Golf & Cemetery Board Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
July 10, 2023

1. **5:45 PM Call to Order**
2. **Citizen's Input**
   If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
3. **DELEGATIONS**
4. **Minutes**
5. **Approve Financial Reports**
6. **Clubhouse Report**
7. **Superintendent Report**
8. **Discussion on Master Plan/Phase 2 Funding**
9. **Discussion 2024 Budget**
10. **Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

Golf & Cemetery Board Minutes
City Council Chambers, City Hall, 612 N. Main Street
June 12, 2023

1. Call to Order

Meeting called to order by Jeff McEntee, Chairman, at 6:03 p.m.
Present: Jeff McEntee, Mark Graham, Joe Schlimgen, Joel Reinesch, Tom Young, Terry Rietveld
Council Liaison: Dan Sabers
Absent: Lynette Shattuck
Staff Present: Jason Gunnare, Eric Hieb, Kevin Nelson, Angel DeWaard

2. Citizen's Input

3. DELEGATIONS

A. 1. MHS Golf Team
2. Dean Strand

1. MHS Golf Team - Coach Jeff Meyerink gave the Board an overview of the girl's team season and championship victory, also introducing seniors Laura Widstom and Jayley Reylets, speaking of the team's hard work and dedication. The Board congratulated the team and coach on a successful season.

2. Dean Strand - Mr. Stand informed the Board he is looking to have a public restroom constructed at the Servicemen's Memorial Cemetery, with placement to be just south of the newly constructed shelter. The estimated cost is about $72,000, but they do not have the funds for this and is willing to do fundraising and have already received a donation toward this. The Board inquired about the location. Gunnare noted the property surrounding the shelter is Davison County Property, but if the city were to pay for it, then it would need to be placed on city property and feels the ideal location would be by the community gardens as there is water and sewer as well as cameras on the office building covering this area. The Board thanked Mr. Strand for his time and they would discuss this.

4. Minutes

Motion to approve the Minutes of the May 8, 2023 regular meeting as submitted. Motion Schlimgen, Second Graham to approve the Minutes of the May 8, 2023 meeting. Motion carried.

5. Approve Financial Reports

Motion Schlimgen, Second Rietveld to approve the Bills. Motion carried.

6. Clubhouse Report

May/June Lakeview Golf Course Clubhouse Report
- Steady play through the month of May and into June now.
- High school events all during the month of May, wrapped those up with the Region 4B tournament on May 23rd
- Had a couple Fundraiser events so far (Mitchell Christian and John Paul 2)
- Hosting the SDGA State Two Man Championship June 10th and 11th
- Getting things ready for regular play days, junior golf camp and other events coming up.
- Rounds Report and Membership Numbers

Thanks,
Eric Hieb

2023 Rounds Played & Membership Numbers

Rounds

May 2022 Rounds Played = 3,206
May 2023 Rounds Played = 3,895
Total Rounds Played 2022 = 24,369
Total Rounds Played 2023 = 5,407

Membership

2021 Numbers
Single: 167
Couples: 110
College: 19
Student: 40
Family: 262
Total: 598
2022 Numbers
Single: 159
Couples: 110
College: 14
Student: 33
Family: 232
Total: 548
2023 Numbers
Single: 153
Couples: 100
College: 16
Student: 32
Family: 224
Total: 525
New Members: 40
Punch cards:
- 37 without Cart (9 Holes)
- 26 with Cart (9 Holes)
- 2 without Cart (18 Holes)
- 5 with Cart (18 Holes)

7. Superintendent Report

Golf & Cemetery Board
June 12th
6:30 PM

Cemetery

- The new hire will start on June 26th.
- Memorial Day went well.
    1. We have a great crew on both sides of the fence.
    2. Thank you to Dave, Dean, Jerry, Bill, Jon, and Aaron.
- Dave Thuringer donated posts for block signs.
    1. We have about 2/3rds of them installed.

- Watering newly seeded areas.

Golf

- State 2-Man was this weekend.
- Received 2 bids for Phase 2.
- Starting to get into a routine with some of the new pieces of equipment.
    1. Rolling 2 to 3 times a week
    2. Brushing 1 to 2 times a week.
    3. Ringing around greens, tees, fairways, and bunkers with the Tri Max.
- Have found some possible alternatives for a sand source.
- Have had some pump house issues.
- No word on greens mowers.
- Starting to look at budget items for 2024.

Jason Gunnare
Golf & Cemetery Superintendent.

8. Approve Phase 2 Low Bid

Gunnare reviewed with the Board the two bids for the Phase 2 golf course improvements received from Mid-America Golf and Landscape, Inc. for $726,993.52 and Duininck, Inc. for $680,300. After a very lengthy discussion, Motion Reinesch, Second McEntee to accept the low bid from Duininck, Inc. for $680,300 with elimination of alternate #5 and addition of 10% contingency and to seek City Council approval for the shortfall in funds of $181,194, with Mark Graham voting Nay. Motion carried.

9. Discussion - Cart Use

Gunnare informed the Board they are encouraging golfers to ride together in rented Lakeview golf carts, not applicable to those utilizing their personal golf carts and that there has been some push back on this and will be revisiting this with the Board if they feel a policy change is needed to enforce this.

10. Adjournment

Next meeting date: Monday, July 10, 2023 at 5:45 PM

There being for further business, the Board adjourned at 8:10 PM

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2023

101-GENERAL

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
CHARGES-GOODS & SERVICES	137,400	17,274.27	70,814.74	63,909.01	73,490.99	46.51
TOTAL REVENUES	137,400	17,274.27	70,814.74	63,909.01	73,490.99	53.49
EXPENDITURE SUMMARY						
CEMETERY						
SALARIES	241,594	29,592.45	103,493.42	114,807.08	126,786.92	47.52
CURRENT EXPENSES	51,900	3,406.81	25,999.71	19,141.67	32,758.33	36.88
CAPITAL OUTLAY	36,000	0.00	0.00	0.00	36,000.00	0.00
TOTAL CEMETERY	329,494	32,999.26	129,493.13	133,948.75	195,545.25	59.35
TOTAL EXPENDITURES	329,494	32,999.26	129,493.13	133,948.75	195,545.25	59.35
REVENUE OVER/(UNDER) EXPENDITURES	(192,094)	(15,724.99)	(58,678.39)	(70,039.74)	(122,054.26)	63.54

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2023

101-GENERAL

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CHARGES-GOODS & SERVICES						
101-348 CEMETERY PERMITS	5,000	240.00	2,160.00	1,440.00	3,560.00	28.80
101-3481 CEMETERY OPENINGS	60,000	6,850.00	18,175.00	18,900.00	41,100.00	31.50
101-3482 CEMETERY LOT SALES	38,000	7,850.00	17,715.00	19,020.00	18,980.00	50.05
101-3483 CEMETERY SAT FUNERAL FEE	4,000	0.00	750.00	350.00	3,650.00	8.75
101-3484 CEMETERY MAINTENANCE FEES	22,000	0.00	21,114.74	21,864.74	135.26	99.39
101-3485 COLUMBARIUM LOT SALES	8,400	2,334.27	10,900.00	2,334.27	6,065.73	27.79
TOTAL CHARGES-GOODS & SERVICES	137,400	17,274.27	70,814.74	63,909.01	73,490.99	53.49
TOTAL REVENUE	137,400	17,274.27	70,814.74	63,909.01	73,490.99	53.49

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2023

101-GENERAL

CEMETERY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
101-43700-41100 SALARIES	133,848	13,393.83	56,484.49	64,054.95	69,793.05	47.86
101-43700-41110 OVERTIME	1,250	856.65	1,022.29	856.65	393.35	68.53
101-43700-41120 PART-TIME	29,100	8,267.32	10,165.70	12,867.24	16,232.76	44.22
101-43700-41200 SOCIAL SECURITY/MEDICARE	12,562	1,662.89	4,828.89	5,591.14	6,970.86	44.51
101-43700-41300 RETIREMENT	8,106	814.64	3,446.41	3,854.38	4,251.62	47.55
101-43700-41500 GROUP INSURANCE	56,728	4,597.12	27,545.64	27,582.72	29,145.28	48.62
101-43700-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	241,594	29,592.45	103,493.42	114,807.08	126,786.92	52.48
CURRENT EXPENSES						
101-43700-42200 PROFESSIONAL FEES/SERVIC	2,000	0.00	129.45	0.00	2,000.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	3,000	0.00	930.22	273.99	2,726.01	9.13
101-43700-42510 HEADSTONE REPAIR & MAINT	1,000	0.00	0.00	0.00	1,000.00	0.00
101-43700-42600 SUPPLIES & MATERIALS	16,000	543.39	8,235.25	9,100.12	6,899.88	56.88
101-43700-42602 CHEMICALS	8,000	1,829.33	5,362.28	3,053.33	4,946.67	38.17
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	1,525.33	1,144.98	355.02	76.33
101-43700-42604 TREES, SOD & SEED	2,000	464.99	1,020.00	1,664.99	335.01	83.25
101-43700-42610 GAS & FUEL	10,000	0.00	5,737.71	1,258.38	8,741.62	12.58
101-43700-42650 UNIFORMS	500	0.00	373.92	0.00	500.00	0.00
101-43700-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
101-43700-42700 TRAVEL, CONF. & DUES	500	0.00	418.88	495.88	4.12	99.18
101-43700-42800 UTILITIES	5,000	345.31	2,088.14	1,825.80	3,174.20	36.52
101-43700-42830 UTILITIES-WATER/SEWER	1,200	223.79	178.53	324.20	875.80	27.02
101-43700-42999 REFUND OF FEES	1,200	0.00	0.00	0.00	1,200.00	0.00
TOTAL CURRENT EXPENSES	51,900	3,406.81	25,999.71	19,141.67	32,758.33	63.12
CAPITAL OUTLAY						
101-43700-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
101-43700-43300 IMPROVEMENTS	28,500	0.00	0.00	0.00	28,500.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	7,500	0.00	0.00	0.00	7,500.00	0.00
TOTAL CAPITAL OUTLAY	36,000	0.00	0.00	0.00	36,000.00	100.00
TOTAL CEMETERY	329,494	32,999.26	129,493.13	133,948.75	195,545.25	59.35
TOTAL EXPENDITURES	329,494	32,999.26	129,493.13	133,948.75	195,545.25	59.35
REVENUE OVER/(UNDER) EXPENDITURES	(192,094)	(15,724.99)	(58,678.39)	(70,039.74)	(122,054.26)	63.54

WARNING 2,182 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

PACKET: 06498 MEETING 06.05.2023
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1613933	101-43700-42600	SUPPLIES & MA SOCKETS,FORKS,RAKES,BATTERY	197495	96.45
01-01054	JAMES VALLEY LANDSCAPE					
		I-31909	101-43700-42604	TREES, SOD & TREE	197435	214.99
01-01787	NORTH CENTRAL SEED CO					
		I-24259	101-43700-42604	TREES, SOD & GOLD STAR LAWN MIX	197472	250.00
01-01830	NORTHWESTERN ENERGY					
		I-2581642-2.05.23	101-43700-42800	UTILITIES 600 W 23RD AVE PUMP	197474	121.75
01-02679	MENARD'S INC					
		I-52872	101-43700-42600	SUPPLIES & MA DRAIN PLUG	197453	9.78
01-02880	THUNE TRUE VALUE & APPL					
		I-B272181	101-43700-42600	SUPPLIES & MA NUTS,BOLTS	197518	7.77
		I-B273393	101-43700-42600	SUPPLIES & MA CAULKS	197518	28.97
				DEPARTMENT 3700 CEMETERY TOTAL:		729.71

PACKET: 06511 MEETING 06.20.2023 A-M
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.000400.00.06.23	101-43700-42830	UTILITIES-WAT 600 W 23RD AVE-CEM SHOP	197582	71.84
		I-04.006500.00.06.23	101-43700-42830	UTILITIES-WAT COMMUNITY GARDEN	197582	151.95
01-02679	MENARD'S INC					
		I-54274	101-43700-42600	SUPPLIES & MA GORILLA AND ELECTRICAL TAPE	197676	276.79
		I-54275	101-43700-42600	SUPPLIES & MA LOTION	197676	16.84
				DEPARTMENT 3700 CEMETERY TOTAL:		517.42

PACKET: 06512 MEETING 06.20.2023 N-Z
VENDOR SET: 01
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC						
		I-1620319	101-43700-42600	SUPPLIES & MA	CLIPS	197729	2.49
01-00671	VAN DIEST SUPPLY CO						
		I-45898	101-43700-42602	CHEMICALS	HERBICIDE,TEBUCONAZOLE,T-NEX	197757	1,680.00
		I-45899	101-43700-42602	CHEMICALS	CROP OIL,MALATHION	197757	149.33
01-01199	STURDEVANTS AUTO VALUE						
		I-815015838	101-43700-42600	SUPPLIES & MA	HZBATTERY	197744	95.83
01-01518	VERIZON WIRELESS						
		I-9936029879	101-43700-42800	UTILITIES	ACCT #886931646-00001	197758	71.47
01-01830	NORTHWESTERN ENERGY						
		I-2581639-8.05.23	101-43700-42800	UTILITIES	700 W 23RD AVE	197701	139.45
		I-2581641-4.05.23	101-43700-42800	UTILITIES	W 23RD	197701	12.64
01-02880	THUNE TRUE VALUE & APPL						
		I-B27233	101-43700-42600	SUPPLIES & MA	PLUGS	197748	8.47

DEPARTMENT 3700 CEMETERY TOTAL: 2,159.68

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2023

614-GOLF COURSE

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	450,200	81,816.97	311,977.78	354,708.53	95,491.47	78.79
MISCELLANEOUS REVENUE	4,500	251.66	50.00	276.66	4,223.34	6.15
TOTAL REVENUES	454,700	82,068.63	312,027.78	354,985.19	99,714.81	21.93
EXPENDITURE SUMMARY						
GOLF COURSE						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	209,423	33,236.44	81,578.29	103,256.10	106,166.90	49.31
CURRENT EXPENSES	187,725	23,001.58	100,320.68	102,758.47	84,966.53	54.74
CAPITAL OUTLAY	757,836	11,400.00	154,580.96	85,872.00	671,964.00	11.33
TOTAL GOLF COURSE	1,154,984	67,638.02	336,479.93	291,886.57	863,097.43	74.73
TOTAL EXPENDITURES	1,154,984	67,638.02	336,479.93	291,886.57	863,097.43	74.73
REVENUE OVER/(UNDER) EXPENDITURES	(700,284)	14,430.61	(24,452.15)	63,098.62	(763,382.62)	109.01
OTHER SOURCES	555,836	0.00	0.00	0.00	555,836.00	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(144,448)	14,430.61	(24,452.15)	63,098.62	(207,546.62)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2023

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
INTERGOVERNMENTAL REV						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES						
614-3461 MEMBERSHIP FEES	150,000	11,425.46	133,065.85	134,108.09	15,891.91	89.41
614-3462 RANGE MEMBERSHIP	18,000	483.71	18,024.79	16,995.32	1,004.68	94.42
614-34620 RANGE BALLS	15,000	4,555.98	10,311.00	14,287.15	712.85	95.25
614-34622 ADULT GREEN FEES	89,000	23,893.03	36,833.48	51,944.22	37,055.78	58.36
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	16,000	4,074.40	12,465.16	14,660.41	1,339.59	91.63
614-3463 ELECTRIC CART & STORAGE FEE	20,000	651.60	8,292.29	5,923.81	14,076.19	29.62
614-34630 1.5% TOURISM TAX~RANGE BALLS	300	258.82	154.67	404.79	(104.79)	134.93
614-34631 CART RENTAL	100,000	27,656.00	62,361.17	85,672.57	14,327.43	85.67
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	763.71	17,339.50	15,962.40	2,037.60	88.68
614-34641 LOCKER FEE	1,000	90.14	931.43	781.24	218.76	78.12
614-3465 TOURNAMENT SPONSOR FEE	17,000	7,192.49	7,828.19	9,840.38	7,159.62	57.88
614-3466 MISC/GAS/PROG/CLUBHOUSE	2,000	246.63	695.25	673.15	1,326.85	33.66
614-3467 ADVERTISING REVENUE (NO TAX)	3,900	525.00	3,675.00	3,455.00	445.00	88.59
614-3469 INTEREST EARNED	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES-GOODS & SERVICES	450,200	81,816.97	311,977.78	354,708.53	95,491.47	21.21
MISCELLANEOUS REVENUE						
614-367 CONTRIBUTION FR PRIVATE SOURCE	0	0.00	0.00	0.00	0.00	0.00
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	0.00	0.00	4,500.00	0.00
614-369 REFUNDS AND REIMBURSEMENTS	0	251.66	50.00	276.66	(276.66)	0.00
TOTAL MISCELLANEOUS REVENUE	4,500	251.66	50.00	276.66	4,223.34	93.85
TOTAL REVENUE	454,700	82,068.63	312,027.78	354,985.19	99,714.81	21.93

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2023

614-GOLF COURSE

GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
OTHER						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21620 PENSION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21630 OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES						
614-45250-41100 SALARIES	95,842	11,037.15	40,289.68	47,827.68	48,014.32	49.90
614-45250-41110 OVERTIME	1,000	265.31	497.13	311.44	688.56	31.14
614-45250-41120 PART-TIME	58,040	15,644.64	18,395.85	25,278.19	32,761.81	43.55
614-45250-41200 SOCIAL SECURITY/MEDICARE	11,849	1,998.99	4,284.25	5,241.24	6,607.76	44.23
614-45250-41300 RETIREMENT	5,811	670.39	2,440.24	2,877.79	2,933.21	49.52
614-45250-41500 GROUP INSURANCE	36,881	3,619.96	15,671.14	21,719.76	15,161.24	58.89
614-45250-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	209,423	33,236.44	81,578.29	103,256.10	106,166.90	50.69
CURRENT EXPENSES						
614-45250-42100 INSURANCE	9,500	0.00	9,279.53	10,917.05	(1,417.05)	114.92
614-45250-42200 GOLF PRO CONTRACT	66,525	9,981.79	30,522.79	37,968.34	28,556.66	57.07
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,000	0.00	690.00	854.85	1,145.15	42.74
614-45250-42500 REPAIR & MAINTENANCE	18,000	3,670.62	2,430.91	7,872.15	10,127.85	43.73
614-45250-42600 SUPPLIES & MATERIALS	20,000	1,188.53	10,880.50	11,382.41	8,617.59	56.91
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	25,000	6,481.56	14,265.58	21,707.70	3,292.30	86.83
614-45250-42603 SAND/GOLF COURSE	5,000	0.00	0.00	0.00	5,000.00	0.00
614-45250-42604 TREES & SOD	2,500	(931.58)	1,480.97	(706.58)	3,206.58	28.26-
614-45250-42610 GAS & FUEL	15,000	0.00	8,407.93	898.83	14,101.17	5.99
614-45250-42650 UNIFORMS	500	0.00	402.92	0.00	500.00	0.00
614-45250-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
614-45250-42700 TRAVEL, CONF. & DUES	2,600	0.00	980.74	1,930.37	669.63	74.25
614-45250-42800 UTILITIES	16,000	1,992.62	4,871.68	4,946.35	11,053.65	30.91
614-45250-42830 UTILITIES-WATER/SEWER	1,300	540.40	862.64	820.33	479.67	63.10
614-45250-42920 COMPUTER SOFTWARE	3,600	0.00	15,182.81	4,020.70	(420.70)	111.69
614-45250-42931 SALES TAX	200	77.64	61.68	145.97	54.03	72.99
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CURRENT EXPENSES	187,725	23,001.58	100,320.68	102,758.47	84,966.53	45.26

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2023

614-GOLF COURSE

GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	602,836	11,400.00	52,476.96	32,400.00	570,436.00	5.37
614-45250-43400 MACHINERY & EQUIPMENT	155,000	0.00	102,104.00	53,472.00	101,528.00	34.50
TOTAL CAPITAL OUTLAY	757,836	11,400.00	154,580.96	85,872.00	671,964.00	88.67
TOTAL GOLF COURSE	1,154,984	67,638.02	336,479.93	291,886.57	863,097.43	74.73
TOTAL EXPENDITURES	1,154,984	67,638.02	336,479.93	291,886.57	863,097.43	74.73
REVENUE OVER/(UNDER) EXPENDITURES	(700,284)	14,430.61	(24,452.15)	63,098.62	(763,382.62)	109.01
OTHER FINANCING SOURCES						
614-3900 FROM GENERAL FUND	550,836	0.00	0.00	0.00	550,836.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL OTHER FINANCING SOURCES	555,836	0.00	0.00	0.00	555,836.00	100.00
OTHER FINANCING USES						
614-49000-51100 TRANSFER OUT TO GENERAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(144,448)	14,430.61	(24,452.15)	63,098.62	(207,546.62)	143.68

PACKET: 06498 MEETING 06.05.2023
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT						
		I-2279-3756	614-45250-42600	SUPPLIES & MA	POSTAGE 05.01-15.2023	197489	0.63
01-00424	RUNNINGS SUPPLY INC						
		I-1613933	614-45250-42600	SUPPLIES & MA	SOCKETS,FORKS,RAKES,BATTERY	197495	96.45
		I-1630865	614-45250-42600	SUPPLIES & MA	RAIN GAUGE,HOSES,ABSORBINE	197495	70.16
01-00712	NAPA CENTRAL						
		I-785049	614-45250-42600	SUPPLIES & MA	ANTIFREEZE	197470	30.36
01-01300	M & M GREENHOUSE						
		I-05202023	614-45250-42600	SUPPLIES & MA	FLOWERS	197448	95.00
01-01830	NORTHWESTERN ENERGY						
		I-2581643-0.05.23	614-45250-42800	UTILITIES	GOLF PUMP 100 H	197474	1,329.53
01-02051	MIDCONTINENT COMMUNICAT						
		I-02630670213343	614-45250-42800	UTILITIES	ACCT #026306702	197457	8.00
01-05227	PRESTIGE FLAG						
		I-724589	614-45250-42600	SUPPLIES & MA	PRACTICE FLAGS	197487	143.83
01-08892	ERIC HIEB						
		I-05302023	614-45250-42200	GOLF PRO CONT	BASE CONTRACT 6-2023	197422	8,724.86
		I-053023	614-45250-42200	GOLF PRO CONT	CLOVER CC FEES	197422	83.69
01-09058	SITEONE LANDSCAPE SUPPL						
		C-195408	614-45250-42604	TREES & SOD	DUPLICATE PAYMENT CK#195408	197510	931.58-
		I-129415560-001	614-45250-42602	CHEMICALS	VIVAX LIQUID WETTING AGENT	197510	1,458.91
01-10363	NORBY GOLF COURSE DESIG						
		I-2313	614-45250-43300	IMPROVEMENTS	GOLF ARCHITECTURAL MAY 2023	197471	11,400.00

DEPARTMENT 5250 GOLF COURSE TOTAL: 22,509.84

FUND 614 GOLF COURSE TOTAL: 22,509.84

PACKET: 06511 MEETING 06.20.2023 A-M
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.000400.00.06.23	614-45250-42830	UTILITIES-WAT 600 W 23RD AVE-CEM SHOP	197582	71.84
		I-04.000800.00.06.23	614-45250-42830	UTILITIES-WAT 3300 N OHLMAN ST-GOLF	197582	468.56
01-00525	DAKOTA PUMP INC					
		I-16873	614-45250-42500	REPAIR & MAIN ANTENNA UPGRADE	197598	255.10
01-07696	FERGUSON WATERWORKS #25					
		I-0457744	614-45250-42500	REPAIR & MAIN ACME EAGLE HEADS	197617	2,326.02
01-08892	ERIC HIEB					
		I-06122023	614-45250-42200	GOLF PRO CONT APRIL 23 REMAINING CLOVER FEES	197635	1,173.24
				DEPARTMENT 5250 GOLF COURSE TOTAL:		4,294.76
				FUND 614 GOLF COURSE TOTAL:		4,294.76

PACKET: 06512 MEETING 06.20.2023 N-Z
VENDOR SET: 01
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE
BUDGET TO USE: CB-CURRENT BUDGET
BANK: APBNK

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT						
		I-2279-4166	614-45250-42600	SUPPLIES & MA	POSTAGE 05.16-31.2023	197725	0.63
01-00424	RUNNINGS SUPPLY INC						
		I-1642758	614-45250-42600	SUPPLIES & MA	DEET,ABSORBINE GEL,KEY SET	197729	58.96
01-00671	VAN DIEST SUPPLY CO						
		I-45898	614-45250-42602	CHEMICALS	HERBICIDE,TEBUCONAZOLE,T-NEX	197757	4,469.90
		I-45900	614-45250-42602	CHEMICALS	INSECTICIDE	197757	338.00
		I-45903	614-45250-42602	CHEMICALS	HERBICIDE	197757	214.75
01-01518	VERIZON WIRELESS						
		I-9936029879	614-45250-42800	UTILITIES	ACCT #886931646-00001	197758	41.80
01-01830	NORTHWESTERN ENERGY						
		I-2581639-8.05.23	614-45250-42800	UTILITIES	700 W 23RD AVE	197701	139.45
		I-2581875-8-05.23	614-45250-42800	UTILITIES	GOLF CLUB HOUSE	197701	413.52
		I-2581876-6.05.23	614-45250-42800	UTILITIES	GOLF CART SHED	197701	45.32
		I-2939180-2.05.23	614-45250-42800	UTILITIES	825 INDIAN VILLAGE RD	197701	15.00
01-02495	SCOTT SUPPLY CO.						
		I-12078P	614-45250-42600	SUPPLIES & MA	HOSERACK,ORINGS	197737	124.34
01-05227	PRESTIGE FLAG						
		I-725353	614-45250-42600	SUPPLIES & MA	GOLF TOURNAMENT POLES	197723	568.17
01-10312	REEL SHARP						
		I-742	614-45250-42500	REPAIR & MAIN	GRIND REEL AND BEDKNIFE	197726	1,089.50

DEPARTMENT 5250 GOLF COURSE TOTAL: 7,519.34

FUND 614 GOLF COURSE TOTAL: 7,519.34

July Lakeview Golf Course Clubhouse Report

- Busy play through the month of June and into July. Through the 4th of July already. Member play is up as well as public play. Very rarely do we have under 100 rounds per day at the course
- Hosted the SDGA State 2 Man in June – Full Field of 208 golfers – nothing but compliments
- Junior Golf Camp finished up with the Adult/Junior Scramble on July 7th – Awesome turn out this year for the kids camp and the adult/junior event (continually growing the junior golf side of things)
- More events coming up getting ready for plus regular play busy days
- Annual Member Guest Event is coming up on July 28th – 30th
- Rounds Report and Membership Numbers

Thanks,

Eric Hieb

2023 Rounds Played & Membership Numbers

Rounds

June 2022 Rounds Played = 3,757
June 2023 Rounds Played = 4,102
Total Rounds Played 2022 = 24,369
Total Rounds Played 2023 = 9,609

Membership

2021 Numbers	2022 Numbers	2023 Numbers
Single: 167	Single: 159	Single: 156
Couples: 110	Couples: 110	Couples: 102
College: 19	College: 14	College: 16
Student: 40	Student: 33	Student: 34
Family: 262	Family: 232	Family: 228
Total: 598	Total: 548	Total: 536

New Members: 40

Punch cards:

- 43 without Cart (9 Holes)
- 30 with Cart (9 Holes)

- 4 without Cart (18 Holes)
- 7 with Cart (18 Holes)

Golf and Cemetery Board

5:45 PM

July, 10th

Golf

- Started weed eating the golf course this week.
- Few mechanical problems on equipment.
- Ordered a new clay valve for the pump house.
- Sprayed fairways for grubs last week.
- Start spraying for crabgrass that did not get preemergent this spring.
- Evaluating priorities for budget.
- Working on budget.
- Going to finish patio repair by painting, and do repairs on the long cart shed.
- Looking at moving dumpster enclosure.
- One of new greens mowers should be in this week.
- Participated in Active Shooter Training and working on a response plan.

Cemetery

- District 3 is working on mapping.
    - Aaron has a little information to get them for Calvary.
    - There are some discrepancies on the maps that needs to get worked out.
- Doug Cunningham is our new full-time employee.
    - He is learning, and picking up on things fast.
    - He sprayed cracks along the bike paths and growth regulator in the cemetery.
    - He has not had the opportunity to dig any graves yet.
- We are hopeful that the hydraulic issues with the Mini excavator are fixed.
    - We adjusted a valve that maybe it.
    - Next step is dig into the main valve.
    - May have some down time if Nate needs to dig into the valve.
- Evaluating equipment and working on budget as well. Golf & Cemetery Superintendent
- Working with Dean Strand on possibility of bathroom location. Jason Gunnare