



Golf & Cemetery Board Meeting
City Council Chambers, City Hall, 612 N. Main Street
January 9, 2024

1. Call to Order

Meeting called to order by Jeff McEntee, Chairman, at 5:50 PM

Present: Jeff McEntee, Joel Reinesch, Terry Rietveld, Mark Graham - via phone, Joe Schlimgen - arrived at 5:56 PM. Council Liaison: Dan Sabers

Absent: Lynette Shattuck, Tom Young

Staff Present: Jason Gunnare, Kevin Nelson, Angel DeWaard, City Administrator Stephanie Ellwein, Eric Hieb - arrived at 5:55 PM

2. Citizen's Input

3. DELEGATIONS

4. Minutes

Motion to approve the Minutes of the November 13, 2023 regular meeting as submitted.
Motion Rietveld, Second Reinesch to approve the Minutes of the November 13, 2023 meeting. Motion carried.

5. Approve Financial Reports

Motion Reinesch, Second Rietveld to approve the Bills. Motion carried.

6. Clubhouse Report

November/December Lakeview Golf Course Clubhouse Report

-Opened up Nov 4th and 5th. Saw some play both days. Good days – worth being open

o 67 Golfers Nov 4th

o 75 Golfers Nov 5th

-Opened up for play Sunday, November 12th through Thursday, November 16th

-Last day of play was Thursday, November 16th

-Overall was a great year (with a later start than usual April 10th opening), Revenue was up from last year and golf continues to grow year by year. Hope to keep that momentum into 2024.

- Having my pro shop Christmas Sale at the clubhouse this year during December.
 - Finishing around the clubhouse clean up, inventory, etc on my end
 - Total Rounds for 2023 – 25,416
 - Credit Card 3% Processing fee option
 - o Can be done but not very user friendly
 - o Have to manually add the fee to each credit/debit card transaction each time
 - So if the customer pays cash and we forget to take off the fee or if we forget to add the fee back in on a credit/debit card transaction after a cash transaction, can become confusing and when we are busy during a tournament, it is another step to get someone through
 - Have to keep the right at what the actual rate is to stay within compliance
- Thanks,
Eric Hieb

2023 Rounds Played & Membership Numbers

Total Rounds Played 2022 = 24,369

Total Rounds Played 2023 = 25,416

Membership

2021 Numbers

Single: 167

Couples: 110

College: 19

Student: 40

Family: 262

Total: 598

2022 Numbers

Single: 159

Couples: 110

College: 14

Student: 33

Family: 232

Total: 548

2023 Numbers

Single: 160

Couples: 104

College: 17

Student: 34

Family: 228

Total: 543

New Members: 40

Punch cards:

-43 without Cart (9 Holes)

-37 with Cart (9 Holes)

-2 without Cart (18 Holes)

-11 with Cart (18 Holes)

Range Punch Cards

-45 – 10 Buckets

-21 – 25 Buckets

**7. Superintendent Report
Golf and Cemetery Board
5:45 PM, January, 9th 2024**

GOLF

- Hauled in 450 yards of fill for phase 2.
- Equipment package approved for 2025.
- Doing some shop clean up and putting away for winter.
- 2nd new greens mower arrived with extra set of reels.
- Getting ready for new grinders.
- Will probably have to start watering greens again with the forecast.
- 51 trees cut down.
 1. About half are totally cleaned up.
 2. All are chunked up ready to be hauled out.
 3. Street has started hauling out.
- Installed new lighting in main shop.

CEMETERY

- Finished Block wall in east ditch.
- New water heater in shop.
- Need to rebuild shop dumpster.
- Mapping issues with uploading is holding up progress.
- Working with monument company on donating baby section monuments.
- Trying to finish up on a lot of odds and ends before winter.
- Doing analysis of each block's available graves.

Golf & Cemetery Superintendent
Jason Gunnare

8. Discussion: Private Cart Policy

The board reviewed the draft private golf cart policy for the Lakeview golf course. A brief discussion followed, Gunnare noted he would bring this back to the Board a future meeting for approval.

9. Approve 2024 Fees

Gunnare presented the proposed 2024 fees to the Board for their approval, noting no fee changes for the cemetery and the following fee changes for the golf course: weekend 9/18 hole; small/large range bucket; 10/25 buckets; punch cards (12-9 hole PC, with cart, 18 hole PC, 18 hole PC/cart); single/family range; locker rent fee; handicap card fee. Motion Reinesch, Second Schlimgen to approve the proposed 2024 fees. Motion carried.

10. Approve 2023-2025 Clubhouse Manager's Agreement

The Board reviewed the 2023 - 2025 Clubhouse Manager's Agreement. Gunnare informed the Board the only change is a 3% increase. Motion Rietveld, Second Reinesch to approve the 2023 - 2025 Clubhouse Manager's Agreement. Motion carried.

11. Executive Session: Motion to Enter Into Executive Session In Accordance with SDCL 1-25-2 (1) Personnel (4) Preparing for contract negotiations

Motion McEntee, Second Reinesch to enter into Executive Session as permitted by SDCL 1-25-2 (1) Personnel (4) Preparing for contract negotiations. Motion carried.

Chairman McEntee declared the Board out of Executive Session at 6:42 PM

12. Adjournment

Next meeting date: Monday, February 12, 2024 at 5:45 PM

There being no further business, the Board adjourned at 6:45 PM