



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
April 1, 2024

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: River Tree Wesleyan**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Raffle Permits**
 - D. 2023 Annual Report**
 - E. Authorization to Apply for the South Dakota Community Foundation Big Idea Grant**
 - F. Authorization to Apply for South Dakota Game, Fish, and Parks Grant**
 - G. SD DOT Capital Grant Application**
 - H. Approve Main Arena Replacement Heater Purchase**
 - I. Approve Property Tax Abatement for 2020 Tax Year Payable 2021**
 - J. Updates to the Annual Volunteer List**
 - K. Approval of Gasoline & Fuel Quotes**
 - L. Pay Estimates**
 - M. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**
- 6. Motion To Approve, Request Public Comment, Roll Call**
- 7. Citizens Input**
If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 8. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And**

Sit As The Board Of Adjustment

A. Hearing and Action on an Application for Erika Hennessey-Conditional Use Permit (Postponed from 3-18-24)

Erika Hennessey has applied for a conditional use permit to operate an Educational Institution, located at 1325 Palmer Place, legally described as Lot 5 and West 3' of Lot 4, Block 8, Gardenview Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

B. Action to Set Date for Board of Adjustment Hearing 4-15-24

Lori Schulz has applied for a Variance Permit for a front yard setback of 15' vs 25' to build a 17' x 9' front porch; located at 714 E 1st Ave, legally described as Lot 11, Block 21 F.M. Greens Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

C. Action to Set Date for Board of Adjustment Hearing 4-15-24

Lynn Eckmann has applied for a Variance Permit for a side yard corner setback of 8' vs 20' to place a 12' x 20' storage shed; located at 1528 Pebble Beach Road, legally described as Lot 29, Block 4, Lakeview 1st Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

9. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

10. Hearing and action on the following Alcohol License Applications

a. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for April 20, 2024 for a Wedding.

b. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for May 10, 2024 for a Wedding.

11. Action to Approve Special Event Permit Application Mitchell Main Street & Beyond 1st Fridays on Main (May through September)

- Street Closure(s)
- Parking Lot Closure(s)
- Noise Permit
- Special Event Liquor License
- Consumption Permit

Mitchell Main Street & Beyond is requesting that the City Council waive fees as shown in the Special Event Fee(s) Breakdown Worksheet, which is included with the application.

12. Action to Approve Special Event Permit Application Mitchell Main Street & Beyond Memorial Weekend in Mitchell on Saturday, May 25, 2024

- Street Closure(s)
- Parking Lot Closure(s)
- Noise Permit
- Special Event Liquor License
- Consumption Permit

Mitchell Main Street & Beyond is requesting that the City Council waive fees as shown in the Special Event Fee(s) Breakdown Worksheet, which is included with the application.

13. Action to Approve Special Event Permit Application Mitchell Main Street & Beyond Oktoberfest & OutKasts Car Show on Saturday, September 21, 2024

- Street Closure(s)
- Parking Lot Closure(s)
- Noise Permit
- Special Event Liquor License
- Consumption Permit

Mitchell Main Street & Beyond is requesting that the City Council waive fees as shown in the Special Event Fee(s) Breakdown Worksheet, which is included with the application.

14. Action to Approve Special Event Permit Application Mitchell Main Street & Beyond Parade of Lights on Tuesday, December 3, 2024

- Street Closure(s)
- Parking Lot Closure(s)
- Parade Permit
- Noise Permit

Mitchell Main Street & Beyond is requesting that the City Council waive fees as shown in the Special Event Fee(s) Breakdown Worksheet, which is included with the application.

15. Action to Approve Special Event Permit Application For Heart & Sole Cancer Walk on Friday, June 14, 2024

- Street Closure(s)
- Parking Lot Closure(s)
- Noise Permit

The Mitchell Heart & Sole Cancer Walk is requesting that the City Council waive all permit and Park & Rec fees associated with the Special Event Permit.

16. Action to Approve Palace City Pre-Sturgis Party 2024 License For Limited Use of City of Mitchell Intellectual Property Assets Agreement with The Window Shop

- 17. Action to Award Bid for Marina Improvements Phase I and II Project #2023-3, EDA # 05-79-06173**
- 18. Action to Award Bid for Rock Chips Project #2024-10**
- 19. Action to Award Bid for Petroleum Products Project #2024-13**
- 20. Action to Approve Request for Three (3) New Street Lights on Sam Street North of Maui Drive**
- 21. Action to Approve a Moving Permit for Abbott House Inc to move a 30' x 50' shed from Ethan, SD to 1812 N Minnesota Street**
- 22. Action to Agree to Renew the Corn Palace Service Agreement for the 2025 Summer Season**
- 23. Action to approve Permanent Easement with Frances M. Smith Revocable Living Trust in Relation to 540 North Harmon Drive**
- 24. Grant the City of Mt. Vernon Permission to Haul Sanitary Waste to Mitchell Landfill**
- 25. Action to Approve Agreement #A2024-13, Mitchell Water Distribution System Model Support with AE2S**
- 26. Hearing and Action to Approve Agreement #A2024-14, Real Estate Purchase Agreement-Kiner Property**
- 27. Action to Approve Resolution #R2024-23; Plat of Tract 1 of Volesky Properties Addition, in the West 7 Rods of the NE 1/4 of the NE 1/4; and in Lot 3B of the NW 1/4 of the NE 1/4 of Section 26, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota**
- 28. Action to Approve Resolution #R2024-24, Plat of Lot 1 of Finley First Addition**
- 29. Action to Approve Resolution #R2024-25, Plat of Lot 1 of Archer First Addition**
- 30. Action to Approve Resolution #R2024-26, Plat of Lots 12 and 14, Block 4 of the Woods First Addition**
- 31. Hearing and First Reading on Ordinance #O2024-03, Rezoning Lot 4 and North 5' of Lot 5, Block 11, D.A. Scott's 1st Addition, City of Mitchell, Davison County, South Dakota from CB Central Business to R4 High Density Residential District**
- 32. Motion to Enter Into Executive Session According to SDCL 1-25-2 (4) Employee Negotiations**
- 33. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.