



Golf & Cemetery Board Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
July 8, 2024

- 1. 6:30 PM Call to Order**
- 2. Citizen's Input**
If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 3. DELEGATIONS**
- 4. Minutes**
- 5. Approve Financial Reports**
- 6. Clubhouse Report**
- 7. Superintendent Report**
- 8. Discussion: Moving OB left of 10 green**
- 9. Approve: Cemetery Capital Equipment & Capital Improvements**
- 10. Approve: Golf Course Capital Equipment & Capital Improvements**
- 11. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.



Golf & Cemetery Board Meeting
City Council Chambers, City Hall, 612 N. Main Street
June 10, 2024

1. Call to Order

Meeting called to order by Jeff McEntee, Chairman, at 5:45 PM

Present: Jeff McEntee, Joe Schlimgen, Mark Graham, Terry Rietveld, Tom Young, Joel Reinesch. Council Liaison: Dan Sabers

Absent: Lynette Shattuck

Staff Present: Jason Gunnare, Eric Hieb, Kevin Nelson, Angel DeWaard

2. Citizen's Input

Chairman McEntee recognized the MHS Golf Team. Coach Jeff Meyerink gave the Board an overview of the girl's team season and championship victory, also introducing Maddie Childs and Allison Meyerink, speaking of the team's hard work and dedication. The Board congratulated the team and coach on a successful season.

Council Liaison Sabers reviewed a handout with the Board showing #11 teebox and private homeowners' property line. Mr. Sabers would like the Board to consider changing OB area. A brief discussion followed with more research to be done and brought back to July meeting for discussion or action.

3. DELEGATIONS

4. Minutes

Motion to approve the Minutes of the May 13, 2024, regular meeting. Motion Schlimgen, Second Reinesch, to approve the Minutes of the May 13, 20024, meeting. Motion carried.

5. Approve Financial Reports

Motion Rietveld, Second Reinesch to approve the Bills. Motion carried.

6. Clubhouse Report

May/June Lakeview Golf Course Clubhouse Report

o Course has been fairly busy all the time. Some days are better than others
▪Rounds on weekdays are anywhere from 100 to 140

▪Weekends have been exceeding 210 golfers when it is nice out
o Events/leagues/kids camp/fitting days are all in full swing and have been going well and good numbers
o More events upcoming to prep for
o Rounds and Membership numbers on other attachment
Thanks,
Eric Hieb

2024 Rounds Played & Membership Numbers

Total Rounds Played 2023 = 25,416

Month of May Rounds = 5,766

Total Rounds Played 2024 = 10,029

Membership

2022 Numbers

Single: 159

Couples: 110

College: 14

Student: 33

Family: 232

Total: 548

2023 Numbers

Single: 160

Couples: 104

College: 17

Student: 34

Family: 228

Total: 543

2024 Numbers

Single: 163

Couples: 100

College: 17

Student: 41

Family: 318

Total: 639

New Members: 30

Punch cards:

- 25 without Cart (9 Holes)

- 31 with Cart (9 Holes)

- 6 without Cart (18 Holes)

- 3 with Cart (18 Holes)

7. Superintendent Report

Golf and Cemetery Board

5:45 PM

June 10th

Community Gardens

- Have had a request for sign about donations to food shelf.
- Request for dedicated camera for garden.

Cemetery

- Seeding of graves and East ditch has gone well.
- Everything looked great for Memorial Day.
- Needed to add a counter weight to New mini excavator.
- Water leak under road that we have not located yet.
 1. We will probably have to tear into the road.
 2. We are only running the water for a few hours a day so we don't wash out the road.

Golf

- Working on tree removal and getting ready for projects.
- Electrical irrigation issues.
- Working on budget.
- Will have to figure out water supply for next year.
- Had Pre-Con meeting with contractor and Norby.

Golf & Cemetery Superintendent
Jason Gunnare

8. Approval - Refund Single Adult Membership of \$620, reasoning moving

Gunnare informed the Board during the winter sale that a person purchased a single adult golf membership for \$620 for their son, who shortly after moved out of state and has not utilized the membership, and the person who purchased the membership as a gift is requesting a refund of the single adult golf membership. Motion Schlimgen, Second Young to approve the refund of the single adult golf membership for \$620. Motion carried.

9. Discussion - Bathroom in Cemetery

Dean Strand, Legion Cemetery, Servicemen Cemetery Board member, addressed the Board in regard to building a restroom facility, which he came before the Board in 2023 to begin the discussion on the issue. Mr. Strand noted the new shelter and, with increased community garden users, the need for a restroom building has become an ever greater need. After a brief discussion, the Board requested Mr. Strand come back to the next meeting with some cost estimates, and city staff will also work on the administrative side of things.

10. Discussion - Capital Requests

Gunnare reviewed with the Board the draft Capital Equipment & Improvement requests he is currently working on for the 2025 budget cycle and requested if the Board would like to see anything changed or added to please let him know and he will bring an updated one to the

next meeting for approval.

11. Adjournment

Next meeting date: Monday, July 8, 2024, at 5:45 PM

There being no further business, the Board adjourned at 7:28 PM

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

101-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
CHARGES-GOODS & SERVICES	<u>138,400</u>	<u>1,100.00</u>	<u>63,909.01</u>	<u>58,578.69</u>	<u>79,821.31</u>	<u>42.33</u>
TOTAL REVENUES	138,400	1,100.00	63,909.01	58,578.69	79,821.31	57.67
<u>EXPENDITURE SUMMARY</u>						
<u>CEMETERY</u>						
SALARIES	250,114	22,203.94	114,807.08	123,846.69	126,267.31	49.52
CURRENT EXPENSES	54,700	6,477.93	19,141.67	25,832.35	28,867.65	47.23
CAPITAL OUTLAY	<u>119,500</u>	<u>0.00</u>	<u>0.00</u>	<u>45,900.00</u>	<u>73,600.00</u>	<u>38.41</u>
TOTAL CEMETERY	<u>424,314</u>	<u>28,681.87</u>	<u>133,948.75</u>	<u>195,579.04</u>	<u>228,734.96</u>	<u>53.91</u>
TOTAL EXPENDITURES	424,314	28,681.87	133,948.75	195,579.04	228,734.96	53.91
REVENUE OVER/(UNDER) EXPENDITURES	(285,914)	(27,581.87)	(70,039.74)	(137,000.35)	(148,913.65)	52.08

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

101-GENERAL

		CURRENT	CURRENT	PRIOR YEAR	CURRENT	BUDGET	% YTD
REVENUES		BUDGET	PERIOD	YDT ACTUAL	YTD ACTUAL	BALANCE	BUDGET
<u>CHARGES-GOODS & SERVICES</u>							
101-348	CEMETERY PERMITS	5,000	550.00	1,440.00	1,775.00	3,225.00	35.50
101-3481	CEMETERY OPENINGS	60,000	550.00	18,900.00	21,175.00	38,825.00	35.29
101-3482	CEMETERY LOT SALES	38,000	0.00	19,020.00	12,354.30	25,645.70	32.51
101-3483	CEMETERY SAT FUNERAL FEE	5,000	0.00	350.00	1,900.00	3,100.00	38.00
101-3484	CEMETERY MAINTENANCE FEES	22,000	0.00	21,864.74	21,374.39	625.61	97.16
101-3485	COLUMBARIUM LOT SALES	<u>8,400</u>	<u>0.00</u>	<u>2,334.27</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES		138,400	1,100.00	63,909.01	58,578.69	79,821.31	57.67
TOTAL REVENUE		138,400	1,100.00	63,909.01	58,578.69	79,821.31	57.67

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

101-GENERAL
CEMETERY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
101-43700-41100 SALARIES	142,490	10,578.19	64,054.95	69,478.12	73,011.88	48.76
101-43700-41110 OVERTIME	1,250	198.83	856.65	1,109.33	140.67	88.75
101-43700-41120 PART-TIME	29,100	5,031.15	12,867.24	15,271.87	13,828.13	52.48
101-43700-41200 SOCIAL SECURITY/MEDICARE	13,222	1,146.70	5,591.14	6,192.03	7,029.97	46.83
101-43700-41300 RETIREMENT	8,624	646.61	3,854.38	4,180.58	4,443.42	48.48
101-43700-41500 GROUP INSURANCE	55,428	4,602.46	27,582.72	27,614.76	27,813.24	49.82
101-43700-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	250,114	22,203.94	114,807.08	123,846.69	126,267.31	50.48
<u>CURRENT EXPENSES</u>						
101-43700-42200 PROFESSIONAL FEES/SERVIC	0	0.00	0.00	0.00	0.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	5,500	0.00	273.99	3,658.85	1,841.15	66.52
101-43700-42510 HEADSTONE REPAIR & MAINT	4,500	0.00	0.00	2,800.00	1,700.00	62.22
101-43700-42600 SUPPLIES & MATERIALS	16,000	467.68	9,100.12	6,625.42	9,374.58	41.41
101-43700-42602 CHEMICALS	8,500	5,173.75	3,053.33	7,736.14	763.86	91.01
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	1,144.98	415.93	1,084.07	27.73
101-43700-42604 TREES, SOD & SEED	2,000	435.00	1,664.99	725.00	1,275.00	36.25
101-43700-42610 GAS & FUEL	8,000	0.00	1,258.38	1,271.16	6,728.84	15.89
101-43700-42650 UNIFORMS	500	0.00	0.00	203.37	296.63	40.67
101-43700-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
101-43700-42700 TRAVEL, CONF. & DUES	500	0.00	495.88	566.76 (	66.76)	113.35
101-43700-42800 UTILITIES	5,000	401.50	1,825.80	1,756.21	3,243.79	35.12
101-43700-42830 UTILITIES-WATER/SEWER	1,500	0.00	324.20	73.51	1,426.49	4.90
101-43700-42999 REFUND OF FEES	<u>1,200</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	54,700	6,477.93	19,141.67	25,832.35	28,867.65	52.77
<u>CAPITAL OUTLAY</u>						
101-43700-43200 BUILDINGS	27,000	0.00	0.00	0.00	27,000.00	0.00
101-43700-43300 IMPROVEMENTS	28,500	0.00	0.00	0.00	28,500.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	<u>64,000</u>	<u>0.00</u>	<u>0.00</u>	<u>45,900.00</u>	<u>18,100.00</u>	<u>71.72</u>
TOTAL CAPITAL OUTLAY	119,500	0.00	0.00	45,900.00	73,600.00	61.59
TOTAL CEMETERY	424,314	28,681.87	133,948.75	195,579.04	228,734.96	53.91
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	424,314	28,681.87	133,948.75	195,579.04	228,734.96	53.91
REVENUE OVER/ (UNDER) EXPENDITURES	(285,914)	(27,581.87)	(70,039.74)	(137,000.35)	(148,913.65)	52.08

WARNING 2,158 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

5/29/2024 10:47 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 15

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1847867	101-43700-42600	SUPPLIES & MA WHEELBARROW, TIRE	202251	69.98
01-00436	CHS FARMERS ALLIANCE					
		I-123328	101-43700-42600	SUPPLIES & MA TUBES	202166	6.87
01-00671	VAN DIEST SUPPLY CO					
		I-117078	101-43700-42602	CHEMICALS HERBICIDE, T-NEX	202273	1,430.00
		I-117079	101-43700-42602	CHEMICALS HERBICIDE	202273	457.75
		I-117080	101-43700-42602	CHEMICALS TURF KING, STARTER FERTILIZER	202273	3,286.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815036833	101-43700-42600	SUPPLIES & MA BATTERY	202261	95.83
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.05.24	101-43700-42800	UTILITIES 700 W 23RD AVE	202235	146.74
		I-2581641-4.05.24	101-43700-42800	UTILITIES W 23RD	202235	12.00
		I-2581642-2.05.24	101-43700-42800	UTILITIES 600 W 23RD AVE PMP	202235	147.59
		I-2939180-2.05.24	101-43700-42800	UTILITIES 825 INDIAN VILLAGE RD	202235	23.49
01-03588	ZIMCO SUPPLY CO					
		I-192815	101-43700-42604	TREES, SOD & CROP OIL REPLACEMENT, SUPERTURF	202278	435.00
01-09554	TEXAS REFINERY CORP					
		I-279076	101-43700-42600	SUPPLIES & MA CASE OF GREASE TUBES	202266	295.00
DEPARTMENT 3700 CEMETERY					TOTAL:	6,406.25

6/10/2024 3:52 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 18

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-9965350006	101-43700-42800	UTILITIES ACCT #886931646-00001	202436	71.68
				DEPARTMENT 3700 CEMETERY	TOTAL:	71.68

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

614-GOLF COURSE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YDT ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	494,400	47,698.65	361,069.27	395,626.42	98,773.58	80.02
MISCELLANEOUS REVENUE	<u>9,000</u>	<u>1,665.12</u>	<u>276.66</u>	<u>6,829.60</u>	<u>2,170.40</u>	<u>75.88</u>
TOTAL REVENUES	503,400	49,363.77	361,345.93	402,456.02	100,943.98	20.05
<u>EXPENDITURE SUMMARY</u>						
<u>GOLF COURSE</u>						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	227,854	23,769.95	103,256.10	111,140.35	116,713.65	48.78
CURRENT EXPENSES	195,387	16,515.40	100,432.45	104,878.50	90,508.50	53.68
CAPITAL OUTLAY	<u>788,436</u>	<u>0.00</u>	<u>85,872.00</u>	<u>35,000.00</u>	<u>753,436.00</u>	<u>4.44</u>
TOTAL GOLF COURSE	<u>1,211,677</u>	<u>40,285.35</u>	<u>289,560.55</u>	<u>251,018.85</u>	<u>960,658.15</u>	<u>79.28</u>
TOTAL EXPENDITURES	1,211,677	40,285.35	289,560.55	251,018.85	960,658.15	79.28
REVENUE OVER/ (UNDER) EXPENDITURES	(708,277)	9,078.42	71,785.38	151,437.17	(859,714.17)	121.38
<u>OTHER SOURCES & USES</u>						
OTHER SOURCES	0	0.00	0.00	0.00	0.00	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(708,277)	9,078.42	71,785.38	151,437.17	(859,714.17)	0.00

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YDT ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>CHARGES-GOODS & SERVICES</u>						
614-3461 MEMBERSHIP FEES	156,000	2,305.19	135,090.19	139,367.83	16,632.17	89.34
614-3462 RANGE MEMBERSHIP	18,000	1,145.54	16,995.32	21,512.49 (	3,512.49)	119.51
614-34620 RANGE BALLS	18,000	4,157.31	14,810.09	18,458.12 (	458.12)	102.55
614-34622 ADULT GREEN FEES	104,000	18,455.25	54,838.17	56,517.74	47,482.26	54.34
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	16,000	1,688.43	14,660.41	14,179.10	1,820.90	88.62
614-3463 ELECTRIC CART & STORAGE FEE	21,000	1,065.63	5,923.81	7,116.18	13,883.82	33.89
614-34630 1.5% TOURISM TAX~RANGE BALLS	300	62.36	222.17	276.89	23.11	92.30
614-34631 CART RENTAL	115,000	13,501.51	87,509.74	104,070.84	10,929.16	90.50
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	11.30	16,184.00	15,792.76	2,207.24	87.74
614-34641 LOCKER FEE	1,200	32.96	781.24	823.95	376.05	68.66
614-3465 TOURNAMENT SPONSOR FEE	21,000	5,073.07	9,840.38	12,850.86	8,149.14	61.19
614-3466 MISC/GAS/PROG/CLUBHOUSE	2,000	200.10	758.75	508.10	1,491.90	25.41
614-3467 ADVERTISING REVENUE (NO TAX)	3,900	0.00	3,455.00	4,151.56 (	251.56)	106.45
614-3469 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	494,400	47,698.65	361,069.27	395,626.42	98,773.58	19.98
<u>MISCELLANEOUS REVENUE</u>						
614-367 CONTRIBUTION FR PRIVATE SOURCE	4,500	0.00	0.00	116.18	4,383.82	2.58
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	0.00	0.00	4,500.00	0.00
614-369 REFUNDS AND REIMBURSEMENTS	<u>0</u>	<u>1,665.12</u>	<u>276.66</u>	<u>6,713.42</u> (	<u>6,713.42)</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	9,000	1,665.12	276.66	6,829.60	2,170.40	24.12
TOTAL REVENUE	503,400	49,363.77	361,345.93	402,456.02	100,943.98	20.05

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

614-GOLF COURSE

GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER</u>						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21620 PENSION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21630 OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
 <u>SALARIES</u>						
614-45250-41100 SALARIES	106,698	8,134.47	47,827.68	52,927.74	53,770.26	49.61
614-45250-41110 OVERTIME	1,000	242.90	311.44	1,089.97 (	89.97)	109.00
614-45250-41120 PART-TIME	57,124	9,934.56	25,278.19	26,384.14	30,739.86	46.19
614-45250-41200 SOCIAL SECURITY/MEDICARE	12,838	1,340.69	5,241.24	5,789.42	7,048.58	45.10
614-45250-41300 RETIREMENT	6,462	493.43	2,877.79	3,205.68	3,256.32	49.61
614-45250-41500 GROUP INSURANCE	43,732	3,623.90	21,719.76	21,743.40	21,988.60	49.72
614-45250-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	227,854	23,769.95	103,256.10	111,140.35	116,713.65	51.22
 <u>CURRENT EXPENSES</u>						
614-45250-42100 INSURANCE	11,000	0.00	10,917.05	11,436.40 (	436.40)	103.97
614-45250-42200 GOLF PRO CONTRACT	66,525	9,311.60	37,968.34	43,737.33	22,787.67	65.75
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,000	59.99	854.85	345.36	1,654.64	17.27
614-45250-42400 RENTALS	3,000	0.00	0.00	0.00	3,000.00	0.00
614-45250-42500 REPAIR & MAINTENANCE	10,000	235.81	5,546.13	3,180.00	6,820.00	31.80
614-45250-42600 SUPPLIES & MATERIALS	25,400	1,441.00	11,382.41	17,466.80	7,933.20	68.77
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	25,000	1,792.75	21,707.70	13,984.47	11,015.53	55.94
614-45250-42603 SAND/GOLF COURSE	6,000	1,668.47	0.00	1,668.47	4,331.53	27.81
614-45250-42604 TREES & SOD	2,500	290.00 (	706.58)	290.00	2,210.00	11.60
614-45250-42610 GAS & FUEL	15,000	0.00	898.83	1,691.68	13,308.32	11.28
614-45250-42650 UNIFORMS	500	0.00	0.00	125.97	374.03	25.19
614-45250-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
614-45250-42700 TRAVEL, CONF. & DUES	1,200	0.00	1,930.37	955.86	244.14	79.66
614-45250-42800 UTILITIES	20,000	1,616.09	4,946.35	4,662.73	15,337.27	23.31
614-45250-42830 UTILITIES-WATER/SEWER	2,682	0.00	820.33	287.16	2,394.84	10.71
614-45250-42920 COMPUTER SOFTWARE	4,280	0.00	4,020.70	4,830.91 (	550.91)	112.87
614-45250-42931 SALES TAX	300	99.69	145.97	215.36	84.64	71.79
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	195,387	16,515.40	100,432.45	104,878.50	90,508.50	46.32

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2024

614-GOLF COURSE

GOLF COURSE

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YDT ACTUAL	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
<u>CAPITAL OUTLAY</u>						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	747,436	0.00	32,400.00	0.00	747,436.00	0.00
614-45250-43400 MACHINERY & EQUIPMENT	<u>41,000</u>	<u>0.00</u>	<u>53,472.00</u>	<u>35,000.00</u>	<u>6,000.00</u>	<u>85.37</u>
TOTAL CAPITAL OUTLAY	788,436	0.00	85,872.00	35,000.00	753,436.00	95.56
TOTAL GOLF COURSE	1,211,677	40,285.35	289,560.55	251,018.85	960,658.15	79.28
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	1,211,677	40,285.35	289,560.55	251,018.85	960,658.15	79.28

REVENUE OVER/(UNDER) EXPENDITURES	(708,277)	9,078.42	71,785.38	151,437.17	(859,714.17)	121.38
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OTHER FINANCING SOURCES

614-3900 FROM GENERAL FUND	0	0.00	0.00	0.00	0.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	0.00	0.00	0.00

OTHER FINANCING USES

614-49000-51100 TRANSFER OUT TO GENERAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00

REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(708,277)	9,078.42	71,785.38	151,437.17	(859,714.17)	121.38
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5/29/2024 10:47 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 43

PACKET : 06883 06884 06885 06886

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00671	VAN DIEST SUPPLY CO					
		I-117079	614-45250-42602	CHEMICALS HERBICIDE	202273	457.75
01-01355	MIDWEST TURF & IRRIGATI					
		I-3930616-00	614-45250-42600	SUPPLIES & MA HIGH HOC KIT	202226	169.13
		I-3930857-00	614-45250-42600	SUPPLIES & MA HIGH HOC KITS	202226	314.64
01-01450	MUTH ELECTRIC INC					
		I-670311	614-45250-42500	REPAIR & MAIN INSTALLED CAT 5 ATM CABLE	202233	235.81
01-01590	MCLEOD'S PRINTING					
		I-75764	614-45250-42300	PUBLISHING THERMAL PAPER	202216	59.99
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.05.24	614-45250-42800	UTILITIES 700 W 23RD AVE	202235	146.75
		I-2581643-0.05.24	614-45250-42800	UTILITIES GOLF PUMP 100 H	202235	810.21
		I-2581875-8.05.24	614-45250-42800	UTILITIES GOLF CLUB HOUSE	202235	480.82
		I-2581876-6.05.24	614-45250-42800	UTILITIES GOLF CART SHED	202235	43.01
01-03588	ZIMCO SUPPLY CO					
		I-192815	614-45250-42602	CHEMICALS CROP OIL REPLACEMENT,SUPERTURF	202278	1,335.00
		I-192815	614-45250-42604	TREES & SOD CROP OIL REPLACEMENT,SUPERTURF	202278	290.00
01-05099	EMME SAND & GRAVEL INC					
		I-10311	614-45250-42603	SAND/GOLF COU GOLF TOP DRESSING SAND	202183	1,668.47
01-05227	PRESTIGE FLAG					
		I-739269	614-45250-42600	SUPPLIES & MA RED,ROYAL BLUE,WHITE FLAGS	202246	632.95
01-08281	VESTIS					
		C-6380002229	614-45250-42600	SUPPLIES & MA RENT CREDIT	202274	2.33-
		I-6380193727	614-45250-42600	SUPPLIES & MA MAT CLEANING	202274	31.61
01-08892	ERIC HIEB					
		I-05282024	614-45250-42200	GOLF PRO CONT BASE CONTRACT 06.2024	202196	9,306.85
		I-052824	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 06.2024	202196	4.75
01-09554	TEXAS REFINERY CORP					
		I-279076	614-45250-42600	SUPPLIES & MA CASE OF GREASE TUBES	202266	295.00
DEPARTMENT 5250 GOLF COURSE					TOTAL:	16,280.41
FUND 614 GOLF COURSE					TOTAL:	16,280.41

6/10/2024 3:52 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 50

PACKET : 06899 06900 06901 06902

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01518	VERIZON WIRELESS					
		I-9965350006	614-45250-42800	UTILITIES ACCT #886931646-00001	202436	41.91
				DEPARTMENT 5250 GOLF COURSE	TOTAL:	41.91
				FUND 614 GOLF COURSE	TOTAL:	41.91

6/20/2024 3:18 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 24

PACKET: 06917 CREDIT CARDS 06.20.2024

VENDOR SET: 01

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: APBNK

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02051	MIDCONTINENT COMMUNICAT					
		I-02630670214085	614-45250-42800	UTILITIES ACCT #026306702	202462	93.39
				DEPARTMENT 5250 GOLF COURSE	TOTAL:	93.39
				FUND 614 GOLF COURSE	TOTAL:	93.39

June/July Lakeview Golf Course Clubhouse Report

- June was a wet month; play and rounds were still good but had about 7 days of no golf because of rain days
- Events
 - Postponed 3 events in June – John Paul II Fundraiser, SDGA Junior Tour Event, and Twin City Fans. Cancelled Class of 2004 tee time outing
- Junior Golf Camp finished up during the month of June
- Prepping for July with events upcoming
- Rounds and Membership numbers on other attachment

Thanks,

Eric Hieb

2024 Rounds Played & Membership Numbers

Rounds

Total Rounds Played 2023 = 25,416

Month of June Rounds = 4,821

Total Rounds Played 2024 = 14,850

Membership

2022 Numbers

Single: 159

Couples: 110

College: 14

Student: 33

Family: 232

Total: 548

2023 Numbers

Single: 160

Couples: 104

College: 17

Student: 34

Family: 228

Total: 543

2024 Numbers

Single: 163

Couples: 102

College: 17

Student: 41

Family: 318

Total: 641

New Members: 30

Punch cards:

- 27 without Cart (9 Holes)
- 33 with Cart (9 Holes)

- 6 without Cart (18 Holes)
- 4 with Cart (18 Holes)

Golf and Cemetery Board

5:45 PM

July 8th

Cemetery

- Water leak under road that we have not located yet.
- Pumped water off after rain out of the garden and cemetery.
 - Having to pump out graves when digging.
 - Been dealing with some cave ins.
- Working on budget.

Golf

- Working on tree removal and getting ready for projects.
- We were closed 2 ½ days after rain to get the course pumped off.
- Sprayed for mosquitos last Tuesday.
- Working on budget.

Golf & Cemetery Superintendent

Jason Gunnare

Capital Equipment

Cemetery

- Payloader \$95,000 after trade.
- Toro gas GTX for sprayer/work cart. \$14,000

Golf

- Equipment Package \$310,000.

Capital Improvements

Cemetery

- Bathroom.
- Expansion Plans \$20,000.
- Concrete West side shop \$9,000.

Golf

- Phase 3.
- Driving Range and Short course.
- Cart Paths from Phase 2 \$60,000.
- Tee box back two on #15 & finishing forward tees \$50,000.
- Entry Sign \$20,000.
- Tee signs \$5,000.

Capital Equipment

Cemetery

- Payloader \$95,000 after trade.
- Toro gas GTX for sprayer/work cart. \$14,000

Golf

- Equipment Package \$310,000.

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- Cart Paths from Phase 2 \$60,000.
- Tee box back two on #15 & finishing forward tees \$50,000.
- Entry Sign \$20,000.
- Tee signs \$5,000.

MASTER PLAN



3300 N Ohlman St
Mitchell, SD 57301



Existing Scorecard

TEE	1	2	3	4	5	6	7	8	9	OUT	10	11	12	13	14	15	16	17	18	IN	TOT
BLUE	397	415	176	559	505	462	175	142	495	3326	581	343	173	355	337	537	388	210	460	3384	6710
WHITE	368	395	156	544	495	402	165	122	465	3112	551	333	156	337	310	507	368	186	425	3173	6285
GOLD	358	380	135	485	485	365	158	118	455	2939	450	330	150	332	300	495	358	170	366	2951	5890
MEN'S HCP	7	5	13	3	9	1	15	17	11		6	16	12	14	18	10	4	8	2		
PAR	4	4	3	5	5	4	3	3	5	36	5	4	3	4	4	5	4	3	4	36	72
WOMEN'S HCP	5	3	15	1	7	9	13	17	11		2	12	14	10	18	6	4	16	8		
BLUE	397	415	176	559	505	462	175	142	495	3326	581	343	173	355	337	537	388	210	460	3384	6710
WHITE	368	395	156	544	495	402	165	122	465	3112	551	333	156	337	310	507	368	186	425	3173	6285
RED	353	370	122	480	456	357	155	112	438	2843	444	323	146	315	293	452	349	162	361	2845	5688

Proposed Scorecard

TEE	1	2	3	4	5	6	7	8	9	OUT	10	11	12	13	14	15	16	17	18	IN	TOT
BLUE	397	415	176	559	505	462	190	142	495	3,341	581	343	365	337	160	455	388	210	460	3299	6,640
WHITE	368	395	156	544	490	440	160	122	465	3,140	551	333	345	310	140	425	368	186	425	3083	6,223
GOLD	358	380	135	485	470	390	130	118	455	2,921	450	330	310	300	120	385	358	170	366	2789	5,710
RED	290	305	95	405	385	315	105	80	370	2,350	410	255	290	235	100	320	270	130	330	2340	4,690
PAR	4	4	3	5	5	4	3	3	5	36	5	4	4	4	3	4	4	3	4	35	71

Phasing

Phase 1	Phase 3	Phase 5	Phase 7
Phase 2	Phase 4	Phase 6	Phase 8

PRIMARY RECOMMENDATIONS

- Thin unhealthy & undesirable trees to open playing corridors
- Relocate and reconstruct 11 green
- Construct new par 3 fourteenth hole playing ± 160 yards
- Realign/remove select cart paths to open playing corridors & improve visual character
- Renovate existing bunkers & construct new bunkers to improve course strategy & visual character
- Construct new forward tees ($\pm 4,700$ yards)
- Construct new pond and green on hole 14 to improve drainage, increase strategy & provide visual buffer
- Resurface greens on holes 9 and 18 to increase cupable areas.
- Reconstruct original greens on holes 5, 6, 8 and 13



July 5, 2021

