



Mitchell Public Library Board of Trustees Meeting Agenda

City Council Chambers, City Hall, 612 N. Main Street

November 14, 2023

1. 5:15 PM Call to Order

2. Library - Roll Call

3. Approval of Agenda

4. Approval of Minutes

5. Director's Report

6. Financial Report & Approval Of Bills

7. Business Items

A. Action to Approve Policy

B. Action to Approve Library Closure

The library will be closed Monday, December 25 and Friday afternoon, December 22. The Friday afternoon closure will be for the half-day holiday for Christmas Eve. The library will also be closed Sunday, December 24 for the actual Christmas Eve. We are requesting to be closed Saturday, December 23. We expect very few people would come to the library that Saturday. It makes more sense to be closed and allow staff to spend time with their families.

8. Committee Reports

9. Board Input

10. Citizen's Input

If you need to address the Board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

11. Adjournment

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.