorded on Microfilm Number _____.

Register of Deeds, Davison County

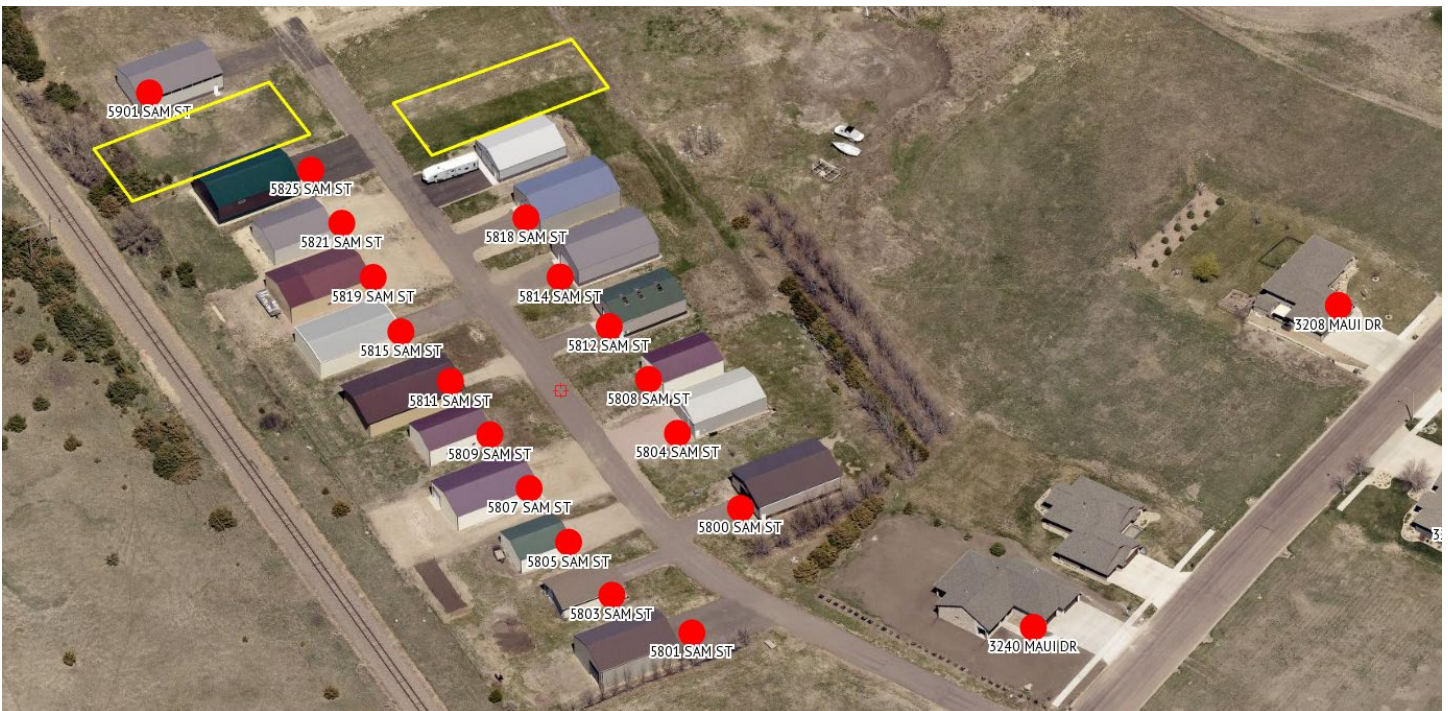
By _____

Deputy

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015





CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-45, Plat of Lot 1, Block 5 of the Woods First Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 1, Block 5 of the Woods First Addition, a subdivision of the East 1/2 of the SW 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by CJM Consulting Inc. Planning Commission motioned to approve; 5 aye, 0 nay and 2 absent. Motion carried. See Planning Commission Unsigned Minutes 6-12-23.		

RESOLUTION #R2023-45

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 12th day of June, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 1, BLOCK 5 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST ½ OF THE SW ¼ OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT 1, BLOCK 5 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST ½ OF THE SW ¼ OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 20th day of June, 2023.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}



1 Inch = 100 Feet

LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 6702
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- = SET NAIL
- ▲ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" X 12" SPIKE W/WASHER P.J.R.-6702
- WM = WITNESS MONUMENT

PREPARED BY: PAUL J. REILAND, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM USING GPS GRID BEARINGS/GROUND DISTANCES

EASEMENTS WITHIN LOT 1, BLOCK 5 DEDICATED BY THIS PLAT.

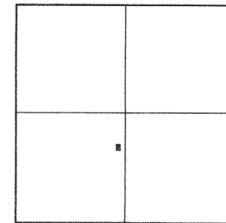
FRONT ALONG SNEAD AVENUE = 5' UTILITY EASEMENT

WEST SIDE = 3' DRAINAGE AND UTILITY EASEMENT

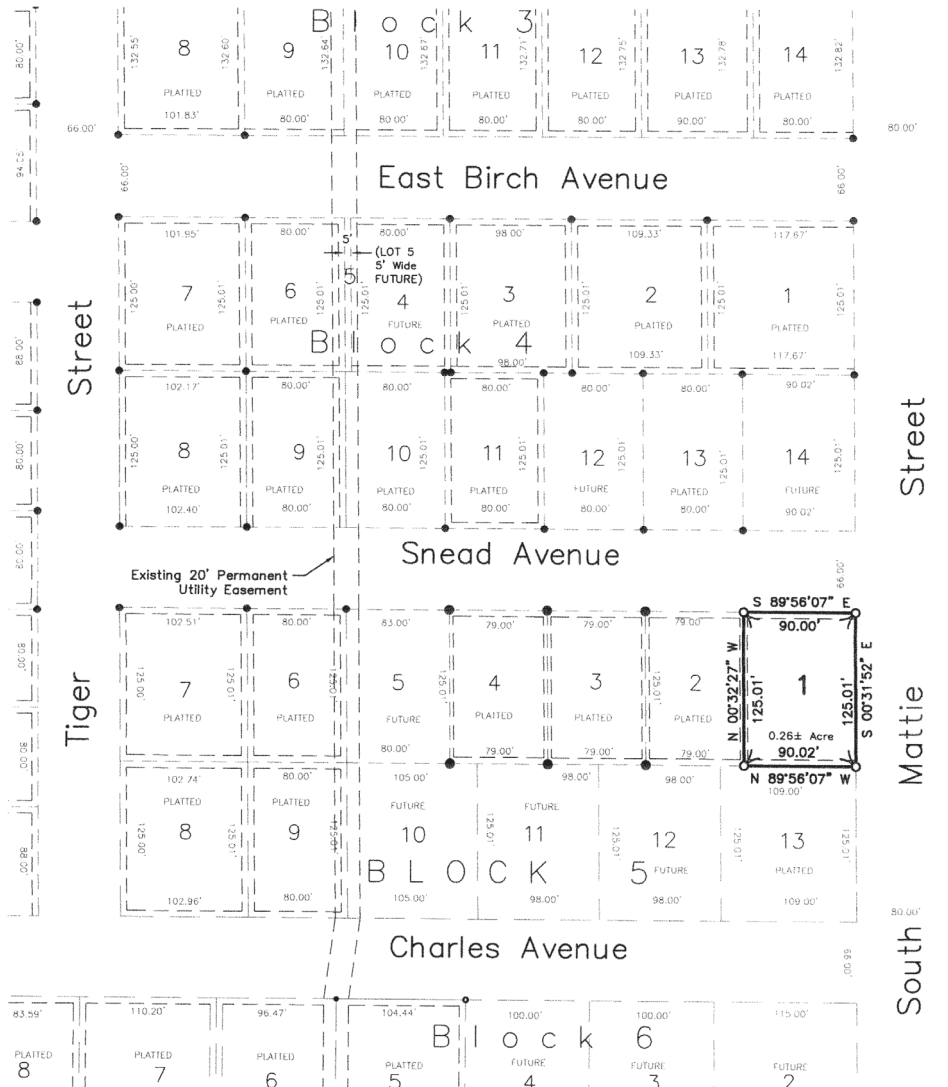
REAR = 5' DRAINAGE AND UTILITY EASEMENT

LOTS LABELED AS PLATTED OR FUTURE ARE AS OF 06/01/2023 WHICH IS THE DATE THIS DRAWING WAS CREATED

NOTE: THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT OR TITLE COMMITMENT. EASEMENTS OF RECORD WERE NOT RESEARCHED AND ARE NOT SHOWN UNLESS OTHERWISE NOTED.



LOCATION MAP
SCALE: 1" = 3000'



A PLAT OF LOT 1, BLOCK 5 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of CJM Consulting, Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to June 1, 2023, survey those parcels of land described as follows: LOT 1, BLOCK 5 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 1st day of JUNE, 2023.

Registered Land Surveyor #SD6702

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398
Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



A PLAT OF LOT 1, BLOCK 5 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that CJM Consulting, Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of CJM Consulting, Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 1, BLOCK 5 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and CJM Consulting, Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets, alleys and easements, if any, as noted and shown on said plat; and that development of the land included within the boundaries of said Lot 1, Block 5 shall conform to all applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists Snead Avenue and South Mattie Street. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2023.

Charles J. Mauszycki, Jr., Vice President of CJM Consulting, Inc.,
a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2023, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of CJM Consulting, Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

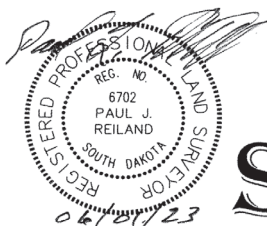
RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 1, BLOCK 5 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 1, BLOCK 5 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2023.



Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

Page 440 of 477



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-46, Plat of Lot 11, Block 9 of the Woods First Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 11, Block 9 of the Woods First Addition, a subdivision of the East 1/2 of the SW 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by CJM Consulting Inc. Planning Commission motioned to approve; 5 aye, 0 nay and 2 absent. Motion carried. See Planning Commission Unsigned Minutes 6-12-23.		

RESOLUTION #R2023-46

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 12th day of June, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST ½ OF THE SW ¼ OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST ½ OF THE SW ¼ OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA as prepared by Paul J. Reiland, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 20th day of June, 2023.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}



GRAPHIC SCALE

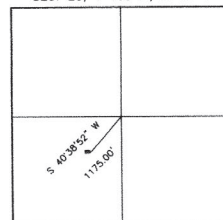


(IN FEET)

1 inch = 100 ft.

Easements Within Lot 11, Block 9, Dedicated By This Plat:
 Sides Without Streets = 3' Wide Utility and Drainage Easements
 Rear of Lot = 5' Wide Utility and Drainage Easement
 Abutting Street = 5' Wide Utility Easement

LOTS LABELED AS PLATTED OR FUTURE
 ARE AS OF 06/01/2023 WHICH IS THE
 DATE THIS DRAWING WAS CREATED

LOCATION MAP
SCALE: 1" = 3000'

LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" x 18" REBAR WITH PLASTIC CAP NO. 6702
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- ⊠ = SET NAIL
- ▲ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" x 12" SPIKE W/WASHER P.W.-6702
- WM = WITNESS MONUMENT

PREPARED BY: PAUL J. REILAND, R.L.S.
 2100 NORTH SANBORN BLVD. - P.O. BOX 398
 MITCHELL, SOUTH DAKOTA 57301
 PHONE: (605) 996-7761

BEARINGS ARE BASED ON AN
 ASSUMED COORDINATE SYSTEM
 USING GPS GRID BEARINGS/GROUND
 DISTANCES



A PLAT OF LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

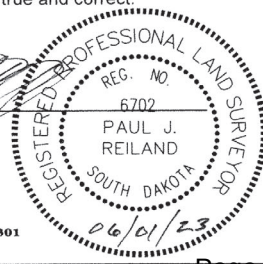
SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of CJM Consulting, Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to June 1, 2023, survey those parcels of land described as follows: LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 1st day of JUNE, 2023.

Registered Land Surveyor #SD6702



SPN

& Associates
 Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
 Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that CJM Consulting, Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of CJM Consulting, Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and CJM Consulting, Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets, alleys and easements, if any, as noted and shown on said plat; and that development of the land included within the boundaries of said Lot 11, Block 9 shall conform to all applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists Christine Street. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2023.

Charles J. Mauszycki, Jr., Vice President of CJM Consulting, Inc.,
a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
COUNTY OF DAVISON)

On this, the _____ day of _____, 2023, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of CJM Consulting, Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2023.

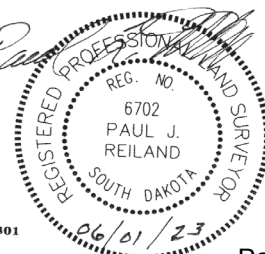
Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission

SPN

& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



A PLAT OF LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned does hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2023.

Finance Officer/Deputy Finance Officer of the City of Mitchell

CERTIFICATE OF COUNTY TREASURER

The undersigned does hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

Treasurer/Deputy Treasurer of Davison County

Date

DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the plat of LOT 11, BLOCK 9 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

Director of Equalization/Deputy Director of Equalization of Davison County

Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
_____)SS
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 2023, at _____, and recorded in Book _____ of Plats on Page _____ therein and recorded on Microfilm Number _____.

Register of Deeds, Davison County

By _____

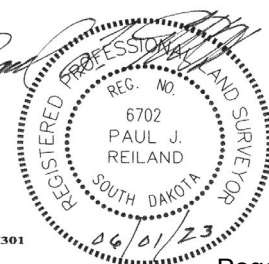
Deputy

SPN

& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015





CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-47, Plat of Lots 1-A and 1-B, Block 5 of Woodland Heights First Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lots 1-A and 1-B, Block 5 of Woodland Heights First Addition, a subdivision of Tracts 2 and 3, Block 1, Crane's Addition in the SE ¼ of Section 34, T 103, N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Ethan Coop Lumber. Planning Commission motioned to approve; 5 aye, 0 nay and 2 absent. Motion carried. See Planning Commission Unsigned Minutes 6-12-23.		

RESOLUTION #R2023-47

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 12th day of June, 2023; and

WHEREAS, it appears from an examination of the plat of LOTS 1-A AND 1-B, BLOCK 5 OF WOODLAND HEIGHTS FIRST ADDITION, A SUBDIVISION OF TRACTS 2 AND 3, BLOCK 1, CRANE'S ADDITION IN THE SE ¼ OF SECTION 34, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul C. Kiepke, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOTS 1-A AND 1-B, BLOCK 5 OF WOODLAND HEIGHTS FIRST ADDITION, A SUBDIVISION OF TRACTS 2 AND 3, BLOCK 1, CRANE'S ADDITION IN THE SE ¼ OF SECTION 34, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul C. Kiepke, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 20th day of June, 2023.

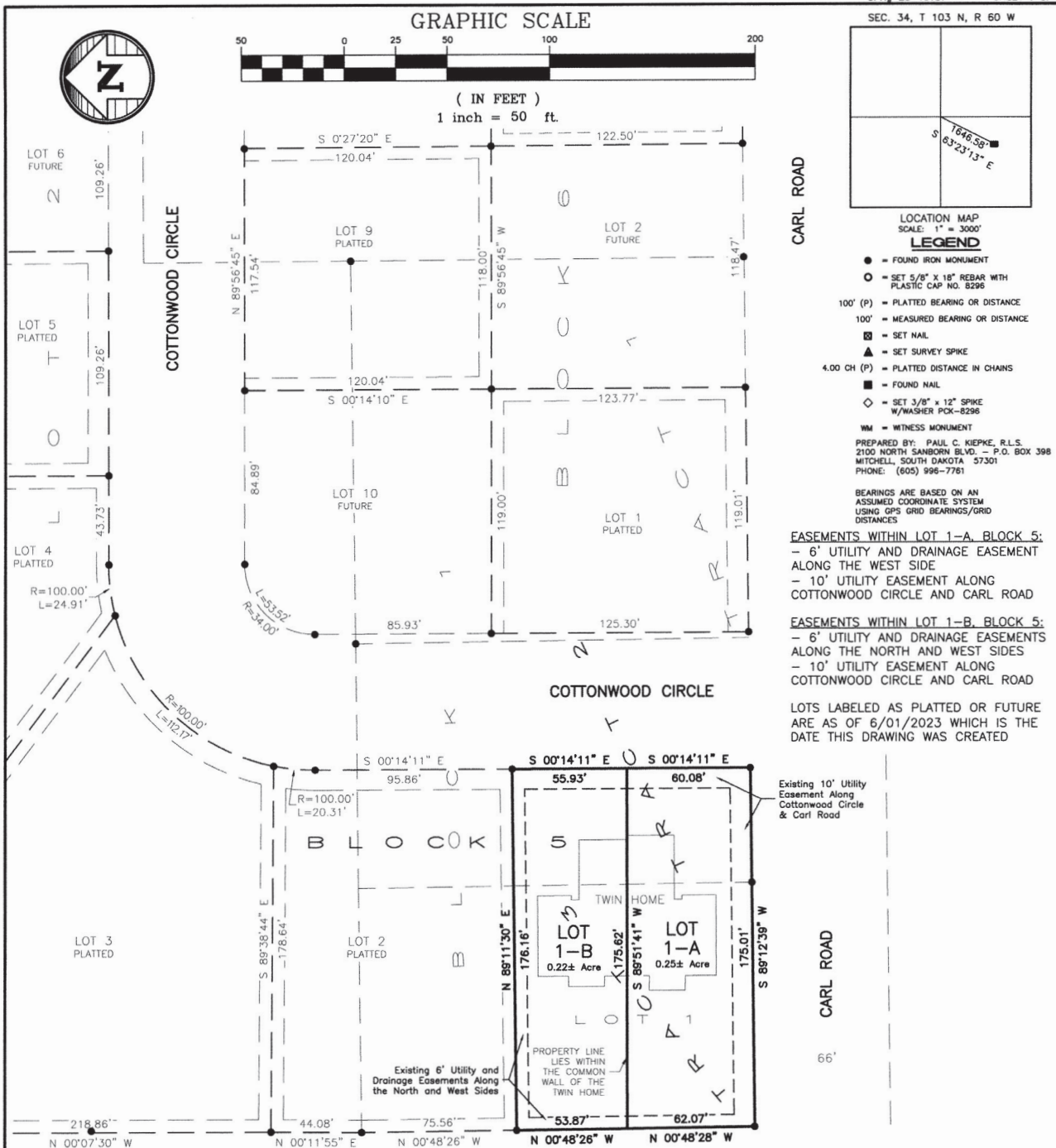
MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

SEC. 34, T 103 N, R 60 W



A PLAT OF LOTS 1-A AND 1-B, BLOCK 5 OF WOODLAND HEIGHTS FIRST ADDITION, A SUBDIVISION OF TRACTS 2 AND 3, BLOCK 1, CRANE'S ADDITION IN THE SE 1/4 OF SECTION 34, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Paul C. Kiepke, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of Ethan Co-op Lumber Association, Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to October 17, 2023, survey those parcels of land described as follows: LOTS 1-A AND 1-B, BLOCK 5 OF WOODLAND HEIGHTS FIRST ADDITION, A SUBDIVISION OF TRACTS 2 AND 3, BLOCK 1, CRANE'S ADDITION IN THE SE 1/4 OF SECTION 34, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

This plat does hereby vacate previously platted LOT 1, BLOCK 5 OF WOODLAND HEIGHTS FIRST ADDITION, A SUBDIVISION OF TRACTS 2 AND 3, BLOCK 1, CRANE'S ADDITION IN THE SE 1/4 OF SECTION 34, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 38 ON PAGE 57.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

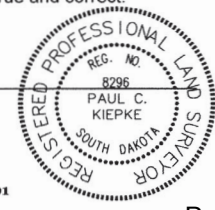
Dated this _____ day of _____, 2023.

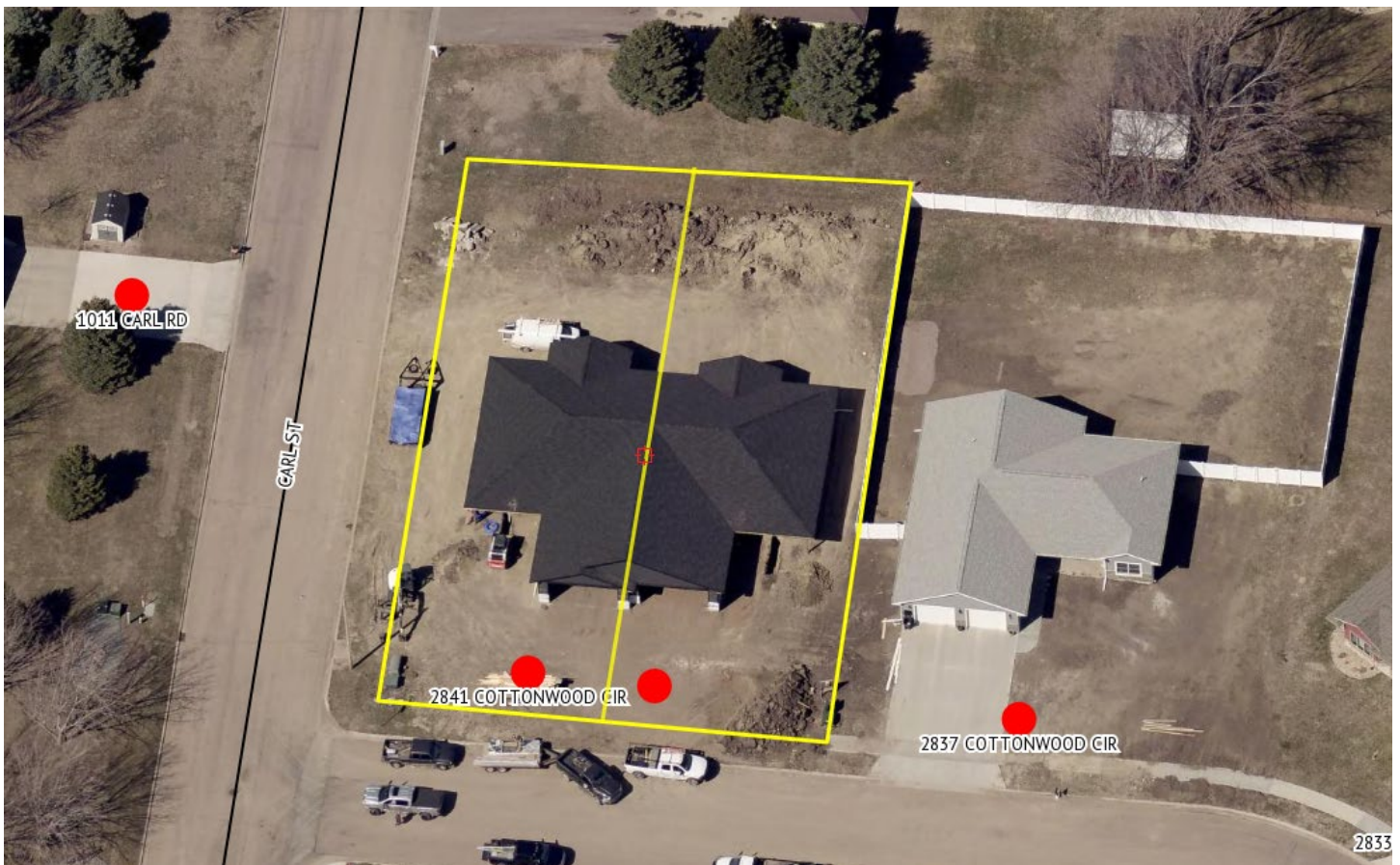
Registered Land Surveyor #SD8296

SPN

& Associates
Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015





CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-48, Plat of Lot 1A of Brig Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 1A of Brig Addition, a subdivision of Irregular Tract 12 in the SW 1/4 of Section 10, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Cully Evers. Planning Commission motioned to approve; 5 aye, 0 nay and 2 absent. Motion carried. See Planning Commission Unsigned Minutes 6-12-23.		

RESOLUTION #R2023-48

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 12th day of June, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 1A OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW ¼ OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOT 1A OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW ¼ OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 20th day of June, 2023.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

GRAPHIC SCALE



(IN FEET)
1 inch = 60 ft.

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

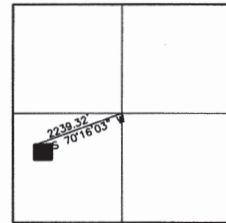
BEARINGS ARE BASED ON AN
ASSUMED COORDINATE SYSTEM
USING GPS GRID BEARINGS/GROUND
DISTANCES



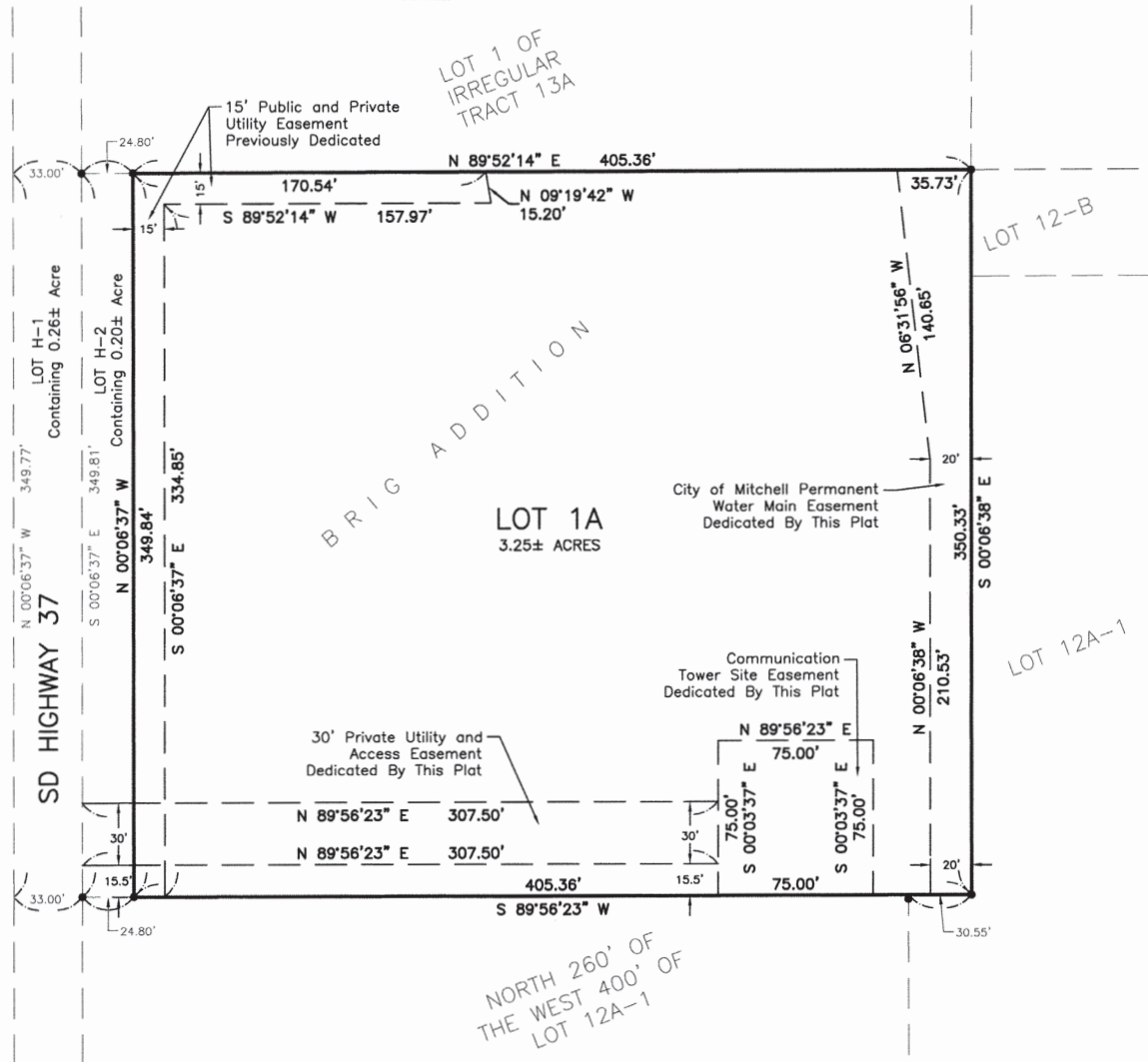
LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 8298
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE

SEC. 10, T 103 N, R 60 W



LOCATION MAP
SCALE: 1" = 3000'



A PLAT OF LOT 1A OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of the owners, and under their direction for purposes indicated therein, I did on or prior to June 6, 2023, survey those parcels of land described as follows: LOT 1A OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA. This plat does hereby vacate previously platted LOTS 1 AND 2 OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AND THE 30' WIDE UTILITY EASEMENT AND ACCESS EASEMENT FOR INGRESS AND EGRESS AS SHOWN ON SAID PLAT OF LOTS 1 AND 2, RECORDED IN PLAT BOOK 31 ON PAGE 45.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of _____, 2023.

Registered Land Surveyor #SD13714

SPN

& Associates
Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

A PLAT OF LOT 1A OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5th P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 1A OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 1A OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2023.

Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 1A OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 1A OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned does hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2023.

Finance Officer/Deputy Finance Officer of the City of Mitchell

SDDOT CERTIFICATE OF HIGHWAY AUTHORITY

Access to S.D. Highway No. 37 is approved. This access approval does not replace the need for any permits required by law to establish the precise access location, including permit requirements set forth in Administrative Rule of South Dakota 70:09:01:02.

By: _____ Title: _____ Date: _____
Highway Authority

CERTIFICATE OF COUNTY TREASURER

The undersigned does hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

Treasurer/Deputy Treasurer of Davison County

Date

DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the plat of LOT 1A OF BRIG ADDITION, A SUBDIVISION OF IRREGULAR TRACT 12 IN THE SW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

Director of Equalization/Deputy Director of Equalization of Davison County

Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 2023, at _____, and recorded in Book _____ of Plats on Page _____ therein and recorded on Microfilm Number _____.

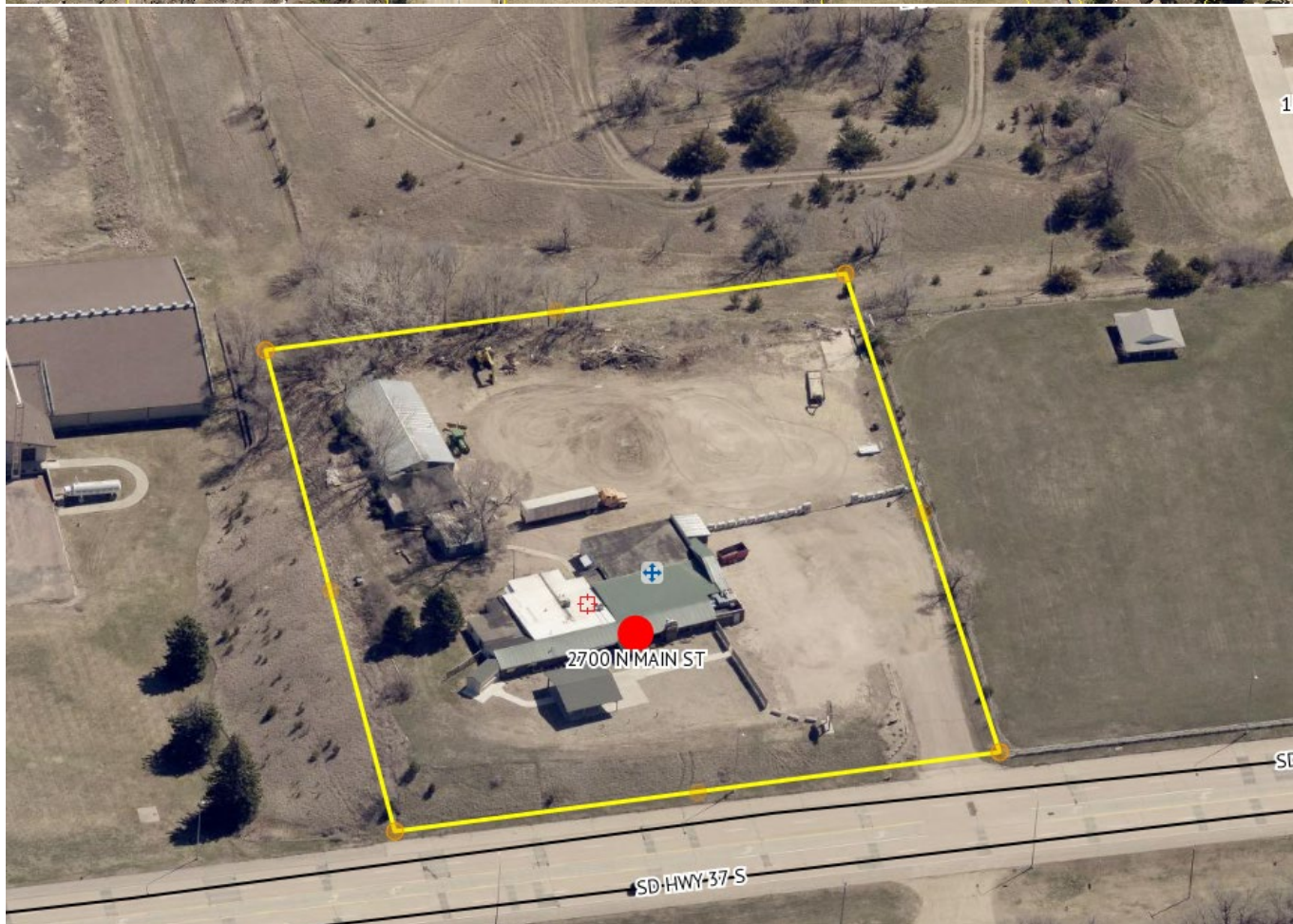
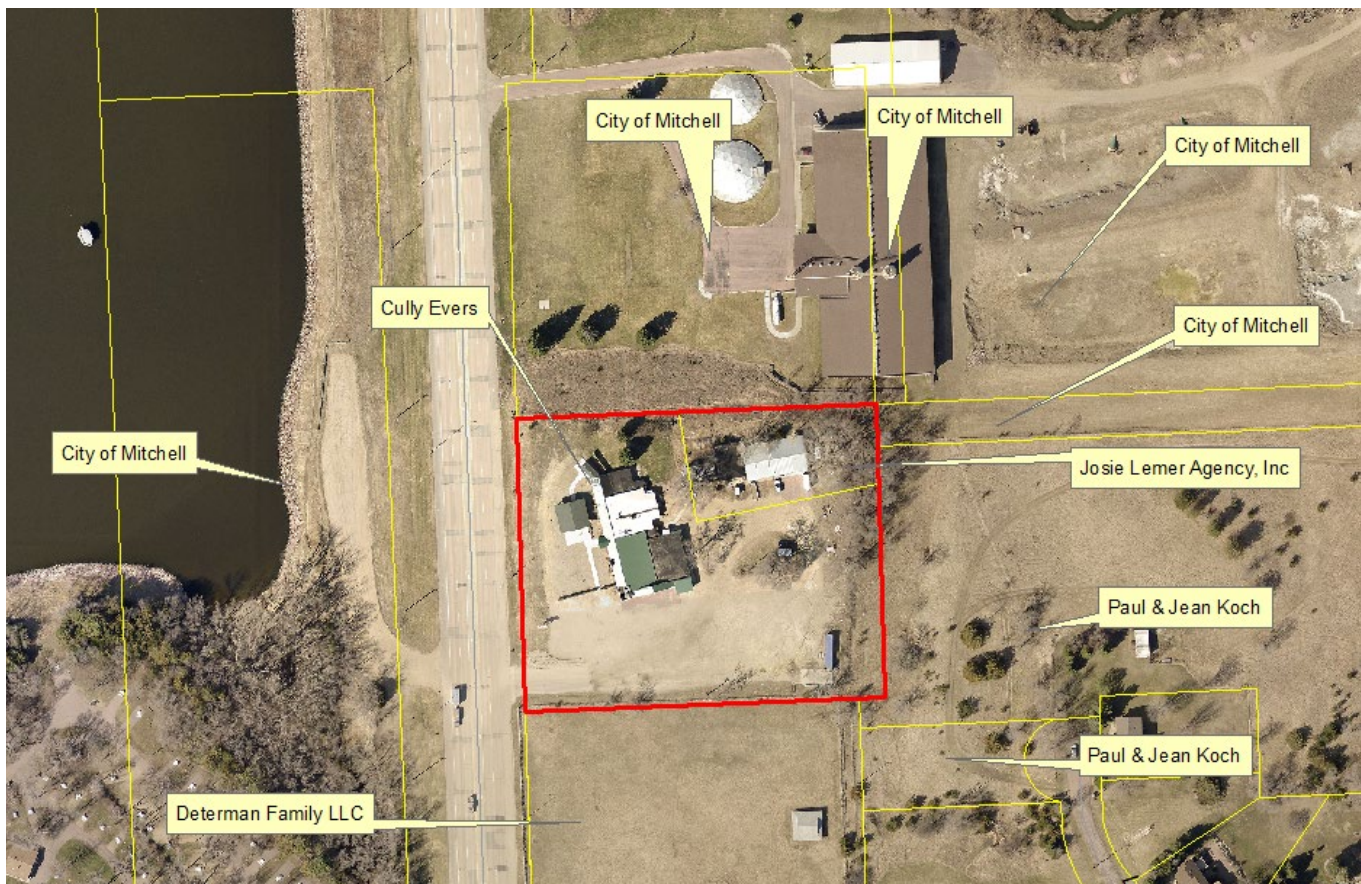
Register of Deeds, Davison County

By _____
Deputy

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015





CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-49, Vacation of Public Rights-of-Way, a portion of Indian Head Drive		
Explanation/Background of Agenda Item Requested:	Kelly Gross, owner of Lots 1-2-3-A, Block 15, Indianhead 3rd Addition, City of Mitchell, Davison County, South Dakota and vacated alley abutting, as depicted on the plat recorded with the Davison County Register of Deeds in Book PB 11, Page 70 on June 7, 1987; Bart & Nikki Fredericksen, owner of Lot 2A, Block 3 Indianhead 2nd Addition, City of Mitchell, Davison County, South Dakota; Charles and Pricilla Stevenson, owner of Lot 4A and Lot 5, Block 3, Indianhead 2nd Addition, City of Mitchell, Davison County, South; CJM Consulting Inc, owner of Lot 1, Block 6, South Lake Estates Subdivision to the City of Mitchell in the SW ¼ of Section T 103 N, R 60 W of the 5th P.M., Davison County South Dakota respectfully in due and proper for, are requesting the Governing Body of the City of Mitchell to vacate right-of way described as set forth below pursuant to the statues in such cases made, and provided, particularly SDCL 9-45-7, et. Sep and petitioners respectfully show and represent the following: That portion of Indian Head Drive which is adjacent to the Gross Property, Fredericksen Property, Stevenson Property and CJM Property, but only such portion lying east of the west property boundary of the CJM Property, and not including any portion of the intersection of Indian Head Drive with South Harmon Drive. True copies of which are attached to the Petition on file with the City Finance Officer. Planning Commission motioned to approve the vacation of the right of way; 5 aye, 0 nay and 2 absent. Motion carried. See Planning Commission Unsigned Minutes 6-12-23.		

PETITION FOR VACATION AND CONDITIONAL GRANT OF EASEMENT

**TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF MITCHELL,
SOUTH DAKOTA:**

The undersigned, being the owners of real property abutting a portion of undeveloped right of way (Indian Head Drive) hereinafter described, hereby petition this governing body, subject to the conditional easements included herein, to vacate said right of way pursuant to the statutes in such cases made, and provided, particularly SDCL 9-45-7, et. seq., and the petitioners respectfully show and represent the following:

1. Kelly Gross owns:

Lots 1-2-3-A, Block 15, Indianhead 3rd Addition, City of Mitchell, Davison County, South Dakota and vacated alley abutting, as depicted on the plat recorded with the Davison County Register of Deeds in Book PB11, Page 70 on June 7, 1978; (hereinafter "Gross Property")

2. Bart and Nikki Fredericksen own:

Lot 2A, Block 3, Indianhead 2nd Addition, City of Mitchell, Davison County, South Dakota; (hereinafter "Fredericksen Property")

3. Charles and Pricilla Stevenson own:

Lot 4A and Lot 5, Block 3, Indianhead 2nd Addition, City of Mitchell, Davison County, South Dakota; (hereinafter "Stevenson Property")

4. CJM Consulting, Inc. owns:

Lot 1, Block 6, South Lake Estates Subdivision to the City of Mitchell in the SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; (hereinafter "CJM Property")

- 5.** The subject right of way to be vacated is that portion of Indian Head Drive which is adjacent to the Gross Property, Fredericksen Property, Stevenson Property and CJM Property, but only such portion lying east of the west property boundary of the CJM Property, and not including any portion of the intersection of Indian Head Drive with South Harmon Drive.
- 6.** An illustration of the portion of right of way proposed to be vacated is attached hereto and marked Exhibit "A" and by this reference is incorporated herein.
- 7.** The alley sought to be vacated was never improved.

8. The above properties constitute all of the land adjoining the portion of the alley sought to be vacated.
9. In the event the City proceeds with vacating the proposed portion of right of way, and in consideration of the grant of such request to vacate, the parties to this Petition (“Granting Parties”), for the portion of the vacated right of way that accrues to each Granting Party, do hereby GRANT, at the time such vacation is approved and effective, the following perpetual easements:
 - A. To the respective service providers for the continued use, maintenance, repair, and replacement of all utilities currently located within the vacated area, along with the right of ingress, egress, and temporary use of such adjacent space reasonable and supplementary to such use, maintenance, repair, and replacement; and
 - B. To the City, for the benefit of the public, an easement within the entire vacated area for the purposes of surface water drainage and/or surface water detention as the City deems now or in the future to be appropriate, along with the right to construct, maintain, alter, or complete drainage improvements within the easement area.
 - C. For each easement, each Granting Party shall be prohibited from placing any landscaping, structure, or other material in the Drainage Easement area unless the City has provided written consent to such placement and then only to the extent expressly permitted in such writing. In the event a Granting Party places such an improvement in the easement area, the Granting Party shall be solely responsible for the repair or replacement of such improvement if the improvement is damaged or destroyed in connection with actions authorized by the easement. Such easements shall constitute covenants running with the land and be binding upon all Granting Parties and their respective successors in interest.

WHEREFORE, Petitioners respectfully pray that the governing body order this Petition to be filed with the City Finance Officer, and direct that notice of the time and place when the Petition will be considered be given by publication once each week for two successive weeks; and that upon said hearing, the governing body adopt a resolution vacating the right of way in the manner requested in this Petition pursuant to SDCL 9-45-7 et seq.

[signature pages to follow]

Dated this 22nd day of may, 2023.

Kelly Gross

[illegible]

KELLY GROSS, being duly sworn on oath, verifies the statements contained in the foregoing Application and states the same are true to the best of Applicant's knowledge and belief.

Kelly Gross
KELLY GROSS

Subscribed and sworn to before me this 22 day of May, 2023.



Dawn R Parola
NOTARY PUBLIC – SOUTH DAKOTA

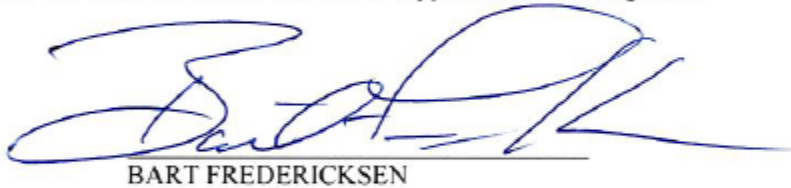
My Commission expires: 3/25/2029

Dated this 21st day of May, 2023.


BART FREDERICKSEN

STATE OF SOUTH DAKOTA)
) SS
COUNTY OF DAVISON)

BART FREDERICKSEN, being duly sworn on oath, verifies the statements contained in the foregoing Application and states the same are true to the best of Applicant's knowledge and belief.


BART FREDERICKSEN

Subscribed and sworn to before me this 21st day of May, 2023.

(SEAL)


NOTARY PUBLIC - SOUTH DAKOTA

My Commission expires: 11-8-2027

Dated this 21st day of May, 2023.



NIKKI FREDERICKSEN

STATE OF SOUTH DAKOTA)
) SS
COUNTY OF DAVISON)

NIKKI FREDERICKSEN, being duly sworn on oath, verifies the statements contained in the foregoing Application and states the same are true to the best of Applicant's knowledge and belief.



NIKKI FREDERICKSEN

Subscribed and sworn to before me this 21st day of May, 2023.

(SEAL)



NOTARY PUBLIC - SOUTH DAKOTA

My Commission expires: 11-8-2027



Dated this 19 day of May, 2023.

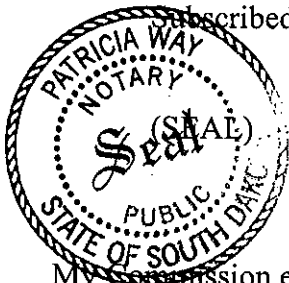
Charles Stevenson
CHARLES STEVENSON

STATE OF SOUTH DAKOTA)
) SS
COUNTY OF DAVISON)

CHARLES STEVENSON, being duly sworn on oath, verifies the statements contained in the foregoing Application and states the same are true to the best of Applicant's knowledge and belief.

Charles Stevenson
CHARLES STEVENSON

Subscribed and sworn to before me this 19th day of May, 2023.



Patricia Way
NOTARY PUBLIC - SOUTH DAKOTA

My commission expires: 8-03-2023

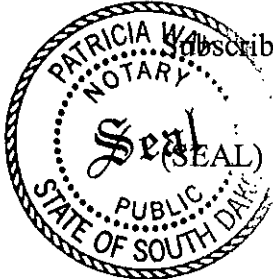
Dated this 19th day of May, 2023.

Priscilla Stevenson
PRISCILLA STEVENSON

STATE OF SOUTH DAKOTA)
) SS
COUNTY OF DAVISON)

PRISCILLA STEVENSON, being duly sworn on oath, verifies the statements contained in the foregoing Application and states the same are true to the best of Applicant's knowledge and belief.

Priscilla Stevenson
PRISCILLA STEVENSON



Subscribed and sworn to before me this 19th day of May, 2023.

Patricia Way
NOTARY PUBLIC - SOUTH DAKOTA

My Commission expires: 8-03-2023

Dated this 22nd day of MAY, 2023.



CHARLES J MAUSZYCKI, SR.
President, CJM CONSULTING, INC.

STATE OF SOUTH DAKOTA)
) SS
COUNTY OF DAVISON)

CHARLES J MAUSZYCKI, SR., being duly sworn on oath, verifies the statements contained in the foregoing Application and states the same are true to the best of Applicant's knowledge and belief in his capacity as President of CJM Consulting, Inc.



CHARLES J MAUSZYCKI, SR.
President, CJM CONSULTING, INC.

Subscribed and sworn to before me this 22nd day of MAY, 2023.

(SEAL)



NOTARY PUBLIC – SOUTH DAKOTA

My Commission expires: 4-1-24

Exhibit "A"

SPN# 22-16194

SHEET 1 OF 3

LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- = SET NAIL
- △ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" X 12" SPIKE W/WASHER JAW-13714
- WM = WITNESS MONUMENT

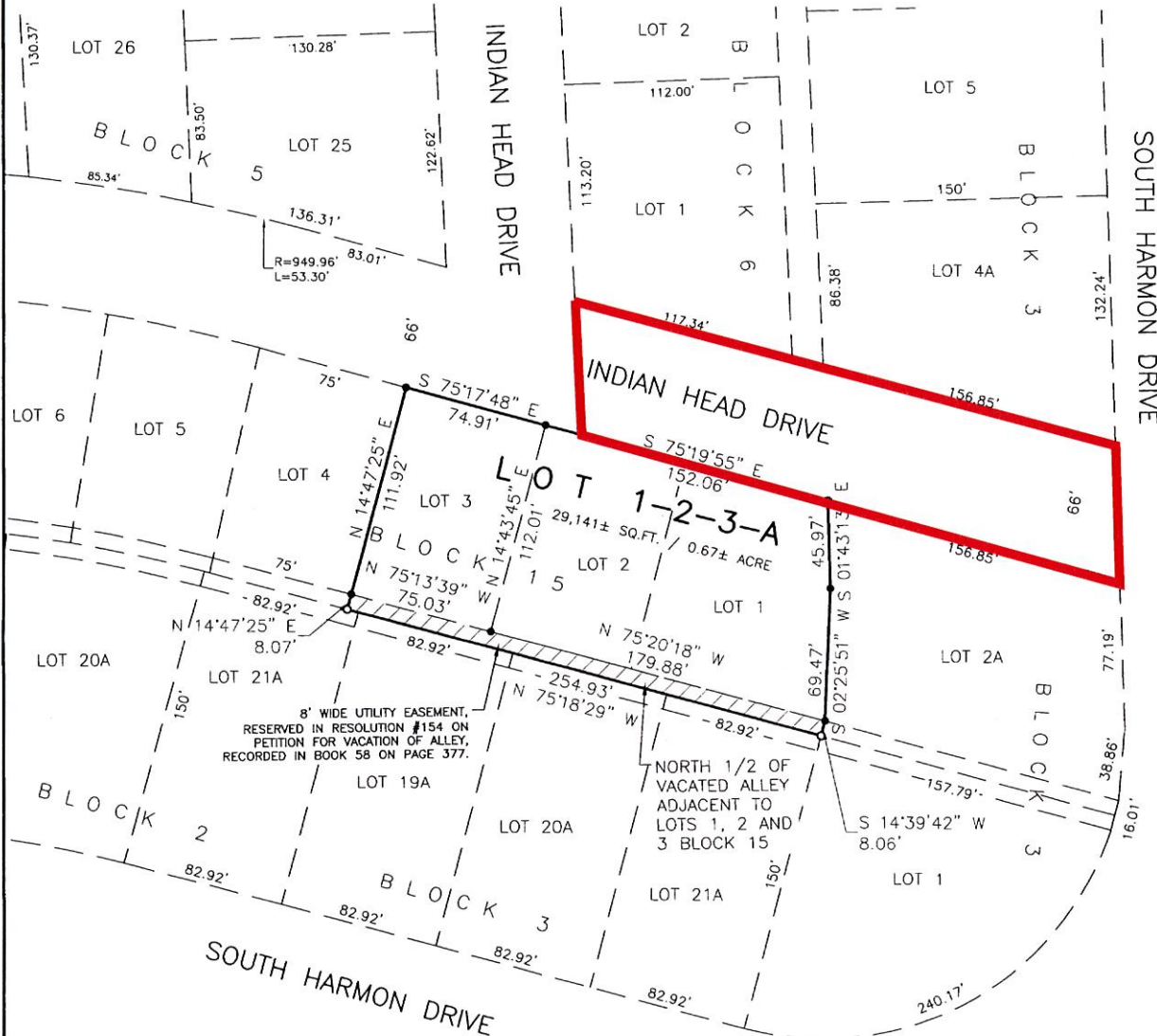
PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE,
STATE PLANE - NORTH AMERICAN
DATUM 1983 - ZONE 12B
GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT
THE BENEFIT OF A TITLE REPORT OR TITLE
COMMITMENT. EASEMENTS OF RECORD WERE
NOT RESEARCHED AND ARE NOT SHOWN
UNLESS OTHERWISE NOTED.



1 inch = 60 Feet



A PLAT OF LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of Kelly Gross, as owner, and under his direction for purposes indicated therein, I did on or prior to December 12, 2022, survey those parcels of land described as follows: LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA. This plat does hereby vacate LOTS 1, 2 AND 3 OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 11 ON PAGE 70.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 10TH day of JANUARY, 2023.

Jeremy A. Wolbrink
Registered Land Surveyor #SD13714



SPN

& Associates
Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that I am the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in LOTS 1, 2 AND 3 OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; AND THE NORTH 1/2 OF THE VACATED ALLEY LYING ADJACENT TO LOTS 1, 2 AND 3 OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN BOOK 58 ON PAGE 377; that the plat has been made at my request and under my direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and I hereby dedicate to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 1-2-3-A shall conform to all applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists Indian Head Drive. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

This plat does hereby vacate LOTS 1, 2 AND 3 OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, RECORDED IN PLAT BOOK 11 ON PAGE 70.

IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of January, 2023.

Kelly Gross
Kelly Gross

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the 18 day of January, 2023, before me, Kelly Gross, the undersigned officer, personally appeared Kelly Gross, known to me or satisfactorily proven to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.



Dawn R Greenway
Notary Public, South Dakota
My Commission Expires: 3/25/2023

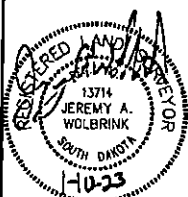
RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the 23rd day of January, 2023.

Jack Larson
Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission



SPN

& Associates

Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-8015

A PLAT OF LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 23rd day of January, 2023; and

WHEREAS, it appears from an examination of the plat of LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned does hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the 6th day of February, 2023.

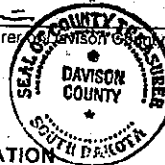


Mickelly Butke
Finance Officer/Deputy Finance Officer of the City of Mitchell

CERTIFICATE OF COUNTY TREASURER

The undersigned does hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

[Signature]
Treasurer/Deputy Treasurer



2-8-2023
Date

DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the plat of LOT 1-2-3-A OF BLOCK 15, INDIAN HEAD THIRD ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

Jared Olson Deputy
Director of Equalization/Deputy Director of Equalization of Davison County

1/27/23
Date

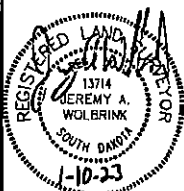
REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

FILED for record this 8th day of February, 2023, at 1:39 pm, and recorded in Book 39 of Plats on Page(s) 5 therein and recorded on Microfilm Number _____

Debra Young
Register of Deeds, Davison County

By Budgett Hile Deputy
Deputy



SPN

& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0018

RESOLUTION #R2023-49

WHEREAS, The petitions and consent in writing of Kelly Gross, owner of Lots 1-2-3-A, Block 15, Indianhead 3rd Addition, City of Mitchell, Davison County, South Dakota and vacated alley abutting, as depicted on the plat recorded with the Davison County Register of Deeds in Book PB 11, Page 70 on June 7, 1987; Bart and Nikki Fredericksen, owner of Lot 2A, Block 3 Indianhead 2nd Addition, City of Mitchell, Davison County, South Dakota; Charles and Pricilla Stevenson, owner of Lot 4A and Lot 5, Block 3, Indianhead 2nd Addition, City of Mitchell, Davison County, South Dakota; CJM Consulting Inc, owner of Lot 1, Block 6, South Lake Estates Subdivision to the City of Mitchell in the SW ¼ of Section T 103 N, R 60 W of the 5th P.M., Davison County South Dakota respectfully in due and proper for, are requesting the Governing Body of the City of Mitchell to vacate alley right-of way described as set forth below pursuant to the statues in such cases made, and provided, particularly SDCL 9-45-7, et. Sep and petitioners respectfully show and represent the following:

That the portion of Indian Head Drive which is adjacent to the Gross Property, Fredericksen Property, Stevenson Property and CJM Property, but only such portion lying east of the west property boundary of the CJM Property, and not including any portion of the intersection of Indian Head Drive with South Harmon Drive.

WHEREAS, true copies of which are attached to the Petition on file with the City Finance Officer.

WHEREAS, the petition was presented to the City Council of Mitchell, South Dakota, in a regular meeting assembled on the 20th day of June, 2023.

WHEREAS, this council did thereupon consider said petition and did find that said Petition and Consent in writing requesting and consenting to the vacation of said alley was signed by all the owners of property abutting the road sought to be vacated; and,

WHEREAS, this Council did, by proper motion, made, seconded and carried in regular meeting assembled on the 20th day of June, 2023 deem it proper that the matter be proceeded with and did order that the said Petition be filed with the City Finance Officer and did order said Finance Officer to give notice of a hearing thereon, by publication, as required by law, that said Petition had been filed and that the same would be heard and considered by the Governing Body of the City on the 20th day of June, 2023 at 6:00 PM. In the Chambers of the City Council of the City of Mitchell Davison County South Dakota;

WHEREAS, said Council did meet to consider and hear said Petition on the 20th day of June, 2023 at the time and place specified in said Notice, and that the said Petition was duly heard and considered by this Council, the Petitioners and consideration of those objecting were heard by Council were presented in regards to said Petition, writing or otherwise; and,

WHEREAS, this Council having duly heard and considered said Petition finds:

1. That due notice of the hearing of said Petition was given by the City Finance Officer by publication of a Notice thereof in the form prescribed by law in the *Mitchell Republic*, a newspaper, printed and published in the City of Mitchell, South Dakota, for two (2) successive weeks, to-wit: May 31, 2023 and June 7, 2023.

2. That the Petitioners are the sole owners of all of the property abutting the road right-of-way requested to be vacated and have requested that the said road right-of-way be vacated. Said owners having consented in writing to the vacation of the said road and which consent is made part of the said Petition.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, South Dakota, in a regular meeting, on the 20th day of June, 2023 that road identified as the portion of Indian Head Drive which is adjacent to the Gross Property, Fredericksen Property, Stevenson Property and CJM Property, but only such portion lying east of the west property boundary of the CJM Property, and not including any portion of the intersection of Indian Head Drive and South Harmon Drive owned by Kelly Gross, Bart and Nikki Frederickson, Charles and Pricilla Stevenson and CJM Consulting Inc is hereby vacated.

Adopted by the Mitchell, South Dakota City Council in regular session this 20th day of June, 2023 with:

___Votes cast in favor of adoption
___Votes cast against adoption
___Votes abstaining

Robert B. Everson, Mayor

ATTEST:

Michelle Bathke, Finance Officer

(seal)



NOTICE OF HEARING

TO: The City of Mitchell Planning Commission, City Council of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Kelly Gross, Bart and Nikki Fredericksen, Charles and Pricilla Stevenson and CJM Consulting Inc, have petitioned the City Council of the City of Mitchell, Davison County, South Dakota to vacate the following:

Petitioners request to vacate the portion of Indian Head Drive which is adjacent to the Gross Property, Fredericksen Property, Stevenson Property and CJM Property, but only such portion lying east of the west property boundary of the CJM Property, and not including any portion of the intersection of Indian Head Drive with South Harmon Drive.

The petitioners are the sole owners of the real property abutting the aforementioned alley, as they own the following real property;

Lots 1-2-3-A, Block 15, Indianhead 3rd Addition, City of Mitchell, Davison County, South Dakota and vacated alley abutting, as depicted on the plat recorded with the Davison County Register of Deeds in Book PB 11, Page 70 on June 7, 1987 is owned by Petitioner Kelly Gross.

Lot 2A, Block 3 Indianhead 2nd Addition, City of Mitchell, Davison County, South Dakota is owned by Petitioners Bart and Nikki Fredericksen.

Lot 4A and Lot 5, Block 3, Indianhead 2nd Addition, City of Mitchell, Davison County, South Dakota is owned by Petitioners Charles and Pricilla Stevenson.

Lot 1, Block 6, South Lake Estates Subdivision to the City of Mitchell in the SW ¼ of Section T 103 N, R 60 W of the 5th P.M., Davison County South Dakota is owned by Petitioner CJM Consulting Inc.

You are hereby notified that a discussion and recommendation will be held by the Planning Commission on Monday, June 12, 2023, 12:00 P.M. (noon) in the City Council Chambers, City Hall, 612 N. Main St, Mitchell, SD and the public hearing by the City Council on Tuesday June 20, 2023 at 6:00 P.M., in the City Council Chambers, City Hall, 612 N. Main St, Mitchell, SD to consider the petition and resolution vacating the said road. All interested parties may attend and be heard at the public hearing.

Dated this the 25th day of May, 2023

Michelle Bathke
Finance Officer

Published twice: May 31, 2023 and June 7, 2023
Approximate Cost:



Kelly Gross Agency
110 East 2nd Avenue
Mitchell, SD 57301
(605) 990-6589

June 9th, 2023

Re: Request to vacate a section of Indian Head Drive

To: Members of the Planning Commission

Members of the Mitchell City Council

I have requested this section of Indian Head Drive to be vacated for the following reasons:

- 1). Potential tax assessment of \$100,000 plus for my property alone. This number comes from information received during discussions with City officials and others that estimate that the cost for each foot of street, with water and sewer would be about \$1332 per foot, with each property owner paying for one half to that. \$666 per foot for 152 feet is \$101,232. (ESTIMATED)
- 2). The natural drainage for this land "in the horseshoe" is the area that we are requesting be vacated.
- 3). Safety is a concern if Indian Head Drive intersects with South Harmon Drive at this location. Since this is the natural drainage area for the runoff to enter the lake, the intersection would be lower than the surrounding area. The proposed intersection is very near the south curve on South Harmon Drive. Drivers would have a difficult time seeing each other if this intersection was put in use.

These are the three primary reasons that I am requesting that this section of Indian Head Drive is vacated.

Thank you,

A handwritten signature in dark ink, appearing to read "Kelly Gross", is written over the typed name.

Kelly Gross

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 20, 2023	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Executive Session SDCL 1-25-2(3) Legal		
Explanation/Background of Agenda Item Requested:			