



Golf & Cemetery Board Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
April 8, 2024

- 1. 5:45 PM Call to Order**
- 2. Citizen's Input**
If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 3. DELEGATIONS**
- 4. Minutes**
- 5. Approve Financial Reports**
- 6. Clubhouse Report**
- 7. Superintendent Report**
- 8. Discussion: Signs**
- 9. Discussion: Phase 2 meeting**
- 10. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.



Golf & Cemetery Board Meeting
City Council Chambers, City Hall, 612 N. Main Street
March 11, 2024

1. Call to Order

Meeting called to order by Joe Schlimgen, Vice-Chairman, at 5:47 PM

Present: Joe Schlimgen, Joel Reinesch, Terry Rietveld, Tom Young

Absent: Lynette Shattuck, Mark Graham, Jeff McEntee. Council Liaison: Dan Sabers

Satt Present: Jason Gunnare, Kevin Nelson, Angel DeWaard, Eric Hieb - arrived at 6:23 PM

2. Citizen's Input

3. DELEGATIONS

4. Minutes

Motion to approve the Minutes of the January 9, 2024, regular meeting. Motion Rietveld,
Second Reinesch to approve the Minutes of the January 9, 2024, meeting. Motion carried.

5. Approve Financial Reports

Motion Reinesch, Second Rietveld to approve the Bills. Motion carried.

6. Clubhouse Report

February/March Lakeview Golf Course Clubhouse Report

- Gearing up for spring as temperatures and weather improve
- Finished taking my Food Re-Certification Exam
- Cleaning clubhouse and getting clubhouse ready for 2024 season
- Pro Shop Inventory will start coming in and getting clubhouse restocked
- Events/Tournaments – been contacting events and getting schedule of events organized for 2024

o Review vents for 2024

Thanks,
Eric Hieb

**7. Superintendent Report
Golf and Cemetery Board
5:45 PM March 11th
Cemetery**

- Money transferred from last year for.
 1. 228D mower \$7,100.
 2. Digital Cemetery \$28,500.
 3. 1-Ton transmission repair \$3,000.
 4. Donation for headstone repair \$4,000.
 5. Mini Excavator \$46,000.
- Burn tree pile.
- Tree Grant.

Community Garden

- 47 spots still available.
- May be opening up one new section if the need is there.
- Will need to do some fence work.

Golf

- South Dakota gcsa conference and trade show last week.
- Reel grinding almost done.
- Tree clean up from last fall almost done except the stumps.
- Have a few more to come down for project.
- Hoping to get started on stumps soon.
- Painting tee markers.
- Will start having regular construction meetings.
- Money Transferred from last year for project.

Golf & Cemetery Superintendent
Jason Gunnare

8. Approve Maintenance-Lot Sale Agreement Calvary Cemetery 2024

Motion Reinesch, Second Young to approve the Maintenance Lot Sale Agreement Calvary Cemetery 2024. Motion carried.

9. Approve Maintenance-Lot Sale Agreement Servicemen's Memorial Cemetery-Kippes Memorial Park 2024

Motion Reinesch, Second Rietveld to approve the Maintenance Lot Sale Agreement Servicemen's Memorial Cemetery/Kippes Memorial Park 2024. Motion carried.

10. Approve Maintenance-Lot Sales Agreement American Legion Post 18 Cemetery 2024

Motion Reinesch, Second Young to approve the Maintenance Lot Sales Agreement American Legion Post 18 Cemetery 2024. Motion carried.

11. Approve Updated 2024 Fees

Gunnare reviewed the updated 2024 fees, noting the following were added: Tee Advertisement + Single Membership \$850; Corporate Discount 10%; Golf/Cemetery Board Discount 40%. Motion Schlimgen, Second Reinesch to approve Updated 2024 Fees. Motion carried.

12. Approval 3% Credit Card/Debit Card Fee to Cover Fee Charged by Credit Card Company

Gunnare & Hieb reviewed with the Board the request to charge a 3% fee for use of credit or debit cards at the golf course, which will help defray the fee charged by the credit card companies. Motion Reinesch, Second Young to approve a 3% Credit Card/Debit Card fee for the golf course to cover fees charged by credit card companies beginning March 15, 2024. Motion carried.

13. Adjournment

Next meeting date: Monday, April 8, 2024, at 5:45 PM

There being no further business, the Board adjourned at 6:37 PM

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

101-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
CHARGES-GOODS & SERVICES	<u>138,400</u>	<u>6,380.00</u>	<u>36,604.74</u>	<u>42,818.69</u>	<u>95,581.31</u>	<u>30.94</u>
TOTAL REVENUES	138,400	6,380.00	36,604.74	42,818.69	95,581.31	69.06
<u>EXPENDITURE SUMMARY</u>						
<u>CEMETERY</u>						
SALARIES	250,114	17,834.82	48,362.26	51,619.83	198,494.17	20.64
CURRENT EXPENSES	54,700	1,134.82	8,507.98	5,595.68	49,104.32	10.23
CAPITAL OUTLAY	<u>119,500</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>119,500.00</u>	<u>0.00</u>
TOTAL CEMETERY	<u>424,314</u>	<u>18,969.64</u>	<u>56,870.24</u>	<u>57,215.51</u>	<u>367,098.49</u>	<u>86.52</u>
TOTAL EXPENDITURES	424,314	18,969.64	56,870.24	57,215.51	367,098.49	86.52
REVENUE OVER/(UNDER) EXPENDITURES	(285,914)	(12,589.64)	(20,265.50)	(14,396.82)	(271,517.18)	94.96

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

101-GENERAL

		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUES							
<u>CHARGES-GOODS & SERVICES</u>							
101-348	CEMETERY PERMITS	5,000	505.00	720.00	865.00	4,135.00	17.30
101-3481	CEMETERY OPENINGS	60,000	4,325.00	8,550.00	7,825.00	52,175.00	13.04
101-3482	CEMETERY LOT SALES	38,000	650.00	5,120.00	12,054.30	25,945.70	31.72
101-3483	CEMETERY SAT FUNERAL FEE	5,000	700.00	350.00	700.00	4,300.00	14.00
101-3484	CEMETERY MAINTENANCE FEES	22,000	200.00	21,864.74	21,374.39	625.61	97.16
101-3485	COLUMBARIUM LOT SALES	<u>8,400</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES		138,400	6,380.00	36,604.74	42,818.69	95,581.31	69.06
TOTAL REVENUE		138,400	6,380.00	36,604.74	42,818.69	95,581.31	69.06

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

101-GENERAL
CEMETERY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
<u>SALARIES</u>						
101-43700-41100 SALARIES	142,490	10,709.08	30,342.34	32,127.23	110,362.77	22.55
101-43700-41110 OVERTIME	1,250	0.00	0.00	0.00	1,250.00	0.00
101-43700-41120 PART-TIME	29,100	1,044.25	247.60	1,382.45	27,717.55	4.75
101-43700-41200 SOCIAL SECURITY/MEDICARE	13,222	836.49	2,160.38	2,375.15	10,846.85	17.96
101-43700-41300 RETIREMENT	8,624	642.54	1,820.58	1,927.62	6,696.38	22.35
101-43700-41500 GROUP INSURANCE	55,428	4,602.46	13,791.36	13,807.38	41,620.62	24.91
101-43700-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	250,114	17,834.82	48,362.26	51,619.83	198,494.17	79.36
<u>CURRENT EXPENSES</u>						
101-43700-42200 PROFESSIONAL FEES/SERVIC	0	0.00	0.00	0.00	0.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	5,500	95.66	0.00	95.66	5,404.34	1.74
101-43700-42510 HEADSTONE REPAIR & MAINT	4,500	0.00	0.00	0.00	4,500.00	0.00
101-43700-42600 SUPPLIES & MATERIALS	16,000	351.76	6,392.69	2,971.03	13,028.97	18.57
101-43700-42602 CHEMICALS	8,500	0.00	0.00	0.00	8,500.00	0.00
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	0.00	415.93	1,084.07	27.73
101-43700-42604 TREES, SOD & SEED	2,000	0.00	0.00	0.00	2,000.00	0.00
101-43700-42610 GAS & FUEL	8,000	249.61	715.13	665.45	7,334.55	8.32
101-43700-42650 UNIFORMS	500	0.00	0.00	203.37	296.63	40.67
101-43700-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
101-43700-42700 TRAVEL, CONF. & DUES	500	20.00	495.88	530.88 (	30.88)	106.18
101-43700-42800 UTILITIES	5,000	417.79	803.87	713.36	4,286.64	14.27
101-43700-42830 UTILITIES-WATER/SEWER	1,500	0.00	100.41	0.00	1,500.00	0.00
101-43700-42999 REFUND OF FEES	<u>1,200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	54,700	1,134.82	8,507.98	5,595.68	49,104.32	89.77
<u>CAPITAL OUTLAY</u>						
101-43700-43200 BUILDINGS	27,000	0.00	0.00	0.00	27,000.00	0.00
101-43700-43300 IMPROVEMENTS	28,500	0.00	0.00	0.00	28,500.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	<u>64,000</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>64,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	119,500	0.00	0.00	0.00	119,500.00	100.00
TOTAL CEMETERY	424,314	18,969.64	56,870.24	57,215.51	367,098.49	86.52
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	424,314	18,969.64	56,870.24	57,215.51	367,098.49	86.52
REVENUE OVER/ (UNDER) EXPENDITURES	(285,914)	(12,589.64)	(20,265.50)	(14,396.82)	(271,517.18)	94.96

WARNING 2,148 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

2/28/2024 10:18 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 17

PACKET : 06788 06789

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS FARMERS ALLIANCE					
		I-I21306	101-43700-42800	UTILITIES LP BOTTLE FILL	200996	16.95
01-00712	NAPA CENTRAL					
		I-796973	101-43700-42600	SUPPLIES & MA FRONT WIPER BLADES	201069	27.94
01-01830	NORTEWESTERN ENERGY					
		I-2581639-8.02.24	101-43700-42800	UTILITIES 700 W 23RD AVE	201071	293.30
		I-2581641-4.02.24	101-43700-42800	UTILITIES W 23RD	201071	12.17
		I-2939180-2.02.24	101-43700-42800	UTILITIES 825 INDIAN VILLAGE RD	201071	23.67
01-02495	TITAN MACHINERY-MITCHEL					
		I-PSC215269-1	101-43700-42600	SUPPLIES & MA CONNECT LINK	201108	3.20
01-02880	TEUNE TRUE VALUE & APPL					
		I-A562637	101-43700-42600	SUPPLIES & MA BATTERY	201107	17.99
01-08281	ARAMARK					
		I-6380171924	101-43700-42600	SUPPLIES & MA MAT CLEANING	200978	33.57
DEPARTMENT 3700 CEMETERY					TOTAL:	428.79

3/13/2024 1:52 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 17

PACKET : 06800 06801 06802 06803

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS FARMERS ALLIANCE					
		I-IF8481	101-43700-42610	GAS & FUEL GOLF RUBY FIELDMASTER	201168	249.61
01-01518	VERIZON WIRELESS					
		I-9957852105	101-43700-42800	UTILITIES ACCT #886931646-00001	201299	71.70
01-02495	TITAN MACHINERY-MITCHEL					
		I-PS0212684-1	101-43700-42600	SUPPLIES & MA ORING,QUICK COUPLING	201295	103.65
01-02679	MENARD'S INC					
		I-65806	101-43700-42600	SUPPLIES & MA FURRING,CLOROX WIPES	201226	105.32
		I-66197	101-43700-42600	SUPPLIES & MA SECURITY CAMERA LENS	201226	5.97
01-02880	THUNE TRUE VALUE & APPL					
		I-B285876	101-43700-42600	SUPPLIES & MA HANDY BOX,COVER,CONNECTOR	201293	20.55
01-08281	ARAMARK					
		I-6380175493	101-43700-42600	SUPPLIES & MA MAT CLEANING	201140	33.57
01-09516	BECHER ELECTRIC INC					
		I-4542	101-43700-42500	REPAIR & MAIN LIGHT WIRING REPAIR	201149	95.66
				DEPARTMENT 3700 CEMETERY	TOTAL:	686.03

3/19/2024 11:14 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 10

PACKET: 06805 CREDIT CARDS 03.20.2024

VENDOR SET: 01

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07141	FIRST NATIONAL BANK OMA					
		I-03082024.6468	101-43700-42700	TRAVEL, CONF. ACCT #6468	201307	20.00
				DEPARTMENT 3700 CEMETERY	TOTAL:	20.00

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

614-GOLF COURSE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	494,400	84,179.06	16,681.48	94,623.33	399,776.67	19.14
MISCELLANEOUS REVENUE	<u>9,000</u>	<u>172.11</u>	<u>0.00</u>	<u>172.11</u>	<u>8,827.89</u>	<u>1.91</u>
TOTAL REVENUES	503,400	84,351.17	16,681.48	94,795.44	408,604.56	81.17

EXPENDITURE SUMMARY

<u>GOLF COURSE</u>						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	227,854	15,372.43	39,200.88	42,270.53	185,583.47	18.55
CURRENT EXPENSES	195,387	10,420.20	40,125.20	39,818.86	155,568.14	20.38
CAPITAL OUTLAY	<u>788,436</u>	<u>0.00</u>	<u>25,500.00</u>	<u>35,000.00</u>	<u>753,436.00</u>	<u>4.44</u>
TOTAL GOLF COURSE	<u>1,211,677</u>	<u>25,792.63</u>	<u>104,826.08</u>	<u>117,089.39</u>	<u>1,094,587.61</u>	<u>90.34</u>
TOTAL EXPENDITURES	1,211,677	25,792.63	104,826.08	117,089.39	1,094,587.61	90.34

REVENUE OVER/ (UNDER) EXPENDITURES	(708,277)	58,558.54	(88,144.60)	(22,293.95)	(685,983.05)	96.85
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OTHER SOURCES	0	0.00	0.00	0.00	0.00	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00

REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(708,277)	58,558.54	(88,144.60)	(22,293.95)	(685,983.05)	0.00
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CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YDT ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>CHARGES-GOODS & SERVICES</u>						
614-3461 MEMBERSHIP FEES	156,000	39,792.14	14,620.20	47,031.93	108,968.07	30.15
614-3462 RANGE MEMBERSHIP	18,000	7,929.11	167.44	7,929.11	10,070.89	44.05
614-34620 RANGE BALLS	18,000	3,337.61	0.00	3,343.13	14,656.87	18.57
614-34622 ADULT GREEN FEES	104,000	4,200.56	0.00	4,200.56	99,799.44	4.04
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	16,000	1,781.72	0.00	1,781.72	14,218.28	11.14
614-3463 ELECTRIC CART & STORAGE FEE	21,000	1,356.04	1,270.37	2,203.72	18,796.28	10.49
614-34630 1.5% TOURISM TAX~RANGE BALLS	300	44.48	0.00	44.56	255.44	14.85
614-34631 CART RENTAL	115,000	19,503.31	0.00	21,854.51	93,145.49	19.00
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	6,026.35	563.37	6,026.35	11,973.65	33.48
614-34641 LOCKER FEE	1,200	197.74	60.10	197.74	1,002.26	16.48
614-3465 TOURNAMENT SPONSOR FEE	21,000	0.00	0.00	0.00	21,000.00	0.00
614-3466 MISC/GAS/PROG/CLUBHOUSE	2,000	10.00	0.00	10.00	1,990.00	0.50
614-3467 ADVERTISING REVENUE (NO TAX)	3,900	0.00	0.00	0.00	3,900.00	0.00
614-3469 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	494,400	84,179.06	16,681.48	94,623.33	399,776.67	80.86
<u>MISCELLANEOUS REVENUE</u>						
614-367 CONTRIBUTION FR PRIVATE SOURCE	4,500	0.00	0.00	0.00	4,500.00	0.00
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	0.00	0.00	4,500.00	0.00
614-369 REFUNDS AND REIMBURSEMENTS	<u>0</u>	<u>172.11</u>	<u>0.00</u>	<u>172.11</u>	<u>(172.11)</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	9,000	172.11	0.00	172.11	8,827.89	98.09
TOTAL REVENUE	503,400	84,351.17	16,681.48	94,795.44	408,604.56	81.17

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

614-GOLF COURSE

GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER</u>						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21620 PENSION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21630 OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
 <u>SALARIES</u>						
614-45250-41100 SALARIES	106,698	8,194.11	22,074.33	24,308.01	82,389.99	22.78
614-45250-41110 OVERTIME	1,000	0.00	0.00	411.47	588.53	41.15
614-45250-41120 PART-TIME	57,124	2,318.70	3,196.80	3,238.30	53,885.70	5.67
614-45250-41200 SOCIAL SECURITY/MEDICARE	12,838	744.08	1,745.43	1,957.90	10,880.10	15.25
614-45250-41300 RETIREMENT	6,462	491.64	1,324.44	1,483.15	4,978.85	22.95
614-45250-41500 GROUP INSURANCE	43,732	3,623.90	10,859.88	10,871.70	32,860.30	24.86
614-45250-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	227,854	15,372.43	39,200.88	42,270.53	185,583.47	81.45
 <u>CURRENT EXPENSES</u>						
614-45250-42100 INSURANCE	11,000	0.00	10,917.05	11,436.40 (	436.40)	103.97
614-45250-42200 GOLF PRO CONTRACT	66,525	5,402.71	14,382.78	15,354.28	51,170.72	23.08
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,000	0.00	0.00	0.00	2,000.00	0.00
614-45250-42400 RENTALS	3,000	0.00	0.00	0.00	3,000.00	0.00
614-45250-42500 REPAIR & MAINTENANCE	10,000	356.00	0.00	356.00	9,644.00	3.56
614-45250-42600 SUPPLIES & MATERIALS	25,400	3,259.52	8,089.18	6,572.19	18,827.81	25.87
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	25,000	0.00	0.00	0.00	25,000.00	0.00
614-45250-42603 SAND/GOLF COURSE	6,000	0.00	0.00	0.00	6,000.00	0.00
614-45250-42604 TREES & SOD	2,500	0.00	0.00	0.00	2,500.00	0.00
614-45250-42610 GAS & FUEL	15,000	285.33	501.55	558.44	14,441.56	3.72
614-45250-42650 UNIFORMS	500	0.00	0.00	125.97	374.03	25.19
614-45250-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
614-45250-42700 TRAVEL, CONF. & DUES	1,200	55.88	1,930.37	755.88	444.12	62.99
614-45250-42800 UTILITIES	20,000	836.68	1,558.84	1,476.39	18,523.61	7.38
614-45250-42830 UTILITIES-WATER/SEWER	2,682	0.00	279.93	0.00	2,682.00	0.00
614-45250-42920 COMPUTER SOFTWARE	4,280	224.00	2,465.50	3,182.40	1,097.60	74.36
614-45250-42931 SALES TAX	300	0.08	0.00	0.91	299.09	0.30
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	195,387	10,420.20	40,125.20	39,818.86	155,568.14	79.62

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2024

614-GOLF COURSE

GOLF COURSE

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YDT ACTUAL	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
<u>CAPITAL OUTLAY</u>						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	747,436	0.00	0.00	0.00	747,436.00	0.00
614-45250-43400 MACHINERY & EQUIPMENT	<u>41,000</u>	<u>0.00</u>	<u>25,500.00</u>	<u>35,000.00</u>	<u>6,000.00</u>	<u>85.37</u>
TOTAL CAPITAL OUTLAY	788,436	0.00	25,500.00	35,000.00	753,436.00	95.56
 TOTAL GOLF COURSE	 1,211,677	 25,792.63	 104,826.08	 117,089.39	 1,094,587.61	 90.34
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	1,211,677	25,792.63	104,826.08	117,089.39	1,094,587.61	90.34

REVENUE OVER/(UNDER) EXPENDITURES	(708,277)	58,558.54	(88,144.60)	(22,293.95)	(685,983.05)	96.85
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OTHER FINANCING SOURCES

614-3900 FROM GENERAL FUND	0	0.00	0.00	0.00	0.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00

OTHER FINANCING USES

614-49000-51100 TRANSFER OUT TO GENERAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00

REVENUES & OTHER SOURCES OVER

(UNDER) EXPENDITURES & OTHER (USES)	(708,277)	58,558.54	(88,144.60)	(22,293.95)	(685,983.05)	96.85
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PACKET : 06788 06789

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00712	NAPA CENTRAL					
		I-797263	614-45250-42600	SUPPLIES & MA CEMENT	201069	9.49
01-01355	MIDWEST TURF & IRRIGATI					
		I-3925067-00	614-45250-42600	SUPPLIES & MA TIRE,MOTOR SEAL KIT,V-BELT,JNT	201060	1,575.44
		I-3925078-00	614-45250-42600	SUPPLIES & MA INNER TUBE VALVE	201060	47.84
01-01404	MITCHELL IRON & SUPPLY					
		I-81776	614-45250-42600	SUPPLIES & MA LOADED U-CAP,O-RING	201062	19.17
01-01450	MUTH ELECTRIC INC					
		I-668617	614-45250-42500	REPAIR & MAIN INSTALLED POWER FOR NEW EQUIP	201067	356.00
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.02.24	614-45250-42800	UTILITIES 700 W 23RD AVE	201071	293.29
		I-2581875-8.02.24	614-45250-42800	UTILITIES GOLF CLUB HOUSE	201071	392.99
		I-2581876-6.02.24	614-45250-42800	UTILITIES GOLF CART SEED	201071	15.08
01-02051	MIDCONTINENT COMMUNICAT					
		I-02630670213856	614-45250-42800	UTILITIES ACCT #026306702	201057	93.39
01-08892	ERIC HIEB					
		I-02262024	614-45250-42200	GOLF PRO CONT BASE CONTRACT 03.2024	201028	5,311.31
		I-022624	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 03.2024	201028	91.40
DEPARTMENT 5250 GOLF COURSE					TOTAL:	8,205.40
FUND 614 GOLF COURSE					TOTAL:	8,205.40

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 51

PACKET : 06800 06801 06802 06803

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1797958	614-45250-42600	SUPPLIES & MA ROD,SIMPLE GREEN,PINE-SOL	201273	30.44
01-00436	CHS FARMERS ALLIANCE					
		I-IF8482	614-45250-42610	GAS & FUEL GOLF UNLEADED FUEL	201168	136.98
		I-I21090	614-45250-42610	GAS & FUEL MOBIL DTE EXCEL	201168	148.35
01-00712	NAPA CENTRAL					
		I-797683	614-45250-42600	SUPPLIES & MA OIL FOR GOLF CARTS	201243	60.36
		I-797684	614-45250-42600	SUPPLIES & MA QUARTS OF OIL	201243	181.08
01-01355	MIDWEST TURF & IRRIGATI					
		I-3925169-00	614-45250-42600	SUPPLIES & MA SEAL	201231	58.13
		I-3925741-00	614-45250-42600	SUPPLIES & MA BEARINGS,SEALS,SPRING WIRE	201231	183.84
01-01404	MITCHELL IRON & SUPPLY					
		I-81897	614-45250-42600	SUPPLIES & MA O-RINGS,WASHERS,U-CUPS	201234	49.67
01-01518	VERIZON WIRELESS					
		I-9957852105	614-45250-42800	UTILITIES ACCT #886931646-00001	201299	41.93
01-02811	JONES SUPPLIES					
		I-145686	614-45250-42600	SUPPLIES & MA SCREENS,LINERS,TOILET BOWL CLN	201210	1,044.06
01-03479	SPECTRUM TECHNOLOGIES I					
		I-100089521	614-45250-42920	COMPUTER SOFT ANNUAL SUBSCRIPTION	201284	224.00
DEPARTMENT 5250 GOLF COURSE					TOTAL:	2,158.84
FUND 614 GOLF COURSE					TOTAL:	2,158.84

3/19/2024 11:14 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 26

PACKET: 06805 CREDIT CARDS 03.20.2024

VENDOR SET: 01

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-07141	FIRST NATIONAL BANK OMA					
		I-03082024.2164	614-45250-42700	TRAVEL, CONF. YOUNG COMMERCIAL APPLICATOR	201307	20.00
		I-03082024.2164	614-45250-42700	TRAVEL, CONF. DAGEN COMMERCIAL APP LICENSE	201307	35.88
DEPARTMENT 5250 GOLF COURSE						TOTAL: 55.88

FUND 614 GOLF COURSE						TOTAL: 55.88

March/April Lakeview Golf Course Clubhouse Report

- Had about 8-10 real nice days in March for play. Opened officially on March 11th
- Shut down for 2 weeks when winter weather came back, opened back up April 3rd
- First high school event was held on Friday, April 5th (Class B Classic – 144 golfers)
- DWU Invite will be held on Monday and Tuesday, April 8th & 9th (83 golfers)
- Preparing for regular play, more events coming up, leagues, and junior camp
- Talked with Jeff Hanson on putting a corn mural on front of patio area – gave an idea of a green with a flag or could just put LAKEVIEW on it. Depends if that is the route we want to go. Discussion
- 885 Rounds played in March with no events
- Once we get through April I will have membership number update and more details on rounds played

Thanks,

Eric Hieb

Golf and Cemetery Board

5:45 PM

April, 8th 2024

Community Garden

- Opened up one extra section.
- 3 open spots at this time.
- We can open another section if needed.
- There could be some walk ins come in yet.
- There is now a link to the city web site for the garden.

Cemetery

- Couple trees to come out yet, and one stump to grind.
- Will be seeding the east ditch soon.
- Should have the new excavator in the next week or so.
- Burials are a little ahead of last year, but still on the slow side.
- Start seeding soon.
- Spring clean-up.

Golf

- 15 stumps left to grind.
- All the tree removal is done except some for the project.
 - I will work on that as the year goes on.
 - Some of them will be right before they get here.
- Water leak in the club house.
- Very little winter damage.
- Last snow will push off irrigation start up.

Golf and Cemetery Superintendent

Jason Gunnare