Park & Recreation Board Minutes
City Council Chambers, City Hall, 612 N. Main Street
August 10, 2023

1. Call to Order

Meeting called to order by Andy Jerke, Vice-President of the Board, at 6:01 PM

Present: Andy Jerke, Pat Skinner, Luke Norden, Clayton Deuter, Adam Schulz

Absent: Chris Retterath, Dennis Thompson. Council Liaison: Susan Tjarks

Staff Present: Kevin Nelson, Kevin DeVries, Angel DeWaard, Steve Roth

2. Citizen's Input

3. DELEGATIONS

4. ADDITIONS OR DELETIONS

Motion Skinner, Second Schulz to approve Agenda. Motion carried.

5. Minutes

Minutes of the July 13, 2023 meeting were reviewed. Motion Norden, Second Shulz to approve the July 13, 2023 Minutes as read. Motion carried.

6. Approve Financial Reports

Motion Deuter, Second Norden to approve the Bills as submitted. Motion carried.

7. Department Reports

Recreation Board Report
July 13 – August 10
Kevin DeVries

Programs:

Summer programs have wrapped up and it was a great summer for staff and participants. Want to thank all the part time staff we had this year and hope to see most of them back again. I will have some final numbers on summer program participants and our September meeting.

Registration for Fall/Winter programs have already started. 3rd & 4th grade flag football and 5th & 6th tackle football will be the first programs underway starting the week of August 14.

The outdoor aquatic center is up and running but will be closing for the season on Sunday, August 13th at 5:00p.m. Again, I would like to thank all the guards that came back and the new ones for coming on board. We hope to have most of them back next year as well.

The annual teen night will be help August 4 from 8:30-10:30 pm. CorTrust Bank will be sponsoring free admission for the first 100 kids so we really appreciate their donation. Hope the weather holds.

Recreation Center:

The old pool remodel is still coming along nice. We are hoping it is completed by the end of August or early September. Once the room is finished it will take a few days to a week to get all the equipment moved into the room and set up.

We were able to get new sidewalks poured in the last couple of weeks in front of the building. We still have one spot in front of the side door in the north hallway that needs to be poured yet. We are putting a heating pad in that spot as it is typically a bad spot for snow and ice buildup.

Thomas and Adam are still very busy in the mornings with athletes and adults. Once the sports seasons start it will quiet down some but we still have a lot who aren't out for fall sports. We keep seeing more and more young adults and seniors coming in and trying to stay healthy.

We had preschool parents meeting in July and will have an open house in early August before school starts. Classes are full so Lisa and Jennifer are excited to get started.

We refinished the gym floor in the front gym and will refinish the back gym in December.

The scoreboard for the indoor aquatic center was put up August,1 and looks good.

We also hosted DWU women's basketball team camp July, 31. Had a lot of teams in the building so glad we could help them with that.

We will be meeting with the swim club in the next couple weeks to negotiate a rental contract for the remainder of the year.

Parks & Forestry
Board Report
August 2023

- Grinding tree stumps throughout the city from trees we removed last winter.
- Grinding the buck thorn stumps at Day Camp
- Painted the picnic shelters at Public beach, Northridge, and 2 shelters in Hitchcock Park
- Irrigation maintenance
- Fertilized downtown areas, outdoor pool, and flower gardens in Hitchcock
- Trimming trees above sidewalks at Patton Young Park
- Spraying weeds
- Ongoing maintenance at the outdoor pool
- Ongoing mowing and park maintenance in all the parks and around Lake Mitchell
- Replaced the pump in the lift station at Camp Arroya
- Installed new disc golf tee box signs in Dry Run Park
- Mowed the creek line with the arm mower before the Disc golf tournament in Dy Run Park
- Disc Golf Club in town had a tournament at Dry Run Park
- Tree storm clean up all around town in different areas
- With all the different rain showers we are treating and retreating any standing water that we find for mosquitos.

PARK BOARD REPORT – SPORTS COMPLEX

August 10, 2023

CADWELL:

- State Am tournament going on through Sunday
- DWU baseball and softball starting next week.
- Park and Rec football starts next week.
- Lay out and paint 10 Park and Rec practice fields and full-size football and soccer fields for MHS.
- Men's softball is over. Women's last night was July 27. Co-ed starts August 3rd.
- State women's softball went well July 29-30. 41 teams, couple ran delays the last day.
- Staff continuing mowing, trimming, irrigation work, field work.
- Losing seasonal staff next week.

SOCCER:

- DWU men's and women's soccer has started
- MSA soccer starting next week.
- Laying out and painting 18 fields of all sizes for different ages.
- Continued mowing, trimming, irrigation and cleaning.

ICE ARENA:

- Move equipment off rink floor, sweep and floor scrub. Will be turning on compressors end of the month. Both rinks to be ready 3rd Wednesday of September.
- We have had 2 private rentals and 3-4 upcoming for MSHA on south rink.

August 2023
Director's Board Report

August Board Meeting
The agenda is light for this month, with no action items, aside from approval of the minutes and financial reports. However, there is ample time for Q&A and discussion. If not much of either, we should wrap up in a relatively short amount of time.

Board Member and Staff Parks Facilities Tour for September 14 Meeting
We will have a brief formal meeting (approval of minutes and financial packet) at the meeting next month, and we'll then embark on a tour of parks and facilities, which could take two or more hours. Doug Greenway has donated his party bus and chauffer services for our tour.

Budgeting for 2024
Thank you, board members, for your submittal of how you would prioritize the capital list items/projects which were requested by department supervisors. Below is how the board collectively prioritized them:

1. Campground Emergency Shelter
2. Replace line painter at Cadwell

3. Wide-area mower for parks (replace smaller high-hour until with such)
4. Snow blade for pay loader
5. Replace dock at campground
6. Replace ‘on-field’ mower for Cadwell complex
7. Replace retaining wall at Public Beach
8. Replace batteries and controller for ice bumper cars at arenas
9. Install sunshade (to shelter community band performers from the sun) along west side of Hitchcock Park bandshell
10. Replace playground at Gainer Park
11. Construct restroom for cemetery/community garden/bike bath
12. Construct (6) pickleball courts at Hitchcock Park
13. Add air conditioning to Patton Young shelter

Please note that items or projects may or may not wind up getting funded in this specific order. For instance, some larger items, which get funded by at least 50% from outside of local tax dollars, generally rank fairly high with the council, as those dollars may not always be available. Also, even in the case of items which end up quite low on the list, if they are a lesser dollar amount, and that much remains in available capital funding, the item may be included.

Pickleball Possible Funding

We should know by at some point in August as to the fate of our Game, Fish, and Parks funding application, to match local funding, toward developing pickleball courts in Hitchcock Park. As a reminder, if we get funded, funds will not be available until mid-summer 2024, and said work cannot begin until such time. In anticipation of some type of award, it is presently in the capital budget list. However, not all items on the list will get funded in 2024.

8. Next Meeting Date

Thursday, September 14, 2023 at 6:00 PM followed by facilities tour

9. Adjournment

There being no further business, the Board adjourned at 6:25 PM