



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
June 17, 2024

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Grace Baptist**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Department Reports**
 - D. Raffle Permits**
 - E. Special Event Permit Application For Corn Palace Stampede Rodeo & Chili Cook-Off on July 18 through July 21, 2024**
 - Noise Permit
 - Special Event Liquor License
 - F. Special Event Permit Application For OutKast Car Show on Saturday, September 21, 2024**
 - Parade Permit - with escort & closures
 - G. Volunteer Board Appointments**
 - Re-appoint Jacob Sonne to the Planning Commission for a term to run from July 2024-June 2029
 - Appoint Jay Schreurs to the Planning Commission for a term to run from July 2024-June 2029
 - H. Change Order #2 to Rice Lake West for Pump Station and Ground Storage Reservoir Project #2020-20**
 - I. Set date of July 1, 2024 for Hearing and Action on the following Alcohol License Applications**
 - a. On the application of the Palace City Lions for a Special Event Malt Beverage & SD Farm Wine License located at Hitchcock Park for July 27-28, 2024 for Arts

in the Park

b. On the application to transfer RL-5758 Retail (On-Sale) Liquor License from Mitchell Steak Company LLC dba Whiskey Creek Wood Fire Grill, 905 East Spruce Street to Alfonso Rodriguez dba Puerto Vallarta, 905 East Spruce Street

J. Approval of Gasoline & Fuel Quotes

K. Pay Estimates

L. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Hearing and Action on an Application for Zion Lutheran Church-Variance Permit

Zion Lutheran Church has applied for a Variance Permit for maximum total square feet of signage of 40 square feet vs 16 square feet. This is located at 601, 605 and 611 E 4th Ave (620 E 3rd Ave existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

B. Hearing and Action on an Application for Terry Rietveld-Variance Permit

Terry Rietveld has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located on the lot between 84 and 92 S Harmon Dr, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District.

C. Hearing and Action on an Application for Arlen Schuh-Conditional Use Permit

Arlen Schuh has applied for a Conditional Use Permit for self-service storage facility with varying compartment sizes; located at 1910 N Foster St, legally described as W425' of N240.42' of Lot A-2 Ex S 105' all in Skyline Estates in the NW ¼ of Section 14, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

D. Action to Set Date for Board of Adjustment Hearing 07-01-24

Tor Tovsland has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located 1312 Roland Lane, legally described as Lot 3, Block 4, Firesteel Heights Subdivision, City of Mitchell, Davison County, South Dakota.

The said real property is zoned R3 Medium Density Residential District.

E. Action to Set Date for Board of Adjustment Hearing 07-01-24

Mike Royston has applied for a Variance Permit for a front yard setback of 17' vs 25' to build a 16' x 26' attached garage. This is located 412 S Iowa St, legally described as Lot 9A and S 20' of Lot 10A, Block 22, Rail Road Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.

F. Action to Set Date for Board of Adjustment Hearing 07-01-24

Angie Moon has applied for a Conditional Use Permit to operate a Family Residential Daycare; located at 1024 Palmer Place, legally described as Lot 2 & W 13' of Lot 3, Block 1, Cedar Heights Subdivision, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District

9. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

10. Hearing and Action on the following Alcohol License Applications

a. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall on July 6, 2024 for a Wedding.

b. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall on July 27, 2024 for a fundraiser.

c. On the application of the Corn Palace Stampede Inc. for a Special Event Liquor License located at 6320 North Ohlman Street on July 18-21, 2024 for the Corn Palace Stampede Rodeo

11. Action to Approve Special Event Permit Application For Mitchell Open Disc Golf Tournament on Saturday, July 20, 2024

- Dry Run Creek Disc Golf Course Closure

Cary Muilenburg is requesting that the City Council waive the Dry Run Creek Disc Golf Course Closure fee of \$300.

12. Action to Approve Special Event Permit Application For The 437 Project on Saturday, September 21, 2024

- Parade Permit - with escort & closures

The 437 Project is requesting that City Council waive the Special Event Permit fee because we are a nonprofit and the impact our organization has on individuals/residents not only in Mitchell, but throughout the state of South Dakota.

13. Action to Approve Cadwell Press Box Contingency Funding Request

14. Action to Approve the Purchase of Two (2) Ford Transit Vans from South Dakota Federal Surplus

15. Action to Approve Agreement #A2024-25, for Tornado Room at Lake Mitchell Campground Design Services with Larry Jirsa, AIA Architect
16. Approve Agreement #A2024-28, Fuel Tax Funds Financial Assistance Agreement AP0037-2024 for 2024 with the South Dakota Department of Transportation
17. Approve Agreement #A2024-29, MCL Addition Special Assessments with SPN & Associates
18. Public Hearing for Wastewater Treatment Facility Phase II Additional Funds Request
19. Action to Approve Wastewater Treatment Facility Phase II Additional Funds Request Application, Resolution #R2024-38, Authorizing Application to State of South Dakota State Revolving Fund
20. Bid Award for South Wastewater Treatment Plant Phase II - Project #2022-01
21. Action to Approve Resolution #R2024-40, Plat of Tracts 1, 2, 3 and 4 in Lot 1-A, Block C of Westview Addition in the SE 1/4 of Section 20, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota
22. Action to Approve Resolution #R2024-41, Plat of Lot AB, Block 1 of Lakeridge Addition, a subdivision of Irregular Tract No. 1 in the NW 1/4 of Section 10, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota
23. Public Hearing on Creation of the Davison County Regional Railroad Authority.
24. Action to Approve Resolution #R2024-42, A Resolution Authorizing an Agreement to Create the Davison County Regional Railroad Authority, Appointing Initial Members, and Authorizing the Execution Thereof
25. Action to Approve Transfer of Entitlements in the Amount of \$260,000 to the State of South Dakota Department of Transportation & to Authorize Contingency Funds for the City's Contribution.
26. Hearing and First Reading on Ordinance #O2024-05, Rezoning of Lot 7A & Lots 8-12 & North 1/2 of Vacated Railroad ROW Lying South of & adjacent to said Lots & West 1/2 of vacated Langdon St, All in Block 16, D. A. Scotts 1st Addition, City of Mitchell, Davison County, South Dakota; Northerly 13.6' of Lots 1-6, Block 1 & West 1/2 of vacated Langdon St & South 1/2 of vacated Railroad ROW lying North and adjacent to said Lots & West 1/2 of vacated Langdon St, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota; Lots A, B & C, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota; West 12.19' x South 153.5' of Lot 4 & East 13' x South 153.5' of Lot 5, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota from R2 Single Family Residential District to TWC Transportation, Warehousing and Commercial District
27. Action to Approve Resolution #R2024-43, a Resolution Approving Honorific Naming of City Land.
28. Motion to enter into executive session according to SDCL 1-25-2 (3) legal
29. Adjourn

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**June 3, 2024
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith

ABSENT: Susan Tjarks

PRESIDING: Mayor Bob Everson

AGENDA:

Moved by Goldammer, seconded by McCardle, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council May 20, 2024
- b. Committee Reports
 - 1. Planning Commission May 13, 2024
 - 2. Planning Commission May 28, 2024 (unsigned)
- c. Automatic Supplements
 - 1. Parks-Recreation Center in the amount of \$2,000 from a donation of funds
 - 2. Parks-Recreation Center in the amount of \$739.14 from a donation of funds
 - 3. Parks-Recreation Center in the amount of \$1,497.90 from a donation of funds
- d. Raffle Permits
 - 1. Local 4166 Mitchell Fire with the drawing to be held every Thursday beginning June 20, 2024
 - 2. Abbott House with the drawing to be held weekly
 - 3. Moose Lodge 875 with the drawing to be held July 20, 2024
 - 4. Longfellow PTO with the drawing to be held September 27, 2024
- e. Authorization to award quote for Transit Dispatch software to Spare Labs Inc. in the amount of \$45,000.00
- f. Authorization and approval for use of contingency funds for Public Safety elevator repair in the approximate amount of \$7,161.00
- g. Authorization and approval for use of contingency funds for Public Safety compressor repair in the amount of \$3,386.93
- h. Surplus firearms from the police department to licensed dealer
- i. Authorization to apply for a Bipartisan Infrastructure Law Grant for the airport
- j. Authorization to apply for the 2024 Diabetes Self-Management Education Pilot Project Funding Opportunity

k. Volunteer Board Appointments

1. Appoint Penny Virchow to the Community Services Board (JVCC) for a term of July 2024-June 2027
2. Reappoint Cole Morgan to the Community Services Board (MVP) for a term of July 2024-June 2027
3. Reappoint Sarah Beckstrom to the Community Services Board (Transit) for a term of July 2024-June 2027
4. Reappoint Jan Quenzer to the Community Services Board (Nutrition) for a term of July 2024-June 2027
5. Reappoint Terry Rietveld to the Golf & Cemetery Board for a term of July 2024-June 2027
6. Reappoint Joel Reinesch to the Golf & Cemetery Board for a term of July 2024-June 2027
7. Reappoint Mel Pooley to the Historic Preservation Commission for a term of July 2024-June 2027
8. Reappoint Jeff Logan to the Historic Preservation Commission for a term of July 2024-June 2027
9. Reappoint Patrick Clark to the Historic Preservation Commission for a term of July 2024-June 2027
10. Reappoint Larry Jirsa to the Historic Preservation Commission for a term of July 2024-June 2027
11. Appoint Kleve Klingaman to the Historic Preservation Commission for a term of July 2024-June 2027
12. Reappoint Ashley Endres to the Historic Preservation Commission for a term of July 2024-June 2027
13. Reappoint Deb Everson to the Library Board for a term of July 2024-June 2027
14. Reappoint Dennis Nath to the Library Board for a term of July 2024-June 2027
15. Reappoint Ann Temple to the Library Board for a term of July 2024-June 2027
16. Appoint Rachel Wrought to the Park & Recreation Board for a term of July 2024-June 2027
17. Reappoint Dennis Thompson to the Park & Recreation Board for a term of July 2024-June 2027
18. Reappoint Adam Schultz to the Park & Recreation Board for a term of July 2024-June 2027
- l. Change Order #1 for 12th & 13th Water Main Loop Project #2023-07 increasing the contract amount by \$116,458.00 to Halme, Inc, adjust contract amount to \$679,199.50
- m. Set date of June 17, 2024 for hearing and action on the following alcohol license applications:
 1. Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall for July 6, 2024 for a wedding
 2. Corn Palace Shrine Club for a Special Event Liquor License located at the Masonic Hall for July 27, 2024 for a fundraiser
 3. Corn Palace Stampede Inc for a Special Event Liquor License located at 6320 North Ohlman for July 18-21, 2024 for the Corn Palace Stampeded Rodeo
- n. Pay Estimates June 3, 2024
- Pay Estimate #37 in the amount of \$1,588.20 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group
- Pay Estimate #38 in the amount of \$21,568.52 for Above Ground Storage Tank #2020-20

contracted to Infrastructure Design Group

Pay Estimate #1 in the amount of \$105,975.00 for Firesteel Creek NAWCA Grant #2021-14 contracted to Millborn Seeds

Pay Estimate #38 in the amount of \$8,640.89 for North Wastewater Improvements #2021-31 contracted to HDR Engineering

Pay Estimate #16 in the amount of \$348,436.44 for WWTP Improvements #2022-01 contracted to HDR Engineering

Pay Estimate #22 in the amount of \$450.00 for West Side Water Tower #2021-03 contracted to SPN & Associates

Pay Estimate #15 in the amount of \$7,914.30 for Recycling Building #2021-30 contracted to Helms & Associates

Pay Estimate #16 in the amount of \$7,856.08 for Recycling Building #2021-30 contracted to Helms & Associates

Pay Estimate #1 in the amount of \$20,196.00 for 23rd & Ohlman Lift Station #2022-03 contracted to Halme Inc

Pay Estimate #14 in the amount of \$550.00 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates

Pay Estimate #15 in the amount of \$728.75 for Water & Wastewater Fee Analysis #2022-22 contracted to HDR Engineering

Pay Estimate #16 in the amount of \$4,463.75 for South Lake Estates Development #2022-23 contracted to SPN & Associates

Pay Estimate #10 in the amount of \$1,973.75 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates

Pay Estimate #11 in the amount of \$965.00 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates

Pay Estimate #11 in the amount of \$2,730.77 for West Harmon Watermain Loop #2023-07 contracted to SPN & Associates

Pay Estimate #2 in the amount of \$345,313.75 for 12th/13th Avenue Watermain Loop #2023-08 contracted to Halme Inc

Pay Estimate #11 in the amount of \$25,490.38 for 12th/13th Avenue Watermain Loop #2023-08 contracted to SPN & Associates

Pay Estimate #13 in the amount of \$300.00 for Ohlman & South Harmon Lift Station #2023-16 contracted to SPN & Associates

Pay Estimate #1 in the amount of \$11,520.00 for Ohlman & South Harmon Lift Station #2023-16 contracted to SPN & Associates

Pay Estimate #1-Final in the amount of \$92,760.06 for Skid Loader with Attachments #2024-14 contracted to Doosan Bobcat North America

Pay Estimate #35 in the amount of \$3,719.63 for AIP `28 Airport ALP/Master Plan contracted to Helms & Associates

Pay Estimate #3 in the amount of \$2,784.22 for Airport Hangar Design contracted to Helms & Associates

- o. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL MAY 12, 2024 – MAY 25, 2024: City Council \$3,626.48, Mayor \$1,567.54, City Administrator \$6,369.23, Administrative Boards \$2,325.00, Attorney \$5,332.08, Finance \$14,522.42, Human Resources \$4,379.83, Municipal Building \$3,602.18, Information Technology \$3,286.77, Police \$74,926.08, Traffic \$6,223.59, Fire \$44,660.39, Street \$33,287.41, Public Works \$25,307.81, Cemetery \$10,826.10, Library \$18,878.30, Recreation & Aquatics \$8,409.08, Recreation Center \$19,414.26, Sports Complexes \$16,870.56, Ballpark Concessions \$313.80, Parks \$20,780.02, Supervision \$6,441.15, Corn Palace \$28,164.31, E911 \$24,965.59, Palace Transit \$31,931.82, JVCC \$2,303.03, Nutrition \$4,610.29, Airport \$3,036.48, Water Distribution \$15,381.85, Sewer \$14,006.65, Recycling Program \$7,238.08, Waste Collection \$6,872.63, Landfill \$11,194.11, Golf Course \$8,071.66, Campground \$2,544.00, Emergency Medical Services \$38,620.19

NEW HIRES:

CEMETERY: Abraham Gunnare-\$13.20

CORN PALACE: Dakota Becker-\$14.20, Landon Bigge-\$12.70, Landon Bollinger-\$12.20, Parker Bollinger-\$13.70, Gavin Hinker-\$12.70, Owen Kopfmann-\$11.70, Kellan Larson-\$12.20, Noah Larson-\$13.70, Charles McCardle-\$14.20, Clark Mickelson-\$13.20, Canon Moller-\$11.70, Brennen Penne-\$12.20, Gavin Soukup-\$13.20, Markus Talley-\$12.20, Brenden Wantoch-\$12.70

GOLF: Bailey Berg-\$12.70

PALACE TRANSIT: John Raschke-\$21.394, Jordon Sehnert-\$21.394,

PARKS: Stephanie Aulner-\$12.70, Lukas Bennett-\$12.70, Jaycee Heezen-\$12.70, Sophia Patton-\$12.70, Gabriel Schneider-\$12.70, Rozelyn Wilson-\$11.20

RECREATION & AQUATICS: Lisa Bruch-\$13.70, Erin DeWald-\$13.20

RECREATION CENTER: Baylor Dykstra-\$13.20, Hailey Gregory-\$12.70

SPORTS COMPLEXES: Camdyn Beatch-\$12.70, Timothy McCain-\$15.20, Tyler Sanderson-\$12.70, Dylan Soulek-\$14.20

SALARY ADJUSTMENTS:

CORN PALACE: Tayla Liedtke-\$12.20, Jaylyn Sheesly-\$12.20

EMS: Kevin Glover-\$21.082

FIRE: Hunter Lehman-\$23.271, Cole Palmer-\$21.504, Benjamin Tegethoff-\$22.815

LIBRARY: Michele DeVries-\$32.095

RECREATION CENTER: Christina Cranny-\$27.406

WASTE COLLECTION: Michael Dufek-\$31.783, Travis Hohrman-\$26.856

WATER: Kevin Sibson-\$30.541

TERMINATIONS:

CORN PALACE: Kaytlin Adams, Ambrus Brakke

FIRE: Daniel Esh

WARRANTS: A-Ox Welding Supply, Supplies-\$115.47; AAA Collections, Collection Fees-\$45.40; AAA Lawn Care and Maintenance, Lawn Service-\$2,470.00; Accounts Management, Garnishment-\$266.95; Airside Solutions, Maintenance-\$3,326.08; Amazon Capital Services, Supplies-\$736.34; Arts in the Park, Sports Authority Promo-\$1,000.00; Avera Occupational Medicine, Physicals-\$1,021.00; Axon Enterprise, Supplies-\$796.27; Bailey Metal Fabricators, Supplies-\$494.60; Baker & Taylor, Books-\$69.04; Baker Bros Electric, Maintenance-\$183.47; Barcon, Refund-\$2,000.00; Bender's Sewer Cleaning, Maintenance-\$4,745.00; Big Daddy D's, Contract Services-\$4,651.20; Black Hill Exteriors, Permits-\$777.00; Blackstone Publishing, Audiobook-\$36.00; Builders First Source, Supplies-\$1,162.40; Butler Machinery, Supplies-\$11,923.36; C&B Operations, Supplies-\$1,635.82; Carquest Auto Parts, Supplies-\$28.35; Central Electric, Utilities-\$93.10; Century Link, Utilities-\$13.64; CHR Solutions, Mailing Service-\$7,300.87; CHS Farmers Alliance, Supplies-\$1,487.37; City of Mitchell, Golf Course Deductions-\$1,936.92; City of Mitchell, Recreation Deductions-\$3,692.37; Civicplus, Software-\$5,047.24; CK Bicycles & Locks, Supplies-\$20.00; Column Software, Advertising-\$602.54; Core & Main, Supplies-\$12,207.96; Core-Mark Midcontinent, Supplies-\$1,096.83; Corn Palace, Supplies-\$29.50; Dakota Pump, Supplies-\$50.00; Dakota Supply Group, Supplies-\$1,417.99; Daktronics, Maintenance-\$495.00; Davison Rural Water Systems, Water Usage-\$56.90; Dell Marketing, Supplies-\$19,095.58; Department of Social Services, Child Support-\$633.69; Dimock Dairy, Supplies-\$184.50; Doosan Bobcat North American, 2024-14 P.E. #1-Final-\$92,760.06; Elfstrand's Ace Hardware, Supplies-\$1,335.96; Elliot Construction, Deposit-\$2,000.00; Elliott Equipment, Supplies-\$4,362.29; Emme Sand & Gravel, Supplies-\$1,668.47; Environmental Resource, Supplies-\$481.04; Eric Hieb, Contract Services-\$9,311.60; Etix, Ticketing Fees-\$3,378.30; Fastenal, Supplies-\$70.68; First National Bank Omaha, Cash back Redemption-HR-\$13,075.64; Fleetpride, Supplies-\$3,704.44; Geocomm, Licensing Fee-\$6,063.75; Great Western Tire, Supplies-\$2,870.30; Greenwood Cleaning, Maintenance, \$550.00; Halme, 2022-3 P.E. #1-\$377,029.75; Hawkins, Supplies-\$50.00; HDR Engineering, 2021-31 P.E. #38-\$357,806.08; Helms and Associates, 2021-30 P.E. #15-\$22,274.23; Henry Schein, Supplies-\$617.06; Holiday Inn City Centre, Travel-\$118.85; Honda of Mitchell, Supplies-\$31.20; Infrastructure Design Group, 2020-20 P.E. #37-\$23,156.72; Ingram Library Services, Books-\$407.13; Innovative Office Solution, Supplies-\$134.34; Interstate Office Products, Supplies-\$207.43; James Valley Landscape Solutions, Supplies-\$1,188.84; James Zard, Supplies-\$219.60; Jan Quenzer, Retree-\$199.98; Johnson Controls, Maintenance-\$4,673.39; Jones Supplies, Supplies-\$121.32; Joseph King, Reimbursed-\$48.00; Key

Contracting, Supplies-\$94,872.50; Krohmer Plumbing, Repair-\$972.30; Larry's I-90 Service, Supplies-\$587.48; Lawson Products, Supplies-\$504.78; Leighton Family Farms, Supplies-\$957.60; Lewis Family Drug, Supplies-\$4.99; Lowell Rang Memorial Tournament, Sports Authority Promo-\$2,000.00; MAC Area Events, Sports Authority Promo-\$1,500.00; Make it Mine Designs, Supplies-\$83.00; McLeod's Printing, Supplies-\$574.89; Meierhenry Sargent LLP, Water System Improvement-\$76,000.00; Menard's, Supplies-\$1,065.58; Mettler Implement, Supplies-\$1,618.10; Mid States Audio, Maintenance-\$6,030.36; Midcontinent Communication, Supplies-\$16.50; Midway Service dba Vollar Oil, Supplies-\$375.75; Midwest Oil, Supplies-\$460.37; Midwest Petroleum Equipment, Supplies-\$572.50; Midwest Turf & Irrigation, Supplies-\$483.77; Millborn Seeds, 2021-14 P.E. #1-\$105,975.00; Mitchell Animal Rescue, Management-\$350.00; Mitchell Iron & Supply, Maintenance-\$3.20; Mitchell School District, Utilities-\$1,694.40; Mitchell United Way, United Way Deductions-\$173.00; Mount Vernon School District, Contract Services-\$82.50; Mueller Lumber, Supplies-\$1,401.05; Muth Electric, Maintenance-\$2,718.51; Northwest Pipe Fittings, Supplies-\$286.09; Northwestern Energy, Utilities-\$17,508.25; Odeys, Supplies-\$793.00; Overdrive, Supplies-\$160.38; Paulson Sheet Metal, Supplies-\$10,989.00; Pepsi Cola, Supplies-\$822.39; Premier Pest Control, Supplies-\$225.00; Premier Specialty Vehicles, Ambulance-\$146,583.00; Prestige Flag, Supplies-\$632.95; Public Health Laboratory, Testing-\$225.00; Qualified Presort, Postage-\$399.25; Quick Med Claims, Contract-\$2,883.44; Runnings Supply, Supplies-\$2,257.18; Sanitation Products, Supplies-\$552.15; Schmucker, Paul, Nohr, 2021-3 P.E. #22-\$36,923.65; Schoenfelder Portables, Rentals-\$460.00; South Dakota Department of Transportation, Registration-\$450.00; South Dakota Public Assurance Alliance, Insurance 2023 John Deere-\$385.19; South Dakota Retirement System, Retirement Contributions-\$182,208.96; South Dakota-Supplemental Retirement, Supplemental Retirement-\$2,894.50; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$1,787.50; South Dakota Municipal League Compensation, Work Comp-\$25,800.00; Sherwin-Williams, Supplies-\$3,448.80; South Dakota 811, Professional Service-\$320.25; Sturdevants Auto, Supplies-\$1,753.63; Subway, Planning Commission-\$36.96; Sun Gold Sports, Supplies-\$65.00; Teleflex, Supplies-\$516.19; Texas Refinery, Supplies-\$590.00; Thune True Value & Appliance, Supplies-\$235.45; TMA Stores, Repair-\$261.88; Traditions Prepared Meals, Supplies-\$3,227.97; Transource, Supplies-\$1,952.00 ; Trittech Software Systems, Supplies-\$30,889.28; Van Diest Supply, Supplies-\$5,631.50; Verizon Wireless, Utilities-\$360.09; Vestis, Supplies-\$285.46; Walmart/Capital One, Supplies-\$56.12; Wisconsin Child Support, Garnishment-\$395.58; Yourmembership, Advertising-\$199.00; Zimco, Supplies-\$2,060.00; South Dakota Department of Revenue, Sales Tax-\$35,248.03; US Bank, Bond Payments-\$55,343.75; US Bank, Bond Payments-\$79,178.75; CorTrust Bank, Bond Payment-11,770.34; Department of Agriculture, Loan Payment-\$27,939.28; First Dakota National Bank, Bond Payment-\$393,194.76; Wells Fargo Bank, Bond Payment-\$30,587.62

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Corn Palace Director Doug Greenway stated that approximately 400 seat covers have been replaced in the Corn Palace so far and this would be an ongoing process.

Council Member Dan Sabers noted the Kernel Girls Golf team had a one stroke lead after the first day of competition in the state golf tournament.

Council Member Dan Sabers stated the Dakota Wesleyan University campus looks excellent and they have done a lot of sprucing up.

Mitchell resident, Stewart Hanson, addressed reasons for not dredging the lake. Hanson also had concerns about the Chamber donating funds and taking sides on the Save the Lake issue and stated the donated funds are taxpayers' dollars.

Mitchell resident, John Clarke, stated that the City should reinvest in Lake Mitchell, take care of our assets, and vote yes to Save Lake Mitchell.

Mitchell resident, Kate Dailey, grew up being on Lake Mitchell and stated what the lake means to her. Dailey encouraged voters to vote Yes to Save Lake Mitchell.

Elizabeth Luczak of Mitchell Main Street & Beyond thanked the attendees of the Memorial Day event and encouraged residents to attend First Fridays on June 7th.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Barington, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

Moved by McCardle, seconded by Sabers, to set date for June 17, 2024 on the application of Zion Lutheran Church for a signage variance for maximum total square feet of signage of 40 square feet vs 16 square feet located at 601, 605, and 611 East 4th Avenue (620 East 3rd Avenue existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Sabers, seconded by Smith, to set date for June 17, 2024 on the application of Terry Rietveld for a variance for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet located on the lot between 84 and 92 South Harmon Drive, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. Motion carried.

Moved by Barington, seconded by McCardle, to set date for June 17, 2024 on the application of Arlen Schuh for a conditional use permit for self-service storage facility with varying compartment sizes located at 1910 North Foster, legally described as W 425' of N 240.42' of Lot A-2 except S 105' all in Skyline Estates in the NW ¼ of Section 14, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. Motion carried.

Moved by Barington, seconded by Goldammer, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

HEARING:

It was advised that this is the date and time set for hearing on the application of the Exchange Club of Mitchell for a Special Event Malt Beverage & SD Farm Wine License located at Cadwell Park for August 6-18, 2024 for the State Amateur Baseball Tournament. Notice of hearing has been given and affidavit of publication is on file. Moved by McCardle, seconded by Sabers, to approve said application. Motion carried.

AWARD BID:

Bids were opened and read on North Harmon Sanitary Sewer Outfall Project #2023-06 on the 22nd day of May, 2024. Moved by Smith, seconded by Bathke, to award contingent on DANR approval, as follows:

**NORTH HARMON SEWER OUTFALL
PROJECT #2023-06**

Halme, Inc, 44769 SD Hwy 28, Lake Norden, SD 57248

Total Bid Schedule A	\$3,229,884.25
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Motion carried.

Bids were opened and read on Railroad & Main Sewer Improvements Project #2024-21 on the 28th day of May, 2024. Moved by McCardle, seconded by Goldammer, to award, as follows:

**RAILROAD & MAIN SEWER IMPROVEMENTS
PROJECT #2024-21**

Schoenfelder Construction, 3131 West Havens, Mitchell, SD 57301

Total Bid Schedule A	\$284,525.50
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Motion carried.

CONSIDER APPROVAL:

Moved by Sabers, seconded by Bathke, to approve the amended Special Event Application for Arts in the Park on July 26-28, 2024 to include the snow field located at the intersection of East Havens and South Foster Street. Motion carried.

Moved by Goldammer, seconded by Barington, to approve Agreement #A2024-24, Wastewater Treatment with High Plains Processing, LLC. Motion carried.

Moved by McCardle, seconded by Sabers, to approve Agreement #A2024-26, Tax Increment District 33 Developers' Agreement. Motion carried.

Moved by Smith, seconded by Goldammer, to approve Agreement #A2024-27, Tax Increment District 34 Developers' Agreement. Motion carried.

RESOLUTIONS:

Moved by McCardle, seconded by Sabers, to approve Resolution #R2024-37, Creating Tax Increment District 35 and Approving Project Plan, as follows:

RESOLUTION #R2024-37

A RESOLUTION PROVIDING FOR THE CREATION OF CITY OF MITCHELL TAX INCREMENTAL DISTRICT NUMBER THIRTY-FIVE

WHEREAS, the City of Mitchell has the power, pursuant to SDCL 11-9-2, to create Tax Incremental District Number Thirty-Five (TID 35) and to define the district's boundaries; and

WHEREAS notice of the hearing before the city planning commission was provided pursuant to SDCL 11-9-3; and

WHEREAS, the City of Mitchell Planning Commission held a hearing on May 28, 2024 at which any interested parties were afforded a reasonable opportunity to express their views on the proposed creation of a tax incremental district; and

WHEREAS the City of Mitchell Planning Commission after said hearing has recommended the proposed plan for Tax Incremental District Number Thirty-Five and has recommended its creation, setting the boundaries as listed in the project plan, and recommending adoption of the project plan.

THEREFORE, IT IS HEREBY RESOLVED:

1. Pursuant to SDCL 11-9-5, there is hereby created, as of June 3, 2024, the City of Mitchell Tax Incremental District Number Thirty-Five (TID 35). TID 35 is legally described as follows:

Lot One A (1A) in Block Three (3) of Stardust Subdivision to the City of Mitchell, Davison County, South Dakota,.

with a map showing said boundaries included in the Project Plan presented to Council on June 3, 2024.

2. A hearing by the City of Mitchell Planning Commission concerning the creation and boundaries of TID 35 was held on May 28, 2024.

3. The City Council, in consideration of the project plan, other documentary evidence, and testimony, hereby makes the following findings:
 - a. Pursuant to SDCL 11-9-8, not less than fifty percent (50%) by area of the real property within the proposed tax increment district will stimulate and develop the general economic welfare and prosperity of the City of Mitchell and State of South Dakota through the promotion and advancement of industrial, commercial, manufacturing, agricultural, or natural resources;
 - b. Further pursuant to SDCL 11-9-8, the improvement of the area is likely to enhance significantly the value of substantially all of the other real property in TID 35;
 - c. Pursuant to SDCL 11-9-13, the project plan for TID 35 includes information satisfying each of the 5 requirements contained therein;
 - d. Pursuant to SDCL 11-9-16, the project plan for TID 35 includes information satisfying each of the 6 requirements contained therein; and
 - e. The plan is feasible and in conformity with the master plan of the City.
 - f. The aggregate assessed value of the taxable property in the District, plus all other tax incremental districts does not exceed ten (10%) percent of the total assessed valuation of the City.
 - g. TID 35 will be designated as an Annual Appropriations TIF to ensure that it does NOT count against constitutional debt.
4. Based on the findings in Section 3 above, the City hereby approves and adopts the project plan and the proposed boundaries as recommended by the City of Mitchell Planning Commission.
5. The City hereby directs the City of Mitchell Finance Officer to take such action as is deemed necessary to accomplish SDCL 11-9-20.
6. There is hereby created, pursuant to SDCL 11-9-31, the Tax Incremental District Number Thirty-Five Fund (TID 35 Fund).
7. All tax increments collected pursuant to TID 35 shall be deposited into the TID 35 Fund.
8. All funds in the TID 35 Fund shall be used solely for the purposes expressly stated and reasonably inferred in SDCL 11-9.
9. The City finds that the aggregate assessed value of the taxable property in the district plus the tax incremental base of all other existing districts does not exceed ten percent of the total assessed value of taxable property in the municipality.
10. The project plan is on file with the City of Mitchell Finance Officer.
11. A Developer's Agreement consistent with the provisions of this Resolution and the Project Plan shall be approved by separate action of the City Council.

Motion carried and resolution declared duly adopted.

ADJOURN:

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.



Michelle Bathke
Finance Officer

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SPECIAL MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA

June 10, 2024
11:45 A.M.

PRESENT: Mike Bathke, John Doescher, Tim Goldammer, Kevin McCardle,
Jeffrey Smith

ABSENT: Marty Barington, Dan Sabers, Susan Tjarks

PRESIDING: Mayor Bob Everson

CANVASS ELECTION RETURNS:

The City Council canvassed the returns of the Municipal/Primary Election held on June 4, 2024.

RESOLUTION:

Moved by Goldammer, seconded by Smith, to approve Resolution #R2024-39. Canvass Election Returns, as follows:

RESOLUTION #R2024-39

WHEREAS, the members of the City Council of the City of Mitchell, Davison County, South Dakota, have convened on Monday, June 10, 2024 at 11:45 a.m. for the purpose of canvassing returns of the Municipal/Primary Election as provided by law, said election having been held on Tuesday, the 4th day of June, 2024 in the City of Mitchell, South Dakota.

WHEREAS, only one nominating petition was filed for the following offices, as follows:

Alderman, Ward 3 (three year term) Marty Barington

BE IT RESOLVED, that the following is a true and correct abstract of the returns of said election held on June 4, 2024.

Mayor (three year term):

Bob Everson	801
Jordan Hanson	1,781
Terry Sabers	1,724

Alderman Ward 1 (three year term):

Dan Sabers	448
Sarah Deakins	362
Jesse Stroud	122

Alderman Ward 2 (three year term):

Shaun Davis	367
Kevin McCardle	489

Alderman Ward 4 (three year term):

Don Everson	540
Montana Walcott	113
Jeff Smith	722

NOW, THEREFORE, BE IT RESOLVED, that the following named persons are hereby declared to be elected, and that the City Finance Officer is hereby directed to issue Certificates of Election for the positions of Mayor and Alderman within the City of Mitchell, as follows:

Mayor	(three year term)	Jordan Hanson
Alderman, Ward 1	(three year term)	Dan Sabers
Alderman, Ward 2	(three year term)	Kevin McCardle
Alderman, Ward 3	(three year term)	Marty Barington
Alderman, Ward 4	(three year term)	Jeff Smith

BOND ISSUE

City of Mitchell, Davison County, South Dakota Bond Election

City Attorney Explanation: Shall the City of Mitchell, Davison County, South Dakota, issue its revenue bonds in a principal amount not exceeding \$16,815,900, bearing interest such rates and payable upon such term as may be determined by the City Council, for the purpose of providing funds for the Lake Mitchell project, and paying the costs of issuance?

Shall the above proposition be approved and the bonds issued?

Yes 2,177

No 2,147

Motion carried and resolution declared duly adopted.

ADJOURN:

There being no further business to come before the meeting, Mayor Everson adjourned the meeting.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.



Planning Commission
City Council Chambers, City Hall, 612 N. Main Street
May 28, 2024

1. Call to Order

Chairperson Larson called the May 28, 2024 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Havlik, Jirsa (telephonically), Larson, Osterloo, Sonne.

Absent: Genzlinger, Schmitz

Staff Present: Ellwein, Mayor Everson, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Osterloo, seconded by Havlik to approve the proposed agenda. Roll call vote: Genzlinger – absent, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

5. Approval of Previous Minutes: May 13, 2024

Motion by Sonne, seconded by Osterloo to approve the proposed minutes of the May 13, 2024 Planning Commission Meeting. Roll call vote: Genzlinger – absent, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

6. Schedule Next Meeting: June 10, 24

Motion by Havlik, seconded by Sonne to set the date for the next Planning Commission Meeting for June 10, 2024. Roll call vote: Genzlinger – absent, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

7. Hearing and Action on Establishing the Boundaries and Approval of the Project Plan for Tax Increment Financing District #35

Jenniges explained TIF #35 is for affordable housing. The plan is to build a 35-unit apartment building consisting of 10-single bedroom, 17-two bedroom and 8-three bedroom. Copper Flats

LLC is the developer and Copper Flats LP will be the owner once the project is complete. The total cost of the project is estimated at \$6.3 million and of that there is \$1.3 million of TIF eligible expenses but the developer is only requesting a TIF of \$675,486. This is a grant pass through TIF like recent TIF's the city has approved. It was also noted that city staff did a review of the TIF and questions and concerns were answered prior to final application of the TIF.

Ellwien noted a housing study that was completed a few years ago identifying the need for more low income housing. Because they are identified as a low income housing TIF they are able to get funding from the South Dakota Housing Authority as well.

Terry Sabers of MAHI stated they are the non-profit entity sponsoring the TIF. They are working with Loyd Companies. The low income housing requirements are 40%, 50% and 60% of medium income. He also said this TIF meets state requirements.

Doescher questioned the timeline of the project if it were approved. Kellen Erpenbach of Loyd Companies said that they would like to break ground in July 2024 with an anticipated build out period of one year. So the plan is to open in July 2025 and be fully occupied in early 2026.

Motion by Havlik, seconded by Sonne, to set the boundaries for TIF District #35 to include the following:

Plat of Lot 1A in Block 3 of Stardust Subdivision to the City of Mitchell, Davison County, South Dakota.

Roll call vote: Genzlinger – absent, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

Motion by Sonne, seconded by Havlik to approve the project plan and recommend approval of TIF District #35 to Council. Roll call vote: Genzlinger – absent, Havlik – aye, Jirsa – aye, Larson – aye, Osterloo – aye, Schmitz – absent, Sonne – aye. 5 aye, 0 nay, 2 absent; motion carried.

8. Other Business:

None.

9. Public Input:

None.

10. Adjourn

Chairperson Larson adjourned the meeting at 12:13 P.M.



Jay A. Larson
Planning Commission Chairperson



Planning Commission
City Council Chambers, City Hall, 612 N. Main Street
June 10, 2024

1. Call to Order

Chairperson Larson called the June 10, 2024 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Havlik, Larson, Osterloo, Schmitz, Sonne.

Absent: Jirsa.

Staff Present: Dammann, Ellwein, Mayor Everson, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Schmitz, seconded by Sonne to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: May 28, 2024

Motion by Havlik, seconded by Osterloo to approve the proposed minutes of the May 28, 2024 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: June 24, 2024

Motion by Schmitz, seconded by Genzlinger to set the date for the next Planning Commission Meeting for June 24, 2024. All present voting aye; motion carried.

7. Rezone Hearing and Recommendation: Muth Properties LLC and Puetz Realty LLC

Muth Properties LLC and Puetz Realty LLC has requested the following lots be rezoned:
Lot 7A & Lots 8-12 & North ½ of Vacated Railroad ROW Lying South of & adjacent to said
Lots & West ½ of vacated Langdon St, All in Block 16, D. A. Scotts 1st Addition, City of
Mitchell, Davison County, South Dakota;

Northerly 13.6' of Lots 1-6, Block 1 & West ½ of vacated Langdon St & South ½ of vacated
Railroad ROW lying North and adjacent to said Lots & West ½ of vacated Langdon St, M.H.
Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

Lots A, B & C, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

West 12.19' x South 153.5' of Lot 4 & East 13' x South 153.5' of Lot 5, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

All from R2 Single-Family Residential District to TWC Transportation Warehousing & Commercial District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were two letters returned in favor that made the packet and one in favor that did not make the packet. The applicants were present to answer questions.

Jenniges said this rezone came to light because Muth Properties is listing their property for sale and part of it is zoned R2 and part is zoned TWC. After doing some research there are some old maps that have all their property as TWC and some like it currently is. Puetz Realty LLC has the same issues with some old maps being different from what it is currently zoned. The zoning map was codified in 2012, so that is the map of record that has to be used. The Comprehensive Plan has these locations listed as Heavy Commercial/Transportation/Warehousing/Utilities.

Schmitz questioned if changing the zoning would affect any property tax? Jenniges said the zoning is separate from the county's taxing, he said he figured it was already being taxed as a commercial property and not a residential property.

Motion by Genzlinger, seconded by Havlik to recommend approval of the rezone. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – absent, Larson – aye, Osterloo – aye, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

8. Variance Permit: Zion Lutheran Church

Zion Lutheran Church has applied for a Variance Permit for maximum total square feet of signage of 40 square feet vs 16 square feet. This is located at 601, 605 and 611 E 4th Ave (620 E 3rd Ave existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were two letters returned in favor that made the packet and one letter opposed to a sign on 4th Ave. The applicant was not present to answer questions.

Jenniges stated the existing monument sign on the south side of the alley will be removed and the new freestanding pole sign will be placed on the north side of the alley.

Motion by Schmitz, seconded by Osterloo to recommend approval of the variance. Roll call vote: Genzlinger – nay, Havlik – aye, Jirsa – absent, Larson – aye, Osterloo – aye, Schmitz – aye, Sonne – aye. 5 aye, 1 nay, 1 absent; motion carried.

9. Conditional Use Permit: Arlen Schuh

Arlen Schuh has applied for a conditional use permit for self-service storage facility with varying compartment sizes; located at 1910 N Foster St, legally described as W425' of N240.42' of Lot A-2 Ex S 105' all in Skyline Estates in the NW ¼ of Section 14, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were no letters returned. The applicant was present to answer questions.

Jenniges stated the applicant came for a building permit and upon research, they are over 2,000 square feet allowed for accessory buildings within the R4 District but there is actually no primary permitted use building. So, it was decided this is actually a self-storage facility since he is renting out space to people for storage and a CUP should be approved prior to any other building permits being approved.

The applicant presented a photo of the 40' x 40' building he would like to move from Dakota Fest grounds to use for storage.

Motion by Genzlinger, seconded by Sonne to recommend approval of the conditional use.

Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – absent, Larson – aye, Osterloo – aye, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

10. Variance Permit: Terry Rietveld

Terry Rietveld has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located on the lot between 84 and 92 S Harmon Dr, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were 2 letters returned in favor that made the packet and one in favor that did not make the packet. The applicant was present to answer questions.

Jenniges stated the applicant is removing one of the existing buildings and would like to build a new accessory building to fit his RV.

Motion by Schmitz, seconded by Havlik to recommend approval of the variance. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – absent, Larson – aye, Osterloo – aye, Schmitz – aye, Sonne – aye. 6 aye, 0 nay, 1 absent; motion carried.

11. Plat: Volesky Properties LLC

Plat of Tracts 1, 2, 3 and 4 in Lot 1-A, Block C of Westview Addition in the SE 1/4 of Section 20, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area. The applicant would like to subdivide an existing parcel into 4 smaller lots to build contractor's shops and storage area which is permitted within

TWC. All proposed lots meet lot size and width requirements for TWC. The applicant was not present to answer questions.

Motion by Genzlinger, seconded by Sonne to approve the plat. All present voting aye; motion carried.

12. Plat: Ethan Coop Lumber

Plat of Lot AB, Block 1 of Lakeridge Addition, a subdivision of Irregular Tract No. 1 in the NW 1/4 of Section 10, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area. This plat is following the master plan, they are just combining two of the proposed lots from the master plan. The applicant was not present to answer questions.

Motion by Havlik, seconded by Osterloo to approve the plat. All present voting aye; motion carried.

13. Other Business:

None.

14. Public Input:

None.

15. Adjourn

Chairperson Larson adjourned the meeting at 12:22 P.M.

Jay A. Larson
Planning Commission Chairperson

CITY OF MITCHELL																
1ST & 2ND PENNY SALES TAX																
MONTHLY COLLECTION HISTORY																
YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2010^	4,680,000	4,742,773.61	6.50	268,490.26	356,710.90	379,005.63	334,120.30	338,671.95	323,599.24	497,044.67	458,154.87	219,891.86	500,224.92	524,161.12	542,697.89	
2011+	4,750,000	4,916,440.28	3.66	250,103.91	365,260.54	382,726.95	412,828.04	393,665.81	369,634.88	432,490.26	545,861.28	329,552.31	385,888.30	469,123.49	579,304.51	
2012	4,975,000	5,368,608.63	9.20	346,788.91	449,455.86	346,919.80	430,304.87	380,434.30	407,381.77	437,148.87	539,313.62	441,628.13	439,166.07	577,488.90	572,577.53	
2013	5,228,000	5,213,186.08	(2.89)	284,189.92	465,006.00	387,230.64	362,587.02	351,657.77	476,842.89	352,938.41	534,399.25	512,032.79	374,128.92	529,966.32	582,206.15	
2014	5,375,000	5,408,745.24	3.75	288,281.34	488,723.56	355,134.60	426,999.34	431,734.62	318,581.73	617,399.39	425,433.42	461,037.24	495,377.71	536,821.64	563,220.65	
2015	5,375,000	5,560,346.84	2.80	339,858.56	484,146.43	422,302.23	381,710.90	460,723.61	268,597.26	646,185.82	427,106.91	469,656.13	515,639.93	439,824.99	704,594.07	
2016	5,590,000	5,471,800.14	(1.59)	262,045.44	454,696.09	404,757.42	457,175.98	427,186.92	304,652.26	636,229.69	495,486.87	509,235.58	491,896.66	386,211.17	642,226.06	
2017	5,590,000	5,472,944.38	0.02	314,226.16	439,907.44	414,473.29	428,428.32	360,943.07	383,528.56	703,067.14	450,666.82	565,721.51	395,455.72	467,453.85	549,072.50	
2018	5,471,800	5,724,840.89	4.60	383,276.70	505,707.15	447,184.03	402,686.59	443,340.74	283,989.97	720,544.06	546,190.43	527,070.30	378,035.60	429,741.17	657,074.15	
2019	5,521,800	5,645,323.19	(1.39)	380,964.38	475,050.96	439,829.32	286,501.27	595,560.40	226,352.24	617,301.74	648,368.69	463,520.66	487,890.04	535,978.36	488,005.13	
2020	5,378,333	5,615,768.74	(0.52)	482,425.98	401,397.66	398,890.87	476,968.75	422,410.65	154,761.72	820,662.75	494,907.24	464,629.72	520,474.40	441,945.44	536,293.56	
2021	5,593,333	6,187,725.34	10.18	504,793.07	370,090.20	389,887.56	596,963.70	510,380.97	148,174.57	935,626.32	509,241.13	581,897.23	540,337.38	461,781.44	638,551.77	
2022	5,715,769	6,775,812.09	9.50	583,303.14	371,021.69	530,565.79	581,055.46	484,781.15	556,110.56	656,824.67	536,419.86	653,776.19	614,839.88	529,332.04	677,781.66	
2023	5,900,000	7,250,061.70	7.00	540,211.39	535,030.61	518,010.54	587,336.88	552,642.54	569,536.97	740,477.38	532,185.96	721,465.80	595,898.42	622,051.08	735,214.13	Monthly
				540,211.39	1,075,242.00	1,593,252.54	2,180,589.42	2,733,231.96	3,302,768.93	4,043,246.31	4,575,432.27	5,296,898.07	5,892,796.49	6,514,847.57	7,250,061.70	YTD
						1,755,977.81			1,238,706.30			0.00			0.00	Quarter
2024	6,526,817	2,994,684.11	9.57	523,359.33	671,681.61	560,936.87	521,925.50	716,780.80								Monthly
				523,359.33	1,195,040.94	1,755,977.81	2,277,903.31	2,994,684.11	2,994,684.11	2,994,684.11	2,994,684.11	2,994,684.11	2,994,684.11	2,994,684.11	2,994,684.11	YTD
				-3.12%	11.14%	10.21%	4.46%	9.57%								YTD %
^	Adjusted for DRR encoding error in March and April. Repayment made June 2010 through December 2010 in the amount of \$13,892.02 per penny, per month.															
+	Adjusted for Sales Tax Repayment to the City of Mitchell from the Dept. of Revenue in the amount of \$179,411.96 (\$89,705.98 per penny).															

CITY OF MITCHELL																
3RD PENNY SALES TAX																
MONTHLY COLLECTION HISTORY																
	BUDGET	TOTAL ACTUAL	ACTUAL %													
YEAR	AMOUNT:	COLLECTIONS:	INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2010	621,000	664,564.41	8.40	31,043.18	33,390.75	56,151.46	37,944.29	44,431.40	43,859.01	70,222.72	69,888.47	51,275.18	75,773.49	77,286.38	73,298.08	
2011	633,000	656,532.15	(1.21)	26,671.51	39,718.12	52,305.37	38,082.17	55,190.54	43,028.14	60,191.20	88,869.14	59,330.81	63,627.23	61,965.11	67,552.81	
2012	685,000	697,676.11	6.27	35,495.28	50,249.85	40,223.92	53,342.71	41,471.21	53,061.04	66,511.13	70,424.58	66,513.28	78,163.66	70,292.30	71,927.15	
2013	698,000	691,101.94	(0.94)	39,093.16	45,866.76	46,995.83	46,613.05	43,611.55	54,752.71	59,752.01	73,658.78	87,800.75	58,844.21	66,328.60	67,784.53	
2014	722,000	725,646.21	5.00	40,589.02	55,025.37	39,932.15	52,364.46	50,247.07	39,537.64	84,347.73	60,746.51	80,425.22	79,444.10	76,788.99	66,197.95	
2015	722,000	770,673.56	6.21	40,576.25	59,215.80	54,719.15	45,861.63	61,744.01	38,705.69	88,722.32	81,104.74	84,132.85	72,490.69	70,456.90	72,943.53	
2016	750,000	793,240.17	2.93	41,867.71	51,009.46	52,674.42	63,143.71	49,546.19	44,965.73	86,758.93	77,118.75	86,148.78	89,887.83	68,789.53	81,329.13	
2017	680,000	790,107.66	(0.39)	40,489.65	56,521.74	50,677.06	61,899.68	49,494.55	58,254.78	101,128.39	68,449.71	99,641.56	64,528.02	65,496.74	73,525.78	
2018	820,000	789,559.57	(0.07)	41,017.18	62,200.06	60,841.78	50,561.37	49,355.07	43,471.88	107,048.99	85,942.83	85,336.14	55,490.48	63,417.12	84,876.67	
2019	790,000	833,576.12	5.57	51,576.74	62,859.78	59,877.64	39,434.95	78,468.82	37,515.98	89,755.78	102,353.23	88,685.77	76,541.45	80,242.70	66,263.28	
2020	790,000	755,428.66	(9.37)	59,397.75	56,494.36	56,549.98	60,882.27	40,520.39	22,918.06	96,077.01	74,822.08	75,068.34	83,093.78	57,532.07	72,072.57	
2021	650,000	929,153.77	23.00	55,833.11	50,072.02	52,153.92	82,977.05	65,403.88	31,383.95	141,572.27	88,289.63	115,642.67	86,501.58	70,472.20	88,851.49	
2022	755,000	974,002.42	4.83	69,159.45	43,370.47	71,726.38	88,038.67	65,622.79	79,575.08	101,833.57	86,884.13	111,617.49	86,439.65	81,092.65	88,642.09	
2023	845,000	974,198.96	0.02	58,654.19	75,561.41	64,984.79	70,927.22	60,049.02	79,488.38	103,248.21	77,102.98	125,332.71	81,233.49	85,474.21	92,142.35	Monthly
				58,654.19	134,215.60	199,200.39	270,127.61	330,176.63	409,665.01	512,913.22	590,016.20	715,348.91	796,582.40	882,056.61	974,198.96	YTD
						207,640.71			148,570.35			0.00			0.00	Quarter
2024	929,195	356,211.06	7.89	61,771.89	83,007.31	62,861.51	56,488.20	92,082.15								Monthly
				61,771.89	144,779.20	207,640.71	264,128.91	356,211.06	356,211.06	356,211.06	356,211.06	356,211.06	356,211.06	356,211.06	356,211.06	YTD
				5.32%	7.87%	4.24%	-2.22%	7.89%								YTD %

CITY OF MITCHELL
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	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>GENERAL</u>					
101-102 CASH CHANGE	200.00	0.00	0.00	200.00	0.00
101-1021 CASH CHANGE-PS	200.00	0.00	0.00	200.00	0.00
101-103 CASH CHANGE-FINANCE	300.00	0.00	0.00	300.00	0.00
101-104 CASH IN INT BEARING ACCTS	17,573,000.78	13,583,424.04	(12,844,747.69)	18,311,677.13	738,676.35
101-1044 INVESTMENT-FIT	388,816.93	8,127.44	0.00	396,944.37	8,127.44
101-1046 ASSIGN CASH-LAKE MITCH IMPROV	6,179,837.00	0.00	(1,495,737.00)	4,684,100.00	(1,495,737.00)
101-10465DESIGNATED CASH-VETERAN'S PARK	45,529.10	0.00	0.00	45,529.10	0.00
101-10471ASSIGNED CASH-MIT TOWNSHIP	61,635.00	0.00	0.00	61,635.00	0.00
101-10472ASSIGNED CASH-SAT FIRE STAT	40,166.21	0.00	0.00	40,166.21	0.00
101-10473ASSIGNED CASH-LAKE SHORE STABI	0.00	0.00	0.00	0.00	0.00
101-10474ASSIGNED CASH-JETTY/BOAT DOCKS	0.00	0.00	0.00	0.00	0.00
101-10475ASSIGNED CASH-ASSESSMENTS	500,000.00	0.00	0.00	500,000.00	0.00
101-1048 ASSIGNED CASH-EMS EQUIP REPL	0.00	0.00	0.00	0.00	0.00
101-1049 ASSIGNED CASH-27TH PAYROLL	0.00	0.00	0.00	0.00	0.00
101-105 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1051 CERTIFICATE OF DEPOSIT-FIT	0.00	0.00	0.00	0.00	0.00
101-1053 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1054 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1076 RESTRICTED SAVINGS-BID #2/SA	87,292.00	0.00	0.00	87,292.00	0.00
101-1077 RESTRICTED-CLFRF FUNDS	0.00	0.00	0.00	0.00	0.00
101-1079 RESTRICTED-STP PURPOSES	235,366.81	0.00	0.00	235,366.81	0.00
TOTAL 101-GENERAL	25,112,343.83	(13,591,551.48)	(14,340,484.69)	24,363,410.62	(748,933.21)
<u>PARK FUND</u>					
201-102 CASH CHANGE	510.00	0.00	0.00	510.00	0.00
201-104 CASH IN INT BEARING ACCTS	1,279,205.06	3,516,526.11	(1,876,943.12)	2,918,788.05	1,639,582.99
201-1045 DESIGNATED CASH-SKATEPARK	0.00	0.00	0.00	0.00	0.00
201-1046 DESIGNATED CASH-CADWELL	0.00	0.00	0.00	0.00	0.00
201-1047 DESIGNATED CASH-CAP IMPROV FEE	11,823.09	0.00	0.00	11,823.09	0.00
201-1048 DESIGNATED-LIFEQUEST	197,907.07	0.00	0.00	197,907.07	0.00
201-107 RESTRICTED CASH	0.00	0.00	0.00	0.00	0.00
TOTAL 201-PARK FUND	1,489,445.22	(3,516,526.11)	(1,876,943.12)	3,129,028.21	1,639,582.99
<u>CORN PALACE FUND</u>					
202-102 ATM CASH CHANGE	0.00	10,000.00	0.00	10,000.00	10,000.00
202-1021 CASH CHANGE	0.00	6,620.00	0.00	6,620.00	6,620.00
202-104 CASH IN INT BEARING ACCTS	0.00	936,572.55	(675,382.31)	261,190.24	261,190.24
202-1074 DESIGNATED-PRE STURGIS PARTY	0.00	6,906.32	0.00	6,906.32	6,906.32
TOTAL 202-CORN PALACE FUND	0.00	(960,098.87)	(675,382.31)	284,716.56	284,716.56

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	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>LAKE MITCHELL</u>					
203-104 CASH IN INT BEARING ACCTS	<u>3,731,974.06</u>	<u>1,600,293.26</u>	<u>(387,580.60)</u>	<u>4,944,686.72</u>	<u>1,212,712.66</u>
TOTAL 203-LAKE MITCHELL	3,731,974.06	(1,600,293.26)	(387,580.60)	4,944,686.72	1,212,712.66
<u>BUSINESS IMPROV DIST #4</u>					
209-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>182,330.00</u>	<u>(53,950.00)</u>	<u>128,380.00</u>	<u>128,380.00</u>
TOTAL 209-BUSINESS IMPROV DIST #4	0.00	(182,330.00)	(53,950.00)	128,380.00	128,380.00
<u>ENTERTAINMENT TAX</u>					
211-104 CASH IN INT BEARING ACCTS	808,834.87	398,041.68	(537,943.54)	668,933.01	(139,901.86)
211-1041 ASSIGNED CASH-STREETScape	10,567.94	0.00	0.00	10,567.94	0.00
211-1042 ASSIGNED-CP PLAZA EXPANSION	100,000.00	0.00	0.00	100,000.00	0.00
211-107 RESTRICTED CASH-BONDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 211-ENTERTAINMENT TAX	919,402.81	(398,041.68)	(537,943.54)	779,500.95	(139,901.86)
<u>BUSINESS IMPROV DIST #3</u>					
213-104 CASH IN INT BEARING ACCTS	<u>124,984.16</u>	<u>16,064.11</u>	<u>(12,641.22)</u>	<u>128,407.05</u>	<u>3,422.89</u>
TOTAL 213-BUSINESS IMPROV DIST #3	124,984.16	(16,064.11)	(12,641.22)	128,407.05	3,422.89
<u>E-911 EMERGENCY</u>					
214-104 CASH IN INT BEARING ACCTS	<u>822,108.89</u>	<u>622,367.97</u>	<u>(371,615.72)</u>	<u>1,072,861.14</u>	<u>250,752.25</u>
TOTAL 214-E-911 EMERGENCY	822,108.89	(622,367.97)	(371,615.72)	1,072,861.14	250,752.25
<u>SPECIAL ASSESS REVOLVING</u>					
216-104 CASH IN INT BEARING ACCTS	<u>176,915.99</u>	<u>0.00</u>	<u>0.00</u>	<u>176,915.99</u>	<u>0.00</u>
TOTAL 216-SPECIAL ASSESS REVOLVING	176,915.99	0.00	0.00	176,915.99	0.00
<u>COMMUNITY SERVICES</u>					
218-102 CASH CHANGE	0.00	0.00	0.00	0.00	0.00
218-104 CASH IN INT BEARING ACCTS	55,217.65	784,498.48	(676,387.86)	163,328.27	108,110.62
218-1045 DESIGNATED CASH-IMPROVEMENTS	<u>890.77</u>	<u>0.00</u>	<u>0.00</u>	<u>890.77</u>	<u>0.00</u>
TOTAL 218-COMMUNITY SERVICES	56,108.42	(784,498.48)	(676,387.86)	164,219.04	108,110.62
<u>NUTRITION</u>					
219-102 CASH CHANGE	25.00	0.00	0.00	25.00	0.00
219-104 CASH IN INT BEARING ACCTS	<u>323,200.76</u>	<u>156,752.46</u>	<u>(158,828.71)</u>	<u>321,124.51</u>	<u>(2,076.25)</u>
TOTAL 219-NUTRITION	323,225.76	(156,752.46)	(158,828.71)	321,149.51	(2,076.25)
<u>LIBRARY FINES FUND</u>					
226-104 CASH IN INT BEARING ACCTS	<u>94,634.22</u>	<u>18,655.81</u>	<u>(10,485.83)</u>	<u>102,804.20</u>	<u>8,169.98</u>
TOTAL 226-LIBRARY FINES FUND	94,634.22	(18,655.81)	(10,485.83)	102,804.20	8,169.98

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	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>AIRPORT</u>					
230-104 CASH IN INT BEARING ACCTS	0.00	248,067.16	(259,582.40)	(11,515.24)	(11,515.24)
TOTAL 230-AIRPORT	0.00	(248,067.16)	(259,582.40)	(11,515.24)	(11,515.24)
<u>DEBT SER-TID #7 WSTWD ADD</u>					
303-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 303-DEBT SER-TID #7 WSTWD ADD	0.00	0.00	0.00	0.00	0.00
<u>DEBT SER-TID #8 CONF CTR</u>					
304-104 CASH IN INT BEARING ACCTS	140,867.34	89,009.95	(232,883.21)	(3,005.92)	(143,873.26)
TOTAL 304-DEBT SERV-TID #8-HIGHLAND	140,867.34	(89,009.95)	(232,883.21)	(3,005.92)	(143,873.26)
<u>DEBT SERV-TID #9 VANTAGE</u>					
305-104 CASH IN INT BEARING ACCTS	0.00	55,139.97	(36,242.58)	18,897.39	18,897.39
TOTAL 305-DEBT SERV-TID #9-VANTAGE	0.00	(55,139.97)	(36,242.58)	18,897.39	18,897.39
<u>TID #14 - PEPSI WIS-PAK</u>					
308-104 CASH IN INT BEARING ACCTS	0.00	61,175.24	(30,587.62)	30,587.62	30,587.62
TOTAL 308-TID #14 - PEPSI WIS-PAK	0.00	(61,175.24)	(30,587.62)	30,587.62	30,587.62
<u>TID #15 - PROBUILD</u>					
309-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 309-TID #15 - PROBUILD	0.00	0.00	0.00	0.00	0.00
<u>TID #16 - INNOVATIVE SYS</u>					
310-104 CASH IN INT BEARING ACCTS	0.00	54,690.76	0.00	54,690.76	54,690.76
TOTAL 310-DEBT SERV-TID #16-INNOVAT	0.00	(54,690.76)	0.00	54,690.76	54,690.76
<u>TID #17 - WOODS ADDITION</u>					
311-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 311-DEBT SERV-TID #17-WOODS	0.00	0.00	0.00	0.00	0.00
<u>TIE #18 - STARLITE ESTAT</u>					
312-104 CASH IN INT BEARING ACCTS	0.00	0.00	0.00	0.00	0.00
TOTAL 312-TID #18-STARLITE ESTATES	0.00	0.00	0.00	0.00	0.00
<u>TID #19 - ANTACH/MHA</u>					
313-104 CASH IN INT BEARING ACCTS	11,796.17	12,584.43	(11,796.17)	12,584.43	788.26
TOTAL 313-TID #19 ANTACH/MHA	11,796.17	(12,584.43)	(11,796.17)	12,584.43	788.26
<u>TID #20 - MORRIS</u>					
314-104 CASH IN INT BEARING ACCTS	0.00	18,858.34	0.00	18,858.34	18,858.34
TOTAL 314-TID #20-MORRIS	0.00	(18,858.34)	0.00	18,858.34	18,858.34

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<u>TID #21 - HOHN ENTERPR.</u>					
315-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>11,770.34</u>	<u>(11,770.34)</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 315-TID #21 HOHN ENTERPRISES	0.00	(11,770.34)	(11,770.34)	0.00	0.00
<u>TID #22 - KUSTOM CYCLES</u>					
316-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 316-TID#22-KUSTOM CYCLES	0.00	0.00	0.00	0.00	0.00
<u>TID #24 - PERFORMANCE PET</u>					
318-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>60,435.70</u>	<u>0.00</u>	<u>60,435.70</u>	<u>60,435.70</u>
TOTAL 318-TID #24-PERFORMANCE PET	0.00	(60,435.70)	0.00	60,435.70	60,435.70
<u>TID #26 - WESTERN BLDG</u>					
319-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>5,677.84</u>	<u>0.00</u>	<u>5,677.84</u>	<u>5,677.84</u>
TOTAL 319-TID #26-WESTERN BUILDING	0.00	(5,677.84)	0.00	5,677.84	5,677.84
<u>TID #27 - FIALA HOUSING</u>					
320-104 CASH IN INT BEARING ACCTS	<u>686.19</u>	<u>5,704.10</u>	<u>0.00</u>	<u>6,390.29</u>	<u>5,704.10</u>
TOTAL 320-TID#27-FIALA HOUSING	686.19	(5,704.10)	0.00	6,390.29	5,704.10
<u>TID #28 - FLATS ON HAVENS</u>					
321-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>4,983.64</u>	<u>0.00</u>	<u>4,983.64</u>	<u>4,983.64</u>
TOTAL 321-TID #28-FLATS ON HAVENS	0.00	(4,983.64)	0.00	4,983.64	4,983.64
<u>TID #29 - WOOLWORTH</u>					
322-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>521.82</u>	<u>0.00</u>	<u>521.82</u>	<u>521.82</u>
TOTAL 322-TID #29-WOOLWORTH	0.00	(521.82)	0.00	521.82	521.82
<u>INDOOR SWIMMING POOL</u>					
350-104 CASH IN INT BEARING ACCTS	<u>832,056.11</u>	<u>33,500.00</u>	<u>(130,972.97)</u>	<u>734,583.14</u>	<u>(97,472.97)</u>
TOTAL 350-INDOOR SWIMMING POOL	832,056.11	(33,500.00)	(130,972.97)	734,583.14	(97,472.97)
<u>WATER</u>					
602-104 CASH IN INT BEARING ACCTS	5,190,207.93	5,316,329.52	(5,143,956.07)	5,362,581.38	172,373.45
602-107 RESTRICTED CASH B-Y WATER	0.00	0.00	0.00	0.00	0.00
602-1072 WATER OPERATING CERT OF DEPOSIT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 602-WATER	5,190,207.93	(5,316,329.52)	(5,143,956.07)	5,362,581.38	172,373.45
<u>SEWER</u>					
604-104 CASH IN INT BEARING ACCTS	5,246,577.06	3,030,547.19	(2,953,994.45)	5,323,129.80	76,552.74
604-10701DESIGNATED CASH-STORM SEWER	0.00	0.00	0.00	0.00	0.00
604-1071 RESTRICTED CASH-SEWER REPLACE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 604-SEWER	5,246,577.06	(3,030,547.19)	(2,953,994.45)	5,323,129.80	76,552.74

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<u>AIRPORT</u>					
606-104 CASH IN INT BEARING ACCTS	<u>111,088.11</u>	<u>2,420.21</u>	(<u>113,508.32</u>)	<u>0.00</u>	(<u>111,088.11</u>)
TOTAL 606-AIRPORT	111,088.11	(2,420.21)	(113,508.32)	0.00	(111,088.11)
<u>SANITATION</u>					
612-102 CASH CHANGE	300.00	0.00	0.00	300.00	0.00
612-104 CASH IN INT BEARING ACCTS	4,014,322.96	1,382,747.55	(929,935.77)	4,467,134.74	452,811.78
612-1041 LANDFILL CLOSURE RESERVES	0.00	0.00	0.00	0.00	0.00
612-1042 MRLF CLOSURE/POST CLOSURE RESE	0.00	0.00	0.00	0.00	0.00
612-1043 MRLF CELL CONSTRUCTION RESERVE	0.00	0.00	0.00	0.00	0.00
612-1046 INVESTMENT FOR LF POST-CLOSURE	660,445.46	7,293.53	0.00	667,738.99	7,293.53
612-1047 INVESTMENT FOR MRLF CL/POST-C	888,975.90	20,903.94	0.00	909,879.84	20,903.94
612-1071 RESTRICTED CASH-2004 RLFL #1	13,622.00	0.00	0.00	13,622.00	0.00
612-1072 RESTRICTED CASH-2004 RLFL #2	<u>14,318.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,318.00</u>	<u>0.00</u>
TOTAL 612-SANITATION	5,591,984.32	(1,410,945.02)	(929,935.77)	6,072,993.57	481,009.25
<u>CORN PALACE</u>					
613-102 ATM CASH CHANGE	10,000.00	0.00	(10,000.00)	0.00	(10,000.00)
613-1021 CASH CHANGE	6,620.00	0.00	(6,620.00)	0.00	(6,620.00)
613-104 CASH IN INT BEARING ACCTS	74,823.07	25,754.82	(100,577.89)	0.00	(74,823.07)
613-1072 DESIGNATED CP TILES-PHASE 2	0.00	0.00	0.00	0.00	0.00
613-1073 DESIGNATED FOR CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
613-1074 DESIGNATED-PRE STURGIS PARTY	<u>6,906.32</u>	<u>0.00</u>	(<u>6,906.32</u>)	<u>0.00</u>	(<u>6,906.32</u>)
TOTAL 613-CORN PALACE	98,349.39	(25,754.82)	(124,104.21)	0.00	(98,349.39)
<u>GOLF COURSE</u>					
614-104 CASH IN INT BEARING ACCTS	<u>873,682.20</u>	<u>353,275.03</u>	(<u>214,630.02</u>)	<u>1,012,327.21</u>	<u>138,645.01</u>
TOTAL 614-GOLF COURSE	873,682.20	(353,275.03)	(214,630.02)	1,012,327.21	138,645.01
<u>CAMPGROUND</u>					
619-102 CASH CHANGE	100.00	0.00	0.00	100.00	0.00
619-104 CASH IN INT BEARING ACCTS	<u>103,792.42</u>	<u>164,901.44</u>	(<u>13,882.78</u>)	<u>254,811.08</u>	<u>151,018.66</u>
TOTAL 619-CAMPGROUND	103,892.42	(164,901.44)	(13,882.78)	254,911.08	151,018.66
<u>EMERGENCY MEDICAL SERVICE</u>					
621-104 CASH IN INT BEARING ACCTS	514,878.16	1,225,575.81	(761,707.25)	978,746.72	463,868.56
621-1045 ASSIGNED CASH-AMBULANCE REPL	<u>68,359.00</u>	<u>0.00</u>	<u>0.00</u>	<u>68,359.00</u>	<u>0.00</u>
TOTAL 621-EMERGENCY MEDICAL SERVICE	583,237.16	(1,225,575.81)	(761,707.25)	1,047,105.72	463,868.56
<u>HEALTH INSURANCE</u>					
652-104 CASH IN INT BEARING ACCTS	<u>4,689,553.53</u>	<u>1,714,518.20</u>	(<u>930,036.83</u>)	<u>5,474,034.90</u>	<u>784,481.37</u>
TOTAL 652-HEALTH INSURANCE	4,689,553.53	(1,714,518.20)	(930,036.83)	5,474,034.90	784,481.37

CITY OF MITCHELL
CASH BALANCES REPORT
AS OF: MAY 31ST, 2024

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>AGENCY FUNDS</u>					
700-104 CASH IN INT BEARING ACCTS	(18,292.84)	428,837.59	(410,544.75)	0.00	18,292.84
700-1041 BID DEPOSITS	45,300.00	18,000.00	(11,500.00)	51,800.00	6,500.00
700-10411CORN PALACE GAMES	57,265.90	113,022.49	(110,143.88)	60,144.51	2,878.61
700-1042 REVENUE FOR STATE	20,494.26	82,875.00	(72,388.70)	30,980.56	10,486.30
700-1044 PARKS & RECREATION	3,627.46	0.00	0.00	3,627.46	0.00
700-1045 MCSF ROUND-UP	1,581.33	410.13	(1,828.04)	163.42	(1,417.91)
700-1050 PUBLIC SAFETY-DARE	<u>1,430.08</u>	<u>0.00</u>	(<u>64.79</u>)	<u>1,365.29</u>	(<u>64.79</u>)
TOTAL 700-AGENCY FUNDS	111,406.19	(643,145.21)	(606,470.16)	148,081.24	36,675.05
 <u>SPECIAL ASSESSMENT-710</u>					
710-104 CASH IN INT BEARING ACCTS	<u>519,917.20</u>	<u>7,058.76</u>	<u>0.00</u>	<u>526,975.96</u>	<u>7,058.76</u>
TOTAL 710-SPECIAL ASSESSMENT-710	519,917.20	(7,058.76)	0.00	526,975.96	7,058.76
 <u>2011 STREET CONST</u>					
724-104 CASH IN INT BEARING ACCTS	<u>215,513.83</u>	<u>3,998.16</u>	(<u>4,723.75</u>)	<u>214,788.24</u>	(<u>725.59</u>)
TOTAL 724-STREET CONSTRUCTION	215,513.83	(3,998.16)	(4,723.75)	214,788.24	(725.59)
 <u>FLEXIBLE SPENDING ACCT</u>					
753-104 CASH IN INT BEARING ACCTS	<u>86.21</u>	<u>49,185.82</u>	(<u>66,595.73</u>)	(<u>17,323.70</u>)	(<u>17,409.91</u>)
TOTAL 753-FLEXIBLE SPENDING ACCT	86.21	(49,185.82)	(66,595.73)	(17,323.70)	(17,409.91)
GRAND TOTAL	57,172,044.72	(36,456,954.71)	(31,679,624.23)	61,949,375.20	4,777,330.48
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Date: 6/6/2024
 To: Mayor & City Council
 Re: May 2024 Building Permits



	Permit #	Name	Address	Building	Contractor	Cost	Fee	Category
1	15175	Nathan Puepke	421 Jaunita	Reroof Home	CE Const.	\$ 14,200.00	\$ 20.00	Re-roof/shingle
2	15175	Greg Kogel	1420 W. 3rd Ave.	Reroof Home	CE Const.	\$ 17,000.00	\$ 20.00	Re-roof/shingle
3	15177	Rob Schelske	420 E. 3rd Ave.	Reroof Home	CE Const.	\$ 25,000.00	\$ 20.00	Re-roof/shingle
4	15178	Cory Marek	414 S. Montana St.	New Home	Owner	\$ 14,000.00	\$ 533.00	New Residential
5	15179	Jerry Weber	1521 MN. Minn St.	Reroof Home	CE Const.	\$ 18,000.00	\$ 20.00	Re-roof/shingle
6	15180	Harris Properties	909 N. Lawler	New Home	Owner	\$ 126,000.00	\$ 498.00	New Residential
7	15181	Scot Morgan	1301 N. Eitle Dr.	Shed 40x60	Krogman Const.	\$ 52,800.00	\$ 290.00	Garages/Sheds
8	15182	Seth Soesbe	521 S. Edmunds St.	Reroof Home	Owner	\$ 19,000.00	\$ 20.00	Re-roof/shingle
9	15183	Becky Grant	609 S. Isadore	Reroof Home	Soesbe Const.	\$ 13,400.00	\$ 20.00	Re-roof/shingle
10	15184	Tyler Vetch	505 E. 12th Ave	Reroof Home	Soesbe Const.	\$ 26,000.00	\$ 20.00	Re-roof/shingle
11	15185	Brandon Stange	501 E. Oakmond	Reroof Home	CE Const.	\$ 26,000.00	\$ 20.00	Re-roof/shingle
12	15186	Larae Hussman	612 E. 4th Ave	Garage 20x28	Nick Kaiser Const.	\$ 15,000.00	\$ 111.00	Garages/Sheds
13	15187	Adomos's Kitchen	223 N. Main Ste. 100	Rework for Restaurant	Don Dahl	\$ 350,000.00	\$ 2,790.00	Commercial Additions
14	15188	Josh Pete	1169 Woods Circle	New Home	Josh Pete	\$ 186,000.00	\$ 648.00	New Residential
15	15189	Brad Ciavarella	600 E. 4th Ave	Reroof Home	Blk. Hills Ext.	\$ 54,000.00	\$ 20.00	Re-roof/shingle
16	15190	Ron Geist	1321 E. 2nd Ave.	Reroof Home	Scocklund Const.	\$ 15,200.00	\$ 20.00	Re-roof/shingle
17	15191	Micheal Krause	1020 Chalkstone Dr.	Shed 40x60	Owner	\$ 59,700.00	\$ 310.00	Garages/Sheds
18	15192	Black Tie Components	2240 E. Spruce	Shed30x40	Owner	\$ 45,000.00	\$ 382.00	Garages/Sheds
19	15193	Heather Putnam	934 E. Birch	Reroof Home	Mitchell Roofing	\$ 18,500.00	\$ 20.00	Re-roof/shingle
20	15194	Adam Kock	2212 Kelly Dr.	Garagr 30x40	Owner	\$ 396,000.00	\$ 238.00	Garages/Sheds
21	15195	Holly Fechner	1208 S. Duff St.	Replace Windows	YHIC	\$ 6,100.00	\$ 20.00	Re-roof/shingle
22	15196	Wilma Menning	501 E. 2nd Ave.	Reroof Home	CE Const.	\$ 12,100.00	\$ 20.00	Re-roof/shingle
23	15197	Sheryl & Gary Plagman	801 W. 4th Ave.	Reroof Home	CE Const.	\$ 16,000.00	\$ 20.00	Re-roof/shingle
24	15198	Vicky Sigmund	1512 Torrey Pines Ave.	New Home	Builders 1st Source	\$ 175,800.00	\$ 623.00	New Residential
25	15199	Scott Pietz	918 W. 6th Ave.	Home Addn.	Owner	\$ 46,200.00	\$ 270.00	Residential Additions
26	15200	Duane Robideau	2600 N. Foster St.	Garage	Owner	\$ 7,600.00	\$ 70.00	Garages/Sheds
27	15201	Iverson Motosports	680 S. Burr St.	Shop Addn.	Area Steel	\$ 1,793,000.00	\$ 5,920.00	Commercial Additions
28	15202	Kayla Fluth	802 W. 2nd. Ave.	Garage 20x24	DRJ	\$ 12,400.00	\$ 99.00	Garages/Sheds
29	15203	Joann Kappenman	813 W. 7th. Ave.	Reroof Home	Mitchell Roofing	\$ 31,000.00	\$ 20.00	Re-roof/shingle
30	15204	Dakota Custom Biuilders	1825/1827 Snead Ave.	New Twin Home	DCB	\$ 203,920.00	\$ 692.00	Duplexes
31	15205	Dakota Custom Biuilders	306 Christine Ave.	New Home	CBG	\$ 230,920.00	\$ 760.00	New Residential
32	15206	William Lutjen	1306 E. Hanson	Egress Windows	Owner	\$ 2,000.00	\$ 20.00	Re-roof/shingle
Total						\$ 4,027,840.00	\$ 14,554.00	

Sincerely,
 John D. Hegg

Building Official

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Date: 6/1/24

Coagulant – (AF-1102) 0 Gallons

Lime 159,104 lbs. or 79.552 Ton's

Fluoride 814 Gallon's

Sodium Chlorite – (PHI-3125) 80 Gallon's

Polymer-(PHI-2386) 0 Gallon's
(AF-84500) 0 Gallon's

Activated Carbon 6,650 lbs. or 3.325 Ton's

Chlorine 773 lbs. or 0.387 Ton

Poly-phosphate 4800 lbs. or 2.40 Ton's

Carbon Dioxide 0 Lbs. or 0 Ton's

Ammonia 506 lbs. or 0.253 Ton's

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL COMSUMPTION REPORT MONTH / YEAR—May, 2024----- Jon Vermeulen – Utilities Superintendent

Coagulant Aid- (2187)	=	<u>0-Gals.</u>	X	<u>CONTRACT</u>	=	<u>\$0.00</u>
Lime	=	<u>0# or 0- TON'S</u>	X	<u>\$192.39/TON</u>	=	<u>\$0.00</u>
Sodium Chlorite	=	<u>0-GAL.</u>	X	<u>CONTRACT</u>	=	<u>\$0.00</u>
Fluoride	=	<u>0-GAL.</u>	X	<u>\$1.99/GAL.</u>	=	<u>\$0.00</u>
Polymer (2386)	=	<u>0-GAL.</u>	X	<u>CONTRACT</u>	=	<u>\$0.00</u>
Activated Carbon	=	<u>0# or 0- TON'S</u>	X	<u>\$1,936.25/TON</u>	=	<u>\$0.00</u>
Chlorine	=	<u>0# or 0.01- TON'S</u>	X	<u>\$1.45/LB.</u>	=	<u>\$0.00</u>
Poly Phosphate	=	<u>1550# or .4 TON</u>	X	<u>\$2.25/LB.</u>	=	<u>\$3487.50</u>
Carbon Dioxide	=	<u>0# or 0 - TON'S</u>	X	<u>\$178.00/TON</u>	=	<u>\$0.00</u>
Ammonia	=	<u>0# or 0.002- TON'S</u>	X	<u>\$2.17 /LB.</u>	=	<u>\$0.00</u>
Pristine Contract	=	<u>0 -MG of WATER</u>	X	<u>.255/1000 GALS. RAW WATER</u>	=	<u>\$0.00</u>

TOTAL = \$3375.00

Raw Water Treated (LAKE) 0 MG-----or 0 MGD-----or----- PEAK DAY 0 MG

Finished Water (EFFLUENT) 54.427 MG-----or 1.756 MGD-----or----- PEAK DAY 3.002 MG

B-Y- Water (INFLUENT) 54.743 MG----- or 1.766 MGD-----or----- PEAK DAY 2.874 MG

B-Y & RAW WATER TREATED – TOTAL= 54.743 MG --- or 1.766 MGD ----or ----- PEAK DAY 2.874 MG

Chemical cost = 3487.50 = \$64.08 per MG or 0.048 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Coagulant Aid- (2187)	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Lime	=	<u>0</u> Mg/L	<u>0</u> lbs. / 7 lbs. Per Gallon/ Raw Water
Sodium Chlorite	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Fluoride	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Polymer (2386)	=	<u>0</u> Mg/L --	<u>0</u> Gallons / Raw Water
Activated Carbon	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 4 lbs. per Gallon / Raw Water
Chlorine	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 11.75 lbs. per Gallon / Raw Water
Poly Phosphate	=	<u>1.50</u> Mg/L--	<u>1550</u> lbs. / 10.5 lbs. per Gallon / Raw Water
Carbon Dioxide	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 8.50 lbs. per Gallon / Raw Water
Ammonia	=	<u>0</u> Mg/L --	<u>0</u> lbs. / 5.15 lbs. per Gallon / Raw Water
Polymer	=	<u>0</u> Mg/L --	<u>0</u>

CITY OF MITCHELL

MONTHLY GALLON & CHEMICAL REPORT

E-mail address-(jvermeulen@cityofmitchell.org)

Water Dept. ----- 605-995-8449

Fax: 605-995-8410

May, 2024 Water Production

TO: Aqua-Pure

Lake Mitchell

GALLONS TREATED (Raw Water) ----- 0- MG

Contract Cost per 1,000 Gallons-----\$0.022

Subtotal, Lake Mitchell-----\$0.00

Poly-Phosphate Usage

Poly-phosphate (PO4) usage= 1550 lbs. @ \$2.25 per lb. = --\$3487.50

Generator Lease-----\$0.00

Total-----\$3487.50

REPORTED BY: -----Jon Vermeulen

REPORT RETURNED ON-----6/1/24

<u>Date</u>	<u>Source</u>	<u>Site</u>	<u>Chlorine PPM</u> 0.5PPM-4.00PPM	<u>Bacteria</u>
5/1/2024	Water Treatment Plant	#1	2.25	Absent
5/1/2024	Dakota Medical Specialis	#6	2.62	Absent
5/1/2024	Arnies	#8	2.65	Absent
5/1/2024	Culvers	#10	2.51	Absent
5/1/2024	Holy Family Church	#17	2.62	Absent
5/1/2024	Brady Memorial	#19	2.55	Absent
5/1/2024	Abra Body Shop	#20	2.46	Absent
5/1/2024	Queen of Peace	#3	2.67	Absent
5/6/2024	Fire Dept	#2	2.42	Absent
5/6/2024	East Cuby's	#4	2.42	Absent
5/6/2024	J Mart Sinclair	#5	2.56	Absent
5/6/2024	Wesley Acres	#9	2.63	Absent
5/6/2024	City Hall	#15	2.54	Absent
5/6/2024	Mitchell Tech Inst	#16	2.58	Absent
5/6/2024	Mitchell Middle School	#18	2.73	Absent
Average			2.55	Absent

2022 - WATER CONSUMPTION

DATE	Lake Mitchell Influent MG	B-Y Rural Water Influent MG	Effluent to Water Towers MG
5/1/2024	0-MG	1.508	1.681
5/2/2024	0-MG	1.413	1.223
5/3/2024	0-MG	1.718	1.842
5/4/2024	0-MG	1.161	0.956
5/5/2024	0-MG	1.455	1.568
5/6/2024	0-MG	1.712	1.589
5/7/2024	0-MG	1.663	1.662
5/8/2024	0-MG	1.184	1.018
5/9/2024	0-MG	1.708	1.820
5/10/2024	0-MG	1.434	1.242
5/11/2024	0-MG	1.465	1.534
5/12/2024	0-MG	1.819	1.637
5/13/2024	0-MG	1.612	1.635
5/14/2024	0-MG	1.804	1.615
5/15/2024	0-MG	1.847	1.892
5/16/2024	0-MG	1.576	1.454
5/17/2024	0-MG	2.417	2.620
5/18/2024	0-MG	1.749	1.897
5/19/2024	0-MG	1.697	1.617
5/20/2024	0-MG	2.601	2.863
5/21/2024	0-MG	1.252	1.249
5/22/2024	0-MG	2.018	2.038
5/23/2024	0-MG	2.053	2.219
5/24/2024	0-MG	1.353	1.175
5/25/2024	0-MG	1.963	1.953
5/26/2024	0-MG	1.537	1.619
5/27/2024	0-MG	1.851	1.677
5/28/2024	0-MG	2.430	2.473
5/29/2024	0-MG	2.220	2.275
5/30/2024	0-MG	1.649	1.382
5/31/2024	0-MG	2.874	3.002
TOTALS	0-MG	54.743	54.427

MONTHLY -- B-Y WATER- GALLON AND CHEMICAL USAGE REPORT

MONTH --- May YEAR - 2024

Influent ----- 54.743-- Million Gallon's

Effluent ----- 54.427 -- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage ----- 0 lbs. @ \$1.45 per lb. = \$0.00

Ammonia usage ----- 0 lbs. @ \$2.17 per lb. = \$0.00

Poly -phosphate----- 1550 lbs. @ \$2.25 per lb. = \$3,487.50

Total = \$3,487.50

Cost per Unit (750 gallon) = \$0.048

Cost per 1,000 gallons of water = \$0.064

B-Y WATER DISTRICT
31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

Service Address

Acct #
06771

Date Printed
JUN 1 24

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JUN 1 24	14,346,424,000	14,296,540,000	49,884,000	61,357.32		61,357.32

0.00

B-Y WATER
602-43330-42850

Balance Due Upon Receipt \$ 61,357.32

If not paid by the 20th of the month, we will apply a \$25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301



* 0 6 7 7 1 *

CUST ACCT #

JUN 1 24

06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
JUN 1 24	14,346,424,000	14,296,540,000	49,884,000	61,357.32		61,357.32

0.00

Service Address

Balance Due Upon Receipt \$ 61,357.32

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL
PAYMENT

\$ 61,357.32

City Mitchell Water Rate Charged

5/30/2024

	Base Rate (1,000 Gallons)	Added Rate (1,000 Gallons)	Combined Rate (1,000 Gallons)
Use below 2.65 MGD =	\$1.23	\$0.00	\$1.23
Use between 2.65 MGD to 2.90 MGD =	\$1.23	\$1.00	\$2.23
Use between 2.90 MGD to 3.15 MGD =	\$1.23	\$1.50	\$2.73
All use over 3.15 MGD =	\$1.23	\$2.00	\$3.23

Month: 5 Year: 2024 Billing Month: 6

Day of Month	24 Hour Use(Kgal)	Use Above 2.65 MGD	Base Rate Use	Base Rate Cost	2.65 - 2.9 MGD Usage	2.65 - 2.9 MGD Added Cost	2.9 - 3.15 MGD Usage	2.9 - 3.15 MGD Added Cost	All Use Over 3.15 MGD	All Use Over 3.15 MGD Cost	Total Daily Cost
1	1,180,000	0	1,180,000	\$1,451.40	0	\$0.00	0	\$0.00	0	\$0.00	\$1,451.40
2	1,740,000	0	1,740,000	\$2,140.20	0	\$0.00	0	\$0.00	0	\$0.00	\$2,140.20
3	1,269,000	0	1,269,000	\$1,560.87	0	\$0.00	0	\$0.00	0	\$0.00	\$1,560.87
4	1,608,000	0	1,608,000	\$1,977.84	0	\$0.00	0	\$0.00	0	\$0.00	\$1,977.84
5	1,157,000	0	1,157,000	\$1,423.11	0	\$0.00	0	\$0.00	0	\$0.00	\$1,423.11
6	2,013,000	0	2,013,000	\$2,475.99	0	\$0.00	0	\$0.00	0	\$0.00	\$2,475.99
7	1,437,000	0	1,437,000	\$1,767.51	0	\$0.00	0	\$0.00	0	\$0.00	\$1,767.51
8	1,408,000	0	1,408,000	\$1,731.84	0	\$0.00	0	\$0.00	0	\$0.00	\$1,731.84
9	1,282,000	0	1,282,000	\$1,576.86	0	\$0.00	0	\$0.00	0	\$0.00	\$1,576.86
10	1,864,000	0	1,864,000	\$2,292.72	0	\$0.00	0	\$0.00	0	\$0.00	\$2,292.72
11	1,296,000	0	1,296,000	\$1,594.08	0	\$0.00	0	\$0.00	0	\$0.00	\$1,594.08
12	1,994,000	0	1,994,000	\$2,452.62	0	\$0.00	0	\$0.00	0	\$0.00	\$2,452.62
13	1,351,000	0	1,351,000	\$1,661.73	0	\$0.00	0	\$0.00	0	\$0.00	\$1,661.73
14	2,059,000	0	2,059,000	\$2,532.57	0	\$0.00	0	\$0.00	0	\$0.00	\$2,532.57
15	1,423,000	0	1,423,000	\$1,750.29	0	\$0.00	0	\$0.00	0	\$0.00	\$1,750.29
16	2,011,000	0	2,011,000	\$2,473.53	0	\$0.00	0	\$0.00	0	\$0.00	\$2,473.53
17	2,436,000	0	2,436,000	\$2,996.28	0	\$0.00	0	\$0.00	0	\$0.00	\$2,996.28
18	1,385,000	0	1,385,000	\$1,703.55	0	\$0.00	0	\$0.00	0	\$0.00	\$1,703.55
19	2,078,000	0	2,078,000	\$2,555.94	0	\$0.00	0	\$0.00	0	\$0.00	\$2,555.94
20	2,190,000	0	2,190,000	\$2,693.70	0	\$0.00	0	\$0.00	0	\$0.00	\$2,693.70
21	1,683,000	0	1,683,000	\$2,070.09	0	\$0.00	0	\$0.00	0	\$0.00	\$2,070.09
22	2,031,000	0	2,031,000	\$2,498.13	0	\$0.00	0	\$0.00	0	\$0.00	\$2,498.13
23	1,621,000	0	1,621,000	\$1,993.83	0	\$0.00	0	\$0.00	0	\$0.00	\$1,993.83
24	1,797,000	0	1,797,000	\$2,210.31	0	\$0.00	0	\$0.00	0	\$0.00	\$2,210.31
25	1,970,000	0	1,970,000	\$2,423.10	0	\$0.00	0	\$0.00	0	\$0.00	\$2,423.10
26	1,205,000	0	1,205,000	\$1,482.15	0	\$0.00	0	\$0.00	0	\$0.00	\$1,482.15
27	2,183,000	0	2,183,000	\$2,685.09	0	\$0.00	0	\$0.00	0	\$0.00	\$2,685.09
28	0	0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00
29	4,213,000	1,563,000	4,213,000	\$5,181.99	0	\$0.00	0	\$0.00	0	\$0.00	\$5,181.99
30	0	0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00
31	0	0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00
TOTALS	49,884,000	1,563,000	49,884,000	\$61,357.32	0	\$0.00	0	\$0.00	0	\$0.00	\$61,357.32

	Total Cost	Gallons Used	Base Cost	Cost Over 2.65MGD
Previous Month Read = 14,296,540,000	Days billed in May = \$61,357.32	49,884,000	\$61,357.32	\$0.00
Current Month Read = 14,346,424,000	Days carried from previous month = \$0.00	0	\$0.00	\$0.00
Current Month Use = 49,884,000	Total bill for May = \$61,357.32	49,884,000	\$61,357.32	\$0.00

Days that will be billed in June = \$0.00

Note: June billing meter was read on May 30th therefore May 30th & 31st will be included in July billing.

SCADA failure on 5/28/24 - Assumed used equally over the 28th & 29th

Mitchell Fire Rescue Monthly reports for 2024

Amb Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total amb calls	178	141	152	154	178								803
Amb. Transfers Out of Town	11	7	5	5	7								35
Fire Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total fire calls	35	19	23	33	16								126
City fire calls	30	17	20	24	15								106
County fire calls	5	2	3	9	1								20
EMS assist calls	69	54	63	54	57								297
Fire Preven. Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Fire Inspections	100	16	65	64	2								247
Consultations/Plans	24	45	63	68	48								248
Public Education	1	0	0	1	4								6
Fire Investigations	2	0	0	0	0								2
Dept. Other Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total Activities	17	12	12	14	14								69
Dept. tours	4	4	2	5	8								23
Public Education	5	3	2	4	3								17

MITCHELL POLICE DEPARTMENT

ACTIVITY REPORT FOR MAY 2024

MAY 2023	MAY 2024	YEAR TO DATE 2024
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CALLS			
Calls for Service (6 Counties)	1198	846	3,728
Calls for Service (City of Mitchell)	1015	879	3,804
Case Reports Written (City Mitchell)	243	200	985
TOTAL CALLS ANSWERED	2456	1925	8,517

TRAFFIC STOPS PERFORMED			
Mitchell Police	194	187	965
All other counties	686	820	3456
TOTAL TRAFFIC STOPS	880	1007	4421

ACCIDENTS			
TOTAL ACCIDENTS REPORTED	25	19	115

TICKETS ISSUED	143	98	521
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WARNING TICKETS ISSUED	148	151	812
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PARKING TICKETS ISSUED	36	14	301
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Mike Koster
Chief of Police



May 2024 monthly Code Enforcement report:

- As of 06/10/24 Code Enforcement is currently monitoring 14 properties in the City of Mitchell.
- There were 31 properties mowed by the contractor in the month of May 2024.

Sincerely,



Ryan Erickson | Department of Public Safety
City of Mitchell
201 W. 1st Street, Mitchell. SD 57301
605-995-8400
Ryan.Erickson@cityofmitchellsd.gov

June 13, 2023

To: Mayor & City Council

Re: Lawn Mowing

Date	Name	Address	Contractor	Admin Fee	Contractor Fee	Total Billed
5/6/24	Darla Pistulka	1000 N Mentzer MSD	AAA	\$100.00	\$162.50	\$262.50
5/8/24	Carolyn Morrison	420 W 9th MSD	AAA	\$100.00	\$130.00	\$230.00
5/8/24	Leslie Gabriel	402 E 11th MSD	AAA	\$100.00	\$130.00	\$230.00
5/8/24	Warren Zens	1016 E 3rd MSD	AAA	\$100.00	\$130.00	\$230.00
5/8/24	JMS Properties LLC	1020 E 3rd MSD	AAA	\$100.00	\$32.50	\$132.50
5/8/24	T&B Rentals LLC	1111 W 4th MSD	AAA	\$100.00	\$32.50	\$132.50
5/8/24	Deborah Skibsrud-Bueber	615 W 5th MSD	AAA	\$100.00	\$32.50	\$132.50
5/8/24	Zachary Tassler	707 W 6th MSD	AAA	\$100.00	\$130.00	\$230.00
5/9/24	Boyd Reimnitz	608 S Wisconsin MSD	AAA	\$100.00	\$130.00	\$230.00
5/9/24	Wilbemac Inc	421 E Havens MSD	AAA	\$100.00	\$130.00	\$230.00
5/9/24	Mid Dakota Property	405 N Rowley MSD	AAA	\$100.00	\$130.00	\$230.00
5/13/24	Jed Schoenfelder	504 E Hanson MSD	AAA	\$100.00	\$130.00	\$230.00
5/13/24	Cindy Kiner	519 W 3rd MSD	AAA	\$100.00	\$130.00	\$230.00
5/13/24	Christopher Vine	830 W 7th MSD	AAA	\$100.00	\$65.00	\$165.00
5/13/24	Douglas Schleder	518 N Rowley MSD	AAA	\$100.00	\$130.00	\$230.00
5/13/24	David Martinez	512 E 1st MSD	AAA	\$100.00	\$130.00	\$230.00
5/13/24	Patrick Leighton	409 E 1st MSD	AAA	\$100.00	\$130.00	\$230.00
5/13/24	Riggs Rental Properties	420 E 12th MSD	AAA	\$100.00	\$130.00	\$230.00
5/13/24	Olson TA Limited	Spruce/Cabela Dr	AAA	\$100.00	\$130.00	\$230.00
5/13/24	CM&ST PRY Company	300 S Capitol MSD	AAA	\$100.00	\$325.00	\$425.00
5/15/24	Alexander Ek	322 W 11th MSD	AAA			\$0.00
5/16/24	Dragon 5 Mitchell Properties	1617 N Main MSD	AAA	\$100.00	\$130.00	\$230.00
5/16/24	Abul Shaifulla	601 S Edmunds MSD	AAA	\$100.00	\$130.00	\$230.00
5/20/24	David Boehnen Trust	1101 S Edgerton MSD	AAA	\$100.00	\$260.00	\$360.00
5/22/24	Austen LLC	717 S Burr MSD	AAA	\$100.00	\$130.00	\$230.00
5/28/24	Zachary Tassler	707 W 6th MSD	AAA			\$0.00
5/28/24	Douglas Schleder	518 N Rowley MSD	AAA			\$0.00
5/29/24	Leslie Gabriel	402 E 11th MSD	AAA			\$0.00
5/30/24	Mid Dakota Property	814 W 3rd MSD	AAA			\$0.00
5/30/24	Juan Contreras	901 E 4th MSD	AAA			\$0.00
Total				<u>\$2,200.00</u>	<u>\$2,990.00</u>	<u>\$4,930.00</u>

Sincerely,

Ryan Erickson
Code Enforcement

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: JUNE 5 2024

Organization: DAVISON COUNTY DEMOCRATS

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☒ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: DAVE MITCHELL

Address: 621 So DUFF ST.

Phone #: 605 - 999 - 8435 (cell)

Email: DAVE.MITCHELL@DMU.EDU

501(c) 3 - (Non-Profit): yes ☐ no ☒ eligible ☐

Dates of Ticket Sales: JULY 5 TO OCT 28, 2024

Date of Raffle Drawing: OCT 28 2024

Value of Raffle Prize: \$100, \$50, \$50

Proceeds Benefitting: ELECTION ACTIVITIES

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: JUNE 5 2024

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 6-11

Organization: Mitchell Baseball Ass'n

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Jim Larson

Address: 40442 254th St Mitchell

Phone #: 605 770 7557

Email: JL81@yahoo.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: July 1 - Aug '8

Date of Raffle Drawing: Aug 8th

Value of Raffle Prize: \$7500

Proceeds Benefitting: Cadwell Projects

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 6-11-2024

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 06-11-2024

Organization: Ducks Unlimited

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Holly Thorpe

Address: 25346 400th Ave Mt Vernon SD 57363

Phone #: 605-630-0218

Email: dthorpe@santel.net

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 10-3-2024

Date of Raffle Drawing: 10-3-2024

Value of Raffle Prize: 5,000

Proceeds Benefitting: Waterfowl Habitat

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 6/11/24

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A		
Agenda Item:	Special Event Permit Application For Corn Palace Stampede Rodeo & Chili Cook-Off on July 18 through July 21, 2024		
Explanation/Background of Agenda Item Requested:	The Corn Palace Stampede Inc. is requesting a Special Event Permit for their four-day, annual Corn Palace Stampede Rodeo, which takes place Thursday, July 18th through Sunday, July 21st from 8:00 PM to 11:00 PM, and their annual Chili Cook-Off, which takes place Sunday, July 21st from 7:00 AM to 1:00 PM. The rodeo contestants, from all over the United States and Canada, participate in such events as: bareback bronc riding, calf roping, saddle bronc riding, steer wrestling, team roping, barrel racing, and bull riding. In addition to the rodeo contests, there is western music, a rodeo queen competition, a parade & chili cook-off, a rodeo mixer, and mutton bustin. The event is open to the public, admission will be charged, there will be the sale and use of alcoholic beverages, and items and/or services will be sold at the event. Please refer to the attached Special Event Permit Application for more details. The Special Event Permit Application requests the following: • Noise Permit • Special Event Liquor License-(\$500 Fee) ◦ Corn Palace Stampede Inc. has already submitted the Special Event Liquor License fee payment. The Noise Permit requests the following: • Sound amplification will be used on Thursday, July 18th through Sunday, July 21st, from 8:00 PM to 11:00 PM on each evening. • Sound checks will be performed at 7:00 PM each evening as well. The Special Event Liquor License boundaries for the rodeo, as well as the chili cook-off are provided on the attached boundaries map. Please reference the attached Special Event Liquor License Boundary Map for more information. Also, the event has reached out and confirmed with Jeremy Nielsen that the gates on the north and south ends of the Pepsi Soccer Complex will remain open, so attendees can		

utilize the sidewalks when arriving and leaving the rodeo each evening.

Please reference the attached Pepsi Soccer Complex gate access map for more information.

***Approval of the submitted Special Event Permit Application will be contingent upon receipt of the Certificate of Liability Insurance.**

Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.

[Print](#)**Special Event Permit Application - Submission #3541****Date Submitted: 6/2/2024**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event. Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Corn Palace Stampede Rodeo & Chili Cook-Off

Event Date:*

7/18/2024

—

7/21/2024

Event Hours:*

08:00 PM

—

11:00 PM

Permit(s) & License(s) requests included in this application:*

- ☐ Street Closure(s) (\$200 Fee)
- ☐ Parking Lot Closure(s) (\$200 Fee - waived if also requesting street closure)
- ☒ Parade Permit - with escort & closures (\$250 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☒ Noise Permit
- ☐ Fireworks Permit (\$50 Fee)
- ☒ Special Event Liquor License (\$500 Fee)
- ☐ Consumption Permit (\$500 Fee)

*Special Event Permit fee(s) need(s) to be RECEIVED by the City of Mitchell by the day of event to ensure final approval of Special Event Permit.

Time Requested for Street Closure(s)

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Time Requested for Parking Lot Closure(s)

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

As a nonprofit organization, the Corn Palace Stampede Rodeo has been dedicated to producing and hosting a Rodeo event in Mitchell, South Dakota for over 50 years. The Corn Palace Stampede Rodeo has served as a cultural icon in the state by blending traditional rodeo events with facets of contemporary life. Sanctioned by the Professional Rodeo Cowboys Association (PRCA), the four-day annual event attracts over 12,000 rodeo fans from across the United States each year. The rodeo's contestants, from all over the United States and Canada, participate in such events as bareback bronc riding, calf roping, saddle bronc riding, steer wrestling, team roping, barrel racing, and bull riding. In addition to the rodeo contests, there is western music, a rodeo queen competition, parade & chili cook-off, rodeo mixer, and mutton bustin'.

Corn Palace Chili Cook-Off will take place on Sunday, July 21st, from 7 AM until 1:00 PM.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☒ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☒ The event includes the sale or use of alcoholic beverages.
- ☒ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

12000

Name of Group Sponsoring the Event:*

Corn Palace Stampede Inc

Is your organization a "Tax Exempt", non profit organization?*

- ☒ yes (please attach 501C Exemption Letter)
- ☐ no

501C Exemption Letter Attachment

Choose File No file chosen

Event Application Contact Person:*

David Emmert

Contact Person's Email:*

demmert57@msn.com

Phone Number: *

605770 7454

Day of Event Contact Person:*

David Emmert

Contact Person's Email:*

demmert57@msn.com

Phone Number:*

6057707454

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Jeremy Nielsen agreed to leave the gates open north and south through the soccer complex Thursday through Sunday. See attached map of gate locations at Pepsi Soccer Complex.

See attached map for the Special Event Liquor License boundaries for the Corn Palace Stampede Rodeo and Chili Cook-Off.

This event will include the use of:

* Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rentals (\$25/each/day- Park & Rec Fee)
- ☐ Bleacher Rentals (\$35/each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

We have contacted the police department for crowd control and internal security. The fire department has been contacted to help with first aid. Sheriff department has been contacted to help with traffic control. We have contracted with the Ethan trail riders for assistance in parking cars. Handicap parking is available near the main gate to the rodeo arena.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?*

- ☒ Yes
☐ No

What time will sound amplification be used?

8:00 PM — **11:00 PM**

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☒ Yes
☐ No

When will sound checks be preformed?

7:00 PM

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City**State****Zip Code****Phone Number****Email Address****Date of Display****Time of Display** — **Type of Fireworks**

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:**What are the width perimeter requirements?**

Insurance Requirements

Insurance for your event is **REQUIRED** before final permit approval.

Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence. Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 Liquor Liability Insurance is required per occurrence. Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event.

I have the following coverage(s) and attached a copy of the Certificate(s) showing the City of Mitchell as an additional insured as REQUIRED above.*

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☒ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company*

Lloyd's of London

Agent's Name

Martin Trudeau Insurance

Policy Number**Phone Number**

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

David Emmert

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

David Emmert

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

David Emmert

I am attaching the following items:

- ☐ Parade Route Map
- ☐ Street or Parking Lot Closure Map
- ☐ Event Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Additional Document(s)

Parade Route Map Attachment

Choose File No file chosen

Street or Parking Lot Closure Map Attachment

Choose File No file chosen

Event Map Attachment

Choose File No file chosen

Certificate of Liability Insurance Attachment

Choose File No file chosen

Certificate of Liquor Liability Insurance Attachment

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

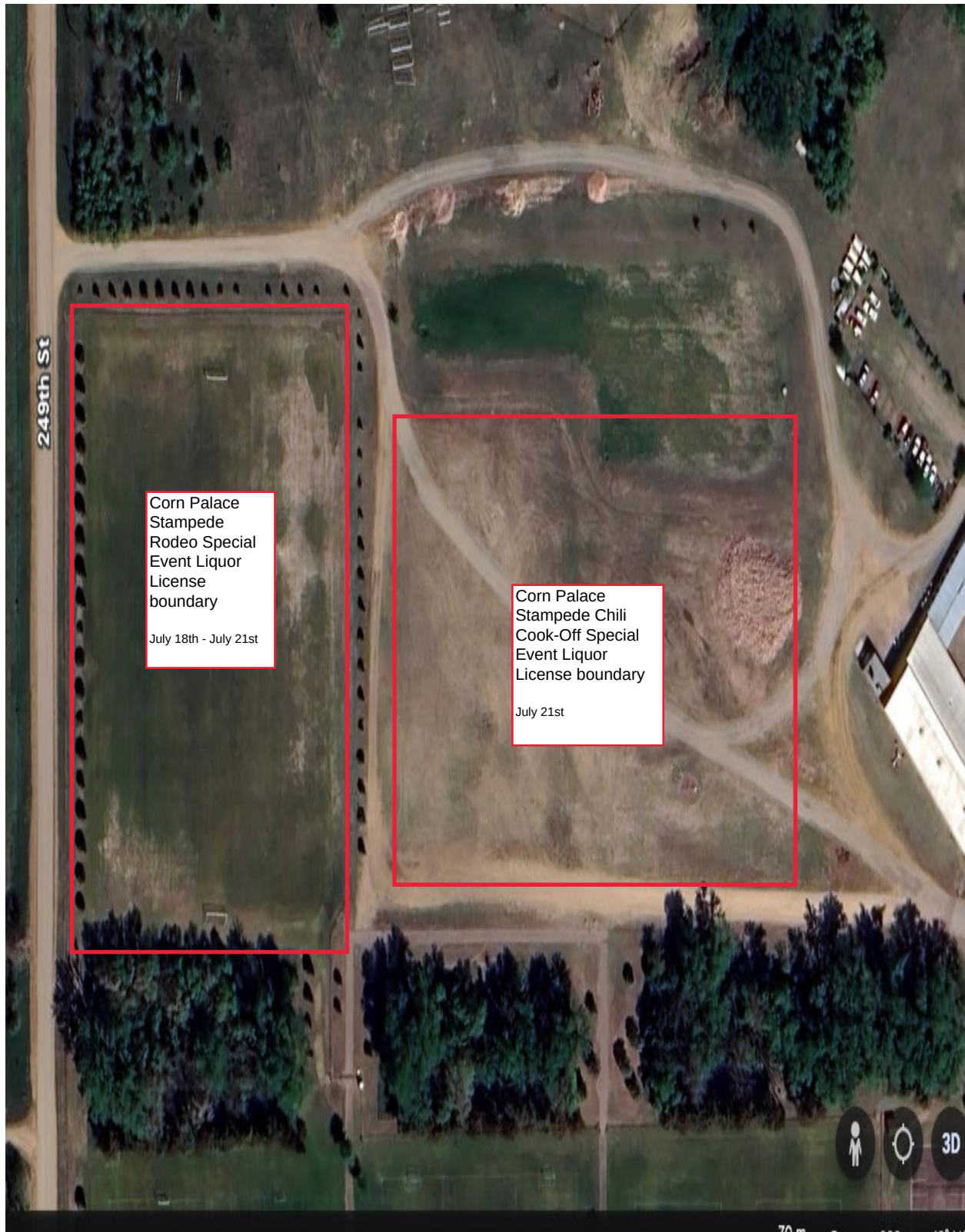
Action of City Council _____

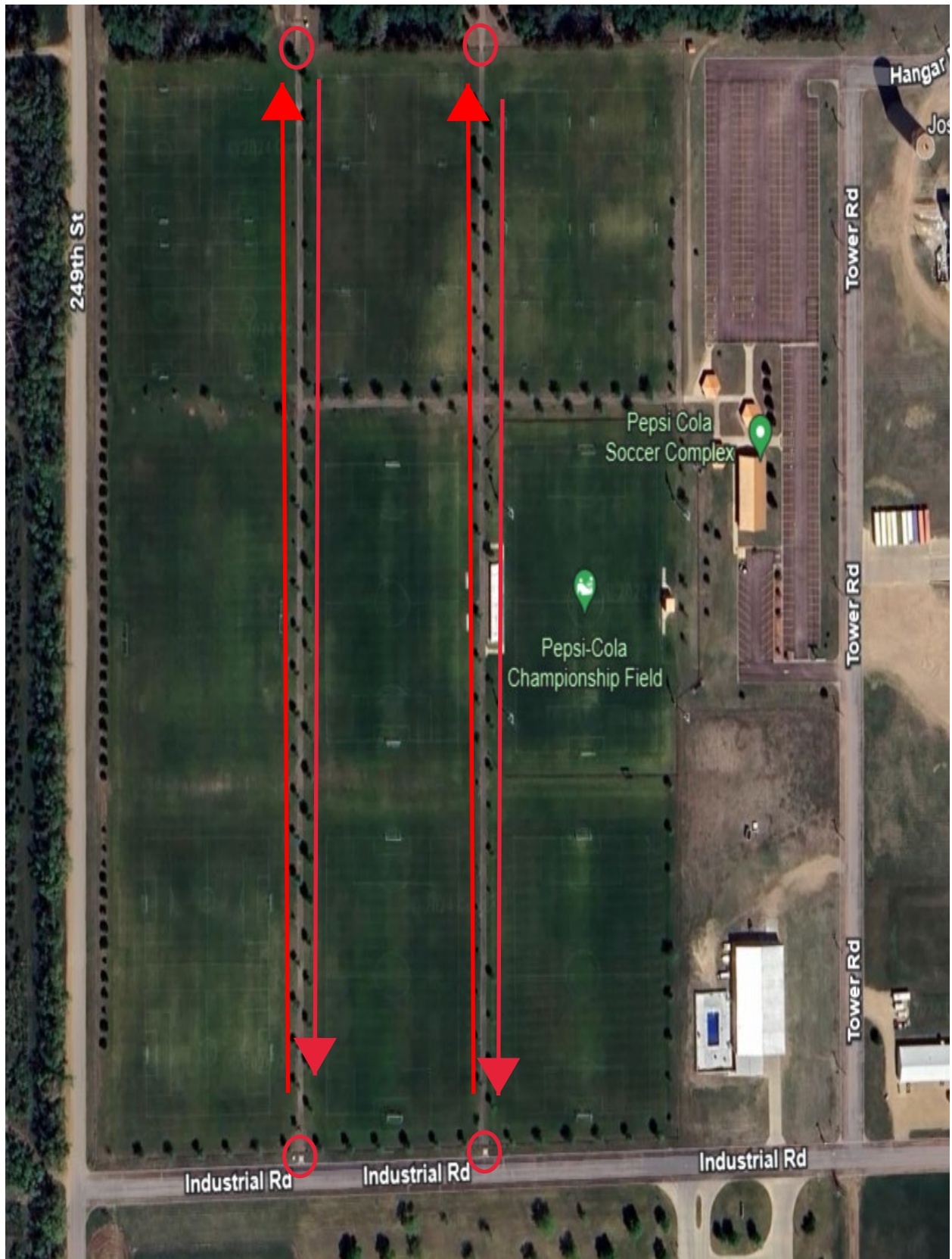
Finance Officer_____
Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____





Internal Revenue Service

Date: November 2, 2006

CORN PALACE STAMPEDE INC
PO BOX 177
MITCHELL SD 57301-0177

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

Ms. Lumpkins 31-08344
Customer Service Representative

Toll Free Telephone Number:

877-829-5500

Federal Identification Number:

23-7227487

Dear Madam:

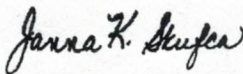
This is in response to your request of November 2, 2006 regarding your organization's tax-exempt status.

In December 1991 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(4) of the Internal Revenue Code.

Because your organization is not an organization described in section 170(c) of the Code, donors may not deduct contributions made to your organization. You should advise your contributors to that effect.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

MITCHELL RODEO FOUNDATION
C/O JAMES MISKIMINS
1015 SOUTH MILLER
MITCHELL, SD 57301

Date:
06/15/2023
Employer ID number:
87-2649383
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: (877) 829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
August 4, 2021
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053563008963

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - PD		
Agenda Item:	Special Event Permit Application For OutKast Car Show on Saturday, September 21, 2024		
Explanation/Background of Agenda Item Requested:	The OutKast Car Show is requesting a Special Event Permit for Saturday, September 21st, 2024, from 11:00 AM until 5:00 PM. The OutKast Car Show is put on by 301 Rodz. This year's car show will be the 20th annual and in conjunction with Mitchell Main Street & Beyond Oktoberfest. The event is open to the public and vendor and/or participant fees are required. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parade Permit - with escort & closures (\$250 fee) The OutKast Car show is requesting a police escort from Vern Eide Ford to 1st Ave. & Main St. starting at 11:45 AM. Also, they are requesting, if an officer is available, to direct traffic coming south on Hwy 37 to go west on the bypass rather than have traffic get mixed in with the parade. The event will include the use of the following: • Outdoor Park Shelter (\$58.58/day) ○ The 301 Rodz has already reserved and paid for the requested Outdoor Park Shelter. Please reference the attached Route Map for further information. Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.		

[Print](#)**Special Event Permit Application - Submission #3537****Date Submitted: 5/27/2024**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event. Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

OutKast Car Show

Event Date:*

9/21/2024

—

9/21/2024

Event Hours:*

11:00 AM

—

05:00 PM

Permit(s) & License(s) requests included in this application:*

- ☐ Street Closure(s) (\$200 Fee)
- ☐ Parking Lot Closure(s) (\$200 Fee - waived if also requesting street closure)
- ☒ Parade Permit - with escort & closures (\$250 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Noise Permit
- ☐ Fireworks Permit (\$50 Fee)
- ☐ Special Event Liquor License (\$500 Fee)
- ☐ Consumption Permit (\$500 Fee)

*Special Event Permit fee(s) need(s) to be RECEIVED by the City of Mitchell by the day of event to ensure final approval of Special Event Permit.

Time Requested for Street Closure(s)

9/21/2024

08:00 AM

 —

9/21/2024

05:00 PM

Time Requested for Parking Lot Closure(s)

mm/dd/yyyy

hh:mm am/pm

 —

mm/dd/yyyy

hh:mm am/pm

Event Information:

Overall Event Description:*

The OutKast car show is put on by the 301 Rodz. This will be the 20th year for this event. This year we are joining up with Mitchell Main Street and Beyond and having the car show in conjunction with Oktoberfest. We are asking for the parade permit with a police escort for Verne Eide Ford to 1st Ave.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☒ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☐ The event will be held in a City Park or Facility.

Total anticipated attendance:*

2000

Name of Group Sponsoring the Event:*

301 Rodz

Is your organization a "Tax Exempt", non profit organization?*

- ☒ yes (please attach 501C Exemption Letter)
- ☐ no

501C Exemption Letter Attachment

Choose File

 No file chosen**Event Application Contact Person:***

KayLynn Bren

Contact Person's Email:*

the301rodz. sd@outlook.com

Phone Number: *

6057700511

Day of Event Contact Person:*

Jerry Wright

Contact Person's Email:*

wrightwayrepair@live.com

Phone Number:*

6057700084

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

The only this we are asking for this year is for the parade permit with police escort from Vern Eide Ford to 1st Ave. Liz from Mitchell Main Street and Beyond has assured us that everything else is taken care of.

Parade escort is needed starting at 11:45 AM. We are also requesting, if an officer is available to direct traffic coming south on Hwy 37 go west on the bypass rather than have traffic get mixed in with the parade.

This event will include the use of:

* Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☒ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rentals (\$25/each/day- Park & Rec Fee)
- ☐ Bleacher Rentals (\$35/each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Liz from Mitchell Main Street and Beyond has told us this is all taken care of.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?*

- ☐ Yes
☒ No

What time will sound amplification be used?

—

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
☒ No

When will sound checks be preformed?

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

Time of Display

 —

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance Requirements

Insurance for your event is **REQUIRED** before final permit approval.

Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence. Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 Liquor Liability Insurance is required per occurrence. Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event.

I have the following coverage(s) and attached a copy of the Certificate(s) showing the City of Mitchell as an additional insured as REQUIRED above.*

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company*

Liz has assured us we do not need insurance since we in conjunction with Oktoberfest

Agent's Name

Policy Number**Phone Number**

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

I am attaching the following items:

- ☐ Parade Route Map
- ☐ Street or Parking Lot Closure Map
- ☐ Event Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Additional Document(s)

Parade Route Map Attachment

No file chosen

Street or Parking Lot Closure Map Attachment

No file chosen

Event Map Attachment

No file chosen

Certificate of Liability Insurance Attachment

Choose File No file chosen

Certificate of Liquor Liability Insurance Attachment

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

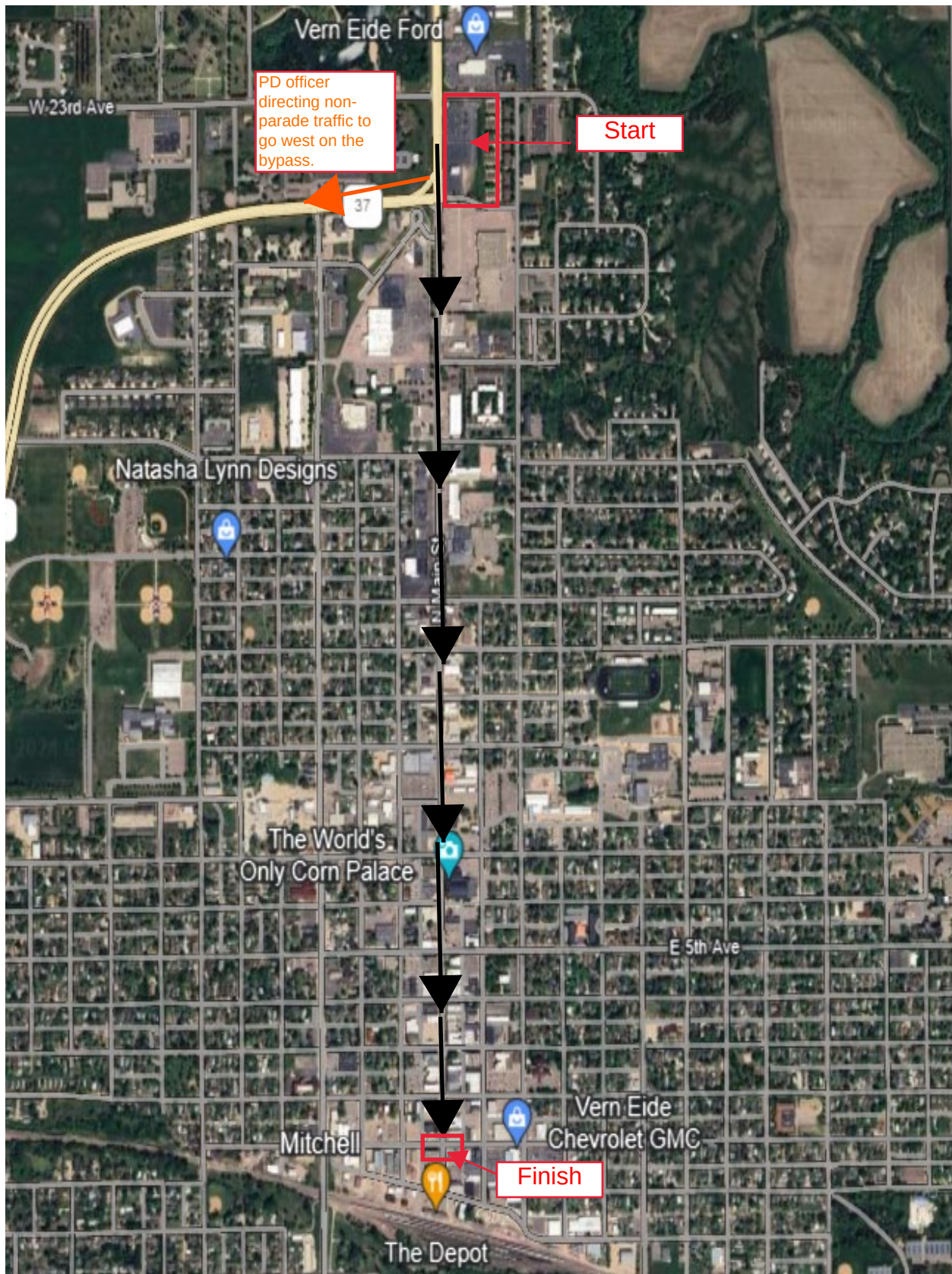
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____



Map of downtown San Jose showing the route for the 2014 MMSB Car Show. The route is marked with a thick red line, starting at The Depot, heading north on Main St, and looping back. Key locations include Plaza Music, Car Show Check In, Food, Games, Dog Races, and The Depot. A callout box states: "1st Street for Emergency Vehicles Only, No through traffic. MMSB will Not block intersection."

 : Food & Music

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	602-43340-43355, \$16,000,000		
Agenda Item:	Change Order #2 to Rice Lake West for Pump Station and Ground Storage Reservoir Project #2020-20		
Explanation/Background of Agenda Item Requested:	Change Order No. 2 for Pump Station and Ground Storage Reservoir - City Project #2020-20 Change Order No. 2 reflects changes to the contract to date. Work added to the contract is as follows: Change to mechanical ductwork material in chemical rooms - \$2,135 Change to overflow outlet - \$4,701 Addition of reinforcement for transformer and generator pads - \$3,697 Please see attached Change Order #2 for detailed information. Original Contract Amount - \$11,518,800 Current Contract Amount - \$11,637,377.02 Increase of Change Order #1 - \$118,577.02 Increase of Change Order #2 - \$10,533.00 New Contract Amount - \$11,647,910.02 Original Contract Date - September 30, 2024 Current Contract Date - October 10, 2024 New Contract Date - October 10, 2024 City staff recommends approval of Change Order No. 2 as outlined above. Current Project Budget: Total estimated project cost - \$16,000,000 Pump Station and Ground Storage Reservoir - \$11,518,800 Pump Station and Ground Storage Reservoir Co #1 - \$118,577.02 Pump Station and Ground Storage Reservoir Co #2 - \$10,533.00 Water Main Distribution Improvements - \$2,262,671.30 Soft Costs (Engineering, Administrative) - \$1,628,242.34 Geotek Engineering (Construction Testing Services) - \$42,950.00 Land Purchase - \$149,971.50 Contingencies - \$268,254.84		

CHANGE ORDER NO.: 02

Owner: City of Mitchell Owner's Project No.: 2020-20
Engineer: InfrastructureDG & AE2S Engineer's Project No.: P14543-2019-002
Contractor: Rice Lake West Contractor's Project No.: 2213
Project: Mitchell Pump Station and Ground Storage Reservoir
Contract Name: City of Mitchell/Pump Station and Ground Storage Reservoir
Date Issued: November 7, 2022 Effective Date of Change Order: June 22, 2024

The Contract is modified as follows upon execution of this Change Order:

Description:

Changing of mechanical ductwork material in chemical rooms of the pump station as described in Work Change Directive-05.

Addition of downturn for the ground storage reservoir overflow pipe as described in Work Change Directive-06.

Addition of reinforcement for the transformer and generator pads as described in Work Change Directive-07.

Attachments:

Work Change Directive – 05.

Work Change Directive – 06.

Work Change Directive – 07.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ <u>11,518,800.00</u>	Original Contract Times: Substantial Completion: <u>September 30, 2024</u> Ready for final payment: <u>October 31, 2024</u>
Increase from previously approved Change Orders No. 1: \$ <u>118,577.02</u>	Increase from previously approved Change Orders No.1. Substantial Completion: <u>10 days</u> Ready for final payment: <u>10 days</u>
Contract Price prior to this Change Order: \$ <u>11,637,377.02</u>	Contract Times prior to this Change Order: Substantial Completion: <u>October 10, 2024</u> Ready for final payment: <u>November 10, 2024</u>
Increase this Change Order: \$ <u>10,533.00</u>	No Change this Change Order: Substantial Completion: <u>0 Days</u> Ready for final payment: <u>0 Days</u>
Contract Price incorporating this Change Order: \$ <u>11,647,910.02</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>October 10, 2024</u> Ready for final payment: <u>November 10, 2024</u>

	Recommended by Engineer (if required)	Accepted by Contractor
By:	Matt Erickson <i>Matt Erickson</i>	
Title:	Operations Manager	
Date:	5/22/2024	
	Authorized by Owner	Approved by Funding Agency (if applicable)
By:		
Title:		
Date:		

Change Order - 02		
Change Order Item	Description	Price Change
WCD-05	Duct Material Change	\$2,135.00
WCD-06	GSR Overflow Downturn	\$4,701.00
WCD-07	Exterior Concrete Pads	\$3,697.00
	Change Order Total	\$10,533.00
	Original Contract Total	\$11,518,800.00
	Contract Price w/ CO-01	\$11,637,377.02
	New Contract Price w/ CO-02	\$11,647,910.02

WORK CHANGE DIRECTIVE NO.: WCD-05-Duct Material Change

Owner: City of Mitchell
Engineer: AE2S
Contractor: Rice Lake West
Project: Mitchell Pump Station and Ground Storage Reservoir
Contract Name: City of Mitchell/Pump Station and Ground Storage Reservoir
Date Issued: November 7, 2022
Owner's Project No.: 2020-20
Engineer's Project No.: P14543-2019-002
Contractor's Project No.: 2213
Effective Date of Work Change Directive: April 12, 2023

Contractor is directed to proceed promptly with the following change(s):

Description:

The mechanical ductwork in the chlorine and phosphate rooms (Room 103 and 105) of the pump station to be changed from zinc coated – galvanized to aluminum ductwork.

Attachments:

RFP-03-Duct Change

Email response from mechanical contractor explaining labor hours associated with change.

Purpose for the Work Change Directive:

To change the ductwork in the chlorine and phosphate rooms to the required material compatible with the chemicals stored in those rooms.

Directive to proceed promptly with the Work described herein, prior to agreeing to change in Contract Price and Contract Time, is issued due to:

Notes to User—Check one or both of the following

☐ Non-agreement on pricing of proposed change. ☒ Necessity to proceed for schedule or other reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price:	\$ 2,135.00	Increase.
Contract Time:	0 days	No Change

Basis of estimated change in Contract Price:

☒ Lump Sum ☐ Unit Price ☐ Cost of the Work ☐ Other

Recommended by Engineer

Authorized by Owner

By: Matt Erickson, PE 

Terry Johnson 

Title: Project Manager

Engineering Project Supervisor

Date: 4/12/2024

4-17-2024



651 Corporate Circle
Suite 108
Golden, CO 80401
303-980-8233
rlwest.org

GOLDEN | WATERTOWN | FARGO

Change Order Proposal #003

March 27, 2024

Matt Erickson, PE
AE2S
2401 West Trevi Place
Suite 100
Sioux Falls, SD 57108

RE: Brandon WTP Expansion
Project No.: 22-09
Contract No.: 21-0014
COP No.: RFP #003

Subject: RFP 003 – Duct work change in chemical room

Mr. Matt Erickson,

We propose to furnish labor, material, and equipment for RFP 003. In response to RFI 28 - Ducts and casings-Response - The duct work was identified to be aluminum in the chem room. Bidding spec 233100 calls for zinc coated – galvanized.

Cost addition of: \$2,135.00

If you have any questions, please contact me at (701) 970-9958.

Sincerely,
Rice Lake West

Wade DeVlieger
Project Manager



651 Corporate Circle, Suite 108
Golden, CO 80401

SCI PROJECT #: 22-13
PROJECT NAME: Mitchell SD
DATE: 3/27/2024
COP/RFP: 3

CHANGE ORDER PROPOSAL

DESCRIPTION	QTY	UNIT	LABOR			MATERIAL		SUBCONTRACTOR TOTAL	EQUIPMENT TOTAL	LINE TOTAL
			HOURS	\$ RATE	TOTAL	RATE	TOTAL			
Labor				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- PM	1.00	MH	1.00	\$ 110.00	\$110.00	\$ -	\$0.00	\$ -	\$ -	\$110.00
- Superintendent	1.00	MH	1.00	\$ 120.00	\$120.00	\$ -	\$0.00	\$ -	\$ -	\$120.00
- Operator	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Carpenter	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Carpenter	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Laborer	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Pipefitter	1.00	MH	0.00	\$ 95.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Perdiem	1.00	MH	0.00	\$ 12.50	\$0.00		\$0.00			\$0.00
Materials	0.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
Tessiers	1.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ 1,710.00	\$ -	\$1,710.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	FT		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
Equipment		LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
		EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
Misc. Small Tools and Mat'l 5% of Labor	1.00	ea	5.00%							\$ 11.50
Sales Tax	1.00	ea	4.200%							\$ -
Totals			\$ 2.00		\$ 230.00	\$ -	\$ -	\$ 1,710.00	\$ -	\$ 1,951.50

Mark-up on Subs-5%

Mark-up @ 15%

Bond Cost @ 1%

Excise Tax @ 2%

Total Change Order Request

Contract Extension (Days)

RLW Mark-up on Subs (5%)	\$ 85.50
RLW Mark-up on Labor, Material, and Equipment (15%)	\$ 34.50
Bond Cost (1%)	\$ 20.72
Excise Tax @ 2%	\$ 42.70
Total Change Order Proposal Request	\$ 2,135.00
Days Requested	[xx]

CONTRACT MODIFICATION PROPOSAL

Job Name: Mitchell Pump Station

Contracting Office Stanek Constructors		Contract No. 2213-10055	Modification No. 2
Attention Wade Devlieger		Site Address City Of Mitchell - 256th Street	
(Detailed breakdown, attach additional sheets as necessary)			
Net Increase	Net Decrease	Calendar Days Increase / Decrease	
\$1,710		0	
Equipment / Materials			
Actual Costs		\$129	
Sales Tax 4.2%		\$5	
Administrative Overhead	15%	\$20	
Profit	15%	\$22	
TOTAL MATERIAL COSTS			\$177
Labor			
\$81.75 x 12.96 Hours Labor		\$1,059	
Project Coordination		\$100	
Administrative Overhead	15%	\$174	
Profit	15%	\$200	
TOTAL LABOR COSTS			\$1,533
Subcontractors			
Plumber		\$0	
Controls		\$0	
Insulator		\$0	
TAB		\$0	
Tessier's Profit/Overhead	10%	\$0	
TOTAL SUBCONTRACTOR COSTS			\$0
SD Excise Tax			
Bond			
CONTRACT MODIFICATION TOTAL:			\$1,710
Date 3/27/2024	Typed Name and Title Terry L. Campbell - Project Manager		Signature

Tessier's Inc
Mitchell Division

TOTAL FOR ITEM

Project Coordination

NOTE:



REQUEST FOR INFORMATION

RFI# 028

Date: 3/13/2024

PROJECT: Mitchell, SD Pump Station and GSR
OWNER: City of Mitchell, SD

ENGINEER: AE2S, IDG, KFI, JLG

CONTRACTOR: Rice Lake West

	Yes/No
Possible Cost Impact:	TBD
Possible Schedule Impact:	TBD

RFI TITLE: Ducts and Casings

REFERENCE: Section No. Drawing No.
Other

Request:

Please see attached RFI for the duct construction materials at Mitchell Pump Station

Please Advise

Thank you,

By: WADE D DEVLIEGER

Date: 3/13/2024

RESPONSE: The following information or clarification is described below or in the attachments:

By:

Date:

Request for Information

Company: Rice Lake Construction
Attention: Wade Devlieger
Address: 22360 Co HWY 12
Deerwood, MN 56444
Tessier's RFI: 001

Date: 3/13/2024
From: Terry L. Campbell
Project Name: Mitchell Pump Station
Project Number: 123467
Project Location: Mitchell, SD
Date Response Needed: 3/25/2024

RE: Ducts and Casings

Details of Request: The specs (230540) call for hangers in the "CHEMICAL" rooms to be 304SS. The ducts and casings (233100) call for the ducts to be zinc coated - galvanized. Is there to be SS or aluminum duct in the "CHEMICAL" rooms and if so, which rooms specifically?

2. Hangers and strut located in corrosive areas (Chemical Rooms) shall be type 304 stainless steel with stainless steel hardware.
5. Construct rectangular ducts from zinc coated sheet steel in accordance with SMACNA duct construction standards for up to 2" w.c. static pressure including gauges and reinforcing.

Response: The Chlorine and Phosphate rooms should have aluminum ductwork. Ammonia can be galvanized.

Response from: Zack Thompson

Date: 3/21/24

Distribution:

From: Wade Devlieger <wade.devlieger@rlwest.org>
Sent: Tuesday, April 2, 2024 5:14 PM
To: Thomas Hudson; Matt Erickson
Subject: FW: RFI Responded to and Closed: Ducts and Casings - IDG Mitchell PS GSR & Distrib. Mod. - RFI:RFI-028-Ducts and Casings:KMOB0

Thomas/Matt – Below is the requested explanation of hours for the Mitchell duct work RFP. Please let me know if you have any questions or need anything else.



Wade Devlieger

3321 4th Ave S, Suite B
Fargo, ND 58103

Office 701-929-3576
Cell 701-970-9958
wade.devlieger@rlwest.org

rlwest.org

From: Terry Campbell <Terry.Campbell@tessiersinc.com>
Sent: Tuesday, April 2, 2024 4:56 PM
To: Wade Devlieger <wade.devlieger@rlwest.org>
Subject: RE: RFI Responded to and Closed: Ducts and Casings - IDG Mitchell PS GSR & Distrib. Mod. - RFI:RFI-028-Ducts and Casings:KMOB0

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Wade-

It is a fair question, not the first time we have been asked. We differentiate our ducts into (2) categories – straight and fittings.

Our galvanized sheet metal is ordered on a coil. This is cut and fabricated off our coil line, with most of the handling by a machine. When we are able, we run this duct in straight lengths, eliminating short joints or fittings.

Aluminum comes in flat sheets. This is all handled by hand, all classified as fittings.

Thanks Wade.

From: Wade Devlieger <wade.devlieger@rlwest.org>
Sent: Tuesday, April 2, 2024 7:25 AM
To: Terry Campbell <Terry.Campbell@tessiersinc.com>
Subject: Re: RFI Responded to and Closed: Ducts and Casings - IDG Mitchell PS GSR & Distrib. Mod. - RFI:RFI-028-Ducts and Casings:KMOB0

Terry, engineer has requested a breakdown or clarification on the additional hours. I'm assuming the aluminum duct takes longer to fabricate. Please send and I will get it to them.



Wade Devlieger

3321 4th Ave S, Suite B
Fargo, ND 58103

Office 701-929-3576
Cell 701-970-9958
wade.devlieger@rlwest.org

rlwest.org

From: Terry Campbell <Terry.Campbell@tessiersinc.com>
Sent: Wednesday, March 27, 2024 2:32:38 PM
To: Wade Devlieger <wade.devlieger@rlwest.org>
Cc: Shawn Hamdorf <shawn_hamdorf@ricelake.org>
Subject: RE: RFI Responded to and Closed: Ducts and Casings - IDG Mitchell PS GSR & Distrib. Mod. - RFI:RFI-028-Ducts and Casings:KMOB0

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Wade-

Please see attached change order for the aluminum duct in the (2) chemical rooms.

Thanks Wade.

From: Terry Campbell
Sent: Friday, March 22, 2024 3:35 PM
To: Wade Devlieger <wade.devlieger@rlwest.org>
Cc: Shawn Hamdorf <shawn_hamdorf@ricelake.org>
Subject: RE: RFI Responded to and Closed: Ducts and Casings - IDG Mitchell PS GSR & Distrib. Mod. - RFI:RFI-028-Ducts and Casings:KMOB0

Hi Wade-

Thanks for the response. There is a cost difference to go from galvanized to aluminum. I will get this worked up and sent over.

Thanks.

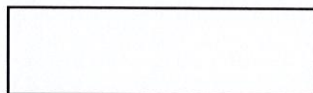
From: Wade Devlieger <wade.devlieger@rlwest.org>
Sent: Friday, March 22, 2024 12:53 PM
To: Terry Campbell <Terry.Campbell@tessiersinc.com>
Cc: Shawn Hamdorf <shawn_hamdorf@ricelake.org>
Subject: FW: RFI Responded to and Closed: Ducts and Casings - IDG Mitchell PS GSR & Distrib. Mod. - RFI:RFI-028-Ducts and Casings:KMOBO

Terry – RFI response attached. Thanks - Wade

 RICE LAKE WEST A WAB COMPANY	Wade Devlieger 3321 4th Ave S, Suite B Fargo, ND 58103 Office 701-929-3576 Cell 701-970-9958 wade.devlieger@rlwest.org rlwest.org
---	---

From: Thomas Hudson <Thomas.Hudson@AE2S.com>
Sent: Thursday, March 21, 2024 10:47 AM
To: Wade Devlieger <wade.devlieger@rlwest.org>
Subject: RFI Responded to and Closed: Ducts and Casings - IDG Mitchell PS GSR & Distrib. Mod. - RFI:RFI-028-Ducts and Casings:KMOBO

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Project: 14543-2019-002 IDG Mitchell PS GSR & Distrib. Mod.

Notification about RFI Ducts and Casings

This email contains the response for a RFI.

Answer

Please see attached pdf for RFI response.

[Download all files](#)

RFI Info

To: Shawn Hamdorf (Rice Lake Construction Group); Wade DeVlieger (Rice Lake West)
From: Thomas Hudson (AE2S)
CC:
Purpose: Answered
Sender ID: 028
Expiration Date: None

Transferred Files

RFI 28 - Ducts and casings.pdf	3/21/2024	10:18 AM	333 KB
Transmittal_RFI - RFI-028-Ducts and Casings (Responded and Closed).pdf	3/21/2024	10:46 AM	48 KB

Additional Links

[Sign in to the Advanced Engineering and Environmental Services, LLC \(AE2S\) Info Exchange site](#)
[Configure cloud storage delivery](#)
[Reply to All](#)

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WORK CHANGE DIRECTIVE NO.: WCD-06-GSR Overflow Downturn

Owner: City of Mitchell
Engineer: AE2S
Contractor: Rice Lake West
Project: Mitchell Pump Station and Ground Storage Reservoir
Contract Name: City of Mitchell/Pump Station and Ground Storage Reservoir
Date Issued: November 7, 2022
Owner's Project No.: 2020-20
Engineer's Project No.: P14543-2019-002
Contractor's Project No.: 2213
Effective Date of Work Change Directive: April 18, 2024

Contractor is directed to proceed promptly with the following change(s):

Description:

Addition of a 16-inch flanged ductile iron 45-degree bend to be installed at the outlet end of the Ground Storage Reservoir overflow pipe. The 24-mesh stainless steel screen, called for in the original (and the reissued) plan sheet C201, shall be installed between the end of the overflow pipe and the new 45-degree downturn.

Attachments: RFP-02-GSR Overflow Downturn

Purpose for the Work Change Directive:

To meet the design standards of SD DANR as set forth in *Part 7 – Water Storage, 7.1.7 Overflow* of the 2022 Edition of the Recommended Standards for Water Works created by the Water Supply Committee of the Great Lakes-Upper Mississippi River Board (10 States Standards).

Directive to proceed promptly with the Work described herein, prior to agreeing to change in Contract Price and Contract Time, is issued due to:

Notes to User—Check one or both of the following

☐ Non-agreement on pricing of proposed change. ☒ Necessity to proceed for schedule or other reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price: \$ 4,701.00 Increase.
Contract Time: 0 days No Change.

Basis of estimated change in Contract Price:

☒ Lump Sum ☐ Unit Price ☐ Cost of the Work ☐ Other

Recommended by Engineer
By: Matt Erickson, PE 
Title: Project Manager
Date: 5/22/2024

Authorized by Owner
Terry Johnson 
Engineering Project Supervisor
5-22-2024



651 Corporate Circle
Suite 108
Golden, CO 80401
303-980-8233
rlwest.org

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Change Order Proposal #002

March 29, 2024

Matt Erickson, PE
AE2S
2401 West Trevi Place
Suite 100
Sioux Falls, SD 57108

RE: Brandon WTP Expansion
Project No.: 22-09
Contract No.: 21-0014
COP No.: RFP #002

Subject: RFP-02-GSR Overflow Downturn

Mr. Matt Erickson,

We propose to furnish labor, material, and equipment for RFP-02-GSR Overflow Downturn

Cost addition of: \$4,701.00

If you have any questions, please contact me at (701) 970-9958.

Sincerely,
Rice Lake West

Wade DeVlieger
Project Manager



Request For Proposal No. 02

Date of Issuance: March 26, 2024

Project Manager: Matt Erickson, P.E.
AE2S
2401 West Trevi Place, Suite 100
Sioux Falls, SD 57108

Contractor: Rice Lake West

Project: City of Mitchell Pump Station and Ground Storage Reservoir

Owner: City of Mitchell, South Dakota

Re: Proposed addition of a 45-degree downturn for the overflow of the Ground Storage Reservoir.

Please submit a cost proposal for changes to the Contract Documents for the following proposed modifications. THIS IS NOT A WORK CHANGE DIRECTIVE, CHANGE ORDER, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

Description: A proposal is being sought for the City of Mitchell Pump Station and Ground Storage Reservoir project. This proposal should include the following:

Addition of a 16-inch flanged ductile iron 45-degree bend to be installed in a downward position at the outlet end of the Ground Storage Reservoir overflow pipe. The 24 mesh stainless steel screen called for in the original and the reissued plan sheet C201, shall be installed between the end of the overflow pipe and the new 45-degree downturn.

☐ SUPPLEMENTAL INFORMATION INCLUDED	☐ SUPPLEMENTAL SUBMITTAL REQUIRED
--	--



651 Corporate Circle, Suite 108
Golden, CO 80401

CHANGE ORDER PROPOSAL

SCI PROJECT #: 22-13
PROJECT NAME: Mitchell SD
DATE: 3/29/2024
COP/RFP: 2

DESCRIPTION	QTY	UNIT	LABOR			MATERIAL		SUBCONTRACTOR TOTAL	EQUIPMENT TOTAL	LINE TOTAL
			HOURS	\$ RATE	TOTAL	RATE	TOTAL			
Labor				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- PM	1.00	MH	1.00	\$ 110.00	\$110.00	\$ -	\$0.00	\$ -	\$ -	\$110.00
- Superintendent	1.00	MH	1.00	\$ 120.00	\$120.00	\$ -	\$0.00	\$ -	\$ -	\$120.00
- Operator	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Carpenter	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Carpenter	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Laborer	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Pipefitter	1.00	MH	3.75	\$ 95.00	\$356.25	\$ -	\$0.00	\$ -	\$ -	\$356.25
- Perdiem	1.00	MH	3.75	\$ 12.50	\$46.88		\$0.00			\$46.88
Materials	0.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
Plant and flange	1.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ 3,620.55	\$ -	\$3,620.55
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	FT		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
Equipment		LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
		EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
Misc. Small Tools and Mat'l 5% of Labor	1.00	ea	5.00%							\$ 31.66
Sales Tax	1.00	ea	4.200%							\$ -
Totals			\$ 9.50		\$ 633.13	\$ -	\$ -	\$ 3,620.55	\$ -	\$ 4,285.33

Mark-up on Subs-5%

Mark-up @ 15%

Bond Cost @ 1%

Excise Tax @ 2%

Total Change Order Request

Contract Extension (Days)

RLW Mark-up on Subs (5%)	\$ 181.03
RLW Mark-up on Labor, Material, and Equipment (15%)	\$ 94.97
Bond Cost (1%)	\$ 45.61
Excise Tax @ 2%	\$ 94.03
Total Change Order Proposal Request	\$ 4,701.00
Days Requested	[xx]



**10101 XYLITE STREET NE
BLAINE, MN 55449
PHONE: (763) 792-3870
FAX: (763) 792-3876**

QUOTATION

Attention: WADE Phone: _____

Company: RICE LAKE WEST Fax: _____

Date: 3/29/2024 **From:** DUSTIN

Quote # WADE 3-29-2024 Project Reference: *MITCHELL, SD*

[illegible]

Prices herein are firm for 30 days from the date quoted, subject to change after that time without notice or if quantity changes. Leadtimes quoted are subject to change prior to sale. Manufacturer's warranties apply to all products quoted.

WORK CHANGE DIRECTIVE NO.: WCD-07-Exterior Concrete Pads

Owner: City of Mitchell
Engineer: AE2S
Contractor: Rice Lake West
Project: Mitchell Pump Station and Ground Storage Reservoir
Contract Name: City of Mitchell/Pump Station and Ground Storage Reservoir
Date Issued: November 7, 2022
Owner's Project No.: 2020-20
Engineer's Project No.: P14543-2019-002
Contractor's Project No.: 2213
Effective Date of Work Change Directive: April 18, 2024

Contractor is directed to proceed promptly with the following change(s):

Description:

Modification to the size and reinforcement of the generator and transformer concrete pads as described in RFI-025-Generator and Transformer Pads.

Attachments:

RFI-025-Generator and Transformer Pads

RFP-04-Exterior Concrete Pads

Purpose for the Work Change Directive:

To modify the sizing and reinforcement of the generator and transformer pads to provide the necessary space and support.

Directive to proceed promptly with the Work described herein, prior to agreeing to change in Contract Price and Contract Time, is issued due to:

Notes to User—Check one or both of the following.

☐ Non-agreement on pricing of proposed change. ☒ Necessity to proceed for schedule or other reasons.

Estimated Change in Contract Price and Contract Times (non-binding, preliminary):

Contract Price: \$ 3,697.00 Increase
Contract Time: 0 days No change.

Basis of estimated change in Contract Price:

☒ Lump Sum ☐ Unit Price ☐ Cost of the Work ☐ Other

Recommended by Engineer
By: Matt Erickson, PE *Matthew D Erickson*
Title: Project Manager
Date: 5/22/2024

Authorized by Owner
Terry Johnson *Terry Johnson*
Engineering Project Supervisor
5-1-2024



REQUEST FOR INFORMATION

RFI# 025

Date: 2/29/2024

PROJECT: Mitchell, SD Pump Station and GSR
OWNER: City of Mitchell, SD

ENGINEER: AE2S, IDG, KFI, JLG

CONTRACTOR: Rice Lake West

	Yes/No
Possible Cost Impact:	TBD
Possible Schedule Impact:	TBD

RFI TITLE: Generator and Transformer Pads

REFERENCE: Section No. _____ Drawing No. _____
Other _____

Request:

Please see attached. I have included both the drawings from central electric and the generator dimensional drawings.
We will need the thickness of these pads, rebar required for these pads as well as the blockouts needed for
conduits/cables for each pad. I have sized the pads per the manufacturer's drawings.

Please Advise

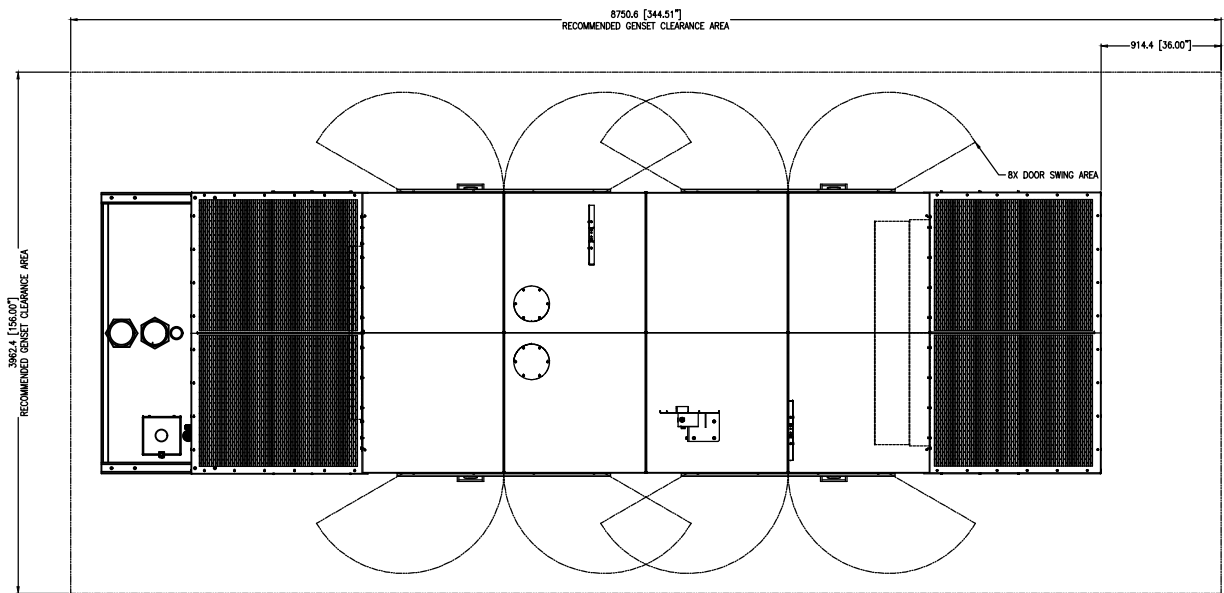
Thank you,

By: Brandon Faber Date: 2/29/2024

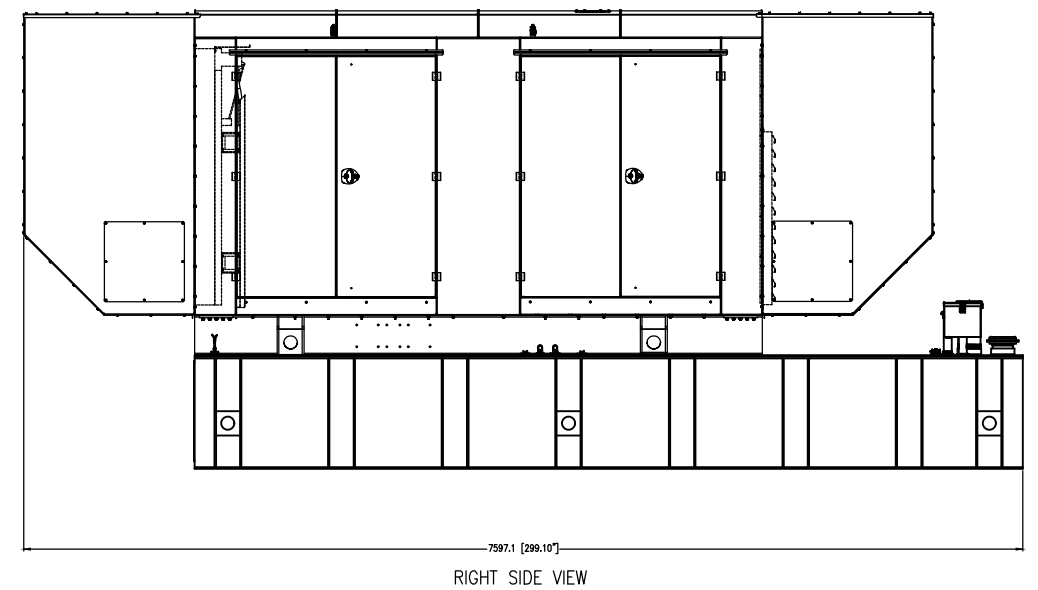
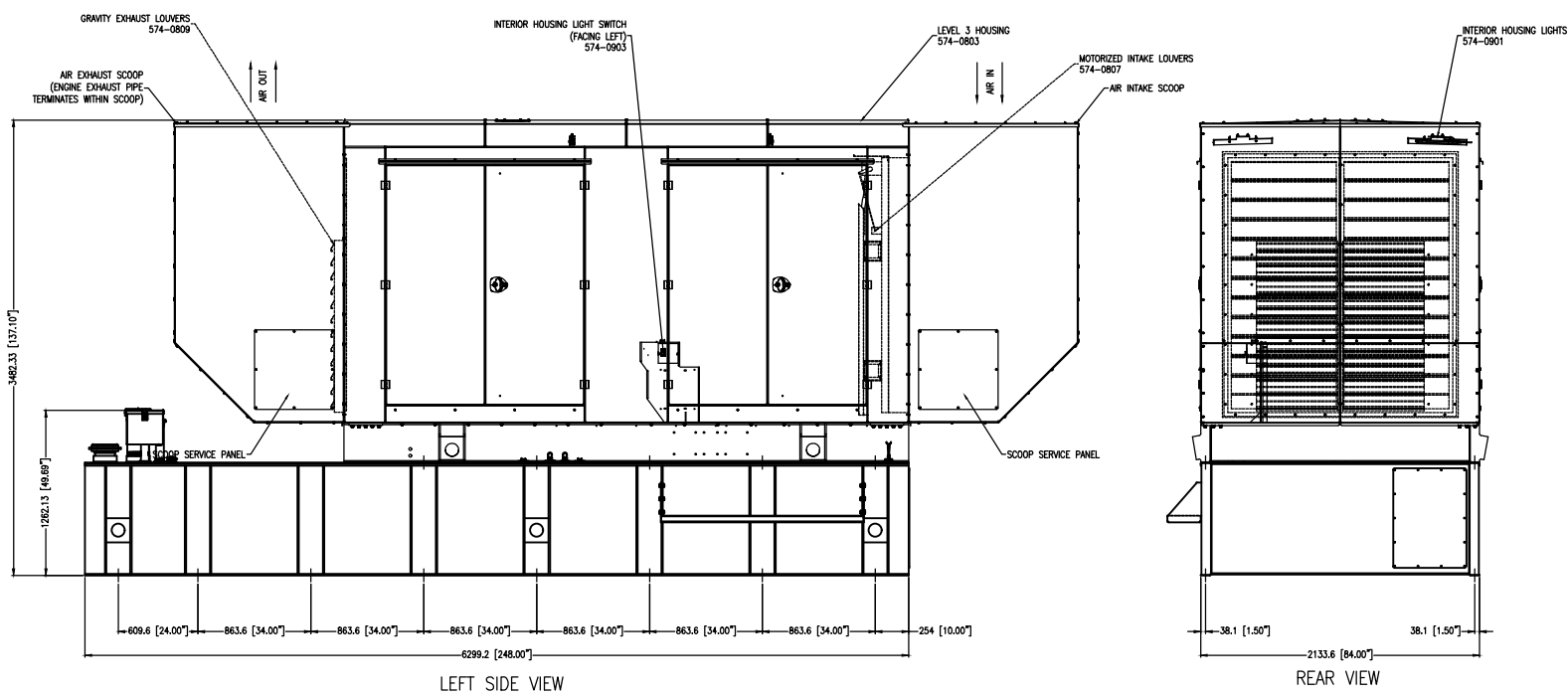
RESPONSE: The following information or clarification is described below or in the attachments:

Please see comments in blue on attached pages.

By: Mike Siewert via Thomas Hudson Date: 03/28/2024



TOP VIEW



A	2020-04-08	UPDATED TITLE BLOCK
REVISION	DATE	DESCRIPTION



A Rolls-Royce
solution

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APPLICABLE MODELS:

MTU 10V1600 DS450
MTU 10V1600 DS500



THIRD ANGLE
PROJECTION

DRAWN TO SCALE
DIMENSIONS: MM [INCH]

DATE CREATED:
2016-06-10

DIMENSIONAL LAYOUT

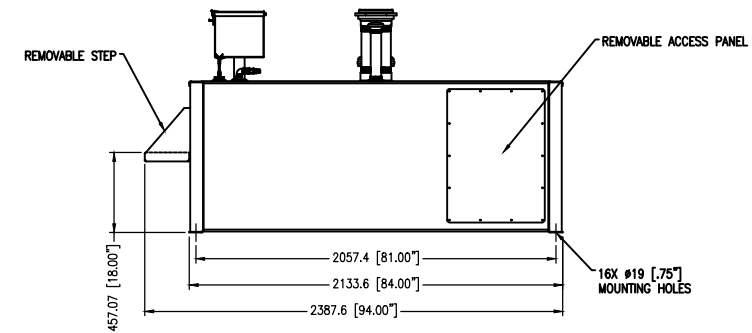
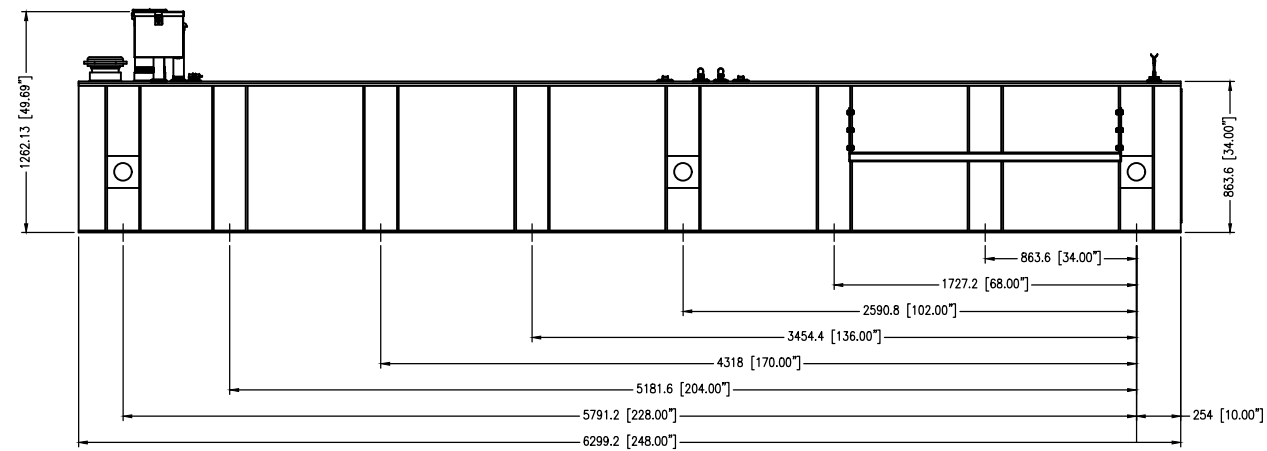
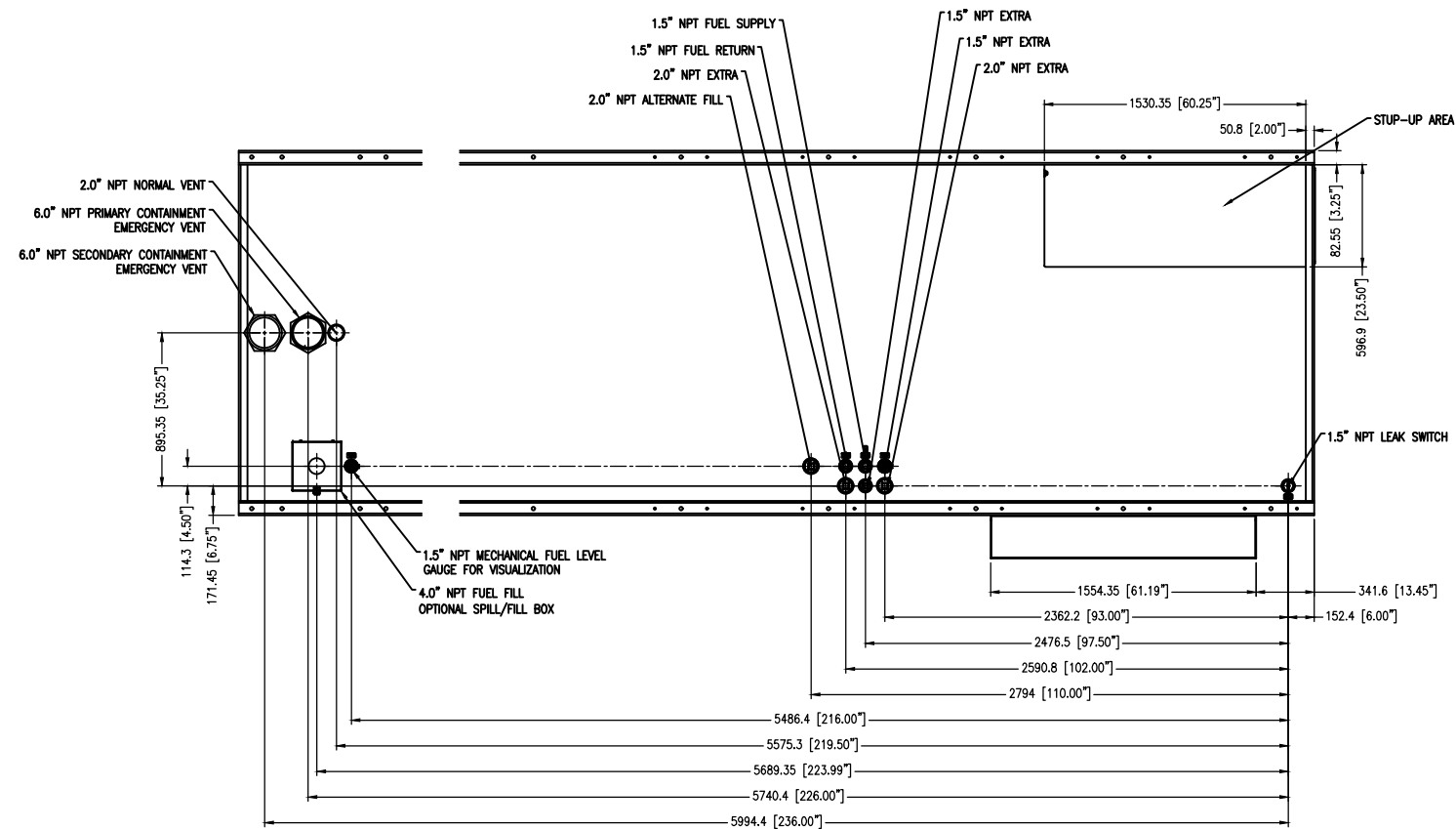
DESCRIPTION: 450-500 kW Genset Housing

ENGINE: MTU, 10V1600

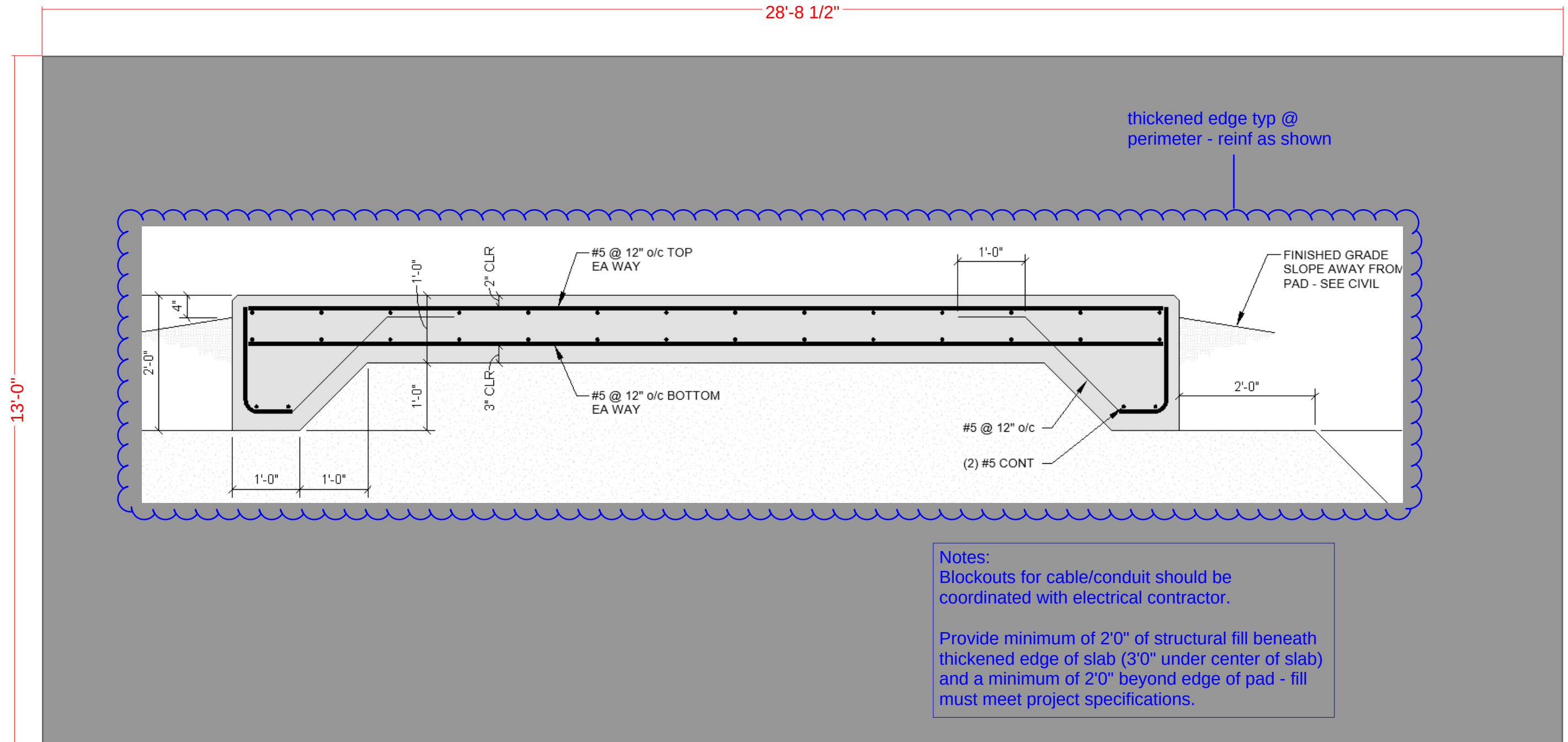
DRAWING NUMBER: XZ57400100033

WEIGHT (MIN-MAX):
5000-6300 KG
11,000-14,000 LB

SHEET:
1 of 1



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						DESCRIPTION: 450-600 kW 48HR 2000 Gal RH Ext Tank		
						ENGINE: MTU, 10V1600/12V1600		WEIGHT (MIN-MAX): 2,511 KG 5,535 LB
						DRAWN TO SCALE DIMENSIONS: MM [INCH]		
						DATE CREATED: 2018-02-07		DRAWING NUMBER: XZ57500100052
						SHEET: 11 of 23		
A	2020-04-08	UPDATED TITLE BLOCK						
REVISION	DATE	DESCRIPTION						

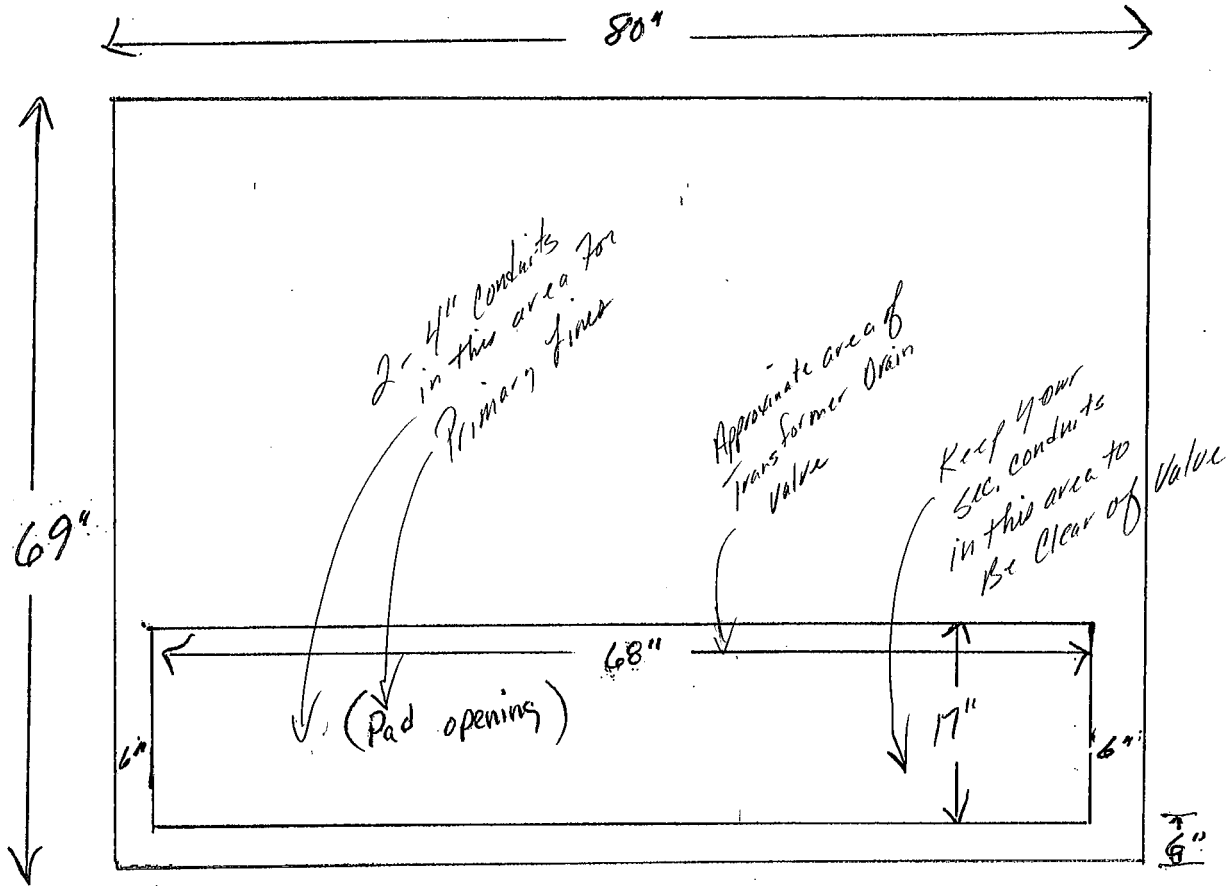


GENERATOR PAD

~~C102 CALLS OUT 23'X18'~~

(NEED THICKNESS OF PAD, REBAR REQUIRED AND BLOCKOUTS REQUIRED)

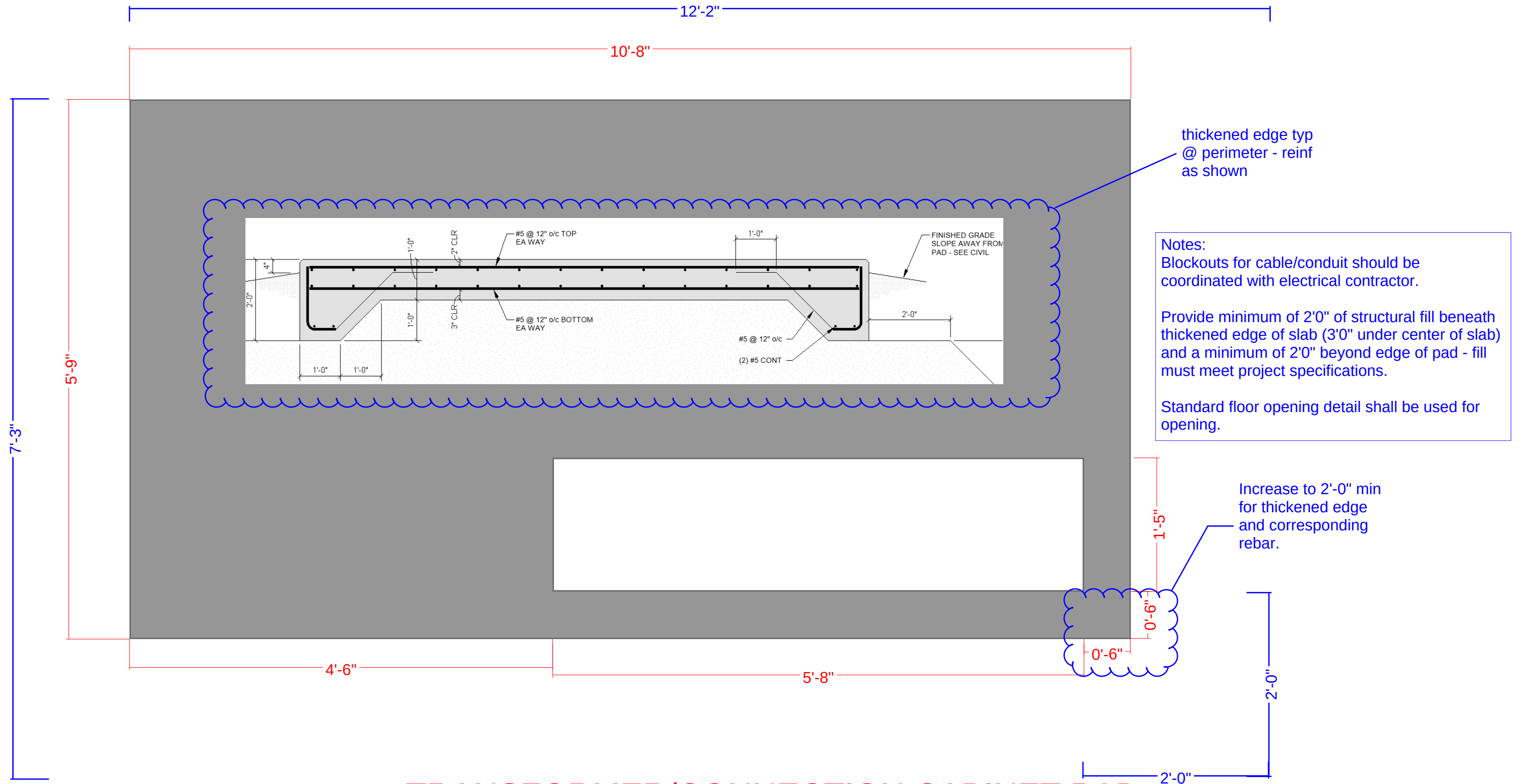
500KVA



- Pad min 6" Thick with Rebar Reinforcement and also Rebar around 6" opening
- 2-4" Conduits stubbed out primary side Past concrete with sweeps.
- 1-1 1/2" Conduit installed on secondary side from transformer to consumer supplied CT Transition Cabinet
- minimum of 4 Feet Clearance From Back & sides of transformer to Control Building
- Nothing in front of transformer openings

PO Box 850, 25487 403rd Ave., I-90 Exit 325, Mitchell, SD 57301
605-996-7516 • 1-800-477-2892 • Fax: 605-996-0869

www.centraleccoop.com cc@centraleccoop.com



TRANSFORMER/CONNECTION CABINET PAD

-C102 CALLS OUT 8'X16'
 (NEED THICKNESS OF PAD (MIN 6"), REBAR REQUIRED AND BLOCKOUTS
 REQUIRED FOR CONNECTION CABINET)



651 Corporate Circle
Suite 108
Golden, CO 80401
303-980-8233
rlwest.org

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Change Order Proposal #004

April 12, 2024

Matt Erickson, PE
AE2S
2401 West Trevi Place
Suite 100
Sioux Falls, SD 57108

RE: Mitchell, SD PS and GSR
Project No.: 22-13
COP No.: RFP #004

Subject: RFP 004 – Added size exterior pads

Mr. Matt Erickson,

We propose to furnish labor, material, and equipment for RFP 004. In response to RFI 025 - Generator and Transformer Pads. Reinforcement supplier had figured a single bar mat for material. Price is for the additional reinforcement and sizing.

Cost addition of: \$3,697.00

If you have any questions, please contact me at (701) 970-9958.

Sincerely,

Rice Lake West

Wade DeVlieger
Project Manager



Mid America Steel, Inc.

P.O. Box 2807
5101 19th Ave N
Fargo, ND 58108
Phone: (701) 232-8831
Fax: (701) 280-0103

Request for Change Order

To: RICE LAKE WEST (STANEK)

651 CORPORATE CIRCLE
SUITE #108
GOLDEN, CO 80401

Project: 23027 - Pump Station & Ground Storage - 41008 256 Street
Mitchell, SD 57301

Phone: (303) 980-8233

Fax:

RFC No: 2
Date: 4/11/2024
Description: 100 Sticks of #5 by 20'0" shipped to Site

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$2,375.00 will be added to the contract price. No sales tax included in change order.

Authorized Signature: _____ Date: _____
Mid America Steel, Inc.

Authorized Signature: _____ Date: _____
RICE LAKE WEST (STANEK)



651 Corporate Circle, Suite 108
Golden, CO 80401

SCI PROJECT #: 22-13
PROJECT NAME: Mitchell SD
DATE: 4/12/2024
COP/RFP: 4

CHANGE ORDER PROPOSAL

DESCRIPTION	QTY	UNIT	LABOR			MATERIAL		SUBCONTRACTOR TOTAL	EQUIPMENT TOTAL	LINE TOTAL
			HOURS	\$ RATE	TOTAL	RATE	TOTAL			
Labor				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- PM	1.00	MH	1.00	\$ 110.00	\$110.00	\$ -	\$0.00	\$ -	\$ -	\$110.00
- Superintendent	1.00	MH	1.00	\$ 120.00	\$120.00	\$ -	\$0.00	\$ -	\$ -	\$120.00
- Operator	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Carpenter	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Carpenter	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Laborer	1.00	MH	0.00	\$ 85.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Pipefitter	1.00	MH	0.00	\$ 95.00	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
- Perdiem	1.00	MH	0.00	\$ 12.50	\$0.00		\$0.00			\$0.00
Materials	0.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
Added rebar	1.00	LS	1.00	\$ 400.00	\$400.00	\$ 2,375.00	\$2,375.00	\$ -	\$ -	\$2,775.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	FT		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
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Equipment		LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
		EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	EA		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
	0.00	LS		\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
				\$ -	\$0.00	\$ -	\$0.00	\$ -	\$ -	\$0.00
Misc. Small Tools and Mat'l 5% of Labor	1.00	ea	5.00%							\$ 31.50
Sales Tax	1.00	ea	4.200%							\$ 99.75
Totals			\$ 3.00		\$ 630.00	\$ 2,375.00		\$ -	\$ -	\$ 3,136.25
Mark-up on Subs-5%										RLW Mark-up on Subs (5%) \$ -
Mark-up @ 15%										RLW Mark-up on Labor, Material, and Equipment (15%) \$ 450.75
Bond Cost @ 1%										Bond Cost (1%) \$ 35.87
Excise Tax @ 2%										Excise Tax @ 2% \$ 73.94
Total Change Order Request										Total Change Order Proposal Request \$ 3,697.00
Contract Extension (Days)										Days Requested [xx]

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Palace City Lions
P.O. Box 841
Mitchell, SD 57301

Owner's Telephone #: 605-999-4276

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Special Event Arts in The Park
July 27 & 28

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

B. Business Name and Address

Palace City Lions
P.O. Box 841
Mitchell, SD 57301

Business Telephone #: _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Hitchcock Park

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 7-6-7-24 Print Name Jeff Ridgway Signature Jeff Ridgway

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Palace City Lions

Address of office and principal place of business of corporation/partnership/LP/LLC _____

- Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Graig Bennet</u>	<u>President</u>		
<u>Jeff Ridgway</u>	<u>Treasur</u>		
<u>Kay Thomas</u>	<u>Secretary</u>		
<u>Dave Emmert</u>	<u>Board Member</u>		

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
<u>X</u>	

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Kay Thomas P.O. Box 91 Alexandria SD 57311

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Jeff Ridgway 6-7-24

Date Received _____
Date Issued _____

License No. RL-5758

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Alfonso Rodriguez
3010 36th St S Unit B Fargo ND

Owner's Telephone #: 701-251-8651

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☒ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☐ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

B. Business Name and Address

Porto Vallarta Bar and Grill
905 E Spruce St, Mitchell, SD 57301

Business Telephone #: _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

S 313' OF N 363 OF W 1/2 OF NE 1/4 Hwy North
OF TSC ADDN and South of Spruce St East
of South Mentzer Platter various in NE of
34-103-60 Platted Vendors

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1041-3339-ST

F. New license ☐ Transfer? (\$150) ☒ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 6/3/2023 Print Name Alfonso Rodriguez Signature _____

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Puerto Vallarta LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 4323 45th St S Ste 101

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No Fargo ND 58103

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Alfonso Rodriguez</u>		<u>3010 36th St S Suite 13 Fargo</u>	
<u>Patrice Morales</u>	<u>Landlord</u>	<u>2200 Douglas Ave 1st #13</u>	<u>Yankton SD 57078</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
------	--

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Radgett Business Services / Phone # 701-364-9650

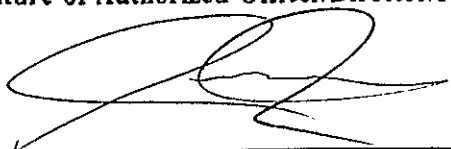
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



6/3/2024



June 6, 2024

TO: MAYOR & CITY COUNCIL

RE: On Road & Off-Road Diesel Fuel & Unleaded Gasoline

Howes Oil Company Inc.

On Road Diesel- #2	0	0	\$0	\$0
Unleaded Gas-10% Ethanol	7500	7500	\$2.4815	\$18,611.25*
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel- #2	0	0	\$0	\$0
Total:				\$18,611.25*

Vollan Oil

On Road Diesel- #2	0	0	\$0	\$0
Unleaded Gas-10% Ethanol	7500	7500	\$2.5167	\$18,875.25
Unleaded Gas-No Ethanol	0	0	\$0	\$0
Off Road Diesel- #2	0	0	\$0	\$0
Total:				\$18,875.25

Howes Oil was the low quote for the items marked with asterisk. They were awarded the quote.

Sincerely,
 Kevin Roth
 Street & Sanitation Superintendent

cc: Howe's Oil Company
 Vollan Oil

PAY ESTIMATES FOR JUNE 17, 2024

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Rice Lake West	#2020-20 Mitchell Pump Station Above Ground	#13	\$ 975,506.54	\$ 8,356,480.85	\$ 11,637,377.02
Rempfer Lake Partnership	#2021-18 Firesteel Ducks Unlimited NAWCA Easement	#1	\$ 116,375.00	\$ 116,375.00	
Barr Engineering Co.	#2021-20 Lake Mitchell - Phase II	#PH2-27	\$ 5,592.08	\$ 545,563.77	\$ 767,500.00
PKG Contracting Inc.	#2021-31 North Waste Water Improvements	#23	\$ 321,999.67	\$ 14,879,786.65	\$ 15,339,983.36
Brosz Engineering	#2021-39 Spruce Street RR Crossing	#10	\$ 16,535.00	\$ 100,547.50	\$ 169,135.00
McLaury Engineering, Inc.	#2022-26 3rd & Main Streetscape	#9	\$ 30,640.00	\$ 139,474.75	\$ 156,456.00
Shive-Hattery	#2023-3 Lake Mitchell Jetty	#5	\$ 2,336.80	\$ 36,436.80	\$ 49,300.00
Brosz Engineering Inc.	#2024-2 East 5th - Burr to Foster - Utilities	#4	\$ 2,105.00		
Brosz Engineering Inc.	#2024-2 East 5th - Burr to Foster - Utilities	#5	\$ 7,810.00	\$ 37,450.00	\$ 238,710.00
Randall Community Water District	#2024-7 Randall Regional Waterline Study	#4	\$ 32,723.25	\$ 143,393.25	
Zacharias Construction Inc.	#2024-9 Asphalt/Concrete Crushing	#1	\$ 251,250.00	\$ 251,250.00	\$ 251,250.00
Spencer Quarries Inc.	#2024-10 Rock Chips	#2	\$ 11,327.55	\$ 37,974.01	\$ 44,000.00
	TOTALS		\$ 1,774,200.89	\$ 24,644,732.58	\$ 28,653,711.38

Prepared by Deb Hanson-Sudbeck

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0056	101-41110-42300	LEGAL PUBLICA 05.29 DAVISON CNTY RAIL HEARNG	202325	13.98
		I-35882B15-0057	101-41110-42300	LEGAL PUBLICA MEETING MINUTES 05.20.24	202325	288.92
		I-35882B15-0059	101-41110-42300	LEGAL PUBLICA 05.29 SCHUH HEARING NOTICE	202325	13.07
		I-35882B15-0060	101-41110-42300	LEGAL PUBLICA 05.29 ZION LUTHERAN HEARING	202325	13.38
		I-35882B15-0061	101-41110-42300	LEGAL PUBLICA 05.29 RIETVELD HEARING NOTICE	202325	13.38
		I-35882B15-0063	101-41110-42300	LEGAL PUBLICA 05.25 NOTICE ALCOHOL SALES	202325	13.98
DEPARTMENT 1110 CITY COUNCIL						TOTAL: 356.71

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00971	MAXIMUM PROMOTIONS INC					
	I-49177	101-41210-43300	VETERAN'S PAR POW, US FLAGS		202364	359.00
01-01518	VERIZON WIRELESS					
	I-9965350006	101-41210-42800	UTILITIES-TEL ACCT #886931646-00001		202436	46.91
01-01590	MCLEOD'S PRINTING					
	I-76193	101-41210-42600	SUPPLIES & MA CERTIFICATE HOLDERS		202366	72.54
01-06750	ATV HOLDINGS, LLC dba M					
	I-11043173	101-41210-42800	UTILITIES-TEL ACCT #00223662-2		202378	0.02
DEPARTMENT 1210 MAYOR'S OFFICE					TOTAL:	478.47

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1220 CITY ADMINISTRATOR

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02790	SUN GOLD SPORTS LLC					
		I-26497	101-41220-42650	UNIFORMS	LOGOD SHIRT	
					202423	47.50
DEPARTMENT 1220 CITY ADMINISTRATOR						TOTAL: 47.50

06/10/2024 3:52 PM
PACKET : 06899 06900 06901 06902
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1410 ATTORNEY'S OFFICE
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 4

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06739	THOMSON REUTERS - WEST					
		I-850241576	101-41410-42610	WEST GROUP LA MAY 2024 ONLINE SUBSCRIPTION	202426	824.82
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	101-41410-42810	UTILITIES-TEL ACCT #00223662-2	202378	0.68
01-10550	CADWELL SANFORD DEIBERT					
		I-06072024	101-41410-42200	PROFESSIONAL INDOOR POOL/PUETZ	202315	96.00
				DEPARTMENT 1410 ATTORNEY'S OFFICE	TOTAL:	921.50

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04361	MICHELLE BATHKE					
		I-06052024	101-41420-42700	TRAVEL BATHKE CALGARY IIMC CONF REIMB	202306	216.46
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	101-41420-42800	UTILITIES - T ACCT #00223662-2	202378	5.49
DEPARTMENT 1420 FINANCE						TOTAL: 221.95

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00483	COUNTY FAIR					
		I-06042024	101-41440-42980	SAFETY COMMIT SANDWICH BAGS	202328	3.05
01-02622	SD POLICE CHIEFS' ASSO					
		I-1708	101-41440-42230	EMPLOYEE ASSI SELF SCORE,EXAMINERS MANUALS	202412	544.35
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	101-41440-42800	UTILITIES ACCT #00223662-2	202378	1.89
01-08711	ONE SOURCE THE BACKGROU					
		I-2022155657	101-41440-42210	PROFESSIONAL BACKGROUND CHECKS	202392	698.00
DEPARTMENT 1440 HUMAN RESOURCES					TOTAL:	1,247.29

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1460 INSURANCE & BONDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-07424	INSURANCE BENEFITS INC					
		I-1231	101-41460-42110	LIABILITY, PR AIRPORT LIABILITY RENEWAL	202350	2,703.00
01-08014	VERN EIDE CHEVROLET GMC					
		I-9C962501	101-41460-42111	LIABILITY CLA VEHICLE REPAIRS	202437	448.70
				DEPARTMENT 1460 INSURANCE & BONDS	TOTAL:	3,151.70

PACKET : 06899 06900 06901 06902
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1920 MUNICIPAL BUILDINGS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
	I-2587293-8.05.24	101-41920-42811	UTILITIES-CIT 612 N MAIN ST		202383	1,631.24
01-02537	SHERWIN-WILLIAMS COMPAN					
	I-9681-1	101-41920-42620	SUPPLIES-CITY EXTERIOR CITY HALL PAINT		202414	108.09
01-0171	DOUG L DRIGGS					
	I-05292024	101-41920-42520	REPAIR-CITY H CITY HALL WINDOW REPAIRS		202335	4,182.00
DEPARTMENT 1920 MUNICIPAL BUILDINGS						TOTAL: 5,921.33

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-3692	101-41935-42615	POSTAGE POSTAGE 05.16-31.2024	202399	314.35
		I-599889	101-41935-42615	POSTAGE FLATS POSTAGE 05.16-31.2024	202399	19.16
01-03678	INTERSTATE OFFICE PRODU					
		I-01EC9397	101-41935-42640	COPY MACHINE COPY PAPER	202352	218.10
01-05195	A & B BUSINESS SOLUTION					
		I-IN1159090	101-41935-42250	MANAGED PRINT CT9857-01 PAYMENT	202293	4,731.13
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	202378	2,345.46
		I-11043173	101-41935-42850	UTILITIES/TEL ACCT #00223662-2	202378	0.39
01-09044	INTELLIPRO SECURITY LLC					
		I-4014	101-41935-42645	COMPUTER HARD SURVEILLANCE SYSTEM HARDWARE	202351	3,669.00
		I-4039	101-41935-43510	COMPUTER HARD ACTIVITY CENTER/ICE SECURITY	202351	6,618.00
		I-4044	101-41935-42645	COMPUTER HARD TWO DOOR RELEASE BUTTONS	202351	297.65
01-09703	AMAZON CAPITAL SERVICES					
		I-14GG-CY9Y-P973	101-41935-42600	SUPPLIES LINK ADAPTER,PORT	202298	275.90

DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL: 18,489.14

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00377	MINER COUNTY AUDITOR					
		I-05232024	101-42110-42902	ALCOHOL TASK ALCOHOL COMPLIANCE	202374	79.32
01-01199	STURDEVANTS AUTO VALUE					
		I-815036255	101-42110-42500	REPAIR & MAIN FILTERS,ALTERNATOR	202421	441.56
		I-815036645	101-42110-42500	REPAIR & MAIN GAUGE,CONDENSER,FAN ASSEMBLY	202421	1,052.15
		I-815037418	101-42110-42500	REPAIR & MAIN OIL FILTER	202421	7.93
01-01210	LAKEVIEW VETERINARY CLI					
		I-332313	101-42110-42670	SERVICE DOG S K9 DOG MEDICINE	202357	74.95
01-01322	LARRY'S I-90 SERVICE IN					
		I-102527	101-42110-42610	GAS OIL TIRES TIRE PRESSURE SENSOR,M & B TIR	202359	352.88
		I-102528	101-42110-42610	GAS OIL TIRES FIREHAWK TIRES	202359	666.95
01-01830	NORTHWESTERN ENERGY					
		I-2949839-1.06.24	101-42110-42810	UTILITIES 122 S ROWLEY ST	202383	50.16
01-02679	MENARD'S INC					
		I-70267	101-42110-42600	SUPPLIES CEILING TILES	202367	199.96
01-02880	THUNE TRUE VALUE & APPL					
		I-A569848	101-42110-42600	SUPPLIES SWITCH	202427	7.58
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	101-42110-42800	TELEPHONE ACCT #00223662-2	202378	12.78
01-07142	ULINE					
		I-178491915	101-42110-42600	SUPPLIES KEY CABINET	202431	138.49
01-07717	VERN EIDE FORD					
		I-25041560	101-42110-42500	REPAIR & MAIN HEATER HOSE	202438	336.88
01-08252	CORPORATE TRANSLATION S					
		I-272270	101-42110-42200	PROFESSIONAL TRANSLATION SERVICES	202358	157.56
01-08281	VESTIS					
		I-6380199149	101-42110-42200	PROFESSIONAL MAT CLEANING	202439	56.27
01-09253	CREEKSIDE VETERINARY CL					
		I-150094	101-42110-42670	SERVICE DOG S K9 EXAM	202329	100.90
01-10407	GUARDIAN ALLIANCE TECHN					
		I-24054	101-42110-42200	PROFESSIONAL BACKGROUND CHECKS	202343	50.00
01-10486	AT&T MOBILITY - POLICE					
		I-9001X05232024	101-42110-42800	TELEPHONE ACCT #287283989001	202300	1,050.84
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	4,837.16

PACKET : 06899 06900 06901 06902
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1855883	101-42130-42535	LIGHT MAINTEN DEET REPELLENT	202405	8.99
01-01450	MUTH ELECTRIC INC					
		I-668197PB	101-42130-42570	REPAIRS-TRAFF REPAIR POLE DAMAGE 5TH & MAIN	202380	17,000.00
		I-668322PB	101-42130-42570	REPAIRS-TRAFF REPAIR DAMAGED POLE 5TH&LAWLER	202380	18,000.00
		I-670361	101-42130-42560	SIREN REPAIR REPLACE SIREN CHARGER	202380	146.48
01-01518	VERIZON WIRELESS					
		I-9965350006	101-42130-42820	TELEPHONE ACCT #886931646-00001	202436	133.83
01-01830	NORTHWESTERN ENERGY					
		I-2581243-9.05.24	101-42130-42835	UTILITIES-STR STREET LIGHTS	202383	22,323.69
		I-2585321-9.05.24	101-42130-42810	UTILITIES-TRA E HAVENS AND BURR ST	202383	184.13
		I-2585416-7.05.24	101-42130-42810	UTILITIES-TRA 700 E NORWAY AVE	202383	241.76
		I-2585457-1.05.24	101-42130-42810	UTILITIES-TRA 700 E KAY AVE	202383	154.59
		I-2585833-3.05.24	101-42130-42810	UTILITIES-TRA 1909 N MAIN ST	202383	113.57
		I-2586693-0.05.24	101-42130-42835	UTILITIES-STR 112 W 2ND AVE	202383	43.55
		I-2586929-8.05.24	101-42130-42835	UTILITIES-STR 111 W 5TH AVE	202383	17.23
		I-2586966-0.05.24	101-42130-42835	UTILITIES-STR 111 W 7TH AVE	202383	98.21
		I-2748245-4.05.24	101-42130-42810	UTILITIES-TRA BURR & SPRUCE SIGNAL LIGHTS	202383	246.91
		I-2748246-2.05.24	101-42130-42810	UTILITIES-TRA N RAMP I 90 SIGNAL LIGHTS	202383	157.80
		I-2778164-0.06.24	101-42130-42810	UTILITIES-TRA 1ST AND SANBORN ST	202383	105.20
		I-2781011-8.06.24	101-42130-42520	EMERGENCY SIR 1001 E BIRCH AVE PWSP SIREN	202383	27.78
		I-2812391-7.05.24	101-42130-42520	EMERGENCY SIR 5861 TOWER RD	202383	28.46
		I-2860182-1.05.24	101-42130-42810	UTILITIES-TRA MINNESOTA AND 16 AVE	202383	12.67
		I-2860183-9.05.24	101-42130-42810	UTILITIES-TRA MINNESOTA AND 18 AVE	202383	12.67
		I-2955717-0.05.24	101-42130-42835	UTILITIES-STR 500 N MAIN LOT PARKING	202383	61.56
		I-2980768-2.05.24	101-42130-42810	UTILITIES-TRA 121 W HAVENS	202383	116.94
		I-3480194-4.05.24	101-42130-42810	UTILITIES-TRA 111 W 7TH PWSP SIGNAL	202383	125.07
		I-3480195-1.05.24	101-42130-42810	UTILITIES-TRA 112 W 2ND PWSP SIGNAL	202383	103.63
		I-3480197-7.05.24	101-42130-42810	UTILITIES-TRA 111 W 5TH PWSP SIGNAL	202383	106.69
		I-3621835-2.05.24	101-42130-42810	UTILITIES-TRA S RAMP I 90 SIGNAL LIGHTS	202383	164.70
		I-3701975-9.05.24	101-42130-42835	UTILITIES-STR N RAMP I 90 STREET LIGHT	202383	491.48
		I-3880132-0.05.24	101-42130-42810	UTILITIES-TRA 1808 N MINNESOTA AVE SGNL	202383	101.02
01-02679	MENARD'S INC					
		I-70244	101-42130-42600	SUPPLIES REPLACEMENT SPOUT	202367	8.18
01-02880	THUNE TRUE VALUE & APPL					
		I-A568323	101-42130-42530	TRAFFIC LIGHT FOAM SEALANT	202427	6.99
		I-B290243	101-42130-42530	TRAFFIC LIGHT BATTERIES	202427	25.99
01-04352	UPS STORE #4227					
		I-03062024	101-42130-42530	TRAFFIC LIGHT POSTAGE	202433	40.19
		I-03222024	101-42130-42530	TRAFFIC LIGHT SHIPPING	202433	22.19
		I-04042024	101-42130-42530	TRAFFIC LIGHT SHIPPING	202433	18.14
		I-04082024	101-42130-42530	TRAFFIC LIGHT POSTAGE	202433	18.14
		I-04302024	101-42130-42530	TRAFFIC LIGHT SHIPPING	202433	32.64

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-10382	SIGN SOLUTIONS USA LLC	I-412019	101-42130-42550	CONSTRUCTION WIDEBODY CONE STENCILED	202418	1,994.22
DEPARTMENT 2130 TRAFFIC DEPARTMENT					TOTAL:	62,495.29

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01199	STURDEVANTS AUTO VALUE					
	I-815037460	101-42200-42500	REPAIR & MAIN HEADLIGHT		202421	5.49
01-01830	NORTHWESTERN ENERGY					
	I-2583799-8.05.24	101-42200-42810	UTILITIES	201 W 1ST AVE FIRE	202383	3,072.44
	I-3566523-1.05.24	101-42200-42810	UTILITIES	5971 AIRPORT RD BLDG 21	202383	28.61
01-05276	M & T FIRE AND SAFETY I					
	I-12075	101-42200-42641	PROTECTIVE CL GLOVER BUNKER GEAR		202362	2,907.00
01-06750	ATV HOLDINGS, LLC dba M					
	I-11043173	101-42200-42800	TELEPHONE	ACCT #00223662-2	202378	3.19
01-10486	AT&T MOBILITY - POLICE					
	I-9001X05232024	101-42200-42800	TELEPHONE	ACCT #287283989001	202300	6.33
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	6,023.06

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00066	RION					
		I-CUI1359279	101-43100-42600	SUPPLIES PRESS SWITCH,SENSOR,ALTERNATOR	202404	652.64
01-00424	RUNNINGS SUPPLY INC					
		I-1808862	101-43100-42600	SUPPLIES APPLICATOR PAD,MICROFIBER TWL	202405	16.18
01-00532	A-OX WELDING SUPPLY CO					
		I-0001370491	101-43100-42600	SUPPLIES COPPER NOZZLE,DIFFUSER ACCULOC	202294	104.40
01-01199	STURDEVANTS AUTO VALUE					
		I-815036659	101-43100-42600	SUPPLIES MILEMATE SETS	202421	108.24
		I-815037420	101-43100-42600	SUPPLIES AUTOMATIVE V-RIBBED,FILTERS	202421	403.31
01-02418	SANITATION PRODUCTS INC					
		I-89306	101-43100-42600	SUPPLIES BROOM,SUCTION HOSE,SEALS	202409	5,468.63
01-02811	JONES SUPPLIES					
		I-146970	101-43100-42600	SUPPLIES WIPES,POP UP BOX,T-TISSUE	202354	521.62
01-03557	ZACHARIAS CONSTRUCTION					
		I-21585	101-43100-42630	GRAVEL- BASE 2024-9 P.E. #1	202441	1,250.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	101-43100-42800	UTILITIES ACCT #00223662-2	202378	2.77
DEPARTMENT 3100 STREET DEPARTMENT TOTAL:						8,527.79

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-9965350006	101-43110-42800	UTILITIES ACCT #886931646-00001	202436	80.04
01-06069	SHI INTERNATIONAL CORP					
		I-B17803326	101-43110-42693	COMPUTER SOFT ENGLISH SOFTWARE LICENSE	202415	531.90
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	101-43110-42800	UTILITIES ACCT #00223662-2	202378	9.37
		I-11044349	101-43110-42916	NUISANCE ABAT ACCT #00019259-0	202378	5.31
01-08010	METTLER IMPLEMENT INC-M					
		I-72797	101-43110-42500	REPAIRS OIL SERVICE,BRAKE CHECK	202368	275.15
01-09172	AAA LAWN CARE AND MAINT					
		I-947	101-43110-42916	NUISANCE ABAT MOWING NUISANCE PROPERTIES	202295	650.00
DEPARTMENT 3110 PUBLIC WORKS ADMIN					TOTAL:	1,551.77

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02642	SPENCER QUARRIES INC					
		I-2024-10 P.E. #2	101-43120-42670	CHIP SEAL AGG 2024-10 P.E. #2	202419	11,327.55
01-02679	MENARD'S INC					
		I-69656	101-43120-42520	HAZARDOUS SID DECK SCREWS, SPADE BIT SET	202367	68.85
01-03557	ZACHARIAS CONSTRUCTION					
		I-21585	101-43120-42630	GRAVEL-BASE 2024-9 P.E. #1	202441	250,000.00
01-06294	BROSZ ENGINEERING INC					
		I-2021-39 P.E. #10	101-43120-43313	SPRUCE ST RR 2021-39 P.E. #10	202311	16,535.00
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E #9	101-43120-43300	STREET OVERLA 2022-26 P.E. #9	202365	13,481.60
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:						291,413.00

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 17

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02939	DEPARTMENT OF AGRICULTU					
		I-258-06.2024	101-43150-42200	PROF FEES/SER 0214 DRINKING,SURFACE WTR,AIR	202334	50.00
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E #9	101-43150-43307	3RD & MAIN 2022-26 P.E. #9	202365	8,579.20
DEPARTMENT 3150 STORM DRAINAGE					TOTAL:	8,629.20

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9965350006	101-43700-42800	UTILITIES ACCT #886931646-00001	202436	71.68
DEPARTMENT 3700 CEMETERY						TOTAL: 71.68

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01210	LAKEVIEW VETERINARY CLI					
	I-332670		101-44120-42900	IMPOUNDING DO MAY 2024 MANAGEMENT FEE	202357	900.00
01-01830	NORTHWESTERN ENERGY					
	I-2719777-1.05.24		101-44120-42800	UTILITIES-POU 2020 W HAVENS NEW BLDG	202383	121.86
DEPARTMENT 4120 ANIMAL CONTROL					TOTAL:	1,021.86

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00055	EDUCATE STATION					
		I-1221	101-45500-42691	DATABASE SYS ANNUAL SUBSCRIPTION RENEWAL	202337	200.00
01-00335	PENWORTHY COMPANY LLC					
		I-0599908-IN	101-45500-43420	BOOKS CHILDREN'S BOOKS	202395	588.85
01-01015	INGRAM LIBRARY SERVICES					
		I-81726117	101-45500-43420	BOOKS BOOKS	202349	37.79
		I-82002415	101-45500-43420	BOOKS BOOKS	202349	38.39
		I-82087882	101-45500-43420	BOOKS BOOKS	202349	136.79
		I-82137016	101-45500-43420	BOOKS BOOKS	202349	62.96
		I-82151370	101-45500-43420	BOOKS BOOKS	202349	58.78
01-01018	AUTOMATIC BUILDING CONT					
		I-180796	101-45500-42200	PROFESSIONAL FIRE ALARM MONITORING	202301	300.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815036254	101-45500-42500	REPAIR & MAIN VALVE COVER GASKET,OIL FILTERS	202421	47.92
01-01830	NORTHWESTERN ENERGY					
		I-2585828-3.05.24	101-45500-42800	UTILITIES 221 N DUFF ST	202383	3,017.89
01-06026	CENTER POINT LARGE PRIN					
		I-2097353	101-45500-43420	BOOKS LARGE PRINT BOOKS	202317	94.08
01-06301	MIDAMERICA BOOKS					
		I-0032542	101-45500-43420	BOOKS CHILDREN'S BOOKS	202370	358.35
01-06583	BAKER & TAYLOR					
		I-2038293799	101-45500-43420	BOOKS CHILDREN'S BOOKS	202304	18.73
		I-2038318112	101-45500-43420	BOOKS CHILDRENS BOOKS	202304	598.93
		I-2038318158	101-45500-43420	BOOKS CHILDREN'S BOOKS	202304	50.51
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	101-45500-42800	UTILITIES ACCT #00223662-2	202378	1.48
		I-11046674	101-45500-42800	UTILITIES ACCT #00217267-0	202378	72.95
01-07385	BROAD REACH					
		I-ARU0372711	101-45500-43420	BOOKS CHILDREN'S BOOKS	202310	193.60
01-08223	OVERDRIVE INC					
		I-02495CO24169196	101-45500-42693	E-BOOKS/AUDIO EBOOKS,EAUDIOBOOKS	202393	358.70
		I-02495CP24166343	101-45500-42693	E-BOOKS/AUDIO EAUDIOBOOKS	202393	52.42
		I-02495DA24161826	101-45500-42693	E-BOOKS/AUDIO EBOOK	202393	55.00
01-08281	VESTIS					
		I-6380197224	101-45500-42600	SUPPLIES & MA MAT STEADY STEP	202439	61.48
01-09044	INTELLIPRO SECURITY LLC					

PACKET : 06899 06900 06901 06902
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 5500 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09044	INTELLIPRO SECURITY LLC	continued				
		I-4020	101-45500-42500	REPAIR & MAIN REPLACE LIBRARY CAMERA	202351	222.50
01-09703	AMAZON CAPITAL SERVICES					
		I-1H1V-YPNW-7C3D	101-45500-42600	SUPPLIES & MA SCREEN DESK STAND	202298	113.98
		I-1PWR-JJWJ-HK6M	101-45500-42600	SUPPLIES & MA CEILING HOOKS,MOVIES	202298	16.99
		I-1PWR-JJWJ-HK6M	101-45500-43421	AUDIO-VISUAL CEILING HOOKS,MOVIES	202298	116.89
		I-1Q9L-DT4G-FCJM	101-45500-42600	SUPPLIES & MA ADAPTER,BLU-RAY MOVIES	202298	12.99
		I-1Q9L-DT4G-FCJM	101-45500-43421	AUDIO-VISUAL ADAPTER,BLU-RAY MOVIES	202298	62.88
DEPARTMENT 5500 LIBRARY					TOTAL:	6,951.83

FUND 101 GENERAL					TOTAL:	422,358.23

BUDGET TO USE: CB-CURRENT BUDGET

DEPARTMENT 5110 RECREATION & AQUATICS	TOTAL:	19,580.50
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00520	HAWKINS INC					
		I-6756015	201-45140-42602	CHEMICALS CALCIUM HYPOCHLORITE	202345	2,526.50
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-01193	KROHMER PLUMBING INC					
		I-81154	201-45140-42500	REPAIR & MAIN CLEAN DRAIN AND CAMERA @ REC	202356	362.25
	PROJ: J06-RM-PLUMB	REC CTR-GENERAL BLDG		REPAIR/MAINT-PLUMBING		
01-01450	MUTH ELECTRIC INC					
		I-669094	201-45140-42500	REPAIR & MAIN REPLACED POOL PROBE	202380	140.29
	PROJ: J02-RM-ELEC	INDOOR AQUATIC CTR		REPAIR/MAINT-ELECTRICAL		
		I-670391	201-45140-42500	REPAIR & MAIN CHECK WIRE PROBE,POOL PUMP	202380	96.27
	PROJ: J02-RM-ELEC	INDOOR AQUATIC CTR		REPAIR/MAINT-ELECTRICAL		
		I-671073	201-45140-42500	REPAIR & MAIN CHECK PROBE FOR POOL	202380	96.27
	PROJ: J02-RM-ELEC	INDOOR AQUATIC CTR		REPAIR/MAINT-ELECTRICAL		
01-01497	GRAINGER					
		I-9118376509	201-45140-42600	SUPPLIES & MA DUST MOP KIT,AIR FILTERS	202342	186.24
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-01830	NORTHWESTERN ENERGY					
		I-2580493-1.05.24	201-45140-42800	UTILITIES 1300 N MAIN	202383	3,466.07
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02560	PEPSI COLA COMPANY					
		I-97796840	201-45140-42601	CONCESSION SU GATORADES,WATER,BUBBLRS	202396	450.39
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-02567	S & M PRINTING INC					
		I-82472	201-45140-42300	PUBLISHING WEIGHT MANAGMENT FLYERS	202406	74.80
	PROJ: J08-GENERAL	REC CTR PUBLISHING		PUBLISHING-GENERAL		
01-02603	ROD BROWN					
		I-06052024	201-45140-42600	SUPPLIES & MA DEPT HEALTH WL PROGRAM	202312	15.00
	PROJ: J03-SM-PROGR	REC CTR-WELLNESS/FITNESS		SUPPLIES/MATERIAL-PROGRAMS		
01-02772	ALIVIA SIEGEL					
		I-06052024	201-45140-42600	SUPPLIES & MA DEPT HEALTH WL PROGRAM	202417	15.00
	PROJ: J03-SM-PROGR	REC CTR-WELLNESS/FITNESS		SUPPLIES/MATERIAL-PROGRAMS		
01-02840	TESSIER'S INC					
		I-TES084794	201-45140-42500	REPAIR & MAIN REC KITCHEN,CONF ROOM HVAC RPR	202424	211.60
	PROJ: J06-RM-HVAC	REC CTR-GENERAL BLDG		REPAIR/MAINT-HVAC		
01-02880	THUNE TRUE VALUE & APPL					
		I-B290170	201-45140-42600	SUPPLIES & MA WEEDGRASS KILLER	202427	21.99
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-03267	WALMART/CAPITAL ONE					

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03267	WALMART/CAPITAL ONE	continued				
		I-8775.05222024	201-45140-42600	SUPPLIES & MA BUMPERS	202440	4.97
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-03475	SHANNON LEREW					
		I-06052024	201-45140-42600	SUPPLIES & MA DEPT HEALTH WL PROGRAM	202360	15.00
	PROJ: J03-SM-PROGR	REC CTR-WELLNESS/FITNESS		SUPPLIES/MATERIAL-PROGRAMS		
01-04352	UPS STORE #4227					
		I-05202024	201-45140-42600	SUPPLIES & MA POSTAGE	202433	85.71
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-04950	MIDCONTINENT COMMUNICAT					
		I-BIL-538153	201-45140-42300	PUBLISHING ADVERTISING	202371	29.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-538737	201-45140-42300	PUBLISHING ADVERTISING	202371	1,330.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-539068	201-45140-42300	PUBLISHING ADVERTISING	202371	135.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	201-45140-42800	UTILITIES ACCT #00223662-2	202378	0.50
		I-11045122	201-45140-42800	UTILITIES ACCT #00037690-1	202378	111.80
	PROJ: J09-TV	REC CTR UTILITIES		UTILITIES-TV		
01-07716	SAGA COMMUNICATIONS OF					
		I-MC-12405107772	201-45140-42300	PUBLISHING ADVERTISING	202407	305.10
	PROJ: J08-KMIT	REC CTR PUBLISHING		PUBLISHING-KMIT		
		I-MC-12405107773	201-45140-42300	PUBLISHING ADVERTISING	202407	634.00
	PROJ: J08-KMIT	REC CTR PUBLISHING		PUBLISHING-KMIT		
01-08594	MAKE IT MINE DESIGNS					
		I-35167	201-45140-42600	SUPPLIES & MA VINYL SINTRA SIGN	202363	49.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-09143	ICAN INC					
		I-117136	201-45140-42300	PUBLISHING ADVERTISING	202348	725.00
	PROJ: J08-ICAN	REC CTR PUBLISHING		PUBLISHING-ICAN		
01-09206	NIHCA					
		I-107232	201-45140-42600	SUPPLIES & MA ANNUAL MEMBERSHIP INVESTMENT	202381	209.00
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
01-09494	SANFORD HEALTH MITCHELL					
		I-121	201-45140-42600	SUPPLIES & MA JUNE 2024 COMMUNITY EVENTS	202408	155.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	11,451.75

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-2847/1	201-45160-42650	UNIFORMS TEGELS PANTS	202338	26.99
		I-2896/1	201-45160-42600	SUPPLIES & MA LOCK ENTRY	202338	32.99
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-00236	BENDER'S SEWER CLEANING					
		I-33974	201-45160-42500	REPAIR & MAIN JET MAIN SEWER LINE FISCHER BL	202308	400.00
	PROJ: H07-42500	PEPSI COMPLEX		REPAIR/MAINTENANCE		
01-00356	QUALIFIED PRESORT					
		I-2279-3692	201-45160-42600	SUPPLIES & MA POSTAGE 05.16-31.2024	202399	0.68
01-00424	RUNNINGS SUPPLY INC					
		I-1850119	201-45160-42600	SUPPLIES & MA SEALED BATTERY	202405	49.98
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
		I-1850927	201-45160-42600	SUPPLIES & MA FUEL HOSE,FILES,FLEX HOSE	202405	117.45
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-00985	HONDA OF MITCHELL					
		I-136895	201-45160-42603	SMALL EQUIPME PICCO CHAINS	202347	63.80
		I-137012	201-45160-42603	SMALL EQUIPME PICCO BAR,DRIVE TUBE	202347	87.48
		I-5699	201-45160-42603	SMALL EQUIPME INTERMOUNTAIN STIHL	202347	593.00
01-01036	REXWINKEL CONCRETE INC.					
		I-05232024	201-45160-43320	CAPITAL IMPRO FIX WATER LINE AT BALLFIELD	202402	4,000.00
01-01054	JAMES VALLEY LANDSCAPE					
		I-2006227	201-45160-42500	REPAIR & MAIN VALVE ELECTRIC TORO P220	202353	202.99
	PROJ: H05-42500	SOFTBALL		REPAIR/MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815037170	201-45160-42500	REPAIR & MAIN MEDIUM HORSE POWER	202421	15.99
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01355	MIDWEST TURF & IRRIGATI					
		I-3932101-00	201-45160-42500	REPAIR & MAIN BLADE	202373	90.35
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01404	MITCHELL IRON & SUPPLY					
		I-82074	201-45160-42500	REPAIR & MAIN HEX REDUCING BUSHING	202376	19.00
	PROJ: H04-42500	BASEBALL		REPAIR/MAINTENANCE		
		I-82606	201-45160-42500	REPAIR & MAIN OFFSET LINK,CONNECTOR LINK	202376	5.08
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
		I-82721A	201-45160-42500	REPAIR & MAIN ROLLER CHAIN SPECIAL ORDER	202376	318.00
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-01450	MUTH ELECTRIC INC					
		I-670804	201-45160-42500	REPAIR & MAIN SERVICE BAD CIRCUIT IN SCOREBO	202380	573.52
	PROJ: H05-42500	SOFTBALL		REPAIR/MAINTENANCE		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01450	MUTH ELECTRIC INC	continued				
		I-670988	201-45160-42500	REPAIR & MAIN REPLACE SOFTBALL LIGHTS BAD BR	202380	1,395.31
	PROJ: H05-42500	SOFTBALL		REPAIR/MAINTENANCE		
01-01518	VERIZON WIRELESS					
		I-9965350006	201-45160-42800	UTILITIES ACCT #886931646-00001	202436	46.91
01-01830	NORTHWESTERN ENERGY					
		I-2579265-6.05.24	201-45160-42800	UTILITIES 1101 N EDMUNDS PWSP M SHLTR	202383	12.00
	PROJ: H10-42800	MUNROE PARK		UTILITIES		
		I-2585121-3.05.24	201-45160-42800	UTILITIES 313 N HARMON DR	202383	196.02
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES		
		I-2586408-3.05.24	201-45160-42800	UTILITIES TOURNEY HDQT	202383	29.97
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-2586410-9.05.24	201-45160-42800	UTILITIES 1301 N MINNESOTA LIFT	202383	28.46
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-2718054-6.05.24	201-45160-42800	UTILITIES 5825 TOWER RD	202383	194.08
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES		
		I-2787244-9.05.24	201-45160-42800	UTILITIES D E CONCESSION	202383	68.41
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787248-0.05.24	201-45160-42800	UTILITIES WEST ELEC F G	202383	127.76
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787249-8.05.24	201-45160-42800	UTILITIES H I J K SHOP	202383	125.51
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787283-7.05.24	201-45160-42800	UTILITIES SOCCER FIELD	202383	91.83
	PROJ: H03-42800	OLD SOCCER FIELDS		UTILITIES		
		I-2787285-2.05.24	201-45160-42800	UTILITIES CADWELL PARK CONCESSION	202383	30.65
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-2825237-7.05.24	201-45160-42800	UTILITIES 1301 N MINNESOTA	202383	296.93
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-2834109-7.05.24	201-45160-42800	UTILITIES LAKE MITCHELL PUMP CADWELL	202383	1,796.72
	PROJ: H15-42800	LAK MITCHELL PUMP CADWELL		UTILITIES		
		I-2920373-4.05.24	201-45160-42800	UTILITIES STAD SCOREBOARD 23	202383	198.80
	PROJ: H02-42800	CADWELL STADIUM		UTILITIES		
		I-2991007-2.05.24	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	202383	1,286.78
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES		
01-02470	CORE & MAIN LP					
		I-U901891	201-45160-42500	REPAIR & MAIN REGULAR GASKETS,PVC PIPES	202326	1,720.00
	PROJ: H07-42500	PEPSI COMPLEX		REPAIR/MAINTENANCE		
01-02495	TITAN MACHINERY-MITCHEL					
		I-PS0313978-2	201-45160-42500	REPAIR & MAIN BOLT,LOCK WASHER	202429	3.03
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-02679	MENARD'S INC					
		I-69895	201-45160-42600	SUPPLIES & MA GALV TERM POST,TOOLSET	202367	379.17
	PROJ: H07-42600	PEPSI COMPLEX		SUPPLIES/MATERIALS		
		I-70007	201-45160-42600	SUPPLIES & MA GROUT SPONGES	202367	45.19
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02679	MENARD'S INC		continued			
		I-70411	201-45160-42600	SUPPLIES & MA REPELLENT	202367	21.40
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-02804	TMA STORES					
		I-103058	201-45160-42500	REPAIR & MAIN TIRE TUBES	202430	34.30
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-02811	JONES SUPPLIES					
		I-146978	201-45160-42600	SUPPLIES & MA T-PAPER,FOAMING SOAP	202354	211.32
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-02880	THUNE TRUE VALUE & APPL					
		I-A569496	201-45160-42600	SUPPLIES & MA BULBS,BROOM & DUST PAN	202427	27.47
	PROJ: H10-42600	MUNROE PARK		SUPPLIES/MATERIALS		
		I-A569944	201-45160-42600	SUPPLIES & MA TOILET BOLT,GASKET	202427	18.57
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
		I-A570334	201-45160-42500	REPAIR & MAIN GRINDING WHEEL	202427	15.99
	PROJ: H07-42500	PEPSI COMPLEX		REPAIR/MAINTENANCE		
		I-B289982	201-45160-42600	SUPPLIES & MA CONNECTOR	202427	7.49
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-03490	VAN WALL EQUIPMENT INC					
		I-6228772	201-45160-42500	REPAIR & MAIN FUEL FILTER,PROXIMITY	202435	412.04
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
		I-6248071	201-45160-42500	REPAIR & MAIN SPINDLE	202435	527.75
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-09633	STAPLES					
		I-3564970093	201-45160-42600	SUPPLIES & MA WIPE WIPALL	202420	119.98
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
01-09703	AMAZON CAPITAL SERVICES					
		I-16YX-QQ13-K19F	201-45160-42600	SUPPLIES & MA REPLACEMENT BATTERY	202298	96.48
	PROJ: H04-42600	BASEBALL		SUPPLIES/MATERIALS		
01-10356	CK BICYCLES & LOCKS LLC					
		I-18396	201-45160-42600	SUPPLIES & MA KEYS	202322	28.00
	PROJ: H05-42600	SOFTBALL		SUPPLIES/MATERIALS		
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	16,191.62

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02560	PEPSI COLA COMPANY					
		I-97796861	201-45165-42610	COST OF GOODS PEPSI,DR PEPPER,GATORADES	202396	3,899.25
01-02880	THUNE TRUE VALUE & APPL					
		I-A570211	201-45165-42600	SUPPLIES KEYS,KEY RING,GARBAGE BAGS	202427	48.82
01-03700	CORE-MARK MIDCONTINENT					
		I-1615882	201-45165-42610	COST OF GOODS HOT DOGS,BURGERS,BUNS,SEEDS	202327	4,410.86
		I-1615883-700	201-45165-42610	COST OF GOODS CANDY,BEEF BROTH,MUSTARD	202327	1,087.16
DEPARTMENT 5165 CADWELL CONCESSIONS TOTAL:						9,446.09

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-3692	201-45210-42600	SUPPLIES & MA POSTAGE 05.16-31.2024	202399	0.68
01-01518	VERIZON WIRELESS					
		I-9965350006	201-45210-42800	UTILITIES ACCT #886931646-00001	202436	41.91
01-01830	NORTHWESTERN ENERGY					
		I-2573203-3.06.24	201-45210-42800	UTILITIES 1001 E HANSON AVE UNIT 91013	202383	25.87
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2580826-2.05.24	201-45210-42800	UTILITIES 800 E 11TH AVE	202383	8.25
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES		
		I-2581610-9.05.24	201-45210-42800	UTILITIES PUBLIC BEACH	202383	66.32
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES		
		I-2581647-1.05.24	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	202383	45.90
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES		
		I-2581648-9.05.24	201-45210-42800	UTILITIES ACCESS LOT LITE	202383	11.00
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2581649-7.05.24	201-45210-42800	UTILITIES DAY CAMP	202383	67.06
	PROJ: H67-42800	DAY CAMP		UTILITIES		
		I-2583204-9.05.24	201-45210-42800	UTILITIES 1201 S MINNESOTA PARK JENNEWEI	202383	16.80
	PROJ: H58-42800	JENNEWEIN PARK		UTILITIES		
		I-2584325-1.05.24	201-45210-42800	UTILITIES 1300 S ROWLEY ST PARK PIONEER	202383	17.94
	PROJ: H61-42800	PIONEER PARK		UTILITIES		
		I-2584526-4.05.24	201-45210-42800	UTILITIES DRY RUN RESTROOM 20	202383	17.26
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-2707036-6.06.24	201-45210-42800	UTILITIES W TENNIS COURT 11	202383	186.70
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2748483-1.05.24	201-45210-42800	UTILITIES ACCESS LOT METER	202383	12.00
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2787247-2.05.24	201-45210-42800	UTILITIES WEST ELEC D E	202383	101.02
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2973566-9.05.24	201-45210-42800	UTILITIES 621 N MAIN ST	202383	15.05
	PROJ: H62-42800	ROTARY PARK		UTILITIES		
		I-3045799-8.05.24	201-45210-42800	UTILITIES 311 1/2 N HARMON	202383	103.42
	PROJ: H66-42800	CAMP ARROYA		UTILITIES		
		I-3328555-2.05.24	201-45210-42800	UTILITIES 425 S BURR	202383	57.70
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
		I-3449572-1.05.24	201-45210-42850	UTILITIES-VET 101 N MAIN ST	202383	59.99
	PROJ: H63-42850	VETERANS PARK		UTILITIES/VETERANS PARK		
		I-3600484-4.05.24	201-45210-42800	UTILITIES 745 N HARMON DR RSTA	202383	22.85
	PROJ: H76-42800	SANDY BEACH		UTILITIES		
		I-3975325-6.05.24	201-45210-42800	UTILITIES 612 W ASH AVE	202383	40.14
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
01-02841	TESSMAN COMPANY					
		I-S396672-IN	201-45210-42600	SUPPLIES & MA SOIL	202425	2,486.20
	PROJ: H82-42600	DOWNTOWN BEAUTIFCATION		SUPPLIES/MATERIALS		
DEPARTMENT 5210 PARKS					TOTAL:	3,404.06

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9965350006	201-45220-42800	UTILITIES ACCT #886931646-00001	202436	46.91
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	201-45220-42800	UTILITIES ACCT #00223662-2	202378	2.24
DEPARTMENT 5220 SUPERVISION					TOTAL:	49.15

FUND 201 PARK FUND					TOTAL:	60,123.17

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 31

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 202 CORN PALACE FUND

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-3692	202-45650-42660	SHIPPING/POST POSTAGE 05.16-31.2024	202399	6.12
01-00424	RUNNINGS SUPPLY INC					
		I-1845017	202-45650-42600	SUPPLIES & MA INSECT REPELLENT	202405	47.70
	PROJ: X04-42600	DECORATING		SUPPLIES		
01-00532	A-OX WELDING SUPPLY CO					
		I-0001371996	202-45650-42610	COST OF GOODS CARBON DIOXIDE FILL	202294	75.25
01-00972	OFFICE ADVANTAGE					
		I-IN72312	202-45650-42600	SUPPLIES & MA ETHERNET ADAPTER	202391	26.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815036648	202-45650-42500	REPAIRS & MAI MOBIL OIL,AIR FLEET	202421	55.73
01-01497	GRAINGER					
		I-9125226291	202-45650-42600	SUPPLIES & MA AIR FRESHENER REFILLS	202342	126.56
01-01830	NORTHWESTERN ENERGY					
		I-2587292-0.05.24	202-45650-42800	UTILITIES 600 N MAIN ST	202383	7,681.07
		I-3219913-5.05.24	202-45650-42800	UTILITIES 617 N MAIN	202383	12.00
		I-3458684-2.05.24	202-45650-42850	CP PLAZA UTIL 6TH AVE PARK	202383	63.06
01-02560	PEPSI COLA COMPANY					
		I-97796589	202-45650-42610	COST OF GOODS BIBS,BUBBLRS	202396	388.70
01-02679	MENARD'S INC					
		I-69993	202-45650-42600	SUPPLIES & MA OXY DEEP CLEANER	202367	47.94
		I-70389	202-45650-42600	SUPPLIES & MA O-RING,FLAT WASHERS,Q-TURN	202367	12.57
01-02790	SUN GOLD SPORTS LLC					
		I-27004	202-45650-42610	COST OF GOODS DECORATOR SCREENPRINT SHIRTS	202423	690.54
		I-27033	202-45650-42600	SUPPLIES & MA DECORATOR SCREENPRINT SHIRTS	202423	40.62
	PROJ: X04-42600	DECORATING		SUPPLIES		
		I-27156	202-45650-42600	SUPPLIES & MA DECORATOR SCREENPRINT SHIRT	202423	40.62
	PROJ: X04-42600	DECORATING		SUPPLIES		
01-02811	JONES SUPPLIES					
		I-146722	202-45650-42600	SUPPLIES & MA T-TISSUE,LINERS	202354	161.99
		I-146857	202-45650-42600	SUPPLIES & MA FOAMING HAND SOAP,T-TISSUE	202354	307.92
		I-146923	202-45650-42600	SUPPLIES & MA FOAMING HAND SOAP	202354	67.16
		I-146947	202-45650-42600	SUPPLIES & MA T-TISSUE,ROLL TOWELS,LINERS	202354	297.91
01-02880	THUNE TRUE VALUE & APPL					
		I-A569344	202-45650-42500	REPAIRS & MAI PARTS	202427	15.00
01-03700	CORE-MARK MIDCONTINENT					
		C-1597650	202-45650-42610	COST OF GOODS RETURNED CHIPS	202327	34.59

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03700	CORE-MARK MIDCONTINENT	continued				
		C-1600213	202-45650-42610	COST OF GOODS RETURNED CORN DOGS	202327	42.00-
		I-1582113-72	202-45650-42610	COST OF GOODS M&M'S	202327	126.04
		I-1593620	202-45650-42610	COST OF GOODS BUNS,HOT DOGS,BURGERS,CANDY	202327	1,967.16
		I-1593621-72	202-45650-42610	COST OF GOODS POPCORN BAGS	202327	1,039.60
		I-1611758	202-45650-42610	COST OF GOODS CORNNUTS,SEEDS,OIL,MARARINE	202327	2,856.52
01-03738	MID STATES AUDIO INC					
		I-33507	202-45650-42500	REPAIRS & MAI OUTDOOR PAGING SPEAKER REPLACD	202369	1,443.93
01-04352	UPS STORE #4227					
		I-05032024	202-45650-42660	SHIPPING/POST SHIPPING	202433	34.77
01-05892	GAYLEN'S GOURMET POPCOR					
		I-1619	202-45650-42610	COST OF GOODS CARAMEL POPCORN	202341	2,106.00
01-06656	PREMIER PEST CONTROL LL					
		I-52175	202-45650-42600	SUPPLIES & MA MAY 2024 PEST CONTROL	202398	200.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	202-45650-42800	UTILITIES ACCT #00223662-2	202378	0.50
01-07344	CHESTERMAN COMPANY					
		I-11389679	202-45650-42610	COST OF GOODS MONSTERS,BODY ARMOUR,POWERADE	202319	977.90
01-08281	VESTIS					
		I-6380198684	202-45650-42600	SUPPLIES & MA MAT CLEANING	202439	33.66
01-09495	SCHUMACHER ELEVATOR COM					
		I-90615456	202-45650-42500	REPAIRS & MAI ELEVATOR SERVICE CALL	202411	996.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1DYN-H4FY-9GF6	202-45650-42600	SUPPLIES & MA WIRE TWISTER TOOL	202298	101.76
	PROJ: X04-42600	DECORATING		SUPPLIES		
		I-1F76-X337-7QW9	202-45650-42600	SUPPLIES & MA PLASTIC BOWLS,BASKETS	202298	86.96
		I-1FTM-4YC6-RH1R	202-45650-42600	SUPPLIES & MA STEEL PADDLE,MOSQUITO REPLLNT	202298	153.50
	PROJ: X04-42600	DECORATING		SUPPLIES		
		I-1KPG-NY3N-D614	202-45650-42600	SUPPLIES & MA SOLDERING GUN	202298	26.38
01-10356	CK BICYCLES & LOCKS LLC					
		I-18393	202-45650-42600	SUPPLIES & MA KEYS	202322	8.00
DEPARTMENT 5650 CORN PALACE					TOTAL:	22,246.55

FUND 202 CORN PALACE FUND					TOTAL:	22,246.55

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03556	REMPFER LAKE PARTNERSHI					
		I-2021-18 P.E. #1	203-45220-43310	WATERSHED IMP 2021-18 P.E. #1	202401	116,375.00
01-10161	SHIVE-HATTERY, INC					
		I-2023-3 P.E. #5	203-45220-43300	LAKE IMPROVEM 2023-3 P.E. #5	202416	2,336.80
01-10410	BARR ENGINEERING CO INC					
		I-2021-20PE#PH2-27	203-45220-43300	LAKE IMPROVEM 2021-20 P.E. #PH2-27	202305	5,592.08
DEPARTMENT 5220 LAKE					TOTAL:	124,303.88

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 203 LAKE MITCHELL

DEPARTMENT: 7000 DEBT SERVICE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09821	US BANK					
		I-7330296	203-47000-44200	LAKE PROPERTY ADMIN CHARGE	202434	660.00
DEPARTMENT 7000 DEBT SERVICE					TOTAL:	660.00

FUND 203 LAKE MITCHELL					TOTAL:	124,963.88

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 209 BUSINESS IMPROV DIST #4

DEPARTMENT: 6530 ** INVALID DEPT **

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-07306	MITCHELL SCHOOL DISTRIC					
		I-3538	209-46530-42920	SPORTS AUTHOR SODAK 16 BBB 03.05.24	202377	700.00
DEPARTMENT 6530 ** INVALID DEPT **						TOTAL: 700.00

FUND 209 BUSINESS IMPROV DIST #4				TOTAL:		700.00

PACKET : 06899 06900 06901 06902
VENDOR SET: Mult
FUND : 211 ENTERTAINMENT TAX
DEPARTMENT: 6311 ENTERTAINMENT TAX
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01396	MITCHELL CONVENTION & V					
		I-06012024	211-46311-42960	CONV VISITORS JUN 2024 FUNDING	202375	20,800.00
				DEPARTMENT 6311 ENTERTAINMENT TAX	TOTAL:	20,800.00

				FUND 211 ENTERTAINMENT TAX	TOTAL:	20,800.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02790	SUN GOLD SPORTS LLC	I-26920	214-43500-42650	UNIFORMS EDWARDS LOGOD UNIFORMS	202423	155.00
01-04308	SANTEL COMMUNICATIONS C	I-11065809	214-43500-42800	UTILITIES - T ACCT #00212623-2	202410	30.00
01-06750	ATV HOLDINGS, LLC dba M	I-11043173	214-43500-42800	UTILITIES - T ACCT #00223662-2	202378	12.76
		I-11046083	214-43500-42800	UTILITIES - T ACCT #00024899-5	202378	82.93
01-08252	CORPORATE TRANSLATION S	I-272270	214-43500-42200	PROFESSIONAL TRANSLATION SERVICES	202358	23.43
DEPARTMENT 3500 E-911					TOTAL:	304.12
FUND 214 E-911 EMERGENCY					TOTAL:	304.12

PACKET : 06899 06900 06901 06902
VENDOR SET: Mult
FUND : 218 COMMUNITY SERVICES
DEPARTMENT: 5150 PALACE TRANSIT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815036256	218-45150-42500	REPAIR AND MA OIL FILTERS	202421	15.86
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815037416	218-45150-42500	REPAIR AND MA CALIPER,WHEEL SEAL,DISCBRAKE	202421	279.69
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-03555	JORDON SEHNERT					
		I-06052024	218-45150-42231	DRUG TESTING/ CDL TEST,RENEWAL	202413	83.00
	PROJ: E01-CDLDUE	5311-FY18/19		CDL/Dues		
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	218-45150-42800	UTILITIES ACCT #00223662-2	202378	1.59
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
01-07987	AT&T MOBILITY - PALACE					
		I-3882X05232024	218-45150-42920	COMPUTER SOFT ACCT #287298243882	202299	360.72
	PROJ: E01-SHAH	5311-FY18/19		Tablet/Radio Contract		
		I-3882X05232024	218-45150-42800	UTILITIES ACCT #287298243882	202299	48.72
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
01-08789	MIKE CARPENTIER					
		I-463	218-45150-42231	DRUG TESTING/ SEHNERT CDL TESTING	202316	150.00
	PROJ: E01-CDLDUE	5311-FY18/19		CDL/Dues		
01-09703	AMAZON CAPITAL SERVICES					
		I-1FTW-C96P-GFGQ	218-45150-42600	SUPPLIES & MA TOWEL DISPENSER,STORAGE BAGS	202298	23.94
	PROJ: E01-OFFSUP	5311-FY18/19		Office Supplies		
01-10554	MIDWEST OIL COMPANY					
		I-1028810	218-45150-42600	SUPPLIES & MA OIL DRUM FILLED	202372	882.28
	PROJ: E01-GASUP	5311-FY18/19		Garage Supplies		
				DEPARTMENT 5150 PALACE TRANSIT	TOTAL:	1,845.80

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00767	FOREMAN CHARTERS					
		I-16329	218-45180-42900	FUNDRAISING N SIOUX CITY BUS TRIP	202340	1,400.00
01-01054	JAMES VALLEY LANDSCAPE					
		I-2006214	218-45180-42500	REPAIR & MAIN LANDSCAPING ROCK	202353	121.05
01-01830	NORTHWESTERN ENERGY					
		I-3358242-0.06.24	218-45180-42800	UTILITIES 300 W 1ST AVE	202383	1,555.59
01-02679	MENARD'S INC					
		I-70668	218-45180-42600	SUPPLIES & MA WEED KILLER	202367	39.99
01-02811	JONES SUPPLIES					
		I-146869	218-45180-42600	SUPPLIES & MA BLACK LINERS	202354	45.50
01-03554	ROSEMARIE HAFNER					
		I-53124	218-45180-42900	FUNDRAISING SPRING BUS TOUR REFUND	202344	55.00
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	218-45180-42800	UTILITIES ACCT #00223662-2	202378	0.04
01-07987	AT&T MOBILITY - PALACE					
		I-3882X05232024	218-45180-42800	UTILITIES ACCT #287298243882	202299	17.13
01-09633	STAPLES					
		I-3563927911	218-45180-42600	SUPPLIES & MA GLOVES	202420	24.75
01-09703	AMAZON CAPITAL SERVICES					
		I-1FTW-C96P-GFGQ	218-45180-42600	SUPPLIES & MA TOWEL DISPENSER,STORAGE BAGS	202298	91.67
DEPARTMENT 5180 JVCC						TOTAL: 3,350.72

FUND 218 COMMUNITY SERVICES						TOTAL: 5,196.52

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00483	COUNTY FAIR					
		I-06012024	219-45140-42911	CONTRACT SERV MAY 2024 DINE CARDS	202328	1,303.50
01-06232	COBORNS INC					
		I-06012024	219-45140-42911	CONTRACT SERV MAY 2024 DINE CARDS	202324	786.50
01-06750	ATV HOLDINGS, LLC dba M					
		I-11043173	219-45140-42800	UTILITIES ACCT #00223662-2	202378	0.04
01-07987	AT&T MOBILITY - PALACE					
		I-3882X05232024	219-45140-42800	UTILITIES ACCT #287298243882	202299	17.14
01-09069	BIG DADDY D'S INC					
		I-913	219-45140-42911	CONTRACT SERV SR MEALS 05.27-31.2024	202309	1,836.00
01-09521	OVERTIME					
		I-06042024	219-45140-42911	CONTRACT SERV MAY 2024 SR MEALS-PARKSTON	202394	2,538.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1FTW-C96P-GFGQ	219-45140-42600	SUPPLIES & MA TOWEL DISPENSER,STORAGE BAGS	202298	5.69
01-10569	THE DUGOUT					
		I-06032024	219-45140-42911	CONTRACT SERV MAY 2024 SR MEALS-TRIPP	202336	2,019.00
DEPARTMENT 5140 NUTRITION					TOTAL:	8,505.87

FUND 219 NUTRITION					TOTAL:	8,505.87

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 230 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-9965350006	230-43500-42800	UTILITIES ACCT #886931646-00001	202436	46.91
01-01830	NORTHWESTERN ENERGY					
		I-2585924-0.05.24	230-43500-42800	UTILITIES MITCHELL AIRPORT	202383	187.00
		I-2585926-5.05.24	230-43500-42800	UTILITIES AIRPORT SECURITY GATE	202383	13.69
		I-2585934-9.05.24	230-43500-42800	UTILITIES MITCHELL AIRPORT 5	202383	515.20
		I-2585936-4.05.24	230-43500-42800	UTILITIES 5971 AIRPORT RD BLDG 24	202383	60.96
		I-2585992-7.05.24	230-43500-42800	UTILITIES 6601 N MAIN	202383	242.62
		I-2830030-9.05.24	230-43500-42800	UTILITIES NG RD AND HWY 37 AP SIGN	202383	13.36
		I-2830632-2.05.24	230-43500-42800	UTILITIES 5951 AIRPORT RD	202383	161.01
01-02880	THUNE TRUE VALUE & APPL					
		I-B2890431	230-43500-42600	SUPPLIES & MA HARDWARE	202427	4.49
01-03100	CENTURY LINK					
		I-333866399.05.24	230-43500-42800	UTILITIES ACCT #333866399	202318	64.64
01-06750	ATV HOLDINGS, LLC dba M					
		I-11047113	230-43500-42800	UTILITIES ACCT #00248999-0	202378	71.70
DEPARTMENT 3500 AIRPORT					TOTAL:	1,381.58
FUND 230 AIRPORT					TOTAL:	1,381.58

BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00041	RICE LAKE WEST					
	I-2020-20 P.E. #13	602-43340-43355	ABOVE GROUND	2020-20 P.E. #13	202403	975,506.54
01-00356	QUALIFIED PRESORT					
	I-2279-3692	602-43340-42660	POSTAGE	POSTAGE 05.16-31.2024	202399	19.04
01-00424	RUNNINGS SUPPLY INC					
	I-1850292	602-43340-42600	SUPPLIES & MA GUN METRIC,PIPE THREAD,COUPLIN	202405	67.77	
	I-1855311	602-43340-42600	SUPPLIES & MA HOSE SHUT-OFF,VALVES,OIL	202405	53.93	
01-00532	A-OX WELDING SUPPLY CO					
	I-0000305115	602-43340-42600	SUPPLIES & MA CO2 CYLINDER FILL	202294	22.50	
01-01590	MCLEOD'S PRINTING					
	I-76375	602-43340-42910	BILLING OFFIC UTILITY APPLICATIONS	202366	66.64	
01-03487	RANDALL COMMUNITY WATER					
	I-2024-7 P.E. #4	602-43340-42225	PROFESSIONAL	2024-7 P.E. #4	202400	32,723.25
01-05904	CMC EXCAVATION INC					
	I-4428	602-43340-42550	SERVICE LINE	REPLACE WATER & SEWER SERVICE	202323	10,459.44
	I-4429	602-43340-42550	SERVICE LINE	REPLACE LEAKING WATER SERVICE	202323	1,360.46
01-06294	BROSZ ENGINEERING INC					
	I-2024-2 P.E. #4	602-43340-42225	PROFESSIONAL	2024-2 P.E. #4	202311	842.00
	I-2024-2 P.E. #5	602-43340-42225	PROFESSIONAL	2024-2 P.E. #5	202311	3,124.00
01-09869	MCLAURY ENGINEERING INC					
	I-2022-26 P.E #9	602-43340-43334	3RD & MAIN	2022-26 P.E. #9	202365	4,902.40
DEPARTMENT 3340 WATER DISTRIBUTION					TOTAL:	1,029,147.97

FUND 602 WATER					TOTAL:	1,104,745.21

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-3692	604-43200-42660	POSTAGE	POSTAGE 05.16-31.2024	202399 18.36
01-00424	RUNNINGS SUPPLY INC					
		I-1854561	604-43200-42600	SUPPLIES	INSERT COUPLING,FLEX HOSE	202405 160.59
01-00750	FISHER SCIENTIFIC					
		I-2742678	604-43200-42600	SUPPLIES	WW PART	202339 1,211.31
01-01518	VERIZON WIRELESS					
		I-9965350006	604-43200-42800	UTILITIES	ACCT #886931646-00001	202436 46.91
01-01830	NORTHWESTERN ENERGY					
		I-2581292-6.05.24	604-43200-42800	UTILITIES	2141 E HAVENS ST PLNT SWR	202383 10,620.86
01-02372	AGRONOMY PLUS INC					
		I-24232	604-43200-42600	SUPPLIES	ROUNDUP	202297 82.50
01-02679	MENARD'S INC					
		I-70328A	604-43200-42600	SUPPLIES	SPARK PLUG,DECK 3-N-1	202367 22.48
01-02790	SUN GOLD SPORTS LLC					
		I-26843	604-43200-42650	UNIFORMS	VINYL LETTERING	202423 32.00
01-02880	THUNE TRUE VALUE & APPL					
		I-B289953	604-43200-42600	SUPPLIES	AIR FILTER	202427 10.49
01-04352	UPS STORE #4227					
		I-120623	604-43200-42600	SUPPLIES	SHIPPING	202433 168.44
01-10356	CK BICYCLES & LOCKS LLC					
		I-18389	604-43200-42600	SUPPLIES	KEYS	202322 40.00
01-10525	PKG CONTRACTING INC					
		I-2021-31 P.E. #23	604-43200-43300	NORTH PLANT I	2021-31 P.E. #23	202397 321,999.67
DEPARTMENT 3200 WASTE WATER TREATMENT					TOTAL:	334,413.61

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3210 WASTE WATER IND PRETREAT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04352	UPS STORE #4227					
		I-12042023	604-43210-42600	SUPPLIES SHIPPING	202433	113.74
		I-12062023	604-43210-42600	SUPPLIES SHIPPING	202433	108.74
		I-12132023	604-43210-42600	SUPPLIES SHIPPING	202433	199.71
DEPARTMENT 3210 WASTE WATER IND PRETREAT TOTAL:						422.19

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1854221	604-43250-42600	SUPPLIES INSECT KILLER, REPELLANT	202405	37.13
		I-1855223	604-43250-42600	SUPPLIES ASH HANDLE	202405	65.98
01-00525	DAKOTA PUMP LLC					
		I-18185	604-43250-42500	REPAIRS TRANSDUCER SUB DWYER	202330	1,263.57
01-01590	MCLEOD'S PRINTING					
		I-76375	604-43250-42910	BILLING OFFIC UTILITY APPLICATIONS	202366	66.63
01-01830	NORTHWESTERN ENERGY					
		I-2579460-3.05.24	604-43250-42800	UTILITIES N SANBORN AND 13TH AVE	202383	137.83
		I-2581214-0.05.24	604-43250-42800	UTILITIES N FOSTER ST	202383	1,561.32
		I-2581590-3.05.24	604-43250-42800	UTILITIES N HARMON DR	202383	252.96
		I-2581650-5.05.24	604-43250-42800	UTILITIES KIPPES CV	202383	93.30
		I-2581719-8.05.24	604-43250-42800	UTILITIES S HARMON AND OHLMAN	202383	213.11
		I-2581747-9.05.24	604-43250-42800	UTILITIES S HARMON DR	202383	98.02
		I-2582035-8.05.24	604-43250-42800	UTILITIES 1500 W 23RD AVE	202383	197.77
		I-2585907-5.05.24	604-43250-42800	UTILITIES AIRPORT RD WST WTR	202383	174.65
		I-2828568-2.05.24	604-43250-42800	UTILITIES 5709 ISLAND CT	202383	35.64
		I-3907866-2.05.24	604-43250-42800	UTILITIES 1040 N HARMON DR LIFT	202383	185.05
01-02679	MENARD'S INC					
		I-69890	604-43250-42600	SUPPLIES 2.5 GAL DEF	202367	14.73
01-03014	ADVANCE AUTO PARTS					
		I-5761415123037	604-43250-42600	SUPPLIES CABIN AIR FILTER	202296	7.95
		I-5761415143245	604-43250-42600	SUPPLIES RX RDMYTMCH HYBRD	202296	39.98
01-06294	BROSZ ENGINEERING INC					
		I-2024-2 P.E. #4	604-43250-42200	PROFESSIONAL 2024-2 P.E. #4	202311	1,263.00
		I-2024-2 P.E. #5	604-43250-42200	PROFESSIONAL 2024-2 P.E. #5	202311	4,686.00
01-09516	BECHEN ELECTRIC INC					
		I-4631	604-43250-42500	REPAIRS INSTALLED 2 LIFT STATION SWTCH	202307	247.91
01-09696	UPPER MIDWEST GARAGE DO					
		I-9520	604-43250-42500	REPAIRS BOTTOM REPLACEMENT SECTIONS	202432	903.06
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E #9	604-43250-43346	3RD & MAIN 2022-26 P.E. #9	202365	3,676.80
DEPARTMENT 3250 WASTE WATER COLLECTION					TOTAL:	15,222.39
FUND 604 SEWER					TOTAL:	350,058.19

06/10/2024 3:52 PM

REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00436	CHS FARMERS ALLIANCE					
	I-IZ3609	612-43220-42500	REPAIR & MAIN MOUNT TIRES		202320	240.00
01-02484	DARRINGTON WATER COND					
	I-60160.05.24	612-43220-42500	REPAIR & MAIN WATER COOLER RENTAL		202331	3.00
01-06656	PREMIER PEST CONTROL LL					
	I-52137	612-43220-42500	REPAIR & MAIN MAY 2024 PEST CONTROL		202398	175.00
DEPARTMENT 3220 RECYCLING PROGRAM					TOTAL:	418.00

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3230 WASTE COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-3692	612-43230-42660	POSTAGE POSTAGE 05.16-31.2024	202399	19.04
01-01590	MCLEOD'S PRINTING					
		I-76375	612-43230-42910	BILLING OFFIC UTILITY APPLICATIONS	202366	66.63
				DEPARTMENT 3230 WASTE COLLECTION	TOTAL:	85.67

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
	I-1854319	612-43240-42500	REPAIR AND MA HOSE CLAMPS		202405	29.90
01-00436	CHS FARMERS ALLIANCE					
	I-IF9200	612-43240-42610	GAS & OIL	LANDFILL RUBY FIELDMASTER	202320	1,882.60
01-01199	STURDEVANTS AUTO VALUE					
	I-815037419	612-43240-42600	SUPPLIES	TUBE PATCH,CHEMICAL VULCNZNG	202421	16.48
01-01239	BUTLER MACHINERY INC					
	I-13PS0080643	612-43240-42600	SUPPLIES	HARNESS	202314	125.08
	I-13PS0080644	612-43240-42600	SUPPLIES	BELT	202314	64.11
	I-13WO0-45566	612-43240-42500	REPAIR AND MA SERVICE CALL		202314	90.00
01-02017	DAVISON RURAL WATER SYS					
	I-5095.06.24	612-43240-42800	UTILITIES	MAY 2024 WATER USAGE	202333	98.70
01-02939	DEPARTMENT OF AGRICULTU					
	I-06062024	612-43240-42210	STATE GARBAGE MAY 2024 SOLID WASTE SURCHARGE		202334	3,573.98
	I-258-06.2024	612-43240-42700	TRAVEL, CONF. 0214 DRINKING,SURFACE WTR,AIR		202334	503.03
DEPARTMENT 3240 LANDFILL					TOTAL:	6,383.88

FUND 612 SANITATION					TOTAL:	6,887.55

PACKET : 06899 06900 06901 06902
VENDOR SET: Mult
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9965350006	614-45250-42800	UTILITIES ACCT #886931646-00001	202436	41.91
DEPARTMENT 5250 GOLF COURSE					TOTAL:	41.91

FUND 614 GOLF COURSE					TOTAL:	41.91

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-3394102-2.05.24	619-45220-42800	UTILITIES 2601 N MAIN ST	202383	1,000.89
		I-3988458-0.05.24	619-45220-42800	UTILITIES 2601 N MAIN ST SHWR	202383	14.16
01-06750	ATV HOLDINGS, LLC dba M					
		I-11045888	619-45220-42800	UTILITIES ACCT #00028238-4	202378	72.95
01-09665	CITY OF MITCHELL					
		I-06032024	619-45220-42935	BID TAX MAY 2024 HOTEL TAX	202321	636.00
DEPARTMENT 5220 CAMPGROUND						TOTAL: 1,724.00

FUND 619 CAMPGROUND						TOTAL: 1,724.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00130	DAVISON COUNTY TREASURE	I-06062024	621-44600-42600	SUPPLIES 2023 FORD AMBULANCE PLATES,LCN	202332	15.00
01-00532	A-OX WELDING SUPPLY CO	I-0000305117	621-44600-42600	SUPPLIES MEDICAL CYLINDER REFILL	202294	50.85
		I-0001374372	621-44600-42600	SUPPLIES OXYGEN FILL	202294	343.25
01-01199	STURDEVANTS AUTO VALUE	I-815037232	621-44600-42600	SUPPLIES TAP & DIE SET	202421	26.89
01-01518	VERIZON WIRELESS	I-9965350006	621-44600-42800	UTILITIES ACCT #886931646-00001	202436	99.08
01-02700	HENRY SCHEIN INC	I-54921779	621-44600-42600	SUPPLIES LIFEPAK	202346	108.16
		I-87534241	621-44600-42600	SUPPLIES DART POCKET,TAPE SILK,WETGEL	202346	512.09
01-03478	AVERA QUEEN OF PEACE	I-05162024	621-44600-42600	SUPPLIES AMBULANCE SUPPLIES	202302	73.97
		I-06012024	621-44600-42600	SUPPLIES GRAVITY SET	202302	160.00
01-04978	LIGHTHOUSE UNIFORM COMP	I-A-320959	621-44600-42640	UNIFORMS CHIEF,BATTALION CHIEF UNIFORMS	202361	2,695.60
01-08978	BUHL'S DRYCLEANERS & LI	I-69946	621-44600-42500	REPAIRS & MAI LAUNDRY SERVICE	202313	7.50
		I-86011	621-44600-42500	REPAIRS & MAI LAUNDRY SERVICE	202313	7.50
		I-89178	621-44600-42500	REPAIRS & MAI LAUNDRY SERVICE	202313	17.50
01-10486	AT&T MOBILITY - POLICE	I-9001X05232024	621-44600-42800	UTILITIES ACCT #287283989001	202300	45.38
DEPARTMENT 4600 EMS					TOTAL:	4,162.77
FUND 621 EMERGENCY MEDICAL SERVICE					TOTAL:	4,162.77

PACKET : 06899 06900 06901 06902
VENDOR SET: Mult
FUND : 700 AGENCY FUNDS
DEPARTMENT: 5300 AGENCY FUNDS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03553	SALLY MOODY					
		I-05222024	700-45300-42900	BID DEPOSITS HYDRANT METER DEPOSIT REFUND	202379	2,000.00
				DEPARTMENT 5300 AGENCY FUNDS	TOTAL:	2,000.00

				FUND 700 AGENCY FUNDS	TOTAL:	2,000.00
					REPORT GRAND TOTAL:	2,136,199.55

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2024-2025	101-41110-42300	LEGAL PUBLICATIONS	356.71	13,000	7,226.36		
	101-41210-42600	SUPPLIES & MATERIALS	72.54	1,250	1,177.46		
	101-41210-42800	UTILITIES-TELEPHONE	46.93	750	514.93		
	101-41210-43300	VETERAN'S PARK	359.00	0	6,530.61-	Y	
	101-41220-42650	UNIFORMS	47.50	250	202.50		
	101-41410-42200	PROFESSIONAL SERVICES	96.00	10,000	7,557.00		
	101-41410-42610	WEST GROUP LAW DATABASE	824.82	14,000	9,923.94		
	101-41410-42810	UTILITIES-TELEPHONE	0.68	100	98.01		
	101-41420-42700	TRAVEL	216.46	7,850	5,947.79		
	101-41420-42800	UTILITIES - TELEPHONE	5.49	260	192.14		
	101-41440-42210	PROFESSIONAL SERVICES	698.00	18,221	5,604.50		
	101-41440-42230	EMPLOYEE ASSISTANCE & TRAI	544.35	10,000	4,426.68		
	101-41440-42800	UTILITIES	1.89	250	193.24		
	101-41440-42980	SAFETY COMMITTEE	3.05	750	426.33		
	101-41460-42110	LIABILITY, PROPERTY INS &	2,703.00	202,000	9,302.51		
	101-41460-42111	LIABILITY CLAIMS	448.70	10,000	8,900.51		
	101-41920-42520	REPAIR-CITY HALL	4,182.00	3,100	2,345.52-	Y	
	101-41920-42620	SUPPLIES-CITY HALL	108.09	2,000	1,483.94		
	101-41920-42811	UTILITIES-CITY HALL	1,631.24	21,000	12,019.74		
	101-41935-42250	MANAGED PRINT SERVICES	4,731.13	50,000	26,674.31		
	101-41935-42600	SUPPLIES	275.90	3,000	2,635.24		
	101-41935-42615	POSTAGE	333.51	7,000	4,133.58		
	101-41935-42640	COPY MACHINE SUPPLIES	218.10	2,600	1,004.16		
	101-41935-42645	COMPUTER HARDWARE	3,966.65	73,680	43,353.72		
	101-41935-42850	UTILITIES/TELEPHONE	2,345.85	30,200	16,022.91		
	101-41935-43510	COMPUTER HARDWARE	6,618.00	41,000	34,382.00		
	101-42110-42200	PROFESSIONAL SERVICES	263.83	29,581	22,974.48		
	101-42110-42500	REPAIR & MAINTENANCE	1,838.52	13,700	4,844.33		
	101-42110-42600	SUPPLIES	346.03	35,055	23,277.14		
	101-42110-42610	GAS OIL TIRES	1,019.83	60,000	40,050.15		
	101-42110-42670	SERVICE DOG SUPPLY	175.85	2,030	965.88		
	101-42110-42800	TELEPHONE	1,063.62	16,000	10,203.68		
	101-42110-42810	UTILITIES	50.16	12,150	9,148.47		
	101-42110-42902	ALCOHOL TASK FORCE	79.32	1,869	1,582.49		
	101-42130-42520	EMERGENCY SIREN UTILITIES	56.24	2,700	1,476.57		
	101-42130-42530	TRAFFIC LIGHTS MAINT	164.28	12,500	8,340.92		
	101-42130-42535	LIGHT MAINTENANCE	8.99	27,500	24,291.75		
	101-42130-42550	CONSTRUCTION SIGNING	1,994.22	2,000	243.43-	Y	
	101-42130-42560	SIREN REPAIR	146.48	2,000	707.81		
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	35,000.00	0	36,614.83-	Y	
	101-42130-42600	SUPPLIES	8.18	3,300	2,274.46		
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	1,947.35	38,000	21,624.06		
	101-42130-42820	TELEPHONE	133.83	1,200	606.55		
	101-42130-42835	UTILITIES-STREET LIGHTS	23,035.72	253,000	134,620.44		
	101-42200-42500	REPAIR & MAINTENANCE	5.49	16,050	7,245.37		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-42200-42641	PROTECTIVE CLOTHING	2,907.00	28,025	7,971.00				
	101-42200-42800	TELEPHONE	9.52	2,800	1,856.38				
	101-42200-42810	UTILITIES	3,101.05	46,000	25,578.11				
	101-43100-42600	SUPPLIES	7,275.02	140,000	64,967.05				
	101-43100-42630	GRAVEL- BASE	1,250.00	30,000	27,227.49				
	101-43100-42800	UTILITIES	2.77	15,000	8,474.44				
	101-43110-42500	REPAIRS	275.15	700	1,012.90-	Y			
	101-43110-42693	COMPUTER SOFTWARE	531.90	0	531.90-	Y			
	101-43110-42800	UTILITIES	89.41	2,000	1,262.86				
	101-43110-42916	NUISANCE ABATEMENT	655.31	15,000	10,808.14				
	101-43120-42520	HAZARDOUS SIDEWALK REPAIR	68.85	25,000	23,573.65				
	101-43120-42630	GRAVEL-BASE	250,000.00	250,000	0.00				
	101-43120-42670	CHIP SEAL AGGREGATE	11,327.55	77,000	39,025.99				
	101-43120-43300	STREET OVERLAY MAINT	13,481.60	1,905,075	1,792,446.29				
	101-43120-43313	SPRUCE ST RR CROSSING	16,535.00	1,005,597	951,313.83				
	101-43150-42200	PROF FEES/SERVICES	50.00	25,538	16,510.50				
	101-43150-43307	3RD & MAIN	8,579.20	177,378	107,754.28				
	101-43700-42800	UTILITIES	71.68	5,000	3,243.79				
	101-44120-42800	UTILITIES-POUND	121.86	3,400	2,356.23				
	101-44120-42900	IMPOUNDING DOGS	900.00	16,200	9,522.96				
	101-45500-42200	PROFESSIONAL SERVICES	300.00	250	50.00-	Y			
	101-45500-42500	REPAIR & MAINTENANCE	270.42	1,500	172.74-	Y			
	101-45500-42600	SUPPLIES & MATERIALS	205.44	11,000	5,526.05				
	101-45500-42691	DATABASE SYS UPDATE	200.00	1,650	1,100.00				
	101-45500-42693	E-BOOKS/AUDIO BOOKS	466.12	21,650	10,775.19				
	101-45500-42800	UTILITIES	3,092.32	42,500	24,973.53				
	101-45500-43420	BOOKS	2,237.76	47,000	30,347.24				
	101-45500-43421	AUDIO-VISUAL	179.77	4,000	2,524.61				
	201-45110-42550	REPAIR & MAINT-AQUATICS	1,004.45	9,000	7,995.55				
	201-45110-42600	SUPPLIES & MATERIALS	1,086.81	9,000	5,756.92				
	201-45110-42601	CONCESSION SUPPLIES	9,763.69	24,000	14,236.31				
	201-45110-42602	POOL CHEMICALS	7,369.78	43,000	35,630.22				
	201-45110-42605	SUPPLIES & MAT-AQUATICS	353.45	5,500	1,603.16				
	201-45110-42800	UTILITIES	2.32	400	300.23				
	201-45140-42300	PUBLISHING	3,232.90	48,242	22,144.23				
	201-45140-42500	REPAIR & MAINTENANCE	906.68	32,872	15,664.62				
	201-45140-42600	SUPPLIES & MATERIALS	756.91	30,815	17,365.65				
	201-45140-42601	CONCESSION SUPPLIES	450.39	12,000	6,143.43				
	201-45140-42602	CHEMICALS	2,526.50	15,000	6,933.17				
	201-45140-42800	UTILITIES	3,578.37	174,300	109,659.49				
	201-45160-42500	REPAIR & MAINTENANCE	5,733.35	52,000	27,192.46				
	201-45160-42600	SUPPLIES & MATERIALS	1,156.17	55,147	43,012.91				
	201-45160-42603	SMALL EQUIPMENT	744.28	3,000	2,255.72				
	201-45160-42650	UNIFORMS	26.99	1,400	1,201.04				
	201-45160-42800	UTILITIES	4,530.83	150,220	80,304.62				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	201-45160-43320	CAPITAL IMPROV-PRESS BOX	4,000.00	245,332	92,247.66				
	201-45165-42600	SUPPLIES	48.82	1,000	901.38				
	201-45165-42610	COST OF GOODS SOLD	9,397.27	30,000	10,821.52				
	201-45210-42600	SUPPLIES & MATERIALS	2,486.88	64,600	31,043.12				
	201-45210-42800	UTILITIES	857.19	60,000	49,237.45				
	201-45210-42850	UTILITIES-VETERAN'S PARK	59.99	4,800	4,366.76				
	201-45220-42800	UTILITIES	49.15	640	398.10				
	202-45650-42500	REPAIRS & MAINTENANCE	2,510.66	72,530	32,253.21				
	202-45650-42600	SUPPLIES & MATERIALS	1,787.25	53,490	30,449.78				
	202-45650-42610	COST OF GOODS SOLD	10,151.12	182,000	66,236.82				
	202-45650-42660	SHIPPING/POSTAGE	40.89	3,000	2,772.64				
	202-45650-42800	UTILITIES	7,693.57	90,000	59,100.99				
	202-45650-42850	CP PLAZA UTILITIES	63.06	500	108.97				
	203-45220-43300	LAKE IMPROVEMENTS	7,928.88	6,000,000	5,949,746.15				
	203-45220-43310	WATERSHED IMPROVEMENTS	116,375.00	0	450,998.27-	Y			
	203-47000-44200	LAKE PROPERTY-INT	660.00	111,388	55,384.25				
	209-46530-42920	SPORTS AUTHORITY PROMO	700.00	100,000	48,550.00				
	211-46311-42960	CONV VISITORS BUR	20,800.00	250,000	125,200.00				
	214-43500-42200	PROFESSIONAL SERVICES	23.43	3,700	3,606.98				
	214-43500-42650	UNIFORMS	155.00	1,030	800.00				
	214-43500-42800	UTILITIES - TELEPHONE	125.69	3,154	2,206.13				
	218-45150-42231	DRUG TESTING/PHYSICALS	233.00	600	84.00				
	218-45150-42500	REPAIR AND MAINTENANCE	295.55	8,500	4,842.53				
	218-45150-42600	SUPPLIES & MATERIALS	906.22	11,400	7,847.05				
	218-45150-42800	UTILITIES	50.31	1,553	307.71				
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	360.72	48,472	46,132.10				
	218-45180-42500	REPAIR & MAINTENANCE	121.05	4,000	1,863.95				
	218-45180-42600	SUPPLIES & MATERIALS	201.91	3,000	648.12				
	218-45180-42800	UTILITIES	1,572.76	28,464	16,689.75				
	218-45180-42900	FUNDRAISING	1,455.00	4,750	2,539.94				
	219-45140-42600	SUPPLIES & MATERIALS	5.69	1,600	990.14				
	219-45140-42800	UTILITIES	17.18	405	335.92				
	219-45140-42911	CONTRACT SERVICES-MEALS	8,483.00	188,431	98,350.38				
	230-43500-42600	SUPPLIES & MATERIALS	4.49	8,500	6,838.23				
	230-43500-42800	UTILITIES	1,377.09	20,000	11,070.87				
	602-43330-42210	PROFESSIONAL SERVICES	5,400.00	0	5,400.00-	Y			
	602-43330-42550	LAB FEES	840.00	22,600	20,498.00				
	602-43330-42800	UTILITIES	7,999.92	180,000	157,992.15				
	602-43330-42850	B-Y WATER CHARGES	61,357.32	925,000	653,272.09				
	602-43340-42225	PROFESSIONAL SERVICES	36,689.25	125,000	100,033.00-	Y			
	602-43340-42550	SERVICE LINE REPAIR	11,819.90	1,000	10,819.90-	Y			
	602-43340-42600	SUPPLIES & MATERIALS	144.20	125,300	88,327.20				
	602-43340-42660	POSTAGE	19.04	10,000	5,598.19				
	602-43340-42910	BILLING OFFICE	66.64	10,700	8,457.65				
	602-43340-43334	3RD & MAIN	4,902.40	114,233	74,448.01				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	602-43340-43355	ABOVE GROUND STORAGE	975,506.54	8,515,013	5,207,981.77		
	604-43200-42600	SUPPLIES	1,695.81	21,650	12,456.47		
	604-43200-42650	UNIFORMS	32.00	1,750	696.17		
	604-43200-42660	POSTAGE	18.36	9,000	4,571.04		
	604-43200-42800	UTILITIES	10,667.77	215,000	87,410.91		
	604-43200-43300	NORTH PLANT IMPROVEMENTS	321,999.67	3,745,819	2,575,606.15		
	604-43210-42600	SUPPLIES	422.19	1,200	736.16		
	604-43250-42200	PROFESSIONAL SERVICES	5,949.00	165,000	118,389.81		
	604-43250-42500	REPAIRS	2,414.54	22,000	10,069.90		
	604-43250-42600	SUPPLIES	165.77	50,000	34,229.87		
	604-43250-42800	UTILITIES	2,949.65	51,000	34,435.57		
	604-43250-42910	BILLING OFFICE	66.63	8,000	5,757.65		
	604-43250-43346	3RD & MAIN	3,676.80	0	29,838.74-	Y	
	612-43220-42500	REPAIR & MAINTENANCE	418.00	5,000	2,503.57-	Y	
	612-43230-42660	POSTAGE	19.04	8,000	3,611.09		
	612-43230-42910	BILLING OFFICE	66.63	8,000	5,757.66		
	612-43240-42210	STATE GARBAGE FEES	3,573.98	33,000	17,755.27		
	612-43240-42500	REPAIR AND MAINTENANCE	119.90	32,000	27,685.05		
	612-43240-42600	SUPPLIES	205.67	55,000	34,653.45		
	612-43240-42610	GAS & OIL	1,882.60	110,000	77,026.33		
	612-43240-42700	TRAVEL, CONF. & DUES	503.03	4,000	2,129.95		
	612-43240-42800	UTILITIES	98.70	12,000	7,165.69		
	614-45250-42800	UTILITIES	41.91	20,000	15,430.66		
	619-45220-42800	UTILITIES	1,088.00	19,750	15,537.56		
	619-45220-42935	BID TAX	636.00	3,800	3,050.00		
	621-44600-42500	REPAIRS & MAINTENANCE	32.50	1,500	1,117.89		
	621-44600-42600	SUPPLIES	1,290.21	23,500	13,101.87		
	621-44600-42640	UNIFORMS	2,695.60	4,500	721.64		
	621-44600-42800	UTILITIES	144.46	3,425	1,984.02		
	700-45300-42900	BID DEPOSITS	2,000.00	0	17,500.00-	Y	
**	2024-2025 YEAR TOTALS	**	2,136,199.55				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	356.71
101-1210	MAYOR'S OFFICE	478.47
101-1220	CITY ADMINISTRATOR	47.50
101-1410	ATTORNEY'S OFFICE	921.50
101-1420	FINANCE	221.95

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1440	HUMAN RESOURCES	1,247.29
101-1460	INSURANCE & BONDS	3,151.70
101-1920	MUNICIPAL BUILDINGS	5,921.33
101-1935	INFORMATION TECHNOLOGY	18,489.14
101-2110	POLICE DEPARTMENT	4,837.16
101-2130	TRAFFIC DEPARTMENT	62,495.29
101-2200	FIRE DEPARTMENT	6,023.06
101-3100	STREET DEPARTMENT	8,527.79
101-3110	PUBLIC WORKS ADMIN	1,551.77
101-3120	STREET & SIDEWALK CONST	291,413.00
101-3150	STORM DRAINAGE	8,629.20
101-3700	CEMETERY	71.68
101-4120	ANIMAL CONTROL	1,021.86
101-5500	LIBRARY	6,951.83

101 TOTAL	GENERAL	422,358.23
201-5110	RECREATION & AQUATICS	19,580.50
201-5140	RECREATION CENTER	11,451.75
201-5160	SPORTS COMPLEXES	16,191.62
201-5165	CADWELL CONCESSIONS	9,446.09
201-5210	PARKS	3,404.06
201-5220	SUPERVISION	49.15

201 TOTAL	PARK FUND	60,123.17
202-5650	CORN PALACE	22,246.55

202 TOTAL	CORN PALACE FUND	22,246.55
203-5220	LAKE	124,303.88
203-7000	DEBT SERVICE	660.00

203 TOTAL	LAKE MITCHELL	124,963.88
209-6530	** INVALID DEPT **	700.00

209 TOTAL	BUSINESS IMPROV DIST #4	700.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
211-6311	ENTERTAINMENT TAX	20,800.00

211 TOTAL	ENTERTAINMENT TAX	20,800.00
214-3500	E-911	304.12

214 TOTAL	E-911 EMERGENCY	304.12
218-5150	PALACE TRANSIT	1,845.80
218-5180	JVCC	3,350.72

218 TOTAL	COMMUNITY SERVICES	5,196.52
219-5140	NUTRITION	8,505.87

219 TOTAL	NUTRITION	8,505.87
230-3500	AIRPORT	1,381.58

230 TOTAL	AIRPORT	1,381.58
602-3330	WATER TREATMENT PLANT	75,597.24
602-3340	WATER DISTRIBUTION	1,029,147.97

602 TOTAL	WATER	1,104,745.21
604-3200	WASTE WATER TREATMENT	334,413.61
604-3210	WASTE WATER IND PRETREAT	422.19
604-3250	WASTE WATER COLLECTION	15,222.39

604 TOTAL	SEWER	350,058.19
612-3220	RECYCLING PROGRAM	418.00
612-3230	WASTE COLLECTION	85.67
612-3240	LANDFILL	6,383.88

612 TOTAL	SANITATION	6,887.55

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
614-5250	GOLF COURSE	41.91

614 TOTAL	GOLF COURSE	41.91
619-5220	CAMPGROUND	1,724.00

619 TOTAL	CAMPGROUND	1,724.00
621-4600	EMS	4,162.77

621 TOTAL	EMERGENCY MEDICAL SERVICE	4,162.77
700-5300	AGENCY FUNDS	2,000.00

700 TOTAL	AGENCY FUNDS	2,000.00

** TOTAL **		2,136,199.55

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
E01 5311-FY18/19	CDLDUE CDL/Dues	233.00
	GASUP Garage Supplies	882.28
	MAINT Maintenance/Repairs	295.55
	OFFSUP Office Supplies	23.94
	OFFUT Office Utilities	50.31
	SHAH Tablet/Radio Contract	360.72
	** PROJECT E01 TOTAL **	1,845.80
H01 SPORTS COMPLEX EQUIPMENT	42500 REPAIR/MAINTENANCE	1,406.54
	** PROJECT H01 TOTAL **	1,406.54
H02 CADWELL STADIUM	42800 UTILITIES	584.81
	** PROJECT H02 TOTAL **	584.81
H03 OLD SOCCER FIELDS	42800 UTILITIES	91.83
	** PROJECT H03 TOTAL **	91.83

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H04 BASEBALL	42500	REPAIR/MAINTENANCE	19.00
	42600	SUPPLIES/MATERIALS	141.67
		** PROJECT H04 TOTAL **	160.67
H05 SOFTBALL	42500	REPAIR/MAINTENANCE	2,171.82
	42600	SUPPLIES/MATERIALS	557.20
	42800	UTILITIES	422.70
		** PROJECT H05 TOTAL **	3,151.72
H06 ARENA-NORTH RINK	42600	SUPPLIES-MATERIALS	49.98
		** PROJECT H06 TOTAL **	49.98
H07 PEPSI COMPLEX	42500	REPAIR/MAINTENANCE	2,135.99
	42600	SUPPLIES/MATERIALS	379.17
	42800	UTILITIES	390.10
		** PROJECT H07 TOTAL **	2,905.26
H10 MUNROE PARK	42600	SUPPLIES/MATERIALS	27.47
	42800	UTILITIES	12.00
		** PROJECT H10 TOTAL **	39.47
H13 ARENA-SOUTH RINK	42800	UTILITIES	1,286.78
		** PROJECT H13 TOTAL **	1,286.78
H15 LAK MITCHELL PUMP CADWELL	42800	UTILITIES	1,796.72
		** PROJECT H15 TOTAL **	1,796.72
H55 DRY RUN CREEK PARK	42800	UTILITIES	115.10
		** PROJECT H55 TOTAL **	115.10
H56 HITCHCOCK PARK	42800	UTILITIES	212.57
		** PROJECT H56 TOTAL **	212.57
H58 JENNEWEIN PARK	42800	UTILITIES	16.80
		** PROJECT H58 TOTAL **	16.80
H60 NORTHRIDGE PARK	42800	UTILITIES	8.25
		** PROJECT H60 TOTAL **	8.25
H61 PIONEER PARK	42800	UTILITIES	17.94
		** PROJECT H61 TOTAL **	17.94

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
H62 ROTARY PARK	42800 UTILITIES	15.05
	** PROJECT H62 TOTAL **	15.05
H63 VETERANS PARK	42850 UTILITES/VETERANS PARK	59.99
	** PROJECT H63 TOTAL **	59.99
H66 CAMP ARROYA	42800 UTILITIES	103.42
	** PROJECT H66 TOTAL **	103.42
H67 DAY CAMP	42800 UTILITIES	67.06
	** PROJECT H67 TOTAL **	67.06
H74 PUBLIC BEACH	42800 UTILITIES	66.32
	** PROJECT H74 TOTAL **	66.32
H76 SANDY BEACH	42800 UTILITIES	22.85
	** PROJECT H76 TOTAL **	22.85
H77 SPORTSMANS CLUB	42800 UTILITIES	45.90
	** PROJECT H77 TOTAL **	45.90
H79 LAKE PARK ACCESS AREAS	42800 UTILITIES	23.00
	** PROJECT H79 TOTAL **	23.00
H82 DOWNTOWN BEAUTIFCATION	42600 SUPPLIES/MATERIALS	2,486.20
	** PROJECT H82 TOTAL **	2,486.20
J02 INDOOR AQUATIC CTR	CHEMICAL CHEMICALS	2,526.50
	RM-ELEC REPAIR/MAINT-ELECTRICAL	332.83
	** PROJECT J02 TOTAL **	2,859.33
J03 REC CTR-WELLNESS/FITNESS	SM-PROGR SUPPLIES/MATERIAL-PROGRAMS	45.00
	** PROJECT J03 TOTAL **	45.00
J05 REC CTR CONCESSIONS	CONC SUP CONCESSION SUPPLY	450.39
	** PROJECT J05 TOTAL **	450.39
J06 REC CTR-GENERAL BLDG	RM-HVAC REPAIR/MAINT-HVAC	211.60
	RM-PLUMB REPAIR/MAINT-PLUMBING	362.25
	SM-GENER SUPPLIES/MATERIAL-GENERAL	395.21

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
	SM-JANIT SUPPLIES/MATERIAL-JANITORIAL	21.99
	SM-OFFIC SUPPLIES/MATERIAL-OFFICE	294.71
	** PROJECT J06 TOTAL **	1,285.76
J08 REC CTR PUBLISHING	GENERAL PUBLISHING-GENERAL	74.80
	ICAN PUBLISHING-ICAN	725.00
	KMIT PUBLISHING-KMIT	939.10
	MIDCO PUBLISHING-MIDCO	1,494.00
	** PROJECT J08 TOTAL **	3,232.90
J09 REC CTR UTILITIES	ELE/GAS UTILITIES-ELECTRIC/GAS	3,466.07
	TV UTILITIES-TV	111.80
	** PROJECT J09 TOTAL **	3,577.87
J50 OUTDOOR AQUATIC CENTER	CHEM CHEMICALS	7,369.78
	CONCESS CONCESSIONS	9,763.69
	RM-EQUIP REPAIR/MAINT-EQUIPMENT	780.98
	RM-GENER REPAIR/MAINT-GENERAL	223.47
	SM-GENER SUPPLIES/MATERIAL-GENERAL	30.75
	SM-LIFEG SUPPLIES/MATERIAL-LIFEGRD SUPP	285.72
	SM-OFFIC SUPPLIES/MATERIAL-OFFICE	36.98
	** PROJECT J50 TOTAL **	18,491.37
J51 P&A YOUTH PROGRAMS	SM-PROGR SUPPLIES/MATERIAL-PROGRAMS	1,086.81
	** PROJECT J51 TOTAL **	1,086.81
X04 DECORATING	42600 SUPPLIES	384.20
	** PROJECT X04 TOTAL **	384.20

1 ERROR

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Zion Lutheran Church-Variance Permit		
Explanation/Background of Agenda Item Requested:	Zion Lutheran Church has applied for a Variance Permit for maximum total square feet of signage of 40 square feet vs 16 square feet. This is located at 601, 605 and 611 E 4th Ave (620 E 3rd Ave existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District. Planning Commission motioned to recommend approval; 5 aye, 1 nay and 1 absent. Motion carried. See Planning Commission Unsigned Minutes 06-10-24.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *\$250 application fee due with the application.*

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** *\$150 application fee due with application.*

- Description of Variance: Variance permit for maximum total square feet of signage of 40 square feet vs 16 square feet.
- Description of Hardship: [Click or tap here to enter text.](#)

☐ **Conditional Use Permit** *\$150 application fee due with application*

- Description of Conditional Use: [Click or tap here to enter text.](#)

☐ **Plat Application** *\$100 application fee due with application*

This Application is for the following described real property:

Legal Description: Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota

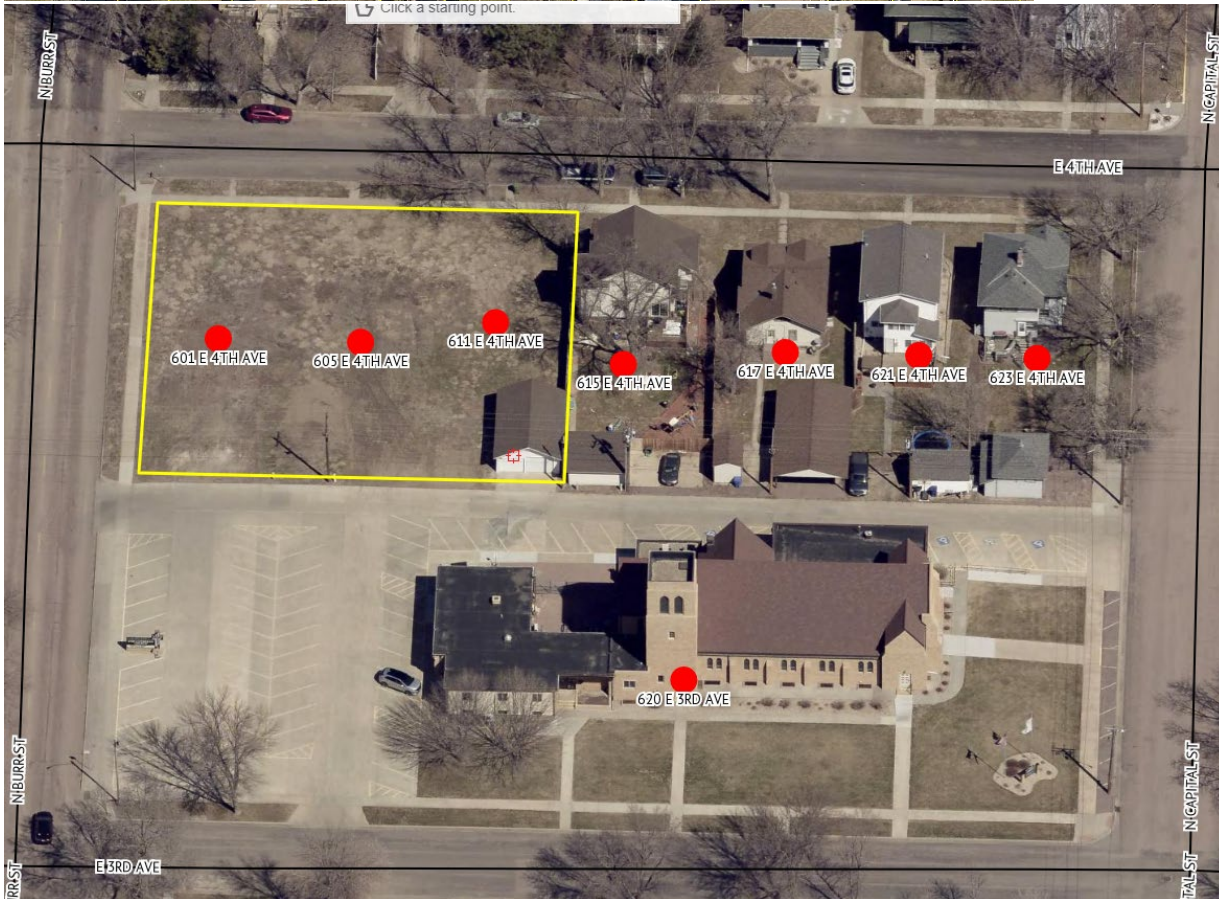
Property Address: 620 E 3rd Ave, Mitchell, SD 57301

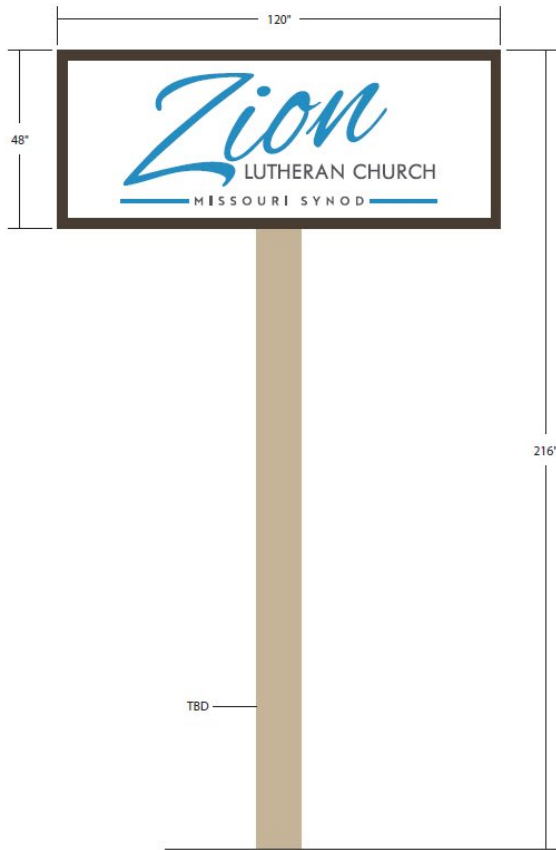
Dated this 20 **of** May , 2024.

APPLICANT

Zion Lutheran Church
OWNER

Eric Schramm
Contact Info: Eric
Date: 2024.05.20
12:28:37-05'00'





NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Zion Lutheran Church has applied for a Variance Permit for maximum total square feet of signage of 40 square feet vs 16 square feet. This is located at 601, 605 and 611 E 4th Ave (620 E 3rd Ave existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, June 10, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, June 17, 2024 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 22nd day of May, 2024.

Michelle Bathke

FINANCE OFFICER

Publish once: 29th day of May, 2024

Approximate Cost:

Zion Lutheran Church
620 E 3rd Ave
Mitchell, SD 57301

Barbara Schlaffman
512 E 4th Ave
Mitchell, SD 57301

Kyle Milekovich
516 E 4th Ave
Mitchell, SD 57301

Mid Dakota Properties III LLC
817 N Sanborn Blvd
Mitchell, SD 57301

Bradley & Karol Ciavarella
600 E 4th Ave
Mitchell, SD 57301

SP & Charlotte Nicolaisen
608 E 4th Ave
Mitchell, SD 57301

Larae Husmann
612 E 4th Ave
Mitchell, SD 57301

Patrick Haines
Shi Hai Hui
620 E 4th Ave
Mitchell, SD 57301

Michael & Paula Pecenka
624 E 4th Ave
Mitchell, SD 57301

Andrew & Jennifer Everson
700 E 4th Ave
Mitchell, SD 57301

Dean & Karen Hougland
515 E 4th Ave
Mitchell, SD 57301

Daniel & Cheryl Perfili
521 E 4th Ave
Mitchell, SD 57301

Shannon & Beth Sandoval
615 E 4th Ave
Mitchell, SD 57301

Nathan & Angela Putnam
617 E 4th Ave
Mitchell, SD 57301

Luann Hardie
623 E 4th Ave
Mitchell, SD 57301

Dwayne Tegels
Ruth McCaffery
124 Golden Autumn Dr
Dahlonega, GA 30533

Nicole Koch
508 E 3rd Ave
Mitchell, SD 57301

Cheryl Hohn
510 E 3rd Ave
Mitchell, SD 57301

Dennis & Kathy Bruske
516 E 3rd Ave
Mitchell, SD 57301

Richard Moe
Dawn Strand
522 E 3rd Ave
Mitchell, SD 57301

Michael Harvey
26521 414th Ave
Mitchell, SD 57301

Mark Vance
9009 Levant Ct
Elk Grove, CA 95758

Jason & Tamara Styer
601 E 3rd Ave
Mitchell, SD 57301

Christian Fossum
605 E 3rd Ave
Mitchell, SD 57301

Bruce & Arlen Buschbach
8011 E Linvale Pl
Denver, CO 80231

Jaun Whitley
Sawyer Gibson
613 E 3rd Ave
Mitchell, SD 57301

Krogman Construction LLC
621 E 3rd Ave
Mitchell, SD 57301

Derrick & Melissa Krogman
623 E 3rd Ave
Mitchell, SD 57301

Michael Horton
701 E 3rd Ave
Mitchell, SD 57301

Sarah Comp
618 E 4th Ave
Mitchell, SD 57301

May 29, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Zion Lutheran Church has applied for a Variance Permit for maximum total square feet of signage of 40 square feet vs 16 square feet. This is located at 601, 605 and 611 E 4th Ave (620 E 3rd Ave existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, June 10, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, June 17, 2024 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We Michael J Norton
OWNER
701 E 3 Ave
ADDRESS
✓ APPROVE
____ DISAPPROVE

COMMENTS:

May 29, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Zion Lutheran Church has applied for a Variance Permit for maximum total square feet of signage of 40 square feet vs 16 square feet. This is located at 601, 605 and 611 E 4th Ave (620 E 3rd Ave existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, June 10, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, June 17, 2024 at 6:00 P.M., all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We Destiny Rohrer
OWNER
522 E 4th

ADDRESS

X

APPROVE

Let's go Mitchell!!

DISAPPROVE

COMMENTS:

Outside expectations

May 29, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Zion Lutheran Church has applied for a Variance Permit for maximum total square feet of signage of 40 square feet vs 16 square feet. This is located at 601, 605 and 611 E 4th Ave (620 E 3rd Ave existing church address), legally described as Lots 5-7, Block 32, Cooley & Guernsey Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, June 10, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, June 17, 2024 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We LaRae Husmann
OWNER
612 East 4th
ADDRESS

 APPROVE

✓ DISAPPROVE

COMMENTS:

I do not want a 40 sqft sign along 4th Street.
The road in front of my house was torn up
and several (one large one) pot holes were created.
Please have these leveled out.

Outside expectations

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Terry Rietveld-Variance Permit		
Explanation/Background of Agenda Item Requested:	Terry Rietveld has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located on the lot between 84 and 92 S Harmon Dr, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District. Planning Commission motioned to recommend approval; 6 aye, 0 nay and 1 absent. Motion carried. See Planning Commission Unsigned Minutes 06-10-24.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *\$250 application due with the application.*

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** *\$150 application fee due with application.*

- Description of Variance: 2,640 square feet total accessory buildings vs 2,000 square feet to construct a new 24' x 60' accessory building
- Description of Hardship: Tearing down existing 24' x 24' and building new shed to fit motor home.

☐ **Conditional Use Permit** *\$150 application fee due with application*

- Description of Conditional Use: [Click or tap here to enter text.](#)

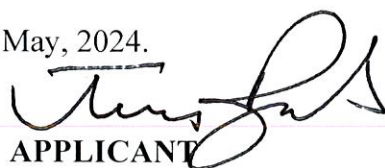
☐ **Plat Application** *\$100 application fee due with application*

This Application is for the following described real property:

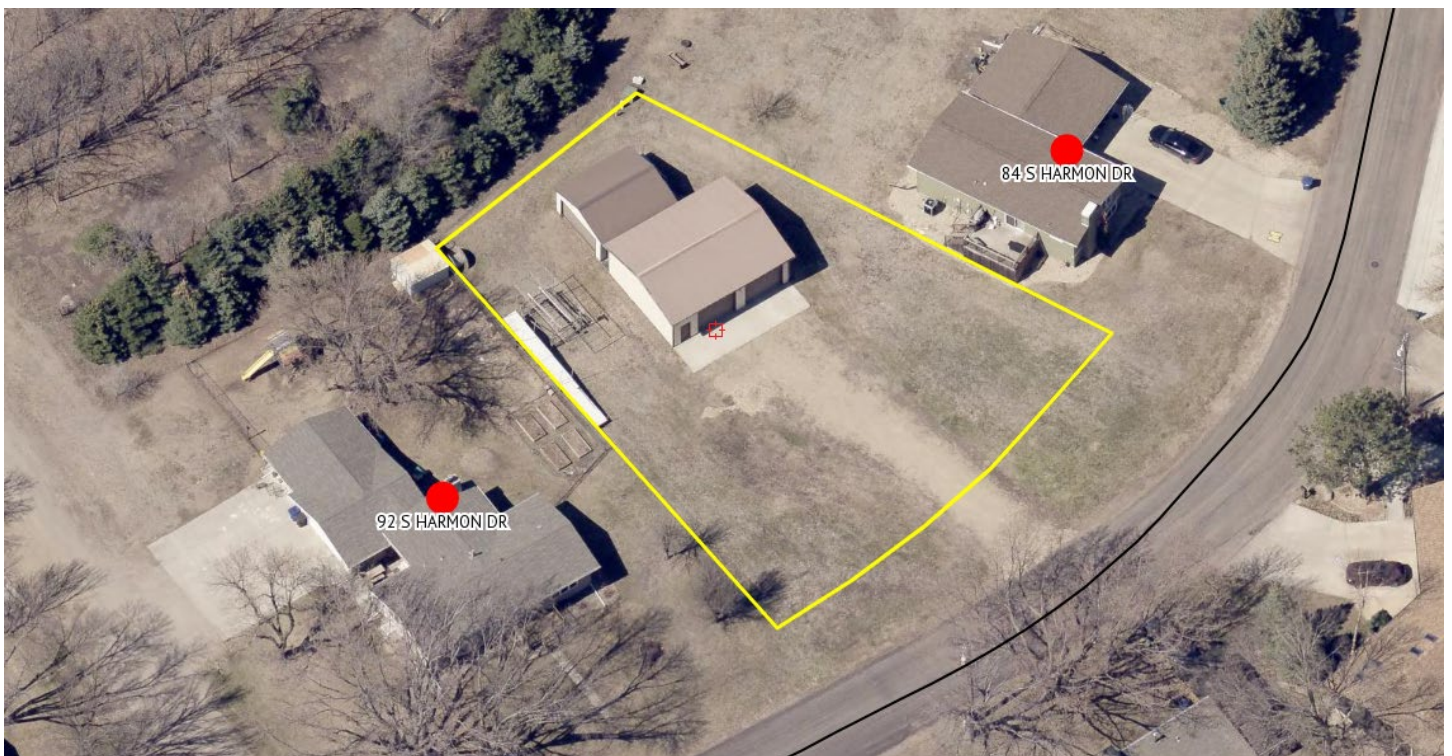
Legal Description: Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota

Property Address: Property between 84 S Harmon Dr and 92 S Harmon Drive

Dated this 22nd of May, 2024.


APPLICANT

Terry Rietveld
OWNER



NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Terry Rietveld has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located on the lot between 84 and 92 S Harmon Dr, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, June 10, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, June 17, 2024 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 22nd day of May, 2024.

Michelle Bathke

FINANCE OFFICER

Publish once: 29th day of May, 2024

Approximate Cost:

Terry & Frances Rietveld
95 S Harmon Dr
Mitchell, SD 57301

Austen Iverson
75 S Harmon Dr
Mitchell, SD 57301

Cary & Michelle Fredericksen
81 S Harmon Dr
Mitchell, SD 57301

Josh & Tonia Rozum
87 S Harmon Dr
Mitchell, SD 57301

Keith Gebhart
PO Box 234
Mitchell, SD 57301

Eugene & Janis Rezac Trust
93 S Harmon Dr
Mitchell, SD 57301

Cuban Family Trust
PO Box 181254
Coronado, CA 92178

Matthew & Darcie
84 S Harmon Dr
Mitchell, SD 57301

Christopher & Elizabeth Wieczorek
92 S Harmon Dr
Mitchell, SD 57301

Joel & Deb Owens
96 S Harmon Dr
Mitchell, SD 57301

Jeffrey & Mary Lanning Trust
96 S Harmon Dr
Mitchell, SD 57301

CJM Consulting Inc
3240 Maui Dr
Mitchell, SD 57301

May 29, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Terry Rietveld has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located on the lot between 84 and 92 S Harmon Dr, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, June 10, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, June 17, 2024 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We

Le SE & Mary Lanning
OWNER

76 S. Harmon Dr.
ADDRESS

☒

APPROVE

☐

DISAPPROVE

COMMENTS:

May 29, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Terry Rietveld has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located on the lot between 84 and 92 S Harmon Dr, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, June 10, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, June 17, 2024 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We Keith Gebhart
OWNER

ADDRESS

K APPROVE

____ DISAPPROVE

COMMENTS:

May 29, 2024

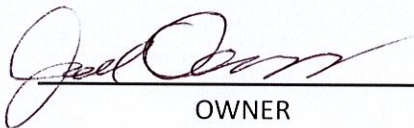
TO WHOM IT MAY CONCERN:

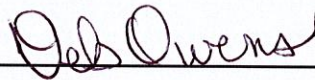
YOU ARE HEREBY NOTIFIED that Terry Rietveld has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located on the lot between 84 and 92 S Harmon Dr, legally described as Lot 2, Block 4, Indian Head Second Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned RL Lake Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing on this application on Monday, June 10, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, June 17, 2024 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We


OWNER



96 S. Harmon Drive

ADDRESS

☒ APPROVE

☐ DISAPPROVE

COMMENTS:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Arlen Schuh-Conditional Use Permit		
Explanation/Background of Agenda Item Requested:	Arlen Schuh has applied for a Conditional Use Permit for self-service storage facility with varying compartment sizes; located at 1910 N Foster St, legally described as W425' of N240.42' of Lot A-2 Ex S 105' all in Skyline Estates in the NW ¼ of Section 14, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned R4 High Density Residential District. Planning Commission motioned to recommend approval; 6 aye, 0 nay and 1 absent. Motion carried. See Planning Commission Unsigned Minutes 06-10-2024.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application fee due with the application.

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☐ **Variance** \$150 application fee due with application.

- Description of Variance: [Click or tap here to enter text.](#)
- Description of Hardship: [Click or tap here to enter text.](#)

☒ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: Self-service storage facility with varying compartment sizes.

☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

Legal Description: **W425' of N240.42' of Lot A-2 Ex S 105' of Skyline Estates in the NW ¼ of Section 14, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota**

Property Address: **1910 N Foster**

Dated this 21st of May, 2024.


APPLICANT

Arlen Schuh
OWNER



NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Arlen Schuh has applied for a conditional use permit for self-service storage facility with varying compartment sizes; located at 1910 N Foster St, legally described as W425' of N240.42' of Lot A-2 Ex S 105' all in Skyline Estates in the NW ¼ of Section 14, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, June 10, 2024, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, June 17, 2024 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 22nd day of May, 2024.

Michelle Bathke

FINANCE OFFICER

Publish once: 29th day of May, 2024

Approximate Cost:

Arlen Schuh
41280 Rock Creek Dr
Mitchell, SD 57301

Todd Mabee Revoc Living Trust
1344 NW Ithaca Ave
Unit 1
Bend, OR 97703

Maynard & Betty Heib
1725 Scenic Court Dr
Mitchell, SD 57301

Barnone63 LLLP
1700 Westview Dr
Mitchell, SD 57301

Mebius Holdings LLC
1700 N Foster St
Mitchell, SD 57301

Paul & Deborah Muth Living Trust
25279 Barber Pl
Mitchell, SD 57301

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 07-01-24		
Explanation/Background of Agenda Item Requested:	Tor Tovsland has applied for a Variance Permit for accessory buildings of 2,640 square feet vs 2,000 square feet to build a new accessory building of 1,440 square feet. This is located 1312 Roland Lane, legally described as Lot 3, Block 4, Firesteel Heights Subdivision, City of Mitchell, Davison County, South Dakota. The said real property is zoned R3 Medium Density Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application fee due with the application.

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** \$150 application fee due with application.

- Description of Variance: variance Permit for accessory buildings of 2,484 square feet vs 2,000 square feet to build a new detached accessory building of 1,350 square feet.
- Description of Hardship: Would like more space to work on his own vehicles.

☐ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: [Click or tap here to enter text.](#)

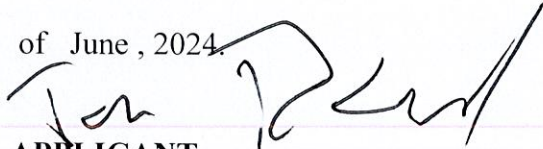
☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

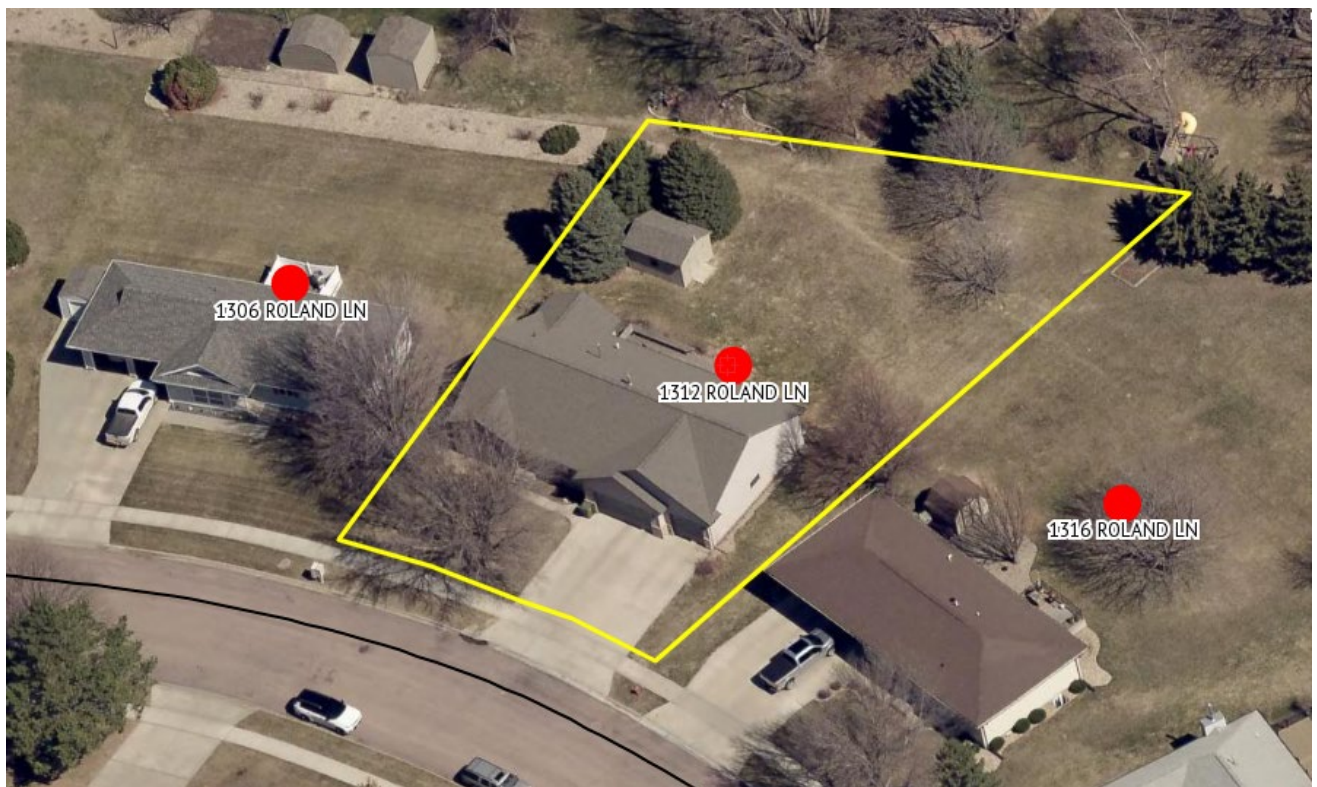
Legal Description: Lot 3, Block 4, Firesteel Heights Subdivision, City of Mitchell, Davison County, South Dakota.

Property Address: 1312 Roland Lane

Dated this 4th **of** June, 2024.


APPLICANT

Tor & Karen Tovsland
OWNER



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 07-01-24		
Explanation/Background of Agenda Item Requested:	Mike Royston has applied for a Variance Permit for a front yard setback of 17' vs 25' to build a 16' x 26' attached garage. This is located 412 S Iowa St, legally described as Lot 9A and S 20' of Lot 10A, Block 22, Rail Road Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *\$250 application due with the application.*

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** *\$150 application fee due with application.*

- Description of Variance: Front yard setback of 17' vs 25' to build an attached garage.
- Description of Hardship: House sets at 23' from setback currently and would to build an attached 16' x 26' garage that would set 6' in front of the existing house so as to not lose the only window on the north side of the house.

☐ **Conditional Use Permit** *\$150 application fee due with application*

- Description of Conditional Use: [Click or tap here to enter text.](#)

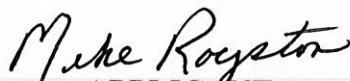
☐ **Plat Application** *\$100 application fee due with application*

This Application is for the following described real property:

Legal Description: Lot 9A & S 20' of Lot 10A, Rail Road Addition, City of Mitchell, Davison County, South Dakota.

Property Address: 412 S Iowa St

Dated this 5th **of** June, 2024.


APPLICANT

Denise & Michael Royston
OWNER



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Set Date for Board of Adjustment Hearing 07-01-24		
Explanation/Background of Agenda Item Requested:	Angie Moon has applied for a Conditional Use Permit to operate a Family Residential Daycare; located at 1024 Palmer Place, legally described as Lot 2 & W 13' of Lot 3, Block 1, Cedar Heights Subdivision, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single Family Residential District		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application fee due with the application.

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☐ **Variance** \$150 application fee due with application.

- Description of Variance: [Click or tap here to enter text.](#)
- Description of Hardship: [Click or tap here to enter text.](#)

☒ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: Family Residential Daycare.

☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

Legal Description: Lot 2 & W 13' of Lot 3, Block 1, Cedar Heights Subdivision, City of Mitchell, Davison County, South Dakota

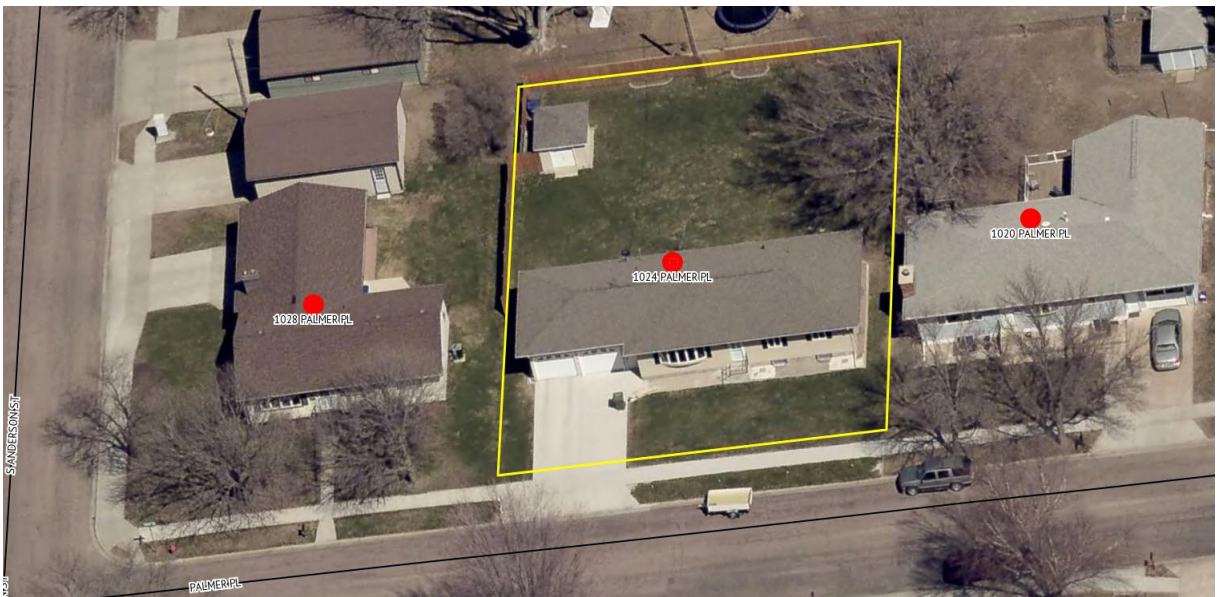
Property Address: **1024 Palmer Place**

Dated this 29th of May, 2024.

APPLICANT

A handwritten signature in blue ink, appearing to read "Angie Moon", is written over a horizontal blue line. To the left of the signature, there is a small, stylized mark that looks like a cross or a star.

Darrel & Lois Docken (current)-Angie Moon-Purchase Agreement
OWNER



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on the following Alcohol License Applications		
Explanation/Background of Agenda Item Requested:	a. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall on July 6, 2024 for a Wedding. b. On the application of the Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall on July 27, 2024 for a fundraiser. c. On the application of the Corn Palace Stampede Inc. for a Special Event Liquor License located at 6320 North Ohlman Street on July 18-21, 2024 for the Corn Palace Stampede Rodeo All required documents have been submitted.		

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License 7-6-24 Biskeborn wedding

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

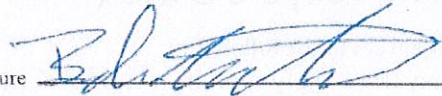
Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 5/21/24 Print Name Brendon Manchester Signature 

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Firefighter/Paramedic</u>
<u>Matt Buzenza</u>	<u>Treasurer</u>	<u>40692 Sunrise Dr, Mitchell, SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell, SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Shrine Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-4724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License 7-27-24 Don Curtis
Fundraiser

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MH Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 5/21/24 Print Name Brendan Manchester Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shrine Club

Address of office and principal place of business of corporation/partnership/LP/LLC 112 E 5th Ave, Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Brandon Manchester</u>	<u>Board Member</u>	<u>28 Charles St Mitchell, SD</u>	<u>Fire Fighter / Paramedic</u>
<u>Matt Buenza</u>	<u>Treasurer</u>	<u>40692 Sunrise Dr, Mitchell SD</u>	<u>CPA</u>
<u>James D Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave, Mitchell SD</u>	<u>Attorney</u>
<u>Jeremy McNary</u>	<u>Building Supervisor</u>	<u>1029 E 2nd Ave, Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D Taylor PC Law Office, 520 N Lawler Suite 100,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Stampede Rodeo
P.O. Box 177
Mitchell SD 57301

Owner's Telephone #: 605-770-7454

B. Business Name and Address

Same Corn Palace Stampede Rodeo
6320 N. Sherman Street
Mitchell SD 57301

Business Telephone #: _____

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☒ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Special Event Corn Palace Stampede Rodeo

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

The East 1/2 of the Southeast 1/4 of Section 32, Township 104 N, Range 60 West of the 5th P.M. except Irregular Tract 1 all in Davison County SD.

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 5-23-24 Print Name David Emmert Signature David Emmert

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____. Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC Corn Palace Stampede Rodeo

Address of office and principal place of business of corporation/partnership/LP/LLC _____

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Jim Mistimins	Chairman	420 Nathan Ave Mitchell	State Attorney
Tonya Forch	Secretary	40707 296th St. Mitchell	Book Keeper
Matt Zens	Treasurer	40925 296th St. Mitchell	DWU Teacher

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
------	--

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

Karen Schultz

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date

David Emmert 5-23-2024

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A		
Agenda Item:	Action to Approve Special Event Permit Application For Mitchell Open Disc Golf Tournament on Saturday, July 20, 2024		
Explanation/Background of Agenda Item Requested:	The Mitchell Open Disc Golf Tournament is requesting a Special Event Permit for Saturday, July 20th, 2024, from 8:00 AM until 4:00 PM. The Mitchell Open Disc Golf Tournament is being held at Dry Run Creek Disc Golf Course where they are expecting between 30–90 players. This event is open to the public, vendor and/or participant fees are required, and the event is being held within a City park (Dry Run Creek). Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following from 8:00 AM to 4:00 PM on Saturday, July 20th: • Dry Run Creek Disc Golf Course Closure (\$300 fee) * Cary Muilenburg is requesting that the City Council waive the Dry Run Creek Disc Golf Course Closure fee of \$300. The Mitchell Open Disc Golf Tournament is only requesting the closure of the Dry Run Creek Disc Golf Course. For those using the walking path during the tournament, there will be signs posted communicating that a disc golf tournament is in progress and watch for flying discs. Please reference the attached Dry Run Creek Disc Golf Course Closure Map for further information. Cary Muilenburg will submit the Certificate of Liability Insurance Form once it becomes available. *Approval of the submitted Special Event Permit Application will be contingent upon receipt of the Certificate of Liability Insurance Form prior to the day of the tournament. Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.		

Print**Special Event Permit Application - Submission #3543****Date Submitted: 6/7/2024**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event. Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

2024 Mitchell Open Disc Golf Tournament

Event Date:*

7/20/2024

—

Event Hours:*

08:00 AM

—

04:00 PM

Permit(s) & License(s) requests included in this application:*

- ☐ Street Closure(s) (\$200 Fee)
- ☐ Parking Lot Closure(s) (\$200 Fee - waived if also requesting street closure)
- ☐ Parade Permit - with escort & closures (\$250 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☒ Noise Permit
- ☐ Fireworks Permit (\$50 Fee)
- ☐ Special Event Liquor License (\$500 Fee)
- ☐ Consumption Permit (\$500 Fee)

☒ Dry Run Creek Disc Golf Course Closure (\$300 Fee)

*Special Event Permit fee(s) need(s) to be RECEIVED by the City of Mitchell by the day of event to ensure final approval of Special Event Permit.

Time Requested for Street Closure(s)

 —

Time Requested for Parking Lot Closure(s)

 —

Event Information:

Overall Event Description:*

2 round disc golf tournament being held at Dry Run Creek. We will have anywhere from 30 to 90 players. We are not asking to shut down the entire park, just the disc golf course. We do not need to shut down the skate park, walking path or baseball field. For the walking path, we will have signs up warning people that disc golf tournament in progress and watch for flying discs.

We are asking to wave the \$300 special event fee.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☒ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

30 to 90

Name of Group Sponsoring the Event:*

No event sponsor

Is your organization a "Tax Exempt", non profit organization?*

- ☐ yes (please attach 501C Exemption Letter)
- ☒ no

501C Exemption Letter Attachment

No file chosen

Event Application Contact Person:*

Cary Muilenburg

Contact Person's Email:*

irish_87@hotmail.com

Phone Number: *

605-838-9513

Day of Event Contact Person:*

Cary Muilenburg

Contact Person's Email:*

irish_87@hotmail.com

Phone Number:*

605-838-9513

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

Dry Run Creek Disc Golf Course

This event will include the use of:

* Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☐ Picnic Table Rentals (\$25/each/day- Park & Rec Fee)
- ☐ Bleacher Rentals (\$35/each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Players will park in the parking lot and on the near by roads.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?*

- ☐ Yes
☒ No

What time will sound amplification be used?

—

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
☒ No

When will sound checks be preformed?

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

Time of Display

 —

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance Requirements

Insurance for your event is **REQUIRED** before final permit approval.

Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence. Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 Liquor Liability Insurance is required per occurrence. Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an additional insured. Insurance coverage must be maintained for the duration of this event.

I have the following coverage(s) and attached a copy of the Certificate(s) showing the City of Mitchell as an additional insured as REQUIRED above.*

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company*

Agent's Name

Policy Number**Phone Number**

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

I am attaching the following items:

- ☐ Parade Route Map
- ☐ Street or Parking Lot Closure Map
- ☐ Event Map
- ☐ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Additional Document(s)

Parade Route Map Attachment

Choose File No file chosen

Street or Parking Lot Closure Map Attachment

Choose File No file chosen

Event Map Attachment

Choose File No file chosen

Certificate of Liability Insurance Attachment

Choose File No file chosen

Certificate of Liquor Liability Insurance Attachment

Choose File No file chosen

Additional Document

Choose File No file chosen

Additional Document

Choose File No file chosen

Action of City Council _____

Finance Officer

Mayor
(Seal)

Date Approved: _____

Amount of Fees Paid: _____



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - PD		
Agenda Item:	Action to Approve Special Event Permit Application For The 437 Project on Saturday, September 21, 2024		
Explanation/Background of Agenda Item Requested:	The 437 Project is requesting a Special Event Permit for Saturday, September 21st, 2024, from 2:00 PM until 3:00 PM. The 437 Project was born of a passion for bolstering both physical and mental wellness, and often overlooked connections between the two. In 2024, The 437 Project will run 437 miles across the state of South Dakota, raising funds to support the Helpline Center. The event is open to the public and will be held in a City Park or Facility (Corn Palace Plaza). Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parade Permit - with escort & closure (\$250 fee) * The 437 Project is requesting that City Council waive the Special Event Permit fee because we are a nonprofit and the impact our organization has on individuals/residents not only in Mitchell, but throughout the state of South Dakota. The 437 Project will run through Mitchell on Saturday, September 21st at approximately 2:00 PM, coming into Mitchell on Highway 37 from the north and making an hour-long stop at the Corn Palace from approximately 2:00 PM until 3:00 PM. They request a police escort once the runner turns onto Highway 37 and travels south into Mitchell. The runner will turn east on E. 7th Ave. then back south on N. Lawler St. where they will park their RVs and SUVs in the coned areas on N. Lawler St. Then a police escort will be needed once they leave the Corn Palace and take N. Lawler St. to 1st. Ave to Burr St. then east out of Mitchell on Highway 38. They will have an SUV and RV following the runner with an amber light, as well as signs on those vehicles letting upcoming and oncoming traffic aware of the runner. Also, the runner will be wearing a reflective vest along the route. * The Corn Palace suggests the use of temporary cones to block off the area(s) behind the Corn Palace, on Lawler St. where the RVs and SUVs will park, rather than a street closure for an hour. Please reference the attached Route Map and RV-SUV Parking Map for further information.		

Staff recommends City Council approval of the requested Special Event Permit as outlined in the Special Event Permit Application.

Print**Special Event Permit Application - Submission #3525****Date Submitted: 5/8/2024**

Special Event Permit Application

Events that are open to the general public and take place within the public right-of-way; require closure of streets or parking lots, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process. Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event. To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted no later than forty-five (45) days before your event. Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

The 437 Project

Event Date:*

9/21/2024

—

9/21/2024

Event Hours:*

02:00 PM

—

03:00 PM

Permit(s) & License(s) requests included in this application:*

- ☒ Street Closure(s) (\$200 Fee)
- ☐ Parking Lot Closure(s) (\$200 Fee - waived if also requesting street closure)
- ☒ Parade Permit - with escort & closures (\$250 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Noise Permit
- ☒ Fireworks Permit (\$50 Fee)
- ☐ Special Event Liquor License (\$500 Fee)
- ☐ Consumption Permit (\$500 Fee)

*Special Event Permit fee(s) need(s) to be RECEIVED by the City of Mitchell by the day of event to ensure final approval of Special Event Permit.

Time Requested for Street Closure(s)

 —

Time Requested for Parking Lot Closure(s)

 —

Event Information:

Overall Event Description:*

The 437 Project was born of a passion for bolstering both physical and mental wellness and the often overlooked connection between the two. In 2024, The 437 Project will run 437 miles across the state of South Dakota, raising funds to support the Helpline Center.

The Helpline Center is the only accredited suicide crisis center in the state of South Dakota. It serves thousands of people each year by organizing local agency volunteers and offering hope to individuals with thoughts of suicide.

This group of twelve runners is made up of community leaders who will stop at nothing to influence and create positive change in the Mount Rushmore State. On Thursday, September 19th, runners will depart from the west side of the state to begin the 437 mile relay-style journey. Tackling the ever-changing South Dakota weather and terrain, runners will connect with communities as they raise funds and awareness for this initiative, finishing in Sioux Falls on Sunday, September 22nd.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

Name of Group Sponsoring the Event:*

Is your organization a "Tax Exempt", non profit organization?*

- ☒ yes (please attach 501C Exemption Letter)
- ☐ no

501C Exemption Letter Attachment

501(c)3 Designation Letter.pdf

Event Application Contact Person:*

Lexi Knutson

Contact Person's Email:*

Info@the437project.org

Phone Number: *

2533 53362

Day of Event Contact Person:*

Kim Chanthalakeo

Contact Person's Email:*

Kim.Chanthalakeo@helplinecenter.org

Phone Number:*

6054500724

Facility Use, Route Map, and Impacted Areas

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

We will arrive at the backside of the Corn Palace on Lawler St. and park our RVs and SUVs in the designated area that will be coned off for the formal event. We plan to use the A/V at the Corn Palace and have appreciated the Corn Palace being lit up in blue and yellow in the past.

Please reference the attached route map and RV-SUV parking map.

We are requesting that City Council waive the Special Event Permit fee for the Parade Permit with Escort & Closures because we are a nonprofit and the impact our organization has to individuals/residents not only in Mitchell, but throughout the state of South Dakota.

This event will include the use of:

* Please reserve any item(s) selected below and submit fee to the respective City Department along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☐ City Facility or Other City Building
- ☒ Picnic Table Rentals (\$25/each/day- Park & Rec Fee)
- ☐ Bleacher Rentals (\$35/each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

Coming in off of Highway 37 and running through town past the Corn Palace. The runners will be running on highway 37 into Mitchell and be stopping at the corn palace at approx. 2:00 PM and stay there until 3:00 PM. They will then need a escort out of town as they continue on through town.

We will have a SUV and RV following the runner with amber lights as well as a sign on vehicles. Portable signage will be dropped every 10 miles (see below):

Collapsible sign: Runners Next 10 Miles
Size 48"

Sign on back of SUV & RV: Runners Ahead/Use Caution
Size 24" by 48"

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchell.org/specialevents

Will Sound Amplification be used?*

- ☐ Yes
☒ No

What time will sound amplification be used?

—

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
☒ No

When will sound checks be preformed?

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below. Fireworks permits require that the applicant provide a copy of a certificate of liability insurance coverage with a \$1,000,000 per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

Time of Display

—

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance Requirements

Insurance for your event is **REQUIRED** before final permit approval. Special Events: you will need \$1,000,000 commercial general liability insurance. Liquor liability insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental. A minimum of \$500,000 liquor liability is required. Fireworks Permits require \$1,000,000 of liability insurance per occurrence. All required insurance must name the "City of Mitchell, its officers, employees, and agents" as an **additional insured**. Insurance coverage must be maintained for the duration of this event.

I have the following coverage(s) and attached a copy of the Certificate(s) showing the City of Mitchell as an additional insured as REQUIRED above.*

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability
- ☐ Special Event Liquor License: \$500,000 per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability

Name of Insurance Company*

McKinneyOlson Insurance

Agent's Name

Lori Hilmoe

Policy Number

Phone Number

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Lexi Knutson on behalf of The 437 Project

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Lexi Knutson on behalf of The 437 Project

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Lexi Knutson on behalf of The 437 Project

I am attaching the following items:

- ☐ Parade Route Map
- ☒ Street or Parking Lot Closure Map
- ☒ Event Map
- ☒ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☒ Additional Document(s)

Parade Route Map Attachment

Choose File No file chosen

Street or Parking Lot Closure Map Attachment

Parking.pdf

Event Map Attachment

The 437 Project .pdf

Certificate of Liability Insurance Attachment

City of Mitchell (1).pdf

Certificate of Liquor Liability Insurance Attachment

Choose File No file chosen

Additional Document

437 Project runing permit (signed) (1).pdf

Additional Document

2024 - 437 runner schedule KM.pdf

Action of City Council _____

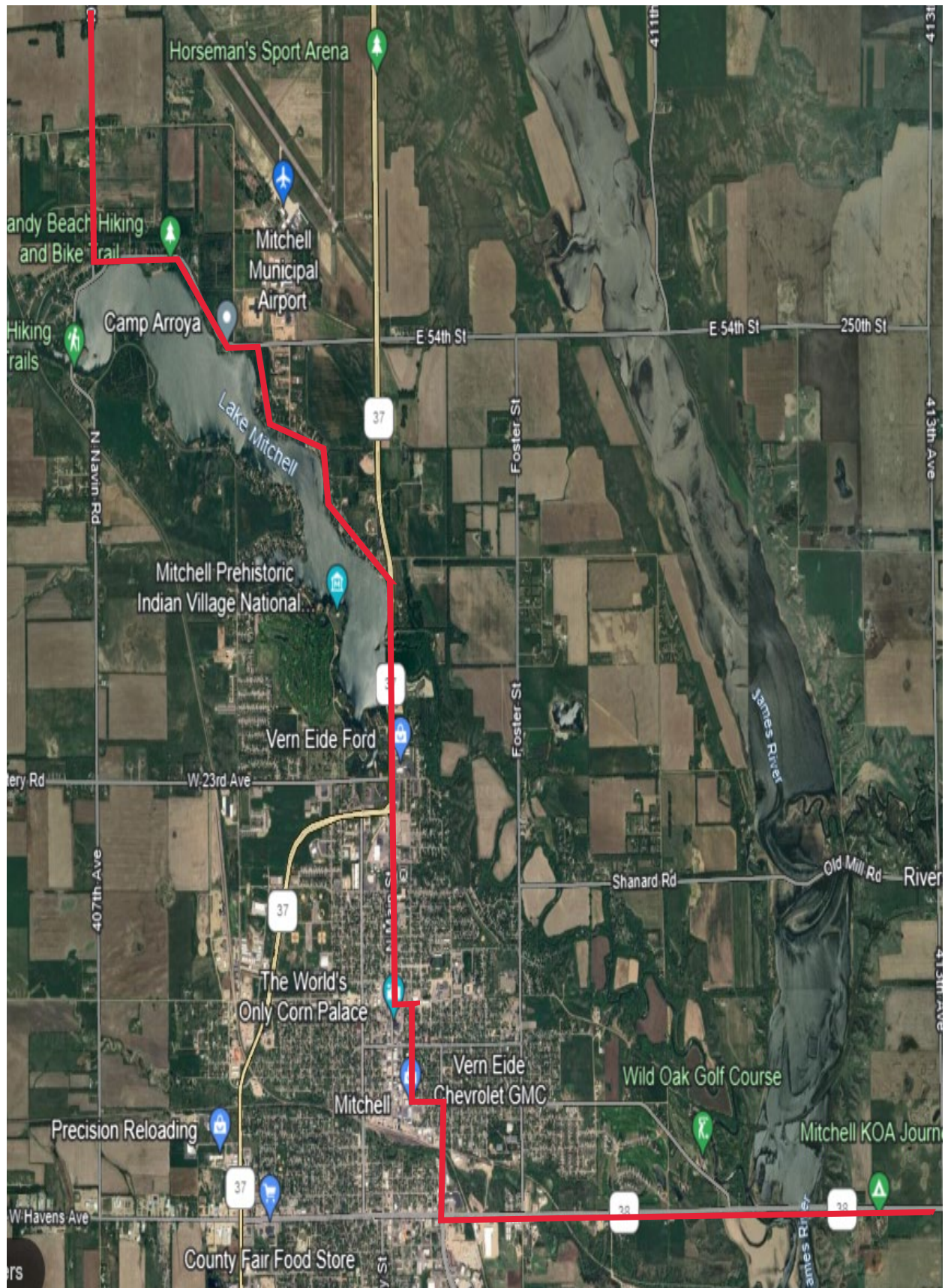
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____







By using this form you are agreeing to our terms of use. Please read:

DOT-295
(09/22)SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION
APPLICATION FOR PERMIT TO OCCUPY RIGHT-OF-WAYHighway No. 14, 34, 38, 9 County Lawrence Approximately 456 Miles ☐ N ☐ S ☒ E ☐ Wfrom (City or well-defined point) Spearfish Section _____ Township Rowena Range _____Description of Occupancy: September 19, 2024 will depart from SD state line (old Hwy 14) and begin their run east.Purpose of Occupancy: Runners will connect with communities to spread awareness for mental health & suicide preventionDuration of Occupancy: PERMANENT ☐ TEMPORARY ☒ If temporary, estimated date of removal or completion: 9/22/24

I, the undersigned, request permission to occupy public right-of-way at the above location and as shown on the attached layout sheet. In consideration for this permission, I agree to abide by all conditions as herein stated.

1. To furnish all materials, labor, incidentals and pay all costs involved with this occupancy including restoration of any damage to the roadway and right-of-way to equal or better conditions than existed prior to the occupancy covered by this permit.
2. To provide protection to highway traffic during occupancy by the use of proper signs, barricades, flagpersons and lights as prescribed in the "Manual of Uniform Traffic Control Devices."
3. To indemnify and hold the State of South Dakota, its Department of Transportation, its officers, agents and employees, harmless from and against any and all actions, suits, damages, liability or other proceedings of any kind or nature brought because of any injuries or damage received or sustained by any person or property on account of the use or occupancy of right-of-way designated in this application.

APPLICANT NAME (please print) Lexi Knutson on behalf of The 437 ProjectSIGNATURE Lexi Knutson DATE 3/7/2024ADDRESS 3817 S Elmwood Ave, Sioux Falls, SD 57105 PHONE 253-315-3362REPRESENTING The 437 Project / Helpline Center EMAIL info@the437project.org
(Name of Individual, Company, Organization, etc.)

To be completed by Department of Transportation

Project _____ Station _____ Milepost See Map Maintenance Unit See Map1. Prior to commencing occupancy and at completion of occupancy the applicant must notify Brian VanDam
at SDDOT - Sioux Falls Phone 605-941-4487 Email Brian.VanDam@state.sd.us2. Special Conditions See attachments

3. Failure to accomplish the occupancy in accordance with the provisions of this permit will automatically render this permit null and void and where applicable, constitute grounds for its removal and/or full restoration of the occupancy site all at the applicant's expense.

This permit to occupy the right-of-way is granted subject to all conditions as herein stated.

Harry Johnston 3/26/24
Area Engineer Date_____
Chief Bridge Engineer Date
(for Bridge Installations only)_____
Region Engineer Date

Sheet 1 of 2

PRINT FOR MAILING

CLEAR FORM



Runner/RV Schedule

	Runner Number	Runner Name	Pace	Runner Start	Runner Stop	Miles		MT Start	MT Stop	CT Start	CT Stop	Notes/Running Directions
Run 1	1	Martin Wennblom	7.50	SD State Line, Old Hwy 14	spearfish canyon golf club	13.5	Thurs	7:00 AM	8:41 AM	8:00 AM	9:41 AM	
	2	Mark Scharnberg	7.50	spearfish canyon golf club	Bullwackers Saloon and Steakhouse	14.3	Thurs	8:41 AM	10:28 AM	9:41 AM	11:28 AM	
	3	Lisa Larson	9.00	Bullwackers Saloon and Steakhouse	VA Medical Center	9.8	Thurs	10:28 AM	11:56 AM	11:28 AM	12:56 PM	
	4	Betsy Schuster	10.00	VA Medical Center	sd 34 / county hwy MC 7 Vale, SD	12.2	Thurs	11:56 AM	1:58 PM	12:56 PM	2:58 PM	rover1 can stay in RC with red runners; drops off red runners and takes blue group of runners ahead to Enning
	5	Dawn Marie Johnson	10.00	sd 34 / county hwy MC 7 Vale, SD	Hwy 34 and 145th Ave	7.2	Thurs	1:58 PM	3:10 PM	2:58 PM	4:10 PM	
	6	Carmen Peterson	8.00	Hwy 34 and 145th Ave (4mile rd)	County highway MC-19 / Hwy 34	9.7	Thurs	3:10 PM	4:28 PM	4:10 PM	5:28 PM	
	7	Susan Kornder	9.50	County highway MC-19 / Hwy 34	hwy 34/ county hwy MC-21	6.1	Thurs	4:28 PM	5:26 PM	5:28 PM	6:26 PM	
	8	Jon Buchanan	8.75	hwy 34/ county hwy MC-21	Post Office, Enning SD	14	Thurs	5:26 PM	7:28 PM	6:26 PM	8:28 PM	Crew 1 stops. Stay in enning for the night. Leave Enning to be on route by 530am (approx 1 hour drive)
	9	Dan Santella	9.00	Post Office, Enning SD	white owl community center	7	Thurs	7:28 PM	8:31 PM	8:28 PM	9:31 PM	about 1 hr drive from Sturgis to get to Enning; Crew 2 stays at hotel in Rapid City ALL day Thursday and arrives on route by 7pm (approx 1.5 hr drive)
	10	Jessica Rumpca	9.00	white owl community center	highway 34 and 191st ave, Dakota Township	9.5	Thurs	8:31 PM	9:57 PM	9:31 PM	10:57 PM	
	11	John Meyer	9.00	highway 34 and 191st ave, Dakota Township	Lakota Thrifty Mart Express C Store, Howes	14	Thurs	9:57 PM	12:03 AM	10:57 PM	1:03 AM	
	12	Lexie Warejcka	10.00	Lakota Thrifty Mart Express C Store, Howes		10	Fri	12:03 AM	1:43 AM	1:03 AM	2:43 AM	Rover2 brings blue runners from Enning to get on route; then takes green runners ahead to Pierre
Run 2	1	Martin Wennblom	7.50			10	Fri	1:43 AM	2:58 AM	2:43 AM	3:58 AM	**if we did split runners like this, the rover would have to be driving in the middle of the night.
	2	Mark Scharnberg	7.50			10	Fri	2:58 AM	4:13 AM	3:58 AM	5:13 AM	
	3	Lisa Larson	9.00			10	Fri	4:13 AM	5:43 AM	5:13 AM	6:43 AM	crew 2 + runners drive ahead to Pierre (35 miles); this crew will depart again and get on route directly following the Pierre event at 4pm
	4	Betsy Schuster	10.00			10	Fri	5:43 AM	7:23 AM	6:43 AM	8:23 AM	
	5	Dawn Marie Johnson	10.00		Hayes Lake State Access	8.9	Fri	7:23 AM	8:52 AM	8:23 AM	9:52 AM	
	6	Carmen Peterson	8.00	Hayes Lake State Access		9	Fri	8:52 AM	10:04 AM	9:52 AM	11:04 AM	
	7	Susan Kornder	9.50			9	Fri	10:04 AM	11:29 AM	11:04 AM	12:29 PM	
	8	Jon Buchanan	8.75			9	Fri	11:29 AM	12:48 PM	12:29 PM	1:48 PM	
	9	Dan Santella	9.00		SD State Capitol	9	Fri	12:48 PM	2:09 PM	1:48 PM	3:09 PM	Crew 1 stays in Pierre; leave around 1130pm to get on route at Lee's Corner by 1230am
				STOP	SD State Capitol					3:00 PM	4:00 PM	Pierre event 3:00-4:00PM
	10	Jessica Rumpca	9.00	highway 34 and SD State Capitol, Pierre	highway 34 and Nystrom Rd (300th Ave)	9.3	Fri			4:00 PM	5:23 PM	
	11	John Meyer	9.00	highway 34 and Nystrom Rd (300th	SDSU Dakota Lakes Research Station	8.7	Fri			5:23 PM	6:41 PM	Hwy 34
	12	Lexie Warejcka	9.50	SDSU Dakota Lakes Research Station	highway 34 and 316th ave	8.3	Fri			6:41 PM	8:00 PM	
Run 3	1	Martin Wennblom	7.50	highway 34 and 316th ave	highway 34 and 326th ave	10.4	Fri			8:00 PM	9:18 PM	Hwy 34
	2	Mark Scharnberg	7.50	highway 34 and 326th ave	Mac's Corner	10.6	Fri			9:18 PM	10:37 PM	Hwy 34
	3	Lisa Larson	9.00	Mac's Corner	highway 34 and bad nation rd	8	Fri			10:37 PM	11:49 PM	Hwy 34
	4	Betsy Schuster	10.00	highway 34 and bad nation rd	Lee's Corner	5.6	Fri/Sat			11:49 PM	12:45 AM	Hwy 34 Crew 2 drives ahead to Woonsocket (52 miles); stay in Woonsocket until caravan 1 arrives and crew 2 takes over from Woonsocket around 8:45am



Runner/RV Schedule

	5	Dawn Marie Johnson	10.00	Lee's Corner	prairie dog Ln	8.9	Sat			12:45 AM	2:14 AM	Hwy 34
	6	Carmen Peterson	8.00	prairie dog Ln	hwy 34 and hwy 45	8	Sat			2:14 AM	3:18 AM	Hwy 34
	7	Susan Kornder	9.50	hwy 34 and hwy 45	hwy 34 and 368th ave	8	Sat			3:18 AM	4:34 AM	
	8	Jon Buchanan	8.75	hwy 34 and 368th ave	Wenzel's Pheasant Hills Lodge	10	Sat			4:34 AM	6:02 AM	Hwy 34
	9	Dan Santella	9.00	Wenzel's Pheasant Hills Lodge	Lane, SD	9.8	Sat			6:02 AM	7:30 AM	
	10	Jessica Rumpca	9.00	Lane, SD	Muddy Cup, Woonsocket SD	8	Sat			7:30 AM	8:42 AM	crew 1 + runners stop in woonsocket; leave Woonsocket around 1:15 to get to Mitchell event; Crew 1 leave Mitchell event to get directly back on Route going out of Mitchell
	11	John Meyer	9.00	Muddy Cup	239th st and 397th	9	Sat			8:42 AM	10:03 AM	south on 397th
	12	Lexie Warejcka	10.00	239th st and 397th	241st st and 402nd ave	6.9	Sat			10:03 AM	11:12 AM	stay south on 397th, east on 241st
Run 4	1	Martin Wennblom	7.50	241st st and 402nd ave	404th ave and 245th st	6.6	Sat			11:12 AM	12:01 PM	stay east on 241st, south on 404th ave
	2	Mark Scharnberg	7.50	404th ave and 245th st	badger st (405th ave) and 250th st	6	Sat			12:01 PM	12:46 PM	south on 404th ave, east on 247th, south on badger st,
	3	Lisa Larson	9.00	badger st (405th ave) and 250th st	Worlds Only Corn Palace Mitchell SD	7.2	Sat			12:46 PM	1:51 PM	south on badger st, east on cemetery rd which turns into W 23rd ave, south on Main st to corn palace
				ONE HOUR STOP	Worlds Only Corn Palace Mitchell SD					2:00 PM	3:00 PM	Mitchell event 2:00-3:00PM
	4	Betsy Schuster	10.00	Worlds Only Corn Palace, Mitchell SD	417th & Hwy 38	8.8	Sat			3:00 PM	4:28 PM	S on Main, E on 5th Ave, S on N Burr St, E on Havens Ave
	5	Dawn Marie Johnson	10.00	417th & Hwy 38	Quality Storage Buildings, Alexandria	9.7	Sat			4:19 PM	5:56 PM	east on highway 38
	6	Carmen Peterson	8.00	Quality Storage Buildings, Alexandria	Hwy 38 and 435th Ave	8.2	Sat			5:56 PM	7:01 PM	east on highway 38
	7	Susan	9.50	Hwy 38 and 435th Ave	McCook County Wildlife Club	9	Sat			7:01 PM	8:27 PM	Hwy 38 and intersection 444th Ave
	8	Dan Santella	9.00	McCook County Wildlife Club	Montrose School District	7.4	Sat			8:27 PM	9:33 PM	Hwy 38, stop anywhere near Fuller Ave / 451st Ave
	9	Jon Buchanan	8.75	Montrose School District	Humboldt SD	7.3	Sat			9:33 PM	10:37 PM	Hwy 38, stop in Humboldt at 457th Ave
								BREAK		10:45pm	3:30am	
	10	Jessica Rumpca	9.00	Humboldt SD		6.5	Sun			3:30 AM	4:28 AM	Hwy 38 into Hartford, stop at Hartford Steakhouse
	11	John Meyer	10.00	hartford Steakhouse	470th Ave (West Ave) & 258th St	7.7	Sun			4:28 AM	5:45 AM	Left on Mundt/9th St at Hartford Steakhouse; continue east on 9th St/259th St, north on Westmark Ave to 258th St; east on 258th St
	12	Lexie Warejcka	9.00	470th Ave (West Ave) & 258th St	Renner Corner (258th and 475th st intersection)	5	Sun			5:45 AM	6:30 AM	continue east on 258th st; stop at Renner Corner
BONUS RUN	1	Lisa Larson	9.50	Renner Corner (258th and 475th st intersection)	258th & 481st Ave	6	Sun			6:30 AM	7:27 AM	continue east on 258th; stop at 481st Ave
	2	Mark Scharnberg	7.50	258th & 481st Ave	McCardy Park Lookout Tower	5	Sun			7:27 AM	8:05 AM	E on 258th St, S on hwy 11; stop at McHardy Park Lookout Tower
	3	Martin Wennblom	7.50	McCardy Park Lookout Tower	485th Ave and 264th St Split Rock Township	4.8	Sun			8:05 AM	8:41 AM	E on Aspen Blvd, S on 485th Ave, stop at 264th St
	4	Dan Santella	9.50	485th Ave and 264th St Split Rock Township	Grand Falls Casino	4.7	Sun			8:41 AM	9:25 AM	S on 485th Ave, S on Hwy 9 to Grand Falls
												Runners at Levitt by 1pm; what time is actual event?
437 Project Total Miles Run =						451.6						



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER North Risk Partners - McKinneyOlson Insurance 7001 S Lyncrest Pl Suite 102 Sioux Falls SD 57108	CONTACT NAME: Lori Hilmoie, CIC, CISR PHONE (A/C, No, Ext): (605) 335-7777 FAX (A/C, No): E-MAIL ADDRESS: lori.hilmoie@northriskpartners.com
INSURED Helpline Center, Inc. 1000 N West Ave, Ste 310 Sioux Falls SD 57104-1314	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Insurance Company INSURER B: First Dakota Indemnity Company INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 10351

COVERAGES**CERTIFICATE NUMBER:** Master**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:			PHPK2641824	01/06/2024	01/06/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Employee Benefits \$ 1,000,000
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☒ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			PHPK2641824	01/06/2024	01/06/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired Physical Damage \$
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB DED ☒ RETENTION \$ 10,000 ☒ OCCUR ☐ CLAIMS-MADE			PHUB896062	01/06/2024	01/06/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☒ N/A			WC200002600-2023A	04/01/2023	04/01/2024	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1000000 E.L. DISEASE - EA EMPLOYEE \$ 1000000 E.L. DISEASE - POLICY LIMIT \$ 1000000
A	Crime Professional Liability			PHPK2641824	01/06/2024	01/06/2025	Crime \$ 1,000,000 Professional Liability \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project 437.

CERTIFICATE HOLDER**CANCELLATION**

City of Mitchell 612 N. Main St. Mitchell SD 57301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

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Internal Revenue Service

Department of the Treasury

**P. O. Box 2508
Cincinnati, OH 45201**

Date: October 6, 2000

Helpline Center, Inc.
1000 N. West Ave. Ste. 310
Sioux Falls, SD 57104-1314

Person to Contact:
Ruth Ohmer 31-03159
Customer Service Specialist
Toll Free Telephone Number:
8:00 a.m. to 9:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
23-7424387

Dear Madam:

This is in response to your letter dated August 7, 2000, requesting a copy of your organization's determination letter reflecting the current name. This letter will take the place of the copy you requested.

Our records indicate that a determination letter issued in January 1975, granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Helpline Center, Inc.
23-7424387

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

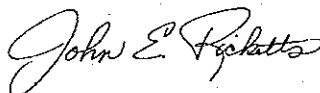
The law requires you to make your organization's annual return available for public inspection without charge for three years after the due date of the return. You are also required to make available for public inspection a copy of your organization's exemption application, any supporting documents and the exemption letter to any individual who requests such documents in person or in writing. You can charge only a reasonable fee for reproduction and actual postage costs for the copied materials. The law does not require you to provide copies of public inspection documents that are widely available, such as by posting them on the Internet (World Wide Web). You may be liable for a penalty of \$20 a day for each day you do not make these documents available for public inspection (up to a maximum of \$10,000 in the case of an annual return).

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

This letter affirms your organization's exempt status.

Sincerely,

A handwritten signature in cursive script, reading "John E. Ricketts".

John E. Ricketts, Director, TE/GE
Customer Account Services

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:
The total press box account balance on hand is \$96,248.

Current pay order:	-\$101,980.82
Change order:	-\$ 5,620.00
Additional Ciavarella Design expense:	-\$ 4,905.00
Total due at this time:	-\$112,505.82
Additional funding requested:	\$ 16,257.82

Staff recommends approval.

Kevin Nelson

From: Terry Johnson
Sent: Monday, June 10, 2024 2:00 PM
To: Kevin Nelson; Jeremy Nielsen
Cc: Joe Schroeder
Subject: Cadwell Park Press Box - Request for Proposal #2 and summary of costs for project completion.
Attachments: 05232024_Request for Proposal #2 for Cadwell Park Press Box.pdf; Cadwell RFP2 - Item 1 drawing.pdf

Kevin:

The Contractor has \$101,980.82 left on his contract plus \$5620.00 in proposed change orders plus Ciavarella Design for \$4905.00.

This amount totals \$112,505.82.

The proposed change order equals filling in the holes above the beams to limit bird nesting, remove a concrete step and add a concrete step near the press box.

Please let me know if you need anything else.

Thanks
Terry

From: Kevin Genzlinger <Kevin@ciavarelladesign.com>
Sent: Friday, May 31, 2024 1:21 PM
To: Terry Johnson <Terry.Johnson@cityofmitchellsd.gov>
Subject: FW: Cadwell Park Press Box - Request for Proposal #2_2024-05-13.pdf

Terry, see attached. The closures will be labor intensive to put up, so I believe the pricing to be appropriate. I recommend approval of all three items.

Kevin Genzlinger, AIA NCARB
Principal Architect | Ciavarella Design, Inc.
P: (605) 996-3735

From: Ryan Allen <Ryan@arexinc.com>
Sent: Friday, May 31, 2024 11:04 AM
To: Kevin Genzlinger <Kevin@ciavarelladesign.com>
Cc: Terry Johnson <terry.johnson@cityofmitchellsd.gov>; Sara Anderson <sara@arexinc.com>
Subject: RE: Cadwell Park Press Box - Request for Proposal #2_2024-05-13.pdf

Kevin,

See attached Signed RFP #2 for Cadwell Press Box. The plasma cutting/welding option for item #1 will be expensive. Therefore, we plan to field cut prefinished trims and seal joints like we did above the front wall on the press box. Ive Included a drawing of the areas I plan to cover let me know if I missed any.

Thank you

Ryan Allen
President | Arex Construction

C: 605-900-6424 | F: 605-946-5135

ryan@arexinc.com

1801 E Wells Ave Suite #2
Pierre, SD 57501

From: Kevin Genzlinger <Kevin@ciavarelladesign.com>
Sent: Monday, May 13, 2024 10:22 AM
To: Ryan Allen <Ryan@arexinc.com>
Cc: Terry Johnson <terry.johnson@cityofmitchellsd.gov>
Subject: Cadwell Park Press Box - Request for Proposal #2_2024-05-13.pdf

Ryan,

See attached RFP #2 for Cadwell Park. Let me know if you have any questions.

Thanks,

CIAVARELLA
DESIGN
ARCHITECTS

Kevin Genzlinger, AIA NCARB
Principal Architect | Ciavarella Design, Inc.

410 W 2nd Ave, Suite 4
Mitchell, SD 57301

O: (605) 996-3735

www.ciavarelladesign.com



**Request for Proposal #2
for Cadwell Park Press Box**

Date
5/13/2024

To
Ryan Allen
AREX Construction

Attach an itemized cost breakdown for proposed adjustments in contract sum and contract time resulting from the following proposed modification(s) to the contract documents. Summarize contract sum and time changes below. This is not a direction to proceed with the work.

Item #1

Close off all gaps between structural steel members and ribs of the exposed metal decking with steel or aluminum. ~~Plasma cut to~~ **Feild Cut Prefinished Steel Trim to** match deck profile. Paint to match structural steel.

Item #2

Provide a credit for not removing the bleachers on the north side of the pressbox.

Item #3

Remove the existing concrete step in front of the pressbox (south aisle directly in front of the pressbox). Place new concrete step at the sound end of the pressbox.

This Request for Proposal is necessary as a result of:

- | | |
|---|---|
| ☒ Owner-Directed Change | ☐ Unknown or Concealed Condition |
| ☐ Design-Related Change | ☐ Construction Delay |
| ☐ Contractor-Initiated Change | ☐ Contract Condition |
| ☐ _____ | |

Response Needed by
5/23/2024

Issued By
Kevin Genzlinger, AIA

Response:

PROPOSED ADJUSTMENTS: Item #1:

Contract Sum will ☐ not change ☒ increase ☐ decrease\$ 4500.00
Contract Time will ☐ not change ☒ increase ☐ decrease 2 days.

PROPOSED ADJUSTMENTS: Item #2:

Contract Sum will ☐ not change ☐ increase ☒ decrease\$ 200.00
Contract Time will ☒ not change ☐ increase ☐ decrease _____ days.



Ciavarella Design, Inc.
410 W 2nd Ave, Suite 4
Mitchell, SD 57301
(605) 996-3735

PROPOSED ADJUSTMENTS: Item #3:

Contract Sum will ☐ not change ☒ increase ☐ decrease\$ 1320.00

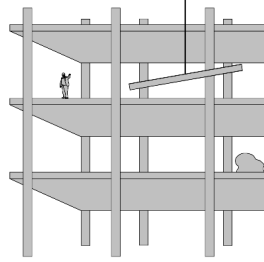
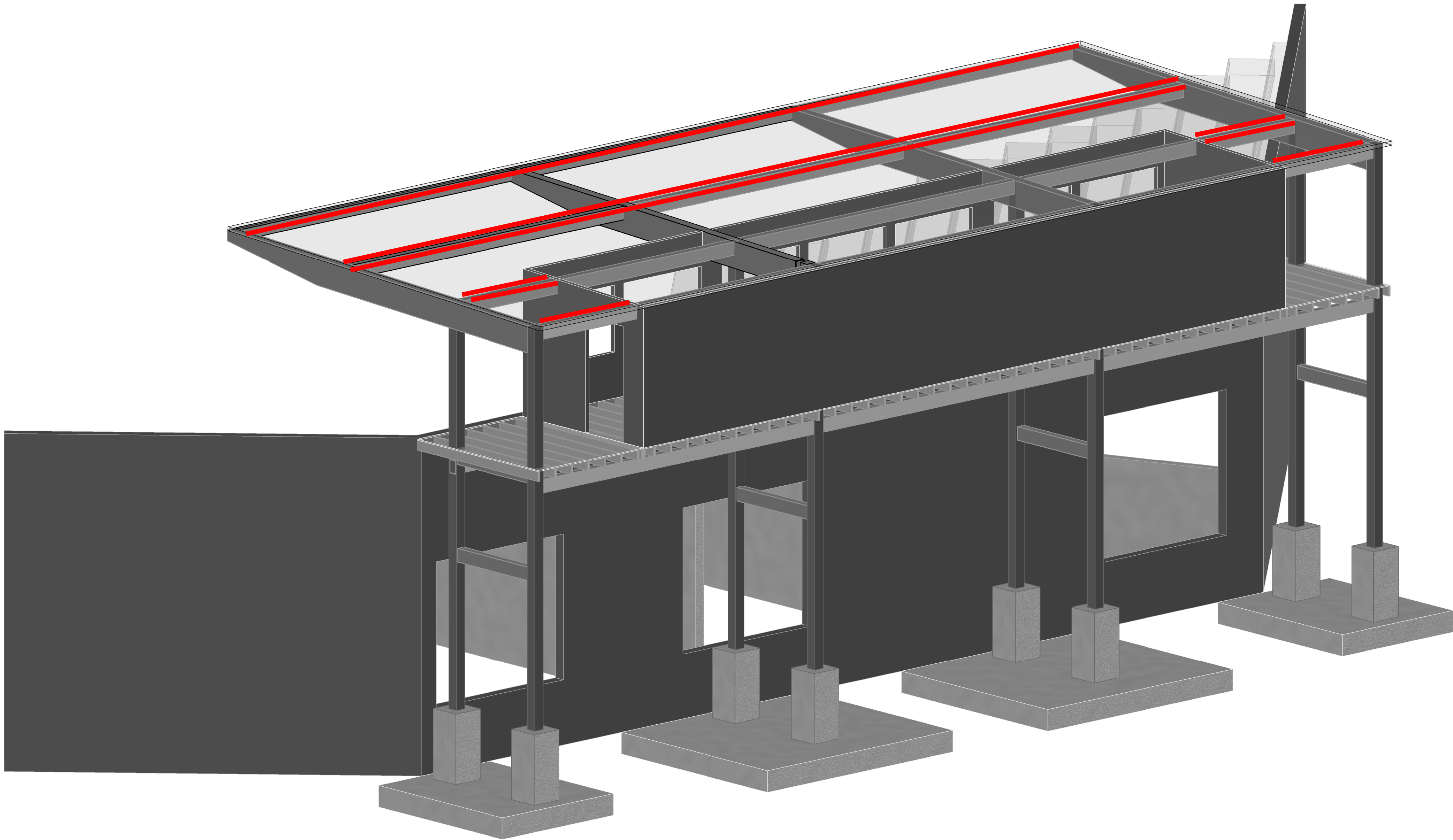
Contract Time will ☐ not change ☒ increase ☐ decrease 2 days.



Contractor's Signature

5-30-24

Date



Albertson Engineering Inc.
3202 W. MAIN, SUITE C
RAPID CITY, SD 57702

605.343.9606



I hereby certify that this plan, specifications, or report was prepared by me or under my direct supervision and that I am a duly Registered Engineer under the laws of the State of South Dakota.

Cadwell Park Press Box
City of Mitchell / Mitchell Baseball Association
Mitchel, South Dakota

3D VIEWS

#	Revision	Date
---	----------	------

Issue Date:
Drawn By: KNR
SHEET

Checked By: BMT

S 005

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Jessica Pickett
Desired Action of City Council:	Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	\$0		
Agenda Item:	Action to Approve the Purchase of Two (2) Ford Transit Vans from South Dakota Federal Surplus		
Explanation/Background of Agenda Item Requested:	Palace Transit received Section 5339 grant funds to purchase two (2) passenger vans for a total amount of \$112,500 (\$90,000 Federal & \$22,500 Local). These items were going to be placed in the 2025 city budget. South Dakota Federal Surplus listed a 2020 Ford Transit van with 66,442 miles for \$24,000 and a 2021 For Transit Van with 70,941 miles for \$24,100 that would meet our needs. Both vehicles have been inspected and test driven. South Dakota DOT approved the use of our grant funds to purchase these vans. The Section 5339 grant funds will cover \$38,480 of the total cost and the city's local match will be \$9,620 for a total cost of \$48,100. The 2024 Group Insurance Line of the Palace Transit Budget will have remaining budget in 2024 to offset this cost.		



South Dakota

Federal Surplus Property Catalog

[Search](#)[All Categories](#)**SEARCH**

MUST BE ELIGIBLE RECIPIENT TO OBTAIN PROPERTY! PROPERTY LISTINGS NOT AVAILABLE TO THE GENERAL PUBLIC.

2020 Ford Transit, 66K

[Home > View Item](#)

2020 Ford Transit, 66,442 miles. 4 cylinder, 2.0 liter, gas. 6 passenger, has power windows, locks, cruise control, front and rear A/C.

Stock #: 308-A7776

Location: Huron Distribution Site

Price: 24,000.00

Unit of Measure: EA

SN VIN: NM0GE9E25L1437776

Inquire About This Item



South Dakota

Federal Surplus Property Catalog

Search

All Categories



SEARCH

MUST BE ELIGIBLE RECIPIENT TO OBTAIN PROPERTY! PROPERTY LISTINGS NOT AVAILABLE TO THE GENERAL PUBLIC.

2021 Ford Transit, 70K

Home > View Item



2021 Ford Transit, 70,941 miles. 4 cylinder, 2.0 liter, gas. 5 passenger, has power windows, locks, cruise control, front and rear A/C.

Stock #: 309-A5615

Location: Huron Distribution Site

Price: 24,100.00

Unit of Measure: EA

SN VIN: NM0GE9F27M1495615

Inquire About This Item

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	619-45220-43200, \$800,000		
Agenda Item:	Action to Approve Agreement #A2024-25, for Tornado Room at Lake Mitchell Campground Design Services with Larry Jirsa, AIA Architect		
Explanation/Background of Agenda Item Requested:	Action to Approve Agreement A2024-25 with L.L. Jirsa Architect for Professional Services for the Tornado Safe Room Project L.L. Jirsa Architect is providing professional services for the design, bidding and construction of a Tornado Safe Room project at the City Campground. The contract provides the needed disciplines required for the project including structural, civil, mechanical, and electrical engineering and architectural services. The design of the building would begin in 2025 with the project ready for bidding in June of 2025. Services not included in this contract consist of design and construction phase services for geotechnical work and materials testing. The cost is a lump sum fee of \$48,990. Staff recommends approval of the attached agreement with L.L. Jirsa Architect for a lump sum fee of \$48,990 and authorize the Mayor to sign on their behalf. Project Background: The Council approved the application for a Hazard Mitigation Grant at their May 16, 2022 council meeting and accepted the grant on February 5, 2024. The grant awarded was \$535,292.01 federal share and \$59,476.89 state share for a total of \$594,768.90 grant for the project. This grant will be used to build a 158 person occupancy Safe Room at the Lake Mitchell Campground per FEMA 361 Standards. This project has been identified in the Predisaster Mitigation Plan. The City of Mitchell will have to pay for the bathrooms and showers not covered by FEMA. Estimated project cost is \$604,894 for a 1,980 square foot building of which the City of Mitchell estimated share is \$81,055		

PROFESSIONAL FEES

Description of Services DESIGN SERVICES INCLUDE ARCHITECTURAL, STRUCTURAL, CIVIL, MECHANICAL AND ELECTRICAL ENGINEERING NECESSARY TO COMPLETE CONSTRUCTION DOCUMENTS INCLUDING PLANS AND SPECIFICATIONS. BIDDING OF PROJECT TO BE BY OWNER. SOILS TESTING, ON-SITE COMPACTION TESTING, CONCRETE TESTING, FIELD WELDING INSPECTIONS, PEER DESIGN REVIEWS AS REQUIRED BY FEMA AND ICC-500 ARE TO BE PROVIDED BY OWNER UNDER SEPARATE CONTRACT AND NOT INCLUDED IN THIS AGREEMENT. SHOP DRAWINGS AND SUBMITTAL REVIEWS, MONTHLY PAY APP REVIEWS INCLUDED.

Architectural/Engineering Fees \$48,990.00 (SALES TAX NOT INCLUDED)

Estimated Completion Date of Design Services JUNE 15, 2025

Estimated Completion Date of Construction JANUARY 31, 2026

Billing Arrangements PARTIAL BILLING UPON COMPLETION OF SITE SURVEY WORK.

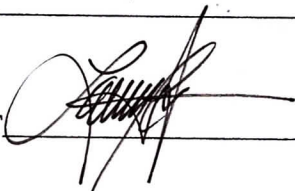
MONTHLY PROGRESS BILLINGS BASED ON WORK COMPLETED IN 2025.

FINAL BILLING UPON COMPLETION OF CONSTRUCTION AND FINAL INSPECTION.

AGREEMENT ACCEPTANCE

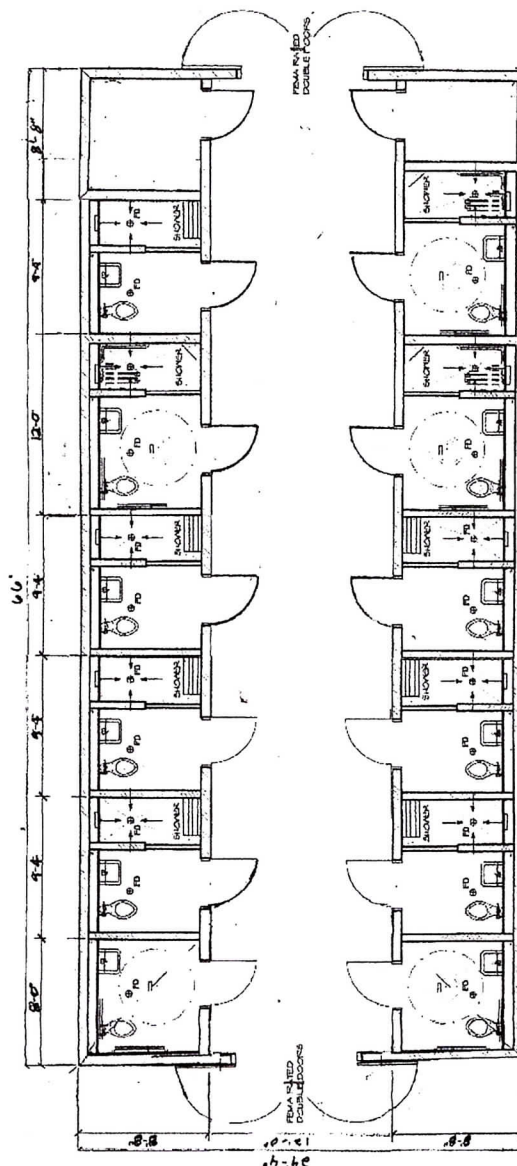
GENERAL TERMS AND CONDITIONS ON THE REVERSE SIDE OF THIS ACCEPTANCE/SIGNATURE SHEET ARE A PART OF THIS AGREEMENT. DATE OF ACCEPTANCE OF THIS AGREEMENT SHALL SERVE AS THE NOTICE TO THE ARCHITECT TO PROCEED WITH THE WORK.

OWNER _____ DATE _____

ARCHITECT  _____ DATE 5/21/24

2 of 2

P.O. Box 925 - Mitchell, SD 57301 605-770-6424 e-mail: ljirsaarchitect@gmail.com



TORNADO SAFE ROOM - PRELIMINARY PLAN

LIMITATION OF PROFESSIONAL LIABILITY

The Client agrees to limit L.L. Jirsa Architect's liability to the Client and to all construction contractors and subcontractors on the project arising from L.L. Jirsa Architect's negligent acts, errors and omissions, such that the total aggregate liability of L.L. Jirsa Architect to all those named shall not exceed L.L. Jirsa Architect's total fee for the services rendered on the project. The Client further agrees to require of the contractor a similar limitation of the liability of L.L. Jirsa Architect and of the Client, to the contractor and his subcontractors due to L.L. Jirsa Architect's negligent acts, errors or omissions. In the event the Client fails to obtain a like limitation with the contractor or subcontractors any liability to Client and L.L. Jirsa Architect such that the aggregate liability of L.L. Jirsa Architect shall not exceed that noted heretofore.

Neither party shall be responsible or held liable to the other for consequential damages including loss of profit, loss of investment, loss of product, or business interruption. The obligations and remedies provided herein are exclusive and in lieu of any other rights or remedies available at law or in equity. Indemnifications, releases from liability and limitations of liability shall apply notwithstanding the fault or negligence of the part indemnified, released or whose liability is limited.

If the Client requires L.L. Jirsa Architect to carry professional liability errors and omissions insurance coverage, premiums shall be paid by the Client.

TIME AND PERIOD OF PERFORMANCE-ASSIGNMENT OF CONTRACT

L. L. Jirsa Architect shall perform the described work as expeditiously as its consistent with professional skill and care and the orderly progress of work. The anticipated schedule is based upon a reasonable estimate of the time required to perform the work and does not include allowances for periods of time required for the Client's review and approval of submissions and for approvals of authorities having jurisdiction over the project. The schedule shall be adjusted as required as the work proceeds in the event where are delays in any required approvals, for any other delays beyond the control of L. L. Jirsa Architect, in the event the scope of the work is changed in any respect, or if more time is required to perform the work than was originally estimated or anticipated by L. L. Jirsa Architect.

Client shall not assign this agreement without the authorized written consent of L. L. Jirsa Architect. This agreement shall extend to and binding upon the respective heirs, personal representatives, successors and assigns of the parties hereto.

GENERAL TERMS AND CONDITIONS

GENERAL CONDITIONS

Where applicable, proposed fees constitute our best estimate of the charges required to perform the services as defined. Except as provided otherwise, the project scope will not be modified without written mutual agreement. Where project scope is expanded by Client, Client will be responsible for payment for services resulting therefrom. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, if facts are uncovered which may alter the scope, L. L. Jirsa Architect will inform the Client of such situation so that changes in scope and compensation can be negotiated as required.

L. L. Jirsa Architect will provide all services in accordance with generally accepted professional practices. L. L. Jirsa Architect will not provide or offer to provide services inconsistent with or contrary to such practices nor make any warranty or guarantee, expressed or implied, nor to have any agreement or contract for services subject to the provisions of any uniform commercial code.

In the event the Client makes a claim against L. L. Jirsa Architect for any alleged error, omission, breach of contract, or other act arising out of the performance of professional services, and the Client fails to prove such claim upon final adjudication is rendered in favor of L.L. Jirsa Architect then the Client shall pay all costs incurred by L. L. Jirsa Architect in defending itself against the claim, including but not limited to, personal related costs, attorney's fees, court costs and other claims related expenses.

Cancellation of this project by the Client shall be effective seven (7) days after written notice to L. L. Jirsa Architect. The written notice shall include the reasons and details for cancellation: A final invoice will be prepared for all charges incurred through the date of cancellation; and payment will be due as stated elsewhere herein.

If the Client violates any of the agreement entered into between L.L. Jirsa Architect and the Client, or if the Client fails to carry out any of the duties contained in these terms and conditions, L. L. Jirsa Architect may upon seven (7) days written notice to the Client, suspend its services and/or terminate this agreement with the Client without further obligation or liability to L.L. Jirsa Architect unless within such seven (7) day period, the Client remedies such violation to the reasonable satisfaction of L.L. Jirsa Architect.

PAYMENT FOR SERVICES

Method of payment shall be as identified elsewhere. L. L. Jirsa Architect will bill the Client monthly or as otherwise determined applicable, as work progresses invoice amounts are due and payable in full within thirty(30) days of the invoice date. Accounts unpaid after said 30-day period shall be in default and shall be subject to a default or late payment charge computed at the rate of two(2.0%) per month, based upon the unpaid balance of the account dating from the invoice date, and accrued and compounded monthly.

L.L. Jirsa Architect may give notice by regular mail and suspend services on all projects for any Client whose account is in default and materials and information relating to such work will not be released until all amounts owing, including services changes, collection costs/fees, etc.; are paid in full. L. L. Jirsa Architect will not be responsible for any penalty, damages or hardship that may result from such suspension of work.

Accounts remaining unpaid for a period of sixty (60) days after the invoice date will be subject to a mechanics lien and collection action by any legal action deemed appropriate. The expense of collection, including attorney's fees, L.L. Jirsa Architect personnel time and/or collection service fees used in the pursuit of collection will be added to accounts in default.

Work performed on an hourly basis will be billed at the current hourly charge rate established for each employee providing services. Actual expenses times 1.3 shall be added to all hourly work, except for those applicable items where established charges may apply, such as for reproduction, mileage, etc.

The Client agrees to provide such legal, accounting and insurance counseling services as may be required for the project.

Re-use of any documents pertaining to this project by the Client on extensions of this project or on any other project shall be at the Client's risk and the Client agrees to defend, indemnify and hold harmless L.L. Jirsa Architect from all claims, damages and expenses, including attorney's fees, arising out of such re-use of the documents by the Client or by others acting through the Client.

Nothing in this agreement shall be construed to subject or extend to L.L. Jirsa Architect the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by contractors or subcontractors or the safety precautions and programs incidental to the work of the contractors or subcontractors.

AUTHORIZATION AND AGREEMENT FOR SERVICES

DATE MAY 21, 2024

CLIENT INFORMATION

Company/Name CITY OF MITCHELL

Address 612 N. MAIN ST.
MITCHELL, SD 57301

Contact Person/Title JOE SCHROEDER

Address 612 N. MAIN ST. MITCHELL, SD 57301

Phone/ email 605-995-8433 Joe.Schroeder@cityofmitchell.sd.gov

PROJECT INFORMATION

Project Title TORNADO SAFE ROOM

Project Address/Location LAKE MITCHELL CAMPGROUND HWY 37

Description of Work SINGLE STORY TORNADO SAFE ROOM AS PER ATTACHED
PRELIMINARY PLAN TO COMPLY WITH FEMA AND ICC-500 STORM SHELTER
DESIGN REQUIREMENTS. SOIL BORINGS TO BE COMPLETED BY OWNER IN FALL
OF 2024 TO PROVIDE STRUCTURAL ENGINEER DATA FOR PROPER FOUNDATION
DESIGN. CIVIL ENGINEERING SURVEY WORK NEEDED TO DESCRIBE EXISTING
SITE CONDITIONS INCLUDING GRADES, UTILITIES AND TREES TO BE COMPLETED
IN FALL OF 2024. DESIGN OF BUILDING TO BEGIN IN EARLY SPRING OF 2025
AND BE COMPLETED FOR BIDDING MID-JUNE OF 2025.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:	Motion to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	NA - Reimbursement from SD DOT		
Agenda Item:	Approve Agreement #A2024-28, Fuel Tax Funds Financial Assistance Agreement AP0037-2024 for 2024 with the South Dakota Department of Transportation		
Explanation/Background of Agenda Item Requested:	The airport completed updates to the VOR MHE VDME information sign at the airport. This piece of equipment assists with airplane navigation. City staff requested to be reimbursed for the improvements from the South Dakota Department of Transportation Fuel Tax Fund. The attached agreement reimburses the City \$4,280 for the improvements. Staff requests Council approve the reimbursement agreement and authorize the Mayor to sign.		

May 30, 2024

Michelle Bathke, Finance Officer
City of Mitchell
612 N. Main St.
Mitchell, SD 57301

RE: Mitchell Municipal Airport
Project No. AP0037-2024
Fuel Tax Funds
Financial Assistance Agreement

Dear Michelle:

Please be advised that the South Dakota Aeronautics Commission approved a state financial assistance agreement for the above referenced project. Enclosed you will find two (2) copies of each agreement. If acceptable, please obtain proper signature, date, attach seal and return all copies to this office.

As per Agreement, an executed copy of the minutes of the SPONSOR's Commission authorizing the execution of this Agreement by the Mayor as the authorized representative for the SPONSOR should be attached hereto.

A fully executed copy will be returned for your files. If you have any questions, please contact me at (605) 773-4430 or email me at nancy.hiller@state.sd.us.

Sincerely,



Nancy Hiller, Transportation Specialist

Enclosures

Assistance Listings No. 20.106

**STATE OF SOUTH DAKOTA
DEPARTMENT OF TRANSPORTATION
DIVISION OF FINANCE & MANAGEMENT
OFFICE OF AIR, RAIL, AND TRANSIT
BECKER-HANSEN BUILDING
PIERRE, SOUTH DAKOTA
FOR
PROJECT NO. AP0037-2024**

This Agreement is made and entered into by and between the State of South Dakota, acting by and through its Department of Transportation, referred to in this Agreement as the "STATE," and the city of Mitchell, South Dakota, referred to in this Agreement as the "SPONSOR."

1. BACKGROUND:

- A. The STATE and the SPONSOR have entered into an Agency Agreement for the purpose of establishing, constructing, and maintaining an airport on a portion of Section Twenty Eight (28), Twenty Nine (29) and Thirty Three (33) Township One Hundred Four North (104N, Range Sixty West (60W), and Fifth (5th) Prime Meridian, Davison County, South Dakota, referred to in this Agreement as the "Airport."
- B. The SPONSOR requested financial assistance from the STATE for the development of the Airport.
- C. The SPONSOR acquired satisfactory title to the property on which the Airport will be located and indicated the SPONSOR'S desire to use the same for an Airport.
- D. The SPONSOR proposes the development of the Airport will consist of the following described items, referred to in this Agreement as the "Project":

Update the VOR MHE VDME information sign at the airport

- E. The total estimated cost of the Project is shown on the Engineer's Estimate, entitled "Summary of Project Costs," attached to this Agreement as Exhibit A.

NOW, THEREFORE, in consideration of these facts and the mutual covenants contained in this Agreement, the Parties agree as follows:

2. TERM

The effective date of this Agreement is **May 23, 2024**.

3. PAYMENT

- A. Pursuant to and for the purposes of carrying out the provisions of SDCL 50-7-15, the STATE will share in the cost of the Project in the amount of **one hundred percent (100%) of the total eligible Project costs, but in no event will the STATE'S TOTAL SHARE exceed the amount of Four Thousand Two Hundred Eighty Dollars and No Cents (\$4,280.00)**. The STATE will pay the STATE'S share of the eligible Project costs from the SPONSOR'S allocated fuel tax account.
- B. The SPONSOR will pay subcontractors or suppliers within fifteen (15) days of receiving payment for work that is submitted for progress payment by the STATE. If the SPONSOR withholds payment beyond this time period, the SPONSOR will submit written justification to the STATE, upon request.

If it is determined that a subcontractor or supplier has not received payment due without just cause, the STATE may withhold future estimated payments or may direct the SPONSOR to make such payment to the subcontractor or supplier.

4. TERMINATION

- A. For Convenience. The STATE may, with the concurrence of the SPONSOR, terminate and cancel this Agreement if both parties agree in writing that the continuation of the Project would not produce beneficial results commensurate with the further expenditure of funds.
- B. For Cause. The STATE may, by written notice to the SPONSOR, terminate the Project and cancel this Agreement for any of the following reasons:
 - i. The SPONSOR takes any action pertaining to this Agreement without the STATE'S approval when, under the terms of this Agreement, the STATE'S approval is required.
 - ii. The commencement, prosecution, or timely completion of the Project by the SPONSOR is, for any reason, rendered improbable, impossible, or illegal.
 - iii. The SPONSOR is in default under any provision of this Agreement.

5. SPONSOR ASSURANCES

- A. The SPONSOR will operate the Airport as such for the use and benefit of the public. The SPONSOR will operate and maintain the Airport as a public use facility for a minimum of twenty (20) years from the date of this Agreement.
- B. The SPONSOR will not exercise, grant, or permit any exclusive right for the use of the Airport. This provision will not be construed to prohibit the granting or exercising of an exclusive right for the furnishing of non-aviation products and supplies or any services of a non-aeronautical nature.
- C. The SPONSOR will suitably operate and maintain the Airport and all facilities on or connected with which are necessary for airport purposes. The SPONSOR will not allow facilities on Airport property which would interfere with the SPONSOR'S use for aeronautical purposes in a safe manner. Essential facilities, including night lighting systems, when installed, will be operated in such a manner as to assure their availability to all users of the Airport.
- D. Insofar as is within the SPONSOR'S powers, the SPONSOR will prevent the use of any land either within or outside the boundaries of Airport in any manner, including construction, which would create a hazard to the landing, taking-off, or maneuvering of aircraft at the Airport, or otherwise limit the usefulness of the Airport. The SPONSOR will notify the STATE as soon as any information is known which may cause or create such hazards to the Airport.
- E. The SPONSOR will not enter into any transaction which would operate to deprive the SPONSOR of any of the rights and powers necessary to perform any or all of the covenants made in this Agreement, unless by such transaction the obligation to perform all such covenants is assumed by another public agency. If an arrangement is made for management or operation of Airport by an agency or person other than the SPONSOR or an employee of the SPONSOR, the SPONSOR will reserve sufficient powers and authority to ensure that the Airport will be operated and maintained in accordance with these covenants.

6. SPECIAL CONDITIONS

The SPONSOR must submit any proposed change affecting the Project to the STATE in writing for the STATE'S approval prior to any change.

7. SUBCONTRACTORS

The SPONSOR will include provisions in its subcontracts requiring its subcontractors to comply with the applicable provisions of this Agreement, to indemnify the STATE, and to provide insurance coverage for the benefit of the STATE in a manner consistent with this Agreement. The SPONSOR will cause its subcontractors, agents, and employees to comply with applicable federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance. Failure to comply with federal requirements related to right-of-way, environmental clearances, utilities, contract provisions, and the bid letting process could jeopardize future federal funding.

8. AMENDMENT

This Agreement may not be amended, except in writing, which writing will be expressly identified as a part of this Agreement and be signed by an authorized representative of each of the parties to this Agreement.

9. INDEMNIFICATION

The SPONSOR will indemnify the STATE, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceeding which may arise as a result of the SPONSOR performing services under this Agreement. This section does not require the SPONSOR to be responsible for or defend against claims or damages arising solely from acts or omissions of the STATE, its officer, agents, or employees.

10. FUNDING AVAILABILITY

This Agreement depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of law or federal funds reductions, the Agreement may be terminated by the STATE. Termination for any of these reasons is not a default by the STATE nor does it give rise to a claim against the STATE.

11. AUDIT

The SPONSOR will maintain an accurate cost accounting system for all costs incurred under this Agreement with costs clearly identified with activities performed under this Agreement. All Project charges will be subject to audit in accordance with the STATE'S current procedures and 2 CFR Part 200.

12. EXAMINATION OF RECORDS

Upon reasonable notice, the SPONSOR will allow the STATE or U.S. Department of Transportation representatives to examine all records of the SPONSOR related to this Agreement during the SPONSOR'S normal business hours. The SPONSOR will keep all such records for a period of three (3) years after the date of final payment by the STATE under this Agreement and all other pending matters are closed.

13. AMERICANS WITH DISABILITIES ACT

The SPONSOR will provide services in compliance with the American with Disabilities Act of 2016, and any amendments.

14. DISBARMENT

The SPONSOR certifies, by signing this Agreement, that neither the SPONSOR nor the SPONSOR'S principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency.

15. COMPLIANCE

In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the SPONSOR is encouraged to:

- A. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while driving when performing any work for or on behalf of the federal government, including work relating to a grant or subgrant.
- B. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - i. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - ii. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

16. CERTIFICATION OF NO PROHIBITED STATE LEGISLATOR INTEREST

The SPONSOR (i) understands neither a state legislator nor a business in which a state legislator has an ownership interest may be directly or indirectly interested in any contract with the State that was authorized by any law passed during the term for which that legislator was elected, or within one year thereafter, and (ii) has read South Dakota Constitution Article 3, Section 12 and has had the opportunity to seek independent legal advice on the applicability of that provision to this Agreement. By signing this Agreement, the SPONSOR hereby certifies that this Agreement is not made in violation of the South Dakota Constitution Article 3, Section 12.

17. SIGNATURE AUTHORITY

The SPONSOR has designated its Mayor as the SPONSOR'S authorized representative and has empowered the Mayor with the authority to sign this Agreement on behalf of the SPONSOR. A copy of the SPONSOR'S Commission minutes or resolution authorizing the execution of this Agreement by the Mayor as the SPONSOR'S authorized representative is attached to this Agreement as **Exhibit B**.

[SIGNATURE PAGE FOLLOWS]

DOT-983A_T
(08/2023)

This Agreement has been executed by the STATE and the SPONSOR, acting by and through their duly authorized representatives.

City of Mitchell, South Dakota

By: _____

Printed Name: _____

Its: Mayor

Date: _____

Attest:

By: _____

Printed Name: _____

City Auditor/Clerk

(City Seal)

State of South Dakota
Department of Transportation

By: _____

Printed Name: _____

Its: Program Manager
Office of Air, Rail, and Transit

Date: _____

Mitchell Airport
1200 North Lincoln Street, Pierre, SD 57501
(605) 224-1111



March 22, 2024

To: Mr. Jon Becker
Program Director
Department of Aeronautics
Pierre SD

Re: Fuel Tax reimbursement for FAA required update to MHE Vor information sign.

Dear Jon,

We have completed the update to the Vor MHE VDME information sign at the Mitchell airport. The update has been approved by the FAA and all NOTAMS pertaining to this have been canceled. We would like to request the use of a portion of our fuel tax funds for reimbursement in the amount of \$4,280.00. Invoice is included. Thank You!

Regards,

Mike Scherschligt, MHE Airport / Manager

Outside expectations

\$ 10,931.72 balance

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:	Approval of Proposed Agreement A2024-29 with SPN for the MLC Addition Phase IV Special Assessment		
Amount Budgeted in current fiscal year for this item (if applicable):	Special Assessment Account		
Agenda Item:	Approve Agreement #A2024-29, MCL Addition Special Assessments with SPN & Associates		
Explanation/Background of Agenda Item Requested:	SPN & Associates has been requested by the City to complete a special assessment role and provide construction engineering services. The City will complete an assessment for curb and gutter, asphalt surfacing and related concrete work per the Developer's Agreement with Mueller Lumber company approved at the August 7, 2023 council meeting. SPN will provide the assessment role, cost breakout spreadsheet and appropriate professional engineering support for the project. Staff recommends City Council approval of the attached agreement from SPN in the amount not to exceed \$23,500 for the services identified in the agreement.		

June 12, 2024

Joe Schroeder, Public Works Director
City of Mitchell
612 N Main Street
Mitchell SD 57301

RE: Agreement for Civil Engineering Services
MLC Addition Phase IV – Special Assessment Improvements
Mitchell, South Dakota

Dear Mr. Schroeder:

The firm of Schmucker, Paul, Nohr and Associates is offering the following Proposal / Letter of Agreement for professional services to be rendered for the civil engineering special assessment and construction services of the MLC Addition Phase IV Improvements project in Mitchell, South Dakota hereinafter referred to as the Project.

If accepted, this document will serve as a Letter of Agreement for engineering services between the City of Mitchell, hereinafter referred to as Client, and Schmucker, Paul, Nohr & Associates, hereinafter referred to as SPN, for the services as described in the following Scope of Work.

Scope of Work: SPN will perform professional engineering services, serve as your professional civil engineering representative and provide professional civil engineering consultation and advice as requested (verbally or in writing) by you or another official representative as designated by the Client in connection with the Project. Specifically, the scope of services that we would intend to provide in connection with this Project includes the following:

SPECIAL ASSESSMENT SERVICES

1. SPN will complete initial and final special assessment roll for the proposed improvements and regulations.

BIDDING PHASE SERVICES

1. Specifically excluded from this Letter of Agreement is assisting the client with soliciting or evaluating prices on bids for the construction of the project and attending a pre-bid conference or bid opening.

Compensation: It is proposed that compensation for services as described above shall be as follows:

1. The compensation for services described shall be on the basis of the hourly rates plus reimbursable expenses in effect at the time the work is completed. For purposes of establishing a project budget, an amount of **\$23,500** has been estimated for this portion of the Scope of Work.

The Client agrees to compensate SPN for Additional Services which are defined as those not specifically described in the Scope of Work as set forth above and performed as directed by the Client in connection with the project. The Client hereby agrees to compensate SPN for the actual costs incurred on the basis of the hourly rates and charges in effect at the time the services are performed.

Costs of independent consulting and testing services are not included in the above estimates and will, if deemed necessary and authorized by the Client, be invoiced at actual cost incurred plus an assumed risk fee of 10% of the incurred cost.

Billings & Payments: Invoices for the services of SPN shall be submitted, at SPN's option, either upon completion of such services or on a monthly basis. Invoices shall be due and owing within thirty (30) days of the invoice date. Past due amounts owed shall include a monthly service charge of 1.5% on the then unpaid balance. In the event any portion or all of an account remains unpaid ninety (90) days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

Invoices and billings submitted by SPN shall not be subject to the retainage or withholding provisions in any contract the Client may have with other parties.

Client's Responsibilities: The Client's representatives shall receive and examine documents submitted by SPN, interpret and define the Client's policies and render decisions and authorizations in writing promptly to prevent unreasonable delay in the progress of SPN's services.

The Client shall compensate SPN for services rendered under this Agreement.

Site Access: The Client shall obtain all ownership of property or easements, rights-of-way and permits as may be necessary and/or shall guarantee full and free access for SPN to enter upon all public and private property required for the performance of SPN's services under this Agreement. SPN will take precautions to minimize damage due to these activities. The Client shall be responsible for any damage that may be caused and costs of restoration.

Dispute Resolution: Should litigation or arbitration occur between the two parties relating to the provisions of this Agreement, all litigation or arbitration expenses, collection expenses, witness fees and court costs incurred by the prevailing party shall be paid by the non-prevailing party to the prevailing party.

Ownership of Documents: All studies, reports, and other work products of SPN for this Project are instruments of service for the Project only and shall remain the property of SPN whether the Project is completed or not. The Client may make and retain copies for information and reference in connection with the use and occupancy of the Project by the Client and others. However, such documents are not intended or represented to be suitable for reuse by the Client or others on extensions of the Project or on any other project. Any such use without written verification or adaptation by SPN for the specific purpose intended will be at the Client's sole risk and without liability or legal exposure to SPN and the Client shall indemnify and hold harmless SPN and their consultants and each of their officers, agents, and employees from any and all liability claims, losses, damage and expenses, including attorney's fees, arising out of or resulting therefrom.

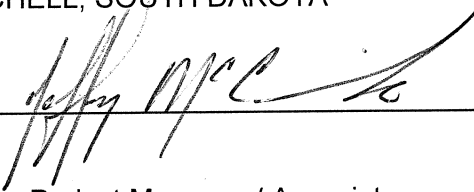
Opinions of Probable Cost: SPN's opinions of probable Total Project Costs and Construction Cost provided for herein are to be made on the basis of SPN's experience and qualifications and represent SPN's best judgment as an experienced and qualified professional engineer, familiar with the construction industry. However, since SPN has no control over the cost of labor, materials, equipment or services furnished by others, or over the Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, SPN cannot and does not guarantee that proposals, bids or actual Total Project or Construction Costs will not vary from opinions of probable cost prepared by SPN.

Acceptance/Notice to Proceed: By signing this Letter of Agreement the Client accepts the terms and conditions as set forth herein and hereby authorizes SPN to proceed with the performance of the services as set forth herein effective the date of this letter.

CITY OF MITCHELL
MITCHELL, SOUTH DAKOTA

SPN AND ASSOCIATES INC
MITCHELL, SOUTH DAKOTA

By: _____

By:  _____

Title: _____

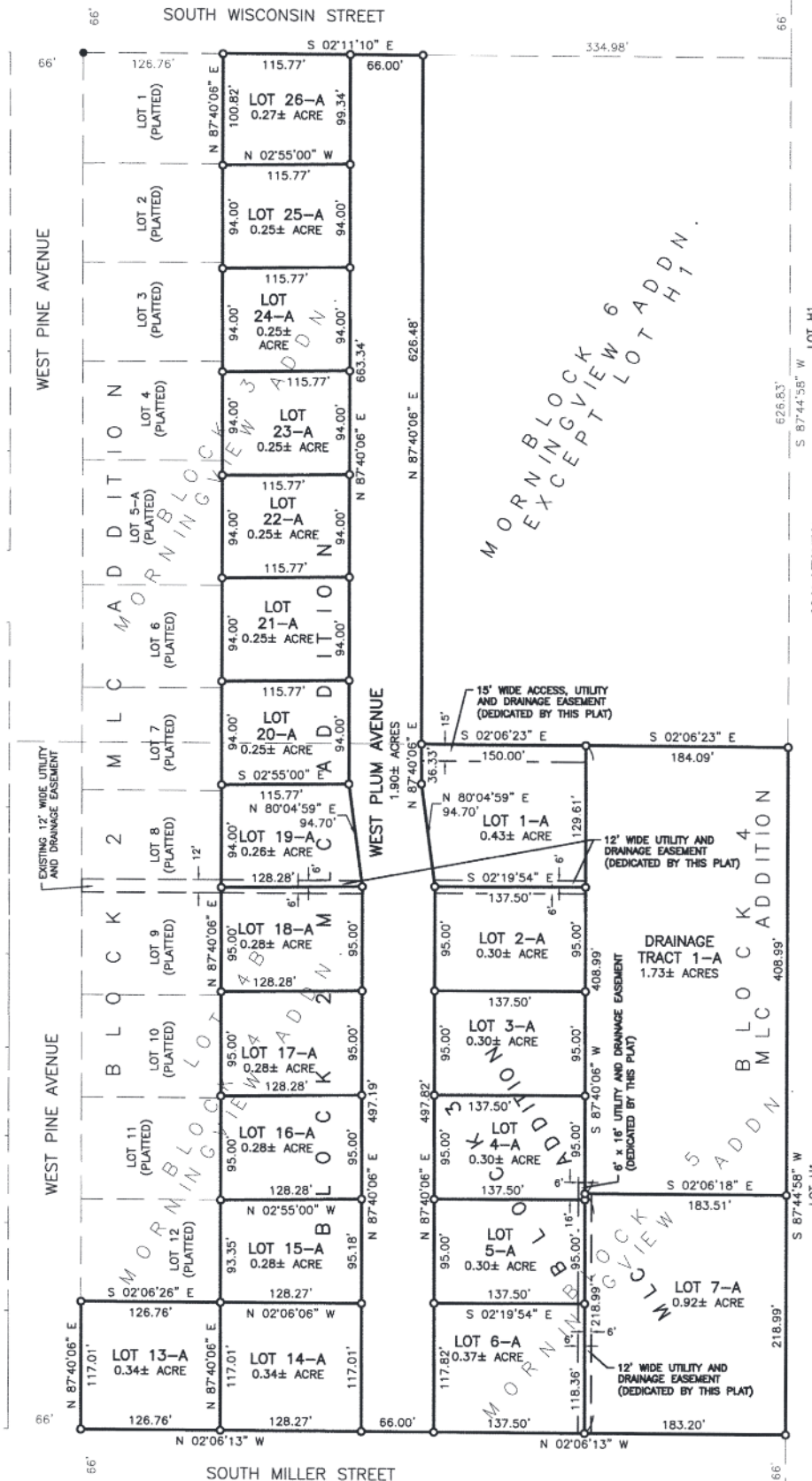
Title: Project Manager / Associate

ATTEST

By: _____

Title: _____

Date of Acceptance: _____



1 Inch = 100 Feet

LEGEND

- = FOUND IRON MONUMENT
- = SET 5/8" x 18" REBAR WITH PLASTIC CAP NO. 6702
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE

PREPARED BY: PAUL J. REILAND, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE,
STATE PLANE - NORTH AMERICAN
DATUM 1983 - GEOID 128.
GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT
THE BENEFIT OF A TITLE REPORT OR TITLE
COMMITMENT. EASEMENTS OF RECORD WERE
NOT RESEARCHED AND ARE NOT SHOWN
UNLESS OTHERWISE NOTED.

**ADDITIONAL EASEMENTS NOT SHOWN ON THE
DRAWING TO BE DEDICATED BY THIS PLAT:**
3' Drainage Easement along the North/South
interior property lines of Lots 13-A thru
26-A, Block 2 and Lots 2-A thru 7-A,
Block 3; except between Lots 18-A and
19-A, Block 2 and between Lots 1-A and
2-A, Block 3 as noted on the drawing;
except along South Miller Street and South
Wisconsin Street.



A PLAT OF WEST PLUM AVENUE; LOTS 13-A THRU 26-A, BLOCK 2; LOTS 1-A THRU 7-A, BLOCK 3; AND DRAINAGE TRACT 1-A, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

SPN

& Associates

Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF WEST PLUM AVENUE; LOTS 13-A THRU 26-A, BLOCK 2; LOTS 1-A THRU 7-A, BLOCK 3; AND DRAINAGE TRACT 1-A, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

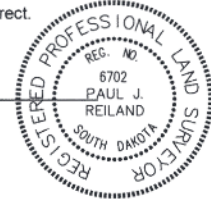
SURVEYOR'S CERTIFICATE

I, Paul J. Reiland, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of Mueller Lumber Company, a South Dakota corporation, and under its direction for purposes indicated therein, I did on or prior to March 5, 2024, survey those parcels of land described as follows: WEST PLUM AVENUE; LOTS 13-A THRU 26-A, BLOCK 2; LOTS 1-A THRU 7-A, BLOCK 3; AND DRAINAGE TRACT 1-A, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA. This plat does hereby vacate previously platted WEST PLUM AVENUE; LOTS 13 THRU 26, BLOCK 2; LOTS 1 THRU 7, BLOCK 3; AND DRAINAGE TRACT 1, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; BLOCK 5; AND THE PREVIOUSLY DEDICATED EASEMENTS LYING WITHIN SAID LOTS AND BLOCKS, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 39 ON PAGE 13.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of _____, 2024.

Registered Land Surveyor #SD6702



OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that Robert W. Mueller, the undersigned, hereby certifies that Mueller Lumber Company, a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in WEST PLUM AVENUE; LOTS 13 THRU 26, BLOCK 2; LOTS 1 THRU 7, BLOCK 3; AND DRAINAGE TRACT 1, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 39 ON PAGE 13; that the plat has been made at the request of Mueller Lumber Company, a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as WEST PLUM AVENUE; LOTS 13-A THRU 26-A, BLOCK 2; LOTS 1-A THRU 7-A, BLOCK 3; AND DRAINAGE TRACT 1-A, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and Mueller Lumber Company, a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets, alleys and easements, if any, as shown or noted on said plat; and that development of the land included within the boundaries of said Lots 13-A thru 26-A, Block 2; Lots 1-A thru 7-A, Block 3; and Drainage Tract 1-A, Block 4, MLC Addition shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists West Pine Avenue, South Miller Street and South Wisconsin Street. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections, conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developers of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

This plat does hereby vacate previously platted WEST PLUM AVENUE; LOTS 13 THRU 26, BLOCK 2; LOTS 1 THRU 7, BLOCK 3; AND DRAINAGE TRACT 1, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; BLOCK 5; AND THE PREVIOUSLY DEDICATED EASEMENTS LYING WITHIN SAID LOTS AND BLOCKS, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS RECORDED IN PLAT BOOK 39 ON PAGE 13.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2024.

Robert W. Mueller, President of Mueller Lumber Company,
a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2024, before me, _____, the undersigned officer, personally appeared Robert W. Mueller, of Mueller Lumber Company, a South Dakota corporation, and that he, as such President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

SPN

& Associates
Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF WEST PLUM AVENUE; LOTS 13-A THRU 26-A, BLOCK 2; LOTS 1-A THRU 7-A, BLOCK 3; AND DRAINAGE TRACT 1-A, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of WEST PLUM AVENUE; LOTS 13-A THRU 26-A, BLOCK 2; LOTS 1-A THRU 7-A, BLOCK 3; AND DRAINAGE TRACT 1-A, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of WEST PLUM AVENUE; LOTS 13-A THRU 26-A, BLOCK 2; LOTS 1-A THRU 7-A, BLOCK 3; AND DRAINAGE TRACT 1-A, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2024.

Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2024; and

WHEREAS, it appears from an examination of the plat of WEST PLUM AVENUE; LOTS 13-A THRU 26-A, BLOCK 2; LOTS 1-A THRU 7-A, BLOCK 3; AND DRAINAGE TRACT 1-A, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Paul J. Reiland, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of WEST PLUM AVENUE; LOTS 13-A THRU 26-A, BLOCK 2; LOTS 1-A THRU 7-A, BLOCK 3; AND DRAINAGE TRACT 1-A, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Paul J. Reiland, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned does hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2024.

Finance Officer/Deputy Finance Officer of the City of Mitchell

CERTIFICATE OF COUNTY TREASURER

The undersigned does hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of this office, have been fully paid.

Treasurer/Deputy Treasurer of Davison County

Date

DIRECTOR OF EQUALIZATION

The undersigned does hereby certify that a copy of the plat of WEST PLUM AVENUE; LOTS 13-A THRU 26-A, BLOCK 2; LOTS 1-A THRU 7-A, BLOCK 3; AND DRAINAGE TRACT 1-A, BLOCK 4, MLC ADDITION, A SUBDIVISION OF BLOCK 3; LOT 4B, BLOCK 4; AND BLOCK 5, MORNINGVIEW ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in this office.

Director of Equalization/Deputy Director of Equalization of Davison County

Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
JSS
COUNTY OF DAVISON)

FILED for record this _____ day of _____, 2024, at _____, and recorded in Book _____ of Plats on Page _____ therein and recorded on Microfilm Number _____.

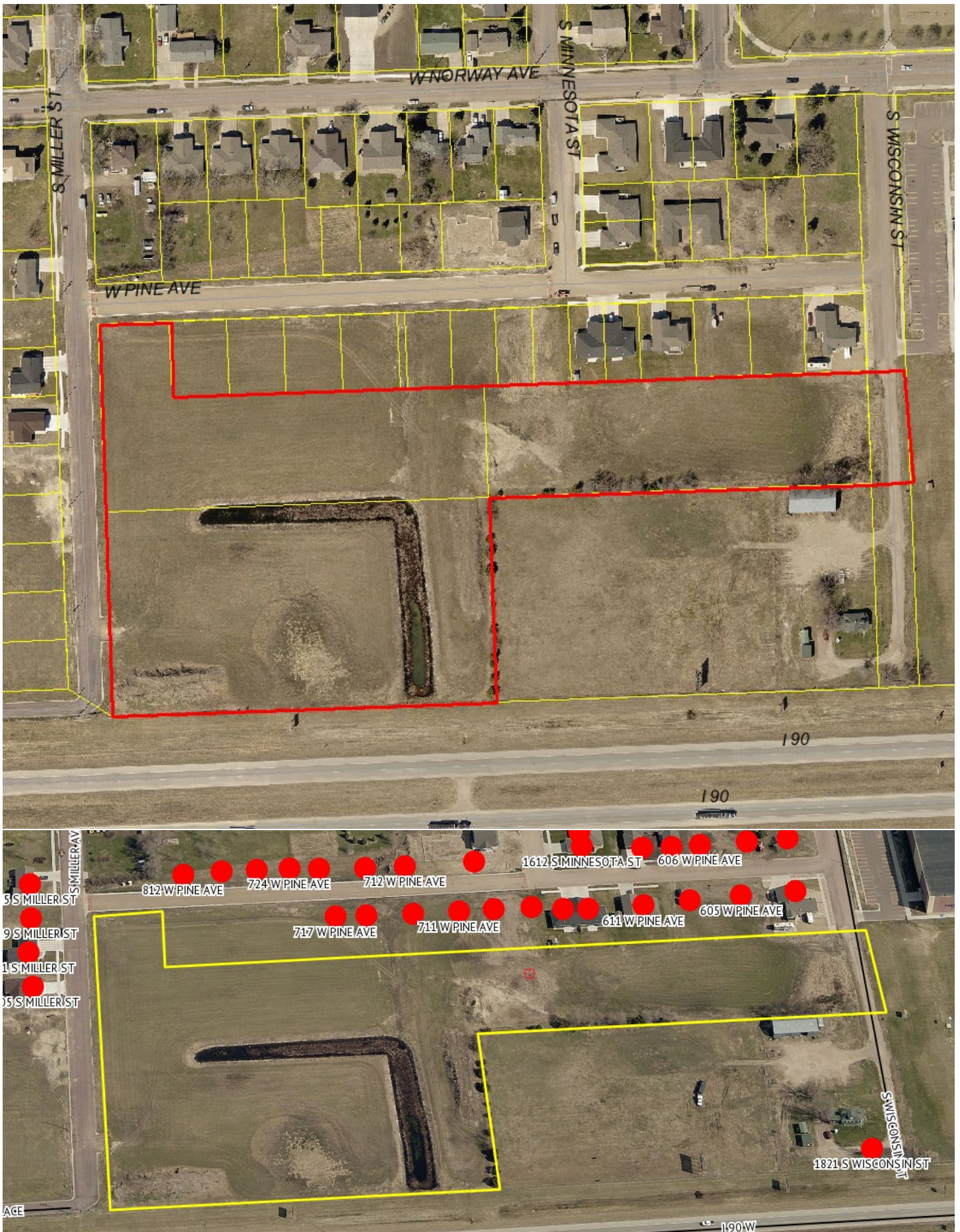
Register of Deeds, Davison County

By _____
Deputy

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015





CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Public Hearing for Wastewater Treatment Facility Phase II Additional Funds Request		
Explanation/Background of Agenda Item Requested:			

NOTICE OF PUBLIC HEARING
for the
MITCHELL WASTEWATER TREATMENT FACILITY PROJECT

The City of Mitchell is seeking up to **\$13,000,000** of additional funding from the Board of Water and Natural Resources to make improvements to the City's wastewater treatment facility. The funds could be either a grant from the state Consolidated Water Facilities Construction Program or a loan from the Clean Water State Revolving Fund Program. The expected Clean Water SRF loan terms are 3.75% for 30 years, and the Board of Water and Natural Resources may forgive all or a portion of the loan principal. The amount of funds, source of funds, and terms will be determined by the Board of Water and Natural Resources when the application is presented at a scheduled board meeting.

A public hearing will be held at the Mitchell City Hall council chambers on June 17, 2024 at 6:30 PM to discuss the project, the proposed financing, and the source of repayment for the loan. The public is invited to attend and comment on the project. Notice is further given to persons with disabilities that this hearing is being held at a physically accessible location. Please contact the city administrator's office at 995-8143 if you have any questions about the hearing.

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:	Motion to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	604-43200-43310, \$30,000,000		
Agenda Item:	Action to Approve Wastewater Treatment Facility Phase II Additional Funds Request Application, Resolution #R2024-38, Authorizing Application to State of South Dakota State Revolving Fund		
Explanation/Background of Agenda Item Requested:	The City Council authorized the South Wastewater Treatment Plant Resolution R2021-87 on December 20, 2021. The loan was in an amount not to exceed \$30,000,000 for said improvements. The loan term was for 30 years at a rate of 2.125%. Resolution 2021-38 authorizes the City Council to approve and execute an application for financial assistance through the South Dakota Board of Water and Natural Resources for an additional \$13,000,000 at 3.75% over 30 years. The resolution also designates the Mayor to execute and submit the application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the project. Staff recommends approval of Resolution 2024-38. Project Cost \$39,156,528 - Current Total Project Cost with 5% Contingency Revenue \$4,361,478 - High Plains Processing Estimated Cost \$17,099,386 - ARPA Dollars and Grants for the Project \$1,598,000 - Remaining funding from North Wastewater Treatment Project \$12,899,436 - Existing approved loan \$1,937,860 - Dollars spent from the Enterprise Fund Total = \$37,896,160 Remaining to be spent from the Enterprise Fund - \$1,260,368		

Sanitary/Storm Sewer Facilities Funding Application

Clean Water State Revolving Fund Program (CWSRF)
Consolidated Water Facilities Construction Program (CWFCP)

Applicant: City of Mitchell Address: 612 N. Main St Mitchell, SD 57301	Proposed Funding Package
Subapplicant:	Requested Funding <u>\$13,000,000</u>
Unique Entity ID: JXEFNSSK2VF4	Local Cash <u>\$2,803,822</u>
	Other: <u>Existing SRF</u> <u>\$12,899,436</u>
	Other: <u>Existing CWFCP</u> <u>\$1,519,868</u>
	Other: <u>State ARPA</u> <u>\$12,775,696</u>
	TOTAL <u>\$42,998,822</u>

Project Title: Mitchell Wastewater Treatment Facility Phase 2 Additional Funds Request

Description:

The City of Mitchell is requesting additional funding for improvements needed at the city's south wastewater treatment facility. The additional money is needed for a variety of reasons, including the fact that construction costs are substantially higher than they were when the original funding application was submitted in 2022. Some work elements have also been added to the project, including equalization at the north sewage treatment plant, a 600-kW generator, and the extension of approximately two miles of sewer force main from a soybean processing plant currently under construction to the treatment facility.

The Applicant Certifies That:

I declare and affirm under the penalties of perjury that this application has been examined by me and, to the best of my knowledge and belief, is in all things true and correct.

Robert B. Everson, Jr., Mayor

Name & Title of Authorized Signatory
(Typed)

Signature

Date

Cost and Effectiveness Certification Form

This is to certify compliance with Subtitle A, Section 5002, Subsection 602(b)(13) of the Water Resources Reform Development Act of 2014 in that project has been studied and evaluated for the cost and effectiveness of the processes, materials, techniques, and technologies for carrying out the proposed project or activity for which assistance is sought; and to the maximum extent practicable, the project or activity selected maximizes the potential for efficient water use, reuse, recapture, and conservation, and energy conservation, taking into account (i) the cost of constructing the project; (ii) the cost of operating and maintaining the project over the life of the project; and (iii) the cost of replacing the project.

Applicant Name: City of Mitchell

Project Name: Mitchell Wastewater Treatment Facility Phase 2 Additional Funds Request

We certify that the proposed project is in compliance as described above.

Applicant's Authorized Signatory

Signature: _____

Printed Name: Robert B. Everson, Jr.

Title: Mayor

Date: _____

Project Engineer

Signature: _____

Printed Name: Gabriel Laber

License #: 9236

Date: _____

Category	Definition	Loan Amount
----------	------------	-------------

IX	<u>Energy Conservation - Renewable.</u> Costs for the production of renewable energy such as wind, solar, methane capture and energy conversion equipment, co-digestion, combined heat and power (CHP) systems, hydroelectric systems that harness wastewater flows to, from, or within treatments.	_____
X	<u>Water Conservation - Efficiency.</u> Costs that reduce the demand for POTW capacity through reduced water consumption including water meters, plumbing fixture retrofits or replacement, water efficient appliances, water efficient irrigation equipment, and education programs.	_____
XI	<u>Water Conservation - Reuse.</u> Costs for the treatment and conveyance of treated wastewater that is being reused (recycled water), including rehabilitation/replacement needs.	_____

TOTAL:

\$13,000,000

Robert B. Everson, Jr., Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative

Date

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forger, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. § 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Robert B. Everson, Jr., Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative

Date

☐ I am unable to certify to the above statements. Attached is my explanation

RESOLUTION #R2024-38

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS the **City of Mitchell** (the “City”) has determined it is necessary to proceed with improvements to the city’s wastewater treatment facilities (the “Project”); and

WHEREAS the City has received funding for the project from the South Dakota Board of Water and Natural Resources; and

WHEREAS the City has determined that additional financial assistance will be necessary to undertake the Project and an application for the additional financial assistance to the South Dakota Board of Water and Natural Resources is being prepared; and

WHEREAS it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed **\$13,000,000** to the South Dakota Board of Water and Natural Resources for the Project.
2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Mitchell, South Dakota, this 17th day of June 2024.

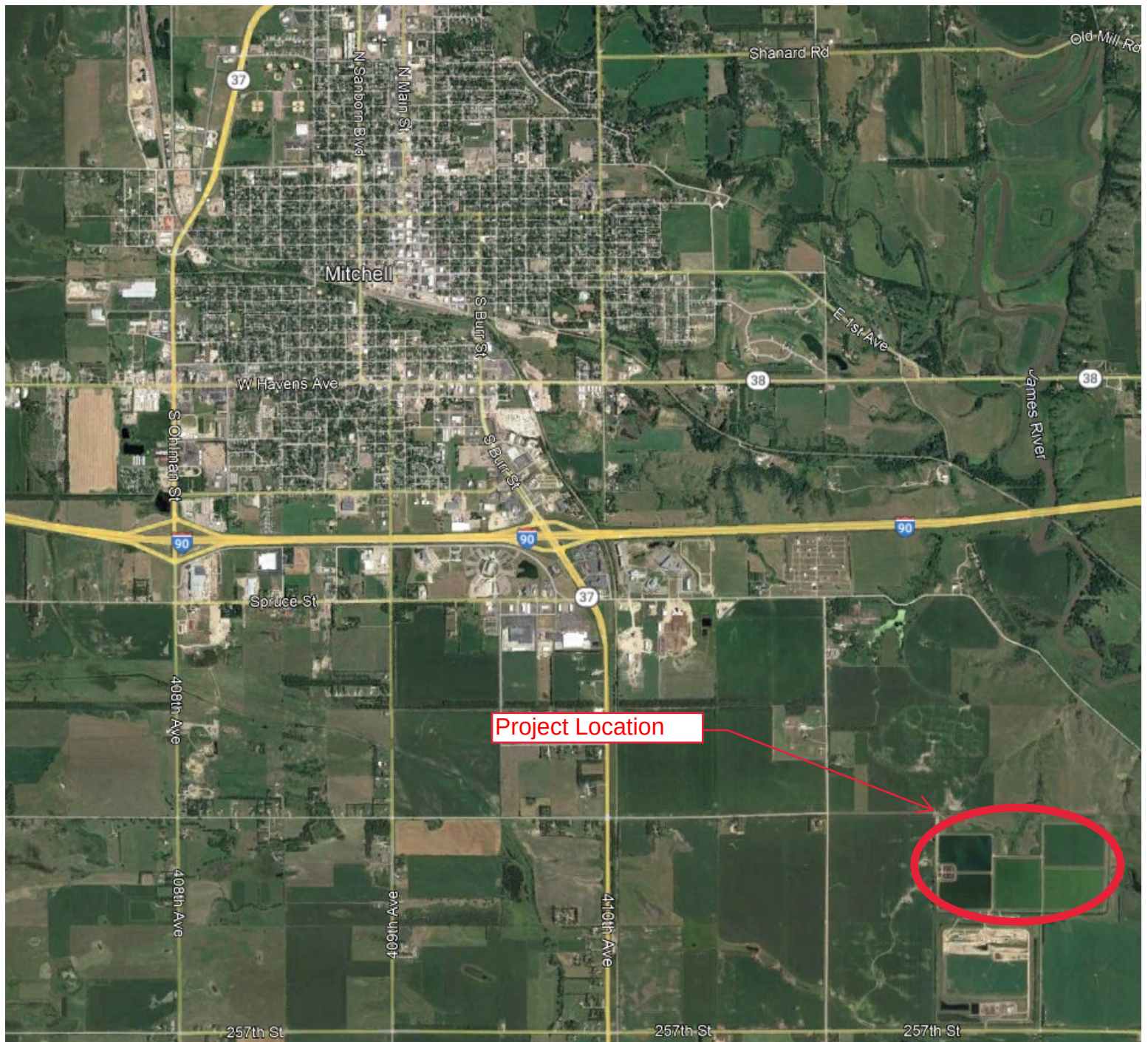
APPROVED:

Robert B. Everson, Jr., Mayor
City of Mitchell

(Seal)

Attest: _____
Michelle Bathke, Municipal Finance Officer
City of Mitchell

Mitchell Wastewater Treatment Plant Phase 2





Mitchell Wastewater Treatment Plant Phase 2

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:	Motion to Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	604-43200-43310, \$30,000,000		
Agenda Item:	Bid Award for South Wastewater Treatment Plant Phase II - Project #2022-01		
Explanation/Background of Agenda Item Requested:	Bids were opened on May 30, 2024 in City Hall Council Chambers at 1:30 PM. Two bids were received as follows for Bid Schedule A: John T. Jones Construction Company Base Bid - \$30,036,000.00 Alternate 1 - \$986,500.00 (North Plant Earthen Equalization Basin) Alternate 2 - \$546,250.00 (Portable 600 kW Generator) Alternate 3 - \$306,250.00 (Permanent 600 kW Generator) Journey Group Companies Base Bid - \$35,545,800.00 Alternate 1 - \$2,200,000.00 Alternate 2 - \$450,000.00 Alternate 3 - \$250,000.00 Engineer's Estimate Base Bid - \$34,040,000.00 Alternate 1 - \$1,934,000.00 Alternate 2 - \$680,000.00 Alternate 3 - \$471,000.00 Three bids were received as follows for Bid Schedule B First Rate Excavate, Inc. - \$619,478.00 Menning Excavating, Inc. - \$756,948.50 Journey Group Companies - \$990,233.00 Engineer's Estimate - \$739,000.00 Please see the attached bid tabulation for detailed information. Gabe Laber, PE with HDR has reviewed the bids to ensure they are complete and correct and recommends awarding Bid Schedule A to John T. Jones Construction Company for Base Bid, Alternate 1 and Alternate 3 for a total cost of \$31,328,750. Staff recommends awarding Bid Schedule A to John T. Jones Construction Company for Base Bid, Alternate 1 and Alternate 3 for a total cost of \$31,328,750 and Bid Schedule B to First Rate Excavate, Inc. for a total cost of \$619,478. The bid shall be contingent on DANR approval and the availability of additional funds. Project Cost		

\$39,156,528 - Current Total Project Cost with 5% Contingency

Revenue

\$4,361,478 - High Plains Processing Estimated Cost

\$17,099,386 - ARPA Dollars and Grants for the Project

\$1,598,000 - Remaining funding from North Wastewater Treatment Project

\$12,899,436 - Existing approved loan

\$1,937,860 - Dollars spent from the Enterprise Fund

Total = \$37,896,160

Remaining to be spent from the Enterprise Fund - \$1,260,368



June 7, 2024

Mr. Joe Schroeder
City of Mitchell
600 E. 1st St
PO Box 128
Mitchell, SD 57064

RE: Recommendation to Accept Bids and Award the South WWTP Phase II Improvements Project

Dear Mr. Schroeder:

On May 30, 2024, the City of Mitchell opened bids for the South WWTP Phase II Improvements Project. Clarifications were provided to prospective bidders through three (3) addendums prior to bidding. Bids have been tabulated and checked. In evaluating the bids there were no errors in the low bidder's proposal. A copy of the bid tabulations is attached.

Two (2) bids were received and opened for the project. Results are summarized below:

Bidder	Total
John T. Jones Construction Company	
Base Bid	\$30,036,000
Alternate 1 - North Plant Earthen Equalization Basin	\$986,500
Alternate 2 - Portable 600 kW Generator	\$546,250
Alternate 3 - Permanent 600 kW Generator	\$306,250
Journey Construction	
Base Bid	\$35,545,800
Alternate 1 - North Plant Earthen Equalization Basin	\$2,200,000
Alternate 2 - Portable 600 kW Generator	\$450,000
Alternate 3 - Permanent 600 kW Generator	\$250,000

John T. Jones Construction Company was the low bidder with a Total Base Bid, Alternate 1 and Alternate 3 of \$31,328,750. The low bid is below the latest Engineers Opinion of Probably Construction Cost of \$36,445,000.

After evaluation of the bids received, HDR recommends accepting the bids and awarding a contract for the City of Mitchell South WWTP Phase II Improvements project to John T. Jones Construction Company, contingent on the availability of additional funds and funding agency approval.

If you have any questions, please do not hesitate to contact me at (605) 977-7754 or via email at gabriel.laber@hdrinc.com.

Sincerely,

HDR ENGINEERING, INC.

Gabe Laber, PE
Project Manager

Attachments

BID TABULATION
Mitchell South WWTP Phase II Improvements
City of Mitchell, SD
5/30/24

BID SCHEDULE A				John T. Jones Construction Company		Journey Group Companies		Engineer's Estimates	
Item No.	Description	Units	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	All Work As Described in the Contract Documents for the WWTP South Plant Improvements Including General, Civil, Structural, Architectural, Process, Mechanical, Electrical, and Instrumentation and Control	LS	1	\$ 29,784,000.00	\$ 29,784,000.00	\$ 35,200,000.00	\$ 35,200,000.00	\$ 33,900,000.00	\$ 33,900,000.00
1A	Aeration Cells Solids: Dry, Dewater, Sampling, and testing, Load and Haul to Offsite Disposal	Dry Tons	280	\$ 900.00	\$ 252,000.00	\$ 1,235.00	\$ 345,800.00	\$ 500.00	\$ 140,000.00
Total of All Bid Items (Base Bid)					\$ 30,036,000.00		\$ 35,545,800.00		\$ 34,040,000.00
ALTERNATE 1									
1	North Plant Earthen Equalization Basin	LS	1	\$ 986,500.00	\$ 986,500.00	\$ 2,200,000.00	\$ 2,200,000.00	\$ 1,934,000.00	\$ 1,934,000.00
Total of All Bid Items (Base Bid) + Alternate 1					\$ 31,022,500.00		\$ 37,745,800.00		\$ 35,974,000.00
ALTERNATE 2									
3	Portable 600 kW Generator	LS	1	\$ 546,250.00	\$ 546,250.00	\$ 450,000.00	\$ 450,000.00	\$ 680,000.00	\$ 680,000.00
Total of All Bid Items (Base Bid) + Alternate 2					\$ 30,582,250.00		\$ 5,995,800.00		\$ 34,720,000.00
Total of All Bid Items (Base Bid) + Alternate 1 + Alternate 2					\$ 31,568,750.00		\$ 38,195,800.00		\$ 36,654,000.00
ALTERNATE 3									
4	Permanent 600 kW Generator	LS	1	\$ 306,250.00	\$ 306,250.00	\$ 250,000.00	\$ 250,000.00	\$ 471,000.00	\$ 471,000.00
Total of All Bid Items (Base Bid) + Alternate 3					\$ 30,342,250.00		\$ 35,795,800.00		\$ 34,511,000.00
Total of All Bid Items (Base Bid) + Alternate 1 + Alternate 3					\$ 31,328,750.00		\$ 37,995,800.00		\$ 36,445,000.00

I HEREBY CERTIFY THAT THE FOREGOING IS AN ACCURATE REPRESENTATION AND TABULATION OF ALL BIDS RECEIVED AND THAT THE MATHEMATICS HAVE BEEN CHECKED AND IS TO THE BEST OF MY KNOWLEDGE CORRECT:

PROJECT MANAGER:  DATE: 5/30/24



BID TABULATION
Mitchell South WWTP Phase II Improvements
City of Mitchell, SD
5/30/24

BID SCHEDULE B				First Rate Excavate, Inc.		Menning Excavating, Inc.		Journey Group Companies		Engineer's Estimate	
Item	Description	Quantity	Unit	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1	Mobilization	1	LS	\$ 85,726.20	\$ 85,726.20	\$ 200,000.00	\$ 200,000.00	\$ 380,000.00	\$ 380,000.00	\$ 60,000.00	\$ 60,000.00
2	Clearing and Grubbing	1	LS	\$ 4,000.00	\$ 4,000.00	\$ 7,500.00	\$ 7,500.00	\$ 38,540.00	\$ 38,540.00	\$ 3,000.00	\$ 3,000.00
3	Traffic Control	1	LS	\$ 2,615.00	\$ 2,615.00	\$ 15,000.00	\$ 15,000.00	\$ 9,240.00	\$ 9,240.00	\$ 3,000.00	\$ 3,000.00
4	Erosion Control	1	LS	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 12,840.00	\$ 12,840.00	\$ 4,000.00	\$ 4,000.00
5	8" HDPE Forcemain (DIPS DR 11)	10,733	FT	\$ 42.00	\$ 450,786.00	\$ 40.00	\$ 429,320.00	\$ 40.00	\$ 429,320.00	\$ 50.00	\$ 536,650.00
6	Flex Restraint	10	EA	\$ 525.00	\$ 5,250.00	\$ 310.00	\$ 3,100.00	\$ 220.00	\$ 2,200.00	\$ 200.00	\$ 2,000.00
7	Tracer Wire	10,733	EA	\$ 0.60	\$ 6,439.80	\$ 0.50	\$ 5,366.50	\$ 1.00	\$ 10,733.00	\$ 1.00	\$ 10,733.00
8	Tracer Wire Access Box	3	EA	\$ 198.00	\$ 594.00	\$ 250.00	\$ 750.00	\$ 160.00	\$ 480.00	\$ 400.00	\$ 1,200.00
9	Valve & Box Assembly	1	EA	\$ 4,334.00	\$ 4,334.00	\$ 6,000.00	\$ 6,000.00	\$ 967.00	\$ 967.00	\$ 2,700.00	\$ 2,700.00
10	8" HDPE Fusible Elbow (45°)	2	EA	\$ 706.00	\$ 1,412.00	\$ 1,790.00	\$ 3,580.00	\$ 200.00	\$ 400.00	\$ 80.00	\$ 160.00
11	8" HDPE Fusible Elbow (90°)	3	EA	\$ 707.00	\$ 2,121.00	\$ 1,925.00	\$ 5,775.00	\$ 200.00	\$ 600.00	\$ 850.00	\$ 2,550.00
12	Directional Drilling	390	FT	\$ 49.00	\$ 19,110.00	\$ 110.00	\$ 42,900.00	\$ 120.00	\$ 46,800.00	\$ 850.00	\$ 331,500.00
13	8" HDPE Cap/Plug	1	EA	\$ 829.00	\$ 829.00	\$ 1,000.00	\$ 1,000.00	\$ 300.00	\$ 300.00	\$ 155.00	\$ 155.00
14	Connect to Distribution Box	1	EA	\$ 829.00	\$ 829.00	\$ 3,500.00	\$ 3,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
15	Type B Permanent Seed Mixture	21	LB	\$ 20.00	\$ 420.00	\$ 75.00	\$ 1,575.00	\$ 15.00	\$ 315.00	\$ 65.00	\$ 1,365.00
16	Mulching	833	LB	\$ 5.00	\$ 4,165.00	\$ 4.00	\$ 3,332.00	\$ 6.00	\$ 4,998.00	\$ 5.00	\$ 4,165.00
17	Air Release Valve Vault	1	LS	\$ 18,347.00	\$ 18,347.00	\$ 18,750.00	\$ 18,750.00	\$ 11,000.00	\$ 11,000.00	\$ 24,000.00	\$ 24,000.00
18	Unstable Trench Material	200	TON	\$ 40.00	\$ 8,000.00	\$ 25.00	\$ 5,000.00	\$ 145.00	\$ 29,000.00	\$ 40.00	\$ 8,000.00
Total of All Schedule B Bid Items (Base Bid)					\$ 619,478.00		\$ 756,948.50		\$ 990,233.00		\$ 739,000.00

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2024-40, Plat of Tracts 1, 2, 3 and 4 in Lot 1-A, Block C of Westview Addition in the SE 1/4 of Section 20, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Plat of Tracts 1, 2, 3 and 4 in Lot 1-A, Block C of Westview Addition in the SE 1/4 of Section 20, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Volesky Properties LLC. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 06-10-24.		

RESOLUTION #R2024-40

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 10th day of June, 2024; and

WHEREAS, it appears from an examination of the PLAT OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE 1/4 OF SECTION 20, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE 1/4 OF SECTION 20, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Thomas Lynn Week, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 17th day of June, 2024.

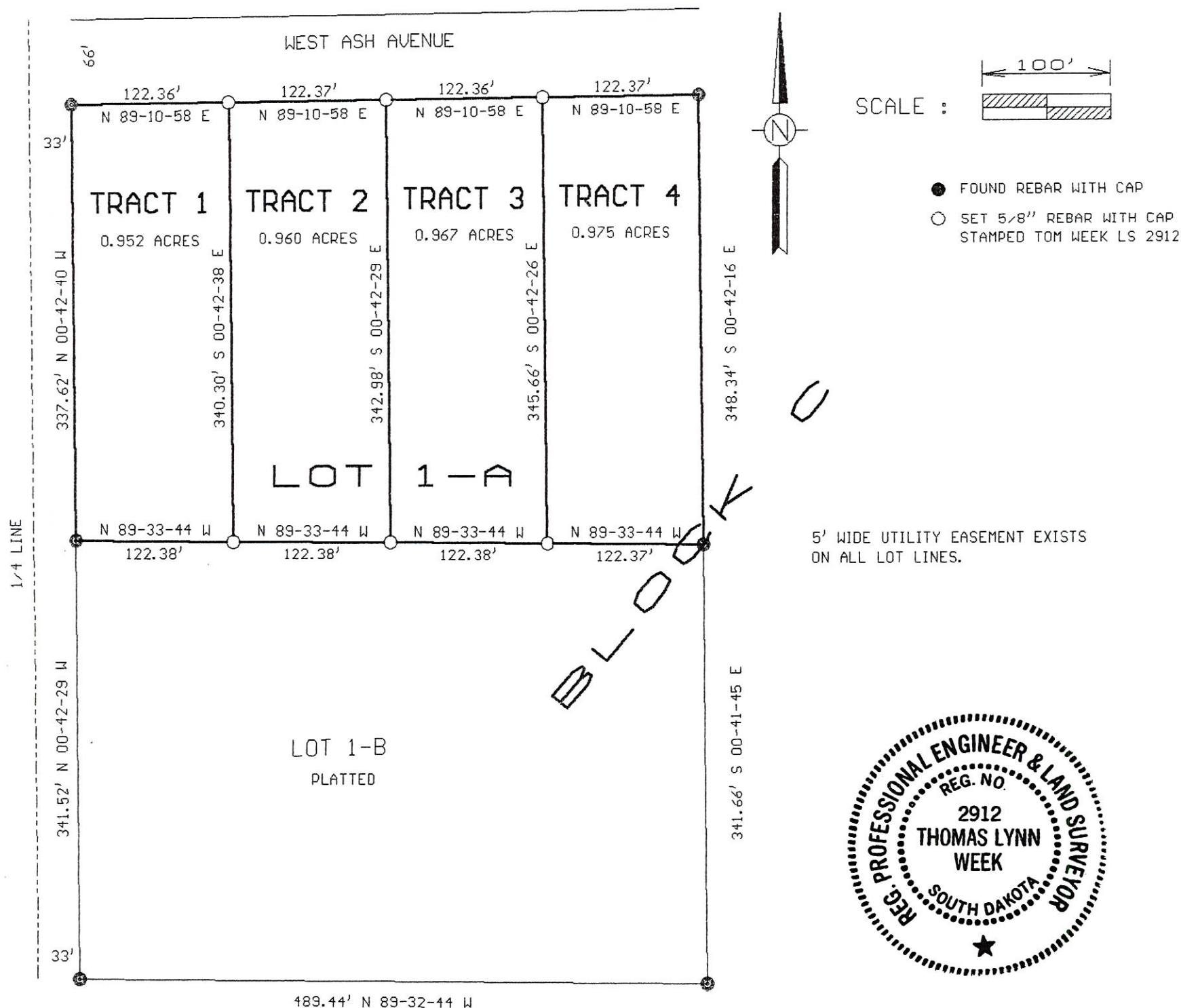
MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

PLAT OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.



SURVEYORS CERTIFICATE

I, THOMAS LYNN WEEK, REGISTERED LAND SURVEYOR IN YANKTON, SOUTH DAKOTA, HAVE AT THE DIRECTION OF THE OWNER, MADE A SURVEY OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA. I HAVE SET IRON PINS AS SHOWN AND SURVEY AND PLAT ARE CORRECT TO MY KNOWLEDGE AND BELIEF.

DATED THIS 22ND. DAY OF MAY, 2024.

THOMAS LYNN WEEK
REGISTERED LAND SURVEYOR
REG. NO. 2912

DIRECTOR OF EQUALIZATION CERTIFICATE

THE UNDERSIGNED, COUNTY DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF EQUALIZATION OF DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFIES THAT HE/SHE HAS RECEIVED A COPY OF THE FOREGOING PLAT. DATED THIS ____ DAY OF _____, _____.

DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF
EQUALIZATION, DAVISON COUNTY, S.D.

PLAT OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

OWNER’S CERTIFICATE AND AGREEMENT OF PROTECTION OF WATER

I, TARA VOLESKY, AS MEMBER MANAGER OF VOLESKY PROPERTIES LLC., DO HEREBY CERTIFY THAT VOLESKY PROPERTIES LLC., IS THE ABSOLUTE AND UNQUALIFIED OWNER OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

THAT THE ABOVE SURVEY AND PLAT WERE MADE AT MY REQUEST AND UNDER MY DIRECTION FOR THE PURPOSE OF LOCATING, MARKING AND PLATTING THE SAME, AND THAT SAID PROPERTY IS FREE FROM ALL ENCUMBRANCES. THE DEVELOPMENT OF THIS LAND INCLUDED IN THE BOUNDARIES OF LOT 1-A, SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING SUBDIVISION AND EROSION AND SEDIMENT CONTROL REGULATIONS. PURSUANT TO SDCL 11-3-8.1 AND 11-3-8.2 THE DEVELOPER OF THIS PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE RESPONSIBLE FOR PROTECTING ANY WATERS OF THE STATE LOCATED ADJACENT TO OR WITHIN SUCH PLATTED AREA FROM POLLUTION FROM SEWAGE FROM SUCH ROAD SYSTEM, AND SHALL IN PROSECUTION OF SUCH PROTECTION CONFORM TO AND FOLLOW ALL REGULATIONS OF THE SOUTH DAKOTA DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES RELATING TO THE SAME. ADDITIONALLY THE DEVELOPER OF THIS PROPERTY DESCRIBED WITHIN THIS PLAT SHALL BE LIABLE FOR ANY POLLUTION THAT OCCURS FROM FAILURE TO EXECUTE SUCH PROTECTIONS OR FOLLOW SUCH REGULATIONS, EXCEPTION BEING THOSE LOTS IN SUBDIVISIONS THAT SHOW DOCUMENTATIONS THAT WASTE WATER DRAINAGE SHALL BE CONNECTED TO A MUNICIPAL SYSTEM.

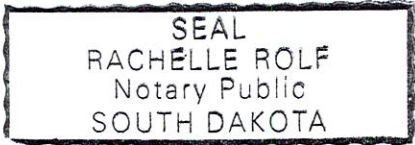
DATED THIS 4 DAY OF JUNE, 2024.

Tara Volesky
TARA VOLESKY
MEMBER MANAGER

STATE OF South Dakota
COUNTY OF Davison
ON THIS 4 DAY OF June, 2024, BEFORE ME THE UNDERSIGNED OFFICER, PERSONALLY APPEARED TARA VOLESKY, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND WHO ACKNOWLEDGED TO ME THAT SHE AS MEMBER MANAGER, EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED. IN WITNESS WHEREOF I HEREUNTO SET MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES 4-16-30

Rachelle Rolf
NOTARY PUBLIC



RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, THE PLAT OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY THOMAS LYNN WEEK, DULY LICENSED LAND SURVEYOR IN AND FOR THE STATE OF SOUTH DAKOTA, HERETOFORE FILED IN THE OFFICE OF CITY FINANCE OFFICER OF MITCHELL, SOUTH DAKOTA, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF THE SAID CITY OF MITCHELL, SOUTH DAKOTA; AND
WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;
NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY THOMAS LYNN WEEK, A LAND SURVEYOR, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

I, _____, CHAIRMAN OF THE CITY PLANNING COMMISSION FOR THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE _____ DAY OF _____, _____.

CITY PLANNING COMMISSION BY: _____

PLAT OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

RESOLUTION OF CITY COUNCIL

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE APPROVAL AND ADOPTION OF THE HEREINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE ____ DAY OF _____, ____; AND WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, AS PREPARED BY THOMAS LYNN WEEK, A DULY LICENSED LAND SURVEYOR IN AND FOR THE STATE OF SOUTH DAKOTA, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF TRACTS 1, 2, 3 AND 4 IN LOT 1-A, BLOCK C OF WESTVIEW ADDITION IN THE SE1/4 OF SECTION 20, T103N, R60W OF THE 5TH. P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, PREPARED BY THOMAS LYNN WEEK, A LAND SURVEYOR, BE AND THE SAME IS HEREBY APPROVED AND THE DESCRIPTION SET FORTH HEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

I, _____, FINANCE OFFICER OF THE CITY OF MITCHELL, SOUTH DAKOTA, HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING HELD ON THE ____ DAY OF _____, ____.

FINANCE OFFICER BY: _____

TREASURER CERTIFICATE

THE UNDERSIGNED, COUNTY TREASURER\DEPUTY TREASURER OF DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFIES THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND INCLUDED IN THE ABOVE PLAT, AS SHOWN BY THE RECORDS OF THIS OFFICE, HAVE BEEN PAID. DATED THIS ____ DAY OF _____, ____.

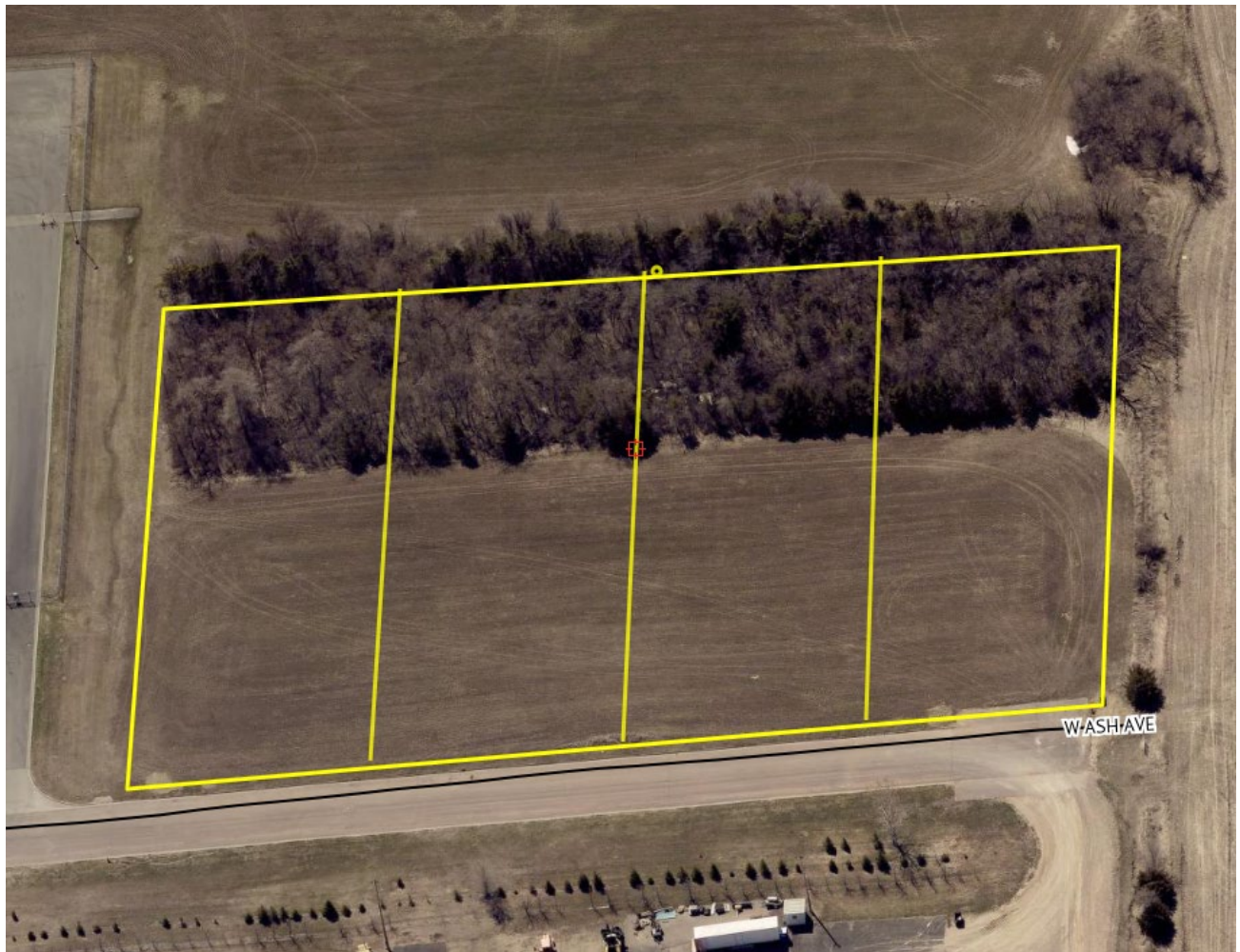
TREASURER/DEPUTY TREASURER DAVISON COUNTY, S.D.

REGISTER OF DEEDS CERTIFICATE

THE UNDERSIGNED, REGISTER OF DEEDS\DEPUTY REGISTER OF DEEDS, DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFIES THAT THE ORIGINAL PLAT WAS FILED FOR RECORD THIS ____ DAY OF _____, _____, _____ O'CLOCK ____ M., AND DULY RECORDED IN BOOK _____, PAGE _____.

REGISTER OF DEEDS/DEPUTY REGISTER OF DEEDS, DAVISON COUNTY, S.D.

PREPARED BY: TOM WEEK
407 REGAL DRIVE
YANKTON, SOUTH DAKOTA 57078
1-605-665-8333



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2024-41, Plat of Lot AB, Block 1 of Lakeridge Addition, a subdivision of Irregular Tract No. 1 in the NW 1/4 of Section 10, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Plat of Lot AB, Block 1 of Lakeridge Addition, a subdivision of Irregular Tract No. 1 in the NW 1/4 of Section 10, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by Ethan Coop Lumber. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 06-10-24.		

RESOLUTION #R2024-41

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 10th day of June, 2024; and

WHEREAS, it appears from an examination of the PLAT OF LOT AB, BLOCK 1 OF LAKERIDGE ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 1 IN THE NW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT AB, BLOCK 1 OF LAKERIDGE ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 1 IN THE NW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 17th day of June, 2024.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

SEC. 10, T 103 N, R 60 W

BLOCK 1: 5' WIDE UTILITY EASEMENTS ALONG WEST HOPPY LOOP AND EAST HOPPY LOOP
30' WIDE UTILITY AND DRAINAGE EASEMENT (WEST OF WEST HOPPY LOOP)
VARIABLE WIDTH DRAINAGE EASEMENT FROM CREEK TO EXISTING SANITARY SEWER EASEMENT
10'X10' UTILITY EASEMENT AT THE INTERSECTION OF WEST HOPPY LOOP AND EAST 38TH STREET
10'X10' UTILITY EASEMENT AT THE INTERSECTION OF EAST HOPPY LOOP AND EAST 38TH STREET

BLOCK 2: 5' WIDE UTILITY EASEMENTS ALONG WEST HOPPY LOOP, EAST HOPPY LOOP AND ZEKE AVENUE

BLOCK 3: 5' WIDE UTILITY EASEMENTS ALONG WEST HOPPY LOOP, EAST HOPPY LOOP AND ZEKE AVENUE

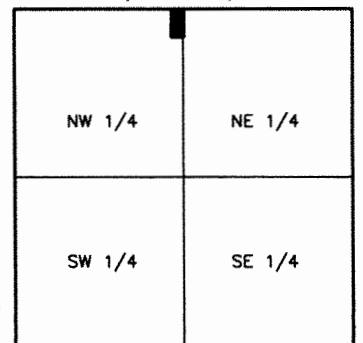
- = FOUND IRON MONUMENT
 ○ = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
 ▲ = FOUND SURVEY SPIKE
 100' (P) = PLATTED BEARING OR DISTANCE
 100' = MEASURED BEARING OR DISTANCE
 WM = WITNESS MONUMENT

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

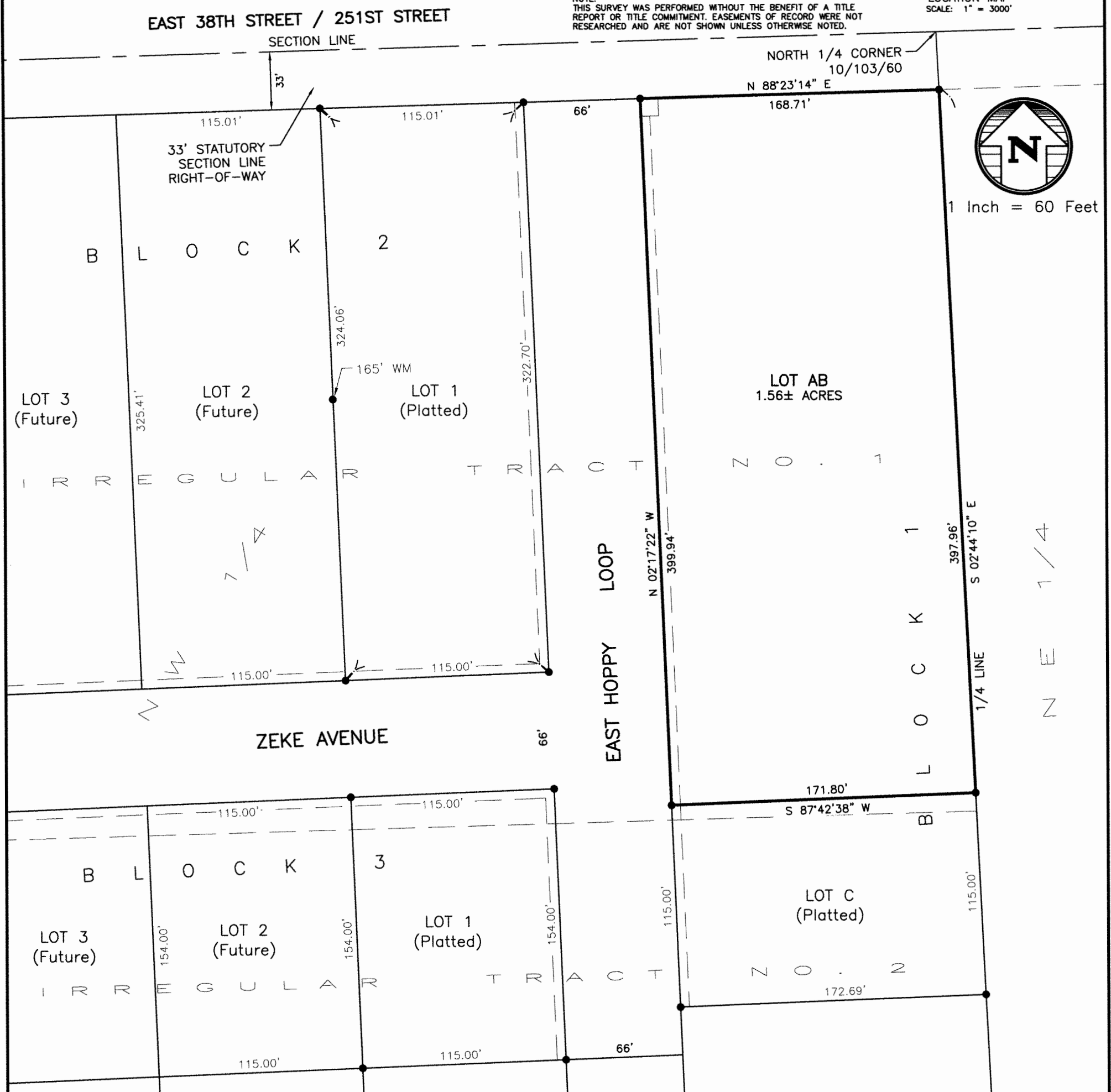
COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE, STATE PLANE
NORTH AMERICAN DATUM 1983 - GEOID 12B.
GRID BEARINGS AND GRID DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE
REPORT OR TITLE COMMITMENT. EASEMENTS OF RECORD WERE NOT
RESEARCHED AND ARE NOT SHOWN UNLESS OTHERWISE NOTED.

LOCATION MAP
SCALE: 1" = 3000'



1 Inch = 60 Feet



A PLAT OF LOT AB, BLOCK 1 OF LAKERIDGE ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 1 IN THE NW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in and for the State of South Dakota. At the request of the owners, and under their direction for purposes indicated therein, I did on or prior to June 3, 2024, survey those parcels of land described as follows: LOT AB, BLOCK 1 OF LAKERIDGE ADDITION, A SUBDIVISION OF IRREGULAR TRACT NO. 1 IN THE NW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

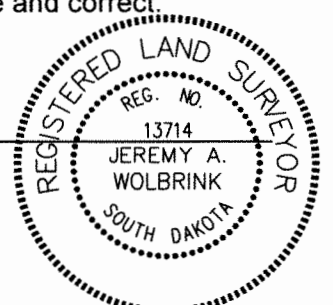
In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of _____, 2024.

Registered Land Surveyor #SD13714

SPN

& Associates
Engineers, Planners and Surveyors
 2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
 Phone: (605) 996-7761 Fax: (605) 996-0015





CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Stephanie Ellwein
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Public Hearing on Creation of the Davison County Regional Railroad Authority.		
Explanation/Background of Agenda Item Requested:	The City of Mitchell was asked to consider creating a regional rail authority to assist economic development projects in the region. Below is information on regional rail authorities. A rail authority is created when two political subdivisions create an agreement to form a railroad authority. The purpose of a rail authority is to promote and develop industries that utilize rail for their business. The regional rail authority would have the ability to own and operate rail lines (MRC), apply for grants and loans from State as well as the Federal Government, and act as a conduit for industry located along a rail line to obtain low interest loans or grants. The creation of a rail authority would give the City of Mitchell and Davison County another economic development tool to compete with other areas when recruiting new industries that utilize rail, as well as help current businesses in the area as well. Davison County Commission held a public hearing on June 11 for the creation of the Regional Railroad Authority.		

RESOLUTION #2024-31

A RESOLUTION PROVIDING FOR A PUBLIC HEARING ON THE CREATION OF
THE DAVISON COUNTY REGIONAL RAILROAD AUTHORITY

BE IT RESOLVED by the City of Mitchell, South Dakota that a hearing shall be held on June 17, 2024, for hearing public comment on the creation of the DAVISON COUNTY REGIONAL RAIL AUTHORITY which will encompass the jurisdiction of the City and that the finance officer shall cause to be published notice of such hearing to be published not less than 10 days prior to the hearing.

A handwritten signature in black ink, appearing to read "MBC", is written over a horizontal line.

Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Michelle Pathke", is written over a horizontal line.

Finance Officer

(SEAL)

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Action to Approve Resolution R2024-42		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2024-42, A Resolution Authorizing an Agreement to Create the Davison County Regional Railroad Authority, Appointing Initial Members, and Authorizing the Execution Thereof		
Explanation/Background of Agenda Item Requested:	After the public hearing, the enclosed resolution would authorize the agreement to create the Regional Railroad Authority and appoint three members to represent the City of Mitchell if the City of Mitchell chooses to move forward with the proposal.		

RESOLUTION #R2024-42

A RESOLUTION AUTHORIZING AN AGREEMENT TO CREATE THE DAVISON COUNTY REGIONAL RAILROAD AUTHORITY, APPOINTING INITIAL MEMBERS, AND AUTHORIZING THE EXECUTION THEREOF.

WHEREAS, a public hearing was held June 17, 2024, after public notice thereof was published in the official newspaper of the City on May 29, 2024; and

WHEREAS, the public was given opportunity to give public comment on the creation of a rail authority; and

WHEREAS, the City finds and does hereby declare it necessary for the creation of a rail authority.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Mitchell, South Dakota (the "City"), as follows:

1. Authorization of Agreement. The City does hereby authorize the execution of an agreement by and between the City of Mitchell and Davison County in substantially the form on file with the finance officer and open to public inspection.
2. Authorization of Officers. The Mayor and Finance Officer are authorized to take such action as they deem necessary to carry out the intent of this resolution, including but not limited to the execution of the agreement described herein.
3. Designation of persons representing City. The following individuals are appointed as the initial representatives of the City to act as commissioners under the agreement:
 - a. Jeff Smith
 - b. Mike Bathke
 - c. Mike Lauritsen

Mayor

ATTEST: _____

Finance Officer

(SEAL)

Passed:

Published:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:	Motion to Approve Agreement & Authorize \$15,000 of Contingency Funds		
Amount Budgeted in current fiscal year for this item (if applicable):	NA - Contingency Request		
Agenda Item:	Action to Approve Transfer of Entitlements in the Amount of \$260,000 to the State of South Dakota Department of Transportation & to Authorize Contingency Funds for the City's Contribution.		
Explanation/Background of Agenda Item Requested:	This request is for approval of the Mayor and City Attorney to sign the FAA agreement for transfer of entitlements. Mitchell is planned for pavement maintenance in 2024, which will be cost shared with the state. The City's share is estimated to be under \$15,000 and will require contingency funds.. Staff recommends City Council approval and authorization for the Mayor and City Attorney to sign the FAA agreement for transfer of entitlements.		



U.S. Department
of Transportation
**Federal Aviation
Administration**

FAA Form 5100-110, Request for FAA Approval of Agreement for Transfer of Entitlements

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0569. Public reporting for this collection of information is estimated to be approximately 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information. All responses to this collection of information are required under 49 U.S.C. Section 47105 to retain a benefit and to meet the reporting requirements of 2 CFR 200. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524.

Request for FAA Approval of Agreement for Transfer of Entitlements

In accordance with 49 USC § 47117(c)(2),

Name of Transferring Sponsor: City of Mitchell, South Dakota

hereby waives receipt of the following amount of funds apportioned to it under 49 USC § 47114(c) for

the: Name of Transferring Airport (and LOCID): Mitchell Airport (MHE)

for each fiscal year listed below:

Entitlement Type (Passenger, Cargo or Nonprimary)	Fiscal Year	Amount
NP	2022	\$ 69,691.00
NP	2023	\$ 150,000.00
NP	2024	\$ 40,309.00
Total		\$ 260,000.00

The Federal Aviation Administration has determined that the waived amount will be made available to:

Name of Airport (and LOCID) Receiving Transferred Entitlements:

State of South Dakota (SD)

Name of Receiving Airport's Sponsor: State of South Dakota

a public use airport in the same state or geographical areas as the transferring airport for eligible projects under 49 USC § 47104(a).

The waiver expires on the earlier of (date) or when the availability of apportioned funds lapses under 49 USC § 47117(b).

For the United States of America, Federal Aviation Administration:

Signature: _____

Name:

Title:

Date:

I declare under penalty of perjury that the foregoing is true and correct. I understand that knowingly and willfully providing false information to the federal government is a violation of 18 USC § 1001 (False Statements) and could subject me to fines, imprisonment, or both.

Signature of Sponsor's Authorized Official: _____

I, _____, acting as Attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing Agreement under the laws of the state of _____. Further, I have examined the foregoing Agreement and the actions taken by said Sponsor and Sponsor's official representative has been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and 49 USC § 47101, et seq.

Signature of Sponsor's Attorney: _____

Page 304 of 334

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: June 17, 2024 Requested By: Mark Jenniges

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item: Hearing and First Reading on Ordinance #O2024-05, Rezoning of Lot 7A & Lots 8-12 & North ½ of Vacated Railroad ROW Lying South of & adjacent to said Lots & West ½ of vacated Langdon St, All in Block 16, D. A. Scotts 1st Addition, City of Mitchell, Davison County, South Dakota; Northerly 13.6' of Lots 1-6, Block 1 & West ½ of vacated Langdon St & South ½ of vacated Railroad ROW lying North and adjacent to said Lots & West ½ of vacated Langdon St, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota; Lots A, B & C, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota; West 12.19' x South 153.5' of Lot 4 & East 13' x South 153.5' of Lot 5, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota from R2 Single Family Residential District to TWC Transportation, Warehousing and Commercial District

Explanation/Background of Agenda Item Requested: AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot 7A & Lots 8-12 & North ½ of Vacated Railroad ROW Lying South of & adjacent to said Lots & West ½ of vacated Langdon St, All in Block 16, D. A. Scotts 1st Addition, City of Mitchell, Davison County, South Dakota;

Northerly 13.6' of Lots 1-6, Block 1 & West ½ of vacated Langdon St & South ½ of vacated Railroad ROW lying North and adjacent to said Lots & West ½ of vacated Langdon St, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

Lots A, B & C, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

West 12.19' x South 153.5' of Lot 4 & East 13' x South 153.5' of Lot 5, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

All from R2 Single-Family Residential District to TWC Transportation Warehousing & Commercial District;

AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Planning Commission motioned to recommend approval; 6 aye, 0 nay, 1 absent. Motion carried.

See Planning Commission Unsigned Minutes 06-10-2024.

ORDINANCE NO. O2024-05

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot 7A & Lots 8-12 & North ½ of Vacated Railroad ROW Lying South of & adjacent to said Lots & West ½ of vacated Langdon St, All in Block 16, D. A. Scotts 1st Addition, City of Mitchell, Davison County, South Dakota;

Northerly 13.6' of Lots 1-6, Block 1 & West ½ of vacated Langdon St & South ½ of vacated Railroad ROW lying North and adjacent to said Lots & West ½ of vacated Langdon St, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

Lots A, B & C, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

West 12.19' x South 153.5' of Lot 4 & East 13' x South 153.5' of Lot 5, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

All from R2 Single-Family Residential District to TWC Transportation Warehousing & Commercial District.

AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS,

Lot 7A & Lots 8-12 & North ½ of Vacated Railroad ROW Lying South of & adjacent to said Lots & West ½ of vacated Langdon St, All in Block 16, D. A. Scotts 1st Addition, City of Mitchell, Davison County, South Dakota;

Northerly 13.6' of Lots 1-6, Block 1 & West ½ of vacated Langdon St & South ½ of vacated Railroad ROW lying North and adjacent to said Lots & West ½ of vacated Langdon St, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

Lots A, B & C, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

West 12.19' x South 153.5' of Lot 4 & East 13' x South 153.5' of Lot 5, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

All from R2 Single-Family Residential District to TWC Transportation Warehousing & Commercial District.

AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the _____ day of _____, 2024.

MAYOR

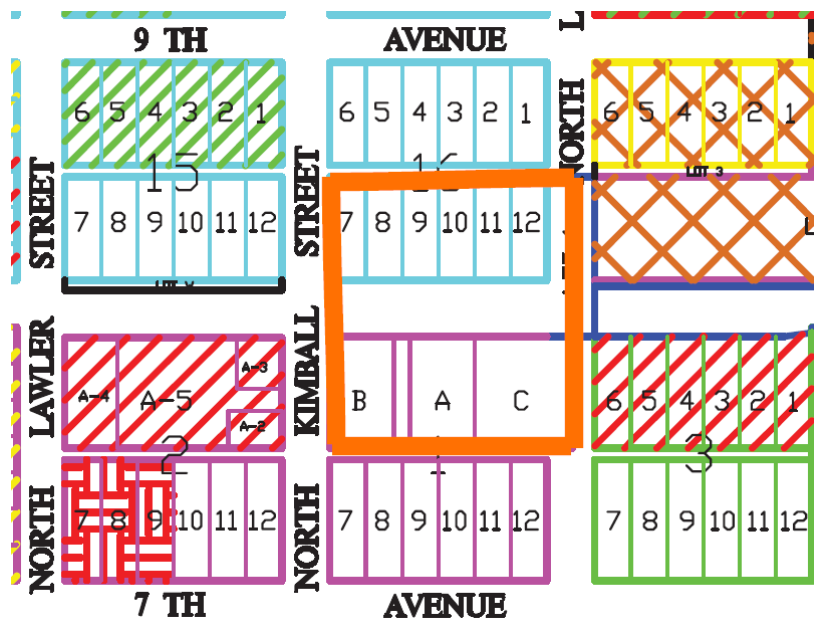
ATTEST:

FINANCE OFFICER

{SEAL}

FIRST READING: June 17, 2024
SECOND READING: July 1, 2024
ADOPTION: July 1, 2024
PUBLISHED: _____

Exhibit A





TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☒ **Rezoning** *\$250 application due with the application.*

- Applicant is request to rezone property from R2 District to TWC District.

☐ **Variance** *\$150 application fee due with application.*

- Description of Variance: Click or tap here to enter text.
- Description of Hardship: Click or tap here to enter text.

☐ **Conditional Use Permit** *\$150 application fee due with application*

- Description of Conditional Use: Click or tap here to enter text.

☐ **Plat Application** *\$100 application fee due with application*

This Application is for the following described real property:

Legal Description: Lot 7A & Lots 8-12 & North ½ of Vacated Railroad ROW Lying South of & adjacent to said Lots & West ½ of vacated Langdon St, All in Block 16, D. A. Scotts 1st Addition, City of Mitchell, Davison County, South Dakota; Northerly 13.6' of Lots 1-6, Block 1 & West ½ of vacated Langdon St & South ½ of vacated Railroad ROW lying North and adjacent to said Lots & West ½ of vacated Langdon St, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota; Lots A, B & C, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota; West 12.19' x South 153.5' of Lot 4 & East 13' x South 153.5' of Lot 5, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota.

Property Address: **800 N Kimball St; 730 N Kimball St; 121 E 8th Ave; 726 N Langdon St**

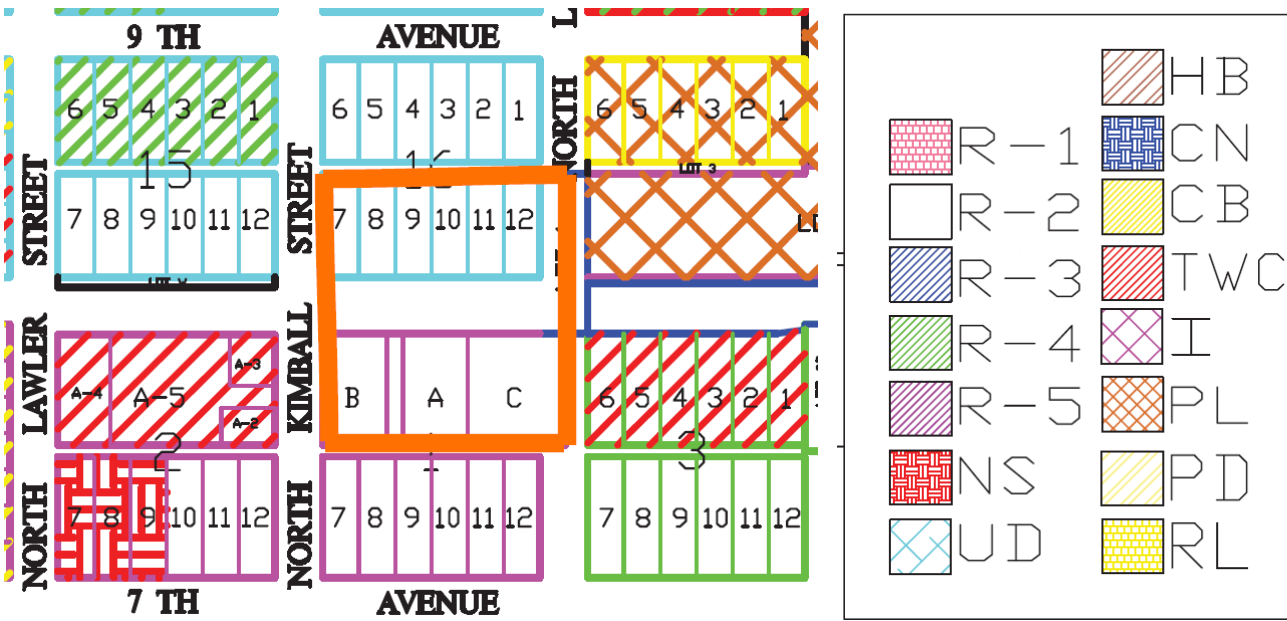
Dated this 15th of May, 2024.

APPLICANT

Mark Puetz Member *Ron Muth Member*

Puetz Realty LLC & Muth Properties LLC

OWNER





Legend

— Local Roads

▭ Municipal Boundaries

Land Use Plan

Agriculture

▭ Downtown Commercial

▭ Employment Area/Offices/Business Park

▭ Heavy Commercial/Transportation/Warehousing/Utilities

▭ Industrial/Production

▭ Low Density Residential

▭ Medium Density Residential

▭ Mixed Use

▭ Neighborhood Commercial/Services

▭ Open Space

▭ Parks Rec - Conservation

▭ Regional Commercial

▭ Rural Residential

▭ Rural Village

▭ Schools - Public - Cultural

▭ Preserved Open Space

— SD Highways

— Interstates

NOTICE OF HEARING

TO: Mitchell City Planning Commission, City Council, and the General Public:

The City Planning Commission has scheduled a public hearing and action on the following ordinance. The Planning Commission hearing will be Monday, June 10, 2024 at 12:00 P.M., the City Council will consider 1st Reading of the Ordinance on Monday, June 17, 2024 at 6:00 p.m. and 2nd Reading and Adoption on Monday, July 1, 2024 at 6:00 p.m. all meetings will be held in the Council Chambers, City Hall, 612 N Main St, Mitchell, SD. All interested parties are encouraged to attend the meetings.

ORDINANCE NO. O2024-

AN ORDINANCE OF THE CITY OF MITCHELL, THAT CHANGES THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS; Lot 7A & Lots 8-12 & North ½ of Vacated Railroad ROW Lying South of & adjacent to said Lots & West ½ of vacated Langdon St, All in Block 16, D. A. Scotts 1st Addition, City of Mitchell, Davison County, South Dakota;

Northerly 13.6' of Lots 1-6, Block 1 & West ½ of vacated Langdon St & South ½ of vacated Railroad ROW lying North and adjacent to said Lots & West ½ of vacated Langdon St, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

Lots A, B & C, Block 1, M.H. Rowley's First Addition, City of Mitchell, Davison County, South Dakota;

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All from R2 Single-Family Residential District to TWC Transportation Warehousing & Commercial District.

AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 1: THE ZONING DISTRICT CLASSIFICATION OF THE REAL PROPERTY LEGALLY DESCRIBED AS, Lot 7A & Lots 8-12 & North ½ of Vacated Railroad ROW Lying South of & adjacent to said Lots & West ½ of vacated Langdon St, All in Block 16, D. A. Scotts 1st Addition, City of Mitchell, Davison County, South Dakota;

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AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

Section 2. The City Finance Officer shall publish notice of this ordinance and the same shall be effective 20 days after the completed publication thereof, unless the referendum shall be invoked as provided by law.

Passed and approved this the _____ day of _____, 2024.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}

FIRST READING: June 17, 2024

SECOND READING: July 1, 2024

ADOPTION: July 1, 2024

Published three times: May 29, 2024 and June 5 and 19, 2024.

Approximate Costs:

Muth Properties LLC
PO Box 1384
Mitchell, SD 57301

Puetz Realty LLC
Puetz Bare Lots + Hotels LLC
PO Box 968
Mitchell, SD 57301

John Shepard
209 E 9th Ave
Mitchell, SD 57301

Clarke Companies LLC
47035 250th St
Baltic, SD 57003

Russell Overbay Revoc Liv Trust
Po Box 854
Mitchell, SD 57301

Elnora Patzlaff
317 E 9th Ave
Mitchell, SD 57301

Mandy Stevens
Dalton Warren
321 E 9th Ave
Mitchell, SD 57301

Boyd & Kay Reimnitz
817 N Sanborn Blvd
Mitchell, SD 57301

Joshua Pete
407 E 9th Ave
Mitchell, SD 57301

Barbara Lyle-Schmidt
409 E 9th Ave
Mitchell, SD 57301

South Dakota Health &
Education Facility Authority
330 S Poplar Ave
Pierre, SD 57501

Mitchell School District 17-2
920 n Capital St
Mitchell, SD 57301

Switchgrass Properties LLC
724 Doris Dr
Mitchell, SD 57301

Becky Jacobson
Joseph Fick
709 N Kimball St
Mitchell, SD 57301

Randall & Debra Briggs
216 E 7th Ave
Mitchell, SD 57301

Riseside Properties LLC
PO Box 564
Mitchell, SD 57301

Tamara Neugebauer
300 E 7th Ave
Mitchell, SD 57301

Matthew Siebrecht
304 E 7th Ave
Mitchell, SD 57301

Sarah & Jay Bailey
308 E 7th Ave
Mitchell, SD 57301

Benjamin & Kay Folden
312 E 7th Ave
Mitchell, SD 57301

Steward & Jolynn Hanson
1512 E 2nd Ave
Mitchell, SD 57301

Mark Moore
400 E 7th Ave
Mitchell, SD 57301

Carol Sheppard
404 E 7th Ave
Mitchell, SD 57301

Randal & Jacquelyn Rezac
40792 257th St
Mitchell, SD 57301

City of Mitchell
612 N Main St
Mitchell, SD 57301

May 29, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Muth Properties LLC and Puetz Realty LLC have requested the following zoning changes:

Lot 7A & Lots 8-12 & North ½ of Vacated Railroad ROW Lying South of & adjacent to said Lots & West ½ of vacated Langdon St, All in Block 16, D. A. Scotts 1st Addition, City of Mitchell, Davison County, South Dakota;

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AND THE OFFICIAL ZONING MAP BE CHANGED TO REFLECT THE SAME.

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All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We Stewart & Jocelyn Hanson
OWNER
316 & 320 E 7th

X ADDRESS

X APPROVE

 DISAPPROVE



401 E 9th ?

May 29, 2024

TO WHOM IT MAY CONCERN:

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I/We

Destiny Rohrer
OWNER

414 E 7th or 401 E 9th

X

ADDRESS

APPROVE

DISAPPROVE

Let's go Mitchell! !!

May 29, 2024

TO WHOM IT MAY CONCERN:

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All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

I/We Mark Moore
OWNER

400 E 7th Ave

ADDRESS

X APPROVE

DISAPPROVE

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	June 17, 2024	Requested By:	Bob Everson
Desired Action of City Council:	Action to Approve Resolution 2024-43, A resolution approving honorific naming of City land as John & Linda McLeod Park.		
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Action to Approve Resolution #R2024-43, a Resolution Approving Honorific Naming of City Land.		
Explanation/Background of Agenda Item Requested:	Mayor Bob Everson has requested that the City Council consider naming a portion of City Land that is between Sportsman's Club and the Pre-historic Indian Village as John & Linda McLeod Park in honor of the contributions and improvements they have made at Lake Mitchell.		

RESOLUTION #2024-25

Honorific Naming of City Land

WHEREAS, the Mitchell City Council adopted a Naming policy for the City of Mitchell in Resolution R2018-12;

WHEREAS, the Naming Policy allows the City Council to approve honorific naming for City land, facilities, and amenities if approved by resolution and adopted with a majority vote of the Council;

WHEREAS, John & Linda McLeod have made significant contributions in enhancing the quality of life and well-being of the City in the improvements made at Lake Mitchell including:

- Coordination of volunteers to implement the forestry plan as adopted by the Park & Recreation Board;
- Donation & planting of new trees at Lake Mitchell;
- Building & grounds improvements made to the Sportsman's Club; and &
- Building & grounds improvements made to the Day Camp.

WHEREAS, the City Council believes these contributions are significant, and warrant the honorific naming in honor of those contributions;

WHEREAS, according to the Policy outlined in Resolution R2018-12, honorific namings are in place for fifteen years from the date of the passage of the approving resolution;

NOW THEREFORE, BE IT RESOLVED that the area between the Sportsman's Club and the Pre-Historic Indian Village as shown in the enclosed map be named the John & Linda McLeod Park in honor of the contributions made by the McLeods to Lake Mitchell and the Mitchell Community.

Dated this _____ day of _____, 2024.

Signed:

Bob Everson, Mayor

ATTEST: _____

Finance Officer

(SEAL)

John & Linda
McLeod Park

INDIAN VILLAGE RD

15800-00900-401-00

RESOLUTION #R2018-12

A RESOLUTION ADOPTING A NAMING POLICY FOR THE CITY OF MITCHELL

WHEREAS, the City of Mitchell, South Dakota may have occasion to name City land, facilities, and amenities;

WHEREAS, it is appropriate to establish criteria and procedures for the official naming of City land, facilities, and amenities;

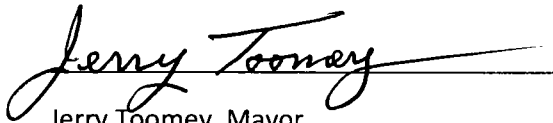
THEREFORE, be it resolved by the City Council of Mitchell, South Dakota adopts Policy #P2018-01, establishing a policy regarding naming of City land, facilities, and amenities.

Adopted by the Mitchell, South Dakota City Council in regular session on this 5th day of March, 2018, with:

 7 votes cast in favor of adoption,

 0 votes cast against adoption, and

 0 votes abstaining.


Jerry Toomey, Mayor

Attest:



Michelle Bathke, Finance Officer

CITY OF MITCHELL POLICY REGARDING NAMING OF CITY LAND, FACILITIES AND AMENITIES



A. PURPOSE AND INTENT

The purpose and intent of this policy is to:

1. Establish criteria, process, and procedures for the naming of City land, facilities, and amenities.
2. Establish memorial/honorific naming of City land, facilities, and amenities where there is no monetary consideration required.
3. Establish a clear and consistent approval process for naming requests.
4. Establish the authority to consider and approve the naming and/or renaming of City land, facilities, and amenities after an organization, business, or individual that has provided a financial contribution to support capital or major maintenance projects.
5. Establish naming rights where an exchange of consideration takes place (typically monetary or in-kind) and recognize those individuals or organizations for their donations or contributions.
6. Establish guidelines on how individuals or organizations may apply to name City land, facilities, and amenities.
7. Establish, maintain, and make available a list of City land, facilities, and amenities eligible for consideration for naming rights subject to monetary or in-kind contributions.
8. Require that any Departmental Policies are consistent with this global Policy.

B. DEFINITIONS

1. "Advertising" means the display of signage or other exhibit on or within City land, facilities, or amenities for compensation in a manner that does not constitute a Naming.
2. "Amenity" means a smaller support structure located within a larger City facility, including but not limited to, sports fields, shelters, conference rooms, playgrounds, skate park, tennis courts, gazebo, or concession building.
3. "City Land" means property owned by the City of Mitchell.
4. "Community Identity" means the name a community uses to identify a particular location or the commonly known name of an area.
5. "Cultural Preservation" means the desire to protect and conserve the beliefs, practices, values, customs, traditions, or social behavior significant to a particular group of people.
6. "Donor Recognition" means the display of signage or other exhibit on or within City, land, facilities, or amenities for no compensation in a manner that does not constitute a Naming.
7. "Facility" means a building or permanent structure providing a service or fulfilling a need located on City land and owned or operated by the City of Mitchell.
8. "Geographic Location" means belonging to the topography or characteristic of a particular region.
9. "Geological Features" means related to features of rock or earth, significant to a particular area, location, or region.
10. "Historical Preservation" means the desire to protect and conserve the buildings, landscapes, and other artifacts concerning past events significant to a region or area.
11. "Historical Relevance" means connected to the buildings, landscapes, and other artifacts concerning past events significant to a region or area.
12. "Honorific Naming" means to name land, facilities, or amenities after individual(s) in recognition of outstanding public contribution undertaken without expectation of receiving a Naming.
13. "Majority of Residents," means a 51% or more of City residents.
14. "Naming" means to officially name City owned land, facilities, or amenities.

15. "Naming by Agreement" means to name City owned land, facilities, or amenities as part of an agreement by which an entity provides certain contributions with the expectation of or on condition that a particular land, facility or amenity will be named after the contributing entity.
16. "Quality of Life" means the general well-being of individuals or a group of people based on environment, physical and mental health, education, recreation and leisure time, and social belonging.
17. "Renaming", means to change the existing name of City land, facilities, or amenities.
18. "Significant Contribution" means having notable achievement, exceptional service, a major impact, or momentous community involvement.
19. "Standard Naming" means to name land, facilities, or amenities that is not an Honorific Naming or Naming by Agreement.

C. DEPARTMENTAL POLICIES

Each department may address issues unique to that department by adopting a Departmental Policy which shall not conflict with this Naming Policy. Departmental Policies shall be reviewed by the City Attorney, approved by the respective department's committee or board (if applicable), and then submitted to City Council for final approval. A department that does not adopt a Departmental Policy shall be governed by this Policy alone and shall not engage in activities designated by this Policy to be addressed in Departmental Policies.

D. PROCESS AND PROCEDURES

General requirements and the process and procedures for Standard Naming, Honorific Naming, Naming by Agreement, Advertising, and Donor Recognition are as outlined below.

1. General Requirements

The City shall maintain a current list of all existing Namings and Donor Recognitions and the terms relating thereto. Any Naming or Donor Recognition in place at the time of the adoption of this Policy and without an expressly defined duration shall be deemed to have a duration of 15 years from the time the Naming or Donor Recognition was initially established.

City lands, facilities, or amenities which have a Naming listed with a remaining term shall not be eligible to be renamed until such term has expired. Renaming of City lands, facilities, or amenities shall comply with either the Standard Naming, Honorific Naming, or Naming by Agreement procedures of this Policy.

2. Standard Naming

Standard Naming for City land, facilities, and amenities requires City Council approval, by resolution, and adopted by a majority vote. Standard Naming may be vetted through the appropriate City Committee, Department Staff, or Board and included as a recommendation to City Council for approval.

Conditions

Standard Naming may be considered when at least one of the following occurs:

- a) Development of a previously undeveloped site;
- b) Acquisition of a new site;
- c) Extensive remodeling, rehabilitation, or expansion of an existing facility; or
- d) Other such time as deemed appropriate by the City Council.

Factors for Naming

A Standard Naming shall be based on at least one of the following factors:

- a) Historical Relevance;
- b) Geographic Location;
- c) Geological Features;
- d) Community Identity;
- e) Degree of Community Support;
- f) Potential impact on the reputation of the City of Mitchell;
- g) Other similar and significant factors deemed appropriate by the City Council.

2. Honorific Naming

An Honorific Naming does not require a monetary contribution and shall be for a duration of 15 years from the passage of the approving resolution unless otherwise designated by the City Council in the approving resolution. An Honorific Naming must be initiated by request. Prior to consideration by the Council, consent from the individual(s) shall be obtained either directly from the individual(s), if living, or from the individual(s) closest living family member, if deceased. Consent must also be obtained from any applicable sponsoring agency. Honorific Naming for City land, facilities, and amenities requires City Council approval, by resolution, and adopted with a majority vote.

Factors for Honorific Naming

An Honorific Naming shall be based on at least one of the following factors:

- a) Contributed to the historical or cultural preservation of the City;
- b) Contributed toward the acquisition, development, or conveyance of land, facility, or amenity to the City;
- c) Made a significant contribution or had a significant role in enhancing the quality of life and well-being of the City and a majority of its residents;
- d) A direct relationship or association exists between a former place of residence of the individual and the designated City land, facility, or amenity to be named;
- e) Achieved such unique distinction as to warrant recognition.

**The requesting party is responsible for all expenses related to the purchase and maintenance of any signage. The proposed layout, size, placement, content, etc. must be presented in final form at the time approval is requested from the City Council.*

3. Naming by Agreement

The Mayor and each department may seek out and/or receive requests for Naming by Agreement for City land, facilities, and amenities. Naming by Agreement requires City Council approval by resolution, and adopted with a majority vote of the Council. Naming by Agreement shall be for a duration of 15 years from the passage of the approving resolution unless otherwise designated by the City Council in such resolution.

Criteria for Naming by Agreement

While a Naming by Agreement can vary greatly in its terms, a Naming by Agreement must meet the following minimum criteria:

Written Agreement – A written agreement is required for every Naming by Agreement entered into after the adoption of this Policy. The written agreement must establish all terms relevant to the Naming by Agreement including, but not limited to, contribution amount, duration, signage details, and maintenance.

Amount and Duration – The Mayor or the department seeking/receiving a Naming by Agreement may negotiate with all potential contributors and shall recommend the option most advantageous to the City. The amount contributed and duration of the Agreement should be set in recognition of the facts and circumstances surrounding the Naming by Agreement as well as the prominence of the Naming by Agreement. Each department may establish minimum contribution levels for a Naming by Agreement in its Departmental Policy. The final decision as to the adequacy of the recommended Naming by Agreement shall be made by the City Council by resolution, and adopted with a majority vote of the Council.

Revenue Designation - Revenue received for acquisition and capital or other improvement projects will be used to support the direct project costs which garnered the contribution. Any revenue contributed in excess of project costs shall be designated to be used in the fund where the project originated.

Recognition - Recognition of the naming rights will include installation of an onsite plaque, sign, or similar feature. An agreement between the City and applicant is required and shall include, but is not limited to, layout, language, size, and placement of signage prior to installation. Any recognition should comply with the adopted Departmental Policy.

4. Advertising

Each department engaging in Advertising shall establish standards for Advertising in its Departmental Policy. However, no department may engage in Advertising of such a nature or extent that it may be confused as a Naming.

5. Donor Recognition

Each department may establish standards for Donor Recognition in its Departmental Policy. However, with or without a Departmental Policy, no Donor Recognition may take place in such a manner that it may be confused as a Naming.

E. EXCLUSION

Namings will not be considered that:

- 1) Endorse or promote products, practices, or services that do not comply with Federal, State, or Local laws, statutes, regulations, ordinances, codes, or policies;
- 2) Discriminate on the basis of any protected class/characteristic;
- 3) Include political symbols, references, or statements;
- 4) Would cause confusion because of similarity to existing names for locations within the City;
- 5) Appear to be in direct conflict with or endorse products or services that conflict with City policies, procedures, services, or products; or
- 6) May negatively reflect on the City's reputation due to association with the actions or deeds of the donor, purchaser, or intended honoree;

City Council reserves the right to reject Namings it deems offensive, obscene, or otherwise inappropriate.

F. TERMINATION

The City reserves the right to terminate any Naming not in accordance with this policy.

G. NO VESTED RIGHTS

This Policy, in and of itself, shall not imply, grant, or bestow vested rights to any individual, group, community organization, or other entity.

Department	Division	Item	Location	Donation /Naming Year	Description	Name	Type of Donation	Donation By	Potential	Committed Through
Corn Palace	Corn Palace	Referee Room	Corn Palace		Referee Room	Harve Johnson Referree Room				
Corn Palace	Corn Palace	Score Board	Corn Palace		Lobby				x	
Corn Palace	Corn Palace	Score Board	Corn Palace		Training Room				x	
Corn Palace	Corn Palace	Scoreboard- Daktronic	Corn Palace		Bottom of scoreboard				x	
Corn Palace	Corn Palace	Scoreboard	Corn Palace		Outside				x	
Corn Palace	Corn Palace	White Signs	Corn Palace		Inside				x	
Corn Palace	Corn Palace	White Signs	Corn Palace		Outside				x	
Corn Palace	Corn Palace	Scorers Table	Corn Palace						x	
Corn Palace	Corn Palace	Facility	Corn Palace			World's Only Corn Palace			x	
Corn Palace	Corn Palace	Art Gallery	Corn Palace		Upstairs	Oscar Howe Art Gallery			x	
Corn Palace	Corn Palace	Locker Room 1	Corn Palace						x	
Corn Palace	Corn Palace	locker room 2	Corn Palace						x	
Corn Palace	Corn Palace	locker room 3	Corn Palace						x	
Corn Palace	Corn Palace	locker room 4	Corn Palace						x	
Corn Palace	Corn Palace	training room	Corn Palace						x	
Corn Palace	Corn Palace	Basketball Floor	Corn Palace						x	
Corn Palace	Corn Palace	Balcony	Corn Palace						x	
Corn Palace	Corn Palace	Radio Booth 1	Corn Palace						x	
Corn Palace	Corn Palace	Radio Booth 2	Corn Palace						x	
Corn Palace	Corn Palace	Murals	Corn Palace						x	
Corn Palace	Corn Palace	2nd Floor End Cap	Corn Palace						x	
Corn Palace	Corn Palace	2nd Floor End Cap	Corn Palace						x	
Corn Palace	Corn Palace	Concession Stand N	Corn Palace						x	
Corn Palace	Corn Palace	Concession Stand S	Corn Palace						x	
Corn Palace	Corn Palace	Stair Wraps	Corn Palace						x	
Corn Palace	Corn Palace	Popcorn Bags	Corn Palace						x	
Corn Palace	Corn Palace	Soda Cups	Corn Palace						x	
Corn Palace	Corn Palace	Plaza	Plaza						x	
Corn Palace	Corn Palace	Plaza Stage	Plaza						x	
Corn Palace	Corn Palace	Plaza Shade Structure	Plaza						x	
Corn Palace	Corn Palace	Plaza Benches	Plaza						x	
Parks & Recreation	Recreation	Gymnasium	Recreation Center		Built in the 1970s FD Randall Donated 100,000-150,000 The Gym was built by the YMCA Before the City Took over so no records of actual amounts paid	Randall Gymnasium	Monetary	FD Randall Donation		
Parks & Recreation	Recreation	Aquatic Center	Recreation Center	2018	Built in 2018 Pepsi donated \$200,000 to cover the cost of the slide	Pepsi Slide	Monetary	Pepsi		2028
Parks & Recreation	Recreation	Slide	Recreation Center						x	
Parks & Recreation	Recreation	Recreation Center	Recreation center						x	
Parks & Recreation	Recreation	Outdoor Aquatic Center	Hitchcock Park			Hitchcock Pool			x	
Parks & Recreation	Sports Complexes	Cadwell Complex	Cadwell Park	1971	1971 named after B D "Red" Cadwell	Cadwell Complex				

Department	Division	Item	Location	Donation /Naming Year	Description	Name	Type of Donation	Donation By	Potential	Committed Through
Parks & Recreation	Sports Complexes	Field D	Cadwell Park	1995	1995 \$20,000 donation over three years (1995-1997)	A F "Fuzz" & Phyllis Smith Field	Monetary	A F Fuzz Smith		
Parks & Recreation	Sports Complexes	Field G	Cadwell Park	1997	\$20,000 over 3 years (1997, 1998, 1999)	Harve & Igena Johnston Field	Monetary	Sherry Lorraine Johnston, Lynne Marie & Harvey Johnston		
Parks & Recreation	Sports Complexes	Fied C	Cadwell Park	2008	Donation 2008 by Dakota Wesleyan University 11,500 for fencing bullpens, dugouts And 13,500 for press box, flag pole, backstops, PA system Named after person of their chosing for no less than 25 years	Dr McWhirter Field	Monetary	DWU		2033
Parks & Recreation	Sports Complexes	Field B	Cadwell Park	2005	Scott Houwman donation of \$20,000 \$70,000 miscellaneous donations Named after Jim Schmidt- baseball association member passed away in 2005 Also AVERA sponsored on scoreboard	Jim Schmidt "Field of Dreams"	Monetary	Community Donations, Scott Howman, Avera		
Parks & Recreation	Sports Complexes	Field B press Box	Cadwell Park		Harve Johnston Press Box	Harve Johnston Press Box				
Parks & Recreation	Sports Complexes	Baseball Field	Cadwell Park	2002	Named after Donald A Drake II, donation of \$25,000 for no less than 25 years In 2002	Drake Field	Monetary			2027
Parks & Recreation	Sports Complexes	Baseball Stadium	Cadwell Park		Named after B D "Red Cadwell"	Cadwell Baseball Stadium				
Parks & Recreation	Sports Complexes	Baseball Stadium Press Box	Cadwell Park	2008	Named after Dean Minder when rennovated in 2008	???				
Parks & Recreation	Sports Complexes	Baseball Stadium Backstop	Cadwell Park	2006	Named after Jim Schmidt in 2006?	????				
Parks & Recreation	Sports Complexes	Soccer Complex	Soccer Complex		Norby Family (owners of pepsi) gifted \$240,000	Pepsi Soccer Complex	Monetary			
Parks & Recreation	Sports Complexes	Field 1	Soccer Complex		\$20,000 per field	Dr Pepper Field	Monetary			
Parks & Recreation	Sports Complexes	Field 2	Soccer Complex		\$20,000 per field	Sebert Family Field	Monetary			
Parks & Recreation	Sports Complexes	Field 3	Soccer Complex		\$20,000 per field	Dr Robert E McWhirter Field	Monetary			
Parks & Recreation	Sports Complexes	Field 4	Soccer Complex		\$20,000 per field	Pepsi Complex Champion Field	Monetary			
Parks & Recreation	Sports Complexes	Field 5	Soccer Complex		\$20,000 per field	Toshiba Field	Monetary			
Parks & Recreation	Sports Complexes	Field 6	Soccer Complex		\$20,000 per field	Muth Family Field	Monetary			
Parks & Recreation	Sports Complexes	Field 7	Soccer Complex		\$20,000 per field	Mt Dew Field	Monetary			
Parks & Recreation	Sports Complexes	Field 8	Soccer Complex		\$20,000 per field	Kelley/Nemec Family Field	Monetary			
Parks & Recreation	Sports Complexes	Field 9	Soccer Complex		\$20,000 per field	Buche Family Field	Monetary			
Parks & Recreation	Sports Complexes	Field 10	Soccer Complex		\$20,000 per field	Puetz Family Field	Monetary			

Department	Division	Item	Location	Donation /Naming Year	Description	Name	Type of Donation	Donation By	Potential	Committed Through
Parks & Recreation	Sports Complexes	Press Box	Soccer Complex			Walmart				
Parks & Recreation	Sports Complexes	Gazebo 1	Soccer Complex		Lions Club	gazebos	Monetary	Lions Club		
Parks & Recreation	Sports Complexes	Gazebo 2	Soccer Complex		George & Charlene Shanard/ Dan & Lori Allen	gazebos	Monetary	George & Charlene Shanard/ Dan & Lori Allen		
Parks & Recreation	Sports Complexes	Gazebo 3	Soccer Complex		Wells Fargo	gazebos	Monetary	Wells Fargo		
Parks & Recreation	Sports Complexes	Ice Arena	MAC	1995	Mitchell Activities Center 1995 hockey association members named the building after asking the City for \$459,000 for funding the building	MAC- Mitchell Activities Center	Monetary	Hockey Association		
Parks & Recreation	Sports Complexes	North Rink	MAC		100,000 donation from Toshiba	North Rink	Monetary	Toshiba		
Parks & Recreation	Sports Complexes	South Rink	MAC		100,000 donation from Innovative Systems	South Rink	Monetary	Innovative Systems		
Parks & Recreation	Sports Complexes	Softball Field E	Cadwell Park						x	
Parks & Recreation	Sports Complexes	Softball Field F	Cadwell Park						x	
Parks & Recreation	Sports Complexes	Softball Field H	Cadwell Park						x	
Parks & Recreation	Sports Complexes	Softball Field I	Cadwell Park						x	
Parks & Recreation	Sports Complexes	Softball Field J	Cadwell Park						x	
Parks & Recreation	Sports Complexes	Softball Field K	Cadwell Park						x	
Parks & Recreation	Sports Complexes	Softball Field A	Cadwell Park						x	
Parks & Recreation	Parks	Bandstand	Hitchcock Park		Saterlie Bandstand in Hitchcock Park	Saterlie Bandstand				
Parks & Recreation	Parks	Park	Hitchcock Park	1913	Named after Mayor of Mitchell- Abner E Hitchcock	Hitchcock Park				
Parks & Recreation	Parks	Butterfly Garden	Northridge Park		Butterfly garden in North Ridge Park Family raised funds for the garden and the installation in memory of their daughter that was killed by a drunk driver Sold brick pavers that are in memory of other individuals The pavers are at the center circle of bella's garden	Bella's Butterfly Garden		Bella's Family, community fundraising		
Parks & Recreation	Parks	Picnic Shelter	Northridge Park		Picnic Shelter				x	
Parks & Recreation	Parks	Park	Kiwanis Woodlot Park		Money was given for park improvements throughout the years	Kiwanis Woodlot park		Kiwanis Club		
Parks & Recreation	Parks	Picnic Shelter	Sportsman's Club		Picnic Shelter Donated and installed brick picnic shelter	Pheasants Forever Shelter		Pheasants Forever		
Parks & Recreation	Parks	Pier	Frank's Bay		handicap fishing Pier, Sidewalk				x	
Parks & Recreation	Parks	Benches	Frank's Bay		2 rock benches donated in memory of Donald L. Allen	n/a		in memory of Donald L. Allen		

Department	Division	Item	Location	Donation /Naming Year	Description	Name	Type of Donation	Donation By	Potential	Committed Through
Parks & Recreation	Parks	Park	Lions Point Park		donated picnic shelter, restroom, maybe playground equipment?	Lions Point Park		Lions Club		
Parks & Recreation	Parks	Park	Celica Kelley's Pines		planted trees around the newly established Lake Mitchell Named after the first woman elected to the park board	Celica Kelley's Pines				
Parks & Recreation	Parks	Picnic Shelter	Public Beach		Public Beach picnic Shelter	Exchange Club Picnic Shelter		Exchange Club?		
Parks & Recreation	Parks	Park	Doty Park	1972	Named after Justic B Doty in December 1972 He was instrumental in the development of the park	Doty Park				
Parks & Recreation	parks	Park	Northridge Park	1971	Park Board named northing ridge park Some information says "North" family donated the land	Northridge park				
Parks & Recreation	Parks	Park	Kibbee Park	1972	Rye Kibbee & Mrs William Kibbee deeded land to the city for th epark	Kibbee Park				
Parks & Recreation	Parks	Park	Munroe Park	1966	Names after Herbert Munroe, Park superintendent	Munroe Park				
Parks & Recreation	Parks	Park	Gainer Park	1930	Named after a city employee for years of service	Gainer Park				
Parks & Recreation	Parks	Park	Cadwell Park		Was named after Bernard "Red" Cadwell He was on the park Board & Instrumental in the development of the sports complex He died suddenly while on the park board Family donated \$620 towards the purchase of a scoreboard for a ball diamond	Cadwell Park				
Parks & Recreation	Parks	Park	Patton Young Park	1980	Named after Bradly Young They deeded th eland to the City fo the park	Patton Young park		Donation of land		
Parks & Recreation	Parks	Park	Jennewein Park	1968	named by the park board	Jennewein Park				
Parks & Recreation	Parks	Park	Firesteel Park	1966	named by the park board	Firesteel Park				
Parks & Recreation	Parks	Adopt an access	Sandy Beach		sponsored by Grphic Packaging	Sandy Beach				
Parks & Recreation	Parks	Adopt an access	North Harmon Access		sponsored by Brad Zimmerman	North Harmon Access				
Parks & Recreation	Parks	Adopt an access	Lions Point Park		sponsored by Palace City Lions	Lions Point Park				
Parks & Recreation	Parks	Adopt an access	West Harmon Drive Access		sponsored by Elks #1059	West Harmon Drive Access				
Parks & Recreation	Parks	Adopt an access	Frank's Bay Access		sponsored by Skills USA	Frank's Bay Access				
Parks & Recreation	Parks	Adopt an access	Kiwanis Woodlot Trail Walking Path- North		sponsored by Toshiba	Kiwanis Woodlot Trail Walking Path- North				
Parks & Recreation	Parks	Adopt an access	Kiwanis Woodlot Trail Walking Path South		sponsored by Puetz Corporation	Kiwanis Woodlot Trail Walking Path South				
Parks & Recreation	Parks	Adopt an access	Norms Bay Access		sponsored by Exchange Club	Norms Bay Access				

Department	Division	Item	Location	Donation /Naming Year	Description	Name	Type of Donation	Donation By	Potential	Committed Through
Parks & Recreation	Parks	Adopt an access	9 Acre Tree Belt		sponsored by Citizens for Lake Mitchell					
Parks & Recreation	Parks	Adopt an access	North Ohlman Access		sponsored by Wedgewood Estates	North Ohlman Access				
Parks & Recreation	Parks	Adopt an access	Pheasants Forever Shelter Area		sponsored by Brad Zimmerman	Pheasants Forever Shelter Area				
Parks & Recreation	Parks	Adopt an Access	Sportsman's boat ramp		sponsored by CorTrust Bank	Sportsman's boat ramp				
Parks & Recreation	Parks	Access	North Kippes Access			North Kippes Access			x	
Parks & Recreation	Parks	Facility	Sportsman's Club			Sportsman's Club			x	
Parks & Recreation	Parks	Access	Norm's Bay			Norm's Bay			x	
Parks & Recreation	Parks	park	Rotary Park- 7th & main			Rotary Park- 7th & main			x	
Parks & Recreation	Parks	park	Veterans Park	2017	community donations funded the park in honor of our veterans	Veteran's Park				
Parks & Recreation	Parks	Facility	Camp Arroya						x	
Parks & Recreation	Parks	Facility	Day Camp						x	
Parks & Recreation	Parks	Facility	Amplitheater						x	
Parks & Recreation	Parks	Adopt an access 1							x	
Parks & Recreation	Parks	Adopt an access 2							x	
Parks & Recreation	Parks	Adopt an access 3							x	
Parks & Recreation	Parks	Adopt an access 4							x	
Parks & Recreation	Parks	Adopt an access 5							x	
Parks & Recreation	Parks	Adopt an access 6							x	
Parks & Recreation	Parks	Adopt an access 7							x	
Parks & Recreation	Parks	Adopt an access 8							x	
Parks & Recreation	Parks	Adopt an access 9							x	
Parks & Recreation	Parks	Adopt an access 10							x	
Parks & Recreation	Parks	Adopt an access 11							x	
Parks & Recreation	Parks	Dog Park							x	
Parks & Recreation	Parks	Skate Park							x	
Parks & Recreation	Parks	Disc Golf	Dry Run Creek						x	

Department	Division	Item	Location	Donation /Naming Year	Description	Name	Type of Donation	Donation By	Potential	Committed Through
Parks & Recreation	Shelters	numerous							x	
Parks & Recreation	memorials	numerous							x	
Parks & Recreation	trees	numerous							x	
Parks & Recreation	bench	numerous							x	
Community Services	JVCC	Room	Conference Room						x	
Community Services	JVCC	Room	Quilt Room						x	
Community Services	JVCC	Room	North Activity Room						x	
Community Services	JVCC	Room	Game Room						x	
Community Services	JVCC	Room	Main Room						x	
Community Services	JVCC	Room	Deli						x	
Community Services	JVCC	Room	Sun Room						x	
Community Services	JVCC	Room	Computer Lounge						x	
Community Services	JVCC	Room	TV Room						x	
Community Services	JVCC	Dart Machine	JVCC						x	
Community Services	JVCC	Dart Machine	JVCC						x	
Community Services	JVCC	Dart Machine	JVCC						x	
Community Services	JVCC	Dart Machine	JVCC						x	
Community Services	JVCC	Pool Table	JVCC						x	
Community Services	JVCC	Pool Table	JVCC						x	
Community Services	JVCC	Pool Table	JVCC						x	
Community Services	JVCC	Pool Table	JVCC						x	
Community Services	JVCC	Pool Table	JVCC						x	
Community Services	JVCC	Pool Cue Rack	JVCC						x	
Community Services	JVCC	Wii & TV	JVCC						x	
Community Services	JVCC	Bingo Machine	JVCC						x	
Community Services	JVCC	Bingo Flash Board	JVCC						x	

Department	Division	Item	Location	Donation /Naming Year	Description	Name	Type of Donation	Donation By	Potential	Committed Through
Community Services	JVCC	Ping Pong Table	JVCC						x	
Community Services	JVCC	Game Table & Chairs	JVCC		Irene Betchel donated					
Community Services	JVCC	Game Table & Chairs	JVCC						x	
Community Services	JVCC	Shuffle Board	JVCC						x	
Community Services	JVCC	Horshoe Pits	JVCC						x	
Community Services	JVCC	Plant Stand	JVCC						x	
Community Services	JVCC	Sunroom Furniture	JVCC		Leonard Rowley Endowment					
Community Services	JVCC	Plant Cart	JVCC						x	
Community Services	JVCC	Bookshelf	JVCC						x	
Community Services	JVCC	Bookshelf	JVCC						x	
Community Services	JVCC	computer desk	JVCC						x	
Community Services	JVCC	computer desk	JVCC						x	
Community Services	JVCC	magazine rack	JVCC						x	
Community Services	JVCC	magazine rack	JVCC						x	
Community Services	JVCC	fireplace	JVCC		in memory of June Goldhammer					
Community Services	JVCC	table with lamp	JVCC		in memory of John Weiland					
Community Services	JVCC	TV Room Furnishings	JVCC		in memory of Leonard Rowley					
Community Services	JVCC	Entry Table	JVCC						x	
Community Services	JVCC	Entry Table	JVCC						x	
Community Services	JVCC	Bench	JVCC						x	
Community Services	JVCC	Bench	JVCC						x	
Community Services	JVCC	Wicker Stand	JVCC						x	
Community Services	JVCC	Flag Pole	JVCC						x	
Community Services	JVCC	Steam Table	JVCC						x	
Community Services	JVCC	Cold Table	JVCC						x	
Community Services	JVCC	Piano	JVCC						x	

Department	Division	Item	Location	Donation /Naming Year	Description	Name	Type of Donation	Donation By	Potential	Committed Through
Community Services	JVCC	Organ	JVCC						x	
Community Services	JVCC	Coffee Machine	JVCC						x	
Community Services	JVCC	Keurig	JVCC		donated by Vern Eide					
Community Services	JVCC	Microwave	JVCC						x	
Community Services	JVCC	Deli Tv	JVCC						x	
Community Services	JVCC	Main TV	JVCC						x	
Community Services	JVCC	Smart Board	JVCC						x	
Community Services	JVCC	Podium	JVCC		in memory of Etel Gerlach					
Community Services	JVCC	Popcorn Machine	JVCC		Lorraine Christensen					
Community Services	JVCC	Washer & Dryer	JVCC		Othelia Miller					
Community Services	JVCC	ice machine	JVCC						x	
Community Services	JVCC	Freezer	JVCC						x	
Community Services	JVCC	Puzzle Picture	JVCC		in memory of lillian baker					
Community Services	JVCC	Church Picture	JVCC		in memory of Lavonne Thompson					
Community Services	JVCC	Plaque	JVCC		in memory of Lillian Zirpel					
Community Services	Public Library	Main Library	Library						x	
Community Services	Public Library	Teen Room	Library		in memory of Ron Rondall II					
Community Services	Public Library	archive room	Library						x	
Community Services	Public Library	adult reading area	Library						x	
Community Services	Public Library	book sale room	Library		in memory of betty ellis					
Community Services	Public Library	Meeting room 1	Library						x	
Community Services	Public Library	meeting room 2	Library						x	
Community Services	Public Library	main computer area	Library						x	
Community Services	Public Library	children's area	Library						x	
Community Services	Public Library	children's reading area	Library						x	
Community Services	Public Library	reference area	Library						x	

Department	Division	Item	Location	Donation /Naming Year	Description	Name	Type of Donation	Donation By	Potential	Committed Through
Community Services	Public Library	circulation desk	Library						x	
Community Services	Public Library	computers in teen room	Library						x	
Community Services	Public Library	computers in adult area	Library						x	
Community Services	Public Library	computers in children's area	Library						x	
Community Services	Public Library	bike racks	Library						x	
Community Services	Public Library	microfil reader	Library						x	
Community Services	Public Library	new book display 1	Library						x	
Community Services	Public Library	new book display 2	Library						x	
Community Services	Public Library	new book display 3	Library						x	
Community Services	Public Library	new book display 4	Library						x	
Community Services	Public Library	Meeting room lectern 1	Library						x	
Community Services	Public Library	Meeting room lectern 2	Library						x	
Community Services	Public Library	Furniture in adult reading area	Library						x	
Community Services	Public Library	children's furniture in main library	Library						x	
Community Services	Public Library	tables in archive room	Library						x	
Community Services	Public Library	chairs in book sale room	Library						x	