

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

**February 3, 2025
6:00 P.M.**

PRESENT: Marty Barington, Mike Bathke, John Doescher, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT:

PRESIDING: Mayor Jordan Hanson

Council Member Smith is present by phone.

AGENDA:

Moved by McCardle, seconded by Goldammer, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council January 21, 2025
- b. Committee Reports
 - 1. Planning Commission January 13, 2025
 - 2. Planning Commission January 27, 2025 (unsigned)
- c. Raffle Permits
 - 1. Dakota Wesleyan University with the drawings to be held on February 14 and 15, 2025
 - 2. Pheasants Forever #872 with the drawing to be held on June 2, 2025
 - 3. VFW Post 2750 with the drawing to be held February-July 2025
- d. Surplus items to be sold on Purple Wave or traded-in-Parks Department
- e. Purchase of mower for Parks off of Sourcewell contract in the amount of \$71,753.67
- f. Purchase of Bobcat toolcat for Parks off of Sourcewell contract in the amount of \$79,726.33
- g. Purchase of air compressor off of Sourcewell contract, Project #2025-16 in the amount of \$29,429.44
- h. Purchase of sheepsfoot soil compactor off of Sourcewell contract, Project #2025-21 in the amount of \$136,693.00
- i. Amend Resolution #R2024-83, 2025 Compensation & Classification Plan
- j. Property tax abatements for 2024 taxes payable in 2025
- k. Change Order #2 for 3rd & Main Streetscape Improvements Project #2022-26 increasing the contract amount by \$44,546.85 to Schoenfelder Construction adjust contract amount to \$1,520,099.25
- l. Change Order #3 for North Harmon Sanitary Sewer Outfall Project #2023-06 increasing the contract amount by \$17,770.00 to Halme Inc adjust contract amount to \$3,347,607.25
- m. Set date for bid opening, 1:30 p.m., February 5, 2025 for Airport Hangar Project AIP '32

- n. Set date for bid opening, 2:00 p.m., February 11, 2025 for Hitchcock Park Pickleball Courts Project #2023-14
- o. Pay Estimates February 3, 2025
- Pay Estimate #35 in the amount of \$5,689.50 for Lake Mitchell-Phase II #2021-20 contracted to Barr Engineering
- Pay Estimate #7 in the amount of \$210,445.77 for Recycling Building #2021-30 contracted to WS Construction Management
- Pay Estimate #26 in the amount of \$5,248.42 for Recycling Building #2021-30 contracted to Helms & Associates
- Pay Estimate #4 in the amount of \$2,840.25 for Waste Water Treatment Plant-Phase II #2022-01 contracted to GeoTek Engineering
- Pay Estimate #3 in the amount of \$155,016.86 for Waste Water Treatment Plant-Phase II #2022-01 contracted to First Rate Excavate
- Pay Estimate #18 in the amount of \$584.24 for 23rd & Ohlman Lift Station #2022-03 contracted to SPN & Associates
- Pay Estimate #18 in the amount of \$2,041.00 for 1st/7th & Main Traffic Signals #2022-08 contracted to HR Green
- Pay Estimate #19 in the amount of \$12,877.50 for 1st/7th & Main Traffic Signals #2022-08 contracted to HR Green
- Pay Estimate #7 in the amount of \$93,839.73 for 3rd & Main Streetscape #2022-26 contracted to Schoenfelder Construction
- Pay Estimate #20 in the amount of \$3,850.00 for Lake Mitchell Jetty & Marina #2023-03 contracted to Brosz Engineering
- Pay Estimate #4 in the amount of \$262,384.94 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to Halme Inc
- Pay Estimate #19 in the amount of \$25,701.57 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to SPN & Associates
- Pay Estimate #7 in the amount of \$4,978.75 for Hitchcock Pickleball Courts #2023-14 contracted to SPN & Associates
- Pay Estimate #17 in the amount of \$431.74 for Ohlman & South Harmon Lift Station #2023-16 contracted to SPN & Associates
- Pay Estimate #3 in the amount of \$24,014.80 for Railroad & Main Street #2024-21 contracted to Schoenfelder Construction
- Pay Estimate #6 in the amount of \$1,856.15 for Airport Hangar Design AIP '32 contracted to Helms & Associates
- Pay Estimate #2 in the amount of \$6,150.85 for Airport Runway 18/36 Reconstruction AIP '34 contracted to Helms & Associates
- p. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL JANUARY 5, 2025 – JANUARY 18, 2025: City Council \$3,735.28, Mayor \$1,614.58, City Administrator \$6,841.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$15,144.44, Human Resources \$4,601.44, Municipal Building \$3,555.36, Information Technology \$3,453.08, Police \$84,527.73, Traffic \$5,361.10, Fire \$38,391.70, Street \$34,649.38, Public Works \$26,402.62, Cemetery \$5,781.81, Animal Control \$2,370.88, Library \$17,113.44, Recreation &

Aquatics \$6,914.18, Recreation Center \$19,103.65, Sports Complexes \$11,280.51, Parks \$13,921.96, Supervision \$4,418.10, E911 \$26,026.73, Palace Transit \$31,198.76, JVCC \$2,139.88, Nutrition \$5,122.66, Airport \$2,669.37, Water Distribution \$15,580.34, Sewer \$15,160.30, Recycling Program \$7,801.10, Waste Collection \$6,960.27, Landfill \$10,140.91, Corn Palace \$26,205.50, Golf Course \$4,304.37, Emergency Medical Services \$36,938.53

NEW HIRES:

JVCC: Betty Anderson-\$15.20

PALACE TRANSIT: Jade Shouldis-\$12.70, Jeffery Hanson-\$22.036

POLICE: Samson McKissack-\$30.229

RECREATION & AQUATICS: Tenley Peterson-\$11.50

WATER DISTRIBUTION: Dick Figland-\$17.20

SALARY ADJUSTMENTS:

CORN PALACE: Craig Stucky-\$70,791.00

FIRE: Shannon Sandoval-\$25.945

RECREATION CENTER: Adam Fosness-\$22.258

STREET: Luke Nagel-\$27.940

TERMINATIONS:

CORN PALACE: Kinsley Herges, Peightyn Sullivan

JVCC: Kimberly Burg

WARRANTS: AAA Collections, Collections Fees-\$9.60; Aaron Hieb, Reimbursement-\$45.00; AFLAC, Aflac Withholding-\$10,366.22; AFSCME Council 65, Union Dues-\$504.00; Al's Engraving, Supplies-\$15.90; Alex Dagen, Reimbursement-\$45.00; Amazon Capital Services, Supplies-\$2,424.96; American Garage Door, Maintenance-\$120.00; American Legal Publishing, City Ordinances-\$242.59; Amy Wilcox or Mary Deicher, Refund-\$95.86; Andrea Hamilton, Reimbursement-\$45.00; Andrew Schneider, Reimbursement-\$90.00; Aqua-Pure, Supplies-\$1,800.00; Austin Resick, Reimbursed-\$425.05; Avera Occupational Medicine, Screenings-\$2,157.00; Axon Enterprise, Supplies-\$46,193.04; B&B Upholstery, Repairs-\$340.00; Bailey Metal Fabricators, Supplies-\$106.17; Baker & Taylor, Books-\$21.71; Barr Engineering, 2021-20 P.E. #PH2-35-\$5,689.50; Bender Sewer & Drain, Supplies-\$90.00; Big Daddy D's, Contract Services-\$4,429.80; BMI, Annual Fee-\$446.00; Brad Gates, Reimbursement-\$45.00; Brady Andera,

Reimbursement-\$45.00; Brian Daughters, Reimbursement-\$45.00; Brosz Engineering, 2023-3 P.E. #20-\$3,850.00; Carquest Auto Parts, Supplies-\$166.54; CDW Government, Supplies-\$170.66; Central Electric, Utilities-\$11,494.16; Chad Cody, Reimbursement-\$45.00; Chesterman, Supplies-\$1,552.95; CHR Solutions, Billings-\$3,763.12; CHS Farmers Alliance, Supplies-\$2,515.05; City of Mitchell, Cash Change-\$5,000.00; City of Mitchell, Golf Course Deductions-\$1,244.42; City of Mitchell, Recreation Deductions-\$2,412.31; CK Bicycles & Locks, Repair-\$54.00; Column Software, Advertising-\$16.72; Connor Davis, Reimbursement-\$45.00; Core & Main, Supplies-\$646.20; Core-Mark US, Supplies-\$7,323.49; Corn Palace, Supplies-\$15.00; County Fair, Supplies-\$61.83; Craig Stucky, Reimbursement-\$45.00; Dakota Pump, Supplies-\$556.65; Dakota Riptide, Sports Authority Promo-\$4,000.00; Dakota Supply Group, Maintenance-\$170.39; Dan London, Reimbursement-\$45.00; Dan Pollreis, Reimbursement-\$45.00; Data443 Risk Mitigation, Subscription-\$268.18; Dave Sietsema, Reimbursement-\$205.02; Delta Dental Plan of South Dakota, Dental Insurance-\$17,194.64; Dennis Geidel, Reimbursement-\$45.00; Department of Social Services, Child Support-\$633.69; Diesel Laptops, Renewal-\$4,425.00; Dimock Dairy, Supplies-\$351.00; DMC Wear Parts, Supplies-\$3,325.39; Doug Cunningham, Reimbursement-\$45.00; Dakota Wesleyan University Men's Soccer, Sports Authority Promo-\$3,500.00; Dakota Wesleyan University Women's Basketball, Sports Authority Promo-\$3,000.00; Elfstrand's Ace Hardware, Supplies-\$190.94; Environmental Equipment & Service, Supplies-\$167.50; Eric Hieb, Contract Services-\$5,264.28; First National Bank Omaha, Loan Payment-\$7,469.35; First Rate Excavate, 2022-1 P.E. #3-\$155,016.86; Fisher Scientific, Supplies-\$220.32; Fleetpride, Supplies-\$660.60; Flowbird America, Alarm Monitoring-\$69.00; Geotek Engineering & Testing, 2022-1 P.E. #4A-\$2,840.25; Halme, 2023-6 P.E. #4-\$262,384.94; Harve's Sport Shop, Supplies-\$2,417.89; Hatwan's Heating and Cooling, Maintenance-\$662.47; Hawkins, Supplies-\$80.00; Helms and Associates, 2021-30 P.E. #26-\$13,255.42; Henry Schein, Supplies-\$531.87; Honda of Mitchell, Supplies-\$234.90; HR Green, 2022-8 P.E. #18-\$14,918.50; IMSA, Membership Dues-\$200.00; Ingram Library Services, Books-\$1,015.36; Innovative Office Solution, Supplies-\$220.53; Interstate Office Products, Supplies-\$32.83; Interstate Power Systems, Supplies-\$201.25; Iverson, Supplies-\$139.05; Jamie Henkel, Reimbursement-\$45.00; Jaylon Tollefson, Reimbursement-\$45.00; Jeff Hanson, Reimbursement-\$128.00; Jen Lauritsen, Refund-\$350.00; Jesse Schlimgen, Reimbursement-\$45.00; Joe Dolezal, Reimbursement-\$45.00; Joe Galpin, Reimbursement-\$45.00; Joe Schroeder, Reimbursement-\$45.00; Joelle Dammann, Reimbursement-\$45.00; John Hegg, Reimbursement-\$45.00; Johnson Controls, Supplies-\$939.00; Johnson, Janklow & Abdalla, Refund-\$865.00; Jon Thurman, Reimbursement-\$45.00; Jon Vermeulen, Reimbursement-\$45.00; Jones Supplies, Supplies-\$1,528.62; Jordan Hanson, Reimbursement-\$45.00; Joseph King, Reimbursement-\$45.00; Justin Stoltenburg, Travel-\$20.00; Kathy Hanks, Reimbursement-\$45.00; Kevin Devries, Reimbursement-\$45.00; Kevin Dykes, Reimbursement-\$45.00; Kevin Kenkel, Reimbursement-\$45.00; Kevin Roth, Reimbursement-\$45.00; Kevin Sibson, Reimbursement-\$45.00; Larry's I-90 Service, Maintenance-\$179.26; Liz Kitchens, Reimbursement-\$45.00; Luke Nagel, Reimbursement-\$99.98; M&T Fire and Safety, Supplies-\$241.80; Make it Mine Designs, Supplies-\$74.50; Maximum Promotions, Repairs-\$60.00; Melissa Hobaugh, Reimbursement-\$45.00; Menard's, Supplies-\$1,487.25; Michael Leach, Reimbursement-\$45.00; Michelle Bathke, Reimbursement-\$45.00; Mid-States Organized Crime, Membership Dues-\$200.00; Midcontinent Communication, Utilities-\$20.62; Midstates Equipment & Supplies, Supplies-\$33,218.77; Midwest Fire & Safety, Supplies-\$292.50; Midwest Oil, Supplies-\$5,544.42; Midwest Turf & Irrigation, Supplies-\$1,536.22; Mike Carpentier, CDL Training-\$150.00; Millennium Recycling, Single Stream Fee-

\$1,644.05; Minnesota Valley Testing, Lab Fees-\$2,140.00; Mitchell Area Chamber of Commerce, Banquet Tickets-\$80.00; Mitchell Exchange Club, 2025 Fireworks Allocation-\$10,000.00; Mitchell Figure Skating, Sports Authority Promo-\$750.00; Mitchell Iron & Supply, Supplies-\$305.23; Mitchell Music Boosters, Sports Authority Promo-\$4,000.00; Mitchell Plumbing & Heating, Repairs-\$3,732.02; Mitchell United Way, United Way Deductions-\$196.00; Mueller Lumber, Supplies-\$77.32; Muth Electric, Maintenance-\$481.78; Napa Central, Deposit-\$84.55; Nate Hegg, Reimbursement-\$45.00; Nolan Tegels, Reimbursement-\$45.00; Northwest Pipe Fittings, Supplies-\$410.98; Northwestern Energy, Utilities-\$19,592.36; O'Connor, Maintenance-\$954.86; Optilegra, Vision Plan Deductions-\$259.84; Overdrive, Ebooks-\$1,525.26; Pepsi Cola, Supplies-\$889.30; Peterbilt of Sioux Falls, Supplies-\$6,018.05; Premier Pest Control, Maintenance-\$675.00; Public Health Laboratory, Lab Testing-\$345.00; Qualified Presort Service, Postage-\$608.59; Robert McCardle, Reimbursement-\$45.00; Roger Prewett II, Reimbursement-\$45.00; Runnings Supply, Supplies-\$894.04; Ryland Devries, Reimbursement-\$45.00; Saber Shred Solutions, Supplies-\$6,899.60; Sanford Health Mitchell, Advertising-\$80.00; Sanitation Products, Supplies-\$37.74; Schoenfelder Construction, 2022-26 P.E. #7-\$117,854.53; Schumacher Elevator, Maintenance-\$242.73; South Dakota Municipal League, Membership-\$25.00; South Dakota Retirement System, Retirement Contributions-\$126,443.10; South Dakota-Supplemental Retirement, Supplemental Retirement-\$3,330.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-2,117.50; South Dakota Musical Education, Sports Authority Promo-\$1,000.00; Shannon Sandoval, Reimbursement-\$45.00; Shawn Lachnit, Reimbursement-\$30.00; Sign Pro, Supplies-\$139.00; South Dakota 811m Message Fees-\$78.75; Special Olympics South Dakota, Sports Authority Promo-\$12,000.00; SPN & Associates, 2022-3 P.E. #18-\$31,696.30; Standard Insurance, Life Insurance-\$2,671.30; Staples, Supplies-\$748.18; Stephanie Ellwein, Reimbursement-\$45.00; Steve Anderson, Reimbursement-\$45.00; Streicher's, Supplies-\$556.00; Sturdevants Auto Value Mitchell, Supplies-\$533.45; Subway, Planning Commission Meals-\$53.94; Sun Gold Sports, Supplies-\$140.00; Terry Johnson, Reimbursement-\$90.00; Tessiers Mechanical, Maintenance-\$804.49; Thomas Gulledge, Reimbursement-\$45.00; Thomas Holleman, Reimbursement-\$45.00; Thomas L Price, Screening-\$350.00; Thomas Schuman, Reimbursement-\$45.00; Thomsen Enterprises, Interest Paid-\$82,500.00; Thune True Value & Appliance, Supplies-\$170.51; Titan Machinery, Supplies-\$70.86; TMA Stores, Repair-\$47.83; Todd Cavanaugh, Reimbursement-\$45.00; Traditions Prepared Meals, Supplies-\$4,000.41; Transource, Supplies-\$8,867.87; Transwest - Sioux Falls, Supplies-\$1,908.47; Tyler Vetch, Reimbursement-\$45.00; Tylor Peterson, Reimbursement-\$45.00; Upper Midwest Garage Door, Repair-\$230.51; Verizon Wireless, Utilities-\$340.19; Vestis, Maintenance-\$386.59; Victor Stanley, Supplies-\$47,027.00; Walmart/Capital One, Supplies-\$286.84; Wanda Graves, Reimbursement-\$45.00; Watertown Wholesale, Supplies-\$142.13; Weisser's Heating & Air, Maintenance-\$1,411.23; WS Construction Management, 2021-30 P.E. #7-\$210,445.77; Zach Dalrymple, Reimbursement-\$45.00; Wellmark Blue Cross Blue Shield, Administration, Prescription, Medical-\$238,364.55

Members present voting aye: Barington, Bathke, Doescher, Goldammer, McCardle, Sabers, Smith, Tjarks. Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Library Director, Kevin Kenkel, reviewed the Mitchell Public Library's end of the year numbers and

statistics.

MAYOR & CITY COUNCIL DISCUSSION ITEMS:

Mayor Jordan Hanson read a letter received today from Randall Rural Water stating the landowner easements are complete.

DISCUSSION:

Options for chairs for Corn Palace seating were reviewed from two different manufacturers, Hussey Seating from Combined Building Specialties and Irwin Seating Company.

HEARING:

It was advised that this is the date and time set for hearing on the application to transfer RL-5353 Retail (on-sale) Liquor License from The Back 40 LLC dba The Back 40 Mitchell, 511 North Main Street to LAB, LLC dba LAB LLC, 501 South Sanborn Blvd (This license will be inactive). Notice of hearing has been given and affidavit of publication is on file. Moved by McCardle, seconded by Goldammer, to approve said application. Motion carried.

CONSIDER APPROVAL:

Moved by Tjarks, seconded by McCardle, to approve a release of easement in the Woods 1st Addition, Lot 5, Block 6. Motion carried.

Moved by Tjarks, seconded by Barington, to approve United Sanitation Services to haul sanitary waste to Mitchell Regional Landfill. Motion carried.

Moved by McCardle, seconded by Sabers, to approve Agreement #A2025-14, An Agreement between the City and the State of South Dakota and FEMA for a Hazard Mitigation Assistance (HMA) Building Resilient Infrastructure and Communities (BRIC) Grant Application for the 504 W Ash Ave Property Acquisition Project. Motion carried.

Moved by Tjarks, seconded by Goldammer, to approve Agreement #A2025-15, An Agreement between the City and the State of South Dakota and FEMA for a Hazard Mitigation Assistance (HMA) Building Resilient Infrastructure and Communities (BRIC) Grant Application for the 512 & 514 W Ash Ave Property Acquisition Project. Motion carried.

RESOLUTIONS:

Moved by Goldammer, seconded by Barington, to approve Resolution #R2025-09, Appointing Applicant Agent for Hazard Mitigation Assistance (HMA) Building Resilient Infrastructure and Communities (BRIC) Grant for 504 W Ash Ave, as follows:

RESOLUTION #R2025-09
APPOINTMENT OF APPLICANT AGENT
For the Hazard Mitigation Assistance (HMA) Building Resilient Infrastructure and
Communities (BRIC) Grant

WHEREAS, the City of Mitchell is submitting a Hazard Mitigation Assistance (HMA) Building Resilient Infrastructure and Communities (BRIC) Grant to the Federal Emergency Management Agency and the State of South Dakota for the 504 W Ash Ave Property Acquisition Project; and

WHEREAS, the City of Mitchell is required to appoint and Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the City of Mitchell appoints Jordan Hanson, Mayor of the City of Mitchell, as the authorized Applicant Agent for this project.

Motion carried and resolution declared duly adopted.

Moved by McCardle, seconded by Goldammer, to approve Resolution #R2025-10, Appointing Applicant Agent for Hazard Mitigation Assistance (HMA) Building Resilient Infrastructure and Communities (BRIC) Grant for 512 & 514 W Ash Ave, as follows:

RESOLUTION #R2025-10
APPOINTMENT OF APPLICANT AGENT
For the Hazard Mitigation Assistance (HMA) Building Resilient Infrastructure and
Communities (BRIC) Grant

WHEREAS, the City of Mitchell is submitting a Hazard Mitigation Assistance (HMA) Building Resilient Infrastructure and Communities (BRIC) Grant to the Federal Emergency Management Agency and the State of South Dakota for the 512 & 514 W Ash Ave Property Acquisition Project; and

WHEREAS, the City of Mitchell is required to appoint and Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the City of Mitchell appoints Jordan Hanson, Mayor of the City of Mitchell, as the authorized Applicant Agent for this project.

Motion carried and resolution declared duly adopted.

Moved by Goldammer, seconded by Barington, to approve Resolution #R2025-08, Plat of Lot 2 of Utility Addition, as follows:

RESOLUTION #R2025-08

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 27th day of January, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 2 OF UTILITY ADDITION IN THE SW 1/4 OF SECTION 26, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 2 OF UTILITY ADDITION IN THE SW 1/4 OF SECTION 26, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by McCardle, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

Mayor Hanson declared the board out of executive session at 8:29 p.m. and the City Council to reconvene in regular session at 8:30 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.