REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA

January 2, 2024
6:00 P.M.

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer, Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Bob Everson

AGENDA:

Moved by Goldammer, seconded by Barington, to approve the following items on the consent agenda:

a. City Council Minutes
   1. City Council December 18, 2023 and
   2. Special City Council December 27, 2023.
b. Raffle Permits
   1. Davison County Child Protection Team with the drawing to be held on February 21, 2024,
   2. Davison County Child Protection Team with the drawing to be held on February 11, 2024,
   3. Mitchell Lions Club with the drawing to be held on March 26, 2024, and
   4. 40&08 Voiture 481 with the drawing to be held on March 23, 2024.
c. Mitchell Republic as the newspaper designation for 2024.
d. City Election to be combined with Davison County Primary Election to be held on June 4, 2024.
e. Set date of January 16, 2024 for hearing
   1. On the application of Michelle Kalan dba Michelle's Mad Batter LLC, 123 East 3rd Avenue, Suite 1 for a new Retail (on-off sale) Wine and Cider License,
   2. On the application of Family Dollar Stores of South Dakota LLC dba Family Dollar #22757, 1801 North Main Street for a new Retail (on-off sale) Wine and Cider License, and
   3. On the application of Family Dollar Stores of South Dakota LLC dba Family Dollar #22757, 1801 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License.
f. Set date for bid opening at 1:30 p.m. January 17, 2024 for East Spruce Street Reconstruction Project #2021-39.
g. Pay Estimates January 2, 2024
   Pay Estimate #2 in the amount of $385,324.85 for Above Ground Storage Tank #2020-20 contracted to H&W Contracting,
   Pay Estimate #27 in the amount of $55,523.64 for Above Ground Storage Tank #2020-20

contracted to Infrastructure Design Group,
Pay Estimate #28 in the amount of $45,933.30 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group,
Pay Estimate #4 in the amount of $116.02 for Norway/Rowley Bike Path #2021-01 contracted to SD Department of Transportation,
Pay Estimate #19 in the amount of $3,538.30 for West Side Water Tower #2021-03 contracted to SPN & Associates,
Pay Estimate #8 in the amount of $6,167.56 for Firesteel NAWCA Grant #2021-14 contracted to Steve Donovan,
Pay Estimate #21 in the amount of $15,585.15 for Lake Mitchell-Phase II #2021-20 contracted to Barr Engineering,
Pay Estimate #12 in the amount of $6,467.90 for Livesay Lane Utility Improvements #2021-25 contracted to Infrastructure Design Group,
Pay Estimate #6 in the amount of $63,355.02 for Livesay Lane Utility Improvements #2021-25 contracted to H&W Contracting,
Pay Estimate #33 in the amount of $38,560.76 for North Wastewater Improvements #2021-31 contracted to HDR Engineering,
Pay Estimate #11 in the amount of $14,904.49 for Wastewater Treatment Plant-Phase II #2022-01 contracted to HDR Engineering,
Pay Estimate #9 in the amount of $1,606.07 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates,
Pay Estimate #12 in the amount of $1,840.00 for 1st & Main/7th & Main Signals #2022-08 contracted to HR Green,
Pay Estimate #13 in the amount of $2,562.50 for Water & Wastewater Fee Analysis #2022-22 contracted to HDR Engineering,
Pay Estimate #14 in the amount of $1,048.75 for South Lake Estates Development #2022-23 contracted to SPN & Associates,
Pay Estimate #6 in the amount of $7,741.87 for North Harmon Sanitary Sewer #2023-06 contracted to SPN & Associates,
Pay Estimate #7 in the amount of $1,716.25 for West Harmon Watermain Loop #2023-07 contracted to SPN & Associates,
Pay Estimate #7 in the amount of $1,812.50 for 12th & 13th Avenue Watermain Loop #2023-08 contracted to SPN & Associates,
Pay Estimate #10 in the amount of $2,167.23 for Ohlman & South Harmon Lift Station #2023-16 contracted to SPN & Associates,
Pay Estimate #6 in the amount of $971.25 for Cadwell Booster Station #2023-19 contracted to SPN & Associates,
Pay Estimate #5 in the amount of $1,615.00 for Old Landfill Leacheate Monitoring #2023-28 contracted to GeoTek Engineering, and
Pay Estimate #5 in the amount of $2,930.00 for New Landfill Monitoring #2023-29 contracted to GeoTek Engineering.

h. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer.

PAYROLL DECEMBER 10, 2023 – DECEMBER 23, 2023: City Council $3,615.68, Mayor $1,562.81, City Administrator $6,092.50, Administrative Boards $2,211.81, Attorney $4,938.27, Finance $13,588.92, Human Resources $3,982.71, Municipal Building $3,369.60, Information Technology $3,053.20, Police $76,328.05, Traffic $4,325.86, Fire $38,928.27, Street $31,446.25, Public Works $23,928.50, Cemetery $5,065.12, Library $17,822.14, Recreation & Aquatics $7,215.49, Recreation Center $19,543.09, Sports Complexes $11,327.73, Parks $12,905.77, Supervision $6,081.71, E911 $21,357.95, MVP $536.26, Palace Transit $30,889.80, JVCC $1,675.23, Nutrition $4,333.91, Water Distribution $14,972.18, Sewer $13,754.28, Airport $3,485.19, Recycling Program $6,905.19, Waste Collection $6,470.65, Landfill $9,884.86, Corn Palace $26,044.63, Golf Course $3,989.85, Emergency Medical Services $34,765.90

NEW HIRES:

CORN PALACE: Dakota Becker-$13.30, Parker Bollinger-$12.80, Charles McCardle-$12.80

JVCC: Corinne Goldammer-$15.30

RECREATION CENTER: Abbey Grajkowske-$13.30

WASTEWATER: Alexander Hennek-$20.558

SALARY ADJUSTMENTS:

FIRE: Joseph Dolezal-$29.879

POLICE: Peter Arnold-$34.138

RECREATION CENTER: Thomas Gulledge-$32.493

STREET: Jason Dicus-$24.753, Daniel London-$23.848

WATER DISTRIBUTION: Robert McCardle-$23.263

JANUARY 1, 2024 SALARIES:

The following is a listing of the salaries for elected officials and full time employees of the City of Mitchell for the year 2024. Please note that salaries are shown as hourly wages unless the individual fills an exempt position:

COUNCIL: Marty Barington-$11,786.00, Mike Bathke-$11,786.00, John Doescher-$11,786.00, Tim Goldammer-$11,786.00, Kevin McCardle-$11,786.00, Dan Sabers-$11,786.00, Jeffrey Smith-$11,786.00, Susan Tjarks-$11,786.00.

MAYOR: Bob Everson-$40,756.00.

CITY ADMINISTRATOR: Stephanie Ellwein-$165,600.00.

ADMINISTRATIVE BOARD: Aaron Hieb-$60,450.00

INFORMATION TECHNOLOGY: Andrew Schneider-$85,456.00.

ATTORNEY: Justin Johnson-$138,634.00.

BUILDING MAINTENANCE: Kevin Dykes-$23.853, Michael Leach-$19.577.

CORN PALACE: Douglas Greenway-$105,118.00, Kathy Hanks-$22.938, Jeffrey Hanson-$31.458, Diane Mutziger-$24.829, Craig Stucky-$29.063, Gary Walton-$27.400.

PALACE TRANSIT: Jonathan Gamber-$22.259, Patti Goudy-$24.575, Wanda Graves-$29.077, Andrea Hamilton-$71,506.00, Jacquelyn High-$24.088, Karol Iburg-$24.093, Chad Mowry-$21.822, Tracy Sprinkel-$21.822, George Streetman-$21.822, Don Trebel-$22.704, Dale Star-$26.856.

MITCHELL VOLUNTEER PROGRAM: Jessica Pickett-$111,552.00, Amy Hurt-$29.651.

E-911: Kalla Sauvage-$22.927, Mary Aronson-$30.857, Kathleen Brink-$30.857, Kyleena Dumas-$30.251, Brittani Dyce-$22.927, Heather Merry-$23.386, Dawn Niehoff-$76,647.00, Nicole Peterson-$22.927, Megan White-$22.927.

FIRE DEPARTMENT: Justin Adams-$28.367, Paul Bernard-$21.082, Tiffany Boehmer-$24.695, Mason Bruns-$23.271, Chad Cody-$30.089, Zachary Dalrymple-$30.089, Joseph Dolezal-$31.304, Daniel Esh-$21.934, Matt Geidel-$21.934, Kevin Glover-$20.669, Tristan Johnson-$23.271, Hunter Lehman-$21.082, Brandon Manchester-$24.695, Colt Mayfield-$23.271, Cole Palmer-$21.082, Daniel Pollreisz-$109,338.00, Daniel Prendable-$23.271, Joel Reiter-$20.669, Luke Ruml-$25.699, Thomas Schaffner-$26.213, Andrew Shank-$27.266 Abigail Squier-$21.082, Carter Star-$20.669, Benjamin Tegethoff-$20.669, McKenzy Young-$24.211.

EMS: Jaclyn Larson-$29.644, Shannon Sandoval-$38.320.

FINANCE: Michelle Bathke-$120,689.00, Marilyn Jansen-$26.863, Jeri Mickelson-$22.927, Erika Miller-$25.307, Janice Peterson-$27.948, Cynthia Roth-$88,909.00.

GOLF COURSE: Jason Gunnare-$81,299.00, Alex Dagan-$23.853.

CEMETERY: Doug Cunningham-$22.477, Aaron Willis-$32.729.

HUMAN RESOURCES: Elizabeth Kitchens-$97,113.00.

LIBRARY: Michele DeVries-$31.466, Dennis Geidel-$27.400, Kevin Kenkel-$91,534.00, Ada Morales-$26.342, Zackery North-$30.237, Jean Patrick-$31.458, Rachel Soulek-$25.825.

POLICE DEPARTMENT: Cole Albaugh-Edgecomb-$29.063, Niko Arnold-$29.644, Peter Arnold-$35.775, John Badker-$36.136, Andrew Becker-$33.051. Bradley Buysse-$39.877, Ryan Erickson-$24.811, Daniel Fechner-$36.491, Bryce Fuchs-$29.063, Sawyer Gibson-$36.841, Wyatt Hunt-$27.387, Dean Knippling-$93,364.00, Daniel Kopfmann-$36.136, Michael Koster-$120,689.00, William Lutjen-$30.841, Justin Maas-$29.063, Patrick Marler-$36.136, Kyle McLaughlin-$36.118, Crystal Reitzel-$25.319, Austin Resick-$29.063, David Sarne-$36.118, Justin Stoltenburg-$30.237, Casey Tegethoff-$35.074, Tyler Urban-$30.237, Seth VanDen Hoek-$29.063, Austin VanHorn-$29.063, Paul Wilson-$36.136.

TRAFFIC: Joshua Harvey-$31.145, Morgan Taylor-$24.811.

RECREATION & AQUATICS: Kevin DeVries-$93,387.00, Jamie Henkel-$35.427.

RECREATION CENTER: Todd Cavanaugh-$32.088, Christina Cranny-$26.869, Adam Fosness-$21.186, Thomas Gulledge-$34.051, Joseph Haiar-$29.077.

SPORTS COMPLEXES: Jeremy Nielsen-$81,299.00, Roger Prewett II-$28.500, Jesse Schlimgen-$23.853, Nolan Tegels-$23.386.

PARKS: Brady Andera-$23.853, Lewis Bruske-$23.386, Bradley Gates-$29.070, Steven Roth-$86,275.00, Tyler Vetch-$25.819, Alexander Young-$25.313.

PARKS, RECREATION & FORESTRY SUPERVISION: Angel DeWaard-$27.400, Kevin Nelson-$109,338.00.

PUBLIC WORKS: JoElle Dammann-$79,705.00, Joseph Galpin-$31.458, Deb Hanson-Sudbeck-$29.658, John Hegg-$81,299.00, Mark Jenniges-$79,705.00 Terry Johnson-$105,195.00, Joseph Schroeder-$125,565.00, Jon Thurman-$27.934.

AIRPORT: Michael Scherschlight-$37.956.

STREET: Steve Anderson-$37.956, Connor Carlson-$23.386, Jason Dicus-$25.819, Randall Hanten-$31.783, Nathan Hegg-$34.386, Jeffrey Hurt-$28.223, Spencer James-$23.386, Dan London-$24.817, Luke Nagel-$26.073, Pamela Punt-$26.863, Kevin Roth-$99,079.00, Jason Tuttle-$31.160, James Zard-$24.330, Mark Zard-$25.307.

LANDFILL: Megan Davids-$25.825, Clayton Moore-$31.160, Leo Paul Roy-$23.615, Jaylon Tollefson-$36.482,

RECYCLING: Travis Platt-$26.336, David Schulte-$29.077, Troy Sipes-$28.507.

WASTE COLLECTION: Walter Davis-$22.927, Michael Dufek-$31.160, Travis Hohrman-$26.329.

WATER DISTRIBUTION: Ryland DeVries-$21.610, Robert McCardle-$23.853, Tylor Peterson-$37.956, Thomas Schuman-$31.152, Kevin Sibson-$29.943, Jon Vermeulen-$103,082.00.

WASTEWATER: Brian Daughters-$31.152, Alexandar Hennek-$20.771, Thomas Holleman-$25.813, Joseph King-$20.363, Eugene Wagaman-$37.956.

WARRANTS: Aaron Hieb, Reimbursement-$45.00; Alcopro, Supplies-$168.00; Alex Young, Reimbursement-$45.00; Amazon Capital Services, Supplies-$2,053.05; American Garage Door, Maintenance-$3,554.85; American Legal Publishing, Annual Web Hosting-$500.00; Andrea Hamilton, Reimbursement-$45.00; Andrew Schneider, Reimbursement-$45.00; Angel Dewaard, Supplies-$234.99; Aramark, Maintenance-$188.06; Austin Resick, Reimbursement-$28.00; Avera Occupational Medicine, Contract Services-$1,942.00; Avera Queen of Peace Hospital, Supplies-$300.55; Bailey Metal Fabricators, Supplies-$291.33; Baker & Taylor, Books-$502.20; Barr Engineering, 2021-20 P.E. #PH2-21-$15,585.15; Beacon Athletics, Supplies-$109.00; Bender's Sewer Cleaning, Repairs-$445.50; Big Daddy D's, Contract Services-$2,482.00; Blackstone Publishing, Audiobooks-$27.99; Brad Gates, Reimbursement-$45.00; Brian Bergeleen, Fundraising-$100.00; Brian Daughters, Reimbursement-$45.00; Brooks Oil, Supplies-$927.30; California State Disbursement, Case #0370019889128-$92.30; Carquest Auto Parts, Supplies-$27.98; Central Electric, Utilities-$3,386.04; Century Link, Utilities-$13.65; City of Mitchell, Golf Memberships-$644.93; City of Mitchell, Rec Center Memberships-$915.77; CHR Solutions, Mailings-$3,586.88; CHS Farmers Alliance, Supplies-$2,962.01; City of Mitchell, Utilities-$805.45; City of Mitchell, Petty Cash-$78.58; Civicplus, Annual Fee-$10,284.26; Colliers Securities LLC, Professional Service-$500.00; Commercial Asphalt, Supplies-$52,256.25; Core & Main, Supplies-$9,027.06; Core-Mark Midcontinent, Supplies-$363.69; Corn Palace, Supplies-$14.75; Craig Stucky, Reimbursement-$210.00; CTM Services, Supplies-$502.55; Dakota Fluid Power, Supplies-$3,370.53; Dakota Pump, Supplies-$2,513.86; Dakota Supply Group, Supplies-$2,581.52; Davison County Register of Deeds, Easement-$90.00; Dennis Geidel, Reimbursement-$45.00; Department of Social Services, Child Support-$864.46; Dick's Towing, Towing Fee-$125.00; DMC Wear Parts, Supplies-$6,523.43; Dolan Consulting Group, Renewal-$95.00; Doug Greenway, Reimbursement-$45.00; Elfstrand's Ace Hardware, Parts-$1,765.98; Eric Hieb, Contract Service-$4,919.05; Fastenal, Supplies-$81.69; First Dakota National Bank, Antach/MHA TID #19-$11,796.17; First National Bank Omaha, Supplies-$8,675.53; Gary Walton, Reimbursement-$45.00; Geotek Engineering & Testing, 2023-28 P.E. #5-$4,545.00; GF Advertising Services, Supplies-$264.73; Grainger, Supplies-$356.92; Great Plains Roofing, Repair-$7,849.00; Great Western Tire, Supplies-$3,746.40; Groeneweg Construction, Fiala Housing TID #27-$2,268.06; H&W Contracting, 2020-20 P.E. #2-$448,679.87; Hanson School District, Corn Palace Games-$820.00; Harve's Pro Prints, Supplies-$99.00; Harve's Sport Shop, Supplies-$89.99; HDR Engineering, 2021-31 P.E. #33-$56,027.75; Henry Schein, Supplies-$2,492.01; Honda of Mitchell, Supplies-$24.99; Howes Oil, Supplies-$16,039.30; HR Green, 2022-8 P.E. #12-$1,840.00; IAFE, 2024 Membership Dues-$210.00; ICMA Membership Renewals, Dues-$1,076.00; Infrastructure Design Group, 2020-20 P.E. #27-$107,924.84; Ingram Library Services, Books-$1,002.05; Innovative Office Solution, Supplies-$389.65; Interstate Office Products, Supplies-$461.61; Iverson Chrysler Center, Rental-$69.95; Jamie Henkel, Reimbursement-$45.00; Jaylon Tollefson, Reimbursement-$45.00; JCL Solutions, Supplies-$786.74; Jeff Hanson, Reimbursement-$45.00; Jessica Pickett, Reimbursement-$437.64; Joe Galpin, Reimbursement-$45.00; Joe Haiar, Reimbursement-$45.00; Joe Schroeder, Reimbursement-$45.00; Joelle Dammann, Reimbursement-$45.00; John Hegg, Reimbursement-$45.00; Jon Rehfeldt, Reimbursement-$30.00; Jon Thurman, Reimbursement-$45.00; Jon Vermeulen, Reimbursement-$45.00; Jones Supplies, Supplies-$484.19; Karl's, Supplies-$894.99; Kathy Hanks, Reimbursement-$45.00; Kevin Devries, Reimbursement-$45.00; Kevin Dykes, Reimbursement-$45.00; Kevin Kenkel, Reimbursement-$45.00; Kevin Roth, Reimbursement-$45.00; Kevin Sibson, Reimbursement-$45.00; Kim Ostbye, Maintenance-$1,043.70; Kistler Crane & Hoist, Repair-$462.00; Kogel Archaeological Consulting Services, Capital Improvements-$4,278.80; Lakeview Books, Books-$67.72; Lawson Products, Supplies-$66.26; Leads Online, Renewal-$3,297.00; Liz Kitchens, Reimbursement-$45.00; Lori Schmidt, Corn Palace Games-$80.00; M&T Fire and Safety, Supplies-$833.80; Make it Mine Designs, Supplies-$117.90; McLeod's Printing, Supplies-$6,042.98; Menard's, Supplies-$1,161.65; Michael Leach, Reimbursement-$45.00; Michelle Bathke, Reimbursement-$45.00; Midcontinent Communication, Utilities-$93.39; Midwest Fire & Safety, Service-$75.00; Midwest Turf & Irrigation, Equipment-$54,923.00; Millborn Seeds, Supplies-$21,600.00; Millennium Recycling, Single Stream-$19.30; Minnesota Knife, Supplies-$675.00; Minnesota Valley Testing, Supplies-$55.00; McKibben, Tommy Refund-$119.14; Mitchell Concrete Product, Supplies-$154.00; Mitchell Main Street and Beyond, Bid 3 Grant-Displays Streetscape-$12,141.22; Mitchell Properties HL2 LLC, Land Purchase-$10,000.00; Mitchell Republic, Renewal Subscription-$269.89; Mitchell United Way, United Way Deductions-$228.00; Mitchell Wrestling, Programming Services-$4,500.00; Muth Electric, Repair-$1,669.21; Napa Central, Deposit Refunded-$452.76; Nate Hegg, Reimbursement-$45.00; Nepstads Flower Shop, Supplies-$50.00 ; Newman Signs, Supplies-$1,194.08; Northwest Pipe Fittings, Supplies-$2,462.40; Northwestern Energy, Utilities-$18,219.22; O'Connor, Repair-$2,703.09; Odeys, Supplies-$866.00; Overdrive, Ebook-$68.94; Pat Dockendorf, Corn Palace Games-$80.00; Patzer Woodworking, Supplies-$160.00; Pepsi Cola, Supplies-$279.53; Peterbilt of Sioux Falls, Supplies-$835.43; Premier Equipment, Supplies-$684.14; Qualified Presort, Postage-$484.13; Riddell All American Sport, Supplies-$2,297.95; Robert McCardle, Travel-$400.00; Roger Prewett II, Supplies-$295.00; Runnings Supply, Supplies-$769.14; Ryland Devries, Reimbursement-$45.00; S&M Printing, Supplies-$1,256.00; Sanford Health, Promotion-$210.00; Sanitation Products, Supplies-$1,039.17; Schmucker, Paul, Nohr, 2021-3 P.E. #19-$32,190.36; South Dakota Association of Code Enforcement, 2024 Dues-$75.00; South Dakota City Management, 2024 Dues-$150.00; South Dakota Department of Transportation, 2021-1 P.E. #4-$116.02; South Dakota Governmental Finance Officers, 2024 Dues-70.00; South Dakota Governmental Human Resources, 2024 Dues-$25.00; South Dakota Municipal Attorneys, 2024 Dues-$35.00; South Dakota Municipal League, 2024 Annual Membership-$9,713.26; South Dakota Police Chiefs, 2024 Dues-$225.00; South Dakota-Supplemental Retirement, Supplemental Retirement-$2,634.50; South Dakota-Supplemental Roth 457, Roth 457 Contributions-$1,271.00; South Dakota Retirement, Retirement Contributions-$58,169.22; Sherwin-Williams, Supplies-$2,579.12; Staples, Supplies-$487.84; Stephanie Ellwein, Reimbursement-$45.00; Steve Anderson, Reimbursement-$45.00; Steve Donovan, 2021-14 P.E. #8-$6,167.56; Steve Stanforth, Corn Palace Games-$80.00; Sturdevants Auto Value, Supplies-$2,457.68; Terry Johnson, Reimbursement-$45.00; Thomas Gulledge, Reimbursement-$45.00; Thomas Holleman, Reimbursement-$45.00; Thomas L Price, Professional Service-$350.00; Thomas Schuman, Reimbursement-$45.00; Thune True Value &

Appliance, Supplies-$257.80; Titze Electric & Remodeling, Maintenance-$7,227.12; TMA Stores, Supplies-$944.31; Todd Cavanaugh, Reimbursement-$45.00; Traffic Control, Supplies-$114.00; Transwest Trucks of Sioux Falls, Supplies-$3,212.49; Travis Platt, Reimbursement-$37.08; Tyler Technologies, Annual Fee-$49,881.09; Tyler Vetch, Reimbursement-$45.00; Tylor Peterson, Reimbursement-$45.00; Uline, Supplies-$230.97; Verizon Wireless, Utilities-$360.09; Walmart/Capital One, Supplies-$66.88; Wanda Graves, Reimbursement-$45.00; Wheelco Brake & Supply, Supplies-$877.60; William Lutjen, Reimbursement-$28.00; Young Grave Service, Restoration-$800.00.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

AWARD BID:

Bids were opened and read on West Harmon Watermain Loop Project #2023-07 on the 12th day of December, 2023. Moved by Tjarks, seconded by McCardle, to award contingent on DANR approval, as follows:

WEST HARMON WATERMAIN LOOP
PROJECT #2023-07

Halme Inc., 44769 SD Hwy 28, Lake Norden, SD 57248

Total Bid	$399,084.50

Motion carried.

Bids were opened and read on 12th & 13th Watermain Loop Project #2023-08 on the 5th day of December, 2023. Moved by Smith, seconded by Goldammer, to award contingent on DANR approval, as follows:

12TH & 13TH WATERMAIN LOOP
PROJECT #2023-08

Halme Inc., 44769 SD Hwy 28, Lake Norden, SD 57248

Total Bid	$562,741.50

Motion carried.

Bids were opened and read on 23rd & Ohlman Lift Station Project #2022-03 on the 7th day of December, 2023. Moved by Tjarks, seconded by Goldammer, to award contingent on DANR approval, as follows:

23RD & OHLMAN LIFT STATION
PROJECT #2022-03

Halme Inc., 44769 SD Hwy 28, Lake Norden, SD 57248

Total Bid	$1,547,214.00

Motion carried.

Bids were opened and read on Ohlman Lift Station Project #2023-16 on the 14th day of December, 2023. Moved by McCardle, seconded by Goldammer, to award contingent on DANR approval, as follows:

OHLMAN LIFT STATION
PROJECT #2023-16

Halme Inc., 44769 SD Hwy 28, Lake Norden, SD 57248

Total Bid	$1,239,223.50

Motion carried.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Barington, to approve the Official Depositories for the City of Mitchell for 2024. Smith abstained. Motion carried.

Moved by Tjarks, seconded by McCardle, to approve the application of PSG Premier Enterprises, LLC for a Vehicle for Hire Company. Motion carried.

Moved by Sabers, seconded by Goldammer, to approve Agreement #A2024-01, Bidding and Construction Phase Services for the 7th & Main Traffic Light Project with HR Green in an amount not to exceed $62,417.50. Motion carried.

Moved by Goldammer, seconded by McCardle, to approve Agreement #A2024-02, Construction Phase Services for State Revolving Fund Loan Water Projects with SPN & Associates in an amount not to exceed $278,500.00. Motion carried.

Moved by McCardle, seconded by Goldammer, to approve Agreement #A2024-03, Construction Phase Services for State Revolving Fund Loan Wastewater Projects with SPN & Associates in an amount not to exceed $531,000.00. Motion carried.

Moved by Tjarks, seconded by Bathke, to approve Agreement #A2024-04, 5th Avenue Reconstruction from Burr to Foster Project #2024-02 with Brosz Engineering in an amount not to exceed $238,710.00. Motion carried.

Moved by McCardle, seconded by Sabers, to approve Agreement #A2024-07, Internship Agreement with Northwest Iowa Community College. Motion carried.

RESOLUTIONS:

Moved by Sabers, seconded by Barington, to approve Resolution #R2024-01, A Resolution Establishing a Sales Tax Grant Incentive Program for the City of Mitchell, as follows:

Resolution #R2024-01

A Resolution Establishing a Sales Tax Grant Incentive Program in the City of Mitchell.

WHEREAS, sales tax represents 52% of the City of Mitchell's General Fund Revenue Budget and is the primary source for funding city services including public safety, parks, road maintenance, and snow removal;

WHEREAS, growth in sales tax is important to continue to maintain those services and maintain the City of Mitchell's quality of life.

WHEREAS, the City of Mitchell would like to provide assistance to retail establishments that are looking to locate or grow their business in Mitchell but have identified a gap in funding in trying to make that possible.

WHEREAS, the City of Mitchell believes the grant incentive program should be established and available to all who meet the criteria as a method to encourage economic development and growth in the community;

THEREFORE BE IT RESOLVED that the Sales Tax Grant Incentive Program be established for new or expanding retail establishments in the City of Mitchell if the following program criteria are met:

- The grant incentive is available for new retail establishments with a documented minimum of $2 million dollars in sales annually.
- The grant incentive is available for expanding retail establishments with a documented increase of $2 million dollars in sales annually.
- The grant incentive is limited to 2% of the documented sales (or increased sales) annually.
- The grant incentive cannot exceed the funding gap that has been identified
- The grant incentive cannot exceed five years
- The Retailer must verify the sales on an annual basis before the grant incentive is paid annually.
- The costs identified in the funding gap must be certified before the grant incentive is paid annually.

- To qualify for the grant incentive program, an application must be made on the approved City form.

Motion carried and resolution declared duly adopted.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by Barington, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

Mayor Everson declared the board out of executive session at 7:05 p.m. and the City Council to reconvene in regular session at 7:06 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.

Michelle Bathke

Michelle Bathke
Finance Officer

Published once at the approximate cost of ____________.