City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
February 18, 2025

1. **6:00 PM Call to Order**
2. **Pledge Of Allegiance**
3. **Invocation: Northridge Baptist**
4. **Roll Call**
5. **Approval Of Consent Agenda Items**

   Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.

   A. **City Council Minutes**

   B. **Committee Reports**

   C. **Department Reports**

   D. **Raffle Permits**

   E. **Purchase of 2025 Dodge Durango for the Police Department**

   F. **Purchase of Islander Prime Fuel Management System to Midwest Petroleum Equipment Project #2025-22**

   G. **Authorization to Designate $5,750,000 of General Fund Reserves towards Future Capital Projects**

   H. **Authorization to Designate $600,000 in Entertainment Tax Reserves towards the Plaza Expansion Project**

   I. **Designate $970 in Park Fund Reserves for Disc Golf Signage Improvements**

   J. **Recommendation by Mayor Jordan Hanson to Appoint Bryce Berletic to the Park & Recreation board to fill an unexpired term to run from March 2025- June 2025.**

   K. **Property Tax Abatement for 2024 Taxes Payable in 2025**

   The assessment should have been owner occupied

   L. **Change Order #1 to Soukup Construction Inc. for Marina Improvements Project #2023-3**

   M. **Set date of March 3, 2025 for Hearing and Action on the Application to Transfer RL-5756 Retail (on-sale) Liquor License from Flats on Havens LLC dba Flats on Havens,1525 W Havens Ave to Gjocaj Inc dba Amore Italian Ristorante & Bar, 1525 W Havens Ave**

   N. **Pay Estimates**

O. **Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**

6. **Motion To Approve, Request Public Comment, Roll Call**

7. **Citizens Input**
If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. **Mayor & City Council Discussion Items**

9. **BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment**

A. **Action to Set Date for Board of Adjustment Hearing 3-3-25**
Todd & Kay Long have applied for a Variance Permit for the following:

1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1
2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1
3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 4.

This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned UD Urban Development District.

Todd & Nancy Boyd have applied for a Variance Permit for rear yard setback (road side) of 17’-10” vs 30’. This is located at 155 S Harmon Dr, legally described as Lots 78 & 79 and the East 26’ of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District.

10. **RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**

11. **Action to Approve Resolution #R2025-11,Plat of Lots 2B, 2C and 2D, a subdivision of Lot 2, Block 4 of Westwood First Addition, a subdivision of the NW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., portions of which lie within the City of Mitchell, Davison County, South Dakota**

12. **Action to Proceed with Replacement of Corn Palace Seating with Hussy Fusion Seats from Combined Building Specialties off of the Sourcewell Contract #81523**

13. **Action to Approve Agreement #A2025-16, Utility Easement License for Randall Regional Water Transmission Line**

14. Action to Approve Agreement #A2025-17, Cadwell Park Infield Improvements with SPN & Associates, Project #2025-23

15. Action to Approve Agreement #A2025-18, Schematic Design for Corn Palace Renovation with Schemmer

16. Action to Award Hitchcock Park Pickleball Courts Project #2023-14

17. Action to Award Bid for Mitchell Airport Revenue Producing Hangar

18. Designate Golf Fund Reserves for the following Projects:

- **$50,000 towards future Golf Cart Replacements**
- **$250,000 towards Golf Course Phase III project**

19. Discussion on Unbudgeted Requests for the 2025 Supplemental Budget.

- **Tennis Court Resurfacing and New Lights in the amount of $783,686**
- **Hitchcock Park Lighting Project in the amount of $326,793**
- **Ice Arena Roof Project in the amount of $1,500,000**
- **Additional Hangar at the airport $100,000**
- **Corn Palace Seat Replacements $550,000**
- **Additional Trees Purchase $10,000**
- **Concession Stand Upgrades at Soccer Complex $15,000**

20. Motion to Enter into Executive Session According to SDCL 1-25-2 (3) Legal.

21. Adjourn

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.