



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
June 3, 2024

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Assembly of God**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Automatic Supplements**
 - Parks-Rec Center in the amount of \$2,000.00 from a Donation of Funds
 - Parks-Rec Center in the amount of \$739.14 from a Donation of Funds
 - Parks-Rec Center in the amount of \$1,497.90 from a Donation of Funds
 - D. Raffle Permits**
 - E. Authorization to Award Quote for Transit Dispatch Software**
 - F. Authorization and Approval For Use of Contingency Funds-Public Safety**
 - G. Authorization and Approval For Use of Contingency Funds-Public Safety**
 - H. Surplus Firearms from the Police Department to Licensed Dealer**
 - I. Authorization to Apply for a Bipartisan Infrastructure Law Grant for the Airport**
 - J. Authorization to Apply for the 2024 Diabetes Self-Management Education Pilot Project Funding Opportunity**
 - K. Volunteer Board Appointments:**
 - **Appoint Penny Virchow to the Community Services Board (JVCC) for a term to run July 2024-June 2027**
 - **Re-appoint Cole Morgan to the Community Services Board (MVP) for a term to run from July 2024-June 2027**
 - **Re-Appoint Sarah Beckstrom to the Community Services Board (Transit) for a term to run from July 2024-June 2027**
 - **Re-Appoint Jan Quenzer to the Community Services Board (Nutrition) for a term to run from July 2024-June 2027**
 - **Re-appoint Terry Rietveld to the Golf & Cemetery Board for a term to run from July 2024-June 2027**

- Re-Appoint Joel Reinesch to the Golf & Cemetery Board for a term to run from July 2024-June 2027
- Re-appoint Mel Pooley to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Re-appoint Jeff Logan to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Re-appoint Patrick Clark to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Re-appoint Larry Jirsa to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Appoint Kleve Kiingaman to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Re-appoint Ashley Endres to the Historic Preservation Commission for a term to run from July 2024-June 2027
- Re-appoint Deb Everson to the Library Board for a term to run from July 2024-June 2027
- Re-appoint Dennis Nath to the Library Board for a term to run from July 2024-June 2027
- Re-appoint Ann Temple to the Library Board for a term to run from July 2024-June 2027
- Appoint Rachel Wrought to the Park & Recreation Board for a term to run from July 2024-June 2027
- Re-appoint Dennis Thompson to the Park & Recreation Board for a term to run from July 2024-June 2027
- Re-appoint Adam Schultz to the Park & Recreation Board for a term to run from July 2024-June 2027

L. Change Order #1 to Halme, Inc. for West Harmon Drive Water Main Loop Project #2023-07

M. Set Date of June 17, 2024 for Hearing and Action on the following Alcohol License Applications

- a. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for July 6, 2024 for a Wedding
- b. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for July 27, 2024 for a Fundraiser
- c. On the application of the Corn Palace Stampede Inc. for a Special Event Liquor License located at 6320 North Ohlman Street for July 18 thru July 21 for the Corn Palace Stampede Rodeo

N. Pay Estimates

O. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was

not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Action to Set Date for Board of Adjustment Hearing 6-17-24

Zion Lutheran Church has applied for a Variance Permit for maximum total square feet of signage of 40 square feet vs 16 square feet. This is located at 601, 605 and 611 E 4th Ave (620 E 3rd Ave existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

B. Action to Set Date for Board of Adjustment Hearing 6-17-24

Terry Rietveld has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located on the lot between 84 and 92 S Harmon Dr, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District.

C. Action to Set Date for Board of Adjustment Hearing 6-17-24

Arlen Schuh has applied for a Conditional Use Permit for self-service storage facility with varying compartment sizes; located at 1910 N Foster St, legally described as W425' of N240.42' of Lot A-2 Ex S 105' all in Skyline Estates in the NW ¼ of Section 14, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

9. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

10. Hearing and Action on the application of the Exchange Club of Mitchell for a Special Event Malt Beverage & SD Farm Wine License located at Cadwell Park for August 6 thru August 18, 2024 for the State Amateur Baseball Tournament

11. Action to Award Bid for North Harmon Sewer Outfall Project #2023-06

12. Action to Award Bid for Railroad and Main Sewer Improvements Project #2024-21

13. Action to Approve Amended Special Event Permit For Arts in the Park on July 26 through July 28, 2024

- Parking Lot Closure

14. Approve to Approve Agreement #A2024-24, Wastewater Treatment with High Plains Processing, LLC

15. Action to Approve Agreement #A2024-26, Tax Increment District 33 Developers' Agreement

- 16. Action to Approve Agreement #A2024-27, Tax Increment District 34 Developers' Agreement**
- 17. Action to Approve Resolution #R2024-37, Creating Tax Increment District 35 and Approving Project Plan**
- 18. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**May 20, 2024
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Bob Everson

AGENDA:

Moved by Goldammer, seconded by McCardle, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council May 6, 2024
- b. Committee Reports
 - 1. Planning Commission April 22, 2024
 - 2. Planning Commission May 13, 2024 (unsigned)
 - 3. Community Services May 9, 2024
- c. Department Reports
 - 1. Sales Tax Collections (April)
 - 2. Finance (April)
 - 3. Building Permits (April)
 - 4. Police (April)
 - 5. Fire (April)
 - 6. Code Enforcement (April)
 - 7. Water (April)
 - 8. Airport (April)
- d. Raffle Permits
 - 1. Coca Cola Employee Car Show with the drawing to be held on June 29, 2024
 - 2. Palace City Pedalers Tour de Corn with the drawing to be held on August 17, 2024
- e. Purchase of Dump Chassis and Combo Dump Body/Sander from previous City Bid Project #2024-18
- f. Purchase of Cemetery Mini Excavator Counterweight off of Sourcewell Contract using contingency funds
- g. JVCC Bingo equipment contingency funding request
- h. Surplus ambulance from Fire/EMS to be traded in
- i. Authorization to apply for South Dakota Department of Transportation Section 5311 and

Title IIIB grant funds

- j. Change Order #2 for West Side Water Tower Schedule B Project #2021-03 increasing the contract amount by \$15,767.09 to H&W Contracting, LLC, adjust contract amount to \$563,098.09
- k. Set date 1:30 p.m., May 28, 2024 for bid opening for Railroad and Main Sewer Improvements Project #2024-21
- l. Set date of June 3, 2024 for hearing and action on the application of the Exchange Club of Mitchell for a Special Event Malt Beverage & SD Farm Wine License located at Cadwell Park for August 6th through August 18th for the State Amateur Baseball Tournament
- m. Approval of Gas and Fuel Quotations

<u>Howes Oil Company</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
On Road Diesel #2	3,500	3,500	\$2.814	\$9,849.00
Off Road Diesel #2	4,000	4,000	\$2.539	\$10,156.00
Total Bid:				\$20,005.00

n. Pay Estimates May 20, 2024

Pay Estimate #8 in the amount of \$4,333.38 for Mitchell Airport Snow Removal #2019-53R2 contracted to Quality Cut Lawn & Snow

Pay Estimate #12 in the amount of \$612,096.47 for Above Ground Storage Tank #2020-20 contracted to Rice Lake West

Pay Estimate #9 in the amount of \$3,578.27 for Firesteel Creek NAWCA Grant #2021-14 contracted to Steve Donovan

Pay Estimate #14 in the amount of \$1,435.00 for West Harmon Utility Improvements #2021-16 contracted to Brosz Engineering

Pay Estimate #1 in the amount of \$225,000.00 for Firesteel Ducks Unlimited NAWCA Easement #2021-18 contracted to Timothy Dean

Pay Estimate #26 in the amount of \$11,462.40 for Lake Mitchell-Phase II #2021-20 contracted to Barr Engineering

Pay Estimate #13 in the amount of \$15,500.00 for North Wastewater Improvements #2021-31 contracted to GeoTek Engineering

Pay Estimate #9 in the amount of \$4,477.50 for Spruce Street RR Crossing #2021-39 contracted to Brosz Engineering

Pay Estimate #1 in the amount of \$8,633.27 for WWTP Improvements #2022-01 contracted to NutriJect Systems

Pay Estimate #1 in the amount of \$15,000.00 for WWTP Improvements #2022-01 contracted to GeoTek Engineering

Pay Estimate #8 in the amount of \$30,453.75 for 3rd & Main Streetscape #2022-26 contracted to McLaury Engineering

Pay Estimate #1 in the amount of \$179,037.41 for 3rd & Main Streetscape #2022-26 contracted to Schoenfelder Construction

Pay Estimate #7 in the amount of \$65,077.34 for Cadwell Park Crow's Nest & Shade Structure #2022-34 contracted to Rexwinkel Concrete

Pay Estimate #1 in the amount of \$26,321.04 for Cadwell Booster Station #2023-19

contracted to 605 Companies

Pay Estimate #8 in the amount of \$21,086.00 for 2nd/4th & Main Street #2023-21 contracted to McLaury Engineering

Pay Estimate #3 in the amount of \$8,082.50 for East 5th-Burr to Foster #2024-02 contracted to Brosz Engineering

Pay Estimate #3 in the amount of \$9,249.80 for Randall Regional Waterline #2024-07 contracted to Randall Community Water District

Pay Estimate #1 in the amount of \$26,646.46 for Rock Chips #2024-10 contracted to Spencer Quarries

Pay Estimate #1-Final in the amount of \$104,930.95 for Mini Excavator contracted to Butler Machinery

o. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL APRIL 28, 2024 – MAY 11, 2024: City Council \$3,626.48, Mayor \$1,567.54, City Administrator \$6,519.23, Administrative Boards \$2,325.00, Attorney \$5,332.08, Finance \$14,420.62, Human Resources \$4,379.84, Municipal Building \$3,926.01, Information Technology \$3,286.77, Police \$82,975.96, Traffic \$4,622.20, Fire \$39,821.92, Street \$33,160.04, Public Works \$25,307.82, Cemetery \$8,816.65, Library \$18,890.73, Recreation & Aquatics \$7,237.74, Recreation Center \$20,207.34, Sports Complexes \$11,583.26, Ballpark Concessions \$468.20, Parks \$17,953.33, Supervision \$6,469.09, Corn Palace \$21,971.06, E911 \$24,686.13, Palace Transit \$32,409.54, JVCC \$2,287.19, Nutrition \$4,667.27, Airport \$3,036.48, Water Distribution \$15,412.38, Sewer \$14,477.15, Recycling Program \$7,403.67, Waste Collection \$6,699.61, Landfill \$11,054.34, Golf Course \$7,519.99, Campground \$2,544.00, Emergency Medical Services \$34,526.17

NEW HIRES:

CADWELL CONCESSIONS: Sydney Birkel-\$11.20, Taryn Bultje-\$11.20, Megyn Estrada-\$13.20, Kaden Jurrens-\$11.20, Abbi Schnabel-\$11.20, Teresa Schroeder-\$11.20, Jaeda Stunes-\$11.70, Jordyn Wilson-\$13.20

CAMPGROUND: Rebecca Fritsche-\$14.70, William Karl-\$16.70, Yvonne Karl-\$16.70

CORN PALACE: Drew Bollinger-\$12.70, Parker Bollinger-\$12.70

E-911: Gretchen Edwards-\$22.927

GOLF: Patrick McGeough-\$13.20

NUTRITION: Diann Rittenhouse-\$11.20

PARKS: Logan Kahler-\$11.20, John Mortimore-\$13.20, Gavin Paul-\$11.20, Jared Roth-\$13.20, Tyler Schroeder-\$12.70

SPORTS COMPLEXES: Jaxson Hartman-\$12.70, Jake Helleloid-\$12.70, Matthew Johnson-\$13.70, Carter McCormick-\$12.70, Steele Morgan-\$13.70, Preston O'Connor-\$12.70, Esten Schlimgen-\$13.70, Gavin Zilla-\$12.70

SALARY ADJUSTMENTS:

POLICE: Ryan Erickson-\$25.813, Patrick Marler-\$36.859

EMS: Carter Star-\$21.082

TERMINATIONS:

FIRE: Daniel Prendable

PARKS: Alexander Young

POLICE: Cole Albaugh-Edgecomb, Justin Maas

RECREATION & AQUATICS: Thomas Berg, Hunter Shanks

RECREATION CENTER: Caleb Sayler

SPORTS COMPLEX: Hudson Borgan, Daniel Dobesh, Greyce Northrup, Tanner Puetz

WARRANTS: 605 Companies, 2023-19 P.E. #1-\$26,321.04; A-Ox Welding Supply, Supplies-\$150.52; AAA Collections, Collection Fees-\$484.85; ABC Harris Publishing, Advertising-\$510.00; Accounts Management, Garnishment-\$332.71; AFLAC, Aflac Withholding-\$11,133.74; AFSCME Council 65, Union Dues-\$533.45; Amazon Capital Services, Supplies-\$723.54; Aqua-Pure, Supplies-\$3,375.00; Arctic Refrigeration, Repair-\$1,330.23; AT&T Mobility, Utilities-\$426.01; ATV Holdings, LLC dba Mitchell Telecom, Utilities-\$2,837.17; Avera Occupational Medicine, Supplies-\$3,172.95; Avera Queen of Peace Hospital, Supplies-\$909.41; American Water Works, Membership-\$240.00; B&B Upholstery, Supplies-\$5,800.00; B-Y Water District, Water Usage-\$52,529.61; Bailey Metal Fabricators, Supplies-\$34.99; Barr Engineering, 2021-20 P.E. #PH2-26-\$11,462.40; Bender's Sewer Cleaning, Repairs-\$3,704.60; Best Western Ramkota Hotel, Travel-\$592.00; Big Daddy D's, Contract Services-\$7,112.80; Bioverse, Supplies-\$190.33; Blackstone Publishing, Audiobooks-\$125.54; Brett Lowrie, Supplies-\$20,000.00; Brosz Engineering, 2021-16 P.E. #14-\$13,995.00; Buhl's Drycleaners & Linen, Maintenance-\$40.00; Builders First Source, Supplies-\$50.94; Butler Machinery, Equipment-\$151,247.95; C&B Operations, Manual-\$134.61; Cadwell Sanford Deibert & Garry, Indoor Pool/Puetz-\$432.00; Carquest Auto Parts, Supplies-\$1,199.09; Casey Tegethoff, Traffic-\$20.00; CDW Government, Supplies-\$113.17; Center Point Large Print, Books-\$94.08; Central Electric, Utilities-\$25,422.77; Century Link, Utilities-\$64.64; Chesterman, Supplies-\$968.55; CHS Farmers Alliance, Supplies-\$1,245.61; City of Mitchell, April 2024 Hotel Tax-\$106.00; Coborns, Contract Services-\$748.00; Columbus Supply, Supplies-\$1,696.00; Column Software, Supplies-\$187.69; Continental Research, Supplies-\$594.15; Core & Main, Supplies-\$554.75;

Core-Mark Midcontinent, Supplies-\$9,930.67; Corn Palace, Supplies-\$1,049.50; Corporate Translation Service, Translation Services-\$41.79; County Fair, Contract Services-\$1,199.00; Creekside Veterinary Clinic, Service Dog-\$300.00; Dakota Data Shred, Shredding Services-\$68.97; Dakota Fluid Power, Supplies-\$185.77; Dakota Supply Group, Supplies-\$3,947.87; Dakota Wesleyan University, Hairball Catering Service-\$398.00; Darrington Water Conditioning, Rental-\$86.25; Davison County Auditor, Davison County Fees-\$67,495.10; Davison County Register of Deeds, Easement Recordings-\$60.00; Davison County Sheriff's Office, Compliance Check-\$137.24; Davison Rural Water Systems, April 2024 Water Usage-\$48.95; Delta Dental Plan of South Dakota, Dental Insurance-\$16,889.94; Department of Agriculture, Solid Waste Surcharge-\$3,940.76; Department of Social Services, Child Support-\$633.69; Dimock Dairy, Supplies-\$238.50; Elfstrand's Ace Hardware, Supplies-\$296.44; Etterman Enterprises, Supplies-\$804.47; Extractor, Maintenance-\$1,515.00; Ferguson Waterworks #2516, Supplies-\$2,778.96; Fleetpride, Supplies-\$682.70; Floor Tec, Repair-\$966.78; Flowbird America, Alarm Monitoring-\$65.00; Forum Communications, Advertising-\$3,920.97; Galls, Supplies-\$127.53; Gaylen's Gourmet Popcorn, Supplies-\$1,609.20; Gempler's, Supplies-\$411.69; Geotek Engineering & Testing, 2021-31 P.E. #13-\$30,500.00; Grainger, Supplies-\$73.49; Halme, Water Main Loop-\$53,683.00; Harve's Sport Shop, Supplies-\$199.93; Horsley Specialties, Supplies-\$3,160.00; Howes Oil, Supplies-\$40,583.61; ICan, Advertising-\$750.00; Ingram Library Services, Books-\$1,299.43; Innovative Office Solution, Supplies-\$93.40; Interstate Glass & Door, Repair-\$239.27; Interstate Office Products, Supplies-\$242.40; Iverson Chrysler Center, Rental-\$69.95; JABR Trucking, Towing-\$185.00; James Valley Landscape Solutions, Supplies-\$10,376.04; JCL Solutions, Supplies-\$30.00; Joelle Dammann, Travel-\$14.00; John Adamo. Project Improvements-\$500.00; Jones Supplies, Supplies-\$2,138.73; Justin Young Construction, Repair-\$582.00; Karl's, Supplies-\$749.94; Kone Chicago, Maintenance-\$945.66; Krohmer Plumbing, Maintenance-\$239.77; Lakeview Veterinary Clinic, Management Fee-\$930.73; Larry Dvorak, Maintenance-\$350.00; Leighton Family Farms, Supplies-\$676.00; Make it Mine Designs, Supplies-\$144.25; Marc Whipkey, Retree Mitchell Program-\$200.00; Master Blaster, Supplies-\$670.36; Matt Geidel, Reimbursed-\$148.49; McLaury Engineering, 2022-26 P.E. #8-\$51,539.75; McLeod's Printing, Supplies-\$707.99; Menard's, Supplies-\$2,813.55; Midcontinent Communication, Utilities-\$332.43; Midcontinent Communication, Advertising-\$1,701.50; Midwest Fire & Safety, Inspection-\$2,525.50; Midwest Laboratories, Lake Water Testing-\$812.02; Midwest Oil, Supplies-\$2,281.84; Mitchell Convention & Visitors Bureau, May 2024 Funding-\$20,800.00; Mitchell Exchange Club, 2024 Fireworks Allocation-\$10,000.00; Mitchell Iron & Supply, Supplies-\$85.66; Mitchell Plumbing & Heating, Maintenance-\$900.00; Mitchell United Way, United Way Deductions-\$173.00; Moen's Flooring, Capital Improvements-\$1,582.50; Mohican Leather and Bead, Supplies-\$320.00; Mount Vernon School District, Contract Services-\$176.25; Mueller Lumber, Supplies-\$475.17; Muth Electric, Maintenance-\$2,242.96; N-Able Technologies, Supplies-\$337.88; Napa Central, Supplies-\$167.87; Nordstrom's Automotive, Supplies-\$75.00; North Central Seed, Supplies-\$4,352.50; Northwest Pipe Fittings, Repair-\$477.48; Northwestern Energy, Utilities-\$42,226.71; Nutri Ject Systems, 2022-1 P.E. #1-\$8,633.27; One Source The Background, Background Check-\$497.00; Overdrive, Ebooks-\$1,177.30; Overtime, Contract Services-\$1,604.25; Palace City Shrine Club, Performance-\$25,235.00; Paulson Sheet Metal, Maintenance-\$192.99; Pepsi Cola, Supplies-\$2,853.59; Peterbilt of Sioux Falls, Repair-\$2,090.84; Porter Distributing, Supplies-\$556.20; Premier Pest Control, Supplies-\$200.00;

Public Health Laboratory, Testing-\$647.31; Qualified Presort, Postage-\$356.26; Quality Cut Lawn & Tree Service, 2019-53R P.E. #8F-2023-\$4,333.38; R Place Kennel, Supplies-\$125.00; Randall Community Water District, 2024-7 P.E. #3-\$9,249.80; Rexwinkel Concrete, 2022-34 P.E. #7-\$65,077.34; Rice Lake West, 2020-20 P.E. #12-\$612,096.47; Rion, Repair-\$4,397.71; Ronald Jendersee, Retree Mitchell Program-\$100.00; Runnings Supply, Supplies-\$1,865.16; Rusty Rierson, Fundraising-\$150.00; S&M Printing, Supplies-\$59.40; Saga Communications of South Dakota, Advertising-\$2,215.40; Sam Munsen, Refund-\$70.00; Sanford Health Mitchell, Supplies-\$160.00; Santel Communications, Utilities-\$30.00; Schoenfelder Construction, 2022-26 P.E. #1-\$179,037.41; South Dakota Association of Rural Water, 2024 Expo Registration-\$500.00; South Dakota Municipal League, Training-\$30.00; South Dakota Public Assurance Alliance, Caterpillar Excavator Coverage-\$134.65; South Dakota-Supplemental Retirement, Supplemental Retirement-\$2,894.50; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$1,512.50; Sherwin-Williams, Supplies-\$156.34; Sign Pro, Supplies-\$128.00; Sign Solutions USA, Supplies-\$249.21; Spencer Quarries, 2024-10 P.E. #1-\$26,646.46; Stan Houston Equipment, Supplies-\$54.95; Standard Insurance, Life Insurance-\$2,806.99; Steve Donovan, 2021-14 P.E. #9-\$3,578.27; Sturdevants Auto Value Mitchell, Supplies-\$3,140.20; Subway, Meals-\$31.96; Sun Gold Sports, Supplies-\$103.00; Swiftel Communications, Supplies-\$131.00; The Dugout, Contract Services-\$1,824.00; Thomson Reuters West, Subscription-\$824.82; Thune True Value & Appliance, Supplies-\$250.05; Timothy Dean, 2021-18 P.E. #1-\$225,000.00; Tip, Supplies-\$45.00; Titan Machinery-Mitchell, Supplies-\$214.22; TMA Stores, Repair-\$162.65; Traf-Sys, Supplies-\$240.00; Traffic Control, Supplies-\$1,615.00; Transource, Supplies-\$113.60; Transwest Trucks of Sioux Falls, Repair-\$1,180.42; Tri M Tunes, Repair-\$387.99; Two Way Solutions, Repairs-\$144.49; USA Bluebook, Supplies-\$6,486.19; Van Diest Supply, Supplies-\$2,589.50; Van Wall Equipment, Supplies-\$88.64; Verizon Wireless, Utilities-\$872.15; Vestis, Service-\$492.10; Walmart/Capital One, Supplies-\$244.27; Wisconsin Child Support, Garnishment-\$395.58; Xtreme Fire Protection, Inspection-\$200.00; Zimco Supply, Supplies-\$2,502.40; Wellmark, Administration, Prescription, Medical-\$228,374.32; Wageworks, Flex Spending-\$19,953.00; Ellwein Brothers, Supplies-\$317.20.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Council Member Tim Goldammer stated that the Corn Palace Festival tickets are on sale at the Corn Palace Box office and to come purchase tickets before the best seats are sold.

Mitchell resident, Stewart Hanson addressed concerns with the Mayor and City Council about the dredging plans for Lake Mitchell.

CVB Marketing Lead at Mitchell Area Chamber of Commerce, Johanna Allen stated that this week is National Travel and Tourism week.

Jesse Stroud asked City Council their age, and if they had kids, grandkids and great grandkids.

Concerned residents spoke about Lake Mitchell, and how Lake Mitchell drives business opportunities, brings new residents, is an investment to the city, and to vote Yes on the lake issue.

Council Member Tim Goldammer reminded the public to attend the Memorial Weekend in Mitchell on Saturday, May 25, 2024.

PRESENTATION:

Workforce and Housing Director, Mike Lauritsen and Dakota Wesleyan students presented the 2024 Quarter 1 Business and Economic Data Analysis Summary, a collaborative effort with Dakota Wesleyan University and the South Dakota Secretary of State.

HEARING:

It was advised that this is the date and time set for hearing on the application to transfer RB-26966 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC, 720 South Montana to Lucky Clovers LLC, 909 North Main Street. Video lottery is included. Notice of hearing has been given and affidavit of publication is on file. Moved by Sabers, seconded by Goldammer, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application to transfer RB-26967 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Lucky Clovers LLC, 720 South Montana to Lucky Clovers LLC, 909 North Main Street. Video lottery is included. Notice of hearing has been given and affidavit of publication is on file. Moved by McCardle, seconded by Goldammer, to approve said application. Motion carried.

CONSIDER APPROVAL:

Moved by Smith, seconded by Sabers, to approve the applications for renewal of 2024-2025 Malt Beverage Licenses. Motion carried with Barington abstaining.

Moved by Tjarks, seconded by Goldammer, to approve a Special Event Application for the MAC Triathlon on Saturday, June 8, 2024 and approve waiving the Special Event Permit fee. Motion carried.

Moved by Tjarks, seconded by McCardle, to approve a Special Event Application for Palace City Pre-Sturgis Party on Thursday, August 1, 2024 and approve waiving all of the permits/license fees and the Park & Rec equipment fees. Motion carried.

AWARD BID:

Bids were opened and read on Mitchell Regional Landfill Recycling Building Project #2021-30 on the 14th day of May, 2024. Moved by Tjarks, seconded by Bathke, to award, as follows:

**MITCHELL REGIONAL LANDFILL RECYCLING BUILDING
PROJECT #2021-30**

WS Construction Management LLC, 200 North Ebenezer Avenue, Sioux Falls, SD 57107

Total Base Bid	\$2,173,187.44
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Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by Barington, to approve Agreement #A2024-23, South Dakota Department of Transportation 5339 grant funds. Motion carried.

RESOLUTIONS:

Moved by McCardle, seconded by Tjarks, to approve Resolution #R2024-31, A Resolution Providing for a Public Hearing on the Creation of the Davison County Regional Rail Authority, as follows:

RESOLUTION #2024-31

**A RESOLUTION PROVIDING FOR A PUBLIC HEARING ON THE CREATION OF
THE DAVISON COUNTY REGIONAL RAILROAD AUTHORITY**

BE IT RESOLVED by the City of Mitchell, South Dakota that a hearing shall be held on June 17, 2024, for hearing public comment on the creation of the DAVISON COUNTY REGIONAL RAIL AUTHORITY which will encompass the jurisdiction of the City and that the finance officer shall cause to be published notice of such hearing to be published not less than 10 days prior to the hearing.

Motion carried and resolution declared duly adopted.

Moved by Sabers, seconded by Tjarks, to approve Resolution #R2024-32, Plat of Lot 5-A, a Subdivision of Lot 5 of North Maui's First Addition, as follows:

RESOLUTION #R2024-32

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 13th day of May, 2024; and

WHEREAS, it appears from an examination of the PLAT OF LOT 5-A, A SUBDIVISION OF LOT 5 OF NORTH MAUI'S FIRST ADDITION, A SUBDIVISION OF LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in

and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 5-A, A SUBDIVISION OF LOT 5 OF NORTH MAUI'S FIRST ADDITION, A SUBDIVISION OF LOT 4 IN THE EAST 1/2 OF THE WEST 1/2 OF SECTION 31, T 104 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Smith, seconded by McCardle, to approve Resolution #R2024-33, Plat of Lot 4 of D. & D. Long's First Addition, as follows:

RESOLUTION #R2024-33

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 13th day of May, 2024; and

WHEREAS, it appears from an examination of the PLAT OF LOT 4 OF D. & D. LONG'S FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE NORTHEAST QUARTER (NE 1/4) OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Robert D. Kummer, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 4 OF D. & D. LONG'S FIRST ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 3 IN THE NORTHEAST QUARTER (NE 1/4) OF SECTION 23, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Robert D. Kummer, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Goldammer, seconded by Barington, to approve Resolution #R2024-34, Plat of Tract 1 of Blacksten Addition, as follows:

RESOLUTION #R2024-34

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 13th day of May, 2024; and

WHEREAS, it appears from an examination of the PLAT OF TRACT 1 OF BLACKSTEN ADDITION IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW 1/4, SW 1/4) OF SECTION 2, TOWNSHIP 102 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Robert D. Kummer, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF TRACT 1 OF BLACKSTEN ADDITION IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW 1/4, SW 1/4) OF SECTION 2, TOWNSHIP 102 NORTH, RANGE 60 WEST OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Robert D. Kummer, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Goldammer, seconded by Sabers, to approve Resolution #R2024-35, Plat of Tract A and Tract B of Skinner's Addition, as follows:

RESOLUTION #R2024-35

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 13th day of May, 2024; and

WHEREAS, it appears from an examination of the PLAT OF TRACT A AND TRACT B OF SKINNER'S ADDITION, IN THE SW 1/4 OF SECTION 14, T 102 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF TRACT A AND TRACT B OF SKINNER'S ADDITION, IN THE SW 1/4 OF SECTION 14, T 102 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Barington, to approve Resolution #R2024-36, Plat of Lots 1, 2, and 3, and Trudeau Court, all in Trudeau Addition, as follows:

RESOLUTION #R2024-36

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 13th day of May, 2024; and

WHEREAS, it appears from an examination of the PLAT OF LOTS 1, 2, AND 3, AND TRUDEAU COURT, ALL IN TRUDEAU ADDITION IN THE EAST 1/2 OF THE SW 1/4 OF THE SE 1/4 OF SECTION 3, T 102 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS 1, 2, AND 3, AND TRUDEAU COURT, ALL IN TRUDEAU ADDITION IN THE EAST 1/2 OF THE SW 1/4 OF THE SE 1/4 OF SECTION 3, T 102 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

ADJOURN:

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.



Planning Commission
City Council Chambers, City Hall, 612 N. Main Street
May 13, 2024

1. Call to Order

Chairperson Larson called the May 13, 2024 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items. Present:

Doescher, Genzlinger, Larson, Osterloo, Sonne.

Absent: Havlik, Jirsa, Schmitz.

Staff Present: Dammann, Ellwein, Mayor Everson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Genzlinger, seconded by Osterloo to approve the amended agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: April 22, 2024

Motion by Sonne, seconded by Osterloo to approve the proposed minutes of the April 22, 2024 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: May 28, 2024

Motion by Genzlinger, seconded by Sonne to set the date for the next Planning Commission Meeting for May 28, 2024. All present voting aye; motion carried.

7. Plat: Lot 5-A, a subdivision of Lot 5 of North Maui's First Addition, a subdivision of Lot 4 in the East 1/2 of the West 1/2 of Section 31, T 104 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Scott Palmer

Jenniges noted this is outside the city limits but within the ETJ, so it's still the City of Mitchell zoning authority. The applicant is subdividing his existing parcel to build a residence on and the bank is requesting that it be on a separate parcel to the shed. Davison County Planning Commission has heard and approved it already. The County Commission will hear about it on May 14, 2024. The applicant was not present to answer questions.

Genzlinger inquired about the condition of Sara Ave. Jenniges replied that it is an unimproved gravel ROW, and it is the developers' responsibility to maintain the road.

Motion by Genzlinger, seconded by Osterloo to approve the plat. All present voting aye; motion carried.

8. Plat: Lot 4 of D. & D. Long's First Addition, a subdivision of Irregular Tract No. 3 in the Northeast Quarter (NE 1/4) of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota; as requested by Longs

Jenniges noted this is outside the city limits but within the ETJ, so it's still the City of Mitchell zoning authority. The applicant is parceling off a piece of property to sell for a residence to be built on. Davison County Planning Commission has heard and approved it already. The County Commission will hear it on May 14, 2024. The applicant was present to answer questions.

Motion by Sonne, seconded by Osterloo to approve the plat. All present voting aye; motion carried.

9. Plat: Tract 1 of Blacksten Addition in the Northwest Quarter of the Southwest Quarter (NW 1/4, SW 1/4) of Section 2, Township 102 North, Range 60 West of the 5th P.M., Davison County, South Dakota; as requested by Scott Blacksten

Jenniges noted this is outside the city limits and the ETJ but within 3 miles of the city limits, so the city has to approve of the plat as well. The zoning authority is Davison County. The land is currently described by measurements, so a building permit can not be obtained per county ordinance. They are platting it to come in compliance with the ordinance. Any variances required will only be heard by the county. Davison County Planning Commission has heard and approved the plat. Davison County Commission will hear it on May 14, 2024. The applicant was not present to answer questions.

Motion by Genzlinger, seconded by Sonne to approve the plat. All present voting aye; motion carried.

10. Plat: Tract A and Tract B of Skinner's Addition, in the SW 1/4 of Section 14, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Loren & Suzanne Skinner

Jenniges noted this is outside the city limits and the ETJ but within 3 miles of the city limits, so the city has to approve of the plat as well. The zoning authority is Davison County. The applicant is subdividing his existing parcel for his son to build on the new parcel. The bank is requiring the land to be built on be in the son's name. The existing shed where the property lines meet has been removed. Any variances required will only be heard by the county.

Davison County Planning Commission has heard and approved the plat. Davison County Commission will hear it on May 14, 2024. The applicant was not present to answer questions.

Motion by Osterloo, seconded by Sonne to approve the plat. All present voting aye; motion carried.

11. Plat: Lots 1, 2, and 3, and Trudeau Court, all in Trudeau Addition in the East 1/2 of

the SW 1/4 of the SE 1/4 of Section 3, T 102 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Ray & Rhonda Trudeau

Jenniges noted this is outside the city limits and the ETJ but within 3 miles of the city limits, so the city has to approve of the plat as well. The zoning authority is Davison County. The applicant is platting off three lots for his children to build on and a road. Davison County LEPC has approved the road name. There is floodplain in this area, but they will be building outside of it as per Davison County ordinance. Any variances required will only be heard by the county. There is a drainage easement between lots 1 and 2 for the abutting subdivision to drain their water across the land down to the creek. Davison County Planning Commission has heard and approved the plat. Davison County Commission will hear it on May 14, 2024. The applicant was not present to answer questions.

Motion by Genzlinger, seconded by Sonne to approve the plat. All present voting aye; motion carried.

12. Plan Approval: Sandbox Ventures, 715 S Rowley St, zoned Highway Oriented Business

Jenniges noted the applicant would like to build a spec commercial building, similar to Danny Prom on S Burr St. It will be a metal building that has to be structurally stamped because it is over 50' wide. It meets setbacks for Highway Oriented Business. There will be off-street parking on the south side of the building. Neighbors can request a privacy fence be built at the applicants expense. The applicant has a purchase agreement for the property with the condition the board approves the plan. Jenniges gave the history of the rezone as well as the two prior plan approvals that were approved but never built.

Motion by Osterloo, seconded by Sonne to approve the plan. All present voting aye; motion carried.

13. Other Business:

None.

14. Public Input:

None.

15. Adjourn

Chairperson Larson adjourned the meeting at 12:16 P.M.



Jay A. Larson
Planning Commission Chairperson



Planning Commission
City Council Chambers, City Hall, 612 N. Main Street
May 28, 2024

1. Call to Order

Chairperson Larson called the May 28, 2024 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Havlik, Jirsa (telephonically), Larson, Osterloo, Sonne.

Absent: Genzlinger, Schmitz

Staff Present: Ellwein, Mayor Everson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Osterloo, seconded by Havlik to approve the proposed agenda. Roll call vote: Genzlinger – absent, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

5. Approval of Previous Minutes: May 13, 2024

Motion by Sonne, seconded by Osterloo to approve the proposed minutes of the May 13, 2024 Planning Commission Meeting. Roll call vote: Genzlinger – absent, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

6. Schedule Next Meeting: June 10, 24

Motion by Havlik, seconded by Sonne to set the date for the next Planning Commission Meeting for June 10, 2024. Roll call vote: Genzlinger – absent, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

7. Hearing and Action on Establishing the Boundaries and Approval of the Project Plan for Tax Increment Financing District #35

Jenniges explained TIF #35 is for affordable housing. The plan is to build a 35-unit apartment building consisting of 10-single bedroom, 17-two bedroom and 8-three bedroom. Copper Flats

LLC is the developer and Copper Flats LP will be the owner once the project is complete. The total cost of the project is estimated at \$6.3 million and of that there is \$1.3 million of TIF eligible expenses but the developer is only requesting a TIF of \$675,486. This is a grant pass through TIF like recent TIF's the city has approved. It was also noted that city staff did a review of the TIF and questions and concerns were answered prior to final application of the TIF.

Ellwien noted a housing study that was completed a few years ago identifying the need for more low income housing. Because they are identified as a low income housing TIF they are able to get funding from the South Dakota Housing Authority as well.

Terry Sabers of MAHI stated they are the non-profit entity sponsoring the TIF. They are working with Loyd Companies. The low income housing requirements are 40%, 50% and 60% of medium income. He also said this TIF meets state requirements.

Doescher questioned the timeline of the project if it were approved. Kellen Erpenbach of Loyd Companies said that they would like to break ground in July 2024 with an anticipated build out period of one year. So the plan is to open in July 2025 and be fully occupied in early 2026.

Motion by Havlik, seconded by Sonne, to set the boundaries for TIF District #35 to include the following:

Plat of Lot 1A in Block 3 of Stardust Subdivision to the City of Mitchell, Davison County, South Dakota.

Roll call vote: Genzlinger – absent, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

Motion by Sonne, seconded by Havlik to approve the project plan and recommend approval of TIF District #35 to Council. Roll call vote: Genzlinger – absent, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

8. Other Business:

None.

9. Public Input:

None.

10. Adjourn

Chairperson Larson adjourned the meeting at 12:13 P.M.

Jay A. Larson
Planning Commission Chairperson

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Supplement is for program expenses related to Private Donation Account, specifically funds donated by South Dakota Department of Health

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

N/A

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Supplement is for program expenses related to Private Donation Account, specifically funds donated by South Dakota Department of Health

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

N/A

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Supplement is for program expenses related to Private Donation Account, specifically funds donated by South Dakota Department of Health

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

N/A

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 5/28/24

Organization: Local 4166 Mitchell Fire

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☒ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Sherron Sardorv

Address: 615 E. 4th

Phone #: 605 770 8032

Email: shsardorv@gmail.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 6/14/24

Every Thursday starting
Date of Raffle Drawing: 6/20/24

Value of Raffle Prize: 1,000 \$

Proceeds Benefitting: Local 4166

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 5-28-24

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: May 23, 2024

Organization: Abbott House

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Virginia Wishard Lambert

Address: 909 Court Merrill St Mitchell SD

Phone #: 605-996-2486

Email: vw Lambert@abbotthouseSD.com

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: June 22, 2024

Date of Raffle Drawing: Weekly

Value of Raffle Prize: Money - Cash prize weekly

Proceeds Benefitting: Abbott House

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 5-23-2024

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 5-28-24

Organization: Moose Lodge 875

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☒ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Carol Schoenfelder

Address: 2465 S. Rowley Mitchell SD 57301

Phone #: 605-933-0804

Email: cschoenfelder@1.frguestsd.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 6-28-24

Date of Raffle Drawing: 7-20-24

Value of Raffle Prize: 250⁰⁰ per board 75⁰⁰ raffle

Proceeds Benefitting: Children in Youth Programs

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 5-28-24

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer: _____

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 5/21/24

Organization: Longfellow PTO

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☒ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Stacey Hofer

Address: 110 N. Mentzer

Phone #: 995-3092 (999-8198 - cell phone)

Email: stacey.hofer@k12.sd.us

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: Sept. 3 - 20, 2024

Date of Raffle Drawing: Sept. 27, 2024

Value of Raffle Prize: \$300, \$200, \$100 (1st, 2nd, 3rd prizes)

Proceeds Benefitting: Longfellow PTO

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 5-21-2024

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

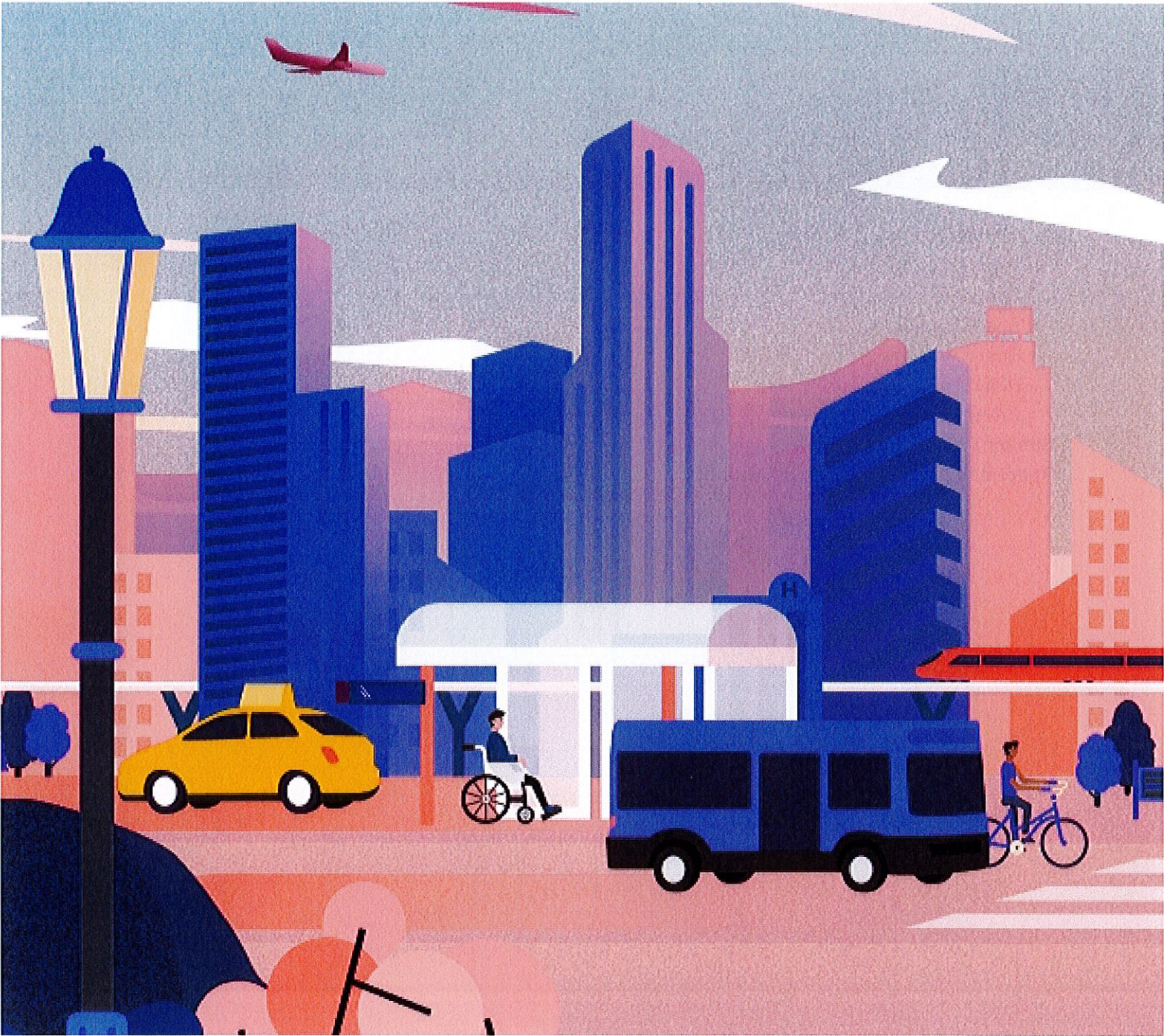
CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Jessica Pickett
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	\$48,472		
Agenda Item:	Authorization to Award Quote for Transit Dispatch Software		
Explanation/Background of Agenda Item Requested:	Palace Transit sent a request for quotes for their operating dispatch software. Five quotes were received as follows: Spare Labs Inc. - \$45,000 Trip Master by CTS Software - \$44,630 QRide by HBSS Connect Corp. - \$99,228.54 Ecolane USA, Inc. - \$113,677.50 Shah Software - \$83,025 Please see the attached Dispatch Quote Sheet from all providers for information. Staff recommends awarding the bid to Spare Labs Inc. in the amount of \$45,000. Spare Labs Inc. provided the lowest quote amount that meets all specifications. This project was awarded a grant of \$50,000 through the South Dakota Department of Transportation 5339 Grant Funds (\$40,000 Federal Funds \$10,000 Local Match). General Ledger 218-45150-42920 Computer Software/Support		



RFQ Dispatch Routing Software

Palace Transit
May 29, 2024

810-815 West Hastings St
Vancouver, BC V6C 1B4
Canada

spare

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Spare Launch	2
Spare Analyze	3
Rider App	5
Driver App	6
Similar Project Experience	7
Response to Technical Requirements	9

Cover Letter

May 29, 2024

City of Mitchell | Palace Transit
300 W 1st Ave
Mitchell, SD 57301

Attention: Andrea Hamilton, Transit Operations Supervisor

RFQ | Dispatch Routing Software

Palace Transit is responsible for an important mandate: to serve residents and visitors of the City of Mitchell. This service connects riders to vital everyday activities such as healthcare, human services, shopping, school, and recreational events—making Mitchell accessible for everyone. In light of the recent absence of taxi services and the increased ridership growth, **Spare Labs Inc. (Spare)** understands Palace Transit's need for a new, modern dispatch software to increase efficiencies and improve workflows and operations. We at Spare are excited about the opportunity to partner to be a part of the solution to aid Palace Transit in continuing to offer reliable and convenient transportation to your riders.

Why Spare?

- **Customizable and Scalable Solutions:** Spare understands no two transit operations are the same, and is built with flexibility in mind. Spare offers a suite of flexible, versatile and easy-to-use tools to create service zones, stop locations, service hour limits, custom reporting fields, and more. Our software is made to be used by everyone and everything from zones, services and criteria can be adjusted on the fly.
- **A True Partnership:** With Spare, you'll receive a true partnership focused on your riders. As transit-users ourselves—whether by choice or transit-dependent—we know how much better public transit can be, particularly in low density rural regions, typical of a 'transit desert', or with household demographics that either have no (or little) access to vehicles. Palace Transit will be assigned dedicated project staff who will support the transition onto Spare, arrange a smooth launch day, and continue to support the service post-implementation.
- **Ease of Use:** Spare's intuitive interface and user-friendly design ensure that both transit operators and riders can navigate and utilize the platform with ease. Whether it's managing subscription trips, managing rider profiles, or accessing real-time data, our software simplifies complex processes, reducing the learning curve and increasing efficiency. This means quicker adaptation for your team and a more seamless experience for your passengers, enhancing overall satisfaction and service quality.

Spare Labs is excited about the prospect of collaborating with Palace Transit to bring the next iteration of transit to Mitchell. We are confident that our technology, combined with our deep commitment to enhancing public transportation, will enable Palace Transit to achieve its objectives, providing reliable,

efficient, and inclusive transit solutions for the communities it serves. Outlined in this proposal includes a detailed overview of the Spare solution, examples of current services powered by Spare, and our response to the provided software specifications. Accompanying this proposal you will find a list of references, an outline of our itemized quote and project fees, the requested Signed Offer Page, and samples of both a Software Generated Ridership Report, and Vehicle Usage Report.

Spare Labs upholds the standards of compliance and integrity on SAM.gov, ensuring full eligibility for federal contracts. Spare's federal tax ID is 981495489 and our unique SAM ID (UEI) number is JK5FJZH1D1V6. We are also in process of registering with the South Dakota Secretary of State and expect to be registered by the contract award date.

We look forward to the opportunity to discuss our proposal further, and to answer any questions you may have.

Kind regards,



Kayla Paxton, Growth Manager
kayla@sparelabs.com | 778-886-1455



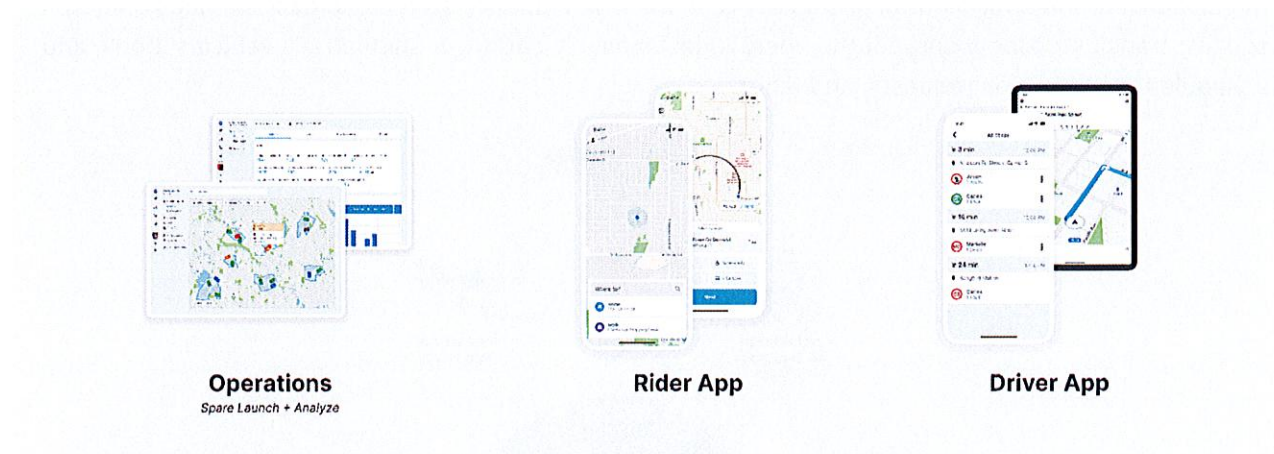
Kristoffer Vik Hansen, CEO
kristoffer@sparelabs.com | 778-995-6401

Solution Description

Overview

Spare Platform is a cloud-based software-as-a-service (SaaS) solution. It is a single, comprehensive software solution used to modernize the way transit agencies design and implement future-forward ADA paratransit, microtransit, and any type of shared-ride demand response service.

Spare Platform comprises the core components shown in the image below: rider-facing applications (mobile and web browser) called Spare Rider, driver-facing applications called Spare Driver, and a web-based platform running operations, reporting and analytics called Spare Launch and Spare Analyze.



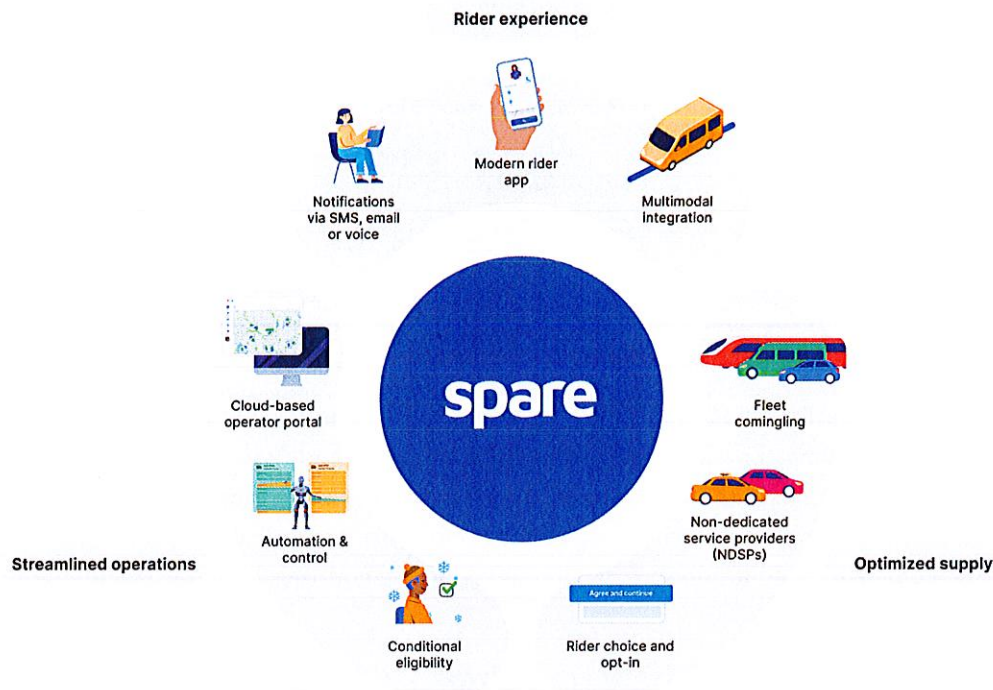
At a high-level, the core components include:

- Rider-Facing Interfaces: Mobile App and Web Booker (Spare Rider and Rider Web).** A customer-facing smartphone application available on iOS and Android apps, Spare Rider is used by passengers to plan and execute their trips. Passengers can create client accounts, manage their user profile, and book and manage trips on Spare-powered services. Palace Transit will receive a white-labeled Rider app, giving passengers a cohesive rider experience across all your agency-branded services.
- Mission Control (Spare Launch + Spare Analyze).** The Spare Launch and Analyze admin portals provide administrators real-time and historical overviews of system performance, system management, and passenger and vehicle management. These modules enable full access to all data and big data analytics, in real-time—so that Palace Transit can make swift decisions about your service at all times. Spare Analyze offers a data collection and reporting dashboard for National Transit Database reporting and real-time service performance data, such as heat maps and service/fleet/trip search analytics.

- **Driver/Operator Navigation App (Spare Driver).** The Driver application will be where drivers sign in and receive real-time, turn-by-turn trip instructions and information related to their zones, pickups and stops. Spare Driver is available on MDT/tablet devices and communicates directly with the Spare Platform.
- **Fares: Payment and Collection (Spare Pay).** The Spare Pay module can be used to handle a number of digital fare collection methods, including cash, credit card, prepaid debit cards, and transit ticketing systems (such as GoPass and Hopthru). Spare Pay can also be used to give permanent or promotional discounts to specific user segments and support unbanked riders.

Spare Launch

Spare Launch is your **home base for on-demand operations**. In Spare Launch, this where Palace Transit will set-up, run, and monitor your service. The Service Planning and Shift Scheduling modules serve as the dispatcher and administrator-facing applications where agency staff can create service zone(s), specific transit stop locations, set the operational time limit, set driver shifts, track vehicles, book, and schedule trips based on requests, and more.



Key **features** and **Benefits** include:

- **Live Map:** Get a live snapshot of your fleet with our **Live Map, showing you where each vehicle is** and how they're doing. Green means on-time, yellow signals slight delays, red indicates significant delays, blue shows vehicles at rest, gray for stopped services, and white marks break times. It's like having a bird's eye view of your entire operation.

- **Mission Control & Live Requests:** Monitor real-time performance updates with a system updating every 10 seconds **enabling you to swiftly identify and rectify issues**. Dispatchers can directly manage trips, assign vehicles or drivers, adjust duties, and match trips using integrated tools on one screen, ensuring **efficient, centralized operations**.
- **Unmatched Requests & Service Setup:** Launch and tweak services effortlessly with our zone creation tool, bypassing the need for complicated GIS software. Adjust to real-time challenges without breaking a sweat, **ensuring your service is as dynamic as the day's demands**.
- **Vehicle Management:** Tailor your fleet with custom vehicle details, from capacity to accessibility, ensuring the right vehicle is always ready for the job. Our dispatcher tool makes **managing trips a breeze**.
- **Driver Management: Manage your drivers with ease.** Add, update, or remove driver profiles quickly, and keep everything organized with simple CSV imports and exports.
- **Automated Dispatch:** Let our advanced Spare Engine do the heavy lifting, **matching passengers to vehicles for efficient rides**. With cutting-edge routing, we keep everyone updated in real-time for a smoother ride every time.
- **Managing Rider and Driver Profiles:** Create and manage detailed profiles with custom fields for a personalized touch. Our system makes it **easy to keep track of preferences and history**, enhancing the experience for everyone involved.
- **Access Privileges:** Customize who can do what within our system, **ensuring the right level of control** as your agency grows. It's flexible, secure, and scalable.
- **Breakdown Wizard:** Tackle vehicle breakdowns head-on with our quick-fix tool, automatically rerouting trips to **keep your service running smoothly**. It's like having a plan B at all times.
- **Duty Time Travel:** Dive into the past with **historical data and playback features for in-depth trip analysis**. Uncover insights into vehicle movements and speed, improving your service with data-driven decisions.

Although the platform has been designed to not require any manual input on a daily basis, the module allows administrative users to confirm their transit network is operating just as designed with a single glance.



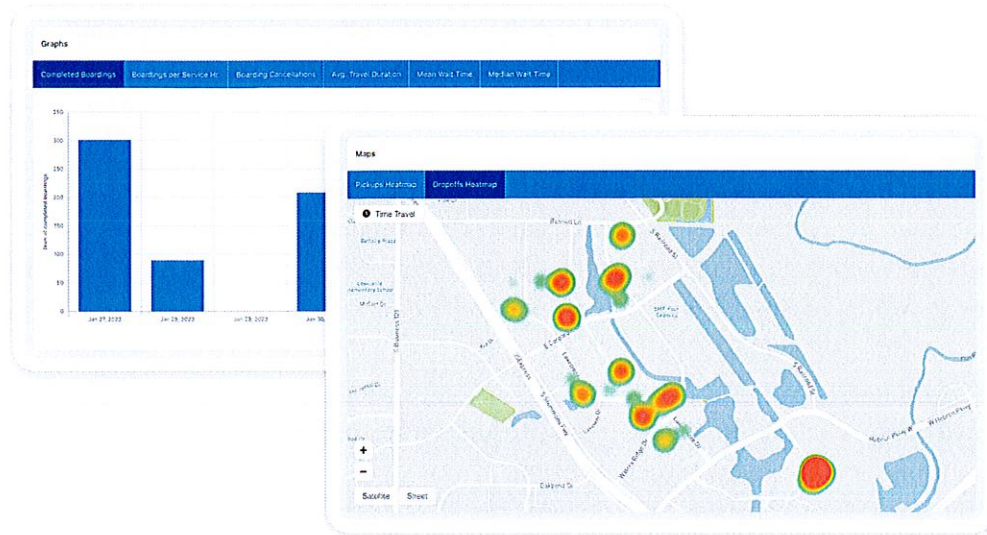
Spare Launch: Your Mission Control Center

Spare Launch was created with the goal of lowering cost-per-trip and increasing ridership. This means helping transit agencies like yours to be more efficient with the resources you already have- including operational staff, agency-owned or contracted vehicles and more.

Spare Analyze

Spare Analyze is our **powerful analytics suite** that helps you make data-based decisions on your service in real-time. All services on the Spare Platform are monitored, analyzed, and presented in the Spare Analyze KPI dashboard. The reporting panel can be filtered by date range, service area, service type and more, making it easy to drill down to segmented data quickly. Spare Analyze also generates weekly

reports that provide an overview of service metrics and performance over the last week. All of these capabilities are meant to allow Palace Transit to make informed, quantitatively-based decisions about your transit services. All data on Spare Analyze can be filtered. This can be used to create usable billing reports.



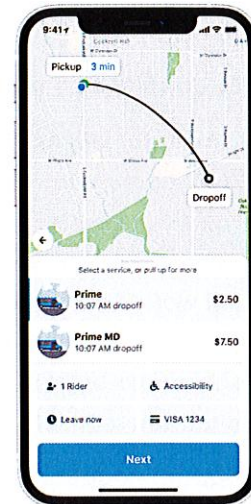
Key **features/capabilities** and **benefits** to highlight include:

- Simplify your reporting with Spare's Analyze function:** It offers a blend of **customizable and ready-made templates** for effortless service performance reports exportable in Excel. Dive into detailed analyses with over 80 columns for ridership data, and use tools like Google Sheets or Excel for easy filtering. The Report Templates feature saves your preferred data setups for quick future access, boosting efficiency and compliance with National Transit Database (NTD) requirements.
- Improve Your Service with Service Analytics:** Get **insights on key metrics** like boardings per hour and punctuality through an intuitive dashboard. This helps **pinpoint service improvement opportunities** based on user demographics and peak times.
- Visualize data with heatmaps and histograms:** Easily spot high-demand areas and trends to **fine-tune routes and service zones for better efficiency**.
- Trip Search Analytics:** Captures data on requested journeys, including those not resulting in a trip, to provide **insights into travel patterns**. This data collection is vital for understanding rider preferences and supports **targeted service improvements** with exportable reports that distinguish between on-demand and demand response trips.
- Optimize with Trip Purpose Tracking:** The Spare rider app collects data on why people travel, linking it to funding sources for detailed reporting. This helps in **making informed decisions about fund allocation** and service improvements, based on actual user needs and trip purposes.

Rider App

Free to download for any rider, the Spare Rider app's sleek user interface and intuitive one-tap booking process, allows riders to plan, book, and pay for rides through transit services powered by Spare Platform. Palace Transit will receive a white labeled/branded Spare Rider app, giving passengers a cohesive customer experience across all your transit services. Key **features/capabilities** and **benefits** to highlight include:

- Real-Time Trip Notifications and Vehicle ETA.** Riders will receive real-time vehicle location and trip updates so that they are **empowered with everything they need to know about their trip request**—from the driver ETA to the pick-up and drop-off locations and vehicle attributes, such as license plate, make and color of the vehicle.
- Accessibility Options:** Lack of transit access has harmful effects on those who rely on public transit—particularly those who are older, low-income, or have disabilities. As a result, the Spare Rider app supports iOS and Android accessibility features, such as live text-to-voice, so that **riders who are impaired have the same access to on-demand transit**. On the administrator-side, our accessibility options list is customizable by Palace Transit. This includes wheelchair accessibility, small child accessibility, door-to-door access, and more for **easy configuration**.
- Intuitive Search:** Riders select pick-up and drop-off points through searching for street address, point of interest, a displayed map with pin drop, or based on the user's currently detected location, making **trip planning incredibly easy and efficient**. Riders can also request a wheelchair accessible vehicle.
- Managing Rider Accounts:** The app allows riders to automatically create user accounts, including basic information (i.e. favorite locations, home/work addresses) and payment processing via credit, debit or other popular payment methods. The user interface is designed to be **easy-to-use** and as Spare collects rider data, our system begins to **build better routes for vehicles** over time based on information gathered on the rider and the region it's operating in.



192%

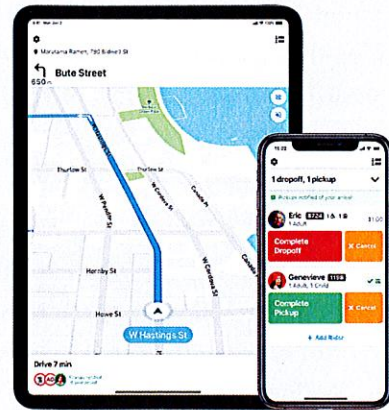
App usage
increase

Since its introduction, PSTA's Rider app usage increased as they retained the option for riders to book through the call center. This resulted in **\$40K in annual cost savings**.

Driver App

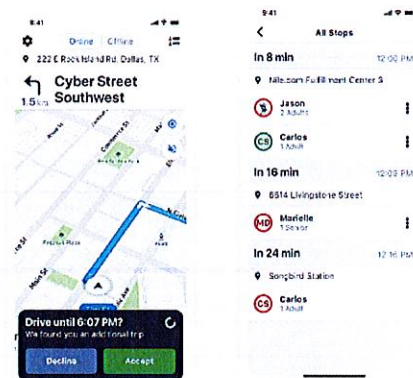
Spare Driver is a driver's direct interface into all services powered and facilitated by Spare Platform. Spare Driver can be used by contracted or agency-owned dedicated drivers by simply downloading the free iOS or Android application.

Trips are automatically dispatched to the driver and added to their trip itinerary from Spare Platform. Tablets and tablet terminals can be easily installed and locked in the vehicles to host the Driver app. Spare Driver, Spare Rider, and Spare Launch work harmoniously to send and receive live vehicle data, including live vehicle tracking, driving durations, service mileage, driver breaks, unique vehicle identifications, and accepted trip requests.



Key **features/capabilities** and **benefits** to highlight include:

- Real-Time Data:** Spare Driver delivers vehicle data in real-time, including fully automated turn-by-turn navigation. The Spare Driver app tracks and **sends all live vehicle data**, at frequent intervals, back to the Spare Launch Admin Portal. The platform then uses this information to provide **full live vehicle data to administrators and riders**, including: live vehicle tracking, driving durations, service miles, unique vehicle identifications, accepted trip requests, and more. Live traffic is also accounted for to ensure the optimal route is always taken.
- Dynamic Break Scheduling:** Spare's Automated Driver Breaks let Palace Transit set up a policy for how breaks should be facilitated on your fleets. Once a policy is created, any new vehicles/drivers associated with the fleet will receive a break in its manifest. Unlike other software that requires specifying break windows for each duty which can be time-consuming, Spare offers **dynamic break scheduling and continuous optimization** that can be completely automated.
- Features to Help Drivers:** Voice guidance is available for drivers to focus on the road and **not get distracted** while the Driver Nudging feature increases the interface's ease-of-use. When drivers forget to execute on a next task, Spare Driver monitors this and **nudges drivers with helpful prompts** when the app senses a task was not executed, ensuring **a seamless workflow**. In addition, many drivers are working during times when there is little or no daylight. To provide a safe experience for the driver and riders, Spare Driver **automatically switches into Dark Mode**. If needed, this feature can be overridden in the settings.



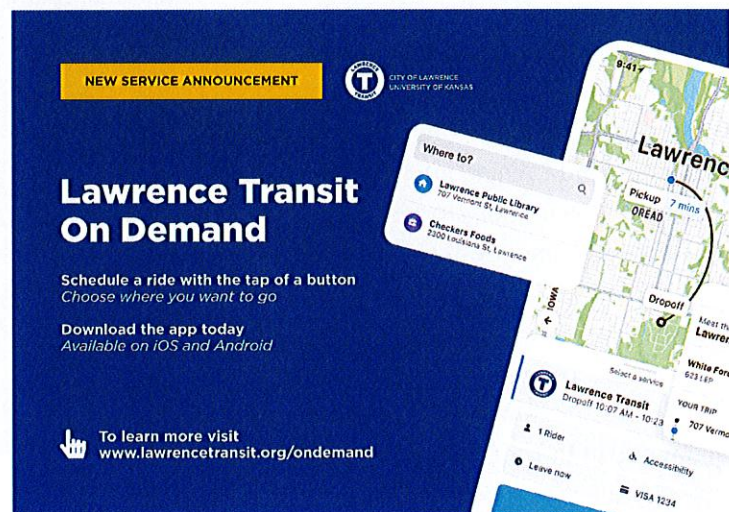
- **Flagging Down a Ride:** Sometimes riders need to quickly hop on a vehicle without it being dispatched through from Spare Rider or a call center. To handle this, Spare Driver has Flag Down functionality. This enables the driver to **quickly add new trips** to the vehicle and inform the rider of their expected drop-off.

Similar Project Experience

Lawrence Transit | City of Lawrence, KS

Project Summary: The City Lawrence sought to convert their Night Line demand-response evening and overnight service to microtransit in response to community demand for increased flexible transit services. By replacing their cumbersome and inefficient legacy software (Trapeze), they hoped to get away from the manual creation of schedules and offer a more efficient, automated system in expanding ridership.

Results: The microtransit service launched in September following the transition from their legacy software to Spare. The City now enjoys greater efficiencies with Spare's engine that automates booking, scheduling, routing, communications and reporting. With 90% of riders booking on the app and a satisfaction rating of 94.7%, customers are enjoying the efficiency of Spare's user-friendly interface. Since launching, the service boasts an OTP of 80% and 244% in ridership growth.



LIFTT and DARTT for Twin Transit | Lewis County, Washington



Project Summary: Responding to a spike in demand-response ridership, Twin Transit sought out a user-friendly rider app to streamline the booking experience for its riders and free up scheduler capacity. Another sole-source procurement—Spare Platform was chosen to serve the Twin Cities of Centralia and Chehalis in Lewis County, Washington, whose network is connected to an expansive number of transit options that service the entire state. In addition to Twin Transit's six fixed routes, they also offer LIFTT for paratransit passengers unable to access the fixed routes, and DARTT, a door-to-door microtransit service.

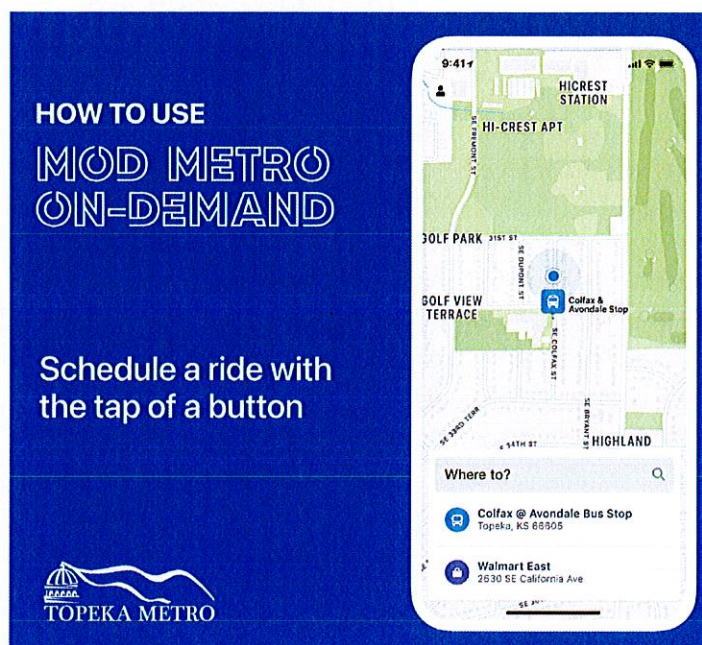
LIFTT is designed for riders who may be unable to access fixed route transit due to mobility or cognitive restrictions. A rider shares, "The buses take me wherever

I need to go. They're very to the community. The drivers are polite and friendly and professional."

Results: Rather than having to call in to book a ride, riders can now book, pay for and view ride history all within Spare's white-labeled rider app. By implementing the Twin Transit app, the agency has been able to free up booking agent capacity and availability. Riders have more freedom, independence, and flexibility now that they are able to book their rides when it's convenient for them.

MOD Metro On-Demand for Topeka Metro | Topeka, KS

Project Summary: This microtransit service pilot will serve as the foundation towards a permanent on-demand service delivery model for the City of Topeka. Spare began implementing with the Topeka project team in October 2022 with a comfortable lead time to launch in January 2023. Topeka wanted to spend additional time onboarding with the software, service planning, and training internal staff using our train-the-trainer program. A comfortable amount of public engagement, live demos with stakeholders and media campaigns were also undertaken at the same time. The current service named, 'MOD Topeka' (Metro-On-Demand), was launched in the southeastern quadrant of the city on January 30, 2023.



Results: Since launching, MOD has seen sustained ridership growth as well as positive customer feedback. Originally launched as a cash only service, MOD intentionally delayed introducing credit/debit card payments until six weeks after launch to stagger the introduction of the new service. Since introducing digital payments, also timed with the release of onboard wifi systems, the service has introduced a modern microtransit system to Topeka which the project team is now already looking to expand to other parts of the network (multimodal trip planning) and city through zone expansion.

Response to Technical Requirements

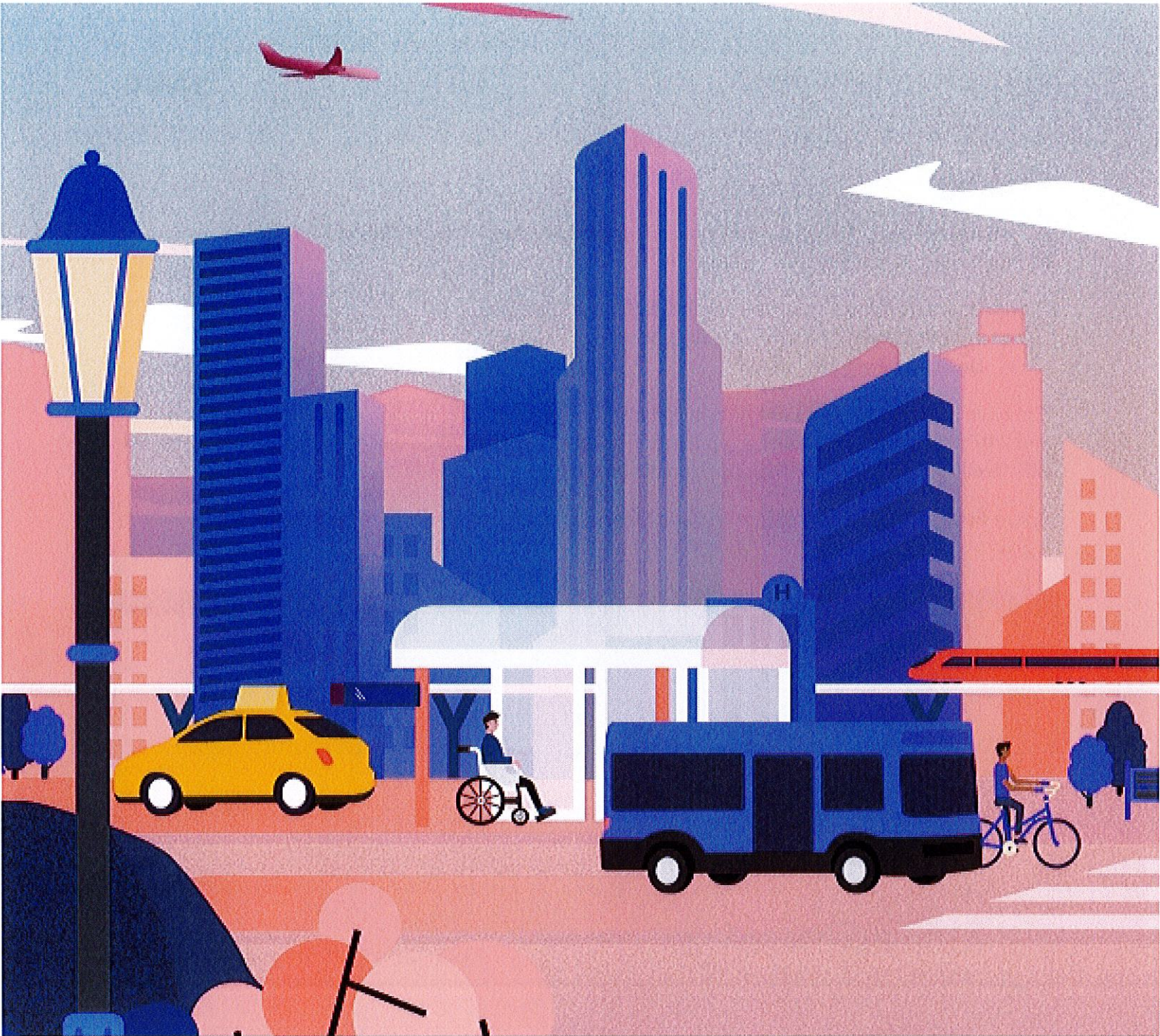
Software Specifications	Available	Development Stage	Not Available
The software should be accompanied by a mobile app, as well as web based booker, for riders to independently book and manage their trips.	Fully Comply		
The ability to configure service and zone level configurations on the fly and self serve.	Fully Comply		
The system shall allow entry of client first name, last name and middle initial. When entering data, the system shall utilize search, pop-ups or other appropriate techniques to detect and alert the user if there may already be a client database entry under this name.	Fully Comply		
The platform will allow dispatchers to search any field such as ID numbers, Date of Birth, address etc. when looking up client profile to avoid duplicates with different/incorrect spelling.	Fully Comply		
The system shall allow the customized entry of client's data with additional fields according to the needs of the agency.	Fully Comply		
The system should allow for demand forecasting to be able to see what amount of demand you will have based on scheduled and recurring trips in the system at a future date to allow schedulers to better understand their client demand and how many vehicles they need.	Fully Comply		
The system shall allow notes to be attached to any phone booking (e.g. indicating details on pick-up/drop-off location, or any other relevant information). This information should be visible to the driver during pickup and not negatively impact the driver app at any point in time.	Fully Comply		
The system shall allow defining recurring trip bookings (subscription trips), with flexible options to specify exceptions without having to pause the recurring schedule. At minimum, the system shall support selection of a recurring weekly day (e.g., every Tuesday).	Fully Comply		
The system shall allow the booking clerk to temporarily suspend a particular recurring trip booking (subscription trips), and provide exclusion dates for the recurring trips.	Fully Comply		
The system shall automatically produce a driver schedule for each operator run, indicating the driver pickup and drop off. Any trips that come in during these runs should be added to	Fully Comply		

the driving schedule according to the algorithm criteria. If pooling is allowed, pooling should occur automatically and efficiently.			
Adjustments (i.e., for insertions, changes, cancellations, or no-shows) during vehicle operation shall be immediately transmitted to and from vehicles using the mobile data communications system.	Fully Comply		
The platform should be a SaaS platform with no specialized infrastructure such as servers or proprietary hardware required from the agency.	Fully Comply		
Continuous optimization - The system should continuously optimize and move trips if required so driver manifests are updated in real time and trips may be moved between vehicles for high on time performance when conditions change. This includes cancellations, vehicle breakdowns etc.	Fully Comply		
The platform shall support continual optimization of trips for service days in the future, as well as the day of service.	Fully Comply		
Custom fields should be available for rider data capture and these should be customizable for the service.	Fully Comply		
Custom fields should be available in trip request for tracking items like funding source, trip purpose etc. and should be able to used for reporting purposes.	Fully Comply		
The platform must allow manual intervention by dispatch to assign trips to specific duties or runs while tracking reason for such a change. The manual trip match should be locked in with the run so it is not moved as a result of optimization.	Fully Comply		
Rider profile and intake form will be customizable to allow the agency to record all required information digitally.	Fully Comply		
The dispatcher should have the ability to edit drop off location even after the trip has been picked up and the rider is en-route with no impact to the driver app.	Fully Comply		
Software must operate efficiently with Windows 11 and Internet Speeds up to 50x50	Fully Comply		
Rider Application Specifications			
Rider app should show the services based on rider's eligibility.	Fully Comply		
The Agency should be able to block certain riders from being able to book trip via the rider app.	Fully Comply		
Driver Application Specifications			
The navigation/optimization shall ensure that vehicles arrive at a location so that the door faces the curb (e.g. addresses on the	Fully Comply		

right, correct side of the street).			
Upgrades will be included in the licensing cost of the platform.	Fully Comply		
The driver app should synch and update in real time, displaying the most up to date and relevant information to drivers. The driver should not need to 'refresh' the app in order for the app to display updated information.	Fully Comply		
Custom templates should be available for reporting purposes within the platform. Custom templates should be able to be saved for future and ongoing reporting. Granular date selection for reporting should be available.	Fully Comply		
Application must be compatible with Samsung Galaxy Tab	Fully Comply		

Primary Contact: Kayla Paxton, Growth Manager

778-886-1455 | kayla@sparelabs.com



RFQ Dispatch Routing Software - Quote

Palace Transit
May 29, 2024

810-815 West Hastings St
Vancouver, BC V6C 1B4
Canada

spare

Pricing

For a five year term, we are proposing a simple cost structure while delivering a flexible, integrated offering, which includes:

- Spare Platform as the Software-as-a-Service (SaaS)
- White labeled Rider app, and Web booker
- Dedicated Partner Support

The base fees for the Spare Platform include annual maintenance, hosting, upgrades, optimization, and 24/7 support. Our fees are set up to make usage as flexible as possible, providing Palace Transit with flexibility to scale the service as ridership grows.

Spare Fees. These include setup, implementation, and ongoing support (figures reflect annual cost in USD).

Description	Included or Optional	Fee
Project implementation fee	Included	\$3,000 Waived for Palace Transit
Spare Platform Base: • Maintenance, hosting, upgrades and 24/7 support fee • Pre-launch microtransit service planning	Included	\$13,500 per year
Essentials Success Package: • Dedicated Partner Success Manager • Training sessions - initial and ongoing • Pre-launch, and ongoing support post-launch	Included	\$3,500 per year
Dedicated On-Demand Vehicles, per vehicle	Included	\$2,000 per active vehicle, per year
Total project cost, with 14 vehicle		\$45,000 per year

Primary Contact: Kayla Paxton, Growth Manager

778-886-1455 | kayla@sparelabs.com

References

Provide a minimum of three references within the past two to five years in which a similar service was provided. Two of the references must be using the scheduling module of the software. Provide company name, address, contact person, phone, fax, and email.

Company #1 Name	City of Helena - Capital Transit
Address	1415 North Montana Avenue, Helena Montana 59601
Contact Person	Trinity Palmerton
Email	tpalmerton@helenam <i>emailed 5/28</i>
Phone	406-447-8067
Fax	n/a

Company #2 Name	City of Cheyenne - Cheyenne Transit Program
Address	2101 O'Neil Ave, Cheyenne Wyoming 82001
Contact Person	Renae Jording
Email	rjording@cheyennecity.org <i>emailed 5/28, out until 6/3</i>
Phone	307-637-6384
Fax	n/a

Company #3 Name	RTC Washoe County
Address	1105 Terminal Way, Reno NV 89502
Contact Person	James Gee
Email	jgee@rtcwashoe.com <i>emailed 5/28 recvd response</i>
Phone	775-335-0020
Fax	n/a



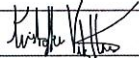
Offer

By execution below Offeror hereby offers to furnish equipment and services as specified.

Offeror certifies that is has read all of the offer documents and agrees to abide by all of the federal clauses, terms, certifications, and conditions thereof.

The Offeror agrees that the quote pricing will remain valid for a period of not less than ninety (90) days from the date of submission; and

The submitted quote includes all pricing needed for award and that no further options will be needed upon award.

Authorized Signature	
Legal Company Name (print)	Spare Labs Inc.
Name & Title (print)	Kristoffer Vik Hansen, CEO
Date	05 / 24 / 2024
Address	Suite 810, 815 W Hastings St
City, State, Zip	Vancouver, BC, Canada V5X1B1
Telephone	855-551-0585
Email	kristoffer@sparelabs.com
Tax ID # or SSN	98-1495489

Outside expectations

Date	Completed	Completed Requests	Requests	Requests	Distance (Mi)	Revenue Hours	(Mi)	Vehicle Hours	Hours	Total Break Hours	(Mi)	Traveled (Mi)
3/1/2024	229	229	0	0	5256.27	191.84	4692.45	232	231.36	0	0	3814.82
3/2/2024	214	214	0	0	5016.7	182.18	4486.72	216	215.42	0	0	3206.55
3/3/2024	230	230	0	0	4987.15	184.81	4471.53	216	215.39	0	0	3582.67
3/4/2024	216	216	0	0	4629.25	177.21	4185.93	208	207.47	0	0	3073.98
3/5/2024	214	214	3	0	4860.86	179.19	4452.11	208	207.41	0	0	3255.81
3/6/2024	236	236	0	0	4962.75	184.23	4457.76	217	216.27	0	0	3490.29
3/7/2024	175	175	1	0	3705.15	134.21	3312.11	160	159.47	0	0	2534.3
3/8/2024	222	222	3	0	5045.68	193.64	4517.69	230	229.25	0	0	3390.33
3/9/2024	244	244	0	0	5265.91	192.93	4719.59	230	229.28	0	0	3785.55
3/10/2024	258	258	0	0	5865.63	226.67	5271.47	270	269.17	0	0	3707.24
3/11/2024	209	209	0	0	3181.01	119.89	2856.5	144	143.54	0	0	3196.34

Scheduled Pickup Time	Requested Pickup Address	Scheduled Dropoff Time	Scheduled Dropoff Address	In Vehicle Trip Distance (MI)	Trip Duration (seconds)	Rider Name	Number of Riders (Adult)	Number of Riders (Senior)	Number of Riders (Student)	Number of Wheelchairs	Number of Walkers	Service Name	Pickup Zone	Dropoff Zone	Fare Cost	Payment Method Type
May 9, 2024 5:14:39 PM	1661 Ijir Trail	May 9, 2024 5:51:28 PM	1824 Utzu Grove	18.18	2015	Steven Quinn	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mount Vernon Zone	\$ 2.50	Cash
May 9, 2024 5:23:47 PM	810 Ihlu River	May 9, 2024 5:47:09 PM	425 Hign Pike	18.52	1595	Dean Weaver	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 9, 2024 11:39:43 PM	482 Accum Manor	May 10, 2024 12:03:00 AM	620 Mohr Ridge	16.22	1305	Josephine O'Neill	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 9, 2024 11:46:03 PM	1268 Jesh Glen	May 10, 2024 12:11:01 AM	447 Geos Highway	20.34	1615	Pearl Sykes	1	0	0	0	0	0 Mitchell Microtransit	Ethan Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 1:19:55 AM	1371 Nilura Path	May 10, 2024 1:48:49 AM	284 Mowu Grove	21.96	1685	Isaac Heath	1	0	0	0	0	0 Mitchell Microtransit	Mount Vernon Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 1:14:11 AM	1502 Tuchu Trail	May 10, 2024 1:23:54 AM	323 Lusor Street	5.4	565	Sean Sugawara	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Ethan Zone	\$ 2.50	Cash
May 10, 2024 2:44:01 AM	616 Licut Mill	May 10, 2024 3:01:10 AM	1976 Cila Terrace	9.82	1005	Lee Herbert	1	0	0	0	0	0 Mitchell Microtransit	Ethan Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 3:09:51 AM	1910 Salneo Square	May 10, 2024 3:25:51 AM	1678 Hupdeh Trail	23.48	1795	Bradley Lewis	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 4:25:57 AM	738 Nuzut Square	May 10, 2024 4:49:41 AM	1569 Sera Key	17.31	1325	Pearl Gibbons	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 4:21:06 AM	1501 Zoot Loop	May 10, 2024 4:34:34 AM	543 Civu Place	11.47	825	Dominic Perkins	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 5:58:04 AM	1126 Osoguc Extension	May 10, 2024 6:05:27 AM	1806 Leof Path	4.16	425	Mina Simpson	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mount Vernon Zone	\$ 2.50	Cash
May 10, 2024 7:44:43 AM	226 Vupawu Key	May 10, 2024 7:52:15 AM	458 Dajesi Path	0	45	Kathryn Kuiper	1	0	0	0	0	0 Mitchell Microtransit	Mount Vernon Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 7:59:27 AM	1409 Teat Path	May 10, 2024 7:51:02 AM	862 Soda River	13.63	525	Alejandro Colombo	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 8:29:53 AM	1564 Ijcu Boulevard	May 10, 2024 8:33:02 AM	542 Codo Extension	19.68	1595	Louise Marchiani	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 10:19:34 AM	1928 Caslun Avenue	May 10, 2024 10:21:10 AM	266 Pedvu Loop	0.03	45	Virginia Tanini	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 9:49:05 AM	980 Gede Park	May 10, 2024 9:58:25 AM	1426 Vele Key	0	45	Gertrude Zingoni	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mount Vernon Zone	\$ 2.50	Cash
May 10, 2024 10:51:49 AM	1648 Rozbu Square	May 10, 2024 11:41:58 AM	1473 Deum Street	32.77	2755	Noah Sarti	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 10:46:48 AM	1988 Isaj Grove	May 10, 2024 11:17:14 AM	1083 Dape Extension	18.99	1825	Ellen Galanti	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 12:25:33 PM	81 Ginvi Drive	May 10, 2024 12:32:36 PM	25 Lunil Manor	4.6	424	Aaron Evans	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Ethan Zone	\$ 2.50	Cash
May 10, 2024 12:14:19 PM	1640 Wuota Place	May 10, 2024 12:34:13 PM	1440 Sihaj Ridge	11.18	1135	Clarence Evans	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 3:30:49 PM	1935 Unore Lane	May 10, 2024 4:22:06 PM	637 Elmor Avenue	34.49	2975	Darrell Righi	1	0	0	0	0	0 Mitchell Microtransit	Mount Vernon Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 4:29:15 PM	1122 Lukos Key	May 10, 2024 4:15:16 PM	606 Boaz Glen	0	45	Phoebe Amighi	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Ethan Zone	\$ 2.50	Cash
May 10, 2024 6:44:20 PM	608 Buko Boulevard	May 10, 2024 7:00:59 PM	1362 Pafaw Place	10.7	945	Sylvia Palmieri	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 6:49:25 PM	1650 Ikte Grove	May 10, 2024 7:32:14 PM	676 Kogbej Road	31.18	2565	Dominic Pleri	1	0	0	0	0	0 Mitchell Microtransit	Ethan Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 8:12:39 PM	1081 Cjbe Terrace	May 10, 2024 8:38:06 PM	834 Utjgi Street	19.34	1515	Maggie Michelson	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 8:29:58 PM	1262 Bucbu Manor	May 10, 2024 9:03:02 PM	895 Licu Junction	25.6	2315	Sophia Romano	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mount Vernon Zone	\$ 2.50	Cash
May 10, 2024 9:56:50 PM	940 Fied Square	May 10, 2024 10:14:35 PM	749 Ornuak Lane	10.09	995	Gerald Floyd	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 9:55:53 PM	1245 Bewaur Trail	May 10, 2024 9:58:11 PM	1422 Akupit Drive	0.69	165	Louis Poole	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 10, 2024 11:23:49 PM	470 Hoco Glen	May 10, 2024 11:39:05 PM	1755 Elosi Square	11.99	985	Jon Gensini	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Ethan Zone	\$ 2.50	Cash
May 10, 2024 11:27:59 PM	129 Pesow River	May 10, 2024 11:33:42 PM	1631 Hipe Boulevard	2.06	344	Mollie Demini	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mount Vernon Zone	\$ 2.50	Cash
May 11, 2024 1:07:51 AM	566 Kale Court	May 11, 2024 1:42:05 AM	1886 Ruti Highway	25.51	1776	Derek Michelson	1	0	0	0	0	0 Mitchell Microtransit	Ethan Zone	Mitchell Zone	\$ 2.50	Cash
May 11, 2024 4:32:51 AM	1604 Mabu Terrace	May 11, 2024 4:02:30 AM	1297 Iopa River	0	45	Maud Tesi	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 11, 2024 2:56:12 AM	403 Dado Road	May 11, 2024 3:03:38 AM	1725 Unjaw Mill	16.68	1145	Virginia Whittaker	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Ethan Zone	\$ 2.50	Cash
May 11, 2024 5:46:08 AM	1008 Okoto Lane	May 11, 2024 5:35:16 AM	1213 Usubu Road	0	45	Nicholas Welch	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 11, 2024 4:25:02 AM	1060 Lolud Parkway	May 11, 2024 4:32:21 AM	241 Racror Point	12.02	765	Ricky Meier	1	0	0	0	0	0 Mitchell Microtransit	Mount Vernon Zone	Ethan Zone	\$ 2.50	Cash
May 11, 2024 4:21:16 AM	1053 Sosav Pike	May 11, 2024 4:36:18 AM	1302 Lalga Trail	8.57	915	Brian Fabbri	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash
May 11, 2024 5:48:15 AM	1015 Pubwh Park	May 11, 2024 6:07:43 AM	1230 Zucji Path	10.14	1155	Bradley Palmer	1	0	0	0	0	0 Mitchell Microtransit	Mount Vernon Zone	Mitchell Zone	\$ 2.50	Cash
May 11, 2024 8:39:43 AM	1987 Lesal Plaza	May 11, 2024 8:36:30 AM	494 Ilgoc View	0.09	45	Della Martinelli	1	0	0	0	0	0 Mitchell Microtransit	Mitchell Zone	Mitchell Zone	\$ 2.50	Cash

Quote Tabulation - Palace Transit Dispatch Software

Item Specification	Spare Labs Inc.			Trip Master by CTS Software			Qride by HBSS Connect Corp.			Ecolane USA, Inc.			Shah Software, Inc.		
	Available	Development Stage	Not Available	Available	Development Stage	Not Available	Available	Development Stage	Not Available	Available	Development Stage	Not Available	Available	Development Stage	Not Available
S1	X			X			X			X			X		
S2	X			X			X			X			X		
S3	X			X			X			X			X		
S4	X			X			X			X			X		
S5	X			X			X			X			X		
S6	X			X			X			X			X		
S7	X			X			X			X			X		
S8	X			X			X			X			X		
S9	X			X			X			X			X		
S10	X			X			X			X			X		
S11	X			X			X			X			X		
S12	X			X			X			X			X		
S13	X				X		X			X				X	
S14	X				X		X			X			X		
S15	X			X			X			X			X		
S16	X			X			X			X			X		
S17	X			X			X			X			X		
S18	X			X			X			X			X		
S19	X			X			X			X			X		
S20	X			X			X			X			X		
S21	X					X	X			X					X
S22	X			X			X			X			X		
S23	X			X			X			X			X		
S24	X					X	X			X			X		
R1	X			X			X			X			X		
R2	X			X			X			X			X		
D1	X			X			X			X			X		
D2	X			X			X			X			X		
D3	X			X			X			X			X		
D4	X			X			X			X			X		
D5	X			X			X			X			X		
System Fee	\$ 45,000.00			\$ 30,680.00			\$ 75,309.54			\$ 72,146.25			\$ 25,525.00		
Set Up Fee	\$ -			\$ 13,950.00			\$ 23,919.00			\$ 41,531.25			\$ 57,500.00		
Total	\$ 45,000.00			\$ 44,630.00			\$ 99,228.54			\$ 113,677.50			\$ 83,025.00		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Mike Koster
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	0		
Agenda Item:	Authorization and Approval For Use of Contingency Funds-Public Safety		
Explanation/Background of Agenda Item Requested:	Public Safety is requesting authorization to sign an authorization for the replacement of the solid-state starter for the passenger elevator to the Public Safety building. The funds for this repair would be requested from contingency funds in the amount of approximately \$7,161.00. The starter on this elevator is obsolete and we are unable to repair it if the starter goes out. Ordering new parts will take around 2-4 months. This approval will allow the City and KONE to choose the day the elevator will be down for repairs because of the old starter going out, causing the elevator to be down until the parts arrive. If the obsolete elevator starter failed, the Public Safety Building would lose ADA access to the second floor until parts could be obtained and installed		

April 11, 2024
City Of Mitchell
201 W 1st St
MITCHELL, SD 57301

ATTN: Mike Koster

Re: Mitchell PSB Soft Start

KONE
Siouxfalls
2511 W. 5th Street
Sioux Falls, SD 57104
Phone: (605) 501-7295
Fax: (605) 332-0904
Krystle.Richards@kone.com

Description of Work

We propose to furnish and install the labor, materials, tools and supervisions to perform the following work on the PASSENGER ELEVATOR located at MITCHELL PUBLIC SAFETY BUILDING.

We will furnish and install a new Solid-State Soft Starter to control the motor starting and reduce the in-rush current. The new starter will have built-in protection for overload conditions, reverse phase, loss of phase, and shorts. We will remove the existing mechanical starter contactor assembly and wire, adjust and test the new starter for smooth operation.



Benefits:

- Increases Component Life - Phase protection helps prevent motor burnout during low-voltage situations and accurate selection of starting motor current, which increases component life
- Increases availability - reduce downtime to replace components that may be damaged due to burnout or low voltage
- Reduces Operating Expenses for costly repairs not covered under your maintenance agreement
- Energy Savings – reduces the amount of energy used by monitoring the load on the motor

The motor starter controls the electrical voltage and current from your building power source to your elevator. Many older mechanical starters have become obsolete and parts to repair may not be available, which can lead to extended downtime and unplanned costs to return the unit to service. A Soft Starter for your elevator is revolutionary technology that replaces the existing and obsolete mechanical starter and also adds phase, over-voltage and under-voltage protection to major elevator components. Helps prevent your motor from burnout during phase loss and enhances motor life. Provides potential energy savings by changing the amount of energy used by the motor according to the load on the motor, while keeping the motor speed the same.

Price

Our total price to perform the above-mentioned work amounts to: \$7,161.00 plus applicable taxes.

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal.

THE CUSTOMER UNDERSTANDS THAT THIS IS A FIXED PRICE PROPOSAL. SUPPORTING DOCUMENTATION FOR MATERIALS AND/OR LABOR SHALL NOT BE A CONDITION PRECEDENT IN ORDER FOR PAYMENT IN FULL TO BE MADE TO KONE.

The agreed delivery times for the project may need to be extended because of delays caused by measures undertaken to stop the spreading of the Coronavirus (2019-nCoV) epidemic, such as mandatory holiday extensions and transportation restrictions imposed by authorities in China and other countries, and the availability of personnel, logistics providers and supply chains, due to the epidemic.

Down Payment

The above quoted price is based on a \$3,581.00 down payment, due before the order will be processed. Once the proposal is signed and loaded into our system a down payment invoice will be issued. KONE reserves the right to delay ordering of material or commencing work until down payment is received. In the event the order is cancelled by the Customer, Customer shall reimburse KONE for all work performed and materials ordered as of the date of cancellation and Customer shall pay KONE a cancellation fee of 50% of the order value.

ACCEPTANCE: The foregoing Agreement is hereby signed and accepted in duplicate on behalf of City Of Mitchell

Respectfully submitted by,
KONE Inc.

(Signature)

Krystle Richards, Sr. Sales Consultant

(Print Name)

(Approved by) Authorized Representative

(Print Title)

(Title)

Date

Date

TERMS AND CONDITIONS

This proposal is subject to the following terms and conditions, all of which are hereby agreed to:

KONE shall submit invoices for the value of material delivered and/or labor performed, less the down payment paid at the time of proposal acceptance. A final invoice shall be issued by KONE upon completion of the work and shall include all balances due. Purchaser agrees to pay the amount of any tax imposed by any existing law, or by any law enacted after the date of this Agreement, based upon the transfer, use, ownership or possession of the equipment involved in the services rendered herein. KONE reserves the right to discontinue our work at anytime until we have assurance, satisfactory to us, that payments will be made as agreed. Final payment shall become due and payable upon completion of the work described in this Agreement. KONE imposes a surcharge for payment made via credit card that is not greater than our cost of acceptance. The surcharge that we impose for this type of transaction is a percentage of the amount paid via credit card, which will be notified to the customer at the payment portal. Failure to pay any sum due to KONE within thirty (30) days of the invoice will be a material breach. A delinquent payment charge calculated at the rate of 1½ % per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to the delinquent payments. In the event of default on the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, all attorney fees, collection cost or court costs in connection therewith. The machinery, implements and apparatus furnished hereunder remain KONE's personal property and KONE retains title thereto until final payment is made, with right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes, or the sale, mortgage or lease of the premises.

The states requiring notice prior to filing a lien, this notice requirement is hereby complied with.

A party is not liable for failure to perform its obligations under the Agreement if such failure results from Acts of God, fire, flood, unusual delay in deliveries, unavoidable casualties, terrorist activities, government sanction, blockage, embargo, labor dispute, strike, or lockout, concealed conditions, shortage or unavailability of materials, supplies, labor, equipment or systems, interruption or failure of electricity or telephone service or any other causes beyond the party's control. The non-performing party must promptly notify the other party in writing of the force majeure event and resume performance immediately upon cessation of the event.

Purchaser agrees to provide safe access to the equipment and machine room areas. Should conditions develop beyond KONE's control, making the building or premises in which KONE's personnel are working unsafe, KONE reserves the right to discontinue work until such unsafe conditions are corrected. Should damage occur to KONE's material or work on the premises, by fire, theft or otherwise, Purchaser shall compensate us therefore. Any asbestos removal necessitated by work described in this Proposal will be the Purchaser's responsibility. Purchaser shall provide documentation that the asbestos has been abated from the KONE work area and air clearance reports shall be made available upon request. Purchaser is responsible for all costs of oil disposal should it be determined that oil from Purchaser's equipment is contaminated.

KONE undertakes to perform this work in conformity with the usual applied codes and standards, however, no guarantee can be made that all code violations or defects have been found. This work is not intended as a guarantee against failure or malfunction of equipment at any future time.

It is agreed and understood that KONE is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

Nothing in this agreement shall be construed to mean that KONE assumes any liability of any nature whatsoever arising out of, relating to or in any way connected with the use or operation of the equipment described above. Purchaser shall be solely responsible for the use, repair and maintenance of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment. Neither KONE nor its affiliates, subsidiaries or divisions shall be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death or damage to property arising or resulting from the misuse, abuse or neglect of the equipment herein named or any other device covered by this contract. Purchaser shall at all times and at Purchaser's own cost, maintain a commercial general liability policy covering bodily injury and property damage with the limits of liability Purchasers customarily carry (naming KONE as additional insured) arising out of the services provided under this Authorization and/or the ownership, maintenance, use or operation of the equipment described herein.

It is agreed and understood that Purchaser is solely responsible for ongoing maintenance and care of the equipment described above. IT IS EXPRESSLY UNDERSTOOD, IN CONSIDERATION OF OUR PERFORMANCE OF THIS WORK THAT PURCHASER ASSUMES ALL LIABILITY FOR THE USE, MAINTENANCE OR OPERATION OF THE EQUIPMENT DESCRIBED ABOVE AND FOR ANY INJURY, INCLUDING DEATH, TO ANY PERSON OR PERSONS AND FOR DAMAGE TO PROPERTY OR LOSS OF USE THEREOF, ON ACCOUNT OF OR RESULTING FROM THE PERFORMANCE OF THE WORK TO BE DONE HEREIN, AND AGREES TO THE EXTENT PERMITTED BY LAW TO DEFEND, INDEMNIFY AND HOLD HARMLESS KONE, ITS OFFICERS, DIRECTORS AND EMPLOYEES FROM ALL DAMAGES, CLAIMS, SUITS, EXPENSES AND PAYMENTS ON ACCOUNT OF OR RESULTING FROM ANY SUCH INJURY, DEATH OR DAMAGE TO PROPERTY, EXCEPT THAT RESULTING FROM THE SOLE NEGLIGENCE OF KONE INC. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against KONE Inc.

KONE warrants the materials and workmanship of the equipment for 90 days after completion. Purchaser's remedy is limited to repair or replacement of a defective part, in KONE's sole discretion. The warranty is limited to the replacement or repair of the part itself, and excludes labor. In no event shall KONE be responsible for damage due to normal wear and tear, vandalism, abuse, misuse, neglect, work or repairs or modifications by others, or any other cause beyond the control of KONE. KONE disclaims any other warranty of any kind, either expressed or implied, including without limitation the implied warranties of merchantability or fitness for a particular purpose, or noninfringement.

Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at KONE's usual rates for such work, shall be added to the contract price herein named.

It is expressly understood and agreed all prior agreements written or verbal regarding the subject matter herein are void and the acceptance of this Agreement shall constitute the contract for the material and work specified in this Agreement. Any changes to this Agreement must be made in writing and signed by both parties.

The terms and conditions set forth herein shall constitute the complete agreement for any work performed, AND shall prevail over and supersede any terms and conditions contained in any documents provided by the Purchaser.

The Purchaser does hereby agree the exclusive venue for any dispute between the parties shall be in the county of Rock Island, IL.

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Dan Pollreisz
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	0		
Agenda Item:	Authorization and Approval For Use of Contingency Funds-Public Safety		
Explanation/Background of Agenda Item Requested:	Public Safety is requesting contingency funds to replace the compressor in one of the AC units in the Public Safety building. Material and labor would cost \$3,386.93.		

ESTIMATE

Prepared For

Mitchell Police Department
201 W 1st Ave.
Mitchell, SD 57301

Hunter Heating & Cooling

P.O. Box 33
Fulton, SD 57340
Phone: (605) 630-6405
Email: hunterheatingcooling21@gmail.com

Estimate #	222
Date	05/17/2024
Business / Tax #	87-2603678

[illegible]

Thank you for your business

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Mike Koster																																		
Desired Action of City Council:	Approval																																				
Amount Budgeted in current fiscal year for this item (if applicable):	NA																																				
Agenda Item:	Surplus Firearms from the Police Department to Licensed Dealer																																				
Explanation/Background of Agenda Item Requested:	Request to surplus the listed firearms and accessories from the Police Department. These items will be traded to a Licensed Firearms dealer for credit to be used to purchase duty holsters, gun lights, flashlights, and other equipment for use by the Police Department. These are firearms and accessories that have been collected in various cases as evidence, safekeeping, or found property. Owners have failed to pick up the weapons after notice or the Police Department has not been able to locate the owners of the property. Court Orders have been obtained to release the property to the Police Department as provided in SDCL 23A-37-10. <table><tbody><tr><td>Ruger SR9 9mm Pistol with 2 magazines</td><td>SN# 338-10431</td></tr><tr><td>Taurus PT738 .380 pistol with 2 magazines</td><td>SN#27918C</td></tr><tr><td>Glock 41 .45 cal pistol with 1 magazine</td><td>SN# XZC158</td></tr><tr><td>Walther .380 pistol with magazine</td><td>SN# 5167BAN</td></tr><tr><td>Springfield XD .45 cal pistol with 2 magazines</td><td>SN# GM478553</td></tr><tr><td>Rock Island Armory M11911 .45 cal pistol</td><td>SN# RIA 1688671</td></tr><tr><td>Smith and Wesson .38 cal revolver</td><td>SN# DJL2990</td></tr><tr><td>Jimenez Arms J.A. 32 .32 call pistol with mag</td><td>SN# 222380</td></tr><tr><td>Heritage Rough Rider .22LR pistol</td><td>SN# HR21504</td></tr><tr><td>Davis Industries D-32 .32 cal pistol</td><td>SN# 141986</td></tr><tr><td>Crickett .22 cal rifle</td><td>SN# 315106</td></tr><tr><td>Ruger Security six .457 magnum revolver</td><td>SN# 154-1179</td></tr><tr><td>Rock Island .45 cal pistol with 2 magazines</td><td>SN# TA2001326</td></tr><tr><td>Glock 17 9mm pistol with magazine</td><td>SN# BNXL799</td></tr><tr><td>Taurus PT140 .40 cal pistol with magazine</td><td>SN# SDR44546</td></tr><tr><td>Century Arms Draco 7.62 X 39 rifle with Magazine</td><td>SN DB-5784-17RO</td></tr><tr><td>Taurus G3C 9mm pistol with 3 magazines</td><td>SN# ACN766653</td></tr></tbody></table>			Ruger SR9 9mm Pistol with 2 magazines	SN# 338-10431	Taurus PT738 .380 pistol with 2 magazines	SN#27918C	Glock 41 .45 cal pistol with 1 magazine	SN# XZC158	Walther .380 pistol with magazine	SN# 5167BAN	Springfield XD .45 cal pistol with 2 magazines	SN# GM478553	Rock Island Armory M11911 .45 cal pistol	SN# RIA 1688671	Smith and Wesson .38 cal revolver	SN# DJL2990	Jimenez Arms J.A. 32 .32 call pistol with mag	SN# 222380	Heritage Rough Rider .22LR pistol	SN# HR21504	Davis Industries D-32 .32 cal pistol	SN# 141986	Crickett .22 cal rifle	SN# 315106	Ruger Security six .457 magnum revolver	SN# 154-1179	Rock Island .45 cal pistol with 2 magazines	SN# TA2001326	Glock 17 9mm pistol with magazine	SN# BNXL799	Taurus PT140 .40 cal pistol with magazine	SN# SDR44546	Century Arms Draco 7.62 X 39 rifle with Magazine	SN DB-5784-17RO	Taurus G3C 9mm pistol with 3 magazines	SN# ACN766653
Ruger SR9 9mm Pistol with 2 magazines	SN# 338-10431																																				
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Glock 41 .45 cal pistol with 1 magazine	SN# XZC158																																				
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Ruger Security six .457 magnum revolver	SN# 154-1179																																				
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CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	230-43500-43205, \$202,252		
Agenda Item:	Authorization to Apply for a Bipartisan Infrastructure Law Grant for the Airport		
Explanation/Background of Agenda Item Requested:	Action to Approve Application for a Bipartisan Infrastructure Law Grant for the Airport The airport is requesting City Council approve an application for a Bipartisan Infrastructure Law (BIL) Grant for the design of a revenue producing hangar. The application requests \$100,000 with 90% Federal share, 5% state share and 5% City share. The proposed hangar will consist of three to four separate areas to store aircraft. Please see the attached location map for additional information. Staff recommends council approval and to grant authorization for the Mayor to sign and for the document to be executed.		

BIL Grant Application Checklist

AIRPORT NAME: Mitchell Municipal Airport DATE: 5/09/2024

SYSTEM FOR AWARD MANAGEMENT (SAM) CAGE CODE #: 5FM75

SYSTEM FOR AWARD MANAGEMENT (SAM) EXPIRATION DATE: 3/22/2025

This checklist (and attached instructions) is a tool to assist a grantee (airport sponsor) in identifying the requirements and considerations associated with preparing an Airport Improvement Program (AIP) grant application package for submittal to the FAA. Airport sponsors should read and consider each of the items carefully. **Some of the items can be answered by simply checking the “Yes” and “No” boxes while others require providing additional information as part of the airport’s request for AIP funds.**

PROJECT DESCRIPTION: Design of Revenue Producing Hangar

Ref.		Yes	No	N/A	Comments Attached
ITEMS REQUIRED TO COMPLETE APPLICATION REVIEW:					
1.	Standard Form 424 <i>(signed)</i>	X			
2.	Project Cost Breakdown <i>(attached)</i>	X			
3.	Project Sketch <i>(at the request of the ADO)</i>	X			
4.	Project Narrative <i>(attached or within Form 5100-100/101 Part IV)</i>	X			
5.	Form 5100-100 (parts II – IV) <i>(airport development grants)</i> Form 5100-101 (parts II- IV) <i>(planning grants)</i>	X			
6.	Bid Tabulations/Negotiated Amounts <i>(attached or previously submitted to the ADO)</i>			X	
7.	Exhibit A <i>(attached or previously submitted to the ADO)</i>	X			
8.	Title Certificate or Long Term Lease Agreement <i>(at the request of the ADO)</i>	X			

Application for Federal Assistance SF-424

*1. Type of Submission:

☐ Preapplication

☒ Application

☐ Changed/Corrected Application

*2. Type of Application

☒ New

☐ Continuation

☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

*3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Mitchell

*b. Employer/Taxpayer Identification Number (EIN/TIN):
46-6000305

*c. UEI:
JXEFNSSK2VF4

d. Address:

*Street 1: 612 N. Main St.

Street 2:

*City: Mitchell

County/Parish: Davison

*State: SD

*Province:

*Country: USA: United States

*Zip / Postal Code 57301-2620

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: *First Name: Mike

Middle Name:

*Last Name: Scherschligt

Suffix:

Title: Airport Manager

Organizational Affiliation:
City of Mitchell

*Telephone Number: 605-996-1228

Fax Number:

*Email: mjs@mitchelltelecom.net

Application for Federal Assistance SF-424***9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government



Type of Applicant 2: Select Applicant Type:

Pick an applicant type

Type of Applicant 3: Select Applicant Type:

Pick an applicant type

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

Bipartisan Infrastructure Law

***12. Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):***15. Descriptive Title of Applicant's Project:**

Design of Revenue Producing Hangar

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

*a. Applicant: At-Large

*b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: 01/01/2024

*b. End Date: 05/31/2024

18. Estimated Funding (\$):

*a. Federal	\$ 90,000
*b. Applicant	\$ 5,000
*c. State	\$ 5,000
*d. Local	\$ 0
*e. Other	\$ 0
*f. Program Income	\$ 0
*g. TOTAL	\$ 100,000

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on _____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

***20. Is the Applicant Delinquent On Any Federal Debt?**☐ Yes ☒ No

If "Yes", explain:

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: Bob _____

Middle Name: _____

*Last Name: Everson _____

Suffix: _____

*Title: Mayor

*Telephone Number: 605995-8420

Fax Number:

* Email: michelle.bathke@cityofmitchellsd.gov

*Signature of Authorized Representative:

*Date Signed:

Authorized Representative:

Prefix: Mr. *First Name: Jack
Middle Name: _____
*Last Name: Dokken
Suffix: _____

*Title: Program Manager

*Telephone Number: 605-773-7045

Fax Number:

* Email: jack.dokken@state.sd.us

*Signature of Authorized Representative:

*Date Signed:

PROJECT COST BREAKDOWN

MITCHELL MUNICIPAL AIRPORT

MITCHELL, SOUTH DAKOTA

PROJECT DESCRIPTION: Design of Revenue Producing Hangar

Table 1: Project Cost Breakdown

Brief Item Description	Construction or Land Cost	Engr./Land Incidental	Admin. Cost	Total Cost	Federal Share	Non- Federal
					90%	10%
Design Revenue Producing Hangar (BIL)	--	\$92,807.64	\$7,192.36	\$100,000.00	\$90,000.00	\$10,000.00
Totals	--	\$92,807.64	\$7,192.36	\$100,000.00	\$90,000.00	\$10,000.00

Table 2: Funding Sources for the Project

AIP Entitlements	BIL	Discretionary/ Apportionment	State Share (5%)	Sponsor Share (5%)	Total Estimated Cost
--	\$90,000.00	--	\$5,000.00	\$5,000.00	\$100,000.00

Project Narrative (Justification)

Design of Revenue Producing Hangar

The Mitchell Regional Airport is currently in need of a new hangar to meet the current demands for aircraft storage and to increase airport revenue. There are numerous existing hangars at the airport, but the hangars are full and there is no storage space available. The airport manager has stated that there is interest from multiple pilots on basing their aircraft at the airport. However, with the lack of storage space available, the prospective pilots have not made the move. Constructing a new Hangar will allow users to rent the space from the city for storing their aircraft. The hangar would be owned by the City of Mitchell and would be rented out to pilots to allow them to store their aircraft inside while using the airport. By collecting rent from the proposed hangar, the city would be able to have another source of income from the airport. Having more space available for aircraft will also bring more traffic to the airport. In order for aircraft to use the proposed hangar, access to the existing hangar taxiways will be constructed with the project. The included preliminary project sketch provides the location of the proposed hangar as well as a possible haul route and staging area for the project. The proposed hangar will be a pre-fabricated steel building with three separate units or “areas” for pilots to store aircraft. Each of the units will be large enough to store a single plane and will be rented out on a single basis.

The bidding process is being anticipated to be completed in the spring of 2024. Construction of the new hangar is expected to be completed during the late summer/fall of 2024 or due to extended lead times, the 2025 construction season. Once the building is completed, pilots will be able to rent the hangar space from the city, providing an additional source of income for the airport.

Application for Federal Assistance (Development and Equipment Projects)

PART II – PROJECT APPROVAL INFORMATION

Part II - SECTION A	
The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.	
Item 1. Does Sponsor maintain an active registration in the System for Award Management (www.SAM.gov)?	☒ Yes ☐ No
Item 2. Can Sponsor commence the work identified in the application in the fiscal year the grant is made or within six months after the grant is made, whichever is later?	☒ Yes ☐ No ☐ N/A
Item 3. Are there any foreseeable events that would delay completion of the project? If yes, provide attachment to this form that lists the events.	☐ Yes ☒ No ☐ N/A
Item 4. Will the project(s) covered by this request have impacts or effects on the environment that require mitigating measures? If yes, attach a summary listing of mitigating measures to this application and identify the name and date of the environmental document(s).	☐ Yes ☒ No ☐ N/A
Item 5. Is the project covered by this request included in an approved Passenger Facility Charge (PFC) application or other Federal assistance program? If yes, please identify other funding sources by checking all applicable boxes.	
☐ The project is included in an <i>approved</i> PFC application. If included in an approved PFC application, does the application <i>only</i> address AIP matching share? ☐ Yes ☐ No	
☐ The project is included in another Federal Assistance program. Its CFDA number is below.	
Item 6. Will the requested Federal assistance include Sponsor indirect costs as described in 2 CFR Appendix VII to Part 200, States and Local Government and Indian Tribe Indirect Cost Proposals?	
☐ Yes ☒ No ☐ N/A	
If the request for Federal assistance includes a claim for allowable indirect costs, select the applicable indirect cost rate the Sponsor proposes to apply:	
☐ De Minimis rate of 10% as permitted by 2 CFR § 200.414.	
☐ Negotiated Rate equal to	% as approved by _____ (the Cognizant Agency) on _____ (Date) (2 CFR part 200, appendix VII).
<i>Note: Refer to the instructions for limitations of application associated with claiming Sponsor indirect costs.</i>	

PART II - SECTION B

Certification Regarding Lobbying

The declarations made on this page are under the signature of the authorized representative as identified in box 21 of form SF-424, to which this form is attached. The term "Sponsor" refers to the applicant name provided in box 8 of the associated SF-424 form.

The Authorized Representative certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Sponsor, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Authorized Representative shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The Authorized Representative shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

PART II – SECTION C

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use – The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

No structure can be built over 200 feet or no structure can be built or altered within two miles of any public airport boundary that would obstruct a 50:1 slope from any boundary of the airport without first filing an application and obtaining approval of the SD Aeronautics Commission. -SD Codified Laws (50-9) & Administrative Rules (70:02:03)

2. Defaults – The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The sponsor is not in default on any obligation to the US or any agency of the US.

3. Possible Disabilities – There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

N/A

4. Consistency with Local Plans – The project is reasonably consistent with plans existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.

Yes

5. Consideration of Local Interest – It has given fair consideration to the interest of communities in or near where the project may be located.

Yes

6. Consultation with Users – In making a decision to undertake an airport development project under Title 49, United States Code, it has consulted with airport users that will potentially be affected by the project (§ 47105(a)(2)).

Yes

7. Public Hearings – In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

N/A

8. Air and Water Quality Standards – In projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the state in which the project is located to certify in writing to the Secretary that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

N/A

PART II – SECTION C (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

N/A

10. Land – (a) The sponsor holds the following property interest in the following areas of land, which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit “A”. [1]

N/A

¹ State the character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.

PART III – BUDGET INFORMATION – CONSTRUCTION

SECTION A – GENERAL	
1. Assistance Listing Number:	
2. Functional or Other Breakout:	Bipartisan Infrastructure Law

SECTION B – CALCULATION OF FEDERAL GRANT			
Cost Classification	Latest Approved Amount (Use only for revisions)	Adjustment + or (-) Amount (Use only for revisions)	Total Amount Required
1. Administration expense			\$ 7,192
2. Preliminary expense			
3. Land, structures, right-of-way			
4. Architectural engineering basic fees			92,808
5. Other Architectural engineering fees			
6. Project inspection fees			
7. Land development			
8. Relocation Expenses			
9. Relocation payments to Individuals and Businesses			
10. Demolition and removal			
11. Construction and project improvement			
12. Equipment			
13. Miscellaneous			
14. Subtotal (Lines 1 through 13)			\$ 100,000
15. Estimated Income (if applicable)			
16. Net Project Amount (Line 14 minus 15)			100,000
17. Less: Ineligible Exclusions (Section C, line 23 g.)			
18. Subtotal (Lines 16 through 17)			\$ 100,000
19. Federal Share requested of Line 18			90,000
20. Grantee share			5,000
21. Other shares			5,000
22. TOTAL PROJECT (Lines 19, 20 & 21)			\$ 100,000

SECTION C – EXCLUSIONS	
23. Classification (Description of non-participating work)	Amount Ineligible for Participation
a.	
b.	
c.	
d.	
e.	
f.	
g. Total	

SECTION D – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE	
24. Grantee Share – Fund Categories	Amount
a. Securities	
b. Mortgages	
c. Appropriations (by Applicant)	5,000
d. Bonds	
e. Tax Levies	
f. Non-Cash	
g. Other (Explain):	
h. TOTAL - Grantee share	\$ 5,000
25. Other Shares	Amount
a. State	5,000
b. Other	
c. TOTAL - Other Shares	\$ 5,000
26. TOTAL NON-FEDERAL FINANCING	\$ 10,000

SECTION E – REMARKS (Attach sheets if additional space is required)

PART IV – PROGRAM NARRATIVE
(Suggested Format)

PROJECT: AIP #3-46-0037-032-2024

AIRPORT:

1. Objective:

Design of Revenue Producing Hangar

2. Benefits Anticipated:

The Mitchell Regional Airport is currently in need of a new hangar to meet the current demands for aircraft storage and to increase airport revenue. There are numerous existing hangars at the airport, but the hangars are full and there is no storage space available. Providing users the opportunity to rent, a new City owned hangar, will provide additional revenue and traffic for the airport.

3. Approach: (See approved Scope of Work in Final Application)

Helms and Associates (Engineer) will arrange for SD Registered Professional Engineers to provide professional services required to complete environmental studies, all necessary field surveying, geotechnical investigation, preparation of design reports, and all appurtenances for the preparation of construction plans and specifications for the PROJECT. HKG Architects (the Subconsultant) will provide airport architectural services to the Engineer.

*For additional information, refer to the Project approved Scope of Work.

4. Geographic Location:

Mitchell Municipal Airport
Mitchell, Davison County, South Dakota

5. If Applicable, Provide Additional Information:

6. Sponsor's Representative: (include address & telephone number)

Bob Everson, Mayor 605-995-8420
612 N. Main St.
Mitchell, SD 57301-2620

REVENUE PRODUCING HANGAR
MITCHELL MUNICIPAL AIRPORT
MITCHELL, SOUTH DAKOTA
AIP #3-46-0037-032-2024
HELMS #A-9432
ENGINEER'S ESTIMATE
FEBRUARY, 2024

Bid Schedule A - Site Work

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	Mobilization	1	L.S.	\$7,200.00	\$7,200.00
2	Construction Safety Phasing Plan	1	L.S.	\$8,000.00	\$8,000.00
3	6" Concrete Approach Pavement	322	SqYd	\$100.00	\$32,200.00
4	Silicone Joint Sealing Filler	432	Ft	\$6.00	\$2,592.00
5	Geotextile Separator Fabric	338	SqYd	\$5.00	\$1,690.00
6	Aggregate Base Course	171	CuYd	\$80.00	\$13,680.00
7	Site Grading	1	L.S.	\$10,000.00	\$10,000.00
8	High Flow Silt Fence	303	Ft	\$10.00	\$3,030.00
Estimated Bid Schedule A Total					\$78,392.00

Alternate Bid No. A1 - Site Work (54' x 50' Hangar Bay)

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
A1	Mobilization	1	L.S.	\$4,100.00	\$4,100.00
A2	Asphalt Pavement Removal	125	SqYd	\$20.00	\$2,500.00
A3	6" Concrete Valley Gutter Removal	18	SqYd	\$25.00	\$450.00
A4	4" Asphalt Concrete Repair	18	SqYd	\$200.00	\$3,600.00
A5	6" Concrete Valley Gutter	27	SqYd	\$150.00	\$4,050.00
A6	6" Concrete Approach Pavement	108	SqYd	\$100.00	\$10,800.00
A7	Silicone Joint Sealing Filler	162	Ft	\$6.00	\$972.00
A8	Geotextile Separator Fabric	141	SqYd	\$5.00	\$705.00
A9	Aggregate Base Course	66	CuYd	\$80.00	\$5,280.00
A10	18" RCP	16	Ft	\$100.00	\$1,600.00
A11	2' x 3' Type B Inlet w/Type E Frame and Grate	1	Each	\$6,000.00	\$6,000.00
A12	Remove and Salvage Existing Inlet Frame and Grate	1	Each	\$750.00	\$750.00
A13	Install Solid Frame and Lid on Existing Inlet Box	1	Each	\$1,500.00	\$1,500.00
A14	Site Grading	1	L.S.	\$2,000.00	\$2,000.00
A15	Inlet Protection	1	Each	\$500.00	\$500.00
Estimated Alternate Bid No. A1 Total					\$44,807.00

Bid Schedule B - Hangar Construction (162' x 50')

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
1	3-Unit Revenue Producing Hangar, Complete	1	L.S.	\$765,000.00	\$765,000.00
Estimated Bid Schedule B Total					\$765,000.00

Alternate Bid No. B1 - Hangar Construction (54' x 50' Hangar Bay)

Item #	Item Description	Quantity	Unit	Unit Price	Total Price
B1	1-Unit Revenue Producing Hangar, Complete	1	L.S.	\$232,000.00	\$250,000.00
Estimated Alternate Bid No. B1 Total					\$250,000.00

Design Engineering	\$ 92,807.64
Bidding & Negotiations	\$ 9,784.90
Construction Administration	\$ 43,118.76
Construction Engineering	\$ 56,540.02
Estimated Administration Costs	\$ 24,549.68
Estimated Project Total	\$ 1,365,000.00

BIL 3-46-0037-032-2024

Total Bid Schedule B	\$ 765,000.00
Estimated Engineering	\$ 202,251.32
Estimated Administration Costs	\$ 12,748.68
Estimated Total Project Cost	\$ 980,000.00
Federal Share	\$ 882,000.00
Local Share	\$ 98,000.00

BIL 3-46-0037-033-2025

Total Bid Schedule A	\$ 78,392.00
Estimated Administration Costs	\$ 11,801.00
Estimated Total Project Cost	\$ 90,193.00
Federal Share	\$ 81,173.70
Local Share	\$ 9,019.30

OR

BIL 3-46-0037-032-2024

Total Bid Schedule B	\$ 765,000.00
Estimated Engineering	\$ 202,251.32
Estimated Administration Costs	\$ 12,748.68
Estimated Total Project Cost	\$ 980,000.00
Federal Share	\$ 882,000.00
Local Share	\$ 98,000.00

BIL 3-46-0037-033-2025

Total Bid Schedule A, Alternate Bid A1 & B1	\$ 373,199.00
Estimated Administration Costs	\$ 11,801.00
Estimated Total Project Cost	\$ 385,000.00
Federal Share	\$ 346,500.00
Local Share	\$ 38,500.00

e-Signature Grant Sponsor Request Form

FAA Airports Division (ARP) is offering e-signature for all grants via Adobe e-Signature. This will expedite the process so that airport Sponsors receive grants as quickly as possible. If you would like to receive your grant via email for e-signature, please complete this form.

Sponsors do not need any special software to sign grants electronically.

Documents are emailed in the order specified below, and only one signature is required for each step (known as a signature block) in the process. The request for signature is sent by email, sequentially after the signature from the previous block is complete.

For each signature block, a Sponsor may submit more than one individual to have an equal right to sign, however only one signature is applied. For example, two Sponsor names can be entered under the Sponsor signature block, a primary and back-up, however only one will be able to sign.

If an airport has co-sponsors, the airport co-sponsors will need to fill out the Sponsor, Attorney, Co-Sponsor and Co-Sponsor Attorney signature blocks.

If an airport has more than two sponsors, the sponsors need to indicate this in the space provided at the end of the form.

When the e-signature process is complete, everyone, including the individuals listed below that did not sign, will receive an email copy of the signed document.

Airport Name	City	State
Mitchell Municipal Airport	Mitchell	South Dakota

Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number
Bob Everson	Mayor	michelle.bathke@cityofmitchellsd.gov	605-995-8420

Attorney Signature Block:

Full Name	Title	Email Address	Phone Number
Justin Johnson	City Attorney		605-990-7940

Co-Sponsor Signature Block:

Full Name	Title	Email Address	Phone Number

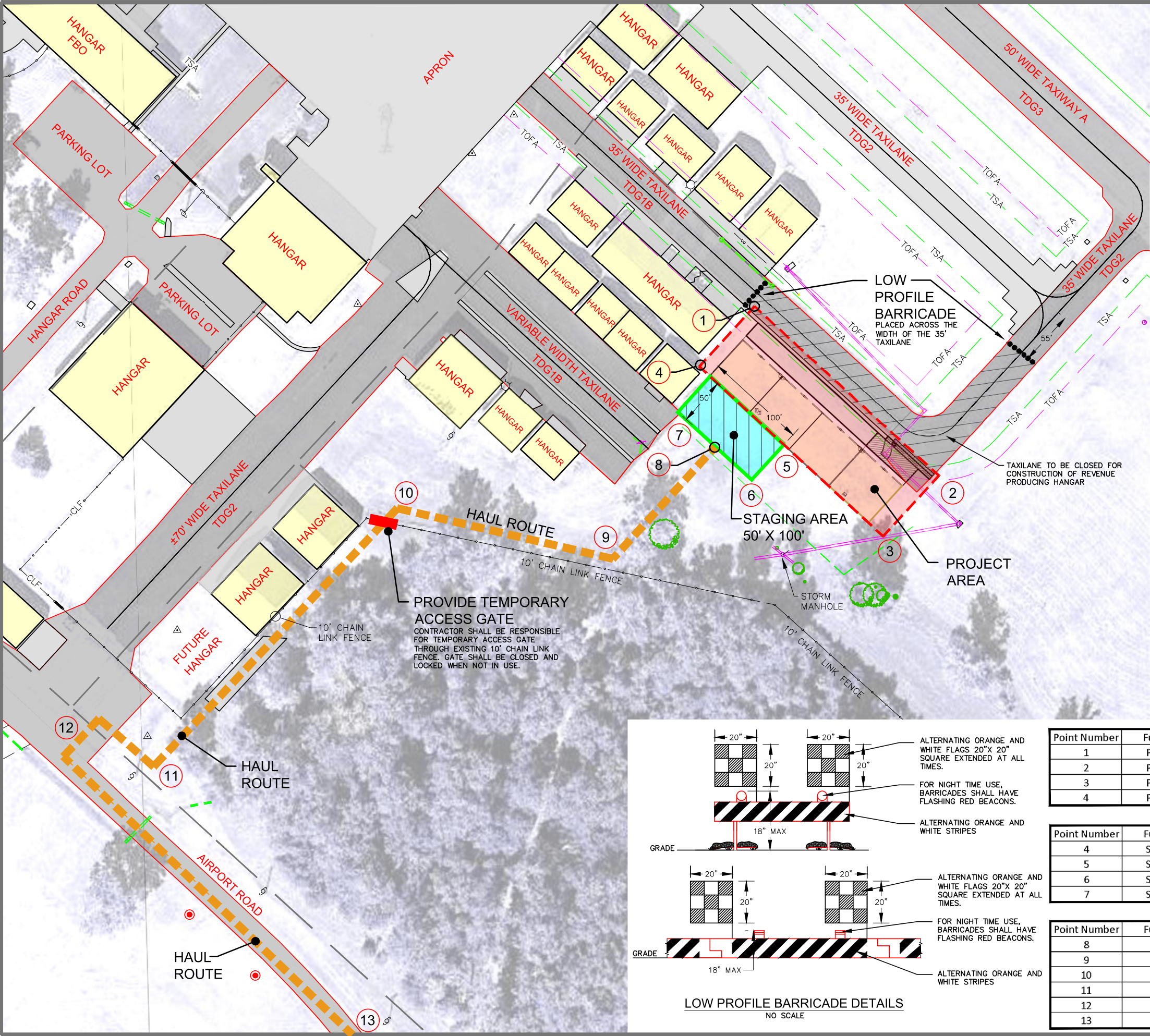
Co-Sponsor Attorney Signature Block:

Full Name	Title	Email Address	Phone Number

CC Recipient – (Read-only access to grant – will receive email and copy of grant when grant submitted and completed)

Full Name	Title	Email Address	Phone Number
Brooke Edgar	Project Engineer	brookee@helmsengineering.com	605-225-1212

Please note, if you need multiple Sponsor signatures, or other exceptions, please explain below:



Project Legend

- RSA --- RUNWAY SAFETY AREA
- OFA/OFZ --- OBJECT FREE AREA/OBSTACLE FREE ZONE
- RPZ --- RUNWAY PROTECTION ZONE
- SECTION LINE ---
- QUARTER LINE ---
- x --- EXISTING FENCE
- OHE --- OVERHEAD ELECTRIC LINE
- PROPERTY CORNER
- RUNWAY THRESHOLD LIGHTS
- RUNWAY LIGHTS
- TAXIWAY LIGHTS
- RUNWAY MARKERS/CONES
- LIGHT POLE
- BEACON
- POWER POLE
- SURVEY MARKER
- CULVERTS
- STORM SEWER MANHOLES
- DECIDUOUS TREE
- CONIFEROUS TREE
- EXISTING CONCRETE SURFACING
- EXISTING GRAVEL SURFACING
- BUILDINGS
- Project Area
- Equipment Parking & Staging Area
- Haul Route

LOW PROFILE BARRICADE PLACED ACROSS THE WIDTH OF THE 35' TAXILANE

TAXILANE TO BE CLOSED FOR CONSTRUCTION OF REVENUE PRODUCING HANGAR

STAGING AREA 50' X 100'

PROJECT AREA

HAUL ROUTE

10' CHAIN LINK FENCE

STORM MANHOLE

PROVIDE TEMPORARY ACCESS GATE
CONTRACTOR SHALL BE RESPONSIBLE FOR TEMPORARY ACCESS GATE THROUGH EXISTING 10' CHAIN LINK FENCE. GATE SHALL BE CLOSED AND LOCKED WHEN NOT IN USE.

HAUL ROUTE

HAUL ROUTE

416 Production S/N
P.O. Box 111,
Aberdeen, S.D. 57402
Phone: 605.225.1212,
Fax: 605.225.3189
Email: bobb@helmsengineering.com

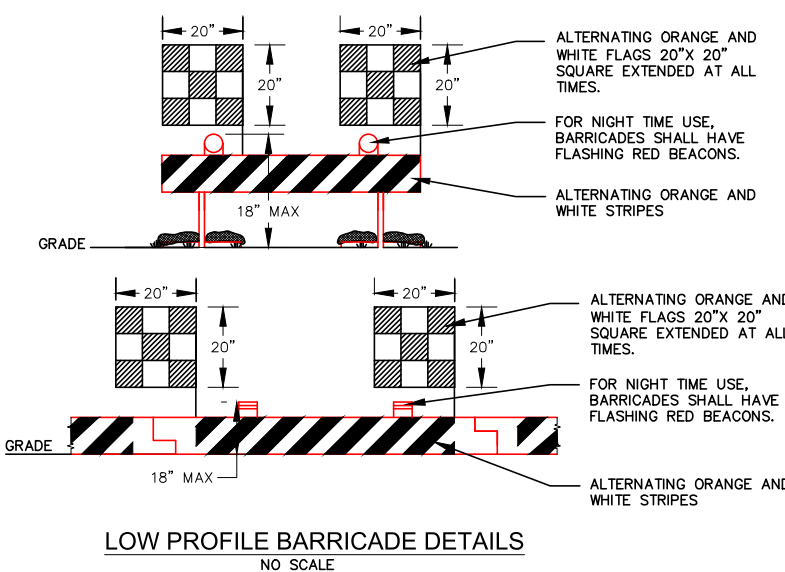
Helms & Associates
CIVIL ENGINEERS & LAND SURVEYORS

CONSTRUCTION SAFETY PHASING PLAN

REVENUE PRODUCING HANGAR
MITCHELL MUNICIPAL AIRPORT
MITCHELL SOUTH DAKOTA

Drawn By: WRD/CDH
Chk' By: BBE
Proj. No: 1
Dwg. No: 9432-PNT
VP. No: 9432-PNT -
Date: 2/6/24

3
OF
13



Point Number	Full Description	Longitude	Latitude	Point Elevation
1	PROJECT AREA	W98° 02' 19.05"	N43° 46' 05.94"	1292
2	PROJECT AREA	W98° 02' 16.98"	N43° 46' 04.30"	1290
3	PROJECT AREA	W98° 02' 17.51"	N43° 46' 04.32"	1291
4	PROJECT AREA	W98° 02' 19.45"	N43° 46' 05.63"	1291

Point Number	Full Description	Longitude	Latitude	Point Elevation
4	STAGING AREA	W98° 02' 19.45"	N43° 46' 05.63"	1290
5	STAGING AREA	W98° 02' 18.44"	N43° 46' 14.82"	1290
6	STAGING AREA	W98° 02' 19.02"	N43° 46' 04.40"	1289
7	STAGING AREA	W98° 02' 19.90"	N43° 46' 05.09"	1289

Point Number	Full Description	Longitude	Latitude	Point Elevation
8	HAUL ROUTE	W98° 02' 19.28"	N43° 46' 04.61"	1289
9	HAUL ROUTE	W98° 02' 20.51"	N43° 46' 03.12"	1292
10	HAUL ROUTE	W98° 02' 24.10"	N43° 46' 03.70"	1292
11	HAUL ROUTE	W98° 02' 26.98"	N43° 46' 01.51"	1290
12	HAUL ROUTE	W98° 02' 28.60"	N43° 46' 01.97"	1289
13	HAUL ROUTE	W98° 02' 24.16"	N43° 45' 58.29"	1289

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Kevin Nelson
Desired Action of City Council:	Authorization		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Authorization to Apply for the 2024 Diabetes Self-Management Education Pilot Project Funding Opportunity		
Explanation/Background of Agenda Item Requested:	We will be applying for the diabetes self-management education pilot project and will work with ROCS to certify a community health worker to deliver the program with our Rec Center staff. No matching funds needed. \$15,000 will be requested.		



2024 Diabetes Self-Management Education Pilot Project Funding Opportunity

Request for Applications (RFA)

Application Guidance

Application Deadline: May 31, 2024, 5:00 p.m. CT

2024 BCBH-SD Diabetes Self-Management Education Funding Opportunity

RFA TIMELINE

Application Release: **May 10, 2024**

Application Submission Due Date: **May 31, 2024 at 5 pm CST**

Award Notice: On or before **June 10th, 2024**

Funding Period: **June 1, 2024 – May 31, 2025**

Final Report Due: **May 31, 2025**

Award Amount: **1 award, up to \$15,000 maximum**

For questions contact:

Megan Jacobson, Chronic Disease Management Field Specialist, SDSU Extension

Email: megan.jacobson@sdstate.edu

Overview, Purpose, and Requirements

1.1 PURPOSE OF REQUEST FOR PROPOSAL (RFP)

South Dakota State University Extension (referred to as **Offeror**) is requesting proposals for a community or organization (referred to as **Contractor**) to implement the Better Choices, Better Health® SD (BCBH-SD) Diabetes Self-Management program (DSMP) to adults in their community and/or service area as a pilot project. The Contractor must incorporate certified Community Health Workers to offer DSME workshops, meeting all licensure and contract requirements. Over the 12 months of this grant opportunity, the Contractor will meet with the BCBH-SD staff to ensure successful completion of the pilot project deliverables.

1.2 ISSUING OFFICE AND RFP REFERENCE NUMBER

South Dakota State University (SDSU) Extension/Better Choices, Better Health SD (BCBH-SD), in collaboration with the SD Department of Health (ODPHP) is the issuing office for this RFA.

1.3 APPLICATION SUBMISSION GUIDELINES

All applications must be completed and received by the date and time indicated; late or incomplete applications will not be reviewed and ineligible for consideration. **All applications are to be sent by email to Megan Jacobson at megan.jacobson@sdstate.edu. Title the email submission “BCBH-SD DSME PROJECT”.**

Prior performance of organizations who have previously received funds will be considered when reviewing applications.

ELIGIBILITY: Must be familiar with BCBH-SD programming and use Community Health Workers (CHWs) to deliver BCBH-SD workshops in organization's service area. Preference will be given to organizations already offering BCBH-SD, having staff trained as BCBH-SD leaders for chronic disease and /or diabetes self-management education.

1.4 NON-DISCRIMINATION STATEMENT

The Offeror requires that all contractors, vendors, and suppliers doing business with any State agency, department, or institution, provide a statement of non-discrimination. By signing and submitting their application, the Contractor certifies they do not discriminate in their employment practices with regard to race, color, creed, religion, age, sex, ancestry, national origin or disability.

2.0 STANDARD CONTRACT TERMS AND CONDITIONS

Any contract or agreement resulting from this RFA will include SDSU Extension standard terms and conditions as listed below, along with any additional terms and conditions as negotiated by the parties:

2.1 The Contractor will perform those services described in the Scope of Work in Section of the RFA. The Contractor's services under this Agreement shall commence on **6/1/2024 and be completed by 5/31/2025**, unless sooner terminated pursuant to the terms hereof.

2.2 SDSU Extension, as the Offeror, will make payment for services detailed in the contract agreement, upon satisfactory completion of the services. Contractor will submit monthly invoices for payment. The total contract amount is not to exceed **\$15,000**. The Offeror will not pay

Contractor's expenses as a separate item. The Offeror reserves the right to grant less than the total amount requested.

2.3 While under the terms of the contract, the Contractor is recognized as an independent contractor and not an officer, agent, or employee of SDSU Extension.

2.4 Contractor acknowledges and agrees that all reports, plans, specifications, data, procedures, and all information contained therein provided to Offeror by the Contractor in connection with its performance of services as expected and required for this grant shall belong to and is the property of SDSU Extension and will not be used in any way by the Contractor without the written consent of SDSU Extension.

Scope of Work

South Dakota State University Extension is requesting proposals for a community or organization to implement the BCBH-SD diabetes self-management education program to adults in their community and/or service area as a pilot project. The community or organization will incorporate Community Health Workers to deliver DSME workshops, meeting all licensure and contract requirements. Over the 12 months of this grant opportunity, the community or organization awarded will regularly meet with the BCBH-SD staff to ensure successful completion of the pilot project objectives and deliverables.

Objectives:

- 1. Increase enrollment and participation in BCBH-SD Diabetes Self-Management program.**
 - Support CHW's time in attending virtual Diabetes Cross-Training (**3-hours**) to offer all BCBH-SD Diabetes workshops.
 - Utilize clinical data to identify appropriate referrals to the BCBH-SD Diabetes program.
 - Develop a structured referral process within the clinic, involving providers and CHWs.
 - Obtain Medicaid (third-party) reimbursement for BCBH-SD workshops provided by the CHW's to ensure sustainability.
- 2. Improvement in clinical data (HbA1c, weight Loss, LDL, HDL, TG, cholesterol, etc.) for those who participate in BCBH Diabetes workshops.**
 - Contractor will monitor and report data to SDSU Extension.
 - Share pilot outcomes in Partner Success Story.
- 3. Create a sharable BCBH-SD implementation and referral process.**
 - Model in other healthcare settings to create a sustainable BCBH-SD program for rural communities and other CHW organizations.

Deliverables:

- Signed contract and MOU.
 - Support trained CHW's to offer workshops regularly
 - Promotion & Referrals

- Workshop Preparation
- Workshop Implementation (15 hours (2/12 per session for 6 weeks) + 6 hours (30 minute set up before and after each session) = 21 hours total)
- Promote program and recruit / refer participants (see [BCBH-SD Referrals Model Policy](#))
- Monthly virtual check-in meetings on pilot progress with SDSU
- Quarterly reports; share deidentified clinical outcome data from pilot
- Annual report demonstrating accomplishments
- Submit monthly invoice for grant funds.
- The requirements and attributes include:
 - Agree to operate within the requirements of the organizational BCBH-SD license, required by SMRC, and owned by SDSU Extension.
 - Assure BCBH-SD program compliance, quality assurance, and program fidelity standards.
 - Teamwork approach for shared accountability
 - Display flexibility and collaboration.
- Assist with the following pilot project deliverables as listed in the tables below. (Note: there are other team members responsible for these initiatives as well, such as SDSU Evaluator, SDSU Project Directors, etc.).

Activity & Description	Method to determine completion
• Identified CHWs to register and successfully complete BCBH-SD Leader Training and/or virtual Diabetes Cross-Training	Enrollment/Completion in training
• Formulate pilot idea with SDSU Extension that includes defining a referral process, selecting clinical outcome measures, identifying participant incentives and recruitment methods, etc.	Pilot Program concept process developed
• Contractor (CHW's) will offer a minimum of 2 SME workshops in Year 1, with 8-16 participants in each workshop = a total of 16-32 participants reached.	DSMP workshops held
• Recruit, implement, and evaluate the pilot program. Compile evaluation results, complete all reporting expectations.	Complete success story. Evaluation results for Year 1 Grant Report.
• Create best practices process manual for use by other CHW organizations.	Best practices manual finalized

Application Requirements & Scoring

The following components are required elements of a complete application and must be included to be eligible for funding consideration.

1. Table of Contents

2. Executive Summary (25 points)

- One page executive summary should briefly describe their proposal in accomplishing the scope of work by highlighting the major features of the proposal. The reader should be able to determine the essence of the proposal by reading the executive summary.

3. Timeline and Project Plan (40 points total)

- Applicants are required to submit a timeline for the project
- Applicants are required to submit a project plan
- Use the sample template provided below

4. Project Budget Justification (35 points total)

- Applicants must submit a budget to support the timeline and project plan.
- Using the template provided, formulate your budget request.

5. Organizational Information

- This information will be used for follow-up communications and to develop contracts for successful applicants. Must include:
 - Full Organization Name
 - Project Lead Name
 - Preferred E-mail
 - Organization Address, City, State, Zip Code
 - Phone Number
 - CHW certification date
 - BCBH-SD CDSME Trained Leader
 - Date of training completion
 - Cross-trained in DSME date/location/organization
 - Names of others included in the project
 - CHW certification date
 - BCBH-SD CDSME Trained Leader
 - Date of training completion
 - Cross-trained in DSME date/location/organization
 - Organization's Fiscal Year
 - Name of Authorized Individual
 - E-mail of Authorized Individual

Progress Reporting

Awardees must report on activities outlined in their timeline and project plan to monitor compliance with funding objectives. A reporting schedule and template will be provided. All reports will be submitted to megan.jacobson@sdsstate.edu. The minimum reporting requirements are listed below:

1. Participate in monthly check-in call with BCBH-SD.
2. Complete quarterly progress reports (Sept. 1, Dec. 1, 2024; March 1, May 31, 2025)
3. Full report after conclusion of the pilot (due 6/30/2025)

Funding to be used toward:

- Training CHW staff in CDSME and cross-training in DSME if not already completed.
- Salary support for CHW staff leading BCBH workshops and meeting RFA deliverables.
- Marketing efforts used to promote BCBH-SD workshops in service area.
- Contractor will provide a **minimum of two diabetes workshops** during the contract year.
- Incentivizing workshop participation
- In addition, the contractor will agree to **continue to promote and provide a minimum of one workshop annually** for adults in their service area.

Proposal Evaluation and Award Process

After determining that a proposal satisfies the mandatory requirements, the Offeror shall use subjective judgment in conducting a comparative assessment of the proposal by considering each of the following criteria:

- Specialized expertise, capabilities, and technical competence as demonstrated by the proposed approach and methodology to meet the project requirements.
- Resources available to perform the work, including the personnel (specifically CHWs) proposed to perform the requirements of this RFP, and any specialized services, within the specified time limits for the project. Therefore, the Contractor should submit detailed information related to the experience and qualifications, including education and training, of proposed personnel.
- Availability to and familiarity of the project and the BCBH-SD program.
- Ability and proven history including quality of work, ability to meet schedules, cost control, and contract administration.
- SDSU Extension reserves the right to reject any or all proposals, waive technicalities, and make award(s) as deemed to be in the best interest of SDSU Extension and the BCBH-SD Program.
- Upon selection of the grant recipient, the Contractor will receive a contract to sign and, if not already in place, an MOA required by the BCBH-SD program.

2024 Diabetes Self-Management Education Pilot Project Grant Funding Opportunity

APPLICATION DOCUMENTS

Please complete the following application, save it digitally, and email it to megan.jacobson@sdstate.edu

Name of Organization:		
Street Address:		
City:	State: SD	Zip Code:
*Project Lead Contact Name:		*Phone #:
*Project Lead Email:		*CHW: YES NO Date:
*CBH-SD Trained: YES NO Date:	*DSME Cross-Trained: YES NO Date:	
Training location:	Training location:	
<i>*Include this information for all others involved in project:</i>		
Organization's Fiscal Year:		
Name of Authorized Individual (person who will sign contract):		
Email of Authorized Individual (email of person who will sign contract):		
Signature:		Date:

Timeline and Project Plan

[illegible]

Project Budget and Budget Justification

Proposal must include a fully completed budget, explaining the dollar amount requested and justification for the expenses. Find the template here. *(Reminder that grant funds may not be used for food and drink, construction, equipment purchases, or purchases outside of support for the scope of work.)*

Cost Key: BCBH-SD Leader Training \$250; DSME Cross-Training \$100-\$250; workshop/training materials provided by BCBH-SD at no cost. Workshops must be offered to adults only and free to attend.

Item	Justification	Total
<i>Example: staff salary % of time</i>	<i>Explain role in grant deliverables</i>	<i>\$ amount for % of time</i>
Total amount requested		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:
Change Order No. 1 reflects actual quantities installed for the project to date. A cast iron main was replaced from 13th Ave to Park Drive that was not included in the original plan. Additional water services were required to be replaced due to the service line material. The Contractor was required to complete additional digouts due to unsuitable material within the trench.
Please see attached Change Order #1 for detailed information.
Original Contract Amount - \$562,741.50
Current Contract Amount - \$562,741.50
Increase of this Change Order - \$116,458.00
New Contract Amount - \$679,199.50
City staff recommends approval of Change Order No. 1 as outlined above.
Total funding package - \$2,840,000
Current Project Costs (Design, Bidding, and Construction)
12th and 13th Avenue Water Main Loop - \$845,099.50
West Harmon Water Main Loop - \$492,735.50
Highway 37 Utility Project - \$1,450,485.43
Contingencies - \$54,534.47

CHANGE ORDER NO.: 1

Owner: City of Mitchell
Engineer SPN & Associates
Contractor: Halme, Inc.
Project: 12th and 13th Avenue Water Main Loop
Date Issued: 6/3/2024

City's Project No.: #2023-08
Engineer's Project No.: 16205
SD DANR Project No.: C462129-07

Effective Date of Change Order: 6/3/2024

The Contract is modified as follows upon execution of this Change Order:

The contract is being amended to reflect actual quantities installed. Additional services were required to be replaced due to the material of the service line. The existing cast iron line from 13th Ave to Park Dr. was replaced with a new PVC line. Digouts were needed due to unsuitable material within the road. Attachments: See Attached

Change in Contract Price	Change in Contract Time
Original Contract Price: \$562,741.50	Original Contract Times: Substantial Completion: <u>October 15, 2024</u> Ready for final payment: <u>November 14, 2024</u>
Increase from previously approved Change Order No. 1	[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order] : Substantial Completion: <u>October 15, 2024</u> Ready for final payment: <u>November 14, 2024</u>
Contract Price prior to this Change Order: \$562,741.50	Contract Times prior to this Change Order: Substantial Completion: <u>October 15, 2024</u> Ready for final payment: <u>November 14, 2024</u>
Increase of this Change Order: \$116,458.00	Increase of this Change Order: Substantial Completion: _____ Ready for final payment: _____
Contract Price incorporating this Change Order: \$679,199.50	Contract Times with all approved Change Orders: Substantial Completion: <u>October 15, 2024</u> Ready for final payment: <u>November 14, 2024</u>

Approved by Contractor

By: _____
Title: _____
Date: _____

Recommended for Approval

By: _____
Title: _____
Date: _____

Approved by Owner

By: _____
Title: _____
Date: _____

EJCDC® C-941, Change Order.

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Page 1 of 1

Change Order - Unit Price Work

CHANGE ORDER NO.: 1

Owner: City of Mitchell						City's Project No.: #2023-08			
Contractor: Halme, Inc.									
Project: 12th and 13th Water Main Loop									
						Effective Date of Change Order:			06/03/24
A	B	C	D	E	F	G	H		J
Bid Item No.	Description	Current Contract Information				Proposed Contract Change			New Contract Amount (H + I) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Proposed Item Quantity Change	Units	Proposed Item Quantity	
Bid Schedule A									
1	Mobilization	1	LS	\$93,000.00	\$ 93,000.00		LS	1.00	\$ 93,000.00
2	Remove and Dispose of Asphalt Pavement	3,333	SY	\$3.50	\$ 11,665.50		SY	3,333.00	\$ 11,665.50
3	Remove and Dispose of Concrete Curb and Gutter	60	LF	\$8.00	\$ 480.00		LF	60.00	\$ 480.00
4	Remove and Dispose of Fire Hydrant	3	EA	\$250.00	\$ 750.00		EA	3.00	\$ 750.00
5	Remove and Dispose of Gate Valve	6	EA	\$250.00	\$ 1,500.00		EA	6.00	\$ 1,500.00
6	Remove and Dispose Top of Gate Valve	1	EA	\$100.00	\$ 100.00		EA	1.00	\$ 100.00
7	6" PVC Water Main	2,250	LF	\$55.00	\$ 123,750.00	29	LF	2,279.00	\$ 125,345.00
8	Connect to Existing Water Main	4	EA	\$3,200.00	\$ 12,800.00		EA	4.00	\$ 12,800.00
9	6" MJ 90° Bend	2	EA	\$1,000.00	\$ 2,000.00		EA	2.00	\$ 2,000.00
10	6" MJ 45° Bend	5	EA	\$1,000.00	\$ 5,000.00		EA	5.00	\$ 5,000.00
11	6" MJ 22.5° Bend	2	EA	\$1,000.00	\$ 2,000.00		EA	2.00	\$ 2,000.00
12	6" MJ Tee	6	EA	\$1,450.00	\$ 8,700.00		EA	6.00	\$ 8,700.00
13	6" MJ Gate Valve w/ Box	11	EA	\$3,000.00	\$ 33,000.00	2	EA	13.00	\$ 39,000.00
14	6" MJ Cap	1	EA	\$800.00	\$ 800.00		EA	1.00	\$ 800.00
15	6" x 1" Service Saddle w/ Corp Stop	46	EA	\$350.00	\$ 16,100.00	2	EA	48.00	\$ 16,800.00
16	1" Water Service	263	LF	\$27.00	\$ 7,101.00	-225	LF	38.00	\$ 1,026.00
17	Connect to Existing Water Service	46	EA	\$850.00	\$ 39,100.00	5	EA	51.00	\$ 43,350.00
18	1" Curb Stop	4	EA	\$700.00	\$ 2,800.00	30	EA	34.00	\$ 23,800.00
19	Fire Hydrant Assembly	4	EA	\$9,000.00	\$ 36,000.00		EA	4.00	\$ 36,000.00
20	Tracer Wire Box for Water Main	4	EA	\$65.00	\$ 260.00		EA	4.00	\$ 260.00
21	Ground Rod for Water Main	8	EA	\$140.00	\$ 1,120.00		EA	8.00	\$ 1,120.00
22	Asphalt Surfacing	619	TN	\$115.00	\$ 71,185.00		TN	619.00	\$ 71,185.00
23	Concrete Curb and Gutter	60	LF	\$150.00	\$ 9,000.00		LF	60.00	\$ 9,000.00
24	Street Excavation	1,389	CY	\$12.00	\$ 16,668.00		CY	1,389.00	\$ 16,668.00
25	Gravel Base Course	1,095	TN	\$29.00	\$ 31,755.00		TN	1,095.00	\$ 31,755.00
26	Remove, Stockpile, and Reinstall Gravel Base Course	560	CY	\$20.00	\$ 11,200.00		CY	560.00	\$ 11,200.00
27	Furnish, Install and Remove Temporary Gravel Surfacing	598	TN	\$29.00	\$ 17,342.00		TN	598.00	\$ 17,342.00
28	Seed and Fertilize	55	SY	\$27.00	\$ 1,485.00		SY	55.00	\$ 1,485.00
29	Inlet Protection	6	EA	\$250.00	\$ 1,500.00		EA	6.00	\$ 1,500.00
30	Traffic Control Signs	116	SF	\$5.00	\$ 580.00		SF	116.00	\$ 580.00
31	Type III Barricade	12	EA	\$125.00	\$ 1,500.00		EA	12.00	\$ 1,500.00
32	Miscellaneous Traffic Control	1	LS	\$2,500.00	\$ 2,500.00		LS	1.00	\$ 2,500.00
CO#1-1	1" Water Service (Bored)	0	LF	\$ 62.00	\$ -	861	LF	861.00	\$ 53,382.00
CO#1-2	Remove and Dispose of Concrete Sidewalk	0	SF	\$ 2.25	\$ -	848	SF	848.00	\$ 1,908.00
CO#1-3	6" PVC Watermain (HDD)	0	LF	\$ 98.00	\$ -	252	LF	252.00	\$ 24,696.00
CO#1-5	Seeding	0	SY	\$ 1.80	\$ -	200	SY	200.00	\$ 360.00
CO#1-6	4" Concrete Sidewalk	0	SF	\$ 43.00	\$ -	54	SF	54.00	\$ 2,322.00
CO#1-7	Unclassified Excavation		CY	\$ 20.00	\$ -	316	CY	316.00	\$ 6,320.00
Total for Bid Schedule A					\$ 562,741.50				\$ 679,199.50

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Set Date of June 17, 2024 for Hearing and Action on the following Alcohol License Applications		
Explanation/Background of Agenda Item Requested:	On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for July 6, 2024 for a Wedding On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for July 27, 2024 for a Fundraiser On the application of the Corn Palace Stampede Inc. for a Special Event Liquor License located at 6320 North Ohlman Street for July 18 thru July 21 for the Corn Palace Stampede Rodeo		

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License 7-6-24 Biskeborn wedding

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

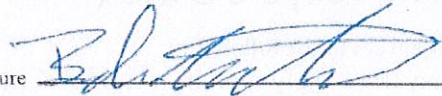
Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 5/21/24 Print Name Brendon Manchester Signature 

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter/Paramedic</u>
<u>Matt Buzenza</u>	<u>Treasurer</u>	<u>40692 Sunrise Dr, Mitchell, SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell, SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License 7-27-24 Don Curtis Fundraiser

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

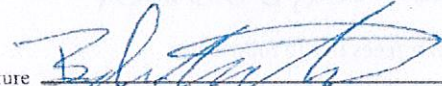
Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 5/21/24 Print Name Brandon Manchester Signature 

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter/Paramedic</u>
<u>Matt Buenza</u>	<u>Treasurer</u>	<u>40692 Sunrise Dr, Mitchell SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Stampede Rodeo
P.O. Box 177
Mitchell SD 57301

Owner's Telephone #: 605-770-7454

B. Business Name and Address

Same Corn Palace Stampede Rodeo
6320 N. Sherman Street
Mitchell SD 57301

Business Telephone #: _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Special Event Corn Palace Stampede Rodeo

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

The East 1/2 of the Southeast 1/4 of Section 32,
Township 104 N, Range 60 West of the 5th P.M.
except Irregular Tract 1 all in Davison County
SD.

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 5-23-24 Print Name David Emmert Signature David Emmert

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

If disapproved, endorse reason thereon and return to applicant

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC Corn Palace Stampede Rodeo

Address of office and principal place of business of corporation/partnership/LP/LLC _____

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Jim Mistimins	Chairman	420 Nathan Ave Mitchell	State Attorney
Tonya Forch	Secretary	40707 296th St. Mitchell	Book Keeper
Matt Zens	Treasurer	40925 296th St. Mitchell	DWU Teacher

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
------	--

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Karen Schultz

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

David Emmert

5-23-2024

PAY ESTIMATES FOR JUNE 3, 2024

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Infrastructure Design Group	#2020-20 Ground Storage Tank - Piping	#37	\$ 1,588.20		
Infrastructure Design Group	#2020-20 Ground Storage Tank - Piping	#38	\$ 21,568.52	\$ 1,208,334.06	\$ 1,462,687.34
Millborn Seeds Inc.	#2021-14 Firesteel Creek NAWCA	#1	\$ 105,975.00	\$ 105,975.00	
HDR Engineering Inc.	#2021-31 North Waste Water Improvements	#38	\$ 8,640.89	\$ 1,751,149.98	\$ 1,751,150.00
HDR Engineering Inc.	#2022-1 WWTP -Phase II - South Plant	#16	\$ 348,436.44	\$ 1,054,866.75	\$ 1,908,860.00
SPN & Associates	#2021-3 West Side Water Tower	#22	\$ 450.00	\$ 59,043.17	\$ 99,813.60
Helms & Associates	#2021-30 New Recycling Bldg at Landfill	#15	\$ 7,914.30		
Helms & Associates	#2021-30 New Recycling Bldg at Landfill	#16	\$ 7,856.08	\$ 103,806.08	\$ 106,505.00
Halme, Inc.	#2022-3 23rd & Ohlman Lift Station Replacement	#1	\$ 20,196.00	\$ 20,196.00	\$ 1,547,214.00
SPN & Associates	#2022-3 23rd & Ohlman Lift Station Replacement	#14	\$ 550.00	\$ 36,503.37	\$ 49,500.00
HDR Engineering Inc.	#2022-22 Water & Wastewater Fee Analysis	#15	\$ 728.75	\$ 70,039.34	\$ 97,620.00
SPN & Associates	#2022-23 South Lake Estates Development	#16	\$ 4,463.75	\$ 110,144.33	\$ 340,000.00
SPN & Associates	#2023-6 North Harmon Sanitary Sewer Outfall	#10	\$ 1,973.75		
SPN & Associates	#2023-6 North Harmon Sanitary Sewer Outfall	#11	\$ 965.00	\$ 50,707.56	\$ 110,000.00
SPN & Associates	#2023-7 West Harmon Watermain Loop	#11	\$ 2,730.77	\$ 60,264.55	\$ 127,900.00
Halme, Inc.	#2023-8 12th & 13th Avenue Watermain Loop	#2	\$ 345,313.75	\$ 604,021.13	\$ 679,199.50
SPN & Associates	#2023-8 12th & 13th Avenue Watermain Loop	#11	\$ 25,490.38	\$ 70,455.07	\$ 86,400.00
SPN & Associates	#2023-16 Ohlman & S. Harmon Lift Station	#13	\$ 300.00	\$ 32,243.60	\$ 42,900.00
Halme Inc.	#2023-16 Ohlman & S. Harmon Lift Station	#1	\$ 11,520.00	\$ 11,520.00	\$ 1,239,223.50
Doosan Bob Cat North America	#2024-14 Skid Loader with Attachments-Sourcewell	#1-Final	\$ 92,760.06	\$ 92,760.06	\$ 92,760.06
Helms & Associates	AIP '28 Airport ALP/Master Plan	#35	\$ 3,719.63	\$ 358,944.17	\$ 371,962.87
Helms & Associates	AIP '32 Airport Hangar Design	#3	\$ 2,784.22	\$ 89,095.33	\$ 92,807.64
	TOTALS		\$ 1,015,925.49	\$ 5,890,069.55	\$ 10,206,503.51

Prepared by Deb Hanson-Sudbeck

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03539	BLACK HILL EXTERIORS					
		I-05162024	101-320	LICENSES & PE REFUND FOR PERMIT DIFFERENCE	202158	777.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						777.00

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0050	101-41110-42300	LEGAL PUBLICA 05.08&05.15 PUBLIC NOTICE	202169	123.12
		I-35882B15-0051	101-41110-42300	LEGAL PUBLICA 05.11 MEETINGS/MINUTES	202169	15.05
		I-35882B15-0052	101-41110-42300	LEGAL PUBLICA 05.15 & 22 BIDS/PROPOSALS	202169	47.06
		I-35882B15-0053	101-41110-42300	LEGAL PUBLICA 05.15 MEETINGS/MINUTES	202169	316.56
		I-35882B15-0054	101-41110-42300	LEGAL PUBLICA 05.15 PUBLIC NOTICE	202169	14.29
01-04015	CORN PALACE					
		I-MIT05132024	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	202172	14.75
		I-MIT05202024	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	202172	14.75
				DEPARTMENT 1110 CITY COUNCIL	TOTAL:	545.58

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1420 FINANCE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03678	INTERSTATE OFFICE PRODU					
		I-01EC6751	101-41420-42600	SUPPLIES & MA PENS,TAPE,PROTECTORS,NOTES	202202	112.31
		I-01EC6752	101-41420-42600	SUPPLIES & MA PROTECTORS	202202	47.56
		I-01EC7554	101-41420-42600	SUPPLIES & MA PROTECTORS	202202	47.56
DEPARTMENT 1420 FINANCE						TOTAL: 207.43

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1440 HUMAN RESOURCES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03540	JOSEPH KING					
		I-05172024	101-41440-42220	CDL TRAINING CDL TEST REIMBURSED	202207	48.00
01-03546	YOURMEMBERSHIP.COM INC					
		I-R67563084	101-41440-42300	PUBLISHING GOVT.JOBS POSTINGS	202276	199.00
01-04779	AVERA OCCUPATIONAL MEDI					
		I-00109641-00	101-41440-42231	EMPLOYEE PHYS PHYSICALS,SCREENINGS	202150	1,021.00
01-09703	AMAZON CAPITAL SERVICES					
		I-13DR-RJL4-YGDK	101-41440-42600	SUPPLIES & MA PENCIL HOLDERS,PEN ERASER	202148	155.88
		I-19WM-WY7C-33X4	101-41440-42980	SAFETY COMMIT LIP BALM SUNSCREEN,LAFFY TAFFY	202148	320.62
				DEPARTMENT 1440 HUMAN RESOURCES	TOTAL:	1,744.50

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1460 INSURANCE & BONDS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00565	SDML WORKERS' COMPENSAT					
	I-23749		101-41460-42120	WORKMEN'S COM 2023 WORK COMP AUDIT BILL	202258	25,800.00
DEPARTMENT 1460 INSURANCE & BONDS						TOTAL: 25,800.00

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1920 MUNICIPAL BUILDINGS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08281	VESTIS					
		I-6380195156	101-41920-42520	REPAIR-CITY H MAT CLEANING	202274	123.72
DEPARTMENT 1920 MUNICIPAL BUILDINGS						TOTAL: 123.72

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-3292	101-41935-42615	POSTAGE POSTAGE 05.01-15.2024	202248	249.63
		I-598985	101-41935-42615	POSTAGE FLATS POSTAGE 05.01-15.2024	202248	9.48
01-05068	DELL MARKETING LP					
		I-10743738711	101-41935-42645	COMPUTER HARD COMPUTER REPLACEMENTS	202177	19,095.58
01-09119	CIVICPLUS LLC					
		I-300513	101-41935-42920	COMPUTER SOFT AGENDA,MINUTES ANNUAL FEES	202167	5,047.24
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						24,401.93

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815035476	101-42110-42500	REPAIR & MAIN WIPER BLADES	202261	49.97
		I-815035863	101-42110-42500	REPAIR & MAIN CABIN AIR,OIL FILTER,WATER PMP	202261	182.70
01-01322	LARRY'S I-90 SERVICE IN					
		I-102279	101-42110-42610	GAS OIL TIRES FIREHAWK TIRES	202209	497.48
		I-102287	101-42110-42610	GAS OIL TIRES MOUNT & BALANCE TIRES	202209	60.00
		I-102308	101-42110-42500	REPAIR & MAIN MOUNT & BALANCE	202209	30.00
01-01590	MCLEOD'S PRINTING					
		I-75804	101-42110-42600	SUPPLIES TRAFFIC TICKETS	202216	325.00
		I-75965	101-42110-42600	SUPPLIES PUBLIC SAFETY LETTERHEAD	202216	94.95
01-02790	SUN GOLD SPORTS LLC					
		I-26772	101-42110-42640	UNIFORM ALLOW CONCERT POLO EMBROIDERY	202264	45.00
01-05325	TRITECH SOFTWARE SYSTEM					
		I-411188	101-42110-42693	COMPUTER SOFT SERVER/SOFTWARE ANNUAL RENWL	202272	21,887.56
01-08281	VESTIS					
		I-6380195851	101-42110-42200	PROFESSIONAL MAT CLEANING	202274	56.27
01-09388	AXON ENTERPRISE INC					
		I-INUS249043	101-42110-42600	SUPPLIES TASER TARGETS,CARTRIDGES	202151	796.27
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	24,025.20

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
	I-1845313	101-42130-42530	TRAFFIC LIGHT GLOVES		202251	17.99
	I-1847865	101-42130-42540	SIGNS WHITE TIRE CLEANER,BULK BIN		202251	5.39
01-00428	CARQUEST AUTO PARTS INC					
	I-4977-310592	101-42130-42600	SUPPLIES BRAKE CLEAN,ENGINE BRITE FOAMY		202163	17.37
01-01199	STURDEVANTS AUTO VALUE					
	I-815036776	101-42130-42610	GAS, OIL, TIR OIL,AIR FILTER,OIL		202261	66.25
01-01450	MUTH ELECTRIC INC					
	I-670360	101-42130-42560	SIREN REPAIR FITTINGS ON EMERGENCY SIREN		202233	100.41
01-01830	NORTHWESTERN ENERGY					
	I-2576730-2.05.24	101-42130-42810	UTILITIES-TRA N SANBORN AND 5TH AVE		202235	119.04
	I-2577687-3.05.24	101-42130-42810	UTILITIES-TRA N SANBORN AND 7TH AVE		202235	66.82
	I-2577895-2.05.24	101-42130-42810	UTILITIES-TRA 710 N MINNESOTA ST		202235	12.67
	I-2578443-0.05.24	101-42130-42840	BUILDING UTIL 705 N CAPITAL ST		202235	261.13
	I-2579139-3.05.24	101-42130-42810	UTILITIES-TRA 901 N MINNESOTA ST		202235	13.02
	I-2579461-1.05.24	101-42130-42810	UTILITIES-TRA N SANBORN AND 12TH AVE		202235	67.45
	I-2580311-5.05.24	101-42130-42810	UTILITIES-TRA 1204 N KIMBALL ST		202235	13.35
	I-2580312-3.05.24	101-42130-42810	UTILITIES-TRA N MAIN AND 12TH AVE		202235	47.40
	I-2580491-5.05.24	101-42130-42810	UTILITIES-TRA 1403 N KIMBALL ST		202235	13.35
	I-2581249-6.05.24	101-42130-42520	EMERGENCY SIR E GOLF COURSE SIREN		202235	27.24
	I-2581250-4.05.24	101-42130-42520	EMERGENCY SIR 800 W 8TH AVE		202235	25.22
	I-2581251-2.05.24	101-42130-42520	EMERGENCY SIR 1221 S MINNESOTA ST		202235	23.52
	I-2581252-0.05.24	101-42130-42520	EMERGENCY SIR 100 MATTIE ST		202235	29.63
	I-2581521-8.05.24	101-42130-42810	UTILITIES-TRA W HAVENS AND OHLMAN		202235	94.83
	I-2582741-1.05.24	101-42130-42835	UTILITIES-STR I 90 AND OHLMAN		202235	555.37
	I-2583138-9.05.24	101-42130-42810	UTILITIES-TRA W UNIV AND NORWAY		202235	13.87
	I-2583139-7.05.24	101-42130-42810	UTILITIES-TRA 1309 W UNIVERSITY AVE		202235	13.53
	I-2583145-4.05.24	101-42130-42810	UTILITIES-TRA 1522 W UNIVERSITY AVE		202235	13.35
	I-2583147-0.05.24	101-42130-42810	UTILITIES-TRA 310 W NORWAY		202235	14.04
	I-2583319-5.05.24	101-42130-42810	UTILITIES-TRA HAVENS AND MINN ST		202235	80.49
	I-2583840-0.05.24	101-42130-42810	UTILITIES-TRA S SANBORN AND HAVEN ST		202235	123.22
	I-2719916-5.05.24	101-42130-42520	EMERGENCY SIR CABELA AND SPRUCE EMERGENCY		202235	19.62
	I-2734281-5.05.24	101-42130-42520	EMERGENCY SIR 900 BLOCK OF E 11TH ST SIREN		202235	26.74
	I-2735044-6.05.24	101-42130-42835	UTILITIES-STR 801 N KIMBALL ST		202235	12.00
	I-2745956-9.05.24	101-42130-42520	EMERGENCY SIR W END BOAT RAMP		202235	25.22
	I-2784889-4.05.24	101-42130-42810	UTILITIES-TRA 1120 W CEDAR		202235	13.36
	I-2784890-2.05.24	101-42130-42810	UTILITIES-TRA 1501 W CEDAR		202235	13.36
	I-2943370-3.05.24	101-42130-42810	UTILITIES-TRA SPRUCE AND CABELA DR TRAFFIC		202235	66.07
	I-3045379-9.05.24	101-42130-42810	UTILITIES-TRA 800 N CAPITAL		202235	13.02
	I-3045401-1.05.24	101-42130-42810	UTILITIES-TRA 921 N CAPITAL		202235	12.85
01-02537	SHERWIN-WILLIAMS COMPAN					
	I-4833-9	101-42130-42545	PAINT PAINT		202259	1,916.00
	I-9457-6	101-42130-42545	PAINT PAINT		202259	1,532.80

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02804	TMA STORES					
		I-102796	101-42130-42610	GAS, OIL, TIR LOOSE FLAT REPAIR	202269	39.52
01-08010	METTLER IMPLEMENT INC-M					
		I-71842	101-42130-42610	GAS, OIL, TIR ENGINE OIL, FILTER, WASHER	202220	260.75
		I-71991	101-42130-42500	REPAIRS BALL BEARING WHEEL, SPRING, SHOC	202220	1,357.35
01-10356	CK BICYCLES & LOCKS LLC					
		I-18363	101-42130-42600	SUPPLIES KEY	202168	8.00
DEPARTMENT 2130 TRAFFIC DEPARTMENT						TOTAL: 7,152.61

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2200 FIRE DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
	I-1843052	101-42200-42640	UNIFORMS	QZIP HOODIE	202251	55.99
01-01199	STURDEVANTS AUTO VALUE					
	I-815036463	101-42200-42500	REPAIR & MAIN LIFT SUPPORT		202261	45.98
01-01590	MCLEOD'S PRINTING					
	I-75965	101-42200-42600	SUPPLIES	PUBLIC SAFETY LETTERHEAD	202216	94.95
01-02679	MENARD'S INC					
	I-69339	101-42200-42600	SUPPLIES	TOMCAT RODENT STATION	202218	19.20
01-08594	MAKE IT MINE DESIGNS					
	I-35062	101-42200-42640	UNIFORMS	CODY UNIFORM EMBROIDERY	202215	28.00
DEPARTMENT 2200 FIRE DEPARTMENT						TOTAL: 244.12

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
		I-62915	101-43100-42600	SUPPLIES HOT ROLL SHEET	202152	138.55
		I-62987	101-43100-42500	REPAIRS HOT ROLL PLATE,ANGLE	202152	356.05
01-00436	CHS FARMERS ALLIANCE					
		I-IZ3205	101-43100-42500	REPAIRS TIRE REPAIR	202166	30.00
01-01117	FLEETPRIDE					
		I-116524655	101-43100-42500	REPAIRS PARK CONTROL VALVE	202187	283.12
		I-116713748	101-43100-42600	SUPPLIES BRUSHLESS PAD	202187	412.05
		I-116748806	101-43100-42500	REPAIRS COMPRESSOR,PAD MOUNT	202187	524.40
		I-116827342	101-43100-42500	REPAIRS PAD MOUNT ALTERNATOR	202187	2.88
		I-116946776	101-43100-42500	REPAIRS BRAKE DRUM,SHOE,BRAKE KIT	202187	759.80
		I-116989265	101-43100-42500	REPAIRS AUTO SLACK SPLINE	202187	51.68
		I-117094002	101-43100-42500	REPAIRS AIR COMPRESSOR,CORE	202187	1,555.68
01-01199	STURDEVANTS AUTO VALUE					
		I-815036257	101-43100-42600	SUPPLIES OIL FLEET,BELTS,MIRO FUSED CIR	202261	270.41
		I-815036646	101-43100-42600	SUPPLIES ALUMINUM MANIFOLD,FILTERS	202261	324.10
01-01964	DAKOTA SUPPLY GROUP					
		I-S103742440.001	101-43100-42600	SUPPLIES 90DEG ELBOW MALL IRON,ACCT2668	202174	252.37
01-02527	TRANSOURCE					
		C-41P45619	101-43100-42500	REPAIRS RETURNED ACCUMULATOR	202271	561.76-
		I-41P48073	101-43100-42600	SUPPLIES WEAR PLATE,SQUARE NECK SCREWS	202271	2,513.76
01-02676	JAMES ZARD					
		I-05282024	101-43100-42650	UNIFORMS ZARD LOGOD SHIRTS,HOODIES	202277	219.60
01-03099	LAWSON PRODUCTS INC					
		I-9311548065	101-43100-42600	SUPPLIES STEEL FLAT WASHER,CAP,SCREW	202210	504.78
01-03548	MIDWEST PETROLEUM EQUIP					
		I-5426	101-43100-43421	FUEL SYSTEM U SERVICE UNL FUEL PUMP	202225	572.50
01-03549	DOOSAN BOBCAT NORTH AME					
		I-2024-14 PE#1-FINAL	101-43100-43425	SKID LOADER 2024-14 P.E. #1-FINAL	202179	92,760.06
01-04871	SD DEPT OF TRANSPORTATI					
		I-S00135088	101-43100-42700	TRAVEL, CONF, ENGINEERING CLASS REGISTRATION	202256	450.00
01-10554	MIDWEST OIL COMPANY					
		I-1028812	101-43100-42600	SUPPLIES BRAKE BLAST,MOBILGREASE	202224	460.37
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	101,880.40

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3110 PUBLIC WORKS ADMIN
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01199	STURDEVANTS AUTO VALUE					
	I-815036644	101-43110-42500	REPAIRS	DIMMER SWITCH	202261	149.27
01-03114	SUBWAY					
	I-1/A-661289	101-43110-42750	PLANNING COMM 05.28.24	PLANNING COMMISSION	202263	36.96
01-09172	AAA LAWN CARE AND MAINT					
	I-944	101-43110-42916	NUISANCE ABAT NUISANCE	PROPERTY MOWINGS	202146	2,470.00
DEPARTMENT 3110 PUBLIC WORKS ADMIN						TOTAL: 2,656.23

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00236	BENDER'S SEWER CLEANING					
		I-33965	101-43150-42500	REPAIR & MAIN HIGH-PRESSURE JETTING W 6TH&MA	202156	625.00
01-01830	NORTHWESTERN ENERGY					
		I-3288018-9.05.24	101-43150-42800	UTILITIES CABELA DR	202235	28.05
01-01964	DAKOTA SUPPLY GROUP					
		I-S103740683.001	101-43150-42600	SUPPLIES & MA FLEX COUPLINGS,ACCT 2668	202174	857.88
01-02470	CORE & MAIN LP					
		I-U913406	101-43150-42600	SUPPLIES & MA FRAME,CURB BOX,RINGS,SEALS	202170	8,778.90
				DEPARTMENT 3150 STORM DRAINAGE	TOTAL:	10,289.83

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1847867	101-43700-42600	SUPPLIES & MA WHEELBARROW,TIRE	202251	69.98
01-00436	CHS FARMERS ALLIANCE					
		I-IZ3328	101-43700-42600	SUPPLIES & MA TUBES	202166	6.87
01-00671	VAN DIEST SUPPLY CO					
		I-117078	101-43700-42602	CHEMICALS HERBICIDE,T-NEX	202273	1,430.00
		I-117079	101-43700-42602	CHEMICALS HERBICIDE	202273	457.75
		I-117080	101-43700-42602	CHEMICALS TURF KING,STARTER FERTILIZER	202273	3,286.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815036833	101-43700-42600	SUPPLIES & MA BATTERY	202261	95.83
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.05.24	101-43700-42800	UTILITIES 700 W 23RD AVE	202235	146.74
		I-2581641-4.05.24	101-43700-42800	UTILITIES W 23RD	202235	12.00
		I-2581642-2.05.24	101-43700-42800	UTILITIES 600 W 23RD AVE PMP	202235	147.59
		I-2939180-2.05.24	101-43700-42800	UTILITIES 825 INDIAN VILLAGE RD	202235	23.49
01-03588	ZIMCO SUPPLY CO					
		I-192815	101-43700-42604	TREES, SOD & CROP OIL REPLACEMENT,SUPERTURF	202278	435.00
01-09554	TEXAS REFINERY CORP					
		I-279076	101-43700-42600	SUPPLIES & MA CASE OF GREASE TUBES	202266	295.00
DEPARTMENT 3700 CEMETERY					TOTAL:	6,406.25

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 4120 ANIMAL CONTROL
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02017	DAVISON RURAL WATER SYS					
	I-4837.05.24		101-44120-42800	UTILITIES-POU APR 24 WATER USAGE	202176	56.90
01-09865	MITCHELL ANIMAL RESCUE					
	I-06012024		101-44120-42900	IMPOUNDING DO JUN 2024 MANAGEMENT	202228	350.00
DEPARTMENT 4120 ANIMAL CONTROL					TOTAL:	406.90

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01015	INGRAM LIBRARY SERVICES					
		I-81877531	101-45500-43420	BOOKS BOOKS	202200	215.24
		I-81907030	101-45500-43420	BOOKS BOOK	202200	24.29
		I-81920997	101-45500-43420	BOOKS BOOKS	202200	79.89
		I-81927238	101-45500-43420	BOOKS BOOKS	202200	87.71
01-02679	MENARD'S INC					
		I-69162	101-45500-42600	SUPPLIES & MA WALL ANCHOR, DOOR STOP	202218	13.47
01-05088	BLACKSTONE PUBLISHING					
		I-2153250	101-45500-43421	AUDIO-VISUAL AUDIOBOOK	202159	36.00
01-06583	BAKER & TAYLOR					
		I-2038266719	101-45500-43420	BOOKS CHILDREN'S BOOKS	202153	69.04
01-08223	OVERDRIVE INC					
		I-02495CO24151195	101-45500-42693	E-BOOKS/AUDIO EAUDIOBOOKS	202241	47.50
		I-02495DA24148934	101-45500-42693	E-BOOKS/AUDIO EAUDIOBOOK	202241	85.38
		I-02495DA24156066	101-45500-42693	E-BOOKS/AUDIO EBOOK	202241	27.50
			DEPARTMENT 5500 LIBRARY		TOTAL:	686.02
			FUND 101 GENERAL		TOTAL:	207,347.72

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09703	AMAZON CAPITAL SERVICES					
		I-1JKH-J3G3-XX4G	201-45110-42605	SUPPLIES & MA LASER SCANNER	202148	59.75
	PROJ: J50-SM-OFFIC	OUTDOOR AQUATIC CENTER		SUPPLIES/MATERIAL-OFFICE		
				DEPARTMENT 5110 RECREATION & AQUATICS	TOTAL:	59.75

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00236	BENDER'S SEWER CLEANING					
		I-33892	201-45140-42500	REPAIR & MAIN REC CENTER CLEAN OUT MAIN	202156	400.00
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
01-00356	QUALIFIED PRESORT					
		I-2279-3292	201-45140-42600	SUPPLIES & MA POSTAGE 05.01-15.2024	202248	0.68
01-01193	KROHMER PLUMBING INC					
		I-80833	201-45140-42500	REPAIR & MAIN LABOR TO REPAIR TOILET	202208	134.82
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
		I-80944	201-45140-42500	REPAIR & MAIN LABOR TO REPAIR BOILER	202208	837.48
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
01-01410	MITCHELL SCHOOL DISTRIC					
		I-2701763-1.04.24	201-45140-42800	UTILITIES 1301 N KIMBALL ST-CITY SHARE	202230	1,694.40
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-01830	NORTHWESTERN ENERGY					
		I-3510842-2.05.24	201-45140-42800	UTILITIES 1300 N MAIN BLDG AQUATICS	202235	4,167.69
	PROJ: J02-ELE/GAS	INDOOR AQUATIC CTR		UTILITIES-ELECTRIC/GAS		
01-02880	THUNE TRUE VALUE & APPL					
		I-A568752	201-45140-42600	SUPPLIES & MA SEALANT	202267	7.49
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-08594	MAKE IT MINE DESIGNS					
		I-35003	201-45140-42650	UNIFORMS FOSSNESS LOGO FEE	202215	25.00
	PROJ: J10-ADAM	REC CTR UNIFORMS		UNIFORMS-ADAM		
01-09703	AMAZON CAPITAL SERVICES					
		I-1N4V-F7RL-DYQJ	201-45140-42601	CONCESSION SU SHOWER WATER DAM,NUTELLA	202148	23.76
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
		I-1N4V-F7RL-DYQJ	201-45140-42600	SUPPLIES & MA SHOWER WATER DAM,NUTELLA	202148	23.88
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-1TRD-GDHT-FX9Q	201-45140-42601	CONCESSION SU COMMAND HANGERS,CANDY	202148	45.20
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
		I-1TRD-GDHT-FX9Q	201-45140-42600	SUPPLIES & MA COMMAND HANGERS,CANDY	202148	13.86
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
				DEPARTMENT 5140 RECREATION CENTER	TOTAL:	7,374.26

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-3292	201-45160-42600	SUPPLIES & MA POSTAGE 05.01-15.2024	202248	0.68
01-00424	RUNNINGS SUPPLY INC					
		I-1843592	201-45160-42500	REPAIR & MAIN BOLTS	202251	2.81
	PROJ: H04-42500	BASEBALL		REPAIR/MAINTENANCE		
01-00436	CHS FARMERS ALLIANCE					
		C-IG0091	201-45160-42610	GAS & FUEL INVOICE VOIDED AFTER PAYMENT	202166	78.00-
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
		I-II2130	201-45160-42602	CHEMICALS PENETREC	202166	252.25
	PROJ: H05-42602	SOFTBALL		CHEMICALS		
		I-II2192	201-45160-42602	CHEMICALS PENTREC	202166	1,261.25
	PROJ: H07-42602	PEPSI COMPLEX		CHEMICALS		
01-00537	DAKTRONICS INC					
		I-7089214	201-45160-42500	REPAIR & MAIN SERVICE REPL KIT	202175	495.00
	PROJ: H05-42500	SOFTBALL		REPAIR/MAINTENANCE		
01-01054	JAMES VALLEY LANDSCAPE					
		I-2006189	201-45160-42500	REPAIR & MAIN GARDEN CENTER	202203	14.40
	PROJ: H07-42500	PEPSI COMPLEX		REPAIR/MAINTENANCE		
01-01404	MITCHELL IRON & SUPPLY					
		I-82614	201-45160-42500	REPAIR & MAIN OFFSET LINK	202229	3.20
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-2579141-9.05.24	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	202235	7,819.27
	PROJ: H06-42800	ARENA-NORTH RINK		UTILITIES		
01-02679	MENARD'S INC					
		I-69158	201-45160-42600	SUPPLIES & MA FIBERGLASS	202218	61.95
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS		
		I-69487	201-45160-42600	SUPPLIES & MA EDGER,DISTILLED WATER	202218	57.27
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		
01-02804	TMA STORES					
		I-102840	201-45160-42500	REPAIR & MAIN LOOSE FLAT REPAIR	202269	46.91
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-02880	THUNE TRUE VALUE & APPL					
		I-A568697	201-45160-42600	SUPPLIES & MA BLADE SET,CONTRACTOR BLADE	202267	42.98
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS		
		I-A569293	201-45160-42600	SUPPLIES & MA FLAPPER	202267	12.99
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-A569360	201-45160-42600	SUPPLIES & MA BATTERY	202267	18.99
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS		

BUDGET TO USE: CB-CURRENT BUDGET

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5165 CADWELL CONCESSIONS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02560	PEPSI COLA COMPANY					
		I-97795153	201-45165-42610	COST OF GOODS MUG ROOT BEER,WATER,DR PEPPER	202243	822.39
01-03700	CORE-MARK MIDCONTINENT					
		I-1582112-9	201-45165-42600	SUPPLIES HEINZ JUGS,PLASTIC TONGS	202171	21.97
		I-1591059	201-45165-42610	COST OF GOODS CANDY,KETCHUP,CHIPS,BUNS	202171	1,074.86
DEPARTMENT 5165 CADWELL CONCESSIONS						TOTAL: 1,919.22

01/29/2024 10:47 AM
PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 23

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-2639/1	201-45210-42600	SUPPLIES & MA DRAIN BRASS,HOSE,ADAPTOR	202180	35.97
	PROJ: H87-42600	PATTON YOUNG		SUPPLIES-MAINTENANCE		
		I-A46779/1	201-45210-42660	SMALL EQUIPME TORO TILLER GAS/OIL	202180	1,299.99
	PROJ: H50-42660	PARKS EQUIPMENT		SMALL EQUIPMENT		
01-00356	QUALIFIED PRESORT					
		I-2279-3292	201-45210-42600	SUPPLIES & MA POSTAGE 05.01-15.2024	202248	0.68
01-00424	RUNNINGS SUPPLY INC					
		I-1821628	201-45210-42650	UNIFORMS FERTILIZER,GATES BOOTS	202251	127.50
		I-1821628	201-45210-42602	CHEMICALS FERTILIZER,GATES BOOTS	202251	79.99
	PROJ: H51-42602	PARK SHOP		CHEMICALS		
		I-1831696	201-45210-42600	SUPPLIES & MA SNAP HOOK,DOCK LINE	202251	23.97
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1832409	201-45210-42600	SUPPLIES & MA DRILL BIT SET,HOOKS,CHAIN	202251	93.76
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1833163	201-45210-42650	UNIFORMS GLOVES	202251	23.98
		I-1836295	201-45210-42600	SUPPLIES & MA HITCHPIN CLIPS,BOLTS,NUTS	202251	14.15
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1836339	201-45210-42600	SUPPLIES & MA BULK BIN PRODUCTS	202251	3.68
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1837198	201-45210-42600	SUPPLIES & MA LINE,VALVE STOP,TRIMMER LINE	202251	105.75
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1839084	201-45210-42600	SUPPLIES & MA PLUGS,HEAD STRAIGHT SHAFT	202251	157.15
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-1842794	201-45210-42900	MOSQUITO PROG PLIERS,DEET,SPRAYER	202251	140.91
	PROJ: H51-42900	PARK SHOP		MOSQUITO PROGRAM		
01-00531	PAULSON SHEET METAL INC					
		I-49573	201-45210-43200	CAPITAL BUILD COLEMAN GAS FURNANCE	202242	10,989.00
	PROJ: H87-43200	PATTON YOUNG		CAPITAL BUILDINGS		
01-00532	A-OX WELDING SUPPLY CO					
		I-0000303517	201-45210-42500	REPAIR & MAIN CO2 CYLINDER FILL	202144	102.97
	PROJ: H51-42500	PARK SHOP		REPAIR/MAINTENANCE		
		I-001369508	201-45210-42600	SUPPLIES & MA SERVICE CHARGE 04.30.24	202144	12.50
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01054	JAMES VALLEY LANDSCAPE					
		I-2006159	201-45210-42600	SUPPLIES & MA MULCH NATURAL WOOD BULK	202203	1,043.64
	PROJ: H82-42600	DOWNTOWN BEAUTIFCATION		SUPPLIES/MATERIALS		
		I-2006164	201-45210-42600	SUPPLIES & MA MULCH NATURAL WOOD BULK	202203	130.80
	PROJ: H82-42600	DOWNTOWN BEAUTIFCATION		SUPPLIES/MATERIALS		
01-01199	STURDEVANTS AUTO VALUE					
		I-81500048.04.24	201-45210-42500	REPAIR & MAIN FINANCE CHARGE	202261	0.50
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815033378	201-45210-42500	REPAIR & MAIN AIR,FUEL,HYDRAULIC CONSTRUCTN	202261	132.19
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01199	STURDEVANTS AUTO VALUE	continued				
		I-815035471	201-45210-42500	REPAIR & MAIN FRONT BRAKE,PADS,SEALS,HINGE	202261	150.10
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01450	MUTH ELECTRIC INC					
		I-670477	201-45210-42600	SUPPLIES & MA INSTALLED NEW LED LIGHTS	202233	1,485.00
	PROJ: H66-42600	CAMP ARROYA		SUPPLIES/MATERIALS		
		I-670723A	201-45210-42600	SUPPLIES & MA WIRED NEW A/C UNIT ON ROOF	202233	707.50
	PROJ: H87-42600	PATTON YOUNG		SUPPLIES-MAINTENANCE		
01-01490	MUELLER LUMBER CO. INC.					
		I-04302024	201-45210-42600	SUPPLIES & MA WINDOW REPLCMNT,REPAIR AWNING	202232	1,401.05
	PROJ: H87-42600	PATTON YOUNG		SUPPLIES-MAINTENANCE		
01-01805	FASTENAL COMPANY					
		I-SDMIT171868	201-45210-42600	SUPPLIES & MA EYEWEAR	202186	70.68
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2582639-7.05.24	201-45210-42800	UTILITIES PATTON YOUNG	202235	97.42
	PROJ: H87-42800	PATTON YOUNG		UTILITIES		
		I-2967874-5.05.24	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	202235	50.08
	PROJ: H65-42800	AMPHITHEATER		UTILITIES		
		I-2997129-8.05.24	201-45210-42800	UTILITIES 800 E 11TH AVE	202235	21.15
	PROJ: H60-42800	NORTHBRIDGE PARK		UTILITIES		
01-02679	MENARD'S INC					
		I-68383	201-45210-42600	SUPPLIES & MA CONCRETE MIX	202218	63.70
	PROJ: H66-42600	CAMP ARROYA		SUPPLIES/MATERIALS		
		I-68595	201-45210-42602	CHEMICALS FERTILIZER	202218	124.95
	PROJ: H56-42602	HITCHCOCK PARK		CHEMICALS		
		I-68677	201-45210-42600	SUPPLIES & MA VALVE STEM,FLEX BAGS	202218	37.56
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-68798	201-45210-42600	SUPPLIES & MA GREEN TREATED WOOD	202218	60.91
	PROJ: H66-42600	CAMP ARROYA		SUPPLIES/MATERIALS		
		I-68834	201-45210-42600	SUPPLIES & MA THICKDECK LUMBER	202218	32.52
	PROJ: H66-42600	CAMP ARROYA		SUPPLIES/MATERIALS		
		I-69180	201-45210-42600	SUPPLIES & MA BATTERIES,BALLVALVE,WASTECAPS	202218	35.95
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-69214	201-45210-42600	SUPPLIES & MA CEMENT,DUST MOP,BAGS,SCREENS	202218	225.46
	PROJ: H76-42600	SANDY BEACH		SUPPLIES/MATERIALS		
		I-69340	201-45210-42600	SUPPLIES & MA LANDSCAPE FABRIC	202218	49.98
	PROJ: H82-42600	DOWNTOWN BEAUTIFCATION		SUPPLIES/MATERIALS		
01-02790	SUN GOLD SPORTS LLC					
		I-26694	201-45210-42650	UNIFORMS VETCH EMBROIDERY FEE	202264	20.00
01-02804	TMA STORES					
		I-102588	201-45210-42500	REPAIR & MAIN LOOSE FLAT REPAIR	202269	28.24
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02804	TMA STORES		continued			
		I-102627	201-45210-42500	REPAIR & MAIN TIRE MOUNTING, VALVE STEM REPR	202269	43.68
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-102649	201-45210-42500	REPAIR & MAIN LOOSE MOWER TIRE REPAIR	202269	39.02
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-102777	201-45210-42500	REPAIR & MAIN LOOSE FLAT REPAIR	202269	36.34
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
01-02880	THUNE TRUE VALUE & APPL					
		I-B288783	201-45210-42600	SUPPLIES & MA VALVE DRAIN CAP	202267	3.79
	PROJ: H87-42600		PATTON YOUNG	SUPPLIES-MAINTENANCE		
01-03545	JAN QUENZER					
		I-033976	201-45210-42604	TREES RETREE MITCHELL PROGRAM	202249	199.98
	PROJ: H52-42604		FORESTRY	TREES		
01-08130	C & B OPERATIONS LLC					
		I-12715028	201-45210-42500	REPAIR & MAIN RIM, WHEEL, TIRES	202162	1,119.50
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-12717023	201-45210-42500	REPAIR & MAIN TIRE	202162	108.69
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-12719520	201-45210-42500	REPAIR & MAIN LIFT LINK, SPACER, RING, SPRING	202162	136.20
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
		I-12731368	201-45210-42500	REPAIR & MAIN MOWER BLADE, SPACER, RING, PIN	202162	271.43
	PROJ: H50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE		
01-10154	SCHOENFELDER PORTABLES					
		I-3659	201-45210-42600	SUPPLIES & MA TOILET RENTALS	202255	460.00
	PROJ: H56-42600		HITCHCOCK PARK	SUPPLIES/MATERIALS		
				DEPARTMENT 5210 PARKS	TOTAL:	21,599.96

				FUND 201 PARK FUND	TOTAL:	41,800.14

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 202 CORN PALACE FUND

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-3292	202-45650-42660	SHIPPING/POST POSTAGE 05.01-15.2024	202248	4.76
01-00424	RUNNINGS SUPPLY INC					
		I-1843584	202-45650-42600	SUPPLIES & MA GLOVES	202251	19.98
	PROJ: X04-42600	DECORATING		SUPPLIES		
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-310556	202-45650-42600	SUPPLIES & MA SPARK PLUG	202163	10.98
01-01075	JOHNSON CONTROLS INC.					
		I-1-132967749861	202-45650-42500	REPAIRS & MAI JUN-AUG 2024 MAINTENANCE	202204	4,673.39
01-01450	MUTH ELECTRIC INC					
		I-670797	202-45650-42500	REPAIRS & MAI CIRCUIT FOR ELEVATOR REPAIR	202233	189.79
01-01830	NORTHWESTERN ENERGY					
		I-4153312-6.05.24	202-45650-42800	UTILITIES 614 N LAWLER ST	202235	13.29
01-02051	MIDCONTINENT COMMUNICAT					
		I-02644270114025	202-45650-42600	SUPPLIES & MA ACCT #026442701	202222	8.00
01-02811	JONES SUPPLIES					
		I-146699	202-45650-42600	SUPPLIES & MA BLEACH	202205	28.19
01-03267	WALMART/CAPITAL ONE					
		I-7975.05172024	202-45650-42600	SUPPLIES & MA SUNSCREEN	202275	37.68
01-03738	MID STATES AUDIO INC					
		I-33481	202-45650-42500	REPAIRS & MAI SOUND SYSTEM SERVICE CALL	202221	6,030.36
01-08281	VESTIS					
		I-6380195155	202-45650-42600	SUPPLIES & MA NAPKIN, TABLECLOTH CLEANING	202274	33.66
01-10254	LEIGHTON FAMILY FARMS					
		I-1055	202-45650-42610	COST OF GOODS POPCORN	202211	957.60
01-10353	DIMOCK DAIRY INC					
		I-24051244	202-45650-42610	COST OF GOODS CHEESE VARIETIES	202178	184.50
01-10425	ETIX INC					
		I-CP043024	202-45650-42900	TICKETING FEE TICKETING FEES	202185	3,378.30
01-10541	BUILDERS FIRST SOURCE					
		I-71872574	202-45650-42600	SUPPLIES & MA BAR TIES	202160	1,162.40
	PROJ: X04-42600	DECORATING		SUPPLIES		
DEPARTMENT 5650 CORN PALACE					TOTAL:	16,732.88

FUND 202 CORN PALACE FUND					TOTAL:	16,732.88

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 203 LAKE MITCHELL
DEPARTMENT: 5220 LAKE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02007	MILLBORN SEEDS INC					
		I-2021-14 P.E. #1	203-45220-43300	LAKE IMPROVEM 2021-14 P.E. #1	202227	105,975.00
DEPARTMENT 5220 LAKE					TOTAL:	105,975.00

FUND 203 LAKE MITCHELL					TOTAL:	105,975.00

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 209 BUSINESS IMPROV DIST #4

DEPARTMENT: 6530 ** INVALID DEPT **

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03542	LOWELL RANG MEMORAIL TO					
	I-3533	209-46530-42920	SPORTS AUTHOR LOWELL RANG MEMORAIL TOURNAMEN	202213		2,000.00
01-03543	MAC AREA EVENTS INC					
	I-3534	209-46530-42920	SPORTS AUTHOR PC MOUNTAIN BIKE CLASSIC 06.22	202214		1,500.00
01-03544	ARTS IN THE PARK					
	I-3535	209-46530-42920	SPORTS AUTHOR ARTS IN THE PARK 07.26-28.2024	202149		1,000.00
DEPARTMENT 6530 ** INVALID DEPT **						TOTAL: 4,500.00

FUND 209 BUSINESS IMPROV DIST #4						TOTAL: 4,500.00

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 214 E-911 EMERGENCY
DEPARTMENT: 3500 E-911
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03267	WALMART/CAPITAL ONE					
		I-8858.05092024	214-43500-42600	SUPPLIES & MA CLOROX WIPES,NORDIC WARE	202275	18.44
01-03455	GEOCOMM INC					
		I-INV092006	214-43500-42910	SERVICE CONTR LICENSING FEE	202188	6,063.75
01-05325	TRITECH SOFTWARE SYSTEM					
		I-411188	214-43500-42910	SERVICE CONTR SERVER/SOFTWARE ANNUAL RENWL	202272	8,833.24
DEPARTMENT 3500 E-911					TOTAL:	14,915.43

FUND 214 E-911 EMERGENCY					TOTAL:	14,915.43

BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02811	JONES SUPPLIES					
		I-146669	218-45180-42600	SUPPLIES & MA T-PAPERS,ROLL TOWELS	202205	93.13
01-02880	THUNE TRUE VALUE & APPL					
		I-A569423	218-45180-42600	SUPPLIES & MA NUTS,BOLTS,CHARGERS	202267	44.34
01-03209	GREENWOOD CLEANING					
		I-6134	218-45180-42500	REPAIR & MAIN CLEANING KITCHEN HOOD	202190	550.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1N1Y-7LFN-M6X3	218-45180-42600	SUPPLIES & MA NOTEBOOKS,TABS,PAPER,STICKERS	202148	31.13
DEPARTMENT 5180 JVCC					TOTAL:	718.60

FUND 218 COMMUNITY SERVICES					TOTAL:	1,175.64

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 219 NUTRITION
DEPARTMENT: 5140 NUTRITION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01221	MT VERNON SCHOOL DISTRI					
	I-05212024	219-45140-42911	CONTRACT SERV MAY 2024 SR MEALS-MT VERNON		202231	82.50
01-09069	BIG DADDY D'S INC					
	I-911	219-45140-42911	CONTRACT SERV SR MEALS 05.13-15.2024		202157	2,216.80
	I-912	219-45140-42911	CONTRACT SERV SR MEALS 05.20-24.2024		202157	2,434.40
01-09403	TRADITIONS PREPARED MEA					
	I-INV2260003695	219-45140-42911	CONTRACT SERV FROZEN MEALS		202270	3,227.97
01-09703	AMAZON CAPITAL SERVICES					
	I-1N1Y-7LFN-M6X3	219-45140-42600	SUPPLIES & MA NOTEBOOKS,TABS,PAPER,STICKERS		202148	31.13
				DEPARTMENT 5140 NUTRITION	TOTAL:	7,992.80

				FUND 219 NUTRITION	TOTAL:	7,992.80

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 230 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES					
		I-AIP 28 AIRPORT #35	230-43500-43320	AIP-RECONSTRU AIP 28 AIRPORT P.E. #35	202194	3,719.63
		I-AIP 32 AIRPORT #3	230-43500-43205	HANGAR AIP 32 AIRPORT P.E. #3	202194	2,784.22
01-02624	SD PUBLIC ASSURANCE ALL					
		I-30433	230-43500-42100	INSURANCE 2023 JOHN DEERE TRACTOR CVRG	202257	385.19
01-02880	THUNE TRUE VALUE & APPL					
		I-A569727	230-43500-42600	SUPPLIES & MA KEYS	202267	4.98
01-09263	AIRSIDE SOLUTIONS INC					
		I-38770	230-43500-42500	REPAIR & MAIN CONTROL BOARD STAND-OFFS	202147	1,376.08
		I-38770-01	230-43500-42500	REPAIR & MAIN CONTROL BOARD UPGRADE	202147	1,950.00
				DEPARTMENT 3500 AIRPORT	TOTAL:	10,220.10
				FUND 230 AIRPORT	TOTAL:	10,220.10

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3330 WATER TREATMENT PLANT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00520	HAWKINS INC					
		I-6757714	602-43330-42600	SUPPLIES & MA CHLORINE CYLINDER	202192	50.00
01-01830	NORTHWESTERN ENERGY					
		I-2941237-6.05.24	602-43330-42800	UTILITIES 1416 E SPRUCE ST	202235	49.70
01-02602	PUBLIC HEALTH LABORATOR					
		I-10615392	602-43330-42550	LAB FEES TESTING	202247	225.00
01-08281	VESTIS					
		I-6380193735	602-43330-42600	SUPPLIES & MA MOP DUST,MICROFIBER WIPERS	202274	42.53
DEPARTMENT 3330 WATER TREATMENT PLANT TOTAL:						367.23

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-3292	602-43340-42660	POSTAGE POSTAGE 05.01-15.2024	202248	34.02
01-00424	RUNNINGS SUPPLY INC					
		I-1844153	602-43340-42600	SUPPLIES & MA DIAMOND CUTTING WHEEL	202251	62.99
		I-1847844	602-43340-42600	SUPPLIES & MA BULK BIN PRODUCT	202251	4.76
		I-1848323	602-43340-42600	SUPPLIES & MA BULK BIN PRODUCTS	202251	37.92
01-00525	DAKOTA PUMP LLC					
		I-18162	602-43340-42600	SUPPLIES & MA GASKET RING	202173	50.00
01-00786	SOUTH DAKOTA 811					
		I-SD24-01030	602-43340-42200	LOCATES APR 2024 MESSAGE FEES	202260	160.13
01-01199	STURDEVANTS AUTO VALUE					
		I-815036649	602-43340-42500	REPAIR & MAIN HEATER HOSE CONNECTOR	202261	21.98
01-01700	AAA COLLECTIONS INC					
		I-7782-1.04.24	602-43340-42910	BILLING OFFIC COLLECTION FEES	202145	8.34
01-01819	NORTHWEST PIPE FITTINGS					
		I-442423	602-43340-42600	SUPPLIES & MA ATTACHABLE AUGER	202234	286.09
01-01830	NORTHWESTERN ENERGY					
		I-2576810-2.05.24	602-43340-42800	UTILITIES 1224 1/2 W 5TH AVE	202235	294.87
01-01964	DAKOTA SUPPLY GROUP					
		I-S103598512.003	602-43340-42600	SUPPLIES & MA HINGED BRASS SADDLES,ACCT 700	202174	230.14
01-02143	HDR ENGINEERING INC					
		I-2022-22 P.E. #15	602-43340-42225	PROFESSIONAL 2022-22 P.E. #15	202193	364.38
01-02470	CORE & MAIN LP					
		I-U612425	602-43340-42600	SUPPLIES & MA CURB BOX,HOSE,BRASS BUSHING	202170	143.72
		I-U840770	602-43340-42525	HYDRANT REPAI HYDRANT VALVE TOP,SPRINGS,HOUS	202170	1,224.94
		I-U901822	602-43340-42600	SUPPLIES & MA COUPLINGS	202170	2,060.40
01-02480	SCHMUCKER, PAUL, NOHR &					
		I-2021-3 P.E. #22	602-43340-43358	PAINT WEST WT 2021-3 P.E. #22	202254	450.00
		I-2023-7 P.E. #11	602-43340-43332	WEST HARMON D 2023-7 P.E. #11	202254	2,730.77
		I-2023-8 P.E. #11	602-43340-43331	12TH-13TH LOO 2023-8 P.E. #11	202254	25,490.38
01-02679	MENARD'S INC					
		I-69522	602-43340-42600	SUPPLIES & MA 96" 59W T8	202218	15.93
		I-69913	602-43340-42600	SUPPLIES & MA PVC,STRAIN RELIEF	202218	30.81
01-03495	HALME INC					
		I-2023-8 P.E. #2	602-43340-43331	12TH-13TH LOO 2023-8 P.E. #2	202191	345,313.75

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: 3340 WATER DISTRIBUTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06656	PREMIER PEST CONTROL LL					
		I-52139	602-43340-42600	SUPPLIES & MA MAY 2024 PEST CONTROL	202244	75.00
01-07131	BAKER BROS ELECTRIC LLC					
		I-3856	602-43340-42500	REPAIR & MAIN CHANGE FIXTURE TO LED MEZZANIN	202154	183.47
01-07278	MEIERHENRY SARGENT LLP					
		I-45897	602-43340-43333	HIGHWAY 37 WA DW-07 WATER SYSTEM IMPRVMT	202217	9,940.00
		I-45897	602-43340-43332	WEST HARMON D DW-07 WATER SYSTEM IMPRVMT	202217	6,248.00
		I-45897	602-43340-43331	12TH-13TH LOO DW-07 WATER SYSTEM IMPRVMT	202217	12,212.00
01-08417	INFRASTRUCTURE DESIGN G					
		I-2020-20 P.E. #37	602-43340-43355	ABOVE GROUND 2020-20 P.E. #37	202199	1,588.20
		I-2020-20 P.E. #38	602-43340-43355	ABOVE GROUND 2020-20 P.E. #38	202199	21,568.52
01-08466	CHR SOLUTIONS INC					
		I-767626	602-43340-42660	POSTAGE MAR 2024 BILLING,MAILING SERVC	202165	825.20
		I-767626	602-43340-42910	BILLING OFFIC MAR 2024 BILLING,MAILING SERVC	202165	384.26
		I-767863	602-43340-42660	POSTAGE APR 2024 BILLING,MAILING	202165	820.60
		I-767863	602-43340-42910	BILLING OFFIC APR 2024 BILLING,MAILING	202165	403.56
DEPARTMENT 3340 WATER DISTRIBUTION					TOTAL:	433,265.13
FUND 602 WATER					TOTAL:	433,632.36

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-3292	604-43200-42660	POSTAGE POSTAGE 05.01-15.2024	202248	34.02
01-00424	RUNNINGS SUPPLY INC					
		I-1842570	604-43200-42600	SUPPLIES SWEEPER NOZZLE,STIHL PARTS	202251	10.57
		I-1849629	604-43200-42650	UNIFORMS HOLLEMAN STEEL TOE BOOTS	202251	140.00
01-02143	HDR ENGINEERING INC					
		I-2021-31 P.E. #38	604-43200-43300	NORTH PLANT I 2021-31 P.E. #38	202193	8,640.89
		I-2022-1 P.E. #16	604-43200-43310	SOUTH PLANT I 2022-1 P.E. #16	202193	348,436.44
01-02409	ENVIRONMENTAL RESOURCE					
		I-078203	604-43200-42600	SUPPLIES SIMPLE NUTRIENTS,PH	202184	481.04
01-02804	TMA STORES					
		I-102949	604-43200-42500	REPAIRS FLAT TIRE REPAIR	202269	28.17
01-06656	PREMIER PEST CONTROL LL					
		I-52131	604-43200-42600	SUPPLIES MAY 2024 PEST CONTROL	202244	75.00
01-08466	CHR SOLUTIONS INC					
		I-767626	604-43200-42660	POSTAGE MAR 2024 BILLING,MAILING SERVC	202165	825.20
		I-767863	604-43200-42660	POSTAGE APR 2024 BILLING,MAILING	202165	820.60
DEPARTMENT 3200 WASTE WATER TREATMENT TOTAL:						359,491.93

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00236	BENDER'S SEWER CLEANING					
	I-33989	604-43250-43317	CIPP	INSTALL SECTION BROKEN SEWER	202156	3,720.00
01-00436	CHS FARMERS ALLIANCE					
	I-IZ3118	604-43250-42500	REPAIRS	TIRE REPAIR	202166	15.00
01-00786	SOUTH DAKOTA 811					
	I-SD24-01030	604-43250-42200	PROFESSIONAL	APR 2024 MESSAGE FEES	202260	160.12
01-00985	HONDA OF MITCHELL					
	I-136869	604-43250-42600	SUPPLIES	MIXER	202198	31.20
01-01700	AAA COLLECTIONS INC					
	I-7782-1.04.24	604-43250-42910	BILLING OFFIC	COLLECTION FEES	202145	8.33
01-01830	NORTHWESTERN ENERGY					
	I-2572870-0.05.24	604-43250-42800	UTILITIES	1511 N COMMERCE	202235	68.06
	I-2582739-5.05.24	604-43250-42800	UTILITIES	1300 W NORWAY AVE	202235	357.61
	I-2809477-9.05.24	604-43250-42800	UTILITIES	1423 COUNTRY DR	202235	300.90
01-02143	HDR ENGINEERING INC					
	I-2022-22 P.E. #15	604-43250-42200	PROFESSIONAL	2022-22 P.E. #15	202193	364.37
01-02480	SCHMUCKER, PAUL, NOHR &					
	I-2022-3 P.E. #14	604-43250-42200	PROFESSIONAL	2022-3 P.E. #14	202254	550.00
	I-2023-16 P.E. #13	604-43250-43350	S HARMON/OHLM	2023-16 P.E. #13	202254	300.00
	I-2023-6 P.E. #10	604-43250-43349	N HARMON/AIRP	2023-6 P.E. #10	202254	1,973.75
	I-2023-6 P.E. #11	604-43250-43349	N HARMON/AIRP	2023-6 P.E. #11	202254	965.00
01-02880	THUNE TRUE VALUE & APPL					
	I-A568222	604-43250-42600	SUPPLIES	CONNECTOR	202267	29.98
01-03495	HALME INC					
	I-2022-3 P.E. #1	604-43250-42200	PROFESSIONAL	2022-3 P.E. #1	202191	20,196.00
	I-2023-16 P.E. #1	604-43250-43350	S HARMON/OHLM	2023-16 P.E. #1	202191	11,520.00
01-06656	PREMIER PEST CONTROL LL					
	I-52140	604-43250-42600	SUPPLIES	MAY 2024 PEST CONTROL	202244	75.00
01-07278	MEIERHENRY SARGENT LLP					
	I-45898	604-43250-43347	23RD & OHLMAN CW-11	WWTP IMPROVEMENTS	202217	10,472.00
	I-45898	604-43250-43348	HIGHWAY 37 UT CW-11	WWTP IMPROVEMENTS	202217	6,664.00
	I-45898	604-43250-43349	N HARMON/AIRP CW-11	WWTP IMPROVEMENTS	202217	21,896.00
	I-45898	604-43250-43350	S HARMON/OHLM CW-11	WWTP IMPROVEMENTS	202217	8,568.00
01-07430	ELLIOTT EQUIPMENT CO					
	I-179346	604-43250-42600	SUPPLIES	WIRELESS KAR-TECH REMOTE	202182	1,847.05
	I-179418	604-43250-42600	SUPPLIES	JET HOSE,PIPE COUPLER,FITTING	202182	2,515.24

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08466	CHR SOLUTIONS INC					
		I-767626	604-43250-42910	BILLING OFFIC MAR 2024 BILLING,MAILING SERVC	202165	384.26
		I-767863	604-43250-42910	BILLING OFFIC APR 2024 BILLING,MAILING	202165	403.56
01-09422	KEY CONTRACTING INC					
		I-7920	604-43250-43310	MANHOLE REHAB BENCH FLOWLINE/MANHOLES	202206	94,872.50
DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL:						188,257.93

FUND 604 SEWER				TOTAL:	547,749.86	

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 612 SANITATION
DEPARTMENT: 3220 RECYCLING PROGRAM
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00281	HELMS AND ASSOCIATES					
		I-2021-30 P.E. #15	612-43220-43200	BUILDINGS 2021-30 P.E. #15	202194	7,914.30
		I-2021-30 P.E. #16	612-43220-43200	BUILDINGS 2021-30 P.E. #16	202194	7,856.08
01-01117	FLEETPRIDE					
		I-117021457	612-43220-42600	SUPPLIES GREEN ARCTIC FLEX ASSEMBLY	202187	114.83
01-01830	NORTHWESTERN ENERGY					
		I-3750165-7.05.24	612-43220-42800	UTILITIES 2801 E HAVENS ST	202235	265.12
DEPARTMENT 3220 RECYCLING PROGRAM					TOTAL:	16,150.33

BUDGET TO USE: CB-CURRENT BUDGET

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PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-3292	612-43240-42600	SUPPLIES POSTAGE 05.01-15.2024	202248	31.28
01-00424	RUNNINGS SUPPLY INC					
		I-1843298	612-43240-42600	SUPPLIES QUICK LINK,HOOKS,SHACKLES	202251	48.32
		I-1844189	612-43240-42600	SUPPLIES PASTURE PRO HERBICIDE,FLUID,OI	202251	1,009.64
01-01199	STURDEVANTS AUTO VALUE					
		I-815036253	612-43240-42600	SUPPLIES CABIN AIR FILTER,OIL FILTERS	202261	47.49
		I-815036271	612-43240-42600	SUPPLIES CLASSICAL SECTION	202261	43.98
		I-815036272	612-43240-42600	SUPPLIES GL COMMAND RED	202261	95.94
01-01239	BUTLER MACHINERY INC					
		I-04PS0764692	612-43240-42600	SUPPLIES SENSORS,SEAL O-RINGS	202161	460.78
		I-04PS0766189	612-43240-42600	SUPPLIES CUTTING EDGES	202161	1,233.13
		I-13PS0080436	612-43240-42600	SUPPLIES CORE CHARGE,CONT GP-JSTK	202161	1,905.70
		I-13SS0001728	612-43240-42600	SUPPLIES ROCKLAND WHEEL TYPE LOADER	202161	8,143.75
		I-13WO045352	612-43240-42500	REPAIR AND MA SERVICE CALL CHARGE	202161	180.00
01-02679	MENARD'S INC					
		I-69468	612-43240-42600	SUPPLIES FLY SWATTERS,CLOROX WIPES,TERR	202218	79.48
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0048	612-43240-42300	SANIT-LF-PUBL 05.01&05.08 BIDS/PROPOSALS	202169	71.14
01-09509	INNOVATIVE OFFICE SOLUT					
		I-IN4538703	612-43240-42600	SUPPLIES THERMAL PAPER ROLL,LABELS	202201	134.34
01-10414	MIDWAY SERVICE dba VOLL					
		I-65445	612-43240-42600	SUPPLIES DIESEL EXHAUST FLUID	202223	375.75
DEPARTMENT 3240 LANDFILL					TOTAL:	13,860.72

FUND 612 SANITATION					TOTAL:	35,909.48

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00671	VAN DIEST SUPPLY CO					
		I-117079	614-45250-42602	CHEMICALS HERBICIDE	202273	457.75
01-01355	MIDWEST TURF & IRRIGATI					
		I-3930616-00	614-45250-42600	SUPPLIES & MA HIGH HOC KIT	202226	169.13
		I-3930857-00	614-45250-42600	SUPPLIES & MA HIGH HOC KITS	202226	314.64
01-01450	MUTH ELECTRIC INC					
		I-670311	614-45250-42500	REPAIR & MAIN INSTALLED CAT 5 ATM CABLE	202233	235.81
01-01590	MCLEOD'S PRINTING					
		I-75764	614-45250-42300	PUBLISHING THERMAL PAPER	202216	59.99
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.05.24	614-45250-42800	UTILITIES 700 W 23RD AVE	202235	146.75
		I-2581643-0.05.24	614-45250-42800	UTILITIES GOLF PUMP 100 H	202235	810.21
		I-2581875-8.05.24	614-45250-42800	UTILITIES GOLF CLUB HOUSE	202235	480.82
		I-2581876-6.05.24	614-45250-42800	UTILITIES GOLF CART SHED	202235	43.01
01-03588	ZIMCO SUPPLY CO					
		I-192815	614-45250-42602	CHEMICALS CROP OIL REPLACEMENT,SUPERTURF	202278	1,335.00
		I-192815	614-45250-42604	TREES & SOD CROP OIL REPLACEMENT,SUPERTURF	202278	290.00
01-05099	EMME SAND & GRAVEL INC					
		I-10311	614-45250-42603	SAND/GOLF COU GOLF TOP DRESSING SAND	202183	1,668.47
01-05227	PRESTIGE FLAG					
		I-739269	614-45250-42600	SUPPLIES & MA RED,ROYAL BLUE,WHITE FLAGS	202246	632.95
01-08281	VESTIS					
		C-6380002229	614-45250-42600	SUPPLIES & MA RENT CREDIT	202274	2.33-
		I-6380193727	614-45250-42600	SUPPLIES & MA MAT CLEANING	202274	31.61
01-08892	ERIC HIEB					
		I-05282024	614-45250-42200	GOLF PRO CONT BASE CONTRACT 06.2024	202196	9,306.85
		I-052824	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 06.2024	202196	4.75
01-09554	TEXAS REFINERY CORP					
		I-279076	614-45250-42600	SUPPLIES & MA CASE OF GREASE TUBES	202266	295.00
DEPARTMENT 5250 GOLF COURSE					TOTAL:	16,280.41

FUND 614 GOLF COURSE					TOTAL:	16,280.41

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01964	DAKOTA SUPPLY GROUP					
		I-S103706142.001	619-45220-42500	REPAIR & MAIN HOMELINE GFIS,ACCT 704	202174	77.60
01-02679	MENARD'S INC					
		I-68514	619-45220-42500	REPAIR & MAIN HOSE CLAMP,TEES,ELBOWS	202218	99.17
		I-68951	619-45220-42600	SUPPLIES LIGHT BULBS	202218	57.27
01-02880	THUNE TRUE VALUE & APPL					
		I-A566185	619-45220-42600	SUPPLIES PLUMBING SUPPLY	202267	1.98
		I-A566339	619-45220-42600	SUPPLIES MISC HARDWARE	202267	17.89
		I-A569219	619-45220-42600	SUPPLIES SIMPLE GREEN,BLEACH	202267	27.07
		I-B288027	619-45220-42500	REPAIR & MAIN BLEACH,SIMPLE GREEN	202267	15.48
		I-B289013	619-45220-42500	REPAIR & MAIN DUCT ELBOW	202267	7.49
01-03100	CENTURY LINK					
		I-605 995-8457.05.24	619-45220-42800	UTILITIES ACCT # 605 995-8457	202164	13.64
				DEPARTMENT 5220 CAMPGROUND	TOTAL:	317.59
				FUND 619 CAMPGROUND	TOTAL:	317.59

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01700	AAA COLLECTIONS INC					
		I-7783-2.04.24	621-369	REFUNDS & REI COLLECTIONS FEES	202145	20.40
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL:
						20.40

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: 4600 EMS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02700	HENRY SCHEIN INC					
		I-84812037	621-44600-42600	SUPPLIES ECG PAPER	202195	75.62
		I-85631581	621-44600-42600	SUPPLIES CATHETERS,SUCTION TUBING,NEEDL	202195	506.84
		I-86390152	621-44600-42600	SUPPLIES NEEDLE DECOMPRESSION	202195	34.60
01-03104	HOLIDAY INN CITY CENTRE					
		I-749343	621-44600-42700	TRAVEL, TRAIN BRUNS SF ROOMS	202197	118.85
01-05325	TRITECH SOFTWARE SYSTEM					
		I-411188	621-44600-42693	SOFTWARE/SUPP SERVER/SOFTWARE ANNUAL RENWL	202272	168.48
01-08156	PREMIER SPECIALTY VEHIC					
		I-5436	621-44600-43420	AMBULANCE REP REPLACEMENT MEDIC 3 AMBULANCE	202245	146,583.00
01-08340	LEWIS FAMILY DRUG LLC					
		I-432193	621-44600-42600	SUPPLIES GLUCO CARDS	202212	4.99
01-09800	TELEFLEX LLC					
		I-9508141895A	621-44600-42600	SUPPLIES REMAINING BALANCE FOR NEEDLES	202265	516.19
01-09962	QUICK MED CLAIMS					
		I-INV36158	621-44600-42250	CONTRACT-QMC APR 2024 MONTHLY CHARGES	202250	2,883.44
DEPARTMENT 4600 EMS					TOTAL:	150,892.01

FUND 621 EMERGENCY MEDICAL SERVICE					TOTAL:	150,912.41

PACKET : 06883 06884 06885 06886
VENDOR SET: Mult
FUND : 700 AGENCY FUNDS
DEPARTMENT: 5300 AGENCY FUNDS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03541	BARCON INC					
		I-11142023	700-45300-42900	BID DEPOSITS HYDRANT METER DEPOSIT REFUND	202155	2,000.00
01-09246	ELLIOT CONSTRUCTION					
		I-05212024	700-45300-42900	BID DEPOSITS HYDRANT METER DEPOSIT REFUND	202181	2,000.00
				DEPARTMENT 5300 AGENCY FUNDS	TOTAL:	4,000.00

				FUND 700 AGENCY FUNDS	TOTAL:	4,000.00

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 724 STREET CONSTRUCTION

DEPARTMENT: 5000 STREET CONST

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02480	SCHMUCKER, PAUL, NOHR &					
		I-2022-23 P.E. #16	724-45000-42900	PROJECT CONST 2022-23 P.E. #16	202254	4,463.75
				DEPARTMENT 5000 STREET CONST	TOTAL:	4,463.75

				FUND 724 STREET CONSTRUCTION	TOTAL:	4,463.75
					REPORT GRAND TOTAL:	1,603,925.57

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2024-2025	101-320	LICENSES & PERM*NON-EXPENS	777.00	121,000-	56,198.80-		
	101-41110-42300	LEGAL PUBLICATIONS	516.08	13,000	7,583.07		
	101-41110-42600	SUPPLIES & MATERIALS	29.50	725	337.11		
	101-41420-42600	SUPPLIES & MATERIALS	207.43	3,000	1,428.41		
	101-41440-42220	CDL TRAINING	48.00	5,375	5,277.00		
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	1,021.00	35,115	19,085.02		
	101-41440-42300	PUBLISHING	199.00	7,600	7,001.00		
	101-41440-42600	SUPPLIES & MATERIALS	155.88	1,500	1,219.37		
	101-41440-42980	SAFETY COMMITTEE	320.62	750	429.38		
	101-41460-42120	WORKMEN'S COMPENSATION	25,800.00	90,000	22,164.00		
	101-41920-42520	REPAIR-CITY HALL	123.72	3,100	1,836.48		
	101-41935-42615	POSTAGE	259.11	7,000	4,467.09		
	101-41935-42645	COMPUTER HARDWARE	19,095.58	73,680	47,320.37		
	101-41935-42920	COMPUTER SOFTWARE	5,047.24	121,015	19,561.86		
	101-42110-42200	PROFESSIONAL SERVICES	56.27	29,581	23,238.31		
	101-42110-42500	REPAIR & MAINTENANCE	262.67	13,700	6,682.85		
	101-42110-42600	SUPPLIES	1,216.22	35,055	23,623.17		
	101-42110-42610	GAS OIL TIRES	557.48	60,000	41,069.98		
	101-42110-42640	UNIFORM ALLOWANCE	45.00	7,000	6,586.56		
	101-42110-42693	COMPUTER SOFTWARE	21,887.56	103,835	17,962.18		
	101-42130-42500	REPAIRS	1,357.35	3,000	1,244.28-	Y	
	101-42130-42520	EMERGENCY SIREN UTILITIES	177.19	2,700	1,532.81		
	101-42130-42530	TRAFFIC LIGHTS MAINT	17.99	12,500	8,505.20		
	101-42130-42540	SIGNS	5.39	16,000	12,804.66		
	101-42130-42545	PAINT	3,448.80	17,000	12,501.84		
	101-42130-42560	SIREN REPAIR	100.41	2,000	854.29		
	101-42130-42600	SUPPLIES	25.37	3,300	2,282.64		
	101-42130-42610	GAS, OIL, TIRES	366.52	5,000	2,439.35		
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	825.09	38,000	23,571.41		
	101-42130-42835	UTILITIES-STREET LIGHTS	567.37	253,000	157,656.16		
	101-42130-42840	BUILDING UTILITIES	261.13	7,000	4,591.18		
	101-42200-42500	REPAIR & MAINTENANCE	45.98	16,050	7,250.86		
	101-42200-42600	SUPPLIES	114.15	15,650	9,098.33		
	101-42200-42640	UNIFORMS	83.99	6,200	3,392.62		
	101-43100-42500	REPAIRS	3,001.85	16,000	22,762.42-	Y	
	101-43100-42600	SUPPLIES	4,876.39	140,000	72,242.07		
	101-43100-42650	UNIFORMS	219.60	3,600	2,987.47		
	101-43100-42700	TRAVEL, CONF, DUES	450.00	1,000	91.90		
	101-43100-43421	FUEL SYSTEM UPGRADE	572.50	100,000	19,204.09		
	101-43100-43425	SKID LOADER	92,760.06	105,000	12,239.94		
	101-43110-42500	REPAIRS	149.27	700	737.75-	Y	
	101-43110-42750	PLANNING COMMISSION EXPENS	36.96	1,000	643.44		
	101-43110-42916	NUISANCE ABATEMENT	2,470.00	15,000	11,463.45		
	101-43150-42500	REPAIR & MAINTENANCE	625.00	4,500	3,875.00		
	101-43150-42600	SUPPLIES & MATERIALS	9,636.78	7,000	2,765.90-	Y	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	101-43150-42800	UTILITIES	28.05	300	114.99			
	101-43700-42600	SUPPLIES & MATERIALS	467.68	16,000	9,374.58			
	101-43700-42602	CHEMICALS	5,173.75	8,500	763.86			
	101-43700-42604	TREES, SOD & SEED	435.00	2,000	1,275.00			
	101-43700-42800	UTILITIES	329.82	5,000	3,315.47			
	101-44120-42800	UTILITIES-POUND	56.90	3,400	2,478.09			
	101-44120-42900	IMPOUNDING DOGS	350.00	16,200	10,422.96			
	101-45500-42600	SUPPLIES & MATERIALS	13.47	11,000	5,731.49			
	101-45500-42693	E-BOOKS/AUDIO BOOKS	160.38	21,650	11,241.31			
	101-45500-43420	BOOKS	476.17	47,000	32,585.00			
	101-45500-43421	AUDIO-VISUAL	36.00	4,000	2,704.38			
	201-45110-42605	SUPPLIES & MAT-AQUATICS	59.75	5,500	1,956.61			
	201-45140-42500	REPAIR & MAINTENANCE	1,372.30	32,872	16,571.30			
	201-45140-42600	SUPPLIES & MATERIALS	45.91	30,076	17,383.42			
	201-45140-42601	CONCESSION SUPPLIES	68.96	12,000	6,593.82			
	201-45140-42650	UNIFORMS	25.00	1,250	385.10			
	201-45140-42800	UTILITIES	5,862.09	174,300	113,237.86			
	201-45160-42500	REPAIR & MAINTENANCE	562.32	52,000	32,925.81			
	201-45160-42600	SUPPLIES & MATERIALS	1,029.86	55,147	44,169.08			
	201-45160-42602	CHEMICALS	1,513.50	20,500	9,066.50			
	201-45160-42610	GAS & FUEL	78.00-	13,500	9,867.70			
	201-45160-42800	UTILITIES	7,819.27	150,220	84,835.45			
	201-45165-42600	SUPPLIES	21.97	1,000	950.20			
	201-45165-42610	COST OF GOODS SOLD	1,897.25	30,000	20,218.79			
	201-45210-42500	REPAIR & MAINTENANCE	2,168.86	41,150	20,132.02			
	201-45210-42600	SUPPLIES & MATERIALS	6,256.15	64,600	33,530.00			
	201-45210-42602	CHEMICALS	204.94	5,500	2,705.56			
	201-45210-42604	TREES	199.98	4,000	3,500.02			
	201-45210-42650	UNIFORMS	171.48	2,100	1,321.77			
	201-45210-42660	SMALL EQUIPMENT	1,299.99	2,500	1,200.01			
	201-45210-42800	UTILITIES	168.65	60,000	50,094.64			
	201-45210-42900	MOSQUITO PROGRAM	140.91	12,000	11,859.09			
	201-45210-43200	CAPITAL BUILDINGS	10,989.00	6,500	4,489.00-	Y		
	202-45650-42500	REPAIRS & MAINTENANCE	10,893.54	72,530	34,763.87			
	202-45650-42600	SUPPLIES & MATERIALS	1,300.89	53,490	32,237.03			
	202-45650-42610	COST OF GOODS SOLD	1,142.10	182,000	76,387.94			
	202-45650-42660	SHIPPING/POSTAGE	4.76	3,000	2,813.53			
	202-45650-42800	UTILITIES	13.29	90,000	66,794.56			
	202-45650-42900	TICKETING FEES	3,378.30	5,760	1,606.09			
	203-45220-43300	LAKE IMPROVEMENTS	105,975.00	6,000,000	5,851,700.03			
	209-46530-42920	SPORTS AUTHORITY PROMO	4,500.00	100,000	49,250.00			
	214-43500-42600	SUPPLIES & MATERIALS	18.44	920	421.71			
	214-43500-42910	SERVICE CONTRACTS	14,896.99	22,403	796.39			
	218-45150-42320	ADVERTISING	15.32	900	566.68			
	218-45150-42500	REPAIR AND MAINTENANCE	76.94	8,500	5,138.08			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
	218-45150-42600	SUPPLIES & MATERIALS	31.13	11,400	8,753.27			
	218-45150-42810	UTILITIES-GARAGE	333.65	12,722	8,439.14			
	218-45180-42500	REPAIR & MAINTENANCE	550.00	4,000	1,985.00			
	218-45180-42600	SUPPLIES & MATERIALS	168.60	3,000	850.03			
	219-45140-42600	SUPPLIES & MATERIALS	31.13	1,600	995.83			
	219-45140-42911	CONTRACT SERVICES-MEALS	7,961.67	188,431	106,833.38			
	230-43500-42100	INSURANCE	385.19	14,300	532.27			
	230-43500-42500	REPAIR & MAINTENANCE	3,326.08	10,000	134.76-	Y		
	230-43500-42600	SUPPLIES & MATERIALS	4.98	8,500	6,842.72			
	230-43500-43205	HANGAR	2,784.22	202,252	108,156.67			
	230-43500-43320	AIP-RECONSTRUCT RUNWAY	3,719.63	118,194	71,698.64			
	602-43330-42550	LAB FEES	225.00	22,600	21,338.00			
	602-43330-42600	SUPPLIES & MATERIALS	92.53	17,500	14,354.36			
	602-43330-42800	UTILITIES	49.70	180,000	165,992.07			
	602-43340-42200	LOCATES	160.13	2,000	1,707.04			
	602-43340-42225	PROFESSIONAL SERVICES	364.38	125,000	63,343.75-	Y		
	602-43340-42500	REPAIR & MAINTENANCE	205.45	18,850	13,500.50			
	602-43340-42525	HYDRANT REPAIRS	1,224.94	20,000	18,775.06			
	602-43340-42600	SUPPLIES & MATERIALS	2,997.76	125,300	88,471.40			
	602-43340-42660	POSTAGE	1,679.82	10,000	5,617.23			
	602-43340-42800	UTILITIES	294.87	11,000	9,212.07			
	602-43340-42910	BILLING OFFICE	796.16	10,700	8,524.29			
	602-43340-43331	12TH-13TH LOOP-EAST OF CAP	383,016.13	730,415	76,003.85			
	602-43340-43332	WEST HARMON DRIVE LOOPING	8,978.77	504,126	94,860.59			
	602-43340-43333	HIGHWAY 37 WATER MAIN REPL	9,940.00	1,499,685	1,487,867.50			
	602-43340-43355	ABOVE GROUND STORAGE	23,156.72	8,515,013	6,183,488.31			
	602-43340-43358	PAINT WEST WTR TOWER	450.00	250,784	249,434.00			
	604-43200-42500	REPAIRS	28.17	16,500	7,909.35			
	604-43200-42600	SUPPLIES	566.61	21,650	14,152.28			
	604-43200-42650	UNIFORMS	140.00	1,750	728.17			
	604-43200-42660	POSTAGE	1,679.82	9,000	4,589.40			
	604-43200-43300	NORTH PLANT IMPROVEMENTS	8,640.89	3,745,819	2,897,605.82			
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	348,436.44	29,829,861	28,921,499.99			
	604-43250-42200	PROFESSIONAL SERVICES	21,270.49	165,000	124,338.81			
	604-43250-42500	REPAIRS	15.00	22,000	12,484.44			
	604-43250-42600	SUPPLIES	4,498.47	50,000	34,395.64			
	604-43250-42800	UTILITIES	726.57	51,000	37,385.22			
	604-43250-42910	BILLING OFFICE	796.15	8,000	5,824.28			
	604-43250-43310	MANHOLE REHABILITATION	94,872.50	100,000	5,127.50			
	604-43250-43317	CIPP	3,720.00	555,000	466,335.50			
	604-43250-43347	23RD & OHLMAN LIFT STATION	10,472.00	1,743,000	1,731,678.00			
	604-43250-43348	HIGHWAY 37 UTILITIES	6,664.00	1,595,000	1,586,339.75			
	604-43250-43349	N HARMON/AIRPORT LIFT STAT	24,834.75	2,187,569	2,152,336.13			
	604-43250-43350	S HARMON/OHLMAN LIFT STATI	20,388.00	1,373,000	1,350,529.50			
	612-43220-42600	SUPPLIES	114.83	19,000	12,097.22			

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	612-43220-42800	UTILITIES	265.12	5,000	2,934.13		
	612-43220-43200	BUILDINGS	15,770.38	2,499,150	2,483,379.62		
	612-43230-42500	REPAIRS	2,870.30	11,000	1,497.92		
	612-43230-42600	SUPPLIES	552.15	40,000	35,932.09		
	612-43230-42660	POSTAGE	1,679.83	8,000	3,630.13		
	612-43230-42910	BILLING OFFICE	796.15	8,000	5,824.29		
	612-43240-42300	SANIT-LF-PUBLISHING	71.14	4,000	3,928.86		
	612-43240-42500	REPAIR AND MAINTENANCE	180.00	32,000	27,804.95		
	612-43240-42600	SUPPLIES	13,609.58	55,000	34,859.12		
	614-45250-42200	GOLF PRO CONTRACT	9,311.60	66,525	22,787.67		
	614-45250-42300	PUBLISHING	59.99	2,000	1,654.64		
	614-45250-42500	REPAIR & MAINTENANCE	235.81	10,000	6,820.00		
	614-45250-42600	SUPPLIES & MATERIALS	1,441.00	25,400	7,933.20		
	614-45250-42602	CHEMICALS	1,792.75	25,000	11,015.53		
	614-45250-42603	SAND/GOLF COURSE	1,668.47	6,000	4,331.53		
	614-45250-42604	TREES & SOD	290.00	2,500	2,210.00		
	614-45250-42800	UTILITIES	1,480.79	20,000	15,472.57		
	619-45220-42500	REPAIR & MAINTENANCE	199.74	8,000	7,657.05		
	619-45220-42600	SUPPLIES	104.21	2,200	1,621.89		
	619-45220-42800	UTILITIES	13.64	19,750	16,625.56		
	621-369	REFUNDS & REIMB*NON-EXPENS	20.40	0	2,463.22-		
	621-44600-42250	CONTRACT-QMC	2,883.44	54,000	26,706.08		
	621-44600-42600	SUPPLIES	1,138.24	23,500	14,392.08		
	621-44600-42693	SOFTWARE/SUPPORT	168.48	13,200	5,314.02		
	621-44600-42700	TRAVEL, TRAINING & CONFERE	118.85	11,165	3,247.63		
	621-44600-43420	AMBULANCE REPLACEMENT	146,583.00	155,000	8,417.00		
	700-45300-42900	BID DEPOSITS	4,000.00	0	15,500.00-	Y	
	724-45000-42900	PROJECT CONSTRUCTION	4,463.75	0	8,138.75-	Y	
**	2024-2025 YEAR TOTALS	**	1,603,925.57				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101	NON-DEPARTMENTAL	777.00
101-1110	CITY COUNCIL	545.58
101-1420	FINANCE	207.43
101-1440	HUMAN RESOURCES	1,744.50
101-1460	INSURANCE & BONDS	25,800.00
101-1920	MUNICIPAL BUILDINGS	123.72
101-1935	INFORMATION TECHNOLOGY	24,401.93

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-2110	POLICE DEPARTMENT	24,025.20
101-2130	TRAFFIC DEPARTMENT	7,152.61
101-2200	FIRE DEPARTMENT	244.12
101-3100	STREET DEPARTMENT	101,880.40
101-3110	PUBLIC WORKS ADMIN	2,656.23
101-3150	STORM DRAINAGE	10,289.83
101-3700	CEMETERY	6,406.25
101-4120	ANIMAL CONTROL	406.90
101-5500	LIBRARY	686.02

101 TOTAL	GENERAL	207,347.72
201-5110	RECREATION & AQUATICS	59.75
201-5140	RECREATION CENTER	7,374.26
201-5160	SPORTS COMPLEXES	10,846.95
201-5165	CADWELL CONCESSIONS	1,919.22
201-5210	PARKS	21,599.96

201 TOTAL	PARK FUND	41,800.14
202-5650	CORN PALACE	16,732.88

202 TOTAL	CORN PALACE FUND	16,732.88
203-5220	LAKE	105,975.00

203 TOTAL	LAKE MITCHELL	105,975.00
209-6530	** INVALID DEPT **	4,500.00

209 TOTAL	BUSINESS IMPROV DIST #4	4,500.00
214-3500	E-911	14,915.43

214 TOTAL	E-911 EMERGENCY	14,915.43
218-5150	PALACE TRANSIT	457.04
218-5180	JVCC	718.60

218 TOTAL	COMMUNITY SERVICES	1,175.64

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
219-5140	NUTRITION	7,992.80

219 TOTAL	NUTRITION	7,992.80
230-3500	AIRPORT	10,220.10

230 TOTAL	AIRPORT	10,220.10
602-3330	WATER TREATMENT PLANT	367.23
602-3340	WATER DISTRIBUTION	433,265.13

602 TOTAL	WATER	433,632.36
604-3200	WASTE WATER TREATMENT	359,491.93
604-3250	WASTE WATER COLLECTION	188,257.93

604 TOTAL	SEWER	547,749.86
612-3220	RECYCLING PROGRAM	16,150.33
612-3230	WASTE COLLECTION	5,898.43
612-3240	LANDFILL	13,860.72

612 TOTAL	SANITATION	35,909.48
614-5250	GOLF COURSE	16,280.41

614 TOTAL	GOLF COURSE	16,280.41
619-5220	CAMPGROUND	317.59

619 TOTAL	CAMPGROUND	317.59
621	NON-DEPARTMENTAL	20.40
621-4600	EMS	150,892.01

621 TOTAL	EMERGENCY MEDICAL SERVICE	150,912.41

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
700-5300	AGENCY FUNDS	4,000.00

700 TOTAL	AGENCY FUNDS	4,000.00
724-5000	STREET CONST	4,463.75

724 TOTAL	STREET CONSTRUCTION	4,463.75

** TOTAL **		1,603,925.57

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
E01 5311-FY18/19	ADS Marketing/Ads/Promotion	15.32
	GAUT Garage Utilities	333.65
	MAINT Maintenance/Repairs	76.94
	OFFSUP Office Supplies	31.13
	** PROJECT E01 TOTAL **	457.04
H01 SPORTS COMPLEX EQUIPMENT	42500 REPAIR/MAINTENANCE	50.11
	42610 GAS-FUEL	78.00CR
	** PROJECT H01 TOTAL **	27.89CR
H04 BASEBALL	42500 REPAIR/MAINTENANCE	2.81
	42600 SUPPLIES/MATERIALS	57.27
	** PROJECT H04 TOTAL **	60.08
H05 SOFTBALL	42500 REPAIR/MAINTENANCE	495.00
	42600 SUPPLIES/MATERIALS	805.99
	42602 CHEMICALS	252.25
	** PROJECT H05 TOTAL **	1,553.24
H06 ARENA-NORTH RINK	42800 UTILITIES	7,819.27
	** PROJECT H06 TOTAL **	7,819.27
H07 PEPSI COMPLEX	42500 REPAIR/MAINTENANCE	14.40
	42600 SUPPLIES/MATERIALS	123.92
	42602 CHEMICALS	1,261.25
	** PROJECT H07 TOTAL **	1,399.57

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H10 MUNROE PARK	42600	SUPPLIES/MATERIALS	12.00
		** PROJECT H10 TOTAL **	12.00
H12 DOG PARK	42600	SUPPLIES/MATERIALS	30.00
		** PROJECT H12 TOTAL **	30.00
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	2,065.89
	42660	SMALL EQUIPMENT	1,299.99
		** PROJECT H50 TOTAL **	3,365.88
H51 PARK SHOP	42500	REPAIR/MAINTENANCE	102.97
	42600	SUPPLIES/MATERIALS	555.15
	42602	CHEMICALS	79.99
	42900	MOSQUITO PROGRAM	140.91
		** PROJECT H51 TOTAL **	879.02
H52 FORESTRY	42604	TREES	199.98
		** PROJECT H52 TOTAL **	199.98
H56 HITCHCOCK PARK	42600	SUPPLIES/MATERIALS	460.00
	42602	CHEMICALS	124.95
		** PROJECT H56 TOTAL **	584.95
H60 NORTHRIDGE PARK	42800	UTILITIES	21.15
		** PROJECT H60 TOTAL **	21.15
H65 AMPHITHEATER	42800	UTILITIES	50.08
		** PROJECT H65 TOTAL **	50.08
H66 CAMP ARROYA	42600	SUPPLIES/MATERIALS	1,642.13
		** PROJECT H66 TOTAL **	1,642.13
H76 SANDY BEACH	42600	SUPPLIES/MATERIALS	225.46
		** PROJECT H76 TOTAL **	225.46
H82 DOWNTOWN BEAUTIFCATION	42600	SUPPLIES/MATERIALS	1,224.42
		** PROJECT H82 TOTAL **	1,224.42
H87 PATTON YOUNG	42600	SUPPLIES-MAINTENANCE	2,148.31
	42800	UTILITIES	97.42

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
	43200 CAPITAL BUILDINGS	10,989.00
	** PROJECT H87 TOTAL **	13,234.73
J02 INDOOR AQUATIC CTR	ELE/GAS UTILITIES-ELECTRIC/GAS	4,167.69
	** PROJECT J02 TOTAL **	4,167.69
J05 REC CTR CONCESSIONS	CONC SUP CONCESSION SUPPLY	68.96
	** PROJECT J05 TOTAL **	68.96
J06 REC CTR-GENERAL BLDG	RM-PLUMB REPAIR/MAINT-PLUMBING	1,372.30
	SM-GENER SUPPLIES/MATERIAL-GENERAL	45.23
	** PROJECT J06 TOTAL **	1,417.53
J09 REC CTR UTILITIES	ELE/GAS UTILITIES-ELECTRIC/GAS	1,694.40
	** PROJECT J09 TOTAL **	1,694.40
J10 REC CTR UNIFORMS	ADAM UNIFORMS-ADAM	25.00
	** PROJECT J10 TOTAL **	25.00
J50 OUTDOOR AQUATIC CENTER	SM-OFFIC SUPPLIES/MATERIAL-OFFICE	59.75
	** PROJECT J50 TOTAL **	59.75
X04 DECORATING	42600 SUPPLIES	1,182.38
	** PROJECT X04 TOTAL **	1,182.38

1 ERROR

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 6-17-24		
Explanation/Background of Agenda Item Requested:	Zion Lutheran Church has applied for a Variance Permit for maximum total square feet of signage of 40 square feet vs 16 square feet. This is located at 601, 605 and 611 E 4th Ave (620 E 3rd Ave existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *\$250 application fee due with the application.*

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** *\$150 application fee due with application.*

- Description of Variance: Variance permit for maximum total square feet of signage of 40 square feet vs 16 square feet.
- Description of Hardship: [Click or tap here to enter text.](#)

☐ **Conditional Use Permit** *\$150 application fee due with application*

- Description of Conditional Use: [Click or tap here to enter text.](#)

☐ **Plat Application** *\$100 application fee due with application*

This Application is for the following described real property:

Legal Description: Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota

Property Address: 620 E 3rd Ave, Mitchell, SD 57301

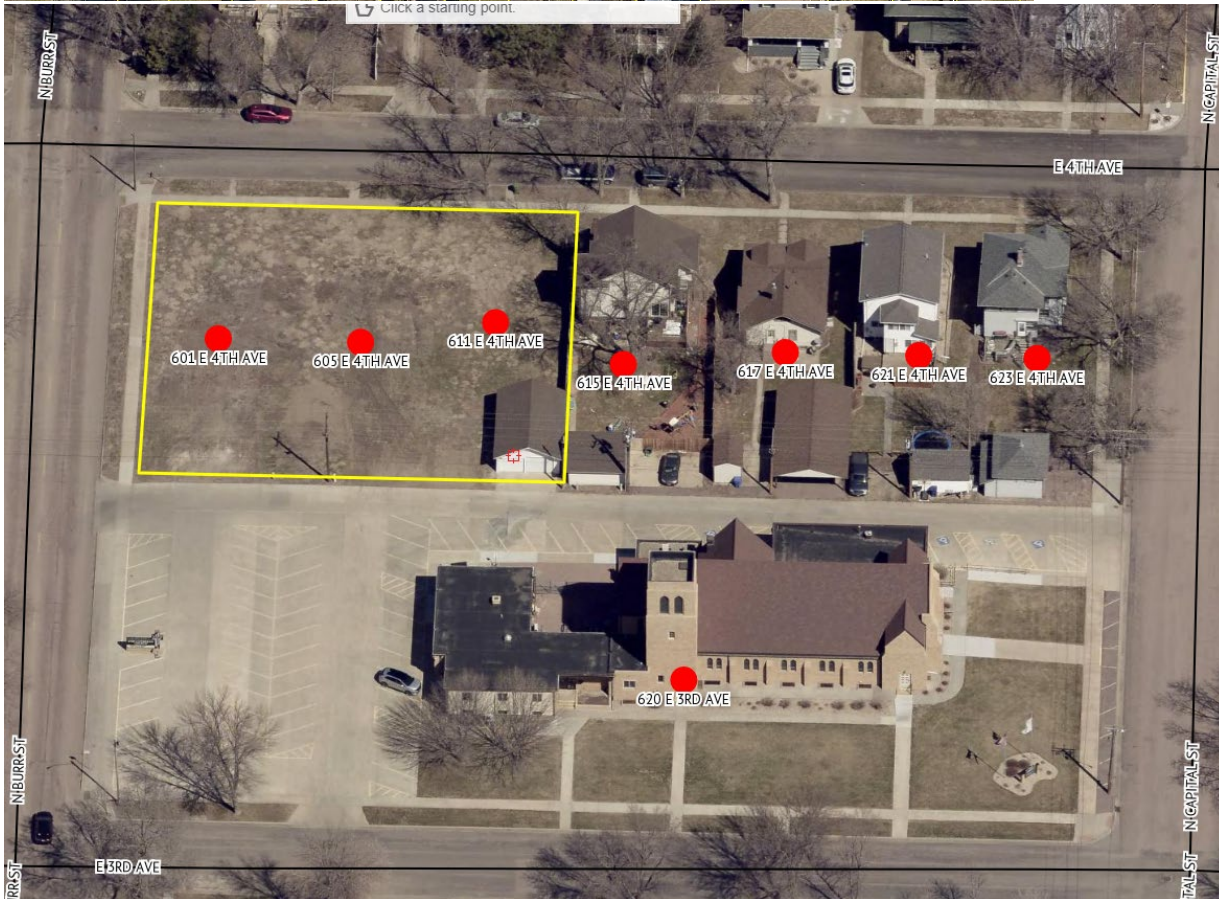
Dated this 20 **of** May , 2024.

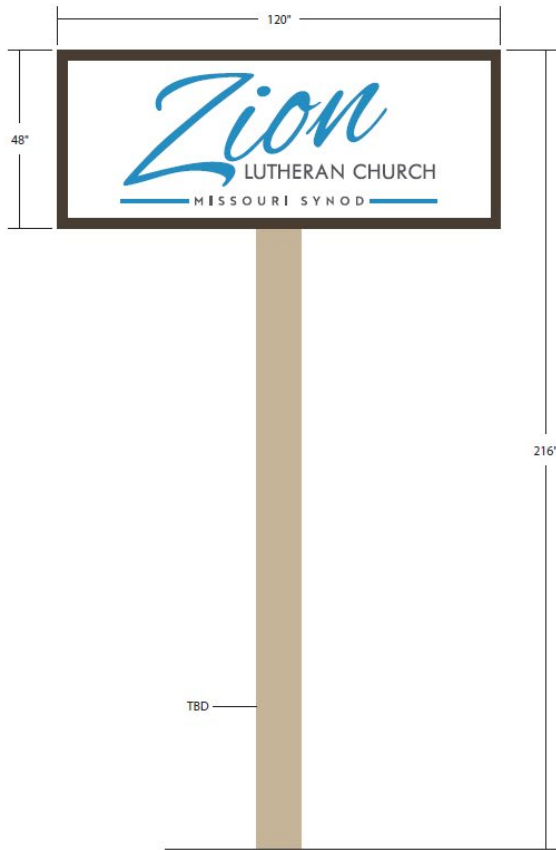
APPLICANT

Zion Lutheran Church
OWNER

Eric Schramm
Contact Info: Eric
Date: 2024.05.20
12:28:37-05'00'

A handwritten signature in blue ink, appearing to read "E Schramm", is written over a large, light blue, semi-transparent "L" watermark.





CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 6-17-24		
Explanation/Background of Agenda Item Requested:	Terry Rietveld has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located on the lot between 84 and 92 S Harmon Dr, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application due with the application.

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** \$150 application fee due with application.

- Description of Variance: 2,640 square feet total accessory buildings vs 2,000 square feet to construct a new 24' x 60' accessory building
- Description of Hardship: Tearing down existing 24' x 24' and building new shed to fit motor home.

☐ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: [Click or tap here to enter text.](#)

☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

Legal Description: Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota

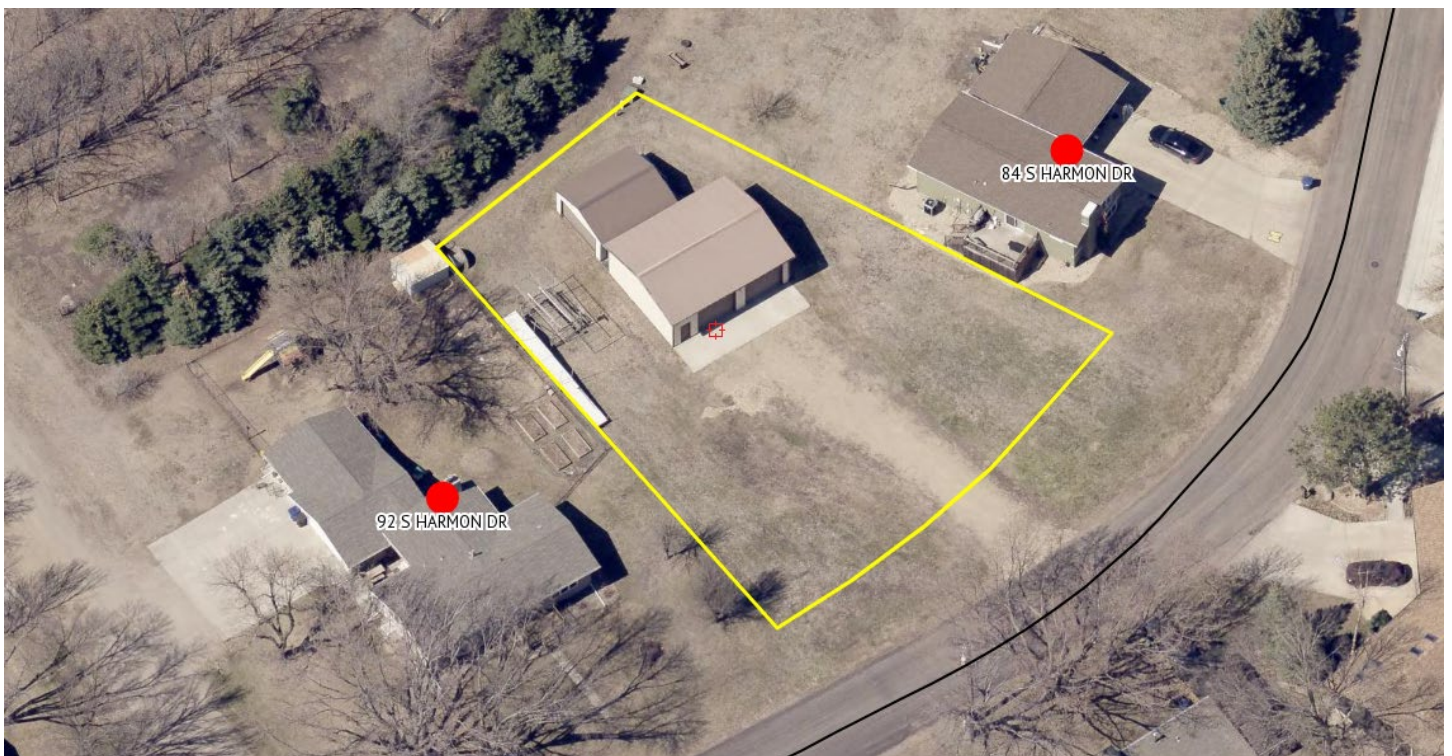
Property Address: Property between 84 S Harmon Dr and 92 S Harmon Drive

Dated this 22nd of May, 2024.

A handwritten signature in black ink, appearing to read "Terry Rietveld", is written over the word "APPLICANT".

APPLICANT

**Terry Rietveld
OWNER**



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 6-17-24		
Explanation/Background of Agenda Item Requested:	Arlen Schuh has applied for a Conditional Use Permit for self-service storage facility with varying compartment sizes; located at 1910 N Foster St, legally described as W425' of N240.42' of Lot A-2 Ex S 105' all in Skyline Estates in the NW 1/4 of Section 14, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application fee due with the application.

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☐ **Variance** \$150 application fee due with application.

- Description of Variance: [Click or tap here to enter text.](#)
- Description of Hardship: [Click or tap here to enter text.](#)

☒ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: Self-service storage facility with varying compartment sizes.

☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

Legal Description: **W425' of N240.42' of Lot A-2 Ex S 105' of Skyline Estates in the NW ¼ of Section 14, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota**

Property Address: **1910 N Foster**

Dated this 21st of May, 2024.


APPLICANT

Arlen Schuh
OWNER



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on the application of the Exchange Club of Mitchell for a Special Event Malt Beverage & SD Farm Wine License located at Cadwell Park for August 6 thru August 18, 2024 for the State Amateur Baseball Tournament		
Explanation/Background of Agenda Item Requested:	All required documents have been submitted		

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

EXCHANGE CLUB OF MITCHELL
PO BOX 811
MITCHELL, SD 57301

Owner's Telephone #: 605-680-3050

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders
hold any other alcohol retail, manufacturing, or
wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 05/06/2024

Print Name AARON MOLLER

Signature



H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

B. Business Name and Address

EXCHANGE CLUB OF MITCHELL
PO BOX 811
MITCHELL, SD 57301

Business Telephone #: 605-680-3050

Place of business is located in a municipality? ☒ Yes ☐ No

County: DAVISON COUNTY

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

CADWELL PARK - STATE AMATEUR BASEBALL
TOURNAMENT - AUGUST 6 - 18, 2024.

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1011-8285-ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ **REVIEW** _____

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC EXCHANGE CLUB OF MITCHELL

Address of office and principal place of business of corporation/partnership/LP/LLC PO BOX 811, MITCHELL, SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
KEVIN BRUSCHER	PRESIDENT	LOCAL DAVISON COUNTY	BANKER
AARON MOLLER	TREASURER	1414 SHARPSTONE DR, MITCHELL, SD	CPA
BONNIE SCOTT	SECRETARY	LOCAL DAVISON COUNTY	CASA PROGRAM MANAGER
PATRICK SOUKUP	PRESIDENT-ELECT	41233 ROCK CREEK COURT, MITCHELL, SD	MARKETING MANAGER

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
NONE	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

ALL RECORDS ARE KEPT AT ELO CPAS & ADVISORS (AARON MOLLER, TREASURER'S OFFICE)

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



5/14/2024

CITY OF MITCHELL

City Council Meeting Agenda Item Request



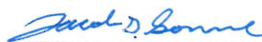
The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

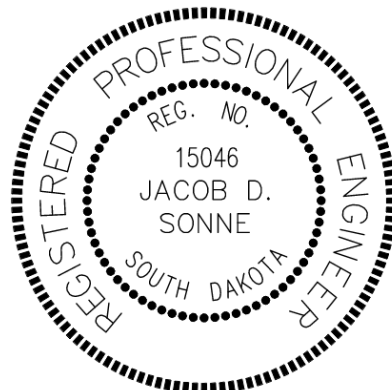
Meeting Date Requested:	June 3, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	604-43250-43349, \$2,225,000		
Agenda Item:	Action to Award Bid for North Harmon Sewer Outfall Project #2023-06		
Explanation/Background of Agenda Item Requested:	Bid Award for North Harmon Sanitary Sewer Outfall Project No. 2023-06 Bids were opened on May 22, 2024 in City Hall Council Chambers at 1:30 PM. Four bids were received as follows: Halme, Inc. - \$3,229,884.25 Metro Construction - \$3,754,422.88 H&W Contracting - \$5,671,405.50 First Rate Excavate - \$5,678,000.00 Engineer's Estimate - \$3,856,753.50 Please see the attached bid tabulation for detailed information. Jacob Sonne, PE with SPN and Associates has reviewed the bids to ensure they are complete and correct. This project is the last project to bid as an overall State Revolving Fund (SRF) loan funding package. Below is a summary of the current funding package with actual project budgets. Current Budget Total SRF Loan funding package - \$4,760,000 Wastewater Enterprise Fund \$5,400,000 Current Cost of Projects 23rd and Ohlman Lift Station - \$1,659,714.00 Ohlman Lift Station - \$1,336,123.50 Highway 37 Utility Project - \$1,519,239.56 N Harmon Sanitary Sewer - \$3,633,884.25 Contingency - \$400,000 Staff recommends awarding the project to Halme, Inc. for \$3,229,884.25. The bid shall be contingent on DANR approval.		

North Harmon Sanitary Sewer Outfall
Mitchell, SD
#16205
Bid Schedule A

			Halme, Inc. 44769 SD Hwy 28 Lake Norden, SD 57248		Metro Construction 27308 Ponderosa Drive Tea, SD 57064		H & W Contracting, LLC 3416 W Hovland Drive Sioux Falls, SD 57107		First Rate Excavate Inc. 1509 E 39th Street N. Sioux Falls, SD 57104		Engineer's Estimate	
Item #	Description	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	Mobilization	1 LS	\$315,000.00	\$315,000.00	\$280,266.00	\$280,266.00	\$705,670.00	\$705,670.00	\$1,083,500.00	\$1,083,500.00	\$430,000.00	\$430,000.00
2	Dewatering	1 LS	\$550,000.00	\$550,000.00	\$322,700.00	\$322,700.00	\$510,000.00	\$510,000.00	\$637,460.45	\$637,460.45	\$400,000.00	\$400,000.00
3	Remove and Dispose Sanitary Manhole	2 EA	\$700.00	\$1,400.00	\$1,500.00	\$3,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00	\$1,000.00	\$2,000.00
4	Lift Station Demolition	2 EA	\$5,700.00	\$11,400.00	\$25,000.00	\$50,000.00	\$7,500.00	\$15,000.00	\$25,000.00	\$50,000.00	\$10,000.00	\$20,000.00
5	Remove and Dispose Asphalt Surfacing	306 SY	\$9.00	\$2,754.00	\$12.00	\$3,672.00	\$8.00	\$2,448.00	\$8.00	\$2,448.00	\$10.00	\$3,060.00
6	Remove, Salvage, and Place Gravel Surfacing	194 SY	\$11.00	\$2,134.00	\$15.00	\$2,910.00	\$18.00	\$3,492.00	\$18.00	\$3,492.00	\$10.00	\$1,940.00
7	Remove, Salvage, and Reset Fence	175 LF	\$9.00	\$1,575.00	\$30.00	\$5,250.00	\$25.00	\$4,375.00	\$40.00	\$7,000.00	\$15.00	\$2,625.00
8	Remove, Salvage, and Reset 24" RCP Culvert	52 LF	\$70.00	\$3,640.00	\$120.00	\$6,240.00	\$50.00	\$2,600.00	\$90.00	\$4,680.00	\$70.00	\$3,640.00
9	Remove and Dispose Curb and Gutter	71 LF	\$6.00	\$426.00	\$10.00	\$710.00	\$10.00	\$710.00	\$10.00	\$710.00	\$20.00	\$1,420.00
10	Remove and Dispose Concrete Approach Pavement	12 SY	\$9.00	\$108.00	\$10.00	\$120.00	\$35.00	\$420.00	\$40.00	\$480.00	\$20.00	\$240.00
11	Clearing and Grubbing	1 LS	\$51,000.00	\$51,000.00	\$18,000.00	\$18,000.00	\$45,000.00	\$45,000.00	\$20,000.00	\$20,000.00	\$50,000.00	\$50,000.00
12	Unclassified Excavation	510 CY	\$14.00	\$7,140.00	\$17.00	\$8,670.00	\$18.00	\$9,180.00	\$18.50	\$9,435.00	\$25.00	\$12,750.00
13	Bypass Pumping	1 LS	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$35,000.00	\$35,000.00	\$625,000.00	\$625,000.00	\$10,000.00	\$10,000.00
14	Sanitary Sewer Manhole (0' - 10' Depth)	29 EA	\$7,600.00	\$220,400.00	\$5,200.00	\$150,800.00	\$6,700.00	\$194,300.00	\$11,292.00	\$327,468.00	\$4,000.00	\$116,000.00
15	Extra Depth Manhole	335.8 VF	\$390.00	\$130,962.00	\$280.00	\$94,024.00	\$675.00	\$226,665.00	\$251.00	\$84,285.80	\$325.00	\$109,135.00
16	Inside Manhole Drop	4 EA	\$2,300.00	\$9,200.00	\$2,300.00	\$9,200.00	\$2,000.00	\$8,000.00	\$2,983.00	\$11,932.00	\$1,500.00	\$6,000.00
17	Core Drill Existing Manhole	1 EA	\$1,400.00	\$1,400.00	\$9,500.00	\$9,500.00	\$3,500.00	\$3,500.00	\$3,250.00	\$3,250.00	\$6,000.00	\$6,000.00
18	Connect to Existing Sanitary Sewer	5 EA	\$2,000.00	\$10,000.00	\$4,500.00	\$22,500.00	\$1,500.00	\$7,500.00	\$3,450.00	\$17,250.00	\$2,500.00	\$12,500.00
19	8"x4" PVC Wye	35 EA	\$880.00	\$30,800.00	\$250.00	\$8,750.00	\$500.00	\$17,500.00	\$1,038.00	\$36,330.00	\$750.00	\$26,250.00
20	12"x4" PVC Wye	49 EA	\$1,200.00	\$58,800.00	\$550.00	\$26,950.00	\$850.00	\$41,650.00	\$1,353.00	\$66,297.00	\$1,000.00	\$49,000.00
21	4" PVC Cap	84 EA	\$26.00	\$2,184.00	\$150.00	\$12,600.00	\$300.00	\$25,200.00	\$490.00	\$41,160.00	\$200.00	\$16,800.00
22	8" PVC Cap	3 EA	\$86.00	\$258.00	\$250.00	\$750.00	\$400.00	\$1,200.00	\$493.00	\$1,479.00	\$500.00	\$1,500.00
23	Tracer Wire Access Box w/ Ground Rods	84 EA	\$225.00	\$18,900.00	\$425.00	\$35,700.00	\$400.00	\$33,600.00	\$452.00	\$37,968.00	\$1,000.00	\$84,000.00
24	4" PVC Sewer Service	2772 LF	\$43.00	\$119,196.00	\$40.00	\$110,880.00	\$85.00	\$235,620.00	\$107.00	\$296,604.00	\$80.00	\$221,760.00
25	8" PVC Sanitary Sewer (8' - 10' Depth)	407 LF	\$63.00	\$25,641.00	\$55.00	\$22,385.00	\$210.00	\$85,470.00	\$128.00	\$52,096.00	\$60.00	\$24,420.00
26	8" PVC Sanitary Sewer (10' - 15' Depth)	427 LF	\$67.00	\$28,609.00	\$65.00	\$27,755.00	\$213.00	\$90,951.00	\$138.00	\$58,926.00	\$80.00	\$34,160.00
27	8" PVC Sanitary Sewer (20' - 25' Depth)	1022 LF	\$98.00	\$100,156.00	\$180.00	\$183,960.00	\$313.00	\$319,886.00	\$160.00	\$163,520.00	\$140.00	\$143,080.00
28	8" PVC Sanitary Sewer (25' - 30' Depth)	1700 LF	\$135.00	\$229,500.00	\$240.00	\$408,000.00	\$323.00	\$549,100.00	\$195.00	\$331,500.00	\$180.00	\$306,000.00
29	12" PVC Sanitary Sewer (10' - 15' Depth)	684 LF	\$93.00	\$63,612.00	\$90.00	\$61,560.00	\$260.50	\$178,182.00	\$146.00	\$99,864.00	\$120.00	\$82,080.00
30	12" PVC Sanitary Sewer (15' - 20' Depth)	1136 LF	\$101.00	\$114,736.00	\$140.00	\$159,040.00	\$320.50	\$364,088.00	\$156.00	\$177,216.00	\$150.00	\$170,400.00
31	12" PVC Sanitary Sewer (20' - 25' Depth)	1558 LF	\$126.00	\$196,308.00	\$230.00	\$358,340.00	\$340.50	\$530,499.00	\$180.00	\$280,440.00	\$180.00	\$280,440.00
32	12" PVC Sanitary Sewer (25' - 30' Depth)	3155 LF	\$165.00	\$520,575.00	\$320.00	\$1,009,600.00	\$350.50	\$1,105,827.50	\$235.00	\$741,425.00	\$220.00	\$694,100.00
33	12" Restrained Joint PVC Sanitary Sewer (Carrier Pipe)	226 LF	\$115.00	\$25,990.00	\$153.25	\$34,634.50	\$115.00	\$25,990.00	\$152.00	\$34,352.00	\$125.00	\$28,250.00
34	20" Steel Casing (Bored)	226 LF	\$1,100.00	\$248,600.00	\$776.25	\$175,432.50	\$800.00	\$180,800.00	\$807.00	\$182,382.00	\$1,600.00	\$361,600.00
35	Post Installation Televising	10315 LF	\$2.25	\$23,208.75	\$3.84	\$39,609.60	\$2.25	\$23,208.75	\$2.53	\$26,096.95	\$1.90	\$19,598.50
36	8" C900 PVC Water Main	40 LF	\$63.00	\$2,520.00	\$80.00	\$3,200.00	\$95.00	\$3,800.00	\$81.00	\$3,240.00	\$100.00	\$4,000.00
37	Connect to Existing Water Main	2 EA	\$3,000.00	\$6,000.00	\$1,200.00	\$2,400.00	\$2,500.00	\$5,000.00	\$3,805.00	\$7,610.00	\$1,500.00	\$3,000.00
38	Contractor Furnished Gravel Surfacing	22 TN	\$45.00	\$990.00	\$45.00	\$990.00	\$50.00	\$1,100.00	\$35.00	\$770.00	\$30.00	\$660.00
39	4" Asphalt Surfacing	117 TN	\$140.00	\$16,380.00	\$131.25	\$15,356.25	\$135.00	\$15,795.00	\$144.00	\$16,848.00	\$300.00	\$35,100.00
40	Base Course	344 TN	\$33.00	\$11,352.00	\$35.00	\$12,040.00	\$30.00	\$10,320.00	\$27.00	\$9,288.00	\$30.00	\$10,320.00
41	Concrete Curb and Gutter	71 LF	\$80.00	\$5,680.00	\$50.93	\$3,616.03	\$52.50	\$3,727.50	\$61.00	\$4,331.00	\$60.00	\$4,260.00
42	Seed, Fertilize, and Mulch	22 Acre	\$1,300.00	\$28,860.00	\$1,260.00	\$27,972.00	\$1,300.00	\$28,860.00	\$4,198.00	\$93,195.60	\$1,500.00	\$33,300.00
43	Straw Wattle	840 LF	\$4.50	\$3,780.00	\$4.20	\$3,528.00	\$4.35	\$3,654.00	\$4.03	\$3,385.20	\$5.00	\$4,200.00
44	Erosion Control Blanket	1400 SY	\$1.60	\$2,240.00	\$1.53	\$2,142.00	\$1.60	\$2,240.00	\$1.90	\$2,660.00	\$5.00	\$7,000.00
45	Culvert Protection	2 EA	\$102.00	\$204.00	\$94.50	\$189.00	\$97.25	\$194.50	\$98.00	\$196.00	\$500.00	\$1,000.00
46	Traffic Control Miscellaneous	1 LS	\$2,500.00	\$2,500.00	\$2,205.00	\$2,205.00	\$5,000.00	\$5,000.00	\$2,415.00	\$2,415.00	\$8,000.00	\$8,000.00
47	Traffic Control Sign	315 SF	\$4.50	\$1,417.50	\$4.20	\$1,323.00	\$4.35	\$1,370.25	\$4.60	\$1,449.00	\$15.00	\$4,725.00
48	Type III Barricade	21 EA	\$110.00	\$2,310.00	\$105.00	\$2,205.00	\$110.00	\$2,310.00	\$115.00	\$2,415.00	\$150.00	\$3,150.00
49	Temporary Gravel Surfacing	486 SY	\$33.00	\$16,038.00	\$18.00	\$8,748.00	\$7.00	\$3,402.00	\$25.00	\$12,150.00	\$15.00	\$7,290.00
Total for Bid Schedule A Items 1 - 49 Inclusive			\$3,229,884.25		\$3,754,422.88		\$5,671,405.50		\$5,678,000.00		\$3,856,753.50	

I hereby certify that the foregoing is an accurate representation and tabulation of all bids received and that the mathematics have been checked and are to the best of my knowledge correct.


Jacob D. Sonne, P.E., Project Engineer, SPN & Associates



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:
Bids were opened on May 28, 2024 in City Hall Council Chambers at 1:30 PM. Two bids were received as follows:

Schoenfelder Construction - \$284,525.50
Halme, Inc. - \$294,920.25
Engineer's Estimate - \$203,124.00

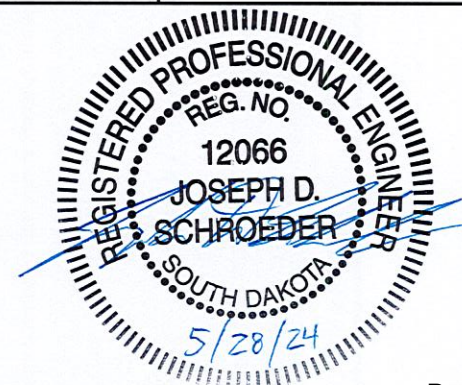
Schoenfelder Construction is completing the Main Street and Railroad Streetscape project and plans to start late summer. The project cost is over the Engineer's Estimate, but there is anticipated cost savings due to Schoenfelder Construction completing both the streetscape project and the sewer project. This sewer project will eliminate the sanitary sewer main that currently runs under the Depot's building.

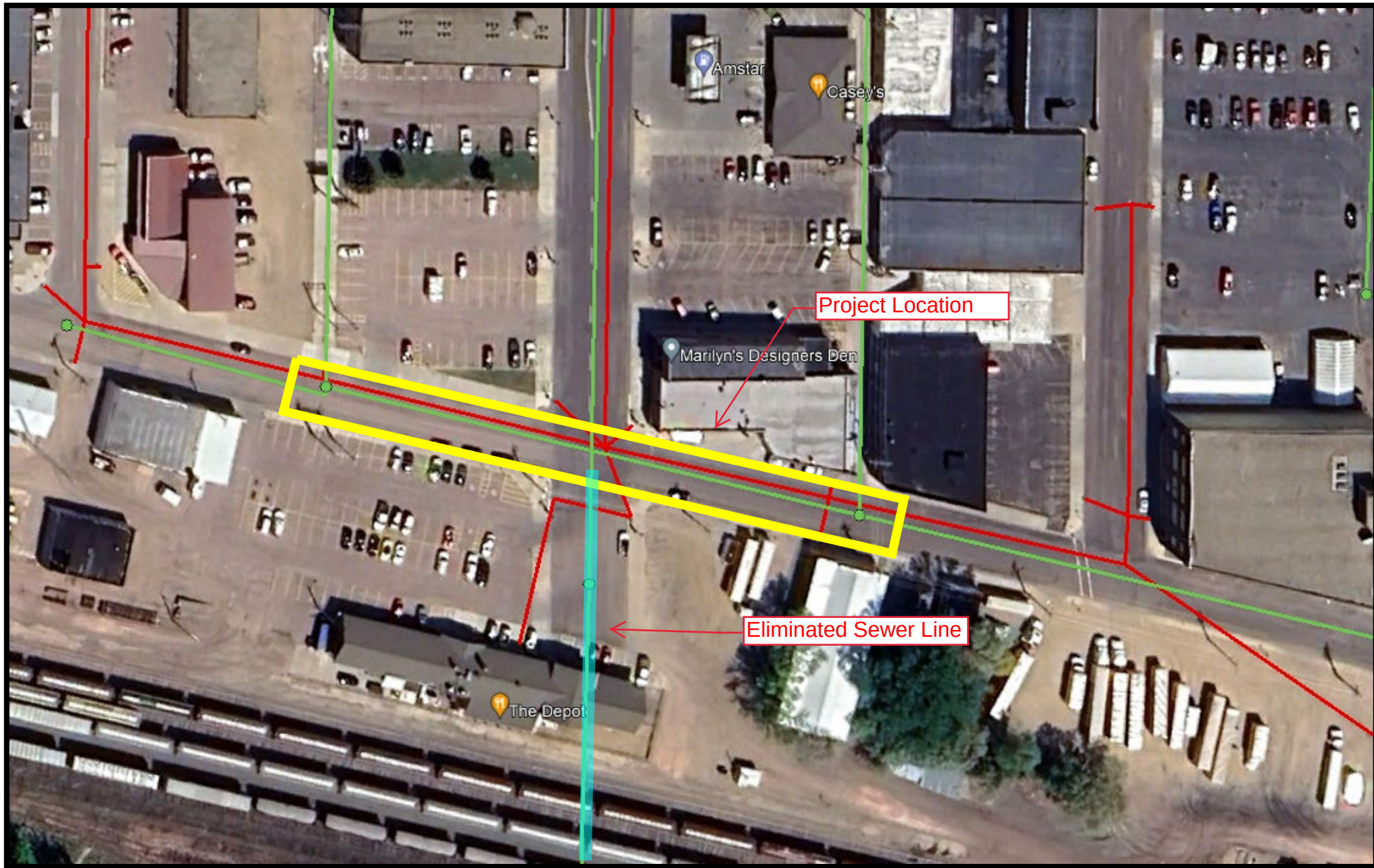
Staff recommends awarding the bid to Schoenfelder Construction at the bid amount of \$284,525.50.

BID TABULATION FOR RAILROAD AND MAIN ST. SEWER IMPROVEMENTS CITY PROJECT #2024-21

BID OPENING: 1:30 P.M., MAY 28, 2024 - CITY HALL, MITCHELL, SOUTH DAKOTA

				HALME, INC. 44769 SD HWY 28 LAKE NORDEN, SD 57248		SCHOENFELDER CONSTRUCTION 3131 WEST HAVENS MITCHELL, SD 57301		ENGINEER'S ESTIMATE	
Bid Schedule A - Utilities									
Item	Description	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization	1	LS	\$ 23,250.00	\$ 23,250.00	\$ 25,000.00	\$ 25,000.00	\$ 22,000.00	\$ 22,000.00
2	Remove and Dispose Asphalt Surfacing	994	SqYd	\$ 13.00	\$ 12,922.00	\$ 12.00	\$ 11,928.00	\$ 4.00	\$ 3,976.00
2	Remove Sanitary Sewer Manhole	2	Each	\$ 265.00	\$ 530.00	\$ 2,000.00	\$ 4,000.00	\$ 800.00	\$ 1,600.00
3	Remove, Salvage and Reset Storm Sewer Manhole	2	Each	\$ 4,785.00	\$ 9,570.00	\$ 4,500.00	\$ 9,000.00	\$ 1,500.00	\$ 3,000.00
4	Remove, Salvage and Reset 30 RCP Storm Sewer Pipe	155	Ft	\$ 106.00	\$ 16,430.00	\$ 200.00	\$ 31,000.00	\$ 120.00	\$ 18,600.00
5	Remove, Salvage and Reset 36" RCP Storm Sewer Pipe	246	Ft	\$ 112.00	\$ 27,552.00	\$ 210.00	\$ 51,660.00	\$ 140.00	\$ 34,440.00
10	Remove, Salvage and Reset 12" RCP Storm Sewer Pipe	24	Ft	\$ 56.00	\$ 1,344.00	\$ 175.00	\$ 4,200.00	\$ 60.00	\$ 1,440.00
6	Inlet Protection	4	Each	\$ 205.00	\$ 820.00	\$ 600.00	\$ 2,400.00	\$ 300.00	\$ 1,200.00
7	Traffic Control Signs	166	SqFt	\$ 5.50	\$ 910.25	\$ 5.00	\$ 827.50	\$ 6.00	\$ 993.00
8	Type 3 Barricade	21	Each	\$ 137.00	\$ 2,877.00	\$ 135.00	\$ 2,835.00	\$ 175.00	\$ 3,675.00
9	Traffic Control Miscellaneous	1	LS	\$ 4,150.00	\$ 4,150.00	\$ 3,375.00	\$ 3,375.00	\$ 5,000.00	\$ 5,000.00
10	Connect to Existing 8" VCP Sanitary Sewer	2	Each	\$ 3,580.00	\$ 7,160.00	\$ 1,500.00	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00
11	Connect to Existing 10" VCP Sanitary Sewer	1	Each	\$ 3,800.00	\$ 3,800.00	\$ 1,750.00	\$ 1,750.00	\$ 2,000.00	\$ 2,000.00
12	Connect to Existing 15" VCP Sanitary Sewer	1	Each	\$ 4,825.00	\$ 4,825.00	\$ 2,200.00	\$ 2,200.00	\$ 2,500.00	\$ 2,500.00
12	Connect to Existing 18" VCP Sanitary Sewer	1	Each	\$ 7,435.00	\$ 7,435.00	\$ 2,700.00	\$ 2,700.00	\$ 3,000.00	\$ 3,000.00
13	6" PVC Water Main	10	Ft	\$ 72.00	\$ 720.00	\$ 125.00	\$ 1,250.00	\$ 70.00	\$ 700.00
14	Connect to Existing 6" Water Main	2	Each	\$ 3,400.00	\$ 6,800.00	\$ 1,500.00	\$ 3,000.00	\$ 1,500.00	\$ 3,000.00
15	6" PVC Sewer Pipe	14	Ft	\$ 62.00	\$ 868.00	\$ 100.00	\$ 1,400.00	\$ 50.00	\$ 700.00
16	15" PVC Sewer Pipe	390	Ft	\$ 214.50	\$ 83,655.00	\$ 160.00	\$ 62,400.00	\$ 150.00	\$ 58,500.00
17	15"x6" Pipe Wye	1	Each	\$ 1,005.00	\$ 1,005.00	\$ 1,600.00	\$ 1,600.00	\$ 1,200.00	\$ 1,200.00
18	6" PVC Cap	1	Each	\$ 17.00	\$ 17.00	\$ 500.00	\$ 500.00	\$ 800.00	\$ 800.00
19	Sanitary Sewer Bypass Pumping	1	LS	\$ 34,250.00	\$ 34,250.00	\$ 26,000.00	\$ 26,000.00	\$ 12,000.00	\$ 12,000.00
20	Manhole Inside Drop	1	Each	\$ 1,430.00	\$ 1,430.00	\$ 2,500.00	\$ 2,500.00	\$ 1,800.00	\$ 1,800.00
21	48" Sanitary Sewer Manhole	3	Each	\$ 14,200.00	\$ 42,600.00	\$ 10,000.00	\$ 30,000.00	\$ 6,000.00	\$ 18,000.00
Total for Bid Schedule A Inclusive \$				\$ 294,920.25		\$ 284,525.50		\$ 203,124.00	





CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Action to Approve Amended Special Event Permit For Arts in the Park on July 26 through July 28, 2024		
Explanation/Background of Agenda Item Requested:	The Arts in the Park is requesting to amend their Special Event Permit that was originally approved by City Council on Monday, April 15th, 2024. The amended request is as follows: • Parking Lot Closure(s)-(\$200 Fee - waived if also requesting street closure) The following parking lot closure is requested from 5:00 PM on July 25th until 9:00 PM on July 28th: • The snow field located at the intersection of E. Havens Ave. and S. Foster St. where snow is dumped in the winter. Please reference the attached Arts in the Park Layout Map, Arts in the Park Layout and Closure Map, and Parking Lot Closure Request Map for further information. Staff recommends City Council approval of the Amended Special Event Permit request as stated in the Agenda Item Request.		



S Gamble St

E Hanson Ave

E Hanson Ave

E Hanson Ave

Bathrooms



Food Trucks
Food Vendors

Hitchcock Park

Music



Beer
Garden??

Orange =
Barricades
for closure

S Foster St

E Ash Ave

KIDS
EVENTS



Bathroom



Inflatables



Corn Hole

Bull Riding,
Contests and
kids Games
pedal pull
overflow



Bathrooms

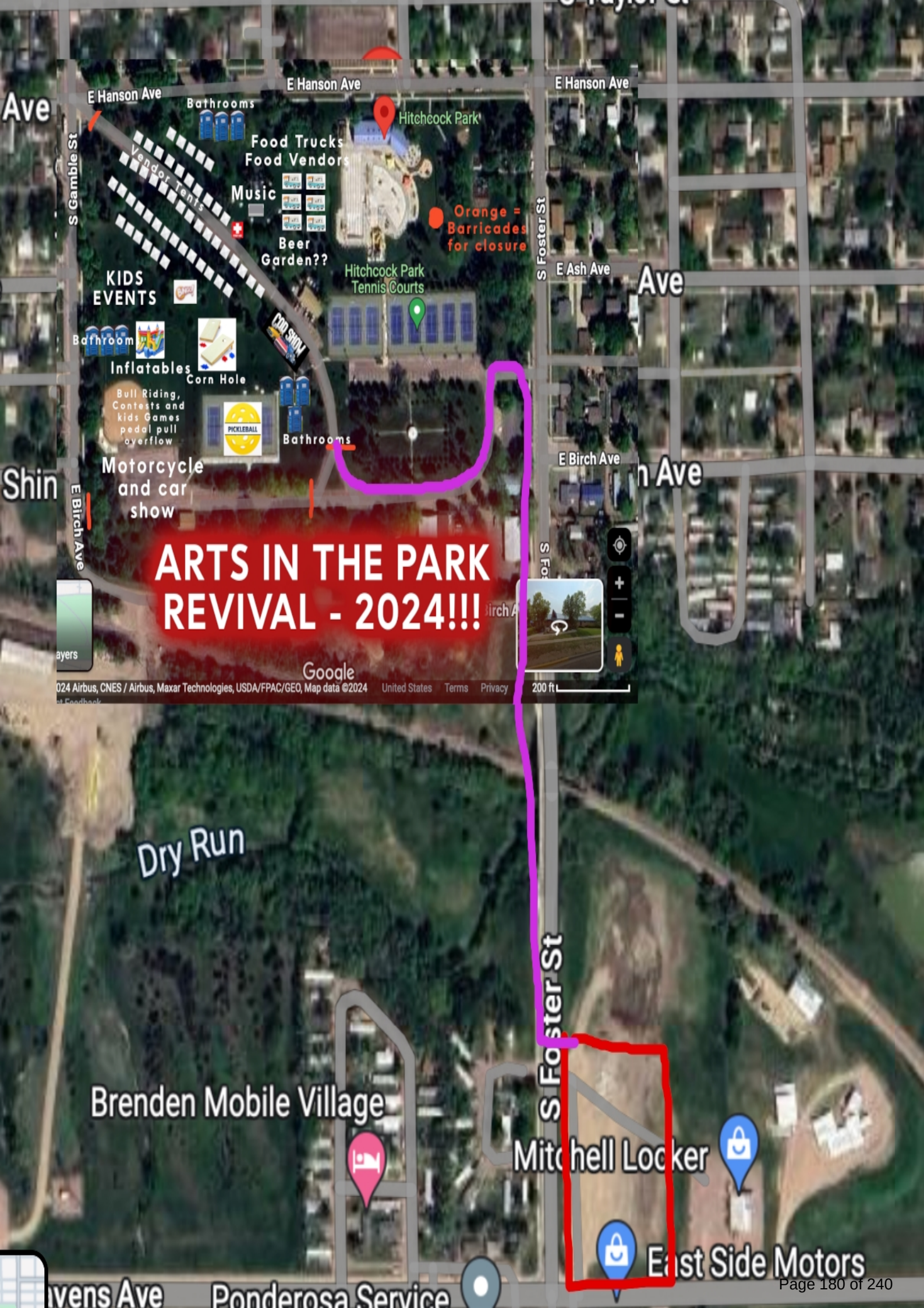
Motorcycle
and car
show

E Birch Ave

E Birch Ave

ARTS IN THE PARK REVIVAL - 2024!!!

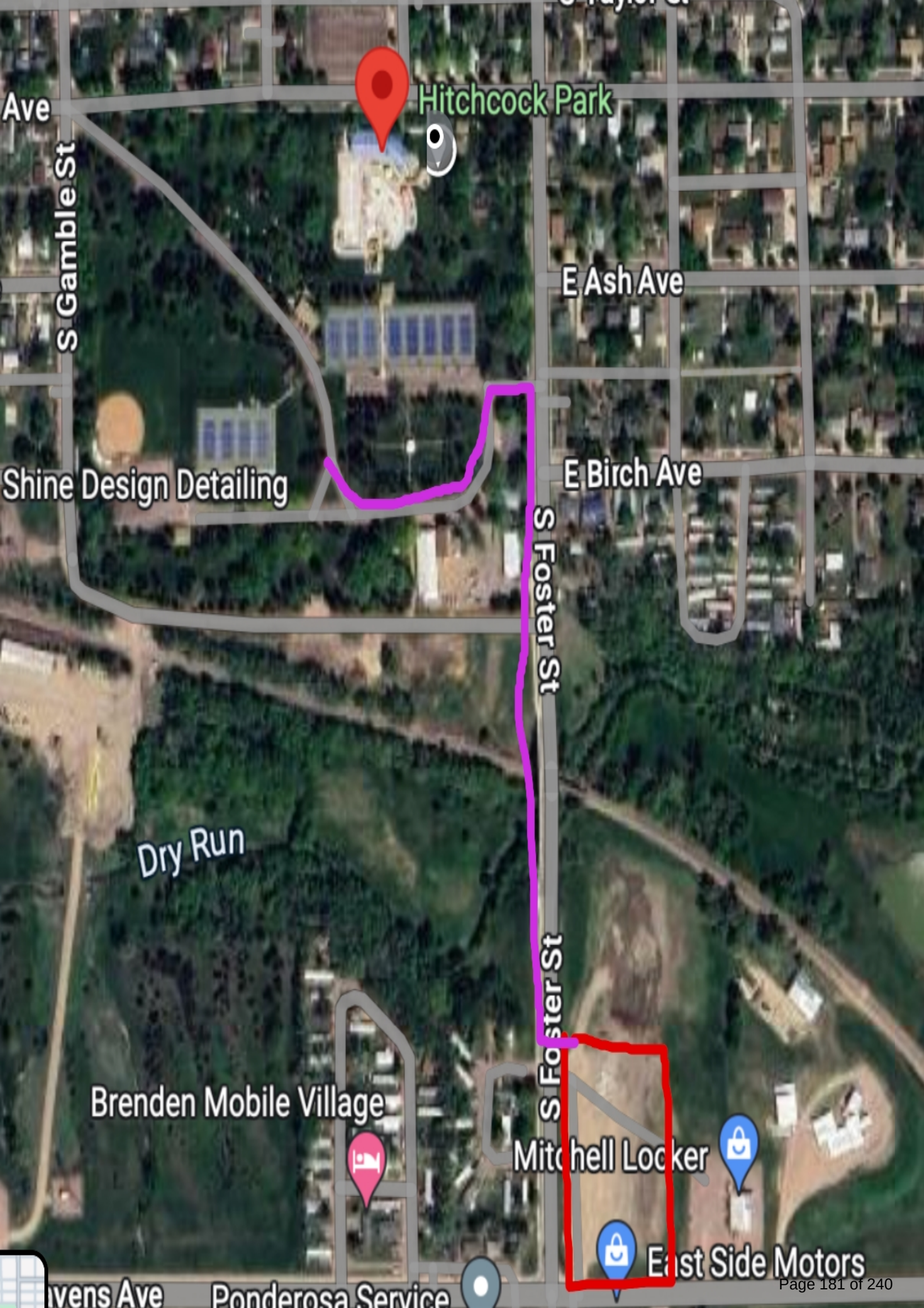
Google



ARTS IN THE PARK REVIVAL - 2024!!!

Google

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Ave

S Gamble St

Hitchcock Park

E Ash Ave

Shine Design Detailing

E Birch Ave

S Foster St

S Foster St

Dry Run

Brenden Mobile Village

Mitchell Locker

East Side Motors

Ivens Ave

Ponderosa Service

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Approve to Approve Agreement #A2024-24, Wastewater Treatment with High Plains Processing, LLC		
Explanation/Background of Agenda Item Requested:	Action to Approve Agreement #A2024-24 with High Plains Processing for Wastewater Treatment. High Plains Processing (HPP) is constructing a soybean and small seed crush plant and vegetable oil refinery south of Mitchell on the southeast corner of Highway 37 and 257th Street (Landfill Road). HPP will be generating waste from their processes and needs a location to treat that waste before discharging. HDR has been designing new wastewater treatment facilities for the City over the past few years. The City, HDR and HPP have been working together to form an agreement to treat HPP's waste. HDR set the payment for Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), and Total Kjeldah Nitrogen (TKN). The addition of HPP required the City to complete additional improvements to the Wastewater Treatment Plant. Those additional costs will be financed through an SRF loan. The City will recover the additional costs by a surcharge fee that will be billed monthly to HPP over the life of the 30-year loan. Staff is recommending approval of the attached agreement with HPP and authorize the Mayor to sign on their behalf.		

WASTEWATER AGREEMENT

This Wastewater Agreement (“Agreement”) is made and entered into and effective this 20th day of May, 2024 (the “Effective Date”), by and between High Plains Processing, LLC, a Delaware limited liability company, with its principal place of business located at 41021 257th St., Mitchell, South Dakota 57301 (“Customer”), and the City of Mitchell, South Dakota (the “City”). Each of Customer and City may individually be referred to herein as a “Party” and collectively as the “Parties.”

RECITALS

A. Customer is constructing a soybean and small seed crush plant and vegetable oil refinery and related facilities south of Mitchell, South Dakota in Davison County, South Dakota (the “Facility”).

B. The City currently owns and operates a wastewater collection system and processing plant that serves the City’s residents, businesses, and surrounding areas (the “System”).

C. Customer desires to deliver wastewater to the City from the Facility, and to pay the City for the right to do so, all under the terms and conditions of this Agreement.

D. The City has identified certain improvements that must be made to the System in order to achieve sufficient capacity to process all of the wastewater produced at the Facility.

E. Customer has agreed to pay the City to fund the required expansion of the System and guarantee wastewater removal and processing capacity will be available to Customer during the term of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, the City and Customer agree as follows:

1. Description of Facility; System.

The Facility will mean Customer’s soybean and small seed crush plant and vegetable oil refinery and their appurtenances located at 41021 257th St., Mitchell, South Dakota 57301.

The System will mean City’s wastewater treatment facility located at 2141 E. Havens Avenue, Mitchell, South Dakota 57301, along with all other facilities, appurtenances, and infrastructure owned by or related to the City’s removal and treatment of wastewater wherever located.

2. Agreement to Sell and Purchase.

The City hereby agrees to receive from Customer, and Customer agrees to pay the City to receive from Customer, wastewater produced by Customer at the Facility upon the terms and conditions set forth in this Agreement.

3. Capital Improvements.

The City will construct certain capital improvements to the System as required to allow the City to receive and process all wastewater produced by Customer at the Facility, as further described in EXHIBIT A to this Agreement (the “Capital Improvements”). The estimated cost of the Capital Improvements is five million two hundred five thousand nine hundred forty four dollars (\$5,205,944) (the “Capital Improvement Costs”). Customer will bear the Capital Improvement Costs through the fees paid to the City pursuant to the terms of Section 6.c, below. The City will complete the Capital Improvements no later than the Commencement Date set forth in Section 7.a, below.

4. Service Characteristics.

- a. Quality and Quantity. City will receive from Customer, at the point described in Exhibit A or as otherwise mutually agreed by the Parties (“Point of Delivery”), during the term of this Agreement and any renewal or extension hereof, wastewater, in such quantity as may be produced by Customer not to exceed 310,000 gallons per 24-hour period. Notwithstanding the limitations agreed to herein, in the event the City is capable of, and does in fact, receive wastewater from Customer in quantities exceeding the limits contained herein, such action will not be deemed to be a waiver of said limitations. The quantity contracted for may be adjusted by mutual agreement of the Parties. If Customer requests to increase the guaranteed quantity described in this section above and such increase will require additional processing capacity necessitating improvements to the City’s System, the Fixed Rate fee as described in Section 6 below may be adjusted as described therein.
- b. Failure to Take Receipt and Shortages. The City will operate and maintain its System in an efficient manner and good working order at all times and will take such action as may be necessary to receive from Customer the quantities of wastewater contracted for by Customer. Temporary or partial failures to receive wastewater will be remedied by the City with all possible dispatch.
- c. Metering Equipment. Customer will furnish, install, operate and maintain, at its own expense, the necessary metering equipment for properly measuring the quantity and quality of wastewater provided by Customer to the City, in accordance with Customer’s applicable discharge permit as may be modified from time-to-time by Customer. The City reserves the right to inspect the metering equipment and read the meter for purposes of ensuring billing accuracy.
- d. Customer-Owned Facilities. Customer will be solely responsible for the design, installation, maintenance and safety of any and all Customer-owned facilities and equipment. Customer will protect the City’s equipment from any damages, interruption of service, or faulty service due to faults or operations of Customer’s equipment. Customer may request City assistance with the understanding that any City equipment or labor utilized by Customer may be invoiced to Customer by the City for reimbursement.

- e. Transfer of Risk. Liability for the wastewater will transfer at the Point of Delivery. For clarity, Customer will be responsible for the wastewater at all points prior to the Point of Delivery, and the City will be responsible for the wastewater at and at all points after the Point of Delivery. Such responsibility will include liability for environmental damages in the event of a wastewater release.

5. Metering.

- a. Point of Metering. Metering equipment will measure the total wastewater produced by the Facility, and will be located on the property occupied by the Facility.
- b. Metering Responsibility. All metering equipment will be furnished, installed, maintained and read by Customer.
- c. Meter Testing Procedure. If either Party believes a meter reading to be in error, it will present its claim, in writing, to the other Party's business office. Upon either Party presenting a claim of error in said meter reading, the meter will be calibrated, upon payment of the actual cost of the calibration by the requesting Party, provided however that if the meter is found to over-register beyond two percent (2%) of the correct volume, Customer will bear the cost of calibration, and if the meter is found to under-register beyond two percent (2%) of the correct volume, the City will bear the cost of calibration. If adjustments are required based upon the calibration, they will be made to the current month's and prior month's billing.
- d. Meter Failure. Should the metering equipment at any time fail to register proper amounts or should the registration thereof be so erratic as to be meaningless, the volume of wastewater received will be negotiated by the Parties using the best information available.

6. Billing and Payment.

- a. Meter Reading and Billing. Customer will read the meter each month and submit the meter reading to the City. The City will use the readings for the purposes of preparing a bill for wastewater received. The bill will be prepared and forwarded to Customer within thirty (30) days of the City's receipt of the reading. Each bill will also include the monthly Fixed Rate amount.
- b. Payment. Customer will pay each bill within thirty (30) days of Customer's receipt of the bill ("Due Date"). Payment will be delivered or mailed to the City at its address of record.
- c. Rate Schedule Application. Customer will pay to the City a (i) Fixed Rate fee in an amount sufficient to cover a portion of the Capital Improvement Costs and other certain fixed costs of the City; and (ii) a Per Gallon Rate service fee, each at the rates and upon the terms and conditions set forth in in this Agreement and in EXHIBIT B hereto (the "Rate and Payment Schedule").

- d. Disputed Bills. Customer will pay all bills timely and in accordance with billing procedures contained herein even though said charges may be disputed. If it is determined that Customer is entitled to a refund or credit for a disputed bill, the City will refund or credit to Customer the applicable amount. Neither Party will be obligated to settle disputes by arbitration or mediation without the mutual consent of the Parties.

7. Commencement and Termination.

- a. Commencement Date. This Agreement will be in effect as of the date executed, and the City's obligation to receive wastewater under this Agreement will begin upon the startup of the commercial operation of the Facility or January 1, 2026, whichever occurs earlier (but in no event prior to the time City has completed the Capital Improvements in accordance with the terms of this Agreement) (the "Commencement Date").
- b. Term. The term of this Agreement will continue in effect until December 31, 2055, after which time this Agreement will automatically renew for successive periods of one year each unless, no less than 180 days prior to the end of the then-current term, either Party gives to the other Party a written notice of non-renewal; provided, however, this Agreement will automatically terminate in the event the Facility permanently ceases operations.
- c. Default and Termination. Customer will be in default if it fails to timely pay for the wastewater delivered to the City in accordance with this Agreement, if it breaches any other of its obligations to the City, or if it becomes the subject of bankruptcy or insolvency proceedings. If Customer fails to cure that default within sixty (60) days after written notice of default to Customer, the City may disconnect wastewater service to Customer. This provision will not limit the City's right to take immediate action to suspend services if Customer's act or omission interferes with the safe and efficient operation of the System, nor will it limit the City's right to pursue any other or further remedy available to it by law.

8. Disclaimer of Warranty and Limitation of Liability.

Each Party will be responsible for its own facilities and personnel provided or used in the performance of this Agreement. Neither the City nor Customer will be responsible to the other Party for damage to or loss of any property, wherever located, unless the damage or loss is caused by its own negligence or intentional conduct or by the negligence or intentional conduct of that Party's officers, employees, or agents, in which case the damage or loss will be borne by the responsible Party. Neither Customer nor the City will be responsible or liable to each other or to any other Party, from any cause, for any indirect, special, punitive, exemplary, incidental, or consequential damages, including any loss of profits or revenues, loss of any property, parts or any associated equipment, cost of capital, and downtime. Neither Customer nor the City will be responsible or liable to the other or

to any other Party for actions taken to comply with any orders, requirements, or directives from any state or federal agencies, regulatory bodies, or other organizations.

9. Indemnification and Hold Harmless.

- a. Indemnification by Customer. Customer will assume all liability for and will indemnify the City and its directors, officers, managers, employees, agents, representatives, affiliates, successors and assigns and will hold them harmless from and against any claims, losses, costs, and expenses of any kind or character that result from Customer's negligence or wrongful conduct in connection with the design, construction, installation, operation or maintenance of the Facility. Such indemnity will include, but is not limited to, financial responsibility for (a) monetary losses; (b) reasonable cost and expenses of defending an action or claim; (c) damages related to death or injury; and (d) damages to property; provided that Customer will not be liable for special, indirect, incidental, punitive or consequential damages. To the extent that the City has contributed to any claims, losses, costs, and expenses of any kind or character, such contribution will offset and mitigate any responsibility, indemnification, or waiver on the part of Customer under this Agreement.
- b. Indemnification by City. The City will assume all liability for and will indemnify Customer and its members, officers, managers, employees, agents, representatives, affiliates, successors and assigns and will hold them harmless from and against any claims, losses, costs, and expenses of any kind or character that result from the City's negligence or other wrongful conduct in connection with the design, construction, installation, operation or maintenance of the System. Such indemnity will include, but is not limited to, financial responsibility for (a) monetary losses; (b) reasonable cost and expenses of defending an action or claim; (c) damages related to death or injury; and (d) damages to property; provided that the City will not be liable for special, indirect, incidental, punitive or consequential damages. To the extent that Customer has contributed to any claims, losses, costs, and expenses of any kind or character, such contribution will offset and mitigate any responsibility, indemnification, or waiver on the part of the City under this Agreement. The City's duty to indemnify is limited to the same extent as sovereign unity may be waived under SDCL 21-32A-1.

10. Third Party Beneficiary.

This Agreement is made and entered into for the sole benefit of the Parties and their permitted successors and assigns, and no other person or entity will be a direct or indirect legal beneficiary of, have any rights under, or have any direct or indirect cause of action or claim in connection with, this Agreement.

11. General.

- a. Governing Law. This Agreement and the rights and obligations of the Parties hereunder will be construed in accordance with and will be governed by the laws of the State of South Dakota.
- b. Notices. Any notice, demand or request required or authorized by this Agreement will be in writing and will be deemed properly given if mailed, postage prepaid, or personally delivered as follows:

To Customer:

High Plains Processing, LLC
P.O. Box 530
Volga, SD 57071

To City:

City of Mitchell, South Dakota
Attn: Public Works Director/City Engineer
612 North Main Street
Mitchell, SD 57301

Notice will be deemed to be given when posted or personally delivered.

- c. No Waiver. No course of dealing nor any failure or delay on the part of a Party in exercising any right, power or privilege under this Agreement will operate as a waiver of any such right, power or privilege. The rights and remedies herein expressly provided are cumulative and not exclusive of any rights or remedies which a Party would otherwise have.
- d. Entire Agreement/Amendment. This Agreement represents the entire Agreement between the Parties with respect to the matters addressed in this Agreement. No amendment, modification, or waiver of any condition or provision of this Agreement will be valid or of any effect unless it is made in writing, signed by the Parties.
- e. Assignment. Neither Party may assign this Agreement without written consent of the other Party, which consent will not be unreasonably withheld. Notwithstanding anything to the contrary, Customer may assign this Agreement to any future owner of the Facility, upon written notice to the City.
- f. Survival. All terms of this Agreement which, by their nature, are intended to survive termination of this Agreement will survive termination.
- g. Severability. Should any part, term or provision of this Agreement be, by a court of competent jurisdiction, decided to be illegal or in conflict with any applicable

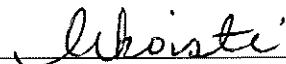
law, the validity of the remaining portions or provisions will not be affected thereby.

- h. Regulatory Agencies. This Agreement is subject to such rules, regulations, or laws as may be applicable to similar agreements in the State of South Dakota and Customer and City will collaborate in obtaining such permits, certificates, or the like as may be required to comply therewith. The City's operation of the System is subject to, and will be operated in accordance with, the City's Industrial Pretreatment Permit as issued by the South Dakota Department of Agriculture and Natural Resources.
- i. Counterpart Signature. This Agreement may be executed in one or more counterparts, each of which will be considered an original document, but all of which will be considered one and the same agreement and will become binding when one or more counterparts have been signed by each of the Parties. This Agreement may be executed by .pdf, email scan, facsimile, or similar means and all such signatures are deemed original signature for all purposes.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives, all as of the day and year first above written.

Attest:

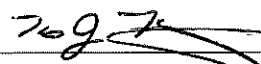
City of Mitchell, South Dakota


Title: Office Manager

By: _____

Title: _____

High Plains Processing, LLC

By: 

Title: A/R - CEO

EXHIBIT A
Capital Improvements

The Capital Improvements will consist of the following:

1. Improvements to the City's wastewater collection system and processing plant, which improvements will be constructed, owned and maintained by the City. Estimated costs are currently \$4,355,944. Actual costs will be updated after the project has been bid and awarded. Once the table is updated with actual costs, Customer will be responsible for 12.6% of the actual costs reflected in the updated table. Such amounts shall be paid via the Fixed Rate fee established in the Agreement.
2. A force main sewer line extending from the Facility to the City's wastewater collection system and processing plant, which sewer line will be constructed by the City but owned and maintained by the Customer. The termination point shall be as indicated on a plan sheet which will be added by an addendum to this Agreement when available. The Customer shall be responsible for the maintenance and repairs of the force main from its plant to the termination point as shown by the addendum. Estimated costs are currently \$850,000.

Exhibit A - Capital Improvements
City of Mitchell
Wastewater Treatment Facility Improvements - South Plant

Item	Description	Original Facility Plan Construction Cost	High Plains Processing Portion	Updated Construction Cost	Updated High Plains Processing Portion
1	Phase 2 Existing Headworks Building ASME and Process Improvements		\$0		\$0
2	Motor Control Center (MCC) and Facility Electrical Upgrades	\$353,000	\$51,185	\$353,000	\$48,008
3	Refurbish Existing Blower / Electrical Building, Upgrade HVAC, & Install New Blowers	\$269,000	\$39,005	\$269,000	\$36,584
4	Site Lighting Improvements	\$104,000	\$0	\$104,000	\$0
5	Remove/Demolish Existing Storage Building	\$42,000	\$0	\$42,000	\$0
6	Remove Damaged Chain Link Perimeter Fence and Replace with New	\$156,000	\$0	\$156,000	\$0
7	Remove Chain Link Gate and Replace with New Chain Link Gate	\$12,000	\$0	\$12,000	\$0
8	Equalization at the South Plant	\$2,267,000	\$0	\$1,778,000	\$0
9	Remove Existing Turbine Aerators and Platforms, Incorporate Drain Piping	\$311,000	\$45,095	\$311,000	\$42,296
10	Reshape Interior Side Slopes of Aeration Basins	\$122,000	\$17,690	\$122,000	\$16,592
11	New Fine Bubble Retrievable Aeration System (2 Basins)	\$1,518,000	\$220,110	\$2,286,000	\$310,896
12	New 175 HP Blowers (4 each) for Aeration System	\$1,653,000	\$239,685	\$0	\$0
13	New Blower/ Storage Building	\$995,000	\$144,275	\$5,726,000	\$778,736
14	Replace Secondary Clarifier Mechanism & pH Control	\$983,000	\$142,535	\$1,912,000	\$260,032
15	One New 50-ft Diameter Final Clarifier	\$3,363,000	\$487,635	\$5,799,000	\$788,664
16	Remove 24" RCP Combined Cell No. 1 & Cell No. 2 Effluent Pipe & Replace with 36" DIP	\$536,000	\$77,720	\$536,000	\$72,896
17	Distribution Box Modifications	\$256,000	\$37,120	\$256,000	\$34,816
18	Weir Box Rehabilitation	\$141,000	\$0	\$141,000	\$0
19	Bank Stabilization of Storage Ponds	\$172,000	\$0	\$172,000	\$0
20	Control Structures Rehabilitation	\$169,000	\$0	\$169,000	\$0
21	Dewatering Building and Storage Tank	\$10,227,000	\$1,482,915	\$14,459,000	\$1,966,424
Total		\$23,649,000	\$2,984,970	\$34,603,000	\$4,355,944
			12.6%		12.6%

EXHIBIT B
Rate and Payment Schedule

Customer shall follow all City, State and Federal requirements. Customer's payments to the City will be based on the "Fixed Rate" plus the industrial rate as established by the City. The industrial rate currently consists of three components, the "Base Fee", the "Per Unit Rate", and a "Strength Surcharge Rate" when applicable, as set forth below:

1. **Fixed Rate.** During the term of this Agreement, Customer agrees to pay a fixed monthly fee as set forth in this section (the "Fixed Rate"). The Fixed Rate will be due even if no wastewater is delivered to the City. The Fixed Rate will be based on the debt and principal service on the two types of Capital Improvements discussed in Exhibit A. The estimated amount of the Fixed Rate for the improvements described in Exhibit A.1 is \$20,173 per month. The loan term is 30 years at 3.75%. The estimated amount of the Fixed Rate for the improvements described in Exhibit A.2 is \$3,937. The loan term is 30 years at 3.75%. Within 90 days following completion of the installation of the Capital Improvements, the City shall prepare and provide to Customer a reasonably detailed breakdown of the actual final costs for the Capital Improvements discussed in Exhibit A. The final costs will be used to calculate the monthly Fixed Rate payment due from Customer to the City as follows: 12.6 percent of the costs of the improvements described in Exhibit A.1 and the total of the costs of the improvements described in Exhibit A.2, including interest associated with each phase, will be added together and that total amount will be divided into 360 equal payments, with a payment to be due each month. After 360 Fixed Rate payments (30 years), the Fixed Rate charge will terminate and Customer will be deemed to have paid in full any and all obligations relating to the Capital Improvements.
2. **Base Fee.** During the term of this Agreement, Customer agrees to pay a monthly base rate as set forth in this section (the "Base Fee"). The Base Fee will be due even if no wastewater is delivered to the City. The Base Fee will be set based on the City's industrial rate schedule and adjusted annually. Any such rate change must be communicated in writing by the City to Customer at least ninety (90) days prior to the intended effective date of the rate change.
3. **Per Unit Rate.** In addition to the Fixed Rate and Base Rate identified above, Customer agrees to pay a usage fee equal to the number of units (hundred cubic feet) of wastewater actually delivered to the City for such month, multiplied by the current industrial unit rate as established by the City. The Per Unit Rate will be based on the City's industrial rate schedule. Any such rate change must be communicated in writing by the City to Customer at least ninety (90) days prior to the intended effective date of the rate change.
4. **Strength Surcharge Rate.** In addition to the rates identified above, Customer agrees to pay a strength surcharge on a per pound basis for those pounds above domestic strength levels for Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), and Total Kjeldahl Nitrogen (TKN). For purposes of calculating the surcharge pounds,

domestic strength shall be defined by the City and are currently established at a level of 205 mg/l for BOD, 195 mg/l for TSS, and 28 mg/l for TKN. Based on the measured strength and flows of Customer, the pounds above domestic levels will be charged the current City surcharge rate. Any such rate change must be communicated in writing by the City to Customer at least ninety (90) days prior to the intended effective date of the rate change.

5. Maximum Loading Certification Statement. This Agreement is conditioned on the contributor complying with all applicable standards and requirements of the Department Agriculture and Natural Resources and the United State Environmental Protection Agency. This Agreement is entered for the purpose of identifying pollutants contributed and limiting the quantity contributed, and shall not otherwise be construed to affect local ordinances, sewer service agreements or fee systems entered into between the parties. This Agreement may be modified or terminated by the owner of the disposal system if additional pollutants or additional quantities or volumes of pollutants are contributed other than identified below.

- a. TSS 500 lbs/day
- b. BOD 1,400 lbs/day
- c. TKN 30 lbs/day
- d. Flow 310,000 gpd

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2024-26, Tax Increment District 33 Developers' Agreement		
Explanation/Background of Agenda Item Requested:	This item relates to the previously approved Tax Increment District 33 for the Iverson Powersports Property. This developer agreement lays out additional terms upon which the increment would be passed through to the developer. Much of the language is the same as previously approved developer agreements.		

Agreement A2024-26

**CONTRACT FOR
PRIVATE DEVELOPMENT
TAX INCREMENT DISTRICT
NUMBER THIRTY-THREE
CITY OF MITCHELL,
DAVISON COUNTY, SOUTH DAKOTA**

Between

Austen LLC,
a South Dakota limited liability company,

and the

City of Mitchell, South Dakota

Dated as of June ____, 2024

THIS AGREEMENT is made effective as of the ____ day of June, 2024, between AUSTEN LLC, a South Dakota limited liability company (“Developer”), and the CITY OF MITCHELL, a municipal corporation and political subdivision of the State of South Dakota (hereinafter referred to as the “City”).

SECTION 1. The City created Tax Increment District Number Thirty-three (TID #33) by resolution dated April 15, 2024. The purpose of TID #33 is to provide funds for the relocation of the old Palace Motorsports business and the expansion of a business at the current "Ram Truck Center" on the 600 Block of South Burr, pursuant to Tax Increment District Number 33, City of Mitchell Tax Increment Project Plan (the “Project Plan”).

SECTION 2. The City approved the Project Plan for TID #33 on April 15, 2024.

SECTION 3. The estimated Project costs to be paid by TID #33, as originally set forth in the Plan, are as follows:

Eligible Costs:

Kind of Project	Number of Projects	Location	Amount	Reference
Capital Costs (Street, Water & Sewer) (cleaning & grading of land & associated costs)		District	0	11-9-15(1)
Financing Costs		District	0	11-9-15(2)
Real Property Assembly		District	0	11-9-15(3)
Professional Fees		District	0	11-9-15(4)
Administrative Costs		District	0	11-9-15(5)
Relocation Costs		District	0	11-9-15(6)
Organizational Costs		District	0	11-9-15(7)
Discretionary Costs and Grants	1	District	\$750,150	11-9-15(8)
Eligible Project Costs			\$750,150	

Except as modified by Section 6 below, City agrees to pay to Developer Available Tax Increment Funds revenues it receives from the District, the total of which shall not exceed \$750,150 during the life of the TIF.

SECTION 4. The right to receive the Available Tax Increment Funds referred to in Section 3 is a Grant Under Chapter 11-9 of the South Dakota Codified Laws (the “Act”). Subject to the constitutional debt provisions contained in the project plan, the Grant is a personal property right vested with the Developer on the date of execution of this Agreement. The Grant shall constitute a specific project cost under the Act and is deemed made on the date of the

execution of this Agreement. Notwithstanding any other term of this Agreement, City shall have no obligation to pay, and Developer shall not have the right to receive accumulated tax increment to Developer unless the conditions specifically described in Section 11 of this Agreement have been met or are waived in writing, either in full or upon further conditions, by the City.

SECTION 5. The base value of the property located in TID #33 has or will be certified by the South Dakota Department of Revenue at \$818,913.

SECTION 6. Financing for TID #33 shall be secured by the Developer procuring financing to fund the TID improvements through Developer-advanced funds; however, should the self-funding become unfeasible, the Developer may seek other financing at Developer's sole risk and expense. City and Developer represent that they understand and agree that the City will not issue any certified tax revenue bonds pursuant to SDCL Chapter 6-8B to cover any cost directly or indirectly relating to Developer's improvement of the TID under this Agreement. The Grant shall constitute "proceeds" under SDCL Chapter 11-9 as being acquired upon the exchange of this monetary obligation. Developer and City acknowledge that this is a "zero interest" TID, meaning that City's only obligation is to pay on the tax increment received from TID #33 to Developer pursuant to the terms of the Project Plan.

It is understood by the parties that the Developer may spend all or any portion of the approved TID funds as set forth in Section 3 above in its sole discretion as the Developer shall determine, in its sole discretion, the amounts if any which shall be spent from TID funds for public improvements in the tax increment district. TID proceeds, as defined herein, shall be utilized only to pay eligible TID project costs or reimbursement for eligible project costs advanced by Developer, notwithstanding any other provision in this Agreement.

SECTION 7. City and Developer acknowledge that the property upon which the development will occur is owned by Developer, and the property shall not be transferred to any entity which would make the totality of the real property tax exempt until such time as the Grant funds are fully paid. Developer may use any or part of the TID property as collateral for the construction loan or loans as required for the financing of the Project.

Developer understands that only improvements incurred for TIF-eligible expenses, as described and undertaken in the approved Project Plan, which are completed by the Developer within five (5) years of the date of the creation of this TID #33 shall be eligible to be reimbursed via the passthrough of the proceeds of the positive tax increment from TID #33.

SECTION 8. All positive tax increments received in Tax Increment District Number Thirty-three shall, upon receipt by the City, be deposited in a special fund to be known as the "Tax Increment District Number Thirty-three Fund," hereinafter referred to as the "Fund," pursuant to SDCL 11-9-31 and paid out pursuant to SDCL 11-9-32, and as set forth in Section 7 above.

SECTION 9. It is specifically a condition of this Agreement that the City's obligation to pay is limited to the proceeds of the positive tax increment from Tax Increment District

Number 33 receipted into the Fund specified in Section 8. The obligation of the City to pay pursuant to this Agreement does not constitute a general indebtedness of the City or a charge against the City's general taxing power. It is also specifically agreed that the City has made no representation that the proceeds from such Fund shall be sufficient to retire the indebtedness incurred by Developer under Section 8 hereof. The parties further acknowledge that SDCL 11-9-25 limits the duration of allocability of the positive tax increment payments and the fund created by TID #33. The provisions of SDCL 11-9-25 are specifically incorporated herein by this reference.

SECTION 10. Developer represents that it understands that any contributions made by Developer in anticipation of reimbursement from Available Tax Increment Funds shall not be, nor be construed to be, a general obligation of the City. The funds are payable only out of the account created under SDCL §11-9-31 of the Act. THIS AGREEMENT OR THE PROJECT PLAN SHALL NOT CONSTITUTE A GENERAL INDEBTEDNESS OF THE CITY OR A CHARGE AGAINST ITS GENERAL TAXING POWER. Developer shall bear all risks including, but not limited to: income estimates of tax increment, changes in tax rates or tax collections, or a change in state law; however, the State of South Dakota pursuant to §11-9-39.1 of the Act has pledged not to alter any of the rights vested in this Agreement until they are fully met and discharged.

SECTION 11. Developer agrees to immediately satisfy any and all mechanic's liens or materialman's liens that arise as a result of this project. This provision shall not prevent Developer from subsequently seeking compensation from subcontractors or others who may be responsible for such liens or for such payment.

SECTION 12. Developer agrees to certify project costs in relation to the project to the City for reimbursement. Developer shall also complete any other reporting requirements established in the Project Plans.

SECTION 13. This document, along with the Project Plan for Tax Increment District Number 33, constitutes the entire Agreement of the parties. No other promises or consideration form a part of this Agreement. All prior discussions and negotiations are merged into these documents or intentionally omitted.

SECTION 14. This Agreement shall be construed and the parties' actions governed by the laws of the State of South Dakota. Any disputes arising out of or related to this Agreement shall be litigated in the First Judicial Circuit Court for the State of South Dakota, located in Mitchell, Davison County, South Dakota.

SECTION 15. This Agreement may be executed in separate counterparts, all of which executed counterparts shall constitute one complete document.

SECTION 16. The parties hereto agree that execution of a facsimile or electronic copy of this Agreement shall have the same force and effect as an executed original and shall be binding upon the parties hereto.

AUSTEN LLC

Dated this _____ day of June, 2024.

By _____
Austen Iverson, Member

STATE OF SOUTH DAKOTA
SS
COUNTY OF DAVISON

On this the _____ day of June, 2024, before me, the undersigned officer, personally appeared Austen Iverson, who acknowledged himself to be a Member of Austen LLC, a South Dakota limited liability company, and that he as such Member being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the limited liability company by himself as a Member.

In Witness Whereof I hereunto set my hand and official seal.

Notary Public
My Commission Expires:

CITY OF MITCHELL

Dated this _____ day of June, 2024.

By _____
Robert B. Everson, Jr., Mayor

ATTEST: (SEAL)

Michelle Bathke, City Finance Officer

STATE OF SOUTH DAKOTA
SS
COUNTY OF DAVISON

On this the _____ day of June, 2024, before me, the undersigned officer, personally appeared Robert B. Everson, Jr. and Michelle Bathke, who acknowledged themselves to be the Mayor and Finance Officer, respectively, of the City of Mitchell and that they, as such Mayor and Finance Officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing as such Mayor and Finance Officer of the City of Mitchell.

In Witness Whereof I hereunto set my hand and official seal.

Notary Public
My Commission Expires:

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Agreement #A2024-27, Tax Increment District 34 Developers' Agreement		
Explanation/Background of Agenda Item Requested:	This item relates to the previously approved Tax Increment District 34 for the Make it Mine/Future Abra Shop Property. This developer agreement lays out additional terms upon which the increment would be passed through to the developer. Much of the language is the same as previously approved developer agreements.		

Agreement A2024-27

**CONTRACT FOR
PRIVATE DEVELOPMENT
TAX INCREMENT DISTRICT
NUMBER THIRTY-FOUR
CITY OF MITCHELL,
DAVISON COUNTY, SOUTH DAKOTA**

Between

Austen LLC,
a South Dakota limited liability company,

and the

City of Mitchell, South Dakota

Dated as of June ____, 2024

THIS AGREEMENT is made effective as of the ____ day of June, 2024, between AUSTEN LLC, a South Dakota limited liability company (“Developer”), and the CITY OF MITCHELL, a municipal corporation and political subdivision of the State of South Dakota (hereinafter referred to as the “City”).

SECTION 1. The City created Tax Increment District Number Thirty-four (TID #34) by resolution dated May 6, 2024. The purpose of TID #34 is to provide funds for the relocation of the old Abra Bodyshop business and the expansion of a business at the current "Make It Mine site" on the 300 Block of South Burr, pursuant to Tax Increment District Number 34, City of Mitchell Tax Increment Project Plan (the “Project Plan”).

SECTION 2. The City approved the Project Plan for TID #34 on May 6, 2024.

SECTION 3. The estimated Project costs to be paid by TID #34, as originally set forth in the Plan, are as follows:

Eligible Costs:

Kind of Project	Number of Projects	Location	Amount	Reference
Capital Costs (Street, Water & Sewer) (cleaning & grading of land & associated costs)		District	0	11-9-15(1)
Financing Costs		District	0	11-9-15(2)
Real Property Assembly		District	0	11-9-15(3)
Professional Fees		District	0	11-9-15(4)
Administrative Costs		District	0	11-9-15(5)
Relocation Costs		District	0	11-9-15(6)
Organizational Costs		District	0	11-9-15(7)
Discretionary Costs and Grants	1	District	\$946,767	11-9-15(8)
Eligible Project Costs			\$946,767	

Except as modified by Section 6 below, City agrees to pay to Developer Available Tax Increment Funds revenues it receives from the District, the total of which shall not exceed \$946,767 during the life of the TIF.

SECTION 4. The right to receive the Available Tax Increment Funds referred to in Section 3 is a Grant Under Chapter 11-9 of the South Dakota Codified Laws (the “Act”). Subject to the constitutional debt provisions contained in the project plan, the Grant is a personal property right vested with the Developer on the date of execution of this Agreement. The Grant shall constitute a specific project cost under the Act and is deemed made on the date of the

execution of this Agreement. Notwithstanding any other term of this Agreement, City shall have no obligation to pay, and Developer shall not have the right to receive accumulated tax increment to Developer unless the conditions specifically described in Section 11 of this Agreement have been met or are waived in writing, either in full or upon further conditions, by the City.

SECTION 5. The base value of the property located in TID #34 has or will be certified by the South Dakota Department of Revenue at \$1,325,237.

SECTION 6. Financing for TID #34 shall be secured by the Developer procuring financing to fund the TID improvements through Developer-advanced funds; however, should the self-funding become unfeasible, the Developer may seek other financing at Developer's sole risk and expense. City and Developer represent that they understand and agree that the City will not issue any certified tax revenue bonds pursuant to SDCL Chapter 6-8B to cover any cost directly or indirectly relating to Developer's improvement of the TID under this Agreement. The Grant shall constitute "proceeds" under SDCL Chapter 11-9 as being acquired upon the exchange of this monetary obligation. Developer and City acknowledge that this is a "zero interest" TID, meaning that City's only obligation is to pay on the tax increment received from TID #34 to Developer pursuant to the terms of the Project Plan.

It is understood by the parties that the Developer may spend all or any portion of the approved TID funds as set forth in Section 3 above in its sole discretion as the Developer shall determine, in its sole discretion, the amounts if any which shall be spent from TID funds for public improvements in the tax increment district. TID proceeds, as defined herein, shall be utilized only to pay eligible TID project costs or reimbursement for eligible project costs advanced by Developer, notwithstanding any other provision in this Agreement.

SECTION 7. City and Developer acknowledge that the property upon which the development will occur is owned by Developer, and the property shall not be transferred to any entity which would make the totality of the real property tax exempt until such time as the Grant funds are fully paid. Developer may use any or part of the TID property as collateral for the construction loan or loans as required for the financing of the Project.

Developer understands that only improvements incurred for TIF-eligible expenses, as described and undertaken in the approved Project Plan, which are completed by the Developer within five (5) years of the date of the creation of this TID #34 shall be eligible to be reimbursed via the passthrough of the proceeds of the positive tax increment from TID #34.

SECTION 8. All positive tax increments received in Tax Increment District Number Thirty-four shall, upon receipt by the City, be deposited in a special fund to be known as the "Tax Increment District Number Thirty-four Fund," hereinafter referred to as the "Fund," pursuant to SDCL 11-9-31 and paid out pursuant to SDCL 11-9-32, and as set forth in Section 7 above.

SECTION 9. It is specifically a condition of this Agreement that the City's obligation to pay is limited to the proceeds of the positive tax increment from Tax Increment District

Number 34 receipted into the Fund specified in Section 8. The obligation of the City to pay pursuant to this Agreement does not constitute a general indebtedness of the City or a charge against the City's general taxing power. It is also specifically agreed that the City has made no representation that the proceeds from such Fund shall be sufficient to retire the indebtedness incurred by Developer under Section 8 hereof. The parties further acknowledge that SDCL 11-9-25 limits the duration of allocability of the positive tax increment payments and the fund created by TID #34. The provisions of SDCL 11-9-25 are specifically incorporated herein by this reference.

SECTION 10. Developer represents that it understands that any contributions made by Developer in anticipation of reimbursement from Available Tax Increment Funds shall not be, nor be construed to be, a general obligation of the City. The funds are payable only out of the account created under SDCL §11-9-31 of the Act. THIS AGREEMENT OR THE PROJECT PLAN SHALL NOT CONSTITUTE A GENERAL INDEBTEDNESS OF THE CITY OR A CHARGE AGAINST ITS GENERAL TAXING POWER. Developer shall bear all risks including, but not limited to: income estimates of tax increment, changes in tax rates or tax collections, or a change in state law; however, the State of South Dakota pursuant to §11-9-39.1 of the Act has pledged not to alter any of the rights vested in this Agreement until they are fully met and discharged.

SECTION 11. Developer agrees to immediately satisfy any and all mechanic's liens or materialman's liens that arise as a result of this project. This provision shall not prevent Developer from subsequently seeking compensation from subcontractors or others who may be responsible for such liens or for such payment.

SECTION 12. Developer agrees to certify project costs in relation to the project to the City for reimbursement. Developer shall also complete any other reporting requirements established in the Project Plans.

SECTION 13. This document, along with the Project Plan for Tax Increment District Number 34, constitutes the entire Agreement of the parties. No other promises or consideration form a part of this Agreement. All prior discussions and negotiations are merged into these documents or intentionally omitted.

SECTION 14. This Agreement shall be construed and the parties' actions governed by the laws of the State of South Dakota. Any disputes arising out of or related to this Agreement shall be litigated in the First Judicial Circuit Court for the State of South Dakota, located in Mitchell, Davison County, South Dakota.

SECTION 15. This Agreement may be executed in separate counterparts, all of which executed counterparts shall constitute one complete document.

SECTION 16. The parties hereto agree that execution of a facsimile or electronic copy of this Agreement shall have the same force and effect as an executed original and shall be binding upon the parties hereto.

AUSTEN LLC

Dated this _____ day of June, 2024.

By _____
Austen Iverson, Member

STATE OF SOUTH DAKOTA
SS
COUNTY OF DAVISON

On this the _____ day of June, 2024, before me, the undersigned officer, personally appeared Austen Iverson, who acknowledged himself to be a Member of Austen LLC, a South Dakota limited liability company, and that he as such Member being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the limited liability company by himself as a Member.

In Witness Whereof I hereunto set my hand and official seal.

Notary Public
My Commission Expires:

CITY OF MITCHELL

Dated this _____ day of June, 2024.

By _____
Robert B. Everson, Jr., Mayor

ATTEST: (SEAL)

Michelle Bathke, City Finance Officer

STATE OF SOUTH DAKOTA
SS
COUNTY OF DAVISON

On this the _____ day of June, 2024, before me, the undersigned officer, personally appeared Robert B. Everson, Jr. and Michelle Bathke, who acknowledged themselves to be the Mayor and Finance Officer, respectively, of the City of Mitchell and that they, as such Mayor and Finance Officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing as such Mayor and Finance Officer of the City of Mitchell.

In Witness Whereof I hereunto set my hand and official seal.

Notary Public
My Commission Expires:

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 3, 2024	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2024-37, Creating Tax Increment District 35 and Approving Project Plan		
Explanation/Background of Agenda Item Requested:	This proposed TIF District #35 relates to the relocation of the Copper Flats affordable housing project on South Capital south of South Point Village Apartments. The primary purpose of the TIF is to utilize the increment generated to reimburse the costs of improving the site and project expenses, not including residential structures themselves. After receiving initial application materials, the TIF Review Committee met to determine if the project plan included all the information required by law and ordinance. After all revisions, the project plan does now appear to meet all requirements of state and local law. The Planning Commission met and held a hearing on the matter on May 28, 2024. The commission voted in favor of setting the boundaries described in the project plan and recommended adoption of the project plan. This TIF would function the same as the last few City TIFs where debt is not issued against the TIF. The city passes on the increment to the developer as the increment is generated. This means that any risk that the TIF does not generate the anticipated funds falls on the recipient, not the City, and that the TIF requested dollars will not count as constitutional debt against the City. Project funds are classified as grants which the developer may use to offset eligible project costs as described in the Project Plan. Planning Commission minutes are included for council reference. All required findings and statements to create and approve TIF 35 are contained within the resolution.		

RESOLUTION R2024-37

A RESOLUTION PROVIDING FOR THE CREATION OF CITY OF MITCHELL TAX INCREMENTAL DISTRICT NUMBER THIRTY-FIVE

WHEREAS, the City of Mitchell has the power, pursuant to SDCL 11-9-2, to create Tax Incremental District Number Thirty-Five (TID 35) and to define the district's boundaries; and

WHEREAS notice of the hearing before the city planning commission was provided pursuant to SDCL 11-9-3; and

WHEREAS, the City of Mitchell Planning Commission held a hearing on May 28, 2024 at which any interested parties were afforded a reasonable opportunity to express their views on the proposed creation of a tax incremental district; and

WHEREAS the City of Mitchell Planning Commission after said hearing has recommended the proposed plan for Tax Incremental District Number Thirty-Five and has recommended its creation, setting the boundaries as listed in the project plan, and recommending adoption of the project plan.

THEREFORE, IT IS HEREBY RESOLVED:

1. Pursuant to SDCL 11-9-5, there is hereby created, as of June 3, 2024, the City of Mitchell Tax Incremental District Number Thirty-Five (TID 35). TID 35 is legally described as follows:

Lot One A (1A) in Block Three (3) of Stardust Subdivision to the City of Mitchell, Davison County, South Dakota,.

with a map showing said boundaries included in the Project Plan presented to Council on June 3, 2024.

2. A hearing by the City of Mitchell Planning Commission concerning the creation and boundaries of TID 35 was held on May 28, 2024.
3. The City Council, in consideration of the project plan, other documentary evidence, and testimony, hereby makes the following findings:
 - a. Pursuant to SDCL 11-9-8, not less than fifty percent (50%) by area of the real property within the proposed tax increment district will stimulate and develop the general economic welfare and prosperity of the City of Mitchell and State of South Dakota through the promotion and advancement of industrial, commercial, manufacturing, agricultural, or natural resources;
 - b. Further pursuant to SDCL 11-9-8, the improvement of the area is likely to enhance significantly the value of substantially all of the other real property in TID 35;
 - c. Pursuant to SDCL 11-9-13, the project plan for TID 35 includes information satisfying each of the 5 requirements contained therein;
 - d. Pursuant to SDCL 11-9-16, the project plan for TID 35 includes information satisfying each of the 6 requirements contained therein; and

- e. The plan is feasible and in conformity with the master plan of the City.
 - f. The aggregate assessed value of the taxable property in the District, plus all other tax incremental districts does not exceed ten (10%) percent of the total assessed valuation of the City.
 - g. TID 35 will be designated as an Annual Appropriations TIF to ensure that it does NOT count against constitutional debt.
4. Based on the findings in Section 3 above, the City hereby approves and adopts the project plan and the proposed boundaries as recommended by the City of Mitchell Planning Commission.
 5. The City hereby directs the City of Mitchell Finance Officer to take such action as is deemed necessary to accomplish SDCL 11-9-20.
 6. There is hereby created, pursuant to SDCL 11-9-31, the Tax Incremental District Number Thirty-Five Fund (TID 35 Fund).
 7. All tax increments collected pursuant to TID 35 shall be deposited into the TID 35 Fund.
 8. All funds in the TID 35 Fund shall be used solely for the purposes expressly stated and reasonably inferred in SDCL 11-9.
 9. The City finds that the aggregate assessed value of the taxable property in the district plus the tax incremental base of all other existing districts does not exceed ten percent of the total assessed value of taxable property in the municipality.
 10. The project plan is on file with the City of Mitchell Finance Officer.
 11. A Developer's Agreement consistent with the provisions of this Resolution and the Project Plan shall be approved by separate action of the City Council.

Adopted by the Mitchell, South Dakota City Council in regular session this ____ day of June, 2024, with:

____ votes cast in favor of adoption,
____ votes cast against adoption, and
____ votes abstaining.

Robert B. Everson, Jr., Mayor

Attest:

Michelle Bathke, City Finance Officer

(seal)

TAX INCREMENTAL DISTRICT
NUMBER 35
CITY OF MITCHELL

TAX INCREMENTAL
PROJECT PLAN

In conjunction with
COPPER FLATS, LLC, Developer

Mitchell TIF District 35 Boundary Map

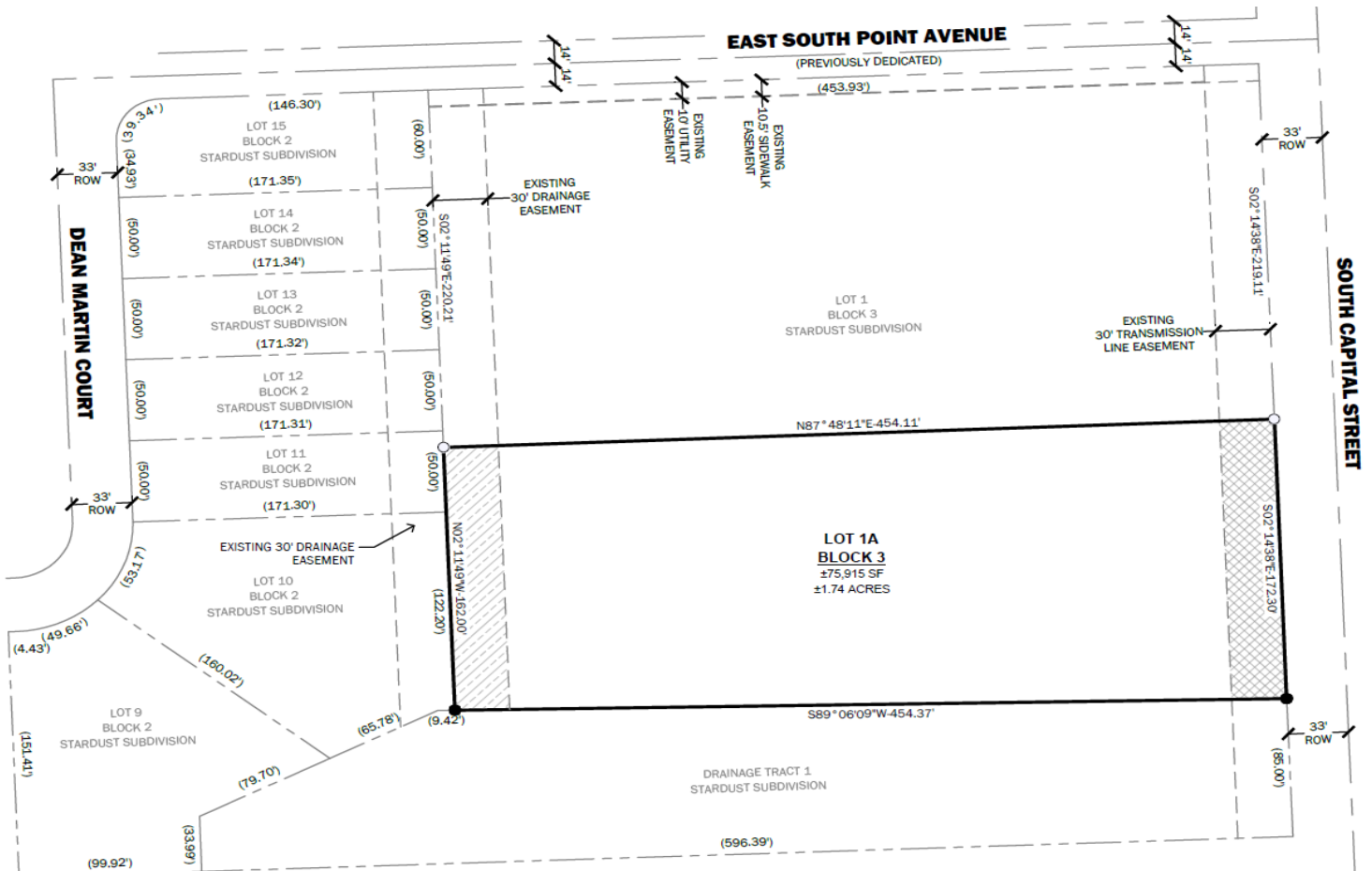


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INTRODUCTION AND PURPOSE

The purpose of this Plan, to be implemented by the City of Mitchell, Davison County, South Dakota, is to satisfy the requirements for a Tax Incremental District Plan Number 35, City of Mitchell, Davison County as specified in SDCL Chapter 11-9. There are 11 mandated requirements of the Plan, each to be addressed in this Plan. The principal purpose of the Plan is to define eligible property and to define a Tax Increment Plan for funding eligible activities in an eligible area of the city.

This Plan was prepared for adoption by the City Planning Commission and the City Council in recognition that the area requires a coordinated, cooperative strategy, with financing possibilities, to promote economic development through the construction of Affordable Housing through a three-story, low-income multi-housing project that will consist of thirty-five (35) one-, two- and three-bedroom apartment units. The name of the project is the "Copper Flats Project." The apartment mix will consist of ten (10) 1-bedroom units, seventeen (17) 2-bedroom units, and eight (8) 3-bedroom units. The intent of the Copper Flats Project is to create a 35-unit apartment complex with proposed rents which will include all utilities with the rental rates to be at or below the South Dakota Housing Development Authority at the time such rental agreement is entered into. The intent of the TIF Project is to create an affordable rental complex with rental units to be rented at a monthly rental rate to be at or below 80% of the area median income, as more fully set forth on page 20 of this Project Plan.

The driving interest in the establishment of this Plan is to offer tax increment financing as a tool to stimulate and leverage private sector development to provide Affordable Housing and to promote economic development throughout the TIF District and the City of Mitchell.

Development in the area is anticipated to occur in the near future, with the potential for tax increment financing to provide the impetus and means to undertake this development at a faster pace than might occur otherwise.

The Copper Flats real estate and building (when completed) will be owned by Copper Flats Apartments Limited Partnership, a South Dakota limited partnership ("Copper Flats LP"). The project will be developed by Copper Flats, LLC, a South Dakota nonprofit limited liability company ("Developer"), which is also the General Partner in Copper Flats LP. Copper Flats LP has entered into a Commercial Real Estate Purchase Agreement to purchase the real property to be included within the TIF. The purchase is conditioned upon the TIF being approved.

GENERAL DEFINITIONS AS USED IN THIS PLAN

The following terms found in this Plan have the following meanings:

"Base" or "Tax Incremental Base" means the aggregate assessed value of all taxable property located within a Tax Incremental District on the date the district is created, as determined by SDCL § 11-9-20.

"Blighted" means property that meets any of the following criteria:

Any area, including slum area, in which the structures, buildings, or improvements, by reason of:

- (1) dilapidation, age, or obsolescence;
- (2) inadequate provisions for ventilation, light, air, sanitation, or open spaces;
- (3) high density of population and overcrowding;

- (4) the existence of conditions which endanger life or property by fire and other causes; or
 - (5) any combination of such factors;
- are conducive to ill health, transmission of disease, infant mortality, juvenile delinquency, or crime, and which is detrimental to the public health, safety, morals, or welfare, is a blighted area¹; or

Any area which by reason of:

- (1) the presence of a substantial number of substandard, slum, deteriorated, or deteriorating structures;
 - (2) predominance of defective or inadequate street layouts;
 - (3) faulty lot layout in relation to size, adequacy, accessibility, or usefulness;
 - (4) unsanitary or unsafe conditions;
 - (5) deterioration of site or other improvements;
 - (6) diversity of ownership, tax, or special assessment delinquency exceeding the fair value of the land;
 - (7) defective or unusual conditions of title;
 - (8) the existence of conditions which endanger life or property by fire and other causes; or
 - (9) any combination of such factors;
- substantially impairs or arrests the sound growth of a municipality, retards the provision of housing accommodations, or constitutes an economic or social liability and is a menace to the public health, safety, morals, or welfare in its present condition and use, is a blighted area ²; or

Any area which is predominantly open and which because of obsolete platting, diversity of ownership, deterioration of structures or of site improvements, or otherwise, substantially impairs or arrests the sound growth of a municipality, is a blighted area.³

"City of Mitchell" means Mitchell, South Dakota.

"Department of Revenue" means the South Dakota Department of Revenue.

"Developer" means Copper Flats, LLC, a South Dakota limited liability company.

"Developer's Agreement" means the agreement between Copper Flats, LLC and the City of Mitchell concerning this Tax Incremental District.

"District" means the Tax Incremental District.

"Economic Development" means all powers expressly granted and reasonably inferred pursuant to SDCL §9-54.

¹ SDCL § 11-9-9

² SDCL § 11-9-10

³ SDCL § 11-9-11

"Fiscal year" means that fiscal year of City of Mitchell.

"Generally Applicable Taxes" shall have the same meaning as set forth in 26 CFR § 1.141-4(e).

"Governing body" means City of Mitchell City Council.

"Grant" means the transfer for a governmental purpose of money or property to a transferee that is not a related party to or an agent of the municipality;

"Infrastructure Improvements" means a street, road, sidewalk, parking facility, pedestrian mall, alley, bridge, sewer, sewage treatment plant, property designed to reduce, eliminate, or prevent the spread of identified soil or groundwater contamination, drainage system, waterway, waterline, water storage facility, rail line, utility line or pipeline, or other similar or related structure or improvement, together with necessary easements for the structure or improvement, for the benefit of or for the protection of the health, welfare, or safety of the public generally.

"Municipality" means any incorporated city or county in this state.

"Owner" means Copper Flats Apartments LP, a South Dakota limited partnership.

"Planning Commission" means City of Mitchell Planning Commission.

"Plan" means this Project Plan.

"Project Costs" means any expenditure or monetary obligations by Developer, whether made, estimated to be made, incurred or estimated to be incurred, which are listed as Project Costs herein will include any costs incidental thereto but diminished by any income, special assessments, or other revenues, other than tax increments, received, or reasonably expected to be received, by Developer in connection with the implementation of this Plan.

"Project Plan" means properly approved Plan for the development or redevelopment of a tax incremental district including all properly approved amendments thereto as recommended pursuant to SDCL § 11-9-13.

"Public Works" means the Infrastructure Improvements, the acquisition by purchase or condemnation of real and personal property within the Tax Incremental District and the sale, lease, or other disposition of such property to private individuals, partnerships, corporations, or other entities at a price less than the cost of such acquisition which benefit or further the health, safety, welfare and economic development of the City and Project Costs.

"Taxable Property" means all real taxable property located in a Tax Incremental District.

"Tax Incremental District" means a contiguous geographic area within a City and/or County defined and created by resolution of the governing body and named City of Mitchell Tax Incremental District #35.

"Tax Increment Valuation" is the total value of the Tax Incremental District minus the tax incremental base pursuant to § 11-9-19.

"Tax Increment Law" means South Dakota Codified Laws Chapter 11-9.

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PROPERTY WITHIN THE TAX INCREMENT DISTRICT

The real property to be located within the Tax Increment District will have a legal description of:

Lot One A (1A) in Block Three (3) of Stardust Subdivision to the City of Mitchell, Davison County, South Dakota, consisting of 75,915 square feet, more or less (1.74 acres, more or less)

The area making up Tax Increment District #35 is shown on the Boundary Map attached to the following page.

CREATION OF CITY OF MITCHELL TID NUMBER 35

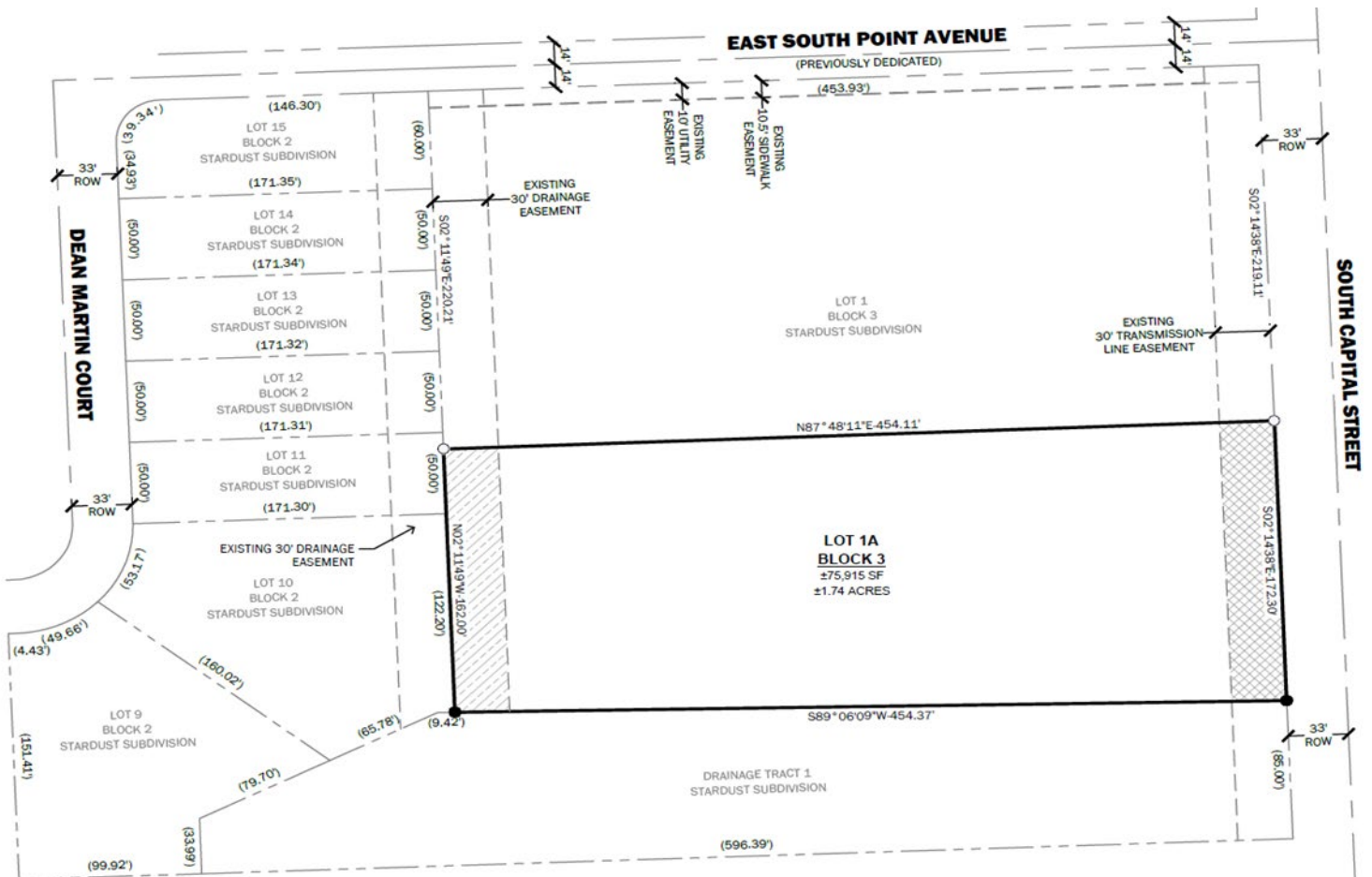
Copper Flats, LLC desires to create a Tax Incremental Financing District ("TID") to assist in the purchase of real property, construction of public infrastructure and other TID eligible expenses on land located within the corporate limits of the City of Mitchell, Davison County, South Dakota. As presented by the Developer, the TID will consist of one phase as follows:

Land acquisition, site preparation (utilities, asphalt, concrete), and other TID eligible expenses for the Affordable Rental Housing Project area proposed for the TID area.

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Figure 1. TID 35 Boundary
Mitchell TIF District 35 Boundary Map

TIF boundary outlined in **bold** below.



LISTING OF KIND, NUMBER, LOCATION AND DETAILED COSTS OF PROPOSED PUBLIC WORKS AND IMPROVEMENTS⁴

In order to implement the provisions of SDCL Chapter 11-9, the following are Project Costs and expenditures made or estimated to be made and the monetary obligations incurred or estimated to be incurred by the Developer. The Project Costs may include capital costs, financing costs, real property assembly costs, professional fee costs, imputed administration costs, relocation costs, organizational costs, discretionary costs and grants, plus any costs incidental thereto, diminished by any income, special assessments, or other revenues, other than tax increments, received, or reasonably expected to be received, by the City.

The City is working to develop an economic and competitive base to benefit the City and the state as a whole. All project costs are found to be necessary and convenient to the creation of the Tax Incremental District and its implementation. The project constitutes an Affordable Housing Project and is a proper public purpose of the City. The City exercises the powers expressly stated in and reasonably inferred by SDCL §11-9-15 and Chapter 9-54. The Developer or its assignee shall enter into all contracts in accordance with South Dakota law.

A combination of private investment and tax increment financing will assist progress toward the following additional objectives:

- To address and remedy conditions in the area that impair or arrest the sound growth of the City;
- To implement the Comprehensive Plan and its related element;
- To redevelop and rehabilitate the area in a manner which is compatible with and complementary to unique circumstances in the area;
- To effectively utilize undeveloped and underdeveloped land;
- To ultimately contribute to increased revenues for all taxing entities;
- To encourage the voluntary construction of buildings, improvements, and conditions;
- To watch for market and/or project opportunities to promote economic development, and when such opportunities exist, to take action within the financial, legal and political limits of the City to acquire land, pursue redevelopment, improvement and construction projects; and
- To improve areas that are likely to significantly enhance the value of substantially all property in the district.

TAXABLE VALUE OF MITCHELL

State law requires that tax increment districts cannot exceed ten percent of the taxable value of the City of Mitchell. This value for Mitchell is approximately \$1,486,087,639.00. The base value of the taxable property for inclusion into this Tax Incremental District, as per the Director of Equalizations records is \$132,851 as set forth on the following page:

⁴ SDCL §11-9-16(1)

TIF 35 Base Valuations

Lot One A (1A) in Block Three (3) of Stardust Subdivision to the City of Mitchell, Davison County,
South Dakota

Full & True Base Value: \$132,851

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Total base value of active TIF Districts in Mitchell is as follows:

Tax Increment District Number 8	\$6,002,565
Tax Increment District Number 9	\$50,400
Tax Increment District Number 14	\$37,850
Tax Increment District Number 16	\$5,005,495
Tax Increment District Number 19	\$13,370
Tax Increment District Number 20	\$151,890
Tax Increment District Number 21	\$125,082
Tax Increment District Number 23	\$3,004,275
Tax Increment District Number 24	\$401,798
Tax Increment District Number 26	\$0
Tax Increment District Number 27	\$1,002,685
Tax Increment District Number 28	\$2,119,490
Tax Increment District Number 29	\$397,815
Tax Increment District Number 30	\$55,610
Tax Increment District Number 31	\$615,554
Tax Increment District Number 32	\$1,557,071
Tax Increment District Number 33	\$818,913
Tax Increment District Number 34	\$1,325,237
Tax Increment District Number 35	\$132,851
TOTAL	\$22,817,951

The total value of all active TIF districts in Mitchell is less than 10% of total taxable value in the City. Using the base values provided above with the inclusion of the proposed TIF #35, the total Tax Increment Districts combined is less than 2% when compared to the 2023 Taxable Valuation.

The proposed Tax Incremental District will promote economic growth and enhancements in City of Mitchell. It is anticipated that a majority of properties within the district will see increases in their property valuation as a result of improvements made possible through creation of the proposed Tax Incremental District.

COSTS OF PUBLIC WORKS OR IMPROVEMENTS

In accordance with SDCL § 11-9-16 the following is the kind, number, location and dollar amount of estimated Project Costs, costs of public works and improvements:

Kind of Project Cost	Number of Projects	Location ⁵	Amount	Reference ⁶
Capital Costs		District	\$0	11-9-14(1)
Financing Costs		District	\$0	11-9-14(2)
Real Property Assembly		District	\$0	11-9-14(3)
Professional Fees		District	\$0	11-9-14(4)
Administrative Costs		District	\$0	11-9-14(5)
Relocation Costs		District	\$0	11-9-14(6)
Organizational Costs		District	\$0	11-9-14(7)
Discretionary Costs and Grants		District	\$675,486	11-9-14(8)
Eligible Project Costs			\$675,486	

*See Schedule 1 - list of TIF-Qualified project costs to be paid by Developer which qualify as project costs under 11-9-14(1) through (7).

⁵ District shall mean the Tax Increment District.

⁶ SDCL §11-9-14

- (1) Capital costs, including the actual costs of the construction of public works or improvements, buildings, structures, and permanent fixtures; the demolition, alteration, remodeling, repair, or reconstruction of existing buildings, structures, and permanent fixtures; the acquisition of equipment; the clearing and grading of land; and the amount of interest payable on tax incremental bonds or notes issued pursuant to this chapter until such time as positive tax increments to be received from the district, as estimated by the Project Plan, are sufficient to pay the principal of and interest on the tax incremental bonds or notes when due;
- (2) Financing costs, including all interest paid to holders of evidences of indebtedness issued to pay for Project Costs, any premium paid over the principal amount thereof because of the redemption of such obligations prior to maturity and a reserve for the payment of principal of and interest on such obligations in an amount determined by the governing body to be reasonably required for the marketability of such obligations;
- (3) Real property assembly costs, including the actual cost of the acquisition by a municipality of real or personal property within a tax incremental district less any proceeds to be received by the municipality from the sale, lease, or other disposition of such property pursuant to a Project Plan;
- (4) Professional service costs, including those costs incurred for architectural, planning, engineering, and legal advice and services;
- (5) Imputed administrative costs, including reasonable charges for the time spent by municipal employees in connection with the implementation of a Project Plan;
- (6) Relocation costs;
- (7) Organizational costs, including the costs of conducting environmental impact and other studies and the costs of informing the public of the creation of tax incremental districts and the implementation of project plans; and
- (8) Payments and grants made, at the discretion of the governing body, which are found to be necessary or convenient to the creation of tax incremental districts or the implementation of project plans.

Estimated costs for non-project costs and TIF eligible costs may vary from actual costs incurred during construction. The grant to Developer is not controlled by the individual line items for TIF eligible costs. TIF proceeds may flow through to Developer for certified TIF eligible expenses, without respect to a particular line item, based on the actual costs incurred for those TIF eligible expenses up to the total authorized TIF request amount of \$675,486.

EXPENDITURES EXCEEDING ESTIMATED COST

Any expenditures which in sum would exceed the total amount stated above will require an amendment of this plan. All amendments are undertaken pursuant to SDCL §11-9-23.

DEVELOPER'S AGREEMENT

The City of Mitchell will enter into a Developer's Agreement with Developer with the following as the guidelines for the Agreement:

Financing Terms:

- Amount. The total amount of the TIF will not exceed \$675,486.
- Interest Rate. There may be no interest rate associated with this TIF.
- Length. The TIF will not exceed 20 calendar years from the year of creation.
- Expiration. The TIF will expire at the end of 20 years or when the \$675,486 has been paid out in tax payment to the Developer from the taxes generated within the District, whichever comes first.

Legal Terms:

- Should the State of South Dakota not classify the TIF as affordable housing, the TIF will not be finalized and will cease to exist.
- Any owners of real property located within the TIF District will waive their right to the discretionary tax abatement.

Conditions of the Developer Agreement relating to Constitutional Debt:

The exclusive funding mechanism for this TID will be a grant pass-through of positive tax increment from the TID receipted into the TIF Fund. It is specifically a condition of the proposed Developer's Agreement that the City's obligation to pay is limited to the proceeds of the positive tax increment from the TID receipted into the TIF Fund. The City shall have no obligation to commit any City funds from any other source into the TIF Fund other than the positive tax increment from the TID receipted into the TIF Fund. It is also to be specifically agreed that the City has made no representation that the proceeds from the TIF Fund shall be sufficient to retire any indebtedness incurred by Developer. The parties further acknowledge that SDCL 11-9-25 limits the duration of allocation of the positive tax increment payments and the fund created by the TID to 20 years from the year of creation. As such, it is further understood that the amount of \$675,486 will be the maximum amount the City will ever pass on acting as a conduit for TIF #35 for eligible project costs.

All TIF revenue will be passed onto the Developer as a grant until the full amount has been paid or 20 years from the year of creation, whichever happens first. The payment of tax increment funds under this Agreement is a grant under SDCL Chapter 11-9 (the "Grant"). The Grant is a personal property right vested with the Developer on the effective date of the Developer Agreement. The City will grant this amount to the Developer and thus not have to account for any assets on the City's financial statement. The Developer will be responsible for obtaining their financing and the

City will not be liable for any Developer debt.

Upon completion of the construction of project involving eligible project costs, the Developer shall certify to the City's Finance Officer the eligible project costs in sufficient detail to determine that payment of grant funds is solely for eligible project costs. The Developer shall provide contractor/supplier invoices or other supporting documentation upon request of the Finance Officer. Upon certification and verification of eligible project costs, the City shall pass-through all available tax increment fund revenues not to exceed \$675,486 in a manner consistent with this section.

Given that the exclusive funding mechanism for this TID is the grant pass-through of positive tax increment from the TIF Fund, that no tax increment bonds will be issued in relation to this TID, and that the City shall have no obligation to commit other City funds, the City's obligation hereunder shall not in any way be construed to be a debt of the City in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by the City, nor shall anything contained herein constitute a pledge of the general credit, tax revenues, funds or moneys of the City. In recognition that the City cannot appropriate funds that have not accrued, the City's exclusive obligation shall be to budget and appropriate the positive tax increment from the TID received into the TIF Fund on an annual basis during the City's then current fiscal year, as may be required. Notwithstanding anything to the contrary contained in the proposed Agreement, the City hereby acknowledges and agrees that the obligations of the City under this Agreement are a material inducement for Developer to incur various development and construct improvements upon the TID property and the failure to pay tax increment to Developer will be financial detrimental to future improvements on said property.

If at any time during the term of this Agreement, the governing body of the City shall fail or refuse to approve or authorize the funds due hereunder, and if the TID is eligible to be terminated pursuant to SDCL 11-9-46, then the Agreement shall terminate upon the end of the fiscal year for which funds were approved or authorized, without penalty to the City.

Developer Terms:

- Copper Flats LLC will act as the Developer and all TIF proceeds will flow to Developer.
- Developer will certify the costs to the City for reimbursement.
- The Developer agrees to maintain maximum monthly rental-rates consistent with the guidance provided by the South Dakota Housing Authority for affordable housing.
- The Developer shall submit a report to the City no later than November 15 of each calendar year on a form provided by the City.
- The City of Mitchell reserves the right to charge an annual administration expense. This fee will be used to offset any future expenses that may occur due to reporting. The amount will not exceed \$5,000.00 in a calendar year.
- The Developer agrees to waive the discretionary formula for all construction within the TIF.

FEASIBILITY STUDY⁷

An economic feasibility study is attached as Schedule 4. The project is only feasible if there is contribution from the City through the Tax Increment District.

ECONOMIC DEVELOPMENT STUDY

Not less than 50% of the area will stimulate and develop the general economic welfare and prosperity of the state through the promotion and advancement of industrial, commercial, and manufacturing by creating affordable housing for workforce, as indicated in the Economic Development Study attached as Schedule 5.

DETAILED LIST OF ESTIMATED PROJECT COSTS⁸

Attached as Schedule 1 is a detailed list of estimated Project Costs. No expenditure for Project Costs is provided for more than five years after the district is formed.

FISCAL IMPACT STATEMENT⁹

Attached as Schedule 3 is the Fiscal Impact Statement on other taxing districts found within the Tax Increment District, both until and after the loans are repaid.

METHOD OF FINANCING, TIMING OF COSTS AND MONETARY OBLIGATIONS¹⁰

Project Costs shall be paid by the proceeds of tax increment revenue. The City may reimburse for administrative costs from the tax increments at the end of the Plan after payment of all approved reimbursable costs.

MAXIMUM AMOUNT OF TAX INCREMENTAL REVENUE

The maximum amount of monetary obligations to be paid through Tax Increment Number 35 shall not to exceed \$675,486, or such lesser amount as may be feasible with the estimated revenue generated by the Tax Increment District plus interest. In the alternative or in combination therewith, the City may issue one or more tax increment bond series or may enter into one or more development agreements whereby the tax increment revenues would be used in accordance with the terms and conditions of the development agreements (the “monetary obligation”).

DURATION OF TAX INCREMENTAL PLAN

The duration of the Plan will extend to the number of years it will take for the extinguishment of any bonds or monetary obligations; however, in no event may the positive tax increments be allocated longer than twenty (20) years after the calendar year of creation.

⁷ SDCL §11-9-16(2)

⁸ SDCL §11-9-16(3)

⁹ SDCL § 11-9-16(4)

¹⁰ SDCL § 11-9-13(5)

ESTIMATED IMPACT OF TAX INCREMENT FINANCING ON REVENUES OF TAXING JURISDICTIONS

The site will generate taxes to the local jurisdictions at or above the assessed value of the Base. All taxing districts shall receive that base which will be the value set for 2023 taxes payable in 2024 and thereafter. The tax increment will be available to the taxing jurisdictions at or before 20 years after at the creation of the District. Schedule 2 details the tax capture implications to each of the local taxing jurisdictions. After the repayment of the bonds or monetary obligations, taxing entities will receive their proportionate share of tax dollars for the base value plus the tax incremental values.

CONDITIONS MAP¹¹, IMPROVEMENTS MAP¹², ZONING CHANGE SCHEDULE¹³

The conditions map is attached as Attachment 1. The Improvements map is attached as Attachment 2. The Zoning Change Schedule is attached as Attachment 3.

CHANGES TO THE CITY OF MITCHELL MASTER PLAN, MAP, BUILDING CODES AND CITY ORDINANCES¹⁴

The City has made or will make such changes in the master plan, map, building codes and City ordinances as indicated on Attachment 3.

LIST OF ESTIMATED NON-PROJECT COSTS¹⁵

The following is a list of the non-Project Costs. All costs are listed as taxable value, actual non-project costs will exceed the following amounts.

Item	Amount
Affordable Apartment Rental Complex	\$1,899,981*
Total Non-Project Cost	\$1,899,981*

*The above estimates are the estimated tax-assessed values of the structure which have been determined by utilizing the "factor" number used by Davison County to arrive at tax-assessed value. The factor in effect at the time of drafting this Project Plan is .913. Therefore, estimated tax-assessed value of all construction is \$1,899,981.

¹¹ SDCL § 11-9-16(1)

¹² SDCL § 11-9-16(2)

¹³ SDCL § 11-9-16(3)

¹⁴ SDCL §11-9-16(4)

¹⁵ SDCL §11-9-16(5)

STATEMENT OF DISPLACEMENT AND RELOCATION PLAN¹⁶

No residents or families will be displaced by the Project. There are no families or persons residing on the premises. Therefore, no relocation Plan is needed.

PERFORMANCE BOND, SURETY BOND OR OTHER GUARANTY

As security for its fulfillment of the agreement with the governing body, a purchaser or lessee of redevelopment property may furnish a performance bond, with such surety and in such form and amount as the governing body may approve or make such other guaranty as the governing body may deem necessary in the public interest. This additional security may be provided for in a Developer's Agreement.

LIST OF SCHEDULES

SCHEDULE 1 Detail of Project Costs
SCHEDULE 2 Estimated Captured Taxable Values
SCHEDULE 3 Fiscal Impact Statement
SCHEDULE 4 Economic Feasibility Study
SCHEDULE 5 Economic Development Study

ATTACHMENTS

Attachment 1. Map and Legal Description and existing uses and conditions
Attachment 2. Map of Real property/Improvement
Attachment 3. List of proposed changes in zoning ordinances

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¹⁶ SDCL §11-9-16(16)

SCHEDULE 1 – "DETAIL OF PROJECT COSTS"

Kind of Project Cost	Number of Projects	Location ¹⁷	Amount	Reference ¹⁸
Capital Costs		District	\$0	11-9-14(1)
Financing Costs		District	\$0	11-9-14(2)
Real Property Assembly		District	\$0	11-9-14(3)
Professional Fees		District	\$0	11-9-14(4)
Administrative Costs		District	\$0	11-9-14(5)
Relocation Costs		District	\$0	11-9-14(6)
Organizational Costs		District	\$0	11-9-14(7)
Discretionary Costs and Grants	1	District	\$675,486	11-9-14(8)
Eligible Project Costs			\$675,486	

¹⁷ District shall mean the Tax Increment District.

¹⁸ SDCL §11-9-14 (see page 9)

TIF ELIGIBLE EXPENSES/RESPONSIBLE DEVELOPER

SDCL 11-9-15

Copper Flats Apartments Cost Breakdown

Description	Total Cost	Non-Eligible Expenses	Eligible TIF Expenses
Tax Credit Fees	\$64,800	\$ 64,800	
Rent-Up/Marketing	\$10,000	\$ 10,000	
Operating Reserves	\$119,357	\$ 119,357	
Operating Interest	\$15,000	\$ 15,000	
Debt Service Reserves	\$38,185	\$ 38,185	
Land	\$305,000	\$ -	\$ 305,000
On Site Improvements (Utilities, Asphalt, concrete)	\$420,013	\$ -	\$ 420,013
Landscaping	\$36,547	\$ -	\$ 36,547
Earthwork	\$239,976	\$ -	\$ 239,976
Fire Booster Pump	\$40,000		\$ 40,000
New Building	\$4,003,792	\$ 4,003,792	
General Requirements	\$370,000	\$ 370,000	
Excise Taxes	\$111,612		\$ 111,612
Building permit	\$27,596		\$ 27,596
Construction Contingency**	\$170,176	\$ 142,970	\$ 27,206
Architect Fee-Design (VDW)	\$100,000	\$ 84,000	\$ 16,000
Engineer/Survey	\$20,674	\$ -	\$ 20,674
CPA Cost Certification	\$10,000	\$ 10,000	
Surveys	\$2,500	\$ -	\$ 2,500
Construction Insurance	\$32,469	\$ 27,397	\$ 5,072
Construction Loan Origination Fee	\$65,000	\$ 54,925	\$ 10,075
Construction Loan Line of Credit	\$10,000	\$ 10,000	
Title & Recording	\$15,000	\$ 15,000	
Legal Fees	\$17,500	\$ 17,500	
Permanent Loan Orig Fee	\$5,350	\$ 5,350	
Property Appraisal	\$5,000	\$ 5,000	
Market Study (Danter)	\$5,000	\$ 5,000	
Environmental Reports	\$5,000	\$ -	\$ 5,000
Grand Totals	\$6,265,547	\$ 4,998,276.20	\$ 1,267,271.28

* The Eligible TIF Expenses depicted as a portion of the entire cost reflect that portion which is TIF Eligible compared to the portion allocated to non-eligible expenses.

** Construction Contingencies directly correspond to cost including but not limited to: on-site improvements, landscaping, earthwork, new building, and more.

Despite TIF-eligible expenses exceeding greater than \$1.4 Million Dollars, Developer is only seeking reimbursement of \$675,486 from TIF revenue, as that is the anticipated amount of real estate taxes estimated to be generated from the TIF.

Earthwork includes mass grading, the pouring of foundations, and back filling.

On site improvements include a 30,00+ SF parking lot, sidewalk, landscaping, curb/gutter, and trash enclosures.

SCHEDULE 2 – "ESTIMATED CAPTURED TAXABLE VALUES"

INCREMENT-ESTIMATED TAXES THAT WILL GO TO TAX INCREMENT FUND

Taxing Districts	Levy (\$ per 1000)
Davison County	\$3.520
Mitchell School District	\$10.600
James River Water Development District	\$0.006
City of Mitchell	\$4.530
Total Tax Levy	\$18.71

Based upon the foregoing tables and for purposes of this Project Plan, the construction of the project will commence in 2024 and be completed in the spring of 2025.

It is anticipated that the Developer will procure financing to fund the public infrastructure going into the TID improvements by way of several different funding sources, to include:

- a portion of construction financing by Midwest Housing Development Fund through a loan;
- a portion of permanent financing through a fixed-interest loan from Midwest Housing Development Fund;
- a portion of construction financing and permanent financing through SDHDA, through a home loan;
- a portion of construction financing; and
- a portion of permanent financing through SDHDA through a Housing Trust Fund loan.

It is assumed that all obligations within the TID will be adequately secured as to allow the payment of principal and interest when due.

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TO ACCOMMODATE TABLE]

Revenue Assumptions / Feasibility Study

Levies are based on 2023 payable in 2024

Construction Year	Valuation Year	Revenue Year	Valuation Increments	Valuation Total	Davison County	City of Mitchell	JR	Mitchell School District	Total Mill Rate*	Non-Ag Factor	Total Revenue Increment	Cumulative Amt Paid
2024	2025	2026	\$ 2,081,031.00	\$ 2,081,031.00	0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 35,551.88
2025	2026	2027			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 71,103.76
2026	2027	2028			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 106,655.64
2027	2028	2029			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 142,207.52
2028	2029	2030			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 177,759.40
2029	2030	2031			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 213,311.28
2030	2031	2032			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 248,863.16
2031	2032	2033			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 284,415.04
2032	2033	2034			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 319,966.92
2033	2034	2035			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 355,518.80
2034	2035	2036			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 391,070.68
2035	2036	2037			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 426,622.56
2036	2037	2038			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 462,174.44
2037	2038	2039			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 497,726.32
2038	2039	2040			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 533,278.20
2039	2040	2041			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 568,830.08
2040	2041	2042			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 604,381.96
2041	2042	2043			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 639,933.84
2042	2043	2044			0.0035199	0.0045328	0.000058	0.0106010	0.0187117	0.913	\$ 35,551.88	\$ 675,485.72
2043	2044	-										
2044	-	-										

Valuation Increment * Non-Ag Factor * Total Mill Rate

True & Full Value of Improvements	\$	2,081,031.00
Assessed Value of Improvements	\$	1,899,981.30

Assumptions:

* Assumes Mill Levies remain constant for the duration of the TIF

Notes:

* These numbers are for projection purposes only and do not reflect what the actual number(s) may be. The projection numbers are based on assumptions provided by the developer.

SCHEDULE 3 - "FISCAL IMPACT STATEMENT"

FISCAL IMPACT STATEMENT - TAX INCREMENT DISTRICT NUMBER 35

INTRODUCTION

The fiscal impact statement is intended to provide a succinct analysis of the estimated impact of the Tax Increment District to the public pursuant to SDCL § 11-9-16(4). It is not intended to rival the level of detail required by a detailed financial analysis. A fiscal impact statement shows the impact of the Tax Increment District, both until and after the bonds or obligations are repaid, upon all entities levying taxes upon property in the district.

DEFINITIONS

"Assumptions" means factors or definitions used in the fiscal analysis. Assumptions may include facts and figures identified by the District and educated guesses that are sometimes necessary when not all of the information is available. Assumptions are often used to extrapolate an estimate. Assumptions may include an estimate of tax levies of each taxing entity, the school aid formula contribution, the value of the real property, etc.

"Base Revenues" means the taxes collected on the base value.

"Fiscal Impact" means the increase or decrease in revenues and generally refers to an impact to revenues caused by the district.

"Revenue" means ad valorem taxes.

"Tax Increment District" means City of Mitchell Tax Increment District Number 35

"Taxing Districts" means all political subdivisions of the state which have ad valorem taxing power over property within the boundaries of the Tax Increment District.

"Tax Increment Revenues" means all revenues above the Base Revenues.

ASSUMPTIONS:

1. The property will have improvements which at completion will be valued for taxable purposes at an estimated amount of \$1,899,981.
2. The average tax levy of all taxing districts will be \$18.71 per thousand dollars of taxable valuation (2024).
3. Tax increment will start to be collected in 2026 and end in or prior to 2044.
4. The discretionary formula will be waived by the Developer of the project.

FISCAL IMPACT:

The total fiscal impact upon the taxing entities during the term of the Tax Increment District will be an estimated \$675,486. There will be no fiscal impact for the first year of the Tax Increment District.

SCHEDULE 4 – “ECONOMIC FEASIBILITY STUDY”

The City of Mitchell has been approached by Copper Flats, LLC (“Developer”) concerning the creation of a tax increment district to be located within the City of Mitchell, Davison County, South Dakota. The Project which will consist of an Affordable Housing Project consisting of a multi-family rental housing unit consisting of 35 one, two- and three-bedroom apartment units. The unit “mix” will consist of 10 one-bedroom units, 17 two-bedroom units and 8 three-bedroom units. The project will be located on approximately 1.74 acres of land, more or less, located within the City of Mitchell. This land has not previously been developed.

The Developer has indicated that the project is not feasible without the assistance of the Tax Increment District. This is a “but for” type of tax increment district financing. The project will not proceed “but for” the assistance from the City through the creation of a tax increment district for the project.

The City has made it clear that City funding for these public improvements must be supported by the tax revenues generated by the Project, and not by the general revenues of the City. The vehicle through which this can be accomplished is through tax increment financing under the South Dakota Tax Incremental District Law (South Dakota Codified Laws Chapter 11-9). Tax increment financing is an indispensable self-financing tools used throughout the United States to help local governments successfully develop and redevelop areas and encourage economic development.

In tax increment financing, the current real property tax assessed value of all properties in a designated project area (“tax increment financing district”) is established as the “base value.” As development in the tax increment financing district increases the assessed values of the redeveloped properties, a portion of the additional tax revenue generated by the increase in assessed value over the base value is set aside and committed by the City to the reimbursement of approved project costs.

Tax increment financing is permitted only in connection with a “Project Plan” duly adopted by the City. The City of Mitchell has guidelines for the use of tax increment financing within the City. While the guidelines are consistent with South Dakota Codified Law and the process is generally the same as provided for within statute, there are a few exceptions and instances where the City has taken the liberty to further define and interpret.

The estimated increment resulting from the improvements would be \$675,486.

SCHEDULE 5 – “ECONOMIC DEVELOPMENT STUDY”

SECTION 1- INTRODUCTION

The City has been approached concerning the creation of a tax increment district located within the City of Mitchell, Davison County, South Dakota. In order to determine whether a tax increment district (TID) may be created, the governing body must make a finding that not less than 50%, by area, of the real property within the district will stimulate and develop the general economic welfare and prosperity of the State through the promotion and advancement of industrial, commercial, manufacturing, Affordable Housing, agricultural and natural resources, and the improvement of the area is likely to enhance significantly the value of substantially all of the other real property in the district. This Schedule will address Economic Development through the development of an Affordable Housing Project within the City of Mitchell city limits.

SECTION 2 - STUDY AREA BOUNDARY/FINDING OF BLIGHT

The Study area is described as the area depicted on the map attached to this Project Plan as Attachment 1 and includes the legal descriptions set forth within this Project Plan. The TIF area contains 1.74 acres of open ground. It currently has no site improvement. An open area such as this within the city limits of the City of Mitchell substantially impairs and arrests the sound growth of the City as defined by SDCL 11-9-11, which provides an “open area” as blighted. A factor keeping this area from being further developed is the cost of public infrastructure and site preparation. The approval of this TIF will provide a way for Developer to provide the required infrastructure, which cannot be done without the TIF.

SECTION 3 - ESTABLISHING AFFORDABLE HOUSING CRITERIA

Developer has identified real property located in Mitchell, South Dakota, near the intersection of E. Spruce Street and South Capital Street, consisting of 1.74 acres. The project will provide for the construction of a new three-story building consisting of 35 one-, two- and three-bedroom apartment units, consisting of 10 one-bedroom units, 17 two-bedroom units, and 8 three-bedroom units. Although the South Dakota Department of Revenue requires a monthly rental rate to be at or below the calculated rent for the state’s 80% area median income as of the date the district is completed, this project will provide for 4 units at 40% of Davison County’s area median income; 11 units at 50% of Davison County’s area median income; 11 units at 60% of Davison County’s area median income; and 9 more units at 60% of Davison County’s area median income that may ultimately qualify for 70%-80% of Davison County’s area median income. One hundred percent (100%) of the units will qualify for the low-income housing tax credit provided for by Section 42 IRC of 1986.

Section 4 - Finding That the Improvements to the Area are Likely to Enhance Significantly the Value of Substantially All of the Other Real Property in the District

The primary goal of the TID is to provide additional Affordable Housing options to the Mitchell, South Dakota area by developing a project to be constructed upon real property located within the TID boundaries, to complete site preparation and public infrastructure necessary to serve the real property located within the TID boundaries.

The TID area consists of a large, undeveloped tract (1.74 acres) within the corporate city limits of the City. The completion of the Affordable Housing apartment complex will allow for the creation of new jobs and the retention of existing jobs and develop not only the general economic welfare and prosperity of the City of Mitchell, but also of the State of South Dakota through promotion and advancement of commercial and industrial business.

It is specifically found that once the improvements set forth within City TID #35 Project Plan are completed, this project will significantly enhance the value of substantially all of the other real property in the TID District. It is anticipated that the Project will provide additional development and employment opportunities in the Mitchell and Davison County area through providing Affordable Rental Housing options in Mitchell, South Dakota.

Section 5 - Conditions within the Study Area; Land Use and Planning

Land Use and Planning

Comprehensive Plan

The proposed use of the district is consistent with the City of Mitchell Comprehensive Plan.

SECTION 6 - FINDINGS WITHIN THE STUDY AREA ANALYSIS

In accordance with state law, it is found that not less than fifty percent (50%) by area of the real property within the District will stimulate and develop the general economic welfare and prosperity of the State of South Dakota through the promotion and advancement of industrial, commercial, manufacturing, agricultural, and natural resources by increasing the number of Affordable Rental Housing units in Mitchell, Davison County area, as well as creating new employment opportunities and retaining existing jobs for the Mitchell area, and it is found that the improvement of the area is likely to enhance significantly the value of substantially all of the other real property in the District in accord with SDCL 11-9-8(1) and (2).

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ATTACHMENT 1

LEGAL DESCRIPTION

Lot One A (1A) in Block Three (3) of Stardust Subdivision to the City of Mitchell, Davison County, South Dakota, consisting of 75,915 square feet, more or less (1.74 acres, more or less)

ATTACHMENT 2

CONDITIONS MAP



ATTACHMENT 3

MAP OF REAL PROPERTY/IMPROVEMENTS



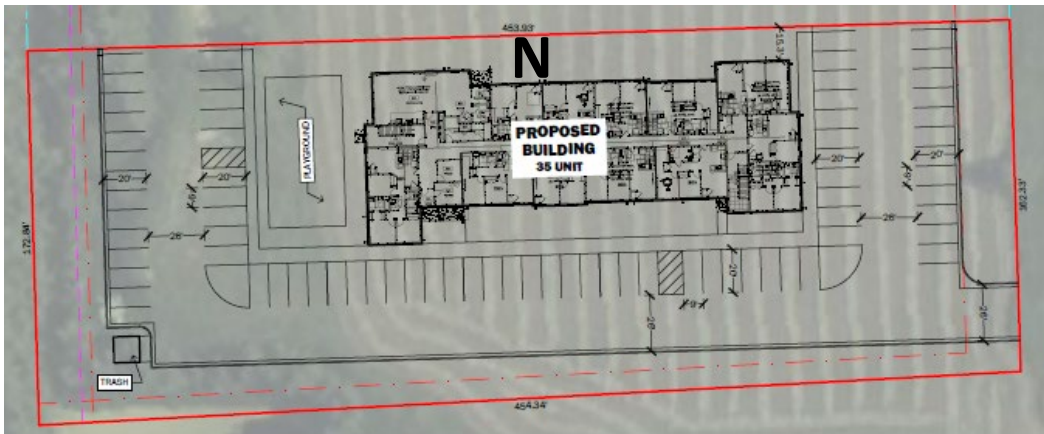
1 Northwest Perspective

Scale: NTS



2 Southeast Perspective

Scale: NTS

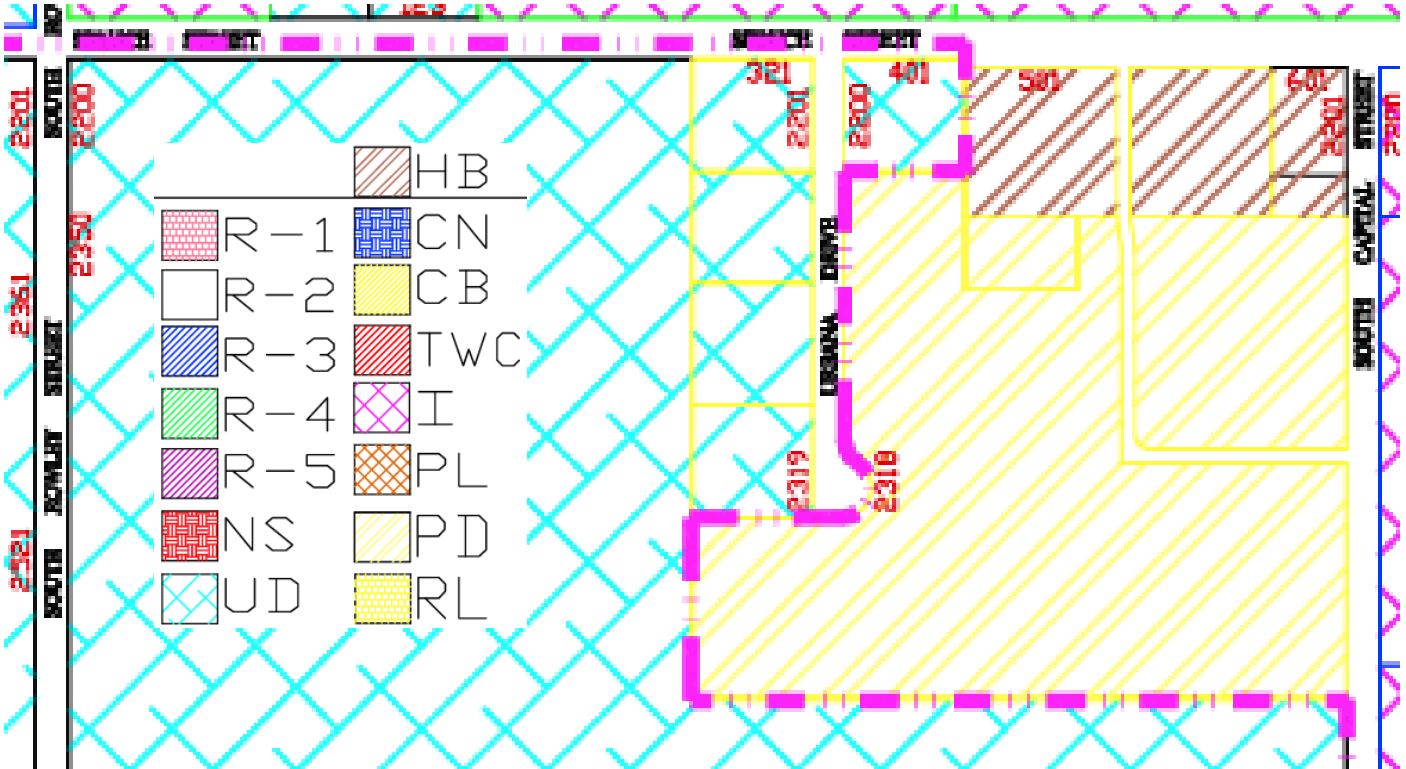


The real property to be located within the Tax Increment District is located near the intersection of E. Spruce Street and South Capital Street in Mitchell, South Dakota, as legally described on page 4 of the Project Plan.

The image is only intended to show the areas with improvements, and does not reflect the actual TIF boundaries described in the Project Plan.

ATTACHMENT 4

LIST OF PROPOSED CHANGES IN ZONING ORDINANCES



No zoning changes are necessary as the real property is currently zoned as South Pointe Village
Planned Development District.



NOTICE OF HEARING

NOTICE IS HEREBY GIVEN to the general public and all interested parties that the City of Mitchell Planning Commission will conduct a public hearing and acted upon in the City Hall Council Chambers at 612 North Main Street, Mitchell, South Dakota at 12:00 pm (noon) on May 28, 2024 in regards to a proposed project plan and the establishment of boundaries for the proposed tax increment financing district known as City of Mitchell Tax Incremental District Number Thirty-five (35).

The following real property is to be included in this district and is legally described as follows:

PLAT OF LOT 1A IN BLOCK 3 OF STARDUST SUBDIVISION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

At the above stated time and place, all interested parties will be afforded a reasonable opportunity to express their views on the proposed creation of the Tax Incremental District and its proposed boundaries. The project plan may be viewed on the city's website at www.cityofmitchellsd.gov. Following such hearing, the matter will be heard and acted upon by the Mitchell City Council on June 3, 2024 at 6:00 pm in the City Hall Council Chambers.

Dated this 9th day of May, 2024.

Michelle Bathke – Finance Officer

Published once: 15th day of May, 2024

Approximate publication cost: _____