

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**January 6, 2025
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Jordan Hanson

OATH OF OFFICE:

Mayor Hanson administered the oath of office to Corn Palace Director Dave Sietsema.

AGENDA:

Moved by Goldammer, seconded by Tjarks, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council December 16, 2024
- b. Declare items surplus to be auctioned, destroyed, or transferred to another governmental agency
- c. Raffle Permits
 - 1. Pheasants Forever, Pheasant Country with the drawing to be held on October 17, 2025
- d. Volunteer Board Appointments
 - 1. Reappoint Dave Helleloid to the Sports & Events Authority Committee for a term to run from January 2025-December 2027
 - 2. Reappoint Jim Johnston to the Sports & Events Authority Committee for a term to run from January 2025-December 2027
- e. Mitchell Republic as the newspaper designation for 2025
- f. Change Order #1 for South Wastewater Treatment Plant Bid Schedule B Project #2022-01 increasing the contract amount by \$13,276.40 to First Rate Excavate adjust contract amount to \$632,754.40
- g. Set date of January 21, 2025 for hearing and action on the application to transfer RB-2841 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Eight West LLC dba Super 8 Mitchell, 1700 South Burr Street to TBM LLC dba Mitchell Liquor and Wine, 1620 South Burr Street, Suite 4 (Video Lottery is included)
- h. Pay Estimates January 6, 2025
Pay Estimate #50 in the amount of \$11,406.32 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group

Pay Estimate #51 in the amount of \$6,832.00 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group
Pay Estimate #27 in the amount of \$250.00 for West Side Water Tower #2021-03 contracted to SPN & Associates
Pay Estimate #2 in the amount of \$35,009.99 for Firesteel Creek NAWCA #2021-14 contracted to Millborn Seeds
Pay Estimate #34 in the amount of \$8,081.50 for Lake Mitchell-Phase II #2021-20 contracted to Barr Engineering
Pay Estimate #17 in the amount of \$1,899.50 for Livesay Lane Utilities #2021-25 contracted to Infrastructure Design Group
Pay Estimate #6 in the amount of \$150,658.19 for Recycling Building #2021-30 contracted to WS Construction Management
Pay Estimate #25 in the amount of \$13,239.49 for Recycling Building #2021-30 contracted to Helms & Associates
Pay Estimate #14 in the amount of \$3,395.00 for North Wastewater Treatment Plant Improvements #2021-31 contracted to GeoTek Engineering
Pay Estimate #5 in the amount of \$117,189.84 for North Highway 37 Utilities #2021-45 contracted to Michels Road & Stone
Pay Estimate #5 in the amount of \$750,248.20 for Waste Water Treatment Plant-Phase II #2022-01 contracted to John T. Jones Construction
Pay Estimate #23 in the amount of \$58,895.17 for Waste Water Treatment Plant-Phase II #2022-01 contracted to HDR Engineering
Pay Estimate #3A in the amount of \$4,067.50 for Waste Water Treatment Plant-Phase II #2022-01 contracted to GeoTek Engineering
Pay Estimate #18 in the amount of \$3,050.00 for Lake Mitchell Jetty & Marina #2023-03 contracted to Brosz Engineering
Pay Estimate #3 in the amount of \$921,298.06 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to Halme Inc.
Pay Estimate #18 in the amount of \$22,869.28 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates
Pay Estimate #5 in the amount of \$1,484.77 for Hitchcock Pickle Ball Courts #2023-14 contracted to SPN & Associates
Pay Estimate #6 in the amount of \$3,035.00 for Hitchcock Pickleball Courts #2023-14 contracted to SPN & Associates
Pay Estimate #5 in the amount of \$928.08 for Airport Hangar Design AIP '32 contracted to Helms & Associates
Pay Estimate #1 in the amount of \$21,527.99 for Airport Runway 18/36 Reconstruction AIP "34 contracted to Helms & Associates
Pay Estimate #1 in the amount of \$5,000.00 for Airport Design Services AIP '35 contracted to Mead & Hunt

- i. Approve Bills. Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL DECEMBER 8, 2024 – DECEMBER 21, 2024: City Council \$3,626.48, Mayor \$1,567.54, City Administrator \$6,519.23, Administrative Boards \$2,325.00, Attorney \$5,332.08, Finance \$14,445.36, Human Resources \$4,392.73, Municipal Building \$3,451.76, Information Technology \$3,286.77, Police \$76,854.19, Traffic \$4,600.75, Fire \$41,286.25, Street \$34,367.20, Public Works \$25,399.97, Cemetery \$5,442.94, Animal Control \$2,390.26, Library \$18,699.70, Recreation & Aquatics \$7,391.77, Recreation Center \$19,356.28, Sports Complexes \$10,798.22, Parks \$13,454.76, Supervision \$4,205.31, Corn Palace \$20,095.01, E911 \$26,270.26, Palace Transit \$32,289.30, JVCC \$2,152.70, Nutrition \$4,632.22, Airport \$2,540.81, Water Distribution \$14,657.22, Sewer \$14,873.22, Recycling Program \$7,736.82, Waste Collection \$6,798.51, Landfill \$9,740.02, Golf Course \$4,203.44, Emergency Medical Services \$35,934.30

NEW HIRES:

CORN PALACE: Joshua Kurtenbach-\$13.70, David Sietsema-\$95,209.00, Austin Vobr-\$11.70

PALACE TRANSIT: Arthur DeGelder-\$21.394

SALARY ADJUSTMENTS:

FIRE: Joseph Dolezal-\$31.931

POLICE: Peter Arnold-\$36.850, David Briesemeister-\$28.773, Austin Resick-\$33.376

RECREATION CENTER: Thomas Gullledge-\$34.733

STREET: Jason Dicus-\$26.336

WATER DISTRIBUTION: Robert McCardle-\$24.569

TERMINATIONS:

LIBRARY: Dennis Geidel

JANUARY 1, 2025 SALARIES:

The following is a listing of the salaries for elected officials and full-time employees of the City of Mitchell for the year 2025. Please note that salaries are shown as hourly wages unless the individual fills an exempt position:

COUNCIL: Marty Barington-\$12,140.00, Mike Bathke-\$12,140.00, John Doescher-\$12,140.00, Tim Goldammer-\$12,140.00, Kevin McCardle-\$12,140.00, Dan Sabers-\$12,140.00, Jeffrey Smith-\$12,140.00, Susan Tjarks-\$12,140.00.

MAYOR: Jordan Hanson-\$41,979.00.

CITY ADMINISTRATOR: Stephanie Ellwein-\$173,979.00

ADMINISTRATIVE BOARD: Aaron Hieb-\$63,509.00

INFORMATION TECHNOLOGY: Andrew Schneider-\$89,780.00

ATTORNEY: Justin Johnson-\$145,648.00

BUILDING MAINTENANCE: Kevin Dykes-\$25.561, Melissa Hobaugh-\$19.769

CORN PALACE: David Sietsema-\$98,065.00, Craig Stucky-\$64,779.00, Kathy Hanks-\$24.581, Jeffrey Hanson-\$33.711, Michael Leach-\$23.615, Diane Mutziger-\$26.607

PALACE TRANSIT: Jonathan Gamber-\$23.853, Theresa Horsemanko-\$22.477, Wanda Graves-\$64,811.00, Andrea Hamilton-\$75,124.00, Jacquelyn High-\$25.812, Karol Iburg-\$25.819, Kevin Kline-\$22.477, Tracy Sprinkel-\$23.385, George Streetman-\$23.385, Don Trebel-\$24.330, Dale Star-\$28.779

JVCC: Jessica Pickett-\$117,197.00, Amy Hurt-\$31.775

E-911: Elizabeth Adema-\$24.087, Mary Aronson-\$33.066, Kathleen Brink-\$33.066, Kyleena Dumas-\$32.418, Emma Farley-\$23.615, Megan Lynde-\$24.569, Heather Merry-\$25.060, Dawn Niehoff-\$80,525.00, Courtney Pella-\$23.615, Nicole Peterson-\$24.569, Kalla Sauvage-\$24.569

FIRE DEPARTMENT: Justin Adams-\$30.399, Michael Bartell-\$21.715, Paul Bernard-\$22.149, Tiffany Boehmer-\$26.464, Mason Bruns-\$24.937, Chad Cody-\$32.243, Zachary Dalrymple-\$32.243, Joseph Dolezal-\$33.546, Matt Geidel-\$23.505, Tristian Johnson-\$24.937, Hunter Lehman-\$24.449, Brandon Manchester-\$26.464, Colt Mayfield-\$24.937, Cole Palmer-\$22.592, Daniel Pollreisz-\$114,871.00, Brendan Poore-\$21.715, Joel Reiter-\$22.149, Luke Ruml-\$27.540, Thomas Schaffner-\$27.540, Andrew Shank-\$29.218, Abigail Squier-\$22.592, Carter Star-\$24.449, Benjamin Tegethoff-\$23.969, McKenzy Young-\$25.945

EMS: Jaclyn Larson-\$31.767, Shannon Sandoval-\$41.064

FINANCE: Michelle Bathke-\$126,796.00, Marilyn Jansen-\$28.786, Jeri Mickelson-\$24.569, Erika Miller-\$27.119, Janice Peterson-\$29.949, Cynthia Roth-\$93,408.00

GOLF COURSE: Jason Gunnare-\$85,413.00, Alex Dagan-\$25.060

CEMETERY: Doug Cunningham-\$24.087, Aaron Willis-\$35.073

HUMAN RESOURCES: Elizabeth Kitchens-\$102,027.00

LIBRARY: Michele DeVries-\$33.719, Kevin Kenkel-\$96,165.00, Megan Davids-\$27.675, Max Velasquez-\$28.772, Jean Patrick-\$33.711, Rachel Soulek-\$27.675

POLICE DEPARTMENT: Cole Albaugh-Edgecomb-\$30.833, Niko Arnold-\$32.079, Peter Arnold-\$38.714, John Badker-\$39.104, Andrew Becker-\$35.766, Davis Briesemeister-\$30.229, Bradley Buyse-\$42.733, Tylor Cassingham-\$30.229, Cierra Dailey-\$30.229, Ryan Erickson-\$27.119, Daniel Fechner-\$42.733, Bryce Fuchs-\$31.450, Sawyer Gibson-\$39.476, Wyatt Hunt-\$30.833, Dean Knippling-\$119,482.00, Daniel Kopfmann-\$39.104, William Lutjen-\$33.375, Patrick Marler-\$39.104, Kyle McLaughlin-\$38.705, Crystal Reitzel-\$27.132, Austin Resick-\$35.065, David Sarne-\$38.705, Justin Stoltenburg-\$32.721, Casey Tegethoff-\$88,842.00, Tyler Urban-\$32.721, Seth VanDen Hoek-\$31.450, Paul Wilson-\$39.104

TRAFFIC: Joshua Harvey-\$33.375, Jim Cranny-\$26.066

RECREATION & AQUATICS: Kevin DeVries-\$98,112.00, Jamie Henkel-\$37.964

RECREATION CENTER: Todd Cavanaugh-\$34.385, Christina Cranny-\$28.793, Adam Fosness-\$22.258, Thomas Gullledge-\$36.490, Shawn Lachnit-\$24.087

SPORTS COMPLEXES: Jeremy Nielsen-\$85,413.00, Roger Prewett II-\$30.541, Jesse Schlimgen-\$25.561, Nolan Tegels-\$25.060

PARKS: Brady Andera-\$25.561, Lewis Bruske-\$25.060, Bradley Gates-\$31.151 Steven Roth-\$90,641.00, Tyler Vetch-\$27.668, Myles Brewster-\$23.615

PARKS, RECREATION & FORESTRY SUPERVISION: Kevin Nelson-\$114,871.00

PUBLIC WORKS: JoElle Dammann-\$83,738.00, Joseph Galpin-\$33.711, Deb Hanson-Sudbeck-\$31.782 John Hegg-\$85,413.00, Mark Jenniges-\$83,738.00 Terry Johnson-\$108,350.00, Joseph Schroeder-\$131,918.00, Jon Thurman-\$29.935

AIRPORT: Daniel London-\$69,403.00

STREET: Steve Anderson-\$40.674, Connor Carlson-\$25.060, Gavyn Degen-\$23.615, Jason Dicus-\$27.688, Randall Hanten-\$34.059, Nathan Hegg-\$36.849, Jeffrey Hurt-\$30.243, Spencer James-\$25.060, Luke Nagel-\$27.940, Pamela Punt-\$28.786, Kevin Roth-\$104,092.00, Jason Tuttle-\$33.391 James Zard-\$26.072, Mark Zard-\$27.119

LANDFILL: Tia Dorsey-\$21.394, Clayton Moore-\$33.391, Leo Paul Roy-\$25.306, Jaylon Tollefson-\$39.095

RECYCLING: Travis Platt-\$28.222, David Schulte-\$31.159, Troy Sipes-\$30.548

WASTE COLLECTION: Walter Davis-\$24.569 Michael Dufek-\$33.391, Travis Hohrman-\$28.215

WATER DISTRIBUTION: Ryland DeVries-\$23.157 Robert McCardle-\$25.812, Tylor Peterson-\$40.674, Thomas Schuman-\$33.383, Kevin Sibson-\$32.087, Jon Vermeulen-\$108,298.00

WASTEWATER: Brian Daughters-\$33.383, Thomas Holleman-\$30.841, Joseph King-\$24.810, Connor Davis-\$21.394, Eugene Wagaman-\$40.674

WARRANTS: A&B Business Solutions, Contract-\$4,050.38; AT Emblem, Supplies-\$3,030.00; AAA Collections, Collections Fees-\$430.38; Acrisure Midwest Partners, Notary Bond-\$50.00; Advance Auto Parts, Supplies-\$112.55; AFLAC, Aflac Withholding-\$10,859.88; AFSCME Council 65, Union Dues-\$504.00; Altec Industries, Maintenance-\$999.41; Amazon Capital Services, Supplies-\$4,305.54; American Legal Publishing, Web Hosting Fee-\$500.00; Andrew Shank, Training-\$100.00; Arctic Refrigeration, Repair-\$106.00; Automatic Building Control, Monitoring-\$702.00; Avera Occupational Medicine, Physicals-\$1,850.00; Avera Queen of Peace, Supplies-\$148.32; Bailey Metal Fabricators, Maintenance-\$227.28; Baker & Taylor, Books-\$272.26; Barr Engineering, 2021-20 P.E. #PH2-34-\$8,081.50; Best Western Ramkota Hotel, Travel-\$219.00; Big Daddy D's, Contract Services-\$4,498.80; Blackstone Publishing, Audiobooks-\$31.99; Bound Tree Medical, Supplies-\$2,799.99; Broad Reach, Books-\$279.68; Brosz Engineering, 2023-3 P.E. #18-\$3,050.00; Butler Machinery, Supplies-\$486.94; C&B Operations, Supplies-\$403.38; Cengage Learning Inc/Gale, Book-\$65.99; Central Electric, Utilities-\$3,908.00; Chesterman, Supplies-\$630.80; CHR Solutions, Mailings-\$3,784.99; CHS Farmers Alliance, Supplies-\$11,763.08; City of Mitchell, Utilities-\$30,375.39; City of Mitchell, Golf Course Deductions-\$1,291.28; City of Mitchell, Recreation Deductions-\$ 2,493.36; Civicplus, Annual Fee-\$13,411.65; Column Software, Ordinance-\$1,079.66; Core & Main, Supplies-\$742.50; Core-Mark Midcontinent, Supplies-\$1,886.90; Corn Palace, Rental-\$725.98; Custom Outfitters Plus, Supplies-\$60.00; Dakota Mainstem, Annual Base Charge-\$6,912.75; Dan London, Reimbursed-\$65.00; Dance Expressions, Game Money-\$2,985.93; Davison County Treasurer, Licensing Truck-\$53.40; Delta Dental Plan of South Dakota, Dental Insurance-\$16,548.70; Department of Social Services, Child Support-\$633.69; Dick's Body Shop, Repair-\$95.00; Elfstrand's Ace Hardware, Supplies-\$443.27; Eric Hieb, Base Contract-\$5,222.49; ETix, Ticketing Fees-\$106.35; Eurofins Environment Testing, Testing-\$2,446.00; Farm & Home Publishers, Supplies-\$411.00; First Dakota National Bank, Antach/MHA-TID #19-\$12,584.43; First National Bank Omaha, Supplies-\$7,190.04; Fisher Scientific, Supplies-\$270.56; Fleetpride, Supplies-\$953.16; Frontier Precision, Annual Software Renewal-\$1,615.50; Geotek Engineering & Testing, 2021-31 P.E. #14-\$7,402.50; Grainger, Supplies-\$329.08; Halme, 2023-6 P.E. #3-\$921,298.06; Hanson Public Foundation, Sports Authority Promo-\$3,000.00; Hawkins, Supplies-\$80.00; HDR Engineering, 2022-1 P.E. #23-\$58,895.17; Helms and Associates, 2021-30 P.E. #25-\$35,695.56; Henry Schein, Supplies-\$511.20; Honda of Mitchell, Supplies-\$91.46; Howes Oil, Supplies-\$16,570.97; Infrastructure Design Group, 2020-20 P.E. #50-\$20,137.82; Ingram Library Services, Books-\$1,788.31; Innovative Office Solution, Supplies-\$89.76; Interstate Office Products, Supplies-\$218.10; Jason Tuttle, Reimbursed-\$20.05; John T Jones Construction, 2022-1 P.E. #5-\$750,248.20; Johnson Controls, Maintenance-\$4,906.98; Jones Supplies, Supplies-\$511.80; Knowbe4, Subscription-\$3,378.46; Laerdal Medical, Supplies-\$12,464.47; Lakeview Books, Books-\$141.94; Larry's I-90 Service, Supplies-\$29.89; Lawson Products, Supplies-\$1,042.16; Leads Online, Renewal-\$3,396.00; Luke Nagel, Reimbursed-\$100.53; Make it Mine Designs, Maintenance-\$539.13; McLeod's Printing, Supplies-\$50.49; Mead & Hunt, AIP 35 Airport P.E. #1-\$5,000.00; Meierhenry Sargent, CW-10 Bond Counsel-\$65,000.00; Menard's, Supplies-\$1,327.31; Menning Excavating, Maintenance-\$7,699.94; Michels Road & Stone, 2021-45 P.E. #5-\$117,189.84; Microsoft, Subscription-\$910.00; Midcontinent Communication, Utilities-\$109.89; Midwest Oil, Maintenance-\$190.41; Midwest Turf & Irrigation,

Supplies-\$278.96; Millborn Seeds, 2021-14 P.E. #2-\$35,009.99; Millennium Recycling, Single Stream Fee-\$1,465.00; Minnesota Valley Testing, Lab Fees-\$56.00; Mitchell Barbershop Chorus, Entertainment-\$100.00; Mitchell Iron & Supply, Supplies-\$269.59; Mitchell Pickleball, Sports Authority Promo-\$2,500.00; Mitchell Prehistoric Indian Village, 2025 1st Quarter Allocation-\$4,750.00; Mitchell Republic, Subscription-\$280.69; Mueller Lumber, Supplies-\$57.66; Muth Electric, Repair-\$10,715.71; Myles Brewster, Reimbursed-\$86.75; Napa Central, Supplies-\$147.60; Nate Hegg, Supplies-\$250.00; ND Country Fest, Sports Authority Promo-\$7,500.00; Northern Truck Equipment, Supplies-\$5,651.00; Northwestern Energy, Utilities-\$25,209.16; Northwestern Energy, Repair-\$2,356.19; Office Advantage, Supplies-\$110.00; Opg-3, Annual Fees-\$6,789.32; Overdrive, Ebooks-\$2,094.89; Palace City Recreation, Maintenance-\$200.00; Paulson Sheet Metal, Maintenance-\$159.30; Peterbilt of Sioux Falls, Supplies-\$304.99; Pfeifer Implement, Supplies-\$84.72; Playon, Board Project-\$4,995.00; Premier Pest Control, Pest Control-\$525.00; Qualified Presort, Postage-\$486.67; Rexwinkel Concrete, Maintenance-\$8,484.76; Riverside Technologies, Ground Storage-\$2,596.00; Roger Prewett II, Reimbursed-\$115.00; Runnings Supply, Supplies-\$3,120.14; Saber Shred Solutions, Maintenance-\$16,544.00; South Dakota Ambulance Association, Annual Dues-\$75.00; South Dakota Municipal League, Annual Membership-\$10,108.00; South Dakota Public Assurance Alliance, Insurance Additional Coverage-\$5,924.89; South Dakota Retirement System, Retirement Contributions-\$130,637.98; South Dakota-Supplemental Retirement, Supplemental Retirement-\$13,731.21; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,092.50; South Dakota Municipal League, Work Comp Renewal-\$144,351.00; Sign Pro, Supplies-\$78.00; Sign Solutions USA, Supplies-\$68.26; Smart Apple Media, Books-\$175.78; South Dakota 811, Messaging Fees-\$215.25; Spectacular Quilting, Supplies-\$13.99; SPN & Associates, 2021-3 P.E. #27-\$27,639.05; Standard Insurance, Life Insurance-\$2,446.44; Staples, Supplies-\$122.74; Storey Kenworthy/Matt Parr, Laser Tax Forms-\$564.57; Streicher's-Minneapolis, Supplies-\$1,128.17; Sturdevants Auto Value, Supplies-\$1,162.95; Sun Gold Sports, Supplies-\$422.15; Thomas L Price, Screening-\$350.00; Thune True Value & Appliance, Supplies-\$703.56; TMA Stores, Repair-\$1,359.08; Traffic Control, Supplies-\$1,590.00; Transource, Supplies-\$1,705.93; Tyler Technologies, Annual Fee-\$52,163.19; UPS Store #4227, Shipping Fees-\$353.51; Verizon Wireless, Utilities-\$340.19; Vern Eide Ford, Supplies-\$22.60; Vestis, Professional Service-\$295.90; WS Construction Management, 2021-30 P.E. #6-\$150,658.19; South Dakota Department of Revenue, Sales Tax Payment-\$14,776.75

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

MAYOR & CITY COUNCIL DISCUSSION ITEMS:

Mayor Jordan Hanson stated the rental inspection task force met today for the first time and discussed multiple items and the next steps to move forward.

Council Member Kevin McCardle thanked Miedema Sanitation for setting out the dumpster for extra garbage on Christmas Day.

Council Member Kevin McCardle asked about the timeline on bids for the pickle ball courts, McCardle was assured it would not be pushed back another season.

Council Member Kevin McCardle addressed the ‘Good Old Boys’ newspaper article. McCardle stated he has been approached by the public and it is bad for the city.

Council Member Tjarks stated she would like to see a design and cost estimate from Schemmer at the next meeting for Corn Place updates and improvements.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Bathke, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

Moved by Goldammer, seconded by Tjarks, to set date for January 21, 2025 on the following applications:

Ashbrook Trail Apartment Limited Partnership for a conditional use permit for multi-family dwellings of more than 24 units located in the 2100 block of North Minnesota Street, legally described as Block 1 except North 345’ and except Lot 1, Block 1 of Fullerton Properties First Addition, City of Mitchell, Davison County, South Dakota; and

Bob Jackson for a variance for combination of attached and detached accessory buildings of 3,247 square feet vs 2,000 square feet to build a new attached accessory building of 3,047 square feet and detached accessory building of 200 square feet located in the 1800 block of Charles Avenue, legally described as the East 50’ of Lot 4 and all of Lot 3, Block 6 of the Woods First Addition, a subdivision of the E ½ of the SW ¼ of Section 23, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Motion carried.

Moved by Barington, seconded by McCardle, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

CONSIDER APPROVAL:

Moved by Goldammer, seconded by Bathke, to approve the official depositories for 2025. Smith abstained. Motion carried.

AWARD BID:

Bids were opened and read on 2nd/4th & Main Streetscape Improvements Project #2023-21 on the 18th day of December, 2024. Moved by Tjarks, seconded by Barington, to award, as follows:

2nd/4th & MAIN STREETSCAPE IMPROVEMENTS PROJECT #2023-21

Schoenfelder Construction, 3131 West Havens Avenue, Mitchell, SD 57301

Total Bid \$936,218.29

Motion carried.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Barington, to leave the \$10 spring cleanup collection fee in place. Bathke and Goldammer voted nay. Motion carried.

Moved by Tjarks, seconded by Barington, to approve the additional tree removal adjacent to the Highway 37 Project in the amount of \$6,000.00 by Runge Enterprises and for city crews to haul away and dispose. Motion carried.

Moved by Smith, seconded by Tjarks, to approve Amendment #2 to Agreement #A2021-11, Wastewater Plant Improvement Project #2021-31 with HDR Engineering in the amount of \$55,175.00. Motion carried.

Moved by Bathke, seconded by Barington, to approve Amendment #1 to Agreement #A2022-18, 1st/7th & Main Traffic Signals Project #2022-8 with HR Green in the amount of \$12,900.00. Doescher and Sabers voted nay. Motion carried.

Moved by McCardle, seconded by Bathke, to approve Amendment #1 to Agreement #A2024-32, Pickleball Courts Engineering Services Project #2023-14 with SPN & Associates in the amount of \$9,500.00. Motion carried.

Moved by Goldammer, seconded by McCardle, to approve Agreement #A2025-01, EPA Risk Management Plan Project #2025-03 with HDR Engineering for a compliance audit for the chlorine system at the water treatment plant in the amount of \$5,200.00. Motion carried.

Moved by McCardle, seconded by Tjarks, to approve Agreement #A2025-02, 2nd/4th & Main Streetscape for Construction Services Project #2023-21 with McLaury Engineering in an amount not to exceed \$164,400.00. Motion carried.

RESOLUTIONS:

Moved by Smith, seconded by Goldammer, to approve Resolution #R2025-01, Landfill Scraper Grant Application, as follows:

**RESOLUTION #R2025-01
AUTHORIZING SUBMISSION OF AN APPLICATION FOR
SOLID WASTE MANAGEMENT PROGRAM GRANT FUNDS**

WHEREAS the **City of Mitchell** has identified a need to purchase a tractor-scraper to improve operational capabilities at the Mitchell Regional Landfill; and

WHEREAS the **City of Mitchell** proposes to apply to the South Dakota Department of Agriculture and Natural Resources (DANR) for Solid Waste Management Program (SWMP) funding to assist in the costs associated with purchasing the tractor-scraper; and

WHEREAS the **City of Mitchell** is eligible for Solid Waste Management Program funding assistance for the proposed project; and

WHEREAS with the submission of the SWMP application the **City of Mitchell** assures and certifies that all DANR and SWMP requirements will be fulfilled.

THEREFORE BE IT RESOLVED that the **City of Mitchell** duly authorizes the submission of this SWMP application requesting financial assistance in support of the proposed project; and

BE IT FURTHER RESOLVED that the **Mayor** be authorized to execute the SWMP application for the **City of Mitchell**, and to sign agreements, pay requests, and other required documents as needed for funding.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Bathke, to approve Resolution #R2025-02, A Resolution Amending the 2025 Compensation Plan, as follows:

RESOLUTION #R2025-02

A RESOLUTION AMENDING THE 2025 COMPENSATION PLAN FOR THE CITY OF MITCHELL

BE IT RESOLVED, THAT THE FOLLOWING COMPENSATION PLAN FOR THE CITY OF MITCHELL BE AMENDED FOR FY2025 as follows:

<u>APPOINTED/ HIRED FULL TIME POSITIONS</u>			
Dept	Job Title	Wage Grade	FLSAStatus
CP	Assistant Corn Palace Director	19	E
CP	Box Office/Concessions Supervisor	16	E

Motion carried and resolution declared duly adopted.

ORDINANCE:

Moved by Sabers, seconded by Barington, to place Ordinance #O2024-14, Updating Hours of Operation for Medical Cannabis Dispensaries on second reading. Motion carried. Moved by Barington, seconded by Goldammer, to adopt Ordinance #O2024-14, Updating Hours of Medical Cannabis Dispensaries, as follows:

ORDINANCE #O2024-14

AN ORDINANCE UPDATING THE HOURS OF OPERATION FOR MEDICAL CANNABIS FACILITIES.

BE IT ORDAINED BY THE CITY OF MITCHELL, SOUTH DAKOTA AS FOLLOWS:

Section 1.

That subsection (B)(7) of Mitchell City Code Section 4-11-9: General Obligations of Licensee be AMENDED to read as follows:

“7. A cannabis dispensary may be open to the public only between the hours of eight o'clock (8:00) A.M. and ten o'clock (10:00) P.M. daily.”

Section 2.

All ordinances and parts of ordinances in conflict herewith are hereby repealed.

Section 3.

The City Finance Officer shall cause notice of adoption of this ordinance to be published in the official newspaper and twenty (20) days after the completed publication, unless the referendum is invoked, this ordinance shall become effective.

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried and ordinance declared duly adopted.

Moved by Goldammer, seconded by Tjarks, to place Ordinance #O2025-01, Updating Provisions of the Mitchell City Code in Relation to the Use of the Term Fire Marshal on first reading. Motion carried.

DISCUSSION:

Discussion on replacing seating on the west side of the Corn Palace took place. Mayor Hanson currently has multiple styles of chairs to consider. Mitchell resident Jeff Logan suggested that chair samples should be looked at from more than one company. Mayor Hanson stated that additional samples of seating would be ordered and considered. A plan will be brought back by the February 3rd City Council meeting.

Discussion took place regarding the Northwest Railroad Shared Use Path. The current path is roughly 8-10 feet wide. The proposal would be to pave the path 9' wide and add glow in the dark stones in the asphalt installation. Members of the public spoke regarding the proposal and would rather have the money spent on more connecting trails around the lake and the city than for this project.

Engineering Project Supervisor Terry Johnson reviewed code enforcement areas for those properties that did not install their sidewalk as part of the ordinance for new construction since 1992.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by McCardle, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

Mayor Hanson declared the board out of executive session at 10:14 p.m. and the City Council to reconvene in regular session at 10:15 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.



Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.