



Golf and Cemetery Board Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
December 9, 2024

- 1. 5:45 PM Call to Order**
- 2. Citizen's Input**
If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
- 3. DELEGATIONS**
- 4. Additions or Deletions to Agenda - Approval**
- 5. Minutes**
- 6. Approve Financial Reports**
- 7. Clubhouse Report**
- 8. Superintendent Report**
- 9. Cemetery Fees Discussion**
Discussion on Possible Fee Adjustments
- 10. Cemetery Contracts Discussion**
Discussion on Possible Adjustment in Contracts
- 11. Tees and Markers Discussion**
Discuss Course Signage
- 12. Future Projects Discussion**
Discuss Possible Future Projects
- 13. Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.



**Golf & Cemetery Board Meeting Minutes
City Council Chambers, City Hall, 612 N. Main Street
November 14, 2024**

1. Call to Order

Meeting was called to order by Board Vice President Joe Schlimgen at 4:31 PM.

Present: Joe Schlimgen, Joel Reinesch, Tom Young, and Jeff McEntee (via telephone)

Absent: Lynnette Shattuck, Mark Graham, Terry Reitveld, and council liaison Dan Sabers

Staff Present: Kevin Nelson, Jason Gunnare, and Eric Hieb

2. Citizen's Input: None

3. Delegations: None

4. Additions or Deletions to Agenda: None

Motion by Joe, second by Joel to approve the agenda. Motion carried.

5. Minutes

Minutes of the October 15, 2024 meeting were reviewed. Motion Joe, second Joel to approve. Motion carried.

6. Approve Financial Reports

Motion Joel, second Tom to approve the Bills and Financial Reports as submitted. Motion carried.

7. Clubhouse Report

October was great weather; play was up from previous years during the month of October

- o No Events in October; just member play and public play
- o November play is little but still some coming out with decent weather days
- o SDGA Adult/Junior Championship & Junior Championship scheduled for:
 - Sunday, July 20th through Wednesday, July 23rd
 - Moved Member Guest Tournament to Friday, August 1st through Sunday, August 3rd

2024 Rounds Played & Membership Numbers

Rounds

Total Rounds Played 2023 = 25,416

Month of October Rounds = 2,845

Total Rounds Played Through October 2024 = 36,937*-

Membership

<i>2022 Numbers</i>	<i>2023 Numbers</i>	<i>2024 Numbers</i>
Single: 159	Single: 160	Single: 168
Couples: 110	Couples: 104	Couples: 102
College: 14	College: 17	College: 23
Student: 33	Student: 34	Student: 43
Family: 232	Family: 228	Family: 349
Total: 548	Total: 543	Total: 685

Single Range Passes: 74

Family Range Passes: 39

New Members: 31

Punch cards:

- 31 without Cart (9 Holes)
- 39 with Cart (9 Holes)
- 7 without Cart (18 Holes)
- 6 with Cart (18 Holes)

8. Superintendent Report

Cemetery

- Spraying is complete.
- Grinding leaves.
- Fill and pack graves.

Community Garden

- Garden is tilled and winterized.

Golf

- Dormant seeded all thin areas of new holes.
- Winterized bathrooms and range shed.
- Close Driving range.
- Blowout club house this week.
- There are eight stumps to grind.
- A dozen trees to be cut down this fall.
- We will blow out this week and winterize course.

9. Fees Approval for 2025

The Proposed 2025 Fee Schedule for Lakeview was presented. Motion made by Joel to approve, seconded by Tom. Motion carried.

10. First Tee Program

Eric reported that they met regarding the program on October 24, and it appears that they'll be bringing it to Lakeview in 2025 during the month of July.

11. Budget Discussion

Next was some discussion on the items or project and what projects might be able to be addressed in 2025.

12. Next meeting was set for Monday, December 9 at 5:45 p.m.

13. The meeting adjourned at 5:35 p.m.

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2024101-GENERAL
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
CHARGES-GOODS & SERVICES	<u>138,400</u>	<u>14,510.09</u>	<u>111,412.00</u>	<u>112,483.78</u>	<u>25,916.22</u>	<u>81.27</u>
TOTAL REVENUES	138,400	14,510.09	111,412.00	112,483.78	25,916.22	18.73
<u>EXPENDITURE SUMMARY</u>						
<u>CEMETERY</u>						
SALARIES	250,114	19,506.39	196,392.30	218,317.62	31,796.38	87.29
CURRENT EXPENSES	54,700	2,584.79	43,957.54	51,714.43	2,985.57	94.54
CAPITAL OUTLAY	<u>119,500</u>	<u>0.00</u>	<u>400.00</u>	<u>47,050.00</u>	<u>72,450.00</u>	<u>39.37</u>
TOTAL CEMETERY	<u>424,314</u>	<u>22,091.18</u>	<u>240,749.84</u>	<u>317,082.05</u>	<u>107,231.95</u>	<u>25.27</u>
TOTAL EXPENDITURES	424,314	22,091.18	240,749.84	317,082.05	107,231.95	25.27
REVENUE OVER/(UNDER) EXPENDITURES	(285,914)	(7,581.09)	(129,337.84)	(204,598.27)	(81,315.73)	28.44

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2024

101-GENERAL

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>CHARGES-GOODS & SERVICES</u>						
101-348 CEMETERY PERMITS	5,000	3,660.00	4,500.00	9,005.00 (	4,005.00)	180.10
101-3481 CEMETERY OPENINGS	60,000	8,350.09	43,362.05	56,550.09	3,449.91	94.25
101-3482 CEMETERY LOT SALES	38,000	1,800.00	33,895.00	22,254.30	15,745.70	58.56
101-3483 CEMETERY SAT FUNERAL FEE	5,000	700.00	2,805.94	3,300.00	1,700.00	66.00
101-3484 CEMETERY MAINTENANCE FEES	22,000	0.00	21,864.74	21,374.39	625.61	97.16
101-3485 COLUMBARIUM LOT SALES	<u>8,400</u>	<u>0.00</u>	<u>4,984.27</u>	<u>0.00</u>	<u>8,400.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	138,400	14,510.09	111,412.00	112,483.78	25,916.22	18.73
TOTAL REVENUE	138,400	14,510.09	111,412.00	112,483.78	25,916.22	18.73

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2024

101-GENERAL
CEMETERY

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>SALARIES</u>						
101-43700-41100 SALARIES	142,490	16,328.82	114,584.23	129,245.73	13,244.27	90.71
101-43700-41110 OVERTIME	1,250	0.00	1,540.08	1,302.38 (	52.38)	104.19
101-43700-41120 PART-TIME	29,100	768.40	30,993.70	35,068.74 (	5,968.74)	120.51
101-43700-41200 SOCIAL SECURITY/MEDICARE	13,222	1,287.80	10,752.60	12,150.34	1,071.66	91.89
101-43700-41300 RETIREMENT	8,624	979.71	6,891.82	7,766.57	857.43	90.06
101-43700-41500 GROUP INSURANCE	55,428	141.66	31,629.87	32,783.86	22,644.14	59.15
101-43700-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	250,114	19,506.39	196,392.30	218,317.62	31,796.38	12.71
<u>CURRENT EXPENSES</u>						
101-43700-42200 PROFESSIONAL FEES/SERVIC	0	0.00	0.00	0.00	0.00	0.00
101-43700-42500 REPAIR & MAINTENANCE	5,500	0.00	1,563.39	5,881.59 (	381.59)	106.94
101-43700-42510 HEADSTONE REPAIR & MAINT	4,500	360.00	165.00	3,160.00	1,340.00	70.22
101-43700-42600 SUPPLIES & MATERIALS	16,000	270.21	13,395.97	12,615.50	3,384.50	78.85
101-43700-42602 CHEMICALS	8,500	0.00	7,963.19	8,214.14	285.86	96.64
101-43700-42603 WEED EATERS SUPPLIES	1,500	0.00	1,506.93	1,705.75 (	205.75)	113.72
101-43700-42604 TREES, SOD & SEED	2,000	0.00	1,999.99	2,000.00	0.00	100.00
101-43700-42610 GAS & FUEL	8,000	517.73	8,306.78	7,941.16	58.84	99.26
101-43700-42650 UNIFORMS	500	0.00	294.52	203.37	296.63	40.67
101-43700-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
101-43700-42700 TRAVEL, CONF. & DUES	500	0.00	495.88	566.76 (	66.76)	113.35
101-43700-42800 UTILITIES	5,000	436.85	4,666.89	4,630.97	369.03	92.62
101-43700-42830 UTILITIES-WATER/SEWER	1,500	0.00	1,256.00	1,258.69	241.31	83.91
101-43700-42999 REFUND OF FEES	<u>1,200</u>	<u>1,000.00</u>	<u>2,343.00</u>	<u>3,536.50</u> (	<u>2,336.50</u>)	<u>294.71</u>
TOTAL CURRENT EXPENSES	54,700	2,584.79	43,957.54	51,714.43	2,985.57	5.46
<u>CAPITAL OUTLAY</u>						
101-43700-43200 BUILDINGS	27,000	0.00	0.00	0.00	27,000.00	0.00
101-43700-43300 IMPROVEMENTS	28,500	0.00	0.00	0.00	28,500.00	0.00
101-43700-43400 MACHINERY & EQUIPMENT	<u>64,000</u>	<u>0.00</u>	<u>400.00</u>	<u>47,050.00</u>	<u>16,950.00</u>	<u>73.52</u>
TOTAL CAPITAL OUTLAY	119,500	0.00	400.00	47,050.00	72,450.00	60.63
TOTAL CEMETERY	424,314	22,091.18	240,749.84	317,082.05	107,231.95	25.27
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	424,314	22,091.18	240,749.84	317,082.05	107,231.95	25.27
REVENUE OVER/(UNDER) EXPENDITURES	(285,914)	(7,581.09)	(129,337.84)	(204,598.27)	(81,315.73)	28.44

WARNING 2,194 RESTRICTED ACCOUNT(S) OMITTED FROM THIS REPORT

11/14/2024 8:57 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 19

PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00074	RAUSCH BROS MONUMENT CO					
		I-3260	101-43700-42510	HEADSTONE REP VASE	204439	360.00
01-01199	STURDEVANTS AUTO VALUE					
		I-815046396	101-43700-42600	SUPPLIES & MA CLASSICAL SECTION WR	204461	53.98
01-01518	VERIZON WIRELESS					
		I-9977470776	101-43700-42800	UTILITIES ACCT #886931646-00001	204472	73.30
01-02880	THCNE TRUE VALUE & APPL					
		I-A581364	101-43700-42600	SUPPLIES & MA CLOSE BRS STD	204466	2.99
		I-A581949	101-43700-42600	SUPPLIES & MA KEYS	204466	17.94
		I-B297204	101-43700-42600	SUPPLIES & MA BUSHINGS,NIPPLES,BATTERY	204466	27.26
01-08281	VESTIS					
		I-6380235401	101-43700-42600	SUPPLIES & MA MAT CLEANING	204476	29.04
DEPARTMENT 3700 CEMETERY					TOTAL:	564.51

11/25/2024 3:25 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 16

PACKET : 07128 07129 07130

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
		I-63911	101-43700-42600	SUPPLIES & MA BLACK PIPE	204513	62.05
01-00436	CHS FARMERS ALLIANCE					
		I-IG0837	101-43700-42610	GAS & FUEL GOLF MAINT RUBY FIELDMASTER	204523	447.91
		I-IG0838	101-43700-42610	GAS & FUEL GOLF MAINT UNLEADED GAS	204523	189.04
01-00445	CITY OF MITCHELL					
		I-04.006500.00.11.24	101-43700-42830	UTILITIES-WAT COMMUNITY GARDEN	204524	310.44
01-00944	PLANNING & DEVELOPMENT					
		I-4371	101-43700-43300	IMPROVEMENTS MITCHELL CEMETERY GIS LAYER/WE	204595	28,500.00
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.11.24	101-43700-42800	UTILITIES 700 W 23RD AVE	204587	122.18
		I-2581641-4.11.24	101-43700-42800	UTILITIES W 23RD	204587	12.00
		I-2939180-2.11.24	101-43700-42800	UTILITIES 825 INDIAN VILLAGE RD	204587	67.85
01-08281	VESTIS					
		I-6380238906	101-43700-42600	SUPPLIES & MA MAT CLEANING	204627	33.26
DEPARTMENT 3700 CEMETERY					TOTAL:	29,744.73

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2024614-GOLF COURSE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YTD ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>REVENUE SUMMARY</u>						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
CHARGES-GOODS & SERVICES	494,400	9,718.66	587,319.53	670,616.23 (	176,216.23)	135.64
MISCELLANEOUS REVENUE	<u>9,000</u>	<u>45.32</u>	<u>372.42</u>	<u>12,227.47</u> (	<u>3,227.47)</u>	<u>135.86</u>
TOTAL REVENUES	503,400	9,763.98	587,691.95	682,843.70 (	179,443.70)	35.65-
<u>EXPENDITURE SUMMARY</u>						
<u>GOLF COURSE</u>						
OTHER	0	0.00	0.00	0.00	0.00	0.00
SALARIES	227,854	18,268.15	179,486.95	193,713.02	34,140.98	85.02
CURRENT EXPENSES	195,387	14,649.72	200,181.68	202,664.44 (	7,277.44)	103.72
CAPITAL OUTLAY	<u>788,436</u>	<u>0.00</u>	<u>129,108.00</u>	<u>728,621.90</u>	<u>59,814.10</u>	<u>92.41</u>
TOTAL GOLF COURSE	<u>1,211,677</u>	<u>32,917.87</u>	<u>508,776.63</u>	<u>1,124,999.36</u>	<u>86,677.64</u>	<u>7.15</u>
TOTAL EXPENDITURES	1,211,677	32,917.87	508,776.63	1,124,999.36	86,677.64	7.15
REVENUE OVER/(UNDER) EXPENDITURES	(708,277) (	23,153.89)	78,915.32 (	442,155.66) (	266,121.34)	37.57
OTHER SOURCES	0	0.00	6,400.00	0.00	0.00	0.00
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(708,277) (	23,153.89)	85,315.32 (	442,155.66) (	266,121.34)	0.00

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2024

614-GOLF COURSE

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>INTERGOVERNMENTAL REV</u>						
614-33930 FEMA DISAST ASST-CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
614-33931 STATE OF SD-DISASTER ASSIST	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
<u>CHARGES-GOODS & SERVICES</u>						
614-3461 MEMBERSHIP FEES	156,000	3,336.19	157,877.11	178,262.54 (	22,262.54)	114.27
614-3462 RANGE MEMBERSHIP	18,000	0.00	18,334.87	23,808.52 (	5,808.52)	132.27
614-34620 RANGE BALLS	18,000	76.36	25,667.59	31,954.10 (	13,954.10)	177.52
614-34622 ADULT GREEN FEES	104,000	881.52	140,315.78	149,901.09 (	45,901.09)	144.14
614-34623 ADULT 9/18 SPLIT	0	0.00	0.00	0.00	0.00	0.00
614-34626 PUNCH CARDS	16,000	0.00	18,951.42	17,555.95 (	1,555.95)	109.72
614-3463 ELECTRIC CART & STORAGE FEE	21,000	3,220.46	17,869.82	19,700.68	1,299.32	93.81
614-34630 1.5% TOURISM TAX~RANGE BALLS	300	235.60	385.04	713.76 (	413.76)	237.92
614-34631 CART RENTAL	115,000	1,651.62	160,639.42	192,927.87 (	77,927.87)	167.76
614-34632 LAWN BOWLING MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
614-3464 ANNUAL TRAIL FEES	18,000	0.00	16,635.96	16,794.60	1,205.40	93.30
614-34641 LOCKER FEE	1,200	0.00	1,033.58	922.83	277.17	76.90
614-3465 TOURNAMENT SPONSOR FEE	21,000	301.31	24,463.69	32,159.29 (	11,159.29)	153.14
614-3466 MISC/GAS/PROG/CLUBHOUSE	2,000	15.60	1,690.25	1,753.84	246.16	87.69
614-3467 ADVERTISING REVENUE (NO TAX)	3,900	0.00	3,455.00	4,161.16 (	261.16)	106.70
614-3469 INTEREST EARNED	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CHARGES-GOODS & SERVICES	494,400	9,718.66	587,319.53	670,616.23 (	176,216.23)	35.64-
<u>MISCELLANEOUS REVENUE</u>						
614-367 CONTRIBUTION FR PRIVATE SOURCE	4,500	0.00	0.00	116.18	4,383.82	2.58
614-3671 CONTR FR PRIVATE SOURCE LAWN B	0	0.00	0.00	0.00	0.00	0.00
614-3672 CITY CONTRIBUTION	4,500	0.00	0.00	0.00	4,500.00	0.00
614-369 REFUNDS AND REIMBURSEMENTS	<u>0</u>	<u>45.32</u>	<u>372.42</u>	<u>12,111.29</u> (	<u>12,111.29</u>)	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	9,000	45.32	372.42	12,227.47 (	3,227.47)	35.86-
TOTAL REVENUE	503,400	9,763.98	587,691.95	682,843.70 (	179,443.70)	35.65-

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2024

614-GOLF COURSE
GOLF COURSE

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
<u>OTHER</u>						
614-45250-21610 ACCRUED LEAVE EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21620 PENSION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21630 OPEB EXPENSE	0	0.00	0.00	0.00	0.00	0.00
614-45250-21670 DEPRECIATION EXPENSE	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER	0	0.00	0.00	0.00	0.00	0.00
<u>SALARIES</u>						
614-45250-41100 SALARIES	106,698	12,291.16	84,618.21	97,995.37	8,702.63	91.84
614-45250-41110 OVERTIME	1,000	71.56	783.58	1,428.05 (	428.05)	142.81
614-45250-41120 PART-TIME	57,124	3,837.70	53,157.38	51,532.09	5,591.91	90.21
614-45250-41200 SOCIAL SECURITY/MEDICARE	12,838	1,221.27	10,080.59	11,054.18	1,783.82	86.11
614-45250-41300 RETIREMENT	6,462	741.76	5,102.45	5,917.23	544.77	91.57
614-45250-41500 GROUP INSURANCE	43,732	104.70	25,744.74	25,786.10	17,945.90	58.96
614-45250-41700 COMPENSATED ABSENCES	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL SALARIES	227,854	18,268.15	179,486.95	193,713.02	34,140.98	14.98
<u>CURRENT EXPENSES</u>						
614-45250-42100 INSURANCE	11,000	0.00	10,917.05	11,436.40 (	436.40)	103.97
614-45250-42200 GOLF PRO CONTRACT	66,525	6,853.01	78,433.71	84,866.99 (	18,341.99)	127.57
614-45250-42250 PROFESSIONAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
614-45250-42300 PUBLISHING	2,000	0.00	1,852.05	1,906.14	93.86	95.31
614-45250-42400 RENTALS	3,000	0.00	3,000.00	0.00	3,000.00	0.00
614-45250-42500 REPAIR & MAINTENANCE	10,000	0.00	16,215.95	7,911.83	2,088.17	79.12
614-45250-42600 SUPPLIES & MATERIALS	25,400	139.25	19,996.94	25,120.36	279.64	98.90
614-45250-42601 SUPPLIES-LAWN BOWLING	0	0.00	0.00	0.00	0.00	0.00
614-45250-42602 CHEMICALS	25,000	1,619.67	24,528.46	24,543.91	456.09	98.18
614-45250-42603 SAND/GOLF COURSE	6,000	1,693.86	4,858.80	3,362.33	2,637.67	56.04
614-45250-42604 TREES & SOD	2,500	0.00 (	546.58)	1,080.24	1,419.76	43.21
614-45250-42610 GAS & FUEL	15,000	1,575.51	14,223.75	16,006.13 (	1,006.13)	106.71
614-45250-42650 UNIFORMS	500	0.00	375.95	125.97	374.03	25.19
614-45250-42690 CHANGE IN INVENTORY	0	0.00	0.00	0.00	0.00	0.00
614-45250-42700 TRAVEL, CONF. & DUES	1,200	0.00	2,443.39	1,420.86 (	220.86)	118.41
614-45250-42800 UTILITIES	20,000	2,747.42	17,764.71	17,103.02	2,896.98	85.52
614-45250-42830 UTILITIES-WATER/SEWER	2,682	0.00	1,712.05	1,851.17	830.83	69.02
614-45250-42920 COMPUTER SOFTWARE	4,280	0.00	4,020.70	4,830.91 (	550.91)	112.87
614-45250-42931 SALES TAX	300	21.00	384.75	478.18 (	178.18)	159.39
614-45250-42940 LIABILITY CLAIM	0	0.00	0.00	0.00	0.00	0.00
614-45250-42999 REFUNDS	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>620.00 (</u>	<u>620.00)</u>	<u>0.00</u>
TOTAL CURRENT EXPENSES	195,387	14,649.72	200,181.68	202,664.44 (	7,277.44)	3.72-

CITY OF MITCHELL
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2024

PAGE: 4

614-GOLF COURSE

GOLF COURSE

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YDT ACTUAL	BUDGET BALANCE	% YTD BUDGET
DEPARTMENTAL EXPENDITURES						
<u>CAPITAL OUTLAY</u>						
614-45250-43200 BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
614-45250-43300 IMPROVEMENTS	747,436	0.00	32,400.00	693,621.90	53,814.10	92.80
614-45250-43400 MACHINERY & EQUIPMENT	<u>41,000</u>	<u>0.00</u>	<u>96,708.00</u>	<u>35,000.00</u>	<u>6,000.00</u>	<u>85.37</u>
TOTAL CAPITAL OUTLAY	788,436	0.00	129,108.00	728,621.90	59,814.10	7.59
TOTAL GOLF COURSE	1,211,677	32,917.87	508,776.63	1,124,999.36	86,677.64	7.15
	=====	=====	=====	=====	=====	=====
TOTAL EXPENDITURES	1,211,677	32,917.87	508,776.63	1,124,999.36	86,677.64	7.15

REVENUE OVER/ (UNDER) EXPENDITURES	(708,277)	(23,153.89)	78,915.32	(442,155.66)	(266,121.34)	37.57
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OTHER FINANCING SOURCES

614-3900 FROM GENERAL FUND	0	0.00	0.00	0.00	0.00	0.00
614-39104 DAMAGE/LOSS REIMB-CAPITAL ASSE	0	0.00	0.00	0.00	0.00	0.00
614-39127 NOTE PROCEEDS	0	0.00	0.00	0.00	0.00	0.00
614-39131 SALE OF FIXED ASSETS~EQUIP	<u>0</u>	<u>0.00</u>	<u>6,400.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER FINANCING SOURCES	0	0.00	6,400.00	0.00	0.00	0.00

OTHER FINANCING USES

614-49000-51100 TRANSFER OUT TO GENERAL	<u>0</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00

REVENUES & OTHER SOURCES OVER

(UNDER) EXPENDITURES & OTHER (USES)	(708,277)	(23,153.89)	85,315.32	(442,155.66)	(266,121.34)	37.57
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11/14/2024 8:57 AM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 48

PACKET : 07116 07117 07118

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9977470776	614-45250-42800	UTILITIES	ACCT #886931646-00001	204472
						42.73
					DEPARTMENT 5250 GOLF COURSE	TOTAL:
						42.73

					FUND 614 GOLF COURSE	TOTAL:
						42.73

11/25/2024 3:25 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 38

PACKET : 07128 07129 07130

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00436	CHS FARMERS ALLIANCE					
		I-IG0836	614-45250-42610	GAS & FUEL LAKEVIEW UNLEADED GAS	204523	215.50
		I-IG0837	614-45250-42610	GAS & FUEL GOLF MAINT RUBY FIELDMASTER	204523	447.92
		I-IG0838	614-45250-42610	GAS & FUEL GOLF MAINT UNLEADED GAS	204523	189.04
01-01054	JAMES VALLEY LANDSCAPE					
		I-1028485	614-45250-42500	REPAIR & MAINT PULL WIRE	204561	150.00
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.11.24	614-45250-42800	UTILITIES 700 W 23RD AVE	204587	122.18
		I-2581643-0.11.24	614-45250-42800	UTILITIES GOLF PUMP 100 H	204587	949.76
		I-2581875-8.11.24	614-45250-42800	UTILITIES GOLF CLUB HOUSE	204587	289.43
		I-2581876-6.11.24	614-45250-42800	UTILITIES GOLF CART SHED	204587	21.08
01-02051	MIDCONTINENT COMMUNICAL					
		I-02630670214379	614-45250-42800	UTILITIES ACCT #026306702	204576	93.33
01-02169	DUININCK INC - MK					
		I-1	614-45250-42602	CHEMICALS BAGS OF SEED FOR PROJECT	204537	540.50
		I-1	614-45250-42604	TREES & SOD BAGS OF SEED FOR PROJECT	204537	1,367.50
01-02679	MENARD'S INC					
		I-79006	614-45250-42600	SUPPLIES & MA AIR COMPRESSOR COUPLING	204573	29.75
01-02880	THUNE TRUE VALUE & APPL					
		I-A582614	614-45250-42600	SUPPLIES & MA HARDWARE	204619	1.10
01-05099	EMME SAND & GRAVEL INC					
		I-11008	614-45250-42603	SAND/GOLF COU TOP DRESSING SAND LOADS	204540	1,697.03
01-08130	C & B OPERATIONS LLC					
		I-13028910	614-45250-42600	SUPPLIES & MA CLAMP, HOSE CLAMP, DRILL FILL	204518	76.69
01-08892	ERIC HIEB					
		I-11212024	614-45250-42200	GOLF PRO CONT BASE CONTRACT 12.2024	204554	5,122.09
		I-112124	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 12.2024	204554	6,507.02
DEPARTMENT 5250 GOLF COURSE					TOTAL:	17,820.05
FUND 614 GOLF COURSE					TOTAL:	17,820.05

November/December Lakeview Golf Course Clubhouse Report

- Golf Course and Clubhouse closed for the season on November 13th
- Finished the year with a total of 37,155 rounds of golf played (218 in November)
- Holiday Golf Sale
 - Starting up the weekend of December 6th and 7th; will run the following weekend December 13th and 14th as well
 - Discounts on my pro shop merchandise for Christmas; Gift Certificates for the 2025 golf season (memberships, punch cards, etc.) can be purchased but at the sales at regular (2024) prices.
- Updated fees will begin January 1st, 2025
- Cleaning up and doing some housekeeping work around the clubhouse
- At the January Golf and Cemetery meeting, will have an updated tentative schedule of events for 2025 (trying to balance out the scheduling of tournaments/events)

Thanks,

Eric Hieb

2024 Rounds Played & Membership Numbers

Rounds

Total Rounds Played 2023 = 25,416

Month of November Rounds = 218

Total Rounds Played Through October 2024 = 37,155

Membership

2022 Numbers

Single: 159

Couples: 110

College: 14

Student: 33

Family: 232

Total: 548

2023 Numbers

Single: 160

Couples: 104

College: 17

Student: 34

Family: 228

Total: 543

2024 Numbers

Single: 168

Couples: 102

College: 23

Student: 43

Family: 349

Total: 685

Single Range Passes: 74

Family Range Passes: 39

New Members: 31

Punch cards:

- 31 without Cart (9 Holes)
- 39 with Cart (9 Holes)

- 7 without Cart (18 Holes)
- 6 with Cart (18 Holes)

Golf and Cemetery Board

5:45 PM

December 9th

Cemetery

- Getting items ready for purple wave.
- November was busy for services.
- Light in baby section was fixed. Broken underground wire.
- Digital Cemetery is completed.
- Aaron and I are meeting with district 3 to make some changes and learn the system.

Golf

- I attended SD GCSA board meeting.
- All stumps on the golf course are ground and filled.
- We have a dozen trees to remove this winter.
- If the weather cooperates, we will try to do as much trimming as we can.
- The new equipment for next year is starting to arriving in Omaha.

Golf & Cemetery Superintendent

Jason Gunnare