



Golf & Cemetery Board Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
October 15, 2024

- 1. 5:45 PM Call to Order**
- 2. Citizen's Input**
If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 3. DELEGATIONS**
- 4. Minutes**
- 5. Approve Financial Reports**
- 6. Clubhouse Report**
- 7. Superintendent Report**
- 8. Approve Request to Transfer Fees to 2025**
- 9. Discussion: Veterans Discount**
- 10. Executive Session: Motion To Enter Into Executive Session In Accordance With SDCL 1-25-2 (5) Discussing Marketing Or Pricing Strategies**
- 11. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.



Golf & Cemetery Board Meeting
City Council Chambers, City Hall, 612 N. Main Street
September 17, 2024

1. Call to Order

Meeting called to order by Jeff McEntee, Chairman, at 4:01 PM

Present: Jeff McEntee, Joel Reinesch, Mark Graham, Tom Young

Absent: Joe Schlimgen, Terry Rietveld, Lynette Shattuck. Council Liaison: Dan Sabers

Staff Present: Jason Gunnare, Kevin Nelson, Angel DeWaard, Mayor Jordan Hanson, City Administrator Stephanie Ellwein. Also present, Marcus Traxler, Mitchell Republic

2. Citizen's Input

3. DELEGATIONS

4. Minutes

Motion to approve the Minutes of the July 8, 2024, regular meeting. Motion Graham, Second Reinesch, to approve the Minutes of the July 8, 2024, meeting. Motion carried.

5. Approve Financial Reports

Motion Reinesch, Second Graham to approve the Bills. Motion carried.

6. Clubhouse Report

August Lakeview Golf Course Clubhouse Report

- Remaining Events for September
 - 11 Events remain in September
 - Fall High School and College golf practices officially begin Monday, August 12th
- Events
 - September 18th - Pork Producers - 11am Shotgun
 - September 19th - NAU Crop Insurance - 12:30pm Tee Times
 - September 20th - MHS Varsity Invite - 10:30am Shotgun
 - September 21st - SPN Engineering - 1pm Tee Times
 - September 22nd - Mitchell/Madison Ryder Cup - 10am Shotgun
 - September 24th - GPS Senior Finale - 10:30am Shotgun

- September 27th - MHS Future Tourney - 1pm Start 9 Holes
- September 28th - DWU Baseball Fundraiser - 9:30am Shotgun
- September 28th - Dental Designs Outing - 3pm Start 9 Holes
- September 29th - Tim Smith 27 Hole Shootout - 9am-1pm Tee Times
- September 30th - Region 3A Boys Tourney - 10am Shotgun
- Rounds and Membership numbers on other attachment

Thanks,
Eric Hieb

2024 Rounds Played & Membership Numbers

Rounds

Total Rounds Played 2023 = 25,416

Month of August Rounds = 6,032

Total Rounds Played Through August 2024 = 28,303

Membership

2022 Numbers

Single: 159

Couples: 110

College: 14

Student: 33

Family: 232

Total: 548

2023 Numbers

Single: 160

Couples: 104

College: 17

Student: 34

Family: 228

Total: 543

2024 Numbers

Single: 168

Couples: 102

College: 23

Student: 43

Family: 349

Total: 685

New Members: 31

Punch cards:

- 30 without Cart (9 Holes)
- 38 with Cart (9 Holes)
- 7 without Cart (18 Holes)
- 6 with Cart (18 Holes)

7. Superintendent Report Golf and Cemetery Board

5:45 PM

September 17th

Community Gardens

- Put up signs about donations to food shelf.
- Have fixed fence.

Cemetery

- Staff has helped with a seeding project on the lake for engineering.

Golf

- Growing in new turf.
- Addressing issues with the project.
- Performing general maintenance as staff allows.
- Open new bunkers this week.

Golf & Cemetery Superintendent
Jason Gunnare

8. Approval: Boys A State Tournament October 2026

Motion Reinesch, Second Young to approve having the Boys A State Tournament in October 2026. Motion carried.

9. Discussion: 2025 ESD Cross Country Meet

Gunnare informed the Board they were approached by Cory Aadland, Athletic Director of Mitchell School District, regarding the possibility of holding the 2025 ESD cross-country meet on the golf course. The Board held a brief discussion on their concerns.

10. Discussion: Veterans Discount

Mayor Hanson addressed the Board, noting the Department of Veterans Affairs reached out to see what the possibility would be for offering discounts to veterans on golf memberships. The Board held a brief discussion and will readdress at a future meeting.

11. Meet at Cemetery Office for Facility Tour with Golf/Cemetery Board Immediately Following Meeting Adjournment

The Board meet at the Cemetery Office at 4:53 PM for a Facility Tour of the Improvement Projects, highlighting the following: #14 Tee; #14 Green; #15 Tee; #15 Bunker; #16 Tee; #17 Bunker.

12. Adjournment

Next meeting date: October 14, 2024, at 5:45 PM

There being no further business, the Board adjourned at 4:39 PM

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024101-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
CHARGES-GOODS & SERVICES	<u>138,400</u>	<u>3,570.00</u>	<u>94,652.00</u>	<u>84,743.69</u>	<u>53,656.31</u>	<u>61.23</u>
TOTAL REVENUES	138,400	3,570.00	94,652.00	84,743.69	53,656.31	38.77
<u>EXPENDITURE SUMMARY</u>						
<u>CEMETERY</u>						
SALARIES	250,114	17,875.32	168,821.68	185,262.82	64,851.18	74.07
CURRENT EXPENSES	54,700	4,159.61	36,866.41	46,643.37	8,056.63	85.27
CAPITAL OUTLAY	<u>119,500</u>	<u>0.00</u>	<u>400.00</u>	<u>47,050.00</u>	<u>72,450.00</u>	<u>39.37</u>
TOTAL CEMETERY	<u>424,314</u>	<u>22,034.93</u>	<u>206,088.09</u>	<u>278,956.19</u>	<u>145,357.81</u>	<u>34.26</u>
TOTAL EXPENDITURES	424,314	22,034.93	206,088.09	278,956.19	145,357.81	34.26
REVENUE OVER/(UNDER) EXPENDITURES	(285,914)	(18,464.93)	(111,436.09)	(194,212.50)	(91,701.50)	32.07

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

101-GENERAL

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CHARGES-GOODS & SERVICES</u>						
101-348 CEMETERY PERMITS	5,000	270.00	2,340.00	3,265.00	1,735.00	65.30
101-3481 CEMETERY OPENINGS	60,000	2,100.00	37,362.05	38,600.00	21,400.00	64.33
101-3482 CEMETERY LOT SALES	38,000	1,200.00	28,295.00	19,254.30	18,745.70	50.67
101-3483 CEMETERY SAT FUNERAL FEE	5,000	0.00	2,455.94	2,250.00	2,750.00	45.00
101-3484 CEMETERY MAINTENANCE FEES	22,000	0.00	21,864.74	21,374.39	625.61	97.16
101-3485 COLUMBARIUM LOT SALES	<u>8,400</u>	<u>0.00</u>	<u>2,334.27</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	138,400	3,570.00	94,652.00	84,743.69	53,656.31	38.77
TOTAL REVENUE	138,400	3,570.00	94,652.00	84,743.69	53,656.31	38.77

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

101-GENERAL
CEMETERY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YDT ACTUAL	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
<u>SALARIES</u>						
101-43700-41100 SALARIES	142,490	10,885.90	94,323.71	102,031.02	40,458.98	71.61
101-43700-41110 OVERTIME	1,250	0.00	1,540.08	1,302.38 (	52.38)	104.19
101-43700-41120 PART-TIME	29,100	4,999.53	26,986.70	33,320.24 (	4,220.24)	114.50
101-43700-41200 SOCIAL SECURITY/MEDICARE	13,222	1,195.09	8,937.82	9,974.92	3,247.08	75.44
101-43700-41300 RETIREMENT	8,624	653.14	5,676.14	6,133.72	2,490.28	71.12
101-43700-41500 GROUP INSURANCE	55,428	141.66	31,357.23	32,500.54	22,927.46	58.64
101-43700-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	250,114	17,875.32	168,821.68	185,262.82	64,851.18	25.93
<u>CURRENT EXPENSES</u>						
101-43700-42200 PROFESSIONAL FEES/SERVIC	0	0.00	0.00	0.00	0.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	5,500	0.00	1,102.36	5,881.59 (	381.59)	106.94
101-43700-42510 HEADSTONE REPAIR & MAINT	4,500	0.00	165.00	2,800.00	1,700.00	62.22
101-43700-42600 SUPPLIES & MATERIALS	16,000	1,478.29	11,490.95	12,035.25	3,964.75	75.22
101-43700-42602 CHEMICALS	8,500	0.00	6,596.62	7,736.14	763.86	91.01
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	1,506.93	1,705.75 (	205.75)	113.72
101-43700-42604 TREES, SOD & SEED	2,000	0.00	1,999.99	2,000.00	0.00	100.00
101-43700-42610 GAS & FUEL	8,000	1,239.07	6,158.57	6,510.86	1,489.14	81.39
101-43700-42650 UNIFORMS	500	0.00	254.52	203.37	296.63	40.67
101-43700-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
101-43700-42700 TRAVEL, CONF. & DUES	500	0.00	495.88	566.76 (	66.76)	113.35
101-43700-42800 UTILITIES	5,000	479.68	3,592.76	3,408.46	1,591.54	68.17
101-43700-42830 UTILITIES-WATER/SEWER	1,500	962.57	1,159.83	1,258.69	241.31	83.91
101-43700-42999 REFUND OF FEES	<u>1,200</u>	<u>0.00</u>	<u>2,343.00</u>	<u>2,536.50</u> (	<u>1,336.50)</u>	<u>211.38</u>
TOTAL CURRENT EXPENSES	54,700	4,159.61	36,866.41	46,643.37	8,056.63	14.73
<u>CAPITAL OUTLAY</u>						
101-43700-43200 BUILDINGS	27,000	0.00	0.00	0.00	27,000.00	0.00
101-43700-43300 IMPROVEMENTS	28,500	0.00	0.00	0.00	28,500.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	<u>64,000</u>	<u>0.00</u>	<u>400.00</u>	<u>47,050.00</u>	<u>16,950.00</u>	<u>73.52</u>
TOTAL CAPITAL OUTLAY	119,500	0.00	400.00	47,050.00	72,450.00	60.63
TOTAL CEMETERY	424,314	22,034.93	206,088.09	278,956.19	145,357.81	34.26
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	424,314	22,034.93	206,088.09	278,956.19	145,357.81	34.26
REVENUE OVER/ (UNDER) EXPENDITURES	(285,914)	(18,464.93)	(111,436.09)	(194,212.50)	(91,701.50)	32.07

WARNING 2,194 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

KET : 07018 07019 07020 07021
 IDOR SET: Mult
 ID : 101 GENERAL
 ARTMENT: 3700 CEMETERY
 GET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
-00210	BAILEY METAL FABRICATOR					
		I-63468	101-43700-42600	SUPPLIES & MA REC TUBES	203334	46.82
-00424	RUNNINGS SUPPLY INC					
		I-1907351	101-43700-42600	SUPPLIES & MA 2 PLY TURF TIRE	203437	69.98
-00436	CHS FARMERS ALLIANCE					
		I-IF9963	101-43700-42610	GAS & FUEL GOLF RUBY FIELDMASTER	203347	802.15
		I-IF9964	101-43700-42610	GAS & FUEL UNLEADED GAS	203347	436.92
-00712	NAPA CENTRAL					
		I-804349	101-43700-42600	SUPPLIES & MA HYDRAULIC FILTER	203415	88.82
-01490	MUELLER LUMBER CO. INC.					
		C-297464	101-43700-42600	SUPPLIES & MA RETURNED TREATED WOOD	203412	41.37-
		I-297550	101-43700-42600	SUPPLIES & MA TREATED WOOD	203412	41.37
		I-397452	101-43700-42600	SUPPLIES & MA TREATED WOOD	203412	41.37
-01830	NORTHWESTERN ENERGY					
		I-2581639-8.08.24	101-43700-42800	UTILITIES 700 W 23RD AVE	203417	185.11
		I-2581641-4.08.24	101-43700-42800	UTILITIES W 23RD	203417	12.00
		I-2581642-2.08.24	101-43700-42800	UTILITIES 600 W 23RD AVE PMP	203417	209.36
-02679	MENARD'S INC					
		I-74762	101-43700-42600	SUPPLIES & MA CONCRETE MIX,POST CAP,FENCE SL	203395	114.91
-02880	THUNE TRUE VALUE & APPL					
		C-A576009	101-43700-42600	SUPPLIES & MA RETURNED COUPLERS	203457	2.20-
		I-B294207	101-43700-42600	SUPPLIES & MA EPOXY FINISH	203457	10.49
		I-B294267	101-43700-42600	SUPPLIES & MA COUPLERS	203457	6.99
		I-B294513	101-43700-42600	SUPPLIES & MA SPRAY PRIMER	203457	20.98
-08281	VESTIS					
		I-6380217849	101-43700-42600	SUPPLIES & MA MAT CLEANING	203467	31.61
-08594	MAKE IT MINE DESIGNS					
		I-36345	101-43700-42600	SUPPLIES & MA POLYMETAL SIGN FOR COMM GARDEN	203392	194.00
DEPARTMENT 3700 CEMETERY					TOTAL:	2,269.31

:KET : 07035 07036 07037 07038
 IDOR SET: Mult
 ID : 101 GENERAL
 PARTMENT: 3700 CEMETERY
 GET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
00210	BAILEY METAL FABRICATOR	I-63519	101-43700-42600	SUPPLIES & MA TAKING 42" DROP	203495	15.00
00424	RUNNINGS SUPPLY INC	I-1915178	101-43700-42600	SUPPLIES & MA LENS,FITTINGS	203627	14.77
00445	CITY OF MITCHELL	I-04.000400.00.09.24	101-43700-42830	UTILITIES-WAT 600 W 23RD AVE	203515	75.59
		I-04.006500.00.09.24	101-43700-42830	UTILITIES-WAT COMMUNITY GARDEN	203515	886.98
00850	GRAHAM TIRE CO	I-404184265	101-43700-42600	SUPPLIES & MA TUBE	203549	31.94
01355	MIDWEST TURF & IRRIGATI	I-3939257-00	101-43700-42600	SUPPLIES & MA SEAT ASSEMBLY	203588	588.02
01518	VERIZON WIRELESS	I-9972617420	101-43700-42800	UTILITIES ACCT #886931646-00001	203657	73.21
02679	MENARD'S INC	I-45405A	101-43700-42600	SUPPLIES & MA INSECT TRAPS,IVORY BAR,WASP KL	203581	85.78
		I-75447	101-43700-42600	SUPPLIES & MA SEALBEST CONCRETE SEALER	203581	89.97
08281	VESTIS	I-6380221405	101-43700-42600	SUPPLIES & MA MAT CLEANING	203659	29.04
DEPARTMENT 3700 CEMETERY					TOTAL:	1,890.30

PKET: 07056 CREDIT CARDS 09.23.2024
IDOR SET: 01
ID : 614 GOLF COURSE
PARTMENT: 5250 GOLF COURSE
GET TO USE: CB-CURRENT BUDGET

BANK: APBNK

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
07141	FIRST NATIONAL BANK OMA					
		I-09092024.2164	614-45250-42700	TRAVEL, CONF. GUNNARE-GCSAA MEMBERSHIP	203685	465.00
				DEPARTMENT 5250 GOLF COURSE	TOTAL:	465.00

				FUND 614 GOLF COURSE	TOTAL:	465.00

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

614-GOLF COURSE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	494,400	58,706.42	551,972.84	616,914.13 (	122,514.13)	124.78
MISCELLANEOUS REVENUE	<u>9,000</u>	<u>680.38</u>	<u>372.42</u>	<u>11,689.93</u> (	<u>2,689.93)</u>	<u>129.89</u>
TOTAL REVENUES	503,400	59,386.80	552,345.26	628,604.06 (	125,204.06)	24.87-
<u>EXPENDITURE SUMMARY</u>						
<u>GOLF COURSE</u>						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	227,854	12,971.92	153,792.67	161,420.24	66,433.76	70.84
CURRENT EXPENSES	195,387	16,527.08	169,012.63	173,699.85	21,687.15	88.90
CAPITAL OUTLAY	<u>788,436</u>	<u>24.40</u>	<u>85,872.00</u>	<u>36,151.90</u>	<u>752,284.10</u>	<u>4.59</u>
TOTAL GOLF COURSE	<u>1,211,677</u>	<u>29,523.40</u>	<u>408,677.30</u>	<u>371,271.99</u>	<u>840,405.01</u>	<u>69.36</u>
TOTAL EXPENDITURES	1,211,677	29,523.40	408,677.30	371,271.99	840,405.01	69.36
REVENUE OVER/ (UNDER) EXPENDITURES	(708,277)	29,863.40	143,667.96	257,332.07 (	965,609.07)	136.33
OTHER SOURCES	0	0.00	6,400.00	0.00	0.00	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(708,277)	29,863.40	150,067.96	257,332.07 (	965,609.07)	0.00

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>CHARGES-GOODS & SERVICES</u>						
614-3461 MEMBERSHIP FEES	156,000	8,638.09	150,638.52	169,984.70 (	13,984.70)	108.96
614-3462 RANGE MEMBERSHIP	18,000	435.32	18,334.87	23,435.38 (	5,435.38)	130.20
614-34620 RANGE BALLS	18,000	3,573.18	25,108.23	30,426.00 (	12,426.00)	169.03
614-34622 ADULT GREEN FEES	104,000	21,108.18	132,793.38	135,492.51 (	31,492.51)	130.28
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	16,000	923.51	18,746.20	17,341.40 (	1,341.40)	108.38
614-3463 ELECTRIC CART & STORAGE FEE	21,000	1,143.24	7,511.71	9,530.94	11,469.06	45.39
614-34630 1.5% TOURISM TAX~RANGE BALLS	300	53.59	376.66	456.37 (	156.37)	152.12
614-34631 CART RENTAL	115,000	19,159.96	152,489.05	178,358.75 (	63,358.75)	155.09
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	421.82	16,613.36	16,606.28	1,393.72	92.26
614-34641 LOCKER FEE	1,200	0.00	1,003.45	922.83	277.17	76.90
614-3465 TOURNAMENT SPONSOR FEE	21,000	3,062.53	23,333.76	28,575.17 (	7,575.17)	136.07
614-3466 MISC/GAS/PROG/CLUBHOUSE	2,000	187.00	1,568.65	1,622.64	377.36	81.13
614-3467 ADVERTISING REVENUE (NO TAX)	3,900	0.00	3,455.00	4,161.16 (	261.16)	106.70
614-3469 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	494,400	58,706.42	551,972.84	616,914.13 (	122,514.13)	24.78-
<u>MISCELLANEOUS REVENUE</u>						
614-367 CONTRIBUTION FR PRIVATE SOURCE	4,500	0.00	0.00	116.18	4,383.82	2.58
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	0.00	0.00	4,500.00	0.00
614-369 REFUNDS AND REIMBURSEMENTS	<u>0</u>	<u>680.38</u>	<u>372.42</u>	<u>11,573.75 (</u>	<u>11,573.75)</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	9,000	680.38	372.42	11,689.93 (	2,689.93)	29.89-
TOTAL REVENUE	503,400	59,386.80	552,345.26	628,604.06 (	125,204.06)	24.87-

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

614-GOLF COURSE

GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER</u>						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21620 PENSION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21630 OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
<u>SALARIES</u>						
614-45250-41100 SALARIES	106,698	8,194.13	69,902.00	77,510.10	29,187.90	72.64
614-45250-41110 OVERTIME	1,000	53.67	630.41	1,356.49 (	356.49)	135.65
614-45250-41120 PART-TIME	57,124	3,262.16	45,136.54	43,397.64	13,726.36	75.97
614-45250-41200 SOCIAL SECURITY/MEDICARE	12,838	862.39	8,370.20	8,895.48	3,942.52	69.29
614-45250-41300 RETIREMENT	6,462	494.87	4,210.30	4,683.83	1,778.17	72.48
614-45250-41500 GROUP INSURANCE	43,732	104.70	25,543.22	25,576.70	18,155.30	58.49
614-45250-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	227,854	12,971.92	153,792.67	161,420.24	66,433.76	29.16
<u>CURRENT EXPENSES</u>						
614-45250-42100 INSURANCE	11,000	0.00	10,917.05	11,436.40 (	436.40)	103.97
614-45250-42200 GOLF PRO CONTRACT	66,525	8,501.16	64,289.73	69,702.00 (	3,177.00)	104.78
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,000	410.00	1,279.17	1,580.25	419.75	79.01
614-45250-42400 RENTALS	3,000	0.00	3,000.00	0.00	3,000.00	0.00
614-45250-42500 REPAIR & MAINTENANCE	10,000	127.55	15,115.75	7,792.33	2,207.67	77.92
614-45250-42600 SUPPLIES & MATERIALS	25,400	197.59	19,282.75	24,560.88	839.12	96.70
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	25,000	470.74	23,724.11	22,625.49	2,374.51	90.50
614-45250-42603 SAND/GOLF COURSE	6,000	0.00	71.82	1,668.47	4,331.53	27.81
614-45250-42604 TREES & SOD	2,500	0.00 (	546.58)	1,080.24	1,419.76	43.21
614-45250-42610 GAS & FUEL	15,000	2,711.87	10,210.81	12,193.76	2,806.24	81.29
614-45250-42650 UNIFORMS	500	0.00	0.00	125.97	374.03	25.19
614-45250-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
614-45250-42700 TRAVEL, CONF. & DUES	1,200	465.00	2,443.39	1,420.86 (	220.86)	118.41
614-45250-42800 UTILITIES	20,000	2,889.36	13,152.87	11,807.51	8,192.49	59.04
614-45250-42830 UTILITIES-WATER/SEWER	2,682	705.02	1,712.05	1,851.17	830.83	69.02
614-45250-42920 COMPUTER SOFTWARE	4,280	0.00	4,020.70	4,830.91 (	550.91)	112.87
614-45250-42931 SALES TAX	300	48.79	339.01	403.61 (	103.61)	134.54
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>620.00 (</u>	<u>620.00)</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	195,387	16,527.08	169,012.63	173,699.85	21,687.15	11.10

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2024

614-GOLF COURSE

GOLF COURSE

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YDT ACTUAL	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
<u>CAPITAL OUTLAY</u>						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	747,436	24.40	32,400.00	1,151.90	746,284.10	0.15
614-45250-43400 MACHINERY & EQUIPMENT	<u>41,000</u>	<u>0.00</u>	<u>53,472.00</u>	<u>35,000.00</u>	<u>6,000.00</u>	<u>85.37</u>
TOTAL CAPITAL OUTLAY	788,436	24.40	85,872.00	36,151.90	752,284.10	95.41
 TOTAL GOLF COURSE	 1,211,677	 29,523.40	 408,677.30	 371,271.99	 840,405.01	 69.36
	=====	=====	=====	=====	=====	=====
 TOTAL EXPENDITURES	 1,211,677	 29,523.40	 408,677.30	 371,271.99	 840,405.01	 69.36

REVENUE OVER/ (UNDER) EXPENDITURES	(708,277)	29,863.40	143,667.96	257,332.07 (	965,609.07)	136.33
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OTHER FINANCING SOURCES

614-3900 FROM GENERAL FUND	0	0.00	0.00	0.00	0.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	<u>0</u>	<u>0.00</u>	<u>6,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	6,400.00	0.00	0.00	0.00

OTHER FINANCING USES

614-49000-51100 TRANSFER OUT TO GENERAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00

REVENUES & OTHER SOURCES OVER

(UNDER) EXPENDITURES & OTHER (USES)	(708,277)	29,863.40	150,067.96	257,332.07 (	965,609.07)	136.33
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:KET : 07018 07019 07020 07021
 IDOR SET: Mult
 ID : 614 GOLF COURSE
 PARTMENT: 5250 GOLF COURSE
 GET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
00008	ELFSTRAND'S ACE HARDWAR					
		I-3498/1	614-45250-43300	IMPROVEMENTS TAPE FLAGGIN	203364	24.40
00436	CHS FARMERS ALLIANCE					
		I-IF9962	614-45250-42610	GAS & FUEL UNLEADED GAS	203347	1,472.79
		I-IF9963	614-45250-42610	GAS & FUEL GOLF RUBY FIELDMASTER	203347	802.15
		I-IF9964	614-45250-42610	GAS & FUEL UNLEADED GAS	203347	436.93
00525	DAKOTA PUMP LLC					
		I-18425	614-45250-42500	REPAIR & MAIN VFD FAULT AT WELL #1	203354	127.55
01404	MITCHELL IRON & SUPPLY					
		I-83417	614-45250-42600	SUPPLIES & MA OIL SEAL	203406	8.60
01590	MCLEOD'S PRINTING					
		I-78212	614-45250-42300	PUBLISHING DWU/MTC/MHS COUPON BOOKS	203394	185.00
01830	NORTHWESTERN ENERGY					
		I-2581639-8.08.24	614-45250-42800	UTILITIES 700 W 23RD AVE	203417	185.12
		I-2581643-0.08.24	614-45250-42800	UTILITIES GOLF PUMP 100 H	203417	1,565.52
		I-2581875-8.08.24	614-45250-42800	UTILITIES GOLF CLUB HOUSE	203417	693.58
		I-2581876-6.08.24	614-45250-42800	UTILITIES GOLF CART SHED	203417	57.82
		I-2939180-2.08.24	614-45250-42800	UTILITIES 825 INDIAN VILLAGE RD	203417	251.25
02051	MIDCONTINENT COMMUNICAT					
		I-026030670214202	614-45250-42800	UTILITIES ACCT #026036702	203400	93.39
02679	MENARD'S INC					
		I-74599	614-45250-42600	SUPPLIES & MA 3/8" X 48"	203395	28.68
		I-74737	614-45250-42600	SUPPLIES & MA METAL WINDCHIME	203395	8.99
02880	THUNE TRUE VALUE & APPL					
		I-B294536	614-45250-42600	SUPPLIES & MA CIT GEL DEODORIZER	203457	11.98
08892	ERIC HIEB					
		I-08272024	614-45250-42200	GOLF PRO CONT B ASE CONTRACT 09.2024	203376	7,517.25
		I-082724	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 09.2024	203376	983.91
DEPARTMENT 5250 GOLF COURSE					TOTAL:	14,454.91

FUND 614 GOLF COURSE					TOTAL:	14,454.91

PKET : 07035 07036 07037 07038
 IDOR SET: Mult
 ID : 614 GOLF COURSE
 DEPARTMENT: 5250 GOLF COURSE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

IDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
00445	CITY OF MITCHELL					
		I-04.000400.00.09.24	614-45250-42830	UTILITIES-WAT 600 W 23RD AVE	203515	75.60
		I-04.000800.00.09.24	614-45250-42830	UTILITIES-WAT 3300 N OHLMAN ST	203515	629.42
00712	NAPA CENTRAL					
		I-804966	614-45250-42600	SUPPLIES & MA FUEL FILTER	203600	28.47
01518	VERIZON WIRELESS					
		I-9972617420	614-45250-42800	UTILITIES ACCT #886931646-00001	203657	42.68
01819	NORTHWEST PIPE FITTINGS					
		I-444004-1	614-45250-42600	SUPPLIES & MA PVC PIPE BOE,FLO SPAN CPLG	203604	38.54
07716	SAGA COMMUNICATIONS OF					
		I-IN-12407108357	614-45250-42300	PUBLISHING SPORTS BOOK ADVERTISING	203628	225.00
08130	C & B OPERATIONS LLC					
		I-12912254	614-45250-42600	SUPPLIES & MA HOSE FITTINGS	203504	72.33
09058	SITEONE LANDSCAPE SUPPL					
		I-145121817-001	614-45250-42602	CHEMICALS LESCO MOISTURE MANAGER	203640	470.74
DEPARTMENT 5250 GOLF COURSE					TOTAL:	1,582.78

FUND 614 GOLF COURSE					TOTAL:	1,582.78

September/October Lakeview Golf Course Clubhouse Report

- Events finished up on September 30th
- Nice weather has kept play up to start October
- I will be sending out Cart Shed Rent Invoices on October 15th for the 2025 season
- First Tee Program to Lakeview – possibly in 2025
- 1st Tentative Schedule of Main Events for 2025 Handout

Thanks,

Eric Hieb

2024 Rounds Played & Membership Numbers

Rounds

Total Rounds Played 2023 = 25,416

Month of September Rounds = 5,789

Total Rounds Played Through September 2024 = 34,092

Membership

2022 Numbers

Single: 159

Couples: 110

College: 14

Student: 33

Family: 232

Total: 548

2023 Numbers

Single: 160

Couples: 104

College: 17

Student: 34

Family: 228

Total: 543

2024 Numbers

Single: 168

Couples: 102

College: 23

Student: 43

Family: 349

Total: 685

Single Range Passes: 74

Family Range Passes: 39

New Members: 31

Punch cards:

- 31 without Cart (9 Holes)
- 39 with Cart (9 Holes)

- 7 without Cart (18 Holes)
- 6 with Cart (18 Holes)

Golf and Cemetery Board

5:45 PM

October 15th

Cemetery

- Calvary is doing a drainage project by block 9.
- Grinding stumps.
- Start draining irrigation.
- 3 trees to be removed with bucket truck.
- Trimmed all shrubs this last week.
- Patching waterfall.
- Replace clutch on mower.
- Front of shop will be done later this fall.

Community Garden

- Adjusted the garden closing deadline to the 21st.
 - Only a few light frosts so plants are still producing.
 - We will move the date going forward through the 3rd weekend in October.

Golf

- Two transformers blew for pump house on the 27th of September.
 - Back up and running by noon on the 28th.
 - Fixed a nagging problem that we could not track down.
- Spraying for weeds.
- Going to slit greens this week.
- Had last event on September 30th.
- Stretching out mowing intervals.
- Pull waterfall pump this week.

Golf & Cemetery Superintendent

Jason Gunnare

Lakeview Municipal Golf Course



2024 Membership Form

All Memberships & Punch cards are good for 2024 golfing season

POSTED

MAY 16, 2024

Last/First Name: [REDACTED] DOB: [REDACTED]
 Children (Family Membership): [REDACTED], [REDACTED]
 Street Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]
 E-mail Address (print clearly): [REDACTED]
 Phone Number: [REDACTED]

Memberships: Golf Only – No Cart unless indicated

*Taxes already included on all prices

Single Adult Amount
 Couples \$620.00
☒ Family \$885.00
 College*** (Must have ID) \$970.00
 Student** \$300.00
 12 Round, 9 Hole Punch Card \$185.00
 9 Hole Punch Card \$230.00
 12 Round \$370.00
 12 Round \$330.00
 18 Hole P \$530.00

Golf Cart Leas
 Single Car
 Couple/F2
 17-May-2024 3:44:55P

LAKEVIEW GOLF LLC
 3300 N OHLMAN ST
 MITCHELL, SD 57301
 6059958460

Misc. Fees:

Cart Open 2 FAMILY MEMBERSHIP \$1,940.00
 Cart Priv 2 ANNUAL CART TRAIL FEE \$400.00
 Electric C 2 HANDICAP CARD \$70.00
 2 FAMILY RANGE PASS \$500.00

☒ Annual C Total \$2,910.00
 Locker R CASH SALE \$2,910.00
☒ Handicap Cash tendered \$2,910.00
 Junior H2 Thank You, Lakeview Golf Course

Range: 10 bucks
 25 Bucks
 Single R
☒ Family F

Clover ID: YENR4K2BXZ808
 Payment RA0FWXB6JVVZ4
 Clover Privacy Policy
<https://clover.com/privacy>

TOTAL: \$1,455.00

\$200.00
\$250.00

Daughter had medical issues in 2024
- No Golf Played

Carry over to 2025

VACH Payments Available (May 1 through Sept.)

**Student is 8 years old through High School

***College Students 22 years and younger; must have student ID