

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

February 18, 2025

6:00 P.M.

PRESENT: Marty Barington, Mike Bathke, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT: John Doescher

PRESIDING: Mayor Jordan Hanson

AGENDA:

Council Member Goldammer recommended removing Item g. Authorization to designate \$5,750,000 of General Fund reserves towards future capital projects and Item h. Authorization to designate \$600,000 in Entertainment Tax reserves towards the Plaza Expansion Project until the next City Council meeting.

Moved by McCardle, seconded by Bathke, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council February 3, 2025
- b. Committee Reports
 - 1. Planning Commission January 27, 2025
 - 2. Planning Commission February 10, 2025 (unsigned)
 - 3. Library Board November 19, 2024
- c. Department Reports
 - 1. Sales Tax Collections (January)
 - 2. Building Permits (January)
 - 3. Police (January)
 - 4. Fire (January)
 - 5. Code Enforcement (January)
 - 6. Water (January)
- d. Raffle Permits
 - 1. Davison County Democrats with the drawing to be held on May 26, 2025
 - 2. Gertie Belle Rogers Parent Teacher Association with the drawing to be held on March 31, 2025
- e. Purchase of 2025 Dodge Durango for the Police Department using SD state bid pricing
- f. Purchase of Islander Prime Fuel Management System to Midwest Petroleum Equipment Project #2025-22
- i. Designate \$970 in Park Fund reserves for Disc Golf signage improvements
- j. Appoint Bryce Berletic to the Park & Recreation Board to fill an unexpired term to run March

2025-June 2025

- k. Property tax abatements for 2024 taxes payable in 2025
- l. Change Order #1 for Marina Improvements Project #2023-03 increasing the contract amount by \$17,437.75 to Soukup Construction Inc adjust contract amount to \$2,685,433.41
- m. Set date for hearing, March 3, 2025 on the application to transfer RL-5756 Retail (on-sale) Liquor License from Flats on Havens LLC dba Flats on Havens, 1525 West Havens Ave to Gjocaj Inc dba Amore Italian Ristorante & Bar, 1525 West Havens
- n. Pay Estimates February 18, 2025
 - Pay Estimate #52 in the amount of \$36,631.11 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group
 - Pay Estimate #53 in the amount of \$639.50 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group
 - Pay Estimate #40 in the amount of \$1,377.50 for North Wastewater Improvements #2021-31 contracted to HDR Engineering
 - Pay Estimate #6 in the amount of \$798,565.07 for Wastewater Treatment Plant-Phase II #2022-01 contracted to John T. Jones Construction
 - Pay Estimate #25 in the amount of \$97,064.24 for Wastewater Treatment Plant-Phase II #2022-01 contracted to HDR Engineering
 - Pay Estimate #5 in the amount of \$2,490.00 for Wastewater Treatment Plant-Phase II #2022-01 contracted to GeoTek Engineering
 - Pay Estimate #4 in the amount of \$311,504.45 for Lake Mitchell Jetty & Marina #2023-03 contracted to Soukup Construction
 - Pay Estimate #5 in the amount of \$170,098.32 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to Halme Inc
 - Pay Estimate #8 in the amount of \$890.00 for West End Bridge #2023-23 contracted to Brosz Engineering
 - Pay Estimate #3 in the amount of \$6,814.43 for Mattie Street Utility Extension #2024-24 contracted to Siteworks
 - Pay Estimate #1 in the amount of \$4,325.00 for Old Landfill Leachate Monitoring #2025-28 contracted to GeoTek Engineering
- o. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL JANUARY 19, 2025 – FEBRUARY 1, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,691.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$15,050.11, Human Resources \$4,601.43, Municipal Building \$4,088.66, Information Technology \$3,453.08, Police \$82,097.07, Traffic \$4,662.09, Fire \$40,762.34, Street \$34,414.85, Public Works \$26,452.17, Cemetery \$5,625.61, Animal Control \$2,519.06, Library \$16,999.59, Recreation & Aquatics \$7,046.43, Recreation Center \$18,762.44, Sports Complexes \$11,079.71, Parks \$13,921.95, Supervision \$4,418.10, E911 \$24,299.37, Palace Transit \$31,085.31, JVCC \$1,981.93, Nutrition \$4,851.15, Airport \$2,669.37, Water Distribution \$16,016.36, Sewer \$15,794.85, Recycling Program \$7,998.84, Waste Collection \$6,913.04, Landfill \$10,439.78, Corn Palace \$27,943.62, Golf Course \$4,916.67, Emergency Medical Services \$38,879.38

NEW HIRES:

CORN PALACE: Johnathan Chavez-\$12.20

RECREATION CENTER: Abigail Colgrove-\$14.20, Kendyl Horan-\$14.20

SALARY ADJUSTMENTS:

CORN PALACE: Tayla Liedtke-\$13.70, Diane Mutziger-\$26.607

E-911: Nicole Peterson-\$24.569

FIRE: Tiffany Boehner-\$87,100.00

PALACE TRANSIT: Jordon Sehnert-\$68,042.00

WARRANTS: 7k Timber, Supplies-\$1,902.58; A&B Business Solutions, Supplies-\$4,622.70; A-Ox Welding Supply, Supplies-\$395.29; AAA Collections, Collection Fees-\$9.60; AFSCME Council 65, Union Dues-\$504.00; Al's Engraving, Supplies-\$33.90; Alignment X-Perts, Supplies-\$50.00; Amazon Capital Services, Supplies-\$1,392.00; American Garage Door, Repair-\$1,060.31; AT&T Mobility, Utilities-\$570.31; AT&T Mobility, Utilities-\$1,118.42; Avera Occupational Medicine, Labs-\$2,320.60; Avera Queen of Peace Nutrition, Supplies-\$234.00; B-Y Water District, Utilities-\$59,653.16; Bailey Metal Fabricators, Supplies-\$92.48; Baker & Taylor, Books-\$198.97; Bender Sewer & Drain, Maintenance-\$310.00; Big Daddy D's, Contract Services-\$3,574.20; Blackstone Publishing, Audiobooks-\$100.77; Brosz Engineering, 2023-23 P.E. #8-\$890.00; Bruce Kleinsasser, Registration-\$200.00; Buhl's Drycleaners & Linen, Service-\$77.50; Builders First Source, Supplies-\$99.96; Butler Machinery, Supplies-\$1,559.99; C&B Operations, Supplies-\$775.93; CASA-First Circuit, 2025 1st Quarter Allocation-\$1,250.00; Center Point Large Print, Books-\$97.08; Central Electric, Utilities-\$15,965.86; Century Link, Utilities-\$67.92; Chesterman, Supplies-\$4,079.15; CHS Farmers Alliance, Maintenance-\$2,060.63; Climate Systems, Maintenance-\$247.50; Cloudcover USA, Renewal-\$6,100.00; Coborns, Contract Services-\$873.60; Column Software, Advertising-\$878.86; Convergeone, Maintenance-\$5,354.10; Core & Main, Supplies-\$6,740.18; Core-Mark US, Supplies-\$2,435.65; Corn Palace, Corn Palace Games-\$6,746.30; County Fair, Contract Services-\$1,243.20; Craig Stucky, Supplies-\$2,169.00; Custom Outfitters Plus, Supplies-\$60.00; Dakota Fluid Power, Supplies-\$791.97; Dakota Pro Striping & Irrigation, Supplies-\$504.76; Dakota Pump, Supplies-\$861.30; Dakota Supply Group, Supplies-\$143.73; Darrington Water Conditioning, Rental-\$62.00; Davison County Register of Deeds, Professional Service-\$30.00; Davison County Search and Rescue, 2025 Allocation-\$1,500.00; Davison Rural Water Systems, Water Usage-\$173.85; Demco, Supplies-\$223.25; Department of Agriculture, Maintenance-\$2,375.38; Department of Social Services, Child Support-\$633.69; Diesel Laptops, Renewal-\$4,425.00; DMC Wear Parts, Supplies-\$2,489.24; East West Books, Books-\$237.89; Elfstrand's Ace Hardware, Supplies-\$2,594.53; Environmental Equipment & Supplies, Supplies-\$2,531.99; ESO Solutions, Supplies-\$18,260.80; Fastenal, Supplies-\$27.36; FedEx, Mailings-\$19.06; Fleetpride, Supplies-\$576.83; Galls, Supplies-\$771.51; Geotek Engineering & Testing, 2022-1 P.E. #5A-\$6,815.00; Halme, 2023-6 P.E. #5-\$170,098.32; Hanson School District, Corn Palace Games-\$19,081.80; HDR Engineering,

2021-31 P.E. #40-\$98,441.74; Henry Schein, Supplies-\$1,449.71; Howes Oil, Supplies-\$17,737.78; IACP Membership, 2025 Dues-\$220.00; ICAN, Advertising-\$750.00; Infrastructure Design Group, 2020-20 P.E. #52A-\$40,665.46; Ingram Library Services, Books-\$2,210.96; Innovative Office Solution, Supplies-\$121.17; Intellipro Security, Maintenance-\$780.00; Interstate Office Products, Supplies-\$546.03; Iverson, Supplies-\$232.20; Jessica Pickett, Travel-\$60.00; Joelle Dammann, Travel-\$28.00; John Adamo, BID #3 Window Restoration-\$3,000.00; John T Jones Construction, 2022-1 P.E. #6-\$798,565.07; Johnson Controls, Maintenance-\$1,309.12; Jones Supplies, Supplies-\$1,260.85; Laerdal Medical, Supplies-\$587.10; Lakeview Veterinary Clinic, Management Fee-\$991.31; Larry's I-90 Service, Supplies-\$1,838.76; Leighton Family Farms, Supplies-\$700.00; Lewis Family Drug, Supplies-\$29.97; Make it Mine Designs, Supplies-\$88.55; McLeod's Printing, Supplies-\$204.70; Med-Tech Resource, Supplies-\$1,253.83; Menard's, Supplies-\$1,700.53; Microsoft, Subscription-\$908.00; Midcontinent Communication, Advertising-\$2,641.00; Midway Service dba Vollan Oil, Supplies-\$561.65; Midwest Oil, Supplies-\$789.95; Midwest Turf & Irrigation, Supplies-\$1,086.72; Mike & Jen Lauritsen, BID #3 Window Replacement-\$720.00; Mike Bartell, Supplies-\$167.92; Miscellaneous Vendor, Shank, Robert us Refund-\$85.79; Mitchell Animal Rescue, Management Fee-\$350.00; Mitchell Convention & Visitors Bureau, Feb 2025 Entertainment Tax Distribution-\$21,875.00; Mitchell Iron & Supply, Supplies-\$346.55; Mitchell Plumbing & Heating, Supplies-\$26.32; Mitchell Telecom, Utilities-\$2,712.78; Mitchell United Way, United Way Deductions-\$196.00; Muth Electric, Repair-\$1,679.39; N-Able Technologies, Supplies-\$210.24; Napa Central, Supplies-\$983.79; Northwestern Energy, Utilities-\$82,673.58; One Source The Background, Background Checks-\$323.00; Patzer Woodworking, Capital Improvements-\$20,143.20; Pepsi Cola, Supplies-\$825.75; Pioneer Designs, Supplies-\$518.00; Qualified Presort Service, Postage-\$558.72; Rinker Materials, Supplies-\$23,371.62; Runge Enterprises, Maintenance-\$6,000.00; Runnings Supply, Supplies-\$729.75; S&M Printing, Supplies-\$736.50; Saber Shred Solutions, Maintenance-\$6,605.85; Sacred Hoops Basketball, Corn Palace Games-\$2,659.74; Saga Communications of South Dakota, Advertising-\$615.00; Sanitation Products, Supplies-\$8,633.51; Santel Communications, Utilities-\$30.00; Savvik Buying Group, Supplies-\$678.83; South Dakota Department of Revenue, License Renew-\$6.00; South Dakota Local Transportation, Travel-\$875.00; South Dakota-Supplemental Retirement, Supplemental Retirement-\$3,375.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,117.50; Sherwin-Williams, Supplies-\$188.97; Siteworks, 2024-24 P.E. #3-\$6,814.43; Soukup Construction, 2023-3 P.E. #4-\$311,504.45; South Dakota 811, Message Fees-\$61.95; Spencer Quarries, Supplies-\$681.19; Standard Insurance, Life Insurance-\$424.79; Staples, Supplies-\$782.13; Stephanie Ellwein, Travel-\$245.69; Steve Schoepf, Reimbursed-\$45.96; Streicher's Minneapolis, Supplies-\$1,152.15; Sturdevants Auto Value Mitchell, Supplies-\$5,230.06; Subway, Meals-\$53.94; Sun Gold Sports, Supplies-\$40.00; Swiftel Communications, Supplies-\$495.00; Teamsters Local No. 120, Union Dues-\$1,261.00; Terry Johnson, Travel-\$28.00; Tessiers Mechanical Contractors, Supplies-\$1,655.36; The Dugout, Contract Services-\$2,757.00; Thomas L Price, Screening-\$700.00; Thomson Reuters West, Subscription-\$824.82; Thunderbird Lodge, Rental Refund-\$150.00; Thune True Value & Appliance, Supplies-\$156.87; TMA Stores, Repair-\$56.35; Tom Schaffner, Reimbursement-\$300.00; Traffic Control, Supplies-\$1,300.00; Transource, Supplies-\$6,787.72; Transwest Sioux Falls, Supplies-\$178.46; Travis Hohrman, Reimbursed-\$124.95; UPS Store #4227, Shipping-\$14.18; USA Bluebook, Supplies-\$2,389.55; Van Wall Equipment, Maintenance-\$631.41; Verizon Wireless, Utilities-\$763.07; Vern Eide Ford, Maintenance-\$300.00; Vestis, Supplies-\$305.78; Walmart/Capital One, Supplies-\$22.58; Walter Davis, Reimbursed-\$49.99; Ellwein Brothers,

Supplies-\$189.00; Wage Works, Flexible Spending-18,720.69; Wellmark, Administration, Prescriptions, Medical-\$111,981.25; South Dakota State Treasurer, Sales Tax Payment-\$19,990.52.

Members present voting aye: Barington, Bathke, Goldammer, McCardle, Sabers, Smith, Tjarks.
Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Pat Aylward of Toothology invited the public to attend keynote speaker Kelli Jaecks at the Mitchell Area Community Theatre on Saturday, April 5th.

Mitchell resident, Stewart Hanson, referencing the 'Good Old Boys' stated, how a person is treated in this community depends on who you are.

Jessica Picket of Dakota Riptide stated that there will be 363 swimmers at the 12 & under state tournament this weekend at the indoor pool and invited the public to attend. Mayor Hanson will be swimming the first lap.

MAYOR & CITY COUNCIL DISCUSSION ITEMS:

Mayor Jordan Hanson invited a member of the SD Department of Tourism to review tourism numbers and the Davison County Economic Impacts.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Barington, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

Moved by Goldammer, seconded by McCardle, to set date for March 3, 2025 on the following applications:

Todd and Kay Long for a variance for the following:

1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1
2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1
3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 4

This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE ¼ of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Todd and Nancy Boyd for a rear yard (road side) variance of 17'-10" vs 30' located at 155 South Harmon Drive, legally described as Lots 78 & 79 and the East 26' of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Motion carried.

Moved by Tjarks, seconded by Smith, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

RESOLUTION:

Moved by Goldammer, seconded by Barington, to approve Resolution #R2025-11, Plat of Lots 2B, 2C and 2D, a subdivision of Lot 2, Block 4 of Westwood First Addition, a subdivision of the NW ¼ of Section 16, T 103 N, R 60 W of the 5th P.M., portions of which lie within the City of Mitchell, Davison County, South Dakota, as follows:

RESOLUTION #R2025-11

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 10th day of February, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOTS 2B, 2C AND 2D, A SUBDIVISION OF LOT 2, BLOCK 4 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE NW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS 2B, 2C AND 2D, A SUBDIVISION OF LOT 2, BLOCK 4 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE NW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Barington, to approve proceeding with the replacement of Corn Palace seating with Hussey Fusion seats from Combined Building Specialties off of the Sourcewell Contract #81523 with a color to be selected at a later date. Motion carried.

Moved by Goldammer, seconded by Tjarks, to approve Agreement #A2025-16, Utility Easement License for Randall Regional Water Transmission Line. Motion carried.

Moved by McCardle, seconded by Sabers, to approve Agreement #A2025-17, Cadwell Park Infield Improvements with SPN & Associates, Project #2025-23 for design services in an amount not to exceed \$33,000.00. Motion carried.

Robin Miller of Schemmer reviewed the schematic design phase of the Corn Palace which will provide 2 options related to the interior renovation of the east side of the Corn Palace and mechanical upgrades. Many interested members of the public were present who voiced their opinions for and against proceeding with the design phase. After much discussion, it was moved by McCardle, seconded by Smith, to call the question and end public input. Motion carried.

Moved by Tjarks, seconded by Sabers, to approve Agreement #A2025-18, Schematic Design for Corn Palace Renovation with Schemmer in the amount of \$84,000.00.

Members present voting aye: Barington, McCardle, Sabers, Smith, Tjarks. Members present voting nay: Bathke, Goldammer. Motion carried.

AWARD BID:

Bids were opened and read on Hitchcock Park Pickleball Courts Project #2023-14 on the 11th day of February, 2025. Moved by McCardle, seconded by Tjarks, to award, as follows:

**HITCHCOCK PARK PICKLEBALL COURTS
PROJECT #2023-14**

Rexwinkel Concrete, 255 South Industrial Road, Corsica, SD 57328

Base Bid	\$174,886.00
Bid Schedule 1A	\$ 88,070.40
Bid Schedule 2A	\$ 71,368.00
Bid Schedule 3	\$ 64,676.70
Total Bid	\$399,001.10

Motion carried.

Bids were opened and read on Mitchell Airport Revenue Producing Hangar AIP #3-46-037-033-2025 on the 5th day of February, 2025. Moved by Goldammer, seconded by Smith, to reject all bids and rebid the project. Motion carried.

CONSIDER APPROVAL:

Moved by Sabers, seconded by Goldammer, to designate Golf Course reserves for the following projects:

- \$50,000 towards future Golf Cart replacements
- \$250,000 towards Golf Course Phase III project

Motion carried.

DISCUSSION:

Moved by McCardle, seconded by Goldammer, to postpone the discussion on unbudgeted requests for the 2025 supplemental budget to the next City Council meeting. Motion carried.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by McCardle, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

Mayor Hanson declared the board out of executive session at 9:48 p.m. and the City Council to reconvene in regular session at 9:49 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.