



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
January 6, 2025

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: United Church of Christ**
- 4. Roll Call**
- 5. Oath of Office for Dave Sietsema, Corn Palace Director**
- 6. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Declare Items Surplus**
 - C. Raffle Permits**
 - D. Volunteer Board Appointments:**
 - Reappoint Dave Helleloid to the Sports & Events Authority Committee for a term to run from January 2025-December 2027
 - Reappoint Jim Johnston to the Sports & Events Authority Committee for a term to run from January 2025-December 2027
 - E. Mitchell Republic as the Newspaper Designation for 2025**
 - F. Change Order No. 1 to First Rate Excavate, Inc. for the South Wastewater Treatment Project for Bid Schedule B, Project #2022-01**
 - G. Set date of January 21, 2025 for Hearing and Action on the Application to Transfer RB-2841 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Eight West LLC, dba Super 8 Mitchell, 1700 South Burr Street to TBM LLC dba Mitchell Liquor and Wine, 1620 South Burr Street, Suite 4 (Video Lottery is included)**
 - H. Pay Estimates**
 - I. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**
- 7. Motion To Approve, Request Public Comment, Roll Call**
- 8. Citizens Input**

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

9. Mayor & City Council Discussion Items

10. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Action to Set Date for Board of Adjustment Hearing 1-21-25

Ashbrook Trail Apartment Limited Partnership has applied for a conditional use permit for multi-family dwellings of more than 24 units; located in the 2100 block of North Minnesota St, legally described as Block 1 Ex N 345' and Ex Lot 1, Block 1 of Fullerton Properties' First Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

Bob Jackson has applied for a Variance Permit for combination of attached and detached accessory buildings of 3,247 square feet vs 2,000 square feet to build a new attached accessory building of 3,047 square feet and detached accessory building of 200 square feet. This is located at 1800 Block of Charles Ave, legally described as E 50' of Lot 4 & all of Lot 3, Block 6 of the Woods First Addition, a subdivision of the E 1/2 of the SW 1/4 of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned R4 High Density Residential District.

- 11. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
- 12. Action to Approve 2025 Official Depositories**
- 13. Action to Award Bid for 2nd, 4th & Main Streetscape Improvement Project #2023-21**
- 14. Action to Approve Removing the \$10 Spring Cleanup Collection Fee**
- 15. Action to Approve Additional Tree Removal for Highway 37 Project by Runge Enterprises**
- 16. Action to Approve Amendment #2 to Agreement #A2021-11, Waste Water Plant Improvement Project #2021-31 with HDR Engineering**
- 17. Action to Approve Amendment #1 to Agreement #A2022-18, 1st & Main Traffic Signals Project #2022-8R with HR Green**
- 18. Action to Approve Amendment #1 to Agreement #A2024-32, Pickleball Courts Engineering with SPN & Associates Project #2023-14**
- 19. Action to Approve Agreement #A2025-01, EPA Risk Management Plan Project #2025-3 with HDR Engineering**
- 20. Action to Approve Agreement #A2025-02, 2nd, 4th & Main Streetscape for Construction Services Project #2023-21 with McLaury Engineering**
- 21. Action to Approve Resolution #R2025-01, Landfill Scraper Grant Application**

- 22. Action to Approve Resolution #R2025-02, A Resolution Amending the 2025 Compensation Plan**
- 23. Second Reading on Ordinance #O2024-14, Updating Hours of Operation for Medical Cannabis Dispensaries**
- 24. Motion to Adopt Ordinance #O2024-14, Request Public Comment, Roll Call**
- 25. First Reading on Ordinance #O2025-01, Updating Provisions of the Mitchell City Code In Relation To the Use of the Term Fire Marshal**
- 26. Discussion on Corn Palace Seat Replacements**
- 27. Council Discussion for Potential Northwest Railroad Shared Use Path Project**
- 28. Continued Discussion of Sidewalk Assessment Projects for 2025**
- 29. Motion to Enter into Executive Session According to SDCL 1-25-2(3) Legal**
- 30. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.