



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
December 16, 2024

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Trinity Lutheran**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Department Reports**
 - D. Automatic Supplements**
 - TID #8-Highland in the amount of \$190,000 from tax revenue
 - TID #9-Vantage Point in the amount of \$6,000.00 from tax revenue
 - TID #14-Pepsi in the amount of \$2,000.00 from tax revenue
 - TID #16-Innovative in the amount of \$38,000.00 from tax revenue
 - TID #24-Performance Pet in the amount of \$66,000.00 from tax revenue
 - TID #26-Western Building in the amount of \$2,000.00 from tax revenue
 - TID #27-Fiala in the amount of \$15,000.00 from tax revenue
 - TID #28-Flats on Havens in the amount of \$6,000.00 from tax revenue
 - TID #29-Woolworth in the amount of \$2,000.00 from tax revenue
 - EMS in the amount of \$76,726.89 from grant funds
 - Police in the amount of \$1,210.65 from insurance claim
 - Parks in the amount of \$945.49 from a donation
 - Parks in the amount of \$616 from grant funds
 - E. Raffle Permits**
 - F. Reclassify Corn Palace Fund from #202-Special Revenue Fund to #613-Enterprise Fund for 2024**
 - G. 2025 Employee Benefits**
 - H. Acceptance of Leary Firefighters Foundation Grant**
 - I. Sub-Recipient Agreement with the State of South Dakota Department of Public Safety Office of Emergency Management**
 - J. Application for Solid Waste Management Program Grant for Tractor-Scraper Project #2025-2**

K. Volunteer Board Appointments:

- To reappoint Ben Kalovsky to the Business Improvement Board #3 for a term to run from January 2025-December 2027
- To reappoint Melissa Schwalm to the Business Improvement Board #3 for a term to run from January 2025-December 2027
- To appoint Bobbi Anderberg to fill an unexpired term (Hotel Representative) for a term to run from January 2025-December 2026
- To reappoint Tim Smith to the Sports & Events Advisory Committee for a term to run from January 2025-December 2027

L. Approval of volunteer list:

- Brandon Wingert
- Tom (Mike) Brown
- Noah Mendel
- Jonathan Ebson
- Jarret Carlisle
- Thane Hardwick
- Tanner Ward

M. Set Date 1:30 PM, December 18, 2024 for Bid Opening for 2nd/4th & Main Streetscape Project #2023-21

N. Pay Estimates

O. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Mayor & City Council Discussion Items

9. Council Action on Mayor Hanson's Recommendation to Appoint Dave Sietsema as the Corn Palace Director

10. Hearing and Action on the following Alcohol License Applications

- a. On the application of Radhe LLC dba Thunderbird Lodge, 1601 South Burr Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)
- b. On the application of Corn Palace Shrine Club for a Special Event Liquor License located at The Masonic Hall for January 15, 2025 for the Chamber Banquet

- 11. Action to Award Bid for Rock Salt #2024-34**
- 12. Action to Approve Request by Davison County Commission to remove "15 Minute Parking Signs" in front of Davison County Courthouse on North Side of 200 E 4th Avenue**
- 13. Action to Approve Request for One (1) New Street Light at 23rd and the Cemetery West Entrance**
- 14. Action to Approve Agreement #A2024-57, Airport Design & Reconstruction of Runway 18/36 AIP #A-3-46-0037-035-2025 with Helms & Associates**
- 15. Action to Approve Resolution #R2024-80, Plat of Lot 3, Block 6 of the Woods First Addition**
- 16. Public Hearing for 5th Street Project Funding**
- 17. Action to Approve Resolution #R2024-81, Authorizing Applications for Financial Assistance for 5th from Main to Foster and Authorizing the Mayor as the Designated Signatory for Project**
- 18. Action to Approve Resolution #R2024-82, Contingency Resolution for Fiscal Year 2024**
- 19. Action to Approve Resolution #R2024-83, A Resolution Approving the 2025 Compensation & Classification Plan for the City of Mitchell**
- 20. Second Reading on Ordinance #O2024-13, Supplemental Appropriation Ordinance for the City of Mitchell, Davison County, South Dakota for Fiscal Year 2024**
- 21. Motion to Adopt Ordinance #O2024-13, Request Public Comment, Roll Call**
- 22. First Reading on Ordinance #O2024-14, Updating Hours of Operation for Medical Cannabis Dispensaries**
- 23. Discussion on Medical Cannabis Dispensary Buffer Zones**
- 24. Discussion of Sidewalk Assessment Projects for 2025**
- 25. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**December 2, 2024
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Jordan Hanson

AGENDA:

Moved by Goldammer, seconded by Tjarks, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council November 18, 2024
 - 2. Work Session November 25, 2024
- b. Committee Reports
 - 1. Planning Commission November 12, 2024
 - 2. Planning Commission November 25, 2024 (unsigned)
 - 3. Library Board September 19, 2024
 - 4. Community Services Board November 14, 2024
- c. Automatic Supplement to the General Fund-Traffic in the amount of \$64,389.20 from insurance claims
- d. Raffle Permits
 - 1. Mitchell Figure Skating Club with the drawing to be held at the Spring Show-mid March
 - 2. Mitchell Community Scholarship Fund with the drawing to be held on February 24, 2025
 - 3. VFW Post 2750 with the drawing to be held on September 27, 2025
 - 4. Voiture 481/40&8 Veterans with the drawing to be held on March 22, 2025
 - 5. American Legion Post 18 with drawing to be held on April 16, 2025
- e. 2025 Renewal of Vehicle for Hire Company Applications
 - 1. Kongo, Inc
- f. 2023 Delinquent Utility Billing Account Write-Offs
- g. Acceptance of SD Department of Health Regional Service Designation Grant
- h. Change Order #2 for Landfill Recycling Building Project #2021-30 increasing the contract amount by \$67,742.99 to WS Construction Management, LLC adjust contract amount to \$2,256,510.23
- i. Change Order #2 for North Harmon Sanitary Sewer Outfall Project #2023-06 increasing the contract amount by \$89,953.00 to Halme, Inc adjust contract amount to \$3,329,837.25

- j. Set date of December 16, 2024 for Hearing and Action
 - 1. On the application of Radhe LLC dba Thunderbird Lodge, 1601 South Burr Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)
- k. Set date for bid opening 1:30 PM, December 18, 2024 for East 5th-Burr to Foster Street Utilities Improvement Project #2024-02
- l. Approval of Gas and Fuel Quotations

<u>Howes Oil</u>	<u>Requested Gallons</u>	<u>Bid Gallons</u>	<u>Price per Product</u>	<u>Total Bid</u>
On Road Diesel-#2	1,600	1,600	\$2.515	\$4,024.00
On Road Diesel-#1	1,600	1,600	\$2.810	\$4,496.00
Off Road Diesel-#2	2,150	2,150	\$2.240	\$4,816.00
Off Road Diesel-#1	2,150	2,150	\$2.535	\$5,450.25
Total Bid:				\$18,786.25

- m. Pay Estimates December 2, 2024
 - Pay Estimate #48 in the amount of \$14,111.84 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group
 - Pay Estimate #49 in the amount of \$1,548.05 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group
 - Pay Estimate #11 in the amount of \$4,884.00 for Above Ground Storage Tank #2020-20 contracted to GeoTek Engineering
 - Pay Estimate #7 in the amount of \$35.49 for Norway/S Rowley Bike Path #2021-01 contracted to SD Department of Transportation
 - Pay Estimate #26 in the amount of \$300.00 for West Side Water Tower #2021-03 contracted to SPN & Associates
 - Pay Estimate #16 in the amount of \$759.00 for Livesay Lane Utility Improvements #2021-25 contracted to Infrastructure Design Group
 - Pay Estimate #5 in the amount of \$603,868.38 for Recycling Building #2021-30 contracted to WS Construction Management
 - Pay Estimate #24 in the amount of \$5,495.02 for Recycling Building #2021-30 contracted to Helms & Associates
 - Pay Estimate #4 in the amount of \$42,365.80 for North Hwy 37 Utility Improvements #2021-45 contracted to Michels Road & Stone
 - Pay Estimate #41 in the amount of \$4,773.17 for North Hwy 37 Utility Improvements #2021-45 contracted to SPN & Associates
 - Pay Estimate #42 in the amount of \$8,329.86 for North Hwy 37 Utility Improvements #2021-45 contracted to SPN & Associates
 - Pay Estimate #22 in the amount of \$107,154.04 for Waste Water Treatment Plant-Phase II #2022-01 contracted to HDR Engineering
 - Pay Estimate #1 in the amount of \$53,061.32 for Waste Water Treatment Plant-Phase II #2022-01 contracted to Custom Touch Homes

Pay Estimate #1 in the amount of \$19,876.77 for Waste Water Treatment Plant-Phase II #2022-01 contracted to First Rate Excavate
 Pay Estimate #2A in the amount of \$4,067.00 for Waste Water Treatment Plant-Phase II #2022-01 contracted to GeoTek Engineering
 Pay Estimate #17 in the amount of \$283.75 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates
 Pay Estimate #16 in the amount of \$997.50 for Water & Wastewater Fee Analysis #2022-22 contracted to HDR Engineering
 Pay Estimate #3 in the amount of \$19,975.05 for Lake Mitchell Jetty & Marina #2023-03 contracted to Soukup Construction
 Pay Estimate #2 in the amount of \$491,383.04 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to Halme Inc
 Pay Estimate #17 in the amount of \$34,631.71 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates
 Pay Estimate #16 in the amount of \$300.00 for Ohlman & South Harmon Lift Station #2023-16 contracted to SPN & Associates
 Pay Estimate #11 in the amount of \$850.58 for Cadwell Booster Station #2023-19 contracted to SPN & Associates
 Pay Estimate #2 in the amount of \$18,910.00 for Paving & Overlay #2024-15 contracted to Commercial Asphalt
 Pay Estimate #5 in the amount of \$1,353.00 for Water Distribution System Model #2024-37 contracted to AE2S

n. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL NOVEMBER 10, 2024 – NOVEMBER 23, 2024: City Council \$3,626.48, Mayor \$1,567.54, City Administrator \$6,369.23, Administrative Boards \$2,325.00, Attorney \$5,332.08, Finance \$14,516.63, Human Resources \$4,392.72, Municipal Building \$3,451.76, Information Technology \$3,286.77, Police \$79,335.36, Traffic \$4,696.63, Fire \$40,017.09, Street \$34,030.31, Public Works \$25,827.28, Cemetery \$5,667.73, Animal Control \$1,711.52, Library \$18,615.29, Recreation & Aquatics \$7,482.57, Recreation Center \$19,147.45, Sports Complexes \$11,242.49, Parks \$14,058.03, Supervision \$4,205.31, Corn Palace \$16,711.61, E911 \$27,050.18, Palace Transit \$31,172.21, JVCC \$2,085.89, Nutrition \$4,540.79, Airport \$2,540.81, Water Distribution \$15,630.41, Sewer \$15,437.01, Recycling Program \$7,348.59, Waste Collection \$7,783.77, Landfill \$10,229.11, Golf Course \$4,807.65, Emergency Medical Services \$36,302.08

NEW HIRES:

CORN PALACE: Abigail Colgrove-\$12.70, Linda Humble-\$12.70, Steven Schoepf-\$13.20

SALARY ADJUSTMENTS:

CORN PALACE: Jayda Horton-\$11.70

PALACE TRANSIT: George Streetman-\$22.259

RECREATION & AQUATICS: Jamie Henkel-\$36.136

WARRANTS: A&B Business Solutions, Print Service-\$4,669.30; A-Ox Welding Supply, Supplies-\$393.56; AAA Collections, Collections Fees-\$347.30; Acrisure Midwest Partners, Professional Service-\$50.00; Advance Auto Parts, Supplies-\$150.34; Advanced Engineering and Environmental Service, 2024-37 P.E. #5-\$1,353.00; Alignment X-Perts, Supplies-\$622.99; Amazon Capital Services, Supplies-\$597.49; American Garage Door, Repairs-\$472.70; American Legal Publishing, Supplies-\$188.89; Aqua-Pure, Service Contract-\$3,375.00; Automatic Building Control, Inspection-1,755.00; Avera Occupational Medicine, Physicals-\$2,931.00; Avera Queen of Peace, Supplies-\$706.01; Bailey Metal Fabricators, Supplies-\$62.05; Baker & Taylor, Books-\$52.91; Big Daddy D's, Contract Services-\$4,360.80; Bound Tree Medical, Training-\$2,026.99; Brandon Manchester, Reimbursement-\$344.93; Butler Machinery, Supplies-\$301.06; C&B Operations, Supplies-\$110.05; Carquest Auto Parts, Supplies-\$50.24; Casey Tegethoff, Travel-\$280.00; Cengage Learning Inc/Gale, Audio Books-\$50.00; Central Electric, Utilities-\$1,165.82; Chesterman, Supplies-\$988.50; CHR Solutions, Postage-\$3,822.28; CHS Farmers Alliance, Supplies-\$1,864.93; City of Mitchell, Community Garden-\$310.44; City of Mitchell, Golf Course Deductions-\$645.64; City of Mitchell, Recreation Deductions-\$1,246.68; Claims Associates, Liability-\$1,932.05; Colonial Research, Supplies-\$269.90; Column Software, Advertising-\$489.79; Commercial Asphalt, 2024-15 P.E. #2-\$18,910.00; Core & Main, Supplies-\$18,977.78; Core-Mark Midcontinent, Supplies-\$6,336.72; Corn Palace, Supplies-\$29.50; Custom Touch Homes, 2022-1 P.E. #1-\$53,061.32; Dakota Pump, Supplies-\$205.80; Dakota Riptide, Sports Authority Promo-\$5,000.00; Dakota Supply Group, Supplies-\$199.88; Davison County Treasurer, Rentals-\$500.00; Department of Agriculture, 2024 RLA-303-Loan-\$27,939.28; Department of Social Services, Child Support-\$633.69; Duininck, Supplies-\$2,208.00; Ebsco, Periodicals-\$4,826.44; Emme Sand & Gravel, Supplies-\$1,697.03; Eric Hieb, Contract Services-\$11,629.11; ETix, Ticketing Fee-\$340.10; Fedex, Shipping Charges-\$18.07; First National Bank Omaha, Cash Back Redemption-\$9,625.67; First Rate Excavate, 2022-1 P.E. #1-\$19,876.77; Fleetpride, Supplies-\$481.38; Galls, Supplies-\$1,217.89; Geotek Engineering & Testing, 2020-20 P.E. #11-\$8,951.00; Grainger, Supplies-\$54.12; Great Western Tire, Supplies-\$4,650.15; Halme, 2023-6 P.E. #2-\$491,383.04; Hawkins, Supplies-\$6,267.91; HDR Engineering, 2022-1 P.E. #22-\$108,151.54; Helms and Associates, 2021-30 P.E. #24-\$5,495.02; Henry Schein, Supplies-\$735.96; Hunter Heating & Cooling, Supplies-\$1,922.24; Infrastructure Design Group, 2020-20 P.E. #49-\$16,418.89; Ingram Library Services, Books-\$1,813.76; Intellipro Security, Supplies-\$11,025.50; Interstate Office Products, Supplies-\$238.98; Iverson Powersports, Vehicle-\$15,000.00; James Valley Landscape Solutions, Supplies-\$150.00; JCL Solutions, Supplies-\$183.53; Jeff Hurt, Reimbursed-\$209.76; Jeremy Nielsen, Reimbursed-\$149.99; Jon Thurman, Travel-\$28.00; Jones Supplies, Supplies-\$628.31; Kone, Maintenance-\$945.66; Larry's I-90 Service, Maintenance-\$60.00; Lawson Products, Supplies-\$437.51; Leighton Family Farms, Supplies-\$700.00; Lewis Family Drug, Supplies-\$37.49; Library Board of Trustees, Library Grant-\$500.00; Locators and Supplies, Supplies-\$779.97; Make it Mine Designs, Supplies-\$217.75; Menard's, Supplies-\$292.22; MHS/MCTEA Robotics, Sports Authority Promo-\$1,500.00; Michels Road & Stone, 2021-45 P.E. #4-\$42,365.80; Midcontinent Communication, Utilities-\$101.89; Midway Service dba Vollan Oil,

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Supplies-\$908.20; Midwest Fire & Safety, Inspection-\$598.00; Midwest Oil, Supplies-\$922.28; Mitchell Iron & Supply, Supplies-\$16.10; Mitchell Plumbing & Heating, Supplies-\$284.15; Mitchell Rodeo Foundation, Deposit Refund-\$4,000.00; Mitchell School District, Utilities-\$2,111.19; Muth Electric, Maintenance-\$244.13; N-Able Technologies, Software-\$174.87; Northwestern Energy, Utilities-\$24,210.86; O'Connor, Excise Tax-\$365.29; Pepsi Cola, Supplies-\$526.60; Planning & Development District, Improvements-\$28,500.00; Premier Pest Control, Supplies-\$150.00; Qualified Presort, Postage-\$2,361.27; Rexwinkel Concrete, Maintenance-\$27,198.00; Runnings Supply, Supplies-\$1,444.14; S&M Printing, Supplies-\$50.00; Saber Shred Solutions, Maintenance-\$7,726.80; Safety Benefits, Registration-\$150.00; Sanford Health Mitchell, Supplies-\$120.00; South Dakota Department of Transportation, 2021-1 P.E. #7-\$35.49; South Dakota Music Education, Sports Authority Promo-\$1,000.00; South Dakota Redbook Fund, Sports Authority Promo-\$4,210.00; South Dakota Retirement System, Retirement Contributions-\$61,123.70; South Dakota-Supplemental Retirement, Supplemental Retirement-\$3,317.50; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,092.50; Secretary of State, Notary Fee-\$30.00; Soukup Construction, 2023-3 P.E. #3-\$19,975.05; South Dakota 811, Messaging Fees-\$364.35; SPN and Associates, 2021-3 P.E. #26-\$49,469.07; Stephanie Ellwein, Reimbursement-\$252.31; Streicher's-Minneapolis, Supplies-\$35.97; Sturdevants Auto Value Mitchell, Supplies-\$2,040.93; Subway, Planning Commission Meals-\$44.95; Sun Gold Sports, Supplies-\$494.00; Tessiers Mechanical Contracting, Supplies-\$174.79; The Office Advantage, Supplies-\$241.98; Thune True Value & Appliance, Supplies-\$868.36; TMA Stores, Supplies-\$92.77; Traditions Prepared Meals, Supplies-\$3,744.57; Traffic Control, Repairs-\$3,624.50; UPS Store #4227, Shipping Charges-\$474.18; Verizon Wireless, Utilities-\$340.19; Vern Eide Ford, Supplies-\$558.33; Vestis, Maintenance-\$267.01; WS Construction Management, 2021-30 P.E. #5-\$603,868.38; US Bank, Bond Payment-\$259,946.04; US Bank, Bond Payment-\$257,102.60; South Dakota State Treasurer, Sales Tax Payment-\$22,010.42; CorTrust Bank, Hohn TID #21-\$11,770.33; First Dakota National, Indoor Aquatic and Vantage Point TID #9-\$169,539.48; Wells Fargo, Pepsi-TID #14-\$30,587.62.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

MAYOR & CITY COUNCIL DISCUSSION ITEMS:

Mayor Jordan Hanson updated City Council on various items including Corn Palace seating, Ice Arena roof, Corn Palace expansion discussion, rental inspection committee, and Hitchcock Park lighting.

Council Member Mike Bathke asked for a reminder on the sidewalk snow removal policy. City Attorney Justin Johnson and Public Works Director Joe Schroeder stated snow and ice needs to be removed from sidewalks within 48 hours of a snow event.

HEARING:

It was advised that this is the date and time set for hearing on the application of StocktonLee LLC dba Jesse's Place, 511 North Main Street for a new Retail (on-off sale) Wine and Cider

License (Video lottery is not included). Notice of hearing has been given and affidavit of publication is on file. Moved by McCardle, seconded by Barington, to approve said application. Motion carried.

It was advised that this is the date and time set for hearing on the application of StocktonLee LLC dba Jesse's Place, 511 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included). Notice of hearing has been given and affidavit of publication is on file. Moved by Barington, seconded by McCardle, to approve said application. Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by Smith, to approve the application for Jesse's Place for renewal of 2025 wine license. Motion carried.

Moved by Goldammer, seconded by McCardle, to approve the application of Keke Leiferman dba The Back 40 for a Special Event Liquor License located at the Area Community Theatre, 700 North Main on December 12, 2024 for comedy night. Motion carried.

AWARD BID:

Bids were opened and read on West Harmon Bridge BIG Project #2023-23 on the 20th day of November, 2024. Moved by Tjarks, seconded by Bathke, to award contingent on SD Department of Transportation approval, as follows:

**WEST HARMON BRIDGE
PROJECT #2023-23**

SFC Civil Constructors, 4500 W 58th Street, Sioux Falls, SD 57108

Total Bid	\$208,978.80
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Motion carried.

CONSIDER APPROVAL:

Moved by Sabers, seconded by Tjarks, to approve the request to name the green space to the south of Railroad & Main "Railroad Plaza". Motion carried.

Moved by Goldammer, seconded by Sabers, to approve request of Mueller Lumber Company to build on unimproved right of way at 804 and 808 West Plum Avenue. Motion carried.

Moved by McCardle, seconded by Goldammer, to approve authorizing the Mayor to sign letter of commitment as participating jurisdiction in the Davison County Hazard Mitigation Plan Update. Motion carried.

Moved by Tjarks, seconded by Smith, to approve South Dakota Department of Transportation Federal Highway Administration Urban Boundary Map. Motion carried.

Moved by Tjarks, seconded by Goldammer, to approve Amendment #2 to Agreement #A2021-10, Landfill Recycling Building Project #2021-30 with Helms & Associates in an amount not to exceed \$20,000.00. Motion carried.

Moved by Goldammer, seconded by Barington, to approve Amendment #3 to Agreement #A2021-56, Engineering Agreement for Spruce Street Project with Brosz Engineering. Motion carried.

Moved by Goldammer, seconded by Sabers, to approve Agreement #A2024-41, Tax Increment District #40 Developer Agreement-Golden Prairie Apartments LLC. Motion carried.

Moved by McCardle, seconded by Barington, to approve the following Agreements for Annexation and Utility Costs:

#A2024-51-Mike & Brenda Carpentier
#A2024-52-Arlen & Patricia Schuh
#A2024-53-Paul & Deborah Muth Trust

Motion carried.

Moved by Sabers, seconded by Tjarks, to approve Agreement #A2024-54, Developers Agreement for South Lake Estates Phase I with Mitchell Area Housing Incorporated (MAHI). Motion carried.

Moved by McCardle, seconded by Smith, to approve Agreement #A2024-55, Clarification of Easements for 514 N Main. Motion carried.

Moved by Smith, seconded by Tjarks, to approve Agreement #A2024-56, Release of Easement for 1605 East 5th Avenue. Motion carried.

RESOLUTIONS:

Moved by Goldammer, seconded by Barington, to approve Resolution #R2024-78, Plat of Lot 4, Block 6 of the Woods First Addition, as follows:

RESOLUTION #R2024-78

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 25th day of November, 2024; and

WHEREAS, it appears from an examination of the PLAT OF LOT 4, BLOCK 6 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE E 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, PLAT OF LOT 4, BLOCK 6 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE E 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

Moved by Sabers, seconded by Goldammers, to approve Resolution #R2024-79, Plat of Lot B1 in the North 312.7 Feet of Lot B of Thomsen's 1st Addition, as follows:

RESOLUTION #R2024-79

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 25th day of November, 2024; and

WHEREAS, it appears from an examination of the PLAT OF LOT B1 IN THE NORTH 312.7 FEET OF LOT B OF THOMSEN'S 1ST ADDITION, IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 28, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH PRINCIPAL MERIDIAN, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Steven G. Zimmer, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, PLAT OF LOT B1 IN THE NORTH 312.7 FEET OF LOT B OF THOMSEN'S 1ST ADDITION, IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 28, TOWNSHIP 103 NORTH, RANGE 60 WEST OF THE 5TH PRINCIPAL MERIDIAN, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Steven G. Zimmer, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

ORDINANCE:

Moved by McCardle, seconded by Goldammer, to place Ordinance #O2024-12, An Ordinance Granting a Franchise to Northwestern Energy on second reading. Motion carried. Moved by Barington, seconded by Smith, to adopt Ordinance #O2024-12, An Ordinance Granting a Franchise to Northwestern Energy, as follows:

Ordinance #O2024-12

An Ordinance granting NorthWestern Energy Public Service Corporation, a South Dakota corporation, its successors and assigns, a non-exclusive Franchise, right and privilege for a period of 1 year to erect, maintain, and operate a gas distribution system and any and all necessary pipes, mains, services, and all other appliances thereunto appertaining in, upon, over, across and along the streets, alleys, bridges, and public places of the City of Mitchell, South Dakota, as the same now are or may hereafter be extended, for the transmission, distribution, and sale of gas, whether artificial, natural, or otherwise, for cooking, heating, industrial, and all other uses and purposes in the City of Mitchell, South Dakota, and prescribing the terms and conditions under which said Franchisee is to operate; repealing all ordinances or parts of ordinances in conflict herewith; and providing for the effective date of this Ordinance, and publication thereof.

BE IT ORDAINED by the Mayor and City Council of the City of Mitchell, South Dakota:

Section 1.01. Definitions. As used in this Ordinance, the following words or phrases shall have the following meanings:

- A. “Customer” shall mean any individual person, corporation, company, partnership, firm, unincorporated association, trust, municipality, public corporation, or any other legal or non-legal entity served by the Franchisee.
- B. “Distribution System” shall mean a system of pipes, pipelines, apparatus, machinery, structures, appliances, or fixtures, and appurtenances, which in any way relate to or are reasonably necessary for the transportation and distribution of natural gas by the Franchisee to Customers.
- C. “Franchise” shall mean the rights and privileges granted by City to Franchisee under this Ordinance.
- D. “Franchisee” shall mean NorthWestern Energy Public Service Corporation, a South Dakota corporation, doing business as NorthWestern Energy, its successors and assigns.
- E. “City” shall mean the City of Mitchell, South Dakota, and includes the area within the City limits, as the same now exists or as may be extended from time to time.
- F. “Install, operate and maintain” shall mean to acquire, erect, construct, install, extend, repair, remove, relocate, replace, or otherwise operate and maintain.
- G. “Public Way” shall mean any street, alley, avenue, boulevard, lane, park, parkway, sidewalk, driveway, utility easement, right of way, and any other public ways, places, areas, or grounds within the corporate limits of the City as now constituted or may be added hereafter.

- H. The terms “*Franchise Agreement*” and “*Ordinance*” as found herein shall be fully interchangeable in meaning.
- I. The terms “*gas*” and “*natural gas*” as found herein shall be fully interchangeable in meaning.
- J. The term “*South Dakota Natural Gas Tariff*” as found herein means Franchisee’s South Dakota Gas Rate Schedule filed with the South Dakota Public Utilities Commission.

Section 1.02. Franchise Granted. Franchisee is hereby granted a non-exclusive Franchise, right and privilege for a period of 1 year to install, operate, and maintain a Distribution System upon, over, across and along the Public Ways, as the same now are or may hereafter be extended, for the transmission, distribution, and sale of gas, whether artificial, natural, or otherwise, for cooking, heating, industrial, and all other uses and purposes.

Section 1.03. Franchisee’s Agreement to Serve. Franchisee agrees that, for and during the term and period of this Franchise Agreement, it will maintain in the City an adequate, standard, and sufficient Distribution System and equipment and maintain and operate the same in a manner to meet the necessities and requirements of the City, its industries, and inhabitants. Franchisee will be deemed to have accepted the terms and conditions of this Franchise by supplying service to any Customer within the City limits after the effective date of this Franchise Agreement. Notwithstanding the foregoing, Franchisee does not guarantee uninterrupted or undisturbed service of gas, and is not liable for causes beyond its reasonable control. However, Franchisee shall use all commercially reasonable efforts to prevent interruptions in service and, in accordance with prudent utility practices, restore service as soon as practicable in the event of an outage.

Section 1.04. Changes to Physical Plant; Extension of Service. Franchisee shall and hereby agrees to make such reasonable extensions of the Distribution System as may be reasonably required to furnish service to parties making application therefor located within the corporate limits of the City.

Franchisee shall not be required to make any such extensions of the Distribution System nor install service lines for the purpose of serving any new Customer or Customers where the estimated revenue to be derived from such service is not sufficient to provide an adequate return upon the investment (after recognizing any Customer contribution-in-aid of construction) required to serve such Customer or Customers. All extensions of the Distribution System shall be made in compliance with the South Dakota Natural Gas Tariff.

Section 1.05. Relocation of Utility Facilities. Franchisee shall relocate its facilities or equipment at its own expense whenever the City, in the proper exercise of its police power grades, regrades, changes the line, or otherwise improves any Public Way or constructs or reconstructs any sewer or water system therein and, with due regard to seasonable working conditions, orders the Franchisee to relocate permanently its facilities or equipment located in said Public Way. The City shall give Franchisee reasonable notice of plans requiring such relocation.

Section 1.06. Relocation When Right of Way Vacated. City may not order Franchisee to relocate any of its facilities or equipment when a Public Way is vacated unless the reasonable cost of such relocation and the loss and expense resulting from such relocation are first paid to Franchisee. If the facilities are not relocated, the City shall grant the Franchisee a permanent easement prior to the vacation of said public use.

Section 1.07. Restoration of Public Ways. In doing any work in connection with exercising the privileges herein granted, the Franchisee shall avoid, so far as may be practicable, interfering with the use of any Public Way. Where a portion of the Public Way is disturbed, the Franchisee shall at its own expense and in a manner reasonably satisfactory to the City Public Works Director, and in compliance with the City specifications, repair or replace such portion of the Public Way, including the subsurface elements and other items underneath such portion, in as good condition as it was in before such work was commenced.

Section 1.08. Installation of Equipment. Franchisee shall install, maintain, and operate the Distribution System to not interfere with or obstruct the use of any water pipes, drains, sewers or other structures already installed. Further, the Franchisee, agrees to install, operate and maintain all underground piping according to current industry standards and all applicable codes, rules, regulations, statutes, and orders of local, state and federal agencies having authority in such matters.

Section 1.09. Installation and Ownership of Service Lines. Franchisee shall, at its own expense, furnish and install service pipe of suitable capacity to the Customer's point of delivery herein, defined as the inlet side of the first connection with Customer's premises or the outlet side of the meter if located beside, within, or attached to the premises. This delivery location shall be defined as "*Customer's Point of Delivery.*" Service lines or gas main extensions may be subject to a Customer Contribution in Aid of Construction. Ownership of all service lines shall remain with Franchisee.

Section 1.10. Allocation of Gas Supplies. In the event of a shortage in the supply of natural gas for any reason beyond the control of Franchisee, it will allocate the available gas in a manner to conform to the general interest of the public, as required by applicable laws and regulations.

Section 1.11. Insurance Requirements. Franchisee shall be self-insured and/or maintain commercially reasonable insurance coverage of foreseen and unforeseen risks including, but not limited to, the following types: Workers' Compensation; Automotive Liability; Comprehensive General Liability, including contractual liability, explosion, collapse and underground, personal injury, products and completed operations, owner and contractors protective; and umbrella liability. Upon request, Franchisee shall deliver to City proof of insurance coverage.

Section 1.12. Hold Harmless Clause. Franchisee shall at all times protect, indemnify, and save harmless the City from and against all claims and demands and from any and all loss, expense, and liability arising out of the intentional misconduct, negligence, or fault of Franchisee in the installation, operation, or maintenance of the Distribution System, except such as arises as a

result of the intentional misconduct or the negligence of the City, its officers, employees, or agents.

Section 1.13. Municipal Authority. Franchisee agrees that all authority and rights in this Ordinance contained shall at all times be subject to all rights, power, and authority now or hereafter possessed by said City to regulate and control and direct or otherwise by ordinance or resolution legislate concerning the manner in which the Franchisee shall use the Public Way.

Section 1.14. Interpretation of Law. This Franchise Agreement shall be deemed to have been made and shall be construed and interpreted in accordance with the laws of the State of South Dakota.

Section 1.15. Captions. Captions and other headings contained in this Franchise Agreement are for reference and identification purposes only and in no way alter, modify, amend, limit, or restrict the contractual obligation of the parties hereto.

Section 1.16. Compliance with Laws. Franchisee agrees to conduct its business under the terms of this Franchise Agreement in such a manner that it does not violate any federal, state, or local laws or regulations applicable to the conduct of its operations under the terms of this Franchise Agreement.

Section 1.17. Validity of Franchise. If any section, subsection, sentence, clause, phrase, or portion of this Franchise Agreement shall for any reason be held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 1.18 Acceptance. Franchisee shall deliver its unconditional acceptance of this Franchise Agreement to the City within 45 days after receipt of the notice of publication.
All ordinances or parts of ordinances in conflict herewith are hereby repealed.
This Ordinance shall be in full force and effect from and after its final passage, approval and publication as provided by law.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried and ordinance declared duly adopted.

Moved by Tjarks, seconded by Goldammer, to place Ordinance #O2024-13, Supplemental Appropriation Ordinance for the City of Mitchell, Davison County, South Dakota for Fiscal Year 2024 on first reading. Motion carried.

UPDATE:

City Administrator Stephanie Ellwein reviewed the financing for the Lake Mitchell Dredge/Improvement Project and Public Works Director Joe Schroeder reviewed the time frame

for the project to be bid and the project started. Schroeder also updated City Council on potential improvements to the Jetty Project including rip rap steps, a fishing pier, and shoreline access improvements.

Discussion took place regarding the hours of operation of medical cannabis licensed businesses. The current hours of operation allowed are 8:00 AM until 8:00 PM. An ordinance will be brought back at a future meeting to consider extending the hours of operation until 10:00 PM.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by Barington, to go into Executive Session as permitted by SDCL 1-25-2(1) Personnel. Motion carried.

Mayor Hanson declared the board out of executive session at 8:29 p.m. and the City Council to reconvene in regular session at 8:30 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.



Planning Commission 11-25-25
City Council Chambers, City Hall, 612 N. Main Street
November 25, 2024

1. Call to Order

Vice Chairperson Osterloo called the November 25, 2024 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Havlik, Osterloo, Schreurs, Sonne.

Absent: Genzlinger, Jirsa, Schmitz.

Staff Present: Dammann, Hegg, Jenniges, J Johnson, Sandoval, Schroeder.

3. Declaration Of Conflicts Of Interests

Sonne item #10.

4. Approve Agenda

Motion by Havlik, seconded by Sonne to approve the amended agenda removing item #10 for lack of quorum. All present voting aye; motion carried.

5. Approval of Previous Minutes: November 12, 2024

Motion by Havlik, seconded by Sonne to approve the proposed minutes of the November 12, 2024 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: December 9, 2024

Motion by Sonne, seconded by Havlik to set the date for the next Planning Commission Meeting for December 9, 2024. All present voting aye; motion carried.

7. Plat: CJM Consulting Inc

Plat of Lot 4, Block 6 of the Woods First Addition, a subdivision of the E 1/2 of the SW 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges explained this follows the master plan for the area. It does meet zoning requirements for R4. The applicant was present to answer questions.

Motion by Sonne, seconded by Schreurs to approve the plat. All present voting aye; motion carried.

8. Plat: Van Laecken Properties LLC

Plat of Lot B1 in the North 312.7 Feet of Lot B of Thomsen's 1st Addition, in the Southeast Quarter of the Southwest Quarter of Section 28, Township 103 North, Range 60 West of the 5th Principal Meridian, City of Mitchell, Davison County, South Dakota.

Jenniges explained the applicant would like to plat off the northern portion of his land for a possible business. It does meet zoning requirements for Industrial zoning. The applicant was not present to answer questions.

Motion by Havlik, seconded by Schreurs to approve the plat. All present voting aye; motion carried.

9. Plan Approval: CJM Consulting Inc

Jenniges explained the GIS of the area which was platted a meeting or two ago. The applicant would like to build two 3-unit buildings. The buildings meet the required setbacks. Also the required parking ordinance is met as well. The site layout was included in the packet. The applicant was present to answer questions.

Havlik questioned the timeline on the project. The applicant answered they would like to get started right away and might be doing some dirt work already.

Motion by Havlik, seconded by Schreurs to approve the plan. All present voting aye; motion carried.

10. Plan Approval: MAD Garage LLC

Item removed for lack of quorum (no action taken, moved to next meeting on December 9, 2024).

11. Other Business:

None.

12. Public Input:

None.

13. Adjourn

Vice Chairperson Osterloo adjourned the meeting at 12:06 P.M.



Jon Osterloo
Planning Commission Vice Chairperson



Planning Commission 12-9-25
City Council Chambers, City Hall, 612 N. Main Street
December 9, 2024

1. Call to Order

Chairperson Genzlinger called the December 9, 2024 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Jirsa, Osterloo, Schmitz, Schreurs.

Absent: Havlik, Sonne.

Staff Present: Dammann, Mayor Hanson, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Osterloo, seconded by Jirsa to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: November 25, 2024

Motion by Osterloo, seconded by Schreurs to approve the proposed minutes of the November 25, 2024 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: January 13, 2025

Motion by Jirsa, seconded by Osterloo to set the date for the next Planning Commission Meeting for January 13, 2025. All present voting aye; motion carried.

7. Plan Approval: MAD Garage LLC

Jenniges gave an overview of the project and reminded the board this goes along with TIF 39. The applicant has submitted their sight layout including parking, drainage and future plans. The applicant was not present to answer questions.

Schmitz questioned if the nuts and bolts portion of the plan would be approved by the building inspector, to which was answered yes. Genzlinger was wondering the same about the building footprint and code requirements for that. Schroeder noted that this is under the square foot required to require an architect to stamp the plans but all of that will be reviewed by Hegg.

Motion by Schmitz, seconded by Jirsa to approve the plan. All present voting aye; motion carried.

8. Plat: CJM Consulting Inc

Plat of Lot 3, Block 6 of the Woods First Addition, a subdivision of the E 1/2 of the SW 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Jenniges reminded the board of Lot 4 that was approved at the last meeting direct to the west of this plat. This plat follows the master plan and meets the requirements for R4 zoning. The applicant was not present to answer questions.

Motion by Jirsa, seconded by Schreurs to approve the plat. All present voting aye; motion carried.

9. Other Business:

None.

10. Public Input:

None.

11. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:05 P.M.

Kevin Genzlinger
Planning Commission Chairperson

CITY OF MITCHELL																
1ST & 2ND PENNY SALES TAX																
MONTHLY COLLECTION HISTORY																
YEAR	BUDGET AMOUNT:	TOTAL ACTUAL COLLECTIONS:	ACTUAL % INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2010^	4,680,000	4,742,773.61	6.50	268,490.26	356,710.90	379,005.63	334,120.30	338,671.95	323,599.24	497,044.67	458,154.87	219,891.86	500,224.92	524,161.12	542,697.89	
2011+	4,750,000	4,916,440.28	3.66	250,103.91	365,260.54	382,726.95	412,828.04	393,665.81	369,634.88	432,490.26	545,861.28	329,552.31	385,888.30	469,123.49	579,304.51	
2012	4,975,000	5,368,608.63	9.20	346,788.91	449,455.86	346,919.80	430,304.87	380,434.30	407,381.77	437,148.87	539,313.62	441,628.13	439,166.07	577,488.90	572,577.53	
2013	5,228,000	5,213,186.08	(2.89)	284,189.92	465,006.00	387,230.64	362,587.02	351,657.77	476,842.89	352,938.41	534,399.25	512,032.79	374,128.92	529,966.32	582,206.15	
2014	5,375,000	5,408,745.24	3.75	288,281.34	488,723.56	355,134.60	426,999.34	431,734.62	318,581.73	617,399.39	425,433.42	461,037.24	495,377.71	536,821.64	563,220.65	
2015	5,375,000	5,560,346.84	2.80	339,858.56	484,146.43	422,302.23	381,710.90	460,723.61	268,597.26	646,185.82	427,106.91	469,656.13	515,639.93	439,824.99	704,594.07	
2016	5,590,000	5,471,800.14	(1.59)	262,045.44	454,696.09	404,757.42	457,175.98	427,186.92	304,652.26	636,229.69	495,486.87	509,235.58	491,896.66	386,211.17	642,226.06	
2017	5,590,000	5,472,944.38	0.02	314,226.16	439,907.44	414,473.29	428,428.32	360,943.07	383,528.56	703,067.14	450,666.82	565,721.51	395,455.72	467,453.85	549,072.50	
2018	5,471,800	5,724,840.89	4.60	383,276.70	505,707.15	447,184.03	402,686.59	443,340.74	283,989.97	720,544.06	546,190.43	527,070.30	378,035.60	429,741.17	657,074.15	
2019	5,521,800	5,645,323.19	(1.39)	380,964.38	475,050.96	439,829.32	286,501.27	595,560.40	226,352.24	617,301.74	648,368.69	463,520.66	487,890.04	535,978.36	488,005.13	
2020	5,378,333	5,615,768.74	(0.52)	482,425.98	401,397.66	398,890.87	476,968.75	422,410.65	154,761.72	820,662.75	494,907.24	464,629.72	520,474.40	441,945.44	536,293.56	
2021	5,593,333	6,187,725.34	10.18	504,793.07	370,090.20	389,887.56	596,963.70	510,380.97	148,174.57	935,626.32	509,241.13	581,897.23	540,337.38	461,781.44	638,551.77	
2022	5,715,769	6,775,812.09	9.50	583,303.14	371,021.69	530,565.79	581,055.46	484,781.15	556,110.56	656,824.67	536,419.86	653,776.19	614,839.88	529,332.04	677,781.66	
2023	5,900,000	7,250,061.70	7.00	540,211.39	535,030.61	518,010.54	587,336.88	552,642.54	569,536.97	740,477.38	532,185.96	721,465.80	595,898.42	622,051.08	735,214.13	Monthly
				540,211.39	1,075,242.00	1,593,252.54	2,180,589.42	2,733,231.96	3,302,768.93	4,043,246.31	4,575,432.27	5,296,898.07	5,892,796.49	6,514,847.57	7,250,061.70	YTD
						1,755,977.81			1,525,978.27			2,292,687.17			1,408,241.89	Quarter
2024	6,526,817	6,982,885.14	7.18	523,359.33	671,681.61	560,936.87	521,925.50	716,780.80	287,271.97	875,526.51	801,243.12	615,917.54	672,847.10	735,394.79		Monthly
				523,359.33	1,195,040.94	1,755,977.81	2,277,903.31	2,994,684.11	3,281,956.08	4,157,482.59	4,958,725.71	5,574,643.25	6,247,490.35	6,982,885.14	6,982,885.14	YTD
				-3.12%	11.14%	10.21%	4.46%	9.57%	-0.63%	2.83%	8.38%	5.24%	6.02%	7.18%		YTD %
^	Adjusted for DRR encoding error in March and April. Repayment made June 2010 through December 2010 in the amount of \$13,892.02 per penny, per month.															
+	Adjusted for Sales Tax Repayment to the City of Mitchell from the Dept. of Revenue in the amount of \$179,411.96 (\$89,705.98 per penny).															

CITY OF MITCHELL																
3RD PENNY SALES TAX																
MONTHLY COLLECTION HISTORY																
	BUDGET	TOTAL ACTUAL	ACTUAL %													
YEAR	AMOUNT:	COLLECTIONS:	INCREASE:	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	
2010	621,000	664,564.41	8.40	31,043.18	33,390.75	56,151.46	37,944.29	44,431.40	43,859.01	70,222.72	69,888.47	51,275.18	75,773.49	77,286.38	73,298.08	
2011	633,000	656,532.15	(1.21)	26,671.51	39,718.12	52,305.37	38,082.17	55,190.54	43,028.14	60,191.20	88,869.14	59,330.81	63,627.23	61,965.11	67,552.81	
2012	685,000	697,676.11	6.27	35,495.28	50,249.85	40,223.92	53,342.71	41,471.21	53,061.04	66,511.13	70,424.58	66,513.28	78,163.66	70,292.30	71,927.15	
2013	698,000	691,101.94	(0.94)	39,093.16	45,866.76	46,995.83	46,613.05	43,611.55	54,752.71	59,752.01	73,658.78	87,800.75	58,844.21	66,328.60	67,784.53	
2014	722,000	725,646.21	5.00	40,589.02	55,025.37	39,932.15	52,364.46	50,247.07	39,537.64	84,347.73	60,746.51	80,425.22	79,444.10	76,788.99	66,197.95	
2015	722,000	770,673.56	6.21	40,576.25	59,215.80	54,719.15	45,861.63	61,744.01	38,705.69	88,722.32	81,104.74	84,132.85	72,490.69	70,456.90	72,943.53	
2016	750,000	793,240.17	2.93	41,867.71	51,009.46	52,674.42	63,143.71	49,546.19	44,965.73	86,758.93	77,118.75	86,148.78	89,887.83	68,789.53	81,329.13	
2017	680,000	790,107.66	(0.39)	40,489.65	56,521.74	50,677.06	61,899.68	49,494.55	58,254.78	101,128.39	68,449.71	99,641.56	64,528.02	65,496.74	73,525.78	
2018	820,000	789,559.57	(0.07)	41,017.18	62,200.06	60,841.78	50,561.37	49,355.07	43,471.88	107,048.99	85,942.83	85,336.14	55,490.48	63,417.12	84,876.67	
2019	790,000	833,576.12	5.57	51,576.74	62,859.78	59,877.64	39,434.95	78,468.82	37,515.98	89,755.78	102,353.23	88,685.77	76,541.45	80,242.70	66,263.28	
2020	790,000	755,428.66	(9.37)	59,397.75	56,494.36	56,549.98	60,882.27	40,520.39	22,918.06	96,077.01	74,822.08	75,068.34	83,093.78	57,532.07	72,072.57	
2021	650,000	929,153.77	23.00	55,833.11	50,072.02	52,153.92	82,977.05	65,403.88	31,383.95	141,572.27	88,289.63	115,642.67	86,501.58	70,472.20	88,851.49	
2022	755,000	974,002.42	4.83	69,159.45	43,370.47	71,726.38	88,038.67	65,622.79	79,575.08	101,833.57	86,884.13	111,617.49	86,439.65	81,092.65	88,642.09	
2023	845,000	974,198.96	0.02	58,654.19	75,561.41	64,984.79	70,927.22	60,049.02	79,488.38	103,248.21	77,102.98	125,332.71	81,233.49	85,474.21	92,142.35	Monthly
				58,654.19	134,215.60	199,200.39	270,127.61	330,176.63	409,665.01	512,913.22	590,016.20	715,348.91	796,582.40	882,056.61	974,198.96	YTD
						207,640.71			194,906.04			337,926.29			209,259.41	Quarter
2024	929,195	949,732.45	7.67	61,771.89	83,007.31	62,861.51	56,488.20	92,082.15	46,335.69	119,713.09	118,739.00	99,474.20	100,572.32	108,687.09		Monthly
				61,771.89	144,779.20	207,640.71	264,128.91	356,211.06	402,546.75	522,259.84	640,998.84	740,473.04	841,045.36	949,732.45	949,732.45	YTD
				5.32%	7.87%	4.24%	-2.22%	7.89%	-1.74%	1.82%	8.64%	3.51%	5.58%	7.67%		YTD %

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
GENERAL					
101-102 CASH CHANGE	200.00	0.00	0.00	200.00	0.00
101-1021 CASH CHANGE-PS	200.00	0.00	0.00	200.00	0.00
101-103 CASH CHANGE-FINANCE	300.00	0.00	0.00	300.00	0.00
101-104 CASH IN INT BEARING ACCTS	17,573,000.78	27,886,982.48	(24,950,462.67)	20,509,520.59	2,936,519.81
101-1044 INVESTMENT-FIT	388,816.93	17,760.43	0.00	406,577.36	17,760.43
101-1046 ASSIGN CASH-LAKE MITCH IMPROV	6,179,837.00	0.00	(1,495,737.00)	4,684,100.00	(1,495,737.00)
101-10465DESIGNATED CASH-VETERAN'S PARK	45,529.10	0.00	(6,530.61)	38,998.49	(6,530.61)
101-10471ASSIGNED CASH-MIT TOWNSHIP	61,635.00	0.00	0.00	61,635.00	0.00
101-10472ASSIGNED CASH-SAT FIRE STAT	40,166.21	0.00	0.00	40,166.21	0.00
101-10473ASSIGNED CASH-LAKE SHORE STABI	0.00	0.00	0.00	0.00	0.00
101-10474ASSIGNED CASH-JETTY/BOAT DOCKS	0.00	0.00	0.00	0.00	0.00
101-10475ASSIGNED CASH-ASSESSMENTS	500,000.00	0.00	0.00	500,000.00	0.00
101-1048 ASSIGNED CASH-EMS EQUIP REPL	0.00	0.00	0.00	0.00	0.00
101-1049 ASSIGNED CASH-27TH PAYROLL	0.00	0.00	0.00	0.00	0.00
101-1051 CERTIFICATE OF DEPOSIT-FIT	0.00	0.00	0.00	0.00	0.00
101-1053 CERT OF DEPOSIT-GENERAL FUND	0.00	750,000.00	0.00	750,000.00	750,000.00
101-1054 CERT OF DEPOSIT-GENERAL FUND	0.00	0.00	0.00	0.00	0.00
101-1076 RESTRICTED SAVINGS-BID #2/SA	87,292.00	0.00	0.00	87,292.00	0.00
101-1077 RESTRICTED-CLFRF FUNDS	0.00	0.00	0.00	0.00	0.00
101-1079 RESTRICTED-STP PURPOSES	<u>235,366.81</u>	<u>582,501.90</u>	<u>(764,287.00)</u>	<u>53,581.71</u>	<u>(181,785.10)</u>
TOTAL 101-GENERAL	25,112,343.83	(29,237,244.81)	(27,217,017.28)	27,132,571.36	2,020,227.53
PARK FUND					
201-102 CASH CHANGE	510.00	0.00	0.00	510.00	0.00
201-104 CASH IN INT BEARING ACCTS	1,279,205.06	4,240,233.70	(4,516,903.85)	1,002,534.91	(276,670.15)
201-1045 DESIGNATED CASH-SKATEPARK	0.00	0.00	0.00	0.00	0.00
201-1046 DESIGNATED CASH-CADWELL	0.00	0.00	0.00	0.00	0.00
201-1047 DESIGNATED CASH-CAP IMPROV FEE	11,823.09	0.00	0.00	11,823.09	0.00
201-1048 DESIGNATED-LIFEQUEST	197,907.07	0.00	(98,000.00)	99,907.07	(98,000.00)
201-107 RESTRICTED CASH	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 201-PARK FUND	1,489,445.22	(4,240,233.70)	(4,614,903.85)	1,114,775.07	(374,670.15)
CORN PALACE FUND					
202-102 ATM CASH CHANGE	0.00	10,000.00	0.00	10,000.00	10,000.00
202-1021 CASH CHANGE	0.00	6,620.00	0.00	6,620.00	6,620.00
202-104 CASH IN INT BEARING ACCTS	0.00	1,817,871.53	(1,716,612.05)	101,259.48	101,259.48
202-1074 DESIGNATED-PRE STURGIS PARTY	<u>0.00</u>	<u>6,906.32</u>	<u>0.00</u>	<u>6,906.32</u>	<u>6,906.32</u>
TOTAL 202-CORN PALACE FUND	0.00	(1,841,397.85)	(1,716,612.05)	124,785.80	124,785.80
LAKE MITCHELL					
203-104 CASH IN INT BEARING ACCTS	<u>3,731,974.06</u>	<u>2,417,824.33</u>	<u>(2,231,194.66)</u>	<u>3,918,603.73</u>	<u>186,629.67</u>
TOTAL 203-LAKE MITCHELL	3,731,974.06	(2,417,824.33)	(2,231,194.66)	3,918,603.73	186,629.67

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>BUSINESS IMPROV DIST #4</u>					
209-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>386,882.50</u>	<u>(127,032.00)</u>	<u>259,850.50</u>	<u>259,850.50</u>
TOTAL 209-BUSINESS IMPROV DIST #4	0.00	(386,882.50)	(127,032.00)	259,850.50	259,850.50
<u>ENTERTAINMENT TAX</u>					
211-104 CASH IN INT BEARING ACCTS	808,834.87	1,070,563.07	(867,023.87)	1,012,374.07	203,539.20
211-1041 ASSIGNED CASH-STREETSCAPE	10,567.94	0.00	0.00	10,567.94	0.00
211-1042 ASSIGNED-CP PLAZA EXPANSION	100,000.00	0.00	0.00	100,000.00	0.00
211-107 RESTRICTED CASH-BONDS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 211-ENTERTAINMENT TAX	919,402.81	(1,070,563.07)	(867,023.87)	1,122,942.01	203,539.20
<u>BUSINESS IMPROV DIST #3</u>					
213-104 CASH IN INT BEARING ACCTS	<u>124,984.16</u>	<u>54,835.06</u>	<u>(100,609.87)</u>	<u>79,209.35</u>	<u>(45,774.81)</u>
TOTAL 213-BUSINESS IMPROV DIST #3	124,984.16	(54,835.06)	(100,609.87)	79,209.35	(45,774.81)
<u>E-911 EMERGENCY</u>					
214-104 CASH IN INT BEARING ACCTS	<u>822,108.89</u>	<u>1,034,018.51</u>	<u>(808,769.09)</u>	<u>1,047,358.31</u>	<u>225,249.42</u>
TOTAL 214-E-911 EMERGENCY	822,108.89	(1,034,018.51)	(808,769.09)	1,047,358.31	225,249.42
<u>SPECIAL ASSESS REVOLVING</u>					
216-104 CASH IN INT BEARING ACCTS	<u>176,915.99</u>	<u>0.00</u>	<u>0.00</u>	<u>176,915.99</u>	<u>0.00</u>
TOTAL 216-SPECIAL ASSESS REVOLVING	176,915.99	0.00	0.00	176,915.99	0.00
<u>COMMUNITY SERVICES</u>					
218-102 CASH CHANGE	0.00	0.00	0.00	0.00	0.00
218-104 CASH IN INT BEARING ACCTS	55,217.65	1,445,888.15	(1,426,773.38)	74,332.42	19,114.77
218-1045 DESIGNATED CASH-IMPROVEMENTS	<u>890.77</u>	<u>0.00</u>	<u>0.00</u>	<u>890.77</u>	<u>0.00</u>
TOTAL 218-COMMUNITY SERVICES	56,108.42	(1,445,888.15)	(1,426,773.38)	75,223.19	19,114.77
<u>NUTRITION</u>					
219-102 CASH CHANGE	25.00	0.00	0.00	25.00	0.00
219-104 CASH IN INT BEARING ACCTS	<u>323,200.76</u>	<u>313,839.91</u>	<u>(345,574.68)</u>	<u>291,465.99</u>	<u>(31,734.77)</u>
TOTAL 219-NUTRITION	323,225.76	(313,839.91)	(345,574.68)	291,490.99	(31,734.77)
<u>LIBRARY FINES FUND</u>					
226-104 CASH IN INT BEARING ACCTS	<u>94,634.22</u>	<u>31,083.00</u>	<u>(20,070.96)</u>	<u>105,646.26</u>	<u>11,012.04</u>
TOTAL 226-LIBRARY FINES FUND	94,634.22	(31,083.00)	(20,070.96)	105,646.26	11,012.04
<u>AIRPORT</u>					
230-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>453,493.61</u>	<u>(369,357.50)</u>	<u>84,136.11</u>	<u>84,136.11</u>
TOTAL 230-AIRPORT	0.00	(453,493.61)	(369,357.50)	84,136.11	84,136.11

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>DEBT SER-TID #7 WSTWD ADD</u>					
303-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 303-DEBT SER-TID #7 WSTWD ADD	0.00	0.00	0.00	0.00	0.00
 <u>DEBT SER-TID #8 CONF CTR</u>					
304-104 CASH IN INT BEARING ACCTS	<u>140,867.34</u>	<u>266,319.49</u>	<u>(240,806.34)</u>	<u>166,380.49</u>	<u>25,513.15</u>
TOTAL 304-DEBT SERV-TID #8-HIGHLAND	140,867.34	(266,319.49)	(240,806.34)	166,380.49	25,513.15
 <u>DEBT SERV-TID #9 VANTAGE</u>					
305-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>110,279.94</u>	<u>(38,566.50)</u>	<u>71,713.44</u>	<u>71,713.44</u>
TOTAL 305-DEBT SERV-TID #9-VANTAGE	0.00	(110,279.94)	(38,566.50)	71,713.44	71,713.44
 <u>TID #14 - PEPSI WIS-PAK</u>					
308-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>61,175.24</u>	<u>(30,587.62)</u>	<u>30,587.62</u>	<u>30,587.62</u>
TOTAL 308-TID #14 - PEPSI WIS-PAK	0.00	(61,175.24)	(30,587.62)	30,587.62	30,587.62
 <u>TID #15 - PROBUILD</u>					
309-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 309-TID #15 - PROBUILD	0.00	0.00	0.00	0.00	0.00
 <u>TID #16 - INNOVATIVE SYS</u>					
310-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>107,072.24</u>	<u>0.00</u>	<u>107,072.24</u>	<u>107,072.24</u>
TOTAL 310-DEBT SERV-TID #16-INNOVAT	0.00	(107,072.24)	0.00	107,072.24	107,072.24
 <u>TID #17 - WOODS ADDITION</u>					
311-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 311-DEBT SERV-TID #17-WOODS	0.00	0.00	0.00	0.00	0.00
 <u>TIE #18 - STARLITE ESTAT</u>					
312-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 312-TID #18-STARLITE ESTATES	0.00	0.00	0.00	0.00	0.00
 <u>TID #19 - ANTACH/MHA</u>					
313-104 CASH IN INT BEARING ACCTS	<u>11,796.17</u>	<u>25,168.86</u>	<u>(24,380.60)</u>	<u>12,584.43</u>	<u>788.26</u>
TOTAL 313-TID #19 ANTACH/MHA	11,796.17	(25,168.86)	(24,380.60)	12,584.43	788.26
 <u>TID #20 - MORRIS</u>					
314-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>18,858.34</u>	<u>(9,429.17)</u>	<u>9,429.17</u>	<u>9,429.17</u>
TOTAL 314-TID #20-MORRIS	0.00	(18,858.34)	(9,429.17)	9,429.17	9,429.17
 <u>TID #21 - HOHN ENTERPR.</u>					
315-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>23,540.67</u>	<u>(11,770.34)</u>	<u>11,770.33</u>	<u>11,770.33</u>
TOTAL 315-TID #21 HOHN ENTERPRISES	0.00	(23,540.67)	(11,770.34)	11,770.33	11,770.33

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>TID #22 - KUSTOM CYCLES</u>					
316-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 316-TID#22-KUSTOM CYCLES	0.00	0.00	0.00	0.00	0.00
<u>TID #24 - PERFORMANCE PET</u>					
318-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>120,871.41</u>	<u>0.00</u>	<u>120,871.41</u>	<u>120,871.41</u>
TOTAL 318-TID #24-PERFORMANCE PET	0.00	(120,871.41)	0.00	120,871.41	120,871.41
<u>TID #26 - WESTERN BLDG</u>					
319-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>11,355.71</u>	<u>0.00</u>	<u>11,355.71</u>	<u>11,355.71</u>
TOTAL 319-TID #26-WESTERN BUILDING	0.00	(11,355.71)	0.00	11,355.71	11,355.71
<u>TID #27 - FIALA HOUSING</u>					
320-104 CASH IN INT BEARING ACCTS	<u>686.19</u>	<u>19,402.72</u>	<u>0.00</u>	<u>20,088.91</u>	<u>19,402.72</u>
TOTAL 320-TID#27-FIALA HOUSING	686.19	(19,402.72)	0.00	20,088.91	19,402.72
<u>TID #28 - FLATS ON HAVENS</u>					
321-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>5,851.76</u>	<u>0.00</u>	<u>5,851.76</u>	<u>5,851.76</u>
TOTAL 321-TID #28-FLATS ON HAVENS	0.00	(5,851.76)	0.00	5,851.76	5,851.76
<u>TID #29 - WOOLWORTH</u>					
322-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>1,043.63</u>	<u>0.00</u>	<u>1,043.63</u>	<u>1,043.63</u>
TOTAL 322-TID #29-WOOLWORTH	0.00	(1,043.63)	0.00	1,043.63	1,043.63
<u>TID #30 - SHARPSTONE</u>					
323-104 CASH IN INT BEARING ACCTS	<u>0.00</u>	<u>101.37</u>	<u>0.00</u>	<u>101.37</u>	<u>101.37</u>
TOTAL 323-TID #30-SHARPSTONE	0.00	(101.37)	0.00	101.37	101.37
<u>INDOOR SWIMMING POOL</u>					
350-104 CASH IN INT BEARING ACCTS	<u>832,056.11</u>	<u>63,500.00</u>	<u>(130,972.97)</u>	<u>764,583.14</u>	<u>(67,472.97)</u>
TOTAL 350-INDOOR SWIMMING POOL	832,056.11	(63,500.00)	(130,972.97)	764,583.14	(67,472.97)
<u>WATER</u>					
602-104 CASH IN INT BEARING ACCTS	5,190,207.93	14,892,156.15	(11,615,953.67)	8,466,410.41	3,276,202.48
602-107 RESTRICTED CASH B-Y WATER	0.00	0.00	0.00	0.00	0.00
602-1072 WATER OPERATING CERT OF DEPOSIT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 602-WATER	5,190,207.93	(14,892,156.15)	(11,615,953.67)	8,466,410.41	3,276,202.48
<u>SEWER</u>					
604-104 CASH IN INT BEARING ACCTS	5,246,577.06	7,802,063.77	(8,511,754.96)	4,536,885.87	(709,691.19)
604-10701DESIGNATED CASH-STORM SEWER	0.00	0.00	0.00	0.00	0.00
604-1071 RESTRICTED CASH-SEWER REPLACE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL 604-SEWER	5,246,577.06	(7,802,063.77)	(8,511,754.96)	4,536,885.87	(709,691.19)

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
<u>AIRPORT</u>					
606-104 CASH IN INT BEARING ACCTS	<u>111,088.11</u>	<u>2,420.21</u>	(<u>113,508.32</u>)	<u>0.00</u>	(<u>111,088.11</u>)
TOTAL 606-AIRPORT	111,088.11	(2,420.21)	(113,508.32)	0.00	(111,088.11)
 <u>SANITATION</u>					
612-102 CASH CHANGE	300.00	0.00	0.00	300.00	0.00
612-104 CASH IN INT BEARING ACCTS	4,014,322.96	3,033,249.00	(3,315,645.65)	3,731,926.31	(282,396.65)
612-1041 LANDFILL CLOSURE RESERVES	0.00	0.00	0.00	0.00	0.00
612-1042 MRLF CLOSURE/POST CLOSURE RESE	0.00	0.00	0.00	0.00	0.00
612-1043 MRLF CELL CONSTRUCTION RESERVE	0.00	0.00	0.00	0.00	0.00
612-1046 INVESTMENT FOR LF POST-CLOSURE	660,445.46	17,502.50	0.00	677,947.96	17,502.50
612-1047 INVESTMENT FOR MRLF CL/POST-C	888,975.90	30,950.80	0.00	919,926.70	30,950.80
612-1071 RESTRICTED CASH-2004 RLFL #1	13,622.00	0.00	0.00	13,622.00	0.00
612-1072 RESTRICTED CASH-2004 RLFL #2	<u>14,318.00</u>	<u>0.00</u>	<u>0.00</u>	<u>14,318.00</u>	<u>0.00</u>
TOTAL 612-SANITATION	5,591,984.32	(3,081,702.30)	(3,315,645.65)	5,358,040.97	(233,943.35)
 <u>CORN PALACE</u>					
613-102 ATM CASH CHANGE	10,000.00	0.00	(10,000.00)	0.00	(10,000.00)
613-1021 CASH CHANGE	6,620.00	0.00	(6,620.00)	0.00	(6,620.00)
613-104 CASH IN INT BEARING ACCTS	74,823.07	28,952.77	(103,775.84)	0.00	(74,823.07)
613-1072 DESIGNATED CP TILES-PHASE 2	0.00	0.00	0.00	0.00	0.00
613-1073 DESIGNATED FOR CAPITAL IMPROVE	0.00	0.00	0.00	0.00	0.00
613-1074 DESIGNATED-PRE STURGIS PARTY	<u>6,906.32</u>	<u>0.00</u>	(<u>6,906.32</u>)	<u>0.00</u>	(<u>6,906.32</u>)
TOTAL 613-CORN PALACE	98,349.39	(28,952.77)	(127,302.16)	0.00	(98,349.39)
 <u>GOLF COURSE</u>					
614-104 CASH IN INT BEARING ACCTS	<u>873,682.20</u>	<u>695,775.79</u>	(<u>1,141,574.92</u>)	<u>427,883.07</u>	(<u>445,799.13</u>)
TOTAL 614-GOLF COURSE	873,682.20	(695,775.79)	(1,141,574.92)	427,883.07	(445,799.13)
 <u>CAMPGROUND</u>					
619-102 CASH CHANGE	100.00	0.00	0.00	100.00	0.00
619-104 CASH IN INT BEARING ACCTS	<u>103,792.42</u>	<u>236,125.38</u>	(<u>120,335.19</u>)	<u>219,582.61</u>	<u>115,790.19</u>
TOTAL 619-CAMPGROUND	103,892.42	(236,125.38)	(120,335.19)	219,682.61	115,790.19
 <u>EMERGENCY MEDICAL SERVICE</u>					
621-104 CASH IN INT BEARING ACCTS	514,878.16	1,751,010.03	(1,732,910.14)	532,978.05	18,099.89
621-1045 ASSIGNED CASH-AMBULANCE REPL	68,359.00	0.00	0.00	68,359.00	0.00
621-1046 ASSIGNED CASH-UTV	<u>0.00</u>	<u>15,000.00</u>	(<u>15,000.00</u>)	<u>0.00</u>	<u>0.00</u>
TOTAL 621-EMERGENCY MEDICAL SERVICE	583,237.16	(1,766,010.03)	(1,747,910.14)	601,337.05	18,099.89
 <u>HEALTH INSURANCE</u>					
652-104 CASH IN INT BEARING ACCTS	<u>4,689,553.53</u>	<u>2,569,999.14</u>	(<u>2,440,666.29</u>)	<u>4,818,886.38</u>	<u>129,332.85</u>
TOTAL 652-HEALTH INSURANCE	4,689,553.53	(2,569,999.14)	(2,440,666.29)	4,818,886.38	129,332.85

	BEGINNING CASH BALANCE	YEAR-TO-DATE RECEIPTS	YEAR-TO-DATE DISBURSEMENT	ENDING BALANCE	INCREASE/ (DECREASE)
AGENCY FUNDS					
700-104 CASH IN INT BEARING ACCTS	(18,292.84)	816,543.98	(798,251.14)	0.00	18,292.84
700-1041 BID DEPOSITS	45,300.00	50,549.02	(36,049.02)	59,800.00	14,500.00
700-10411CORN PALACE GAMES	57,265.90	146,035.46	(199,152.34)	4,149.02	(53,116.88)
700-1042 REVENUE FOR STATE	20,494.26	171,266.35	(175,860.77)	15,899.84	(4,594.42)
700-1044 PARKS & RECREATION	3,627.46	0.00	0.00	3,627.46	0.00
700-1045 MCSF ROUND-UP	1,581.33	888.79	(1,828.04)	642.08	(939.25)
700-1050 PUBLIC SAFETY-DARE	<u>1,430.08</u>	<u>0.00</u>	(<u>64.79</u>)	<u>1,365.29</u>	(<u>64.79</u>)
TOTAL 700-AGENCY FUNDS	111,406.19	(1,185,283.60)	(1,211,206.10)	85,483.69	(25,922.50)
SPECIAL ASSESSMENT-710					
710-104 CASH IN INT BEARING ACCTS	<u>519,917.20</u>	<u>57,185.69</u>	(<u>2,907.36</u>)	<u>574,195.53</u>	<u>54,278.33</u>
TOTAL 710-SPECIAL ASSESSMENT-710	519,917.20	(57,185.69)	(2,907.36)	574,195.53	54,278.33
2011 STREET CONST					
724-104 CASH IN INT BEARING ACCTS	<u>215,513.83</u>	<u>100,570.25</u>	(<u>49,033.97</u>)	<u>267,050.11</u>	<u>51,536.28</u>
TOTAL 724-STREET CONSTRUCTION	215,513.83	(100,570.25)	(49,033.97)	267,050.11	51,536.28
FLEXIBLE SPENDING ACCT					
753-104 CASH IN INT BEARING ACCTS	<u>86.21</u>	<u>108,576.69</u>	(<u>116,274.24</u>)	(<u>7,611.34</u>)	(<u>7,697.55</u>)
TOTAL 753-FLEXIBLE SPENDING ACCT	86.21	(108,576.69)	(116,274.24)	(7,611.34)	(7,697.55)
GRAND TOTAL	57,172,044.72	(75,888,667.65)	(70,845,525.70)	62,215,186.67	5,043,141.95
	=====	=====	=====	=====	=====

*** END OF REPORT ***

Date: Dec. 5th 2024
 To: Mayor & City Council
 Re: Nov. 2024 Bldg. Permits



	Permit #	Name	Address	Building	Contractor	Cost	Fee	Category
1	15332	SRS Prpoerties	4340 Rodeo Road	Sorage Bldg.	ECL	\$ 145,000.00	\$ 830.00	Garages/Sheds
2	15333	Central Plains Automation	1501 W. 4th Ave.	Office Addn.	Justin Young	\$ 64,000.00	\$ 480.00	Commercial Additions
3	15334	Mueller Lumber Co.	804\808 West Plum	New Duplex	MLC	\$ 251,000.00	\$ 811.00	Duplexes
4	15335	Cody Thompson	1220 N. Capital	Garage Addn.	Schmitz Const.	\$ 8,000.00	\$ 70.00	Garages/Sheds
5	15336	Harris Properites LLC	1016 N. Mattie St.	New Home	Dave Harris	\$ 126,000.00	\$ 500.00	New Residential
6	15337	Groeneweg Const.	1165 Woods Circle	New Home	Legacy Const.	\$ 125,400.00	\$ 497.00	New Residential
7	15338	Groeneweg Const.	1161 Woods Circle	New Home	Legacy Const.	\$ 186,725.00	\$ 651.00	New Residential
8	15339	Marv Strand	1506 E. 2nd Ave.	Garage Addn.	MLC	\$ 6,340.00	\$ 60.00	Garages/Sheds
9	15340	Craig Knutson	1301 E 4th Ave.	windows	Dads Const.	\$ 4,500.00	\$ 20.00	Re-roof/shingle
10	15341	Bart Fredricksen	89 S. Harmon Dr.	roof home and windows	Chucks Roofing	\$ 24,000.00	\$ 20.00	Re-roof/shingle
11	15342	Toby Russell	1609 Charles Ave.	Deck Addn.	ECL	\$ 11,500.00	\$ 92.00	Residential Additions
12	15343	Matt Dailey	41127 Backlund Placae	Home Addn.	Radke Const.	\$ 63,800.00	\$ 225.00	Residential Additions
13	15344	Ever Duples	1120/1122 Carl Road	New Duplex	Sodak Bldg. LLC.	\$ 259,000.00	\$ 830.00	Duplexes
14	15345	Kyle Zacher	1420 E. Hanson Ave.	Garage Addn.	Travis Boggs	\$ 40,000.00	\$ 240.00	Garages/Sheds
15	15346	Mitchell Telecom	1524 Commerec St.	Equip. Bldg.	Engbarth Drilling	\$ 58,000.00	\$ 450.00	New Commercial
16	15347	Merlin Tingle	1800 Loma Linda	50x80 Storage Bldg.	Jesses Hanson	\$ 88,000.00	\$ 400.00	Garages/Sheds
17	15348	Ben Krohmer	611 N. Langdon St.	Convert space to living room	Krogman Const.	\$ 12,000.00	\$ 93.00	Residential Additions
18	15349	Doug Gehrke	304 N. Mattie St.	New Home	Tellinghsusen Const.	\$ 291,840.00	\$ 913.00	New Residential
19	15350	Shelly Muth	915 Kippes Cove	New Home	Radke Const.	\$ 327,400.00	\$ 1,002.00	New Residential
20	15351	Legacy Bldg. Supply	1012 Commerce St.	2 Strip Malls	Legacy Bldg.	\$ 700,000.00	\$ 2,640.00	New Commercial
21	15352	Jensen Design Bld. LLC	2314 Urbana Dr.	New Home	Jensen Design Bld.	\$ 171,300.00	\$ 611.00	New Residential
22	15353	Scmitz Const. LLC	821 N. Mentzer St.	New 4 Plex	Schmitz Const.	\$ 4,000,000.00	\$ 1,690.00	4 Plex
23	15354	Golden Praire Apts.	2403 S. Capital St.	New 24 unit Apt.	Lloyd Const.	\$ 2,826,500.00	\$ 9,020.00	New Residential
24	15355	Kristy Szabos	825 N. Gamble St.	Home Addn.	Cody Konrad	\$ 56,240.00	\$ 304.00	Residential Additions
25								
26								
27								
28								
29								
30								
31								
32								
Total						\$ 9,846,545.00	\$ 22,449.00	

Sincerely,
 John D. Hegg

Building Official

MITCHELL POLICE DEPARTMENT

ACTIVITY REPORT FOR NOVEMBER 2024

NOV 2023	NOV 2024	YEAR TO DATE 2024
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CALLS			
Calls for Service (6 Counties)	825	803	9,174
Calls for Service (City of Mitchell)	780	713	8,964
Case Reports Written (City Mitchell)	194	195	2,194
TOTAL CALLS ANSWERED	1799	1711	20,332

TRAFFIC STOPS PERFORMED			
Mitchell Police	194	275	2185
All other counties	747	831	8334
TOTAL TRAFFIC STOPS	941	1106	10519

ACCIDENTS			
TOTAL ACCIDENTS REPORTED	46	25	253

TICKETS ISSUED	124	124	1182
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WARNING TICKETS ISSUED	157	226	1792
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PARKING TICKETS ISSUED	53	42	453
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Dean Knippling
Chief of Police

Mitchell Fire Rescue Monthly reports for 2024

Amb Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total amb calls	178	141	152	154	178	154	170	178	173	188	168		1834
Amb. Transfers Out of Town	11	7	5	5	7	3	3	8	9	8	9		75
Fire Call Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total fire calls	35	19	23	33	16	38	22	26	26	24	23		285
City fire calls	30	17	20	24	15	32	20	24	25	17	20		244
County fire calls	5	2	3	9	1	6	2	2	1	7	3		41
EMS assist calls	69	54	63	54	57	65	66	71	73	60	57		689
Total Responses													974
Fire Preven. Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Fire Inspections	100	16	65	64	2	5	27	15	9	15	41		359
Consultations/Plans	24	45	63	68	48	42	13	21	54	32	52		462
Public Education	1	0	0	1	4	2	0	0	8	6	0		22
Fire Investigations	2	0	0	0	0	0	0	2	0	0	0		4
Total Activity													847
Dept. Other Activity	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total
Total Activities	17	12	12	14	14	13	15	12	17	21	15		162
Dept. tours	4	4	2	5	8	2	6	7	9	11	5		63
Public Education	5	3	2	4	3	2	2	3	3	10	3		40
Total Activity													265
Total CFS/Activity													Total
													3920



November 2024 monthly Code Enforcement report:

-As of 12/06/24 Code Enforcement is currently monitoring 15 properties in the City of Mitchell.

-There were no lawns mowed in November by the contractor.

Sincerely,



Ryan Erickson | Department of Public Safety
City of Mitchell
201 W. 1st Street, Mitchell. SD 57301
605-995-8400
Ryan.Erickson@cityofmitchellsd.gov

Palace Transit Monthly Ridership Report
Fiscal Year: October 1st, 2024 through September 30th, 2025
Month: October 2024

	Month End		Year to Date		Difference	
	2023	2024	2023	2024	Month End	Year to Date
Elderly Riders	1,646	1,687	1,646	1,687	(41)	(41)
General Public Riders	970	584	970	584	(386)	(386)
Handicap Riders	2,266	2,026	2,266	2,026	(240)	(240)
School - Age Riders	3,251	3,144	3,251	3,144	(107)	(107)
Total Rides	8,133	7,441	8,133	7,441	(692)	(692)
Total Miles	18,511	20,831	18,511	20,831	2,320	2,320

October 2023 Trip Type	Education	Employment	Medical	Nutrition	Same Day	Shopping	Social Rec
	3,712	1,888	1,037	62	188	285	961
2024 Trip Type	3,452	1,350	1,048	86	125	216	1,164

Service Analytics	Total Ride Requests	Completed Boardings	Total Cancellations	Total No Shows
	9,942	7,441	2,223	278

Prepared by: *Andrea Hamilton -Transit Operations Supervisor*

CITY OF MITCHELL

Monthly - Chemical Inventory at the Water Treatment Plant

Date: 12/1/24

Coagulant – (AF-1102) 0 Gallons

Lime 159,104 lbs. or 79.552 Ton's

Fluoride 814 Gallon's

Sodium Chlorite – (PHI-3125) 80 Gallon's

Polymer-(PHI-2386) 0 Gallon's
(AF-84500) 0 Gallon's

Activated Carbon 6,650 lbs. or 3.325 Ton's

Chlorine 581 lbs. or 0.290 Ton

Poly-phosphate 450 lbs. or .60 Ton's

Carbon Dioxide 0 Lbs. or 0 Ton's

Ammonia 472.5 lbs. or 0.236 Ton's

CITY OF MITCHELL

MONTHLY WATER TREATMENT CHEMICAL COMSUMPTION REPORT MONTH / YEAR—November, 2024----- Jon Vermeulen – Utilities Superintendent

Coagulant Aid- (2187) = 0-Gals. X CONTRACT = \$0.00

Lime = 0# or 0- TON'S X \$192.39/TON = \$0.00

Sodium Chlorite = 0-GAL. X CONTRACT = \$0.00

Fluoride = 0-GAL. X \$1.99/GAL. = \$0.00

Polymer (2386) = 0-GAL. X CONTRACT = \$0.00

Activated Carbon = 0# or 0- TON'S X \$1,936.25/TON = \$0.00

Chlorine = 0# or 0.0- TON'S X \$1.45/LB. = \$0.00

Poly Phosphate = 750# or .375 TON X \$2.25/LB. = \$1687.50

Carbon Dioxide = 0# or 0 - TON'S X \$178.00/TON = \$0.00

Ammonia = 0# or 0.0- TON'S X \$2.17 /LB. = \$0.00

Pristine Contract = 0 -MG of WATER X .255/1000 GALS. RAW WATER = \$0.00

TOTAL = \$1687.50

Raw Water Treated (LAKE) 0 MG-----or 0 MGD-----or----- PEAK DAY 0 MG

Finished Water (EFFLUENT) 42.805 MG----or 1.426 MGD-----or----- PEAK DAY 1.933 MG

B-Y- Water (INFLUENT) 43.289 MG----- or 1.443 MGD-----or----- PEAK DAY 1.858 MG

B-Y & RAW WATER TREATED – TOTAL= 43.289 MG --- or 1.443 MGD ----or ---- PEAK DAY 1.858 MG

Chemical cost = 1687.50 = \$39.43 per MG or 0.030 cents per Unit (750 GALLONS).

CHEMICAL FEED RATES IN Mg/L

Coagulant Aid- (2187) = 0 Mg/L -- 0 Gallons / Raw Water

Lime = 0 Mg/L 0 lbs. / 7 lbs. Per Gallon/ Raw Water

Sodium Chlorite = 0 Mg/L -- 0 Gallons / Raw Water

Fluoride = 0 Mg/L -- 0 Gallons / Raw Water

Polymer (2386) = 0 Mg/L -- 0 Gallons / Raw Water

Activated Carbon = 0 Mg/L -- 0 lbs. / 4 lbs. per Gallon / Raw Water

Chlorine = 0 Mg/L -- 0 lbs. / 11.75 lbs. per Gallon / Raw Water

Poly Phosphate = 1.50 Mg/L-- 750 lbs. / 10.5 lbs. per Gallon / Raw Water

Carbon Dioxide = 0 Mg/L -- 0 lbs. / 8.50 lbs. per Gallon / Raw Water

Ammonia = 0 Mg/L -- 0 lbs. / 5.15 lbs. per Gallon / Raw Water

Polymer = 0 Mg/L -- 0

<u>Date</u>	<u>Source</u>	<u>Site</u>	<u>Chlorine PPM</u> 0.5PPM-4.00PPM	<u>Bacteria</u>
11/4/2024	Fire Dept	#2	2.17	Absent
11/4/2024	Queen Of Peace	#3	2.39	Absent
11/4/2024	East Cubbys Store	#4	2.17	Absent
11/4/2024	Dakota Medical Spec	#6	2.30	Absent
11/4/2024	Arnies	#8	2.27	Absent
11/4/2024	Culvers	#10	2.05	Absent
11/4/2024	City Park Dept	#13	2.44	Absent
11/4/2024	Holy Family Church	#17	2.17	Absent
11/12/2024	J Mart Sinclair	#5	2.35	Absent
11/12/2024	Welsey Acres	#9	2.28	Absent
11/12/2024	City Hall	#15	2.94	Absent
11/12/2024	Mitchell Tech Inst	#16	2.42	Absent
11/12/2024	Mitchell Middle School	#18	2.30	Absent
11/12/2024	Brady Memorial Home	#19	2.33	Absent
11/12/2024	Abra Body Shop	#20	2.19	Absent
Average			2.32	Absent

MONTHLY -- B-Y WATER- GALLON AND CHEMICAL USAGE REPORT

MONTH --- November YEAR - 2024

Influent ----- 43.289-- Million Gallon's

Effluent ----- 42.805 -- Million Gallon's

Chemical costs for B-Y Water:

Chlorine usage ----- 0 lbs. @ \$1.45 per lb. = \$0.00

Ammonia usage ----- 0 lbs. @ \$2.17 per lb. = \$0.00

Poly -phosphate----- 750 lbs. @ \$2.25 per lb. = \$1,687.50

Total = \$1,687.50

Cost per Unit (750 gallon) = \$0.030

Cost per 1,000 gallons of water = \$0.039

2022 - WATER CONSUMPTION

DATE	Lake Mitchell Influent MG	B-Y Rural Water Influent MG	Effluent to Water Towers MG
1/1/2024	0-MG	1.232	1.185
1/2/2024	0-MG	1.430	1.553
1/3/2024	0-MG	1.429	1.220
1/4/2024	0-MG	1.656	1.726
1/5/2024	0-MG	1.255	1.062
1/6/2024	0-MG	1.858	1.933
1/7/2024	0-MG	1.314	1.205
1/8/2024	0-MG	1.114	1.109
1/9/2024	0-MG	1.577	1.468
1/10/2024	0-MG	1.371	1.459
1/11/2024	0-MG	1.360	1.186
1/12/2024	0-MG	1.729	1.807
1/13/2024	0-MG	1.123	0.954
1/14/2024	0-MG	1.683	1.701
1/15/2024	0-MG	1.615	1.720
1/16/2024	0-MG	1.285	1.163
1/17/2024	0-MG	1.597	1.801
1/18/2024	0-MG	1.191	1.077
1/19/2024	0-MG	1.800	1.966
1/20/2024	0-MG	1.034	0.940
1/21/2024	0-MG	1.648	1.761
1/22/2024	0-MG	1.275	1.119
1/23/2024	0-MG	1.528	1.596
1/24/2024	0-MG	1.505	1.679
1/25/2024	0-MG	1.310	1.137
1/26/2024	0-MG	1.731	1.814
1/27/2024	0-MG	1.182	1.016
1/28/2024	0-MG	1.428	1.501
1/29/2024	0-MG	1.411	1.241
1/30/2024	0-MG	1.618	1.706
TOTALS	0-MG	43.289	42.805

B-Y WATER DISTRICT
31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

MERRY CHRISTMAS!!!!

Service Address

Acct #
06771

Date Printed
DEC 2 24

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
DEC 1 24	14,775,320,000	14,731,799,000	43,521,000	57,882.93		57,882.93

0.00

B-Y WATER
602-43330-42850

Balance Due Upon Receipt \$ 57,882.93

If not paid by the 20th of the month, we will apply a \$25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301



DEC 2 24

CUST ACCT #

06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
DEC 1 24	14,775,320,000	14,731,799,000	43,521,000	57,882.93		57,882.93

0.00

Service Address

Balance Due Upon Receipt \$ 57,882.93

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL
PAYMENT

\$ 57,882.93

City of Mitchell Water Rate Charged

12/2/2024

	Base Rate (1,000 Gallons)	Added Rate (1,000 Gallons)	Combined Rate (1,000 Gallons)
Use below 2.65 MGD =	\$1.33	\$0.00	\$1.33
Use between 2.65 MGD to 2.90 MGD =	\$1.33	\$1.00	\$2.33
Use between 2.90 MGD to 3.15 MGD =	\$1.33	\$1.50	\$2.83
All use over 3.15 MGD =	\$1.33	\$2.00	\$3.33

Month: 11 **Year:** 2024 **Billing Month:** 12

Day of Month	24 Hour	Use Above	Base Rate	Cost	2.65 - 2.9 MGD	2.65 - 2.9 MGD	2.9 - 3.15 MGD	2.9 - 3.15 MGD	All Use Over 3.15	All Use Over 3.15	Total Daily
	Use(Kgal)	2.65 MGD	Use		Base Rate	Usage	Added Cost	Usage	Added Cost	MGD	
1	1,689,000	0	1,689,000	\$2,246.37	0	\$0.00	0	\$0.00	0	\$0.00	\$2,246.37
2	1,138,000	0	1,138,000	\$1,513.54	0	\$0.00	0	\$0.00	0	\$0.00	\$1,513.54
3	1,741,000	0	1,741,000	\$2,315.53	0	\$0.00	0	\$0.00	0	\$0.00	\$2,315.53
4	1,365,000	0	1,365,000	\$1,815.45	0	\$0.00	0	\$0.00	0	\$0.00	\$1,815.45
5	1,551,000	0	1,551,000	\$2,062.83	0	\$0.00	0	\$0.00	0	\$0.00	\$2,062.83
6	1,655,000	0	1,655,000	\$2,201.15	0	\$0.00	0	\$0.00	0	\$0.00	\$2,201.15
7	1,546,000	0	1,546,000	\$2,056.18	0	\$0.00	0	\$0.00	0	\$0.00	\$2,056.18
8	1,101,000	0	1,101,000	\$1,464.33	0	\$0.00	0	\$0.00	0	\$0.00	\$1,464.33
9	1,578,000	0	1,578,000	\$2,098.74	0	\$0.00	0	\$0.00	0	\$0.00	\$2,098.74
10	1,112,000	0	1,112,000	\$1,478.96	0	\$0.00	0	\$0.00	0	\$0.00	\$1,478.96
11	1,607,000	0	1,607,000	\$2,137.31	0	\$0.00	0	\$0.00	0	\$0.00	\$2,137.31
12	1,591,000	0	1,591,000	\$2,116.03	0	\$0.00	0	\$0.00	0	\$0.00	\$2,116.03
13	1,250,000	0	1,250,000	\$1,662.50	0	\$0.00	0	\$0.00	0	\$0.00	\$1,662.50
14	1,684,000	0	1,684,000	\$2,239.72	0	\$0.00	0	\$0.00	0	\$0.00	\$2,239.72
15	1,292,000	0	1,292,000	\$1,718.36	0	\$0.00	0	\$0.00	0	\$0.00	\$1,718.36
16	1,597,000	0	1,597,000	\$2,124.01	0	\$0.00	0	\$0.00	0	\$0.00	\$2,124.01
17	1,282,000	0	1,282,000	\$1,705.06	0	\$0.00	0	\$0.00	0	\$0.00	\$1,705.06
18	1,497,000	0	1,497,000	\$1,991.01	0	\$0.00	0	\$0.00	0	\$0.00	\$1,991.01
19	1,785,000	0	1,785,000	\$2,374.05	0	\$0.00	0	\$0.00	0	\$0.00	\$2,374.05
20	1,057,000	0	1,057,000	\$1,405.81	0	\$0.00	0	\$0.00	0	\$0.00	\$1,405.81
21	1,660,000	0	1,660,000	\$2,207.80	0	\$0.00	0	\$0.00	0	\$0.00	\$2,207.80
22	1,224,000	0	1,224,000	\$1,627.92	0	\$0.00	0	\$0.00	0	\$0.00	\$1,627.92
23	1,568,000	0	1,568,000	\$2,085.44	0	\$0.00	0	\$0.00	0	\$0.00	\$2,085.44
24	1,255,000	0	1,255,000	\$1,669.15	0	\$0.00	0	\$0.00	0	\$0.00	\$1,669.15
25	1,595,000	0	1,595,000	\$2,121.35	0	\$0.00	0	\$0.00	0	\$0.00	\$2,121.35
26	1,459,000	0	1,459,000	\$1,940.47	0	\$0.00	0	\$0.00	0	\$0.00	\$1,940.47
27	1,468,000	0	1,468,000	\$1,952.44	0	\$0.00	0	\$0.00	0	\$0.00	\$1,952.44
28	1,169,000	0	1,169,000	\$1,554.77	0	\$0.00	0	\$0.00	0	\$0.00	\$1,554.77
29	1,683,000	0	1,683,000	\$2,238.39	0	\$0.00	0	\$0.00	0	\$0.00	\$2,238.39
30	1,322,000	0	1,322,000	\$1,758.26	0	\$0.00	0	\$0.00	0	\$0.00	\$1,758.26
31	0	0	0	\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	\$0.00
TOTALS	43,521,000	0	43,521,000	\$57,882.93	0	\$0.00	0	\$0.00	0	\$0.00	\$57,882.93

		<u>Total Cost</u>	<u>Gallons Used</u>	<u>Base Cost</u>	<u>Cost Over 2.65MGD</u>
Previous Month Read =	14,731,799,000	Days billed in November = \$57,882.93	43,521,000	\$57,882.93	\$0.00
Current Month Read =	14,775,320,000	Days carried from previous month = \$0.00	0	\$0.00	\$0.00
Current Month Use =	43,521,000	Total bill for November = \$57,882.93	43,521,000	\$57,882.93	\$0.00

Days that will be billed in December = \$0.00

Note: December billing meter was read on December 2nd therefore no November days will be included in January billing.

B-Y WATER DISTRICT
31039 428th AVENUE PO BOX 248
TABOR SD 57063

Phone (605) 463-2531 Toll Free (800) 286-3654
E-mail msmudder@hcinet.net or srwoods@hcinet.net

Office Hours:
Monday-Friday 8:00 A.M. to 4:30 P.M.

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301

**WATER BILL FOR TESTING AND FLUSHING ON NEW
WATER TANK.**

Service Address

Acct #
06771

Date Printed
DEC 5 24

Monthly Billing Statement

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
DEC 1 24	14,775,320,000	14,775,320,000	2,506,000	3,332.98		3,332.98

B-Y WATER
602-43330-42850

57,882.93

Balance Due Upon Receipt \$ 61,215.91

If not paid by the 20th of the month, we will apply a \$25.00 late fee to your bill.

B-Y Water District is an Equal Opportunity Employer and Provider
PLEASE RETURN BOTTOM PORTION WITH YOUR PAYMENT

CITY OF MITCHELL
612 N. MAIN STREET
MITCHELL SD 57301



* 0 6 7 7 1 *

DEC 5 24
CUST ACCT # 06771

Date Read	Present Reading	Previous Reading	Total Gallons Used	Water Charge	Non Water Charge	Amount
DEC 1 24	14,775,320,000	14,775,320,000	2,506,000	3,332.98		3,332.98

57,882.93

Service Address

Balance Due Upon Receipt \$ 61,215.91

Remit to:

B-Y WATER DISTRICT
P O BOX 248
TABOR SD 57063

TOTAL
PAYMENT

\$

3332.98

Mitchell Use to Fill New Tank

Day of Month	24 Hour Use(Kgal)	Use Above 2.65 MGD	Base Rate Use	Base Rate Cost
28-Oct	125,000	0	125,000	\$166.25
29-Oct	595,250	0	595,250	\$791.68
30-Oct	595,250	0	595,250	\$791.68
31-Oct	595,250	0	595,250	\$791.68
1-Nov	595,250	0	595,250	\$791.68
		Total =	2,506,000	\$3,332.98

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

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Amount of funds received:

Funds received from:

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Funds received from:

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Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

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☐ yes ☒ no

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Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Grant funds received from the SD Dept of Health Regional Service Designation Grant.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department:	Police	Date Submitted:	12/16/2024
Budget line # to be supplemented:	101-42110-42500	Budget line description:	Repair/Maintenance
Supplemental amount requested:	\$1210.65	Submitted by:	Dean Knippling

Describe the need for the supplemental funds:

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Amount is to supplement a budget line through which the grant-funded Snack Pack program-related expenditures were made.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

N/A

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

N/A

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department: Date Submitted:

Budget line # to be supplemented: Budget line description:

Supplemental amount requested: Submitted by:

Describe the need for the supplemental funds:

Amount is to supplement a budget line through which grant-funded program-related expenditures were made.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

N/A

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

N/A

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 12.9.2024

Organization: Mitchell Masonic Hall

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☒ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Michael Watkins

Address: 112 E. 5TH Ave.

Phone #: 605.770.7027

Email: sd605catkell@gmail.com

501(c) 3 - (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: Dec 9 - Jan 9th

Date of Raffle Drawing: Jan 9th 2025

Value of Raffle Prize: \$600 GIRL CARDS

Proceeds Benefitting: Mitchell Building Assoc.

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 12-9-2024

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL

RAFFLE PERMIT

Date of Application: 12/11/24

Organization: Mitchell/Alexandria/Emery Pink Ladies Dart League

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization ☐ Religious organization
☒ **Charitable organization** ☐ Educational organization ☐ Fraternal organization
☐ Local civic or service club ☐ Political party ☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office

Contact Information:

Name: Abby Bates

Address: 1112 North Rowley

Phone #: 605-770-2529

Email: abbybollinger5@gmail.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 1/25/2025

Date of Raffle Drawing: 1/25/2025

Value of Raffle Prize: 50/50

Proceeds Benefiting: Mitchell/Alexandria/Emery Pink Ladies Dart League

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 12-10-2024

For Finance Office Use Only:

Council Approval Date: _____

Signature:

Finance Officer

CITY OF MITCHELL
RAFFLE PERMIT

City

Date of Application: 11-26-2024

Organization: South Dakota Shooting Sports Foundation

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☒ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Steve Thuringer

Address: 25853 409th Ave. Mitchell

Phone #: 605-630-0045

Email: steve@thuringer@hotmail.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: 01-01-2025 thru 05-31-2025

Date of Raffle Drawing: 06-01-2025

Value of Raffle Prize: \$3500

Proceeds Benefitting: Youth Shooting Sports Programs + Facilities in SD

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 11-26-2024

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL -- BENEFIT SUMMARY - 2025

VACATION:	<u>LENGTH OF SERVICE</u>	<u>ACCRUAL</u>	**Varies by Union Contract**
	0-5 Years	80.08 Hours	
	6-12 Years	120.12 Hours	
	13-19 Years	160.16 Hours	
	20+ Years	200.20 Hours	

SICK LEAVE: 96 Hours (may use 40 hours of these hours for Family Sick Leave)

HOLIDAYS: New Year's Day – 1/1/25.....Martin Luther King Day - 1/20/25
Presidents Day – 2/17/25.....Memorial Day – 5/26/25
Juneteenth – 6/19/25.....Independence Day – 7/4/25
Labor Day – 9/1/25.....Native American Day – 10/13/25
Veterans Day – 11/11/25.....Thanksgiving -- 11/27/25
Christmas Eve 12/24/25 (1/2 day PM)....Christmas Day 12/25/25
***Administrative Leave (to be used the Day After Thanksgiving)
See Personnel Policies and Procedures Manual Section 9.15 for details.

EMPLOYEE BANQUET: March 28, 2025

HEALTH INSURANCE: Deductible \$750 single, 2 @ \$750 two-party and family
Employee \$ -0-
Two-party \$ 125.50 per pay period, 24 of the 26 pay periods
Family \$ 213.50 per pay period, 24 of the 26 pay periods

DENTAL INSURANCE: Deductible \$25 per person, maximum \$75 per year family deductible
Employee \$ -0-
2 Party \$ 27.15 per pay period, 24 of the 26 pay periods
Family \$ 58.27 per pay period, 24 of the 26 pay periods

LIFE INSURANCE: Employee covered for \$15,000 with term life policy

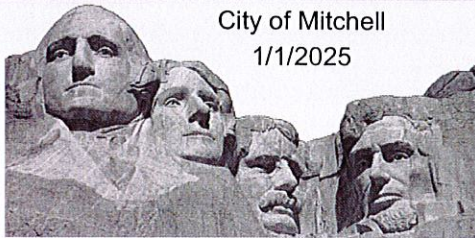
WAGEWORKS FLEX PLAN: Pre-tax deductions for qualified insurance premiums. Flexible Spending Account for unreimbursed medical (\$3,200) and day care (\$5,000).

RETIREMENT: General Employee Contribution is 6% of pay with City match of 6%
Public Safety Employee Contribution 8% with City match of 8%
Vested in plan: 3 years.

CONNECTIONS EMPLOYEE ASSISTANCE PROGRAM: Counseling Services, Training Programs, Attorney Consults, Credit Counseling, with an Employee Resource Website and 24-hour Hotline.

Miscellaneous Benefits: Worker's Compensation, Voting Time, Funeral Leave, Jury and Witness Duty, Palace City Fed Credit Union

Optional Benefits at Employee's Expense: Payroll Deduction is available for employee Rec Center and/or Golf memberships at Corporate Rates as part of the City Wellness Program. Supplemental Voluntary Life insurance is available. AFLAC & Globe Life supplemental insurance policies available. Employees may invest in supplemental retirement plans in addition to the mandatory plan.



City of Mitchell
1/1/2025

South Dakota's own Vision Plan

Based in Sioux Falls, with more doctors in South Dakota than any other vision plan!

Started in 1990, Optilegra is the only vision plan that gives your employees access to all of the highest-quality local doctors. No other vision plan offers LASIK with our South Dakota ophthalmologists. Our helpful Sioux Falls-based customer service and user-friendly website make Optilegra a breeze to work with!

Why should you offer Optilegra?

- Vision plans are one of the most popular employee benefits. Employees love getting new glasses or contacts each year!
- Vision plans save your employees money through a pre-tax deduction and reduced exam and eyewear charges... **at no cost to you, the employer!**
- Optilegra services are faster and better because we let your doctors choose the best materials and lab. You don't have to wait weeks for your glasses to come back from New York City!
- With Optilegra you can manage your plan entirely online: enroll/term employees and dependents, see past invoices, even pay your bill... all through our website.
- Optilegra offers COBRA plan conversions so you don't have to handle COBRA.
- Below are three plans selected for you. Let us know if you would like to view other options.

	Silver 100		Gold 160		Platinum 180	
	Eye Exam every year (\$20 copay)		Eye Exam every year (\$20 copay)		Eye Exam every year (\$20 copay)	
	Glasses every 2 years (\$20 copay)		Glasses every year (\$20 copay)		Glasses every year (\$20 copay)	
	— \$100 allowance for a Frame		— \$160 allowance for a Frame		— \$180 allowance for a Frame	
	— SV or Lined Bifocal included		— SV or Lined Bifocal included		— \$180 for a No-Line Bifocal	
	\$105 for Contacts every year ¹		\$160 for Contacts every year ¹		\$180 for Contacts every year ¹	
	\$600 discount on LASIK ²		\$600 discount on LASIK ²		\$600 discount on LASIK ²	
Voluntary	Employee Only	\$4.09 / paycheck ⁴	Employee Only	\$7.19 / paycheck ⁴	Employee Only	\$10.36 / paycheck ⁴
	Employee + 1	\$6.55	Employee + 1	\$11.51	Employee + 1	\$16.58
	Emp + Children	\$6.69	Emp + Children	\$11.75	Emp + Children	\$16.93
	Family	\$10.78	Family	\$18.94	Family	\$27.30

¹ Contacts may be chosen in lieu of glasses and there is no copay for contacts

² LASIK surgery at **Vance Thompson Vision, Black Hills Regional Eye Institute, or Wright Vision Center**, and post-op with any Optilegra provider

⁴ Calculated for semi-monthly payroll (24 paychecks per year)

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 16, 2024	Requested By:	Dan Pollreisz
Desired Action of City Council:	Approve		
Amount Budgeted in current fiscal year for this item (if applicable):	2025 Budget		
Agenda Item:	Acceptance of Leary Firefighters Foundation Grant		
Explanation/Background of Agenda Item Requested:	This agreement is to accept the Leary Firefighters Foundation Grant for the 2025 fiscal year for \$8,355.00. The grant is 100% funded and will be used to purchase a forcible entry training prop to assist firefighter training within our department.		

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 16, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	N/A		
Agenda Item:	Sub-Recipient Agreement with the State of South Dakota Department of Public Safety Office of Emergency Management		
Explanation/Background of Agenda Item Requested:	Action to Approve Sub-Recipient Agreement with the State of South Dakota Department of Public Safety Office of Emergency Management The State is requiring a sub-recipient agreement with the Office of Emergency Management and the City related to the DR-4807 June 20th storm event. The document spells out the required audit provisions for the grant award. The following requirements are listed in the agreement: 1. A conflict of interest policy is enforced within the recipient's or sub-recipient's organization. 2. The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the recipient's or sub-recipient's website. 3. An effective internal control is employed by the recipient's or sub-recipient's organization. 4. If applicable, the recipient or sub-recipient is in compliance with the federal Single Audit Act, in compliance with 4-11-2.1, and auditors are displayed on the recipient's or sub-recipient's website. Staff recommends council approval and to grant authorization for the Mayor to sign.		

**STATE OF SOUTH DAKOTA
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF EMERGENCY MANAGEMENT**

**Sub-Recipient Agreement
Between**

City of Mitchell
% Stephanie Ellwein
612 N Main St.
Mitchell, SD 57301

State of South Dakota
Department of Public Safety
Office of Emergency Management
118 W. Capital Ave.
Pierre SD 57501

Referred to as Sub-Recipient

Referred to as State

The State and Sub-Recipient hereby enter into this agreement (the "Agreement" hereinafter) for a grant award of Federal financial assistance to Sub-Recipient.

A. REQUIRED AUDIT PROVISIONS FOR GRANT AWARDS

1. FEDERAL AWARD IDENTIFICATION:

Information for the Federal Award Identification, as described in 2 CFR 200.332(b) may be inserted below or may be included in an attached Exhibit A and, if attached, is incorporated herein. In the event of a change in the award or funding source, the information inserted below or included in Exhibit A may change. Sub-Recipient's consent shall not be required for the change in award or funding source and the change shall not be subject to the requirements for an amendment to this Agreement. In the event of a change, the State will provide updated information at least annually.

2. PERIOD OF PERFORMANCE OF THIS AGREEMENT:

This agreement shall be effective as indicated in Exhibit A.

3. SCOPE OF WORK AND PERFORMANCE PROVISIONS:

The Sub-Recipient will undertake and complete the work or performance as described in Exhibit A.

If the State will undertake or complete any work or performance under this Agreement, it is described in Exhibit A.

4. BASIS FOR SUBAWARD AMOUNTS:

This grant is made for the purpose of DR-4807 PA and the amounts are indicated in Exhibit A, line i.

5. RISK ASSESSMENTS, MONITORING AND REMEDIES:

Risk assessments will be ongoing throughout the project period. Sub-Recipient agrees to allow the State to monitor Sub-Recipient to ensure compliance with program requirements, to identify any deficiencies in the administration and performance of the award and to facilitate the same. At the discretion of the State, monitoring may include but is not limited to the following: On-site visits, follow-up, document and/or desk reviews, third-party evaluations, virtual monitoring, technical assistance and informal monitoring such as email and telephone interviews. As appropriate, the cooperative audit resolution process may be applied.

Sub-Recipient agrees to comply with ongoing risk assessments, to facilitate the monitoring process, and further, Sub-Recipient understands and agrees that the requirements and conditions under the grant award may change as a result of the risk assessment/monitoring process.

The State shall evaluate each subrecipient's fraud risk and risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the subaward for purposes of determining the appropriate subrecipient monitoring.

In the event of noncompliance or failure to perform under the grant award, the State has the authority to apply remedies, including but not limited to: Temporary withholding payments, disallowances, suspension or termination of the federal award, suspension of other federal awards received by Sub-Recipient, debarment, or other remedies including civil and/or criminal penalties as appropriate.

6. RETENTION AND INSPECTION OF RECORDS:

The Sub-Recipient agrees to maintain or supervise the maintenance of records necessary for the proper and efficient operation of the program, including records and documents regarding applications, determination of eligibility (when applicable), the provision of services, administrative costs, and statistical, fiscal, and other information records necessary for reporting and accountability required by the State. The Sub-Recipient shall retain such records for a period of three years after the date of the submission of the final expenditure report.

If any litigation, claim, or audit is started before the expiration of the three-year period, the records must be retained until all litigation, claims, or audit findings involving the records have been resolved and final action taken. The three-year retention period may be extended upon written notice by the State. Records for real property and equipment acquired with Federal funds must be retained for three years after final disposition. When records are transferred to or maintained by the Federal awarding agency or the State, the three-year retention requirement is not applicable to the Sub-Recipient. In the event Sub-Recipient must report program income after the period of performance, the retention period for the records pertaining to the earning of the program income starts from the end of Sub-Recipient's fiscal year in which the program income is earned. In the event the documents and their supporting records consist of indirect cost rate computations or proposals, cost allocation plans, and any similar accounting computations of the rate at which a particular group of costs is chargeable, the following applies: (1) If submitted for negotiation - If the proposal, plan, or other computation is required to be submitted to the Federal Government (or to the State) to form the basis for negotiation of the rate, then the three -year retention period for its supporting records starts from the date of such submission. (2) If not submitted for negotiation - If the proposal, plan, or other computation is not required to be submitted to the Federal Government (or to the State) for negotiation purposes, then the three-year retention period for the proposal, plan, or computation and its supporting records starts from the end of the Sub-Recipient's fiscal year (or other accounting period) covered by the proposal, plan, or other computation.

The State, through any authorized representative, shall have access to and the right to examine and copy all records, books, papers or documents related to services rendered under this Agreement and shall have access to personnel of the Sub-Recipient for purposes of interview and discussion related to the records, books, papers and documents. State Proprietary Information, which shall include all information disclosed to the Sub-Recipient by the State, shall be retained in Sub-Recipient's secondary and backup systems and shall remain fully subject to the obligations of confidentiality stated herein until such information is erased or destroyed in accordance with Sub-Recipient's established record retention policies.

All payments to the Sub-Recipient by the State are subject to site review and audit as prescribed and carried out by the State. Any over payment under this Agreement shall be returned to the State within thirty days after written notification to the Sub-Recipient.

7. AUDIT REQUIREMENTS:

If Sub-Recipient expends \$1,000,000 or more in federal awards during the Sub-Recipient's fiscal year (\$750,000 for fiscal years on or before September 30, 2024), the Sub-Recipient must have an audit conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, by an auditor approved by the Auditor General to perform the audit. On continuing audit engagements, the Auditor General's approval should be obtained annually. Approval of an auditor must be obtained by forwarding a copy of the audit engagement letter to:

Department of Legislative Audit
A-133 Coordinator
427 South Chapelle
% 500 East Capitol Pierre, SD
57501-5070

If the Sub-Recipient expends less than \$1,000,000 during any Sub-Recipient fiscal year, the State may perform a more limited program or performance audit related to the completion of the Agreement objects, the eligibility of services or costs, and adherence to Agreement provisions.

Audits shall be completed and filed with the Department of Legislative Audit by the end of the 9th month following end of the fiscal year being audited.

For either an entity-wide, independent financial audit or an audit under 2 CFR Part 200 Subpart F, the Sub-Recipient shall resolve all interim audit findings to the satisfaction of the auditor. The Sub-Recipient shall facilitate and aid any such reviews, examinations, agreed upon procedures etc., the State or its contractor(s) may perform.

Failure to complete audit(s) as required, including resolving interim audit findings, will result in the disallowance of audit costs as direct or indirect charges to programs. Additionally, a percentage of awards may be withheld, overhead costs may be disallowed, and/or awards may be suspended, until the audit is completely resolved.

The Sub-Recipient shall be responsible for payment of any and all audit exceptions which are identified by the State. The State may conduct an agreed upon procedures engagement as an audit strategy. The Sub-Recipient may be responsible for payment of any and all questioned costs, as defined in 2 C.F.R. 200.84, at the discretion of the State.

Notwithstanding any other condition of the Agreement, the cooperative audit resolution process applies, as appropriate. The books and records of the Sub-Recipient must be made available if needed and upon request at the Sub-Recipient's regular place of business for audit by personnel authorized by the State. The State and/or federal agency has the right to return to audit the program during performance under the grant or after close-out, and at any time during the record retention period, and to conduct recovery audits including the recovery of funds, as appropriate.

If applicable, Sub-Recipient agrees to comply in full with the administrative requirements and cost principles as outlined in OMB uniform administrative requirements, cost principles, and audit requirements for federal awards – 2CFR Part 200 (Uniform Administrative Requirements).

8. SUB-RECIPIENT ATTESTATION:

By signing this Agreement, Sub-Recipient attests to the following requirements as set forth in SDCL § 1-56-10:

- (A) A conflict-of-interest policy is enforced within the recipient's or sub-recipient's organization.
- (B) The Internal Revenue Service Form 990 has been filed, if applicable, in compliance with federal law, and is displayed immediately after filing on the recipient's or sub-recipient's website.
- (C) An effective internal control is employed by the recipient's or sub-recipient's organization.
- (D) If applicable, the recipient or sub-recipient is in compliance with the federal Single Audit Act, in compliance with § 4-11-2.1, and audits are displayed on the recipient's or sub-recipient's website.

Sub-Recipient certifies that its internal control system includes cybersecurity and other measures to safeguard information.

Sub-Recipient certifies that it will take reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information (PII) and other types of information.

Whenever applying for funds, requesting payment, and submitting financial reports, Sub-Recipient asserts the following:

I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.

Sub-Recipient further represents that any and all concerns or issues it had in complying with the foregoing attestations were provided to the State and resolved to their satisfaction prior to signing this Agreement.

If Sub-recipient is a non-state agency they agree to disclose to the State, in writing, any conflicts of interest that exist under the Sub-recipient's conflict of interest policy. The State will publicly post any disclosed conflicts of interest along with the corresponding grant agreement on the OpenSD website.

In the event of a significant change in the conflict-of-interest policy, sub-recipient agrees to provide immediate notice of such change to the State and provide a copy of the new conflict of interest policy. Sub-recipient understands that any change in the conflict-of-interest policy may result in a change in their monitoring or other performance requirements under the grant and expressly agrees to comply with those changes and to facilitate any additional monitoring as required by the State.

9. CLOSEOUT:

Sub-grant closeout will be completed upon verification of final reimbursement between the State and sub-recipient and validation of construction adhering to grant requirements. The State will prepare the closeout documents consisting of, for Small Projects: 1-Request to close the grant, for Large Projects: 1- Request to close the grant 2-An accounting of all costs expended in conjunction of the grant, 3-Written consultations or permits ensuring all environmental conditions were met. The State review completed for reviewed for accuracy or corrections and upon verification of accuracy documents, the State will submit the closeout to FEMA for final reconciliation. Upon FEMA closeout and final reimbursement to the sub-recipient or the State, this will complete the sub-recipient closeout requirements.

B. STANDARD CLAUSES

10. ASSURANCE REQUIREMENTS:

The Sub-Recipient agrees to abide by all applicable provisions of the following: Byrd Anti Lobbying Amendment (31 USC 1352), Debarment and Suspension (Executive Orders 12549 and 12689 and 2 C.F.R. 180), Drug-Free Workplace, Executive Order 11246 Equal Employment Opportunity as amended by Executive Order 11375 and implementing regulations at 41 C.F.R. part 60, Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, Drug Abuse Office and Treatment Act of 1972, Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, Age Discrimination Act of 1975, Americans with Disabilities Act of 1990, Pro-Children Act of 1994, Hatch Act, Health Insurance Portability and Accountability Act (HIPAA) of 1996 as amended, Clean Air Act, Federal Water Pollution Control Act, Charitable Choice Provisions and Regulations, Equal Treatment for Faith-Based Religions at Title 28 Code of Federal Regulations Part 38, the Violence Against Women Reauthorization Act of 2013 and American Recovery and Reinvestment Act of 2009, as applicable; and any other nondiscrimination provision in the specific statute(s) under which application for Federal assistance is being made; and the requirements of any other nondiscrimination statute(s) which may apply to the award.

11. SUB-RECIPIENT IDENTIFICATION:

Upon execution of this Agreement, Sub-Recipient will provide the State with Sub-Recipient's Employer Identification Number, Federal Tax Identification Number or Social Security Number.

12. USE OF EQUIPMENT, SUPPLIES AND FACILITIES:

Sub-Recipient WILL NOT USE State equipment, supplies or facilities.

13. THIRD PARTY BENEFICIARIES:

This Agreement is intended to govern only the rights and interests of the parties named herein. It is not intended to create, does not and may not be relied upon to create, any rights, substantive or procedural, enforceable at law by any third party in any matters, civil or criminal.

14. COST PRINCIPLES:

If applicable, Sub-Recipient agrees to comply in full with the administrative requirements and cost principles as outlined in OMB uniform administrative requirements, cost principles, and audit requirements for federal awards – 2CFR Part 200 (Uniform Administrative Requirements).

15. TERMINATION:

This Agreement may be terminated by either party hereto upon thirty (30) days written notice. In the event the Sub-Recipient breaches any of the terms or conditions hereof, this agreement may be terminated by the State for cause at any time, with or without notice. Upon termination of this agreement, all accounts and payments shall be processed according to financial arrangements set forth herein for services rendered to date of termination. Any terms of this Agreement that would, by their nature or through the express terms of this Agreement, survive the expiration or termination of this Agreement shall so survive including but not limited to the indemnification, controlling law and venue, and sovereign immunity provisions.

16. FUNDING:

This contract depends upon the continued availability of appropriated funds and expenditure authority from the Legislature for this purpose. If for any reason the Legislature fails to appropriate funds or grant expenditure authority, or funds become unavailable by operation of the law or federal funds reduction, this Agreement will be terminated by the State. Termination for any of these reasons is not a default by the State nor does it give rise to a claim against the State.

17. ASSIGNMENT AND AMENDMENT:

This Agreement may not be assigned without the express prior written consent of the State. This Agreement may not be amended except in writing, which writing shall be expressly identified as a part hereof, and be signed by an authorized representative of each of the parties hereto.

18. CONTROLLING LAW AND VENUE:

This Contract shall be governed by and construed in accordance with the laws of the State of South Dakota, without regard to any conflicts of law principles, decisional law, or statutory provision which would require or permit the application of another jurisdiction's substantive law. Venue for any lawsuit pertaining to or affecting this Agreement shall be in the Circuit Court, Sixth Judicial Circuit, Hughes County, South Dakota.

19. MERGER:

All other prior discussions, communications and representations concerning the subject matter of this

Agreement are superseded by the terms of this Agreement, and except as specifically provided herein, this Agreement constitutes the entire agreement with respect to the subject matter hereof.

20. SEVERABILITY:

In the event that any provision of this Agreement shall be held unenforceable or invalid by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement, which shall remain in full force and effect.

21. NOTICE:

Any notice or other communication required under this Agreement shall be in writing and sent to the address set forth above. Notices shall be given by and to the Division being contracted with on behalf of the State, and by the Sub-Recipient, or such authorized designees as either party may from time to time designate in writing. Notices or communications to or between the parties shall be deemed to have been delivered when mailed by first class mail, provided that notice of default or termination shall be sent by registered or certified mail, or, if personally delivered, when received by such party.

22. SUBCONTRACTORS/SUB-SUB-RECIPIENTS:

The Sub-Recipient will not use subcontractors or other sub-recipients to perform work under this Agreement without the express prior written consent from the State. The State reserves the right to complete a risk assessment on any proposed sub-contractor or sub-recipient and to reject any person or entity presenting insufficient skills or inappropriate behavior.

The Sub-Recipient will include provisions in its subcontracts or sub-grants requiring its subcontractors and sub-recipients to comply with the applicable provisions of this Agreement, to indemnify the State, and to provide insurance coverage for the benefit of the State in a manner consistent with this Agreement. The Sub-Recipient will cause its subcontractors, sub-recipients, agents, and employees to comply with applicable federal, state and local laws, regulations, ordinances, guidelines, permits and requirements and will adopt such review and inspection procedures as are necessary to assure such compliance. The State, at its option, may require the vetting of any subcontractors and sub-recipients. The Sub-Recipient is required to assist in this process as needed.

23. CONFLICT-OF-INTEREST:

Sub-Recipient agrees to establish safeguards to prohibit any employee or other person from using their position for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain as contemplated by SDCL 5-18A-17 through 5-18A-17.6. Any potential conflict of interest must be disclosed in writing and approved, in writing, by the State. In the event of a conflict of interest, the Sub-Recipient expressly agrees to be bound by the conflict-of-interest resolution process set forth in SDCL § 5-18A-17 through 5-18A-17.6.

24. TERMS:

By accepting this Agreement, the Sub-Recipient assumes certain administrative and financial responsibilities. Failure to adhere to these responsibilities without prior written approval by the State shall be a violation of the terms of this Agreement, and the Agreement shall be subject to termination.

25. CERTIFICATIONS:

- A. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION:

Sub-Recipient certifies, by signing this Agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or any state or local government department or agency. Sub-Recipient further agrees that it will immediately notify the State if during the term of this Agreement it or its principals become subject to debarment, suspension or ineligibility from participating in transactions by the federal government, or by any state or local government department or agency.

B. COMPLIANCE WITH EXECUTIVE ORDER 2020-01:

By entering into this Agreement, Sub-Recipient certifies and agrees that it has not refused to transact business activities, it has not terminated business activities, and it has not taken other similar actions intended to limit its commercial relations, related to the subject matter of this Agreement, with a person or entity that is either the State of Israel, or a company doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or doing business in the State of Israel, with the specific intent to accomplish a boycott or divestment of Israel in a discriminatory manner. It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the State to terminate this Agreement. Sub-Recipient further agrees to provide immediate written notice to the State if during the term of this Agreement it no longer complies with this certification, and agrees such noncompliance may be grounds for termination of this Agreement.

C. CERTIFICATION OF NO STATE LEGISLATOR INTEREST:

Sub-Recipient (i) understands neither a state legislator nor a business in which a state legislator has an ownership interest may be directly or indirectly interested in any contract with the State that was authorized by any law passed during the term for which that legislator was elected, or within one year thereafter, and (ii) has read South Dakota Constitution Article 3, Section 12 and has had the opportunity to seek independent legal advice on the applicability of that provision to this Agreement. By signing this Agreement, Sub-Recipient hereby certifies that this Agreement is not made in violation of the South Dakota Constitution Article 3, Section 12.

D. COMPLIANCE WITH SDCL CH. 5-18A:

Sub-Recipient certifies and agrees that the following information is correct:

The bidder or offeror is not an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company, or other entity or business association, including all wholly-owned subsidiaries, majority-owned subsidiaries, parent companies, or affiliates, of those entities or business associations, regardless of their principal place of business, which is ultimately owned or controlled, directly or indirectly, by a foreign parent entity from, or the government of, the People's Republic of China, the Republic of Cuba, the Islamic Republic of Iran, the Democratic People's Republic of Korea, the Russian Federation, or the Bolivarian Republic of Venezuela.

It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the purchasing agency to reject the bid or response submitted by the bidder or offeror on this project and terminate any contract awarded based on the bid or response, and further would be cause to suspend and debar a business under SDCL § 5-18D- 12.

The successful bidder or offeror further agrees to provide immediate written notice to the purchasing agency if during the term of the contract it no longer complies with this certification and agrees such noncompliance may be grounds for contract termination and would be cause to suspend and debar a business under SDCL § 5-18D-12.

26. INDEMNIFICATION:

Sub-Recipient agrees to indemnify the State of South Dakota, its officers, agents, and employees, from and against all claims or proceedings for actions, suits, damages, liabilities, other losses or equitable relief that may arise at least in part as a result of an act or omission in performing services under this Agreement. Sub-Recipient shall defend the State of South Dakota, its officers, agents, and employees against any claim, including any claim, action, suit, or other proceeding related to the claim. Sub-Recipient's obligation to indemnify includes the payment of attorney fees and other costs of defense. In defending the State of South Dakota, its officers, agents, and employees, Sub-Recipient shall engage other professionals, subject to the written approval of the State which shall not be unreasonably withheld. Notwithstanding the foregoing, the State may, in its sole discretion and at the expense of Sub-Recipient, engage attorneys and other professionals to defend the State of South Dakota, its officers, agents, and employees, or to assist Sub-Recipient in the defense.

27. SOVEREIGN IMMUNITY:

Nothing in this Agreement is intended to constitute a waiver of sovereign immunity by or on behalf of the State of South Dakota, its agencies, officers or employees.

28. HEADINGS:

The headings in this Agreement are for convenience and reference only and shall not govern, limit, modify or in any manner affect the scope, meaning, or intent of the provisions of this Agreement.

C. AGENCY OR GRANT SPECIFIC CLAUSES

A. RIGHT TO APPEAL:

Upon my concurrence with the Project Worksheets (PW's), I hereby agree to accept as accurate and final, the costs identified in the PW's, unless one of the following conditions apply within 60 days from the scoping meeting or following any FEMA determination: 1.) The inspection team has made an error. 2.) Additional disaster related damage was discovered.

B. CERTIFICATION REGARDING LOBBYING:

I certify, to the best of my knowledge and belief, that: No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any of the above mentioned parties, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty or not less than \$10,000 and not more than \$100,000 for each such failure.

C. COMPLETION OF WORK:

I hereby agree to perform all work in accordance with the grant conditions, complete all work claimed in the PW's and agree to expend all funds that have been provided in performance of eligible work. I also agree that

work will be completed within the required time limits. Large project closeout will be submitted to the State no later than 90 days following the completion of the project.

D. REPORTING REQUIREMENTS:

The Sub-Recipient shall submit quarterly reports for any work to be completed large project (in excess of \$1,037,000) that include a comparison of actual accomplishments to the approved activity objectives, percentage completed to date, and summary of the financial activity for the reporting quarter and include planned activity for the next quarter. The reports shall be submitted within 15 days of the end of the quarter. The quarters will end on December 30, March 30, June 30, and September 30.

E. PROCUREMENT:

Sub-Recipient will follow procurement standards as found in 2 CFR 200.317 through 2 CFR 200.326 and SDCL 5-18A.

F. DOMESTIC PREFERENCES FOR PROCUREMENT:

In accordance with 2 CFR 200.322, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or material produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products).

G. COMPLIANCE WITH EXECUTIVE ORDER 2020-01

By entering into this Agreement, Sub-Recipient certifies and agrees that it has not refused to transact business activities, it has not terminated business activities, and it has not taken other similar actions intended to limit its commercial relations, related to the subject matter of this Agreement, with a person or entity that is either the State of Israel, or a company doing business in or with Israel or authorized by, licensed by, or organized under the laws of the State of Israel to do business, or doing business in the State of Israel, with the specific intent to accomplish a boycott or divestment of Israel in a discriminatory manner. It is understood and agreed that, if this certification is false, such false certification will constitute grounds for the State to terminate this Agreement. Sub-Recipient further agrees to provide immediate written notice to the State if during the term of this Agreement it no longer complies with this certification, and agrees such noncompliance may be grounds for termination of this Agreement.

H. COMPLIANCE WITH EXECUTIVE ORDER 2023-02:

Sub-Recipient certifies and agrees that the following information is correct:

In preparing its response or offer or in considering proposals submitted from qualified, potential vendors, suppliers, and subcontractors, or in the solicitation, selection, or commercial treatment of any vendor, supplier, or subcontractor, Sub-Recipient is not an entity, regardless of its principal place of business, that is ultimately owned or controlled, directly or indirectly, by a foreign national, a foreign parent entity, or foreign government from China, Iran, North Korea, Russia, Cuba, or Venezuela, as defined by South Dakota Executive Order 2023-02.

Sub-Recipient further agrees that, if this certification is false, such false certification will constitute grounds for the State to terminate this Agreement. Sub-Recipient further agrees to provide immediate written notice to the State if during the term of this Agreement it no longer complies with this certification and agrees such noncompliance may be grounds for termination of this Agreement.

I. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT:

2 CFR 200.216 prohibits state and non-state entities from obligating or expending loan or grant funds to procure or obtain, extend or renew a contract to procure or obtain, or enter into a contract (or extend or renew a contract) to procure or obtain, equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as a critical technology as part of any system as identified in Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019 (FY 2019 NDAA), Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200.

D. AUTHORIZED SIGNATURES

In witness hereto, the parties signify their agreement by affixing their signatures hereto.

Sub-Recipient Signature

Date

State - SD Office of Emergency Management Recovery Branch Chief

Date

State - Director of SD Office of Emergency Management

Date

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 16, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	\$1,250,000 - 2025 Landfill Budget		
Agenda Item:	Application for Solid Waste Management Program Grant for Tractor-Scraper Project #2025-2		
Explanation/Background of Agenda Item Requested:	Action to Approve Application for Solid Waste Management Program Grant for Tractor-Scraper #2025-2 The Landfill is requesting Council approval for a grant application to the South Dakota Department of Agriculture and Natural Resources (DANR) Solid Waste Management Program (SWMP) for a new tractor-scraper. The current scraper is a 1997 and is at the end of its useful life. The City is requesting up to a 50% grant or \$603,865. Staff recommends council approval and to grant authorization for the Mayor to sign.		

Items that are part of the application

YES N/A

Application signed by authorized signatory - page 1	☐	☐
Professional contacts completed - page 2	☐	☐
Budget sheet completed - page 3	☐	☐
Proposed method of financing completed - page 4	☐	☐
Applicant information completed - pages 5	☐	☐
Status of existing SWMP grants or loans completed - page 6	☐	☐
Debt pledge by proposed security completed - page 7	☐	☐
Property tax information completed - page 8	☐	☐
Sales tax information completed - page 9	☐	☐

Items that must be attached to the application

****All applications must include items in bold**

Note: Proprietary Fund information for government entities is sufficient.

**Project narrative that includes all applicable information such as detailed scope of the project, engineering reports, or cost estimates.	☐	☐
**Current year budget with most recent revenue, expenditures reports and corresponding fee structure	☐	☐
**Previous two years of unaudited or audited financial statements and corresponding fee structure	☐	☐
Amortization Schedules for all debt pledged to proposed security	☐	☐
Local government resolution approving signatory of application, agreements, pay requests, and other required documents as needed for funding	☐	☐
Local government resolution approving current fee structure for Solid Waste Program	☐	☐
Cooperative agreement with local government unit	☐	☐
Letters of financial commitment or support from other federal, state, or local agencies or private resources (letters must contain the specific terms or conditions)	☐	☐

Private for-profit entities only

Business Plan	☐	☐
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Solid Waste Management Program Application

Applicant	Proposed Funding Package	
City of Mitchell	SWMP Funds:	\$603,865
Address	Local Cash:	\$603,865
612 N. Main St	Other:	
Mitchell, SD 57301	Other:	
	Other:	
	Total Project Cost:	\$1,207,730

Project Title: Mitchell Tractor-Scraper Purchase

Description:

The City of Mitchell provides multi-faceted solid waste operations including curbside collection of solid waste and single stream recycling, along with a Subtitle D sanitary landfill and Type IIA restricted use site. In reviewing current operations, City staff have determined the need to acquire a new tractor-scraper to operate at the landfill, as the current scraper is approaching the end of its expected service life. The requested scraper will allow the City to operate the landfill more efficiently.

The City respectfully requests grant funds to assist in purchasing the scraper. Due to the very beneficial impact the vehicle will have on landfill operations, City officials believe a grant award of 50% is justified.

The Applicant certifies that:

I declare and affirm under the penalties of perjury that this application has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

Jordan Hanson, Mayor

Name and Title of Authorized Signatory (Typed)	Signature	Date
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Professional Contacts:

Application Prepared By: Planning & Development District III

Contact Person: John Clem

Mailing Address: PO Box 687

City, State, and Zip: Yankton, SD 57078

Telephone Number: 605 665-4408 Fax: _____

Email address: John.Clem@districtiii.org

Consulting Engineering Firm: N/A

Contact Person: _____

Mailing Address: _____

City, State, and Zip: _____

Telephone Number: _____ Fax: _____

Email address: _____

Legal Counsel's Firm: City of Mitchell

Legal Counsel: Justin Johnson

Mailing Address: 612 N. Main St

City, State, and Zip: Mitchell, SD 57301

Telephone Number: 605 990-7940 Fax: _____

Email address: jjohnson@cityofmitchell.org

Finance Office: City of Mitchell

Contact Person: Michelle Bathke

Mailing Address: 612 N. Main St

City, State, and Zip: Mitchell, SD 57301

Telephone Number: 605 995-8420 Fax: _____

Email address: mbathke@cityofmitchell.org

BUDGET SHEET

Cost Classification	A SWMP Funds	B Local	C	D	E	Total Funds
1. Administrative Expenses						
A. Personal Services						
B. Travel						
C. Legal						
D. Other						
2. Land, Structure, Right of Way						
3. Engineering						
A. Planning & Design Fees						
B. Project Inspection Fees						
C. Other						
4. Construction & Project Improvements						
5. Equipment	\$603,865	\$603,865				\$1,207,730
6. Contractual Services						
7. Other						
8. Other						
9. Subtotal (Lines 1- 8)						
10. Contingencies						
11. Total (Lines 9 - 10)	\$603,865	\$603,865				\$1,207,730

Columns A - E: Identify each funding source and enter the amounts budgeted by cost category.

Proposed Method of Financing

	Secured Funds	Unsecured Funds	Date
SWMP Funds		\$603,865	Mar 2025
Local Cash	\$603,865		(On hand)
Other:			
Other:			
Other:			
Total	\$603,865	\$603,865	

Interest rate and term you are applying for: _____ %, _____ years.

What security is being pledged toward the repayment of this loan?

(Political Subdivisions Only)

- ☐ 1. General Obligation bond (requires bond election)
- ☒ 2. Revenue Obligation bond
- ☐ 3. Sales Tax Revenue bond

Other Funds to be Borrowed

	Amount	Rate	Term	Annual Debt Service	Security Pledged for Repayment	**Collateral Position
*Other:						
*Other:						
*Other:						

***Please attach copies of commitment letters that contain specific terms and conditions for each source of financing.**

****Please attach collateral information such as cost, book, and market values.**

Applicant Type

Municipality

Fiscal Year Ends

Dec 31

Population Served

Current: 38,000

2020: 37,190

2010: 40,043

Estimated date construction or acquisition will commence:

City intends to purchase in early 2025

Estimated completion or acquisition and installation date:

Delivery estimated by October 2025

**Estimated Useful Life of Project:

**The term of the loan cannot exceed the useful life of project

Demographic Area

Identify and briefly describe the current area that is served and identify any new areas to be served as a result of this project.

The Mitchell Regional Landfill serves a five county region in the east central part of the state. Counties utilizing the landfill include Davison, Miner, McCook, Sanborn and Hutchinson, along with their respective municipalities. The facility is located at 41176 257th Street approximately three miles southeast of Mitchell.

Services Provided

Describe the current services provided and identify any additional service as a result of this project.

The landfill is a comprehensive solid waste disposal facility that accepts municipal, commercial, and governmental solid waste, yard waste, trees, tires, white goods, contaminated soil and construction and demolition debris. While no additional services are expected to result from this project, the City is currently pursuing increased efficiencies throughout the solid waste operations.

Describe how the services or products provided with this project will assist in promoting the goals of the Solid Waste Management Hierarchy, which are identified on page 4 of the instructions.

Landfills in conjunction with incineration are the least preferred option as identified by the Solid Waste Management Hierarchy found within SDCL 34A-6-1 .2. However, when reviewing the other three more favorable options, landfills are typically the most economical alternative in the rural areas of South Dakota. The City of Mitchell recognizes the importance of operating the landfill at maximum efficiency, which is achieved by prioritizing compaction and eliminating pockets to ensure extended landfill cells service lives, and also by operating the landfill with the best possible equipment. Mitchell's single stream recycling service is another way the City is maximizing efficiency by reducing the volume of solid waste ending up at the landfill.

Status report for all existing Solid Waste Management Program grants or loans

Grant/Loan #	Status
CWSRF 461129-02	Balance of \$68,020.13 with October 2025 payoff.
2004RLA-303 Loan #1	Balance of \$13,420.63 with June 2025 payoff.
2004RLA-303 Loan #2	Balance of \$55,185.00 with December 2026 payoff.

If applicable, list the top three products that comprise the applicant's sales.

Name	City, State, & Phone	Products	% of Sales
Miederna Sanitation	PO Box 1165 Mitchell, SD (605) 996-4701	Business/Household Waste	30%
Addy Sanitation	PO Box 145 Canistota, SD (605) 296--3581	Business/Household Waste	20%
Petrik Sanitation	PO Box 982 Mitchell, SD (605) 933-0111	Household/Municipal Waste	15%

If applicable, list the top three principal competitors and their current market share within the industry.

Name	City, State, & Phone	Products	% of Market Share
Sioux Falls Landfill	Sioux Falls, SD (605) 367-8162	Solid waste	25%
SMRWMD Landfill	Lake Andes, SD (605) 487-9542	Solid waste	10%
Huron Landfill	Huron, SD (605) 353-8542	Solid waste	10%

List all current debt pledged to the same proposed security for repayment of loan.

Purpose of Debt	Facility Construction	Cell #1 Construction	Cell #1 Construction		
Year Debt acquired	2003	2004	2004		
Security Pledged	Revenues	Revenues	Revenues		
Amount Borrowed	\$1,264,903	\$400,000	\$420,425.43		
Maturity Date (mmm/yyyy)	Oct 2025	June 2025	Dec 2026		
Debt Holder	BWNR	BWNR	BWNR		
Debt Coverage Requirement	110%	110%	110%		
Annual Required Payment	\$92,285.60	\$27,243.88	\$28,634.86		
Outstanding Balance	\$68,020.13	\$13,420.63	\$55,185.00		
Term	20	20	20		
Rate	3.50%	3.00%	3.00%		

Please use additional sheets if necessary.

Property Tax Information:
(Complete this section only if General Obligation Bond is pledged to repay your loan)

Three year valuation trend:

Year			
Assessed Valuation			
Full & True Valuation			

Three year levies and collection trend:

Year			
Amount Levied			
Collected			
Penalties/Interest			
Late Payments			

Five Largest Taxpayers	Description	Assessed Valuation

Additional Comments:

Sales Tax Information

(Complete this section only if sales tax is pledged to repay your loan.)

Sales tax revenue history for the most current fifteen months:

Month/Year	Amount Collected

Comments:

SOLID WASTE MANAGEMENT PROGRAM APPLICATION INSTRUCTIONS

Application Cover Page (page 1)

Applicant. Give the name, mailing address, phone number of the project sponsoring entity requesting funding or program participation.

Proposed Funding Package. Include the amount of SWMP funds requested, the amount of local funds being provided as match, including public or private direct contributions, loans and federal revenue sharing funds. Enter the total amount on the last line rounding up to the nearest thousand.

Project Title/Description. Give a one line title to the proposed project and then a brief narrative describing the project.

Certification. This section is to be read, signed, and dated by an official of the sponsoring entity who has been authorized by resolution of the governing body or is an authorized signatory of a private entity. Also specify the name and title of the person signing.

Professional Contacts (page 2)

Application Prepared By. Please identify the person who prepared the application in case questions arise on the application material.

Consulting Engineering Firm. If applicable, please identify the engineering firm and contact person at that firm responsible for any preliminary engineering or cost estimates associated with the project.

Legal Counsel's Firm. Please identify the sponsoring entity's legal counsel firm and contact person at that firm responsible for any legal review of the project and funding documents.

Finance Office. If applicable, please identify the contact person for any financial questions associated with the application.

Budget Sheet (page 3)

- Line 1.A. Enter the amount needed for personal services related to loan management and clerical duties.
- Line 1.B. Enter the amount needed for travel including vehicle rental.
- Line 1.C. Enter all legal fees associated with this project including bond counsel fees, if applicable.
- Line 1.D. Enter the amount needed for other administration expenses including: an independent financial audit, publishing, meetings, and any other expenses expected for project administration, including planning district contracts.

- Line 2. Enter amounts directly associated with the acquisition of land, existing structures, and related rights-of-way.
- Line 3.A. Enter fees for engineering planning and design services.
- Line 3.B. Enter fees for construction inspection.
- Line 3.C. Enter amounts for other technical services, such as surveys, operation and maintenance manual preparation, tests, and borings not included in Line 3.A or 3.B.
- Line 4. Enter amounts for the actual construction of, addition to, or restoration of a facility. Also include in this category the amounts of project improvements such as roads, access restrictions, new trenches, landscaping, and run-on/run-off control measures.
- Line 5. Enter the amount needed for purchase or rental of equipment required for the project.
- Line 6. Enter the amount of contracts (excluding legal, engineering, and construction) associated with the contract including: sampling and laboratory services.
- Lines 7 & 8. Enter amounts for items not specifically mentioned above. Please identify the costs.
- Line 9. Enter the sum of Lines 1-8.
- Line 10. Enter the estimated amount for contingencies. Contingencies may not exceed 10% of the amount on Line 9.
- Line 11. Enter the sum of Lines 9 and 10.
- Line 12. Percentage that column total is of total project costs.

Proposed Method of Financing (page 4)

Indicate the source of the secured and unsecured share of funding. If funds have been secured, indicate the amount in the "secured" column. If funds are unsecured at time of application, indicate the amount of unsecured funds and the date funds are anticipated to be secured in the "unsecured" column. Include any remarks regarding funding in the project narrative. Enter the total of all lines above.

Other Funds to be Borrowed (page 4)

Interest rate and term for which you are applying. Enter the term and interest rate the applicant is applying for from the SWMP. Current interest rates and terms may be found on the Department of Agriculture and Natural Resources website on the Solid Waste Disposal & Recycling page. The term of the loan may not exceed the estimated useful life of the project.

Provide the amount, rate, and term of the non-SWMP funds expected to be borrowed to help finance the proposed project. Also include the amount of the annual debt service and security pledged towards loan repayment. Please indicate the collateral position for all loans. Please attach copies of commitment letters that contain specific terms and conditions for each source of financing.

What security is being pledged toward the repayment of this loan? This section is for political subdivisions only all other applicant types will only have revenue available as a source for loan repayments. The correct loan repayment source should be marked for a political subdivision, if General Obligation or Sales Tax bonds are selected additional information on pages 8 and 9 will need to be filled in.

Applicant Information (page 5)

Applicant Type. Select the type of applicant from the choices present in the dropdown menu or type in selecting from: County, Federally Recognized Tribe, Municipality, Non-Profit Business, Planning Agency, Private Business, Special Purpose District, State or Public Agency.

Fiscal Year - The month and day your fiscal year begins.

Population Served. Enter the current population anticipated to be served by the applicant, also enter the population for the area from 2020 and 2010 census data if available.

Estimated date construction or acquisition will commence. Enter the date the applicant anticipates construction starting or purchase of the equipment will occur.

Estimated completion or acquisition and installation date. Enter the date the applicant anticipates construction activities to be complete or the date that equipment has arrived and is operational.

Estimated Useful Life of Project. Enter the estimated number of years the acquisition or project will be able to be used for before replacement is necessary.

Demographic Area. Identify the communities, counties, and major businesses that are currently served by the applicant. If the project will result in an expansion of the service area list those new communities, counties, or major business that will be served after the project is complete.

Services Provided. Describe who the customer base will be (i.e. business types, individual consumers, government entities, etc.) for the service or product provided as a result of this project.

Solid Waste Management Hierarchy in descending order of preference as outlined in SDCL 34A-6-1.2.

- (1) Volume reduction at the source;
- (2) Recycling and reuse;
- (3) Use for energy production, if appropriate; and
- (4) Disposal in landfills or combustion for volume reduction.

Status of Existing SWMP funding (page 6)

Grant/Loan#. Enter the DANR grant or loan ID number for the specified project of any open grant or loan.

Status. Provide a brief description of the status of the existing loan or grant and include an anticipated completion date.

If applicable, list the top three products that comprise the applicant's sales (page 6)

Percent of sales. Please list the top three products of the applicant's sales and indicate the percentage of each product compared to overall sales.

If applicable, list the top three principal competitors and their current market share within the industry (page 6)

Current Debt Pledged to Proposed Security (page 7)

Purpose of Debt. Enter the original purpose of the debt.

Year Debt Acquired. Enter the year the debt was taken out.

Security Pledged. Enter the security pledged for repayment of the debt, i.e. solid waste revenue, recycling revenue, general obligation bond, property tax, etc.

Amount. Enter the amount of the original debt.

Maturity Date. Enter the month year of when the final debt payment is due.

Debt Holder. Enter the name of the agency or financing entity holding the debt. If the debt is through the SWMP please list BWNR as the debt holder.

Debt Coverage Requirement. Enter the percentage of funds the applicant is required to show are available for debt repayment on a yearly basis.

Annual Required Payment. Enter the amount that the applicant is required to pay to the debt holder on an annual basis.

Outstanding Balance. Enter the amount of debt that is currently due.

Term. Enter the term in years of the original debt.

Rate. Enter the rate of interest in percent on the debt.

Property Tax Information (page 8)

Complete this section only if a General Obligation Bond will be used as the security to be pledged for the SWMP funds.

Sales Tax Information (page 9)

Complete this section only if Sales Tax will be used as the security to be pledged for the SWMP funds.

ATTACHMENTS

Project Narrative

The project narrative should include the following:

- A brief background of the applicant and how the applicant has been involved in the solid waste or recycling field;
- Explain how the project fits into the eligibility criteria of the SWMP;
- Identify the need or problem which makes the project necessary;
- Provide the benefit or ability of the project to solve the identified need or problem;
- Provide a detailed scope of the project to include a description, cost estimate, and timeline for project implementation;

If applicable, applicants should attach all preliminary engineering or architectural design and cost estimates developed for proposed projects involving construction. Applicants should also attach equipment requirements and detailed specification sheets for projects involving equipment purchase. Applicants need to explain their plans for implementing the final design and inspection of the project.

Current Year Budget

Attach copies of the current year budget for the applicant. Ensure that the most recent revenue and expenditure reports are included in the budget. (Current within 90 days)

Financial Statements

Attach the applicant's financial statements including balance sheet, income statement, and cash flow for the two previous years prior to application. These reports may be either unaudited or audited financial statements, with audited statements being preferred.

Amortization Schedules

Attach copies of all amortization schedules for the current debt pledged to the same proposed security for repayment of the loan.

Local Government Resolutions

For local governments or political subdivisions a resolution authorizing the submission of the SWMP application and designating a signatory for the application, agreements, pay requests, and other required documents as needed for funding must be submitted.

Resolutions for any fees charged by the local government or political subdivision for solid waste disposal or recycling must be submitted.

Cooperative Agreements

If the applicant has any cooperative agreements pertaining to the project with a local government unit or between local government units, such as a joint powers agreement, those agreements must be submitted.

Financial Commitment Letters

If the applicant has received any additional secured funding for the project, except for local cash contributions, letters from the agency or private firm must be submitted. The letters must contain the amount of financing, rate and term of the financing, and any special conditions related to receiving the funds. The letters shall be signed by a person at the agency or firm with authorization to do so.

PRIVATE AND FOR PROFIT ENTITIES ONLY

Private and Nonprofit entities must submit a business plan for their entity. The following should be used as an outline for information to be included in the business plan.

Business Plan Outline

A. Cover Sheet

Name of business, address and telephone number and the name of all principals.

B. Executive Summary - Statement of Purpose

A summary of the business covering at least the following items: business concept; product information; current stage of business (start-up, developing, or existing); and anticipated financial results and other benefits.

C. Table of Contents

D. The Business

1. Description of business: What product or service will you provide?
2. Historical development: List the name, date of formation, legal structure, subsidiaries, and all owners with percentage of ownership.
3. Product or service lines: What is the relative importance of each product or service? Include sales projections if possible.
 - a) Market segment: Who will buy your product?
 - b) Competition: Describe competing companies and how your business compares.
 - c) Location: Where will you locate and why?
 - d) Marketing: What marketing methods will you use?

E. Management

1. Business format: Is your business a proprietorship, partnership, or corporation?
2. Organizational chart: What is the personnel structure? Planned staff additions? Number of current full-time and part-time employees?
3. Personnel: What are the responsibilities and past experiences of owners? (Attach resume)?

F. Finance

1. Description of the project.
2. Total estimated project cost. Include any bids or quotes you have received.
3. Breakdown of the proposed uses of project funds.
4. Lending institution participation, including terms and conditions.
5. Equity participation of the owners and investors.
6. Three-year annualized Pro Forma statement. (future year-end)
7. Three years of both Profit and Loss statements and Balance Sheets (historical year-end).
8. One year of company Cash Flow on a month-by-month basis. (historical)
9. Personal financial statement of owner, current within 90 days.
10. Interim balance sheet and income statement, current within last 90 days.
11. Last two years of personal tax returns of owners with 20 percent or greater ownership.
12. Personal credit reports of owners with 20 percent or greater ownership, current within last 90 days.

G. Production

1. Description: How will production or delivery of services be accomplished?
2. Capacities: What physical facilities, suppliers, patents, labor and technology exist or will be used?
3. Capital equipment: What type and amount of machinery and durable equipment is needed to operate the business?
4. Supplies: Where and how will you obtain your components and day-to-day supplies and services?

H. Supporting Documents

Include personal resumes; personal financial statements; letters of intent; job descriptions; and copies of leases, contracts, and other legal documents that help convey an accurate picture of the business.

PAY ESTIMATES FOR DECEMBER 16, 2024

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Rice Lake West	#2020-20 Mitchell Pump Station Above Ground	#19	\$ 9,142.80	\$ 10,954,728.07	\$ 11,688,819.02
Barr Engineering Co.	#2021-20 Lake Mitchell - Phase II	#PH2-33	\$ 9,740.50	\$ 596,915.97	\$ 767,500.00
Brosz Engineering	#2021-39 Spruce Street RR Crossing	#13	\$ 32,000.00	\$ 239,547.50	\$ 240,965.00
John T. Jones Construction Comp	#2022-1 WWTP -Phase II - South Plant	#4	\$ 1,654,543.22	\$ 4,091,062.57	\$ 31,328,750.00
Traffic Control Corporation	#2022-8 7th & Main Signal Replacement	#1	\$ 36,565.00	\$ 36,565.00	\$ 36,565.00
McLaury Engineering, Inc.	#2022-26 3rd & Main Streetscape	#13	\$ 37,911.25	\$ 266,089.10	\$ 301,956.00
Shlve-Hattery	#2023-3 Lake Mitchell Jetty	#8	\$ 1,074.50	\$ 41,324.40	\$ 49,300.00
605 Companies Inc.	#2023-19 Cadwell Booster Station Rehab.	#3	\$ 66,510.85	\$ 348,720.45	\$ 359,412.00
McLaury Engineering	#2023-21 2nd/4th & Main Street	#11	\$ 2,451.45	\$ 163,063.02	\$ 177,895.00
Brosz Engineering	#2023-23 West End Bridge	#7	\$ 2,960.00	\$ 29,510.00	\$ 49,400.00
I-State Truck Center	#2024-18 Dump Truck Chassis	#1	\$ 119,662.00	\$ 119,662.00	\$ 119,662.00
Quality Cut Lawn	#2024-22R Airport Snow Removal	#3-2024	\$ 10,000.00	\$ 30,000.00	\$ 75,000.00
GeoTek Engineering & Testing	#2024-28 Old Landfill Leachate Monitoring	#5	\$ 2,620.00	\$ 10,475.00	\$ 10,475.00
GeoTek Engineering & Testing	#2024-29 New Landfill Monitoring	#5	\$ 3,940.00	\$ 19,248.50	\$ 22,590.00
Wilkins Industries Inc.	#2024-31 Walking Floor Trailer for Recycling	#1	\$ 105,170.00	\$ 105,170.00	\$ 105,170.00
	TOTALS		\$ 2,094,291.57	\$ 17,052,081.58	\$ 45,333,459.02

Prepared by Deb Hanson-Sudbeck

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1110 CITY COUNCIL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0132	101-41110-42300	LEGAL PUBLICA ROCK SALT BID	204676	34.47
		I-35882B15-0133	101-41110-42300	LEGAL PUBLICA ALCOHOL NOTICE OF HEARING	204676	18.24
		I-35882B15-0134	101-41110-42300	LEGAL PUBLICA 5TH AVE ADVERTISEMENT BIDS	204676	124.76
		I-35882B15-0135	101-41110-42300	LEGAL PUBLICA CITY COUNCIL MEETING 11.18.24	204676	388.51
		I-35882B15-0138	101-41110-42300	LEGAL PUBLICA WORK SESSION	204676	15.50
01-04015	CORN PALACE					
		I-03.0034	101-41110-42600	SUPPLIES & MA CITY COUNCIL WATER	204679	30.00
DEPARTMENT 1110 CITY COUNCIL					TOTAL:	611.48

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1220 CITY ADMINISTRATOR

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06750	MITCHELL TELECOM					
		I-11069878	101-41220-42800	UTILITIES-TEL ACCT #00223662-2	204759	0.85
DEPARTMENT 1220 CITY ADMINISTRATOR					TOTAL:	0.85

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1230 ADMINISTRATIVE BOARDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06750	MITCHELL TELECOM					
		I-11069878	101-41230-42800	UTILITIES-TEL ACCT #00223662-2	204759	0.19
DEPARTMENT 1230 ADMINISTRATIVE BOARDS TOTAL:						0.19

PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1410 ATTORNEY'S OFFICE
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06739	THOMSON REUTERS - WEST					
	I-851191279		101-41410-42610	WEST GROUP LA NOV 2024 ONLIE SUBSCRIPTION	204816	824.82
01-06750	MITCHELL TELECOM					
	I-11069878		101-41410-42810	UTILITIES-TEL ACCT #00223662-2	204759	0.42
DEPARTMENT 1410 ATTORNEY'S OFFICE						TOTAL: 825.24

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01590	MCLEOD'S PRINTING					
		I-80169	101-41420-42600	SUPPLIES & MA ERASE INDEX	204739	17.70
01-01942	PETTY CASH					
		I-11272024	101-41420-42600	SUPPLIES & MA POINTDEXTER POT	204782	14.95
		I-11272024	101-41420-42600	SUPPLIES & MA FINANCE OFFICER SCHOOL	204782	4.97
01-03678	INTERSTATE OFFICE PRODU					
		C-01ED2292	101-41420-42600	SUPPLIES & MA DUPLICATE PAYMENT	204726	37.75-
		I-01EE7067	101-41420-42600	SUPPLIES & MA TAPE	204726	91.95
		I-01EE7077	101-41420-42600	SUPPLIES & MA D-RING BINDER	204726	40.59
		I-01EE8260	101-41420-42600	SUPPLIES & MA LABELS,STAPLES,DIVIDERS,BINDER	204726	96.98
		I-01EE8586	101-41420-42600	SUPPLIES & MA LABELS	204726	71.97
01-04392	CINDY ROTH					
		I-12052024	101-41420-42700	TRAVEL FINANCE SCHOOL MILEAGE,MEALS	204792	354.40
		I-120524	101-41420-42700	TRAVEL SDML MILEAGE,MEALS	204792	127.80
01-06750	MITCHELL TELECOM					
		I-11069878	101-41420-42800	UTILITIES - T ACCT #00223662-2	204759	6.64
				DEPARTMENT 1420 FINANCE	TOTAL:	790.20

BANK: Multi

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PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1460 INSURANCE & BONDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02624	SD PUBLIC ASSURANCE ALL					
	I-30968-4221		101-41460-42110	LIABILITY, PR ADDITIONAL EDP HARDWARE CVRG	204803	304.58
DEPARTMENT 1460 INSURANCE & BONDS						TOTAL: 304.58

PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1920 MUNICIPAL BUILDINGS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.000600.00.12.24	101-41920-42812	UTILITIES-CIT 612 N MAIN ST	204670	272.25
01-01830	NORTHWESTERN ENERGY					
		I-2587293-8.11.24	101-41920-42811	UTILITIES-CIT 612 N MAIN ST	204768	1,641.56
		I-2830632-2.11.24	101-41920-42810	UTILITIES-STO 5951 AIRPORT RD	204768	211.96
01-08281	VESTIS					
		I-6380243737	101-41920-42520	REPAIR-CITY H MAT CLEANING	204831	66.84
01-08540	DAKOTA DATA SHRED					
		I-4305743	101-41920-42520	REPAIR-CITY H SHREDDING SERVICE	204685	193.76
DEPARTMENT 1920 MUNICIPAL BUILDINGS						TOTAL: 2,386.37

BANK: Multi

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12/11/2024 9:57 AM
PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2110 POLICE DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 10

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00445	CITY OF MITCHELL					
		I-04.001200.00.12.24	101-42110-42810	UTILITIES 201 W 1ST AVE	204670	895.00
		I-04.001250.00.12.24	101-42110-42810	UTILITIES 122 S ROWLEY ST	204670	59.15
01-00809	GALLS LLC					
		C-029574140	101-42110-42640	UNIFORM ALLOW RETURNED BELTS	204710	152.64-
		C-029574160	101-42110-42640	UNIFORM ALLOW RETURNED WOMEN'S PANTS	204710	97.52-
		I-029567169	101-42110-42640	UNIFORM ALLOW BELTS	204710	152.74
		I-029573050	101-42110-42640	UNIFORM ALLOW RETURN SHIPPING LABEL	204710	7.99
		I-029573060	101-42110-42640	UNIFORM ALLOW RETURN SHIPPING LABEL	204710	7.99
		I-029579578	101-42110-42640	UNIFORM ALLOW BELTS	204710	76.38
		I-029739743	101-42110-42640	UNIFORM ALLOW BELTS	204710	71.87
		I-029753312	101-42110-42640	UNIFORM ALLOW BELTS	204710	143.75
01-01050	IVERSON					
		I-5028825	101-42110-42500	REPAIR & MAIN RADIATOR,THERMOSTAT	204727	965.62
		I-5028838	101-42110-42500	REPAIR & MAIN THERMOSTAT	204727	151.49
		I-STD-0007171	101-42110-42902	ALCOHOL TASK VEHICLE RENTAL	204727	69.95
01-01199	STURDEVANTS AUTO VALUE					
		I-815047098	101-42110-42500	REPAIR & MAIN OIL FILTER	204811	7.93
01-01322	LARRY'S I-90 SERVICE IN					
		I-105069	101-42110-42500	REPAIR & MAIN MOUNT & BALANCE TIRES	204734	50.00
01-01532	FEDEX					
		I-8-701-87450	101-42110-42200	PROFESSIONAL EVIDENCE MAILING	204705	18.07
01-01830	NORTHWESTERN ENERGY					
		I-2949839-1.12.24	101-42110-42810	UTILITIES 122 S ROWLEY ST	204768	81.57
01-02684	STREICHER'S - MINNEAPOL					
		I-I1731831	101-42110-42640	UNIFORM ALLOW VESTS	204810	1,128.17
		I-I1731848	101-42110-42640	UNIFORM ALLOW EXTERNAL CARRIERS	204810	327.49
01-02811	JONES SUPPLIES					
		I-149688	101-42110-42600	SUPPLIES T-PAPER	204731	63.00
01-03307	MEGA WASH					
		I-1067	101-42110-42200	PROFESSIONAL CAR WASHES	204740	12.00
01-04044	TYLOR CASSINGHAM					
		I-12052024	101-42110-42640	UNIFORM ALLOW DUTY GUARD PULLOVER REIMB	204665	132.76
01-04093	ATLANTIC SIGNAL LLC					
		I-INV4903	101-42110-43400	MACHINERY AND HEADSETS	204649	12,890.00
01-06324	CUSTOM PLUS COLLISION C					
		I-13696	101-42110-42500	REPAIR & MAIN CITY SHARE-2024 DODGE REPAIR	204684	1,210.65

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2110 POLICE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06750	MITCHELL TELECOM					
		I-11069878	101-42110-42800	TELEPHONE ACCT #00223662-2	204759	23.57
01-08252	CORPORATE TRANSLATION S					
		I-287577	101-42110-42200	PROFESSIONAL TRANSLATION SERVICES	204733	219.97
01-08281	VESTIS					
		I-6380244772	101-42110-42200	PROFESSIONAL MAT CLEANING	204831	64.77
01-09349	HOWES OIL CO					
		I-349941	101-42110-42610	GAS OIL TIRES ON ROAD FUEL #2	204721	136.57
		I-349941	101-42110-42610	GAS OIL TIRES ON ROAD FUEL #1	204721	152.97
01-09388	AXON ENTERPRISE INC					
		I-INUS302597	101-42110-42693	COMPUTER SOFT CAMERA SOFTWARE	204652	21,383.90
01-10407	GUARDIAN ALLIANCE TECHN					
		I-26415	101-42110-42200	PROFESSIONAL GUARDIAN MONTHLY SOFTWARE	204715	100.00
01-10486	AT&T MOBILITY - POLICE					
		I-9001X11232024	101-42110-42800	TELEPHONE ACCT #287283989001	204648	1,022.61
DEPARTMENT 2110 POLICE DEPARTMENT					TOTAL:	41,377.77

PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 2130 TRAFFIC DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1969505	101-42130-42530	TRAFFIC LIGHT PLATE BRK,SWIVEL PLATE	204793	28.96
01-00445	CITY OF MITCHELL					
		I-04.001700.00.12.24	101-42130-42840	BUILDING UTIL 705 N CAPITAL ST	204670	82.65
01-01199	STURDEVANTS AUTO VALUE					
		I-815044359	101-42130-42610	GAS, OIL, TIR FILTER ASSEMBLY, OIL	204811	29.10
		I-815046476	101-42130-42610	GAS, OIL, TIR SNOWBLOWER OIL,FILTERS	204811	85.65
01-01322	LARRY'S I-90 SERVICE IN					
		I-105006	101-42130-42500	REPAIRS PIN	204734	9.74
01-01450	MUTH ELECTRIC INC					
		I-676220	101-42130-42570	REPAIRS-TRAFF REPAIR PEDESTRIAN POLE	204762	952.85
		I-676482	101-42130-42535	LIGHT MAINTEN POLE RECEPTACLE POWER REPAIR	204762	601.14
		I-676547	101-42130-42530	TRAFFIC LIGHT 1ST & SANBORN SIGNAL LIGHT REP	204762	391.88
01-01490	MUELLER LUMBER CO. INC.					
		I-299455	101-42130-42530	TRAFFIC LIGHT 25' EXTENSION CORD	204761	27.19
01-01518	VERIZON WIRELESS					
		I-9979900204	101-42130-42820	TELEPHONE ACCT #886931646-00001	204830	135.49
01-01830	NORTHWESTERN ENERGY					
		I-2573393-2.12.24	101-42130-42810	UTILITIES-TRA E 1ST AND GAMBLE ST	204768	20.73
		I-2573626-5.12.24	101-42130-42810	UTILITIES-TRA 1030 E 1ST AVE	204768	13.72
		I-2581243-9.12.24	101-42130-42835	UTILITIES-STR STREET LIGHTS	204768	20,611.83
		I-2585321-9.11.24	101-42130-42810	UTILITIES-TRA E HAVENS AND BURR ST	204768	206.58
		I-2585416-7.11.24	101-42130-42810	UTILITIES-TRA 700 E NORWAY AVE	204768	299.74
		I-2585457-1.11.24	101-42130-42810	UTILITIES-TRA 700 E KAY AVE	204768	185.55
		I-2585833-3.11.24	101-42130-42810	UTILITIES-TRA 1909 N MAIN ST	204768	142.13
		I-2586693-0.11.24	101-42130-42835	UTILITIES-STR 112 W 2ND AVE	204768	133.31
		I-2586929-8.11.24	101-42130-42835	UTILITIES-STR 111 W 5TH AVE	204768	125.09
		I-2586966-0.11.24	101-42130-42835	UTILITIES-STR 111 W 7TH AVE	204768	426.39
		I-2748245-4.11.24	101-42130-42810	UTILITIES-TRA BURR & SPRUCE SIGNAL LIGHTS	204768	308.22
		I-2748246-2.11.24	101-42130-42810	UTILITIES-TRA N RAMP I 90 SIGNAL LIGHTS	204768	191.28
		I-2778164-0.12.24	101-42130-42810	UTILITIES-TRA 1ST AND SANBORN ST	204768	130.21
		I-2781011-8.12.24	101-42130-42520	EMERGENCY SIR 1001 E BIRCH AVE PWSP SIREN	204768	27.42
		I-2793476-9.12.24	101-42130-42810	UTILITIES-TRA 1ST AND BURR ST SIGNAL LIGHTS	204768	64.08
		I-2812391-7.11.24	101-42130-42520	EMERGENCY SIR 5861 TOWER RD	204768	28.11
		I-2860182-1.11.24	101-42130-42810	UTILITIES-TRA MINNESOTA AND 16 AVE	204768	12.87
		I-2860183-9.11.24	101-42130-42810	UTILITIES-TRA MINNESOTA AND 18 AVE	204768	12.87
		I-2942176-5.12.24	101-42130-42810	UTILITIES-TRA 809 E 1ST AVE	204768	13.54
		I-2955717-0.11.24	101-42130-42835	UTILITIES-STR 500 N MAIN LOT PARKING	204768	27.97
		I-2980768-2.11.24	101-42130-42810	UTILITIES-TRA 121 W HAVENS	204768	129.76
		I-3480194-4.11.24	101-42130-42810	UTILITIES-TRA 111 W 7TH PWSP SIGNAL	204768	169.86
		I-3480195-1.11.24	101-42130-42810	UTILITIES-TRA 112 W 2ND PWSP SIGNAL	204768	135.62
		I-3480197-7.11.24	101-42130-42810	UTILITIES-TRA 111 W 5TH PWSP SIGNAL	204768	154.52

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY	continued				
		I-3621835-2.11.24	101-42130-42810	UTILITIES-TRA S RAMP I 90 SIGNAL LIGHTS	204768	197.03
		I-3701975-9.11.24	101-42130-42835	UTILITIES-STR N RAMP I 90 STREET LIGHT	204768	643.47
		I-3880132-0.11.24	101-42130-42810	UTILITIES-TRA 1808 N MINNESOTA AVE SGNL	204768	122.78
01-01942	PETTY CASH					
		I-11272024	101-42130-42600	SUPPLIES POSTAGE	204782	1.69
01-01964	DAKOTA SUPPLY GROUP					
		I-S104207231.001	101-42130-42535	LIGHT MAINTEN MOG BASE,ACCT 2552	204689	120.27
01-02679	MENARD'S INC					
		I-79400	101-42130-42600	SUPPLIES FILTERS,HUMIDIFIER TREATMENT	204741	7.24
01-02880	THUNE TRUE VALUE & APPL					
		I-A582024	101-42130-42530	TRAFFIC LIGHT BATTERIES	204817	18.99
01-06045	TRAFFIC CONTROL CORPORA					
		I-2022-8 P.E. #1	101-42130-43343	7TH & 1ST INT 2022-8 P.E. #1	204821	36,565.00
01-08010	METTLER IMPLEMENT INC-M					
		I-78203	101-42130-42610	GAS, OIL, TIR POLARIS OIL CHANGE	204743	259.79
		I-78370	101-42130-42500	REPAIRS POLARIS OIL CHANGE	204743	183.99
				DEPARTMENT 2130 TRAFFIC DEPARTMENT	TOTAL:	64,036.30

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2200 FIRE DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01117	FLEETPRIDE					
		I-121664163	101-42200-42500	REPAIR & MAIN MALE SWIVEL PUSH-ON,TEE	204708	43.10
		I-121712568	101-42200-42500	REPAIR & MAIN NYLON MALE SWIVEL	204708	13.38
		I-121846145	101-42200-42500	REPAIR & MAIN PUSH-ON MALE SWIVEL,AIR BRAKE	204708	16.05
		I-121922146	101-42200-42500	REPAIR & MAIN U-JOINT KIT	204708	69.93
01-01805	FASTENAL COMPANY					
		I-SDMIT175267	101-42200-42641	PROTECTIVE CL LIME VESTS	204704	240.42
01-01830	NORTHWESTERN ENERGY					
		I-2583799-8.11.24	101-42200-42810	UTILITIES 201 W 1ST AVE FIRE	204768	3,269.68
		I-3566523-1.11.24	101-42200-42810	UTILITIES 5971 AIRPORT RD BLDG 21	204768	32.06
01-02555	TWO WAY SOLUTIONS INC					
		I-135453	101-42200-42693	COMPUTER SOFT LICENSE RENEWAL	204825	299.00
01-02679	MENARD'S INC					
		I-79440	101-42200-42600	SUPPLIES POWER EXTENSION,FILTERS	204741	48.14
		I-79459	101-42200-42600	SUPPLIES WICK FILTERS	204741	3.71
		I-79577A	101-42200-42600	SUPPLIES CABLE TIES	204741	13.54
		I-79694	101-42200-42600	SUPPLIES BASE TOOL BOX	204741	69.99
01-05276	M & T FIRE AND SAFETY I					
		I-12798	101-42200-42500	REPAIR & MAIN CONVERSION KIT	204736	664.65
01-06750	MITCHELL TELECOM					
		I-11069878	101-42200-42800	TELEPHONE ACCT #00223662-2	204759	2.18
01-09349	HOWES OIL CO					
		I-349941	101-42200-42610	GAS & OIL ON ROAD FUEL #2	204721	232.67
		I-349941	101-42200-42610	GAS & OIL ON ROAD FUEL #1	204721	260.61
01-09696	UPPER MIDWEST GARAGE DO					
		I-71559	101-42200-42500	REPAIR & MAIN REPAIR CYCLE SPRINGS,INSTALLED	204827	852.04
DEPARTMENT 2200 FIRE DEPARTMENT					TOTAL:	6,131.15

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00210	BAILEY METAL FABRICATOR					
	I-63907	101-43100-42600	SUPPLIES	ANGLES	204654	45.65
01-00436	CHS FARMERS ALLIANCE					
	I-IZ7492	101-43100-42500	REPAIRS	TIRE REPAIR	204669	30.00
01-00445	CITY OF MITCHELL					
	I-04.001600.00.12.24	101-43100-42830	UTILITIES-WAT	1405 W 8TH AVE	204670	201.75
01-00532	A-OX WELDING SUPPLY CO					
	C-0000204325	101-43100-42600	SUPPLIES	FINANCE CHARGE REFUNDED	204641	12.50-
01-00712	NAPA CENTRAL					
	I-808158	101-43100-42600	SUPPLIES	OIL	204765	80.97
	I-808623	101-43100-42500	REPAIRS	HOSE FITTINGS	204765	32.48
01-01117	FLEETPRIDE					
	I-121566806	101-43100-42600	SUPPLIES	LUBE,FUEL,FILTER KITS	204708	197.65
01-01199	STURDEVANTS AUTO VALUE					
	I-815047096	101-43100-42600	SUPPLIES	FURNACE,FUEL PUMP,BRAKE,FILTER	204811	303.83
01-01404	MITCHELL IRON & SUPPLY					
	I-84366	101-43100-42600	SUPPLIES	ADAPTER TEE	204756	35.56
01-01681	RANDY HANTEN					
	I-12042024	101-43100-42650	UNIFORMS	BOOTS REIMBURSED	204716	114.95
01-01942	PETTY CASH					
	I-11272024	101-43100-42600	SUPPLIES	TITLE ADDITIONAL FEE	204782	4.00
01-02527	TRANSOURCE					
	I-41P54170	101-43100-42500	REPAIRS	SWITCH	204822	139.64
01-02650	STAN HOUSTON EQUIP CO I					
	I-2567393	101-43100-42600	SUPPLIES	HAMMER,CARB BITS	204808	224.86
01-02679	MENARD'S INC					
	I-79295	101-43100-42600	SUPPLIES	TIEDOWNS,QUICK LINKS	204741	35.16
	I-79645	101-43100-42600	SUPPLIES	ANCHORS	204741	35.83
01-03548	MIDWEST PETROLEUM EQUIP					
	I-17964	101-43100-42500	REPAIRS	SERVICE FUEL PUMPS	204748	4,082.09
01-03884	COMMERCIAL ASPHALT					
	I-0021851-IN	101-43100-42620	ASPHALT MIX	HOT MIX HOME PLANT	204677	6,721.40
	I-0021861-IN	101-43100-42620	ASPHALT MIX	HOT MIX HOME PLANT	204677	4,663.40
01-04626	LOCATORS AND SUPPLIES I					

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04626	LOCATORS AND SUPPLIES I	continued				
		I-0318094-IN	101-43100-42650	UNIFORMS LOGOD UNIFORMS	204735	169.21
		I-0318095-IN	101-43100-42600	SUPPLIES HARD HATS	204735	227.04
		I-0318178-IN	101-43100-42650	UNIFORMS HANTEN, JAMES LOGOD JACKETS	204735	277.69
01-06750	MITCHELL TELECOM					
		I-11069878	101-43100-42800	UTILITIES ACCT #00223662-2	204759	1.76
01-07100	JASON TUTTLE					
		I-12042024	101-43100-42650	UNIFORMS BOOTS REIMBURSED	204824	229.95
01-08339	I-STATE TRUCK CENTER					
		I-2024-18 P.E. #1	101-43100-43419	DUMP TRUCK 2024-18 P.E. #1	204722	119,662.00
01-09349	HOWES OIL CO					
		I-349941	101-43100-42610	GAS OFF ROAD FUEL #2	204721	2,733.00
		I-349941	101-43100-42610	GAS OFF ROAD FUEL #1	204721	3,091.49
01-09358	JASON DICUS					
		I-12042024	101-43100-42650	UNIFORMS GLOVES, JEANS REIMBURSED	204697	100.01
01-09817	LUKE NAGEL					
		I-12042024	101-43100-42650	UNIFORMS BOOTS REIMBURSED	204764	59.49
DEPARTMENT 3100 STREET DEPARTMENT					TOTAL:	143,488.36

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9979900204	101-43110-42800	UTILITIES ACCT #886931646-00001	204830	80.02
01-01786	GOVERNORS INN TRAVELODG					
		I-91113EE024379	101-43110-42700	TRAVEL CONF D THURMAN PIERRE ROOMS	204712	109.00
01-01853	SECRETARY OF STATE					
		I-12062024	101-43110-42600	SUPPLIES NOTARY FEE-T JOHNSON	204806	30.00
01-02615	SD MUNICIPAL LEAGUE					
		I-YM200001383	101-43110-42700	TRAVEL CONF D T JOHNSON SDML CONFERENCE FEE	204802	100.00
01-02679	MENARD'S INC					
		I-79738	101-43110-42650	UNIFORMS HEGG GLOVES	204741	9.98
01-02790	SUN GOLD SPORTS LLC					
		I-29853	101-43110-42650	UNIFORMS THURMAN EMBROIDERY PATCHES	204813	54.00
		I-30271	101-43110-42650	UNIFORMS THURMAN LOGOD JACKET	204813	68.50
01-02880	THUNE TRUE VALUE & APPL					
		I-A584346	101-43110-42600	SUPPLIES BATTERY	204817	10.99
01-03114	SUBWAY					
		I-1/A-690693	101-43110-42750	PLANNING COMM 12.09.24 PLANNING COMM MEALS	204812	62.93
		I-2/A-664654	101-43110-42750	PLANNING COMM 11.25.24 PLANNING COMM MEALS	204812	44.95
01-03130	JOHN HEGG					
		I-12042024	101-43110-42650	UNIFORMS JEANS,SHIRT REIMBURSED	204720	188.86
01-03678	INTERSTATE OFFICE PRODU					
		I-01EE8691	101-43110-42600	SUPPLIES LASER LABELS	204726	18.75
		I-01EE8828	101-43110-42600	SUPPLIES POST-IT NOTES	204726	72.28
		I-01EE8944	101-43110-42600	SUPPLIES NOTE CUBE	204726	27.60
		I-01EE9058	101-43110-42600	SUPPLIES USB DRIVES	204726	115.56
01-05943	CNA SURETY DIRECT BILL					
		I-64472042N	101-43110-42600	SUPPLIES NOTARY BOND-T JOHNSON	204674	50.00
01-06750	MITCHELL TELECOM					
		I-11069878	101-43110-42800	UTILITIES ACCT #00223662-2	204759	3.90
		I-11073322	101-43110-42916	NUISANCE ABAT ACCT #00019259-0	204759	5.31
01-08594	MAKE IT MINE DESIGNS					
		I-37980	101-43110-42650	UNIFORMS JENNIGES LOGOD SHIRT	204737	94.25
		I-37982	101-43110-42650	UNIFORMS T JOHNSON LOGOD POLOS	204737	71.90
DEPARTMENT 3110 PUBLIC WORKS ADMIN						TOTAL: 1,218.78

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3120 STREET & SIDEWALK CONST

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02786	DEGEN STUMP REMOVAL INC					
		I-20171772	101-43120-43300	STREET OVERLA N HARMON LAKE LOT,DROP 3 TREES	204694	1,500.00
01-03565	ACP INTERNATIONAL/SA-SO					
		I-24-14364	101-43120-43300	STREET OVERLA SIGN FRAME,REFLECTIVE COATING	204643	854.06
01-06294	BROSZ ENGINEERING INC					
		I-2021-39 P.E. #13	101-43120-43313	SPRUCE ST RR 2021-39 P.E. #13	204660	32,000.00
		I-2023-23 P.E. #7	101-43120-43312	WEST END BRID 2023-23 P.E. #7	204660	2,960.00
01-07709	TAYLOR CONCRETE CONSTRU					
		I-11232024	101-43120-43300	STREET OVERLA CUT AND REMOVE ASPHALT	204814	800.00
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E. #13	101-43120-43300	STREET OVERLA 2022-26 P.E. #13	204738	19,713.85
		I-2023-21 P.E. #11	101-43120-42200	PROF SERVICES 2023-21 P.E. #11	204738	1,274.76
01-09991	DAKOTA PRO STRIPING LLC					
		I-4654	101-43120-43300	STREET OVERLA AUGER,CONCRETE DEPOT SIGNS	204688	3,367.35
		I-4655	101-43120-43300	STREET OVERLA 1ST & ROWLY INSTALL SLIP ANCHO	204688	1,377.55
DEPARTMENT 3120 STREET & SIDEWALK CONST TOTAL:						63,847.57

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3130 SNOW REMOVAL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00210	BAILEY METAL FABRICATOR					
	I-63953	101-43130-42500	REPAIR & MAIN FLAT EDGE		204654	44.14
01-09671	PREMIER EQUIPMENT LLC					
	I-EH09884	101-43130-43500	SNOW REMOVAL NEW LOADER PLOW		204785	14,500.00
01-10619	DMC WEAR PARTS LLC					
	I-4464	101-43130-42600	SUPPLIES & MA CURVED DOUBLE BEVEL,PLOW BLADE	204699		8,500.00
DEPARTMENT 3130 SNOW REMOVAL					TOTAL:	23,044.14

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3150 STORM DRAINAGE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E. #13	101-43150-43307	3RD & MAIN 2022-26 P.E. #13	204738	7,961.37
		I-2023-21 P.E. #11	101-43150-43307	3RD & MAIN 2023-21 P.E. #11	204738	514.81
DEPARTMENT 3150 STORM DRAINAGE						TOTAL: 8,476.18

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3700 CEMETERY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.000400.00.12.24	101-43700-42830	UTILITIES-WAT 600 W 23RD AVE	204670	47.20
01-00712	NAPA CENTRAL					
		I-808601	101-43700-42600	SUPPLIES & MA WIPER BLADES	204765	27.95
01-01490	MUELLER LUMBER CO. INC.					
		I-299166	101-43700-42600	SUPPLIES & MA TREATED WOOD	204761	30.53
01-01518	VERIZON WIRELESS					
		I-9979900204	101-43700-42800	UTILITIES ACCT #886931646-00001	204830	73.30
01-02485	SCHOENFELDER CONSTRUCTI					
		I-15719	101-43700-42600	SUPPLIES & MA GOLF COURSE BLACK DIRT LOADS	204800	260.00
01-02679	MENARD'S INC					
		I-79891	101-43700-42600	SUPPLIES & MA GLOVES,BRUSH,BLADE BACK	204741	36.07
01-02880	THUNE TRUE VALUE & APPL					
		I-A584180	101-43700-42600	SUPPLIES & MA TOTE	204817	16.99
01-04126	TRI-STATE CEMETERY SERV					
		I-00259	101-43700-42510	HEADSTONE REP REST NEW MONUMENT FOUNDATION	204823	300.00
01-07526	O'REILLY AUTOMOTIVE INC					
		I-2090-161067	101-43700-42600	SUPPLIES & MA TRANS CS MTR	204778	233.96
01-09516	BECHEN ELECTRIC INC					
		I-5002	101-43700-42510	HEADSTONE REP BAD UNDERGROUND WIRING	204657	1,140.54
				DEPARTMENT 3700 CEMETERY	TOTAL:	2,166.54

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 4120 ANIMAL CONTROL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01210	LAKEVIEW VETERINARY CLI					
	I-335690	101-44120-42900	IMPOUNDING DO NOV 2024 MANAGEMENT		204732	927.57
01-01830	NORTHWESTERN ENERGY					
	I-2719777-1.11.24	101-44120-42800	UTILITIES-POU 2020 W HAVENS NEW BLDG		204768	96.94
01-02017	DAVISON RURAL WATER SYS					
	I-4837.12.24	101-44120-42800	UTILITIES-POU NOV 2024 WATER USAGE		204693	56.90
01-09865	MITCHELL ANIMAL RESCUE					
	I-12012024	101-44120-42900	IMPOUNDING DO DEC 2024 MANAGEMENT		204752	350.00
DEPARTMENT 4120 ANIMAL CONTROL					TOTAL:	1,431.41

12/11/2024 9:57 AM
PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 5500 LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 23

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
	I-4025/1	101-45500-42600	SUPPLIES & MA	EGO LEAF BLOWER	204702	219.00
01-00445	CITY OF MITCHELL					
	I-04.001100.00.12.24	101-45500-42830	UTILITIES-WAT	221 N DUFF ST	204670	928.65
01-00553	DEMCO INC					
	I-7576748	101-45500-42600	SUPPLIES & MA	PROCESSING SUPPLIES	204695	613.99
01-01015	INGRAM LIBRARY SERVICES					
	I-83941807	101-45500-43420	BOOKS	BOOK	204724	22.20
	I-84858362	101-45500-43420	BOOKS	BOOKS	204724	55.16
	I-84978119	101-45500-43420	BOOKS	BOOKS	204724	1,580.21
	I-84978120	101-45500-43420	BOOKS	BOOKS	204724	2,003.67
	I-85090068	101-45500-43420	BOOKS	BOOKS	204724	615.01
	I-85108798	101-45500-43420	BOOKS	BOOKS	204724	198.37
01-01075	JOHNSON CONTROLS					
	I-1-134688469246	101-45500-42500	REPAIR & MAIN	RTU 1 NOT HEATING REPAIR	204730	435.13
01-01457	MIDWEST FIRE & SAFETY					
	I-30004074	101-45500-42600	SUPPLIES & MA	FIRE EXTINGUISHER SERVICE	204746	75.00
01-01810	CENGAGE LEARNING INC/GA					
	I-85997764	101-45500-43420	BOOKS	LARGE PRINT BOOKS	204666	282.30
	I-86002802	101-45500-43420	BOOKS	LARGE PRINT BOOK	204666	25.60
01-01830	NORTHWESTERN ENERGY					
	I-2585828-3.11.24	101-45500-42800	UTILITIES	221 N DUFF ST	204768	2,751.95
01-02679	MENARD'S INC					
	I-79994	101-45500-42600	SUPPLIES & MA	GALLON QT BAGS	204741	9.59
01-02811	JONES SUPPLIES					
	I-149624	101-45500-42600	SUPPLIES & MA	ROLL TOWELS,AIR FILTERS,TISSUE	204731	288.38
	I-149695	101-45500-42600	SUPPLIES & MA	CELL BATTERY	204731	18.96
01-04293	JCL SOLUTIONS					
	I-1379385	101-45500-42600	SUPPLIES & MA	SPARCLING BOWL CLEANER	204728	52.00
01-05088	BLACKSTONE PUBLISHING					
	I-2179406	101-45500-43421	AUDIO-VISUAL	AUDIOBOOKS	204659	135.93
	I-2179815	101-45500-43421	AUDIO-VISUAL	AUDIOBOOK	204659	36.00
	I-2180874	101-45500-43421	AUDIO-VISUAL	AUDIOBOOKS	204659	158.27
01-06026	CENTER POINT LARGE PRIN					
	I-2133811	101-45500-43420	BOOKS	LARGE PRINT BOOKS	204667	97.08
01-06583	BAKER & TAYLOR					

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06583	BAKER & TAYLOR		continued			
		I-2038695307	101-45500-43420	BOOKS CHILDREN'S BOOKS	204655	31.32
		I-2038709453	101-45500-43420	BOOKS BOOKS	204655	444.40
		I-2038709462	101-45500-43420	BOOKS CHILDRENS BOOKS	204655	226.06
		I-2038722353	101-45500-43420	BOOKS CHILDRENS BOOKS	204655	79.20
01-06750	MITCHELL TELECOM					
		I-11069878	101-45500-42800	UTILITIES ACCT #00223662-2	204759	0.42
		I-11071146	101-45500-42800	UTILITIES ACCT #00217267-0	204759	72.95
01-08223	OVERDRIVE INC					
		I-02495DA24360374	101-45500-42693	E-BOOKS/AUDIO EBOOK,EAUDIOBOOK	204780	209.98
01-09359	TRAF-SYS INC					
		I-0036265	101-45500-42600	SUPPLIES & MA ANNUAL DATA HOSTING FEE	204820	240.00
01-09633	STAPLES					
		I-6017305651	101-45500-42600	SUPPLIES & MA TIME CARDS	204809	56.00
					TOTAL:	11,962.78

FUND 101 GENERAL					TOTAL:	381,724.26

PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5110 RECREATION & AQUATICS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-2868739-0.12.24	201-45110-42800	UTILITIES 1201 E HANSON ST POOL	204768	290.10
	PROJ: J50-ELE/GAS	OUTDOOR AQUATIC CENTER		UTILITIES-ELECTRIC/GAS		
01-06750	MITCHELL TELECOM					
		I-11069878	201-45110-42800	UTILITIES ACCT #00223662-2	204759	0.69
DEPARTMENT 5110 RECREATION & AQUATICS TOTAL:						290.79

12/11/2024 9:57 AM
PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 26

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01410	MITCHELL SCHOOL DISTRIC					
		I-2583796-4.11.24	201-45140-42800	UTILITIES 1301 N KIMBALL ST-CITY SHARE	204758	1,910.36
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-01830	NORTHWESTERN ENERGY					
		I-2580493-1.11.24	201-45140-42800	UTILITIES 1300 N MAIN	204768	3,592.41
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-02560	PEPSI COLA COMPANY					
		I-97807831	201-45140-42601	CONCESSION SU POP,GATORADES,WATER,BUBBLRS	204781	312.25
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
		I-97808932	201-45140-42300	PUBLISHING MT DEW,GATORADES,BUBBLRS	204781	400.52
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-02567	S & M PRINTING INC					
		I-83499	201-45140-42600	SUPPLIES & MA FLYERS	204795	41.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-02602	PUBLIC HEALTH LABORATOR					
		I-10618748	201-45140-42602	CHEMICALS TESTINGS	204787	120.00
	PROJ: J02-CHEMICAL	INDOOR AQUATIC CTR		CHEMICALS		
01-02679	MENARD'S INC					
		I-80036	201-45140-42600	SUPPLIES & MA WALL CLOCK,GALLON TOTE	204741	28.97
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-02880	THUNE TRUE VALUE & APPL					
		I-A583075	201-45140-42600	SUPPLIES & MA LITHIUM BATTERY	204817	12.49
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-A583102	201-45140-42600	SUPPLIES & MA DETERGENT	204817	18.99
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-A583367	201-45140-42600	SUPPLIES & MA ABRASIVE CLOTH,RING TERMINAL	204817	17.46
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-B298465	201-45140-42600	SUPPLIES & MA PRO BATTERY	204817	17.99
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-03522	ABC HARRIS PUBLISHING					
		I-443	201-45140-42300	PUBLISHING ADVERTISING	204642	583.20
	PROJ: J08-GENERAL	REC CTR PUBLISHING		PUBLISHING-GENERAL		
01-04950	MIDCONTINENT COMMUNICAT					
		I-BIL-547609	201-45140-42300	PUBLISHING ADVERTISING	204745	150.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-547612	201-45140-42300	PUBLISHING ADVERTISING	204745	300.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-548175	201-45140-42300	PUBLISHING ADVERTISING	204745	316.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-548176	201-45140-42300	PUBLISHING ADVERTISING	204745	456.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5140 RECREATION CENTER

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04950	MIDCONTINENT COMMUNICAT	continued				
	I-BIL-548881	201-45140-42300	PUBLISHING	ADVERTISING	204745	225.00
PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO			
	I-BIL-548882	201-45140-42300	PUBLISHING	ADVERTISING	204745	63.00
PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO			
	I-BIL-549453	201-45140-42300	PUBLISHING	ADVERTISING	204745	157.50
PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO			
01-06232	COBORN INC					
	I-100	201-45140-42600	SUPPLIES & MA MITCHELL SNACK PACK PROGRAM		204675	945.49
PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL			
01-06750	MITCHELL TELECOM					
	I-11072988	201-45140-42800	UTILITIES	ACCT #00037690-1	204759	111.80
PROJ: J09-TV	REC CTR UTILITIES		UTILITIES-TV			
01-07716	SAGA COMMUNICATIONS OF					
	I-MC-12411109136	201-45140-42300	PUBLISHING	ADVERTISING	204797	574.00
PROJ: J08-KMIT	REC CTR PUBLISHING		PUBLISHING-KMIT			
01-09143	ICAN INC					
	I-121397	201-45140-42300	PUBLISHING	ADVERTISING	204723	750.00
PROJ: J08-ICAN	REC CTR PUBLISHING		PUBLISHING-ICAN			
01-09494	SANFORD HEALTH MITCHELL					
	I-127	201-45140-42600	SUPPLIES & MA DEC 2024 MANA MEETINGS		204798	170.00
PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL			
01-09633	STAPLES					
	I-6017438481	201-45140-42600	SUPPLIES & MA TOWELS		204809	116.16
PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL			
	I-6017613698	201-45140-42600	SUPPLIES & MA LAUNDRY DETERGENT		204809	58.16
PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL			
	I-6018710563	201-45140-42600	SUPPLIES & MA COPY PAPER		204809	40.40
PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE			
	I-6018710565	201-45140-42600	SUPPLIES & MA COPY PAPER		204809	161.60
PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE			
	I-6018772281	201-45140-42600	SUPPLIES & MA LINERS		204809	77.60
PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL			
	I-6018772282	201-45140-42600	SUPPLIES & MA KLEENEX,BOWL CLEANER,TOWELS		204809	236.45
PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL			
	I-6018911503	201-45140-42600	SUPPLIES & MA FAN HEATER		204809	39.50
PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE			
	I-6018911504	201-45140-42600	SUPPLIES & MA FAN HEATER		204809	39.50
PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE			
01-09703	AMAZON CAPITAL SERVICES					
	I-1734-1FN1-MRPQ	201-45140-42300	PUBLISHING	RESISTANCE BANDS,NUTELLA STICK	204645	29.99
PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY			

PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09703	AMAZON CAPITAL SERVICES	continued				
		I-1734-1FN1-MRPQ	201-45140-42600	SUPPLIES & MA RESISTANCE BANDS,NUTELLA STICK	204645	23.97
	PROJ: J03-SM-EQUIP	REC CTR-WELLNESS/FITNESS		SUPPLIES/MATERIAL-EQUIPMENT		
01-09913	AVERA QUEEN OF PEACE NU					
		I-12052024	201-45140-42600	SUPPLIES & MA 2-INTITIAL,1 FOLLOW UP APPT	204651	195.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
				DEPARTMENT 5140 RECREATION CENTER	TOTAL:	12,292.76

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
		C-4024/1	201-45160-42600	SUPPLIES & MA RETURNED OUTDOOR TIMER	204702	15.99-
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-4014/1	201-45160-42600	SUPPLIES & MA VELCRO	204702	4.99
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
		I-4020/1	201-45160-42600	SUPPLIES & MA OUTDOOR TIMER	204702	15.99
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-00424	RUNNINGS SUPPLY INC					
		I-1956664	201-45160-42600	SUPPLIES & MA TANK NEUTRALIZER	204793	20.99
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-1967804	201-45160-42650	UNIFORMS SCHLIMGEN PANTS	204793	159.97
01-00436	CHS FARMERS ALLIANCE					
		I-IG2194	201-45160-42610	GAS & FUEL HOCKEY PROPANE BOTTLE FILL	204669	52.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG2259	201-45160-42610	GAS & FUEL HOCKEY PROPANE BOTTLE FILL	204669	52.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG2469	201-45160-42610	GAS & FUEL HOCKEY PROPANE BOTTLE FILL	204669	104.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG2549	201-45160-42610	GAS & FUEL HOCKEY PROPANE BOTTLE FILL	204669	78.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
01-00445	CITY OF MITCHELL					
		I-04.000300.00.12.24	201-45160-42800	UTILITIES CADWELL PARK BTHRM	204670	436.75
	PROJ: H04-42800		BASEBALL	UTILITIES		
		I-04.001000.00.12.24	201-45160-42800	UTILITIES 1001 N MINNESOTA ST	204670	190.00
	PROJ: H06-42800		ARENA-NORTH RINK	UTILITIES		
		I-04.001001.00.12.24	201-45160-42800	UTILITIES ICE ARENA-SOUTH BLDG	204670	3,879.40
	PROJ: H13-42800		ARENA-SOUTH RINK	UTILITIES		
		I-04.001550.00.12.24	201-45160-42800	UTILITIES SOCCER COMPLEX	204670	566.00
	PROJ: H07-42800		PEPSI COMPLEX	UTILITIES		
01-01075	JOHNSON CONTROLS					
		I-1-134675621290	201-45160-42500	REPAIR & MAIN SOUTH LINK REF LEAK REPAIR	204730	8,364.00
	PROJ: H13-42500		ARENA-SOUTH RINK	REPAIR-MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815047101	201-45160-42500	REPAIR & MAIN TRANSMISSION DRAIN,OIL FILTER	204811	130.49
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-01518	VERIZON WIRELESS					
		I-9979900204	201-45160-42800	UTILITIES ACCT #886931646-00001	204830	47.73
01-01830	NORTHWESTERN ENERGY					
		I-2579265-6.11.24	201-45160-42800	UTILITIES 1101 N EDMUNDS PWSP M SHLTR	204768	56.83
	PROJ: H10-42800		MUNROE PARK	UTILITIES		
		I-2586408-3.11.24	201-45160-42800	UTILITIES TOURNEY HDQT	204768	21.77
	PROJ: H04-42800		BASEBALL	UTILITIES		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY	continued				
		I-2586410-9.11.24	201-45160-42800	UTILITIES 1301 N MINNESOTA LIFT	204768	26.23
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2718054-6.11.24	201-45160-42800	UTILITIES 5825 TOWER RD	204768	420.44
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES		
		I-2787244-9.11.24	201-45160-42800	UTILITIES D E CONCESSION	204768	39.59
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787247-2.11.24	201-45160-42800	UTILITIES WEST ELEC D E	204768	28.62
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787248-0.11.24	201-45160-42800	UTILITIES WEST ELEC F G	204768	84.48
	PROJ: H05-42800	SOFTBALL		UTILITIES		
		I-2787249-8.11.24	201-45160-42800	UTILITIES H I J K SHOP	204768	126.81
	PROJ: H04-42800	BASEBALL		UTILITIES		
		I-2787283-7.11.24	201-45160-42800	UTILITIES SOCCER FIELD	204768	105.37
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES		
		I-2787285-2.11.24	201-45160-42800	UTILITIES CADWELL PARK CONCESSION	204768	13.38
	PROJ: H04-42800	BASEBALL		UTILITIES		
		I-2825237-7.11.24	201-45160-42800	UTILITIES 1301 N MINNESOTA	204768	108.21
	PROJ: H06-42800	ARENA-NORTH RINK		UTILITIES		
		I-2920373-4.11.24	201-45160-42800	UTILITIES STAD SCOREBOARD 23	204768	191.83
	PROJ: H04-42800	BASEBALL		UTILITIES		
		I-2991007-2.11.24	201-45160-42800	UTILITIES 1001 N MINNESOTA GMTR	204768	1,138.19
	PROJ: H13-42800	ARENA-SOUTH RINK		UTILITIES		
01-01922	MINNESOTA KNIFE					
		I-12470	201-45160-42500	REPAIR & MAIN OLYMPIA KNIFE SUPER FINISH	204751	720.00
	PROJ: H01-42500	SPORTS COMPLEX EQUIPMENT		REPAIR/MAINTENANCE		
01-02790	SUN GOLD SPORTS LLC					
		I-29805	201-45160-42650	UNIFORMS NIELSEN EMBROIDERY CAP	204813	25.00
01-02811	JONES SUPPLIES					
		I-149747	201-45160-42600	SUPPLIES & MA TOILET TANK CLEANER,URINAL SCR	204731	139.98
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-02880	THUNE TRUE VALUE & APPL					
		I-A583915	201-45160-42600	SUPPLIES & MA LYSOL	204817	8.29
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		
01-03538	605 COMPANIES INC					
		I-2023-19 P.E. #3	201-45160-43300	CAPITAL IMPRO 2023-19 P.E. #3	204639	66,510.85
01-07911	JEREMY NIELSEN					
		I-11272024	201-45160-42610	GAS & FUEL GAS REIMBURSEMENT	204766	70.01
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL		
01-08281	VESTIS					
		I-6380241991	201-45160-42600	SUPPLIES & MA MAT CLEANING	204831	57.43
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS		

PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-08604	3D SECURITY INC					
		I-9446	201-45160-42200	PROFESSIONAL FIRE SYSTEM MONITORING	204638	600.00
	PROJ: H06-42200		ARENA-NORTH RINK	PROFESSIONAL SERVICES		
01-08901	CTM SERVICES INC					
		I-7506	201-45160-42500	REPAIR & MAIN DUMP CYLINDER PACKING KIT	204682	212.25
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-09349	HOWES OIL CO					
		I-349941	201-45160-42610	GAS & FUEL OFF ROAD FUEL #2	204721	680.10
		I-349941	201-45160-42610	GAS & FUEL OFF ROAD FUEL #1	204721	769.34
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	86,241.32

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-1957308	201-45210-42660	SMALL EQUIPME PAINT WRITER, SHARPIE, TRIMMER	204793	792.96
	PROJ: H51-42660	PARK SHOP		SMALL EQUIPMENT		
		I-1957933	201-45210-42600	SUPPLIES & MA LIVE TRAP, CASTOR LURE	204793	193.98
	PROJ: H55-42600	DRY RUN CREEK PARK		SUPPLIES/MATERIALS		
		I-1967478	201-45210-42500	REPAIR & MAIN CYLINDER DEPTH STOP	204793	44.99
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-00436	CHS FARMERS ALLIANCE					
		I-IG0839	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	204669	1,662.33
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IG0840	201-45210-42610	GAS & FUEL P&R UNLEADED GAS	204669	969.84
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-00532	A-OX WELDING SUPPLY CO					
		I-0000316408	201-45210-42600	SUPPLIES & MA CO2 CYLINDER FILLS	204641	102.97
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01450	MUTH ELECTRIC INC					
		I-674785	201-45210-42500	REPAIR & MAIN S MIDDLE LIGHT BALLAST REPAIR	204762	480.00
	PROJ: H56-42500	HITCHCOCK PARK		REPAIR/MAINTENANCE		
01-01518	VERIZON WIRELESS					
		I-9979900204	201-45210-42800	UTILITIES ACCT #886931646-00001	204830	42.73
01-01830	NORTHWESTERN ENERGY					
		I-2573053-2.12.24	201-45210-42800	UTILITIES 421 S FOSTER ST SHOP	204768	346.13
	PROJ: H51-42800	PARK SHOP		UTILITIES		
		I-2573054-0.12.24	201-45210-42800	UTILITIES 401 S FOSTER TNCT	204768	38.38
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573055-7.12.24	201-45210-42800	UTILITIES 1001 E BIRCH AVE SW PWSP SHLTR	204768	12.00
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573056-5.12.24	201-45210-42800	UTILITIES 1001 E BIRCH AVE PWSP CONC 5	204768	8.58
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573203-3.12.24	201-45210-42800	UTILITIES 1001 E HANSON AVE UNIT 91013	204768	24.69
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2580826-2.11.24	201-45210-42800	UTILITIES 800 E 11TH AVE	204768	8.43
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES		
		I-2581610-9.11.24	201-45210-42800	UTILITIES PUBLIC BEACH	204768	60.29
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES		
		I-2581644-8.12.24	201-45210-42800	UTILITIES KIWANIS WOODLOT	204768	47.29
	PROJ: H71-42800	KIWANIS WOODLOT		UTILITIES		
		I-2581647-1.11.24	201-45210-42800	UTILITIES 950 INDIAN VILLAGE RD	204768	25.09
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES		
		I-2581648-9.11.24	201-45210-42800	UTILITIES ACCESS LOT LITE	204768	10.51
	PROJ: H79-42800	LAKE PARK ACCESS AREAS		UTILITIES		
		I-2581649-7.11.24	201-45210-42800	UTILITIES DAY CAMP	204768	49.45
	PROJ: H67-42800	DAY CAMP		UTILITIES		
		I-2582639-7.11.24	201-45210-42800	UTILITIES PATTON YOUNG	204768	98.30
	PROJ: H87-42800	PATTON YOUNG		UTILITIES		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY	continued				
		I-2583204-9.11.24	201-45210-42800	UTILITIES 1201 S MINNESOTA PARK JENNEWEL	204768	16.85
PROJ: H58-42800	JENNEWEL PARK			UTILITIES		
		I-2584325-1.11.24	201-45210-42800	UTILITIES 1300 S ROWLEY ST PARK PIONEER	204768	13.53
PROJ: H61-42800	PIONEER PARK			UTILITIES		
		I-2584526-4.11.24	201-45210-42800	UTILITIES DRY RUN RESTROOM 20	204768	13.71
PROJ: H55-42800	DRY RUN CREEK PARK			UTILITIES		
		I-2585121-3.11.24	201-45210-42800	UTILITIES 313 N HARMON DR	204768	49.48
PROJ: H79-42800	LAKE PARK ACCESS AREAS			UTILITIES		
		I-2707036-6.12.24	201-45210-42800	UTILITIES W TENNIS COURT 11	204768	116.58
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2748483-1.11.24	201-45210-42800	UTILITIES ACCESS LOT METER	204768	12.00
PROJ: H79-42800	LAKE PARK ACCESS AREAS			UTILITIES		
		I-2787841-2.12.24	201-45210-42800	UTILITIES 421 S FOSTER SHOP	204768	207.01
PROJ: H51-42800	PARK SHOP			UTILITIES		
		I-2787842-0.12.24	201-45210-42800	UTILITIES 1001 E BIRCH AVE LT SB	204768	12.00
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2810876-9.12.24	201-45210-42800	UTILITIES 1001 E HANSON AVE PWSP SHLTR	204768	16.11
PROJ: H56-42800	HITCHCOCK PARK			UTILITIES		
		I-2967874-5.11.24	201-45210-42800	UTILITIES 3100 INDIAN VILLAGE RD	204768	49.58
PROJ: H79-42800	LAKE PARK ACCESS AREAS			UTILITIES		
		I-2973566-9.11.24	201-45210-42800	UTILITIES 621 N MAIN ST	204768	14.91
PROJ: H62-42800	ROTARY PARK			UTILITIES		
		I-3045799-8.11.24	201-45210-42800	UTILITIES 311 1/2 N HARMON	204768	85.81
PROJ: H66-42800	CAMP ARROYA			UTILITIES		
		I-3328555-2.11.24	201-45210-42800	UTILITIES 425 S BURR	204768	70.58
PROJ: H55-42800	DRY RUN CREEK PARK			UTILITIES		
		I-3449572-1.11.24	201-45210-42850	UTILITIES-VET 101 N MAIN ST	204768	67.33
PROJ: H63-42850	VETERANS PARK			UTILITIES/VETERANS PARK		
		I-3600484-4.11.24	201-45210-42800	UTILITIES 745 N HARMON DR RSTA	204768	22.27
PROJ: H76-42800	SANDY BEACH			UTILITIES		
		I-3975325-6.11.24	201-45210-42800	UTILITIES 612 W ASH AVE	204768	49.22
PROJ: H55-42800	DRY RUN CREEK PARK			UTILITIES		
01-07572	UNITED ROTARY BRUSH COR					
		I-CI320871	201-45210-42500	REPAIR & MAIN POLY CONV WAFER	204826	1,016.32
PROJ: H50-42500	PARKS EQUIPMENT			REPAIR/MAINTENANCE		
01-10154	SCHOENFELDER PORTABLES					
		I-4199	201-45210-42600	SUPPLIES & MA TOILET RENTAL	204801	170.00
PROJ: H77-42600	SPORTSMANS CLUB			SUPPLIES/MATERIALS		
DEPARTMENT 5210 PARKS					TOTAL:	7,022.23

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5220 SUPERVISION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01518	VERIZON WIRELESS					
		I-9979900204	201-45220-42800	UTILITIES ACCT #886931646-00001	204830	47.73
01-06750	MITCHELL TELECOM					
		I-11069878	201-45220-42800	UTILITIES ACCT #00223662-2	204759	0.76
DEPARTMENT 5220 SUPERVISION						TOTAL: 48.49

FUND 201 PARK FUND				TOTAL:		105,895.59

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT					
		I-2279-9250	202-45650-42660	SHIPPING/POST POSTAGE 11.15-30.2024	204788	4.38
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-323878	202-45650-42600	SUPPLIES & MA RELAY	204664	17.47
01-00445	CITY OF MITCHELL					
		I-04.000700.00.12.24	202-45650-42850	CP PLAZA UTIL 604 N MAIN ST	204670	3,934.65
		I-04.000701.00.12.24	202-45650-42830	UTILITIES-WAT 6TH AVE PLAZA	204670	539.60
01-00532	A-OX WELDING SUPPLY CO					
		I-0001406917	202-45650-42610	COST OF GOODS CARBON DIOXIDE	204641	75.25
01-01450	MUTH ELECTRIC INC					
		I-674817	202-45650-42500	REPAIRS & MAI REWIRE 2 BAD CONTACTORS	204762	749.35
		I-675921	202-45650-42500	REPAIRS & MAI S BASKETBALL HOOP CIRCUIT TRAC	204762	94.90
01-01744	CUMMINS SALES & SERVICE					
		I-J6-241178432	202-45650-42500	REPAIRS & MAI PREVENTATIVE MAINTENANCE	204683	608.77
01-01830	NORTHWESTERN ENERGY					
		I-2587291-2.12.24	202-45650-42800	UTILITIES 600 N MAIN ST	204768	747.41
		I-2587292-0.11.24	202-45650-42800	UTILITIES 600 N MAIN ST	204768	6,011.93
		I-3219913-5.11.24	202-45650-42800	UTILITIES 617 N MAIN	204768	12.00
		I-3458684-2.11.24	202-45650-42800	UTILITIES 6TH AVE PARK	204768	72.90
01-02051	MIDCONTINENT COMMUNICAT					
		I-02644270114379	202-45650-42800	UTILITIES ACCT #026442701	204744	8.00
01-02679	MENARD'S INC					
		I-79678	202-45650-42600	SUPPLIES & MA UTILITY KNIFE,STAR DRIVE	204741	44.96
	PROJ: X04-42600	DECORATING		SUPPLIES		
		I-79883	202-45650-42925	CHRISTMAS AT CABLE TIES,PVC PIPES,LED MINI	204741	225.16
		I-79889	202-45650-42925	CHRISTMAS AT PVC PIPE	204741	4.10
01-02811	JONES SUPPLIES					
		I-149583	202-45650-42600	SUPPLIES & MA CLEANERS,T-TISSUE,URINAL SCRN	204731	316.39
01-03267	WALMART/CAPITAL ONE					
		I-1786.11262024	202-45650-42600	SUPPLIES & MA SCREEN PROTECTOR,IPAD,ADAPTOR	204832	365.25
01-04352	UPS STORE #4227					
		I-11222024	202-45650-42660	SHIPPING/POST SHIPPING	204828	79.66
01-06750	MITCHELL TELECOM					
		I-11069878	202-45650-42800	UTILITIES ACCT #00223662-2	204759	0.62
01-08281	VESTIS					
		I-6380243736	202-45650-42500	REPAIRS & MAI MAT CLEANING	204831	40.66

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 202 CORN PALACE FUND

DEPARTMENT: 5650 CORN PALACE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09703	AMAZON CAPITAL SERVICES					
		I-1MGX-CLCD-FNR4	202-45650-42600	SUPPLIES & MA ETHERNET ADAPTOR	204645	31.59
01-10541	BUILDERS FIRST SOURCE					
		I-75649742	202-45650-42600	SUPPLIES & MA NAILS	204662	295.20
DEPARTMENT 5650 CORN PALACE					TOTAL:	14,280.20

FUND 202 CORN PALACE FUND					TOTAL:	14,280.20

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 203 LAKE MITCHELL

DEPARTMENT: 5220 LAKE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09239	MIDWEST LABORATORIES IN					
		I-39735	203-45220-42550	TESTING LAKE WATER TESTING	204747	262.01
	PROJ: H85-42550		LAKE MITCHELL WATER	TESTING-LAKE MITCHELL		
01-10161	SHIVE-HATTERY, INC					
		I-2023-3 P.E. #8	203-45220-43300	LAKE IMPROVEM 2023-3 P.E. #8	204807	1,074.50
01-10410	BARR ENGINEERING CO INC					
		I-2021-20PE#PH2-33	203-45220-43300	LAKE IMPROVEM 2021-20 P.E. #PH2-33	204656	9,740.50
				DEPARTMENT 5220 LAKE	TOTAL:	11,077.01
				FUND 203 LAKE MITCHELL	TOTAL:	11,077.01

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 209 BUSINESS IMPROV DIST #4

DEPARTMENT: 6530 BUSINESS IMPROV #4

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00174	DAKOTA OYATE CHALLENGE					
	I-3787		209-46530-42920	SPORTS AUTHOR DAKOTA OYATE CHALLENGE 1&2.25	204687	5,000.00
				DEPARTMENT 6530 BUSINESS IMPROV #4	TOTAL:	5,000.00

				FUND 209 BUSINESS IMPROV DIST #4	TOTAL:	5,000.00

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 211 ENTERTAINMENT TAX

DEPARTMENT: 6311 ENTERTAINMENT TAX

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01396	MITCHELL CONVENTION & V					
		I-12012024	211-46311-42960	CONV VISITORS DEC 2024 FUNDING	204755	21,200.00
DEPARTMENT 6311 ENTERTAINMENT TAX					TOTAL:	21,200.00

FUND 211 ENTERTAINMENT TAX					TOTAL:	21,200.00

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 214 E-911 EMERGENCY

DEPARTMENT: 3500 E-911

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01495	HARVE'S PRO PRINTS					
		I-5725	214-43500-42650	UNIFORMS SHIRT NAMES REMOVED	204718	50.00
01-01853	SECRETARY OF STATE					
		I-11262024	214-43500-42200	PROFESSIONAL NOTARY FEE-C PELLA	204805	30.00
01-04308	SANTEL COMMUNICATIONS C					
		I-11096579	214-43500-42800	UTILITIES - T ACCT #00212623-2	204799	30.00
01-06750	MITCHELL TELECOM					
		I-11069878	214-43500-42800	UTILITIES - T ACCT #00223662-2	204759	14.90
01-08252	CORPORATE TRANSLATION S					
		I-287577	214-43500-42200	PROFESSIONAL TRANSLATION SERVICES	204733	19.62
01-10486	AT&T MOBILITY - POLICE					
		I-9001X11232024	214-43500-42800	UTILITIES - T ACCT #287283989001	204648	46.19
DEPARTMENT 3500 E-911					TOTAL:	190.71

FUND 214 E-911 EMERGENCY					TOTAL:	190.71

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01199	STURDEVANTS AUTO VALUE					
		I-815047099	218-45150-42500	REPAIR AND MA OIL FILTER,WIPER BLADES	204811	55.91
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01241	CTAA					
		I-53474-2025	218-45150-42720	DUES MEMBERSHIP DUES	204681	550.00
	PROJ: E01-CDLDUE	5311-FY18/19		CDL/Dues		
01-01942	PETTY CASH					
		I-11272024	218-45150-42600	SUPPLIES & MA TITLE ADDITIONAL FEE	204782	2.00
	PROJ: E01-CDLDUE	5311-FY18/19		CDL/Dues		
		I-11272024	218-45150-42600	SUPPLIES & MA TITLE ADDITIONAL FEE	204782	0.80
	PROJ: E01-CDLDUE	5311-FY18/19		CDL/Dues		
01-05107	HARLOW'S BUS SALES INC-					
		I-01P17135	218-45150-42500	REPAIR AND MA REPLACE LIFT DOOR HANDLE	204717	228.19
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-06750	MITCHELL TELECOM					
		I-11069878	218-45150-42800	UTILITIES ACCT #00223662-2	204759	3.13
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
01-07987	AT&T MOBILITY - PALACE					
		I-3882X11232024	218-45150-42800	UTILITIES ACCT #287298243882	204647	45.68
	PROJ: E01-OFFUT	5311-FY18/19		Office Utilities		
		I-3882X11232024	218-45150-42920	COMPUTER SOFT ACCT #287298243882	204647	460.64
	PROJ: E01-SHAH	5311-FY18/19		Tablet/Radio Contract		
01-09349	HOWES OIL CO					
		I-349941	218-45150-42610	GAS OIL TIRES ON ROAD FUEL #2	204721	443.69
		I-349941	218-45150-42610	GAS OIL TIRES ON ROAD FUEL #1	204721	496.97
01-09633	STAPLES					
		I-6016967655	218-45150-42600	SUPPLIES & MA PAPER SHREDDER	204809	309.98
	PROJ: E01-OFFSUP	5311-FY18/19		Office Supplies		
01-09703	AMAZON CAPITAL SERVICES					
		I-1CDR-916G-PQPX	218-45150-43411	COMPUTER HARD SCREEN PROTECTOR	204645	159.80
	PROJ: E01-RAD	5311-FY18/19		Radio Equipment		
		I-1KNV-6MN9-4QMY	218-45150-42920	COMPUTER SOFT DISPATCH 3 DESK MICS	204645	60.96
	PROJ: E01-RAD	5311-FY18/19		Radio Equipment		
01-10587	ZELLO INC					
		I-INV00148854	218-45150-42920	COMPUTER SOFT DISPATCH RADIO	204834	1,550.40
	PROJ: E01-RAD	5311-FY18/19		Radio Equipment		
DEPARTMENT 5150 PALACE TRANSIT					TOTAL:	4,368.15

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5180 JVCC

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01830	NORTHWESTERN ENERGY					
		I-3358242-0.12.24	218-45180-42800	UTILITIES 300 W 1ST AVE	204768	1,557.31
01-02811	JONES SUPPLIES					
		I-149567	218-45180-42600	SUPPLIES & MA T-PAPER,ROLL TOWELS,LINERS	204731	176.07
01-07987	AT&T MOBILITY - PALACE					
		I-3882X11232024	218-45180-42800	UTILITIES ACCT #287298243882	204647	17.08
				DEPARTMENT 5180 JVCC	TOTAL:	1,750.46
				FUND 218 COMMUNITY SERVICES	TOTAL:	6,118.61

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 219 NUTRITION

DEPARTMENT: 5140 NUTRITION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00483	COUNTY FAIR					
		I-12022024	219-45140-42911	CONTRACT SERV NOV 2024 SR MEALS	204680	1,534.40
01-01221	MT VERNON SCHOOL DISTRI					
		I-11262024	219-45140-42911	CONTRACT SERV NOV 2024 SR MEALS-MT VERNON	204760	174.00
01-06232	COBORNS INC					
		I-12032024	219-45140-42911	CONTRACT SERV NOV 2024 DINE CARDS	204675	470.40
01-06750	MITCHELL TELECOM					
		I-11069878	219-45140-42800	UTILITIES ACCT #00223662-2	204759	0.12
01-07987	AT&T MOBILITY - PALACE					
		I-3882X11232024	219-45140-42800	UTILITIES ACCT #287298243882	204647	17.08
01-09069	BIG DADDY D'S INC					
		I-950	219-45140-42911	CONTRACT SERV SR MEALS 11.18-22.2024	204658	2,518.50
		I-951	219-45140-42911	CONTRACT SERV SR MEALS 11.25-27.2024	204658	1,352.40
01-10569	THE DUGOUT					
		I-12022024	219-45140-42911	CONTRACT SERV NOV 2024 SR MEALS-TRIPP	204701	2,451.00
DEPARTMENT 5140 NUTRITION					TOTAL:	8,517.90

FUND 219 NUTRITION					TOTAL:	8,517.90

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 230 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-01199	STURDEVANTS AUTO VALUE					
		I-815047621	230-43500-42600	SUPPLIES & MA BRAKE PARTS	204811	58.56
		I-815047713	230-43500-42600	SUPPLIES & MA MINIATURE LAMPS	204811	5.49
01-01518	VERIZON WIRELESS					
		I-9979900204	230-43500-42800	UTILITIES ACCT #886931646-00001	204830	47.73
01-01830	NORTHWESTERN ENERGY					
		I-2585924-0.11.24	230-43500-42800	UTILITIES MITCHELL AIRPORT	204768	182.94
		I-2585926-5.11.24	230-43500-42800	UTILITIES AIRPORT SECURITY GATE	204768	13.20
		I-2585934-9.11.24	230-43500-42800	UTILITIES MITCHELL AIRPORT 5	204768	515.20
		I-2585936-4.11.24	230-43500-42800	UTILITIES 5971 AIRPORT RD BLDG 24	204768	82.57
		I-2585992-7.11.24	230-43500-42800	UTILITIES 6601 N MAIN	204768	365.69
		I-2830030-9.11.24	230-43500-42800	UTILITIES NG RD AND HWY 37 AP SIGN	204768	13.38
01-02679	MENARD'S INC					
		I-79185	230-43500-42600	SUPPLIES & MA MOUSE TRAP,RATCHET	204741	26.98
		I-79559	230-43500-42600	SUPPLIES & MA ADHESIVE,BOUNTY,KLEENEX	204741	19.52
01-03100	CENTURY LINK					
		I-333866399.11.24	230-43500-42800	UTILITIES ACCT #333866399	204668	67.84
01-06750	MITCHELL TELECOM					
		I-11071988	230-43500-42800	UTILITIES ACCT #00248999-0	204759	72.95
01-08691	QUALITY CUT LAWN & TREE					
		I-2024-22RPE#3-2024	230-43500-42520	SNOW REMOVAL 2024-22R P.E. #3-2024	204789	10,000.00
DEPARTMENT 3500 AIRPORT					TOTAL:	11,472.05
FUND 230 AIRPORT					TOTAL:	11,472.05

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 304 DEBT SERV-TID #8-HIGHLAND

DEPARTMENT: 1000 TID #8-HIGHLAND

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06948	THOMSEN ENTERPRISES LLC					
		I-12262024	304-41000-42999	REIMBURSEMENT TIF #8/BID #1-PROMISSORY NOTE	204815	100,000.00
				DEPARTMENT 1000 TID #8-HIGHLAND	TOTAL:	100,000.00

				FUND 304 DEBT SERV-TID #8-HIGHLAND	TOTAL:	100,000.00

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 305 DEBT SERV-TID #9-VANTAGE

DEPARTMENT: 1000 TID #9-VANTAGE PT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01400	MITCHELL AREA DEVELOPME					
		I-12092024	305-41000-42999	REIMB-MADC REIMB:VANTAGE PT-TID #9/23	204753	33,146.93
				DEPARTMENT 1000 TID #9-VANTAGE PT	TOTAL:	33,146.93

				FUND 305 DEBT SERV-TID #9-VANTAGE	TOTAL:	33,146.93

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 310 DEBT SERV-TID #16-INNOVAT

DEPARTMENT: 1000 TID #16-INNOVATIVE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01811	INNOVATIVE SYSTEMS					
		I-12092024	310-41000-42999	REIMBURSEMENT REIMB: TID #15-INNOVATIVE	204725	107,072.24
				DEPARTMENT 1000 TID #16-INNOVATIVE	TOTAL:	107,072.24

				FUND 310 DEBT SERV-TID #16-INNOVAT	TOTAL:	107,072.24

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 318 TID #24-PERFORMANCE PET

DEPARTMENT: 1000 TID #24-PERFORMANCE PETS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01400	MITCHELL AREA DEVELOPME					
		I-1292024	318-41000-42999	REIMB-MADC	REIMB:PERFORMANCE PETS-TID#24 204753	120,871.41
DEPARTMENT 1000 TID #24-PERFORMANCE PETS TOTAL:						120,871.41

FUND 318 TID #24-PERFORMANCE PET TOTAL:						120,871.41

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 319 TID #26-WESTERN BUILDING

DEPARTMENT: 1000 TID #26- WESTERN BLDG

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01400	MITCHELL AREA DEVELOPME					
		I-120924	319-41000-42999	REIMBURSEMENT REIMB:WESTERN BLDG-TID #26	204753	11,355.71
				DEPARTMENT 1000 TID #26- WESTERN BLDG	TOTAL:	11,355.71

				FUND 319 TID #26-WESTERN BUILDING	TOTAL:	11,355.71

PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 320 TID#27-FIALA HOUSING
DEPARTMENT: 1000 TID #27- FIALA
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01928	GROENEWEG CONSTRUCTION					
		I-12092024	320-41000-42999	REIMBURSEMENT REIMB: FIALA HOUSING-TID #27	204714	19,402.72
				DEPARTMENT 1000 TID #27- FIALA	TOTAL:	19,402.72

				FUND 320 TID#27-FIALA HOUSING	TOTAL:	19,402.72

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 321 TID #28-FLATS ON HAVENS

DEPARTMENT: 1000 TID #28- FLATS ON HAVENS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-04095	FLATS ON HAVENS LLC					
		I-12092024	321-41000-42999	REIMBURSEMENT REIMB:FLATS ON HAVENS-TID #28	204707	5,851.76
01-10395	JOHN ADAMO					
		I-12092024	321-41000-42999	REIMBURSEMENT REIMB: WOOLWORTH-TID #29	204644	1,043.63
				DEPARTMENT 1000 TID #28- FLATS ON HAVENS TOTAL:		6,895.39
				FUND 321 TID #28-FLATS ON HAVENS TOTAL:		6,895.39

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 602 WATER

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04063	SARAH SEBERT					
		I-11202024	602-381369	REFUNDS AND R HOOKUP FEE REFUNDED	204804	50.00
				DEPARTMENT	NON-DEPARTMENTAL	TOTAL: 50.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1967192	602-43330-42600	SUPPLIES & MA YELLOW SHAFT MARKER	204793	12.58
01-00445	CITY OF MITCHELL					
		I-04.001900.00.12.24	602-43330-42830	UTILITIES-WAT 2800 N MAIN ST	204670	3,480.40
01-00520	HAWKINS INC					
		I-6915700	602-43330-42600	SUPPLIES & MA CHLORINE CYLINDER	204719	20.00
01-01518	VERIZON WIRELESS					
		I-9979900204	602-43330-42800	UTILITIES ACCT #886931646-00001	204830	95.46
01-01830	NORTHWESTERN ENERGY					
		I-2585902-6.11.24	602-43330-42800	UTILITIES 2800 N MAIN ST	204768	7,201.27
		I-2586002-4.11.24	602-43330-42800	UTILITIES N LAKE MITCHELL	204768	83.82
01-01942	PETTY CASH					
		I-11272024	602-43330-42300	PUBLISHING POSTAGE	204782	5.77
01-02170	DAVISON COUNTY REGISTER					
		I-12042024	602-43330-42600	SUPPLIES & MA CARPENTIER,SCHUH,MUTH ANNEXATN	204691	90.00
01-02602	PUBLIC HEALTH LABORATOR					
		I-10618508	602-43330-42550	LAB FEES TESTINGS	204787	225.00
01-02679	MENARD'S INC					
		I-79443	602-43330-42600	SUPPLIES & MA HAND SOAP,CLEANERS	204741	63.11
01-04692	B-Y WATER DISTRICT					
		I-06771.12.05.24	602-43330-42850	B-Y WATER CHA WATER TANK TESTING,FLUSHING	204653	3,332.98
		I-06771.12.24	602-43330-42850	B-Y WATER CHA NOV 2024 WATER USAGE	204653	57,882.93
01-06750	MITCHELL TELECOM					
		I-11069878	602-43330-42800	UTILITIES ACCT #00223662-2	204759	4.52
01-07598	AQUA-PURE INC					
		I-MITSD2412	602-43330-42620	CHEMICAL SERV SODIUM TRIPOLYPHOSPHATE	204646	1,687.50
01-08281	VESTIS					
		I-6380242472	602-43330-42600	SUPPLIES & MA MAT CLEANING	204831	62.15
01-09349	HOWES OIL CO					
		I-349941	602-43330-42610	GAS & FUEL OFF ROAD FUEL #2	204721	136.70
		I-349941	602-43330-42610	GAS & FUEL OFF ROAD FUEL #1	204721	154.63
		I-349941	602-43330-42610	GAS & FUEL ON ROAD FUEL #2	204721	36.19
		I-349941	602-43330-42610	GAS & FUEL ON ROAD FUEL #1	204721	40.54
01-09866	NORTHERN LAKE SERVICE I					
		I-2420617	602-43330-42550	LAB FEES LAB TESTS	204767	840.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00041	RICE LAKE WEST					
		I-2020-20 P.E. #19	602-43340-43355	ABOVE GROUND 2020-20 P.E. #19	204791	9,142.80
01-00356	QUALIFIED PRESORT					
		I-2279-9250	602-43340-42660	POSTAGE POSTAGE 11.15-30.2024	204788	20.20
01-00424	RUNNINGS SUPPLY INC					
		I-1957999	602-43340-42600	SUPPLIES & MA BOLTS,NUTS,WASHERS	204793	16.47
		I-1967403	602-43340-42650	UNIFORMS SIBSON LOGOD VEST	204793	79.99
		I-1969890	602-43340-42650	UNIFORMS T PETERSON BOOT,GLOVES,SWTSHRT	204793	248.97
01-00445	CITY OF MITCHELL					
		I-04.001800.00.12.24	602-43340-42830	UTILITIES-WAT WATER SHOP	204670	141.40
01-00532	A-OX WELDING SUPPLY CO					
		I-0000316398	602-43340-42600	SUPPLIES & MA CO2 CYLINDER FILL	204641	22.99
01-01830	NORTHWESTERN ENERGY					
		I-2958403-4.11.24	602-43340-42800	UTILITIES 1800 VAN DYKE DR	204768	342.63
01-01942	PETTY CASH					
		I-11272024	602-43340-42910	BILLING OFFIC CERTIFIED POSTAGE	204782	9.68
01-01964	DAKOTA SUPPLY GROUP					
		I-S104278762.001	602-43340-42600	SUPPLIES & MA MEGAPLUG PVC,GASKET,ACCT 700	204689	941.77
		I-S104295433.001	602-43340-42600	SUPPLIES & MA LASER POINTER,ACCT 700	204689	30.97
01-02470	CORE & MAIN LP					
		I-V826414	602-43340-42693	COMPUTER SOFT PORTAL ONETIME INTEGRATION FEE	204678	20,550.00
		I-V863233	602-43340-42600	SUPPLIES & MA DRIVE TORQUE	204678	726.57
		I-V968587	602-43340-42600	SUPPLIES & MA MEGALUG,REGULAR GASKETS	204678	1,238.00
		I-W037130	602-43340-42600	SUPPLIES & MA HYMAX 2 FLIP	204678	3,045.30
		I-W055935	602-43340-42600	SUPPLIES & MA BALL CORP STOP,COUPLINGS	204678	1,617.72
01-02804	TMA STORES					
		I-106401	602-43340-42600	SUPPLIES & MA FALKEN TIRES	204818	1,181.03
		I-106551	602-43340-42500	REPAIR & MAIN FLAT TIRE REPAIR	204818	28.17
01-04312	USA BLUEBOOK					
		I-INV00549181	602-43340-42600	SUPPLIES & MA HOSE GASKET,MALE HEX NIPPLE	204829	175.62
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E. #13	602-43340-43334	3RD & MAIN 2022-26 P.E. #13	204738	3,412.00
		I-2023-21 P.E. #11	602-43340-43334	3RD & MAIN 2023-21 P.E. #11	204738	220.62
DEPARTMENT 3340 WATER DISTRIBUTION					TOTAL:	43,192.90
FUND 602 WATER					TOTAL:	118,698.45

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-4029/1	604-43200-42600	SUPPLIES MISC FASTENERS	204702	78.96
01-00356	QUALIFIED PRESORT					
		I-2279-9250	604-43200-42660	POSTAGE POSTAGE 11.15-30.2024	204788	19.47
01-00424	RUNNINGS SUPPLY INC					
		I-1959070	604-43200-42600	SUPPLIES HOSE CLAMP	204793	9.96
		I-1959093	604-43200-42600	SUPPLIES GORILLA TAPE	204793	16.49
		I-1968152	604-43200-42600	SUPPLIES DRILL BITS	204793	10.99
		I-1969518	604-43200-42600	SUPPLIES SCISSOR, SHARPIES, HIGHLIGHTER	204793	20.36
		I-1969844	604-43200-42600	SUPPLIES PIPE COUPLING, METAL NIPPLE	204793	6.38
01-00445	CITY OF MITCHELL					
		I-04.001500.00.12.24	604-43200-42830	UTILITIES-WAT 2141 E HAVENS AVE	204670	233.65
01-00750	FISHER SCIENTIFIC					
		I-5692100	604-43200-42600	SUPPLIES FIBR FILTR, FILLER SILICONE	204706	529.95
01-01021	JOHN T JONES CONSTRUCTI					
		I-2022-1 P.E. #4	604-43200-43310	SOUTH PLANT I 2022-1 P.E. #4	204729	1,654,543.22
01-01115	PONDEROSA SERVICE					
		I-3338	604-43200-43310	SOUTH PLANT I SOUTH WWTP BASE CHARGE	204784	1,600.00
01-01518	VERIZON WIRELESS					
		I-9979900204	604-43200-42800	UTILITIES ACCT #886931646-00001	204830	47.73
01-01830	NORTHWESTERN ENERGY					
		I-2581292-6.11.24	604-43200-42800	UTILITIES 2141 E HAVENS ST PLNT SWR	204768	7,871.56
01-01942	PETTY CASH					
		I-11272024	604-43200-43310	SOUTH PLANT I POSTAGE	204782	11.40
01-02170	DAVISON COUNTY REGISTER					
		I-12092024	604-43200-43310	SOUTH PLANT I S WWTP LOAN RESEARCH	204691	14.00
01-02679	MENARD'S INC					
		I-79200	604-43200-42600	SUPPLIES AIR FILTER	204741	8.29
		I-79354	604-43200-42600	SUPPLIES CLOROX, AIR FRESHNERS, CLEANERS	204741	105.60
		I-79587	604-43200-42600	SUPPLIES DISTILLED WATER	204741	12.33
01-03678	INTERSTATE OFFICE PRODU					
		I-01EE8237	604-43200-42600	SUPPLIES RIBBON	204726	23.94
01-09349	HOWES OIL CO					
		I-349941	604-43200-42610	GAS & FUEL ON ROAD FUEL #2	204721	347.35
		I-349941	604-43200-42610	GAS & FUEL ON ROAD FUEL #1	204721	389.06
DEPARTMENT 3200 WASTE WATER TREATMENT					TOTAL:	1,665,900.69

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3210 WASTE WATER IND PRETREAT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-03267	WALMART/CAPITAL ONE					
		I-12022024	604-43210-42600	SUPPLIES 10QT BUCKETS	204832	29.34
01-04352	UPS STORE #4227					
		I-11252024	604-43210-42600	SUPPLIES SHIPPING CHARGES	204828	114.04
DEPARTMENT 3210 WASTE WATER IND PRETREAT TOTAL:						143.38

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3250 WASTE WATER COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1958561	604-43250-42600	SUPPLIES STRAIGHT CLEVIS	204793	43.98
		I-1961155	604-43250-42600	SUPPLIES CABLE TIES,BLADE	204793	78.97
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-323371	604-43250-42600	SUPPLIES BATTERY-GOLD	204664	172.02
01-01199	STURDEVANTS AUTO VALUE					
		I-815047097	604-43250-42600	SUPPLIES FUEL FLEET,OIL FLEET,CONSTRUCT	204811	51.18
01-01395	MITCHELL CONCRETE PRODU					
		I-109334	604-43250-42600	SUPPLIES 5 BAG WRDA	204754	246.00
		I-109509	604-43250-42600	SUPPLIES 5 BAG WRDA	204754	410.00
		I-109517	604-43250-42600	SUPPLIES WRDA,CHLORIDE,HOT WATER	204754	174.25
01-01830	NORTHWESTERN ENERGY					
		I-2579460-3.11.24	604-43250-42800	UTILITIES N SANBORN AND 13TH AVE	204768	93.10
		I-2581214-0.11.24	604-43250-42800	UTILITIES N FOSTER ST	204768	866.58
		I-2581590-3.11.24	604-43250-42800	UTILITIES N HARMON DR	204768	183.07
		I-2581650-5.11.24	604-43250-42800	UTILITIES KIPPES CV	204768	58.40
		I-2581719-8.11.24	604-43250-42800	UTILITIES S HARMON AND OHLMAN	204768	97.39
		I-2581747-9.11.24	604-43250-42800	UTILITIES S HARMON DR	204768	60.91
		I-2582035-8.11.24	604-43250-42800	UTILITIES 1500 W 23RD AVE	204768	196.58
		I-2585907-5.11.24	604-43250-42800	UTILITIES AIRPORT RD WST WTR	204768	79.85
		I-2828568-2.11.24	604-43250-42800	UTILITIES 5709 ISLAND CT	204768	137.39
		I-3907866-2.11.24	604-43250-42600	SUPPLIES 1040 N HARMON DR LIFT	204768	148.89
01-01942	PETTY CASH					
		I-11272024	604-43250-42300	PUBLISHING POSTAGE	204782	5.78
01-08484	DAKOTA GREEN LANDSCAPE					
		I-2859	604-43250-43336	LIVESAY UTILI 6011 LIVESAY LN RESEED,NETTING	204686	3,884.00
01-09349	HOWES OIL CO					
		I-349941	604-43250-42610	GAS OFF ROAD FUEL #2	204721	87.95
		I-349941	604-43250-42610	GAS OFF ROAD FUEL #1	204721	99.48
01-09682	DIESEL LAPTOPS LLC					
		I-SO105868	604-43250-42600	SUPPLIES YEAR LICENSE CUMMINS INSITE	204698	1,545.00
01-09869	MCLAURY ENGINEERING INC					
		I-2022-26 P.E. #13	604-43250-43346	3RD & MAIN 2022-26 P.E. #13	204738	6,824.03
		I-2023-21 P.E. #11	604-43250-43346	3RD & MAIN 2023-21 P.E. #11	204738	441.26
DEPARTMENT 3250 WASTE WATER COLLECTION					TOTAL:	15,986.06

FUND 604 SEWER					TOTAL:	1,682,030.13

PACKET : 07142 07143 07144
VENDOR SET: Mult
FUND : 612 SANITATION
DEPARTMENT: 3220 RECYCLING PROGRAM
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00262	GREAT WESTERN TIRE CO					
	I-1-GS649046	612-43220-42600	SUPPLIES	WORKHORSE TIRES	204713	967.46
01-02484	DARRINGTON WATER COND					
	I-60160.11.24	612-43220-42500	REPAIR & MAIN WATER COOLER RENTAL		204690	15.00
01-04055	WILKENS INDUSTRIES INC					
	I-2024-31 P.E. #1	612-43220-43470	TRANSFER TRAI 2024-31 P.E. #1		204833	105,170.00
01-09891	MILLENNIUM RECYCLING					
	I-483270	612-43220-42200	CONTRACT-MILL OCT 2024 SINGLE STREAM FEE		204750	809.40
DEPARTMENT 3220 RECYCLING PROGRAM					TOTAL:	106,961.86

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3230 WASTE COLLECTION

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-9250	612-43230-42660	POSTAGE	204788	19.47
01-01117	FLEETPRIDE					
		I-131602.11.24	612-43230-42600	SUPPLIES	204708	1.10
01-01199	STURDEVANTS AUTO VALUE					
		I-815047102	612-43230-42600	SUPPLIES	204811	376.15
		I-815047124	612-43230-42500	REPAIRS	204811	6.98
01-04626	LOCATORS AND SUPPLIES I					
		I-0318094-IN	612-43230-42650	UNIFORMS	204735	196.11
01-05316	MICHAEL DUFEK					
		I-12042024	612-43230-42650	UNIFORMS	204700	38.89
01-09349	HOWES OIL CO					
		I-349941	612-43230-42610	GAS & OIL	204721	1,878.83
		I-349941	612-43230-42610	GAS & OIL	204721	2,104.45
01-09582	TRAVIS PLATT					
		I-12042024	612-43230-42650	UNIFORMS	204783	97.05
DEPARTMENT 3230 WASTE COLLECTION					TOTAL:	4,719.03

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-1967154	612-43240-42600	SUPPLIES COUPLER,GREASE COUPLER	204793	62.98
		I-1967459	612-43240-42600	SUPPLIES DRILL BITS,CLEVIS HOOKS	204793	124.92
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-323522	612-43240-42600	SUPPLIES SEAT COVERS,NERF BARS	204664	577.67
01-00436	CHS FARMERS ALLIANCE					
		I-IG0841	612-43240-42610	GAS & OIL LANDFILL RUBY FIELDMASTER	204669	1,662.94
01-00469	GEOTEK ENGINEERING & TE					
		I-2024-28 P.E. #5	612-43240-42205	MONITOR GROUN 2024-28 P.E. #5	204711	2,620.00
		I-2024-29 P.E. #5	612-43240-42550	LAB FEES 2024-29 P.E. #5	204711	3,940.00
01-01117	FLEETPRIDE					
		I-121241545	612-43240-42600	SUPPLIES SOLVENT FREE PENETRAT,CORROSN	204708	358.08
		I-121531206	612-43240-42600	SUPPLIES SAFETY ELEMENT	204708	181.16
01-01199	STURDEVANTS AUTO VALUE					
		I-815047100	612-43240-42600	SUPPLIES AIR,FUEL,OIL FILTERS,FUEL PUMP	204811	739.61
01-01590	MCLEOD'S PRINTING					
		I-80344	612-43240-42600	SUPPLIES LASER LANDFILL TICKETS	204739	529.90
01-02007	MILLBORN SEEDS INC					
		I-INV0208640	612-43240-42635	DAILY COVER M ADC LANDFILL COVER,PALLETS	204749	22,680.00
01-02017	DAVISON RURAL WATER SYS					
		I-5095.12.24	612-43240-42800	UTILITIES NOV 2024 WATER USAGE	204693	64.85
01-02484	DARRINGTON WATER COND					
		I-49197.11.24	612-43240-42500	REPAIR AND MA WATER COOLER RENTAL	204690	31.00
01-02711	JAYLON TOLLEFSON					
		I-12042024	612-43240-42650	UNIFORMS BOOTS REIMBURSED	204819	206.91
01-02939	DEPARTMENT OF AGRICULTU					
		I-12042024	612-43240-42210	STATE GARBAGE NOV 2024 SOLID WASTE SURCHARGE	204696	2,516.08
01-06543	EUROFINS ENVIRONMENT TE					
		I-3100148320	612-43240-42205	MONITOR GROUN OLD LANDFILL TESTING	204703	2,406.00
01-09349	HOWES OIL CO					
		I-349941	612-43240-42610	GAS & OIL OFF ROAD FUEL #2	204721	1,187.20
		I-349941	612-43240-42610	GAS & OIL OFF ROAD FUEL #1	204721	1,342.92
		I-349941	612-43240-42610	GAS & OIL ON ROAD FUEL #2	204721	837.70
		I-349941	612-43240-42610	GAS & OIL ON ROAD FUEL #1	204721	938.29
01-10469	SABER SHRED SOLUTIONS,					

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3240 LANDFILL

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-10469	SABER SHRED SOLUTIONS,	continued				
	I-64099		612-43240-42500	REPAIR AND MA TIRE SHREDDING	204796	7,726.80
DEPARTMENT 3240 LANDFILL						TOTAL: 50,735.01

FUND 612 SANITATION				TOTAL:		162,415.90

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 614 GOLF COURSE

DEPARTMENT: 5250 GOLF COURSE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-1967788	614-45250-42600	SUPPLIES & MA POLY TRAP	204793	29.98
01-00445	CITY OF MITCHELL					
		I-04.000400.00.12.24	614-45250-42830	UTILITIES-WAT 600 W 23RD AVE	204670	47.20
		I-04.000800.00.12.24	614-45250-42830	UTILITIES-WAT 3300 N OHLMAN ST	204670	388.55
01-01518	VERIZON WIRELESS					
		I-9979900204	614-45250-42800	UTILITIES ACCT #886931646-00001	204830	42.73
01-02679	MENARD'S INC					
		I-79891	614-45250-42600	SUPPLIES & MA GLOVES,BRUSH,BLADE BACK	204741	36.08
01-08130	C & B OPERATIONS LLC					
		I-13049911	614-45250-42500	REPAIR & MAIN JD 4066R TRACTOR REPAIR	204663	399.32
01-08281	VESTIS					
		I-6380242459	614-45250-42600	SUPPLIES & MA MAT CLEANING	204831	33.26
DEPARTMENT 5250 GOLF COURSE					TOTAL:	977.12
FUND 614 GOLF COURSE					TOTAL:	977.12

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 619 CAMPGROUND

DEPARTMENT: 5220 CAMPGROUND

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-3394102-2.11.24	619-45220-42800	UTILITIES 2601 N MAIN ST	204768	496.54
		I-3988458-0.11.24	619-45220-42800	UTILITIES	204768	10.76
01-03488	FLOWBIRD AMERICA INC					
		I-AI000054	619-45220-42620	COMPUTER SOFT ALARM MONITORING	204709	69.00
		I-AI000331	619-45220-42620	COMPUTER SOFT ALARM MONITORING	204709	69.00
01-06750	MITCHELL TELECOM					
		I-11070700	619-45220-42800	UTILITIES ACCT #00028238-4	204759	72.95
01-09665	CITY OF MITCHELL					
		I-12022024	619-45220-42935	BID TAX NOV 2024 HOTEL TAX	204673	32.00
DEPARTMENT 5220 CAMPGROUND						TOTAL: 750.25

FUND 619 CAMPGROUND						TOTAL: 750.25

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 621 EMERGENCY MEDICAL SERVICE

DEPARTMENT: 4600 EMS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00130	DAVISON COUNTY TREASURE					
		I-12032024	621-44600-42600	SUPPLIES 2024 CAN-AM TITLE,REGISTRATION	204692	26.70
01-00532	A-OX WELDING SUPPLY CO					
		I-0000316400	621-44600-42600	SUPPLIES MEDICAL CYLINDER FILL	204641	52.28
01-01518	VERIZON WIRELESS					
		I-9979900204	621-44600-42800	UTILITIES ACCT #886931646-00001	204830	102.28
01-01942	PETTY CASH					
		I-11272024	621-44600-42600	SUPPLIES TITLE ADDITIONAL FEE	204782	5.70
01-08156	PREMIER SPECIALTY VEHIC					
		I-I005365	621-44600-42530	REPAIR & MAIN CLEVIS,ROD CLIPS,TURNBUCKLE	204786	53.83
01-08978	BUHL'S DRYCLEANERS & LI					
		I-87785	621-44600-42500	REPAIRS & MAI LAUNDRY SERVICE	204661	55.00
		I-95047	621-44600-42500	REPAIRS & MAI LAUNDRY SERVICE	204661	70.00
01-09349	HOWES OIL CO					
		I-349941	621-44600-42610	GAS & OIL ON ROAD FUEL #2	204721	118.55
		I-349941	621-44600-42610	GAS & OIL ON ROAD FUEL #1	204721	132.78
01-09962	QUICK MED CLAIMS					
		I-INV39534	621-44600-42250	CONTRACT-QMC NOV 2024 MONTHLY CONTRACT	204790	4,985.57
DEPARTMENT 4600 EMS					TOTAL:	5,602.69
FUND 621 EMERGENCY MEDICAL SERVICE						TOTAL: 5,602.69

PACKET : 07142 07143 07144

VENDOR SET: Mult

FUND : 652 HEALTH INSURANCE

DEPARTMENT: 1970 HEALTH INSURANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00896	CITY OF MITCHELL					
		I-10312024	652-41970-42165	CONTRIBUTIONS 2024 EMPLOYEE MEMBERSHIP FEE	204672	4,500.00
01-04741	MITCHELL RECREATION CEN					
		I-10312024	652-41970-42165	CONTRIBUTIONS 2024 EMPLOYEE MEMBERSHIP FEE	204757	9,000.00
				DEPARTMENT 1970 HEALTH INSURANCE	TOTAL:	13,500.00

				FUND 652 HEALTH INSURANCE	TOTAL:	13,500.00
						REPORT GRAND TOTAL: 2,948,195.27

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE
2024-2025	101-41110-42300	LEGAL PUBLICATIONS	581.48	13,000	1,517.49			
	101-41110-42600	SUPPLIES & MATERIALS	30.00	725	91.66			
	101-41220-42800	UTILITIES-TELEPHONE	0.85	250	105.56			
	101-41230-42800	UTILITIES-TELEPHONE	0.19	230	81.16			
	101-41410-42610	WEST GROUP LAW DATABASE	824.82	14,000	4,668.13			
	101-41410-42810	UTILITIES-TELEPHONE	0.42	100	93.64			
	101-41420-42600	SUPPLIES & MATERIALS	301.36	3,000	462.52-	Y		
	101-41420-42700	TRAVEL	482.20	7,850	2,993.59			
	101-41420-42800	UTILITIES - TELEPHONE	6.64	260	78.50			
	101-41440-42210	PROFESSIONAL SERVICES	308.00	18,221	3,898.00			
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	1,349.00	35,115	2,996.18-	Y		
	101-41440-42800	UTILITIES	1.85	250	95.81			
	101-41460-42110	LIABILITY, PROPERTY INS &	304.58	203,000	9,894.87-	Y		
	101-41920-42520	REPAIR-CITY HALL	260.60	3,100	9,473.88-	Y		
	101-41920-42810	UTILITIES-STORAGE BLDG	211.96	2,600	233.53			
	101-41920-42811	UTILITIES-CITY HALL	1,641.56	21,000	1,008.63			
	101-41920-42812	UTILITIES-CITY HALL W/S	272.25	1,500	356.85			
	101-41935-42250	MANAGED PRINT SERVICES	5,058.04	50,000	2,356.69-	Y		
	101-41935-42615	POSTAGE	197.46	7,000	488.42			
	101-41935-42640	COPY MACHINE SUPPLIES	107.78	2,600	458.36-	Y		
	101-41935-42850	UTILITIES/TELEPHONE	2,497.12	30,200	1,182.57			
	101-41935-42920	COMPUTER SOFTWARE	105.12	121,015	2,619.05			
	101-42110-42200	PROFESSIONAL SERVICES	414.81	29,581	17,249.58			
	101-42110-42500	REPAIR & MAINTENANCE	2,385.69	21,369	15,254.71-	Y		
	101-42110-42600	SUPPLIES	63.00	35,055	4,073.80-	Y		
	101-42110-42610	GAS OIL TIRES	289.54	60,000	18,495.21			
	101-42110-42640	UNIFORM ALLOWANCE	1,798.98	7,000	33,876.58-	Y		
	101-42110-42693	COMPUTER SOFTWARE	21,383.90	103,835	3,421.72-	Y		
	101-42110-42800	TELEPHONE	1,046.18	16,000	3,183.66			
	101-42110-42810	UTILITIES	1,035.72	12,150	5,284.89			
	101-42110-42902	ALCOHOL TASK FORCE	69.95	1,869	1,047.01-	Y		
	101-42110-43400	MACHINERY AND EQUIPMENT	12,890.00	159,000	16,927.63-	Y		
	101-42130-42500	REPAIRS	193.73	3,000	1,894.89-	Y		
	101-42130-42520	EMERGENCY SIREN UTILITIES	55.53	2,700	137.60-	Y		
	101-42130-42530	TRAFFIC LIGHTS MAINT	467.02	12,500	3,365.69			
	101-42130-42535	LIGHT MAINTENANCE	721.41	27,500	20,917.99			
	101-42130-42570	REPAIRS-TRAFFIC ACCIDENTS	952.85	64,389	53,363.72-	Y		
	101-42130-42600	SUPPLIES	8.93	3,300	275.41-	Y		
	101-42130-42610	GAS, OIL, TIRES	374.54	5,000	65.80			
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	2,511.09	38,000	3,900.11			
	101-42130-42820	TELEPHONE	135.49	1,200	204.43-	Y		
	101-42130-42835	UTILITIES-STREET LIGHTS	21,968.06	253,000	2,015.85-	Y		
	101-42130-42840	BUILDING UTILITIES	82.65	7,000	3,022.51			
	101-42130-43343	7TH & 1ST INTER SIGNAL LIG	36,565.00	629,880	580,095.00			
	101-42200-42500	REPAIR & MAINTENANCE	1,659.15	16,050	16,780.93-	Y		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-42200-42600	SUPPLIES	135.38	15,650	2,416.94-	Y			
	101-42200-42610	GAS & OIL	493.28	7,800	91.38				
	101-42200-42641	PROTECTIVE CLOTHING	240.42	28,025	1,113.40				
	101-42200-42693	COMPUTER SOFTWARE	299.00	14,825	3,307.50				
	101-42200-42800	TELEPHONE	2.18	2,800	1,040.17				
	101-42200-42810	UTILITIES	3,301.74	46,000	5,900.29				
	101-43100-42500	REPAIRS	4,284.21	16,000	38,664.10-	Y			
	101-43100-42600	SUPPLIES	1,178.05	140,000	4,343.43				
	101-43100-42610	GAS	5,824.49	105,000	35,640.77				
	101-43100-42620	ASPHALT MIX	11,384.80	80,000	21,950.40				
	101-43100-42650	UNIFORMS	951.30	3,600	473.82				
	101-43100-42800	UTILITIES	1.76	15,000	4,917.92				
	101-43100-42830	UTILITIES-WATER/SEWER	201.75	600	427.00-	Y			
	101-43100-43419	DUMP TRUCK	119,662.00	235,000	97,928.00				
	101-43110-42600	SUPPLIES	325.18	4,000	1,104.70				
	101-43110-42650	UNIFORMS	487.49	1,000	162.72				
	101-43110-42700	TRAVEL CONF DUES	209.00	5,000	31.05				
	101-43110-42750	PLANNING COMMISSION EXPENS	107.88	1,000	27.17				
	101-43110-42800	UTILITIES	83.92	2,000	210.58				
	101-43110-42916	NUISANCE ABATEMENT	5.31	15,000	4,796.28				
	101-43120-42200	PROF SERVICES-DESIGN	1,274.76	60,000	13,919.91				
	101-43120-43300	STREET OVERLAY MAINT	27,612.81	1,905,075	796,620.72				
	101-43120-43312	WEST END BRIDGE	2,960.00	318,000	294,228.54				
	101-43120-43313	SPRUCE ST RR CROSSING	32,000.00	1,005,597	47,183.03				
	101-43130-42500	REPAIR & MAINTENANCE	44.14	3,000	2,577.76				
	101-43130-42600	SUPPLIES & MATERIALS	8,500.00	70,000	172.06				
	101-43130-43500	SNOW REMOVAL EQUIPMENT	14,500.00	20,000	20,377.64-	Y			
	101-43150-43307	3RD & MAIN	8,476.18	177,378	13,195.71-	Y			
	101-43700-42510	HEADSTONE REPAIR & MAINTEN	1,440.54	4,500	100.54-	Y			
	101-43700-42600	SUPPLIES & MATERIALS	605.50	16,000	2,683.69				
	101-43700-42800	UTILITIES	73.30	5,000	93.70				
	101-43700-42830	UTILITIES-WATER/SEWER	47.20	1,500	116.33-	Y			
	101-44120-42800	UTILITIES-POUND	153.84	3,400	1,255.95				
	101-44120-42900	IMPOUNDING DOGS	1,277.57	16,200	1,967.82				
	101-45500-42500	REPAIR & MAINTENANCE	435.13	1,500	3,789.33-	Y			
	101-45500-42600	SUPPLIES & MATERIALS	1,572.92	11,000	906.93				
	101-45500-42693	E-BOOKS/AUDIO BOOKS	209.98	21,650	2,605.50				
	101-45500-42800	UTILITIES	2,825.32	42,500	6,804.62				
	101-45500-42830	UTILITIES-WATER/SEWER	928.65	2,500	182.09-	Y			
	101-45500-43420	BOOKS	5,660.58	47,000	7,661.49				
	101-45500-43421	AUDIO-VISUAL	330.20	4,000	882.58				
	201-45110-42800	UTILITIES	290.79	400	179.51-	Y			
	201-45140-42300	PUBLISHING	4,005.21	51,220	2,534.20				
	201-45140-42600	SUPPLIES & MATERIALS	2,240.73	34,219	3,990.32				
	201-45140-42601	CONCESSION SUPPLIES	312.25	12,000	389.87				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	201-45140-42602	CHEMICALS	120.00	15,000	1,305.22-	Y			
	201-45140-42800	UTILITIES	5,614.57	174,300	28,492.60				
	201-45160-42200	PROFESSIONAL SERVICES	600.00	900	843.50-	Y			
	201-45160-42500	REPAIR & MAINTENANCE	9,426.74	87,133	11,264.57-	Y			
	201-45160-42600	SUPPLIES & MATERIALS	231.68	55,147	14,399.05				
	201-45160-42610	GAS & FUEL	1,805.45	13,500	309.09				
	201-45160-42650	UNIFORMS	184.97	1,400	415.19				
	201-45160-42800	UTILITIES	7,481.63	150,220	18,337.12				
	201-45160-43300	CAPITAL IMPROVEMENTS - OTH	66,510.85	480,099	54,529.65				
	201-45210-42500	REPAIR & MAINTENANCE	1,541.31	41,150	7,388.26				
	201-45210-42600	SUPPLIES & MATERIALS	466.95	64,600	1,757.46-	Y			
	201-45210-42610	GAS & FUEL	2,632.17	33,000	191.98-	Y			
	201-45210-42660	SMALL EQUIPMENT	792.96	2,500	407.05				
	201-45210-42800	UTILITIES	1,521.51	60,000	4,669.66				
	201-45210-42850	UTILITIES-VETERAN'S PARK	67.33	4,800	154.06				
	201-45220-42800	UTILITIES	48.49	640	102.02				
	202-45650-42500	REPAIRS & MAINTENANCE	1,493.68	72,530	2,709.78				
	202-45650-42600	SUPPLIES & MATERIALS	1,070.86	53,490	4,948.11				
	202-45650-42610	COST OF GOODS SOLD	75.25	182,000	29,811.05-	Y			
	202-45650-42660	SHIPPING/POSTAGE	84.04	3,000	1,893.62				
	202-45650-42800	UTILITIES	6,852.86	90,000	14,309.27				
	202-45650-42830	UTILITIES-WATER/SEWER	539.60	10,000	6,352.20-	Y			
	202-45650-42850	CP PLAZA UTILITIES	3,934.65	500	4,951.20-	Y			
	202-45650-42925	CHRISTMAS AT THE PALACE	229.26	1,500	229.26-	Y			
	203-45220-42550	TESTING	262.01	6,400	2,518.11-	Y			
	203-45220-43300	LAKE IMPROVEMENTS	10,815.00	6,000,000	5,071,911.54				
	209-46530-42920	SPORTS AUTHORITY PROMO	5,000.00	100,000	5,360.00-	Y			
	211-46311-42960	CONV VISITORS BUR	21,200.00	250,000	0.00				
	214-43500-42200	PROFESSIONAL SERVICES	49.62	3,700	2,182.56				
	214-43500-42650	UNIFORMS	50.00	1,030	167.88				
	214-43500-42800	UTILITIES - TELEPHONE	91.09	3,154	1,131.50				
	218-45150-42500	REPAIR AND MAINTENANCE	284.10	8,500	4,626.32-	Y			
	218-45150-42600	SUPPLIES & MATERIALS	312.78	11,400	7,079.15				
	218-45150-42610	GAS OIL TIRES	940.66	81,000	238.56-	Y			
	218-45150-42720	DUES	550.00	1,010	140.00-	Y			
	218-45150-42800	UTILITIES	48.81	1,553	106.76-	Y			
	218-45150-42920	COMPUTER SOFTWARE/SUPPORT	2,072.00	48,472	3,034.16-	Y			
	218-45150-43411	COMPUTER HARDWARE	159.80	55,400	14,178.27				
	218-45180-42600	SUPPLIES & MATERIALS	176.07	3,000	77.51				
	218-45180-42800	UTILITIES	1,574.39	28,464	6,044.98				
	219-45140-42800	UTILITIES	17.20	405	231.72				
	219-45140-42911	CONTRACT SERVICES-MEALS	8,500.70	188,431	3,403.81-	Y			
	230-43500-42520	SNOW REMOVAL CONTRACT	10,000.00	65,000	891.19				
	230-43500-42600	SUPPLIES & MATERIALS	110.55	8,500	3,225.89				
	230-43500-42800	UTILITIES	1,361.50	20,000	2,687.49				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	304-41000-42999	REIMBURSEMENT	100,000.00	0	100,000.00-	Y			
	305-41000-42999	REIMB-MADC	33,146.93	29,000	4,146.93-	Y			
	310-41000-42999	REIMBURSEMENT	107,072.24	70,000	37,072.24-	Y			
	318-41000-42999	REIMB-MADC	120,871.41	55,000	65,871.41-	Y			
	319-41000-42999	REIMBURSEMENT	11,355.71	10,000	1,355.71-	Y			
	320-41000-42999	REIMBURSEMENT	19,402.72	5,000	14,402.72-	Y			
	321-41000-42999	REIMBURSEMENT	6,895.39	0	6,895.39-	Y			
	602-381369	REFUNDS AND REI*NON-EXPENS	50.00	0	1,855.10				
	602-43330-42300	PUBLISHING	5.77	500	494.23				
	602-43330-42550	LAB FEES	1,065.00	22,600	15,753.00				
	602-43330-42600	SUPPLIES & MATERIALS	247.84	17,500	7,747.70				
	602-43330-42610	GAS & FUEL	368.06	3,000	446.27-	Y			
	602-43330-42620	CHEMICAL SERVICE CONTRACT	1,687.50	32,000	1,463.50				
	602-43330-42800	UTILITIES	7,385.07	180,000	111,668.11				
	602-43330-42830	UTILITIES-WATER/SEWER	3,480.40	7,000	1,802.81-	Y			
	602-43330-42850	B-Y WATER CHARGES	61,215.91	925,000	53,977.33				
	602-43340-42500	REPAIR & MAINTENANCE	28.17	18,850	11,819.63				
	602-43340-42600	SUPPLIES & MATERIALS	8,996.44	125,300	2,302.13-	Y			
	602-43340-42650	UNIFORMS	328.96	1,250	108.28				
	602-43340-42660	POSTAGE	20.20	10,000	1,166.59-	Y			
	602-43340-42693	COMPUTER SOFTWARE	20,550.00	0	20,550.00-	Y			
	602-43340-42800	UTILITIES	342.63	11,000	6,187.02				
	602-43340-42830	UTILITIES-WATER/SEWER	141.40	1,000	480.10				
	602-43340-42910	BILLING OFFICE	9.68	10,700	5,236.10				
	602-43340-43334	3RD & MAIN	3,632.62	114,233	6,544.63				
	602-43340-43355	ABOVE GROUND STORAGE	9,142.80	8,515,013	2,463,895.12				
	604-43200-42600	SUPPLIES	823.25	21,650	9,012.46-	Y			
	604-43200-42610	GAS & FUEL	736.41	10,000	2,470.57				
	604-43200-42660	POSTAGE	19.47	9,000	449.81-	Y			
	604-43200-42800	UTILITIES	7,919.29	215,000	43,619.93-	Y			
	604-43200-42830	UTILITIES-WATER/SEWER	233.65	1,500	610.30				
	604-43200-43310	SOUTH PLANT IMPROVEMENTS	1,656,168.62	29,829,861	24,406,318.78				
	604-43210-42600	SUPPLIES	143.38	1,200	592.78				
	604-43250-42300	PUBLISHING	5.78	0	5.78-	Y			
	604-43250-42600	SUPPLIES	2,870.29	50,000	669.44-	Y			
	604-43250-42610	GAS	187.43	6,000	1,941.02				
	604-43250-42800	UTILITIES	1,773.27	51,000	16,427.74				
	604-43250-43336	LIVESAY UTILITIES	3,884.00	168,624	157,056.76				
	604-43250-43346	3RD & MAIN	7,265.29	0	85,307.07-	Y			
	612-43220-42200	CONTRACT-MILLENNIUM	809.40	35,000	26,799.70				
	612-43220-42500	REPAIR & MAINTENANCE	15.00	5,000	4,114.04-	Y			
	612-43220-42600	SUPPLIES	967.46	19,000	9,425.00				
	612-43220-43470	TRANSFER TRAILER	105,170.00	100,000	5,170.00-	Y			
	612-43230-42500	REPAIRS	6.98	11,000	10,077.28-	Y			
	612-43230-42600	SUPPLIES	377.25	40,000	30,855.66				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	612-43230-42610	GAS & OIL	3,983.28	50,000	9,353.74		
	612-43230-42650	UNIFORMS	332.05	750	51.61-	Y	
	612-43230-42660	POSTAGE	19.47	8,000	1,393.71-	Y	
	612-43240-42205	MONITOR GROUND WATER-OLD L	5,026.00	20,000	3,914.00		
	612-43240-42210	STATE GARBAGE FEES	2,516.08	33,000	1,054.69-	Y	
	612-43240-42500	REPAIR AND MAINTENANCE	7,757.80	32,000	564.70-	Y	
	612-43240-42550	LAB FEES	3,940.00	23,000	1,305.50		
	612-43240-42600	SUPPLIES	2,574.32	55,000	18,230.51		
	612-43240-42610	GAS & OIL	5,969.05	110,000	43,032.83		
	612-43240-42635	DAILY COVER MATERIAL	22,680.00	30,000	7,320.00		
	612-43240-42650	UNIFORMS	206.91	1,000	793.09		
	612-43240-42800	UTILITIES	64.85	12,000	111.77-	Y	
	614-45250-42500	REPAIR & MAINTENANCE	399.32	10,000	1,538.85		
	614-45250-42600	SUPPLIES & MATERIALS	99.32	25,400	72.76		
	614-45250-42800	UTILITIES	42.73	20,000	1,378.36		
	614-45250-42830	UTILITIES-WATER/SEWER	435.75	2,682	395.08		
	619-45220-42620	COMPUTER SOFTWARE	138.00	4,000	1,768.60		
	619-45220-42800	UTILITIES	580.25	19,750	3,695.20		
	619-45220-42935	BID TAX	32.00	3,800	1,168.00-	Y	
	621-44600-42250	CONTRACT-QMC	4,985.57	54,000	4,417.79-	Y	
	621-44600-42500	REPAIRS & MAINTENANCE	125.00	1,500	404.36		
	621-44600-42530	REPAIR & MAINT-VEHICLE	53.83	9,942	4,939.15		
	621-44600-42600	SUPPLIES	84.68	23,500	73,569.88-	Y	
	621-44600-42610	GAS & OIL	251.33	13,000	2,779.42		
	621-44600-42800	UTILITIES	102.28	3,425	434.24		
	652-41970-42165	CONTRIBUTIONS-GOLF/REC	13,500.00	0	13,500.00-	Y	
**	2024-2025 YEAR TOTALS	**	2,948,195.27				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	611.48
101-1220	CITY ADMINISTRATOR	0.85
101-1230	ADMINISTRATIVE BOARDS	0.19
101-1410	ATTORNEY'S OFFICE	825.24
101-1420	FINANCE	790.20
101-1440	HUMAN RESOURCES	1,658.85
101-1460	INSURANCE & BONDS	304.58
101-1920	MUNICIPAL BUILDINGS	2,386.37
101-1935	INFORMATION TECHNOLOGY	7,965.52

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-2110	POLICE DEPARTMENT	41,377.77
101-2130	TRAFFIC DEPARTMENT	64,036.30
101-2200	FIRE DEPARTMENT	6,131.15
101-3100	STREET DEPARTMENT	143,488.36
101-3110	PUBLIC WORKS ADMIN	1,218.78
101-3120	STREET & SIDEWALK CONST	63,847.57
101-3130	SNOW REMOVAL	23,044.14
101-3150	STORM DRAINAGE	8,476.18
101-3700	CEMETERY	2,166.54
101-4120	ANIMAL CONTROL	1,431.41
101-5500	LIBRARY	11,962.78

101 TOTAL	GENERAL	381,724.26
201-5110	RECREATION & AQUATICS	290.79
201-5140	RECREATION CENTER	12,292.76
201-5160	SPORTS COMPLEXES	86,241.32
201-5210	PARKS	7,022.23
201-5220	SUPERVISION	48.49

201 TOTAL	PARK FUND	105,895.59
202-5650	CORN PALACE	14,280.20

202 TOTAL	CORN PALACE FUND	14,280.20
203-5220	LAKE	11,077.01

203 TOTAL	LAKE MITCHELL	11,077.01
209-6530	BUSINESS IMPROV #4	5,000.00

209 TOTAL	BUSINESS IMPROV DIST #4	5,000.00
211-6311	ENTERTAINMENT TAX	21,200.00

211 TOTAL	ENTERTAINMENT TAX	21,200.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
214-3500	E-911	190.71

214 TOTAL	E-911 EMERGENCY	190.71
218-5150	PALACE TRANSIT	4,368.15
218-5180	JVCC	1,750.46

218 TOTAL	COMMUNITY SERVICES	6,118.61
219-5140	NUTRITION	8,517.90

219 TOTAL	NUTRITION	8,517.90
230-3500	AIRPORT	11,472.05

230 TOTAL	AIRPORT	11,472.05
304-1000	TID #8-HIGHLAND	100,000.00

304 TOTAL	DEBT SERV-TID #8-HIGHLAND	100,000.00
305-1000	TID #9-VANTAGE PT	33,146.93

305 TOTAL	DEBT SERV-TID #9-VANTAGE	33,146.93
310-1000	TID #16-INNOVATIVE	107,072.24

310 TOTAL	DEBT SERV-TID #16-INNOVAT	107,072.24
318-1000	TID #24-PERFORMANCE PETS	120,871.41

318 TOTAL	TID #24-PERFORMANCE PET	120,871.41
319-1000	TID #26- WESTERN BLDG	11,355.71

319 TOTAL	TID #26-WESTERN BUILDING	11,355.71

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
320-1000	TID #27- FIALA	19,402.72

320 TOTAL	TID#27-FIALA HOUSING	19,402.72
321-1000	TID #28- FLATS ON HAVENS	6,895.39

321 TOTAL	TID #28-FLATS ON HAVENS	6,895.39
602	NON-DEPARTMENTAL	50.00
602-3330	WATER TREATMENT PLANT	75,455.55
602-3340	WATER DISTRIBUTION	43,192.90

602 TOTAL	WATER	118,698.45
604-3200	WASTE WATER TREATMENT	1,665,900.69
604-3210	WASTE WATER IND PRETREAT	143.38
604-3250	WASTE WATER COLLECTION	15,986.06

604 TOTAL	SEWER	1,682,030.13
612-3220	RECYCLING PROGRAM	106,961.86
612-3230	WASTE COLLECTION	4,719.03
612-3240	LANDFILL	50,735.01

612 TOTAL	SANITATION	162,415.90
614-5250	GOLF COURSE	977.12

614 TOTAL	GOLF COURSE	977.12
619-5220	CAMPGROUND	750.25

619 TOTAL	CAMPGROUND	750.25
621-4600	EMS	5,602.69

621 TOTAL	EMERGENCY MEDICAL SERVICE	5,602.69

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
652-1970	HEALTH INSURANCE	13,500.00

652 TOTAL	HEALTH INSURANCE	13,500.00

** TOTAL **		2,948,195.27

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
E01 5311-FY18/19	CDLDUE	CDL/Dues	552.80
	MAINT	Maintenance/Repairs	284.10
	OFFSUP	Office Supplies	309.98
	OFFUT	Office Utilities	48.81
	RAD	Radio Equipment	1,771.16
	SHAH	Tablet/Radio Contract	460.64
	** PROJECT E01 TOTAL **		3,427.49
H01 SPORTS COMPLEX EQUIPMENT	42500	REPAIR/MAINTENANCE	1,062.74
	42600	SUPPLIES/MAINTENANCE	20.99
	42610	GAS-FUEL	356.01
	** PROJECT H01 TOTAL **		1,439.74
H04 BASEBALL	42800	UTILITIES	790.54
	** PROJECT H04 TOTAL **		790.54
H05 SOFTBALL	42800	UTILITIES	178.92
	** PROJECT H05 TOTAL **		178.92
H06 ARENA-NORTH RINK	42200	PROFESSIONAL SERVICES	600.00
	42600	SUPPLIES-MATERIALS	210.69
	42800	UTILITIES	298.21
	** PROJECT H06 TOTAL **		1,108.90
H07 PEPSI COMPLEX	42800	UTILITIES	1,091.81
	** PROJECT H07 TOTAL **		1,091.81
H10 MUNROE PARK	42800	UTILITIES	56.83
	** PROJECT H10 TOTAL **		56.83
H13 ARENA-SOUTH RINK	42500	REPAIR-MAINTENANCE	8,364.00

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
	42800 UTILITIES	5,017.59
	** PROJECT H13 TOTAL **	13,381.59
H50 PARKS EQUIPMENT	42500 REPAIR/MAINTENANCE	1,061.31
	42610 GAS/FUEL	2,632.17
	** PROJECT H50 TOTAL **	3,693.48
H51 PARK SHOP	42600 SUPPLIES/MATERIALS	102.97
	42660 SMALL EQUIPMENT	792.96
	42800 UTILITIES	553.14
	** PROJECT H51 TOTAL **	1,449.07
H55 DRY RUN CREEK PARK	42600 SUPPLIES/MATERIALS	193.98
	42800 UTILITIES	133.51
	** PROJECT H55 TOTAL **	327.49
H56 HITCHCOCK PARK	42500 REPAIR/MAINTENANCE	480.00
	42800 UTILITIES	228.34
	** PROJECT H56 TOTAL **	708.34
H58 JENNEWEIN PARK	42800 UTILITIES	16.85
	** PROJECT H58 TOTAL **	16.85
H60 NORTHRIDGE PARK	42800 UTILITIES	8.43
	** PROJECT H60 TOTAL **	8.43
H61 PIONEER PARK	42800 UTILITIES	13.53
	** PROJECT H61 TOTAL **	13.53
H62 ROTARY PARK	42800 UTILITIES	14.91
	** PROJECT H62 TOTAL **	14.91
H63 VETERANS PARK	42850 UTILITES/VETERANS PARK	67.33
	** PROJECT H63 TOTAL **	67.33
H66 CAMP ARROYA	42800 UTILITIES	85.81
	** PROJECT H66 TOTAL **	85.81
H67 DAY CAMP	42800 UTILITIES	49.45
	** PROJECT H67 TOTAL **	49.45

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H71 KIWANIS WOODLOT	42800	UTILITIES	47.29
		** PROJECT H71 TOTAL **	47.29
H74 PUBLIC BEACH	42800	UTILITIES	60.29
		** PROJECT H74 TOTAL **	60.29
H76 SANDY BEACH	42800	UTILITIES	22.27
		** PROJECT H76 TOTAL **	22.27
H77 SPORTSMANS CLUB	42600	SUPPLIES/MATERIALS	170.00
	42800	UTILITIES	25.09
		** PROJECT H77 TOTAL **	195.09
H79 LAKE PARK ACCESS AREAS	42800	UTILITIES	121.57
		** PROJECT H79 TOTAL **	121.57
H85 LAKE MITCHELL WATER	42550	TESTING-LAKE MITCHELL	262.01
		** PROJECT H85 TOTAL **	262.01
H87 PATTON YOUNG	42800	UTILITIES	98.30
		** PROJECT H87 TOTAL **	98.30
J02 INDOOR AQUATIC CTR		CHEMICAL CHEMICALS	120.00
		** PROJECT J02 TOTAL **	120.00
J03 REC CTR-WELLNESS/FITNESS	SM-EQUIP	SUPPLIES/MATERIAL-EQUIPMENT	23.97
		** PROJECT J03 TOTAL **	23.97
J05 REC CTR CONCESSIONS	CONC SUP	CONCESSION SUPPLY	742.76
		** PROJECT J05 TOTAL **	742.76
J06 REC CTR-GENERAL BLDG	SM-GENER	SUPPLIES/MATERIAL-GENERAL	1,415.91
	SM-JANIT	SUPPLIES/MATERIAL-JANITORIAL	519.85
	SM-OFFIC	SUPPLIES/MATERIAL-OFFICE	281.00
		** PROJECT J06 TOTAL **	2,216.76
J08 REC CTR PUBLISHING	GENERAL	PUBLISHING-GENERAL	583.20
	ICAN	PUBLISHING-ICAN	750.00
	KMIT	PUBLISHING-KMIT	574.00
	MIDCO	PUBLISHING-MIDCO	1,667.50
		** PROJECT J08 TOTAL **	3,574.70

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
J09 REC CTR UTILITIES	ELE/GAS UTILITIES-ELECTRIC/GAS	5,502.77
	TV UTILITIES-TV	111.80
	** PROJECT J09 TOTAL **	5,614.57
J50 OUTDOOR AQUATIC CENTER	ELE/GAS UTILITIES-ELECTRIC/GAS	290.10
	** PROJECT J50 TOTAL **	290.10
X04 DECORATING	42600 SUPPLIES	44.96
	** PROJECT X04 TOTAL **	44.96

NO ERRORS

** END OF REPORT **

VENDOR	NAME	ITEM #	G/L ACCOUNT	DESCRIPTION	EFT #	AMOUNT
01-09050	MICROSOFT CORPORATION	I-E0300UHIPP	101-41935-42920	OCT-NOV 2024 ONLINE SUBSCRIPT	000015	2.00
01-09050	MICROSOFT CORPORATION	I-E0300UHKR6	101-41935-42920	OCT-NOV 2024 SUBSCRIPTION	000015	908.00
DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:						910.00
FUND 101 GENERAL TOTAL:						910.00
REPORT GRA TOTAL:						910.00

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER
				BUDGET	AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG
2024	101-41935-42920	COMPUTER SOFTWARE	910.00	121,015	1,709.05				
		** 2024 YEAR TOTALS	910.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1935	INFORMATION TECHNOLOGY	910.00

101 TOTAL	GENERAL	910.00

	** TOTAL **	910.00

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Rudhe LLC
1601 S Burr St
Mitchell, SD 57301

Owner's Telephone #: 605-891-9928

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 11/25/2024 Print Name Harsh Chaudhari Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

B. Business Name and Address

Thunderbird Lodge
1601 S Burr St
Mitchell, SD 57301

Business Telephone #: 605-996-6645

Place of business is located in a municipality? ☒ Yes ☐ No

County: Devils

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot 114" e of section 14
05 sec 14 of 24-105-10

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1036-7779-ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ **REVIEW** _____

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC Radhe LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 1601 S Burr St, Mitchell, SD 57301

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Krishna Chandhuri	President	1601 S Burr St	owner
Harsh Chandhuri	Manager	1601 S Burr St	manager

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
TBM LLC	Package (off-sale) Liquor # PL-4700, 1630 S Burr St, Suite #4

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

1601 S Burr St, Mitchell, SD 57301

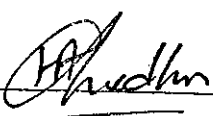
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

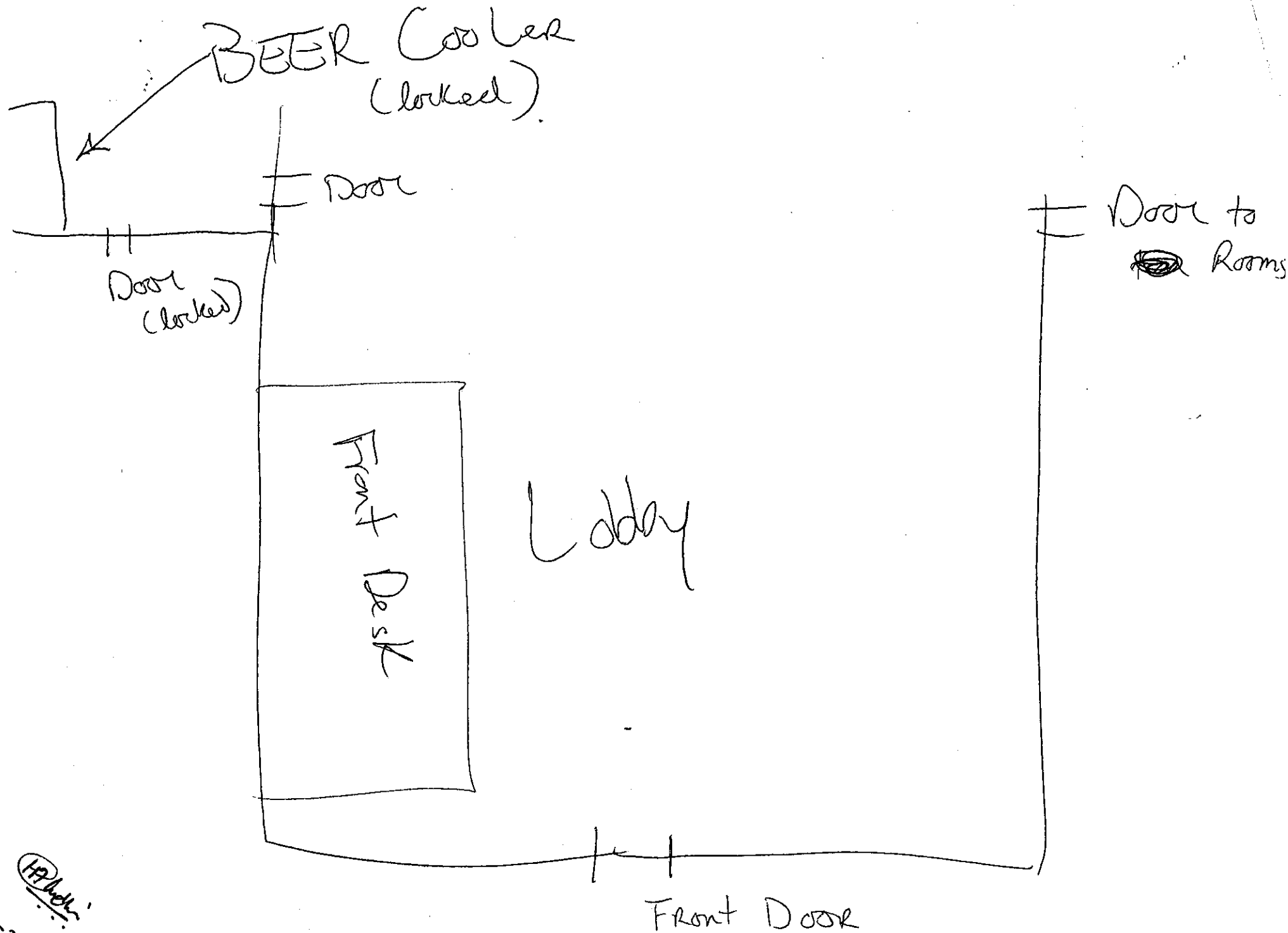
We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



11/25/2024



HP
11-25-20

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Corn Palace Bar/Club
112 E 5th Ave
Mitchell, SD 57301

Owner's Telephone #: _____

B. Business Name and Address

The Masonic Hall
112 E 5th Ave
Mitchell, SD 57301

Business Telephone #: 605-996-9724

Place of business is located in a municipality? ☒ Yes ☐ No

County: _____

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☒ Other Temp. Liquor License Chamber
1/15/25 banquet

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

D. Legal description of licensed premise:

Lot 5 & 6 Block 4 MM Rowley
1st Addition to the city of Mitchell
SD

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number _____

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 12/10/24 Print Name Brenden Manchester Signature 

II. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

From _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Corn Palace Shore Club

Address of office and principal place of business of corporation/partnership LP/LLC 112 E 5th Ave Mitchell, SD

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Franklin D. Dierker</u>	<u>Board Member</u>	<u>23810 1st St Mitchell, SD</u>	<u>Firefighter / Farmer</u>
<u>Matt Dierker</u>	<u>Treasurer</u>	<u>40692 Sunset Blvd NE, Mitchell, SD</u>	<u>CPA</u>
<u>James D. Taylor</u>	<u>Secretary</u>	<u>723 W 4th Ave Mitchell, SD</u>	<u>Attorney</u>
<u>Jeremy McVey</u>	<u>Building Supervisor</u>	<u>1039 E 2nd Ave Mitchell, SD</u>	<u>Farmer</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

James D. Taylor PC Law Office, SAC Alexander Suite 201,
PO Box 6 Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



12/10/24

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

BID TABULATION FOR ROCK SALT - CITY PROJECT #2024-34

BID OPENING: 1:30 PM, NOVEMBER 26, 2024 - CITY HALL, MITCHELL, SOUTH DAKOTA

		BLACKSTRAP, INC. P.O. BOX 258 NELIGH, NE 68756		CENTRAL SALT, LLC 1420 STATE ROAD #14 LYONS, KS 67554	
	Estimated Tons	Unit Price Per Ton	Extended Price	Unit Price Per Ton	Extended Price
Crushed Rock Salt - FOB Mitchell	700	\$ 72.45	\$ 50,715.00	\$ 78.01	\$ 54,607.00

Prepared by Deb Hanson-Sudbeck

THE CITY OF MITCHELL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY AND/OR ALL BIDS,
AND TO AWARD THE BIDS IN THE CITY'S BEST INTERESTS.

2013	\$57.00
2014	\$59.00
2015	\$60.50
2016	\$59.00
2017	\$58.70
2018	\$61.39
2019	\$78.58
2020	\$70.90

2021-2023
purchased off State of South Dakota Bid

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 16, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	N/A		
Agenda Item:	<input 15="" 200="" 4th="" avenue"="" county="" courthouse="" davison="" e="" front="" in="" minute="" north="" of="" on="" parking="" side="" signs"="" type="text" value="Action to Approve Request by Davison County Commission to remove "/>		
Explanation/Background of Agenda Item Requested:	Action to Approve Removal of 15 Minute Parking Signs on North Side of 200 E 4th Avenue as Request by Davison County <input 15="" 200="" 4th="" are="" ave="" between="" courthouse."="" directly="" e="" located="" minute="" north="" of="" on="" parking="" side="" signs="" signs".="" south="" the="" these="" type="text" value="The Davison County Commissioners have approved the removal of the "/> Staff recommends council approval.		

To whom it may concern;

As noted in the minutes attached, The Davison County Board of Commissioners have approved for the "15 minute parking" signs to be removed from out front of the Davison County Courthouse located at 200 E 4th Ave.

Please let me know if you have any questions or need any further information from me in regards to this matter. Thank you for your time and cooperation with this matter.

Respectfully,

A handwritten signature in black ink, appearing to read "Kathy Wingert", with a long horizontal flourish extending to the right.

Kathy Wingert
Davison County Auditor/HR Director.

November 7, 2024

CALL TO ORDER

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 AM. Members of the Board present were Claggett, Kiner, Nebelsick, Blaaid, Reider. Also present was Auditor Wingert.

PLEDGE

The Pledge of Allegiance was led by Chairperson Reider.

APPROVE AMENDED AGENDA

Motion by Claggett, second by Kiner to approve the agenda as amended November 7th, 2024. All members voted aye. Motion carried.

APPROVE MINUTES

Motion by Nebelsick, second by Claggett to approve the minutes of the October 22, 2024, meeting. Motion carried.

PUBLIC INPUT

Chet Ellsworth from Rapid City came up to speak. Chet stated he was concerned about oaths of office and felt like he was denied them when he went to the courthouse to speak with the ROD office. Chet did put in a request with the Auditor's Office that was replied to within hours; however, he was concerned about the time that it would take the auditors to fill not only this request, but several others that he had put in, as a Deputy Auditor stated he would get Chet the requests by 12/5/24. Chet stated getting the information he wants after the special election is being held is what is most concerning to him. Chet continued to state the separation of powers within the Auditor's office and how this is concerning to him and had asked the commissioners to rescind and recuse themselves on their ordinance that was passed to combine the Auditor/Treasurer offices.

OPEN 2024 GENERAL ELECTION CANVASS

At 9:30 A.M., motion by Kiner, second by Nebelsick to open the canvass for the 2024 General Election held November 5, 2024. All members present voted aye. Motion carried.

APPROVE 2024 GENERAL ELECTION CANVASS

Motion by Kiner, second by Claggett to approve the 2024 General Election canvass. All in favor - aye. Motion carried.

CLOSE THE 2024 GENERAL ELECTION CANVASS

Motion by Blaaid and seconded by Claggett to close the 2024 General Election canvass. All in favor - aye. Motion carried.

LIQUOR LICENSE RENEWALS

Lee Ranch Trucking LLC and Kongo Club liquor licenses were renewed. Lee's Ranch was present and gave a small presentation about how well things are going for them. Motion by Nebelsick, seconded by Kiner to approve license renewals. All in favor - aye. Motion carried.

SET HEARING DATE FOR NEW LIQUOR LICENSE.

Commerce Marketing Group II submitted a liquor license application. Hearing date was set for 11/19/2024. Motion by Blaalid, seconded by Nebelsick. All in favor - aye.

P&Z/EM DIRECTOR BATHKE

Mr. Bathke talked to the commissioners regarding the Randall Water District Right of Way. Maps were provided to discuss the paths of the water line. Move to approve the plan as presented by Kiner, seconded by Claggett. All in favor - aye. Motion carried.

A RESOLUTION AUTHORIZING DAVISON COUNTY TO ENTER INTO AN AGREEMENT TO ALLOW A PUBLIC UTILITY TO OCCUPY THE PUBLIC RIGHT- OF-WAY BETWEEN DAVISON COUNTY AND RANDALL COMMUNITY WATER DISTRICT.

WHEREAS, the RANDALL COMMUNITY WATER DISTRICT has determined it is necessary to proceed with RANDALL REGIONAL TRANSMISSION LINE (the "Project"); and

WHEREAS, DAVISON COUNTY permits the pipeline to be installed, operated, and maintained within the public right of way of DAVISON County; and

WHEREAS, the RANDALL COMMUNITY WATER DISTRICT agrees to restore the roadway and ditch to equal or better condition; and

WHEREAS, the RANDALL COMMUNITY WATER DISTRICT agrees to move or alter the utility installation in any way due to maintenance or construction within its present right-of-way width, the alteration will be accomplished by RANDALL COMMUNITY WATER DISTRICT without cost to the owner; and

WHEREAS, the RANDALL COMMUNITY WATER DISTRICT provides protection to highway traffic during construction and maintenance; and

WHEREAS, the RANDALL COMMUNITY WATER DISTRICT pledges to repair any damage to the right of ways due to a water leak, repair, alteration, or any other activity associated with the water line that disturbs the subgrade or surfacing during the duration of the project's use; and

WHEREAS, the RANDALL COMMUNITY WATER DISTRICT promises to meet the standards for crossings as set forth in the letter agreement attached hereto this resolution; and

WHEREAS, the RANDALL COMMUNITY WATER DISTRICT agrees to indemnify and hold the county, its officers, agents, and employees harmless, from and against any and all actions, suits, damages, liability of other proceedings of any kind or nature brought because of any injuries or damages received or sustained by any person or property on account of the use or occupancy of right-of-way.

Randy Reider- Chairman

Kathy Wingert- Auditor

EXECUTIVE SESSION

At the request of Director Bathke at 10:10 A.M. Motion by Claggett to go into executive session and seconded by Nebelsick. All in favor - aye. Motion carried.

OUT OF EXECUTIVE SESSION

Motion by Nebelsick, seconded by Blaalid to go out of executive session at 11:05 A.M. and back into Board of Commissioners. All in favor - aye. motion carried. (no action taken)

4-H GROUNDS UPDATE

Hanna Peterson came in to give an update to the board on how things are going at the Davison County Fairgrounds. Hanna indicated that she is looking at getting a newsletter put together to better inform not only county employees/commissioners but also the public as to events and things that are happening at the 4-H building. Hanna talked about a recent carnival that was held at the fairgrounds. Hanna stated that she would have liked to have seen more there; however, she stated it was still a good turnout for the first one. Hanna talked about the recognition supper that will be held on 11/8/2024 and was looking forward to this event.

SIGN REMOVAL CONVERSATION

Maintenance Director Rang spoke regarding removing the 15-minute parking signs from the front of the courthouse. A plan was discussed to remove the signs; however, paint the curbs with the 15-minute timeline, as on busy days at the court house, it is important to get people in and out and have sufficient parking. Motion by Blaalid to approve sign removal and curb painting, seconded by Nebelsick. All in favor - aye. Motion carried.

DETERMINE PRECINCT/S AND RACES FOR POST-ELECTION AUDIT

Auditor Wingert, in front of the canvass board, conducted the drawing for the precincts and races to be audited during the post-election audit to be held on November 14th, 2024 at the Davison County Courthouse. Precinct 2 was drawn. Within Precinct 2, Constitutional Amendment H as well as the Presidential Electors will be audited.

AUDITOR WINGERT

Wingert spoke on the new year contract for the county employees' EAP contract with LSS. Motion to approve the contract and allow Chairman Reider to sign made by Blaalid, seconded by Kiner.

Wingert went over a phone vote that was held on 10/30/24 regarding purchasing fuel. Outlined as follows: 3,000 gallons of unleaded fuel 1) Brooks Oil at \$2.72 a gallon; 2) Vollan at \$2.56 a gallon; and 3) CHS at \$2.86 a gallon. Awarded to the low bidder - Vollan. Motion by Nebelsick and seconded by Claggett. All in favor – aye. Motion carried.

Motion by Kiner and seconded by Nebelsick to rescind the jail supplements that were initially approved on 10/8/24 for Jail Administrator Grant Lanning. After review of policy, the jail still has adequate money in their 2024 budget and needs to utilize these funds before more money is supplemented. All in favor - aye. Motion carried.

EMPLOYEE CHANGES

Deputy Auditor Billy Lurken has completed his introductory period. Billy will be granted his \$0.50 an hour introductory period raise effective 10/26/24.

TIMESHEETS

Motion by Nebelsick and seconded by Claggett to approve timesheets from last pay period. All in favor - aye. Motion carried.

BILLS

Motion by Nebelsick and seconded by Claggett to approve the bills. All in favor - aye. Motion carried.

GENERAL FUND:

; **COMM:** Publishing/Column Software PBC129.69 Column Software PBC36.66 Column Software PBC16.96 Travel & Conf./First Bankcard995.61 Utilities/Denny Kiner Sr50.00 John Claggett50.00 Chris Nebelsick50.00 Randy Reider50.00 Utilities/Mitchell Telecom22.80 Santel Communications113.15; **ELECT:** Publishing/Column Software PBC28.46 Column Software PBC669.26 Column Software PBC9.85 Column Software PBC9.49 Postage/First Bankcard25.65 Supplies/Election Systems & Software1.30 Election Systems & Software57.85 Election Systems & Software414.00 Election Systems & Software1359.17 Election Systems & Software2927.35 Election Systems & Software38.80 Election Systems & Software1818.00 McLeod's Printing & Offc.319.80 McLeod's Printing & Offc.20.00 McLeod's Printing & Offc.126.81 McLeod's Printing & Offc.83.48 McLeod's Printing & Offc.259.80 McLeod's Printing & Offc.20.00 McLeod's Printing & Offc.409.80 McLeod's Printint & Offc.424.25; **JUD:** Interpreter Fees/Certified Languages169.95 Devy Alvizures138.50; **JURORS:** Milage & Jury Fees/66001-66010565.66; **AUD:** Rentals/Microfilm Imaging Sys. INC147.00 Microfilm Imaging Sys. INC147.00 Utilities/Mitchell Telecom22.79 Santel Communications54.47 Karen Knadle50.00 Monthly ACH Fees/CorTrust Bank15.00 Minor Equip./First Bankcard100.00 Supplies/First Bankcard144.89 McLeod's Printing & Offc.129.90 McLeod's Printing & Offc.29.98 Time Clock Plus/Time Clock Plus12.99; **TREAS:** Monthly ACH Fees/First Dakota National Bank15.00 Supplies/First Dakota National Bank1.00 First Dakota National Bank15.00 First Dakota National Bank6.00 First Dakota National Bank15.00 First Dakota National Bank5.00 McLeod's Printing & Offc.92.50 State MV Supplies/McLeod's

Printing & Office Supply92.50 Utilities/Mitchell Telecom64.47 Santel
 Communications70.28 David Beintema50.00 Tonya Ford50.00 Travel & Conf./First
 Bankcard284.46; **ST ATTY:** Professional Fees/First National Bank of Omaha50.00 Child's
 Voice Route #63611047.42 Diversion Service & Fees/Catherine Buschbach50.00 Helping
 With Horsepower1000.00 Utilities/Mitchell Telecom64.61 Santel
 Communications99.19 Repairs & Maint./A & B Business Solutions224.99; **CRT APPTED**
ATTY: CRT Appointed Attorney/Chris Nipe Law, Prof. LLC1645.50 Public Defender
 Contract/Alvine Law Firm, LLP16634.90 Douglas Papendick16634.90; **PUB SFTY BLDG:**
 Buildings/Krohmer Plumbing1439.00 Gas & Electric/Northwestern
 Energy4325.25 Northwestern Energy12.70 Repairs &
 Maint./Menards12.53 Menards16.50 Supplies/Jones
 Supplies117.44 Menards27.34 Phone/Robert Faas50.00 Jason Kulm50.00 George Stahl50.00;
CRTHOUSE: Repairs & Maint./First Bankcard5.34 Column Software PBC21.35 Life
 Equipment Rental290.00 Supplies/Jones Supplies163.10 PhoneWarren Clark50.00 Joel
 Rang50.00; **DOE:** Supplies/Tech Solutions298.00 Utilities/Mitchell Telecom21.03 Santel
 Communications91.83 Travis Dammann50.00 Crystal Longhenry50.00 Jared
 Olsen50.00 Jason Raymond50.00 Leah Vissia50.00 Carla Wittstruck50.00; **ROD:**
 Rentals/Microfilm Imaging Sys. INC450.00 Utilities/Mitchell Telecom57.85 Santel
 Communications71.66; **N. OFC:** Repairs/Maintenance/Menards22.98 Phones/Santel
 Communications28.80 Mitchell Telecom42.45; **VSO:** Utilities/Courtney Ditter50.00 TJ
 Thomas50.00 Timothy Storly50.00 Mitchell Telecom42.45 Santel Communications65.56; **CO**
COORD: IT ContractTech Solutions13152.87 Postage/Qualified Presort601.23 Qualified
 Presort1357.66 Qualified Presort186.12 Qualified Presort286.15 Postage Meter Fees/Qualified
 Presort157.69 Qualified Presort195.80 Supplies/Mitchell Telecom1.25 Santel
 Communications4.02 Copy Machine Maintenance/A & B Business Solutions47.77 Access
 Systems54.51; **HR:** Rentals/GFC Leasing-WI145.16 GFC Leasing-WI56.75 Utilities/Mitchell
 Telecom21.03 Santel Communications39.75 Kathy Wingert50.00 Supplies/McLeod's Printing
 & Office Supply21.49; **SHERIFF:** Professional Services/Jabr Trucking LLC183.00 Jabr
 Trucking LLC183.00 Repairs/Patrol Car/Carquest of Mitchell154.20 Carquest of
 Mitchell79.47 Carquest of Mitchell10.41 Oil Changes/Carquest of Mitchell43.94 Office
 Supplies/City of Mitchell10.08 First Bankcard86.00 Gas-Patrol CarFirst Bankcard39.77 First
 Bankcard72.00 Utilities/Mitchell Telecom512.99 Santel Communications689.51 Cellular
 Service/AT&T Mobility801.01 Dawn Grissom50.00 Grace Murphy50.00 Machinery &
 Auto/Light & Siren497.56; **JAIL:** Equip Repair/First Bankcard73.95 Building
 MaintenanceSystems Technologies282.45 Office Supplies/First Bankcard286.43 Ginger
 Faas50.00 Debbie Vaughn50.00 Jail Supplies/First Bankcard38.78 Jones Supplies336.01 Jones
 Supplies556.59 Kitchen Supplies/Jones Supplies183.42 Jones Supplies222.96 Laundry
 Supplies/First Bankcard108.96 Jones Supplies508.60 Jones Supplies359.89 Uniforms/Kathy
 Raymond210.00 SD Sheriffs' Association209.50 Prisoner Food/First Bankcard167.76 Trinity
 Services Group28586.45 Training/Gordon E Harper300.00 Grant Lanning100.00 Minor
 Equipment/First Bankcard366.89 Cable TV/Mitchell Telecom111.40 Inmate
 Services/Swanson Services Corp952.44 PBT Tubes/First Bankcard79.19 Drug
 Patches/Pharmchem, INC.287.55 Pharmchem, INC.191.70; **JUVENILE DETEN: ;**
WELFARE: Office Utilities/Mitchell Telecom33.31 Santel Communications22.85 Christine
 Norwick50.00 **COMM HEALTH NURSE:** ExpendituresJenna Auch11.64; **MENT ILL:**
 CommitalsDouglas Papendick115.00 Douglas Papendick115.00 Douglas

Papendick115.00 Douglas Papendick115.00; **FAIR:** Repairs & Maint/Menards119.79 Gas & Electric/Northwestern Energy96.58Northwestern Energy1228.36 Buildings/Menards99.99; **EXTENSION:** Utilities/Mitchell Telecom106.81 Santel Communications87.05; **WEED:** Utilities/Mitchell Telecom58.36 Santel Communications25.90;**PLANNING & ZONING:** Publishing/Column Software PBC15.87 Travel/Courtyard By Marriott165.62 Karen Wegleitner60.00;**HWY:** Repairs/Maintenance/Carquest of Mitchell819.47 Elfstrand's Ace Hardware148.36 Supplies/MaterialsAuto Body Specialties49.71 Carquest of Mitchell280.78 Elfstrand's Ace Hardware77.42 Utilities/City of Mitchell69.43 Northwestern Energy64.73 Northwestern Energy41.70 Mitchell Telecom169.76 Northwestern Energy23.53 Santel Communications27.11 Jack Sorenson50.00 Clayton Wells50.00 Equipment/Capfirst Equip Finance39544.01 Northern Truck Equip Corp13900.00 Signage & MaterialsNewman Traffic Signs1499.81 Other Projects/Mitchell Quarry1889.92 Bridge Repair/SD Dept of Transportation3735.97 Patch Mix/Commercial Asphalt361.20;**EMERGENCY MANAGEMENT:** Utilities/Mitchell Telecom21.03 Santel Communications99.07 Jeff Bathke50.00 Karen Wegleitner50.00 City of Mitchell57.75 Emergency Accuml/First Bankcard60.84 Medical Waste Transport156.20 Radio Equipment/Motorola Solutions37414.50 Two Way Solutions Inc900.00**BID DEPOSITS & REFUNDS ;24/7: ;911** Comm Center/City of Mitchell27560.58;**URBAN & ECONOMIC DEVELOPMENT**

EXECUTIVE SESSION

At the request of HR Director/Auditor Kathy Wingert at 11:40 A.M. Motion by Blaalid and seconded by Claggett. All in favor - aye. Motion carried.

OUT OF EXECUTIVE SESSION

Motion by Claggett and seconded by Kiner to go out of executive session and back into Board of Commissioners. All in favor - aye. Motion carried.

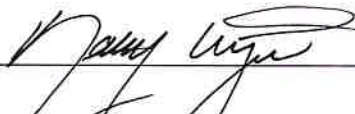
FMLA REQUEST

Motion by Nebelsick and seconded by Blaalid to approve FMLA leave for Employee #2170.

ADJOURN

At 11:55 A.M., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for November 19, 2024, at 9:00 A.M.

ATTEST:


Kathy Wingert, Auditor


Randy Reider, Chairperson

Publish Once Approximate Cost

November 19, 2024

CALL TO ORDER

Chairperson Reider called the regular meeting of the Davison County Board of Commissioners to order at 9:00 A.M. Members of the Board present were Claggett, Kiner, Nebelsick, Blaalid, Reider. Also present was Auditor Wingert.

PLEDGE

The Pledge of Allegiance was led by Chairperson Reider.

APPROVE AMENDED AGENDA

Motion by Claggett, second by Nebelsick to approve the agenda as amended for November 19th, 2024. All members voted aye. Motion carried.

APPROVE AMENDED MINUTES

Motion by Claggett, second by Kiner to approve the minutes of the November 7th, 2024 meeting. Motion carried.

PUBLIC INPUT

Steve Sibson spoke about TIF's and believes the City passes too many of them with financial burden to the county as well.

BOARD OF ADJUSTMENT

Motion by Claggett, seconded by Blaalid to move out of Board of Commissioners into the Board of Adjustment. All in favor - aye. Motion carried.

ADJOURN BOARD OF ADJUSTMENT

At 9:28 A.M., a motion by Blaalid and seconded by Nebelsick to adjourn Board of Adjustment and reconvene the Board of Commissioners meeting. All members voted aye. Motion carried.

PLAT INFORMATION

1. At the request of Dennis & Brenda Ellwein, consider a Plat of Lot B of Big Bend Addition in the NW1/4 of Section 1 and the NE1/4 of Section 2, all in T 103 N, R 60, West of the 5th P.M., Davison County, South Dakota. Motion by Nebelsick to approve seconded by Kiner. All in favor - aye. 5-0. Motion carried.
2. At the request of Railroad Pines, LLC, consider a Plat of Lot A-3, a Subdivision of Lot A-1 of N. Boyden First Addition, a Subdivision of the SE1/4 of the NE1/4 of Section 23,

T 103 N, R 60, West of the 5th P.M., Davison County, South Dakota. Motion by Kiner seconded by Claggett. All in favor - aye. 5-0. Motion carried.

3. At the request of Darwin Everson, consider a Plat of Lot 1 of Feterl Addition in the NE1/4 of Section 4, T 104 N, R 60, West of the 5th P.M., Davison County, South Dakota. Move by Claggett seconded by Kiner. All in favor - aye. Motion carried.
4. At the request of Ronald & Michele Riggs, consider a Plat of Tract 3 in the West 626.84 Feet of Lot 5 of Crane's Addition, in the SE1/4 of Section 34, T 103 N, R 60, West of the 5th P.M., Davison County, South Dakota. Motion by Blaaid, seconded by Kiner. All in favor - aye. Motion carried.

HIGHWAY UPDATE

2024 Bridge inspection recap was presented by Civil Designs. There are 90 NBIS structures owned and maintained by Davison County. Of those 90, 85 were inspected with no critical findings. There were three Hydra Platform inspections completed in 2024. Two structures are scheduled for construction in year 2025.

SIGN REMOVAL CONVERSATION

Maintenance Director Rang spoke regarding removing the 15-minute parking signs in front of the courthouse. This plan was approved at the last meeting; however, the City indicated that they will not spray paint the curbs due to not being able to enforce the parking time limit. It was noted that the county will paint the curbs still and continue with the process of removing the signs will be done.

TUCK POINT BID REVIEW

5 bids were received for the tuck point bid. Bid received by Hydrotech out of Utah was \$368,976.00. Innovative Masonry Restoration out of Minnesota was \$544,000.00, Midcontinent Restoration company out of Parkston was \$197,612.00. Midland Restoration out of Kansas was \$168,500.00 and Jones Caulking and Tuckpointing out of Sioux Falls was \$455,390.00. The two low bidders will be reviewed to ensure specifications meet the requirements before the bid will be awarded. Motion by Kiner, Seconded by Nebelsick. All in favor - aye. Motion carried.

KEN JOHNSON - VARIANCE ISSUE

Ken came forward to talk about the moving of his building due to a variance issue that was determined previously. Ken inquired about his taxes on his property as well as the process of variances. Ken shared that he believes the concern with the property he purchased and the variance that was approved by the previous owner should have had someone watching over the process to ensure that this costly mistake didn't happen. Ken further stated that the appraisal was approved by the County, and they should have noticed the concerns with the variance at that time.

SHERIFF HARR

Medical Contract update- New medical contract between Dr. Holum and the Davison County Jail was approved. Full contract can be found on file at the Davison County Auditors office. Motion by Claggett to approve the contract and allow Chairman Reider to sign was made by Claggett, seconded by Kiner. All in favor - aye. 5-0. Motion approved.

SURPLUS VEHICLES

Sheriff Harr indicated that he and VSO Department Head Thomas had agreed on switching vehicles and putting the older vehicle in surplus. Thomas obtained the 2010 Dodge Ram pickup, giving them access to a 4-wheel drive vehicle. In return, the Sheriff's office took the 2011 Dodge Charger. The 2011 Dodge Charger and the 2013 Ford Explorer will be listed on Purple Wave. Motion by Blaalid, second by Nebelsick. All in favor - aye. Motion carried.

SHERIFF HARR AND CHIEF DEPUTY REITZEL

Chief Deputy Reitzel spoke on behalf of a grant that was awarded for the Highway Safety Grant. Grant will be an 80/20 split within the county. Grant will go towards putting in new cameras in the Sheriff's office vehicle. Total grant towards the camera system: \$29,802.25 Motion made by Kiner and seconded by Claggett to approve the acceptance of the grant. All in favor- aye. Motion carried.

AUDITOR WINGERT

Motion made by Blaalid, seconded by Nebelsick to approve the new hire of Garrett Douglas for PT Corrections Officer starting on 11/20/2024 at the rate of \$21.33 an hour plus a \$.50 raise after successful completion of his introductory period. All in favor - aye. Motion carried.

Wingert shared the lease agreement between Davison County and Department of Health regarding the North Offices building. Full contract can be located in the Davison County Auditor's office. Motion by Nebelsick and seconded by Kiner to allow Chairman Reider to sign. All in favor - Aye. Motion carried.

Wingert brought up moving the meeting on 12/3/24 to 12/5/24 for election canvassing on the special election that will be held on 12/03/2024. Motion by Nebelsick to approve and seconded by Claggett. All in favor - aye. Motion carried.

Wingert brought up Christmas Eve and potentially making this a holiday for Davison County employees. Motion by Nebelsick to approve county offices to close at 12:00 P.M. on 12/24/2024 and the commissioners will give 4 hours of holiday for the remainder of the day. Seconded by Kiner. All in favor - aye. 5-0. Motion carried.

PRESENT POST ELECTION AUDIT RESULTS

Auditor Wingert presented the results of the November 14, 2024 Post Election Audit for the November 5, 2024, General Election. It was reported that the audit found no discrepancies between the totals from the tabulated results from November 5, 2024, and the audit totals. Precinct 2 was audited for the Amendment H issue and the Presidential Electors.

The audit found that in Precinct 2, there were 407 votes for the Amendment H issue: 85 Yes; 322 No. For the Presidential Electors there were 424 votes as follows: Harris 64; Trump 352; Kennedy 8 votes.

Motion by Kiner and seconded by Nebelsick to accept the results. All in favor - aye. 5-0.
Motion carried.

TIMESHEETS

Motion to approve timesheets made by Nebelsick and seconded by Claggett. All in favor - aye.
Motion carried.

BILLS

Motion to approve bills was made by Blaaid and seconded by Nebelsick. All in favor - aye. 5-0. Motion carried. **GENERAL FUND: COMM:** Publishing/Column Software PBC134.88;**INSURANCE:** Auto InsuranceSD Public Assurance253.77; **ELECT:** Publishing/Column Software PBC25.72 Column Software PBC4.93 Supplies/McLeod's Printing & Office Supply59.98 McLeod's Printing & Office Supply30.00 Kathy Wingert84.63 Kathy Wingert59.15 Postage/US Postal Service172.95 Election Workers/Election Poll Workers 66024-6606412650.14; **JUD:** Professional Fees/East River Psychological2500.00 Terri Lembcke Schildhauer406.00 Stephanie Moen & Associates84.15 Stephanie Moen & Associates206.40 Interpreter Fees/Devy Alvizures200.00 Devy Alvizures100.00 Law Library/West Payment Center130.11;**JURORS:** Milage & Jury Fees/66168-66176539.78 SD Unclaimed Property Div178.36; **AUD:** Mainframe Program/Software Services Inc2650.00 Supplies/McLeod's Printing & Office Supply449.70 Billy Lurken109.38; **TREAS:** Mainframe Support/Bruce Mastel35.00 Supplies/McLeod's Printing & Office Supply179.90 First Dakota National Bank1.00 First Dakota National Bank5.00; **ST ATTY:** Medical/Professional Fees/Avera Queen of Peace1781.00 Diversion Service & Fees/Jodi Reiners600.00 Catherine Buschbach473.90 Lutheran Social Services250.00 Repairs & Maint./Dakota Data Shred58.36 Dues/State Bar of South Dakota540.00 State Bar of South Dakota540.00 State Bar of South Dakota540.00; **CRT APPTED ATTY:** CRT Appointed Attorney/Morgan Theeler LLP1449.00; **PUB SFTY BLDG:** Repairs/Direct Digital Control850.50 Supplies/Jones Supplies42.99 Menards46.89 Gasoline/Fuel/Vollan Oil74.01 Water & Sewer/City of Mitchell2363.65 Garbage/Miedema Sanitation Inc215.00 Buildings/Direct Digital Control2058.86; **CRTHOUSE:** Repairs & Maint./Thune's True Value23.92 Jones Supplies179.76 Gas/FuelVollan Oil171.07 Water & SewerCity of Mitchell241.92 City of Mitchell335.72 Garbage/Miedema Sanitation Inc101.00; **DOE:** Gas/Vollan Oil271.21; **ROD:** ; **N. OFC:** Repairs/Menards45.96 Runnings Supply, INC34.97 Garbage/Miedema Sanitation Inc83.00; **VSO:** Utilities/SD Unclaimed Property Div21.58 Travel & Conf./Vollan Oil101.67; **CO COORD:** Copy Machine MaintenanceCentury Business Products188.45 Century

Business Products188.45 Century Business Products286.53; **HR:** Rentals/GFC-Leasing-WI56.75; **SHERIFF:** Professional Services/Deluxe101.31 Language Link31.07 The UPS Store13.46 Tires/TMA1834.72 Repairs/Patrol Car/Auto Value Mitchell176.99 Carquest of Mitchell614.68 Oil Change/Carquest of Mitchell38.30 Lube Rangers60.81 Car Wash/Mega Wash75.00 Gas-Patrol CarVollan Oil3344.41 Field Supplies/Advance Auto Parts2.93 Machinery & Auto/Advance Auto Parts13.01 Advance Auto Parts58.50 B & L Communications2990.46; **JAIL:** Travel/SD Unclaimed Property Div34.00 Vehicle Oil/Vollan Oil820.03**CORONER:** Coroner Fees/Sanford Health2413.00;**JUVENILE DETEN:** ; **WELFARE:** Poor ReliefSD Unclaimed Property Div90.00**COMM HEALTH NURSE:** ; **MENT ILL:** Commitals/Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Douglas Papendick115.00 Hearings/Avera Mckennan Hospital863.00 Avera Mckennan Hospital863.00 Avera Medical Group165.75 Avera Medical Group110.09 Avera Medical Group213.57 Avera Medical Group165.75 Lewis & Clark BHS213.00 Yankton County Treasurer156.50; **FAIR:** Water & Sewer/Davison Rural Water88.70 Supplies/Menards30.91 Garbage/Miedema Sanitation Inc121.00 Buildings/Oh My Carpet1420.00 Oh My Carpet2376.00; **EXTENSION:** Utilities/Northwestern Energy229.07 Supplies/McLeod's Printing & Office Supply29.99 McLeod's Printing & Office Supply45.00 ; **WEED:** Repairs/Carquest of Mitchell1107.41 Supplies/Agtegra Cooperative2380.00 Runnings Supply, INC98.95 Fuel/Vollan Oil43.28;**DRAINAGE BOARD ;PLANNING & ZONING:** ;**HWY:** Repairs/Maintenance/A & G Diesel Inc71.74 Butler Machinery3260.90 C & B Operations191.12 Fleetpride2609.04 Graham Tire Company45.00 Mitchell Iron & Supply105.69 A & G Diesel Inc549.80 North Central Int'l Inc158.41 Supplies/MaterialsAccess Systems56.83 Auto Value Mitchell15.96 Heartland Tank & Supply357.50 Runnings Supply, INC292.48 Equipment Blades Inc8146.00 Fleetpride16.32 Fleetpride117.68 Menards64.88 A-Ox Welding Supply CO455.53 Department of Revenue719.44 Midwest Oil Company1493.53 Transource202.50 Titan Machinery-Mitchell47.02 Vestis16.31 Utilities/Miedema Sanitation Inc83.00 City of Mt Vernon109.00 Santel Communications43.36 Travel & Conf./Sheraton Sioux Falls238.00 Rusty Weinberg106.22 Equipment/I-State Truck Center126897.00 Box Culvert/Truenorth Steel13490.07 Rinker Materials37291.50 Other Projects/Dakota Pro Striping39636.81 Dakota Riggers & Tool750.00 Runnings Supply, INC964.54;**EMERGENCY MANAGEMENT:** Training/Dakota Scuba1837.43 Supplies/Menards50.97 Fuel/Vollan Oil458.16 Emergency Accuml/Mitchell Republic175.00 Minor Equipment/Dakota Scuba170.95 Light & Siren2412.00**BID DEPOSITS & REFUNDS** Damage Deposit ReturnCarla Jensen250.00;**24/7: ;911 ;URBAN & ECONOMIC DEVELOPMENT ;HANDICAPPED:** Department of Revenue472344.18;**M&P SD COUNTY ASSC.: SDACO-M&POct-** 24508.00

GRANT ACCEPTANCE

Sheriff's office received grant money back in the amount of \$3236.51. Request was made as the following: 211/411.1 overtime in the amount of \$2707.02, 211/412.0 for Social Security in the

amount of \$207.09. 211/413.0 for state retirement in the amount of \$216.56. Sheriff-civil fees \$100.00 and sheriff civil mileage in the amount of \$5.84. Motion by Claggett to accept and approve, seconded by Nebelsick. All in favor - aye. 5-0. Motion carried.

Motion by Claggett and seconded by Kiner to approve the grant coming into the EM for State R&B fund and EM Performance Grant in the total amount of \$41,131.90. All in favor - aye. 5-0. Motion carried.

ACCEPT PHONE VOTE FOR BOILER PUMP AT THE JAIL

Motion by Nebelsick and seconded by Kiner to acknowledge and approve the phone vote that had taken place with approval to purchase the new pump. All in favor – aye. Motion carried.

JERRY OPBROEK - WATER ISSUES/LEAD REMOVAL

Jerry came forth to inquire about the status of the findings at the Trap Club, in hopes to take care of the water problem before next year's state event that is being hosted by Davison County. Highway Superintendent Weiberg stated that there will be a few options; however, he is still investigating this to make sure the right decision is made. Mr. Opbroek also inquired about hiring someone to remove the lead at the Trap Club. He further stated that he would like to get a yes/no as soon as possible as it is hard to find someone who can do this job correctly. Chairman Reider told Opbroek that he and the rest of the board will need to do research on this due to other leasing parties.

EXECUTIVE SESSION

At the request of Jail Administrator Lanning for personnel. Motion by Claggett and seconded by Kiner. All in favor - aye. Motion carried.

OUT OF EXECUTIVE SESSION

Motion by Claggett and seconded by Blaaid to go out of executive session and back into Board of Commissioners at 11:44 A.M. All in favor - aye. Motion carried. No further action taken by the board.

ADJOURN

At 11:45 A.M., Chairperson Reider adjourned the meeting and set the next regular Board of Commissioners meeting for November 26, 2024, at 9:00 A.M.

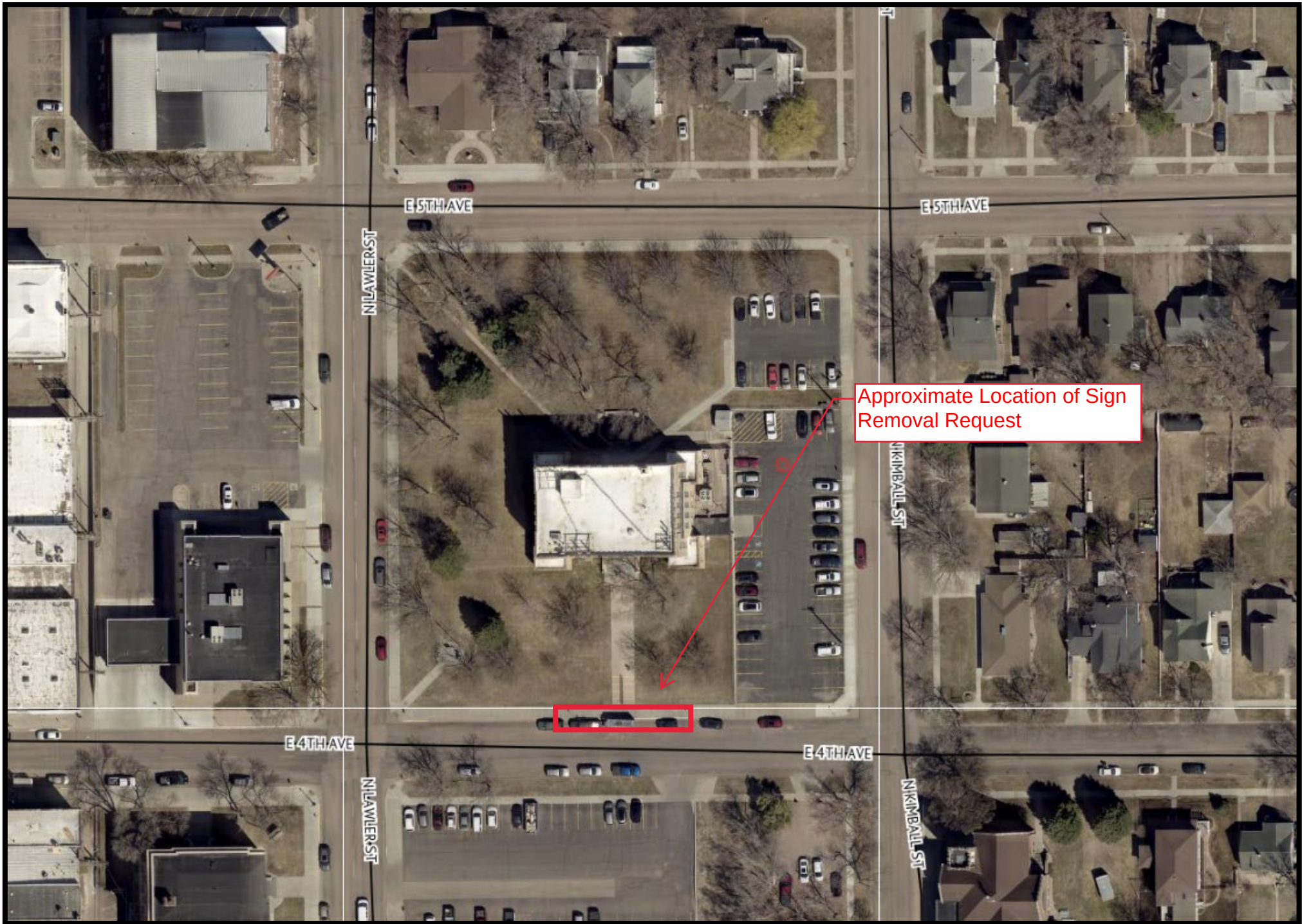
ATTEST:


Kathy Wingert, Auditor



Randy Reider, Chairperson

Publish Once Approximate Cost



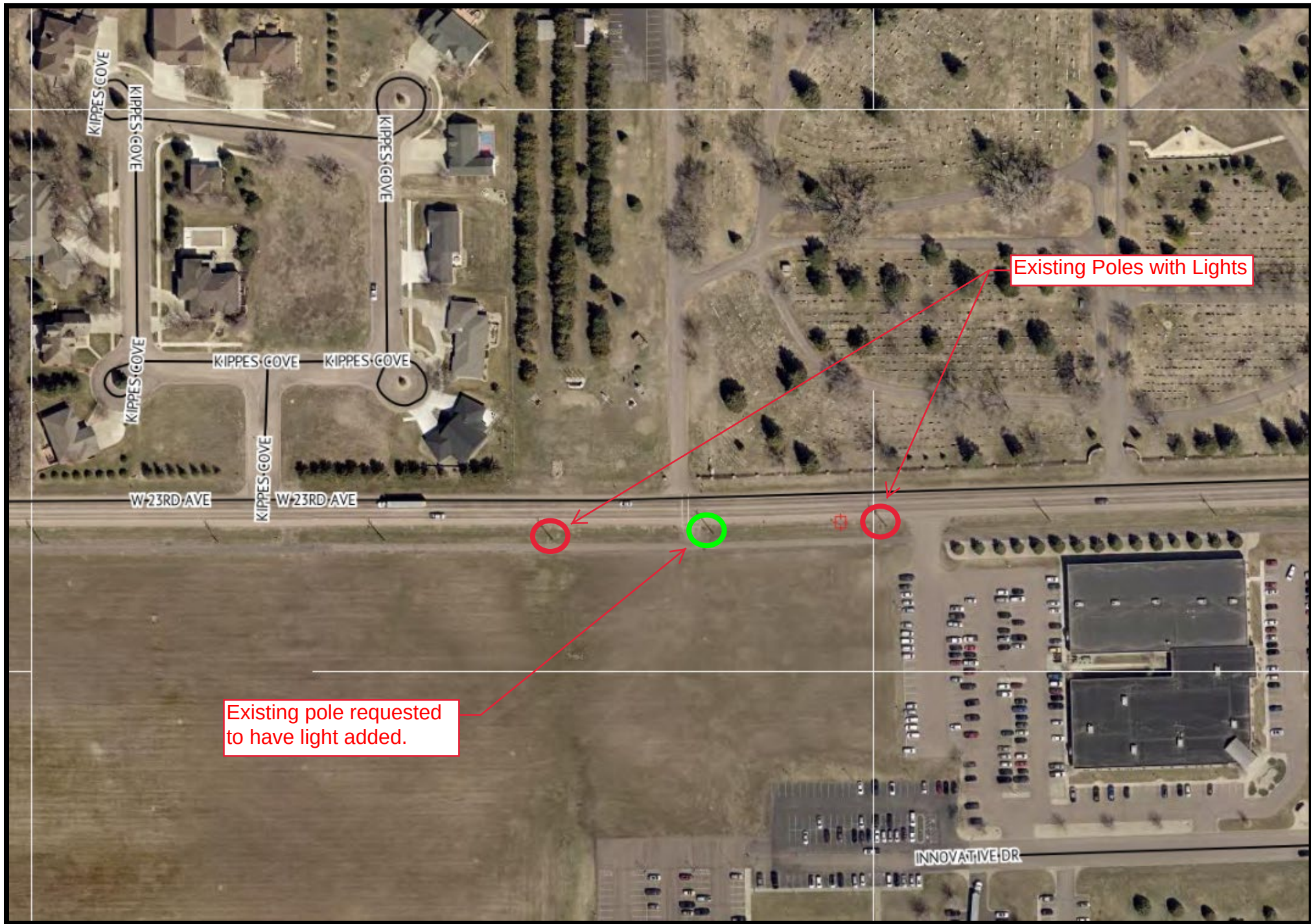
CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 16, 2024	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	101-42130-42835, Utilities - Street Lights, \$248,000		
Agenda Item:	Action to Approve Request for One (1) New Street Light at 23rd and the Cemetery West Entrance		
Explanation/Background of Agenda Item Requested:	Request for One (1) New Street Light at 23rd and the Cemetery West Entrance. A Mitchell resident has requested that a street light be added to the light pole closest to the west entrance of the Cemetery on 23rd Ave. A crosswalk is also located at this location. Please see attached map which shows the locations of the existing lights and the location of the requested light. Street lights are installed free of charge to the City of Mitchell if a wood pole is installed by Northwestern Energy. A fee of \$15.99 a month will be charged per light to the City of Mitchell once installed.		



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

Staff is requesting City Council approve an agreement with Helms and Associates for the design, bidding and construction phase services for the Runway 18/36 Shift, Reconstruction, and Lighting Improvement project. The costs for the work have gone through a fee review which was approved by the South Dakota Department of Transportation. The cost breakdown is as follows:

Lump Sum Design - \$307,542.65
Lump Sum Bidding and Negotiations - \$12,015.23
Lump Sum Construction Admin - \$18,885.58
Hourly Not to Exceed Construction Admin - \$148,638.22
Lump Sum Resident Engineering - \$50,090.46
Hourly Not to Exceed Resident Engineering - \$444,446.86

Total Maximum Limiting Amount - \$981,619.00

The budgeted amount for this project in 2025 is \$215,000 with 2.5% being covered by the City. The Council approved a pre-grant application at their September 16, 2024 Council meeting. The final grant application will be brought to council in January which will revise the total request to the amounts shown above. Only the design and bidding fee is expected to be spent in 2025. An additional \$104,557.88 will be requested during the supplemental appropriation process which the City will be responsible for 2.5% or an additional \$2,613.95.

Staff recommends council approval of the Engineering Services to Helms and Associates in an amount not to exceed \$981,619 and to authorize for the Mayor to sign

Project Background:
The Mitchell Municipal recently completed an updated master plan and ALP update for the airport. This master plan update discussed the airport's two runways in detail. Runway 13/31 is the airport's primary runway and is constructed to the FAA's C-III design standards. These include a runway length of 6,700 ft and a runway width of 100 ft. The airport's existing crosswind runway, Runway 18/36 is approximately 5,500 ft long and 100 feet and meets C-II design standards. However, during the completion of the master plan update, it was determined that the existing crosswind runway exceeds the needs of the airport and should be reduced in size in order to satisfy the requirements for smaller B-II aircraft. This will require reducing both the length and width of the runway to meet these

requirements. Additionally, the two existing runways currently intersect near the 31 and 36 ends. This current intersecting configuration is dangerous for airport users and poses an increased risk of runway incursions and collisions.

The condition of Runway 18/36 has begun to deteriorated to a point where reconstruction is necessary. The SD DOT completes a Pavement Condition Index (PCI) survey on all airport pavements every three years. The results from this survey give a section a pavement a score from 0 to 100 with 100 being the best. The PCI results for the different section of pavement on Runway 18/36 are provided below. It can be seen by the decreasing PCI values, that the pavement on the runway is reaching the end of its intended lifespan. The runway was originally constructed in 1942 of 7-10 inches of concrete. A 3 inch asphalt overlay was constructed in 1975 and a rubberized friction course was overlaid in 1996. The runway was narrowed to 100 feet and MIRL was installed in 1999. The runway also includes a few small areas of differing pavement sections near the intersection with Runway 13/31. All of these pavement sections are exhibiting signs of distress and failure and should be reconstructed.

The shifting of Runway 18/36 to decouple it from Runway 13/31 will provide a great enhancement to the safety of the airport. The intersecting of runway has long been an avoidable practice but many times surrounding land restraints force them to occur. With the shortening of the runway the airport will have plenty of land space available to accommodate a shift of the runway to the north. Decoupling the runways will increase the safety of all airport users while also eliminating the confusion that comes along with intersecting runways.

The existing beacon structure is an old water tower constructed in the 1940's and is located southeast of the hangar area. The tower is not in use as a water tower and is only used as the beacon tower now as the beacon was placed there out of convenience in the 1940's. The City recently had the structure evaluated. The results of the study by Alberston Engineering, Inc. showed that a 15' barrier must be constructed around the structure and that it would eventually need to be demolished. The City will handle results of the study themselves. However, a new beacon and beacon structure are required as soon as possible. A new, centrally located beacon is also proposed to be constructed with this project.

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AGREEMENT FOR PROFESSIONAL SERVICES
FOR
AIRPORT PROJECT NUMBER AIP 3-46-0037-034-2025

This Agreement is entered into by and between **CITY OF MITCHELL**, South Dakota, of 612 N. Main Street, Mitchell, South Dakota 57301, referred to in this Agreement as the "SPONSOR," and Schmucker, Paul, Nohr & Associates, Inc., dba **HELMS & ASSOCIATES CORPORATION**, of 416 Production St. N., Aberdeen, South Dakota, 57401, referred to in this Agreement as the "ENGINEER."

BACKGROUND:

1. The SPONSOR intends to develop the following airport improvements at the Mitchell Regional Airport, with state, local, and federal assistance:

The PROJECT shall include design and reconstruction of Runway ($\pm 75' \times 4000'$) and realignment/construction of taxiways ($\pm 35' \times 4000'$). The taxiway realignment includes taxiway turnarounds on Runway 18/36, realignment of Taxiway A to the Runway 31 end, and new connector from Taxiway A to Runway 18/36. The PROJECT will also include a documented CATEX, topographical survey, and geotechnical exploration during the design phase. The construction work includes grading, unclassified excavation, unclassified excavation, geotextile separator fabric, subbase course, aggregate base course, HMA paving, pavement marking, fencing, topsoiling, seeding, mulching, runway and taxiway signs, runway and taxiway lighting, beacon, Precision Approach Path Indicators (PAPI's), Runway End Identifier Lights (REIL's), and other items of related construction.

2. The SPONSOR wants approved plans and specifications prepared and available, together with other professional services described in this Agreement, to implement the construction of the above project.
3. The ENGINEER is in compliance with the South Dakota statutes relating to the registration of professional engineers and has indicated a willingness to provide the professional engineering services necessary for the project.

THE SPONSOR AND THE ENGINEER MUTUALLY AGREE AS FOLLOWS:

1. SCOPE OF SERVICES

- A. The SPONSOR will retain and employ the ENGINEER and the ENGINEER will perform the agreed professional services for the project at the Mitchell Regional Airport, Project Number AIP 3-46-0037-034-2025, referred to in this Agreement as the "Project."
- B. The Project and the agreed professional services are more particularly described and incorporated in this Agreement in the attached **Exhibit A**, entitled "Detailed Scope of Services." A Scope of Services specific to this project is attached as **Exhibit G**. The anticipated level of effort is described and incorporated in this Agreement in the attached **Exhibit B**, entitled "Cost Breakdown."
- C. The ENGINEER'S preparation of plans and specifications must be in accordance with the current Federal Aviation Administration Standards for Specifying Construction of Airports (AC 150/5370-10G) and current Federal Aviation Administration (FAA) Advisory Circulars.
- D. Design standards for airports contained in current FAA Advisory Circulars are mandatory requirements and the design must conform in all aspects to current FAA Advisory Circulars, unless the FAA grants written approval, in advance, to deviate from these design standards.
- E. If the ENGINEER alters any of the standards in the current FAA Standards for Specifying Construction of Airports (AC 150/5370-10G), the ENGINEER must submit the following with the preliminary plans and specifications: 1) the ENGINEER'S letter of explanation detailing why the standards were altered and 2) the FAA approval letter allowing for the specific modification to the design standards.

2. PERIOD OF PERFORMANCE

This Agreement will begin upon date of last signature. The ENGINEER will complete the scope of work as defined in the detailed scope of work in the attached **Exhibit G**.

3. PAYMENT AND MAXIMUM LIMITING AMOUNT

Compensation under this Agreement will be broken into two separate and independent forms, as follows: 1) lump sum and 2) cost plus fixed fee. Following the description of the compensation method below, Tables A and B detail the items to be compensated on either a lump sum basis or a cost plus fixed fee basis.

The SPONSOR will reimburse the ENGINEER for all labor required to satisfactorily complete the work contemplated by this Agreement on either a lump sum basis or a cost plus fixed fee basis. The fixed fee will be clearly specified. The ENGINEER will be reimbursed for all materials and equipment required to satisfactorily complete the work contemplated by this Agreement on the basis of cost. Allowable costs will be direct salary, material and equipment direct costs, payroll additive, and general overhead. The general overhead will include insurance costs as described in section 9 of this Agreement. Allowable direct and indirect costs must be based on the established and customary accounting practices of the ENGINEER.

The SPONSOR will reimburse only reasonable costs for travel, meal, and lodging expenses. Maximum travel, meal, and lodging costs are as established in the Federal Travel Regulations.

For provisional billing purposes, the ENGINEER will use actual costs for direct salary, and current available costs for material and equipment, payroll additive, and general overhead. The SPONSOR will pay that portion of the fixed fee in the proportion the actual work completed as documented on the monthly progress reports bears to the whole. The ENGINEER'S invoices will include the ENGINEER'S job cost/project number.

The final reimbursement will be based on the actual unit rates in accordance with 48 CFR Part 31 and the ENGINEER'S usual and normal practice as determined by audit after all authorized work is completed, subject to the limiting amount. No additional payment for premium time as it relates to hours worked beyond forty (40) hours per week will be considered unless accumulated in accordance with the ENGINEER'S usual and normal practice.

The ENGINEER will certify that the ENGINEER'S accounting system complies with standards stated in the attached ENGINEER Accounting Certification, incorporated in this Agreement as **Exhibit E**.

The ENGINEER will present the SPONSOR with a voucher for the ENGINEER'S services, material usage, and equipment usage after the work has been performed and the expenses incurred. Documentation of these charges will be to the satisfaction of the SPONSOR and the South Dakota Department of Transportation (SDDOT). If the final plans are not acceptable to the SPONSOR and the SPONSOR must finish the plans, the SPONSOR will bill or deduct the costs incurred by the SPONSOR for completing the plans. The SPONSOR must approve the vouchers prior to reimbursement being made by the SPONSOR. The maximum limiting amount will be specified in the scope of work. The stated limiting amount will be construed to be a maximum amount, and is not a guarantee by the SPONSOR that the ENGINEER will be entitled to sufficient work to justify such amount.

If, during the course of construction, errors or omissions are discovered on the plans which the ENGINEER has provided pursuant to this Agreement, the ENGINEER will make the necessary corrections and furnish same to the SPONSOR, within a time period specified by the SPONSOR, at no additional compensation.

The ENGINEER has submitted to SDDOT indirect costs as percentages of direct salary costs to be used provisionally for progress payments for work accomplished during the ENGINEER'S current fiscal

year. The ENGINEER will request use of updated provisional percentage rates within four (4) months after the close of each fiscal year in order to more accurately reflect the cost of work during subsequent years. Provisional rates will be based on the actual costs incurred during the ENGINEER'S fiscal year. In accordance with FAA 14 CFR 152.305, the ENGINEER will submit all Schedules of Indirect Costs submitted with a Certification of Indirect Costs document (see **EXHIBIT F**).

A. LUMP SUM COMPENSATION

The SPONSOR will pay the ENGINEER for services in a lump sum amount to cover all costs for completion of the work items listed in Table A below. The lump sum costs will include direct salary costs, general overhead costs, direct non-salary expenses, and all other expenses as defined in the current edition of the FAA Advisory Circular 150/5100-14.

The lump sum payment will be based on the hours and expenses indicated in **Exhibit B** and will include an element for fixed fee. The lump sum fee for the work contemplated under this Agreement will constitute total compensation for all of the work necessary to complete the individual items specified in the Scope of Services. Monthly payments for those items specified in Table A will be based on the percentage of work completed to date.

Table A indicates those work items covered as lump sum payment items and the total cost or compensation for each of those items. **Exhibit B** provides a detailed listing of the lump sum fees and justification for those fees.

TABLE A: LUMP SUM	
Task Item	Total Cost/Compensation
Environmental Review, Field Survey, Engineer's Design Report, Preliminary & Final Design	\$307,542.65
Bidding & Negotiation	\$12,015.23

B. COST PLUS FIXED FEE COMPENSATION

The SPONSOR will pay the ENGINEER for services on an actual cost plus fixed fee basis. The actual costs will consist of direct salary costs, general overhead costs, direct non-salary expenses, and all other expenses as defined in the current edition of the FAA Advisory Circular 150/5100-14. The fixed fee, based on the schedules in **Exhibit B**, must not vary from the maximum specified unless the overall scope of the Project changes. The SPONSOR will make monthly payments as the work progresses for those items specified in Table B.

Table B indicates those work items covered as a cost plus fixed fee payment items, the description of services, total estimated compensation for each of those items, and the fixed fee.

TABLE B: COST PLUS FIXED FEE		
Task Item	Fixed Fee	Total Cost/Compensation
Construction Administration	\$18,885.58	\$148,638.22 / \$167,523.80
Resident Engineering Services	\$50,090.46	\$444,446.86 / \$494,537.32

C. The maximum limiting amount for this Agreement is \$981,619.00.

4. EXTRA WORK

The SPONSOR may, at any time by written order, make changes within the general scope of work under this Agreement. Any changes which materially increase or reduce the cost of or the time required for performance of services under this Agreement will be deemed a change in the scope of work for

which adjustment will be made in the Agreement's maximum limiting fee and the fixed fee, or the time for performance, or both, and the Agreement will be modified in writing accordingly.

The SPONSOR will pay the ENGINEER for Extra Work separately and in addition to the consideration of the original Agreement. However, the ENGINEER will perform no Extra Work without the SPONSOR'S prior written authorization. The SPONSOR will pay the ENGINEER for Extra Work on the basis of actual costs plus a fixed fee amount, or at a negotiated lump sum. No claims will be allowed unless written approval for Extra Work has been secured in advance from the SPONSOR.

5. AMENDMENT

This Agreement may not be amended, except in writing, which writing will be identified as a part of this Agreement, and be signed by an authorized representative of each of the parties.

6. TERMINATION

The SPONSOR may terminate this Agreement, in whole or in part, on ten (10) days' written notice. If the ENGINEER breaches any of the terms or conditions of this Agreement, the SPONSOR may terminate this Agreement with or without notice. The SPONSOR will pay the ENGINEER for acceptable work accomplished to the date of termination upon furnishing to the SPONSOR all work product produced to the time of termination.

If the SPONSOR terminates this Agreement without fault on the part of the ENGINEER, the ENGINEER will deliver to the SPONSOR all work product completed to the date of termination. This work product will become the property of the SPONSOR and the SPONSOR will pay ENGINEER for work performed and delivered up to the date of termination. The value of the work performed and services rendered and delivered, and the amount to be paid as actual costs must be mutually satisfactory to the SPONSOR and to the ENGINEER. The SPONSOR will pay the ENGINEER a portion of the fixed fee, based on the ratio of the actual costs incurred to the estimated actual costs contained in the Agreement, plus actual costs. The actual costs will be determined by audit of these costs to the date of termination, subject to the maximum limiting fee.

If the SPONSOR terminates the ENGINEER'S services for fault on the part of the ENGINEER, the SPONSOR will be entitled to recover payments made to the ENGINEER for the work which is the cause of the at-fault termination. The SPONSOR will pay the ENGINEER only for work satisfactorily performed and delivered to the SPONSOR up to the date of termination. The SPONSOR may adjust any payments due to the ENGINEER at the time of termination to cover any additional costs to the SPONSOR due to the ENGINEER'S default. After audit of the ENGINEER'S actual costs to the date of termination and after the SPONSOR'S determination of the amount of work satisfactorily performed and the additional costs incurred by the SPONSOR due to the ENGINEER'S default, the SPONSOR will determine the amount to pay the ENGINEER. Upon termination, the SPONSOR may take over the work and may award another party an agreement to complete the work under this Agreement.

The SPONSOR reserves the right to suspend this Agreement at any time. The SPONSOR may initiate a suspension by written notice to the ENGINEER. The suspension will be effective as of the date established in the suspension notice. The SPONSOR will pay for the ENGINEER'S services to the date of suspension, in accordance with the above paragraphs.

The ENGINEER may terminate this Agreement with SPONSOR'S approval.

7. ASSIGNMENT

The ENGINEER will not assign, sublet, or transfer any interest in this Agreement without the SPONSOR'S written permission. The ENGINEER may not use subcontractors to perform any of the described services without the SPONSOR'S prior written consent. The ENGINEER will include provisions in the ENGINEER'S subcontracts requiring subcontractors to comply with the applicable provisions of this Agreement, to indemnify the SPONSOR, and to provide insurance coverage for benefit of the SPONSOR, in a manner

consistent with this Agreement. The ENGINEER will cause its subcontractors, agents, and employees to comply with applicable federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements.

8. REPORTING

The ENGINEER will report to the SPONSOR any event encountered in the course of performance of this Agreement which results in injury to any person or property, or which may otherwise subject the ENGINEER, the SPONSOR, or the SPONSOR'S officers, agents, or employees to liability. The ENGINEER will report any such event to the SPONSOR immediately upon discovery.

The ENGINEER'S obligation under this section will only be to report the occurrence of any event to the SPONSOR and to make any other report provided for by the ENGINEER'S duties or applicable law. The ENGINEER'S obligation to report will not require disclosure of any information subject to privilege or confidentiality under law (such as attorney-client communications). Reporting to the SPONSOR under this section will not excuse or satisfy any obligation of the ENGINEER to report any event to law enforcement or other entities under the requirements of any applicable law.

9. PROMPT PAYMENT AS REQUIRED IN 49 CFR 26.29

The ENGINEER will pay subcontractors or suppliers within thirty (30) days of receiving payment for work that is submitted for progress payment by the SPONSOR. If the ENGINEER withholds payment beyond this time period, the ENGINEER will submit written justification to the SPONSOR, upon request. If the SPONSOR determines a subcontractor or supplier has not received payment due without just cause, the SPONSOR may withhold future estimated payments or may direct the ENGINEER to make such payment to the subcontractor or supplier.

10. INSURANCE

Before the ENGINEER begins work under this Agreement, the ENGINEER will furnish the SPONSOR the following certificates of insurance and assure that the insurance is in effect for the life of this Agreement:

A. General Liability

The ENGINEER will maintain occurrence general liability insurance or equivalent form with a limit of not less than \$1,000,000 for each occurrence. If such insurance contains a general aggregate limit it will apply separately to this Agreement or be no less than \$2,000,000.

B. Workers' Compensation

The ENGINEER will procure and maintain workers' compensation and employers' liability insurance as required by South Dakota law.

C. Professional Liability Insurance or Miscellaneous Professional Liability

The ENGINEER will procure and maintain professional liability insurance or miscellaneous professional liability insurance with a limit not less than \$1,000,000.

D. Business Automobile Liability Insurance

The ENGINEER will maintain business automobile liability insurance or equivalent form with a limit of not less than \$1,000,000 for each accident. Such insurance will include coverage for owned, hired, and non-owned vehicles.

11. INDEPENDENT CONTRACTOR

While performing services under this Agreement, the ENGINEER is an independent contractor and not an officer, agent, or employee of the SPONSOR.

No employee of the ENGINEER engaged in the performance of services required under this Agreement will be considered an employee of the SPONSOR. No claim under the South Dakota Workers' Compensation Act on behalf of said employee or other person while so engaged and no claim made by any third party as a consequence of any act or omission of the part of the work or service provided under this Agreement by the ENGINEER will be the SPONSOR'S obligation or responsibility.

12. INDEMNIFICATION

The ENGINEER will indemnify the SPONSOR, its officers, agents, and employees against any and all actions, suits, damages, liability, or other proceedings which may arise as a result of the negligence, misconduct, error, or omission of the ENGINEER or any officer, agent, or employee of the ENGINEER performing services under this Agreement. This section does not require the ENGINEER to be responsible for or defend against claims or damages arising solely from acts or omissions of the SPONSOR, its officers, agents, or employees.

13. SEVERABILITY

If any court of competent jurisdiction holds any provision of this Agreement unenforceable or invalid, that holding will not invalidate or render unenforceable any other provision of this Agreement.

14. SUPERCESSION

All other prior discussions, communications, and representations concerning the subject matter of this Agreement are superseded by the terms of this Agreement, and, except as specifically provided in this Agreement, this Agreement constitutes the entire agreement with respect to its subject matter.

15. CONTROLLING LAW

This Agreement will be governed by and construed in accordance with the laws of the State of South Dakota.

16. AUDIT

The ENGINEER will maintain a cost accounting system capable of segregating and allocating costs incurred in connection with this Agreement.

All Project charges will be subject to audit in accordance with the SPONSOR'S current procedures and 2 CFR Part 200.

Upon reasonable notice, the ENGINEER will allow the SPONSOR, the FAA, and the Comptroller General of the United States, through any authorized representative, to have access to and the right to examine and copy all records, books, papers, or documents related to services rendered under this Agreement. The ENGINEER will keep these records clearly identified and readily accessible for a period of three (3) years after the date of final payment under this Agreement is made and all other pending matters are closed.

17. COMPLIANCE

The ENGINEER will comply with all federal, state, and local laws, regulations, ordinances, guidelines, permits, and requirements applicable to providing services pursuant to this Agreement, and will be solely responsible for obtaining current information on such requirements. The ENGINEER will procure all licenses, permits, and other rights necessary for fulfillment of ENGINEER'S obligations under this Agreement.

18. NOTICE

Any notice or other communication required under this Agreement will be in writing and sent to the respective address set forth above. Notices will be given by and to Mike Scherschligt, Airport Manager on behalf of the SPONSOR, and by and to Bob Babcock, PE on behalf of the ENGINEER, or such authorized designees as either party may from time to time designate in writing. Notices or communications to or between the parties will be deemed to have been delivered when mailed by first class mail, provided that notice of default or termination will be sent by registered or certified mail, or, if personally delivered, when received by such party.

19. CERTIFICATION REGARDING LOBBYING

The ENGINEER certifies, to the best of the ENGINEER'S knowledge and belief, that: No federal appropriated funds have been paid or will be paid, by or on behalf of the ENGINEER, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement. If any funds other than federal appropriated funds have been paid or will be paid to any of the above mentioned parties, the ENGINEER will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The ENGINEER will require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients will certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification will be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

20. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION

The ENGINEER certifies, by signing this Agreement, that neither the ENGINEER nor the ENGINEER'S principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency.

21. CIVIL RIGHTS (49 CFR Part 21)

The ENGINEER will be bound by **Exhibit C**, attached to and made a part of this Agreement, said assurance being entitled, "STANDARD TITLE VI/NONDISCRIMINATION ASSURANCES APPENDIX A & E." The ENGINEER will provide services in compliance with the American with Disabilities Act of 1990, and any amendments.

22. AIRPORT AND AIRWAY IMPROVEMENT ACT OF 1982, SECTION 520

The ENGINEER will comply with pertinent statutes, Executive Orders, and such rules as are promulgated to assure that no person will, on the grounds of race, creed, color, national origin, sex, age, or handicap, be excluded from participating in any activity conducted with or benefiting from federal assistance. This provision obligates the ENGINEER or its transferee for the period during which federal assistance is extended to the airport program, except where federal assistance is to provide, or is in the form of personal property or real property or interest therein or structures or improvements thereon. In these cases the provision obligates the ENGINEER or any transferee for the longer of the following periods: (a) the period during which the property issued by the SPONSOR or any transferee for a purpose for which federal

assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the SPONSOR or any transferee retains ownership or possession of the property. In the case of contractors, this provision binds the contractors from the bid solicitation period through the completion of the contract.

23. CLEAN AIR ACT (49 CFR Part 18)

The ENGINEER stipulates that any facility to be utilized in the performance of this Agreement, under the Clean Air Act, as amended, Executive Order 11738, and regulations in implementation thereof is not listed on the U.S. Environmental Protection Agency List of Violating Facilities pursuant to 40 CFR 15.20 and that the SPONSOR will be promptly notified of the receipt by the ENGINEER of any communication from the Director, Office of Federal Activities, EPTA, indicating that a facility to be utilized for the contract is under consideration to be listed on the EPA List of Violating Facilities.

24. RIGHTS TO INVENTIONS (49 CFR Part 18)

All rights to inventions and materials generated under this Agreement are subject to regulations issued by the FAA and the SPONSOR of the federal grant under which this Agreement is executed. The SPONSOR will provide information regarding these rights, if requested.

25. DBE REQUIREMENTS (49 CFR Part 26)

It is the policy of the SDDOT that disadvantaged business enterprises (DBE) as defined in 49 CFR Part 26 will have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds under this Agreement. Consequently, the DBE requirements of 49 CFR Part 26 apply to this Agreement.

DBE Obligation. The ENGINEER will ensure that disadvantaged business enterprises as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds provided under this Agreement. In this regard, all recipients or contractors will take all necessary and reasonable steps in accordance with 49 CFR Part 26 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. The ENGINEER will not discriminate on the basis of race, color, national origin, or sex in the award and performance of SDDOT assisted contracts.

26. TRADE RESTRICTION (49 CFR Part 30)

The ENGINEER or its subcontractor, by submission of an offer and execution of an agreement, certifies that it:

- A. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
- B. has not knowingly entered into any contract or subcontract for this Project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
- C. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the Secretary of the SDDOT waives the restrictions of this clause in accordance with 49 CFR 30.17, no contract will be awarded to a contractor or subcontractor who is unable to certify to the above. If the ENGINEER knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the Project, the Federal Aviation Administration may direct through the SPONSOR, cancellation of the contract at no cost to the SPONSOR, SDDOT, or FAA.

Further, the ENGINEER will incorporate this provision for certification without modification in each contract and in all lower tier subcontracts. The ENGINEER may rely on the certification of a prospective subcontractor unless it has knowledge that the certification is erroneous.

The ENGINEER must provide immediate written notice to the SPONSOR if the ENGINEER learns that its certification or that of a subcontractor was erroneous when submitted or has become erroneous by reason of changed circumstances. The ENGINEER'S subcontractor must provide written notice to the ENGINEER if at any time it learns that the ENGINEER'S subcontractor's certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the ENGINEER or the ENGINEER'S subcontractor knowingly rendered an erroneous certification, the FAA may direct through the SPONSOR cancellation of the contract or subcontract for default at no cost to the SPONSOR or the FAA.

Nothing contained in the foregoing will be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

27. EQUAL OPPORTUNITY

The ENGINEER and the ENGINEER'S subcontractor will abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.

28. CERTIFICATION OF ENGINEER

The ENGINEER warrants that the ENGINEER is in compliance with the Certification of Engineer attached as **Exhibit D** and made a part of this Agreement.

The parties signify their agreement by signatures affixed below.

Schmucker, Paul, Nohr & Associates, Inc.,
dba **Helms & Associates Corporation**

City of Mitchell, South Dakota

By: _____

Bob J. Babcock

Its: President

By: _____

Its: _____

Date: _____

Date: _____

Attest:

Attest:

By: _____

Michael A. Schmit

Its: Associate

City Finance Officer/ Auditor/Clerk

(Corporate Seal)

(City Seal)

DETAILED SCOPE OF SERVICES

A. Design and Preparation of Plans and Specifications

- i. The ENGINEER will develop plans, cost estimates, and bidding documents for review by the SPONSOR and the South Dakota Department of Transportation (SDDOT), and for submission to the Federal Aviation Administration, Airports District Office (FAA). **When required by FAA Order 5100.38D, Airport Improvement Program Handbook, the ENGINEER will submit construction safety plan sheets of the plans to FAA for approval.**
- ii. The ENGINEER'S plans or drawings will include making necessary field surveys; arranging for soil or any necessary testing analyses; and preparation of cost estimates. **The SPONSOR will not accept any plans and specifications unless cost estimates accompany the submission.**
- iii. The ENGINEER will submit copies of the Project's Construction Safety Plan to SDDOT and FAA for approval, prior to completion of the plans. Following review and receipt of comments from the SPONSOR and SDDOT, the ENGINEER will proceed with the preparation of the Project's final plans and specifications.
- iv. The ENGINEER will certify the plans and specifications by placing and signing the following statement on the plans and specifications:

I hereby certify, to the best of my professional ability, these plans and specifications were developed under my supervision in accordance with all applicable federal standards and requirements. No deviation from or modification to standards as set forth in the Federal Aviation Administration Advisory Circulars will be necessary other than those previously approved by the Federal Aviation Administration.

Professional Seal/Signature: _____

Date: _____

- v. The ENGINEER will prepare cost estimates based on the final design, make any required supplemental design analyses, and hold consultations, as necessary, to obtain the SPONSOR'S approval and SDDOT'S acceptance. The ENGINEER will furnish to SDDOT, FAA, and the SPONSOR, a sufficient number of copies of the plans, specification, and other documents necessary for the review, approval, and acceptance.
- vi. If the Project includes paving work in excess of \$500,000.00, the ENGINEER will submit a Construction Management Program as outlined in FAA Order 5100.38D, and in paragraph C of this Exhibit for SDDOT'S acceptance, and for submission to and acceptance by FAA, prior to starting any construction.
- vii. The SPONSOR may require the ENGINEER to develop a Construction Management Program for projects with less than \$500,000.00 in paving costs.

B. Bidding and Negotiation Services

- i. The ENGINEER will provide assistance in soliciting bidders; will attend the bid opening; will tabulate, and analyze bids; will prepare a revised estimate on bids; will make recommendations to the SPONSOR for award of construction contracts for the construction of the improvements; will assist in any negotiations of proposals as required; and will assist in any preparation of the formal construction contract documents.

- ii. In the preparation of any formal construction contract documents, the ENGINEER will act only within the ENGINEER'S proper authority. The parties to this Agreement understand and agree proper legal review of the documents and data will be necessary.
- iii. The ENGINEER will furnish the necessary documents for the use of prospective bidders.

C. Construction Administration Services

- i. During the construction of the Project, the ENGINEER will periodically review the work performed by the contractor and will supervise and manage the ENGINEER'S employees assigned to the Project under paragraph D of this Exhibit.
- ii. The ENGINEER will assist in correct interpretation of the plans and specifications, attend pre-bid conference and preconstruction conference, prepare change orders, supplement agreements and periodic progress payment estimates, make a final inspection, and final payment estimates.
- iii. The ENGINEER will prepare and submit to the SPONSOR and SDDOT "As Built" or "Construction Plans of Record," and an updated Airport Layout Plan (ALP).
- iv. The ENGINEER will prepare and submit Quality Project Closeout Reports Volumes 1 and 2 to the SPONSOR, SDDOT, and FAA.
- v. Upon review of the Quality Project Closeout Reports Volumes 1 and 2 by SDDOT and FAA, the SDDOT or FAA may require the ENGINEER to revise the reports, as necessary.
- vi. The Construction Management Plan will be required for all projects with paving costs in excess of \$500,000.00, and as required by FAA Order 5100.38D Airport Improvement Program Handbook.
- vii. The ENGINEER will provide the following for Quality Closeout Report Volume 2:
 - 1. Construction Management Plan: The ENGINEER will furnish to SDDOT two (2) copies of the Construction Management Program Volume 2 part A. SDDOT will retain one (1) copy and will submit one (1) copy to FAA prior to the start of construction, in accordance with AC 150/5370 "Quality Control of Construction for Airport Grant Projects." The ENGINEER will detail the measures and procedures to be used to comply with the quality control provisions of the construction contract, including, but not limited to, all quality control provisions and tests required by the federal specifications. The Construction Management Program will include as a minimum the following:
 - a. Name of the person representing the SPONSOR who has overall responsibility for contract administration for the Project and the authority to take necessary actions to comply with the contract.
 - b. Names of testing laboratories and consulting engineer firms with quality control responsibilities on the Project, together with a description of the services to be provided.
 - c. Procedures for determining that testing laboratories meet the requirements of the American Society of Testing Material's standards on laboratory evaluation, referenced in the contract specifications (D 3666, C 1077).
 - d. Qualifications of engineering supervision and construction inspection personnel.
 - e. A listing of all tests required by the contract specifications, including the type and frequency of tests to be taken, the method of sampling, the applicable test standard, and the acceptance criteria or tolerances permitted for each type of test.

- f. Procedures for ensuring that the tests are taken in accordance with the program, the tests are documents daily, the proper corrective actions, where necessary, are undertaken, and the quantity of materials used is adequate.
- 2. Final Test and Quality Control Report (Volume 2 part b): The ENGINEER will submit the Final Test and Quality Control Report with Volume 1 of the Project Closeout Report. The ENGINEER will include in the report, as a minimum, the following:
 - a. Results of the tests performed, highlighting those tests that failed or did not meet the applicable test standard. A narrative should precede each specification category identifying failed tests and the corrective action taken. The narrative should also include an explanation of any pay reductions, applied, and reasons for accepting any out-of-tolerance material. The narrative should be followed by supporting computations. The report should include all test results with a summary sheet of test results proceeding actual test data. Specification limits or tolerance should be listed on all test results or data.
 - b. Failure to provide a complete report as described above, or failure to perform such tests, will, absent any compelling justification, result in a reduction in federal participation for costs incurred in connection with construction of the applicable pavement. Such reduction will be at the FAA'S discretion and will be based on the type or types of required tests not performed or not documented and will commensurate with the proportion of applicable pavement with respect to the total pavement constructed under the grant agreement.
 - c. Copies of all material certifications, job mixes, range and control charts, gradation results, weekly construction progress reports, and construction working day count must be included in the report.

D. Resident Engineering, Inspection, and Staking Services

- i. The ENGINEER will provide resident construction inspection and establishment of vertical and horizontal control. The resident construction inspection responsibilities will include complying with Construction Management Plan and recording data for the Test and Quality Control Report.
- ii. The resident construction inspection services will include establishment of lines and grades, and surveys to determine item quantities for final payment estimates.
- iii. The resident construction inspector and assistants will inspect the work of the contractor to assure the Project and its several elements are constructed in compliance with the plans and specifications and will help safeguard against defects and deficiencies in the work. The furnishing of such resident construction inspection will not serve to make the ENGINEER responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions or programs, or for the failure of the construction contractor to perform the construction work in accordance with the contract documents.
- iv. The resident construction inspector will receive all test and laboratory reports and will utilize the results of those reports in the performance of its duties.
- v. The ENGINEER will have the right and authority, through the resident construction inspector, to order the construction work stopped whenever such action is deemed necessary.
- vi. Field testing for all aspects of the proposed construction will be under the direction of the ENGINEER through the resident construction inspector.
- vii. Testing performed by the ENGINEER with in-house inspection and testing personnel will be billed at the rates as set for in this Agreement for personnel performing such testing.

- viii. For required testing appertaining to bituminous and certain other construction and for laboratory tests, which the ENGINEER cannot accomplish in-house, the ENGINEER will retain or assist the owner in obtaining the services of an independent testing laboratory satisfactory to the SPONSOR and SDDOT. The testing laboratory's schedule of testing charges will be subject to the SPONSOR'S and SDDOT'S approval.
- ix. The ENGINEER will ensure all subcontracts contain all the required provisions of the prime contract.
- x. The testing laboratory will operate under the ENGINEER'S or the ENGINEER'S agent's direction; however, testing laboratory billings for services will not be considered a part of the engineering services being provided under this Agreement, and will be billed by the ENGINEER to the SPONSOR as separate and identifiable charges and will include copies of invoices.
- xi. The ENGINEER will review and approve all testing laboratory billings as being applicable to the construction of the improvements prior to inclusion of billings to the SPONSOR.
- xii. The ENGINEER will submit to the SPONSOR, resumes outlining the qualifications of the resident construction inspector and other key inspectors for review and approval by the SPONSOR, SDDOT, and FAA prior to performing any services in paragraph D.

E. Project Completion Date

The ENGINEER will complete the Design Portion of the Project May 31, 2025 the balance of the Project TBD, see scope for more information.

COST BREAKDOWN

SEE ATTACHED

ATTACHMENT "B"

SUMMARY OF ENGINEERING COSTS

A.I.P. PROJECT NO. 3-46-0037-034-2025

**DESIGN AND RECONSTRUCTION OF RUNWAY 18/36
MITCHELL REGIONAL AIRPORT
MITCHELL, SOUTH DAKOTA**

		PROJECT TOTAL
SECTION 1		
	ENVIRONMENTAL REVIEW & FIELD SURVEY \$ 75,061.89	
	ENGINEER'S DESIGN REPORT \$27,844.42	
	PRELIMINARY DESIGN \$ 76,390.52	
	FINAL DESIGN \$ 128,245.82	
	LUMP SUM TOTAL \$307,542.65	<u>\$307,542.65</u>
SECTION 2		
	*BIDDING & NEGOTIATION SERVICES \$12,015.23	
	LUMP SUM TOTAL \$12,015.23	<u>\$12,015.23</u>
SECTION 3		
	*CONSTRUCTION ADMINISTRATION	
	COSTS \$148,638.22	
	**FIXED FEE \$18,885.58	
	TOTAL \$167,523.80	<u>\$167,523.80</u>
SECTION 4		
	*RESIDENT ENGINEERING SERVICES	
	COSTS \$444,446.86	
	**FIXED FEE \$50,090.46	
	TOTAL \$494,537.32	<u>\$494,537.32</u>
	TOTAL PROJECT ENGINEERING SERVICES	\$981,619.00

STATE OF SOUTH DAKOTA
DEPARTMENT OF TRANSPORTATION
STANDARD TITLE VI / NONDISCRIMINATION ASSURANCES
APPENDIX A & E
MARCH 1, 2016

During the performance of this Agreement, the ENGINEER, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Federal Aviation Administration, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Non-discrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the Federal Aviation Administration to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

During the performance of this Agreement, the ENGINEER, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

CERTIFICATION OF ENGINEER

I hereby certify that I am the President and duly authorized representative of the firm of Schmucker, Paul, Nohr & Associates, Inc., dba Helms and Associates Corporation, whose address is 416 Production St. N., Aberdeen, SD 57401, and that neither I nor the above firm I represent has:

1. Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this Agreement;
2. Agreed, as an expressed or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out this Agreement; or
3. Paid, or agreed to pay, to any firm, organization, or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring, or carrying out this Agreement; except as expressly stated herein (if any):

I acknowledge that this certification is to be furnished to the State of South Dakota, Department of Transportation, the Federal Aviation Administration, and United States (U.S.) Department of Transportation, in connection with this Agreement involving participation of Airport Improvement Program (AIP) funds, and is subject to applicable State and federal laws, (both criminal and civil).

Firm: Helms and Associates Corporation

Signature: _____

Name of Corporate Official: Bob J. Babcock

Title: President

Date of Execution: _____

CONSULTANT ACCOUNTING CERTIFICATIONFirm Name: Helms and Associates Corporation

I, the undersigned, certify that I will review the proposals to establish final indirect cost rates for the fiscal periods during which work will be performed as authorized by Work Orders issued under this Agreement and to the best of my knowledge and belief:

1. The accounting system is capable of segregating and allocating reasonable and allowable costs, in accordance with 48 CFR 31.2;
2. All costs included in the proposals to establish final indirect cost rates for the period of this Agreement will be allowable in accordance with the cost principles of the Federal Acquisition Regulations (FAR) of Title 48, Code of Federal Regulations (CFR), part 31;
3. The proposals will not include any costs which are expressly unallowable under applicable cost principles of the FAR of 48 CFR 31, such as: advertising and public relations costs, contributions and donations, entertainment costs, fines and penalties, lobbying costs, defense of fraud proceedings, and good will; and
4. All indirect costs included in the proposals will be properly allocable to contracts on the basis of a beneficial or causal relationship between the expenses incurred and the contracts to which they are allocated in accordance with applicable acquisition regulations.

I declare that the foregoing is true and correct.

Signature: _____

Name of Corporate Official: Bob J. BabcockTitle: President

Date of Execution: _____

CONSULTANT INDIRECT COST RATE CERTIFICATIONFirm Name: Helms and Associates CorporationIndirect Cost Rate Proposal: Fiscal Year Ended December 31, 2022Date of Proposal Preparation: October 18, 2023Fiscal Period Covered (mm/dd/yyyy to mm/dd/yyyy): 01/01/2022 to 12/31/2022

I, the undersigned, certify that I have reviewed the proposal to establish final indirect cost rates for the fiscal period as specified above and to the best of my knowledge and belief:

1. All costs included in this proposal to establish final indirect cost rates are allowable in accordance with the cost principles of the Federal Acquisition Regulations (FAR) of title 48, Code of Federal Regulations (CFR), part 31.
2. This proposal does not include any costs which are expressly unallowable under the cost principles of the FAR of 48 CFR 31.

Signature: _____

Name of Corporate Official (Print): Bob J. BabcockTitle: President

Date of Certification (mm/dd/yyyy): _____

SCOPE OF SERVICES:
Design and Reconstruction of Runway 18/36, Connector Taxiway, and Parallel Taxiway A
Mitchell Municipal Airport
Mitchell, South Dakota

Helms and Associates (Engineer) will arrange for SD Registered Professional Engineers and Land Surveyors to provide professional services required to complete all necessary environmental studies, field surveying, geotechnical investigation, preparation of design reports, and all appurtenances for the preparation of construction plans and specifications for the PROJECT.

The PROJECT shall include design and reconstruction of Runway ($\pm 75' \times 4000'$) and realignment/construction of taxiways ($\pm 35' \times 4000'$). The taxiway realignment includes taxiway turnarounds on Runway 18/36, realignment of Taxiway A to the Runway 31 end, and new connector from Taxiway A to Runway 18/36. The PROJECT will also include a documented CATEX, topographical survey, and geotechnical exploration during the design phase. The construction work includes grading, unclassified excavation, unclassified excavation, geotextile separator fabric, subbase course, aggregate base course, HMA paving, pavement marking, fencing, topsoiling, seeding, mulching, runway and taxiway signs, runway and taxiway lighting, beacon, Precision Approach Path Indicators (PAPI's), Runway End Identifier Lights (REIL's), and other items of related construction.

It is anticipated that regrading the ILS critical area will be involved with the project, therefore a design and construction reimbursable agreement (RA) with the FAA is anticipated to be included with the project. Additionally, a final RA will be established for a flight check of the new runway lights and PAPIs on Runway 18/36.

Advisory circulars, manuals, guides, and specifications applicable to this PROJECT shall be those approved and adopted by the FAA and in effect on the effective date of this CONTRACT unless otherwise specified in the CONTRACT or subsequently directed by the FAA during the course of this CONTRACT.

PHASE 1 – PLANNING AND CONCEPTUAL DESIGN

The consultant will complete its evaluation for the PROJECT through contacts with local authorities and review of the Grant Pre-Application, field investigations, and a practical design approach. The design will take advantage of local knowledge and experience and utilize expertise from recent construction projects to design a cost-effective project and ensure competitive construction bids.

Activities include:

1. Coordination with airport operations, facilities, and maintenance to minimize impacts in day-to-day operations of the users.
2. A full ADIP Design/As-Built survey will be completed in accordance with FAA AC1505300-18B.
3. Coordination with the airport's project manager for required survey information. The project shall be surveyed utilizing standard surveying practices as required to prepare preliminary and final contract plans in accordance with the most current version of AC 150/5300-16 General Guidance and Specifications for Aeronautical Surveys: Establishment of Geodetic Control. Location of any utilities shall also be delineated.
4. A full AGIS survey with design
5. Prepare the necessary environmental documentation in accordance with FAA Order 1050.1F, Environmental Impacts: Policies and Procedures and FAA Order 5050.4B, National Environmental Policy Act (NEPA) Implementing Instructions for Airport Actions. The sketch will include construction impacts to the airport including staging area, access road, and other related items.
6. Assist with coordinating the performance of a geotechnical investigation and analysis, required for the pavement design in accordance with the most current version of AC 150/5320-6 Airport Pavement Design & Evaluation.

7. Prepare a preliminary estimate of probable construction costs and schematic design for each element of the project following the recommended outline of the Engineer's Design Report. The report will include the DBE goals per the Airport's DBE plan.

PHASE 2 - PRELIMINARY DESIGN ENGINEERING PHASE

1. Evaluate local conditions, including but not limited to: local material suppliers, sources, and capabilities.
2. Develop an agenda and preside over a pre-design meeting to discuss project with the Airport Sponsor (Mitchell Municipal Airport) and airport users.
3. Review and evaluate project layout.
 - a. Verify master plan dimensions and data following guidance from the most current version of AC 150/5070-6 Airport Master Plans
 - b. Review findings and recommendations with airport personnel.
4. Complete necessary topography and site surveying, including establishment of project control points.
5. Determine aircraft usage through coordination with Airport staff and information furnished by the sponsor. Design the pavements to meet the anticipated aircraft traffic through utilization of the FAA software FAARFIELD following guidance from the most current version of AC 150/5320-6 for pavement design.
 - a. Implement findings of the geotechnical investigation into the FAARFIELD software to effectively design the new paving section of the hangar taxilane extension.
6. Prepare an overall construction safety phasing plan (CSPP) in order to maximize project constructability and minimize interference with airport operations following the FAA checklist that conforms to the most current version of AC 150/5370-2 Operational Safety on Airports During Construction. It is anticipated that the CSPP shall be submitted 60 days prior to the 90% plan set.
7. Complete a preliminary plan and profile design for the PROJECT.
8. Complete a preliminary storm water pollution prevention plan (SWPPP).
9. Complete PAPI siting analysis.
10. Provide recommendations for construction phasing to the sponsor for their review following the most recent version of AC 150/5370-2 Operational Safety on Airport During Construction. Access roads, staging area, and construction limits will be shown on the CSPP.
11. Complete estimates of probable construction costs for the recommended alternatives.
12. Provide electronic sets of review documents and printed copies upon request.
13. Complete the preliminary design report following the outline for the Engineer's Design Report following all current applicable design FAA Series 150 Advisory Circulars for Airport Projects including:
 - a. General scope of the project including photographs of the existing site.
 - b. Consideration for Airport Operational Safety (AC 150/5370-2).
 - c. Drainage design analysis (AC 150/5320-5).
 - d. Pavement section design and analysis (AC 150/5320-6).
 - e. Pavement geometrics (including fillet design)
 - f. Runway and Taxiway lighting and signage
 - g. Nav aids:
 - i. Beacon
 - ii. PAPI's
 - iii. REIL's

- iv. Runway 13/31 ILS Critical Area impacts discussion
 - h. Pavement Markings (AC 150/5340-1)
 - i. Impacts to FAA facilities
 - j. Impacts to procedures
 - k. Pavement Markings (A 150/5340-1)
 - l. Estimates of probable construction costs.
 - m. Final summary and recommendations to meet FAA design standards of the PROJECT.
 - n. Phasing and scheduling recommendations (AC 150/5370-2).
- 14. Solicit comments on preliminary design from airport personnel and the FAA.
- 15. Assist City with development of Title VI Plan.

PHASE 3 - FINAL DESIGN

In the final design phase, the consultant will provide well-defined construction requirements, with selected bid alternatives as appropriate to provide a basis for competitive construction bids. Construction schedules will be closely coordinated to strive for the best possible weather conditions and the least possible interference with airport operations. Assist the airport with the advertisement, notification of local airport users, and complete the final construction contract documents for the project. The following outline describes in greater detail the tasks and products.

1. Incorporate preliminary design comments and respond as necessary to requests for additional information.
2. Submit an Engineering Design Report for FAA Review.
3. Provide and submit final design drawings, specifications, and final estimate of probable construction costs and schedule for the project following the FAA Review of Construction Plans and Specifications for AIP funded Projects Standard Operating Procedure (SOP).
4. Develop specifications using the most recent version of Advisory Circular 150/5370-10, Standards for Specifying Construction of Airports, as amended, and utilize standard provisions supplied by the sponsor.
5. Develop a CSPP in accordance with the most recent version of AC 150/5370-2, Operational Safety on Airports During Construction.
6. Design all improvements in accordance with FAA standards and guidelines or in accordance with approved Modifications to Standards following FAA Order 5300.1.
7. Coordinate the design of the project with existing and ultimate grades established at adjacent areas.
8. Provide for all required design of utilities and services within the area defined in the preliminary design.
9. Complete the SWPPP for sponsor's review, signature and submittal.
10. Complete final quantity calculations.
11. Solicit sponsor, SDDOT and FAA review and approval.
12. A Documented CATEX (DCE) will be completed for the PROJECT.
13. Provide 5 sets of contract documents.
14. After the bid opening, assist the City with preparation of the FAA grant application.
15. The following project schedule will be utilized unless otherwise approved by the sponsor: Existing aircraft operation areas may need to be closed for a portion of the project while connecting to the existing runway, taxiway, and grading the taxiway safety area. A detailed CSPP will be developed to provide minimal closures to areas of operation provided it is safe for both aircraft and construction

personnel. The CSPP will utilize techniques provided in the most recent version of Advisory Circular 150/5370-2, Operational Safety on Airports During Construction to separate construction personnel from aircraft operations.

16. The consultant will evaluate the feasibility of this budget and keep the sponsor apprised during each phase of the design. The consultant will advise the sponsor as to options available for reducing construction costs to stay within the budget, if it appears that it is likely estimated bid prices will exceed this budget.

The design schedule is anticipated to be as follows:

FAA Scope Approval – October, 2024

Independent Fee Evaluation – October, 2024

Sponsor Contract Execution – November, 2024

Start Design – January, 2025

50 Percent Design Review – May, 2025

CSPP Submittal and Part 77 submittal – May, 2025

Complete Design, Submit Estimates, Plans and Specs for Review – May, 2025

The following schedule is to be determined based on FY2026 Grant Timelines

Advertise for Bids – TBD

Open Bids – TBD

Prepare Award Memo and FAA Grant Application – TBD

Award Construction Contract – TBD

Construction Contract Executed – TBD

Construction Notice to Proceed – TBD

Complete Project – TBD

A FUTURE GRANT/AMENDMENT WILL INCLUDE THE FOLLOWING:

PHASE 4 - BIDDING & CONSTRUCTION SERVICES

During the bidding and construction phases of the project, the consultant will assist the sponsor with solicitation of bids, and will monitor construction and document progress for quality and cost. The consultant will also review contractor payment requests, complete necessary quality assurance testing, establish necessary survey control, continually inform the sponsor on project progress and problems, conduct the final project inspection, and complete the associated certification.

BIDDING

1. Assist the City in advertising and obtaining bids and interpretation of project requirements.
2. Maintain a record of prospective bidders to whom bidding documents have been issued.
3. Issue addenda as appropriate to interpret, clarify, expand, or amend the bidding documents.
4. Assist the City in determining the qualifications and acceptability of prospective contractors, subcontractors, material suppliers, and DBE goals.
5. Advise the City on the acceptability of alternative materials and equipment proposed by the prospective contractors when substitution prior to the award of contracts is allowed by the bidding documents.
6. Attend the bid opening, prepare bid tabulation, and assist the City Engineer in evaluating bids or proposals and in assembling and awarding contracts for construction, and post bid tab to Helms & Associates website.
7. Solicit and review bonds, insurance certificates, construction contract, etc.

CONSTRUCTION SERVICES

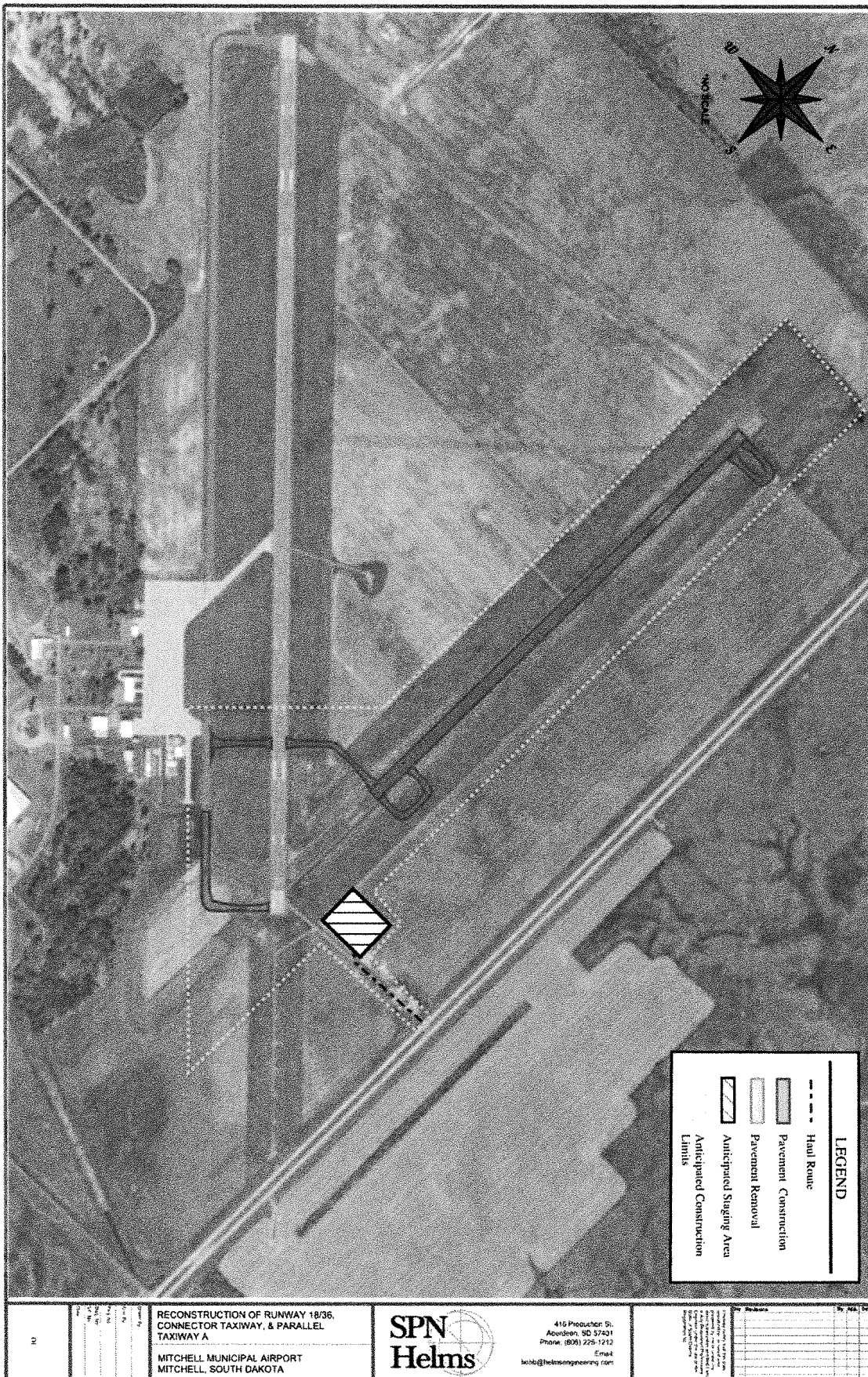
Anticipated Timeline and Personnel:

The construction start of this project is to be determined. The Engineer anticipates approximately 26 weeks of construction and intend to staff the project (55 hours per week) with an on-site engineer and 26 weeks (55 hours per week) with a technician to assist. Helms and Associates will provide or solicit all soil and aggregate testing (earthwork, recycled, base course) and all construction staking (initial grade stakes, subgrade blue-tops, subbase blue-tops, base course blue-tops, paving hubs, and storm drainage) upon approval of the modification to standards to General Provision 50-07 submittal for the project.

A list of anticipated tasks is attached. We are assuming bi-weekly construction meetings for the duration of the project, along with two additional City Council/Airport Board meetings.

1. Prepare the agenda and preside over preconstruction conference.
2. It is anticipated that a construction RA will be required for the anticipated grading in the ILS critical area. Therefore, coordination with the FAA will be included in this scope.
3. Establish horizontal and vertical control and layout of the work by a State Licensed Land Surveyor. All lines, grades, and measurements from control points necessary for the proper execution and control of the work will be provided.
4. Review of all submittals, laboratory reports, and shop drawings on materials and equipment.
5. Provide services of a full-time resident project representative, and support staff as required, to monitor and document construction progress, confirm conformance with schedules, plans and specifications, measure and document construction pay quantities, document significant conversations or situations, document input or visits by local authorities, etc.
6. Provide technical assistance and recommendations to the sponsor during construction. Issue any instructions from the sponsor to the contractors.
7. Prepare change orders and supplemental agreement, if required.

8. Prepare and submit observation reports.
9. Prepare and confirm monthly payment request.
10. Conduct or assist in soliciting all necessary quality assurance testing and monitor the contractor's quality control testing.
11. Conduct and document periodic wage rate interviews and DBE reports, if necessary.
12. Conduct a final project inspection with airport personnel, the FAA, and the contractor.
13. Prepare as-constructed drawings from information furnished by the contractor.
14. Prepare and submit RSA inventory to document conditions of the RSA post-construction and submit to the SDDOT and FAA for their records.
15. Survey & submit the as-built information into the Airport Data and Information Portal.
16. Include submittal of required closeout documentation, including necessary testing results, if applicable.



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 16, 2024	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2024-80, Plat of Lot 3, Block 6 of the Woods First Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 3, Block 6 of the Woods First Addition, a subdivision of the E 1/2 of the SW 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota; as requested by CJM Consulting Inc. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 12-9-24.		

RESOLUTION #R2024-80

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 9th day of December, 2024; and

WHEREAS, it appears from an examination of the PLAT OF LOT 3, BLOCK 6 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE E 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, PLAT OF LOT 3, BLOCK 6 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE E 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

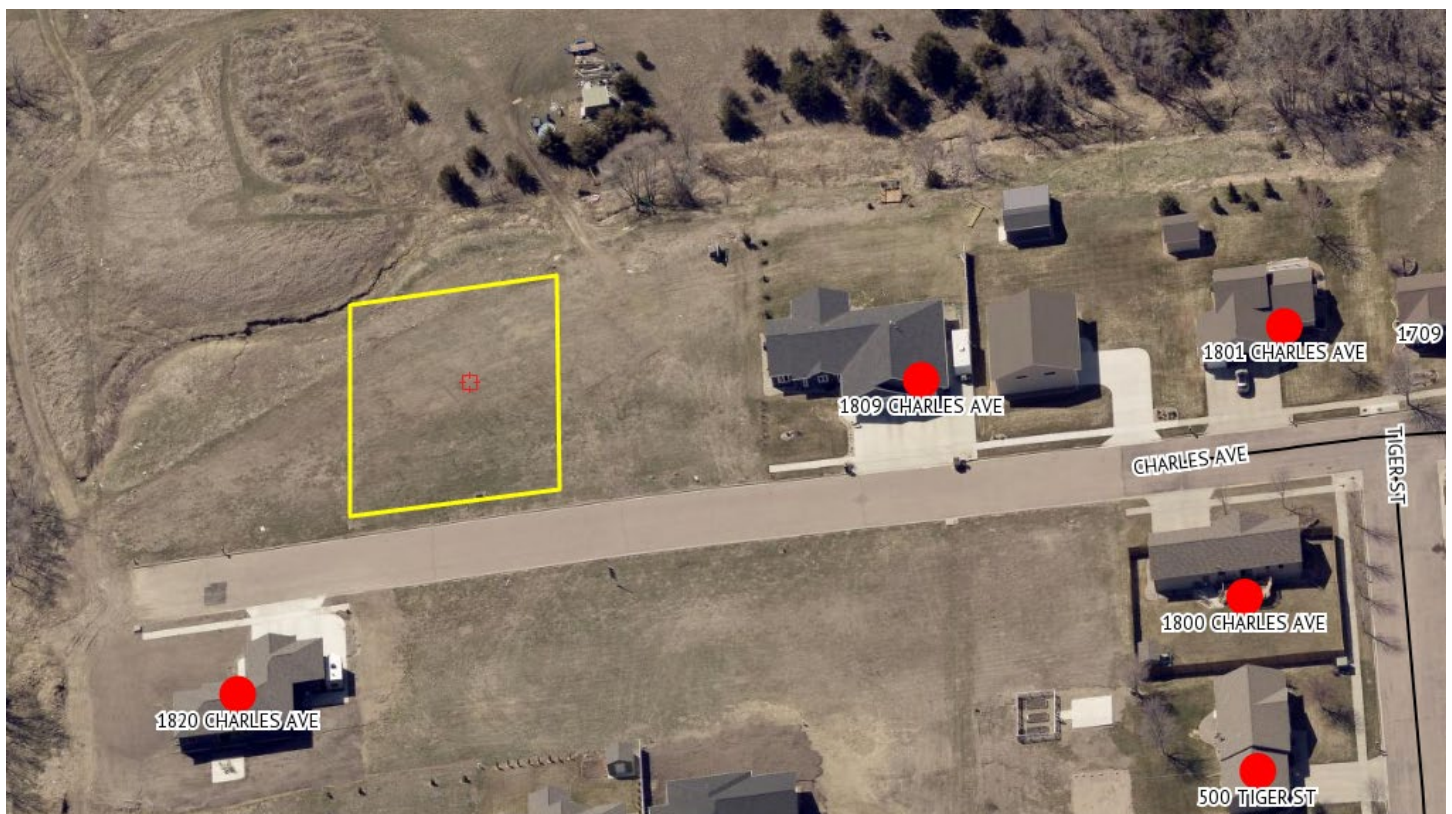
I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 16th day of December, 2024.

MAYOR

ATTEST:

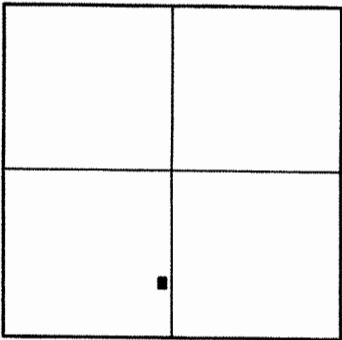
FINANCE OFFICER

{SEAL}





1 inch = 60 ft.



LOCATION MAP
SCALE: 1" = 3000'

LEGEND

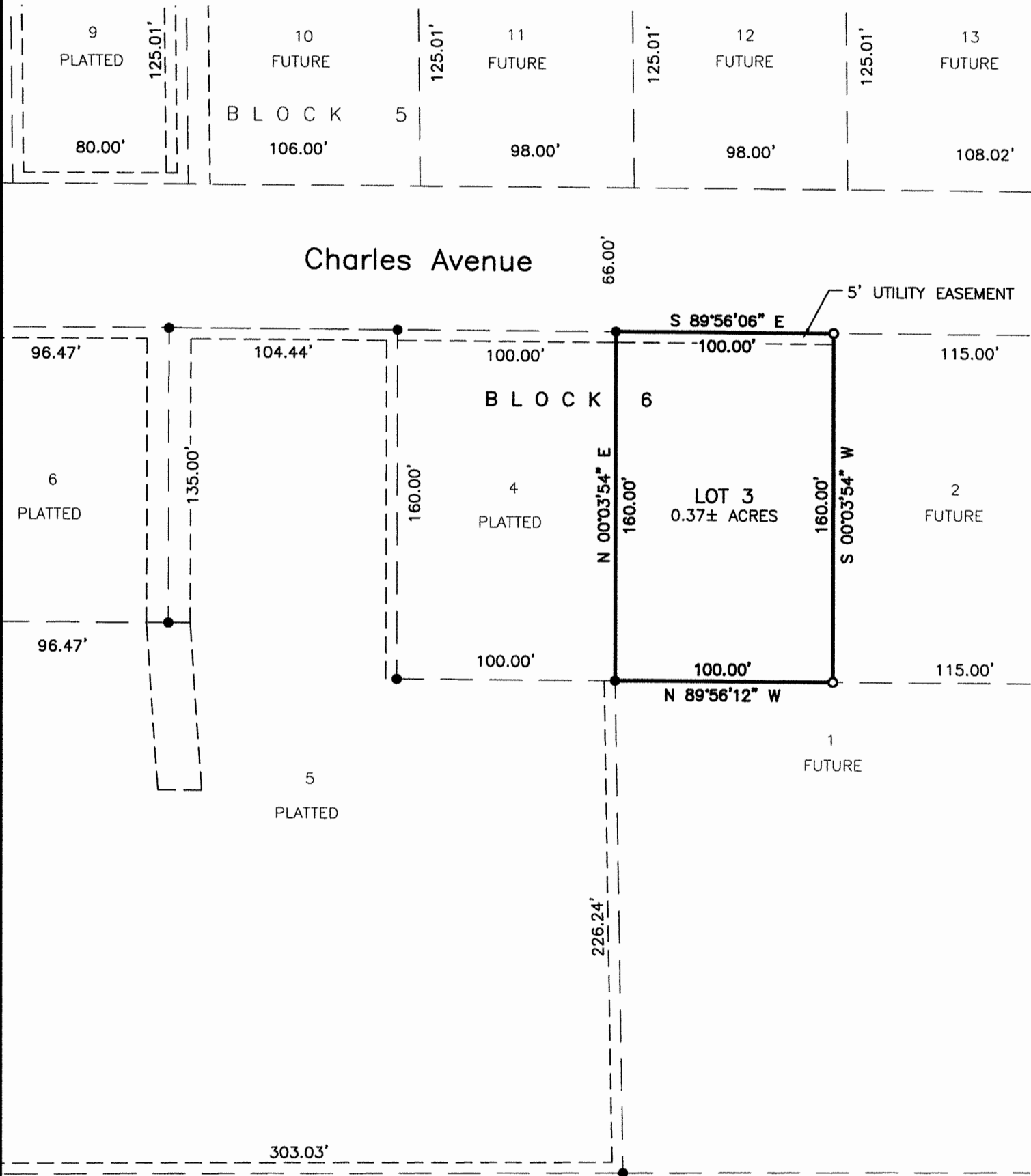
- = FOUND IRON MONUMENT
- = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
- 100' (P) = PLATTED BEARING OR DISTANCE
- 100' = MEASURED BEARING OR DISTANCE
- ⊠ = SET NAIL
- ▲ = SET SURVEY SPIKE
- 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
- = FOUND NAIL
- ◇ = SET 3/8" X 12" SPIKE W/WASHER JAW-13714
- WM = WITNESS MONUMENT

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

BEARINGS ARE BASED ON AN ASSUMED COORDINATE SYSTEM USING GPS GRID BEARINGS/GROUND DISTANCES

EASEMENTS WITHIN LOT 4, BLOCK 6 DEDICATED BY THIS PLAT:

FRONT ALONG CHARLES AVENUE = 5' UTILITY EASEMENT



A PLAT OF LOT 3, BLOCK 6 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

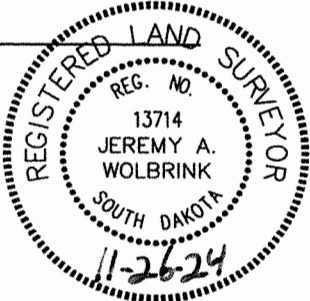
SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of CJM Consulting, Inc., a South Dakota corporation, as owner, and under its direction for purposes indicated therein, I did on or prior to November 27, 2024, survey those parcels of land described as follows: LOT 3, BLOCK 6 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 26TH day of November, 2024.

Registered Land Surveyor #SD13714



A PLAT OF LOT 3, BLOCK 6 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that CJM Consulting, Inc., a South Dakota corporation, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of CJM Consulting, Inc., a South Dakota corporation, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 3, BLOCK 6 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and CJM Consulting, Inc., a South Dakota corporation, hereby dedicates to the public, for public use forever as such, the streets, alleys and easements, if any, as noted and shown on said plat; and that development of the land included within the boundaries of said Lot 3, Block 6 shall conform to all applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists Charles Avenue. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2024.

Charles J. Mauszycki, Jr., Vice President of CJM Consulting, Inc.,
a South Dakota corporation

CORPORATION ACKNOWLEDGMENT

STATE OF SOUTH DAKOTA))SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2024, before me, _____, the undersigned officer, personally appeared Charles J. Mauszycki, Jr., of CJM Consulting, Inc., a South Dakota corporation, and that he, as such Vice President, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Vice President.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

RESOLUTION OF CITY PLANNING COMMISSION

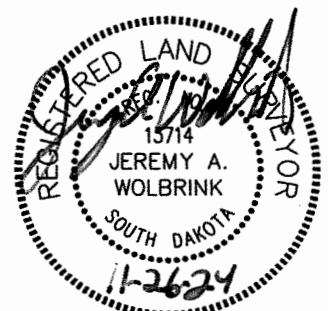
WHEREAS, the plat of LOT 3, BLOCK 6 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 3, BLOCK 6 OF THE WOODS FIRST ADDITION, A SUBDIVISION OF THE EAST 1/2 OF THE SW 1/4 OF SECTION 23, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned does hereby certify that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 20_____.

Chairperson/Vice Chairperson of the City of Mitchell
Planning Commission



SPN

& Associates
Engineers, Planners and Surveyors

2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

RESOLUTION #R2024-81

RESOLUTION AUTHORIZING APPLICATIONS FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATIONS, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS the City of Mitchell (the “City”) has determined it is necessary to proceed with the Fifth Avenue Utilities Project (the “Project”); and

WHEREAS the City has determined that financial assistance will be necessary to undertake the Project and applications for the additional financial assistance to the South Dakota Board of Water and Natural Resources are being prepared; and

WHEREAS it is necessary to designate an authorized representative to execute and submit the Applications on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of a Clean Water SRF application for financial assistance in an amount not to exceed **\$2,350,000** to the South Dakota Board of Water and Natural Resources for the Project.
2. The City also hereby approves the submission of a Drinking Water SRF application for financial assistance in an amount not to exceed **\$1,325,000** to the South Dakota Board of Water and Natural Resources for the Project.
3. The Mayor is hereby authorized to execute the Applications and submit them to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Applications for financial assistance.
4. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Mitchell, South Dakota, this 16th day of December 2024.

APPROVED:

(Seal)

Jordan Hanson, Mayor
City of Mitchell

Attest: _____
Michelle Bathke, Municipal Finance Officer
City of Mitchell

Drinking Water Facilities Funding Application

Drinking Water State Revolving Fund Program (DWSRF)
Consolidated Water Facilities Construction Program (CWFCP)

Applicant: City of Mitchell Address: 612 N. Main St Mitchell, SD 57301 Subapplicant: Unique Entity ID: JXEFNSSK2VF4	Proposed Funding Package Requested Funding <u>1,325,000</u> Local Cash _____ Other: _____ Other: _____ Other: _____ TOTAL <u>1,325,000</u>
--	---

Project Title: Fifth Avenue Utilities Project

Description:

The City of Mitchell is requesting funding to upgrade water facilities along E. Fifth Avenue from Burr Street to Foster Street. The primary component of the project will consist of the installation of approximately 2,900 linear feet of 8" PVC water main.

The Applicant Certifies That:

I declare and affirm under the penalties of perjury that this application has been examined by me and, to the best of my knowledge and belief, is in all things true and correct.

Jordan Hanson, Mayor

Name & Title of Authorized Signatory
(Typed)

Signature

Date

Identify the loan amount associated with the needs category or categories described below. If the loan addresses needs in more than one category, please break down the total amount into estimated amounts for each category.

Date _____

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. § 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Jordan Hanson, Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative

Date

☐ I am unable to certify to the above statements. Attached is my explanation

Water Supply Assessment Certification Form

This is to certify compliance with Section 2108, Subsection (b) of the Water Infrastructure Improvements for the Nation Act of 2017. Drinking water systems serving 500 or fewer persons and not served by a publicly owned source must certify that consideration has been given to alternative publicly owned drinking water supply sources to include (1) individual wells; (2) shared wells; and (3) community wells.

Please select only one option from below:

- ☐ The existing system is already served by a publicly-owned water source or privately-owned water source for a public water system (e.g. a rural water system).
- ☐ The existing system is currently served by a privately-owned water source and alternatives have been considered to provide a publicly-owned water source or privately-owned water source for a public water system.
- ☒ Not applicable, the system serves greater than 500 persons.

Applicant Name: City of Mitchell

Project Name: Fifth Avenue Utilities

We certify that the proposed project is in compliance as described above. **(Project engineer signature required only if the second box above is selected)**

Applicant's Authorized Signatory

Project Engineer

Signature: _____

Signature: _____

Printed Name: Jordan Hanson

Printed Name: _____

Title: Mayor

Title: _____

Date:

Date:

Sanitary/Storm Sewer Facilities Funding Application

Clean Water State Revolving Fund Program (CWSRF)
Consolidated Water Facilities Construction Program (CWFCP)

Applicant: City of Mitchell Address: 612 N. Main St Mitchell, SD 57301 Subapplicant: Unique Entity ID: JXEFNSSK2VF4	Proposed Funding Package Requested Funding <u>2,350,000</u> Local Cash _____ Other: _____ Other: _____ Other: _____ TOTAL <u>2,350,000</u>
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Project Title: Fifth Avenue Utilities Project

Description:

The City of Mitchell is requesting funding to upgrade wastewater and storm sewer facilities along E. Fifth Avenue from Burr Street to Foster Street. Major project components will include the installation of approximately 2,600 linear feet of 8" sewer pipe, 2,000 feet of 4" sewer pipe, and eight 48" manholes, as well as approximately 1,255 feet of 18" reinforced concrete pipe storm sewer, 13 drop inlets, and six 48" storm sewer manholes.

The Applicant Certifies That:

I declare and affirm under the penalties of perjury that this application has been examined by me and, to the best of my knowledge and belief, is in all things true and correct.

Jordan Hanson, Mayor

Name & Title of Authorized Signatory	Signature	Date
(Typed)		

Cost and Effectiveness Certification Form

This is to certify compliance with Subtitle A, Section 5002, Subsection 602(b)(13) of the Water Resources Reform Development Act of 2014 in that project has been studied and evaluated for the cost and effectiveness of the processes, materials, techniques, and technologies for carrying out the proposed project or activity for which assistance is sought; and to the maximum extent practicable, the project or activity selected maximizes the potential for efficient water use, reuse, recapture, and conservation, and energy conservation, taking into account (i) the cost of constructing the project; (ii) the cost of operating and maintaining the project over the life of the project; and (iii) the cost of replacing the project.

Applicant Name: City of Mitchell

Project Name: Fifth Avenue Utilities

We certify that the proposed project is in compliance as described above.

Applicant's Authorized Signatory

Signature: _____

Printed Name: Jordan Hanson

Title: Mayor

Date: _____

Project Engineer

Signature: _____

Printed Name: _____

License #: _____

Date: _____

- IX Energy Conservation - Renewable. Costs for the production of renewable energy such as wind, solar, methane capture and energy conversion equipment, co-digestion, combined heat and power (CHP) systems, hydroelectric systems that harness wastewater flows to, from, or within treatments. _____
- X Water Conservation - Efficiency. Costs that reduce the demand for POTW capacity through reduced water consumption including water meters, plumbing fixture retrofits or replacement, water efficient appliances, water efficient irrigation equipment, and education programs. _____
- XI Water Conservation - Reuse. Costs for the treatment and conveyance of treated wastewater that is being reused (recycled water), including rehabilitation/replacement needs. _____

TOTAL:

\$2,350,000

Jordan Hanson, Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative_____
Date

Certification Regarding Debarment, Suspension, and Other Responsibility Matters

The prospective participant certifies to the best of its knowledge and belief that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forger, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U.S.C. § 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Jordan Hanson, Mayor

Name & Title of Authorized Representative

Signature of Authorized Representative

Date

☐ I am unable to certify to the above statements. Attached is my explanation

5th Avenue - Burr to Foster



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: December 16, 2024 Requested By: Stephanie Ellwein

Desired Action of City Council: Action to approve Resolution R2024-82: Contingency Transfers for Fiscal Year 2024.

Amount Budgeted in current fiscal year for this item (if applicable): \$804,628

Agenda Item: Action to Approve Resolution #R2024-82, Contingency Resolution for Fiscal Year 2024

Explanation/Background of Agenda Item Requested: The enclosed resolutions will transfer contingency budget to each of the budget lines listed. These lines were over the approved budget for 2024. A summary of the contingency transfers are below.

- **Election:** The amount billed for the 2024 election was above the approved budget due to the City being the major item on the ballot (special election and municipal election).
- **Municipal Buildings:** The contingency items in this budget is to cover unforeseen repairs in City Hall (Mechanical & building leaks) and utility expenses that were higher than anticipated in 2024.
- **Police:** The contingency items in this budget is for retirements in the department (compensated absences) as well as unanticipated repairs to the public safety building.
- **Traffic:** Overtime, repairs, paint, and construction signing were slightly above the approved 2024 budget. Utilities for streetlights were higher than anticipated in the 2024 budget. There is also a contingency transfer listed for repairs due to traffic accidents. Although there is still the possibility that the City will be reimbursed for this expense, any reimbursements will not be received before the end of December. Due to this, a contingency transfer is required for this budget line.
- **Fire:** The repairs & maintenance are due to unanticipated repairs to fire engines as well as repairs to the public safety building. The contingency request for improvements other than buildings was the additional \$7,000 needed for the transfer switch in the public safety building. This was a capital improvement item for 2024 and the additional funds were approved by the City Council at a previous meeting.
- **Snow Removal:** this was approved by council previously in 2024. We replaced a piece of snow removal equipment that failed in early 2024.
- **Storm Drainage:** this was for supplies purchased above the budgeted amount.
- **Cemetery:** Part-time wages were above the budgeted amount.
- **Library:** compensated absences is due to employee retirements.
- **Transfers Out:** These transfers will allow the finance officer to transfer cash from the general fund to each of the funds shown if needed at the end of 2024. The amounts listed are based on remaining expenses for 2024 and current cash balances.

The total amount of contingency requested is \$722,600. This will leave \$82,028 remaining in the Contingency Budget for 2024.

RESOLUTION #R2024-82 CONTINGENCY TRANSFER

WHEREAS, the City of Mitchell has included in the 2024 Annual Budget a contingency item which may be appropriated by resolution of the governing board to any other appropriation amount that is deemed insufficient during the year, and

WHEREAS, the budget item for the following is insufficient and it was deemed necessary that appropriation be transferred for the 2024 budget, as follows:

<u>GENERAL FUND</u>		
ELECTION		
101-41300-42900	Election	\$12,500
MUNICIPAL BUILDINGS		
101-41920-42520	Repairs- City Hall	\$10,000
101-41920-42811	Utilities City Hall	\$2,000
POLICE		
101-42110-41700	Compensated Absences	\$34,000
101-42110-42500	Repair & Maintenance	\$16,000
TRAFFIC		
101-42130-41110	Overtime	\$2,500
101-42130-42500	Repairs	\$2,000
101-42130-42545	Paint	\$1,000
101-42130-42550	Construction Signing	\$1,100
101-42130-42570	Repairs- Traffic Accidents	\$54,000
101-42130-42835	Utilities- Street Lights	\$24,000
FIRE		
101-42200-42500	Repair & Maintenance	\$20,000
101-42200-43300	Improvements Other Than Buildings	\$7,000
101-42200-43400	Machinery & Equipment	\$3,000
SNOW REMOVAL		
101-43130-43500	Snow Removal Equipment	\$20,500
STORM DRAINAGE		
101-43150-42600	Supplies & Materials	\$5,000
CEMETERY		
101-43700-41120	Part-Time	\$6,000
LIBRARY		
101-45500-41700	Compensated Absences	\$17,000
TRANSFERS OUT		
101-49000-51101	Transfer out to Park	\$150,000
101-49000-51102	Transfer out to Community Services	\$100,000
101-49000-51104	Transfer out to Airport	\$50,000
101-49000-41105	Transfer out to Corn Palace	\$200,000

NOW THEREFORE, BE IT RESOLVED, that the transfer from contingency be approved. Dated this _____ day of _____, 2024.

Mayor

Attest:

Finance Officer

[SEAL]

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 16, 2024	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Action to Approve Resolution #R2024-83: A resolution approving the 2025 Compensation Plan for the City of Mitchell		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2024-83, A Resolution Approving the 2025 Compensation & Classification Plan for the City of Mitchell		
Explanation/Background of Agenda Item Requested:	The enclosed resolution approves the compensation plan for 2025 as well as the number of employees in each position. The wage ranges shown are an increase of 3% from the previous year, consistent with the union contracts approved by the City Council last month. All full-time wages are increased by 3% to match the new wage scale. The part-time wage grade was increased by \$.50 per step. These increases were included in the 2025 Approved Budget.		

RESOLUTION #R2024-83
A RESOLUTION APPROVING THE 2025 COMPENSATION PLAN FOR THE CITY OF MITCHELL

BE IT RESOLVED, THAT THE FOLLOWING COMPENSATION PLAN FOR THE CITY OF MITCHELL BE APPROVED FOR FY2025. The purpose of the salary schedule is to establish the base compensation for employees, officers, and elected officials. Each approved grade that contains steps, allow employees to progress through the wage range annually, based on performance. The adopted compensation plan is the base pay provisions for the City of Mitchell, and does not reflect additional agreements made as part of collective bargaining unit agreements approved by the City of Mitchell.

ELECTED OFFICIALS

Mayor	\$41,979
City Councilors	\$12,140

APPOINTED/ HIRED FULL TIME POSITIONS

Dept	Job Title	Wage Grade	FLSA Status
ADM	City Administrator	27	E
CA	Chief of Police	25	E
PD	City Attorney	25	E
FIN	Finance Officer	25	E
PW	Public Works Director- City Engineer	25	E
FD	Chief of Fire/EMS	24	E
PR	Parks and Recreation Director	24	E
CS	Community Services Director	23	E
CP	Corn Palace Director	23	E
HR	Human Resources Director	23	E
LIB	Library Director	22	E
PD	Police Lieutenant	22	E
PW	Street and Sanitation Superintendent	22	E
PW	Utilities Superintendent	22	E
FD	Battalion Chief (3 FTE)	21	N
PW	Building Official	21	E
PW	City Planner	21	E
PW	Engineer I	21	E
FD	Fire Marshal	21	E*
GC	Golf (Class A) & Cemetery Superintendent	21	E
PR	Parks Operation Superintendent	21	E
PR	Recreation Superintendent	21	E
PR	Sports Complex Superintendent	21	E
PW	Engineering Project Supervisor	20	E
PD	Police Sergeant (4 FTE)	20	N
PD	Police Sergeant- Investigations	20	N
PW	Airport Manager	19	E
PW	Assistant Street Superintendent	19	E*
FIN	Deputy Finance Officer	19	E
ADM	IT Administrator	19	E
PW	Solid Waste Manager	19	E*
CS	Transit Operations Supervisor	19	E
PW	Wastewater Services Supervisor	19	N
PW	Water Services Supervisor	19	N
PD	Communications Supervisor	18	E
FD	Firefighter/Paramedic (10 FTE)	18 ¹	N
PD	Detective (3 FTE)	17	N
PW	Shop Supervisor	17	N
PW	Traffic Technician Supervisor	17	E*
ADM	Administrative Coordinator- Special Events	16	E
LIB	Adult & Young Services Librarian	16	N

CP	Box Office/Concessions Supervisor	16	E
GC	Cemetery Sexton	16	N
LIB	Children's Services Librarian	16	N
PW	Engineering Technician (2 FTE)	16	N
FD	Firefighter/EMT (11 FTE) ¹	16 ¹	N
CP	Maintenance Supervisor	16	N
PD	Police Officer (19 FTE)	16	N
PD/ FD	Police/Fire Administrative Specialist	16	N
PR	Recreation Coordinator (3 FTE)	16	N
LIB	Cataloguer	14	N
PD	Code Enforcement (Non-Certified)	14	N
CS	Community Services Coordinator	14	N
PW	Mechanic (3 FTE)	14	N
PR	Parks Crewleader	14	N
FIN	Payroll and Accounts Receivable Specialist	14	N
PR	Sports Complex Crewleader	14	N
PW	Traffic Technician	14	N
PW	Heavy Equipment Operator (7 FTE)	13	N
CS	Transit Dispatch Coordinator	13	N
PW	Utility Operator I (Water / Wastewater) (8 FTE)	13 ²	N
PW	Waste-Water Pre-Treatment Assistant	13 ²	N
FIN	Accounting and Administrative Technician	12	N
FIN	Accounts Payable Technician	12	N
CS	Administrative Assistant	12	N
PR	Administrative Assistant	12	N
PW	Administrative Assistant (2 FTE)	12	N
CP	Building Maintenance Technician (2 FTE)	12	N
LIB	Building Maintenance Technician (1 FTE)	12	N
GC	Cemetery Maintenance Technician	12	N
PD	Communications Specialist (11 FTE)	12	N
GC	Golf Specialist	12	N
PR	Parks Specialist (6 FTE)	12	N
PR	Recreation Maintenance Specialist	12	N
PW	Refuse Collector/Driver (4 FTE)	12	N
PW	Truck Driver and Equipment Operator (5 FTE)	12	N
FIN	Utility Billing Technician	12	N
CS	Transit Operator (7 FTE)	11	N
PD	Administrative Secretary	10	N
PR	Administrative Secretary	10	N
LIB	Circulation Assistant (2 FTE)	10	N
PW	Landfill Scale Master	10	N
PW	Non-Certified Utility Operator	10 ³	N
PR	Personal Trainer	10	N
CP	Building Custodian (3 FTE)	8	N

¹ Firefighter EMTs are eligible to move up to firefighter/paramedic with possession of paramedic certification.

² Move to grade 14 with possession of Class II license, grade 15 with possession of Class III license.

³ Non-Certified Operators are hired at this level. Once they receive certification, they move to Utility Operator I.

* Meets FLSA Exemption, position is paid hourly

	A	B	C	D	E	F	G	H	I	J	K
1	27,972	28,531	29,102	29,684	30,278	30,883	31,501	32,131	32,773	33,429	34,097
2	29,388	29,976	30,575	31,187	31,810	32,447	33,095	33,757	34,433	35,121	35,824
3	30,876	31,493	32,123	32,765	33,421	34,089	34,771	35,466	36,176	36,899	37,637
4	32,439	33,087	33,749	34,424	35,113	35,815	36,531	37,262	38,007	38,767	39,543
5	34,081	34,763	35,458	36,167	36,890	37,628	38,381	39,148	39,931	40,730	41,544
6	35,806	36,522	37,253	37,998	38,758	39,533	40,324	41,130	41,953	42,792	43,648
7	37,619	38,371	39,139	39,921	40,720	41,534	42,365	43,212	44,077	44,958	45,857
8	39,523	40,314	41,120	41,943	42,781	43,637	44,510	45,400	46,308	47,234	48,179
9	41,524	42,355	43,202	44,066	44,947	45,846	46,763	47,698	48,652	49,625	50,618
10	43,626	44,499	45,389	46,297	47,223	48,167	49,130	50,113	51,115	52,138	53,180
11	45,835	46,752	47,687	48,640	49,613	50,606	51,618	52,650	53,703	54,777	55,873
12	48,155	49,119	50,101	51,103	52,125	53,167	54,231	55,315	56,422	57,550	58,701
13	50,593	51,605	52,637	53,690	54,764	55,859	56,976	58,116	59,278	60,464	61,673
14	53,155	54,218	55,302	56,408	57,536	58,687	59,861	61,058	62,279	63,525	64,795
15	55,845	56,962	58,102	59,264	60,449	61,658	62,891	64,149	65,432	66,741	68,075
16	58,673	59,846	61,043	62,264	63,509	64,779	66,075	67,396	68,744	70,119	71,522
17	61,643	62,876	64,133	65,416	66,724	68,059	69,420	70,808	72,225	73,669	75,142
18	64,764	66,059	67,380	68,728	70,102	71,504	72,934	74,393	75,881	77,399	78,947
19	68,042	69,403	70,791	72,207	73,651	75,124	76,627	78,159	79,722	81,317	82,943
20	71,487	72,917	74,375	75,863	77,380	78,927	80,506	82,116	83,758	85,434	87,142
21	78,908	80,486	82,096	83,738	85,413	87,121	88,863	90,641	92,454	94,303	96,189
22	87,100	88,842	90,619	92,431	94,280	96,165	98,089	100,050	102,051	104,092	106,174
23	96,142	98,065	100,026	102,027	104,067	106,149	108,272	110,437	112,646	114,899	117,197
24	106,123	108,245	110,410	112,618	114,871	117,168	119,511	121,902	124,340	126,827	129,363
25	117,140	119,482	121,872	124,310	126,796	129,332	131,918	134,557	137,248	139,993	142,793
26	129,300	131,886	134,524	137,215	139,959	142,758	145,613	148,525	151,496	154,526	157,616
27	142,723	145,578	148,489	151,459	154,488	157,578	160,730	163,944	167,223	170,568	173,979

L	M	N	O	P	Q	R	S	T	U	V	Grade
34,779	35,475	36,184	36,908	37,646	38,399	39,167	39,951	40,750	41,565	42,396	1
36,540	37,271	38,016	38,777	39,552	40,343	41,150	41,973	42,813	43,669	44,542	2
38,390	39,158	39,941	40,740	41,554	42,386	43,233	44,098	44,980	45,880	46,797	3
40,333	41,140	41,963	42,802	43,658	44,531	45,422	46,330	47,257	48,202	49,166	4
42,375	43,223	44,087	44,969	45,868	46,786	47,721	48,676	49,649	50,642	51,655	5
44,521	45,411	46,319	47,246	48,190	49,154	50,137	51,140	52,163	53,206	54,270	6
46,774	47,710	48,664	49,637	50,630	51,643	52,676	53,729	54,804	55,900	57,018	7
49,142	50,125	51,128	52,150	53,193	54,257	55,342	56,449	57,578	58,730	59,904	8
51,630	52,663	53,716	54,790	55,886	57,004	58,144	59,307	60,493	61,703	62,937	9
54,244	55,329	56,435	57,564	58,715	59,890	61,088	62,309	63,555	64,827	66,123	10
56,990	58,130	59,292	60,478	61,688	62,922	64,180	65,464	66,773	68,108	69,471	11
59,875	61,073	62,294	63,540	64,811	66,107	67,429	68,778	70,153	71,556	72,988	12
62,906	64,164	65,448	66,757	68,092	69,454	70,843	72,260	73,705	75,179	76,683	13
66,091	67,413	68,761	70,136	71,539	72,970	74,429	75,918	77,436	78,985	80,565	14
69,437	70,826	72,242	73,687	75,161	76,664	78,197	79,761	81,356	82,983	84,643	15
72,952	74,411	75,899	77,417	78,966	80,545	82,156	83,799	85,475	87,185	88,928	16
76,645	78,178	79,742	81,337	82,963	84,623	86,315	88,041	89,802	91,598	93,430	17
80,525	82,136	83,779	85,454	87,163	88,907	90,685	92,498	94,348	96,235	98,160	18
84,602	86,294	88,020	89,780	91,576	93,408	95,276	97,181	99,125	101,107	103,129	19
88,885	90,663	92,476	94,326	96,212	98,136	100,099	102,101	104,143	106,226	108,350	20
98,112	100,075	102,076	104,118	106,200	108,324	110,491	112,700	114,954	117,253	119,599	21
108,298	110,464	112,673	114,926	117,225	119,570	121,961	124,400	126,888	129,426	132,014	22
119,541	121,931	124,370	126,857	129,394	131,982	134,622	137,314	140,061	142,862	145,719	23
131,950	134,589	137,281	140,027	142,827	145,684	148,598	151,569	154,601	157,693	160,847	24
145,648	148,561	151,533	154,563	157,655	160,808	164,024	167,304	170,650	174,063	177,545	25
160,769	163,984	167,264	170,609	174,021	177,502	181,052	184,673	188,366	192,133	195,976	26
177,459	181,008	184,628	188,320	192,087	195,929	199,847	203,844	207,921	212,079	216,321	27

GRADED PART TIME / SEASONAL POSITIONS

Dept	Job Title	Grade
PR- REC	Basketball Scorekeepers (12 PT)	1
CP	Box Office/ Event/ Concessions (25 PT)	1
PR-R&AQ	Coaches (20 PT)	1
PR-SPORT	Concessions (10 PT)	1
PR-R&AQ	Front Desk (2 PT)	1
PR-R&AQ	Concessions/Front Desk (14 PT)	1
PR-REC	Front Desk (14 PT)	1
CS	Janitorial (1 PT)	1
PR-REC	Janitorial (3 PT)	1
PW-SS	Janitorial (1 PT)	1
PR- SPORT	Maintenance Ice Arena (3 PT)	1
CS	Nutrition Site Coordinator (4 PT)	1
PR-SPORT	Open Skate (7PT)	1
PR-PARKS	Park Explorers (3 PT)	1
CP	Camera Technicians (2 PT)	2
LIB	Circulation Desk Staff (4 PT)	2
CP	Daytime Concessions (1 PT)	2 **
CP	Decorator I (12 PT)	2
CS	Office Assistant (1 PT)	2
PR-REC	Program Instructors (10 PT)	2
PR-R&A	Program Instructors (20 PT)	2
CP	Decorator II (8 PT)	3
GC- GOLF	Equipment Operators (5 PT)	3
GC- CEM	Grounds Maintenance I (2 PT)	3
PR-PARK	Grounds Maintenance I (11 PT)	3
PR-SPORT	Grounds Maintenance I (15 PT)	3
PR-R&AQ	Lifeguards (30 PT)	3- starting at a step 2
PR-REC	Lifeguards (20 PT)	3- starting at step 2
CS-NUTR	Nutrition / Van Driver (1 PT)	3
PR- R&A	Aquatic Center Assistant Manager (6 PT)	4
PR-REC	Aquatic Center Assistant Manager (6 PT)	4
PR- R&AQ	Concession Manager (2 PT)	4
PR-SPORT	Concession Supervisor (4 PT)	4
CP	Box Office/ Concessions Lead (1 PT)	4
CP	Decorator III (4 PT)	4
PR-PARK	Grounds Maintenance II (5 PT)	4
PR-SPORT	Grounds Maintenance II (3 PT)	4
PR-R&AQ	Lifeguard/Water Safety Instructor (30 PT)	4- starting at step 3
PR-REC	Lifeguard/Water Safety Instructor (20 PT)	4- starting at step 3
PR-SPORT	Maintenance II- Ice Arena (8 PT)	4
GC- CEM	Maintenance & Repair (2 PT)	4
GC- GOLF	Maintenance & Repair (3 PT)	4
PR- R&AQ	Program Supervisors (8 PT)	4
PR- REC	Program Supervisors (8 PT)	4
CS- JVCC	Activity Coordinator (1 PT)	5
CS-JVCC/Transit	Activity/ Transit Coordinator (1 PT)	5 **
PR- R&AQ	Aquatic Center Manager (6 PT)	5
PR- REC	Aquatic Center Manager (3 PT)	5
PR-CAMP	Campground Hosts (4 PT)	5
PR-REC	Preschool Instructor (2 PT)	5 **
PR- PARKS	Mosquito Control (1 PT)	5
PW-Collection	Maintenance (1 PT)	5
PW-Landfill	Maintenance (1 PT)	5
PW-Recycling	Maintenance (1 PT)	5
PW-Street	Maintenance (1 PT)	5
PR-Park	Park Explorer Supervisor (1 PT)	5
PW-Traffic	Traffic Assistant (2 PT)	5
PW-Water	Utilities Laborer (1 PT)	5
PW-Wastewater	Utilities Laborer (1 PT)	5

**PT positions that qualify for SDRS

	A	B	C	D	E
1	\$11.50	\$12.20	\$12.70	\$13.20	\$13.70
2	\$12.20	\$12.70	\$13.20	\$13.70	\$14.20
3	\$12.70	\$13.70	\$14.20	\$14.70	\$15.20
4	\$13.70	\$14.20	\$14.70	\$15.20	\$15.70
5	\$15.20	\$15.70	\$16.20	\$16.70	\$17.20

NON- GRADED PART TIME POSITIONS

CS-TRAN	Transit Operators (10 PT)	Grade 11 (FT Plan) step A only
CS-TRAN	Transit Operators (2 PT)**	Grade 11 (FT Plan) step A only
CP	Bartender- special events (6 PT)	\$15/hour
FIN	Finance Office Assistant (1 PT)	Grade 10,(FT Plan) step A only
FIRE	EMS Only (5 PT)	per IAFF agreement (WG 14)
FIRE	Firefighter/ EMT (2 PT)	per IAFF agreement (WG 16)
FIRE	Firefighter/Paramedic (1 PT)	per IAFF agreement (WG 18)
PD-E911	Communications Specialist (4 PT)	Grade 12 (FT Plan) step A only
PD	Evidence Technician (1 PT)	Grade 10 (FT Plan) step A only
PR-REC	Fitness Instructors (12 PT)	\$13-15/hour
PR-R&AQ	Officials & Referees (20 PT)	\$20/game
PR-REC	Officials & Referees (13 PT)	\$20/game
PR-REC	Preschool Administrator (1 PT)**	\$20/hour
PW-Admin	PW Intern (1PT)	\$18/hour
ADMIN	Administrative Intern (1 PT)	\$18/hour

**PT positions that qualify for SDRS

Approved this _____ day of _____, _____.

Signed: _____
Mayor, City of Mitchell

ATTEST: _____
Finance Officer, City of Mitchell

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 16, 2024	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Second Reading on Ordinance No O2024-13: Supplemental Appropriations for Fiscal Year 2024.		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Second Reading on Ordinance #O2024-13, Supplemental Appropriation Ordinance for the City of Mitchell, Davison County, South Dakota for Fiscal Year 2024		
Explanation/Background of Agenda Item Requested:	There are a few changes from the 1st reading of the proposed Supplemental Appropriation Ordinance. Those items are highlighted in the attached revised ordinance for second reading & approval.		

TO: Mayor Jordan Hanson
City Council Members

FROM: Stephanie Ellwein, City Administrator

RE: 2024 Supplemental Appropriation Ordinance

Listed below are the requested supplements for the end of the 2024 Fiscal Year. The supplements are using specified revenue streams or a contingency fund transfer from the General Fund.

General Fund

City Council

- CDBG Safehouse in the amount of \$1,400,000 for the Safehouse CDBG Grant. The City has received grant funds to pay for the expenses paid out of this account

Funding Source: 2024 General Fund Cash- Grant Fund Received

Mayor's Office

- Veteran's Park in the amount of \$6,700 to pay for maintenance expenses in the Veteran's Park.

Funding Source: 2024 General Fund Designated Funds- from private donations.

Park & Recreation Fund

Recreation & Aquatics

- Pool Chemicals in the amount of \$4,300 due to actuals over the approved budget amount.
- Utilities Aquatics in the amount of \$7,700 for utility costs that are over budget.

Funding Source: 2024 Park Fund Cash (General Fund Contingency Transfer & Unspent Health Insurance Budget)

Recreation Center

- Compensated Absences in the amount of \$30,000 due to employee retirements.
- Repairs & Maintenance in the amount of \$70,000 for unforeseen HVAC repairs at the Rec Center

Funding Source: 2024 Park Fund Cash (General Fund Contingency Transfer & Unspent Health Insurance Budget)

Sports Complex

- Overtime in the amount of \$500 due to actuals over the approved budget amount.
- Professional Services in the amount of \$250 due to actuals over the approved budget amount.
- Repairs & Maintenance in the amount of \$1,700 due to unanticipated repairs.
- Capital Improvements- Press Box in the amount of \$9,000 due to council approved change orders.

Funding Source: 2024 Park Fund Cash (General Fund Contingency Transfer & Unspent Health Insurance Budget)

Parks

- Supplies & Materials in the amount of \$2,500 due to actuals over the approved budget amount.
- Mosquito Program in the amount of \$2,250 due to additional mosquito spraying requested after flooding in June.
- Capital Buildings in the amount of \$4,500 due to actuals over the approved budget amount.

Funding Source: 2024 Park Fund Cash (General Fund Contingency Transfer & Unspent Health Insurance Budget)

Supervision

- Compensated Absences in the amount of \$13,275 due to a retirement.
- Insurance in the amount of \$10,500 due to unanticipated premium increases.

Funding Source: 2024 Park Fund Cash (General Fund Contingency Transfer & Unspent Health Insurance Budget)

Corn Palace Fund

- Overtime in the amount of \$7,000 due to actual amounts over the approved budget.
- Part-time in the amount of \$56,000 due to actual amounts over the approved budget.
- Compensated Absences in the amount of \$20,000 due to retirements.
- Insurance in the amount of \$5,000 due to unanticipated premium increases.
- Advertising in the amount of \$6,500 due to actual amounts over the approved budget.
- Rental- Sound & Light in the amount of \$9,600 due to actual amounts over the approved budget.
- Contract Services- Alcohol in the amount of \$2,000 due to actual amounts over the approved budget.
- Cost of Goods Sold in the amount of \$32,000 due to actual amounts over the approved budget.
- Cost of Goods Sold- Alcohol in the amount of \$3,400 due to actual amounts over the approved budget.
- Gas & Fuel in the amount of \$500 due to actual amounts over the approved budget.
- Travel, Conference & Dues in the amount of \$500 due to actual amounts over the approved budget.
- Utilities- Water/Sewer in the amount of \$8,000. There was an error found in the way the Corn Palace was being billed for utilities. This was corrected, and required the Corn Palace to make a one-time, catch-up payment.
- Corn Palace Plaza Utilities in the amount of \$1,500 due to actual amounts over the approved budget.
- Ticketing fees in the amount of \$6,000. There were more tickets sold in 2024 for Festival which resulted in increased ticket fees, and increased revenue as well. Additional ticket fees will be incurred throughout the remaining 2024 events. Ticket fees are charged back to the ticket purchaser, so there will be revenue to offset the cost.
- Labor-Usher in the amount of \$2,500 due to actual amounts over the approved budget.
- Entertainment in the amount of \$27,000 due to actual amounts over the approved budget. This is for festival entertainment as well as the free entertainment on the Corn Palace Stage. Additional revenue was received above budget in 2024 for Festival that will cover this cost.
- Tourism Tax 1.5% in the amount of \$3,500 due to additional tickets sold during festival. This item is also charged as part of the ticket purchase process. Additional revenue was received above budget in 2024 to cover this cost.

Funding Source: 2024 Corn Palace Fund Cash (\$179,794 of revenue above budget, and general fund contingency transfers).

Business Improvement District (BID) # 4

- Board Projects in the amount of \$30,000 for a contribution towards the indoor pool debt service payment as approved by the BID Board.
- Sports Authority Promotion in the amount of \$50,000 for the additional budget approved by the BID 4 board.

Funding Source: 2024 BID 4 Fund Cash

Community Services

Palace Transit

- Overtime in the amount of \$4,500 due to actual amounts over budget.
- Compensated Absences in the amount of \$1,000 due to retirements.
- Insurance in the amount of \$2,000 due to actual amounts over budget.
- Advertising in the amount of \$500 due to actual amounts over budget.
- Repairs & Maintenance in the amount of \$3,000 due
- Computer Software Support in the amount of \$1,500 due to actual amounts over budget.
- Passenger Bus in the amount of \$43,000 due to a capital request approved after the 2024 budget was finalized.
- Office Equipment in the amount of \$1,500 due to actual amounts over budget.

Funding Source: 2024 Community Services Fund Cash from General Fund Contingency Transfer

JVCC

- Fundraising in the amount of \$6,000 due to actual amounts over budget.

Funding Source: 2024 Community Services Fund Cash from General Fund Contingency Transfer

Airport Fund

- Compensated Absences in the amount of \$15,500 due to a retirement.
- Pavement Maintenance in the amount of \$5,500 due to item not included in the 2024 budget request, but approved by City Council.

Funding Source: 2024 Airport Fund Cash from General Fund Contingency Transfer

ORDINANCE NO. 02024-13
SUPPLEMENTAL APPROPRIATION ORDINANCE
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

BE IT ORDAINED, BY THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, that the following sums be appropriated to authorize certain expenditures and to meet certain obligations for the year 2024 according to statute. All appropriations will come from cash balance and financing in the listed funds.

GENERAL FUND
CITY COUNCIL

101-41110-42950	CDBG Safehouse	\$1,500,000
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MAYOR'S OFFICE

201-41210-43300	Veteran's Park	\$ 6,700
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PARK FUND

RECREATION & AQUATICS

201-45110-42602	Pool Chemicals	\$ 4,300
201-45110-42850	Utilities- Aquatics	\$ 7,700

RECREATION CENTER

201-45140-41700	Compensated Absences	\$ 30,000
201-45140-42500	Repairs & Maintenance	\$ 70,000

SPORTS COMPLEX

201-45160-41110	Overtime	\$ 500
201-45160-42200	Professional Services	\$ 800
201-45160-42500	Repairs & Maintenance	\$ 10,500
201-45160-43320	Capital Improvements- Press Box	\$ 9,000

PARKS

201-45210-42600	Supplies & Materials	\$ 2,500
201-45210-42900	Mosquito Program	\$ 2,250
201-45210-43200	Capital Buildings	\$ 4,500

SUPERVISION

201-45220-41700	Compensated Absences	\$ 13,275
201-45220-42100	Insurance	\$ 10,500

CORN PALACE FUND

202-45650-41110	Overtime	\$ 7,000
202-45630-41110	Part-time	\$ 56,000
202-45630-41700	Compensated Absences	\$ 20,000
202-45630-42100	Insurance	\$ 5,000
202-45630-42320	Advertising	\$ 6,500
202-45630-42400	Rental- Sound/Light	\$ 9,500
202-45630-42500	Repairs & Maintenance	\$4,500
202-45630-42520	Contract Services- Alcohol	\$ 2,000
202-45630-42610	Cost of Goods Sold	\$ 32,000
202-45630-42615	Cost of Goods Sold- Alcohol	\$ 3,400

202-45630-42620	Gas & Fuel	\$ 500
202-45630-42700	Travel, Conference, Dues	\$ 500
202-45630-42830	Utilities- Water/Sewer	\$ 8,000
202-45630-4285?	Corn Palace Plaza Utilities	\$ 5,000
202-45630-42908	Ticketing Fees	\$ 6,000
202-45630-42902	Labor- Ushers	\$ 2,500
202-45630-42905	Entertainment	\$ 27,000
202-45630-42931	Tourism Tax 1.5%	\$ 3,500

BUSINESS IMPROVEMENT DISTRICT #4 FUND

209-46530-42900	Board Projects	\$ 30,000
209-46530-42900	Sports Authority Promotion	\$50,000

BUSINESS IMPROVEMENT DISTRICT #3 FUND

213-46311-42910	Streetscape	\$ 100,000
213-46311-42950	Publication Costs	\$ 1,000

COMMUNITY SERVICES FUND

PALACE TRANSIT

218-45150-41110	Overtime	\$ 6,000
218-45150-41700	Compensated Absences	\$ 1,000
218-45150-42110	Insurance	\$ 2,000
218-45150-42320	Advertising	\$ 500
218-45150-42500	Repairs & Maintenance	\$ 4,500
218-45150-42920	Computer Software Support	\$ 3,000
218-45150-43410	Passenger Bus	\$ 43,000
218-45150-43440	Office Equipment	\$ 1,500

JVCC

218-45180-42900	Fundraising	\$ 6,000
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AIRPORT FUND

230-43500-41700	Compensated Absences	\$ 15,500
230-43500-42510	Pavement Maintenance	\$ 5,500

Attest:

Mayor

Finance Officer
[Seal]

First Reading: December 2, 2024
Second Reading: December 16, 2024
Adoption: December 16, 2024

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	December 16, 2024	Requested By:	Justin Johnson
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	First Reading on Ordinance #O2024-14, Updating Hours of Operation for Medical Cannabis Dispensaries		
Explanation/Background of Agenda Item Requested:	Council previously held discussions on updating the hours of operation for medical cannabis dispensaries. Based on the discussion, this ordinance was drafted which will update the hours of operation for medical cannabis facilities from 8AM-8PM to 8AM-10PM.		

ORDINANCE #O2024-14

**AN ORDINANCE UPDATING THE HOURS OF OPERATION FOR
MEDICAL CANNABIS FACILITIES.**

BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:

Section 1.

That subsection (B)(7) of Mitchell City Code Section 4-11-9: General Obligations of Licensee be AMENDED to read as follows:

“7. A cannabis dispensary may be open to the public only between the hours of eight o’clock (8:00) A.M. and ten o’clock (10:00) P.M. daily.”

Section 2.

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Adopted by majority vote of the Mitchell SD City Council in regular session this ____ day of _____, 2024.

Jordan Hanson – Mayor

Attest:

(seal)

Michelle Bathke – City Finance Officer

First Reading: _____

Second Reading: _____

Adoption: _____

Published: _____

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



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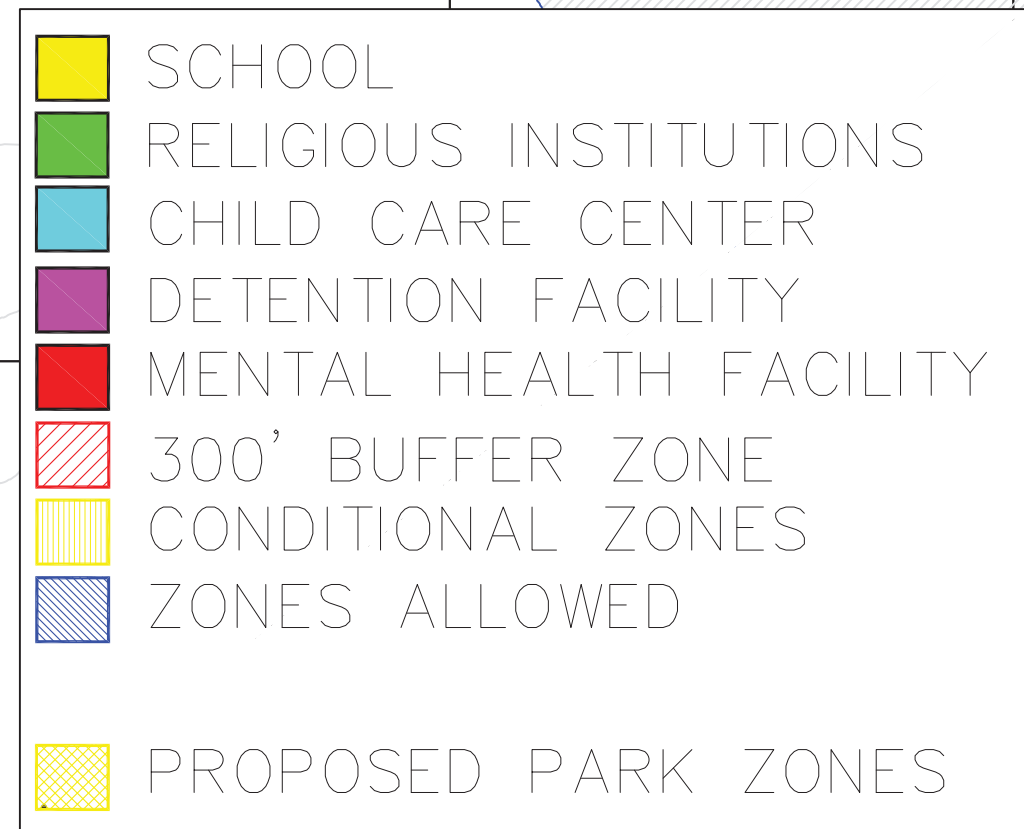
Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:
A map has been provided that shows the potential new zones if parks are added to the above list of uses. The light yellow areas represent roughly the location of the new buffer zones, but they do not currently account for rights of way. So they would actually be larger in practice than they appear now. The areas that appear to potentially have the greatest impact are: near the airport, north Highway 37 area near the old drive-in theater, north Highway 37 area near the campground, the Toshiba area, south of Hitchcock park, most of the central business district, many areas surrounding Dry Run Creek Park, most of the area west of the bypass between 8th and 15th Avenues. Many of the parks are either in zones where dispensaries would already not be allowed or have other facilities nearby that already create buffer zones.



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



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Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

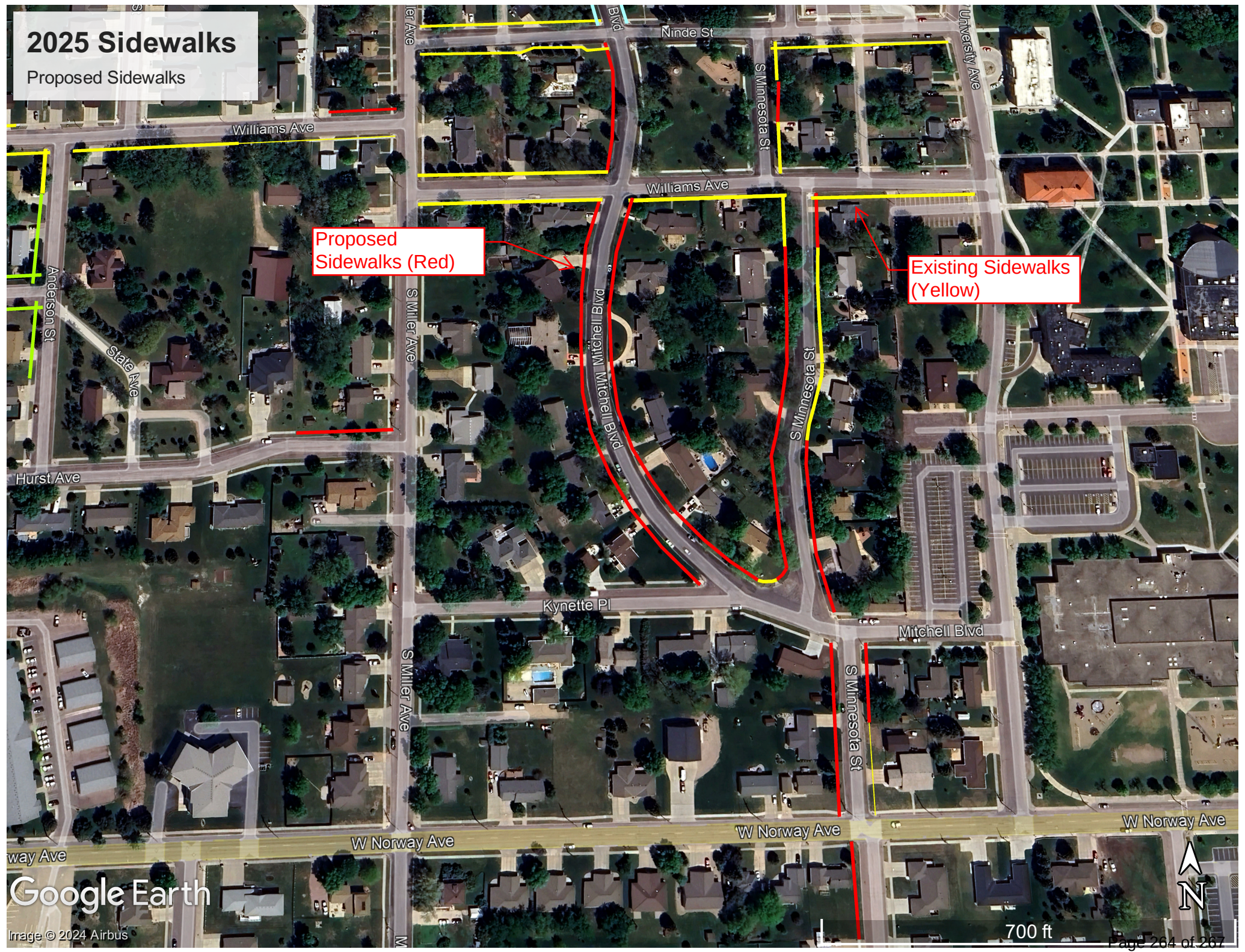
Explanation/Background of Agenda Item Requested:

2025 Sidewalks

Proposed Sidewalks

Proposed Sidewalks (Red)

Existing Sidewalks (Yellow)



Google Earth

Image © 2024 Airbus

2025 Proposed Sidewalk

Write a description for your map.

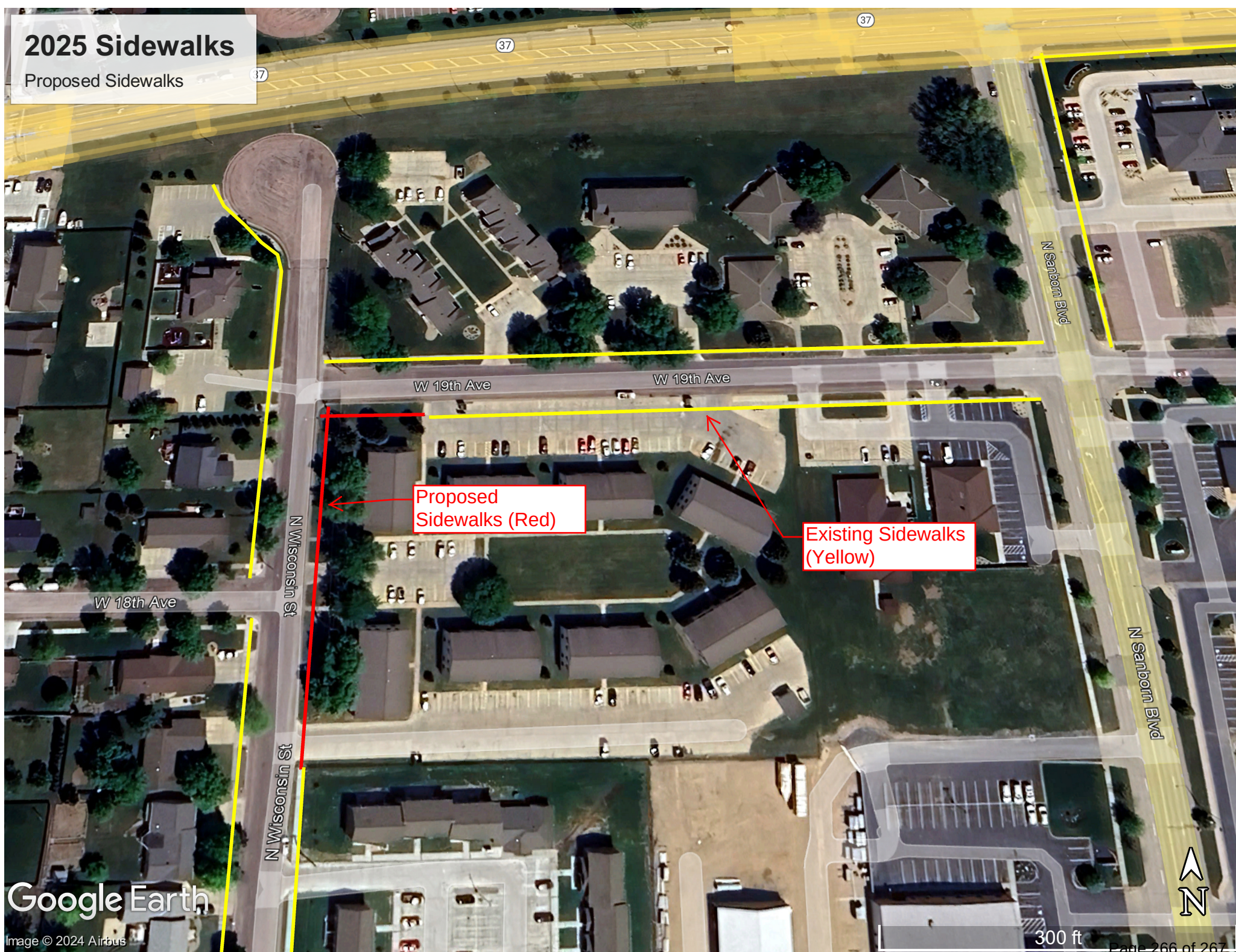


Google Earth

Image © 2024 Airbus

2025 Sidewalks

Proposed Sidewalks



Google Earth

Image © 2024 Airbus

300 ft

2025 Proposed Sidewalk

Write a description for your map.

Existing Sidewalk
(Yellow)

Proposed
Sidewalk
(Red)

Proposed Sidewalk
(Red)

Google Earth

Image © 2024 Airbus

300 ft

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