



**City Council Meeting Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
June 3, 2024

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Assembly of God**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**  
*Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.*
  - A. City Council Minutes**
  - B. Committee Reports**
  - C. Automatic Supplements**
    - Parks-Rec Center in the amount of \$2,000.00 from a Donation of Funds
    - Parks-Rec Center in the amount of \$739.14 from a Donation of Funds
    - Parks-Rec Center in the amount of \$1,497.90 from a Donation of Funds
  - D. Raffle Permits**
  - E. Authorization to Award Quote for Transit Dispatch Software**
  - F. Authorization and Approval For Use of Contingency Funds-Public Safety**
  - G. Authorization and Approval For Use of Contingency Funds-Public Safety**
  - H. Surplus Firearms from the Police Department to Licensed Dealer**
  - I. Authorization to Apply for a Bipartisan Infrastructure Law Grant for the Airport**
  - J. Authorization to Apply for the 2024 Diabetes Self-Management Education Pilot Project Funding Opportunity**
  - K. Volunteer Board Appointments:**
    - **Appoint Penny Virchow to the Community Services Board (JVCC) for a term to run July 2024-June 2027**
    - **Re-appoint Cole Morgan to the Community Services Board (MVP) for a term to run from July 2024-June 2027**
    - **Re-Appoint Sarah Beckstrom to the Community Services Board (Transit) for a term to run from July 2024-June 2027**
    - **Re-Appoint Jan Quenzer to the Community Services Board (Nutrition) for a term to run from July 2024-June 2027**
    - **Re-appoint Terry Rietveld to the Golf & Cemetery Board for a term to run from July 2024-June 2027**

- Re-Appoint Joel Reinesch to the Golf & Cemetery Board for a term to run from July 2024-June 2027
- Re-appoint Mel Pooley to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Re-appoint Jeff Logan to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Re-appoint Patrick Clark to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Re-appoint Larry Jirsa to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Appoint Kleve Kiingaman to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Re-appoint Ashley Endres to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Re-appoint Deb Everson to the Library Board for a term to run from July 2024-June 2027
- Re-appoint Dennis Nath to the Library Board for a term to run from July 2024-June 2027
- Re-appoint Ann Temple to the Library Board for a term to run from July 2024-June 2027
- Appoint Rachel Wrought to the Park & Recreation Board for a term to run from July 2024-June 2027
- Re-appoint Dennis Thompson to the Park & Recreation Board for a term to run from July 2024-June 2027
- Re-appoint Adam Schultz to the Park & Recreation Board for a term to run from July 2024-June 2027

**L. Change Order #1 to Halme, Inc. for West Harmon Drive Water Main Loop Project #2023-07**

**M. Set Date of June 17, 2024 for Hearing and Action on the following Alcohol License Applications**

- a. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for July 6, 2024 for a Wedding
- b. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for July 27, 2024 for a Fundraiser
- c. On the application of the Corn Palace Stampede Inc. for a Special Event Liquor License located at 6320 North Ohlman Street for July 18 thru July 21 for the Corn Palace Stampede Rodeo

**N. Pay Estimates**

**O. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**

**6. Motion To Approve, Request Public Comment, Roll Call**

**7. Citizens Input**

*If you need to address the Mayor and members of the City Council on an item that was*

*not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*

**8. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment**

**A. Action to Set Date for Board of Adjustment Hearing 6-17-24**

Zion Lutheran Church has applied for a Variance Permit for maximum total square feet of signage of 40 square feet vs 16 square feet. This is located at 601, 605 and 611 E 4th Ave (620 E 3rd Ave existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

**B. Action to Set Date for Board of Adjustment Hearing 6-17-24**

Terry Rietveld has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located on the lot between 84 and 92 S Harmon Dr, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District.

**C. Action to Set Date for Board of Adjustment Hearing 6-17-24**

Arlen Schuh has applied for a Conditional Use Permit for self-service storage facility with varying compartment sizes; located at 1910 N Foster St, legally described as W425' of N240.42' of Lot A-2 Ex S 105' all in Skyline Estates in the NW ¼ of Section 14, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

**9. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

**10. Hearing and Action on the application of the Exchange Club of Mitchell for a Special Event Malt Beverage & SD Farm Wine License located at Cadwell Park for August 6 thru August 18, 2024 for the State Amateur Baseball Tournament**

**11. Action to Award Bid for North Harmon Sewer Outfall Project #2023-06**

**12. Action to Award Bid for Railroad and Main Sewer Improvements Project #2024-21**

**13. Action to Approve Amended Special Event Permit For Arts in the Park on July 26 through July 28, 2024**

- Parking Lot Closure

**14. Approve to Approve Agreement #A2024-24, Wastewater Treatment with High Plains Processing, LLC**

**15. Action to Approve Agreement #A2024-26, Tax Increment District 33 Developers' Agreement**

- 16. Action to Approve Agreement #A2024-27, Tax Increment District 34 Developers' Agreement**
- 17. Action to Approve Resolution #R2024-37, Creating Tax Increment District 35 and Approving Project Plan**
- 18. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.