



Historic Preservation Commission Minutes
City Council Chambers, City Hall, 612 N. Main Street
April 27, 2023

1. Call to Order

Vice Chairperson Clark called the April 27, 2023 Mitchell Historical Preservation Commission meeting to order at 5:15 P.M. in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Bradley (5:21), Buechler, Clark, Genzlinger, Pooley, Schwalm.

Absent: Enders, Jirsa, Logan, Swenson.

Staff Present: Jenniges.

3. Declaration Of Conflicts Of Interests

Genzlinger stated that he had walked through 300 N Main St with the applicants but after sending them a bill, they did not get the contract on the job moving forward. The board did not see that as a conflict of interest since he has no financial gain moving forward.

4. Approve Agenda

Motion by Buechler, seconded by Genzlinger to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: April 6, 2023

Motion by Schwalm, seconded by Pooley to approve the amended minutes of the April 6, 2023 Mitchell Historic Preservation Commission meeting. All present voting aye; motion carried.

6. Review and Comment: SHPO 11.1 Case Review for 300 N Main St

Chairperson Clark acknowledged Bradley joining the meeting at 5:21.

Jenniges explained the applicants applied for a TIF and the scope of work would require a building permit and therefore approval from SHPO. SHPO was notified and based on the information provided, they determined the proposed project has the potential to encroach upon, damage or destroy historic property that is included in the National Register of Historic Places; specifically, the proposed windows and the new entrance to the historic building must be sympathetic and compatible in design, material and size in order to not encroach upon, damage or destroy historic property. Therefore, they requested the 11.1 abbreviated case review regarding additional project information, the design, size and materiality of the replacement windows, and the design of the new street access. Jenniges went through the case report and photos with the board. The applicant was present to answer questions.

Buechler questioned the unusable office space and new entrance being created. Don Dahl

stated one of the current tenants did not rent out about 1300 square feet of office space. By doing so, there is no entrance into that location without going through a maze of hallways. It would be hard for anyone to know the potential business is there and how to get to it since it is also the same entrance and hallway to the tenants' apartments. Dahl stated they will make the new entrance resemble the existing entrances on the south side of the building.

Dahl explained the different styles of windows throughout the building and their intention to restore them back to wood windows like they had done across the street at the Crafty Fox building. They also intend to keep the old window signage where possible.

Motion by Pooley, seconded by Bradley to agree with the 11.1 case report. All present voting aye; motion carried.

7. Other Business:

None.

8. Public Input:

None.

9. Adjourn

Vice Chairperson Clark asked for a motion to adjourn the meeting. Motion by Schwalm, seconded by Buechler, to adjourn the meeting at 5:28 P.M. All present voting aye; motion carried.



Jeff Logan
Historical Preservation Commission Chairperson