

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

July 15, 2024

6:00 P.M.

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Jordan Hanson

AGENDA:

Moved by Tjarks, seconded by Barington, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council July 1, 2024
 - 2. Work Session July 8, 2024
- b. Committee Reports
 - 1. Planning Commission June 24, 2024
 - 2. Planning Commission July 8, 2024 (unsigned)
- c. Department Reports
 - 1. Sales Tax Collections (June)
 - 2. Finance (June)
 - 3. Building Permits (June)
 - 4. Police (June)
 - 5. Fire (June)
 - 6. Code Enforcement (June)
 - 7. Water (June)
- d. MADC Quarterly Report
- e. Raffle Permits
 - 1. Area Community Theatre with the drawing to be held August 12, 2024
 - 2. VFW Post 2750 with the drawing to be held March 31, 2025
 - 3. VFW Post 2750 with the drawing to be held every Tuesday until March 31, 2025
- f. Transfer an ambulance (previously surplussed) from the Fire/EMS Department to the Police Department
- g. Set date 1:30 p.m., July 31, 2024 for bid opening for Airport Snow Removal Project #2024-22
- h. Set date of August 5, 2024 for hearing and action on the application of the Exchange Club of Mitchell for a Special Event Liquor License located at Vern Eide, 219 East 1st Avenue on September 14, 2024 for Open Mic Night

i. Pay Estimates July 15, 2024

Pay Estimate #14 in the amount of \$331,720.15 for Above Ground Storage Tank #2020-20 contracted to Rice Lake West

Pay Estimate #10 in the amount of \$2,645.50 for Firesteel Creek NAWCA Grant #2021-14 contracted to Steve Donovan

Pay Estimate #11 in the amount of \$45,985.00 for Spruce Street RR Crossing #2021-39 contracted to Brosz Engineering

Pay Estimate #13 in the amount of \$5,132.50 for Jetty & Marina Bike Trail #2023-03 contracted to Brosz Engineering

Pay Estimate #6 in the amount of \$902.10 for Jetty & Marina Bike Trail #2023-03 contracted to Shive Hattery

Pay Estimate #2 in the amount of \$7,082.50 for West End Bridge #2023-23 contracted to Brosz Engineering

Pay Estimate #6 in the amount of \$180.00 for East 5th-Burr to Foster #2024-02 contracted to Brosz Engineering

Pay Estimate #7 in the amount of \$28,642.50 for East 5th-Burr to Foster #2024-02 contracted to Brosz Engineering

Pay Estimate #5 in the amount of \$50,736.20 for Randall Regional Waterline #2024-07 contracted to Randall Community Water District

Pay Estimate #3 in the amount of \$5,857.09 for Rock Chips #2024-10 contracted to Spencer Quarries

j. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL JUNE 23, 2024 – JULY 6, 2024: City Council \$3,626.48, Mayor \$1,567.54, City Administrator \$6,369.23, Administrative Boards \$2,325.00, Attorney \$5,332.08, Finance \$14,420.62, Human Resources \$4,379.83, Municipal Building \$3,762.82, Information Technology \$3,286.77, Police \$79,805.97, Traffic \$7,640.98, Fire \$40,774.62, Street \$34,683.71, Public Works \$25,399.95, Cemetery \$8,757.20, Library \$16,739.03, Recreation & Aquatics \$32,482.86, Recreation Center \$16,697.72, Sports Complexes \$17,144.79, Ballpark Concessions \$474.38, Parks \$21,141.20, Supervision \$6,441.14, Corn Palace \$29,534.80, E911 \$26,102.26, Palace Transit \$31,694.00, JVCC \$2,244.80, Nutrition \$4,499.85, Airport \$2,643.44, Water Distribution \$15,336.47, Sewer \$16,475.54, Recycling Program \$7,496.42, Waste Collection \$7,325.12, Landfill \$11,813.38, Golf Course \$8,333.08, Campground \$2,693.60, Emergency Medical Services \$36,155.15

NEW HIRES:

AIRPORT: Bradley Gates-\$33.043

CORN PALACE: Kendall Herr-\$11.20, Gavin Hinker-\$13.70

MAYOR: Jordan Hanson-\$40,756.00

PALACE TRANSIT: Theresa Horsemanko-\$21.394

RECREATION & AQUATICS: April Geist-\$13.70

SPORTS COMPLEXES: Dayton Adams-\$12.70, Max Dailey-\$12.70

STREET: Kyia Schmidt-\$14.70

SALARY ADJUSTMENTS:

CEMETERY: Douglas Cunningham-\$22.927

FIRE: Colt Mayfield-\$23.737

POLICE: Jaclyn Larson-\$30.237, Paul Wilson-\$36.859

RECYCLING: Troy Sipes-\$29.077

TERMINATIONS:

E911: Gretchen Edwards

PUBLIC SAFETY: Mike Koster

TRAFFIC: Morgan Taylor

SPORTS COMPLEX: Kaden Jurrens

WARRANTS: A&B Business Solutions, Supplies-\$4,956.80; A-Ox Welding Supply, Supplies-\$265.99; Aaron Hieb, Reimbursement-\$45.00; ABRA Iverson Auto Mitchell, Repairs-\$4,942.02; ACP International SA-SO, Supplies-\$4,190.00; AFSCME Council 65, Union Dues-\$508.25; Agronomy Plus, Supplies-\$112.55; Alex Dagen, Reimbursement-\$45.00; Amazon Capital Services, Supplies-\$619.70; Andrea Hamilton, Reimbursement-\$45.00; Andrew Schneider, Reimbursement-\$45.00; Aqua-Pure, Supplies-\$3,375.00; Arctic Refrigeration, Supplies-\$400.70; AT&T Mobility, Utilities-\$426.54; ATV Holdings, LLC dba Mitchell Telecom, Utilities-\$2,778.34; Auto Body Specialties, Supplies-\$173.94; Avera Heart Hospital of South Dakota, Supplies-\$1,044.00; Avera Occupational Medicine, Physicals-\$414.00; B-Y Water District, Water Usage-\$90,444.71; Baker & Taylor, Books-\$23.02; Beacon Athletics, Supplies-\$1,801.00; Bender's Sewer Cleaning, Maintenance-\$2,745.00; Big Daddy D's, Contract Services-\$2,394.30; Brad Gates, Reimbursement-\$45.00; Brady Andera, Reimbursement-\$45.00; Brian Daughters, Reimbursement-\$45.00; Brosz Engineering, 2021-39 P.E. #11-\$87,022.50; Bryce Fuchs, Reimbursement-\$206.00; Buhl's Drycleaners & Linen, Laundry Service-\$20.00; Butler Machinery, Supplies-\$167.64; C&B Operations, Maintenance-\$915.49; Carolina Software, Supplies-\$500.00; Carquest Auto Parts, Supplies-\$270.59; Carter Fredrickson, Refund-\$620.00; Casey Tegethoff, Reimbursement-\$77.95; Center Point Large Print, Books-\$97.08; Century

Link, Utilities-\$64.64; CHR Solutions, Mailing Service-\$3,642.19; CHS Farmers Alliance, Supplies-\$11,459.11; City of Mitchell, BID #4 Tax-\$1,052.00; Claims Associates, Claim #GC24.118763-\$5,000.00; Coborns, Contract Services-\$968.80; Column Software, Advertising-\$408.89; Commercial Asphalt, Supplies-\$3,498.60; Connections, 2024 3rd Quarter Payment-\$2,259.90; Connor Davis, Reimbursement-\$15.00; Core-Mark Midcontinent, Supplies-\$5,645.84; Corn Palace, Corn Palace Games-\$60,144.51; County Fair, Contract Services-\$1,372.00; Craig Stucky, Reimbursement-\$45.00; DAC, Subscription-\$299.00; Dakota Fluid Power, Supplies-\$295.78; Dakota Supply Group, Maintenance-\$139.92; Dakota Wesleyan Track, Programming Service-\$2,187.51; Daktronics, Supplies-\$465.00; Darrington Water Conditioning, Rental-\$68.10; Davison County Register of Deeds, Warranty Deeds-\$90.00; Davison Rural Water Systems, Water Usage-\$139.70; Dean V Strand, Refund of fees-\$300.00; Dennis Geidel, Reimbursement-\$45.00; Department of Agriculture, Solid Waste-\$3,357.86; Department of Social Services, Child Support-\$633.69; Dick's Towing, Towing-\$90.00; Dimock Dairy, Supplies-\$324.00; Doug Cunningham, Reimbursement-\$45.00; Doug Greenway, Reimbursement-\$45.00; Dustbusters Enterprises, Dustguard Application-\$14,398.50; Dakota Wesleyan University Baseball, Program Service-\$2,262.68; Elfstrand's Ace Hardware, Supplies-\$206.86; Emmanuel Hille, Refund-\$300.00; Environmental Equipment & Service, Supplies-\$1,185.47; Eurofins Environment Testing, Labs-\$111.00; Ferguson Waterworks #2516, Supplies-\$400.57; Fisher Scientific, Supplies-\$77.89; Fleetpride, Supplies-\$1,574.21; Flowbird America, Alarm Monitoring-\$65.00; Galls, Supplies-\$247.50; Gary Walton, Reimbursement-\$30.00; Great Western Tire, Supplies-\$4,197.15; Guardian Alliance Technology, Backgrounds-\$100.00; Hach, Supplies-\$588.00; Hawkins, Supplies-\$2,826.50; Holiday Inn Hotel & Convention, Travel-\$355.80; Hunter Heating & Cooling, Inspection-\$862.50; ICan, Advertising-\$750.00; Ingram Library Services, Books-\$1,054.99; Innovative Office Solution, Supplies-\$103.80 ; Insight Marketing Design, Supplies-\$1,766.52; Interstate Office Products, Supplies-\$167.56; Jamie Henkel, Reimbursement-\$45.00; Jaylon Tollefson, Reimbursement-\$45.00; Jeff Hanson, Reimbursement-\$45.00; Jesse Schlingen, Reimbursement-\$30.00; Jimmy River Band, Pre-Sturgis Entertainment-\$1,000.00; Joe Galpin, Reimbursement-\$45.00; Joe Haiar, Reimbursement-\$45.00; Joe Schroeder, Reimbursement-\$45.00; Joelle Dammann, Reimbursement-\$45.00; John Hegg, Reimbursement-\$45.00; Jon Thurman, Reimbursement-\$45.00; Jon Vermeulen, Reimbursement-\$45.00; Jones Supplies, Supplies-\$2,639.88; Joseph King, Reimbursement-\$15.00; Judd Hoos, Entertainment-\$4,000.00; Kathy Hanks, Reimbursement-\$45.00; Kevin Devries, Reimbursement-\$45.00; Kevin Dykes, Reimbursement-\$45.00; Kevin Kenkel, Reimbursement-\$45.00; Kevin Roth, Reimbursement-\$45.00; Kevin Sibson, Reimbursement-\$45.00; Krohmer Plumbing, Repair-\$1,005.75; Lakeview Veterinary Clinic, Management Service-\$927.57; Larry's I-90 Service, Maintenance-\$2,582.20; Lawson Products, Supplies-\$591.66; Leighton Family Farms, Supplies-\$1,002.00; Liz Kitchens, Reimbursement-\$249.93; Locators and Supplies, Supplies-\$42.15; Lone Star Enterprises, Repair-\$1,569.84; M&T Fire and Safety, Supplies-\$185.00; Make it Mine Designs, Supplies-\$4,185.50; MC&R Pools, Maintenance-\$315.61; McLeod's Printing, Supplies-\$2,565.60; Mebius Nursery & Landscaping, Repair-\$500.00; Menard's, Supplies-\$2,161.42; Michael Leach, Reimbursement-\$45.00; Michelle Bathke, Reimbursement-\$474.88; Mid-American Research Chemicals, Maintenance-\$3,593.35; Midcontinent Communication, Utilities-\$139.19; Midcontinent Communication, Advertising-\$1,994.00; Midway Service dba Vollan Oil, Supplies-\$744.75; Midwest Laboratories, Labs-\$1,303.37; Millborn Seeds, 2021-14 P.E. #1A-

\$99,500.00; Mitchell Animal Rescue, July 2024 Management-\$350.00; Mitchell Concrete Product, Supplies-\$400.00; Mitchell Convention & Visitors Bureau, July 2024 Funding-\$20,800.00; Mitchell Iron & Supply, Supplies-\$30.21; Mitchell School District, Utilities-\$1,876.89; Mitchell United Way, Deductions-\$173.00; Mueller Lumber, Repairs-\$1,890.03; Muth Electric, Repair-\$12,770.90; Napa Central, Supplies-\$131.64; Nate Hegg, Reimbursement-\$45.00; Nolan Tegels, Reimbursement-\$30.00; Northwest Pipe Fittings, Supplies-\$530.41; Northwestern Energy, Utilities-\$64,683.76; O'Reilly Automotive, Supplies-\$16.64; Online Computer Library Center, Loan Fees-\$5,528.11; One Source The Background, Background Check-\$183.00; Overdrive, Ebooks-\$109.25; Overtime, Contract Services-\$911.80; Pepsi Cola, Supplies-\$627.25; Premier Pest Control, Contract Services-\$200.00; Public Consulting Group, Service Contract-\$35,000.00; Public Health Laboratory, Testing-\$436.82; Qualified Presort, Postage-\$295.41; Randall Community Water District, 2024-7 P.E. #5-\$50,736.20; Republic National Distribution, Supplies-\$503.25; Rice Lake West, 2020-20 P.E. #14-\$331,720.15; Rinker Materials, Maintenance-\$1,551.12; Robert McCardle, Reimbursement-\$45.00; Roger Prewett II, Reimbursement-\$45.00; Runnings Supply, Supplies-\$3,672.50; Ryland Devries, Reimbursement-\$45.00; S&M Printing, Supplies-\$1,007.20; Saga Communications of South Dakota, Advertising-\$544.00; Sanitation Products, Supplies-\$995.86; South Dakota Redbook Fund, Subscription-\$30.00; South Dakota-Supplemental Retirement, Supplemental Retirement-\$36,158.24; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$1,787.50; Sherwin-Williams, Supplies-\$5,192.64; Shirley Adams, Refund-\$2,236.50; Shive-Hattery, 2023-3 P.E. #6-\$902.10; Siteone Landscape Supply, Supplies-\$1,543.30; Spare Labs, Supplies-\$45,000.00; Spencer Quarries, 2024-10 P.E. #3-\$5,857.09; Standard Insurance, Life Insurance-\$420.15; Staples, Supplies-\$155.81; Stephanie Ellwein, Reimbursement-\$45.00; Steve Anderson, Reimbursement-\$45.00; Steve Donovan, 2021-14 P.E. #10-\$2,645.50; Sturdevants Auto Value Mitchell, Supplies-\$1,346.30; Subway, Planning Commission Meals-\$47.94; Sun Gold Sports, Supplies-\$1,320.06; Teamsters Local No. 120, Union Dues-\$1,459.00; Terry Johnson, Reimbursement-\$45.00; Tessier's, Repair-\$389.93; The Dugout, Contract Services-\$2,184.00; The Ives Brothers Entertainment, Pre-Sturgis Party-\$6,375.00; The Office Advantage, Supplies-\$579.99; Thomas Gullede, Reimbursement-\$45.00; Thomas Holleman, Reimbursement-\$45.00; Thomas L Price, Screening-\$350.00; Thomas Schuman, Reimbursement-\$45.00; Thomson Reuters-West, Subscription-\$1,131.71; Thune True Value & Appliance, Supplies-\$143.03; TMA Stores, Maintenance-\$188.84; Todd Cavanaugh, Reimbursement-\$45.00; Transource, Supplies-\$1,170.23; Transwest Trucks of Sioux Falls, Supplies-\$837.63; Tyler Vetch, Reimbursement-\$45.00; Tylor Peterson, Reimbursement-\$45.00; United Laboratories, Supplies-\$1,899.82; UPS Store #4227, Shipping-\$583.79; Van Diest Supply, Supplies-\$423.60; Verizon Wireless, Utilities-\$796.80; Vern Eide Chevrolet GMC, Towing-\$205.00; Vestis, Supplies-\$249.86; Walmart/Capital One, Supplies-\$350.96; Wanda Graves, Reimbursement-\$45.00; Watertown Wholesale, Equipment-\$4,143.60; Wegner Auto, Vehicle-\$129,783.00; Wisconsin Child Support, Garnishment-\$395.58; World Archives, Database-\$1,316.00; Your Shop, Programming Service-\$95.70; Zimco Supply, Supplies-\$320.00; Zimmer Caulking, Repairs-\$408.00; Wageworks, Contract Services-\$8565.54; Wellmark, Administration, Prescription, Medical-209,988.27

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Mitchell resident, Stewart Hanson, is concerned with the platting of 35 lake lots.

Fire Chief Dan Pollreis introduced Lakynn Eldeen who would like to fundraise to purchase a new fire dog statue to place in front of the fire station. This Wednesday at the Farmer's Market at Hitchcock Park there will be a lemonade stand set up with a free will donation.

Council Member Susan Tjarks stated she has missed the last two meetings to move her mother to Mitchell.

Mayor Jordan Hanson stated if you have overgrown yards and trees to please begin taking care of these.

Mayor Jordan Hanson stated he has been selling tickets for the Corn Palace festival concerts. Corn Palace Director Doug Greenway stated there has been approximately 1500 tickets sold for Scotty McCreery and 650 tickets sold for Skillet.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Barington, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

It was advised that this is the date and time set for hearing on the application of Darla Kummer for a conditional use permit to operate a family residential daycare located at 1503 South Miller Street, legally described as N 130' of Lot 16A, Block 16, Sunnyside Addition, City of Mitchell, Davison County, South Dakota. The property is zoned R2 Single Family Residential District. The Planning Commission recommended approval of said application with the conditions the permit is non-transferable, if the business ceases to operate for six months, a new application would be required, and pass a fire inspection. Moved by McCardle, seconded by Sabers, to approve said application with Planning Commission recommendations. Motion carried.

Moved by Barington, seconded by Goldammer, to set date for August 5, 2024 on the application of Nathan Weber for a rear yard variance of 11' vs 25' and accessory building of 4,224 square feet vs 2,000 square feet located at 25154 407th Avenue, legally described as W 175' of Lot 4, Black Eagle First Addition in the SW ¼ of Section 8, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. Motion carried.

Moved by Goldammer, seconded by McCardle, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by Smith, to approve the amended Special Event Application for Arts in the Park on July 26-28, 2024 with fees waived for the shelter rental fee as requested. Motion carried.

RESOLUTIONS:

Moved by Goldammer, seconded by Tjarks, to approve Resolution #R2024-48, Plat of Lot 2, Block 3 of Lakeridge Addition, as follows:

RESOLUTION #R2024-48

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 8th day of July, 2024; and

WHEREAS, it appears from an examination of the PLAT OF LOT 2, BLOCK 3 OF LAKERIDGE ADDITION, A SUBDIVISION OF IRREGULAR TRACTS NOS. 1 AND 2 IN THE NW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 2, BLOCK 3 OF LAKERIDGE ADDITION, A SUBDIVISION OF IRREGULAR TRACTS NOS. 1 AND 2 IN THE NW 1/4 OF SECTION 10, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Goldammer, to approve Agreement #A2024-33, Tax Increment District #36 Developer Agreement with revised language. Motion carried.

PRESENTATION/DISCUSSION:

Phil Gundvaldson of Infrastructure Design Group presented a multi-year evaluation on improving water flow and drainage at Dry Run Creek.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by Smith, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal and 1-25-2(4) Negotiations. Motion carried.

Mayor Hanson declared the board out of executive session at 8:19 p.m. and the City Council to reconvene in regular session at 8:20 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.