



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
March 4, 2024

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Resurrection Lutheran**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Automatic Supplements**
 - Parks-Rec Center in the amount of \$756.79 from donation of funds
 - Parks-Rec Center in the amount of \$385.40 from donation of funds
 - D. Raffle Permits**
 - E. Special Event Permit Application Mitchell Food Pantry Easter Ham Dinner Giveaway on Tuesday, March 26, 2024**
 - Street Closure
 - Parking Lot Closure(s)
 - F. Purchase of Crack Sealer off of Minnesota State Bid Documents Project #2024-8**
 - G. Purchase of Skid Loader and Attachments off of Sourcewell Contract Project #2024-14**
 - H. Purchase of 306 CR Mini Excavator off of Sourcewell Contract Project #2024-16**
 - I. Surplus JVCC Snooker Table to be replaced with Pool Table**
 - J. Set Date for Bid Opening 1:30 PM, March 12, 2024 for Jetty & Marina Bike Trail Project #2023-3**
 - K. Volunteer Board Appointments**
 - Deb Geyer to the Business Improvement District (BID) #4 Board representing the Kelly Inn for a term to run until December 31, 2026
 - L. Set date of March 18, 2024 on the application to transfer RL-5768 Retail (On-Off Sale) Liquor License from Puddle Jumper LLC, 221 East 3rd Avenue to Puddle Jumper LLC dba CJ's Bar & Casino, 2700 North Main St, Suite #1. Video Lottery is included.**

- M. Pay Estimates**
- N. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**
- 6. Motion To Approve, Request Public Comment, Roll Call**
- 7. Citizens Input**

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 8. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment**
 - A. Hearing and Action on an Application for Ron Peterson-Conditional Use Permit**

Ron Peterson has applied for a Conditional Use Permit for multi-family dwelling; located in the 1100 block of S Lawler St, legally described as Lots 6, 7, and 8, Block 18, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.
 - B. Action to Set Date for Board of Adjustment Hearing 3-18-24**

Tara Volesky has applied for a Conditional Use Permit for multi-family dwelling; located at 2221 E Havens Ave, legally described as Lot 2 in the NE ¼ & Lot 3B in the NW ¼ of the NE ¼ Ex H-1 & W 7 Rods of Lot 1 in the NE ¼ & W 7 Rods of the NE ¼ of NE Ex H1 of Section 26, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned UD Urban Development District.
 - C. Action to Set Date for Board of Adjustment Hearing 3-18-24**

Erika Hennessey has applied for a conditional use permit to operate an Educational Institution, located at 1325 Palmer Place, legally described as Lot 5 and West 3' of Lot 4, Block 8, Gardenview Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.
- 9. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
- 10. Hearing and Action on the application to transfer RB-28510 Retail (On-Off Sale) Malt Beverage & SD Farm Wine License from V.V. Inc dba The Garage, 909 North Ohlman Suite #3 to V.V. Inc dba The Garage, 508 East Havens, Suite #3. Video Lottery is included.**
- 11. Action to Award Bid for Asphalt/Concrete Crushing Project #2024-9**
- 12. Action to Approve Agreement #A2024-12, VW Truck Program-Rebate Agreement with State of South Dakota Project #2024-18**
- 13. Action to Approve Resolution #R2024-15, Adding a Hotel to Business Improvement District 4 and Appointing a Representative Therefrom to the Business Improvement**

District 4 Board

- 14. Second Reading of Ordinance #O2024-02, Supplemental Appropriations for FY2024**
- 15. Motion to Adopt Ordinance #O2024-02, Request Public Comment, Roll Call**
- 16. Update for Council's Information on Firesteel Creek Watershed**
- 17. Motion to enter into executive session according to SDCL 1-25-2 (1) and (4)**
- 18. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

WORK SESSION OF THE CITY COUNCIL
MITCHELL, SOUTH DAKOTA

February 20, 2024
5:30 P.M.

PRESENT: Mayor Bob Everson, Marty Barington, Mike Bathke,
Tim Goldammer, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT: John Doescher

PRESIDING: Council President Kevin McCardle

REVIEW:

City Administrator Stephanie Ellwein presented an overview of the 2023 Year End Financials. Ellwein also reviewed the impact of designating additional funds towards Lake Mitchell.

ADJOURN:

There being no further business to come before the meeting, Council President McCardle adjourned the work session at 6:00 p.m.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**February 20, 2024
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, Tim Goldammer, Kevin McCardle,
Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT: John Doescher

PRESIDING: Mayor Bob Everson

AGENDA:

Moved by Tjarks, seconded by Goldammer, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council February 5, 2024.
- b. Committee Reports
 - 1. Planning Commission January 22, 2024 and
 - 2. Planning Commission February 12, 2024 (unsigned).
- c. Department Reports
 - 1. Sales Tax Collections (January),
 - 2. Building Permits (January),
 - 3. Police (January),
 - 4. Fire (January),
 - 5. Code Enforcement (January),
 - 6. Palace Transit (December),
 - 7. Water (January), and
 - 8. Airport (January).
- d. Raffle Permits
 - 1. Area Community Theatre with the drawing to be held on March 21, 2024,
 - 2. Mitchell Main Street & Beyond with the drawing to be held on March 23, 2024, and
 - 3. Saint John Paul II Elementary with the drawing to be held every day in May 2024.
- e. An application was received for concurrence from the Mitchell Area Safehouse on February 12th for a property tax abatement request to Davison County. The City Council does not object to the abatement application.
- f. Volunteer Board Appointments
 - 1. Appoint Kristi Bitterman to the Community Services Board (Palace Transit) to fill an unexpired term to run February 2024 to June 2025.
- g. Authorization to purchase 3-2024 Dodge Durangos for the Police Department off of state bid.

- h. Surplus 2000 Ford Ambulance-Tech Rescue to be sold on Purple Wave.
- i. Set date 1:30 p.m., February 27, 2024 for bid opening for Asphalt and Concrete Crushing Project #2024-09.
- j. Set date of March 4, 2024 for hearing and action on the application to transfer RB-28510 Retail (on-off sale) Malt Beverage & SD Farm Wine License from VV Inc. dba The Garage, 909 North Ohlman, Suite #3 to VV Inc. dba The Garage, 508 East Havens, Suite #3. (Video lottery is included.)
- k. Approval of Gas and Fuel Quotations

<u>Howes Oil Company</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
Unleaded Gas-10% ethanol	7,500	7,500	\$2.152	\$16,140.00

<u>Howes Oil Company</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
On Road Diesel #2	1,150	1,150	\$2.980	\$3,427.00
On Road Diesel #1	1,150	1,150	\$3.280	\$3,772.00
Off Road Diesel #2	2,600	2,600	\$2.705	\$7,033.00
Off Road Diesel #1	2,600	2,600	\$3.005	\$7,813.00

Total Bid: \$22,045.00

- l. Pay Estimates February 20, 2024
 - Pay Estimate #5 in the amount of \$8,666.66 for Mitchell Airport Snow Removal #2019-53R2 contracted to Quality Cut Lawn & Snow,
 - Pay Estimate #9 in the amount of \$394,455.03 for Above Ground Storage Tank #2020-20 contracted to Rice Lake West,
 - Pay Estimate #31 in the amount of \$18,643.66 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group,
 - Pay Estimate #32 in the amount of \$14,118.80 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group,
 - Pay Estimate #7 in the amount of \$6,095.75 for Above Ground Storage Tank #2020-20 contracted to GeoTek Engineering,
 - Pay Estimate #2 in the amount of \$1,874.50 for Lake Mitchell-Phase II #2021-20 contracted to Barr Engineering,
 - Pay Estimate #20 in the amount of \$147,190.00 for North Wastewater Improvements #2021-31 contracted to PKG Contracting,
 - Pay Estimate #35 in the amount of \$32,599.25 for North Wastewater Improvements #2021-31 contracted to HDR Engineering,
 - Pay Estimate #13 in the amount of \$102,687.50 for WWTP South Plant-Phase II #2022-01 contracted to HDR Engineering,
 - Pay Estimate #14 in the amount of \$3,521.25 for 1st/7th & Main Signals #2022-08 contracted to HR Green,
 - Pay Estimate #11 in the amount of \$2,125.00 for Jetty & Marina Bike Trail #2023-03

contracted to Brosz Engineering, and

Pay Estimate #3 in the amount of \$3,000.00 for Jetty & Marina Bike Trail #2023-03 contracted to Shive Hattery.

m. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer.

PAYROLL JANUARY 21, 2024 – FEBRUARY 3, 2024: City Council \$3,626.48, Mayor \$1,567.54, City Administrator \$6,369.23, Administrative Boards \$2,325.00, Attorney \$5,332.08, Finance \$14,375.90, Human Resources \$4,379.83, Municipal Building \$3,850.20, Information Technology \$3,286.77, Police \$78,106.53, Traffic \$5,331.26, Fire \$41,533.43, Street \$33,225.68, Public Works \$25,351.79, Cemetery \$5,692.74, Library \$18,835.53, Recreation & Aquatics \$7,124.93, Recreation Center \$21,568.65, Sports Complexes \$11,315.01, Parks \$13,581.10, Supervision \$6,441.16, Corn Palace \$25,780.66, E911 \$22,564.79, MVP \$989.96, Palace Transit \$33,716.48, JVCC \$1,894.62, Nutrition \$4,630.63, Airport \$3,643.78, Water Distribution \$16,569.65, Sewer \$14,488.61, Recycling Program \$7,338.62, Waste Collection \$6,671.72, Landfill \$10,380.42, Golf Course \$4,568.25, Emergency Medical Services \$35,392.29

NEW HIRES:

RECREATION CENTER: Maxwell Hart-\$12.70, Isabel Ihnen-\$11.20

SALARY ADJUSTMENTS:

E911: Nicole Peterson-\$23.386

FIRE: Daniel Esh-\$22.373

MUNICIPAL BUILDINGS: Kevin Dykes-\$24.330

STREET: Luke Nagel-\$26.595

SUPERVISION: Angel DeWaard-\$27.948

TERMINATIONS:

CORN PALACE: Nevaeh Gjerdahl, Taylor Senn

WARRANTS: A&B Business Solutions, Contract-\$4,436.32; A-Ox Welding Supply, Supplies-\$1,176.24; Accounts Management, Garnishment-\$329.85; Ada Miller, Ambulance Refund-\$50.81; AFSCME Council 65, Union Dues-\$533.45; Airside Solutions, Supplies-\$255.82; Alcopro, Supplies-\$228.67; Amazon Capital Services, Supplies-\$1,618.26; Aqua-Pure, Supplies-\$1,687.50; Aramark, Supplies-\$335.31; Arctic Refrigeration, Repairs-\$547.61; AT&T Mobility, Utilities-\$402.34; ATV Holdings, LLC dba Mitchell Telecom, Utilities-\$2,846.12; Avera Occupational Medicine, Screenings-\$1,692.00; Avera Patient Financial Services, Physicals-\$34.80; Axon Enterprise, Supplies-\$3,368.00; B-Y Water District, Utilities-\$53,506.23; Baker &

Taylor, Books-\$629.23; Barr Engineering, 2021-20 P.E. #PH2-22-\$1,874.50; Big Daddy D's, Contract Services-\$6,949.60; Blackstone Publishing, Audio-Visual-\$422.24; Blackstrap, Supplies-\$17,238.85; Boyce Law Firm, Professional Service-\$385.00; Brosz Engineering, 2023-3 P.E. #11-\$2,125.00; Buhl's Drycleaners & Linen, Supplies-\$55.00; C&B Operations, Repairs-\$4,688.45; California State Disbursement, Garnishment-\$92.30; Carquest Auto Parts, Supplies-\$95.91; CDW Government, Supplies-\$351.53; Centennial Carpet, Supplies-\$3,825.00; Central Electric, Utilities-\$13,698.12; Century Link, Utilities-\$61.09; CHS Farmers Alliance, Supplies-\$2,284.64; Cloudcover USA, Supplies-\$6,100.00; Clubhouse Hotel & Suites, Travel-\$585.96; Coborns, Contract Services-\$379.50; Cole Palmer, Supplies-\$24.58; Commercial Interior Décor, Capital Improvements-\$47,206.00; Core & Main, Supplies-\$4,459.30; Core-Mark Midcontinent, Supplies-\$5,259.19; County Fair, Supplies-\$1,217.45; Creekside Veterinary Clinic, Finance Charge-\$5.00; Custom Plus Collision Center, Repairs-\$650.79; Dakota Data Shred, Shredding-\$68.97; Dakota Heartland Development, 2024 1st Quarter Allocation-\$6,250.00; Dakota Oyate Challenge, Corn Palace Games-\$279.00; Dakota Pump, Software-\$13,475.25; Dakota Supply Group, Maintenance-\$119.59; Darrington Water Conditioning, Rental-\$85.20; Davison Rural Water Systems, Utilities-\$129.70; Dean V Strand, Maintenance-\$743.30; Department of Agriculture, Environmental Fees-\$15,500.00; Department of Motor Vehicle, Title Vehicle-\$26.70; Department of Social Services, Child Support-\$864.46; Diesel Laptops, Repair-\$3,095.00; Dockendorf Equipment, Maintenance-\$234.44; Doug's Custom Paint & Body, Repairs-\$339.63; Easy Picker Golf Products, Supplies-\$1,260.33; Elfstrand's Ace Hardware, Supplies-\$13.99; Environmental Equipment & Service, Repairs-\$14,006.34; ESO Solutions, Software-\$17,576.00; Fastenal, Repairs-\$114.06; Forum Communications, Advertising-\$735.35; Geotek Engineering & Testing, 2020-20 P.E. #7-\$6,095.75; Gold Medal Products, Supplies-\$594.67; Gopher Sport, Supplies-\$11,523.52; Grainger, Supplies-\$21.18; Great Plains Roofing, Repairs-\$3,706.13; Great Western Tire, Supplies-\$6,673.80; Guardian Alliance Technology, Professional Service-\$100.00; Hanson School District, Corn Palace Games-\$1,466.75; Hawkins, Supplies-\$3,136.54; HDR Engineering, 2021-31 P.E. #35-\$135,286.75; Henry Schein, Supplies-\$985.88; Howes Oil, Supplies-\$38,192.32; HR Green, 2022-8 P.E. #14-\$3,521.25; Iacp Membership, Dues-\$190.00; Ican, Advertising-\$750.00; Infrastructure Design Group, 2020-20 P.E. #31-\$32,762.46; Ingram Library Services, Books-\$304.73; Interstate Office Products, Supplies-\$257.45; Jabr Trucking, Towing Fee-\$185.00; Jason Dicus, Reimbursement-\$149.99; JCL Solutions, Supplies-\$401.50; Joe Dolezal, Travel-\$951.60; Joelle Dammann, Training-\$28.00; Jones Supplies, Supplies-\$895.59; Knowbe4, Subscription-\$2,735.30; Kone Chicago, Maintenance-\$945.66; Krohmer Plumbing, Maintenance-\$245.82; Lakeview Veterinary Clinic, Management Fee-\$900.00; Larry's I-90 Service, Maintenance-\$10,771.54; Leisure Design Systems, Annual Support-\$1,774.15; Lori Schmidt, Corn Palace Games-\$190.00; LTS Distributing, Advertising-\$595.00; Make it Mine Designs, Maintenance-\$1,119.97; McLeod's Printing, Supplies-\$117.98; Menard's, Supplies-\$856.76; Mid-States Organized Crime, Membership 2024-\$200.00; Midcontinent Communication, Advertising-\$2,246.37; Midway Service dba Vollan Oil, Supplies-\$654.75; Midwest Fire & Safety, Annual Fire Extinguisher-\$308.49; Midwest Oil, Supplies-\$3,903.86; Midwest Turf & Irrigation, Supplies-\$869.28; Milpro Marine, Equipment-\$31,800.00; Mitchell Area Development, 2024 1st Quarter Allocation-\$41,750.00; Mitchell Convention & Visitors Bureau, 2024 Funding-\$20,800.00; Mitchell Iron & Supply, Supplies-\$53.22; Mitchell Main Street and Beyond, 1st Quarter Allocation-\$10,000.00; Mitchell School District, Utilities-\$1,682.29; Mitchell United Way,

United Way Deductions-\$198.00; Mount Vernon School District, Contract Services-\$120.75; Mueller Lumber, Supplies-\$249.99; Muth Electric, Maintenance-\$1,363.52; Napa Central, Supplies-\$867.79; Natural Formulations, Supplies-\$283.14; Northwestern Energy, Utilities-\$64,737.23; Olinger Carpet Service, Maintenance-\$3,200.00; Olsen Auction Service, Auction Building-\$400.00; One Source The Background, Background Check-\$195.00; Overdrive, Ebooks-\$2,197.13; Overtime, Contract Services-\$2,506.50; Papa Murphy's Pizza, Pizza-\$972.14; Pat Dockendorf, Corn Palace Games-\$190.00; Peterbilt of Sioux Falls, Supplies-\$1,118.28; PKG Contracting, 2021-31 P.E. #20-\$147,190.00; Precision Grading, Deposit Refund-\$2,000.00; Public Health Laboratory, Testing-\$31.24; Qualified Presort, Postage-\$377.55; Quality Cut Lawn & Tree Service, 2019-53R2 P.E.#5-2023-\$8,666.66; Quick Med Claims, Monthly Charges-\$5,743.31; Rice Lake West, 2020-20 P.E #9-\$394,455.03; Rockmount Research & Alloy, Supplies-\$2,210.02; Roy King, Entertainment-\$150.00; Runnings Supply, Supplies-\$745.89; S&M Printing, Supplies-\$301.00; Saga Communications of South Dakota, Advertising-\$830.40; Santel Communications, Utilities-\$30.00; Schoenfelder Portables, Rental-\$150.00; South Dakota Public Assurance Alliance, Bus Coverage-\$2,011.95; South Dakota Transit Providers, Transit Dues-\$150.00; South Dakota Supplemental Retirement, Supplemental Retirement-\$2,769.50; South Dakota Supplemental Roth 457, Roth 457 Contributions-\$1,396.00; South Dakota Golf Course Superintendents, Registration-\$1,175.00; South Dakota State University Local Transportation, Registration-\$250.00; Shive-Hattery, 2023-3 P.E. #3-\$3,000.00; South Dakota 811, Supplies-\$ 31.50; Standard Insurance, Life Insurance-\$435.69; Staples, Supplies-\$148.18; Stephanie Ellwein, Travel-\$216.06; Storey Kenworthy/Matt Parr, Supplies-\$77.36; Stryker Sales, Supplies-\$388.70; Sturdevants Auto Value. Supplies-\$4,312.38; Subway, Meals-\$47.94; Sun Gold Sports, Supplies-\$16.00; Teamsters Local No. 120, Union Dues-\$1,593.00; Terry Johnson, Travel-\$14.00; Tessier's, Supplies-\$587.08; The Dugout, Contract Services-\$1,167.00; Thomas Holleman, Travel-\$36.00; Thomson Reuters West, Subscription-\$800.80; Thune True Value & Appliance, Supplies-\$144.03; Traffic Control, Supplies-\$8,024.00; Transource, Supplies-\$4,185.74; Transwest Trucks of Sioux Falls, Supplies-\$757.66; United Parcel Service Store #4227, Postage-\$74.51; Verizon Wireless, Utilities-\$757.13; Vern Eide Chevrolet GMC, 2022 Dodge Ram 1500-\$38,223.00; Vern Eide Ford, Parts-\$23.33; Walmart/Capital One, Supplies-\$106.27; Wheelco Brake & Supply, Supplies-\$373.46; Wisconsin Child Support, Garnishment-\$395.58; Ellwein Brothers, Supplies-\$1360.00; South Dakota State Treasurer, Sales Tax Payment-\$17,137.62.

Members present voting aye: Barington, Bathke, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Elizabeth Luczak of Mitchell Main Street & Beyond promoted Wingapalooza at the Corn Palace on Saturday, March 23, 2024.

Mike Vehle stated the SD Department of Transportation is currently conducting a study on the Mitchell to Parkston corridor. There is a meeting on the topic on Wednesday, February 21st at the Davison County Fairgrounds.

Kelly Pfaff stated he would like to see an ordinance limiting the terms of elected officials to 12 years of service. Pfaff also stated the ordinance on appointment procedures should be amended to not allow non-residents to be appointed.

Stewart Hanson had questions regarding the impact of wetlands on phosphorous levels entering the lake.

BOARD OF ADJUSTMENT:

Moved by Barington, seconded by McCardle, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Kayla Fluth for a side yard variance of 1' vs 3' to tear down existing garage and build a new 20' x 24' garage located at 802 West 2nd Avenue, legally described as Lot 15, Block 92, Lawler's 2nd Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District. The Planning Commission recommended approval of said application. Moved by McCardle, seconded by Sabers, to approve said application. Motion carried.

Moved by McCardle, seconded by Barington, to set date for March 4, 2024 on the application of Ron Peterson for a conditional use permit for a multi-family dwelling located in the 1100 block of South Lawler, legally described as Lots 6, 7, and 8, Block 18, Weaver's Squares Addition, City of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Tjarks, seconded by Goldammer, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

CONSIDER APPROVAL:

Moved by Sabers, seconded by Tjarks, to approve the Sales Tax Grant Application form. Motion carried.

Moved by Tjarks, seconded by Goldammer, to approve Amendment #2 to Agreement #A2021-56 with Brosz Engineering for East Spruce Street Railroad Crossing Project. Motion carried.

Moved by McCardle, seconded by Tjarks, to approve Agreement #A2024-11, Secondary Water Source with Randall Community Water District. Motion carried.

RESOLUTIONS:

Moved by Tjarks, seconded by Sabers, to approve Resolution #R2024-06, Plat of Lots 1 and 2 of Bowman's Addition in the SE ¼ of Section 17, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota, as follows:

RESOLUTION #R2024-06

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 12th day of February, 2024; and

WHEREAS, it appears from an examination of the plat of LOTS 1 AND 2 OF BOWMAN'S ADDITION IN THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 104 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Damian F. Greble, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOTS 1 AND 2 OF BOWMAN'S ADDITION IN THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 104 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Damian F. Greble, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Smith, to approve Resolution #R2024-12, Bridge Reinspection Program for 2024, as follows:

BRIDGE REINSPECTION #R2024-12 PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, 23 CFR 650, Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Mitchell is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire Brosz (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

Motion carried and resolution declared duly adopted.

Moved by Goldammer, seconded by McCardle, to approve Resolution #R2024-13, Plat of Lots 11 and 12, Block 5 of Woodland Heights First Addition, as follows:

RESOLUTION #R2024-13

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 12th day of February, 2024; and

WHEREAS, it appears from an examination of the plat of LOTS 11 AND 12, BLOCK 5 OF WOODLAND HEIGHTS FIRST ADDITION, A SUBDIVISION OF LOT 3, CRANE'S ADDITION IN THE SE ¼ OF SECTION 34, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the plat of LOTS 11 AND 12, BLOCK 5 OF WOODLAND HEIGHTS FIRST ADDITION, A SUBDIVISION OF LOT 3, CRANE'S ADDITION IN THE SE ¼ OF SECTION 34, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Bathke abstained. Motion carried and resolution declared duly adopted.

Moved by Tjarks, seconded by Goldammer, to approve Resolution #R2024-14, SHPO Findings in Relation to the Property at 100 North Main Street, as follows:

RESOLUTION #R2024-14

A RESOLUTION REGARDING SDCL SECTION 1-19A-11.1 FINDINGS IN RELATION TO THE PROPERTY AT 100 N MAIN STREET

WHEREAS, Dikun Properties LLC is the owners of certain real property at 100 N Main Street legally described as:

Lot 7, Block 12, Original Plat of Town (now City) of Mitchell, Davison County, South Dakota.

WHEREAS, the above described property is listed on the National Register of Historic Places.

WHEREAS, Dikun Properties LLC sought a building permit for the property.

WHEREAS state law puts certain processes in place which must be followed prior to any governmental action that may damage, destroy, or encroach upon any historic property.

WHEREAS, in consideration of such laws, the City of Mitchell did provide preliminary notice on the status of the property, reports of its condition, and eventually proposed project of Dikun Properties LLC plan to the State Historic Preservation Office (SHPO) received on November 1, 2023. The proposed project includes remodeling the front entrance of the building and installing new windows, awnings, and a south side entrance. This property is contributing to the Mitchell Commercial Historic District, which is listed in the National Register of Historic Places.

WHEREAS, on November 29, 2023, SHPO requested an abbreviated case report with specific concerns over the removal and replacement of original windows on the side of the building and the proposed new entrance

WHEREAS, on December 14, 2023, SHPO received information from the applicant that signified changes to the project scope. Included in the correspondence was new renderings that depicted that the glass frames will retain the same material and color, and that the front sign board will be replaced by one with a similar appearance and design. The side windows as based in the renderings will be in the existing historic openings that keep visible the decorative sills and lintels. This additional information fulfilled the request for a case report.

WHEREAS, on January 19, 2024 2024, SHPO received additional information. The applicant has changed his mind due to finding leaks and needing to insulate the building. The previous project proposal did not encroach upon, damage, or destroy a historic property. The applicant is keeping the existing brick on the south end, replacing old windows with bronze colored windows, and the front is going to retain the same form, but with new architectural metal panels covering the old brick.

WHEREAS, on February 1, 2024 based upon the information provided, the proposed project alters the appearance and materiality of the primary facade. Therefore, SHPO has made the following determination that the proposal will encroach upon, damage, or destroy a historic property which is included in the National and State Registers of Historic Places. However, it appears that there are no feasible and prudent alternatives to the proposal and that the proposal includes all possible planning to minimize harm to the historic resource.

WHEREAS, SDCL 1-19A-11.1 requires in this case that the City make a written determination that “based upon the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that all possible planning to minimize harm to the historic property has been considered.”

WHEREAS, such a hearing by the City Council was scheduled, noticed, and held on February 20, 2024 during regular session and that at such hearing interested parties were afforded an opportunity to comment on the matter and the City Council did consider and discuss relevant facts relating to such demolition plan.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, SD that the City Council does hereby make the following findings of fact and conclusions:

1. The above described property is listed on the National Register of Historic Places.
2. The City of Mitchell, did submit a notice and supplemental materials as required by state law and as requested by the State Historic Preservation Office.
3. The City Council, in its capacity as the governing body designated to make a final determination of project acceptability under SDCL 1-19A-11.1, must determine that, “based upon the consideration of all relevant factors, that there is no feasible and prudent alternative to the proposal and that all possible planning to minimize harm to the historic property has been considered.”
4. The City Council has taken into consideration all relevant factors including all testimony provided at the above described hearing, all documentation provided at or for use in such hearing, and specifically, the following materials:

Flower Shop GIS

Flower Shop-Renderings-10-31-23

Flower Shop-State Case Report-11-29-23

Flower Shop-Renderings-12-13-23

Flower Shop-State Case Report-State No Damage-12-18-23

Flower Shop-Renderings-1-15-24

Flower Shop-State Case Report-State Damage No Alternatives-2-1-24

5. Based on all relevant factors, there is no feasible and prudent alternatives to the addition. The applicant has taken appropriate steps to minimize potential damage to a historic building by keeping the existing brick on the south end, replacing the old windows with bronze-colored windows, and the front is going to retain the same form, but with new architectural metal panels covering the old brick.
6. That in recognition of these findings and conclusions, the State Office of History shall be provided with notice of this determination by certified mail, to include a complete record of factors considered.
7. That after ten days from sending such notice, compliance with SDCL 1-19A-11.1 shall no longer serve as an impediment to carrying out the proposed building permit.

Motion carried and resolution declared duly adopted.

ORDINANCE:

Moved by McCardle, seconded by Goldammer, to place Ordinance #O2024-02, Supplemental Appropriations for FY2024 on first reading. Motion carried.

RESOLUTIONS:

Moved by McCardle, seconded by Bathke, to postpone Resolution #R2024-10, Designate Unobligated General Fund Cash towards the Lake Mitchell Dredge Project until after the election.

Members present voting aye: Bathke, McCardle, Sabers. Members present voting nay: Barington, Goldammer, Smith, Tjarks. Motion failed.

Moved by Goldammer, seconded by Smith, to amend Resolution #R2024-10, Designate Unobligated General Fund Cash towards the Lake Mitchell Dredge Project by removing 'Dredge' from resolution and replacing with 'Improvement'.

Members present voting aye: Barington, Bathke, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

Moved by Smith, seconded by Tjarks, to designate \$4,684,100 from future capital projects in the General Fund designated reserves to the Lake Mitchell Improvement Project.

Members present voting aye: Barington, Goldammer, Sabers, Smith, Tjarks. Members present voting nay: Bathke, McCardle. Motion carried.

Moved by McCardle, seconded by Sabers, to designate \$0.00 from unobligated cash reserves in the General Fund to the Lake Mitchell Improvement Project.

Members present voting aye: Barington, Bathke, Goldammer, McCardle, Sabers. Members present voting nay: Tjarks, Smith. Motion carried.

Moved by Smith, seconded by Tjarks, to approve Resolution #R2024-10; Designate Unobligated General Fund Cash towards the Lake Mitchell Improvement Project, as follows:

Resolution #R2024-10

A resolution designating funds in General Fund Reserves for the Lake Mitchell Improvement Project

WHEREAS, the City of Mitchell passed Resolution R2023-53 setting an election date of June 4, 2024 for the financing of the Lake Mitchell Improvement Project;

WHEREAS, The City of Mitchell would like to lower the amount financed through the State Revolving Fund Loan from the original \$25,000,000 listed in Resolution R2023-53;

WHEREAS, the City of Mitchell approved as part of the Fiscal Year 2024 budget \$3,500,000 to be used for the cost of the drawdown construction which would reduce the amount financed to \$21,500,000;

WHEREAS, the City of Mitchell currently has \$4,684,100 designated in the general fund reserves for Future Capital Projects;

WHEREAS, the City of Mitchell has received approximately \$6,000,000 in sales tax revenue above the budgeted revenue amounts in 2021, 2022, and 2023;

WHEREAS, by designating additional funds towards the Lake Mitchell Improvement Project the amount financed could be lowered even further than \$21,500,000;

WHEREAS, the designated funds will be used for the Lake Mitchell Improvement Project as listed in the approved application to the Department of Ag and Natural Resources (DANR) State Revolving Fund (SRF) Loan application to lower the amount financed through the SRF loan;

THEREFORE BE IT RESOLVED, that the following amounts be designated towards the Lake Mitchell Improvement Project from the listed sources below:

\$ 4,684,100	From Future Capital Projects in the General Fund Designated Reserves
\$ 0	From <u>Unobligated Cash Reserves in the General Fund</u>
\$ 4,684,100	Total amount designated towards the Lake Mitchell Improvement Project.

McCardle voting nay. Motion carried and resolution declared duly adopted.

Moved by Barington, seconded by Smith, to approve Resolution #R2024-11, A Resolution Amending Resolution #R2023-53, as follows:

RESOLUTION #R2024-11
A RESOLUTION AMENDING RESOLUTION R2023-53

WHEREAS, the City Council has gotten comments from the public concerning Resolution R2023-53; and

WHEREAS, the City Council has considered said comments from the public and determines to address said comments by amending the Resolution R2023-53; and

WHEREAS, the City Council does find it necessary to amend resolution R2023-53 to address the size of the **State Revolving Fund (SRF) Loan** borrowing and clarify the project description.

NOW THEREFORE BE IT RESOLVED by the City Council of City of Mitchell, Davison County, South Dakota, as follows:

1. Amendment of Resolution R2023-53. Resolution R2023-53 shall be amended as follows:

a. The question of authorizing the issuance of such bonds shall be amended to be in substantially the following form:

SHALL THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, ISSUE ITS REVENUE BONDS IN A PRINCIPAL AMOUNT NOT EXCEEDING \$16,815,900, BEARING INTEREST SUCH RATES AND PAYABLE UPON SUCH TERM AS MAY BE DETERMINED BY THE CITY COUNCIL, FOR THE PURPOSE OF PROVIDING FUNDS FOR THE LAKE MITCHELL PROJECT, AND PAYING THE COSTS OF ISSUANCE?

SHALL THE ABOVE PROPOSITION BE APPROVED AND THE BONDS ISSUED?

b. All references to \$25,000,000 be amended to read \$16,815,900.

c. The project description be amended to read "the Lake Mitchell Project".

2. All other provisions of Resolution 2023-53 shall remain in force and effect.

3. The city officers are directed to take such action as necessary to carry out this resolution's intent.

Motion carried and resolution declared duly adopted.

ADJOURN:

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.



Planning Commission
City Council Chambers, City Hall, 612 N. Main Street
February 12, 2024

1. Call to Order

Chairperson Larson called the February 12, 2024 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Havlik, Jirsa (telephonically), Larson, Osterloo, Schmitz, Sonne.

Absent: None.

Staff Present: Dammann, Ellwein, Mayor Everson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Schmitz, seconded by Genzlinger to approve the proposed agenda. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

5. Approval of Previous Minutes: January 22, 2024

Motion by Havlik, seconded by Osterloo to approve the proposed minutes of the January 22, 2024 Planning Commission meeting. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

6. Schedule Next Meeting: February 26, 2024

Motion by Genzlinger, seconded by Sonne to set the date for the next Planning Commission meeting for February 26, 2024. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

7. Plat: Lots 1 and 2 of Bowman's Addition in the Southeast Quarter of Section 17, Township 104 North, Range 60 West of the 5th P.M., Davison County, South Dakota; as requested by Bowman Family Trust

Jenniges explained this is outside the ETJ but within 3 miles of city limites, therefore it is the

county's zoning jurisdiction. County Planning Commission has recommended approval of the plat and variance. County Commission will hear the plat and variance on February 13, 2024. The applicant was not present to answer questions.

Motion by Genzlinger, seconded by Schmitz to approve the plat. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

8. Variance: Kayla Fluth

Kayla Fluth has applied for a Variance Permit for a side yard setback of 1' vs 3' to tear down existing garage and build a new 20' x 24' garage; located at 802 W 2nd Ave, legally described as Lot 15, Block 92, Lawler's 2nd Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were two letters received in favor of the variance. The applicant was present to answer questions.

Osterloo questioned the overhang to which was answered it will be 1' so there will essentially be 2' from the fence to the garage wall. He questioned if they felt they could adequately maintain that 2' space.

Genzlinger questioned what their hardship is and why they can't meet the setback to which was answered there is an overhead powerline going from the ally to the house.

Motion by Schmitz, seconded by Jirsa to recommend approval of the variance. Roll call vote: Genzlinger – nay, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – Nay, Schmitz – aye, Sonne – aye. 5 aye, 2 nay; motion carried.

9. Plat: Lots 11 and 12, Block 5 of Woodland Heights First Addition, a subdivision of Lot 3, Crane's Addition in the SE ¼ of Section 34, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Ethan Coop Lumber

Jenniges stated this follows the master plan of the area. ECL is platting two lots to build twin homes on. The applicant was not present to answer questions.

Motion by Schmitz, seconded by Havlik to approve the plat. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

10. Other Business:

None.

11. Public Input:

None.

12. Adjourn

Chairperson Larson adjourned the meeting at 12:09 P.M.

A handwritten signature in cursive script, reading "Jay A. Larson".

Jay A. Larson
Planning Commission Chairperson



Planning Commission
City Council Chambers, City Hall, 612 N. Main Street
February 26, 2024

1. Call to Order

Chairperson Larson called the February 26, 2024 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Havlik, Jirsa (telephonically), Larson, Osterloo, Sonne.

Absent: Schmitz

Staff Present: Dammann, Mayor Everson, T Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Genzlinger, seconded by Osterloo to approve the proposed agenda. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

5. Approval of Previous Minutes: February 12, 2024

Motion by Sonne, seconded by Havlik to approve the proposed minutes of the February 12, 2024 Planning Commission meeting. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

6. Schedule Next Meeting: March 11, 2024

Motion by Osterloo, seconded by Genzlinger to set the date for the next Planning Commission meeting for March 11, 2024. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

7. Conditional Use Permit: Ron Peterson

Ron Peterson has applied for a Conditional Use Permit for multi-family dwelling; located in the 1100 block of S Lawler St, legally described as Lots 6, 7, and 8, Block 18, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

Schoeder noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were 2 letters received in favor. The applicant was present to answer questions.

Peterson believes this will improve the area from the existing vacant lot.

T Johnson noted sidewalks will be required.

Motion by Genzlinger, seconded by Osterloo to recommend approval of the conditional use.

Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

8. Plan Approval: Ron Peterson, 1100 Block of South Kimball, zoned Highway Oriented Business

Schoeder noted the applicant presented a plan for a 4-plex with driveways facing east. There will be four single Stahl garages. This area was part of the East Central Phase 2 project which has utility services in the area. The applicant is following setbacks and is moving the old SPN building from 7th and Lawler to this location. The applicant was present to answer questions.

Motion by Genzlinger, seconded by Osterloo to approve the plan. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

9. Other Business:

None.

10. Public Input:

None.

11. Adjourn

Chairperson Larson adjourned the meeting at 12:08 P.M.

Jay A. Larson
Planning Commission Chairperson

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Supplement is to cover program supplies and materials expenses related to grant from SD State Department of Health.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

N/A

What is the amount of the budget line was unspent?

N/A

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

N/A

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

\$756.79

Funds received from:

SD State Department of Health

Explain the impact of waiting until the next fiscal year to budget for this item:

Expenses were incurred this year.

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Supplement is to cover program publishing expenses related to grant from SD State Department of Health.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Expenses incurred in current year.

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 2-21-2024

Organization: Team Makers DWU

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☒ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Jason Christensen

Address: 1200 West University Ave

Phone #: 605-630-0421

Email: jchrist@duw.edu

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: March 16 - April 6

Date of Raffle Drawing: April 6

Value of Raffle Prize: 200' - 1,000''

Proceeds Benefitting: DWU TeamMakers (DWU Scholarship)

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-21-2024

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer: _____

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 02/20/2024

Organization: Parent Teacher Association of Gertie Belle Rogers

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☒ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Kate McEntee

Address: 1513 Pinehurst Ave, Mitchell, SD 57301

Phone #: 605 999 8307

Email: kate.mcentee@k12.sdstate.edu

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 03/28/2024 - 05/03/2024

Date of Raffle Drawing: 05/03/2024 or 05/04/2024 (weather dependent)

Value of Raffle Prize: multiple ranging from \$25-\$200

Proceeds Benefitting: Gertie Belle Rogers PTA

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2/21/24 KS

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: February 26, 2024

Organization: Palace City All-Stars based in Mitchell

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization

☐ Charitable organization

☐ Fraternal organization

☐ Political party

☐ Political action committee or political committee on behalf of any candidate for a political office

☐ Religious organization

☐ Educational organization

☒ Local civic or service club

☐ Volunteer fire department

*Competitive cheer team raising fund to attend Worlds in Florida

Contact Information:

Name: April Reis

Address: PO Box 521, Reliance, SD 57569

Phone #: 605-680-2772

Email: april-reis@hotmail.com

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: April 4, 2024

Date of Raffle Drawing: April 19, 2024

Value of Raffle Prize: \$250

Proceeds Benefitting: Palace City All-Stars

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-27-2024

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Mitchell Food Pantry Easter Ham Dinner Giveaway on Tuesday, March 26, 2024		
Explanation/Background of Agenda Item Requested:	The Mitchell Food Pantry Inc. is requesting a Special Event Permit for their Easter Ham Dinner Giveaway on Tuesday, March 26th, 2024, from 5:00 PM until 6:00 PM. This event is open to the public and will be held in a City Park or facility (City Parking Lot). The Easter Ham Dinner Giveaway was created to provide an Easter meal for families in need who otherwise would not have one. They will receive enough food to complete the meal. The total anticipated attendance is 200. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Street Closure • Parking Lot Closure(s) The following street closure is requested from Noon until 6:00 PM: • N. Lawler St. from W. 7th Ave to W. 9th Ave. *Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s). The following parking lot closure(s) are requested from Noon until 6:00 PM: • The parking lot between TMA and Graham Tire. • The Disco parking lot between N. Lawler St. and N. Kimball St. *Per the request of the Mitchell Food Pantry Inc., there will be no ticketing and towing of vehicles in the requested street and parking lot closure(s). This event is a drive-thru giveaway, where recipients will enter the Disco parking lot off of N. Kimball St. which will be used as the staging area prior to making their way to the TMA/Graham Tire parking lot using the two entrances off N. Lawler St. From there, the recipients will register, wait for the food to be loaded, and once loaded, exit the parking lot onto Main Street. The food pallets will be placed between the two light poles in the parking lot. All volunteers wear safety vests.		

Please refer to the attached Event & Closure Map.

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application.

Print**Special Event Permit Application - Submission #3322****Date Submitted: 2/14/2024**

Special Event Permit Application

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements should also be completed at this time (if applicable).

Event Name:*

Easter Ham Dinner Giveaway

Event Date:*

3/26/2024

Event Hours:*

05:00 PM

—

06:00 PM

Requests included in this application:*

- ☒ Street Closure(s)
- ☒ Parking Lot Closure(s)
- ☐ Parade Permit - with escort & closures (\$250 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Noise Permit
- ☐ Fireworks Permit (\$50 Fee)
- ☐ Special Event Liquor License (\$500 Fee)
- ☐ Consumption Permit (\$500 Fee)

Time Requested for Street Closure(s)

3/26/2024

12:00 PM

—

3/26/2024

06:00 PM

Time Requested for Parking Lot Closure(s)

[3/26/2024] [12:00 PM] - [3/26/2024] [06:00 PM]

Event Information:

Overall Event Description:*

The Easter Ham Dinner Giveaway was created to provide an Easter Meal to families in need who otherwise would not have one. They will receive enough food to complete the meal. It is a drive-thru event. Recipients need not get out of their cars.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

200

Name of Group Sponsoring the Event:*

Mitchell Food Pantry Inc

Is your organization a "Tax Exempt", non profit organization?*

- ☒ yes (please attach 501C Exemption Letter)
- ☐ no

501C Exemption Letter Attachment

MFP irs 501c3.pdf

Event Application Contact Person:*

KAREN A POOLEY

Contact Person's Email:*

KAPOOLEY@WEISD.COM

Phone Number: *

605-770-4725

Day of Event Contact Person:*

KAREN A POOLEY

Contact Person's Email:*

KAPOOLEY@WEI SD.COM

Phone Number:*

605-770-4725

Facility Use, Route Map, and Impacted Areas

Please provide a detailed description of what facilities and equipment will be used/needed (including bleachers, picnic tables, water, electricity, etc.), and what closures are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Requested closures include: N. Lawler St. from W. 7th Ave. to W. 9th Ave. The parking lot between TMA and Graham Tire, as well as, the Disco parking lot between N. Lawler St. and N. Kimball St.

Per the request of the Mitchell Food Pantry Inc., there will be no ticketing and towing of vehicles in the requested street and parking lot closure(s).

The recipients will enter the Disco parking lot off of N. Kimball St. which will be used as the staging area prior to making their way to the TMA/Graham parking lot. The parking lot between TMA and Graham Tire will accommodate the pallets of food and trailer with hams and milk. This will be placed between the light poles. Then, the recipients will enter the TMA/Graham Tire parking lot from the east, register, wait for the food to be loaded in their vehicle and exit the lot onto Main Street. There is ample room to wait for traffic on Main Street if necessary. No equipment is necessary. **Please refer to the Event & Closure Map.**

This event will include the use of:

* Any item(s) selected below needs to be reserved and fee submitted/collected to the respective City Department before application process can proceed.

- ☐ Indoor Park Shelter (\$117.15 Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58 Park & Rec Fee)
- ☒ City Facility or Other City Building
- ☐ Picnic Table Rentals (\$25/each/day- Park & Rec Fee)
- ☐ Bleacher Rentals (\$35/each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

This is a drive-thru event, the recipients need not get out of their vehicles.

The recipients will enter the Disco parking lot off of N. Kimball St. which will be the staging area. There will be two lanes of vehicles that will enter the TMA/Graham Tire parking lot from the east, drive straight ahead to register, pull ahead to wait for a volunteer to load the food, and continue forward to exit the lot onto Main Street directly across from where they entered. The food is placed between the light poles, in the middle of the parking line. Once in place, the volunteers do not have to cross between vehicles. The volunteers who register the people are always on the left of the vehicles and the volunteers loading are always between the food in the middle and the vehicle. All volunteers wear safety vests.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?*

- ☐ Yes
☒ No

What time will sound amplification be used?

hh:mm am/pm — hh:mm am/pm

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
☐ No

When will sound checks be preformed?

hh:mm am/pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:**Name****Address****City****State****Zip Code****Phone Number****Email Address**

Date of Display**Time of Display**

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance Requirements

Insurance for your event is **REQUIRED** before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an **additional insured**. Insurance coverage must be maintained for the duration of this event.

I have the following coverage(s) and attached a copy of the Certificate(s) showing the City of Mitchell as an additional insured as REQUIRED above.*

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability
- ☐ Special Event Liquor License: \$500,000 per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability

Name of Insurance Company***Agent's Name****Policy Number****Phone Number**

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Karen A Pooley

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Karen A Pooley

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Karen A Pooley

I am attaching the following items:

- ☐ Parade Route Map
- ☒ Street or Parking Lot Closure Map
- ☐ Event Map
- ☒ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☒ Additional Document(s)

Parade Route Map Attachment

Choose File No file chosen

Street or Parking Lot Closure Map Attachment

MFP Easter Lot Map.pdf

Event Map Attachment

Choose File No file chosen

Certificate of Liability Insurance Attachment

MFP Ins Certificate.pdf

**Certificate of Liquor Liability Insurance
Attachment**

Choose File No file chosen

Additional Document

Easter giveaway 2024.pdf

Additional Document

Choose File No file chosen

Action of City Council _____

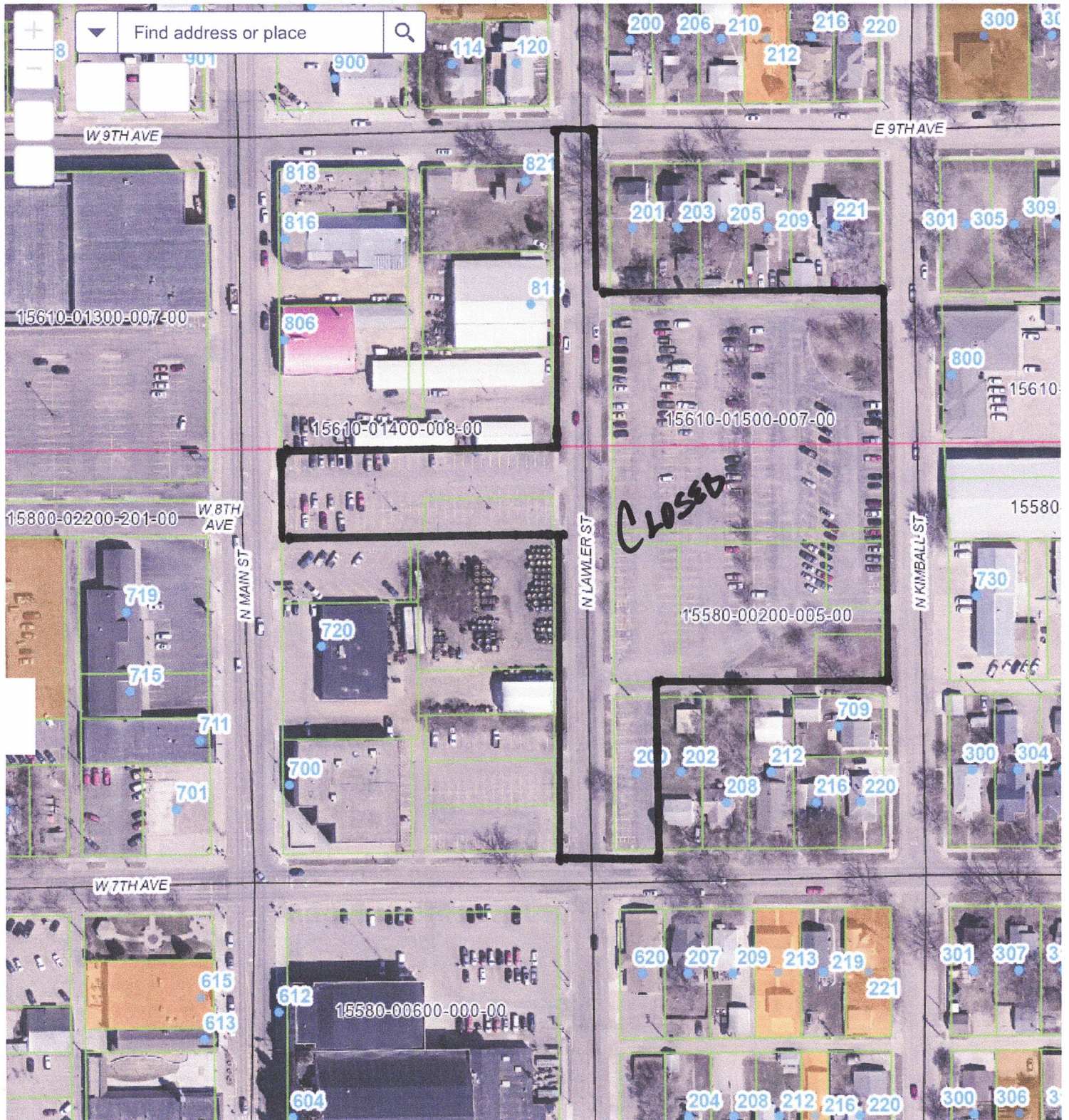
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



200ft

-98.021 43.717 Degrees



INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 07 2012**

MITCHELL FOOD PANTRY INCORPORATED
PO BOX 815 724 NORTH SANBORN BLVD
MITCHELL, SD 57301

Employer Identification Number:
45-2827530
DLN:
17053178355002
Contact Person:
JOHN J KOESTER ID# 31364
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 21, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fischer Rounds & Assoc. Inc. - Mitchell PO Box 820 Mitchell SD 57301-0820		CONTACT NAME: PHONE (A/C, No, Ext): 605-996-7711 FAX (A/C, No): 605-996-1417 E-MAIL ADDRESS: Mitchell@fischerrounds.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Philadelphia Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 966599822 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			PHPK2607557	10/15/2023	10/15/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☐ N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Mitchell 612 N Main St Mitchell SD 57301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	---

© 1988-2015 ACORD CORPORATION. All rights reserved.



**Tuesday,
March 26, 2024
5:00 pm-6:00 pm**

until 200 are gone

Ham Dinner Giveaway

**Providing families in need
with an Easter Meal**

**Drive-thru giveaway in
the city parking lot
between**

TMA & Graham Tire

Enter on Kimball St—Exit on Main St

Lot closed until 4:00

Questions - call 605-770-4725

Must be present — No proxy

Limit 2 per vehicle



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-43100-43427 Crack Sealing Machine, \$90,000		
Agenda Item:	Purchase of Crack Sealer off of Minnesota State Bid Documents Project #2024-8		
Explanation/Background of Agenda Item Requested:	Requesting Approval for Purchase of Crack Sealing Machine for \$81,555 from Minnesota State Bid Staff requests City Council approval for the purchase of a 2022 Cimline M2 230 Gallon Crack Sealer for the Street Department. The quoted price to be delivered to the City is \$81,555. The contract is with Midstates Equipment and Supply, utilizing the Minnesota State Bid Contract Release P-961(5) for the described piece of equipment. Staff recommends City Council approval for the purchase of the equipment.		

SWIFT Event No. 13366
Exhibit D - Price Schedule
Specification No. 3.0 - Crack & Joint Sealing Trailer
Crack & Joint Sealing Trailer

Price quote for:

Vendor Name: **Cimine, Inc.**
Contact Person: **Ben Thielbar**
Street Address: **2601 Niagara Lane North**
P.O. Box:
City, State, Zip: **Plymouth, MN 55447**
Phone #: **763-694-2665**
Toll Free #: **800-328-3875**
Fax #: **866-557-1971**
Email Address: **bthielbar@cimline.com**

Spec #	Information Requested	Answer
3.0	Make & Model	Cimline M2
	Price for Base Unit	69350
	For Mastic, Rubber, Either	Rubber
	Weight, Empty	4750
	Trailer GVWR	6670
	Tank Description (# of walls, thickness, ect.)	3 Walls 7/7/14 Gauge, 230 Gallon Capacity
	Tank Insulation Description	1.5" Ceramic
	Heat Transfer Oil Capacity	30
	Hose Length, Type and Description	20' Electraically Heated
	Load Hatch Dimensions/Descriptions	15" x 30" Angled and Insulated
	Burner Description	Diesel Fire with Angled Heat Chamber and Outfire Protection
	Burner BTU's	290000
	Burner Ignition System	Electronic with Flame Out Protection
	Burner Fuel Type	Diesel
	Thermostat Information	Type J

Pump System Description	HD 2" Helical Gear, Internal to Heat Chamber with Recirculation 20GPM
Agitation Description	Direct Drive, Vertical Agitator with Flighted Auger
Engine Type/Description	Isuzu Diesel 3 cyl Tier 4
Engine Gross H.P.	25
Fuel Capacity	33 Gallons
Trailer Tires (if any)	Radial Trailer Tires Sized to Axle
Trailer Suspension Type & Capacity	Dual Rubber Torsion GVWR 6670
Trailer Brakes	Electric All Wheels
Trailer Hitch Type	2.5" Pintle Adjustable
Trailer Frame Info, Long Sills & Cross Member Size	2" x 6" Channell Steel Frame
Warning Light Type	MNDOT Spec Dual
Warranty	1 Year
Base Price	69350

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-43100-43425 Skid Loader, \$105,000		
Agenda Item:	Purchase of Skid Loader and Attachments off of Sourcewell Contract Project #2024-14		
Explanation/Background of Agenda Item Requested:	Requesting Approval for Purchase of a Skid Loader and Attachments for \$105,000 from Sourcewell Staff requests City Council approval for the purchase of a new Bobcat Skid Loader, planer/milling head, and broom. for the Street Department. The quoted price to be delivered to the City is \$89,648.04. The contract is with Premier Equipment, LLC, utilizing the Sourcewell Contract #040319-CEC for the described pieces of equipment. Staff recommends City Council approval for the purchase of the equipment		



Product Quotation
Quotation Number: **MF354360**
Quote Sent Date: **Feb 19, 2024**
Expiration Date: **Mar 20, 2024**

Your Bobcat Contact
Marcella Foss
Phone:
E-mail: marcella.foss@doosan.com

Your Customer Contact

Deliver to
CITY OF MITCHELL G4986

Jason Meyer
Bobcat Dealer
Premier Equipment, LLC, Huron, SD
2025 US HWY 14 WEST
HURON, SD, 57350

Bill to
CITY OF MITCHELL 2241331
612 N Main St
Mitchell, SD, 57301-2620

Item Name	Item Number	Quantity	Price Each	Total
S76 T4 Bobcat Skid Steer Loader	M0369	1	48,078.72	48,078.72
Standard Equipment:				
74.0 HP Tier 4 V2 Bobcat Engine				
Auxiliary Hydraulics: Variable Flow				
Backup Alarm				
Bob-Tach				
Bobcat Interlock Control System (BICS)				
Controls: Bobcat Standard				
Cylinder Cushioning - Lift, Tilt				
Engine/Hydraulic Performance De-rate Protection				
Glow Plugs (Automatically Activated)				
Horn				
Instrumentation: Standard 5" Display (Rear Camera Ready) with Keyless Start, Engine Temperature and Fuel Gauges, Hour meter, RPM and Warning Indicators. Includes maintenance interval notification, fault display, job codes, quick start, auto idle, and security lockouts.				
Lift Arm Support				
Lift Path: Vertical				
Lights, Front and Rear LED				
Operator Cab				
Includes: Vinyl Adjustable Vinyl Suspension Seat, Top and Rear Windows, Parking Brake, Seat Bar and Seat Belt				
Roll Over Protective Structure (ROPS) meets SAE-J1040 and ISO 3471				
Falling Object Protective Structure (FOPS) meets SAE-J1043 and ISO 3449, Level I; (Level II is available through Bobcat Parts)				
Vinyl suspension seat with 2-point seat belt				
Parking Brake: Wedge Brake System				
Tires: 12-16.5, 12PR, Bobcat Heavy Duty				
Telematics - Machine IQ				
Warranty: 2 years, or 2000 hours whichever occurs first				
P69 Performance Package	M0369-P06-P69	1	5,502.96	5,502.96
<i>Included:</i> Power Bob-Tach, 7-Pin				
Attachment Control , High Flow, Two-Speed, Dual Direction Bucket Positioning,				
Automatic Ride Control, Reversing Fan				
C68 Comfort Package	M0369-P07-C68	1	5,595.84	5,595.84
<i>Included:</i> Enclosed Cab with HVAC, Sound				
Reduction, Touch Display with Radio &				
Bluetooth, Heated Cloth Air Ride				
Suspension Seat, Premium LED Lights,				
Rear View Camera				

Billing Address (if different from ship to): 612 NORTH MAIN ST., MITCHELL, SD 57301

Tax Exempt: Y ☒ / N ☐

Exempt in the State of: SOUTH DAKOTA

Tax Exempt ID:

Federal: _____

State: _____

Expiration Date: _____



Product Quotation
Quotation Number: **MF354367**
Quote Sent Date: **Feb 19, 2024**
Expiration Date: **Mar 20, 2024**

Your Bobcat Contact
Marcella Foss
Phone:
E-mail: marcella.foss@doosan.com

Your Customer Contact

Deliver to
CITY OF MITCHELL G4986

Jason Meyer
Bobcat Dealer
Premier Equipment, LLC, Huron, SD
2025 US HWY 14 WEST
HURON, SD, 57350

Bill to
CITY OF MITCHELL 2241331
612 N Main St
Mitchell, SD, 57301-2620

Item Name	Item Number	Quantity	Price Each	Total
24" Planer, High Flow	M7017	1	17,530.92	17,530.92
Drum 24 Smoothcut	M7017-R01-C12	1	5,324.56	5,324.56
Total for 24" Planer, High Flow				22,855.48
Quote Total - USD				22,855.48
Dealer P.D.I.				100.00
Destination Charges				449.00
Quote Total - USD				23,404.48

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #_040319-CEC.

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Clark Equipment Company d/b/a Bobcat Company, P. O. Box 74007382, Chicago, IL 60674-7382

*Questions can be submitted via email to randy.fuss@doosan.com or by phone at: 1-800-965-4232



Product Quotation
Quotation Number: **MF354369**
Quote Sent Date: **Feb 19, 2024**
Expiration Date: **Mar 20, 2024**

Your Bobcat Contact
Marcella Foss
Phone:
E-mail: marcella.foss@doosan.com

Your Customer Contact

Deliver to
CITY OF MITCHELL G4986

Jason Meyer
Bobcat Dealer
Premier Equipment, LLC, Huron, SD
2025 US HWY 14 WEST
HURON, SD, 57350

Bill to
CITY OF MITCHELL 2241331
612 N Main St
Mitchell, SD, 57301-2620

Item Name	Item Number	Quantity	Price Each	Total
S650 T4 Bobcat Skid Steer Loader (Current)	M0231	1	42,163.20	42,163.20
Standard Equipment:				
74 HP Tier 4 Turbo Diesel Engine				
Auxiliary Hydraulics: Variable Flow				
Backup Alarm				
Bob-Tach				
Bobcat Interlock Control System (BICS)				
Controls: Bobcat Standard				
Cylinder Cushioning - Lift, Tilt				
Engine/Hydraulic Systems Shutdown				
Glow Plugs (Automatically Activated)				
Horn				
Instrumentation: Engine Temp and Fuel Gauges, Hourmeter, RPM and Warning Lights				
Lift Arm Support				
Lift Path: Vertical				
Lights, Front & Rear				
Operator Cab				
Includes: Adjustable Suspension Seat, Top & Rear Windows, Parking Brake, Seat Bar, Seat Belt				
Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471				
Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts)				
Spark Arrestor Exhaust System				
Tires: 12-16.5 12 PR Bobcat Heavy Duty				
Warranty: 2 years, or 2000 hours whichever occurs first				
C20 Comfort Package	M0231-P07-C20	1	3,077.28	3,077.28
<i>Included:</i> Enclosed Cab with AC/Heat, Cab Accessories Package, Standard Panel, Adjustable Suspension Seat				
P28 Performance Package	M0231-P06-P28	1	2,972.16	2,972.16
<i>Included:</i> Standard Flow, 2-Speed, Power Bob-Tach, 7-Pin Attachment Control, Hydraulic Bucket Positioning, Automatic Ride Control				
Selectable Joystick Controls (SJC)	M0231-R01-C04	1	680.40	680.40
80" Heavy Duty Bucket	7272681	1	1,539.76	1,539.76
Bolt-On Cutting Edge, 80"	6718008	1	326.88	326.88
Total for S650 T4 Bobcat Skid Steer Loader (Current)				50,759.68
Quote Total - USD				50,759.68
Dealer P.D.I.				200.00



Product Quotation
Quotation Number: **MF354362**
Quote Sent Date: **Feb 19, 2024**
Expiration Date: **Mar 20, 2024**

Your Bobcat Contact
Marcella Foss
Phone:
E-mail: marcella.foss@doosan.com

Your Customer Contact

Deliver to
CITY OF MITCHELL G4986

Jason Meyer
Bobcat Dealer
Premier Equipment, LLC, Huron, SD
2025 US HWY 14 WEST
HURON, SD, 57350

Bill to
CITY OF MITCHELL 2241331
612 N Main St
Mitchell, SD, 57301-2620

Item Name	Item Number	Quantity	Price Each	Total
84" Angle Broom	7337715	1	6,767.04	6,767.04
Total for 84" Angle Broom				6,767.04
Quote Total - USD				6,767.04
Dealer P.D.I.				50.00
Destination Charges				249.00
Quote Total - USD				7,066.04

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #_040319-CEC.

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Clark Equipment Company d/b/a Bobcat Company, P. O. Box 74007382, Chicago, IL 60674-7382

*Questions can be submitted via email to randy.fuss@doosan.com or by phone at: 1-800-965-4232



445 E Capitol Ave

Pierre, SD 57501

Streamlined Sales and Use Tax Agreement

Certificate of Exemption

☐ Check if you are attaching the Multi-State Supplemental Form

If not, please enter the two-letter postal abbreviation for the state under whose laws you are claiming exemption: SD

☐ Check if this certificate is for a single purchase. Enter the related invoice/purchase order number: _____

Name of Purchaser: CITY OF MITCHELLBusiness Address: 612 NORTH MAIN City: MITCHELL State: SD Zip: _____Purchaser's Tax ID No.: 1018-1188-RG State of Issue: SD Country of Issue: DAVISONIf No Tax ID No., enter one of the following: FEIN: 46-6000305 Foreign Diplomat Number: _____

Driver's License Number/State Issued ID Number: _____ State of Issue: _____

Name of seller from whom you are purchasing, leasing, or renting: _____

Seller's Address: _____ City: _____ State: Sou Zip: _____

Check the box that best describes your business.

- ☐ Accommodation and food services
☐ Agricultural, foresting, fishing, hunting
☐ Construction
☐ Finance and insurance
☐ Information, publishing, and communications
☐ Manufacturing
☐ Mining
☐ Real estate
☐ Rental and leasing
☐ Retail trade

- ☐ Transportation and warehousing
☐ Utilities
☐ Wholesale trade
☐ Business services
☐ Professional services
☐ Education and health-care services
☐ Nonprofit organization
☒ Government
☐ Not a business
☐ Other (explain): _____

Reason for Exemption (Check the box that best identifies)

- ☐ Federal government (department): _____
☒ State or local government (name): CITY OF MITCHELL
☐ Tribal government (name): _____
☐ Foreign diplomat (#): _____
☐ Charitable organization (#): _____
Religious organization (does not apply in SD)
☐ Resale (#): _____
- ☐ Agricultural production (#): _____
Industrial production/manufacturing (does not apply in SD)
☐ Direct pay permit (#): _____
☐ Direct mail (#): _____
☐ Other (explain): _____
☐ Educational organization (#): _____

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief.

Signature: Cindy Roth Name: CINDY ROTH Title: DEP FINANCE OFF Date: 11-24-2021

Form C**EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS,
AND SOLUTIONS REQUEST**Company Name: **Clark Equipment Company dba Bobcat Company**

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by Sourcewell or included in the final contract. Sourcewell will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	Sourcewell ACCEPTS
N/A			

Proposer's Signature: _____

Date: 3-29-2019**Sourcewell's clarification on exceptions listed above:**

Contract Award
RFP #040319

FORM D



Formal Offering of Proposal
(To be completed only by the Proposer)

**MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS,
ACCESSORIES, AND SUPPLIES**

In compliance with the Request for Proposal (RFP) for MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

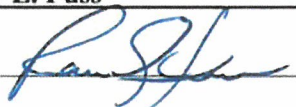
Company Name: Clark Equipment Company dba Bobcat Company Date: 03-29-2019

Company Address: 250 East Beaton Dr.

City: West Fargo State: ND Zip: 58078

CAGE Code/DUNS: 1QK63 / 152762931

Contact Person: Randy L. Fuss Title: Director, Government Accounts

Authorized Signature:  Randy L. Fuss
(Name printed or typed)

FORM E**CONTRACT ACCEPTANCE AND AWARD**

(Top portion of this form will be completed by Sourcewell if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

Sourcewell Contract #: 040319-CEC

Proposer's full legal name: Clark Equipment Company dba Bobcat Company

Based on Sourcewell's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by Sourcewell.

The effective date of the Contract will be May 31, 2019 and will expire on May 31, 2023 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the Sourcewell Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at Sourcewell's discretion.

Sourcewell Authorized Signatures:

DocuSigned by:

C0FD2A139D06489

SOURCEWELL DIRECTOR OF OPERATIONS AND
PROCUREMENT/CPO SIGNATURE

DocuSigned by:

7E42BBF817A64CC

SOURCEWELL EXECUTIVE DIRECTOR/CEO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)

Chad Coquette
(NAME PRINTED OR TYPED)

Awarded on May 28, 2019

Sourcewell Contract # 040319-CEC

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name

Clark Equipment Company dba Bobcat Company

Authorized Signatory's Title

Director, Government Accounts

VENDOR AUTHORIZED SIGNATURE

(NAME PRINTED OR TYPED)

Ramsey L. Fuss

Executed on May 30th, 2019

Sourcewell Contract # 040319-CEC

Form F

PROPOSER ASSURANCE OF COMPLIANCE

Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to Sourcewell members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of Sourcewell, or any person, firm, or corporation under contract with Sourcewell, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
4. The Proposer will, if awarded a Contract, provide to Sourcewell Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
7. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify Sourcewell for reasonable measures that Sourcewell takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

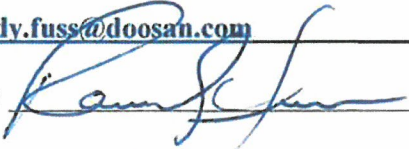
Company Name: Clark Equipment Company dba Bobcat Company

Address: 250 East Beaton Dr.

City/State/Zip: West Fargo, ND. 58078

Telephone Number: 701-241-8746

E-mail Address: randy.fuss@doosan.com

Authorized Signature: 

Authorized Name (printed): Randy L. Fuss

Title: Director, Government Accounts

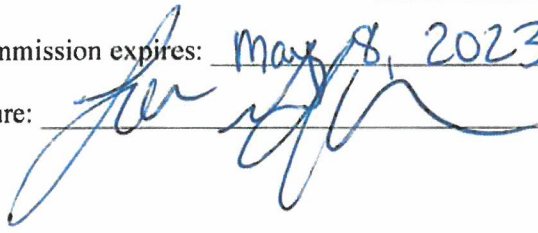
Date: 3-29-2019

Notarized

Subscribed and sworn to before me this 29 day of March, 2019

Notary Public in and for the County of Cass State of ND

My commission expires: May 8, 2023

Signature: 

LOGAN GIEFER
State of North Dakota
Notary Public
My Commission Expires May 8, 2023

Form P

PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: Clark Equipment Company dba Bobcat Company

Questionnaire completed by: Randy L. Fuss Director, Government Accounts

Payment Terms and Financing Options

1) What are your payment terms (e.g., net 10, net 30)?

- **Bobcat Company**
Terms: Net 30

2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?

- **Bobcat Company**
We provide competitive leasing, tax free municipal leasing and other financing options for various terms, which are available through the authorized dealer locations and other third party financing organizations such as; Wells Fargo, PNC, and National Cooperative Leasing.

3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to Sourcewell. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the Sourcewell Members' purchase orders.

- **Bobcat Company**
 - Quote preparation will be completed by the Government Accounts Department or Bobcat Dealer Sales Representative
 - Quote presented will include ordering instructions to submit to the Government Accounts Department or respective Bobcat Dealer
 - **All orders will be sent to and handled/processed through the corporate Bobcat Government Accounts Department to validate pricing, order control and visibility with the factories, and proper recording for audit purposes and sales report accountability.**
 - Order is entered into the ERP System
 - Dealer is notified of order and any special requirements and install instructions
 - Machine is built, inspected and shipped from the Bobcat Factory to the respective delivering Bobcat Dealer
 - Bobcat Dealer will complete the pre-delivery inspection, install ordered parts/accessories and attachments and complete final delivery to government customer and complete initial operator/safety/maintenance training.
 - Bobcat Dealer will submit a signed delivery report notifying Bobcat Company of delivery and acceptance.
 - Bobcat Company or Bobcat Dealer invoices customer

4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell Members for using this process?

Bobcat Company

Yes, Bobcat Company will accept government purchase cards to satisfy payment requirements. Currently, Bobcat Company does not charge any additional fees for credit card payments.

Warranty

- 5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.

Bobcat Company

All Bobcat Skid Steer Loaders, Compact Track Loaders, and Mini-Excavators will include a 24 month/Unlimited hours warranty. All other products to include; Toolcat, Utility Vehicles, Mini-Track Loaders, and Versa-Handlers will include a 12 month/Unlimited hours warranty. (See Attached Warranty Statements)

- **Do your warranties cover all products, parts, and labor?**
 - **Bobcat Company**
 - Warranties will cover all parts and labor within the specified warranty period.
- **Do your warranties impose usage restrictions or other limitations that adversely affect coverage?**
 - **Bobcat Company**
 - Customary to the manufacturing industry, usage limitations such as; length of time or number of month (i.e. 12 months) and/or the number of hours (i.e. 2000 hours). Optional Manufacturers Warranty would also follow the aforementioned number of months/hours methodology.
 - Other limitations or circumstances that would restrict or otherwise create warranty limitations are; abuse, unauthorized alterations; damage; environmental conditions, inadequate maintenance, adjustments, normal wear/tear, consumable items, unauthorized repairs, rentals/loaner units, diagnostic time, freight charges, project/job loss, and clean up time
- **Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?**
 - **Bobcat Company**
 - Travel time for technicians will not be covered to perform warranty repair.
- **Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell Members in these regions be provided service for warranty repair?**
 - **Bobcat Company**
 - Bobcat Company has nearly 600 independently owned and authorized dealers throughout North America. There are multiple dealers or enterprise locations within each state that will stand ready to perform service and warranty work to best serve the government customers.
- **Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?**
 - **Bobcat Company**
 - Warranty service for any items made by other manufacturers or not manufactured by Bobcat Company will be passed on to the original equipment manufacturer. Note, all products currently offered in response to this RFP will be covered by the warranty of Bobcat Company.
- **What are your proposed exchange and return programs and policies?**
 - **Bobcat Company**

- Exchange and returns rarely occur, however in the event that the situation(s) shall arise, Bobcat Company will work with the customer on a case by case basis. It is Bobcat Company's intent to create a world class customer experience and will work diligently with the customer(s) and dealer(s) to quickly provide resolution and minimize any disruption in the customer(s) operations.

6) Describe any service contract options for the items included in your proposal.

○ **Bobcat Company**

- Service contracts will be only offered by the Bobcat independently owned and authorized dealers
- If so chosen by the customer, service contracts through the Bobcat dealer can be quoted and ordered in conjunction with contract items.

Pricing, Delivery, Audits, and Administrative Fee

7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.

- **Bobcat Company's** product lines fit within the scope of this Sourcwell RFP. Our breadth of products include the following for Sales, Lease and Rental; Skid Steer Loaders, Compact Track Loaders, Compact and Mini Excavators, Mini Track Loaders, Utility Work Machines (Toolcat®), Compact Tractors, Utility Vehicles, and Versa-Handlers. Our product offering will be expanded in 2020 to include Small Articulating Loaders and Compact Wheel Loaders.

8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcwell discounted price) on all of the items that you want Sourcwell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. (Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.)

- **Bobcat Company's** pricing model will be a percentage discount off manufacturers suggested list price by product category. (See Bobcat Company Price Pages attached)

9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.

- **Bobcat Company** discounts will range from 16% to 30% off the manufacturers suggested list price depending on product category. Throughout the term of the contract, Bobcat Company will offer additional discount incentives pertinent to manufacturing pressure, discount programs, and market share opportunities. (See attached Bobcat Company Price Pages)

10) The pricing offered in this proposal is

- _____ a. the same as the Proposer typically offers to an individual municipality, university, or school district.
- _____ b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- _____ c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
- X d. other than what the Proposer typically offers (please describe).

- Pricing offered in response to this Sourcwell RFP is similar or is better than some pricing offered to other GPOs, Cooperative procurement organizations, or state purchasing departments. Because of the ceiling based pricing, our discount structure offered will allow for best value, better flexibility, better volume discount considerations, hot list pricing, market conditions, manufacturing pressures, and positioned to provide more competitive discounts as needed to accommodate budgets or customer situations.

11) Describe any quantity or volume discounts or rebate programs that you offer.

Bobcat Company

- Quantity or volume discounts are available upon request. Like models, factory installed options and attachments with quantities of 3 or more receive favorable discount considerations beginning with 1% additional discount and/or freight cost reductions.

12) Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.

Bobcat Company

- Bobcat Company will allow for “sourced” goods/products or related services or “open market” item or “nonstandard options” to be itemized and offered on Sourcewell member quotes and orders. For example, items such as aftermarket attachments not offered by Bobcat Company will be offered at the dealer price plus 10% and the dealer invoice will be collected for record retention.

13) Identify any total cost of acquisition costs that are NOT included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial/pre-delivery inspection. Identify any parties that impose such costs and their relationship to the Proposer.

Bobcat Company

- Additional total cost of acquisition may include items such as dealer installation of parts and accessories, set up and pre-delivery inspections. Costs are associated with the local dealers shop and labor rates.

14) If travel expense, delivery or shipping is an additional cost to the Sourcewell Member, describe in detail the complete travel expense, shipping and delivery program.

Bobcat Company

- Freight costs (varies by product type) from the factory to customer delivery address will be itemized on the quote and paid by the customer, unless otherwise agreed. Units will be shipped from the factory to the nearest assigned dealer for pre-delivery inspection and parts/accessory installation unless unforeseen circumstances warrant a change to this procedure. The dealer will be responsible for making contact with the customer to arrange final delivery within the appropriate delivery times determined by the customer.

15) Specifically describe those travel expense, shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery.

Bobcat Company

- In situations where delivery is to be made to Alaska, Hawaii, remote parts of Canada, or any offshore delivery the customer will be responsible for the additional freight, air freight, sling load, barge, ferry, and freight forwarding charges to include cargo containers. Additional charges will be reviewed by the customer prior to order and it is customary for Bobcat Company to work with the customer if there is a desired delivery method specified by the customer.

16) Describe any unique distribution and/or delivery methods or options offered in your proposal.

Bobcat Company

- Other than the aforementioned methods of delivery, if a unique delivery situation were to arise Bobcat Company will work closely with the customer to provide the most efficient and cost effective methods.

- 17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell.

Bobcat Company

- From inception of the contract, Sourcewell Contract specific price pages, dealer memorandum of instruction, and ordering instructions will be handled and distributed to the Bobcat Dealers by the Bobcat Company Government Sales Office. Pricing and discounts will be input into the Bobquote System in order to comply with contract discounts and pricing for quoting consistency in accordance to the awarded contract. All orders will be verified and processed by the Bobcat Government Sales Operations staff in order to maintain consistency and audit compliance. Sourcewell Contract quotes and sales orders will be documented on an internal retail report for easy access and filtering to efficiently provide sales data for quarterly reporting to Sourcewell and administrative fee remittance.

- 18) Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See RFP Section 6.29 and following for details.)

Bobcat Company

Bobcat Company proposes an administrative fee structure of no more than 1%. This proposed discount will allow Bobcat Company to offer additional incentives to Sourcewell members to better meet the customers constrained budgets and better meet the competitive situations in markets of opportunity.

Industry-Specific Questions

- 19) Describe any industry-specific quality management system certifications obtained by your organization.

Bobcat Company

Bobcat Company hold certificates in accordance ISO 9001-2015 (see attached certificates)

- 20) Describe any environmental management system certifications obtained by your organization.

Bobcat Company

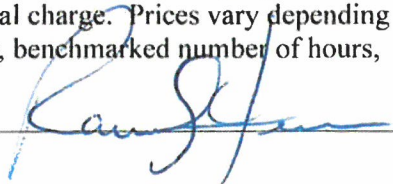
Bobcat Company holds certificates in accordance with ISO 14001 Environmental Management Systems certification (see attached certificate)

- 21) Describe any preventive maintenance programs that your organization offers for the solutions you are proposing in your response.

Bobcat Company

Preventative maintenance programs are available and may be purchased through the local dealer for an additional charge. Prices vary depending on model, level of service program desired (i.e. number of times per year, benchmarked number of hours,

Signature: _____



Date: 3-29-2019

FORM E**CONTRACT ACCEPTANCE AND AWARD**

(Top portion of this form will be completed by Sourcewell if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

Sourcewell Contract #: 040319-CEC

Proposer's full legal name: Clark Equipment Company dba Bobcat Company

Based on Sourcewell's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by Sourcewell.

The effective date of the Contract will be May 31, 2019 and will expire on May 31, 2023 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the Sourcewell Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at Sourcewell's discretion.

Sourcewell Authorized Signatures:

DocuSigned by:

C0FD2A139D06489

SOURCEWELL DIRECTOR OF OPERATIONS AND

PROCUREMENT/CPO SIGNATURE

DocuSigned by:

7E42B8F817A64CC...

SOURCEWELL EXECUTIVE DIRECTOR/CEO SIGNATURE

Jeremy Schwartz

(NAME PRINTED OR TYPED)

Chad Coquette

(NAME PRINTED OR TYPED)

Awarded on May 28, 2019

Sourcewell Contract # 040319-CEC

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name

Authorized Signatory's Title

VENDOR AUTHORIZED SIGNATURE

(NAME PRINTED OR TYPED)

Executed on May 30th, 2019

Sourcewell Contract # 040319-CEC



CONTRACT EXTENSION

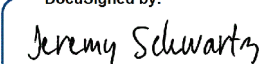
Contract Number: #040319-CEC

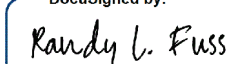
Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Clark Equipment Company dba Bobcat Company and Doosan Infracore Construction Equipment, 250 E. Beaton Dr., West Fargo, ND 58078 have entered into Contract #040319-CEC for the procurement of Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies. The Contract has an expiration date of May 31, 2023, but the parties may extend the Contract by mutual consent.

Sourcewell and Vendor acknowledge that extending the Contract benefits the Vendor, Sourcewell and Sourcewell's Members. Vendor and Sourcewell agree to extend the Contract listed above for an additional period, with a new Contract expiration date of May 31, 2024. All other terms and conditions of the Contract remain in full force and effect.

Sourcewell

Clark Equipment Company dba Bobcat
Company and Doosan Infracore Construction
Equipment

DocuSigned by:

By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer
Date: 1/6/2023 | 3:31 PM CST

DocuSigned by:

By: 0F55B103999C454...
Randy Fuss
Title: Director, Government Accounts
Date: 1/23/2023 | 6:29 AM PST



SourcewellSM

Formerly the National Joint Powers Alliance (NJPA)

REQUEST FOR PROPOSAL

for the procurement of

MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES

RFP Opening

April 4, 2019 |

8:30 a.m. Central Time

At the offices of Sourcewell

202 12th Street Northeast, Staples, MN 56479

RFP #040319

Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #040319 MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES. Details of this RFP are available beginning February 14, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until April 3, 2019 at 4:30 p.m. Central Time at the above address and opened April 4, 2019 at 8:30 a.m. Central Time.

RFP Timeline

February 14, 2019	Publication of RFP in the print and online version of <i>USA Today</i> , in the print and online version of the <i>Salt Lake News</i> within the State of Utah, in the print and online version of the <i>Daily Journal of Commerce</i> within the State of Oregon (note: OR entities this pertains to: www.sourcewell-mn.gov/compliance-legal/oregon-advertising and also RFP Appendix B), in the print and online version of <i>The State</i> within the State of South Carolina, the Sourcewell website, MERX, PublicPurchase.com, Biddingo, and Onvia.
March 20, 2019 10:00 a.m. CT	Pre-Proposal Conference (the webcast/conference call). The connection information will be sent to all inquirers two business days before the conference.
March 27, 2019	Deadline for RFP questions.
April 3, 2019 4:30 p.m. CT	Deadline for Submission of Proposals. Late responses will be returned unopened.
April 4, 2019 8:30 a.m. CT	Public Opening of Proposals.

Direct questions regarding this RFP to: James Voelker at james.voelker@sourcewell-mn.gov or 218-895-4191.

TABLE OF CONTENTS

1. DEFINITIONS	E. Cost Comparison
A. Contract	F. Marketing Plan
B. Proposer	G. Certificate Of Insurance
C. Sourced Good of Open Market Item	H. Order Process and/or Funds Flow
D. Vendor	I. Administrative Fees
2. ADVERTISEMENT OF RFP	J. Value Added
3. INTRODUCTION	K. Waiver of Formalities
A. About Sourcewell	7. POST AWARD OPERATING ISSUES
B. Joint Exercise of Powers Laws	A. Subsequent Agreements
C. Why Respond to a National Cooperative Procurement Contract	B. Sourcewell Member Sign-up Procedure
D. The Intent of This RFP	C. Reporting of Sales Activity
E. Scope of This RFP	D. Audits
F. Expectations for Equipment/Products and Services Being Proposed	E. Hub Partner
G. Solutions Based Solicitation	F. Trade-Ins
4. INSTRUCTIONS FOR PREPARING YOUR PROPOSAL	G. Out of Stock Notification
A. Inquiry Period	H. Termination of a Contract resulting from this RFP
B. Pre-Proposal Conference	8. GENERAL TERMS AND CONDITIONS
C. Identification of Key Personnel	A. Advertising a Contract Resulting From This RFP
D. Proposer's Exceptions to Terms and Conditions	B. Applicable Law
E. Proposal Format	C. Assignment of Contract
F. Questions & Answers About This RFP	D. List of Proposers
G. Modification or Withdrawal of a Submitted Proposal	E. Captions, Headings, and Illustrations
H. Proposal Opening Procedure	F. Data Practices
I. Sourcewell's Rights Reserved	G. Entire Agreement
5. PRICING	H. Force Majeure
A. Line-Item Pricing	I. Licenses
B. Percentage Discount From Catalog or Category	J. Material Suppliers and Sub-Contractors
C. Cost Plus a Percentage of Cost	K. Non-Waiver of Rights
D. Hot List Pricing	L. Protests of Awards Made
E. Ceiling Price	M. Suspension or Disbarment Status
F. Volume Price Discounts/ Additional Quantities	N. Affirmative Action and Immigration Status Certification
G. Total Cost of Acquisition	O. Severability
H. Sourced Equipment/Products/ Open Market Items	P. Relationship of Parties
I. Price and Product Changes	Q. Provisions for Non-Federal Entity Procurements under Federal Awards or Other Awards
J. Payment Terms	9. FORMS
K. Sales Tax	10. PRE-SUBMISSION CHECKLIST
L. Shipping	11. PRICE & PRODUCT CHANGE REQUEST FORM
6. EVALUATION OF PROPOSALS	12. APPENDIX A
A. Proposal Evaluation Process	13. APPENDIX B – HI, ID, OR, SC, UT, WA Political Subdivisions (SEPARATE ATTACHMENT)
B. Proposer Responsiveness	14. APPENDIX C – VA Political Subdivisions (SEPARATE ATTACHMENT)
C. Proposal Evaluation Criteria	15. APPENDIX D – FEMA Terms & Conditions (SEPARATE ATTACHMENT)
D. Other Consideration	

1 DEFINITIONS

A. CONTRACT

Contract means this RFP, current pricing information, fully executed Forms C, D, F, & P from the Proposer's response pursuant to this RFP, and a fully executed Form E ("Acceptance and Award") with final terms and conditions. Form E will be executed after a formal award and will provide final clarification of terms and conditions of the award.

B. PROPOSER

A Proposer is a company, person, or entity delivering a timely response to this RFP. This RFP may also use the terms "respondent" or "proposed Vendor," which is interchangeable with Proposer as the context allows.

C. SOURCED GOOD or OPEN MARKET ITEM

A Sourced Good or Open Market Item is a product within the RFP's scope 1) that is not currently available under the Vendor's Sourcewell contract, 2) that a member wants to buy under contract from an awarded Vendor, and 3) that is generally deemed incidental to the total transaction or purchase of contract items.

D. VENDOR

A Proposer whose response has been awarded a contract pursuant to this RFP.

2 ADVERTISEMENT OF RFP

2.1 Sourcewell advertises this solicitation: 1) in the hard copy print and online editions of the USA Today; 2) once each in Oregon's Daily Journal of Commerce, South Carolina's The State and Utah's Salt Lake Tribune; 3) on Sourcewell's website; and 4) on other third-party websites deemed appropriate by Sourcewell. Other third-party advertisers may include Onvia, PublicPurchase.com, MERX, and Biddingo.

2.2 Sourcewell also notifies and provides solicitation documentation to each state-level procurement departments for possible re-posting of the solicitation within their systems and at their option for future use and to meet specific state requirements.

3 INTRODUCTION

A. ABOUT SOURCEWELL

3.1 Sourcewell, formerly the National Joint Powers Alliance® (NJPA) is a public agency serving as a national municipal contracting agency established under the Service Cooperative statute by Minnesota Legislative Statute §123A.21 with the authority to develop and offer, among other services, cooperative procurement services to its membership. Eligible membership and participation includes states, cities, counties, all government agencies, both public and non-public educational agencies, colleges, universities and non-profit organizations.

3.2 Under the authority of Minnesota state laws and enabling legislation, Sourcewell facilitates a competitive solicitation and contracting process on behalf of the needs of itself and the needs of current and potential member agencies nationally. This process results in national procurement contracts with various Vendors of products/equipment and services which Sourcewell Member agencies desire to procure. These procurement contracts are created in compliance with applicable Minnesota Municipal Contracting Laws. A complete listing of Sourcewell cooperative procurement contracts can be found at www.sourcewell-mn.gov.

3.3 Sourcewell is a public agency governed by publicly elected officials that serve as the Sourcewell Board of Directors. Sourcewell's Board of Directors oversees and authorizes the calls for all new proposals and holds those resulting Contracts for the benefit of its own and its Members use.

3.4 Sourcewell currently serves over 50,000 member agencies nationally. Both membership and utilization of Sourcewell contracts continue to expand, due in part to the increasing acceptance of Cooperative Purchasing throughout the government and education communities nationally.

B. JOINT EXERCISE OF POWERS LAWS

3.5 Sourcewell cooperatively shares those contracts with its Members nationwide through various Joint Exercise of Powers Laws or Cooperative Purchasing Statutes established in Minnesota, other states and Canadian provinces. The Minnesota Joint Exercise of Powers Law is Minnesota Statute §471.59 which states "Two or more governmental units...may jointly or cooperatively exercise any power common to the contracting parties..." This Minnesota Statute allows Sourcewell to serve Member agencies located in all other states. Municipal agencies nationally can participate in cooperative purchasing activities under their own state law. These laws can be found on our website at www.sourcewell-mn.gov/compliance-legal.

3.5.1 For Members within the Commonwealth of Virginia, this RFP is intended to be a "joint procurement agreement" as described in Vir. Code § 2.2-4304(A), and those Virginia Members identified in Appendix C may agree to be a Joint Purchaser under this RFP.

3.5.2 For Members within Canada, this RFP is intended to include municipalities and publicly-funded academic institutions, schools boards, health authorities, and social services (MASH

sectors). In addition this RFP is intended to include current and potential Members of the Rural Municipalities of Alberta (RMA), and their represented Associations (SARM, SUMA and AMM).

C. WHY RESPOND TO A NATIONAL COOPERATIVE PROCUREMENT CONTRACT

3.6 National Cooperative Procurement Contracts create value for Municipal and Public Agencies, as well as for Vendors of products/equipment and services in a variety of ways:

3.6.1 National cooperative contracts potentially save time and effort for municipal and public agencies, who otherwise would have to solicit vendor responses to individual RFPs, resulting in individual contracts, to meet the procurement needs of their respective agencies. Considerable time and effort is also potentially saved by the Vendors who would have had to otherwise respond to each of those individual RFPs. A single, nationally advertised RFP, resulting in a single, national cooperative contract can potentially replace thousands of individual RFPs for the same equipment/products/services that might have been otherwise advertised by individual Sourcewell member agencies.

3.6.2 Sourcewell contracts offer our Members nationally leveraged volume purchasing discounts. Our contract terms and conditions offer the opportunity for Vendors to recognize individual member procurement volume commitment through additional volume based contract discounts.

3.7 State laws that permit or encourage cooperative purchasing contracts do so with the belief that cooperative efficiencies will result in lower prices, better overall value, and considerable time savings.

3.8 The collective purchasing power of thousands of Sourcewell Member agencies nationwide offers the opportunity for volume pricing discounts. Although no sales or sales volume is guaranteed by a Sourcewell Contract resulting from this RFP, substantial volume is anticipated and volume pricing is requested and justified.

3.9 Sourcewell and its Members desire the best value for their procurement dollar as well as a competitive price. Vendors have the opportunity to display and highlight value-added attributes of their company, equipment/products and services without constraints of a typical individual proposal process.

D. THE INTENT OF THIS RFP

3.10. National contract awarded by Sourcewell: Sourcewell seeks the most responsive and responsible Vendor relationship(s) to reflect the best interests of Sourcewell and its Member agencies. Through a competitive proposal and evaluation process, the Sourcewell Proposal Evaluation Committee recommends vendors for a national contract awarded by the action of the Sourcewell Chief Procurement Officer. Sourcewell's primary intent is to establish and provide a national cooperative procurement contract that offer opportunities for Sourcewell and our current and potential Member agencies throughout the United States and Canada to procure quality product/equipment and services as desired and needed. The contracts will be marketed nationally through a cooperative effort between the awarded vendor(s) and Sourcewell. Contracts are expected to offer price levels reflective of the potential and collective volume of Sourcewell and the nationally established Sourcewell membership base.

3.11 Beyond our primary intent, Sourcewell further desires to:

3.11.1 Award a four-year contract with a fifth-year contract option resulting from this RFP. Any fifth-year extension is exercised at Sourcewell's discretion and results from Sourcewell's contracting needs or from Member requests; this extension is not intended merely to accommodate an awarded Vendor's request. If Sourcewell grants a fifth-year extension, it may also terminate the contract (or cause it to expire) within the fifth year if the extended

contract is replaced by a resolicited or newly solicited contract. In exigent circumstances, Sourcewell may petition Sourcewell's Board of Directors to extend the contract term beyond five years. This rarely used procedure should be employed only to avoid a gap in contract coverage while a replacement contract is being solicited;

- 3.11.2** Offer and apply any applicable technological advances throughout the term of a contract resulting from this RFP;
- 3.11.3** Deliver "Value Added" aspects of the company, equipment/products and services as defined in the "Proposer's Response";
- 3.11.4** Deliver a wide spectrum of solutions to meet the needs and requirements of Sourcewell and Sourcewell Member agencies; and
- 3.11.5** Award an exclusive contract to the most responsive and responsible vendor when it is deemed to be in the best interest of Sourcewell and the Sourcewell Member agencies.

3.12 Exclusive or Multiple Awards: Based on the scope of this RFP and on the responses received, Sourcewell may award either an exclusive contract or multiple contracts. In some circumstances, a single national supplier may best meet the needs of Sourcewell Members; in other situations, multiple vendors may be in the best interests of Sourcewell and the Sourcewell Members and preferred by Sourcewell to provide the widest array of solutions to meet the member agency's needs. Sourcewell retains sole discretion to determine which approach is in the best interests of Sourcewell Member agencies.

3.13 Non-Manufacturer Awards: Sourcewell reserves the right to make an award under this RFP to a non-manufacturer or dealer/distributor if such action is in the best interests of Sourcewell and its Members.

3.14 Manufacturer as a Proposer: If the Proposer is a manufacturer or wholesale distributor, the response received will be evaluated on the basis of a response made in conjunction with that manufacturer's authorized dealer network. Unless stated otherwise, a manufacturer or wholesale distributor Proposer is assumed to have a documented relationship with their dealer network where that dealer network is informed of, and authorized to accept, purchase orders pursuant to any Contract resulting from this RFP on behalf of the manufacturer or wholesale distributor Proposer. Any such dealer will be considered a sub-contractor of the Proposer/Vendor. The relationship between the manufacturer and wholesale distributor Proposer and its dealer network may be proposed at the time of the submission if that fact is properly identified.

3.15 Dealer/Reseller as a Proposer: If the Proposer is a dealer or reseller of the products and/or services being proposed, the response will be evaluated based on the Proposer's authorization to provide those products and services from their manufacturer. When requested by Sourcewell, Proposers must document their authority to offer those products and/or services.

E. SCOPE OF THIS RFP

3.16 Scope: The scope of this RFP is to award a contract to a qualifying vendor defined as a manufacturer, provider, or dealer/distributor, established as a Proposer, and deemed responsive and responsible through our open and competitive proposal process. Vendors will be awarded contracts based on the proposal and responders demonstrated ability to meet the expectations of the RFP and demonstrate the overall highest valued solutions which meet and/or exceed the current and future needs and requirements of Sourcewell and its Member agencies nationally within the scope of MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES.

3.17 Additional Scope Definitions: In addition to MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES, **this solicitation should be read to include, but not to be limited to:**

3.17.1 Wheel, track or backhoe loaders, skid steers, excavators, on-highway telescoping excavators, telehandlers, site-preparation equipment, and rollers.

3.17.2 Sourcewell reserves the right to limit the scope of this solicitation for Sourcewell and current and potential Sourcewell member agencies.

3.17.2.1 This solicitation should **NOT** be construed to include any of the following:

- a. Construction services
- b. Equipment accessory, attachment and supply only solutions, or
- c. Vendors whose primary business is covered under categories included in the following Sourcewell RFPs:
 - i. Heavy Construction Equipment With Related Accessories, Attachments, and Supplies (See Sourcewell RFP #032119)
 - ii. Trailers with Related Equipment, Accessories, and Services (See Sourcewell RFP #121918)
 - iii. Snow and Ice Handling Equipment, Supplies, and Accessories (See Sourcewell RFP #080818)
 - iv. Public Utility Equipment with Related Accessories and Supplies (See Sourcewell #012418)
 - v. Sewer Vacuum, Hydro-Excavation, and Street Sweeper Equipment with Related Accessories and Supplies (See Sourcewell RFP #122017)
 - vi. Grounds Maintenance Equipment, Attachments, Accessories, and Related Services (See Sourcewell RFP #062117)
 - vii. Roadway Maintenance Equipment with Related Accessories, Attachments, Materials, and Supplies (See Sourcewell RFP #052417)
 - viii. Forklifts, Lift Trucks, and Related Material Handling Equipment, Attachments, Accessories, and Services (See Sourcewell RFP #101816)
 - ix. Portable Construction and Maintenance Equipment and Trailers with Related Accessories, Attachments, and Supplies (See Sourcewell RFP #052015)
 - x. Agricultural Tractors with Related Equipment and Accessories (See Sourcewell RFP #021815)
 - xi. Mobile Refuse Collection Vehicles with Related Equipment, Accessories, and Services (See Sourcewell RFP #112014)

3.18 **Overlap of Scope:** When considering equipment/products/services, or groups of equipment/products/services submitted as a part of your response, and whether inclusion of such will fall within a “Scope of Proposal,” please consider the validity of an inverse statement.

3.18.1 For example, pencils and post-it-notes can generally be classified as office supplies and office supplies generally include pencils and post-it-notes.

3.18.2 In contrast, computers (PCs and peripherals) can generally be considered office supplies; however, the scope of office supplies does not generally include computer servers and infrastructure.

3.18.3 In conclusion: With this in mind, individual products and services must be examined individually by Sourcewell, from time to time and in its sole discretion, to determine their compliance and fall within the original “Scope” as intended by Sourcewell.

3.19 **Best and Most Responsive – Responsible Proposer:** It is the intent of Sourcewell to award a Contract to the best and most responsible and responsive Proposer(s) offering the best overall quality and selection

of equipment/products and services meeting the commonly requested specifications of Sourcewell and Sourcewell Members, provided the Proposer's Response has been submitted in accordance with the requirements of this RFP. Qualifying Proposers who are able to anticipate the current and future needs and requirements of Sourcewell and Sourcewell member agencies; demonstrate the knowledge of any and all applicable industry standards, laws and regulations; and possess the willingness and ability to distribute, market to and service Sourcewell Members in all 50 states are preferred. Sourcewell requests proposers submit their entire line of products and services as it applies and relates to the scope of this RFP.

3.20 Sealed Proposals: Sourcewell will receive sealed proposal responses to this RFP in accordance with accepted standards set forth in the Minnesota Procurement Code and Uniform Municipal Contracting Law. Awards may be made to responsible and responsive Proposers whose proposals are determined in writing to be the most advantageous to Sourcewell and its current or qualifying future Sourcewell Member agencies.

3.21 Use of Contract: Any Contract resulting from this solicitation shall be awarded with the understanding that it is for the sole convenience of Sourcewell and its Members. Sourcewell and/or its members reserve the right to obtain like equipment/products and services solely from this contract or from another contract source of their choice or from a contract resulting from their own procurement process.

3.22 Awarded Vendor's interest in a contract resulting from this RFP: Awarded Vendors will be able to offer to Sourcewell, and current and potential Sourcewell Members, only those products/equipment and services specifically awarded on their Sourcewell Awarded Contract(s). Awarded Vendors may not offer as "contract compliant," products/equipment and services which are not specifically identified and priced in their Sourcewell Awarded Contract.

3.23 Sole Source of Responsibility- Sourcewell desires a "Sole Source of Responsibility" Vendor. This means that the Vendor will take sole responsibility for the performance of delivered equipment/products/services. Sourcewell also desires sole responsibility with regard to:

3.23.1 Scope of Equipment/Products/Services: Sourcewell desires a provider for the broadest possible scope of products/equipment and services being proposed over the largest possible geographic area and to the largest possible cross-section of Sourcewell current and potential Members.

3.23.2 Vendor use of sub-contractors in sourcing or delivering equipment/product/services: Sourcewell desires a single source of responsibility for equipment/products and services proposed. Proposers are assumed to have sub-contractor relationships with all organizations and individuals whom are external to the Proposer and are involved in providing or delivering the equipment/products/services being proposed. Vendor assumes all responsibility for the equipment/products/services and actions of any such Sub-Contractor. Suggested Solutions Options include:

3.23.3 Multiple solutions to the needs of Sourcewell and Sourcewell Members are possible. Examples could include:

3.23.3.1 Equipment/Products Only Solution: Equipment/Products Only Solution may be appropriate for situations where Sourcewell or Sourcewell Members possess the ability, either in-house or through local third party contractors, to properly install and bring to operation those equipment/products being proposed.

3.23.3.2 Turn-Key Solutions: A Turn-Key Solution is a combination of equipment/products and services that provides a single price for equipment/products, delivery, and installation to a properly operating status. Generally this is the most desirable solution because Sourcewell and Sourcewell Members may not possess, or desire to

engage, personnel with the necessary expertise to complete these tasks internally or through other independent contractors.

3.23.3.3 Good, Better, Best: Where appropriate and properly identified, Proposers may offer the choice “of good, better, best” multiple-grade solutions to meet Sourcewell Members’ needs.

3.23.3.4 Proven – Accepted – Leading-Edge Technology: Where appropriate and properly identified, Proposers may provide a spectrum of technology solutions to complement or enhance the proposed solutions to meet Sourcewell Members’ needs.

3.23.4 If applicable, Contracts will be awarded to Proposer(s) able to deliver a proposal meeting the entire needs of Sourcewell and its Members within the scope of this RFP. Sourcewell prefers Proposers submit their complete product line of products and services described in the scope of this RFP. Sourcewell reserves the right to reject individual, or groupings of specific equipment/products and services proposals as a part of the award.

3.24 Geographic Area to be Proposed: This RFP invites proposals to provide MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES to Sourcewell and Sourcewell Members throughout the entire United States and possibly internationally. Proposers will be expected to express willingness to explore service to Sourcewell Members located abroad; however the lack of ability to serve Members outside of the United States will not be cause for non-award. The ability and willingness to serve Canada, for instance, will be viewed as a value-added attribute.

3.25 Contract Term: At Sourcewell’s option, a Contract resulting from this RFP will become effective either on the date awarded by the Sourcewell Executive Director and Chief Procurement Officer or on the day following the expiration date of an existing Sourcewell procurement contract for the same or similar product/equipment and services.

3.25.1 Sourcewell is seeking a Contract base term of four years as allowed by Minnesota Contracting Law. Full term is expected. However, one additional one-year renewal/extension may be offered by Sourcewell to Vendor beyond the original four year term if Sourcewell deems such action to be in the best interests of Sourcewell and its Members. Sourcewell reserves the right to conduct periodic business reviews throughout the term of the contract.

3.26 Minimum Contract Value: Sourcewell anticipates considerable activity resulting from this RFP and subsequent award; however, no commitment of any kind is made concerning actual quantities to be acquired. Sourcewell does not guarantee usage. Usage will depend on the actual needs of the Sourcewell Members and the value of the awarded contract.

3.27 [This section is intentionally blank.]

3.28 Contract Availability: This Contract must be available to all current and potential Sourcewell Members who choose to utilize this Sourcewell Contract to include all governmental and public agencies, public and private primary and secondary education agencies, and all non-profit organizations nationally.

3.28.1 With respect to Members within the Commonwealth of Virginia, this RFP is intended to be a “joint procurement agreement” as described in Vir. Code § 2.2-4304(A), and those Virginia Members identified in Appendix C must be allowed to use this Contract as a Joint Purchaser.

3.28.2 For Members within Canada, this RFP is intended to include municipalities and publicly-funded academic institutions, schools boards, health authorities, and social services (MASH sectors). In addition this RFP is intended to include current and potential Members of the Rural Municipalities of Alberta (RMA), and their represented Associations (SARM, SUMA and AMM).

3.29 Proposer's Commitment Period: In order to allow Sourcewell the opportunity to evaluate each proposal thoroughly, Sourcewell requires any response to this solicitation be valid and irrevocable for ninety (90) days after the date proposals are opened.

F. EXPECTATIONS FOR EQUIPMENT/PRODUCTS AND SERVICES BEING PROPOSED

3.30 Industry Standards: Except as contained herein, the specifications or solutions for this RFP shall be those accepted guidelines set forth by the MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES industry, as they are generally understood and accepted within that industry across the nation. Submitted products/equipment, related services and accessories, and their warranties and assurances are required to meet and/or exceed all current, traditional and anticipated standards, needs, expectations, and requirements of Sourcewell and its Members.

3.30.1 Deviations from industry standards must be identified by the Proposer and explained how, in their opinion, the equipment/products and services they propose will render equivalent functionality, coverage, performance, and/or related services. Failure to detail all such deviations may comprise sufficient grounds for rejection of the entire proposal.

3.30.2 Technical Descriptions/Specifications. Excessive technical descriptions and specifications that unduly enlarge the proposal response may cause Sourcewell to reduce the evaluation points awarded on Form G. Proposers must supply sufficient information to:

3.30.2.1 demonstrate the Proposer's knowledge of industry standards and Member agency needs and expectations;

3.30.2.2 Identify the equipment/products and services being proposed as applicable to the needs and expectations of Sourcewell Member agencies; and

3.30.2.3 differentiate equipment/products and services from other industry manufacturers and providers.

3.31 New Current Model Equipment/Products: Proposals submitted shall be for new, current model equipment/products and services with the exception of certain close-out products allowed to be offered on the Proposer's "Hot List" described herein.

3.32 Compliance with laws and standards: All items supplied on this Contract shall comply with any current applicable safety or regulatory standards or codes.

3.33 Delivered and operational: Products/equipment offered herein are to be proposed based upon being delivered and operational at the Sourcewell Member's site. Exceptions to "delivered and operational" must be clearly disclosed in the "Total Cost of Acquisition" section of the proposal.

3.34 Warranty: The Proposer warrants that all products, equipment, supplies, and services delivered under this Contract shall be covered by the industry standard or better warranty. All products and equipment should carry a minimum industry standard manufacturer's warranty that includes materials and labor. The Proposer has the primary responsibility to submit product specific warranty as required and accepted by industry standards. Dealer/Distributors agree to assist the purchaser in reaching a solution in a dispute over warranty's terms with the manufacturer. Any manufacturer's warranty that is effective past the expiration of the warranty will be passed on to the Sourcewell member. Failure to submit a minimum warranty may result in non-award.

3.35 Additional Warrants: The Proposer warrants that all products/equipment and related services furnished hereunder will be free from liens and encumbrances; defects in design, materials, and

workmanship; and will conform in all respects to the terms of this RFP including any specifications or standards. In addition, Proposer/Vendor warrants the products/equipment and related services are suitable for and will perform in accordance with the ordinary use for which they are intended.

G. SOLUTIONS-BASED SOLICITATION

3.36 The Sourcewell solicitation and contract award process is not based on detailed specifications. Instead, this RFP is a “Solutions-Based Solicitation.” Sourcewell expects respondents to understand and anticipate the current and future needs of Sourcewell and its members—within the scope of this RFP—and to propose solutions that are commonly desired or required by law or industry standards. Proposal will be evaluated in part on your demonstrated ability to meet or exceed the needs and requirements of Sourcewell and our member agencies within the defined scope of this RFP.

3.37 While Sourcewell does not typically provide product and service specifications, the RFP may contain scope refinements and industry-specific questions. Where specific items are specified, those items should be considered the minimum required, which the proposal can exceed in order to meet Members’ needs. Sourcewell may award all of the respondent’s proposal or may limit the award to a subset of the proposal.

3 INSTRUCTIONS FOR PREPARING YOUR PROPOSAL

A. INQUIRY PERIOD

4.1 The inquiry period begins on the date of first advertisement and continues until to the Deadline for Submission.” RFP packages will be distributed to potential Vendors during the inquiry period.

B. PRE-PROPOSAL CONFERENCE

4.2 A pre-proposal conference will be held at the date and time specified in the timeline on page one of this RFP. Conference information will be sent to all potential Proposers, and attendance is optional. The purpose of this conference is to allow potential Proposers to ask questions regarding this RFP and Sourcewell’s competitive contracting process. Only answers issued by written addendum by Sourcewell to questions asked before the deadline for questions are binding on the parties to an awarded contract.

C. IDENTIFICATION OF KEY PERSONNEL

4.3 Awarded Vendors will designate one senior staff member to represent the Vendor to Sourcewell. This contact person will correspond with members for technical assistance, questions, or concerns that may arise, including instructions regarding different contacts for different geographical areas or product lines.

4.4 These designated individuals should also act as the primary contact for marketing, sales, and any other area deemed essential by the Proposer and Sourcewell.

D. PROPOSER’S EXCEPTIONS TO TERMS AND CONDITIONS

4.5 Any exceptions, deviations, or contingencies regarding this RFP that a Proposer requests must be documented on Form C, Exceptions To Proposal, Terms, Conditions And Solutions Request.

4.6 Exceptions, deviations or contingencies requested in the Proposer’s response, while possibly necessary in the view of the Proposer, may result in lower scoring or disqualification of a proposal.

E. PROPOSAL FORMAT

4.7 All Proposers must examine the entire RFP package to seek clarification of any item or requirement that may not be clear and to check all responses for accuracy before submitting a proposal.

4.8 All proposals must be properly labeled and sent to “Sourcewell, 202 12th Street NE Staples, MN 56479.”

4.9 All proposals must be physically delivered to Sourcewell at the above address with all required hard copy documents and signature forms/pages inserted as loose pages at the front of the Vendor’s response. The proposal must include these items.

4.9.1 Hard copy original of completed, signed, and dated Forms C, D, F; hard copy of the signed signature-page only from Forms A and P from this RFP;

4.9.2 Signed hard copies of all addenda issued for the RFP;

4.9.3 Hard copy of Certificate of Insurance verifying the coverage identified in this RFP; and

4.9.4 A complete copy of your response on a flash drive (or other approved electronic means). The electronic copy must contain completed Forms A, B, C, D, F, and P, your statement of products and pricing (including apparent discount), and all appropriate attachments. In order to ensure that your full response is evaluated, you must provide an electronic version of any material that you provide in a hard copy format.

As a public agency, Sourcewell’s proposals, responses, and awarded contracts are a matter of public record, except for such data that is classified as nonpublic. Accordingly, public data is available for review through a properly submitted public records request. To redact nonpublic information from your proposal (under Minnesota Statute §13.37), you must make your request within thirty (30) days of the contract award or non-award date.

4.10 All Proposal forms must be submitted in English and must be legible. All appropriate forms must be executed by an authorized signatory of the Proposer. Blue ink is preferred for signatures.

4.11 Proposal submissions should be submitted using the electronic forms provided. Proposers that use alternative documents are responsible for ensuring that the content is substantially similar to the Sourcewell form and that the document is readable by Sourcewell.

4.12 The Proposer must ensure that the proposal is in the physical possession of Sourcewell before the submission deadline.

4.12.1 Proposals must be submitted in a sealed envelope or box properly addressed to Sourcewell and prominently identifying the proposal number, proposal category name, the message **“Hold for Proposal Opening,”** and the deadline for proposal submission. Sourcewell is not responsible for untimely proposals. Proposals received by the deadline for proposal submission will be opened and the name of each Proposer and other appropriate information will be publicly read.

4.13 Proposers are responsible for checking directly on the Sourcewell website for any addendums to this RFP. Addendums to this RFP can change the terms and conditions of the RFP, including the proposal submission deadline.

F. QUESTIONS AND ANSWERS ABOUT THIS RFP

4.14 Upon examination of this RFP document, Proposers should promptly notify Sourcewell of any ambiguity, inconsistency, or error they may discover. Interpretations, corrections, and changes to this RFP will be considered by Sourcewell through a written addendum. Interpretations, corrections, or changes that are made in any other manner are not binding, and Proposers must not rely on them.

4.15 Submit all questions about this RFP, in writing, referencing MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES to James Voelker at Sourcewell, 202 12th Street NE, Staples, MN 56479 or to RFP@sourcewell-mn.gov. You may also call James Voelker at 218-895-4191. Sourcewell urges potential Proposers to communicate all concerns well in advance of the submission deadline to avoid misunderstandings. Questions received within seven (7) days before the submission deadline generally cannot be answered. Sourcewell may, however, field purely procedural questions, questions about Sourcewell-issued addenda, or questions involving a Proposer withdrawing its response before the RFP submission deadline.

4.16 If Sourcewell deems that its answer to a question has a material impact on other potential Proposers or on the RFP itself, Sourcewell will create an addendum to this RFP.

4.17 If Sourcewell deems that its answer to a question merely clarifies the existing terms and conditions and does not have a material impact on other potential Proposers or the RFP itself, no further documentation of that question is required.

4.18 Addenda are written instruments issued by Sourcewell that modify or interpret the RFP. All addenda issued by Sourcewell become a part of the RFP. Addenda will be delivered to all Potential Proposers using the same method of delivery of the original RFP material. Sourcewell accepts no liability in connection with the delivery of any addenda. Copies of addenda will also be made available on the Sourcewell website at www.sourcewell-mn.gov (under “Solicitations”) and from the Sourcewell offices. All Proposers must acknowledge their receipt of all addenda in their proposal response.

4.19 Any amendment to a submitted proposal must be in writing and must be delivered to Sourcewell by the RFP submission deadline.

4.20 through 4.21 [These sections are intentionally blank.]

G. MODIFICATION OR WITHDRAWAL OF A SUBMITTED PROPOSAL

4.22 A submitted proposal must not be modified, withdrawn, or cancelled by the Proposer for a period of ninety (90) days following the date proposals were opened. Before the deadline for submission of proposals, any proposal submitted may be modified or withdrawn by notice to the Sourcewell Procurement Manager. Such notice must be submitted in writing and must include the signature of the Proposer. The notice must be delivered to Sourcewell before the deadline for submission of proposals and must be so worded as not to reveal the content of the original proposal. The original proposal will not be physically returned to the potential Proposer until after the official proposal opening. Withdrawn proposals may be resubmitted up to the time designated for the receipt of the proposals if they fully conform with the proposal instructions.

H. PROPOSAL OPENING PROCEDURE

4.23 Sealed and properly identified responses for this RFP entitled MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES will be received by Chris Robinson, Procurement Manager, at Sourcewell Offices, 202 12th Street NE, Staples, MN 56479 until the deadline identified on page one of this RFP. All Proposal responses must be submitted in a sealed package. The outside of the package must plainly identify MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES and the RFP number. To avoid premature opening, the Proposer must label the Proposal response properly. **Sourcewell documents the receipt of proposals by immediately time- and date-stamping them.** At the time of the public opening, the Sourcewell Director of Procurement or a representative from the Sourcewell Proposal Evaluation Committee will read the Proposer’s names aloud and will determine whether each submission has met Level-1 responsiveness.

I. SOURCEWELL’S RIGHTS RESERVED

4.24 Sourcewell may exercise the following rights with regard to the RFP.

4.24.1 Reject any and all proposals received in response to this RFP;

4.24.2 Disqualify any Proposer whose conduct or proposal fails to conform to the requirements of this RFP;

4.24.3 Duplicate without limitation all materials submitted for purposes of RFP evaluation, and duplicate all public information in response to data requests regarding the proposal;

4.24.4 Consider and accept for evaluation a late modification of a proposal if 1) the proposal itself was submitted on time, 2) the modifications were requested by Sourcewell, and 3) the modifications make the terms of the proposal more favorable to Sourcewell or its members;

4.24.5 Waive any non-material deviations from the requirements and procedures of this RFP;

4.24.6 Extend the Contract, in increments determined by Sourcewell, not to exceed a total Contract term of five years;

4.24.7 Cancel the Request for Proposal at any time and for any reason with no cost or penalty to Sourcewell;

4.24.8 Correct or amend the RFP at any time with no cost or penalty to Sourcewell. If Sourcewell corrects or amends any segment of the RFP after submission of proposals and before the announcement of the awarded Vendor, all proposers will be afforded a reasonable opportunity to revise their proposals in order to accommodate the RFP amendment and the new submission dates. Sourcewell will not be liable for any errors in the RFP or other responses related to the RFP; and

4.24.9 Extend proposal due dates.

5 **PRICING**

5.1 Sourcewell requests that potential Proposers respond to this RFP only if they are able to offer a wide array of products and services at lower prices and with better value than what they would ordinarily offer to a single government agency, a school district, or a regional cooperative.

5.2 This RFP requests pricing for an indefinite quantity of products or related services with potential national sales distribution and service. While most RFP categories represent significant sales opportunities, Sourcewell makes no guarantees about the quantity of products or services that members will purchase. **The estimated annual value of this contract is \$50 Million.**

Vendors are expected to anticipate additional volume through potential government, educational, and not-for-profit agencies that would find value in a national contract awarded by Sourcewell.

5.3 Regardless of the payment method selected by Sourcewell or an Sourcewell member, the total cost associated with any purchase option of the products and services must always be disclosed in the proposal and at the time of purchase.

5.4 All proposers must submit “Primary Pricing” in the form of either “Line-Item Pricing,” or “Percentage Discount from Catalog Pricing,” or a combination of these pricing strategies. Proposers are also encouraged to offer optional pricing strategies such as “Hot List,” “Sourced Products,” and “Volume Discounts,” as well as financing options such as leasing. All pricing documents should include a clear effective date.

A. LINE-ITEM PRICING

5.5 Line-item pricing is a pricing format in which individual products or services are offered at specific Contract prices. Products or services are individually priced and described by characteristics such as manufacture name, stock or part number, size, or functionality. This method of pricing may offer the least amount of confusion, but Proposers with a large number of items may find this method cumbersome. In these situations, a percentage discount from catalog or category pricing model may make more sense and may increase the clarity of the contract pricing format.

5.6 All line-item pricing items must be numbered, organized, sectioned (including SKUs, when applicable), and prepared to be easily understood by the Evaluation Committee and members.

5.7 Submit Line-Item Pricing items in an Excel spreadsheet format and include all appropriate identification information necessary to discern the line item from other line items in each Responder's proposal.

5.8 Line-item pricing must be submitted to Sourcwell in a searchable spreadsheet format (e.g., Microsoft® Excel®) in order to facilitate quickly finding any particular item of interest. For that reason, Proposers are responsible for providing the appropriate product and service identification information along with the pricing information that is typically found on an invoice or price quote for such product or services.

5.9 All products or services typically appearing on an invoice or price quote must be individually priced and identified on the line-item price sheet, including any and all ancillary costs.

5.10 Proposers should provide both a published "List Price" as well as a "Proposed Contract Price" in their pricing matrix. Published List Price will be the standard "quantity of one" price currently available to government and educational customers, excluding cooperative and volume discounts.

B. PERCENTAGE DISCOUNT FROM CATALOG OR CATEGORY

5.11 This pricing model involves a specific percentage discount from a catalog or list price, defined as a published Manufacturer's Suggested Retail Price (MSRP) for the products or services being proposed.

5.12 Individualized percentage discounts can be applied to any number of defined product groupings.

5.13 A percentage discount from MSRP may be applied to all elements identified in MSRP, including all manufacturer options applicable to the products or services.

5.14 When a Proposer elects to use "Percentage Discount from Catalog or Category," Proposer will be responsible for providing and maintaining current published MSRP with Sourcwell, and this pricing must be included in its proposal and provided throughout the term of any Contract resulting from this RFP.

C. COST PLUS A PERCENTAGE OF COST

5.15 "Cost plus a percentage of cost" as a primary pricing mechanism is not desirable. It is, however, acceptable for pricing sourced goods or services.

D. HOT LIST PRICING

5.16 Where applicable, a Vendor may opt to offer a specific selection of products or services, defined as "Hot List" pricing, at greater discounts than those listed in the standard Contract pricing. All product and service pricing, including the Hot List Pricing, must be submitted electronically in a format that is acceptable to Sourcwell. Hot List pricing must be submitted in a line-item format. Products and services may be added or removed from the Hot List at any time through an Sourcwell Price and Product Change Form.

5.17 Hot List program and pricing may also be used to discount and liquidate close-out and discontinued products and services as long as those close-out and discontinued items are clearly labeled as such. Current ordering process and administrative fees apply. This option must be published and made available to all Sourcewell Members.

E. CEILING PRICE

5.18 Proposal pricing is to be established as a ceiling price. At no time may the proposed products or services be offered under this Contract at prices above this ceiling price without a specific request and approval by Sourcewell. Contract prices may be reduced at any time, for example, to reflect volume discounts or to meet the needs of an Sourcewell Member.

5.19 [This section is intentionally blank.]

F. VOLUME PRICE DISCOUNTS / ADDITIONAL QUANTITIES

5.20 through 5.23 [These sections are intentionally blank.]

G. TOTAL COST OF ACQUISITION

5.24 The Total Cost of Acquisition for the equipment/products and related services being proposed, including those payable by Sourcewell Members to either the Proposer or a third party, is the cost of the proposed equipment/products product/equipment and related services delivered and operational for its intended purpose in the end-user's location. For example, if you are proposing equipment/products FOB Proposer's dock, your proposal should reflect that the contract pricing does not provide for delivery beyond Proposer's dock, nor any set-up activities or costs associated with those delivery or set-up activities. Any additional costs for delivery and set-up should be clearly disclosed. In contrast, a proposal could state that there are no additional costs of acquisition if the product is delivered to and operational at the end-user's location.

H. SOURCED GOOD or OPEN MARKET ITEM

5.25 A Sourced Good or an Open Market Item is a product that a member wants to buy under contract that is not currently available under the Vendor's Sourcewell contract. This method of procurement can be satisfied through a contract sourcing process. Sourcing options serve to provide a more complete contract solution to meet our members' needs. Sourced items are generally deemed incidental to the total transaction or purchase of contract items.

5.26 Sourcewell or Sourcewell Members may request products, equipment, and related services that are within the related scope of this RFP, even if they are not included in an awarded Vendor's line-item price list or catalog. These items are known as Sourced Goods or Open Market Items.

5.27 An awarded Vendor may source such items to the extent that the items are identified as "Sourced Products/Equipment" or "Open Market Items" on any quotation issued in reference to an Sourcewell awarded contract, and that this information is provided to either Sourcewell or an Sourcewell Member. Sourcewell is not responsible for determining whether a Sourced Good is an incidental portion of the overall purchase or whether a Member is able to consider a Sourced Good a purchase under a Sourcewell contract.

5.28 "Cost plus a percentage" pricing is an acceptable option in pricing of Sourced Goods.

I. PRODUCT & PRICE CHANGES

5.29 Awarded Vendors may request product or service changes, additions, or deletions at any time throughout the contract term. All requests must be made in written format by completing the Sourcewell Price and Product Change Request Form (located at the end of this RFP and on the Sourcewell website),

signed by an authorized Vendor representative. All changes are subject to review and approval by Sourcewell. Submit your requests through email to your assigned Contract Manager and to PandP@sourcewell-mn.gov.

5.30 Sourcewell will determine whether the request is both within the scope of the original RFP and in the best interests of Sourcewell and Sourcewell Members. Approved Price and Product Change Request Forms will be returned to the Vendor contact through email.

5.31 The Vendor must 1) complete this change request form and individually list or attach all items subject to change, 2) provide a sufficiently detailed explanation and documentation for the change, and 3) include a complete restatement of pricing document in appropriate format (preferably Excel). The pricing document must identify all products and services being offered and must conform to the following Sourcewell product and price change naming convention: (Vendor Name) (Sourcewell Contract #) (effective pricing date); for example, "COMPANY 012411-CPY effective 02-12-2016."

5.32 The new pricing restatement must include *all* products and services offered, even for those items whose pricing remains unchanged, and must include a new effective date on the pricing documents. This requirement reduces confusion by providing a single, current pricing sheet for each vendor and creates a historical record of pricing.

5.33 ADDITIONS. New products and related services may be added to a Contract resulting from this RFP at any time during that Contract term to the extent that those products and related services are within the scope of this RFP. Allowable new products and related services generally include updated models of products and enhanced services that reflect new technology and improved functionality.

5.34 DELETIONS. New products and related services may be deleted from a contract if an item is no longer available.

5.35 PRICE CHANGES. A Vendor may request pricing changes by providing reasonable justification for the change. For example, a request for a 3% increase in a product line that relies heavily on petroleum products may be reasonable if the raw cost of required petroleum products has increased substantially. Conversely, a request for a 3% increase in prices based only on a 3% increase in a cost-of-living index may be considered unreasonable. Although Sourcewell is sensitive to the possibility of fluctuations in raw material costs, prospective Vendors should make every reasonable attempt to account for normal cost changes by proposing pricing that will be effective throughout the duration of the four-year Contract.

5.35.1 *Price decreases:* Sourcewell expects Vendors to propose their very best prices and anticipates price reductions that are due to advancement in technology and marketplace efficiencies.

5.35.2 *Price increases:* A Vendor must include reasonable documentation for price-increase requests, along with both current and proposed pricing. Appropriate documentation should be attached to the Price and Product Change Request Form, including letters from suppliers announcing price increases. Price increases must not exceed the industry standard.

5.36 through 5.37 [These sections are intentionally blank.]

5.38 Proposers representing multiple manufacturers, or carrying multiple related product lines may also request the addition of new manufacturers or product lines to their Contract to the extent they remain within the scope of this RFP.

5.39 through 5.43 [These sections are intentionally blank.]

K. SALES TAX

5.44 Sales and other taxes should not be included in the prices quoted. The Vendor will charge state and local sales and other applicable taxes on items for which a valid tax-exemption certification has not been provided. Each Sourcewell Member is responsible for providing verification of tax-exempt status to the Vendor. When ordering, Sourcewell Members must indicate that they are tax-exempt entities. Except as set forth herein, no party is responsible for taxes imposed on another party as a result of or arising from the transactions under a Contract resulting from this RFP.

L. SHIPPING

5.45 Shipping costs can constitute a significant portion of the overall cost of procurement. Consequently, significant weight will be given to the quality of a prospective Vendor's shipping program. Shipping charges should reasonably reflect the actual cost of shipping. Sourcewell understands that Vendors may use other shipping cost methods for simplicity or for transparency. But to the extent that shipping costs are determined to disproportionately increase a Vendor's profit, Sourcewell may reduce the points awarded in the "Pricing" criteria.

5.46 through 5.47 [These sections are intentionally blank.]

5.48 All shipping and restocking fees must be identified in the price program. Certain industries providing made-to-order products may not allow returns. Proposals will be evaluated not only on the actual costs of shipping, but on the relative flexibility extended to Sourcewell Members relating to restocking fees, shipping errors, customized shipping requirements, the process for rejecting damaged or delayed shipments, and similar subjects.

5.49 through 5.50 [These sections are intentionally blank.]

5.51 Delivered products must be properly packaged. Damaged products may be rejected. If the damage is not readily apparent at the time of delivery, the Vendor must permit the products to be returned within a reasonable time at no cost to Sourcewell or Sourcewell Members. Sourcewell and Sourcewell Members reserve the right to inspect the products at a reasonable time subsequent to delivery where circumstances or conditions prevent effective inspection of the products at the time of delivery.

5.52 The Vendor must deliver Contract-conforming products in each shipment and may not substitute products without the express approval from Sourcewell or the Sourcewell Member.

5.53 Sourcewell reserves the right to declare a breach of Contract if the Vendor intentionally delivers substandard or inferior products that are not under Contract and described in its paper or electronic price lists or sourced upon request of any Member under this Contract. In the event of the delivery of nonconforming products, the Sourcewell Member will notify the Vendor as soon as possible and the Vendor will replace nonconforming products with conforming products that are acceptable to the Sourcewell member.

5.54 Throughout the term of the Contract, Proposer agrees to pay for return shipment on products that arrive in a defective or inoperable condition. Proposer must arrange for the return shipment of the damaged products.

6 EVALUATION OF PROPOSALS

A. PROPOSAL EVALUATION PROCESS

6.1 The Sourcewell proposal evaluation committee will evaluate proposals received based on a 1,000 point evaluation system. The committee establishes both the evaluation criteria and designates the relative weight of each criterion by assigning possible scores for each category on Form G of this RFP. The committee

may adjust the relative weight of the criteria for each RFP. (For example, if the “Warranty” criterion does not apply to a particular RFP, the points normally awarded under “Warranty” may be used to increase the number of potential points in another evaluation category or categories.) The “Pricing” criterion will contain at least a plurality of points for every RFP.

6.2 Sourcewell uses a scoring system that gives primary importance to “Pricing.” But pricing includes more than just the absolute lowest initial cost of purchasing, for example, a particular product. Other considerations include the total cost of the acquisition and whether the Proposer’s offering represents the best value. The evaluation committee may consider such factors as life-cycle costs, total cost of ownership, quality, and the suitability of an offering in meeting Sourcewell Members’ needs. Pricing points may be awarded based on pricing clarity and ease of use. Sourcewell may also award points based on whether a response contains exceptions, exclusions, or limitations of liabilities.

6.3 The Sourcewell Executive Director and Chief Procurement Officer will consider making awards to the selected Proposer(s) based on the recommendations of the proposal evaluation committee. To qualify for the final evaluation, a Proposer must have been deemed responsive as a result of the criteria set forth under “Proposer Responsiveness,” found just below.

B. PROPOSER RESPONSIVENESS

6.4 All responses are evaluated for Level-One and Level-Two Responsiveness. If a response does not substantially conform to substantially all of the terms and conditions in the solicitation, or if it requires unreasonable exceptions, it may be considered nonresponsive.

6.5 All proposals must contain suitable responses to the questions in the proposal forms. The following requirements must be satisfied in order to meet Level-One Responsiveness, which is typically ascertained on the proposal opening date. If these standards are not met, your response may be disqualified as nonresponsive.

6.6 Level-One Responsiveness means that the response

- 6.6.1** is received before the deadline for submission or it will be returned unopened;
- 6.6.2** is properly addressed and identified as a sealed proposal with a specific RFP number and an opening date and time;
- 6.6.3** contains a pricing document (with apparent discounts) and all other forms fully completed, even if “not applicable” is the answer;
- 6.6.4** includes the original (hard copy) completed, dated, and signed RFP forms C, D, and F. In addition, the response must include the hard-copy signed signature page only from RFP Forms A and P and, if applicable, all signed addenda that have been issued in relation to this RFP;
- 6.6.5** contains an electronic (CD, flash drive, or other suitable) copy of the entire response; and

6.7 Level-Two Responsiveness (including whether the response is within the RFP’s scope) is determined while evaluating the remaining items listed under Proposal Evaluation Criteria below. These items are not arranged in order of importance. Each item draws from multiple questions, and a Proposer’s responses may affect scoring in multiple evaluation criteria. For example, the answers to Industry-Specific Questions may help determine scoring relative to a Proposer’s marketplace success, ability to sell and service nationwide, and financial strength. Any questions not answered without an explanation will likely result in a loss of points and may lead to a nonaward if the proposal evaluation committee cannot effectively review your response.

C. PROPOSAL EVALUATION CRITERIA

6.8 Forms A and P include a series of questions that address the following categories:

- 6.8.1** Company Information and Financial Strength
- 6.8.2** Industry Requirements and Marketplace Success
- 6.8.3** Ability to Sell and Deliver Service Nationwide
- 6.8.4** Marketing Plan
- 6.8.5** Other Cooperative Procurement Contracts
- 6.8.6** Value-Added Attributes
- 6.8.7** Payment Terms and Financing Options
- 6.8.8** Warranty
- 6.8.9** Equipment/Products/Services
- 6.8.10** Pricing and Delivery
- 6.8.11** Industry-Specific Questions

6.9 [This section is intentionally blank.]

D. OTHER CONSIDERATIONS

6.10 In evaluating RFP responses, Sourcewell has no obligation to consider information that is not provided in the Proposer's response. Sourcewell may, however, consider additional information outside the Proposer's response. This research may include such sources as the Proposer's website, industry publications, listed references, and user interviews.

6.11 Sourcewell may organize RFP responses into separate classes or subcategories, depending on the range of responses. For example, Sourcewell might receive numerous submissions for "Widgets and Related Products and Services." Sourcewell may organize these responses into subcategories, such as manufacturers of fully operational Widgets, manufacturers of component parts for Widgets, and providers of parts and service for Widgets. Sourcewell reserves the right to award Proposers in some or all of such subcategories without regard to the evaluation score given to Proposers in another subcategory. This specifically allows Sourcewell to award Vendors that might not have, for instance, the breadth of products of Proposers in another subcategory, but that nonetheless meet a substantial and articulated need of Sourcewell Members.

6.12 [This section is intentionally blank.]

6.13 Sourcewell reserves the right to request and test equipment/products and related services and to seek clarification from Proposers. Before the Contract award, the Proposer must furnish the requested information within three (3) days (or within another agreed-to time frame) or provide an explanation for the delay along with a requested time frame for providing the requested information. Proposers must make reasonable efforts to supply test products promptly. All Proposer products remain the property of the Proposer, and Sourcewell will return such products after the evaluation process. Sourcewell may make provisional contract awards, subject to a Proposer's proper response to a request for information or products.

6.14 A Proposer's past performance under previously awarded contracts to schools, governmental agencies, and not-for-profit entities is relevant in evaluating a Proposer's current response. Past performance includes the Proposer's record of conforming to published specifications and to standards of good workmanship, as well as the Proposer's history for reasonable and cooperative behavior and for commitment to Member

satisfaction. Incumbency as an awarded Vendor does not, by itself, merit positive consideration for a future Contract award.

6.15 Sourcewell reserves the right to reject any or all proposals.

E. COST COMPARISON

6.16 Sourcewell may use a variety of evaluation methods, including cost comparisons of specific products. Sourcewell reserves the right to use this process when the proposal evaluation committee determines that this will help to make a final determination.

6.17 This direct cost comparison process will award points for being low to high Proposer for each cost evaluation item selected. A “Market Basket” of identical (or substantially similar) equipment/products and related services may be selected by the proposal evaluation committee, and the unit cost will be used as a basis for determining the point value. Sourcewell will select the “Market Basket” from all appropriate product categories as determined by Sourcewell.

F. MARKETING PLAN

6.18 A Proposer’s marketing plan is a critical component of the RFP response. An awarded Vendor’s sales force will likely be the primary source of communication with Sourcewell Members and will directly affect the contract’s success. Marketing success depends on communicating the contract’s value, knowing the contract thoroughly, and communicating the proper use of contracted products and services to the end user. Much of the success and sales reward is a direct result of the commitment to the contract by the awarded Vendor’s sales teams. Sourcewell reserves the right to deem a Proposer Level-Two nonresponsive or not to award a contract based on an unacceptable or incomplete marketing plan.

6.19 Sourcewell marketing expectations include the following components.

6.19.1 An awarded Vendor must demonstrate the ability to deploy a national sales force or dealer network. The best RFP responses demonstrate the ability to sell, deliver, and service products through acceptable distribution channels to Sourcewell members in all 50 states. Proposers’ responses should fully demonstrate their sales and service capabilities, should outline their national sales force network (both numerically geographically), and should describe their method of distribution of the offered products and related services. Service may be independent of the product sales pricing, but Sourcewell encourages related services to be a part of Proposers’ response. Despite its preference for awarding contracts to Vendors that demonstrate nationwide sales and service, Sourcewell reserves the right to award contracts that meet specific Member needs locally or regionally.

6.19.2 Proposers are invited to demonstrate their ability to successfully market, promote, and communicate the benefits of an Sourcewell contract to current and potential Members nationwide. Sourcewell desires a marketing plan that communicates the value of the contract to as many Members as possible.

6.19.3 Proposers are expected to be receptive to Sourcewell trainings. Awarded Vendors must provide an appropriate training venue for both management and the sales force. Sourcewell commits to providing training on all aspects of communicating the value of the awarded contract, including the authority of Sourcewell to offer the contract to its Members, the value and utility the contract delivers to Sourcewell Members, the scope of Sourcewell Membership, the authority of Members to use Sourcewell procurement contracts, the preferred marketing and sales methods, and the successful use of specific business sector strategies.

6.19.4 Awarded Vendors are expected to demonstrate a commitment to fully embrace the Sourcewell contract. Proposers should identify both the appropriate levels of sales management

and sales force that will need to understand the value of the Sourcewell contract, as well as the internal procedures needed to deliver the appropriate messaging to Sourcewell Members. Sourcewell will provide a general schedule and a variety of methods describing when and how those individuals should be trained.

6.19.5 Proposers should outline their proposed involvement in promoting a Sourcewell contract through applicable industry trade show exhibits and related customer meetings. Proposers are encouraged to consider participation with Sourcewell at Sourcewell-endorsed national trade shows.

6.19.6 Proposers must exhibit the willingness and ability to actively market and develop contract-specific marketing materials including the following items.

6.19.6.1 Complete Marketing Plan. Proposers must submit a marketing plan outlining how they will launch the Sourcewell contract to current and potential Sourcewell Members. Sourcewell requires awarded Vendors to embrace and actively promote the contract in cooperation with Sourcewell.

6.19.6.2 Printed Marketing Materials. Awarded Vendors will produce and maintain full color print advertisements in camera-ready electronic format, including company logos and contact information to be used in the Sourcewell directory and other approved marketing publications.

6.19.6.3 Contract announcements and advertisements. Proposers should outline in the marketing plan their anticipated contract announcements, advertisements in industry periodicals, and other direct or indirect marketing activities promoting the awarded Sourcewell contract.

6.19.6.4 Proposer's Website. Proposers should identify how an awarded Contract will be displayed and linked on the Proposer's website. An online shopping experience for Sourcewell Members is desired whenever possible.

6.19.7 A Sourcewell Vendor contract launch will be scheduled during a reasonable time frame after the award and held at the Sourcewell office in Staples, MN unless the Vendor and Sourcewell agree to a different location.

6.20 Proposer shall identify their commitment to develop a sales/communication process to facilitate Sourcewell membership and establish status of current and potential agencies/members. Proposer should further express their commitment to capturing sufficient member information as is deemed necessary by Sourcewell.

G. CERTIFICATE OF INSURANCE

6.21 Proposers must provide evidence of liability insurance coverage identified below in the form of a Certificate of Insurance (COI) or an ACORD binder form with their proposal. Upon an award issued under this RFP and before the execution of any commerce relating to such award, the awarded Vendor must provide verification, in the form of a Certificate of Insurance, identifying the coverage required below and identifying Sourcewell as a "Certificate Holder." The Vendor must maintain such insurance coverage at its own expense throughout the term of any contract resulting from this solicitation.

6.22 Any exceptions or assumptions to the insurance requirements must be identified on Form C of this RFP. Exceptions and assumptions will be considered as part of the evaluation process. Any exceptions or assumptions that Proposers submit must be specific. If a Proposer does not include specific exceptions or assumptions when submitting the proposal, Sourcewell will typically not consider any additional exceptions or assumptions during the evaluation process. Upon contract award, the awarded Vendor must provide the Certificate of Insurance identifying the coverage as specified.

6.23 Insurance Liability Limits. The awarded Vendor must maintain, for the duration of its contract, \$1.5 million in general liability insurance coverage or general liability insurance in conjunction with an umbrella for a total combined coverage of \$1.5 million. Work on the Contract will not begin until after the awarded Vendor has submitted acceptable evidence of the required insurance coverage. Failure to maintain any required insurance coverage or an acceptable alternative method of insurance will be deemed a breach of contract.

6.23.1 Minimum Scope and Limits of Insurance. An awarded Vendor must provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a “following form” basis.

6.23.1.1 Commercial General Liability—Occurrence Form

Policy shall include bodily injury, property damage and broad form contractual liability and XCU coverage.

6.23.1.2 Each Occurrence

\$1,500,000

6.24 Insurance Requirements: The limits listed in this RFP are minimum requirements for this Contract and in no way limit any indemnity covenants contained in this Contract. Sourcewell does not warrant that the minimum limits contained herein are sufficient to protect the Vendor from liabilities that might arise out of the performance of the work under this Contract by the Vendor, its agents, representatives, employees, or subcontractors, and the Vendor is free to purchase additional insurance as may be determined necessary.

6.25 Acceptability of Insurers: Insurance is to be placed with insurers duly licensed or authorized to do business in the State of Minnesota and with an “A.M. Best” rating of not less than A- VII. Sourcewell does not warrant that the above required minimum insurer rating is sufficient to protect the Vendor from potential insurer solvency.

6.26 Subcontractors: Vendors’ certificate(s) must include all subcontractors as additional insureds under its policies, or the Vendor must furnish to Sourcewell separate certificates for each subcontractor. All coverage for subcontractors are be subject to the minimum requirements identified above.

H. ORDER PROCESS AND/OR FUNDS FLOW

6.27 Sourcewell Members typically issue a purchase order directly to a Vendor under a Contract resulting from this RFP. Alternatively, a separate contract may be created to facilitate acquiring products or services offered in response to this RFP. Nothing in this Contract restricts the Member and Vendor from agreeing to add terms or conditions to a purchase order or a separate contract provided that such terms or conditions must not be less favorable to Sourcewell’s Members.

6.28 [This section is intentionally blank.]

I. ADMINISTRATIVE FEES

6.29 Vendors will pay to Sourcewell an administrative fee in exchange for Sourcewell facilitating this Contract with its current and potential Members. Sourcewell may grant a conditional contract award to a Proposer if the proposed administrative fee is unclear, inadequate, or unduly burdensome for Sourcewell to administer. Sales under this Contract should not be processed until the parties resolve the administrative fee issue.

6.29.1 The administrative fee is typically calculated as a percentage of the dollar volume of all products and services by Sourcewell Members under this Contract, including anything represented to Sourcewell Members as falling under this Contract.

6.29.2 The administrative fee is included in, and not added to, the pricing included in Proposer's response to the RFP. Awarded Vendors must not charge Sourcewell Members more than permitted in the then current price list in order to offset the administrative fee.

6.29.3 The administrative fee is designed to cover the costs of Sourcewell's involvement in contract management, facilitating marketing efforts, Vendor training, and any order processing tasks relating to the Contract. Administrative fees may also be used for other purposes as allowed by Minnesota law.

6.29.4 The typical administrative fee under this Contract is two percent (2%). While Sourcewell does not dictate the particular fee percentage, we require that the Proposer articulate a specific fee in its response. For example, merely stating that "we agree to pay an administrative fee" is considered nonresponsive. Sourcewell acknowledges that the administrative fee percentage may differ between vendors, industries, and responses.

6.29.5 Sourcewell awarded Vendors are responsible for paying the administrative fee at least quarterly and for generating all related reporting. Vendors agree to cooperate with Sourcewell in auditing these reports to ensure that the administrative fee is paid on all items purchased under the Contract.

6.29.6 [This section is intentionally blank.]

6.30 through 6.32 [This section is intentionally blank.]

J. VALUE-ADDED ATTRIBUTES

6.33 Desirability of Value-Added Attributes: Value-added attributes in an RFP response will be given positive consideration in Sourcewell's evaluation process. Such attributes may increase the benefit of a product or service by improving functionality, performance, maintenance, manufacturing, delivery, energy efficiency, ordering, or other items while remaining within the scope of this RFP.

6.34 Women and Minority Business Enterprise (WMBE), Small Business, and Other Favored Businesses: Some Sourcewell Members give formal preference to certain types of vendors or contractors. Proposers should document WMBE (or other) status for both their organization and for any affiliates (e.g., supplier networks) involved in fulfilling the terms of this RFP. The ability of a Proposer to provide preferred business entity "credits" to Sourcewell and Sourcewell Members under a Contract will be evaluated positively by Sourcewell and reflected in the "value added" area of the evaluation.

6.35 Environmentally Preferred Purchasing Opportunities: Many Sourcewell Members consider the environmental impact of the products and services they purchase. "Green" characteristics demonstrated by Proposers will be evaluated positively by Sourcewell and reflected in the "value added" area of the evaluation. Please identify any green characteristics of any offering in your proposal and identify the sanctioning body determining that characteristic. Where appropriate, please indicate which products have been certified as green and by which certifying agency.

6.36 Online Requisitioning Systems: When applicable, online requisitioning systems will be viewed as a value-added characteristic. Proposers should demonstrate how their system makes online ordering easier for Sourcewell Members, including how Members could integrate their current e-Procurement or enterprise resource planning (ERP) systems into the Proposer's ordering process.

6.37 Financing: The ability of the Proposer to provide financing solutions to Members for the products and services being proposed will be viewed as a value-added attribute.

6.38 Technology: Technological advances that appreciably improve the proposed products or services will be considered value-added attributes.

K. WAIVER OF FORMALITIES

6.39 Sourcewell reserves the right to waive minor formalities (or to accept minor irregularities) in any proposal, when it determines that considering the proposal may be in the best interest of its Members.

7 POST-AWARD OPERATING ISSUES

A. SUBSEQUENT AGREEMENTS

7.1 Purchase Order. Purchase orders for products and services may be executed between Sourcewell Members and the awarded Vendor (or Vendor's sub-contractors) under this Contract. Sourcewell Members and Vendors must indicate on the face of such purchase orders that "This purchase order is issued under Sourcewell contract #XXXXXX" (insert the relevant contract number). Purchase order flow and procedure will be developed jointly between Sourcewell and an awarded Vendor after an award is made.

7.2 Governing Law. Purchase orders must be construed in accordance with, and governed by, the laws of a competent jurisdiction with respect to the Member. (See also Section 8.5 of this RFP.) All provisions required by law to be included in the purchase order should be read and enforced as if they were included. If through mistake or otherwise any such provision is not included, then upon application of either party the Contract shall be physically amended to make such inclusion or correction. The venue for any litigation arising out of disputes related to purchase order will be a court of competent jurisdiction with respect to the Member.

7.3 Additional Terms and Conditions. Additional terms and conditions to a purchase order may be proposed by Sourcewell, Sourcewell Members, or Vendors. Acceptance of these additional terms and conditions is optional to all parties to the purchase order. One purpose of these additional terms and conditions is to address job- or industry-specific requirements of law such as prevailing wage legislation. Additional terms and conditions may also include specific local policy requirements and standard business practices of the issuing Member or the Vendor. Such additional terms and conditions are not considered valid to the extent that they interfere with the general purpose, intent, or currently established terms and conditions contain in this RFP document. For example, a Vendor and Member may agree to add a "net 30" payment requirement to the purchase order instead of applying a "net 10" requirement. But the added terms and conditions must not be less favorable to the Member unless Sourcewell, the Member, and the Vendor agree to a Contract amendment or similar modification.

7.4 Specialized Service Requirements. In the event that the Sourcewell Member desires service requirements or specialized performance requirements (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements) not addressed in the Contract resulting from this RFP, the Sourcewell Member and the Vendor may enter into a separate, standalone agreement, apart from a Contract resulting from this RFP. Any proposed service requirements or specialized performance requirements require pre-approval by the Vendor. Any separate agreement developed to address these specialized service or performance requirements is exclusively between the Sourcewell Member and Vendor. Sourcewell, its agents, and employees shall not be made a party to any claim for breach of such agreement. Product sourcing is not considered a service. Sourcewell Members will need to conduct procurements for any specialized services not identified as a part of or within the scope of the awarded Contract.

7.5 Performance Bond. At the request of the Member, a Vendor will provide all performance bonds typically and customarily required in their industry. These bonds will be issued pursuant to the

requirements of purchase orders for products and services. If a purchase order is cancelled for lack of a required performance bond by the member agency, Sourcewell recommends that the current pending purchase order be canceled. Each Member has the final decision on purchase order continuation. Any performance bonding required by the Member, the Member's state laws, or by local policy is to be mutually agreed upon and secured between the Vendor and the Member.

7.6 Asset Management Contracts: Asset Management-type Contracts can be initiated under a Contract resulting from this RFP at any time during the term of this Contract. Such a contract could involve, for example, picking up, storing, repairing, inventorying, salvaging, and delivery products falling within the scope of this Contract. The intention in using Asset Management Contracts is to promote the long-term efficiency of Sourcewell's contracts by (among other things) extending the use and re-use of products. Asset Management Contracts cannot be created under this Contract unless they are executed within the authorized term of a Contract resulting from this RFP. The actual term of the Asset Management Contract may, however, extend beyond the expiration date of this Contract.

B. SOURCEWELL MEMBER SIGN-UP PROCEDURE

7.7 Awarded Vendors are responsible for familiarizing their sales and service forces with the various forms of Sourcewell membership documentation and will encourage and assist potential Members in establishing membership with Sourcewell. Sourcewell membership is available at no cost, obligation, or liability to the Member or the Vendor.

C. REPORTING OF SALES ACTIVITY

7.8 Awarded Vendors must report at least quarterly the total gross dollar volume of all products and services purchased by Sourcewell Members as it applies to this RFP and Contract. This report must include the name and address of the purchasing agency, Member number, amount of purchase, and a description of the items purchased.

7.8.1 Zero sales reports: Awarded Vendors must provide a quarterly Contract sales report regardless of the amount of sales.

D. AUDITS

7.9 Sourcewell relies substantially on the reasonable auditing efforts of both Members and awarded Vendors to ensure that Members are obtaining the products, services, pricing, and other benefits under all Sourcewell contracts. Nonetheless, the Vendor must retain and make available to Sourcewell all order and invoicing documentation related to purchases that Members make from the Vendor under the awarded Contract. Sourcewell must not request such information more than once per calendar year, and Sourcewell must make such requests in writing with at least fourteen (14) days' notice. Sourcewell may employ an independent auditor at its own expense or conduct an audit on its own. In either event, the Vendor agrees to cooperate fully with Sourcewell or its agents in order to ensure compliance with this Contract.

E. HUB PARTNER

7.10 Hub Partner: Sourcewell Members may request special services through a "Hub Partner" for the purpose of complying with a law, regulation, or rule that an Sourcewell Member deems to apply in its jurisdiction. Hub Partners may bring value to the proposed transactions through consultancy, through qualifying for disadvantaged business entity credits, or through other means.

7.11 Hub Partner Fees: Sourcewell Members are responsible for any transaction fees, costs, or expenses that arise under this Contract for special service provided by the Hub Partner. The fees, costs, or expenses levied by the Hub Vendor must be clearly itemized in the transaction documentation. To the extent that the Vendor stands in the chain of title during a transaction resulting from this RFP, the documentation must clearly indicate that the transaction is "Executed for the Benefit of [Sourcewell Member name]."

F. TRADE-INS

7.12 The value in US Dollars for Trade-ins will be negotiated between Sourcewell or an Sourcewell Member, and an Awarded Vendor. That identified “Trade-In” value shall be viewed as a down payment and credited in full against the Sourcewell purchase price identified in a purchase order issued pursuant to any Awarded Sourcewell procurement contract. The full value of the trade-in will be consideration.

G. OUT OF STOCK NOTIFICATION

7.13 The Vendor must immediately notify Sourcewell Members when they order an out-of-stock item. The Vendor must also tell the Member when the item will be available and whether there are equivalent substitutes. The Member must have the option of accepting the suggested substitute or canceling the item from the order. Under no circumstance may the Vendor make unauthorized substitutions. Unfilled or substituted items must be indicated on the packing list.

H. CONTRACT TERMINATION FOR CAUSE AND WITHOUT CAUSE

7.14 Sourcewell reserves the right to cancel all or any part of this Contract if the Vendor fails to fulfill any material obligation, term, or condition as described in the following procedure. Before any such termination for cause, Sourcewell will provide written notice to the Vendor, an opportunity to respond, and a reasonable opportunity to cure the breach. The following are some examples of material breaches.

7.14.1 The Vendor provides products or services that do not meet reasonable quality standards and that are not remedied under the warranty;

7.14.2 The Vendor fails to ship the products or to provide the services within a reasonable amount of time;

7.14.3 Sourcewell reasonably believes that the Vendor will not or cannot perform to the requirements or expectations of the Contract, Sourcewell issues a request for assurance, and the Vendor fails to respond;

7.14.4 The Vendor fails to fulfill any of the material terms and conditions of the Contract;

7.14.5 The Vendor fails to follow the established procedure for purchase orders, invoices, or receipt of funds as established by Sourcewell and the Vendor;

7.14.6 The Vendor fails to properly report quarterly sales;

7.14.7 The Vendor fails to actively market this Contract within the guidelines provided in this RFP and defined in the Sourcewell contract launch.

7.15 Upon receipt of the written notice of breach, the Vendor will have ten (10) business days to provide a satisfactory response to Sourcewell. If the Vendor fails to reasonably address all issues in the written notice, Sourcewell may terminate the Contract immediately. If Sourcewell allows the Vendor more time to remedy the breach, such forbearance does not limit Sourcewell’s authority to immediately terminate the Contract for continued breaches for which notice was given to the Vendor. Termination of the Contract for cause does not relieve either party of the financial, product, or service obligations incurred before the termination.

7.16 Sourcewell may terminate the Contract if the Vendor files for bankruptcy protection or is acquired by an independent third party. The Vendor must disclose to Sourcewell any litigation, bankruptcy, or suspensions/disbarments that occur during the Contract period. Failure to disclose such information authorizes Sourcewell to immediately terminate the Contract.

7.17 Sourcewell may terminate the Contract without cause by giving the Vendor sixty (60) days' written notice of termination. Termination of the Contract without cause does not relieve either party of the financial, product, or service obligations incurred before the termination.

7.18 Sourcewell may immediately terminate any Contract without further obligation if any Sourcewell employee significantly involved in initiating, negotiating, securing, drafting, or creating the Contract on behalf of Sourcewell has colluded with any Proposer for personal gain. Sourcewell may also immediately cancel a Contract if it finds that gratuities, in the form of entertainment, gifts or otherwise, were offered or given by the Vendor or any agent or representative of the Vendor, to any employee of Sourcewell. Such terminations are effective upon written notice from Sourcewell or at a later date designated in the notice. Termination of the Contract does not relieve either party of the financial, product, or service obligations incurred before the termination.

8 GENERAL TERMS AND CONDITIONS

8. ADVERTISING A CONTRACT RESULTING FROM THIS RFP

8.1 Proposer/Vendor must not advertise or publish information concerning this Contract before the award is announced by Sourcewell. Once the award is made, a Vendor is expected to advertise the awarded Contract to both current and potential Sourcewell Members.

B. APPLICABLE LAW

8.2 [This section is intentionally blank.]

8.3 Sourcewell Compliance with Minnesota Procurement Law: Sourcewell has designed its procurement process to comply with best practices in the State of Minnesota. Sourcewell's solicitation methods are also created to comply with many of the various requirements that our Members must satisfy in their own procurement processes. But these requirements may differ considerably and may change from time to time. So each Sourcewell Member must make its own determination whether Sourcewell's solicitation process satisfies the procurement rules in the Member's jurisdiction.

8.4 Governing law with respect to delivery and acceptance: All applicable portions of the Minnesota Uniform Commercial Code, all other applicable Minnesota laws, and the applicable laws and rules of delivery and inspection of the Federal Acquisition Regulations (FAR) laws will govern Sourcewell contracts resulting from this solicitation.

8.5 Jurisdiction: Any claims that arise against Sourcewell pertaining to this RFP, and any resulting contract that develops between Sourcewell and any other party, must be brought only in courts in Todd County in the State of Minnesota unless otherwise agreed to.

8.5.1 Purchase orders or other agreements created pursuant to a contract resulting from this solicitation must be construed in accordance with, and governed by, the laws of the issuing Member. Any claim arising from such a purchase order or agreement must be filed and venued in a court of competent jurisdiction of the Member unless otherwise agreed to.

8.6 through 8.7 [This section is intentionally blank.]

8.8 Indemnification: Each party is responsible for its own acts and is not responsible for the acts of the other party and the results thereof. Sourcewell's liability is governed by the Minnesota Tort Claims Act (Minn. Stat. §3.736) and other applicable law.

8.9 Prevailing wage: The Vendor must comply with applicable prevailing wage legislation in effect in the jurisdiction of the Sourcewell Member. The Vendor must monitor the prevailing wage rates as established

by the appropriate federal governmental entity during the term of this Contract and adjust wage rates accordingly.

8.10 Patent and copyright infringement: The Vendor agrees to indemnify and hold harmless Sourcewell and Sourcewell Members against any and all suits, claims, judgments, and costs instituted or recovered against the Vendor, Sourcewell, or Sourcewell Members by any person on account of the use or sale of any articles by Sourcewell or Sourcewell Members if the Vendor supplied such articles in violation of applicable patent or copyright laws.

C. ASSIGNMENT OF CONTRACT

8.11 No right or interest in this Contract may be assigned or transferred by the Vendor without prior written permission by Sourcewell. No delegation of any duty of the Vendor under this Contract may be made without prior written permission of Sourcewell. Sourcewell will notify Members by posting approved assignments on the Sourcewell website (www.sourcewell-mn.gov).

8.12 If the original Vendor sells or transfers all assets or the entire portion of the assets used to perform this Contract, a successor-in-interest must perform all obligations under this Contract. Sourcewell reserves the right to reject the acquiring entity as a Vendor. A change of name agreement will not change the contractual obligations of the Vendor.

D. LIST OF PROPOSERS

8.13 Sourcewell will not maintain a list of interested proposers, nor will it automatically send RFPs to them. All interested proposers must request the RFP as a result of Sourcewell's national solicitation advertisements. Because of the wide scope of the potential Members and qualified national suppliers, Sourcewell has determined this to be the best method of fairly soliciting proposals.

E. CAPTIONS, HEADINGS, AND ILLUSTRATIONS

8.14 The captions, illustrations, headings, and subheadings in this RFP are for convenience and ease of understanding and in no way define or limit the scope or intent of this request.

F. DATA PRACTICES

8.15 All materials submitted in response to this RFP become Sourcewell's property and become public records (under Minn. Stat. §13.591) after the evaluation process is completed. If the Proposer submits information in response to this RFP that it requests to be classified as nonpublic information (as defined by the Minnesota Government Data Practices Act, Minn. Stat. §13.37), the Proposer must meet the following requirements.

8.15.1 The Proposer must make the request within thirty (30) days of the award/nonaward notification, and include the appropriate statutory justification. Pricing, marketing plans, and financial information is generally not redactable. The Sourcewell Legal Department will review the request to determine whether the information can be withheld or redacted. If Sourcewell determines that it must disclose the information upon a proper request for such information, Sourcewell will inform the Proposer of such determination.

8.15.2 The Proposer must defend any action seeking release of the materials that it believes to be nonpublic information, and it must indemnify and hold harmless Sourcewell, its agents, and employees, from any judgments or damages awarded against Sourcewell in favor of the party requesting the materials, and any and all costs connected with that defense. This indemnification survives the term of any contract awarded under this RFP. In submitting a response to this RFP, the Proposer agrees that this indemnification survives as long as Sourcewell possesses the confidential information.

8.16 [This section is intentionally blank.]

G. ENTIRE AGREEMENT

8.17 This Contract, as defined herein, constitutes the entire agreement between the parties to this Contract. A Contract resulting from this RFP is formed when the vendor, Sourcewell Executive Director and Chief Procurement Officer approves and signs the applicable Contract Award & Acceptance document (Form E).

H. FORCE MAJEURE

8.18 Except for payments of sums due, neither party is liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented due to force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence including, but not limited to, the following: acts of God, acts of the public enemy, war, riots, strikes, mobilization, labor disputes, civil disorders, fire, flood, snow, earthquakes, tornadoes or violent wind, tsunamis, wind shears, squalls, Chinooks, blizzards, hail storms, volcanic eruptions, meteor strikes, famine, sink holes, avalanches, lockouts, injunctions-intervention-acts, terrorist events or failures or refusals to act by government authority and/or other similar occurrences where such party is unable to prevent by exercising reasonable diligence. The force majeure is deemed to commence when the party declaring force majeure notifies the other party of the existence of the force majeure and is deemed to continue as long as the results or effects of the force majeure prevent the party from resuming performance in accordance with a Contract resulting from this RFP. Force majeure does not include late deliveries of products and services caused by congestion at a manufacturer's plant or elsewhere, an oversold condition of the market, inefficiencies, or other similar occurrences. If either party is delayed at any time by force majeure, then the delayed party must (if possible) notify the other party of such delay within forty-eight (48) hours.

8.19 through 8.20 [These sections are intentionally blank.]

I. LICENSES

8.21 The Vendor must maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of the business that the Vendor conducts with Sourcewell and Sourcewell Members.

8.22 All responding Proposers must be licensed (where required) and must have the authority to sell and distribute the offered products and services to Sourcewell and Sourcewell Members. Documentation of the required licenses and authorities, if applicable, should be included in the Proposer's response to this RFP.

J. MATERIAL SUPPLIERS AND SUB-CONTRACTORS

8.23 The awarded Vendor must supply the names and addresses of sourcing suppliers and sub-contractors as a part of the purchase order when requested by Sourcewell or a Sourcewell Member.

K. NON-WAIVER OF RIGHTS

8.24 No failure of either party to exercise any power given to it hereunder, nor a failure to insist upon strict compliance by the other party with its obligations hereunder, nor a custom or practice of the parties at variance with the terms hereof, nor any payment under a Contract resulting from this RFP constitutes a waiver of either party's right to demand exact compliance with the terms hereof. Failure by Sourcewell to take action or to assert any right hereunder does not constitute a waiver of such right.

L. PROTESTS OF AWARDS MADE

8.25 Any protests must be filed with Sourcewell's Executive Director and must be resolved in accordance with appropriate Minnesota rules. Protests will only be accepted from Proposers. A protest of an award or nonaward must be filed in writing with Sourcewell within ten (10) calendar days after the public notice or announcement of the award or nonaward. A protest must include the following items.

8.25.1 The name, address, and telephone number of the protester;

8.25.2 The original signature of the protester or its representative (you must document the authority of the representative);

8.25.3 Identification of the solicitation by RFP number;

8.25.4 Identification of the statute or procedure that is alleged to have been violated;

8.25.5 A precise statement of the relevant facts;

8.25.6 Identification of the issues to be resolved;

8.25.7 The aggrieved party's argument and supporting documentation;

8.25.8 The aggrieved party's statement of potential financial damages; and

8.25.9 A protest bond in the name of Sourcewell and in the amount of 10% of the aggrieved party's statement of potential financial damages.

M. SUSPENSION OR DISBARMENT STATUS

8.26 If within the past five (5) years, any firm, business, person or Proposer responding to a Sourcewell solicitation has been lawfully terminated, suspended, or precluded from participating in any public procurement activity with a federal, state, or local government or education agency, the Proposer must include a letter with its response setting forth the name and address of the public procurement unit, the effective date of the suspension or debarment, the duration of the suspension or debarment, and the relevant circumstances relating to the suspension or debarment. Any failure to supply such a letter or to disclose pertinent information may result in the termination of a Contract. By signing the proposal affidavit, the Proposer certifies that no current suspension or debarment exists.

N. AFFIRMATIVE ACTION AND IMMIGRATION STATUS CERTIFICATION

8.27 An Affirmative Action Plan, Certificate of Affirmative Action, or other documentation regarding Affirmative Action may be required by Sourcewell or Sourcewell Members relating to a transaction from this RFP. Vendors must comply with any such requirements or requests.

8.28 Immigration Status Certification may be required by Sourcewell or Sourcewell Members relating to a transaction from this RFP. Vendors must comply with any such requirements or requests.

O. SEVERABILITY

8.29 In the event that any of the terms of a Contract resulting from this RFP are in conflict with any rule, law, or statutory provision, or are otherwise unenforceable under the laws or regulations of any government or subdivision thereof, such terms will be deemed stricken from the Contract, but such invalidity or unenforceability shall not invalidate any of the other terms of an awarded Contract resulting from this RFP.

P. RELATIONSHIP OF PARTIES

8.30 No Contract resulting from this RFP may be considered a contract of employment. The relationship between Sourcewell and an awarded Vendor is one of independent contractors, each free to exercise

judgment and discretion with regard to the conduct of their respective businesses. The parties neither intend the proposed Contract to create, nor is to be construed as creating, a partnership, joint venture, master-servant, principal-agent, or any other, relationship. Except as provided elsewhere in this RFP, neither party may be held liable for acts of omission or commission of the other party and neither party is authorized or has the power to obligate the other party by contract, agreement, warranty, representation, or otherwise in any manner whatsoever except as may be expressly provided herein.

Q. PROVISIONS FOR NON-FEDERAL ENTITY PROCUREMENTS UNDER FEDERAL AWARDS OR OTHER AWARDS; AIRPORT IMPROVEMENT PROGRAM PROVISIONS

8.31 Procurements by Sourcewell or Sourcewell Members utilizing funds under a federal grant or contract may be subject to specific federal laws, regulations, and requirements in addition to those under state and local laws. Applicable law may include, but is not limited to, the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 CFR Part 200 (also referred to as the “Uniform Guidance” or “EDGAR”). The terms included in this section express Proposers willingness and ability to comply with certain requirements which may be applicable to specific Sourcewell Member purchases using federal grant or contract dollars. Sourcewell Members may also require Proposers to enter into ancillary agreements, in addition to the Sourcewell contract’s general terms and conditions, to address the Member’s specific contractual needs, including contract requirements for a procurement using federal grants or contracts. Sourcewell reserves the right at any time within a contract term to require an awarded Vendor to reaffirm or resubmit proper documentation relating to these requirements. The numbering and identification contained within this section is only for reference purposes and does not identify any actual Federal designation or location of the rule. Rules are located in 2 CFR Part 200.

8.32 Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

Sourcewell reserves all rights and privileges under the applicable laws and regulations with respect to this procurement process in the event of breach of contract by either party.

8.33 Contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

Sourcewell reserves the right to terminate any agreement resulting from this procurement process pursuant to Sourcewell RFP sections 7.13 and 7.17. Prior to any termination for cause, Sourcewell will provide written notice to the Proposer, opportunity to respond and opportunity to cure. Sourcewell reserves the right to terminate any agreement resulting from this procurement process without cause with a required 60-day written notice of termination. Termination of Contract shall not relieve either party of financial, product or service obligations incurred or accrued prior to termination.

8.34 Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.” This provision is hereby incorporated by reference into all applicable contracts.

The equal opportunity clause is incorporated by reference herein.

8.35 Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Proposer shall be in compliance with all applicable Davis-Bacon Act provisions.

8.36 Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into all applicable contracts.

Proposer certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Proposer shall comply with applicable requirements as referenced above.

8.37 Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Proposer certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Proposer shall comply with applicable requirements as referenced above.

8.38 Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Proposer certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Proposer shall comply with applicable requirements as referenced above.

8.39 Debarment and Suspension (Executive Orders 12549 and 12689). A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Proposer nor its principals shall be presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

8.40 Byrd Anti-Lobbying Amendment, as amended (31 U.S.C. 1352). Proposers shall file any required certifications. Proposers shall not have used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Proposers shall disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

Proposers shall file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 USC 1352).

8.41 Record Retention Requirements. To the extent applicable, Proposer shall comply with the record retention requirements detailed in 2 CFR § 200.333. The Vendor further certifies that Vendor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

8.42 Energy Policy and Conservation Act Compliance. To the extent applicable, Proposer shall comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

8.43 Buy American Provisions Compliance. To the extent applicable, Proposer agrees to comply with 49 U.S.C. § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP funded projects are produced in the United States, unless the Federal Aviation Administration has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list. Purchases made in accordance with the Buy American Act shall follow the applicable procurement rules calling for free and open competition.

8.44 Title VI Solicitation Notice. Sourcewell, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises or airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

8.45 Trade Restriction Certification. To the extent applicable, Proposer will comply with the provision in 49 U.S.C. § 50104 regarding certification and notice requirements for firm ownership or control by one or more citizens of a foreign country listed by the Office of the United States Trade Representative as discriminating against U.S. firms.

8.46 Procurement of Recovered Materials. To the extent applicable, Proposer agrees to comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act, and the regulatory provisions of 40 CFR Part 247.

8.47 Access to Records (2 CFR § 200.336). Proposer agrees that duly authorized representatives of an Agency shall have access to any books, documents, papers and records of Proposer that are directly pertinent to Proposer's discharge of its obligations under the Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Proposer's personnel for the purpose of interview and discussion relating to such documents.

9 **FORMS**

[THE REST OF THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK.]



PROPOSER QUESTIONNAIRE- General Business Information
*(Products, Pricing, Sector Specific, Services, Terms and Warranty are addressed on **Form P**)*

Proposer Name: _____ Questionnaire completed by: _____

Please identify the person Sourcewell should correspond with from now through the Award process:

Name: _____ E-Mail address: _____

Please answer and submit the electronic version of the questions below in Microsoft Word® This allows Sourcewell evaluators to cut and paste your answers into a separate worksheet. Place your answer directly below each question. Sourcewell prefers a brief but thorough response to each question. Please do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; mark “NA” if the question does not apply to you (preferably with an explanation). Please create a response that is easy to read and understand. For example, you may consider using a different font and color to distinguish your answer from the questions.

Company Information & Financial Strength

- 1) Provide the full legal name, mailing and email addresses, tax identification number, and telephone number for your business.
- 2) Provide a brief history of your company, including your company’s core values, business philosophy, and longevity in the MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES industry.
- 3) Provide a detailed description of the products and services that you are offering in your proposal.
- 4) What are your company’s expectations in the event of an award?
- 5) Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters.
- 6) What is your US market share for the solutions that you are proposing? What is your Canadian market share, if any?
- 7) Has your business ever petitioned for bankruptcy protection? Please explain in detail.
- 8) How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization.
 - a) If your company is best described as a distributor/dealer/reseller (or similar entity), please provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned?
 - b) If your company is best described as a manufacturer or service provider, please describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?
- 9) If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.
- 10) Provide all “Suspension or Disbarment” information that has applied to your organization during the past ten years.
- 11) Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.

Industry Recognition & Marketplace Success

- 12) Describe any relevant industry awards or recognition that your company has received in the past five years.
- 13) Supply three references/testimonials from your customers who are eligible for Sourcewell membership. At a minimum, please include the entity's name, contact person, and phone number.
- 14) Provide a list of your top five governmental or educational customers (entity name is optional), including entity type, the state the entity is located in, scope of the projects, size of transactions, and dollar volumes from the past three years.
- 15) Indicate separately what percentages of your sales are to the government and education sectors in the past three years?
- 16) List any state or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?
- 17) List any GSA contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?

Proposer's Ability to Sell and Deliver Service Nationwide

- 18) Describe your company's capability to meet Sourcewell Member's needs across the country. Your response should address at least the following areas.
 - a) Sales force.
 - b) Dealer network or other distribution methods.
 - c) Service force.Please include details, such as the locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.
- 19) Describe in detail the process and procedure of your customer service program, if applicable. Please include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.
- 20)
 - a) Identify any geographic areas of the United States that you will NOT be fully serving through the proposed contract.
 - b) Identify any Sourcewell Member sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Please explain your answer. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?
- 21) Define any specific contract requirements or restrictions that would apply to our Members in Hawaii and Alaska and in US Territories.

Marketing Plan

- 22) If you are awarded a contract, how will you train your sales management, dealer network, and direct sales teams (whichever apply) to ensure maximum impact? Please include how you will communicate your Sourcewell pricing and other contract detail to your sales force nationally.
- 23) Describe your marketing strategy for promoting this contract opportunity. Please include representative samples of your marketing materials in electronic format.
- 24) Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.

- 25) In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?
- 26) Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.

Value-Added Attributes

- 27) Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell Members. Please include details, such as whether training is standard or optional, who provides training, and any costs that apply.
- 28) Describe any technological advances that your proposed products or services offer.
- 29) Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.
- 30) Describe any Women or Minority Business Entity (WMBE) or Small Business Entity (SBE) certifications that your company or hub partners have obtained.
- 31) What unique attributes does your company, your products, or your services offer to Sourcewell Members? What makes your proposed solutions unique in your industry as it applies to Sourcewell members?
- 32) Identify your ability and willingness to provide your products and services to Sourcewell member agencies in Canada.
- 33) Sourcewell Members may intend to use funds from a federal grant or contract under the Federal Emergency Management Agency (FEMA). In that event, state your ability and willingness to complete, execute, and provide the "Required FEMA Terms and Conditions Certification" form attached as Appendix D to the RFP.

NOTE: Questions regarding Payment Terms, Warranty, Products/Equipment/Services, Pricing and Delivery, and Industry Specific Items are addressed on Form P.

Signature: _____ Date: _____



PROPOSER INFORMATION

Company Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Toll-Free Number: _____ E-mail: _____

Website Address: _____

COMPANY PERSONNEL CONTACTS

Authorized signer for your organization

Name: _____

Email: _____ Phone: _____

The person identified here must have proper signing authority to sign the “Proposer’s Assurance of Compliance” on behalf of the Proposer.

Who prepared your RFP response?

Name: _____ Title: _____

Email: _____ Phone: _____

Who is your company’s primary contact person for this proposal?

Name: _____ Title: _____

Email: _____ Phone: _____

Other important contact information

Name: _____ Title: _____

Email: _____ Phone: _____

Name: _____ Title: _____

Email: _____ Phone: _____

**EXCEPTIONS TO PROPOSAL, TERMS, CONDITIONS,
AND SOLUTIONS REQUEST**

Company Name: _____

Any exceptions to the terms, conditions, specifications, or proposal forms contained in this RFP must be noted in writing and included with the Proposer's response. The Proposer acknowledges that the exceptions listed may or may not be accepted by Sourcewell or included in the final contract. Sourcewell will make reasonable efforts to accommodate the listed exceptions and may clarify the exceptions in the appropriate section below.

Section/page	Term, Condition, or Specification	Exception	Sourcewell ACCEPTS

Proposer's Signature: _____ Date: _____

Sourcewell's clarification on exceptions listed above:



FORM D

Formal Offering of Proposal
(To be completed only by the Proposer)

MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS,
ACCESSORIES, AND SUPPLIES

In compliance with the Request for Proposal (RFP) for MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES, the undersigned warrants that the Proposer has examined this RFP and, being familiar with all of the instructions, terms and conditions, general and technical specifications, sales and service expectations, and any special terms, agrees to furnish the defined products and related services in full compliance with all terms and conditions of this RFP, any applicable amendments of this RFP, and all Proposer's response documentation. The Proposer further understands that it accepts the full responsibility as the sole source of solutions proposed in this RFP response and that the Proposer accepts responsibility for any subcontractors used to fulfill this proposal.

Company Name: _____ Date: _____

Company Address: _____

City: _____ State: _____ Zip: _____

CAGE Code/DUNS: _____

Contact Person: _____ Title: _____

Authorized Signature: _____
(Name printed or typed)

FORM E

CONTRACT ACCEPTANCE AND AWARD



(Top portion of this form will be completed by Sourcewell if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

Sourcewell Contract #: 040319-XXX

Proposer's full legal name: TBD

Based on Sourcewell's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by Sourcewell.

The effective date of the Contract will be MM DD, YYYY and will expire on MM DD, YYYY (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the Sourcewell Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at Sourcewell's discretion.

Sourcewell Authorized Signatures:

SOURCEWELL DIRECTOR OF COOPERATIVE CONTRACTS
AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)

SOURCEWELL EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coauette
(NAME PRINTED OR TYPED)

Awarded on MM DD, YYYY

Sourcewell Contract # 040319-XXX

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name _____

Authorized Signatory's Title _____

VENDOR AUTHORIZED SIGNATURE

(NAME PRINTED OR TYPED)

Executed on _____, 20__

Sourcewell Contract # 040319-XXX



Form F

PROPOSER ASSURANCE OF COMPLIANCE

Proposal Affidavit Signature Page

PROPOSER'S AFFIDAVIT

The undersigned, authorized representative of the entity submitting the foregoing proposal (the "Proposer"), swears that the following statements are true to the best of his or her knowledge.

1. The Proposer is submitting its proposal under its true and correct name, the Proposer has been properly originated and legally exists in good standing in its state of residence, the Proposer possesses, or will possess before delivering any products and related services, all applicable licenses necessary for such delivery to Sourcewell members agencies. The undersigned affirms that he or she is authorized to act on behalf of, and to legally bind the Proposer to the terms in this Contract.
2. The Proposer, or any person representing the Proposer, has not directly or indirectly entered into any agreement or arrangement with any other vendor or supplier, any official or employee of Sourcewell, or any person, firm, or corporation under contract with Sourcewell, in an effort to influence the pricing, terms, or conditions relating to this RFP in any way that adversely affects the free and open competition for a Contract award under this RFP.
3. The Proposer has examined and understands the terms, conditions, scope, contract opportunity, specifications request, and other documents in this solicitation and affirms that any and all exceptions have been noted in writing and have been included with the Proposer's RFP response.
4. The Proposer will, if awarded a Contract, provide to Sourcewell Members the /products and services in accordance with the terms, conditions, and scope of this RFP, with the Proposer-offered specifications, and with the other documents in this solicitation.
5. The Proposer agrees to deliver products and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
6. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
7. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statute §13.591, Subd. 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals generally become public data. Minnesota Statute §13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
8. The Proposer understands that it is the Proposer's duty to protect information that it considers nonpublic, and it agrees to defend and indemnify Sourcewell for reasonable measures that Sourcewell takes to uphold such a data designation.

[The rest of this page has been left intentionally blank. Signature page below]

By signing below, Proposer is acknowledging that he or she has read, understands, and agrees to comply with the terms and conditions specified above.

Company Name: _____

Address: _____

City/State/Zip: _____

Telephone Number: _____

E-mail Address: _____

Authorized Signature: _____

Authorized Name (printed): _____

Title: _____

Date: _____

Notarized

Subscribed and sworn to before me this _____ day of _____, 20_____

Notary Public in and for the County of _____ State of _____

My commission expires: _____

Signature: _____

Form G

OVERALL EVALUATION AND CRITERIA

For the Proposed Subject MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES

Conformance to RFP Terms and Conditions	50	
Financial Viability and Marketplace Success	75	
Ability to Sell and Deliver Service Nationwide	100	
Marketing Plan	50	
Value-Added Attributes	75	
Warranty	50	
Depth and Breadth of Offered Products and Related Services	200	
Pricing	400	
TOTAL POINTS	1000	

Reviewed by: _____ Its _____
 _____ Its _____



Form P

PROPOSER QUESTIONNAIRE

Payment Terms, Warranty, Products and Services, Pricing and Delivery, and Industry-Specific Questions

Proposer Name: _____

Questionnaire completed by: _____

Payment Terms and Financing Options

- 1) What are your payment terms (e.g., net 10, net 30)?
- 2) Do you provide leasing or financing options, especially those options that schools and governmental entities may need to use in order to make certain acquisitions?
- 3) Briefly describe your proposed order process. Please include enough detail to support your ability to report quarterly sales to Sourcewell. For example, indicate whether your dealer network is included in your response and whether each dealer (or some other entity) will process the Sourcewell Members' purchase orders.
- 4) Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell Members for using this process?

Warranty

- 5) Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may include in your response a copy of your warranties, but at a minimum please also answer the following questions.
 - Do your warranties cover all products, parts, and labor?
 - Do your warranties impose usage restrictions or other limitations that adversely affect coverage?
 - Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?
 - Are there any geographic regions of the United States for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell Members in these regions be provided service for warranty repair?
 - Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?
 - What are your proposed exchange and return programs and policies?
- 6) Describe any service contract options for the items included in your proposal.

Pricing, Delivery, Audits, and Administrative Fee

- 7) Provide a general narrative description of the equipment/products and related services you are offering in your proposal.
- 8) Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. (Keep in mind

that reasonable price and product adjustments can be made during the term of an awarded Contract. See the body of the RFP and the Price and Product Change Request Form for more detail.)

- 9) Please quantify the discount range presented in this response. For example, indicate that the pricing in your response represents is a 50% percent discount from the MSRP or your published list.
- 10) The pricing offered in this proposal is
- _____ a. the same as the Proposer typically offers to an individual municipality, university, or school district.
 - _____ b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
 - _____ c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.
 - _____ d. other than what the Proposer typically offers (please describe).
- 11) Describe any quantity or volume discounts or rebate programs that you offer.
- 12) Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.
- 13) Identify any total cost of acquisition costs that are **NOT** included in the pricing submitted with your response. This cost includes all additional charges that are not directly identified as freight or shipping charges. For example, list costs for items like installation, set up, mandatory training, or initial/pre-delivery inspection. Identify any parties that impose such costs and their relationship to the Proposer.
- 14) If travel expense, delivery or shipping is an additional cost to the Sourcewell Member, describe in detail the complete travel expense, shipping and delivery program.
- 15) Specifically describe those travel expense, shipping and delivery programs for Alaska, Hawaii, Canada, or any offshore delivery.
- 16) Describe any unique distribution and/or delivery methods or options offered in your proposal.
- 17) Please specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell Members obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell.
- 18) Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor’s sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member’s cost of goods. (See RFP Section 6.29 and following for details.)

Industry-Specific Questions

- 19) Describe any industry-specific quality management system certifications obtained by your organization.
- 20) Describe any environmental management system certifications obtained by your organization.
- 21) Describe any preventive maintenance programs that your organization offers for the solutions you are proposing in your response.

Signature: _____ Date: _____

10 PRE-SUBMISSION CHECKLIST

Check when Completed	Contents of Your Bid Proposal	Hard Copy Required Signed and Dated	Electronic Copy Required – Flash Drive or CD
	Form A: Proposer Questionnaire with all questions answered completely	X – signature page only	X
	Form B: Proposer Information		X
	Form C: Exceptions to Proposal, Terms, Conditions, and Solutions Request	X	X
	Form D: Formal Offering of Proposal	X	X
	Form E: Contract Acceptance and Award		X
	Form F: Proposers Assurance of Compliance	X	X
	Form P: Proposer Questionnaire with all questions answered completely	X – signature page only	X
	Certificate of Insurance with \$1.5 million coverage	X	X
	Copy of all RFP Addendums issued by Sourcewell	X	X
	Pricing for all Products/Equipment/Services within the RFP being proposed		X
	Entire Proposal submittal including signed documents and forms		X
	All forms in the Hard Copy Required Signed and Dated should be inserted in the front of the submitted response, unbound		
	Package containing your proposal labeled and sealed with the following language: “Competitive Proposal Enclosed, Hold for Public Opening XX-XX-XXXX”		
	Response Package mailed and delivered prior to deadline to: Sourcewell, 202 12 th St NE, PO Box 219 Staples, MN 56479		

11 SOURCEWELL VENDOR PRICE AND PRODUCT CHANGE REQUEST FORM

Section 1. Instructions for Vendor

Requests for product or service changes, additions, or deletions will be considered at any time throughout the awarded contract term. All requests must be made in writing by completing sections 2, 3, and 4 of this Sourcewell Price and Product Change Request Form and signed by an authorized Vendor representative in section 5. All changes are subject to review by the Sourcewell Procurement Manager and to approval by Sourcewell's Chief Procurement Officer. Submit request through email to your assigned Sourcewell Contract Administrator.

Sourcewell will determine whether the request is 1) within the scope of the original RFP, and 2) in the best interests of Sourcewell and Sourcewell Members. Approved Price and Product Change Request Forms will be signed and emailed to the Vendor contact.

The Vendor must complete this change request form and individually list or attach all items or services subject to change, must provide sufficiently detailed explanation and documentation for the change, and must include a complete restatement of pricing documentation in an appropriate format (preferably Microsoft® Excel®). The pricing document must identify all products and services being offered and must conform to the following Sourcewell product/price change naming convention: (Vendor Name) (Sourcewell Contract #) (effective pricing date); for example, "Acme Widget Company #012416-AWC eff. 01-01-2017."

NOTE: New pricing restatements must include all products and services offered regardless of whether their prices have changed and must include a new "effective date" on the pricing documents. This requirement reduces confusion by providing a single, current pricing sheet for each Vendor and creates a historical record of pricing.

ADDITIONS. New products and related services may be added to a contract if such additions are within the scope of the original RFP.

DELETIONS. New products and related services may be deleted from a contract if, for example, they are no longer available or have been modified to a point where they are outside the scope of the RFP.

PRICE CHANGES: Vendors may request price changes if they provide sufficient rationale for the change. For example, a Vendor that manufactures products that require substantial petroleum-related material might request a 3% price increase because of a 20% increase in petroleum costs.

Price decreases: Sourcewell expects Vendors to propose their very best prices and anticipates that price reductions might occur because of improved technologies or marketplace efficiencies.

Price increases: Acceptable price increases typically result from specific Vendor cost increases. The Vendor must include reasonable justification for the price increase and must not, for example, offer merely generalized statements about an increase in a cost-of-living index. Appropriate documentation should be attached to this form, including such items as letters from suppliers announcing price increases.

Refer to the RFP for complete "Pricing" details.

Section 2. Vendor Name and Type of Change Request

CHECK ALL CHANGES THAT APPLY:

AWARDED VENDOR NAME:

- ☐ Adding Products/Services
- ☐ Deleting Products/Services
- ☐ Price Increase
- ☐ Price Decrease

SOURCEWELL CONTRACT
NUMBER:

Section 3. Detailed Explanation of Need for Changes

List the products and/or services that are changing or being added or deleted from the previous contract price list, along with the percentage change for each item or category. (Attach a separate, detailed document if changing more than 10 items.)

--

Provide a general statement and documentation explaining the reasons for these price and/or product changes.

EXAMPLES: 1) "All pricing for paper products and services are increased 5% because of increased raw material and transportation costs (see attached documentation of fuel and raw materials increase)." 2) "The 6400 series floor polisher is being added to the product list as a new model, replacing the 5400 series. The 6400 series 3% increase reflects technological changes that improve the polisher's efficiency and useful life. The 5400 series is now included in the "Hot List" at a 20% discount from the previous pricing until the remaining inventory is liquidated."

--

If adding products, state how these are within the scope of the original RFP.

--

If changing prices or adding products or services, state how the pricing is consistent with existing Sourcewell contract pricing.

--

Section 4. Complete Restatement of Pricing Submitted

A COMPLETE restatement of the pricing, including all new and existing products and services is attached and has been emailed to the Vendor's Contract Administrator.

☐ Yes ☐ No

Section 5. Signatures

Vendor Authorized Signature

Date

Print Name and Title of Authorized Signer

Jeremy Schwartz
Sourcewell Director of Cooperative Contracts and Procurement/CPO

Date



Appendix A

Sourcewell on behalf of itself and its current and potential Member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal governmental, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution.

For your reference, the links below include some, but not all, of the entities included in this proposal.

http://www.usa.gov/Agencies/Local_Government/Cities.shtml

<http://nces.ed.gov/globallocator/>

https://www.census.gov/2010census/partners/pdf/FIPS_StateCounty_Code.pdf

<http://nccs.urban.org/sites/all/nccs-archive/html//PubApps/search.php>

<https://www.usa.gov/tribes#item-37647>

<http://www.usa.gov/Agencies/State-and-Territories.shtml>

[Oregon](#)

[Hawaii](#)

[Washington](#)



Appendix B - Political Subdivision List
for HI, ID, OR, SC, UT, WA

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
County	County	County	County	County	County
Hawaii County	Ada County	Baker County	Abbeville County	Beaver County	Adams County
Kauai County	Adams County	Benton County	Aiken County	Box Elder County	Asotin County
Municipality	Bannock County	Central Oregon Intergovernmental Council	Allendale County	Cache County	Benton County
City and County of Honolulu	Bear Lake County	Clackamas County	Anderson County	Carbon County	Chelan County
Higher Education	Beneviah County	Clackamas County Service District No. 1	Bamberg County	Daggett County	Clallam County
Hawaii Community College	Bingham County	Clatsop County	Barnwell County	Davis County	Clark County
Honolulu Community College	Blaine County	Columbia County	Beaufort County	Duchesne County	Columbia County
University of Hawaii	Boise County	Coos County	Berkeley County	Duchesne County Special Service District No. 2	Cowlitz County
University of Hawaii Research Corporation	Bonner County	Crook County	Calhoun County	Emery County	Douglas County
Windward Community College	Bonneville County	Curry County	Catawba Regional Council of Governments	Five County Association of Governments	Ferry County
Education (K-12)	Boundary County	Deschutes County	Central Midlands Council of Governments	Garfield County	Franklin County
Hanalei Schools	Butte County	Douglas County	Charleston County	Grant County	Garfield County
Kamehameha Schools	Camas County	Gilliam County	Cherokee County	Iron County	Grant County
Special District	Canyon County	Grant County	Chester County	Juab County	Grays Harbor County
Hawaii Community Development Authority	Caribou County	Harney County	Chesterfield County	Kane County	Island County
Hawaii Public Housing Authority	Cassia County	Hood River County	Clarendon County	Millard County	Jefferson County
Hawaii Tourism Authority	Clark County	Jackson County	Colleton County	Morgan County	King County
Honolulu Authority for Rapid Transportation	Clearwater County	Jefferson County	Darlington County	Piute County	King County Directors' Association
Natural Energy Laboratory of Hawaii Authority	Custer County	Josephine County	Dillon County	Rich County	Kitsap County
State	Elmore County	Klamath County	Dorchester County	San Juan County	Kittitas County
Hawaii Department of Accounting and General Services	Franklin County	Lake County	Edgefield County	Sanpete County	Klickitat County
Hawaii Department of Finance and Administration	Fremont County	Lane Council of Governments	Fairfield County	Sevier County	Lewis County
Hawaii Department of Health	Gem County	Lane County	Florence County	Summit County	Lincoln County
Hawaii Employer-Union Health Benefits Trust Fund	Gooding County	Lincoln County	Georgetown County	Tooele County	Mason County
Hawaii Health Systems Corporation	Idaho County	Linn County	Greenville County	Uintah County	Okanogan County
State Of Hawaii	Jefferson County	Malheur County	Greenwood County	Utah County	Pacific County
	Jerome County	Marion County	Hampton County	Wasatch County	Pend Oreille County
	Kootenai County	Marion County Housing Authority	Horry County	Washington County	Pierce County
	Latah County	Morrow County	Jasper County	Wayne County	San Juan County
	Lemhi County	Multnomah County	Kershaw County	Weber County	Skagit County
	Lewis County	Polk County	Lancaster County	Municipality	Skamania County
	Lincoln County	Sherman County	Laurens County	Centerfield City	Snohomish County
	Madison County	Tillamook County	Lee County	City of Alpine City	Spokane County
	Minidoka County	Umatilla County	Lexington County	City of American Fork	Stevens County
	Nez Perce County	Union County	Lower Savannah Council of Governments	City of Aurora	Thurston County
	Oneida County	Wallowa County	Marion County	City of Ballard	Thurston Regional Planning Council
	Owyhee County	Wasco County	Marlboro County	City of Beaver	Wahkiakum County
	Payette County	Washington County	McCormick County	City of Blanding	Walla Walla County
	Power County	Wheeler County	Newberry County	City of Bluffdale	Whatcom County
	Shoshone County	Yamhill County	Oconee County	City of Bountiful	Whitman County
	Teton County	Municipality	Orangeburg County	City of Brigham	Yakima County
	Twin Falls County	City of Adair Village	Pickens County	City of Castle Dale	Yakima County Public Services
	Valley County	City of Albany	Richland County	City of Cedar City	Yakima Valley Conference of Governments
	Washington County	City of Amity	Saluda County	City of Cedar Hills	Municipality
	Municipality	City of Arlington	Spartanburg County	City of Centerville	City of Aberdeen
	City of Aberdeen	City of Ashland	Sumter County	City of Clearfield	City of Airway Heights
	City of Albion	City of Astoria	Union County	City of Clinton	City of Algona
	City of American Falls	City of Athena	Williamsburg County	City of Coalville	City of Anacortes
	City of Ammon	City of Aumsville	York County	City of Colorado City	City of Arlington
	City of Arco	City of Aurora	Municipality	City of Corinne City	City of Asotin
	City of Arimo	City of Baker City	City of Abbeville	City of Cottonwood Heights	City of Auburn
	City of Ashton	City of Bandon	City of Aiken	City of Delta	City of Bainbridge Island
	City of Athol	City of Banks	City of Anderson	City of Draper	City of Battle Ground
	City of Atomic City	City of Bay City	City of Barnwell	City of Duchesne	City of Bellevue
	City of Bancroft	City of Beaverton	City of Beaufort	City of East Carbon	City of Bellingham
	City of Bellevue	City of Bend	City of Belton	City of Elk Ridge	City of Benton City
	City of Blackfoot	City of Boardman	City of Bennettsville	City of Elmo	City of Blingen
	City of Bliss	City of Brookings	City of Bishopville	City of Enoch	City of Black Diamond
	City of Bloomington	City of Brownsville	City of Camden	City of Enterprise	City of Blaine
	City of Boise	City of Burns	City of Cayce	City of Ephraim	City of Bonney Lake
	City of Bonners Ferry	City of Canby	City of Charleston	City of Escalante	City of Bothell
	City of Boswell	City of Cannon Beach	City of Chester	City of Eureka	City of Bremerton
	City of Buhl	City of Canyonville	City of Clemson	City of Fairview	City of Brewster
	City of Burley	City of Carlton	City of Clinton	City of Farmington	City of Bridgeport
	City of Caldwell	City of Cascade Locks	City of Columbia	City of Farr West	City of Brier
	City of Cambridge	City of Cave Junction	City of Conway	City of Ferron	City of Buckley
	City of Carey	City of Central Point	City of Darlington	City of Fillmore	City of Burien
	City of Cascade	City of Chiloquin	City of Denmark	City of Fountain Green	City of Burlington
	City of Castleford	City of Clatskanie	City of Dillon	City of Fruit Heights	City of Camas
	City of Challis	City of Coburg	City of Easley	City of Garland	City of Carnation
	City of Chubbuck	City of Columbia City	City of Florence	City of Grantsville	City of Cashmere
	City of Clayton	City of Condon	City of Folly Beach	City of Green River	City of Castle Rock
	City of Clifton	City of Coos Bay	City of Forest Acres	City of Gunnison	City of Centralia
	City of Coeur d'Alene	City of Coquille	City of Fountain Inn	City of Harrisville	City of Chehalis
	City of Council	City of Cornelius	City of Gaffney	City of Heber City	City of Chelan
	City of Craigmont	City of Corvallis	City of Georgetown	City of Helper City	City of Cheney
	City of Crouch				City of Chewelah

City of Culasac	City of Cottage Grove	City of Goose Creek	City of Herriman	City of Clarkston
City of Dalton Gardens	City of Cove	City of Greenville	City of Highland	City of Cle Elum
City of Dayton	City of Creswell	City of Greenwood	City of Hildale	City of Clyde Hill
City of Deary	City of Culver	City of Groer	City of Holladay	City of Colfax
City of Dietrich	City of Dallas	City of Hanahan	City of Honeyville	City of College Place
City of Donnelly	City of Damascus	City of Hardeeville	City of Hooper	City of Colville
City of Dover	City of Dayton	City of Hartsville	City of Huntington	City of Connell
City of Downey	City of Dayville	City of Inman	City of Hurricane	City of Cosmopolis
City of Driggs	City of Depoe Bay	City of Isle of Palms	City of Hyde Park	City of Covington
City of Dubois	City of Detroit	City of Johnsonville	City of Hyrum	City of Davenport
City of Eagle	City of Donald	City of Lake City	City of Irwin	City of Dayton
City of Eden	City of Drain	City of Lancaster	City of Kamas	City of Deer Park
City of Elk River	City of Dundee	City of Landrum	City of Kanab	City of Des Moines
City of Emmett	City of Dunes City	City of Laurens	City of Kaysville	City of DuPont
City of Fairfield	City of Durham	City of Liberty	City of La Verkin	City of Duval
City of Fernan Lake Village	City of Eagle Point	City of Lorin	City of Layton	City of East Wenatchee
City of Filer	City of Echo	City of Manning	City of Lehi	City of Edgewood
City of Firth	City of Elgin	City of Marion	City of Lewiston	City of Edmonds
City of Franklin	City of Enterprise	City of Mauldin	City of London	City of Electric City
City of Fruitland	City of Estacada	City of Mullins	City of Logan	City of Elensburg
City of Garden City	City of Eugene	City of Myrtle Beach	City of Mantoloking	City of Elma
City of Genesee	City of Fairview	City of New Ellenton	City of Mapleton	City of Entiat
City of Georgetown	City of Falls City	City of Newberry	City of Marriott-Slaterville	City of Enumclaw
City of Glenns Ferry	City of Florence	City of North Augusta	City of Mendon	City of Ephrata
City of Gooding	City of Forest Grove	City of North Charleston	City of Midvale	City of Everett
City of Grace	City of Fossil	City of North Myrtle Beach	City of Midway	City of Everson
City of Grand View	City of Garibaldi	City of Orangeburg	City of Millford	City of Federal Way
City of Grangeville	City of Gaston	City of Pickens	City of Millville	City of Ferndale
City of Greenleaf	City of Gates	City of Rock Hill	City of Moab	City of File
City of Hagerman	City of Gearhart	City of Seneca	City of Mona	City of Fircrest
City of Hailey	City of Gervais	City of Simpsonville	City of Monroe	City of Forks
City of Hansen	City of Gladstone	City of Spartanburg	City of Monticello	City of George
City of Harrison	City of Glendale	City of Sumter	City of Morgan	City of Gig Harbor
City of Hayden	City of Gold Beach	City of Tega Cay	City of Moroni	City of Gold Bar
City of Hazelton	City of Gold Hill	City of Travelers Rest	City of Mt. Pleasant City	City of Goldendale
City of Heyburn	City of Grants Pass	City of Union	City of Murray	City of Grand Coulee
City of Hollister	City of Greenhorn	City of Wailuku	City of Mylton	City of Grandview
City of Homedale	City of Gresham	City of Walterboro	City of Naples	City of Granger
City of Hope	City of Haines	City of Wellford	City of Nephri	City of Granite Falls
City of Horseshoe Bend	City of Halfway	City of West Columbia	City of Nibley	City of Harrington
City of Huetter	City of Halsey	City of Westminster	City of North Logan	City of Hoquiam
City of Idaho City	City of Happy Valley	City of Woodruff	City of North Ogden	City of Ilwaco
City of Idaho Falls	City of Harrisburg	City of York	City of North Salt Lake	City of Issaquah
City of Inkom	City of Helix	Town of Allendale	City of Oakley	City of Kahlstus
City of Island Park	City of Heppner	Town of Andrews	City of Ogden	City of Kalama
City of Jerome	City of Hermiston	Town of Atlantic Beach	City of Orangeville	City of Kelso
City of Juliaetta	City of Hillsboro	Town of Awendaw	City of Orem	City of Kenmore
City of Kamiah	City of Hines	Town of Aynor	City of Panguitch	City of Kennewick
City of Kellogg	City of Hood River	Town of Batesburg-Leesville	City of Park City	City of Kent
City of Kendrick	City of Hubbard	Town of Bethune	City of Parowan	City of Kettle Falls
City of Ketchum	City of Huntington	Town of Blacksburg	City of Payson	City of Kirkland
City of Kimberly	City of Idanha	Town of Blackville	City of Perry	City of Kittitas
City of Kooskia	City of Imbler	Town of Blenheim	City of Plain City	City of La Center
City of Kuna	City of Independence	Town of Bluffton	City of Pleasant Grove	City of Lacey
City of Lapwai	City of Irrigon	Town of Blythewood	City of Pleasant View	City of Lake Forest Park
City of Lava Hot Springs	City of Island City	Town of Bowman	City of Price	City of Lake Stevens
City of Lewiston	City of Jacksonville	Town of Branchville	City of Providence	City of Lakewood
City of Mackay	City of Jefferson	Town of Briarcliffe Acres	City of Provo	City of Langley
City of Malad City	City of John Day	Town of Brunson	City of Richfield	City of Leavenworth
City of Marsing	City of Johnson City	Town of Calhoun Falls	City of Richmond	City of Liberty Lake
City of McCall	City of Joseph	Town of Cameron	City of River Heights	City of Long Beach
City of McCammon	City of Junction City	Town of Campobello	City of Riverdale	City of Longview
City of Melba	City of Keizer	Town of Central	City of Riverton	City of Lynden
City of Menan	City of King City	Town of Chapin	City of Roosevelt	City of Lynnwood
City of Meridian	City of Klamath Falls	Town of Cheraw	City of Roy	City of Mabton
City of Middleton	City of La Grande	Town of Chesterfield	City of Salem	City of Maple Valley
City of Midvale	City of La Pine	Town of Clio	City of Salina	City of Marysville
City of Moscow	City of Lafayette	Town of Clover	City of Salt Lake City	City of Mattawa
City of Mountain Home	City of Lake Oswego	Town of Cottageville	City of Sandy	City of McHenry
City of Mullan	City of Lakeside	Town of Coward	City of Santa Clara	City of Medical Lake
City of Murtaugh	City of Lebanon	Town of Cowpens	City of Santaquin	City of Medina
City of Nampa	City of Lincoln City	Town of Denmark	City of Saratoga Springs	City of Mercer Island
City of New Meadows	City of Lonerock	Town of Donalds	City of Smithfield City	City of Mesa
City of New Plymouth	City of Lostine	Town of Due West	City of South Jordan	City of Mill Creek
City of Newdale	City of Lowell	Town of Duncan	City of South Ogden	City of Milton
City of Nezperce	City of Lyons	Town of Eastover	City of South Salt Lake City	City of Monroe
City of Notus	City of Madras	Town of Edgefield	City of South Weber	City of Montesano
City of Orofino	City of Malin	Town of Edisto Beach	City of Spanish Fork	City of Morton
City of Osburn	City of Manzanita	Town of Ehrhardt	City of Spring City	City of Moses Lake
City of Parker	City of Maupin	Town of Elgin	City of Springville	City of Mossyrock
City of Parma	City of McMinnville	Town of Ellorree	City of St. George	City of Mountlake Terrace
City of Paul	City of Medford	Town of Estill	City of Sunnyside	City of Moxee
City of Payette	City of Metolius	Town of Eutawville	City of Sunset	City of Mt. Vernon
City of Pierce	City of Mill City	Town of Fairfax	City of Syracuse	City of Mukilteo
City of Pinehurst	City of Millersburg	Town of Ft. Mill	City of Taylorsville	City of Napavine
City of Plummer	City of Milton-Freewater	Town of Furman	City of Tooele	City of Newcastle
City of Pocatello	City of Milwaukie	Town of Gaston	City of Tooele	City of Newport
City of Ponderay	City of Modalla	Town of Gifford	City of Tremonton	City of Nooksack
City of Post Falls	City of Monmouth	Town of Gilbert	City of Tropic	City of Normandy Park
City of Potlatch	City of Monroe	Town of Govan	City of Uintah	City of North Bend
City of Preston	City of Monument	Town of Gray Court	City of Vernal	City of North Bonneville
City of Priest River	City of Moro	Town of Great Falls	City of Washington	City of Oak Harbor
City of Rathdrum	City of Mosier	Town of Greeleyville	City of Washington Terrace	City of Oakville
City of Reubens	City of Mt. Angel	Town of Hampton	City of Wellington	City of Ocean Shores

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
	City of Rexburg	City of Mt. Vernon	Town of Harleyville	City of Wellsville	City of Okanogan
	City of Richfield	City of Myrtle Creek	Town of Heath Springs	City of Wendover	City of Olympia
	City of Rigby	City of Myrtle Point	Town of Hemingway	City of West Bountiful	City of Omak
	City of Riggin	City of Nehalem	Town of Hills	City of West Haven City	City of Oroville
	City of Ririe	City of Newberg	Town of Hilton Head Island	City of West Jordan	City of Orting
	City of Roberts	City of Newport	Town of Hodges	City of West Point	City of Othello
	City of Rockland	City of North Bend	Town of Holly Hill	City of West Valley City	City of Pacific
	City of Rupert	City of North Plains	Town of Hollywood	City of Willard	City of Palouse
	City of Salmon	City of North Powder	Town of Honea Path	City of Woodland Hills	City of Pasco
	City of Sandpoint	City of Nyssa	Town of Irmo	City of Woods Cross	City of Pateros
	City of Shelley	City of Oakland	Town of Iva	Town of Alta	City of Pomeroy
	City of Shoshone	City of Oakridge	Town of Jackson	Town of Altamont	City of Port Angeles
	City of Smelterville	City of Ontario	Town of James Island	Town of Alton	City of Port Orchard
	City of Soda Springs	City of Oregon City	Town of Jamestown	Town of Amalgia	City of Port Townsend
	City of Spirit Lake	City of Paisley	Town of Jefferson	Town of Annabella	City of Poulsbo
	City of St. Anthony	City of Pendleton	Town of Jenkinsville	Town of Antimony	City of Prosser
	City of St. Charles	City of Philomath	Town of Johnston	Town of Apple Valley	City of Pullman
	City of Stanley	City of Phoenix	Town of Jonesville	Town of Ballard	City of Puyallup
	City of Star	City of Pilot Rock	Town of Kershaw	Town of Bear River City	City of Quincy
	City of Slaters	City of Port Orford	Town of Kiawah Island	Town of Bicknell	City of Rainier
	City of Sugar City	City of Portland	Town of Kingstree	Town of Big Water	City of Raymond
	City of Sun Valley	City of Powers	Town of Lake View	Town of Boulder	City of Redmond
	City of Tensed	City of Prairie City	Town of Lamar South Carolina	Town of Brian Head	City of Renton
	City of Tetonia	City of Prineville	Town of Lane	Town of Bryce Canyon City	City of Republic
	City of Troy	City of Rainier	Town of Latta	Town of Cannonville	City of Richland
	City of Twin Falls	City of Redmond	Town of Lexington	Town of Castle Valley	City of Ridgefield
	City of Ucon	City of Reedsport	Town of Lincolnville	Town of Cedar Fort	City of Ritzyville
	City of Victor	City of Richland	Town of Little Mountain	Town of Centerfield	City of Rock Island
	City of Wallace	City of Riddle	Town of Lockhart	Town of Central Valley	City of Roslyn
	City of Weippe	City of Rockaway Beach	Town of Lyman	Town of Circleville	City of Roy
	City of Weiser	City of Rogue River	Town of Lynchburg	Town of Clarkston	City of Royal City
	City of Wendell	City of Roseburg	Town of Mayesville	Town of Clawson	City of Sammamish
	City of Weston	City of Rufus	Town of McBee	Town of Cleveland	City of SeaTac
	City of White Bird	City of Salem	Town of McClellanville	Town of Cornish	City of Seattle
	City of Wilder	City of Sandy	Town of McCol	Town of Daniel	City of Sedro-Wooley
	City of Winchester	City of Scappoose	Town of McCormick	Town of Deweyville	City of Selah
Higher Education	City of Scio	City of Seaside	Town of Meggett	Town of Eagle Mountain	City of Sequim
Boise State University	City of Scotts Mills	City of Seneca	Town of Moncks Corner	Town of Elmo	City of Shelton
College of Southern Idaho	City of Seaside	City of Shady Cove	Town of Mt. Pleasant	Town of Elsinore	City of Shoreline
College of Western Idaho	City of Seneca	City of Sheridan	Town of Neeses	Town of Elwood	City of Snohomish
Eastern Idaho Technical College	City of Shady Cove	City of Sherwood	Town of New Ellenton	Town of Emery	City of Snoqualmie
Idaho Division of Professional Technical Education	City of Sheridan	City of Siletz	Town of Nichols	Town of Fairfield	City of Soap Lake
Idaho State University	City of Sherwood	City of Silverton	Town of Ninety Six	Town of Francis	City of South Bend
Lewis-Clark State College	City of Siletz	City of Sisters	Town of Norris	Town of Garden City	City of Spokane
North Idaho College	City of Silvertown	City of Sodaville	Town of North	Town of Glendale	City of Spokane Valley
University of Idaho	City of Sisters	City of Spray	Town of Norway	Town of Glenwood	City of Sprague
Education (K-12)	City of Sodaville	City of Springfield	Town of Olanta	Town of Glenwood	City of Stanwood
Aberdeen School District No. 58	City of Spray	City of St. Helens	Town of Pacolet	Town of Goshen	City of Stevenson
Arbon Elementary School District No. 383	City of Springfield	City of St. Paul	Town of Pageland	Town of Hanksville	City of Sultan
Avery School District	City of St. Helens	City of Stanfield	Town of Pamplico	Town of Hatch	City of Sumas
Basin School District No. 72	City of St. Paul	City of Stayton	Town of Patrick	Town of Henefer	City of Sumner
Bear Lake County School District No. 33	City of Stanfield	City of Sublimity	Town of Pawleys Island	Town of Henrieville	City of Sunnyside
Bear Lake School District No. 33	City of Stayton	City of Sumpter	Town of Pelion	Town of Hideout	City of Tacoma
Blackfoot School District No. 55	City of Sumpter	City of Sutherlin	Town of Pelzer	Town of Hinsckley	City of Tekoa
Blaine County School District No. 61	City of Sutherlin	City of Sweet Home	Town of Pendleton	Town of Holden	City of Tenino
Bliss Joint School District No. 234	City of Sweet Home	City of Talent	Town of Perry	Town of Howell	City of Tieton
Bonneville Joint School District No. 93	City of Talent	City of Tangent	Town of Port Royal	Town of Huntsville	City of Toledo
Boundary County School District No. 101	City of Tangent	City of The Dalles	Town of Prosperity	Town of Joseph	City of Tonasket
Bruneau-Grand View Joint School District	City of The Dalles	City of Tigard	Town of Ravenel	Town of Junction	City of Toppenish
Buhl Joint School District No. 412	City of Tigard	City of Tillamook	Town of Reidville	Town of Kanarraville	City of Tukwila
Butte County Joint School District No. 111	City of Tillamook	City of Toledo	Town of Ridge Spring	Town of Kanosh	City of Tumwater
Caldwell School District No. 132	City of Toledo	City of Troutdale	Town of Ridgeland	Town of Kingston	City of Union Gap
Camas County School District No. 121	City of Troutdale	City of Tualatin	Town of Ridgeville	Town of Kooshamem	City of University Place
Cambridge School District	City of Tualatin	City of Turner	Town of Ridgeway	Town of Leeds	City of Vader
Cascade School District No. 422	City of Turner	City of Ukiah	Town of Saint Matthews	Town of Levan	City of Vancouver
Cassia County Joint School District No. 151	City of Ukiah	City of Umatilla	Town of Saint Stephen	Town of Loa	City of Walla Walla
Castleford Joint School District No. 417	City of Umatilla	City of Union	Town of Salem	Town of Manila	City of Wapato
Challis Joint School District No. 181	City of Union	City of Unity	Town of Salley	Town of Mantua	City of Warden
Clark County School District No. 161	City of Unity	City of Vale	Town of Saluda	Town of Marysville	City of Washougal
Coeur d'Alene School District No. 271	City of Vale	City of Veneta	Town of Santee	Town of Meadow	City of Wenatchee
Cottonwood Joint School District No. 242	City of Veneta	City of Vernonia	Town of Scranton	Town of Minersville	City of West Richland
Council School District No. 13	City of Vernonia	City of Waldport	Town of Seabrook Island	Town of New Harmony	City of Westport
Culdesac Joint School District No. 342	City of Waldport	City of Wallowa	Town of Sellers	Town of Newton	City of White Salmon
Dietrich School District No. 314	City of Wallowa	City of Warrenton	Town of Sharon	Town of Ophir	City of Winlock
Emmett Independent School District No. 221	City of Warrenton	City of Wasco	Town of Six Mile	Town of Orderville	City of Woodinville
Filer School District No. 413	City of Wasco	City of West Linn	Town of Snelling	Town of Paradise	City of Woodland
Firth School District No. 59	City of West Linn	City of Westfir	Town of Society Hill	Town of Paragonah	City of Yakima/Yakima County
Fremont County School District No. 215	City of Westfir	City of Weston	Town of South Congaree	Town of Portage Utah	City of Yelm
Fruitland School District No. 373	City of Weston	City of Wheeler	Town of Springdale	Town of Randolph	City of Zillah
Garden Valley School District	City of Wheeler	City of Willamina	Town of St. George	Town of Redmond	Consolidated Borough of Quil Ceda Village
Genesee Joint School District No. 282	City of Willamina	City of Wilsonville	Town of St. Matthews	Town of Rockville	Grays Harbor Council of Governments
Glenns Ferry Joint School District No. 192	City of Wilsonville	City of Winston	Town of Stuckey	Town of Rocky Ridge	Town of Almira
Gooding Joint School District No. 231	City of Winston	City of Wood Village	Town of Sullivan's Island	Town of Rush Valley	Town of Beaux Arts Village
Grace Joint School District No. 148	City of Wood Village	City of Woodburn	Town of Summerton	Town of Scipio	Town of Bucoda
Hagerman Joint School District No. 233	City of Woodburn	City of Yachats	Town of Summerville	Town of Scofield	Town of Carbonado
Hansen School District No. 415	City of Yachats	City of Yamhill	Town of Summit	Town of Sigurd	Town of Cathlamet
Highland Joint School District No. 305	City of Yamhill	City of Yoncalla	Town of Surfbide Beach	Town of Springdale	Town of Clyde Hill
Homedale School District No. 370	City of Yoncalla	Town of Bonanza	Town of Swansea	Town of Stockton	Town of Colton
Horseshoe Bend School District No. 73	Town of Bonanza	Town of Butte Falls	Town of Timmonssville	Town of Toquerville	Town of Conconully
Idaho Falls School District No. 91	Town of Butte Falls	Town of Canyon City	Town of Trenton	Town of Torrey	Town of Concrete
Independent School District of Boise City	Town of Canyon City	Town of Lakeview	Town of Turberville	Town of Trenton	Town of Coulee City
Jefferson County School District No. 251	Town of Lakeview	Town of Lexington	Town of Ulmer	Town of Tropic	Town of Coulee Dam
Jerome Joint School District No. 261	Town of Lexington		Town of Varnville	Town of Uintah	Town of Coupeville
Joint School District No. 2			Town of Wagener	Town of Vernon	

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
	Kamiah School District No. 304	Higher Education	Town of Ward	Town of Vineyard	Town of Creston
	Kellogg Joint School District 391	Blue Mountain Community College	Town of Ware Shoals	Town of Virgin	Town of Cusick
	Kendrick Joint School District No. 283	Central Oregon Community College	Town of West Pelzer	Town of Wales	Town of Darrington
	Kimberly School District No. 414	Chemeketa Community College	Town of West Union	Town of Walkersburg	Town of Eatonville
	Kootenai School District No. 274	Clackamas Community College	Town of Whitmire	Ullinath Basin Association of Governments	Town of Elmer City
	Kuna Joint School District No. 3	Clatsop Community College	Town of Williamston	Higher Education	Town of Endicott
	Lake Pend Oreille School District No. 84	Columbia Gorge Community College	Town of Williston	College of Eastern Utah	Town of Fairfield
	Lakeland School District No. 272	Eastern Oregon University	Town of Winnsboro	Davis Applied Technology College	Town of Farmington
	Lapwai School District No. 341	Klamath Community College District	Town of Yemassee	Dixie Applied Technology College	Town of Friday Harbor
	Lewisston Independent School District No. 1	Lane Community College	Higher Education	Dixie State University	Town of Garfield
	Mackay School District No. 182	Linn-Benton Community College	Alken Technical College	Mountainland Applied Technology College	Town of Hamilton
	Madison School District No. 321	Mt. Hood Community College	Beaufort Jasper Higher Education Commission	Rocky Mountain University of Health Professions	Town of Harrah
	Marsh Valley Joint School District No. 21	Oregon Coast Community College	Central Carolina Technical College	Salt Lake Community College	Town of Hatton
	Marsing Joint School District No. 363	Oregon Department of Community Colleges and Workforce Development	Clemson University	Snow College	Town of Hunts Point
	McCall-Donnelly Joint School District No. 421	Oregon Health and Science University	Coastal Carolina University	Southern Utah University	Town of Index
	Meadows Valley School District No. 11	Oregon Institute of Technology	College of Charleston	Tooele Applied Technology College	Town of Ione
	Melba School District No. 136	Oregon State University	Denmark Technical College	Ullinath Basin Applied Technology College	Town of La Conner
	Middleton School District No. 134	Oregon State University, Oregon Agricultural Experiment Station	Florence-Darlington Technical College	University of Utah	Town of LaCrosse
	Midvale School District No. 433	Oregon University System	Francis Marion University	University of Utah Hospitals and Clinics	Town of Lamont
	Minidoka County School District No. 331	Portland Community College	Greenville Technical College	Utah State University	Town of Latah
	Moscow School District No. 281	Portland State University	Horry-Georgetown Technical College	Utah System of Higher Education	Town of Lind
	Mountain Home School District No. 193	Reed College	Lander University	Utah Valley University	Town of Lyman
	Mountain View School District No. 244	Rogue Community College	Medical University of South Carolina	Weber State University	Town of Malden
	Mullan School District 392	Southern Oregon University	Midlands Technical College	Education (K-12)	Town of Mansfield
	Murtaugh Joint School District No. 418	Southern Oregon University Family Housing	Northeastern Technical College	Alpine School District	Town of Marcus
	Nampa Christian Schools Inc.	Southwestern Oregon Community College	Orangeburg-Calhoun Technical College	Beaver County School District	Town of Metaline
	Nampa School District No. 131	Tillamook Bay Community College	Piedmont Technical College	Box Elder School District	Town of Millwood
	New Plymouth School District	Treasure Valley Community College	South Carolina State Board for Technical and Comprehensive Education	CACHE County School District	Town of Naches
	Nez Perce Joint School District No. 302	Umpqua Community College	South Carolina State University	Canyons School District	Town of Nespelem
	North Gem School District No. 149	University of Oregon	South Carolina Technical College System	Carbon School District	Town of Northport
	Notus School District	Western Oregon University	Spartanburg Community College	Centro De La Familia De Utah Head Start Program School District	Town of Oakesdale
	Oneida County School District No. 351	Education (K-12)	Technical College of the Lowcountry	Daggett School District	Town of Odessa
	Orofino Joint School District No. 171	Adel School District 21	The Citadel	Davis School District	Town of Pe Ell
	Parma School District No. 137	Adrian School District	Tri-County Technical College	Duchesne County School District	Town of Prescott
	Payette School District No. 371	Alsea School District No. 71	Trident Technical College	Emery County School District	Town of Reardan
	Plummer-Worley Joint School District No. 44	Amity School District 41	University of South Carolina	Freedom Preparatory Academy School District	Town of Riverside
	Pocatello-Chubbuck School District No. 25	Ames School District 29	University of South Carolina, Aiken	Garfield County School District	Town of Rockford
	Post Falls School District No. 273	Arlington School District No. 3	University of South Carolina, Upstate	Grand County School District	Town of Rosalia
	Potlatch School District No. 285	Arook School District No. 81	Williamsburg Technical College	Granite School District	Town of Ruston
	Preston Joint School District No. 201	Ashland School District No. 5	Winthrop University	Iron County School District	Town of Skykomish
	Richfield School District No. 316	Ashwood School District	York Technical College	Jordan School District	Town of South Cle Elum
	Ririe Joint School District No. 252	Astoria School District No. 1C	Education (K-12)	Juab School District	Town of South Prairie
	Rockland School District No. 382	Athena-Weston School District No. 29R1	Abbeville County School District	Kane County School District	Town of Spangle
	Salmon River Joint School District No. 243	Baker School District No. 51	Alken County Public Schools	Logan City School District	Town of Springdale
	Salmon School District No. 291	Bandon School District	Allendale County School District	Millard School District	Town of St. John
	Shelley School District No. 60	Banks School District No. 13	Anderson County School Districts 1 and 2 Career and Technology Center	Morgan School District	Town of Steilacoom
	Shoshone Joint School District No. 312	Beaverton School District No. 48	Anderson School District No. 1	Mountainland Head Start Program School District Office	Town of Twisp
	Snake River School District	Bend-La Pine Public Schools	Anderson School District No. 2	Murray City School District	Town of Uniontown
	Soda Springs Joint School District No. 150	Bethel School District No. 52	Anderson School District No. 3	Nebo School District	Town of Washkuta
	South Lemhi School District No. 292	Blachly School District	Anderson School District No. 4	North Sanpete County School District	Town of Waterville
	St. Maries Joint School District No. 41	Blachly School District 90	Anderson School District No. 5	North Sanpete School District	Town of Waverly
	Sugar-Salem Joint District No. 322	Brookings Harbor School District	Bamberg School District No. 1	North Summit School District	Town of Wilbur
	Swan Valley Elementary School District No. 33	Camas Valley School District	Bamberg School District No. 2	Ogden City School District	Town of Wilkeson
	Swan Valley School District No. 92	Canby School District No. 86	Barnwell School District No. 45	Park City School District	Town of Wilson Creek
	Teton County School District No. 401	Cascade School District No. 5	Beaufort County School District	Plute County School District	Town of Winthrop
	Three Creek Joint School District No. 416	Centennial School District No. 28J	Berkeley County School District	Provo City School District	Town of Woodway
	Troy School District No. 287	Central Curry School District No. 1	Blackville-Hilda Public Schools	Rich County School District	Town of Yacolt
	Twin Falls School District No. 411	Central Linn School District	Calhoun County School District	Rich School District	Town of Yarrow Point
	Valley School District No. 262	Central Point School District No. 6	Charleston County School District	Rural Utah Child Development Head Start Program School District Office	Higher Education
	Vallivue School District No. 139	Central School District No. 13J	Cherokee County School District	Salt Lake City School District	Bates Technical College
	Vision Charter School District # 463	Clackamas Education Service District	Chester County School District	San Juan School District	Bellevue Community College
	Wallace School District No. 393	Clatskanie School District No. 61	Chesterfield County School District	Sevier School District	Bellingham Technical College
	Weiser School District No. 431	Colton School District No. 53	Clarendon County School District No. 1	South Sanpete School District	Big Bend Community College
	Wendell School District No. 232	Columbia Gorge Education Service District	Clarendon County School District No. 2	South Summit School District	Cascadia Community College
	West Bonner County School District No. 83	Condon School District No. 25J	Clarendon County School District No. 3	Suu Head Start Program School District	Central Washington University
	West Jefferson School District No. 253	Coos Bay School District No. 9	Clover School District No. 2	Thomas Edison Charter Schools	Centralia College
	West Side School District No. 202	Coquille School District No. 8	Colleton County School District	Tintic School District	Clark College
	Whitepine Joint School District No. 288	Corbett School District No. 39	Darlington County School District	Tooele County School District	Clover Park Technical College
	Wilder School District No. 133	Corvallis School District No. 509J	Delta R-V School District	Ullinath School District	Columbia Basin Community College
Special District	Special District	Cove School District No. 15	Dillon County School District No. 1	Wasatch County School District	Community College of Spokane
	Ada County Emergency Medical Services District	Crane Elementary School District	Dillon County School District No. 2	Washington County School District	Eastern Washington University
	Ada County Highway District	Creswell School District No. 40	Dillon County School District No. 3	Wayne County School District	Edmonds Community College
	Adams County Recreation District	Crow-Applegate-Lorane School District No. 66	Dillon County School District No. 4	Weber School District	Everett Community College
	Ahsahka Water and Sewer District	Culver School District No. 4	Diocese Of Charleston Schools	Special District	Evergreen State College
	Albion Highway District	Dallas School District No. 2	Dorchester School District No. 2	Ash Creek Special Service District	Grays Harbor College
	Alpine Meadows Water and Sewer District	David Douglas School District No. 40	Dorchester School District No. 4	Ashley Valley Water and Sewer Improvement District	Green River Community College
	American Falls Free Library District	Dayton School District No. 8	Edgefield County Schools	Ballard Water and Sewer Improvement District	Highline Community College
	American Falls Housing Authority	Dayville School District No. 16J	Fairfield County School District	Bear Lake Special Service District	Lake Washington Institute of Technology
	Atlanta Highway District	Douglas County School District No. 1	Florence County School District No. 1	Bear River Water Conservancy District	Lower Columbia College
	Avery Water and Sewer District	Douglas County School District No. 2	Florence County School District No. 2	Benchmark Water District	Northwest Indian College
	Avondale Irrigation District	Douglas County School District No. 4	Florence County School District No. 3	Benson Culinary Water Improvement District	Olympic College
	Bayview Water and Sewer District	Douglas Education Service District	Florence County School District No. 4	Bona Vista Water Improvement District	Peninsula College
	Bear Lake County Library District	Dufur School District No. 29	Florence County School District No. 5	Cache Mosquito Abatement District	Pierce College
	Bench Sewer District	Eagle Point School District No. 9	Ft. Mill School District No. 4	Cache Valley Transit District	Renton Technical College
	Benewah County Free Library District	Echo School District No. 5	Georgetown County School District	Canyonlands Health Care Special Service District	Seattle Community Colleges District VI
	Big Canyon Fire District	Elgin School District	Greenville County School District	Carbon County Housing Authority	Shoreline Community College
	Blaine County Housing Authority	Elkhorn School District No. 34	Greenwood County School District No. 50	Carbon County Municipal Building Authority	Skiagi Valley College
	Blaine County Recreation District	Enterprise School District No. 21	Greenwood School District No. 52	Carbon County Recreation Transportation Special Service District	South Puget Sound Community College
	Bliss Fire District	Estacada School District No. 108	Hampton County School District No. 2	Carbon Water Conservancy District	Tacoma Community College
	Boise Basin Library District	Eugene School District No. 4J	Hampton School District No. 1	Castle Valley Special Service District	University of Washington
	Boise City/Ada County Housing Authority	Falls City School District	Horry County Schools	Cedar City Housing Authority	Walla Walla Community College
	Boise-Kung Irrigation District	Fern Ridge School District No. 28J	Jasper County School District	Cedar Mountain Fire Protection District	Washington State Board for Community and Technical Colleges
	Bonneville County Fire District No. 1	Forest Grove School District	John de la Howe School District	Cedarview-Montwell Special Service District	Washington State Higher Education Facilities Authority
	Bruneau Valley District Library	Fossil School District 21J	Kershaw County School District	Central Davis County Sewer District	Washington State Student Achievement Council

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
	Bruneau Water and Sewer District	Gaston School District 511.J	Lancaster County School District	Central Iron County Water Conservancy District	Washington State University
	Buhl Highway District	Gervais School District	Laurens County School District No. 55	Central Utah Water Conservancy District	Washington State University, Vancouver
	Buhl Rural Fire Protection District	Gladstone School District	Laurens County School District No. 56	Central Weber Sewer Improvement District	Wenatchee Valley College
	Burley Highway District	Glendale School District No. 77	Lee County School District	Charleston Water Conservancy District	Western Washington University
	Caldwell Housing Authority	Glide School District	Legacy Charter Schools	Copperton Improvement District	Whitcom Community College
	Canyon Highway District No. 4	Grant County Education Service District	Lexington County School District No. 1	Cottonwood Improvement District	Yakima Valley Community College
	Cascade Rural Fire District	Grant School District No. 3	Lexington County School District No. 2	Davis Community Housing Authority	Education (K-12)
	Castleford Rural Fire District	Grants Pass School District No. 7	Lexington County School District No. 3	Davis County Housing Authority	Aberdeen School District No. 5
	Central Fire District	Greater Albany Public School District 8J	Lexington County School District No. 4	Davis-Salt Lake Aerial Spray Authority	Adna School District No. 226
	Central Orchards Sewer District	Gresham-Barlow School District	Lexington-Richland Counties School District No. 5	Duchesne County Upper County Water Improvement District	Almira School District No. 17
	Central Shoshone County Water District	Harney County School District No. 3	Marion County School District	Duchesne County Water Conservancy District	Anacortes School District No. 103
	Clark County District Library	Harney Education Service District	Marion County School District No. 7	Emery County Housing Authority	Arlington Public Schools
	Clarkia Free Library District	Harper School District No. 66	Marlboro County School District	Emery County Municipal Building Authority	Asotin-Anatone School District
	Clarkia Highway District	Harrisburg School District No. 7	McCormick County School District	Emery County Special Service District No. 1	Auburn School District No. 408
	Clearwater Free Library District	Helix School District No. 1-R	Newberry County School District	Emery Water Conservancy District	Bainbridge Island School District No. 303
	Clearwater Highway District	Hermiston School District	Okonee County School District	Emigration Improvement District	Battle Ground School District No. 119
	Clearwater Soil and Water Conservation District	High Desert Education Service District	Orangeburg Consolidated School District Four	Fruitland Special Service District	Bellevue Christian School District
	Clearwater Water District	Hillsboro School District No. 1J	Orangeburg County Consolidated School District No. 3	Garden City Fire District	Bellevue School District No. 405
	Consolidated Free Library District	Hood River County School District	Orangeburg County Consolidated School District No. 5	Grand County Housing Authority	Bellingham School District No. 501
	Cottonwood Highway District	Huntington School District No. 16J	Pickens County School District	Granger-Hunter Improvement District	Benge School District No. 122
	Custer Soil and Water Conservation District	Imbler School District No. 11	Richland County School District No. 1	Heber Valley Special Service District	Bethel School District No. 403
	Dietrich Fire District	InterMountain Education Service District	Richland County School District No. 2	Hooper Water Improvement District	Bickleton School District
	Dietrich Highway District	Ione School District R2	Rock Hill School District No. 3	Jensen Water Improvement District	Blaine School District No. 503
	Doumeq Highway District	Jackson County School District No. 9	Saluda School District No. 1	Johnson Water Improvement District	Boistford School District No. 234
	Downey Swan Lake Highway District	Jackson Education Service District	South Carolina Public Charter School District	Jordan Valley Water Conservancy District	Bremerton School District
	Dry Creek Cemetery Maintenance District	Jefferson County School District No. 509-J	Spartanburg County School District No. 1	Jordanville Special Service District	Brewster School District No. 111
	Eagle Fire Protection District	Jefferson School District	Spartanburg County School District No. 2	Juab Special Service Fire District	Bridgeport School District No. 75
	Eagle Sewer District	Jewell School District No. 8	Spartanburg County School District No. 3	Kane County Water Conservancy District	Brimson School District No. 46
	East Bonner County Free Library District	John Day School District No. 3	Spartanburg County School District No. 4	Kearns Improvement District	Burlington-Edison School District No. 100
	East Bonner County Library District	Johnson Valley School District No. 3	Spartanburg County School District No. 5	Lake Point Improvement District	Camas School District
	East Greenacres Irrigation District	Joseph School District No. 6	Spartanburg County School District No. 6	Logan-Cache Airport Authority	Cape Flattery School District No. 401
	Eastern Idaho Public Health District	Junction City School District No. 69	Spartanburg County School District No. 7	Maeser Water and Sewer Improvement District	Capital Region Educational Service District No. 113
	Eastern Idaho Regional Wastewater Authority	Klamath County School District	Sumter School District	Magna Mosquito Abatement District	Carbonado Historical School District No. 19
	Elk River Free Library District	Klamath Falls City Schools	Sumter School District No. 17	Magna Water District	Cascade Christian Schools
	Elmore Soil and Water Conservation District	Knappa School District	Sumter School District No. 2	Metropolitan Water District of Salt Lake and Sandy	Cascade School District No. 228
	Fenn Highway District	La Grande School District No. 1	Union County School District	Midvalley Improvement District	Cashmere School District No. 222
	Ferdinand Highway District	Lake County School District No. 7	Ware Shoals School District No. 51	Midway Sanitation District	Castle Rock School District No. 401
	Fish Haven Mosquito Abatement District	Lake Ed Service District	Williamsburg County Schools	Millford Area Healthcare Service District	Central Kitsap School District No. 401
	Fremont County District Library	Lake Oswego School District No. 7J	Williston School District No. 29	Moab Mosquito Abatement District	Central Valley School District No. 356
	Friedman Memorial Airport Authority	Lakeview School District No. 7	York School District No. 1	Moab Valley Fire Protection District	Centralia School District No. 401
	Garden Valley District Library	Lane Education Service District	Special District	Mountain Green Sewer Improvement District	Chehalis School District No. 302
	Garden Valley Fire Protection District	Lebanon Community School District No. 9	Abbeville Housing Authority	Mountain Regional Water Special Service District	Cheney School District No. 360
	Garden Valley Recreation District	Lincoln County School District	Aiken Housing Authority	Mountain View Special Service District	Chewelah School District No. 36
	Gateway Fire Protection District	Linn-Benton-Lincoln Education Service District	Anderson Housing Authority	Mt. Olympus Improvement District	Chief Leschi School System
	Gem County Fire Protection District	Long Creek School District No. 17	Atlantic Beach Housing Authority	North Davis County Sewer District	Chimacum School District No. 49
	Gem County Mosquito Abatement District	Lowell School District No. 71	Beaufort Housing Authority	North Davis Fire District	Clarkston School District No. J250-185
	Glenns Ferry Highway District	Mapleton School District No. 32	Beaufort-Jasper Water and Sewer Authority	North Emery Water Users Special Service District	Cle Elum-Roslyn School District
	Golden Gate Highway District No. 3	Marcola School District No. 79J	Beech Island Rural Community Water District	North Fork Special Services District	Clover Park School District No. 400
	Gooding County Memorial Hospital District	McKenzie School District	Belton-Hones Path Water Authority	North Pointe Solid Waste Special Service District	Colfax School District No. 300
	Grace District Library	McMinnville School District No. 40	Bennettsville Housing Authority	North Summit Fire District	College Place School District No. 250
	Grangeville Highway District	Medford School District No. 549C	Berea Public Service District	North Tooele County Fire Protection District	Colton School District No. 306
	Granite Reeder Water and Sewer District	Millon-Freewater School District No. 7	Berkeley County Water and Sanitation Authority	North Utah Water Conservancy District	Columbia School District No. 206
	Greater Boise Auditorium District	Mitchell School District No. 55	Big Creek Water and Sewerage District	North View Fire District	Columbia School District No. 206, Stevens County
	Greater Middleton Parks and Recreation District	Mollala River School District	Bluffton Township Fire District	Ogden Housing Authority	Columbia School District No. 400
	Greater Swan Valley Fire Protection District No. 2	Monument School District	Bolling Springs Fire District, Greenville County	Ouray Park Water Improvement District	Coville School District No. 115
	Groveland Water and Sewer District	Morrow County School District	Broad Creek Public Service District	Park City Fire Service District	Concrete School District No. 11
	Harbor View Estates Water and Sewer District	Mt. Angel School District	Buffalo-Mt. Pisgah Fire Protection District	Price River Water Improvement District	Conway Consolidated School District No. 317
	Hayden Lake Irrigation District	Multnomah Education Service District Consortium	Burton Fire District	Provo Housing Authority	Cosmopolis School District
	Hayden Lake Recreational Water and Sewer District	Myrtle Point School District	Central Midlands Regional Transit Authority	Rockville/Springdale Fire Protection District	Coulee-Hartline School District No. 151
	Hillsdale Highway District	Neah-Kah-Nie School District No. 56	Charleston Area Regional Transportation Authority	Roosevelt City Housing Authority	Coupeville School District No. 204
	Homedale Highway District	Nestucca Valley School District No. 101	Charleston County Aviation Authority	Salt Lake City Housing Authority	Crescent School District
	Hoo Doo Water and Sewer District	New Hope Christian Schools	Charleston County Housing and Redevelopment Authority	Salt Lake City Mosquito Abatement District	Creston School District No. 73
	Horseshoe Bend Fire Protection District	Newberg School District No. 29J	Charleston Housing Authority	Salt Lake County Housing Authority	Curlew School District No. 50
	Idaho Soil and Water Conservation District	North Bend School District No. 13	Charleston Naval Complex Redevelopment Authority	Sandy Suburban Improvement District	Cusick School District
	Indian Valley Rural Fire District	North Central Education Service District	Charleston Soil and Water Conservation District	Scofield Reservoir Special Service District	Darrington School District No. 330
	Iona-Bonneville Sewer District	North Clackamas School District No. 12	Cheraw Housing Authority	Sevier County Special Service District No. 1	Davenport School District No. 207
	Island Park Fire District	North Douglas School District No. 22	Chester Housing Authority	Skyline Mountain Special Service District	Dayton School District No. 2
	Jerome Highway District	North Lake School District	Chester Metropolitan District	Snyderville Basin Special Recreation District	Deer Park School District No. 414
	Jerome Recreation District	North Marion School District No. 15	Chester Sewer District	Snyderville Basin Water Reclamation District	Dieringer School District
	Jerome Rural Fire District No. 1	North Santiam School District No. 29	Coast Regional Transportation Authority	Solid Waste Special Service District No. 1	Dixie School District
	Kamiah Fire Protection District	North Wasco County School District No. 21	Columbia Housing Authority	South Davis Sewer District	East Valley School District No. 361
	Kamiah Highway District	Northwest Regional Education Service District	Conway Housing Authority	South Davis Water District	East Valley School District No. 361, Spokane County
	Ketchum Rural Fire Protection District	Nysa School District No. 26	Daniel Morgan Water District	South Ogden Conservation District	East Valley School District No. 90, Yakima County
	Kidder Harris Highway District	Oakland School District	Darlington County Fire District	South Salt Lake Valley Mosquito Abatement District	Eastmont School District No. 206
	Kingston Water District	Oakridge School District No. 76	Darlington County Water and Sewer Authority	South Summit Fire Protection District	Eatonville School District No. 404
	Kootenai County Water District No. 1	Ontario School District No. 8C	Darlington Housing Authority	South Utah Valley Solid Waste District	Edmonds School District No. 15
	Kootenai-Ponderay Sewer District	Oregon City School District No. 62	Donalds-Due West Water and Sewer Authority	South Valley Sewer District	Educational Service District No. 112
	Kootenai-Shoshone Soil and Water Conservation District	Oregon Trail School District No. 46	Dorchester County Sales Tax Transportation Authority	Southeastern Utah Housing Authority	Ellensburg School District No. 401
	Kuna Library District	Paisley School District No. 11	Pasley School District No. 11	Spanish Valley Water and Sewer Improvement District	Elma School District No. 68
	Laclede Water District	Parkrose School District No. 3	Parkrose Chapel Fire District	St. George Housing Authority	Endicott School District No. 308
	Lakes Highway District	Pendleton School District No. 16	Perrydale School District No. 21J	Stansbury Park Improvement District	Entiat School District No. 127
	Latah County Library District	Perrydale School District No. 21J	Philmath School District No. 17J	Strawberry Electric Service District	Enumclaw School District No. 216
	Latah Soil and Water Conservation District	Phoenix-Talent School District	Philoanth School District No. 17J	Sugar House Park Authority	Ephrata School District No. 165
	Lemhi Soil and Water Conservation District	Pilot Rock School District No. 2	Phoeni-School District No. 17J	Tabby Valley Park Special Service District	Evalline School District No. 36
	Lewiston Orchards Irrigation District	Pine Eagle School District No. 61	Pinehurst School District No. 11	Taylorville-Bennion Improvement District	Everett School District No. 114
	Lewiston-Nez Perce County Regional Airport Authority	Pinehurst School District No. 11	Pleasant Hill School District	Thompson Special Service District	Evergreen School District No. 401
	Lincoln County Recreation District	Plush School District 18	Port Orford-Langlois School District No. 2CJ	Timpanogus Special Service District	Evergreen School District No. 205
	Little Blacktail Ranch Water District	Port Orford-Langlois School District No. 2CJ	Portland Public School District No. 1	Tooele County Housing Authority	Federal Way Public Schools
	Little Wood River Library District	Powers School District No. 31	Prairie City School District No. 4	Tooele County Recreation Special Service District	Ferndale School District No. 502
	Lizard Butte Library District	Prospect School District		Tridell-Lapoint Water Improvement District	Fife School District No. 417
	Lost River Highway District			Uintah Animal Control and Shelter Special Service District	Finley School District
	M&T Water and Sewer District			Uintah County Municipal Building Authority	Franklin Pierce School District No. 402
	Mackay Free Library District			Uintah Fire Suppression Special Service District	Freeman School District No. 358
	Madison Library District			Uintah Health Care Special Service District	Garfield School District No. 302

Idaho	Oregon	South Carolina	Utah	Washington
Marsing Rural Fire District	Rainier School District No. 13	Greenville County Recreation District	Uintah Highlands Water and Sewer Improvement District	Glenwood School District
McCall Fire Protection District	Redmond School District No. 21	Greenville County Redevelopment Authority	Uintah Mosquito Abatement District	Goldsendale School District
McCall Memorial Hospital District	Reedport School District No. 105	Greenville Housing Authority	Uintah Recreation District	Grand Coulee Dam School District
Meridian Cemetery Maintenance District	Region 9 Education Service District	Greenville Transit Authority	Uintah Transportation Special Service District	Grandview School District No. 200
Meridian Library District	Reynolds School District No. 7	Greenwood Metropolitan District	Uintah Water Conservancy District	Granger School District No. 204
Meridian Rural Fire Protection District	Riddle School District No. 70	Greer Housing Authority	Unified Fire Authority	Granite Falls School District No. 332
Mica Kidd Island Fire Protection District	Riverdale School District No. 511	Hartsville Housing Authority	Utah County Housing Authority	Grapeview School District No. 54
Middleton Rural Fire District	Rogue River School District No. 35	Hilton Head No. 1 Public Service District	Utah Paiute Housing Authority	Great Northern School District
Midvale Fire Protection District	Roseburg Public Schools	Holly Springs Fire-Rescue District	Utah Transit Authority	Green Mountain School District No. 103
Minidoka County Fire Protection District	Salem-Keizer Public School District No. 241	Homeland Park Water and Sewer District	Utah Valley Dispatch Special Service District	Griffin School District No. 324
Minidoka County Highway District	Santiam Canyon School District No. 1291	James Island Public Service District	Wasatch County Fire District	Harrington Public Schools
Morland Water and Sewer District	Santiam Christian Schools	Kingslee Housing Authority	Wasatch Front Waste and Recycling District	Highland School District No. 203
Mountain Home Highway District	Scappoose School District No. 11	Lady's Island St. Helena Fire District	Wasatch Integrated Waste Management District	Highline School District No. 401
Mountain Rides Transportation Authority	Scio School District No. 95C	Lake City Housing Authority	Washington County Water Conservancy District	Hockinson School District
Nampa and Meridian Irrigation District	Seaside School District	Lancaster County Water and Sewer District	Waste Management Service District No. 5	Hood Canal School District No. 404
Nampa Highway District No. 1	Sheridan School District No. 481	Lancaster Housing Authority	Weber Basin Water Conservancy District	Hoquiam School District No. 28
Nampa Housing Authority	Sherman County School District	Lancaster Soil and Water Conservation District	Weber Fire District	Inchellum School District No. 70
New Plymouth Fire District	Sherwood School District No. 881	Laurens Housing Authority	Weber Mosquito Abatement District	Issaquah School District No. 411
North Bingham County District Library	Silver Falls School District No. 41	Lexington County Health Services District, Inc.	Weber-Box Elder Conservation District	Kahlotus School District No. 56
North Custer Hospital District	Sisters School District No. 6	Liberty-Chester-Fingerville Water District	Wellsville-Mendon Conservancy District	Kalama School District No. 402
North Kootenai Water and Sewer District	Siuslaw School District No. 971	Local Housing Authority	White City Water Improvement District	Keller School District No. 3
North Lake Recreational Sewer and Water District	South Coast Education Service District, Region No. 7	Lowcountry Regional Transportation Authority	Woodruff Fire District	Kelso School District No. 458
North Latah County Highway District	South Lane School District No. 4513	Lugoff-Elgin Water Authority		Kennewick School District No. 17
Northern Lakes Fire District	South Umpqua School District No. 19	Marion Housing Authority	State	Kent School District No. 415
Northside Fire District	South Wasco County School District No. 1	Marionboro County Housing Authority	State Of Utah	Kettle Falls School District No. 212
Notus-Parma Highway District No. 2	Southern Oregon Education Service District	McColl Housing Authority	Utah Department of Administrative Services	Kiona-Benton City School District No. 52
Oakley Highway District	Spray School District No. 1	Medical University Hospital Authority	Utah Department of Health	Kittitas School District
Oakley Library District	Springfield School District No. 19	Metropolitan Sewer Sub-District	Utah State Legislature	Klickitat School District No. 402
Ola District Library	St. Helens School District No. 502	Mitford Water and Sewer District	Utah State Treasurer	La Center School District
Oneida County Fire District	St. Paul School District No. 45	Mullins Housing Authority	Tribal	La Conner School District No. 311
Oregon Trail Recreation District	Stanfield School District No. 61	Murrells Inlet-Garden City Fire District	Confederated Tribes of the Goshute Reservation	LaCrosse School District
Outlet Bay Water and Sewer District	Sutherlin School District No. 130	Myrtle Beach Air Force Base Redevelopment Authority	Kanosh Band of the Paiute Indian Tribe of Utah	Lake Chelan School District No. 129
Panhandle Health District	Sweet Home School District No. 55	Myrtle Beach Housing Authority	Koosharem Band of the Paiute Indian Tribe	Lake Quinalt School District No. 97
Parma Rural Fire Protection District	Three Rivers School District	Newberry County Water and Sewer Authority	Northwestern Band of Shoshone Nation	Lake Stevens School District No. 4
Pine Ridge Water and Sewer District	Tigard-Tualatin School District No. 231	Newberry Housing Authority	Northwestern Band of the Shoshone Nation Housing Authority	Lake Washington School District No. 414
Pinehurst Water District	Tillamook School District No. 9	North Charleston Housing Authority	Paiute Indian Tribe of Utah	Lakewood School District No. 306
Pioneer Irrigation District	Ukiah School District No. 80	North Charleston Sewer District	Skull Valley Band of Goshute Indians	Lamont School District
Placerville Fire Protection District	Umatilla School District No. 6	North Greenville Fire District	Ute Indian Tribe	Liberty School District No. 362
Pocatello Housing Authority	Union School District 5	Oconee County Joint Regional Sewer Authority		Lind School District
Pocatello-Chubbuck Auditorium District	Vale School District No. 84	Parker Sewer and Fire Subdistrict		Longview School District No. 122
Portneue District Library	Vernonia School District No. 471	Patriots Point Development Authority		Loon Lake School District No. 183
Post Falls Highway District	Wallowa School District No. 12	Pee Dee Regional Airport District		Lopez Island School District No. 144
Power County Highway District	Warrenton-Hammond School District No. 30	Pee Dee Regional Transportation Authority		Lyle School District No- 406
Prairie Highway District	West Linn-Wilsonville School District	Piedmont Public Service District		Lynden School District No. 504
Prairie-River Library District	Willamette Education Service District	Pioneer Rural Water District		Mabton School District No. 120
Progressive Irrigation District	Willamina School District No. 301	Powersville Water District		Mansfield School District No. 207
Raft River Highway District	Winston-Dillard School District No. 116	Richland-Lexington Airport District		Manson School District
Rapid River Water and Sewer District	Woodburn School District No. 103	Richland-Lexington Riverbanks Park District		Mary M. Knight School District
Richfield District Library	Yamhill-Carlton School District No. 1	Rock Hill Housing Authority		Mary Walker School District No. 207
Riverside Independent Water District	Yoncalla School District No. 32	Saluda County Water and Sewer Authority		Marysville School District No. 25
Rock Creek Fire District	Special District	Sandy Springs Water District		McCleary School District No. 65
Rockland Rural Fire District	Adair Rural Fire Protection District	Santee Fire Service District		Mead School District No. 354
Rogerson Water District	Amity Fire District	Santee Waterree Regional Transportation Authority		Medical Lake School District No. 326
Ross Point Water District	Applegate Valley Fire District No. 9	Sheldon Township Fire District		Mercer Island School District No. 400
Sagle Fire District	Arch Cape Sanitary District	Slater-Marietta Fire District		Meridian School District No. 505
Salmon River Clinic Hospital District	Arch Cape Water District	South Carolina Housing Authority Bond Council		Methow Valley School District
Sam Owen Fire District	Arnold Irrigation District	South Carolina Public Employee Benefit Authority		Monroe School District No. 103
Santa-Fernwood Water and Sewer District	Aumsville Rural Fire District	South Carolina Regional Housing Authority No. 1		Montesano School District No. 66
Schweitzer Fire-Rescue District	Baker County Library District	South Carolina Regional Housing Authority No. 3		Morton School District No. 214
Settlers Irrigation District	Baker Rural Fire Protection District	South Carolina State Education Assistance Authority		Moses Lake School District No. 161
Shelley/Firth Fire District	Baker Valley Soil and Water Conservation District	South Carolina State Fiscal Accountability Authority		Mossyrock School District No. 206
Shoshone City & Rural Fire District	Bandon Rural Fire Protection District	South Carolina State Housing Finance and Development Authority		Mt. Adams School District No. 209
Shoshone County Fire Protection District No. 2	Barlow Water Improvement District	South Carolina State Ports Authority		Mt. Baker School District No. 507
Shoshone Highway District No. 2	Bay Area Hospital District	South Greenville Fire District		Mt. Vernon School District No. 320
South Bannock Library District	Bend Parks and Recreation District	South Island Public Service District		Mukilteo School District No. 6
South Bingham Soil Conservation District	Beverly Beach Water District	Southside Rural Community Water District		Naches Valley School District No. 3
South Boundary Fire Protection District	Black Butte Ranch Rural Fire Protection District	Spartanburg Housing Authority		Napavine School District No. 14
South Custer Fire District	Blue Mountain Hospital District	Spartanburg Regional Health Services District		Naselle-Grays River Valley School District No.165
South Fork Coeur d'Alene River Sewer District	Blue River Water District	St. Andrews Public Service District South Carolina		Nespelem School District No. 14
South Latah Highway District	Boardman Park and Recreation District	St. John's Fire District		Newport School District No. 56-415
Southside Water and Sewer District	Boardman Rural Fire Protection District	Starr-Iva Water and Sewer District		Nine Mile Falls School District No. 325/179
Southwestern Idaho Cooperative Housing Authority	Boring Water District No. 24	Starxex-Jackson-Wellford-Duncan Water District		Nooksack Valley School District No. 506
St. Maries Fire Protection District	Boulder Creek Retreat Special Road District	Sumter Housing Authority		North Beach School District No. 64
Star Joint Fire District	Brownsville Rural Fire District	Talatha Rural Community Water District		North Franklin School District No. 51
Star Sewer and Water District	Buell-Red Prairie Water District	Taylor's Fire and Sewer District		North Kitsap School District No. 400
Sun Valley Water and Sewer District	Bunker Hill Sanitary District	Three Rivers Solid Waste Authority		North Mason School District
Sunset Heights Water District	Burlington Water District	Tigerville Fire District		North Thurston Public Schools
Targhee Regional Public Transit Authority	Camellia Park Sanitary District	Tri-County Solid Waste Authority		Northport School District No. 211
Targhee Regional Public Transportation Authority	Cannon Beach Rural Fire Protection District	Union Housing Authority		Northshore School District No. 417
Teton County Fire Protection District	Central Lincoln People's Utility District	Valley Public Service Authority		Oak Harbor School District No. 201
Three Creek Highway District	Central Oregon Irrigation District	Waccamaw Regional Transportation Authority		Oakdale School District No. 324
Three Mile Water District	Central Oregon Park and Recreation District	Wedgefield Stateburg Water District		Oakville School District No. 400
Timberlake Fire Protection District	Central Oregon Regional Housing Authority	West Anderson Water District		Ocean Beach School District No. 101
Twin Falls Highway District	Charleston Fire District	Westview-Fairforest Fire District		Ocosta School District No. 172
Twin Falls Housing Authority	Charleston Sanitary District	Whitney Fire Protection District		Odessa School District No. 105
Twin Falls Rural Fire Protection District	Chehalam Park and Recreation District	Williamsburg County Transit Authority		Okanagan School District No. 105
Twin Ridge Rural Fire District	Chenoweth Water Public Utility District	Williamsburg County Water and Sewer Authority		Olympia School District No. 111
Union Independent Highway District	Chiloquin-Agency Lake Rural Fire Protection District	Woodruff Housing Authority		Olympic Educational Service District
Upper Fords Creek Rural Fire District	Christmas Valley Domestic Water Supply District	Woodruff-Roebeck Water District		Omak School District No. 19
Warm Lake Recreational Water District	Christmas Valley Park and Recreation District	York County Natural Gas Authority		Onalaska School District No. 300
Wendell Highway District	Clackamas County Fire District No. 1			Onion Creek School District No. 30
West Boise Sewer District	Clackamas County Housing Authority			Orcas Island School District No. 137
West Bonner Library District	Clackamas County Soil and Water Conservation District			Orchard Prairie School District No. 123
West Bonner Water and Sewer District	Clatskanie Park and Recreation District			Orient School District No. 65
		State		
		Santee-Lynchess Regional Council of Governments		
		South Carolina Department of Health and Environmental Control		
		South Carolina Department of Mental Health		

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
	West Pend Oreille Fire District	Clatskanie People's Utility District	South Carolina Department of Revenue		Oroville School District No. 410
	Western Ada Recreation District	Clatskanie Rural Fire Protection District	South Carolina General Services Division		Orting School District No. 344
	Western Elmore County Recreation District	Clatsop Care Center Health District	South Carolina Office of Regulatory Staff		Othello School District
	Wilder Irrigation District	Clatsop County Housing Authority	South Carolina State Budget and Control Board		Palisades School District No. 102
	Wilder Public Library District	Cloverdale Rural Fire Protection District	South Carolina State Treasurer's Office		Palouse School District No. 301
	Wilder Rural Fire Protection District	Coburg Rural Fire Protection District	State Of South Carolina		Pasco School District No. 1
	Wilderness Ranch Fire Protection District	Colton Fire District	Township		Pateros School District
	Winona Highway District	Colton Water District	Township of Grand Meadow		Paterson School District No. 50
	Worley Fire District	Columbia Corridor Drainage Districts Joint Contracting Authority	Tribal		Pe Ell School District No. 301
	Worley Highway District	Columbia Health District	Catawba Indian Nation		Peninsula School District
State		Columbia Improvement District			Pioneer School District No. 402
Idaho Department of Administration		Columbia River People's Utility District			Pomeroy School District No. 110
Idaho Department of Health and Welfare		Columbia Soil and Water Conservation District			Port Angeles School District No. 121
State Of Idaho		Coos County Airport District			Port Townsend School District No. 50
Tribal		Coos County Library Service District			Prescott School District No. 402-37
Coeur d'Alene Tribe		Coquille Indian Housing Authority			Pride Prep Schools
Kootenai Tribe of Idaho		Coquille Valley Hospital District			Prosser School District No. 116
Nez Perce Tribal Enterprises		Corbett Water District			Puget Sound Educational Service District
Nez Perce Tribe		Corvallis Rural Fire Protection District			Pullman School District No. 267
Shoshone-Bannock Tribes		Cove Rural Fire Protection District			Puyallup School District No. 3
		Crooked River Ranch Rural Fire Protection District			Queets-Clearwater School District No. 20
		Crooked River Ranch Special Road District			Quillcene School District No. 48
		Curry Health District			Quillayute Valley School District No. 402
		Curry Public Library District			Quincy School District No. 144
		Dallas Cemetery District No. 4			Rainier School District No. 307
		Dean Minard Water District			Raymond School District No. 116
		Dee Rural Fire Protection District			Reardan-Edwall School District
		Deschutes County 911 Service District			Renton School District No. 403
		Deschutes County Rural Fire District No. 1			Republic School District
		Deschutes Valley Water District			Richland School District No. 400
		Devils Lake Water Improvement District			Ridgefield School District No. 122
		Dexter Rural Fire Protection District			Ritzville School District
		Douglas County Fire District No. 2			Riverside School District
		Douglas County Housing Authority			Riverview School District No. 407
		Douglas Soil and Water Conservation District			Rochester School District
		Drakes Crossing Rural Fire Protection District			Rosalia School District No. 320
		Dufur Recreation District			Royal School District
		Eagle Valley Soil and Water Conservation District			San Juan Island School District No. 149
		East Fork Irrigation District			Satsop School District No. 104
		East Multnomah Soil and Water Conservation District			Seattle Public Schools
		East Umatilla County Health District			Sedro-Woolley School District No. 101
		East Valley Water District			Selah School District No. 119
		Echo Rural Fire District			Selkirk School District No. 70
		Elsie-Vinemapple Rural Fire Protection District No. 11			Sequim School District No. 323
		Emerald People's Utility District			Shaw Island School District No. 10
		Estacada Rural Fire District No. 69			Shelton School District No. 309
		Fairview Water District			Shoreline School District No. 412
		Falcon Cove Beach Water District			Skykomish School District
		Farmers Irrigation District			Snohomish School District No. 201
		Gardiner Sanitary District			Snoqualmie Valley School District No. 410
		Gaston Rural Fire District			Soap Lake School District No. 156
		Gates Rural Fire Protection District			South Bend School District No. 118
		Gearhart Rural Fire Protection District			South Kitsap School District No. 402
		Glendale Rural Fire Protection District			South Whidbey School District No. 206
		Glenneden Sanitary District			Southside School District
		Goshen Fire District			Spokane Public Schools
		Government Camp Sanitary District			Sprague School District
		Grand Ronde Sanitary District			St. John School District No. 322
		Grant County Transportation District			Stanwood-Camano School District No. 401
		Grant Soil and Water Conservation District			Steilacoom Historical School District No. 1
		Grants Pass Irrigation District			Steptoe School District No. 304
		Green Sanitary District			Stevenson-Carson School District No. 303
		Hahlen Road Special District			Sultan School District No. 311
		Halsey-Shedd Rural Fire Protection District			Summit Valley School District 202
		Hamlet Rural Fire Protection District			Sumner School District No. 320
		Harbor Sanitary District			Sunnyside School District No. 201
		Harbor Water Public Utility District			Tacoma School District No. 10
		Harney District Hospital			Taholah School District No. 77
		Harney Soil and Water Conservation District			Tahoma School District No. 409
		Harriman Rural Fire Protection District			Tekoa School District No. 265
		Hazeldell Rural Fire Protection District			Tenino School District No. 402
		Hebo Joint Water and Sewer Authority			Thorp School District No. 400
		Heceta Water District			Toledo School District No. 237
		Hermiston Cemetery District			Tonasket School District
		Hermiston Fire and Emergency Services District			Toppenish School District No. 202
		Hermiston Irrigation District			Touchet School District No. 300
		Hood River County Library District			Toutle Lake School District No. 130
		Hood River County Transportation District			Trout Lake School District No. R-400
		Hood River Valley Parks and Recreation District			Tukwila School District No. 406
		Hoodland Fire District No. 74			Tumwater School District No. 33
		Hubbard Rural Fire Protection District			Union Gap School District No. 2
		Ice Fountain Water District			University Place School District No. 83
		Illinois Valley Rural Fire Protection District			Valley School District
		Ione Rural Fire Protection District			Valley School District No. 70
		Irrigon Community Park and Recreation Maintenance District			Vancouver School District No. 37
		Jackson County Airport Authority			Vashon Island School District No. 402
		Jackson County Fire District No. 3			Wahkiakum School District No. 200
		Jackson County Fire District No. 5			Wahluke School District No. 73
		Jackson County Housing Authority			Waitsburg School District
		Jackson County Library District			Walla Walla School District No. 140
		Jackson County Vector Control District			Wapato School District No. 207
		Jackson Soil and Water Conservation District			Warden School District No. 146-161
		Jefferson Rural Fire Protection District			Washington Schools Risk Management Pool
		John Day/Canyon City Parks and Recreation District			Washington State Educational Service District

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
		Junction City Rural Fire Protection District Juniper Flat Rural Fire Protection District Keating Soil and Water Conservation District Ketzer Rural Fire Protection District Keno Fire Protection District Kernville-Glenden Beach-Lincoln Beach Water District Klamath County Fire District No. 1 Klamath County Library Service District Klamath Housing Authority Klamath Irrigation District Klamath Vector Control District La Grande Rural Fire Protection District La Pine Park and Recreation District La Pine Rural Fire Protection District La Pine Water District Lake District Hospital Lake Grove Water District Lakeside Fire District No. 4 Lane County Fire District No. 1 Lane Library District Lane Transit District Langlois Water District LaPine Special Sewer District Lebanon Aquatic District Lebanon Fire District Lewis and Clark Rural Fire Protection District Libby Drainage District Linn Benton Housing Authority Lookingglass Rural Fire District Lorane Rural Fire Protection District Lowell Rural Fire Protection District Lower Umpqua Hospital District Lusted Water District Madras Aquatic Center District Malheur County Housing Authority Malin Rural Fire Protection District Mapleton Water District Marion County Fire District No. 1 Marion Soil and Water Conservation District Medford Irrigation District Merrill Rural Fire Protection District Metro McMinnville Water & Light Mid-County Cemetery Maintenance District Middle Fork Irrigation District Miles Crossing Sanitary Sewer District Mill City Rural Fire Protection District Milton-Freewater Water Control District Mist-Birkenfeld Rural Fire Protection District Mohawk Valley Rural Fire District Molalla River Improvement District Molalla Rural Fire Protection District No. 73 Monroe Rural Fire Protection District Morrow County Health District Mountain View Hospital District Mt. Angel Fire District Multnomah County Drainage District No. 1 Multnomah County Rural Fire Protection District No. 10 Multnomah County Rural Fire Protection District No. 14 Nesika Beach-Ophir Water District Neskokwin Regional Sanitary Authority Neskokwin Regional Water District Nestucca Rural Fire Protection District Netarts-Oceanside Sanitary District Netarts-Oceanside Rural Fire Protection District North Bay Rural Protection Fire District North Bend City/Coos-Curry Housing Authority North Central Public Health District North Clackamas Parks and Recreation District North County Recreation District North Gilliam Cemetery District North Gilliam County Rural Fire Protection District North Lincoln Fire and Rescue District No. 1 North Powder Rural Fire Protection District North Sherman County Rural Fire Protection District North Unit Irrigation District Northeast Oregon Housing Authority Northern Wasco County Park and Recreation District Northern Wasco County People's Utility District Northwest Oregon Housing Authority Nyssa Road Assessment District No. 2 Nyssa Rural Fire Protection District Oak Hill Sanitary District Oak Lodge Sanitary District Oak Lodge Water District Oceanside Water District Ochoo West Sanitary District Odell Sanitary District Ontario Library District Oregon Fire Districts Association Oregon Infrastructure Finance Authority Oregon Trail Library District Oregon Water Wonderland Unit II Sanitary District Owyhee Irrigation District			Washougal School District Washtucna School District Waterville School District No. 209 Wellpinit School District Wenatchee School District No. 246 West Valley School District No. 208, Yakima County West Valley School District No. 363, Spokane County White Pass School District No. 303 White River School District No. 416 White Salmon Valley School District No. 405-17 Wilbur School District No. 200 Willapa Valley School District No. 160 Wilson Creek School District Winlock School District No. 232 Wishkah Valley School District No. 117 Woodland School District No. 404 Yakima School District No. 7 Yelm Community School District No. 2 Zillah School District No. 205
					Special District
					Acme Water District No. 18 Adams County Fire Protection District No. 1 Adams County Mosquito Control District Aeneas Lake Irrigation District Alderwood Water and Wastewater District Alpine Water District Anacortes Housing Authority Annapolis Water District Asotin County Cemetery District No. 1 Asotin County Conservation District Asotin County Fire District No. 1 Asotin County Housing Authority Asotin County Public Utility District No. 1 Badger Mountain Irrigation District Bainbridge Island Metropolitan Park and Recreation District Basin City Water/Sewer District Bayview Beach Water District Beacon Hill Water and Sewer District Beehive Irrigation District Belfair Water District No. 1 Bellevue Convention Center Authority Bellingham Housing Authority Bellingham Public Development Authority Benton County Diking District No. 1 Benton County Fire Protection District No. 1 Benton County Fire Protection District No. 2 Benton County Fire Protection District No. 4 Benton County Fire Protection District No. 5 Benton County Fire Protection District No. 6 Benton County Mosquito Control District Benton County Public Utility District No. 1 Benton Irrigation District Benton-Franklin Health District Beverly Water District Birch Bay Water and Sewer District Black Diamond Water District Bremerton Housing Authority Buckhannon-Upshur County Airport Authority Burbank Irrigation District No. 4 Carnhope Irrigation District No. 7 Cascadia Conservation District Cedar River Water and Sewer District Central Klickitat County Park and Recreation District Central Pierce Fire and Rescue District No. 6 Central Puget Sound Regional Transit Authority Central Valley Ambulance Authority Chelan County Fire District No. 1 Chelan County Fire District No. 3 Chelan County Fire District No. 5 Chelan County Fire District No. 6 Chelan County Fire District No. 7 Chelan County Fire District No. 8 Chelan County Fire District No. 9 Chelan County Public Hospital District No. 1 Chelan County Public Utility District No. 1 Chelan County/Wenatchee Housing Authority Chelan-Douglas Health District Chinook Water District Chuckanut Community Forest Park District Clallam Conservation District Clallam County Fire District No. 2 Clallam County Fire District No. 5 Clallam County Fire District No. 6 Clallam County Fire Protection District No. 1 Clallam County Fire Protection District No. 3 Clallam County Fire Protection District No. 4 Clallam County Hospital District No. 1 Clallam County Housing Authority Clallam County Parks and Recreation District No. 1 Clallam County Public Hospital District No. 2 Clallam County Public Utility District No. 1 Clark County Fire District No. 10 Clark County Fire District No. 11 Clark County Fire District No. 13

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
		Pacific City Joint Water Sanitary Authority			Clark County Fire District No. 5
		Pacific Communities Health District			Clark County Fire Protection District No. 3
		Palatine Hill Water District			Clark County Fire Protection District No. 6
		Peninsula Drainage District No. 1			Clark County Public Utility District No. 1
		Peninsula Drainage District No. 2			Clark Regional Wastewater District
		Pilot Rock Fire Protection District			Cline Irrigation District
		Pine Grove Rural Fire Protection District			Clinton Water District
		Pleasant Hill Rural Fire Protection District			Coal Creek Utility District
		Pleasant Home Water District			Columbia Conservation District
		Polk County Fire District No- 1			Columbia County Fire District No. 3
		Polk County Housing Authority			Columbia County Public Hospital District No. 1
		Polk Soil and Water Conservation District			Columbia County Rural Library District
		Portland Metropolitan Area Water District			Columbia Irrigation District
		Public Procurement Authority			Columbia Valley Water District
		Rainbow Water District			Colville Indian Housing Authority
		Raleigh Water District			Consolidated Irrigation District No. 14
		Redmond Area Park and Recreation District			Covington Water District
		Riddle Rural Fire District			Cowiche Sewer District
		River Forest Acres Special Road District			Cowlitz County Cemetery District No. 2
		River Road Park and Recreation District			Cowlitz County Fire District No. 6
		Rivergrove Water District			Cowlitz County Public Utility District No. 1
		Roads End Sanitary District			Cowlitz Transit Authority
		Roberts Creek Water District			Cross Valley Water District
		Rockwood Water People's Utility District			Dallesport Water District
		Rogue River Cemetery Maintenance District			Douglas County Fire District No. 2
		Rogue Valley Transportation District			Douglas County Fire Protection District No. 5
		Roseburg Urban Sanitary Authority			Douglas County Public Utility District No. 1
		Sable Drive Road District			Douglas County Sewer District No. 1
		Salem Area Mass Transit District			Douglas-Okanogan County Fire District No. 15
		Salem Housing Authority			East Columbia Basin Irrigation District
		Salem-Keizer Transit District			East Gig Harbor Water District
		Santa Clara Rural Fire Protection District			East Lewis County Public Development Authority
		Santiam Water Control District			East Pierce Fire and Rescue District No. 22
		Scappoose Rural Fire District			East Spokane Water District No. 1
		Scio Rural Fire District			East Wenatchee Water District
		Scottsburg Rural Fire District			Eastmont Metropolitan Park District
		Seal Rock Fire District			Eastsound Sewer and Water District
		Seal Rock Water District			Edmonds Public Facilities District
		Shangri-La Water District			Ellensburg Business Development Authority
		Shasta View Irrigation District			Enterprise Cemetery District No. 7
		Siletz Rural Fire Protection District			Entiat Irrigation District
		Silverton Fire District			Everett Housing Authority
		Sisters-Camp Sherman Rural Fire Protection District			Everett Public Facilities District
		Siwamaw Public Library District			Evergreen Water-Sewer District No. 19
		South Clackamas Transportation District			Fall City Water District
		South Suburban Sanitary District			Ferry County Public Utility District No. 1
		Southern Curry Cemetery Maintenance District			Ferry/Okanogan County Fire Protection District No. 13
		Southwest Lincoln County Water District			Fisherman Bay Sewer District
		Spring River Special Road District			Foster Creek Conservation District
		Springfield Utility District			Four Lakes Water District No. 10
		Stanfield Fire District No. 7-402			Franklin Conservation District
		Stayton Fire District			Franklin County Cemetery District No. 2
		Suburban East Salem Water District			Franklin County Fire District No. 1
		Sunrise Water Authority			Franklin County Fire Protection District No. 3
		Sunset Empire Transportation District			Franklin County Irrigation District No. 1
		Swalley Irrigation District			Franklin County Public Utility District No. 1
		Sweet Home Fire and Ambulance District			Freeland Water and Sewer District
		Talent Irrigation District			Ft. Worden Public Development Authority
		Terrebonne Domestic Water District			Gardena Farms Irrigation District No. 13
		Three Sisters Irrigation District			Goforth Special Utility District
		Tillamook County Transportation District			Grand Coulee Project Hydroelectric Authority
		Tillamook People's Utility District			Grandview Irrigation District
		Tiller Rural Fire District			Grant County Airport District No. 1
		Toledo Rural Fire Protection District			Grant County Fire District No. 10
		Tri City Rural Fire District No. 4			Grant County Fire District No. 11
		Tri City Water District			Grant County Fire District No. 3
		Tri-City Service District			Grant County Fire District No. 4
		Tri-County Metropolitan Transportation District			Grant County Fire District No. 7
		Tualatin Hills Park and Recreation District			Grant County Fire Protection District No. 5
		Tualatin Hills Park and Recreation District			Grant County Housing Authority
		Tualatin Valley Irrigation District			Grant County Mosquito Control District No. 1
		Tualatin Valley Water District			Grant County Mosquito District No. 2
		Tumalo Irrigation District			Grant County Port District No. 4
		Twin Rocks Sanitary District			Grant County Port District No. 6
		Umatilla County Housing Authority			Grant County Port District No. 7
		Umatilla Hospital District			Grant County Public Hospital District No. 1
		Umatilla Land Redevelopment Authority			Grant County Public Hospital District No. 2
		Umatilla Morrow Radio and Data District			Grant County Public Hospital District No. 3
		Umatilla Reservation Housing Authority			Grant County Public Hospital District No. 4
		Umatilla Rural Fire Protection District			Grant County Public Utility District No. 2
		Union Cemetery District			Grant Transit Authority
		Vale Oregon Irrigation District			Grays Harbor Conservation District
		Valley View Water District			Grays Harbor County Fire Protection District No. 1
		Vandevent Acres Special Road District			Grays Harbor County Fire Protection District No. 12
		Vineyard Mountain Water and Improvement District			Grays Harbor County Fire Protection District No. 14
		Walla Walla River Irrigation District			Grays Harbor County Fire Protection District No. 2
		Walla Walla County Health Care District			Grays Harbor County Fire Protection District No. 7
		Wamic Water and Sanitary Authority			Grays Harbor County Housing Authority
		Warm Springs Housing Authority			Grays Harbor County Water District No. 1
		Wasco County Soil and Water Conservation District			Grays Harbor County Water District No. 2
		Washington County Fire District No. 2			Grays Harbor Drainage District No. 1
		Washington County Housing Authority			Grays Harbor Fire District No. 10
		Water Wonderland Improvement District			Grays Harbor Historical Seaport Authority
		Wedderburn Sanitary District			Grays Harbor Public Utility District No. 1

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
		West Slope Water District West Valley Housing Authority Western Lane Ambulance District Westport Wauna Rural Fire Protection District Westwood Hills Road District Wiard Memorial Park District Wickiup Water District Willamalane Park and Recreation District Williams Rural Fire Protection District Willow Creek Park District Winchester Bay Sanitary District Winston-Dillard Fire District Winston-Dillard Water District Woodburn Rural Fire Protection District Yamhill County Housing Authority Yamhill Fire Protection District Youngs River-Lewis and Clark Water District			Grays Harbor Transportation Authority Greater Wenatchee Irrigation District Greater Wenatchee Regional Events Center Public Facilities District Green Tank Irrigation District No. 11 Hartstene Pointe Water-Sewer District Highland Water District Highlands Sewer District Highline Water District Historic Seattle Preservation and Development Authority Holmes Harbor Sewer District Hunters Water District Hydro Irrigation District No. 9 Icicle Irrigation District Inchelium Water District Irvin Water District No. 6 Island County Fire District No. 3 Island County Fire Protection District No. 1 Island County Housing Authority Jefferson County Conservation District Jefferson County Fire District No. 5 Jefferson County Fire Protection District No. 1 Jefferson County Fire Protection District No. 3 Jefferson County Public Utility District No. 1 Jefferson County Water District No. 3 Jefferson Transit Authority Juniper Beach Water District Kapowsin Water District Kelso Housing Authority Kennewick Housing Authority Kennewick Irrigation District Kennewick Public Facilities District Kennewick Public Hospital District Kent Fire Department Regional Fire Authority Key Peninsula Metro Parks District King County Airport District No. 1 King County Ferry District King County Fire Protection District No. 16 King County Fire Protection District No. 2 King County Fire Protection District No. 20 King County Fire Protection District No. 25 King County Fire Protection District No. 27 King County Fire Protection District No. 28 King County Fire Protection District No. 34 King County Fire Protection District No. 37 King County Fire Protection District No. 40 King County Fire Protection District No. 43 King County Fire Protection District No. 44 King County Fire Protection District No. 45 King County Fire Protection District No. 47 King County Fire Protection District No. 50 King County Flood Control District King County Hospital District No. 4 King County Housing Authority King County Public Hospital District No. 1 King County Public Hospital District No. 2 King County Water District No. 1 King County Water District No. 111 King County Water District No. 117 King County Water District No. 119 King County Water District No. 125 King County Water District No. 19 King County Water District No. 20 King County Water District No. 45 King County Water District No. 49 King County Water District No. 54 King County Water District No. 90 Kitsap Conservation District Kitsap County Consolidated Housing Authority Kitsap County Fire District No. 18 Kitsap County Public Utility District No. 1 Kitsap County Rural Library District Kitsap Public Health District Kittitas County Conservation District Kittitas County Fire District No. 2 Kittitas County Fire Protection District No. 7 Kittitas County Hospital District No. 2 Kittitas County Housing Authority Kittitas County Public Utility District No. 1 Kittitas County Water District No. 5 Kittitas County Water District No. 6 Kittitas County Water District No. 7 Klickitat County Fire District No. 14 Klickitat County Fire District No. 15 Klickitat County Fire District No. 1 Klickitat County Fire Protection District No. 4 Klickitat County Fire Protection District No. 5 Klickitat County Port District No. 1 Klickitat County Public Hospital District No. 1 Klickitat County Public Hospital District No. 2 Klickitat County Public Utility District No. 1 Lacey Fire District 3 Lake Chelan Reclamation District Lake Chelan Sewer District Lake Forest Park Water District
		State Oregon Department of Administrative Services Oregon Department of Revenue Oregon Health Licensing Agency Oregon Higher Education Coordinating Commission Oregon Secretary of State Oregon State Board of Nursing State of Oregon			
		Tribal Burns Paiute Tribe Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians Confederated Tribes of Grand Ronde Community Confederated Tribes of Siletz Indians Confederated Tribes of the Umatilla Indian Reservation Confederated Tribes of the Warm Springs Coquille Indian Tribe Klamath Tribes			

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
					Lake Stevens Sewer District Lake Wenatchee Water District Lake Whatcom Water and Sewer District Lakehaven Utility District Lakewood Water District Lenora Water and Sewer District Lewis County Conservation District Lewis County Fire District No. 1 Lewis County Fire District No. 11 Lewis County Fire District No. 13 Lewis County Fire District No. 18 Lewis County Fire District No. 9 Lewis County Fire Protection District No. 14 Lewis County Fire Protection District No. 16 Lewis County Fire Protection District No. 2 Lewis County Fire Protection District No. 5 Lewis County Fire Protection District No. 6 Lewis County Fire Protection District No. 8 Lewis County Hospital District No. 1 Lewis County Public Facilities District Lewis County Public Utility District No. 1 Lewis County Water District No. 1 Lewis County Water District No. 3 Lewis Public Transportation Benefit Area Authority Liberty Lake Sewer and Water District Lincoln County Fire District No. 1 Lincoln County Fire District No. 4 Lincoln County Fire Protection District No. 5 Lincoln County Fire Protection District No. 6 Lincoln County Fire Protection District No. 8 Lincoln County Hospital District No. 3 Lincoln-Adams County Fire Protection District No. 3 Longview Housing Authority Lopez Island Library District Lower Elwha Housing Authority Lower Squilchuck Irrigation District Lummi Housing Authority Lummi Tribal Sewer and Water District Makah Housing Authority Malaga Water District Manchester Water District Manson Park and Recreation District Marshland Flood Control District Marysville Fire District Mason Conservation District Mason County Fire District No. 13 Mason County Fire District No. 17 Mason County Fire District No. 2 Mason County Fire District No. 4 Mason County Fire Protection District No. 5 Mason County Fire Protection District No. 8 Mason County Housing Authority Mason County Public Hospital District No. 1 Mason County Public Utility District No. 1 Mason County Public Utility District No. 3 Mason County Transit Authority Methow Valley Irrigation District Mid-Columbia Library District Midway Sewer District Moab Irrigation District No. 20 Moses Lake Irrigation and Rehabilitation District Mukilteo Water and Wastewater District Naches-Selah Irrigation District North Beach Water District North Central Washington Economic Development District North City Water District North County Regional Fire Authority North Highline Fire District North Perry Avenue Water District North Whidbey Park and Recreation District Northeast Sammamish Sewer and Water District Northshore Utility District Northwest Park and Recreation District No. 2 Okanogan Conservation District Okanogan County Cemetery District No. 4 Okanogan County Fire District No. 6 Okanogan County Fire Protection District No. 11 Okanogan County Housing Authority Okanogan County Public Hospital District No. 3 Okanogan County Public Hospital District No. 4 Okanogan County Public Utility District No. 1 Okanogan Fire Protection District No. 16 Okanogan Irrigation District Olympic View Water and Sewer District Olympus Terrace Sewer District Orcas Island Library District Orchard Avenue Irrigation District No. 6 Oroville Housing Authority Oroville-Tonasket Irrigation District Othello Housing Authority Pacific Conservation District Pacific County Fire District No. 2 Pacific County Fire Protection District No. 1 Pacific County Fire Protection District No. 3

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
					Pacific County Public Healthcare Services District No. 3 Pacific County Public Utility District No. 2 Pacific Hospital Preservation and Development Authority Palouse Conservation District Pasco/Franklin County Housing Authority Pend Oreille County Fire District No. 2 Pend Oreille County Fire District No. 4 Pend Oreille County Fire District No. 5 Pend Oreille County Library District Pend Oreille County Public Hospital District No. 1 Pend Oreille County Public Utility District No. 1 Peninsula Housing Authority Peninsula Metropolitan Park District Peshastin Irrigation District Peshastin Water District Pierce Conservation District Pierce County Fire District No. 13 Pierce County Fire District No. 16 Pierce County Fire District No. 18 Pierce County Fire District No. 23 Pierce County Fire District No. 27 Pierce County Fire District No. 3 Pierce County Fire District No. 5 Pierce County Fire District No. 8 Pierce County Fire Protection District No. 14 Pierce County Fire Protection District No. 2 Pierce County Fire Protection District No. 21 Pierce County Housing Authority Pike Place Market Preservation and Development Authority Point Roberts Water District No. 4 Ponderay Shores Water and Sewer District Port Ludlow Drainage District Prescott Joint Parks and Recreation District Prosser Fire District No. 3 Prosser Public Hospital District Public Hospital District No. 1 Public Hospital District No. 3 Public Utility District No. 1 Puyallup Tribal Health Authority Quileute Housing Authority Quinalt Housing Authority Quincy-Columbia Basin Irrigation District Renton Housing Authority Richland Housing Authority Richland Public Facilities District Ronald Wastewater District Roza Irrigation District Sacheen Lake Sewer and Water District Sammamish Plateau Water and Sewer District San Juan Island Library District Saratoga Water District Scatchet Head Water District Seattle Chinatown International District Preservation and Development Authority Seattle Housing Authority Seattle Southside Regional Tourism Authority Selah-Moxee Irrigation District Si View Metropolitan Park District Silver Lake Flood Control District Silver Lake Water And Sewer District Silverdale Water District Skagit Conservation District Skagit County Cemetery District No. 2 Skagit County Fire District No. 10 Skagit County Fire District No. 11 Skagit County Fire District No. 15 Skagit County Fire District No. 9 Skagit County Fire Protection District No. 13 Skagit County Fire Protection District No. 14 Skagit County Fire Protection District No. 2 Skagit County Fire Protection District No. 3 Skagit County Fire Protection District No. 4 Skagit County Fire Protection District No. 5 Skagit County Fire Protection District No. 8 Skagit County Housing Authority Skagit County Public Hospital District No. 1 Skagit County Public Hospital District No. 2 Skagit County Public Hospital District No. 304 Skagit County Public Utility District No. 1 Skagit County Sewer District No. 1 Skagit County Sewer District No. 2 Skagit Valley Public Hospital District No. 1 Skamania County Fire District No. 1 Skamania County Fire District No. 4 Skamania County Public Hospital District No. 1 Skamania County Public Utility District No. 1 Skamokawa Water and Sewer District Skyway Water and Sewer District Snohomish County Fire District No. 15 Snohomish County Fire District No. 16 Snohomish County Fire District No. 19 Snohomish County Fire District No. 26 Snohomish County Fire District No. 5 Snohomish County Fire Protection District No. 1 Snohomish County Fire Protection District No. 17

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
					Snohomish County Fire Protection District No. 21 Snohomish County Fire Protection District No. 22 Snohomish County Fire Protection District No. 25 Snohomish County Fire Protection District No. 28 Snohomish County Fire Protection District No. 3 Snohomish County Fire Protection District No. 7 Snohomish County Housing Authority Snohomish County Public Hospital District No. 1 Snohomish County Public Hospital District No. 2 Snohomish County Public Utility District No. 1 Snohomish Health District Snohomish River Regional Water Authority Snoqualmie Valley Hospital District South Columbia Basin Irrigation District South Correctional Entity Public Development Authority South Naches Irrigation District South Whatcom Fire Authority South Whidbey Parks and Recreation District South Yakima Conservation District Southwest Suburban Sewer District Spokane Conservation District Spokane County Fire District No. 12 Spokane County Fire District No. 2 Spokane County Fire District No. 4 Spokane County Fire Protection District No. 10 Spokane County Fire Protection District No. 11 Spokane County Fire Protection District No. 13 Spokane County Fire Protection District No. 3 Spokane County Fire Protection District No. 5 Spokane County Fire Protection District No. 8 Spokane County Fire Protection District No. 9 Spokane County Library District Spokane County Water District No. 3 Spokane Housing Authority Spokane Indian Housing Authority Spokane Public Facilities District Spokane Regional Health District Spokane Transit Authority Startup Water District Steptoe Sewer District No. 1 Stevens County Fire District No. 2 Stevens County Fire District No. 6 Stevens County Fire Protection District No. 1 Stevens County Fire Protection District No. 10 Stevens County Fire Protection District No. 12 Stevens County Fire Protection District No. 5 Stevens County Public Utility District No. 1 Stevens County Rural Library District Stevens Pass Sewer District Sun Harbor Water District No. 3 Sunnyside Housing Authority Sunnyside Valley Irrigation District Sunnyslope Water District Swinomish Housing Authority Tacoma Community Redevelopment Authority Tacoma Housing Authority Tacoma Metropolitan Park District Terrace Heights Sewer District Thea Foss Waterway Development Authority Three Rivers Regional Wastewater Authority Thurston Conservation District Thurston County Fire District No. 12 Thurston County Fire District No. 4 Thurston County Fire District No. 9 Thurston County Fire Protection District No. 3 Thurston County Fire Protection District No. 5 Thurston County Fire Protection District No. 6 Thurston County Fire Protection District No. 8 Thurston County Housing Authority Thurston County Public Utility District No. 1 Tri-County Economic Development District Tukwila Metropolitan Park District Underwood Conservation District Union Gap Irrigation District Val Vue Sewer District Valley Regional Fire Authority Valley View Sewer District Valley Water District Vancouver Housing Authority Vashon Park District Wahkiakum County Public Utility District No. 1 Wahkiakum Fire Protection District No. 1 Wahkiakum Port District No. 1 Walla Walla County Fire Protection District No. 1 Walla Walla County Fire Protection District No. 3 Walla Walla County Fire Protection District No. 4 Walla Walla County Fire Protection District No. 5 Walla Walla County Fire Protection District No. 8 Walla Walla County Rural Library District Walla Walla Housing Authority Wallula Water District No. 1 Washington State Convention Center Public Facilities District Washington State Major League Baseball Stadium Public Facilities District Washington State Tobacco Settlement Authority

Hawaii	Idaho	Oregon	South Carolina	Utah	Washington
					Water District 19 Wells Ranch Irrigation District Wenatchee Reclamation District Wenatchee-Chiwawa Irrigation District West Sound Utility District Whatcom Conservation District Whatcom County Fire District No. 1 Whatcom County Fire District No. 11 Whatcom County Fire District No. 14 Whatcom County Fire District No. 16 Whatcom County Fire District No. 17 Whatcom County Fire District No. 4 Whatcom County Fire District No. 5 Whatcom County Fire District No. 7 Whatcom County Fire District No. 8 Whatcom County Public Utility District No. 1 Whatcom County Water District No. 12 Whatcom County Water District No. 13 Whatcom County Water District No. 2 Whatcom County Water District No. 7 Whatcom Transportation Authority Whidbey Island Public Hospital District Whitestone Reclamation District Whitman County Fire District No. 11 Whitman County Fire Protection District No. 12 Whitman County Fire Protection District No. 14 Whitman County Fire Protection District No. 7 Whitman County Public Hospital District No. 3 Whitman County Rural Library District Whitworth Water District No. 2 Willapa Valley Water District William Shore Memorial Pool District Williams Lake Sewer District No. 2 Wine Science Center Development Authority Wollochet Harbor Sewer District Woodmille Water District Yakima County Fire District No. 1 Yakima County Fire District No. 3 Yakima County Fire District No. 4 Yakima County Fire District No. 5 Yakima County Fire District No. 6 Yakima County Fire Protection District No. 12 Yakima County Fire Protection District No. 14 Yakima County Mosquito Control District Yakima Housing Authority Yakima Regional Clean Air Authority Yakima Rural County Library District Yakima-Tieton Irrigation District State North Seattle Community College Seattle Colleges State Of Washington Washington State Department of Enterprise Services Washington State Department of Health Washington State Department of Social and Health Services Washington State Health Care Authority Tribal Columbia River Inter-Tribal Fish Commission Confederated Tribes of the Chehalis Reservation Confederated Tribes of the Colville Reservation Confederated Tribes of the Yakama Nation Cowitz Indian Tribe Hoh Indian Tribe Jamestown S'Klallam Tribe Kalispel Tribe of Indians Lower Elwha Klallam Tribe Lummi Indian Nation Makah Tribe Muckleshoot Indian Tribe Nisqually Indian Tribe Nooksack Indian Tribe Port Gamble S'Klallam Tribe Puyallup Tribe of Indians Quileute Indian Tribe Quinalt Indian Nation Samish Indian Nation Sauk-Suiattle Indian Tribe Skokomish Indian Tribe Snoqualmie Indian Tribe Spokane Tribe Squaxin Island Tribe Stillaguamish Tribe of Indians Suquamish Tribe Swinomish Indian Tribal Community Tulalip Tribes Upper Skagit Indian Tribe Yakama Nation Land Enterprise



Appendix C - Political Subdivision List for Virginia

City/Town	Special Districts	Public K-12	County	Public Higher Education	State	Townships
City of Alexandria	Acomack-Northampton Transportation District	Acomack County Public Schools	Acomack County	Blue Ridge Community College	State of Virginia	
City of Bristol	Albemarle County Service Authority	Albemarle County Public Schools	Albemarle County	Central Virginia Community College	Virginia Department of Behavioral Health and Developmental Services	Virginia Department of Health
City of Buena Vista	Albemarle-Charlottesville Regional Jail Authority	Alexandria City Public Schools	Alleghany County	Christopher Newport University	Virginia Department of General Services	Virginia Department of Health Professions
City of Charlottesville	Alexandria Redevelopment and Housing Authority	Alexandria County Public Schools	Alleghany County	College of William and Mary	Virginia Department of Public Works	
City of Chesapeake	Appomattox River Water Authority	Amelia County Public Schools	Amelia County	Dabney S. Lancaster Community College		
City of Colonial Heights	Bath County Airport Authority	Amherst County Public Schools	Amherst County	Danville Community College		
City of Covington	Bedford County Economic Development Authority	Appomattox County Public Schools	Appomattox County	Eastern Shore Community College		
City of Danville	Bedford Regional Water Authority	Arlington County Public Schools	Arlington County	Eastern Virginia Medical School		
City of Emporia	Big Stone Gap Redevelopment and Housing Authority	Atlantic Shores Christian Schools	Bath County	George Mason University		
City of Fairfax	Blacksburg-Christiansburg-VPI Water Authority	Augusta County Public Schools	Bedford County	Germanna Community College		
City of Falls Church	Blacksburg-Virginia Polytechnic Institute Sanitation Authority	Bath County Public Schools	Bedford County Public Service Authority	J. Sargeant Reynolds Community College		
City of Franklin	Blue Ridge Airport Authority	Bedford County Public Schools	Bland County	James Madison University		
City of Fredericksburg	Blue Ridge Crossroads Economic Development Authority	Bland County Public Schools	Botetourt County	John Tyler Community College		
City of Galax	Blue Ridge Regional Jail Authority	Botetourt County Public Schools	Brunswick County	Longwood University		
City of Hampton	Blue Ridge Soil and Water Conservation District	Bristol Virginia Public Schools	Buchanan County	Lord Fairfax Community College		
City of Harrisonburg	Bristol Redevelopment and Housing Authority	Brunswick County Public Schools	Buchanan County Public Service Authority	Massanutten Technical Center		
City of Hopewell	Brookneal-Campbell County Airport Authority	Buchanan County Schools	Buckingham County	Mountain Empire Community College		
City of Lexington	Brunswick County Industrial Development Authority	Buckingham County Public Schools	Buckingham County Board of Supervisors	New College Institute		
City of Lynchburg	Buchanan County Industrial Development Authority	Buena Vista City Public Schools	Campbell County	New River Community College		
City of Manassas	Buena Vista Public Service Authority	Campbell County Public Schools	Caroline County	Norfolk State University		
City of Manassas Park	Campbell County Utilities and Service Authority	Caroline County Public Schools	Carroll County	Northern Virginia Community College		
City of Martinsville	Carroll County Industrial Development Authority	Carroll County Public Schools	Carroll County Public Service Authority	Old Dominion University		
City of Newport News	Carroll-Grayson-Galax Solid Waste Authority	Charles City County School District	Charles City County	Patrick Henry Community College		
City of Norfolk	Castwood Water and Sewage Authority	Charlottesville County Public Schools	Charlottesville County	Paul D. Camp Community College		
City of Norton	Central Shenandoah Planning District Commission	Charlottesville City Schools	Chesterfield County	Piedmont Virginia Community College		
City of Petersburg	Central Virginia Regional Jail Authority	Chesapeake Public Schools	Clarke County	Radford University		
City of Poquoson	Central Virginia Waste Management Authority	Chesterfield County Public Schools	Craig County	Rappahannock Community College		
City of Portsmouth	Charlottesville Redevelopment and Housing Authority	Clarke County School District	Culpeper County	Richard Bland College		
City of Radford	Charlottesville-Albemarle Airport Authority	Colonial Beach Schools	Cumberland County	Rowanty Technical Center		
City of Richmond	Chesapeake Airport Authority	Colonial Heights Public Schools	Dickenson County	Southern Virginia Higher Education Center		
City of Roanoke	Chesapeake Bay Bridge and Tunnel District	Copper River School District	Dinwiddie County	Southside Virginia Community College		
City of Salem	Chesapeake Hospital Authority	Covington City Public Schools	Essex County	Southwest Virginia Community College		
City of Staunton	Chesapeake Redevelopment and Housing Authority	Craig County Public Schools	Fairfax County	State Council of Higher Education for Virginia		
City of Suffolk	Coeburn-Norton-Wise Regional Wastewater Authority	Culpeper County Public Schools	Fauquier County	Thomas Nelson Community College		
City of Virginia Beach	Craig-New Castle Solid Waste Authority	Cumberland County Public Schools	Floyd County	Tidewater Community College		
City of Waynesboro	Crater District Area Agency on Aging/Foster Grandparent Program, Inc.	Danville Public Schools	Fluvanna County	University of Mary Washington		
City of Williamsburg	Culpeper Soil and Water Conservation District	Dickenson County Public Schools	Franklin County	University of Virginia		
City of Winchester	Cumberland Plateau Planning District Commission	Dinwiddie County Public Schools	Frederick County	University of Virginia Foundation		
Town of Abingdon	Cumberland Plateau Regional Housing Authority	Fairfax County Public Schools	Giles County	University of Virginia Health System		
Town of Alberta	Cumberland Plateau Regional Waste Management Authority	Falls Church City Public Schools	Gloucester County	University of Virginia, Wise		
Town of Altavista	Danville Redevelopment and Housing Authority	Fauquier County Public Schools	Goochland County	Virginia College Savings Plan		
Town of Amherst	Danville-Pittsylvania County Regional Industrial Facilities Authority	Floyd County Public Schools	Grayson County	Virginia Commonwealth University		
Town of Appalachia	Dickenson County Industrial Development Authority	Fluvanna County Public Schools	Greene County	Virginia Community College System		
Town of Appomattox	Dickenson County Public Service Authority	Franklin City Schools	Greensville County	Virginia Highlands Community College		
Town of Ashland	Dinwiddie Airport and Industrial Authority	Franklin County Public Schools	Halifax County	Virginia Military Institute		
Town of Bedford	Dinwiddie County Water Authority	Frederick County Public Schools	Hanover County	Virginia Polytechnic Institute and State University		
Town of Berryville	District Three Governmental Cooperative	Fredericksburg City Public Schools	Henrico County	Virginia State University		
Town of Big Stone Gap	Dryden Water Authority	Galax City Public Schools	Henry County	Virginia Western Community College		
Town of Blacksburg	Eastern Shore of Virginia Broadband Authority	Giles County Public Schools	Henry County Public Service Authority	Wytheville Community College		
Town of Bluefield	Essex County Industrial Development Authority	Gloucester County Public Schools	Highland County			
Town of Boones Mill	Fairfax County Economic Development Authority	Goochland County Public Schools	Isle of Wight County			
Town of Bowling Green	Fairfax County Park Authority	Grayson County Public Schools	James City County			
Town of Boyce	Fairfax County Redevelopment and Housing Authority	Greene County Schools	King and Queen County			
Town of Boydton	Fairfax County Water Authority	Greensville County Public Schools	King George County			
Town of Bridgewater	Fauquier County Water and Sanitation Authority	Halifax County Public Schools	King George County Service Authority			
Town of Broadway	Floyd County Economic Development Authority	Hampton City Schools	King William County			
Town of Brodnax	Floyd-Floyd County Public Service Authority	Hanover County Public Schools	Lancaster County			
Town of Brookneal	Franklin Redevelopment and Housing Authority	Harrisonburg City Public Schools	Lee County			
Town of Buchanan	Frederick County Sanitation Authority	Henrico County Public Schools	Loudoun County			
Town of Burkeville	Fredericksburg Stafford Park Authority	Henry County Public Schools	Louisia County			
Town of Cape Charles	Frederick-Winchester Service Authority	Highland County Public Schools	Lunenburg County			
Town of Cedar Bluff	Front Royal-Warren County Economic Development Authority	Hopewell Public Schools	Madison County			
Town of Charlotte Court House	Ft. Monroe Authority	Imagine Schools	Mathews County			
Town of Chase City	Giles County Public Service Authority	Isle of Wight County Schools	Mecklenburg County			
Town of Chatham	Greensville County Water and Sewer Authority	King and Queen County Public Schools	Middlesex County			
Town of Cheriton	Halifax County Industrial Development Authority	King George County Public Schools	Montgomery County			
Town of Chilhowie	Halifax County Service Authority	King William County Public Schools	Nelson County			
Town of Chincoteague	Hampton Redevelopment and Housing Authority	Lancaster County Public School System	New Kent County			
Town of Christiansburg	Hampton Roads Planning District Commission	Lee County Public Schools	Northampton County			
Town of Claremont	Hampton Roads Regional Jail Authority	Lexington City Schools	Northumberland County			
Town of Clarksville	Hampton Roads Sanitation District	Loudoun County Public Schools	Nottoway County			
Town of Clifton	Harrisonburg Redevelopment and Housing Authority	Louisa County Public Schools	Orange County			
Town of Clifton Forge	Harrisonburg-Rockingham Regional Sewer Authority	Lynchburg City Schools	Page County			
Town of Clinchco	Headwaters Soil and Water Conservation District	Madison County Public Schools	Patrick County			
Town of Clintwood	Hopewell Redevelopment and Housing Authority	Manassas City Public Schools	Pittsylvania County			
Town of Coeburn	James River Water Authority	Manassas Park City Schools	Pittsylvania County Service Authority			
Town of Colonial Beach	John Flannagan Water Authority	Martinsville Public Schools	Powhatan County			
Town of Columbia	Joint Public Service Authority	Mathews County School District	Prince Edward County			
Town of Courtland	Lee County Industrial Development Authority	Mecklenburg County Public Schools	Prince George County			
Town of Craigsview	Lee County Public Service Authority	Manassas County Public Schools	Prince William County			
Town of Crewe	LENOWISCO Planning District Commission	Montgomery County Public Schools	Prince William County Service Authority			
Town of Culpeper	Lord Fairfax Soil and Water Conservation District	Nelson County Public Schools	Pulaski County			
Town of Damascus	Loudoun County Sanitation Authority	New Kent County Schools	Rappahannock County			
Town of Dayton	Louisa County Water Authority	Newport News Public Schools	Richmond County			
Town of Dendron	Lynchburg Redevelopment and Housing Authority	Norfolk Public Schools	Roanoke County			
Town of Dilwyn	Marion Redevelopment and Housing Authority	Northampton County School District	Rockbridge County			
Town of Drakes Branch	Maury Service Authority	Northumberland County Public Schools	Rockbridge County Public Service Authority			
Town of Dublin	Mecklenburg-Brunswick Regional Airport Authority	Norton City Public Schools	Rockingham County			
Town of Dumfries	Meherrin River Regional Jail Authority	Nottoway County Public Schools	Russell County			
Town of Dungsannon	Middle Peninsula Regional Airport Authority	Orange County Public Schools	Scott County			

City/Town

Town of Elkton
 Town of Exmore
 Town of Farmville
 Town of Fincastle
 Town of Floyd
 Town of Fries
 Town of Front Royal
 Town of Gate City
 Town of Glade Spring
 Town of Glasgow
 Town of Glen Lyn
 Town of Gordonsville
 Town of Goshen
 Town of Gretna
 Town of Grotoes
 Town of Halifax
 Town of Hamilton
 Town of Haymarket
 Town of Hayti
 Town of Herndon
 Town of Hillsville
 Town of Honaker
 Town of Hurt
 Town of Independence
 Town of Iron Gate
 Town of Irvington
 Town of Jonesville
 Town of Kenbridge
 Town of Keyville
 Town of Kilmarnock
 Town of La Crosse
 Town of Lawrenceville
 Town of Leesburg
 Town of Louisa
 Town of Lovettsville
 Town of Luray
 Town of Marion
 Town of Middleburg
 Town of Middletown
 Town of Mineral
 Town of Monterey
 Town of Montross
 Town of Mt. Jackson
 Town of Narrows
 Town of New Castle
 Town of New Market
 Town of Nickelsville
 Town of Occoquan
 Town of Onancock
 Town of Orange
 Town of Pamplin City
 Town of Parkley
 Town of Pearisburg
 Town of Pembroke
 Town of Pennington Gap
 Town of Phenix
 Town of Pocahontas
 Town of Pound
 Town of Pulaski
 Town of Purcellville
 Town of Quantico
 Town of Remington
 Town of Rich Creek
 Town of Richlands
 Town of Ridgeway
 Town of Rocky Mount
 Town of Round Hill
 Town of Rural Retreat
 Town of Saltville
 Town of Scottsville
 Town of Shenandoah
 Town of Smithfield
 Town of South Boston
 Town of South Hill
 Town of St. Paul
 Town of Stanley
 Town of Stephens City
 Town of Strasburg
 Town of Stuart
 Town of Tangier
 Town of Tappahannock
 Town of Tazewell
 Town of Timberville
 Town of Troutville
 Town of Urbanna
 Town of Victoria
 Town of Vienna
 Town of Vinton
 Town of Wakefield
 Town of Warrenton
 Town of Warsaw
 Town of Washington
 Town of Waverly
 Town of West Point
 Town of White Stone
 Town of Windsor
 Town of Wise
 Town of Woodstock
 Town of Wytheville

Special Districts

Montgomery County Public Service Authority
 Montgomery Regional Solid Waste Authority
 Mt. Rogers Planning District Commission
 New River Regional Water Authority
 New River Resource Authority
 New River Valley Planning District Commission
 New River Valley Regional Jail Authority
 Newport News Redevelopment and Housing Authority
 Nicholas County Solid Waste Authority
 Norfolk Airport Authority
 Norfolk Economic Development Authority
 Norfolk Redevelopment and Housing Authority
 Northern Neck Planning District Commission
 Northern Virginia Regional Park Authority
 Northern Virginia Transportation Authority
 Northwestern Regional Jail Authority
 NRV Regional Water Authority
 Pamunkey Regional Jail Authority
 Patrick County Economic Development Authority
 Pepper's Ferry Regional Wastewater Treatment Authority
 Petersburg Redevelopment and Housing Authority
 Peumansend Creek Regional Jail Authority
 Piedmont Soil and Water Conservation District
 Planning District One Behavioral Health Services
 Portsmouth Redevelopment and Housing Authority
 Prince William County Park Authority
 Pulaski County Public Service Authority
 Pulaski County Sewerage Authority
 Radford Industrial Development Authority
 Randolph County Water, Sewer and Fire Protection Authority
 Rapidan Service Authority
 Rappahannock Regional Jail Authority
 Rappahannock-Shenandoah-Warren Regional Jail Authority
 Region 2000 Services Authority
 Richmond Behavioral Health Authority
 Richmond Hospital Authority
 Richmond Metropolitan Authority
 Richmond Redevelopment and Housing Authority
 Richmond Regional Planning District Commission
 Rivanna Solid Waste Authority
 Rivanna Water and Sewer Authority
 Riverside Regional Jail Authority
 Roanoke Redevelopment and Housing Authority
 Roanoke River Service Authority
 Roanoke Valley Broadband Authority
 Roanoke Valley Resource Authority
 Robert E. Lee Soil and Water Conservation District
 Rockbridge Area Network Authority
 Rockbridge County Solid Waste Authority
 Russell County Industrial Development Authority
 Russell County Public Service Authority
 Scott County Economic Development Authority
 Scott County Redevelopment and Housing Authority
 Shenandoah Valley Soil and Water Conservation District
 Smyth County Industrial Development Authority
 Smyth Washington Regional Industrial Facilities Authority
 South Central Wastewater Authority
 Southeastern Public Service Authority
 Southside Planning District
 Southside Regional Jail Authority
 Southwest Regional Recreation Authority
 Southwest Virginia Regional Jail Authority
 Suffolk Redevelopment and Housing Authority
 Tappahannock-Essex County Airport Authority
 Tazewell County Airport Authority
 Tazewell County Industrial Development Authority
 Tazewell County Public Service Authority
 Tazewell County Public Service Authority
 Thomas Jefferson Planning District Commission
 Thomas Jefferson Soil and Water Conservation District
 Toms Brook-Mauertown Sanitary District
 Upper Occoquan Service Authority
 Valley Municipal Utility District No. 2
 Vint Hill Economic Development Authority
 Virginia Beach Development Authority
 Virginia Commercial Space Flight Authority
 Virginia Highlands Airport Authority
 Virginia Housing Development Authority
 Virginia Peninsulas Public Service Authority
 Virginia Port Authority
 Virginia Resources Authority
 Virginia Tech/Montgomery Regional Airport Authority
 Virginia/Carolina Water Authority
 Virginia's First Regional Industrial Facility Authority
 Washington County Industrial Development Authority
 Washington County Service Authority
 Waynesboro Economic Development Authority
 Waynesboro Redevelopment and Housing Authority
 West Piedmont Planning District
 Western Virginia Water Authority
 Williamsburg Area Transit Authority
 Winchester Regional Airport Authority
 Wined Road Authority
 Wise County Public Service Authority
 Wise County Redevelopment and Housing Authority
 Woodway Water and Sewer Authority
 Wytheville Redevelopment and Housing Authority

Public K-12

Page County Public Schools
 Patrick County Public Schools
 Petersburg City Public Schools
 Pittsylvania County School District
 Poquoson City Public Schools
 Portsmouth Public Schools
 Powhatan County Public Schools
 Prince Edward County Schools
 Prince George County Public Schools
 Prince William County Schools
 Pulaski County Public Schools
 Radford City Schools
 Rappahannock County Public Schools
 Richmond City Public Schools
 Richmond County Public Schools
 Roanoke City Public Schools
 Roanoke County Public Schools
 Rockbridge County Schools
 Rockingham County Public Schools
 Russell County Public Schools
 Salem City Schools
 Scott County Public Schools
 Shenandoah County Public Schools
 Smyth County Public Schools
 Southampton County Public Schools
 Spotsylvania County Public Schools
 Stafford County Public Schools
 Staunton City Schools
 Suffolk Public Schools
 Surry County Public Schools
 Sussex County Public Schools
 Tazewell County Public Schools
 Virginia Beach City Public Schools
 Warren County Public Schools
 Washington County School District
 Waynesboro Public Schools
 West Point Public Schools
 Westmoreland County Public Schools
 Williamsburg-James City County Public Schools
 Winchester Public Schools
 Wise County Public Schools
 Wythe County Public Schools
 York County Public Schools

County

Scott County Public Service Authority
 Shenandoah County
 Smyth County
 Southampton County
 Spotsylvania County
 Stafford County
 Surry County
 Sussex County
 Tazewell County
 Tri-County Lake Administrative Commission
 Warren County
 Washington County
 Westmoreland County
 Wise County
 Wythe County
 York County

Public Higher Education**State****Townships**

SOURCEWELLSM (Formerly NJPA) AWARDED VENDOR
REQUIRED FEMA TERMS AND CONDITIONS CERTIFICATION

Procurements by SourcewellSM (Formerly NJPA) or Sourcewell Members utilizing funds under a federal grant or contract funded all or in part by the Federal Emergency Management Agency (FEMA) may be subject to specific federal laws, regulations, and requirements in addition to those under other federal, state and local laws. This may include, but is not limited to, the procurement standards of the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, Title 44 of the Code of Federal Regulations, Part 13 (44 CFR Part 13).

The terms included in this section express Vendors willingness and ability to comply with certain requirements which may be applicable to specific Sourcewell Member purchases using FEMA grant or contract dollars. Sourcewell Members may also require Proposers to enter into ancillary agreements, in addition to the Sourcewell contract's general terms and conditions, to address a Member's specific contractual needs, including contract requirements for a procurement using FEMA grants or contracts. Sourcewell reserves the right at any time within a contract term to require an awarded Vendor to reaffirm or resubmit proper documentation relating to these requirements.

Note: The numbering and identification contained within this section is only for reference purposes and does not identify any actual Federal designation or location of the rule. Rules are located in 44 CFR Part 13.

(A) Pursuant to 44 CFR 13.36(i)(1), Sourcewell is entitled to exercise all administrative, contractual, or other remedies permitted by law to enforce Vendor's compliance with the terms of the request for proposal and contract award, including but not limited to those remedies set forth at 44 CFR 13.43.

Vendor Agrees (YES or NO)

Initials of Authorized Representative

(B) Pursuant to 44 CFR 13.36(i)(2), Sourcewell may terminate the contract award for cause or convenience in accordance with the procedures set forth in the request for proposal and contract award and those provided by 44 CFR 13.44.

Vendor Agrees (YES or NO)

Initials of Authorized Representative

(C) Pursuant to 44 CFR 13.36(i)(3)-(6)(12), and (13), Vendor shall comply with the following federal laws during the term of an award for this contract by Sourcewell:

- a. Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor ("DOL") regulations (41 CFR Ch. 60);
- b. Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented in DOL regulations (29 CFR Part 3);
- c. Davis-Bacon Act (40 U.S.C. 276a-276a-7) as supplemented by DOL regulations (29 CFR Part 5);
- d. Section 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by DOL regulations (29 CFR Part 5);
- e. Section 306 of the Clean Air Act (42 U.S.C. 1857(h), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15); and

f. Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

Vendor Agrees (YES or NO)

Initials of Authorized Representative

(D) Pursuant to 44 CFR 13.36(i)(7), Vendor shall comply with FEMA requirements and regulations pertaining to reporting, including but not limited to those set forth at 44 CFR 40 and 41.

Vendor Agrees (YES or NO)

Initials of Authorized Representative

(E) Pursuant to 44 CFR 13.36(i)(8), Vendor agrees to the following provisions regarding patents:

a. During the term of an award for this contract by Sourcewell, all rights to inventions and/or discoveries that arise or are developed, in the course of or under this request for proposal and contract award, shall belong to the Sourcewell Member and be disposed of in accordance with their policy. Sourcewell and Sourcewell members, at its own discretion, may file for patents in connection with all rights to any such inventions and/or discoveries.

Vendor Agrees (YES or NO)

Initials of Authorized Representative

(F) Pursuant to 44 CFR 13.36(i)(9), Vendor agrees to the following provisions, regarding copyrights:

a. During the term of an award for this contract by Sourcewell, any copyrightable material or inventions, in accordance with 44 CFR 13.34, FEMA reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, for Federal Government purposes:

- (1) The copyright in any work developed under a grant or contract; and
- (2) Any rights of copyright to which a grantee or a contractor purchases ownership with grant support.

Vendor Agrees (YES or NO)

Initials of Authorized Representative

(G) Pursuant to 44 CFR 13.36(i)(10), Vendor shall maintain any books, documents, papers, and records of the Vendor which are directly pertinent to this request for proposal and contract award. At any time during normal business hours and as often as Sourcewell or Sourcewell Members deems necessary, Vendor shall permit Sourcewell or Sourcewell Member, FEMA, the Comptroller General of United States, or any of their duly authorized representatives to inspect and photocopy such records for the purpose of making audit, examination, excerpts, and transcriptions

Vendor Agrees (YES or NO)

Initials of Authorized Representative

(H) Pursuant to 44 CFR 13.36(i)(11), Vendor shall retain all required records for three years after FEMA or Sourcewell or Sourcewell Members makes final payments and all other pending matters are closed. In addition, Vendor shall comply with record retention requirements set forth in 44 CFR 13.42

Vendor Agrees (YES or NO)

Initials of Authorized Representative

Vendor agrees to comply with federal, state, and local laws, rules, regulations and ordinances, as applicable. It is further acknowledged that Vendor certifies compliance with provisions, laws, acts, regulations, etc. as noted above.

This certification shall be effective through the term of the Vendor's Sourcewell awarded contract.

Vendor: _____

Contract number: _____

Category: _____

Maturity date: _____

Address: _____

City, state, zip code: _____

Phone number: _____

Printed name and title of
authorized representative: _____

Signature of authorized
representative: _____

Date: _____

[Home \(/dashboard\)](#) > [List of Bidding \(/bidding/list\)](#) > [Solicitation Details](#)
 Pending biddingo Approval

Type 1 Bid Notice Only

Publish /Verify Contents

Save as Template ▼

Solicitation Setting ^



✓ Invite Bidders	No
✓ Evaluate Response online	No
✓ Internal Approval	No

Solicitation Details ^

Mandatory Information

Solicitation Type	RFP	Solicitation Number	040319
Solicitation Name	Medium Duty and Compact Construction Equipment with Related Attachments, Accessories, and Supplies	Procurement Type	Goods
Country & Province/State	Canada / Ontario	Published By	Sourcewell
Accept Questions	Not Applicable		

Advertisement ^

Basic Settings

Solicitation Type	Open to all suppliers	Estimated Contract Amount	
Publish Date & Time	02/14/2019	Closing Date & Time	04/03/2019 16:30:00 CT

Home (/dashboard)

>

List of Bidding (/bidding/list)

>

Solicitation Overview

Basic Settings

Publish Option

Value Range for this Solicitation

Not Applicable

Selected Categories

Automotive/ Industrial

Heavy Equipment/ Vehicles

Dump trucks, bull-dozers, cranes, asphalt rollers, etc. tractors Office trailers, skid loader, earthmovers, heavy duty vehicles, excavators, caterpillar, graders, trains etc.

Solicitation Overview

Medium Duty and Compact Construction Equipment with Related Attachments, Accessories, and Supplies

040319

Closing Date: 04/03/2019 04:30:00 PM CT

Detail:

Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #040319 MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES. Details of this RFP are available beginning February 14, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until April 3, 2019 at 4:30 p.m. Central Time at the above address and opened April 4, 2019 at 8:30 a.m. Central Time.

AFFIDAVIT OF PUBLICATION

DJC



921 S.W. Washington St. Suite 210 / Portland, OR 97205-2810
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH--ss.

I, **Michelle Ropp**, being first duly sworn, depose and say that I am a **Principal Clerk** of the **Daily Journal of Commerce**, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Goods and Services notice described as

Case Number: NOT PROVIDED

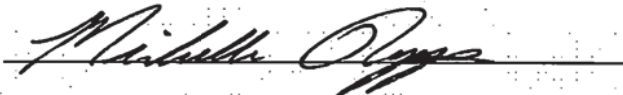
#040319 MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, AC Sourcewell; Bid Location Staples, MN, Todd County; Due 04/03/2019 at 04:30 PM

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

2/13/2019

State of Oregon
County of Multnomah

SIGNED OR ATTESTED BEFORE ME
ON THE 13th DAY OF February, 2019



Michelle Ropp



Notary Public-State of Oregon



SOURCEWELL
MEDIUM DUTY AND COMPACT
CONSTRUCTION EQUIPMENT WITH
RELATED ATTACHMENTS,
ACCESSORIES, AND SUPPLIES
Proposals Due 4:30 pm, April 3, 2019
REQUEST FOR PROPOSALS

Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #040319 MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES. Details of this RFP are available beginning February 14, 2019. Details may be obtained by letter of request to James Vcelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until April 3, 2019 at 4:30 p.m. Central Time at the above address and opened April 4, 2019 at 8:30 a.m. Central Time. Please see who this pertains to here: <http://www.sourcewell-mn.gov/oregon-advertising>
Published Feb. 13, 2019. 11699196

Carol Jackson
Sourcewell
202 12th St NE
Staples, MN 56479-2438

Order No.: 11699196
Client Reference No:

Notice

Basic Information

Estimated Contract Value (CAD) \$999,999,999.00 (Not shown to suppliers)
Reference Number 0000143266
Issuing Organization Sourcewell
Owner Organization
Solicitation Type RFP - Request for Proposal (Formal)
Solicitation Number 040319
Title Medium Duty and Compact Construction Equipment with Related Attachments, Access
Source ID PP.CO.USA.868485.C88455

Details

Location All of Canada, All of Canada
Purchase Type Term: 2019/05/01 01:00:00 AM EDT - 2023/04/30 01:00:00 AM EDT
Description Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #040319 MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES. Details of this RFP are available beginning February 14, 2019. Proposals will be received until April 3, 2019 at 4:30 p.m. Central Time at the above address and opened April 4, 2019 at 8:30 a.m. Central Time.

Dates

Publication 2019/02/14 09:22:56 AM EST
Questions are submitted online No
Bid Intent Not Available
Closing Date 2019/04/03 05:30:00 PM EDT

Contact Information

Procurement Department
 218-894-1930
rfp@sourcewell-mn.gov

Bid Submission Process

Bid Submission Type Electronic Bid Submission
Pricing Lump sum
Pricing Lump sum
Bid Documents List

Item Name	Description	Mandatory
Bid Documents	Documents defining the proposal	No

Documents

Documents

Document	Size	Uploaded Date	Language
How to obtain RFP [pdf]	88 Kb	2019/02/14 09:21:06 AM EST	English

Categories

Selected Categories

MERX Category (1)	
G	Goods Goods
G6	Construction Products Construction Products
UNSPSC (6)	
22000000	Building and Construction Machinery and Accessories
22100000	Heavy construction machinery and equipment
22101500	Earth moving machinery
22101600	Paving equipment
22101700	Heavy equipment components
22101800	Aerial lifts
22101900	Building construction machinery and accessories
22102000	Building demolition machinery and equipment

Document Request List

Document Request List

Organization Name	Main Contact	Download Date	City	Province/State
No document has been requested yet.				



The New York State Contract Reporter

*NYS' official source of contracting opportunities
Bringing business and government together*

This document printed
Wednesday, 02/13/2019

Contracting Opportunity

* * * This ad has not been published. It has been reviewed and pending publication. * * *

Title: Medium Duty and Compact Construction Equipment with Related Attachments, Accessories, and Supplies

Agency: Sourcewell

Division: Procurement Department

Contract Number: 040319

Contract Term: 4 years, with potential 1 year extension

Date of Issue: 02/14/2019

Due Date/Time: 04/03/2019 4:30 PM
Central Time

County(ies): All NYS counties

Classification: Construction Horizontal: Highways & Roadways; Maintenance, Repair & New Construction - *Commodities*

Opportunity Type: General

Entered By: Chris Robinson

Description: Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #040319 MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES. Details of this RFP are available beginning February 14, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until April 3, 2019 at 4:30 p.m. Central Time at the above address and opened April 4, 2019 at 8:30 a.m. Central Time.

Service-Disabled Veteran-Owned Set Aside: No

Contact Information

Primary contact: Sourcewell
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
chris.robinson@sourcewell-mn.gov

Submit to contact: Sourcewell
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
chris.robinson@sourcewell-mn.gov



© 2019, Empire State Development <http://www.esd.ny.gov/>


[Chat](#) [Help](#) [Logout](#)
[Home](#) [New Bid](#) [Closed Bids](#) [My Stuff](#) [Tools](#)


Bid RFP #040319 - Medium Duty and Compact Construction Equipment with Related Attachments, Accessories, and Supplies [\[Switch to Vendor View\]](#)

Bid Type **RFP**

Bid Number **040319**

Title **Medium Duty and Compact Construction Equipment with Related Attachments, Accessories, and Supplies**

Start Date **Feb 14, 2019 9:46:20 AM CST**

End Date **Apr 3, 2019 4:30:00 PM CDT**

Agency **Sourcewell**

Bid Contact **Carol Jackson**
(218) 894-5481
carol.jackson@sourcewell-mn.gov
PO Box 219
Staples, MN 56479

Access Reports

View reports on who has been notified of the bid or accessed it.

[\[Notification report\]](#) [\[Access report\]](#)

Questions

0 Questions

0 Unanswered

[\[View/Ask Questions\]](#)

Edit Bid

[\[Create Addendum\]](#)

Description

Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #040319 MEDIUM DUTY AND

COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES. Details of this RFP are available beginning February 14, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until April 3, 2019 at 4:30 p.m. Central Time at the above address and opened April 4, 2019 at 8:30 a.m. Central Time.

Delivery Information
James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479

Pre-Bid Conference
Date Mar 20, 2019 10:00:00 AM CDT Location WebEx Conference Notes Pre-Proposal login information will be sent by email two days prior.

Documents
No Documents for this bid

Customer Support: agency support@publicpurchase.com | Copyright 1999-2019 © | The Public Group, LLC. All rights reserved.



Opportunity Notice
**MEDIUM DUTY AND COMPACT
CONSTRUCTION EQUIPMENT WITH
RELATED**
Category: GoodsThis opportunity is now
closed.View Bid Package 

View Interested Vendors (Bidders)

Opportunity Information**Organization:** Rural Municipalities of Alberta (RMA) for Sourcewell**Organization Address:****Reference Number:** AB-2019-01083**Solicitation Number:** AB-2019-01083**Solicitation Type:** Request for Proposal**Posting (MM/dd/yyyy):** 02/14/2019
11:00:00 AM Alberta Time**Closing (MM/dd/yyyy):** 04/03/2019
03:30:59 PM Alberta Time**Last Update (MM/dd/yyyy):** 02/14/2019
09:53:19 AM Alberta Time**Agreement Type:** NWPTA/TILMA & CFTA**Region of Opportunity:** Open**Region of Delivery:** Alberta**Opportunity Type:** Open & Competitive**Commodity Codes:**

N3805B: Excavator, Hydraulic, Crawler Mounted

N3805C: Excavator, Hydraulic, Truck Mounted

N3895L: Rollers, Construction Equipment

N3810G: Cranes/Excavators, Pedestal Mounted

N2420D: Tractor, Wheeled, 4 X 2 With Backhoe/Loader

N3830H: Dozers, Angle

N3805F: Loaders, Front End

N3895: Miscellaneous Construction Equipment

APC "Opportunity Notices" This notice is provided for information purposes only. Refer to the "Opportunity Documents" in the bid package for authoritative information.

All queries pertaining to the language, content or any missing or inaccurate information within this abstract must be sent to its originator of the abstract, as specified in the opportunity notice.

© APC - All rights reserved. No part of the information contained in this Web Site may be reproduced, stored in a retrieval system or transmitted in any form or by any means, electronic, mechanical, photocopying, recording or otherwise without the prior written permission of the Manager, Centre of Expertise via: SA.APCRequests@gov.ab.ca. Her Majesty the Queen in right of Alberta and the Alberta public sector entities that use APC are not responsible or liable for the accuracy of the information contained in the publication. It is the responsibility of interested parties to review the opportunity posting for changes or updates prior to the opportunity closing date/time.

PROOF OF PUBLICATION CUSTOMER'S COPY

CUSTOMER NAME AND ADDRESS		ACCOUNT NUMBER
SOURCEWELL, Accounting Dept PO BOX 219		9001496962
STAPLES MN 56479		DATE 2/14/2019
ACCOUNT NAME		
SOURCEWELL,		
TELEPHONE	ORDER # / INVOICE NUMBER	
2188945483	0001243727 /	
PUBLICATION SCHEDULE		
START 02/14/2019 END 02/14/2019		
CUSTOMER REFERENCE NUMBER		
RFP for advertisement - Medium Duty Construction Equipment		
CAPTION		
REQUEST FOR PROPOSALS Sourcewell, formerly the National Joint Powers Alliance (N		
SIZE		
41 LINES	1 COLUMN(S)	
TIMES	TOTAL COST	
3	93.97	

REQUEST FOR PROPOSALS

Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #040319 MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES. Details of this RFP are available beginning February 14, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until April 3, 2019 at 4:30 p.m. Central Time at the above address and opened April 4, 2019 at 8:30 a.m. Central Time. 1243727 UFAXLP

RECEIVED FEB 21 2019

AFFIDAVIT OF PUBLICATION

AS NEWSPAPER AGENCY COMPANY, LLC dba UTAH MEDIA GROUP LEGAL BOOKER, I CERTIFY THAT THE ATTACHED ADVERTISEMENT OF **REQUEST FOR PROPOSALS Sourcewell, formerly the National Joint Powers Alliance (NJPA), on behalf of Sourcewell and its current and potential member agencies, wh** FOR **SOURCEWELL**, WAS PUBLISHED BY THE NEWSPAPER AGENCY COMPANY, LLC dba UTAH MEDIA GROUP, AGENT FOR DESERET NEWS AND THE SALT LAKE TRIBUNE, DAILY NEWSPAPERS PRINTED IN THE ENGLISH LANGUAGE WITH GENERAL CIRCULATION IN UTAH, AND PUBLISHED IN SALT LAKE CITY, SALT LAKE COUNTY IN THE STATE OF UTAH. NOTICE IS ALSO POSTED ON UTAHLEGALS.COM ON THE SAME DAY AS THE FIRST NEWSPAPER PUBLICATION DATE AND REMAINS ON UTAHLEGALS.COM INDEFINITELY. COMPLIES WITH UTAH DIGITAL SIGNATURE ACT UTAH CODE 46-2-101; 46-3-104.

PUBLISHED ON Start 02/14/2019 End 02/14/2019

DATE 2/14/2019

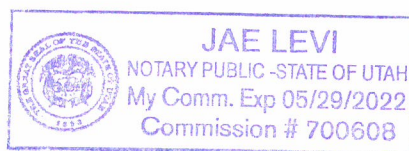
SIGNATURE 

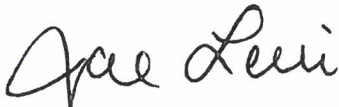
STATE OF UTAH)

COUNTY OF SALT LAKE)

SUBSCRIBED AND SWORN TO BEFORE ME ON THIS 14TH DAY OF FEBRUARY IN THE YEAR 2019

BY LORRAINE GUDMUNDSON.




NOTARY PUBLIC SIGNATURE

Order Confirmation

Customer
SOURCEWELL

Customer Account
327043

Customer Address
PO BOX 219
STAPLES MN 56479 USA

Customer Phone
218-894-1930

Customer Fax

Sales Rep
jjeffries@charlotteobserver

Payor Customer
SOURCEWELL

Payor Account
327043

Payor Address
PO BOX 219
STAPLES MN 56479 USA

Payor Phone
218-894-1930

Customer EMail
carol.jackson@sourcewell-mn.gov

Order Taker
ksams@charlotteobserver.com

<u>PO Number</u>	<u>Payment Method</u>	<u>Blind Box</u>	<u>Tear Sheets</u>	<u>Proofs</u>	<u>Affidavits</u>
Carol Jackson	Check		0	0	1

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$238.19	\$0.00	\$238.19	\$0.00	\$238.19

<u>Ad Order Number</u> 0004083004	<u>Order Source</u>	<u>Ordered By</u> Carol Jackson	<u>Special Pricing</u>
<u>Invoice Text</u> RFP-Medium Duty Construction Equipment		<u>Promo Type</u>	
<u>Package Buy</u>		<u>Materials</u>	

Ad Order Information

<u>Ad Number</u>	<u>Ad Type</u>	<u>Production Method</u>	<u>Production Notes</u>
0004083004-01	COL-Legal-Liner	AdBooker	

<u>External Ad Number</u>	<u>Ad Attributes</u>	<u>Ad Released</u>	<u>Pick Up</u>
		No	0003984234

<u>Ad Size</u>	<u>Color</u>
1 X 42 li	

<u>Product</u>	<u>Placement</u>	<u>Times Run</u>	<u>Schedule Cost</u>
COL- The State	0300 - Legals Classified	1	\$223.19

<u>Run Schedule Invoice Text</u>	<u>Position</u>
REQUEST FOR PROPOSALS Sourcewell, forme	0301 - Legals & Public Notices

Run Dates
02/14/2019

<u>Product</u>	<u>Placement</u>	<u>Times Run</u>	<u>Schedule Cost</u>
COL-upsell.ST.com	0300 - Legals Classified	7	\$15.00

<u>Run Schedule Invoice Text</u>	<u>Position</u>
REQUEST FOR PROPOSALS Sourcewell, forme	0301 - Legals & Public Notices

Run Dates
02/14/2019, 02/15/2019, 02/16/2019, 02/17/2019, 02/18/2019, 02/19/2019, 02/20/2019

REQUEST FOR PROPOSALS

Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #040319 MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES. Details of this RFP are available beginning February 14, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until April 3, 2019 at 4:30 p.m. Central Time at the above address and opened April 4, 2019 at 8:30 a.m. Central Time.
4083004

Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of

**#040319 MEDIUM DUTY AND COMPACT CONSTRUCTION
EQUIPMENT WITH RELATED ATTACHMENTS,
ACCESSORIES, AND SUPPLIES.**

Details of this RFP are available beginning February 14, 2019.

Details may be obtained by letter of request to
James Voelker, Sourcewell, 202 12th Street Northeast,
P.O. Box 219, Staples, MN 56479, or by e-mail at
RFP@sourcewell-mn.gov.

Proposals will be received until April 3, 2019 at 4:30 p.m.
Central Time at the above address and opened
April 4, 2019 at 8:30 a.m. Central Time.

PENDING

Medium Duty and Compact Construction Equipment with Related Attachments, Accessories, and Supplies

Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #040319 MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES. Details of this RFP are available beginning February 14, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until April 3, 2019 at 4:30 p.m. Central Time at the above address and opened April 4, 2019 at 8:30 a.m. Central Time.

This RFP is now closed.

Proposal Opening Record

Date of opening: April 4, 2019

The public opening of all responses received to the Request For Proposal #040319 for the procurement of MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES was witnessed by the following individuals:

Craig West, Sourcewell
Chris Klein, Sourcewell
Carol Jackson, Sourcewell
Michael Munoz, Sourcewell
Kim Austin, Sourcewell
Brandon Town, Sourcewell
Chris Robinson, Sourcewell
Steff Haataja, Sourcewell
Kelly McAllister, Sourcewell
Sheila Christoffersen, Sourcewell
Greg Grunig, Sourcewell

Responses were received from the following:

Alden Equipment, Inc. - received 4/02/19 at 11:39:46 AM
Proposer deemed responsive

ASV Holdings, Inc. – received 4/1/19 at 10:21:52 AM
Proposer deemed responsive

Avant Tecno USA, Inc. – received 4/3/19 at 11:29:16 AM
Proposer deemed responsive

Avant Tecno USA, Inc. – received 4/3/19 at 11:29:53 AM [Duplicate]
Proposer deemed responsive

Clark Equipment Company dba Bobcat Company - received 4/2/19 at 11:31:26 AM
Proposer deemed responsive

Gradall Industries, Inc. – received 3/29/19 at 11:45:57 AM
Proposer deemed responsive

Hitachi Construction Machinery America – received 4/1/19 at 2:55:45 PM
Proposer deemed responsive

Hyundai Construction Americas, Inc. - received 3/29/19 at 11:46:04 AM
Proposer deemed responsive

JCB, Inc. – received 4/1/2019 at 12:31:27 PM
Proposer deemed responsive

JLG Industries, Inc. – received 4/2/2019 at 11:39:54 AM
Proposer deemed responsive

Kubota Tractor Corporation - received 4/3/19 at 11:30:05 AM
Proposer deemed responsive

Kubota Tractor Corporation - received 4/3/19 at 12:52:28 PM [Duplicate]

Proposer deemed responsive

Manitou North America – received 4/3/19 at 11:29:38 AM

Proposer deemed responsive

Terramac – received 3/26/19 at 11:12:38 AM

Proposer deemed responsive

The Toro Company - received 3/29/19 at 11:46:16 AM

Proposer deemed responsive

United Rotary Brush Corporation – received 4/3/19 at 11:39:44 AM

Proposer deemed responsive

Wacker Neuson – received 4/3/19 at 11:39:48 AM

Proposer deemed responsive

XCMG North America Corp. - received 4/2/19 at 11:31:15 AM

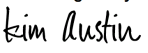
Proposer deemed responsive

Yanmar America Corporation – received 4/1/19 at 9:46:00 AM

Proposer deemed responsive

Proposals are evaluated first on level-one responsiveness and that determination is noted above. Level-one responsiveness requires, among other things, that the response be received before the deadline for the submission and that the response include completed copies (with signatures) of the requested forms.

Proposers that are deemed level-one responsive must provide any missing documentation or remedy a noted deficiency within a reasonable time in order to remain responsive. Respondents must not provide additional substantive information when sending missing documentation.

DocuSigned by:

6830543C58384D1...
Kim Austin, Procurement Lead Analyst

DocuSigned by:

6EE63AEDED5F46E...
Carol Jackson, Procurement Analyst III

Form G

MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES
RFP # 040319



Possible Points		Alden Equipment , Inc.	ASV Holdings, Inc.	Avant Tecno USA, Inc.	Clark Equipment Company dba Bobcat Company	Gradall Industries, Inc.	Hitachi Construction Machinery America	Hyundai Construction Americas, Inc.	JCB, INC.
Conformance to Terms/ Conditions to Include Documentation	50	42	41	45	45	41	45	42	43
Pricing	400	345	321	349	350	345	329	352	339
Financial, Industry and Marketplace Successes	75	62	60	62	69	65	59	67	64
Bidder's Ability to Sell/ Service Contract Nationally	100	72	82	76	89	83	74	82	82
Bidder's Marketing Plan	50	41	42	42	45	43	44	44	45
Value Added Attributes	75	64	62	64	67	61	65	65	65
Warranty Coverages and Information	50	45	44	42	46	45	46	46	44
Selection and Variety of Products and Services Offered	200	156	145	143	180	161	157	176	176
Total Points	1000	827	797	823	891	844	819	874	858
Rank Order		8	11	9	1	6	10	2	4

Possible Points		JLG Industries, Inc.	Kubota Tractor Corporation	Manitou North America	Terramac	The Toro Company	Wacker Neuson	XCMG North America Corp.	Yanmar America Corporation
Conformance to Terms/ Conditions to Include Documentation	50	40	42	41	42	39	43	35	38
Pricing	400	324	343	313	309	339	329	283	310
Financial, Industry and Marketplace Successes	75	62	66	61	59	61	62	57	57
Bidder's Ability to Sell/ Service Contract Nationally	100	64	89	73	72	82	87	63	84
Bidder's Marketing Plan	50	42	43	40	42	43	43	39	41
Value Added Attributes	75	61	67	55	55	63	67	61	62
Warranty Coverages and Information	50	43	45	40	41	43	44	35	43
Selection and Variety of Products and Services Offered	200	160	176	148	143	158	172	163	156
Total Points	1000	796	871	771	763	828	847	736	791
Rank Order		12	3	14	15	7	5	16	13

DocuSigned by:
James Voelker
15F6CCFFA61E4A0...
James Voelker, CPCM, CFCM, Sourcewell

DocuSigned by:
Kim Austin
6830543C58384D1...
Kim Austin , Sourcewell

DocuSigned by:
Brandon Town
7BCA93CD6377421...
Brandon Town, CPSM, CPSD, Sourcewell

DocuSigned by:
Stephanie Haatja
755BA3F379B5409...
Stephanie Haatja, CPIM, Sourcewell

COMMENT AND REVIEW
to the
REQUEST FOR PROPOSAL (RFP) #040319
Entitled

**MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES,
AND SUPPLIES**

The following advertisement was placed in Oregon's *Daily Journal of Commerce* on February 15, 2019 and February 14, 2019 in Utah's *The Salt Lake Tribune*, in *USA Today*, in South Carolina's *The State*, and on the Sourcewell website www.sourcewell-mn.gov, Biddingo, Merx, The New York State Contract Reporter website www.nyscr.ny.gov, Onvia website www.onvia.com, and PublicPurchase.com:

Sourcewell, formerly the National Joint Powers Alliance® (NJPA), on behalf of Sourcewell and its current and potential member agencies, which includes all governmental, higher education, K-12 education, not-for-profit, tribal government, and all other public agencies located in all fifty states, Canada, and internationally, issues this Request For Proposal (RFP) to result in a national contract solution for the procurement of #040319 MEDIUM DUTY AND COMPACT CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS, ACCESSORIES, AND SUPPLIES. Details of this RFP are available beginning February 14, 2019. Details may be obtained by letter of request to James Voelker, Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479, or by e-mail at RFP@sourcewell-mn.gov. Proposals will be received until April 3, 2019 at 4:30 p.m. Central Time at the above address and opened April 4, 2019 at 8:30 a.m. Central Time.

RFPs were requested by and distributed to:

Able Equipment Rental	Lakes Country Service Cooperative
Alabama Professional Packaging & Janitorial Supply	Landmark Implement
Alden Equipment, Inc.	Leavitt Machinery
All Around Access LLC	Light Source
ASV Holdings, Inc.	LimnTech Scientific
Avant Tecno USA Inc.	Luxor
Bid Ocean, Inc.	Manitou
Black Diamond Pipe & Tube, Inc.	M-B Companies
Bobcat/Doosan/Clark Equip.	McCloskey International Ltd.
BOMAG	Messick's
Capital Equipment & Handling	Multiquip
Cart-Away Concrete Systems	MWI Pumps
Construction Co.	Nortrax Canada Inc.
CooperFriedman Electric Supply Co. Inc.	NPKCE
CSS, Inc.	Odyne Systems
Deltek	OSW Equipment & Repair, LLC
Doggett Machinery	Paladin Attachments

Dynapac North America	Prime Vendor Inc.
EKA	Prinoth Ltd
ETI	R and I Holdings, Inc.
Fecon, Inc	Royal Truck & Equipment
Federal Contracts Corporation	SmartProcure
Franssen Motors Dubai Jet City Equipment	Takeuchi Manufacturing Us Ltd.
Generac Power Systems	Terex Fuchs
Gradall Industries	Terramac LLC
Green Climber NA	Tilleman Equipment
H.O. Penn Machinery Company	Tobroco Machinery LLC
Heat Design Equipment Inc.	Toku America Inc.
He-Equipment	Toro
Herc Rentals	Total Energy Solutions
Hitachi Construction Machinery America	Truck Center Companies
Holland Pump Company	Turfmaker Corporation
Hugg & Hall Equipment	Unipak Corp
Hyundai Construction Equipment Americas	United Rotary Brush Corporation
Indeco North America Inc	Virnig Manufacturing
JCB	Wacker Neuson Corporation
JLG Industries, Inc.	Wajax Ltd
Kobelco Construction Machinery, U.S.A.	Walker Manufacturing Co
Komatsu America Corp.	Washington State Department of Enterprise Services
Kubota	XCMG North America Corp.
Lake Truck Sales dba Jones Equipment Co.	Yanmar America Corp

Proposals were opened on April 4, 2019, at Sourcewell, formerly the National Joint Powers Alliance (NJPA) offices located at 202 12th Street Northeast in Staples, Minnesota 56479, from the following:

Alden Equipment, Inc.
 ASV Holdings, Inc.
 Avant Tecno USA, Inc.
 Clark Equipment Company dba Bobcat Company
 Gradall Industries, Inc.
 Hitachi Construction Machinery America
 Hyundai Construction Americas, Inc.
 JCB, Inc.
 JLG Industries, Inc.
 Kubota Tractor Corporation
 Manitou North America
 Terramac
 The Toro Company
 United Rotary Brush Corporation
 Wacker Neuson

XCMG North America Corp.
Yanmar America Corporation

Proposals were reviewed by the Proposal Evaluation Committee:

James Voelker, CPCM, CFCM, Sourcewell Procurement Lead Analyst
Kim Austin, Sourcewell Procurement Lead Analyst
Brandon Town, CPSM, CPSP, Sourcewell Procurement Analyst III
Stephanie Haataja, CPIM, Sourcewell Procurement Analyst II

The findings of the Proposal Evaluation Committee are summarized as follows:

The Proposal Evaluation Committee used the Sourcewell RFP evaluation criteria and determined that all proposal responses met Level-One responsiveness. The response of United Rotary Brush Corporation was determined to be Level-Two non-responsive because the offering of products and services in its proposal were found to fall outside of the scope of the RFP. All other proposals were found to be Level-Two responsive and were evaluated.

Clark Equipment Company dba Bobcat Company offers a wide selection of skid steers, compact and mini track loaders, compact and mini excavators, utility work machines, compact tractors, utility vehicles and versa-handlers for sales, lease and rental. Bobcat offers Machine IQ data details in their owner portal to track key metrics such as machine location, operating hours and fuel levels. They are prepared to serve Sourcewell Members across North America through over 600 dealer locations. Bobcat offers a significant discount for Sourcewell Members.

Gradall Industries, Inc. manufactures a varied selection of excavators to include crawler, rough terrain and highway speed units. Gradall provides Operator Familiarization training with each machine delivery at no charge. They have an extensive network of authorized and dedicated dealers in the United States and Canada that will serve Sourcewell Members. Gradall offers Members a competitive discount from list prices.

Hyundai Construction Equipment Americas, Inc. provides multiple models of construction equipment including excavators in a range of sizes, wheel loaders, compaction rollers and hydraulic breakers. Hyundai's excavators and wheel loaders have the All Around View Monitoring (AAVM) camera system that provides a 360 degree field of view to the operator available as an enhanced safety feature. Hyundai is prepared to serve Members through a distribution network covering the United States and Canada. Hyundai also offers a competitive discount from catalog prices.

JCB, Inc. offers multiple equipment options to include rough terrain and telescopic forklifts, backhoe loaders, mini excavators, skid steers, compact track loaders, wheel loaders and crawler and wheeled excavators. JCB offers equipment options that meet all emission regulations, but don't require a diesel particulate filter, which can help significantly reduce the total cost of ownership through maintenance savings. They maintain a large dealer presence across the United States and Canada ready to serve Sourcewell Members. JCB provides a solid discount from MSRP.

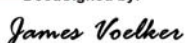
Kubota Tractor Corporation manufactures a solid selection of mini and compact excavators, compact track loaders, skid steers, wheel loaders and their Tractor/Loader/Backhoe series of equipment. Kubota equipment offers features such as common rail fuel systems, ECO Plus System which prioritizes fuel economy, low noise and vibration cabs and performance matched hydraulics. They will support Members across the United States and Canada through an extensive dealer network. Kubota offers sizeable discounts to Sourcewell Members.

Wacker Neuson offers a broad selection of equipment including excavators, wheel loaders, telehandlers, skid and compact track loaders, wheeled and tracked dumpers and rollers. Wacker Neuson offers telematics tracking services on their equipment which provides valuable information such as machine location, operating time, downtime, service requests and maintenance reminders. Wacker Neuson maintains a strong dealer presence throughout the United States and Canada. They are offering a solid discount from published list prices to Members.

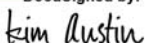
For these reasons, the Sourcewell Proposal Review Committee recommends award of Sourcewell Contract #040319 to:

Clark Equipment Company dba Bobcat Company	#040319-CEC
Gradall Industries, Inc.	#040319-GRD
Hyundai Construction Equipment Americas, Inc.	#040319-HCE
JCB, Inc.	#040319-JCB
Kubota Tractor Corporation	#040319-KBA
Wacker Neuson	#040319-WAC

The preceding recommendations were approved on May 23, 2019.

DocuSigned by:

 15F6CCFFA61E4A0...

James Voelker, CPCM, CFCM, Sourcewell Procurement Lead Analyst

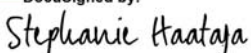
DocuSigned by:

 6830543C58384D1...

Kim Austin, Sourcewell Procurement Lead Analyst

DocuSigned by:

 7BCA93CD6377421...

Brandon Town, CPSM, CPSD Sourcewell Procurement Analyst III

DocuSigned by:

 755BA3F379B5409...

Stephanie Haataja, CPIM, Sourcewell Procurement Analyst II

REGULAR MEETING MINUTES OF THE SOURCEWELL BOARD OF DIRECTORS

Tuesday, December 18, 2018

Conference Room 3 & 4

202 12th St. NE, Staples, MN 56479

Chair Wilson called the Regular Board meeting to order at 5:50p.m. with the following members present: Barb Neprud, Mark Gerbi, Scott Veronen, Ryan Thomas, Sharon Thiel, Sara Nagel, Greg Zylka and Mike Wilson. Also present were Jon Radermacher, City of Little Falls, Chris Lindholm, Pequot Lakes Schools, and Stephen Jones, Little Falls Schools Ex-Officios; Chad Coquette, Susan Nanik, Marcus Miller, Travis Bautz, Jamie Loken, Paul Drange, Mike Carlson, Jeremy Schwartz, Jolene Zelenski, Michael Domin, Beverly Hoemberg, Bill Otto, Dan Listug and Danielle Wadsworth, Sourcewell staff; Gerald Rhodes, Dave Dextraze, Tom Burton, Al Kemmere, Soren Odegard, Rural Municipalities Alberta.

Ms. Nagel moved, seconded by Mr. Zylka to accept the agenda as presented. Motion carried.

Ms. Thiel moved, seconded by Ms. Neprud to accept the minutes of the Regular Board Meeting held on November 20, 2018. Motion carried.

Mr. Carlson presented the monthly Financial Reports.

Ms. Neprud moved, seconded by Ms. Nagel to approve the check register and Treasurer's Report of Cash, Revenues, and Expenditures and to pay all vendor disbursements #98172 to #98484. Motion carried.

Ms. Neprud moved, seconded by Mr. Thomas to approve all Wire Transfers #092 to #112. Motion carried.

Ms. Neprud moved, seconded by Mr. Zylka to approve all Wire Transfers-Employee Expense reimbursements #443 to #573. Motion carried.

Mr. Zylka moved, seconded by Mr. Veronen to accept the Consent Agenda as follows:

- Updated Membership Agreements Members added November 1-30, 2018
- Permission to re-solicit the following categories:
 - School Buses with Related Parts and Services
 - Heavy Construction Equipment with Related Accessories, Attachments and Supplies
 - Medium Duty and Compact Construction and Maintenance Equipment with Related Accessories, Attachments and Supplies
 - Portable Construction and Maintenance Equipment with Related Accessories, Attachments and Supplies
 - All 50 states in the United States- eziQC

Motion carried.

Mr. Domin gave a day in the life of a Sourcewell employee presentation on his role as a Contract Administrator

Mr. Drange gave an update on Regional Programs.

Ms. Nanik gave an update on the Facilities and Human Resource Department.

Mr. Carlson gave an update on the Finance and Risk Management Departments.

Mr. Loken gave an update on the Information Communication Technology Department.

Mr. Miller gave an update on the Government Relations/General Counsel Departments. Mr. Otto and Mr. Listug presented a Government Relations Update.

Mr. Schwartz gave an update on the Operations and Procurement Departments and an update on the contracts awarded in August as noted in Appendix A.

Mr. Bautz gave an update on the Marketing and Membership Departments. Ms. Zelenski gave an update on the Marketing Cloud.

Mr. Zylka moved, seconded by Ms. Neprud to approve hiring the following:

- a. Holly Doyle, Procurement Education Administrator, effective December 17th, 2018

Motion carried.

Ms. Nagel moved, seconded by Ms. Thiel to approve unpaid leave of absence for Jolene Zelenski, Marketing Campaign Specialist, effective January 21, 2019. Motion carried.

Mr. Thomas moved, seconded by Ms. Nagel to approve opening the following positions:

- a. Graphic Design I

Motion carried.

Dr. Coauette gave an update on State/National Associations and Partnerships and Sourcewell Technology.

Mr. Thomas moved, seconded by Ms. Thiel to adjourn the meeting at 7:50 p.m. Motion carried.

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - DECEMBER 2018**

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

Requesting Board permission to Re-Solicit the following categories:

School Buses with Related Parts and Services
Heavy Construction Equipment with Related Accessories, Attachments and Supplies
Medium Duty and Compact Construction and Maintenance Equipment with Related Accessories, Attachments and Supplies
Portable Construction and Maintenance Equipment with Related Accessories, Attachments and Supplies
All 50 states in the United States - ezIQC

NEW CONTRACT

1020 Digital LLC dba SmartWorks Partners	101718-SMW	"Wireless Technology Infrastructure Consultative Services"
Ernst & Young Infrastructure Advisors, LLC	101718-EYG	"Wireless Technology Infrastructure Consultative Services"

NEW ezIQC CONTRACTS

5th YEAR RENEWALS (CONTRACT EXTENSIONS)

Deere & Company	021815-DAC	"Agricultural Tractors with Related Equipment and Accessories"
Palmer Hamilton, LLC	031715-PHL	"Furniture with Related Accessories and Services"
CORT Business Services Corporation	031715-COR	"Furniture with Related Accessories and Services"
Steelcase, Inc.	031715-STI	"Furniture with Related Accessories and Services"
Teknion LLC	031715-TKN	"Furniture with Related Accessories and Services"
School Specialty, Inc.	031715-SSI	"Furniture with Related Accessories and Services"
Mining Rock Excavation and Construction LLC	032515-ACC	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
Mohawk Resources	061015-MRL	"Fleet-Related Maintenance Equipment, Supplies, Services and Inventory Management Solutions"
Unifirst Corporation	062415-UFC	"Uniforms and Uniform Related Products and Services"
Labrie Enviroquip Group	112014-LEG	"Mobile Refuse Collection Vehicles with Related Equipment, Accessories and Services"
Scranton Manufacturing	112014-NMY	"Mobile Refuse Collection Vehicles with Related Equipment, Accessories and Services"

ezIQC RENEWALS

JOC Construction	NC01-121515-LRI	
JOC Construction	NC02-121515-LRI	
Astra Construction Services, LLC	NC03-121515-ACS	
Centennial Contractors Enterprises, Inc.	NC03-121515-CCE	
Astra Construction Services, LLC	NC04-121515-ACS	
Johnson-Laue Construction, LLC	NC04-121515-JLC	
Integrity Builders LLC	NC06-121515-IBL	

Member Zylka moved the adoption of the following Resolution:

RESOLUTION TO RATIFY COOPERATIVE CONTRACTING AWARDS

Resolution No. 2019-13

WHEREAS, the Sourcewell Board of Directors previously authorized the solicitations for the cooperative categories listed on Appendix A, which is attached and incorporated; and

WHEREAS, Sourcewell issued the cooperative contracting solicitations for the authorized categories; and

WHEREAS, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell's cooperative purchasing and contracting program and to award all competitively solicited contracts, without limitation; and

WHEREAS, the Chief Procurement Officer made the awards listed based on the results of the competitive solicitation process; and

WHEREAS, the Board acknowledges that the awards made by the Chief Procurement Officer are valid and binding; however, based upon some members' legal requirements the Chief Procurement Official is required to seek subsequent Board ratification of all cooperative purchasing awards.

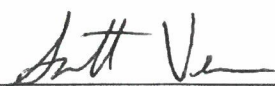
NOW THEREFORE BE IT RESOLVED by the Board of Directors ratifies the cooperative contracting awards made by the Chief Procurement Officer listed on Appendix A.

The motion for the adoption of the foregoing resolution was duly seconded by Member Thiel and the following voted in favor: Mike Wilson, Greg Zylka, Scott Veronen, Barb Neprud, Mark Gerbi, Ryan Thomas, Sharon Thiel, and Sara Nagel.

and the following voted against: NONE

whereupon said resolution was declared duly passed and adopted.

ATTEST:



Clerk to the Board of Directors

APPENDIX A

**SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - June 2019**

CONSENT AGENDA ITEMS

Requesting Board permission to Solicit the following categories:

Education and Professional Development Training , Curriculum, and Content Development Solutions with Related Equipment & Supplies

Requesting Board permission to Re-Solicit the following categories:

Agricultural Tractors with Related Equipment and Accessories

Instructional and Leadership Training Development as Related to Systems Solutions

NEW CONTRACTS

BOMAG Americas	032119-BAI	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
Caterpillar Inc.	032119-CAT	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
CNH Industrial America LLC	032119-CNH	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
Grove US (Manitowoc)	032119-GUS	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
Hyundai Construction Equipment	032119-HCE	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
John Deere Construction	032119-JDC	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
Komatsu America Corp.	032119-KOM	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
Link Belt Cranes	032119-LIN	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
Volvo Construction Equipment	032119-VCE	"Heavy Construction Equipment with Related Accessories, Attachments and Supplies"
Clark Equipment Company dba Bobcat Company	040319-CEC	"Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies"
Gradall Industries, Inc.	040319-GRD	"Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies"
Hyundai Construction Equipment Americas, Inc.	040319-HCE	"Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies"
JCB, Inc.	040319-JCB	"Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies"
Kubota Tractor Corporation	040319-KBA	"Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies"
Wacker Neuson	040319-WAC	"Medium Duty and Compact Construction Equipment with Related Attachments, Accessories and Supplies"
Carolina Biological	042419-CBS	"Laboratory and Science Equipment and Supplies with Related Accessories and Services"
Eppendorf North America	042419-EPP	"Laboratory and Science Equipment and Supplies with Related Accessories and Services"

5th YEAR RENEWALS (CONTRACT EXTENSIONS)

Woods Equipment Company	042815-WDE	"Medium Duty and Compact Construction and Maintenance Equipment with Related Attachments, Accessoreis and Supplies"
Doosan Portable Power	052015-CEC	"Portable Construction and Maintenance Equipment and Trailers with Related Accessories, Attachments and Supplies"
Blue Bird Bus	102115-BBB	"School Buses with Related Parts and Services"
Rush Truck Centers of GA Inc. dba Rush Bus Centers of GA	102115-RTG	"School Buses with Related Parts and Services"
Yancey Bus Sales and Service	102115-YBS	"School Buses with Related Parts and Services"
Tyler Technologies, Inc.	110515-TTI	"Public Sector Administrative-Related Software Solutions & Technology Services"
Computer Aid, Inc.	020817-CAI	"Managed Service Provider (MSP) for Information Technology and I.T. Staff Augmentation"

[illegible]



BOBCAT COMPANY SUGGESTED PRICE LIST - July 2023

Bobcat Company

ORDER ADDRESS:

CLARK EQUIPMENT COMPANY dba BOBCAT COMPANY
250 EAST BEATON DRIVE
PO BOX 6000
WEST FARGO, ND 58078-6000

Government Sales Points of Contact:

Phone:

Heather Messmer - Government Accounts Sales Support Mgr.
heather.messmer@doosan.com

(701) 241-8719

Jesse Rheault - Government Account Manager
jesse.rheault@doosan.com

(701) 241-8759

Barry Hanson - Government Account Manager
barry.hanson@doosan.com

(701) 241-8793

Nate Dwelle - Government Account Manager
nate.dwelle@doosan.com

(701) 241-8746

Randy Fuss - Director, Government Accounts
randy.fuss@doosan.com

(701) 241-8746

TOLL FREE #: 800-965-4232, Opt#2
FAX#: (855) 608-0681

PROMPT PAYMENT TERMS: Net 30
TIME OF DELIVERY: 60 to 90 Days ARO
COMMERCIAL CREDIT CARD: Accepted (Visa/Mastercard/American Express)

TID#: 38-0425350

REMIT TO ADDRESS:

CLARK EQUIPMENT COMPANY dba BOBCAT COMPANY
PO BOX 74007382
CHICAGO, IL 60674

Product	Discount Percent	
	Machines	Factory Installed Options
Skid Steer Loaders	28.0%	28.0%
Compact Track Loaders	28.0%	28.0%
Loader Attachments	24.0%	24.0%
Compact Wheel Loader (CWL)	24.0%	24.0%
CWL Attachments	24.0%	24.0%
Small Articulating Loaders (SAL)	24.0%	24.0%
SAL Attachments	24.0%	24.0%
Compact Excavators	30.0%	30.0%
Large Excavators	30.0%	30.0%
Excavator Attachments	24.0%	24.0%
Mini Track Loaders (MTL)	24.0%	24.0%
MTL Attachments	24.0%	24.0%
Toolcat	20.0%	20.0%
Toolcat Attachments	24.0%	24.0%
Compact Tractors	20.0%	16.0%
Compact Tractor Implements and Attachments	24.0%	24.0%
Articulating Tractors & Attachments	20.0%	20.0%
Utility Vehicles	20.0%	20.0%
Telehandlers	24.0%	24.0%
VH Attachments	24.0%	24.0%
Bobcat® Mowers	16.0%	16.0%
RYAN Turf Equipment & Attachments	16.0%	16.0%
Steiner Tractors & Attachments	20.0%	20.0%

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	612-43220-43460, \$105,000		
Agenda Item:	Purchase of 306 CR Mini Excavator off of Sourcewell Contract Project #2024-16		
Explanation/Background of Agenda Item Requested:	Requesting Approval for Purchase of Mini Excavator for \$104,930.95 from Sourcewell Contract. Staff requests City Council approval for the purchase of a new Caterpillar 306-CR Mini-Excavator for Sanitation-Recycling. The quoted price be delivered to the City is \$104,930.95. The contract is with Butler Machinery Company, utilizing the Sourcewell Contract #011723-CAT for the described piece of equipment. Staff recommends City Council approval for the purchase of the equipment.		

**Solicitation Number: RFP # 011723****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and **Caterpillar Inc.**, 100 NE Adams Street, Peoria, IL 61629 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for **Heavy Construction Equipment with Related Attachments and Technology** from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires April 14, 2027, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above. Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

Pursuant to Section 10(b), Supplier will subcontract certain obligations under this Contract to its dealers. Only those dealers that sign a Participation Agreement with Supplier obligating them to comply with the terms of this Contract will be eligible to provide Equipment, Products, or Services as a subcontractor under this Contract. In the event there is no dealer who has entered into a Participation Agreement available to provide Equipment, Products, or Services to a Participating Entity, Supplier will be under no obligation to provide Equipment, Products, or Services to such Participating Entity under this Contract. Supplier will provide a copy of this Contract to its dealers that would normally service Participating Entities and invite such dealers to enter into a Participation Agreement as a subcontractor of Supplier under the terms of this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. **WARRANTY.** Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. **DEALERS, DISTRIBUTORS, AND/OR RESELLERS.** Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the percentage list discount stated in the supplier's proposal.

Upon request made to a participating CAT dealer, from a Participating Entity identifying themselves as a Sourcewell member by providing their Sourcewell member number and contract number; formal quotes will list all costs, including all delivery expenses, such as freight and permits (when required).

Alternatively, Participating Entities may choose to make their own transportation arrangements. In such case, there would be no delivery charges from the local participating Cat dealer.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. **SHIPPING AND SHIPPING COSTS.** All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. **SALES TAX.** Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. **HOT LIST PRICING.** At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities. Supplier may not enter into a contract with a U.S. Federal Government entity prior to obtaining necessary internal approvals and shall not be obligated to provide Equipment, Products or Services to any U.S. Federal Government entity under this Contract unless separately agreed in writing. Caterpillar may work with such parties and may agree to provide equipment or services under the Contract on a case-by-case basis.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities

to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Participating Dealers with payments made to the Participating Dealers. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier's Participating Dealer, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and Supplier's Participating Dealer or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. **TERMINATION OF ORDERS.** Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. **GOVERNING LAW AND VENUE.** The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. **PRIMARY ACCOUNT REPRESENTATIVE.** Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. **BUSINESS REVIEWS.** Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. **CONTRACT SALES ACTIVITY REPORT.** Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;

- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. **AUDIT.** Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. **ASSIGNMENT.** Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid. Provided, however, that Supplier is permitted to subcontract certain of its rights and obligations to Supplier Participating Dealers for performance without Sourcewell's prior written consent.

C. **AMENDMENTS.** Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. **WAIVER.** Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

E. **CONTRACT COMPLETE.** This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. **RELATIONSHIP OF THE PARTIES.** The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Intentionally omitted.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell

under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. Intentionally Deleted.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending.* Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. **DEFAULT AND REMEDIES.** Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. **REQUIREMENTS.** At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*

Workers' Compensation: As required by any applicable law or regulation.

Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:

\$500,000 each accident for bodily injury by accident

\$500,000 policy limit for bodily injury by disease

\$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office (“ISO”) Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:

\$1,000,000 each occurrence Bodily Injury and Property Damage

\$1,000,000 Personal and Advertising Injury

\$2,000,000 aggregate for products liability-completed operations

\$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:

\$1,000,000 each accident, combined single limit

4. *Umbrella Insurance.* During the term of this Contract, Supplier will maintain umbrella coverage over Employer’s Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:

\$2,000,000

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. **ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE.** Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds. A Participating Dealer may name a Participating Entity as an additional insured on a case-by-case basis.

WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors.

D. **UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION.** The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. **LAWS AND REGULATIONS.** All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. **LICENSES.** Supplier's Participating Dealers must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Participating Dealer conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcwell if this certification changes at any time.

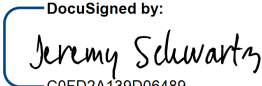
21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Intentionally omitted.

22. CANCELLATION

Sourcwell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcwell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcwell

DocuSigned by:

By: C0FD2A139D06489...
Jeremy Schwartz
Title: Chief Procurement Officer

Date: 5/5/2023 | 9:41 AM CDT

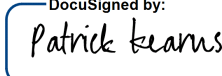
Approved:

DocuSigned by:

By: 7E42B8F817A64CC...
Chad Coauette
Title: Executive Director/CEO

Date: 5/24/2023 | 12:16 PM CDT

Caterpillar Inc.

DocuSigned by:

By: 68A87926721B4E0...
Patrick Kearns
Title: Vice President Sales & Marketing,
Construction Industries

Date: 5/24/2023 | 9:13 AM PDT

RFP 011723 - Heavy Construction Equipment with Related Attachments and Technology

Vendor Details

Company Name: Caterpillar Inc
Address: 100 NE Adams St
Peoria, IL 61629
Contact: Sean Egel
Email: egel_sean_j@cat.com
Phone: 309-675-1399
HST#:

Submission Details

Created On: Tuesday November 15, 2022 14:22:18
Submitted On: Tuesday January 17, 2023 16:10:22
Submitted By: Sean Egel
Email: egel_sean_j@cat.com
Transaction #: aeaa61ae-0c73-4610-8208-b80e2e0b4448
Submitter's IP Address: 192.189.129.23

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	Caterpillar Inc.	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	N/A	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	N/A	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	11083	*
5	Proposer Physical Address:	5212 N O'Connor Blvd Ste. 1100, Irving, TX 75039	*
6	Proposer website address (or addresses):	https://www.caterpillar.com/ , https://www.cat.com/en_US.html	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Primary Contact: Patrick Kearns Title: Vice President Sales & Marketing Address: 100 NE Adams St, Peoria, IL 61629 Email: Kearns_Patrick@Cat.Com Phone: (309) 675-5181	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Primary Contact: Sean Egel Title: Governmental Sales Consultant Address: 100 NE Adams St, Peoria, IL 61629 Email: Egel_Sean_J@Cat.Com Phone: (309) 675-1399	*
9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Primary Contact: Marta Sevilla Title: Governmental Marketing Manager Address: 100 NE Adams St, Peoria, IL 61629 Email: Sevilla_Marta_E@Cat.com Phone: (309) 578-1150	

Table 2: Company Information and Financial Strength

Line Item	Question	Response *	
-----------	----------	------------	--

10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	The history of Caterpillar is all about doing: creating, building, problem solving, innovating, testing, servicing and improving. We're proud of the ingenious machines that are part of our rich heritage. More importantly, we are proud of the people who founded and built the company one breakthrough at a time. Beginning with Benjamin Holt and C. L. Best, the people of Caterpillar have always been - and continue to be - extraordinary. In 1925, when Holt and Best merged to form their new tractor company, they used the name so familiar to people around the world: Caterpillar. The Caterpillar Tractor Company is today known as Caterpillar Inc. With 2021 sales and revenues of \$51.0 billion, Caterpillar Inc. is the world's leading manufacturer of construction and mining equipment, off-highway diesel and natural gas engines, industrial gas turbines and diesel-electric locomotives. For nearly 100 years, we've been helping customers build a better, more sustainable world and are committed and contributing to a reduced-carbon future. Our innovative products and services, backed by our global dealer network, provide exceptional value that helps customers succeed. Caterpillar does business on every continent, principally operating through three primary segments – Construction Industries, Resource Industries and Energy & Transportation – and providing financing and related services through our Financial Products segment. Our Worldwide Code of Conduct, first published in 1974, defines what we stand for and believe in, documenting the uncompromisingly high ethical standards our company has upheld since its founding in 1925. The Code helps Caterpillar employees put our values and principles into action every day by providing detailed guidance on the behaviors and actions that support our values of Integrity, Excellence, Teamwork, Commitment and Sustainability. Caterpillar's Code of Conduct that can be found at https://www.caterpillar.com/en/company/code-of-conduct.html	*
11	What are your company's expectations in the event of an award?	Caterpillar is honored to have served Sourcewell and its members who have purchased Cat® construction equipment, attachments (work tools), and electrical power generation products through Sourcewell since 2008. Furthermore, we are proud to have earned the Sourcewell Legacy Award in 2019, and have recently been awarded contracts 060122-CAT and 092222-CAT. Caterpillar's expectations in the event of an award would be to focus on customer needs and continued growth across all governmental segments. Sourcewell has built a strong reputation within the industry that has shown the importance of how this cooperative contract delivers upon customer needs. This contract will be a top factor in our go to market strategy within our strong Cat dealer network. If awarded, we will send out an email to our entire sales force, applicable to governmental, introducing the contract along with ways to train our salesforce, market, and grow the contract. We look forward to the opportunity to further grow business and serve member needs together in this new Heavy Construction Equipment RFP opportunity.	*
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	Caterpillar Inc. is a publicly traded company, and as such, its financial information is updated quarterly and available at: https://investors.caterpillar.com/overview/default.aspx Caterpillar's 2021 Annual Report provides details about our financial position. Our SEC filing documents can be found at: https://investors.caterpillar.com/financials/sec-filings/default.aspx. Both documents are included as attachments in our Financial Strength and Stability Documents. As 2022 results are yet to be released, below you can find a summary of our full year 2021 financials. In 2021 full year sales and revenues were \$51B of which, North American sales were \$22B. Operating profit was \$6.9B with a profit per share of USD \$11.83. Dividends paid per share of USD \$4.28.	*
13	What is your US market share for the solutions that you are proposing?	Caterpillar is a significant contributor to the overall Heavy Equipment sector within the US and Canada. Market share information beyond what is made publicly available through our annual reports is considered confidential.	*
14	What is your Canadian market share for the solutions that you are proposing?	Caterpillar is a significant contributor to the overall Heavy Equipment sector within the US and Canada. Market share information beyond what is made publicly available through our annual reports is considered confidential.	*
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No.	*

16	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	Caterpillar is a world class manufacturer which distributes products through a vast and capable independent dealer network. Our dealers are strong independently owned companies and in North America alone our 47 dealers have a combined net worth of billions of dollars. Their large valuation is a competitive advantage because it allows them to have the infrastructure to support customers regardless of location, industry, fleet size, or application. Another advantage of independently owned dealers is that they know their customers and market well. They tailor their services specifically to their customers' needs. Although we will sign this contract as a manufacturer, our Cat dealers will be given the opportunity to avail themselves of the opportunity presented by the contract and will execute all the transactions with governmental customers as they do today. This includes but is not limited to consultation, quoting, accepting payment, delivery, warranty support, parts sales, and service. Caterpillar dealers heartily embrace the other Sourcewell contracts currently available to them (032119-CAT, 092222-CAT, 062320-CAT, 060122-CAT). They have all been trained on contract usage. In fact, the current Heavy Equipment contract is leveraged by 95% of our dealers in North America. Caterpillar offers specific discounts to Sourcewell members. By using any Sourcewell Contract, our dealers agree to honor those discounts.	*
17	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Caterpillar and its subsidiaries operate across the globe in a variety of markets that require Caterpillar to adhere to all locally mandated laws and regulations in order to do business. With regards to the territories covered by this RFP, Caterpillar will comply with applicable laws in order to do business in the territories described herein. As an equipment manufacturer focused on quality, Caterpillar created the Caterpillar Quality Management System, which is a process-based, ISO 9001:2015 compliant quality management system used throughout Caterpillar to continually improve the quality of our products and services to meet customer, statutory, and regulatory requirements. It is registered with IRCA (International Register of Certificated Auditors) as Caterpillar Quality Management System CAT791A.	*
18	Provide all "Suspension or Debarment" information that has applied to your organization during the past ten years.	N/A	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *
-----------	----------	------------

19	Describe any relevant industry awards or recognition that your company has received in the past five years	Please note: To list all the awards received in the past 5 years would unnecessarily lengthen our response. For brevity, we are highlighting some recognition received in 2020, 2021 and 2022. Also note there are many global awards. Fortune Magazine #78 on the Fortune 500 2021 Fortune Magazine World's Most Admired Companies World & North America Dow Jones Sustainability Index Forbes Best Employers for diversity 2020 and 2021 #82 Best Global Brands- Interbrand 2021 The Wall Street Journal Best Managed Companies in 2020 and 2021 The Wall Street Journal World's Most Sustainably Managed Companies Human Rights Campaign Foundation Corporate Equality Index Dow Jones Sustainability Index (World and North America) 21 years World's Most Sustainably Managed Companies – The Wall Street Journal United Way World Wide's Global Corporate Leadership Program U.S. President's Volunteer Service Award from Junior Achievement Corporate Equality Index – Human Rights Campaign Foundation CSR China Top 100 – the 4th CSR China Education Award (China) China CSR Excellence Award – China Philanthropy Times (China) Corporate Social Responsibility Research Center of Southern Weekly (China) Outstanding Contribution to Poverty Alleviation – China Foundation for Poverty Alleviation (China) 2020 Global 500 – Fortune Magazine America's Most Responsible Companies 2020, 2021 & 2022 – Newsweek Best-Managed Companies of 2020 & 2021 – The Wall Street Journal Top Companies for Customer Satisfaction – The Wall Street Journal The CEO Leaderboard: COVID-19 Reputation Rankings – SJR All-America Executive Team – Institutional Investor Top 150 Global Licensors – Global License Best Global Brands Top 100 – Interbrand World's Most Valuable Brands 2020 – Forbes 2020 Best Places to Work for Disability Inclusion – Disability Equality Index World's Best Employers 2020 – Forbes Best Employers for Women 2020 – Forbes America's Best Employers by State 2020 – Forbes America's Best Employers for Diversity 2020 – Forbes Best Employers for New Grads 2020 – Forbes Global 2000 – Forbes 2020, 2021 & 2022 Best Employers for Veterans 2020 and 2021– Forbes Top Veteran-Friendly Company – U.S. Veterans Magazine #1 Great Place to Work – Great Place to Work Institute (Brazil) #1 Great Place to Work in the Ag Business - Great Place to Work Institute (Brazil) Chile's 20 Best Places in 2020 to Work for LGBTQ Equality, pwc Human Rights Campaign Top of Mind Company "Industry category" (Piracicaba, Brazil) Certification on Promoting Work-Life Balance in Hyogo Prefecture – Hyogo Work and Life Center (Japan) Hyogo's Women's Success in Business Promotion Company – Hyogo Women Empowerment & Promotion Center (Japan) Hanada Award for WIN Akashi – Hyogo Women and Future Association (Japan) Hyogo Childcare Supporting Company Award (Japan) Science & Technology Industry Summit: Outstanding Contribution – The Economic Observer (China)	*
20	What percentage of your sales are to the governmental sector in the past three years	The governmental and educational sector is extremely important to Caterpillar. We have a dedicated team to support governmental customers and their specific needs. However, percentage of sales to governmental is considered confidential.	*
21	What percentage of your sales are to the education sector in the past three years	The governmental and educational sector is extremely important to Caterpillar. We have a dedicated team to support governmental customers, including the education sector, and their specific needs. However, percentage of sales to education is considered confidential.	*
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	While Cat dealers would typically hold contracts with states and provinces, as an exception Caterpillar holds the state contract with Ohio and NY. Additionally, we are contract holders with OMNIA and NASPO ValuePoint. Just as we would never share Sourcewell sales information with other cooperatives, we also keep the sales volumes from other cooperatives confidential.	*

23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	Listed below are the current GSA contracts that Caterpillar holds: SIN 333924 Utility Trucks and Tractors: 2020=\$6,857,211 2021=\$14,071,364 SIN 333120 Street Repair and Cleaning Equipment and Attachments: 2020=\$0 / 2021=\$143,837 SIN 335999 Power Distribution Equipment: 2020=\$151,267.70 / 2021=\$9,473.07 These contracts are used by Caterpillar, but we do not allow our dealers to use GSA contracts. Final sales for the year 2022 have yet to be fully reported.	*
----	--	--	---

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Baltimore County, MD	Jamie Donahue	410-952-6981	*
Washington DC Fleet	Greg Harrelson	202-437-3799	*
Town of Scituate Mass.	Kevin Cafferty	781-545-8732	*

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
Virginia Department of Transportation - Central	Government	Virginia - VA	State Department of Transportation for Virginia. Caterpillar requests that Sourcewell treat the information in this table as confidential.	Purchased 41 units.	\$12,321,972	*
State of Idaho	Government	Idaho - ID	State of Idaho. Caterpillar requests that Sourcewell treat the information in this table as confidential.	Purchased 39 units.	\$10,304,218	*
Alaska Department of Transportation	Government	Alaska - AK	State Department of Transportation for Alaska. Caterpillar requests that Sourcewell treat the information in this table as confidential.	Purchased 37 units.	\$12,176,875	*
Arkansas State	Government	Arkansas - AR	State of Arkansas. Caterpillar requests that Sourcewell treat the information in this table as confidential.	Purchased 28 units.	\$10,053,000	*
Suwannee County	Government	Florida - FL	A county local to Florida. Caterpillar requests that Sourcewell treat the information in this table as confidential.	Purchased 26 units.	\$6,567,420	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *
-----------	----------	------------

26	Sales force.	The Cat dealer salesforce is highly capable and trained in the construction industry. The Cat dealer salespeople are consultants to their customers and advise their customers on the best solutions for their application and job. As a manufacturer we request our dealers to follow strict training protocols to ensure our sales force remains current on all product updates. Specifically, as it relates to governmental sales, each dealer has one or more people named to be a key liaison between us as manufacturer and their dealer sales team. They're offered additional in depth training on Sourcewell and ensures that all contract terms are followed. Caterpillar has Operational Excellence Programs that recognize dealers' excellence in marketing and sales processes and operations, among other areas of the business. In North America, our dealers employ more than 53,000 people across the machine, energy, parts and service divisions. The dealer sales teams are supported by a network of Caterpillar professionals. Each dealer has in territory support of 5 to 8 Caterpillar sales/marketing employees. It is the responsibility of these people to ensure that the dealer and Caterpillar are working well together to constantly improve and to adapt to marketplace changes. Beyond the territory experts, the sales and marketing department at Caterpillar is staffed by more than 600 people whose mission is to focus on customer satisfaction. Even more are employed "behind-the-scenes" to ensure industry leading product design, up to date product information, and maintaining the ease of doing business in an increasingly connected marketplace.
27	Dealer network or other distribution methods.	The Cat dealer network is key to the success of our company. Boasting over 160 dealers throughout 193 countries worldwide, the Cat dealer network is widely considered to be the best in industry. Within Canada and the United States, we have 47 dealers and more than 800 dealer owned locations that sell and rent equipment. Please refer to our directory listing of Cat dealer locations and our easy to view locations map in the attached "Additional Documents" zip file. Cat dealers are independently-owned. Each dealer has multiple branches and a mobile service fleet than can serve customers regardless of location. These are full physical locations our governmental customers can use. Because of the size of Cat dealers, they are exceptionally capable to serve governmental customers. Dealers have trained specialists that cover many industries including heavy equipment. Collectively, Cat dealers' large net worth permits them to stock a high volume of replacement parts - allowing governmental customers the fastest turnaround on parts availability and repair time. Cat dealers recognize the importance of governmental business to their overall success and they each have one or more governmental specialists whose job it is to serve governmental agencies well. Please refer to the Cat dealer locations map included in "Additional Documents". Additionally, you can leverage https://www.cat.com/en_US/support/dealer-locator.html to locate dealers by location.

28	Service force.	At Caterpillar we are very proud of the saying "The sales department sells the first machine; the service department sells every one after that." The Cat dealer network in North America collectively employs more than 20,000 factory trained technicians, parts experts, product support managers and other service-oriented staff. These subject matter experts are supported by the best repair shop equipment and materials. As machines and engines are constantly updated, so too are our service experts. We conduct product-specific training every week of the year. Technician shortage is an industry-wide concern, but because Cat dealers are large, long established companies, they can offer strong compensation and benefit packages that encourage the best people to seek employment and to retain them once hired. Caterpillar works very closely with dealers and through a program called "ThinkBIG", we are able to keep the pipeline of high quality employees full. ThinkBIG is a Caterpillar-specific instructional program that pays the student while they train to become a technician. It is a 2-year program with lab and classroom work, and a paid internship at a sponsoring Cat Dealer. As a result, the student will graduate with an accredited degree backed with over 2,000 hours of work experience. In addition to the technicians and mechanics that work on the machines directly, each dealer has a service support staff that includes customer-facing consultants who are responsible for working with customers to set up maintenance and repair schedules to ensure the best possible up-time. Collectively, service support staff makes up the bulk of each dealers' staff. Roughly half of their personnel investment goes to ensuring customer success via product support. The dealer service teams are supported by a network of Caterpillar professionals. Each dealer has in territory support of 5 to 8 Caterpillar parts/service employees. It is the responsibility of these specialists to ensure that the dealer and Caterpillar are working well together to constantly improve and to adapt to marketplace changes. Beyond the territory experts, the service and support groups at Caterpillar are staffed by thousands of people whose mission is to focus on post-sale customer satisfaction. Even more are employed "behind-the-scenes" to ensure technical literature is up to date, service standards are adhere to and repair questions are answered quickly. We exceed our 95% 2-hour response rate target in responding to dealer service inquiries.
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Our simple order process has been and will continue to be well appreciated by Sourcewell and Sourcewell members: 1) When a member decides to purchase a new Cat machine, they simply include their Sourcewell member number on the Purchase Order they issue to the Cat dealer. 2) The Cat dealer then accepts the PO, issues the invoice, accepts payment and delivers the machine. 3) After the machine has been delivered, the dealer, as part of their normal process, includes the member number when filing their sales claims with Caterpillar. 4) At month's end, Caterpillar aggregates these reports and sends the sales information quarterly to Sourcewell along with the administrative fee. IMPORTANT NOTE: Should a member wish to include additional terms and conditions to this contract, or to otherwise request a Participating Addendum, that agreement / PA should be executed between the member and Cat dealer directly.

30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	We are proud that our reputation stands on having the best customer support in the industry. In fact, our capabilities are industry leading. In the event a customer ever has a problem or issue with a machine, their Cat dealer is empowered to resolve that issue locally. If the problem is a result of a defect in material or workmanship, within the standard warranty period, the local Cat dealer will work with Caterpillar to apply the appropriate warranty, and keep the customer informed. Every Cat dealer has a common detailed service process in place. Caterpillar supports and verifies that all the dealer service technicians are supplied with the tools and equipment needed to repair all Cat products. Technicians have access to an electronic library of technical information including Service Letters, Technical Information Bulletins, System Operations, Troubleshooting and Disassembly and Assembly manuals. These manuals are provided for every Cat product. Each dealer also has one or more "Technical Communicators" who are dedicated to supporting the service technicians by acting as a liaison between the shop personnel and Caterpillar. The service technicians also have a dealer support network (DSN) system with direct access to Caterpillar's Service Engineers. Caterpillar responds to more than 95% of all high priority tickets within one hour. Caterpillar is got everything customers need to keep their Cat machines in top shape. Whether they want Genuine Cat parts, manuals and resources to do maintenance and repairs themselves, or prefer to have one of our expert dealer technicians do the work. We make it easy to keep their Cat equipment running. Some of our service solutions include: -Cat Fleet Management (Condition Monitoring) - Lowers the total cost of ownership of machine. By connecting your fleet, you will be able to: track the location of your assets, monitor & manage the fuel consumption, identify the operators who would need extra training, and plan & schedule your maintenance. All of which will maximize your uptime. -Customer Value Agreements (CVA) - Customizable plans for your equipment new or used - to do more work with lower, more predictable costs. It's a convenient plan to get the most from your equipment throughout its life. Examples of CVAs may include but are not limited to: Maintenance CVAs, Component CVAs, and Machine CVAs. -S•O•S SM Services - A fluid analysis program that provides results that you can trust including trend analysis that provides benefit to your machine and fleet. -Cat Inspect - A digital way to perform checklists, pre-work inspections, annual inspections and PM checklists. All of which can be captured in the easy to use app.
31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	We are proud to serve all geographic areas and all Sourcewell member sectors within the United States to offer our complete products and services. Caterpillar has successfully and proudly utilized Sourcewell to sell machines in all 50 states. Caterpillar's global reach and presence is unmatched in the industry, and we serve customers around the globe. Our manufacturing, marketing, logistics, services, research and development and related facilities, along with our dealer locations, total more than 500 locations worldwide. North America specifically is home to 47 factories and 10 parts distribution centers, which make up 40% of our global footprint! The Caterpillar parts network delivers 98% of the parts orders within 24 hours. In addition to our facilities listed above, Cat Parts are available through the Cat dealer network in at different price points, including: Cat New, Cat General Duty and Cat Reman. The Cat dealer network also have the capability to provide dealer exchange components, dealer rebuilt components and used parts when available. Each dealer can match the appropriate parts offering to match the customers application and productivity. For example, Cat dealers offer Cat factory remanufactured parts (Cat reman) to follow the same quality, performance, and reliability as Cat new parts. This product line provides the same as new parts warranty, includes critical engineering changes, reduces waste, and protects the environment and saves critical repair time on machines. Cat reman also uses 100% Cat parts in the remanufacture process. Our 1.4 million parts are available to order 24/7 on Parts.Cat.Com.

32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	We are serve all geographic areas and all Canoe member sectors within Canada with our complete product and service offerings. In fact, we see the Canadian market as a significant growth opportunity for Canoe through Sourcewell contract usage. We have gained momentum with our current contract 032119-CAT in Canada. Caterpillar's global reach and presence is unmatched in the industry, and we serve customers around the globe. Our manufacturing, marketing, logistics, services, research and development and related facilities, along with our dealer locations, total more than 500 locations worldwide. North America specifically is home to 47 factories and 10 parts distribution centers, which make up 40% of our global footprint! The Caterpillar parts network delivers 98% of the parts orders within 24 hours. In addition to our facilities listed above, Cat Parts are available through the Cat dealer network in at different price points, including: Cat New, Cat General Duty and Cat Reman. The Cat dealer network also have the capability to provide dealer exchange components, dealer rebuilt components and used parts when available. Each dealer can match the appropriate parts offering to match the customers application and productivity. For example, Cat® dealers offer Cat® factory remanufactured parts (Cat reman) to follow the same quality, performance, and reliability as Cat new parts. This product line provides the same as new parts warranty, includes critical engineering changes, reduces waste, and protects the environment and saves critical repair time on machines. Cat reman also uses 100% Cat parts in the remanufacture process. Our 1.4 million parts are available to order 24/7 on Parts.Cat.Com.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	We are proud to serve all geographic areas of the United States and Canada.	*
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	We are proud to serve all Sourcewell Member sectors within the United States and Canada with our complete product and service offering through Sourcewell. Caterpillar's cooperative purchasing contracts are non-exclusive; i.e. none of them restrict Caterpillar from promoting our Sourcewell contracts.	*
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	There are no restrictions or limitations for sales to members in Hawaii, Alaska or U.S. Territories.	*

Table 7: Marketing Plan

Line Item	Question	Response *
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Our current marketing strategy with Sourcewell contract 032119-CAT proves to be effective with year over year sales growth. Our primary strategy to promote this contract with participating entities is through our Cat dealers' sales force. We provide group and individual training to our dealer sales reps, focusing on benefits from selling through cooperative contracts vs bids. We proudly announce the award publicly through our multiple customer facing touchpoints which may include: 1) Press Release 2) Government Solutions Magazine (Caterpillar produced magazine distributed to governmental customers in the US and Canada) 3) Government Training & Safety Days (Government customer training events at Caterpillar facilities) 4) Announcement in our governmental customer e-newsletter 5) Feature on our governmental focused website: www.cat.com/governmental 6) Announcement on our social media channels (FB, Instagram, LinkedIn) 7) Display mentions at all governmental tradeshow we attend. (NACE Annual Conference, APWA Snow Show, Waste EXPO, GFX, NIGP Annual Forum & Products Expo, and APWA PWX & Annual Rodeo) 8) Update literature with the new contact information. (An updated version can be found within our attached marketing plan attachment.)
37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Caterpillar and the Cat dealer network are leaders in using technologies to reach our customers. - Focus on organic search and Search Engine Optimization (SEO) to help our customers digitally find our products and the information they need. - Leverage Caterpillar's social media platforms (YouTube, Facebook, LinkedIn, Instagram, etc) and ability to target governmental segments. - Leverage predictive data analytics (past purchase history and financing information) to recognize in advance when customers may be considering replacing machines they currently own. - Leverage Deltek's GovWIN data in the US and Canada for governmental lead generation. Caterpillar has a Customer Interaction Center available 24/7 who handles digital leads received from cat.com, social media, etc. Our team qualifies those leads and passes them on to our Cat Dealer network using the Salesforce platform (Customer Relationship Management system). We have processes that allows us to confirm our Cat dealers have reached out to those customers.
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Sourcewell is a well-respected contracting agency within the public procurement industry. It is important, in the event of an award, that our products and logos be included in Sourcewell marketing and website. We believe that the most important role that Sourcewell can play in marketing our contract and products, is to market themselves and promote contract purchasing across the industry. In the event of an award, Caterpillar will put high priority in building awareness and enthusiasm within our dealer network and customer base to leverage the Sourcewell contract as our go to market strategy.
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	We do offer a e-procurement ordering process for parts via parts.cat.com. We can also integrate into a variety of procurement systems for high volume customers. Our wide machine portfolio and multiple configurations per machine model allows us to provide the best machine for the customer need. Our Cat dealers are trained to configure our equipment and advise the customer on the best machine and configuration for their application. Therefore, a consultative salesperson is integral in this process, and we do not use an e-procurement machine ordering process.

Table 8: Value-Added Attributes

Line Item	Question	Response *
-----------	----------	------------

40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcwell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	All dealers offer basic operation, safety, and maintenance training with every sale. Should a customer desire more advanced training, such as productivity improvement or advanced repairs, each of our dealers can supply that training. Often there is a cost associated with that specific training and it would be negotiated between the dealer and the customer. Caterpillar also offers training programs directly to customers in three areas: operation, safety and service. Members may access courses online, via CD's, or through instructor-led classes leading to operator certifications. The fees for these services vary depending on the depth of training desired. These high-level instruct-led courses can be conducted at one of our dedicated training facilities in the US or on a customer's local site using their own equipment. Caterpillar also has a licensed supplier that offers Cat Simulators to teach operational techniques from real job sites. For more information visit: https://catsimulators.com/
----	--	---

41	Describe any technological advances that your proposed products or services offer.	Cat technology gives you the power to track, monitor, automate and manage all types of assets- from a single machine, engine, to an entire fleet. We even offer technologies that protect your people. Listed below are a few technology offerings (standard and optional) that are used throughout the world in our Cat equipment. Next Generation Excavators: Cat Vision Link - Delivering valuable data with connected machine. Cat Payload - Precisely load targets every time for faster cycle times. Cat Skid Steer and Compact Track Loaders: Electronic Torque Management System - Helps maximize performance, minimize fuel consumption. Sealed and Pressurized Cabs - Provides a cleaner, quieter work environment. Cat Backhoe Loaders: Selectable Power Management Modes - Saves fuel while maintaining machine performance. Load-Sensing Hydraulic System - Provides excellent response for improved hoe and loader productivity and greater bucket breakout force. Cat Tractors: Stable Blade - Produces a smoother surface finish. Autocarry - Automatic raising and lowering of blade to maximize pushing capacity and prevent excessive track slippage. Cat Wheel Loaders: Operator Assist - Helps the operator reduce tire slippage, automatic rimpull management and provides up to 10% better cycle time resulting in higher productivity. Autodig - consistent high bucket fill factors delivers up to 10% more productivity. Cat Off Highway Trucks: Adaptive Economy Mode - Automatically optimizes fuel consumption without affecting productivity just pressing a button. Truck Production Management System (TPMS) - Weighting system with side indicator lights showing the operator when they are on last pass and when the truck is fully loaded. Cat Articulated Trucks: Advanced Automatic Traction Control (AATC) - Technology that proactively applies inter- and cross-axle differential locks 'on-the-go' when needed without assistance from operator's interaction. Cat Detect with Stability Assist - Warns the operator if machine is approaching a pre-set angle during operation, when driving and tipping. Machine/Operator Safety Technology: Machine Security System - Gives you control over who can operate your machines and when. Prevents theft. Seat Belt Reminder - Cost effective safety upgrade that significantly improves operator safety. Cat Detect for Personnel - Alert ground crews in close proximity to mobile equipment. Cat® Detect for Personnel sounds an immediate, unique alert that cuts through the white noise of engines, generators, cell phones and job site chatter to protect ground workers from equipment backing incidents. Cat Command - Remote control in operations where an operator could be at safety risk. Whether you're looking to add technology to your current machine, or want new ways to get more value out of the technology on your equipment, we have options for you.
----	--	---

42	Describe any "green" initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	Caterpillar shares the concerns of governments and the public about the risks of climate change and supports global efforts to mitigate its impact. We are committed to contributing to a reduced-carbon future. We demonstrate this in many ways including through our significant progress in reducing greenhouse gas (GHG) emissions from our operations and our continued investment in new products, technologies and services. Caterpillar is engineering a brighter future through: - Product innovations - Advanced technologies leveraging know-how and R&D - Usage of renewable fuels and fluids - Solutions to improve jobsite efficiency - Maintenance solutions - Manufacturing operations' carbon efficiency Caterpillar's long-standing commitment to sustainability inspires us to set and achieve meaningful environmental, social and governance (ESG) goals and develop innovative products, technologies and services to support our customers on their sustainability journey. Caterpillar is fully committed to our customers' success by not only the design and manufacture of durable, reliable, innovative and rebuildable construction equipment, but also through our extensive and unmatched dealer network that provides you the best service and support to keep your equipment running, regardless of the environment or challenges. We consider this as we work toward a vision of a world in which people's basic needs - such as shelter, clean water, education, and reliable energy - are fulfilled. We provide work environments, products, services, and solutions that make productive and efficient use of resources as we strive to achieve our vision. We believe this commitment supports the enduring success of our customers, stockholders, dealers, and our people. Caterpillar is a proud 20-year member of the Dow Jones Sustainability Indices, including both the World and North America Indices. The annuals DJSI process follows a best-in-class approach, evaluating numerous corporate economic, environmental, and social performance factors. For more on sustainability please visit our full report attached in the Financial and Stability attachment section.
43	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Plants certified with ISO 14001:2004 Environmental Management System include: 1) Anchor Coupling - Goldsboro NC, ISO 14001:2004- Sept 2018 2) Anchor Coupling - Menominee - ISO 14001: 2015 - Jan. 2021 3) Gen Sets - Newberry 0 ISO 14001:2004 - Nov. 2017 4) Mapleton - 14001:2004 self-certification issued Jan 2013 5) Reman Services - Corinth MS - ISO 14001-2015- Sept. 2021 6) Reman Services - Franklin - ISO 14001:2004-May 2017

44	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Caterpillar has long drawn on the diversity of its people as a source of innovation and competitive advantage. We are proud that our people come from across the globe, with diverse backgrounds, experiences and perspectives. Despite our differences – in geography, culture, language and business – we are one Caterpillar, one company united by these common principles with a shared commitment to the highest standards of conduct. For example: Foley Equipment, a Cat® dealer, with territory primarily in Kansas and Missouri, is woman owned. In addition to Foley equipment, there are 31 other women in our North American dealer network who hold the titles of President, Vice President or Director. One of the more recognized initiatives within Caterpillar's Global Supply Network Division is the Caterpillar Inc. Proprietary Information Supplier Diversity Program which spurs economic growth by increasing business opportunities to minority-owned, women-owned, veteran and service disabled veteran-owned, small disadvantaged businesses and those certified in HUBZones, all while ensuring expectations are met with regards to quality, velocity, capacity, and cost. Currently more than 37% of our direct and indirect purchasing is conducted with suppliers in these categories. Caterpillar is a proud member of the National Minority Supplier Development Council (NMSDC). We also use the System for Award Management (SAM), SBA, and NMSDC databases to locate SDB, VOSB, SDVOSB and HUBZone suppliers. Supplier Diversity is discussed with Global Supply Network Division leadership during the Monthly Operating Results Review meetings. This in turn forces accountability for supplier inclusion by measuring drivers, such as the number of sourcing projects, which include Divers Suppliers and the values of the projects in which they participate. The goal is to create greater transparency to determine which teams are creating inclusive environments and which are not. For more detail, please see our attached 2021 Global Diversity & Inclusion Report in the Additional Documents folder.
----	---	---

45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	BEST OVERALL VALUE / LOWEST LIFE CYCLE COST: Cat products deliver the best value for the money. While we rarely have the lowest initial purchase price, we are happy to demonstrate to customers that our machines offer the lowest overall owning and operating costs when factors such as fuel efficiency, repair frequency, productivity, and resale value are factored in. We believe that government agencies are tasked to be the best stewards of taxpayer funds and our products can prove that they are the best solution. Sourcewell members are in the best position to allow these discussions to take place in contrast to a local bid situation where the focus is often only on initial price. CAT SAFETY SERVICES / SAFETY FEATURES: In addition to the tangible, measurable aspects of the life cycle cost equation, we also bring our focus on safety to every product that we manufacture. Quantifying a human life or debilitating injury is impossible, but each machine has industry-leading features that strive to minimize the possibility for accidents. In addition to built-in safety features, we also offer products and services that are unique in the industry. Cat Safety Services include, but are not limited to, the following: Safety Perception Survey - Used to establish a baseline safety-culture assessment by measuring employee perceptions and gaps in beliefs between management and employees on the front line across 20 Safety Culture Indicators. Safety Leadership Assessment - Used to measure individual safety leadership capability around four domains of safety leadership. Worksite Assessment - Compares onsite observations of safety practices and employee interview data to the documented processes and procedures. Continuous Improvement Process - Involving all levels of the organization to generate engagement, involvement, and ownership in the safety improvement process. Training - can be conducted with e-learning courses on http://safelyhome.cat.com, instructor-led training products or as Supplier-facilitated workshops. Topics available include, but are not limited to, safety culture, effective communication, supervisor safety training, recognition, etc. Fleet Management & Services through Caterpillar Job Site Solutions: We leverage the power of Caterpillar and our dealers by designing innovative solutions that solve customer problems and that have a positive impact on their bottom line. We approach each site differently, striving to deliver exactly what's needed — no more, no less. Every solution includes a unique mix of Caterpillar and dealer capabilities using industry best products, technology, services and expertise necessary to meet the customer's definition of success. The goal is to leave customers better off tomorrow than they are today. Details on products and services are available at www.cat.com/safety. More information can be found in the additional document section. Pricing can be found in the pricing document section.
----	---	--

Table 9: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
46	Do your warranties cover all products, parts, and labor?	Caterpillar has extensive warranty coverage. Please see our warranty statements attached in the warranty information documents.	*
47	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	Please see applicable warranty statements in the attached documents.	*
48	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Caterpillar does not cover travel time and mileage. Dealer territories vary considerably from state to state as do their policies about travel time and mileage during the warranty period.	*
49	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	One of our key differentiating strengths is our ability to service equipment regardless of where it is located. Please see applicable warranty statements in the attached documents.	*
50	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	Warranty service for machines ordered from a Caterpillar facility are generally provided by Caterpillar and performed by Cat dealers. Some items, such as tires, are covered under their manufacturers' warranties.	*
51	What are your proposed exchange and return programs and policies?	Please see applicable warranty statements in the attached documents.	*
52	Describe any service contract options for the items included in your proposal.	We have a large variety of service contract options which can all be customized according to customer needs. Below are just two examples. More solutions are available and we encourage members and dealers to explore all options. 1) Equipment Protection Plans (EPP): After the initial warranty period ends, members may choose to purchase additional protection plans to reduce their exposure to unplanned costs. These policies are written based on months and hours of operation. There are four standard levels of coverage: 1) Powertrain 2) Powertrain + Hydraulics 3) Powertrain + Hydraulics + Technology 4) Premier A description of all these options is included in the attached Equipment Protection Plans document. EPP can be purchased at the same time as the machine purchase, or anytime before the standard warranty expires. 2) Customer Value Agreements (CVA's): A member may choose to enter into an agreement with their Cat dealer to perform routine maintenance and/or repairs. These contracts are customizable based on member needs. The selling Cat dealer can take responsibility for some or all the required service and maintenance needs to allow the agency to gain efficiency by focusing on the performance demands more than maintenance. CVA's are a useful tool to manage expenses. CVAs can be purchased at the same time as the machine purchase, or anytime after. Cat Financial also offers CVAs, which can be performed by Cat dealers in the United States, and are particularly helpful for customers who move their machine fleet to multiple locations which may have different servicing Cat dealers.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
53	Describe your payment terms and accepted payment methods.	Cat dealers are independently owned businesses. As such their payment terms and accepted payment methods vary, but all will be stated on individual invoices. The most common terms are net 30.	*
54	Describe any leasing or financing options available for use by educational or governmental entities.	We offer both leasing and financing options to governmental members of Sourcewell at rates lower than available to the general public. Caterpillar has its own financing arm, Cat Financial. Cat Financial was founded in 1981 and serves Cat customers and dealers. With over 1,900 employees, Cat Financial is active in more than 40 countries covering more than 148,000 customers worldwide. Cat Financial offers you a complete solution for your acquisition needs: - Equipment & Attachments - Parts - Service - Rebuilds Financial products are aligned and customized with the project and work site requirements such as operating lease, loan or finance lease. Find more information from Cat Financial here: https://www.cat.com/en_US/support/financing-protection.html	*
55	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Cat dealers are independently owned businesses. As such their standard transaction documents will vary.	*
56	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	Because Cat dealers will be receiving payments directly from members, accepting P-card procurement will be at their discretion. Many dealers do accept this method without additional fees. Some have limitations on the amount that can be processed.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
57	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	We offer a deep list discount off the current Caterpillar machine and work tool list prices to all Sourcewell members. We have provided base machine list pricing in the document pricing section. Base machines must be properly configured with other mandatory and optional items from the price list before they are considered operational. For the execution of the agreement we will ask our Cat dealer and Sourcewell member to use the Caterpillar price list that is current at the time of the quote. Dealers, in consultation with the member, will configure the machine to the desired specifications and apply the stated list discount to that configured list price amount. Dealer and members should remember to factor in any expected price increases if a machine will be built to order. The pricing document, in the applicable pricing document attachment section, shows the list discount offered for each new machine. Additionally, we are pleased to offer a list discount of 15% off all products and consulting services under Cat Safety Services.	*
58	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Pricing in this proposal is a percentage discount from list on current machine and work tools list prices. Our discount range varies between 3 - 34% off of the list price depending on the product family or model.	*
59	Describe any quantity or volume discounts or rebate programs that you offer.	Our dealers are empowered to consider purchase order volume, repeat purchases, etc. They may offer members additional discounts and /or services at their discretion.	*
60	Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "nonstandard options". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such request.	Sourced goods / Open Market Items are available to members from Cat dealers. The prices for these goods or services will represent fair marketing value and will be determined between the member and the selling dealer. We encourage our dealers and members to use these options as it facilitates complimentary products and streamlines the procurement process. Customers and dealers are responsible for including their Sourcewell member numbers on all documentation related to these purchases. Caterpillar Inc. is not a party to these sales and is exempted from including them in quarterly reports. For audits, inclusion of a customer's Sourcewell member number on the PO and /or invoice shall be deemed sufficient.	*
61	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Machines are unique in their requirements for preparation prior to use. Some may require local final assembly due to their large size others may have locally installed options (fire suppression, beacons, auto lube systems for example). When a dealer issues a quote for a machine, any dealer costs (like pre-delivery inspection, installation, set up, training, etc.) will be itemized separately and are not subject to the Caterpillar list discount for Sourcewell members.	*
62	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	There is no additional cost to members who choose to pick up their machines from the Cat dealer. Dealers may charge fees for delivery to the Sourcewell member's location.	*
63	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Just as for members in the 48 contiguous states, there is no additional cost to members who choose to pick up their machine from their Cat dealer. Dealers may charge fees for delivery to the Sourcewell members' location.	*
64	Describe any unique distribution and/or delivery methods or options offered in your proposal.	Machines are large purchases and if there are unique Sourcewell member requirements our dealers will be happy to discuss on a case by case basis.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
65	b. the same as the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	Caterpillar wants to provide the governmental customer the best list discount possible to allow them to be good stewards of tax-payers funds. We want our governmental customers to have the ability to choose which cooperative contract better fits their needs.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
66	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	We plan to continue our very robust process to ensure reporting speed, accuracy, and contract compliance. Caterpillar and our Cat dealers have very close and trusting relationships. Our dealers are long-established, and the current process (under contract #032119-CAT) is working well. 1) To ensure pricing accuracy, we maintain our current Sourcewell customer discount sheet on our dealer facing pricing pages. Dealers integrate these numbers automatically in their quoting software. 2) To ensure new machines and work tool sales are recorded properly, we use our post-sale credit system. In a nutshell, this means that we corporately support the pricing offered in this contract at a level below what's available to other customers. To receive this additional monetary support after the machine is delivered, dealers must supply the member's name, address, and member number. There is no additional burden or cost to our dealers to use the Sourcewell contract and this is part of the reason for their high engagement and our high reporting accuracy. 3) At month end, we gather the new machine and work tool sales data attributed to Sourcewell and aggregate it for our reporting. 4) After quarter end, we will send the quarterly sales report and administration fee payment to Sourcewell for all items that are subject to the administrative fee.	*
67	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	We regularly track the % of sales that are sold using a cooperative contract. We will continue this practice if we are awarded a contract for RFP 011723.	*
68	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	Per amendment #1 to Contract #032119-CAT, we will be pleased to offer an administrative fee of 0.33% of Caterpillar's list price for each piece of new equipment and serialized work tools purchased by Sourcewell's Participating Entities. Caterpillar will pay this fee and will not ask dealers or members to pay the fee.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *
69	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	The Cat equipment product line, consisting of more than 300 machines, sets the standard for our industry. We plan to help you meet your needs with our equipment, with our distribution and product support system, and the continual introduction and updating of products. Caterpillar is pleased to offer a wide variety of products for Sourcewell members. Excluding paving products, equipment and services awarded on 060122-CAT these include: - Cat Backhoe Loaders (9 models offered) - Cat Compact Track Loader/Skid Steer Loader (14 models offered) - Cat Track/Wheel Hydraulic Excavators (41 models offered) - Cat Motor Graders (7 models offered) - Cat Telehandlers (8 models offered) - Cat Track Loaders (3 models offered) - Cat Track/Wheel Dozers (15 models offered) - Cat Wheel Loaders (19 models offered) - Cat Wheel Tractor Scrapers (7 models offered) - Cat Articulated Trucks (5 models offered) - Cat Rigid Frame Trucks (2 models offered) - Cat Material Handlers (3 models offered) - Cat Landfill Compactors (3 models offered) - Product offerings by model and discount can be found in the pricing attachment within the applicable proposal pricing section. Services and support include: - Cat Attachments (Worktools) - Cat Technology - Cat Safety Services - Cat Job Site Solutions - Product offerings by model and discount can be found in the pricing attachment within the applicable proposal pricing section. - Services and support brochures can be found in the additional documents section by name of offering. For more detailed information on each of these products/offerings see the following website: https://www.cat.com/en_US.html
70	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	N/A

Table 148: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered	Comments
71	Wheeled, tracked, and backhoe loaders	☒ Yes ☐ No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
7	Motor Graders	☒ Yes ☐ No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
73	Wheeled and tracked excavators	☒ Yes ☐ No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
74	Bulldozers, compactors, scrapers, articulated and rigid haulers	☒ Yes ☐ No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
75	Cranes	☐ Yes ☒ No	NIA
76	Accessories or attachments for the offering in #71-75 above	☒ Yes ☐ No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
77	Technology or services for the offering in #71-75 above	☒ Yes ☐ No	Manufactured or offered by Caterpillar. Offerings listed in applicable pricing attachment section.

Table 14C: Required Offering of Equipment

Indicate below if the proposer's proposal includes at least one (1) of the following listed types or classes of equipment. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered	Comments
78	Wheel loader with published net horsepower (HP) of at least 300 HP	☒ Yes ☐ No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
79	Wheeled or tracked excavator with a published net horsepower (HP) of at least 150 HP	☒ Yes ☐ No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
80	Motor Grader with a published maximum operating weight of at least 30,000 lbs.	☒ Yes ☐ No	Manufactured by Caterpillar. Offerings listed in applicable pricing attachment section.
81	Rough terrain, all terrain, crawler, floating, lattice, or telescopic crane with a published maximum lifting capacity of at least 300 tons and a published maximum boom length of at least 150 feet	☐ Yes ☒ No	NIA

Exceptions to Terms, Conditions, or Specifications Form

Only those Proposer Exceptions to Terms, Conditions, or Specifications that have been accepted by Sourcewell have been incorporated into the contract text.

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
 2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
 3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
 4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."
- [Pricing](#) - Machine Pricing.zip - Tuesday January 17, 2023 15:29:45
 - [Financial Strength and Stability](#) - Fin Strength and Stability.zip - Tuesday January 17, 2023 10:31:16
 - [Marketing PlanSamples](#) - Marketing Plan.pdf - Tuesday January 17, 2023 14:53:49
 - WMBEIMBEISBE or Related Certificates (optional)
 - [Warranty Information](#) - Warranty Combined.pdf - Monday January 16, 2023 10:36:31
 - Standard Transaction Document Samples (optional)
 - [Upload Additional Document](#) - Additional Documents.zip - Tuesday January 17, 2023 16:05:29

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.
3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.
4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.
5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.
6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.
7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.
8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.
9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.
11. Proposer its employees, agents, and subcontractors are not:
 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: <https://www.treasury.gov/ofac/downloads/sdnlist.pdf>;
 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: <https://sam.gov/SAM/>; or
 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☒ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Sean Egel, Sales Support Consultant, Caterpillar Inc.

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

☒ Yes ☐ No

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum**" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_5_Heavy_Construction_Equipment_RFP_011723 Tue January 10 2023 08:47 AM	☒	1
Addendum_4_Heavy_Construction_Equipment_RFP_011723 Fri January 6 2023 09:51 AM	☒	2
Addendum_3_Heavy_Construction_Equipment_RFP_011723 Thu December 29 2022 12:33 PM	☒	2
Addendum_2_Heavy_Construction_Equipment_RFP_011723 Wed December 21 2022 01:49 PM	☒	1
Addendum_1_Heavy_Construction_Equipment_RFP 011723 Thu December 15 2022 09:27 AM	☒	1

SOURCEWELL TRADEMARK LICENSE ADDENDUM

This Addendum is by and between **SOURCEWELL**, 202 – 12th Street NE, PO Box 219, Staples, Minnesota 56479 (“Sourcewell”) and **Caterpillar Inc.**, having its principal place of business at 5212 N. O’Connor Blvd., Suite 1100, Irving, TX 75039, and offices at 100 NE Adams Street, Peoria, Illinois, 61629 (“Caterpillar” or “Vendor”). Sourcewell and Caterpillar may be referred to in this Agreement as a “Party” and collectively as the “Parties.”

The Parties maintain a contractual relationship for Vendor to provide equipment, products, or services to Sourcewell’s cooperative purchasing contracts as follows:

Sourcewell Contract 011723 – CAT (Solicitation Number: 011723)

Sourcewell and Vendor each own all right, title, and interest in their respective names, trademarks, service marks, related logos, and all other rights in the names, designs, likenesses and visual representations thereof (“Licensed Trademarks”), and desire to grant each other a royalty-free license to use certain Licensed Trademarks owned by the other Party under the terms and conditions set forth herein.

ARTICLE I: GRANT OF LICENSE

A. GRANT OF LICENSE. During the term of the Contract:

1. Sourcewell grants to Vendor a royalty-free, worldwide, non-exclusive right and license to use Sourcewell’s Licensed Trademarks provided to Vendor by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell’s relationship with Vendor.
2. Vendor grants to Sourcewell a royalty-free, worldwide (except for those jurisdictions that are prohibited by applicable Anti-Corruption and International Trade Laws), non-exclusive right and license to use Vendor’s Licensed Trademarks provided to Sourcewell by Vendor in advertising and promotional materials for the purpose of marketing Vendor’s relationship with Sourcewell.

“Anti-Corruption and International Trade Laws” means all statutes, regulations, rules, executive orders, supervisory requirements, directives, ordinances, circulars, opinions, interpretive letters, and official releases of or by any government, or any authority, department or agency thereof or self-regulatory organization related to bribery, fraud, corruption, or international trade.

3. The Parties agree that each is the owner of all rights, including without limitation common law rights and goodwill, in relation to their respective Licensed Trademarks, and that any goodwill derived from the use of Licensed Trademarks by the other Party shall inure to the owner of the respective Licensed Trademarks.

B. LIMITED RIGHT OF SUBLICENSE. The rights and licenses granted herein includes a limited right of each Party to grant sublicenses to its and their respective distributors, marketing representatives, and agents (collectively “Permitted Sublicensees”) in advertising and promotional materials for the purpose of marketing the Contract. Any sublicense granted will be subject to the terms and conditions of this Addendum. Each Party will be responsible for any breach of this Article by any of their respective sublicensees.

C. USE; QUALITY CONTROL.

1. Neither Party may alter the other Party's Licensed Trademarks from the form provided by the other Party and must comply with the other Party's removal requests as to specific uses of its Licensed Trademarks.
2. Each Party agrees to use, and to cause its Permitted Sublicensees to use, the other Party's Licensed Trademarks only in good faith and in a dignified manner consistent with such Party's use of the Licensed Trademarks. Upon written notice to the breaching Party, the breaching Party or their Permitted Sublicensees have thirty (30) days of the date of the written notice to cure the breach or the license will be terminated.
3. Beyond what is permitted in this Addendum, neither Party will:
 - a. attempt to register, or register any trademark, service mark, symbol, logo, get-up or device which is confusingly similar to any of the other Party's Licensed Trademarks in any jurisdiction;
 - b. represent that it has any rights of any nature in the Licensed Trademarks other than those enjoyed under the terms of this Agreement;
 - c. use the other Party's trademarks, service marks or copyrights, translations thereof or marks similar thereto, as part of its corporate name, trade name or a d/b/a name, favicons, social media names/handles, email addresses, email extensions, or domain names without prior written approval from the other Party; or
 - d. use the other Party's trade names, trademarks, or service marks on any collateral business materials (e.g., business cards, letterhead, invoices, pens, notepads, fax cover sheets, etc.), unless otherwise approved in writing by the other Party.

ARTICLE II: TERM, TERMINATION, AND MISCELLANEOUS.

- A. **EFFECTIVE DATE.** This Addendum is effective upon the date of the final signature below.
- B. **TERMINATION.** Unless earlier terminated in accordance with this Article, this Addendum expires immediately upon the expiration or termination of the Contract.
 1. *Termination for Convenience.* This Addendum may be terminated by either Party at any time upon ninety (90) days' prior written notice to the other Party.
 2. *Termination for Breach.* This Addendum may be terminated by either Party upon a breach of the terms of this Addendum by the other Party, upon written notice of breach to the breaching Party, and only if such breach is not cured within thirty (30) days of the date of the written notice.
 3. *Effect of Termination.* Upon the termination of this Addendum for any reason, each Party will have thirty (30) days to, and require its Permitted Sublicensees to, remove all Licensed Trademarks from signage, websites, and the like bearing the other Party's name or logo

(excepting Sourcewell’s pre-printed catalog of vendors which may be used until the next printing). Vendor must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell’s written directions.

- 4. Miscellaneous. The terms and conditions of this Addendum shall have no effect on the terms and conditions of any other trademark licenses signed by the Parties.

All other terms of the Contract remain in full force and effect, unless otherwise terminated.

DocuSigned by:
SOURCEWELL
By: Jeremy Schwartz
C0FD2A139D06489...
Name: Jeremy Schwartz
Title: Director of Operations and Procurement
Date: 5/24/2023 | 2:45 PM CDT

DocuSigned by:
Caterpillar Inc.
By: Patrick Kearns
68A87926721B4E0...
Name: Patrick Kearns
Title: Vice President Sales & Marketing - North America
Date: 5/24/2023 | 12:48 PM PDT



RFP #011723
REQUEST FOR PROPOSALS
for
Heavy Construction Equipment with Related Attachments and Technology

Proposal Due Date: January 17, 2023, 4:30 p.m., Central Time

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.

SOLICITATION SCHEDULE

Public Notice of RFP Published:	November 15, 2022
Pre-proposal Conference:	December 6, 2022, 10:00 a.m., Central Time
Question Submission Deadline:	January 9, 2023, 4:30 p.m., Central Time
Proposal Due Date:	January 17, 2023, 4:30 p.m., Central Time Late responses will not be considered.
Opening:	January 17, 2023, 6:30 p.m., Central Time See RFP Section V.G. "Opening"

I. ABOUT SOURCEWELL

A. SOURCEWELL

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that facilitates a competitive public solicitation and contract award process for the benefit of its 50,000+ participating entities across the United States and Canada. Sourcewell's solicitation process complies with State of Minnesota law and policies, conforms to Canadian trade agreements (including Canadian Free Trade Agreement, Ontario-Quebec Trade and Cooperation Agreement, and Canada-European Union Comprehensive Economic and Trade Agreement, as applicable), and results in cooperative purchasing solutions from which Sourcewell's Participating Entities procure equipment, products, and services.

Cooperative purchasing provides participating entities and suppliers increased administrative efficiencies and the power of combined purchasing volume that result in overall cost savings. At times, Sourcewell also partners with other purchasing cooperatives to combine the purchasing volume of their membership into a single solicitation and contract expanding the reach of contracted suppliers' potential pool of end users.

Sourcewell uses a website-based platform, the Sourcewell Procurement Portal, through which all proposals to this RFP must be submitted.

B. USE OF RESULTING CONTRACTS

In the United States, Sourcewell's contracts are available for use by:

- Federal and state government entities¹;
- Cities, towns, and counties/parishes;
- Education service cooperatives;
- K-12 and higher education entities;
- Tribal government entities;
- Some nonprofit entities; and
- Other public entities.

In Canada, Sourcewell's contracts are available for use by:

- Provincial and territorial government departments, ministries, agencies, boards, councils, committees, commissions, and similar agencies;
- Indigenous self-governing bodies;
- Regional, local, district, and other forms of municipal government, municipal organizations, school boards, and publicly funded academic, health, and social service

¹ Pursuant to HAR §3-128-2, the State of Hawaii, Department of Accounting and General Services, State Procurement Office, on behalf of the State of Hawaii and participating jurisdictions, has provided notice of its Intent to Participate in the solicitation as a participating entity.

entities referred to as MASH sector (this should be construed to include but not be limited to the Cities of Calgary, Edmonton, Toronto, Ottawa, and Winnipeg), as well as any corporation or entity owned or controlled by one or more of the preceding entities;

- Crown corporations, government enterprises, and other entities that are owned or controlled by these entities through ownership interest; and
- Members of the Canoe procurement group of Canada, and their partner associations: Canoe members are regional, local, district or other forms of municipal government, school boards, publicly-funded academic, health and social service entities in Alberta and across Canada, as well as any corporation or entity owned or controlled by one or more of the preceding entities – as well as partner associations, including Saskatchewan Association of Rural Municipalities, Association of Manitoba Municipalities, Local Authorities Services/Association of Municipalities Ontario, Nova Scotia Federation of Municipalities, Federation of Prince Edward Island Municipalities, Municipalities Newfoundland Labrador, Union of New Brunswick Municipalities, North West Territories Association of Communities, CivicInfo BC, and their members.

For a listing of current United States and Canadian Participating Entities visit Sourcewell's website (note: there is a tab for each country): <https://www.sourcewell-mn.gov/sourcewell-for-vendors/agency-locator>.

Participating Entities typically access contracted equipment, products, or services through a purchase order issued directly to the contracted supplier. A Participating Entity may request additional terms or conditions related to a purchase. Use of Sourcewell contracts is voluntary and Participating Entities retain the right to obtain similar equipment, products, or services from other sources.

To meet Participating Entities' needs, Sourcewell broadly publishes public notice of all solicitation opportunities, including this RFP. In addition, where applicable, other purchasing cooperatives and procurement officials receive notice and are encouraged to re-post the solicitation opportunity.

Proof of publication will be available at the conclusion of the solicitation process.

II. SOLICITATION DETAILS

A. SOLUTIONS-BASED SOLICITATION

This RFP and contract award process is a solutions-based solicitation; meaning that Sourcewell is seeking equipment, products, or services that meet the general requirements of the scope of this RFP and that are commonly desired or are required by law or industry standards.

B. REQUESTED EQUIPMENT, PRODUCTS, OR SERVICES

It is expected that proposers will offer a wide array of equipment, products, or services at lower prices and with better value than what they would ordinarily offer to a single government entity, a school district, or a regional cooperative.

1. Sourcewell is seeking proposals for Heavy Construction Equipment with Related Attachments and Technology, including, but not limited to, the following types of heavy construction equipment:

- a. Wheeled, tracked, and backhoe loaders;
- b. Motor graders;
- c. Wheeled and tracked excavators;
- d. Bulldozers, compactors, scrapers, articulated and rigid haulers; and,
- e. Cranes.

Proposers may include related equipment, accessories, attachments, technology, and services, to the extent these solutions are ancillary or complementary to the equipment, products, or services being proposed.

2. A Proposal must include **at least one** of the following four equipment types to be considered within scope of this solicitation. For purposes of Section II. B. 2. and its subsections, the term “published” means information that is readily available within the proposer’s printed literature or website and the proposer has verified the accuracy of the information:

- a. A wheel loader with published net horsepower (HP) of at least 300 HP;
- b. A wheeled or tracked excavator with a published net horsepower of at least 150 HP;
- c. A motor grader with a published maximum operating weight of at least 30,000 lbs; or,
- d. A rough terrain, all terrain, crawler, floating, lattice, or telescopic crane with a published maximum lifting capacity of at least 300 tons and a published maximum boom length of at least 150 feet.

3. The primary focus of this solicitation is on Heavy Construction Equipment with Related Attachments and Technology. This solicitation should NOT be construed to include:

- a. Construction services; and,
- b. Equipment accessory, attachment, and supply only solutions.

4. This solicitation does not include those equipment, products, or services covered under categories included in pending or planned Sourcewell solicitations, or in contracts currently maintained by Sourcewell, identified below:

- a. Equipment Rental with Related Services (RFP #062320);
- b. Forklifts and Lift Trucks with Related Services (RFP #091520);

- c. Grounds Maintenance Equipment, Attachments, Accessories, and Related Services (RFP #031121);
- d. Roadway Maintenance Equipment (RFP #080521);
- e. Public Utility Equipment with Related Accessories and Supplies (RFP #110421);
- f. Roadway Paving Equipment (RFP #060122);
- g. Medium Construction Equipment with Related Accessories, Attachments, and Supplies (RFP #TBD); and,
- h. Portable Construction Equipment with Related Accessories and Attachments (RFP #TBD).

Generally, the solutions for Participating Entities are turn-key solutions, providing a combination of equipment, products and services, delivery, and installation to a properly operating status. However, equipment-only or products-only solutions may be appropriate for situations where Participating Entities possess the ability, either in-house or through local third-party contractors, to properly install and bring to operation the equipment or products being proposed.

Sourcwell prefers suppliers that provide a sole source of responsibility for the equipment, products, and services provided under a resulting contract. If proposer is including the equipment, products, and services of its subsidiary entities, the proposer must also identify all included subsidiaries in its proposal. If proposer requires the use of distributors, dealers, resellers, or subcontractors to provide the equipment, products, or services, the proposal must address how the equipment, products or services will be provided to Participating Entities, and describe the network of distributors, dealers, resellers, and/or subcontractors that will be available to serve Participating Entities under a resulting contract.

Sourcwell encourages suppliers to offer the broadest possible selection of equipment, products, and services being proposed over the largest possible geographic area and to the largest possible cross-section of Sourcwell current and future Participating Entities.

C. REQUIREMENTS

It is expected that proposers have knowledge of all applicable industry standards, laws, and regulations and possess an ability to market and distribute the equipment, products, or services to Participating Entities.

1. Safety Requirements. All items proposed must comply with current applicable safety or regulatory standards or codes.
2. Deviation from Industry Standard. Deviations from industry standards must be identified with an explanation of how the equipment, products, and services will provide equivalent function, coverage, performance, and/or related services.
3. New Equipment and Products. Proposed equipment and products must be for new, current model; however, proposer may offer certain close-out equipment or products if it is specifically noted in the Pricing proposal. Proposers may also include used

equipment, attachments, or accessories, to the extent that the offering of used equipment, attachments, accessories, is ancillary or complementary to an offering of new, current model equipment and products.

4. Delivered and operational. Unless clearly noted in the proposal, equipment and products must be delivered to the Participating Entity as operational.
5. Warranty. All equipment, products, supplies, and services must be covered by a warranty that is the industry standard or better.

D. ANTICIPATED CONTRACT TERM

Sourcewell anticipates that the term of any resulting contract(s) will be four years, with an optional one-year extension that may be offered based on the best interests of Sourcewell and its Participating Entities.

E. ESTIMATED CONTRACT VALUE AND USAGE

Based on past volume of similar contracts, the estimated annual value of all transactions from contracts resulting from this RFP are anticipated to be USD \$950 Million; therefore, proposers are expected to propose volume pricing. Sourcewell anticipates considerable activity under the contract(s) awarded from this RFP; however, sales and sales volume from any resulting contract are not guaranteed.

F. MARKETING PLAN

Proposer's sales force will be the primary source of communication with Participating Entities. The proposer's Marketing Plan should demonstrate proposer's ability to deploy a sales force or dealer network to Participating Entities, as well as proposer's sales and service capabilities. It is expected that proposer will promote and market any contract award.

G. ADDITIONAL CONSIDERATIONS

1. Contracts will be awarded to proposers able to best meet the need of Participating Entities. Proposers should submit their complete line of equipment, products, or services that are applicable to the scope of this RFP.
2. A proposer may submit only one proposal. If related, affiliated, or subsidiary entities elect to submit separate proposals, rather than a single parent-entity proposal, each such proposal must be prepared independently and without cooperation, collaboration, or collusion.
3. If a proposer works with a consultant on its proposal, the consultant (an individual or company) may not assist any other entity with a proposal for this solicitation.
4. Proposers should include all relevant information in its proposal, since Sourcewell cannot consider information that is not included in the proposal. Sourcewell reserves the right to verify proposer's information and may request clarification from a proposer, including samples of the proposed equipment or products.

5. Depending upon the responses received in a given category, Sourcewell may need to organize responses into subcategories in order to provide the broadest coverage of the requested equipment, products, or services to Participating Entities. Awards may be based on a subcategory.
6. A proposer's documented negative past performance with Sourcewell or its Participating Entities occurring under a previously awarded Sourcewell contract may be considered in the evaluation of a proposal.

III. PRICING

A. REQUIREMENTS

All proposed pricing must be:

1. Either Line-Item Pricing or Percentage Discount from Catalog Pricing, or a combination of these:
 - a. **Line-item Pricing** is pricing based on each individual product or services. Each line must indicate the proposer's published "List Price," as well as the "Contract Price."
 - b. **Percentage Discount from Catalog or Category** is based on a percentage discount from a catalog or list price, defined as a published Manufacturer's Suggested Retail Price (MSRP) for the products or services. Individualized percentage discounts can be applied to any number of defined product groupings. Proposers will be responsible for providing and maintaining current published MSRP with Sourcewell, and this pricing must be included in its proposal and provided throughout the term of any contract resulting from this RFP.
2. The proposer's not to exceed price. A not to exceed price is the highest price for which equipment, products, or services may be billed to a Participating Entity. However, it is permissible for suppliers to sell at a price that is lower than the contracted price.
3. Stated in U.S. and Canadian dollars (as applicable).
4. Clearly understandable, complete, and fully describe the total cost of acquisition (e.g., the cost of the proposed equipment, products, and services delivered and operational for its intended purpose in the Participating Entity's location).

Proposers should clearly identify any costs that are NOT included in the proposed product or service pricing. This may include items such as installation, set up, mandatory training, or initial inspection. Include identification of any parties that impose such costs and their relationship to the proposer. Additionally, proposers should clearly describe any unique distribution and/or delivery methods or options offered in the proposal.

B. ADMINISTRATIVE FEES

Proposers awarded a contract are expected to pay to Sourcewell an administrative fee in exchange for Sourcewell facilitating the resulting contracts. The administrative fee is normally calculated as a percentage of the total sales to Participating Entities for all contracted equipment,

products, or services made during a calendar quarter, and is typically one percent (1%) to two percent (2%). In some categories, a flat fee may be an acceptable alternative.

IV. CONTRACT

Proposers awarded a contract will be required to execute a contract with Sourcewell (see attached template). Only those modifications the proposer indicates in its proposal will be available for discussion. Much of the language in the Contract reflects Minnesota legal requirements and cannot be altered. Numerous and/or onerous exceptions that contradict Minnesota law may result in the proposal being disqualified from further review and evaluation.

To request a modification to the template Contract, a proposer must submit the Exceptions to Terms, Conditions, or Specifications table with its proposal. Only those exceptions noted at the time of the proposal submission will be considered.

Exceptions must:

1. Clearly identify the affected article and section.
2. Clearly note the requested modification; and as applicable, provide requested alternative language.

Unclear requests will be automatically denied.

Only those exceptions that have been accepted by Sourcewell will be included in the contract document provided to the awarded supplier for signature.

If a proposer receives a contract award resulting from this solicitation it will have up to 30 days to sign and return the contract. After that time, at Sourcewell's sole discretion, the contract award may be revoked.

V. RFP PROCESS

A. PRE-PROPOSAL CONFERENCE

Sourcewell will hold an optional, non-mandatory pre-proposal conference via webcast on the date and time noted in the Solicitation Schedule for this RFP and on the Sourcewell Procurement Portal. The purpose of this conference is to allow potential proposers to ask questions regarding this RFP and Sourcewell's competitive contracting process. Information about the webcast will be sent to all entities that have registered for this solicitation opportunity through their Sourcewell Procurement Portal Vendor Account. Pre-proposal conference attendance is optional.

B. QUESTIONS REGARDING THIS RFP AND ORAL COMMUNICATION

All questions regarding this RFP must be submitted through the Sourcewell Procurement Portal. The deadline for submission of questions is found in the Solicitation Schedule and on the

Sourcewell Procurement Portal. Answers to questions will be issued through an addendum to this RFP. Repetitive questions will be summarized into a single answer and identifying information will be removed from the submitted questions.

All questions, whether specific to a proposer or generally related to the RFP, must be submitted using this process. Do not contact individual Sourcewell staff to ask questions or request information as this may disqualify the proposer from responding to this RFP. Sourcewell will not respond to questions submitted after the deadline.

C. ADDENDA

Sourcewell may modify this RFP at any time prior to the proposal due date by issuing an addendum. Addenda issued by Sourcewell become a part of the RFP and will be delivered to potential proposers through the Sourcewell Procurement Portal. Sourcewell accepts no liability in connection with the delivery of any addenda.

Before a proposal will be accepted through the Sourcewell Procurement Portal, all addenda, if any, must be acknowledged by the proposer by checking the box for each addendum. It is the responsibility of the proposer to check for any addenda that may have been issued up to the solicitation due date and time.

If an addendum is issued after a proposer submitted its proposal, the Sourcewell Procurement Portal will WITHDRAW the submission and change the proposer's proposal status to INCOMPLETE. The proposer can view this status change in the "MY BIDS" section of the Sourcewell Procurement Portal Vendor Account. The proposer is solely responsible to check the "MY BIDS" section of the Sourcewell Procurement Portal Vendor Account periodically after submitting its proposal (and up to the Proposal Due Date). If the proposer's proposal status has changed to INCOMPLETE, the proposer is solely responsible to:

- i) make any required adjustments to its proposal;
- ii) acknowledge the addenda; and
- iii) ensure the re-submitted proposal is received through the Sourcewell Procurement Portal no later than the Proposal Due Date and time shown in the Solicitation Schedule above.

D. PROPOSAL SUBMISSION

Proposer's complete proposal must be submitted through the Sourcewell Procurement Portal no later than the date and time specified in the Solicitation Schedule. Any other form of proposal submission, whether electronic, paper, or otherwise, will not be considered by Sourcewell. **Late proposals will not be considered.** It is the proposer's sole responsibility to ensure that the proposal is received on time.

It is recommended that proposers allow sufficient time to upload the proposal and to resolve any issues that may arise. The time and date that a proposal is received by Sourcewell is solely determined by the Sourcewell Procurement Portal web clock.

In the event of problems with the Sourcewell Procurement Portal, follow the instructions for technical support posted in the portal. It may take up to 24 hours to respond to certain issues.

Upon successful submission of a proposal, the Sourcewell Procurement Portal will automatically generate a confirmation email to the proposer. If the proposer does not receive a confirmation email, contact Sourcewell's support provider at support@bidsandtenders.ca.

To ensure receipt of the latest information and updates via email regarding this solicitation, or if the proposer has obtained this solicitation document from a third party, the onus is on the proposer to create a Sourcewell Procurement Portal Vendor Account and register for this solicitation opportunity.

Within the Sourcewell Procurement Portal, all proposals must be digitally acknowledged by an authorized representative of the proposer attesting that the information contained in the proposal is true and accurate. By submitting a proposal, proposer warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential contract award. The submission of inaccurate, misleading, or false information is grounds for disqualification from a contract award and may subject the proposer to remedies available by law.

E. GENERAL PROPOSAL REQUIREMENTS

Proposals must be:

- In substantial compliance with the requirements of this RFP or it will be considered nonresponsive and be rejected.
- Complete. A proposal will be rejected if it is conditional or incomplete.
- Submitted in English.
- Valid and irrevocable for 90 days following the Proposal Due Date.

Any and all costs incurred in responding to this RFP will be borne by the proposer.

F. PROPOSAL WITHDRAWAL

Prior to the proposal deadline, a proposer may withdraw its proposal.

G. OPENING

The Opening of proposals will be conducted electronically through the Sourcewell Procurement Portal. A list of all proposers will be made publicly available in the Sourcewell Procurement Portal after the Proposal Due Date, but no later than the Opening time listed in the Solicitation Schedule.

To view the list of proposers, verify that the Sourcewell Procurement Portal opportunities list search is set to “All” or “Closed.” The solicitation status will automatically change to “Closed” after the Proposal Due Date and Time.

VI. EVALUATION AND AWARD

A. EVALUATION

It is the intent of Sourcewell to award one or more contracts to responsive and responsible proposers offering the best overall quality, selection of equipment, products, and services, and price that meet the commonly requested specifications of Sourcewell and its Participating Entities. The award(s) will be limited to the number of proposers that Sourcewell determines is necessary to meet the needs of its Participating Entities.

Factors to be considered in determining the number of contracts to be awarded in any category may include the following:

- Total evaluation scores (giving consideration to natural breaks in the scoring of responsive proposals);
- The number and geographic location of highest-scoring proposers that offer:
 - A comprehensive selection of the requested equipment, products, or services;
 - A sales and service network ensuring availability and coverage for Participating Entities’ use; and
 - Other attributes of the proposer or contents of its proposal that assist Participating Entities in achieving environmental and social requirements, and goals.

Information submitted as part of a proposal should be as specific as possible when responding to the RFP. Do not assume Sourcewell has any knowledge about a specific supplier or product.

B. AWARD(S)

Award(s) will be made to the highest-scoring proposer(s) whose proposal conforms to all conditions and requirements of the RFP, and consistent with the award criteria defined in this RFP.

Sourcewell may request written clarification of a proposal at any time during the evaluation process.

Proposal evaluation will be based on the following scoring criteria and the Sourcewell Evaluator Scoring Guide (a copy is available in the Sourcewell Procurement Portal):

Conformance to RFP Requirements	50
Financial Viability and Marketplace Success	75
Ability to Sell and Deliver Service	100
Marketing Plan	50

Value Added Attributes	75
Warranty	50
Depth and Breadth of Offered Equipment, Products, or Services	200
Pricing	400
TOTAL POINTS	1000

C. PROTESTS OF AWARDS

Any protest made under this RFP by a proposer must be in writing, addressed to Sourcewell's Executive Director, and delivered to the Sourcewell office located at 202 12th Street NE, P.O. Box 219, Staples, MN 56479. All documents that comprise the complete protest package must be received, and time stamped at the Sourcewell office by 4:30 p.m., Central Time, no later than 10 calendar days following Sourcewell's notice of contract award(s) or non-award. and must be time stamped by Sourcewell no later than 4:30 p.m., Central Time. A protest must allege a procedural, technical, or legal defect, with supporting documentation. A protest that merely requests a re-evaluation of a proposal's content will not be entertained

A protest must include the following items:

- The name, address, and telephone number of the protester;
- Identification of the solicitation by RFP number;
- A precise statement of the relevant facts;
- Identification of the alleged procedural, technical, or legal defect;
- Analysis of the basis for the protest;
- Any additional supporting documentation;
- The original signature of the protester or its representative; and
- Protest bond in the amount of \$20,000 (except where prohibited by law or treaty).

Protests that do not address these elements will not be reviewed.

D. RIGHTS RESERVED

This RFP does not commit Sourcewell to award any contract, and a proposal may be rejected if it is nonresponsive, conditional, incomplete, conflicting, or misleading. Proposals that contain false statements or do not support an attribute or condition stated by the proposer may be rejected.

Sourcewell reserves the right to:

- Modify or cancel this RFP at any time;
- Reject any and all proposals received;
- Reject proposals that do not comply with the provisions of this RFP;
- Select, for contracts or for discussion, a proposal other than that with the lowest cost;
- Independently verify any information provided in a proposal;

- Disqualify any proposer that does not meet the requirements of this RFP, is debarred or suspended by the United States or Canada, State of Minnesota, Participating Entity's state or province; has an officer, or other key personnel, who have been charged with a serious crime; or is bankrupt, insolvent, or where bankruptcy or insolvency are a reasonable prospect;
- Waive or modify any informalities, irregularities, or inconsistencies in the proposals received;
- Clarify any part of a proposal and discuss any aspect of the proposal with any proposer; and negotiate with more than one proposer;
- Award a contract if only one responsive proposal is received if it is in the best interest of Participating Entities; and
- Award a contract to one or more proposers if it is in the best interest of Participating Entities.

E. DISPOSITION OF PROPOSALS

All materials submitted in response to this RFP will become property of Sourcewell and will become public record in accordance with Minnesota Statutes Section 13.591, after negotiations are complete. Sourcewell considers that negotiations are complete upon execution of a resulting contract. It is the proposer's responsibility to clearly identify any data submitted that it considers to be protected. Proposer must also include a justification for the classification citing the applicable Minnesota law. Sourcewell may reject proposals that are marked confidential or nonpublic, either substantially or in their entirety.

Sourcewell will not consider the prices submitted by the proposer to be confidential, proprietary, or trade secret materials. Financial information, including financial statements, provided by a proposer is not considered trade secret under the statutory definition.



12/15/2022

Addendum No. 1

Solicitation Number: RFP 011723

Solicitation Name: Heavy Construction Equipment with Related Attachments and Technology

Consider the following Question and Answer to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

Is a proposer required to have a CAGE or Unique Entity Identifier (SAM) code?

Answer 1:

A CAGE or Unique Entity Identifier (SAM) code is not required to be considered for or awarded a Sourcewell contract. Proposals are evaluated based on the criteria as stated in the RFP.

Refer to the General Instructions above Questionnaire Table 1. Respond "N/A" if a question does not apply (preferably with an explanation).

End of Addendum

Acknowledgement of this Addendum to RFP 011723 posted to the Sourcewell Procurement Portal on 12/15/2022, is required at the time of proposal submittal.



12/21/2022

Addendum No. 2

Solicitation Number: RFP 011723

Solicitation Name: Heavy Construction Equipment with Related Attachments and Technology

Consider the following amendment to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

RFP Amendment:

As the result of the publication of two RFPs included in the equipment, products, or services of this solicitation, RFP Subsections II. B. 4. g - h. are revised to remove the (RFP #####) placeholders, update the RFP title of RFP Subsection II. B. 4. g., and insert the actual RFP numbers, to read as follows:

* * * *

- g. Medium Duty and Compact Construction Equipment with Related Attachments (RFP #020223); and,
- h. Portable Construction Equipment with Related Accessories and Attachments (RFP #020923).

* * * *

The remainder of the RFP content remains unchanged.

End of Addendum

Acknowledgement of this Addendum to RFP 011723 posted to the Sourcewell Procurement Portal on 12/21/2022, is required at the time of proposal submittal.



12/29/2022

Addendum No. 3

Solicitation Number: RFP 011723

Solicitation Name: Heavy Construction Equipment with Related Attachments and Technology

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

What information does Sourcewell require, if any, on a quote provided by an awarded supplier to a participating entity?

Answer 1:

Refer to Section 6. A. – Orders and Payment, of the Sourcewell contract template. "...order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller."

Question 2:

How does Sourcewell track what is sold on the contract for administrative fee verification from an awarded supplier?

Answer 2:

Refer to Section 8. A. – Contract Sales Activity Report, of the Sourcewell contract template. "Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract.

Refer also to Section 8. B. – Administrative Fee, of the Sourcewell contract template. "Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract."

End of Addendum

Acknowledgement of this Addendum to RFP 011723 posted to the Sourcewell Procurement Portal on 12/29/2022, is required at the time of proposal submittal.



01/6/2023

Addendum No. 4

Solicitation Number: RFP 011723

Solicitation Name: Heavy Construction Equipment with Related Attachments and Technology

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

Is there a dollar amount limit for non-contract, sourced, or open market items that can be included in a proposal? Are they also subject to the administrative fee?

Answer 1:

Sourcewell has not set a specific dollar limit for non-contract, sourced, or open market items. However, to be considered for a contract award a proposer's primary offering of equipment, products, or services must be within scope of RFP Section II. B. – Requested Equipment, Products, or Services.

Refer to RFP Section III. B. – Administrative Fees and Section 8. B. – Administrative Fee of the Sourcewell contract template for additional information regarding administrative fees. It is left to the discretion of each proposer to determine and propose an administrative fee that is consistent with its business and its industry.

Question 2:

Can you elaborate more and/or give an example on what you are looking for in the question below from Table 10, Line Item 55 from the proposal questionnaire?

Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.

Answer 2:

It is left to the discretion of each proposer to determine the content and format of the data and documentation that best represents their proposal. Sourcewell will consider the relevant information submitted in each proposal and apply the evaluation criteria as set forth in the RFP.

End of Addendum

Acknowledgement of this Addendum to RFP 011723 posted to the Sourcewell Procurement Portal on 01/6/2023, is required at the time of proposal submittal.



01/10/2023

Addendum No. 5

Solicitation Number: RFP 011723

Solicitation Name: Heavy Construction Equipment with Related Attachments and Technology

Consider the following Questions and Answers to be part of the above-titled solicitation documents. The remainder of the documents remain unchanged.

Question 1:

Regarding Line Item 17 of the proposer questionnaire, are there any specific licenses or certifications that you are looking for?

Answer 1:

In the competitive process, Sourcewell will not advise a proposer on the content of the proposal. It is left to the discretion of each proposer to determine the information necessary to best demonstrate their ability to serve Sourcewell participating entities. Proposals are evaluated based on the criteria stated in the RFP.

Question 2:

Regarding Line Items 24 & 25 of the proposer questionnaire, if we don't do any direct business with eligible Sourcewell participants, government, education or non-profit customers are the references required?

Answer 2:

In the competitive process, Sourcewell will not advise a proposer on the content of the proposal. It is left to the discretion of each proposer to determine the information necessary to best demonstrate their financial viability and marketplace success. Proposals are evaluated based on the criteria stated in the RFP.

End of Addendum

Acknowledgement of this Addendum to RFP 011723 posted to the Sourcewell Procurement Portal on 01/10/2023, is required at the time of proposal submittal.



The New York State Contract Reporter

*NYS' official source of contracting opportunities
Bringing business and government together*

This document printed
Tuesday, 11/15/2022

Contracting Opportunity

Title: Heavy Construction Equipment with Related Attachments and Technology

Agency: Sourcewell

Division: Procurement Department

Contract Number: 011723

Contract Term: 4 years, with potential 1 year extension

Date of Issue: 11/15/2022

Due Date/Time: 01/17/2023 4:30 PM
Central Time

County(ies): All NYS counties

Classification: Vehicles & Equipment - *Commodities*

Opportunity Type: General

Entered By: Chris Robinson

Description: Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.

Service-Disabled Veteran-Owned Set Aside: No

Business entities awarded an identical or substantially similar procurement contract within the past five years:

BOMAG Americas, Inc.

Caterpillar, Inc.

CNH Industrial America, LLC

Grove U.S. LLC dba Manitowoc

Hyundai Construction Equipment Americas, Inc.

John Deere Construction Retail Sales

Komatsu America Corp.

Link Belt Cranes

Volvo Construction Equipment North America, LLC

Contact Information

Primary contact: Sourcewell
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
rfp@sourcewell-mn.gov

Submit to contact: Sourcewell
Procurement Department
Chris Robinson
Procurement Manager
202 12th Street NE
P.O. Box 219
Staples, MN 56479
United States
Ph: 218-895-4168
rfp@sourcewell-mn.gov

Bid Results

Bid Results have not been entered

Awards

Awards have not been entered

© 2022, Empire State Development <http://www.esd.ny.gov/>

AFFIDAVIT OF PUBLICATION



DJC OREGON

11 NE Martin Luther King Jr. Blvd. Suite 201 / Portland, OR 97232-3579
(503) 226-1311

STATE OF OREGON, COUNTY OF MULTNOMAH--ss.

I, **Nick Bjork**, being first duly sworn, depose and say that I am a **Publisher** of the **Daily Journal of Commerce**, a newspaper of general circulation in the counties of CLACKAMAS, MULTNOMAH, and WASHINGTON as defined by ORS 193.010 and 193.020; published at Portland in the aforesaid County and State; that I know from my personal knowledge that the Goods and Services notice described as

Case Number: NOT PROVIDED

HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ATTACHMENTS AND TECHNOLOGY

Sourcewell; Bid Location Staples, MN, Todd County; Due 01/17/2023 at 04:30 PM

a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 1 time(s) in the following issues:

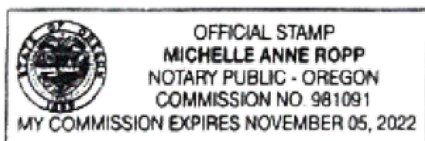
11/16/2022

State of Oregon
County of Multnomah

SIGNED OR ATTESTED BEFORE ME
ON THE **16th** DAY OF **November, 2022**

Nick Bjork

Notary Public-State of Oregon



SOURCEWELL
HEAVY CONSTRUCTION EQUIPMENT
WITH RELATED ATTACHMENTS
AND TECHNOLOGY
Proposals due 4:30 pm,
January 17, 2023
REQUEST FOR PROPOSALS

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.

Published Nov. 16, 2022. 12173819

Carol Jackson
Sourcewell
202 12th St NE
Staples, MN 56479-2438

Order No.: 12173819
Client Reference No:

LOCALiQ

The Oklahoman

PO Box 631643 Cincinnati, OH 45263-1643

PROOF OF PUBLICATION

Sourcewell
Sourcewell
PO BOX 219
STAPLES MN 56479

STATE OF OKLAHOMA, COUNTY OF OKLAHOMA

The Oklahoman, a daily newspaper of general circulation in the State of Oklahoma, and which is a daily newspaper published in Oklahoma County and having paid general circulation therein; published and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issues dated on:

11/17/2022, 11/24/2022

and that the fees charged are legal.
Sworn to and subscribed before on 11/24/2022

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.
11/17, 11/24/22 8060849

D. Roberts
Legal Clerk
Mariah Verhagen
Notary, State of WI, County of Brown
8-25-26

My commission expires

Publication Cost: \$36.80

Order No: 8060849

of Copies:

Customer No: 727698

1

PO #:

THIS IS NOT AN INVOICE!

Please do not use this form for payment remittance.

MARIAH VERHAGEN
Notary Public
State of Wisconsin



Beaufort Gazette
Belleville News-Democrat
Bellingham Herald
Bradenton Herald
Centre Daily Times
Charlotte Observer
Columbus Ledger-Enquirer
Fresno Bee

The Herald - Rock Hill
Herald Sun - Durham
Idaho Statesman
Island Packet
Kansas City Star
Lexington Herald-Leader
Merced Sun-Star
Miami Herald

el Nuevo Herald - Miami
Modesto Bee
Raleigh News & Observer
The Olympian
Sacramento Bee
Fort Worth Star-Telegram
The State - Columbia
Sun Herald - Biloxi

Sun News - Myrtle Beach
The News Tribune Tacoma
The Telegraph - Macon
San Luis Obispo Tribune
Tri-City Herald
Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
34474	346675	Print Legal Ad-IPL00980790 - IPL0098079		\$132.13	1	18 L

Attention: Carol Jackson

SOURCEWELL
PO BOX 219
STAPLES, MN 56479

REQUEST FOR PROPOSALS

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for **Heavy Construction Equipment with Related Attachments and Technology** to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.
IPL0098079
Nov 15 2022

State of South Carolina

County of Richland

I, Tara Pennington, makes oath that the advertisement, was published in The State, a newspaper published in the City of Columbia, State and County aforesaid, in the issue(s) of

No. of Insertions: 1

Beginning Issue of: 11/15/2022

Ending Issue of: 11/15/2022

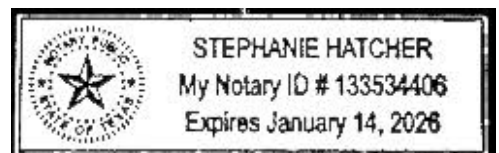
Tara Pennington

Tara Pennington

Sworn to and subscribed before me this 15th day of November in the year of 2022

Stephanie Hatcher

Notary Public in and for the state of Texas, residing in Dallas County



Errors- the liability of the publisher on account of errors in or omissions from any advertisement will in no way exceed the amount of the charge for the space occupied by the item in error, and then only for the first incorrect insertion.

Extra charge for lost or duplicate affidavits.
Legal document please do not destroy!

Hammer ‘almost blacks out’ with 64

Adam Schupak
Golfweek | USA TODAY Network

ST. SIMONS ISLAND, Ga. – After making his first cut on the PGA Tour as a professional last week in Houston, Cole Hammer is taking advantage of a sponsor’s exemption into the RSM Classic, grabbing the first-round lead by carding nine birdies for a career-low 8-under 64 at the Plantation Course at Sea Island Resort.



Hammer “I almost blacked out there for a little bit,” Hammer said Thursday. “It went by in a heartbeat, but at the same time was a long day.” And an unseasonably cold one at that. The temperature at the seaside course barely broke 50 degrees. Having previously played in the Jones Cup, an amateur tournament held at nearby Ocean Forest, Hammer had experienced the wind whipping off the water in these parts and bundled up in four layers and a beanie.

“When I played the Jones Cup, it was 35 degrees, blowing 30 and raining so I told myself I’ll never play in weather like that again,” he said. “I was ready for it.”

What Hammer wasn’t ready for was six consecutive missed cuts to start his pro career, an unexpectedly sharp learning curve after a decorated amateur career topped off by leading Texas to a national championship in June.

“It was a really dark period and I didn’t know what was going on,” he said. “I just was putting so much pressure on myself early in the tournament that I’d get behind the 8-ball.”

After missing the cut at the Wyndham Championship in August, he did a deep dive on his swing with instructor Bruce Davidson and is starting to see the fruits of their labor. Ten days ago, he narrowly missed securing guaranteed starts at the final stage of Korn Ferry

Tour Q-School and then opened with a 74 in the opening round of the Cadence Houston Open.

“As soon as I made a bogey, I felt like the world was ending,” he explained. “In Houston I just relaxed, took a deep breath and I made some bogeys. I basically just told myself that I can come back and nobody plays perfect golf and that’s what I was trying to do.”

Hammer shot 65 in the second round to make the cut and finished T-27. It gave him a jolt of confidence, especially when he found out after his final round that he had secured a sponsor invite into the RSM Classic.

“I was batting zero on the PGA Tour. I needed to get that monkey off my back,” he said. “To do that in my hometown event in Houston was huge for me.”

Hammer noted that he didn’t sleep well Wednesday night and started his round with low expectations. “I hit my best drive of the day on No. 1, my 10th hole, and that swing gave me some confidence going into the back nine. I hit a wedge to like 2 feet and knocked that in,” Hammer said.

That was his fifth birdie of the day and before long he looked up and spied his last name atop the leaderboard. “I saw some cameras show up, I knew I was doing something right,” he said.

Hammer’s opening-round 64 was a stroke better than rookie Ben Griffin, who also played the Plantation Course. England’s Callum Tarren, who said the weather reminded him a little too much of home, and Beau Hossler tied for the low round of the day at the Seaside Course with 6-under 64s.

Hossler, a 27-year-old Texas grad who is still seeking his first victory on the PGA Tour, said he could relate to Hammer’s slow start in the pro ranks: “I think there’s a learning curve and once he gets comfortable at this level, just like I did, I think you start to say I can compete with these guys.”

With so much on line, Ko opens with 65 in CME

Beth Ann Nichols
Golfweek | USA TODAY Network

NAPLES, Fla. – Lydia Ko made bogey on the opening par 5 at Tiburon Golf Club to begin the CME Group Tour Championship, but that did nothing to foreshadow the rest of the day.

Ko, leader of the Rolex Player of the Year race and Vare Trophy, paces the field after a 7-under 65 Thursday. The 25-year-old Kiwi holds the course record at Tiburon, 62, and won this tournament in 2014. She recorded eight birdies and shot 31 on the back nine.

“The first four holes into the wind is a beast,” said Ko. “It’s a beast without the wind. So I knew that if I could just hang on and just stay patient, there was going to be a lot of opportunities, and I was able to grab a lot of them in the back nine. So definitely nice to finish off that way.”

An 18-time winner on the LPGA, Ko last won the LPGA Player of the Year in 2015. She leads Minjee Lee by one point in the POY race. Lee opened with a 71 and is tied for 23rd. Players must finish in the top 10 to earn points.

Nelly Korda, winner of last week-end’s Pelican Ladies Championship and current No. 1, made a 20-footer for bogey on the second hole that felt like a birdie. She opened with a 4-under 68 with dropped shots, hitting all 14 fairways. “It was kind of sporadically windy,” said Korda, “but then I guess once I got over a couple of my shots the winds died, so those were my like two mistakes.”

Brooke Henderson withdrew from last week’s Pelican event with an injury to her upper back and said that she wasn’t even sure if she could tee it up this week. The Canadian lives part time here in Naples and felt well enough on Thursday to shoot 68. Henderson, a two-time winner this year, said she made some adjustments to her swing to be able to play.



Lydia Ko took the first-round CME Group Tour Championship lead with a 65 Thursday. LYNNE SLADKY/AP

Danielle Kang spent four days with Butch Harmon last week in Las Vegas and felt good about swing changes they’re making coming into the week, jotting notes down on her glove. Kang spent a month in South Korea with In-bee Park, where she tied for 10th at the BMW Ladies Championship.

Kang, who revealed over the summer that she has a tumor on her spine, lost in a playoff at the Walmart NW Arkansas Championship to Atthaya Thititkul and tied for third at the LPGA Mediheal, after returning to competition after a months-long break.

“I really wish at one point we can just get to a point where I don’t want to be associated with so much health things as I’m here, I’m standing in front of you guys, I’m playing golf,” said Kang.

“Body and being physically in the top best shape is something we’re always going to be thinking about as athletes. So the way I warm up, the way I have to approach certain type of things, is – there has been obstacles that’s been set in front of me, but that’s kind of part of life, right? Nothing is going to be fluid.”

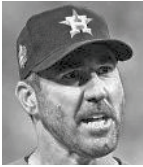
MLB UNANIMOUS CY YOUNG WINNERS

Verlander wins for third time at 39

At 39 and in his first season back from Tommy John surgery, Justin Verlander returned to the Houston Astros and completed one of the finest seasons of his 17-year MLB career, which earned him his third Cy Young Award.

The right-hander was unanimously voted the American League winner Wednesday by the Baseball Writers’ Association of America.

Chicago White Sox right-hander Dylan Cease (14-8, 2.20 ERA) finished second in the voting and Toronto Blue Jays right-hander Alek Manoah (16-7, 2.24 ERA) finished third; both were named



Verlander

on all 30 ballots.

Verlander is the 11th pitcher to win three or more Cy Young Awards, also earning the honors in 2011 and 2019. Roger Clemens won a record seven.

Verlander had pitched just six innings since 2019 but dominated his opponents over 175 innings in 2022. He produced a 1.75 ERA, the lowest by an AL pitcher in a full season since Hall of Famer Pedro Martinez in 2000.

The future Hall of Famer and nine-time All-Star also led the AL in wins (18), WHIP (0.83), opponent batting average

(.186) and hits per nine innings (5.97). In 12 starts following a Houston loss, he went 9-0 with a 1.11 ERA.

Verlander’s 220 adjusted ERA and 0.829 WHIP also ranked best in the majors.

Alcantara also Marlins’ 1st-timer

Sandy Alcantara was named the National League Cy Young Award winner Wednesday, becoming the first pitcher in Miami Marlins franchise history to earn the honor and the third winner hailing from the Dominican Republic.

Alcantara went 14-9 with a 2.28 ERA in 32 starts, topping the majors with six

complete games and 228 ⅓ innings pitched. The workhorse right-hander received all 30 first-place votes in BBWAA balloting conducted at the end of the regular season.

Alcantara, 27, was an All-Star for the second time in his career and had a sub-2.00 ERA as late as Aug 21. His 8.0 bWAR was the majors’ best, and he became the first pitcher since 2016 to throw at least six complete games. In fact, no other team in baseball had more than five in 2022.

Left-handers Max Fried of the Atlanta Braves and Julio Urias of the Los Angeles Dodgers finished second and third.

MARKETPLACE TODAY

To view more Classified listings, visit: classifieds.usatoday.com

For advertising information: 1.800.397.0070 www.russelljohns.com/usat

NOTICES PUBLIC NOTICE Choice Partners, is a national cooperative that will be accepting proposals in response to the following Request for Proposals (RFP). Interested proposers may go to www.choicepartners.org and register to download the solicitation or call 713.696.1337. RFP 23/017KN Office Supplies & Related Items. All Proposals must be received by Tuesday, December 20, 2022 @ 2:00 pm central time via the HCDE online eBid System at the following link: https://hcdeebid.ionwave.net. Let it be known, an unrebutted ecclesiastic agreement with witnesses' has been reached between minister Diane-Marie and the private men, Richard-Michael: DeWine, Thomas-A.: Aigler, David-J.: Claus, Eric: Smith, Marc-A.: Linder, Christopher-J.: Hilton, Kevin: Karn, Evan: Ely. The full text of the agreement may be seen at www.thewaythetruthandthelivedvinejesus.blogspot.com and www.allcreatorsgifts.blogspot.com Successful Advertisements start with USA TODAY Marketplace To advertise in USA TODAY, call: 1-800-397-0070	PUBLIC NOTICE NOTICE TO OFFERORS Instructional Aids, Materials and Athletic Products Request for Proposal # 23-13P 1GPA will receive responses electronically via OpenGov Procurement at: https://procurement.opengov.com/portal/1GPA Until December 15, 2022 @ 11:00 AM Arizona Time Electronic sealed responses are required and will be publicly opened through Zoom immediately following the deadline for receiving responses. See the solicitation for more information. Solicitations may be downloaded online at the link above. For additional information please contact Rebecca Seifert at 866-306-3893 or rseifert@1gpa.org Request for Proposal (RFP) E&I Cooperative Services, Inc. invites the submission of sealed proposals for: EI00186--2022RFP for Learning Management Systems Proposals are due by 1:00 PM ET on Monday, January 9, 2023. Respondents must submit their RFP response using E&I's Electronic Sourcing Solution which is accessible via https://www.eandi.org/contract-finder/rfp-development/. <i>E&I does not accept hard copy submissions or submissions through any other medium other than its Electronic Sourcing Solution.</i> E&I is committed to developing mutually advantageous business relationships with minority, women, disabled, veteran, and service-disabled veteran-owned businesses. Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal https://portal.sourcewell-mn.gov <i>Only proposals submitted through the Sourcewell Procurement Portal will be considered.</i> Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.	CHANGE OF NAME Change Of Name I, Harsh Saraiya s/o Pankaj Saraiya, r/o San Francisco, CA shall be known as Harsh Saraiya-Tran for all future purposes. ANNOUNCEMENTS HAVE YOU BEEN CLASSIFIED AS A HIGH RISK DRIVER DUE TO DUI, DWI OR TICKETS FOR AGGRESSIVE DRIVING? Serenity is here to help by making SR-22 insurance easy to get and affordable for everyone. 800-509-9315 THE CALL & QUOTE ARE FREE. BUSINESS BUSINESS OPPORTUNITIES Your Prosperity and Good Health Matters! Great News! Visit us at www.prosperityandgoodhealth.com or call our 24/7 Toll Free Hotline 1-888-701-0320 Affiliate Opp. SHADE SAIL OPPORTUNITY Make money as an Authorized Dealer for the World's leading maker of Shade Sails. Go to: www.custommadeshadesails.com for the details and sign up.	INVESTMENTS INVEST \$50K IN MEDIA GET BACK \$1 MILLION Pot'l : Invest \$50K, get back \$7K weekly for 156 weeks = \$1 Million Also, you can invest as low as \$99 or more as well Visit: http://www.secrets40.com or http://www.50kdeal.com 212-260-5650 FINANCIAL SERVICES Are you getting hit with high interest rates because of a low credit score? Improve it today! • FREE Consultation • FREE Credit Evaluation 800-852-4931 IMPROVE YOUR CREDIT SCORE ELIMINATE your overwhelming debt We can help if your total debt is \$10,000 or more! ☑ CREDIT CARD DEBT ☑ MEDICAL DEBT ☑ PERSONAL LOANS 800-825-1306 Avoid bankruptcy today and start over completely debt-free. THE CALL IS FREE.	MARKETPLACE BOOKS / PUBLICATIONS A Garden Observed: Cultivating A Life by <i>Melanie Boyer</i> Enchanting 220 page coffee-table devotional filled with garden photography Available on Amazon HEALTH/FITNESS ATTENTION If you've had Hernia Surgery and have experienced any COMPLICATIONS you may be entitled to SIGNIFICANT CASH COMPENSATION. CALL THE HERNIA MESH HELPLINE NOW AT 800-478-7176 HEALTH/FITNESS TALCUM POWDER SETTLEMENT If you or a loved one has been diagnosed with ovarian cancer after using talcum based products you may be entitled to significant compensation 800-208-3526 AUCTIONS AUCTIONS  US Treasury Dept. Auctions Seized, Forfeited & Abandoned Assets Real Estate • Boats • Planes • Designer Goods Jewelry • Watches • Gold • Electronics & More! No Buyer's Premiums Charged cwsmarketing.com 855-463-3183 
---	---	--	---	--



Opportunity Notice
**Heavy Construction Equipment with
Related Attachments and Technology**

Opportunity Information

Organization: Canoe Procurement Group of Canada
Organization Address:
Reference Number: AB-2022-06557
Solicitation Number: AB-2022-06557
Solicitation Type: Request for Proposal
Posting (MM/dd/yyyy): 11/17/2022
04:30:00 PM Alberta Time
Closing (MM/dd/yyyy): 01/17/2023
03:30:00 PM Alberta Time
Last Update (MM/dd/yyyy): 11/17/2022
04:15:53 PM Alberta Time
Agreement Type: NWPTA/TILMA & CFTA & CETA & TCA
Region of Opportunity: Open
Region of Delivery: Alberta
Opportunity Type: Open & Competitive
Commodity Codes:
N3815: Crane and Crane-Shovel Attachments
N3805C: Excavator, Hydraulic, Truck Mounted
N3805FC: Loaders, Scoop Type, Wheeled 4X4, One Cubic Yard or Less
N3805FB: Loaders, Scoop Type, Wheeled 4X4, One Cubic Yard or Larger
N3810: Cranes and Crane-Shovels
N3805: Earthmoving and Excavating Equipment
N3805K: Earth and Rock Hauling Trucks and Trailers
N3805D: Graders, Road, Motorized
N3805B: Excavator, Hydraulic, Crawler Mounted

Category: Goods

Potential vendors (bidders)
may view the bid package
here.

[View Bid Package](#)

Interested vendors (bidders)
who wish to submit a
response to this opportunity
should register their interest
by downloading the
document(s) from the bid
package.

[View Interested Vendors \(Bidders\)](#)

Response Submission:

Only Proposals submitted through the Sourcewell Procurement Portal will be considered.

<https://portal.sourcewell-mn.gov>

Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.

Response Contact:

Robinson, Chris
Procurement Manager
2510 Sparrow Drive
Nisku, Alberta T9E 8N5
Tel: 218-895-4168
Email: rfp@sourcewell-mn.gov

Response Specifics:

A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, 4:30 pm Central Time, and late proposals will not be considered.

Proposer's complete proposal must be submitted through the Sourcewell Procurement Portal no later than the date and time specified in the Solicitation Schedule. Any other form of proposal submission, whether electronic, paper, or otherwise, will not be considered by Sourcewell. Only complete proposals that are timely submitted through the Sourcewell Procurement Portal will be considered. Late proposals will not be considered. It is the Proposer's sole responsibility to ensure that the proposal is received on time.

All proposals must be received through the Sourcewell Procurement Portal no later than the Proposal Due Date and time noted in the Solicitation Schedule above. It is recommended that Proposers allow sufficient time to upload the proposal and to resolve any issues that may arise. The closing time and date is determined by the Sourcewell Procurement Portal web clock.

In the event of problems with the Sourcewell Procurement Portal, follow the instructions for technical support posted in the portal. It may take up to twenty-four (24) hours to respond to certain issues.

Upon successful submission of a proposal, the Portal will automatically generate a confirmation email to the Proposer. If the Proposer does not receive a confirmation email, contact Sourcewell's support provider at support: <https://portal.sourcewell-mn.gov>.

To ensure receipt of the latest information and updates via email regarding this solicitation, or if the Proposer has obtained this solicitation document from a third party, the onus is on the Proposer to create a Sourcewell Procurement Portal Vendor Account and register for this solicitation opportunity.

All proposals must be acknowledged digitally by an authorized representative of the Proposer attesting that the information contained in the proposal is true and accurate. By submitting a proposal, Proposer warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential contract award. The submission of inaccurate, misleading, or false information is grounds for disqualification from a contract award and may subject the Proposer to remedies available by law.

Opportunity Description:

Canoe Procurement Group of Canada, is posting the solicitation on behalf of CivicInfo BC, RMA, SARMA, AMM, LAS, UMB, NSFM, FPEIM, MNL, NWTAC and its current and potential Members and represented Associations and their Members, which includes local Governmental and other not-for-profit organizations located in all provinces and territories in Canada including but not limited to British Columbia, Alberta, Saskatchewan, Manitoba, Ontario, Nova Scotia, New Brunswick, Prince Edward Island, Newfoundland and Labrador and Northwest Territories. Request for Proposal ("RFP") to result in regional and/or national contract solutions under the rules and regulations of the New West Partnership Trade Agreement ("CETA") for this procurement, Canoe/Sourcewell is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology with to result in a national contracting solution for use by its members.

Members include thousands of governmental, higher education, K-12 education, not-for-profit, tribal government, and other public agencies located in Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.

APC "Opportunity Notices" This notice is provided for information purposes only. Refer to the "Opportunity Documents" in the bid package for authoritative information.

All queries pertaining to the language, content or any missing or inaccurate information within this abstract must be sent to its originator of the abstract, as specified in the opportunity notice.

© APC - All rights reserved. No part of the information contained in this Web Site may be reproduced, stored in a retrieval system or transmitted in any form or by any means, electronic, mechanical, photocopying, recording or otherwise without the prior written permission of the Manager, Centre of Expertise via: SA.APCRequests@gov.ab.ca. His Majesty the King in right of Alberta and the Alberta public sector entities that use APC are not responsible or liable for the accuracy of the information contained in the publication. It is the responsibility of interested parties to review the opportunity posting for changes or updates prior to the



Bid RFP #011723 - Heavy Construction Equipment with Related Attachments and Technology

Bid Type

RFP

Bid Number

011723

Title

Heavy Construction Equipment with Related Attachments and Technology

Expected Start Date

Nov 15, 2022 12:00:00 AM CST

Expected End Date

Jan 17, 2023 4:30:00 PM CST

Agency

Sourcewell

Bid Contact

Chris Robinson

(218) 895-4168

rfp@sourcewell-mn.gov

202 12th Street NE

P.O. Box 219

Staples, MN 56479-0219

Questions

0 Questions

0 Unanswered

[\[View Questions\]](#)

Edit Bid

[\[Edit\]](#)

Description

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://proportal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.

Pre-Bid Conference

Date

Dec 6, 2022 10:00:00 AM CST

Location

Online Conference

Notes

Login information will be emailed two business days prior to the event.

Documents

No Documents for this bid

View Details

Click [here](#) to return to the Sourcewell Procurement Portal home page.

Bid Details	
Bid Classification:	Goods
Bid Type:	RFP - General
Bid Number:	RFP 011723
Bid Name:	Heavy Construction Equipment with Related Attachments and Technology
Bid Status:	Open
Bid Closing Date:	Tue Jan 17, 2023 4:30:00 PM (CST)
Question Deadline:	Mon Jan 9, 2023 4:30:00 PM (CST)
Electronic Auctions:	Not Applicable
Language for Bid Submissions:	English unless specified in the bid document
Submission Type:	Online Submissions Only
Submission Address:	Online Submissions Only
Public Opening:	No
Description:	Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://proportal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time , and late proposals will not be considered.
Bid Document Access:	Bid Opportunity notices and awards and a free preview of the bid documents is available on this site free of charge without registration. Please note, some documents may be secured and you will be required to register for the bid to download and view the documents. There is no cost to obtain an unsecured version of the document and /or to participate in this solicitation.
Categories:	Show Categories [+]
Submit a Question Register for this Bid Download Bid Documents	

Meeting Locations

The following are the meeting times and locations for the opportunity:

Meeting Location	Description	Date / Time	Mandatory Me...	Meeting Document
Online Pre-Proposal Conference	Login instructions will be posted to the "Documents" section and available to registered suppliers two business days prior to the web conference.	Tuesday December 6, 2022 10:00 AM (CST)	No	

Documents			
File Name		Pages	
RFP_011723_Heavy_Construction_Equipment Monday November 14, 2022 12:27 PM		13	Download
RFP_011723_Heavy_Construction_Equipment_Contract_Template Monday November 14, 2022 12:28 PM		18	Download
RFP_011723_Heavy_Construction_Equipment_Login_Instructions Friday December 2, 2022 09:29 AM		1	Download
RFP_011723_Heavy_Construction_Equipment_Login_Instructions_Updated_120722 Wednesday December 7, 2022 03:10 PM		--	Download

Addenda			
File Name		Pages	
Addendum_1_Heavy_Construction_Equipment_RFP 011723 Thursday December 15, 2022 09:27 AM		1	Download



OPEN

Heavy Construction Equipment with Related Attachments and Technology

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.

Important Dates

Pre-Proposal Conference:
December 6, 2022 at 10:00 am CST

Proposals Due:
January 17, 2023 at 4:30 pm CST

To obtain a copy of the complete RFP, ask questions related to the RFP, or submit a proposal, please use the link below.

[Sourcewell Procurement Portal](#)



- ☒ Publish
- ☐ Bid Announcements
- ☐ Doc. Taker's List

Bidding

Type 1 Bid Notice Only

Publish /Verify Contents

Save as Template

Solicitation Setting

✓ Invite Bidders	No
✓ Evaluate Response online	No
✓ Internal Approval	No
✓ Enable Collaboration with other Users	No

Solicitation Details

Mandatory Information

Solicitation Type	RFP	Solicitation Number	011723
Solicitation Name	Heavy Construction Equipment with Related Attachments and Technology	Procurement Type	Goods
Country & Province/State	Canada / Ontario	Published By	Sourcewell
Accept Questions	Not Applicable		

Internal Information (For Internal Use Only)

Procurement Title/Project Name 011723 Heavy Construction Equipment

Advertisement

Basic Settings

Solicitation Type	Open to all suppliers	Estimated Contract Amount	
Publish Date	11/15/2022	Closing Date & Time	01/17/2023 16:30:00 CT
Publish Option		Value Range for this Solicitation	10,000,001 over

Selected Categories

Automotive/ Industrial

Heavy Equipment/ Vehicles Dump trucks, bull-dozers, cranes, asphalt rollers, etc. tractors Office trailers, skid loader, earthmovers, heavy duty vehicles, excavators, caterpillar, graders, trains etc.



Solicitation Overview



Heavy Construction Equipment with Related Attachments and Technology

011723

Closing Date: 01/17/2023 04:30:00 PM CT

Detail:

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://proportal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.

Notice

Basic Information

Estimated Contract Value (CAD)	\$3,800,000,000.00 (Not shown to suppliers)
Reference Number	0000236008
Issuing Organization	Sourcewell
Owner Organization	
Solicitation Type	RFP - Request for Proposal (Formal)
Solicitation Number	011723
Title	Heavy Construction Equipment with Related Attachments and Technology
Source ID	PP.CO.USA.868485.C88455

Details

Location	All of Canada, All of Canada
Purchase Type	Duration:4 years
Description	Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [https://portal.sourcewell-mn.gov]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.

Dates

Publication	2022/11/15 09:26:17 AM EST
Question Acceptance Deadline	2023/01/09 05:30:00 PM EST
Questions are submitted online	No
Bid Intent	Not Available
Closing Date	2023/01/17 05:30:00 PM EST

Prebid Conference	2022/12/06 01:00:00 AM EST
--------------------------	----------------------------

Contact Information

Procurement Department
218-894-1930
rfp@sourcewell-mn.gov

Pre-Bidding Events

Event Type	Prebid Conference
Attendance	Recommended
Event date	2022/12/06 01:00:00 AM EST
Location	Online Conference
Event Note	Login information will be emailed two business days prior to the event.

Bid Submission Process

Bid Submission Type	Electronic Bid Submission
Pricing	In attached document
Pricing	In attached document
Bid Documents List	

Item Name	Description	Mandatory
Bid Documents	Documents defining the proposal	Yes

Categories

Selected Categories

GSIN Category (1)		
G	Goods Goods	
N38	Construction, Mining, Excavating And Highway Maintenance Equipment Construction, Mining, Excavating And Highway Maintenance Equipment	
N3800	CONSTRUCTION, MINING, EXCAVATING AND HIGHWAY MAINTENANCE EQUIPMENT Construction, mining, excavating and highway maintenance equipment	
MERX Category (1)		
G	Goods Goods	
G28	Special Purpose Vehicles Special Purpose Vehicles	
UNSPSC Categories (4)		
22000000	Building and Construction Machinery and Accessories	
22100000	Heavy construction machinery and equipment	
22101500	Earth moving machinery	
22101700	Heavy equipment components	
22101900	Building construction machinery and accessories	
22102000	Building demolition machinery and equipment	



Proposal Opening Record

Date of opening: January 17, 2023

Sourcewell posted Request for Proposal #011723, for the procurement of Heavy Construction Equipment with Related Attachments and Technology, on the Sourcewell Procurement Portal [portal.sourcewell-mn.gov] on Tuesday, November 15, 2022, and the solicitation remained in an open status within the portal until January 17, 2023, at 4:30 pm CT. The RFP required that all proposals be submitted through the Sourcewell Procurement Portal no later than 4:30 pm CT on January 17, 2023, the date and time specified in the Solicitation Schedule.

The undersigned certify that all responses received on Request for Proposal #011723 were submitted through the Sourcewell Procurement Portal, and that each Proposer's response material was digitally sealed upon submission and remained inaccessible until the due date and time specified in the Solicitation Schedule.

Responses were received from the following:

Caterpillar, Inc. - Submitted 1/17/23 at 4:10:22 PM
 CNH Industrial America, LLC - Submitted 1/17/23 at 12:55:10 PM
 Doosan Infracore North America - Submitted 1/17/23 at 10:42:22 AM
 Gradall Industries, Inc. - Submitted 1/12/23 at 8:01:35 PM
 Grove U.S., LLC dba Manitowoc - Submitted 1/16/23 at 10:51:24 AM
 Hitachi Construction Machinery America's, Inc. - Submitted 1/17/23 at 11:11:54 AM
 Hi-Vac Corporation - Submitted 1/16/23 at 4:23:39 PM
 Hyundai Construction Equipment Americas, Inc. - Submitted 1/15/23 at 10:14:34 AM
 John Deere Shared Services, LLC - Submitted 1/12/23 at 2:48:05 PM
 Kobelco Construction Machinery U.S.A. - Submitted 1/17/23 at 11:06:30 AM
 Komatsu America Corp. - Submitted 1/17/23 at 12:43:04 PM
 LBX Company, LLC - Submitted 1/16/23 at 8:44:10 AM
 Liebherr USA, Co. - Submitted 1/17/23 at 11:53:35 AM
 Link-Belt Cranes - Submitted 1/16/23 at 2:39:01 PM
 LiuGong Construction Machinery North America, LLC - Submitted 1/17/23 at 1:47:35 PM
 MAZIO ATTACHMENTS, LLC - Submitted 1/17/23 at 3:41:06 PM
 SANY America, Inc. - Submitted 1/17/23 at 3:57:09 PM
 Volvo Construction Equipment North America - Submitted 1/10/23 at 9:00:46 AM

The Proposals were opened electronically, and a list of all Proposers was made publicly available in the Sourcewell Procurement Portal, on January 17, 2023, at 4:31:28 PM CT. All responsive proposals were then submitted for review by the Sourcewell Evaluation Committee.

DocuSigned by:
Kim Austin
6830543C58384D1...

Kim Austin, MBA, CPPB, Procurement Lead Analyst

DocuSigned by:
Carol Jackson
6EE63AEDED5F46E...

Carol Jackson, Procurement Analyst



Proposal Evaluation
Heavy Construction Equipment with Related Attachments and Technology RFP #011723

		Caterpillar, Inc.	CNH Industrial America, LLC	Doosan Infracore North America	Gradall Industries, Inc.	Grove U.S., LLC	Hitachi Construction Machinery America's, Inc.	Hi-Vac Corporation	Hyundai Construction Equipment Americas, Inc.	John Deere Shared Services, LLC
Possible Points										
Conformance to RFP Requirements	50	44	40	39	43	36	40	39	40	41
Pricing	400	329	338	316	333	278	333	319	333	339
Financial Viability and Marketplace Success	75	67	65	62	63	59	60	61	62	62
Ability to Sell and Deliver Service	100	90	82	78	80	79	79	75	78	87
Marketing Plan	50	43	41	40	40	38	40	39	41	41
Value Added Attributes	75	66	64	61	58	58	61	55	58	64
Warranty	50	44	41	40	41	41	44	40	42	41
Depth and Breadth of Offered Equipment, Products, or Services	200	174	167	162	154	139	161	140	162	171
Total Points	1,000	857	838	798	812	728	818	768	816	846
Rank Order		1	4	14	11	16	9	15	10	3

		Kobelco Construction Machinery, USA	Komatsu America Corp.	LBX Company, LLC	Liebherr USA Co.	Link-Belt Cranes	LiuGong Construction Machinery North America, LLC	MAZIO ATTACHMENTS, LLC	SANY America	Volvo Construction Equipment North America
Possible Points										
Conformance to RFP Requirements	50	43	43	36	38	41	42		41	44
Pricing	400	348	343	265	336	329	340		329	334
Financial Viability and Marketplace Success	75	62	63	55	57	62	55		59	64
Ability to Sell and Deliver Service	100	80	83	73	75	81	80		79	85
Marketing Plan	50	41	43	35	37	41	41		42	43
Value Added Attributes	75	65	63	56	58	60	60		60	64
Warranty	50	42	43	40	43	41	44		42	44
Depth and Breadth of Offered Equipment, Products, or Services	200	154	166	146	165	154	158		168	159
Total Points	1,000	835	847	706	809	809	820		820	837
Rank Order		6	2	17	12.5	12.5	7.5		7.5	5

DocuSigned by:

James Voelker

15F6CCFFA61E4A0...

James Voelker, CPCM, CFCM, Procurement Lead Analyst

DocuSigned by:

Michael Muñoz

0B0204E40D3E445...

Michael Muñoz, CPPB, Procurement Analyst

DocuSigned by:

Carol Jackson

6EE63AEDED5F46E...

Carol Jackson, Procurement Analyst

DocuSigned by:

Bill Davison

679614F597034BA...

Bill Davison, CPPO, NIGP-CPP, Procurement Analyst



COMMENT AND REVIEW
to the
REQUEST FOR PROPOSAL (RFP) #011723
Entitled

Heavy Construction Equipment with Related Attachments and Technology

The following advertisement was placed November 15, 2022 in *USA Today*, in South Carolina's *The State*, and on the Sourcewell website www.sourcewell-mn.gov, Sourcewell Procurement Portal <https://portal.sourcewell-mn.gov>, Biddingo, Merx, The New York State Contract Reporter www.nyscr.ny.gov, and PublicPurchase.com, November 16, 2022 in Oregon's *Daily Journal of Commerce*, and on November 17 and November 24, 2022 in *The Oklahoman*:

Sourcewell, a State of Minnesota local government unit and service cooperative, is requesting proposals for Heavy Construction Equipment with Related Attachments and Technology to result in a contracting solution for use by its Participating Entities. Sourcewell Participating Entities include thousands of governmental, higher education, K-12 education, nonprofit, tribal government, and other public agencies located in the United States and Canada. A full copy of the Request for Proposals can be found on the Sourcewell Procurement Portal [<https://portal.sourcewell-mn.gov>]. Only proposals submitted through the Sourcewell Procurement Portal will be considered. Proposals are due no later than January 17, 2023, at 4:30 p.m. Central Time, and late proposals will not be considered.

The solicitation process was conducted through the Sourcewell Procurement Portal. The following parties expressed interest in the solicitation by registering for this opportunity within the portal:

Best Equipment, Inc.	Komatsu America Corp.
Calder Brothers Corporation	LBX Company, LLC
Caterpillar, Inc.	Liebherr USA, Co.
Century Propeller	Link-Belt Cranes
Clark Equipment Company	LiuGong Construction Machinery North America, LLC
CNH Industrial America, LLC	MAZIO ATTACHMENTS, LLC
Construction Industry Center	Noregon Systems
Craig Manufacturing, Ltd.	Norlift, Inc.
Crane Works, Inc.	NPK Construction Equipment, Inc.
Doosan Infracore North America	PAPE MACHINERY
EASTERN EQUIPMENT SERVICES, LLC	Prime Vendor, Inc.

Falcon Equipment Holdings, LLC	ProCon, LLC
Federal Contracts Corp.	Pure Air Wellness, LLC
Gradall Industries, Inc.	PWXPress
Grove U.S., LLC dba Manitowoc	Quantum International Services, Ltd.
Hi-Vac Corporation	Regina Construction Association
Hitachi Construction Machinery America's, Inc.	SANY America, Inc.
Humdinger Equipment, Ltd.	SEGO Industries
Hyundai Construction Equipment Americas, Inc.	Sled Consulting, LLC
INTEGRITY EXPRESS LOGISTICS	UNITED RENTALS (NORTH AMERICA), INC.
John Deere Shared Services, LLC	Vans Equipment Co.
JRET CO. CORPORATION	Volvo Construction Equipment North America
Kobelco Construction Machinery U.S.A.	XCMG NORTH AMERICA CORPORATION

All Proposals remained sealed within the Sourcewell Procurement Portal until the scheduled due date and time. Proposals were electronically opened, and the list of all Proposers was made publicly available on the Sourcewell Procurement Portal, on January 17, 2023 at 4:31:28 pm CT. Proposals were received from the following:

Caterpillar, Inc.
 CNH Industrial America, LLC
 Doosan Infracore North America
 Gradall Industries, Inc.
 Grove U.S., LLC dba Manitowoc
 Hitachi Construction Machinery America's, Inc.
 Hi-Vac Corporation
 Hyundai Construction Equipment Americas, Inc.
 John Deere Shared Services, LLC
 Kobelco Construction Machinery U.S.A.
 Komatsu America Corp.
 LBX Company, LLC
 Liebherr USA, Co.
 Link-Belt Cranes
 LiuGong Construction Machinery North America, LLC
 MAZIO ATTACHMENTS, LLC
 SANY America, Inc.
 Volvo Construction Equipment North America

Proposals were reviewed by the Proposal Evaluation Committee:

James Voelker, CPCM, CFCM, Procurement Lead Analyst
 Carol Jackson, Procurement Analyst
 Michael Muñoz, CPPB, Procurement Analyst
 Bill Davison, NIGP-CPP, CPPO, Procurement Analyst

The findings of the Proposal Evaluation Committee are summarized as follows:

The Proposal Evaluation Committee applied the Sourcewell RFP evaluation criteria and determined that the products and services offered in the proposal response from MAZIO ATTACHMENTS, LLC, fell outside of the Requested Equipment, Products, or Services of the RFP. All other proposals were found to meet the scope and mandatory submittal requirements and were evaluated.

Caterpillar, Inc. manufactures an extensive line of heavy construction equipment, attachments, and services. Their sales and service forces, and large dealer network are available to Sourcewell participating entities in the United States and Canada. Caterpillar is offering financing/leasing options, along with competitive discount ranges on machine and work tool list pricing.

CNH Industrial America, LLC provides a strong offering of loaders, motor graders, excavators, bulldozers, attachments, and technology. Their dealer network is strategically located across North America and is ready to serve Sourcewell participating entities in the United States and Canada. CNH Industrial America, LLC is also dedicated to their Clean Energy Leader® strategy which promotes the use of renewable fuels, systems to reduce emissions, technological tools, and sustainable agricultural practices. They are offering Sourcewell participating entities significant pricing discounts.

Gradall Industries, Inc. manufactures excavators for heavy construction use in a variety of models and configurations. They have regional sales and service managers that cover the United States and Canada. Their broad dealer network can provide training and service to Sourcewell participating entities. Financing options are available through Gradall dealers along with competitive discounts off MSRP.

Hitachi Construction Machinery America's, Inc. offers a full range of compact, mid-size, and large wheel loaders, excavators, attachments, and technology. Their dealer network is ready to serve Sourcewell participating entities in the United States and Canada. Hitachi's Consite telematics program allows tracking ability of fuel efficiency, machine location, and service alerts. They are offering Sourcewell participating entities generous pricing discounts.

Hyundai Construction Equipment Americas, Inc. provides excavators, crawler excavators, wheeled excavators, wheel loaders, skid steer loaders, articulated dump trucks, and track loaders. Their Hi MATE telematics service improves equipment uptime, and their Hi DETECT service improves safety by detecting the machines surrounding environment and issues warnings to the operator. They have 85 dealers with 192 locations that are ready to provide sales and service to Sourcewell participating entities in the United States and Canada. Hyundai Construction Equipment North America, Inc. is offering a solid discount off their list price.

John Deere Shared Services, LLC is offering a comprehensive solution of construction equipment including, but not limited to backhoes, crawler, tractor and wheel loaders, dozers, excavators, motor graders, and skid steers. Their WorkSight suite of technologies provides features including JDLink Telematics, machine health prognostics, remote diagnostics and programming, payload weighing, and grade control. John Deere's extensive dealer network of nearly 1,500 locations in the United States and Canada stands ready to support Sourcewell participating entities. Their pricing proposal offers Sourcewell participating entities a significant discount from list prices.

Kobelco Construction Machinery U.S.A. supplies tracked excavators and crawler cranes in a wide variety of classes and capacities. Their dealer network composed of 163 locations is ready to serve Sourcewell participating entities in the United States and Canada. Kobelco's exclusive Integrated Noise and Dust Reduction (iNDR) system is also

available on their short radius excavators. They are offering Sourcewell participating entities competitive pricing discounts.

Komatsu America Corp. provides a substantial selection of wheel loaders, motor graders, tracked excavators, crawler dozers, articulated trucks, attachments, and technology solutions. Their dealer network of 263 locations can serve Sourcewell participating entities across the United States and Canada. Komatsu also offers their Komatsu Care program standard on Tier 4 Final machines that offers complimentary maintenance for 3 years or 2000 hours. Their pricing proposal includes generous discounts for Sourcewell participating entities.

Liebherr USA, Co. provides a strong offering of wheeled and tracked loaders, excavators, bulldozers, articulated dump trucks, attachments, and technologies. Their sales team and dealer network are ready to serve Sourcewell participating entities in the continental United States. Liebherr backs their equipment with a 60 month or 3000-hour standard warranty. They are offering Sourcewell participating entities substantial discounts from MSRP.

Link-Belt Cranes manufactures a wide selection of all-terrain, rough-terrain, telescopic crawler, lattice crawler, and telescopic truck cranes along with attachments and technology offerings. Their dealer network of 30 distributors is ready to serve Sourcewell participating entities throughout the United States and Canada. Link-Belt's included 3D Lift Planning allows users to create, save, view, and print three-dimensional lift plans from anywhere they have an internet connection. They are offering Sourcewell participating entities competitive pricing discounts.

LiuGong Construction Machinery North America, LLC offers a range of models for wheel loaders, excavators, soil compaction rollers, and an electric loader. Their 92 dealers, with 159 locations, can provide service and training to Sourcewell participating entities throughout the United States and Canada. They offer excellent discounts for base model equipment, to include parts and attachments.

SANY America, Inc. provides a large selection of wheeled and backhoe loaders, motor graders, tracked excavators, soil compactors, rough terrain and crawler cranes, attachments, and technology options. Their dealer network consisting of 91 locations is prepared to serve Sourcewell participating entities in the United States and Canada. SANY is a leader in advanced manufacturing and has two Lighthouse Factories designated by the World Economic Forum Global Lighthouse Network. They are offering Sourcewell participating entities generous pricing discounts.

Volvo Construction Equipment North America's catalog includes an extensive array of construction equipment including wheel loaders, excavators, haulers, compactors, pavers, skid steers, and compact track loaders. Volvo Co-Pilot offers a fully integrated and supported touch screen machine indication system to monitor machine and operator performance. Volvo's large dealer network is ready to serve Sourcewell participating entities throughout the United States and Canada. Their pricing proposal offers a solid discount from MSRP.

For these reasons, the Sourcewell Proposal Evaluation Committee recommends award of Sourcewell Contract #011723 to:

Caterpillar, Inc.	#011723-CAT
CNH Industrial America, LLC	#011723-CNH
Gradall Industries, Inc.	#011723-GRD
Hitachi Construction Machinery America's, Inc.	#011723-HTI
Hyundai Construction Equipment Americas, Inc.	#011723-HCE
John Deere Shared Services, LLC	#011723-JDC
Kobelco Construction Machinery U.S.A.	#011723-KBL

Komatsu America Corp.	#011723-KOM
Liebherr USA, Co.	#011723-LEB
Link-Belt Cranes	#011723-LIN
LiuGong Construction Machinery North America, LLC	#011723-LIU
SANY America, Inc.	#011723-SNY
Volvo Construction Equipment North America	#011723-VCE

The preceding recommendations were approved on February 23, 2023.

DocuSigned by:
James Voelker
15F6CCFFA61E4A0...
James Voelker, CPCM, CFCM, Procurement Lead Analyst

DocuSigned by:
Carol Jackson
6EE63AEDED5F46E...
Carol Jackson, Procurement Analyst

DocuSigned by:
Michael Muñoz
0B0204E40D3E445...
Michael Muñoz, CPPB, Procurement Analyst

DocuSigned by:
Bill Davison
679614F597034BA...
Bill Davison, NIGP-CPP, CPPO, Procurement Analyst

STATEMENT OF COMPLIANCE

As Chief Procurement Officer for Sourcewell, I have reviewed the recommendation of the Evaluation Committee and the accompanying support materials documenting the process followed for **RFP #011723 for Heavy Construction Equipment with Related Attachments and Technology**.

The committee accepted, deemed responsive, evaluated, and recommended proposals for award. Under authority granted to the Chief Procurement Officer in Sourcewell's bylaws, the recommendations set forth above are approved.

I hereby certify:

1. Sourcewell is a government agency, created and authorized by Minnesota law to provide cooperative procurement contracts.
2. The procurement process and resulting contracts have been awarded in compliance with the laws of the State of Minnesota (Minnesota Statutes Chapter 471 and Minnesota Statutes Section 123A.21), and in conformity to Sourcewell's Procurement Policy.

DocuSigned by:

C0FD2A139D06489...

Jeremy Schwartz, CSSBB, CPPO, NIGP-CPP
Sourcewell Chief Procurement Officer

**SOURCEWELL
STATE OF MINNESOTA**



Member Veronen moved the adoption of the following Resolution:

RESOLUTION TO APPROVE SOLICITATION AND/OR RE-SOLICITATION OF CATEGORIES

10/18/2022

Resolution No. 2022_28

WHEREAS, Sourcewell desires to issue a solicitation and is seeking permission from the Board to issue a solicitation for the categories listed on Appendix A, which is attached and incorporated.

WHEREAS, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell's cooperative purchasing and contracting program; and

WHEREAS, the Chief Procurement Officer recommends approval of categories detailed above.

NOW THEREFORE BE IT RESOLVED that the Board of Directors hereby approves the solicitation of categories.

The motion for the adoption of the foregoing resolution was duly seconded by Member Barrows and the following voted in favor: (list names here)

Zylka, Veronen, Thiel, Thomas, Barrows, Kircher

and the following voted against: (list names here or "NONE")

None

whereupon said resolution was declared duly passed and adopted.

ATTEST:

DocuSigned by:
Sara Nagel
9BEF5D6F88D140B...
Clerk to the Board of Directors

APPENDIX A

SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - October 2022
CONSENT AGENDA ITEMS
Requesting Board permission to Solicit the following categories:

Unmanned and Remotely-Operated Vehicle Systems with Related Technology and Services

Requesting Board permission to Re-Solicit the following categories:

Indefinite Delivery Indefinite Quantity Construction - Illinois

Heavy Construction Equipment with Related Attachments and Technology

CONSENT AGENDA ITEMS
NEW CONTRACTS

Supplier Name	Contract Number	Solicitation Title
CenturyLink Communications dba Lumen Technologies Group	072822-LUM	"Communications Technology Consulting Services"
Ross & Baruzzini, Inc.	072822-RBZ	"Communications Technology Consulting Services"
Ten4 Mobility, LLC dba OpDecision	072822-TN4	"Communications Technology Consulting Services"
Safeware, Inc.	080922-SAF	"Public Safety and Emergency Management Equipment, Tool, and Supply Catalog Solutions"
W.W. Grainger, Inc.	080922-WWG	"Public Safety and Emergency Management Equipment, Tool, and Supply Catalog Solutions"

CONTRACT EXTENSIONS

Supplier Name	Contract Number	Solicitation Title
Ennis Flint, Inc.	062817-EPI	"Airport Consumable Products with Related Supplies and Services"
Hi-Lite Airfield Serices, LLC	062817-HLA	"Airport Consumable Products with Related Supplies and Services"
New Deal Deicing	062817-NDD	"Airport Consumable Products with Related Supplies and Services"
Epoke North America, Inc.	080818-EPK	"Snow and Ice Handling Equipment, Supplies and Accessories"

NEW IDIQ CONTRACTS

Company Name	Contract Number	State - Region - Type of Work
NONE		

IDIQ Contract Extensions

Company Name	Contract Number	
Happel & Associates, Inc.	CO-NE-GC03-090920-HAI	
RoofConnect Logistics, Inc.	CO-SE-RW01-090920-RCL	
RoofConnect Logistics, Inc.	CO-SW-RW01-090920-RCL	
Happel & Associates, Inc.	CO-NW-GC02-090920-HAI	
Happel & Associates, Inc.	CO-SE-GC02-090920-HAI	
Sunland Asphalt, Inc.	CO-SW-PAV02-090920-SAC	
Facilities Contracting, Inc.	CO-NE-GC04-090920-FCI	
Sunland Asphalt, Inc.	CO-NE-PAV01-090920-SAC	
ATI Restoration, LLC	CO-NE-GC05-090920-ATI	
RoofConnect Logistics, Inc.	CO-NE-RW01-090920-RCL	
Z-Craft, Ltd.	CO-SE-RW02-090920-ZCR	
PaveConnect Logistics, LLC	CO-SW-PAV01-090920-PCL	
PaveConnect Logistics, LLC	CO-NE-PAV02-090920-PCL	
PaveConnect Logistics, LLC	CO-SE-PAV01-090920-PCL	
JOC Construction	CO-SE-GC01-090920-LRI	
Happel & Associates, Inc.	CO-SW-GC02-090920-HAI	
Sunland Asphalt, Inc.	CO-SE-PAV02-090920-SAC	
PaveConnect Logistics, LLC	CO-NW-PAV01-090920-PCL	
Z-Craft, Ltd.	CO-SW-RW02-090920-ZCR	
JOC Construction	CO-SW-GC01-090920-LRI	
JOC Construction	CO-NW-GC01-090920-LRI	
RoofConnect Logistics, Inc.	CO-NW-RW01-090920-RCL	
JOC Construction	CO-NE-GC01-090920-LRI	
Sunland Asphalt, Inc.	CO-NW-PAV02-090920-SAC	

**SOURCEWELL
STATE OF MINNESOTA**



Member Thiel moved the adoption of the following Resolution:

RESOLUTION TO RATIFY COOPERATIVE CONTRACTING AWARDS

4/20/2023

Resolution No. 2023_10

WHEREAS, the Sourcewell Board of Directors previously authorized the solicitations for the cooperative categories listed on Appendix A, which is attached and incorporated; and

WHEREAS, Sourcewell issued the cooperative contracting solicitations for the authorized categories; and

WHEREAS, through the Sourcewell Procurement Policy, the Board designated the Chief Procurement Officer to administer Sourcewell's cooperative purchasing and contracting program and to award all competitively solicited contracts, without limitation; and

WHEREAS, the Chief Procurement Officer made the awards listed based on the results of the competitive solicitation process; and

WHEREAS, the Board acknowledges that the awards made by the Chief Procurement Officer are valid and binding; however, based upon some members' legal requirements the Chief Procurement Official is required to seek subsequent Board ratification of all cooperative purchasing awards.

NOW THEREFORE BE IT RESOLVED by the Board of Directors ratifies the cooperative contracting awards made by the Chief Procurement Officer listed on Appendix A.

The motion for the adoption of the foregoing resolution was duly seconded by Member Kircher and the following voted in favor: (list names here)

Zylka, Nagel, Thiel, Barrows, Arts, Kircher, Kicker
and the following voted against: (list names here or "NONE")

NONE

whereupon said resolution was declared duly passed and adopted.

ATTEST:

DocuSigned by:
Linda Arts
0EF5785E1EAD4CF...
Clerk to the Board of Directors

APPENDIX A

SOURCEWELL PROCUREMENT DEPARTMENT
BOARD ITEMS - April 2023
CONSENT AGENDA ITEMS
Requesting Board permission to Solicit the following categories:

Alternative Student/Client Transportation Solutions

Requesting Board permission to Re-Solicit the following categories:

Fabric Structures with Related Materials and Services

Refuse Collection Vehicles with Related Equipment, Accessories, and Services

Indefinite Delivery Indefinite Quantity Construction - Kansas

NEW CONTRACTS
CONSENT AGENDA ITEMS

Supplier Name	Contract Number	Solicitation Title
Advexure, LLC	011223-ADX	"Unmanned and Remotely Operated Vehicle Systems with Related Technology and Services"
Deep Trekker, Inc.	011223-DTK	"Unmanned and Remotely Operated Vehicle Systems with Related Technology and Services"
FLYMOTION, LLC	011223-FLM	"Unmanned and Remotely Operated Vehicle Systems with Related Technology and Services"
RMUS, LLC	011223-RMS	"Unmanned and Remotely Operated Vehicle Systems with Related Technology and Services"
Seafloor Systems, Inc.	011223-SEA	"Unmanned and Remotely Operated Vehicle Systems with Related Technology and Services"
Unmanned Vehicle Technologies	011223-UNM	"Unmanned and Remotely Operated Vehicle Systems with Related Technology and Services"
Volatus Aerospace USA Corp.	011223-VTS	"Unmanned and Remotely Operated Vehicle Systems with Related Technology and Services"
CNH Industrial America, LLC	011723-CNH	"Heavy Construction Equipment with Related Attachments and Technology"
Caterpillar, Inc.	011723-CAT	"Heavy Construction Equipment with Related Attachments and Technology"
Gradall Industries, Inc.	011723-GRD	"Heavy Construction Equipment with Related Attachments and Technology"
Hitachi Construction Machinery	011723-HTI	"Heavy Construction Equipment with Related Attachments and Technology"
Hyundai Construction Equipment	011723-HCE	"Heavy Construction Equipment with Related Attachments and Technology"
John Deere Construction	011723-JDC	"Heavy Construction Equipment with Related Attachments and Technology"
Kobelco Construction Machinery	011723-KBL	"Heavy Construction Equipment with Related Attachments and Technology"
Komatsu America Corp.	011723-KOM	"Heavy Construction Equipment with Related Attachments and Technology"
Liebherr-America, Inc.	011723-LEB	"Heavy Construction Equipment with Related Attachments and Technology"
Link-Belt Cranes	011723-LIN	"Heavy Construction Equipment with Related Attachments and Technology"
LiuGong Construction Machinery	011723-LIU	"Heavy Construction Equipment with Related Attachments and Technology"
SANY America, Inc.	011723-SNY	"Heavy Construction Equipment with Related Attachments and Technology"
Volvo Construction Equipment	011723-VCE	"Heavy Construction Equipment with Related Attachments and Technology"
Across International, LLC	020723-ASI	"Laboratory and Science Equipment, Supplies and Related Technology and Services"
Carolina Biological Supply Company	020723-CBS	"Laboratory and Science Equipment, Supplies and Related Technology and Services"
Eppendorf North America	020723-EPP	"Laboratory and Science Equipment, Supplies and Related Technology and Services"
Neta Scientific, Inc.	020723-NTA	"Laboratory and Science Equipment, Supplies and Related Technology and Services"
Possible Missions, Inc.	020723-PSB	"Laboratory and Science Equipment, Supplies and Related Technology and Services"

APPENDIX A Continued

Thomas Scientific Holdings, LLC	020723-TMS	"Laboratory and Science Equipment, Supplies and Related Technology and Services"
Avant Tecno USA	020223-AVT	"Medium Duty Construction Equipment"
Caterpillar, Inc.	020223-CAT	"Medium Duty Construction Equipment"
Clark Equipment Company	020223-CEC	"Medium Duty Construction Equipment"
Gradall Industries, Inc.	020223-GRD	"Medium Duty Construction Equipment"
Hyundai Construction Equipment	020223-HCE	"Medium Duty Construction Equipment"
JCB, Inc.	020223-JCB	"Medium Duty Construction Equipment"
LiuGong Construction Machinery	020223-LIU	"Medium Duty Construction Equipment"
Manitou North America, Inc.	020223-MAI	"Medium Duty Construction Equipment"
Tobroco Machinery, LLC	020223-TBO	"Medium Duty Construction Equipment"
XCMG Canada	020223-XCM	"Medium Duty Construction Equipment"
CONTRACT EXTENSIONS		
Supplier Name	Contract Number	Solicitation Title
AT&T Mobility	080119-ATT	"Wireless Voice and Data Services with Related Solutions, Equipment and Accessories"
T-Mobile USA	080119-SPT	"Wireless Voice and Data Services with Related Solutions, Equipment and Accessories"
Sunrise Banks	060519-SUN	"Employee Loans and Related Financial Services"
NEW IDIQ CONTRACTS		
Company Name	Contract Number	State - Region - Type of Work
None		
IDIQ Contract Extensions		
Company Name	Contract Number	
RJM Construction, LLC	MN-R7-GC-040622-RJM	
The Jamar Company	MN-R4-R-040622-JMR	
Solid Rock Construction	MN-R3-GC-040622-SRC	
The Jamar Company	MN-R2-PLUM-040622-JMR	
The Jamar Company	MN-R2-R-040622-JMR	
McDowall Company	MN-R5-R-040622-MDC	
Kraus-Anderson Construction Company	MN-R2-GC-040622-KRU	
RJM Construction, LLC	MN-R3-GC-040622-RJM	
The Jamar Company	MN-R2-GC-040622-JMR	
Anderson Brothers	MN-R3-PAV-040622-ABC	
VSI Construction, Inc.	MN-R1-GC-040622-VSI	
VSI Construction, Inc.	MN-R4-GC-040622-VSI	
Bituminous Roadways, Inc.	MN-R6-PAV-040622-BIR	
Design Electric, Inc.	MN-R5-E-040622-DEI	
Kraus-Anderson Construction Company	MN-R5-GC-040622-KRU	
Loeffler Construction & Consulting	MN-R6-GC-040622-LCL	
McDowall Company	MN-R1-R-040622-MDC	
McDowall Company	MN-R2-R-040622-MDC	
Peterson Sheet Metal, Inc.	MN-R2-HVAC-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R3-PLUM-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R6-HVAC-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R6-PLUM-040622-PSM	
RAK Construction, Inc.	MN-R3-GC-040622-RAK	
RAK Construction, Inc.	MN-R4-GC-040622-RAK	
RJM Construction, LLC	MN-R4-GC-040622-RJM	
The Jamar Company	MN-R1-R-040622-JMR	
The Jamar Company	MN-R3-HVAC-040622-JMR	
The Jamar Company	MN-R6-R-040622-JMR	
Baratto Brothers Construction, Inc.	MN-R1-GC-040622-BBC	
Baratto Brothers Construction, Inc.	MN-R2-GC-040622-BBC	
Bruce Kreofsky and Sons Incorporated	MN-R7-GC-040622-BKS	
Design Electric, Inc.	MN-R4-E-040622-DEI	
Iyawe and Associates	MN-R6-GC-040622-IAA	
Kraus-Anderson Construction Company	MN-R3-GC-040622-KRU	
Kraus-Anderson Construction Company	MN-R6-GC-040622-KRU	
Design Electric, Inc.	MN-R6-E-040622-DEI	
VSI Construction, Inc.	MN-R2-GC-040622-VSI	
Kraus-Anderson Construction Company	MN-R7-GC-040622-KRU	
L.S. Black Constructors, Inc.	MN-R6-GC-040622-LSB	
Baratto Brothers Construction, Inc.	MN-R3-GC-040622-BBC	
Baratto Brothers Construction, Inc.	MN-R5-GC-040622-BBC	

APPENDIX A Continued

Baratto Brothers Construction, Inc.	MN-R6-GC-040622-BBC	
Kraus-Anderson Construction Company	MN-R4-GC-040622-KRU	
RAK Construction, Inc.	MN-R2-GC-040622-RAK	
Nor-Son, Inc.	MN-R3-GC-040622-NSI	
Nor-Son, Inc.	MN-R7-GC-040622-NSI	
Peterson Sheet Metal, Inc.	MN-R1-HVAC-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R4-HVAC-040622-PSM	
RJM Construction, LLC	MN-R1-GC-040622-RJM	
The Jamar Company	MN-R3-PLUM-040622-JMR	
Solid Rock Construction	MN-R5-GC-040622-SRC	
The Jamar Company	MN-R3-R-040622-JMR	
VSI Construction, Inc.	MN-R5-GC-040622-VSI	
Kraus-Anderson Construction Company	MN-R1-GC-040622-KRU	
Solid Rock Construction	MN-R6-GC-040622-SRC	
Design Electric, Inc.	MN-R1-E-040622-DEI	
Design Electric, Inc.	MN-R3-E-040622-DEI	
McDowall Company	MN-R3-R-040622-MDC	
McDowall Company	MN-R4-R-040622-MDC	
McDowall Company	MN-R6-R-040622-MDC	
Nor-Son, Inc.	MN-R4-GC-040622-NSI	
Northland Constructors of Duluth, Inc.	MN-R2-PAV-040622-NCD	
Peterson Sheet Metal, Inc.	MN-R1-PLUM-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R2-PLUM-040622-PSM	
Nor-Son, Inc.	MN-R5-GC-040622-NSI	
Nor-Son, Inc.	MN-R6-GC-040622-NSI	
McDowall Company	MN-R7-R-040622-MDC	
Peterson Sheet Metal, Inc.	MN-R4-PLUM-040622-PSM	
RAK Construction, Inc.	MN-R1-GC-040622-RAK	
The Jamar Company	MN-R3-GC-040622-JMR	
The Jamar Company	MN-R5-R-040622-JMR	
The Jamar Company	MN-R7-R-040622-JMR	
RJM Construction, LLC	MN-R2-GC-040622-RJM	
RJM Construction, LLC	MN-R5-GC-040622-RJM	
RAK Construction, Inc.	MN-R5-GC-040622-RAK	
VSI Construction, Inc.	MN-R3-GC-040622-VSI	
VSI Construction, Inc.	MN-R6-GC-040622-VSI	
VSI Construction, Inc.	MN-R7-GC-040622-VSI	
RAK Construction, Inc.	MN-R6-GC-040622-RAK	
RAK Construction, Inc.	MN-R7-GC-040622-RAK	
RJM Construction, LLC	MN-R6-GC-040622-RJM	
The Jamar Company	MN-R2-HVAC-040622-JMR	
Nor-Son, Inc.	MN-R1-GC-040622-NSI	
Nor-Son, Inc.	MN-R2-GC-040622-NSI	
Mid-Minnesota Hot Mix	MN-R5-PAV-040622-MHM	
Peterson Sheet Metal, Inc.	MN-R3-HVAC-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R5-HVAC-040622-PSM	
Peterson Sheet Metal, Inc.	MN-R5-PLUM-040622-PSM	
Hy-Tec Construction	MN-R3-GC-040622-HTC	

2024 Sourcewell Caterpillar Cooperative Contract Discounts by Model

Machine Model*	New Equipment
2024	Discount to Customer (Off List Price)

Track Type Tractors

D1	23.00%
D1 Fire Dozer	23.00%
D2	23.00%
D2 Fire Dozer	23.00%
D3	23.00%
D3 Fire Dozer	23.00%
D4	23.00%
D5	23.00%
D5 Fire Dozer	23.00%
D6	23.00%
D7	19.00%
D8	19.00%
D9	One Time Only
D10	One Time Only

Note

Base machines must be properly configured with other mandatory and optional items from the price list before they are considered operational.

All new machines are subject to a commodity surcharge of up to 20% (In some cases, increased tire costs may cause this number to be greater)

All new attachments (CAT work tools) are subject to a commodity surcharge of up to 25%

Dealer costs (example: pre delivery inspection, assembly, freight to final location, etc.) are not subject to list discount

Attachments (CAT work tools) purchased with new machine on same invoice are subject to same list discount as machine

Non-Attached CAT OEM Work Tools are attachments sold on a standalone order without a machine purchase

Parts and Service is offered by the servicing dealer at local rates

Wheeled Excavators

M314	26.00%
M315	26.00%
M316	26.00%
M317	26.00%
M318	26.00%
M320	26.00%
M322	26.00%

Material Handlers

MH3022	26.00%
MH3024	26.00%
MH3026	26.00%
MH3040	26.00%
MH3050	26.00%
MH3250	26.00%
MH3260	26.00%

Telehandlers

TH255	23.00%
TH408	24.00%
TL642	24.00%
TL943	24.00%
TL1055	24.00%
TL1255	24.00%

Motor Graders

120	34.00%
120GC	34.00%
140	30.00%
140GC	30.00%
150	30.00%
160	30.00%
14	19.00%

Skid Steer Loaders

226	21.00%
232	21.00%
236	21.00%
242	21.00%
246	21.00%
262	21.00%
272	21.00%

Compact Track Loaders

239	21.00%
249	21.00%
255	21.00%
259	21.00%
265	21.00%
279	21.00%
289	21.00%
299	21.00%
299XE Land Management	21.00%

Excavators

300.9	20.00%
301.5	20.00%
301.7	20.00%
301.8	20.00%
301.9	20.00%
302	20.00%
302.7	20.00%
303	20.00%
303.5	20.00%
304	20.00%
305	20.00%
306	20.00%
307.5	20.00%
308	20.00%
309	20.00%
310	20.00%
313	15.00%
313GC	16.00%
315	19.00%
315GC	20.00%
317	19.00%
317GC	20.00%
320	15.00%
320GC	16.00%
323	15.00%
325	15.00%
326	15.00%
330	15.00%
330GC	16.00%
335	15.00%
336	15.00%
340	16.00%
350	10.00%
352	10.00%
374	10.00%
395	10.00%

Machine Model*	New Equipment
2024	Discount to Customer (Off List Price)
Forest Machines	
538	15.00%
548	15.00%
558	15.00%
568	15.00%
Backhoe Loaders	
415	22.00%
416	22.00%
420	22.00%
428 Side Shift	22.00%
430	22.00%
432 Side Shift	22.00%
434 Side Shift	22.00%
440	22.00%
450	22.00%
Wheel Tractor Scrapers	
621	18.00%
623	18.00%
627	18.00%
631	18.00%
637	18.00%
651	18.00%
657	18.00%
Articulated Trucks	
725	17.00%
730	17.00%
735	17.00%
740GC	17.00%
745	17.00%
Rigid Frame Trucks	
770	3.00%
773	3.00%
775	3.00%
Landfill Compactors	
816	12.00%
826	12.00%
836	12.00%
Wheel Dozers and Soil Compactors	
814	15.00%
815	13.00%
824	15.00%
825	13.00%
834	One Time Only
Wheel Loaders	
903	23.00%
906	23.00%
907	23.00%
908	23.00%
910	23.00%
914	23.00%
920	24.00%
926	24.00%
930	24.00%
938	24.00%
950GC	20.00%
950	18.00%
962	18.00%
966GC	20.00%
966	15.00%
972	11.00%
980	11.00%
982	11.00%
988	11.00%
988GC	11.00%
Track Loaders	
953	19.00%
963	22.00%
973	23.00%
Non-Attached CAT OEM Worktools	
	15.00%
Parts & Service	
	N/A
Technology Solutions	
	N/A
Caterpillar Safety Services	
	15.00%
Job Site Solutions	
	N/A

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Jessica Pickett
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	NA		
Agenda Item:	Surplus JVCC Snooker Table to be replaced with Pool Table		
Explanation/Background of Agenda Item Requested:	The Snooker table has not been adequately used at the JVCC in the past several years. The pool player members of the JVCC have requested to replace the snooker table with a pool table to meet the growing membership and participant needs.		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Set Date for Bid Opening 1:30 PM, March 12, 2024 for Jetty & Marina Bike Trail Project #2023-3		
Explanation/Background of Agenda Item Requested:	Set Bid Opening for Jetty & Marina Bike Trail Project #2023-3
Bids will be opened in City Hall on March 12, 2024 at 1:30 PM according to SDCL.		

Date Received _____
Date Issued _____

License No. RL-5768

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Puddle Jumper LLC
2700 N main st., Ste 1 - PO Box 156
Mitchell, SD 57301

Owner's Telephone #: 605-770-4539

B. Business Name and Address

Puddle Jumper LLC
DBA CJS BAR + CASINO
2700 N main, SUITE 1 → PO Box 156
Mitchell, SD 57301

Business Telephone #: 605-770-4539

Place of business is located in a municipality? ☒ Yes ☐ No

County: DAVISON

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☐ Yes ☒ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

Sec 10, TWP 301 Rng 00, Lot 1A
LT 1A Bng Adn SW

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1039-5060-ST

F. New license ☐ Transfer? (\$150) ☒ Re-issuance ☒

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 2.10.24 Print Name Josie Lemer Signature Josie Lemer

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____, Pub hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Ruddle Jumper LLC, DBA JT's Bar & Casino
 Address of office and principal place of business of corporation/partnership/LP/LLC 2700 N Main St #1 Mitchell, SD 57301
 Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Josie Lerner	partner	309 W 13th Ave Mitchell	Self employed
Emily Evers	partner	309 W 13th Ave Mitchell	Self employed

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Cannon & Miller - accounting firm Mitchell

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

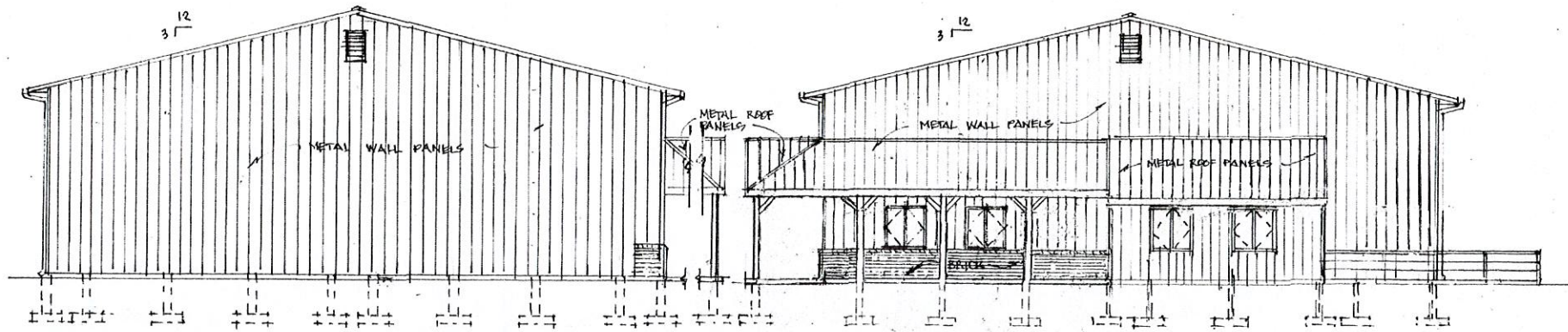
We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

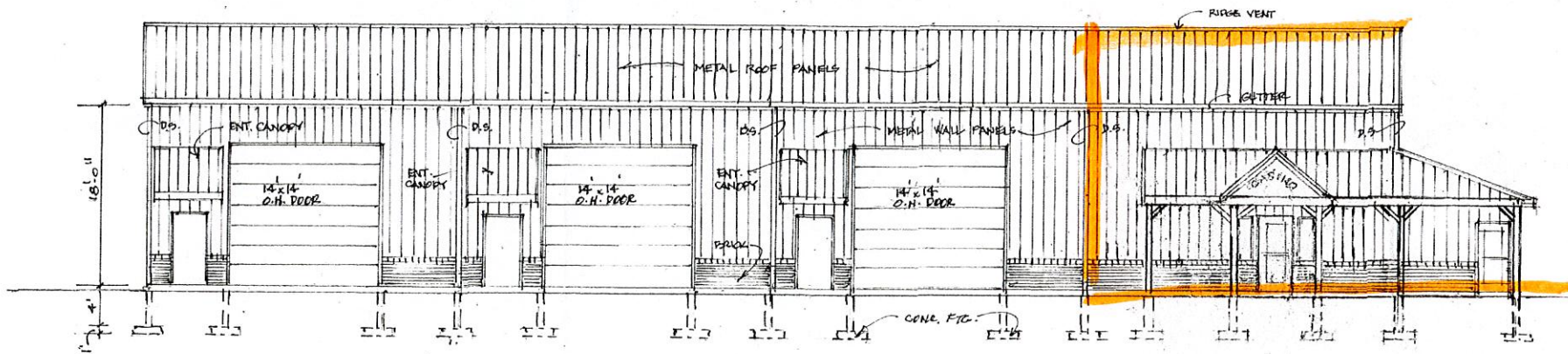
Josie Lerner

4/20/24 2-16-24



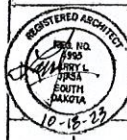
1 NORTH ELEVATION
A-2 3/32" = 1'-0"

2 SOUTH ELEVATION
A-2 3/32" = 1'-0"



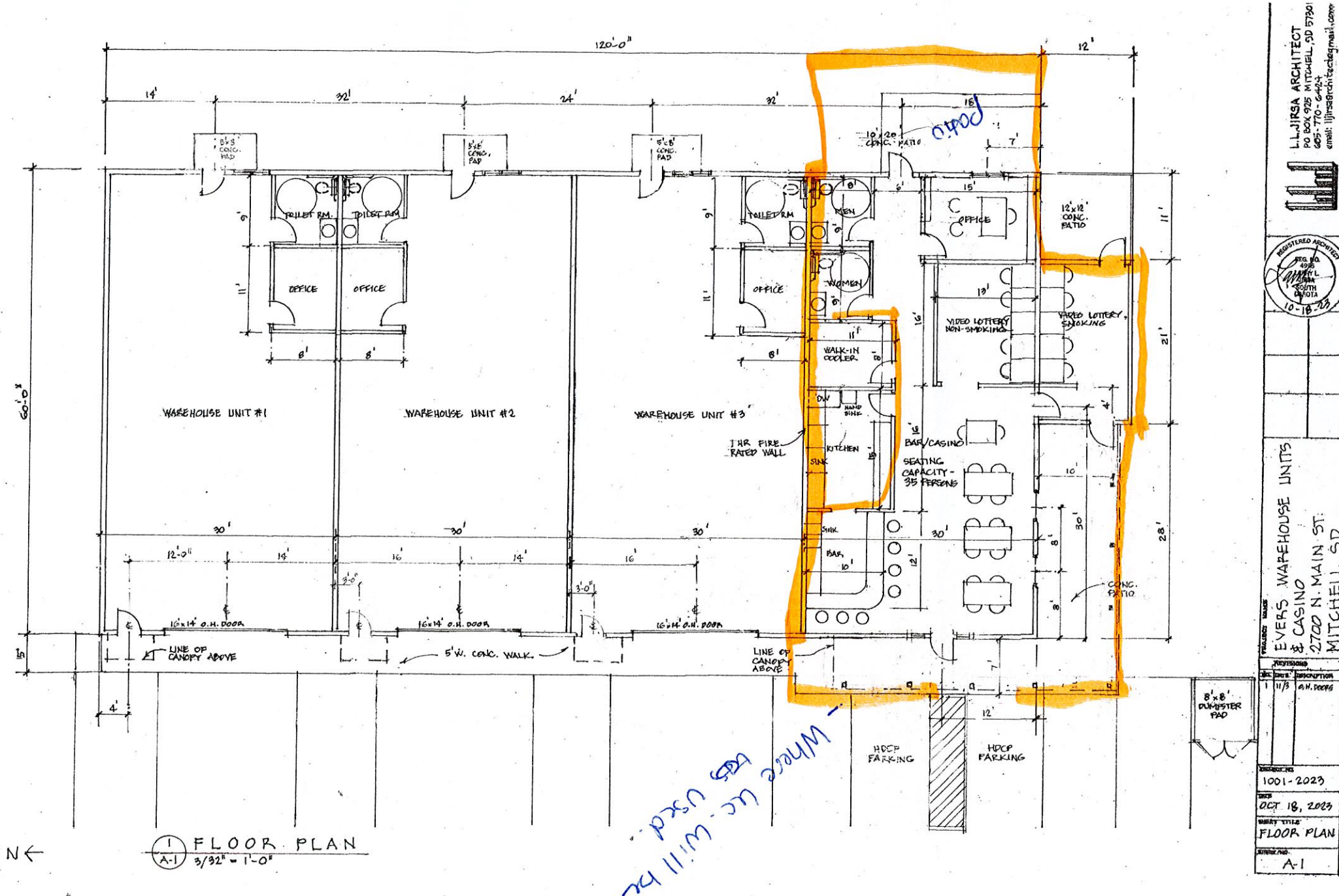
3 WEST ELEVATION
A-2 3/32" = 1'-0"

LLJIRSA ARCHITECT
PO BOX 925 MITCHELL, SD 57301
605-770-6424
email: lljirsaarchitect@gmail.com

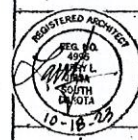


EVERS WAREHOUSE UNITS
& CASINO
2700 N. MAIN ST.
MITCHELL, SD

NO.	DESCRIPTION
1001 - 2023	
OCT. 18, 2023	
EXTERIOR ELEVATIONS	
A-2	



LLJIRSA ARCHITECT
PO BOX 925 MITCHELL, SD 57901
605-770-6444
email: lljirsaarchitect@gmail.com



EVERS WAREHOUSE UNITS
& CASINO
2700 N. MAIN ST.
MITCHELL, SD

NO.	DATE	DESCRIPTION
1	11/15	A.M. DOORS
PROJECT NO. 1001-2023		
DATE OCT 18, 2023		
SHEET TITLE FLOOR PLAN		
SHEET NO. A-1		

PAY ESTIMATES FOR MARCH 4, 2024

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
McLaury Engineering Inc.	#2020-8 Sunnyside & University Storm Water Study	#13	\$ 8,777.50	\$ 118,989.25	\$ 119,500.00
Geo-Tek Engineering & Testing	#2020-20 Mitchell Pump Station Above Ground	#8	\$ 2,881.00	\$ 38,855.00	\$ 42,950.00
H&W Contracting	#2020-20 Mitchell Watermain Dist. System Improv	#4	\$ 66,002.72	\$ 1,672,700.95	\$ 2,262,671.30
Brosz Engineering	#2021-39 Spruce Street RR Crossing	#6	\$ 15,280.00	\$ 77,265.00	\$ 169,135.00
Dockendorf Equipment	#2021-51 Street Dept. Fuel Tanks	#3	\$ 78,988.97	\$ 497,257.08	\$ 497,257.08
West Plains Engineering, Inc.	#2021-51 Street Dept. Fuel Storage Tank Replacen	#10	\$ 500.00	\$ 22,700.00	\$ 23,700.00
SPN & Associates	#2022-3 23rd & Ohlman Lift Station Replacement	#11	\$ 923.75	\$ 35,103.37	\$ 49,500.00
Rexwinkel Concrete Inc.	#2022-34 Cadwell Park Crows Nest & Shad St.	#5	\$ 36,900.00	\$ 356,805.00	\$ 560,000.00
SPN & Associates	#2023-6 North Harmon Sanitary Sewer Outfall	#8	\$ 925.00	\$ 46,166.31	\$ 110,000.00
SPN & Associates	#2023-7 West Harmon Watermain Loop	#8	\$ 430.00	\$ 39,771.15	\$ 31,900.00
SPN & Associates	#2023-8 12th & 13th Avenue Watermain Loop	#8	\$ 337.50	\$ 29,588.30	\$ 86,400.00
SPN & Associates	#2023-16 Ohlman & S. Harmon Lift Station	#11	\$ 558.75	\$ 31,343.60	\$ 42,900.00
SDDOT-Finance & Management	#2022-36 Canal Bridge on Harmon Drive	#10	\$ 1,473.96	\$ 15,307.64	\$ 76,538.20
SPN & Associates	#2023-19 Cadwell Booster Station Rehab.	#8	\$ 600.00	\$ 13,296.25	\$ 10,700.00
McLaury Engineering	#2023-21 2nd/4th & Main Street	#6	\$ 15,335.00	\$ 115,156.59	\$ 177,895.00
Helms & Associates	AIP '28 Airport ALP/Master Plan	#32	\$ 13,018.70	\$ 340,346.03	\$ 371,962.87
Helms & Associates	AIP '32 Airport Hangar Design	#1	\$ 83,526.88	\$ 83,526.88	\$ 92,807.64
SDDOT-Finance & Management	2023 Bridge Inspections	#3	\$ 584.68	\$ 1,362.09	\$ 3,770.72
	TOTALS		\$ 327,044.41	\$ 3,535,540.49	\$ 4,729,587.81

Prepared by Deb Hanson-Sudbeck

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04015	CORN PALACE					
		I-MIT02162024	101-41110-42600	SUPPLIES & MA COUNCIL WATER	201000	14.75
		I-MIT02232024	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	201000	14.75
DEPARTMENT 1110 CITY COUNCIL						TOTAL: 29.50

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1210 MAYOR'S OFFICE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09960	ROBERT B EVERSON JR					
		I-02162024	101-41210-42700	TRAVEL, CONFE MITCHELL LEGISLATIVE MILEAGE	201017	166.77
DEPARTMENT 1210 MAYOR'S OFFICE					TOTAL:	166.77

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1440 HUMAN RESOURCES
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03267	WALMART/CAPITAL ONE					
		I-8072.02212024	101-41440-42600	SUPPLIES & MA BASKET MIX,ASSORTMENT	201118	65.69
01-04779	AVERA OCCUPATIONAL MEDI					
		I-00106682-00	101-41440-42231	EMPLOYEE PHYS PHYSICALS,SCREENINGS	200979	519.00
01-07326	EMERGENCY EDUCATION ASS					
		I-1088	101-41440-42630	AED REPLACEME HEARTCODE BLS TRANING	201014	945.00
01-10280	NORTH CENTRAL HEART INS					
		I-SN0043766336	101-41440-42231	EMPLOYEE PHYS SCREENINGS	201070	994.30
DEPARTMENT 1440 HUMAN RESOURCES						
TOTAL:						2,523.99

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1460 INSURANCE & BONDS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00894	AVERA QUEEN OF PEACE HO					
	I-AQ00106507		101-41460-42110	LIABILITY, PR ECHOCARDIOLOGY 02.06.23	200981	1,805.00
DEPARTMENT 1460 INSURANCE & BONDS						TOTAL: 1,805.00

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1920 MUNICIPAL BUILDINGS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00908	PATZER WOODWORKING INC.					
		I-23754	101-41920-43300	IMPROV OTHER FINANCE CABINETS,COUNTERTOPS	201077	5,359.19
01-01450	MUTH ELECTRIC INC					
		I-668736	101-41920-43300	IMPROV OTHER ADDED OUTLET TO WORKSTATIONS	201067	1,381.58
01-01490	MUELLER LUMBER CO. INC.					
		I-294344	101-41920-43300	IMPROV OTHER FINANCE OFFICE REMODELING	201066	588.00
		I-294377	101-41920-43300	IMPROV OTHER WOOD FOR FINANCE OFFICE REMODE	201066	134.21
		I-294391	101-41920-43300	IMPROV OTHER POPLAR WINDOW CASING	201066	210.37
		I-294462	101-41920-43300	IMPROV OTHER CITY FINANCE OFFICE REMODEL	201066	1,148.00
		I-294499	101-41920-43300	IMPROV OTHER MAILSLLOT THROUGH WALL	201066	63.39
01-01830	NORTHWESTERN ENERGY					
		I-4153312-6.02.24	101-41920-42811	UTILITIES-CIT 614 N LAWLER ST	201071	37.98
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-7788-6	101-41920-43300	IMPROV OTHER FINANCE OFFICE PAINT	201095	64.62
		I-7824-9	101-41920-43300	IMPROV OTHER FINANCE OFFICE PAINT	201095	43.13
01-02811	JONES SUPPLIES					
		I-145526	101-41920-42620	SUPPLIES-CITY VACUUM BAG KIT	201037	21.77
01-02957	TOBIN TRANSFER INC					
		I-5368	101-41920-43300	IMPROV OTHER MOVE WORK STATIONS IN FINANCE	201110	360.00
01-08281	ARAMARK					
		I-6380173363	101-41920-42520	REPAIR-CITY H MAT CLEANING	200978	107.32
DEPARTMENT 1920 MUNICIPAL BUILDINGS					TOTAL:	9,519.56

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-878	101-41935-42615	POSTAGE POSTAGE 02.01-15.2024	201083	282.89
		I-592836	101-41935-42615	POSTAGE FLATS POSTAGE 02.01-15.2024	201083	21.54
01-03472	EASYVISTA, INC					
		I-GOVERLAN-18624	101-41935-42920	COMPUTER SOFT 2024 RENEWAL LICENSE	201012	354.00
01-03678	INTERSTATE OFFICE PRODU					
		I-01EB8087	101-41935-42640	COPY MACHINE COPY PAPER	201035	260.02
01-06708	CDW GOVERNMENT INC					
		I-PP25491	101-41935-42645	COMPUTER HARD PURPLE PRO SATA	200991	2,558.00
01-08886	RIVERSIDE TECHNOLOGIES					
		I-IN0406280	101-41935-42920	COMPUTER SOFT BACKUP UNIVERSAL LICENSE SUPRT	201085	6,888.63
01-09050	MICROSOFT CORPORATION					
		I-E0300R20E2	101-41935-42920	COMPUTER SOFT JAN-FEB 2024 SUBSCRIPTION	201056	908.00
		I-E0300R21Q1	101-41935-42920	COMPUTER SOFT JAN-FEB 2024 ONLINE SUBSCRIPTN	201056	2.00
01-09769	N-ABLE TECHNOLOGIES LTD					
		I-3317309	101-41935-42920	COMPUTER SOFT JAN 24 DATA BACKUP & RECOVERY	201068	171.64
01-09876	CONVERGE ONE, INC					
		I-IE9117993	101-41935-42920	COMPUTER SOFT MAINTENANCE/MANAGEMENT	200997	4,957.66
				DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:		16,404.38

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	101-42110-42600	SUPPLIES 12 MONTH SUBSCRIPTION	201038	129.89
01-00210	BAILEY METAL FABRICATOR					
		I-62420	101-42110-43400	MACHINERY AND ALUMINUM DIVIDER	200982	420.00
01-00712	NAPA CENTRAL					
		I-797062	101-42110-42500	REPAIR & MAIN BLOWER MOTOR WITH WHEEL	201069	88.89
01-01199	STURDEVANTS AUTO VALUE					
		I-815030848	101-42110-42500	REPAIR & MAIN CABIN AIR,OIL FILTER	201100	19.81
		I-815031246	101-42110-42500	REPAIR & MAIN WIPER BLADES,OIL FILTERS	201100	41.85
01-01590	MCLEOD'S PRINTING					
		I-73597	101-42110-42600	SUPPLIES BUSINESS CARDS	201051	79.90
01-01732	SIRCHIE ACQUISITION COM					
		I-0632654-IN	101-42110-42600	SUPPLIES INVESTIGATIVE SUPPLIES	201097	521.41
01-02953	TRAF-O-TERIA SYSTEM					
		I-18335	101-42110-42600	SUPPLIES PARKING TICKETS	201112	789.01
01-03279	INTERSTATE GLASS & DOOR					
		I-64601	101-42110-42500	REPAIR & MAIN PUSH BAR REPLACEMENT	201034	430.11
01-07717	VERN EIDE FORD					
		I-25039487	101-42110-42500	REPAIR & MAIN WATER PUMP,GASKET	201117	100.36
01-08252	CORPORATE TRANSLATION S					
		I-262114	101-42110-42200	PROFESSIONAL TRANSLATION SERVICE	201041	191.31
01-08281	ARAMARK					
		I-6380170486	101-42110-42200	PROFESSIONAL MAT CLEANING	200978	56.27
01-09509	INNOVATIVE OFFICE SOLUT					
		I-IN4453869	101-42110-42600	SUPPLIES HIGHLIGHTERS, GLUE, PAPER, FOLDER	201032	69.14
01-09703	AMAZON CAPITAL SERVICES					
		I-1DF9-L936-GW9C	101-42110-42600	SUPPLIES TAGS, CLASPS, FILTERS, ADAPTORS	200976	32.40
01-09890	FBI-LEEDA					
		I-58711473-24	101-42110-42700	TRAVEL, CONF MEMBERSHIP DUES-M KOSTER	201019	50.00
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	3,020.35

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	101-42130-42600	SUPPLIES 12 MONTH SUBSCRIPTION	201038	13.54
01-00424	RUNNINGS SUPPLY INC					
		I-1792580	101-42130-42500	REPAIRS PRY BAR SET	201086	14.99
		I-1795463	101-42130-42500	REPAIRS DISC HOLE W/LOOP	201086	2.79
01-01450	MUTH ELECTRIC INC					
		I-667947	101-42130-42535	LIGHT MAINTEN BALLAST,BULB REPAIRED	201067	2,503.35
		I-668470	101-42130-42570	REPAIRS-TRAFF REPLACE BREAKAWAY BASE	201067	1,129.98
01-01590	MCLEOD'S PRINTING					
		I-73663	101-42130-42600	SUPPLIES BUSINESS CARDS	201051	49.90
01-01830	NORTHWESTERN ENERGY					
		I-2576730-2.02.24	101-42130-42810	UTILITIES-TRA N SANBORN AND 5TH AVE	201071	130.01
		I-2577687-3.02.24	101-42130-42810	UTILITIES-TRA N SANBORN AND 7TH AVE	201071	64.55
		I-2577895-2.02.24	101-42130-42810	UTILITIES-TRA 710 N MINNESOTA ST	201071	12.26
		I-2578443-0.02.24	101-42130-42840	BUILDING UTIL 705 N CAPITAL ST	201071	711.49
		I-2579139-3.02.24	101-42130-42810	UTILITIES-TRA 901 N MINNESOTA ST	201071	13.02
		I-2579461-1.02.24	101-42130-42810	UTILITIES-TRA N SANBORN AND 12TH AVE	201071	119.27
		I-2580311-5.02.24	101-42130-42810	UTILITIES-TRA 1204 N KIMBALL ST	201071	13.36
		I-2580312-3.02.24	101-42130-42810	UTILITIES-TRA N MAIN AND 12TH AVE	201071	52.93
		I-2580491-5.02.24	101-42130-42810	UTILITIES-TRA 1403 N KIMBALL ST	201071	13.52
		I-2581249-6.02.24	101-42130-42520	EMERGENCY SIR E GOLF COURSE SIREN	201071	31.60
		I-2581250-4.02.24	101-42130-42520	EMERGENCY SIR 800 W 8TH AVE	201071	25.50
		I-2581251-2.02.24	101-42130-42520	EMERGENCY SIR 1221 S MINNESOTA ST	201071	25.45
		I-2581252-0.02.24	101-42130-42520	EMERGENCY SIR 100 MATTIE ST	201071	34.52
		I-2581521-8.02.24	101-42130-42810	UTILITIES-TRA W HAVENS AND OHLMAN	201071	120.22
		I-2582741-1.02.24	101-42130-42835	UTILITIES-STR I 90 AND OHLMAN	201071	687.78
		I-2583138-9.02.24	101-42130-42810	UTILITIES-TRA W UNIV AND NORWAY	201071	13.87
		I-2583139-7.02.24	101-42130-42810	UTILITIES-TRA 1309 W UNIVERSITY AVE	201071	13.70
		I-2583145-4.02.24	101-42130-42810	UTILITIES-TRA 1522 W UNIVERSITY AVE	201071	13.36
		I-2583147-0.02.24	101-42130-42810	UTILITIES-TRA 310 W NORWAY	201071	13.87
		I-2583319-5.02.24	101-42130-42810	UTILITIES-TRA HAVENS AND MINN ST	201071	100.37
		I-2583840-0.02.24	101-42130-42810	UTILITIES-TRA S SANBORN AND HAVEN ST	201071	132.18
		I-2698971-5.02.24	101-42130-42835	UTILITIES-STR CHRISTMAS LIGHTS	201071	1,847.71
		I-2719916-5.02.24	101-42130-42520	EMERGENCY SIR CABELA AND SPRUCE EMERGENCY SR	201071	32.80
		I-2734281-5.02.24	101-42130-42520	EMERGENCY SIR 900 BLOCK OF 11TH ST SIREN	201071	29.30
		I-2735044-6.02.24	101-42130-42835	UTILITIES-STR 801 N KIMBALL ST	201071	11.93
		I-2745956-9.02.24	101-42130-42520	EMERGENCY SIR W END BOAT RAMP	201071	25.29
		I-2784889-4.02.24	101-42130-42810	UTILITIES-TRA 1120 W CEDAR	201071	13.36
		I-2784890-2.02.24	101-42130-42810	UTILITIES-TRA 1501 E CEDAR	201071	13.36
		I-2943370-3.02.24	101-42130-42810	UTILITIES-TRA SPRUCE AND CABELA DR TRAFFIC	201071	98.03
		I-3045379-9.02.24	101-42130-42810	UTILITIES-TRA 800 N CAPITAL	201071	12.95
		I-3045401-1.02.24	101-42130-42810	UTILITIES-TRA 921 N CAPITAL	201071	13.12
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-7790-2	101-42130-42545	PAINT STRIPING	201095	235.94

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02537	SHERWIN-WILLIAMS COMPAN	continued				
		I-7882-7	101-42130-42545	PAINT APWA BRLRED	201095	69.52
01-02555	TWO WAY SOLUTIONS INC					
		I-132568	101-42130-42500	REPAIRS SWITH BOX	201115	145.99
01-07335	TAPCO					
		I-1771618	101-42130-43415	CROSSWALK RRF RRFB SYSTEM COMPONENTS	201104	8,427.92
01-08010	METTLER IMPLEMENT INC-M					
		I-69259	101-42130-42500	REPAIRS LUG NUT WRENCHES	201054	19.98
01-09703	AMAZON CAPITAL SERVICES					
		I-1M1D-MMQN-X1YH	101-42130-42530	TRAFFIC LIGHT BIKEWAY DESIGN GUIDE	200976	55.00
DEPARTMENT 2130 TRAFFIC DEPARTMENT						TOTAL: 17,109.58

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
=====							
01-00056	JOSH'S TOOLS LLC						
		I-021524123862	101-42200-42600	SUPPLIES	12 MONTH SUBSCRIPTION	201038	42.86
01-01199	STURDEVANTS AUTO VALUE						
		I-815031122	101-42200-42600	SUPPLIES	MINIATURE LAMP	201100	4.49
01-01495	HARVE'S PRO PRINTS						
		I-5650	101-42200-42640	UNIFORMS	EMBROIDERY	201024	12.00
01-02051	MIDCONTINENT COMMUNICAT						
		I-02609470213856	101-42200-42810	UTILITIES	ACCT #026094702	201057	8.48
01-02679	MENARD'S INC						
		I-65543	101-42200-42600	SUPPLIES	ANCHORS,TAPE	201052	9.68
		I-65777	101-42200-42600	SUPPLIES	TOTE FOR RESCUE BOAT	201052	95.49
01-02804	TMA STORES						
		I-101204	101-42200-42500	REPAIR & MAIN TIRES		201109	1,633.23
01-02811	JONES SUPPLIES						
		I-145468	101-42200-42600	SUPPLIES	ROLL TOWELS,T-PAPER,BOWL CLNR	201037	365.76
01-04287	JOE DOLEZAL						
		I-02142024	101-42200-42640	UNIFORMS	BOOTS REIMBURSED	201011	152.99
01-09509	INNOVATIVE OFFICE SOLUT						
		I-IN4453869	101-42200-42600	SUPPLIES	HIGHLIGHTERS,GLUE,PAPER,FOLDER	201032	38.11
01-09703	AMAZON CAPITAL SERVICES						
		I-13JK-4D1T-FFFN	101-42200-42500	REPAIR & MAIN	BLOWER FAN SWITCH	200976	22.81
		I-1DF9-L936-GW9C	101-42200-42600	SUPPLIES	TAGS,CLASPS,FILTERS,ADAPTORS	200976	106.21
				DEPARTMENT 2200	FIRE DEPARTMENT	TOTAL:	2,492.11

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	101-43100-42600	SUPPLIES 12 MONTH SUBSCRIPTION	201038	278.07
01-00712	NAPA CENTRAL					
		I-796860	101-43100-42500	REPAIRS FLANGE YOKE	201069	92.87
		I-797071	101-43100-42600	SUPPLIES BRAKE CLEANER,GLOVES,JACK	201069	441.87
01-00864	DOCKENDORF EQUIPMENT CO					
		I-2021-51 P.E. #3	101-43100-43421	FUEL SYSTEM U 2021-51 P.E. #3	201010	78,988.97
01-01130	KIMBALL-MIDWEST					
		I-101924202	101-43100-42600	SUPPLIES PRESTO PINS	201039	323.06
01-01199	STURDEVANTS AUTO VALUE					
		I-815030847	101-43100-42600	SUPPLIES HYDRAULIC,AIR,OIL,FUEL FLEET	201100	471.93
		I-815031243	101-43100-42600	SUPPLIES OIL,AIR,HYDRAULIC FLEET	201100	592.92
01-01329	MICHAEL TODD INDUSTRIAL					
		I-213366	101-43100-42600	SUPPLIES SNOW PLOW SHOE	201055	1,524.40
01-01964	DAKOTA SUPPLY GROUP					
		I-S103498030.001	101-43100-42600	SUPPLIES STREET BACKSHOP TLT,ACCT2552	201006	439.24
01-02527	TRANSOURCE					
		C-41P44785	101-43100-42600	SUPPLIES RETURNED FILTER	201113	579.26-
		C-41P45188	101-43100-42600	SUPPLIES RETURNED RINGS,CAP	201113	52.35-
		I-41P45069	101-43100-42600	SUPPLIES WORK LAMP	201113	59.62
		I-41P45139	101-43100-42500	REPAIRS O-RINGS,CAP,RINGS	201113	135.27
		I-41P45321	101-43100-42500	REPAIRS ACCUMULATOR	201113	561.76
01-02653	DEPARTMENT OF MOTOR VEH					
		I-02202024	101-43100-42600	SUPPLIES 2007 STER LT7500 PLATE	201008	16.70
01-02679	MENARD'S INC					
		I-65164	101-43100-42600	SUPPLIES LOCKNUTS,VALVES,COUPLINGS	201052	69.10
		I-65248	101-43100-42600	SUPPLIES WOOD FOR MAILBOXES,LAG SCREWS	201052	11.68
01-03099	LAWSON PRODUCTS INC					
		I-9311272892	101-43100-42600	SUPPLIES SUPERBUTT CONNECTOR	201043	34.51
		I-9311295352	101-43100-42600	SUPPLIES BENCH GRINDER,PLUG,SCREWS	201043	451.25
01-03474	MITCHELL QUARRY					
		I-2478	101-43100-42630	GRAVEL- BASE GRAVEL	201065	1,522.51
01-04066	TRANSWEST TRUCKS OF SIO					
		I-094P3413	101-43100-42500	REPAIRS REPAIR CBL MTG PARTS	201114	83.38
		I-094P3652	101-43100-42500	REPAIRS UREA LINE-DOSER	201114	359.98
		I-094P3967	101-43100-42500	REPAIRS AIR TANK BRACKET	201114	108.28

BUDGET TO USE: CB-CURRENT BUDGET

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3110 PUBLIC WORKS ADMIN

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	101-43110-42600	SUPPLIES 12 MONTH SUBSCRIPTION	201038	10.46
01-00424	RUNNINGS SUPPLY INC					
		I-1795623	101-43110-42650	UNIFORMS HEGG NON-LOGOD SHIRT	201086	17.59
01-01444	DLT SOLUTIONS LLC					
		I-5218091A	101-43110-42920	SOFTWARE/FIRM ANNUAL SUBSCRIPTION RENEWAL	201009	5,127.60
01-03114	SUBWAY					
		I-1/A-645894	101-43110-42750	PLANNING COMM PLANNING MEALS 02.26.24	201102	39.95
01-03678	INTERSTATE OFFICE PRODU					
		I-01EB5254	101-43110-42600	SUPPLIES POP UP NOTE DISPENSER	201035	15.95
		I-01EB6025	101-43110-42600	SUPPLIES LETTER PAD	201035	29.33
		I-01EB7857	101-43110-42600	SUPPLIES CLIPBOARDS, PACKAGING TAPE, NOTE	201035	56.63
01-08010	METTLER IMPLEMENT INC-M					
		I-69060	101-43110-42500	REPAIRS POLARIS OIL CHANGE	201054	259.75
01-09869	MCLAURY ENGINEERING INC					
		I-2023-21 P.E #6	101-43110-42200	PROFESSIONAL 2023-21 P.E. #6	201050	15,335.00
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	20,892.26

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02170	DAVISON COUNTY REGISTER					
		I-02202024	101-43120-43313	SPRUCE ST RR BNSF EASEMENT	201007	30.00
		I-02262024	101-43120-42200	PROF SERVICES ANNEXATION RECORDING	201007	30.00
01-04871	SD DEPT OF TRANSPORTATI					
		I-2022-36 P.E. #10	101-43120-43312	WEST END BRID 2022-36 P.E. #10	201092	1,473.96
		I-2023BRIDGE P.E. #3	101-43120-42526	BRIDGE INSPEC 2023 BRIDGE P.E. #3	201092	584.68
01-06294	BROSZ ENGINEERING INC					
		I-2021-39 P.E. #6	101-43120-43313	SPRUCE ST RR 2021-39 P.E. #6	200985	15,280.00
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:						17,398.64

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3130 SNOW REMOVAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02679	MENARD'S INC					
		I-65077	101-43130-42500	REPAIR & MAIN MAIL BOX REPAIR	201052	10.64
		I-65248	101-43130-42500	REPAIR & MAIN WOOD FOR MAILBOXES,LAG SCREWS	201052	62.49
01-09459	BLACKSTRAP INC					
		I-146287	101-43130-42600	SUPPLIES & MA ROAD SALT	200984	1,955.47
DEPARTMENT 3130 SNOW REMOVAL					TOTAL:	2,028.60

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3150 STORM DRAINAGE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-2941237-6.02.24	101-43150-42800	UTILITIES 1416 E SPRUCE ST	201071	41.34
01-09869	MCLAURY ENGINEERING INC					
		I-2020-8 P.E. #13	101-43150-42200	PROF FEES/SER 2020-8 P.E. #13	201050	8,777.50
DEPARTMENT 3150 STORM DRAINAGE					TOTAL:	8,818.84

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS FARMERS ALLIANCE					
		I-IZ1306	101-43700-42800	UTILITIES LP BOTTLE FILL	200996	16.95
01-00712	NAPA CENTRAL					
		I-796973	101-43700-42600	SUPPLIES & MA FRONT WIPER BLADES	201069	27.94
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.02.24	101-43700-42800	UTILITIES 700 W 23RD AVE	201071	293.30
		I-2581641-4.02.24	101-43700-42800	UTILITIES W 23RD	201071	12.17
		I-2939180-2.02.24	101-43700-42800	UTILITIES 825 INDIAN VILLAGE RD	201071	23.67
01-02495	TITAN MACHINERY-MITCHEL					
		I-PS0215269-1	101-43700-42600	SUPPLIES & MA CONNECT LINK	201108	3.20
01-02880	THUNE TRUE VALUE & APPL					
		I-A562637	101-43700-42600	SUPPLIES & MA BATTERY	201107	17.99
01-08281	ARAMARK					
		I-6380171924	101-43700-42600	SUPPLIES & MA MAT CLEANING	200978	33.57
				DEPARTMENT 3700 CEMETERY	TOTAL:	428.79

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 4120 ANIMAL CONTROL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	101-44120-42600	SUPPLIES	12 MONTH SUBSCRIPTION	201038 12.26
01-01193	KROHMER PLUMBING INC					
		I-78520	101-44120-42500	REPAIRS	LAKEVIEW FROZEN WATER LINES	201040 250.77
DEPARTMENT 4120 ANIMAL CONTROL					TOTAL:	263.03

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01015	INGRAM LIBRARY SERVICES					
		I-80299728	101-45500-43420	BOOKS BOOKS	201030	157.66
		I-80351143	101-45500-43420	BOOKS BOOK	201030	25.80
		I-80450084	101-45500-43420	BOOKS BOOKS	201030	117.57
		I-80495443	101-45500-43420	BOOKS BOOKS	201030	571.06
		I-80504393	101-45500-43420	BOOKS BOOKS	201030	58.47
		I-80518048	101-45500-43420	BOOKS BOOK	201030	25.80
		I-80540232	101-45500-43420	BOOKS BOOKS	201030	106.76
		I-80548474	101-45500-43420	BOOKS BOOKS	201030	128.48
		I-80548475	101-45500-43420	BOOKS BOOK	201030	25.80
01-01199	STURDEVANTS AUTO VALUE					
		C-815025093	101-45500-42500	REPAIR & MAIN RETURNED CORE	201100	38.89-
01-06026	CENTER POINT LARGE PRIN					
		I-2070822	101-45500-43420	BOOKS LARGE PRINT BOOKS	200992	94.08
01-09703	AMAZON CAPITAL SERVICES					
		I-19RX-3YWT-W3CG	101-45500-43421	AUDIO-VISUAL BOARD GAMES	200976	59.98
				DEPARTMENT 5500 LIBRARY	TOTAL:	1,332.57
				FUND 101 GENERAL	TOTAL:	193,693.99

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-878	201-45110-42600	SUPPLIES & MA POSTAGE 02.01-15.2024	201083	4.76
DEPARTMENT 5110 RECREATION & AQUATICS TOTAL:						4.76

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
	I-2279-878	201-45140-42600	SUPPLIES & MA POSTAGE 02.01-15.2024	201083	0.68	
01-00621	MC&R POOLS INC					
	I-1240232-IN	201-45140-42500	REPAIR & MAIN INTELLIFLO DIFFUSER ASSEMBLY	201049	164.25	
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG	REPAIR/MAINT-PLUMBING			
01-01193	KROHMER PLUMBING INC					
	I-79083	201-45140-42500	REPAIR & MAIN REPAIR PUMP,LEAKING BEARING	201040	1,637.83	
	PROJ: J02-RM-PLUMB	INDOOR AQUATIC CTR	REPAIR/MAINT-PLUMBING			
01-01450	MUTH ELECTRIC INC					
	I-667520	201-45140-42500	REPAIR & MAIN STEAMER BREAKER TRIPPING	201067	193.93	
	PROJ: J06-RM-ELEC	REC CTR-GENERAL BLDG	REPAIR/MAINT-ELECTRICAL			
	I-667579	201-45140-43300	CAPITAL IMPRO INSTALLED LED LAMPS IN FIXTURE	201067	10,849.00	
	I-667714	201-45140-43300	CAPITAL IMPRO NEW LENSES ORDERED	201067	177.59	
	I-667932	201-45140-42500	REPAIR & MAIN INSTALL VOLTAGE,AMPS STEAMER	201067	96.27	
	PROJ: J06-RM-ELEC	REC CTR-GENERAL BLDG	REPAIR/MAINT-ELECTRICAL			
	I-668081	201-45140-42500	REPAIR & MAIN 6" CIRCULAR VALVE BOX	201067	132.07	
	PROJ: J06-RM-ELEC	REC CTR-GENERAL BLDG	REPAIR/MAINT-ELECTRICAL			
01-01497	GRAINGER					
	I-9001614214	201-45140-42600	SUPPLIES & MA LANYARD,BATTERY,DRILL SCREWS	201021	99.49	
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
01-02560	PEPSI COLA COMPANY					
	I-97789878	201-45140-42601	CONCESSION SU SODA,PROPEL,WATER	201079	207.72	
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS	CONCESSION SUPPLY			
01-02603	ROD BROWN					
	I-02202024	201-45140-42600	SUPPLIES & MA DEPT OF WEIGHT LOSS PROGRAM	200986	15.00	
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
01-02679	MENARD'S INC					
	I-65763	201-45140-42600	SUPPLIES & MA BATTERIES	201052	79.80	
	PROJ: J02-SM-EQUIP	INDOOR AQUATIC CTR	SUPPLIES/MATERIAL-EQUIPMENT			
01-02719	JENNIFER O'CONNOR					
	I-02202024	201-45140-42600	SUPPLIES & MA DEPT OF WEIGHT LOSS PROGRAM	201076	15.00	
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
01-02772	ALIVIA SIEGEL					
	I-02202024	201-45140-42600	SUPPLIES & MA DEPT HEALTH WEIGHT LOSS PRGRM	201096	15.00	
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL			
01-02790	SUN GOLD SPORTS LLC					
	I-25484	201-45140-42650	UNIFORMS GULLEDGE JACKET	201103	90.00	
	PROJ: J10-THOMAS	REC CTR UNIFORMS	UNIFORMS-THOMAS			

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02880	THUNE TRUE VALUE & APPL					
	I-B285548	201-45140-42600	SUPPLIES & MA LAUNDRY BASKET	201107	13.99	
PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL			
	I-B285573	201-45140-42600	SUPPLIES & MA FLASHLIGHT,NOZZLE,SPRAY	201107	39.96	
PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL			
01-03470	SAVE OUR SPACE					
	I-43199	201-45140-43300	CAPITAL IMPRO CUBBIES	201088	3,528.46	
01-03475	SHANNON LEREW					
	I-02202024	201-45140-42600	SUPPLIES & MA DEPT HEALTH WEIGHT LOSS PROGRM	201045	15.00	
PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL			
01-04950	MIDCONTINENT COMMUNICAT					
	I-BIL-529309	201-45140-42300	PUBLISHING ADVERTISING	201058	825.00	
PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO			
	I-BIL-532371	201-45140-42300	PUBLISHING ADVERTISING	201058	69.22	
PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO			
	I-BIL-532619	201-45140-42300	PUBLISHING ADVERTISING	201058	70.00	
PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO			
	I-BIL-532620	201-45140-42300	PUBLISHING ADVERTISING	201058	45.48	
PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO			
	I-BIL-532621	201-45140-42300	PUBLISHING ADVERTISING	201058	1,371.00	
PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO			
01-08594	MAKE IT MINE DESIGNS					
	I-33752	201-45140-42650	UNIFORMS HAIAR LOGOD SHIRTS	201048	125.70	
PROJ: J10-JOE	REC CTR UNIFORMS		UNIFORMS-JOE			
	I-33867	201-45140-42600	SUPPLIES & MA VINYL LOGO	201048	80.00	
PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL			
01-09044	INTELLIPRO SECURITY LLC					
	I-3870	201-45140-42500	REPAIR & MAIN ADD TWO ACCESS CONTROLLED DOOR	201033	2,995.50	
PROJ: J06-RM-EQUIP	REC CTR-GENERAL BLDG		REPAIR/MAINT-EQUIPMENT			
01-09633	STAPLES					
	I-3559062451	201-45140-42600	SUPPLIES & MA TISSUE,TOWELS	201099	234.87	
PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL			
	I-3559062452	201-45140-42600	SUPPLIES & MA LAUNDRY DETERGENT	201099	87.24	
PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL			
	I-3559133152	201-45140-42600	SUPPLIES & MA PLASTIC FORKS,FOLGERS,CREAMER	201099	124.21	
PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE			
	I-3559269817	201-45140-42600	SUPPLIES & MA THERMAL ROLLS	201099	77.48	
PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL			
01-09703	AMAZON CAPITAL SERVICES					
	C-1HCV-CF3R-KF6Y	201-45140-42650	UNIFORMS DEVRIES RETURNED SHIRT	200976	39.99-	
PROJ: J10-KEVIN	REC CTR UNIFORMS		UNIFORMS-KEVIN			
	I-199K-QRQV-3L3P	201-45140-42600	SUPPLIES & MA LAUNDRY SORTER	200976	176.36	
PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL			

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09703	AMAZON CAPITAL SERVICES	continued				
		I-199K-QRQV-3L3P	201-45140-42650	UNIFORMS DEVRIES SHIRT	200976	164.93
	PROJ: J10-KEVIN	REC CTR UNIFORMS		UNIFORMS-KEVIN		
		I-1XPM-FH9C-WKTJ	201-45140-42601	CONCESSION SU CANDY	200976	23.99
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
		I-1XPM-FH9C-WKTJ	201-45140-42600	SUPPLIES & MA THERMOSTAT LOCK	200976	17.99
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
DEPARTMENT 5140 RECREATION CENTER						TOTAL: 23,820.02

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	201-45160-42600	SUPPLIES & MA 12 MONTH SUBSCRIPTION	201038	53.87
01-00424	RUNNINGS SUPPLY INC					
		I-1794384	201-45160-42500	REPAIR & MAIN WINDSHIELD WASHER FLUID,OIL	201086	74.16
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-304946	201-45160-42500	REPAIR & MAIN HEX PLUG	200990	4.79
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-00436	CHS FARMERS ALLIANCE					
		I-IG0301	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	200996	130.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
		I-IG0377	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	200996	52.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
		I-IG0473	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	200996	78.00
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
		I-IZ1016	201-45160-42600	SUPPLIES & MA LP BOTTLE FILL	200996	93.23
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE		
01-00712	NAPA CENTRAL					
		I-797357	201-45160-42500	REPAIR & MAIN HEADLIGHT	201069	32.92
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
01-01036	REXWINKEL CONCRETE INC.					
		I-2022-34 P.E. #5	201-45160-43320	CAPITAL IMPRO 2022-34 P.E. #5	201084	36,900.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815031717	201-45160-42500	REPAIR & MAIN LAWN APPLICATOR,OIL FILTER	201100	71.50
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
		I-815032023	201-45160-42500	REPAIR & MAIN AIR,OIL FILTERS	201100	115.35
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01322	LARRY'S I-90 SERVICE IN					
		I-100725	201-45160-42500	REPAIR & MAIN CUTTING EDGE	201042	340.00
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-2579141-9.02.24	201-45160-42800	UTILITIES 1001 N MINNEOSTA EMTR	201071	10,466.76
	PROJ: H06-42800	ARENA-NORTH RINK		UTILITIES		
		I-2991007-2.02.24	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	201071	2,170.66
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES		
01-01964	DAKOTA SUPPLY GROUP					
		I-S103341547.001	201-45160-42500	REPAIR & MAIN THERMOSTAT,ACCT 704	201006	113.15
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
		I-S103476193.001	201-45160-42500	REPAIR & MAIN EMERGENCY LED LIGHT,ACCT 704	201006	25.58
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01964	DAKOTA SUPPLY GROUP	continued				
		I-S103497730.001	201-45160-42500	REPAIR & MAIN ICE RINK GE ULTRA BAL,ACCT704	201006	94.60
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
01-02480	SCHMUCKER, PAUL, NOHR &					
		I-2023-19 P.E. #8	201-45160-43300	CAPITAL IMPRO 2023-19 P.E. #8	201090	600.00
01-02679	MENARD'S INC					
		I-65453	201-45160-42500	REPAIR & MAIN SWITCH PLATE,POCKET STOWAWAY	201052	9.97
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
01-02804	TMA STORES					
		I-101137	201-45160-42500	REPAIR & MAIN LOOSE TIRE REPAIR	201109	33.61
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-02811	JONES SUPPLIES					
		I-145290	201-45160-42600	SUPPLIES & MA T-PAPER,TOWELS,LINERS,DELIMER	201037	278.56
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
		I-145386	201-45160-42600	SUPPLIES & MA T-PAPER,URINAL SCREENS	201037	118.22
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-02880	THUNE TRUE VALUE & APPL					
		I-A561220	201-45160-42500	REPAIR & MAIN BATTERY	201107	5.79
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
		I-A561412	201-45160-42500	REPAIR & MAIN CONNECTOR	201107	7.49
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
		I-A561419	201-45160-42500	REPAIR & MAIN CONNECTOR	201107	7.49
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
		I-B285377	201-45160-42500	REPAIR & MAIN COVER	201107	1.79
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
		I-B285579	201-45160-42600	SUPPLIES & MA MARKER	201107	8.79
	PROJ: H13-42600	ARENA-SOUTH RINK		SUPPLIES-MAINTENANCE		
01-08281	ARAMARK					
		I-6380171555	201-45160-42500	REPAIR & MAIN MAT CLEANING	200978	57.43
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
01-08901	CTM SERVICES INC					
		I-6860	201-45160-42500	REPAIR & MAIN SMALL ENGINE ASSEMBLY	201003	331.72
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-09313	MITCHELL POWER EQUIPMEN					
		I-14051	201-45160-42500	REPAIR & MAIN PRIMARY ELEMENT,AIR CLEANER	201064	28.87
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
		I-14058	201-45160-42500	REPAIR & MAIN OIL,AIR FILTERS,BRIGGS AIR CLN	201064	65.55
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-09703	AMAZON CAPITAL SERVICES					
		I-1HCV-CF3R-1MH7	201-45160-42600	SUPPLIES & MA TRASH BAGS	200976	135.64
	PROJ: H12-42600	DOG PARK		SUPPLIES/MATERIALS		

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09703	AMAZON CAPITAL SERVICES	continued				
		I-1KHC-HNWF-1LVM	201-45160-42600	SUPPLIES & MA ICE SKATES	200976	158.39
	PROJ: H13-42600	ARENA-SOUTH RINK		SUPPLIES-MAINTENANCE		
		I-1PRJ-6LWF-DHGP	201-45160-42500	REPAIR & MAIN FLASHLIGHT BULBS	200976	16.98
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
DEPARTMENT 5160 SPORTS COMPLEXES						TOTAL: 52,682.86

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5165 CADWELL CONCESSIONS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03700	CORE-MARK MIDCONTINENT					
		I-1437542-9	201-45165-42610	COST OF GOODS CANDY	200999	234.94
DEPARTMENT 5165 CADWELL CONCESSIONS						TOTAL: 234.94

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-2122/1	201-45210-42500	REPAIR & MAIN AIR FILTER,BLADE	201013	40.98
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	201-45210-42600	SUPPLIES & MA 12 MONTH SUBSCRIPTION	201038	6.97
01-00356	QUALIFIED PRESORT					
		I-2279-878	201-45210-42600	SUPPLIES & MA POSTAGE 02.01-15.2024	201083	3.40
01-00424	RUNNINGS SUPPLY INC					
		I-1786688	201-45210-42650	UNIFORMS BRUKSE BOOTS	201086	97.74
		I-1788260	201-45210-42600	SUPPLIES & MA POLY CUT HEAD	201086	73.98
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1788384	201-45210-42600	SUPPLIES & MA H-K ALL FLEET	201086	33.99
	PROJ: H50-42600	PARKS EQUIPMENT		SUPPLIES/MATERIALS		
		I-1788614	201-45210-42600	SUPPLIES & MA AIR HOSE	201086	39.99
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1788689	201-45210-42600	SUPPLIES & MA RATCHET, PLUG, COUPLER	201086	72.97
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1789073	201-45210-42650	UNIFORMS VETCH LOGOD HOODIE	201086	79.99
		I-1789519	201-45210-42600	SUPPLIES & MA H-K ALL FLEET	201086	33.99
	PROJ: H50-42600	PARKS EQUIPMENT		SUPPLIES/MATERIALS		
		I-1791658	201-45210-42600	SUPPLIES & MA BARBED STAPLES	201086	7.99
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1795158	201-45210-42600	SUPPLIES & MA CONNECTOR KIT, TRAILER WIRE	201086	51.16
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00531	PAULSON SHEET METAL INC					
		I-49411	201-45210-42500	REPAIR & MAIN INSTALL NEW REZNOR BTU GAS UNT	201078	3,214.29
	PROJ: H51-42500	PARK SHOP		REPAIR/MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815030846	201-45210-42500	REPAIR & MAIN OIL FILTERS, BRAKE PARTS	201100	25.89
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815030960	201-45210-42500	REPAIR & MAIN SPARK PLUG	201100	2.99
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815031028	201-45210-42500	REPAIR & MAIN OIL FILTER, HYDRAULIC CONST	201100	27.32
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815031099	201-45210-42500	REPAIR & MAIN LAWN/GARDEN APPLCTR, SPARK PLG	201100	31.23
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815031109	201-45210-42500	REPAIR & MAIN OIL FILTER	201100	11.97
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815031176	201-45210-42500	REPAIR & MAIN SPARK PLUG	201100	3.49
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815031242	201-45210-42500	REPAIR & MAIN OIL FILTERS	201100	7.93
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815031427	201-45210-42500	REPAIR & MAIN AIR FILTERS, SPARK PLUGS	201100	33.67
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01490	MUELLER LUMBER CO. INC.					
		I-294467	201-45210-42600	SUPPLIES & MA PLYWOOD	201066	34.46
	PROJ: H87-42600	PATTON YOUNG		SUPPLIES-MAINTENANCE		
		I-294468	201-45210-42600	SUPPLIES & MA PLYWOOD	201066	103.39
	PROJ: H87-42600	PATTON YOUNG		SUPPLIES-MAINTENANCE		
01-01659	ETHAN COOP LUMBER					
		I-078236	201-45210-42600	SUPPLIES & MA POLY CARB SKYL	201015	97.50
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2581647-1.02.24	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	201071	29.77
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES		
		I-2582639-7.02.24	201-45210-42800	UTILITIES PATTON YOUNG	201071	142.68
	PROJ: H87-42800	PATTON YOUNG		UTILITIES		
		I-2748483-1.02.24	201-45210-42800	UTILITIES ACCESS LOT METER	201071	12.00
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2967874-5.02.24	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	201071	54.22
	PROJ: H65-42800	AMPHITHEATER		UTILITIES		
		I-2997129-8.02.24	201-45210-42800	UTILITIES 800 E 11TH AVE	201071	16.35
	PROJ: H60-42800	NORTHDRIDGE PARK		UTILITIES		
		I-3975323-1.02.24	201-45210-42800	UTILITIES 502 S LAWLER ST	201071	79.38
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-3975325-6.02.24	201-45210-42800	UTILITIES 612 W ASH AVE	201071	50.67
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
01-02679	MENARD'S INC					
		C-65252	201-45210-42600	SUPPLIES & MA RETURNED SKY PANEL,ELBOW	201052	73.28-
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-64811	201-45210-42600	SUPPLIES & MA PVC CONDUIT BODY	201052	26.45
	PROJ: H77-42600	SPORTSMANS CLUB		SUPPLIES/MATERIALS		
		I-64917A	201-45210-42600	SUPPLIES & MA ROOF SPRAY	201052	19.96
	PROJ: H60-42600	NORTHDRIDGE PARK		SUPPLIES/MATERIALS		
		I-65129	201-45210-42600	SUPPLIES & MA LOCK NUT,WASHER,DRILL BITS	201052	12.93
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-65215	201-45210-42600	SUPPLIES & MA T12 LIGHTS	201052	17.99
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-65217	201-45210-42600	SUPPLIES & MA ELBOW,DRILL HEX,RAIN CAP,PANEL	201052	89.55
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-02804	TMA STORES					
		I-100940	201-45210-42500	REPAIR & MAIN LOOSE TIRE REPAIR	201109	28.44
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-08130	C & B OPERATIONS LLC					
		C-3641233	201-45210-42500	REPAIR & MAIN PAID IN ERROR ON SALES ORDER	200989	35.65-
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-12585918	201-45210-42500	REPAIR & MAIN SEAT	200989	1,375.00
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09671	PREMIER EQUIPMENT LLC					
		I-02082024	201-45210-43400	CAPITAL EQUIP SNOW BLADE	201081	18,400.00
	PROJ: H50-43400		PARKS EQUIPMENT	CAPITAL EQUIPMENT		
01-10154	SCHOENFELDER PORTABLES					
		I-3506	201-45210-42600	SUPPLIES & MA TOILET RENTAL	201091	160.00
	PROJ: H65-42600		AMPHITHEATER	SUPPLIES/MATERIALS		
					DEPARTMENT 5210 PARKS	TOTAL: 24,543.74

				FUND 201 PARK FUND	TOTAL:	101,286.32

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 202 CORN PALACE FUND

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-1792034	202-45650-42600	SUPPLIES & MA SPINNER HANDLE,KEROSENE	201086	63.36
01-00483	COUNTY FAIR					
		I-02082024	202-45650-42600	SUPPLIES & MA COOKIES,BISCUITS	201002	49.94
01-01075	JOHNSON CONTROLS INC.					
		I-1-131591870353	202-45650-42500	REPAIRS & MAI QUARTERLY MAINTENANCE FEE	201036	4,673.39
01-01450	MUTH ELECTRIC INC					
		I-667501	202-45650-42500	REPAIRS & MAI NEW CONTROL BOARD-HEATER	201067	94.90
01-01490	MUELLER LUMBER CO. INC.					
		I-294411	202-45650-42600	SUPPLIES & MA PLYWOOD	201066	65.83
01-01744	CUMMINS SALES & SERVICE					
		I-J6-59683	202-45650-42500	REPAIRS & MAI INSPECTION,MAINTENANCE	201004	487.02
01-01830	NORTHWESTERN ENERGY					
		I-2587291-2.02.24	202-45650-42800	UTILITIES 600 N MAIN ST	201071	1,928.59
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-3159-0	202-45650-42500	REPAIRS & MAI SAND BAG,KNIFE	201095	26.30
01-02560	PEPSI COLA COMPANY					
		I-97789672	202-45650-42610	COST OF GOODS SODA BIBS	201079	828.60
01-02811	JONES SUPPLIES					
		I-145369	202-45650-42600	SUPPLIES & MA T-TISSUE,TOWELS,LINERS,CLEANER	201037	747.48
		I-145473	202-45650-42600	SUPPLIES & MA NAPKINS,TOWELS,STRAWS	201037	155.26
		I-145527	202-45650-42600	SUPPLIES & MA SCREENS,T-TISSUE,TOWELS	201037	298.61
01-03700	CORE-MARK MIDCONTINENT					
		I-1447640	202-45650-42610	COST OF GOODS BUTTER,GUM,CORNNUTS,BROWN SGR	200999	3,021.88
		I-1447641-700	202-45650-42610	COST OF GOODS STORAGE BAGS,OIL	200999	881.40
		I-1455183	202-45650-42610	COST OF GOODS SUCKERS,CANDY,CHEESE,PRETZELS	200999	3,190.04
		I-1455184-2	202-45650-42610	COST OF GOODS CORNNUTS	200999	11.31
01-07344	CHESTERMAN COMPANY					
		I-11310570	202-45650-42610	COST OF GOODS MONSTERS,TEAS,GATORADES	200994	1,173.60
		I-11315992	202-45650-42610	COST OF GOODS BIBS, CUPS	200994	1,634.95
		I-11321237	202-45650-42610	COST OF GOODS BIBS,PLB STILL	200994	588.25
01-08281	ARAMARK					
		I-6380169776	202-45650-42600	SUPPLIES & MA MAT CLEANING	200978	33.66
01-09421	GREAT PLAINS ROOFING					
		I-02212024	202-45650-42500	REPAIRS & MAI EPDM CLEANER,PRIMER,FLASHING	201022	316.33

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 202 CORN PALACE FUND

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09703	AMAZON CAPITAL SERVICES					
		I-114P-Y6QC-N4X6	202-45650-42600	SUPPLIES & MA RUBBER BANDS,WALL CALENDAR	200976	39.65
		I-1M7T-1JFW-TRPV	202-45650-42600	SUPPLIES & MA HOT AIR GUN KIT	200976	23.48
01-09776	THE IVES BROTHERS ENTER					
		I-296	202-45650-42907	PRE-STURGIS P PRE-STURGIS PARTY 2024 DEPOSIT	201106	2,125.00
01-10254	LEIGHTON FAMILY FARMS					
		I-979	202-45650-42610	COST OF GOODS POPCORN	201044	840.00
				DEPARTMENT 5650 CORN PALACE	TOTAL:	23,298.83

				FUND 202 CORN PALACE FUND	TOTAL:	23,298.83

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 209 BUSINESS IMPROV DIST #4

DEPARTMENT: 6530 ** INVALID DEPT **

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03476	LUCKY DEVILS ADULT HOCK					
	I-02152024	209-46530-42920	SPORTS AUTHOR MITCHELL LUCKY DEVILS HOCKEY	201047	3,000.00	
01-03477	SD MUSIC EDUCATION ASSO					
	I-3324	209-46530-42920	SPORTS AUTHOR SD MIDDLE SCHOOL ALLSTATE BAND	201093	500.00	
01-04712	MITCHELL MUSIC BOOSTERS					
	I-3323	209-46530-42920	SPORTS AUTHOR MITCHELL SHOW CHOIR CLASSIC	201063	5,000.00	
01-09674	BUCKIN' WILD RANCH					
	I-3330	209-46530-42920	SPORTS AUTHOR CABIN FEVER AUCTION	200987	1,500.00	
DEPARTMENT 6530 ** INVALID DEPT **					TOTAL:	10,000.00

FUND 209 BUSINESS IMPROV DIST #4					TOTAL:	10,000.00

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 214 E-911 EMERGENCY
DEPARTMENT: 3500 E-911
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08252	CORPORATE TRANSLATION S					
	I-262114		214-43500-42200	PROFESSIONAL TRANSLATION SERVICE	201041	20.34
01-09703	AMAZON CAPITAL SERVICES					
	I-1YKF-J1H6-31T4		214-43500-42600	SUPPLIES & MA WRISTLET KEYCHAIN	200976	23.35
				DEPARTMENT 3500 E-911	TOTAL:	43.69

				FUND 214 E-911 EMERGENCY	TOTAL:	43.69

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	218-45150-42600	SUPPLIES & MA 12 MONTH SUBSCRIPTION	201038	173.36
01-00712	NAPA CENTRAL					
		C-797052	218-45150-42500	REPAIR AND MA VOIDED BRAKE PADS	201069	208.78-
PROJ: E01-MAINT		5311-FY18/19		Maintenance/Repairs		
		I-797052	218-45150-42500	REPAIR AND MA FLEET BRAKE PADS	201069	208.78
PROJ: E01-MAINT		5311-FY18/19		Maintenance/Repairs		
		I-797054	218-45150-42500	REPAIR AND MA DISC BRAKE PADS	201069	104.39
PROJ: E01-MAINT		5311-FY18/19		Maintenance/Repairs		
		I-797061	218-45150-42500	REPAIR AND MA FLEET BRAKE PADS	201069	208.78
PROJ: E01-MAINT		5311-FY18/19		Maintenance/Repairs		
		I-797234	218-45150-42500	REPAIR AND MA TIE RODS,TIE ROD SLEEVE	201069	220.87
PROJ: E01-MAINT		5311-FY18/19		Maintenance/Repairs		
01-01117	WHEELCO BRAKE & SUPPLY					
		C-CM69545	218-45150-42500	REPAIR AND MA RETURNED BATTERY	201120	348.54-
PROJ: E01-MAINT		5311-FY18/19		Maintenance/Repairs		
		I-INV477546	218-45150-42500	REPAIR AND MA BATTERY	201120	348.54
PROJ: E01-MAINT		5311-FY18/19		Maintenance/Repairs		
		I-INV477549	218-45150-42500	REPAIR AND MA BATTERY	201120	348.54
PROJ: E01-MAINT		5311-FY18/19		Maintenance/Repairs		
01-01199	STURDEVANTS AUTO VALUE					
		I-815030845	218-45150-42500	REPAIR AND MA OIL FILTERS,BATTERIES	201100	290.65
PROJ: E01-MAINT		5311-FY18/19		Maintenance/Repairs		
		I-815031244	218-45150-42500	REPAIR AND MA REPLACED BRAKE PADS	201100	65.99
PROJ: E01-MAINT		5311-FY18/19		Maintenance/Repairs		
01-01322	LARRY'S I-90 SERVICE IN					
		I-101209	218-45150-42610	GAS OIL TIRES MOUNT & BALANCE TIRES	201042	613.74
PROJ: E01-TIR		5311-FY18/19		Tires		
		I-101259	218-45150-42610	GAS OIL TIRES MOUNT & BALANCE FRONT TIRES	201042	445.76
PROJ: E01-TIR		5311-FY18/19		Tires		
01-02880	THUNE TRUE VALUE & APPL					
		I-A561961	218-45150-42600	SUPPLIES & MA NUTS,BOLTS,COBALT	201107	16.75
PROJ: E01-OFFSUP		5311-FY18/19		Office Supplies		
01-10491	INNOVATIVE INTELLIGENT					
		I-47434	218-45150-42600	SUPPLIES & MA PALM MICROPHONE CONNECTOR	201031	495.83
PROJ: E01-RAD		5311-FY18/19		Radio Equipment		
				DEPARTMENT 5150 PALACE TRANSIT	TOTAL:	2,984.66

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5180 JVCC

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02679	MENARD'S INC					
		I-65770	218-45180-42600	SUPPLIES & MA LED LIGHTS	201052	54.99
01-02811	JONES SUPPLIES					
		I-145450	218-45180-42600	SUPPLIES & MA LINERS	201037	45.50
01-03279	INTERSTATE GLASS & DOOR					
		I-64619	218-45180-42500	REPAIR & MAIN REPAIRED SLIDING WINDOW	201034	89.80
DEPARTMENT 5180 JVCC						TOTAL: 190.29

FUND 218 COMMUNITY SERVICES						TOTAL: 3,174.95

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 219 NUTRITION
DEPARTMENT: 5140 NUTRITION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	219-45140-42600	SUPPLIES & MA 12 MONTH SUBSCRIPTION	201038	2.87
01-09069	BIG DADDY D'S INC					
		I-891	219-45140-42911	CONTRACT SERV SR MEALS 02.12-16.2024	200983	2,658.80
01-09403	TRADITIONS PREPARED MEA					
		I-INV2260003091	219-45140-42911	CONTRACT SERV FROZEN MEALS	201111	3,336.01
DEPARTMENT 5140 NUTRITION					TOTAL:	5,997.68

FUND 219 NUTRITION					TOTAL:	5,997.68

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 230 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00281	HELMS AND ASSOCIATES					
		I-AIP28AIRPORT #32	230-43500-43320	AIP-RECONSTRU AIP '28 AIRPORT P.E. #32	201026	13,018.70
		I-AIP32AIRPORT #1	230-43500-43205	HANGAR AIP '32 AIRPORT P.E. #1	201026	83,526.88
01-02840	TESSIER'S INC					
		I-TES082724	230-43500-42500	REPAIR & MAIN AIRPORT HVAC LABOR	201105	219.00
01-04352	UPS STORE #4227					
		I-02222024	230-43500-42605	LIGHTING MAIN POSTAGE	201116	92.06
DEPARTMENT 3500 AIRPORT					TOTAL:	96,856.64

FUND 230 AIRPORT					TOTAL:	96,856.64

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3330 WATER TREATMENT PLANT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	602-43330-42600	SUPPLIES & MA 12 MONTH SUBSCRIPTION	201038	6.36
DEPARTMENT 3330 WATER TREATMENT PLANT TOTAL:						6.36

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	602-43340-42600	SUPPLIES & MA 12 MONTH SUBSCRIPTION	201038	36.22
01-00356	QUALIFIED PRESORT					
		I-2279-878	602-43340-42660	POSTAGE POSTAGE 02.01-15.2024	201083	57.80
01-00424	RUNNINGS SUPPLY INC					
		I-1791634	602-43340-42600	SUPPLIES & MA SOCKETS,SCREWS,EXTENSION	201086	41.15
01-00469	GEOTEK ENGINEERING & TE					
		I-2020-20 P.E. #8	602-43340-43355	ABOVE GROUND 2020-20 P.E. #8	201020	2,881.00
01-00520	HAWKINS INC					
		I-6689712	602-43340-42600	SUPPLIES & MA CHLORINE CYLINERS	201025	50.00
01-00717	H & W CONTRACTING LLC					
		I-2020-20 P.E. #4	602-43340-43355	ABOVE GROUND 2020-20 P.E. #4	201023	66,002.72
01-01199	STURDEVANTS AUTO VALUE					
		I-815031102	602-43340-42600	SUPPLIES & MA PERFECTVIEW WIPER BLADES	201100	10.61
01-01830	NORTHWESTERN ENERGY					
		I-2576810-2.02.24	602-43340-42800	UTILITIES 1224 1/2 W 5TH AVE	201071	359.41
01-02470	CORE & MAIN LP					
		C-U367334	602-43340-42600	SUPPLIES & MA RETURNED NO LEAD COUPLING	200998	400.00-
		I-U290667	602-43340-42600	SUPPLIES & MA NO LEAD COUPLING	200998	480.00
01-02480	SCHMUCKER, PAUL, NOHR &					
		I-2023-7 P.E. #8	602-43340-43332	WEST HARMON D 2023-7 P.E. #8	201090	430.00
		I-2023-8 P.E. #8	602-43340-43331	12TH-13TH LOO 2023-8 P.E. #8	201090	337.50
01-02880	THUNE TRUE VALUE & APPL					
		I-B285615	602-43340-42600	SUPPLIES & MA CONDUIT,VALVE,COUPLING	201107	12.26
01-03678	INTERSTATE OFFICE PRODU					
		I-01EB6902	602-43340-42600	SUPPLIES & MA LABELS	201035	65.28
		I-01EB7857	602-43340-42600	SUPPLIES & MA CLIPBOARDS,PACKAGING TAPE,NOTE	201035	41.06
01-04740	SDWWA/SDWEA					
		I-2024.2018	602-43340-42700	TRAVEL, CONF PETERSON-CONF REGISTRATION	201094	60.00
01-06656	PREMIER PEST CONTROL LL					
		I-51677	602-43340-42600	SUPPLIES & MA FEB 2024 PEST CONTROL	201082	75.00
01-08466	CHR SOLUTIONS INC					
		I-767118	602-43340-42660	POSTAGE BILLING SERVICE,POSTAGE	200995	814.52
		I-767118	602-43340-42910	BILLING OFFIC BILLING SERVICE,POSTAGE	200995	347.66

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09439	ADVANCED ENGINEERING AN					
		I-92675	602-43340-42200	LOCATES 2024-37 P.E. #1	200975	98.50
DEPARTMENT 3340 WATER DISTRIBUTION						TOTAL: 71,800.69

FUND 602 WATER						TOTAL: 71,807.05

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	604-43200-42600	SUPPLIES 12 MONTH SUBSCRIPTION	201038	16.53
01-00356	QUALIFIED PRESORT					
		I-2279-878	604-43200-42660	POSTAGE POSTAGE 02.01-15.2024	201083	53.72
01-00424	RUNNINGS SUPPLY INC					
		I-1792011	604-43200-42650	UNIFORMS GLOVES	201086	18.99
01-01239	BUTLER MACHINERY INC					
		I-13PS0078848	604-43200-42600	SUPPLIES GEN SET	200988	562.51
01-02679	MENARD'S INC					
		C-64809	604-43200-42600	SUPPLIES RETURNED DIGITAL HDMI	201052	13.98-
		I-65667	604-43200-42600	SUPPLIES LEMON LYSOL, STRIKER	201052	7.67
01-03678	INTERSTATE OFFICE PRODU					
		I-01EB6711	604-43200-42600	SUPPLIES CLIPBOARD	201035	54.51
01-04740	SDWWA/SDWEA					
		I-2024.3073	604-43200-42700	TRAVEL, CONF, DAUGHTERS-CONF REGISTRATION	201094	100.00
01-06656	PREMIER PEST CONTROL LL					
		I-51675	604-43200-42600	SUPPLIES FEB 2024 PEST CONTROL	201082	75.00
01-08466	CHR SOLUTIONS INC					
		I-767118	604-43200-42660	POSTAGE BILLING SERVICE, POSTAGE	200995	814.52
DEPARTMENT 3200 WASTE WATER TREATMENT					TOTAL:	1,689.47

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	604-43250-42600	SUPPLIES 12 MONTH SUBSCRIPTION	201038	19.32
01-00424	RUNNINGS SUPPLY INC					
		I-1791399	604-43250-42600	SUPPLIES POULTRY WIRE	201086	69.99
		I-1795195	604-43250-42600	SUPPLIES BOLTS,NUTS,WASHERS	201086	17.47
01-00525	DAKOTA PUMP LLC					
		I-17876	604-43250-42500	REPAIRS REPAIR PUMP MOTOR	201005	2,309.27
01-01199	STURDEVANTS AUTO VALUE					
		I-815031247	604-43250-42600	SUPPLIES OIL FILTERS	201100	7.93
01-01830	NORTHWESTERN ENERGY					
		I-2572870-0.02.24	604-43250-42800	UTILITIES 1511 N COMMERCE	201071	208.03
		I-2582739-5.02.24	604-43250-42800	UTILITIES 1300 W NORWAY AVE	201071	364.65
		I-2809477-9.02.24	604-43250-42800	UTILITIES 1423 COUNTRY DR	201071	250.36
		I-3288018-9.02.24	604-43250-42800	UTILITIES CABELA DR	201071	39.91
01-02480	SCHMUCKER, PAUL, NOHR &					
		I-2022-3 P.E. #11	604-43250-43350	S HARMON/OHLM 2022-3 P.E. #11	201090	923.75
		I-2023-16 P.E. #11	604-43250-43350	S HARMON/OHLM 2023-16 P.E. #11	201090	558.75
		I-2023-6 P.E. #8	604-43250-43349	N HARMON/AIRP 2023-6 P.E. #8	201090	925.00
01-02880	THUNE TRUE VALUE & APPL					
		I-A562745	604-43250-42600	SUPPLIES HOSE REEL	201107	9.99
01-06656	PREMIER PEST CONTROL LL					
		I-51683	604-43250-42600	SUPPLIES FEB 2024 PEST CONTROL	201082	75.00
01-08466	CHR SOLUTIONS INC					
		I-767118	604-43250-42910	BILLING OFFIC BILLING SERVICE,POSTAGE	200995	347.66
DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL:						6,127.08
FUND 604 SEWER TOTAL:						7,816.55

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 612 SANITATION
DEPARTMENT: 3220 RECYCLING PROGRAM
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01199	STURDEVANTS AUTO VALUE					
		I-815031245	612-43220-42600	SUPPLIES WIPERS,GASKETS	201100	89.95
		I-815031489	612-43220-42600	SUPPLIES MINI-BLADE FUSE	201100	24.90
01-08380	PETERBILT OF SIOUX FALL					
		I-A636884	612-43220-42600	SUPPLIES SEALING WASHER	201080	21.00
		I-A637497	612-43220-42500	REPAIR & MAIN EXH COOLER KIT	201080	1,472.85
01-09891	MILLENNIUM RECYCLING					
		I-481903	612-43220-42200	CONTRACT-MILL SINGLE STREAM FEE	201061	2,092.25
DEPARTMENT 3220 RECYCLING PROGRAM						TOTAL: 3,700.95

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 612 SANITATION
DEPARTMENT: 3230 WASTE COLLECTION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	612-43230-42600	SUPPLIES 12 MONTH SUBSCRIPTION	201038	139.15
01-00356	QUALIFIED PRESORT					
		I-2279-878	612-43230-42660	POSTAGE POSTAGE 02.01-15.2024	201083	53.04
01-00436	CHS FARMERS ALLIANCE					
		I-IZ1215	612-43230-42500	REPAIRS TIRE REPAIR	200996	30.00
01-08466	CHR SOLUTIONS INC					
		I-767118	612-43230-42660	POSTAGE BILLING SERVICE, POSTAGE	200995	814.52
		I-767118	612-43230-42910	BILLING OFFIC BILLING SERVICE, POSTAGE	200995	347.66
DEPARTMENT 3230 WASTE COLLECTION						TOTAL: 1,384.37

PACKET : 06788 06789
VENDOR SET: Mult
FUND : 612 SANITATION
DEPARTMENT: 3240 LANDFILL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	612-43240-42600	SUPPLIES 12 MONTH SUBSCRIPTION	201038	99.22
01-00356	QUALIFIED PRESORT					
		I-2279-878	612-43240-42600	SUPPLIES POSTAGE 02.01-15.2024	201083	32.30
01-00436	CHS FARMERS ALLIANCE					
		I-IZ1247	612-43240-42500	REPAIR AND MA SIDE BY SIDE TIRE REPAIR	200996	18.83
01-01805	FASTENAL COMPANY					
		I-SDMIT170613	612-43240-42600	SUPPLIES SAFETY GLASSES,BE PLUG	201018	99.38
01-10554	MIDWEST OIL COMPANY					
		I-1027232	612-43240-42600	SUPPLIES KLEEN & KLEAR DRUMS	201059	83.68
DEPARTMENT 3240 LANDFILL						TOTAL: 333.41

FUND 612 SANITATION						TOTAL: 5,418.73

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00712	NAPA CENTRAL					
		I-797263	614-45250-42600	SUPPLIES & MA CEMENT	201069	9.49
01-01355	MIDWEST TURF & IRRIGATI					
		I-3925067-00	614-45250-42600	SUPPLIES & MA TIRE,MOTOR SEAL KIT,V-BELT,JNT	201060	1,575.44
		I-3925078-00	614-45250-42600	SUPPLIES & MA INNER TUBE VALVE	201060	47.84
01-01404	MITCHELL IRON & SUPPLY					
		I-81776	614-45250-42600	SUPPLIES & MA LOADED U-CAP.O-RING	201062	19.17
01-01450	MUTH ELECTRIC INC					
		I-668617	614-45250-42500	REPAIR & MAIN INSTALLED POWER FOR NEW EQUIP	201067	356.00
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.02.24	614-45250-42800	UTILITIES 700 W 23RD AVE	201071	293.29
		I-2581875-8.02.24	614-45250-42800	UTILITIES GOLF CLUB HOUSE	201071	392.99
		I-2581876-6.02.24	614-45250-42800	UTILITIES GOLF CART SHED	201071	15.08
01-02051	MIDCONTINENT COMMUNICAT					
		I-02630670213856	614-45250-42800	UTILITIES ACCT #026306702	201057	93.39
01-08892	ERIC HIEB					
		I-02262024	614-45250-42200	GOLF PRO CONT BASE CONTRACT 03.2024	201028	5,311.31
		I-022624	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 03.2024	201028	91.40
DEPARTMENT 5250 GOLF COURSE						TOTAL: 8,205.40

FUND 614 GOLF COURSE						TOTAL: 8,205.40

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03100	CENTURY LINK					
		I-605 995-8457.02.24	619-45220-42800	UTILITIES ACCT #605 995-8457	200993	13.66
				DEPARTMENT 5220 CAMPGROUND	TOTAL:	13.66

				FUND 619 CAMPGROUND	TOTAL:	13.66

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: 4600 EMS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00056	JOSH'S TOOLS LLC					
		I-021524123862	621-44600-42600	SUPPLIES	12 MONTH SUBSCRIPTION	201038 27.05
01-02700	HENRY SCHEIN INC					
		I-73442753	621-44600-42600	SUPPLIES	STERILE WATER, FLUSH, TUBING	201027 516.50
01-03478	AVERA QUEEN OF PEACE					
		I-160	621-44600-42600	SUPPLIES	GRAVITY SET	200980 160.00
01-08340	LEWIS FAMILY DRUG LLC					
		I-432123	621-44600-42600	SUPPLIES	ASPIRIN	201046 5.98
01-10101	SAVVIK BUYING GROUP					
		I-2140	621-44600-42640	UNIFORMS	PANTS, SHIRTS, BELTS	201089 1,032.77
DEPARTMENT 4600 EMS						TOTAL: 1,742.30

FUND 621 EMERGENCY MEDICAL SERVICE						TOTAL: 1,742.30

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 700 AGENCY FUNDS

DEPARTMENT: 5300 AGENCY FUNDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01624	ETHAN SCHOOL DISTRICT					
		I-02152024	700-45300-42904	CORN PALACE G ETHAN TDA DOUBLE HEADER	201016	494.50
01-09322	CORSICA STICKNEY SCHOOL					
		I-02232024	700-45300-42904	CORN PALACE G GIRLS REG 5B DHEADER	201001	3,374.10
				DEPARTMENT 5300 AGENCY FUNDS	TOTAL:	3,868.60

				FUND 700 AGENCY FUNDS	TOTAL:	3,868.60
						REPORT GRAND TOTAL: 533,224.39

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2024-2025	101-41110-42600	SUPPLIES & MATERIALS	29.50	725	410.86		
	101-41210-42700	TRAVEL, CONFERENCE, DUES	166.77	1,545	1,378.23		
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	1,513.30	35,115	30,554.97		
	101-41440-42600	SUPPLIES & MATERIALS	65.69	1,500	1,382.75		
	101-41440-42630	AED REPLACEMENT PROGRAM	945.00	8,100	7,155.00		
	101-41460-42110	LIABILITY, PROPERTY INS &	1,805.00	202,000	24,277.51		
	101-41920-42520	REPAIR-CITY HALL	107.32	3,100	2,620.77		
	101-41920-42620	SUPPLIES-CITY HALL	21.77	2,000	1,741.68		
	101-41920-42811	UTILITIES-CITY HALL	37.98	21,000	18,942.68		
	101-41920-43300	IMPROV OTHER THAN BLDGS	9,352.49	0	10,716.01-	Y	
	101-41935-42615	POSTAGE	304.43	7,000	6,107.65		
	101-41935-42640	COPY MACHINE SUPPLIES	260.02	2,600	2,078.26		
	101-41935-42645	COMPUTER HARDWARE	2,558.00	49,680	47,581.95		
	101-41935-42920	COMPUTER SOFTWARE	13,281.93	121,015	27,327.34		
	101-42110-42200	PROFESSIONAL SERVICES	247.58	23,000	17,784.43		
	101-42110-42500	REPAIR & MAINTENANCE	681.02	13,700	10,778.25		
	101-42110-42600	SUPPLIES	1,621.75	35,055	28,536.42		
	101-42110-42700	TRAVEL, CONF & DUES	50.00	10,000	7,900.41		
	101-42110-43400	MACHINERY AND EQUIPMENT	420.00	159,000	158,030.00		
	101-42130-42500	REPAIRS	183.75	3,000	1,783.62		
	101-42130-42520	EMERGENCY SIREN UTILITIES	204.46	2,700	2,248.37		
	101-42130-42530	TRAFFIC LIGHTS MAINT	55.00	12,500	12,061.00		
	101-42130-42535	LIGHT MAINTENANCE	2,503.35	22,500	19,674.64		
	101-42130-42545	PAINT	305.46	17,000	16,388.58		
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	1,129.98	0	1,129.98-	Y	
	101-42130-42600	SUPPLIES	63.44	3,300	3,073.14		
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	977.31	38,000	33,405.79		
	101-42130-42835	UTILITIES-STREET LIGHTS	2,547.42	248,000	218,409.38		
	101-42130-42840	BUILDING UTILITIES	711.49	5,000	3,788.24		
	101-42130-43415	CROSSWALK RRFB	8,427.92	20,000	11,572.08		
	101-42200-42500	REPAIR & MAINTENANCE	1,656.04	11,050	9,272.39		
	101-42200-42600	SUPPLIES	662.60	15,650	11,174.11		
	101-42200-42640	UNIFORMS	164.99	6,200	5,806.03		
	101-42200-42810	UTILITIES	8.48	46,000	41,240.93		
	101-43100-42500	REPAIRS	3,139.96	16,000	8,154.30-	Y	
	101-43100-42600	SUPPLIES	5,308.58	140,000	100,389.79		
	101-43100-42630	GRAVEL- BASE	1,522.51	30,000	28,477.49		
	101-43100-43421	FUEL SYSTEM UPGRADE	79,488.97	0	79,723.41-	Y	
	101-43110-42200	PROFESSIONAL SERVICES	15,335.00	0	15,335.00-	Y	
	101-43110-42500	REPAIRS	259.75	700	284.69		
	101-43110-42600	SUPPLIES	112.37	4,000	3,278.55		
	101-43110-42650	UNIFORMS	17.59	1,000	975.62		
	101-43110-42750	PLANNING COMMISSION EXPENS	39.95	1,000	848.19		
	101-43110-42920	SOFTWARE/FIRMWARE UPGRADES	5,127.60	16,000	9,360.40		
	101-43120-42200	PROF SERVICES-DESIGN	30.00	5,000	34,579.66-	Y	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	101-43120-42526	BRIDGE INSPECT/ENGIN/REPAI	584.68	1,000	415.32		
	101-43120-43312	WEST END BRIDGE	1,473.96	318,000	316,526.04		
	101-43120-43313	SPRUCE ST RR CROSSING	15,310.00	0	27,098.62-	Y	
	101-43130-42500	REPAIR & MAINTENANCE	73.13	3,000	2,771.90		
	101-43130-42600	SUPPLIES & MATERIALS	1,955.47	70,000	49,146.79		
	101-43150-42200	PROF FEES/SERVICES	8,777.50	0	8,777.50-	Y	
	101-43150-42800	UTILITIES	41.34	300	223.32		
	101-43700-42600	SUPPLIES & MATERIALS	82.70	16,000	13,298.03		
	101-43700-42800	UTILITIES	346.09	5,000	4,358.34		
	101-44120-42500	REPAIRS	250.77	400	149.23		
	101-44120-42600	SUPPLIES	12.26	100	87.74		
	101-45500-42500	REPAIR & MAINTENANCE	38.89-	1,500	383.32		
	101-45500-43420	BOOKS	1,311.48	47,000	40,224.23		
	101-45500-43421	AUDIO-VISUAL	59.98	4,000	3,265.25		
	201-45110-42600	SUPPLIES & MATERIALS	4.76	9,000	8,995.24		
	201-45140-42300	PUBLISHING	2,380.70	45,660	34,383.53		
	201-45140-42500	REPAIR & MAINTENANCE	5,219.85	32,872	26,882.95		
	201-45140-42600	SUPPLIES & MATERIALS	1,092.07	28,750	24,420.93		
	201-45140-42601	CONCESSION SUPPLIES	231.71	12,000	9,573.51		
	201-45140-42650	UNIFORMS	340.64	1,250	600.48		
	201-45140-43300	CAPITAL IMPROVEMENTS - OTH	14,555.05	98,000	11,045.11		
	201-45160-42500	REPAIR & MAINTENANCE	1,438.74	52,000	48,046.37		
	201-45160-42600	SUPPLIES & MATERIALS	846.70	40,650	39,346.33		
	201-45160-42610	GAS & FUEL	260.00	13,500	12,477.45		
	201-45160-42800	UTILITIES	12,637.42	150,220	123,971.61		
	201-45160-43300	CAPITAL IMPROVEMENTS - OTH	600.00	150,000	121,583.87		
	201-45160-43320	CAPITAL IMPROV-PRESS BOX	36,900.00	0	36,900.00-	Y	
	201-45165-42610	COST OF GOODS SOLD	234.94	30,000	29,765.06		
	201-45210-42500	REPAIR & MAINTENANCE	4,767.55	38,000	27,624.40		
	201-45210-42600	SUPPLIES & MATERIALS	813.39	64,600	61,220.86		
	201-45210-42650	UNIFORMS	177.73	2,100	1,608.31		
	201-45210-42800	UTILITIES	385.07	60,000	56,665.82		
	201-45210-43400	CAPITAL EQUIPMENT	18,400.00	112,500	83,646.13		
	202-45650-42500	REPAIRS & MAINTENANCE	5,597.94	72,530	64,908.82		
	202-45650-42600	SUPPLIES & MATERIALS	1,477.27	49,900	44,381.80		
	202-45650-42610	COST OF GOODS SOLD	12,170.03	182,000	125,840.68		
	202-45650-42800	UTILITIES	1,928.59	90,000	82,965.63		
	202-45650-42907	PRE-STURGIS PARTY	2,125.00	30,000	27,875.00		
	209-46530-42920	SPORTS AUTHORITY PROMO	10,000.00	0	31,750.00-	Y	
	214-43500-42200	PROFESSIONAL SERVICES	20.34	3,700	3,675.73		
	214-43500-42600	SUPPLIES & MATERIALS	23.35	920	690.91		
	218-45150-42500	REPAIR AND MAINTENANCE	1,239.22	8,500	6,678.74		
	218-45150-42600	SUPPLIES & MATERIALS	685.94	11,400	9,749.95		
	218-45150-42610	GAS OIL TIRES	1,059.50	81,000	67,879.15		
	218-45180-42500	REPAIR & MAINTENANCE	89.80	4,000	3,300.97		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	218-45180-42600	SUPPLIES & MATERIALS	100.49	3,000	2,216.82		
	219-45140-42600	SUPPLIES & MATERIALS	2.87	1,600	1,469.77		
	219-45140-42911	CONTRACT SERVICES-MEALS	5,994.81	188,431	164,044.34		
	230-43500-42500	REPAIR & MAINTENANCE	219.00	5,000	4,781.00		
	230-43500-42605	LIGHTING MAINTENANCE	92.06	1,300	952.12		
	230-43500-43205	HANGAR	83,526.88	0	88,526.88-	Y	
	230-43500-43320	AIP-RECONSTRUCT RUNWAY	13,018.70	0	31,616.85-	Y	
	602-43330-42600	SUPPLIES & MATERIALS	6.36	17,500	16,061.43		
	602-43340-42200	LOCATES	98.50	2,000	1,553.25		
	602-43340-42600	SUPPLIES & MATERIALS	411.58	125,300	111,623.58		
	602-43340-42660	POSTAGE	872.32	10,000	8,252.26		
	602-43340-42700	TRAVEL, CONF & DUES	60.00	3,500	3,440.00		
	602-43340-42800	UTILITIES	359.41	11,000	10,353.60		
	602-43340-42910	BILLING OFFICE	347.66	10,700	9,813.63		
	602-43340-43331	12TH-13TH LOOP-EAST OF CAP	337.50	0	337.50-	Y	
	602-43340-43332	WEST HARMON DRIVE LOOPING	430.00	0	430.00-	Y	
	602-43340-43355	ABOVE GROUND STORAGE	68,883.72	0	860,155.60-	Y	
	604-43200-42600	SUPPLIES	702.24	21,650	18,010.18		
	604-43200-42650	UNIFORMS	18.99	1,750	1,162.14		
	604-43200-42660	POSTAGE	868.24	9,000	7,248.83		
	604-43200-42700	TRAVEL, CONF, DUES	100.00	2,500	2,364.00		
	604-43250-42500	REPAIRS	2,309.27	22,000	19,535.73		
	604-43250-42600	SUPPLIES	199.70	50,000	49,085.36		
	604-43250-42800	UTILITIES	862.95	51,000	47,032.37		
	604-43250-42910	BILLING OFFICE	347.66	8,000	7,113.64		
	604-43250-43349	N HARMON/AIRPORT LIFT STAT	925.00	0	8,735.62-	Y	
	604-43250-43350	S HARMON/OHLMAN LIFT STATI	1,482.50	0	1,482.50-	Y	
	612-43220-42200	CONTRACT-MILLENNIUM	2,092.25	35,000	31,599.80		
	612-43220-42500	REPAIR & MAINTENANCE	1,472.85	5,000	3,001.70		
	612-43220-42600	SUPPLIES	135.85	19,000	13,398.83		
	612-43230-42500	REPAIRS	30.00	11,000	5,418.98		
	612-43230-42600	SUPPLIES	139.15	40,000	38,183.65		
	612-43230-42660	POSTAGE	867.56	8,000	6,259.73		
	612-43230-42910	BILLING OFFICE	347.66	8,000	7,113.65		
	612-43240-42500	REPAIR AND MAINTENANCE	18.83	32,000	29,455.83		
	612-43240-42600	SUPPLIES	314.58	55,000	52,165.09		
	614-45250-42200	GOLF PRO CONTRACT	5,402.71	66,525	51,170.72		
	614-45250-42500	REPAIR & MAINTENANCE	356.00	10,000	9,644.00		
	614-45250-42600	SUPPLIES & MATERIALS	1,651.94	25,400	20,435.39		
	614-45250-42800	UTILITIES	794.75	20,000	18,565.54		
	619-45220-42800	UTILITIES	13.66	19,750	18,810.26		
	621-44600-42600	SUPPLIES	709.53	23,500	20,201.48		
	621-44600-42640	UNIFORMS	1,032.77	4,500	3,467.23		
	700-45300-42904	CORN PALACE GAMES	3,868.60	0	50,380.27-	Y	
**	2024-2025 YEAR TOTALS	**	533,224.39				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	29.50
101-1210	MAYOR'S OFFICE	166.77
101-1440	HUMAN RESOURCES	2,523.99
101-1460	INSURANCE & BONDS	1,805.00
101-1920	MUNICIPAL BUILDINGS	9,519.56
101-1935	INFORMATION TECHNOLOGY	16,404.38
101-2110	POLICE DEPARTMENT	3,020.35
101-2130	TRAFFIC DEPARTMENT	17,109.58
101-2200	FIRE DEPARTMENT	2,492.11
101-3100	STREET DEPARTMENT	89,460.02
101-3110	PUBLIC WORKS ADMIN	20,892.26
101-3120	STREET & SIDEWALK CONST	17,398.64
101-3130	SNOW REMOVAL	2,028.60
101-3150	STORM DRAINAGE	8,818.84
101-3700	CEMETERY	428.79
101-4120	ANIMAL CONTROL	263.03
101-5500	LIBRARY	1,332.57

101 TOTAL	GENERAL	193,693.99
201-5110	RECREATION & AQUATICS	4.76
201-5140	RECREATION CENTER	23,820.02
201-5160	SPORTS COMPLEXES	52,682.86
201-5165	CADWELL CONCESSIONS	234.94
201-5210	PARKS	24,543.74

201 TOTAL	PARK FUND	101,286.32
202-5650	CORN PALACE	23,298.83

202 TOTAL	CORN PALACE FUND	23,298.83
209-6530	** INVALID DEPT **	10,000.00

209 TOTAL	BUSINESS IMPROV DIST #4	10,000.00
214-3500	E-911	43.69

214 TOTAL	E-911 EMERGENCY	43.69

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
218-5150	PALACE TRANSIT	2,984.66
218-5180	JVCC	190.29

218 TOTAL	COMMUNITY SERVICES	3,174.95
219-5140	NUTRITION	5,997.68

219 TOTAL	NUTRITION	5,997.68
230-3500	AIRPORT	96,856.64

230 TOTAL	AIRPORT	96,856.64
602-3330	WATER TREATMENT PLANT	6.36
602-3340	WATER DISTRIBUTION	71,800.69

602 TOTAL	WATER	71,807.05
604-3200	WASTE WATER TREATMENT	1,689.47
604-3250	WASTE WATER COLLECTION	6,127.08

604 TOTAL	SEWER	7,816.55
612-3220	RECYCLING PROGRAM	3,700.95
612-3230	WASTE COLLECTION	1,384.37
612-3240	LANDFILL	333.41

612 TOTAL	SANITATION	5,418.73
614-5250	GOLF COURSE	8,205.40

614 TOTAL	GOLF COURSE	8,205.40
619-5220	CAMPGROUND	13.66

619 TOTAL	CAMPGROUND	13.66

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
621-4600	EMS	1,742.30

621 TOTAL	EMERGENCY MEDICAL SERVICE	1,742.30
700-5300	AGENCY FUNDS	3,868.60

700 TOTAL	AGENCY FUNDS	3,868.60

** TOTAL **		533,224.39

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
E01 5311-FY18/19	MAINT Maintenance/Repairs	1,239.22
	OFFSUP Office Supplies	16.75
	RAD Radio Equipment	495.83
	TIR Tires	1,059.50
	** PROJECT E01 TOTAL **	2,811.30
H01 SPORTS COMPLEX EQUIPMENT	42500 REPAIR/MAINTENANCE	1,065.55
	42600 SUPPLIES/MAINTENANCE	93.23
	42610 GAS-FUEL	260.00
	** PROJECT H01 TOTAL **	1,418.78
H06 ARENA-NORTH RINK	42500 REPAIR-MAINTENANCE	223.11
	42600 SUPPLIES-MATERIALS	396.78
	42800 UTILITIES	10,466.76
	** PROJECT H06 TOTAL **	11,086.65
H12 DOG PARK	42600 SUPPLIES/MATERIALS	135.64
	** PROJECT H12 TOTAL **	135.64
H13 ARENA-SOUTH RINK	42500 REPAIR-MAINTENANCE	150.08
	42600 SUPPLIES-MAINTENANCE	167.18
	42800 UTILITIES	2,170.66
	** PROJECT H13 TOTAL **	2,487.92
H50 PARKS EQUIPMENT	42500 REPAIR/MAINTENANCE	1,553.26
	42600 SUPPLIES/MATERIALS	67.98

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
	43400 CAPITAL EQUIPMENT	18,400.00
	** PROJECT H50 TOTAL **	20,021.24
H51 PARK SHOP	42500 REPAIR/MAINTENANCE	3,214.29
	42600 SUPPLIES/MATERIALS	390.78
	** PROJECT H51 TOTAL **	3,605.07
H55 DRY RUN CREEK PARK	42800 UTILITIES	130.05
	** PROJECT H55 TOTAL **	130.05
H60 NORTHRIDGE PARK	42600 SUPPLIES/MATERIALS	19.96
	42800 UTILITIES	16.35
	** PROJECT H60 TOTAL **	36.31
H65 AMPHITHEATER	42600 SUPPLIES/MATERIALS	160.00
	42800 UTILITIES	54.22
	** PROJECT H65 TOTAL **	214.22
H77 SPORTSMANS CLUB	42600 SUPPLIES/MATERIALS	26.45
	42800 UTILITIES	29.77
	** PROJECT H77 TOTAL **	56.22
H79 LAKE PARK ACCESS AREAS	42800 UTILITIES	12.00
	** PROJECT H79 TOTAL **	12.00
H87 PATTON YOUNG	42600 SUPPLIES-MAINTENANCE	137.85
	42800 UTILITIES	142.68
	** PROJECT H87 TOTAL **	280.53
J02 INDOOR AQUATIC CTR	RM-PLUMB REPAIR/MAINT-PLUMBING	1,637.83
	SM-EQUIP SUPPLIES/MATERIAL-EQUIPMENT	79.80
	** PROJECT J02 TOTAL **	1,717.63
J05 REC CTR CONCESSIONS	CONC SUP CONCESSION SUPPLY	231.71
	** PROJECT J05 TOTAL **	231.71
J06 REC CTR-GENERAL BLDG	RM-ELEC REPAIR/MAINT-ELECTRICAL	422.27
	RM-EQUIP REPAIR/MAINT-EQUIPMENT	2,995.50
	RM-PLUMB REPAIR/MAINT-PLUMBING	164.25
	SM-GENER SUPPLIES/MATERIAL-GENERAL	487.79

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
	SM-JANIT SUPPLIES/MATERIAL-JANITORIAL	399.59
	SM-OFFIC SUPPLIES/MATERIAL-OFFICE	124.21
	** PROJECT J06 TOTAL **	4,593.61
J08 REC CTR PUBLISHING	MIDCO PUBLISHING-MIDCO	2,380.70
	** PROJECT J08 TOTAL **	2,380.70
J10 REC CTR UNIFORMS	JOE UNIFORMS-JOE	125.70
	KEVIN UNIFORMS-KEVIN	124.94
	THOMAS UNIFORMS-THOMAS	90.00
	** PROJECT J10 TOTAL **	340.64

1 ERROR

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Ron Peterson-Conditional Use Permit		
Explanation/Background of Agenda Item Requested:	Ron Peterson has applied for a Conditional Use Permit for multi-family dwelling; located in the 1100 block of S Lawler St, legally described as Lots 6, 7, and 8, Block 18, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District. Planning Commission motioned to recommend approval; 6 aye, 0 nay, 1 absent. Motion carried. See Planning Commission Unsigned Minutes 02-26-2024.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application fee due with the application.

- Applicant is request to rezone property from _____ District to _____ District.

☐ **Variance** \$150 application fee due with application.

- Description of Variance:

- Description of Hardship:

☒ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: Multi-family dwelling

☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

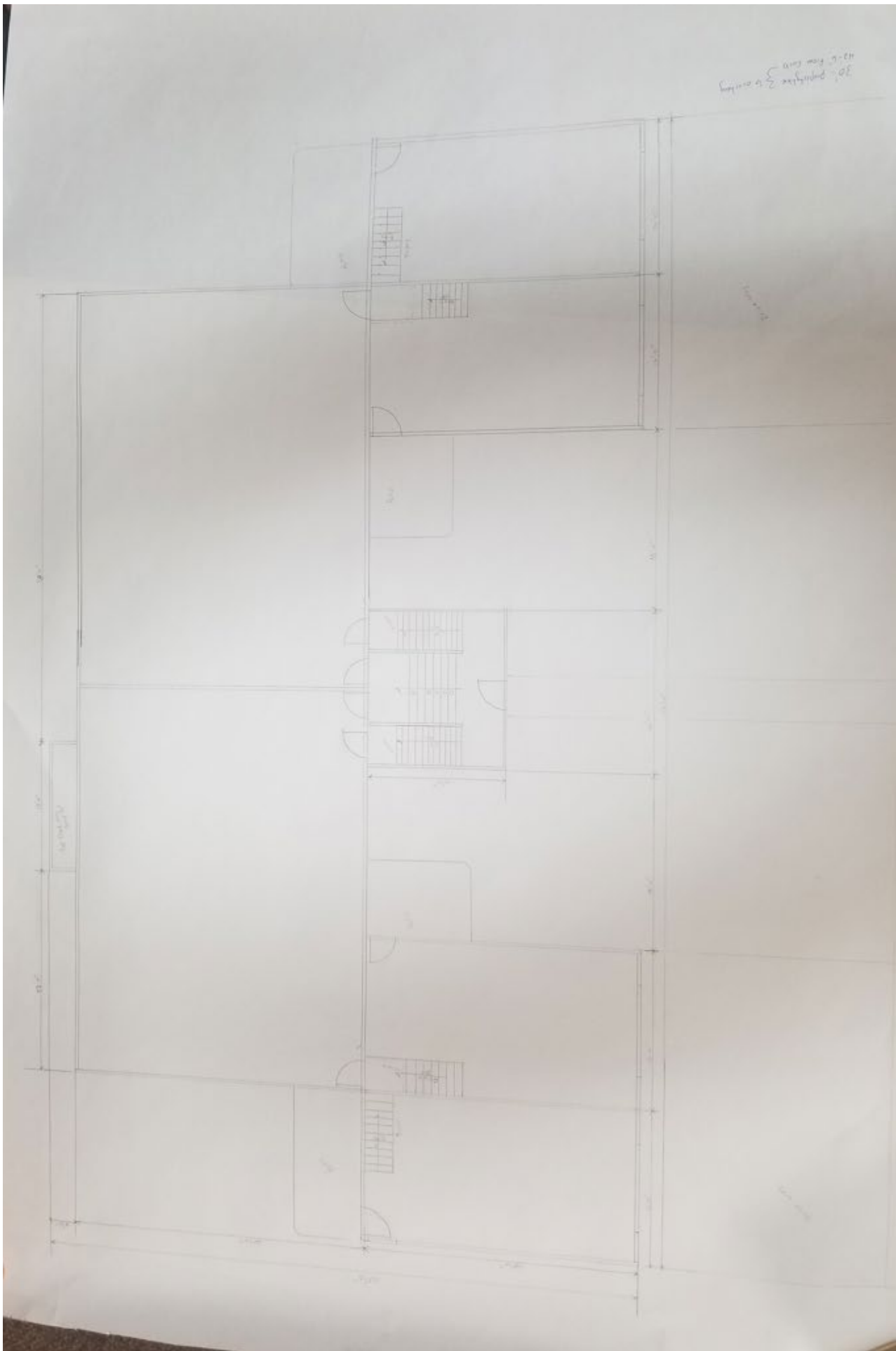
Legal Description: Lots 6, 7, and 8, Block 18, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota.

Property Address: Corner of E Ivy Ave & S Lawler St

Dated this 7th of February, 2024


APPLICANT

Ronald & Delores Peterson Revocable Living Trust
OWNER



NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Ron Peterson has applied for a Conditional Use Permit for multi-family dwelling; located in the 1100 block of S Lawler St, legally described as Lots 6, 7, and 8, Block 18, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, February 26, 2024 at 12:00 P.M. (Noon) and the Board of Adjustment on Monday, March 4, 2024 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 8th day of February, 2024.

Michelle Bathke

FINANCE OFFICER

Publish once: 14th day of February, 2024

Approximate Cost:

Ronald & Delores Peterson
1961 E Havens Ave
Mitchell, SD 57301

Daniel & Renee Niehus
126 E 11th Ave
Mitchell, SD 57301

Hackberry Holdings LLC
177 S Harmon Dr
Mitchell, SD 57301

Mitchell School Dist 17-2
800 W 10th Ave
Mitchell, SD 57301

Christopher Roeder
1100 S Main St
Mitchell, SD 57301

Larry Stunes
1808 E Birch Ave
Mitchell, SD 57301

Nilus & Joanne Johnson
1116 S Main St
Mitchell, SD 57301

Patrick Mernaugh
1124 S Main St
Mitchell, SD 57301

Timothy Sieber
1200 S Main St
Mitchell, SD 57301

Hauser Rentals LLC
2021 W 23rd Ave
Mitchell, SD 57301

Brent & Denise Neihoff
1125 S Lawler St
Mitchell, SD 57301

Valor Investment Properties 1 Inc
817 N Sanborn BLVD
Mitchell, SD 57301

Brian Klock
5523 E Verede Ln
Phoenix, AZ 85018

Madecadel Juarez
Timmi Grablander
210 E Juniper Ave
Mitchell, SD 57301

Boyd Reimnitz
817 N Sanborn BLVD
Mitchell, SD 57301

February 14, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Ron Peterson has applied for a Conditional Use Permit for multi-family dwelling; located in the 1100 block of S Lawler St, legally described as Lots 6, 7, and 8, Block 18, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, February 26, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, March 4, 2024 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We

Destiny Mohrer
OWNER

109 E Juniper

ADDRESS

 /

APPROVE

DISAPPROVE

COMMENTS:

Let's go Mitchell!

February 14, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Ron Peterson has applied for a Conditional Use Permit for multi-family dwelling; located in the 1100 block of S Lawler St, legally described as Lots 6, 7, and 8, Block 18, Weavers Squares Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, February 26, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, March 4, 2024 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We 
OWNER

121 E Juniper (empty lot east of 109)
ADDRESS

 APPROVE

_____ DISAPPROVE

COMMENTS:

Let's go Mitchell!

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 3-18-24		
Explanation/Background of Agenda Item Requested:	Tara Volesky has applied for a Conditional Use Permit for multi-family dwelling; located at 2221 E Havens Ave, legally described as Lot 2 in the NE ¼ & Lot 3B in the NW ¼ of the NE ¼ Ex H-1 & W 7 Rods of Lot 1 in the NE ¼ & W 7 Rods of the NE ¼ of NE Ex H1 of Section 26, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned UD Urban Development District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application fee due with the application.

- Applicant is request to rezone property from _____ District to _____ District.

☐ **Variance** \$150 application fee due with application.

- Description of Variance: _____

- Description of Hardship: _____

☒ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: Multi-family dwelling

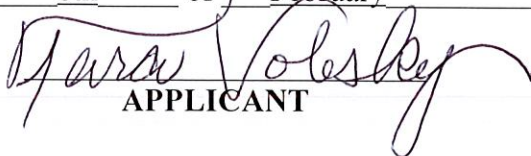
☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

Legal Description: Lot 2 in the NE ¼ & Lot 3B in the NW ¼ of the NE ¼ Ex H-1 & W 7 Rods of Lot 1 in the NE ¼ & W 7 Rods of the NE ¼ of NE Ex H1 of Section 26, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Property Address: 2221 E Havens

Dated this 8th of February, 2024


APPLICANT

Volesky Properties LLC
OWNER



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 3-18-24		
Explanation/Background of Agenda Item Requested:	Erika Hennessey has applied for a conditional use permit to operate an Educational Institution, located at 1325 Palmer Place, legally described as Lot 5 and West 3' of Lot 4, Block 8, Gardenview Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application fee due with the application.

- Applicant is request to rezone property from _____ District to _____ District.

☐ **Variance** \$150 application fee due with application.

- Description of Variance: _____

- Description of Hardship: _____

☒ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: Educational institution

☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

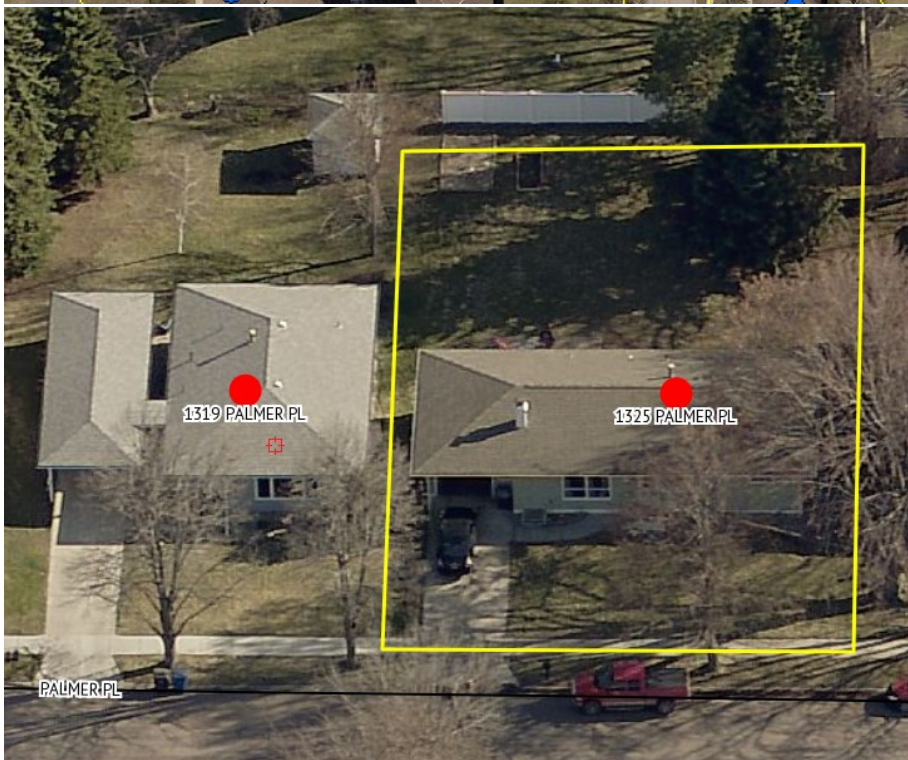
Legal Description: Lot 5 and West 3' of Lot 4, Block 8, Gardenview Addition, City of Mitchell, Davison County, South Dakota

Property Address: 1325 Palmer Place

Dated this 15th of February, 2024

Ericka Hennessey
APPLICANT

Dale Gullings & Ericka Hennessey
OWNER



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on the application to transfer RB-28510 Retail (On-Off Sale) Malt Beverage & SD Farm Wine License from V.V. Inc dba The Garage, 909 North Ohlman Suite #3 to V.V. Inc dba The Garage, 508 East Havens, Suite #3. Video Lottery is included.		
Explanation/Background of Agenda Item Requested:	Background check has been completed and property taxes are current.		

Date Received _____
Date Issued _____

License No. RB-28510

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

V.V. INC.
PO-Box 361
Mitchell, SD. 57301

Owner's Telephone #: 999-5242

B. Business Name and Address

LIC # RB-28510
THE GARAGE
508 E. Havens Suite #3
Mitchell, SD 57301

Business Telephone #: 999-5242

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lots 24-27 Overlook Addition

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1040-1009-ST

F. New license ☐ Transfer? (\$150) ☒ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 2-5-24 Print Name Doug Aslesen Signature Doug Aslesen

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____, Publi hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC V V INC
Address of office and principal place of business of corporation/partnership/LP/LLC 2712 W. Bitterroot St. Sioux Falls
Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Douglas Gerald Aslesen</u>	<u>Pres.</u>	<u>2712 W. Bitterroot St.</u>	<u>Sioux Falls, S.D. 57108</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
	<u>see attached sheet</u>

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

At Principal Place of Business

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Doug Aslesen 2-5-24

<u>Name</u>	<u>License Number</u>	<u>Financial Interest</u>	<u>Business Location</u>
Douglas G. Aslesen	RL 5765	100%	508/510 E. Havens, Mitchell, SD
Douglas G. Aslesen	RB 3434	100%	508/510 E. Havens, Mitchell, SD
Douglas G. Aslesen	RW 23600	100%	508 E. Havens Suite 2, Mitchell, SD
Douglas G. Aslesen	RB 26009	100%	508 E. Havens Suite 2, Mitchell, SD
Douglas G. Aslesen	RW 26246	100%	510 E. Havens Suite 1, Mitchell, SD
Douglas G. Aslesen	RB 19078	100%	510 E. Havens Suite 1, Mitchell, SD

- E - HAVENS - - - -

S O D Z
CASINO

Advanced Auto

* The GARAGE

RB 28510

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

BID TABULATION FOR ASPHALT/CONCRETE CRUSHING CITY PROJECT #2024-9**BID OPENING: 1:30 PM, FEBRUARY 27, 2024 - CITY HALL, MITCHELL, SOUTH DAKOTA**

		ZACHARIAS CONSTRUCTION INC. 25854 SKUNK CREEK AVE. HARTFORD, SD 57033		FEISTNER GRAVEL & EXCAVATION 39218 235TH STREET WOONSOCKET, SD 57385		63 INDUSTRIES 14807 FOX TRAIL BOX ELDER, SD 57719		CENTRAL SPECIALTIES INC. 6325 COUNTY ROAD 87 SW ALEXANDRIA, MN 56308	
ITEM DESCRIPTION	UNIT/AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
Schedule "A"									
A1. Mobilization	1 Lump Sum	\$ 15,000.00	\$ 15,000.00	\$ 6,150.00	\$ 6,150.00	\$ 17,500.00	\$ 17,500.00	\$ 27,000.00	\$ 27,000.00
A2. Crushing Asphalt & Concrete as per specs	35000 Ton	\$ 6.75	\$ 236,250.00	\$ 7.11	\$ 248,850.00	\$ 6.85	\$ 239,750.00	\$ 7.13	\$ 249,550.00
TOTAL BID			\$ 251,250.00		\$ 255,000.00		\$ 257,250.00		\$ 276,550.00

Prepared by Deb Hanson-Sudbeck

2021 PRICE \$ 5.00	2019 PRICE \$ 4.56	2018 PRICE \$ 4.49	2016 PRICE \$ 4.59	2015 PRICE \$ 4.35	2013 PRICE \$ 4.75	2012 PRICE 5.08	2011 PRICE \$ 5.95	2010 PRICE \$ 7.50	2008 PRICE \$ 3.75
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--------------------------	-----------------------	--------------------------	--------------------------	--------------------------

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-43100-43419, \$235,000		
Agenda Item:	Action to Approve Agreement #A2024-12, VW Truck Program-Rebate Agreement with State of South Dakota Project #2024-18		
Explanation/Background of Agenda Item Requested:	Request to Approve Grant Agreement #A2024-12 for a DANR Local Freight Truck Rebate At the January 16, 2024 City Council Meeting, the Council approved an application for the SD DANR Volkswagon Class 4-8 Local Freight Truck Rebate Program. The City has been awarded the grant to be reimbursed in an amount up to 35% not to exceed \$79,723.70. Staff recommends City Council approval and to authorize the Mayor to sign on their behalf. Program Background: The program provides assistance to Municipalities for replacing Class 4-8 diesel-powered freight trucks with engine model years 1992 through 2009. The rebate program is for a Diesel Alternate Fueled or an All-Electric Class 4-8 Freight Truck and must have an engine model one year prior to the existing or newer to qualify. The total rebate per replacement is up to 35% of the purchase price of a truck with an engine certified to meet EPA emission standards, 45% of the purchase price of a truck with an engine certified to meet CARB's Low'NOx standards, or 55% of an all Electric truck. The City will be replacing a 1992 Ford LT 8000 which is a plow/dump truck. The approximate cost of a new truck is \$235,000		

**South Dakota
VW Truck Program
Rebate Agreement**

Recipient	City of Mitchell 612 N Main St Mitchell SD 57301	Establishment of Trust MDL No. 2672 CRB (JSC) (Dkt. No. 2103-1) and (Dkt. No. 3228-1)	ID Number VW1 0054
Type	dump/snow plow truck	Spending Authority SDCL 34A-1-64	Date of Offer 2/14/24
Contact	Kevin Roth 605.995.8465		Maximum Rebate Amount \$79,723.70
Project Title/Description South Dakota VW Truck Program This agreement provides a rebate to City of Mitchell under the VW Trust Fund Program. This project will help replace old diesel trucks. The primary goal of the project is to facilitate the improvement and protection of the ambient air quality throughout South Dakota.			
Rebate Conditions The recipient covenants and agrees that it will expeditiously initiate and timely complete the project above described in accordance with this agreement by June 30, 2025. The recipient warrants, represents, and agrees that it will comply: (1) with any special conditions set forth in the guidelines and (2) with the attached Assurances, Terms, and Conditions which is incorporated herein by reference.			
Offer The State of South Dakota hereby offers a rebate to City of Mitchell in an amount up to <u>35%</u> of all approved costs incurred up to and not exceeding \$79,723.70 for the support of the approved project as described above. Such rebate may be terminated by DANR without further cause if the recipient fails to provide timely affirmation of the agreement by signing under the Acceptance section and returning this page of the signed agreement to the email or mailing address listed below by March 15, 2024.			
Signature of Award Official		Typed Name and Title Hunter Roberts, Secretary	Date
Please check if you are Accepting or Declining this Rebate Agreement <u> </u> Accepting In accepting this agreement and any rebate made pursuant thereto, (1) the undersigned represents that he/she is duly authorized to act on behalf of the recipient, and (2) the recipient agrees (a) to comply with the provisions of this agreement, and (b) any rebates found by the State of South Dakota to have been overpaid will be refunded or credited in full to the State. To the best of my knowledge and belief, data in this agreement are true and correct. <u> </u> Declining In declining this agreement, the undersigned represents that he/she is duly authorized to act on behalf of the recipient. To the best of my knowledge and belief, data in this agreement are true and correct.			
Signature of Designated Official		Typed Name and Title	Date

Submit this page of signed agreement to project manager at:

Barb.regynski@state.sd.us or
 VW Rebate Program
 Barb Regynski
 SD DANR – AQ Program
 523 E Capitol
 Pierre, SD 57501

Assurances, Terms, and Conditions

The recipient entering into this agreement with DANR must follow the specific performance criteria as specified in this agreement to ensure compliance with statutory and audit requirements. All services or work carried out under this agreement must be completed within the scope, time frames, and funding limitations specified by the agreement. Upon signing of the agreement by DANR, a copy of the executed agreement will be returned to the applicant, at which time the agreement will be considered awarded.

The eligibility criteria for existing trucks to be **replaced** are as follows:

- The existing truck to be replaced must be an in-use class 4-8 diesel-powered local freight truck engine model year 1992-2009 owned by any South Dakota state or local governmental agency.
- The existing truck being replaced will be scrapped or rendered permanently disabled within ninety (90) days of the replacement.

The eligibility criteria for **new replacement** trucks are as follows:

- **Recipient should receive the new truck by June 1, 2025.**
- Any new diesel or alternate fueled or all-electric vehicle, with the engine model year 2023 or newer. The replacement must be of the same type and class.

REPLACEMENT TRUCKS REQUIREMENTS

- Ordering and purchase of new trucks may not occur prior to both parties signing the agreement. Submit a copy of the purchase order to DANR when the truck has been ordered. Rebates will be made on a reimbursement basis for eligible expenses incurred and paid by the recipient. A cost may not be considered incurred until the replacement truck has been received and accepted by the recipient.
- The recipient must ensure that the replaced truck is permanently disabled or scrapped and maintain documentation on how the replaced truck was permanently disabled or scrapped. This should include drilling a hole in the engine block and cutting the chassis rails in half. Please keep a written record signed by both the recipient and the party disabling or scrapping the truck.
- Applicant submits invoice or receipts, record of truck being disabled or scrapped (Certificate of Disposal Form) and colored photos, the Request for Reimbursement Form, Completed W-9, and engine certificate if needed. DANR will review the information for compliance with all rebate requirements.
- Payment will be issued upon verification (documentation and/or DANR staff site visit).
- DANR maintains the right to monitor the project periodically and to do on-site verification.

STATE CONDITIONS

1. TERM

The recipients' services under this Agreement shall commence on the signing of the agreement by the State and ends June 30, 2025, unless sooner terminated or extended pursuant to the terms hereof.

2. INDEMNIFICATION

Contractor agrees to indemnify the State of South Dakota, its officers, agents, and employees, from and against all claims or proceedings for actions, suits, damages, liabilities, other losses or equitable relief that may arise at least in part as a result of an act or omission in performing services under this Agreement. Contractor shall defend the State of South Dakota, its officers, agents, and employees against any claim, including any claim, action, suit, or other proceeding related to the claim. Contractor's obligation to indemnify includes the payment of attorney fees and other costs of defense. In defending the State of South Dakota, its officers, agents, and employees, Contractor shall engage other professionals, subject to the written approval of the State which shall not be unreasonably withheld. Notwithstanding the foregoing, the State may, in its sole discretion and at the expense of Contractor, engage attorneys and other professionals to defend the State of South Dakota, its officers, agents, and employees, or to assist Contractor in the defense. This section does not require Contractor to be responsible for or defend against claims or proceedings for damages, liabilities, losses or equitable relief arising solely from errors or omissions of the State, its officers, agents or employees.

3. FUNDING

This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law, this Agreement will be terminated by the State. Termination for any of these reasons is not a default by the State nor does it give rise to a claim against the State.

4. CERTIFICATIONS

A. COMPLIANCE WITH EXECUTIVE ORDER 2020-01:

Executive Order 2020-01 provides that for contractors, vendors, suppliers or subcontractors with five (5) or more employees who enter into a contract with the State that involves the expenditure of one hundred thousand dollars (\$100,000) or more, by signing this Agreement Contractor certifies and agrees that it has not refused to transact business activities, has not terminated business activities, and has not taken other similar actions intended to limit its commercial relations, related to the subject matter of this Agreement, with a person or entity that is either the State of Israel, or a company doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or doing business in the State of Israel, with the specific intent to accomplish a boycott or divestment of Israel in a discriminatory manner. It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the State to terminate this Agreement. Contractor further agrees to provide immediate written notice to the State if during the term of this Agreement it no longer complies with this certification and agrees such noncompliance may be grounds for termination of this Agreement.

B. COMPLIANCE WITH SDCL ch. 5-18A:

Contractor certifies and agrees that the following information is correct:

The bidder or offeror is not an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly-owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates, of those entities or business associations, regardless of their principal place of business, which is ultimately owned or controlled, directly or indirectly, by a foreign parent entity from, or the government of, the People's Republic of China, the Republic of Cuba, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Russian Federation, or the Bolivarian Republic of Venezuela.

It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the purchasing agency to reject the bid or response submitted by the bidder or offeror on this project and terminate any contract awarded based on the bid or response, and further would be cause to suspend and debar a business under SDCL § 5-18D-12.

The successful bidder or offeror further agrees to provide immediate written notice to the purchasing agency if during the term of the contract it no longer complies with this certification and agrees such noncompliance may be grounds for contract termination and would be cause to suspend and debar a business under SDCL § 5-18D-12.

C. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION:

By signing this Agreement, Contractor certifies that neither Contractor nor its principals are presently debarred, suspended, proposed for debarment or suspension, or declared ineligible from participating in transactions by the federal government or any state or local government department or agency. Contractor further agrees that it will immediately notify the State if during the term of this Agreement Contractor or its principals become subject to debarment, suspension or ineligibility from participating in transactions by the federal government, or by any state or local government department or agency.

D. CERTIFICATION OF NO STATE LEGISLATOR INTEREST:

Contractor (i) understands neither a state legislator nor a business in which a state legislator has an ownership interest may be directly or indirectly interested in any contract with the State that was authorized by any law passed during the term for which that legislator was elected, or within one year thereafter, and (ii) has read South Dakota Constitution Article 3, Section 12 and has had the opportunity to seek independent legal advice on the applicability of that provision to this Agreement. By signing this Agreement, Contractor hereby certifies that this Agreement is not made in violation of the South Dakota Constitution Article 3, Section 12.

5. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of South Dakota, without regard to any conflicts of law principles, decisional law, or statutory provision which would require or permit the application of another jurisdiction's substantive law. Venue for any lawsuit pertaining to or affecting this Agreement shall be in the Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

6. LICENSING AND STANDARD COMPLIANCE

The recipient will comply with all federal, state and local laws, regulations, ordinances, guidelines, permits and requirements applicable to providing services pursuant to this Agreement, and will be solely responsible for obtaining current information on such requirements.

7. NOTICES

Any notice or other communication required under this Agreement shall be in writing and sent to the contact listed on the signature page of this agreement. Notices shall be given by and to the Bus Rebate Program on behalf of the State, and by the Recipient, or such authorized designees as either party may from time to time designate in writing. Notices or communications to or between the parties shall be deemed to have been delivered when mailed by first class mail, provided that notice of default or termination shall be sent by registered or certified mail, or, if personally delivered, when received by such party.

8. SEVERABILITY

In the event that any court of competent jurisdiction shall hold any provision of this Agreement unenforceable or invalid, such holding shall not invalidate or render unenforceable any other provision hereof.

9. MERGER

All other prior discussions, communications and representations concerning the subject matter of this Agreement are superseded by the terms of this Agreement, and except as specifically provided herein, this Agreement constitutes the entire agreement with respect to the subject matter hereof.

10. ASSIGNMENT AND AMENDMENT

This Agreement may not be assigned without the express prior written consent of the State. This Agreement may not be amended except in writing, which writing shall be expressly identified as a part hereof and be signed by an authorized representative of each of the parties hereto.

11. CLAIMS AND PAYMENT

By June 30, 2025, the end date of this agreement, the grantee shall submit all claims for rebates due and payable under this agreement.

REBATE CONDITIONS

- A. **Emissions Control Technologies** - Emissions Reduction Projects funded by the recipient pursuant to this assistance agreement must use verified technologies and/or must use engines and engine configurations certified by EPA and, if applicable, CARB. Technologies are verified under EPA or California's Retrofit Technology Verification Programs.

- B. **Semi-Annual Reporting and Environmental Results** – Semi-annual progress reports will be required from DANR. Semi-annual reports are considered project status reports and will address the progress made achieving the work plan goals. In general, semi-annual reports will include summary information on technical progress and expenditures, and planned activities for next reporting period. Semi-annual reports are due according to the following schedule. If a due date falls on a weekend or holiday, the report will be due on the next business day.

Jan 1 – June 30 Reporting Period: report due date July 30

July 1 – December 31 Reporting Period: report due date January 30

If a project start date falls within a defined Reporting Period, DANR must report for that period by the given due date. This semi-annual reporting schedule shall be repeated for the duration of the award agreement.

C. **Use of Funds Restriction** –

1. **Expenses Incurred Prior to the Budget Period:** Recipient agrees that funds under this award cannot be used to cover expenses incurred prior to the budget period defined in this assistance agreement.
2. **Fleet Expansion:** Recipient agrees that funds under this award cannot be used for the purchase of vehicles to expand a fleet. Vehicle replacement projects are eligible for funding on the condition that the following criteria are satisfied:
 - a. The vehicle being replaced must be fully operational and in current, regular service.
 - b. The replacement vehicle will continue to perform the same function and operation as the vehicle that is being replaced.
 - c. The replacement vehicle will be of the same type and similar gross vehicle weight rating or horsepower as the vehicle being replaced.

Highway: The replacement vehicle must not be in a larger weight class than the existing vehicle (Class 4, 5, 6, 7, or 8). The engine's primary intended service class must match the vehicle's weight class. The vehicle, equipment, and/or engine being replaced must be scrapped or rendered permanently disabled within ninety (90) days of being replaced.

- i. Cutting a three-inch by three-inch hole in the engine block (the part of the engine containing the cylinders) is the preferred scrapping method.
 - ii. Disabling the chassis may be completed by cutting through the frame/frame rails on each side at a point located between the front and rear axles.
 - iii. Evidence of appropriate disposal is required in a final assistance agreement report submitted to DANR and includes a signed certificate of disposal and colored digital photos of the engine tag (showing serial number, engine family number, and engine model year), the destroyed engine block, and cut frame rails or other cut structural components as applicable.
 - iv. Scrapped engines and equipment and vehicle components may be salvaged from the unit being replaced (e.g. plow blades, shovels, seats, tires, etc.). If scrapped or salvaged engines, vehicles, equipment, or parts are to be sold, program income requirements apply.
3. **Highway Model Year:** Recipient agrees that funds under this award cannot be used to replace a medium-duty, or heavy-duty highway vehicle with engine model year 1991 and older or 2010 and newer.

- D. **Delays or Favorable Developments** - The recipient agrees that it will promptly notify the VW Truck Project Officer of any problems, delays, or adverse conditions which may materially impair its ability to deliver on the outputs/outcomes specified in the work plan. This disclosure must include a statement of the action taken, or contemplated, and any assistance needed to resolve the situation. The recipient agrees that it will also notify the VW Truck Project Officer of any favorable developments which may enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more beneficial results than originally planned.
- E. **Program Income** - Program income means gross income received by the recipient that is directly generated by a rebate supported activity or earned as a result of the award during the period of performance. Under the VW Truck Program, program income is generally limited to the sale of scrapped vehicle/equipment. "Period of performance" is the time between the start and end dates of the period of performance as included in the rebate award.

Program income earned during the project period shall be retained by the recipient and is authorized to be used to meet the cost-sharing or matching requirement of the rebate award. The recipient will maintain records adequate to document the extent to which transactions generate program income and the disposition of program income.

- F. **Equipment Use, Management, and Disposition** - The equipment use, management, and disposition instructions are applicable to rebate agreement recipients acquiring vehicles under this award. State and local governmental agencies may use, manage and dispose of equipment acquired in accordance with state laws and procedures.

Equipment is defined as tangible personal property having a useful life of more than one year and a per-unit acquisition cost which equals or exceeds \$5,000. Certified or verified technologies, vehicles, engines and nonroad equipment are considered to be equipment to the extent they fall within this definition.

Recipient agrees that at the end of the project period the recipient will continue to use the equipment purchased under this rebate agreement in the project or program for which it was acquired as long as needed. When acquiring replacement equipment, the recipient may use the equipment to be replaced as a trade-in or sell the property and use the proceeds to offset the cost of the replacement property.

- G. **Procurement Procedures** - The recipient must follow applicable procurement procedures.
1. **Public Notification** - Not later than 60 days after the date of the award of a rebate by DANR, DANR shall publish on the Web site of the State the total number and dollar amount of rebates provided, as well as a breakdown of the technologies funded through the rebates.
- H. **Mandatory Cost-Share Requirement** - This award is based on estimated costs requested in the recipient's application. While actual total costs may differ from those estimates, the recipient may not use rebate funds to provide more than the cost-share percentages outlined below, as applicable, of the final equipment costs. DANR's participation shall not exceed the total amount of funds awarded or the maximum cost-share percentages of the estimated equipment costs as outlined below, as applicable.

Recipients must satisfy any applicable cost-share requirements. The cost-share requirements are as follows:

1. Certified Vehicle/Equipment Replacement:

- a. VW trust funds can cover up to 35% of the cost of an eligible replacement vehicle powered by a 2023 model year or newer certified engine; recipients are responsible for the mandatory cost-share of at least 65% of the cost of an eligible replacement vehicle or piece of equipment.
- b. Low-NOx : VW trust funds can cover up to 45% of the cost of an eligible highway replacement vehicle powered by a 2023 model year or newer engine certified to meet CARB's Optional Low-NOx Standards of 0.1 g/bhp-hr, 0.05 g/bhp-hr, or 0.02 g/bhp-hr NOx. Engines certified to CARB's Optional Low NOx Standards may be found by searching CARB's Executive Orders for Heavy-duty Engines and Vehicles, found at: www.arb.ca.gov/msprog/onroad/cert/cert.php. Recipients are responsible for the mandatory cost-share of at least 55% of the cost of an eligible replacement vehicle.
- c. All-Electric: VW trust funds can cover up to 55% of the cost of an eligible all-electric replacement vehicle or equipment. Recipients are responsible for the mandatory cost-share of at least 45% of the cost of an eligible all-electric replacement vehicle or piece of equipment.

The eligible acquisition cost for equipment means the net invoice price of the equipment, including the cost of any modifications, attachments, accessories, or auxiliary apparatus necessary to make it usable for the purpose for which it is acquired. Ancillary charges, such as taxes, duty, protective in transit insurance and freight may be included in or excluded from the acquisition cost in accordance with the non-Federal entity's regular accounting practices.

- I. **Leveraging** - The recipient agrees to provide the proposed leveraged funding that is described in its application. If the proposed leveraging does not materialize during the period of award performance, and the recipient does not provide a satisfactory explanation, DANR may consider this factor in evaluating future proposals from the recipient. In addition, if the proposed leveraging does not materialize during the period of award performance then DANR may reconsider the legitimacy of the award.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2024-15, Adding a Hotel to Business Improvement District 4 and Appointing a Representative Therefrom to the Business Improvement District 4 Board		
Explanation/Background of Agenda Item Requested:	Business Improvement District 4 (BID 4) became effective on January 1, 2024. Since that time, a new hotel has been under construction and will soon be opening in Mitchell. Our code provides that new hotels meeting the occupancy requirement may be added to BID 4 by resolution. This resolution adds the My Place Hotel to BID 4. The Mayor is also appointing a representative from My Place Hotel to serve in a hotelier position on the BID 4 Board. This resolution also confirms the Mayor's appointment.		

RESOLUTION NO. R2024-15

**A RESOLUTION ADDING A HOTEL TO BUSINESS IMPROVEMENT DISTRICT 4 AND
APPOINTING A REPRESENTATIVE THEREFROM TO THE BUSINESS IMPROVEMENT
DISTRICT 4 BOARD**

WHEREAS, the City Council for the City of Mitchell, SD established Business Improvement District 4 (BID 4) by ordinance to be effective January 1, 2024; and

WHEREAS, the Mitchell City Code Section 2-7-3 provides that the City Council “may add, by resolution, hotel, motel, or lodging establishment properties with 28 or more rooms which were not in operation or did not meet the occupancy threshold at the time of BID 4’s creation”; and

WHEREAS, My Place Hotel is constructing and opening a hotel in the City of Mitchell which will meet the occupancy threshold for BID 4; and

WHEREAS, the Mayor would like to appoint a representative of My Place Hotel to serve in a hotelier position on the BID 4 Board effective simultaneous to the hotel being added;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Mitchell, SD that:

Section 1. The My Place Hotel, located at 618 East Spruce Street, Mitchell, SD, shall be added to BID 4. The Finance Officer is directed to add the My Place Hotel to the list of properties included in BID 4. The My Place Hotel property is legally described as:

Lot 4A except the South Three Hundred and One and Six Tenths Feet (301.6')
thereof, Cabela’s First Addition, City of Mitchell, Davison County, South Dakota.

Section 2. That the Mayor’s appointment of Connie Ward, as a representative of My Place Hotel to a hotelier position on the BID 4 Board, is hereby confirmed.

Adopted by the Mitchell, South Dakota City Council in regular session this ____ day of
_____, 2024, with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

Robert B. Everson, Jr., Mayor

Attest:

(seal)

Michelle Bathke – City Finance Officer

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 4, 2024	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Second Reading Of Ordinance #O2024-02: Supplemental Appropriations for FY2024.		
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Second Reading of Ordinance #O2024-02, Supplemental Appropriations for FY2024		
Explanation/Background of Agenda Item Requested:	Included in the packet is an overview of the Supplemental Appropriation Ordinance for 2024. The purpose of supplemental appropriation ordinances is to increase the approved 2024 budget as listed in the ordinance. The ordinance includes a total of \$62,633,897 of supplemental appropriations; however, \$52,439,909 have outside funding. The outside funding is primarily State Revolving Fund (SRF) loan proceeds. • \$61,564,367 of the 2024 supplements are for 70 projects that are being moved from 2023 to 2024. These are funded out of the remaining departmental budgets in 2023. • \$358,412 of the 2024 supplements are for 11 requests for additional funding in the 2024 budget due to cost increases. These are funded out of the remaining departmental budgets in 2023. • \$104,150 of the 2024 supplements are for 9 repair / maintenance items that were discovered after the 2024 budget was approved. • \$5,750 of the 2024 supplements are for 3 items that were cut from the 2024 budget requests to balance the proposed budget. • \$601,198 of the 2024 supplements are for 10 new requests to add to the 2024 budget. Included in the packet are the following items: • The proposed Ordinance • 2024 Supplemental Ordinance Overview. This will give you an overview of each of the requested supplements by fund and by department. • 2024 Fund Balance Estimates after the 2024 Supplements. This will show an estimated fund balance of each fund after the 2024 Supplemental Appropriation Ordinance is approved. • 2024 Supplements GL detail listing. This will show each of the requested supplements with some additional detail.		

ORDINANCE NO. 02024-02
SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2024 according to statute. All appropriations will come from cash balance and financing in the listed funds.

GENERAL FUND

CITY ATTORNEY

101-41410-42200	Professional Fees	\$ 7,000
-----------------	-------------------	----------

FINANCE

101-41420-42200	Professional Services	\$ 6,000
101-41420-42700	Travel	\$1,500

HUMAN RESOURCES

101-41440-42210	Professional Services	\$ 8,721
101-41440-42700	Travel-Dues	\$ 3,000

MUNICIPAL BUILDINGS

101-41920-42510	Building Repair- JVCC	\$ 5,000
101-41920-43300	Improvements Other than Buildings	\$ 18,229

INFORMATION TECHNOLOGY

101-41935-42645	Computer Hardware	\$ 24,000
101-41935-43511	Computer Software	\$ 17,089

POLICE

101-42110-42200	Professional Services	\$ 6,581
101-42110-42810	Utilities	\$ 5,000

TRAFFIC

101-42130-42535	Light Maintenance	\$ 5,000
101-42130-42540	Signs	\$ 4,000
101-42130-42835	Utilities- Street Lights	\$ 5,000
101-42130-42840	Building Utilities	\$ 2,000
101-42130-43320	Upgrade Signal Lights	\$ 19,977
101-42130-43343	7 th & 1 st Intersection Signal Lights	\$ 54,880

FIRE

101-42200-41120	Part Time Wages	\$ 4,000
101-42200-42500	Repairs & Maintenance	\$ 5,000
101-42200-42693	Computer Software	\$ 10,000
101-42200-43300	Improvements Other Than Buildings	\$ 23,600

STREET

101-43100-43421	Fuel System Upgrade	\$100,000
-----------------	---------------------	-----------

PUBLIC WORKS ADMINISTRATION

101-43110-42200	Professional Services	\$ 78,100
-----------------	-----------------------	-----------

STREET & SIDEWALK CONSTRUCTION

101-43120-42200	Professional Services-Design	\$ 55,000
101-43120-43300	Street Overlay Maintenance	\$ 320,000
101-43120-43313	Spruce Street RR Crossing	\$ 1,005,597
101-43120-43324	Rowley St I-90	\$ 250,000
101-43120-43325	Norway/Rowley Sidewalk	\$ 377,300

STORM DRAINAGE

101-43150-42200	Professional Services	\$ 25,538
101-43150-43307	3 rd & Main	\$ 107,378
101-43150-43317	Livesay Utility Improvement	\$ 288,324
101-43150-43319	Spruce Street RR Crossing	\$ 119,437
101-43150-43328	Kibbie Ditch	\$ 10,206

CEMETERY

101-43700-42500	Repairs & Maintenance	\$ 3,000
101-43700-42510	Headstone Repair & Maintenance	\$ 4,000
101-43700-43300	Improvements	\$ 28,500
101-43700-43400	Machinery & Equipment	\$ 53,100

ANIMAL CONTROL

101-44120-42500	Repairs	\$ 1,000
101-44120-42900	Impounding Dogs	\$ 1,500

LIBRARY

101-45500-43400	Furniture & Equipment	\$ 14,166
-----------------	-----------------------	-----------

TRANSFERS OUT

101-49000-51112	Transfer out to BID #4	\$ 103,277
101-49000-51115	Transfer out to Campground	\$ 120,000
101-49000-51102	Transfer out to Community Services	\$ 175,000
101-49000-51104	Transfer out to Airport	\$ 50,000

PARK FUND**SPORTS COMPLEX**

201-45160-42600	Supplies & Materials	\$ 11,750
201-45160-43300	Capital Improvements- Other	\$ 330,099
201-45160-43320	Capital Improvements- Press Box	\$ 245,332

PARKS

201-45210-42500	Repairs & Maintenance	\$ 3,150
201-45210-43300	Capital Improvements- Other	\$ 24,717
201-45210-43400	Capital Equipment	\$ 47,000

CORN PALACE FUND

202-45650-42600	Supplies	\$ 3,590
-----------------	----------	----------

BUSINESS IMPROVEMENT DISTRICT #4 FUND

209-46530-42920	Sports Authority Promotion	\$ 100,000
-----------------	----------------------------	------------

ENTERTAINMENT TAX FUND

211-46311-42963	Community Projects	\$ 225,123
-----------------	--------------------	------------

COMMUNITY SERVICES FUND**PALACE TRANSIT**

218-45150-43410	Passenger Bus	\$ 31,467
-----------------	---------------	-----------

AIRPORT FUND

230-43500-42500	Repair & Maintenance	\$ 5,000
230-43500-43205	Hangar	\$ 202,252
230-43500-43320	AIP- Reconstruct Runway	\$ 118,194
230-43500-43330	Runway Environmental & Design	\$ 150,000

WATER FUND**DISTRIBUTION**

602-43340-42225	Professional Services	\$ 25,000
602-43340-43311	Valve Replacement- Contracted	\$ 46,288
602-43340-43329	South Harmon Utilities	\$ 16,784
602-43340-43331	12 th -13 th Loop East of Capital	\$ 730,415
602-43340-43332	West Harmon Drive Loop	\$ 504,126
602-43340-43333	Highway 37 Water Main	\$ 1,499,685
602-43340-43334	3 rd & Main	\$ 114,233
602-43340-43343	B-Y Water Main	\$ 600,000
602-43340-43355	Above Ground Storage	\$ 8,515,013
602-43340-43358	Paint West Water Tower	\$ 250,784
602-43340-43414	Plow Attachment	\$ 9,946

SEWER FUND**TREATMENT**

604-43200-43300	North Plant Improvements	\$ 3,745,819
604-43200-43310	South Plant Improvements	\$ 29,829,861

COLLECTION

604-43250-42200	Professional Services	\$ 15,000
604-43250-43317	CIPP	\$ 355,000
604-43250-43336	Livesay Utilities	\$ 168,624
604-43250-43347	23 rd & Ohlman Lift Station	\$ 1,743,000
604-43250-43348	Highway 37 Utilities	\$ 1,595,000
604-43250-43349	N. Harmon/ Airport Lift Station	\$ 2,187,569
604-43250-43350	S. Harmon/ Ohlman Lift Station	\$ 1,373,000

SANITATION FUND

RECYCLING

612-43220-43200	Buildings	\$ 2,499,150
-----------------	-----------	--------------

LANDFILL

612-43240-43410	Dump Truck	\$ 200,000
-----------------	------------	------------

GOLF FUND

614-45250-43300	Improvements	\$ 567,436
-----------------	--------------	------------

CAMPGROUND FUND

619-45220-43200	Buildings	\$ 800,000
619-45220-43400	Equipment	\$ 23,000

EMS FUND

621-44600-42510	Service Contract	\$ 35,000
621-44600-42693	Computer Software	\$ 8,000
621-44600-43420	Ambulance Replacement	\$ 155,000

Mayor

Attest:

Finance Officer
[Seal]

First Reading:	February 20, 2024
Second Reading:	March 4, 2024
Adoption:	March 4, 2024



TO: Mayor Bob Everson
City Council Members

FROM: Stephanie Ellwein, City Administrator
RE: 2024 Supplemental Appropriation Ordinance

Listed below are the recommended supplements for 2024. These recommendations reflect projects that were started but not completed in 2023; or projects that have been approved (or proposed) since the 2024 budget was adopted, or projects that we anticipate coming in over the budgeted amount for 2024.

All budgets were reviewed to ensure that the department had the remaining budget funds requested in the 2023 budgets. If they did not have the remaining funds, the request was reduced to stay within those guidelines, unless it was an unforeseen item. The total requests are below the balance available from 2023 and will not require the City to spend from reserves for 2024 if they are approved.

Any items that are approved in the supplemental appropriation ordinance will change the adopted 2024 Appropriation Ordinance to include the spending authorization for each of the items listed below.

A detailed overview is included with this agenda item that shows an estimated fund balance after the 2024 proposed supplemental appropriation ordinance.

General Fund

City Attorney

- Professional Services (101-41410-42200) in the amount of \$7,000 for outside counsel expenses.
Funding Source: 2024 General Fund Cash.

Finance

- Professional Services (101-41420-42200) in the amount of \$6,000 for the 2023 GASB 75 Actuarial Valuation Report completed but not yet billed.
- Travel (101-41420-42700) in the amount \$1,500 for travel expenses expected in 2024.
Funding Source: 2024 General Fund Cash.

Human Resources

- Professional Services (101-41440-42210) in the amount of \$1,221 for SHRM certification course & \$7,500 for service fees for a total of \$8,721.
- Travel-Dues (101-41440-42700) in the amount of \$3,000 for the Society for Human Resources Conference.
Funding Source: 2024 General Fund Cash.

Municipal Buildings

- Building Repairs- JVCC (101-41920-42510) in the amount of \$5,000 for roof repairs started but not completed in 2023.
- Improvements Other than Buildings (101-41920-43300) in the amount of \$18,2999 for Finance Office Improvements started, but not completed in 2023.
Funding Source: 2024 General Fund Cash.

Information technology

- Computer Hardware (101-41935-42645) in the amount of \$24,000 for security doors and camera additions in city facilities.
- Computer Software (101-41935-43511) in the amount of \$17,089 for software purchase, but installation not fully completed in 2023.

Funding Source: 2024 General Fund Cash

Police

- Professional Services (101-42110-42200) in the amount of \$6,581 for striping police cars, costs increased from the budgeted amount.
- Utilities (101-42110-42810) in the amount of \$5,000 for cost increases above the 2024 approved budget.

Funding Source: 2024 General Fund Cash.

Traffic

- Light Maintenance (101-42130-42535) in the amount of \$5,000 for increased costs above the 2024 approved budget.
- Signs (101-42130-42540) in the amount of \$4,000 for increased costs above the 2024 approved budget.
- Utilities Street Lights (101-42130-42835) in the amount of \$5,000 for increased costs above the 2024 approved budget.
- Upgrade Signal Lights (101-42130-43320) in the amount of \$19,977 to add push buttons at the Spruce/Cabella Drive intersections.
- 7th & 1st Intersection Signal Lights (101-42130-43343) in the amount of \$54,880 project was moved to the 2024 budget.
- Building Utilities (101-42130-43465) in the amount of \$2,000 due to increased costs above the 2024 approved budget.

Funding Source: 2024 General Fund Cash.

Fire

- Part Time Wages (101-42200-41120) in the amount of \$4,000 due to MOU signed with IAFF after the 2024 budget was approved.
- Repairs & Maintenance (101-42200-42500) in the amount of \$5,000 to replace rear four tires of engine 3 These items were unanticipated when the FY2024 Budget was passed.
- Computer Software (101-42200-42693) in the amount of \$10,000 for the costs to consolidate software for scheduling and report writing.
- Improvements Other than Buildings (101-42200-43200) in the amount of \$23,600 for the transfer switch replacement at the Public Safety Building. Project was budgeted but not completed in 2023.

Funding Source: 2024 General Fund Cash.

Street

- Fuel System Upgrade (101-43100-43421) in the amount of \$100,000 for the remaining costs of the fuel system upgrade. Project was started but not yet complete in 2023.

Funding Source: 2024 General Fund Cash.

Public Works Administration

- Professional Services (101-43110-42200) in the amount of \$78,100 for the added design of railroad and main when approving the professional contract. This amount was previously approved by council. The amount is above the 2024 budgeted amount.

Funding Source: 2024 General Fund Cash.

Street & Sidewalk

- Professional Services- Design (101-43120-42200) in the amount of \$55,000 for the following projects
 - \$50,000 for the remaining costs for transportation study with HDR.
 - \$5,000 for the remaining design costs for the Canal Bridge with Brosz Engineering
- Street Overlay Maintenance (101-43120-43300) in the amount of \$320,000 for the 3rd & Main Streetscape Project that was moved to 2024 for savings on the project.
- Spruce Street RR Crossing (101-43120-43313) in the amount of \$1,005,597 the project was bid in 2023, but not yet started. The supplement includes funding for the increased price of \$140,597 after the 2024 budget was approved.
- Rowley St- I90 Intersection (101-43120-43324) in the amount of \$250,000 project was completed in 2023, but not yet billed by the SD Department of Transportation.
- Norway/Rowley Sidewalk (101-43120-43325) in the amount of \$377,300 project was completed in 2023, but not yet billed by the SD Department of Transportation.

Funding Source: 2024 General Fund Cash

Storm Drainage

- Professional Services (101-43150-42200) in the amount of \$25,538 for the contracts below that were previously approved and started, but not completed in 2023. The contracts are billed as they are completed, and the amount within the approved contracts.
 - \$16,250 for A2019-40 SW Drainage Study with SPN.
 - \$9,288 for A2020-08 Sunnyside & University Additions Drainage Study with McLaury Engineering.
- 3rd & Main (101-43150-43307) in the amount of \$107,378 . Project was budgeted in 2023, but moved to 2024 for cost savings.
- Livesay Utility Improvement (101-43150-43317) in the amount of \$283,324. Project was budgeted in 2023, but not yet completed. *Funding for this project comes from State Revolving Fund (SRF) loan financing.*
- Spruce Street RR Crossing (101-43150-43319) in the amount of \$119,437. Project was awarded in 2023. Supplement includes an additional \$25,000 above the 2023 budget for contingency.
- Kibbie Ditch (101-43150-43328) in the amount of \$10,206 for the costs that were budgeted in 2023 but not yet paid for this project.

Funding Source: 2024 General Fund Cash and SRF loan financing where noted.

Cemetery

- Repairs & Maintenance (101-43700-42500) in the amount of \$3,000 to repair a transmission in a vehicle. The repairs were not included in the 2024 budget.
- Headstone Repair & Maintenance (101-43700-42510) in the amount of \$4,000 for additional headstone repairs to be completed in 2024.
- Improvements (101-43700-43300) in the amount of \$28,500 for work that was started but not completed in 2023 for the new digital cemetery platform.
- Machinery & Equipment (101-43700-43400) in the amount of \$53,100 for the following items:
 - \$46,000 for the purchase of a mini excavator that was not previously budgeted. This will for more efficient operation in the cemetery.
 - \$7,100 for the purchase of a used toro 228D mower that was budgeted but not purchased in 2023.

Funding Source: 2024 General Fund Cash.

Animal Control

- Repairs (101-44120-42500) in the amount of \$1,000 for unexpected repairs in the animal shelter.
- Impounding Dogs (101-44120-42900) in the amount of \$1,500 for cost increases after the 2024 budget was approved.

Funding Source: 2024 General Fund Cash.

Library

- Furniture & Equipment (101-45500-43400) in the amount of \$14,166 for replacing display shelves. Grant funds were received in 2023 for this project.

Funding Source: 2024 General Fund Cash.

Other Finance Uses

- Transfer out to Community Services (101-49000-51102) in the amount of \$175,000 to cover projected shortfalls in the Community Services fund in 2024.
- Transfer out to Airport (101-4900-51104) in the amount of \$50,000 to cover projected shortfalls in the Airport Fund in 2024.
- Transfer out to BID #4 (101-49000-51112) in the amount of \$103,277 the remaining Business Improvement District (BID) 2 funds received in the general fund in 2023. The funds are being moved to a new special revenue fund with the new BID 4.
- Transfer out to Campground (101-49000-51115) in the amount of \$120,000 for increased costs for the storm shelter budgeted for 2024.

Funding Source: 2024 General Fund Cash.

Park & Recreation Fund

Sports Complex

- Supplies & Materials (201-45160-52600) in the amount of \$11,750 for projects not completed in 2023.
- Capital Improvements- Other (201-45160-43300) in the amount of \$330,099 for the items listed below:
 - \$83,687 for the Ice Area Roof repairs started, but not completed in 2024.
 - \$209,412 for the Irrigation pump project. \$110,000 was budgeted in 2023 plus an additional \$99,412 due to increased costs.
 - \$37,000 to replace the fire sprinklers in the ice arena. This was discovered after the 2024 budget was approved.
- Capital Improvements- Press Box (201-45160-43320) in the amount of \$245,332. Project was started but not anticipated to be completed until 2024.

Funding Source: 2024 Park Fund Cash.

Parks

- Repairs & Maintenance (201-45210-42500) in the amount of \$3,150 for an unexpected repair to a heater in the shop building.
- Supplies (201-45210-42600) in the amount of \$2,000 to install an adaptive water fountain from a donation received in 2023.
- Capital Improvements - Other (201-45210-43300) in the amount of \$24,717 for the costs to install the playground equipment at Patton Young Park. The project was budgeted in 2023, but the equipment was received in late 2023.
- Capital Equipment (201-45210-43400) in the amount of \$47,000 for the items listed below:
 - \$42,000 to replace a truck that was damaged in 2023.
 - \$5,000 to replace a lift gate that was damaged in 2023.

Funding Source: 2024 Park Fund Cash.

Corn Palace Fund

- Supplies (202-45650-52600) in the amount of \$3,590 to recover 600 seats in the Corn Palace. Product was ordered in 2023, but not yet received.

Funding Source: 2024 Corn Palace Fund Cash.

Business Improvement District (BID) # 4

- Sports Authority Promotion (209-46530-42920) in the amount of \$100,000 for Sports & Events Authority Grants to be awarded in 2024.

Funding Source: 2024 BID 4 Fund Cash

Entertainment Tax Fund

- Community Projects (211-46311-42965) in the amount of \$225,123 for the Streetscape improvements that were budgeted but not completed in 2023.

Funding Source: 2024 Entertainment Tax Fund Cash

Community Services

Palace Transit

- Passenger Bus (218-45150-43400) in the amount of \$31,467 for the matching funds for the passenger bus that was ordered, but not received in 2023.

Funding Source: 2024 Community Services Fund Cash

Airport Fund

- Repairs (230-43500-42500) in the amount of \$5,000 for repair & update of the NAV/AID sign. Item was not discovered until after the 2024 budget was approved.
- Hangar Project (230-43500-43205) in the amount of \$202,252 for the Hangar Project that was approved by the City Council after the 2024 Budget was approved.
- AIP Reconstruct Runway (230-43500-43320) in the amount of \$118,194 for the airport improvement plan budgeted, but not completed in 2023.
- Runway Environment & Design (230-43500-43330) in the amount of \$150,000 for the runway project environmental design costs. The project was budgeted, but not completed in 2023.

Funding Source: 2024 Airport Fund Cash

Water Fund

Water Distribution

- Professional Services (602-43340-42225) in the amount of \$25,000 for the following projects:
 - \$15,000 for the Utility Rate Study not completed in 2023.
 - \$10,000 for the Water Modeling Study not completed in 2023.
- Valve Replacements- Contracted (602-43340-43311) in the amount of \$46,288 for work started, but not completed in 2023.
- South Harmon Utilities (602-43340-43329) in the amount of \$16,784 for remaining project costs not completed in 2023. Funding is from State Revolving Fund (SRF) loan financing.
- 12th-13th Street Loop East of Capital (602-43340-43331) in the amount of \$730,415. Project was budgeted but not started in 2023. Funding is from the State Revolving Fund (SRF) loan financing.
- West Harmon Drive Loop (602-43340-43332) in the amount of \$504,126. Project was budgeted but not started in 2023. Funding is from the State Revolving Fund (SRF) loan financing.
- Highway 37 Water Main (602-43340-43333) in the amount of \$1,499,685. Project was budgeted but not started in 2023. Funding is from the State Revolving Fund (SRF) loan financing.

- 3rd & main (602-43340-43334) in the amount of \$114,233. Project was moved to 2024 due to cost savings.
- B-Y Water Main (602-43340-43343) in the amount of \$600,000. The project was authorized in 2023, but the purchase has not been completed.
- Above Ground Storage Tank (602-43340-43355) in the amount of \$8,515,013. Project was started but not completed in 2023. Funding is from the State Revolving Fund (SRF) loan financing.
- Paint West Water Tower (602-43340-43358) in the amount of \$250,784. Project was started but not completed in 2023. Funding is from the State Revolving Fund (SRF) loan financing.
- Plow Attachment (602-43340-43414) in the amount of \$9,946 for a plow attachment for the Water department Truck. The City Council approved this item in 2024, after the 2024 budget was adopted.

Funding Source: 2024 Water Fund Cash and SRF loan financing where noted.

Waste Water Fund

Waste Water Treatment:

- North Plant Improvements (602-43200-43300) in the amount of \$3,745,819. Project was started but not completed in 2023. Funding is from the State Revolving Fund (SRF) loan financing.
- South Plant Improvements (602-43200-43300) in the amount of \$29,829,861. Project was started but not completed in 2023. The Project is funded from the State Revolving Fund (SRF) loan financing.

Wastewater Collection:

- Professional Services (604-43250-42200) in the amount of \$15,000 for the HDR Rate Study. Project was started, but not completed in 2023.
- CIPP (604-43250-43317) in the amount of \$355,500 for projects not completed in 2023.
- Livesay Utility Improvement (604-43250-43336) in the amount of \$168,624. Project was started but not completed in 2023. Funding is from the State Revolving Fund (SRF) loan financing.
- 23rd & Ohlman Lift Station (604-43250-43347) in the amount of \$1,743,000. Project was started but not completed in 2023. A portion of the funding is from the State Revolving Fund (SRF) loan financing (\$1,061,235).
- Highway 37 Utilities (604-43250-43348) in the amount of \$1,595,000. Project was started but not completed in 2023. A portion of the funding is from the State Revolving Fund (SRF) loan financing (\$1,061,235).
- N Harmon/ Airport Lift Station (604-43250-43349) in the amount of \$2,187,569. Project was budgeted but not completed in 2023. Funding is from the State Revolving Fund (SRF) loan financing.
- S. Harmon/ Ohlman Lift Station (604-43250-43350) in the amount of \$1,373,000. Project was started but not completed in 2023. A portion of the funding is from the State Revolving Fund (SRF) loan financing (\$859,040).

Funding Source: 2024 Waste Water Fund Cash and SRF loan financing where noted.

Sanitation Fund

Recycling

- Buildings (612-43220-43200) in the amount of \$2,499,150. Project was budgeted, but not completed in 2023. A portion of the project is funded from a state grant (\$1,000,000).

Landfill

- Dump Truck (612-43240-43410) in the amount of \$200,000. Project was budgeted but not completed in 2023.

Funding Source: 2024 Sanitation Fund Cash and grants as noted.

Golf Fund

- Improvements (614-45250-43300) in the amount of \$567,436. Project was budgeted but not completed in 2023.

Funding Source: 2024 Golf Fund Cash

Campground Fund

- Buildings (619-45220-43200) in the amount of \$800,000 for the storm shelter at the Campground. Project was budgeted but not started in 2023; and project costs increased. Project is partially funded from a FEMA grant (\$595,000).
- Capital Equipment (619-45220-43400) in the amount of \$23,000 for a boat lift at the Campground.

Funding Source: 2024 Campground Fund Cash and grants as noted.

EMS Fund

- Service Contract (621-44600-42510) in the amount of \$35,000 for completion of the Medicare Data Study. Project was started, but not completed in 2023.
- Computer Software (621-44600-42693) in the amount of \$8,000 for report writing/scheduling software not anticipated in the 2024 budget.
- Ambulance Replacement (621-44600-43410) in the amount of \$155,000 or the remaining costs of the ambulance project. Project was started, but not completed in 2023.

Funding Source: 2024 EMS Fund Cash.

General Fund									
Revenue	Budget	Actual	Designated	Difference					
Taxes	\$ 18,303,678.00	\$ 21,112,834.15	\$ (92,436.50)	\$ 2,901,592.65					
Licenses and Permits	\$ 198,000.00	\$ 497,070.92		\$ 299,070.92					
Intergovernmental Revenue	\$ 1,439,641.00	\$ 2,258,133.38		\$ 818,492.38					
Charges for Goods & Services	\$ 288,170.00	\$ 283,602.10		\$ (4,567.90)					
Misc Revenue	\$ 359,510.00	\$ 1,721,794.61		\$ 1,362,284.61					
Other Sources	\$ 13,860.00	\$ 763,335.29		\$ 749,475.29					
Budgeted Cash Applied from Reserves- Designated Projects	\$ 2,226,436.00	\$ 2,225,436.00		\$ (1,000.00)					
Totals	\$ 22,829,295.00	\$ 28,862,206.45	\$ (92,436.50)	\$ 6,125,347.95					
Expenses	Budget	Actual	Difference	2023 Designated Funds	2024 Supplement	Note	2024 Revenue Anticipated	Note- Source	Balance
CITY COUNCIL	\$ 173,245.00	\$ 165,344.37	\$ 7,900.63						\$ 7,900.63
CONTINGENCY	\$ 844,764.00	\$ 734,955.00	\$ 109,809.00						\$ 109,809.00
MAYOR'S OFFICE	\$ 52,979.00	\$ 51,628.04	\$ 1,350.96						\$ 1,350.96
CITY ADMINISTRATOR	\$ 219,571.00	\$ 204,805.20	\$ 14,765.80						\$ 14,765.80
ADMINISTRATIVE BOARDS	\$ 177,992.00	\$ 169,337.00	\$ 8,655.00	\$ (535)		amount left is SEA budget line			\$ 8,120.00
ELECTION	\$ 8,000.00	\$ 7,551.71	\$ 448.29						\$ 448.29
ATTORNEY'S OFFICE	\$ 213,729.00	\$ 183,903.16	\$ 29,825.84		\$ (7,000)	for upcoming legal expenses			\$ 22,825.84
FINANCE	\$ 558,327.00	\$ 511,299.39	\$ 47,027.61		\$ (7,500)	cost of audit that will be billed in 2024			\$ 39,527.61
HUMAN RESOURCES	\$ 286,021.00	\$ 244,501.30	\$ 41,519.70		\$ (10,221)	travel not used in 2023, and professional fees			\$ 31,298.70
INSURANCE & BONDS	\$ 334,500.00	\$ 257,625.07	\$ 76,874.93						\$ 76,874.93
MUNICIPAL BUILDINGS	\$ 200,706.00	\$ 173,682.87	\$ 27,023.13		\$ (23,229)	finance office window & JVCC roof. Started in 2023			\$ 3,794.13
INFORMATION TECHNOLOGY	\$ 439,248.00	\$ 390,655.90	\$ 48,592.10		\$ (41,089)	projects budgeted, started in 2023			\$ 7,503.10
POLICE DEPARTMENT	\$ 3,428,805.00	\$ 2,979,566.68	\$ 449,238.32		\$ (11,581)	Striping of Cars & utilities (cost increase)			\$ 437,657.32
TRAFFIC DEPARTMENT	\$ 746,122.00	\$ 639,699.05	\$ 106,422.95		\$ (90,857)	projects budgeted, started in 2023			\$ 15,565.95
FIRE DEPARTMENT	\$ 1,853,153.00	\$ 1,519,038.31	\$ 334,114.69		\$ (42,600)	PT Wages, Tires Repaced, Report Scheduling software, Transfer Switch			\$ 291,514.69
STREET DEPARTMENT	\$ 2,440,122.00	\$ 2,333,697.59	\$ 106,424.41		\$ (100,000)	projects budgeted, started in 2023			\$ 6,424.41
PUBLIC WORKS ADMIN	\$ 1,099,716.00	\$ 963,125.90	\$ 136,590.10		\$ (78,100)	projects budgeted, started in 2023			\$ 58,490.10
STREET & SIDEWALK CONST	\$ 3,827,577.00	\$ 1,526,713.89	\$ 2,300,863.11		\$ (2,007,897)	projects budgeted, started in 2023			\$ 292,966.11
SNOW REMOVAL	\$ 227,541.00	\$ 210,988.85	\$ 16,552.15						\$ 16,552.15
STORM DRAINAGE	\$ 1,214,414.00	\$ 554,147.05	\$ 660,266.95		\$ (545,873)	projects budgeted, started in 2023	\$ 283,324		\$ 114,393.95
CEMETERY	\$ 329,494.00	\$ 265,390.44	\$ 64,103.56		\$ (88,600)	Headstone repair, cemetery mapping not done , torro not purchased, new mini-excavator			\$ (24,496.44)
HEALTH & WELFARE	\$ 41,000.00	\$ 41,000.00	\$ -						\$ -
ANIMAL CONTROL	\$ 87,533.00	\$ 19,843.27	\$ 67,689.73		\$ (2,500)	repairs due to frozen pipe			\$ 65,189.73
CULTURE & RECREATION	\$ 34,000.00	\$ 34,000.00	\$ -						\$ -
LIBRARY	\$ 849,836.00	\$ 796,276.82	\$ 53,559.18		\$ (14,166)	grant received in 2023. library shelves, ordered but not receive din 2023.			\$ 39,393.18
ECONOMIC DEVELOPMENT	\$ 302,000.00	\$ 255,317.00	\$ 46,683.00						\$ 46,683.00
GENERAL LONG TERM DEBT	\$ 850,000.00	\$ 849,007.50	\$ 992.50						\$ 992.50
TRANSFERS OUT	\$ 6,717,023.00	\$ 6,717,023.00	\$ -		\$ (448,277)	\$120,000 Campground; \$175,000 to CS Fund; \$50,000 to airport; \$103,277 remaining in BID funds for BID 4	\$ 103,277.00		\$ (448,277.00)
Totals	\$ 27,557,418.00	\$ 22,800,124.36	\$ 4,757,293.64	\$ (535)	\$ (3,519,490)		\$ 386,601		\$ 1,237,268.64
2023 Revenue- Expense		\$ 5,969,645.59							
Remaining GF Budgets	\$ 4,757,293.64					Cash Balance as of 12/31/23	\$ 17,436,298.00		
Supplements	\$ (535.00)					Cash applied to 2024 Supplements	\$ (3,132,889.00)		
2022 Remaining Budget- 2023 Supplemental Requests	\$ 4,756,758.64					Cash applied in the 2024 budget	\$ -		
						2023 Bills Paid in 2024	\$ (231,668.00)		
2023 Cash Balance Changes						Estimated new Ending Fund Balance	\$ 14,071,741.00		
2024 Total General Fund supplements	\$ (3,519,490.00)								
Anticipated/designated reserve Revenue for 2024 supplements	\$ 386,601.00					2024 Budgeted Revenue	\$ 21,012,364.00		
Total 2023 Cash Needed for 2024 Supplements	\$ (3,132,889.00)					Projected % Reserve	67%		

Park Fund

Revenue	Budget	Actual	Designated	Difference			
Intergovernmental Revenue	\$ 10,000	\$ 58,885.35		\$ 48,885.35			
Charges for Goods & Services	\$ 999,290	\$ 1,004,942.12	\$ (8,017.09)	\$ 13,669.21			
Capital Improvement Fee			\$ (8,017.09)				
Misc Revenue	\$ 47,732	\$ 324,511.13	\$ (277,260.81)	\$ 554,039.94			
Contributions P&A	\$ 28,700	\$ 2,475.00					
Contributions Park	\$ -	\$ 7,994.69			all used		
Contributions private source- Rec	\$ -	\$ 24,760.00					
Contributions Cadwell	\$ -	\$ 277,260.81	\$ (277,260.81)		pressbox		
Other Sources	\$ 3,171,505	\$ 3,184,323.41		\$ 12,818.41			
Cash Applied- from designated (budgeted)	\$ -	\$ -	\$ 125,037.00	\$ 125,037.00			
Totals	\$ 4,218,527	\$ 4,513,777	\$ (160,241)	\$ 455,490.56			
2024					2024 Revenue		
Expenses	Budget	Actual	Difference	Supplement	Note	Anticipated	Balance
RECREATION & AQUATICS	\$ 684,151	\$ 613,952.54	\$ 70,198.46				\$ 70,198.46
RECREATION CENTER	\$ 1,872,232	\$ 1,756,153.24	\$ 116,078.76				\$ 116,078.76
					Water costs for cadwell booster station \$26,000, \$74,412 increased cost; Fire Sprinkler replacement		
SPORTS COMPLEX	\$ 1,606,702	\$ 1,138,456.21	\$ 468,245.79	\$ (587,181)	\$37,000		\$ 1,055,426.79
CADWELL CONCESSIONS	\$ 49,743	\$ 46,435.16	\$ 3,307.84	\$ -			\$ 3,307.84
					Installation of Patton Young Park, Truck/liftgate, adaptive drinking fountain		
PARKS	\$ 1,266,575	\$ 1,161,590.17	\$ 104,984.83	\$ (76,867)			\$ 181,851.83
SUPERVISION	\$ 338,048	\$ 313,773.73	\$ 24,274.27				\$ 24,274.27
Totals	\$ 5,817,451	\$ 5,030,361.05	\$ 787,089.95	\$ (664,048)		\$ -	\$ 1,451,137.95
Balance Revenue- Expense 2023		\$ (676,825)					
Remaining Budgets	\$ 1,451,137.95						
Supplements	\$ (664,048.00)						
2023 Remaining Budget- 2024 Supplemental Requests	\$ 787,089.95						
Cash Balance Changes							
Total Requested 2024 Supplements	\$ (664,048)						
Anticipated/designated reserve Revenue for 2024 supplements	\$ -						
2023 Cash Applied for 2024 Supplements	\$ (664,048)						
Fund Balance as of 12/31/23	\$ 1,279,205						
Cash Applied for 2024 Supplements	\$ (664,048)						
2023 Bills Paid in 2024	\$ (118,016)						
Budgeted Cash Applied for 2024	\$ (423,893)						
Estimated new Ending Fund Balance	\$ 73,248						
2024 Budgeted Revenue	\$ 4,227,887.00						
Projected % Reserve	1.7%						

Corn Palace Fund

Revenue	Budget	Actual	Designated	Difference			
Intergovernmental Revenue	\$ -	\$ -		\$ -			
Charges for Goods & Services	\$ 981,010.00	\$ 946,145.06		\$ (34,864.94)			
Misc Revenue	\$ (2,900.00)	\$ 9,386.25		\$ 12,286.25			
Other Sources	\$ 574,470.00	\$ 481,179.09		\$ (93,290.91)			
Totals	\$ 1,552,580.00	\$ 1,436,710.40		\$ (115,869.60)			
2024							
Expenses	Budget	Actual	Difference	2024 Supplement	Note	2024 Revenue Anticipated	Balance
Salaries & Benefits	\$ 766,245.00	\$ 740,016.93	\$ 26,228.07				\$ 26,228.07
Other	\$ -	\$ -	\$ -				\$ -
Current	\$ 786,335.00	\$ 796,325.07	\$ (9,990.07)	\$ (3,590.00)	600 seats recovered		\$ (6,400.07)
Capital Outlay	\$ -	\$ -	\$ -				\$ -
Totals	\$ 1,552,580.00	\$ 1,536,342.00	\$ 16,238.00	\$ (3,590.00)			\$ 19,828.00
2023 Revenue- Expenses		\$ (99,631.60)					
<i>Remaining Budgets</i>	\$ 19,828.00						
<i>Supplements</i>	\$ (3,590.00)						
2023 Remaining Budget- 2024 Supplemental Requests	\$ 16,238.00						
2023 Cash Balance Changes							
2024 Total supplements	\$ (3,590.00)						
Anticipated/designated reserve Revenue for 2024 supplements	\$ -						
Total 2023 Cash Needed for 2024 Supplements	\$ (3,590.00)						
Cash Balance as of 12/31/23	\$ 98,359.00						
Cash applied to 2024 Supplements	\$ (3,590.00)						
2023 bills paid in 2024	\$ (22,420.00)						
Cash applied for 2024 budget	\$ -						
Estimated new Ending Fund Balance	\$ 72,349						
2024 Budgeted Revenue	\$ 1,528,700.00						
Projected % Reserve	4.7%						

Lake Fund									
Revenue	Budget	Actual	Designated	Difference					
Intergovernmental Revenue	\$ 1,000,000.00	\$ 174,483.39		\$ (825,516.61)					
Charges for Goods & Services	\$ 195,571.00	\$ 273,151.36		\$ 77,580.36					
Other Financing Sources	\$ 4,605,029.00	\$ 2,064,919.83	\$ (3,491,629.00)	\$ 951,519.83					
Totals	\$ 5,800,600.00	\$ 2,512,554.58	\$ (3,491,629.00)	\$ 203,583.58					
2024 Revenue									
Expenses	Budget	Actual	Designated	Difference	2024 Supplement	Note	Anticipated	Note- Source	Balance
Current	\$ 422,404.00	\$ 708,610.42		\$ (286,206.42)					\$ (286,206.42)
Capital Outlay	\$ 7,778,700.00	\$ 6,185.00	\$ (7,772,515.00)	\$ -					
Debt Service	\$ 293,400.00	\$ 293,347.50		\$ 52.50					\$ 52.50
Totals	\$ 8,494,504.00	\$ 1,008,142.92	\$ (7,772,515.00)	\$ (286,153.92)	\$ -		\$ -		\$ (286,153.92)
2023 Revenue- Expenses		\$ 12,768,556							
Remaining Budgets	\$ (286,153.92)								
Supplements	\$ -								
2023 Remaining Budget- 2024 Supplemental Requests		\$ (286,153.92)							
2023 Cash Balance Changes	\$ 3,751,221.96								
2024 Total supplements	\$ -								
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ -								
Total 2022 Cash Needed for 2021 Supplem	\$ -								
Cash Balance as of 12/31/23	\$ 3,751,222.00								
Cash applied to 2024 Supplements									
2023 Bills Paid in 2024	\$ (42,841.00)								
Cash applied in the 2024 Budget	\$ (3,548,480.00)								
Estimated new Ending Fund Balance	\$ 159,901.00								

BID 4 Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue				\$ -				
Charges for Goods & Services				\$ -				
Misc				\$ -				
Other Sources				\$ -				
Totals	\$ -	\$ -		\$ -				
Expenses	Budget	Actual	Difference	2024 Supplement	Note	2024 Revenue Anticipated	Note-Source	Balance
Board Projects			\$ -			\$ 220,000	BID 4	\$ 220,000
SEA			\$ -	\$ (100,000)	Budget needed for new Fund	\$ 100,000	BID 4	\$ -
Totals	\$ -	\$ -	\$ -	\$ (100,000)		\$ 320,000		\$ 220,000
2023 Revenue- Expenses		\$ -						
Remaining Budgets	\$ -							
Supplements	\$ (100,000)							
2023 Remaining Budget- 2024 Supplemental Requests	\$ (100,000)							
2023 Cash Balance Changes								
2024 Total supplements	\$ (100,000)							
2024 anticipated, unbudgeted revenue for 2024 supplements	\$ 320,000							
Total 2023 Cash Needed for 2024 Supplements	\$ 220,000							
Cash Balance as of 12/31/23	\$ 87,292							
Cash applied to 2024 Supplements	\$ 220,000							
2024 Budgeted Cash Applied								
2023 bills paid in 2024								
Estimated new Ending Fund Balance	\$ 307,292							
2024 Budgeted Revenue	\$ 320,000							
Projected % Reserve	96.0%							

Entertainment Tax

Revenue	Budget	Actual	Designated	Difference				
Entertainment Tax	\$ 845,000.00	\$ 974,198.96		\$ 129,198.96				
Contributions/Donations	\$ -	\$ -		\$ -				
Totals	\$ 845,000.00	\$ 974,198.96	\$ -	\$ 129,198.96				
Expenses	Budget	Actual	Difference	2024 Supplement	Note	2024 Revenue Anticipated	Note-Source	Balance
CVB	\$ 250,000.00	\$ 250,000.00	\$ -					\$ -
Community Projects	\$ 246,928.00	\$ 21,804.21	\$ 225,123.79	\$ (225,123)	Streetscape budgeted in 2023 but moved to 2024			\$ 0.79
Land	\$ 180,241.00	\$ 180,213.75						\$ -
Transfer to Corn Palace	\$ 420,000.00	\$ 420,000.00	\$ -					\$ -
Totals	\$ 1,097,169.00	\$ 872,017.96	\$ 225,123.79	\$ (225,123)				\$ 0.79
2023 Revenue- Expenses		\$ 102,181						
<i>Remaining Budgets</i>	\$ 225,123.79							
<i>Supplements</i>	\$ (225,123.00)							
2023 Remaining Budget- 2024 Supplemental Requests	\$ 0.79							
2023 Cash Balance Changes								
2024 Total supplements	\$ (225,123.00)							
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ -							
Total 2023 Cash Needed for 2024 Supplements	\$ (225,123.00)							
Cash Balance as of 12/31/23	\$ 745,217.60							
Cash applied to 2024 Supplements	\$ 225,123.00							
Cash applied in the 2024 Budget	\$ (20,805.00)							
2023 Bills Paid in 2024	\$ -							
Estimated new Ending Fund Balance	\$ 949,535.60							
2024 Budgeted Revenue	\$ 866,195.00							
Projected % Reserve	109.6%							

Community Services													
Revenue	Budget	Actual	Designated	Difference									
Intergovernmental Revenue	\$ 879,911.00	\$ 685,741.38		\$ (194,169.62)									
Charges for Goods & Services	\$ 328,900.00	\$ 312,958.16		\$ (15,941.84)									
Misc Revenue	\$ 105,800.00	\$ 96,782.17		\$ (9,017.83)									
Other Sources (inc. general fund)	\$ 11,000.00	\$ 22,355.00		\$ 11,355.00									
Totals	\$ 1,325,611.00	\$ 1,117,836.71		\$ (207,774.29)									
Expenses	Budget	Actual	Difference	2024 Supplement	2024 Revenue	Note	Balance						
MVP	\$ 20,675.00	\$ 18,520.09	\$ 2,154.91				\$ 2,154.91						
Palace Transit	\$ 1,420,638.00	\$ 1,267,341.31	\$ 153,296.69	\$ (31,467.00)	\$ 175,000	Transfer from GF	\$ 184,763.69						
JVCC	\$ 101,124.00	\$ 86,383.51	\$ 14,740.49				\$ 14,740.49						
Totals	\$ 1,542,437.00	\$ 1,372,244.91	\$ 170,192.09	\$ (31,467.00)	\$ 175,000		\$ 201,659.09						
Revenue- Expenses		\$ (254,408)											
Remaining Budget	\$ 201,659.09												
Supplements	\$ (31,467.00)												
2023 Remaining Budget- 2024 Supplemental Requests	\$ 170,192.09												
2023 Cash Balance Changes													
2024 Total General Fund supplements	\$ (31,467)												
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 175,000												
Total 2023 Cash Needed for 2024 Supplements	\$ 143,533												
Cash Balance as of 12/31/23	\$ 55,218												
Cash applied to 2024 Supplements	\$ 143,533												
2023 Bills Paid in 2024	\$ (10,039)												
Budgeted Cash applied for 2024 Budget	\$ (170,408)												
Estimated new Ending Fund Balance	\$ 18,304												
2024 Budgeted Revenue	\$ 1,244,673.00												
Projected % Reserve	1.5%												

Airport Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ 187,000.00	\$ 125,953.31		\$ (61,046.69)				
Charges for Goods & Services	\$ 162,215.00	\$ 164,153.80		\$ 1,938.80				
Misc	\$ -			\$ -				
Other Sources	\$ 94,998.00	\$ 94,998.00		\$ -				
Totals	\$ 444,213.00	\$ 385,105.11		\$ (59,107.89)				
Expenses	Budget	Actual	Difference	2024 Supplement	Note	2024 Revenue Anticipated	Note- Source	Balance
Other	\$ -	\$ -	\$ -			\$ 50,000		\$ 50,000.00
Salaries	\$ 118,763.00	\$ 111,792.99	\$ 6,970.01					\$ 6,970.01
Current Expenses	\$ 146,950.00	\$ 141,434.40	\$ 5,515.60	\$ (475,446.00)	repair of NAV/AID Sign Update, Hangar project, AIP, Runway Environmental Design	\$ 427,682	FFA Funds	\$ (42,248.40)
Capital Outly	\$ 352,000.00	\$ 109,980.84	\$ 242,019.16					\$ 242,019.16
Totals	\$ 617,713.00	\$ 363,208.23	\$ 254,504.77	\$ (475,446.00)		\$ 477,682		\$ 256,740.77
2023 Revenue- Expenses		\$ 21,896.88						
Remaining Budgets	\$ 254,504.77							
Supplements	\$ (475,446.00)							
2023 Remaining Budget- 2024 Supplemental Requests	\$ (220,941.23)							
2023 Cash Balance Changes								
2024 Total supplements	\$ (475,446.00)							
2024 anticipated, unbudgeted revenue for 2024 supplements	\$ 477,682.00							
Total 2023 Cash Needed for 2024 Supplements	\$ 2,236.00							
Cash Balance as of 12/31/23	\$ 111,088.11							
Cash applied to 2024 Supplements	\$ 2,236.00							
2024 Budgeted Cash Applied	\$ (73,397.00)							
2023 bills paid in 2024	\$ (22,754.00)							
Estimated new Ending Fund Balance	\$ 17,173							
2024 Budgeted Revenue	\$ 162,215.00							
Projected % Reserve	10.6%							

E911 Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ 260,891.00	\$ 272,015.98		\$ 11,124.98				
Charges for Goods & Services	\$ 405,066.00	\$ 405,066.28		\$ 0.28				
Misc Revenue	\$ -	\$ 14,943.76		\$ 14,943.76				
Transfer in from GF	\$ 300,000.00	\$ 300,000.00		\$ -				
Totals	\$ 965,957.00	\$ 992,026.02		\$ 26,069.02				
Expenses	Budget	Actual	Difference	2024 Supplement	Note	2024 Revenue Anticipated	Note- Source	Balance
Salaries	\$ 957,719.00	\$ 789,259.15	\$ 168,459.85					\$ 168,459.85
Current Expenses	\$ 45,484.00	\$ 34,899.36	\$ 10,584.64					\$ 10,584.64
Capital Outlay	\$ 95,177.00	\$ 106,227.53	\$ (11,050.53)					\$ (11,050.53)
Totals	\$ 1,098,380.00	\$ 930,386.04	\$ 167,993.96	\$ -				\$ 167,993.96
2022 Revenue- Expenses		\$ 61,640						
<i>Remaining Budgets</i>	\$ 167,993.96							
<i>Supplements</i>	\$ -							
2023 Remaining Budget- 2024 Supplemental Requests	\$ 167,993.96							
Cash Balance Changes								
Total Requested 2024 Supplements	\$ -							
2024 anticipated/designated reserve Revenue for 2024 supplements								
2023 Cash Applied for 2024 Supplements	\$ -							
Fund Balance as of 12/31/23	\$ 822,109							
Cash Applied for 2024 Supplements	\$ -							
2023 Bills Paid in 2024	\$ (5,185)							
Budgeted Cash Applied for 2024 Budget	\$ (156,310)							
Estimated new Ending Fund Balance	\$ 660,614							
2024 Budgeted Revenue	\$ 1,002,200.00							
Projected % Reserve	65.9%							

Community Services

Revenue	Budget	Actual	Designated	Difference		
Intergovernmental Revenue	\$ 203,824.00	\$ 189,128.67		\$ (14,695.33)		
Charges for Goods & Services	\$ 119,476.00	\$ 99,870.69		\$ (19,605.31)		
Misc Revenue	\$ 12,700.00	\$ 9,568.00		\$ (3,132.00)		
Other Sources (inc. general fund)	\$ -	\$ -		\$ -		
Totals	\$ 336,000.00	\$ 298,567.36		\$ (37,432.64)		
2024						
Expenses	Budget	Actual	Difference	Supplement	Note	Balance
Salaries	\$ 156,000.00	\$ 139,760.35	\$ 16,239.65			\$ 16,239.65
Current Expenses	\$ 218,185.00	\$ 214,991.45	\$ 3,193.55			\$ 3,193.55
Capital Outlay	\$ 17,500.00	\$ 16,400.76	\$ 1,099.24			\$ 1,099.24
Totals	\$ 391,685.00	\$ 371,152.56	\$ 20,532.44	\$ -		\$ 20,532.44
Revenue- Expenses		\$ (72,585)				
<i>Remaining Budget</i>	\$ 20,532.44					
<i>Supplements</i>	\$ -					
2023 Remaining Budget- 2024 Supplemental Requests	\$ 20,532.44					
2023 Cash Balance Changes						
2024 Total General Fund supplements	\$ -					
2024 Anticipated, unbudgeted revenue for 2024 supplements						
Total 2023 Cash Needed for 2024 Supplements	\$ -					
Cash Balance as of 12/31/23	\$ 323,226.00					
Cash applied to 2024 Supplements	\$ -					
2023 Bills Paid in 2024	\$ (15,119.00)					
Budgeted Cash applied for 2024 Budget	\$ (46,975.00)					
Estimated new Ending Fund Balance	\$ 261,132					
2024 Budgeted Revenue	\$ 333,357.00					
Projected % Reserve	78.3%					

Water Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ -	\$ -		\$ -				
Charges for Goods & Services	\$ 4,459,846.00	\$ 5,264,466.72		\$ 804,620.72				
Other Sources	\$ 18,840,000.00	\$ 7,732,527.00		\$ (11,107,473.00)				
Totals	\$ 23,299,846.00	\$ 12,996,993.72		\$ (10,302,852.28)				
2024 Revenue								
Expenses	Budget	Actual	Difference	2024 Supplement	Note	Anticipated	Note- Source	Balance
Water Treatment Plant	\$ 1,280,800.00	\$ 1,172,306.10	\$ 108,493.90					\$ 108,493.90
Water Distribution	\$ 21,679,508.00	\$ 9,358,865.29	\$ 12,320,642.71	\$ (12,312,274)		\$ 12,193,404	SRF financing	\$ 8,368.71
Other	\$ -		\$ -					\$ -
Debt Service	\$ 423,975.00	\$ 423,981.64	\$ (6.64)					\$ (6.64)
Totals	\$ 23,384,283.00	\$ 10,955,153.03	\$ 12,429,129.97	\$ (12,312,274)		\$ 12,193,404		\$ 116,855.97
2023 Revenue- Expenses		\$ (10,955,153)						
<i>Remaining Budgets</i>	\$ 12,429,129.97							
<i>Supplements</i>	\$ (12,312,274.00)							
2023 Remaining Budget- 2024 Supplemental Request	\$ 116,855.97							
2023 Cash Balance Changes								
2024 Total supplements	\$ (12,312,274.00)							
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 12,193,404.00							
Total 2023 Cash Needed for 2024 Supplements	\$ (118,870.00)							
Cash Balance as of 12/31/23	\$ 5,190,208							
Cash applied to 2024 Supplements	\$ (118,870)							
2023 Bills paid in 2024	\$ (1,001,776)							
<i>Cash applied in the 2024 adopted budget</i>	\$ 3,421,851							
Estimated new Ending Fund Balance	\$ 7,491,413							
2024 Budgeted Revenue	\$ 6,337,918.00							
Projected % Reserve	118.2%							

Sewer Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ -	\$ -		\$ -				
Charges for Goods & Services	\$ 3,693,756.00	\$ 4,335,237.80		\$ 641,481.80				
Other Sources	\$ 43,560,000.00	\$ 10,763,178.00		\$ (32,796,822.00)				
Totals	\$ 47,253,756.00	\$ 15,098,415.80		\$ (32,155,340.20)				
Expenses	Budget	Actual	Difference	2024 Supplement	Note	2024 Revenue Anticipated	Note-Source	Balance
Waste Water Treatment	\$ 43,752,612.00	\$ 9,990,518.51	\$ 33,762,093.49	\$ (33,575,680.00)		\$ 33,575,680		\$ 67,337,773.49
Independent Pre Treatment	\$ 8,600.00	\$ 7,666.53	\$ 933.47					\$ 933.47
Collection	\$ 6,966,599.00	\$ 1,510,209.38	\$ 5,456,389.62	\$ (7,437,694.00)		\$ 4,938,189		\$ 12,894,083.62
Debt Service	\$ 918,485.00	\$ 888,170.72	\$ 30,314.28					\$ 30,314.28
Totals	\$ 51,646,296.00	\$ 12,396,565.14	\$ 39,249,730.86	\$ (41,013,374.00)		\$ 38,513,869		\$ 80,263,104.86
2023 Revenue- Expenses		\$ 2,701,850.66						
Remaining Budgets	\$ 39,249,730.86							
Supplements	\$ (41,013,374.00)							
2023 Remaining Budget- 2024 Supplemental Requests	\$ (1,763,643.14)							
2023 Cash Balance Changes								
2024 Total supplements	\$ (41,013,374.00)							
2024 Anticipated, unbudgeted revenue for 2024 supplements	\$ 38,513,869							
Total 2023 Cash Needed for 2024 Supplements	\$ (2,499,505.00)							
Cash Balance as of 12/31/23	\$ 5,246,577.00							
Cash applied to 2024 Supplements	\$ (2,499,505.00)							
Cash applied in the 2024 adopted budget	\$ 1,593,675.00							
2023 bills paid in 2023	\$ (392,444.00)							
Estimated new Ending Fund Balance	\$ 3,948,303.00							
2024 Budgeted Revenue	\$ 4,983,378.00							
Projected % Reserve	79.2%							

Sanitation Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ 810,000.00	\$ -		\$ (810,000.00)				
Misc. Revenue	\$ 33,050.00	\$ 278,811.52						
Charges for Goods & Services	\$ 2,255,250.00	\$ 2,864,202.12		\$ 608,952.12				
Totals	\$ 3,098,300.00	\$ 3,143,013.64		\$ (201,047.88)				
Expenses	Budget	Actual	Difference	2024 Supplement	Note	2024 Revenue Anticipated	Note-Source	Balance
Recycling	\$ 2,968,775.00	\$ 513,514.07	\$ 2,455,260.93	\$ (2,499,150.00)		\$ 1,000,000	State Grant	\$ 4,954,410.93
Waste Collection	\$ 829,002.00	\$ 1,193,747.56	\$ (364,745.56)					\$ (364,745.56)
Landfill	\$ 1,284,374.00	\$ 930,163.66	\$ 354,210.34	\$ (200,000.00)				\$ 554,210.34
Other	\$ -	\$ -	\$ -					\$ -
Municipal Lanfill Project	\$ -	\$ -	\$ -					\$ -
Debt Service	\$ 148,167.00	\$ 148,164.16	\$ 2.84					\$ 2.84
Totals	\$ 5,230,318.00	\$ 2,785,589.45	\$ 2,444,728.55	\$ (2,699,150.00)		\$ 1,000,000		\$ 5,143,878.55
2022 Revenue- Expenses		\$ 357,424.19						
Remaining Budgets	\$ 5,143,878.55							
Supplements	\$ (2,699,150.00)							
2023 Remaining Budget- 2024 Supplemental Requests	\$ 2,444,728.55							
2023 Cash Balance Changes								
2024 Total supplements	\$ (2,699,150.00)							
2024 anticipated, unbudgeted revenue for 2024 supplements	\$ 1,000,000.00							
Total 2023 Cash Needed for 2024 Supplements	\$ (1,699,150.00)							
Cash Balance as of 12/31/23	\$ 4,064,332.00							
Cash applied to 2024 Supplements	\$ (1,699,150.00)							
2023 Bills paid in 2024	\$ (47,261.00)							
Budgeted Cash applied in 2024 Annual Budget	\$ (62,724.00)							
Estimated new Ending Fund Balance	\$ 2,255,197							
2024 Budgeted Revenue	\$ 2,409,800.00							
Projected % Reserve	93.6%							

Golf Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ -	\$ -		\$ -				
Charges for Goods & Services	\$ 450,200.00	\$ 597,253.45		\$ 147,053.45				
Misc Revenue	\$ 4,500.00	\$ 4,872.42		\$ 372.42				
Other Sources (inc. general fund transfer)	\$ 555,836.00	\$ 557,236.00		\$ 1,400.00				
Totals	\$ 1,010,536.00	\$ 1,159,361.87		\$ 148,825.87				
2024								
Expenses	Budget	Actual	Difference	2024 Supplement	Note	2024 Revenue Anticipated	Note-Source	Balance
Salaries & Benefits	\$ 209,423.00	\$ 193,976.36	\$ 15,446.64					\$ 15,446.64
Other	\$ -	\$ -	\$ -					\$ -
Current	\$ 187,725.00	\$ 207,493.42	\$ (19,768.42)					\$ (19,768.42)
Capital Outlay	\$ 757,836.00	\$ 187,031.00	\$ 570,805.00	\$ (567,436.00)				\$ 3,369.00
Totals	\$ 1,154,984.00	\$ 588,500.78	\$ 566,483.22	\$ (567,436.00)		\$ -		\$ (952.78)
2023 Revenue- Expenses		\$ 570,861.09						
Remaining Budgets	\$ (952.78)							
Supplements	\$ (567,436.00)							
2023 Remaining Budget- 2024 Supplemental Requests	\$ (568,388.78)							
2023 Cash Balance Changes								
2024 Total supplements	\$ (567,436.00)							
2024 anticipated, unbudgeted revenue for 2024 supplements	\$ -							
Total 2023 Cash Needed for 2024 Supplements	\$ (567,436.00)							
Cash Balance as of 12/31/23	\$ 873,682.00							
Cash applied to 2024 Supplements	\$ (567,436.00)							
2023 bills paid in 2024	\$ (3,720.00)							
Cash applied for 2024 budget	\$ (140,841.00)							
Estimated new Ending Fund Balance	\$ 161,685							
2024 Budgeted Revenue	\$ 490,900.00							
Projected % Reserve	32.9%							

Campground								
Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ 595,000.00	\$ -		\$ (595,000.00)				
Charges for Goods & Services	\$ 90,000.00	\$ 102,826.52		\$ 12,826.52				
Misc Revenue	\$ (2,000.00)	\$ (1,332.70)		\$ 667.30				
Other Sources	\$ -	\$ -		\$ -				
Totals	\$ 683,000.00	\$ 101,493.82		\$ (581,506.18)				
2024								
Expenses	Budget	Actual	Difference	Supplement	Note	2024 Revenue Anticipated	Note- Source	Balance
Salaries & Benefits	\$ 26,766.00	\$ 21,015.10	\$ 5,750.90					\$ 5,750.90
Other	\$ -	\$ -	\$ -					\$ -
Current	\$ 38,250.00	\$ 38,480.39	\$ (230.39)					\$ (230.39)
Capital Outlay	\$ 695,484.00	\$ 4,263.40	\$ 691,220.60	\$ (823,000.00)	\$800,000 FEMA Shlter and 23,000 Boat lift	\$ 715,000.00	595,000 Grant and 120,000 from GF	\$ 583,220.60
Totals	\$ 760,500.00	\$ 63,758.89	\$ 696,741.11	\$ (823,000.00)		\$ 715,000.00		\$ 588,741.11
2023 Revenue- Expenses		\$ 37,734.93						
Remaining Budgets	\$ 588,741.11							
Supplements	\$ (823,000.00)							
2023 Remaining Budget- 2024 Supplemental Requests		\$ (234,258.89)						
2023 Cash Balance Changes								
2024 Total supplements	\$ (823,000.00)							
2024 anticipated, unbudgeted revenue for 2024 supplements	\$ 715,000.00							
Total 2023 Cash Needed for 2024 Supplements		\$ (108,000.00)						
Cash Balance as of 12/31/23		\$ 103,818.00						
Cash applied to 2024 Supplements	\$ (108,000.00)							
2023 bills paid in 2024	\$ (98.00)							
Cash applied for 2024 budget	\$ 12,494.00							
Estimated new Ending Fund Balance		\$ 8,214						
2024 Budgeted Revenue		\$ 94,200.00						
Projected % Reserve		8.7%						

Emergency Medical Services Fund

Revenue	Budget	Actual	Designated	Difference				
Intergovernmental Revenue	\$ -	\$ -		\$ -				
Charges for Goods & Services	\$ 600,698.00	\$ 733,611.96		\$ 132,913.96				
Misc Revenue	\$ -	\$ (6,267.56)		\$ (6,267.56)				
Other Sources	\$ 902,261.00	\$ 912,484.13		\$ 10,223.13				
Totals	\$ 1,502,959.00	\$ 1,639,828.53		\$ 136,869.53				
2024								
Expenses	Budget	Actual	Difference	2024 Supplement	Note	2024 Revenue Anticipated	Note- Source	Balance
Salaries & Benefits	\$ 1,280,375.00	\$ 1,211,481.95	\$ 68,893.05					\$ 68,893.05
Other	\$ -	\$ -	\$ -					\$ -
Current	\$ 222,563.00	\$ 160,553.53	\$ 62,009.47	\$ (43,000.00)	Medicare Data Study 35,000, software 8,000			\$ 19,009.47
Capital Outlay	\$ 300,000.00	\$ 155,641.00	\$ 144,359.00	\$ (155,000.00)				\$ (10,641.00)
Totals	\$ 1,802,938.00	\$ 1,527,676.48	\$ 275,261.52	\$ (198,000.00)				\$ 77,261.52
2023 Revenue- Expenses		\$ 112,152.05						
Remaining Budgets	\$ 77,261.52							
Supplements	\$ (198,000.00)							
2023 Remaining Budget- 2024 Supplemental Requests		\$ (120,738.48)						
2023 Cash Balance Changes								
2024 Total supplements	\$ (198,000.00)							
2024 anticipated, unbudgeted revenue for 2024 supplements	\$ -							
Total 2023 Cash Needed for 2024 Supplements		\$ (198,000.00)						
Cash Balance as of 12/31/23		\$ 583,237.00						
Cash applied to 2024 Supplements	\$ (198,000.00)							
2023 bills paid in 2024	\$ (2,219.00)							
Cash applied for 2024 budget	\$ -							
Estimated new Ending Fund Balance		\$ 383,018						
2024 Budgeted Revenue		\$ 1,417,000.00						
Projected % Reserve		27.0%						

Supplemental Requests- Detail By Fund															
Department	Division	Fund	Dept Budget	GL Line	Description	Project	Reasons	Requested supplement	Total By Dept	2023 GL Remaining	Total by Fund	Type	Note	Unspent Budget Funds	Other Source
City Attorney	CA	General	City Attorney	101-41410-42200	Professional Services	Legal services	items started in 2022, and not yet resolved	\$ 7,000	\$ 7,000	\$ 7,051		1			
Finance	FIN	General	Finance	101-41420-42700	Travel		travel for IIMC conference in May 2024	\$ 1,500		\$ 2,958					
Finance	FIN	General	Finance	101-41420-42200	Professional Services	2023 Audit	The City was not billed for the 2023 GASB 75 Actuarial Valuation Report until in 2024.	\$ 6,000	\$ 7,500	\$ 1,433		1			
HR	HR	General	HR	101-41440-42210	Professional Services	SHRM- SCP Certification	not anticipated at the time of budget	\$ 1,221		\$ 4,783		1			
HR	HR	General	HR	101-41440-42210	Professional Services	Condrey Study Implementation Appeals		\$ 7,500							
HR	HR	General	HR	101-41440-42700	Travel-Dues	Attend 2024 SHRM Conference	did not attend in 2023	\$ 3,000	\$ 11,721	\$ 3,366		1			
Administration	BLD	General	Municipal Buildings	101-41920-42510	BLD REPAIR- Sr. Center	Repairs to Roof at JVCC	Project started but not completed in 2023	\$ 5,000		\$ -		1			
Administration	BLD	General	Municipal Buildings	101-41920-43300	Improvements other than buildings	Finance Office Improvements	Project started but not completed in 2023	\$ 18,229	\$ 23,229	\$ 18,229		1			
Administration	IT	General	IT	101-41935-42645	Computer Hardware	Hardware upgrades	Project started but not completed in2023	\$ 24,000		\$ 17,092		1			
Administration	IT	General	IT	101-41935-43511	Software	A/R Software	Project started but not completed in2023	\$ 17,089	\$ 41,089	\$ 17,089		1			
Police	Police	General	Police	101-42110-42200	Professional Services	Striping Police Cars/ K9 Vehicle	costs increased above the 2024 budget	\$ 6,581		\$ 6,581		1			
Police	Police	General	Police	101-42110-42810	Utilities	Utilities	costs increased above the 2024 budget	\$ 5,000	\$ 11,581	\$ -		1			
Public Works	PW-TRAFFIC	General	Traffic	101-42130-42535	Light Maintenance	Light Maintenance	amount over budget in 2023	\$ 5,000		\$ -		2			
Public Works	PW-TRAFFIC	General	Traffic	101-42130-42540	Signs		amount over budget in 2023	\$ 4,000		\$ -		2			
Public Works	PW-TRAFFIC	General	Traffic	101-42130-42835	Utilities- Street Lights	Street light utilities	increased costs after budget approved	\$ 5,000		\$ -		2			
Public Works	PW-TRAFFIC	General	Traffic	101-42130-43320	Upgrade Signal Lights	Upgrade Signal Lights	Add push buttons at the Spruce/Cabella Drive Intersection	\$ 19,977		\$ 19,977		1			
Public Works	PW-TRAFFIC	General	Traffic	101-42130-43343	7th & 1st Intersection Signal Lights	7th & 1st Intersection Signal Lights	project is budgeted in 2024.	\$ 54,880		\$ 54,880		1			
Public Works	PW-TRAFFIC	General	Traffic	101-42130-43465	Building Utilities	building utilities	increased costs after budget approved	\$ 2,000	\$ 90,857	\$ -		2			
Fire/EMS	FIRE	General	Fire	101-42200-41120	Part Time Wages	Part time FF wages	based on mou signed after budget. Estimating 7,000. 4,000 in 2024								
Fire/EMS	FIRE	General	Fire	101-42200-42500	Repair & Maintenance	Replace rear four tires engine 3	budget will give us 8,000	\$ 4,000		\$ -		2			
Fire/EMS	FIRE	General	Fire	101-42200-42693	Computer Software	Report writing/scheduling software	discovered after the 2024 budget was approved	\$ 5,000		\$ -		3			
Fire/EMS	FIRE	General	Fire	101-42200-43200	Improvements other than buildings	Transfer Switch at DPS Builising	Consolidating 5 different systes into 1	\$ 10,000		\$ 500		5			
							Project was started in 2023, but not yet completed	\$ 23,600	\$ 42,600	\$ 23,600		1			
Public Works	PW-ST	General	Street Department	101-43100-43421	Fuel System Upgrade	Fuel System Upgrade	Project was started in 2023, but not yet completed. Project is overbudget	\$ 100,000	\$ 100,000	\$ 7,280		1			
Public Works	PW	General	Public Works Administration	101-43110-42200	Professional Services	Design for 2nd, 4th & railroad	council added the design of railraod when approving the contract.	\$ 78,100	\$ 78,100	\$ 107,549		1			
Public Works	PW-ST	General	Street & Sidewalk Construction	101-43120-42200	Professional Services- Design	Transportation Study, Canal Bridge	Items were budgeted in 2023. \$50,000 remaining for transportation study;								
Public Works	PW-ST	General	Street & Sidewalk Construction	101-43120-43300	Street Overlay Maintenance	3rd & Main Street Scape Project	\$5,000 to finsih design of canal bridge with Brosz	\$ 55,000		\$ 118,966		1			
Public Works	PW-ST	General	Street & Sidewalk Construction	101-43120-43313	Spruce Street RR Crossing	Spruce Rail Road Crossing	Project was awarded in 2023, but moved to 2024 for savings	\$ 320,000		\$ 666,900		1			
Public Works	PW-ST	General	Street & Sidewalk Construction	101-43120-43324	Rowley St- i90	Rowley St I90	project was bid in 2023 but not yet started. The project is currently								
Public Works	PW-ST	General	Street & Sidewalk Construction	101-43120-43325	Norway/Rowley Sidewalk	Norway / Rowley Sidewalk Project	140,597 over the budgeted amount	\$ 1,005,597		\$ 865,597		1			
							Project was completed in 2023, but not yet billed by the SD DOT	\$ 250,000		\$ 250,000		1			
							Project was completed in 2023, but not yet billed by the SD DOT	\$ 377,300	\$ 2,007,897	\$ 377,308		1			
Public Works	PW-STORM	General	Storm Drainage	101-43150-42200	Professional Services	A2019-40 SW Development Study SPN \$16,250 remaining;	budgeted in 2023, but not yet completed	\$ 16,240		\$ 66,265		1			
Public Works	PW-STORM	General	Storm Drainage	101-43150-42201	Professional Services	A2020-08 Sunnyside & University Additions Storm									
Public Works	PW-STORM	General	Storm Drainage	101-43150-43307	3rd & Main	Water Evaluation McLaury #9,288.25 remaining	budgeted in 2023, but not yet completed	\$ 9,288		\$ 66,265		1			
Public Works	PW-STORM	General	Storm Drainage	101-43150-43317	Livesay Utility Improvement	3rd & Main Improvement	Project was awarded in 2023, but moved to 2024 for savings	\$ 107,378		\$ 107,378		1			
Public Works	PW-STORM	General	Storm Drainage	101-43150-43317	Livesay Utility Improvement	Livesay Utility Improvements	project budgeted in 2023, but not yet completed. Punch list items remain	\$ 283,324		\$ 283,324		1	SRF Project		\$ 283,324
Public Works	PW-STORM	General	Storm Drainage	101-43150-43319	Spruce Street RR Crossing	Spruce Rail Road Crossing	The project was awarded in 2023. In addition to the budgeted/bid amount								
Public Works	PW-STORM	General	Storm Drainage	101-43150-43328	Kibbie Ditch		requesting \$25,000 for additional contingency items	\$ 119,437		\$ 94,437		1			
Park & Recreation	PR- CEM	General	Cemetery	101-43700-42510	Headstone Repair & Maintenance		was budgeted in 2023, but not finalized	\$ 10,206	\$ 545,873			1			
Park & Recreation	PR- CEM	General	Cemetery	101-43700-42510	Headstone Repair & Maintenance	They want to do more repairs of headstones than in a typical year?		\$ 4,000		\$ 35		3			
Park & Recreation	PR- CEM	General	Cemetery	101-43700-43300	Improvements	Cemetery Mapping	Started but not completed in 2023	\$ 28,500		\$ 28,500		1			
Park & Recreation	PR- CEM	General	Cemetery	101-43700-43400	Machinery & Equipment	Purchase a mini--excavator	projet was not budgeted. Request outside of the budget process.	\$ 46,000		\$ -		5			
Park & Recreation	PR- CEM	General	Cemetery	101-43700-43400	Machinery & Equipment	Used Toro 228D mower	was budgeted in 2023, but not purchased	\$ 7,100		\$ 7,100		1			
Park & Recreation	PR- CEM	General	Cemetery	101-43700-42500	Repairs & Maintenance	Repair transmission in vehicle	This happened after the 2024 budget was approved	\$ 3,000	\$ 88,600	\$ 72		2			
Police	Police	General	Animal Control	101-44120-42500	Repairs		Pipe froze in 2024 and needed to be repaired	\$ 1,000		\$ -		3			
Police	Police	General	Animal Control	101-44120-42900	Impounding Dogs		costs increased at end of 2023	\$ 1,500	\$ 2,500	\$ -		2			
Library	LIB	General	Library	101-45500-43400	Furniture & Equipment	Display Shelves	\$15,000 grant from the Sam Weller Family Foundation received in 2023, ordered but not received in 2023. only one item was received	\$ 14,166	\$ 14,166	\$ 14,166		1			
Administration	ADMIN	General	Transfers Out	101-49000-51115	Transfer out to Campground	for the additional matching funds for the FEMA storm shelter.	The costs have increased since the project was estimated. The campground is providing 100,000. This will be for the remaining balance	\$ 120,000		\$ -		2	FEMA Grant		
Administration	ADMIN	General	Transfers Out	101-49000-51112	Transfer out to BID #4		BID 4 was set up a special revenue fund. This is the remaining balance from the general fund	\$ 103,277							\$ 103,277
Administration	ADMIN	General	Transfers Out	101-49000-51102	Transfer out to Community Services			\$ 175,000				5			
Administration	ADMIN	General	Transfers Out	101-49000-51104	Transfer out to Airport			\$ 50,000	\$ 448,277		\$ 3,520,990	5			
Park & Recreation	PR-RA	Park	Recreation & A	201-45110-43400	Capital Equipment	Replace acid tank at outdoor pool	new budget request \$4000					5	budget in 2025.		
Park & Recreation	PR-RA	Park	Recreation & A	201-45110-43400	Capital Equipment	Replace sunshade at outdoor pool	new budget request \$14,000		\$ -----			5	budget in 2025.		
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-42600	Supplies & Materials	Picnic Tables for dog park	cut from the 2024 budget to balance	\$ 2,000		\$ 2,551		4			
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-42600	Supplies & Materials	Magnetic Bases & pitching rubbers for softball fields	cut from the 2024 budget to balance	\$ 2,750		\$ -		4			
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-42600	Supplies & Materials	Water bottle filling attachments for the drinking									
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-42600	Supplies & Materials	fountains at Cadwell	cut from the 2024 budget to balance	\$ 1,000		\$ -		4			
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-42600	Supplies & Materials	Repair/replace broken irrigation line on field B	wasn't included in 2024 budget	\$ 2,000		\$ -		3			
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-42600	Supplies & Materials	Repair Press Box on B	budgeted but not completed in 2023	\$ 2,000		\$ -		1			
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-42600	Supplies & Materials	Replace Field A Dugouts	budgeted but not completed in 2023	\$ 1,000		\$ -		1			
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-42600	Supplies & Materials	Replace Doors on old soccer bathrooms	budgeted but not completed in 2023	\$ 600		\$ -		1			
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-42600	Supplies & Materials	Fix chain link gates at Stadium	budgeted but not completed in 2023	\$ 400		\$ -		1			
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-43300	Capital Improvements Other	Ice Arena Roof	This issue has been going on since 2021	\$ 83,687		\$ 83,687		1			

Supplemental Requests- Detail By Fund															
Department	Division	Fund	Dept Budget	GL Line	Description	Project	Reasons	Requested supplement	Total By Dept	2023 GL Remaining	Total by Fund	Type	Note	Unspent Budget Funds	Other Source
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-43300	Capital Improvements Other	Irrigation Pump	\$110,000 in 2023, \$150,000 in 2024. Actual bid was 359,312 (plus 26,000 water service). Budget is short so we need another 99,412	\$ 209,412		\$ 110,000		2			
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-43300	Capital Improvements Other	Fire Sprinkler Replacement	discovered after the 2024 budget was approved	\$ 37,000		\$ -		3			
Park & Recreation	PR-SPORT	Park	Sports Complex	201-45160-43320	Capital Improvements- Press Box	Cadwell Press Box	Project was started in 2023; but wasn't anticipated to be completed until 2024	\$ 245,332	\$ 587,181	\$ 245,322		1			
Park & Recreation	PR-PARKS	Park	Parks	201-45210-42500	Repairs & Maintenance	Building Heater repair	heater went out in late Janaury 2024	\$ 3,150		\$ 952		3			
Park & Recreation	PR-PARKS	Park	Parks	201-45210-42600	Supplies & Materials	Installation of adaptive drinking fountain	Grant funds were received in 2023, but project was not completed	\$ 2,000							
						Installation of Patton Young Park- playground									
Park & Recreation	PR-PARKS	Park	Parks	201-45210-43300	Capital Improvements	equipment didn't arrive until late 2023.	budgeted but not completed	\$ 24,717		\$ 24,718		1			
Park & Recreation	PR-PARKS	Park	Parks	201-45210-43400	Capital Equipment	Truck	truck was damaged in 2023.	\$ 42,000		\$ 1,960		3			
Park & Recreation	PR-PARKS	Park	Parks	201-45210-43400	Capital Equipment	Lift Gate	lift gate was damaged in 2023	\$ 5,000	\$ 76,867	\$ -	\$ 664,048.00	3			
Corn Palace	CP	Corn Palace	Corn Palace	202-45650-42600	Supplies	600 stadium seats recovered	fabric was ordered in 2023, but not received	\$ 3,590	\$ 3,590	\$ -	\$ 3,590.00	1			
Administration	ADMN BOARDS	BID 4	BID 4	209-46530-42920	Sports Authority Promotion	SEA 2024 Events	a new fund was created for BID 4, and an individual line is needed for the SEA Committee to approve grant award	\$ 100,000	\$ 100,000		\$ 100,000.00	5			
Administration	ADMIN	Entertainment Tax	Entertainment Tax	211-46311-42965	Community Projects	Streetscape Improvements	Budgeted in 2023, but project moved to 2024 for cost savings	\$ 225,123	\$ 225,123	\$ 225,124	\$ 225,123	1			
Community Services	Palace Transit	Community Services	Palace Transit	218-45150-43410	Passenger Bus										
Airport	PW	Airport	Airport	230-43500-42500	Repairs	repair of NAV/AID Sign Update	ordered in 2023, but not received until 2024	\$ 31,467	\$ 31,467	\$ 20,365	\$ 31,467	1			
Airport	PW	Airport	Airport	230-43500-43205	Hangar Project	Hangar Project	Issue was discovered in 2024, City is responsible for \$20,225.20 or 10% of the total cost. The reaminging \$182,026.80 will come from the FAA	\$ 5,000		\$ 2,000		3	FFA Grant		\$ 4,280
Airport	PW	Airport	Airport	230-43500-43320	AIP Reconstruct Runway	Airport Improvement Plan	Started but not completed in 2023	\$ 202,252		\$ -		5	FFA Grant		\$ 182,027
Airport	PW	Airport	Airport	230-43500-43330	Runway Environment & Design	Runway Environmental Design	Started but not completed in 2023	\$ 118,194		\$ 118,194		1	FFA Grant		\$ 106,375
								\$ 150,000	\$ 475,446	\$ 150,000	\$ 475,446.00	1	FFA Grant		\$ 135,000
Public Works	Utilities	Water	Water Distribution	602-43340-42225	Professional Services	Rate Study (15,000 remaining)	Started but not completed in 2023	\$ 15,000		\$ 7,592		1			
Public Works	Utilities	Water	Water Distribution	602-43340-42225	Professional Services	modeling Services for Water Model \$10000	omitted from the 2024 budget	\$ 10,000		\$ -		1			
						Additional footage of pipe with valves at Ohlman and 15th to extend outside of the 15th Avenue Right of Way									
Public Works	Utilities	Water	Water Distribution	602-43340-43311	Valve Replacement- Contractor	Valve Replacement- Contractor	Started but not completed in 2023	\$ 46,288		\$ 19,128		1			
Public Works	Utilities	Water	Water Distribution	602-43340-43329	S. Harmon Utilities	S. Harmon Utilities	Project was delayed due to seeding issues	\$ 16,784		\$ 16,784		1			\$ 16,784
Public Works	Utilities	Water	Water Distribution	602-43340-43331	12th-13th Loop East of Capital	12th-13th Loop East of Capital	project was bid in 2023 but not yet started.	\$ 730,415		\$ 1,180,723		1			\$ 730,415
Public Works	Utilities	Water	Water Distribution	602-43340-43332	West Harmon Drive Loop	West Harmon Drive Loop	project was bid in 2023 but not yet started.	\$ 504,126		\$ 580,869		1			\$ 504,126
Public Works	Utilities	Water	Water Distribution	602-43340-43333	Highway 37 Water Main	Highway 37 Water Main	project was bid in 2023 but not yet started	\$ 1,499,685		\$ 976,290		1			\$ 1,499,685
Public Works	Utilities	Water	Water Distribution	602-43340-43334	3rd & Main	3rd & Main	Project was bid but moved to 2024 for cost savings	\$ 114,233		\$ 114,233		1			
						project was authorized in 2023, but the purchase of the pipe has not been completed									
Public Works	Utilities	Water	Water Distribution	602-43340-43343	BY Water Main	BY Water Main	completed	\$ 600,000		\$ 600,000		1			
Public Works	Utilities	Water	Water Distribution	602-43340-43355	Above Ground Storage Tank	Above Ground Storage Tank	Started but not completed in 2023	\$ 8,515,013		\$ 88,515,013		1			\$ 8,515,013
Public Works	Utilities	Water	Water Distribution	602-43340-43358	Paint West Water Tower	Paint west water tower	Started but not completed in 2023	\$ 250,784		\$ 250,784		1			\$ 250,784
Public Works	Utilities	Water	Water Distribution	602-43340-43414	Plow Attachment	Snow Plow Attachment for Water Truck	approved by council at the 1/16/24 meeting	\$ 9,946	\$ 12,312,274	\$ -	\$ 12,312,274	5			
Public Works	Utilities	Sewer	Waste Water Treatment	604-43200-43300	North Plant Improvements	N. Plant	Started but not completed in 2023	\$ 3,745,819		\$ 3,745,920		1			\$ 3,745,819
Public Works	Utilities	Sewer	Waste Water Treatment	604-43200-43310	South Plant Improvements	S. Plant Improvements	Started but not completed in 2023	\$ 29,829,861	\$ 33,575,680	\$ 29,829,861		1			\$ 29,829,861
Public Works	Utilities	Sewer	Waste Water Collection	604-43250-42200	Professional Services	HDR rate Study	Started but not completed in 2023	\$ 15,000		\$ -		1			
Public Works	Utilities	Sewer	Waste Water Collection	604-43250-43317	CIPP	CIPP lining project	Started but not completed in 2023	\$ 355,500		\$ 355,501		1			
Public Works	Utilities	Sewer	Waste Water Collection	604-43250-43336	Livesay Utility Improvement	Livesay Utility Improvements	Started but not completed in 2023	\$ 168,624		\$ 224,340		1			\$ 168,624
Public Works	Utilities	Sewer	Waste Water Collection	604-43250-43347	23rd & Ohlman Lift Station	23rd & Ohlmna Lift Station	project budgeted in 2023 and bid, but constructed in 2024	\$ 1,743,000		\$ 1,018,000		1			\$ 1,061,235
Public Works	Utilities	Sewer	Waste Water Collection	604-43250-43348	Highway 37 Utilitiies	Highway 37 Utilities	project budgeted in 2023 and bid, but constructed in 2024	\$ 1,595,000		\$ 653,253		1			\$ 622,215
Public Works	Utilities	Sewer	Waste Water Collection	604-43250-43349	N Harmon/ Airport LS	N. Harmon/ Airport Lift Station	project budgeted in 2023 and bid, but constructed in 2024	\$ 2,187,569		\$ 2,187,569		1			\$ 2,227,025
Public Works	Utilities	Sewer	Waste Water Collection	604-43250-43350	S. Harmon/ Ohlman Lift Station	S. Harmon / Ohlman Lift Station	project budgeted in 2023 and bid, but constructed in 2024	\$ 1,373,000	\$ 7,437,694	\$ 826,215	\$ 41,013,373	1			\$ 859,040
Public Works	Street & Sanitation	Sanitation	Recycling	612-43220-43200	Buildings	Transfer Building	projected budgeted in 2023, but not yet bid	\$ 2,499,150	\$ 2,499,150	\$ 2,499,150		1	State Grant		\$ 1,000,000
Public Works	Street & Sanitation	Sanitation	Landfill	612-43240-43410	Dump Truck	Dump Truck	truck was bid, but not received in2 023	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,699,150	1			
Park & Recreation	PR-GOLF	Golf	Golf	614-45250-43300	Improvements	Phase II	The projecte was budgeted in 2023, but is moving to 2024	\$ 567,436	\$ 567,436	\$ 567,436	\$ 567,436.00	1			
Park & Recreation	PR-CAMP	Campground	Campground	619-45220-43200	Buildings	FEMA Storm Shelter		\$ 800,000		\$ 678,737		1	FEA GRANT		\$ 595,000
Park & Recreation	PR-CAMP	Campground	Campground	619-45220-43400	Capital Equipment	Boat lift	Partially budgeted in 2023. Moving to 2024	\$ 23,000	\$ 823,000	\$ 12,484	\$ 823,000.00	1			
Fire/EMS	EMS	EMS	EMS	621-44600-42510	Service Contract	Medicare Data Study	Project was started in 2023, but not yet completed	\$ 35,000		\$ 35,000		1			
Fire/EMS	EMS	EMS	EMS	621-44600-42693	Computer Software	Report writing/scheduling software	Consolidating 5 different systes into 1	\$ 8,000		\$ 1,045	\$ 198,000	5			
Fire/EMS	EMS	EMS	EMS	621-44600-43410	Ambulance Replacement			\$ 155,000	\$ 198,000			1			