



Parks & Recreation Board Meeting
City Council Chambers, City Hall, 612 N. Main Street
August 8, 2024

1. Call to Order

Meeting called to order by Andy Jerke, Vice President of the Board, at 6:01 PM

Present: Andy Jerke, Clayton Deuter, Dennis Thompson, Rachel Wrought, Luke Norden.
Council Liaison: Dan Sabers

Absent: Pat Skinner, Adam Schulz

Staff Present: Kevin Nelson, Kevin DeVries, Angel DeWaard, Steve Roth, Jeremy Nielsen

2. Election of Officers - President, Vice-President, Secretary Treasurer

Andy Jerke, Vice President, opened the floor for Election of Officers for the positions of President, Vice President and Secretary/Treasurer as follows:

Motion Deuter, Second Wrought to nominate Andy Jerke for Board President. Motion Deuter, Second Wrought to cease nominations for Board President and elect Andy Jerke as Board President. Motion carried.

Motion Jerke, Second Thompson to nominate Clayton Deuter for Board Vice President. Motion Jerke, Second Thompson to cease nominations for Board Vice President and elect Clayton Deuter as Board Vice President. Motion carried.

Motion Thompson, Second Deuter to nominate Luke Norden for Board Secretary/Treasurer. Motion Thompson, Second Deuter to cease nominations for Board Secretary/Treasurer and elect Luke Norden as Board Secretary/Treasurer. Motion carried.

3. Citizen's Input

4. DELEGATIONS

5. ADDITIONS OR DELETIONS

Motion Thompson, Second Deuter to approve the Agenda. Motion carried.

6. Minutes

Minutes of the July 11, 2024, meeting were reviewed. Motion Deuter, Second Wrought to approve the July 11, 2024, Minutes as reviewed. Motion carried.

7. Approve Financial Reports

Motion Thompson, Second Deuter to approve the Bills as submitted with Jerke abstaining. Motion carried.

8. Department Reports

Recreation Board Report

July 12 - August 8

Kevin DeVries

Programs:

Summer programs have wrapped up and we are getting ready for fall/winter programming. Our 5/6 grade tackle football will start August 12 and ¾ grade flag football will start August 19. Coaches' meetings and equipment handout will be coming up as well the week before we start. We are also taking registration for K-6 grade volleyball and basketball what will be held in September and October. Todd will be having a Men's flag football meeting August 28 with that season starting September 4.

The Outdoor Aquatic Center has a couple weeks left. Last day will be Sunday, August 18. We will be having our middle school splash night on August 2, which is always a great night for them to finish off their summer.

Recreation Center:

At the Rec Center we are gearing up for school to start as well. Jamie has most of her afterschool program staff hired and we will meet with the older kids (3rd-6th grade) about expectations and rules like we always do during the first week they are back. It's always nice having all the kids back.

We are getting quotes from two companies on getting our water/sewer lines relined in the back part of the building. Most of those are 40-50 years old and we've had several backup issues recently and found they are in need of repair. We shouldn't have to shut anything down during that time at least not for very long, but the water will be shut off back there during that time. Should take a couple of days they say.

Preschool is getting ready for its year too. Teachers have been getting the room ready and will be having open house and parent meeting on August 13 for all students and parents.

We've turned in our budgets for 2025 and look forward to working on detailing and finalizing those over the next few months.

Parks & Forestry Board Report

August 2024

- The playground at Patton Young is all assembled the concrete for under the rubber surfacing got proud. We are working on putting the timbers around the outside edge and putting in the playground mulch. The concrete needs to cure for 10 days before the installer for the rubber surfacing can install the surfacing.
- Pulled some trees and branches out of the lake
- Hauled tree piles from around the lake
- Spraying weeds on sidewalks and curb lines on Main Street, 1st street, Sanborn and Burr Street
- Spraying weeds on sidewalks and fence lines in the parks
- Got Hitchcock Park ready for Arts in the Park
- Sprayed the city for mosquitoes the week of June 22nd
- Repaired the fishing dock at Kibbee Park
- The new retaining wall got installed on the eastside of Public Beach

PARK BOARD REPORT – SPORTS COMPLEX

August 8, 2024

CADWELL:

- Women's softball is done. Co-ed started August 1, goes for 7 weeks. Men's last league night is August 7, city tournament is Aug. 13, 14.
- Park and rec football starts Aug. 12. Lay out and paint 10 football practice fields. Flag football starts Sept. 4. Lay out and paint 3 fields on H, J and K.
- DWU baseball and softball will start in 3 weeks.
- State Am tournament starts Aug. 7, 12 days, goes until Aug. 18.
- Cut lips on softball fields, installed pitching rubber, working on the stadium, field preps, mowing, irrigation, weed eating.
- Press box is almost finished. Have to seal up underneath to keep birds out. Lettering in front and back was not done on time. They will try to get it up next week.

SOCCER:

- DWU soccer started Aug. 1. 19 home games this fall.
- MSA started Aug. 5th. Tournaments on Sept. 7-8 and Oct. 27.
- Staff is mowing, weed eating, painting and working on irrigation.

ICE ARENA:

- Turning on compressor's week of Aug. 26. Ice needs to be ready Sept. 18.

- New heaters in south rink will be installed Aug. 26-27.

August 2024 Director's Board Report

Department Budgets

All department budgets were completed and submitted on time. However, one variable is still 'open,' that of capital expenditures. I was noted by the mayor in the July 29 council work session that that he'd like to see the city re-investing in park-related infrastructure, as there are many visible signs of needs across the department. So, we've compiled lists of needs across all parks divisions for the council and mayor to review prior to narrowing down the list. Constructing anything new, he noted, isn't of any interest at this time, but a new Cadwell (- Street) shop is presently on the list, as is a new restroom for the Drake/A/B/C Fields complex.

Capital Improvements Prioritization List

As was implied directly above, the content of the list that the board members saw last month may change dramatically over the next month. Thus, the 'tally' will not yet be re-visited.

Board Action Items: Pricing for Trimming of Non-Complying Residents' Boulevard Trees

Anyone who drives through the older residential areas of the community can see that there are issues with residents not keeping their boulevard trees trimmed to be in compliance with the ordinance. The fee that the board will be asked to adopt is for a back-up plan, as the city is heading the direction of trees being treated the same as other nuisance properties, that of residents receiving a notification and being informed that they have 'x' number of days to get the matter handled, and if it doesn't, a private contractor will be hired at the expense of the homeowner.

Board Action Item: Election of Board Officers

This will be one of two action items on the park board agenda this month.

Pontoon Rentals at Campground

We are ready to rent the pontoon. As others in the department will note, there were many steps and considerations to take into account in order to get to this point. We've since posted the availability on Facebook and creating a related page on the City of Mitchell web site, as well. Pontoon rentals will not be made available via the internet at this time, so they'll be available only by phone appointment. This should allow for the greatest flexibility in renters being able to rent 'on a whim' and to plan according to current weather conditions, etc.

Sewer Piping at the Rec Center

The Rec Center sewer lines are in need of repairs (epoxy lining) or replacement. It's likely that those pipes under the building will be re-lined, whilst we're looking at the prices for re-line versus (dig up and) replace for from just outside the building to across Main Street.

Patton Young Playground

It's close to being complete. We're awaiting the contracted installers for the rubber (polymer) playground tile surface that goes on top of the concrete (under the main play system). The concrete needs to cure for 10 days before applying the tiles, so we're out a minimum of about another week before we get to the tile install point. They'll also be working on installing the engineered wood chips, removing the temporary gravel driveway, replacing back dirt, grading,

seeding, and irrigation.

Cadwell Field Hosting State Amateur Baseball Tournament Starting Wednesday

Some last-minute touches are still needed. It sounds as though the press box itself was ready to go, but wording for the front and back of the box may not be installed, and the metals inserts (sparrow deterrents) for above the shade structure purlins weren't installed yet either. Some intermittent hand-rails for ascending/descending along the center-section bleachers were fabricated and powder-coated last week, and it's likely that these will be installed prior to the first pitch being thrown on Wednesday evening. Mosquito spraying is targeted for sunset tomorrow evening, specific to Cadwell Park.

Public Beach Retaining Wall

Steve will (likely) highlight that this project has been completed, with the exception of cutting a line to remove the old adjoining line of asphalt and then replacing it with new asphalt up to the wall. This will take place in coordination with when the street department is doing other asphalt work.

United Way Day of Caring

Volunteers (mainly city employees) will be working with Kippes Park again this summer. That community event takes place this Wednesday afternoon, August 7.

9. Approve Change From \$100/Per Property to 'Per Tree' Rate of \$150/Per Tree for Trimming of Boulevard Trees Related to Nuisance Designation

After a brief discussion, Motion Deuter, Second Norden to approve change from \$100/per property to 'Per Tree' rate of \$150/per tree for trimming of boulevard trees related to nuisance designation. Motion carried.

10. Next Meeting Date

Thursday, September 12, 2024, at 6:00 PM

11. Adjournment

There being no further business, the Board adjourned at 6:37 PM