



**Community Services Board Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
May 9, 2024

- 1. Call To Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Approve Minutes From Previous Meeting**
- 5. Emergency Preparedness**
- 6. Transit Software Procurement**
- 7. Transit 5311 Grant Application**
- 8. Title III B Update**
- 9. New Hires**
- 10. United Way Agency Presentation**
- 11. Nutrition Amendment**
- 12. Nutrition Contract**
- 13. Nutrition Meeting**
- 14. Nutrition Audit**
- 15. Parkston Nutrition Site**

- 16. JVCC Bingo Board**
- 17. Citizens Input**
- 18. Department Reports and Updates**
  - A. Palace Transit**
  - B. Adult Nutrition**
  - C. Mitchell Volunteer Program**
  - D. James Valley Community Center**
- 19. Next Meeting**
- 20. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.



Community Services Board  
City Council Chambers, City Hall, 612 N. Main Street  
March 14, 2024

**1. Call To Order**

Jay Larson called the March 14th, 2024 Community Services Advisory Board Meeting to order at 10:01am.

**2. Roll Call**

**Members Present:** Al Jacklin, Kristi Bitterman, Jay Larson, Cole Morgan, and Jan Quenzer

**Members Absent:** Tonya Klingaman, Wendy Linke, and Sarah Beckstrom

**Ex-Officio Member Present:** John Doescher

**Staff Present:** Jessica Pickett and Amy Hurt

**3. Approval of Agenda**

A motion was made by Cole Morgan second by Al Jacklin to approve the agenda. All members present voting aye, motion carried.

**4. Approve Minutes From Previous Meeting**

A motion was made by Al Jacklin second by Cole Morgan to approve the last meeting minutes. All members present voting aye, motion carried.

**5. Introductions**

Introductions were done by all board members since Kristi Bitterman joined the board. Kristi is replacing Whitney Kroupa who has resigned from the board.

**6. Transit Capital Grant Application**

Transit is submitting a Capital Grant Application utilizing the Capital Improvement Plan. The grant application is for a new bus, garage lighting, shop tools, software and office computers.

**7. Bus Updates**

We finally received the new bus for Palace Transit. The cameras, internet and equipment have been installed, and now we are just waiting for the advertising to be completed. No buses were released due to the high volume of rides. We currently have 13 buses in use.

**8. Transit Staff**

Two part-time drivers have been hired for Palace Transit. We are now looking for a full-time driver.

## **9. Transit Software**

Palace Transit is currently working on a Request For Proposal (RFP) for new software. The current software that is being used does not meet all the needs of Palace Transit. The process follows the Procurement Policy steps. Palace Transit hopes to have the program in place by the 1st of August. The existing contract with Shah Software goes through September 30th. The grant for software has already been awarded.

## **10. Transit Rider Appeal**

An appeal was presented to the board from a passenger whose behavior had resulted in the suspension of all rides by Palace Transit permanently. The passenger asked in writing for a reconsideration of her suspension with Palace Transit. The board was given documentation of the issues with the passenger. The documents include the three warnings and the permanent suspension. A motion was made by Jan Quenzer second by Cole Morgan to allow the passenger to ride again on a 90-day probation period as long as she pays the fares owed before riding. All members present voting aye, motion carried.

## **11. Title III B Grant Update**

The Mitchell Adult Nutrition Program received notice that they have been approved for the Title III C Funding for the 2024/2025 fiscal year. The Title III C funding had a new application process, which opened it up to a competitive grant for the upcoming fiscal year. The state is still finalizing the numbers and then will get us the contract to sign.

## **12. JVCC Building Update**

The James Valley Community Center has had several updates to the building since the beginning of the year. The exterior lighting has been replaced, the entrance roof replaced due to hail damage, and flashing was put on around the exterior to eliminate water coming in. The retaining wall on the north/west side of the building had holes drilled into it to prevent flooding in the building. The bingo flash board has died and can't be fixed.

## **13. Citizens Input**

No citizens input to record.

## **14. Department Reports and Updates**

### **A. Palace Transit**

The year-to-date Ridership Report for December and January was given to the board members. The report breaks down the rides by special emphasis on elderly riders, handicap riders, school-age riders, and general public riders. The results are then compared to last year's ridership results. The ridership has increased on both rides and miles.

### **B. Adult Nutrition**

Board members were given the January & February Nutrition Reports. We are up 1825 meals to our projections for the fiscal year and up 2,076 meals compared to last year at this time. We

have distributed 5,557 second meals & 2,794 Dine Card meals since June 2023. The total eligible & non-eligible meals served for this fiscal year is 37,552. Overtime in Parkston has been sold, and the new owner is going to continue with the Adult Nutrition Program.

### **C. Mitchell Volunteer Program**

We currently have 156 volunteers enrolled in the MVP Program. The report given to the board members shows the non-profits in the community that the volunteers helped with in January - March 2024.

### **D. James Valley Community Center**

The JVCC Progress Report for January - February 2024 was given to the board members. The report shows activities, events, and fundraisers that are going on at the James Valley Community Center. Kim hosted a JVCC booth at the Women in Blue Jeans Conference.

### **15. Next Meeting**

The next meeting will be Thursday May 9th, 10:00am at City Hall Council Chambers.

### **16. Adournment**

The meeting was adjourned by Jay Larson at 10:40am.



## **Dispatch Software Procurement**

**April 8th, 2024**

### **Evaluation**

Palace Transit is in search for new, up to date, dispatching software in order to better streamline daily route scheduling and our dispatching processes and procedures to more efficiently utilize our office staff. Palace Transit also has hopes to reduce paperwork {manifests, no-show reports, etc.}, reduce data entry and gain real time trip status.

### **Preliminary Specifications**

Preliminary specifications that Palace Transit is in search of are as follows:

#### **Software:**

- The software should be accompanied by a mobile app, as well as web-based booker, for riders to independently book and manage their trips.
- The ability to configure service and zone level configurations on the fly and self-serve.
- The system shall allow entry of client first name, last name and middle initial. When entering data, the system shall utilize search, pop-ups or other appropriate techniques to detect and alert the user if there may already be a client database entry under this name.
- The platform will allow dispatchers to search any field such as ID numbers, Date of Birth, address etc. when looking up client profile to avoid duplicates with different/incorrect spelling.
- The system shall allow the customized entry of client's data with additional fields according to the needs of the agency.
- The system should allow for demand forecasting to be able to see what amount of demand you will have based on scheduled and recurring trips in the system at a future date to allow schedulers to better understand their client demand and how many vehicles they need.
- The system shall allow notes to be attached to any phone booking (e.g. indicating details on pick-up/drop-off location, or any other relevant information). This information should be visible to the driver during pickup and not negatively impact the driver app at any point in time.
- The system shall allow defining recurring trip bookings (subscription trips), with flexible options to specify exceptions without having to pause the recurring schedule. At minimum, the system shall support selection of a recurring weekly day (e.g., every Tuesday).

- The system shall allow the booking clerk to temporarily suspend a particular recurring trip booking (subscription trips), and provide exclusion dates for the recurring trips.
- The system shall automatically produce a driver schedule for each operator run, indicating the driver pickup and drop off. Any trips that come in during these runs should be added to the driving schedule according to the algorithm criteria. If pooling is allowed, pooling should occur automatically.
- Adjustments (i.e., for insertions, changes, cancellations, or no-shows) during vehicle operation shall be immediately transmitted to and from vehicles using the mobile data communications system.
- The platform should be a SaaS platform with no specialized infrastructure such as servers or proprietary hardware required from the agency.
- Continuous optimization - The system should continuously optimize and move trips if required so driver manifests are updated in real time and trips may be moved between vehicles for high on time performance when conditions change. This includes cancellations, vehicle breakdowns etc.
- The platform shall support continual optimization of trips for service days in the future, as well as the day of service.
- Custom fields should be available for rider data capture and these should be customizable for the service.
- Custom fields should be available in trip request for tracking items like funding source, trip purpose etc. and should be able to use for reporting purposes.
- The platform must allow manual intervention by dispatch to assign trips to specific drivers while tracking reason for such a change. The manual trip match should be locked in with the driver so it is not moved as a result of optimization.
- Rider profile and intake form will be customizable to allow the agency to record all required information digitally.
- The dispatcher should have the ability to edit drop off location even after the trips has been picked up and the rider is en-route with no negative impact to the driver app

#### Rider Application:

- Rider app should show the services based on rider's eligibility.
- The Agency should be able to block certain riders from being able to book trip via the rider app.

#### Driver Application:

- The navigation/optimization shall ensure that the vehicle arrives at a location so that the door faces the curb (e.g. address on the right, correct side of street).
- Upgrades will be included in the licensing cost of the platform.
- The driver app should synch and update in real time, displaying the most up to date and relevant information to drivers. The driver should not need to 'refresh' the app in order for the app to display updated information.
- Custom templates should be available for reporting purposes within the platform. Custom templates should be able to be saved for future and ongoing reporting. Granular date selection for reporting should be available.

### **RFP vs IFB**

Palace Transit has chosen to go with an RFP rather an IFB due to the importance of not only price but also requested specifications in a new software program.

# ICE Worksheet

Based on current pricing & North Dakota Procurement Quotes

15 vehicles & 25 users

Vendor	Software Licensing Cost	Implementation Fees	Annual Fee	Total Start Up
Ecolane USA, Inc Wayne, Pennsylvania	\$1,032/vehicle per year	\$6,094 one time	\$4,128 per year	
<b>Total</b>	\$15,480	\$6,094	\$4,128	\$25,702
Amended Quote Ecolane USA, Inc Wayne, Pennsylvania	\$860/vehicle per year	\$6,094 one time	\$860 per year	
<b>Total</b>	\$12,900	\$6,094	\$4,128	\$23,122
GMV Syncromatics Corp. Los Angeles, CA	\$580/vehicle per year	\$35,355 one time	\$11,050 per year	
<b>Total</b>	\$8,700	\$35,355	\$11,050	\$55,105
Kevadiya Inc. Pontiac, Michigan	\$1,000/vehicle per year	\$10,000 one time	\$0 per year	
<b>Total</b>	\$15,000	\$10,000	\$0	\$25,000
TripMaster Redmond, Washington	\$15,000 + \$300/user + \$600/vehicle + \$400/vehicle one time	\$8,250	\$504 per year	
<b>Total</b>	\$37,500	\$8,250	\$504	\$46,254
Via Mobility LLC York, New York	\$500/vehicle per month	\$20,000 + \$1,728	\$0 per year	
<b>Total</b>	\$90,000	\$21,728	\$0	\$111,728
SHAH Software - Renewal Dallas, Texas	\$73,185/per year	\$0	\$144/vehicle per year	
<b>Total</b>	\$73,185	0	\$2,160	\$75,345
SHAH Software - Current Dallas, Texas	\$23,993/per year	\$0	\$0	
<b>Total</b>	\$23,993	0	\$0	\$23,993
<b>Average</b>	\$34,595	\$10,940	\$2,746	\$48,281

INDEPENDENT COST ESTIMATE (ICE)

<b>Procurement Name:</b>	PALACE TRANSIT DISPATCH SOFTWARE
<b>Procurement Number:</b>	RFP#20240410
<b>Agency Name:</b>	PALACE TRANSIT
<b>Date:</b>	04/25/2024
<b>Signature:</b>	<i>Anamilton</i>

**Project Description**

Palace Transit is in search for new, up to date, dispatching software in order to better streamline daily route scheduling and our dispatching processes and procedures to more efficiently utilize our office staff. Palace Transit also has hopes to reduce paperwork {manifests, no-show reports, etc.}, reduce data entry and gain real time trip status.

**Project Detail:**

<b>Procurement Type:</b> <input type="checkbox"/> Materials & Supplies <input checked="" type="checkbox"/> Professional Services <input type="checkbox"/> Architecture <input type="checkbox"/> Engineering <input type="checkbox"/> Architecture & Engineering <input type="checkbox"/> Operations & Management <input type="checkbox"/> Construction <input type="checkbox"/> Facility Repair/Rehabilitation <input type="checkbox"/> Rolling Stock (Bus, Fleet Vehicles, <input type="checkbox"/> Rolling Stock refurbishment/rehab <input type="checkbox"/> Other:	<b>Date of Project Completion: 09/01/2024</b>
	<b>Project funding Source:</b> <input checked="" type="checkbox"/> Federal Funds <input checked="" type="checkbox"/> Local Funds <input type="checkbox"/> Other: _____ Grant #: _____ Grant Period: _____ Agreement #: _____
<b>Project Contact Signature:</b>	

**Procurement Costs:** (Report Units OR Budget Amount)

<b># of Units:</b> _____ <b>Cost per Unit:</b> _____ <b>Total Cost: \$</b> _____	<b>Estimated Budget: (Lump sum method)</b> <b>\$48,281</b>
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**An estimate has been developed as follows (check all that apply):**

- Published catalog or price list (Attach pertinent catalog or price list pages – copy page and attach).
- Recent prices for the same or similar item/service (Attach identified contracts, purchase orders, sources, and any pertinent documents (i.e., dates of awards, etc.). \_\_\_\_\_ proposals are attached
- Item is a standard commercial item sold in the open marketplace. (Attach documentation)
- Engineering or technical estimate (Attach documentation).

**INDEPENDENT COST ESTIMATE (ICE)**

Other (specify) \_\_\_\_\_

If appropriate, the estimates/prices herein have been made current by adjusting for inflation using the following Producer or Consumer Price Index: by using current provider pricing, current provider renewal pricing and vendor proposals provided by the State of North Dakota.

**(Attach documentation)**

Cost Estimate Details. Details for the estimated price/cost are shown below (complete Section A or B).

Cost of Standard Items				
Vendor/Cost Source	Product	Unit Cost (\$/ea.)	Unit Cost (\$/ea.)	Notes
		Delivered	No Freight	
SEE ATTACHED				

Cost of Services, Repairs, or Non-Standard Items								
Item/Task:								
Vendor/Cost Source	Materials	Other Direct Costs	Labor (rate, hours)	Labor Class	Allocated Overhead	SG &A	Profit	Total
SEE ATTACHED								

NOTE: For complex projects or tasks, attach additional supporting documentation, as appropriate.

STEP 2: Presented with this ICE is my;  Scope of Work  Request for Quotes Notice  Request for Proposals  
 Invitations for Bid  Other:

## INDEPENDENT COST ESTIMATE (ICE)

STEP 3: Include a summary detailing how you came up with the price for the Independent Cost Estimate.

Our independent cost estimate was figured by taking the average of our anticipated renewal pricing, our current pricing, and pricing from proposals provided by North Dakota Transit Agencies from their recent procurement for needs like ours.

Good Afternoon,

Your application to conduct Title III C.1, C.2, and NSIP grant functions has been awarded to the Mitchell Adult Nutrition Program.

The proposed grant award amount is \$331,677.87

The contracts will be forwarded for your review and signature in the coming two weeks unless you choose not to accept this award.

Thanks,  
Taylor

**Taylor McLennan**

*Program Specialist: Nutrition, Adult Day, & Transportation*

**Phone:** 605-773-6439

Department of Human Services: LTSS

3800 E. Highway 34

Pierre, SD 57501





**OFFICE OF THE SECRETARY**

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FAX: (605) 773-5483

Website: [dhs.sd.gov](http://dhs.sd.gov)

April 30, 2024

Jessica Pickett  
City of Mitchell – Nutrition Program  
301 W 1<sup>st</sup> Ave  
Mitchell, SD 57301

Dear Jessica:

The Department conducted a Subrecipient Monitoring Desk Review of City of Mitchell – Adult Nutrition Program records for the period June 1, 2023 -March 31, 2024.

Our review was limited and should not be considered as an evaluation of the over-all operation or financial condition of the City of Mitchell’s – Nutrition program. There were no findings at this time.

I would like to take this opportunity to express my thanks to you and your staff for the cooperation shown to my staff during this audit process. It is appreciated - Thank You.

Sincerely,

A handwritten signature in black ink that reads "Greg Evans". The signature is written in a cursive style.

Greg Evans  
Audit Manager/Internal Control Officer  
Office of Budget and Finance

**Palace Transit Monthly Ridership Report**  
**Fiscal Year: October 1st, 2023 through September 30th, 2024**  
**Month: February 2024**

	Month End		Year to Date		Difference	
	2023	2024	2023	2024	Month End	Year to Date
<b>Elderly Riders</b>	1,056	1,360	5,513	7,407	304	1,894
<b>General Public Riders</b>	751	860	3,297	4,454	109	1,157
<b>Handicap Riders</b>	1,919	2,285	9,837	10,764	366	927
<b>School - Age Riders</b>	2,665	3,279	12,371	15,463	614	3,092
<b>Unduplicate</b>						
<b>59 &amp; Under</b>	46	44	589	715	(2)	126
<b>Elderly 60 &amp; Over</b>	21	22	278	332	1	54
<b>Total Rides</b>	6,391	7,784	31,018	38,088	1,393	7,070
<b>Total Miles</b>	14,093	17,330	69,543	87,254	3,237	17,711

<b>February 2024</b>	<b>Education</b>	<b>Employment</b>	<b>Medical</b>	<b>Nutrition</b>	<b>Same Day</b>	<b>Shopping</b>	<b>Social Rec</b>
<b>Trip Type</b>	3,506	1,917	906	63	74	239	1,079
<b>2023</b>	3,152	1,556	767	72	115	240	489

February 2024, same day rides were closed on many days due to driver availability.

Prepared by: *Andrea Hamilton -Transit Operations Supervisor*

**Palace Transit Monthly Ridership Report**  
**Fiscal Year: October 1st, 2023 through September 30th, 2024**  
**Month: March 2024**

	Month End		Year to Date		Difference		
	2023	2024	2023	2024	Month End	Year to Date	
<b>Elderly Riders</b>	1,330	1,397	6,843	8,804	67	1,961	
<b>General Public Riders</b>	877	858	4,174	5,312	(19)	1,138	
<b>Handicap Riders</b>	2,492	2,095	12,329	12,859	(397)	530	
<b>School - Age Riders</b>	3,074	2,857	15,445	18,320	(217)	2,875	
<b>Unduplicate</b>							
<b>59 &amp; Under</b>	39	37	628	752	(2)	124	
<b>Elderly 60 &amp; Over</b>	31	18	309	350	(13)	41	
<b>Total Rides</b>	7,773	7,207	38,791	45,295	(566)	6,504	
<b>Total Miles</b>	18,049	17,550	87,592	104,804	(499)	17,212	
<b>March 2024</b>	<b>Education</b>	<b>Employment</b>	<b>Medical</b>	<b>Nutrition</b>	<b>Same Day</b>	<b>Shopping</b>	<b>Social Rec</b>
<b>Trip Type</b>	3,027	1,873	934	66	73	249	985

Prepared by: *Andrea Hamilton - Transit Operations Supervisor*



## June 2023 - May 2024 Eligible Nutrition Meals

Site	March	Last Year March	Year To Date
County Fair Dine Card	192	221	2173
Coborns Dine Card	108	123	911
JVCC Congregate	261	290	2723
Blizzard Meals	0	0	4
JVCC 2nd Meals	505	473	5222
Wesley Acres 2nd	0	0	67
Cath. Squares 2nd	0	0	151
Meadowlawn 2nd	30	24	289
Greenridge 2nd	14	0	69
Total 2nd Meals	572	502	6129
Eligible 2nd Meals	549	497	5798
Ineligible 2nd Meals	23	5	330
Greenridge Ineligible	0	23	0
Cath. Squares Ineligible	35	35	154
JVCC Ineligible	35	12	472
Meadowlawn Ineligible	19	0	90

## June 2023 - May 2024 Eligible Nutrition Meals

Site	YTD Eligible	LY	Year Projection	Monthly Goal	Total Meals Served	YTD Projection	Diff to Projection
*Mt. Vernon	1656	1549	1020	85	1656	935	721
Tripp	5944	4823	5040	420	5944	4620	1324
Parkston	12263	12932	14520	1210	12263	13310	-1047
Cathedral Squares	4385	4831	5340	445	4579	4895	-510
Meadowlawn	2033	2109	2340	195	2144	2145	-112
Wesley Acres	3937	4043	4500	375	3937	4125	-188
JVCC/Dine Card	12195	10588	11520	960	12685	10560	1635
Greenridge	2555	2301	2520	210	2555	2310	245
<b>Total</b>	<b>44968</b>	<b>43176</b>	<b>46800</b>	<b>3900</b>	<b>45763</b>	<b>42900</b>	<b>2068</b>
*No meals in June or July							
<b>Site</b>	<b>April</b>		<b>Monthly Goal</b>		<b>Difference</b>		
Mt.Vernon	235		85		150		
Tripp	608		420		188		
Parkston	713		1210		-497		
Cathedral Squares	393		445		-52		
Meadowlawn	209		195		14		
Wesley Acres	385		375		10		
JVCC/Dine Card	1169		960		209		
Greenridge	238		210		28		
<b>Total</b>	<b>3950</b>		<b>3900</b>		<b>50</b>		
Eligible & Ineligible	<b>4029</b>						

## June 2023 - May 2024 Eligible Nutrition Meals

Site	April	Last Year April	Year To Date
County Fair Dine Card	218	232	2391
Coborns Dine Card	136	112	1047
JVCC Congregate	314	225	3037
Blizzard Meals	0	0	4
JVCC 2nd Meals	501	429	5723
Wesley Acres 2nd	0	0	67
Cath. Squares 2nd	0	0	151
Meadowlawn 2nd	16	20	305
Greenridge 2nd	15	8	84
Total 2nd Meals	542	469	6671
Eligible 2nd Meals	532	457	6330
Ineligible 2nd Meals	10	12	340
Greenridge Ineligible	0	0	0
Cath. Squares Ineligible	40	18	194
JVCC Ineligible	18	21	490
Meadowlawn Ineligible	21	0	111

## **Mitchell Volunteer Program Report**

**Month: March – May 2024**

**1. Volunteers**

Total Volunteers– 157

**2. Stations:**

Total Stations– 69

**3. Volunteer Placements**

1. Mitchell Volunteer Patrol
2. Abbott House
3. Safehouse
4. Mitchell PD with Bike Rodeo
5. Chamber Event Prep & Mailings
6. The Caring Closet Pop-Up Closet
7. Lovefeast
8. JVCC
9. Nutrition
10. Mitchell Library
11. Mitchell Schools
12. Mitchell Chamber - Clerical
13. Meals on Wheels Daily
14. Salvation Army
15. Food Pantry
16. Avera Queen of Peace Hospital & Hospice
17. Volunteers helping neighbors with home chores & care

## Kim Burg, Activities Coordinator - Progress Report: March – April 2024

### SPECIAL EVENTS/ACTIVITIES:

**JVCC 8-Ball Double's Pool Tournament** - Monday, March 11 @ 10 am - Draw For Partners - \$5 Entry (\$6 Non-Members) - 1<sup>st</sup> Place 50% Plus 2 Meals/2<sup>nd</sup> Place 25% - 6 Teams Participated



**St. Patrick's Celebration** – Wed., March 13 @ 10:30 am – We held our Annual Leprechaun Launch, Pot of Gold Coin Toss Game, Find the Shamrock Card Game, and Lucky Charm Relay Race. Thanks to AseraCare for sponsoring prizes for bingo. We also enjoyed St. Patrick's Day & Lucky Charm Trivia!

### WEDNESDAY WELLNESS:

**Great Plains Quality Innovation Network** - Wed., April 3 @ 10:30 am - Jennifer Everson, RN & Quality Improvement Advisor held a Roundtable Discussion on "Immunizations". Handouts, magnets, and booklets were provided. Coffee and cookies were served.

### FUNDRAISERS:

**DANCES** – Roy King & The Rusty Buckets played at our dance on March 10th @ 3-5 PM; Doors Open at 2:30 PM; JVCC Members: \$8.00 Guests: \$10 - All Ages Welcome! Rusty Rierson, Nashville Recording Artist will Kick Off Corn Palace Week with Concert/Dance at JVCC on Monday, Aug. 19 at 11:15 am – 12:15 pm over lunch! Members: Free; Guests \$1 Daily

**QUILTS** - Quilters continue to finish one quilt on average per month. Raising on average \$100-\$150 per quilt.

**AFGHAN & LACE DOILIES** – Received a donation from Margaret Blewett & her neighbor's memorial; Sold lace doilies for \$1 = \$168; Afghan will run on silent auction through May 8<sup>th</sup>.

**SPRING BUS TOUR COMING** – Thurs., June 6 - Join JVCC on a one-day bus tour featuring Adams Homestead & Nature Preserve located at a SD State Park in North Sioux City, Antique Shopping in Sioux Falls, Wine Tasting (optional) at Cellar 54 in Sioux Falls! Only \$45 for JVCC members & \$55 for guests. Lunch & wine tasting not included. Registration/payment due May 23<sup>rd</sup>. Check availability after this date. Contact JVCC at (605) 995-8048 for details.

### COMMUNITY OUTREACH:

**Mayoral Candidates' Forum** – Wed., April 24<sup>th</sup> @ 11:30 am - We had a tremendous response with estimated attendance of 150 (51 of those attending ate lunch). JP Skelly, KORN News Director and JVCC Member moderated the event. Ruby Pattison, Member was the timer. Candidates Bob Everson, Jordan Hanson and Terry Sabers participated.

**Women In Business Conference "Breaking Barriers"** - Tuesday, Mar. 26 @ Sioux Falls Convention Center 11 am – 9 pm; Kim attended to get speaker contacts, tour ideas, event ideas; Kim paid for \$100 Registration & her own travel expenses

**BINGO** - 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays @ 1pm and 2<sup>nd</sup> & 4<sup>th</sup> Thursdays at 6:30 pm. Attendance up: Day Bingo 30 Ave./Evening 20 Ave.

**MANA** – Host Mitchell Area Networking Association Meetings each month

**FREE Blood Pressure Checks Resumed** with Dakota Physical Therapy Home Care – Was on pause due to staffing. Now held on the second Friday of each month from 11 am – noon.

### MEMBERSHIP:

**New Member Meet & Greet Held** - April 30<sup>th</sup> @ 10:30 am - Went over benefits, gave door prizes, played a couple networking games & offered refreshments. Current members were also welcome.