



Public Library Board of Trustees Minutes
Mitchell Public Library, 221 N. Duff Street
September 19, 2024

1. Call to Order

Board President Nath called the meeting to order at 5:15 p.m.

2. Roll Call

The following member was present in person: Dennis Nath, Deb Everson, Diana Goldammer, Ann Temple, and Susan Tjarks. Board member Emma DeVos was excused. Also present was Kevin Kenkel, Library Director.

3. Approval of Agenda

There were no changes to the agenda. Motion by Goldammer, seconded by Everson, to approve the agenda. All members present voted "Aye". Motion passed.

4. Approval of Minutes

Board members reviewed the minutes from the July 16, 2024 board meeting. Motion by Everson, seconded by Tjarks, to approve these minutes. All members present voted "Aye". Motion passed.

5. Director's Report

Board members reviewed written reports and monthly statistics for July and August 2024. Kenkel provided additional comments regarding the written reports and read a letter that Jean Patrick received from a young boy. Motion by Everson, seconded by Tjarks, to approve the director's report. All members present voted "Aye". Motion passed.

6. Financial Report & Approval of Bills

Kenkel submitted two bills for approval. Board members reviewed the July and August 2024 bank statements and financial reports. Motion by Goldammer, seconded by Temple, to approve payment of the submitted bills and to approve the financial reports. All members present voted "Aye". Motion passed.

7. Business Items

A. Action to Approve Funding Requests for September 2024

Kenkel presented two funding requests totaling \$676.00. These funding requests are for renewing Board member's SDLA memberships and to allow Board President Nath to attend the SDLA 2024 annual conference in Aberdeen, SD September 25-27. Motion by

Goldammer, seconded by Everson, to approve these funding requests. All members present voted "Aye". Motion passed.

Kenkel also presented a request to pre-approve all future sales tax submissions from the library's used book sale. Motion by Goldammer, seconded by Tjarks, to pre-approve these payments. All members present voted "Aye". Motion passed.

Kenkel presented two possible future funding requests to gauge Board members' level of support. One proposal is for a possible program in April 2025. The other proposal is for paying half of the cost of a new exterior, digital sign for the library. Board members discussed both proposals and expressed willingness to grant approval in the future for both ideas.

B. HB 1197 Discussion

Kenkel presented proposed changes to the library's Collection Development Policy that he drafted to meet the requirements of HB 1197 Section 2(2). This law requires public libraries in South Dakota to "Develop and implement, by January 1, 2025, a local policy that establishes measures to restrict minors from accessing obscene matter or materials". Kenkel informed Board members that he asked City Attorney Justin Johnson to review the proposed updates, and that Johnson approved the language. Board members expressed support for the proposed changes to the policy. Kenkel will bring the updated policy to the November 2024 Board meeting for formal approval.

8. Committee Reports

Kenkel reported on the Strategic Planning Committee's two meetings in August. The committee will meet next in October.

9. Board Input

No Board input was given.

10. Citizen's Input

No citizen's input was given.

11. Adjournment

Kenkel announced that the October training session for Board members will be October 23 at 10:30 am at the library. The library is hosting the State Library's fall regional training. The topic will be grants. The next Board of Trustees meeting is scheduled for November 19, 2024 at 5:15 p.m. in City Council Chambers at City Hall.

There being no further business, Nath declared the meeting adjourned at 6:10 p.m.