



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
December 18, 2023

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Assembly of God**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Department Reports**
 - D. Automatic Supplements**
 - Park-Sports-Complex in the amount of \$273.54 from donation of funds
 - General Fund-Library in the amount of \$1,593.10 from a reimbursement
 - EMS Fund in the amount of \$2,770.95 from insurance proceeds
 - TID #7-Westwood in the amount of \$140,000.00 from tax revenue
 - TID #9-Vantage Point in the amount of \$7,000.00 from tax revenue
 - TID #14-Pepsi in the amount of \$3,000.00 from tax revenue
 - TID #16-Innovative in the amount of \$142,000.00 from tax revenue
 - TID #20-Morris in the amount of \$1,000.00 from tax revenue
 - TID #21-Hohn in the amount of \$2,000.00 from tax revenue
 - TID #24-Performance Pet in the amount of \$42,000.00 from tax revenue
 - TID #26-Western Building in the amount of \$5,000.00 from tax revenue
 - TID #27-Fiala in the amount of \$3,000.00 from tax revenue
 - Park-Rec Center in the amount of \$1,000.00 from donation of funds
 - Park-Rec Center in the amount of \$3,794.00 from donation of funds
 - Park-Rec Center in the amount of \$319.00 from donation of funds
 - E. Raffle Permits**
 - F. Change Order #2 to Top Grade Concrete for Sidewalk Project Schedule A #2023-4**
 - G. Change Order #2 to Commercial Asphalt for Paving & Overlay Project #2023-15**
 - H. Approval of Gasoline & Fuel Quotes**
 - I. Pay Estimates**
 - J. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the**

Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Hearing and Action on an Application for Wayne Lambert-Variance Permit

Wayne Lambert has applied for a Variance Permit for a side yard setback of 0' vs 3' and rear yard setback of 7' vs 16' for a 32' deep x 44' wide unattached accessory building with a door parallel to the alley being built in the same overall footprint of an existing garage being torn down.; located at 909 E 1st Ave, legally described as Lot 4, Block 3, Applegate Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R3 Medium Density Residential District.

9. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

10. Action to Approve Agreement #A2023-63, Airport Design Services for Hangar at Airport with Mead & Hunt

11. Action to Approve Agreement #A2023-65, Geotechnical Exploration and Report at the South Wastewater Treatment Plant with GeoTek

12. Action to Approve Agreement #A2023-66, Geotechnical Exploration and Report at North Wastewater Treatment Plant with GeoTek

13. Action to Approve Agreement #A2023-67, Agreement for Rotational Towing Services

14. Action to Approve Agreement #A2023-68, 2024 Equipment and Storage Contract with Axon

15. Action to Approve Agreement #A2023-69, 2024-2025 Subscription with Power DMS

16. Action to Approve Agreement #A2023-70, Memorandum of Agreement with Davison County for the Edward Byrne Memorial JAG Grant

17. Action to Approve Resolution #R2023-89, Contingency Transfers for the 2023 Annual Budget

18. Action to Approve Resolution #R2023-90, Setting Hearing and Appointing Appraisal Board for a Land Swap by the New Ground Storage Tank

19. Action to Approve Resolution #R2023-91, Plat of Tract 1 of Blindauer's Addition in the SE 1/4 of the SE 1/4 of Section 18, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota

20. Action to Approve Resolution #R2023-92, Surplus of Building at 620 North Lawler

Street

- 21. Action to Approve Resolution #R2023-93, Dissolving Business Improvement District 2**
- 22. Action to Approve Resolution #R2023-94, Acknowledging the Transfer of a Franchise Agreement from NorthWestern Corporation D/B/A NorthWestern Energy to NorthWestern Energy Public Service Corporation D/B/A as NorthWestern Energy**
- 23. Action to Approve Resolution #R2023-95, Authorizing Easement Agreements for Water Distribution System Project #2020-20**
- 24. Second Reading on Ordinance #O2023-14, Supplemental Appropriation Ordinance for Fiscal Year 2023**
- 25. Motion to Adopt Ordinance #O2023-14, Request Public Comment, Roll Call**
- 26. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

December 4, 2023

6:00 P.M.

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith

ABSENT: Susan Tjarks

PRESIDING: Mayor Bob Everson

AGENDA:

Moved by Sabers, seconded by Goldammer, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council November 20, 2023.
- b. Committee Reports
 - 1. Planning Commission November 13, 2023 and
 - 2. Planning Commission November 27, 2023 (unsigned).
- c. Automatic Supplements
 - 1. General Fund-Traffic in the amount of \$42,449.61 from insurance proceeds and
 - 2. General Fund-Police in the amount of \$10,000.00 from grant funds.
- d. Raffle Permits
 - 1. Mitchell Figure Skating Club with the drawings to be held December 2023-March 2024,
 - 2. National Wild Turkey Federation with the drawing to be held January 5-6, 2024,
 - 3. James River Gobblers with the drawing to be held February 3, 2024,
 - 4. American Legion Post 18 with the drawing to be held April 2, 2024,
 - 5. St. John Paul II with the drawing to be held January 24 and February 7, 2024,
 - 6. James River Valley Chapter with the drawing to be held March 23, 2024, and
 - 7. Lifequest with the drawing to be held March 22, 2024.
- e. Acknowledge Acceptance of Audit Report for 2022.
- f. An application was received for concurrence from the Abbott House on November 28th for a property tax abatement request to Davison County. The City Council does not object to the abatement application.
- g. 2022 delinquent utility billing account write-offs.
- h. Change Order #1 for Paving & Overlay Project #2023-15 increasing the contract amount by \$129,769.90 to Commercial Asphalt, adjust contract amount to \$626,926.40.
- i. Set date for bid openings
 - 1. 1:30 p.m. on December 5, 2023 for 12th/13th Avenues Water Main Loop Project #2023-08,

2. 1:30 p.m. on December 7, 2023 for 23rd Avenue Lift Station Project #2022-03,
 3. 1:30 p.m. on December 12, 2023 for West Harmon Drive Watermain Loop Project #2023-07, and
 4. 1:30 p.m. on December 14, 2023 for Ohlman Lift Station Project #2023-16.
- j. Pay Estimates December 4, 2023
- Pay Estimate #6 in the amount of \$3,807.50 for Above Ground Storage Tank #2020-20 contracted to GeoTek Engineering,
 - Pay Estimate #18 in the amount of \$2,536.25 for West Side Water Tower #2021-03 contracted to SPN & Associates,
 - Pay Estimate #3 in the amount of \$15,177.53 for West Side Water Tower #2021-03 contracted to Maguire Iron,
 - Pay Estimate #5 in the amount of \$135,251.28 for Livesay Lane Utility Improvements #2021-25 contracted to H&W Contracting,
 - Pay Estimate #32 in the amount of \$37,834.26 for North Wastewater Improvements #2021-31 contracted to HDR Engineering,
 - Pay Estimate #12 in the amount of \$856.50 for North Wastewater Improvements #2021-31 contracted to GeoTek Engineering,
 - Pay Estimate #10 in the amount of \$32,780.96 for WWTP-Phase II #2022-01 contracted to HDR Engineering,
 - Pay Estimate #8 in the amount of \$138.75 for 23rd/Ohlman Lift Station #2022-03 contracted to SPN & Associates,
 - Pay Estimate #3 in the amount of \$80,730.00 for Cadwell Park Crow's Nest & Shade Structure #2022-34 contracted to Rexwinkel Concrete,
 - Pay Estimate #9 in the amount of \$765.05 for Canal Bridge #2022-36 contracted to SD Department of Transportation,
 - Pay Estimate #5 in the amount of \$2,656.25 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates, and
 - Pay Estimate #4 in the amount of \$141,744.00 for Paving & Overlay #2023-15 contracted to Commercial Asphalt.
- k. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer.

PAYROLL NOVEMBER 12, 2023 – NOVEMBER 25, 2023: City Council \$3,615.68, Mayor \$1,562.81, City Administrator \$6,392.50, Administrative Boards \$2,211.81, Attorney \$5,288.27, Finance \$16,665.34, Human Resources \$4,267.71, Municipal Building \$3,528.12, Information Technology \$3,503.21, Police \$91,715.16, Traffic \$4,972.39, Fire \$44,511.88, Street \$39,076.72, Public Works \$28,628.52, Cemetery \$5,975.13, Library \$19,834.02, Recreation & Aquatics \$8,780.60, Recreation Center \$22,338.50, Sports Complexes \$11,790.82, Cadwell Concessions \$414.55, Parks \$16,581.38, Supervision \$7,331.69, E911 \$25,537.23, MVP \$668.76, Palace Transit \$33,728.11, JVCC \$1,515.50, Nutrition \$4,876.32, Water Distribution \$17,035.00, Sewer \$15,883.72, Airport \$4,642.19, Recycling Program \$9,222.83, Waste Collection \$7,647.25, Landfill \$12,190.75, Corn Palace \$24,428.54, Golf Course \$4,649.16, Emergency Medical Services \$39,021.30

NEW HIRES:

CORN PALACE: Jayda Horton-\$10.80

PALACE TRANSIT: Gala Flores-\$20.304

SALARY ADJUSTMENTS:

LIBRARY: Zackery North-\$28.698

POLICE: Justin Maas-\$27.993, Casey Tegethoff-\$33.301

RECREATION & AQUATICS: Jamie Henkel-\$33.727

TERMINATIONS:

PARKS: Arnold Eldeen, Taylor Hughes

WARRANTS: A&B Business Solutions, Contract Payment-\$4,460.74; AAA Collections, Collection Fees-\$75.00; AFSCME Council 65, Union Dues-\$630.00; Amazon Capital Services, Supplies-\$1,108.36; American Garage Door, Maintenance-\$163.27; Aramark, Supplies-\$258.92; AT&T Mobility, Utilities-\$1,201.39; Automatic Building Control, Maintenance-\$702.00; Avera Occupational Medicine, Supplies-\$3,166.00; B&B Upholstery, Repair-\$210.00; Baker & Taylor, Book-\$1,215.61; Bender's Sewer Cleaning, Maintenance-\$2,979.85; Blackstone Publishing, Audiobooks-\$23.99; Butler Machinery, Repair-\$1,467.27; C&B Operations, Supplies-\$438.31; Cengage Learning Inc/Gale, Book-\$291.90; Central Electric, Utilities-\$97.02; Century Link, Utilities-\$13.65; Chesterman, Supplies-\$674.45; CHR Solutions, Billing Services-\$3,585.14; CHS Farmers Alliance, Supplies-\$12,317.55; Cindy Roth, Travel-\$573.02; City of Mitchell, Membership Fee-\$4,500.00; CK Bicycles & Locks, Supplies-\$269.00; Columbus Supply, Supplies-\$1,728.00; Commercial Asphalt, Supplies-\$155,009.56; Conrad Repair, Maintenance-\$785.40; Core & Main, Supplies-\$22,135.58; Core-Mark Midcontinent, Supplies-\$2,451.02; Corn Palace, Supplies-\$92.75; Cortrust Bank, Hohn TID #21-\$10,718.83; Crowley Micrographics, Supplies-\$5,758.17; CTAA, Membership Dues-\$550.00; Dak Tech, Supplies-\$31.00; Dakota Fluid Power, Supplies-\$23.52; Dakota Green Landscape, Repair-\$108.34; Dakota Pump, Supplies-\$63.78; Dakota Riptide, Sports Authority Promotion-\$3,750.00; Dakota Supply Group, Maintenance-\$45.27; Dan London, CDL license-\$120.00; Davison County Register of Deeds, Highway 37 North Easements-\$150.00; Davison County Title, Insurance-\$3,062.50; Department of Agriculture, 2004-RLA-303-Loans-\$27,939.28; Department of Social Services, Child Support-\$864.46; Dick's Towing, Towing-\$315.00; Ebsco, Subscriptions-\$4,697.03; Elfstrand's Ace Hardware, Supplies-\$462.98; Elliott Equipment, Repair-\$261.46; Emergency Education, Training-\$945.00; Eric Hieb, Contract Services-\$5,170.10; Eurofins Environment Testing, Testing-\$2,406.00; Fastenal, Maintenance-\$17.46; First Dakota National Bank, Indoor Aquatic Center-\$167,160.97; First National Bank Omaha, Supplies-\$13,100.90; Fisher Scientific, Supplies-\$2,116.50; Floor Tec, Maintenance-\$2,795.75; Forum Communications, Advertising-\$1,002.48; Gala Flores, Reimbursement-\$81.00; Geotek

300

12-04-2023

Engineering & Testing, 2020-20 P.E. #6-\$4,664.00; Governors Inn Travelodge, Travel-\$154.00; Grainger, Supplies-\$148.21; Guarantee Roofing & Sheet Metal of South Dakota, Repair-\$713.88; H&R Salvage, Waste Program-\$20,916.00; H&W Contracting, 2021-25 P.E. #5-\$135,251.28; Hanson School District, Hanson Classic-\$3,000.00; Harve's Pro Prints, Supplies-\$231.49; Hawkins, Supplies-\$50.00; HDR Engineering, 2021-31 P.E. #32-\$70,615.22; Heartland Ag Systems, Maintenance-\$54.44; Heiman, Supplies-\$40.94; Hugh Holmes, Santa Performance-\$300.00; Independent Viking Glass, Supplies-\$363.00; Ingram Library Services, Adult Books-\$630.70; Innovative Office Solution, Supplies-\$225.21; Interstate Glass & Door, Repair-\$129.54; Interstate Office Products, Supplies-\$128.00; Iverson Chrysler Center, Maintenance-\$160.95; JCL Solutions, Supplies-\$95.00; Johnson Controls, Maintenance-\$3,891.55; Jones Supplies, Supplies-\$1,639.57; Kone Chicago, Maintenance-\$892.56; Krohmer Plumbing, Repair-\$1,786.40; Larry's I-90 Service, Supplies-\$947.32; Lawson Products, Supplies-\$189.68; Lewis Family Drug, Supplies-\$3.00; Library Board of Trustees, Refund-\$142.40; Light & Siren, Supplies-\$513.25; Lindsey Roberts, Refund-\$50.00; M & T Fire and Safety, Supplies-\$122.07; Mac's Huron, Supplies-\$311.41; Maguire Iron, 2021-3 P.E. #3-\$15,177.53; Make It Mine Designs, Supplies-\$100.00; Meierhenry Sargent LLP, Ground Storage Tank-\$95,000.00; Menard's, Supplies-\$1,778.60; Mettler Implement, Maintenance-\$53.49; Microsoft Corporation, Subscription-\$910.00; Midcontinent Communication, Advertising-\$1,742.47; Midwest Oil, Supplies-\$1,703.47; Millennium Recycling, Single Stream Fee-\$2,609.55; Mitchell Iron & Supply, Supplies-\$417.01; Mitchell Plumbing & Heating, Supplies-\$2,975.36; Mitchell Recreation Center, Membership Fee-\$9,000.00; Mitchell United Way, United Way Deductions-\$228.00; Mr. Golf Car, Supplies-\$11.99; Muth Electric, Repair-\$194.90; N-Able Technologies, Supplies-\$172.22; Noridian Medicare JF Part, Refunds and Reimbursements-\$744.42; Northwestern Energy, Utilities-\$31,611.98; Opening The Book North America, Equipment-\$140.00; Overdrive, Books-\$165.00; Pepsi Cola, Supplies-\$316.56; Peterbilt of Sioux Falls, Supplies-\$485.52; Premier Pest Control, Supplies-\$225.00; Qualified Presort, Postage-\$476.86; Quick Med Claims, Contract-\$5,312.23; R&R Specialties of Wisconsin, Supplies-\$176.65; Rexwinkel Concrete, 2022-34 P.E. #3-\$80,730.00; Riverside Technologies, Maintenance-\$898.00; Runnings Supply, Supplies-\$1,205.91; Sanitation Products, Supplies-\$625.08; Schmucker, Paul, Nohr, 2021-3 P.E. #18-\$5,331.25; Schumacher Elevator, Maintenance-\$2,849.04; Scott Supply, Supplies-\$22.25; South Dakota Department of Social Services, Ambulance Refund-\$80.76; South Dakota Department of Transportation, 2022-36 P.E. #9-\$765.05; South Dakota Public Assurance Alliance, Liability-\$92.05; South Dakota Supplemental Retirement, Supplemental Retirement-\$2,634.50; South Dakota Supplemental Roth 457, Roth 457 Contributions-\$1,271.00; South Dakota Water and Wastewater, Renewal-\$40.00; Secretary of State, Notary Fee-\$30.00; Sharon Hendrix, Refund-\$1,280.60 ; Standard Insurance, Life Insurance-\$434.02; Staples, Supplies-\$63.57; Stryker Sales, Supplies-\$268.80; Sturdevants Auto Value, Supplies-\$50.97; Subway, Meals-\$47.94; Teamsters Local No. 120, Union Dues-\$1,593.00; Thune True Value & Appliance, Supplies-\$1,100.51; TMA Stores, Supplies-\$1,563.74; Traffic Control, Supplies-\$1,500.00; Tyler Vetch, Reimbursed-\$62.00; UPS Store #4227, Postage-\$44.97; Verizon Wireless, Utilities-\$280.07; Vern Eide Chevrolet GMC, Tow-\$170.00; Walmart/Capital One, Supplies-\$370.18; Wastequip, Supplies-\$39,262.00; Watertown Wholesale, Supplies-\$146.82; Wells Fargo Bank, Pepsi-TID #14-\$28,722.23; Wheelco Brake & Supply, Supplies-\$878.82; US Bank, Bond Payments-\$231,579.18.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Elizabeth Luczak, Mitchell Main Street & Beyond, thanked the public for supporting recent events including, the Parade of Lights, Christmas on Main Window Contest, and Christmas Shopping for Kids.

Mitchell resident, Kathy Wire, spoke on behalf of Pam Bathke who could not attend the meeting. Bathke addressed the City Council's November 20th approval of the plat of Ridge View on Foster.

Council Member Mike Bathke stated that he realized he did not stand up for the people in his ward when voting on the Ridge View on Foster plat.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by McCardle, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Cory Hauser for a side yard corner variance of 1.33' vs 20' to construct a 24' x 20' metal carport located at 1420 East Birch Avenue, legally described as Lot 12, Block 6, Fairview Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District. The Planning Commission recommended denial of said application. Moved by Sabers, seconded by Barington, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of CJG Properties LLC for a conditional use permit to operate a lodging house and supportive living home located at 918 Court Merrill, legally described as Lot A except the north 8 feet, Block 3, University Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District. The Planning Commission recommended denial of said application. Moved by Sabers, seconded by Barington, to approve application for a lodging house.

Members present voting aye: none. Members present voting nay: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith. Motion failed.

Moved by Barington, seconded by Goldammer, to approve application for a supportive living home.

Members present voting aye: none. Members present voting nay: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith. Motion failed.

Moved by Smith, seconded by Barington, to set date for December 18, 2023 on the application of Wayne Lambert for a side yard variance of 0' vs 3' and a rear yard variance of 7' vs 16' for a

32' x 44' unattached accessory building with a door parallel to the alley being built in the same overall footprint of an existing garage being torn down located at 909 East 1st Avenue, legally described as Lot 4, Block 3, Applegate Addition, City of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Goldammer, seconded by McCardle, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

AWARD BID:

Bids were opened and read on Dump Truck Chassis Project #2023-34 and Combo Dump Body/Sander Project #2023-35 on the 21st day of November, 2023. Moved by McCardle, seconded by Goldammer, to award, as follows:

**DUMP TRUCK CHASSIS
PROJECT #2023-34**

I-State Truck Center, 2901 West 60th Street, Sioux Falls, SD 57107

Item 1	\$119,662.00
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**COMBO DUMP BODY/SANDER
PROJECT #2023-35**

Sanitation Products, 901 East 48th, Sioux Falls, SD 57104

Item 2	\$45,565.00
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Motion carried.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Barington, to authorize the purchase of equipment via Omnia or Sourcewell Contract to be in the 2025 budget. The purchase price after volume discount and trade is \$281,241.00. Motion carried.

Moved by Barington, seconded by Goldammer, to approve Amendment #1 to Recycling Agreement #A2019-49 with Millennium Recycling. Motion carried.

Moved by Goldammer, seconded by Sabers, to approve Agreement #A2023-61, Memorandum of Understanding between the City of Mitchell & IAFF Mitchell Firefighters Association Local 4166. Motion carried.

Moved by McCardle, seconded by Bathke, to approve Agreement #A2023-62, Memorandum of Understanding between the City of Mitchell and AFSCME Local 2922. Motion carried.

RESOLUTIONS:

Moved by Smith, seconded by Barington, to approve Resolution #R2023-88, Approving the 2024 Compensation Plan for the City of Mitchell, as follows:

RESOLUTION #R2023-88 A RESOLUTION APPROVING THE 2024 COMPENSATION PLAN FOR THE CITY OF MITCHELL

BE IT RESOLVED, THAT THE FOLLOWING COMPENSATION PLAN FOR THE CITY OF MITCHELL BE APPROVED FOR FY2024.

The purpose of the salary schedule is to establish the base compensation for employees, officers, and elected officials. Each approved grade that contains steps, allow employees to progress through the wage range annually, based on performance. The adopted compensation plan is the base pay provisions for the City of Mitchell, and does not reflect additional agreements made as part of collective bargaining unit agreements approved by the City of Mitchell.

ELECTED OFFICIALS

Mayor	\$40,756
City Councilors	\$11,786

APPOINTED/ HIRED FULL TIME POSITIONS

Dept	Job Title	Wage Grade	FLSA Status
ADM	City Administrator	27	E
CA	City Attorney	25	E
PD	Chief of Police	25	E
FIN	Finance Officer	25	E
PW	Public Works Director- City Engineer	25	E
FD	Chief of Fire/EMS	24	E
PR	Parks and Recreation Director	24	E
CS	Community Services Director	23	E
CP	Corn Palace Director	23	E
HR	Human Resources Director	23	E
LIB	Library Director	22	E
PD	Police Lieutenant	22	E
PW	Street and Sanitation Superintendent	22	E
PW	Utilities Superintendent	22	E
FD	Battalion Chief (3 FTE)	21	N
PW	Building Official	21	E
PW	City Planner	21	E
PW	Engineer I	21	E
FD	Fire Marshal	21	E*
GC	Golf (Class A) & Cemetery Superintendent	21	E
PR	Parks Operation Superintendent	21	E
PR	Recreation Superintendent	21	E
PR	Sports Complex Superintendent	21	E
PW	Engineering Project Supervisor	20	E

PD	Police Sergeant (4 FTE)	20	N
PW	Airport Manager	19	E*
PW	Assistant Street Superintendent	19	E*
FIN	Deputy Finance Officer	19	E
ADM	IT Administrator	19	E
PW	Solid Waste Manager	19	E*
CS	Transit Operations Supervisor	19	E
PW	Wastewater Services Supervisor	19	N
PW	Water Services Supervisor	19	N
PD	Communications Supervisor	18	E
FD	Firefighter/Paramedic (9 FTE)	18 ¹	N
PD	Detective (4 FTE)	17	N
PW	Shop Supervisor	17	N
PW	Traffic Technician Supervisor	17	E*
ADM	Administrative Coordinator- Special Events	16	E
LIB	Adult & Young Services Librarian	16	N
CP	Box Office/Events Supervisor	16	E*
GC	Cemetery Sexton	16	N
LIB	Children's Services Librarian	16	N
PW	Engineering Technician (2 FTE)	16	N
FD	Firefighter/EMT (12 FTE) ¹	16 ¹	N
PD	Police Officer (17 FTE)	16	N
PD/ FD	Police/Fire Administrative Specialist	16	N
PR	Recreation Coordinator (3 FTE)	16	N
LIB	Cataloguer	14	N
PD	Code Enforcement (Non-Certified)	14	N
CS	Community Services Coordinator	14	N
PW	Mechanic (3 FTE)	14	N
PR	Parks Crewleader	14	N
FIN	Payroll and Accounts Receivable Specialist	14	N
PR	Sports Complex Crewleader	14	N
PW	Traffic Technician	14	N
PW	Heavy Equipment Operator (7 FTE)	13	N
CS	Transit Dispatch Coordinator	13	N
PW	Utility Operator I (Water / Wastewater) (8 FTE)	13 ²	N
PW	Waste-Water Pre-Treatment Assistant	13 ²	N
FIN	Accounting and Administrative Technician	12	N
FIN	Accounts Payable Technician	12	N
CS	Administrative Assistant	12	N
PR	Administrative Assistant	12	N
PW	Administrative Assistant (2 FTE)	12	N
CP	Building Maintenance Technician (2 FTE)	12	N
LIB	Building Maintenance Technician (1 FTE)	12	N
PD	Communications Specialist (11 FTE)	12	N
GC	Golf Specialist	12	N
PR	Parks Specialist (6 FTE)	12	N
PR	Recreation Maintenance Specialist	12	N
PW	Refuse Collector/Driver (4 FTE)	12	N
PW	Truck Driver and Equipment Operator (5 FTE)	12	N
FIN	Utility Billing Technician	12	N
CS	Transit Operator (7 FTE)	11	N
PD	Administrative Secretary	10	N
PR	Administrative Secretary	10	N
LIB	Circulation Assistant (2 FTE)	10	N

PW	Landfill Scale Master	10	N
PW	Non-Certified Utility Operator	10 ³	N
PR	Personal Trainer	10	N
CP	Building Custodian (3 FTE)	8	N

¹ Firefighter EMTs are eligible to move up to firefighter/paramedic with possession of paramedic certification.

² Move to grade 14 with possession of Class II license, grade 15 with possession of Class III license.

³ Non-Certified Operators are hired at this level. Once they receive certification, they move to Utility Operator

I.

* Meets FLSA Exemption, position is paid hourly

	A	B	C	D	E	F	G	H	I	J	K
1	27,157	27,700	28,254	28,819	29,396	29,984	30,583	31,195	31,819	32,455	33,104
2	28,532	29,103	29,685	30,278	30,884	31,502	32,132	32,774	33,430	34,098	34,780
3	29,976	30,576	31,187	31,811	32,447	33,096	33,758	34,433	35,122	35,824	36,541
4	31,494	32,124	32,766	33,422	34,090	34,772	35,467	36,177	36,900	37,638	38,391
5	33,088	33,750	34,425	35,114	35,816	36,532	37,263	38,008	38,768	39,544	40,334
6	34,763	35,459	36,168	36,891	37,629	38,382	39,149	39,932	40,731	41,545	42,376
7	36,523	37,254	37,999	38,759	39,534	40,325	41,131	41,954	42,793	43,649	44,522
8	38,372	39,140	39,922	40,721	41,535	42,366	43,213	44,078	44,959	45,858	46,776
9	40,315	41,121	41,944	42,782	43,638	44,511	45,401	46,309	47,235	48,180	49,144
10	42,356	43,203	44,067	44,948	45,847	46,764	47,699	48,653	49,627	50,619	51,631
11	44,500	45,390	46,298	47,224	48,168	49,132	50,114	51,117	52,139	53,182	54,245
12	46,753	47,688	48,642	49,614	50,607	51,619	52,651	53,704	54,778	55,874	56,991
13	49,120	50,102	51,104	52,126	53,169	54,232	55,317	56,423	57,552	58,703	59,877
14	51,606	52,638	53,691	54,765	55,860	56,978	58,117	59,279	60,465	61,674	62,908
15	54,219	55,303	56,409	57,538	58,688	59,862	61,059	62,281	63,526	64,797	66,093
16	56,964	58,103	59,265	60,450	61,659	62,893	64,150	65,433	66,742	68,077	69,439
17	59,848	61,045	62,265	63,511	64,781	66,077	67,398	68,746	70,121	71,523	72,954
18	62,877	64,135	65,418	66,726	68,060	69,422	70,810	72,226	73,671	75,144	76,647
19	66,061	67,382	68,729	70,104	71,506	72,936	74,395	75,883	77,400	78,948	80,527
20	69,405	70,793	72,209	73,653	75,126	76,629	78,161	79,724	81,319	82,945	84,604
21	76,610	78,142	79,705	81,299	82,925	84,584	86,275	88,001	89,761	91,556	93,387
22	84,563	86,254	87,979	89,739	91,534	93,364	95,232	97,136	99,079	101,061	103,082
23	93,342	95,209	97,113	99,055	101,036	103,057	105,118	107,220	109,365	111,552	113,783
24	103,032	105,092	107,194	109,338	111,525	113,755	116,031	118,351	120,718	123,133	125,595
25	113,728	116,002	118,322	120,689	123,103	125,565	128,076	130,638	133,250	135,915	138,634
26	125,534	128,045	130,606	133,218	135,882	138,600	141,372	144,199	147,083	150,025	153,026
27	138,566	141,338	144,164	147,048	149,989	152,988	156,048	159,169	162,353	165,600	168,912
L	M	N	O	P	Q	R	S	T	U	V	Grade
33,766	34,442	35,131	35,833	36,550	37,281	38,026	38,787	39,563	40,354	41,161	1
35,476	36,185	36,909	37,647	38,400	39,168	39,952	40,751	41,566	42,397	43,245	2
37,272	38,017	38,778	39,553	40,344	41,151	41,974	42,814	43,670	44,543	45,434	3
39,159	39,942	40,741	41,555	42,387	43,234	44,099	44,981	45,881	46,798	47,734	4
41,141	41,964	42,803	43,659	44,532	45,423	46,332	47,258	48,203	49,167	50,151	5
43,224	44,088	44,970	45,869	46,787	47,723	48,677	49,651	50,644	51,656	52,690	6
45,412	46,320	47,247	48,192	49,155	50,139	51,141	52,164	53,207	54,272	55,357	7
47,711	48,665	49,639	50,631	51,644	52,677	53,730	54,805	55,901	57,019	58,159	8
50,126	51,129	52,151	53,195	54,258	55,344	56,450	57,579	58,731	59,906	61,104	9
52,664	53,717	54,792	55,888	57,005	58,145	59,308	60,494	61,704	62,938	64,197	10
55,330	56,437	57,565	58,717	59,891	61,089	62,311	63,557	64,828	66,125	67,447	11
58,131	59,294	60,480	61,689	62,923	64,182	65,465	66,775	68,110	69,472	70,862	12

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12-04-2023

61,074	62,296	63,542	64,812	66,109	67,431	68,779	70,155	71,558	72,989	74,449	13
64,166	65,449	66,758	68,093	69,455	70,844	72,261	73,707	75,181	76,684	78,218	14
67,414	68,763	70,138	71,541	72,972	74,431	75,920	77,438	78,987	80,566	82,178	15
70,827	72,244	73,689	75,162	76,666	78,199	79,763	81,358	82,985	84,645	86,338	16
74,413	75,901	77,419	78,968	80,547	82,158	83,801	85,477	87,187	88,930	90,709	17
78,180	79,744	81,339	82,965	84,625	86,317	88,043	89,804	91,600	93,432	95,301	18
82,138	83,781	85,456	87,165	88,909	90,687	92,501	94,351	96,238	98,162	100,126	19
86,296	88,022	89,783	91,578	93,410	95,278	97,183	99,127	101,110	103,132	105,195	20
95,255	97,160	99,103	101,085	103,107	105,169	107,272	109,418	111,606	113,838	116,115	21
105,143	107,246	109,391	111,579	113,811	116,087	118,409	120,777	123,192	125,656	128,169	22
116,059	118,380	120,748	123,162	125,626	128,138	130,701	133,315	135,981	138,701	141,475	23
128,107	130,669	133,283	135,948	138,667	141,441	144,269	147,155	150,098	153,100	156,162	24
141,406	144,234	147,119	150,062	153,063	156,124	159,246	162,431	165,680	168,994	172,374	25
156,086	159,208	162,392	165,640	168,953	172,332	175,778	179,294	182,880	186,537	190,268	26
172,290	175,736	179,250	182,835	186,492	190,222	194,026	197,907	201,865	205,902	210,020	27

GRADED PART TIME / SEASONAL POSITIONS

Dept	Job Title	Grade
PR- REC	Basketball Scorekeepers (12 PT)	1
CP	Box Office/ Event Concessions (25 PT)	1
PR-R&AQ	Coaches (20 PT)	1
PR-SPORT	Concessions (10 PT)	1
PR-R&AQ	Front Desk (2 PT)	1
PR-R&AQ	Concessions/Front Desk (14 PT)	1
PR-REC	Front Desk (14 PT)	1
CS	Janitorial (1 PT)	1
PR-REC	Janitorial (3 PT)	1
PW-SS	Janitorial (1 PT)	1
PR- SPORT	Maintenance Ice Arena (3 PT)	1
CS	Nutrition Site Coordinator (4 PT)	1
PR-SPORT	Open Skate (7PT)	1
PR-PARKS	Park Explorers (3 PT)	1
CP	Camera Technicians (2 PT)	2
LIB	Circulation Desk Staff (4 PT)	2
CP	Daytime Concessions (1 PT)	2 **
CP	Decorator I (12 PT)	2
PR-R&AQ	Lifeguards (30 PT)	3- starting at a step 2
PR-REC	Lifeguards (20 PT)	3- starting at step 2
CS	Office Assistant (1 PT)	2
PR-REC	Program Instructors (10 PT)	2
PR-R&A	Program Instructors (20 PT)	2
CP	Decorator II (8 PT)	3
GC- GOLF	Equipment Operators (5 PT)	3
GC- CEM	Grounds Maintenance I (2 PT)	3
PR-PARK	Grounds Maintenance I (11 PT)	3
PR-SPORT	Grounds Maintenance I (15 PT)	3
PR-R&AQ	Lifeguard/Water Safety Instructor (30 PT)	4- starting at step 3
PR-REC	Lifeguard/Water Safety Instructor (20 PT)	4- starting at step 3
CS-NUTR	Nutrition / Van Driver (1 PT)	3
PR- R&A	Aquatic Center Assistant Manager (6 PT)	4
PR-REC	Aquatic Center Assistant Manager (6 PT)	4
PR- R&AQ	Concession Manager (2 PT)	4
PR-SPORT	Concession Supervisor (4 PT)	4
CP	Box Office/ Concessions Lead (1 PT)	4

CP	Decorator III (4 PT)	4
PR-PARK	Grounds Maintenance II (5 PT)	4
PR-SPORT	Grounds Maintenance II (3 PT)	4
PR-SPORT	Maintenance II- Ice Arena (8 PT)	4
GC- CEM	Maintenance & Repair (2 PT)	4
GC- GOLF	Maintenance & Repair (3 PT)	4
PR- R&AQ	Program Supervisors (8 PT)	4
PR- REC	Program Supervisors (8 PT)	4
CS- JVCC	Activity Coordinator (1 PT)	5
CS-JVCC/Transit	Activity/ Transit Coordinator (1 PT)	5 **
PR- R&AQ	Aquatic Center Manager (6 PT)	5
PR- REC	Aquatic Center Manager (3 PT)	5
PR-CAMP	Campground Hosts (4 PT)	5
PR-REC	Preschool Instructor (2 PT)	5 **
PR- PARKS	Mosquito Control (1 PT)	5
PW-Collection	Maintenance (1 PT)	5
PW-Landfill	Maintenance (1 PT)	5
PW-Recycling	Maintenance (1 PT)	5
PW-Street	Maintenance (1 PT)	5
PR-Park	Park Explorer Supervisor (1 PT)	5
PW-Traffic	Traffic Assistant (2 PT)	5
PW-Water	Utilities Laborer (1 PT)	5
PW-Wastewater	Utilities Laborer (1 PT)	5

**PT positions that qualify for SDRS

	A	B	C	D	E
1	\$11.20	\$11.70	\$12.20	\$12.70	\$13.20
2	\$11.70	\$12.20	\$12.70	\$13.20	\$13.70
3	\$12.70	\$13.20	\$13.70	\$14.20	\$14.70
4	\$13.20	\$13.70	\$14.20	\$14.70	\$15.20
5	\$14.70	\$15.20	\$15.70	\$16.20	\$16.70

NON- GRADED PART TIME POSITIONS

CS-TRAN	Transit Operators (10 PT)	Grade 11 (FT Plan) step A only
CS-TRAN	Transit Operators (2 PT)**	Grade 11 (FT Plan) step A only
CP	Bartender- special events (6 PT)	\$15/hour
FIN	Finance Office Assistant (1 PT)	Grade 10 (FT Plan) step A only
FIRE	EMS Only (5 PT)	per IAFF agreement (WG 14)
FIRE	Firefighter/ EMT (2 PT)	per IAFF agreement (WG 16)
FIRE	Firefighter/Paramedic (1 PT)	per IAFF agreement (WG 18)
PD-E911	Communications Specialist (4 PT)	Grade 12 (FT Plan) step A only
PD	Evidence Technician (1 PT)	Grade 10 (FT Plan) step A only
PR-REC	Fitness Instructors (12 PT)	\$13-15/hour
PR-R&AQ	Officials & Referees (20 PT)	\$20/game
PR-REC	Officials & Referees (13 PT)	\$20/game
PR-REC	Preschool Administrator (1 PT)**	\$20/hour
PW-Admin	PW Intern (1PT)	\$18

**PT positions that qualify for SDRS

Motion carried and resolution declared duly adopted.

12-04-2023

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ORDINANCE:

Moved by Sabers, seconded by Goldammer, to place Ordinance #O2023-13, Rezoning Land East of the Hospital and South of 8th Avenue to their Existing Parking lot, be Rezoned from Ridge View on Foster Planned Development District and High Density Residential District (R4) to Medium Density Residential District (R3) and High Density Residential District (R4) on second reading. Bathke voting nay. Motion carried. Moved by Smith, seconded by McCardle, to adopt Ordinance #O2023-13, Rezoning Land East of the Hospital and South of 8th Avenue to their Existing Parking lot, be Rezoned from Ridge View on Foster Planned Development District and High Density Residential District (R4) to Medium Density Residential District (R3) and High Density Residential District (R4), as follows:

ORDINANCE NO. O2023-13

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot D-1 in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R3 Medium Density Residential District; portion within Lot R-1 in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R3 Medium Density Residential District; portion within Irregular Tract 1 except Lot “NWPS” in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R3 Medium Density Residential District; all to be platted as Lots 1 through 17, Block 1, Ridge View on Foster Addition.

Portion within Lot R-1 in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R4 High Density Residential District to be platted as portion of Lot 1, Block 3, Ridge View on Foster Addition.

Portion within Lot R-1 in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R4 High Density Residential District to be platted as portion of Tract DR1, Ridge View on Foster Addition.

Portion within Irregular Tract 1 except Lot “NWPS” in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R4 High Density Residential District to be platted as a portion Lot 1, Block 3, Ridge View on Foster Addition.

Portion within Irregular Tract 1 except Lot “NWPS” in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from R4 High Density

Residential District to remain R4 High Density Residential District to be platted as a portion Lot 1, Block 3 and all of Lots 2 through 4, Block 3, Ridge View on Foster Addition.

Portion within Irregular Tract 1 except Lot "NWPS" in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from R4 High Density Residential District to remain R4 High Density Residential District to be platted as a portion Tract DR1; Block 2; Lots 1 and 2, Block 4, Ridge View on Foster Addition.

North 183' of Irregular Tract 2 in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from R4 High Density Residential District to remain R4 High Density Residential District to be platted as Lots 1 through 13, Block 5; Block 6, Ridge View on Foster.

AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME AS DEPICTED ON EXHIBIT A WHICH IS ATTACHED HERETO AND INCORPORATED BY REFERENCE.

The real property herein presently described will be platted and recorded with the Davison County Register of Deeds will be legally described as; Lots 1 through 17, Block 1; Tract DR1; Block 2; Lots 1 through 4, Block 3; Lots 1 and 2, Block 4; Lots 1 through 13, Block 5; Block 6; Nagle Lane; Peace Place; Nursia Drive; and North Calhoun Street, All in the Ridge View on Foster Addition in the NW ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME AS DEPICTED ON EXHIBIT A WHICH IS ATTACHED HERETO AND INCORPORATED BY REFERENCE:

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS, Lot D-1 in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R3 Medium Density Residential District; portion within Lot R-1 in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R3 Medium Density Residential District; portion within Irregular Tract 1 except Lot "NWPS" in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R3 Medium Density Residential District; all to be platted as Lots 1 through 17, Block 1, Ridge View on Foster Addition.

Portion within Lot R-1 in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R4 High Density Residential District to be platted as portion of Lot 1, Block 3, Ridge View on Foster Addition.

Portion within Lot R-1 in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R4 High Density Residential District to be platted as portion of Tract DR1, Ridge View on Foster Addition.

Portion within Irregular Tract 1 except Lot "NWPS" in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from Planned Development District known as Ridge View on Foster Planned Development District to R4 High Density Residential District to be platted as a portion Lot 1, Block 3, Ridge View on Foster Addition.

Portion within Irregular Tract 1 except Lot "NWPS" in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from R4 High Density Residential District to remain R4 High Density Residential District to be platted as a portion Lot 1, Block 3 and all of Lots 2 through 4, Block 3, Ridge View on Foster Addition.

Portion within Irregular Tract 1 except Lot "NWPS" in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from R4 High Density Residential District to remain R4 High Density Residential District to be platted as a portion Tract DR1; Block 2; Lots 1 and 2, Block 4, Ridge View on Foster Addition.

North 183' of Irregular Tract 2 in the NW ¼ of Section 23, T 103 N, R 60 W, Platted Various, City of Mitchell, Davison County, South Dakota from R4 High Density Residential District to remain R4 High Density Residential District to be platted as Lots 1 through 13, Block 5; Block 6, Ridge View on Foster.

AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME AS DEPICTED ON EXHIBIT A WHICH IS ATTACHED HERETO AND INCORPORATED BY REFERENCE.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Members present voting aye: Barington, Doescher, Goldammer, McCardle, Sabers, Smith.
Members present voting nay: Bathke. Motion carried and ordinance declared duly adopted.

Moved by McCardle, seconded by Barington, to place Ordinance #O2023-14, Supplemental Appropriations on first reading. Motion carried.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by Barington, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

Mayor Everson declared the board out of executive session at 7:40 p.m. and the City Council to reconvene in regular session at 7:41 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.



Planning Commission
City Council Chambers, City Hall, 612 N. Main Street
November 27, 2023

1. Call to Order

Chairperson Larson called the November 27, 2023 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Larson, Osterloo, Sonne.

Absent: Jirsa, Penney, Schmitz.

Staff Present: Dammann, Mayor Everson, Hegg, Jenniges, J Johnson, Sandoval, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Sonne, seconded by Genzlinger to approve the amended agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: November 13, 2023

Motion by Genzlinger, seconded by Osterloo to approve the proposed minutes of the November 13, 2023 Planning Commission meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: December 11, 2023

Motion by Osterloo, seconded by Sonne to set the date for the next Planning Commission meeting for December 11, 2023. All present voting aye; motion carried.

7. Variance Permit: Cory Hauser

Cory Hauser has applied for a Variance Permit for a side yard corner setback of 1.33' vs 20' to construct a 24' wide x 20' metal carport; located at 1420 E Birch Ave, legally described as Lot 12, Block 6, Fairview Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one letter received in favor that did not make the packet. The applicant was present to answer questions.

Osterloo noted a couple of other carport variances that had been approved in the past.

Motion by Sonne, seconded by Osterloo to recommend approval of the variance. Roll call vote: Genzlinger – nay, Jirsa – absent, Larson – nay, Osterloo – aye, Penney – absent, Schmitz – absent, Sonne – aye. 2 aye, 2 nay, 3 absent; motion failed.

8. Conditional Use Permit: CJG Properties LLC

CJG Properties LLC has applied for a Conditional Use Permit to operate a Lodging House & Supportive Living Home; located at 918 Court Merrill, legally described as Lot A except the north 8 feet, Block 3, University Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one letter opposed that made the packet and five letters opposed that did not make the packet but were handed out at the meeting. The applicant was present to answer questions.

Jenniges said the applicant came into his office to find out what was permitted at this location prior to closing. The applicant wanted to use it as a rental. He was informed that per ordinance you can only have 4 non-related people living in a single family dwelling, however the city only enforces it on a complaint driven basis. Jenniges noted the code needs to be updated for short and long term rentals, especially with having two colleges in town.

Jeremy Gunkle stated he had planned to purchase the property. It currently has 6 bedrooms but could have 8 and his intention was to rent it out to college students, but after talking with Jenniges he found out that a single family dwelling is only up to 4 non-related people so he looked for other options. He has been in contact with Oxford Housing, which is a second-chance housing setup. There are currently a couple in town and they have a zero chance policy. He is meeting with the Salvation Army next week.

Carolyn Sivik stated she sent a letter in opposition of the proposals. She believes the City of Mitchell does a great job of promoting itself and that's what brought them to Mitchell 19 years ago from New Hampshire. She believes the neighborhood is a great neighborhood and they have invested in their property over the years. Her daughter also moved into the neighborhood. She and her husband are at retirement age and feels the rug would be pulled out from under them if the city were to approve this at this time in their lives.

Gunkle stated he improves properties he purchases and improves the value. Neighbors of all his rentals have his phone number in case there are any issues they can get a hold of him. He understands the concerns of the neighbors in the area but the property was owned by the Abbott House previously. Sivik believes the previous setup is different then the proposal because it was a family with foster kids, not someone new every few weeks.

Larson questioned how long the property had been on the market which was answered since about September.

Motion by Genzlinger, seconded by Sonne to recommend approval of the Lodging House conditional use. Roll call vote: Genzlinger – nay, Jirsa – absent, Larson – aye, Osterloo – nay, Penney – absent, Schmitz – absent, Sonne – aye. 2 aye, 2 nay, 3 absent; motion failed.

Motion by Genzlinger, seconded by Osterloo to recommend approval of the Supportive Living Home conditional use. Roll call vote: Genzlinger – nay, Jirsa – absent, Larson – nay, Osterloo – nay, Penney – absent, Schmitz – absent, Sonne – nay. 0 aye, 4 nay, 3 absent; motion failed.

9. Plan Approval: Bill Wittstruck, 1005 S Kimball St, zoned Highway Business District

Jenniges explained the applicant would like to build an identical shed to the the one he is currently finishing up to the south. This will drain to the east just like the shed to the south. A picture of the existing shed is in the packet for reference. The applicant was present to answer questions.

Motion by Osterloo, seconded by Sonne to approve the plan. All present voting aye; motion carried.

10. Plan Approval: Don DeBoer, 1327 E Havens Ave, zoned Highway Business District

Jenniges explained the applicant would like to build a residence on their property. There is already a residence, but they would like to build a new one. His daughter will live in the old one, and he will live in the new one. They have their business on the property and the two houses are family, so it's still considered single family dwellings. The applicant was not present to answer questions

Motion by Genzlinger, seconded by Sonne to approve the plan. All present voting aye; motion carried.

11. Other Business:

None.

12. Public Input:

None.

13. Adjourn

Chairperson Larson adjourned the meeting at 12:22 P.M.



Jay A. Larson
Planning Commission Chairperson



Planning Commission
City Council Chambers, City Hall, 612 N. Main Street
December 11, 2023

1. Call to Order

Chairperson Larson called the December 11, 2023 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Jirsa (telephonically), Larson, Osterloo, Schmitz, Sonne.

Absent: Genzlinger, Penney.

Staff Present: Dammann, Jenniges, J Johnson, T Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Schmitz, seconded by Sonne to approve the proposed agenda. Roll call vote:

Genzlinger – absent, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

5. Approval of Previous Minutes: November 27, 2023

Motion by Osterloo, seconded by Sonne to approve the proposed minutes of the November

27, 2023 Planning Commission meeting. Roll call vote: Genzlinger – absent, Jirsa – aye,

Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

6. Schedule Next Meeting: January 8, 2024

Motion by Sonne, seconded by Osterloo to set the date for the next Planning Commission meeting for January 8, 2024. Roll call vote: Genzlinger – absent, Jirsa – aye, Larson – aye,

Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

7. Variance Permit: Wayne Lambert

Wayne Lambert has applied for a Variance Permit for a side yard setback of 0' vs 3' and rear yard setback of 7' vs 16' for a 32' deep x 44' wide unattached accessory building with a door parallel to the alley being built in the same overall footprint of an existing garage being torn

down; located at 909 E 1st Ave, legally described as Lot 4, Block 3, Applegate Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R3 Medium Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were five letters in favor that made the packet and one in favor that did not make the packet. The applicant was present to answer questions.

Lambert stated he has lived at the residence for 20 years and would like to tear down the existing garage and lean to and build a new garage using the same setbacks as the existing one.

Larson questioned the lot width, which he was correct with his guess of it being a 50' wide lot.

Osterloo questioned what his hardship was and why the 0' of the side instead of 3' and 7' instead of 16' and stated he is not a fan of 0' setbacks. Lambert explained he wanted to have more room on the east side to get into his backyard and move trash cans easier. He also didn't want to attach the garage to the house and wanted to keep as much patio space between the new garage and the house. The existing apron would be extended to the east to the width of the garage but not into the alley right of way. Jenniges explained setbacks are from overhangs and not walls, also gutters are not included in the setback.

Jirsa question the distance between the two existing garages and Lambert said there is about two feet there and he keeps it clean from debris so he would do the same if the new garage was allowed.

Motion by Osterloo, seconded by Sonne to recommend approval of the variance. Roll call vote: Genzlinger – absent, Jirsa – nay, Larson – nay, Osterloo – aye, Penney – absent, Schmitz – nay, Sonne – aye. 2 aye, 3 nay, 2 absent; motion failed.

8. Plat: Tract 1 of Blindauer's Addition in the SE 1/4 of the SE 1/4 of Section 18, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Chad Blindauer

Jenniges stated this plat is outside the ETJ but within 3-miles of city limits. Zoning jurisdiction is the counties. The applicants land is currently described by measurements and per county ordinance a building permit cannot be obtained, so they are coming in compliance with their ordinance. County Planning Commission has recommended approval of the plat and County Commission will hear it on December 12, 2023. The applicant was not present to answer questions.

Motion by Osterloo, seconded by Schmitz to approve the plat. Roll call vote: Genzlinger – absent, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

9. Plan Approval: Sudz & The Outback Casino-508 E Havens Ave, zoned Highway Business District

Jenniges stated HT Construction requested a building permit to put an addition onto the building, but since this is within Highway Business District plans must be approved by Planning Commission. The contractor said he would use similar materials to the existing building, and it meets all setbacks. The applicant was not present to answer questions.

Motion by Sonne, seconded by Schmitz to approve the plat. Roll call vote: Genzlinger – absent, Jirsa – aye, Larson – aye, Osterloo – aye, Penney – absent, Schmitz – aye, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

10. Other Business:

None.

11. Public Input:

None.

12. Adjourn

Chairperson Larson adjourned the meeting at 12:15 P.M.

Jay A. Larson
Planning Commission Chairperson

CITY OF MITCHELL																
1ST & 2ND PENNY SALES TAX																
MONTHLY COLLECTION HISTORY																
YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2009#	4,630,000	4,453,158.83	(3.00)	278,866.43	354,799.27	393,126.96	254,370.86	394,943.70	168,969.34	549,674.47	361,205.67	401,756.24	433,862.91	338,505.25	523,077.73	
2010^	4,680,000	4,742,773.61	6.50	268,490.26	356,710.90	379,005.63	334,120.30	338,671.95	323,599.24	497,044.67	458,154.87	219,891.86	500,224.92	524,161.12	542,697.89	
2011+	4,750,000	4,916,440.28	3.66	250,103.91	365,260.54	382,726.95	412,828.04	393,665.81	369,634.88	432,490.26	545,861.28	329,552.31	385,888.30	469,123.49	579,304.51	
2012	4,975,000	5,368,608.63	9.20	346,788.91	449,455.86	346,919.80	430,304.87	380,434.30	407,381.77	437,148.87	539,313.62	441,628.13	439,166.07	577,488.90	572,577.53	
2013	5,228,000	5,213,186.08	(2.89)	284,189.92	465,006.00	387,230.64	362,587.02	351,657.77	476,842.89	352,938.41	534,399.25	512,032.79	374,128.92	529,966.32	582,206.15	
2014	5,375,000	5,408,745.24	3.75	288,281.34	488,723.56	355,134.60	426,999.34	431,734.62	318,581.73	617,399.39	425,433.42	461,037.24	495,377.71	536,821.64	563,220.65	
2015	5,375,000	5,560,346.84	2.80	339,858.56	484,146.43	422,302.23	381,710.90	460,723.61	268,597.26	646,185.82	427,106.91	469,656.13	515,639.93	439,824.99	704,594.07	
2016	5,590,000	5,471,800.14	(1.59)	262,045.44	454,696.09	404,757.42	457,175.98	427,186.92	304,652.26	636,229.69	495,486.87	509,235.58	491,896.66	386,211.17	642,226.06	
2017	5,590,000	5,472,944.38	0.02	314,226.16	439,907.44	414,473.29	428,428.32	360,943.07	383,528.56	703,067.14	450,666.82	565,721.51	395,455.72	467,453.85	549,072.50	
2018	5,471,800	5,724,840.89	4.60	383,276.70	505,707.15	447,184.03	402,686.59	443,340.74	283,989.97	720,544.06	546,190.43	527,070.30	378,035.60	429,741.17	657,074.15	
2019	5,521,800	5,645,323.19	(1.39)	380,964.38	475,050.96	439,829.32	286,501.27	595,560.40	226,352.24	617,301.74	648,368.69	463,520.66	487,890.04	535,978.36	488,005.13	
2020	5,378,333	5,615,768.74	(0.52)	482,425.98	401,397.66	398,890.87	476,968.75	422,410.65	154,761.72	820,662.75	494,907.24	464,629.72	520,474.40	441,945.44	536,293.56	
2021	5,593,333	6,187,725.34	10.18	504,793.07	370,090.20	389,887.56	596,963.70	510,380.97	148,174.57	935,626.32	509,241.13	581,897.23	540,337.38	461,781.44	638,551.77	
2022	5,715,769	6,775,812.09	9.50	583,303.14	371,021.69	530,565.79	581,055.46	484,781.15	556,110.56	656,824.67	536,419.86	653,776.19	614,839.88	529,332.04	677,781.66	Monthly
				583,303.14	954,324.83	1,484,890.62	2,065,946.08	2,550,727.23	3,106,837.79	3,763,662.46	4,300,082.32	4,953,858.51	5,568,698.39	6,098,030.43	6,775,812.09	YTD
						1,593,252.54			1,709,516.39			1,994,129.14			1,217,949.50	Quarter
2023	5,900,000	6,514,847.57	6.84	540,211.39	535,030.61	518,010.54	587,336.88	552,642.54	569,536.97	740,477.38	532,185.96	721,465.80	595,898.42	622,051.08		Monthly
				540,211.39	1,075,242.00	1,593,252.54	2,180,589.42	2,733,231.96	3,302,768.93	4,043,246.31	4,575,432.27	5,296,898.07	5,892,796.49	6,514,847.57	6,514,847.57	YTD
				-7.39%	12.67%	7.30%	5.55%	7.16%	6.31%	7.43%	6.40%	6.92%	5.82%	6.84%		YTD %
#	Adjusted for Sales Tax Overpayment to reflect what actual collections were for 2006-2009. Repayment made Jan. 2010 and Feb. 2010 in the amount of \$10,804.90 per penny, per month, but total collection figures shown.															
^	Adjusted for DRR encoding error in March and April. Repayment made June 2010 through December 2010 in the amount of \$13,892.02 per penny, per month.															
+	Adjusted for Sales Tax Repayment to the City of Mitchell from the Dept. of Revenue in the amount of \$179,411.96 (\$89,705.98 per penny).															

CITY OF MITCHELL																
3RD PENNY SALES TAX																
MONTHLY COLLECTION HISTORY																
	BUDGET	TOTAL ACTUAL	ACTUAL %													
YEAR	AMOUNT:	COLLECTIONS:	INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2009	621,000	613,011.40	2.63	22,851.48	38,584.53	50,571.81	34,668.15	47,827.37	24,435.56	77,976.98	58,288.47	69,946.25	68,167.22	49,813.37	69,880.21	
2010	621,000	664,564.41	8.40	31,043.18	33,390.75	56,151.46	37,944.29	44,431.40	43,859.01	70,222.72	69,888.47	51,275.18	75,773.49	77,286.38	73,298.08	
2011	633,000	656,532.15	(1.21)	26,671.51	39,718.12	52,305.37	38,082.17	55,190.54	43,028.14	60,191.20	88,869.14	59,330.81	63,627.23	61,965.11	67,552.81	
2012	685,000	697,676.11	6.27	35,495.28	50,249.85	40,223.92	53,342.71	41,471.21	53,061.04	66,511.13	70,424.58	66,513.28	78,163.66	70,292.30	71,927.15	
2013	698,000	691,101.94	(0.94)	39,093.16	45,866.76	46,995.83	46,613.05	43,611.55	54,752.71	59,752.01	73,658.78	87,800.75	58,844.21	66,328.60	67,784.53	
2014	722,000	725,646.21	5.00	40,589.02	55,025.37	39,932.15	52,364.46	50,247.07	39,537.64	84,347.73	60,746.51	80,425.22	79,444.10	76,788.99	66,197.95	
2015	722,000	770,673.56	6.21	40,576.25	59,215.80	54,719.15	45,861.63	61,744.01	38,705.69	88,722.32	81,104.74	84,132.85	72,490.69	70,456.90	72,943.53	
2016	750,000	793,240.17	2.93	41,867.71	51,009.46	52,674.42	63,143.71	49,546.19	44,965.73	86,758.93	77,118.75	86,148.78	89,887.83	68,789.53	81,329.13	
2017	680,000	790,107.66	(0.39)	40,489.65	56,521.74	50,677.06	61,899.68	49,494.55	58,254.78	101,128.39	68,449.71	99,641.56	64,528.02	65,496.74	73,525.78	
2018	820,000	789,559.57	(0.07)	41,017.18	62,200.06	60,841.78	50,561.37	49,355.07	43,471.88	107,048.99	85,942.83	85,336.14	55,490.48	63,417.12	84,876.67	
2019	790,000	833,576.12	5.57	51,576.74	62,859.78	59,877.64	39,434.95	78,468.82	37,515.98	89,755.78	102,353.23	88,685.77	76,541.45	80,242.70	66,263.28	
2020	790,000	755,428.66	(9.37)	59,397.75	56,494.36	56,549.98	60,882.27	40,520.39	22,918.06	96,077.01	74,822.08	75,068.34	83,093.78	57,532.07	72,072.57	
2021	650,000	929,153.77	23.00	55,833.11	50,072.02	52,153.92	82,977.05	65,403.88	31,383.95	141,572.27	88,289.63	115,642.67	86,501.58	70,472.20	88,851.49	
2022	755,000	974,002.42	4.83	69,159.45	43,370.47	71,726.38	88,038.67	65,622.79	79,575.08	101,833.57	86,884.13	111,617.49	86,439.65	81,092.65	88,642.09	Monthly
				69,159.45	112,529.92	184,256.30	272,294.97	337,917.76	417,492.84	519,326.41	606,210.54	717,828.03	804,267.68	885,360.33	974,002.42	YTD
						199,200.39			210,464.62			305,683.90			166,707.70	Quarter
2023	845,000	882,056.61	(0.37)	58,654.19	75,561.41	64,984.79	70,927.22	60,049.02	79,488.38	103,248.21	77,102.98	125,332.71	81,233.49	85,474.21		Monthly
				58,654.19	134,215.60	199,200.39	270,127.61	330,176.63	409,665.01	512,913.22	590,016.20	715,348.91	796,582.40	882,056.61	882,056.61	YTD
				-15.19%	19.27%	8.11%	-0.80%	-2.29%	-1.87%	-1.23%	-2.67%	-0.35%	-0.96%	-0.37%		YTD %

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
GENERAL					
101-102 CASH CHANGE	200.00	0.00	0.00	200.00	0.00
101-1021 CASH CHANGE-PS	200.00	0.00	0.00	200.00	0.00
101-103 CASH CHANGE-FINANCE	300.00	0.00	0.00	300.00	0.00
101-104 CASH IN INT BEARING ACCTS	12,378,970.24	27,243,606.64	(22,729,856.01)	16,892,720.87	4,513,750.63
101-1044 INVESTMENT-FIT	371,081.39	16,086.38	0.00	387,167.77	16,086.38
101-1046 ASSIGNED CASH-CAPITAL IMPROV	4,429,837.00	1,750,000.00	0.00	6,179,837.00	1,750,000.00
101-10465DESIGNATED CASH-VETERAN'S PARK	51,050.35	0.00	(5,468.25)	45,582.10	(5,468.25)
101-10471ASSIGNED CASH-MIT TOWNSHIP	61,635.00	0.00	0.00	61,635.00	0.00
101-10472ASSIGNED CASH-SAT FIRE STAT	40,166.21	0.00	0.00	40,166.21	0.00
101-10473ASSIGNED CASH-LAKE SHORE STABI	0.00	0.00	0.00	0.00	0.00
101-10474ASSIGNED CASH-JETTY/BOAT DOCKS	1,000,000.00	0.00	0.00	1,000,000.00	0.00
101-10475ASSIGNED CASH-ASSESSMENTS	500,000.00	0.00	0.00	500,000.00	0.00
101-1048 ASSIGNED CASH-EMS EQUIP REPL	0.00	0.00	0.00	0.00	0.00
101-1049 ASSIGNED CASH-27TH PAYROLL	0.00	0.00	0.00	0.00	0.00
101-105 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1051 CERTIFICATE OF DEPOSIT-FIT	0.00	0.00	0.00	0.00	0.00
101-1053 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1054 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1055 REST CD-2012/13 COMM PROJ DSRF	0.00	0.00	0.00	0.00	0.00
101-1074 RES CASH-2013 COMM PROJ DSRF	0.00	0.00	0.00	0.00	0.00
101-1076 RESTRICTED SAVINGS-BID #2/SA	91,723.52	0.00	(21,651.00)	70,072.52	(21,651.00)
101-1077 RESTRICTED-CLFRF FUNDS	0.00	0.00	0.00	0.00	0.00
101-1079 RESTRICTED-STP PURPOSES	889,886.51	571,080.30	(1,225,600.00)	235,366.81	(654,519.70)
TOTAL 101-GENERAL	19,815,050.22	(29,580,773.32)	(23,982,575.26)	25,413,248.28	5,598,198.06
 PARK FUND					
201-102 CASH CHANGE	510.00	0.00	0.00	510.00	0.00
201-104 CASH IN INT BEARING ACCTS	1,542,584.38	4,535,426.10	(4,721,030.81)	1,356,979.67	(185,604.71)
201-1045 DESIGNATED CASH-SKATEPARK	0.00	0.00	0.00	0.00	0.00
201-1046 DESIGNATED CASH-CADWELL	0.00	0.00	0.00	0.00	0.00
201-1047 DESIGNATED CASH-CAP IMPROV FEE	12,123.09	0.00	(300.00)	11,823.09	(300.00)
201-1048 DESIGNATED-LIFEQUEST	322,644.00	137,493.00	(262,229.93)	197,907.07	(124,736.93)
201-107 RESTRICTED CASH	0.00	0.00	0.00	0.00	0.00
TOTAL 201-PARK FUND	1,877,861.47	(4,672,919.10)	(4,983,560.74)	1,567,219.83	(310,641.64)
 CORN PALACE FUND					
202-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 202-CORN PALACE FUND	0.00	0.00	0.00	0.00	0.00
 LAKE MITCHELL					
203-104 CASH IN INT BEARING ACCTS	2,216,909.72	1,755,597.65	(1,211,025.67)	2,761,481.70	544,571.98
TOTAL 203-LAKE MITCHELL	2,216,909.72	(1,755,597.65)	(1,211,025.67)	2,761,481.70	544,571.98

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>ENTERTAINMENT TAX</u>					
211-104 CASH IN INT BEARING ACCTS	745,217.60	882,740.86	(862,178.86)	765,779.60	20,562.00
211-1041 ASSIGNED CASH-STREETScape	10,567.94	0.00	0.00	10,567.94	0.00
211-1042 ASSIGNED-CP PLAZA EXPANSION	100,000.00	0.00	0.00	100,000.00	0.00
211-107 RESTRICTED CASH-BONDS	0.00	0.00	0.00	0.00	0.00
TOTAL 211-ENTERTAINMENT TAX	855,785.54	(882,740.86)	(862,178.86)	876,347.54	20,562.00
<u>BUSINESS IMPROV DIST #3</u>					
213-104 CASH IN INT BEARING ACCTS	105,199.47	39,865.07	(34,562.89)	110,501.65	5,302.18
TOTAL 213-BUSINESS IMPROV DIST #3	105,199.47	(39,865.07)	(34,562.89)	110,501.65	5,302.18
<u>E-911 EMERGENCY</u>					
214-104 CASH IN INT BEARING ACCTS	760,940.78	973,054.96	(847,269.50)	886,726.24	125,785.46
TOTAL 214-E-911 EMERGENCY	760,940.78	(973,054.96)	(847,269.50)	886,726.24	125,785.46
<u>SPECIAL ASSESS REVOLVING</u>					
216-104 CASH IN INT BEARING ACCTS	176,915.99	0.00	0.00	176,915.99	0.00
TOTAL 216-SPECIAL ASSESS REVOLVING	176,915.99	0.00	0.00	176,915.99	0.00
<u>COMMUNITY SERVICES</u>					
218-102 CASH CHANGE	0.00	0.00	0.00	0.00	0.00
218-104 CASH IN INT BEARING ACCTS	302,901.29	1,104,716.51	(1,262,699.32)	144,918.48	(157,982.81)
218-1045 DESIGNATED CASH-IMPROVEMENTS	890.77	0.00	0.00	890.77	0.00
TOTAL 218-COMMUNITY SERVICES	303,792.06	(1,104,716.51)	(1,262,699.32)	145,809.25	(157,982.81)
<u>NUTRITION</u>					
219-102 CASH CHANGE	25.00	0.00	0.00	25.00	0.00
219-104 CASH IN INT BEARING ACCTS	391,359.33	266,837.95	(335,452.57)	322,744.71	(68,614.62)
TOTAL 219-NUTRITION	391,384.33	(266,837.95)	(335,452.57)	322,769.71	(68,614.62)
<u>LIBRARY FINES FUND</u>					
226-104 CASH IN INT BEARING ACCTS	85,144.68	24,761.47	(17,074.65)	92,831.50	7,686.82
TOTAL 226-LIBRARY FINES FUND	85,144.68	(24,761.47)	(17,074.65)	92,831.50	7,686.82
<u>AIRPORT</u>					
230-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 230-AIRPORT	0.00	0.00	0.00	0.00	0.00
<u>DEBT SER-TID #5 IVERSON</u>					
302-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 302-DEBT SER-TID #5 IVERSON	0.00	0.00	0.00	0.00	0.00

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>DEBT SER-TID #7 WSTWD ADD</u>					
303-104 CASH IN INT BEARING ACCTS	<u>132,841.97</u>	<u>207,856.92</u>	<u>(340,698.89)</u>	<u>0.00</u>	<u>(132,841.97)</u>
TOTAL 303-DEBT SER-TID #7 WSTWD ADD	132,841.97	(207,856.92)	(340,698.89)	0.00	(132,841.97)
 <u>DEBT SER-TID #8 CONF CTR</u>					
304-104 CASH IN INT BEARING ACCTS	<u>125,850.96</u>	<u>226,924.68</u>	<u>(225,150.30)</u>	<u>127,625.34</u>	<u>1,774.38</u>
TOTAL 304-DEBT SERV-TID #8-HIGHLAND	125,850.96	(226,924.68)	(225,150.30)	127,625.34	1,774.38
 <u>DEBT SERV-TID #9 VANTAGE</u>					
305-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>103,589.65</u>	<u>(36,188.00)</u>	<u>67,401.65</u>	<u>67,401.65</u>
TOTAL 305-DEBT SERV-TID #9-VANTAGE	0.00	(103,589.65)	(36,188.00)	67,401.65	67,401.65
 <u>DEBT SERV-TID #10 MADC</u>					
306-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 306-TID #10-MADC BUSIN PARK	0.00	0.00	0.00	0.00	0.00
 <u>TID #13 - MTI SOUTH CAMP</u>					
307-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 307-TID #13-MTI SOUTH CAMPUS	0.00	0.00	0.00	0.00	0.00
 <u>TID #14 - PEPSI WIS-PAK</u>					
308-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>131,991.59</u>	<u>(103,269.36)</u>	<u>28,722.23</u>	<u>28,722.23</u>
TOTAL 308-TID #14 - PEPSI WIS-PAK	0.00	(131,991.59)	(103,269.36)	28,722.23	28,722.23
 <u>TID #15 - PROBUILD</u>					
309-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 309-TID #15 - PROBUILD	0.00	0.00	0.00	0.00	0.00
 <u>TID #16 - INNOVATIVE SYS</u>					
310-104 CASH IN INT BEARING ACCTS	<u>18,169.46</u>	<u>130,310.19</u>	<u>(6,616.79)</u>	<u>141,862.86</u>	<u>123,693.40</u>
TOTAL 310-DEBT SERV-TID #16-INNOVAT	18,169.46	(130,310.19)	(6,616.79)	141,862.86	123,693.40
 <u>TID #17 - WOODS ADDITION</u>					
311-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 311-DEBT SERV-TID #17-WOODS	0.00	0.00	0.00	0.00	0.00
 <u>TIE #18 - STARLITE ESTAT</u>					
312-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 312-TID #18-STARLITE ESTATES	0.00	0.00	0.00	0.00	0.00
 <u>TID #19 - ANTACH/MHA</u>					
313-104 CASH IN INT BEARING ACCTS	<u>10,349.07</u>	<u>23,592.34</u>	<u>(22,145.24)</u>	<u>11,796.17</u>	<u>1,447.10</u>
TOTAL 313-TID #19 ANTACH/MHA	10,349.07	(23,592.34)	(22,145.24)	11,796.17	1,447.10

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>TID #20 - MORRIS</u>					
314-104 CASH IN INT BEARING ACCTS	0.00	17,142.05	(10,953.60)	6,188.45	6,188.45
TOTAL 314-TID #20-MORRIS	0.00	(17,142.05)	(10,953.60)	6,188.45	6,188.45
<u>TID #21 - HOHN ENTERPR.</u>					
315-104 CASH IN INT BEARING ACCTS	0.00	21,437.65	(10,718.82)	10,718.83	10,718.83
TOTAL 315-TID #21 HOHN ENTERPRISES	0.00	(21,437.65)	(10,718.82)	10,718.83	10,718.83
<u>TID #22 - KUSTOM CYCLES</u>					
316-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 316-TID#22-KUSTOM CYCLES	0.00	0.00	0.00	0.00	0.00
<u>TID #24 - PERFORMANCE PET</u>					
318-104 CASH IN INT BEARING ACCTS	0.00	71,385.70	0.00	71,385.70	71,385.70
TOTAL 318-TID #24-PERFORMANCE PET	0.00	(71,385.70)	0.00	71,385.70	71,385.70
<u>TID #26 - WESTERN BLDG</u>					
319-104 CASH IN INT BEARING ACCTS	0.00	4,562.09	0.00	4,562.09	4,562.09
TOTAL 319-TID #26-WESTERN BUILDING	0.00	(4,562.09)	0.00	4,562.09	4,562.09
<u>TID #27 - FIALA HOUSING</u>					
320-104 CASH IN INT BEARING ACCTS	0.00	2,268.06	0.00	2,268.06	2,268.06
TOTAL 320-TID#27-FIALA HOUSING	0.00	(2,268.06)	0.00	2,268.06	2,268.06
<u>INDOOR SWIMMING POOL</u>					
350-104 CASH IN INT BEARING ACCTS	486,911.05	168,055.00	(131,272.97)	523,693.08	36,782.03
TOTAL 350-INDOOR SWIMMING POOL	486,911.05	(168,055.00)	(131,272.97)	523,693.08	36,782.03
<u>INDOOR SWIMMING POOL</u>					
537-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 537-INDOOR SWIMMING POOL	0.00	0.00	0.00	0.00	0.00
<u>KUSTOM CYCLES-TID #22</u>					
539-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 539-KUSTOM CYCLES-TID #22	0.00	0.00	0.00	0.00	0.00
<u>WATER</u>					
602-104 CASH IN INT BEARING ACCTS	2,365,078.13	11,305,413.69	(10,050,995.15)	3,619,496.67	1,254,418.54
602-107 RESTRICTED CASH B-Y WATER	0.00	0.00	0.00	0.00	0.00
602-1072 WATER OPERATING CERT OF DEPOSIT	0.00	0.00	0.00	0.00	0.00
TOTAL 602-WATER	2,365,078.13	(11,305,413.69)	(10,050,995.15)	3,619,496.67	1,254,418.54

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>SEWER</u>					
604-104 CASH IN INT BEARING ACCTS	2,799,248.45	12,924,803.16	(11,402,836.35)	4,321,215.26	1,521,966.81
604-10701DESIGNATED CASH-STORM SEWER	0.00	0.00	0.00	0.00	0.00
604-1071 RESTRICTED CASH-SEWER REPLACE	0.00	0.00	0.00	0.00	0.00
TOTAL 604-SEWER	2,799,248.45	(12,924,803.16)	(11,402,836.35)	4,321,215.26	1,521,966.81
<u>AIRPORT</u>					
606-104 CASH IN INT BEARING ACCTS	71,481.04	385,961.13	(318,609.02)	138,833.15	67,352.11
TOTAL 606-AIRPORT	71,481.04	(385,961.13)	(318,609.02)	138,833.15	67,352.11
<u>SANITATION</u>					
612-102 CASH CHANGE	300.00	0.00	0.00	300.00	0.00
612-104 CASH IN INT BEARING ACCTS	4,009,738.33	2,711,617.13	(2,887,719.18)	3,833,636.28	(176,102.05)
612-1041 LANDFILL CLOSURE RESERVES	0.00	0.00	0.00	0.00	0.00
612-1042 MRLF CLOSURE/POST CLOSURE RESE	0.00	0.00	0.00	0.00	0.00
612-1043 MRLF CELL CONSTRUCTION RESERVE	0.00	0.00	0.00	0.00	0.00
612-1046 INVESTMENT FOR LF POST-CLOSURE	631,153.71	15,379.03	0.00	646,532.74	15,379.03
612-1047 INVESTMENT FOR MRLF CL/POST-C	805,799.20	21,501.13	0.00	827,300.33	21,501.13
612-1071 RESTRICTED CASH-2004 RLFL #1	13,622.00	0.00	0.00	13,622.00	0.00
612-1072 RESTRICTED CASH-2004 RLFL #2	14,318.00	0.00	0.00	14,318.00	0.00
TOTAL 612-SANITATION	5,474,931.24	(2,748,497.29)	(2,887,719.18)	5,335,709.35	(139,221.89)
<u>CORN PALACE</u>					
613-102 ATM CASH CHANGE	10,000.00	0.00	0.00	10,000.00	0.00
613-1021 CASH CHANGE	6,620.00	0.00	0.00	6,620.00	0.00
613-104 CASH IN INT BEARING ACCTS	70,947.73	1,517,408.25	(1,447,845.90)	140,510.08	69,562.35
613-1072 DESIGNATED CP TILES-PHASE 2	0.00	0.00	0.00	0.00	0.00
613-1073 DESIGNATED FOR CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
613-1074 DESIGNATED-PRE STURGIS PARTY	0.00	6,906.32	0.00	6,906.32	6,906.32
TOTAL 613-CORN PALACE	87,567.73	(1,524,314.57)	(1,447,845.90)	164,036.40	76,468.67
<u>GOLF COURSE</u>					
614-104 CASH IN INT BEARING ACCTS	303,057.24	599,381.97	(515,986.82)	386,452.39	83,395.15
TOTAL 614-GOLF COURSE	303,057.24	(599,381.97)	(515,986.82)	386,452.39	83,395.15
<u>CAMPGROUND</u>					
619-102 CASH CHANGE	100.00	0.00	0.00	100.00	0.00
619-104 CASH IN INT BEARING ACCTS	66,889.97	103,924.87	(64,749.96)	106,064.88	39,174.91
TOTAL 619-CAMPGROUND	66,989.97	(103,924.87)	(64,749.96)	106,164.88	39,174.91
<u>EMERGENCY MEDICAL SERVICE</u>					
621-104 CASH IN INT BEARING ACCTS	267,686.84	1,588,322.80	(1,422,555.56)	433,454.08	165,767.24
621-1045 ASSIGNED CASH-AMBULANCE REPL	224,000.00	0.00	0.00	224,000.00	0.00
TOTAL 621-EMERGENCY MEDICAL SERVICE	491,686.84	(1,588,322.80)	(1,422,555.56)	657,454.08	165,767.24

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>HEALTH INSURANCE</u>					
652-104 CASH IN INT BEARING ACCTS	<u>5,426,529.57</u>	<u>2,515,416.52</u>	<u>(3,001,157.22)</u>	<u>4,940,788.87</u>	<u>(485,740.70)</u>
TOTAL 652-HEALTH INSURANCE	5,426,529.57	(2,515,416.52)	(3,001,157.22)	4,940,788.87	(485,740.70)
 <u>AGENCY FUNDS</u>					
700-104 CASH IN INT BEARING ACCTS	309.26	667,058.50	(667,367.76)	0.00	(309.26)
700-1041 BID DEPOSITS	33,300.00	18,000.00	(8,000.00)	43,300.00	10,000.00
700-10411CORN PALACE GAMES	4,137.00	196,935.40	(172,755.50)	28,316.90	24,179.90
700-1042 REVENUE FOR STATE	13,738.22	143,111.06	(141,522.80)	15,326.48	1,588.26
700-1044 PARKS & RECREATION	3,627.46	0.00	0.00	3,627.46	0.00
700-1045 MCSF ROUND-UP	399.62	1,083.83	0.00	1,483.45	1,083.83
700-1050 PUBLIC SAFETY-DARE	<u>1,624.28</u>	<u>0.00</u>	<u>(194.20)</u>	<u>1,430.08</u>	<u>(194.20)</u>
TOTAL 700-AGENCY FUNDS	57,135.84	(1,026,188.79)	(989,840.26)	93,484.37	36,348.53
 <u>SPECIAL ASSESSMENT-710</u>					
710-104 CASH IN INT BEARING ACCTS	<u>495,923.42</u>	<u>23,993.78</u>	<u>0.00</u>	<u>519,917.20</u>	<u>23,993.78</u>
TOTAL 710-SPECIAL ASSESSMENT-710	495,923.42	(23,993.78)	0.00	519,917.20	23,993.78
 <u>2005 STREET CONST</u>					
720-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 720-2005 STREET CONST	0.00	0.00	0.00	0.00	0.00
 <u>2011 STREET CONST</u>					
724-104 CASH IN INT BEARING ACCTS	<u>437,108.32</u>	<u>5,272.56</u>	<u>(110,267.05)</u>	<u>332,113.83</u>	<u>(104,994.49)</u>
TOTAL 724-STREET CONSTRUCTION	437,108.32	(5,272.56)	(110,267.05)	332,113.83	(104,994.49)
 <u>MMS&B LOAN PROGRAM</u>					
750-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 750-MMS&B LOAN PROGRAM	0.00	0.00	0.00	0.00	0.00
 <u>FLEXIBLE SPENDING ACCT</u>					
753-104 CASH IN INT BEARING ACCTS	<u>2,929.71</u>	<u>89,313.86</u>	<u>(93,846.50)</u>	<u>(1,602.93)</u>	<u>(4,532.64)</u>
TOTAL 753-FLEXIBLE SPENDING ACCT	2,929.71	(89,313.86)	(93,846.50)	(1,602.93)	(4,532.64)
GRAND TOTAL	45,442,774.27	(75,251,187.80)	(66,729,822.40)	53,964,139.67	8,521,365.40
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*** END OF REPORT ***

Dec..4 , 2023

TO: Mayor & City Council

Building perr Permits Nov. 2023

NO	NAME	ADDRESS	BUILDING	CONTRACTOR	COST	FEE
15083	Diana Clyde	808 W. 16th Ave.	Reroof Home	CE Const.	\$ 24,000.00	\$ 20.00
15084	Marius Laursen	319 Christine	Reroof Home	CE Const.	\$ 15,000.00	\$ 20.00
15085	Cully Evers	2700 N. Main St.	New Shop	Owner	\$ 158,400.00	\$ 846.00
15086	Bradley's Pub	514 N. Main St.	Rework for Pub	Puetz Const.	\$ 2,226,246.00	\$ 7,218.00
15087	Jason and Amy Zehr	1509 N. Main St.	Reroof Home	CE Const.	\$ 14,000.00	\$ 20.00
15088	Larry Appletoft	720 E. 3rd	Reroof Home	CE Const.	\$ 18,000.00	\$ 20.00
15089	Mona Emmet	716 S. Edmunds St.	Reroof Home	Darrel Hohn	\$ 4,000.00	\$ 20.00
15090	Kelly Lovre	404 W. 11th Ave.	Unattached garage	Owner	\$ 62,000.00	\$ 62.00
15091	Steve Schriener	617 E 5th Ave.	Reroof Home	CE Const.	\$ 24,500.00	\$ 20.00
15092	Tally\ Rew	509/515 E. 6th Ave.	Unattached garage	Schmitz Const.	\$ 28,000.00	\$ 184.00
15093	Brad Osterloo	313 S. Dobson St.	Home Addn.	Schmitz Const.	\$ 15,360.00	\$ 72.00
10594	JP Schmitz	300 E. 3rd Ave.	Reroof Home	Owner	\$ 12,000.00	\$ 20.00
15095	Jason Greenway	5740 Island Ct.	New Home	Equity Investments	\$ 223,365.00	\$ 741.00
15096	Brinna Tyler Le Rev Salon	901 N. Main St.	Comm Reroof	CE Const.	\$ 22,900.00	\$ 164.00
15097	Richard Gerstenecker	809 W. 7th Ave.	Reroof Home	Lewis Roofing	\$ 8,000.00	\$ 20.00
15098	DWU	1200 W. University	Demo Sci. Bldg.	Schoenfelder Const.	\$ 31,000.00	\$ 20.00
15099	Perforance Pets	915 E. Havens Ave.	Addn.	MBW	\$ 20,655,683.00	\$ 62,516.00
15100	Ind. Viking Glass	1908 W. Havens Ave.	New Warehouse	H-T Const.	\$ 75,000.00	\$ 361.00
15101	Bob Porter	5210 Fiala Road	New Home	ECL	\$ 376,795.00	\$ 1,125.00
15102	Van Laar Const.	412 Wildwood	Reroof Home	Van Laar Const.	\$ 35,000.00	\$ 20.00
15103	Bill Wittstruck	1005 S. Kimball St.	40x64 Shed	Lance Baum	\$ 52,000.00	\$ 292.00
15104	Riley Hanson	1109 Woods Circle	New Home	Pro-Contracting	\$ 154,425.00	\$ 570.00
15105	Corey Arneson	1513 N. Main St.	Reroof Home	CE Const.	\$ 12,000.00	\$ 20.00
15106	Don DeBoer	1325 E. Havens Ave.	New Home	Owner	\$ 190,845.00	\$ 660.00
15107	Bank West	1200 E. Spruce St.	New Office Building	Puetz Const.	\$ 3,760,000.00	\$ 11,820.00
15108	Mettler Imp.	1601 E. Spruce St.	Shop Addn.	Radco Builders	\$ 900,000.00	\$ 3,240.00
				TOTALS	\$ 29,098,519.00	\$ 90,091.00

Sincerely,

John D. Hegg

Building Official

Mitchell Fire Rescue Monthly reports for 2023

Amb Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total amb calls	187	140	165	130	136	157	210	206	171	189	190		1881
Amb. Transfers Out of Town	19	10	9	5	6	10	9	15	10	9	7		109
Fire Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total fire calls	29	20	18	27	16	21	36	31	23	14	31		266
City fire calls	29	19	17	24	15	19	34	27	22	12	30		248
County fire calls	0	1	1	3	1	2	2	4	1	2	1		18
EMS assist calls	90	70	23	42	58	47	45	62	53	51	59		600
Fire Preven. Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Fire Inspections	5	10	15	11	16	3	3	8	5	16	54		146
Consultations/Plans	11	27	12	54	27	21	28	56	39	25	47		347
Public Education	0	1	4	1	3	3	2	0	3	7	0		24
Fire Investigations	1	0	1	1	0	3	1	0	2	0	1		10
Dept. Other Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total Activities	5	3	4	5	12	10	11	10	10	17	9		
Dept. tours	2	1	0	1	7	7	9	5	6	7	4		
Public Education	4	2	4	4	5	3	2	5	4	10	5		

November 2023 monthly Code Enforcement report:

- As of 12/11/23 Code Enforcement is currently monitoring 11 properties in the city of Mitchell.
- There were no contracted mows or snow removals during the month of November.

Sincerely,



Ryan Erickson | Department of Public Safety
City of Mitchell
201 W. 1st Street, Mitchell. SD 57301
605-995-8400
Ryan.Erickson@cityofmitchellsd.gov

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Date: 12/1/23

Coagulant – (AF-1102) 0 Gallons

Lime 159,104 lbs. or 79.552 Ton's

Fluoride 814 Gallon's

Sodium Chlorite – (PHI-3125) 80 Gallon's

Polymer-(PHI-2386) 0 Gallon's
(AF-84500) 0 Gallon's

Activated Carbon 6,650 lbs. or 3.325 Ton's

Chlorine 795 lbs. or 0.398 Ton

Poly-phosphate 2600 lbs. or 1.30 Ton's

Carbon Dioxide 0 Lbs. or 0 Ton's

Ammonia 510.5 lbs. or 0.255 Ton's

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL COMSUMPTION REPORT MONTH / YEAR—November, 2023----- Jon Vermeulen – Utilities Superintendent

Coagulant Aid- (2187)	=	<u>0</u> -Gals.	X	CONTRACT	=	<u>\$0.00</u>
Lime	=	<u>0</u> # or <u>0</u> - TON'S	X	<u>\$192.39/TON</u>	=	<u>\$0.00</u>
Sodium Chlorite	=	<u>0</u> -GAL.	X	CONTRACT	=	<u>\$0.00</u>
Fluoride	=	<u>0</u> -GAL.	X	<u>\$1.99/GAL.</u>	=	<u>\$0.00</u>
Polymer (2386)	=	<u>0</u> -GAL.	X	CONTRACT	=	<u>\$0.00</u>
Activated Carbon	=	<u>0</u> # or <u>0</u> - TON'S	X	<u>\$1,936.25/TON</u>	=	<u>\$0.00</u>
Chlorine	=	<u>0</u> # or <u>0.000</u> - TON'S	X	<u>\$1.45/LB.</u>	=	<u>\$0.00</u>
Poly Phosphate	=	<u>750</u> # or <u>.375</u> TON	X	<u>\$2.25/LB.</u>	=	<u>\$1687.50</u>
Carbon Dioxide	=	<u>0</u> # or <u>0</u> - TON'S	X	<u>\$178.00/TON</u>	=	<u>\$0.00</u>
Ammonia	=	<u>0</u> # or <u>0.000</u> - TON'S	X	<u>\$2.17 /LB.</u>	=	<u>\$0.00</u>
Pristine Contract	=	<u>0</u> -MG of WATER	X	<u>.255/1000 GALS. RAW WATER</u>	=	<u>\$0.00</u>

TOTAL = \$1687.50

Raw Water Treated (LAKE) 0 MG-----or 0 MGD-----or----- PEAK DAY 0 MG

Finished Water (EFFLUENT) 42.915 MG----or 1.431 MGD-----or----- PEAK DAY 2.436 MG

B-Y- Water (INFLUENT) 43.630 MG----- or 1.454 MGD-----or----- PEAK DAY 2.330 MG

B-Y & RAW WATER TREATED – TOTAL= 43.630 MG --- or 1.454 MGD ----or ----- PEAK DAY 2.330 MG

Chemical cost = 1687.5 = \$39.32 per MG or 0.029 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Coagulant Aid- (2187)	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Lime	=	<u>0</u> Mg/L	<u>0</u> lbs. / 7 lbs. Per Gallon/ Raw Water
Sodium Chlorite	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Fluoride	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Polymer (2386)	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Activated Carbon	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 4 lbs. per Gallon / Raw Water
Chlorine	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 11.75 lbs. per Gallon / Raw Water
Poly Phosphate	=	<u>1.50</u> Mg/L--	<u>750</u> lbs. / 10.5 lbs. per Gallon / Raw Water
Carbon Dioxide	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 8.50 lbs. per Gallon / Raw Water
Ammonia	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 5.15 lbs. per Gallon / Raw Water
Polymer	=	<u>0</u> Mg/L --	<u>0</u>

<u>Date</u>	<u>Source</u>	<u>Site</u>	<u>Chlorine PPM</u> 0.5PPM-4.00PPM	<u>Bacteria</u>
11/2/2023	Fire Dept	#2	2.09	Absent
11/2/2023	Queen Of Peace	#3	2.50	Absent
11/2/2023	East Cuby's Store	#4	2.48	Absent
11/2/2023	J Mart Sinclair	#5	2.46	Absent
11/2/2023	Arnies	#8	2.52	Absent
11/2/2023	Culvers	#10	1.91	Absent
11/2/2023	Mitchell Middle School	#18	2.50	Present
11/2/2023	Brady Memorial Home	#19	2.54	Absent
11/8/2023	Water Treatment Plant	#1	2.48	Absent
11/8/2023	Dakota Midical Spec	#6	2.37	Absent
11/8/2023	Erickson Oil	#7	1.91	Absent
11/8/2023	Wesley Acres	#9	2.11	Absent
11/8/2023	Mitchell Tech Inst	#16	2.49	Absent
11/8/2023	Holy Family Church	#17	2.17	Absent
11/8/2023	Abbra Body Shop	#20	2.18	Present
11/8/2023	Casey's Store	#14	2.42	Absent
Average			2.32	Absent

MONTHLY -- B-Y WATER- GALLON AND CHEMICAL USAGE REPORT

MONTH --- November YEAR - 2023

Influent ----- 43.630-- Million Gallon's

Effluent ----- 42.915 -- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage ----- 0 lbs. @ \$1.45 per lb. = \$0.00

Ammonia usage ----- 0 lbs. @ \$2.17 per lb. = \$0.00

Poly -phosphate----- 750 lbs. @ \$2.25 per lb. = \$1,687.50

Total = \$1,687.50

Cost per Unit (750 gallon) = \$0.029

Cost per 1,000 gallons of water = \$0.039

2022 - WATER CONSUMPTION

DATE	Lake Mitchell Influent MG	B-Y Rural Water Influent MG	Effluent to Water Towers MG
11/1/2023	0-MG	1.456	1.400
11/2/2023	0-MG	1.367	1.159
11/3/2023	0-MG	1.438	1.396
11/4/2023	0-MG	1.463	1.512
11/5/2023	0-MG	1.338	1.264
11/6/2023	0-MG	1.370	1.286
11/7/2023	0-MG	1.376	1.320
11/8/2023	0-MG	1.391	1.326
11/9/2023	0-MG	1.362	1.341
11/10/2023	0-MG	1.280	1.280
11/11/2023	0-MG	1.371	1.558
11/12/2023	0-MG	1.455	1.432
11/13/2023	0-MG	2.330	2.436
11/14/2023	0-MG	1.769	1.843
11/15/2023	0-MG	1.932	2.048
11/16/2023	0-MG	1.361	1.348
11/17/2023	0-MG	1.358	1.268
11/18/2023	0-MG	1.342	1.376
11/19/2023	0-MG	1.411	1.302
11/20/2023	0-MG	1.091	1.055
11/21/2023	0-MG	1.377	1.340
11/22/2023	0-MG	2.221	2.186
11/23/2023	0-MG	1.626	1.585
11/24/2023	0-MG	1.179	1.148
11/25/2023	0-MG	1.067	0.952
11/26/2023	0-MG	1.358	1.339
11/27/2023	0-MG	1.110	0.887
11/28/2023	0-MG	1.567	1.644
11/29/2023	0-MG	1.129	0.973
11/30/2023	0-MG	1.735	1.911
TOTALS	0-MG	43.630	42.915

B-Y WATER DISTRICT
31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

Service Address

Acct #
06771

Date Printed
DEC 1 23

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
DEC 1 23	14,084,770,000	14,042,099,000	42,671,000	52,485.33		52,485.33

0.00

B-Y WATER
602-43330-42850

Balance Due Upon Receipt \$ 52,485.33

If not paid by the 20th of the month, we will apply a \$25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301



DEC 1 23

CUST ACCT #

06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
DEC 1 23	14,084,770,000	14,042,099,000	42,671,000	52,485.33		52,485.33

0.00

Service Address

Balance Due Upon Receipt \$ 52,485.33

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL
PAYMENT

\$

City of Mitchell Water Rate Charged

12/1/2023

	Base Rate (1,000 Gallons)	Added Rate (1,000 Gallons)	Combined Rate (1,000 Gallons)
Use below 2.65 MGD =	\$1.23	\$0.00	\$1.23
Use between 2.65 MGD to 2.90 MGD =	\$1.23	\$1.00	\$2.23
Use between 2.90 MGD to 3.15 MGD =	\$1.23	\$1.50	\$2.73
All use over 3.15 MGD =	\$1.23	\$2.00	\$3.23

Month: 11

Year: 2023

Billing Month: 12

Day of Month	24 Hour Use(Kgal)	Use Above 2.65 MGD	Base Rate Use	Base Rate Cost	2.65 - 2.9 MGD Usage	2.65 - 2.9 MGD Added Cost	2.9 - 3.15 MGD Usage	2.9 - 3.15 MGD Added Cost	All Use Over 3.15 MGD	All Use Over 3.15 MGD Cost	Total Daily Cost
1	1,412,000	0	1,412,000	\$1,736.76	0	\$0.00	0	\$0.00	0	\$0.00	\$1,736.76
2	1,459,000	0	1,459,000	\$1,794.57	0	\$0.00	0	\$0.00	0	\$0.00	\$1,794.57
3	1,400,000	0	1,400,000	\$1,722.00	0	\$0.00	0	\$0.00	0	\$0.00	\$1,722.00
4	1,115,000	0	1,115,000	\$1,371.45	0	\$0.00	0	\$0.00	0	\$0.00	\$1,371.45
5	1,630,000	0	1,630,000	\$2,004.90	0	\$0.00	0	\$0.00	0	\$0.00	\$2,004.90
6	1,332,000	0	1,332,000	\$1,638.36	0	\$0.00	0	\$0.00	0	\$0.00	\$1,638.36
7	1,336,000	0	1,336,000	\$1,643.28	0	\$0.00	0	\$0.00	0	\$0.00	\$1,643.28
8	1,352,000	0	1,352,000	\$1,662.96	0	\$0.00	0	\$0.00	0	\$0.00	\$1,662.96
9	1,323,000	0	1,323,000	\$1,627.29	0	\$0.00	0	\$0.00	0	\$0.00	\$1,627.29
10	1,236,000	0	1,236,000	\$1,520.28	0	\$0.00	0	\$0.00	0	\$0.00	\$1,520.28
11	1,138,000	0	1,138,000	\$1,399.74	0	\$0.00	0	\$0.00	0	\$0.00	\$1,399.74
12	1,612,000	0	1,612,000	\$1,982.76	0	\$0.00	0	\$0.00	0	\$0.00	\$1,982.76
13	2,310,000	0	2,310,000	\$2,841.30	0	\$0.00	0	\$0.00	0	\$0.00	\$2,841.30
14	1,745,000	0	1,745,000	\$2,146.35	0	\$0.00	0	\$0.00	0	\$0.00	\$2,146.35
15	1,690,000	0	1,690,000	\$2,078.70	0	\$0.00	0	\$0.00	0	\$0.00	\$2,078.70
16	1,376,000	0	1,376,000	\$1,692.48	0	\$0.00	0	\$0.00	0	\$0.00	\$1,692.48
17	1,479,000	0	1,479,000	\$1,819.17	0	\$0.00	0	\$0.00	0	\$0.00	\$1,819.17
18	1,226,000	0	1,226,000	\$1,507.98	0	\$0.00	0	\$0.00	0	\$0.00	\$1,507.98
19	1,448,000	0	1,448,000	\$1,781.04	0	\$0.00	0	\$0.00	0	\$0.00	\$1,781.04
20	1,038,000	0	1,038,000	\$1,276.74	0	\$0.00	0	\$0.00	0	\$0.00	\$1,276.74
21	1,229,000	0	1,229,000	\$1,511.67	0	\$0.00	0	\$0.00	0	\$0.00	\$1,511.67
22	2,302,000	0	2,302,000	\$2,831.46	0	\$0.00	0	\$0.00	0	\$0.00	\$2,831.46
23	1,526,000	0	1,526,000	\$1,876.98	0	\$0.00	0	\$0.00	0	\$0.00	\$1,876.98
24	1,116,000	0	1,116,000	\$1,372.68	0	\$0.00	0	\$0.00	0	\$0.00	\$1,372.68
25	1,126,000	0	1,126,000	\$1,384.98	0	\$0.00	0	\$0.00	0	\$0.00	\$1,384.98
26	1,318,000	0	1,318,000	\$1,621.14	0	\$0.00	0	\$0.00	0	\$0.00	\$1,621.14
27	1,068,000	0	1,068,000	\$1,313.64	0	\$0.00	0	\$0.00	0	\$0.00	\$1,313.64
28	1,532,000	0	1,532,000	\$1,884.36	0	\$0.00	0	\$0.00	0	\$0.00	\$1,884.36
29	1,088,000	0	1,088,000	\$1,338.24	0	\$0.00	0	\$0.00	0	\$0.00	\$1,338.24
30	1,709,000	0	1,709,000	\$2,102.07	0	\$0.00	0	\$0.00	0	\$0.00	\$2,102.07
31	0	0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00
TOTALS	42,671,000	0	42,671,000	\$52,485.33	0	\$0.00	0	\$0.00	0	\$0.00	\$52,485.33

	Total Cost	Gallons Used	Base Cost	Cost Over 2.65MGD
Previous Month Read =	14,042,099,000			
Current Month Read =	14,084,770,000			
Current Month Use =	42,671,000			
Days billed in November =	\$52,485.33	42,671,000	\$52,485.33	\$0.00
Days carried from previous month =	\$0.00	0	\$0.00	\$0.00
Total bill for November =	\$52,485.33	42,671,000	\$52,485.33	\$0.00

Days that will be billed in December = \$0.00

Note: December billing meter was read on December 1st therefore no November days will be included in January billing.



Airport Report November 2023

Snow removal operations were completed and remain on standby for the month. Airfield lighting repairs, runway inspections and airport advisories were maintained throughout the month. All equipment and buildings received regular scheduled maintenance and repairs.

Early planning and construction site evaluations are underway for the proposed city airport hangar. Engineering costs will need to be evaluated per FAA requirement, by an independent engineering firm. Engineering firm Meade and Hunt has agreed to provide this evaluation. Soil borings and preliminary site work will be completed early December.

Airport Operations

Snapshot Local Time

Start Date 05/01/2023 00:00 LT
End Date 11/30/2023 23:59 LT

Creation 12/01/2023 08:25
User Mike_Scherschligt
Customer ID KMHE

Summary

Landings		Take-Offs		Totals	
Single Engine	1672	Single Engine	1736	Single Engine	3408
Single Engine Turbine	80	Single Engine Turbine	81	Single Engine Turbine	161
Multi Engine	174	Multi Engine	172	Multi Engine	346
Multi Engine Turbine	141	Multi Engine Turbine	142	Multi Engine Turbine	283
Business Jet	325	Business Jet	309	Business Jet	634
Jet 2	3	Jet 2	2	Jet 2	5
Helicopter	5	Helicopter	7	Helicopter	12
Military	3	Military	2	Military	5
Light Sport Aircraft	2	Light Sport Aircraft	2	Light Sport Aircraft	4
Other	1	Other	2	Other	3
TOTAL	2406	TOTAL	2455	TOTAL	4861

FAA AAC/ADG Summary

Landings		Take-Offs		Totals	
A1	1703	A1	1757	A1	3460
A2	63	A2	63	A2	126
B1	208	B1	207	B1	415
B2	283	B2	277	B2	560
B3	5	B3	5	B3	10
C1	16	C1	11	C1	27
C2	36	C2	34	C2	70
C3	1	C3	1	C3	2
D2	5	D2	5	D2	10
D3	4	D3	3	D3	7
HEL	5	HEL	8	HEL	13
UKN	77	UKN	84	UKN	161
TOTAL	2406	TOTAL	2455	TOTAL	4861

Operations by Aircraft Type

Airport Operations

Snapshot Local Time

Start Date 05/01/2023 00:00 LT

End Date 11/30/2023 23:59 LT

Creation

12/01/2023 08:25

User

Mike_Scherschligt

Customer ID

KMHE

Single Engine	Single Engine Turbine	Multi Engine	Multi Engine Turbine	Business Jet	Jet 2	Jet NB	Jet 4	Jet WB	Helicopter
SR 3500	2			LJ45	13				
T206	1			LJ60	4				
THORP T-18	2			LJ75	20				
Others	134			PRM1	4				
				SF50	2				
				WW24	2				

Military	Military Helicopter	Light Sport Aircraft	Glider	UAV	Blimp	Balloon	GND Emergency	GND Vehicle A	Other
A37	2	CH750	2						Others 3
DHC6	2	CTSW	2						
Others	1								

Activity Summary

LANDING RWY 13	781
LANDING RWY 18	525
LANDING RWY 31	866
LANDING RWY 36	234
TAKEOFF RWY 13	877
TAKEOFF RWY 18	367
TAKEOFF RWY 31	901
TAKEOFF RWY 36	310
T&G RWY 13	192
T&G RWY 18	237
T&G RWY 31	206
T&G RWY 36	95
TOTAL	5591

This report was generated using sensors monitoring aircraft operations at the selected airport and may not contain aircraft that do not have ADS-B. Airports that have multiple sensors deployed will also feature aircraft fitted with transponders only. The information presented is correct to the best of our knowledge from available sensors at the time: Les Goldsmith, President VirTower LLC

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:
Budget line # to be supplemented: Budget line description:
Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Expenses were incurred at the arena which were reimbursable by Mitchell Hockey. The amount to be supplemented is that which they were invoiced and subsequently paid.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

An invoice for our Envisionware software subscription was originally paid from this account to expedite payment. The Library Board has reimbursed the City for this payment. This supplement request is to put these reimbursement funds into this account to cover the expense.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Insurance reimbursement for ambulance repair.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department:

Debt Service-TID #21 Hohn

Date Submitted:

12/18/2023

Budget line # to be supplemented:

315-41000-23100

Budget line description:

Bond Principal

Supplemental amount requested:

\$2,000.00

Submitted by:

Michelle Bathke

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

\$2,000.00

Funds received from:

Tax Revenue

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Grant funds are being requested to be supplemented to the supplies and materials line from which they were expended.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

N/A

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Requesting funding received from grant source to be supplemented to the line from which expenses were encumbered.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

N/A

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

N/A

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Funds to supplement account from which they were expended.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

N/A

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 1 Dec 23

Organization: UFW / UFW District 7 - no raffle

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☒ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: MARTIN CHRISTENSEN

Address: 25044 48th Ave Mitchell, SD

Phone #: 605 933-2220

Email: mchristensen @ santell . net

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 8 Jan 2024

Date of Raffle Drawing: APRIL 2024

Value of Raffle Prize: 1500

Proceeds Benefitting: UFW District 7

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 12-1-2023

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 1 Dec 23

Organization: VFW Post 2180 / Dept of SD VFW

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☒ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: MARTIN CHRISTENSEN

Address: 25044 143th Ave Mitchell, SD 57301

Phone #: 605 933-2220

Email: mchristensen @ Sankel.NET

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 8 Jan 2024

Date of Raffle Drawing: June 20, 2024

Value of Raffle Prize: \$3500⁰⁰

Proceeds Benefitting: VFW - Dept of SD (Honor Flights & Service Dogs)

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 12-1-2023

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 12.12.23

Organization: Pheasants Forever

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: DAVE Allen

Address: 208 S. Wallace St

Phone #: 605.933-0570

Email: _____

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 1-1-24

Date of Raffle Drawing: 1-20-24

Value of Raffle Prize: 1-TO 100⁰⁰

Proceeds Benefitting: Habitat, Youth,

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 12-12-23

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-43120-42520 - Hazardous Sidewalk Repair - \$15,000
101-43120-42521 - Sidewalk Construct - \$75,000
101-41320-43310 - Parking Lot/Alley Paving - \$83,091		
Agenda Item:	Change Order #2 to Top Grade Concrete for Sidewalk Project Schedule A #2023-4		
Explanation/Background of Agenda Item Requested:	Change order No 2 updates quantities installed to date and will be the final change order.

Change in Contract Price
Original Contract - \$126,839.00
Current Contract - \$154,954.14
Increase of this Change Order - \$7,187.00
Contract Price Including this Change Order = \$162,141.14

Project Contingencies
Hazardous Sidewalk - \$2,575.00
Sidewalk Construct - \$(3,832.14)
Parking Lot/Alley Paving - \$36.00		

CHANGE ORDER NO.: 2

Owner: City of Mitchell
 Contractor: Top Grade Concrete, LLC

City's Project No.: 2023-4

Project: Bid Schedule A: Misc Curb, Sidewalk, Concrete Surfacing and Miscellaneous
 Date Issued: 12/18/2023

Effective Date of Change Order: 12/18/2023

The Contract is modified as follows upon execution of this Change Order:

The contract is being amended to reflect additional quantities to be installed. There is no change for the project completion date. Quantities were updated to reflect the actual quantities installed for concrete curb and gutter replacement along chip seal projects, to repair hazardous sidewalk and to install ADA corners as requested by residents.

Attachments: See Attached

Change in Contract Price	Change in Contract Time
Original Contract Price: \$126,839.00	Original Contract Times: Substantial Completion: <u>October 22, 2023</u> Ready for final payment: <u>November 22, 2023</u>
Increase from previously approved Change Order No. 1 \$28,115.14	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order] : Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Contract Price prior to this Change Order: \$154,954.14	Contract Times prior to this Change Order: Substantial Completion: <u>October 22, 2023</u> Ready for final payment: <u>November 22, 2023</u>
Increase of this Change Order: \$7,187.00	Increase of this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$162,141.14	Contract Times with all approved Change Orders: Substantial Completion: <u>October 22, 2023</u> Ready for final payment: <u>November 22, 2023</u>

Approved by Contractor

By: _____
 Title: _____
 Date: _____

Recommended for Approval

By: _____
 Title: _____
 Date: _____

Approved by Owner

By: _____
 Title: _____
 Date: _____

EJCDC® C-941, Change Order.

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Change Order - Unit Price Work

CHANGE ORDER NO.: 2

Owner: City of Mitchell						City's Project No.: 2023-4			
Contractor: Top Grade Concrete, LLC									
Project: Bid Schedule A: Misc Curb, Sidewalk, Concrete Surfacing and Miscellaneous									
Effective Date of Change Order: 12/18/23									
A	B	C	D	E	F	G	H		J
Bid Item No.	Description	Current Contract Information				Proposed Contract Change			New Contract Amount (H + I) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Proposed Item Quantity Change	Units	Proposed Item Quantity	
BASE BID									
1	Concrete and Asphalt Removal	486	SY	\$ 27.00	\$ 13,122.00	34	SY	520.00	\$ 14,040.00
2	Curb & Gutter Removal	362	LF	\$ 10.00	\$ 3,620.00	38	LF	400.00	\$ 4,000.00
3	Curb and Gutter Replacement	780	LF	\$ 50.00	\$ 39,000.00	51	LF	831.00	\$ 41,550.00
4	4" Concrete Surfacing	6323	SF	\$ 8.00	\$ 50,584.00	198	SF	6,521.00	\$ 52,168.00
5	6" Concrete Surfacing	1410	SF	\$ 9.00	\$ 12,690.00	195	SF	1,605.00	\$ 14,445.00
6	8" Concrete Surfacing	578	SF	\$ 12.00	\$ 6,936.00		SF	578.00	\$ 6,936.00
7	Remove Fillet Section	29	SY	\$ 100.00	\$ 2,900.00		SY	29.00	\$ 2,900.00
8	6" Reinforced Fillet Section	29	SY	\$ 180.00	\$ 5,220.00		SY	29.00	\$ 5,220.00
9	Remove Valley Gutter	2	SY	\$ 100.00	\$ 200.00		SY	2.00	\$ 200.00
10	6" Reinforced Valley Gutter	3	SY	\$ 180.00	\$ 540.00		SY	3.00	\$ 540.00
11	Erosion Control	0	LF	\$ 20.00	\$ -		LF	-	\$ -
12	Sump Opening in Curb (Sump Pump Hose Opening)	0	Each	\$ 25.00	\$ -		Each	-	\$ -
CO#1-1	4" Colored Concrete Surfacing	1735	SF	\$ 11.00	\$ 19,085.00		SF	1,735.00	\$ 19,085.00
CO#1-2	Adjust Manhole to Grade	1	Each	\$ 357.14	\$ 357.14		Each	1.00	\$ 357.14
CO#1-3	Curved ADA Panel	1	Each	\$ 700.00	\$ 700.00		Each	1.00	\$ 700.00
Totals					\$ 154,954.14				\$ 162,141.14

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

CHANGE ORDER NO.: 2

Owner: City of Mitchell
 Contractor: Commercial Asphalt
 Project: Paving and Overlay
 Date Issued: 12/18/2023

City's Project No.: 2023-15

Effective Date of Change Order: 12/18/2023

The Contract is modified as follows upon execution of this Change Order:

The contract is being amended to reflect patch repairs that were not reflected in the yearly asphalt bid project.

Attachments: See Attached

Change in Contract Price	Change in Contract Time
Original Contract Price: \$497,156.50	Original Contract Times: Substantial Completion: <u>October 15, 2023</u> Ready for final payment: <u>November 15, 2023</u>
Increase from previously approved Change Order No. \$129,769.90	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order] : Substantial Completion: <u>NA</u> Ready for final payment: <u>NA</u>
Contract Price prior to this Change Order: \$626,926.40	Contract Times prior to this Change Order: Substantial Completion: <u>October 15, 2023</u> Ready for final payment: <u>November 15, 2023</u>
Increase of this Change Order: \$7,500.00	Increase of this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$634,426.40	Contract Times with all approved Change Orders: Substantial Completion: <u>October 15, 2023</u> Ready for final payment: <u>November 15, 2023</u>

Approved by Contractor

By: _____
 Title: _____
 Date: _____

Recommended for Approval

By: _____
 Title: _____
 Date: _____

Approved by Owner

By: _____
 Title: _____
 Date: _____

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Change Order - Unit Price Work

CHANGE ORDER NO.: 2

Owner: City of Mitchell						City's Project No.: 2023-15			
Contractor: Commercial Asphalt									
Project: Paving and Overlay									
						Effective Date of Change Order:			12/18/23
A	B	C	D	E	F	G	H		J
Bid Item No.	Description	Current Contract Information				Proposed Contract Change			New Contract Amount (H + I) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Proposed Item Quantity Change	Units	Proposed Item Quantity	
BASE BID									
1	Asphalt for Tack CSS-1h or SS-1h	3296	GAL	\$ 4.40	\$ 14,502.40		GAL	3,296.00	\$ 14,502.40
2	Asphalt Concrete Class "G" Type I	3190	TN	\$ 50.00	\$ 159,500.00		TN	3,190.00	\$ 159,500.00
3	Asphalt Concrete Class "G" Type II	2665	TN	\$ 50.00	\$ 133,250.00		TN	2,665.00	\$ 133,250.00
4	Asphalt Cement PG 64-22	291	TN	\$ 850.00	\$ 247,350.00		TN	291.00	\$ 247,350.00
5	Cold Milling	20664	SY	\$ 3.50	\$ 72,324.00		SY	20,664.00	\$ 72,324.00
CO#2-1	Miscellaneous Patch Repairs		LS	\$7,500.00		1	LS	1.00	\$ 7,500.00
Totals					\$ 626,926.40				\$ 634,426.40



December 4, 2023

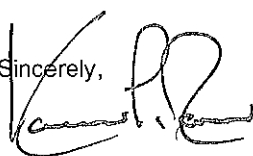
TO: MAYOR & CITY COUNCIL

RE: On Road & Off Road Diesel Fuel & Unleaded Gasoline

A Transport load quantity quote was taken for 3,900 gallons of "blended" off road diesel and 3,600 gallons of "blended" on road diesel.

<u>Midway Service/Vollan Oil</u>		Requested Bid	Price per	Total Bid	Per Product
		Gallons	Gallons	Gallon	
On Road Diesel- #2	1800	1800	\$2.949	\$ 5,308.20	
On Road Diesel- #1	1800	1800	\$3.355	\$ 6,039.00	
					Sub Total: \$11,347.20
Off Road Diesel- #2	1950	1950	\$2.6055	\$ 5,080.72	
Off Road Diesel- #1	1950	1950	\$3.0775	\$ 6,001.12	
					Sub Total: \$11,081.84
Unleaded Gas	0	0	\$0	\$0	
Unleaded Gas-10% Ethanol	0	0	\$	\$0	
					Total Bid: \$22,429.04
 <u>Howe's Oil Company</u>					
On Road Diesel- #2	1800	1800	\$2.90	\$ 5,220.00*	
On Road Diesel- #1	1800	1800	\$3.2575	\$ 5,863.50*	
					Sub Total: 11,107.50*
Off Road Diesel- #2	1950	1950	\$2.625	\$ 5,118.75*	
Off Road Diesel- #1	1950	1950	\$2.9825	\$ 5,815.88*	
					Sub Total: \$11,083.50*
Unleaded Gas	0	0	\$0	\$ 0	
Unleaded Gas-10% Ethanol	0	0	\$0	\$ 0	
					Total Bid: \$22,018.13*

Howes Oil was the low quote for items marked with asterisk. They were awarded the quote.

Sincerely,


Kevin Roth
 Street & Sanitation Superintendent



December 12, 2023

TO: MAYOR & CITY COUNCIL

RE: On Road & Off-Road Diesel Fuel & Unleaded Gasoline

Howes Oil Company Inc.

On Road Diesel- #2	0	0	\$0	\$0
Unleaded Gas-10% Ethanol	7,500	7,500	\$2.138	\$16,035.00*
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel- #2	0	0	\$0	\$0
Total:				\$16,035.00*

Vollan Oil

On Road Diesel- #2	0	0	\$0	\$0
Unleaded Gas-10% Ethanol	7,500	7,500	\$2.1512	\$16,134.00
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel- #2	0	0	\$0	\$0
Total:				\$16,134.00

Howes Oil was the low quote for the items marked with asterisk. They were awarded the quote.

Sincerely,
Kevin Roth
Street & Sanitation Superintendent

cc: Howe's Oil Company
Vollan Oil

PAY ESTIMATES FOR DECEMBER 18, 2023

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Quality Cut-Lawn & Snow	#2019-53R2 Mitchell Airport Snow Removal	#3-2023	\$ 8,666.66	\$ 25,999.98	\$ 65,000.00
Rice Lake West	#2020-20 Mitchell Pump Station Above Ground	#7	\$ 385,311.92	\$ 5,215,542.19	\$ 11,518,800.00
SDDOT-Finance & Management	#2021-1 Norway/S.Rowley Bike Path/Sidewalk	#3	\$ 6,043.85	\$ 255,756.78	\$ 255,756.78
Barr Engineering Co.	#2021-20 Lake Mitchell - Phase II	#PH2-20	\$ 3,627.20	\$ 476,775.42	\$ 767,500.00
PKG Contracting Inc.	#2021-31 North Waste Water Improvements	#18	\$ 455,592.60	\$ 13,591,701.50	\$ 15,796,900.00
McLaury Engineering, Inc.	#2022-26 3rd & Main Streetscape	#6	\$ 277.50	\$ 78,381.00	\$ 156,456.00
Brosz Engineering, Inc.	#2023-3 Jetty & Marina Bike Trail	#9	\$ 9,597.50	\$ 84,575.00	\$ 86,700.00
Shive-Hattery	#2023-3 Lake Mitchell Jetty	#1	\$ 19,000.00	\$ 19,000.00	\$ 49,300.00
Top Grade Concrete, LLC	#2023-4 Concrete Bid	#5	\$ 7,187.00	\$ 162,141.14	\$ 162,141.14
Commercial Asphalt	#2023-15 Paving & Overlay	#5	\$ 7,500.00	\$ 634,426.40	\$ 634,426.40
McLaury Engineering	#2023-21 2nd/4th & Main Street	#5	\$ 13,108.75	\$ 99,821.59	\$ 177,895.00
Helms & Associates	AIP '28 Airport ALP/Master Plan	#29	\$ 3,719.63	\$ 297,570.30	\$ 371,962.87
	TOTALS		\$ 919,632.61	\$ 20,941,691.30	\$ 30,042,838.19

Prepared by Deb Hanson-Sudbeck

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09268	FORUM COMMUNICATIONS CO					
		I-MP2466031123	101-41110-42300	LEGAL PUBLICA ACCT #MP246603	199948	2,313.15
				DEPARTMENT 1110 CITY COUNCIL	TOTAL:	2,313.15

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1210 MAYOR'S OFFICE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-9950453011	101-41210-42800	UTILITIES-TEL ACCT #886931646-00001	200051	46.92
				DEPARTMENT 1210 MAYOR'S OFFICE	TOTAL:	46.92

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1220 CITY ADMINISTRATOR

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06750	ATV HOLDINGS, LLC dba M	I-11016697	101-41220-42800	UTILITIES-TEL ACCT #00223662-2	199982	0.92
DEPARTMENT 1220 CITY ADMINISTRATOR					TOTAL:	0.92

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1410 ATTORNEY'S OFFICE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06739	THOMSON REUTERS - WEST					
		I-849336377	101-41410-42610	WEST GROUP LA ONLINE SOFTWARE SUBSCRIPTION	200037	800.80
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	101-41410-42810	UTILITIES-TEL ACCT #00223662-2	199982	0.04
01-10550	CADWELL SANFORD DEIBERT					
		I-12072023	101-41410-42200	PROFESSIONAL INDOOR POOL/PUETZ	199912	264.00
				DEPARTMENT 1410 ATTORNEY'S OFFICE	TOTAL:	1,064.84

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-71625	101-41420-42600	SUPPLIES & MA SHIPPING TAPE	199973	38.99
01-02790	SUN GOLD SPORTS LLC					
		I-24249	101-41420-42650	UNIFORMS BATHKE LOGOD SHIRTS	200034	233.00
01-04361	MICHELLE BATHKE					
		I-12082023	101-41420-42600	SUPPLIES & MA REFRIGERATOR REIMBURSEMENT	199901	191.68
01-04392	CINDY ROTH					
		I-12052023	101-41420-42600	SUPPLIES & MA ROTH NOTARY FEE REIMBURSED	200016	30.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	101-41420-42800	UTILITIES - T ACCT #00223662-2	199982	5.17
01-08850	STOREY KENWORHTY/MATT P					
		I-PINV1137407	101-41420-42620	CHECKS, RCPTS TAX FORMS	200028	437.95
01-09268	FORUM COMMUNICATIONS CO					
		I-MP2466031123	101-41420-42630	SURPLUS AUCTION ACCT #MP246603	199948	53.08
DEPARTMENT 1420 FINANCE					TOTAL:	989.87

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06750	ATV HOLDINGS, LLC dba M	I-11016697	101-41440-42800	UTILITIES ACCT #00223662-2	199982	0.86
01-08900	THOMAS L PRICE INC	I-11282023	101-41440-42231	EMPLOYEE PHYS PSYCHOLOGICAL SCREENING	200036	350.00
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	350.86

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1460 INSURANCE & BONDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01988	DOUG'S CUSTOM PAINT & B					
		I-46863	101-41460-42110	LIABILITY, PR MEDIC 4 REPAIRS	199939	1,000.00
				DEPARTMENT 1460 INSURANCE & BONDS	TOTAL:	1,000.00

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1920 MUNICIPAL BUILDINGS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.000600.00.11.23	101-41920-42812	UTILITIES-CIT 612 N MAIN-CITY HALL	199919	260.05
01-01193	KROHMER PLUMBING INC					
		I-76939	101-41920-42520	REPAIR-CITY H CITY HALL PUMPS CHECKED	199966	88.78
01-01830	NORTHWESTERN ENERGY					
		I-2587293-8.11.23	101-41920-42811	UTILITIES-CIT 612 N MAIN ST	199989	1,514.52
		I-2830632-2.11.23	101-41920-42810	UTILITIES-STO 5951 AIRPORT RD	199989	220.08
01-02484	DARRINGTON WATER COND					
		I-62208.11.23	101-41920-42620	SUPPLIES-CITY WATER COOLER RENTAL	199933	31.35
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-1689-8	101-41920-43300	IMPROV OTHER GLIDES, PAINT	200023	79.25
01-02679	MENARD'S INC					
		I-61995	101-41920-43300	IMPROV OTHER BASE, KEY HANDLE, FAUCET, SPRAY	199974	105.06
01-08281	ARAMARK					
		I-6380151904	101-41920-42520	REPAIR-CITY H MAT CLEANING	199894	57.88
				DEPARTMENT 1920 MUNICIPAL BUILDINGS	TOTAL:	2,356.97

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-4747	101-41935-42615	POSTAGE POSTAGE 11.16-30.2023	200011	297.92
		I-587638	101-41935-42615	POSTAGE FLATS POSTAGE 11.16-30.2023	200011	9.53
01-03678	INTERSTATE OFFICE PRODU					
		I-01EA8370	101-41935-42640	COPY MACHINE LETTER PAPER	199960	194.12
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	199982	2,365.76
		I-11016697	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	199982	1.55
01-09769	N-ABLE TECHNOLOGIES LTD					
		I-3172146	101-41935-42920	COMPUTER SOFT DATA BACKUP & RECOVERY	199985	172.77
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						3,041.65

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.001200.00.11.23	101-42110-42810	UTILITIES 201 W 1ST AVE-PUB SAFETY	199919	835.75
		I-04.001250.00.11.23	101-42110-42810	UTILITIES 122 S ROWLEY ST	199919	100.15
01-01199	STURDEVANTS AUTO VALUE					
		C-815026386	101-42110-42500	REPAIR & MAIN RETURNED ACTUATOR,BLADES,ALTER	200029	356.56-
		I-815025543	101-42110-42500	REPAIR & MAIN HALOGEN LIGHT,FILTERS,OIL	200029	48.89
		I-815025971	101-42110-42500	REPAIR & MAIN ALTERNATOR ASSEMBLY,FILTERS	200029	458.52
		I-815026733	101-42110-42500	REPAIR & MAIN FILTERS	200029	15.86
		I-815027150	101-42110-42500	REPAIR & MAIN WIPER BLADES	200029	11.99
01-01202	TK ELECTRIC					
		I-20501	101-42110-42500	REPAIR & MAIN REPLACE BASEBOARD HEATER	200040	431.44
01-01322	LARRY'S I-90 SERVICE IN					
		I-100090	101-42110-42610	GAS OIL TIRES TIRES	199969	492.06
		I-100091	101-42110-42610	GAS OIL TIRES MOUNT & BALANCE TIRES	199969	25.00
01-01497	GRAINGER					
		I-9916983753	101-42110-42500	REPAIR & MAIN MOTOR	199949	80.89
01-01830	NORTHWESTERN ENERGY					
		I-2949839-1.12.23	101-42110-42810	UTILITIES 122 S ROWLEY ST	199989	143.42
01-02880	THUNE TRUE VALUE & APPL					
		I-A557034	101-42110-42600	SUPPLIES PLASTIC HEADED KEY	200038	5.98
01-02947	RYAN ERICKSON					
		I-12012023	101-42110-42640	UNIFORM ALLOW PANTS,BOOTS REIMBURSED	199943	229.97
01-03267	WALMART/CAPITAL ONE					
		I-8940.11282023	101-42110-42600	SUPPLIES CHARGING CABLES	200053	23.96
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	101-42110-42800	TELEPHONE ACCT #00223662-2	199982	17.25
01-08252	CORPORATE TRANSLATION S					
		I-257267	101-42110-42200	PROFESSIONAL TRANSLATION SERVICES	199968	121.76
01-08281	ARAMARK					
		I-6380152599	101-42110-42200	PROFESSIONAL MAT CLEANING	199894	56.27
01-09216	FEDEX					
		I-8-325-91321	101-42110-42200	PROFESSIONAL POSTAGE	199945	16.93
01-09388	AXON ENTERPRISE INC					
		I-INUS207703	101-42110-42600	SUPPLIES CAMERAS	199897	21,383.90
01-10407	GUARDIAN ALLIANCE TECHN					

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10407	GUARDIAN ALLIANCE TECHN	continued				
	I-21987		101-42110-42200	PROFESSIONAL BACKGROUND REPORTS	199951	150.00
DEPARTMENT 2110 POLICE DEPARTMENT						TOTAL: 24,293.43

12/13/2023 3:03 PM
PACKET : 06695 06696 06697 06698
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 12

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-295916	101-42130-42610	GAS, OIL, TIR FUEL STABILIZER	199914	16.29
01-00445	CITY OF MITCHELL					
		I-04.001700.00.11.23	101-42130-42830	UTILITIES-WAT 705 S CAPITAL ST-TRAFFIC	199919	130.45
01-00532	A-OX WELDING SUPPLY CO					
		I-0088066207	101-42130-42500	REPAIRS CYLINDER 3 YEAR LEASE	199886	209.95
01-01450	MUTH ELECTRIC INC					
		I-280574	101-42130-42535	LIGHT MAINTEN LEVITON MONGUL BASE	199984	131.94
		I-665291	101-42130-42535	LIGHT MAINTEN REPAIR TRAFFIC LIGHTS	199984	4,644.16
		I-665840	101-42130-42535	LIGHT MAINTEN REPAIR TRAFFIC LIGHTS	199984	2,871.31
		I-666367	101-42130-42535	LIGHT MAINTEN CHRISTMAS LIGHTS BREAKER REPLC	199984	271.73
		I-666505	101-42130-42570	REPAIRS-TRAFF BYPASS & 8TH REINSTALL POLE	199984	4,314.12
		I-666568	101-42130-42535	LIGHT MAINTEN INSTALL NEW CHRISTMAS LIGHT BR	199984	326.25
01-01518	VERIZON WIRELESS					
		I-9950453011	101-42130-42820	TELEPHONE ACCT #886931646-00001	200051	93.84
01-01830	NORTHWESTERN ENERGY					
		I-2573393-2.12.23	101-42130-42810	UTILITIES-TRA E 1ST AND GAMBLE ST	199989	19.06
		I-2573626-5.12.23	101-42130-42810	UTILITIES-TRA 1030 E 1ST AVE	199989	11.69
		I-2576730-2.12.23	101-42130-42810	UTILITIES-TRA N SANBORN AND 5TH AVE	199989	113.45
		I-2580169-7.12.23	101-42130-42810	UTILITIES-TRA 1700 N MAIN ST	199989	22.56
		I-2581243-9.11.23	101-42130-42835	UTILITIES-STR STREET LIGHTS	199989	20,027.77
		I-2585321-9.11.23	101-42130-42810	UTILITIES-TRA E HAVENS AND BURR ST	199989	182.55
		I-2585416-7.11.23	101-42130-42810	UTILITIES-TRA 700 E NORWAY AVE	199989	286.69
		I-2585457-1.11.23	101-42130-42810	UTILITIES-TRA 700 E KAY AVE	199989	175.98
		I-2585833-3.11.23	101-42130-42810	UTILITIES-TRA 1909 N MAIN ST	199989	132.00
		I-2586693-0.11.23	101-42130-42835	UTILITIES-STR 112 W 2ND AVE	199989	159.48
		I-2586929-8.11.23	101-42130-42835	UTILITIES-STR 111 W 5TH AVE	199989	155.15
		I-2586966-0.11.23	101-42130-42835	UTILITIES-STR 111 W 7TH AVE	199989	430.46
		I-2748245-4.11.23	101-42130-42810	UTILITIES-TRA BURR & SPRUCE SIGNAL LIGHTS	199989	291.30
		I-2748246-2.11.23	101-42130-42810	UTILITIES-TRA N RAMPS I 90 SIGNAL LIGHTS SGN	199989	181.32
		I-2778164-0.12.23	101-42130-42810	UTILITIES-TRA 1ST AND SANBORN ST	199989	135.70
		I-2781011-8.12.23	101-42130-42520	EMERGENCY SIR 1001 E BIRCH AVE PWSP SIREN	199989	24.91
		I-2793476-9.12.23	101-42130-42810	UTILITIES-TRA 1ST AND BURR ST SIGNAL LIGHTS	199989	62.87
		I-2812391-7.11.23	101-42130-42520	EMERGENCY SIR 5861 TOWER RD	199989	24.95
		I-2860182-1.11.23	101-42130-42810	UTILITIES-TRA MINNESOTA AND 16 AVE	199989	10.61
		I-2860183-9.11.23	101-42130-42810	UTILITIES-TRA MINNESOTA AND 18 AVE	199989	10.61
		I-2942176-5.12.23	101-42130-42810	UTILITIES-TRA 809 E 1ST AVE	199989	11.53
		I-2955717-0.11.23	101-42130-42835	UTILITIES-STR 500 N MAIN LOT PARKING	199989	46.48
		I-2980768-2.11.23	101-42130-42810	UTILITIES-TRA 121 W HAVENS	199989	134.88
		I-3480194-4.11.23	101-42130-42810	UTILITIES-TRA 111 W 7TH PWSP SIGNAL	199989	156.95
		I-3480195-1.11.23	101-42130-42810	UTILITIES-TRA 112 W 2ND PWSP SIGNAL	199989	120.72
		I-3480197-7.11.23	101-42130-42810	UTILITIES-TRA 111 W 5TH PWSP SIGNAL	199989	132.04
		I-3621835-2.11.23	101-42130-42810	UTILITIES-TRA S RAMPS I 90 SIGNAL LIGHTS SGN	199989	188.78
		I-3701975-9.11.23	101-42130-42835	UTILITIES-STR N RAMPS I 90 STREET LIGHT	199989	717.40

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY	continued				
		I-3880132-0.11.23	101-42130-42810	UTILITIES-TRA 1808 N MINNESOTA AVE SGNL	199989	112.71
01-01964	DAKOTA SUPPLY GROUP					
		I-S103271795.001	101-42130-42535	LIGHT MAINTEN U LMP HID, ACCT 2552	199932	182.21
		I-S103315743.001	101-42130-42535	LIGHT MAINTEN LIGHT BULBS,ACCT 2552	199932	51.70
01-02679	MENARD'S INC					
		C-62808	101-42130-42500	REPAIRS RETURNED COUPLING	199974	9.99-
		I-62200	101-42130-42600	SUPPLIES FILTERS	199974	16.99
01-02790	SUN GOLD SPORTS LLC					
		I-23637	101-42130-42640	UNIFORMS TAYLOR LOGO FEE	200034	10.00
01-02880	THUNE TRUE VALUE & APPL					
		I-A556928	101-42130-42500	REPAIRS ANTI-SEIZE COMPOUND	200038	4.99
01-03686	NEWMAN SIGNS INC					
		I-TRFINV050991	101-42130-42540	SIGNS SIGNS	199987	1,317.99
01-09703	AMAZON CAPITAL SERVICES					
		C-1YF9-WT17-6FPJ	101-42130-42500	REPAIRS RETURNED TRIGGER START TORCH	199891	44.65-
		I-1XNW-CYYP-YFHQ	101-42130-42535	LIGHT MAINTEN HIGH PRESSURE SODIUM	199891	49.35
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	38,669.23

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		C-815024185	101-42200-42500	REPAIR & MAIN RETURNED FUEL FILTERS	200029	52.66-
		C-815024189	101-42200-42500	REPAIR & MAIN RETURNED FILTER	200029	29.57-
		I-815024178	101-42200-42500	REPAIR & MAIN FILTERS	200029	82.23
		I-815025080	101-42200-42500	REPAIR & MAIN FUEL,OIL,AIR FILTERS	200029	415.90
		I-815025544	101-42200-42500	REPAIR & MAIN FUEL,OIL,COOLANT FILTERS	200029	111.37
		I-815027081	101-42200-42600	SUPPLIES BATTERIES,TOGGLES	200029	66.08
01-01830	NORTHWESTERN ENERGY					
		I-3566523-1.11.23	101-42200-42810	UTILITIES AIRPORT HNGR	199989	80.44
01-02555	TWO WAY SOLUTIONS INC					
		I-131707	101-42200-42500	REPAIR & MAIN LABOR	200047	49.50
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	101-42200-42800	TELEPHONE ACCT #00223662-2	199982	2.91
01-08842	UL LLC					
		I-72020541388	101-42200-42200	PROFESSIONAL LADDER TESTING	200048	4,764.00
01-09349	HOWES OIL CO					
		I-334899	101-42200-42610	GAS & OIL ON ROAD FUEL	199956	461.68
		I-334899	101-42200-42610	GAS & OIL ON ROAD FUEL	199956	410.79
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	6,362.67

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00145	AMERICAN GARAGE DOOR CO					
	I-M40217	101-43100-42600	SUPPLIES	DELTA 2 BUTTON REMOTE	199892	191.16
01-00262	GREAT WESTERN TIRE CO					
	I-1-630627	101-43100-42500	REPAIRS	TIRES	199950	2,841.55
01-00424	RUNNINGS SUPPLY INC					
	I-1741883	101-43100-42600	SUPPLIES	WELDER EXTENSION CORD	200017	129.99
01-00436	CHS FARMERS ALLIANCE					
	I-IY9588	101-43100-42500	REPAIRS	MOUNT TIRES	199918	60.00
	I-IY9717	101-43100-42600	SUPPLIES	ANTIFREEZE, DRUM DEPOSIT	199918	410.50
01-00445	CITY OF MITCHELL					
	I-04.001600.00.11.23	101-43100-42830	UTILITIES-WAT	1405 W 8TH AVE-ST SHOP	199919	219.65
01-00917	DAKOTA FLUID POWER INC					
	I-7145051	101-43100-42600	SUPPLIES	REEL,BULK COUPLINGS,CAPS,PLUGS	199931	2,859.90
	I-7145052	101-43100-42600	SUPPLIES	COUPLING,ORINGS,SWIVELS	199931	480.50
01-01117	WHEELCO BRAKE & SUPPLY					
	I-INV440884	101-43100-42600	SUPPLIES	CONNECTOR,ELBOW	200054	12.97
01-01199	STURDEVANTS AUTO VALUE					
	I-815025078	101-43100-42600	SUPPLIES	AIR,OIL,FUEL FILTER,SEALANTS	200029	376.59
	I-815025545	101-43100-42600	SUPPLIES	OIL,AIR & OIL FILTERS,COOLANT	200029	1,049.62
	I-815025973	101-43100-42600	SUPPLIES	SWITCH,DRILL PUMP,FLOORDRY	200029	193.73
	I-815026384	101-43100-42600	SUPPLIES	OIL,FUEL,CABIN,FUEL FILTERS	200029	431.84
	I-815026730	101-43100-42600	SUPPLIES	HYDRAULIC FLEET,LEVER ACTION	200029	268.97
	I-815027151	101-43100-42600	SUPPLIES	OIL FLEET,HYDRAULIC,SEALANT	200029	407.97
	I-815027153	101-43100-42600	SUPPLIES	BRACKETS,GAGES	200029	44.98
01-02527	TRANSOURCE					
	I-41P40409	101-43100-42600	SUPPLIES	SWITCH	200045	204.39
	I-41W11344	101-43100-42600	SUPPLIES	LOADER WHEELS	200045	461.46
01-02679	MENARD'S INC					
	I-61885	101-43100-42600	SUPPLIES	PLUGS,OUTLETS,GANG BOX	199974	132.22
	I-61906	101-43100-42600	SUPPLIES	MAILBOX PARTS	199974	63.58
	I-62198	101-43100-42600	SUPPLIES	RV MARINE FLUID	199974	39.48
	I-62377	101-43100-42600	SUPPLIES	HANDY BOX,OUTLET	199974	47.80
	I-62379A	101-43100-42600	SUPPLIES	CONNECTORS,OUTLETS	199974	46.87
01-03099	LAWSON PRODUCTS INC					
	I-9311087510	101-43100-42600	SUPPLIES	HEX CAP SCREWS	199970	78.09
	I-9311094837	101-43100-42600	SUPPLIES	HEX CAPS	199970	21.31
01-03884	COMMERCIAL ASPHALT					
	I-0021384-IN	101-43100-42630	GRAVEL- BASE	BUSSMUS GRAVEL	199927	43,975.50

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03884	COMMERCIAL ASPHALT	continued				
	I-0021394-IN	101-43100-42620	ASPHALT MIX	HOT MIX	199927	1,934.50
01-04066	TRANSWEST TRUCKS OF SIO					
	I-094P2423	101-43100-42600	SUPPLIES	FUEL,WATER FILTER	200046	81.96
01-06750	ATV HOLDINGS, LLC dba M					
	I-11016697	101-43100-42800	UTILITIES	ACCT #00223662-2	199982	4.41
01-07142	ULINE					
	I-171140801	101-43100-42600	SUPPLIES	REFLECTIVE BOLLARD SLEEVE	200049	125.91
01-08130	C & B OPERATIONS LLC					
	I-12508559	101-43100-42600	SUPPLIES	DIESEL EXHAUST FLUID,DEF CUBE	199911	1,488.32
	I-12510439	101-43100-42600	SUPPLIES	MALE BUTTRESS ADAPTOR	199911	24.76
	I-12510609	101-43100-42600	SUPPLIES	GREASE,GREASE GUN	199911	117.76
01-08380	PETERBILT OF SIOUX FALL					
	C-A626249	101-43100-42600	SUPPLIES	CREDIT ON INV A625792	200002	212.50-
	I-A625791	101-43100-42600	SUPPLIES	NITROGEN OXIDE SENSOR	200002	568.83
	I-A625792	101-43100-42600	SUPPLIES	CORE	200002	212.50
	I-A627258	101-43100-42600	SUPPLIES	FLEXIBLE HOSE	200002	83.80
01-09349	HOWES OIL CO					
	I-334899	101-43100-42610	GAS	ON ROAD FUEL	199956	605.35
	I-334899	101-43100-42610	GAS	ON ROAD FUEL	199956	538.62
	I-334899	101-43100-42610	GAS	ON ROAD FUEL	199956	3,699.39
	I-334899	101-43100-42610	GAS	ON ROAD FUEL	199956	4,201.06
01-10554	MIDWEST OIL COMPANY					
	I-1025920	101-43100-42600	SUPPLIES	ISO 32 DRUM	199977	387.19
	I-1026125	101-43100-42600	SUPPLIES	RED ANTIFREEZE DRUM	199977	514.69
				DEPARTMENT 3100 STREET DEPARTMENT	TOTAL:	69,427.17

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		C-815025092	101-43110-42600	SUPPLIES RETURNED TAIL LAMP	200029	18.99-
01-01518	VERIZON WIRELESS					
		I-9950453011	101-43110-42800	UTILITIES ACCT #886931646-00001	200051	80.02
01-03114	SUBWAY					
		I-1/A-633832	101-43110-42750	PLANNING COMM PLANNING COMM MEALS 12.11	200033	31.96
01-03678	INTERSTATE OFFICE PRODU					
		I-01EA9110	101-43110-42600	SUPPLIES STAPLE REMOVER	199960	9.46
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	101-43110-42800	UTILITIES ACCT #00223662-2	199982	4.83
		I-11020503	101-43110-42916	NUISANCE ABAT ACCT #00019259-0	199982	5.31
01-09172	AAA LAWN CARE AND MAINT					
		I-916	101-43110-42916	NUISANCE ABAT MOWING,NUISANCE CLEANUP	199888	1,430.00
01-09869	MCLAURY ENGINEERING INC					
		I-2023-21 P.E. #5	101-43110-42200	PROFESSIONAL 2023-21 P.E. #5	199972	13,108.75
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	14,651.34

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-1724/1	101-43120-43325	NORWAY/ROWLEY CONCRETE BRUSH,FLOATS	199942	55.97
01-03884	COMMERCIAL ASPHALT					
		I-2023-15 P.E. #5	101-43120-43300	STREET OVERLA 2023-15 P.E. #5	199927	7,500.00
01-04871	SD DEPT OF TRANSPORTATI					
		I-2021-1 P.E. #3	101-43120-43325	NORWAY/ROWLEY 2021-1 P.E. #3	200022	6,043.85
01-08307	TOP GRADE CONCRETE					
		I-2023-4 P.E. #5	101-43120-42520	HAZARDOUS SID 2023-4 P.E. #5	200042	3,396.00
		I-2023-4 P.E. #5	101-43120-42521	SIDEWALK CONS 2023-4 P.E. #5	200042	3,703.00
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E. #6	101-43120-43300	STREET OVERLA 2022-26 P.E. #6	199972	123.40

DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL: 20,822.22

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3130 SNOW REMOVAL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02527	TRANSOURCE					
		I-41P41412	101-43130-42600	SUPPLIES & MA SNOW PLOW LAMPS	200045	482.78
01-09459	BLACKSTRAP INC					
		I-94975	101-43130-42600	SUPPLIES & MA ROAD SALT	199906	2,010.35
01-10554	MIDWEST OIL COMPANY					
		I-1026108	101-43130-42600	SUPPLIES & MA ISO 32 DRUM	199977	407.19
				DEPARTMENT 3130 SNOW REMOVAL	TOTAL:	2,900.32

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08307	TOP GRADE CONCRETE					
		I-2023-4 P.E. #5	101-43150-42500	REPAIR & MAIN 2023-4 P.E. #5	200042	88.00
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E. #6	101-43150-43307	3RD & MAIN 2022-26 P.E. #6	199972	75.17
				DEPARTMENT 3150 STORM DRAINAGE	TOTAL:	163.17

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-9950453011	101-43700-42800	UTILITIES ACCT #886931646-00001	200051	71.69
				DEPARTMENT 3700 CEMETERY	TOTAL:	71.69

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 4120 ANIMAL CONTROL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01210	LAKEVIEW VETERINARY CLI					
		I-328945	101-44120-42900	IMPOUNDING DO NOV 2023 MANAGEMENT	199967	927.57
01-02017	DAVISON RURAL WATER SYS					
		I-4837.12.23	101-44120-42800	UTILITIES-POU NOVEMBER 2023 WATER USAGE	199934	40.90
01-09865	MITCHELL ANIMAL RESCUE					
		I-12012023	101-44120-42900	IMPOUNDING DO DEC 2023 MANAGEMENT FEE	199978	350.00
				DEPARTMENT 4120 ANIMAL CONTROL	TOTAL:	1,318.47

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00138	SCHOLASTIC LIBRARY PUBL					
	I-51187862	101-45500-43420	BOOKS	BOOK	200021	10.79
01-00445	CITY OF MITCHELL					
	I-04.001100.00.11.23	101-45500-42830	UTILITIES-WAT	221 N DUFF ST	199919	635.45
01-00553	DEMCO INC					
	I-7403587	101-45500-42600	SUPPLIES & MA	PROCESSING SUPPLIES	199935	364.93
01-01015	INGRAM LIBRARY SERVICES					
	I-78890577	101-45500-43420	BOOKS	BOOKS	199958	603.26
	I-78937951	101-45500-43420	BOOKS	ADULT BOOKS	199958	159.00
	I-78952956	101-45500-43420	BOOKS	ADULT BOOKS	199958	89.96
	I-78984936	101-45500-43420	BOOKS	BOOKS	199958	92.86
	I-79026320	101-45500-43420	BOOKS	BOOKS	199958	818.72
	I-79050892	101-45500-43420	BOOKS	BOOKS	199958	281.77
	I-79064444	101-45500-43420	BOOKS	YOUNG ADULT BOOKS	199958	84.63
	I-79076794	101-45500-43420	BOOKS	BOOKS	199958	641.90
	I-79076795	101-45500-43420	BOOKS	BOOK	199958	25.19
	I-79117449	101-45500-43420	BOOKS	BOOKS	199958	93.45
	I-79139750	101-45500-43420	BOOKS	BOOKS	199958	109.76
01-01075	JOHNSON CONTROLS INC.					
	I-1-131557071900	101-45500-42500	REPAIR & MAIN	HVAC CONTROLS	199963	19,890.00
01-01404	MITCHELL IRON & SUPPLY					
	I-81195A	101-45500-42600	SUPPLIES & MA	BELT	199981	27.25
01-01450	MUTH ELECTRIC INC					
	I-665552	101-45500-42500	REPAIR & MAIN	REPLACED SWITCH FOR PUMP	199984	366.35
01-01810	CENGAGE LEARNING INC/GA					
	I-82991411	101-45500-43420	BOOKS	LARGE PRINT BOOK	199915	26.39
01-02679	MENARD'S INC					
	I-62291	101-45500-42600	SUPPLIES & MA	BATTERIES	199974	31.93
01-04293	JCL SOLUTIONS					
	I-1346130	101-45500-42600	SUPPLIES & MA	BOWL CLEANER	199961	85.90
01-05088	BLACKSTONE PUBLISHING					
	I-2131585	101-45500-43421	AUDIO-VISUAL	AUDIOBOOKS	199905	67.99
01-06026	CENTER POINT LARGE PRIN					
	I-2059009	101-45500-43420	BOOKS	LARGE PRINT BOOKS	199916	94.08
01-06750	ATV HOLDINGS, LLC dba M					
	I-11016697	101-45500-42800	UTILITIES	ACCT #00223662-2	199982	2.46
	I-11017460	101-45500-42800	UTILITIES	ACCT #00217267-0	199982	72.95

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08223	OVERDRIVE INC					
		I-02495DA23418167	101-45500-42693	E-BOOKS/AUDIO EBOOKS	199997	111.77
		I-02495DA23431045	101-45500-42693	E-BOOKS/AUDIO EBOOKS,EAUDIOBOOKS	199997	271.00
		I-02495DA23438740	101-45500-42693	E-BOOKS/AUDIO EBOOKS	199997	38.66
		I-02495DA23441969	101-45500-42693	E-BOOKS/AUDIO EBOOKS,EAUDIOBOOKS	199997	409.99
01-09359	TRAF-SYS INC					
		I-0034669	101-45500-42600	SUPPLIES & MA ANNUAL HOSTING COVERAGE	200044	240.00
01-09633	STAPLES					
		I-3552252754	101-45500-42600	SUPPLIES & MA THERMAL TIME CARDS	200027	28.00
DEPARTMENT 5500 LIBRARY					TOTAL:	25,776.39
FUND 101 GENERAL					TOTAL:	215,621.28

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.000950.00.11.23	201-45110-42850	UTILITIES-AQU HITCHCOCK POOL	199919	13.00
	PROJ: J50-WATER		OUTDOOR AQUATIC CENTER	UTILITIES-WATER		
01-01843	PREVENTION MAGAZINE					
		I-1789	201-45110-42350	PUBLISHING-AQ SUBSCRIPTION	200009	160.00
	PROJ: J50-PUBLISH		OUTDOOR AQUATIC CENTER	PUBLISHING		
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	201-45110-42800	UTILITIES ACCT #00223662-2	199982	2.23
				DEPARTMENT 5110 RECREATION & AQUATICS	TOTAL:	175.23

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-4747	201-45140-42600	SUPPLIES & MA POSTAGE 11.16-30.2023	200011	0.66
01-00445	CITY OF MITCHELL					
		I-04.001300.00.11.23	201-45140-42800	UTILITIES 1300 N MAIN ST-REC CENTER	199919	2,669.95
	PROJ: J09-WATER	REC CTR UTILITIES		UTILITIES-WATER		
01-00531	PAULSON SHEET METAL INC					
		I-49274	201-45140-42500	REPAIR & MAIN INSTALL CUSTOM DOWN SPOUT	200001	700.00
	PROJ: J06-RM-GENER	REC CTR-GENERAL BLDG		REPAIR/MAINT-GENERAL		
01-01450	MUTH ELECTRIC INC					
		I-665330	201-45140-42500	REPAIR & MAIN UNHOOKED OLD PUMP MOTOR	199984	96.17
	PROJ: J06-RM-ELEC	REC CTR-GENERAL BLDG		REPAIR/MAINT-ELECTRICAL		
01-01497	GRAINGER					
		I-9912786572	201-45140-42600	SUPPLIES & MA COATED GLOVES	199949	43.08
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-01830	NORTHWESTERN ENERGY					
		I-2773861-6.12.23	201-45140-42800	UTILITIES 1300 N MAIN ST UNIT 15	199989	4,326.75
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02567	S & M PRINTING INC					
		I-81481	201-45140-42600	SUPPLIES & MA RECIPE SHEETS, FLYERS	200018	85.15
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-81482	201-45140-42600	SUPPLIES & MA POLICY FORMS	200018	50.00
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10612988	201-45140-42602	CHEMICALS CHEMICALS	200010	120.00
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-03267	WALMART/CAPITAL ONE					
		I-8775.11292023	201-45140-42601	CONCESSION SU MT DEW	200053	21.96
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-06750	ATV HOLDINGS, LLC dba M					
		I-11021010	201-45140-42800	UTILITIES ACCT #00037690-1	199982	114.20
	PROJ: J09-TV	REC CTR UTILITIES		UTILITIES-TV		
01-09143	ICAN INC					
		I-111137	201-45140-42300	PUBLISHING ADVERTISING	199957	750.00
	PROJ: J08-ICAN	REC CTR PUBLISHING		PUBLISHING-ICAN		
01-09633	STAPLES					
		I-3553018677	201-45140-42600	SUPPLIES & MA FACIAL TISSUES, FOAMING GLASS	200027	119.10
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-3553018678	201-45140-42600	SUPPLIES & MA FLOOR CHAIRMAT	200027	30.16
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09633	STAPLES		continued			
		I-3553018679	201-45140-42600	SUPPLIES & MA PAPER	200027	37.62
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-09703	AMAZON CAPITAL SERVICES					
		I-1DXF-MRWV-GMWT	201-45140-42600	SUPPLIES & MA DIY ARTS AND CRAFTS	199891	26.16
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
		I-IHRQ-G3VF-3T3L	201-45140-42600	SUPPLIES & MA WOOD LETTERS	199891	33.15
	PROJ: J06-SM-EQUIP	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-EQUIPMENT		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	9,224.11

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
	I-1675/1	201-45160-42603	SMALL EQUIPME FUEL LEAF BLOWER	199942	179.00	
	PROJ: H06-42603	ARENA-NORTH RINK	SMALL EQUIPMENT			
01-00424	RUNNINGS SUPPLY INC					
	C-1734485	201-45160-42600	SUPPLIES & MA RETURNED SOCKET SET	200017	23.79-	
	PROJ: H06-42600	ARENA-NORTH RINK	SUPPLIES-MATERIALS			
	I-1734462	201-45160-42600	SUPPLIES & MA SOCKET BITS	200017	23.79	
	PROJ: H06-42600	ARENA-NORTH RINK	SUPPLIES-MATERIALS			
01-00436	CHS FARMERS ALLIANCE					
	I-IF9330	201-45160-42610	GAS & FUEL ARENA BOTTLE FILL	199918	52.00	
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT	GAS-FUEL			
01-00445	CITY OF MITCHELL					
	I-04.000300.00.11.23	201-45160-42800	UTILITIES CADWELL PARK BTHRM	199919	441.85	
	PROJ: H02-42800	CADWELL STADIUM	UTILITIES			
	I-04.001000.00.11.23	201-45160-42800	UTILITIES 1001 N MINNESOTA ST-ICE	199919	260.05	
	PROJ: H06-42800	ARENA-NORTH RINK	UTILITIES			
	I-04.001001.00.11.23	201-45160-42800	UTILITIES ICE ARENA-SOUTH BLDG	199919	2,074.05	
	PROJ: H13-42800	ARENA-SOUTH RINK	UTILITIES			
	I-04.001150.00.11.23	201-45160-42800	UTILITIES 5951 AIRPORT RD-FISCHER BLDG	199919	241.55	
	PROJ: H07-42800	PEPSI COMPLEX	UTILITIES			
	I-04.001550.00.11.23	201-45160-42800	UTILITIES SOCCER COMPLEX	199919	674.15	
	PROJ: H07-42800	PEPSI COMPLEX	UTILITIES			
01-01075	JOHNSON CONTROLS INC.					
	I-1-131566427683	201-45160-42500	REPAIR & MAIN REPAIR ELECTRIC HEATER	199963	325.08	
	PROJ: H13-42500	ARENA-SOUTH RINK	REPAIR-MAINTENANCE			
01-01199	STURDEVANTS AUTO VALUE					
	I-815025974	201-45160-42500	REPAIR & MAIN DISC BRAKE	200029	62.99	
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE			
	I-815026387	201-45160-42500	REPAIR & MAIN OIL FILTER	200029	7.93	
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE			
01-01322	LARRY'S I-90 SERVICE IN					
	I-99963	201-45160-42500	REPAIR & MAIN HARNESS ASSEMBLY,CUTTING EDGE	199969	337.96	
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE			
01-01518	VERIZON WIRELESS					
	I-9950453011	201-45160-42800	UTILITIES ACCT #886931646-00001	200051	46.92	
01-01830	NORTHWESTERN ENERGY					
	I-2579265-6.11.23	201-45160-42800	UTILITIES 1101 N EDMUNDS PWSP M SHLTR	199989	16.70	
	PROJ: H10-42800	MUNROE PARK	UTILITIES			
	I-2586408-3.11.23	201-45160-42800	UTILITIES TOURNEY HDQT	199989	34.20	
	PROJ: H02-42800	CADWELL STADIUM	UTILITIES			
	I-2586410-9.11.23	201-45160-42800	UTILITIES 1301 N MINNESOTA LIFT	199989	16.78	
	PROJ: H02-42800	CADWELL STADIUM	UTILITIES			

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY	continued				
	I-2718054-6.11.23	201-45160-42800	UTILITIES	5825 TOWER RD	199989	380.02
PROJ: H07-42800	PEPSI COMPLEX		UTILITIES			
	I-2787244-9.11.23	201-45160-42800	UTILITIES	D E CONCESSION	199989	11.07
PROJ: H05-42800	SOFTBALL		UTILITIES			
	I-2787247-2.11.23	201-45160-42800	UTILITIES	WEST ELEC D E	199989	26.01
PROJ: H05-42800	SOFTBALL		UTILITIES			
	I-2787248-0.11.23	201-45160-42800	UTILITIES	WEST ELEC F G	199989	68.26
PROJ: H05-42800	SOFTBALL		UTILITIES			
	I-2787249-8.11.23	201-45160-42800	UTILITIES	H I J K SHOP	199989	52.02
PROJ: H05-42800	SOFTBALL		UTILITIES			
	I-2787283-7.11.23	201-45160-42800	UTILITIES	SOCCER FIELD	199989	112.71
PROJ: H03-42800	OLD SOCCER FIELDS		UTILITIES			
	I-2787285-2.11.23	201-45160-42800	UTILITIES	CADWELL PARK CONCESSION	199989	21.40
PROJ: H02-42800	CADWELL STADIUM		UTILITIES			
	I-2825237-7.11.23	201-45160-42800	UTILITIES	1301 N MINNEOTA	199989	164.54
PROJ: H02-42800	CADWELL STADIUM		UTILITIES			
	I-2920373-4.11.23	201-45160-42800	UTILITIES	STAD SCOREBOARD 23	199989	176.17
PROJ: H02-42800	CADWELL STADIUM		UTILITIES			
01-01964	DAKOTA SUPPLY GROUP					
	I-S103303061.001	201-45160-42600	SUPPLIES & MA GE FLOURESCENT LIGHTS,ACCT704		199932	129.61
PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS			
01-02679	MENARD'S INC					
	C-62297	201-45160-42500	REPAIR & MAIN RETURNED BULBS		199974	31.98-
PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE			
	I-61894	201-45160-42600	SUPPLIES & MA WOOD,STAIN,CHEESECLOTH		199974	30.83
PROJ: H13-42600	ARENA-SOUTH RINK		SUPPLIES-MAINTENANCE			
	I-62287A	201-45160-42500	REPAIR & MAIN BULB MED BASE		199974	31.98
PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE			
	I-62288	201-45160-42600	SUPPLIES & MA BLADE,MOP HEAD,CLEANERS		199974	132.28
PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS			
	I-62292A	201-45160-42600	SUPPLIES & MA METALARC		199974	49.98
PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS			
	I-62351	201-45160-42600	SUPPLIES & MA MAT,VINYL		199974	30.98
PROJ: H13-42600	ARENA-SOUTH RINK		SUPPLIES-MAINTENANCE			
01-02790	SUN GOLD SPORTS LLC					
	I-24083	201-45160-42650	UNIFORMS	SEASONALS TSHIRTS	200034	350.00
01-02804	TMA STORES					
	I-100048	201-45160-42500	REPAIR & MAIN TIRE,TUBE		200041	39.03
PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE			
	I-99911	201-45160-42500	REPAIR & MAIN LIGHT TRUCK TIRES		200041	1,103.99
PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE			
01-02811	JONES SUPPLIES					
	I-144171	201-45160-42600	SUPPLIES & MA LINERS,GLOVES,ROLL TOWELS		199964	344.41
PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS			

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02880	THUNE TRUE VALUE & APPL					
		I-A555857	201-45160-42600	SUPPLIES & MA BATTERIES,LIGHTERS	200038	44.77
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-04352	UPS STORE #4227					
		I-112823	201-45160-42500	REPAIR & MAIN POSTAGE	200050	16.58
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-06750	ATV HOLDINGS, LLC dba M					
		I-11018450	201-45160-42800	UTILITIES ACCT #00213674-5	199982	25.50
	PROJ: H13-42800		ARENA-SOUTH RINK	UTILITIES		
01-08604	3D SECURITY INC					
		I-7884	201-45160-42200	PROFESSIONAL FIRE SYSTEM MONITORING	199885	180.00
	PROJ: H06-42200		ARENA-NORTH RINK	PROFESSIONAL SERVICES		
		I-7884	201-45160-42500	REPAIR & MAIN FIRE SYSTEM MONITORING	199885	420.00
	PROJ: H06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
01-10356	CK BICYCLES & LOCKS LLC					
		I-18235	201-45160-42600	SUPPLIES & MA KEYS	199924	9.00
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
				DEPARTMENT 5160 SPORTS COMPLEXES	TOTAL:	8,690.37

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00177	RON'S SAW SALES					
		I-206203	201-45210-42660	SMALL EQUIPME CHAIN SAW AND HEADSETS	200015	3,088.31
	PROJ: H50-42660	PARKS EQUIPMENT		SMALL EQUIPMENT		
01-00356	QUALIFIED PRESORT					
		I-2279-4747	201-45210-42600	SUPPLIES & MA POSTAGE 11.16-30.2023	200011	1.32
01-00445	CITY OF MITCHELL					
		I-04.000050.00.11.23	201-45210-42800	UTILITIES 5TH/MAIN SPRINKLER	199919	262.90
	PROJ: H82-42800	DOWNTOWN BEAUTIFCATION		UTILITIES		
		I-04.000900.00.11.23	201-45210-42800	UTILITIES HITCHCOCK PARK	199919	4,372.75
	PROJ: H65-42800	AMPHITHEATER		UTILITIES		
		I-04.000960.00.11.23	201-45210-42800	UTILITIES HITCHCOCK PARK OFFICE	199919	160.75
	PROJ: H51-42800	PARK SHOP		UTILITIES		
		I-04.001010.00.11.23	201-45210-42850	UTILITIES-VET 101 N MAIN ST	199919	1,153.40
	PROJ: H63-42850	VETERANS PARK		UTILITES/VETERANS PARK		
		I-04.002000.00.11.23	201-45210-42800	UTILITIES BELLA'S GARDEN	199919	512.50
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES		
		I-04.002100.00.11.23	201-45210-42800	UTILITIES PIONEER PARK	199919	617.90
	PROJ: H61-42800	PIONEER PARK		UTILITIES		
		I-04.002200.00.11.23	201-45210-42800	UTILITIES PUBLIC BEACH	199919	113.00
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES		
		I-04.002300.00.11.23	201-45210-42800	UTILITIES 800 E 11TH AVE-BTHRMS	199919	143.45
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES		
		I-04.002400.00.11.23	201-45210-42800	UTILITIES 745 N HARMON DR-SANDY BEACH	199919	153.55
	PROJ: H76-42800	SANDY BEACH		UTILITIES		
		I-04.003111.00.11.23	201-45210-42800	UTILITIES 311 1/2 N HARMON DR-ARROYA	199919	120.35
	PROJ: H66-42800	CAMP ARROYA		UTILITIES		
		I-04.003600.00.11.23	201-45210-42800	UTILITIES KIWANIS WOODLOT PARK	199919	13.00
	PROJ: H71-42800	KIWANIS WOODLOT		UTILITIES		
		I-04.003950.00.11.23	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD SPORTS	199919	201.15
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES		
		I-04.009700.00.11.23	201-45210-42800	UTILITIES HITCHCOCK WOOD SHOP	199919	302.15
	PROJ: H51-42800	PARK SHOP		UTILITIES		
01-00532	A-OX WELDING SUPPLY CO					
		I-0000295557	201-45210-42600	SUPPLIES & MA CYLINDER RENTAL	199886	96.32
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815025082	201-45210-42500	REPAIR & MAIN BRAKE MASTER CYLINDER	200029	39.99
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815025972	201-45210-42500	REPAIR & MAIN FILTERS	200029	3.99
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815027049	201-45210-42500	REPAIR & MAIN WIPER	200029	35.00
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01404	MITCHELL IRON & SUPPLY					
		I-81114	201-45210-42500	REPAIR & MAIN FINANCE CHARGE	199981	26.50
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 32

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9950453011	201-45210-42800	UTILITIES ACCT #886931646-00001	200051	41.92
01-01830	NORTHWESTERN ENERGY					
		I-2580826-2.11.23	201-45210-42800	UTILITIES 800 E 11TH AVE	199989	8.29
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES		
		I-2581610-9.11.23	201-45210-42800	UTILITIES PUBLIC BEACH	199989	53.39
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES		
		I-2581648-9.11.23	201-45210-42800	UTILITIES ACCESS LOT LITE	199989	10.55
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2581649-7.11.23	201-45210-42800	UTILITIES DAY CAMP	199989	43.78
	PROJ: H67-42800	DAY CAMP		UTILITIES		
		I-2583204-9.11.23	201-45210-42800	UTILITIES 1201 S MINNESOTA PARK JENNEWEI	199989	16.35
	PROJ: H58-42800	JENNEWEIN PARK		UTILITIES		
		I-2584325-1.11.23	201-45210-42800	UTILITIES 1300 S ROWLEY ST PARK PIONEER	199989	10.00
	PROJ: H61-42800	PIONEER PARK		UTILITIES		
		I-2584526-4.11.23	201-45210-42800	UTILITIES DRY RUN RESTROOM 20	199989	14.33
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-2973566-9.11.23	201-45210-42800	UTILITIES 621 N MAIN ST	199989	12.78
	PROJ: H62-42800	ROTARY PARK		UTILITIES		
		I-3045799-8.11.23	201-45210-42800	UTILITIES 311 1/2 N HARMON	199989	78.88
	PROJ: H66-42800	CAMP ARROYA		UTILITIES		
		I-3328555-2.11.23	201-45210-42800	UTILITIES 425 S BURR	199989	65.54
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-3449572-1.11.23	201-45210-42850	UTILITIES-VET 101 N MAIN ST	199989	68.05
	PROJ: H63-42850	VETERANS PARK		UTILITES/VETERANS PARK		
		I-3600484-4.11.23	201-45210-42800	UTILITIES 745 N HARMON DR RSTA	199989	18.32
	PROJ: H76-42800	SANDY BEACH		UTILITIES		
01-01944	PFEIFER IMPLEMENT CO					
		I-339764	201-45210-42500	REPAIR & MAIN FINANCE CHARGE	200003	4.20
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-02679	MENARD'S INC					
		I-61886	201-45210-42600	SUPPLIES & MA DRIVEWAY MARKERS	199974	139.30
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-61904	201-45210-42600	SUPPLIES & MA DRIVEWAY MARKERS	199974	63.68
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-02804	TMA STORES					
		I-99913	201-45210-42500	REPAIR & MAIN TIRE REPAIR	200041	40.92
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-03014	ADVANCE AUTO PARTS					
		I-5761333234324	201-45210-42610	GAS & FUEL MOBIL DELVAC	199889	53.34
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-08712	CLARK EQUIPMENT CO D/B/					
		I-3629661	201-45210-43400	CAPITAL EQUIP MOTOR PACKAGE	199925	6,714.00
	PROJ: H50-43400	PARKS EQUIPMENT		CAPITAL EQUIPMENT		

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09633	STAPLES					
		I-3553267181	201-45210-42600	SUPPLIES & MA TOILET TISSUE,WIPES	200027	215.42
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-09703	AMAZON CAPITAL SERVICES					
		I-1QRW-3F4V-L9PR	201-45210-42600	SUPPLIES & MA BLUETOOTH HEADSET	199891	47.10
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-10154	SCHOENFELDER PORTABLES					
		I-3374	201-45210-42600	SUPPLIES & MA TOILET RENTALS	200020	270.00
	PROJ: H67-42600	DAY CAMP		SUPPLIES/MATERIALS		
				DEPARTMENT 5210 PARKS	TOTAL:	19,408.42

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-9950453011	201-45220-42800	UTILITIES ACCT #886931646-00001	200051	46.92
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	201-45220-42800	UTILITIES ACCT #00223662-2	199982	0.67
01-10588	KEVIN NELSON					
		I-11302023	201-45220-42650	UNIFORMS SHIRTS REIMBURSED	199986	75.01
DEPARTMENT 5220 SUPERVISION					TOTAL:	122.60
FUND 201 PARK FUND					TOTAL:	37,620.73

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 203 LAKE MITCHELL

DEPARTMENT: 5220 LAKE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06294	BROSZ ENGINEERING INC					
		I-2023-3 P.E. #10	203-45220-42200	PROFESSIONAL 2023-3 P.E. #10	199907	9,597.50
01-10161	SHIVE-HATTERY, INC					
		I-2023-3 P.E. #1	203-45220-42200	PROFESSIONAL 2023-3 P.E. #1	200024	19,000.00
01-10410	BARR ENGINEERING CO INC					
		I-2021-20#PH2-20	203-45220-42200	PROFESSIONAL 2021-20 P.E. #PH2-20	199900	3,627.20
				DEPARTMENT 5220 LAKE	TOTAL:	32,224.70
				FUND 203 LAKE MITCHELL	TOTAL:	32,224.70

PACKET : 06695 06696 06697 06698
VENDOR SET: Mult
FUND : 211 ENTERTAINMENT TAX
DEPARTMENT: 6311 ENTERTAINMENT TAX
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01396	MITCHELL CONVENTION & V					
		I-12012023	211-46311-42960	CONV VISITORS DEC 2023 FUNDING	199980	21,200.00
DEPARTMENT 6311 ENTERTAINMENT TAX					TOTAL:	21,200.00

FUND 211 ENTERTAINMENT TAX					TOTAL:	21,200.00

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 214 E-911 EMERGENCY

DEPARTMENT: 3500 E-911

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02555	TWO WAY SOLUTIONS INC					
		I-127482	214-43500-43460	RADIO SYSTEM GATEWAY	200047	5,825.00
		I-127498	214-43500-43460	RADIO SYSTEM PROGRAMMING	200047	3,160.88
		I-128503	214-43500-43460	RADIO SYSTEM PROGRAMMING	200047	1,069.98
01-04308	SANTEL COMMUNICATIONS C					
		I-11037373	214-43500-42800	UTILITIES - T ACCT #00212623-2	200019	30.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	214-43500-42800	UTILITIES - T ACCT #00223662-2	199982	18.64
		I-11019425	214-43500-42800	UTILITIES - T ACCT #00024899-5	199982	87.43
01-08252	CORPORATE TRANSLATION S					
		I-257267	214-43500-42200	PROFESSIONAL TRANSLATION SERVICES	199968	21.44
DEPARTMENT 3500 E-911					TOTAL:	10,213.37
FUND 214 E-911 EMERGENCY					TOTAL:	10,213.37

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5140 MVP

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07987	AT&T MOBILITY - PALACE					
		I-3882X11232023	218-45140-42800	UTILITIES ACCT #287298243882	199895	12.61
				DEPARTMENT 5140 MVP	TOTAL:	12.61

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00436	CHS FARMERS ALLIANCE					
		I-IY9599	218-45150-42610	GAS OIL TIRES TIRE REPAIR	199918	25.00
	PROJ: E01-TIR	5311-FY18/19		Tires		
01-00445	CITY OF MITCHELL					
		I-04.000200.00.11.23	218-45150-42810	UTILITIES-GAR BUS BARN/CAR WASH	199919	315.15
	PROJ: E01-GAUT	5311-FY18/19		Garage Utilities		
01-01199	STURDEVANTS AUTO VALUE					
		I-815025079	218-45150-42500	REPAIR AND MA OIL,AIR FILTERS	200029	69.03
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815025542	218-45150-42500	REPAIR AND MA OIL,MINIATURE LAMPS,BATTERIES	200029	579.07
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815025970	218-45150-42500	REPAIR AND MA OIL FILTERS,LIGHTS	200029	26.85
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815026385	218-45150-42500	REPAIR AND MA WINDOW LIFT,OIL,FUEL FILTERS	200029	331.24
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815026732	218-45150-42500	REPAIR AND MA OIL FILTER	200029	7.93
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815027154	218-45150-42500	REPAIR AND MA BATTERY	200029	356.40
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01322	LARRY'S I-90 SERVICE IN					
		I-100140	218-45150-42610	GAS OIL TIRES TIRES	199969	600.54
	PROJ: E01-TIR	5311-FY18/19		Tires		
01-01457	MIDWEST FIRE & SAFETY					
		I-059473	218-45150-42500	REPAIR AND MA FIRE EXTINGUISHER INSPECTION	199976	150.00
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01615	GALA FLORES					
		I-12042023	218-45150-42231	DRUG TESTING/ CDL LICENSE REIMBURSED	199946	35.00
	PROJ: E01-CDLDUE	5311-FY18/19		CDL/Dues		
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	218-45150-42800	UTILITIES ACCT #00223662-2	199982	1.31
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
01-07371	DICK'S BODY SHOP					
		I-B8604	218-45150-42500	REPAIR AND MA FRONT END ALIGNMENT CHECK	199938	60.00
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-B8626	218-45150-42500	REPAIR AND MA FRONT END ALIGNMENT	199938	95.00
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-07717	VERN EIDE FORD					
		I-25037819	218-45150-42500	REPAIR AND MA DRAG LINK-ROD ASSEMBLY	200052	316.36
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-07987	AT&T MOBILITY - PALACE					

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
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01-07987 AT&T MOBILITY - PALACE continued

I-3882X11232023 218-45150-42800

UTILITIES ACCT #287298243882

199895

44.32

PROJ: E01-OFFUT 5311-FY18/19

Office Utilities

I-3882X11232023 218-45150-42920

COMPUTER SOFT ACCT #287298243882

199895

498.23

PROJ: E01-SHAH 5311-FY18/19

Tablet/Radio Contract

01-08789 MIKE CARPENTIER dba CAR

I-373 218-45150-42231

DRUG TESTING/ FLORES CDL TESTING

199913

90.00

PROJ: E01-CDLDUE 5311-FY18/19

CDL/Dues

01-09349 HOWES OIL CO

I-334899 218-45150-42610

GAS OIL TIRES ON ROAD FUEL

199956

574.24

I-334899 218-45150-42610

GAS OIL TIRES ON ROAD FUEL

199956

510.94

01-10587 ZELLO INC

I-INV00126222 218-45150-42920

COMPUTER SOFT ZELLO SERVICE 12/23-12/24

200056

1,550.40

PROJ: E01-RAD 5311-FY18/19

Radio Equipment

DEPARTMENT 5150 PALACE TRANSIT

TOTAL:

6,237.01

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5180 JVCC

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.001400.00.11.23	218-45180-42800	UTILITIES 300 W 1ST AVE-JVCC	199919	512.55
01-00767	FOREMAN CHARTERS					
		I-16059	218-45180-42900	FUNDRAISING BUS TRIP TO PIERRE	199947	1,150.00
01-01830	NORTHWESTERN ENERGY					
		I-3358242-0.12.23	218-45180-42800	UTILITIES 300 W 1ST AVE	199989	1,794.39
01-01908	DARREL & JANET TIEDE					
		I-12423	218-45180-42900	FUNDRAISING REFUND BUS TRIP FEES	200039	100.00
01-02811	JONES SUPPLIES					
		I-144466	218-45180-42600	SUPPLIES & MA LINERS,TOILET PAPER,ROLL TOWEL	199964	123.65
01-03360	WHOLESALE ELECTRONICS I					
		C-C33180040	218-45180-42600	SUPPLIES & MA RETURNED FUSES	200055	21.25-
		I-C33180050	218-45180-42600	SUPPLIES & MA FUSES	200055	21.25
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	218-45180-42800	UTILITIES ACCT #00223662-2	199982	0.36
01-07987	AT&T MOBILITY - PALACE					
		I-3882X11232023	218-45180-42800	UTILITIES ACCT #287298243882	199895	12.61
01-09243	KIM BURG					
		I-12112023	218-45180-42900	FUNDRAISING BUS TRIP MEALS REIMBURSED	199909	9.74
				DEPARTMENT 5180 JVCC	TOTAL:	3,703.30
				FUND 218 COMMUNITY SERVICES	TOTAL:	9,952.92

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00483	COUNTY FAIR					
		I-12012023	219-45140-42911	CONTRACT SERV NOVEMBER 2023 DINE CARD	199930	1,325.50
01-01199	STURDEVANTS AUTO VALUE					
		I-815027154	219-45140-42530	VEHICLE MAINT BATTERY	200029	141.36
01-01221	MT VERNON SCHOOL DISTRI					
		I-12012023	219-45140-42911	CONTRACT SERV NOV 2023 SR MEALS-MT VERNON	199983	145.50
01-06232	COBORN'S INC					
		I-12042023	219-45140-42911	CONTRACT SERV NOV 2023 DINE CARDS	199926	385.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	219-45140-42800	UTILITIES ACCT #00223662-2	199982	0.06
01-07987	AT&T MOBILITY - PALACE					
		I-3882X11232023	219-45140-42800	UTILITIES ACCT #287298243882	199895	12.61
01-09069	BIG DADDY D'S INC					
		I-872	219-45140-42605	MEAL SUPPLIES TO GO CONTAINERS,CUPS,.LIDS	199903	612.26
		I-873	219-45140-42911	CONTRACT SERV SR MEALS	199903	1,536.80
		I-874	219-45140-42911	CONTRACT SERV SR MEALS 11.13-17.2023	199903	2,380.00
		I-877	219-45140-42911	CONTRACT SERV SR MEALS 12.04-08.2023	199903	2,346.00
01-09403	TRADITIONS PREPARED MEA					
		I-INV2260002534	219-45140-42911	CONTRACT SERV FROZEN SR MEALS	200043	3,146.39
01-09521	OVERTIME					
		I-12042023	219-45140-42911	CONTRACT SERV NOV 2023 SR MEALS-PARKSTON	199998	2,722.50
01-10569	THE DUGOUT					
		I-12042023	219-45140-42911	CONTRACT SERV NOVEMBER 2023 SR MEALS-TRIPP	199941	1,584.00
DEPARTMENT 5140 NUTRITION					TOTAL:	16,337.98
FUND 219 NUTRITION					TOTAL:	16,337.98

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 305 DEBT SERV-TID #9-VANTAGE

DEPARTMENT: 1000 TID #9-VANTAGE PT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01400	MITCHELL AREA DEVELOPME					
		I-12042023	305-41000-42999	REIMB-MADC REIMB: VANTAGE PT-TID #9/23	199979	31,213.65
DEPARTMENT 1000 TID #9-VANTAGE PT					TOTAL:	31,213.65

FUND 305 DEBT SERV-TID #9-VANTAGE					TOTAL:	31,213.65

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 310 DEBT SERV-TID #16-INNOVAT

DEPARTMENT: 1000 TID #16-INNOVATIVE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01811	INNOVATIVE SYSTEMS					
		I-12042023	310-41000-42999	REIMBURSEMENT REIMB: TID#16-INNOVATIVE SYSTM	199959	141,862.86
				DEPARTMENT 1000 TID #16-INNOVATIVE	TOTAL:	141,862.86

				FUND 310 DEBT SERV-TID #16-INNOVAT	TOTAL:	141,862.86

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 318 TID #24-PERFORMANCE PET

DEPARTMENT: 1000 TID #24-PERFORMANCE PETS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01400	MITCHELL AREA DEVELOPME					
		I-120423	318-41000-42999	REIMB-MADC	REIMB:PERFORMANCE PETS-TID#24 199979	71,385.70
DEPARTMENT 1000 TID #24-PERFORMANCE PETS TOTAL:						71,385.70
FUND 318 TID #24-PERFORMANCE PET TOTAL:						71,385.70

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 320 TID#27-FIALA HOUSING

DEPARTMENT: 1000 ** INVALID DEPT **

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01400	MITCHELL AREA DEVELOPME					
		I-1242023	320-41000-42999	REIMBURSEMENT REIMB:WESTERN BLDG-TID#26	199979	4,562.09
DEPARTMENT 1000 ** INVALID DEPT **						TOTAL: 4,562.09

FUND 320 TID#27-FIALA HOUSING				TOTAL:		4,562.09

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3330 WATER TREATMENT PLANT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.001900.00.11.23	602-43330-42800	UTILITIES 2800 N MAIN ST-WATER PL	199919	1,855.00
01-01518	VERIZON WIRELESS					
		I-9950453011	602-43330-42800	UTILITIES ACCT #886931646-00001	200051	93.84
01-01830	NORTHWESTERN ENERGY					
		I-2586002-4.11.23	602-43330-42800	UTILITIES N LAKE MITCHELL	199989	106.88
01-02602	PUBLIC HEALTH LABORATOR					
		I-10612271	602-43330-42550	LAB FEES TESTING	200010	225.00
		I-10612752	602-43330-42550	LAB FEES TESTING	200010	1,367.00
01-04692	B-Y WATER DISTRICT					
		I-06771.12.23	602-43330-42850	B-Y WATER CHA NOV 2023 USAGE	199898	52,485.33
01-07598	AQUA-PURE INC					
		I-MITSD2312	602-43330-42620	CHEMICAL SERV SODIUM TRIPOLYPHOSPHATE	199893	1,687.50
01-08281	ARAMARK					
		I-6380150438	602-43330-42600	SUPPLIES & MA MAT CLEANING	199894	41.07
01-09349	HOWES OIL CO					
		I-334899	602-43330-42610	GAS & FUEL ON ROAD FUEL	199956	52.04
		I-334899	602-43330-42610	GAS & FUEL ON ROAD FUEL	199956	59.10
DEPARTMENT 3330 WATER TREATMENT PLANT					TOTAL:	57,972.76

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00041	RICE LAKE WEST					
		I-2020-20 P.E. #7	602-43340-43355	ABOVE GROUND 2020-20 P.E. #7	200014	385,311.92
01-00210	BAILEY METAL FABRICATOR					
		I-62129	602-43340-42600	SUPPLIES & MA 6" PIPE BOLLARD COATED	199899	1,101.55
01-00259	BLACKBURN MANUFACTURING					
		I-0722664-IN	602-43340-42600	SUPPLIES & MA DOOR HANGER BAGS	199904	170.14
01-00424	RUNNINGS SUPPLY INC					
		I-1752555	602-43340-42600	SUPPLIES & MA CALIPER, TAPE MEASURE, HANDLE	200017	38.97
		I-1752910	602-43340-42600	SUPPLIES & MA BAR CLAMP, WORKLIGHT	200017	16.28
		I-1754262	602-43340-42600	SUPPLIES & MA HANDLE, PIPE	200017	17.78
01-00445	CITY OF MITCHELL					
		I-04.001800.00.11.23	602-43340-42800	UTILITIES WATER SHOP	199919	180.95
01-00532	A-OX WELDING SUPPLY CO					
		I-0000295544	602-43340-42600	SUPPLIES & MA CYLINDER FILL	199886	20.37
01-00786	SOUTH DAKOTA 811					
		I-SD23-03343	602-43340-42200	LOCATES NOVEMBER 2023 MESSAGE FEES	200026	109.73
01-00985	HONDA OF MITCHELL					
		I-135512	602-43340-42600	SUPPLIES & MA START ASSEMBLY	199955	29.12
01-01199	STURDEVANTS AUTO VALUE					
		I-815025782	602-43340-42600	SUPPLIES & MA CLEANER, BATTERY	200029	118.49
01-01404	MITCHELL IRON & SUPPLY					
		I-81094	602-43340-42600	SUPPLIES & MA LABOR HYDRANT CAPS	199981	72.00
01-01700	AAA COLLECTIONS INC					
		I-7782-1.1023	602-43340-42910	BILLING OFFIC COLLECTION FEES	199887	24.83
01-01830	NORTHWESTERN ENERGY					
		I-2576810-2.12.23	602-43340-42800	UTILITIES 1224 1/2 W 5TH AVE	199989	143.57
		I-2581214-0.11.23	602-43340-42800	UTILITIES N FOSTER ST	199989	1,072.45
		I-2958403-4.11.23	602-43340-42600	SUPPLIES & MA 1800 VAN DYKE DR	199989	522.81
01-02470	CORE & MAIN LP					
		I-T836209	602-43340-42600	SUPPLIES & MA HANDHELD DATA	199928	1,960.00
		I-T979609	602-43340-43409	WATER METERS COUPLINGS	199928	678.30
		I-T989766	602-43340-43409	WATER METERS METERS	199928	13,365.00
01-02679	MENARD'S INC					
		I-62247	602-43340-42600	SUPPLIES & MA PIPE WRENCH, VALVES, BUSHINGS	199974	184.84
01-03678	INTERSTATE OFFICE PRODU					

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03678	INTERSTATE OFFICE PRODU	continued				
		C-01EA9397	602-43340-42600	SUPPLIES & MA RETURNED CLIPBOARD	199960	5.33-
		I-01EA8711	602-43340-42600	SUPPLIES & MA LABELS	199960	43.68
		I-01EA8872	602-43340-42600	SUPPLIES & MA PLASTIC CLIPBOARDS	199960	16.74
		I-01EA9109	602-43340-42600	SUPPLIES & MA NEON LABELS	199960	59.06
		I-01EA9348	602-43340-42600	SUPPLIES & MA PLASTIC CLIPBOARD	199960	5.33
01-09439	ADVANCED ENGINEERING AN					
		I-91322	602-43340-42225	PROFESSIONAL STUDY AND REPORT 2021-37	199890	570.00
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E. #6	602-43340-43334	3RD & MAIN 2022-26 P.E. #6	199972	32.91
				DEPARTMENT 3340 WATER DISTRIBUTION	TOTAL:	405,861.49

				FUND 602 WATER	TOTAL:	463,834.25

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00236	BENDER'S SEWER CLEANING					
	I-32527	604-43200-42500	REPAIRS	CLEANOUT OLD PUMP	199902	2,010.00
01-00424	RUNNINGS SUPPLY INC					
	I-1752308	604-43200-42650	UNIFORMS	KING BOOTS	200017	179.99
01-00445	CITY OF MITCHELL					
	I-04.001500.00.11.23	604-43200-42800	UTILITIES	2141 E HAVENS AVE SEWER	199919	156.45
01-01198	SIGN PRO					
	I-72470	604-43200-42650	UNIFORMS	DAUGHTERS LOGOD UNIFORMS	200025	58.75
01-01199	STURDEVANTS AUTO VALUE					
	I-815026731	604-43200-42600	SUPPLIES	FILTERS	200029	15.86
01-01518	VERIZON WIRELESS					
	I-9950453011	604-43200-42800	UTILITIES	ACCT #886931646-00001	200051	46.92
01-01590	MCLEOD'S PRINTING					
	I-71757	604-43200-42600	SUPPLIES	DISPENSER,TOWELS	199973	310.80
01-01830	NORTHWESTERN ENERGY					
	I-2585902-6.11.23	604-43200-42800	UTILITIES	2800 N MAIN ST	199989	6,588.29
01-02679	MENARD'S INC					
	I-62394	604-43200-42600	SUPPLIES	TARP STRAPS,COLOROX WIPES	199974	24.45
	I-62395	604-43200-42650	UNIFORMS	DAUGHTER GLOVES	199974	17.99
01-09268	FORUM COMMUNICATIONS CO					
	I-MP2466031123	604-43200-42300	ADVERTISING	ACCT #MP246603	199948	20.25
01-09349	HOWES OIL CO					
	I-334899	604-43200-42610	GAS & FUEL	ON ROAD FUEL	199956	309.80
	I-334899	604-43200-42610	GAS & FUEL	ON ROAD FUEL	199956	275.65
01-10525	PKG CONTRACTING INC					
	I-2021-31 P.E. #18	604-43200-43300	NORTH PLANT I	2021-31 P.E. #18	200004	455,592.60
DEPARTMENT 3200 WASTE WATER TREATMENT					TOTAL:	465,607.80

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00786	SOUTH DAKOTA 811					
		I-SD23-03343	604-43250-42200	PROFESSIONAL NOVEMBER 2023 MESSAGE FEES	200026	109.72
01-01199	STURDEVANTS AUTO VALUE					
		I-815025077	604-43250-42600	SUPPLIES DISC PAD,BRAKE PADS	200029	117.98
		I-815025546	604-43250-42600	SUPPLIES OIL,AIR FILTERS	200029	88.96
01-01700	AAA COLLECTIONS INC					
		I-7782-1.1023	604-43250-42910	BILLING OFFIC COLLECTION FEES	199887	24.83
01-01830	NORTHWESTERN ENERGY					
		I-2579460-3.11.23	604-43250-42800	UTILITIES N SANBORN AND 13TH AVE	199989	68.35
		I-2581292-6.11.23	604-43250-42800	UTILITIES 2141 E HAVENS ST PLNT SWR	199989	5,642.67
		I-2581590-3.11.23	604-43250-42800	UTILITIES N HARMON DR	199989	160.31
		I-2581650-5.11.23	604-43250-42800	UTILITIES KIPPES CV	199989	28.25
		I-2581719-8.11.23	604-43250-42800	UTILITIES S HARMON AND OHLMAN	199989	101.40
		I-2581747-9.11.23	604-43250-42800	UTILITIES S HARMON DR	199989	75.42
		I-2582035-8.11.23	604-43250-42800	UTILITIES 1500 W 23RD AVE	199989	145.22
		I-2585907-5.11.23	604-43250-42800	UTILITIES AIRPORT RD WST WTR	199989	72.19
		I-2828568-2.11.23	604-43250-42800	UTILITIES 5709 ISLAND CT	199989	26.38
		I-3907866-2.11.23	604-43250-42800	UTILITIES 1040 N HARMON DR LIFT	199989	121.56
01-02880	THUNE TRUE VALUE & APPL					
		I-B282543	604-43250-42600	SUPPLIES ADJ ANTI-S33	200038	8.99
01-09349	HOWES OIL CO					
		I-334899	604-43250-42610	GAS ON ROAD FUEL	199956	76.07
		I-334899	604-43250-42610	GAS ON ROAD FUEL	199956	86.38
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E. #6	604-43250-43346	3RD & MAIN 2022-26 P.E. #6	199972	46.02
01-10154	SCHOENFELDER PORTABLES					
		I-3375	604-43250-42600	SUPPLIES TOILET RENTAL	200020	150.00
DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL:						7,150.70
FUND 604 SEWER TOTAL:						472,758.50

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 606 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES					
		I-AIP'28AIRPORTPE29	606-43500-43320	AIP-RECONSTRU AIP '28 AIRPORT P.E. #29	199953	3,719.63
01-00445	CITY OF MITCHELL					
		I-04.000100.00.11.23	606-43500-42800	UTILITIES AIRPORT SHOP	199919	100.15
		I-04.000111.00.11.23	606-43500-42800	UTILITIES AIRPORT CRASH STN	199919	100.15
01-01518	VERIZON WIRELESS					
		I-9950453011	606-43500-42800	UTILITIES ACCT #886931646-00001	200051	46.92
01-01830	NORTHWESTERN ENERGY					
		I-2585924-0.11.23	606-43500-42800	UTILITIES MITCHELL AIRPORT	199989	177.88
		I-2585926-5.11.23	606-43500-42800	UTILITIES AIRPORT SECURITY GATE	199989	11.23
		I-2585934-9.11.23	606-43500-42800	UTILITIES MITCHELL AIRPORT 5	199989	464.00
		I-2585936-4.11.23	606-43500-42800	UTILITIES MITCHELL AIRPORT 6	199989	101.99
		I-2585992-7.11.23	606-43500-42800	UTILITIES 6601 N MAIN	199989	501.63
		I-2830030-9.11.23	606-43500-42800	UTILITIES NG RD AND HWY 37 AP SIGN	199989	11.07
01-03100	CENTURY LINK					
		I-605 996-3589.10.23	606-43500-42800	UTILITIES ACCT #605 996-3589	199917	68.04
01-06750	ATV HOLDINGS, LLC dba M					
		I-11020037	606-43500-42800	UTILITIES ACCT #00248999-0	199982	72.95
01-08691	QUALITY CUT LAWN & TREE					
		I-2019-53R2PE#3-2023	606-43500-42520	SNOW REMOVAL 2019-53R2 P.E. #3-2023	200012	8,666.66
01-09268	FORUM COMMUNICATIONS CO					
		I-MP2466031123	606-43500-42320	ADVERTISING & ACCT #MP246603	199948	19.15
				DEPARTMENT 3500 AIRPORT	TOTAL:	14,061.45
				FUND 606 AIRPORT	TOTAL:	14,061.45

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01117	WHEELCO BRAKE & SUPPLY					
		I-INV445067	612-43220-42600	SUPPLIES STRAIGHT CABLE	200054	117.58
01-02484	DARRINGTON WATER COND					
		I-60160.11.23	612-43220-42500	REPAIR & MAIN COOLER RENTAL	199933	12.00
01-06656	PREMIER PEST CONTROL LL					
		I-51190	612-43220-42500	REPAIR & MAIN NOVEMBER 2023 PEST CONTROL	200008	175.00
				DEPARTMENT 3220 RECYCLING PROGRAM	TOTAL:	304.58

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1747298	612-43230-42650	UNIFORMS	SIPE'S GLOVES, JEANS	200017 69.97
01-01199	STURDEVANTS AUTO VALUE					
		I-815026383	612-43230-42600	SUPPLIES	UNIVERSAL SWITCH	200029 82.93
01-01700	AAA COLLECTIONS INC					
		I-7782-1.1023	612-43230-42910	BILLING OFFIC	COLLECTION FEES	199887 24.83
01-05316	MICHAEL DUFEK					
		I-12112023	612-43230-42650	UNIFORMS	GLOVES, RAINCOAT REIMBURSED	199940 159.69
01-08130	C & B OPERATIONS LLC					
		I-12508561	612-43230-42600	SUPPLIES	DIESEL EXHAUST FLUID, DEF CUBE	199911 744.16
		I-12510439	612-43230-42600	SUPPLIES	MALE BUTTRESS ADAPTOR	199911 24.76
01-09349	HOWES OIL CO					
		I-334899	612-43230-42610	GAS & OIL	ON ROAD FUEL	199956 2,483.13
		I-334899	612-43230-42610	GAS & OIL	ON ROAD FUEL	199956 2,209.39
				DEPARTMENT 3230	WASTE COLLECTION	TOTAL: 5,798.86

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00262	GREAT WESTERN TIRE CO					
		I-1-630048	612-43240-42600	SUPPLIES TIRES	199950	1,447.38
01-00436	CHS FARMERS ALLIANCE					
		I-IF7675	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	199918	2,841.22
		I-IF7676	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	199918	1,747.60
		I-IY9589	612-43240-42500	REPAIR AND MA TIRE REPAIR	199918	18.83
		I-IY9716	612-43240-42500	REPAIR AND MA TIRE REPAIR	199918	30.00
		I-IY9750	612-43240-42500	REPAIR AND MA TIRE REPAIRS	199918	18.83
01-01117	WHEELCO BRAKE & SUPPLY					
		I-INV444304	612-43240-42600	SUPPLIES AIR DRYER CARTRIDGE	200054	69.47
		I-INV445112	612-43240-42600	SUPPLIES ANTI SPRAY MUDFLAPS	200054	44.82
01-01199	STURDEVANTS AUTO VALUE					
		I-815027092	612-43240-42600	SUPPLIES BATTERIES	200029	282.72
01-01239	BUTLER MACHINERY INC					
		I-13W00043519	612-43240-42600	SUPPLIES SERVICE CALL	199910	85.00
01-02017	DAVISON RURAL WATER SYS					
		I-5095.12.23	612-43240-42800	UTILITIES NOVEMBER WATER USAGE	199934	48.35
01-02484	DARRINGTON WATER COND					
		I-49197.11.23	612-43240-42500	REPAIR AND MA WATER COOLER RENTAL	199933	24.90
01-02939	DEPARTMENT OF AGRICULTU					
		I-12072023	612-43240-42210	STATE GARBAGE NOV 2023 SOLID WASTE SURCHARGE	199936	2,670.88
01-06543	EUROFINS ENVIRONMENT TE					
		I-3100131803	612-43240-42550	LAB FEES LANDFILL TESTING	199944	2,446.00
01-08130	C & B OPERATIONS LLC					
		I-12508561	612-43240-42600	SUPPLIES DIESEL EXHAUST FLUID,DEF CUBE	199911	744.16
01-09349	HOWES OIL CO					
		I-334899	612-43240-42610	GAS & OIL ON ROAD FUEL	199956	1,187.55
		I-334899	612-43240-42610	GAS & OIL ON ROAD FUEL	199956	1,056.63
		I-334899	612-43240-42610	GAS & OIL ON ROAD FUEL	199956	1,296.50
		I-334899	612-43240-42610	GAS & OIL ON ROAD FUEL	199956	1,472.32
01-09671	PREMIER EQUIPMENT LLC					
		I-IH48438	612-43240-42600	SUPPLIES WIPER ARM,BLADE	200007	68.50
DEPARTMENT 3240 LANDFILL					TOTAL:	17,601.66
FUND 612 SANITATION					TOTAL:	23,705.10

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.000700.00.11.23	613-45650-42830	UTILITIES-WAT 604 N MAIN ST-CP	199919	4,529.85
		I-04.000701.00.11.23	613-45650-42850	CP PLAZA UTIL 6TH AVE PLAZA	199919	245.60
01-00532	A-OX WELDING SUPPLY CO					
		I-0001337362	613-45650-42610	COST OF GOODS CARBON DIOXIDE FILL	199886	69.38
01-01450	MUTH ELECTRIC INC					
		I-665728	613-45650-42500	REPAIRS & MAI HOOKED UP MOTOR FOR SAW	199984	97.45
01-01830	NORTHWESTERN ENERGY					
		I-2587291-2.12.23	613-45650-42800	UTILITIES 600 N MAIN ST	199989	1,420.87
		I-2587292-0.11.23	613-45650-42800	UTILITIES 600 N MAIN ST	199989	3,452.73
		I-3219913-5.11.23	613-45650-42800	UTILITIES 617 N MAIN	199989	10.00
		I-3458684-2.11.23	613-45650-42850	CP PLAZA UTIL 6TH AVE PARK	199989	67.77
01-02625	PAPA MURPHY'S PIZZA					
		I-1021	613-45650-42610	COST OF GOODS PIZZAS	199999	313.14
01-02679	MENARD'S INC					
		I-61995	613-45650-42600	SUPPLIES & MA BASE,KEY HANDLE,FAUCET,SPRAY	199974	214.97
01-02790	SUN GOLD SPORTS LLC					
		I-24018	613-45650-42650	UNIFORMS STUCKY LOGOD POLOS	200034	127.50
01-02811	JONES SUPPLIES					
		I-144254	613-45650-42600	SUPPLIES & MA CLEANER	199964	62.02
		I-144387	613-45650-42600	SUPPLIES & MA LINERS	199964	79.55
01-03360	WHOLESALE ELECTRONICS I					
		I-C33320010	613-45650-42600	SUPPLIES & MA BATTERIES	200055	24.96
01-03700	CORE-MARK MIDCONTINENT					
		I-1351242	613-45650-42610	COST OF GOODS SUCKERS,CANDY,POTATOS,CHEESE	199929	2,457.85
01-04352	UPS STORE #4227					
		I-11282023	613-45650-42660	SHIPPING/POST POSTAGE	200050	410.57
		I-11292023	613-45650-42660	SHIPPING/POST POSTAGE	200050	37.36
		I-12012023	613-45650-42660	SHIPPING/POST POSTAGE	200050	37.36
01-04537	PORTER DISTRIBUTING CO					
		I-214813	613-45650-42615	COGS-ALCOHOL CAN SUITCASES	200006	66.45
01-06656	PREMIER PEST CONTROL LL					
		I-51241	613-45650-42600	SUPPLIES & MA NOVEMBER 2023 PEST CONTROL	200008	200.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-11016697	613-45650-42800	UTILITIES ACCT #00223662-2	199982	1.77

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 613 CORN PALACE

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08016	THE PENNY PRESS MACHINE					
		I-5134	613-45650-42610	COST OF GOODS PENNY ALBUM CASE	200035	497.00
01-08130	C & B OPERATIONS LLC					
		I-12496529	613-45650-42500	REPAIRS & MAI MANIFOLD SERVICE KIT	199911	776.33
01-08281	ARAMARK					
		I-6380151903	613-45650-42600	SUPPLIES & MA MAT CLEANING	199894	33.66
01-09208	JUDD HOOS & FUNK PRODUC					
		I-12112023	613-45650-42907	PRE-STURGIS P 2024 PRE-STURGIS PARTY DEPOSIT	199965	2,000.00
01-09247	JOHNSON BROS OF SOUTH D					
		I-1307298	613-45650-42615	COGS-ALCOHOL CROWN ROYAL	199962	775.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1T1K-RLHH-KN7G	613-45650-42500	REPAIRS & MAI SLIDE LATCH	199891	66.30
		I-1Y93-PL3P-Y79G	613-45650-42600	SUPPLIES & MA COMPOUND MITER SAW	199891	363.99
	PROJ: X04-42600	DECORATING		SUPPLIES		
01-10254	LEIGHTON FAMILY FARMS					
		I-928	613-45650-42610	COST OF GOODS POPCORN	199971	700.00
01-10424	H & H ELECTRIC & MOTOR					
		I-8514	613-45650-42500	REPAIRS & MAI FAN MOTOR	199952	796.50
				DEPARTMENT 5650 CORN PALACE	TOTAL:	19,935.93
				FUND 613 CORN PALACE	TOTAL:	19,935.93

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-4747	614-45250-42600	SUPPLIES & MA POSTAGE 11.16-30.2023	200011	0.66
01-01518	VERIZON WIRELESS					
		I-9950453011	614-45250-42800	UTILITIES ACCT #886931646-00001	200051	41.92
				DEPARTMENT 5250 GOLF COURSE	TOTAL:	42.58
				FUND 614 GOLF COURSE	TOTAL:	42.58

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1748100	619-45220-42600	SUPPLIES BOLTS,NUTS,WASHERS	200017	11.18
01-00445	CITY OF MITCHELL					
		I-04.002601.00.11.23	619-45220-42800	UTILITIES 2601 N MAIN ST-CMPGRND	199919	140.55
		I-04.002602.00.11.23	619-45220-42800	UTILITIES 2601 N MAIN ST-CAMPSITES	199919	522.65
01-01199	STURDEVANTS AUTO VALUE					
		I-815026838	619-45220-42500	REPAIR & MAIN BLADES,FILTERS,LAMPS	200029	43.13
		I-815026870	619-45220-42500	REPAIR & MAIN WIPER BLADES	200029	83.96
01-01322	LARRY'S I-90 SERVICE IN					
		I-100093	619-45220-42500	REPAIR & MAIN CENTER FLAP KIT	199969	174.12
01-01830	NORTHWESTERN ENERGY					
		I-3394102-2.11.23	619-45220-42800	UTILITIES 2601 N MAIN ST	199989	427.49
		I-3394130-3.11.23	619-45220-42800	UTILITIES 2601 N MAIN ST TRLR	199989	6.00
		I-3988458-0.11.23	619-45220-42800	UTILITIES 2601 N MAIN ST SHWR	199989	10.00
01-02804	TMA STORES					
		I-97152	619-45220-42500	REPAIR & MAIN TIRE REPAIR	200041	5.20
		I-97153	619-45220-42500	REPAIR & MAIN TIRE REPAIRS	200041	89.27
		I-98748	619-45220-42500	REPAIR & MAIN TIRE REPAIR	200041	92.35
		I-98934	619-45220-42500	REPAIR & MAIN TIRE REPAIR	200041	32.57
		I-99030	619-45220-42500	REPAIR & MAIN TIRE REPAIR	200041	28.24
01-06750	ATV HOLDINGS, LLC dba M					
		I-11020512	619-45220-42800	UTILITIES ACCT #00028238-4	199982	72.95
01-09665	CITY OF MITCHELL					
		I-12052023	619-45220-42935	BID TAX NOV 2023 HOTEL TAX	199923	10.50
01-10261	PARKEON					
		I-IV139994	619-45220-42200	PROFESSIONAL GATEWAY MONTHLY FEE	200000	65.00
01-10356	CK BICYCLES & LOCKS LLC					
		I-18233	619-45220-42600	SUPPLIES TRANSPONDER KEY	199924	60.00
DEPARTMENT 5220 CAMPGROUND					TOTAL:	1,875.16
FUND 619 CAMPGROUND					TOTAL:	1,875.16

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09168	NORIDIAN MEDICARE JF PA					
		I-08292023A	621-369	REFUNDS & REI LAPKA RUN 05.04.2022	199988	376.71
		I-08292023B	621-369	REFUNDS & REI LAPKA RUN 01.23.2023	199988	242.65
		I-08292023C	621-369	REFUNDS & REI LAPKA RUN 08.22.2022	199988	328.02
		I-082923	621-369	REFUNDS & REI MAXWELL RUN 08.30.2022	199988	526.99
		I-8292023	621-369	REFUNDS & REI TOTOM RUN 05.29.2022	199988	412.32
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 1,886.69

PACKET : 06695 06696 06697 06698

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: 4600 EMS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00532	A-OX WELDING SUPPLY CO					
		I-0000293968	621-44600-42600	SUPPLIES MEDICAL CYLINDER FILL	199886	46.15
		I-0000295548	621-44600-42600	SUPPLIES MEDICAL CYLINDER FILL	199886	47.49
		I-0001341681	621-44600-42600	SUPPLIES SERVICE CHARGE	199886	12.50
01-00894	AVERA QUEEN OF PEACE HO					
		I-3550	621-44600-42600	SUPPLIES MEDICAL SUPPLIES	199896	554.16
01-01518	VERIZON WIRELESS					
		I-9950453011	621-44600-42800	UTILITIES ACCT #886931646-00001	200051	99.08
01-01824	BRENDAN J POORE					
		I-11132023	621-44600-42640	UNIFORMS BOOTS REIMBURSED	200005	149.99
01-01988	DOUG'S CUSTOM PAINT & B					
		I-46863	621-44600-42530	REPAIR & MAIN MEDIC 4 REPAIRS	199939	2,770.95
01-02700	HENRY SCHEIN INC					
		I-60045377	621-44600-42600	SUPPLIES FOAM WETGEL, SHARPS	199954	351.60
01-02804	TMA STORES					
		I-100154	621-44600-42530	REPAIR & MAIN TIRES	200041	304.91
01-08978	BUHL'S DRYCLEANERS & LI					
		I-79033	621-44600-42500	REPAIRS & MAI WASH LINENS	199908	82.50
01-09349	HOWES OIL CO					
		I-334899	621-44600-42610	GAS & OIL ON ROAD FUEL	199956	248.26
		I-334899	621-44600-42610	GAS & OIL ON ROAD FUEL	199956	220.88
01-09962	QUICK MED CLAIMS					
		I-INV33138	621-44600-42250	CONTRACT-QMC MONTHLY CHARGES	200013	5,007.52
DEPARTMENT 4600 EMS					TOTAL:	9,895.99
FUND 621 EMERGENCY MEDICAL SERVICE						TOTAL: 11,782.68

PACKET : 06695 06696 06697 06698
VENDOR SET: Mult
FUND : 652 HEALTH INSURANCE
DEPARTMENT: 1970 HEALTH INSURANCE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08899	DICE BENEFITS CONSULTIN					
		I-12062023	652-41970-42100	ADMINISTRATIO NOVEMBER 2023 CONSULTING	199937	510.00
				DEPARTMENT 1970 HEALTH INSURANCE	TOTAL:	510.00

				FUND 652 HEALTH INSURANCE	TOTAL:	510.00
					REPORT GRAND TOTAL:	1,600,700.93

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2023-2024	101-41110-42300	LEGAL PUBLICATIONS	2,313.15	18,000	7,192.88				
	101-41210-42800	UTILITIES-TELEPHONE	46.92	750	234.38				
	101-41220-42800	UTILITIES-TELEPHONE	0.92	250	104.47				
	101-41410-42200	PROFESSIONAL SERVICES	264.00	10,000	7,408.00				
	101-41410-42610	WEST GROUP LAW DATABASE	800.80	14,000	4,181.37				
	101-41410-42810	UTILITIES-TELEPHONE	0.04	100	92.32				
	101-41420-42600	SUPPLIES & MATERIALS	260.67	3,000	364.14-	Y			
	101-41420-42620	CHECKS, RCPTS, FORMS	437.95	2,080	732.75				
	101-41420-42630	SURPLUS AUCTION	53.08	300	204.79				
	101-41420-42650	UNIFORMS	233.00	1,500	549.08				
	101-41420-42800	UTILITIES - TELEPHONE	5.17	260	78.44				
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	350.00	29,900	14,728.31-	Y			
	101-41440-42800	UTILITIES	0.86	250	97.35				
	101-41460-42110	LIABILITY, PROPERTY INS &	1,000.00	217,000	9,239.93				
	101-41920-42520	REPAIR-CITY HALL	146.66	3,100	6,781.74-	Y			
	101-41920-42620	SUPPLIES-CITY HALL	31.35	1,750	2,636.86-	Y			
	101-41920-42810	UTILITIES-STORAGE BLDG	220.08	2,900	1,069.11				
	101-41920-42811	UTILITIES-CITY HALL	1,514.52	21,000	4,038.76				
	101-41920-42812	UTILITIES-CITY HALL W/S	260.05	800	17.87				
	101-41920-43300	IMPROV OTHER THAN BLDGS	184.31	26,500	26,251.74				
	101-41935-42615	POSTAGE	307.45	8,000	1,537.03				
	101-41935-42640	COPY MACHINE SUPPLIES	194.12	2,475	302.82-	Y			
	101-41935-42850	UTILITIES/TELEPHONE	2,367.31	30,200	2,265.20				
	101-41935-42920	COMPUTER SOFTWARE	172.77	110,355	15,086.69-	Y			
	101-42110-42200	PROFESSIONAL SERVICES	344.96	16,030	6,828.42				
	101-42110-42500	REPAIR & MAINTENANCE	691.03	100,647	71,491.67				
	101-42110-42600	SUPPLIES	21,413.84	91,443	7,110.22-	Y			
	101-42110-42610	GAS OIL TIRES	517.06	60,000	8,554.25-	Y			
	101-42110-42640	UNIFORM ALLOWANCE	229.97	7,000	1,476.89				
	101-42110-42800	TELEPHONE	17.25	15,000	2,027.56				
	101-42110-42810	UTILITIES	1,079.32	4,000	3,390.73-	Y			
	101-42130-42500	REPAIRS	160.30	3,000	2,180.04-	Y			
	101-42130-42520	EMERGENCY SIREN UTILITIES	49.86	2,700	365.90				
	101-42130-42535	LIGHT MAINTENANCE	8,528.65	21,000	5,004.20-	Y			
	101-42130-42540	SIGNS	1,317.99	12,000	2,602.97-	Y			
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	4,314.12	42,449	4,091.13-	Y			
	101-42130-42600	SUPPLIES	16.99	3,000	2,523.04-	Y			
	101-42130-42610	GAS, OIL, TIRES	16.29	4,000	1,400.43-	Y			
	101-42130-42640	UNIFORMS	10.00	500	45.91-	Y			
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	2,494.00	38,500	6,499.34				
	101-42130-42820	TELEPHONE	93.84	1,200	169.00				
	101-42130-42830	UTILITIES-WATER/SEWER	130.45	300	137.43-	Y			
	101-42130-42835	UTILITIES-STREET LIGHTS	21,536.74	240,000	17,491.98				
	101-42200-42200	PROFESSIONAL SERVICES	4,764.00	7,669	2,056.30-	Y			
	101-42200-42500	REPAIR & MAINTENANCE	576.77	6,880	6,969.69-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-42200-42600	SUPPLIES	66.08	23,450	2,940.06				
	101-42200-42610	GAS & OIL	872.47	8,500	2,018.22-	Y			
	101-42200-42800	TELEPHONE	2.91	2,000	474.71-	Y			
	101-42200-42810	UTILITIES	80.44	41,000	1,062.86				
	101-43100-42500	REPAIRS	2,901.55	16,000	726.05				
	101-43100-42600	SUPPLIES	11,347.14	131,700	72,340.69-	Y			
	101-43100-42610	GAS	9,044.42	97,000	11,015.54				
	101-43100-42620	ASPHALT MIX	1,934.50	120,000	14,337.33				
	101-43100-42630	GRAVEL- BASE	43,975.50	111,000	54,649.72				
	101-43100-42800	UTILITIES	4.41	15,000	694.66				
	101-43100-42830	UTILITIES-WATER/SEWER	219.65	450	455.51-	Y			
	101-43110-42200	PROFESSIONAL SERVICES	13,108.75	120,000	12,450.91				
	101-43110-42600	SUPPLIES	9.53-	4,000	1,053.95-	Y			
	101-43110-42750	PLANNING COMMISSION EXPENS	31.96	1,000	675.81-	Y			
	101-43110-42800	UTILITIES	84.85	2,500	906.27				
	101-43110-42916	NUISANCE ABATEMENT	1,435.31	15,000	3,873.57-	Y			
	101-43120-42520	HAZARDOUS SIDEWALK REPAIR	3,396.00	25,000	2,575.00				
	101-43120-42521	SIDEWALK CONSTRUCT	3,703.00	75,000	3,832.14-	Y			
	101-43120-43300	STREET OVERLAY MAINT	7,623.40	1,292,000	667,943.58				
	101-43120-43325	NORWAY/ROWLEY SIDEWALK	6,099.82	720,000	377,577.86				
	101-43130-42600	SUPPLIES & MATERIALS	2,900.32	88,408	36,467.08-	Y			
	101-43150-42500	REPAIR & MAINTENANCE	88.00	6,000	2,761.79				
	101-43150-43307	3RD & MAIN	75.17	115,000	107,378.22				
	101-43700-42800	UTILITIES	71.69	5,000	112.61				
	101-44120-42800	UTILITIES-POUND	40.90	4,000	2,213.55				
	101-44120-42900	IMPOUNDING DOGS	1,277.57	14,700	475.33-	Y			
	101-45500-42500	REPAIR & MAINTENANCE	20,256.35	16,500	21,652.16-	Y			
	101-45500-42600	SUPPLIES & MATERIALS	778.01	12,500	1,823.08				
	101-45500-42693	E-BOOKS/AUDIO BOOKS	831.42	17,151	1,499.53				
	101-45500-42800	UTILITIES	75.41	41,100	1,857.58				
	101-45500-42830	UTILITIES-WATER/SEWER	635.45	2,000	1,006.06-	Y			
	101-45500-43420	BOOKS	3,131.76	47,000	8,931.05				
	101-45500-43421	AUDIO-VISUAL	67.99	8,500	1,980.69				
	201-45110-42350	PUBLISHING-AQUATICS	160.00	750	365.00				
	201-45110-42800	UTILITIES	2.23	400	114.40				
	201-45110-42850	UTILITIES-AQUATICS	13.00	52,250	10,571.45-	Y			
	201-45140-42300	PUBLISHING	750.00	46,155	2,615.26				
	201-45140-42500	REPAIR & MAINTENANCE	796.17	33,000	6,867.43				
	201-45140-42600	SUPPLIES & MATERIALS	425.08	34,586	8,199.68				
	201-45140-42601	CONCESSION SUPPLIES	21.96	15,000	2,988.28				
	201-45140-42602	CHEMICALS	120.00	16,000	1,430.12-	Y			
	201-45140-42800	UTILITIES	7,110.90	185,000	44,605.61				
	201-45160-42200	PROFESSIONAL SERVICES	180.00	900	0.17-	Y			
	201-45160-42500	REPAIR & MAINTENANCE	2,313.56	60,498	8,833.25				
	201-45160-42600	SUPPLIES & MATERIALS	771.86	57,548	15,589.04				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	201-45160-42603	SMALL EQUIPMENT	179.00	3,600	1,851.05				
	201-45160-42610	GAS & FUEL	52.00	13,500	909.69				
	201-45160-42650	UNIFORMS	350.00	1,400	259.72				
	201-45160-42800	UTILITIES	4,843.95	128,520	8,606.37-	Y			
	201-45210-42500	REPAIR & MAINTENANCE	150.60	41,500	1,702.62				
	201-45210-42600	SUPPLIES & MATERIALS	833.14	67,294	3,082.53				
	201-45210-42610	GAS & FUEL	53.34	31,000	7,581.13-	Y			
	201-45210-42660	SMALL EQUIPMENT	3,088.31	5,000	8.27-	Y			
	201-45210-42800	UTILITIES	7,347.58	54,700	6,468.47-	Y			
	201-45210-42850	UTILITIES-VETERAN'S PARK	1,221.45	4,500	785.88-	Y			
	201-45210-43400	CAPITAL EQUIPMENT	6,714.00	174,311	1,960.36				
	201-45220-42650	UNIFORMS	75.01	500	250.00				
	201-45220-42800	UTILITIES	47.59	640	105.02				
	203-45220-42200	PROFESSIONAL SERVICES	32,224.70	415,204	242,344.55-	Y			
	211-46311-42960	CONV VISITORS BUR	21,200.00	250,000	0.00				
	214-43500-42200	PROFESSIONAL SERVICES	21.44	1,445	422.02				
	214-43500-42800	UTILITIES - TELEPHONE	136.07	3,154	345.40				
	214-43500-43460	RADIO SYSTEM UPGRADE	10,055.86	95,176	6,121.89-	Y			
	218-45140-42800	UTILITIES	12.61	390	251.48				
	218-45150-42231	DRUG TESTING/PHYSICALS	125.00	600	106.00-	Y			
	218-45150-42500	REPAIR AND MAINTENANCE	1,991.88	11,500	1,212.23				
	218-45150-42610	GAS OIL TIRES	1,710.72	60,000	32,704.91-	Y			
	218-45150-42800	UTILITIES	45.63	1,553	523.67				
	218-45150-42810	UTILITIES-GARAGE	315.15	10,232	1,268.96				
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	2,048.63	35,660	5,290.73				
	218-45180-42600	SUPPLIES & MATERIALS	123.65	6,500	2,936.38				
	218-45180-42800	UTILITIES	2,319.91	28,980	6,255.46				
	218-45180-42900	FUNDRAISING	1,259.74	6,750	476.84-	Y			
	219-45140-42530	VEHICLE MAINTENANCE	141.36	400	258.64				
	219-45140-42605	MEAL SUPPLIES	612.26	4,000	2,603.57				
	219-45140-42800	UTILITIES	12.67	405	265.42				
	219-45140-42911	CONTRACT SERVICES-MEALS	15,571.69	196,710	17,590.00				
	305-41000-42999	REIMB-MADC	31,213.65	28,000	3,213.65-	Y			
	310-41000-42999	REIMBURSEMENT	141,862.86	0	141,862.86-	Y			
	318-41000-42999	REIMB-MADC	71,385.70	30,000	41,385.70-	Y			
	320-41000-42999	REIMBURSEMENT	4,562.09	0	4,562.09-	Y			
	602-43330-42550	LAB FEES	1,592.00	22,600	17,175.50				
	602-43330-42600	SUPPLIES & MATERIALS	41.07	17,500	813.66				
	602-43330-42610	GAS & FUEL	111.14	2,200	584.65-	Y			
	602-43330-42620	CHEMICAL SERVICE CONTRACT	1,687.50	30,000	17,625.00				
	602-43330-42800	UTILITIES	2,055.72	160,000	70,202.45				
	602-43330-42850	B-Y WATER CHARGES	52,485.33	925,000	1,732.00-	Y			
	602-43340-42200	LOCATES	109.73	2,000	970.46				
	602-43340-42225	PROFESSIONAL SERVICES	570.00	35,219	8,873.69				
	602-43340-42600	SUPPLIES & MATERIALS	4,371.83	118,000	92,008.46-	Y			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	602-43340-42800	UTILITIES	1,396.97	10,000	270.79			
	602-43340-42910	BILLING OFFICE	24.83	10,000	2,468.55			
	602-43340-43334	3RD & MAIN	32.91	122,000	114,233.00			
	602-43340-43355	ABOVE GROUND STORAGE	385,311.92	16,000,000	9,385,091.50			
	602-43340-43409	WATER METERS	14,043.30	25,000	76,311.24-	Y		
	604-43200-42300	ADVERTISING	20.25	500	436.89			
	604-43200-42500	REPAIRS	2,010.00	15,000	18,241.37-	Y		
	604-43200-42600	SUPPLIES	351.11	20,000	1,588.15			
	604-43200-42610	GAS & FUEL	585.45	7,500	3,363.32-	Y		
	604-43200-42650	UNIFORMS	256.73	1,750	712.94			
	604-43200-42800	UTILITIES	6,791.66	225,000	61,531.93			
	604-43200-43300	NORTH PLANT IMPROVEMENTS	455,592.60	12,711,858	4,069,920.35			
	604-43250-42200	PROFESSIONAL SERVICES	109.72	24,220	2,608.02-	Y		
	604-43250-42600	SUPPLIES	365.93	47,550	12,580.00-	Y		
	604-43250-42610	GAS	162.45	6,000	2,034.08			
	604-43250-42800	UTILITIES	6,441.75	61,100	4,052.89			
	604-43250-42910	BILLING OFFICE	24.83	9,000	1,468.57			
	604-43250-43346	3RD & MAIN	46.02	95,000	88,877.05			
	606-43500-42320	ADVERTISING & PROMOTION	19.15	0	87.55-	Y		
	606-43500-42520	SNOW REMOVAL CONTRACT	8,666.66	85,000	0.00			
	606-43500-42800	UTILITIES	1,656.01	18,500	1,363.38			
	606-43500-43320	AIP-RECONSTRUCT RUNWAY	3,719.63	200,000	129,352.94			
	612-43220-42500	REPAIR & MAINTENANCE	187.00	5,000	2,186.75			
	612-43220-42600	SUPPLIES	117.58	18,000	676.12			
	612-43230-42600	SUPPLIES	851.85	40,000	2,765.88			
	612-43230-42610	GAS & OIL	4,692.52	40,000	18,711.70-	Y		
	612-43230-42650	UNIFORMS	229.66	750	296.65-	Y		
	612-43230-42910	BILLING OFFICE	24.83	8,000	468.57			
	612-43240-42210	STATE GARBAGE FEES	2,670.88	32,000	170.27			
	612-43240-42500	REPAIR AND MAINTENANCE	92.56	32,000	17,525.46			
	612-43240-42550	LAB FEES	2,446.00	23,000	6,643.00			
	612-43240-42600	SUPPLIES	2,742.05	53,000	9,321.84-	Y		
	612-43240-42610	GAS & OIL	9,601.82	90,000	11,592.76			
	612-43240-42800	UTILITIES	48.35	13,000	2,766.82			
	613-45650-42500	REPAIRS & MAINTENANCE	1,736.58	54,180	9,865.84			
	613-45650-42600	SUPPLIES & MATERIALS	979.15	40,000	3,397.50-	Y		
	613-45650-42610	COST OF GOODS SOLD	4,037.37	170,000	31,613.53-	Y		
	613-45650-42615	COGS-ALCOHOL	841.45	20,500	1,304.71-	Y		
	613-45650-42650	UNIFORMS	127.50	1,750	531.87			
	613-45650-42660	SHIPPING/POSTAGE	485.29	2,500	402.62-	Y		
	613-45650-42800	UTILITIES	4,885.37	90,000	8,362.29			
	613-45650-42830	UTILITIES-WATER/SEWER	4,529.85	8,000	29,442.22-	Y		
	613-45650-42850	CP PLAZA UTILITIES	313.37	720	1,204.86-	Y		
	613-45650-42907	PRE-STURGIS PARTY	2,000.00	0	26,139.47-	Y		
	614-45250-42600	SUPPLIES & MATERIALS	0.66	20,000	12.10-	Y		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	614-45250-42800	UTILITIES	41.92	16,000	2,535.18-	Y			
	619-45220-42200	PROFESSIONAL SERVICES	65.00	0	7,484.29-	Y			
	619-45220-42500	REPAIR & MAINTENANCE	548.84	8,000	2,853.91				
	619-45220-42600	SUPPLIES	71.18	2,200	316.80				
	619-45220-42800	UTILITIES	1,179.64	18,650	1,275.37				
	619-45220-42935	BID TAX	10.50	3,200	632.50-	Y			
	621-369	REFUNDS & REIMB*NON-EXPENS	1,886.69	0	5,743.94-				
	621-44600-42250	CONTRACT-QMC	5,007.52	54,000	12,690.02				
	621-44600-42500	REPAIRS & MAINTENANCE	82.50	1,000	518.09-	Y			
	621-44600-42530	REPAIR & MAINT-VEHICLE	3,075.86	17,452	1,436.55				
	621-44600-42600	SUPPLIES	1,011.90	23,500	2,727.82				
	621-44600-42610	GAS & OIL	469.14	15,000	2,377.27				
	621-44600-42640	UNIFORMS	149.99	3,300	224.44				
	621-44600-42800	UTILITIES	99.08	4,225	1,157.72				
	652-41970-42100	ADMINISTRATION FEES	510.00	0	796,961.76-	Y			
** 2023-2024 YEAR TOTALS **			1,600,700.93						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	2,313.15
101-1210	MAYOR'S OFFICE	46.92
101-1220	CITY ADMINISTRATOR	0.92
101-1410	ATTORNEY'S OFFICE	1,064.84
101-1420	FINANCE	989.87
101-1440	HUMAN RESOURCES	350.86
101-1460	INSURANCE & BONDS	1,000.00
101-1920	MUNICIPAL BUILDINGS	2,356.97
101-1935	INFORMATION TECHNOLOGY	3,041.65
101-2110	POLICE DEPARTMENT	24,293.43
101-2130	TRAFFIC DEPARTMENT	38,669.23
101-2200	FIRE DEPARTMENT	6,362.67
101-3100	STREET DEPARTMENT	69,427.17
101-3110	PUBLIC WORKS ADMIN	14,651.34
101-3120	STREET & SIDEWALK CONST	20,822.22
101-3130	SNOW REMOVAL	2,900.32
101-3150	STORM DRAINAGE	163.17
101-3700	CEMETERY	71.69
101-4120	ANIMAL CONTROL	1,318.47
101-5500	LIBRARY	25,776.39

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT

101 TOTAL	GENERAL	215,621.28
201-5110	RECREATION & AQUATICS	175.23
201-5140	RECREATION CENTER	9,224.11
201-5160	SPORTS COMPLEXES	8,690.37
201-5210	PARKS	19,408.42
201-5220	SUPERVISION	122.60

201 TOTAL	PARK FUND	37,620.73
203-5220	LAKE	32,224.70

203 TOTAL	LAKE MITCHELL	32,224.70
211-6311	ENTERTAINMENT TAX	21,200.00

211 TOTAL	ENTERTAINMENT TAX	21,200.00
214-3500	E-911	10,213.37

214 TOTAL	E-911 EMERGENCY	10,213.37
218-5140	MVP	12.61
218-5150	PALACE TRANSIT	6,237.01
218-5180	JVCC	3,703.30

218 TOTAL	COMMUNITY SERVICES	9,952.92
219-5140	NUTRITION	16,337.98

219 TOTAL	NUTRITION	16,337.98
305-1000	TID #9-VANTAGE PT	31,213.65

305 TOTAL	DEBT SERV-TID #9-VANTAGE	31,213.65

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
310-1000	TID #16-INNOVATIVE	141,862.86

310 TOTAL	DEBT SERV-TID #16-INNOVAT	141,862.86
318-1000	TID #24-PERFORMANCE PETS	71,385.70

318 TOTAL	TID #24-PERFORMANCE PET	71,385.70
320-1000	** INVALID DEPT **	4,562.09

320 TOTAL	TID#27-FIALA HOUSING	4,562.09
602-3330	WATER TREATMENT PLANT	57,972.76
602-3340	WATER DISTRIBUTION	405,861.49

602 TOTAL	WATER	463,834.25
604-3200	WASTE WATER TREATMENT	465,607.80
604-3250	WASTE WATER COLLECTION	7,150.70

604 TOTAL	SEWER	472,758.50
606-3500	AIRPORT	14,061.45

606 TOTAL	AIRPORT	14,061.45
612-3220	RECYCLING PROGRAM	304.58
612-3230	WASTE COLLECTION	5,798.86
612-3240	LANDFILL	17,601.66

612 TOTAL	SANITATION	23,705.10
613-5650	CORN PALACE	19,935.93

613 TOTAL	CORN PALACE	19,935.93

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
614-5250	GOLF COURSE	42.58

614 TOTAL	GOLF COURSE	42.58
619-5220	CAMPGROUND	1,875.16

619 TOTAL	CAMPGROUND	1,875.16
621	NON-DEPARTMENTAL	1,886.69
621-4600	EMS	9,895.99

621 TOTAL	EMERGENCY MEDICAL SERVICE	11,782.68
652-1970	HEALTH INSURANCE	510.00

652 TOTAL	HEALTH INSURANCE	510.00

** TOTAL **		1,600,700.93

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
E01 5311-FY18/19	CDLDUE CDL/Dues	125.00
	GAUT Garage Utilities	315.15
	MAINT Maintenance/Repairs	1,991.88
	OFFUT Office Utilities	45.63
	RAD Radio Equipment	1,550.40
	SHAH Tablet/Radio Contract	498.23
	TIR Tires	625.54
	** PROJECT E01 TOTAL **	5,151.83
H01 SPORTS COMPLEX EQUIPMENT	42500 REPAIR/MAINTENANCE	1,568.48
	42610 GAS-FUEL	52.00
	** PROJECT H01 TOTAL **	1,620.48
H02 CADWELL STADIUM	42800 UTILITIES	854.94
	** PROJECT H02 TOTAL **	854.94

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H03 OLD SOCCER FIELDS	42800	UTILITIES	112.71
		** PROJECT H03 TOTAL **	112.71
H05 SOFTBALL	42800	UTILITIES	157.36
		** PROJECT H05 TOTAL **	157.36
H06 ARENA-NORTH RINK	42200	PROFESSIONAL SERVICES	180.00
	42500	REPAIR-MAINTENANCE	420.00
	42600	SUPPLIES-MATERIALS	701.05
	42603	SMALL EQUIPMENT	179.00
	42800	UTILITIES	260.05
		** PROJECT H06 TOTAL **	1,740.10
H07 PEPSI COMPLEX	42800	UTILITIES	1,295.72
		** PROJECT H07 TOTAL **	1,295.72
H10 MUNROE PARK	42800	UTILITIES	16.70
		** PROJECT H10 TOTAL **	16.70
H13 ARENA-SOUTH RINK	42500	REPAIR-MAINTENANCE	325.08
	42600	SUPPLIES-MAINTENANCE	70.81
	42800	UTILITIES	2,099.55
		** PROJECT H13 TOTAL **	2,495.44
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	150.60
	42610	GAS/FUEL	53.34
	42660	SMALL EQUIPMENT	3,088.31
	43400	CAPITAL EQUIPMENT	6,714.00
		** PROJECT H50 TOTAL **	10,006.25
H51 PARK SHOP	42600	SUPPLIES/MATERIALS	561.82
	42800	UTILITIES	462.90
		** PROJECT H51 TOTAL **	1,024.72
H55 DRY RUN CREEK PARK	42800	UTILITIES	79.87
		** PROJECT H55 TOTAL **	79.87
H58 JENNEWEIN PARK	42800	UTILITIES	16.35
		** PROJECT H58 TOTAL **	16.35

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
H60 NORTHRIDGE PARK	42800 UTILITIES	664.24
	** PROJECT H60 TOTAL **	664.24
H61 PIONEER PARK	42800 UTILITIES	627.90
	** PROJECT H61 TOTAL **	627.90
H62 ROTARY PARK	42800 UTILITIES	12.78
	** PROJECT H62 TOTAL **	12.78
H63 VETERANS PARK	42850 UTILITES/VETERANS PARK	1,221.45
	** PROJECT H63 TOTAL **	1,221.45
H65 AMPHITHEATER	42800 UTILITIES	4,372.75
	** PROJECT H65 TOTAL **	4,372.75
H66 CAMP ARROYA	42800 UTILITIES	199.23
	** PROJECT H66 TOTAL **	199.23
H67 DAY CAMP	42600 SUPPLIES/MATERIALS	270.00
	42800 UTILITIES	43.78
	** PROJECT H67 TOTAL **	313.78
H71 KIWANIS WOODLOT	42800 UTILITIES	13.00
	** PROJECT H71 TOTAL **	13.00
H74 PUBLIC BEACH	42800 UTILITIES	166.39
	** PROJECT H74 TOTAL **	166.39
H76 SANDY BEACH	42800 UTILITIES	171.87
	** PROJECT H76 TOTAL **	171.87
H77 SPORTSMANS CLUB	42800 UTILITIES	201.15
	** PROJECT H77 TOTAL **	201.15
H79 LAKE PARK ACCESS AREAS	42800 UTILITIES	10.55
	** PROJECT H79 TOTAL **	10.55
H82 DOWNTOWN BEAUTIFCATION	42800 UTILITIES	262.90
	** PROJECT H82 TOTAL **	262.90

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
J02 INDOOR AQUATIC CTR	CHEMICAL CHEMICALS	120.00
	** PROJECT J02 TOTAL **	120.00
J05 REC CTR CONCESSIONS	CONC SUP CONCESSION SUPPLY	21.96
	** PROJECT J05 TOTAL **	21.96
J06 REC CTR-GENERAL BLDG	RM-ELEC REPAIR/MAINT-ELECTRICAL	96.17
	RM-GENER REPAIR/MAINT-GENERAL	700.00
	SM-EQUIP SUPPLIES/MATERIAL-EQUIPMENT	59.31
	SM-GENER SUPPLIES/MATERIAL-GENERAL	85.15
	SM-JANIT SUPPLIES/MATERIAL-JANITORIAL	162.18
	SM-OFFIC SUPPLIES/MATERIAL-OFFICE	117.78
	** PROJECT J06 TOTAL **	1,220.59
J08 REC CTR PUBLISHING	ICAN PUBLISHING-ICAN	750.00
	** PROJECT J08 TOTAL **	750.00
J09 REC CTR UTILITIES	ELE/GAS UTILITIES-ELECTRIC/GAS	4,326.75
	TV UTILITIES-TV	114.20
	WATER UTILITIES-WATER	2,669.95
	** PROJECT J09 TOTAL **	7,110.90
J50 OUTDOOR AQUATIC CENTER	PUBLISH PUBLISHING	160.00
	WATER UTILITIES-WATER	13.00
	** PROJECT J50 TOTAL **	173.00
X04 DECORATING	42600 SUPPLIES	363.99
	** PROJECT X04 TOTAL **	363.99

1 ERROR

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Wayne Lambert-Variance Permit		
Explanation/Background of Agenda Item Requested:	Wayne Lambert has applied for a Variance Permit for a side yard setback of 0' vs 3' and rear yard setback of 7' vs 16' for a 32' deep x 44' wide unattached accessory building with a door parallel to the alley being built in the same overall footprint of an existing garage being torn down.; located at 909 E 1st Ave, legally described as Lot 4, Block 3, Applegate Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R3 Medium Density Residential District. Planning Commission motioned to recommend approval; 2 aye, 3 nay and 2 absent. Motion failed. See Planning Commission Unsigned Minutes 12-11-2023.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *\$150 application due with the application.*

Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** *\$100 application fee due with application.*

Description of Variance: Side yard setback of 0' vs 3' and 7' vs 16' for an 32' deep x 44' wide unattached accessory building being built in the same overall footprint of an existing garage being torn down.

☐ **Conditional Use Permit** *\$150 application fee due with application*

Description of Conditional Use: [Click or tap here to enter text.](#)

This Application is for the following described real property:

Legal Description: Lot 4, Block 3, Applegate Addition, City of Mitchell, Davison County, South Dakota.

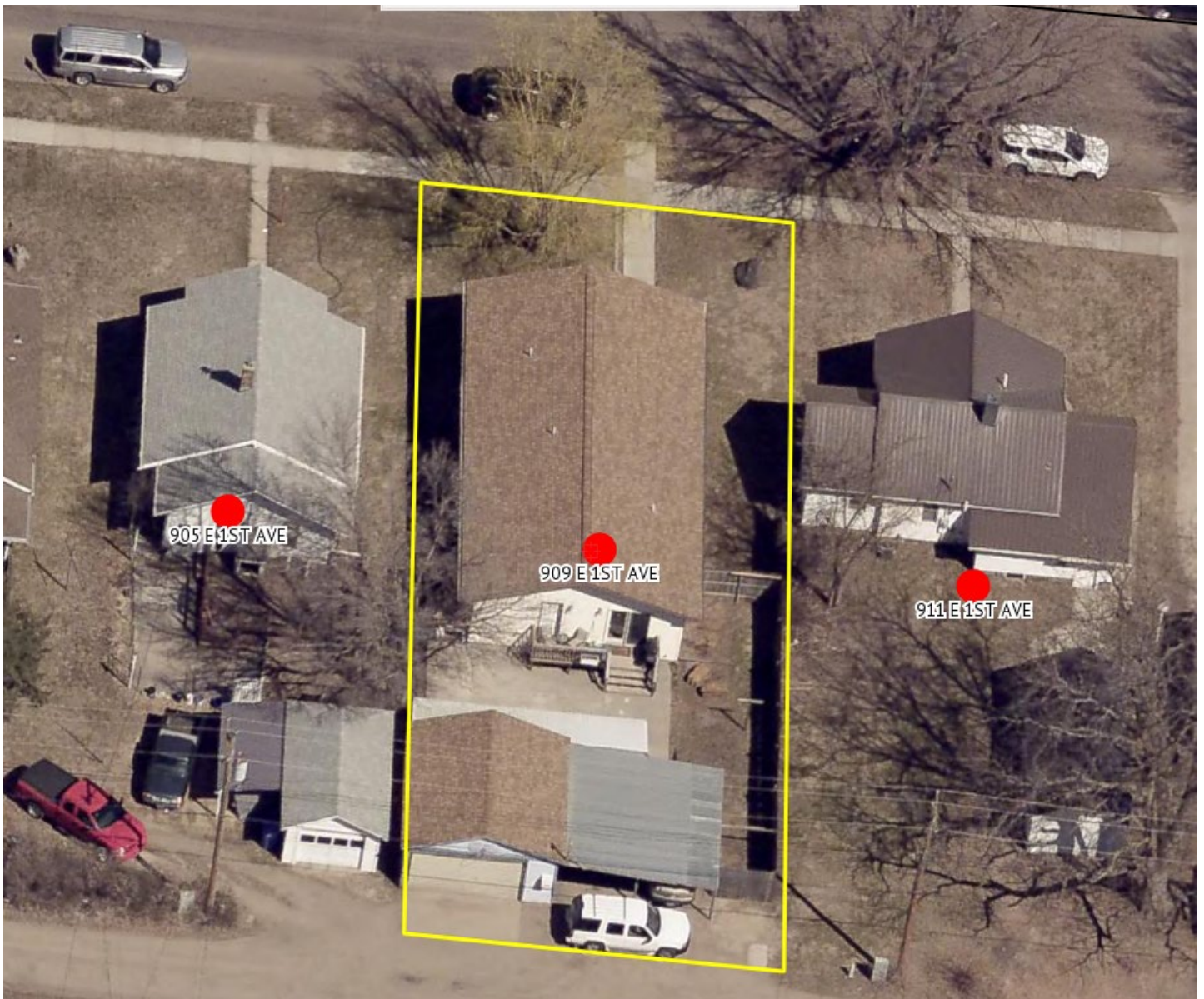
Property Address: 909 E 1st Ave, Mitchell, SD 57301

Dated this 13th of November, 2023


APPLICANT

Wayne & Heather Lambert
OWNER





NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Wayne Lambert has applied for a Variance Permit for a side yard setback of 0' vs 3' and rear yard setback of 7' vs 16' for a 32' deep x 44' wide unattached accessory building with a door parallel to the alley being built in the same overall footprint of an existing garage being torn down.; located at 909 E 1st Ave, legally described as Lot 4, Block 3, Applegate Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R3 Medium Density Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, December 11, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, December 18, 2023 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 22nd day of November, 2023.

Michelle Bathke

FINANCE OFFICER

Publish once: 29th day of November, 2023

Approximate Cost:

Wayne & Heather Lambert
909 E 1st Ave
Mitchell, SD 57301

Delwyn Baumiller
822 E 1st Ave
Mitchell, SD 57301

Mitchell School District 17-2
800 W 10th Ave
Mitchell, SD 57301

Casey Croucher
821 E 1st Ave
Mitchell, SD 57301

Joanna Meyers
901 E 1st Ave
Mitchell, SD 57301

Ronald Twedt
905 E 1st Ave
Mitchell, SD 57301

EZ Real Estate LLC
40561 271st St
Dimock, SD 57331

Darrel Hohn
600 E 7th Ave
Mitchell, SD 57301

Gary Styles
920 E Hanson Ave
Mitchell, SD 57301

Leland Hackett
Alma Huesca Sanchez
918 E Hanson Ave
Mitchell, SD 57301

Jessica Devries
912 E Hanson Ave
Mitchell, SD 57301

908 LLC
505 Oakmond Ave
Mitchell, SD 57301

Chaz Robertson
904 E Hanson Ave
Mitchell, SD 57301

Theresa Wheeler
900 E Hanson Ave
Mitchell, SD 57301

Steven & Leann Jendersee
123 S Mentzer St
Mitchell, SD 57301

November 29, 2023

TO WHOM IT MAY CONCERN:

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All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We RONALD F TWEED *Ronald F Tweed*
OWNER

905 EAST 1ST AVE MITCHELL
ADDRESS

X APPROVE

 DISAPPROVE

COMMENTS: *what ever he wants to do
is fine with me Ronald F Tweed*

November 29, 2023

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I/We Steve + LeAnn Tendersee
OWNER

123 S. Mentzer
ADDRESS

X APPROVE

_____ DISAPPROVE

COMMENTS:

November 29, 2023

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I/We Mitchell School District / Longfellow Elementary
OWNER
821 N Capital / 110 N Mentzer
ADDRESS

X APPROVE

 DISAPPROVE

COMMENTS:



November 29, 2023

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I/We

Del Schoenfelder EZ Real Estate
OWNER

911 E 1st Ave
ADDRESS

X

APPROVE

DISAPPROVE

COMMENTS:



November 29, 2023

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I/We Ron & Kim Muth (908 LLC) 908 E. Hanson
OWNER

505 Oakmond Ave Mitchell, SD 57301
ADDRESS

X APPROVE

 DISAPPROVE

COMMENTS:

November 29, 2023

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Wayne Lambert has applied for a Variance Permit for a side yard setback of 0' vs 3' and rear yard setback of 7' vs 16' for a 32' deep x 44' wide unattached accessory building with a door parallel to the alley being built in the same overall footprint of an existing garage being torn down.; located at 909 E 1st Ave, legally described as Lot 4, Block 3, Applegate Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R3 Medium Density Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, December 11, 2023, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, December 18, 2023 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We

Wayne Lambert Maureen Lambert
OWNER

909 East 1st Ave Mitchell SD 57301

ADDRESS

X APPROVE

 DISAPPROVE

COMMENTS:

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	2024 Project		
Agenda Item:	Action to Approve Agreement #A2023-63, Airport Design Services for Hangar at Airport with Mead & Hunt		
Explanation/Background of Agenda Item Requested:	Agreement No. 2023-63 with Meade and Hunt for an Independent Fee Estimate. The City is applying for a 90% grant to construct a new hangar at the Mitchell Municipal Airport. The design and bidding services is proposed in the 2024 budget. Helms and Associates has been chosen to complete the engineering services for the project. As part of the process, and Independent Fee Estimate (IFE) needs to be provided by an independent firm. Meade and Hunt was contacted for such services and will provide the services for a fee of \$5,000 which is a reimbursable expense. The IFE will be prepared to meet the FAA requirements. City staff recommends Council approval of Agreement No. 2023-63 with Mead and Hunt for a fee of \$5,000.		



December 4, 2023

Joe Schroeder, Public Works Director/City Engineer
City of Mitchell, SD
612 N Main Street
Mitchell, SD 57301
(605) 995-8435
joe.schroeder@cityofmitchellsd.gov

Subject: Independent Fee Estimate (IFE) for Design Services
Design and Construction of the Revenue Producing Hangar
Mitchell Municipal Airport

Dear Mr. Schroeder:

Mead & Hunt is pleased to submit this proposal to provide IFE services.

Project Understanding

Our proposal is based on the project information supplied by email on Thursday, November 30, 2023, including a scope of services, project sketch and predesign cost estimate.

Scope of Services

After receipt of authorization to proceed, Mead & Hunt shall prepare an IFE to meet the requirements of FAA Advisory Circular 150/5100-14E, *Architectural, Engineering and Planning Services for Airport Grant Projects*. The IFE services are expected to be completed within seven (7) working days after receipt of the notice to proceed and supporting documents.

Responsibilities of the City/Airport

Our Scope of Services and Compensation are based on the City/Airport providing the following:

- A designated representative with authority to transmit instructions and relevant project data, receive information, interpret policy, and define decisions.
- Additional supporting pre-design documents that detail major design elements.

Compensation

This work will be completed at the agreed upon lump sum fee of \$5,000 (Five Thousand Dollars).

Joe Schroeder, Public Works Director/City Engineer
December 4, 2023
Page 2

Authorization

The Scope of Services and Compensation stated in this proposal are valid for a period of thirty (30) days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of authorized representatives of the City of Mitchell, South Dakota and Mead & Hunt shall convert this proposal to an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in the Scope of Services.

We appreciate the opportunity to submit this proposal to the City of Mitchell on behalf of the Mitchell Municipal Airport. If you have any questions or require additional information, please contact me at 701-799-4027 or by email at jon.scrapers@meadhunt.com.

Respectfully submitted,

MEAD & HUNT, Inc.



Jon Scraper, PE
Department Manager – Fargo Aviation Engineering

Accepted by: City of Mitchell, South Dakota

Approved by: MEAD & HUNT, INC.

By: _____

By: _____

Name: _____

Name: Jon Scraper

Title: _____

Title: Vice President

Date: _____

Date: _____

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	604-43200-43310, \$30,000,000		
Agenda Item:	Action to Approve Agreement #A2023-65, Geotechnical Exploration and Report at the South Wastewater Treatment Plant with GeoTek		
Explanation/Background of Agenda Item Requested:	Agreement A2023-65 with Geotek Engineering and Testing Services, Inc. provides geotechnical exploration services for the South Wastewater Treatment Plant project. Their services will include test borings, soil testing, and a report of their findings. The fee is hourly not to exceed \$15,000. Staff recommends City Council approval of the attached agreement with Geotek Engineering and Testing Services, Inc. in an amount not to exceed \$15,000 as outlined in the attached agreement. Project Background: The current south wastewater treatment plant was built in the 1970's. Council authorized an application for financial assistance to DANR on December 20, 2021 for five separate projects totaling \$34,760,000 for various wastewater projects. The City received a \$12,775,696 grant from the DANR for the South Wastewater Treatment Facility project. This project also received a \$1,519,868 grant from the DANR under the Consolidated Water Facilities Construction Program. The project work includes refurbishing the existing blower/electrical building, new activated sludge blower building and aeration system, refurbish existing clarifiers and construct new clarifier, new aerobic sludge digestion and dewatering and additional equalization at the north plant along with other miscellaneous site improvements.		



**GEOTEK ENGINEERING
& TESTING SERVICES, INC.**

909 East 50th Street North
Sioux Falls, South Dakota 57104
Phone 605-335-5512 Fax 605-335-0773

December 12, 2023

City of Mitchell
612 N. Main Street
Mitchell, South Dakota 57301

Subj: Cost Proposal
Geotechnical Exploration
Proposed Structures
Mitchell WWTP – South Plant
Near Mitchell, South Dakota

Introduction

This correspondence is pursuant to recent request of HDR on your behalf for a cost proposal to perform a geotechnical exploration program for the referenced project. This proposal is intended to outline our understanding of the project, proposed work scope, cost information and schedule.

Project Information

We understand that the project will consist of constructing new structures at the existing Mitchell WWTP (South Plant) near Mitchell, South Dakota. The structures will consist of a blower building (20 foot tall and slab-on-grade), a splitter box (25 foot tall and slab-on-grade), a dewatering building (2-story and slab-on-grade), a dewatering storage tank (50 foot diameter and 15 feet tall) and a clarifier (50 foot diameter and 16 feet tall). Utilities will also be installed.

Work Scope

We understand that our work scope will consist of performing 16 test borings for the project. The test borings will extend to depths of 15 feet (5 test borings), 20 feet (9 test borings) and 35 feet (2 test borings).

Standard penetration sampling (ASTM:D1586) will be conducted at each of the test boring locations. The sampling procedure will be conducted at vertical intervals of 2 ½ feet in the upper 15 feet and at vertical intervals of 5 feet below a depth of 15 feet. Where cohesive soils (silt and clay) are encountered, supplemental 3-inch Shelby tube samples (ASTM:D1587) will be taken. The subsurface conditions encountered at the test boring locations will be illustrated by means of individual logs for each test boring. Measurements for groundwater levels will be made at the test boring locations both at the time they are completed and just before being backfilled.

The retrieved samples will be returned to the laboratory for review and analysis. The soils will be classified in accordance with the Unified Soils Classification System (ASTM:D2487). A laboratory-testing program will be conducted on select samples to characterize the index and

strength properties of the soils. The index tests will likely consist of Atterberg limits, sieve analysis, moisture content, dry density and standard Proctor. The strength tests will consist of unconfined compressive strength and consolidation. The tests will be performed in accordance with the appropriate ASTM procedures. We will also perform laboratory tests to determine soil resistivity, soil pH, redox, sulfide content, chloride content and sulfate content. The soil resistivity, soil pH, redox, sulfide content, chloride content and sulfate content tests will be performed on 2 samples. We will not perform laboratory tests on any frozen soils.

A written report will be prepared by a licensed professional engineer. The report will contain the results of the field and laboratory tests as well as our geotechnical engineering opinions and recommendations regarding the following:

- Site preparation and excavation/filling procedures;
- Foundation types and depths, allowable bearing capacity and estimated potential settlements of foundations;
- Lateral pressures;
- Potential groundwater control;
- Frost protection;
- Seismic site classification;
- Underground utility excavation and backfilling;
- Corrosive potential of the soils;
- Comments regarding factors that may impact the constructability and final performance of the project;
- Quality control observations and testing.

Fees

For the scope of work discussed, we estimate the cost of our geotechnical exploration services to not exceed \$15,000. Our costs are based on a total boring footage of 325 feet. Should the total footage vary from our estimate, it will be charged or credited at a unit rate of \$17/foot. If a private locate is needed, then an additional cost (\$1,500 to \$2,500) would be added to the above estimate. If separate trips are needed after drilling is completed, then an additional trip charge will be realized. If snow removal is needed, then an additional fee of \$500 to \$700 will be added to the total cost. If our track rig is required, then an additional fee of up to \$1,500 will be added to the total cost (slower mobilization and drilling). Sales tax will be added to total cost (if applicable).

Conditions

We assume that access to the site with a truck-mounted drill rig and auxiliary pickup will be possible. A “General Conditions” section is attached and is considered part of our proposal. GeoTek will be responsible for contacting public underground utilities through the One Call system. The property owner is responsible for locating and marking private underground utilities and snow removal.

Schedule

Weather permitting; we will be able to begin the fieldwork within 10 to 15 working days after receiving authorization to proceed. We anticipate that the fieldwork will be conducted over a period of 2 to 3 days. Due to the amount of laboratory testing (consolidation & corrosive), a draft report will be available 2 to 4 weeks after completion of the fieldwork. A final report could be available 1 to 2 weeks after we receive the draft report comments.

Acceptance

GeoTek Engineering and Testing Services, Inc. appreciates the opportunity of being considered for this work and looks forward to providing our services on this project. If our proposal is accepted, please indicate your acceptance by signing and dating in the indicated area and returning 1 copy.

Remarks

We thank you for the opportunity of considering our firm for this work. If you have any questions or need additional information, please contact our office at (605) 335-5512.

GeoTek Engineering & Testing Services, Inc.

Nick Bierle

Nick Bierle, PE
Project Engineer

Acceptance

Client: _____
Authorized Signature: _____
Title: _____
Printed Name: _____
Date: _____

GENERAL CONDITIONS

SECTION 1: PROJECT INFORMATION

1.1 The Client will make available to GeoTek all known information regarding existing and proposed conditions, requirements, and all other information that may affect the cost, progress, safety, and performance of the work. If new information becomes available during GeoTek's work, Client will provide such information to GeoTek in a timely manner.

SECTION 2: SITE ACCESS AND PERMITS

2.1 The Client will furnish GeoTek safe and legal site access. Any special permits are the responsibility of the Client.

2.2 It is understood by the Client that in the normal course of work, some damage to the site and materials may occur. GeoTek will take reasonable precautions to minimize such damage.

SECTION 3: SAFETY

3.1 The Client shall inform GeoTek of any known or suspected hazardous materials or unsafe conditions at the work site.

3.2 GeoTek shall only be responsible for the safety of GeoTek employees at the work site.

SECTION 4: SAMPLES

4.1 GeoTek will retain nonhazardous samples for a maximum period of 30 (thirty) days of the date of the report. Upon written request, samples can be shipped or stored at the Client's expense.

SECTION 5: RECORDS

5.1 Documents prepared by GeoTek are considered instruments of services that will remain the property of GeoTek. GeoTek will retain these records for a period of five years, during which time the documents will be available to the Client during normal business hours.

SECTION 6: RESPONSIBILITIES

6.1 The work performed by GeoTek will not relieve other parties of their responsibilities to perform work in accordance with the contract documents or specifications.

6.2 GeoTek is not responsible for the interpretations or modifications of GeoTek's recommendations by other parties.

SECTION 7: STANDARD OF CARE

7.1 GeoTek will perform services consistent with the level of care and skill normally performed by other firms in the same profession at the time of our service, geographic area and under similar budgetary constraints. No other warranty, expressed or implied is made.

SECTION 8: LIMITATION OF LIABILITY AND INDEMNITY

8.1 GeoTek will indemnify and hold harmless and defend the Client against any claim, loss, judgment, liability or expense for damage to any property or for the death or injury to any person caused by or arising from the negligent acts or omissions or willful misconduct of GeoTek, its agents and employees pursuant to the performance of this Agreement

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SECTION 9: INSURANCE

9.1 GeoTek will carry Worker's Compensation and Property Damage insurance. GeoTek will furnish Certificates of Insurance to the Client upon request.

SECTION 10: DELAYS

10.1 If GeoTek is delayed in performance due to any cause beyond its reasonable control, such as strike, fire, act of God, government action, acts of a third party, or the Client, a reasonable time extension for performance of the work shall be granted and GeoTek shall receive an equitable fee adjustment.

SECTION 11: ASSIGNMENTS

11.1 Neither party may assign duties or interest in this agreement without the written consent of the other party. Amendments to this agreement may be amended only by written amendments signed by both the Client and GeoTek.

SECTION 12: PAYMENT

12.1 GeoTek will submit invoices on a monthly basis and a final invoice upon completion of services. Payment is due upon receipt of the invoice and is past due 30 days after invoice date.

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SECTION 13: TERMINATION

13.1 This agreement may be terminated by either party for justifiable reasons after seven days written notice.

13.2 The Client agrees to pay GeoTek for all work performed, including reporting costs to complete the file.

SECTION 14: JURISDICTION

14.1 This agreement shall be construed in accordance with laws of the State in which the project is located.

SECTION 15: SEVERABILITY

15.1 If a provision of this agreement is held to violate a law or regulation, that provision shall be deemed void, but all remaining provisions shall continue in force. The Client and GeoTek will, in good faith, attempt to replace the invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing the original intent of the provision.

SECTION 16: ENTIRE AGREEMENT

16.1 This contract represents the entire agreement between the parties, and supersedes all prior representations or agreements.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	604-43200-43310, \$30,000,000		
Agenda Item:	Action to Approve Agreement #A2023-66, Geotechnical Exploration and Report at North Wastewater Treatment Plant with GeoTek		
Explanation/Background of Agenda Item Requested:	Agreement A2023-66 with Geotek Engineering and Testing Services, Inc. provides geotechnical exploration services for the South Wastewater Treatment Plant project. The work will be conducted at the North Wastewater Treatment Plant site where a proposed earthen equalization basin is being proposed. Their services will include test borings, soil testing, and a report of their findings. The fee is hourly not to exceed \$14,000. Staff recommends City Council approval of the attached agreement with Geotek Engineering and Testing Services, Inc. in an amount not to exceed \$14,000 as outlined in the attached agreement. Project Background: The current south wastewater treatment plant was built in the 1970's. Council authorized an application for financial assistance to DANR on December 20, 2021 for five separate projects totaling \$34,760,000 for various wastewater projects. The City received a \$12,775,696 grant from the DANR for the South Wastewater Treatment Facility project. This project also received a \$1,519,868 grant from the DANR under the Consolidated Water Facilities Construction Program. The project work includes refurbishing existing blower/electrical building, new activated sludge blower building and aeration system, refurbish existing clarifiers and construct new clarifier, new aerobic sludge digestion and dewatering and additional equalization at the north plant along with other miscellaneous site improvements.		



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909 East 50th Street North
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Phone 605-335-5512 Fax 605-335-0773

December 12, 2023

City of Mitchell
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Nick Bierle

Nick Bierle, PE
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13.2 The Client agrees to pay GeoTek for all work performed, including reporting costs to complete the file.

SECTION 14: JURISDICTION

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SECTION 16: ENTIRE AGREEMENT

16.1 This contract represents the entire agreement between the parties, and supersedes all prior representations or agreements.

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Mike Koster
Desired Action of City Council:	Approve		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2023-67, Agreement for Rotational Towing Services		
Explanation/Background of Agenda Item Requested:	The City of Mitchell has had a towing agreement with tow operators since 2019. We are currently at the end of the second two-year agreement. The rates for this agreement have not been changed in four years. We feel that to remain competitive and fair with the contracted operators, the rates should be updated. These rate increases do not affect payments made by the City of Mitchell. A copy of the updated contract as well as proposed changes are attached.		

Section 14 Location of Business

Removal Agency will maintain a “Store Front” business and will have a clean and tidy lobby for customers and have a fenced storage space for at least 10 City towed vehicles. The storage facility will be located within the city limits of Mitchell or within one (1) mile of the city limits of Mitchell. If Removal Agency does not have a fenced storage space at the time of entering this Agreement, Removal Agency will construct such fenced storage space within 6 months of first entering any Agreement for Rotational Towing Services with the City. Failure to maintain such lobby or have a fenced storage area in place as required by this section may serve as grounds for terminating this Agreement and for disqualification of entering into a new Agreement at a later date.

Section 24 Tow and Storage Rates

Any changes to the duty tow prices and related services shall increase at the end of each calendar year utilizing the most recent data from the Consumer Price Index CPI 12-month percentage change. The CPI 12-month percentage change can be viewed at:

<https://www.bls.gov/charts/consumer-price-index/consumer-price-index-by-category.htm>

A. Automobiles, pickup trucks, and motorcycles—~~\$125.00~~ **\$160.00** for regular, dolly, or rollback tows day rate--- ~~\$150.00~~ **\$185.00** after hour rate.

1. After hours is defined as Monday—Friday 5:30 pm to 7:00 am and all day Saturday and Sunday.

B. Mechanical Charge, Drop drive shaft etc.---\$55.00

C. Snow Scoop and Haul Rate.---\$40.00

D. Winch Charge/ Not involved in loading rollback--- \$60.00

E. Rollover---\$60.00

F. City Vehicle---\$45.00

G. Police Tow to Impound---\$20.00

1. If the police contact a Removal Agency to bring a vehicle to the Police Department and then have the Removal Company tow the vehicle to the impound yard the \$20.00 fee should be added to the original tow ticket.

H. Motorist assist (where there is no accident)—~~\$70.00~~. **\$85.00**

I. Fluid Pick-Up Fee. **\$50.00**

A single \$50.00 fee may be charged by the Removal Agency for each call for service requiring the Removal Agency to clean up or remove fluids deposited on the roadway or collision scene by the vehicle they are to tow. However, no Removal Agency will be required to clean up or remove hazardous material as defined by federal law. (See Section 28).

Connect or Substantial Action Fee—~~\$40.00~~ **\$75.00**

1. No tow fee will be charged unless the vehicle to be towed has been actually connected to the tow truck or substantial action has been taken to effect the tow. Removal Agencies must provide the owner of the vehicle to be towed the ability to pay by cash at the scene.

K. Storage (Except as noted in Section 18). For purposes of this subsection, a day is any continuous 24-hour period or portion thereof. For example, storage from 10 p.m. on one date to 8 a.m. the following date is one day.

1. Cars, small trucks, and motorcycles—~~\$30.00~~ **\$50.00** per day, starting when the vehicle has been placed on the Removal Agency’s storage lot.

2. Trucks, 1 1/2 ton or larger and equipment ~~\$30.00~~ **\$50.00** per car storage spot or portion thereof used, with a maximum ~~\$90.00~~ **\$150.00** for three or more spots.

3. Enclosed storage—\$40.00 per day. If large truck or equipment, enclosed storage is negotiable with the Chief of Public Safety or his designee.

4. Storage of electric vehicle where the battery has been damaged. **\$150.00 per day.**

Damaged electric vehicle batteries pose a risk of “thermal runaway” where energy stored in the battery releases rapidly, creating extremely high temperatures and fire.

Documentation Fee—~~\$25.00~~ **\$50.00**

1. A ~~\$25.00~~ **\$50.00** fee may be charged by the Removal Agency for each notice required by SDCL §32-36-8 actually sent to the registered owner(s) and/or lien holder(s) of any wrecked vehicle, any impounded vehicle or other scrap metal. No fees shall be charged by the Removal Agency in relation to the acquiring of the registered owner or lien holder information or for any other reason related to the return of any wrecked vehicle, any impounded vehicle or other scrap metal unless such fee is expressly authorized by state statute.

N. Weekend Vehicle Release Fee--~~\$25.00~~ **\$50.00**

1. A ~~\$25.00~~ **\$50.00** fee may be charged by the Removal Agency for the release of a vehicle on the weekend only when the business is closed and an employee or agent must respond to the business to release a vehicle. Removal Agencies will make someone available to release vehicles if needed between the hours of 8am and 5pm on weekends and holidays.

AGREEMENT FOR ROTATIONAL TOWING SERVICES

Agreement made _____, 2023, between the City of Mitchell, South Dakota, hereinafter referred to as (the “City”), and _____, hereinafter referred to as (the “Removal Agency”). The parties to this Agreement, in consideration of the mutual covenants and stipulations set out herein, agree as follows:

1. Contract Duration and Non-exclusivity.

This Agreement shall commence January 1, 2024 and shall terminate December 31, 2025. Removal Agency understands that this Agreement is non-exclusive and that other providers may also enter into an Agreement for Rotational Towing Services with the City.

2. Removal Agency Authorization.

The City hereby designates Removal Agency as a removal agency pursuant to SDCL Chapter 32-36. The Removal Agency is designated as the towing agencies that will be placed on the City’s rotational schedule to fulfill traditional towing needs of the City.

3. Hours of Operation.

The Removal Agency will maintain 24-hour-per-day, seven-day-per-week service as required herein. Failure to maintain such service hours may serve as grounds for termination of this Agreement.

4. Required Services.

Subject to the Rotation Schedule, the City will extend to the Removal Agency all of the City’s requests for the removal or towing of vehicles in the City, except where:

- A. Routine removal or towing which can be, and is, accomplished by the City itself.
- B. Removal Agency declines to provide the requested service, such Removal Agency is no longer entitled to provide service as to that specific request.
- C. The owner or driver of the vehicle to be towed requests a different service. (This, however, shall not apply to abandoned vehicles or vehicles driven by persons arrested and lodged in a detention facility.)
- D. City, in its sole and absolute discretion, determines that unique circumstances call for the use of a provider that is not on the tow list.

5. Rotation Schedule.

The City agrees that non-exempt calls for service under Section 4 will be based on a rotation among all removal agencies with an Agreement for Rotational Towing Services with the City. The City will rotate through the Removal Agency list for each tow needed as further provided herein.

6. Dispatch.

When the need to request a rotational tow arises, the City will forward a request to the Removal Agency at the top of the rotation list. If that Removal Agency does not have units available, dispatch will forward a request to the next Removal Agency on the rotation list and continue this process until a Removal Agency accepts the request. Refusing a request without Removal Agency having already accepted the number of requests under Section 7 may serve as grounds for termination of this Agreement.

7. Minimum Number of Tow Trucks.

A Removal Agency will have and will provide at all times a capability of physically responding to at least two requests from the City at one time. The City may waive this provision but only under extreme circumstances shown by the Removal Agency. A continuous pattern of violation of this provision may serve as grounds for termination of this Agreement.

8. Response Times.

Removal Agency called by the City will have a tow vehicle on the scene after any call for a tow within 15 minutes of the original call, up to the limits of their required capability under Section 7 above, and will accept that call for service. The City may waive this provision upon a showing of extreme circumstances by the Removal Agency. The City reserves the right to terminate the Agreement if there are five or more instances in a calendar year where the Removal Agency fails to meet the 15-minute response time requirements. At the time the City makes the request to Removal Agency, the responding Removal Agency will give the dispatcher its estimated time of arrival. If the estimate is in excess of 15 minutes, the City may call the next Removal Agency on the rotation list according to Section 6 above. Dispatch will track response times via their CAD system.

9. Snow Removal Alert.

It is essential to the City's snow removal procedures that vehicles be cleared from the street either by the vehicle's owner or by towing. Removal Agency shall have one person who can answer the telephone and have direct communications with its mobile units during a "Snow Removal Alert" that will function as a primary contact for City communications and public inquiries. Any continuing violation of Section 7 of this Agreement by any Removal Agency during a "Snow Removal Alert" will be cause for cancellation of this Agreement with Removal Agency. The City agrees to inform Removal Agency that there will be a "Snow Removal Alert" as soon as practicable upon the City making that determination.

10. Subcontractor.

The Removal Agency may, notwithstanding any other provision of this Agreement, subcontract any City tow to another Removal Agency which also maintains an Agreement for Rotational Towing Services with the City, or to another towing service in case of actual emergency or when specialized equipment is required.

11. Minimum Truck Requirements.

Removal Agency shall have, as a part of the requirements of Section 6 above, or have immediately available to them by contract, a minimum of two 1-ton towing vehicles, at least one of which shall be a rollback. All vehicles used for towing shall be of at least 8,500 pounds gross vehicle weight with a 3,500-pound capacity wheel lift and/or dollying capability. Other than rollbacks, each vehicle shall be equipped with a four-ton capacity winch with at least 100 feet of 3/8-inch or larger cable. Rollbacks shall be equipped with a four-ton capacity winch with at least 50 feet of 3/8-inch or larger cable. All towing vehicles shall be equipped with flashing warning lights, scoop or shovel, broom, and receptacle for debris removal. Each truck will also be equipped with a minimum 5-pound fire extinguisher with a rating of at least 2A20BC, and each vehicle will be marked with a logo identifying the Removal Agency. All Removal Agency personnel shall be uniformed in the company uniform. Each employee shall wear a uniform that identifies the Removal Agency by name. All Removal Agency employees shall possess a valid operator's license for the vehicle that they are operating.

12. Background Checks Required.

All Removal Agency personnel shall undergo a background check that is completed by each Removal Agency. No owner or manager may have been convicted of any criminal violation which is considered a felony. Tow truck operators are not eligible to perform tows under this Agreement if they have been convicted of any felony within the preceding five years. No tow truck operator may perform tows under this Agreement if he/she has been convicted of any crime which would require them to register as a sex offender as defined by South Dakota state statute. No tow truck operator may perform tows under this Agreement if he/she has been convicted of theft within the past five years. No tow truck operator may perform tows under this Agreement if he/she is a street gang member as defined in SDCL 22-10A-1.

If Removal Agency wishes to appeal an employee's status which would exclude the employee from performing tows, Removal Agency may file an appeal in writing to the Police Department. The written appeal should contain the facts to be considered that would merit an exception for that employee. The City will review/investigate the appeal and provide a written response to Removal Agency within a reasonable period of time.

If Removal Agency wishes to request reconsideration of an employee's, owner's, or manager's status which would exclude the employee, owner, or manager from that position with Removal Agency under this contract, Removal Agency may file a request for reconsideration in writing to the Chief of Police or his/her designee seeking a waiver of the disqualifying conviction(s). The

written request for reconsideration shall be filed within thirty (30) days of Removal Agency being informed of the disqualifying conviction and should contain the facts to be considered that would merit an exception for that employee, owner, or manager. The Chief of Police or his/her designee will review/investigate the request and provide a written response to Removal Agency within thirty (30) days of receipt of the written request. Waiver of a disqualifying conviction shall be at the sole discretion of the Chief of Police or his/her designee.

Removal Agency shall implement a post-accident alcohol/drug testing policy for operators who are involved in a traffic collision while employed by Removal Agency.

13. Dispatching of Tows.

The City will arrange the dispatching of Removal Agency by telephone.

14. Location of Business.

Removal Agency will maintain a “store front” business with a clean and tidy lobby for customers and have a fenced storage space for at least 10 City towed vehicles. The storage facility will be located within the city limits of Mitchell or within one (1) mile of the city limits of Mitchell. If Removal Agency does not have a fenced storage space at the time of entering this Agreement, Removal Agency will construct such fenced storage space within 6 months of first entering any Agreement for Rotational Towing Services with the City. Failure to maintain such lobby or have a fenced storage area in place as required by this section may serve as grounds for terminating this Agreement and for disqualification of entering into a new Agreement at a later date.

In the alternative to placing a fence, Removal Agency may utilize a security camera system to record the location where vehicles are stored pursuant to this Agreement. The storage area must be well lit and such system must provide a clear and unobstructed view of the storage area at all times. Recordings must be kept for a minimum of 30 days and Removal Agency shall provide a permanent copy to the City of footage requested by the City within such time period.

15. Insurance and Tax Requirements.

Removal Agency shall secure and maintain the insurance specified below. Proof of this insurance shall be sent to the City annually. All insurance secured by Removal Agency under the provisions of this section shall be issued by insurance companies acceptable to the City. The insurance specified in this section may be in a policy or policies of insurance, primary or excess. Certificates of all required insurance shall be provided to the City upon execution of this Agreement.

1. Workers’ compensation insurance providing the statutory limits required by South Dakota law. In addition, it shall provide Coverage B, Employer’s Liability Coverage, of not less than \$1,000,000.00 each accident, \$1,000,000.00 disease-policy limits. The required limit may be met by excess liability (umbrella) coverage.
2. Commercial general liability insurance providing occurrence form contractual, personal injury, bodily injury, and a property damage liability coverage with limits of

- at least \$1,000,000.00 per occurrence, \$2,000,000.00 general aggregate, and \$2,000,000.00 aggregate products and completed operations. The required limit may include excess liability (umbrella) coverage. The policy shall name the City and its representatives as an additional insured. If “occurrence form” insurance is not available, “claims made” insurance will be acceptable. The policy shall be maintained for three years after completion of this Agreement.
3. Automobile liability insurance covering all owned, non-owned, and hired automobiles, trucks, and trailers. The coverage shall be as broad as that found in the standard comprehensive automobile liability policy with limits of not less than \$1,000,000.00 combined single limit each occurrence. The required limit may include excess liability (umbrella) coverage.

Removal Agency will provide the City with at least 30 days’ written notice of an insurer’s intent to cancel or not renew any of the insurance coverages. Removal Agency agrees to indemnify and hold the City harmless from any liability, including additional premium due because of the Removal Agency’s failure to maintain the coverage limits required.

The City’s acceptance of certificates of insurance does not constitute City assumption of responsibility for the validity of any insurance policies nor does the City represent that the above coverage and limits are adequate to protect any individual/group/business, its consultants’ or subcontractors’ interests, and assumes no liability therefore.

Removal Agency will provide the City with its Federal Tax ID as well as information regarding the Removal Agency’s status as to state sales tax.

16. Direction from City.

Removal Agency and its agents and its employees shall cooperate with and comply with the general orders and directions of the representatives of the City at the scene of any tow to which they are dispatched by the City. Such City direction will be general in nature and Removal Agency retains control over the particular means and methods it chooses to utilize to complete any particular tow job.

17. Debris Removal.

Removal Agency shall remove all glass and other debris deposited on the roadway or collision scene by the vehicle they are to tow, as the result of the collision, when dispatched by the City. However, Removal Agency shall not be responsible for removal of any hazardous material as defined by federal law.

18. Vehicle Holds/Tow Release.

The City reserves the right to implement additional restrictions/requirements on vehicles held by Removal Agency.

19. City Will Not Accept Stored Vehicles.

The City will not accept vehicles for storage, nor will it pay towing or storage fees, except as authorized by the Mitchell Police Department for purposes of investigating a criminal offense and except for towed City-owned vehicles.

20. Assumption of Liability.

Any liability accruing from the towing of a vehicle, which is ordered towed by the City, will be the responsibility of the Removal Agency for physical damage to, or loss of, any vehicle or the contents of that vehicle. Removal Agency will indemnify and hold the City harmless from any such liability except for liability which may arise and is caused by negligent or wrongful acts on the part of the City and/or its employees in ordering the tow and except for damages to a vehicle while stored on City premises.

The City shall hold the Removal Agency harmless for any and all liability, including legal fees, which may arise from and is caused by any negligent or wrongful act on the part of the City and/or its employees in ordering the tow, including the issuance of any ticket and the processing and prosecution of that ticket. If any court finds a person not guilty of a parking ticket violation, and towing and storage charges have been imposed by a Removal Agency, and the person against whom the charges have been imposed fails to pay such charges, the City will reimburse the Removal Agency for the towing charges and not more than ten (10) days of storage fees as described in Section 24 herein.

In no event will the Removal Agency be considered an agent or employee of the City. Removal Agency will be solely responsible for any towed vehicle from the point at which it is allowed its fee as described in Section 24 below.

21. Nuisance Abatement.

If the City requests Removal Agency to go on private property to abate a nuisance by removing a vehicle or vehicles, the City accepts full responsibility for entry on the real property, under authority granted by the state, to include any liability for property damages that are not reasonably avoidable by Removal Agency. The City further accepts responsibility for any vehicles so removed, except for any damage caused by the Removal Agency, which is not the direct result of the City requesting the tow.

22. Officer Standby on Nuisance Abatement.

If the City requests Removal Agency to tow a vehicle or vehicles from private property without the consent of the owner to abate a nuisance, the Mitchell Police Department will, upon request, supply a police unit (officer in marked vehicle) to stand by at the tow site to prevent any breach of the peace. This shall be on an “as available” basis and the Removal Agency may, without penalty, refuse such tow if no police unit is available.

23. Unauthorized Repairs Prohibited.

Removal Agency shall make no repairs or cause any repairs to be made to any towed vehicle without the authorization of the person to be charged for the tow and except such repairs as are required for the necessary movement of the vehicle.

24. Tow and Storage Rates.

Any changes to the duty tow prices and related services shall increase at the end of each calendar year utilizing the most recent data from the Consumer Price Index CPI 12-month percentage change. The CPI 12-month percentage change can be viewed at:

<https://www.bls.gov/charts/consumer-price-index/consumer-price-index-by-category.htm>

Below are the basic rates for towing and related services. Removal Agency will not charge more for these services than is indicated by this schedule when a tow is requested by the City. The City will provide posters that include the City tow and storage rates to Removal Agency. These posters shall be clearly posted in the Removal Agency's place of business.

- A. Automobiles, pickup trucks, and motorcycles—\$160.00 for regular, dolly, or rollback tows day rate--- \$185.00 after hour rate.
 - 1. After hours is defined as Monday—Friday 5:30 pm to 7:00am and all day Saturday and Sunday.
- B. Mechanical Charge, Drop drive shaft etc.---\$55.00
- C. Snow Scoop and Haul Rate.---\$40.00
- D. Winch Charge/ Not involved in loading rollback---\$60.00
- E. Rollover---\$60.00
- F. City Vehicle---\$45.00
- G. Police Tow to Impound---\$20.00
 - 1. If the police contact a Removal Agency to bring a vehicle to the Police Department and then have the Removal Company tow the vehicle to the impound yard the \$20.00 fee should be added to the original tow ticket.
- H. Motorist assist (where there is no accident)—\$85.00.
- I. Fluid Pick-Up Fee. \$50.00
 - A single \$50.00 fee may be charged by the Removal Agency for each call for service requiring the Removal Agency to clean up or remove fluids deposited on the roadway

or collision scene by the vehicle they are to tow. However, no Removal Agency will be required to clean up or remove hazardous material as defined by federal law. (See Section 28).

- I. **Medium-Duty.** Class 3 through Class 6 (10,001–26,000 lbs GVWR, six tires or more). Includes mid-sized or larger vehicles, delivery trucks, utility vehicles, motor homes, package parcel trucks, ambulances, small dump trucks, small flatbed and stake-bed trucks, refrigerated and box trucks, some buses—\$175.00/hr. (minimum).

Heavy-Duty. (The duty Removal Agency shall have the first right of refusal on heavy-duty vehicles. They shall be able to determine whether they can complete a tow in this class or if they wish to pass.) Class 7 (26,001–33,000 lbs GVWR, six tires or more) and Class 8 (33,001 lbs and up to state limit, ten tires or more). Class 7 and Class 8 include large delivery trucks, motor coaches, tractor and tractor-trailer combinations, large refuse trucks, any vehicle requiring a CDL—\$375.00/hr. (minimum).

- J. Connect or Substantial Action Fee—\$75.00

1. No tow fee will be charged unless the vehicle to be towed has been actually connected to the tow truck or substantial action has been taken to effect the tow. Removal Agencies must provide the owner of the vehicle to be towed the ability to pay by cash at the scene.

- K. Storage (Except as noted in Section 18). For purposes of this subsection, a day is any continuous 24-hour period or portion thereof. For example, storage from 10 p.m. on one date to 8 a.m. the following date is one day.

1. Cars, small trucks, and motorcycles—\$50.00 per day, starting when the vehicle has been placed on the Removal Agency's storage lot.
2. Trucks, 1 1/2 ton or larger and equipment—\$50.00 per car storage spot or portion thereof used, with a maximum \$150.00 for three or more spots.
3. Enclosed storage—\$40.00 per day. If large truck or equipment, enclosed storage is negotiable with the Chief of Public Safety or his designee.
4. Storage of electric vehicle where the battery has been damaged--\$150.00 per day. Damaged electric vehicle batteries pose a risk of "thermal runaway" where energy stored in the battery releases rapidly, creating extremely high temperatures and fire.

- L. City-Owned Vehicles/Vehicles Towed for Investigative Purposes. (Vehicles owned by the Police Department to a designated storage location shall be charged the City rate. Once the vehicle is released from an investigative hold, the Removal Agency may assess the regular rate as defined above.)

1. Towing.
 - a. Cars, small trucks, and motorcycles—\$45.00.
 - b. Trucks, 1 1/2 ton or larger, or similar heavy equipment. See Section 24.
2. Tire Change.
 - c. Cars, small trucks, or motorcycles—\$45.00.
 - d. Trucks, 1 1/2 ton or larger. See Section 24.

M. Documentation Fee—\$50.00

1. A \$50.00 fee may be charged by the Removal Agency for each notice required by SDCL §32-36-8 actually sent to the registered owner(s) and/or lien holder(s) of any wrecked vehicle, any impounded vehicle or other scrap metal. No fees shall be charged by the Removal Agency in relation to the acquiring of the registered owner or lien holder information or for any other reason related to the return of any wrecked vehicle, any impounded vehicle or other scrap metal unless such fee is expressly authorized by state statute.

N. Weekend Vehicle Release Fee--\$50.00

1. A \$50.00 fee may be charged by the Removal Agency for the release of a vehicle on the weekend only when the business is closed and an employee or agent must respond to the business to release a vehicle. Removal Agencies will make someone available to release vehicles if needed between the hours of 8am and 5pm on weekends and holidays.

25. Extraordinary Procedures to Complete Tow.

Removal Agency may charge more than the towing and storage rates specified in Section 24 above if charges to the customer for necessary, extraordinary procedures used in the tow or in storage are approved in advance of the billing by the Director of Public Safety or his designee.

26. Substantial Action/Hook On.

The right of Removal Agency to be paid its towing fee from the responsible party, for purposes of this Agreement only, and subject to negotiation or legal action between the Removal Agency and the responsible party, shall begin after the arrival of the tow truck at the site of the vehicle to be towed and substantial action being taken to effect the tow, or the vehicle being hooked on.

27. Record of Service Provided.

Removal Agency will maintain a log or other record of services performed at the request of the City for at least 12 months, to include the following information:

- A. Date and time of services.
- B. Location from which towed.
- C. Vehicle's description (make, model, year, color, license number, and vehicle identification number).
- D. Day, time, and method of disposition.
- E. Services provided and amount charged.
- F. Name of police officer who authorized charges in excess of those listed in the contract, if any.

The log shall be available for inspection by the City at any reasonable time.

28. Hazardous Materials.

If the City requests Removal Agency to tow a vehicle that contains hazardous material as defined by federal law which is not directly associated with the vehicle, or if it contains tires, paint, shingles, or other similar materials, the Removal Agency will tow the vehicle. The City shall, at the request of the Removal Agency, remove any hazardous material acquired in this manner from the Removal Agency's storage site at no cost to the Removal Agency. It will also permit extra tires, paint, shingles, or other similar material from towed vehicles to be disposed of at the City's landfill at no charge.

29. Fuel Charge/Increase.

- A. When the retail price of either No. 2 diesel fuel or of regular unleaded gasoline in Mitchell exceeds \$5.759 per gallon for 30 consecutive days as determined by the Director of Public Safety or his designee, the Removal Agencies may add a \$2.50 fuel surcharge to each tow.
- B. If the premium for insurance required by Section Fifteen increases by 15 percent or more, for at least three of the Removal Agencies, from that charged to them during calendar year 2020, the parties will attempt to negotiate in good faith a modification to this Agreement to accommodate such increased overhead.
- C. Any of the changes set forth in this section shall be effective not less than five days after written notification from the Mitchell Police Department to all of the Removal Agencies and local news media.

30. Annual Meeting.

The City may call a meeting of all providers with an Agreement for Rotational Towing Services with the City to discuss issues of mutual concern.

31. Training Requirements.

Removal Agency will be and remain a member in good standing of the South Dakota Tow Operators Association. Membership in this organization grants the Removal Agency a Level I Certification from TRAA (Towing and Recovery Association of America Inc.) Removal Agency will maintain any and all required educational requirements set forth by the South Dakota Tow Operators Association. Failure to obtain membership or maintain educational requirements may serve as grounds for terminating this Agreement and for disqualification of entering into a new Agreement at a later date. A copy of the valid membership and certificates of educational completion will be sent to the Mitchell Police Department to be kept on file.

32. Notice of Termination.

This Agreement may be terminated immediately by the City for cause, for reasons listed in this Agreement, or for a violation of any state or local laws by the Removal Agency, its agents or employees, while acting as a Removal Agency. This Agreement may be terminated by any Removal Agency with or without cause upon 60 days' written notice to the City.

33. Possessory Liens.

The Removal Agencies have a possessory lien on the vehicle and contents of the vehicle for the reasonable costs in taking custody and storing the vehicle. SDCL 32-30-18 explains the terms and conditions of the possessory lien: Lien for costs of removal and storage of vehicle—Limits—Exception: The sheriff, law enforcement officer, or towing agency taking custody of any vehicle under the provisions of SDCL 32-30-12 to 32-30-15, inclusive, 32-30-19, and 32-36-4 has a possessory lien on the vehicle and the contents of the vehicle for the reasonable costs in taking custody and storing of the vehicle. No lien on the contents of the vehicle may exceed \$500.00. No possessory lien attaches to the tools and implements that a person uses and keeps for the purpose of carrying on his or her trade or business or to any clothing or food.

34. Nondiscrimination Clause.

Removal Agency shall not discriminate on the basis of race, color, sex, creed, religion, ancestry, national origin, disability, or any other protected class characteristic, nor fail or refuse to hire, to discharge an employee, or to accord adverse, unlawful, or unequal treatment to any person or employee with respect to application, hiring, training, apprenticeship, tenure, promotion, upgrading, compensation, layoff, discharge, or any term or condition of employment.

A violation of this provision may serve as grounds for the termination of this Agreement and Removal Agency shall be liable for any costs or expense incurred by the City in obtaining from other sources the work and services to be rendered or performed or the goods or properties to be furnished or delivered to the City under the Agreement so terminated.

Removal Agency will permit access to any and all records pertaining to hiring and employment and to other pertinent data and records for the purpose of enabling the City, its agencies or representatives, to ascertain compliance with the above provisions.

35. Party to Agreement.

This Agreement may not be assigned by either party without the written permission of both parties.

36. City Inspection.

The City will inspect Removal Agency for compliance of this Agreement on an annual basis utilizing the checklist in Exhibit A. Deficiencies may serve as grounds for the termination of this Agreement.

37. Independent Contractor.

The parties agree that the Removal Agency operates an independent business and is contracting to do work according to its own methods, without being subject to the control of the City, except as to the product or the result of the work. The relationship between the City and the Removal Agency shall be that as between an independent contractor and the City and no other special relationship shall be deemed to exist as a result of this Agreement. The payment to the Removal Agency is inclusive of any use, excise, income, or any other tax arising out of this Agreement.

38. Voluntary Contract.

The parties acknowledge that they are entering into this Agreement freely and voluntarily, that they have the opportunity to be represented and advised by counsel in the negotiations resulting in this Agreement, that they have ascertained and weighed all the facts and circumstances likely to influence their judgment, that they have given due consideration to the provisions contained herein, and that they thoroughly understand and consent to all provisions herein.

39. Legal Remedy.

The validity, performance, and enforcement of this Agreement are governed by the laws of the state of South Dakota. Jurisdiction and venue of any legal proceeding involving the parties in connection with this Agreement will lie exclusively with the state court located in Davison County, South Dakota.

40. Severability Clause.

Should any section or provision of this Agreement be declared by the courts to be invalid, the same will not affect the validity of the Agreement as a whole or any part thereof, other than the part declared to be invalid.

41. Signatures.

This instrument contains the entire Agreement between the parties, and that no statements, promises, or inducements made by either party or agent that are not contained in this written Agreement shall be valid or binding; and this Agreement may not be enlarged, modified, or altered except in writing signed by the parties and endorsed hereon.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written.

CITY OF MITCHELL

(seal)

Attest:

Robert B. Everson, Jr., Mayor

Michelle Bathke, Finance Officer

REMOVAL AGENCY

Sign: _____

Print: _____

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Mike Koster
Desired Action of City Council:	Approve		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2023-68, 2024 Equipment and Storage Contract with Axon		
Explanation/Background of Agenda Item Requested:	We are requesting Authorization for Mayor Everson to sign an agreement with AXON for the 2024 equipment refresh and storage agreement that was approved in the 2024 budget. The equipment will not arrive until 2024. We are requesting this to avoid an increase in costs like was seen in the body camera system in 2023. In 2023, the cost of the fleet camera system increased by over \$4000.00 from the quote used for budgeting purposes in 2022. We will not be billed until 2024. Attached is the quote that was used for budgeting the 5-year contract starting in 2024. This carries forward from our expiring contract which ends in 2023.		



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-400692-45267.633KM

Issued: 12/07/2023

Quote Expiration: 12/22/2023

Estimated Contract Start Date: 02/15/2024

Account Number: 108130

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Business;Delivery;Invoice-201 W 1st Ave 201 W 1st Ave Mitchell, SD 57301-2512 USA	Mitchell Police Department - SD 201 W 1st Ave Mitchell SD 57301-2512 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Lily Dokic Phone: Email: lyost@axon.com Fax:	Michael Koster Phone: 605-995-8400 Email: mikek@mitcheildps.com Fax: (605) 995-8486

Quote Summary

Program Length	60 Months
TOTAL COST	\$230,965.20
ESTIMATED TOTAL W/ TAX	\$230,965.20

Discount Summary

Average Savings Per Year	\$3,741.44
TOTAL SAVINGS	\$18,707.20

Payment Summary

Date	Subtotal	Tax	Total
Jan 2024	\$46,193.04	\$0.00	\$46,193.04
Jan 2025	\$46,193.04	\$0.00	\$46,193.04
Jan 2026	\$46,193.04	\$0.00	\$46,193.04
Jan 2027	\$46,193.04	\$0.00	\$46,193.04
Jan 2028	\$46,193.04	\$0.00	\$46,193.04
Total	\$230,965.20	\$0.00	\$230,965.20

Quote Unbundled Price:	\$249,672.40
Quote List Price:	\$231,029.20
Quote Subtotal:	\$230,965.20

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCUwTAP	BWC Unlimited with TAP	32	60	\$108.29	\$98.58	\$98.58	\$189,273.60	\$0.00	\$189,273.60
A la Carte Hardware									
71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	64			\$1.00	\$0.00	\$0.00	\$0.00	\$0.00
75015	SIGNAL SIDEARM KIT	32			\$249.00	\$249.00	\$7,968.00	\$0.00	\$7,968.00
H00002	AB4 Multi Bay Dock Bundle	4	60		\$1,638.90	\$27.32	\$6,555.60	\$0.00	\$6,555.60
H00001	AB4 Camera Bundle	32	60		\$849.00	\$14.15	\$27,168.00	\$0.00	\$27,168.00
Total							\$230,965.20	\$0.00	\$230,965.20

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - NA - US FIRST RESPONDER - BLK - RAPIDLOCK	32	01/15/2024
AB4 Camera Bundle	100147	AXON BODY 4 - NA - US FIRST RESPONDER - BLK - RAPIDLOCK	1	01/15/2024
AB4 Camera Bundle	100466	USB-C to USB-C CABLE FOR AB4	36	01/15/2024
AB4 Camera Bundle	11507	MOLLE MOUNT, SINGLE, AXON RAPIDLOCK	36	01/15/2024
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	4	01/15/2024
AB4 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	4	01/15/2024
AB4 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	4	01/15/2024
A la Carte	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	64	01/15/2024
A la Carte	75015	SIGNAL SIDEARM KIT	32	01/15/2024
BWC Unlimited with TAP	73309	AXON CAMERA REFRESH ONE	33	07/15/2026
BWC Unlimited with TAP	73689	MULTI-BAY BWC DOCK 1ST REFRESH	4	07/15/2026
BWC Unlimited with TAP	73310	AXON CAMERA REFRESH TWO	33	01/15/2029
BWC Unlimited with TAP	73688	MULTI-BAY BWC DOCK 2ND REFRESH	4	01/15/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	32	02/15/2024	02/14/2029
BWC Unlimited with TAP	73746	PROFESSIONAL EVIDENCE.COM LICENSE	32	02/15/2024	02/14/2029

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BWC Unlimited with TAP	80464	EXT WARRANTY, CAMERA (TAP)	32	02/15/2024	02/14/2029
BWC Unlimited with TAP	80464	EXT WARRANTY, CAMERA (TAP)	1	02/15/2024	02/14/2029
BWC Unlimited with TAP	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	4	02/15/2024	02/14/2029

Payment Details

Jan 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	64	\$0.00	\$0.00	\$0.00
Year 1	75015	SIGNAL SIDEARM KIT	32	\$1,593.60	\$0.00	\$1,593.60
Year 1	BWCUwTAP	BWC Unlimited with TAP	32	\$37,854.72	\$0.00	\$37,854.72
Year 1	H00001	AB4 Camera Bundle	32	\$5,433.60	\$0.00	\$5,433.60
Year 1	H00002	AB4 Multi Bay Dock Bundle	4	\$1,311.12	\$0.00	\$1,311.12
Total				\$46,193.04	\$0.00	\$46,193.04

Jan 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	64	\$0.00	\$0.00	\$0.00
Year 2	75015	SIGNAL SIDEARM KIT	32	\$1,593.60	\$0.00	\$1,593.60
Year 2	BWCUwTAP	BWC Unlimited with TAP	32	\$37,854.72	\$0.00	\$37,854.72
Year 2	H00001	AB4 Camera Bundle	32	\$5,433.60	\$0.00	\$5,433.60
Year 2	H00002	AB4 Multi Bay Dock Bundle	4	\$1,311.12	\$0.00	\$1,311.12
Total				\$46,193.04	\$0.00	\$46,193.04

Jan 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	64	\$0.00	\$0.00	\$0.00
Year 3	75015	SIGNAL SIDEARM KIT	32	\$1,593.60	\$0.00	\$1,593.60
Year 3	BWCUwTAP	BWC Unlimited with TAP	32	\$37,854.72	\$0.00	\$37,854.72
Year 3	H00001	AB4 Camera Bundle	32	\$5,433.60	\$0.00	\$5,433.60
Year 3	H00002	AB4 Multi Bay Dock Bundle	4	\$1,311.12	\$0.00	\$1,311.12
Total				\$46,193.04	\$0.00	\$46,193.04

Jan 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	64	\$0.00	\$0.00	\$0.00
Year 4	75015	SIGNAL SIDEARM KIT	32	\$1,593.60	\$0.00	\$1,593.60
Year 4	BWCUwTAP	BWC Unlimited with TAP	32	\$37,854.72	\$0.00	\$37,854.72
Year 4	H00001	AB4 Camera Bundle	32	\$5,433.60	\$0.00	\$5,433.60
Year 4	H00002	AB4 Multi Bay Dock Bundle	4	\$1,311.12	\$0.00	\$1,311.12
Total				\$46,193.04	\$0.00	\$46,193.04

Jan 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	64	\$0.00	\$0.00	\$0.00
Year 5	75015	SIGNAL SIDEARM KIT	32	\$1,593.60	\$0.00	\$1,593.60
Year 5	BWCUwTAP	BWC Unlimited with TAP	32	\$37,854.72	\$0.00	\$37,854.72
Year 5	H00001	AB4 Camera Bundle	32	\$5,433.60	\$0.00	\$5,433.60

Jan 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	H00002	AB4 Multi Bay Dock Bundle	4	\$1,311.12	\$0.00	\$1,311.12
Total				\$46,193.04	\$0.00	\$46,193.04

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

12/7/2023



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Mike Koster
Desired Action of City Council:	Approve		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2023-69, 2024-2025 Subscription with Power DMS		
Explanation/Background of Agenda Item Requested:	This service will enable us to better document and archive policy, policy updates, and training records. We are requesting authorization for Mayor Everson to sign this agreement to avoid an increase in costs in 2024 due to loss of incentives that are currently available in 2023. We would not be billed, and the service would not be available until 2024. Attached is a copy of the quote that was used for budgeting for more details.		

Contract Records		Order Details	
Account Number:	A-21685	Order #:	Q-213312
Customer:	Mitchell Police Department (SD)	Valid Until:	12/31/2023
Employee Count:	40	Subscription Start Date:	Last signature date, or as shown in grid below (as applicable), whichever is later.
Sales Rep:	Jaxson McBride	Subscription Term (months):	12
Customer Contact			
Billing Contact:	Mitchell Police Department (SD)	Shipping Contact :	Mitchell Police Department (SD)
Billing Address:	201 W 1st Ave Mitchell, SD 57301	Shipping Address:	Michael Koster 201 W. 1st Avenue Mitchell, SD 57301
Billing Contact Email:		Shipping Contact Email:	mike.koster@cityofmitchellsd.gov
Billing Phone:		Shipping Phone:	(605) 995-8400
Payment Terms			
Payment Term:	Net 60	Notes:	
PO Number:			
Subscription Service			

Year 1

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerFTO Subscription	Recurring	1/1/2024	12/31/2024	1	\$2,550.00
The PowerFTO Annual subscription provides an agency-wide license for unlimited number of programs and includes; Secure Storage on MS Azure Gov Servers, Mobile Accessibility, Email Notifications, Unlimited Late Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
PowerFTO Setup	Services	--	--	1	\$1,500.00
The one-time implementation fee to build the site includes access to all online resources to assist in site customization, video tutorials, user-guides, an PowerFTO implementation specialist, and online user training sessions.					
PowerPolicy Professional Subscription	Recurring	1/1/2024	12/31/2024	40	\$6,121.70
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting.					
PowerTraining	Recurring	1/1/2024	12/31/2024	40	\$596.70
A training solution that lets you create, deliver, and track training content online, including videos and PowerPoint presentations. It integrates with PowerPolicy Select and Professional, giving you the ability to attach policies to training courses while ensuring version control.					
PowerPolicy Professional Setup (Onboarding)	Services	--	--	1	\$1,125.00
This package ensures a smooth implementation and successful ongoing use of PowerPolicy. This package includes Implementation Management: Led by a designated Implementation Specialist, guiding administrators through predetermined milestones to lead to a successful product launch, Project Management, Document and User Import and Site Configuration.					
Year 1 TOTAL:					\$11,893.40

Year 2

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerFTO Subscription	Recurring	1/1/2025	12/31/2025	1	\$3,000.00
The PowerFTO Annual subscription provides an agency-wide license for unlimited number of programs and includes; Secure Storage on MS Azure Gov Servers, Mobile Accessibility, Email Notifications, Unlimited Late Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerPolicy Professional Subscription	Recurring	1/1/2025	12/31/2025	40	\$7,202.00
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting.					
PowerTraining	Recurring	1/1/2025	12/31/2025	40	\$702.00
A training solution that lets you create, deliver, and track training content online, including videos and PowerPoint presentations. It integrates with PowerPolicy Select and Professional, giving you the ability to attach policies to training courses while ensuring version control.					
Year 2 TOTAL:					\$10,904.00
Total: \$22,797.40					

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

Payment Terms: All invoices issued hereunder are **due upon the invoice due date**. The fees set forth in this Order Form are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc., a wholly owned subsidiary of GovernmentJobs.com, Inc. (D/B/A NEOGOV).

Terms & Conditions: This Order Form creates a legally binding contract on the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>. The Effective Date (as defined in the terms and conditions) shall be the Subscription Start Date.

Special Condition:

If this Order Form is executed and/or returned to NEOGOV by the Customer after the Subscription Start Date stated in this Order Form, NEOGOV may adjust the Subscription Start Date and the corresponding Subscription End Date, without increasing the total fees, based on the date NEOGOV activates the subscription, provided the total length of the subscription term does not change. Following activation, any adjustments to such Subscription Start Date and Subscription End Date may be confirmed by reference to the invoice sent by NEOGOV.

Accepted and Agreed By Authorized Representative of:
Mitchell Police Department (SD)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

**THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.
YOUR SIGNATURE CONSTITUTES ACCEPTANCE OF TERMS HEREIN AND
CONTRACTUAL COMMITMENT TO PURCHASE THE ITEMS LISTED ABOVE.**

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Mike Koster
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2023-70, Memorandum of Agreement with Davison County for the Edward Byrne Memorial JAG Grant		
Explanation/Background of Agenda Item Requested:	The Edward Byrne Memorial Justice Assistance Grant (JAG) Program is the primary provider of federal criminal justice funding to states and units of local government. Through this opportunity, the Bureau of Justice Assistance (BJA) awards JAG Program funds to eligible units of local government as described in this FY 2023 JAG Program Local Solicitation. During the September 5<sup>th</sup> City Council Meeting, the Police Department was approved to apply for the 2023 Edward Byrne Justice Assistance Grant. Davison County was determined by the Bureau of Justice Assistance (BJA) to be a disparate jurisdiction and have funds or equipment made available to them from the grant. As part of the grant process, a Memorandum of Understanding indicating the separation of funds between the City of Mitchell and Davison County is needed.		

THE STATE OF SOUTH DAKOTA

COUNTY OF DAVISON

INTERLOGICAL AGREEMENT

BETWEEN THE CITY OF MITCHELL, SOUTH DAKOTA AND COUNTY OF DAVISON,

SOUTH DAKOTA 2023 BYRNE JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

AWARD

This Agreement is made and entered into this day of December 1st 2023 by and between The County of Davison acting by and through its governing body, the County Commission, hereinafter referred to as COUNTY, and the CITY of MITCHELL, acting by and through its governing body, the City Council, hereinafter referred to as CITY, both of Davison County, State of SOUTH DAKOTA, witnesseth:

WHEREAS, this Agreement is made under the authority of Chapter 1-24, South Dakota Codified Law: and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, with a total grant agreement of \$10,178.00 the CITY, as fiscal agent agreed to provide the COUNTY with funds from the JAG award for the purchasing of equipment in support of law enforcement in Davison County. The Sheriff of Davison County was made aware of the fund opportunity but had no needs at this time and did not request use of the funds. The CITY of Mitchell agrees to retain \$10,178.00 for the purchasing of equipment in support of law enforcement services in the CITY of Mitchell: and

WHEREAS, the CITY and COUNTY believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the COUNTY AND CITY agree as follows:

Section 1.

CITY agrees to pay COUNTY a total of \$0.00 of JAG funds.

Section 2.

City agrees to use \$10,178.00 for the 2023 JAG Grant Program until the programs end date.

Section 3.

Nothing in the performance of this Agreement shall impose any liability for claims against COUNTY other than claims for which liability may be imposed by the Tort Claims Act.

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against CITY other than claims for which liability may be imposed by the Tort Claims Act.

Section 5.

In consideration of SDCL 1-24-4, the parties additionally agree as follows:

- A. The sole purpose of this agreement is to facilitate the distribution of grant proceeds from the JAG Grant Program. The sole method of financing shall be from the grant funds received by the JAG Grant Program.
- B. No separate legal entity is created by operation of this agreement.
- C. This agreement shall remain in effect until such time as there are no further grant proceeds expected to be applied for or received and all existing grant proceeds have been distributed; at which time this agreement shall automatically terminate.
- D. The administrator for this agreement shall be Mike Koster, Mitchell Chief of Police, and grant proceeds relating to this agreement shall be acquired, held, and disposed of by the City of Mitchell in the best interests of both parties.
- E. This agreement does not deal in whole or in part with the provision of services or facilities with regard to which an officer or agency of the state government has constitutional or statutory powers of control.

Section 6.

Each party to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of services by the other party.

Section 7.

The parties to the Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

Section 8.

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF MITCHELL, SOUTH DAKOTA
DAKOTA

COUNTY OF DAVISON, SOUTH

Chief of Police

Michael J. Koster

Davison County Sheriff

Steve Harr

Mayor

Robert Everson

Chairman Davison County Commission

Randy Reider

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Action to approve resolution #R2023-89		
Amount Budgeted in current fiscal year for this item (if applicable):	\$811,628		
Agenda Item:	Action to Approve Resolution #R2023-89, Contingency Transfers for the 2023 Annual Budget		
Explanation/Background of Agenda Item Requested:	The contingency budget is used to offset unanticipated expenses in the budget year. This allows the budgeted funds to be accessible for needs in any department; versus having contingency funds available in each departmental budget. It is understood that when a major unanticipated repair happens, it will require contingency funds because departmental budgets do not have "excess" funds in the departmental budgets. State law requires that departmental expenditures stay within the approved budget; and city policy gives spending authority to department heads up to the individual budgeted line items. The total contingency budget for 2023 is \$811,628. The contingency transfers included in the attached resolution total \$701,819 which is within the 2023 contingency budget with a remaining balance of \$109,809. An overview of the requests is below. • Human Resources for a total amount of \$20,000. The contingency funds are for employee physicals & drug testing due to additional new hires; and to AED replacements due to increased costs in 2024. • Municipal Buildings for a total amount of \$14,605 for unanticipated mechanical system repairs to City Hall and supply purchases for repairs. • Police for a total of \$10,611 for the Drug Dog acquired by the City in 2023. This is the remaining cost after the state grant was received in the amount of \$12,030. This item was previously authorized by the City Council. • Traffic for a total of \$25,050. The budget lines that are currently requiring a contingency transfer include: Overtime, Repairs, Traffic Light Maintenance, Signs, Paint, Supplies, Gas/oil/tires, and battery backup. • Street Department supplies in the amount of \$75,000. • Snow Removal in the amount of \$99,000 for additional supplies and repairs required from snow removal efforts in early 2023. • Storm Drainage in the amount of \$6,000 for supplies. • Library in the amount of \$22,000 for required repairs to the library mechanical system and controls. • Transfers Out in the amount of \$429,553 to the debt service account for the indoor pool. This will cover the financing costs and costs of issuing bonds that the City committed to pay when the bonds were issued. The funds will be used towards the debt service payment. The bonds for the indoor pool are scheduled to be paid off in 2027. Staff recommends approval of the resolution authorizing contingency transfers for 2023.		

RESOLUTION #R2023-89 CONTINGENCY TRANSFER

WHEREAS, the City of Mitchell has included in the 2023 Annual Budget a contingency item which may be appropriated by resolution of the governing board to any other appropriation amount that is deemed insufficient during the year, and

WHEREAS, the budget item for the following is insufficient and it was deemed necessary that appropriation be transferred for the 2023 budget, as follows:

GENERAL FUND**HUMAN RESOURCES**

101-41440-42231	Employee Physicals, Drug Testing	\$17,500
101-41440-42630	AED Replacement Program	\$2,500

MUNICIPAL BUILDINGS

101-41920-42520	Repairs- City Hall	\$12,000
101-41920-42620	Supplies- City Hall	\$2,605

POLICE

101-42110-42670	Service Dog Supply	\$10,611
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Traffic

101-42130-41110	Overtime	\$3,000
101-42130-42500	Repairs	\$2,500
101-42130-42530	Traffic Light Maintenance	\$6,000
101-42130-42540	Signs	\$2,600
101-42130-42545	Paint	\$5,450
101-42130-42600	Supplies	\$2,500
101-42130-42610	Gas, Oil, Tires	\$1,500
101-42130-43410	Battery Backup	\$1,500

STREET DEPARTMENT

101-43100-42600	Supplies	\$75,000
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SNOW REMOVAL

101-43130-42500	Repair & Maintenance	\$65,000
101-43130-42600	Supplies & Materials	\$34,000

STORM DRAINAGE

101-43150-42600	Supplies & Materials	\$6,000
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LIBRARY

101-45500-42500	Repairs & Maintenance	\$22,000
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TRANSFERS OUT

101-49000-51119	Transfer out to indoor pool	\$429,553
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NOW THEREFORE, BE IT RESOLVED, that the transfer from contingency be approved. Dated this _____ day of _____, 2023.

Mayor

Attest:

Finance Officer

[SEAL]

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	Not budgeted. Will be paid out of water fund.		
Agenda Item:	Action to Approve Resolution #R2023-90, Setting Hearing and Appointing Appraisal Board for a Land Swap by the New Ground Storage Tank		
Explanation/Background of Agenda Item Requested:	This item sets a hearing date and appoints an appraisal board for an upcoming proposed land swap transaction. The hearing will take place on December 27th, 2023 at a special council meeting. The land swap as proposed includes the City transferring about 4 acres of land north of the new ground storage tank and \$10,000 in exchange for about 6.7 acres of land west of the railroad tracks in the same general area. The transfer will help facilitate future water projects in the area.		

RESOLUTION #R2023-90

A RESOLUTION SETTING A HEARING AND APPOINTING APPRAISERS FOR THE EXCHANGE OF REAL PROPERTY IN THE AREA OF THE GROUND STORAGE TANK

WHEREAS, the City of Mitchell owns a parcel of land where the ground storage tank is being constructed which land is legally defined as:

Tract 1, Mitchell Waterworks 1st Addition in the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 35, Township 103 North, Range 60, West of the 5th P.M., Davison County, South Dakota.; and

WHEREAS Mitchell Properties HL2 LLC (LLC) is the owner of certain property in the area of the ground storage tank which is legally defined as:

Southwest Quarter (SW $\frac{1}{4}$) Ex H1 & RY and Ex Tract 1, Mitchell Waterworks 1st Addition in the Southwest Quarter (SW $\frac{1}{4}$) of the Southwest Quarter (SW $\frac{1}{4}$) of Section 35, Township 103 North, Range 60, West of the 5th P.M., Davison County, South Dakota.

WHEREAS the City of Mitchell and LLC desire to exchange certain portions of the above-described properties; and

WHEREAS the proposed exchange would involve the City of Mitchell transferring to LLC a sum of \$10,000.00 and the portion of land described as follows:

North Two Hundred Sixty-six feet (266') of Tract 1, Mitchell Waterworks 1st Addition in the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 35, Township 103 North, Range 60, West of the 5th P.M., Davison County, South Dakota.

WHEREAS the proposed exchange would involve LLC transferring to the City of Mitchell the portion of land described as follows:

That portion of the Southwest Quarter (SW $\frac{1}{4}$) lying West of RY and Ex H1 of Section 35, Township 103 North, Range 60, West of the 5th P.M., Davison County, South Dakota.

THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that, pursuant to SDCL 9-27-34.1, the following individuals shall be appointed to the appraisal board for the purpose of appraising the above-described City land to be transferred: Kevin Genzlinger, Jacob Sonne, JP Schmitz.

BE IT FURTHER RESOLVED, that the City Council shall hold a hearing relative to the above-described exchange on December 27th, 2023 at 5:00 PM in City Hall Council Chambers. Notice of hearing has been published at least 10 days in advance of the hearing in the local

newspaper as required by law. Following the hearing, the City shall take such action as it deems appropriate relative to this proposed land exchange.

Adopted by the Mitchell, South Dakota City Council in regular session this _____ day of December, 2023, with:

_____ votes cast in favor of adoption,
_____ votes cast against adoption, and
_____ votes abstaining.

Robert B. Everson, Jr. – Mayor

Attest:

(seal)

Michelle Bathke – City Finance Officer

NOTICE OF HEARING

NOTICE IS HEREBY GIVEN to the general public and all interested parties that the City Council for the City of Mitchell will conduct a public hearing in the City Hall Council Chambers at 612 North Main Street, Mitchell, South Dakota at 5:00 PM on December 27, 2023 in regards to a proposed exchange of property described below pursuant to SDCL 9-27-34.1.

The City real property to be exchanged is legally described as follows:

North Two Hundred Sixty-six feet (266') of Tract 1, Mitchell Waterworks 1st Addition in the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 35, Township 103 North, Range 60, West of the 5th P.M., Davison County, South Dakota.

The real property to be received is legally described as follows:

That portion of the Southwest Quarter (SW $\frac{1}{4}$) lying West of RY and Ex H1 of Section 35, Township 103 North, Range 60, West of the 5th P.M., Davison County, South Dakota.

At the above stated time and place, all interested parties will be afforded a reasonable opportunity to express their views on the proposed exchange. Following such hearing, the City Council may take such action regarding said Lease as the Council deems appropriate.

Dated this ____ day of December, 2023.

Michelle Bathke – Finance Officer

Published once on: _____

Approximate publication cost: _____

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2023-91, Plat of Tract 1 of Blindauer's Addition in the SE 1/4 of the SE 1/4 of Section 18, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Tract 1 of Blindauer's Addition in the SE 1/4 of the SE 1/4 of Section 18, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Chad Blindauer. Planning Commission motioned to approve; 5 aye, 0 nay, 2 absent. Motion carried. See Planning Commission Unsigned Minutes 12-11-23.		

RESOLUTION #R2023-91

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 11th day of December, 2023; and

WHEREAS, it appears from an examination of the plat of TRACT 1 OF BLINDAUER'S ADDITION IN THE SE 1/4 OF THE SE 1/4 OF SECTION 18, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Thomas Lynn Week, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of TRACT 1 OF BLINDAUER'S ADDITION IN THE SE 1/4 OF THE SE 1/4 OF SECTION 18, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 18th day of December, 2023.

MAYOR

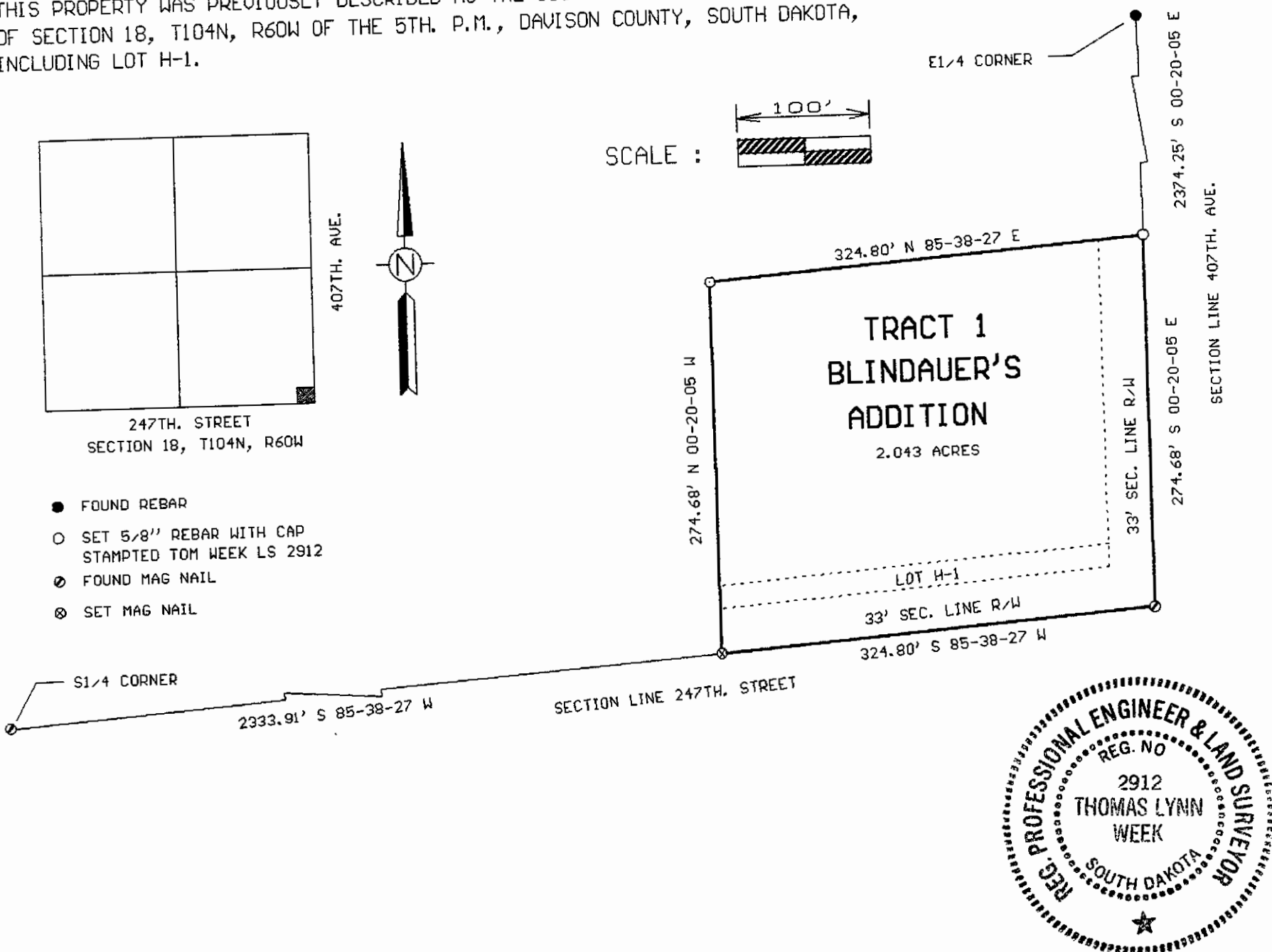
ATTEST:

FINANCE OFFICER

{SEAL}

PLAT OF TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA.

THIS PROPERTY WAS PREVIOUSLY DESCRIBED AS THE SOUTH 274 FEET OF THE EAST 324 FEET OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA, INCLUDING LOT H-1.



SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNERS, MADE A SURVEY OF TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA. SAID SURVEY AND PLAT ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

DATED THIS 21ST. DAY OF NOVEMBER, 2023.

THOMAS LYNN WEEK
REGISTERED LAND SURVEYOR
REG. NO. 2912

CERTIFICATE OF STREET AUTHORITY

THERE EXISTS AN APPROACH TO TRACT 1 OF BLINDAUER'S ADDITION, FROM 247TH. STREET. ANY FURTHER ACCESS WILL REQUIRE ADDITIONAL APPROVAL.

THIS _____ DAY OF _____, _____.

COUNTY AUTHORITY

TREASURER CERTIFICATE

THE UNDERSIGNED, COUNTY TREASURER/DEPUTY TREASURER OF DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFIES THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND INCLUDED IN THE ABOVE PLAT, AS SHOWN BY THE RECORDS OF THIS OFFICE, HAVE BEEN PAID. DATED THIS _____ DAY OF _____, _____.

TREASURER/DEPUTY TREASURER, DAVISON COUNTY, S.D.

PLAT OF TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA.

OWNER'S CERTIFICATE AND AGREEMENT OF PROTECTION OF WATER

WE, CHAD A. BLINDAUER AND KRISTINA J. BLINDAUER, AS TRUSTEES OF THE CHAD A. BLINDAUER AND KRISTINA J. BLINDAUER JOINT TRUST, DO HEREBY CERTIFY THAT THE CHAD A. BLINDAUER AND KRISTINA J. BLINDAUER JOINT TRUST IS THE ABSOLUTE AND UNQUALIFIED OWNERS OF THE ABOVE DESCRIBED REAL PROPERTY: TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA. THAT THE ABOVE SURVEY AND PLAT WERE MADE AT OUR REQUEST AND UNDER OUR DIRECTION FOR THE PURPOSE OF LOCATING, MARKING AND PLATTING THE SAME, AND THAT SAID PROPERTY IS FREE FROM ALL ENCUMBRANCES. THE DEVELOPMENT OF THIS LAND INCLUDED IN THE BOUNDARIES OF BLINDAUER'S ADDITION, SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING SUBDIVISION AND EROSION AND SEDIMENT CONTROL REGULATIONS. THERE DOES EXIST HIGHWAY RIGHT OF WAY ALONG THE EAST AND SOUTH SIDES OF BLINDAUER'S ADDITION. PURSUANT TO SDCL 11-3-8.1 AND 11-3-8.2 THE DEVELOPER OF THIS PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE RESPONSIBLE FOR PROTECTING ANY WATERS OF THE STATE LOCATED ADJACENT TO OR WITHIN SUCH PLATTED AREA FROM POLLUTION FROM SEWAGE FROM SUCH ADDITION, AND SHALL IN PROSECUTION OF SUCH PROTECTION CONFORM TO AND FOLLOW ALL REGULATIONS OF THE SOUTH DAKOTA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES RELATING TO THE SAME. ADDITIONALLY THE DEVELOPER OF THIS PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE LIABLE FOR ANY POLLUTION THAT OCCURS FROM FAILURE TO EXECUTE SUCH PROTECTIONS OR FOLLOW SUCH REGULATIONS, EXCEPTION BEING THOSE LOTS IN SUBDIVISIONS THAT SHOW DOCUMENTATIONS THAT WASTE WATER DRAINAGE SHALL BE CONNECTED TO A MUNICIPAL SYSTEM.

DATED THIS _____ DAY OF _____, _____, CHAD A. BLINDAUER, KRISTINA J. BLINDAUER,
TRUSTEE TRUSTEE

STATE OF _____
COUNTY OF _____
ON THIS _____ DAY OF _____, _____, BEFORE ME THE UNDERSIGNED OFFICER, PERSONALLY APPEARED CHAD A. BLINDAUER AND KRISTINA J. BLINDAUER, KNOWN TO ME TO BE THE PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND WHO ACKNOWLEDGED TO ME THAT THEY AS TRUSTEES OF THE CHAD A. BLINDAUER AND KRISTINA J. BLINDAUER JOINT TRUST, EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED. IN WITNESS WHEREOF I HEREUNTO SET MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES _____ NOTARY PUBLIC

RESOLUTION OF COUNTY PLANNING COMMISSION

BE IT RESOLVED BY THE DAVISON COUNTY, SOUTH DAKOTA, PLANNING COMMISSION THAT THE ABOVE PLAT REPRESENTING TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA, AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR DAVISON COUNTY, AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE BOARD OF COMMISSIONERS OF DAVISON COUNTY, SOUTH DAKOTA IS RECOMMENDED.

THE FOREGOING RESOLUTION WAS PASSED BY THE COUNTY PLANNING COMMISSION OF DAVISON COUNTY, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE _____ DAY OF _____.

CHAIRMAN, PLANNING COMMISSION

RESOLUTION OF APPROVAL

WHEREAS, IT APPEARS THAT THE OWNERS THEREOF HAVE CAUSED A PLAT TO BE MADE OF THE FOLLOWING REAL PROPERTY: TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA AND HAVE SUBMITTED SUCH PLAT TO THE COUNTY COMMISSION OF DAVISON COUNTY, SOUTH DAKOTA FOR APPROVAL. NOW THEREFORE BE IT RESOLVED, THAT SUCH PLAT HAS BEEN EXECUTED ACCORDING TO THE LAW AND SAME IS HEREBY APPROVED. THE COUNTY AUDITOR/DEPUTY AUDITOR IS HEREBY AUTHORIZED AND DIRECTED TO ENDORSE ON SUCH PLAT A COPY OF THIS RESOLUTION AND CERTIFY THE SAME.

I, _____, COUNTY AUDITOR/DEPUTY AUDITOR OF DAVISON COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE WITHIN AND FOREGOING IS A TRUE COPY OF THE RESOLUTION PASSED BY THE BOARD OF COUNTY COMMISSIONERS OF DAVISON COUNTY, SOUTH DAKOTA, ON THIS _____ DAY OF _____.

COUNTY AUDITOR/DEPUTY AUDITOR

CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS

PLAT OF TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA.

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, THE PLAT OF TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY THOMAS LYNN WEEK, DULY LICENSED LAND SURVEYOR IN AND FOR THE STATE OF SOUTH DAKOTA, HERETOFORE FILED IN THE OFFICE OF CITY FINANCE OFFICER OF MITCHELL, SOUTH DAKOTA, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF THE SAID CITY OF MITCHELL, SOUTH DAKOTA; AND WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY THOMAS LYNN WEEK, A LAND SURVEYOR, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

I, _____, CHAIRMAN OF THE CITY PLANNING COMMISSION FOR THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE _____ DAY OF _____, _____.

CITY PLANNING COMMISSION BY: _____

RESOLUTION OF CITY COUNCIL

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE APPROVAL AND ADOPTION OF THE HEREINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE _____ DAY OF _____, _____; AND WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY THOMAS LYNN WEEK, A DULY LICENSED LAND SURVEYOR IN AND FOR THE STATE OF SOUTH DAKOTA, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF TRACT 1 OF BLINDAUER'S ADDITION IN THE SE1/4 OF THE SE1/4 OF SECTION 18, T104N, R60W OF THE 5TH. P.M., DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY THOMAS LYNN WEEK, A LAND SURVEYOR, BE AND THE SAME IS HEREBY APPROVED AND THE DESCRIPTION SET FORTH HEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

I, _____, FINANCE OFFICER OF THE CITY OF MITCHELL, SOUTH DAKOTA, HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING HELD ON THE _____ DAY OF _____, _____.

FINANCE OFFICER BY: _____

DIRECTOR OF EQUALIZATION CERTIFICATE

THE UNDERSIGNED, COUNTY DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF EQUALIZATION OF DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFIES THAT HE/SHE HAS RECEIVED A COPY OF THE FOREGOING PLAT. DATED THIS _____ DAY OF _____, _____.

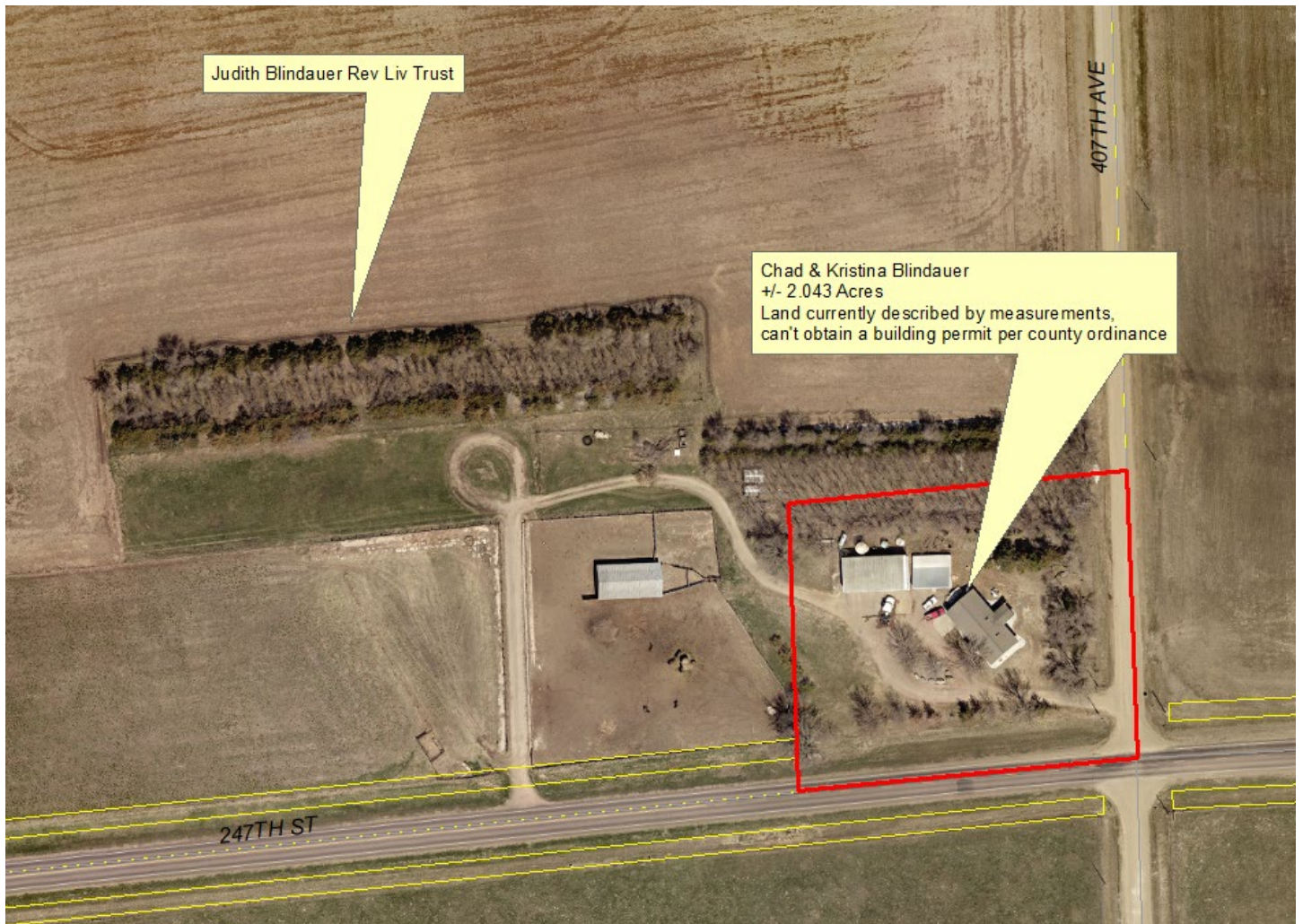
DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF
EQUALIZATION, DAVISON COUNTY, S.D.

REGISTER OF DEEDS CERTIFICATE

THE UNDERSIGNED, REGISTER OF DEEDS/DEPUTY REGISTER OF DEEDS, DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFIES THAT THE ORIGINAL PLAT WAS FILED FOR RECORD THIS _____ DAY OF _____, _____, _____ O'CLOCK ____ M., AND DULY RECORDED IN BOOK _____, PAGE _____.

REGISTER OF DEEDS/DEPUTY REGISTER OF DEEDS, DAVISON COUNTY, S.D.

PREPARED BY: TOM WEEK
407 REGAL DRIVE
YANKTON, SOUTH DAKOTA 57078
1-605-665-8333



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Action to Approve Resolution #R2023-92, Surplus of Building at 620 North Lawler Street		
Explanation/Background of Agenda Item Requested:	This resolution provides for the surplus of the existing building at 620 North Lawler Street and sets terms for the removal of the building for the successful bidder. The auction will be for the building only and not for any interest in the land itself.		

RESOLUTION #R2023-92

**A RESOLUTION PROVIDING FOR THE SURPLUS AND AUCTION OF THE BUILDING
AT 620 NORTH LAWLER STREET**

WHEREAS the City of Mitchell is the owner of real property at 620 North Lawler Street in Mitchell and there is currently a building built upon that lot; and

WHEREAS the City desires to remove the building as it is no longer necessary, useful, or suitable for the purpose for which it was acquired; and

WHEREAS the City intends to auction the building itself, not including any interest in the land itself, upon the conditions further provided in this resolution, and if no buyer is found for the building, then such building shall be demolished and removed.

THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that the City hereby determines that the building at 620 North Lawler Street is no longer necessary, useful, or suitable for the purpose for which it was acquired; and

IT IS FURTHER RESOLVED that such building shall be sold at auction upon such terms as the Public Works department may provide in advance of the auction. However, the auction shall be for the building itself in as is condition and no interest in the real property itself shall accrue, transfer, or otherwise vest to any successful buyer. Upon completion of the auction, the mayor and finance officer are authorized to award the building to the successful bidder by signing the terms and conditions sheet of the successful bidder; and

IT IS FURTHER RESOLVED that if at auction no buyer is found, such building shall be demolished and removed from the lot.

Adopted by the Mitchell, South Dakota City Council in regular session this ____ day of _____, 2023, with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

(seal)

Robert B. Everson, Jr. – Mayor

Attest:

Michelle Bathke – City Finance Officer

**City of Mitchell Terms and Conditions Sheet
Sale and Removal of 620 North Lawler Building**

THE FOLLOWING TERMS AND CONDITIONS apply to the auction of the building on 620 North Lawler Street pursuant to Resolution R2023-92. The terms and conditions have been provided in advance of the auction of said building and the Awardee agrees to the terms and conditions by bidding on the building.

1. Awardee understands and agrees that the auction, sale, and removal of the building at 620 North Lawler Street is for the building itself in as is condition and the removal thereof. No interest in the real property itself shall accrue, transfer, or otherwise vest in Awardee, other than the right of ingress and egress to complete the removal of the building as herein provided.
2. The Awardee shall make payment in full for the building at the time of the auction.
3. The Awardee shall remove the building no later than May 1, 2024. If Awardee fails to remove the building by May 1, 2024, then Awardee shall be responsible to pay City liquidated damages in the amount of \$200 per day for every day after May 1, 2024.
4. If Awardee fails to complete the removal of the building by June 1, 2024, then Awardee shall forfeit the building and shall not be entitled to a refund of any portion of their payment. In addition, the City will then demolish the building upon a failure to remove the building by June 1, 2024. Should it be necessary for the City to proceed with demolition of the building, the Awardee will be responsible for liquidated damages in the amount of \$15,000.
5. Awardee shall have the right to take anything attached to the building outside or inside.
6. Awardee shall be solely responsible for providing the equipment and personnel necessary to complete the building removal. Awardee will be compliant with all federal, state, and local laws and regulations applicable to Awardee's operation.
7. Awardee will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, or on the basis of any other protected class characteristics. Such action shall include, but not limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment training, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Awardee agrees to post in conspicuous places, available to employees and applicants for employment, any applicable federal government notices setting forth the provision of this non-discrimination clause.
8. Awardee shall maintain general liability insurance with a limit of not less than \$1,000,000.00 each occurrence. If such insurance contains a general aggregate limit, it shall apply separately to the removal project or be no less than two times the occurrence limit. Such insurance shall add the City of Mitchell, its officials, employees, agents, and assigns, as additional insured. Awardee shall keep a certificate of insurance on file with the City indicating

such coverage amounts.

9. To the extent permitted by law, Awardee shall indemnify and hold harmless the City, its officers, employees, and agents, from and against all claims, damages, losses, and expenses, including but not limited to, attorney's fees, arising out of the removal project and which are caused in whole or in part by any act or omission of Awardee, its employees, volunteers, and agents.

10. Awardee shall be deemed an independent party and no special legal relationship shall arise between the City and Awardee as a result of the auction or removal project which would result in City being liable for the acts or omissions of Awardee.

11. If any provision of these terms and conditions, or any part of a provision, is deemed unenforceable by a court of competent jurisdiction, then the remaining provisions and parts of provisions shall remain in full force and effect to the maximum extent permitted by law.

12. These terms and conditions constitute the full and final agreement of the parties and may not be amended or assigned except in writing signed by both parties.

EVERY BIDDER MUST AGREE TO THESE TERMS AND CONDITIONS BY SIGNING THE AWARDEE LINE BELOW AS A PREREQUISITE TO BIDDING ON THE STRUCTURE.

AWARDEE

Signature

Date: _____

Print Name

Time: _____

UPON COMPLETION OF THE AUCTION, THE MAYOR AND FINANCE OFFICER ARE AUTHORIZED TO AWARD THE BUILDING TO THE SUCCESSFUL BIDDER BY SIGNING THE TERMS AND CONDITIONS SHEET OF THE SUCCESSFUL BIDDER.

CITY OF MITCHELL

Robert B. Everson, Jr., Mayor

Date: _____

Attest:

(seal)

Michelle Bathke, Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Action to Approve Resolution #R2023-93, Dissolving Business Improvement District 2		
Explanation/Background of Agenda Item Requested:	As mentioned when adopting the new hotel business improvement district (BID 4) which becomes effective January 1, 2024, it was the intention to terminate the old hotel BID (BID 2) effective December 31, 2023, although these needed to be done as separate actions. The hotel owners have assisted in the process by filing a petition to dissolve the old hotel BID (BID 2). Pursuant to state law, council is required to consider the petition and, if the statute is met, dissolve the business improvement district. Dissolving BID 2 in this manner will ensure a smooth transition as BID 4 goes into effect.		

RESOLUTION #R2023-93

A RESOLUTION DISSOLVING BUSINESS IMPROVEMENT DISTRICT 2

WHEREAS the City of Mitchell created Business Improvement District 2 (BID 2) pursuant to Ordinance #2441 in July 2013 and has subsequently renewed and modified BID 2 via Resolution #3330 (expanding boundary for indoor pool), Ordinance #2521 (increasing tax rate from \$1.00 per room/per night to \$1.50), Ordinance #2552 (extending Sports and Events Authority portion of tax), and Ordinance O2019-13 (extending Sports and Events Authority portion of tax); and

WHEREAS the debt associated with the construction of the second sheet of ice and indoor pool has been extinguished and the only remaining purpose of BID 2 is the funding of the Sports and Events Authority for the promotion of the district; and

WHEREAS state law provides that if a district has imposed an occupation tax based on rooms rented and the occupational tax revenue was used only for the promotion of the district, a majority of the landowners may dissolve the district established by submitting a petition to the governing body requesting the district to be dissolved; and

WHEREAS the City has received such a petition from a majority of landowners within the district requesting that BID 2 be resolved effective December 31, 2023, has not entered into any new obligations or contracts relating to the district since receiving the petition, has verified that a majority of landowners have signed the petition, and has found that there are sufficient funds available to extinguish all of the debts and obligations of the district.

THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that BID 2 is hereby dissolved effective December 31, 2023; and

BE IT FURTHER RESOLVED that any remaining proceeds from BID 2, whether now in possession of the City or after acquired, shall be applied to the continued operation of the Sports and Events Authority.

Adopted by the Mitchell, South Dakota City Council in regular session this ____ day of _____, 2023, with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

Robert B. Everson, Jr. – Mayor

Attest:

(seal)

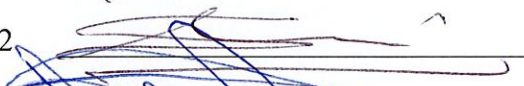
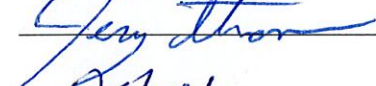
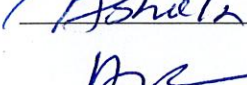
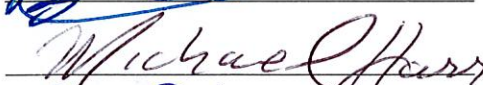
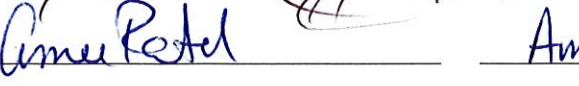
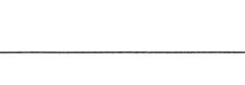
Michelle Bathke – City Finance Officer

PETITION TO TERMINATE BUSINESS IMPROVEMENT DISTRICT #2

Business Improvement District 2 (BID 2) is a district which imposes an occupational tax based on rooms rented and the occupational tax is now, following the retirement of debt associated with the second sheet of ice and the indoor pool, used solely for the promotion of the district. As such, pursuant to SDCL 9-55-22, a majority of landowners may dissolve BID 2 by submitting a petition to the governing body requesting the district to be dissolved.

As authorized by statute, the undersigned landowners, constituting a majority of the 15 landowners within BID 2, do respectfully petition and request that the City Council of the City of Mitchell, South Dakota dissolve BID 2 effective December 31, 2023 by passing a resolution approving such action, finding that sufficient funds are available to extinguish all of the debts and obligations of BID 2, and providing for the administration of any remaining affairs and issues concerning BID 2.

In recognition thereof, the undersigned majority of landowners within BID 2 hereby execute this petition for the purposes stated herein:

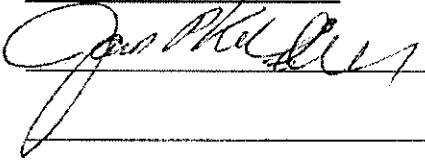
	<u>Signature of Landowner</u>	<u>Printed Name</u>	<u>Hotel</u>
1		Dave Helleborch	Comfort Inn & Suites
2		Sam	Quality Inn
3		Austen Iverson	Corn Palace Inn
4		Jerry Thomsen	Hampton Inn
5		Andy	Three live inn
6		Ann	motel 6
7		Bryan Dixon	Coach Light Motel
8		Michael Harrison	Siesta
9		Ame Patel	Budget Inn.
10			
11			
12			
13			
14			
15			

PETITION TO TERMINATE BUSINESS IMPROVEMENT DISTRICT #2

Business Improvement District 2 (BID 2) is a district which imposes an occupational tax based on rooms rented and the occupational tax is now, following the retirement of debt associated with the second sheet of ice and the indoor pool, used solely for the promotion of the district. As such, pursuant to SDCL 9-55-22, a majority of landowners may dissolve BID 2 by submitting a petition to the governing body requesting the district to be dissolved.

As authorized by statute, the undersigned landowners, constituting a majority of the 15 landowners within BID 2, do respectfully petition and request that the City Council of the City of Mitchell, South Dakota dissolve BID 2 effective December 31, 2023 by passing a resolution approving such action, finding that sufficient funds are available to extinguish all of the debts and obligations of BID 2, and providing for the administration of any remaining affairs and issues concerning BID 2.

In recognition thereof, the undersigned majority of landowners within BID 2 hereby execute this petition for the purposes stated herein:

	<u>Signature of Landowner</u>	<u>Printed Name</u>	<u>Hotel</u>
1		James P Koehler	Mitchell Holiday Inn Express & Suites
2			
3			
4			
5			
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CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Action to Approve Resolution #R2023-94, Acknowledging the Transfer of a Franchise Agreement from NorthWestern Corporation D/B/A NorthWestern Energy to NorthWestern Energy Public Service Corporation D/B/A as NorthWestern Energy		
Explanation/Background of Agenda Item Requested:	This resolution simply acknowledges that NorthWestern Corporation, doing business as NorthWestern Energy, is in the process of reorganizing and that its South Dakota operations will now be transferred to a new legal entity named NorthWestern Public Service Corporation, which will continue to do business as NorthWestern Energy. The operations will continue as they currently are in Mitchell and the name change is effective as of January 1, 2024.		

RESOLUTION #R2023-94

A RESOLUTION ACKNOWLEDGING THE TRANSFER OF A FRANCHISE AGREEMENT FROM NORTHWESTERN CORPORATION D/B/A NORTHWESTERN ENERGY TO NORTHWESTERN ENERGY PUBLIC SERVICE CORPORATION D/B/A NORTHWESTERN ENERGY

WHEREAS, the City of Mitchell previously approved a franchise agreement with NorthWestern Corporation by ordinance on December 6, 2004 (Ordinance No. 2150); and

WHEREAS, the franchise agreement authorizes NorthWestern Corporation to erect, maintain and operate a gas distribution system within the City of Mitchell; and

WHEREAS, NorthWestern Corporation, d/b/a NorthWestern Energy, has provided notice to the City that it intends to transfer its South Dakota operations to a new entity named NorthWestern Energy Public Service Corporation, d/b/a NorthWestern Energy, which will continue operations as they currently are in the City of Mitchell; and

WHEREAS, such transfer is intended to take effect January 1, 2024; and

WHEREAS, the franchise agreement defined the Franchisee as “NorthWestern Corporation, a Delaware corporation, doing business as NorthWestern Energy, its successors and assigns,” which permits the succession or assignment of all interests in the franchise agreement from NorthWestern Corporation to NorthWestern Energy Public Service Corporation.

THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that the City acknowledges and accepts the succession or transfer of the franchise agreement approved by Ordinance No. 2150 from NorthWestern Corporation to NorthWestern Energy Public Service Corporation effective January 1, 2024.

Adopted by the Mitchell, South Dakota City Council in regular session this _____ day of _____, 2023, with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

Robert B. Everson, Jr. – Mayor

Attest:

(seal)

Michelle Bathke – City Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	602-43340-43355, \$16,000,000		
Agenda Item:	Action to Approve Resolution #R2023-95, Authorizing Easement Agreements for Water Distribution System Project #2020-20		
Explanation/Background of Agenda Item Requested:	Action to Approve the following Resolution and Agreements for Water Distribution System Project #2020-20 as follows: 1. Resolution #R2023-95 Authorizing Permanent Easement Agreement 2. Agreement #A2023-71 Permanent Easement Agreement with Mitchell Properties HLC2, LLC (North) 3. Agreement #A2023-72 Permanent Easement Agreement with Mitchell Properties HLC2, LLC (South) 4. Agreement #A2023-73 Permanent Easement Agreement with Cabela's Wholesale, LLC Water main improvements are to be installed within the designated areas. Please see the attached easement agreements, surveyor's affidavit and location map for each easement. Staff recommends authorizing the resolution which approves the easement agreements and authorizes the Mayor to sign on their behalf.		

RESOLUTION #R2023-95

A RESOLUTION APPROVING PERMANENT EASEMENTS FOR THE WATER MAIN DISTRIBUTION PROJECT FOR THE CITY OF MITCHELL

WHEREAS the City of Mitchell requires permanent easements for the construction of water main in conjunction with the Water Main Distribution Project; and

WHEREAS said easements are located on real properties owned by and legally described as follows;

Mitchell Properties HL2, LLC
SW ¼ Ex Lot H1, Railroad Right-of-Way, and Tract 1 of Mitchell Waterworks
1st Addition all in Section 35-103-60 in Davison County, South Dakota (“Donor Property”).

Cabela’s Wholesale, LLC
Lot 1, Cabelas 1st Addition, City of Mitchell, Davison County, South Dakota

WHEREAS three individual perpetual easement agreements relating to the properties listed above have been prepared and presented to council on December 18th, 2023;

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the three individual perpetual easement agreements discussed above as presented to council.
2. The Mayor of the City of Mitchell is hereby authorized to execute and deliver such documents.

Adopted by the Mitchell, South Dakota City Council in regular session this 18th day of December, 2023, with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

(seal)

Robert B. Everson, Jr. – Mayor

Attest:

Michelle Bathke – City Finance Officer

PREPARED BY:
Justin M. Johnson
City Attorney, City of Mitchell
612 North Main Street
Mitchell, SD 57301
(605) 990-7940

PERPETUAL EASEMENT AGREEMENT (City)

MITCHELL WATER MAIN DISTRIBUTION SYSTEM IMPROVEMENTS

Owner: Mitchell Properties HL2 LLC

1801 E Spruce Street

This Agreement is made and entered into by and between the City of Mitchell acting by and through its City Council hereinafter referred to as "City" and Mitchell Properties HL2, LLC whose postal address is 1801 E Spruce St, Mitchell SD 57301, hereinafter referred to as "Donor";

WHEREAS, Donor is the record Owner of real property in Mitchell, SD 57301 and legally described as:

SW ¼ Ex Lot H1, Railroad Right-of-Way, and Tract 1 of Mitchell Waterworks 1st Addition all in Section 35-103-60 in Davison County, South Dakota ("Donor Property").

WHEREAS, City needs the following easements for construction, operation, and maintenance of utilities as described and illustrated in the surveyor's affidavit made part of this easement agreement as Exhibit A.

NOW, THEREFORE, Donor and City hereby agree as follows:

1. Donor does hereby voluntarily grant and donate to City, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by Donor, the above described easements.

2. Donor understand Donor's right to have an appraisal prepared and Donor's right to receive just compensation for the above described perpetual easement in accordance with the Uniform Relocation Assessment and Real Property Acquisition Act of 1970, as amended.

3. Donor shall not erect fences, structures, or obstacles within the perpetual easement.

4. Donor grants permission to City or City's agent to enter upon above described easement upon approval of this Agreement.

5. The perpetual easement shall be in effect until the utilities are abandoned by the proper action of the City Council.

The Donor grants permission to the City to enter upon the above described property to commence construction upon the approval of this AGREEMENT, the above and foregoing AGREEMENT is entered into on this _____ day of _____, _____, and in the witness whereof the Grantor hereunto subscribes by signature.

(Rest of page left intentionally blank. Signature page to follow.)

Robert B. Everson, Jr., Mayor

Date: _____

Michelle Bathke, Finance Officer

(Seal)

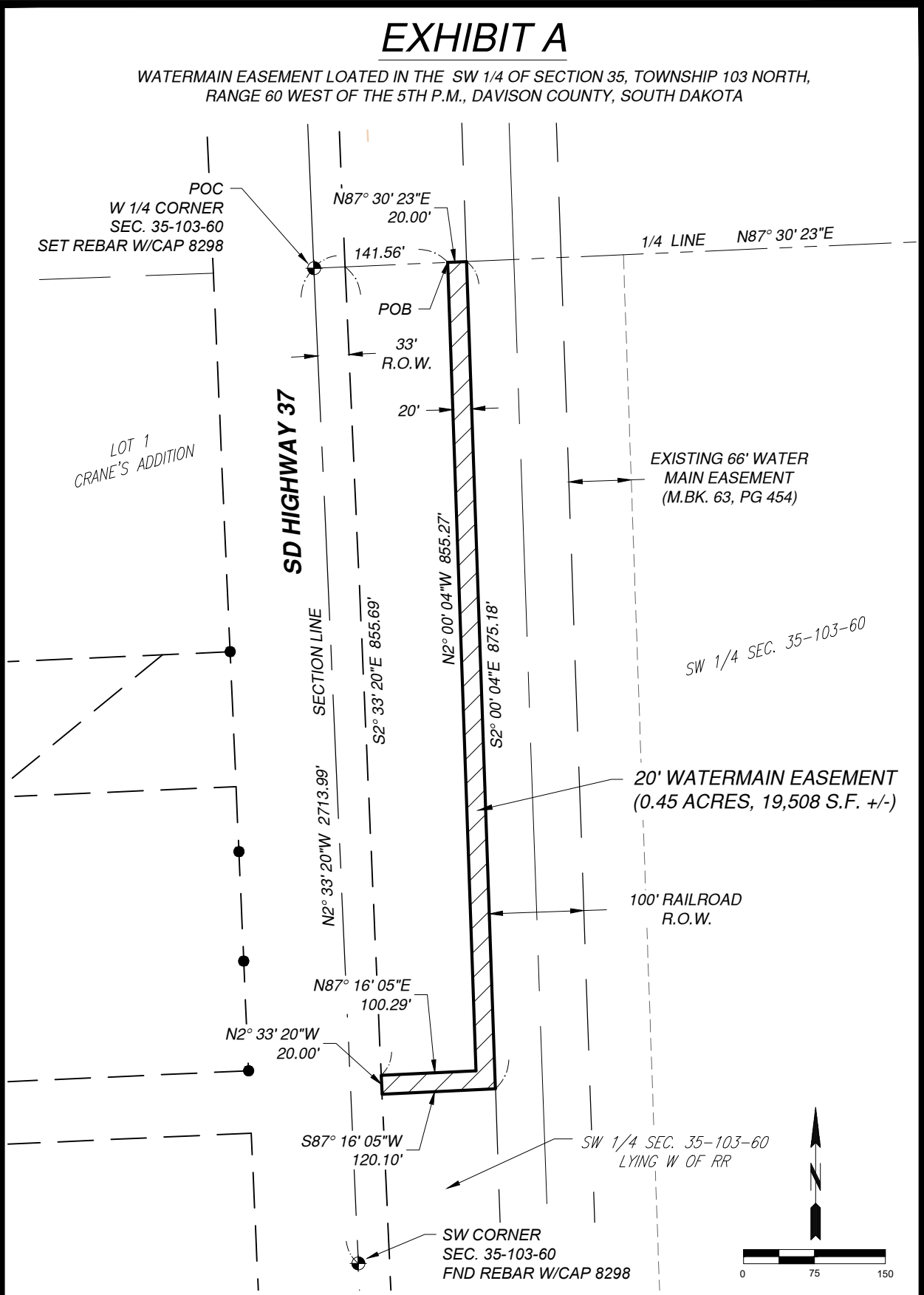
STATE OF _____)
)SS
COUNTY OF _____)

Subscribed and sworn to before me this ____ day of _____, 20__.

Notary Public
My commission expires: _____

PERSONAL ACKNOWLEDGMENT

Notary Public
My commission expires: _____



PREPARED BY:



520 N. LAWLER ST
MITCHELL, SD 57301
PHONE: 605-271-5527
WEB: infrastructureddg.com

EXHIBIT A

PROJ. NO. 20221
DATE: 11/17/2023
DRAWN BY: RDK
CHECKED BY: RDK
SHEET NO: 1 OF 2

EXHIBIT A

WATERMAIN EASEMENT LOATED IN THE SW 1/4 OF SECTION 35, TOWNSHIP 103 NORTH,
RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

PARENT PARCEL DESCRIPTION

THE SOUTHWEST QUARTER (SW 1/4), EXCEPT THE RAILROAD RIGHT OF WAY AND EXCEPT TRACT 1 OF MITCHELL WATERWORKS 1ST ADDITION PLATTED THEREIN, OF SECTION 35, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

WATERMAIN EASEMENT DESCRIPTION

A PARCEL OF LAND FOR WATERMAIN DISTRIBUTION EASEMENT PURPOSES LOCATED IN THE SOUTHWEST QUARTER (SW 1/4), EXCEPT THE RAILROAD RIGHT OF WAY AND EXCEPT TRACT 1 OF MITCHELL WATERWORKS 1ST ADDITION PLATTED THEREIN, OF SECTION 35, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, SAID EASEMENT MORE PARTICULARLY DESCRIBED AS FOLLOWS;

(BEARINGS REFERRED TO IN THIS DESCRIPTION ARE BASED ON THE WEST LINE OF SAID SOUTHWEST QUARTER (SW 1/4) OF SECTION 35, WHICH BEARS N 2° 33' 20" W)

COMMENCING AT THE WEST QUARTER (W 1/4) CORNER OF SAID SECTION 35, BEING A SURVEY CAP STAMPED RLS NO. 8298; THENCE N 87°30' 23" E, ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER, FOR 141.56 FEET TO THE POINT OF BEGINNING;
THENCE CONTINUING N 87°30' 23" E, ALONG SAID NORTH LINE, FOR A DISTANCE OF 20.00 FEET TO THE WEST LINE OF RAILROAD RIGHT OF WAY;
THENCE S 02°00' 04" E, ALONG SAID RAILROAD RIGHT OF WAY, FOR A DISTANCE OF 875.18 FEET;
THENCE S 87°16' 05" W, FOR A DISTANCE OF 120.10 FEET TO THE EAST RIGHT OF WAY LINE OF STATE HIGHWAY 37;
THENCE N 02°33' 20" W, ALONG SAID EAST RIGHT OF WAY LINE, FOR A DISTANCE OF 20.00 FEET;
THENCE N 87°16' 05" E, FOR A DISTANCE OF 100.29 FEET;
THENCE N 02°00' 04" W, ALONG A LINE PARALLEL WITH AND 20.00 FEET WESTERLY OF SAID RAILROAD RIGHT OF WAY LINE, FOR A DISTANCE OF 855.69 FEET TO THE POINT OF BEGINNING.

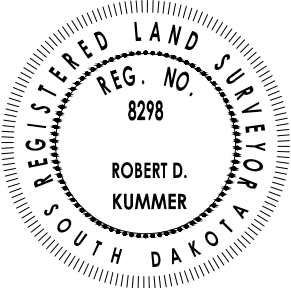
THE EASEMENT HEREIN DESCRIBED CONTAINS 0.45 ACRES OR 19,508 SQUARE FEET, MORE OR LESS.

SURVEYOR'S CERTIFICATION

I, ROBERT D. KUMMER, REGISTERED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, HEREBY CERTIFY THAT THIS EXHIBIT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT THE INFORMATION SHOWN IS TRUE AND CORRECT TO THE BEST OF KNOWLEDGE.

DATED THIS _____ DAY OF _____, 2023.

ROBERT D. KUMMER, RLS NO. 8298



PREPARED BY:



520 N. LAWLER ST
MITCHELL, SD 57301
PHONE: 605-271-5527
WEB: infrastructuredg.com

EXHIBIT A

PROJ. NO. 20221
DATE: 11/17/2023
DRAWN BY: RDK
CHECKED BY: RDK
SHEET NO: 2 OF 2

PREPARED BY:
Justin M. Johnson
City Attorney, City of Mitchell
612 North Main Street
Mitchell, SD 57301
(605) 990-7940

PERPETUAL EASEMENT AGREEMENT (City)

MITCHELL WATER MAIN DISTRIBUTION SYSTEM IMPROVEMENTS

Owner: Mitchell Properties HL2, LLC

1801 E Spruce Street

This Agreement is made and entered into by and between the City of Mitchell acting by and through its City Council hereinafter referred to as "City" and Mitchell Properties HL2, LLC whose postal address is 1801 E Spruce St, Mitchell SD 57301, hereinafter referred to as "Donor";

WHEREAS, Donor is the record Owner of real property in Mitchell, SD 57301 and legally described as:

SW ¼ Ex Lot H1, Railroad Right-of-Way, and Tract 1 of Mitchell Waterworks 1st Addition all in Section 35-103-60 in Davison County, South Dakota ("Donor Property").

WHEREAS, City needs the following easements for the construction and installation, and thereafter to use, operate, inspect, maintain, repair and replace a large volume water transmission line, including connections, valves and all other devices in connection therewith for water transmission purposes, over, across and through a strip of land legally described as:

The West sixty-six feet (w. 66') of the Donor Property lying east of the railroad right-of-way.

NOW, THEREFORE, Donor and City hereby agree as follows:

1. Donor does hereby voluntarily grant and donate to City, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by Donor, the above described easements.

2. Donor understand Donor's right to have an appraisal prepared and Donor's right to receive just compensation for the above described perpetual easement in accordance with the Uniform Relocation Assessment and Real Property Acquisition Act of 1970, as amended.

3. Donor shall not erect fences, structures, or obstacles within the perpetual easement.

4. Donor grants permission to City or City's agent to enter upon above described easement upon approval of this Agreement.

5. The perpetual easement shall be in effect until the utilities are abandoned by the proper action of the City Council.

The Donor grants permission to the City to enter upon the above described property to commence construction upon the approval of this AGREEMENT, the above and foregoing AGREEMENT is entered into on this _____ day of _____, _____, and in the witness whereof the Grantor hereunto subscribes by signature.

(Rest of page left intentionally blank. Signature page to follow.)

Receipt of an identical copy of this agreement is hereby acknowledged.

Date: _____

PERSONAL ACKNOWLEDGMENT

STATE OF _____)
)SS
COUNTY OF _____)

The following individual(s):

having been known or satisfactorily proven to me to be the individual(s) herein identified, and such individual(s) representing that she/he/they possess the appropriate capacity and authority to execute the foregoing instrument, did execute the foregoing instrument for the purposes therein contained.

(SEAL)

Notary Public
My commission expires: _____

The above and foregoing AGREEMENT approved by Grantee this ____ day of _____, 20____.

Authorized Representative of City

PREPARED BY:
Justin M. Johnson
City Attorney, City of Mitchell
612 North Main Street
Mitchell, SD 57301
(605) 990-7940

PERPETUAL EASEMENT AGREEMENT (City)

Mitchell Watermain Distribution System Improvements

Owner: Cabela's Wholesale, L.L.C.

2500 E. Kearney St., Springfield, Missouri 65898

This Agreement is made and entered into by and between the City of Mitchell acting by and through its City Council hereinafter referred to as "City" and Cabela's Wholesale, L.L.C., a Nebraska limited liability company, whose postal address is 2500 East Kearney St. Springfield, MO 65898, hereinafter referred to as "Donor";

WHEREAS, Donor is the record Owner of real property at 800 Cabela Drive, Mitchell, SD 57301.

Lot 1, Cabelas 1st Addition, City of Mitchell, Davison County, South Dakota

WHEREAS, City needs the following easements for construction, operation, and maintenance of utilities as described and illustrated in the surveyor's affidavit made part of this easement agreement as Exhibit A pages 1 and 2.

NOW, THEREFORE, Donor and City hereby agree as follows:

1. Donor does hereby voluntarily grant and donate to City, for and in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by Donor, the above described easements.

2. Donor understand Donor's right to have an appraisal prepared and Donor's right to receive just compensation for the above described perpetual easement in accordance with the Uniform Relocation Assessment and Real Property Acquisition Act of 1970, as amended.

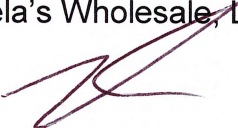
3. Donor shall not erect fences, structures, or obstacles within the perpetual easement.

4. Donor grants permission to City or City's agent to enter upon above described easement upon approval of this Agreement.

5. The perpetual easement shall be in effect until the utilities are abandoned by the proper action of the City Council.

The Donor grants permission to the City to enter upon the above described property to commence construction upon the approval of this AGREEMENT, the above and foregoing AGREEMENT is entered into on this 5th day of December, 2023, and in the witness whereof the Grantor hereunto subscribes by signature.

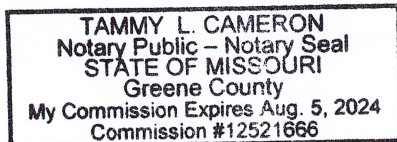
Cabela's Wholesale, L.L.C.

By: 
Kevin A. Maliszewski, CFO 

STATE OF MISSOURI)
) SS.
COUNTY OF GREENE)

On this 5th day of December, 2023, before me personally appeared Kevin A. Maliszewski, to me personally known, who being by me duly sworn, did say that he is the Chief Financial Officer of Cabela's Wholesale, L.L.C., a Nebraska limited liability company, that said instrument was executed on behalf of said entity with all due authority, and that said Kevin A. Maliszewski acknowledged said instrument to be the free act and deed of said entity.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the City and State aforesaid, the day and year first above written.




Notary Public

My Commission Expires: 8/5/2024

Receipt of an identical copy of this agreement is hereby acknowledged.

Date: _____

PERSONAL ACKNOWLEDGMENT

STATE OF _____)
)SS
COUNTY OF _____)

The following individual(s):

having been known or satisfactorily proven to me to be the individual(s) herein identified, and such individual(s) representing that she/he/they possess the appropriate capacity and authority to execute the foregoing instrument, did execute the foregoing instrument for the purposes therein contained.

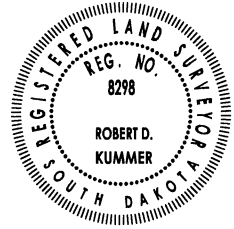
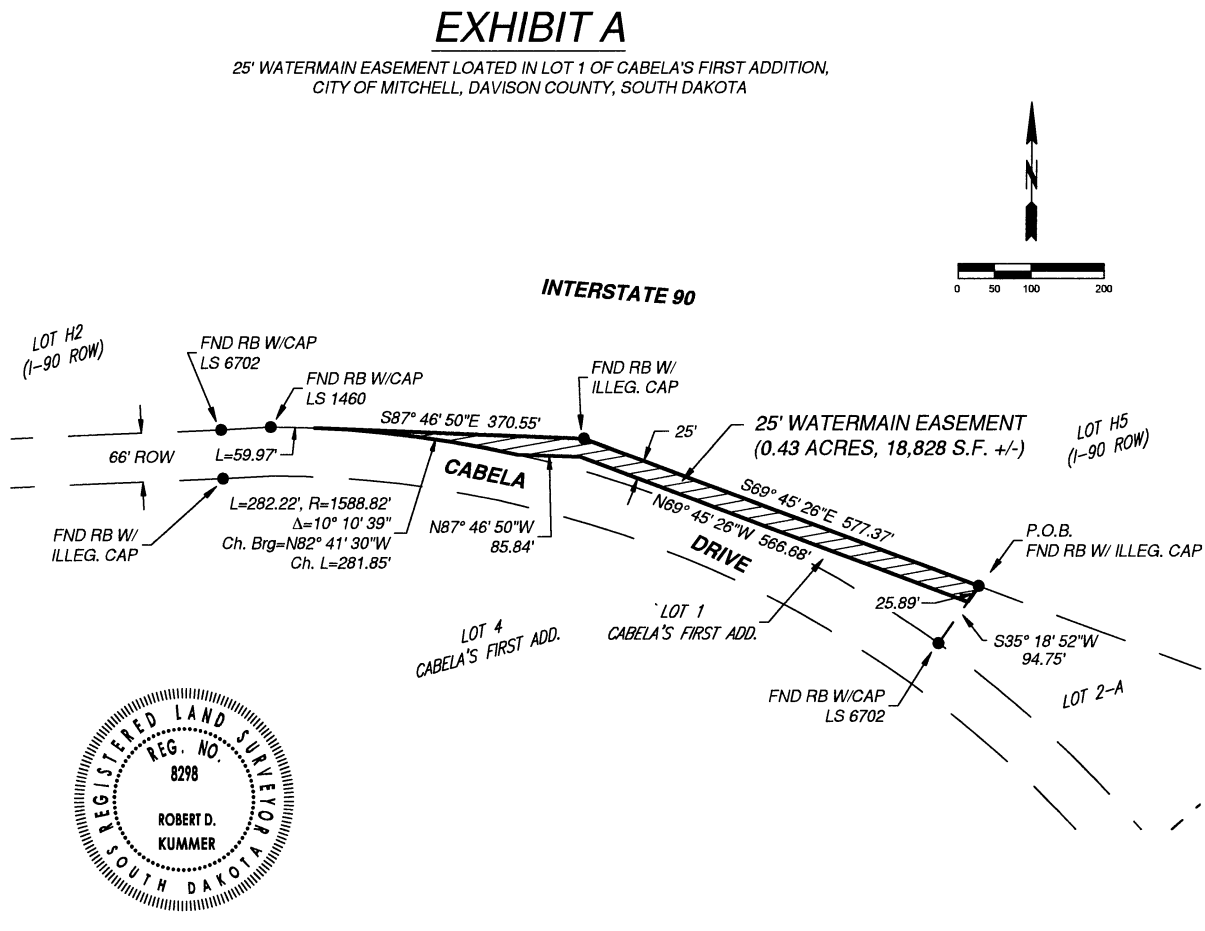
(SEAL)

Notary Public
My commission expires: _____

The above and foregoing AGREEMENT approved by Grantee this ____ day of _____, 20____.

Authorized Representative of City

8/14/2023 Project: 12/04/2023 - Initial & Record Survey/Design/2023 1st Lot 1 - Cabel's First Addition (Shaded)
PLOT DATE: 12/04/2023 10:46 AM RDK



PROJ. NO. 20221	DATE: 12/04/2023	DRAWN BY: RDK	CHECKED BY: RDK	SHEET NO. 1 OF 2
EXHIBIT A				
520 N. LAWLER ST MITCHELL, SD 57301 PHONE: 605-271-5527 WEB: infrastructureg.com				
PREPARED BY:	infrastructure design group, inc.			

EXHIBIT A

25' WATERMAIN EASEMENT LOCATED IN LOT 1 OF CABELA'S FIRST ADDITION,
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

PARENT PARCEL DESCRIPTION

LOT 1 OF CABELA'S FIRST ADDITION, A SUBDIVISION OF LOT 4 IN THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 27 LYING SOUTH OF I-90 INTERSTATE RIGHT-OF-WAY AND WEST OF S.D. HIGHWAY NO. 37 RIGHT-OF-WAY; A SUBDIVISION OF LOT 1, EXCEPT THE EAST 219.78 FEET THEREOF; LOT 3; LOT 4 LESS LOT 4A; AND LOT 4A, A PORTION OF PREVIOUSLY PLATTED LOT 4; ALL IN THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 27; AND THAT PORTION OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 27 LYING SOUTH OF I-90 INTERSTATE RIGHT-OF-WAY EXCEPT LOTS 1, 2, 3, 4 AND 4A, ALL IN TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

WATERMAIN EASEMENT DESCRIPTION

A 25 FOOT WIDE STRIP OF LAND FOR WATERMAIN EASEMENT PURPOSES LOCATED IN LOT 1 OF CABELA'S FIRST ADDITION, A SUBDIVISION OF LOT 4 IN THE SOUTHEAST QUARTER (SE 1/4) OF SECTION 27 LYING SOUTH OF I-90 INTERSTATE RIGHT-OF-WAY AND WEST OF S.D. HIGHWAY NO. 37 RIGHT-OF-WAY; A SUBDIVISION OF LOT 1, EXCEPT THE EAST 219.78 FEET THEREOF; LOT 3; LOT 4 LESS LOT 4A; AND LOT 4A, A PORTION OF PREVIOUSLY PLATTED LOT 4; ALL IN THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 27; AND THAT PORTION OF THE SOUTHWEST QUARTER (SW 1/4) OF SECTION 27 LYING SOUTH OF I-90 INTERSTATE RIGHT-OF-WAY EXCEPT LOTS 1, 2, 3, 4 AND 4A, ALL IN TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, SAID EASEMENT MORE PARTICULARLY DESCRIBED AS FOLLOWS;

(BEARINGS REFERRED TO IN THIS DESCRIPTION ARE BASED ON THE SOUTH DAKOTA STATE PLANE, SOUTH ZONE, NAD83 COORDINATE SYSTEM)

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 1, BEING MONUMENTED BY AN ILLEGIBLE CAPPED REBAR, THENCE S 35°18' 52" W ALONG THE EAST LINE OF SAID LOT 1, FOR A DISTANCE OF 25.89 FEET; THENCE N 69°45' 26" W, ALONG A LINE PARALLEL WITH AND 25.00 FEET SOUTHERLY OF THE NORTHEASTERLY LINE OF SAID LOT 1, FOR A DISTANCE OF 566.68 FEET TO AN ANGLE POINT; THENCE N 87°46' 50" W, ALONG A LINE PARALLEL WITH AND 25.00 FEET SOUTHERLY OF THE NORTHWESTERLY LINE OF SAID LOT 1, FOR A DISTANCE OF 85.84 FEET TO THE SOUTH LINE OF SAID LOT 1, SAID LINE ALSO BEING THE NORTHERLY RIGHT-OF-WAY LINE OF CABELA DRIVE; THENCE ALONG SAID LOT LINE, BEING THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST, FOR A DISTANCE OF 282.22 FEET, SAID CURVE HAVING A RADIUS OF 1588.82 FEET, A DELTA ANGLE OF 10°10' 39", AND A CHORD BEARING AND DISTANCE OF N 82°41' 30" W, 281.85 FEET; THENCE S 87°46' 50" E ALONG THE NORTH LINE OF SAID LOT 1, FOR A DISTANCE OF 370.55 FEET TO AN ANGLE POINT; THENCE S 69°45' 26" E ALONG THE NORTH LINE OF SAID LOT 1, FOR A DISTANCE OF 577.37 FEET TO THE POINT OF BEGINNING.

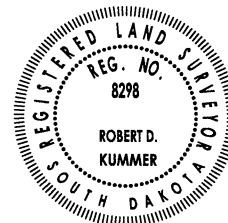
SAID EASEMENT HEREIN DESCRIBED CONTAINS 0.43 ACRES OR 18,828 SQUARE FEET OF LAND, MORE OR LESS.

SURVEYOR'S CERTIFICATION

I, ROBERT D. KUMMER, REGISTERED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, HEREBY CERTIFY THAT THIS EXHIBIT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT THE INFORMATION SHOWN IS TRUE AND CORRECT TO THE BEST OF KNOWLEDGE.

DATED THIS _____ DAY OF _____, 2023.

ROBERT D. KUMMER, RLS NO. 8298



PREPARED BY:

infrastructure
design group, inc.

520 N. LAWLER ST
MITCHELL, SD 57301
PHONE: 605-271-5527
WEB: infrastructuredg.com

EXHIBIT A

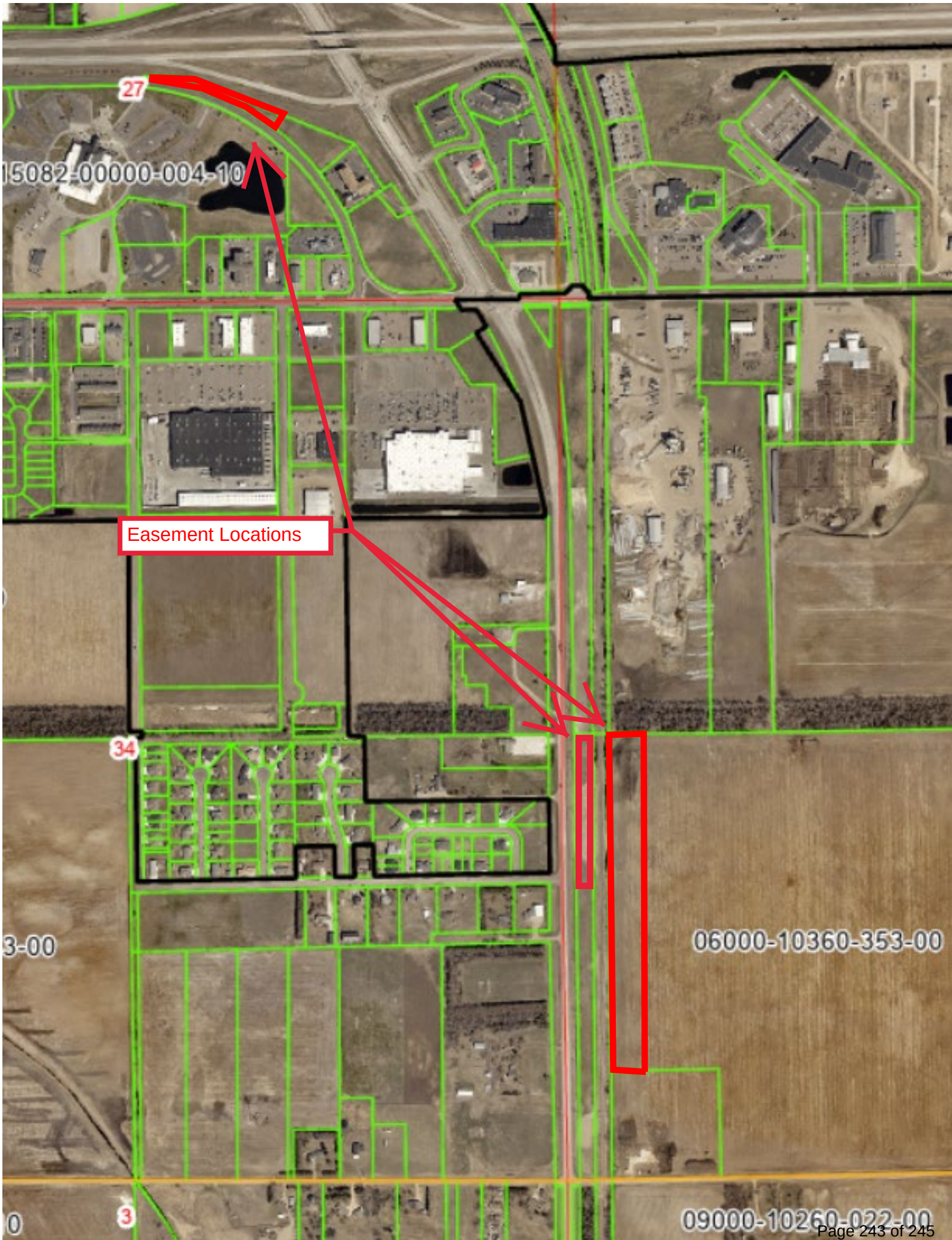
PROJ. NO. 20221

DATE: 12/04/2023

DRAWN BY: RDK

CHECKED BY: RDK

SHEET NO: 2 OF 2



Easement Locations

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 18, 2023	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Action to Approve Ordinance O2023-14		
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Second Reading on Ordinance #O2023-14, Supplemental Appropriation Ordinance for Fiscal Year 2023		
Explanation/Background of Agenda Item Requested:	The enclosed supplemental appropriation ordinance will add funding to each budget listed below for the reasons stated. General Fund: Supplemental budget requests in the amount of \$30,799. • The Mayor's Office Budget in the amount of \$5,521 for expenses incurred for the Veteran's Park. The supplemental budget is funded donations received for the Veteran's Park. • The Administrative Boards Budget in the amount of \$17,000 for grants approved by the Sports & Events Authority. The supplemental budget is funded from taxes collected from the Business Improvement District. • The Traffic Budget in the amount of \$8,278 for repairs made due to traffic accidents. The supplemental budget is funded from reimbursements received from individuals involved in the accident. Entertainment Tax Fund: Supplemental budget request in the amount of \$180,241 for the purchase of the property at 620 N. Lawler. The supplemental budget is funded from cash reserves in the Entertainment Tax Fund Community Services Fund: Supplemental budget request in the amount of \$31,000 to the Palace Transit Budget for additional costs for gas, oil, and tires. The supplemental budget is funded from cash reserves in the Community Services Fund. Staff recommends approval of the Ordinance O2023-14.		

ORDINANCE NO. O2023-14
SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2023 according to statute:

GENERAL FUND

	MAYOR'S OFFICE	
101-41210-43300	Veteran's Park	\$5,521
	ADMINISTRATIVE BOARDS	
101-41230-42920	Sports Authority Promotion	\$17,000
	TRAFFIC	
101-42130-42570	Repairs Traffic Accidents	\$8,278

The funding will come from the General Fund cash balance, designated cash balances, and reimbursements received.

ENTERTAINMENT TAX FUND

211-46311-43100	Land	\$180,241
-----------------	------	-----------

The funding will come from the Entertainment Tax Fund cash balance.

COMMUNITY SERVICES FUND

218-45150-42610	Gas Oil Tires	\$31,000
-----------------	---------------	----------

The funding will come from the Community Services Fund cash balance.

Mayor

Attest:

Finance Officer
[Seal]

First Reading:	December 4, 2023
Second Reading:	December 18, 2023
Adoption:	December 18, 2023