



Parks & Recreation Board Meeting
City Council Chambers, City Hall, 612 N. Main Street
September 12, 2024

1. Call to Order

Meeting called to order by Andy Jerke, President of the Board, at 6:00 PM

Present: Andy Jerke, Clayton Deuter, Dennis Thompson, Rachel Wrought. Council Liaison: Dan Sabers

Absent: Pat Skinner, Luke Norden, Adam Schulz

Staff Present: Kevin Nelson, Kevin DeVries, Angel DeWaard, Steve Roth, Jeremy Nielsen, Mayor Hanson

2. Citizen's Input

Council Liaison Sabers questioned why there is a tree pile at the northwest corner of the lake that has not been removed. Roth noted they are from trail cleanup, and will be removed as soon as there is the availability of a dump truck from the street department.

Jacob Dahme, Mitchell Tennis Association President, reviewed a handout with the Board, noting the urgency of resurfacing the four tennis courts that were constructed 8 years ago and to discuss a plan for the remaining courts which are nearing the end of their lifespan. Mr. Dahme informed the Board none of the 12 tennis courts were post-tension and are more vulnerable and to delay resurfacing will only worsen the damage, so the association encourages you to consider whether it is possible to include resurfacing costs in the 2025 budget and additionally to establish a timeline to address the maintenance needs for courts 5 through 12 over the next few years.

Mayor Hanson is working on ADA compliance. If we could move the dog park shelter right by the front gate, we would have to do less cement, and it would be easier for ADA compliance.

3. DELEGATIONS

4. ADDITIONS OR DELETIONS

Motion Thompson, Second Deuter to approve the Agenda. Motion carried.

5. Minutes

Minutes of the August 8, 2024, regular meeting and the August 13, 2024, special meeting

minutes were reviewed. Motion Deuter, Second Wrought to approve August 8, 2024, regular meeting Minutes and the August 13, 2024, special meeting Minutes as reviewed. Motion carried.

6. Approve Financial Reports

Motion Wrought, Second Thompson to approve the Bills as submitted. Motion carried.

7. Department Reports

Recreation Board Report

August 9 – September 12

Kevin DeVries

Programs:

Fall programs are underway. We have 64 kids in our flag football program and 60 in our tackle program. Todd has rounded up plenty of volunteer coaches so those programs are going well.

We will be having our tackle kids play at Joe Quintal Field on September 12 which they always love.

We will be starting the youth volleyball program on September 9. As of now we have 67 girls signed up and hoping to get to 75 or more.

Our men's flag football league will be starting on September 11 and we have 10 teams in that league.

We are replacing the sand in the filters at the outdoor pool. The waste water department came in and sucked all the sand out of the filters which we really appreciate. The new sand came on September 6 (32000 lbs worth) and Steve and his crew will be putting that in sometime this fall or winter.

Recreation Center:

We are in full school mode now and it seems like we have more kids after school than last year which is great to see.

Our preschool is down a few from last year. We are looking at adjusting the ages next year and going 5 days a week but haven't made any decisions on that yet.

Our sewer lines in the back portion of the building will be getting relined the week of September 30. Water will be shut off in the locker rooms, steam room and hot tub areas for a portion of time we shouldn't have to shut any rooms down.

Want to let everyone know that Joe Haiar who has been our head maintenance person for the last 3 decades will be retiring and his last day will be September 11. We are going to miss him tremendously. He's dedicated 31 years to the Rec Center and his knowledge of all we have here will be hard to replace. We wish him well on his future.

Parks & Forestry Board Report

September 2024

- We had a set back at Patton Young Park Playground according to the plans it looks like we had to install a curb between the rubber surfacing and woodchips. But that wasn't the case so we had to remove the curb between the 2 surfacing's. the curb has been removed and now we are waiting on the contractor to come back and install the rubber tiles.
- Shut down the outdoor pool and starting to winterize it and make some repairs.
- Got all the stumps ground on the boulevards and in town parks done. Just have to work on the stumps around the lake and Campground.
- Hauled picnic tables to Dakota fest and for the Corn Palace week.
- Had to repair the lift station at the Day Camp
- Irrigation maintenance
- Trimmed trees above the sidewalks in the parks
- Work has begun on the bike trail from Franks Bay to Loins Point Park and the Jetty work will start soon.
- We had to remove post and cable for the bike trail to be installed.
- Day to day operations beings all our high school and college kids have left for the summer.

PARK BOARD REPORT – SPORTS COMPLEX **September 12, 2024**

CADWELL:

- Co-ed started and goes until Sept. 12 with maybe a make-up day Sept. 19.
- DWU baseball and softball is going. They will each play 4-5 home fall games and run practices through the middle of October.
- Park and Rec tackle and flag football has started. We painted 8 practices fields and 3 bigger game fields. Tackle football goes until the end of September. Flag football goes until the end of October.
- State Am tournament went well. Record year for ticket sells. Had a few rain days but overall, very good.
- Cadwell press box still needs to be sealed up underneath then that will be complete.
- We will be getting new irrigation pumps this fall. We will have to blow out lines earlier than normal but trying to push that back as much as possible in case of hot and dry fall.
- Staff is mowing, painting, irrigation, game preps and clean up.

SOCCER:

- MSA is running now. Games and practices go until end of September.
- Soccer tournament Sept. 7-8, 41 teams. Tournament October 27.
- DWU men's and women's soccer going on. Will continue until the end of October.

ICE ARENA:

- Started compressors August 27. Ice needs to be ready on Sept. 18.
- 6 classes of learn to skate starting Sept. 19. Try hockey free starts Sept. 21. Hockey practices start Sept. 30. Power play clinic Oct. 4-6.
- Figure skating starting Sept. 20.
- Taped seams and fixed hanging tape in Toshiba. Started cleaning rink, working on checking and fixing mats, closers, gates.

September 2024 Director's Board Report

Department Budgets

Budgets are being refined during meetings between and with the city administrator and mayor.

Sewer Piping at the Rec Center

The Rec Center sewer lines will be repaired/epoxy-lined later in the month, with a targeted date of September 30.

Outside work (from the building to most of the way across Main) is planned for this fall, as well. That section of pipe will be replaced following the above-noted inside-the-building work.

Patton Young Playground

It's close to being complete, but we're likely out yet one additional week, to be completed the week of September 16. The latest, and hopefully last, hold-up came with a mis-read of a blueprint which led to a concrete curb being installed within the playground area. This has since been rectified, but we are awaiting the return of the installer for the playground. He has been on an extended vacation, and we are told that Mitchell will be the first of his install jobs upon his return.

Possible Permitting for Non-Stationary Vendors to be Doing Business Within City Parks

As per email to board members in late August, we've had inquiry (now two separate individuals/vendors) regarding the possibility of being able to set up in city parks to vend with food trucks at events. Below is the city ordinance related to such:

Concessions: No person shall sell or offer for sale any article or operate any concession without first securing a written permit from the Park and Recreation Board, which shall have the power to fix and collect fees for such permits. (1984 Code §§ 26-5, 26-23)

At present, there is no 'fee and permit' system in place to allow for such. However, we already have groups, as a part of their paid facility use agreement(s), that have the right to vend at that specified facility. For example, Exchange Club, Mitchell Soccer, MSHA, etc. have signed agreements with the park board to be able sell at a single (and for the most part stationary) site. The Exchange Club vends from under Cadwell Stadium; Mitchell Soccer vends from the soccer complex; MSHA sells within the arena; the city vends within the Aquatic Center; the golf pro, as a part of his contract, vends within the golf club and on the grounds of the golf course, etc.

If we were to allow for any additional vendors in parks (via a mobile cart/trailer) they would, in theory, be able to set up in Cadwell parking lot during a baseball game, when concessions

were already being sold from Cadwell (by the Exchange Club), within Hitchcock whilst the pool concessions parks department stand was open, within the Cadwell SB complex whilst the (Park and Rec) SB concessions stands were open, within the golf course parking lot, within the arena parking lot, etc. They could also set up any other time within any another park. A time when you may have witnessed concessions vendors within Hitchcock (i.e., the Art Show) they were permitted under the umbrella of the event itself; they were not randomly allowed to vend during this event.

Other points to consider:

If we were to allow, what would be an appropriate fee per facility?

If we were to allow, what would be an appropriate fee for multiple facilities?

If we were to allow, would we need to have a 'bid' process, to accept the highest bid (with a minimum acceptable amount listed) for this sole right? Then, per facility, or per all of the parks? This item will be discussion only, with no action to be taken.

Possible Restriction of E-Bikes from Pump Track

At present, we have signage posted, indicating that there are no motorized vehicles allowed on the city's trails. However, we allow for E-bikes to be on trails. One related problem that has emerged with this is on the pump track at Kiwanis Woodlot Park. Because (some) E-bikes have the option to press on a throttle to accelerate, without utilizing the pedals, at least one young adult has been found on the pump track 'ripping it up,' so to speak, without the aid of pedaling. I am told that this causes much more frequent need of repairs and maintenance to the track, as the tires of such bikes, much the same as motocross motorcycles, hit the ground spinning when under acceleration. Thus, I indicated to the volunteers who care for that course that I would bring forth discussion, to see if it might be appropriate to adopt policy and add related signage, directly beneath the "No Motorized Vehicles" sign to indicate, "No E-bikes Allowed on Pump Track." This item will be discussion only, with no action to be taken.

SDPRA Annual Conference

I will be participating in the Annual SDPRA Conference in Sioux Falls Monday evening, September 9 until mid-day on September 12.

8. Discussion: Possible Permitting of Nonstationary Park Vendors

Director Nelson informed the Board there have been two recent requests regarding the possibility of being allowed to set up food vending truck/cart in city parks at events, noting the city ordinance related to this is, *Concessions: No person shall sell or offer for sale any article or operate any concession without first securing a written permit from the Park and Recreation Board, which shall have the power to fix and collect fees for such permits. (1984 Code 26-5, 26-23).* Director Nelson noted, there is no 'fee and permit' system in place to allow for such.

Clifford Chamberlain, owner of Clifford's dog on cart, has with his family taken his vending cart all over South Dakota selling mainly hotdogs and lemonade. Now with school back in session, we are looking to keep things more local and would like to set up in various parks during events. The board questioned fees, waste disposal, insurance, health codes/inspections. Mr. Chamberlain noted fees vary depending on the city; most vendors take care of the waste disposal; carry insurance; have health inspections and carry insurance. A brief discussion followed with no action taken.

9. Discussion: Possibly Creating/Adopting Policy and Adding Related Signage to Not

Allow Ebikes on Pump Track at Kiwanis Woodlot Park

Dwight Scott, Palace City Pedlars addressed the Board on the issue of throttle assist Ebikes causing damage to the Pump Track at Kiwanis Woodlot Park and would like to see the creation and adoption of a policy to not allow Ebikes on the Pump Track and adding related signage. Director Nelson informed the Board there is current signage and policy that no motorized vehicles are allowed on the pump track, noting that class I Ebikes are pedal assist, whereas class II & III have a throttle assist. The board held a brief discussion, not action was taken.

10. Next Meeting Date

Thursday, October 10, 2024, at 6:00 PM

11. Adjournment

There being no further business, the Board adjourned at 6:56 PM