Park & Recreation Board Minutes
City Council Chambers, City Hall, 612 N. Main Street
September 14, 2023

1. Call to Order

Meeting called to order by Chris Retterath, President of the Board, at 5:05 PM

Present: Chris Retterath, Andy Jerke, Luke Norden, Clayton Deuter, Dennis Thompson

Council Liaison: Susan Tjarks

Absent: Pat Skinner, Adam Schulz

Staff Present: Kevin Nelson, Kevin DeVries, Angel DeWaard, Steve Roth

2. Election of Officers - President, Vice-President, Secretary Treasurer

Chris Retterath, President, opened the floor for Election of Officers for the positions of President, Vice President and Secretary/Treasurer as follows:

Motion Jerke, Second Deuter to nominate Chris Retterath for Board President. Motion Norden, Second Thompson to cease nominations for Board President and elect Chris Retterath as Board President. Motion carried.

Motion Retterath, Second Deuter to nominate Andy Jerke for Board Vice President. Motion Norden, Second Thompson to cease nominations for Board Vice President and elect Andy Jerke as Board Vice President. Motion carried.

Moiton Jerke, Second Deuter to nominate Pat Skinner for Board Secretary/Treasurer. Motion Norden, Second Jerke to cease nominations for Board Secretary/Treasurer and elect Pat Skinner as Board Secretary/Treasurer. Due to the absence of Skinner at the meeting, her official acceptance of the position will be moved to the October meeting. Motion carried.

3. Citizen's Input

4. DELEGATIONS

5. ADDITIONS OR DELETIONS

Motion Norden, Second Jerke to approve Agenda. Motion carried.

6. Minutes

Minutes of the August 10, 2023 meeting were reviewed. Motion Deuter, Second Norden to approve the August 10, 2023 Minutes as read. Motion carried.

7. Approve Financial Reports

Motion Norden, Second Deuter to approve the Bills as submitted. Motion carried.

8. Department Reports

Recreation Board Report
August 11 – September 14
Kevin DeVries

Programs:

Fall programs are under way. Youth football started on August, 14th. We have 57 in flag football and 60 in tackle football. That's about average for the last few years. Girls K-6 grade volleyball will be starting September 11 as well. The High School volleyball team coaches for that program.

Our Men's Flag Football League started on September, 6th with 14 teams this year. We get a large number of MTC teams, which is great. Todd is working with them on adding a few other leagues like kickball and wiffleball for next year and utilizing the 4H building.

We are also taking registration for youth wrestling and tennis lessons. We have not set any dates for swim lessons yet, as we don't have any instructors available. Most of them are in activities in school at that time, so we are searching for more instructors as well as lifeguards. Jamie will be running another lifeguard training class in October.

The outdoor aquatic center closed on the 13th of August. Our overall attendance was down by about 500 from last season. We also had 16 days of cooler or rainy/rained out days this season, which is more than average.

Recreation Center:

The old pool remodel is still coming along. The hvac should be done by September 8 and then the flooring should be installed sometime after that, followed by the new doors and then it should be complete and we can start moving equipment in.

We had James Valley put in sod in the front of the building and it looks great. The heating pad for the concrete by the northwest door going out from the hallway was installed and the rest of the concrete was put in as well, so things are progressing nicely.

We've had a lot of kids after school, which is great to see. Adam still working with the high school and middle school age kids and Thomas has quite a few 10-12 yr olds wanting to do some physical activity too. That gets hard at that time, so he's working with them on and off but once the new room is available and we have more space for them, he can do more.

We met with the swim club and agreed on a contract for the remainder of 2023. Their board has approved it and you will be reviewing for approval tonight as well.

Thomas has secured a continuing grant from the State Dept of Health as well as a new one focused on health Improvement. This program doesn't have a name yet but will be geared towards overweight/obese people and will be available to the community.

Parks & Forestry
Board Report
September 2023

- Drained and winterizing outdoor pool
- Thinned trees on 2 access lots on North Harmon Drive
- Hauled tree piles from around the lake
- Moved our firewood and logs from the area the rodeo group is leasing out by the soccer fields and removed our fence that was around it.
- Moved the campground sign temporarily and removed the flag pole by the entrance to the campground. They are going to widen the entrance into the campground as part of the DOT project when they redo north 37 hwy.
- Irrigation maintenance
- Hauled picnic tables to Dakota Festa and downtown for Corn Palace week.
- Spraying weeds
- Cleaning up graffiti
- Painted wood picnic tables in the parks and areas around the lake
- Working on smaller park maintenance projects in the parks when we can
- All of our high school and college kids were done for the summer, the first part of August, so a lot of the day-to-day operations are being done with fulltime staff like mowing, weed eating, cleaning restrooms, shelters and emptying garbage's.

PARK BOARD REPORT – SPORTS COMPLEX
September 14, 2023

CADWELL:

- Park and Rec football going on until the end of the month (M, T, Th). Flag football has started, goes until the end of October (W).
- DWU baseball and softball has started. Each will be playing 5-7 fall games. Ends about middle of October.
- Painted a soccer field and football field for Mitchell School to use this fall.
- Last night for Co-ed was last week. Hosted state Co-ed tournament last weekend. 26 teams on 4 fields.
- Special Olympics Sept. 22-24. Bocce ball Friday. Softball Saturday and Sunday.
- Staff is continued to mow, work on irrigation, paint fields, field preps and clean up.

SOCCER:

- MSA youth league going on until end of Sept. Competitive league goes until end of Oct.
- DWU men's and Women's soccer goes until end of Oct.
- Continued mowing, irrigation, painting, clean up.

ICE ARENA:

- Started compressors August 31. North rink didn't do very good with the weather. Painted south rink on the 7th and north rink on the 9th. Put lines and logos in and are sealing them.
- Figure skating has a clinic on Sept. 23 and starts practice on the 24th.

September 2023
Director's Board Report

Board Member and Staff Parks Facilities Tour for September 14 Meeting – Meeting Start Time Moved Up to 5:00 (versus 6:00)
We will have a brief formal meeting (approval of minutes and financial packet) at the meeting plus one action item, and we'll then embark on a tour of green spaces, parks, and facilities, which could take two or more hours. Doug Greenway has donated his party bus and chauffer services for our tour.

Budgeting for 2024
The process is not yet completed for the city council, so no capital items are yet for certain in the 2024 budget.

Pickleball Funding
We received our award letter from South Dakota Game, Fish, and Parks earlier this week, indicating that the city has been granted the requested (up to) $195,000 to go toward the development of six pickleball courts in Hitchcock Park. This is matching funding, meaning only half of the actual cost of courts will be reimbursed. For example, should the project cost a total of $350,000, the grant funds would reimburse up to $175,000. Should the project cost $425,000, only the $195,000 would be available to match the city's expenditures. Conversely, should the city council choose to not fund this project with any capital monies in the 2024 budget, the only dollars available to match with State dollars would be those raised by the pickleball association, an amount just upward of $107,000. If this were to be the case, courts construction would likely remain on hold for a while longer.

Lake Readings
We continue to monitor microcystin and phosphorus levels in the lake through weekly samplings. Microcystin readings reached watch or warning levels for a period of six weeks this summer but have since waned dramatically in recent weeks.

Concrete Surface for the Trail to 'Large Dog' Side of Dog Park
Plans had initially been to add the improvement this summer. However, the sidewalk budget for engineering didn't allow this year, and I've now been informed that it is now budgeted for

next summer.

Bike Trails: Milling and Repairing of Cracks
I was mistaken last month, when I indicated that milling and repairing had started on the cracks in the trails near the golf course and along 23rd Avenue. The work has not yet started, but it is now scheduled to begin on Monday, September 11. There will be 'trail closure' signs posted beginning on Monday.

Lake Lots Being Sold at Auction
Parks crew members were asked to work at clearing parcels "1" and "3" along North Harmon Drive in mid-August, so that the lots present better to potential bidders. The new drum mulcher and track skid loader, along with the skill of staff, were critical in this process. Use of the drum mulcher, I am told, saved 'days' of hauling out trees and brush via loader and dump truck.

Patton Young Playground
The new playground equipment is presently scheduled to be delivered at the end of next week. There is still much prep to do prior to installatioon.

9. Approve 2023 Dakota Riptide Agreement For Second Half Of Season

DeVries reviewed the 2023 Dalota Riptide Agreement for the second half of the season, noting the duration of this is for the remainder of 2023 and will be renegotiated for 2024. Motion Jerke, Second Deuter to approve the 2023 Dakota Riptide Agreement for the second half of the season as reviewed. Motion carried.

10. Next Meeting Date

Thursday, October 12, 2023 at 6:00 PM

11. Adjournment

There being no further business, the Board adjourned at 5:22 PM

12. Facility Tour with Parks Board Immediately Following Meeting Adjournment

Parks Tour Route

- **Pick up at City Hall at 5:30 PM**
- Downtown loop (go south on Rowley to depot and then north on Lawler to Rec Center)
- Rec Center
- Monroe Park
- Cadwell
- Dog Park
- Ice Arena
- Gainer Park
- Dry Run (Not sure how we are going to drive this park)
- Patton Young Park
- Jennewein Park
- Pioneer Park
- South 37 Ditches

- Hitchcock Park
- Outdoor Pool
- Doty
- Northridge
- Lake starting on the south side at Kiwanis Woodlot
- Amphitheater
- Sportsman’s Boat dock
- Sportsman’s Club
- Day Camp
- Neighbor Park
- Indian Head Park
- Franks Bay
- West End Boat Dock
- Lions Point Park
- Sandy Beach
- Camp Arroya
- Pepsi Soccer Fields
- Fisher Building
- Redstone
- Public Beach
- Kibbee Park
- Campground
- **Return to City Hall at 8:30 PM**