Park and Recreation Board Agenda
City Council Chambers, City Hall, 612 N. Main Street
January 9, 2025

1. **6:00 PM Call to Order**
2. **Citizen's Input**
   If you need to address the board on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.
3. **DELEGATIONS**
4. **ADDITIONS OR DELETIONS**
5. **Minutes**
6. **Approve Financial Reports**
7. **Department Reports**
8. **Approve Proposed 2025 Cadwell Fees**
9. **Approve Pool Use Agreement for Dakota Riptide**
   A new annual use agreement for Dakota Riptide's rental of Rec Center competition pool.
10. **Discussion on Proposed Trail Improvements in Celia Kelley Pines**
    Outline proposed trail improvement at Celia Kelley Pines
11. **Open Board Discussion**
    Open Bard Discussion
12. **Next Meeting Date**
13. **Adjournment**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

City of Mitchell
612 North Main Street | Mitchell, SD 57301
Phone: 605-995-8143
CityOfMitchell.org

Mitchell
SOUTH DAKOTA

Parks & Recreation Board Meeting Minutes
City Council Chambers, City Hall, 612 N. Main Street
December 10, 2024

1. Call to Order
Meeting was called to order by Andy Jerke, President of the Board, at 6:00 PM

Present: Andy Jerke, Dennis Thompson, Luke Norden, Shaun Davis, and Clayton Deuter

Absent: Pat Skinner, Adam Schultz, and council liaison Dan Sabers

Staff Present: Kevin Nelson, Kevin DeVries, Steve Roth, and Jeremy Nielsen

Others Present: Darcy Sabers, Julie Hart Schutte, Clifford Chamberlain

2. Citizen's Input: None

3. Delegations: None

4. Additions or Deletions to Agenda: None
Motion by Thompson and seconded by Davis to approve the agenda. Motion carried.

5. Minutes
Minutes of the November 14, 2024 regular meeting were reviewed. Motion by Davis and seconded by Deuter to approve as reviewed. Motion carried.

6. Approve Financial Reports
Motion by Norden and seconded by Davis to approve the Bills and Financial Reports as submitted. Motion carried.

7. Department Reports
Department managerial staff provided brief overviews of the written reports.

8. Approve of Proposed Arena Staircase
Darcy Sabers overviewed the hoped-for improvement that Mitchell Hockey was hoping to make at the arena, that of constructing a permanent (versus the present portable) staircase at the west end of the arena, to make the storage space above the locker rooms accessible via the staircase (and door at the top said staircase). Motion was made by Norden to approve requested construction, provided that the expenses and labor required for such were covered by Mitchell Hockey, and also that Mitchell's Building Inspector must approve the design. The motion was seconded by Davis. Motion carried.

9. Approve Proposed Trail Expansion from Sandy Beach to North Harmon, Just Across from Celia

Kelley Pines
Dwight Scott presented a proposal to work on clearing for an eventual new improved trail to run from the east end of Sandy Beach to North Harmon, ending just across the road from Celia Kelley Pines. Motion was made by Jerke and seconded by Deuter to approve the work. Motion carried.

Proposed Second Loop Within Celia Kelley Pines
Dwight Scott presented the idea of adding another loop within Celia Kelley Pines. The board asked that Dwight return to the park board at a future meeting with a more detailed explanation of the intended addition/expansion.

Proposed Story Walk Within Patton Young Park
Julie Hart Schutte overviewed a vision by Kiwanis Club members to create and place, with the park board's permission, a story walk within Patton Young Park. She explained that the Kiwanis Club would purchase or have constructed, at the club's expense, 16 stations to each house to pages of a children's story book, and the story within them would rotate on an intermittent basis. Nelson indicated that the parks crew would be responsible for maintenance around the stations but repairs of the stations themselves would be the responsibility of the Kiwanis Club. The board was favorable to the proposal and asked for Julie to return to a future meeting with a more detailed plan for approval.

10. Discussion: Possible Permitting for Non-Stationary Vendors to be Doing Business within City Parks
There was continued board discussion on this item, picking up where the board had left off the previous month. The board continued in a direction toward implementing policy that will allow for permitted vending within designated parks.

11. Discussion: Use of Metals Detectors and Related Digging Within Parks
Discussion continued on this item from the previous month. Nelson reiterated that the city attorney for Mitchell had expressed that he would be reluctant to allow for anything that disturbed the soil within parks.

12. Next Meeting Date
Thursday, January 9, 2025, at 6:00 PM.

13. Adjournment
There being no further business, the Board meeting adjourned at 7:05 PM.

PACKET : 07172 07173 07174
VENDOR SET: Mult
FUND : 619 CAMPGROUND
DEPARTMENT: 5220 CAMPGROUND BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-06492	PALACE CITY RECREATION					
		I-202419F	619-45220-42500	REPAIR & MAIN HOIST REMOVED	204988	200.00
				DEPARTMENT 5220 CAMPGROUND	TOTAL:	200.00
				FUND 619 CAMPGROUND	TOTAL:	200.00

PACKET : 07160 07161
VENDOR SET: Mult
FUND : 619 CAMPGROUND
DEPARTMENT: 5220 CAMPGROUND BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL						
		I-04.002601.00.12.24	619-45220-42800	UTILITIES	2601 N MAIN ST-CAMPGROUND	204855	106.15
		I-04.002602.00.12.24	619-45220-42800	UTILITIES	2601 N MAIN ST-CAMPSITES	204855	2,175.75
01-07141	FIRST NATIONAL BANK OMA						
		I-12092024.7022	619-45220-42620	COMPUTER SOFT	PAY PAL MONTHLY FEE	204865	25.90
		I-12092024.7022	619-45220-42620	COMPUTER SOFT	NOV 2024 RESERVATION FEES	204865	17.65

DEPARTMENT 5220 CAMPGROUND TOTAL: 2,325.45

FUND 619 CAMPGROUND TOTAL: 2,325.45

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2024

619-CAMPGROUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE	(3,100)	(12.89)	(1,332.70)	(3,231.58)	131.58	104.24
CHARGES-GOODS & SERVICES	115,600	2,058.80	102,826.52	114,538.33	1,061.67	99.08
TOTAL REVENUES	112,500	2,045.91	101,493.82	111,306.75	1,193.25	1.06
EXPENDITURE SUMMARY						
CAMPGROUND						
OTHER	0	0.00	8,349.30	0.00	0.00	0.00
SALARIES	29,556	0.00	21,015.10	31,730.72	(2,174.72)	107.36
CURRENT EXPENSES	40,450	3,285.34	38,480.39	39,863.88	586.12	98.55
CAPITAL OUTLAY	853,000	0.00	4,263.40	45,238.50	807,761.50	5.30
TOTAL CAMPGROUND	923,006	3,285.34	72,108.19	116,833.10	806,172.90	87.34
TOTAL EXPENDITURES	923,006	3,285.34	72,108.19	116,833.10	806,172.90	87.34
REVENUE OVER/(UNDER) EXPENDITURES	(810,506)	(1,239.43)	29,385.63	(5,526.35)	(804,979.65)	99.32
OTHER SOURCES	0	0.00	0.00	120,000.00	(120,000.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(810,506)	(1,239.43)	29,385.63	114,473.65	(924,979.65)	0.00

619-CAMPGROUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
INTERGOVERNMENTAL REV						
619-3310 FEMA GRANT-EMERGENCY SHELTER	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV	0	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS REVENUE						
619-369 REFUNDS & REIMBURSEMENTS	0	43.00	1,504.00	39.00	(39.00)	0.00
619-3692 CREDIT CARD FEES	(3,100)	(55.89)	(2,836.70)	(3,270.58)	170.58	105.50
TOTAL MISCELLANEOUS REVENUE	(3,100)	(12.89)	(1,332.70)	(3,231.58)	131.58	4.24-
CHARGES-GOODS & SERVICES						
619-3771 FEES	105,000	1,975.17	99,564.97	110,858.56	(5,858.56)	105.58
619-3773 CONCESSIONS	1,100	0.00	1,027.51	1,059.50	40.50	96.32
619-3774 LAUNDRY/CLEANING/DAMAGES	800	0.00	338.79	682.66	117.34	85.33
619-3775 RENTALS	7,000	0.00	395.89	215.61	6,784.39	3.08
619-37790 SALES TAX-TOURISM	1,700	29.63	1,499.36	1,668.00	32.00	98.12
619-37795 BID #4 TAX	0	54.00	0.00	54.00	(54.00)	0.00
TOTAL CHARGES-GOODS & SERVICES	115,600	2,058.80	102,826.52	114,538.33	1,061.67	0.92
TOTAL REVENUE	112,500	2,045.91	101,493.82	111,306.75	1,193.25	1.06

619-CAMPGROUND
CAMPGROUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
OTHER						
619-45220-21670 DEPRECIATION EXPENSE	0	0.00	8,349.30	0.00	0.00	0.00
TOTAL OTHER	0	0.00	8,349.30	0.00	0.00	0.00
SALARIES						
619-45220-41100 SALARIES	0	0.00	0.00	0.00	0.00	0.00
619-45220-41120 PART TIME	27,456	0.00	19,521.60	29,475.80	(2,019.80)	107.36
619-45220-41200 SOCIAL SECURITY/MEDICARE	2,100	0.00	1,493.50	2,254.92	(154.92)	107.38
619-45220-41300 RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
619-45220-41500 GROUP INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	29,556	0.00	21,015.10	31,730.72	(2,174.72)	7.36-
CURRENT EXPENSES						
619-45220-42100 INSURANCE	0	0.00	0.00	0.00	0.00	0.00
619-45220-42200 PROFESSIONAL SERVICES	0	0.00	7,549.29	2,740.54	(2,740.54)	0.00
619-45220-42300 ADVERTISING/PROMOTION	1,200	0.00	1,118.00	1,253.00	(53.00)	104.42
619-45220-42500 REPAIR & MAINTENANCE	8,000	200.00	5,146.09	6,370.58	1,629.42	79.63
619-45220-42600 SUPPLIES	2,200	0.00	1,883.20	2,284.89	(84.89)	103.86
619-45220-42610 COST OF GOODS SOLD	0	0.00	0.00	0.00	0.00	0.00
619-45220-42620 COMPUTER SOFTWARE	4,000	181.55	27.00	2,274.95	1,725.05	56.87
619-45220-42650 MINOR EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
619-45220-42800 UTILITIES	19,750	2,862.15	17,388.28	18,336.70	1,413.30	92.84
619-45220-42931 TOURISM TAX-1.5%	1,500	9.64	1,530.03	1,635.22	(135.22)	109.01
619-45220-42935 BID TAX	3,800	32.00	3,838.50	4,968.00	(1,168.00)	130.74
TOTAL CURRENT EXPENSES	40,450	3,285.34	38,480.39	39,863.88	586.12	1.45
CAPITAL OUTLAY						
619-45220-43200 BUILDINGS	800,000	0.00	4,263.40	0.00	800,000.00	0.00
619-45220-43400 EQUIPMENT	53,000	0.00	0.00	45,238.50	7,761.50	85.36
TOTAL CAPITAL OUTLAY	853,000	0.00	4,263.40	45,238.50	807,761.50	94.70
TOTAL CAMPGROUND	923,006	3,285.34	72,108.19	116,833.10	806,172.90	87.34
TOTAL EXPENDITURES	923,006	3,285.34	72,108.19	116,833.10	806,172.90	87.34
REVENUE OVER/(UNDER) EXPENDITURES	(810,506)	(1,239.43)	29,385.63	(5,526.35)	(804,979.65)	99.32

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2024

619-CAMPGROUND

CAMPGROUND

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
OTHER FINANCING SOURCES						
619-3900 FROM GENERAL FUND	0	0.00	0.00	120,000.00	(120,000.00)	0.00
619-39104 DAMAGE/LOSS REIMB-CAP ASSETS	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	0	0.00	0.00	120,000.00	(120,000.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(810,506)	(1,239.43)	29,385.63	114,473.65	(924,979.65)	114.12

PACKET : 07172 07173 07174
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02880	THUNE TRUE VALUE & APPL					
		I-A584964	201-45140-42600	SUPPLIES & MA NUTS,WASHERS,DRAIN PLUG	205007	18.06
	PROJ: J06-SM-PLUMB		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-PLUMBING		
		I-A585094	201-45140-42600	SUPPLIES & MA THREAD SEAL,STRAP,BRUSH	205007	12.77
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-A585114	201-45140-42600	SUPPLIES & MA NIPPLE,SEAL TAPE	205007	8.28
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-B299007	201-45140-42600	SUPPLIES & MA NUTS,BOLTS,ADAPTOR	205007	8.19
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-B299061	201-45140-42600	SUPPLIES & MA TUBE,NUT,WASHER	205007	5.78
	PROJ: J06-SM-GENER		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-GENERAL		
		I-D29899	201-45140-42600	SUPPLIES & MA DRYER,INSTALLATION FEE	205007	624.00
	PROJ: J06-SM-BLDG		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-BLDG		
01-09633	STAPLES					
		C-6019803685	201-45140-42600	SUPPLIES & MA RETURNED FAN HEATER	205002	39.50-
	PROJ: J06-SM-OFFIC		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-OFFICE		
		I-6019729510	201-45140-42600	SUPPLIES & MA HAND TOWELS	205002	77.44
	PROJ: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		
		I-6019885350	201-45140-42600	SUPPLIES & MA LAUNDRY DETERGENT	205002	58.16
	PROJ: J06-SM-JANIT		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-JANITORIAL		
01-09703	AMAZON CAPITAL SERVICES					
		I-1DRK-C31Q-1YDW	201-45140-42600	SUPPLIES & MA BOTTLE FILTERS,REFRIG FILTERS	204927	1,453.15
	PROJ: J06-SM-BLDG		REC CTR-GENERAL BLDG	SUPPLIES/MATERIAL-BLDG		

DEPARTMENT 5140 RECREATION CENTER TOTAL: 2,226.33

PACKET : 07172 07173 07174
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		C-4071/1	201-45160-42603	SMALL EQUIPME RETURNED EXTENSION ATTACHMENT	204949	69.00-
	PROJ: H01-42603		SPORTS COMPLEX EQUIPMENT	SMALL EQUIPMENT		
		I-4070/1	201-45160-42603	SMALL EQUIPME POLE SAW,EXTENSION ATTACHMENT	204949	418.00
	PROJ: H01-42603		SPORTS COMPLEX EQUIPMENT	SMALL EQUIPMENT		
		I-4095/1	201-45160-42600	SUPPLIES & MA FASTENERS,OUTDOOR TIMER	204949	25.94
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-00424	RUNNINGS SUPPLY INC					
		I-1972310	201-45160-42603	SMALL EQUIPME IMPACT DRIVER KIT,MAGNETIC TRA	204994	1,338.91
	PROJ: H06-42603		ARENA-NORTH RINK	SMALL EQUIPMENT		
01-00436	CHS FARMERS ALLIANCE					
		I-IG2656	201-45160-42610	GAS & FUEL HOCKEY PROPANE BOTTLE FILL	204942	78.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG2771	201-45160-42610	GAS & FUEL HOCKEY PROPANE BOTTLE FILL	204942	104.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IZ7872	201-45160-42610	GAS & FUEL PROPANE BOTTLE FILL	204942	8.48
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
01-00712	NAPA CENTRAL					
		I-809142	201-45160-42600	SUPPLIES & MA FLAT	204982	8.58
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815047859	201-45160-42600	SUPPLIES & MA OIL FILTERS,VALVE ASSEMBLY	205005	63.08
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-01322	LARRY'S I-90 SERVICE IN					
		I-105205	201-45160-42600	SUPPLIES & MA RELAY	204968	29.89
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-02679	MENARD'S INC					
		I-80289	201-45160-42600	SUPPLIES & MA DUST MOP,BROOM,SCOOP,BRUSH	204973	93.60
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-02790	SUN GOLD SPORTS LLC					
		I-30268	201-45160-42650	UNIFORMS SEASONAL EMPLOYEE SHIRTS	205006	309.15
01-02804	TMA STORES					
		I-106729	201-45160-42500	REPAIR & MAIN LOOSE FLAT REPAIR	205008	32.92
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-02811	JONES SUPPLIES					
		I-149869	201-45160-42600	SUPPLIES & MA BLACK LINERS	204966	91.50
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-03014	ADVANCE AUTO PARTS					
		I-5761435436577	201-45160-42600	SUPPLIES & MA BATTERY	204925	112.55
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		

PACKET : 07172 07173 07174
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-09076	ROGER PREWETT II						
		I-12192024	201-45160-42650	UNIFORMS	PANTS REIMBURSED	204992	115.00
01-09349	HOWES OIL CO						
		I-351334	201-45160-42610	GAS & FUEL	UNLEADED GAS	204960	428.75

DEPARTMENT 5160 SPORTS COMPLEXES TOTAL: 3,189.35

PACKET : 07172 07173 07174
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-4072/1	201-45210-42500	REPAIR & MAIN AIR FILTER	204949	13.99
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-00424	RUNNINGS SUPPLY INC					
		I-1972457	201-45210-42600	SUPPLIES & MA FILES	204994	12.58
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00436	CHS FARMERS ALLIANCE					
		I-IG1114	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	204942	213.85
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
		I-IG1115	201-45210-42610	GAS & FUEL P&R RUBY FIELDMASTER	204942	573.48
	PROJ: H50-42610	PARKS EQUIPMENT		GAS/FUEL		
01-00445	CITY OF MITCHELL					
		I-04.001010.00.12.24	201-45210-42850	UTILITIES-VET 101 N MAIN ST	204943	1,647.68
	PROJ: H63-42850	VETERANS PARK		UTILITES/VETERANS PARK		
01-01199	STURDEVANTS AUTO VALUE					
		I-815048366	201-45210-42500	REPAIR & MAIN QUART PM SAE30,OIL FILTER	205005	21.95
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-2997129-8.12.24	201-45210-42800	UTILITIES 800 E 11TH AVE	204984	17.48
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES		
		I-3975323-1.12.24	201-45210-42800	UTILITIES 502 S LAWLER ST	204984	78.78
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		
01-01833	NORTHWESTERN ENERGY					
		I-90305618	201-45210-42500	REPAIR & MAIN GAS DAMAGES @ 320 E HANSON	204987	2,356.19
	PROJ: H52-42500	FORESTRY		REPAIR/MAINTENANCE		
01-01944	PFEIFER IMPLEMENT CO IN					
		I-01-188686	201-45210-42500	REPAIR & MAIN BALL JOINT	204990	84.72
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-02480	SPN & ASSOCIATES					
		I-2023-14 P.E. #5	201-45210-43300	CAPITAL IMPRO 2023-14 P.E. #5	205001	1,484.77
		I-2023-14 P.E. #6	201-45210-43300	CAPITAL IMPRO 2023-14 P.E. #6	205001	3,035.00
01-02489	NORTHERN TRUCK EQUIP CO					
		I-SFI039996	201-45210-43400	CAPITAL EQUIP TOMMYGATE LIFTGATE,BRACKETS	204983	5,651.00
	PROJ: H50-43400	PARKS EQUIPMENT		CAPITAL EQUIPMENT		
01-02679	MENARD'S INC					
		I-79353	201-45210-42600	SUPPLIES & MA BRICK MOULDING,NAIL FLANGE,DOO	204973	536.95
	PROJ: H68-42600	FRANKS BAY		SUPPLIES/MAINTENANCE		
		I-80365	201-45210-42650	UNIFORMS VETCH SAFETY SHIRTS	204973	73.96

PACKET : 07172 07173 07174
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS
BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-02790	SUN GOLD SPORTS LLC						
		I-29605	201-45210-42650	UNIFORMS	BREWSTER LOGOD HOODIES,SHIRT	205006	103.00
01-02804	TMA STORES						
		I-106877	201-45210-42500	REPAIR & MAIN	FALKEN TIRES	205008	1,080.83
	PROJ: E50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE			
		I-106878	201-45210-42500	REPAIR & MAIN	LOOSE FLAT REPAIR	205008	28.17
	PROJ: E50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE			
		I-106905	201-45210-42500	REPAIR & MAIN	PASSENGER TIRE REPLACEMENT	205008	217.16
	PROJ: E50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE			
01-08216	ALTEC INDUSTRIES INC						
		I-51569180	201-45210-42500	REPAIR & MAIN	FILTER ELEMENT,INSPECTIONS	204926	999.41
	PROJ: E50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE			
01-08594	MAKE IT MINE DESIGNS						
		I-38015	201-45210-42500	REPAIR & MAIN	VEHICLE DECALS	204970	230.75
	PROJ: E50-42500		PARKS EQUIPMENT	REPAIR/MAINTENANCE			

DEPARTMENT 5210 PARKS TOTAL: 18,461.70

PACKET : 07172 07173 07174
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5220 SUPERVISION BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-02624	SD PUBLIC ASSURANCE ALL						
		I-30967-4221	201-45220-42100	INSURANCE	INSURANCE ADDITIONAL COVERAGE	204996	3,516.95
				DEPARTMENT 5220	SUPERVISION	TOTAL:	3,516.95
				FUND 201	PARK FUND	TOTAL:	27,394.33

PACKET: 07175 MEETING 01.06.2025
VENDOR SET: 01
FUND : 201 PARK FUND
DEPARTMENT: 5220 SUPERVISION
BANK: APBNK
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00565	SDML WORKERS' COMPENSAT						
		I-24434	201-45220-42100	INSURANCE	2025 WORK COMP RENEWAL	205270	3,462.00
		I-24434	201-45220-42100	INSURANCE	2025 WORK COMP RENEWAL	205270	14,489.00
		I-24434	201-45220-42100	INSURANCE	2025 WORK COMP RENEWAL	205270	373.00
		I-24434	201-45220-42100	INSURANCE	2025 WORK COMP RENEWAL	205270	913.00
				DEPARTMENT 5220	SUPERVISION	TOTAL:	19,237.00
				FUND 201	PARK FUND	TOTAL:	19,237.00

PACKET : 07160 07161
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5110 RECREATION & AQUATICS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL					
		I-04.000950.00.12.24	201-45110-42850	UTILITIES-AQU HITCHCOCK POOL	204855	1,144.27
	PROJ: J50-WATER		OUTDOOR AQUATIC CENTER	UTILITIES-WATER		

DEPARTMENT 5110 RECREATION & AQUATICS TOTAL: 1,144.27

PACKET : 07160 07161
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT					
		I-2279-9644	201-45140-42600	SUPPLIES & MA POSTAGE 12.01-15.2024	204891	0.73
01-00445	CITY OF MITCHELL					
		I-04.001300.00.12.24	201-45140-42800	UTILITIES 1300 N MAIN ST	204855	3,385.90
	PROJ: J09-WATER	REC CTR UTILITIES		UTILITIES-WATER		
01-01018	AUTOMATIC BUILDING CONT					
		I-240014	201-45140-42500	REPAIR & MAIN FIRE ALARM MONITORING	204846	702.00
	PROJ: J06-RM-BLDG	REC CTR-GENERAL BLDG		REPAIR/MAINT-BUILDING		
01-01830	NORTHWESTERN ENERGY					
		I-2773861-6.12.24	201-45140-42800	UTILITIES 1300 N MAIN ST UNIT 15	204885	2,728.07
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
		I-3510842-2.12.24	201-45140-42800	UTILITIES 1300 N MAIN BLDG AQUATICS	204885	4,919.86
	PROJ: J02-WATER	INDOOR AQUATIC CTR		UTILITIES-WATER		
01-02679	MENARD'S INC					
		I-80245	201-45140-42600	SUPPLIES & MA LUBRICANT, LIQUID HEAT	204876	32.21
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-07141	FIRST NATIONAL BANK OMA					
		I-12092024.3199	201-45140-42600	SUPPLIES & MA ACRYLIC LID	204865	377.76
	PROJ: J02-SM-EQUIP	INDOOR AQUATIC CTR		SUPPLIES/MATERIAL-EQUIPMENT		
		I-12092024.3199	201-45140-42600	SUPPLIES & MA ACRYLIC LID	204865	300.64
	PROJ: J02-SM-EQUIP	INDOOR AQUATIC CTR		SUPPLIES/MATERIAL-EQUIPMENT		

DEPARTMENT 5140 RECREATION CENTER TOTAL: 12,447.17

PACKET : 07160 07161
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5160 SPORTS COMPLEXES BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00445	CITY OF MITCHELL						
		I-04.001150.00.12.24	201-45160-42800	UTILITIES	5951 AIRPORT RD	204855	164.90
	PROJ: H07-42800	PEPSI COMPLEX		UTILITIES			
01-01404	MITCHELL IRON & SUPPLY						
		I-84376	201-45160-42600	SUPPLIES & MA	O-RING,O-RING 90DURO	204881	5.72
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE			
		I-84426	201-45160-42600	SUPPLIES & MA	ROUND SHAFT	204881	2.50
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE			
01-01830	NORTHWESTERN ENERGY						
		I-2579141-9.12.24	201-45160-42800	UTILITIES	1001 N MINNESOTA EMTR	204885	11,133.28
	PROJ: H06-42800	ARENA-NORTH RINK		UTILITIES			
01-02811	JONES SUPPLIES						
		I-149801	201-45160-42600	SUPPLIES & MA	CLEANER DEODERIZER	204872	54.64
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS			
01-03681	R & R SPECIALTIES OF WI						
		C-0084046-CM	201-45160-42600	SUPPLIES & MA	RETURNED ICE RINK PAINT	000000	494.35-
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS			
		I-0083940-IN	201-45160-42600	SUPPLIES & MA	ICE RINK PAINT	000000	494.35
	PROJ: H06-42600	ARENA-NORTH RINK		SUPPLIES-MATERIALS			
01-07141	FIRST NATIONAL BANK OMA						
		I-12092024.0560	201-45160-42610	GAS & FUEL	FUEL	204865	69.41
	PROJ: H01-42610	SPORTS COMPLEX EQUIPMENT		GAS-FUEL			
		I-12092024.0560	201-45160-42600	SUPPLIES & MA	VACUUM MOTOR HOSE,SQUEEGEE CAB	204865	132.92
	PROJ: H01-42600	SPORTS COMPLEX EQUIPMENT		SUPPLIES/MAINTENANCE			

DEPARTMENT 5160 SPORTS COMPLEXES TOTAL: 11,563.37

PACKET : 07160 07161
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5210 PARKS BANK: Multi
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT						
		I-2279-9644	201-45210-42600	SUPPLIES & MA	POSTAGE 12.01-15.2024	204891	0.73
01-00445	CITY OF MITCHELL						
		I-04.000050.00.12.24	201-45210-42800	UTILITIES	5TH/N MAIN ST-SPRKL	204855	522.19
	PROJ: H82-42800	DOWNTOWN BEAUTIFCATION		UTILITIES			
		I-04.000900.00.12.24	201-45210-42800	UTILITIES	HITCHCOCK PARK	204855	11,408.90
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES			
		I-04.000960.00.12.24	201-45210-42800	UTILITIES	HITCHCOCK PARK OFFICE	204855	106.15
	PROJ: H51-42800	PARK SHOP		UTILITIES			
		I-04.002000.00.12.24	201-45210-42800	UTILITIES	BELLA'S GARDEN	204855	426.70
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES			
		I-04.002100.00.12.24	201-45210-42800	UTILITIES	PIONEER PARK	204855	1,168.16
	PROJ: H61-42800	PIONEER PARK		UTILITIES			
		I-04.002200.00.12.24	201-45210-42800	UTILITIES	PUBLIC BEACH	204855	863.60
	PROJ: H74-42800	PUBLIC BEACH		UTILITIES			
		I-04.002300.00.12.24	201-45210-42800	UTILITIES	800 E 11TH AVE	204855	122.90
	PROJ: H60-42800	NORTHRIDGE PARK		UTILITIES			
		I-04.002400.00.12.24	201-45210-42800	UTILITIES	745 N HARMON DR	204855	99.40
	PROJ: H76-42800	SANDY BEACH		UTILITIES			
		I-04.003111.00.12.24	201-45210-42800	UTILITIES	311 1/2 N HARMON DR	204855	47.40
	PROJ: H66-42800	CAMP ARROYA		UTILITIES			
		I-04.003600.00.12.24	201-45210-42800	UTILITIES	KIWANIS WOODLOT PARK	204855	16.75
	PROJ: H71-42800	KIWANIS WOODLOT		UTILITIES			
		I-04.003950.00.12.24	201-45210-42800	UTILITIES	950 INDIAN VILLAGE RD	204855	446.90
	PROJ: H77-42800	SPORTSMANS CLUB		UTILITIES			
		I-04.009700.00.12.24	201-45210-42800	UTILITIES	HITCHCOCK WOOD SHOP	204855	411.65
	PROJ: H51-42800	PARK SHOP		UTILITIES			

DEPARTMENT 5210 PARKS TOTAL: 15,641.43

FUND 201 PARK FUND TOTAL: 40,796.24

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2024

201-PARK FUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTERGOVERNMENTAL REV	12,000	3,232.73	58,885.35	62,338.08 (	50,338.08)	519.48
CHARGES-GOODS & SERVICES	1,092,930	160,025.08	1,004,967.12	1,124,976.13 (	32,046.13)	102.93
MISCELLANEOUS REVENUE	340,032 (	967.08)	324,511.13	40,103.08	299,928.92	11.79
TOTAL REVENUES	1,444,962	162,290.73	1,388,363.60	1,227,417.29	217,544.71	15.06
EXPENDITURE SUMMARY						
RECREATION & AQUATICS						
SALARIES	443,632	18,966.74	366,216.38	390,816.67	52,815.33	88.09
CURRENT EXPENSES	208,050	4,396.30	181,919.53	203,064.67	4,985.33	97.60
CAPITAL OUTLAY	35,000	0.00	65,816.63	26,384.23	8,615.77	75.38
TOTAL RECREATION & AQUATICS	686,682	23,363.04	613,952.54	620,265.57	66,416.43	9.67
RECREATION CENTER						
SALARIES	734,629	45,638.40	567,572.52	639,454.16	95,174.84	87.04
CURRENT EXPENSES	400,673	35,556.26	342,767.37	378,306.16	22,367.11	94.42
CAPITAL OUTLAY	98,000	0.00	845,813.35	91,951.38	6,048.62	93.83
TOTAL RECREATION CENTER	1,233,302	81,194.66	1,756,153.24	1,109,711.70	123,590.57	10.02
SPORTS COMPLEXES						
SALARIES	662,371	25,940.46	403,649.84	422,597.96	239,773.04	63.80
CURRENT EXPENSES	344,002	45,840.01	305,715.10	323,151.92	20,849.69	93.94
CAPITAL OUTLAY	860,431	67,361.43	429,091.27	798,457.67	61,973.33	92.80
TOTAL SPORTS COMPLEXES	1,866,804	139,141.90	1,138,456.21	1,544,207.55	322,596.06	17.28
CADWELL CONCESSIONS						
SALARIES	17,081	51.24	10,299.01	4,569.05	12,511.95	26.75
CURRENT EXPENSES	32,500	0.00	36,136.15	26,848.32	5,651.68	82.61
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CADWELL CONCESSIONS	49,581	51.24	46,435.16	31,417.37	18,163.63	36.63
PARKS						
SALARIES	716,983	33,375.11	591,787.23	592,005.41	124,977.59	82.57
CURRENT EXPENSES	236,950	32,178.28	237,169.98	242,259.18 (	5,309.18)	102.24
CAPITAL OUTLAY	620,217	10,170.77	332,632.96	215,900.80	404,316.20	34.81
TOTAL PARKS	1,574,150	75,724.16	1,161,590.17	1,050,165.39	523,984.61	33.29

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2024

201-PARK FUND

FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SUPERVISION						
SALARIES	250,839	9,531.64	207,392.98	221,328.79	29,510.21	88.24
CURRENT EXPENSES	118,843	3,565.44	106,380.75	119,958.45	(1,115.45)	100.94
CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPERVISION	369,682	13,097.08	313,773.73	341,287.24	28,394.76	7.68
TOTAL EXPENDITURES	5,780,201	332,572.08	5,030,361.05	4,697,054.82	1,083,146.06	18.74
REVENUE OVER/(UNDER) EXPENDITURES	(4,335,239)	(170,281.35)	(3,641,997.45)	(3,469,637.53)	(865,601.35)	19.97
OTHER SOURCES	2,930,000	0.00	3,184,323.41	3,041,726.18	(111,726.18)	103.81
OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(1,405,239)	(170,281.35)	(457,674.04)	(427,911.35)	(977,327.53)	0.00

201-PARK FUND

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
INTERGOVERNMENTAL REV						
201-33105 FEMA CFDA #97.036	0	0.00	0.00	0.00	0.00	0.00
201-33115 HOMELAND SECURITY-CFDA #97.067	0	0.00	0.00	0.00	0.00	0.00
201-33120 LWCF GRANT-CFDA #	0	0.00	0.00	0.00	0.00	0.00
201-33410 STATE OF SD-DOH (PREV&HEALTH)	0	3,232.73	51,808.60	50,338.08	(50,338.08)	0.00
201-33931 STATE OF SD-DISASTER ASSIST	0	0.00	0.00	0.00	0.00	0.00
201-33932 STATE OF SD-DOH (WEST NILE)	12,000	0.00	7,076.75	12,000.00	0.00	100.00
TOTAL INTERGOVERNMENTAL REV	12,000	3,232.73	58,885.35	62,338.08	(50,338.08)	419.48-
CHARGES-GOODS & SERVICES						
201-34602 SWIMMING POOL	109,900	532.39	102,493.35	105,561.55	4,338.45	96.05
201-34603 RECREATION CENTER	639,200	63,513.55	527,992.35	630,083.25	9,116.75	98.57
201-34604 SWIM POOL-OTHER SALES	27,000	0.00	28,486.10	22,948.21	4,051.79	84.99
201-34605 REC CENTER-POOL	0	11,778.48	0.00	34,695.89	(34,695.89)	0.00
201-3462 CAPITAL IMPROVEMENT FEE	6,630	3,821.10	8,017.09	7,938.01	(1,308.01)	119.73
201-34622 MISC NON-TAXABLE FUNDS	0	0.00	0.00	0.00	0.00	0.00
201-3463 PLAYGROUNDS & ATHLETICS	73,300	315.44	68,172.53	61,670.77	11,629.23	84.13
201-34631 ADVERTISING REVENUE	0	0.00	0.00	0.00	0.00	0.00
201-346369REFUNDS AND REIMBURSEMENTS	10,000	0.00	5,552.85	6,682.20	3,317.80	66.82
201-3464 PARKS AND BOULEVARDS	23,000	530.62	31,398.40	29,334.75	(6,334.75)	127.54
201-3467 CADWELL SPORTS COMPLEX	48,900	18,490.11	51,090.34	54,822.28	(5,922.28)	112.11
201-3468 CADWELL CONCESSIONS	53,000	129.93	59,696.04	39,034.82	13,965.18	73.65
201-34690 ICE ARENA	102,000	60,913.46	122,068.07	132,204.40	(30,204.40)	129.61
TOTAL CHARGES-GOODS & SERVICES	1,092,930	160,025.08	1,004,967.12	1,124,976.13	(32,046.13)	2.93-
MISCELLANEOUS REVENUE						
201-362 RENTALS-CAMP ARROYA	0	0.00	0.00	0.00	0.00	0.00
201-3622 RENTALS	0	0.00	0.00	0.00	0.00	0.00
201-3666 SDDOT-DRY RUN	0	0.00	0.00	0.00	0.00	0.00
201-367 P&A-CONTRIB FR/PRIVATE SOURCE	0	0.00	2,475.00	3,925.00	(3,925.00)	0.00
201-3671 PARK-CONTRIB FR/PRIVATE SOURCE	330,700	0.00	7,994.69	100.00	330,600.00	0.03
201-3672 REC-CONTRIB FROM PRIVATE SOURC	0	0.00	24,760.00	0.00	0.00	0.00
201-3673 CONT FR/PRIV SOURCE-UN WAY	5,000	0.00	5,000.00	5,250.00	(250.00)	105.00
201-3674 CONTR PRIV SRC-SANFORD	15,000	0.00	10,000.00	10,000.00	5,000.00	66.67
201-3675 CONTR PRIV SRC-CADWELL	0	0.00	277,260.81	32,898.00	(32,898.00)	0.00
201-3676 CITY CONTRIBUTION	0	0.00	9,000.00	0.00	0.00	0.00
201-3692 CREDIT CARD FEES	(12,200)	(967.08)	(13,750.37)	(13,840.92)	1,640.92	113.45
201-3698 HAYLAND LEASE	1,532	0.00	1,771.00	1,771.00	(239.00)	115.60
TOTAL MISCELLANEOUS REVENUE	340,032	(967.08)	324,511.13	40,103.08	299,928.92	88.21
TOTAL REVENUE	1,444,962	162,290.73	1,388,363.60	1,227,417.29	217,544.71	15.06

201-PARK FUND
RECREATION & AQUATICS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45110-41100 SALARIES	170,749	15,165.38	159,137.70	169,445.43	1,303.57	99.24
201-45110-41110 OVERTIME	1,000	0.00	742.98	133.93	866.07	13.39
201-45110-41120 PART TIME-REC	56,684	1,522.01	146,777.03	158,179.08	(101,495.08)	279.05
201-45110-41125 PART TIME-AQUATICS	131,169	0.00	0.00	1,131.90	130,037.10	0.86
201-45110-41200 SOCIAL SECURITY/MEDICARE	27,510	1,246.25	22,870.02	24,583.37	2,926.63	89.36
201-45110-41300 RETIREMENT	10,305	909.92	9,576.17	10,174.80	130.20	98.74
201-45110-41500 GROUP INSURANCE	46,215	123.18	27,112.48	27,168.16	19,046.84	58.79
201-45110-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	443,632	18,966.74	366,216.38	390,816.67	52,815.33	11.91
CURRENT EXPENSES						
201-45110-42200 PROFESSIONAL FEES & SERV	2,250	0.00	2,895.00	1,156.00	1,094.00	51.38
201-45110-42250 PROGRAMMING SERVICES	14,000	0.00	16,233.61	11,744.89	2,255.11	83.89
201-45110-42300 PUBLISHING	4,500	0.00	4,015.63	4,294.97	205.03	95.44
201-45110-42350 PUBLISHING-AQUATICS	500	0.00	385.00	160.00	340.00	32.00
201-45110-42500 REPAIR & MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
201-45110-42550 REPAIR & MAINT-AQUATICS	9,000	2,236.24	3,479.41	8,604.17	395.83	95.60
201-45110-42600 SUPPLIES & MATERIALS	9,000	725.00	9,820.84	8,150.23	849.77	90.56
201-45110-42601 CONCESSION SUPPLIES	24,000	0.00	25,319.49	24,462.22	(462.22)	101.93
201-45110-42602 POOL CHEMICALS	47,300	0.00	45,423.92	47,273.66	26.34	99.94
201-45110-42605 SUPPLIES & MAT-AQUATICS	5,500	0.00	4,063.14	5,489.09	10.91	99.80
201-45110-42610 GAS & FUEL	0	0.00	0.00	0.00	0.00	0.00
201-45110-42650 UNIFORMS	500	0.00	180.49	369.80	130.20	73.96
201-45110-42693 COMPUTER SOFTWARE	3,500	0.00	3,307.50	3,472.87	27.13	99.22
201-45110-42695 COMP SOFTWARE-AQUATICS	3,500	0.00	3,307.50	3,472.88	27.12	99.23
201-45110-42700 TRAVEL, CONF. & DUES	650	0.00	0.00	130.00	520.00	20.00
201-45110-42750 TRAVEL, CONF, DUES-AQUAT	0	0.00	0.00	140.00	(140.00)	0.00
201-45110-42800 UTILITIES	400	290.79	375.60	579.51	(179.51)	144.88
201-45110-42850 UTILITIES-AQUATICS	82,450	1,144.27	63,112.40	83,564.38	(1,114.38)	101.35
201-45110-42999 REFUND OF FEES	1,000	0.00	0.00	0.00	1,000.00	0.00
TOTAL CURRENT EXPENSES	208,050	4,396.30	181,919.53	203,064.67	4,985.33	2.40
CAPITAL OUTLAY						
201-45110-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45110-43300 CAPITAL IMPROVEMENTS - O	0	0.00	0.00	0.00	0.00	0.00
201-45110-43400 CAPITAL EQUIPMENT	35,000	0.00	65,816.63	26,384.23	8,615.77	75.38
201-45110-43410 COMPUTER HARDWARE	0	0.00	0.00	0.00	0.00	0.00
201-45110-43421 VEHICLE	0	0.00	0.00	0.00	0.00	0.00
201-45110-43460 POOL EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	35,000	0.00	65,816.63	26,384.23	8,615.77	24.62
TOTAL RECREATION & AQUATICS	686,682	23,363.04	613,952.54	620,265.57	66,416.43	9.67

201-PARK FUND
RECREATION CENTER

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45140-41100 SALARIES	306,982	24,532.40	285,669.96	296,415.52	10,566.48	96.56
201-45140-41110 OVERTIME	250	0.00	88.50	45.57	204.43	18.23
201-45140-41120 PART-TIME	230,245	16,149.70	166,693.25	201,855.37	28,389.63	87.67
201-45140-41200 SOCIAL SECURITY/MEDICARE	40,734	3,090.53	33,897.24	37,233.36	3,500.64	91.41
201-45140-41300 RETIREMENT	20,434	1,616.82	18,992.69	19,690.87	743.13	96.36
201-45140-41500 GROUP INSURANCE	105,984	248.95	62,230.88	68,539.22	37,444.78	64.67
201-45140-41700 COMPENSATED ABSENCES	30,000	0.00	0.00	15,674.25	14,325.75	52.25
TOTAL SALARIES	734,629	45,638.40	567,572.52	639,454.16	95,174.84	12.96
CURRENT EXPENSES						
201-45140-42200 PROFESSIONAL SERVICES	0	0.00	28,150.00	38.00	(38.00)	0.00
201-45140-42210 CONTRACT LABOR	0	0.00	0.00	0.00	0.00	0.00
201-45140-42250 PROGRAMMING SERVICES	0	0.00	2,670.00	0.00	0.00	0.00
201-45140-42300 PUBLISHING	51,220	4,005.21	47,120.13	48,686.10	2,534.20	95.05
201-45140-42400 LEASE-EXERCISE EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
201-45140-42500 REPAIR & MAINTENANCE	102,872	1,595.57	33,090.94	104,170.17	(1,298.17)	101.26
201-45140-42510 REC CENTER ROOFING	0	0.00	0.00	0.00	0.00	0.00
201-45140-42600 SUPPLIES & MATERIALS	35,781	6,528.22	37,774.83	33,166.83	2,614.14	92.69
201-45140-42601 CONCESSION SUPPLIES	12,000	312.25	12,291.25	11,610.13	389.87	96.75
201-45140-42602 CHEMICALS	15,000	4,151.67	17,491.32	16,305.22	(1,305.22)	108.70
201-45140-42610 GAS & FUEL	0	0.00	0.00	0.00	0.00	0.00
201-45140-42650 UNIFORMS	1,250	203.75	1,105.21	1,239.62	10.38	99.17
201-45140-42700 TRAVEL, CONF & DUES	1,550	0.00	897.38	659.00	891.00	42.52
201-45140-42800 UTILITIES	174,300	18,759.59	156,878.81	156,841.23	17,458.77	89.98
201-45140-42920 SOFTWARE	6,200	0.00	5,297.50	5,589.86	610.14	90.16
201-45140-42999 REFUNDS	500	0.00	0.00	0.00	500.00	0.00
TOTAL CURRENT EXPENSES	400,673	35,556.26	342,767.37	378,306.16	22,367.11	5.58
CAPITAL OUTLAY						
201-45140-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45140-43300 CAPITAL IMPROVEMENTS - O	98,000	0.00	729,951.82	91,951.38	6,048.62	93.83
201-45140-43400 CAPITAL EQUIPMENT	0	0.00	115,861.53	0.00	0.00	0.00
201-45140-43440 COMPUTER HARDWARE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	98,000	0.00	845,813.35	91,951.38	6,048.62	6.17
TOTAL RECREATION CENTER	1,233,302	81,194.66	1,756,153.24	1,109,711.70	123,590.57	10.02

201-PARK FUND
SPORTS COMPLEXES

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45160-41100 SALARIES	243,285	19,909.44	222,894.42	239,622.57	3,662.43	98.49
201-45160-41110 OVERTIME	4,500	0.00	4,145.39	4,439.71	60.29	98.66
201-45160-41120 PART-TIME	288,464	2,860.92	104,751.03	104,333.28	184,130.72	36.17
201-45160-41200 SOCIAL SECURITY/MEDICARE	40,985	1,729.17	25,003.58	26,292.47	14,692.53	64.15
201-45160-41300 RETIREMENT	14,837	1,194.57	13,584.49	14,636.57	200.43	98.65
201-45160-41500 GROUP INSURANCE	70,300	246.36	33,270.93	33,273.36	37,026.64	47.33
201-45160-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	662,371	25,940.46	403,649.84	422,597.96	239,773.04	36.20
CURRENT EXPENSES						
201-45160-42200 PROFESSIONAL SERVICES	1,700	600.00	900.17	1,743.50	(43.50)	102.56
201-45160-42500 REPAIR & MAINTENANCE	97,634	9,682.72	60,770.41	98,431.46	(797.49)	100.82
201-45160-42600 SUPPLIES & MATERIALS	55,148	1,266.83	54,996.54	41,369.51	13,778.13	75.02
201-45160-42602 CHEMICALS	20,500	0.00	19,643.98	20,420.70	79.30	99.61
201-45160-42603 SMALL EQUIPMENT	3,000	1,687.91	3,162.89	2,632.18	367.82	87.74
201-45160-42610 GAS & FUEL	13,500	2,676.09	13,479.60	13,879.55	(379.55)	102.81
201-45160-42650 UNIFORMS	1,400	820.04	1,390.28	1,408.96	(8.96)	100.64
201-45160-42700 TRAVEL, CONF & DUES	900	0.00	546.82	85.00	815.00	9.44
201-45160-42800 UTILITIES	150,220	29,106.42	150,824.41	143,181.06	7,038.94	95.31
TOTAL CURRENT EXPENSES	344,002	45,840.01	305,715.10	323,151.92	20,849.69	6.06
CAPITAL OUTLAY						
201-45160-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45160-43300 CAPITAL IMPROVEMENTS - O	480,099	80,603.43	57,780.65	438,811.35	41,287.65	91.40
201-45160-43310 CAPITAL IMPROV-CADWELL B	0	0.00	0.00	0.00	0.00	0.00
201-45160-43320 CAPITAL IMPROV-PRESS BOX	254,332	(13,242.00)	354,677.90	240,785.32	13,546.68	94.67
201-45160-43400 CAPITAL EQUIPMENT	126,000	0.00	16,632.72	118,861.00	7,139.00	94.33
TOTAL CAPITAL OUTLAY	860,431	67,361.43	429,091.27	798,457.67	61,973.33	7.20
TOTAL SPORTS COMPLEXES	1,866,804	139,141.90	1,138,456.21	1,544,207.55	322,596.06	17.28

201-PARK FUND
CADWELL CONCESSIONS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45165-41110 OVERTIME	0	0.00	0.00	0.00	0.00	0.00
201-45165-41120 PART-TIME	15,867	47.60	9,567.12	4,244.33	11,622.67	26.75
201-45165-41200 SOCIAL SECURITY/MEDICARE	1,214	3.64	731.89	324.72	889.28	26.75
TOTAL SALARIES	17,081	51.24	10,299.01	4,569.05	12,511.95	73.25
CURRENT EXPENSES						
201-45165-42500 REPAIR & MAINTENANCE	1,000	0.00	0.00	332.98	667.02	33.30
201-45165-42600 SUPPLIES	1,000	0.00	749.01	318.87	681.13	31.89
201-45165-42610 COST OF GOODS SOLD	30,000	0.00	34,489.14	25,738.87	4,261.13	85.80
201-45165-42660 MINOR EQUIPMENT	500	0.00	898.00	457.60	42.40	91.52
TOTAL CURRENT EXPENSES	32,500	0.00	36,136.15	26,848.32	5,651.68	17.39
CAPITAL OUTLAY						
201-45165-43300 CAPITAL IMPROVEMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL CADWELL CONCESSIONS	49,581	51.24	46,435.16	31,417.37	18,163.63	36.63

201-PARK FUND

PARKS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45210-41100 SALARIES	359,202	29,110.34	335,863.52	341,462.99	17,739.01	95.06
201-45210-41110 OVERTIME	4,000	0.00	2,439.58	2,630.88	1,369.12	65.77
201-45210-41120 PART-TIME	137,332	0.00	108,451.74	110,509.43	26,822.57	80.47
201-45210-41200 SOCIAL SECURITY/MEDICARE	38,291	2,207.61	33,044.06	33,796.31	4,494.69	88.26
201-45210-41300 RETIREMENT	21,792	1,746.62	20,298.18	20,509.77	1,282.23	94.12
201-45210-41500 GROUP INSURANCE	156,366	310.54	91,690.15	83,096.03	73,269.97	53.14
201-45210-41700 COMPENSATED ABSENCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES	716,983	33,375.11	591,787.23	592,005.41	124,977.59	17.43
CURRENT EXPENSES						
201-45210-42300 PUBLISHING	0	0.00	0.00	0.00	0.00	0.00
201-45210-42500 REPAIR & MAINTENANCE	41,150	7,568.21	40,548.03	38,794.91	2,355.09	94.28
201-45210-42520 VANDAL RESTITUTION REPAI	0	0.00	0.00	0.00	0.00	0.00
201-45210-42550 TESTING-LAKE MITCHELL	0	0.00	0.00	0.00	0.00	0.00
201-45210-42600 SUPPLIES & MATERIALS	67,100	1,147.52	65,885.69	66,907.72	192.28	99.71
201-45210-42602 CHEMICALS	5,500	0.00	5,505.44	5,007.70	492.30	91.05
201-45210-42604 TREES	4,000	0.00	1,401.98	1,047.97	2,952.03	26.20
201-45210-42605 COMMUNITY CHRISTMAS LIGH	0	0.00	0.00	0.00	0.00	0.00
201-45210-42610 GAS & FUEL	33,000	3,419.50	40,642.75	33,979.31	(979.31)	102.97
201-45210-42650 UNIFORMS	2,100	176.96	1,994.46	1,564.16	535.84	74.48
201-45210-42660 SMALL EQUIPMENT	2,500	792.96	5,008.27	2,092.95	407.05	83.72
201-45210-42690 CHANGE IN INVENTORY	0	0.00	(1,343.43)	0.00	0.00	0.00
201-45210-42700 TRAVEL, CONF. & DUES	1,800	0.00	921.75	539.38	1,260.62	29.97
201-45210-42800 UTILITIES	60,000	17,358.12	62,663.98	71,067.30	(11,067.30)	118.45
201-45210-42850 UTILITIES-VETERAN'S PARK	4,800	1,715.01	5,364.31	6,293.62	(1,493.62)	131.12
201-45210-42900 MOSQUITO PROGRAM	14,250	0.00	7,076.75	14,214.16	35.84	99.75
201-45210-42901 MSHA WEED SPRAYING	0	0.00	0.00	0.00	0.00	0.00
201-45210-42902 FIREWORKS CLEANUP	750	0.00	1,500.00	750.00	0.00	100.00
201-45210-42931 SALES TAX	0	0.00	0.00	0.00	0.00	0.00
TOTAL CURRENT EXPENSES	236,950	32,178.28	237,169.98	242,259.18	(5,309.18)	2.24-
CAPITAL OUTLAY						
201-45210-43200 CAPITAL BUILDINGS	11,000	0.00	0.00	10,989.00	11.00	99.90
201-45210-43300 CAPITAL IMPROVEMENTS - O	449,717	4,519.77	160,282.32	56,802.60	392,914.40	12.63
201-45210-43309 LAKE MITCHELL DEVELOPMEN	0	0.00	0.00	0.00	0.00	0.00
201-45210-43400 CAPITAL EQUIPMENT	159,500	5,651.00	172,350.64	148,109.20	11,390.80	92.86
201-45210-43430 MOSQUITO PROGRAM CAPITAL	0	0.00	0.00	0.00	0.00	0.00
201-45210-43440 COMPUTER HARDWARE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	620,217	10,170.77	332,632.96	215,900.80	404,316.20	65.19
TOTAL PARKS	1,574,150	75,724.16	1,161,590.17	1,050,165.39	523,984.61	33.29

201-PARK FUND
SUPERVISION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
SALARIES						
201-45220-41100 SALARIES	168,769	8,410.62	159,348.44	159,801.68	8,967.32	94.69
201-45220-41110 OVERTIME	200	0.00	0.00	149.89	50.11	74.95
201-45220-41120 PART-TIME	0	0.00	0.00	0.00	0.00	0.00
201-45220-41200 SOCIAL SECURITY/MEDICARE	12,926	617.30	11,371.20	11,478.10	1,447.90	88.80
201-45220-41300 RETIREMENT	10,138	504.64	9,560.86	9,597.13	540.87	94.66
201-45220-41500 GROUP INSURANCE	45,531	(0.92)	27,112.48	27,038.71	18,492.29	59.39
201-45220-41700 COMPENSATED ABSENCES	13,275	0.00	0.00	13,263.28	11.72	99.91
TOTAL SALARIES	250,839	9,531.64	207,392.98	221,328.79	29,510.21	11.76
CURRENT EXPENSES						
201-45220-42100 INSURANCE	114,128	3,516.95	103,627.89	117,595.04	(3,467.04)	103.04
201-45220-42200 PROFESSIONAL SERVICES	0	0.00	38.75	0.00	0.00	0.00
201-45220-42300 PUBLISHING	0	0.00	39.40	0.00	0.00	0.00
201-45220-42500 REPAIR & MAINTENANCE	0	0.00	(4.96)	14.97	(14.97)	0.00
201-45220-42600 SUPPLIES & MATERIALS	900	0.00	1,023.77	843.54	56.46	93.73
201-45220-42650 UNIFORMS	500	0.00	484.99	239.75	260.25	47.95
201-45220-42700 TRAVEL, CONF. & DUES	2,675	0.00	200.00	727.17	1,947.83	27.18
201-45220-42800 UTILITIES	640	48.49	970.91	537.98	102.02	84.06
201-45220-42920 COMPUTER SOFTWARE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CURRENT EXPENSES	118,843	3,565.44	106,380.75	119,958.45	(1,115.45)	0.94-
CAPITAL OUTLAY						
201-45220-43200 CAPITAL BUILDINGS	0	0.00	0.00	0.00	0.00	0.00
201-45220-43300 CAPITAL IMPROVE-OTHER	0	0.00	0.00	0.00	0.00	0.00
201-45220-43400 CAPITAL EQUIPMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL SUPERVISION	369,682	13,097.08	313,773.73	341,287.24	28,394.76	7.68
TOTAL EXPENDITURES	5,780,201	332,572.08	5,030,361.05	4,697,054.82	1,083,146.06	18.74
REVENUE OVER/(UNDER) EXPENDITURES	(4,335,239)	(170,281.35)	(3,641,997.45)	(3,469,637.53)	(865,601.35)	19.97
OTHER FINANCING SOURCES						
201-3900 FROM GENERAL FUND	2,930,000	0.00	3,171,505.00	2,930,000.00	0.00	100.00
201-3901 FROM DEBT SERVICE-INDOOR POOL	0	0.00	0.00	0.00	0.00	0.00
201-39104 DAMAGE/LOSS REIMB-CAPIT ASSETS	0	0.00	10,418.41	111,476.18	(111,476.18)	0.00
201-39131 SALE OF CAPITAL ASSETS	0	0.00	2,400.00	250.00	(250.00)	0.00
201-3920 TRANSFER IN	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FINANCING SOURCES	2,930,000	0.00	3,184,323.41	3,041,726.18	(111,726.18)	3.81-

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: DECEMBER 31ST, 2024

201-PARK FUND

SUPERVISION

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR YDT ACTUAL	CURRENT YTD ACTUAL	BUDGET BALANCE	% YTD BUDGET
OTHER FINANCING USES						
201-49000-51100 TRAN OUT TO	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER USES	0	0.00	0.00	0.00	0.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)	(1,405,239)	(170,281.35)	(457,674.04)	(427,911.35)	(977,327.53)	69.55

Kevin DeVries:

Programs:

Men's basketball league will be starting Tuesday, January 14. We have 30 teams this year and will use one gym on Thursday nights for 2 games and 4 gyms on Wednesday nights with 3 games a night per gym.

Coed Volleyball is still running now on Sundays in the Armory. After a 2-week break for the holidays, it will start up again January 5.

Jamie is offering a level 2 & 3 swim lesson class that will run January 13 – 30. It will be held M-Tu-Thur from 5:30-6:15 pm.

Jamie also met with the Daily Republic on the summer brochure so that will be a 3-month process.

Recreation Center:

We hosted the first of 3 swim meets that Dakota Rip Tide will be putting on. The meet was held December 6-8 and had around 280 swimmers. Things went really smooth and we look forward to working with them again on the January 18-19 meet.

We will be getting a new front desk sometime in early January. It will be more functional and updated. Shouldn't take more than a day or two so we will be improvising when they come to take out the old one and put in the new one.

We are in the process of working on end of the year the year numbers for our annual reports. We won't have final numbers from city hall until February but we can put together the majority of it over the next month. I can say that we hit an all time mark in revenue at the Rec Center, which is up more than $100,000 from our previous high in 2023 so we are excited about that and want to thank all my staff for everything they do to make that happen.

We will be working on the annual report as well over the next month or two which will have final numbers on Rec Center, programming and outdoor aquatic center.

We are looking forward to a lot of great things in 2025.

Jeremy:

ICE ARENA:

- Pink the Rink last weekend. 7 games on Toshiba and 3 on Innovative, 5 league games on Sunday.
- Mites/8U tournament Jan. 25-26
- Figure skating had their holiday show on Dec. 15th. Then just had a few practices and started back up on Jan. 7th.
- Figure skating competition Jan. 17-19.
- Staff is dry shaving, edging, cleaning, changing rink lights, starting to work on equipment, trimming trees, rink maintenance, sharpening rental skates, going through supplies inventory.
- 2 new scoreboards installed in Innovative rink. West scoreboard in Toshiba raised. New game and time clocks in locker rooms and a new clock in the lobby. Paid for by hockey association.
- City is looking at option to fix leaks in the rink roof. Possibility of a new roof.

Steve:

- Working on getting snow removal equipment ready for snow
- Repairs on Xmas decorations that have come down from the wind and put them back up
- Hauling tree piles from Kiwanis Woodlot, Campground and Kibbee
- Cutting and splitting firewood for the Campground
- Started our tree removals on the boulevards and in the parks
- Removing trees on east 5th Ave that need to come out for Public Works street project next summer
- Snow removal
- Maintenance on equipment for next summer
- Cleaning up and organizing around the shop

SOME 2024 TOTALS:

- Hockey used 889.25 hours. 158 total skaters. $74,035.25.
- Figure skating used 447.25 hours. 37 skaters. $36,275.75.
- Softball concessions, $40,565.50.
- Open skate concessions, $747.
- Open skate/bumper cars, $15,941.
- 27 ice arena rentals, 5 bumper cars.

Director Nelson:

Possible Permitting for Non-Stationary Vendors to be Doing Business Within City Parks – No Discussion at January Board Meeting

Discussion continued during the December board meeting, at which time it seemed that a consensus was reached, as follows:

- There will be a permitting process required for vending of products that are for sale or are otherwise distributed for promotional purposes. (Not discussed at November meeting but previously mentioned).
- There will be a fee-related permit for each event with the option of a seasonal vending permit.
- There will be restrictions in terms of locations where vending will NOT be allowed and also minimum distances that must be maintained from existing vending.
- The permits will applicable to any and all park properties (within reason) which do not have noted restrictions.
- It will be public information once a vendor acquires a permit for such, but contact information will not be disclosed if someone (perhaps another vendor) makes an inquiry.

Other TBD:

- Approval needed by park board <u>or</u> park and rec director?
- Minimum number of days in advance of event that a permit will need to be acquired (See previous question – if via park board approval, then the date would need to be a

minimum of 10 days in advance of the park board meeting that is prior to the event. If via the park and rec director, then 2 weeks should be adequate, allowing for any potential staff leave days, etc.). Best option might be one month in advance of the dates suggested in case a park board meeting were to be cancelled (due to the possibility of not having a quorum, etc.).
- Fees were (last month) suggested to be $25/event and $60/season.
- Can vending take place within park shelters? (It already has for swim club at outdoor meets.)

Other Concerns Mentioned:
Board members inquired about other non-listed 'park' spaces, such as Rotary Park, Corn Palace Plaza, and Railroad Plaza (in front of the Depot). Determination: None of these is actually designated as a park but rather as 'public spaces' that the Parks Dept. maintains. Thus, the Park Board has no jurisdiction over these.

Use of Metal Detectors in Parks – No Discussion at January Board Meeting
This subject was visited at the November board meeting. I indicated that I encountered in late October an individual with a metal detector and shovel in Hitchcock Park, and he had dug a hole 10-12 inches deep to retrieve an item that he had detected via his metal-detecting device. Discussion ensued, and I directed him to discontinue the digging. This led me to check for related policies and/or ordinances, and I discovered that the city and parks department have none in place. I did visit with parks departments from a number of communities and got a number of responses, the majority of which leaned away from allowing any sort of digging. *I eventually spoke with Mitchell's city attorney regarding this, and he indicated that he'd be reluctant to allow for anything that would disturb the soil.* Mitchell's Park Board will need to strongly consider adopting a policy regarding such and then possibly forward to city council for creation of a city ordinance. This will be discussion item (again) at the board meeting.
Other Concerns Mentioned:
Board members inquired about other non-listed 'park' spaces, such as Rotary Park, Corn Palace Plaza, and Railroad Plaza (in front of the Depot). Determination: None of these is actually classified as a park but rather 'public spaces' that the Parks Dept. maintains. So, once again, the Park Board has no jurisdiction over these.

Park-Located Children's Story Board – No Discussion at January Board Meeting
Additional information regarding specifics on this will be available In February or March.

Trails Development and Clean-Up – Board Meeting Discussion Item
We've had a number of concerns expressed regarding the possibility of adding a loop and re-directing the existing trails within Celia Kelley Pines. It turns out, Dwight was out marking, with orange tape, where he was envisioning improvements could be done, and someone was walking along behind him tearing down the tape. It's rather difficult for us to see what he is

proposing without some sort of marking or a map. So, to alleviate the misperceptions, I'm scheduling a time during the park board meeting this week to have public discussion on the subject.

Arena Roof

Five representatives from an engineering firm were out last week to look at the arena roof, and they will now propose a possible solution as well as provide an engineer's estimate of a cost to improve the roof in such a way that it will not continue to have leak spots.

Pickleball Courts

The possibility of court lighting was added into the equation for the planned six courts, so there was an additional fee for the engineering firm to work with adding this lighting system into the plans. Their overall plans should be ready to go out for bids within the next several weeks.

Campground Call Center Possibility

I am presently researching the possibility of utilizing a call center for working with reservations that cannot be handled through our online system (ie. Calls that might go beyond our campground voicemail). This way, all calls for reservations could be handled in a timely manner. Calls had previously been forwarded to our former administrative assistant.

2024 Proposed Fee Changes

Ice Arena	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	Justification
Ice Rental Per Hour	70.53	117.37	117.37	$ 125	$ 125	$ 125	$ 125	$130	$130	$130	
Ice Rental Per Hour (Includes Bumper Cars)						$ 200	$ 200	$ 200	$200	$200	
Ice Arena Per Hour (Association)				$ 63	$ 66	$ 75	$ 77	$79	$81	$83	
Open Skate Adult	3.09	4.69	4.69	$ 5	$ 5	$ 5	$ 5	$ 5	$5	$5	
Open Skate Group (Adult)	2.64	3.76	3.76	$ 4	$ 4	$ 4	$ 4	$ 4	$4	$4	
Open Skate Youth/Student				$3	$3	$3	$3	$3	$3	$3	
Open Skate Group (Youth/Student)				$3	$3	$3	$3	$3	$2	$2	
Skate Rental	1.76	2.82	2.82	$ 3	$ 3	$ 3	$ 3	$ 3	$3	$3	
Skate Rental Group	0.88	2.82	2.82	$ 3	$ 3	$ 3	$ 3	$ 3	$2	$2	
Ice Bumper Cars					$ 6	$ 6	$ 6	$ 6	$6	$6	
Open Skate/Skate Rental/One Ice Bumper Car Rental					$ 10	$ 10	$ 10	$ 10	$10	$10	
Open Skate & 1 Ice Bumper Car Ride					$ 8	$ 8	$ 8	$ 8	$8	$8	
Family Season Pass	52.90	84.51	84.51	$ 90	$ 90	$ 90	$ 90	$95	$95	$100	
Family Season Pass with Skates	0.00	112.68	112.68	$ 120	$ 120	$ 120	$ 120	$125	$125	$130	
Open Skate Adult Season Pass	39.67	46.95	46.95	$ 50	$ 50	$ 50	$ 50	$55	$55	$60	
Open Skate Adult Season Pass with Skates	0.00	75.12	75.12	$ 80	$ 80	$ 80	$ 80	$85	$85	$90	
Open Skate Youth Season Pass	0.00	28.17	28.17	$ 30	$ 30	$ 30	$ 30	$35	$35	$40	
Open Skate Youth Season Pass with Skates	0.00	56.34	56.34	$ 60	$ 60	$ 60	$ 60	$65	$65	$70	
Concession Stand	0.00	0.00	Exempt	$ 300	$ 300	$ 300	$ 330	$350	$375	$400	
Cadwell/Pepsi Complex											
Per Athlete Facility Practice Use Fee 13+ - Baseball/Soccer	10.00	10.00	Exempt	$ 17	$ 19	$ 20	$ 21	$22	$23	$24	
Per Athlete Facility Practice Use Fee 12 and Under - Baseball/Soccer/	0.00	0.00	Exempt	$ 7	$ 9	$ 10	$ 11	$12	$13	$14	
Diamond Per Day - Softball/Baseball	Free-$33	30.00	Exempt	$ 32	$ 34	$ 34	$ 35	$36	$37	$38	
Diamond Per Day - Softball/Baseball (No Chalk)						1/2 price	1/2 price	1/2price	1/2 price	1/2 price	
Diamond Per Day - Mitchell Baseball on Drake Turf							$15 less	$15 less	$15 less	$15 less	
Field Per Day - Football/Soccer	Free-$33	30.00	Exempt	$ 32	$ 34	$ 34	$ 35	$50	$55	$60	
Cadwell Per Day (Non-Mitchell Teams)							$ 100	$ 100	$100	$100	
Drake Field (Non-Mitchell Teams) High School							$ 200	$ 200	$200	$200	Per 7 inning game
Drake Field (Non-Mitchell Teams)							$ 300	$ 300	$300	$300	Per 9 inning Game
Drake Field (Non-Mitchell Teams) College							$ 300	$ 300	$300	$300	Per Game
Drake Field (Non-Mitchell Teams) Practice							$100/hr	$100/hr	$100/hr	$100/hr	
Drake Field BP on Field (Non-Mitchell Team) College Only							$50/day	$50/day	$50/day	$50/day	
Soccer Lights (Per Hour)	20.00	20.00	Exempt	$ 20	$ 20	$ 20	$ 20	$22	$23	$24	
Softball Lights (Per Hour)	17.00	20.00	Exempt	$ 20	$ 20	$ 20	$ 20	$22	$23	$24	
Baseball Lights (Per Hour)	33.00	35.00	Exempt	$ 35	$ 35	$ 35	$ 35	$37	$38	$39	
Concession Stands Drake & Soccer Fields (Minimum)	$125-$250	300.00	Exempt	$ 300	$ 315	$ 330	$ 330	$ 330	$350	$375	
Concession Stand Cadwell Stadium (Minimum)	0.00	300.00	Exempt	$ 350	$ 368	$ 385	$ 400	$ 400	$400	$400	

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FACILITY USE AGREEMENT
CITY OF MITCHELL
DAKOTA RIPTIDE

This agreement ("Agreement") entered into this _____ day of January 2025 between the City of Mitchell a municipal corporation, by and through its Park and Recreation Board, (the "City") and the Dakota Riptide (TIDE), a non-profit corporation, as follows:

WITNESSETH

Subject to the terms, provisions and mutual obligations of the parties as provided in this agreement, the City shall allow the TIDE the use of the Mitchell Recreation Center indoor competition pool (the "Facility"), including access to the competition pool, lobby, locker rooms, restrooms and all pertinent property for parking purposes for the swimming program purposes of the TIDE for the duration of the January 10 – December 31, 2025

1. TIDE agrees to pay to the Lessor as rent for use of the Facility the sum of forty dollars ($40.00) per hour, 4 lanes per day, Monday through Saturday (based on submitted schedule) for the months of January – December, 2025. TIDE agrees to pay to the Lessor as rent for use of the Facility a minimum sum of $607.50 per week (based on submitted schedule). These rental fees will go towards the final loan payment due to the city until otherwise agreed upon. TIDE agrees to pay $2,000.00 per swim meet. Swim meets are up to three consecutive days in length. TIDE shall be required to pay, in addition to any other applicable fees, the cost of any additional staffing or lifeguards required to accommodate a meet at the rate of $X per hour per staff member (minimum 1-hour per staff member). City reserves the right to modify the per lane, per hour fee in the event that TIDE fails to provide pledged funds at the times and amounts committed to by TIDE when the Indoor Aquatic Center was approved. Fees for each year, if this agreement is renewed and the pledged funds have been provided, shall not increase by more than the rate of the Consumer Price Index for the 2024, and 2025 seasonal use periods.

2. The City shall retain the final management and control authority in respect to the Facility. TIDE shall have no management or control authority in respect to the Facility except as permitted by the City.

3. The City shall provide and/or perform the following functions within the Facility:

   a. Oversee and coordinate the scheduling of the Facility and maintain a master schedule regarding the use of the Facility.

4. The TIDE shall, on an annual basis, prior to or on December 31 of each year, reimburse the City for, or pay as the case may be, the following:

   a. All non-insured expense incurred in respect to the repair of any property damage to the Facility which may occur during an TIDE Seasonal Use Period and which is attributable to TIDE use of the Facility; including such repair expenses of the competition pool, bleachers, scoreboards and any other items or equipment associated with operation of the TIDE Programs.

   b. The City shall be responsible for structural or equipment repair and maintenance for the Facility. If there are repairs and or maintenance required that are not due to normal wear due to Facility use and are agreed upon by the City and TIDE, the City and TIDE will negotiate a shared cost for such agreed upon repairs.

5. Lane space time shall be scheduled at the discretion of the Parks and Recreation Department staff.

6. It is understood that both the City and TIDE will offer their own individual swimming lesson programming. The Recreation Center will coordinate scheduling of each provider's programming so as to prevent overlap. The City shall provide names for each program that clearly distinguishes the provider.

7. The City shall procure and keep in force the following insurances:

   a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of $1,000,000 for each occurrence.

   b. Fire, Vandalism, Malicious Mischief and extended coverage insurance covering the building.

8. During the term of each TIDE Seasonal Use Period, or any time the TIDE shall be operating within the Facility, MAC shall have in force the following insurances:

   a. Comprehensive general liability insurance, including products, bodily injury and property damage with combined single limits of $1,000,000 for each occurrence. Insurance policies required by this paragraph shall name TIDE as insured and the City of Mitchell as an additional insured.

b. A copy of additional insured endorsements required hereunder shall be delivered to the City prior to commencement of an MAC Seasonal Use Period or other MAC occupation of the Facility. Such policies or certifications shall provide that the insurance coverage may not be cancelled or materially changed unless thirty (30) days advance notice is given to the City.

c. The TIDE shall be responsible for insuring any equipment that is used by the TIDE that is stored in the building that is not permanently affixed or is not a part of the building. TIDE agrees to indemnify and hold harmless the City from any and all liability arising from the use of the Facility for programs carried on by the TIDE. The TIDE agreement to indemnify and hold harmless does not include any program that the City would sponsor and supervise, or which may be operated within the Facility by any person or entity other than the TIDE.

d. The parties shall reassess insurance needs at least once per contract year to determine whether or not the coverage required by this agreement is adequate.

9. For activities within the Facility sponsored solely by the TIDE, all revenue generated in connection with the activity shall be retained by the TIDE subject to section 2 above.

10. Revenue generated by the City for the letting of the Facility to persons or parties other than TIDE at any time while this agreement is in effect shall be retained by the City. TIDE shall have no authority to rent the Facility to other parties.

11. Revenues generated by TIDE as a result of selling advertising panels which are affixed to the Facility building shall be retained by the TIDE. The placement and size of advertising panels within the Facility building must be approved by the City prior to sale and placement. Cost of panel sales will be addressed in an advertisement plan approved by the City.

    a. TIDE shall have no advertisement regarding specific alcoholic beverages or tobacco products, via signage sponsorship or advertising.

12. The TIDE agrees to use the Facility in a responsible manner for the purpose of conducting youth and recreational swimming programs in cooperation with the City, and shall not allow the Facility to be misused. Upon the termination of each TIDE daily session, TIDE shall abandon its use of the Facility with the Facility in a condition as good as existed at the beginning of each TIDE daily session, with normal wear and tear accepted. TIDE may, as the parties shall agree to be appropriate, store within the Facility, its items and equipment owned by TIDE and associated with the operation of the Facility as an indoor competition pool or otherwise associated with TIDE programs.

13. Nothing in this Agreement shall limit TIDE from cooperating with the City in caring for, maintaining, supervising, and/or constructing improvements, in the furtherance of this Agreement. TIDE shall make no alteration, addition, or improvement to the Facility without the advance consent and approval of the City.

    a. Scoreboards and timing equipment may be purchased – at TIDE's sole expense upon prior approval by the City. TIDE shall be solely responsible for the maintenance of said scoreboards and timing equipment at TIDE's sole expense.

    b. All improvements to the premises, upon completion of construction, shall be deemed to be property of the City.

14. The TIDE shall not allow any lien to be placed against said building for any unpaid labor or materials and agrees to indemnify the City for any amounts of said liens and to hold the City harmless from any improvements that are made pursuant to this Agreement by TIDE.

15. The City and TIDE shall make good faith efforts to accommodate the needs of each respective entity in order to maximize the overall use of the Facility. The Mitchell Parks and Recreation Director and President of the TIDE shall each designate a person to coordinate use of the facility.

16. This Agreement may be amended or supplemented from time to time by action of both the City Park and Recreation Board and the TIDE.

17. The TIDE shall have no right to assign any of the rights or benefits under this Agreement without prior written consent of the City.

18. The Recreation Supervisor shall establish and maintain a master schedule for the facilities and TIDE agrees to engage in useful communication with the City and other User Groups to coordinate schedules through the Recreation Supervisor.

19. TIDE shall indemnify and hold the City, its officials, employees, and agents, harmless from and against any and all liabilities, claims, demands, damages, actions, lawsuits, judgments, penalties, losses, costs, or expenses, of any kind or nature, including but not limited to costs of investigation, attorneys' fees, experts' fees, and costs through trial and appeal, arising out of, incidental to, or in any way connected with Tenant's possession, use, occupancy, operation, or maintenance of the Premises, and any act or omission of Tenant or Tenant's members, officers, directors, employees, volunteers, agents, representatives, participants, guests, contractors, subcontractors, and other invitees.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first written above.

Approved and adopted by the Park & Recreation Board of the City of Mitchell, South Dakota, this _____ day of December, 2025.

CITY OF MITCHELL, SOUTH DAKOTA
PARK AND RECREATION BOARD

By:______________________________
Title: Board President

Approved and adopted by the Dakota Riptide, this 3 day of January, 2025.

DAKOTA RIPTIDE PRESIDENT

By: Robert Schieldt
Title: President