



**Park and Recreation Board Agenda**  
City Council Chambers, City Hall, 612 N. Main Street  
December 10, 2024

- 1. 6:00 PM Call to Order**
- 2. Citizen's Input**  
*If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.*
- 3. DELEGATIONS**
- 4. ADDITIONS OR DELETIONS**
- 5. Approve Meeting Minutes**  
Board Meeting Minutes
- 6. Approve Financial Reports**
- 7. Department Reports**  
Department Reports
- 8. Approve Proposed Arena Staircase**  
Mitchell Hockey Proposing to Construct Staircase to Storage Area - Building Inspector  
Must Approve Design
- 9. Approve Proposed Trail Expansion from Sandy Beach to Celia Kelley Pines**  
Proposed Trail Expansion from Sandy Beach to Celia Kelley Pines.
- 10. Proposed Second Loop of Single Track Trail in Celia Kelley Pines**  
Discussion regarding Celia Kelley Pines trails.
- 11. Proposed Story Walk**  
Story Walk for Park
- 12. Non-Stationary Vendors in Parks**  
Continuation of discussion from November Park Board meeting
- 13. Metal Detectors and Related Digging in Parks**  
Continued discussion from November Park Board meeting.
- 14. Next Meeting Date**
- 15. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**Parks & Recreation Board Meeting Minutes  
City Council Chambers, City Hall, 612 N. Main Street  
November 14, 2024**

**1. Call to Order**

Meeting was called to order by Andy Jerke, President of the Board, at 6:03 PM

**Present:** Andy Jerke, Dennis Thompson, Shaun Davis, and Clayton Deuter

**Absent:** Luke Norden, Pat Skinner, Adam Schultz, and council liaison Dan Sabers

**Staff Present:** Kevin Nelson, Kevin DeVries, Steve Roth, and Jeremy Nielsen

**2. Citizen's Input:** None

**3. Delegations:** None

**4. Additions or Deletions to Agenda:** None

Motion Deuter, Second Davis to approve the agenda. Motion carried.

**5. Minutes**

Minutes of the October 10, 2024 regular meeting were reviewed. Motion Deuter, Second Thompson to approve as reviewed. Motion carried.

**6. Approve Financial Reports**

Motion Thompson, Second Davis to approve the Bills and Financial Reports as submitted. Motion carried.

**7. Department Reports**

**Kevin DeVries:**

**Programs:**

We finished up our adult men's flag league on October 30. A little chilly for the last night but got it done. We started our K-6 grade youth basketball program on Oct 21 and that runs 4 Mondays through November 11. We have 91 kids in that program.

We offered level 1 and 3 swim classes that started October 7. We have a level 1 & 2 class that started November 4 that will run through November 21.

Winter tennis lessons also started on November 5. We have a K-2 grade group and a 3-6 grade group. We have 31 total signed up for that, which is the most we have had for that program.

Our Coed Volleyball league starts Sunday, November 10. We have 18 teams this year, which is the most we have had in a long time.

**Recreation Center:**

The Rec Center is staying extremely busy all day long especially after school. We've had well

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*Outside expectations*



over 100 kids from kids in our afterschool program to high schoolers.

We've seen a lot of middle schoolers who are pretty new to working out so we have had to remind them that they have to be 14 to be in our fitness rooms and trained by Adam or Thomas. Adam has been working with the high school kids and Thomas has been taking the younger kids to make sure they know what they are doing.

Our revenue for the year is looking great and is expected to be well above last year.

Our sewer line project is all complete along with the line out to the street so glad we shouldn't have to worry about that for a while. Thanks to street dept and traffic dept for their help blocking off the roads and getting things patched up so quickly.

We met with the swim club meet committee about the 3 upcoming swim meets we will host in December, January and February and are looking forward to those meets.

### **Jeremy:**

#### **Cadwell:**

- Everything is wrapped up outside. Irrigation and bathrooms are blown out and winterized, still mulching leaves as they fall, sprayed, cleaned up, garbage cans put away, batting cage down, backstop pads put away, batter's eye down at Drake.
- Still waiting for Arex to finish press box.
- Cadwell pumps are installed. Waiting on Dakota Pump to come out and test them.

#### **Soccer:**

- DWU men's soccer had their last game on Nov. 5. Women's last game was Oct. 30.
- Irrigation is blown out. Will blow out bathrooms this week after DWU cleans out their locker room.
- Take nets down, move goals, mulch leaves, spray.

#### **Ice Arena:**

- First pre-season game was Nov. 3rd. Pre-season game on Nov. 13. First league games Nov. 22. First tournament, Squirts, Nov. 15-17.
- Open skate and bumper cars started Oct. 26. \$1,304 made so far. 8 bumper car rides sold.
- Staff is dry shaving and edging, cleaning, working on gates and doors.

### **Steve:**

- Replaced the sand in the outdoor pool filters
- Sprayed all the parks and areas around Lake Mitchell for weeds
- Added wood mulch to Hitchcock and Pioneer playgrounds
- Winterized all the restrooms and shelters
- Blew out all the irrigations systems
- Winterized the Campground
- Pulled the buoys out of the lake
- Moved the fishing docks into the bays for the winter and pulled out the West end boat dock
- Mulching leaves
- Pulled the flowers out of Hitchcock flower gardens and Patton Young Park
- Mowed the creek line in Dry Run Park with the boom mower on the tractor ahead of the disc golf tournament held the last Saturday in October
- Cleaned up spray paint vandalism at Dry Run Skate Park and Hitchcock Bandstand

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*Outside expectations*



- Took down the downtown banners
- Checking bulbs on the Christmas decorations
- Cleaning up around the shop and putting equipment away for the winter

#### **Director Nelson:**

##### **Arena Staircase to Storage Area Above Locker Rooms**

Nelson explained that the hockey association requested to construct a staircase to above the locker rooms at the arena, so that they will be able to store items in that space. Jeremy visited with the Fire Marshall, and he indicated that only one set of stairs would be needed for such, provided that people would not be sitting up there. This would be brought to the board as an action item in December.

##### **Campground Hosts**

Nelson noted that conditional offers of employment have been extended to two host couples for the 2025 campground season and that both couples have the understanding that rental of the pontoon boat will be included in their duties, so we will be able to expand the rentable hours for the pontoon.

##### **Failure of Initiated Measure 28 (IM28)**

Nelson explained that city administrator had financially prepared for the possibility that this measure (which would have eliminated sales tax on groceries and possibly more) would pass by reducing the amount of the city's 2025 capital expenditure budget by well over \$1MM and the overall 2025 proposed city budget by \$1.6MM. Since the measure did not pass, the council will be meeting this approaching to discuss the possibility of restoring some of the proposed budget items for 2025.

#### **8. Approval of Program Fee Adjustments for 2025**

Nelson overviewed the fees that were proposed to be changed, based upon the highlighting of those related numbers in the excel spreadsheet document. Kevin D explained that there were still a couple of discrepancies in what is displayed, as the youth softball fees, respectively and in the order listed, should be at \$50, \$60, and \$60 (versus \$55, \$59, and \$60). There was a motion by Deuter to approve the proposed fees as amended, seconded by Thompson. Motion carried.

#### **9. Approval of Placement of Trail Namesake Rocks Along Lake Trails**

Request to place the one rock for Dwight Scott at the Flow Trail at Sandy Beach, and the rock for John O'Connell at Celia Kelley Pines.

Motion Thompson, second Deuter. Motion carried.

#### **10. Discussion: Possible permitting for Non-Stationary Vendors to be Doing Business within City Parks**

Locations and likely restrictions were discussed. Clifford Chamberlain, a local vendor, also chimed in to this conversation, and he indicated that all seemed they would favorable to potential vendors. Possible permits fees were also discussed. Nelson noted that policy needed to be in place by February or March to be prepared for the 2025 park season. Discussion was to continue at the December board meeting.

#### **11. Use of Metals Detectors in Parks**

Nelson noted that several weeks earlier he had encountered an individual with a metal detector and shovel in Hitchcock Park, and he had witnessed that the individual had dug a hole 10-12 inches deep to retrieve an

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*Outside expectations*



item that he had located via his metal-detecting device. Nelson explained that discussion ensued, and that he directed him to discontinue the digging. Nelson explained that he later checked for related policies and/or ordinances, and I discovered that the city and parks department have none in place, so he visited with parks departments from a number of communities and got a number of responses, the vast majority of which leaned away from allowing any sort of digging. He explained that he also spoke with Mitchell's city attorney regarding this, and that he (legal counsel) indicated that he'd be reluctant to allow for anything that would disturb the soil. Discussion was to continue at the December board meeting.

## **12. Next Meeting Date**

Tuesday, December 10, 2024, at 6:00 PM.

## **13. Adjournment**

**There being no further business, the Board meeting adjourned at 7:07 PM.**

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

## 201-PARK FUND

## FINANCIAL SUMMARY

|                                  | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YDT ACTUAL | CURRENT<br>YDT ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|----------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u>           |                   |                   |                          |                       |                   |                 |
| INTERGOVERNMENTAL REV            | 12,000            | 4,722.46          | 50,036.95                | 59,105.35 (           | 47,105.35)        | 492.54          |
| CHARGES-GOODS & SERVICES         | 1,092,930         | 68,480.02         | 884,257.31               | 963,836.17            | 129,093.83        | 88.19           |
| MISCELLANEOUS REVENUE            | <u>340,032</u>    | <u>955.65</u>     | <u>117,515.30</u>        | <u>41,256.74</u>      | <u>298,775.26</u> | <u>12.13</u>    |
| TOTAL REVENUES                   | 1,444,962         | 74,158.13         | 1,051,809.56             | 1,064,198.26          | 380,763.74        | 26.35           |
| <u>EXPENDITURE SUMMARY</u>       |                   |                   |                          |                       |                   |                 |
| <u>RECREATION &amp; AQUATICS</u> |                   |                   |                          |                       |                   |                 |
| SALARIES                         | 443,632           | 25,512.13         | 340,130.12               | 371,849.93            | 71,782.07         | 83.82           |
| CURRENT EXPENSES                 | 196,050           | 8,828.50          | 173,876.90               | 198,668.37 (          | 2,618.37)         | 101.34          |
| CAPITAL OUTLAY                   | <u>35,000</u>     | <u>0.00</u>       | <u>41,668.64</u>         | <u>26,384.23</u>      | <u>8,615.77</u>   | <u>75.38</u>    |
| TOTAL RECREATION & AQUATICS      | 674,682           | 34,340.63         | 555,675.66               | 596,902.53            | 77,779.47         | 11.53           |
| <u>RECREATION CENTER</u>         |                   |                   |                          |                       |                   |                 |
| SALARIES                         | 704,629           | 64,495.91         | 498,691.81               | 593,815.76            | 110,813.24        | 84.27           |
| CURRENT EXPENSES                 | 329,112           | 45,158.60         | 275,256.82               | 342,749.90 (          | 13,638.12)        | 104.14          |
| CAPITAL OUTLAY                   | <u>98,000</u>     | <u>0.00</u>       | <u>871,151.83</u>        | <u>91,951.38</u>      | <u>6,048.62</u>   | <u>93.83</u>    |
| TOTAL RECREATION CENTER          | 1,131,741         | 109,654.51        | 1,645,100.46             | 1,028,517.04          | 103,223.74        | 9.12            |
| <u>SPORTS COMPLEXES</u>          |                   |                   |                          |                       |                   |                 |
| SALARIES                         | 661,871           | 36,534.09         | 363,979.51               | 396,657.50            | 265,213.50        | 59.93           |
| CURRENT EXPENSES                 | 332,702           | 45,611.52         | 242,089.55               | 277,311.91            | 55,389.70         | 83.35           |
| CAPITAL OUTLAY                   | <u>851,431</u>    | <u>257,499.56</u> | <u>280,009.64</u>        | <u>731,096.24</u>     | <u>120,334.76</u> | <u>85.87</u>    |
| TOTAL SPORTS COMPLEXES           | 1,846,004         | 339,645.17        | 886,078.70               | 1,405,065.65          | 440,937.96        | 23.89           |
| <u>CADWELL CONCESSIONS</u>       |                   |                   |                          |                       |                   |                 |
| SALARIES                         | 17,081            | 0.00              | 10,629.45                | 4,517.81              | 12,563.19         | 26.45           |
| CURRENT EXPENSES                 | 32,500            | 140.00            | 35,772.46                | 26,848.32             | 5,651.68          | 82.61           |
| CAPITAL OUTLAY                   | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL CADWELL CONCESSIONS        | 49,581            | 140.00            | 46,401.91                | 31,366.13             | 18,214.87         | 36.74           |
| <u>PARKS</u>                     |                   |                   |                          |                       |                   |                 |
| SALARIES                         | 716,983           | 53,049.73         | 543,450.33               | 558,630.30            | 158,352.70        | 77.91           |
| CURRENT EXPENSES                 | 232,200           | 20,936.23         | 211,832.77               | 210,080.90            | 22,119.10         | 90.47           |
| CAPITAL OUTLAY                   | <u>615,717</u>    | <u>56,794.70</u>  | <u>321,640.16</u>        | <u>205,730.03</u>     | <u>409,986.97</u> | <u>33.41</u>    |
| TOTAL PARKS                      | 1,564,900         | 130,780.66        | 1,076,923.26             | 974,441.23            | 590,458.77        | 37.73           |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024201-PARK FUND  
FINANCIAL SUMMARY

|                                                                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YTD ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|----------------------------------------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>SUPERVISION</u>                                                   |                   |                   |                          |                       |                   |                 |
| SALARIES                                                             | 237,564           | 31,786.33         | 185,170.63               | 211,797.15            | 25,766.85         | 89.15           |
| CURRENT EXPENSES                                                     | 108,343           | 457.42            | 104,869.87               | 116,393.01 (          | 8,050.01)         | 107.43          |
| CAPITAL OUTLAY                                                       | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL SUPERVISION                                                    | <u>345,907</u>    | <u>32,243.75</u>  | <u>290,040.50</u>        | <u>328,190.16</u>     | <u>17,716.84</u>  | <u>5.12</u>     |
| TOTAL EXPENDITURES                                                   | 5,612,814         | 646,804.72        | 4,500,220.49             | 4,364,482.74          | 1,248,331.65      | 22.24           |
| REVENUE OVER/(UNDER) EXPENDITURES                                    | ( 4,167,852)      | ( 572,646.59)     | ( 3,448,410.93)          | ( 3,300,284.48)       | ( 867,567.91)     | 20.82           |
| OTHER SOURCES                                                        | 2,930,000         | 0.00              | 3,184,023.41             | 3,041,726.18 (        | 111,726.18)       | 103.81          |
| OTHER USES                                                           | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| REVENUES & OTHER SOURCES OVER<br>(UNDER) EXPENDITURES & OTHER (USES) | ( 1,237,852)      | ( 572,646.59)     | ( 264,387.52)            | ( 258,558.30)         | ( 979,294.09)     | 0.00            |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

201-PARK FUND

| REVENUES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YDT ACTUAL | CURRENT<br>YDT ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>INTERGOVERNMENTAL REV</u>             |                   |                   |                          |                       |                   |                 |
| 201-33105 FEMA CFDA #97.036              | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-33115 HOMELAND SECURITY-CFDA #97.067 | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-33120 LWCF GRANT-CFDA #              | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-33410 STATE OF SD-DOH (PREV&HEALTH)  | 0                 | 4,722.46          | 42,960.20                | 47,105.35 (           | 47,105.35)        | 0.00            |
| 201-33931 STATE OF SD-DISASTER ASSIST    | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-33932 STATE OF SD-DOH (WEST NILE)    | <u>12,000</u>     | <u>0.00</u>       | <u>7,076.75</u>          | <u>12,000.00</u>      | <u>0.00</u>       | <u>100.00</u>   |
| TOTAL INTERGOVERNMENTAL REV              | 12,000            | 4,722.46          | 50,036.95                | 59,105.35 (           | 47,105.35)        | 392.54-         |
| <u>CHARGES-GOODS &amp; SERVICES</u>      |                   |                   |                          |                       |                   |                 |
| 201-34602 SWIMMING POOL                  | 109,900           | 204.31            | 102,009.66               | 105,029.16            | 4,870.84          | 95.57           |
| 201-34603 RECREATION CENTER              | 639,200           | 44,441.79         | 482,680.90               | 565,470.83            | 73,729.17         | 88.47           |
| 201-34604 SWIM POOL-OTHER SALES          | 27,000            | 0.00              | 28,486.10                | 22,948.21             | 4,051.79          | 84.99           |
| 201-34605 REC CENTER-POOL                | 0                 | 0.00              | 0.00                     | 22,917.41 (           | 22,917.41)        | 0.00            |
| 201-3462 CAPITAL IMPROVEMENT FEE         | 6,630             | 833.68            | 4,803.61                 | 4,116.91              | 2,513.09          | 62.10           |
| 201-34622 MISC NON~TAXABLE FUNDS         | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-3463 PLAYGROUNDS & ATHLETICS         | 73,300            | 2,441.61          | 65,926.20                | 61,355.33             | 11,944.67         | 83.70           |
| 201-34631 ADVERTISING REVENUE            | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-346369REFUNDS AND REIMBURSEMENTS     | 10,000            | 430.41            | 5,380.68                 | 6,682.20              | 3,317.80          | 66.82           |
| 201-3464 PARKS AND BOULEVARDS            | 23,000            | 1,005.74          | 29,323.55                | 28,804.13 (           | 5,804.13)         | 125.24          |
| 201-3467 CADWELL SPORTS COMPLEX          | 48,900            | 15,840.05         | 41,983.94                | 36,332.17             | 12,567.83         | 74.30           |
| 201-3468 CADWELL CONCESSIONS             | 53,000            | 175.12            | 59,402.73                | 38,904.89             | 14,095.11         | 73.41           |
| 201-34690 ICE ARENA                      | <u>102,000</u>    | <u>3,107.31</u>   | <u>64,259.94</u>         | <u>71,274.93</u>      | <u>30,725.07</u>  | <u>69.88</u>    |
| TOTAL CHARGES-GOODS & SERVICES           | 1,092,930         | 68,480.02         | 884,257.31               | 963,836.17            | 129,093.83        | 11.81           |
| <u>MISCELLANEOUS REVENUE</u>             |                   |                   |                          |                       |                   |                 |
| 201-362 RENTALS-CAMP ARROYA              | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-3622 RENTALS                         | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-3666 SDDOT-DRY RUN                   | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-367 P&A-CONTRIB FR/PRIVATE SOURCE    | 0                 | 0.00              | 2,475.00                 | 3,925.00 (            | 3,925.00)         | 0.00            |
| 201-3671 PARK-CONTRIB FR/PRIVATE SOURCE  | 330,700           | 0.00              | 7,994.69                 | 100.00                | 330,600.00        | 0.03            |
| 201-3672 REC-CONTRIB FROM PRIVATE SOURC  | 0                 | 0.00              | 24,760.00                | 0.00                  | 0.00              | 0.00            |
| 201-3673 CONT FR/PRIV SOURCE-UN WAY      | 5,000             | 1,750.00          | 5,000.00                 | 5,250.00 (            | 250.00)           | 105.00          |
| 201-3674 CONTR PRIV SRC-SANFORD          | 15,000            | 0.00              | 10,000.00                | 10,000.00             | 5,000.00          | 66.67           |
| 201-3675 CONTR PRIV SRC-CADWELL          | 0                 | 0.00              | 77,260.81                | 32,898.00 (           | 32,898.00)        | 0.00            |
| 201-3676 CITY CONTRIBUTION               | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-3692 CREDIT CARD FEES                | ( 12,200) (       | 794.35) (         | 11,746.20) (             | 12,687.26)            | 487.26            | 103.99          |
| 201-3698 HAYLAND LEASE                   | <u>1,532</u>      | <u>0.00</u>       | <u>1,771.00</u>          | <u>1,771.00 (</u>     | <u>239.00)</u>    | <u>115.60</u>   |
| TOTAL MISCELLANEOUS REVENUE              | 340,032           | 955.65            | 117,515.30               | 41,256.74             | 298,775.26        | 87.87           |
| TOTAL REVENUE                            | 1,444,962         | 74,158.13         | 1,051,809.56             | 1,064,198.26          | 380,763.74        | 26.35           |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

## 201-PARK FUND

## RECREATION &amp; AQUATICS

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YDT ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>SALARIES</u>                          |                   |                   |                          |                       |                   |                 |
| 201-45110-41100 SALARIES                 | 170,749           | 19,334.65         | 138,829.64               | 154,280.05            | 16,468.95         | 90.35           |
| 201-45110-41110 OVERTIME                 | 1,000             | 0.00              | 679.20                   | 133.93                | 866.07            | 13.39           |
| 201-45110-41120 PART TIME-REC            | 56,684            | 3,200.61          | 144,134.09               | 156,657.07 (          | 99,973.07)        | 276.37          |
| 201-45110-41125 PART TIME-AQUATICS       | 131,169           | 0.00              | 0.00                     | 1,131.90              | 130,037.10        | 0.86            |
| 201-45110-41200 SOCIAL SECURITY/MEDICARE | 27,510            | 1,693.61          | 21,139.39                | 23,337.12             | 4,172.88          | 84.83           |
| 201-45110-41300 RETIREMENT               | 10,305            | 1,160.08          | 8,353.86                 | 9,264.88              | 1,040.12          | 89.91           |
| 201-45110-41500 GROUP INSURANCE          | 46,215            | 123.18            | 26,993.94                | 27,044.98             | 19,170.02         | 58.52           |
| 201-45110-41700 COMPENSATED ABSENCES     | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL SALARIES                           | 443,632           | 25,512.13         | 340,130.12               | 371,849.93            | 71,782.07         | 16.18           |
| <u>CURRENT EXPENSES</u>                  |                   |                   |                          |                       |                   |                 |
| 201-45110-42200 PROFESSIONAL FEES & SERV | 2,250             | 0.00              | 2,769.00                 | 1,156.00              | 1,094.00          | 51.38           |
| 201-45110-42250 PROGRAMMING SERVICES     | 14,000            | 4,257.00          | 11,733.61                | 11,744.89             | 2,255.11          | 83.89           |
| 201-45110-42300 PUBLISHING               | 4,500             | 0.00              | 4,015.63                 | 4,294.97              | 205.03            | 95.44           |
| 201-45110-42350 PUBLISHING-AQUATICS      | 500               | 0.00              | 225.00                   | 160.00                | 340.00            | 32.00           |
| 201-45110-42500 REPAIR & MAINTENANCE     | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45110-42550 REPAIR & MAINT-AQUATICS  | 9,000             | 3,068.00          | 3,402.84                 | 6,367.93              | 2,632.07          | 70.75           |
| 201-45110-42600 SUPPLIES & MATERIALS     | 9,000             | 823.39            | 7,217.45                 | 7,425.23              | 1,574.77          | 82.50           |
| 201-45110-42601 CONCESSION SUPPLIES      | 24,000            | 0.00              | 25,319.49                | 24,462.22 (           | 462.22)           | 101.93          |
| 201-45110-42602 POOL CHEMICALS           | 43,000            | 0.00              | 45,423.92                | 47,273.66 (           | 4,273.66)         | 109.94          |
| 201-45110-42605 SUPPLIES & MAT-AQUATICS  | 5,500             | 0.00              | 4,063.14                 | 5,489.09              | 10.91             | 99.80           |
| 201-45110-42610 GAS & FUEL               | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45110-42650 UNIFORMS                 | 500               | 208.17            | 0.00                     | 369.80                | 130.20            | 73.96           |
| 201-45110-42693 COMPUTER SOFTWARE        | 3,500             | 0.00              | 3,307.50                 | 3,472.87              | 27.13             | 99.22           |
| 201-45110-42695 COMP SOFTWARE-AQUATICS   | 3,500             | 0.00              | 3,307.50                 | 3,472.88              | 27.12             | 99.23           |
| 201-45110-42700 TRAVEL, CONF. & DUES     | 650               | 0.00              | 0.00                     | 130.00                | 520.00            | 20.00           |
| 201-45110-42750 TRAVEL, CONF, DUES-AQUAT | 0                 | 140.00            | 0.00                     | 140.00 (              | 140.00)           | 0.00            |
| 201-45110-42800 UTILITIES                | 400               | 1.91              | 283.37                   | 288.72                | 111.28            | 72.18           |
| 201-45110-42850 UTILITIES-AQUATICS       | 74,750            | 330.03            | 62,808.45                | 82,420.11 (           | 7,670.11)         | 110.26          |
| 201-45110-42999 REFUND OF FEES           | <u>1,000</u>      | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>1,000.00</u>   | <u>0.00</u>     |
| TOTAL CURRENT EXPENSES                   | 196,050           | 8,828.50          | 173,876.90               | 198,668.37 (          | 2,618.37)         | 1.34-           |
| <u>CAPITAL OUTLAY</u>                    |                   |                   |                          |                       |                   |                 |
| 201-45110-43200 CAPITAL BUILDINGS        | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45110-43300 CAPITAL IMPROVEMENTS - O | 0                 | 0.00              | 41,668.64                | 0.00                  | 0.00              | 0.00            |
| 201-45110-43400 CAPITAL EQUIPMENT        | 35,000            | 0.00              | 0.00                     | 26,384.23             | 8,615.77          | 75.38           |
| 201-45110-43410 COMPUTER HARDWARE        | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45110-43421 VEHICLE                  | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45110-43460 POOL EQUIPMENT           | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL CAPITAL OUTLAY                     | 35,000            | 0.00              | 41,668.64                | 26,384.23             | 8,615.77          | 24.62           |
| TOTAL RECREATION & AQUATICS              | 674,682           | 34,340.63         | 555,675.66               | 596,902.53            | 77,779.47         | 11.53           |
|                                          | =====             | =====             | =====                    | =====                 | =====             | =====           |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

201-PARK FUND  
RECREATION CENTER

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YDT ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE   | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|--------------------------|-----------------------|---------------------|-----------------|
| <u>SALARIES</u>                          |                   |                   |                          |                       |                     |                 |
| 201-45140-41100 SALARIES                 | 306,982           | 33,191.76         | 249,294.71               | 271,883.12            | 35,098.88           | 88.57           |
| 201-45140-41110 OVERTIME                 | 250               | 0.00              | 88.50                    | 45.57                 | 204.43              | 18.23           |
| 201-45140-41120 PART-TIME                | 230,245           | 24,384.63         | 141,623.88               | 185,705.67            | 44,539.33           | 80.66           |
| 201-45140-41200 SOCIAL SECURITY/MEDICARE | 40,734            | 4,382.95          | 29,219.19                | 34,142.83             | 6,591.17            | 83.82           |
| 201-45140-41300 RETIREMENT               | 20,434            | 2,290.21          | 16,531.00                | 18,074.05             | 2,359.95            | 88.45           |
| 201-45140-41500 GROUP INSURANCE          | 105,984           | 246.36            | 61,934.53                | 68,290.27             | 37,693.73           | 64.43           |
| 201-45140-41700 COMPENSATED ABSENCES     | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>15,674.25</u>      | <u>( 15,674.25)</u> | <u>0.00</u>     |
| TOTAL SALARIES                           | 704,629           | 64,495.91         | 498,691.81               | 593,815.76            | 110,813.24          | 15.73           |
| <u>CURRENT EXPENSES</u>                  |                   |                   |                          |                       |                     |                 |
| 201-45140-42200 PROFESSIONAL SERVICES    | 0                 | 0.00              | 28,150.00                | 38.00                 | ( 38.00)            | 0.00            |
| 201-45140-42210 CONTRACT LABOR           | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-45140-42250 PROGRAMMING SERVICES     | 0                 | 0.00              | 2,670.00                 | 0.00                  | 0.00                | 0.00            |
| 201-45140-42300 PUBLISHING               | 51,220            | 2,660.00          | 41,048.22                | 44,680.89             | 6,539.41            | 87.23           |
| 201-45140-42400 LEASE-EXERCISE EQUIPMENT | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-45140-42500 REPAIR & MAINTENANCE     | 32,872            | 26,138.68         | 18,038.70                | 102,574.60            | ( 69,702.60)        | 312.04          |
| 201-45140-42510 REC CENTER ROOFING       | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-45140-42600 SUPPLIES & MATERIALS     | 34,219            | 2,487.77          | 24,871.24                | 26,638.61             | 7,580.87            | 77.85           |
| 201-45140-42601 CONCESSION SUPPLIES      | 12,000            | 1,712.26          | 11,483.18                | 11,297.88             | 702.12              | 94.15           |
| 201-45140-42602 CHEMICALS                | 15,000            | 90.00             | 17,310.12                | 12,153.55             | 2,846.45            | 81.02           |
| 201-45140-42610 GAS & FUEL               | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-45140-42650 UNIFORMS                 | 1,250             | 100.97            | 884.94                   | 1,035.87              | 214.13              | 82.87           |
| 201-45140-42700 TRAVEL, CONF & DUES      | 1,550             | 0.00              | 897.38                   | 659.00                | 891.00              | 42.52           |
| 201-45140-42800 UTILITIES                | 174,300           | 10,771.94         | 124,605.54               | 138,081.64            | 36,218.36           | 79.22           |
| 201-45140-42920 SOFTWARE                 | 6,200             | 1,196.98          | 5,297.50                 | 5,589.86              | 610.14              | 90.16           |
| 201-45140-42999 REFUNDS                  | <u>500</u>        | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>500.00</u>       | <u>0.00</u>     |
| TOTAL CURRENT EXPENSES                   | 329,112           | 45,158.60         | 275,256.82               | 342,749.90            | ( 13,638.12)        | 4.14-           |
| <u>CAPITAL OUTLAY</u>                    |                   |                   |                          |                       |                     |                 |
| 201-45140-43200 CAPITAL BUILDINGS        | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-45140-43300 CAPITAL IMPROVEMENTS - O | 98,000            | 0.00              | 728,154.89               | 91,951.38             | 6,048.62            | 93.83           |
| 201-45140-43400 CAPITAL EQUIPMENT        | 0                 | 0.00              | 142,996.94               | 0.00                  | 0.00                | 0.00            |
| 201-45140-43440 COMPUTER HARDWARE        | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>         | <u>0.00</u>     |
| TOTAL CAPITAL OUTLAY                     | 98,000            | 0.00              | 871,151.83               | 91,951.38             | 6,048.62            | 6.17            |
| TOTAL RECREATION CENTER                  | 1,131,741         | 109,654.51        | 1,645,100.46             | 1,028,517.04          | 103,223.74          | 9.12            |
|                                          | =====             | =====             | =====                    | =====                 | =====               | =====           |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

201-PARK FUND  
SPORTS COMPLEXES

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YDT ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>SALARIES</u>                          |                   |                   |                          |                       |                   |                 |
| 201-45160-41100 SALARIES                 | 243,285           | 27,914.17         | 195,988.54               | 219,713.13            | 23,571.87         | 90.31           |
| 201-45160-41110 OVERTIME                 | 4,000             | 0.00              | 4,145.39                 | 4,439.71 (            | 439.71)           | 110.99          |
| 201-45160-41120 PART-TIME                | 288,464           | 4,250.84          | 96,514.73                | 101,472.36            | 186,991.64        | 35.18           |
| 201-45160-41200 SOCIAL SECURITY/MEDICARE | 40,985            | 2,447.87          | 22,326.87                | 24,563.30             | 16,421.70         | 59.93           |
| 201-45160-41300 RETIREMENT               | 14,837            | 1,674.85          | 11,970.13                | 13,442.00             | 1,395.00          | 90.60           |
| 201-45160-41500 GROUP INSURANCE          | 70,300            | 246.36            | 33,033.85                | 33,027.00             | 37,273.00         | 46.98           |
| 201-45160-41700 COMPENSATED ABSENCES     | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL SALARIES                           | 661,871           | 36,534.09         | 363,979.51               | 396,657.50            | 265,213.50        | 40.07           |
| <u>CURRENT EXPENSES</u>                  |                   |                   |                          |                       |                   |                 |
| 201-45160-42200 PROFESSIONAL SERVICES    | 900               | 0.00              | 720.17                   | 1,143.50 (            | 243.50)           | 127.06          |
| 201-45160-42500 REPAIR & MAINTENANCE     | 87,134            | 37,841.40         | 44,124.74                | 88,748.74 (           | 1,614.77)         | 101.85          |
| 201-45160-42600 SUPPLIES & MATERIALS     | 55,148            | 1,237.65          | 40,925.88                | 40,102.68             | 15,044.96         | 72.72           |
| 201-45160-42602 CHEMICALS                | 20,500            | 0.00              | 19,643.98                | 20,420.70             | 79.30             | 99.61           |
| 201-45160-42603 SMALL EQUIPMENT          | 3,000             | 0.00              | 1,569.95                 | 944.27                | 2,055.73          | 31.48           |
| 201-45160-42610 GAS & FUEL               | 13,500            | 1,056.17          | 12,468.56                | 11,203.46             | 2,296.54          | 82.99           |
| 201-45160-42650 UNIFORMS                 | 1,400             | 0.00              | 763.28                   | 588.92                | 811.08            | 42.07           |
| 201-45160-42700 TRAVEL, CONF & DUES      | 900               | 0.00              | 436.82                   | 85.00                 | 815.00            | 9.44            |
| 201-45160-42800 UTILITIES                | <u>150,220</u>    | <u>5,476.30</u>   | <u>121,436.17</u>        | <u>114,074.64</u>     | <u>36,145.36</u>  | <u>75.94</u>    |
| TOTAL CURRENT EXPENSES                   | 332,702           | 45,611.52         | 242,089.55               | 277,311.91            | 55,389.70         | 16.65           |
| <u>CAPITAL OUTLAY</u>                    |                   |                   |                          |                       |                   |                 |
| 201-45160-43200 CAPITAL BUILDINGS        | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45160-43300 CAPITAL IMPROVEMENTS - O | 480,099           | 257,499.56        | 46,809.40                | 358,207.92            | 121,891.08        | 74.61           |
| 201-45160-43310 CAPITAL IMPROV-CADWELL B | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45160-43320 CAPITAL IMPROV-PRESS BOX | 245,332           | 0.00              | 217,503.00               | 254,027.32 (          | 8,695.32)         | 103.54          |
| 201-45160-43400 CAPITAL EQUIPMENT        | <u>126,000</u>    | <u>0.00</u>       | <u>15,697.24</u>         | <u>118,861.00</u>     | <u>7,139.00</u>   | <u>94.33</u>    |
| TOTAL CAPITAL OUTLAY                     | 851,431           | 257,499.56        | 280,009.64               | 731,096.24            | 120,334.76        | 14.13           |
| TOTAL SPORTS COMPLEXES                   | 1,846,004         | 339,645.17        | 886,078.70               | 1,405,065.65          | 440,937.96        | 23.89           |
|                                          | =====             | =====             | =====                    | =====                 | =====             | =====           |



CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

201-PARK FUND  
CADWELL CONCESSIONS

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YTD ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <hr/>                                    |                   |                   |                          |                       |                   |                 |
| <u>SALARIES</u>                          |                   |                   |                          |                       |                   |                 |
| 201-45165-41110 OVERTIME                 | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45165-41120 PART-TIME                | 15,867            | 0.00              | 9,874.07                 | 4,196.73              | 11,670.27         | 26.45           |
| 201-45165-41200 SOCIAL SECURITY/MEDICARE | <u>1,214</u>      | <u>0.00</u>       | <u>755.38</u>            | <u>321.08</u>         | <u>892.92</u>     | <u>26.45</u>    |
| TOTAL SALARIES                           | 17,081            | 0.00              | 10,629.45                | 4,517.81              | 12,563.19         | 73.55           |
| <br><u>CURRENT EXPENSES</u>              |                   |                   |                          |                       |                   |                 |
| 201-45165-42500 REPAIR & MAINTENANCE     | 1,000             | 0.00              | 0.00                     | 332.98                | 667.02            | 33.30           |
| 201-45165-42600 SUPPLIES                 | 1,000             | 140.00            | 749.01                   | 318.87                | 681.13            | 31.89           |
| 201-45165-42610 COST OF GOODS SOLD       | 30,000            | 0.00              | 34,125.45                | 25,738.87             | 4,261.13          | 85.80           |
| 201-45165-42660 MINOR EQUIPMENT          | <u>500</u>        | <u>0.00</u>       | <u>898.00</u>            | <u>457.60</u>         | <u>42.40</u>      | <u>91.52</u>    |
| TOTAL CURRENT EXPENSES                   | 32,500            | 140.00            | 35,772.46                | 26,848.32             | 5,651.68          | 17.39           |
| <br><u>CAPITAL OUTLAY</u>                |                   |                   |                          |                       |                   |                 |
| 201-45165-43300 CAPITAL IMPROVEMENTS     | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL CAPITAL OUTLAY                     | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| <br>TOTAL CADWELL CONCESSIONS            | <br>49,581        | <br>140.00        | <br>46,401.91            | <br>31,366.13         | <br>18,214.87     | <br>36.74       |
|                                          | =====             | =====             | =====                    | =====                 | =====             | =====           |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

201-PARK FUND  
PARKS

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YDT ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>SALARIES</u>                          |                   |                   |                          |                       |                   |                 |
| 201-45210-41100 SALARIES                 | 359,202           | 40,350.10         | 294,869.90               | 312,352.65            | 46,849.35         | 86.96           |
| 201-45210-41110 OVERTIME                 | 4,000             | 134.62            | 2,439.58                 | 2,630.88              | 1,369.12          | 65.77           |
| 201-45210-41120 PART-TIME                | 137,332           | 6,268.10          | 107,089.29               | 110,509.43            | 26,822.57         | 80.47           |
| 201-45210-41200 SOCIAL SECURITY/MEDICARE | 38,291            | 3,557.31          | 29,821.77                | 31,588.70             | 6,702.30          | 82.50           |
| 201-45210-41300 RETIREMENT               | 21,792            | 2,429.06          | 17,838.58                | 18,763.15             | 3,028.85          | 86.10           |
| 201-45210-41500 GROUP INSURANCE          | 156,366           | 310.54            | 91,391.21                | 82,785.49             | 73,580.51         | 52.94           |
| 201-45210-41700 COMPENSATED ABSENCES     | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL SALARIES                           | 716,983           | 53,049.73         | 543,450.33               | 558,630.30            | 158,352.70        | 22.09           |
| <u>CURRENT EXPENSES</u>                  |                   |                   |                          |                       |                   |                 |
| 201-45210-42300 PUBLISHING               | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45210-42500 REPAIR & MAINTENANCE     | 41,150            | 2,984.71          | 39,167.42                | 31,226.70             | 9,923.30          | 75.89           |
| 201-45210-42520 VANDAL RESTITUTION REPAI | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45210-42550 TESTING-LAKE MITCHELL    | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45210-42600 SUPPLIES & MATERIALS     | 64,600            | 1,180.11          | 62,421.05                | 65,760.20 (           | 1,160.20)         | 101.80          |
| 201-45210-42602 CHEMICALS                | 5,500             | 0.00              | 5,410.45                 | 5,007.70              | 492.30            | 91.05           |
| 201-45210-42604 TREES                    | 4,000             | 47.99             | 1,401.98                 | 1,047.97              | 2,952.03          | 26.20           |
| 201-45210-42605 COMMUNITY CHRISTMAS LIGH | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45210-42610 GAS & FUEL               | 33,000            | 2,395.46          | 34,433.26                | 30,559.81             | 2,440.19          | 92.61           |
| 201-45210-42650 UNIFORMS                 | 2,100             | 0.00              | 1,688.55                 | 1,387.20              | 712.80            | 66.06           |
| 201-45210-42660 SMALL EQUIPMENT          | 2,500             | 0.00              | 1,919.96                 | 1,299.99              | 1,200.01          | 52.00           |
| 201-45210-42690 CHANGE IN INVENTORY      | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45210-42700 TRAVEL, CONF. & DUES     | 1,800             | 0.00              | 921.75                   | 539.38                | 1,260.62          | 29.97           |
| 201-45210-42800 UTILITIES                | 60,000            | 14,269.27         | 51,827.17                | 53,709.18             | 6,290.82          | 89.52           |
| 201-45210-42850 UTILITIES-VETERAN'S PARK | 4,800             | 58.69             | 4,064.43                 | 4,578.61              | 221.39            | 95.39           |
| 201-45210-42900 MOSQUITO PROGRAM         | 12,000            | 0.00              | 7,076.75                 | 14,214.16 (           | 2,214.16)         | 118.45          |
| 201-45210-42901 MSHA WEED SPRAYING       | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45210-42902 FIREWORKS CLEANUP        | 750               | 0.00              | 1,500.00                 | 750.00                | 0.00              | 100.00          |
| 201-45210-42931 SALES TAX                | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL CURRENT EXPENSES                   | 232,200           | 20,936.23         | 211,832.77               | 210,080.90            | 22,119.10         | 9.53            |
| <u>CAPITAL OUTLAY</u>                    |                   |                   |                          |                       |                   |                 |
| 201-45210-43200 CAPITAL BUILDINGS        | 6,500             | 0.00              | 0.00                     | 10,989.00 (           | 4,489.00)         | 169.06          |
| 201-45210-43300 CAPITAL IMPROVEMENTS - O | 449,717           | 12,149.70         | 156,003.52               | 52,282.83             | 397,434.17        | 11.63           |
| 201-45210-43309 LAKE MITCHELL DEVELOPMEN | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45210-43400 CAPITAL EQUIPMENT        | 159,500           | 44,645.00         | 165,636.64               | 142,458.20            | 17,041.80         | 89.32           |
| 201-45210-43430 MOSQUITO PROGRAM CAPITAL | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 201-45210-43440 COMPUTER HARDWARE        | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL CAPITAL OUTLAY                     | 615,717           | 56,794.70         | 321,640.16               | 205,730.03            | 409,986.97        | 66.59           |
| TOTAL PARKS                              | 1,564,900         | 130,780.66        | 1,076,923.26             | 974,441.23            | 590,458.77        | 37.73           |
|                                          | =====             | =====             | =====                    | =====                 | =====             | =====           |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

201-PARK FUND  
SUPERVISION

|                                          | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YDT ACTUAL | CURRENT<br>YDT ACTUAL | BUDGET<br>BALANCE   | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|--------------------------|-----------------------|---------------------|-----------------|
| DEPARTMENTAL EXPENDITURES                |                   |                   |                          |                       |                     |                 |
| <u>SALARIES</u>                          |                   |                   |                          |                       |                     |                 |
| 201-45220-41100 SALARIES                 | 168,769           | 16,151.77         | 139,853.34               | 151,391.06            | 17,377.94           | 89.70           |
| 201-45220-41110 OVERTIME                 | 200               | 64.24             | 0.00                     | 149.89                | 50.11               | 74.95           |
| 201-45220-41120 PART-TIME                | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-45220-41200 SOCIAL SECURITY/MEDICARE | 12,926            | 1,214.41          | 9,932.19                 | 10,860.80             | 2,065.20            | 84.02           |
| 201-45220-41300 RETIREMENT               | 10,138            | 972.96            | 8,391.16                 | 9,092.49              | 1,045.51            | 89.69           |
| 201-45220-41500 GROUP INSURANCE          | 45,531            | 119.67            | 26,993.94                | 27,039.63             | 18,491.37           | 59.39           |
| 201-45220-41700 COMPENSATED ABSENCES     | <u>0</u>          | <u>13,263.28</u>  | <u>0.00</u>              | <u>13,263.28</u>      | <u>( 13,263.28)</u> | <u>0.00</u>     |
| TOTAL SALARIES                           | 237,564           | 31,786.33         | 185,170.63               | 211,797.15            | 25,766.85           | 10.85           |
| <u>CURRENT EXPENSES</u>                  |                   |                   |                          |                       |                     |                 |
| 201-45220-42100 INSURANCE                | 103,628           | 0.00              | 103,627.89               | 114,078.09 (          | 10,450.09)          | 110.08          |
| 201-45220-42200 PROFESSIONAL SERVICES    | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-45220-42300 PUBLISHING               | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-45220-42500 REPAIR & MAINTENANCE     | 0                 | 0.00              | 0.00                     | 14.97 (               | 14.97)              | 0.00            |
| 201-45220-42600 SUPPLIES & MATERIALS     | 900               | 168.24            | 379.60                   | 843.54                | 56.46               | 93.73           |
| 201-45220-42650 UNIFORMS                 | 500               | 239.75            | 174.99                   | 239.75                | 260.25              | 47.95           |
| 201-45220-42700 TRAVEL, CONF. & DUES     | 2,675             | 0.00              | 200.00                   | 727.17                | 1,947.83            | 27.18           |
| 201-45220-42800 UTILITIES                | 640               | 49.43             | 487.39                   | 489.49                | 150.51              | 76.48           |
| 201-45220-42920 COMPUTER SOFTWARE        | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>         | <u>0.00</u>     |
| TOTAL CURRENT EXPENSES                   | 108,343           | 457.42            | 104,869.87               | 116,393.01 (          | 8,050.01)           | 7.43-           |
| <u>CAPITAL OUTLAY</u>                    |                   |                   |                          |                       |                     |                 |
| 201-45220-43200 CAPITAL BUILDINGS        | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-45220-43300 CAPITAL IMPROVE-OTHER    | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-45220-43400 CAPITAL EQUIPMENT        | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>         | <u>0.00</u>     |
| TOTAL CAPITAL OUTLAY                     | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| TOTAL SUPERVISION                        | 345,907           | 32,243.75         | 290,040.50               | 328,190.16            | 17,716.84           | 5.12            |
|                                          | =====             | =====             | =====                    | =====                 | =====               | =====           |
| TOTAL EXPENDITURES                       | 5,612,814         | 646,804.72        | 4,500,220.49             | 4,364,482.74          | 1,248,331.65        | 22.24           |
| REVENUE OVER/ (UNDER) EXPENDITURES       | ( 4,167,852) (    | 572,646.59) (     | 3,448,410.93) (          | 3,300,284.48) (       | 867,567.91)         | 20.82           |
| <u>OTHER FINANCING SOURCES</u>           |                   |                   |                          |                       |                     |                 |
| 201-3900 FROM GENERAL FUND               | 2,930,000         | 0.00              | 3,171,505.00             | 2,930,000.00          | 0.00                | 100.00          |
| 201-3901 FROM DEBT SERVICE-INDOOR POOL   | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00                | 0.00            |
| 201-39104 DAMAGE/LOSS REIMB-CAPIT ASSETS | 0                 | 0.00              | 10,418.41                | 111,476.18 (          | 111,476.18)         | 0.00            |
| 201-39131 SALE OF CAPITAL ASSETS         | 0                 | 0.00              | 2,100.00                 | 250.00 (              | 250.00)             | 0.00            |
| 201-3920 TRANSFER IN                     | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>         | <u>0.00</u>     |
| TOTAL OTHER FINANCING SOURCES            | 2,930,000         | 0.00              | 3,184,023.41             | 3,041,726.18 (        | 111,726.18)         | 3.81-           |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

201-PARK FUND  
SUPERVISION

| DEPARTMENTAL EXPENDITURES           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YTD ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <hr/>                               |                   |                   |                          |                       |                   |                 |
| <u>OTHER FINANCING USES</u>         |                   |                   |                          |                       |                   |                 |
| 201-49000-51100 TRAN OUT TO         | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL OTHER USES                    | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| <hr/>                               |                   |                   |                          |                       |                   |                 |
| REVENUES & OTHER SOURCES OVER       |                   |                   |                          |                       |                   |                 |
| (UNDER) EXPENDITURES & OTHER (USES) | ( 1,237,852)      | ( 572,646.59)     | ( 264,387.52)            | ( 258,558.30)         | ( 979,294.09)     | 79.11           |

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 22

PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR   | NAME              | ITEM #   | G/L ACCOUNT NAME | DESCRIPTION                               | CHECK#           | AMOUNT         |
|----------|-------------------|----------|------------------|-------------------------------------------|------------------|----------------|
| =====    |                   |          |                  |                                           |                  |                |
| 01-01450 | MUTH ELECTRIC INC |          |                  |                                           |                  |                |
|          |                   | C-671218 | 201-346369       | REFUNDS AND R REFUND ELECTRICAL POLE COST | 204421           | 391.29-        |
|          |                   |          |                  |                                           |                  |                |
|          |                   |          |                  | DEPARTMENT                                | NON-DEPARTMENTAL | TOTAL: 391.29- |
| -----    |                   |          |                  |                                           |                  |                |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 23

PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION &amp; AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                                | NAME                    | ITEM #     | G/L ACCOUNT NAME       | DESCRIPTION                               | CHECK# | AMOUNT   |
|---------------------------------------|-------------------------|------------|------------------------|-------------------------------------------|--------|----------|
| 01-01495                              | HARVE'S PRO PRINTS      |            |                        |                                           |        |          |
|                                       |                         | I-8189     | 201-45110-42250        | PROGRAMMING S LITTLE KERNEL CAMP SHIRTS   | 204383 | 637.00   |
| 01-03279                              | INTERSTATE GLASS & DOOR |            |                        |                                           |        |          |
|                                       |                         | I-65212    | 201-45110-42550        | REPAIR & MAIN INSTALL SLIDING POOL WINDOW | 204389 | 3,068.00 |
|                                       | PROJ: J50-RM-BLDG       |            | OUTDOOR AQUATIC CENTER | REPAIR/MAINT-GENERAL BLDG                 |        |          |
| 01-06345                              | SD DEPT OF HEALTH       |            |                        |                                           |        |          |
|                                       |                         | I-11012024 | 201-45110-42750        | TRAVEL, CONF, LICENSE #13650 RENEWAL      | 204452 | 140.00   |
|                                       | PROJ: J50-PROF FEE      |            | OUTDOOR AQUATIC CENTER | CONCESSION CERTIFICATION                  |        |          |
| 01-06750                              | MITCHELL TELECOM        |            |                        |                                           |        |          |
|                                       |                         | I-11065380 | 201-45110-42800        | UTILITIES ACCT #00223662-2                | 204419 | 1.91     |
| 01-08126                              | MITCHELL GIRLS BASKETBA |            |                        |                                           |        |          |
|                                       |                         | I-11042024 | 201-45110-42250        | PROGRAMMING S KERNEL CAMP COACHING        | 204416 | 1,615.00 |
| 01-08377                              | MITCHELL BOYS BASKETBAL |            |                        |                                           |        |          |
|                                       |                         | I-11042024 | 201-45110-42250        | PROGRAMMING S KERNEL CAMP COACHING        | 204414 | 1,615.00 |
| DEPARTMENT 5110 RECREATION & AQUATICS |                         |            |                        |                                           | TOTAL: | 7,076.91 |

PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR   | NAME                    | ITEM #               | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT    |
|----------|-------------------------|----------------------|------------------|----------------------------------------------|--------|-----------|
| 01-00356 | QUALIFIED PRESORT       |                      |                  |                                              |        |           |
|          |                         | I-2279-9459          | 201-45140-42600  | SUPPLIES & MA POSTAGE 10.16-31.2024          | 204436 | 1.46      |
| 01-00483 | COUNTY FAIR             |                      |                  |                                              |        |           |
|          |                         | I-11042024           | 201-45140-42601  | CONCESSION SU BUBBLRS,POP                    | 204360 | 58.41     |
|          | PROJ: J05-CONC SUP      | REC CTR CONCESSIONS  |                  | CONCESSION SUPPLY                            |        |           |
| 01-01450 | MUTE ELECTRIC INC       |                      |                  |                                              |        |           |
|          |                         | I-674270             | 201-45140-42500  | REPAIR & MAIN FRONT ENTRY LIGHT BULBS        | 204421 | 168.06    |
|          | PROJ: J06-RM-ELEC       | REC CTR-GENERAL BLDG |                  | REPAIR/MAINT-ELECTRICAL                      |        |           |
|          |                         | I-674386             | 201-45140-42500  | REPAIR & MAIN REPROGRAM CHEMICAL PUMP        | 204421 | 189.79    |
|          | PROJ: J06-RM-ELEC       | REC CTR-GENERAL BLDG |                  | REPAIR/MAINT-ELECTRICAL                      |        |           |
| 01-01733 | O'CONNOR COMPANY        |                      |                  |                                              |        |           |
|          |                         | I-139747             | 201-45140-42500  | REPAIR & MAIN AQUATIC INNOVENT HOT COOLING   | 204429 | 17,897.52 |
|          | PROJ: J06-RM-EVAC       | REC CTR-GENERAL BLDG |                  | REPAIR/MAINT-EVAC                            |        |           |
| 01-02679 | MENARD'S INC            |                      |                  |                                              |        |           |
|          |                         | I-78371              | 201-45140-42600  | SUPPLIES & MA ORGANIZER,BROOM,DUST PANS,PINS | 204408 | 76.92     |
|          | PROJ: J06-SM-JANIT      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-JANITORIAL                 |        |           |
|          |                         | I-78548              | 201-45140-42600  | SUPPLIES & MA SOCKET TRAYS,WRENCH SETS,HOLDR | 204408 | 101.04    |
|          | PROJ: J06-SM-GENER      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-GENERAL                    |        |           |
| 01-02880 | THUNE TRUE VALUE & APPL |                      |                  |                                              |        |           |
|          |                         | I-A591318            | 201-45140-42600  | SUPPLIES & MA EXTENSION CORD                 | 204466 | 15.99     |
|          | PROJ: J06-SM-GENER      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-GENERAL                    |        |           |
|          |                         | I-A591535            | 201-45140-42600  | SUPPLIES & MA TILEX REMOVER,FLIP COVER       | 204466 | 21.97     |
|          | PROJ: J06-SM-JANIT      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-JANITORIAL                 |        |           |
|          |                         | I-A581874            | 201-45140-42600  | SUPPLIES & MA CABLE CLAMP                    | 204466 | 3.96      |
|          | PROJ: J06-SM-GENER      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-GENERAL                    |        |           |
| 01-03700 | CORE-MARK MIDCONTINENT  |                      |                  |                                              |        |           |
|          |                         | I-1860781            | 201-45140-42601  | CONCESSION SU JACK LINKS,BROWNIES,ZEBRA CAKE | 204358 | 1,373.50  |
|          | PROJ: J05-CONC SUP      | REC CTR CONCESSIONS  |                  | CONCESSION SUPPLY                            |        |           |
| 01-04293 | JCL SOLUTIONS           |                      |                  |                                              |        |           |
|          |                         | I-1376757            | 201-45140-42600  | SUPPLIES & MA SOLUTION VALVE,LEVER,SQUEEGEE  | 204392 | 84.50     |
|          | PROJ: J06-SM-JANIT      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-JANITORIAL                 |        |           |
| 01-06750 | MITCHELL TELECOM        |                      |                  |                                              |        |           |
|          |                         | I-11067159           | 201-45140-42800  | UTILITIES ACCT #00037690-1                   | 204418 | 111.80    |
|          | PROJ: J09-TV            | REC CTR UTILITIES    |                  | UTILITIES-TV                                 |        |           |
| 01-07716 | SAGA COMMUNICATIONS OF  |                      |                  |                                              |        |           |
|          |                         | I-MC-12410109899     | 201-45140-42300  | PUBLISHING ADVERTISING                       | 204444 | 604.00    |
|          | PROJ: J03-KMIT          | REC CTR PUBLISHING   |                  | PUBLISHING-KMIT                              |        |           |
| 01-08594 | MAKE IT MINE DESIGNS    |                      |                  |                                              |        |           |
|          |                         | I-37507              | 201-45140-42650  | UNIFORMS FOSSNESS CHEST PRINT                | 204404 | 15.00     |
|          | PROJ: J10-ADAM          | REC CTR UNIFORMS     |                  | UNIFORMS-ADAM                                |        |           |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 25

PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR   | NAME                    | ITEM #                   | G/L ACCOUNT NAME | DESCRIPTION                                 | CHECK# | AMOUNT    |
|----------|-------------------------|--------------------------|------------------|---------------------------------------------|--------|-----------|
| 01-09126 | IDENTISYS INC           |                          |                  |                                             |        |           |
|          |                         | I-691558                 | 201-45140-42500  | REPAIR & MAIN COMPATIBLE KEY TAG            | 204386 | 365.00    |
|          | PROJ: J06-RM-BLDG       | REC CTR-GENERAL BLDG     |                  | REPAIR/MAINT-BUILDING                       |        |           |
| 01-09143 | ICAN INC                |                          |                  |                                             |        |           |
|          |                         | I-120560                 | 201-45140-42300  | PUBLISHING ADVERTISING                      | 204385 | 750.00    |
|          | PROJ: J08-ICAN          | REC CTR PUBLISHING       |                  | PUBLISHING-ICAN                             |        |           |
| 01-09633 | STAPLES                 |                          |                  |                                             |        |           |
|          |                         | C-6015730714             | 201-45140-42600  | SUPPLIES & MA RETURNED TOWELS               | 204458 | 97.83-    |
|          | PROJ: J06-SM-JANIT      | REC CTR-GENERAL BLDG     |                  | SUPPLIES/MATERIAL-JANITORIAL                |        |           |
|          |                         | I-6015611385             | 201-45140-42600  | SUPPLIES & MA BOWL CLEANER                  | 204458 | 69.72     |
|          | PROJ: J06-SM-JANIT      | REC CTR-GENERAL BLDG     |                  | SUPPLIES/MATERIAL-JANITORIAL                |        |           |
| 01-09703 | AMAZON CAPITAL SERVICES |                          |                  |                                             |        |           |
|          |                         | I-1VC9-DVM1-KXH3         | 201-45140-42600  | SUPPLIES & MA GYM CABLE PULLEY WHEEL        | 204327 | 16.98     |
|          | PROJ: J03-SM-EQUIP      | REC CTR-WELLNESS/FITNESS |                  | SUPPLIES/MATERIAL-EQUIPMENT                 |        |           |
| 01-09913 | AVERA QUEEN OF PEACE NU |                          |                  |                                             |        |           |
|          |                         | I-10312024               | 201-45140-42600  | SUPPLIES & MA 1-INITIAL,3-FOLLOW UP ASSMNTS | 204333 | 195.00    |
|          | PROJ: J06-SM-GENER      | REC CTR-GENERAL BLDG     |                  | SUPPLIES/MATERIAL-GENERAL                   |        |           |
| 01-09959 | ASSOCIATED POOL BUILDER |                          |                  |                                             |        |           |
|          |                         | I-930215714              | 201-45140-42500  | REPAIR & MAIN ADJUST VALVE ACTIVATOR        | 204331 | 420.00    |
|          | PROJ: J06-RM-GENER      | REC CTR-GENERAL BLDG     |                  | REPAIR/MAINT-GENERAL                        |        |           |
|          |                         |                          |                  | DEPARTMENT 5140 RECREATION CENTER           | TOTAL: | 22,442.79 |



PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR   | NAME                    | ITEM #                   | G/L ACCOUNT NAME | DESCRIPTION                           | CHECK# | AMOUNT |
|----------|-------------------------|--------------------------|------------------|---------------------------------------|--------|--------|
| 01-00356 | QUALIFIED PRESORT       |                          |                  |                                       |        |        |
|          |                         | I-2279-8459              | 201-45160-42600  | SUPPLIES & MA POSTAGE 10.16-31.2024   | 204436 | 0.73   |
| 01-00436 | CHS FARMERS ALLIANCE    |                          |                  |                                       |        |        |
|          |                         | I-IG2297                 | 201-45160-42610  | GAS & FUEL HOCKEY PROPANE FILL        | 204352 | 78.00  |
|          | PROJ: E01-42610         | SPORTS COMPLEX EQUIPMENT |                  | GAS-FUEL                              |        |        |
| 01-01518 | VERIZON WIRELESS        |                          |                  |                                       |        |        |
|          |                         | I-9977470776             | 201-45160-42800  | UTILITIES ACCT #886931646-00001       | 204472 | 47.73  |
| 01-01830 | NORTHWESTERN ENERGY     |                          |                  |                                       |        |        |
|          |                         | I-2585121-3.10.24        | 201-45160-42800  | UTILITIES 313 N HARMON DR             | 204423 | 725.44 |
|          | PROJ: E07-42800         | PEPSI COMPLEX            |                  | UTILITIES                             |        |        |
|          |                         | I-2586408-3.10.24        | 201-45160-42800  | UTILITIES TOURNEY HDQT                | 204423 | 38.75  |
|          | PROJ: E04-42800         | BASEBALL                 |                  | UTILITIES                             |        |        |
|          |                         | I-2586410-9.10.24        | 201-45160-42800  | UTILITIES 1301 N MINNESOTA LIFT       | 204423 | 34.64  |
|          | PROJ: E05-42800         | SOFTBALL                 |                  | UTILITIES                             |        |        |
|          |                         | I-2718054-6.10.24        | 201-45160-42800  | UTILITIES 5825 TOWER RD               | 204423 | 655.75 |
|          | PROJ: E07-42800         | PEPSI COMPLEX            |                  | UTILITIES                             |        |        |
|          |                         | I-2787244-9.10.24        | 201-45160-42800  | UTILITIES D E CONCESSION              | 204423 | 51.24  |
|          | PROJ: E05-42800         | SOFTBALL                 |                  | UTILITIES                             |        |        |
|          |                         | I-2787247-2.10.24        | 201-45160-42800  | UTILITIES WEST ELEC D E               | 204423 | 30.07  |
|          | PROJ: E05-42800         | SOFTBALL                 |                  | UTILITIES                             |        |        |
|          |                         | I-2787248-0.10.24        | 201-45160-42800  | UTILITIES WEST ELEC F G               | 204423 | 84.41  |
|          | PROJ: E05-42800         | SOFTBALL                 |                  | UTILITIES                             |        |        |
|          |                         | I-2787249-8.10.24        | 201-45160-42800  | UTILITIES E I J K SHOP                | 204423 | 230.30 |
|          | PROJ: E05-42800         | SOFTBALL                 |                  | UTILITIES                             |        |        |
|          |                         | I-2787283-7.10.24        | 201-45160-42800  | UTILITIES SOCCER FIELD                | 204423 | 91.33  |
|          | PROJ: E07-42800         | PEPSI COMPLEX            |                  | UTILITIES                             |        |        |
|          |                         | I-2787285-2.10.24        | 201-45160-42600  | UTILITIES CADWELL PARK CONCESSION     | 204423 | 44.92  |
|          | PROJ: E04-42800         | BASEBALL                 |                  | UTILITIES                             |        |        |
|          |                         | I-2825237-7.10.24        | 201-45160-42800  | UTILITIES 1301 N MINNESOTA            | 204423 | 224.84 |
|          | PROJ: E04-42800         | BASEBALL                 |                  | UTILITIES                             |        |        |
|          |                         | I-2920373-4.10.24        | 201-45160-42800  | UTILITIES STAD SCOREBOARD 23          | 204423 | 187.75 |
|          | PROJ: E04-42800         | BASEBALL                 |                  | UTILITIES                             |        |        |
| 01-02804 | TMA STORES              |                          |                  |                                       |        |        |
|          |                         | I-105963                 | 201-45160-42500  | REPAIR & MAIN LOOSE FLAT REPAIR       | 204467 | 28.17  |
|          | PROJ: E01-42500         | SPORTS COMPLEX EQUIPMENT |                  | REPAIR/MAINTENANCE                    |        |        |
| 01-02880 | THUNE TRUE VALUE & APPL |                          |                  |                                       |        |        |
|          |                         | I-A580130                | 201-45160-42600  | SUPPLIES & MA SHACKLE PIN             | 204466 | 10.49  |
|          | PROJ: E07-42600         | PEPSI COMPLEX            |                  | SUPPLIES/MATERIALS                    |        |        |
|          |                         | I-A580848                | 201-45160-42500  | REPAIR & MAIN TOILET BOLTS,FAST BOLTS | 204466 | 13.78  |
|          | PROJ: E06-42500         | ARENA-NORTH RINK         |                  | REPAIR-MAINTENANCE                    |        |        |
|          |                         | I-B296935                | 201-45160-42500  | REPAIR & MAIN FLAPPER                 | 204466 | 25.98  |
|          | PROJ: E06-42500         | ARENA-NORTH RINK         |                  | REPAIR-MAINTENANCE                    |        |        |
| 01-03291 | VESTIS                  |                          |                  |                                       |        |        |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 27

PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR   | NAME                    | ITEM #           | G/L ACCOUNT NAME | DESCRIPTION                      | CHECK# | AMOUNT   |
|----------|-------------------------|------------------|------------------|----------------------------------|--------|----------|
| 01-08281 | VESTIS                  |                  | continued        |                                  |        |          |
|          |                         | I-6380234998     | 201-45160-42600  | SUPPLIES & MA MAT CLEANING       | 204476 | 57.43    |
|          | PROC: E06-42600         | ARENA-NORTH RINK |                  | SUPPLIES-MATERIALS               |        |          |
| 01-09633 | STAPLES                 |                  |                  |                                  |        |          |
|          |                         | I-6015730624     | 201-45160-42600  | SUPPLIES & MA WHITE FOLD TOWELS  | 204458 | 119.99   |
|          | PROC: E06-42600         | ARENA-NORTH RINK |                  | SUPPLIES-MATERIALS               |        |          |
| 01-09703 | AMAZON CAPITAL SERVICES |                  |                  |                                  |        |          |
|          |                         | I-1795-G164-HHGW | 201-45160-42600  | SUPPLIES & MA PHONE CASE         | 204327 | 21.98    |
|          | PROC: E13-42600         | ARENA-SOUTH RINK |                  | SUPPLIES-MAINTENANCE             |        |          |
| 01-10414 | MIDWAY SERVICE dba VOLL |                  |                  |                                  |        |          |
|          |                         | I-74293          | 201-45160-42610  | GAS & FUEL UNLEADED GAS          | 204410 | 390.40   |
|          |                         |                  |                  |                                  |        |          |
|          |                         |                  |                  | DEPARTMENT 5160 SPORTS COMPLEXES | TOTAL: | 3,194.11 |

PACKET : 07116 07117 07118

VENDOR SET: Multi

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR   | NAME                    | ITEM #             | G/L ACCOUNT NAME | DESCRIPTION                                  | CHECK# | AMOUNT    |
|----------|-------------------------|--------------------|------------------|----------------------------------------------|--------|-----------|
| 01-00130 | DAVISON COUNTY TREASURE |                    |                  |                                              |        |           |
|          |                         | I-11072024         | 201-45210-43300  | CAPITAL IMPRO 2022 CHEVY SILVERADO PICKUP    | 204367 | 26.70     |
| 01-00356 | QUALIFIED PRESORT       |                    |                  |                                              |        |           |
|          |                         | I-2279-8459        | 201-45210-42600  | SUPPLIES & MA POSTAGE 10.16-31.2024          | 204436 | 1.46      |
| 01-00531 | PAULSON SHEET METAL INC |                    |                  |                                              |        |           |
|          |                         | I-S17929           | 201-45210-42500  | REPAIR & MAIN REPLACE DRAFT MOTOR MAINT      | 204432 | 1,114.29  |
|          | PROJ: E51-42500         | PARK SHOP          |                  | REPAIR/MAINTENANCE                           |        |           |
| 01-00532 | A-OX WELDING SUPPLY CO  |                    |                  |                                              |        |           |
|          |                         | I-0000314790       | 201-45210-42600  | SUPPLIES & MA CO2 CYLINDER FILLS             | 204325 | 99.90     |
|          | PROJ: E51-42600         | PARK SHOP          |                  | SUPPLIES/MATERIALS                           |        |           |
| 01-01518 | VERIZON WIRELESS        |                    |                  |                                              |        |           |
|          |                         | I-9977470776       | 201-45210-42800  | UTILITIES ACCT #886931646-00001              | 204472 | 42.73     |
| 01-01632 | GAME TIME               |                    |                  |                                              |        |           |
|          |                         | I-PCI-0221867A     | 201-45210-43300  | CAPITAL IMPRO PATTON YOUNG PARK INSTALLATION | 204378 | 10,433.00 |
|          | PROJ: E87-43300         | PATTON YOUNG       |                  | CAPITAL IMPROVEMENTS                         |        |           |
| 01-01830 | NORTHWESTERN ENERGY     |                    |                  |                                              |        |           |
|          |                         | I-2580826-2.10.24  | 201-45210-42800  | UTILITIES 800 E 11TH AVE                     | 204423 | 7.78      |
|          | PROJ: E60-42800         | NORTHERIDGE PARK   |                  | UTILITIES                                    |        |           |
|          |                         | I-2581610-9.10.24  | 201-45210-42800  | UTILITIES PUBLIC BEACH                       | 204423 | 70.10     |
|          | PROJ: E74-42800         | PUBLIC BEACH       |                  | UTILITIES                                    |        |           |
|          |                         | I-2581648-9.10.24  | 201-45210-42800  | UTILITIES ACCESS LOT LIFE                    | 204423 | 9.86      |
|          |                         | I-2581649-7.10.24  | 201-45210-42800  | UTILITIES DAY CAMP                           | 204423 | 60.55     |
|          | PROJ: E67-42800         | DAY CAMP           |                  | UTILITIES                                    |        |           |
|          |                         | I-2583204-9.10.24  | 201-45210-42800  | UTILITIES 1201 S MINNESOTA PARK JENNEWEL     | 204423 | 15.63     |
|          | PROJ: E58-42800         | JENNEWEL PARK      |                  | UTILITIES                                    |        |           |
|          |                         | I-2584325-1.10.24  | 201-45210-42800  | UTILITIES 1300 S ROWLEY ST PARK PIONEER      | 204423 | 21.09     |
|          | PROJ: E61-42800         | PIONEER PARK       |                  | UTILITIES                                    |        |           |
|          |                         | I-2584526-4.10.24  | 201-45210-42800  | UTILITIES DRY RUN RESTROOM 20                | 204423 | 16.81     |
|          | PROJ: E55-42800         | DRY RUN CREEK PARK |                  | UTILITIES                                    |        |           |
|          |                         | I-2973566-9.10.24  | 201-45210-42800  | UTILITIES 621 N MAIN ST                      | 204423 | 15.08     |
|          | PROJ: E62-42800         | ROTARY PARK        |                  | UTILITIES                                    |        |           |
|          |                         | I-3045799-8.10.24  | 201-45210-42800  | UTILITIES 311 1/2 N HARMON                   | 204423 | 90.35     |
|          | PROJ: E66-42800         | CAMP ARROYA        |                  | UTILITIES                                    |        |           |
|          |                         | I-3449572-1.10.24  | 201-45210-42850  | UTILITIES-VET 101 N MAIN ST                  | 204423 | 58.69     |
|          | PROJ: E63-42850         | VETERANS PARK      |                  | UTILITIES/VETERANS PARK                      |        |           |
|          |                         | I-3600484-4.10.24  | 201-45210-42800  | UTILITIES 745 N HARMON DR RESTA              | 204423 | 22.97     |
|          | PROJ: E76-42800         | SANDY BEACH        |                  | UTILITIES                                    |        |           |
| 01-02804 | TMA STORES              |                    |                  |                                              |        |           |
|          |                         | I-106057           | 201-45210-42500  | REPAIR & MAIN LOOSE FLAT REPAIR              | 204467 | 39.33     |
|          | PROJ: E50-42500         | PARKS EQUIPMENT    |                  | REPAIR/MAINTENANCE                           |        |           |
|          |                         | I-106087           | 201-45210-42500  | REPAIR & MAIN TIRE DISMOUNT                  | 204467 | 20.80     |
|          | PROJ: E50-42500         | PARKS EQUIPMENT    |                  | REPAIR/MAINTENANCE                           |        |           |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 29

PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR   | NAME                   | ITEM # | G/L ACCOUNT NAME | DESCRIPTION                 | CHECK# | AMOUNT    |
|----------|------------------------|--------|------------------|-----------------------------|--------|-----------|
| 01-10154 | SCHOENFELDER PORTABLES |        |                  |                             |        |           |
|          |                        | I-4079 | 201-45210-42600  | SUPPLIES & MA TOILET RENTAL | 204451 | 120.00    |
|          | PROJ: H77-42600        |        | SPORTSMANS CLUB  | SUPPLIES/MATERIALS          |        |           |
|          |                        |        |                  | DEPARTMENT 5210 PARKS       | TOTAL: | 12,287.12 |

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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 30

PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                      | NAME                    | ITEM #       | G/L ACCOUNT NAME | DESCRIPTION                       | CHECK# | AMOUNT    |
|-----------------------------|-------------------------|--------------|------------------|-----------------------------------|--------|-----------|
| 01-01518                    | VERIZON WIRELESS        |              |                  |                                   |        |           |
|                             |                         | I-9977470776 | 201-45220-42800  | UTILITIES ACCT #886931646-00001   | 204472 | 47.73     |
| 01-06750                    | MITCHELL TELECOM        |              |                  |                                   |        |           |
|                             |                         | I-11065380   | 201-45220-42800  | UTILITIES ACCT #00223662-2        | 204418 | 1.70      |
| 01-09509                    | INNOVATIVE OFFICE SOLUT |              |                  |                                   |        |           |
|                             |                         | I-IN4678624  | 201-45220-42600  | SUPPLIES & MA LASER LABELS        | 204388 | 66.00     |
| 01-10588                    | KEVIN NELSON            |              |                  |                                   |        |           |
|                             |                         | I-11122024   | 201-45220-42650  | UNIFORMS NELSON SHIRTS REIMBURSED | 204422 | 239.75    |
| DEPARTMENT 5220 SUPERVISION |                         |              |                  |                                   | TOTAL: | 355.18    |
| FUND 201 PARK FUND          |                         |              |                  |                                   | TOTAL: | 44,964.82 |



PACKET : 07128 07129 07130

VENDOR SET: Multi

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR   | NAME                    | ITEM #               | G/L ACCOUNT NAME | DESCRIPTION                             | CHECK# | AMOUNT   |
|----------|-------------------------|----------------------|------------------|-----------------------------------------|--------|----------|
| 01-00520 | HAWKINS INC             |                      |                  |                                         |        |          |
|          |                         | I-6904037            | 201-45140-42602  | CHEMICALS POOL CHEMICALS                | 204550 | 3,863.67 |
|          | PROC: J02-CHEMICAL      | INDOOR AQUATIC CTR   |                  | CHEMICALS                               |        |          |
|          |                         | I-6909819            | 201-45140-42602  | CHEMICALS FILTER AID EP SP              | 204550 | 168.00   |
|          | PROC: J02-CHEMICAL      | INDOOR AQUATIC CTR   |                  | CHEMICALS                               |        |          |
| 01-00752 | MITCHELL PLUMBING & HEA |                      |                  |                                         |        |          |
|          |                         | I-36483              | 201-45140-42500  | REPAIR & MAIN RELIEF VALVE,TUBE,BUSHING | 204581 | 284.15   |
|          | PROC: J06-RM-PLUMB      | REC CTR-GENERAL BLDG |                  | REPAIR/MAINT-PLUMBING                   |        |          |
| 01-01410 | MITCHELL SCHOOL DISTRIC |                      |                  |                                         |        |          |
|          |                         | I-2701763-1.10.24    | 201-45140-42800  | UTILITIES 1301 N KIMBALL ST-CITY SHARE  | 204583 | 2,111.19 |
|          | PROC: J09-ELE/GAS       | REC CTR UTILITIES    |                  | UTILITIES-ELECTRIC/GAS                  |        |          |
| 01-01450 | MUTH ELECTRIC INC       |                      |                  |                                         |        |          |
|          |                         | I-674626             | 201-45140-42500  | REPAIR & MAIN REPLACE BOARD ON STEAMER  | 204584 | 244.13   |
|          | PROC: J06-RM-ELEC       | REC CTR-GENERAL BLDG |                  | REPAIR/MAINT-ELECTRICAL                 |        |          |
| 01-01733 | O'CONNOR COMPANY        |                      |                  |                                         |        |          |
|          |                         | I-139747-1           | 201-45140-42500  | REPAIR & MAIN EXCISE TAX FOR INV 139747 | 204592 | 365.29   |
|          | PROC: J06-RM-EVAC       | REC CTR-GENERAL BLDG |                  | REPAIR/MAINT-EVAC                       |        |          |
| 01-02567 | S & M PRINTING INC      |                      |                  |                                         |        |          |
|          |                         | I-83406              | 201-45140-42600  | SUPPLIES & MA DEC FLYERS,SHEETS         | 204601 | 50.00    |
|          | PROC: J06-SM-GENER      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-GENERAL               |        |          |
| 01-02679 | MENARD'S INC            |                      |                  |                                         |        |          |
|          |                         | I-79061A             | 201-45140-42600  | SUPPLIES & MA AIR FILTERS,TILEX REMOVER | 204573 | 56.51    |
|          | PROC: J06-SM-JANIT      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-JANITORIAL            |        |          |
| 01-02880 | THUNE TRUE VALUE & APPL |                      |                  |                                         |        |          |
|          |                         | I-A582390            | 201-45140-42600  | SUPPLIES & MA BOX LEVEL                 | 204619 | 35.99    |
|          | PROC: J06-SM-EQUIP      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-EQUIPMENT             |        |          |
|          |                         | I-A582448            | 201-45140-42600  | SUPPLIES & MA COVER                     | 204619 | 5.99     |
|          | PROC: J06-SM-GENER      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-GENERAL               |        |          |
|          |                         | I-A582470            | 201-45140-42600  | SUPPLIES & MA COVER,TRAY LINER          | 204619 | 4.48     |
|          | PROC: J06-SM-GENER      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-GENERAL               |        |          |
|          |                         | I-A582562            | 201-45140-42600  | SUPPLIES & MA FILTERS                   | 204619 | 55.93    |
|          | PROC: J06-SM-EVAC       | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-EVAC                  |        |          |
|          |                         | I-D29715             | 201-45140-42600  | SUPPLIES & MA GE WASHER,DELIVERY        | 204619 | 704.99   |
|          | PROC: J06-SM-EQUIP      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-EQUIPMENT             |        |          |
| 01-04293 | JCL SOLUTIONS           |                      |                  |                                         |        |          |
|          |                         | I-1376757-1          | 201-45140-42600  | SUPPLIES & MA SOLUTION LEVER,VALVE      | 204562 | 39.65    |
|          | PROC: J06-SM-JANIT      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-JANITORIAL            |        |          |
|          |                         | I-1377990            | 201-45140-42600  | SUPPLIES & MA SKO FLOW ICE MELT         | 204562 | 143.88   |
|          | PROC: J06-SM-JANIT      | REC CTR-GENERAL BLDG |                  | SUPPLIES/MATERIAL-JANITORIAL            |        |          |
| 01-00594 | MAKE IT MINE DESIGNS    |                      |                  |                                         |        |          |

PACKET : 07128 07129 07130

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|--------|------|--------|------------------|-------------|--------|--------|
| =====  |      |        |                  |             |        |        |

|          |                      |                  |               |                      |        |        |
|----------|----------------------|------------------|---------------|----------------------|--------|--------|
| 01-08594 | MAKE IT MINE DESIGNS | continued        |               |                      |        |        |
|          | I-37588              | 201-45140-42650  | UNIFORMS      | FOSNESS LOGOD SHIRTS | 204571 | 203.75 |
|          | PROJ: J10-ADAM       | REC CTR UNIFORMS | UNIFORMS-ADAM |                      |        |        |

|          |                          |                      |                                         |        |        |
|----------|--------------------------|----------------------|-----------------------------------------|--------|--------|
| 01-09494 | SANFORD HEALTHE MITCHELL |                      |                                         |        |        |
|          | I-126                    | 201-45140-42600      | SUPPLIES & MA OCT 2024 COMMUNITY EVENTS | 204604 | 120.00 |
|          | PROJ: J06-SM-GENER       | REC CTR-GENERAL BLDG | SUPPLIES/MATERIAL-GENERAL               |        |        |

|          |                         |                      |                              |        |       |
|----------|-------------------------|----------------------|------------------------------|--------|-------|
| 01-09703 | AMAZON CAPITAL SERVICES |                      |                              |        |       |
|          | I-1D9X-L4K3-F77X        | 201-45140-42600      | SUPPLIES & MA SOAP DISPENSER | 204506 | 52.80 |
| PROJ:    | J06-SM-JANIT            | REC CTR-GENERAL BLDG | SUPPLIES/MATERIAL-JANITORIAL |        |       |
|          | I-1WLN-9DQ4-9D4C        | 201-45140-42600      | SUPPLIES & MA WALL CALENDAR  | 204506 | 79.60 |
| PROJ:    | J06-SM-OFFIC            | REC CTR-GENERAL BLDG | SUPPLIES/MATERIAL-OFFICE     |        |       |

|                                   |        |          |
|-----------------------------------|--------|----------|
| DEPARTMENT 5140 RECREATION CENTER | TOTAL: | 8,590.00 |
|-----------------------------------|--------|----------|



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## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 21

PACKET : 07128 07129 07130

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5160 SPORTS COMPLEXES

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR   | NAME                    | ITEM #             | G/L ACCOUNT NAME         | DESCRIPTION                                 | CHECK# | AMOUNT    |
|----------|-------------------------|--------------------|--------------------------|---------------------------------------------|--------|-----------|
| 01-00356 | QUALIFIED PRESORT       |                    |                          |                                             |        |           |
|          |                         | I-2279-8854        | 201-45160-42600          | SUPPLIES & MA POSTAGE 11.01-15.2024         | 204597 | 0.73      |
| 01-00424 | RUNNINGS SUPPLY INC     |                    |                          |                                             |        |           |
|          |                         | I-1953488          | 201-45160-42600          | SUPPLIES & MA DIESEL TREATMENT              | 204599 | 77.99     |
|          | PROJ: H01-42600         |                    | SPORTS COMPLEX EQUIPMENT | SUPPLIES/MAINTENANCE                        |        |           |
|          |                         | I-1953488          | 201-45160-42650          | UNIFORMS SCHLINGEN GLOVES                   | 204599 | 15.94     |
|          |                         | I-1953957          | 201-45160-42650          | UNIFORMS TEGELS PANTS                       | 204599 | 44.99     |
|          |                         | I-1954056          | 201-45160-42600          | SUPPLIES & MA STABILIZER                    | 204599 | 23.95     |
|          | PROJ: H01-42600         |                    | SPORTS COMPLEX EQUIPMENT | SUPPLIES/MAINTENANCE                        |        |           |
| 01-00436 | CES FARMERS ALLIANCE    |                    |                          |                                             |        |           |
|          |                         | I-IG2337           | 201-45160-42610          | GAS & FUEL HOCKEY PROPANE BOTTLE FILL       | 204523 | 52.00     |
|          | PROJ: H01-42610         |                    | SPORTS COMPLEX EQUIPMENT | GAS-FUEL                                    |        |           |
|          |                         | I-IG2382           | 201-45160-42610          | GAS & FUEL HOCKEY PROPANE BOTTLE FILL       | 204523 | 78.00     |
|          | PROJ: H01-42610         |                    | SPORTS COMPLEX EQUIPMENT | GAS-FUEL                                    |        |           |
|          |                         | I-IG2423           | 201-45160-42610          | GAS & FUEL HOCKEY PROPANE BOTTLE FILL       | 204523 | 52.00     |
|          | PROJ: H01-42610         |                    | SPORTS COMPLEX EQUIPMENT | GAS-FUEL                                    |        |           |
| 01-01199 | STURDEVANTS AUTO VALUE  |                    |                          |                                             |        |           |
|          |                         | I-815045960        | 201-45160-42500          | REPAIR & MAIN OIL FILTER                    | 204613 | 7.93      |
|          | PROJ: H04-42500         |                    | BASEBALL                 | REPAIR/MAINTENANCE                          |        |           |
|          |                         | I-815046777        | 201-45160-42500          | REPAIR & MAIN BATTERY                       | 204613 | 122.36    |
|          | PROJ: H01-42500         |                    | SPORTS COMPLEX EQUIPMENT | REPAIR/MAINTENANCE                          |        |           |
| 01-01836 | NORTHWESTERN ENERGY     |                    |                          |                                             |        |           |
|          |                         | I-2579141-9.11.24  | 201-45160-42800          | UTILITIES 1001 N MINNESOTA ENTR             | 204597 | 10,326.61 |
|          | PROJ: H06-42800         |                    | ARENA-NORTH RINK         | UTILITIES                                   |        |           |
| 01-02480 | SPK & ASSOCIATES        |                    |                          |                                             |        |           |
|          |                         | I-2023-19 P.E. #11 | 201-45160-43300          | CAPITAL IMPRO 2023-19 P.E. #11              | 204611 | 850.58    |
| 01-02804 | TMA STORES              |                    |                          |                                             |        |           |
|          |                         | I-105098           | 201-45160-42500          | REPAIR & MAIN VALVE STEM,TIRE               | 204621 | 92.77     |
|          | PROJ: H01-42500         |                    | SPORTS COMPLEX EQUIPMENT | REPAIR/MAINTENANCE                          |        |           |
| 01-02811 | JONES SUPPLIES          |                    |                          |                                             |        |           |
|          |                         | I-149454           | 201-45160-42600          | SUPPLIES & MA ROLL TOWELS,HAND SOAP,WAX LNR | 204563 | 270.61    |
|          | PROJ: H06-42600         |                    | ARENA-NORTH RINK         | SUPPLIES-MATERIALS                          |        |           |
| 01-02890 | THUNE TRUE VALUE & APPL |                    |                          |                                             |        |           |
|          |                         | I-A582899          | 201-45160-42600          | SUPPLIES & MA KEYS                          | 204619 | 14.95     |
|          | PROJ: H04-42600         |                    | BASEBALL                 | SUPPLIES/MATERIALS                          |        |           |
| 01-07911 | JEREMY NIELSEN          |                    |                          |                                             |        |           |
|          |                         | I-11122024         | 201-45160-42650          | UNIFORMS BOOTS REIMBURSED                   | 204586 | 149.99    |
| 01-09703 | AMAZON CAPITAL SERVICES |                    |                          |                                             |        |           |
|          |                         | I-12K6-6KGG-G7FM   | 201-45160-42600          | SUPPLIES & MA CALCULATOR,MARKERS            | 204506 | 25.97     |
|          | PROJ: H13-42600         |                    | ARENA-SOUTH RINK         | SUPPLIES-MAINTENANCE                        |        |           |

DEPARTMENT 5160 SPORTS COMPLEXES

TOTAL:

12,207.40

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## REGULAR DEPARTMENT PAYMENT REGISTER

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PACKET : 07128 07129 07130

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5210 PARKS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                | NAME                   | ITEM #             | G/L ACCOUNT NAME | DESCRIPTION                                    | CHECK# | AMOUNT    |
|-----------------------|------------------------|--------------------|------------------|------------------------------------------------|--------|-----------|
| 01-01117              | FLEETPRIDE             |                    |                  |                                                |        |           |
|                       |                        | I-121590785        | 201-45210-42500  | REPAIR & MAIN LED MINIBAR                      | 204544 | 372.94    |
|                       | PROJ: H50-42500        | PARKS EQUIPMENT    |                  | REPAIR/MAINTENANCE                             |        |           |
| 01-01199              | STURDEVANTS AUTO VALUE |                    |                  |                                                |        |           |
|                       |                        | I-815045208        | 201-45210-42500  | REPAIR & MAIN BATTERY                          | 204613 | 106.14    |
|                       | PROJ: H50-42500        | PARKS EQUIPMENT    |                  | REPAIR/MAINTENANCE                             |        |           |
|                       |                        | I-815045599        | 201-45210-42500  | REPAIR & MAIN TOWER, SHEROUD, MOTOR ASSEMBLY   | 204613 | 167.68    |
|                       | PROJ: H50-42500        | PARKS EQUIPMENT    |                  | REPAIR/MAINTENANCE                             |        |           |
|                       |                        | I-815045957        | 201-45210-42500  | REPAIR & MAIN OIL FILTERS, SPARK PLUGS, AIR FL | 204613 | 109.19    |
|                       | PROJ: H50-42500        | PARKS EQUIPMENT    |                  | REPAIR/MAINTENANCE                             |        |           |
|                       |                        | I-815046812        | 201-45210-42500  | REPAIR & MAIN HYDRAULIC, FUEL, OIL, AIR FILTER | 204613 | 224.41    |
|                       | PROJ: H50-42500        | PARKS EQUIPMENT    |                  | REPAIR/MAINTENANCE                             |        |           |
|                       |                        | I-815046869        | 201-45210-42500  | REPAIR & MAIN MINIATURE LAMPS                  | 204613 | 13.47     |
|                       | PROJ: H50-42500        | PARKS EQUIPMENT    |                  | REPAIR/MAINTENANCE                             |        |           |
| 01-01830              | NORTHWESTERN ENERGY    |                    |                  |                                                |        |           |
|                       |                        | I-2997129-8.11.24  | 201-45210-42800  | UTILITIES 800 E 11TH AVE                       | 204597 | 24.69     |
|                       | PROJ: H60-42800        | NORTHERIDGE PARK   |                  | UTILITIES                                      |        |           |
|                       |                        | I-3975323-1.11.24  | 201-45210-42800  | UTILITIES 502 S LAWLER ST                      | 204587 | 74.96     |
|                       | PROJ: H55-42800        | DRY RUN CREEK PARK |                  | UTILITIES                                      |        |           |
| 01-02679              | MENARD'S INC           |                    |                  |                                                |        |           |
|                       |                        | I-78542            | 201-45210-42600  | SUPPLIES & MA MALE ADAPTOR, PRIMER/CLEANER     | 204573 | 18.44     |
|                       | PROJ: H51-42600        | PARK SHOP          |                  | SUPPLIES/MATERIALS                             |        |           |
|                       |                        | I-78669            | 201-45210-42600  | SUPPLIES & MA LANDSCAPE BLOCKS                 | 204573 | 30.45     |
|                       | PROJ: H61-42600        | PIONEER PARK       |                  | SUPPLIES/MATERIALS                             |        |           |
| 01-02811              | JONES SUPPLIES         |                    |                  |                                                |        |           |
|                       |                        | I-149497           | 201-45210-42600  | SUPPLIES & MA ROLL TOWELS, BLACK LINERS        | 204563 | 81.42     |
|                       | PROJ: H51-42600        | PARK SHOP          |                  | SUPPLIES/MATERIALS                             |        |           |
| DEPARTMENT 5210 PARKS |                        |                    |                  |                                                | TOTAL: | 1,223.69  |
| FUND 201 PARK FUND    |                        |                    |                  |                                                | TOTAL: | 24,982.33 |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

619-CAMPGROUND  
FINANCIAL SUMMARY

|                                                                      | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YDT ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|----------------------------------------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>REVENUE SUMMARY</u>                                               |                   |                   |                          |                       |                   |                 |
| INTERGOVERNMENTAL REV                                                | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| MISCELLANEOUS REVENUE                                                | ( 3,100)          | ( 198.07)         | ( 1,255.15)              | ( 3,218.69)           | 118.69            | 103.83          |
| CHARGES-GOODS & SERVICES                                             | <u>115,600</u>    | <u>653.85</u>     | <u>103,029.84</u>        | <u>112,559.89</u>     | <u>3,040.11</u>   | <u>97.37</u>    |
| TOTAL REVENUES                                                       | 112,500           | 455.78            | 101,774.69               | 109,341.20            | 3,158.80          | 2.81            |
| <u>EXPENDITURE SUMMARY</u>                                           |                   |                   |                          |                       |                   |                 |
| <u>CAMPGROUND</u>                                                    |                   |                   |                          |                       |                   |                 |
| OTHER                                                                | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| SALARIES                                                             | 29,556            | 0.00              | 21,015.10                | 31,730.72             | ( 2,174.72)       | 107.36          |
| CURRENT EXPENSES                                                     | 40,450            | 2,075.38          | 36,446.84                | 36,578.54             | 3,871.46          | 90.43           |
| CAPITAL OUTLAY                                                       | <u>853,000</u>    | <u>0.00</u>       | <u>4,263.40</u>          | <u>45,238.50</u>      | <u>807,761.50</u> | <u>5.30</u>     |
| TOTAL CAMPGROUND                                                     | <u>923,006</u>    | <u>2,075.38</u>   | <u>61,725.34</u>         | <u>113,547.76</u>     | <u>809,458.24</u> | <u>87.70</u>    |
| TOTAL EXPENDITURES                                                   | 923,006           | 2,075.38          | 61,725.34                | 113,547.76            | 809,458.24        | 87.70           |
| REVENUE OVER/ (UNDER) EXPENDITURES                                   | ( 810,506)        | ( 1,619.60)       | 40,049.35                | ( 4,206.56)           | ( 806,299.44)     | 99.48           |
| OTHER SOURCES                                                        | 0                 | 0.00              | 0.00                     | 120,000.00            | ( 120,000.00)     | 0.00            |
| REVENUES & OTHER SOURCES OVER<br>(UNDER) EXPENDITURES & OTHER (USES) | ( 810,506)        | ( 1,619.60)       | 40,049.35                | 115,793.44            | ( 926,299.44)     | 0.00            |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

619-CAMPGROUND

| REVENUES                              | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YTD ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|---------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <u>INTERGOVERNMENTAL REV</u>          |                   |                   |                          |                       |                   |                 |
| 619-3310 FEMA GRANT-EMERGENCY SHELTER | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL INTERGOVERNMENTAL REV           | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| <u>MISCELLANEOUS REVENUE</u>          |                   |                   |                          |                       |                   |                 |
| 619-369 REFUNDS & REIMBURSEMENTS      | 0                 | 0.00              | 1,504.00 (               | 4.00)                 | 4.00              | 0.00            |
| 619-3692 CREDIT CARD FEES             | <u>( 3,100)</u>   | <u>( 198.07)</u>  | <u>( 2,759.15)</u>       | <u>( 3,214.69)</u>    | <u>114.69</u>     | <u>103.70</u>   |
| TOTAL MISCELLANEOUS REVENUE           | ( 3,100)          | ( 198.07)         | ( 1,255.15)              | ( 3,218.69)           | 118.69            | 3.83-           |
| <u>CHARGES-GOODS &amp; SERVICES</u>   |                   |                   |                          |                       |                   |                 |
| 619-3771 FEES                         | 105,000           | 644.21            | 99,765.29                | 108,962.56 (          | 3,962.56)         | 103.77          |
| 619-3773 CONCESSIONS                  | 1,100             | 0.00              | 1,027.51                 | 1,059.50              | 40.50             | 96.32           |
| 619-3774 LAUNDRY/CLEANING/DAMAGES     | 800               | 0.00              | 338.79                   | 682.66                | 117.34            | 85.33           |
| 619-3775 RENTALS                      | 7,000             | 0.00              | 395.89                   | 215.61                | 6,784.39          | 3.08            |
| 619-37790 SALES TAX-TOURISM           | <u>1,700</u>      | <u>9.64</u>       | <u>1,502.36</u>          | <u>1,639.56</u>       | <u>60.44</u>      | <u>96.44</u>    |
| TOTAL CHARGES-GOODS & SERVICES        | 115,600           | 653.85            | 103,029.84               | 112,559.89            | 3,040.11          | 2.63            |
| TOTAL REVENUE                         | 112,500           | 455.78            | 101,774.69               | 109,341.20            | 3,158.80          | 2.81            |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

619-CAMPGROUND  
CAMPGROUND

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YTD ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <hr/>                                    |                   |                   |                          |                       |                   |                 |
| <u>OTHER</u>                             |                   |                   |                          |                       |                   |                 |
| 619-45220-21670 DEPRECIATION EXPENSE     | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL OTHER                              | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| <br><u>SALARIES</u>                      |                   |                   |                          |                       |                   |                 |
| 619-45220-41100 SALARIES                 | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 619-45220-41120 PART TIME                | 27,456            | 0.00              | 19,521.60                | 29,475.80 (           | 2,019.80)         | 107.36          |
| 619-45220-41200 SOCIAL SECURITY/MEDICARE | 2,100             | 0.00              | 1,493.50                 | 2,254.92 (            | 154.92)           | 107.38          |
| 619-45220-41300 RETIREMENT               | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 619-45220-41500 GROUP INSURANCE          | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL SALARIES                           | 29,556            | 0.00              | 21,015.10                | 31,730.72 (           | 2,174.72)         | 7.36-           |
| <br><u>CURRENT EXPENSES</u>              |                   |                   |                          |                       |                   |                 |
| 619-45220-42100 INSURANCE                | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 619-45220-42200 PROFESSIONAL SERVICES    | 0                 | 0.00              | 7,419.29                 | 2,740.54 (            | 2,740.54)         | 0.00            |
| 619-45220-42300 ADVERTISING/PROMOTION    | 1,200             | 122.00            | 1,118.00                 | 1,253.00 (            | 53.00)            | 104.42          |
| 619-45220-42500 REPAIR & MAINTENANCE     | 8,000             | 470.42            | 4,597.25                 | 6,170.58              | 1,829.42          | 77.13           |
| 619-45220-42600 SUPPLIES                 | 2,200             | 248.76            | 1,788.02                 | 2,284.89 (            | 84.89)            | 103.86          |
| 619-45220-42610 COST OF GOODS SOLD       | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 619-45220-42620 COMPUTER SOFTWARE        | 4,000             | 88.61             | 0.00                     | 2,093.40              | 1,906.60          | 52.34           |
| 619-45220-42650 MINOR EQUIPMENT          | 0                 | 0.00              | 0.00                     | 0.00                  | 0.00              | 0.00            |
| 619-45220-42800 UTILITIES                | 19,750            | 870.67            | 16,181.34                | 15,474.55             | 4,275.45          | 78.35           |
| 619-45220-42931 TOURISM TAX-1.5%         | 1,500             | 88.92             | 1,520.94                 | 1,625.58 (            | 125.58)           | 108.37          |
| 619-45220-42935 BID TAX                  | <u>3,800</u>      | <u>186.00</u>     | <u>3,822.00</u>          | <u>4,936.00</u> (     | <u>1,136.00)</u>  | <u>129.89</u>   |
| TOTAL CURRENT EXPENSES                   | 40,450            | 2,075.38          | 36,446.84                | 36,578.54             | 3,871.46          | 9.57            |
| <br><u>CAPITAL OUTLAY</u>                |                   |                   |                          |                       |                   |                 |
| 619-45220-43200 BUILDINGS                | 800,000           | 0.00              | 4,263.40                 | 0.00                  | 800,000.00        | 0.00            |
| 619-45220-43400 EQUIPMENT                | <u>53,000</u>     | <u>0.00</u>       | <u>0.00</u>              | <u>45,238.50</u>      | <u>7,761.50</u>   | <u>85.36</u>    |
| TOTAL CAPITAL OUTLAY                     | 853,000           | 0.00              | 4,263.40                 | 45,238.50             | 807,761.50        | 94.70           |
| <br>TOTAL CAMPGROUND                     | <br>923,006       | <br>2,075.38      | <br>61,725.34            | <br>113,547.76        | <br>809,458.24    | <br>87.70       |
|                                          | =====             | =====             | =====                    | =====                 | =====             | =====           |
| <hr/>                                    |                   |                   |                          |                       |                   |                 |
| TOTAL EXPENDITURES                       | 923,006           | 2,075.38          | 61,725.34                | 113,547.76            | 809,458.24        | 87.70           |
| <hr/>                                    |                   |                   |                          |                       |                   |                 |
| REVENUE OVER/ (UNDER) EXPENDITURES       | ( 810,506) (      | 1,619.60)         | 40,049.35 (              | 4,206.56) (           | 806,299.44)       | 99.48           |
| <hr/>                                    |                   |                   |                          |                       |                   |                 |

CITY OF MITCHELL  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: NOVEMBER 30TH, 2024

619-CAMPGROUND  
CAMPGROUND

| DEPARTMENTAL EXPENDITURES              | CURRENT<br>BUDGET | CURRENT<br>PERIOD | PRIOR YEAR<br>YTD ACTUAL | CURRENT<br>YTD ACTUAL | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|----------------------------------------|-------------------|-------------------|--------------------------|-----------------------|-------------------|-----------------|
| <hr/>                                  |                   |                   |                          |                       |                   |                 |
| <u>OTHER FINANCING SOURCES</u>         |                   |                   |                          |                       |                   |                 |
| 619-3900 FROM GENERAL FUND             | 0                 | 0.00              | 0.00                     | 120,000.00 (          | 120,000.00)       | 0.00            |
| 619-39104 DAMAGE/LOSS REIMB-CAP ASSETS | <u>0</u>          | <u>0.00</u>       | <u>0.00</u>              | <u>0.00</u>           | <u>0.00</u>       | <u>0.00</u>     |
| TOTAL OTHER FINANCING SOURCES          | 0                 | 0.00              | 0.00                     | 120,000.00 (          | 120,000.00)       | 0.00            |
| <hr/>                                  |                   |                   |                          |                       |                   |                 |
| REVENUES & OTHER SOURCES OVER          |                   |                   |                          |                       |                   |                 |
| (UNDER) EXPENDITURES & OTHER (USES)    | ( 810,506)        | ( 1,619.60)       | 40,049.35                | 115,793.44 (          | 926,299.44)       | 114.29          |

11/14/2024 8:57 AM

## REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 49

PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

| VENDOR                     | NAME                | ITEM #            | G/L ACCOUNT NAME | DESCRIPTION                   | CHECK# | AMOUNT   |
|----------------------------|---------------------|-------------------|------------------|-------------------------------|--------|----------|
| 01-01830                   | NORTHWESTERN ENERGY |                   |                  |                               |        |          |
|                            |                     | I-3394102-2.10.24 | 619-45220-42800  | UTILITIES 2601 N MAIN ST      | 204423 | 738.17   |
|                            |                     | I-3988458-0.10.24 | 619-45220-42800  | UTILITIES 2601 N MAIN ST SEWR | 204423 | 12.95    |
| 01-03100                   | CENTURY LINK        |                   |                  |                               |        |          |
|                            |                     | I-334168265.11.24 | 619-45220-42800  | UTILITIES ACCT #334168265     | 204350 | 46.60    |
| 01-06750                   | MITCHELL TELECOM    |                   |                  |                               |        |          |
|                            |                     | I-11066196        | 619-45220-42800  | UTILITIES ACCT #00023238-4    | 204418 | 72.95    |
| 01-09665                   | CITY OF MITCHELL    |                   |                  |                               |        |          |
|                            |                     | I-11042024        | 619-45220-42935  | BID TAX OCT 2024 HOTEL TAX    | 204353 | 186.00   |
| DEPARTMENT 5220 CAMPGROUND |                     |                   |                  |                               | TOTAL: | 1,056.67 |
| FUND 619 CAMPGROUND        |                     |                   |                  |                               | TOTAL: | 1,056.67 |

Kevin DeVries:

**Programs:**

Men's basketball league meeting will be held Dec 9. We are looking at 27 teams for 1 night using 2 gyms at the Rec Center and 2 gyms at the Middle School. If we were reach 30 teams, we would use 1 gym at the Rec Center on Tuesday.

No other new programs starting before the first of the year. We still have our youth tennis lessons going on at the 4-H building and will be wrapping that up next week. Coed Volleyball is also running now on Sundays in the Armory.

Will be meeting with the Daily Republic on December 4 to start on the summer brochure.

Todd Cavanaugh will be retiring January 3. I want to thank him for his 10 years of service to our department. He did an outstanding job with our programs and we wish him well in the future.

**Recreation Center:**

The Rec Center is staying extremely busy all day long especially after school. With the winter sports starting up we aren't seeing the 100+ kids but still having plenty to keep things busy which is great.

We will be hosting the first of 3 swim meets that Dakota Rip Tide will be putting on. The meet will be December 6-8 with around 300 swimmers. We will be closing the pool down at 2:00 pm on Friday and it will open back on Monday morning. All the fitness areas, back gym, hot tub and steam room will still be open. Parking will be an issue for some but they have made it work in the past.

Thomas and Adam did another snack pack his past week. Want to thank the sponsors Midco Communications and Sanford Clinic.

The diabetes prevention program that Thomas runs through the state department of health is half way through. It started in July with 4 people. 1 of them went from diabetic to pre-diabetic, 2 of them are now out of the pre-diabetic stage and waiting for results on the 4<sup>th</sup>. Will be able to add more once they are all completed so excited to see the progress and lifestyle changes for those people. Runs through June.

Jeremy:

**ICE ARENA:**

- Mite Jamboree last weekend, 18 games. All teams into their league schedule. Pink the Rink Jan. 4<sup>th</sup>, 10 games using both rinks.
- Figure skating holiday show Dec. 15<sup>th</sup>. Practices Sunday, Tuesday, Friday and Saturday. 15 hours a week.
- Middle school has started to come during the day for PE classes.



- Staff has everything wrapped up outside, snow removal equipment ready, trimming branches on snow routes, cleaning, edging and dry shaving, stated sharpening rental skates, starting to go through summer equipment, daily maintenance.
- Open skate has made \$4,822.50 through Dec. 4<sup>th</sup> with 38 bumper car rides.
- Rentals are slow, 5, but have some coming up over the holidays.

Steve:

- Put up Xmas tree and decorations.
- Working on getting snow removal equipment ready for snow.
- Hauling tree piles from Sportsman's, Amphitheatre, Camp Arroya, and Sandy Beach.
- Mulching leaves.
- Putting in marker posts to mark sidewalks for snow removal.
- Putting away extra trash cans that aren't needed during the winter months.
- Repaired a couple of picnic tables.
- Getting ready to start tree removals.
- Cleaning up Around the shop.

Director Nelson:

#### **Arena Staircase to Storage Area Above Locker Rooms - Action**

The hockey association requested to construct a staircase (west end of the arena) to above the locker rooms, so that they will be able to store items in this space that is otherwise unused.

Jeremy visited with the Fire Marshall, and he indicated that only one set of stairs would be needed for such, provided that more than 50 people would not be sitting up there. A Mitchell Hockey rep will be on hand at the December board meeting to explain. *This will be an action item on the board agenda and any potential approval by the park board would need to be contingent upon approval of the design by the city's building inspector. Below is related information which was provided as a reference.*

From Building Inspector John Hegg: Code for a Public Stairway is as follows: Rise no more than 7"; run no less than 11". Also, risers cannot vary more than ¼".

A handrail is also required on both sides. Baluster height 42" on open landings.

#### **Palace City Pedalers Request to Expand Trail East of Sandy Beach - Action**

The PCP group is requesting to expand the trail east of Sandy Beach. Dwight Scott will be on hand to overview the proposed trail work.

#### **Palace City Pedalers Inquiry as to the Possibility of Adding a Second Trail Loop to Celia Kelley Pines – Discussion**

We'll discuss the concept of adding a trail loop within Celia Kelley Pines.

#### **Possible Permitting for Non-Stationary Vendors to be Doing Business Within City Parks - Discussion**

Discussion continued during the November board meeting, at which time it seemed that a consensus was reached on most to-be guidelines, as follows:

- There will be a permitting process required for vending of products that are for sale or are otherwise distributed for promotional purposes. (Not discussed at November meeting but previously mentioned).
- There will be a fee-related permit for each event with the option of a seasonal vending permit.
- There will be restrictions in terms of locations where vending will NOT be allowed and also minimum distances that must be maintained from existing vending.
- The permits will be applicable to any and all park properties (within reason) which do not have noted restrictions.
- It will be public information once a vendor acquires a permit for such, but contact information will not be disclosed if someone (perhaps another vendor) makes an inquiry.

Other TBD:

- Will approval be done by the park board or by the park and rec director?
- Minimum number of days in advance of event that a permit will need to be acquired (See previous question – if via park board approval, then the date would need to be a minimum of 2 weeks in advance of the park board meeting that is prior to the requested permit. The best plan might be one month in advance of the dates suggested, in case a park board meeting were to be cancelled (due to the possibility of not having a quorum, inclement weather, etc.). If approval via the park and rec director, then 2 weeks should be adequate.
- Fees were (last month) suggested to be \$25/event and \$60/season.
- Can vending take place within park shelters? (It already has for the swim club at outdoor meet.)

### **Use of Metal Detectors in Parks - Discussion**

This subject was visited at the November board meeting. I indicated that I had encountered in late October an individual with a metal detector and shovel in Hitchcock Park, and he had dug a hole 10-12 inches deep to retrieve an item that he had detected via his metal-detecting device. Discussion ensued, and I directed him to discontinue the digging. This led me to check for related policies and/or ordinances, and I discovered that the city and parks department have none in place. I did visit with parks departments from a number of communities and got a number of responses, the majority of which leaned away from allowing any sort of digging. *I eventually spoke with Mitchell's city attorney regarding this, and he indicated that he'd be reluctant to allow for anything that would disturb the soil.* Mitchell's Park Board will need to strongly consider adopting a policy regarding such and then possibly forward to city council for creation of a city ordinance. This will be discussion item (again) at the board meeting.

### **Park-Located Children's Story Walk - Discussion**

I was pitched an idea by a local member of the Kiwanis Club in early December, that of placing a permanently mounted story walk within one of our parks. This would entail Kiwanis purchasing the materials for and having constructed the 16 related boxes (to display up to 32 story-book pages), and our staff would need to install them and maintain the grounds around them. Kiwanis will have more information for me to show for the December meeting. An official 'approval' vote will be brought to a future board meeting, if the concept seems favorable to the park board. One possible location that was mentioned was Patton Young. Julie Hart Schutte will be on hand to provide an overview and to field related questions.

Related links:

<https://letsmovelibraries.org/storywalk/>

<https://vackersign.com/products/storywalk-frames/>

### **Jetty**

Work on the jetty project will extend into next summer, as rock will now need to be brought in from another source, perhaps some additional yet this fall yet, and the sidewalk upon the jetty will be poured by November 2025. These dates, although not in line with the first projected completion timeline, they are prior to the completion deadline.

The proposed shelter will not happen as a part of this contract. Related footings will be poured, but the shelter will need to be a separately budgeted future capital item.

### **Pickleball Courts**

A meeting with SPN Engineering is scheduled to be in city hall council chambers at 10:30 on Tuesday, December 10, to review the preliminary plans for the pickleball courts that are scheduled to be constructed in Hitchcock Park in 2025.

### **Administrative Tasks**

Some time is now spent daily performing the tasks that had previously been done by the department's former administrative assistant. A portion of the payroll processing and bills processing has shifted to the department superintendents, but there is a portion of that that needs to be done by me, as well. Board packets creation, campground reservations assistance, shelter reservations, annual reports, bank deposits, selling tags/renting seasonal space for boat lift/dock storage, and fixed assets are presently part of this. This work load will amplify as we near spring and throughout the duration of the summer and fall months.

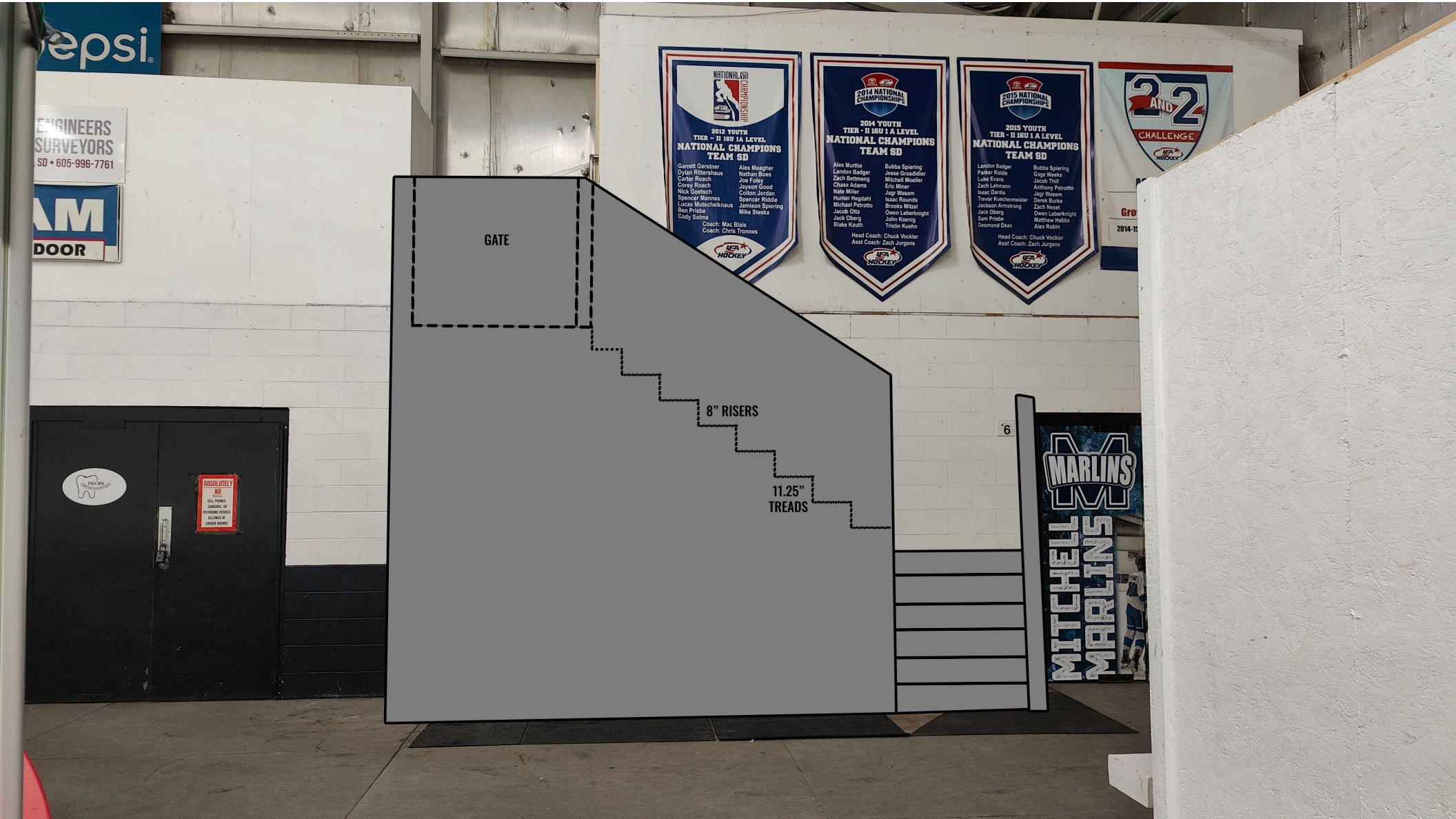


Before (what it looks like now, minus the metal staircase)





Option 1 - small staircase, but will stick out from the wall further because of the turn. Add gate to current opening. Enclose structure to provide storage for floor clutter. This will provide more of a privacy block to the locker room





Option 2 - close off current opening, install standard door and do one long staircase between locker room doors that doesn't stick out as far from the wall. Similar to what the staircase going to the equipment room looks like. Close in bottom portion to use for storage and remove floor clutter.





Proposed Trail

Sandy Beach

1270.14  
HATCH

1267.53  
LIGHTPOLE

1267.19  
CONC

1265.29  
PATH

1267.97  
PATH

N Harmon Dr

1291.38  
PATH





Proposed Trail





Proposed Trail

N Ohlman St

N Harmon Dr

N Harmon Dr

1288.12  
PATH

1284.99  
PATH

1297.95  
PATH

Estimated Property Lines

