Parks & Recreation Board Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
March 14, 2024

1. **6:00 PM Call to Order**
2. **Citizen's Input**
   If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
3. **DELEGATIONS**
4. **ADDITIONS OR DELETIONS**
5. **Minutes**
6. **Approve Financial Reports**
7. **Department Reports**
8. **Approve Concession Facility Operation Agreement 2024**
9. **Approve Concession Stadium Operation Agreement 2024**
10. **Approve Facility Use Agreement Mitchell Baseball 2024**
11. **Approve Facility Use Agreement Softball 2024**
12. **Approve Facility Use Agreement Travel Teams 2024**
13. **Approve Facility Use Agreement Mitchell Soccer Association 2024**
14. **Discussion - Possible Names for Lakeside Access Areas**
15. **Next Meeting Date**
16. **Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

Parks & Recreation Board Meeting
City Council Chambers, City Hall, 612 N. Main Street
February 8, 2024

1. Call to Order

Meeting called to order by Chris Retterath, President of the Board, at 5:58 PM

Present: Chris Retterath, Andy Jerke, Clayton Deuter, Luke Norden, Dennis Thompson

Absent: Pat Skinner, Adam Schulz. Council Liaison: Susan Tjarks

Staff Present: Kevin Nelson, Kevin DeVries, Angel DeWaard, Steve Roth

2. Citizen's Input

3. DELEGATIONS

4. ADDITIONS OR DELETIONS

Motion Jerke, Second Thompson to approve the Agenda. Motion carried.

5. Minutes

Minutes of the January 11, 2024, meeting were reviewed. Motion Norden, Second Thompson to approve the January 11, 2024, Minutes as read. Motion carried.

6. Approve Financial Reports

Motion Deuter, Motion Norden to approve the Bills. Motion carried.

7. Department Reports

Recreation Board Report
January 12 – February 8
Kevin DeVries

<u>Programs:</u>

Our men's basketball, coed Volleyball, youth wrestling programs are all ongoing. Todd and Jamie are working on logistics and staffing for summer programs now.

Todd is also working on more programming for MTC students throughout the school year. They are currently using the youth room on Wednesday nights for line dancing.

We met again with the Daily Republic on the summer brochure. We are looking at going from 24 pages to 16 pages to save money and do more digital advertising with them on the brochure to reach even more people within a 20-mile radius.

Recreation Center:

Most of our projects for the building are complete. The walls have been painted, the flooring is down, the new carpet was also put in. We are waiting on the cubbies in the lobby for the kids and the flooring for the front entry way. We also should be getting the climbing wall for the youth room soon and that will be installed so everything is looking very good.

The steam room has finally been fixed. The company figured out the issue with the elements and had been testing them for several months so we hope to not have that issue anymore.

We will be hosting the First Friday Coffee with the Chamber on February 2nd. Looking forward to that and hope to have a good turnout.

Preschool registration for next year will be February 5th. For the first time we are going with online registration only starting at 8:00 am and walk in registration starting on the 6th.

We will be hosting a gymnastics meet in our front gym February 16-18 with Core Athletics. They were in need of a space for this year and they think our gym will work so hope that all goes well.

Working on the annual reports for the Rec Center, programs and outdoor aquatic center. Should have that wrapped up by the end of the week.

We met with our new contact for Sanford Health. That meeting went very well and we both are excited to continue that partnership.

Parks & Forestry
Board Report
February 2024

- Removing dead boulevard and park trees
- Hauling our tree pile
- Maintenance on equipment getting it ready for spring
- Cleaning up around the shops
- Snow removal
- Working on purchasing equipment that we had in the budget mower, blade for pickup, and snow pusher for the payloader
- Few of the staff have to renew their commercial applicators licenses

PARK BOARD REPORT – SPORTS COMPLEX
February 8, 2024

ICE ARENA:

- Hockey season is slowing down for home games. 8 games this Saturday. Peewee B state tournament Feb. 16-18. Last home games are Feb. 24. Other state tournaments for teams will go into March. Drop hockey will start after teams finish their state tournaments.
- Figure skating practice continues. Using around 15 hours per week. They will have a spring competition just haven't heard on a date yet.
- Open skate/bumper cars made $2,726.50 in January, with 15 bumper car rides, $90. 5 rentals in January, 5 more so far scheduled in Feb.
- Staff is: dry shaving and edging, daily cleaning, snow removal (in early Jan), working on equipment, doing spray recertifications.
- Roof had some work done on it from Tessiers. Ladder was installed on the west end of the building, snow guards above and around all vents. No leaks yet from melting snow.

CADWELL:

- No new work done on Cadwell press box. Waiting for doors and windows to be installed and all interior work to be done.
- Cadwell pump project will take a little longer than expected. Would could start mid to end of season.

February 2024
Director's Board Report

2024 Tree Removal Rates
"Tree Removal Rates" will return to the board meeting agenda for February, this time as an action item for potential board approval of a 50% increase in rates (payable by homeowners) for department removal of boulevard trees which are adjacent to homeowner properties. As was explained at the previous month's board meeting, our department tree removal rates haven't been adjusted in several years, and they are presented based upon FEMA equipment rental rates. The document on which they are based is 2017 rates, and the change from 2017 2023 rates was 48%. Also, staff time was not and still is not included in the calculations, only that of 'equipment rental' rates, and they are based upon what department staff estimate for time each related piece of equipment is utilized in the removal process.

Campground Emergency Shelter
We received confirmation from FEMA last week that the City of Mitchell's funding application for the proposed emergency shelter for at the campground has been approved. The FEMA grant funding will cover the vast majority of the related cost. The shelter (likely) will be constructed in 2025.

Trails Committee
The Bike Trails Committee will be re-convening for the first time in several years; the meeting will be held on February 13 at 4:00 p.m. in the council chambers. Agenda items will include: Current Bike Trail System, Status of 'Share-the-Road' Project, Highway 37 Bike Trail Project (Bypass to National Guard Road), Proposed Trail from Franks Bay to West End Bridge, and Natural Surface Trails.

Supplemental Appropriations
Department heads, this past week, were allowed to submit requests to supplement their 2024 budgets as they relate to projects which were started but not completed in 2023, those items/proposed projects which were cut from the 2024 budget requests, equipment which has unexpectedly failed since creation and adoption of the 2024 budget, and similar. Not all requests can/will be funded, as a limited amount of 'carry-over' dollars are available for said purposes each year, based upon actual versus projected revenue and expenditures the previous budget year. The soon-to-be-constructed emergency shelter for the campground is one such project which will receive last year's (yet unspent) budgeted dollars, plus the projected cost increase, as the estimated project cost has increased since the application was submitted over a year ago.

Superintendent Meetings
We continue regularly with staff superintendent meetings, to keep across-department happenings communicated within the work groups.

Trees Grant Press Coverage
Board members may or may not have ready the related article in the Mitchel Republic last week, but the department got some front-page positive coverage last week regarding the grant. One point we need to clarify, however, is that we are not necessarily 'seeking' a contractor to plant the trees; but, 'contracted' tree planting was included in the approved funding. We could likely plant some additional trees, if we were to tap the holes and then incorporate volunteers, or have staff plant them. We need to balance staff schedule active growth (of grass, etc.) seasons, so this could pose a bit of a challenge, but volunteers have assisted with many plantings in Mitchell over the years. However, by having a nursery do the plantings of the trees, we will then receive a one-year warranty on each of the trees, something we wouldn't get with the labor of either volunteers or department staff, regardless of how much knowledge and experience they have planting trees.

8. Approve 2024 Tree Removal Rates
Director Nelson reviewed with the Board the 2024 Tree Removal Rates, noting the rates have not been changed since 2017. The rates are based on FEMA equipment rental rates and apply only to boulevard trees. Motion Jerke, Second Thompson to approve the 2024 Tree Removal Rates. Motion carried.

9. Next Meeting Date
Thursday, March 14, 2024 at 6:00 PM

10. Adjournment
There being no further business, the Board adjourned at 6:24 PM

PACKET : 06754 06755 06756 06757
VENDOR SET: Mult
FUND : 619 CAMPGROUND
DEPARTMENT: 5220 CAMPGROUND BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-03100	CENTURY LINK						
		I-605 995-8457.01.24	619-45220-42800	UTILITIES	ACCT #605 995-8457	200607	13.66
					DEPARTMENT 5220 CAMPGROUND	TOTAL:	13.66
					FUND 619 CAMPGROUND	TOTAL:	13.66

PACKET : 06769 06770 06771 06772
VENDOR SET: Mult
FUND : 619 CAMPGROUND
DEPARTMENT: 5220 CAMPGROUND BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY						
		I-3394102-2.01.24	619-45220-42800	UTILITIES	2601 N MAIN ST	200896	543.79
		I-3394130-3.01.24	619-45220-42800	UTILITIES	2601 N MAIN ST TRLR	200896	212.73
		I-3988458-0.01.24	619-45220-42800	UTILITIES	2601 N MAIN ST SHWR	200896	10.00
01-06750	ATV HOLDINGS, LLC dba M						
		I-11028698	619-45220-42800	UTILITIES	ACCT #00028238-4	200890	72.95

DEPARTMENT 5220 CAMPGROUND TOTAL: 839.47

FUND 619 CAMPGROUND TOTAL: 839.47

PACKET: 06787 CREDIT CARDS 02.23.2024
VENDOR SET: 01
FUND : 619 CAMPGROUND
DEPARTMENT: 5220 CAMPGROUND BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-02072024.1911	619-45220-42620	COMPUTER SOFT RESERVATION FEES	200970	148.46
		I-02072024.1911	619-45220-42620	COMPUTER SOFT PAY PAL MONTHLY FEES	200970	34.30
				DEPARTMENT 5220 CAMPGROUND	TOTAL:	182.76
				FUND 619 CAMPGROUND	TOTAL:	182.76

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

619-CAMPGROUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTERGOVERNMENTAL REV	595,000	0.00	0.00	0.00	595,000.00	0.00
MISCELLANEOUS REVENUE	(2,000)	(145.65)	(10.00)	(145.65)	(1,854.35)	7.28
CHARGES-GOODS & SERVICES	90,000	6,170.15	10,020.87	11,290.67	78,709.33	12.55
TOTAL REVENUES	683,000	6,024.50	10,010.87	11,145.02	671,854.98	98.37
EXPENDITURE SUMMARY						
CAMPGROUND						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	26,766	0.00	0.00	0.00	26,766.00	0.00
CURRENT EXPENSES	38,250	1,111.55	1,412.56	2,527.50	35,722.50	6.61
CAPITAL OUTLAY	695,484	0.00	0.00	0.00	695,484.00	0.00
TOTAL CAMPGROUND	760,500	1,111.55	1,412.56	2,527.50	757,972.50	99.67
TOTAL EXPENDITURES	760,500	1,111.55	1,412.56	2,527.50	757,972.50	99.67
REVENUE OVER/(UNDER) EXPENDITURES	(77,500)	4,912.95	8,598.31	8,617.52	(86,117.52)	111.12
OTHER SOURCES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(77,500)	4,912.95	8,598.31	8,617.52	(86,117.52)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

619-CAMPGROUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
INTERGOVERNMENTAL REV						
619-3310 FEMA GRANT-EMERGENCY SHELTER	595,000	0.00	0.00	0.00	595,000.00	0.00
TOTAL INTERGOVERNMENTAL REV	595,000	0.00	0.00	0.00	595,000.00	100.00
MISCELLANEOUS REVENUE						
619-369 REFUNDS & REIMBURSEMENTS	0	0.00	0.00	0.00	0.00	0.00
619-3692 CREDIT CARD FEES	(2,000)	(145.65)	(10.00)	(145.65)	(1,854.35)	7.28
TOTAL MISCELLANEOUS REVENUE	(2,000)	(145.65)	(10.00)	(145.65)	(1,854.35)	92.72
CHARGES-GOODS & SERVICES						
619-3771 FEES	80,000	6,078.99	9,872.79	11,123.85	68,876.15	13.90
619-3773 CONCESSIONS	1,500	0.00	0.00	0.00	1,500.00	0.00
619-3774 LAUNDRY	500	0.00	0.00	0.00	500.00	0.00
619-3775 RENTALS	7,000	0.00	0.00	0.00	7,000.00	0.00
619-37790 SALES TAX-TOURISM	1,000	91.16	148.08	166.82	833.18	16.68
TOTAL CHARGES-GOODS & SERVICES	90,000	6,170.15	10,020.87	11,290.67	78,709.33	87.45
TOTAL REVENUE	683,000	6,024.50	10,010.87	11,145.02	671,854.98	98.37

619-CAMPGROUND
CAMPGROUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
OTHER						
619-45220-21670 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES						
619-45220-41100 SALARIES	0	0.00	0.00	0.00	0.00	0.00
619-45220-41120 PART TIME	24,864	0.00	0.00	0.00	24,864.00	0.00
619-45220-41200 SOCIAL SECURITY/MEDICARE	1,902	0.00	0.00	0.00	1,902.00	0.00
619-45220-41300 RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
619-45220-41500 GROUP INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	26,766	0.00	0.00	0.00	26,766.00	100.00
CURRENT EXPENSES						
619-45220-42100 INSURANCE	0	0.00	0.00	0.00	0.00	0.00
619-45220-42200 PROFESSIONAL SERVICES	0	0.00	291.62	0.00	0.00	0.00
619-45220-42300 ADVERTISING/PROMOTION	700	0.00	0.00	0.00	700.00	0.00
619-45220-42500 REPAIR & MAINTENANCE	8,000	0.00	0.00	0.00	8,000.00	0.00
619-45220-42600 SUPPLIES	2,200	0.00	0.00	0.00	2,200.00	0.00
619-45220-42610 COST OF GOODS SOLD	0	0.00	0.00	0.00	0.00	0.00
619-45220-42620 COMPUTER SOFTWARE	4,000	182.76	0.00	1,528.76	2,471.24	38.22
619-45220-42650 MINOR EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
619-45220-42800 UTILITIES	18,650	853.13	1,002.82	926.08	17,723.92	4.97
619-45220-42931 TOURISM TAX-1.5%	1,500	75.66	118.12	72.66	1,427.34	4.84
619-45220-42935 BID TAX	3,200	0.00	0.00	0.00	3,200.00	0.00
TOTAL CURRENT EXPENSES	38,250	1,111.55	1,412.56	2,527.50	35,722.50	93.39
CAPITAL OUTLAY						
619-45220-43200 BUILDINGS	683,000	0.00	0.00	0.00	683,000.00	0.00
619-45220-43400 EQUIPMENT	12,484	0.00	0.00	0.00	12,484.00	0.00
TOTAL CAPITAL OUTLAY	695,484	0.00	0.00	0.00	695,484.00	100.00
TOTAL CAMPGROUND	760,500	1,111.55	1,412.56	2,527.50	757,972.50	99.67
TOTAL EXPENDITURES	760,500	1,111.55	1,412.56	2,527.50	757,972.50	99.67
REVENUE OVER/(UNDER) EXPENDITURES	(77,500)	4,912.95	8,598.31	8,617.52	(86,117.52)	111.12

619-CAMPGROUND
CAMPGROUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
OTHER FINANCING SOURCES						
619-3900 FROM GENERAL FUND	0	0.00	0.00	0.00	0.00	0.00
619-39104 DAMAGE/LOSS REIMB-CAP ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(77,500)	4,912.95	8,598.31	8,617.52	(86,117.52)	111.12

PACKET : 06754 06755 06756 06757
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5110 RECREATION & AQUATICS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02790	SUN GOLD SPORTS LLC					
		I-24952	201-45110-42605	SUPPLIES & MA LIFEGUARD SHIRTS	200749	840.00
	PROJ: J50-SM-LIFEG		OUTDOOR AQUATIC CENTER	SUPPLIES/MATERIAL-LIFEGRD SUPP		
01-09119	CIVICPLUS LLC					
		I-281642	201-45110-42695	COMP SOFTWARE CIVICREC ANNUAL FEE	200613	3,472.88
	PROJ: J56-COMP SFT		OUTDOOR AQUATIC SOFTWARE	CIVIC REC		
		I-281642	201-45110-42693	COMPUTER SOFT CIVICREC ANNUAL FEE	200613	3,472.87
	PROJ: J57-COMP SFT		P&A SOFTWARE	CIVIC REC		

DEPARTMENT 5110 RECREATION & AQUATICS TOTAL: 7,785.75

PACKET : 06754 06755 06756 06757
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1775074	201-45140-42650	UNIFORMS HAIAR JEANS	200725	114.94
	PROJ: J10-JOE		REC CTR UNIFORMS	UNIFORMS-JOE		
01-01497	GRAINGER					
		I-9951514448	201-45140-42600	SUPPLIES & MA SPRAY FOAMER,SCREWDRIVER SET	200639	110.42
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
01-01830	NORTHWESTERN ENERGY					
		I-2580493-1.01.24	201-45140-42800	UTILITIES 1300 N MAIN	200703	3,161.27
	PROJ: J09-ELE/GAS		REC CTR UTILITIES	UTILITIES-ELECTRIC/GAS		
		I-3510842-2.01.24	201-45140-42800	UTILITIES 1300 N MAIN BLDG AQUATICS	200703	4,245.51
	PROJ: J02-ELE/GAS		INDOOR AQUATIC CTR	UTILITIES-ELECTRIC/GAS		
01-02560	PEPSI COLA COMPANY					
		I-97787578	201-45140-42601	CONCESSION SU SODAS,GATORADES,WATER	200713	387.08
	PROJ: J05-CONC SUP		REC CTR CONCESSIONS	CONCESSION SUPPLY		
		I-97788587	201-45140-42601	CONCESSION SU MT DEW,PEPSI,GATRODES	200713	301.46
	PROJ: J05-CONC SUP		REC CTR CONCESSIONS	CONCESSION SUPPLY		
01-02567	S & M PRINTING INC					
		I-81599	201-45140-42600	SUPPLIES & MA BINGO SHEETS	200729	129.00
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-81687	201-45140-42600	SUPPLIES & MA PARK & REC PASS FORMS	200729	109.00
	PROJ: J06-SM-OFFIC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-OFFICE		
		I-81699	201-45140-42300	PUBLISHING RECIPE SHEETS	200729	69.00
	PROJ: J08-SM PRINT		REC CTR PUBLISHING	PUBLISHING-S&M PRINTING		
01-02603	ROD BROWN					
		I-01182024	201-45140-42600	SUPPLIES & MA DEPT HEALTH WL PRGM GRANT	200601	15.00
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
01-02618	JAMIE HANSON					
		I-01182024	201-45140-42600	SUPPLIES & MA DEPT HEALTH WEIGHT LOSS GRANT	200642	15.00
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
01-02719	JENNIFER O'CONNOR					
		I-01182024	201-45140-42600	SUPPLIES & MA DEPT HEALTH WEIGHT LOSS GRANT	200709	15.00
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
01-02772	ALIVIA SIEGEL					
		I-01182024	201-45140-42600	SUPPLIES & MA DEPT HEALTH WEIGHT LOSS GRANT	200740	15.00
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
01-02840	TESSIER'S INC					
		I-TES081311	201-45140-42500	REPAIR & MAIN RELAY LOCKOUT CLIMATE MASTER	200751	389.31
	PROJ: J06-RM-HVAC		REC CTR-GENERAL BLDG	REPAIR/MAINT-HVAC		
01-02880	THUNE TRUE VALUE & APPL					

PACKET : 06754 06755 06756 06757
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02880	THUNE TRUE VALUE & APPL continued					
		I-A559183	201-45140-42600	SUPPLIES & MA PUTTY KNIFE,GLASS SCRAPER	200753	10.08
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-A559651	201-45140-42600	SUPPLIES & MA SCREWDRIVER SET,CONNECTOR	200753	16.48
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-A559728	201-45140-42500	REPAIR & MAIN SQUARES	200753	11.58
	PROJ: J06-RM-GENER		REC CTR-GENERAL BLDG	REPAIR/MAINT-GENERAL		
		I-A560571	201-45140-42600	SUPPLIES & MA MAGNETIC HOOK	200753	5.79
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-B284554	201-45140-42600	SUPPLIES & MA CONNECTOR	200753	8.49
	PROJ: J06-SM-ELEC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-ELECTRICAL		
		I-B284676	201-45140-42600	SUPPLIES & MA NUTS,BOLTS	200753	0.16
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-B284706	201-45140-42600	SUPPLIES & MA COMMAND HOOKS	200753	11.99
	PROJ: J06-SM-ELEC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-ELECTRICAL		
01-02904	NAGEL PAINTING, INC.					
		I-01172024	201-45140-43300	CAPITAL IMPRO PAINTING REC CENTER HALLWAYS	200697	5,100.00
01-03267	WALMART/CAPITAL ONE					
		I-8775.01082024	201-45140-42600	SUPPLIES & MA JUMP ROPES	200766	18.42
	PROJ: J06-SM-PROGR		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-PROGRAMS		
		I-8775.01242024	201-45140-42600	SUPPLIES & MA COMMAND HOOKS,ROLLER	200766	38.33
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
01-03279	INTERSTATE GLASS & DOOR					
		I-64538	201-45140-42500	REPAIR & MAIN ADJUST PIVOTS REC CENTER DOOR	200660	122.49
	PROJ: J06-RM-BLDG		REC CTR-GENERAL BLDG	REPAIR/MAINT-BUILDING		
01-03700	CORE-MARK MIDCONTINENT					
		I-1409666-26	201-45140-42601	CONCESSION SU AIRHEADS,LAFFY TAFFY,PRETZELS	200616	1,262.62
	PROJ: J05-CONC SUP		REC CTR CONCESSIONS	CONCESSION SUPPLY		
01-09119	CIVICPLUS LLC					
		I-281642	201-45140-42920	SOFTWARE CIVICREC ANNUAL FEE	200613	3,472.88
	PROJ: J11-COMP SFT		REC CTR SOFTWARE	CIVIC REC		
01-09126	IDENTISYS INC					
		I-650429	201-45140-42600	SUPPLIES & MA COMPATIBLE KEY TAG	200655	408.40
	PROJ: J06-SM-OFFIC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-OFFICE		
01-09170	SCHEMMER					
		I-2021-50 P.E. #24	201-45140-43300	CAPITAL IMPRO 2021-50 P.E. #24	200730	110.00
		I-2021-50 P.E. #25	201-45140-43300	CAPITAL IMPRO 2021-50 P.E. #25	200730	55.00
		I-2021-50 P.E. #26	201-45140-43300	CAPITAL IMPRO 2021-50 P.E. #26	200730	55.00
01-09308	NEDVED MEDIA					
		I-24010019-PC	201-45140-42300	PUBLISHING CAMPAIGN ADVERTISING	200699	5,000.00
	PROJ: J08-KORN		REC CTR PUBLISHING	PUBLISHING-KORN		

PACKET : 06754 06755 06756 06757
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09633	STAPLES					
		I-3555068662	201-45140-42600	SUPPLIES & MA BOWL CLEANER,SANITIZER	200744	300.78
	PROJ: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		
		I-3556254688	201-45140-42600	SUPPLIES & MA COPY PAPER	200744	360.70
	PROJ: J06-SM-OFFIC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-OFFICE		
		I-3556401159	201-45140-42600	SUPPLIES & MA SIMPLE GREEN	200744	21.14
	PROJ: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		
		I-3556519308	201-45140-42600	SUPPLIES & MA EYE WASH,FIRST AID KIT	200744	18.93
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-3556519310	201-45140-42600	SUPPLIES & MA STAPLES,GEL PENS	200744	54.38
	PROJ: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		
01-09703	AMAZON CAPITAL SERVICES					
		I-146V-MDLG-DQ79	201-45140-42600	SUPPLIES & MA YOGA BALLS	200585	113.34
	PROJ: J03-SM-EQUIP		REC CTR-WELLNESS/FITNESS	SUPPLIES/MATERIAL-EQUIPMENT		
		I-17XN-9HR1-PJ7T	201-45140-42600	SUPPLIES & MA PUSH SHOVELS	200585	134.95
	PROJ: J06-SM-BLDG		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-BLDG		
		I-19JX-3VFC-YNKC	201-45140-42600	SUPPLIES & MA SIMPLE STEP COUNTER	200585	449.70
	PROJ: J03-SM-EQUIP		REC CTR-WELLNESS/FITNESS	SUPPLIES/MATERIAL-EQUIPMENT		
		I-1GMK-9Y6W-JMLT	201-45140-42601	CONCESSION SU WRISTBANDS,CANDY	200585	169.09
	PROJ: J05-CONC SUP		REC CTR CONCESSIONS	CONCESSION SUPPLY		
		I-1GMK-9Y6W-JMLT	201-45140-42600	SUPPLIES & MA WRISTBANDS,CANDY	200585	9.99
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-1R69-T3VG-Q1MG	201-45140-42650	UNIFORMS DEVRIES NON-LOGO UNIFORM	200585	115.96
	PROJ: J10-KEVIN		REC CTR UNIFORMS	UNIFORMS-KEVIN		

DEPARTMENT 5140 RECREATION CENTER TOTAL: 26,533.66

PACKET : 06754 06755 06756 06757
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00145	AMERICAN GARAGE DOOR CO					
		I-M40668	201-45160-42500	REPAIR & MAIN ICE ARENA KEYPAD REPAIR	200587	108.16
	PROJ: E06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
01-00356	QUALIFIED PRESORT					
		I-2279-70	201-45160-42600	SUPPLIES & MA POSTAGE 01.01-21.2024	200722	0.66
01-00424	RUNNINGS SUPPLY INC					
		I-1778125	201-45160-42500	REPAIR & MAIN FUEL HOSE,FILTER	200725	79.98
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
		I-1779261	201-45160-42600	SUPPLIES & MA HITCH PIN,LYNCH PIN,ICE MELT	200725	43.95
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-00436	CHS FARMERS ALLIANCE					
		I-IF9567	201-45160-42610	GAS & FUEL HOCKEY BOTTLE FILL	200610	104.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IF9760	201-45160-42610	GAS & FUEL HOCKEY BOTTLE FILL	200610	78.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IF9809	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	200610	26.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG0048	201-45160-42610	GAS & FUEL HOCKEY BOTTLE FILL	200610	78.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG0091	201-45160-42610	GAS & FUEL HOCKEY BOTTLE FILL	200610	78.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG0191	201-45160-42610	GAS & FUEL HOCKEY BOTTLE FILL	200610	78.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IZ0446	201-45160-42610	GAS & FUEL HOCKEY LP BOTTLE FILL	200610	111.87
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
01-00712	NAPA CENTRAL					
		I-795374	201-45160-42500	REPAIR & MAIN EXACTFIT BLADES	200698	34.11
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-00752	MITCHELL PLUMBING & HEA					
		I-35913	201-45160-42500	REPAIR & MAIN REPAIR LEAK IN WATER HEATER	200694	542.68
	PROJ: E13-42500		ARENA-SOUTH RINK	REPAIR-MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-2579141-9.01.24	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	200703	10,055.42
	PROJ: E06-42800		ARENA-NORTH RINK	UTILITIES		
		I-2991007-2.01.24	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	200703	1,731.33
	PROJ: E13-42800		ARENA-SOUTH RINK	UTILITIES		
01-01964	DAKOTA SUPPLY GROUP					
		I-S103387553.001	201-45160-42500	REPAIR & MAIN LASCO 3 INCH,ACCT 704	200622	38.22
	PROJ: E06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
		I-S103387605.001	201-45160-42500	REPAIR & MAIN GE ULTRA BLA ELTRC,ACCT 704	200622	198.61
	PROJ: E13-42500		ARENA-SOUTH RINK	REPAIR-MAINTENANCE		

PACKET : 06754 06755 06756 06757
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02480	SCHMUCKER, PAUL, NOHR &					
		I-2023-19 P.E. #7	201-45160-43300	CAPITAL IMPRO 2023-19 P.E. #7	200732	600.00
01-02679	MENARD'S INC					
		I-63620	201-45160-42600	SUPPLIES & MA ICE MELT	200682	25.98
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-02811	JONES SUPPLIES					
		C-144998	201-45160-42600	SUPPLIES & MA RETURNED LINERS	200663	59.80-
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
		C-145085	201-45160-42600	SUPPLIES & MA RETURNED LINERS	200663	59.80-
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
		I-144999	201-45160-42600	SUPPLIES & MA LINERS	200663	97.38
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
		I-145086	201-45160-42600	SUPPLIES & MA BLACK LINERS	200663	48.69
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-02840	TESSIER'S INC					
		I-536101	201-45160-43300	CAPITAL IMPRO FURNISH,INSTALLS CURB ICE BRKS	200751	23,510.00
	PROJ: H13-43300		ARENA-SOUTH RINK	CAPITAL IMPROVEMENTS		
01-02880	THUNE TRUE VALUE & APPL					
		I-A559268	201-45160-42600	SUPPLIES & MA KEY	200753	1.99
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
		I-A560298	201-45160-42600	SUPPLIES & MA NUTS,BOLTS	200753	6.75
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-08130	C & B OPERATIONS LLC					
		I-12557866	201-45160-42500	REPAIR & MAIN PUSH PULL CA	200602	50.72
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-08245	XTREME FIRE PROTECTION					
		I-7087	201-45160-42500	REPAIR & MAIN REPLACE LEAKING PIPE-REC CENTR	200768	1,033.32
	PROJ: H06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
01-08281	ARAMARK					
		I-6380164388	201-45160-42500	REPAIR & MAIN MAT CLEANING	200588	57.43
	PROJ: H06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
01-08594	MAKE IT MINE DESIGNS					
		I-33115	201-45160-42500	REPAIR & MAIN VINYL LETTERING SIGNS	200678	197.80
	PROJ: H05-42500		SOFTBALL	REPAIR/MAINTENANCE		
01-10414	MIDWAY SERVICE dba VOLL					
		I-62447	201-45160-42610	GAS & FUEL DIESEL	200688	108.87
		I-62447	201-45160-42610	GAS & FUEL DIESEL	200688	99.81

DEPARTMENT 5160 SPORTS COMPLEXES TOTAL: 39,106.13

PACKET : 06754 06755 06756 06757
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR						
		I-1987/1	201-45210-42500	REPAIR & MAIN	AIR FILTER,BLADE	200634	81.96
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
01-00424	RUNNINGS SUPPLY INC						
		I-1772215	201-45210-42600	SUPPLIES & MA	NOZZLE,HOOK W/LATCH,BRUSH	200725	85.94
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			
		I-1772235	201-45210-42600	SUPPLIES & MA	BAR OIL	200725	45.98
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			
		I-1772817	201-45210-42600	SUPPLIES & MA	CLEVIS GRAB HOOK	200725	47.96
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			
		I-1774552	201-45210-42600	SUPPLIES & MA	BOLTS,NUTS,WASHERS	200725	25.95
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			
		I-1774554	201-45210-42650	UNIFORMS	ROTH LOGOD COVERALLS,HOODIE	200725	129.98
		I-1775052	201-45210-42650	UNIFORMS	GATES LOGOD LIME HOODIE	200725	79.99
		I-1775054	201-45210-42650	UNIFORMS	ANDERA LOGOD LIME HOODIE	200725	79.99
		I-1775715	201-45210-42600	SUPPLIES & MA	RATCHET,BREAKER BAR,WRENCH	200725	293.93
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			
01-01117	WHEELCO BRAKE & SUPPLY						
		C-CM66485	201-45210-42500	REPAIR & MAIN	RETURNED LED MINIBAR	200767	402.62-
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
		I-INV454836	201-45210-42500	REPAIR & MAIN	LED MINIBAR	200767	402.62
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
		I-INV454987	201-45210-42500	REPAIR & MAIN	LED MINIBAR	200767	364.10
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
01-01199	STURDEVANTS AUTO VALUE						
		I-815029093	201-45210-42500	REPAIR & MAIN	SLOW BLOW FUSES	200746	22.47
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
		I-815029178	201-45210-42500	REPAIR & MAIN	BATTERY	200746	129.73
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
		I-815029190	201-45210-42500	REPAIR & MAIN	WIPER BLADES	200746	43.98
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
		I-815029191	201-45210-42500	REPAIR & MAIN	FUEL TANK CAP	200746	17.79
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
01-01322	LARRY'S I-90 SERVICE IN						
		I-100637	201-45210-42500	REPAIR & MAIN	PIVOT PIN KIT,BOLTS	200670	108.00
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
		I-100808	201-45210-42500	REPAIR & MAIN	MOTOR RELAY,BLADE GUIDE SET	200670	62.19
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
		I-100872	201-45210-42500	REPAIR & MAIN	MOTOR ASSEMBLY	200670	579.46
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
01-01830	NORTHWESTERN ENERGY						
		I-2581647-1.01.24	201-45210-42800	UTILITIES	950 INDIAN VILLAGE RD	200703	26.20
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES			
		I-2582639-7.01.24	201-45210-42800	UTILITIES	PATTON YOUNG	200703	153.44
	PROJ: H87-42800	PATTON YOUNG		UTILITIES			

PACKET : 06754 06755 06756 06757
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY	continued					
		I-2748483-1.01.24	201-45210-42800	UTILITIES	ACCESS LOT METER	200703	10.19
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES			
		I-2967874-5.01.24	201-45210-42800	UTILITIES	3100 INDIAN VILLAGE RD	200703	53.18
	PROJ: H65-42800	AMPHITHEATER		UTILITIES			
		I-2997129-8.01.24	201-45210-42800	UTILITIES	800 E 11TH AVE	200703	14.45
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES			
		I-3975323-1.01.24	201-45210-42800	UTILITIES	502 S LAWLER ST	200703	71.21
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES			
		I-3975325-6.01.24	201-45210-42800	UTILITIES	612 W ASH AVE	200703	51.50
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES			
01-01944	PFEIFER IMPLEMENT CO						
		I-01-172910	201-45210-42500	REPAIR & MAIN	HARNESS,NUT,CAP,HYDRAULIC FLD	200715	507.16
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
01-02679	MENARD'S INC						
		I-63717	201-45210-42600	SUPPLIES & MA	LONG NOSE PLIERS,LED BULBS	200682	56.42
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			
		I-64015	201-45210-42600	SUPPLIES & MA	CROWSFOOT,MAGNETIC CLAW	200682	112.52
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			
		I-64062	201-45210-42600	SUPPLIES & MA	SPLASH,FLOOR MAT	200682	24.50
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			
		I-64070	201-45210-42610	GAS & FUEL	DIESEL FUEL TREATMENT	200682	71.07
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL			
01-02790	SUN GOLD SPORTS LLC						
		I-25015	201-45210-42650	UNIFORMS	LOGO FEE	200749	24.00
01-07572	UNITED ROTARY BRUSH COR						
		I-CI307546	201-45210-42500	REPAIR & MAIN	POLY CONV WAFER	200758	1,913.47
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
01-09703	AMAZON CAPITAL SERVICES						
		I-1V99-9W1W-KT3J	201-45210-42600	SUPPLIES & MA	TOOL BOX	200585	515.99
	PROJ: H50-42600	PARKS EQUIPMENT		SUPPLIES/MATERIALS			
		I-1XGP-1QX1-JCMQ	201-45210-42600	SUPPLIES & MA	PAPER DISPENSERS	200585	324.24
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			
		I-1XVH-44YC-LLW3	201-45210-42600	SUPPLIES & MA	BATTERY TWIN PACK,FLASHLIGHT	200585	250.17
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			

DEPARTMENT 5210 PARKS TOTAL: 6,379.11

PACKET : 06754 06755 06756 06757
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5220 SUPERVISION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT						
		I-22895	201-45220-42100	INSURANCE	2024 WORK COMP RENEWAL	200738	3,850.00
		I-22895	201-45220-42100	INSURANCE	2024 WORK COMP RENEWAL	200738	17,832.00
		I-22895	201-45220-42100	INSURANCE	2024 WORK COMP RENEWAL	200738	419.00
		I-22895	201-45220-42100	INSURANCE	2024 WORK COMP RENEWAL	200738	1,356.00
01-02624	SD PUBLIC ASSURANCE ALL						
		I-30136	201-45220-42100	INSURANCE	INSURANCE COVERAGE	200736	10,877.20
		I-30136	201-45220-42100	INSURANCE	INSURANCE COVERAGE	200736	6,934.12
		I-30136	201-45220-42100	INSURANCE	INSURANCE COVERAGE	200736	2,199.00
		I-30136	201-45220-42100	INSURANCE	INSURANCE COVERAGE	200736	70,421.10

DEPARTMENT 5220 SUPERVISION TOTAL: 113,888.42

FUND 201 PARK FUND TOTAL: 193,693.07

PACKET : 06769 06770 06771 06772
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5110 RECREATION & AQUATICS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-06750	ATV HOLDINGS, LLC dba M						
		I-11025527	201-45110-42800	UTILITIES	ACCT #00223662-2	200890	0.90

DEPARTMENT 5110 RECREATION & AQUATICS TOTAL: 0.90

PACKET : 06769 06770 06771 06772
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-478	201-45140-42600	SUPPLIES & MA POSTAGE 01.22-31.2024	200916	41.48
01-00449	CENTENNIAL CARPET INC					
		I-39970	201-45140-43300	CAPITAL IMPRO FLOORING	200806	3,825.00
01-00520	HAWKINS INC					
		I-6669228	201-45140-42602	CHEMICALS CHEMICALS	200851	3,100.54
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-00832	GOPHER SPORT					
		I-IN344925	201-45140-43300	CAPITAL IMPRO CLIMBING PANELS,MAT-LOCKING	200845	11,523.52
01-01193	KROHMER PLUMBING INC					
		I-78406	201-45140-42500	REPAIR & MAIN REPLACE FILTER IN STEAMER	200869	245.82
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
01-01410	MITCHELL SCHOOL DISTRIC					
		I-2583796-4.01.24	201-45140-42800	UTILITIES 1301 N KIMBALL ST-CITY SHARE	200889	1,682.29
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02567	S & M PRINTING INC					
		I-81699A	201-45140-42600	SUPPLIES & MA COLLECTIVE FLYERS	200923	187.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10613815	201-45140-42602	CHEMICALS TESTINGS	200915	31.24
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-02880	THUNE TRUE VALUE & APPL					
		I-A560656	201-45140-42600	SUPPLIES & MA BATTERY	200944	6.29
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-A561135	201-45140-42600	SUPPLIES & MA ADHESIVE	200944	7.99
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-B285000	201-45140-42600	SUPPLIES & MA FOAM CUPS	200944	14.37
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-03267	WALMART/CAPITAL ONE					
		I-8775.02022024	201-45140-42600	SUPPLIES & MA REMOTES	200952	19.76
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-03530	COMMERCIAL INTERIOR DEC					
		I-060049	201-45140-43300	CAPITAL IMPRO REMOVE FLOORING,WALL BASE REMD	200813	47,206.00
01-04293	JCL SOLUTIONS					
		I-1350457	201-45140-42600	SUPPLIES & MA CLEAN BY PEROXY,SCREENS	200863	286.50
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-04950	MIDCONTINENT COMMUNICAT					

PACKET : 06769 06770 06771 06772
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04950	MIDCONTINENT COMMUNICAT continued					
		I-BIL-529308	201-45140-42300	PUBLISHING ADVERTISING	200879	450.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-530539	201-45140-42300	PUBLISHING ADVERTISING	200879	1,349.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-530591	201-45140-42300	PUBLISHING ADVERTISING	200879	45.44
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-531097	201-45140-42300	PUBLISHING ADVERTISING	200879	300.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-531098	201-45140-42300	PUBLISHING ADVERTISING	200879	50.00
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
		I-BIL-531099	201-45140-42300	PUBLISHING ADVERTISING	200879	51.93
	PROJ: J08-MIDCO		REC CTR PUBLISHING	PUBLISHING-MIDCO		
01-06750	ATV HOLDINGS, LLC dba M					
		I-11029573	201-45140-42800	UTILITIES ACCT #00037690-1	200890	114.20
	PROJ: J09-TV		REC CTR UTILITIES	UTILITIES-TV		
01-07369	OLINGER CARPET SERVICE					
		I-01302024	201-45140-43300	CAPITAL IMPRO CARPET INSTALLATION	200905	3,200.00
01-07716	SAGA COMMUNICATIONS OF					
		I-MC-12401106786	201-45140-42300	PUBLISHING ADVERTISING	200924	316.40
	PROJ: J08-KMIT		REC CTR PUBLISHING	PUBLISHING-KMIT		
		I-MC-12401106787	201-45140-42300	PUBLISHING ADVERTISING	200924	514.00
	PROJ: J08-KMIT		REC CTR PUBLISHING	PUBLISHING-KMIT		
01-08594	MAKE IT MINE DESIGNS					
		I-33563	201-45140-42650	UNIFORMS CRANNY LOGOD SWEATSHIRTS	200874	104.97
	PROJ: J10-CHRIS		REC CTR UNIFORMS	UNIFORMS-CHRIS		
01-09143	ICAN INC					
		I-114178	201-45140-42300	PUBLISHING ICAN ADVERTISING	200858	750.00
	PROJ: J08-ICAN		REC CTR PUBLISHING	PUBLISHING-ICAN		
01-09703	AMAZON CAPITAL SERVICES					
		C-1V6Y-TV9H-3WFQ	201-45140-42650	UNIFORMS RETURNED DEVRIES SHIRT	200785	26.99-
	PROJ: J10-KEVIN		REC CTR UNIFORMS	UNIFORMS-KEVIN		
		I-13CL-WJ76-T7DV	201-45140-42601	CONCESSION SU TRAIL MIX,VEGGIE STRAWS	200785	74.53
	PROJ: J05-CONC SUP		REC CTR CONCESSIONS	CONCESSION SUPPLY		
01-10442	NATURAL FORMULATIONS					
		I-216680	201-45140-42600	SUPPLIES & MA SHAMPOO CONCENTRATE KITS	200895	283.14
	PROJ: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		

DEPARTMENT 5140 RECREATION CENTER TOTAL: 75,754.42

PACKET : 06769 06770 06771 06772
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-478	201-45160-42600	SUPPLIES & MA POSTAGE 01.22-31.2024	200916	31.96
01-01199	STURDEVANTS AUTO VALUE					
		I-815029982	201-45160-42500	REPAIR & MAIN AXLES,OIL FILTERS	200938	70.99
	PROJ: E01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01518	VERIZON WIRELESS					
		I-9955397168	201-45160-42800	UTILITIES ACCT #886931646-00001	200949	46.93
01-01830	NORTHWESTERN ENERGY					
		I-2579265-6.01.24	201-45160-42800	UTILITIES 1101 N EDMUNDS PWSP M SHLTR	200896	126.77
	PROJ: H10-42800	MUNROE PARK		UTILITIES		
		I-2585121-3.01.24	201-45160-42800	UTILITIES 313 N HARMON DR	200896	109.96
	PROJ: E07-42800	PEPSI COMPLEX		UTILITIES		
		I-2586408-3.01.24	201-45160-42800	UTILITIES TOURNEY HDQT	200896	18.81
	PROJ: E02-42800	CADWELL STADIUM		UTILITIES		
		I-2586410-9.01.24	201-45160-42800	UTILITIES 1301 N MINNESOTA LIFT	200896	16.56
	PROJ: E02-42800	CADWELL STADIUM		UTILITIES		
		I-2718054-6.01.24	201-45160-42800	UTILITIES 5825 TOWER RD	200896	889.21
	PROJ: E07-42800	PEPSI COMPLEX		UTILITIES		
		I-2787244-9.01.24	201-45160-42800	UTILITIES D E CONCESSION	200896	12.06
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787247-2.01.24	201-45160-42800	UTILITIES WEST ELEC D E	200896	37.16
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787248-0.01.24	201-45160-42800	UTILITIES WEST ELEC F G	200896	71.88
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787249-8.01.24	201-45160-42800	UTILITIES H I J K SHOP	200896	17.64
	PROJ: E05-42800	SOFTBALL		UTILITIES		
		I-2787283-7.01.24	201-45160-42800	UTILITIES SOCCER FIELD	200896	93.87
	PROJ: E03-42800	OLD SOCCER FIELDS		UTILITIES		
		I-2787285-2.01.24	201-45160-42800	UTILITIES CADWELL PARK CONCESSION	200896	18.81
	PROJ: E02-42800	CADWELL STADIUM		UTILITIES		
		I-2825237-7.01.24	201-45160-42800	UTILITIES 1301 N MINNESOTA	200896	195.76
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-2920373-4.01.24	201-45160-42800	UTILITIES STAD SCOREBOARD 23	200896	168.80
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
01-01964	DAKOTA SUPPLY GROUP					
		I-S103431022.001	201-45160-42500	REPAIR & MAIN LMP HID MH 250W,ACCT 704	200823	46.74
	PROJ: H13-42500	ARENA-SOUTH RINK		REPAIR-MAINTENANCE		
01-02679	MENARD'S INC					
		I-64497A	201-45160-42500	REPAIR & MAIN SPRAY BOTTLE,MR CLEAN ERASER	200876	56.13
	PROJ: H06-42500	ARENA-NORTH RINK		REPAIR-MAINTENANCE		
01-02811	JONES SUPPLIES					
		I-145089	201-45160-42600	SUPPLIES & MA SCREENS,T-PAPER,TOWELS,SANITZR	200865	280.22
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		

PACKET : 06769 06770 06771 06772
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02811	JONES SUPPLIES		continued			
		I-145180	201-45160-42600	SUPPLIES & MA TOILET TANK CLEANER	200865	38.99
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
01-09421	GREAT PLAINS ROOFING					
		I-12112023	201-45160-43300	CAPITAL IMPRO ROOF REPAIRS AT ICE ARENA	200847	3,706.13
	PROJ: H13-43300		ARENA-SOUTH RINK	CAPITAL IMPROVEMENTS		
				DEPARTMENT 5160 SPORTS COMPLEXES	TOTAL:	6,055.38

PACKET : 06769 06770 06771 06772
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-478	201-45210-42600	SUPPLIES & MA POSTAGE 01.22-31.2024	200916	13.60
		I-591741	201-45210-42600	SUPPLIES & MA FLATS POSTAGE 01.22-31.2024	200916	3.50
01-00424	RUNNINGS SUPPLY INC					
		I-1781856	201-45210-42600	SUPPLIES & MA SCREWDRIVER SET	200921	49.98
	PROJ: E51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1782341	201-45210-42610	GAS & FUEL OIL	200921	19.99
	PROJ: E50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-00436	CHS FARMERS ALLIANCE					
		I-IF8229	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	200809	526.75
	PROJ: E50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IF8230	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	200809	725.82
	PROJ: E50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IF8231	201-45210-42610	GAS & FUEL UNLEADED GAS BLEND	200809	662.80
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-00532	A-OX WELDING SUPPLY CO					
		I-0000298728	201-45210-42600	SUPPLIES & MA CO2 CYLINDER FILL	200782	102.97
	PROJ: E51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-815029522	201-45210-42500	REPAIR & MAIN MAG1,ANTENNA	200938	35.98
	PROJ: E50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815030223	201-45210-42500	REPAIR & MAIN OIL FILTERS	200938	7.93
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815030238	201-45210-42500	REPAIR & MAIN LIFT SUPPORT	200938	14.99
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815030430	201-45210-42500	REPAIR & MAIN HYDRAULIC,FUEL FILTER,COOLANT	200938	328.79
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01322	LARRY'S I-90 SERVICE IN					
		I-100927	201-45210-43400	CAPITAL EQUIP SNOW PLOWS	200871	10,453.87
	PROJ: E50-43400	PARKS EQUIPMENT		CAPITAL EQUIPMENT		
01-01518	VERIZON WIRELESS					
		I-9955397168	201-45210-42800	UTILITIES ACCT #886931646-00001	200949	41.93
01-01830	NORTHWESTERN ENERGY					
		I-2573053-2.02.24	201-45210-42800	UTILITIES 421 S FOSTER ST SHOP	200896	839.26
	PROJ: E51-42800	PARK SHOP		UTILITIES		
		I-2573054-0.02.24	201-45210-42800	UTILITIES 401 S FOSTER TNCT	200896	11.13
	PROJ: E56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573055-7.02.24	201-45210-42800	UTILITIES 1001 E BIRCH AVE SW PWSP SHLTR	200896	11.13
	PROJ: E56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573056-5.02.24	201-45210-42800	UTILITIES 1001 E BIRCH AVE PWSP CONC 5	200896	7.78
	PROJ: E56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573203-3.02.24	201-45210-42800	UTILITIES 1001 E HANSON AVE UNIT 91013	200896	22.91
	PROJ: E56-42800	HITCHCOCK PARK		UTILITIES		

PACKET : 06769 06770 06771 06772
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT	NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY continued						
		I-2580826-2.01.24	201-45210-42800	UTILITIES	800 E 11TH AVE	200896	7.98
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES			
		I-2581610-9.01.24	201-45210-42800	UTILITIES	PUBLIC BEACH	200896	52.18
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES			
		I-2581644-8.02.24	201-45210-42800	UTILITIES	KIWANIS WOODLOT	200896	43.32
	PROJ: H71-42800	KIWANIS WOODLOT		UTILITIES			
		I-2581648-9.01.24	201-45210-42800	UTILITIES	ACCESS LOT LITE	200896	9.95
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES			
		I-2581649-7.01.24	201-45210-42800	UTILITIES	DAY CAMP	200896	56.68
	PROJ: H67-42800	DAY CAMP		UTILITIES			
		I-2583204-9.01.24	201-45210-42800	UTILITIES	1201 S MINNESOTA PARK JENNEWEI	200896	15.82
	PROJ: H58-42800	JENNEWEIN PARK		UTILITIES			
		I-2584325-1.01.24	201-45210-42800	UTILITIES	1300 S ROWLEY ST PARK PIONEER	200896	10.58
	PROJ: H61-42800	PIONEER PARK		UTILITIES			
		I-2584526-4.01.24	201-45210-42800	UTILITIES	DRY RUN RESTROOM 20	200896	15.17
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES			
		I-2707036-6.02.24	201-45210-42800	UTILITIES	W TENNIS COURT 11	200896	11.13
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES			
		I-2787841-2.02.24	201-45210-42800	UTILITIES	421 S FOSTER SHOP	200896	337.11
	PROJ: H51-42800	PARK SHOP		UTILITIES			
		I-2787842-0.02.24	201-45210-42800	UTILITIES	1001 E BIRCH AVE LT SB	200896	11.13
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES			
		I-2810876-9.02.24	201-45210-42800	UTILITIES	1001 E HANSON AVE PWSP P SHLTR	200896	16.03
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES			
		I-2973566-9.01.24	201-45210-42800	UTILITIES	621 N MAIN ST	200896	14.06
	PROJ: H62-42800	ROTARY PARK		UTILITIES			
		I-3045799-8.01.24	201-45210-42800	UTILITIES	311 1/2 N HARMON	200896	108.80
	PROJ: H66-42800	CAMP ARROYA		UTILITIES			
		I-3328555-2.01.24	201-45210-42800	UTILITIES	425 S BURR	200896	70.69
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES			
		I-3449572-1.01.24	201-45210-42850	UTILITIES-VET	101 N MAIN ST	200896	101.87
	PROJ: H63-42850	VETERANS PARK		UTILITES/VETERANS PARK			
		I-3600484-4.01.24	201-45210-42800	UTILITIES	745 N HARMON DR RSTA	200896	23.78
	PROJ: H76-42800	SANDY BEACH		UTILITIES			
01-01964	DAKOTA SUPPLY GROUP						
		I-S103451880.001	201-45210-42600	SUPPLIES & MA	CONTROL SWITCH,ACCT 704	200823	72.85
	PROJ: H66-42600	CAMP ARROYA		SUPPLIES/MATERIALS			
01-01988	DOUG'S CUSTOM PAINT & B						
		I-47733	201-45210-42500	REPAIR & MAIN	MOWER REPAIRS	200834	339.63
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE			
01-02679	MENARD'S INC						
		I-64557	201-45210-42600	SUPPLIES & MA	PLUNGER,BRUSH SET,DUST PAN	200876	212.76
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			
		I-64560	201-45210-42600	SUPPLIES & MA	MULTI TOOL HOLDER	200876	51.96
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS			

PACKET : 06769 06770 06771 06772
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-08130	C & B OPERATIONS LLC					
		I-12578745	201-45210-42500	REPAIR & MAIN MOWER BLADE	200803	35.42
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-08594	MAKE IT MINE DESIGNS					
		I-33714	201-45210-42500	REPAIR & MAIN LUVERNE GRIP STEPS	200874	1,015.00
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-09703	AMAZON CAPITAL SERVICES					
		I-1L9G-PW6R-13RV	201-45210-42600	SUPPLIES & MA PLASTIC JUGS,WHITEBOARDS	200785	274.53
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
				DEPARTMENT 5210 PARKS	TOTAL:	16,789.54

PACKET : 06769 06770 06771 06772
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5220 SUPERVISION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS						
		I-9955397168	201-45220-42800	UTILITIES	ACCT #886931646-00001	200949	46.93
01-06750	ATV HOLDINGS, LLC dba M						
		I-11025527	201-45220-42800	UTILITIES	ACCT #00223662-2	200890	0.49
					DEPARTMENT 5220 SUPERVISION	TOTAL:	47.42
					FUND 201 PARK FUND	TOTAL:	98,647.66

PACKET: 06787 CREDIT CARDS 02.23.2024
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5110 RECREATION & AQUATICS BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-2868739-0.02.24	201-45110-42850	UTILITIES-AQU 1201 E HANSON ST POOL	200973	391.62
	PROJ: J50-ELE/GAS		OUTDOOR AQUATIC CENTER	UTILITIES-ELECTRIC/GAS		
01-07141	FIRST NATIONAL BANK OMA					
		I-02072024.3199	201-45110-42200	PROFESSIONAL RED CROSS LIFEGUARDING	200970	650.00
	PROJ: J51-PROF FEE		P&A YOUTH PROGRAMS	RED CROSS FEES		

DEPARTMENT 5110 RECREATION & AQUATICS TOTAL: 1,041.62

PACKET: 06787 CREDIT CARDS 02.23.2024
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-2773861-6.02.24	201-45140-42800	UTILITIES 1300 N MAIN ST UNIT 15	200973	4,614.15
	PROJ: J09-ELE/GAS		REC CTR UTILITIES	UTILITIES-ELECTRIC/GAS		
		I-3510842-2.02.24	201-45140-42800	UTILITIES 1300 N MAIN BLDG AQUATICS	200973	5,097.10
	PROJ: J02-ELE/GAS		INDOOR AQUATIC CTR	UTILITIES-ELECTRIC/GAS		
01-07141	FIRST NATIONAL BANK OMA					
		I-02072024.3199	201-45140-43300	CAPITAL IMPRO FLOOR MATS	200970	1,325.32
		I-02072024.3199	201-45140-42200	PROFESSIONAL RED CROSS LIFEGUARDING	200970	38.00
	PROJ: J51-PROF FEE		P&A YOUTH PROGRAMS	RED CROSS FEES		
		I-02072024.7726	201-45140-42700	TRAVEL, CONF GULLEDGE NCSA MEMBERSHIP	200970	130.00
	PROJ: J03-TRV/CONF		REC CTR-WELLNESS/FITNESS	TRAVEL/CONF/DUE-STATE CONF		

DEPARTMENT 5140 RECREATION CENTER TOTAL: 11,204.57

PACKET: 06787 CREDIT CARDS 02.23.2024
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA						
		I-02072024.0560	201-45160-42700	TRAVEL, CONF	SCHLIMGEN TURF APPICATOR TRNG	200970	55.00

DEPARTMENT 5160 SPORTS COMPLEXES TOTAL: 55.00

PACKET: 06787 CREDIT CARDS 02.23.2024
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS
BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-02072024.0796	201-45210-42700	TRAVEL, CONF. ROTH APPLICATOR COURSE	200970	30.00
		I-02072024.0796	201-45210-42700	TRAVEL, CONF. ROTH DEPT OF AG	200970	143.50
		I-02072024.0796	201-45210-42700	TRAVEL, CONF. ROTH DEPT OF AG	200970	143.50
		I-02072024.0796	201-45210-42700	TRAVEL, CONF. GATES COMMERCIAL APPLCTR CRSE	200970	20.00
		I-02072024.0796	201-45210-42700	TRAVEL, CONF. YOUNG COMMERCIAL APPLCTR CRSE	200970	30.00
		I-02072024.0796	201-45210-42700	TRAVEL, CONF. BRUSKE COMMERCIAL APPLCTR CRSE	200970	30.00
		I-02072024.0796	201-45210-42700	TRAVEL, CONF. CHADI COMMERCIAL APPLCTR LNC	200970	35.88

DEPARTMENT 5210 PARKS TOTAL: 432.88

PACKET: 06787 CREDIT CARDS 02.23.2024
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5220 SUPERVISION
BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-02072024.1911	201-45220-42600	SUPPLIES & MA FUNERAL PLANT	200970	73.00
		I-02072024.1911	201-45220-42600	SUPPLIES & MA FUNERAL PLANT	200970	110.00
				DEPARTMENT 5220 SUPERVISION	TOTAL:	183.00
				FUND 201 PARK FUND	TOTAL:	12,917.07

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: FEBRUARY 29TH, 2024

201-PARK FUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTERGOVERNMENTAL REV	10,000	4,172.01	5,128.21	7,380.92	2,619.08	73.81
CHARGES-GOODS & SERVICES	999,290	80,609.91	108,043.27	151,961.38	847,328.62	15.21
MISCELLANEOUS REVENUE	47,732	(774.30)	22,547.53	(855.45)	48,587.45	1.79-
TOTAL REVENUES	1,057,022	84,007.62	135,719.01	158,486.85	898,535.15	85.01
EXPENDITURE SUMMARY						
RECREATION & AQUATICS						
SALARIES	419,708	19,782.15	35,324.05	38,864.31	380,843.69	9.26
CURRENT EXPENSES	173,950	8,828.27	8,584.03	10,086.00	163,864.00	5.80
CAPITAL OUTLAY	90,493	0.00	0.00	0.00	90,493.00	0.00
TOTAL RECREATION & AQUATICS	684,151	28,610.42	43,908.08	48,950.31	635,200.69	92.85
RECREATION CENTER						
SALARIES	651,523	55,970.88	90,476.36	109,002.74	542,520.26	16.73
CURRENT EXPENSES	374,140	41,092.81	61,694.40	43,994.49	330,145.91	11.76
CAPITAL OUTLAY	846,569	72,399.84	144,131.93	72,399.84	774,169.16	8.55
TOTAL RECREATION CENTER	1,872,232	169,463.53	296,302.69	225,397.07	1,646,835.33	87.96
SPORTS COMPLEXES						
SALARIES	449,294	30,206.68	58,617.30	60,025.81	389,268.19	13.36
CURRENT EXPENSES	287,440	17,400.38	22,589.11	17,400.38	270,039.84	6.05
CAPITAL OUTLAY	869,968	27,816.13	26,735.76	27,816.13	842,151.87	3.20
TOTAL SPORTS COMPLEXES	1,606,702	75,423.19	107,942.17	105,242.32	1,501,459.90	93.45
CADWELL CONCESSIONS						
SALARIES	19,845	0.00	0.00	0.00	19,845.00	0.00
CURRENT EXPENSES	29,898	0.00	0.00	0.00	29,898.00	0.00
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CADWELL CONCESSIONS	49,743	0.00	0.00	0.00	49,743.00	100.00
PARKS						
SALARIES	673,419	43,705.27	84,421.57	87,843.35	585,575.65	13.04
CURRENT EXPENSES	232,845	13,147.66	16,416.36	13,978.05	218,866.64	6.00
CAPITAL OUTLAY	359,311	10,453.87	32,000.00	10,453.87	348,857.13	2.91
TOTAL PARKS	1,265,575	67,306.80	132,837.93	112,275.27	1,153,299.42	91.13

201-PARK FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPERVISION						
SALARIES	226,904	18,402.39	35,063.29	36,667.89	190,236.11	16.16
CURRENT EXPENSES	111,144	114,118.84	103,729.46	114,119.27	(2,975.27)	102.68
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPERVISION	338,048	132,521.23	138,792.75	150,787.16	187,260.84	55.39
TOTAL EXPENDITURES	5,816,451	473,325.17	719,783.62	642,652.13	5,173,799.18	88.95
REVENUE OVER/(UNDER) EXPENDITURES	(4,759,429)	(389,317.55)	(584,064.61)	(484,165.28)	(4,275,264.03)	89.83
OTHER SOURCES	3,171,505	0.00	0.00	0.00	3,171,505.00	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(1,587,924)	(389,317.55)	(584,064.61)	(484,165.28)	(1,103,759.03)	0.00

201-PARK FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
INTERGOVERNMENTAL REV						
201-33105 FEMA CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
201-33115 HOMELAND SECURITY-CFDA #97.067	0	0.00	0.00	0.00	0.00	0.00
201-33120 LWCF GRANT-CFDA #	0	0.00	0.00	0.00	0.00	0.00
201-33410 STATE OF SD-DOH (PREV&HEALTH)	0	4,172.01	3,124.05	7,380.92	(7,380.92)	0.00
201-33931 STATE OF SD-DISASTER ASSIST	0	0.00	0.00	0.00	0.00	0.00
201-33932 STATE OF SD-DOH (WEST NILE)	10,000	0.00	2,004.16	0.00	10,000.00	0.00
TOTAL INTERGOVERNMENTAL REV	10,000	4,172.01	5,128.21	7,380.92	2,619.08	26.19
CHARGES-GOODS & SERVICES						
201-34602 SWIMMING POOL	71,500	177.24	197.51	344.22	71,155.78	0.48
201-34603 RECREATION CENTER	567,696	64,253.52	92,635.91	128,839.56	438,856.44	22.70
201-34604 SWIM POOL-OTHER SALES	27,900	0.00	0.00	0.00	27,900.00	0.00
201-34605 REC CENTER-POOL	42,075	4,358.67	0.00	4,358.67	37,716.33	10.36
201-3462 CAPITAL IMPROVEMENT FEE	4,160	0.00	0.00	0.00	4,160.00	0.00
201-34622 MISC NON~TAXABLE FUNDS	0	0.00	0.00	0.00	0.00	0.00
201-3463 PLAYGROUNDS & ATHLETICS	73,309	0.00	365.16	524.20	72,784.80	0.72
201-34631 ADVERTISING REVENUE	0	0.00	0.00	0.00	0.00	0.00
201-346369REFUNDS AND REIMBURSEMENTS	10,000	5,421.64	4,799.25	5,421.64	4,578.36	54.22
201-3464 PARKS AND BOULEVARDS	23,000	3,425.77	4,045.85	5,799.98	17,200.02	25.22
201-3467 CADWELL SPORTS COMPLEX	42,650	0.00	0.00	0.00	42,650.00	0.00
201-3468 CADWELL CONCESSIONS	58,000	223.14	226.28	356.37	57,643.63	0.61
201-34690 ICE ARENA	79,000	2,749.93	5,773.31	6,316.74	72,683.26	8.00
TOTAL CHARGES-GOODS & SERVICES	999,290	80,609.91	108,043.27	151,961.38	847,328.62	84.79
MISCELLANEOUS REVENUE						
201-362 RENTALS-CAMP ARROYA	0	0.00	0.00	0.00	0.00	0.00
201-3622 RENTALS	0	0.00	0.00	0.00	0.00	0.00
201-3666 SDDOT-DRY RUN	0	0.00	0.00	0.00	0.00	0.00
201-367 P&A-CONTRIB FR/PRIVATE SOURCE	28,700	250.00	0.00	250.00	28,450.00	0.87
201-3671 PARK-CONTRIB FR/PRIVATE SOURCE	0	0.00	0.00	0.00	0.00	0.00
201-3672 REC-CONTRIB FROM PRIVATE SOURC	0	0.00	18,260.00	0.00	0.00	0.00
201-3673 CONT FR/PRIV SOURCE-UN WAY	12,500	0.00	0.00	0.00	12,500.00	0.00
201-3674 CONTR PRIV SRC-SANFORD	15,000	0.00	0.00	0.00	15,000.00	0.00
201-3675 CONTR PRIV SRC-CADWELL	0	0.00	5,087.27	0.00	0.00	0.00
201-3676 CITY CONTRIBUTION	0	0.00	0.00	0.00	0.00	0.00
201-3692 CREDIT CARD FEES	(10,000)	(1,024.30)	(799.74)	(1,105.45)	(8,894.55)	11.05
201-3698 HAYLAND LEASE	1,532	0.00	0.00	0.00	1,532.00	0.00
TOTAL MISCELLANEOUS REVENUE	47,732	(774.30)	22,547.53	(855.45)	48,587.45	101.79
TOTAL REVENUE	1,057,022	84,007.62	135,719.01	158,486.85	898,535.15	85.01

201-PARK FUND
RECREATION & AQUATICS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45110-41100 SALARIES	159,999	12,851.95	24,144.30	25,703.89	134,295.11	16.07
201-45110-41110 OVERTIME	1,000	0.00	0.00	0.00	1,000.00	0.00
201-45110-41120 PART TIME-REC	59,164	1,343.03	402.00	2,036.09	57,127.91	3.44
201-45110-41125 PART TIME-AQUATICS	117,891	0.00	0.00	0.00	117,891.00	0.00
201-45110-41200 SOCIAL SECURITY/MEDICARE	25,862	1,022.87	1,752.03	1,995.73	23,866.27	7.72
201-45110-41300 RETIREMENT	9,661	771.12	1,448.64	1,542.24	8,118.76	15.96
201-45110-41500 GROUP INSURANCE	46,131	3,793.18	7,577.08	7,586.36	38,544.64	16.45
201-45110-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	419,708	19,782.15	35,324.05	38,864.31	380,843.69	90.74
CURRENT EXPENSES						
201-45110-42200 PROFESSIONAL FEES & SERV	2,150	650.00	835.00	650.00	1,500.00	30.23
201-45110-42250 PROGRAMMING SERVICES	14,000	0.00	0.00	0.00	14,000.00	0.00
201-45110-42300 PUBLISHING	3,500	0.00	0.00	0.00	3,500.00	0.00
201-45110-42350 PUBLISHING-AQUATICS	750	0.00	0.00	0.00	750.00	0.00
201-45110-42500 REPAIR & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
201-45110-42550 REPAIR & MAINT-AQUATICS	11,000	0.00	0.00	0.00	11,000.00	0.00
201-45110-42600 SUPPLIES & MATERIALS	10,000	0.00	0.00	0.00	10,000.00	0.00
201-45110-42601 CONCESSION SUPPLIES	25,000	0.00	0.00	0.00	25,000.00	0.00
201-45110-42602 POOL CHEMICALS	40,000	0.00	0.00	0.00	40,000.00	0.00
201-45110-42605 SUPPLIES & MAT-AQUATICS	5,500	840.00	0.00	1,782.06	3,717.94	32.40
201-45110-42610 GAS & FUEL	0	0.00	0.00	0.00	0.00	0.00
201-45110-42650 UNIFORMS	500	0.00	0.00	0.00	500.00	0.00
201-45110-42693 COMPUTER SOFTWARE	3,800	3,472.87	3,307.50	3,472.87	327.13	91.39
201-45110-42695 COMP SOFTWARE-AQUATICS	3,800	3,472.88	3,307.50	3,472.88	327.12	91.39
201-45110-42700 TRAVEL, CONF. & DUES	800	0.00	0.00	0.00	800.00	0.00
201-45110-42750 TRAVEL, CONF, DUES-AQUAT	0	0.00	0.00	0.00	0.00	0.00
201-45110-42800 UTILITIES	400	0.90	2.03	1.67	398.33	0.42
201-45110-42850 UTILITIES-AQUATICS	52,250	391.62	1,132.00	706.52	51,543.48	1.35
201-45110-42999 REFUND OF FEES	500	0.00	0.00	0.00	500.00	0.00
TOTAL CURRENT EXPENSES	173,950	8,828.27	8,584.03	10,086.00	163,864.00	94.20
CAPITAL OUTLAY						
201-45110-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45110-43300 CAPITAL IMPROVEMENTS - O	0	0.00	0.00	0.00	0.00	0.00
201-45110-43400 CAPITAL EQUIPMENT	90,493	0.00	0.00	0.00	90,493.00	0.00
201-45110-43410 COMPUTER HARDWARE	0	0.00	0.00	0.00	0.00	0.00
201-45110-43421 VEHICLE	0	0.00	0.00	0.00	0.00	0.00
201-45110-43460 POOL EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	90,493	0.00	0.00	0.00	90,493.00	100.00
TOTAL RECREATION & AQUATICS	684,151	28,610.42	43,908.08	48,950.31	635,200.69	92.85

201-PARK FUND
RECREATION CENTER

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45140-41100 SALARIES	287,610	22,923.36	43,193.60	45,846.74	241,763.26	15.94
201-45140-41110 OVERTIME	750	0.00	0.00	0.00	750.00	0.00
201-45140-41120 PART-TIME	218,778	19,646.99	22,230.87	36,630.49	182,147.51	16.74
201-45140-41200 SOCIAL SECURITY/MEDICARE	38,815	3,180.57	4,829.40	6,148.12	32,666.88	15.84
201-45140-41300 RETIREMENT	19,375	1,538.01	2,825.11	3,013.49	16,361.51	15.55
201-45140-41500 GROUP INSURANCE	86,195	8,681.95	17,397.38	17,363.90	68,831.10	20.14
201-45140-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	651,523	55,970.88	90,476.36	109,002.74	542,520.26	83.27
CURRENT EXPENSES						
201-45140-42200 PROFESSIONAL SERVICES	28,505	38.00	19,150.00	38.00	28,467.00	0.13
201-45140-42210 CONTRACT LABOR	0	0.00	0.00	0.00	0.00	0.00
201-45140-42250 PROGRAMMING SERVICES	780	0.00	0.00	0.00	780.00	0.00
201-45140-42300 PUBLISHING	46,156	8,895.77	8,660.50	8,895.77	37,260.18	19.27
201-45140-42400 LEASE-EXERCISE EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
201-45140-42500 REPAIR & MAINTENANCE	33,000	769.20	1,105.33	769.20	32,230.80	2.33
201-45140-42510 REC CENTER ROOFING	0	0.00	0.00	0.00	0.00	0.00
201-45140-42600 SUPPLIES & MATERIALS	39,699	3,237.00	3,691.69	3,237.00	36,462.45	8.15
201-45140-42601 CONCESSION SUPPLIES	15,000	2,194.78	2,067.31	2,194.78	12,805.22	14.63
201-45140-42602 CHEMICALS	16,000	3,131.78	0.00	3,131.78	12,868.22	19.57
201-45140-42610 GAS & FUEL	0	0.00	0.00	0.00	0.00	0.00
201-45140-42650 UNIFORMS	1,250	308.88	0.00	308.88	941.12	24.71
201-45140-42700 TRAVEL, CONF & DUES	1,550	130.00	0.00	130.00	1,420.00	8.39
201-45140-42800 UTILITIES	185,000	18,914.52	23,513.07	21,816.20	163,183.80	11.79
201-45140-42920 SOFTWARE	6,200	3,472.88	3,506.50	3,472.88	2,727.12	56.01
201-45140-42999 REFUNDS	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL CURRENT EXPENSES	374,140	41,092.81	61,694.40	43,994.49	330,145.91	88.24
CAPITAL OUTLAY						
201-45140-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45140-43300 CAPITAL IMPROVEMENTS - O	731,309	72,399.84	91,194.93	72,399.84	658,909.16	9.90
201-45140-43400 CAPITAL EQUIPMENT	115,260	0.00	52,937.00	0.00	115,260.00	0.00
201-45140-43440 COMPUTER HARDWARE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	846,569	72,399.84	144,131.93	72,399.84	774,169.16	91.45
TOTAL RECREATION CENTER	1,872,232	169,463.53	296,302.69	225,397.07	1,646,835.33	87.96

201-PARK FUND
SPORTS COMPLEXES

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45160-41100 SALARIES	224,101	18,372.01	34,007.02	36,744.01	187,356.99	16.40
201-45160-41110 OVERTIME	3,000	537.47	1,335.42	1,454.76	1,545.24	48.49
201-45160-41120 PART-TIME	112,592	3,813.25	8,761.86	7,169.05	105,422.95	6.37
201-45160-41200 SOCIAL SECURITY/MEDICARE	25,987	1,721.03	3,276.25	3,407.33	22,579.67	13.11
201-45160-41300 RETIREMENT	13,626	1,134.56	2,120.56	2,291.90	11,334.10	16.82
201-45160-41500 GROUP INSURANCE	69,988	4,628.36	9,116.19	8,958.76	61,029.24	12.80
201-45160-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	449,294	30,206.68	58,617.30	60,025.81	389,268.19	86.64
CURRENT EXPENSES						
201-45160-42200 PROFESSIONAL SERVICES	900	0.00	0.00	0.00	900.00	0.00
201-45160-42500 REPAIR & MAINTENANCE	60,772	2,514.89	5,323.63	2,514.89	58,257.33	4.14
201-45160-42600 SUPPLIES & MATERIALS	57,548	456.97	919.36	456.97	57,091.03	0.79
201-45160-42602 CHEMICALS	20,500	0.00	0.00	0.00	20,500.00	0.00
201-45160-42603 SMALL EQUIPMENT	3,600	0.00	0.00	0.00	3,600.00	0.00
201-45160-42610 GAS & FUEL	13,500	762.55	1,666.57	762.55	12,737.45	5.65
201-45160-42650 UNIFORMS	1,400	0.00	69.91	0.00	1,400.00	0.00
201-45160-42700 TRAVEL, CONF & DUES	700	55.00	35.88	55.00	645.00	7.86
201-45160-42800 UTILITIES	128,520	13,610.97	14,573.76	13,610.97	114,909.03	10.59
TOTAL CURRENT EXPENSES	287,440	17,400.38	22,589.11	17,400.38	270,039.84	93.95
CAPITAL OUTLAY						
201-45160-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45160-43300 CAPITAL IMPROVEMENTS - O	251,468	27,816.13	0.00	27,816.13	223,651.87	11.06
201-45160-43310 CAPITAL IMPROV-CADWELL B	0	0.00	0.00	0.00	0.00	0.00
201-45160-43320 CAPITAL IMPROV-PRESS BOX	600,000	0.00	24,055.00	0.00	600,000.00	0.00
201-45160-43400 CAPITAL EQUIPMENT	18,500	0.00	2,680.76	0.00	18,500.00	0.00
TOTAL CAPITAL OUTLAY	869,968	27,816.13	26,735.76	27,816.13	842,151.87	96.80
TOTAL SPORTS COMPLEXES	1,606,702	75,423.19	107,942.17	105,242.32	1,501,459.90	93.45

201-PARK FUND
CADWELL CONCESSIONS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45165-41110 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
201-45165-41120 PART-TIME	18,435	0.00	0.00	0.00	18,435.00	0.00
201-45165-41200 SOCIAL SECURITY/MEDICARE	1,410	0.00	0.00	0.00	1,410.00	0.00
TOTAL SALARIES	19,845	0.00	0.00	0.00	19,845.00	100.00
CURRENT EXPENSES						
201-45165-42500 REPAIR & MAINTENANCE	1,000	0.00	0.00	0.00	1,000.00	0.00
201-45165-42600 SUPPLIES	1,000	0.00	0.00	0.00	1,000.00	0.00
201-45165-42610 COST OF GOODS SOLD	27,000	0.00	0.00	0.00	27,000.00	0.00
201-45165-42660 MINOR EQUIPMENT	898	0.00	0.00	0.00	898.00	0.00
TOTAL CURRENT EXPENSES	29,898	0.00	0.00	0.00	29,898.00	100.00
CAPITAL OUTLAY						
201-45165-43300 CAPITAL IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CADWELL CONCESSIONS	49,743	0.00	0.00	0.00	49,743.00	100.00

201-PARK FUND
PARKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45210-41100 SALARIES	337,125	27,083.30	51,068.15	54,122.30	283,002.70	16.05
201-45210-41110 OVERTIME	6,500	17.54	878.08	542.41	5,957.59	8.34
201-45210-41120 PART-TIME	135,993	0.00	0.00	0.00	135,993.00	0.00
201-45210-41200 SOCIAL SECURITY/MEDICARE	36,424	1,937.83	3,650.02	3,876.66	32,547.34	10.64
201-45210-41300 RETIREMENT	20,474	1,626.06	3,116.80	3,279.90	17,194.10	16.02
201-45210-41500 GROUP INSURANCE	136,903	13,040.54	25,708.52	26,022.08	110,880.92	19.01
201-45210-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	673,419	43,705.27	84,421.57	87,843.35	585,575.65	86.96
CURRENT EXPENSES						
201-45210-42300 PUBLISHING	850	0.00	0.00	0.00	850.00	0.00
201-45210-42500 REPAIR & MAINTENANCE	41,500	5,608.05	5,732.64	5,608.05	35,891.95	13.51
201-45210-42520 VANDAL RESTITUTION REPAI	0	0.00	0.00	0.00	0.00	0.00
201-45210-42550 TESTING-LAKE MITCHELL	0	0.00	0.00	0.00	0.00	0.00
201-45210-42600 SUPPLIES & MATERIALS	67,295	2,565.75	3,501.46	2,565.75	64,728.94	3.81
201-45210-42602 CHEMICALS	5,500	0.00	0.00	0.00	5,500.00	0.00
201-45210-42604 TREES	3,000	0.00	0.00	0.00	3,000.00	0.00
201-45210-42605 COMMUNITY CHRISTMAS LIGH	0	0.00	0.00	0.00	0.00	0.00
201-45210-42610 GAS & FUEL	31,000	2,006.43	3,312.04	2,006.43	28,993.57	6.47
201-45210-42650 UNIFORMS	2,100	313.96	182.65	313.96	1,786.04	14.95
201-45210-42660 SMALL EQUIPMENT	5,000	0.00	0.00	0.00	5,000.00	0.00
201-45210-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
201-45210-42700 TRAVEL, CONF. & DUES	2,400	432.88	131.75	432.88	1,967.12	18.04
201-45210-42800 UTILITIES	54,700	2,118.72	3,457.76	2,949.11	51,750.89	5.39
201-45210-42850 UTILITIES-VETERAN'S PARK	4,500	101.87	98.06	101.87	4,398.13	2.26
201-45210-42900 MOSQUITO PROGRAM	12,000	0.00	0.00	0.00	12,000.00	0.00
201-45210-42901 MSHA WEED SPRAYING	0	0.00	0.00	0.00	0.00	0.00
201-45210-42902 FIREWORKS CLEANUP	3,000	0.00	0.00	0.00	3,000.00	0.00
201-45210-42931 SALES TAX	0	0.00	0.00	0.00	0.00	0.00
TOTAL CURRENT EXPENSES	232,845	13,147.66	16,416.36	13,978.05	218,866.64	94.00
CAPITAL OUTLAY						
201-45210-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45210-43300 CAPITAL IMPROVEMENTS - O	185,000	0.00	0.00	0.00	185,000.00	0.00
201-45210-43309 LAKE MITCHELL DEVELOPMEN	0	0.00	0.00	0.00	0.00	0.00
201-45210-43400 CAPITAL EQUIPMENT	174,311	10,453.87	32,000.00	10,453.87	163,857.13	6.00
201-45210-43430 MOSQUITO PROGRAM CAPITAL	0	0.00	0.00	0.00	0.00	0.00
201-45210-43440 COMPUTER HARDWARE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	359,311	10,453.87	32,000.00	10,453.87	348,857.13	97.09
TOTAL PARKS	1,265,575	67,306.80	132,837.93	112,275.27	1,153,299.42	91.13

201-PARK FUND
SUPERVISION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45220-41100 SALARIES	159,463	12,882.31	24,301.10	25,676.93	133,786.07	16.10
201-45220-41110 OVERTIME	200	0.00	0.00	0.00	200.00	0.00
201-45220-41120 PART-TIME	0	0.00	0.00	0.00	0.00	0.00
201-45220-41200 SOCIAL SECURITY/MEDICARE	12,214	953.96	1,727.05	1,863.98	10,350.02	15.26
201-45220-41300 RETIREMENT	9,580	772.94	1,458.06	1,540.62	8,039.38	16.08
201-45220-41500 GROUP INSURANCE	45,447	3,793.18	7,577.08	7,586.36	37,860.64	16.69
201-45220-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	226,904	18,402.39	35,063.29	36,667.89	190,236.11	83.84
CURRENT EXPENSES						
201-45220-42100 INSURANCE	100,854	113,888.42	103,627.89	113,888.42	(13,034.42)	112.92
201-45220-42200 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
201-45220-42300 PUBLISHING	2,500	0.00	0.00	0.00	2,500.00	0.00
201-45220-42500 REPAIR & MAINTENANCE	250	0.00	0.00	0.00	250.00	0.00
201-45220-42600 SUPPLIES & MATERIALS	1,900	183.00	53.76	183.00	1,717.00	9.63
201-45220-42650 UNIFORMS	500	0.00	0.00	0.00	500.00	0.00
201-45220-42700 TRAVEL, CONF. & DUES	4,500	0.00	0.00	0.00	4,500.00	0.00
201-45220-42800 UTILITIES	640	47.42	47.81	47.85	592.15	7.48
201-45220-42920 COMPUTER SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CURRENT EXPENSES	111,144	114,118.84	103,729.46	114,119.27	(2,975.27)	2.68-
CAPITAL OUTLAY						
201-45220-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45220-43300 CAPITAL IMPROVE-OTHER	0	0.00	0.00	0.00	0.00	0.00
201-45220-43400 CAPITAL EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPERVISION	338,048	132,521.23	138,792.75	150,787.16	187,260.84	55.39
TOTAL EXPENDITURES	5,816,451	473,325.17	719,783.62	642,652.13	5,173,799.18	88.95
REVENUE OVER/(UNDER) EXPENDITURES	(4,759,429)	(389,317.55)	(584,064.61)	(484,165.28)	(4,275,264.03)	89.83
OTHER FINANCING SOURCES						
201-3900 FROM GENERAL FUND	3,171,505	0.00	0.00	0.00	3,171,505.00	0.00
201-3901 FROM DEBT SERVICE-INDOOR POOL	0	0.00	0.00	0.00	0.00	0.00
201-39104 DAMAGE/LOSS REIMB-CAPIT ASSETS	0	0.00	0.00	0.00	0.00	0.00
201-39131 SALE OF CAPITAL ASSETS	0	0.00	0.00	0.00	0.00	0.00
201-3920 TRANSFER IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	3,171,505	0.00	0.00	0.00	3,171,505.00	100.00

201-PARK FUND
SUPERVISION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
OTHER FINANCING USES						
201-49000-51100 TRAN OUT TO	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(1,587,924)(	389,317.55)(	584,064.61)(	484,165.28)(	1,103,759.03)	69.51

Recreation Board Report
February 9 – March 14
Kevin DeVries

Programs:

Coed Volleyball wrapped up its season on March 10. We have a couple more weeks left of men's basketball as their tournament will wrap up by the 1st week of April.

Jamie had a level 2 swim lesson class that will wrap up on March 7. She will also be holding a lifeguard training class on March 23-24 for anyone 15 years and older.

Youth wrestling is wrapped up for those not wanting to go to the region or state tournament.

The summer brochure is almost complete. We will be sending in our final proof on Friday, March 8th and it should be ready to be sent off after that. It will be out the week of April 1 with it going to the schools on April 5. Registration opens April, 15 at 8:00 am online only.

Met with the State Special Olympics committee and things are looking good for the state basketball tournament in Mitchell on March 23-24. We are assisting with lining up facilities, getting medical staff for the facilities and other volunteers. If anyone is interested, they still need officials.

Recreation Center:

We got our cubbies installed and the rockwall put up in the youth room. The afterschool and preschool kids have been loving it.

We have been very busy with traffic these first two months of the year. We have had our best 2 months ever financially to start the year off so we hope and expect that will continue.

Preschool registration for next year went great. We did it all online and had no issues. Our 3-year-old class is full with several on the waiting list and the other two 4-year-old classes and close to being full.

The gymnastics meet we hosted on Feb 17-18 went well. The equipment didn't all fit as they thought so we moved the beam to the youth room and they also had concessions in there as well. I think overall they were pleased but we have a lack of seating for something like that so not sure if they will want to do it here again or not but we would certainly welcome them again.

Got our annual reports done for 2023 and will be looking at the 2025 budget in the next few months. We will bring a few capital items for you to look at the May or April meeting.

Parks & Forestry
Board Report
March 2024

- Finishing up removing dead boulevard and park trees
- Hauling tree piles from around the lake
- Put up the tennis net and turned the lights on. Tennis practice starts March 11^{th}
- Putting out more trash cans
- Cutting and splitting firewood for the campground
- We have one set of campground host returning and hired a new host for this season
- Adverting and interviewing for seasonal staff
- Put the west end boat dock in
- Starting on the playground at Patton Young by taking out all the old equipment and sand
- Maintenance on equipment getting it ready for spring

PARK BOARD REPORT – SPORTS COMPLEX
MARCH 14, 2024

ICE ARENA:

- Hockey is done with league games. Teams have started drop hockey practice. Men's league tournament is April 12-14.
- Figure skating had their spring show March 3rd. They will continue practice through April.
- Open skate is slowing down a little bit. I will continue to watch numbers. We usually close it down during the week and move to just weekends towards the end of march. Rentals are doing good, 6 scheduled in the first part of March already.
- Staff is continuing cleaning, dry shaving and edging.

CADWELL:

- DWU baseball and softball have started. JV played 2 games in Feb. Batting cage and batters eye is up. Checking weather to see when to turn on bathrooms.
- New backstop pad put up on DWU softball field. Partial payment from DWU.
- Travel team meeting set for March 21. We will be putting bases out on park fields.
- We will start putting out bases and garbage cans on the softball fields. Women's softball league helped purchase 16 new magnetic bases and 8 new pitching rubbers.
- One of the Cadwell pumps will be pulled to see exactly what is wrong and look at getting fixed.
- Doors and windows are installed in the Cadwell press box as of March 1. Windows ended up being too high so change order is in to lower them about 4".

SOCCER:

- DWU soccer has started spring practices. They will have a couple spring games in early April
- Have not heard yet when MSA will start.
- We do have a tournament scheduled April 19-21. A group out of Tea. DWU is hosting a tournament memorial weekend.
- We will start putting nets on and garbage cans out. Looking at weather to turn on bathrooms.

March 2024
Director's Board Report

Trails Committee

The Bike Trails Committee met on February 13 at 4:00 p.m. in the council chambers. Discussion was held on a variety of topics, including the possibility of applying for grant funding to light the to-be concrete trail from Frank's Bay to Lion's Point Park. Consensus was to visit this possibility at a later day and then rather apply any near-term funding toward the pavement for existing trails.

Discussion also included additional trails work which the Palace City Pedalers would like to perform.

"Naming' (and signing) Public Areas Along Lake.

As per was noted in the board meeting in February, there is perceived need to officially name (and sign) a number of public access areas around Lake Mitchell. So that we might begin to address this, Steve and I rounded the lake one morning early during the week following the February board meeting, to view and discuss which properties may have need for naming. Realizing that some spaces might already have 'handles' via lake residents, I reached out to Joe Kippes to meet to discuss, and we connected on February 16. I then compiled the list and sent it off to Steve and his crew to discuss. The parks crew then added some commentary to help refine the list. Said document of possible names is included for discussion (but not yet adoption) at the March Park Board Meeting.

Shed Vandalism/Damage

The 'Pheasants Forever' shed (east of Camp Arroya, along the lake) sustained some vandalism damage recently; it was reported to us third-party on February 15 via a trail walker to a rep of the Palace City Peddlers and then, in turn, to us.

Chamber Facebook Marketing for Rec Center Aquatics Staff

Mitchell Chamber and Development Corp has been creating a variety of Facebook advertisement videos over the past couple of months, and the Rec Center and Aquatic Center were the latest to benefit on Valentine's Day and for days following the release of the short videos.

Request for a Memorial Tree

Two weeks back (I was gone last week) I arranged for a conference call for this past Monday, with several individuals to be on each end, to discuss the possibility of placing a memorial tree either within a park or within a boulevard in the downtown retail area. As the meeting progressed, it 'took a turn' to where the request was steering toward placement within the cemetery. I then indicated that I would need to contact Jason and Aaron (who were both out) regarding said request, as they would have the details on where the location of their husband/wife relatives are buried. That next meeting will now be next week.

Supplemental Appropriations

City council approved this past Monday the purchase of some items and funding for some projects for the campground, parks, and the sports complex. Parks will be able to purchase a replacement (late model) pick-up and a (new) lift gate to replace ones which were rendered inoperable in a rear-end collision outside the aquatic center this past summer. The campground will get a boat lift for the pontoon, so that we can leave it 'in' the lake for public rental purposes. The sports complex will receive funding to cover the expense of replacing the fire sprinkler system in the arena, which developed (leak) issues after the budgeting process for

2024 was completed, as well purchasing some picnic tables for the dog park. In addition, some funding was added for smaller projects which had not been completed in 2023.

Cadwell Press Box

There were some ‘modifications to the height of the windows’ in the press box. These changes were authorized last week due to a concern presented by Mitchell Baseball regarding visibility. I’m quite certain that Jeremy will detail this for the board at the meeting.

Superintendent Meetings

We continue regularly with staff superintendent meetings, to keep across-department happenings, successes, and challenges communicated within the work groups.

Settlement for Loss of Revenue for Rec Center Pool

A settlement has been reached for loss of revenue which was incurred during the down time needed for repairs at the Rec Center pool. Details will be available soon.

Rental Agreement for Pontoon

The department has been approved to acquire both a new dock and a covered boat lift for the pontoon boat, so that the pontoon can be kept in (directly above) the water and accessible for public rental purposes. Details will be hammered out over the next couple of weeks to prepare a pontoon boat rental agreement document for board approval. We have a sample document from a regional marina from which to glean relevant rules and fees.

Inquiry Regarding Possibility of Additional Sidewalks to and within Northridge Park

I had an inquiry from a council member earlier this week, indicating resident interest in additional walkways to access the park and for within the park. I have since discussed this with Steve and the engineering department to check feasibility and cost. They’ll have something back on this in the next couple of weeks.

Grant Opportunities

There are of couple of additional state grant opportunities for funding for trails and amenities with deadlines approaching in early and late April. One requires matching funding, while the other does not. intend to submit applications for both for two separate intended projects.

CONCESSION FACILITY OPERATION AGREEMENT 2024

THIS AGREEMENT, made and entered as of the date subscribed below, by and between the Mitchell Parks and Recreation Board of the City of Mitchell, hereafter "City", and the _________________________, hereafter "Concession Operator"; and

WHEREAS this Agreement shall relate to the operation of one (1) Concession Facility, as further described below, by the Concession Operator.

THEREFORE, upon the consideration of the mutual covenants and obligations hereafter stated, the parties hereby agree as follows:

A. The City agrees to:

1. Permit the Concession Operator to operate one (1) Concession Facility located at ____________________ for the 2024 season __/__/____-__/__/____, hereafter "Term".

2. To furnish a detailed list of scheduled games and tournaments to Concession Operator.

3. To work in cooperation with the Concession Operator in updating the schedule, making every effort to provide two (2) days' notice of all schedule changes.

4. Provide the garbage receptacles on the premises for containing all waste and refuse materials as a result of said concession operation.

5. Dispose of all refuse in containers as provided by the Parks and Recreation Department.

B. Concession Operator agrees to:

1. Operate the above-described concession stand and sell pop, candy, and related merchandise and to retain personally all profits therefrom; provided, however, that all prices charged shall be subject to approval of the Parks and Recreation Board. The City hereby authorizes Concession Operator to use the appropriate Concession Facility to provide the services stemming from this Agreement for the entire Term. The City reserves the right to withdraw such authorization during the Term if necessary to protect the Concession Facility or its visitors.

    a. Concessions Facility as used herein means the building, utility systems, fixtures, equipment, and other improvements assigned hereunder and constructed or acquired by the City and provided by the City for the purpose of this lease.

    b. The City shall have a right to enter all facilities utilized by the Concession Operator to ensure the proper administration of the terms of this agreement and other purposes the City deems necessary, so long as the same does not substantially interfere with Concession Operator's operations, and for emergency purposes. Such entry shall not be deemed an eviction.

2. Pay the City $350.00, payable on or before the first day of May each year.

3. Pay all bills incurred in connection with the operation of said Concession Facility.

4. Indemnify and hold harmless the City of Mitchell from any and all claims of any kind whatsoever arising from or in connection with the Concession Operator's operation of said Concession Facility.

5. Obtain, and maintain throughout the Term, liability insurance satisfactory to the City, and provide a copy to the Park and Recreation Department.

   a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of $1,000,000 for each occurrence.

6. Keep the Concession Facility and the surrounding area in a clean and reasonable tidy condition. Concession Operator shall have the continuing duty to perform cleanup of this area as needed, at the discretion of the Sports Complex Manager, but in no event less often than once per day.

7. Provide building maintenance as further described below:

   a. Concession Operator, at its sole expense, will physically maintain and repair all facilities used by Concession Operator pursuant to this Agreement and conduct all necessary housekeeping activities associated with such operations to the satisfaction of the City.

   b. The Concession Operator, with the written approval of the City, may construct or install facility upgrades necessary for the operations arising out of this Agreement and any improvement constructed by Concession Operator which is attached to the realty shall become part of said realty and be deemed the sole property of the City.

   c. If during the term hereof, a Concession Facility requires major repairs and/or improvements, which costs exceed $500 per incident, said costs will be paid for by the City, as determined by the City.

   d. If the Concession Facility is damaged through the negligence of the Concession Operator or its customers, it will be the responsibility of the Concession Operator to make necessary repairs, at its sole expense, to the satisfaction of the City.

8. Provide and maintain appliances necessary for a commercial food service operation.

9. Use the premises solely for the purpose of operating said concession.

10. Never transfer or assign this Agreement or any part hereof except with the express written consent of the Parks and Recreation Board. Should the Concession Operator desire to assign this agreement before its expiration date, it may do so according to the Sports Complex Policy and only to an assignee acceptable to the City who shall agree to be bound by the terms of this Agreement and said assignment shall be for a consideration not to exceed the amount as described in this Agreement.

11. Keep said Concession Facility open for business during league play and tournaments as scheduled by the Parks and Recreation Department Staff. Hours of operation shall include one-half hour before scheduled start of games.

12. Observe and comply with all State and Federal laws and City Ordinances applying to the operation of said concession stands. Food handler requirements must be met.

13. Ensure that any pop machine or other vending equipment is located in a safe and accessible site subject to approval by the City, and to accept all responsibility associated with said machine.

14. All concession utilities shall be at the expense of the Concession Operator if meters are present. It is the responsibility of the Concession Operator to activate such utilities necessary to conduct the operations of the concession stand.

15. The Concession Operator shall meet with the Sports Complex Manager prior to each season to discuss the previous season and goals for the upcoming season. The Concession Operator will file an annual accounting statement of gross receipts and expenses and a profit or loss statement. These records shall be provided to the City no later than March 15th of the following year. The City shall have the right to examine any of Concession Operator's books, records, documents, and papers related to this Agreement, including State and Federal income tax records.

C. Concession Operator shall be subject to any exclusive product supplier agreements to which the City is a party. If no such agreement is in effect at the start of the Term, Concession Operator may utilize whichever product supplier it deems appropriate during that Term only. In either event, Concession Operator shall maintain its right to retain all profits from sales. At the time of entering this agreement, the City currently has an exclusive product agreement relating to: Beverage products: Operator shall only sell, dispense, or otherwise make available Pepsi-Cola products.

D. Notwithstanding any other provision to the contrary, it is further agreed by the parties that the City reserves the right to cancel or terminate this Agreement upon notice to the Concession Operator, with no liability to the City, upon the determination by the City that the performance by the Concessions Operator is unsatisfactory to the City, which determination shall be at the sole discretion of the City to be exercised in good faith.

IN WITNESS WHEREOF, the parties, being duly authorized, affixed their signatures this _____ day of __________________, 2024.

Mitchell Parks and Recreation

By: __________________________
Board President

____
Concession Operator (Print)

By: ___________________________

Its: ___________________________

CONCESSION STADIUM OPERATION AGREEMENT 2024

THIS AGREEMENT, made and entered as of the date subscribed below, by and between the Mitchell Parks and Recreation Board of the City of Mitchell, hereafter "City", and the __________________________, hereafter "Concession Operator"; and

WHEREAS this Agreement shall relate to the operation of one (1) Concession Facility, as further described below, by the Concession Operator.

THEREFORE, upon the consideration of the mutual covenants and obligations hereafter stated, the parties hereby agree as follows:

A. The City agrees to:

1. Permit the Concession Operator to operate one (1) Concession Facility located at ____________________ for the 2024 season __/__/____-__/__/____, hereafter "Term".

2. To furnish a detailed list of scheduled games and tournaments to Concession Operator.

3. To work in cooperation with the Concession Operator in updating the schedule, making every effort to provide two (2) days' notice of all schedule changes.

4. Provide the garbage receptacles on the premises for containing all waste and refuse materials as a result of said concession operation.

5. Dispose of all refuse in containers as provided by the Parks and Recreation Department.

B. Concession Operator agrees to:

1. Operate the above-described concession stand and sell pop, candy, and related merchandise and to retain personally all profits therefrom; provided, however, that all prices charged shall be subject to approval of the Parks and Recreation Board. The City hereby authorizes Concession Operator to use the appropriate Concession Facility to provide the services stemming from this Agreement for the entire Term. The City reserves the right to withdraw such authorization during the Term if necessary to protect the Concession Facility or its visitors.

   a. Concessions Facility as used herein means the building, utility systems, fixtures, equipment, and other improvements assigned hereunder and constructed or acquired by the City and provided by the City for the purpose of this lease.

   b. The City shall have a right to enter all facilities utilized by the Concession Operator to ensure the proper administration of the terms of this agreement and other purposes the City deems necessary, so long as the same does not substantially interfere with Concession Operator's operations, and for emergency purposes. Such entry shall not be deemed an eviction.

2. Pay the City <u>$400.00</u>, payable on or before the first day of May each year.

3. Pay all bills incurred in connection with the operation of said Concession Facility.

4. Indemnify and hold harmless the City of Mitchell from any and all claims of any kind whatsoever arising from or in connection with the Concession Operator's operation of said Concession Facility.

5. Obtain, and maintain throughout the Term, liability insurance satisfactory to the City, and provide a copy to the Park and Recreation Department.

    a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of $1,000,000 for each occurrence.

6. Keep the Concession Facility and the surrounding area in a clean and reasonable tidy condition. Concession Operator shall have the continuing duty to perform cleanup of this area as needed, at the discretion of the Sports Complex Manager, but in no event less often than once per day.

7. Provide building maintenance as further described below:

    a. Concession Operator, at its sole expense, will physically maintain and repair all facilities used by Concession Operator pursuant to this Agreement and conduct all necessary housekeeping activities associated with such operations to the satisfaction of the City.

    b. The Concession Operator, with the written approval of the City, may construct or install facility upgrades necessary for the operations arising out of this Agreement and any improvement constructed by Concession Operator which is attached to the realty shall become part of said realty and be deemed the sole property of the City.

    c. If during the term hereof, a Concession Facility requires major repairs and/or improvements, which costs exceed $500 per incident, said costs will be paid for by the City, as determined by the City.

    d. If the Concession Facility is damaged through the negligence of the Concession Operator or its customers, it will be the responsibility of the Concession Operator to make necessary repairs, at its sole expense, to the satisfaction of the City.

8. Provide and maintain appliances necessary for a commercial food service operation.

9. Use the premises solely for the purpose of operating said concession.

10. Never transfer or assign this Agreement or any part hereof except with the express written consent of the Parks and Recreation Board. Should the Concession Operator desire to assign this agreement before its expiration date, it may do so according to the Sports Complex Policy and only to an assignee acceptable to the City who shall agree to be bound by the terms of this Agreement and said assignment shall be for a consideration not to exceed the amount as described in this Agreement.

11. Keep said Concession Facility open for business during league play and tournaments as scheduled by the Parks and Recreation Department Staff. Hours of operation shall include one-half hour before scheduled start of games.

12. Observe and comply with all State and Federal laws and City Ordinances applying to the operation of said concession stands. Food handler requirements must be met.

13. Ensure that any pop machine or other vending equipment is located in a safe and accessible site subject to approval by the City, and to accept all responsibility associated with said machine.

14. All concession utilities shall be at the expense of the Concession Operator if meters are present. It is the responsibility of the Concession Operator to activate such utilities necessary to conduct the operations of the concession stand.

15. The Concession Operator shall meet with the Sports Complex Manager prior to each season to discuss the previous season and goals for the upcoming season. The Concession Operator will file an annual accounting statement of gross receipts and expenses and a profit or loss statement. These records shall be provided to the City no later than March 15th of the following year. The City shall have the right to examine any of Concession Operator's books, records, documents, and papers related to this Agreement, including State and Federal income tax records.

C. Concession Operator shall be subject to any exclusive product supplier agreements to which the City is a party. If no such agreement is in effect at the start of the Term, Concession Operator may utilize whichever product supplier it deems appropriate during that Term only. In either event, Concession Operator shall maintain its right to retain all profits from sales. At the time of entering this agreement, the City currently has an exclusive product agreement relating to: Beverage products: Operator shall only sell, dispense, or otherwise make available Pepsi-Cola products.

D. Notwithstanding any other provision to the contrary, it is further agreed by the parties that the City reserves the right to cancel or terminate this Agreement upon notice to the Concession Operator, with no liability to the City, upon the determination by the City that the performance by the Concessions Operator is unsatisfactory to the City, which determination shall be at the sole discretion of the City to be exercised in good faith.

IN WITNESS WHEREOF, the parties, being duly authorized, affixed their signatures this _____ day of __________________, 2024.

Mitchell Parks and Recreation

By: __________________________
Board President

____
Concession Operator (Print)

By: ___________________________

Its: ___________________________

FACILITY USE AGREEMENT BASEBALL 2024
CITY OF MITCHELL

This agreement ("Agreement") entered into this _____ day of __________, 2024 between the City of Mitchell a municipal corporation, by and through its Park and Recreation Board, (the "City") and the ___________, a non-profit corporation ("Athletic Club"), as follows:

WITNESSETH

1. Subject to the terms, provisions and mutual obligations of the parties as provided in this agreement, the City shall allow the Athletic Club the use of the Sports Complex (the "Facility"), including access to the ____ Fields, restrooms and all pertinent property for parking purposes for the program purposes of the Athletic Club for the duration of the 2024 Seasonal Use Period ("Seasonal Use Period" shall be February, 2024 through August, 2024; times outside of the said Seasonal Use Period are defined as the "Off Season"). This Agreement shall automatically renew on a year to year basis unless a party hereto intending to terminate this agreement gives notice to the other party, on or before thirty (30) days prior to the commencement of the next Seasonal Use Period, that it does not intend to renew the agreement. Each such renewal shall be upon the same terms and conditions as set forth in this agreement unless amended in writing by mutual agreement of the parties. Fees shall be subject to modification by the Parks and Recreation Board and/or Mitchell City Council during the Off Season at least thirty (30) days prior to the commencement of the next Seasonal Use Period.

2. Athletic Club agrees to pay to the City as rent for use of the Facility the Diamond & Field Practice Fee of Twenty Three Dollars ($23.00) per athlete ages 13 and up, the Diamond & Field Practice Fee of Thirteen Dollars ($13.00) per athlete ages 12 and under, the Diamond & Field Game Fee of Thirty Seven Dollars ($37.00) per diamond/field per day and Thirty Eight Dollars ($38.00) per diamond/field per hour for lights. Drake Field will be Fifteen Dollars ($15.00) less than the normal per diamond/field per day. Billing and payment shall be made in lump sum at the end of the season.

3. Athletic Club agrees to abide by all rules and guidelines in the Sports Complex policy manual.

4. The City shall retain the final management and control authority in respect to the Facility. Athletic Club shall have no management or control authority in respect to the Facility except as permitted by the City.

5. The City shall provide and/or perform the following functions within the Facility:

    a. Oversee and coordinate the scheduling of the Facility and maintain a master schedule regarding the use of the Facility.

    b. Provide supplemental manpower as required for the daily maintenance and upkeep for the diamond/field and other necessary maintenance duties during the Seasonal Use Period consistent with the Sports Complex policy manual.

6. The Athletic Club shall, on an annual basis, prior to or on December 31 of each year, reimburse or pay all non-insured expenses for repair or replacement to the Facility, complex, bleachers, scoreboards and any other City items or equipment, arising from Athletic Club's use of the Facility during the Seasonal Use Period or Off Season, normal wear and tear excepted. The City shall be responsible for structural and equipment repair and maintenance for the Facility.

7. During the term of each Seasonal Use Period, or any time the Athletic Club shall use the Facility, Athletic Club shall have in force the following insurances:

    a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of $1,000,000 for each occurrence. Insurance policies required by this paragraph shall name Athletic Club as insured and the City of Mitchell as an additional insured.

    b. A copy of additional insured endorsements required hereunder shall be delivered to the City prior to any use of the Facility by Athletic Club. Such policies or certifications shall provide that the insurance coverage may not be cancelled or materially changed unless thirty (30) days advance notice is given to the City.

    c. The Athletic Club shall be responsible for insuring any of its personal property that is stored in the building and stores such personal property in the building at its sole risk. Athletic Club agrees to indemnify and hold harmless the City from any and all liability arising from the use of the Facility for programs carried on by the Athletic Club. Such agreement to indemnify and hold harmless does not include any sports program that the City would sponsor and supervise, or which may be

operated within the Facility by any person or entity other than the Athletic Club.

d. The parties shall reassess insurance needs at least once per contract year to determine whether or not the coverage required by this agreement is adequate.

8. For activities within the Facility sponsored solely by the Athletic Club, all revenue generated in connection with the activity shall be retained by the Athletic Club.

    a. Athletic Club shall meet with the Sports Complex Manager prior to each season to discuss the previous season and goals for the upcoming season. Athletic Club will file an annual revenue and expense statement of gross receipts generated as a result of programs offered at <u>Cadwell</u> Sports Complex. These records shall be provided to the City no later than March 15th of the following year. The City shall have the right to examine any books, records, documents, and papers related to this Agreement, including State and Federal tax records.

9. Revenue generated by the City for the letting of the Facility to persons or parties other than the Athletic Club at any time while this agreement is in effect shall be retained by the City. Athletic Club shall have no authority to rent the Facility to other parties.

    a. Revenues generated by Athletic Club as a result of selling advertising panels which are affixed to the Facility shall be retained by the Athletic Club. The placement and size of advertising panels within the Facility building must be approved by the City prior to sale and placement. Cost of panel sales will be addressed in an advertisement plan approved by the City.

    b. Per previous agreement with the Park and Recreation Board, Athletic Club shall have no advertisement regarding specific alcoholic beverages or tobacco products, via signage sponsorship. City retains a general right to reject content it deems inappropriate for its Facility.

10. The Athletic Club agrees to use the Facility in a responsible manner for the purpose of conducting youth and recreational baseball programs in cooperation with the City, and shall not allow the Facility to be misused.

a. Food serving or preparation areas must be approved by the city prior to all events.

b. The following additional rules apply to Drake Field. Remind coaches and players at the beginning of each season:
   - No seeds, gum or chew on turf and dugouts
   - Water only on turf and dugouts
   - Seeds are only allowed in stands if provided cups are used. Must throw away
   - Cleats (molded and metal) can only be used for games. No cleats for BP
   - Apply fill after games/practices in high wear areas (home plate, mound, around bases, bullpens)
   - Warm up on mats provided for on deck hitters
   - Ramp, batter's box mats and on deck mats for fungos must be used during BP
   - Stay off all logos and lines

11. Nothing in this Agreement shall limit Athletic Club from cooperating with the City in caring for, maintaining, supervising, and/or constructing improvements, in the furtherance of this Agreement. Athletic Club shall make no alteration, addition, or improvement to the Facility without the advance consent and approval of the City.

    a. It is anticipated that Athletic Club will construct multiple permanent improvements on the Facility premises. The parties acknowledge that any permanent improvements to be placed on the Facility premises shall have prior approval from the City and shall meet all applicable City codes and ordinances, including any planning and development requirements of City for such improvements. Athletic Club will be responsible for obtaining all necessary permits and approvals and for providing any required paper work, fees and/or exhibits required to obtain the permits or approvals or to otherwise complete the planning and development review process. Any construction of buildings or any other improvements at or on the Facility premises shall be in conformity with the regulatory codes of the City and subject to the written approval of the Parks and Recreation Director or his designee prior to issuance of building permits for construction.

b. Scoreboards may be purchased – at Athletic Club sole expense – and installed by the Athletic Club upon prior approval by the City. Athletic Club shall be solely responsible for the maintenance of said scoreboards at Athletic Club sole expense.

All improvements to the Facility premises, upon completion of construction, shall be deemed to be the sole property of the City.

12. The Athletic Club shall not allow any lien to be placed against said improvements or the complex in general for any unpaid labor or materials and agrees to indemnify the City for any amounts of said liens and to hold the City harmless from any of Athletic Club's improvement expenses arising from this Agreement.

13. The City and Athletic Club shall make good faith efforts to accommodate the needs of each respective entity in order to maximize the overall use of the Facility. City and Athletic Club shall each designate a contact person to coordinate use of the facility.

14. This Agreement constitutes the entire agreement between the parties and shall not be modified unless mutually agreed by the City Park and Recreation Board and the Athletic Club in writing.

15. The Athletic Club shall have no right to assign any of the rights or benefits under this Agreement without prior written consent of the City.

16. Athletic Club agrees to engage in useful communication with the City and other User Groups to coordinate schedules and share use of the facilities.

17. If any section, or portion thereof, of this Agreement is found to be void, unenforceable, or unconstitutional, the improper portion shall be severed and the remaining provisions will remain in full force and effect to the maximum extent permitted by law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Approved and adopted by the Park & Recreation Board of the City of Mitchell, South Dakota, this ____ day of ___________, 2024.

CITY OF MITCHELL, SOUTH DAKOTA
PARK AND RECREATION BOARD

By:______________________________
Title: Mitchell Park & Recreation Board President

Approved and adopted by (print name) __________________, this ____day of ______, 2024.

MITCHELL ____________ ASSOCIATION

By:______________________________
Title: President

FACILITY USE AGREEMENT SOFTBALL 2024
CITY OF MITCHELL

This agreement ("Agreement") entered into this _____ day of March, 2024 between the City of Mitchell a municipal corporation, by and through its Park and Recreation Board, (the "City") and the ____, a non-profit corporation ("Athletic Club"), as follows:

WITNESSETH

1. Subject to the terms, provisions and mutual obligations of the parties as provided in this agreement, the City shall allow the Athletic Club the use of the Sports Complex (the "Facility"), including access to the 8 Softball Fields at Cadwell Sports Complex, restrooms and all pertinent property for parking purposes for the program purposes of the Athletic Club for the duration of the 2024 Seasonal Use Period ("Seasonal Use Period" shall be April, 2024 through September, 2024; times outside of the said Seasonal Use Period are defined as the "Off Season"). This Agreement shall automatically renew on a year to year basis unless a party hereto intending to terminate this agreement gives notice to the other party, on or before thirty (30) days prior to the commencement of the next Seasonal Use Period, that it does not intend to renew the agreement. Each such renewal shall be upon the same terms and conditions as set forth in this agreement unless amended in writing by mutual agreement of the parties. Fees shall be subject to modification by the Parks and Recreation Board and/or Mitchell City Council during the Off Season at least thirty (30) days prior to the commencement of the next Seasonal Use Period.

2. Athletic Club agrees to pay to the City as rent for use of the Facility the Diamond & Field Practice Fee of Twenty Three Dollars ($23.00) per athlete ages 13 and up, the Diamond & Field Practice Fee of Thirteen Dollars ($13.00) per athlete ages 12 and under, the Diamond & Field Game Fee of Thirty Seven Dollars ($37.00) per diamond/field per day and Twenty Three Dollars ($23.00) per diamond/field per hour for lights. Billing and payment shall be made in lump sum at the end of the season.

3. Athletic Club agrees to abide by all rules and guidelines in the Sports Complex policy manual.

4. The City shall retain the final management and control authority in respect to the Facility. Athletic Club shall have no management or control authority in respect to the Facility except as permitted by the City.

5. The City shall provide and/or perform the following functions within the Facility:

    a. Oversee and coordinate the scheduling of the Facility and maintain a master schedule regarding the use of the Facility.

    b. Provide supplemental manpower as required for the daily maintenance and upkeep for the diamond/field and other necessary maintenance duties during the Seasonal Use Period consistent with the Sports Complex policy manual.

6. The Athletic Club shall, on an annual basis, prior to or on December 31 of each year, reimburse or pay all non-insured expenses for repair or replacement to the Facility, complex, bleachers, scoreboards and any other City items or equipment, arising from Athletic Club's use of the Facility during the Seasonal Use Period or Off Season, normal wear and tear excepted. The City shall be responsible for structural and equipment repair and maintenance for the Facility.

7. During the term of each Seasonal Use Period, or any time the Athletic Club shall use the Facility, Athletic Club shall have in force the following insurances:

    a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of $1,000,000 for each occurrence. Insurance policies required by this paragraph shall name Athletic Club as insured and the City of Mitchell as an additional insured.

    b. A copy of additional insured endorsements required hereunder shall be delivered to the City prior to any use of the Facility by Athletic Club. Such policies or certifications shall provide that the insurance coverage may not be cancelled or materially changed unless thirty (30) days advance notice is given to the City.

    c. The Athletic Club shall be responsible for insuring any of its personal property that is stored in the building and stores such personal property in the building at its sole risk. Athletic Club agrees to indemnify and hold harmless the City from any and all liability arising from the use of the Facility for programs carried on by the Athletic Club. Such agreement to indemnify and hold harmless does not include any sports program that the City would sponsor and supervise, or which may be

operated within the Facility by any person or entity other than the Athletic Club.

d. The parties shall reassess insurance needs at least once per contract year to determine whether or not the coverage required by this agreement is adequate.

8. For activities within the Facility sponsored solely by the Athletic Club, all revenue generated in connection with the activity shall be retained by the Athletic Club.

   a. Athletic Club shall meet with the Sports Complex Manager prior to each season to discuss the previous season and goals for the upcoming season. Athletic Club will file an annual revenue and expense statement of gross receipts generated as a result of programs offered at the Cadwell Sports Complex. These records shall be provided to the City no later than March 15th of the following year. The City shall have the right to examine any books, records, documents, and papers related to this Agreement, including State and Federal tax records.

9. Revenue generated by the City for the letting of the Facility to persons or parties other than the Athletic Club at any time while this agreement is in effect shall be retained by the City. Athletic Club shall have no authority to rent the Facility to other parties.

   a. Revenues generated by Athletic Club as a result of selling advertising panels which are affixed to the Facility shall be retained by the Athletic Club. The placement and size of advertising panels within the Facility building must be approved by the City prior to sale and placement. Cost of panel sales will be addressed in an advertisement plan approved by the City.

   b. Per previous agreement with the Park and Recreation Board, Athletic Club shall have no advertisement regarding specific alcoholic beverages or tobacco products, via signage sponsorship. City retains a general right to reject content it deems inappropriate for its Facility.

10. The Athletic Club agrees to use the Facility in a responsible manner for the purpose of conducting youth and recreational softball programs in cooperation with the City, and shall not allow the Facility to be misused.

   a. Food serving or preparation areas must be approved by the city prior to all events.

11. Nothing in this Agreement shall limit Athletic Club from cooperating with the City in caring for, maintaining, supervising, and/or constructing improvements, in the furtherance of this Agreement. Athletic Club shall make no alteration, addition, or improvement to the Facility without the advance consent and approval of the City.

   a. It is anticipated that Athletic Club will construct multiple permanent improvements on the Facility premises. The parties acknowledge that any permanent improvements to be placed on the Facility premises shall have prior approval from the City and shall meet all applicable City codes and ordinances, including any planning and development requirements of City for such improvements. Athletic Club will be responsible for obtaining all necessary permits and approvals and for providing any required paper work, fees and/or exhibits required to obtain the permits or approvals or to otherwise complete the planning and development review process. Any construction of buildings or any other improvements at or on the Facility premises shall be in conformity with the regulatory codes of the City and subject to the written approval of the Parks and Recreation Director or his designee prior to issuance of building permits for construction.

   b. Scoreboards may be purchased – at Athletic Club sole expense – and installed by the Athletic Club upon prior approval by the City. Athletic Club shall be solely responsible for the maintenance of said scoreboards at Athletic Club sole expense.

   All improvements to the Facility premises, upon completion of construction, shall be deemed to be the sole property of the City.

12. The Athletic Club shall not allow any lien to be placed against said improvements or the complex in general for any unpaid labor or materials and agrees to indemnify the City for any amounts of said liens and to hold the City harmless from any of Athletic Club's improvement expenses arising from this Agreement.

13. The City and Athletic Club shall make good faith efforts to accommodate the needs of each respective entity in order to maximize the overall use of the Facility. City and Athletic Club shall each designate a contact person to coordinate use of the facility.

14. This Agreement constitutes the entire agreement between the parties and shall not be modified unless mutually agreed by the City Park and Recreation Board and the Athletic Club in writing.

15. The Athletic Club shall have no right to assign any of the rights or benefits under this Agreement without prior written consent of the City.

16. Athletic Club agrees to engage in useful communication with the City and other User Groups to coordinate schedules and share use of the facilities.

17. If any section, or portion thereof, of this Agreement is found to be void, unenforceable, or unconstitutional, the improper portion shall be severed and the remaining provisions will remain in full force and effect to the maximum extent permitted by law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Approved and adopted by the Park & Recreation Board of the City of Mitchell, South Dakota, this, _____ day of ________, 2024.

CITY OF MITCHELL, SOUTH DAKOTA
PARK AND RECREATION BOARD

By:________________________________
Title: Board President

Approved and adopted by (print name)______________________, this _____ day of _____________, 2024.

MITCHELL ____________ ASSOCIATION

By:________________________________
Title: President

FACILITY USE AGREEMENT
TRAVEL TEAMS 2024
CITY OF MITCHELL

This agreement ("Agreement") entered into this _____ day of ________, 2024 between the City of Mitchell a municipal corporation, by and through its Park and Recreation Board, (the "City") and _______________________, Team Name _________________________, ("Athletic Club"), as follows:

WITNESSETH

1. Subject to the terms, provisions and mutual obligations of the parties as provided in this agreement, the City shall allow the Athletic Club the use of the Sports Complex (the "Facility"), including access to the City Parks and Cadwell Complex Fields, restrooms and all pertinent property for parking purposes for the program purposes of the Athletic Club for the duration of the 2024 Seasonal Use Period ("Seasonal Use Period" shall be March 30, 2024 through July 31, 2024; times outside of the said Seasonal Use Period are defined as the "Off Season"). This Agreement shall automatically renew on a year to year basis unless a party hereto intending to terminate this agreement gives notice to the other party, on or before thirty (30) days prior to the commencement of the next Seasonal Use Period that it does not intend to renew the agreement. Each such renewal shall be upon the same terms and conditions as set forth in this agreement unless amended in writing by mutual agreement of the parties. Fees shall be subject to modification by the Parks and Recreation Board and/or Mitchell City Council during the Off Season at least thirty (30) days prior to the commencement of the next Seasonal Use Period.

2. Athletic Club agrees to pay to the City as rent for use of the Facility the Diamond & Field Practice Fee of Twenty Three Dollars ($23.00) per athlete ages 13 and up, the Diamond & Field Practice Fee of Thirteen Dollars ($13.00) per athlete ages 12 and under, the Diamond & Field Game Fee of Thirty Seven Dollars ($37.00) per diamond/field per day and Twenty Three Dollars ($23.00) per diamond/field per hour for lights. Billing and payment shall be made in lump sum at the end of the season.

3. Athletic Club agrees to abide by all rules and guidelines in the Sports Complex policy manual.

4. The City shall retain the final management and control authority in respect to the Facility. Athletic Club shall have no management or control authority in respect to the Facility except as permitted by the City.

5. The City shall provide and/or perform the following functions within the Facility:

    a. Oversee and coordinate the scheduling of the Facility and maintain a master schedule regarding the use of the Facility.

    b. Provide supplemental manpower as required for the daily maintenance and upkeep for the diamond/field and other necessary maintenance duties during the Seasonal Use Period consistent with the Sports Complex policy manual.

6. The Athletic Club shall, on an annual basis, prior to or on December 31 of each year, reimburse or pay all non-insured expenses for repair or replacement to the Facility, complex, bleachers, scoreboards and any other City items or equipment, arising from Athletic Club's use of the Facility during the Seasonal Use Period or Off Season, normal wear and tear excepted. The City shall be responsible for structural and equipment repair and maintenance for the Facility.

7. During the term of each Seasonal Use Period, or any time the Athletic Club shall use the Facility, Athletic Club shall have in force the following insurances:

    a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of $1,000,000 for each occurrence. Insurance policies required by this paragraph shall name Athletic Club as insured and the City of Mitchell as an additional insured.

    b. A copy of additional insured endorsements required hereunder shall be delivered to the City prior to any use of the Facility by Athletic Club. Such policies or certifications shall provide that the insurance coverage may not be cancelled or materially changed unless thirty (30) days advance notice is given to the City.

    c. The Athletic Club shall be responsible for insuring any of its personal property that is stored in the building and stores such personal property in the building at its sole risk. Athletic Club agrees to indemnify and hold harmless the City from any and all liability arising from the use of the Facility for programs carried on by the Athletic Club. Such agreement to indemnify and hold harmless does not include any sports program that the City would sponsor and supervise, or which may be

operated within the Facility by any person or entity other than the Athletic Club.

   d. The parties shall reassess insurance needs at least once per contract year to determine whether or not the coverage required by this agreement is adequate.

8. For activities within the Facility sponsored solely by the Athletic Club, all revenue generated in connection with the activity shall be retained by the Athletic Club.

   a. Athletic Club shall meet with the Sports Complex Manager prior to each season to discuss the previous season and goals for the upcoming season. Athletic Club will file an annual revenue and expense statement of gross receipts generated as a result of programs offered at Cadwell Sports Complex. These records shall be provided to the City no later than March 15th of the following year. The City shall have the right to examine any books, records, documents, and papers related to this Agreement, including State and Federal tax records.

9. Revenue generated by the City for the letting of the Facility to persons or parties other than the Athletic Club at any time while this agreement is in effect shall be retained by the City. Athletic Club shall have no authority to rent the Facility to other parties.

   a. Revenues generated by Athletic Club as a result of selling advertising panels which are affixed to the Facility shall be retained by the Athletic Club. The placement and size of advertising panels within the Facility building must be approved by the City prior to sale and placement. Cost of panel sales will be addressed in an advertisement plan approved by the City.

   b. Per previous agreement with the Park and Recreation Board, Athletic Club shall have no advertisement regarding specific alcoholic beverages or tobacco products, via signage sponsorship. City retains a general right to reject content it deems inappropriate for its Facility.

10. The Athletic Club agrees to use the Facility in a responsible manner for the purpose of conducting youth and recreational baseball programs in cooperation with the City, and shall not allow the Facility to be misused.

   a. Food serving or preparation areas must be approved by the city prior to all events.

11. Nothing in this Agreement shall limit Athletic Club from cooperating with the City in caring for, maintaining, supervising, and/or constructing improvements, in the furtherance of this Agreement. Athletic Club shall make no alteration, addition, or improvement to the Facility without the advance consent and approval of the City.

    All improvements to the Facility premises, upon completion of construction, shall be deemed to be the sole property of the City.

12. The Athletic Club shall not allow any lien to be placed against said improvements or the complex in general for any unpaid labor or materials and agrees to indemnify the City for any amounts of said liens and to hold the City harmless from any of Athletic Club's improvement expenses arising from this Agreement.

13. The City and Athletic Club shall make good faith efforts to accommodate the needs of each respective entity in order to maximize the overall use of the Facility. City and Athletic Club shall each designate a contact person to coordinate use of the facility.

14. This Agreement constitutes the entire agreement between the parties and shall not be modified unless mutually agreed by the City Park and Recreation Board and the Athletic Club in writing.

15. The Athletic Club shall have no right to assign any of the rights or benefits under this Agreement without prior written consent of the City.

16. Athletic Club agrees to engage in useful communication with the City and other User Groups to coordinate schedules and share use of the facilities.

17. If any section, or portion thereof, of this Agreement is found to be void, unenforceable, or unconstitutional, the improper portion shall be severed and the remaining provisions will remain in full force and effect to the maximum extent permitted by law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Approved and adopted by the Park & Recreation Board of the City of Mitchell, South Dakota, _____ day of, ____________, 2024.

CITY OF MITCHELL, SOUTH DAKOTA
PARK AND RECREATION BOARD

By:_______________________________
Title: Mitchell Park & Recreation Board President

Approved and adopted by (print name)_____________________, this _____ day of ____________, 2024.

(ATHLETIC CLUB)

By:_______________________________
Title: President (HEAD COACH)

FACILITY USE AGREEMENT 2024
CITY OF MITCHELL
MITCHELL SOCCER ASSOCIATION

This agreement ("Agreement") entered into this _____ day of _________, 2024 between the City of Mitchell a municipal corporation, by and through its Park and Recreation Board, (the "City") and the Mitchell Soccer Association, a non-profit corporation ("Athletic Club"), as follows:

WITNESSETH

1. Subject to the terms, provisions and mutual obligations of the parties as provided in this agreement, the City shall allow the Athletic Club the use of the Sports Complex (the "Facility"), including access to the Soccer Fields, restrooms and all pertinent property for parking purposes for the program purposes of the Athletic Club for the duration of the 2024 Seasonal Use Period ("Seasonal Use Period" shall be March, 2024 through October 2024). This Agreement shall automatically renew on a year to year basis unless a party hereto intending to terminate this agreement gives notice to the other party, on or before thirty (30) days prior to the commencement of the next Seasonal Use Period, that it does not intend to renew the agreement. Each such renewal shall be upon the same terms and conditions as set forth in this agreement unless amended in writing by mutual agreement of the parties. Fees shall be subject to modification by the Parks and Recreation Board and/or Mitchell City Council during the Off Season at least thirty (30) days prior to the commencement of the next Seasonal Use Period.

2. Athletic Club agrees to pay to the City as rent for use of the Facility the Field Practice Fee of Twenty Three Dollars ($23.00) per athlete ages 13 and up, the Field Practice Fee of Thirteen Dollars ($13.00) per athlete ages 12 and under, the Field Game Fee of Fifty Five Dollars ($55.00) per field per day and Twenty Three Dollars ($23.00) per field per hour for lights. Billing and payment shall be made in lump sum at the end of the season.

3. Athletic Club agrees to abide by all rules and guidelines in the Sports Complex policy manual.

4. The City shall retain the final management and control authority in respect to the Facility. Athletic Club shall have no management or control authority in respect to the Facility except as permitted by the City.

5. The City shall provide and/or perform the following functions within the Facility:

    a. Oversee and coordinate the scheduling of the Facility and maintain a master schedule regarding the use of the Facility.

    b. Provide supplemental manpower as required for the daily maintenance and upkeep for the field and other necessary maintenance duties during the Seasonal Use Period consistent with the Sports Complex policy manual.

6. The Athletic Club shall, on an annual basis, prior to or on December 31 of each year, reimburse or pay all non-insured expenses for repair or replacement to the Facility, complex, bleachers, scoreboards and any other City items or equipment, arising from Athletic Club's use of the Facility during the Seasonal Use Period or Off Season, normal wear and tear excepted. The City shall be responsible for structural and equipment repair and maintenance for the Facility.

7. During the term of each Seasonal Use Period, or any time the Athletic Club shall use the Facility, Athletic Club shall have in force the following insurances:

    a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of $1,000,000 for each occurrence. Insurance policies required by this paragraph shall name Athletic Club as insured and the City of Mitchell as an additional insured.

    b. A copy of additional insured endorsements required hereunder shall be delivered to the City prior to any use of the Facility by Athletic Club. Such policies or certifications shall provide that the insurance coverage may not be cancelled or materially changed unless thirty (30) days advance notice is given to the City.

    c. The Athletic Club shall be responsible for insuring any of its personal property that is stored in the building and stores such personal property in the building at its sole risk. Athletic Club agrees to indemnify and hold harmless the City from any and all liability arising from the use of the Facility for programs carried on by the Athletic Club. Such agreement to indemnify and hold harmless does not include any sports program that the City would sponsor and supervise, or which may be

operated within the Facility by any person or entity other than the Athletic Club.

d. The parties shall reassess insurance needs at least once per contract year to determine whether or not the coverage required by this agreement is adequate.

8. For activities within the Facility sponsored solely by the Athletic Club, all revenue generated in connection with the activity shall be retained by the Athletic Club.

    a. Athletic Club shall meet with the Sports Complex Manager prior to each season to discuss the previous season and goals for the upcoming season. Athletic Club will file an annual revenue and expense statement of gross receipts generated as a result of programs offered at Pepsi Soccer Complex. These records shall be provided to the City no later than March 15th of the following year. The City shall have the right to examine any books, records, documents, and papers related to this Agreement, including State and Federal tax records.

9. Revenue generated by the City for the letting of the Facility to persons or parties other than the Athletic Club at any time while this agreement is in effect shall be retained by the City. Athletic Club shall have no authority to rent the Facility to other parties.

    a. Revenues generated by Athletic Club as a result of selling advertising panels which are affixed to the Facility shall be retained by the Athletic Club. The placement and size of advertising panels within the Facility building must be approved by the City prior to sale and placement. Cost of panel sales will be addressed in an advertisement plan approved by the City.

    b. Per previous agreement with the Park and Recreation Board, Athletic Club shall have no advertisement regarding specific alcoholic beverages or tobacco products, via signage sponsorship. City retains a general right to reject content it deems inappropriate for its Facility.

10. The Athletic Club agrees to use the Facility in a responsible manner for the purpose of conducting youth and recreational soccer programs in cooperation with the City, and shall not allow the Facility to be misused.

   a. Food serving or preparation areas must be approved by the city prior to all events.

11. Nothing in this Agreement shall limit Athletic Club from cooperating with the City in caring for, maintaining, supervising, and/or constructing improvements, in the furtherance of this Agreement. Athletic Club shall make no alteration, addition, or improvement to the Facility without the advance consent and approval of the City.

    a. It is anticipated that Athletic Club will construct multiple permanent improvements on the Facility premises. The parties acknowledge that any permanent improvements to be placed on the Facility premises shall have prior approval from the City and shall meet all applicable City codes and ordinances, including any planning and development requirements of City for such improvements. Athletic Club will be responsible for obtaining all necessary permits and approvals and for providing any required paper work, fees and/or exhibits required to obtain the permits or approvals or to otherwise complete the planning and development review process. Any construction of buildings or any other improvements at or on the Facility premises shall be in conformity with the regulatory codes of the City and subject to the written approval of the Parks and Recreation Director or his designee prior to issuance of building permits for construction.

    b. Scoreboards may be purchased – at Athletic Club sole expense – and installed by the Athletic Club upon prior approval by the City. Athletic Club shall be solely responsible for the maintenance of said scoreboards at Athletic Club sole expense.

    All improvements to the Facility premises, upon completion of construction, shall be deemed to be the sole property of the City.

12. The Athletic Club shall not allow any lien to be placed against said improvements or the complex in general for any unpaid labor or materials and agrees to indemnify the City for any amounts of said liens and to hold the City harmless from any of Athletic Club's improvement expenses arising from this Agreement.

13. The City and Athletic Club shall make good faith efforts to accommodate the needs of each respective entity in order to maximize the overall use of the Facility. City and Athletic Club shall each designate a contact person to coordinate use of the facility.

14. This Agreement constitutes the entire agreement between the parties and shall not be modified unless mutually agreed by the City Park and Recreation Board and the Athletic Club in writing.

15. The Athletic Club shall have no right to assign any of the rights or benefits under this Agreement without prior written consent of the City.

16. Athletic Club agrees to engage in useful communication with the City and other User Groups to coordinate schedules and share use of the facilities.

17. If any section, or portion thereof, of this Agreement is found to be void, unenforceable, or unconstitutional, the improper portion shall be severed and the remaining provisions will remain in full force and effect to the maximum extent permitted by law.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Approved and adopted by the Park & Recreation Board of the City of Mitchell, South Dakota, this _____ day of _____________, 2024.

CITY OF MITCHELL, SOUTH DAKOTA
PARK AND RECREATION BOARD

By:_______________________________
Title: Board President

Approved and adopted by _________, this ___________ day of ___________, 2024.

MITCHELL ____________ ASSOCIATION

By:_______________________________
Title: President

Discussion for possible names of Lakeside Access Areas: (*All signage to have city logo and "public access")*

Substation: *Campground Bay* has been the 'official' name of that entire south end of the bay. That small corner (east of the access) had been known as *Nora's Bay* when Joe was a kid, as there was a woman named Nora who had lived on that corner just east of the now substation.

Amphitheater: Same -- may not need signage for such.

Turn-around south of Indian Village: Propose to cable off the turn-around access – it would then be left to return to natural (brome) growth.

Sportsmen's Dock (to the east): *Sportsmen's Dock Overflow*

Pheasants Forever Shelter and Grounds: Same (fence separates from Sportsmen's Club)

Turtle Trail Park: *Kippes Bay South Side or* ***Turtle Trail Park***

Kippes Cove: Joe liked the name.

Lot next to Colin Kirkegaard: *Johnson's Bay*

Lot next to Luther: 115 South Harmon (the number "*115*" might be sufficient)

North Ohlman Access: Same

Frank's Bay parking lot/turn-around to the east: All part of *Frank's Bay*

West End Boat Launch: Same

What had been proposed to be a Cabin Loop: *Firesteel Loop* or *Firesteel Park Loop*.

Lion's Point Park (south of road across from it): None (all part of Firesteel Park) – Perhaps *Firesteel Park West End (for a name for crew to know/recognize).* Sign likely not needed.

Access Between Two West-End Bridges: *Sand Point* or *Delta Point* or (parks crew likes) ***Cattail Point***

Sandy Beach West Approach: Remove the approach, unless needed for maintenance access to the detention pond.

Northside Turnaround: *Whitetail Turn-Around* or close off the area

Redstone: Same

Spillway: None