



Golf & Cemetery Board Meeting  
City Council Chambers, City Hall, 612 N. Main Street  
May 13, 2024

**1. Call to Order**

Meeting called to order by Joe Schlimgen, Vice Chairman, at 5:55 PM

Present: Joe Schlimgen, Mark Grahm, Tom Young, Joel Reinesch. Council Liaison: Dan Sabers

Absent: Jeff McEntee, Terry Rietveld, Lynette Shattuck

Staff Present: Jason Gunnare, Kevin Nelson, Angel DeWaard

**2. Citizen's Input**

**3. DELEGATIONS**

**4. Minutes**

Motion to approve the Minutes of the April 8, 2024, regular meeting. Motion Reinesch, Second Graja, to approve the Minutes of the April 8, 2024, meeting. Motion carried.

**5. Approve Financial Reports**

Motion Reinesch, Second Young to approve the Bills. Motion carried.

**6. Clubhouse Report**

**April/May Lakeview Golf Course Clubhouse Report**

- o Good start to the spring for play, rounds, membership, events
  - Weather hasn't been the best either
- o New faces, new players, new members
- o Golf is very popular right now and looks to be a busy year from start to finish
- o Moved Tee Sheet to 8 minute increments for tee times to accommodate more tee times
- o Prepping for upcoming events/leagues/tournaments
- o Rounds and Membership Report
- o Processing Fee/Service Charge Info

Thanks,  
Eric Hieb

### **2024 Rounds Played & Membership Numbers Rounds**

Total Rounds Played 2023 = 25,416

Month of April Rounds = 3,378

Total Rounds Played 2024 = 4,263

### **Membership**

#### **2022 Numbers**

Single: 159

Couples: 110

College: 14

Student: 33

Family: 232

Total: 548

#### **2023 Numbers**

Single: 160

Couples: 104

College: 17

Student: 34

Family: 228

Total: 543

#### **2024 Numbers**

Single: 142

Couples: 88

College: 14

Student: 38

Family: 261

**Total: 543**

**New Members: 27**

#### **Punch cards:**

- 13 without Cart (9 Holes)
- 17 with Cart (9 Holes)
- 5 without Cart (18 Holes)
- 2 with Cart (18 Holes)

### **7. Superintendent Report**

#### **Golf and Cemetery Board**

**5:45 PM**

**May 13<sup>th</sup>**

#### **Cemetery**

- Digital Cemetery is almost done.
  1. Working out uploading glitches.
  2. We will probably post it soon and continue working on issues.
  3. [https://gis.districtiii.org/MITCHELL\\_CEMETERY/](https://gis.districtiii.org/MITCHELL_CEMETERY/)

- Getting ready for Memorial Day.
  1. Start weed eating.
  2. Getting everything lined up for flags and events.
- Working on budget.
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## **Community Garden**

- Garden is completely full with a waiting list.
  1. We opened up all remaining sections.
  2. Rain is holding up getting it opened up.
  3. We need to till it, and stake it out before opening.
  - 4.

## **Golf**

- The rain has given everything a boost.
- Driving range use has been up even with increased pricing.
  1. Will probably have to close down the north section a couple times to give time to heal.
- We have had some unexpected staff turnover.
- Working on tree removal.
- Some stump work to do yet.
- We are going to sod the forward tee on #15.
- Laying out temporary holes and routs during construction.
- Pre-Con meeting May 29<sup>th</sup>.

Golf & Cemetery Superintendent  
Jason Gunnare

### **8. Discussion: Use of a marshal/starter during busy days**

The Board held a brief discussion on the use of a marshal/starter during busy days and directed Gunnare to bring information or formal request back to the next months meeting.

### **9. Discussion: Credit Card Fee Distribution**

Gunnare informed the Board they have begun with the 3% credit/debit card fee and have a few complaints. However, customers can still pay by cash or check if they wish to avoid the additional fee. Also noting, Heib currently pays all these fees and the city reimburses him 50%. Board held a brief discussion.

### **10. Discussion: Phase 2 Timeline**

Gunnare reviewed with the Board the Phase 2 construction timeline, which included holes 11 & 12, holes 14 & 15 and the irrigation plan. Work will begin on July 15<sup>th</sup> for two weeks on holes 14&15 and then, after the Member/Guest which is held at the end of July, work will begin on holes 11&12, with completion estimated to be by the end of August. We will try to ensure

minimal disruption of play to customers as possible during these construction phases and working on all the preparations for the beginning of construction.

#### **11. Discussion: Capital Items 2025 and Beyond/Prioritization**

Gunnare summarized Capital items for 2025 and Beyond, which included: Phase 3; Finish cart paths from Phase 2; New entry sign; Half of payload; Improvements for clubhouse; cart fleet; Cement work west side of shop; Asphalt north side of shop by fuel barrels. Gunnare requested boardmembers contact him if there any other items they would like to see added, and he would be bringing this back to the next meeting for their approval. After a brief discussion, the Board requested Gunnare put Phase 3 on next month's agenda for approval.

#### **12. Adjournment**

Next meeting date: Monday, June 10, 2024, at 5:45 PM

There being no further business, the Board adjourned at 7:20 PM