



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
March 3, 2025

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: Resurrection Lutheran**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Automatic Supplements**
Cadwell Storm Electrical Repair
 - D. Raffle Permits**
 - E. Declare Property Surplus to be Destroyed-Stair Stepper**
 - F. Special Event Permit Application Mitchell Food Pantry Easter Ham Dinner Giveaway on Wednesday, April 16, 2025**
 - Parking Lot Closure (\$50 Fee)
 - Street Closure (\$100 Fee)
 - G. Set date for March 17, 2025 for Hearing and Action on the Application of Area Community Theatre in Mitchell Inc dba Area Community Theatre in Mitchell Inc, 700 North Main Street for a new Retail (on-off sale) Malt Beverage & SD Farm Wine License (Video lottery is not included)**
 - H. Set Date 1:30 PM, March 19, 2025 for Airport Hangar Rebid**
 - I. Pay Estimates**
 - J. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer**
- 6. Motion To Approve, Request Public Comment, Roll Call**
- 7. Citizens Input**
If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will

be considered but no action will be taken at this time.

8. Mayor & City Council Discussion Items

9. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Hearing and Action on an Application for Todd & Kay Long-Variance Permit

Todd & Kay Long have applied for a Variance Permit for the following:

1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1
2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1
3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 4.

This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned UD Urban Development District.

B. Hearing and Action on an Application for Todd & Nancy Boyd-Variance Permit

Todd & Nancy Boyd have applied for a Variance Permit for rear yard setback (road side) of 17'-10" vs 30'. This is located at 155 S Harmon Dr, legally described as Lots 78 & 79 and the East 26' of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District.

10. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session

11. Hearing and Action on the Application to Transfer RL-5756 Retail (on sale) Liquor License from Flats on Havens LLC dba Flats on Havens, 1525 W Havens Avenue to Gjocaj Inc dba Amore Italian Ristorante & Bar, 1525 W Havens Ave (Video lottery is included)

12. Hearing and Action on the Application for Package Liquor License PL-4686

13. Presentation on Lifequest's Proposal for Mini Home Village

14. Action to Approve Agreement #A2025-09, 13th & Wisconsin Storm Drainage Improvements with McLaury Engineering Project #2025-08

15. Approve to Approve Agreement #A2025-19, Developers Agreement for Ridgeview on Foster Phase 1 with Mitchell Area Housing Incorporated (MAHI)

16. Action to Approve Agreement #A2025-20, Mitchell Ice Arena Roof Repairs #2025-24 with DesignArc Group

17. Action to Approve Resolution #R2025-12, Plat of Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota

18. **Action to Approve Resolution #R2025-13, Plat of Lot 2 in the replat of Tract A, Wild Oak Golf Club Addition**
19. **Action to Approve Resolution #R2025-14, Plat of Lot 8 in Tract D, Wild Oak Golf Club Addition**
20. **Action to Approve Resolution #R2025-15, Plat of Lot 2 of D. Odegaard's First Addition**
21. **Recommendation to Proceed with Black Chairs for the Corn Palace Seat Project**
22. **Discussion on Requests for the 2025 Supplemental Budget from 2024 Cash Reserves**
 - **Tennis Court Resurfacing in the amount of \$576,935**
 - **Tennis Court Light Replacements in the amount of \$206,751**
 - **Hitchcock Park Lighting Project in the amount of \$326,793**
 - **Ice Arena Roof Project in the amount of \$1,500,000**
 - **Additional Hangar at the airport \$100,000**
 - **Additional Trees Purchase \$10,000**
 - **Concession Stand Upgrades at Soccer Complex \$15,000**
23. **Authorization to Designate \$600,000 in Entertainment Tax Reserves towards the Plaza Expansion Project**
24. **Authorization to Designate \$5,750,000 of General Fund Reserves towards Future Capital Projects**
25. **Request for Interfund Loan for Golf Course Maintenance Equipment**
26. **Motion to Enter into Executive Session According to SDCL 1-25-2 (3) Legal**
27. **Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.

**REGULAR MEETING OF THE CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MITCHELL, SOUTH DAKOTA**

February 18, 2025

6:00 P.M.

PRESENT: Marty Barington, Mike Bathke, Tim Goldammer,
Kevin McCardle, Dan Sabers, Jeffrey Smith, Susan Tjarks

ABSENT: John Doescher

PRESIDING: Mayor Jordan Hanson

AGENDA:

Council Member Goldammer recommended removing Item g. Authorization to designate \$5,750,000 of General Fund reserves towards future capital projects and Item h. Authorization to designate \$600,000 in Entertainment Tax reserves towards the Plaza Expansion Project until the next City Council meeting.

Moved by McCardle, seconded by Bathke, to approve the following items on the consent agenda:

- a. City Council Minutes
 - 1. City Council February 3, 2025
- b. Committee Reports
 - 1. Planning Commission January 27, 2025
 - 2. Planning Commission February 10, 2025 (unsigned)
 - 3. Library Board November 19, 2024
- c. Department Reports
 - 1. Sales Tax Collections (January)
 - 2. Building Permits (January)
 - 3. Police (January)
 - 4. Fire (January)
 - 5. Code Enforcement (January)
 - 6. Water (January)
- d. Raffle Permits
 - 1. Davison County Democrats with the drawing to be held on May 26, 2025
 - 2. Gertie Belle Rogers Parent Teacher Association with the drawing to be held on March 31, 2025
- e. Purchase of 2025 Dodge Durango for the Police Department using SD state bid pricing
- f. Purchase of Islander Prime Fuel Management System to Midwest Petroleum Equipment Project #2025-22
- i. Designate \$970 in Park Fund reserves for Disc Golf signage improvements
- j. Appoint Bryce Berletic to the Park & Recreation Board to fill an unexpired term to run March

2025-June 2025

k. Property tax abatements for 2024 taxes payable in 2025

l. Change Order #1 for Marina Improvements Project #2023-03 increasing the contract amount by \$17,437.75 to Soukup Construction Inc adjust contract amount to \$2,685,433.41

m. Set date for hearing, March 3, 2025 on the application to transfer RL-5756 Retail (on-sale) Liquor License from Flats on Havens LLC dba Flats on Havens, 1525 West Havens Ave to Gjocaj Inc dba Amore Italian Ristorante & Bar, 1525 West Havens

n. Pay Estimates February 18, 2025

Pay Estimate #52 in the amount of \$36,631.11 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group

Pay Estimate #53 in the amount of \$639.50 for Above Ground Storage Tank #2020-20 contracted to Infrastructure Design Group

Pay Estimate #40 in the amount of \$1,377.50 for North Wastewater Improvements #2021-31 contracted to HDR Engineering

Pay Estimate #6 in the amount of \$798,565.07 for Wastewater Treatment Plant-Phase II #2022-01 contracted to John T. Jones Construction

Pay Estimate #25 in the amount of \$97,064.24 for Wastewater Treatment Plant-Phase II #2022-01 contracted to HDR Engineering

Pay Estimate #5 in the amount of \$2,490.00 for Wastewater Treatment Plant-Phase II #2022-01 contracted to GeoTek Engineering

Pay Estimate #4 in the amount of \$311,504.45 for Lake Mitchell Jetty & Marina #2023-03 contracted to Soukup Construction

Pay Estimate #5 in the amount of \$170,098.32 for North Harmon Sanitary Sewer Outfall #2023-06 contracted to Halme Inc

Pay Estimate #8 in the amount of \$890.00 for West End Bridge #2023-23 contracted to Brosz Engineering

Pay Estimate #3 in the amount of \$6,814.43 for Mattie Street Utility Extension #2024-24 contracted to Siteworks

Pay Estimate #1 in the amount of \$4,325.00 for Old Landfill Leachate Monitoring #2025-28 contracted to GeoTek Engineering

o. Approve Bills, Payroll, Salary Adjustments and New Employee Hires and Authorize Payment of Recurring and other expenses in advance as approved by the Finance Officer

PAYROLL JANUARY 19, 2025 – FEBRUARY 1, 2025: City Council \$3,735.28, Mayor \$1,614.57, City Administrator \$6,691.52, Administrative Boards \$2,442.65, Attorney \$5,601.88, Finance \$15,050.11, Human Resources \$4,601.43, Municipal Building \$4,088.66, Information Technology \$3,453.08, Police \$82,097.07, Traffic \$4,662.09, Fire \$40,762.34, Street \$34,414.85, Public Works \$26,452.17, Cemetery \$5,625.61, Animal Control \$2,519.06, Library \$16,999.59, Recreation & Aquatics \$7,046.43, Recreation Center \$18,762.44, Sports Complexes \$11,079.71, Parks \$13,921.95, Supervision \$4,418.10, E911 \$24,299.37, Palace Transit \$31,085.31, JVCC \$1,981.93, Nutrition \$4,851.15, Airport \$2,669.37, Water Distribution \$16,016.36, Sewer \$15,794.85, Recycling Program \$7,998.84, Waste Collection \$6,913.04, Landfill \$10,439.78, Corn Palace \$27,943.62, Golf Course \$4,916.67, Emergency Medical Services \$38,879.38

NEW HIRES:

CORN PALACE: Johnathan Chavez-\$12.20

RECREATION CENTER: Abigail Colgrove-\$14.20, Kendyl Horan-\$14.20

SALARY ADJUSTMENTS:

CORN PALACE: Tayla Liedtke-\$13.70, Diane Mutziger-\$26.607

E-911: Nicole Peterson-\$24.569

FIRE: Tiffany Boehner-\$87,100.00

PALACE TRANSIT: Jordon Sehnert-\$68,042.00

WARRANTS: 7k Timber, Supplies-\$1,902.58; A&B Business Solutions, Supplies-\$4,622.70; A-Ox Welding Supply, Supplies-\$395.29; AAA Collections, Collection Fees-\$9.60; AFSCME Council 65, Union Dues-\$504.00; Al's Engraving, Supplies-\$33.90; Alignment X-Perts, Supplies-\$50.00; Amazon Capital Services, Supplies-\$1,392.00; American Garage Door, Repair-\$1,060.31; AT&T Mobility, Utilities-\$570.31; AT&T Mobility, Utilities-\$1,118.42; Avera Occupational Medicine, Labs-\$2,320.60; Avera Queen of Peace Nutrition, Supplies-\$234.00; B-Y Water District, Utilities-\$59,653.16; Bailey Metal Fabricators, Supplies-\$92.48; Baker & Taylor, Books-\$198.97; Bender Sewer & Drain, Maintenance-\$310.00; Big Daddy D's, Contract Services-\$3,574.20; Blackstone Publishing, Audiobooks-\$100.77; Brosz Engineering, 2023-23 P.E. #8-\$890.00; Bruce Kleinsasser, Registration-\$200.00; Buhl's Drycleaners & Linen, Service-\$77.50; Builders First Source, Supplies-\$99.96; Butler Machinery, Supplies-\$1,559.99; C&B Operations, Supplies-\$775.93; CASA-First Circuit, 2025 1st Quarter Allocation-\$1,250.00; Center Point Large Print, Books-\$97.08; Central Electric, Utilities-\$15,965.86; Century Link, Utilities-\$67.92; Chesterman, Supplies-\$4,079.15; CHS Farmers Alliance, Maintenance-\$2,060.63; Climate Systems, Maintenance-\$247.50; Cloudcover USA, Renewal-\$6,100.00; Coborns, Contract Services-\$873.60; Column Software, Advertising-\$878.86; Convergeone, Maintenance-\$5,354.10; Core & Main, Supplies-\$6,740.18; Core-Mark US, Supplies-\$2,435.65; Corn Palace, Corn Palace Games-\$6,746.30; County Fair, Contract Services-\$1,243.20; Craig Stucky, Supplies-\$2,169.00; Custom Outfitters Plus, Supplies-\$60.00; Dakota Fluid Power, Supplies-\$791.97; Dakota Pro Striping & Irrigation, Supplies-\$504.76; Dakota Pump, Supplies-\$861.30; Dakota Supply Group, Supplies-\$143.73; Darrington Water Conditioning, Rental-\$62.00; Davison County Register of Deeds, Professional Service-\$30.00; Davison County Search and Rescue, 2025 Allocation-\$1,500.00; Davison Rural Water Systems, Water Usage-\$173.85; Demco, Supplies-\$223.25; Department of Agriculture, Maintenance-\$2,375.38; Department of Social Services, Child Support-\$633.69; Diesel Laptops, Renewal-\$4,425.00; DMC Wear Parts, Supplies-\$2,489.24; East West Books, Books-\$237.89; Elfstrand's Ace Hardware, Supplies-\$2,594.53; Environmental Equipment & Supplies, Supplies-\$2,531.99; ESO Solutions, Supplies-\$18,260.80; Fastenal, Supplies-\$27.36; FedEx, Mailings-\$19.06; Fleetpride, Supplies-\$576.83; Galls, Supplies-\$771.51; Geotek Engineering & Testing, 2022-1 P.E. #5A-\$6,815.00; Halme, 2023-6 P.E. #5-\$170,098.32; Hanson School District, Corn Palace Games-\$19,081.80; HDR Engineering,

2021-31 P.E. #40-\$98,441.74; Henry Schein, Supplies-\$1,449.71; Howes Oil, Supplies-\$17,737.78; IACP Membership, 2025 Dues-\$220.00; ICAN, Advertising-\$750.00; Infrastructure Design Group, 2020-20 P.E. #52A-\$40,665.46; Ingram Library Services, Books-\$2,210.96; Innovative Office Solution, Supplies-\$121.17; Intellipro Security, Maintenance-\$780.00; Interstate Office Products, Supplies-\$546.03; Iverson, Supplies-\$232.20; Jessica Pickett, Travel-\$60.00; Joelle Dammann, Travel-\$28.00; John Adamo, BID #3 Window Restoration-\$3,000.00; John T Jones Construction, 2022-1 P.E. #6-\$798,565.07; Johnson Controls, Maintenance-\$1,309.12; Jones Supplies, Supplies-\$1,260.85; Laerdal Medical, Supplies-\$587.10; Lakeview Veterinary Clinic, Management Fee-\$991.31; Larry's I-90 Service, Supplies-\$1,838.76; Leighton Family Farms, Supplies-\$700.00; Lewis Family Drug, Supplies-\$29.97; Make it Mine Designs, Supplies-\$88.55; McLeod's Printing, Supplies-\$204.70; Med-Tech Resource, Supplies-\$1,253.83; Menard's, Supplies-\$1,700.53; Microsoft, Subscription-\$908.00; Midcontinent Communication, Advertising-\$2,641.00; Midway Service dba Vollan Oil, Supplies-\$561.65; Midwest Oil, Supplies-\$789.95; Midwest Turf & Irrigation, Supplies-\$1,086.72; Mike & Jen Lauritsen, BID #3 Window Replacement-\$720.00; Mike Bartell, Supplies-\$167.92; Miscellaneous Vendor, Shank, Robert us Refund-\$85.79; Mitchell Animal Rescue, Management Fee-\$350.00; Mitchell Convention & Visitors Bureau, Feb 2025 Entertainment Tax Distribution-\$21,875.00; Mitchell Iron & Supply, Supplies-\$346.55; Mitchell Plumbing & Heating, Supplies-\$26.32; Mitchell Telecom, Utilities-\$2,712.78; Mitchell United Way, United Way Deductions-\$196.00; Muth Electric, Repair-\$1,679.39; N-Able Technologies, Supplies-\$210.24; Napa Central, Supplies-\$983.79; Northwestern Energy, Utilities-\$82,673.58; One Source The Background, Background Checks-\$323.00; Patzer Woodworking, Capital Improvements-\$20,143.20; Pepsi Cola, Supplies-\$825.75; Pioneer Designs, Supplies-\$518.00; Qualified Presort Service, Postage-\$558.72; Rinker Materials, Supplies-\$23,371.62; Runge Enterprises, Maintenance-\$6,000.00; Runnings Supply, Supplies-\$729.75; S&M Printing, Supplies-\$736.50; Saber Shred Solutions, Maintenance-\$6,605.85; Sacred Hoops Basketball, Corn Palace Games-\$2,659.74; Saga Communications of South Dakota, Advertising-\$615.00; Sanitation Products, Supplies-\$8,633.51; Santel Communications, Utilities-\$30.00; Savvik Buying Group, Supplies-\$678.83; South Dakota Department of Revenue, License Renew-\$6.00; South Dakota Local Transportation, Travel-\$875.00; South Dakota-Supplemental Retirement, Supplemental Retirement-\$3,375.00; South Dakota-Supplemental Roth 457, Roth 457 Contributions-\$2,117.50; Sherwin-Williams, Supplies-\$188.97; Siteworks, 2024-24 P.E. #3-\$6,814.43; Soukup Construction, 2023-3 P.E. #4-\$311,504.45; South Dakota 811, Message Fees-\$61.95; Spencer Quarries, Supplies-\$681.19; Standard Insurance, Life Insurance-\$424.79; Staples, Supplies-\$782.13; Stephanie Ellwein, Travel-\$245.69; Steve Schoepf, Reimbursed-\$45.96; Streicher's Minneapolis, Supplies-\$1,152.15; Sturdevants Auto Value Mitchell, Supplies-\$5,230.06; Subway, Meals-\$53.94; Sun Gold Sports, Supplies-\$40.00; Swiftel Communications, Supplies-\$495.00; Teamsters Local No. 120, Union Dues-\$1,261.00; Terry Johnson, Travel-\$28.00; Tessiers Mechanical Contractors, Supplies-\$1,655.36; The Dugout, Contract Services-\$2,757.00; Thomas L Price, Screening-\$700.00; Thomson Reuters West, Subscription-\$824.82; Thunderbird Lodge, Rental Refund-\$150.00; Thune True Value & Appliance, Supplies-\$156.87; TMA Stores, Repair-\$56.35; Tom Schaffner, Reimbursement-\$300.00; Traffic Control, Supplies-\$1,300.00; Transource, Supplies-\$6,787.72; Transwest Sioux Falls, Supplies-\$178.46; Travis Hohrman, Reimbursed-\$124.95; UPS Store #4227, Shipping-\$14.18; USA Bluebook, Supplies-\$2,389.55; Van Wall Equipment, Maintenance-\$631.41; Verizon Wireless, Utilities-\$763.07; Vern Eide Ford, Maintenance-\$300.00; Vestis, Supplies-\$305.78; Walmart/Capital One, Supplies-\$22.58; Walter Davis, Reimbursed-\$49.99; Ellwein Brothers,

Supplies-\$189.00; Wage Works, Flexible Spending-18,720.69; Wellmark, Administration, Prescriptions, Medical-\$111,981.25; South Dakota State Treasurer, Sales Tax Payment-\$19,990.52.

Members present voting aye: Barington, Bathke, Goldammer, McCardle, Sabers, Smith, Tjarks.
Members present voting nay: none. Motion carried.

CITIZENS INPUT:

Pat Aylward of Toothology invited the public to attend keynote speaker Kelli Jaecks at the Mitchell Area Community Theatre on Saturday, April 5th.

Mitchell resident, Stewart Hanson, referencing the 'Good Old Boys' stated, how a person is treated in this community depends on who you are.

Jessica Picket of Dakota Riptide stated that there will be 363 swimmers at the 12 & under state tournament this weekend at the indoor pool and invited the public to attend. Mayor Hanson will be swimming the first lap.

MAYOR & CITY COUNCIL DISCUSSION ITEMS:

Mayor Jordan Hanson invited a member of the SD Department of Tourism to review tourism numbers and the Davison County Economic Impacts.

BOARD OF ADJUSTMENT:

Moved by Goldammer, seconded by Barington, for the City Council to recess and sit as the Board of Adjustment. Motion carried.

Moved by Goldammer, seconded by McCardle, to set date for March 3, 2025 on the following applications:

Todd and Kay Long for a variance for the following:

1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1
2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1
3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 4

This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE ¼ of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Todd and Nancy Boyd for a rear yard (road side) variance of 17'-10" vs 30' located at 155 South Harmon Drive, legally described as Lots 78 & 79 and the East 26' of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Motion carried.

Moved by Tjarks, seconded by Smith, for the Board of Adjustment to adjourn and the City Council to reconvene in regular session. Motion carried.

RESOLUTION:

Moved by Goldammer, seconded by Barington, to approve Resolution #R2025-11, Plat of Lots 2B, 2C and 2D, a subdivision of Lot 2, Block 4 of Westwood First Addition, a subdivision of the NW ¼ of Section 16, T 103 N, R 60 W of the 5th P.M., portions of which lie within the City of Mitchell, Davison County, South Dakota, as follows:

RESOLUTION #R2025-11

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 10th day of February, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOTS 2B, 2C AND 2D, A SUBDIVISION OF LOT 2, BLOCK 4 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE NW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS 2B, 2C AND 2D, A SUBDIVISION OF LOT 2, BLOCK 4 OF WESTWOOD FIRST ADDITION, A SUBDIVISION OF THE NW 1/4 OF SECTION 16, T 103 N, R 60 W OF THE 5TH P.M., PORTIONS OF WHICH LIE WITHIN THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

Motion carried and resolution declared duly adopted.

CONSIDER APPROVAL:

Moved by McCardle, seconded by Barington, to approve proceeding with the replacement of Corn Palace seating with Hussey Fusion seats from Combined Building Specialties off of the Sourcewell Contract #81523 with a color to be selected at a later date. Motion carried.

Moved by Goldammer, seconded by Tjarks, to approve Agreement #A2025-16, Utility Easement License for Randall Regional Water Transmission Line. Motion carried.

Moved by McCardle, seconded by Sabers, to approve Agreement #A2025-17, Cadwell Park Infield Improvements with SPN & Associates, Project #2025-23 for design services in an amount not to exceed \$33,000.00. Motion carried.

Robin Miller of Schemmer reviewed the schematic design phase of the Corn Palace which will provide 2 options related to the interior renovation of the east side of the Corn Palace and mechanical upgrades. Many interested members of the public were present who voiced their opinions for and against proceeding with the design phase. After much discussion, it was moved by McCardle, seconded by Smith, to call the question and end public input. Motion carried.

Moved by Tjarks, seconded by Sabers, to approve Agreement #A2025-18, Schematic Design for Corn Palace Renovation with Schemmer in the amount of \$84,000.00.

Members present voting aye: Barington, McCardle, Sabers, Smith, Tjarks. Members present voting nay: Bathke, Goldammer. Motion carried.

AWARD BID:

Bids were opened and read on Hitchcock Park Pickleball Courts Project #2023-14 on the 11th day of February, 2025. Moved by McCardle, seconded by Tjarks, to award, as follows:

**HITCHCOCK PARK PICKLEBALL COURTS
PROJECT #2023-14**

Rexwinkel Concrete, 255 South Industrial Road, Corsica, SD 57328

Base Bid	\$174,886.00
Bid Schedule 1A	\$ 88,070.40
Bid Schedule 2A	\$ 71,368.00
Bid Schedule 3	\$ 64,676.70
Total Bid	\$399,001.10

Motion carried.

Bids were opened and read on Mitchell Airport Revenue Producing Hangar AIP #3-46-037-033-2025 on the 5th day of February, 2025. Moved by Goldammer, seconded by Smith, to reject all bids and rebid the project. Motion carried.

CONSIDER APPROVAL:

Moved by Sabers, seconded by Goldammer, to designate Golf Course reserves for the following projects:

- \$50,000 towards future Golf Cart replacements
- \$250,000 towards Golf Course Phase III project

Motion carried.

DISCUSSION:

Moved by McCardle, seconded by Goldammer, to postpone the discussion on unbudgeted requests for the 2025 supplemental budget to the next City Council meeting. Motion carried.

EXECUTIVE SESSION:

Moved by Goldammer, seconded by McCardle, to go into Executive Session as permitted by SDCL 1-25-2(3) Legal. Motion carried.

Mayor Hanson declared the board out of executive session at 9:48 p.m. and the City Council to reconvene in regular session at 9:49 p.m.

ADJOURN:

There being no further business to come before the meeting, Mayor Hanson adjourned the meeting.


Michelle Bathke
Finance Officer

Published once at the approximate cost of _____.



Planning Commission 2-10-25
City Council Chambers, City Hall, 612 N. Main Street
February 10, 2025

1. Call to Order

Chairperson Genzlinger called the February 10, 2025 City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Havlik, Osterloo, Schmitz, Schreurs, Sonne.

Absent: Jirsa

Staff Present: Boehmer, Dammann, Jenniges, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Sonne, seconded by Osterloo to approve the proposed agenda. All present voting aye; motion carried.

5. Approval of Previous Minutes: January 27, 2025

Motion by Havlik, seconded by Schmitz to approve the proposed minutes of the January 27, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: February 24, 2025

Motion by Sonne, seconded by Osterloo to set the date for the next Planning Commission Meeting for February 24, 2025. All present voting aye; motion carried.

7. Plat: CJM Consulting Inc

Plat of Lots 2B, 2C and 2D, a subdivision of Lot 2, Block 4 of Westwood First Addition, a subdivision of the NW 1/4 of Section 16, T 103 N, R 60 W of the 5th P.M., portions of which lie within the City of Mitchell, Davison County, South Dakota.

Jenniges showed an overall GIS of the area. He noted that the land is in the county but it is the city's zoning jurisdiction. There is an easement for ingress/egress on the plat. SD DOT has seen the plat and will not approve any access from the bi-pass, that is why there is the easement. Jenniges said this the area is where the county approved a liquor license for a new steakhouse. This plat is one of many steps in the process. Commerce St will be extended during one of the next steps in the process. Don Petersen, of Morgan Theeler, was there

representing the applicant to answer any questions.

Motion by Schmitz, seconded by Havlik to approve the plat. All present voting aye; motion carried.

8. Other Business:

None.

9. Public Input:

None.

10. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:04 P.M.



Kevin Genzlinger
Planning Commission Chairperson



Planning Commission 2-24-25
City Council Chambers, City Hall, 612 N. Main Street
February 24, 2025

1. Call to Order

Chairperson Genzlinger called the February 24, 2025, City Planning Commission Meeting to order at 12:00 P.M. noon in the Council Chambers, City Hall, 612 N Main Street.

2. Roll Call

Quorum is met, simple majority vote required for all items.

Present: Doescher, Genzlinger, Havlik, Jirsa (telephonically), Osterloo, Schmitz, Schreurs, Sonne.

Absent:

Staff Present: Boehmer, Dammann, Hegg, Jenniges, J Johnson, Schroeder.

3. Declaration Of Conflicts Of Interests

None.

4. Approve Agenda

Motion by Sonne, seconded by Schmitz to approve the proposed agenda. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Osterloo – aye, Schmitz – aye, Schreurs – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

5. Approval of Previous Minutes: February 10, 2025

Motion by Havlik, seconded by Schmitz to approve the proposed minutes of the February 10, 2025 Planning Commission Meeting. All present voting aye; motion carried.

6. Schedule Next Meeting: March 10, 2025

Motion by Schmitz, seconded by Osterloo to set the date for the next Planning Commission Meeting for March 10, 2025. All present voting aye; motion carried.

7. Variance Permit: Todd & Kay Long

Todd & Kay Long have applied for a Variance Permit for the following:

1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1
2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1
3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A,

Block 4.

This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned UD Urban Development District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There were two responses in favor that made the packet and one response in favor that did not make the packet but was handed out at the meeting. The applicant was present to answer questions.

Jenniges gave an overview of the area, stating the area had a master plan, but the shelterbelt was never included in the plan and is now land-locked. He said that even keeping the plat as 1 lot would still require a variance because it is under the 100' required for non residential.

The abutting neighbors will be purchasing the property and access is through the abutting property as noted in the owners' certificate.

Motion by Havlik, seconded by Schreurs to recommend approval of the variance. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Osterloo – aye, Schmitz – aye, Schreurs – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

8. Plat: Todd & Kay Long

Plat of Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota.

Jenniges noted this plat goes along with variance that was previously recommended for approval. He also noted the plat is outside city limits but within the ETJ so it is the city's zoning jurisdiction. The county will hear it at their next board meetings.

Motion by Schreurs, seconded by Havlik to approve the plat. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Osterloo – aye, Schmitz – aye, Schreurs – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

9. Variance Permit: Todd & Nancy Boyd

Todd & Nancy Boyd have applied for a Variance Permit for rear yard setback (road side) of 17'-10" vs 30'. This is located at 155 S Harmon Dr, legally described as Lots 78 & 79 and the East 26' of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District.

Jenniges noted that a notice was sent out to the neighbors, it was published in the official newspaper and sign posted. There was one response in favor that did not make the packet but was handed out at the meeting. The applicant was present to answer questions.

Jenniges gave an overview of the site plan that showed the old house outline and the proposed new house outline which is behind where the existing house was located. The previous house would have been considered non-conforming, but since it was torn down, the

new structure would have to meet current setbacks. The applicant did purchase property to the west to avoid any side yard setback issues. There is floodplain in the front yard, which is why they are requesting to push the house further into the year yard. Jenniges mentioned that he did have a conversation with a neighbor about parking concerns with the narrow ROW, but after seeing the garage was off to the side with a curved driveway, his concerns were lessened than his initial thought of garage parking in front of the house and not enough room. Jenniges mentioned that anyone can park in a public ROW as long as they are parked legally.

Motion by Havlik, seconded by Sonne to recommend approval of the variance. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Osterloo – aye, Schmitz – aye, Schreurs – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

10. Plan Approval: Design Interiors Event Center

Jenniges gave an overview of the proposed remodel. There is a change of use and will require a building permit for the remodel, which is what triggered this board to hear the plan. There is seating for 36 with space in other rooms, bringing the occupancy load for the building up to 42 people which would require 14 parking spaces. A site plan for parking was included in the packet which shows access from the north which would require an easement. Parking will have to be hard surfaced. An alternate layout for parking was shown with parking along the alley instead of the north side.

Anne Dailey stated she is remodeling her building to create a dual-purpose building of a showroom and a culinary space for special events with a cooking kitchen. During the remodel, they are adding a handicap bathroom. She will work with the city on the parking requirement.

Motion by Schmitz, seconded by Havlik to approve the plan with the condition that parking requirements are met. Roll call vote: Genzlinger – aye, Havlik – aye, Jirsa – aye, Osterloo – aye, Schmitz – aye, Schreurs – aye, Sonne – aye. 7 aye, 0 nay; motion carried.

11. Plat: Firesteel Links LLC

Plat of Lot 2 in the replat of Tract A, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area. He noted it follows the master plan and is zoned R4. The plat meets the zoning requirements. The applicant was not present to answer questions.

Motion by Osterloo, seconded by Schmitz to approve the plat. All present voting aye; motion carried.

12. Plat: Firesteel Links LLC

Plat of Lot 8 in the replat of Tract D, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area. He noted it follows the master plan and is zoned R4. The plat meets the zoning requirements. The applicant was not present to answer questions.

Motion by Havlik, seconded by Schuers to approve the plat. All present voting aye; motion carried.

13. Plat: B & D Enterprises LLC

Plat of Lot 2 of D. Odegaard's First Addition, a subdivision of previously platted Lot 5 in Fiala's Addition, City of Mitchell, Davison County, South Dakota.

Jenniges gave an overview of the area. He noted it follows the master plan and is zoned RL. The plat meets the zoning requirements. The applicant was not present to answer questions.

Motion by Osterloo, seconded by Schmitz to approve the plat. All present voting aye; motion carried.

14. Other Business:

None.

15. Public Input:

None.

16. Adjourn

Chairperson Genzlinger adjourned the meeting at 12:15 P.M.

Kevin Genzlinger
Planning Commission Chairperson

Supplemental Budget Appropriation Request Form / Automatic Supplement Request Form

Department:	Parks - Sports Complex	Date Submitted:	03/03/2025
Budget line # to be supplemented:	201-45160-42500	Budget line description:	Complex Repairs and Maintenance
Supplemental amount requested:	\$709.20	Submitted by:	Kevin Nelson

Describe the need for the supplemental funds:

Storm-related electrical repairs were made following an event on 12-5-24. An amount needed to be covered via the deductible for that which the city is responsible. This request is for the amount which was deposited via the claims check from Claims Associates.

Is this a re-appropriation of a previous year's budget?

☐ yes ☒ no

What budget line # is the re-appropriation from?

What is the amount of the budget line was unspent?

Explain why the re-appropriation was not accomplished in the previous fiscal year's budget.

The related invoice was received this year.

Is this an automatic supplement request due to grant funds or other unanticipated revenue received?

☒ yes ☐ no

Amount of funds received:

Funds received from:

Explain the impact of waiting until the next fiscal year to budget for this item:

Needed repairs were made, so we've now been invoiced accordingly.

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: 2/20/2025

Organization: Heartland Quilters Guild

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☐ Educational organization
☐ Fraternal organization	☒ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Deb Bruce

Address: 1301 Summit Dr., Mitchell SD 57301

Phone #: 605-770-1551

Email: petedebmac@mit.midco.net

501(c) 3 - (Non-Profit): yes ☐ no ☐ eligible ☒

Dates of Ticket Sales: March - October 2025

Date of Raffle Drawing: Oct 19, 2025

Value of Raffle Prize: \$400

Proceeds Benefitting: The cost of putting on our Quilt Show in Oct.

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-20-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

**CITY OF MITCHELL
RAFFLE PERMIT**

Date of Application: Feb 13th 2025

Organization: Dakota Wesleyan University- Baseball

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☒ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Ben Johnson
Address: 1200 W. University Ave
Phone #: 612-730-1479
Email: Ben.Johnson@DWU.edu

501(c) 3 -- (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: N/A

Date of Raffle Drawing: Mar 2nd - May 10 2025

Value of Raffle Prize: 50/50 Raffle - Home Games
DWU Baseball

Proceeds Benefitting: _____

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-12-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: February 23, 2025

Organization: Tour de Corn Inc (Palace City Pedalers)

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Kourtney Denne

Address: 25665 Kibbee Ct Mitchell SD 57301

Phone #: 605-680-4023

Email: kourtney.denne@gmail.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: March 15-April 30, 2025

Date of Raffle Drawing: May 1, 2025

Value of Raffle Prize: \$400

Proceeds Benefitting: Palace City Pedalers Tour de Corn

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-24-25

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 2-19-25

Organization: St. John Paul II

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☐ Charitable organization	☒ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Jennifer Zens

Address: 1300 Firesteel Dr Mitchell, SD 57301

Phone #: 605-630-9475

Email: jenniferzens@live.com

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☒

Dates of Ticket Sales: 04-01-2025 -

Date of Raffle Drawing: Multiple diff ones through May 2026

Value of Raffle Prize: varying depending on event

Proceeds Benefitting: 5th + 6th Grade Washington DC Trip in May 2026

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-20-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer _____

CITY OF MITCHELL RAFFLE PERMIT

Date of Application: 01-15-2025

Organization: Mitchell Technical College Foundation

SDCL #22-25-25 authorizes the following organizations or committees to conduct lotteries / raffles. Please indicate your category:

☐ Chartered veterans' organization	☐ Religious organization
☒ Charitable organization	☐ Educational organization
☐ Fraternal organization	☐ Local civic or service club
☐ Political party	☐ Volunteer fire department
☐ Political action committee or political committee on behalf of any candidate for a political office	

Contact Information:

Name: Heather Kulm

Address: 1800 E Spruce St, Mitchell, SD 57301

Phone #: (605) 995-7342

Email: heather.kulm@mitchelltech.edu

501(c) 3 – (Non-Profit): yes ☒ no ☐ eligible ☐

Dates of Ticket Sales: April 4, 2025

Date of Raffle Drawing: April 4, 2025

Value of Raffle Prize: TBD

Proceeds Benefitting: Alumni Legacy Scholarship

*Raffle tickets cannot be sold until 30 days after permit is received by Finance Office

Date Received: 2-14-2025

For Finance Office Use Only:

Council Approval Date: _____

Signature: _____

Finance Officer

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Kevin Nelson
Desired Action of City Council:	Declare Surplus		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Declare Property Surplus to be Destroyed-Stair Stepper		
Explanation/Background of Agenda Item Requested:	The machine is broken, and with parts no longer available, staff are requesting to surplus and destroy it.		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Aaron Hieb
Desired Action of City Council:	Authorization & Approval		
Amount Budgeted in current fiscal year for this item (if applicable):	N/A - Traffic		
Agenda Item:	Special Event Permit Application Mitchell Food Pantry Easter Ham Dinner Giveaway on Wednesday, April 16, 2025		
Explanation/Background of Agenda Item Requested:	The Mitchell Food Pantry Inc. is requesting a Special Event Permit for their Easter Ham Dinner Giveaway on Wednesday, April 16th, 2025, from 5:00 PM until 6:00 PM. This event is open to the public and will be held in a City Park or facility (City Parking Lot). The Easter Ham Dinner Giveaway was created to provide an Easter meal for families in need who otherwise would not have one. They will receive enough food to complete the meal. The total anticipated attendance is 200. Please refer to the attached Special Event Permit Application for more details about the event. The Special Event Permit Application requests the following: • Parking Lot Closure (\$50 Fee) • Street Closure (\$100 Fee) The following parking lot closure(s) are requested from Noon until 6:00 PM on Wednesday, April 16th: • The parking lot between TMA and Graham Tire. • The Disco parking lot between N. Lawler St. and N. Kimball St. The following street closure is requested from Noon until 6:00 PM on Wednesday, April 16th: • N. Lawler St. from W. 7th Ave to W. 9th Ave. *Street closures, which require an overnight closure, will begin at 3 AM with proper signage placed in the requested street(s). *Per the request of the Mitchell Food Pantry Inc., there will be no ticketing and towing of vehicles in the requested parking lot and street closure(s).		

This event is a drive-thru giveaway, where recipients will enter the Disco parking lot off of N. Kimball St., which will be used as the staging area prior to making their way to the TMA/Graham Tire parking lot using the two entrances off N. Lawler St. From there, the recipients will register, wait for the food to be loaded, and once loaded, exit the parking lot onto Main Street. The food pallets will be placed between the two light poles in the parking lot. All volunteers wear safety vests.

Please refer to the attached Event & Closure Map.

The Special Event Permit Application will be, if approved... “approved, contingent upon receipt of payment for the appropriate fees.”

Staff recommends City Council approval of the Special Event Permit as stated in the Special Event Permit Application without waiving the fees.

Print**Special Event Permit Application - Submission #3935****Date Submitted: 2/21/2025**

Special Event Permit Application

Events that are open to the general public and take place on public grounds; require closure of parking lots and/or streets, sound amplification, fireworks, or are located within a park, are coordinated through the Special Event Permit Application process.

Typically, these events require permits, licenses, and approvals from several City departments, depending on the size and nature of the special event.

To apply for a Special Event Permit, please complete this application. Your application, including required attachments, needs to be submitted at least forty-five (45) days before your event.

Facility Use Agreements and additional equipment rental should also be completed at this time (if applicable).

Event Name:*

Easter Ham Dinner Giveaway

Event Date:*

4/16/2025

—

4/17/2025

Event Hours:*

05:00 PM

—

06:00 PM

Permit(s) & License(s) requests included in this application:*

- ☒ Parking Lot Closure (\$50 Fee)
- ☒ Street Closure (\$100 Fee)
- ☐ City Park Closure (\$100 Fee)
- ☐ Parade Permit (\$50 Fee)
- ☐ Parade Permit - w/ Escort (\$250 Fee)
- ☐ Special Event Liquor License (\$200 Fee)
- ☐ Consumption Permit (\$50 Fee)
- ☐ Consumption Permit - with Special Event Liquor License (\$0 Fee)
- ☐ Fireworks Permit (\$50 Fee)
- ☐ Noise Permit (\$0 Fee)

Time Requested for Parking Lot Closure

4/16/2025 12:00 PM — 4/16/2025 06:00 PM

Time Requested for Street Closure

4/16/2025 12:00 PM — 4/16/2025 06:00 PM

Time Requested for City Park Closure

mm/dd/yyyy hh:mm am/pm — mm/dd/yyyy hh:mm am/pm

Event Information:

Overall Event Description:*

The East Ham Dinner Giveaway was created to provide an Easter Meal to families in need who otherwise would not have one. They will receive enough food for a complete meal.

The Mitchell Food Pantry requests that the City Council waive the permit fees.

Please check all that apply:*

- ☐ This is a first time event.
- ☒ This event is open to the public.
- ☐ Admission will be charged.
- ☐ Vendor and / or participant fees are required.
- ☐ The event includes the sale or use of alcoholic beverages.
- ☐ Items and / or services will be sold at the event.
- ☒ The event will be held in a City Park or Facility.

Total anticipated attendance:*

200

Name of Organization hosting the event:*

Mitchell Food Pantry Inc

Event Application Contact Person:*

Karen Pooley

Contact Person Email:*

kapooley@santel.net

Contact Person Phone Number: *

605-770-4725

Day of Event Contact Person:*

Karen Pooley

Contact Person Email:*

kapooley@santel.net

Contact Person Phone Number:*

605-770-4725

Facility Use, Impacted Areas, and Event Map

Please provide a detailed description of what facilities and additional equipment will be needed, along with how many bleachers and picnic tables need to be reserved. (including bleachers, picnic tables, water, electricity, etc.). Also, please provide a detailed list/description of what street/parking lot closure(s) are needed. Attach a copy of the Event Map with your application. The Event Map should show overall layout and setup locations of the following items: alcoholic concessions, beer gardens, food concessions, food prep areas, first aid facilities, trash containers/dumpsters, fencing/barriers/or barricades, sources of electricity/generators, canopies or tent locations; stages, platforms, seating, or related structures.*

The parking lot between TMA and Graham Tire will accommodate the pallets of food and a trailer with hams and milk. These will be placed between the light poles. It us a drive-thru event. Recipients need not get out of their cars, they will enter either of the two entrances on Lawler Street, register, wait for the food to be loaded in their vehicle and exit the lot onto Main Street. There is ample room to wait for traffic on Main Street if necessary. No equipment is necessary.

This event will include the use of:

Please reserve any item(s) selected below and submit fee to the respective City Department, along with the completion and submission of the application.

- ☐ Indoor Park Shelter (\$117.15/day - Park & Rec Fee)
- ☐ Outdoor Park Shelter (\$58.58/day - Park & Rec Fee)
- ☒ City Facility or Other City Building
- ☐ Picnic Table Rental (\$25 each/day- Park & Rec Fee)
- ☐ Bleacher Rental (\$35 each/day- Park & Rec Fee)
- ☐ Electricity - Main Street Only (Confirm Fee with the Corn Palace)
- ☐ Water - Main Street Only (Confirm Fee with Corn Palace)

Safety, Security, and Accessibility

Please provide a detailed description of the safety, security, and parking plans for the event. Please describe your procedures for crowd control, internal security, and accessibility plans for individuals with disabilities, as well as what arrangements have been made for First Aid, and parking/shuttle plans to the special event.*

This is a drive-thru event, the recipients need not get out of their vehicles. Two lanes of vehicles will enter off Lawler Street, drive straight ahead to register, pull ahead to wait for a volunteer to load the food and continue forward to exit the lot onto Main Street directly across from where they entered. The food is placed between the light poles, in the middle of the parking lot. Once in place the volunteers do not have to cross between vehicles. The volunteers who register the people are always on the left of the vehicles and the volunteers loading are always between the food in the middle and the vehicle. All volunteers wear safety vests. In the event we need First Aid we'll dial 911.

Noise Permits

Special events that cannot comply with Mitchell City Code Title 5, Chapter 5, Noise Control; are required to obtain a noise permit. MCC 5-5 can be found at: www.cityofmitchellsd.gov/specialevents

Will sound amplification be used?

- ☐ Yes
- ☐ No

What time will sound amplification be used?

hh:mm am/pm

—

hh:mm am/pm

Please list the start time and finish time.

Will sound checks be conducted prior to the event?

- ☐ Yes
- ☐ No

When will sound checks be performed?

hh:mm am/pm

Fireworks Permits

If any fireworks, rockets, or other pyrotechnics will be used, you must complete the information below.

Fireworks permits require that the applicant acquire and provide a copy of a Certificate of Liability Insurance coverage with a \$1,000,000 General Liability per occurrence coverage with the City of Mitchell must be listed as an additional insured.

Contact information for the person(s) in charge of firing the display:

Name

Address

City

State

Zip Code

Phone Number

Email Address

Date of Display

Time of Display

 —

Type of Fireworks

- ☐ Class B Explosive (special fireworks)
- ☐ Class C Common Fireworks

Exact Location of Display:

What are the width perimeter requirements?

Insurance

Insurance for your event is **REQUIRED** before final permit approval.

- Special Events: you will need \$1,000,000 Commercial General Liability Insurance per occurrence.
- Liquor Liability Insurance is required if you are planning to sell alcoholic beverages at your event or facilities rental.
 - A minimum of \$500,000 Liquor Liability Insurance is required per occurrence.
- Fireworks Permits require \$1,000,000 of General Liability Insurance per occurrence.

All required insurance must state: **the name of the event and date(s) of the event**, and must name: **the "City of Mitchell, its officers, employees, and agents" as an additional insured.**

Insurance coverage must be maintained for the duration of the event.

I have the following coverage(s) and attached a copy of the Certificate(s) listed below:

- ☒ Special Event Permit: \$1,000,000 Commercial General Liability per occurrence
- ☐ Special Event Liquor License: \$500,000 Liquor Liability per occurrence
- ☐ Fireworks Permit: \$1,000,000 General Liability per occurrence

Name of Insurance Company

Philadelphia Insurance Co

Agent's Name

Acrisure Midwest Partners Insurance Services LLC

Policy Number

PHPK2607557

Phone Number

605-996-7711

Affidavit of Applicant

By typing your name by each of the items below, you are providing your acknowledgement of the requirements listed.

I understand that this application is subject to Mitchell City Council approval. Any violations of the approved permits will be grounds for law enforcement to require the immediate termination of the event.*

Karen A Pooley

I acknowledge and agree to allow the City of Mitchell to publish the Contact Person and media referral telephone numbers on the internet in conjunction with the public notices and calendar of upcoming events in the City of Mitchell.*

Karen A Pooley

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed special event and I understand that this application is made subject to the rules and regulations established by the City Council of Mitchell. I agree to abide by these rules and further certify that I, on behalf of the organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any cost and fees that may be incurred by or on behalf of the Event to the City of Mitchell.*

Karen A. Pooley

I have attached the following items:

- ☒ Parking Lot Closure Map
- ☒ Street Closure Map
- ☐ City Park Closure Map
- ☐ Parade Route Map
- ☐ Special Event Liquor License Boundaries with Map
- ☐ Consumption Permit Boundaries with Map
- ☐ Fireworks Map
- ☐ Event Layout Map
- ☒ Certificate of Liability Insurance
- ☐ Certificate of Liquor Liability Insurance
- ☐ Certificate of Fireworks Liability Insurance
- ☒ Additional Document(s)

Parking Lot Closure Map

MFP Easter Lot Map.pdf

Street Closure Map

MFP Easter Lot Map.pdf

City Park Closure Map

Choose File No file chosen

Parade Route Map

Choose File No file chosen

Special Event Liquor License Boundaries with Map

Choose File No file chosen

Consumption Permit Boundaries with Map

Choose File No file chosen

Fireworks Map

Choose File No file chosen

Event Layout Map

Choose File No file chosen

Certificate of Liability Insurance

MFP 2025 InsCertificate.pdf

Certificate of Liquor Liability Insurance

Choose File No file chosen

Certificate of Fireworks Liability Insurance

Choose File No file chosen

Additional Document

MFP Easter Flyer 2025.pdf

Additional Document

Choose File No file chosen

Action of City Council _____

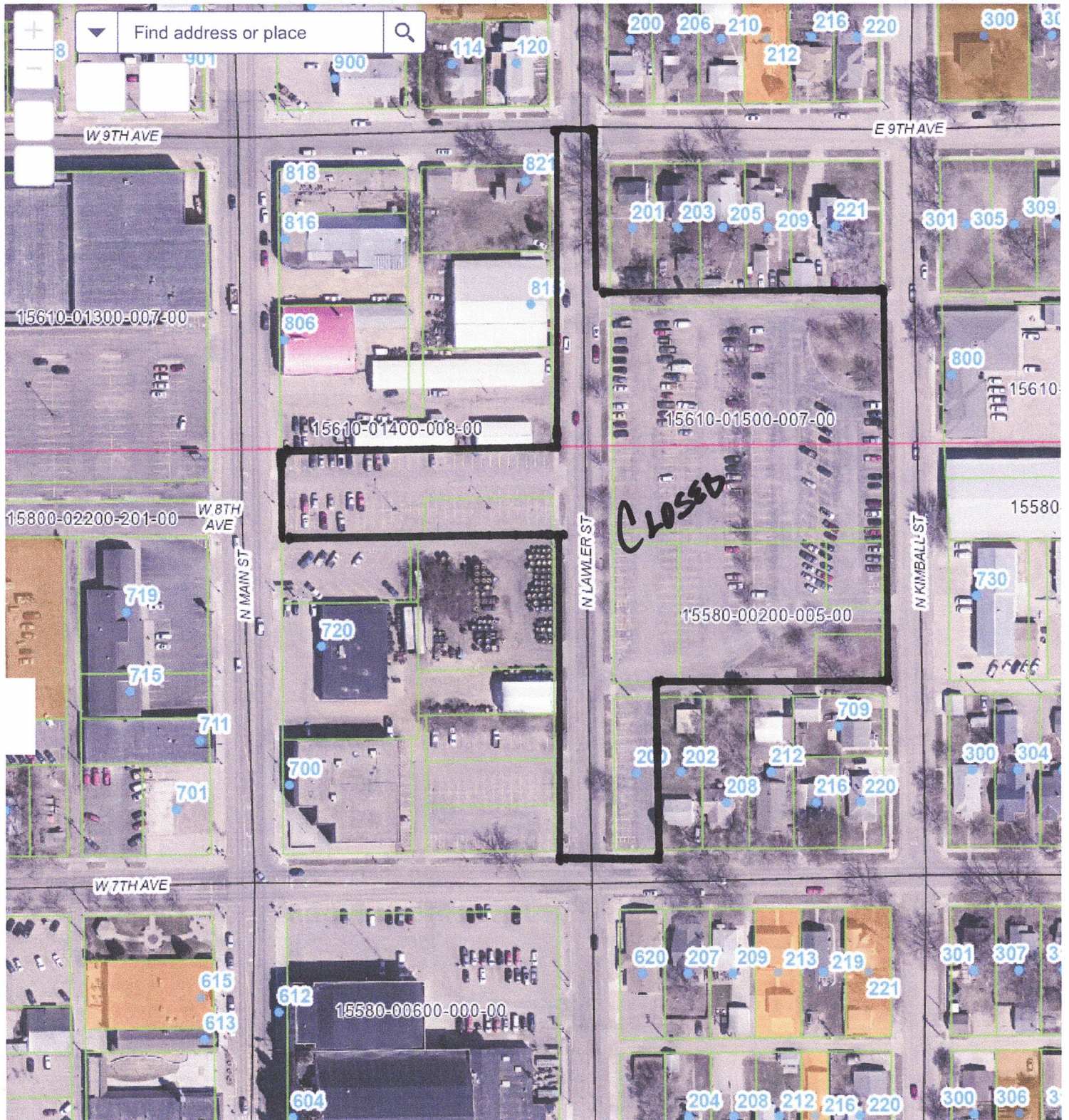
Finance Officer

Mayor

(Seal)

Date Approved: _____

Amount of Fees Paid: _____





INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **AUG 07 2012**

MITCHELL FOOD PANTRY INCORPORATED
PO BOX 815 724 NORTH SANBORN BLVD
MITCHELL, SD 57301

Employer Identification Number:
45-2827530
DLN:
17053178355002
Contact Person:
JOHN J KOESTER ID# 31364
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
March 21, 2011
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/5/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Midwest Partners Insurance Services LLC 16805 W. Cleveland Avenue New Berlin WI 53151	CONTACT NAME: PHONE (A/C, No, Ext): 605-996-7711 E-MAIL ADDRESS: Mitchell@fischerrounds.com FAX (A/C, No): 605-996-1417
INSURED MITCHELL FOOD PANTRY INC. PO Box 815 MITCHELL SD 57301	INSURER(S) AFFORDING COVERAGE INSURER A : Philadelphia Indemnity Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES**CERTIFICATE NUMBER:** 1907513691**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			PHPK2607557	10/15/2024	10/15/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Easter Ham Giveaway April 16, 2025

CERTIFICATE HOLDER**CANCELLATION**City of Mitchell and its officers, employees and agents
612 N Main St
Mitchell SD 57301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Wednesday,
April 16, 2025
5:00 pm-6:00 pm**

Or until 200 are gone

Ham Dinner Giveaway

**Providing families in need
with an Easter Meal**

**Drive-thru giveaway in
the city parking lot
between**

TMA & Graham Tire

Enter on Kimball St—Exit on Main St

Lot closed until 4:00

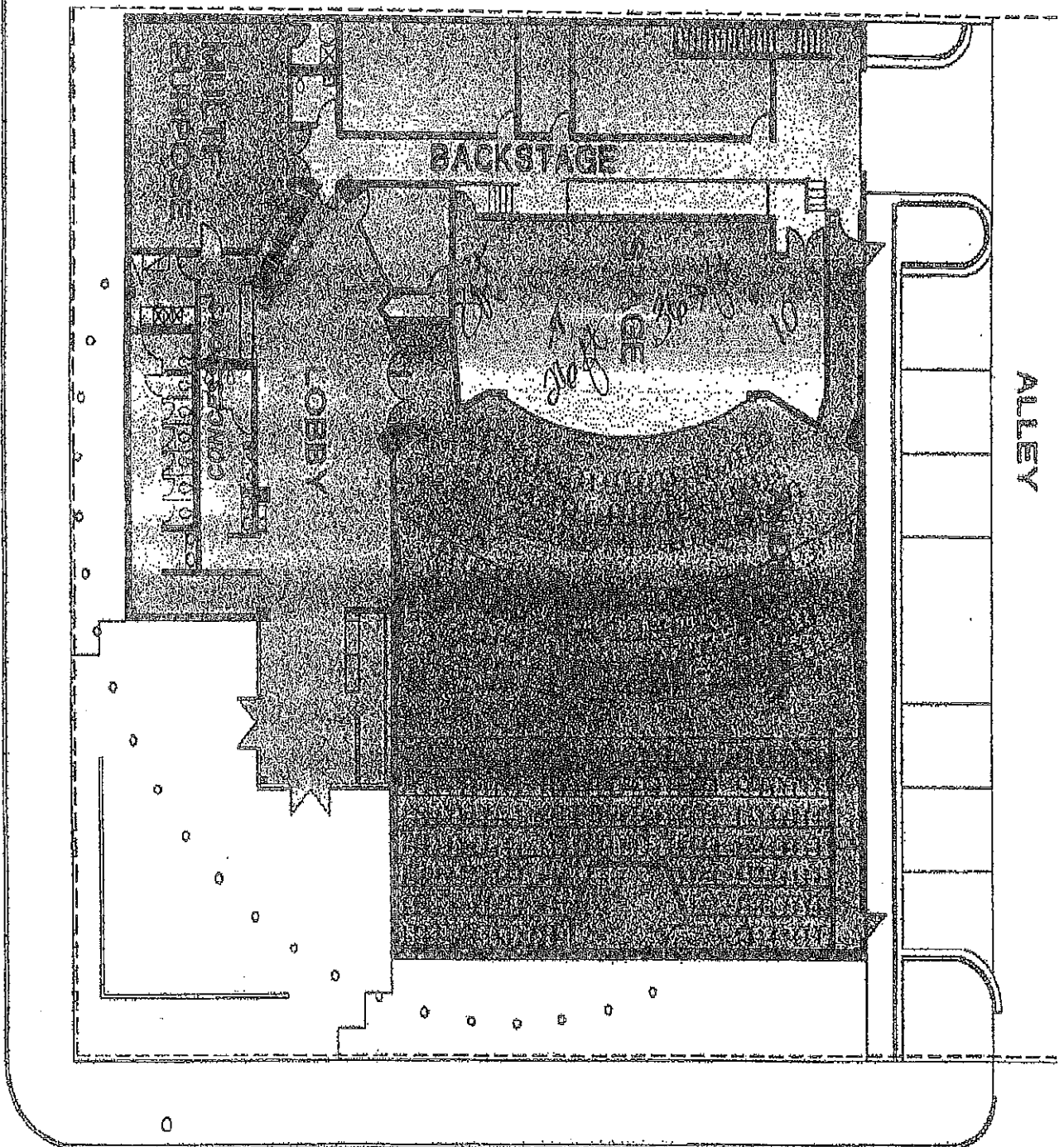
Questions - call 605-990-3663

Must be present — No proxy

Limit 2 per vehicle

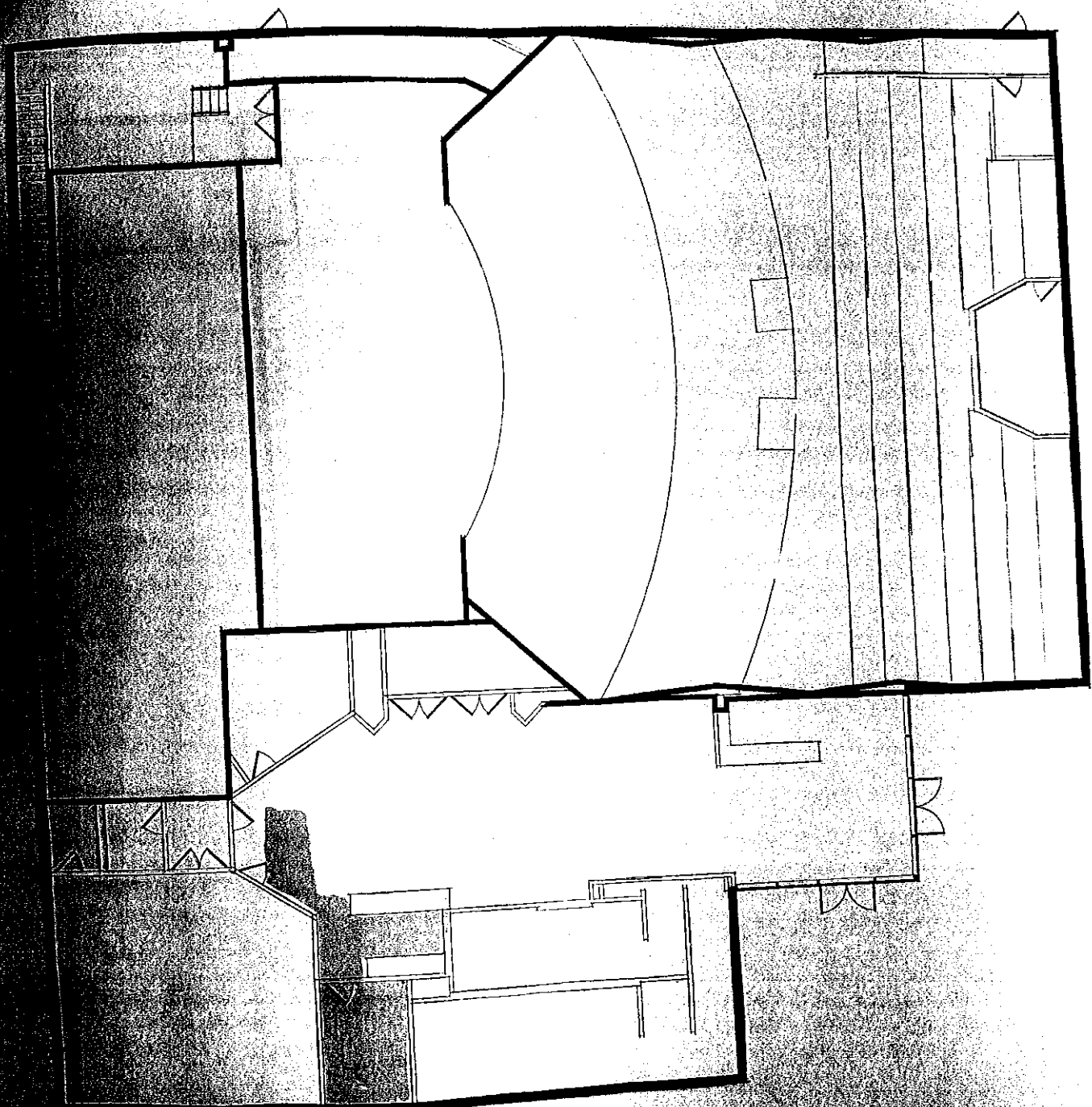
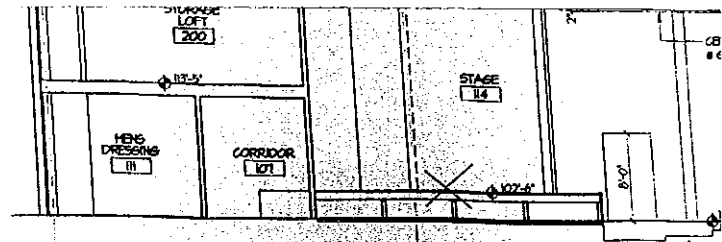


NORTH MAIN STREET



EAST 7TH AVENUE

Area Community Theatre
PO Box 1181
Mitchell SD 57301



SECOND LEVEL FLOOR PLAN

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Area Comm Theatre in Mitchell Inc
PO Box 1181
Mitchell SD 57301

Owner's Telephone #: 605 996 9137

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☒ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

B. Business Name and Address

Lic # RW-21348
Area Comm Theatre in Mitchell Inc
700 N Main St
Mitchell SD 57301

Business Telephone #: 605 996 9137

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☐ Yes ☐ No Exempt

D. Legal description of licensed premise:

Lots 8, 9, 10, 11 and 12, Block 3
Rawllys 1st Addition
Parcel # 15580-00300-00800

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1015-9618-ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 2/25/25

Print Name Catherine Erickson

Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

If disapproved, endorse reason thereon and return to applicant

Please complete the reverse side if applicable

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Aceca Community Theatre in Mitchell Inc

Address of office and principal place of business of corporation/partnership/LP/LLC 700 N Main St

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
Curt Erickson	Pres	601 N Wisconsin 57301	Billing Supv
Nash Arens	V Pres	1307 W 23rd Rd #203 57301	Klark Works Shipping
Terril Jacklin	Sec	901 N Gumbie 57301	ETIAT Scheduler
Lisa Brown	Treas	21678 429th Ave Spencer 57374	CAS header EHO

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
Aceca Community Theater in Mitchell Inc	RW-21348

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and amounts receivable, etc?

ACT 700 N Main St Mitchell SD 57301 Office Manager Dawn Carey

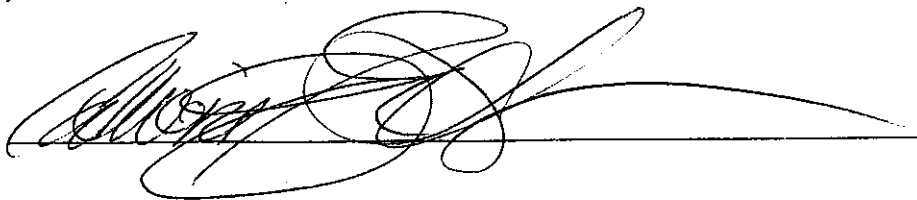
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license other than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



2/25/25

PAY ESTIMATES FOR MARCH 3, 2025

CONTRACTORS	PROJECT	P.E. #	AMOUNT	PAID TO DATE	CONTRACT AMOUNT
Barr Engineering Co.	#2021-20 Lake Mitchell - Phase II	#PH2-36	\$ 11,345.50	\$ 622,032.47	\$ 767,500.00
Helms & Associates	#2021-30 New Recycling Bldg at Landfill	#27	\$ 6,453.54	\$ 204,278.24	\$ 206,005.00
Brosz Engineering, Inc.	#2023-3 Jetty & Marina Bike Trail	#21	\$ 5,167.50	\$ 213,868.00	\$ 309,630.00
Halme, Inc.	#2023-6 North Harmon Sanitary Sewer Outfall	#6	\$ 147,305.39	\$ 2,140,246.15	\$ 3,347,607.25
SPN & Associates	#2023-6 North Harmon Sanitary Sewer Outfall	#20	\$ 24,314.66	\$ 171,714.57	\$ 325,000.00
SPN & Associates	#2023-14 Hitchcock Pickle Ball Courts	#8	\$ 3,486.25		
SPN & Associates	#2023-14 Hitchcock Pickle Ball Courts	#9	\$ 3,121.25	\$ 26,611.60	\$ 62,500.00
Brosz Engineering Inc.	#2024-2 East 5th - Burr to Foster - Utilities	#13	\$ 35,497.50	\$ 213,122.50	\$ 238,710.00
Quality Cut Lawn	#2024-22R Airport Snow Removal	#5-2024	\$ 10,000.00	\$ 50,000.00	\$ 75,000.00
SPN & Associates	#2025-1 North Ohlman - 23rd to Kemper	#1	\$ 23,392.65	\$ 22,392.65	\$ 245,000.00
SPN & Associates	#2025-6 1st Avenue - Burr to Foster	#1	\$ 3,867.85	\$ 3,867.85	\$ 265,000.00
Clavarella Design Inc.	#2025-18 Corn Palace Railing & ADA Seating	#1	\$ 9,700.00	\$ 9,700.00	\$ 9,700.00
GeoTek Engineering & Testing	#2025-29 New Landfill Monitoring	#1	\$ 9,465.00	\$ 9,465.00	\$ 23,635.00
Helms & Associates	AIP '33 Airport Hangar Design	#7	\$ 4,892.45	\$ 92,807.64	\$ 202,251.30
Helms & Associates	AIP '34 Airport Runway 18/36 Reconstruction	#3	\$ 27,678.84	\$ 55,357.68	\$ 981,619.00
	TOTALS		\$ 325,688.38	\$ 3,835,464.35	\$ 7,059,157.55

Prepared by Deb Hanson-Sudbeck

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-03498	COLUMN SOFTWARE PBC					
		I-35882B15-0155	101-41110-42300	LEGAL PUBLICA 02.08.2025 MEETING MINUTES	205780	249.58
		I-35882B15-0156	101-41110-42300	LEGAL PUBLICA BOYD NOTICE OF HEARING	205780	14.59
		I-35882B15-0157	101-41110-42300	LEGAL PUBLICA LONG NOTICE,PLANNING	205780	17.63
DEPARTMENT 1110 CITY COUNCIL						TOTAL: 281.80

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1420 FINANCE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01590	MCLEOD'S PRINTING					
		I-81587	101-41420-42600	SUPPLIES & MA STORAGE FILES,BOXES	205825	218.80
		I-81828	101-41420-42600	SUPPLIES & MA STORAGE BOXES	205825	79.99
		I-81905	101-41420-42620	CHECKS, RCPTS ENVELOPES	205825	735.90
01-03678	INTERSTATE OFFICE PRODU					
		C-01EF5956	101-41420-42600	SUPPLIES & MA RETURNED BINDER	205812	32.85-
		I-01EF5654	101-41420-42600	SUPPLIES & MA BINDERS	205812	32.85
		I-01EF6754	101-41420-42600	SUPPLIES & MA RUBBERBANDS,BINDERS,TAPE	205812	31.71
		I-01EF7772	101-41420-42600	SUPPLIES & MA TAPE	205812	52.26
01-04361	MICHELLE BATHKE					
		I-02252025	101-41420-42700	TRAVEL PIERRE DAY MILEAGE	205767	205.02
DEPARTMENT 1420 FINANCE					TOTAL:	1,323.68

02/26/2025 1:38 PM
PACKET : 07255 07256 07257
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1440 HUMAN RESOURCES
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 3

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00483	COUNTY FAIR					
		I-02122025	101-41440-42230	EMPLOYEE ASSI BAKERY ITEM	205785	119.94
01-03678	INTERSTATE OFFICE PRODU					
		I-01EF5654	101-41440-42600	SUPPLIES & MA BINDERS	205812	58.28
01-04779	AVERA OCCUPATIONAL MEDI					
		I-00118514-00	101-41440-42231	EMPLOYEE PHYS LABS	205763	36.60
		I-00118689-00	101-41440-42231	EMPLOYEE PHYS PHYSICALS, SCREENINGS, TESTINGS	205763	2,239.00
				DEPARTMENT 1440 HUMAN RESOURCES	TOTAL:	2,453.82

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1460 INSURANCE & BONDS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01450	MUTH ELECTRIC INC					
		I-676921	101-41460-42110	LIABILITY, PR NEW LIGHT BOX INSTALLED	205840	4,839.80
01-03930	ACRISURE MIDWEST PARTNE					
		I-8711	101-41460-42110	LIABILITY, PR BOILER & MACHINERY CERT FEE	205759	7,133.00
DEPARTMENT 1460 INSURANCE & BONDS					TOTAL:	11,972.80

PACKET : 07255 07256 07257
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 1920 MUNICIPAL BUILDINGS
BUDGET TO USE: CB-CURRENT BUDGET

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01590	MCLEOD'S PRINTING					
		I-81220	101-41920-42620	SUPPLIES-CITY BUILDING PERMIT SIGN	205825	167.90
01-08281	VESTIS					
		I-6380261183	101-41920-42520	REPAIR-CITY H MAT CLEANING	205879	66.84
DEPARTMENT 1920 MUNICIPAL BUILDINGS					TOTAL:	234.74

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 1935 INFORMATION TECHNOLOGY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-847	101-41935-42615	POSTAGE POSTAGE 02.01-14.2025	205852	213.80
		I-616177	101-41935-42615	POSTAGE FLATS POSTAGE 02.01-14.2025	205852	4.18
01-03472	EASYVISTA, INC					
		I-GOVERLAN-20319	101-41935-42920	COMPUTER SOFT 2025 RENEWAL LICENSE	205795	389.40
01-03678	INTERSTATE OFFICE PRODU					
		I-01EF7945	101-41935-42640	COPY MACHINE PAPER	205812	218.10
				DEPARTMENT 1935 INFORMATION TECHNOLOGY TOTAL:		825.48

2/26/2025 1:38 PM
 PACKET : 07255 07256 07257
 VENDOR SET: Mult
 FUND : 101 GENERAL
 DEPARTMENT: 2110 POLICE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 7

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-2012669	101-42110-42600	SUPPLIES NYLON ROPE,QUICK SNAP	205854	35.39
01-00809	GALLS LLC					
		I-030320186	101-42110-42640	UNIFORM ALLOW PANTS,JACKETS,SHIRTS	205805	547.64
		I-030381073	101-42110-42640	UNIFORM ALLOW SS ZIP SHIRTS	205805	111.98
		I-030413832	101-42110-42640	UNIFORM ALLOW L/S SHIRTS	205805	111.98
		I-030434755	101-42110-42640	UNIFORM ALLOW LS ZIPPERED SHIRTS	205805	120.44
01-01050	IVERSON					
		I-6098104	101-42110-42500	REPAIR & MAIN REMOVAL/INSTALL PUSH BAR	205814	459.37
01-01199	STURDEVANTS AUTO VALUE					
		I-815050313	101-42110-42500	REPAIR & MAIN FILTERS,BATTERY,ANTIFREEZE,BLA	205867	287.16
		I-815050820	101-42110-42500	REPAIR & MAIN OIL,WIPER BLADE,ANTIFREEZE	205867	154.41
		I-815051209	101-42110-42500	REPAIR & MAIN BRAKE KIT	205867	65.99
01-01457	MIDWEST FIRE & SAFETY					
		I-30007433	101-42110-42200	PROFESSIONAL RECHARGE EXTINGUISHER	205831	54.00
01-01590	MCLEOD'S PRINTING					
		I-82243	101-42110-42600	SUPPLIES WARNING TICKETS	205825	498.90
01-01853	SECRETARY OF STATE					
		I-02252025	101-42110-42200	PROFESSIONAL NOTARY FEE-C REITZEL	205861	30.00
01-02051	MIDCONTINENT COMMUNICAT					
		I-02609470214550	101-42110-42810	UTILITIES ACCT #026094702	205829	10.62
01-02413	PIONEER DESIGNS					
		I-32069	101-42110-42200	PROFESSIONAL FORD K-9 UNIT LETTERING REMOVE	205849	340.00
		I-32070	101-42110-42200	PROFESSIONAL EXPLORER LETTERING REMOVED	205849	340.00
01-02700	HENRY SCHEIN INC					
		I-34134014	101-42110-42600	SUPPLIES GLOVES,STETHOSCOPE,COMPRESS	205809	181.00
01-02811	JONES SUPPLIES					
		I-150696	101-42110-42600	SUPPLIES TOILET PAPER,PAPER TOWELS,BAGS	205817	200.69
01-02947	RYAN ERICKSON					
		I-02182025	101-42110-42640	UNIFORM ALLOW JEANS REIMBURSED	205798	74.92
01-03018	KONE					
		I-871592799	101-42110-42500	REPAIR & MAIN QUARTERLY ELEVATOR MAINTENANCE	205818	999.57
01-03267	WALMART/CAPITAL ONE					
		I-01062025.8858	101-42110-42600	SUPPLIES EXTERNAL HARD DRIVE,CLOCK,KEYB	205880	190.94
01-05234	DANIEL FECHNER					

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-05234	DANIEL FECHNER	continued				
		I-02182025	101-42110-42700	TRAVEL, CONF MEAL REIMB-ASST YANKTON PD	205800	14.00
		I-2182025	101-42110-42700	TRAVEL, CONF PIERRE TRAINING MEAL REIMB	205800	14.00
01-08252	CORPORATE TRANSLATION S					
		I-292830	101-42110-42200	PROFESSIONAL JAN 2025 TRANSLATION SERVICES	205820	82.98
01-08281	VESTIS					
		I-6380262307	101-42110-42200	PROFESSIONAL MAT CLEANING	205879	68.65
01-09388	AXON ENTERPRISE INC					
		I-INUS249701	101-42110-42600	SUPPLIES TASET TARGET FRAMES	205764	266.91
01-09703	AMAZON CAPITAL SERVICES					
		I-161M-TVRF-VR3H	101-42110-42600	SUPPLIES CHARGING STATION	205760	69.99
01-09707	NIKO ARNOLD					
		I-02162025	101-42110-42640	UNIFORM ALLOW BOOTS REIMBURSED	205762	218.00
01-09890	FBI-LEEDA					
		I-58711458-25	101-42110-42700	TRAVEL, CONF MEMBERSHIP-D KNIPLING	205799	50.00
DEPARTMENT 2110 POLICE DEPARTMENT						TOTAL: 5,599.53

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01057	DAKOTA DIESEL SERVICE I					
	I-108822	101-42130-42500	REPAIRS	VALVE,O RINGS,GASKETS,PUMP PAR	205787	871.28
01-01199	STURDEVANTS AUTO VALUE					
	I-815050831	101-42130-42500	REPAIRS	HORN CONTACT	205867	226.99
01-01404	MITCHELL IRON & SUPPLY					
	I-84839A	101-42130-42500	REPAIRS	OIL SEAL,ROLLER,COUPLER,NUTS	205835	530.51
01-01830	NORTHWESTERN ENERGY					
	I-2578443-0.02.25	101-42130-42840	BUILDING UTIL	705 N CAPITAL ST	205843	666.64
	I-2579139-3.02.25	101-42130-42810	UTILITIES-TRA	901 N MINNESOTA ST	205843	13.21
	I-2579461-1.02.25	101-42130-42810	UTILITIES-TRA	N SANBORN AND 12TH AVE	205843	74.78
	I-2580311-5.02.25	101-42130-42810	UTILITIES-TRA	1204 N KIMBALL ST	205843	13.56
	I-2580312-3.02.25	101-42130-42810	UTILITIES-TRA	N MAIN AND 12TH AVE	205843	60.53
	I-2580491-5.02.25	101-42130-42810	UTILITIES-TRA	1403 N KIMBALL ST	205843	13.38
	I-2581249-6.02.25	101-42130-42520	EMERGENCY SIR	E GOLF COURSE SIREN	205843	31.63
	I-2581250-4.02.25	101-42130-42520	EMERGENCY SIR	800 W 8TH AVE	205843	26.54
	I-2581252-0.02.25	101-42130-42520	EMERGENCY SIR	100 MATTIE ST	205843	33.16
	I-2581521-8.02.25	101-42130-42810	UTILITIES-TRA	W HAVENS AND OHLMAN	205843	139.02
	I-2719916-5.02.25	101-42130-42520	EMERGENCY SIR	CABELA AND SPRUCE EMERGENCY SI	205843	32.98
	I-2734281-5.02.25	101-42130-42520	EMERGENCY SIR	900 BLOCK OF E 11TH ST SIREN	205843	28.92
	I-2745956-9.02.25	101-42130-42520	EMERGENCY SIR	W END BOAT RAMP	205843	32.31
	I-2784889-4.02.25	101-42130-42810	UTILITIES-TRA	1120 W CEDAR	205843	13.38
	I-2784890-2.02.25	101-42130-42810	UTILITIES-TRA	1501 W CEDAR	205843	13.38
	I-2943370-3.02.25	101-42130-42810	UTILITIES-TRA	SPRUCE AND CABELA DR SIGNAL	205843	77.30
	I-3045379-9.02.25	101-42130-42810	UTILITIES-TRA	800 N CAPITAL	205843	13.02
	I-3045401-1.02.25	101-42130-42810	UTILITIES-TRA	921 N CAPITAL	205843	13.02
01-01964	DAKOTA SUPPLY GROUP					
	I-S104354052.001	101-42130-42535	LIGHT MAINTEN	TIME DELAY	205789	179.29
	I-S104490498.001	101-42130-42535	LIGHT MAINTEN	CONTROL PHOTO LED TWISTLOCK	205789	43.99
01-02679	MENARD'S INC					
	I-82928	101-42130-42540	SIGNS	COMB WRNCH	205826	15.91
01-02811	JONES SUPPLIES					
	I-150630	101-42130-42600	SUPPLIES	ROLL TOWELS,WIPERS	205817	128.30
01-02880	THUNE TRUE VALUE & APPL					
	I-A589032	101-42130-42500	REPAIRS	SAFETY HASP	205873	9.99
	I-A589033	101-42130-42600	SUPPLIES	SAFETY HASP	205873	7.99
01-06045	TRAFFIC CONTROL CORPORA					
	I-156494	101-42130-42530	TRAFFIC LIGHT	PUSH BUTTON REPAIR	205875	530.00
	I-156680	101-42130-42530	TRAFFIC LIGHT	NEW STYLE APS BUTTON	205875	530.00
01-07335	TAPCO					
	I-I796780	101-42130-42530	TRAFFIC LIGHT	BATTERY PACK	205871	362.53

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 2130 TRAFFIC DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09703	AMAZON CAPITAL SERVICES					
		I-139X-N1KV-VT7N	101-42130-42545	PAINT STRAIGHT HOSE SWIVEL	205760	37.41
		I-1VKF-6VPV-KM4W	101-42130-42530	TRAFFIC LIGHT USB CABLE	205760	11.98
				DEPARTMENT 2130 TRAFFIC DEPARTMENT	TOTAL:	4,782.93

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00428	CARQUEST AUTO PARTS INC					
		I-4977-329209	101-42200-42600	SUPPLIES LIGHT BULB SOCKET	205773	7.64
01-00809	GALLS LLC					
		I-030450106	101-42200-42640	UNIFORMS ADAMS BOOTS	205805	196.99
01-01199	STURDEVANTS AUTO VALUE					
		I-815050310	101-42200-42500	REPAIR & MAIN OIL, DRYER KIT	205867	196.86
		I-815051409	101-42200-42600	SUPPLIES RELAY SWITCH	205867	15.99
		I-815051916	101-42200-42600	SUPPLIES SPARK PLUG, WINSHIELD WIPERS	205867	37.97
01-02679	MENARD'S INC					
		I-83037	101-42200-42600	SUPPLIES GARBAGE BAGS, TAPE, SPLICE	205826	73.10
		I-83167	101-42200-42600	SUPPLIES WASHERS, ADHESIVE, BOLTS, LOCKNUT	205826	11.10
01-02811	JONES SUPPLIES					
		I-150695	101-42200-42600	SUPPLIES PAPER TOWELS, TOILET PAPER	205817	146.81
01-09703	AMAZON CAPITAL SERVICES					
		I-1LX1-V3XN-1C4X	101-42200-42600	SUPPLIES WIRE, LIGHTS, SWITCH	205760	204.83
DEPARTMENT 2200 FIRE DEPARTMENT						TOTAL: 891.29

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 3100 STREET DEPARTMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-2576521-5.02.25	101-43100-42800	UTILITIES 1405 W 8TH AVE	205843	1,585.96
01-09282	DALE STAR					
		I-DALE 25-01	101-43100-42661	MECHANICS TOO TOOLS REIMBURSED	205865	342.21
DEPARTMENT 3100 STREET DEPARTMENT						TOTAL: 1,928.17

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-3288018-9.02.25	101-43150-42800	UTILITIES CABELA DR	205843	39.09
DEPARTMENT 3150 STORM DRAINAGE						TOTAL: 39.09

01/26/2025 1:38 PM
PACKET : 07255 07256 07257
VENDOR SET: Mult
FUND : 101 GENERAL
DEPARTMENT: 3700 CEMETERY
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 15

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00424	RUNNINGS SUPPLY INC					
		I-2010468	101-43700-42600	SUPPLIES & MA TORCH KIT	205854	49.99
01-00436	CHS FARMERS ALLIANCE					
		I-IG3668	101-43700-42610	GAS & FUEL CEMETERY LP GAS HEAT SD	205778	269.36
01-00712	NAPA CENTRAL					
		I-811429	101-43700-42600	SUPPLIES & MA OIL FILTERS	205841	5.33
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.02.25	101-43700-42800	UTILITIES 700 W 23RD AVE	205843	283.84
		I-2581641-4.02.25	101-43700-42800	UTILITIES W 23RD	205843	17.03
01-02804	TMA STORES					
		I-107801	101-43700-42600	SUPPLIES & MA PAY LOADER EXHAUST PIPE	205874	29.64
		I-107802	101-43700-42600	SUPPLIES & MA FLEX COUPLING	205874	18.00
01-09703	AMAZON CAPITAL SERVICES					
		I-1LVK-QCGJ-NM76	101-43700-42600	SUPPLIES & MA PLUGIN REFILLS,TRACTOR MIRROR	205760	148.63
				DEPARTMENT 3700 CEMETERY	TOTAL:	821.82

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 101 GENERAL

DEPARTMENT: 5500 LIBRARY

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00891	EBSCO					
		I-2503536	101-45500-42692	PERIODICALS NEWSPAPER SUBSCRIPTION ADJSTMN	205796	64.20
01-01015	INGRAM LIBRARY SERVICES					
		I-85062759	101-45500-43420	BOOKS BOOKS	205811	45.00
		I-85622091	101-45500-43420	BOOKS BOOKS	205811	316.14
		I-85696447	101-45500-43420	BOOKS BOOKS	205811	112.05
		I-85720257	101-45500-43420	BOOKS BOOKS	205811	273.78
		I-86473014	101-45500-43420	BOOKS BOOKS	205811	82.76
		I-86525371	101-45500-43420	BOOKS BOOKS	205811	79.94
		I-86545156	101-45500-43420	BOOKS BOOKS	205811	179.36
		I-86592582	101-45500-43420	BOOKS BOOKS	205811	43.19
		I-86613396	101-45500-43420	BOOKS BOOKS	205811	136.73
		I-86683025	101-45500-43420	BOOKS BOOKS	205811	218.43
01-02679	MENARD'S INC					
		I-83097	101-45500-42600	SUPPLIES & MA BATTERY	205826	3.89
		I-83128	101-45500-42600	SUPPLIES & MA PENCILS	205826	7.98
01-02811	JONES SUPPLIES					
		I-150686	101-45500-42600	SUPPLIES & MA TOILET TISSUE,PAPER TOWEL	205817	98.51
01-05034	DAN MCKITTRICK					
		I-02192025	101-45500-43420	BOOKS BOOKS	205824	45.00
01-05048	CALLIOPE'S LAIR					
		I-100	101-45500-43420	BOOKS BOOK	205772	15.50
01-06583	BAKER & TAYLOR					
		I-2038871558	101-45500-43420	BOOKS CHILDREN'S BOOK	205765	19.43
01-09633	STAPLES					
		I-6024028966	101-45500-42600	SUPPLIES & MA BUBBLE MAILERS	205864	33.17
01-09703	AMAZON CAPITAL SERVICES					
		C-114-2940233-071546	101-45500-43420	BOOKS UNAPPLIED PAYMENT FOR BOOK PYM	205760	15.50-
		I-149H-CCFT-K1CF	101-45500-43420	BOOKS BOOKS,MEMORY RAM	205760	16.95
		I-149H-CCFT-K1CF	101-45500-42600	SUPPLIES & MA BOOKS,MEMORY RAM	205760	31.13
		I-1XM3-G61L-MWGM	101-45500-43421	AUDIO-VISUAL DVDS	205760	69.60
DEPARTMENT 5500 LIBRARY					TOTAL:	1,877.24

FUND 101 GENERAL					TOTAL:	33,819.49

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 201 PARK FUND

DEPARTMENT: 5110 RECREATION & AQUATICS

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01830	NORTHWESTERN ENERGY					
		I-2868739-0.02.25	201-45110-42850	UTILITIES-AQU 1201 E HANSON ST POOL	205843	519.81
	PROJ: J50-ELE/GAS		OUTDOOR AQUATIC CENTER	UTILITIES-ELECTRIC/GAS		
DEPARTMENT 5110 RECREATION & AQUATICS TOTAL:						519.81

2/26/2025 1:38 PM
PACKET : 07255 07256 07257
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5140 RECREATION CENTER
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 18

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01410	MITCHELL SCHOOL DISTRIC					
		I-2583796-4.01.25	201-45140-42800	UTILITIES 1301 N KIMBALL-CITY SHARE	205837	1,880.10
	PROJ: J09-ELE/GAS	REC CTR UTILITIES		UTILITIES-ELECTRIC/GAS		
01-01830	NORTHWESTERN ENERGY					
		I-3510842-2.02.25	201-45140-42800	UTILITIES 1300 N MAIN BLDG AQUATICS	205843	5,203.34
	PROJ: J02-ELE/GAS	INDOOR AQUATIC CTR		UTILITIES-ELECTRIC/GAS		
01-02560	PEPSI COLA COMPANY					
		I-97813456	201-45140-42601	CONCESSION SU POP,GATORADE,WATER	205848	240.30
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-02790	SUN GOLD SPORTS LLC					
		I-30938	201-45140-42600	SUPPLIES & MA VINYL	205870	175.00
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-02878	PALACE TRANSIT					
		I-030325-202502200	201-45140-42600	SUPPLIES & MA YELLOW TOKENS	205847	200.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-02880	THUNE TRUE VALUE & APPL					
		I-A589035	201-45140-42600	SUPPLIES & MA MOUNTING SQUARES	205873	11.58
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
		I-A589126	201-45140-42600	SUPPLIES & MA INSECT BARRIER	205873	24.99
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-A589321	201-45140-42600	SUPPLIES & MA DRAIN OPENER,PLUNGER	205873	25.78
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-B300512	201-45140-42600	SUPPLIES & MA PROPANE CLAMP,GAS CYLINDER	205873	12.98
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		
01-04293	JCL SOLUTIONS					
		I-1383040	201-45140-42600	SUPPLIES & MA SUPER SCRAPE	205815	148.00
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-04950	MIDCONTINENT COMMUNICAT					
		I-BIL-550956	201-45140-42300	PUBLISHING ADVERTISING	205830	300.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-554218	201-45140-42300	PUBLISHING ADVERTISING	205830	200.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
		I-BIL-554488	201-45140-42300	PUBLISHING ADVERTISING	205830	1,371.00
	PROJ: J08-MIDCO	REC CTR PUBLISHING		PUBLISHING-MIDCO		
01-08594	MAKE IT MINE DESIGNS					
		I-39263	201-45140-42600	SUPPLIES & MA PERMISSION SIGNS	205823	187.00
	PROJ: J06-SM-BLDG	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-BLDG		
01-09494	SANFORD HEALTH MITCHELL					
		I-129	201-45140-42600	SUPPLIES & MA JAN 2025 COMMUNITY EVENTS	205857	90.00
	PROJ: J06-SM-GENER	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-GENERAL		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09633	STAPLES					
		C-6024658760	201-45140-42600	SUPPLIES & MA RETURNED FOAM SKIN CLEANSER	205864	49.26-
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
		I-6024658758	201-45140-42600	SUPPLIES & MA KLEENEX	205864	41.15
	PROJ: J06-SM-JANIT	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-JANITORIAL		
01-09703	AMAZON CAPITAL SERVICES					
		I-11YV-YJ7L-1CKN	201-45140-42600	SUPPLIES & MA MONITOR STAND,CLIP DISPENSER	205760	68.13
	PROJ: J06-SM-OFFIC	REC CTR-GENERAL BLDG		SUPPLIES/MATERIAL-OFFICE		
		I-1LF4-D9JJ-143G	201-45140-42650	UNIFORMS CRANNY SHIRTS,SWEATSHIRTS	205760	72.45
	PROJ: J10-CHRIS	REC CTR UNIFORMS		UNIFORMS-CHRIS		
		I-1PXJ-4W7T-DVXL	201-45140-42601	CONCESSION SU FRUIDLES CANDY	205760	7.34
	PROJ: J05-CONC SUP	REC CTR CONCESSIONS		CONCESSION SUPPLY		
01-09948	COMMERCIAL RECREATION S					
		I-0026984	201-45140-42500	REPAIR & MAIN YELLOW TRANSLUCENT BELL	205781	780.00
	PROJ: J02-RM-EQUIP	INDOOR AQUATIC CTR		REPAIR/MAINT-EQUIPMENT		
DEPARTMENT 5140 RECREATION CENTER					TOTAL:	10,989.88

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00404	NOLAN TEGELS					
		I-02142025	201-45160-42700	TRAVEL, CONF REIMBURSE SPRAY TEST REGISTN	205872	30.00
01-00424	RUNNINGS SUPPLY INC					
		I-2006973	201-45160-42650	UNIFORMS NIELSEN LOGOD VEST	205854	89.99
01-00436	CHS FARMERS ALLIANCE					
		I-IG3652	201-45160-42610	GAS & FUEL HOCKEY PROPANE BOTTLE FILL	205778	78.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
		I-IG3827	201-45160-42610	GAS & FUEL HOCKEY PROPANE BOTTLE FILL	205778	78.00
	PROJ: H01-42610		SPORTS COMPLEX EQUIPMENT	GAS-FUEL		
01-01199	STURDEVANTS AUTO VALUE					
		I-815050824	201-45160-42600	SUPPLIES & MA OIL FILTERS FOR DOME	205867	7.93
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
		I-815051361	201-45160-42600	SUPPLIES & MA WIPER BLADES	205867	24.99
	PROJ: H01-42600		SPORTS COMPLEX EQUIPMENT	SUPPLIES/MAINTENANCE		
01-01450	MUTH ELECTRIC INC					
		I-676921	201-45160-42500	REPAIR & MAIN NEW LIGHT BOX INSTALLED	205840	709.20
		I-677495	201-45160-42500	REPAIR & MAIN REPLACE MOTOR BIG EXHAUST FANS	205840	1,925.85
	PROJ: H06-42500		ARENA-NORTH RINK	REPAIR-MAINTENANCE		
		I-678031	201-45160-42500	REPAIR & MAIN REPLACED OUTLET BOX	205840	447.00
	PROJ: H04-42500		BASEBALL	REPAIR/MAINTENANCE		
01-01830	NORTHWESTERN ENERGY					
		I-2579141-9.02.25	201-45160-42800	UTILITIES 1001 N MINNESOTA EMTR	205843	11,528.76
	PROJ: H06-42800		ARENA-NORTH RINK	UTILITIES		
01-02679	MENARD'S INC					
		I-83362	201-45160-42600	SUPPLIES & MA VINYL TUBING	205826	9.50
	PROJ: H13-42600		ARENA-SOUTH RINK	SUPPLIES-MAINTENANCE		
01-08010	METTLER IMPLEMENT INC-M					
		I-80236	201-45160-42500	REPAIR & MAIN OIL CHANGE KIT,DRIVE,GREASECAS	205828	115.96
	PROJ: H01-42500		SPORTS COMPLEX EQUIPMENT	REPAIR/MAINTENANCE		
01-08281	VESTIS					
		I-6380263175	201-45160-42600	SUPPLIES & MA MAT CLEANING	205879	59.73
	PROJ: H06-42600		ARENA-NORTH RINK	SUPPLIES-MATERIALS		
01-10154	SCHOENFELDER PORTABLES					
		I-4299	201-45160-42500	REPAIR & MAIN BALL FIELD TOILET RENTAL	205859	300.00
	PROJ: H04-42500		BASEBALL	REPAIR/MAINTENANCE		
DEPARTMENT 5160 SPORTS COMPLEXES					TOTAL:	15,404.91

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-847	201-45210-42600	SUPPLIES & MA POSTAGE 02.01-14.2025	205852	1.46
01-00424	RUNNINGS SUPPLY INC					
		I-2000243	201-45210-42600	SUPPLIES & MA BLADES,WHEEL,DRILL BITS,WELDIN	205854	141.36
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-2001342	201-45210-42600	SUPPLIES & MA BOLTS	205854	4.15
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-2001719	201-45210-42600	SUPPLIES & MA STIHL BAR OIL	205854	50.98
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-2004393	201-45210-42600	SUPPLIES & MA BULK BIN PRODUCTS	205854	7.17
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-2004508	201-45210-42600	SUPPLIES & MA TRAILER LIGHTING KIT	205854	29.99
	PROJ: H50-42600	PARKS EQUIPMENT		SUPPLIES/MATERIALS		
		I-2007183	201-45210-42600	SUPPLIES & MA TRUNK CONNECTOR	205854	4.99
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-00532	A-OX WELDING SUPPLY CO					
		I-0000319636	201-45210-42600	SUPPLIES & MA CO2 CYLINDER FILLS	205758	102.97
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01117	FLEETPRIDE					
		I-123373875	201-45210-42500	REPAIR & MAIN BRAKE DRUM,BEARING,SEALS,LUBE	205802	136.06
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-123402762	201-45210-42500	REPAIR & MAIN BLACK WHEEL	205802	118.76
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-01199	STURDEVANTS AUTO VALUE					
		I-815050317	201-45210-42500	REPAIR & MAIN OIL FILTER	205867	7.93
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815050319	201-45210-42500	REPAIR & MAIN FUEL FLEET,CONSTRUCTION	205867	97.90
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815050822	201-45210-42500	REPAIR & MAIN WIPER BLADES	205867	48.98
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815051203	201-45210-42500	REPAIR & MAIN OIL FILTERS	205867	7.93
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-815051240	201-45210-42600	SUPPLIES & MA MULTI PURPOSE GREASE	205867	26.99
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-01830	NORTHWESTERN ENERGY					
		I-2573055-7.02.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE SW PWSP SHLTR	205843	12.00
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2573056-5.02.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE PWSP CONC 5	205843	8.52
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2787842-0.02.25	201-45210-42800	UTILITIES 1001 E BIRCH AVE LT SB	205843	12.00
	PROJ: H56-42800	HITCHCOCK PARK		UTILITIES		
		I-2997129-8.02.25	201-45210-42800	UTILITIES 800 E 11TH AVE	205843	17.51
	PROJ: H60-42800	NORTHDRIDGE PARK		UTILITIES		
		I-3975323-1.02.25	201-45210-42800	UTILITIES 502 S LAWLER ST	205843	78.68
	PROJ: H55-42800	DRY RUN CREEK PARK		UTILITIES		

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-02480	SPN & ASSOCIATES					
		I-2023-14 P.E. #8	201-45210-43300	CAPITAL IMPRO 2023-14 P.E. #8	205863	3,486.25
		I-2023-14 P.E. #9	201-45210-43300	CAPITAL IMPRO 2023-14 P.E. #9	205863	3,121.25
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-4643-6	201-45210-42600	SUPPLIES & MA PAINT	205862	73.45
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
01-02679	MENARD'S INC					
		I-82429	201-45210-42600	SUPPLIES & MA BRICK MOLDING,BLACK PAINT	205826	84.80
	PROJ: H68-42600	FRANKS BAY		SUPPLIES/MAINTENANCE		
		I-82701	201-45210-42600	SUPPLIES & MA OIL DRI,WIRE LOCKPINS	205826	26.23
	PROJ: H51-42600	PARK SHOP		SUPPLIES/MATERIALS		
		I-82769	201-45210-42600	SUPPLIES & MA EXTERIOR STEEL DOOR	205826	411.50
	PROJ: H72-42600	LIONS POINT PARK		SUPPLIES/MATERIALS		
01-02790	SUN GOLD SPORTS LLC					
		I-31064	201-45210-42650	UNIFORMS VETCH LOGOD CAP	205870	67.92
01-02804	TMA STORES					
		I-107604	201-45210-42500	REPAIR & MAIN LOOSE TIRE REPAIR	205874	34.31
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
		I-107725	201-45210-42500	REPAIR & MAIN TIRE MOUNT	205874	18.72
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-07572	UNITED ROTARY BRUSH COR					
		I-CI323191	201-45210-42500	REPAIR & MAIN POLY CONV WAFER	205876	1,886.18
	PROJ: H50-42500	PARKS EQUIPMENT		REPAIR/MAINTENANCE		
01-10154	SCHOENFELDER PORTABLES					
		I-4299	201-45210-42600	SUPPLIES & MA BALL FIELD TOILET RENTAL	205859	170.00
	PROJ: H65-42600	AMPHITHEATER		SUPPLIES/MATERIALS		
DEPARTMENT 5210 PARKS					TOTAL:	10,296.94

2/26/2025 1:38 PM
PACKET : 07255 07256 07257
VENDOR SET: Mult
FUND : 201 PARK FUND
DEPARTMENT: 5220 SUPERVISION
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 23

BANK: Multi

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-02170	DAVISON COUNTY REGISTER					
		I-02212025	201-45220-42600	SUPPLIES & MA RTP GRANT RESEARCH COPIES	205790	5.00
				DEPARTMENT 5220 SUPERVISION	TOTAL:	5.00
				FUND 201 PARK FUND	TOTAL:	37,216.54

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 203 LAKE MITCHELL

DEPARTMENT: 5220 LAKE

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06294	BROSZ ENGINEERING INC					
		I-2023-3 P.E. #21	203-45220-43300	LAKE IMPROVEM 2023-3 P.E. #21	205769	5,167.50
01-10410	BARR ENGINEERING CO INC					
		I-2021-20PE#PH2-36	203-45220-43300	LAKE IMPROVEM 2021-20 P.E. #PH2-36	205766	11,345.50
DEPARTMENT 5220 LAKE					TOTAL:	16,513.00

FUND 203 LAKE MITCHELL					TOTAL:	16,513.00

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00536	DWU WOMEN'S BASKETBALL					
	I-3921	209-46530-42920	SPORTS AUTHOR MARCHAND/JOHNSTON BB TOURNEY	205794	750.00	
01-03476	LUCKY DEVILS ADULT HOCK					
	I-3917	209-46530-42920	SPORTS AUTHOR LUCKY DEVILS ADULT HOCKEY TRNY	205822	4,000.00	
01-03485	CVMA CHAPTER 30-2					
	I-3930	209-46530-42920	SPORTS AUTHOR 4TH ANNUAL CVMA COMEDY NIGHT	205786	1,500.00	
01-04968	DWU GOLF					
	I-3916	209-46530-42920	SPORTS AUTHOR DWU SPRING GOLF INVITE	205793	4,000.00	
01-09674	BUCKIN' WILD RANCH					
	I-3925	209-46530-42920	SPORTS AUTHOR CABIN FEVER AUCTION 02.2025	205770	1,000.00	
01-10582	POWDERHORN RANCH REGULA					
	I-3929	209-46530-42920	SPORTS AUTHOR POWDERHORN RANCH GAUNTLET SHOO	205850	3,000.00	
DEPARTMENT 6530 BUSINESS IMPROV #4						TOTAL: 14,250.00

FUND 209 BUSINESS IMPROV DIST #4						TOTAL: 14,250.00

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 211 ENTERTAINMENT TAX

DEPARTMENT: 6311 ENTERTAINMENT TAX

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-09187	CONFLUENCE, INC					
		I-31142	211-46311-42963	COMMUNITY PRO CONSULTANT REIMBURSABLE EXPENS	205782	1,524.26
				DEPARTMENT 6311 ENTERTAINMENT TAX	TOTAL:	1,524.26
				FUND 211 ENTERTAINMENT TAX	TOTAL:	1,524.26

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 214 E-911 EMERGENCY

DEPARTMENT: 3500 E-911

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-06750	MITCHELL TELECOM					
		I-11080903	214-43500-42800	UTILITIES - T ACCT #00024899-5	205838	82.93
01-08252	CORPORATE TRANSLATION S					
		I-292830	214-43500-42200	PROFESSIONAL JAN 2025 TRANSLATION SERVICES	205820	20.35
DEPARTMENT 3500 E-911						TOTAL: 103.28

FUND 214 E-911 EMERGENCY				TOTAL:		103.28

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 218 COMMUNITY SERVICES

DEPARTMENT: 5150 PALACE TRANSIT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00712	NAPA CENTRAL					
		I-811180	218-45150-42500	REPAIR AND MA SUPER FAST FLUSH	205841	5.63
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-01199	STURDEVANTS AUTO VALUE					
		C-815050388	218-45150-42500	REPAIR AND MA RETURNED PARKING BRAKE LEVER	205867	134.99-
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815050312	218-45150-42500	REPAIR AND MA OIL,FILTERS,LIGHTBULBS,BRAKE L	205867	310.65
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815050828	218-45150-42500	REPAIR AND MA HEADLIGHT	205867	10.99
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
		I-815051205	218-45150-42500	REPAIR AND MA LIGHTBULBS,OIL FILTERS	205867	24.91
	PROJ: E01-MAINT	5311-FY18/19		Maintenance/Repairs		
01-09633	STAPLES					
		I-6023530163	218-45150-42600	SUPPLIES & MA PAPER TOWELS,TOILET PAPER	205864	126.42
	PROJ: E01-GASUP	5311-FY18/19		Garage Supplies		
01-09703	AMAZON CAPITAL SERVICES					
		I-163H-R6PD-G79Q	218-45150-42600	SUPPLIES & MA FIRST AID KIT,SNACK BAGS	205760	90.97
	PROJ: E01-OFFSUP	5311-FY18/19		Office Supplies		
		I-1J34-7VMW-G7DN	218-45150-42600	SUPPLIES & MA MOUSE PAD,WRIST SUPPORT	205760	17.99
	PROJ: E01-OFFSUP	5311-FY18/19		Office Supplies		
		I-1PCL-H3Q1-KMGM	218-45150-42600	SUPPLIES & MA DISH SOAP,CLOROX WIPES,COFFEE	205760	139.34
	PROJ: E01-OFFSUP	5311-FY18/19		Office Supplies		
		I-1QQR-GC1L-K4KG	218-45150-42600	SUPPLIES & MA SEAT BELT CUTTERS	205760	20.98
	PROJ: E01-GASUP	5311-FY18/19		Garage Supplies		
				DEPARTMENT 5150 PALACE TRANSIT	TOTAL:	612.89

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-09703	AMAZON CAPITAL SERVICES					
		I-1PCL-H3Q1-KMG	218-45180-42600	SUPPLIES & MA DISH SOAP,CLOROX WIPES,COFFEE	205760	47.49
DEPARTMENT 5180 JVCC					TOTAL:	47.49

FUND 218 COMMUNITY SERVICES					TOTAL:	660.38

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01221	MT VERNON SCHOOL DISTRI					
		I-02072025	219-45140-42911	CONTRACT SERV JAN 2025 SR MEALS-MT VERNON	205839	180.00
01-09069	BIG DADDY D'S INC					
		I-963	219-45140-42911	CONTRACT SERV SR MEALS 02.03-07.2025	205768	2,111.40
01-09703	AMAZON CAPITAL SERVICES					
		I-1PCL-H3Q1-KMG	219-45140-42605	MEAL SUPPLIES DISH SOAP,CLOROX WIPES,COFFEE	205760	26.34
DEPARTMENT 5140 NUTRITION					TOTAL:	2,317.74

FUND 219 NUTRITION					TOTAL:	2,317.74

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 230 AIRPORT

DEPARTMENT: 3500 AIRPORT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES					
		I-AIP '33 P.E. #7	230-43500-43205	HANGAR AIP '33 P.E. #7	205808	4,892.45
		I-AIP '34 P.E. #3	230-43500-43320	AIP-RECONSTRU AIP '34 P.E. #3	205808	27,678.84
01-00436	CHS FARMERS ALLIANCE					
		I-IG1652	230-43500-42610	GAS & OIL AIRPORT RUBY FIELDMASTER	205778	200.16
01-01199	STURDEVANTS AUTO VALUE					
		I-815050315	230-43500-42600	SUPPLIES & MA WINDSHIELD WASHER FLUID	205867	18.99
01-02679	MENARD'S INC					
		I-83124	230-43500-42600	SUPPLIES & MA CERAMIC HEATER	205826	79.99
01-08691	QUALITY CUT LAWN & TREE					
		I-2024-22RPE#5-2024	230-43500-42520	SNOW REMOVAL 2024-22R P.E. #5-2024	205853	10,000.00
01-09668	DAN LONDON					
		I-02242025	230-43500-42600	SUPPLIES & MA PLUMBING PART REIMBURSED	205821	25.99
				DEPARTMENT 3500 AIRPORT	TOTAL:	42,896.42
				FUND 230 AIRPORT	TOTAL:	42,896.42

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-01590	MCLEOD'S PRINTING					
		I-82071	602-43330-42600	SUPPLIES & MA HARD ROLL TOWELS	205825	199.98
01-01830	NORTHWESTERN ENERGY					
		I-2941237-6.02.25	602-43330-42800	UTILITIES 1416 E SPRUCE ST	205843	21.90
01-06656	PREMIER PEST CONTROL LL					
		I-53835	602-43330-42600	SUPPLIES & MA FEB 2025 PEST CONTROL	205851	75.00
01-06708	CDW GOVERNMENT INC					
		I-AC65N2M	602-43330-42600	SUPPLIES & MA APPLE IPAD AIR 13	205774	758.09
01-08281	VESTIS					
		I-6380263583	602-43330-42600	SUPPLIES & MA MAT CLEANING	205879	62.15
DEPARTMENT 3330 WATER TREATMENT PLANT TOTAL:						1,117.12

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-847	602-43340-42660	POSTAGE POSTAGE 02.01-14.2025	205852	43.32
01-00384	SD ASSOCIATION OF RURAL					
		I-19027	602-43340-42500	REPAIR & MAIN LEAK DETECTION	205860	400.00
01-00424	RUNNINGS SUPPLY INC					
		I-1991547	602-43340-42650	UNIFORMS DEVRIES HOODIE,SHIRT,PANT	205854	124.97
01-00712	NAPA CENTRAL					
		I-811559	602-43340-42600	SUPPLIES & MA EXHAUST FLUID	205841	51.16
01-01590	MCLEOD'S PRINTING					
		I-82148	602-43340-42910	BILLING OFFIC UTILITY APPLICATIONS	205825	70.30
01-02470	CORE & MAIN LP					
		I-W043614	602-43340-42600	SUPPLIES & MA DROP IN ASSEMBLY	205783	6,507.76
		I-W284897	602-43340-42525	HYDRANT REPAI VALVE BOTTOM,HYDRANT,ORINGS	205783	5,234.96
		I-W452101	602-43340-42600	SUPPLIES & MA 3 WIRE PLAIN END	205783	264.72
01-02480	SPN & ASSOCIATES					
		I-2025-1 P.E. #1	602-43340-42225	PROFESSIONAL 2025-1 P.E. #1	205863	12,865.96
		I-2025-6 P.E. #1	602-43340-42225	PROFESSIONAL 2025-6 P.E. #1	205863	2,189.20
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-4601-4	602-43340-42600	SUPPLIES & MA PAINT	205862	261.63
01-04312	USA BLUEBOOK					
		I-INV00621625	602-43340-42600	SUPPLIES & MA HYDRANT WRENCH ADJUSTABLE	205878	97.74
01-06294	BROSZ ENGINEERING INC					
		I-2024-2 P.E. #13	602-43340-42225	PROFESSIONAL 2024-2 P.E. #13	205769	14,199.00
01-08466	CHR SOLUTIONS INC					
		I-770203	602-43340-42660	POSTAGE JAN 2024 BILLINGS,MAILINGS	205777	871.95
		I-770203	602-43340-42910	BILLING OFFIC JAN 2024 BILLINGS,MAILINGS	205777	394.88
DEPARTMENT 3340 WATER DISTRIBUTION						TOTAL: 43,577.55

FUND 602 WATER					TOTAL:	44,694.67

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 604 SEWER

DEPARTMENT: 3200 WASTE WATER TREATMENT

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-847	604-43200-42660	POSTAGE	POSTAGE 02.01-14.2025	205852 90.84
01-00424	RUNNINGS SUPPLY INC					
		I-1994080	604-43200-42650	UNIFORMS	DAVIS LOGOD JACKET,BEANIE	205854 125.98
01-00750	FISHER SCIENTIFIC					
		I-8915516	604-43200-42600	SUPPLIES	AMMONIA PH	205801 339.36
		I-8945491	604-43200-42600	SUPPLIES	STANARD 1M PPM	205801 256.98
01-01450	MUTH ELECTRIC INC					
		I-678005	604-43200-42500	REPAIRS	REPLACE HEATER,LOUVER MOTOR	205840 2,561.94
01-02679	MENARD'S INC					
		I-83093	604-43200-42600	SUPPLIES	MEDIUM THERMOSTAT GUARD	205826 15.99
		I-83377	604-43200-42600	SUPPLIES	SPADE HANDLE DRILL	205826 52.83
01-02939	DEPARTMENT OF AGRICULTU					
		I-SDR10P547	604-43200-42210	ENVIRONMENTAL STORMWATER CONSTRUCTION PERMIT	205791	100.00
01-08466	CHR SOLUTIONS INC					
		I-770203	604-43200-42660	POSTAGE	JAN 2024 BILLINGS,MAILINGS	205777 871.95
01-08882	INTERSTATE TIRE & AUTO					
		I-02192025	604-43200-42500	REPAIRS	TIRE REPAIR	205813 30.00
DEPARTMENT 3200 WASTE WATER TREATMENT TOTAL:						4,445.87

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00436	CHS FARMERS ALLIANCE					
		I-IZ9017	604-43250-42500	REPAIRS MOUNT TIRE	205778	435.50
01-00525	DAKOTA PUMP LLC					
		I-18978	604-43250-42600	SUPPLIES HEATER	205788	40.48
		I-18979	604-43250-42600	SUPPLIES DEHUMIDIFIER	205788	187.65
01-00752	MITCHELL PLUMBING & HEA					
		I-36595	604-43250-42600	SUPPLIES 18" SEWER 90 BEND	205836	1,720.12
01-01590	MCLEOD'S PRINTING					
		I-82148	604-43250-42910	BILLING OFFIC UTILITY APPLICATIONS	205825	70.30
01-01830	NORTHWESTERN ENERGY					
		I-2572870-0.02.25	604-43250-42800	UTILITIES 1511 N COMMERCE	205843	77.23
		I-2809477-9.02.25	604-43250-42800	UTILITIES 1423 COUNTRY DR	205843	241.01
01-02480	SPN & ASSOCIATES					
		I-2023-6 P.E. #20	604-43250-43349	N HARMON/AIRP 2023-6 P.E. #20	205863	24,314.66
		I-2025-1 P.E. #1	604-43250-42200	PROFESSIONAL 2025-1 P.E. #1	205863	10,526.69
		I-2025-6 P.E. #1	604-43250-42200	PROFESSIONAL 2025-6 P.E. #1	205863	1,678.65
01-02537	SHERWIN-WILLIAMS COMPAN					
		I-4601-4	604-43250-42600	SUPPLIES PAINT	205862	261.63
01-03495	HALME INC					
		I-2023-6 P.E. #6	604-43250-43349	N HARMON/AIRP 2023-6 P.E. #6	205807	147,305.39
01-06294	BROSZ ENGINEERING INC					
		I-2024-2 P.E. #13	604-43250-42200	PROFESSIONAL 2024-2 P.E. #13	205769	21,298.50
01-06656	PREMIER PEST CONTROL LL					
		I-53846	604-43250-42600	SUPPLIES FEB 2025 PEST CONTROL	205851	75.00
01-07914	FLEXIBLE PIPE TOOLS & E					
		I-30787	604-43250-42600	SUPPLIES ANTIBLAST NOZZLE,HOSE	205803	3,982.70
01-08466	CHR SOLUTIONS INC					
		I-770203	604-43250-42910	BILLING OFFIC JAN 2024 BILLINGS,MAILINGS	205777	394.88
DEPARTMENT 3250 WASTE WATER COLLECTION TOTAL:						212,610.39

FUND 604 SEWER TOTAL:						217,056.26

PACKET : 07255 07256 07257

VENDOR SET: Mult

FUND : 612 SANITATION

DEPARTMENT: 3220 RECYCLING PROGRAM

BANK: Multi

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00281	HELMS AND ASSOCIATES					
		I-2021-30 P.E. #27	612-43220-43200	BUILDINGS 2021-30 P.E. #27	205808	6,453.54
01-06656	PREMIER PEST CONTROL LL					
		I-53845	612-43220-42500	REPAIR & MAIN FEB 2025 PEST CONTROL	205851	175.00
01-09891	MILLENNIUM RECYCLING					
		I-1309076	612-43220-42200	CONTRACT-MILL SINGLE STREAM FEE,CARDBOARD CR	205834	1,762.55
				DEPARTMENT 3220 RECYCLING PROGRAM	TOTAL:	8,391.09

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
	I-2279-847	612-43230-42660	POSTAGE	POSTAGE 02.01-14.2025	205852	60.11
01-00424	RUNNINGS SUPPLY INC					
	I-2009527	612-43230-42650	UNIFORMS	DAVIS JEANS	205854	44.97
01-01590	MCLEOD'S PRINTING					
	I-82148	612-43230-42910	BILLING OFFIC	UTILITY APPLICATIONS	205825	70.30
01-01830	NORTHWESTERN ENERGY					
	I-2576522-3.02.25	612-43230-42800	UTILITIES	1404 W 5TH AVE SHED	205843	31.29
01-08466	CHR SOLUTIONS INC					
	I-770203	612-43230-42660	POSTAGE	JAN 2024 BILLINGS,MAILINGS	205777	871.95
	I-770203	612-43230-42910	BILLING OFFIC	JAN 2024 BILLINGS,MAILINGS	205777	394.88
01-10554	MIDWEST OIL COMPANY					
	I-1033481	612-43230-42600	SUPPLIES	VP ULTRA POWER DRUMS	205832	575.03
DEPARTMENT 3230 WASTE COLLECTION					TOTAL:	2,048.53

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-847	612-43240-42600	SUPPLIES POSTAGE 02.01-14.2025	205852	31.66
01-00424	RUNNINGS SUPPLY INC					
		I-2006309	612-43240-42600	SUPPLIES TUBE BRUSH,FITTING BRUSH	205854	8.28
	PROJ: L1B-42600	185		SUPPLIES MATERIALS		
		I-2006749	612-43240-42600	SUPPLIES GAUGE,LYSOL,RECIP SAW BLADE	205854	311.53
01-00469	GEOTEK ENGINEERING & TE					
		I-2025-29 P.E. #1	612-43240-42205	MONITOR GROUN 2025-29 P.E. #1	205806	9,465.00
01-01020	CENTRAL ELECTRIC COOPER					
		I-13061001.02.25	612-43240-42800	UTILITIES 257TH ST & 412TH AVE	205775	1,469.93
01-01117	FLEETPRIDE					
		I-123469756	612-43240-42600	SUPPLIES MALE PLUG P-STYLE	205802	14.29
01-01199	STURDEVANTS AUTO VALUE					
		I-815051360	612-43240-42600	SUPPLIES CABIN AIR,HD AIR CONSTRUCTION	205867	230.22
	PROJ: L9A-42600	182		SUPPLIES MATERIALS		
		I-815051434	612-43240-42600	SUPPLIES ABSORBENT FLOOR	205867	158.90
					DEPARTMENT 3240 LANDFILL	TOTAL: 11,689.81

					FUND 612 SANITATION	TOTAL: 22,129.43

2/26/2025 1:38 PM
 PACKET : 07255 07256 07257
 VENDOR SET: Mult
 FUND : 613 CORN PALACE
 DEPARTMENT: 5650 CORN PALACE
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-818	613-45650-42600	SUPPLIES & MA MISC FASTERNERS	205797	1.67
01-00356	QUALIFIED PRESORT SERVI					
		I-2279-847	613-45650-42660	SHIPPING/POST POSTAGE 02.01-14.2025	205852	6.57
		I-616177	613-45650-42660	SHIPPING/POST FLATS POSTAGE 02.01-14.2025	205852	1.26
01-00424	RUNNINGS SUPPLY INC					
		I-2007028	613-45650-42600	SUPPLIES & MA SPLIT GLOVES	205854	37.98
		I-2007095	613-45650-42600	SUPPLIES & MA PARTS BIN	205854	35.96
01-01075	JOHNSON CONTROLS					
		I-1-135167917918	613-45650-42500	REPAIRS & MAI CORN PALACE TICKET OFFICE REPA	205816	2,168.02
01-01830	NORTHWESTERN ENERGY					
		I-2735044-6.02.25	613-45650-42800	UTILITIES 801 N KIMBALL ST	205843	12.00
		I-4153312-6.02.25	613-45650-42800	UTILITIES 614 N LAWLER ST	205843	20.29
01-02051	MIDCONTINENT COMMUNICAT					
		I-02644270114550	613-45650-42800	UTILITIES ACCT #026442701	205829	10.00
01-02560	PEPSI COLA COMPANY					
		I-97812767	613-45650-42610	COST OF GOODS BIBS,BUBBLRS	205848	361.25
		I-97813216	613-45650-42610	COST OF GOODS BUBBLRS,BIBS	205848	741.27
01-02679	MENARD'S INC					
		I-82933	613-45650-42600	SUPPLIES & MA DRILL BIT,SCRAPER BRUSH,TAPCON	205826	36.94
		I-83336	613-45650-42600	SUPPLIES & MA TOILET VALVE REPAIR KITS	205826	14.27
		I-83363	613-45650-42600	SUPPLIES & MA WIRE PLUG,PLUNGER,CONNECT	205826	74.90
		I-83364	613-45650-42600	SUPPLIES & MA DUCT SEAL,CHIP BRUSH	205826	24.51
		I-83455	613-45650-42600	SUPPLIES & MA PLUG,DRAIN SNAKE,WATER,FLSHLGH	205826	66.76
01-02811	JONES SUPPLIES					
		I-150486	613-45650-42600	SUPPLIES & MA BLACK LINERS,NAPKINS,STRAWS	205817	209.80
		I-150488	613-45650-42600	SUPPLIES & MA BLACK LINERS,CLEANER,SOAP,TOISS	205817	326.40
		I-150600	613-45650-42610	COST OF GOODS CLEAR FOOD BAGS	205817	540.00
		I-150612	613-45650-42600	SUPPLIES & MA DEODERIZERS,LINERS,T-TISSUE	205817	492.94
		I-150632	613-45650-42600	SUPPLIES & MA POWDERED GLOVES	205817	176.67
01-03700	CORE-MARK US LLC					
		I-1992732	613-45650-42610	COST OF GOODS PAPER PLATES,CANDY,COOKIES,FRA	205784	4,717.54
		I-1992733-72	613-45650-42610	COST OF GOODS M&M'S	205784	127.60
		I-1992734-700	613-45650-42610	COST OF GOODS FOOD BAGS,PICKLES,POPCORN SALT	205784	177.56
		I-2002656	613-45650-42610	COST OF GOODS CANDY,CHIPS,TRAYS,CHEESE,BURGE	205784	5,152.21
		I-2002657-26	613-45650-42610	COST OF GOODS FOOD STORAGE BAGS	205784	175.65
		I-2012409-72	613-45650-42610	COST OF GOODS POPCORN BAGS	205784	1,041.60
01-04352	UPS STORE #4227					
		I-02182025	613-45650-42660	SHIPPING/POST SHIPPING CHARGES	205877	47.58

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-04431	CIAVARELLA DESIGN INC					
		I-2025-18 P.E. #1	613-45650-43460	SEATING REPLA 2025-18 P.E. #1	205779	9,700.00
01-04994	DIALED ACTION AGENCY LL					
		I-02212025	613-45650-42907	PRE-STURGIS P DEPOSIT PALACE CITY PRE-STURGI	205792	1,740.00
	PROJ: W08-42907	PRESTURGIS		PRE STURGIS PARTY		
01-06656	PREMIER PEST CONTROL LL					
		I-53841	613-45650-42500	REPAIRS & MAI FEB 2025 PEST CONTROL	205851	200.00
01-07344	CHESTERMAN COMPANY					
		I-11692999	613-45650-42610	COST OF GOODS PLASTIC CUPS	205776	160.00
		I-11693163	613-45650-42610	COST OF GOODS TEAS,POWERADES,POP BIBS,LIDS	205776	1,471.00
		I-11697702	613-45650-42610	COST OF GOODS TEAS,POWERADE,CUPS,LIDS	205776	1,268.50
01-08281	VESTIS					
		I-6380261182	613-45650-42500	REPAIRS & MAI MAT CLEANING	205879	42.29
		I-6380265288	613-45650-42500	REPAIRS & MAI MAT CLEANING	205879	42.29
01-09703	AMAZON CAPITAL SERVICES					
		C-19LN-D4CM-D4R4	613-45650-42610	COST OF GOODS RETURNED GLASS JARS WITH LID	205760	6.99-
		C-1G47-4XCR-Q393	613-45650-42600	SUPPLIES & MA RETURNED CHARGING PORT	205760	6.99-
		I-161M-TVRF-C6GM	613-45650-42600	SUPPLIES & MA ANDROID STICK	205760	486.93
		I-1QJ1-DVHJ-VMCW	613-45650-42610	COST OF GOODS TWIST TIES,ANTI-CLOG,FOOD COLO	205760	188.75
		I-1QJ1-DVHJ-VMCW	613-45650-42600	SUPPLIES & MA TWIST TIES,ANTI-CLOG,FOOD COLO	205760	18.50
01-10541	BUILDERS FIRST SOURCE					
		I-76726316	613-45650-42600	SUPPLIES & MA NAILS	205771	258.00
	PROJ: X04-42600	DECORATING		SUPPLIES		
					DEPARTMENT 5650 CORN PALACE	TOTAL: 32,361.48

					FUND 613 CORN PALACE	TOTAL: 32,361.48

01/26/2025 1:38 PM
PACKET : 07255 07256 07257
VENDOR SET: Mult
FUND : 614 GOLF COURSE
DEPARTMENT: 5250 GOLF COURSE
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00008	ELFSTRAND'S ACE HARDWAR					
		I-790	614-45250-42610	GAS & FUEL PROPANE FILL	205797	16.99
01-00436	CHS FARMERS ALLIANCE					
		I-IZ7682	614-45250-42600	SUPPLIES & MA MOBIL RARUS 427	205778	544.95
		I-IZ9041	614-45250-42610	GAS & FUEL PROPANE BOTTLE FILL	205778	16.95
01-01199	STURDEVANTS AUTO VALUE					
		I-815051977	614-45250-42600	SUPPLIES & MA BATTERY	205867	114.99
01-01355	MIDWEST TURF & IRRIGATI					
		I-3945443-00	614-45250-42600	SUPPLIES & MA SEAL OIL,BUSHING,DRIVEN SPINDL	205833	1,210.07
		I-3945443-01	614-45250-42600	SUPPLIES & MA SEAL KIT	205833	135.91
		I-3946444-00	614-45250-42600	SUPPLIES & MA CONTROL VALVE,ROCKER SWITCH	205833	418.57
		I-3946444-01	614-45250-42600	SUPPLIES & MA ROCKER SWITCH	205833	57.94
01-01830	NORTHWESTERN ENERGY					
		I-2581639-8.02.25	614-45250-42800	UTILITIES 700 W 23RD AVE	205843	283.84
		I-2581875-8.02.25	614-45250-42800	UTILITIES GOLF CLUB HOUSE	205843	283.64
		I-2581876-6.02.25	614-45250-42800	UTILITIES GOLF CART SHED	205843	15.65
		I-2939180-2.02.25	614-45250-42800	UTILITIES 825 INDIAN VILLAGE RD	205843	17.00
01-02051	MIDCONTINENT COMMUNICAT					
		I-02630670214550	614-45250-42800	UTILITIES ACCT #026306702	205829	200.78
01-02567	S & M PRINTING INC					
		I-83849	614-45250-42300	PUBLISHING GOLF/CEMETERY LETTERHEAD	205856	160.00
01-08281	VESTIS					
		I-6380263576	614-45250-42600	SUPPLIES & MA MAT CLEANING	205879	33.26
01-08892	ERIC HIEB					
		I-02252025	614-45250-42200	GOLF PRO CONT BASE CONTRACT 03.2025	205810	5,017.83
		I-022525	614-45250-42200	GOLF PRO CONT CLOVER CC FEES 03.25	205810	97.42
DEPARTMENT 5250 GOLF COURSE					TOTAL:	8,625.79

FUND 614 GOLF COURSE					TOTAL:	8,625.79

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-00424	RUNNINGS SUPPLY INC					
		I-2010728	621-44600-42640	UNIFORMS HOODIES	205854	413.93
01-00532	A-OX WELDING SUPPLY CO					
		I-0001422970	621-44600-42600	SUPPLIES HYDRO TEST ALUMINUM CYLINDER	205758	319.50
01-02700	HENRY SCHEIN INC					
		I-31404197	621-44600-42600	SUPPLIES NEEDLES	205809	32.50
		I-31674475	621-44600-42600	SUPPLIES FLAT SHEETS	205809	144.33
		I-31677357	621-44600-42600	SUPPLIES FLAT SHEET	205809	96.22
		I-34134014	621-44600-42600	SUPPLIES GLOVES, STETHOSCOPE, COMPRESS	205809	190.84
01-04240	LAERDAL MEDICAL CORPORA					
		I-2025/2000006630	621-44600-42600	SUPPLIES INTUBATION TRAINER, IV ARM	205819	2,143.43
01-05024	NASCO HEALTHCARE					
		I-426744	621-44600-42600	SUPPLIES MANIKIN CARRY BAG	205842	1,405.77
01-07628	STRYKER SALES, LLC					
		I-9208490624	621-44600-42600	SUPPLIES POWER SUPPLY CORD	205866	343.35
		I-9208490630	621-44600-42600	SUPPLIES LUCAS, BATTERY	205866	17,323.43
		I-9208494724	621-44600-42600	SUPPLIES BATTERY CHARGER, CORD	205866	1,533.40
01-10101	SAVVIK BUYING GROUP					
		I-2646	621-44600-42640	UNIFORMS TACLIT PANTS	205858	103.98
DEPARTMENT 4600 EMS					TOTAL:	24,050.68

FUND 621 EMERGENCY MEDICAL SERVICE					TOTAL:	24,050.68
REPORT GRAND TOTAL:						498,219.42

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL	BUDGET	OVER	ANNUAL	BUDGET	OVER
				BUDGET	AVAILABLE	BUDG	BUDGET	AVAILABLE	BUDG
2025-2026	101-41110-42300	LEGAL PUBLICATIONS	281.80	13,000	11,473.93				
	101-41420-42600	SUPPLIES & MATERIALS	382.76	6,120	5,367.36				
	101-41420-42620	CHECKS, RCPTS, FORMS	735.90	2,140	1,404.10				
	101-41420-42700	TRAVEL	205.02	6,550	6,079.98				
	101-41440-42230	EMPLOYEE ASSISTANCE & TRAI	119.94	12,100	9,679.66				
	101-41440-42231	EMPLOYEE PHYSICALS, DRUG TE	2,275.60	39,151	31,347.80				
	101-41440-42600	SUPPLIES & MATERIALS	58.28	1,500	1,413.40				
	101-41460-42110	LIABILITY, PROPERTY INS &	11,972.80	208,260	196,287.20				
	101-41920-42520	REPAIR-CITY HALL	66.84	4,500	4,366.32				
	101-41920-42620	SUPPLIES-CITY HALL	167.90	1,000	770.44				
	101-41935-42615	POSTAGE	217.98	7,500	6,594.38				
	101-41935-42640	COPY MACHINE SUPPLIES	218.10	2,700	2,263.80				
	101-41935-42920	COMPUTER SOFTWARE	389.40	116,115	23,852.78				
	101-42110-42200	PROFESSIONAL SERVICES	915.63	9,800	7,613.89				
	101-42110-42500	REPAIR & MAINTENANCE	1,966.50	11,970	9,552.18				
	101-42110-42600	SUPPLIES	1,443.82	31,019	27,477.11				
	101-42110-42640	UNIFORM ALLOWANCE	1,184.96	7,000	3,395.47				
	101-42110-42700	TRAVEL, CONF & DUES	78.00	12,500	10,080.00				
	101-42110-42810	UTILITIES	10.62	7,150	6,098.60				
	101-42130-42500	REPAIRS	1,638.77	6,000	3,911.72				
	101-42130-42520	EMERGENCY SIREN UTILITIES	185.54	2,900	2,433.43				
	101-42130-42530	TRAFFIC LIGHTS MAINT	1,434.51	16,000	13,240.50				
	101-42130-42535	LIGHT MAINTENANCE	223.28	27,000	26,183.00				
	101-42130-42540	SIGNS	15.91	16,000	15,970.56				
	101-42130-42545	PAINT	37.41	21,000	20,751.63				
	101-42130-42600	SUPPLIES	136.29	4,500	4,232.86				
	101-42130-42810	UTILITIES-TRAFFIC LIGHTS	444.58	38,000	33,508.42				
	101-42130-42840	BUILDING UTILITIES	666.64	6,000	4,689.59				
	101-42200-42500	REPAIR & MAINTENANCE	196.86	17,650	17,453.14				
	101-42200-42600	SUPPLIES	497.44	24,950	22,912.24				
	101-42200-42640	UNIFORMS	196.99	4,900	4,146.54				
	101-43100-42661	MECHANICS TOOL ALLOWANCE	342.21	1,400	1,057.79				
	101-43100-42800	UTILITIES	1,585.96	15,000	12,016.22				
	101-43110-42600	SUPPLIES	733.16	4,200	3,195.82				
	101-43110-42750	PLANNING COMMISSION EXPENS	53.94	1,200	984.24				
	101-43150-42800	UTILITIES	39.09	350	265.62				
	101-43700-42600	SUPPLIES & MATERIALS	251.59	16,000	12,589.76				
	101-43700-42610	GAS & FUEL	269.36	10,000	9,447.43				
	101-43700-42800	UTILITIES	300.87	5,500	4,827.89				
	101-45500-42600	SUPPLIES & MATERIALS	174.68	12,000	11,280.47				
	101-45500-42692	PERIODICALS	64.20	5,250	5,185.80				
	101-45500-43420	BOOKS	1,568.76	47,000	38,565.80				
	101-45500-43421	AUDIO-VISUAL	69.60	4,000	3,829.63				
	201-45110-42850	UTILITIES-AQUATICS	519.81	84,000	83,480.19				
	201-45140-42300	PUBLISHING	1,871.00	46,500	35,543.00				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	201-45140-42500	REPAIR & MAINTENANCE	780.00	34,000	26,849.94		
	201-45140-42600	SUPPLIES & MATERIALS	935.35	33,500	27,965.63		
	201-45140-42601	CONCESSION SUPPLIES	247.64	15,000	12,174.97		
	201-45140-42650	UNIFORMS	72.45	1,250	1,177.55		
	201-45140-42800	UTILITIES	7,083.44	159,440	139,544.75		
	201-45160-42500	REPAIR & MAINTENANCE	3,498.01	77,575	70,107.14		
	201-45160-42600	SUPPLIES & MATERIALS	102.15	54,400	52,058.34		
	201-45160-42610	GAS & FUEL	156.00	15,000	14,034.75		
	201-45160-42650	UNIFORMS	89.99	1,400	1,253.78		
	201-45160-42700	TRAVEL, CONF & DUES	30.00	900	769.12		
	201-45160-42800	UTILITIES	11,528.76	156,420	129,166.07		
	201-45210-42500	REPAIR & MAINTENANCE	2,356.77	54,080	50,623.74		
	201-45210-42600	SUPPLIES & MATERIALS	1,136.04	90,300	86,021.82		
	201-45210-42650	UNIFORMS	67.92	2,100	2,032.08		
	201-45210-42800	UTILITIES	128.71	79,200	75,800.29		
	201-45210-43300	CAPITAL IMPROVEMENTS - OTH	6,607.50	281,000	269,413.75		
	201-45220-42600	SUPPLIES & MATERIALS	5.00	900	895.00		
	203-45220-43300	LAKE IMPROVEMENTS	16,513.00	22,050,000	21,712,443.05		
	209-46530-42920	SPORTS AUTHORITY PROMO	14,250.00	150,000	94,500.00		
	211-46311-42963	COMMUNITY PROJECTS	1,524.26	405,000	403,475.74		
	214-43500-42200	PROFESSIONAL SERVICES	20.35	1,490	1,469.65		
	214-43500-42800	UTILITIES - TELEPHONE	82.93	2,102	1,804.98		
	218-45150-42500	REPAIR AND MAINTENANCE	217.19	9,500	8,828.33		
	218-45150-42600	SUPPLIES & MATERIALS	395.70	8,800	7,839.55		
	218-45180-42600	SUPPLIES & MATERIALS	47.49	5,900	4,969.63		
	219-45140-42605	MEAL SUPPLIES	26.34	4,000	3,669.99		
	219-45140-42911	CONTRACT SERVICES-MEALS	2,291.40	211,490	192,320.39		
	230-43500-42520	SNOW REMOVAL CONTRACT	10,000.00	85,000	75,000.00		
	230-43500-42600	SUPPLIES & MATERIALS	124.97	8,500	8,199.13		
	230-43500-42610	GAS & OIL	200.16	5,700	5,499.84		
	230-43500-43205	HANGAR	4,892.45	1,513,900	1,507,151.40		
	230-43500-43320	AIP-RECONSTRUCT RUNWAY	27,678.84	215,000	181,170.31		
	602-43330-42600	SUPPLIES & MATERIALS	1,095.22	18,000	12,499.58		
	602-43330-42800	UTILITIES	21.90	200,000	181,108.84		
	602-43340-42225	PROFESSIONAL SERVICES	29,254.16	10,000	19,254.16-	Y	
	602-43340-42500	REPAIR & MAINTENANCE	400.00	18,500	18,100.00		
	602-43340-42525	HYDRANT REPAIRS	5,234.96	20,000	13,853.40		
	602-43340-42600	SUPPLIES & MATERIALS	7,183.01	125,000	111,273.77		
	602-43340-42650	UNIFORMS	124.97	1,250	1,105.03		
	602-43340-42660	POSTAGE	915.27	10,000	8,103.83		
	602-43340-42910	BILLING OFFICE	465.18	10,700	9,842.89		
	604-43200-42210	ENVIRONMENTAL FEES	100.00	15,500	100.00-	Y	
	604-43200-42500	REPAIRS	2,591.94	20,000	17,128.06		
	604-43200-42600	SUPPLIES	665.16	25,000	16,875.01		
	604-43200-42650	UNIFORMS	125.98	1,750	1,336.05		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	604-43200-42660	POSTAGE	962.79	9,000	7,065.80		
	604-43250-42200	PROFESSIONAL SERVICES	33,503.84	9,000	25,088.08-	Y	
	604-43250-42500	REPAIRS	435.50	20,000	19,564.50		
	604-43250-42600	SUPPLIES	6,267.58	50,000	41,473.66		
	604-43250-42800	UTILITIES	318.24	50,000	34,836.37		
	604-43250-42910	BILLING OFFICE	465.18	8,000	7,142.89		
	604-43250-43349	N HARMON/AIRPORT LIFT STAT	171,620.05	8,000	621,804.88-	Y	
	612-43220-42200	CONTRACT-MILLENNIUM	1,762.55	30,000	26,593.40		
	612-43220-42500	REPAIR & MAINTENANCE	175.00	10,000	9,481.01		
	612-43220-43200	BUILDINGS	6,453.54	10,000	212,147.73-	Y	
	612-43230-42600	SUPPLIES	575.03	42,000	30,129.78		
	612-43230-42650	UNIFORMS	44.97	750	705.03		
	612-43230-42660	POSTAGE	932.06	8,000	6,984.70		
	612-43230-42800	UTILITIES	31.29	750	686.01		
	612-43230-42910	BILLING OFFICE	465.18	8,000	7,142.88		
	612-43240-42205	MONITOR GROUND WATER-OLD L	9,465.00	11,500	2,290.00-	Y	
	612-43240-42600	SUPPLIES	754.88	60,000	38,680.44		
	612-43240-42800	UTILITIES	1,469.93	13,000	10,298.40		
	613-45650-42500	REPAIRS & MAINTENANCE	2,452.60	0	8,195.26-	Y	
	613-45650-42600	SUPPLIES & MATERIALS	2,255.24	0	11,163.63-	Y	
	613-45650-42610	COST OF GOODS SOLD	16,115.94	0	46,529.94-	Y	
	613-45650-42660	SHIPPING/POSTAGE	55.41	0	213.27-	Y	
	613-45650-42800	UTILITIES	42.29	0	7,615.60-	Y	
	613-45650-42907	PRE-STURGIS PARTY	1,740.00	0	1,740.00-	Y	
	613-45650-43460	SEATING REPLACEMENT	9,700.00	0	9,700.00-	Y	
	614-45250-42200	GOLF PRO CONTRACT	5,115.25	73,840	58,237.98		
	614-45250-42300	PUBLISHING	160.00	2,000	1,766.00		
	614-45250-42600	SUPPLIES & MATERIALS	2,515.69	25,000	18,839.29		
	614-45250-42610	GAS & FUEL	33.94	15,000	14,802.02		
	614-45250-42800	UTILITIES	800.91	20,180	18,772.76		
	621-44600-42600	SUPPLIES	23,532.77	30,400	3,041.31		
	621-44600-42640	UNIFORMS	517.91	3,600	2,403.26		
** 2025-2026 YEAR TOTALS **			498,219.42				

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
101-1110	CITY COUNCIL	281.80
101-1420	FINANCE	1,323.68
101-1440	HUMAN RESOURCES	2,453.82
101-1460	INSURANCE & BONDS	11,972.80
101-1920	MUNICIPAL BUILDINGS	234.74
101-1935	INFORMATION TECHNOLOGY	825.48
101-2110	POLICE DEPARTMENT	5,599.53
101-2130	TRAFFIC DEPARTMENT	4,782.93
101-2200	FIRE DEPARTMENT	891.29
101-3100	STREET DEPARTMENT	1,928.17
101-3110	PUBLIC WORKS ADMIN	787.10
101-3150	STORM DRAINAGE	39.09
101-3700	CEMETERY	821.82
101-5500	LIBRARY	1,877.24

101 TOTAL	GENERAL	33,819.49
201-5110	RECREATION & AQUATICS	519.81
201-5140	RECREATION CENTER	10,989.88
201-5160	SPORTS COMPLEXES	15,404.91
201-5210	PARKS	10,296.94
201-5220	SUPERVISION	5.00

201 TOTAL	PARK FUND	37,216.54
203-5220	LAKE	16,513.00

203 TOTAL	LAKE MITCHELL	16,513.00
209-6530	BUSINESS IMPROV #4	14,250.00

209 TOTAL	BUSINESS IMPROV DIST #4	14,250.00
211-6311	ENTERTAINMENT TAX	1,524.26

211 TOTAL	ENTERTAINMENT TAX	1,524.26
214-3500	E-911	103.28

214 TOTAL	E-911 EMERGENCY	103.28

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
218-5150	PALACE TRANSIT	612.89
218-5180	JVCC	47.49

218 TOTAL	COMMUNITY SERVICES	660.38
219-5140	NUTRITION	2,317.74

219 TOTAL	NUTRITION	2,317.74
230-3500	AIRPORT	42,896.42

230 TOTAL	AIRPORT	42,896.42
602-3330	WATER TREATMENT PLANT	1,117.12
602-3340	WATER DISTRIBUTION	43,577.55

602 TOTAL	WATER	44,694.67
604-3200	WASTE WATER TREATMENT	4,445.87
604-3250	WASTE WATER COLLECTION	212,610.39

604 TOTAL	SEWER	217,056.26
612-3220	RECYCLING PROGRAM	8,391.09
612-3230	WASTE COLLECTION	2,048.53
612-3240	LANDFILL	11,689.81

612 TOTAL	SANITATION	22,129.43
613-5650	CORN PALACE	32,361.48

613 TOTAL	CORN PALACE	32,361.48
614-5250	GOLF COURSE	8,625.79

614 TOTAL	GOLF COURSE	8,625.79

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
621-4600	EMS	24,050.68

621 TOTAL	EMERGENCY MEDICAL SERVICE	24,050.68

** TOTAL **		498,219.42

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
E01 5311-FY18/19	GASUP	Garage Supplies	147.40
	MAINT	Maintenance/Repairs	217.19
	OFFSUP	Office Supplies	248.30
	** PROJECT E01 TOTAL **		612.89
H01 SPORTS COMPLEX EQUIPMENT	42500	REPAIR/MAINTENANCE	115.96
	42600	SUPPLIES/MAINTENANCE	32.92
	42610	GAS-FUEL	156.00
	** PROJECT H01 TOTAL **		304.88
H04 BASEBALL	42500	REPAIR/MAINTENANCE	747.00
	** PROJECT H04 TOTAL **		747.00
H06 ARENA-NORTH RINK	42500	REPAIR-MAINTENANCE	1,925.85
	42600	SUPPLIES-MATERIALS	59.73
	42800	UTILITIES	11,528.76
	** PROJECT H06 TOTAL **		13,514.34
H13 ARENA-SOUTH RINK	42600	SUPPLIES-MAINTENANCE	9.50
	** PROJECT H13 TOTAL **		9.50
H50 PARKS EQUIPMENT	42500	REPAIR/MAINTENANCE	2,356.77
	42600	SUPPLIES/MATERIALS	29.99
	** PROJECT H50 TOTAL **		2,386.76
H51 PARK SHOP	42600	SUPPLIES/MATERIALS	438.29
	** PROJECT H51 TOTAL **		438.29
H55 DRY RUN CREEK PARK	42800	UTILITIES	78.68
	** PROJECT H55 TOTAL **		78.68

*** PROJECT TOTALS ***

PROJECT	LINE	ITEM	AMOUNT
H56 HITCHCOCK PARK	42800	UTILITIES	32.52
		** PROJECT H56 TOTAL **	32.52
H60 NORTHRIDGE PARK	42800	UTILITIES	17.51
		** PROJECT H60 TOTAL **	17.51
H65 AMPHITHEATER	42600	SUPPLIES/MATERIALS	170.00
		** PROJECT H65 TOTAL **	170.00
H68 FRANKS BAY	42600	SUPPLIES/MAINTENANCE	84.80
		** PROJECT H68 TOTAL **	84.80
H72 LIONS POINT PARK	42600	SUPPLIES/MATERIALS	411.50
		** PROJECT H72 TOTAL **	411.50
J02 INDOOR AQUATIC CTR	ELE/GAS	UTILITIES-ELECTRIC/GAS	5,203.34
	RM-EQUIP	REPAIR/MAINT-EQUIPMENT	780.00
		** PROJECT J02 TOTAL **	5,983.34
J05 REC CTR CONCESSIONS	CONC SUP	CONCESSION SUPPLY	247.64
		** PROJECT J05 TOTAL **	247.64
J06 REC CTR-GENERAL BLDG	SM-BLDG	SUPPLIES/MATERIAL-BLDG	362.00
	SM-GENER	SUPPLIES/MATERIAL-GENERAL	314.56
	SM-JANIT	SUPPLIES/MATERIAL-JANITORIAL	190.66
	SM-OFFIC	SUPPLIES/MATERIAL-OFFICE	68.13
		** PROJECT J06 TOTAL **	935.35
J08 REC CTR PUBLISHING	MIDCO	PUBLISHING-MIDCO	1,871.00
		** PROJECT J08 TOTAL **	1,871.00
J09 REC CTR UTILITIES	ELE/GAS	UTILITIES-ELECTRIC/GAS	1,880.10
		** PROJECT J09 TOTAL **	1,880.10
J10 REC CTR UNIFORMS	CHRIS	UNIFORMS-CHRIS	72.45
		** PROJECT J10 TOTAL **	72.45
J50 OUTDOOR AQUATIC CENTER	ELE/GAS	UTILITIES-ELECTRIC/GAS	519.81
		** PROJECT J50 TOTAL **	519.81

*** PROJECT TOTALS ***

PROJECT	LINE ITEM	AMOUNT
L1B 185	42600 SUPPLIES MATERIALS	8.28
	** PROJECT L1B TOTAL **	8.28
L9A 182	42600 SUPPLIES MATERIALS	230.22
	** PROJECT L9A TOTAL **	230.22
W08 PRESTURGIS	42907 PRE STURGIS PARTY	1,740.00
	** PROJECT W08 TOTAL **	1,740.00
X04 DECORATING	42600 SUPPLIES	258.00
	** PROJECT X04 TOTAL **	258.00

NO ERRORS

** END OF REPORT **

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Todd & Kay Long-Variance Permit		
Explanation/Background of Agenda Item Requested:	Todd & Kay Long have applied for a Variance Permit for the following: 1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1 2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1 3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 4. This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned UD Urban Development District. Planning Commission motioned to recommend approval; 7 aye, 0 nay. Motion carried. See Planning Commission Unsigned Minutes 2-24-25.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** *\$250 application due with the application.*

- Applicant is request to rezone property from [Click or tap here to enter text.](#) District to [Click or tap here to enter text.](#) District.

☒ **Variance** *\$150 application fee due with application.*

- Description of Variance: 1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1. 2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1. 3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 4.
- Description of Hardship: Landlocked property within subdivision that had master plan previously approved but the trees were never platted.

☐ **Conditional Use Permit** *\$150 application fee due with application*

- Description of Conditional Use: [Click or tap here to enter text.](#)

☐ **Plat Application** *\$100 application fee due with application*

This Application is for the following described real property:

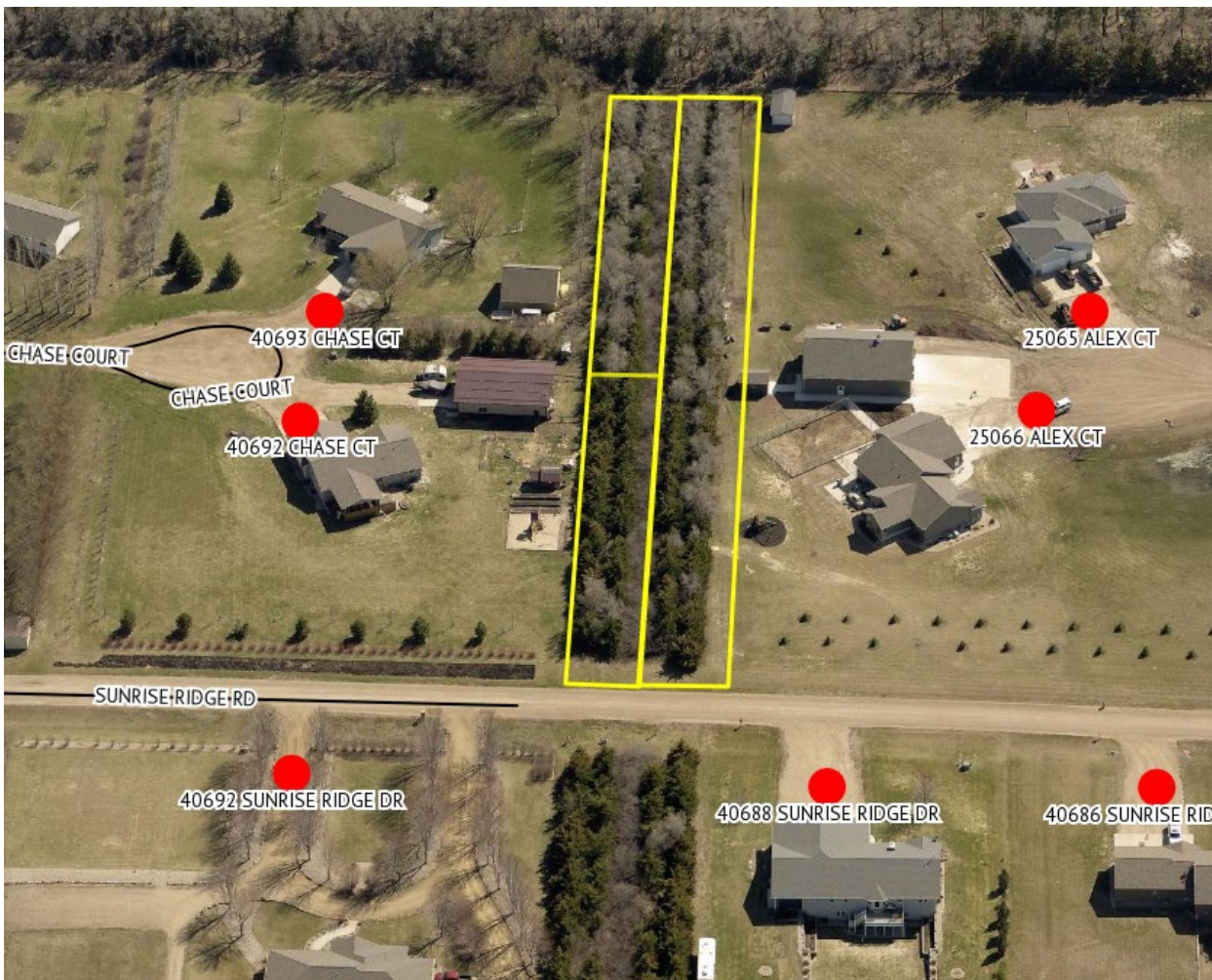
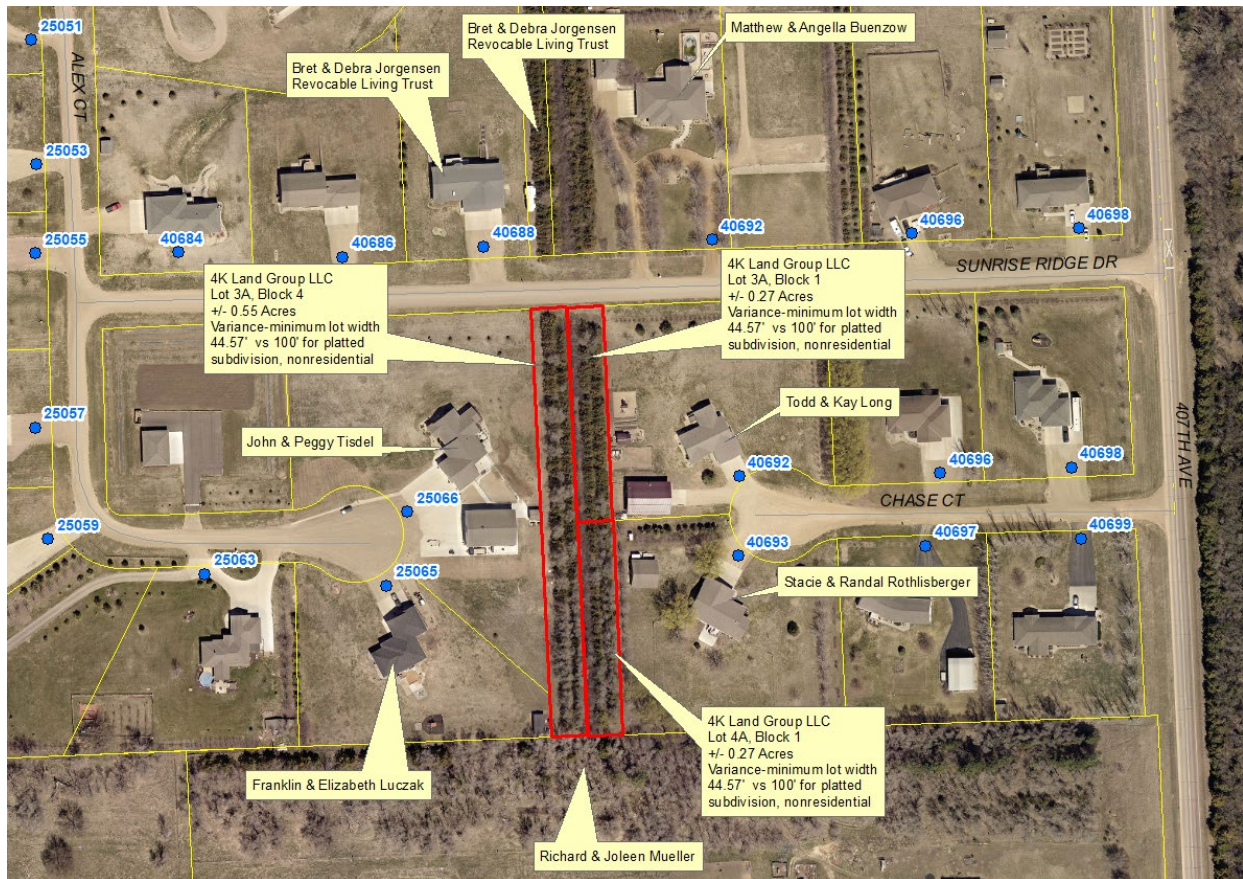
Legal Description: To be platted as-Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota

Property Address: Property to west of 40692 Chase Ct

Dated this 30th **of** January , 2025.

Todd & Kay Long-Purchase Agreement with 4K Land Group LLC
APPLICANT

4K Land Group LLC
OWNER



NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Todd & Kay Long have applied for a Variance Permit for the following:

1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1
2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1
3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 4.

This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned UD Urban Development District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, February 24, 2025, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, March 3, 2025 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 6th day of February, 2025.

Michelle Bathke

FINANCE OFFICER

Publish once: 12th day of February, 2025

Approximate Cost:

4K Land Group LLC
PO Box 1008
Mitchell, SD 57301

Todd & Kay Long
40692 Chase Ct
Mitchell, SD 57301

Bret & Debra Jorgensen Revoc Trust
40688 Sunrise Ridge Dr
Mitchell, SD 57301

Matthew & Angella Buenzow
40692 Sunrise Ridge Dr
Mitchell, SD 57301

John & Peggy Tisdell
25066 Alex Ct
Mitchell, SD 57301

Frank & Elizabeth Luczak
25065 Alex Ct
Mitchell, SD 57301

Randal & Stacie Rothlisberger
40693 Chase Ct
Dundas, MN 55019

Richard & Joleen Mueller
25073 407th Ave
Mitchell, SD 57301

February 12, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Todd & Kay Long have applied for a Variance Permit for the following:

1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1
2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1
3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 4.

This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned UD Urban Development District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, February 24, 2025, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, March 3, 2025 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We 4K Land Group LLC by Tonya Kiyama
OWNER
2022 W. Haver Street, PO Box 1008 Mitchell, SD 57301
ADDRESS
☒ APPROVE
☐ DISAPPROVE

COMMENTS:

City of Mitchell | Public Works
 612 North Main Street | Mitchell, SD 57301
 Phone: 605-995-8433 | Fax: 605-995-8410
 CityOfMitchell.org



February 12, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Todd & Kay Long have applied for a Variance Permit for the following:

1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1
2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1
3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 4.

This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned UD Urban Development District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, February 24, 2025, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, March 3, 2025 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

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I/We Matt & Angela Buenzow
 OWNER
40692 Sun Rise Ridge
 ADDRESS

X

APPROVE

DISAPPROVE

COMMENTS:

Outside expectations

February 12, 2024

TO WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED that Todd & Kay Long have applied for a Variance Permit for the following:

1. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 1
2. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 4A, Block 1
3. Minimum lot width for platted subdivision, nonresidential of 44.57' vs 100' for Lot 3A, Block 4.

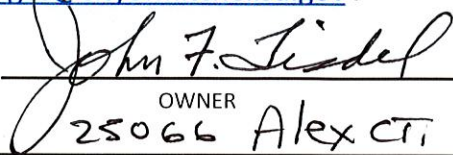
This is located for the shelterbelt west of 40692 Chase Ct, to be legally described Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The property is zoned UD Urban Development District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, February 24, 2025, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, March 3, 2025 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

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I/We



OWNER

25066 Alex CT Mitchell, SD 57301

ADDRESS



APPROVE

DISAPPROVE

COMMENTS:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on an Application for Todd & Nancy Boyd-Variance Permit		
Explanation/Background of Agenda Item Requested:	Todd & Nancy Boyd have applied for a Variance Permit for rear yard setback (road side) of 17'-10" vs 30'. This is located at 155 S Harmon Dr, legally described as Lots 78 & 79 and the East 26' of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District. Planning Commission motioned to recommend approval; 7 aye, 0 nay. Motion carried. See Planning Commission Unsigned Minutes 2-24-25.		



TO: THE MITCHELL PLANNING COMMISSION AND CITY COUNCIL OR BOARD OF ADJUSTMENT, THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

The undersigned applicant(s) and owner(s) is hereby making an application pursuant to the provisions of the City of Mitchell Zoning Code.

The names and addresses of the current property owners within one hundred and forty feet (140') of the applicant's property (excluding streets and alleys) will be notified upon the filing of this application, plats being the exception.

Applicant(s) request that dates be set for public hearings before the Mitchell Planning Commission and City Council or City Board of Adjustment. Furthermore, the applicant(s) request the City of Mitchell to publish the appropriate notice(s) in accordance with the City of Mitchell's Ordinances.

☐ **Rezoning** \$250 application due with the application.

- Applicant is request to rezone property from Click or tap here to enter text. District to Click or tap here to enter text. District.

☒ **Variance** \$150 application fee due with application.

- Description of Variance: Rear yard setback (road side) of 17'-10" vs 30'
- Description of Hardship: Applicant would like to use the same rear yard setback as previous house to keep the new house and deck out of the 100 year floodplain.

☐ **Conditional Use Permit** \$150 application fee due with application

- Description of Conditional Use: Click or tap here to enter text.

☐ **Plat Application** \$100 application fee due with application

This Application is for the following described real property:

Legal Description: Lots 78 & 79 and the East 26' of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota.

Property Address: 155 S Harmon Drive

Dated this 3rd **of** February , 2025.


APPLICANT

Todd & Nancy Boyd
OWNER



NOTICE OF HEARING

To: The Planning Commission, Board of Adjustment of the City of Mitchell, Mitchell South Dakota, and to the general public:

YOU ARE HEREBY NOTIFIED that Todd & Nancy Boyd have applied for a Variance Permit for rear yard setback (road side) of 17'-10" vs 30'. This is located at 155 S Harmon Dr, legally described as Lots 78 & 79 and the East 26' of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District.

YOU ARE FURTHER NOTIFIED, that public hearings will be held by the City Planning Commission on Monday, February 24, 2025, 12:00 P.M. (Noon) and the Board of Adjustment on Monday, March 3, 2025 at 6:00 P.M., at the Council Chambers, Mitchell City Hall, 612 N Main St. All interested parties may attend the public hearings and provide comments in regards to the applicant's request.

Dated this 6th day of February, 2025.

Michelle Bathke

FINANCE OFFICER

Publish once: 12th day of February, 2025

Approximate Cost:

Todd & Nancy Boyd
600 Oakmond Ave
Mitchell, SD 57301

Rick Deschepper & Roger Musick
Cheryl Oleske
2509 E Stanton Cr
Sioux Falls, SD 57103

Donald & Barbara Young
167 S Harmon Dr
Mitchell, SD 57301

Boyd & Kay Reimnitz
817 N Sanborn Blvd
Mitchell, SD 57301

Gopal Vyas Trust
PO Box 1367
Mitchell, SD 57301

Mark Graham Revoc Living Trust
145 S Harmon Dr
Mitchell, SD 57301

Lurken Living Trust
139 S Harmon Dr
Mitchell, SD 57301

Phillip & Kathleen Kirkegaard
137 S Harmon Dr
Mitchell, SD 57301

Bart & Nikki Fredericksen
129 S Harmon Dr
Mitchell, SD 57301

City of Mitchell
612 N Main St
Mitchell, SD 57301

February 12, 2024

TO WHOM IT MAY CONCERN:

A-OK

YOU ARE HEREBY NOTIFIED that Todd & Nancy Boyd have applied for a Variance Permit for rear yard setback (road side) of 17'-10" vs 30'. This is located at 155 S Harmon Dr, legally described as Lots 78 & 79 and the East 26' of Lot 80 of Indian Head Subdivision Lake Mitchell Development Plan, SW ¼ of Section 4, T 103 N, R 60 W of the 5th P.M., City of Mitchell, Davison County, South Dakota. The property is zoned RL Lake Residential District.

YOU ARE FURTHER NOTIFIED that the City Planning Commission will be conducting a hearing and make their recommendation to the Board of Adjustment on this application on Monday, February 24, 2025, 12:00 P.M. (Noon) and the Board of Adjustment will render the final decision at a hearing on Monday, March 3, 2025 at 6:00 P.M, all meetings will be in the Council Chambers, City Hall, 612 N. Main St, Mitchell, SD. All interested parties may attend the hearings.

All interested parties may be present and be heard on said request, either in person or by agent. Please submit written comments by 5:00 P.M. the Friday prior to the meeting, in the City of Mitchell Public Works Office or Finance Office.

The complete application and all supporting documents can be found on the City of Mitchell's agenda center located @ <https://mitchellsd.portal.civicclerk.com/>. If you have any questions regarding this matter, you can reach Mark Jenniges at the above location and phone number or by email @ mark.jenniges@cityofmitchellsd.gov.

I/We

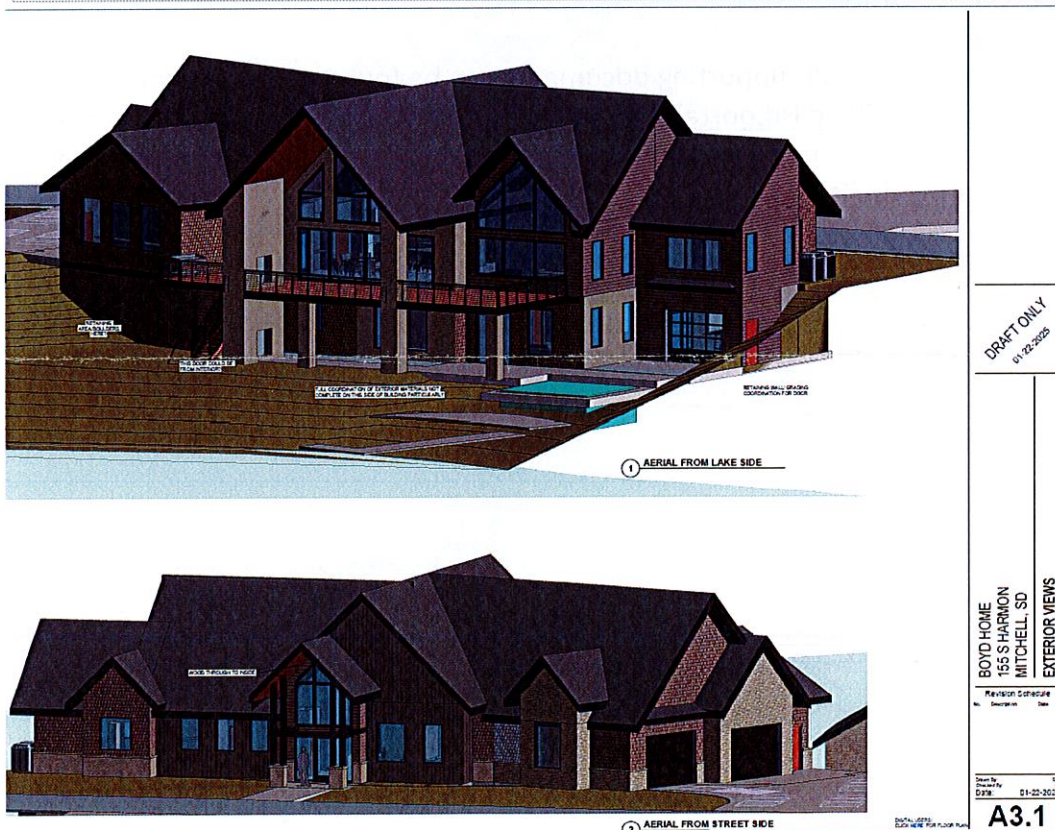
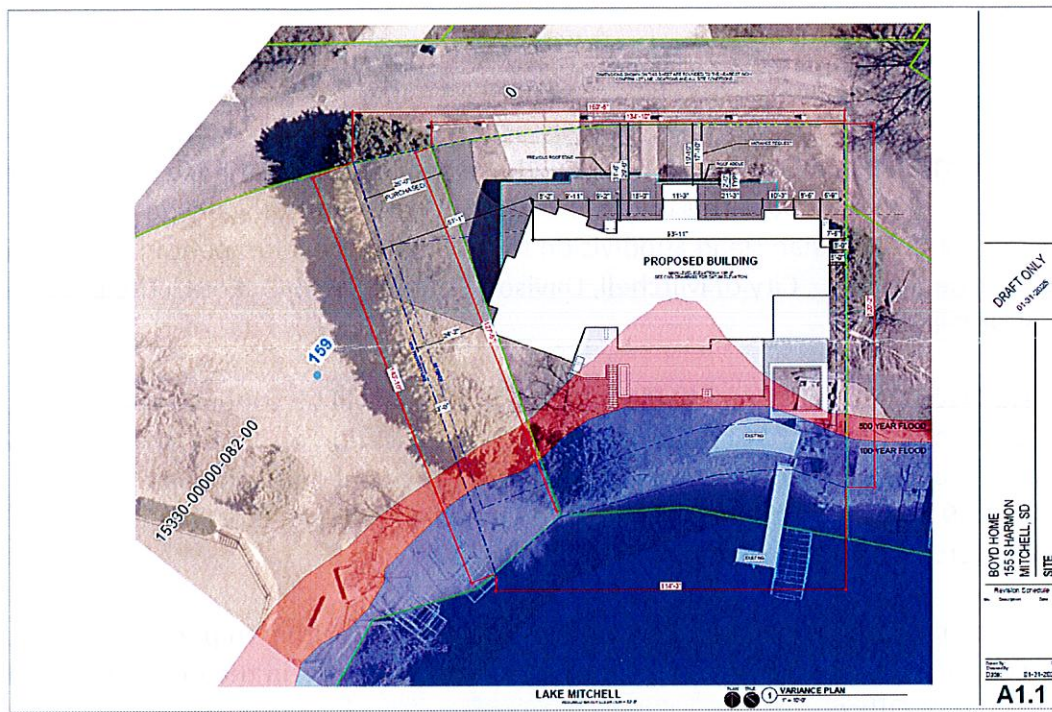
Boyd A. Jenniges
OWNER
165 E 159 S Harmon dr
ADDRESS

 ✓ APPROVE

 DISAPPROVE

COMMENTS:

Let's Go Mitchell!



✓

Nice
 Great

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	CINDY ROTH
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Hearing and Action on the Application to Transfer RL-5756 Retail (on sale) Liquor License from Flats on Havens LLC dba Flats on Havens, 1525 W Havens Avenue to Gjocaj Inc dba Amore Italian Ristorante & Bar, 1525 W Havens Ave (Video lottery is included)		
Explanation/Background of Agenda Item Requested:	On the application to transfer RL-5756 Retail (on sale) Liquor License from Flats on Havens LLC dba Flats on Havens, 1525 W Havens Avenue to Gjocaj Inc dba Amore Italian Ristorante & Bar, 1525 W Havens Ave (Video lottery is included)		

Date Received _____
Date Issued _____

License No. RL-5756

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Agon Ahmeti
1183 Old Fannin Rd
Brandon MS 39047

B. Business Name and Address

Gjocaj Inc OBP: Amore Italian Restaurant
1525 W Havens Avenue Mitchell SD 57301

Owner's Telephone #: 406-920-9699

Business Telephone #: 406-920-9699

C. Indicate the class of license being applied for
(submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☒ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☐ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Place of business is located in a municipality? ☒ Yes ☐ No
County: DAVIDSON

Do you own or lease this property? ☐ Own ☒ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot 1, Block 4 of Sunny Side Addition
City of Mitchell, Davidson county,
South Dakota

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1042-0743-ST

F. New license ☐ Transfer? (\$150) ☒ Re-issuance ☐

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders
hold any other alcohol retail, manufacturing, or
wholesaler licenses?

☐ Yes ☒ No If Yes, please list on the back page.

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 01/30/25 Print Name Agon Ahmeti Signature [Signature]

H. APPROVAL OF LOCAL GOVERNING BODY - Notice of hearing was published on _____ . Public hearing on the application was held _____ , not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____
Mayor or Chairman

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

If disapproved, endorse reason thereon and return to applicant

**Company supplement information
(For corporate/partnership/LP/LLC applicants)**

Name of corporation/partnership/LP LLC Gjoca's Inc DBA: Amore Italian Ristorante & Bar

Address of office and principal place of business of corporation/partnership/LP/LLC 1525 W Havens Ave Mitchell SD 57031

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Agon Ahmeti</u>		<u>1525 W Havens Ave Mitchell SD 57031</u>	<u>President / OWNER</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

All Are kept at 1525 W Haven Ave Mitchell SD 57031 with Agon Ahmeti

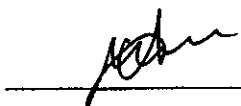
With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



01/30/25

AFFIDAVIT

STATE OF SOUTH DAKOTA)
)
COUNTY OF DAVISON)

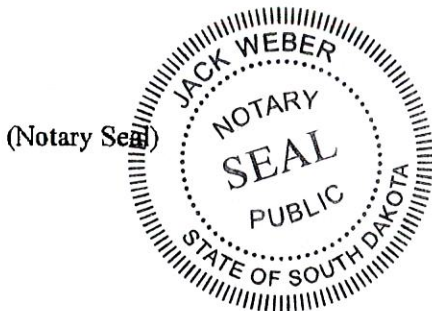
NATHAN STENCIL, being first duly sworn on oath deposes and says: That on the 3 day of MARCH, 2025 he was the owner of the license / business / stock of PL-5756 ON-SALE LIQUOR LICENSE situated on (legal description) LOT 1, BLOCK 4 of Sunny Side Addition,
CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA in the city / county of DAVISON, South Dakota and that on the said date he made a transfer / sale of said license operated under an alcoholic beverage license to "Nick" Blerim Gjocaj / Amore Italian of Mitchell, South Dakota.
Ristorante



(signature) (owner)

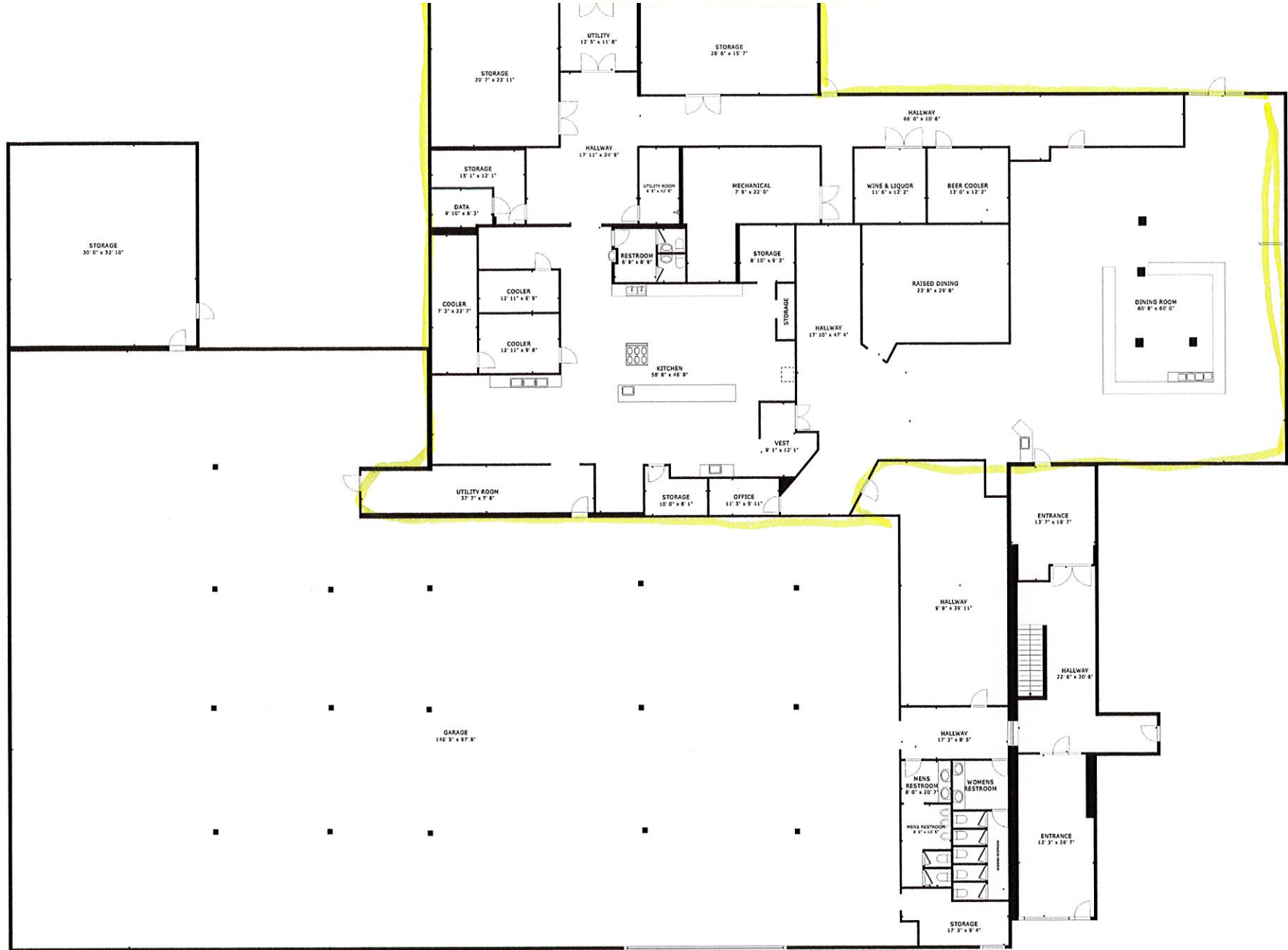
(signature) (owner)

Subscribed and sworn to before me this 17th day of February, 2025.





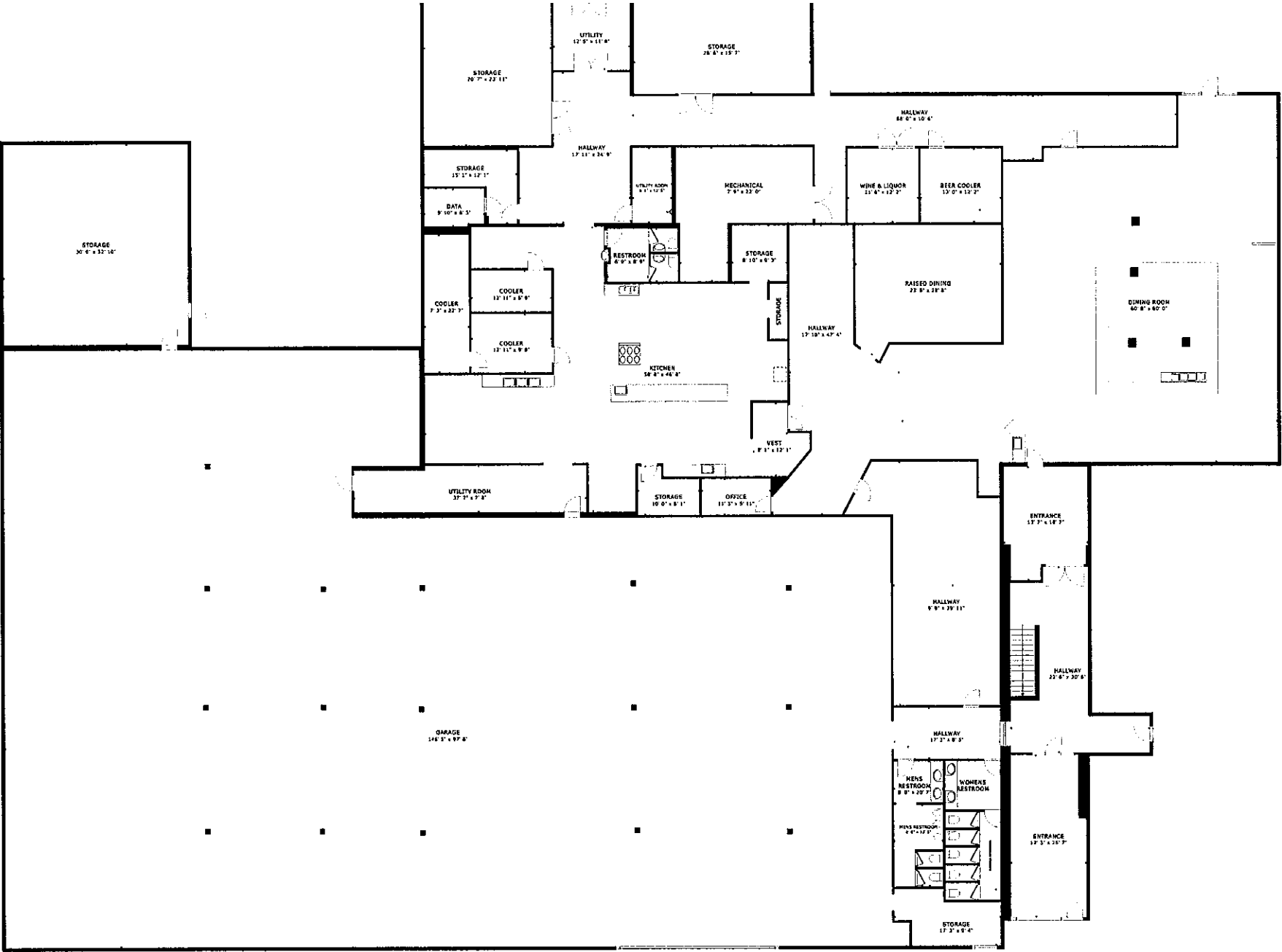
(Notary Public)
Commission Expires: 12/16/27



FLOOR PLAN

GROSS INTERNAL AREA
FLOOR PLAN 13,539 sq.ft.
EXCLUDED AREAS : GARAGE 11,847 sq.ft.
TOTAL : 13,539 sq.ft.
SIZES AND DIMENSIONS ARE APPROXIMATE, ACTUAL MAY VARY.





FLOOR PLAN

GROSS INTERNAL AREA
FLOOR PLAN 13,539 sq.ft.
EXCLUDED AREAS : GARAGE 11,847 sq.ft.
TOTAL : 13,539 sq.ft.
SIZES AND DIMENSIONS ARE APPROXIMATE, ACTUAL MAY VARY.



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested: The City Council previously acted on setting the fee for a new package liquor license and provided that it should follow a sealed bid process with the high bid of a qualified applicant being accepted. Due to the expiration of a package liquor license at the end of 2024, the City had one package liquor license available. Staff published a notice for the bid opening for the license and invited applicants to apply. Bids were opened on February 10th, 2025 in City Hall at 12:00 pm. Three applications were received as follows:

Radhe LLC 1601 South Burr Street Mitchell SD 57301	Thunderbird Lodge 1601 South Burr Street Mitchell SD 57301	\$51,000.00
Niew LLC 1218 East 1st Avenue Mitchell SD 57301	Arnie's 1218 East 1st Avenue Mitchell SD 57301	\$18,050.00
TEAM Haus Inc 1905 North Main Street PO Box 483 Mitchell SD 57301	Westside Sinclair 1527 West Havens Avenue Mitchell SD 57301	\$15,000.00

Following the bid award, staff published a notice that the application would be heard and acted upon at the March 3rd City Council meeting.

Staff recommends approving the application of Radhe LLC dba Thunderbird Lodge based on their submission of the application and its high bid amount of \$51,000.00.

RESOLUTION #R2024-77
FEES AND CHARGES

PREAMBLE: The City Council, having re-codified the Municipal Code, and having provided therein for the establishment of fees and costs charged by the City by resolution, now therefore be it

Resolved that the following fees and costs shall be adopted and that any fees and costs not changed by this resolution or any other fee resolutions passed since the date of re-codification and in effect as of November 18, 2025 shall remain in full force and effect.

General:

Parking Lot Closure	\$ 50.00
Street Closure	\$ 100.00
Park Closure	\$ 100.00
Parade Permit	\$ 50.00
Parade Permit with Escort	\$ 250.00
Special Event Liquor License	\$ 200.00
Consumption Permit	\$ 50.00
Consumption Permit- <i>with Special Event Liquor License</i>	\$ 0.00
Fireworks Permit	\$ 50.00
Noise Permit	\$ 0.00
New (Off-Sale) Package Liquor License	Amount to be determined by sealed bids (no less than \$300) City will provide a public notice and hold sealed bids before the council awards the license to the highest qualifying bidder.
Renewal of (Off-Sale) Package Liquor License	\$ 500.00

Public Works:

Excavations (8-1B-2A)

Concrete Curb and Gutter - At most recent City Concrete Bid rate

Concrete Flat Work:

4-inch and under - At most recent City Concrete Bid rate

6-inch - At most recent City Concrete Bid rate

Excavations (8-1B-3)

Permit fee \$ 0.00

Replacing bituminous paving

Quantity of asphalt used in tons at most recent city bid rate multiplied by a factor of 2.5.

Minimum charge of \$ 100.00

Fees are doubled from Nov. 1 - March 31 (purpose is for continued maintenance over the winter)

Palace Transit:

Fares:

Out of City limits mileage \$ 1.00 per mile plus fare

Weekend Same Day Fare \$ 15.00 per one way trip

James Valley Community Center:

Coffee Maker Rental

\$ 15.00

Landfill Fees:

Bulk Tires

\$ 250.00 per ton

Passenger and Lt

\$ 8.00 each

Truck

\$ 13.00 each

Tractor and Implement (Bulk Tire Rate)

All Fees will go into effect on January 1, 2025.

The complete list of fees is available in the City Finance Office.

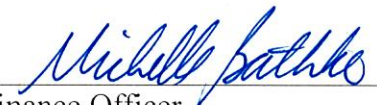
NOW THEREFORE, BE IT RESOLVED BY THE CITY OF MITCHELL:

Adopted this 18th day of November, 2024.



Mayor

ATTEST:



Finance Officer

(SEAL)



NOTICE OF APPLICATION FOR SALE OF ALCOHOLIC BEVERAGES

The City of Mitchell has opened the application process for an Off-Sale Package Liquor License. The application period will be open from Monday, January 27, 2025 until Monday, February 10, 2025 at 12:00 PM. Interested applicants may obtain an application from the City of Mitchell Finance Officer. The State of South Dakota caps the number of Off-Sale Package Liquor Licenses available within cities. The City of Mitchell currently has one Off-Sale Package liquor license for sale. The amount of the license is determined by a sealed bid and per SDCL 35-4-2, "The cost for an off-sale License cannot be less than \$300.00 and the renewal fee may not exceed \$500.00." That consideration is expected to occur at the February 18, 2025 City Council Meeting.

Sealed bids must contain a completed Off-Sale Package Liquor License application. Sealed bids must also contain a certified check, cashier's check or bank draft issued upon a National or State Bank made payable to the City of Mitchell in the amount of the applicant's bid. All bid materials must be sealed in an envelope. The envelope must be clearly and legibly labeled **Off-Sale Package Liquor License bid** and list the applicant's name and address.

Sealed bids will be publicly opened and read in the City Council Chambers of City Hall at the above time. Any proposal otherwise submitted will be deemed non-conforming and ineligible for consideration for the award of the bid. City reserves the right to reject any and all bids and to waive any and all informalities. Except as to rejected bids, the City Council will award the license to the highest qualifying bidder. Checks of the unsuccessful bidders will be returned after award of the contract.

Important Dates and Information for Off-Sale Package Liquor License:

- Application Period: Monday, January 27, 2025-Monday, February 10th at 12:00 PM
- Bidders of the license cannot have a felony conviction on their record.
- Bid Opening: February 10, 2025 at 12:00 pm
- The City Council will award bid at the February 18th City Council meeting.
- Agendas for the City Council meetings can be viewed at: www.cityofmitchell.org/AgendaCenter.

Dated this 24th of January, 2025.

**NOTICE OF HEARING UPON APPLICATION
FOR
SALE OF ALCOHOLIC BEVERAGES**

It appearing that application for license for the sale of alcoholic beverages, in the City of Mitchell, South Dakota, as the same is defined and classified under the provision of 1967 SDCL, Title 35, and Acts Amendatory thereof, has been presented to the governing body and filed in the office of the Finance Officer, as follows:

On the application to transfer RL-5756 Retail (On-Sale) Liquor License from Flats on Havens LLC, dba Flats on Havens, 1525 W Havens Ave, Mitchell, SD to Gjocaj Inc dba Amore Italian Ristorante & Bar, 1525 W Havens Ave, Mitchell, SD

On the application of Radhe LLC dba Thunderbird Lodge, 1601 South Burr Street for a new Retail (Off Sale) Package Liquor License PL-4686

Notice is hereby given that the above described applications will be considered by the City Council of Mitchell, South Dakota, at 6:00 p.m. on March 3, 2025 in the Council Chambers of City Hall of the City of Mitchell, Davison County, South Dakota, at which time and place any and all persons interested in the approval or rejection of such applications may appear and be heard.

Dated this 18th day of February, 2025.

BY ORDER OF THE CITY COUNCIL:


Michelle Bathke, Finance Officer

Published once at the approximate cost of _____.

Date Received _____
Date Issued _____

License No. _____

Uniform Alcoholic Beverage License Application

A. Owner Name and Address

Rodhe LLC
1601 S Burr St
Mitchell, SD 57301

Owner's Telephone #: 605-891-9928

C. Indicate the class of license being applied for (submit separate application for each class of license).

- ☐ Retail (on-sale) Liquor
☐ Retail (on-sale) Liquor - Restaurant
☐ Convention Center (on-sale) Liquor
☒ Package (off-sale) Liquor
☐ Retail (on-off sale) Wine and Cider
☐ Retail (on-off sale) Malt Beverage & SD Farm Wine
☐ Package Delivery
☐ Hunting Preserve
☐ Other _____

Is this license in active use? ☒ Yes ☐ No

Do you or any officers, directors, partners, or stockholders hold any other alcohol retail, manufacturing, or wholesaler licenses?

☒ Yes ☐ No If Yes, please list on the back page.

G. CERTIFICATE: The undersigned applicant certifies under the penalties of perjury that all statements provided herein are true and correct; that the said applicant complies with all of the statutory requirements for the class of license being applied for and in addition agrees to permit agents of the Department of Revenue access to the licensed premises and records as provided in SDCL 35-2-2.1, and agrees this application shall constitute a contract between applicant and the State of South Dakota entitling the same or any peace officers to inspect the premises, books and records at any time for the purpose of enforcing the provisions of Title 35 SDCL, as amended.

Date 1/30/2025 Print Name Harsh Chundhur Signature *Harsh Chundhur*

H. APPROVAL OF LOCAL GOVERNING BODY – Notice of hearing was published on _____, Public hearing on the application was held _____, not less than SEVEN (7) days after official publication. The governing body by majority vote recommends the approval and granting of this license and certifies that requirements as to location and suitability of premises and applicant have been reviewed and conform to the requirements of local and South Dakota law.

Renewal - no public hearing held ☐

Amount of fee collected with application \$ _____

Amount of fee retained \$ _____

Forwarded with application \$ _____

For Local Government Use

Transferred (State Use)

(Seal) _____

Mayor or Chairman

If disapproved, endorse reason thereon and return to applicant

B. Business Name and Address

Thunderbird Lodge
1601 S Burr St
Mitchell, SD 57301

Business Telephone #: 605-891-0645

Place of business is located in a municipality? ☒ Yes ☐ No

County: Davison

Do you own or lease this property? ☒ Own ☐ Lease

Are real property taxes paid to date? ☒ Yes ☐ No

D. Legal description of licensed premise:

Lot "4" located in NW 1/4
05 sec 1/4 of 24-105-10

Have you ever been convicted of a felony? ☐ Yes ☒ No

E. State Sales Tax Number 1036-7779-ST

F. New license ☒ Transfer? (\$150) ☐ Re-issuance ☐

From: _____

Sales tax approval _____ Date _____

STATE LIQUOR AUTHORITY:

APPROVAL _____ REVIEW _____

Company supplement information
(For corporate/partnership/LP/LLC applicants)

Name of corporation/partnership/LP LLC Rudhe LLC

Address of office and principal place of business of corporation/partnership/LP/LLC 1601 S Burr St

Are all managing officers of this corporation/partnership/LP/LLC of good moral character having never been convicted of a felony? ☒ Yes ☐ No

Name, title of office, occupation and address of each of the officers/owners of the corporation, partnership, LP or LLC:

Name	Office	Address	Occupation
<u>Harsh Chaudhuri</u>	<u>President</u>	<u>1601 S Burr St</u>	<u>Owner</u>
<u>Krishnaiah Chaudhuri</u>	<u>President</u>	<u>1601 S Burr St</u>	<u>Owner</u>

Name of any officers, directors, partners or stockholders of applicant having a financial interest or capital stock in any other alcoholic beverage license:

Name	Type of License, License Number, Financial Interest Held, and Address of Business Location
<u>TBM LLC</u>	<u>PL-4700 (Package Liquor) 1620 S Burr St, Suite #4</u>
<u>Rudhe LLC</u>	<u>RB-30382 (Retail on & off sale Malt Beverage) 1620 S Burr St</u>

Where and with whom are all company records kept, such as charter, by-laws, minutes, accounts, notes payable, and notes and accounts receivable, etc?

1601 S Burr St, Mitchell, SD 57301

With signature the applicant agrees to the following:

That the applicant company will comply with all provisions of ARSD chapter No. 64:75:02 of the Department of Revenue, relating to the transfer of stock and prior approval of the transfer of such stock by the Secretary of Revenue and violation of any of the provisions of said regulation or failure to comply therewith, whether by the undersigned corporation, partnership/LP/LLC or by any stockholder thereof, or by anyone interested in said company, shall constitute cause for revocation or suspension of any license issued pursuant to and in reliance on this application, or for refusal to renew such license upon expiration thereof.

We the undersigned officers and directors of the applicant company acknowledge that the within supplement application form is true and correct in every respect and that there exists no financial arrangement concerning this or any other alcoholic beverage license than that expressly set forth above. If company stock is to be transferred we ask for approval of such voluntary stock transfer.

Signature of Authorized Officer/Director/Partner

Date



1/30/2025

BEER Cooler
(locked)

Door

Door
(locked)

Door to
~~Room~~ Room

Front Desk

Lobby

Front Door

11-25

CITY OF MITCHELL

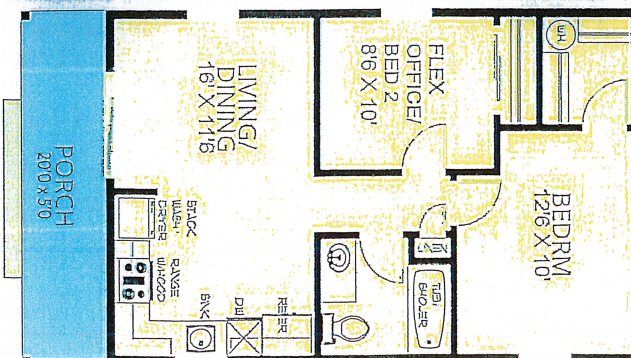
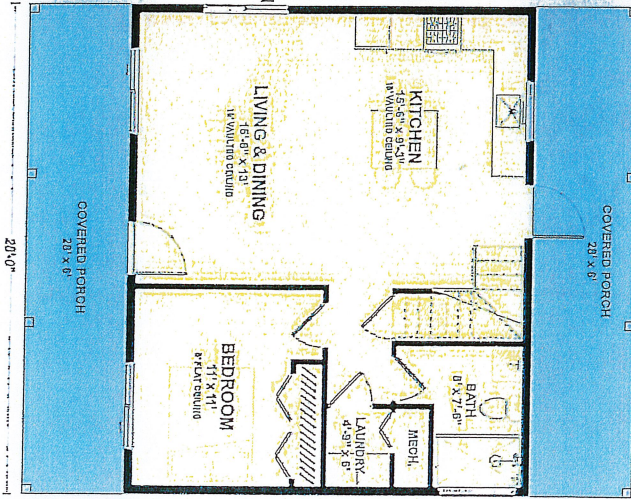
City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Stephanie Ellwein
Desired Action of City Council:	Presentation		
Amount Budgeted in current fiscal year for this item (if applicable):	n/a		
Agenda Item:	Presentation on Llifequest's Proposal for Mini Home Village		
Explanation/Background of Agenda Item Requested:	The City of Mitchell has been asked to support Llifequest's Community Development Block Grant (CDBG) application for their Mini Home Village for people with developmental disabilities. The City of Mitchell would be the sponsoring agency for the grant application, and would pass through grant funds to Llifequest (if the grant application is approved). This is the same process that was used for the Safe House in Mitchell. A public hearing has been scheduled on the Grant application for the March 17, 2025 City Council meeting. This presentation is for informational purposes to give the community & the City Council more information about the project.		





CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	\$79,000 - Supplemental Appropriation from the General Fund		
Agenda Item:	Action to Approve Agreement #A2025-09, 13th & Wisconsin Storm Drainage Improvements with McLaury Engineering Project #2025-08		
Explanation/Background of Agenda Item Requested:	McLaury Engineering was requested to provide a proposal for design and bid phase services for a project at 13th Avenue and Wisconsin Street to address localized flooding that is experienced during rain events. The proposal includes topographic survey, utility design, and full street reconstruction design on 13th Avenue from Wisconsin to Minnesota Streets. Partial street construction would be completed west of Minnesota on 13th Avenue. This project was identified in the Northwest Drainage Study completed by McLaury Engineering. This project will likely be funded through general fund and enterprise funds. Staff recommends approval of the proposed agreement with McLaury Engineering to perform design and bid phase services at an hourly rate not to exceed fee of \$79,000. Project Background: The project is approximately 2,000 feet in length. One block of utilities will be replaced between Minnesota and Wisconsin on 13th Avenue. Currently, the storm sewer water is routed east to the Sanborn Boulevard storm sewer system. The water will be rerouted to the west to a detention pond which will allow the slow release of storm water through the Westwood First Addition.		

January 2, 2025

Joe Schroeder, PE
City Engineer
City of Mitchell
612 North Main Street
Mitchell, SD 57301



**RE: CITY OF MITCHELL - 13TH AVENUE RECONSTRUCTION PROJECT
DESIGN AND PLAN PRODUCTION**

Dear Mr. Schroeder:

Thank you for the opportunity to provide professional services to the City of Mitchell for the 13th Avenue Reconstruction Project. McLaury Engineering proposes to provide services pertaining to design, plan production, and bidding for the project. Enclosed you will find our proposal to the City of Mitchell.

Our team takes pride in the professional services we provide to our clients, and we appreciate the chance to provide you with this proposal.

We look forward to working with you on this project. Please feel free to call me at 605-928-7676 if you have any questions.

Sincerely,
McLaury Engineering, Inc.

A handwritten signature in blue ink, appearing to read 'Ryan J. Murtha', is written over a light blue grid background.

Ryan J Murtha, PE
Engineering Manager



McLauryEngineering.com

SIOUX FALLS

6225 S Pinnacle Place
Suite 202
Sioux Falls, SD 57108
(605) 271-8998

ELK POINT

118 W. Main St.
P.O. Box 1130
Elk Point, SD 57025
(605) 356-2308

PARKSTON

110 N. 1st Street
P.O. Box 916
Parkston, SD 57366
(605) 928-7676

NORFOLK

502 W. Madison Ave.
Norfolk, NE 68701
(402) 316-2625

ATTACHMENT A

PROJECT UNDERSTANDING

The City of Mitchell is proposing a complete street and utility reconstruction of 13th Avenue from Minnesota Street to Wisconsin Street as well as rerouting storm sewer to a proposed detention pond along the bike bath near the SD Hwy 37 Bypass. Street reconstruction will consist of complete removal and replacement of the existing roadway surface, sidewalks, and all necessary tie-ins. All sidewalk improvements will be designed in accordance with current ADA standards. Surfacing thicknesses will be per City of Mitchell standards.



Figure 1 Street Reconstruction Area

Utility reconstruction will consist of complete replacement of the existing clay sanitary sewer, replacement of water main, valves, and hydrants. No additional modeling is proposed for sizing of sanitary sewer or water main. Sanitary sewer and water main will be replaced with same size pipe.

Rerouting of the storm sewer from the intersection of N. Wisconsin St. and W. 13th Ave. will start out by abandoning the 18" storm sewer line in-between N. Wisconsin St and Edmunds St. Installing new inlets, junction boxes, and pipes from N. Wisconsin St. and N. Minnesota St will be done to reroute the direction of storm sewer flow to the west. While minimizing roadway disturbances, storm sewer pipe installation will occur from N. Minnesota St to the proposed detention pond shown in Figure 2. Storm sewer sizing will be based on the Northwest Drainage Study that was completed in 2021 with updated design adjustments to the storm sewer system.



McLauryEngineering.com

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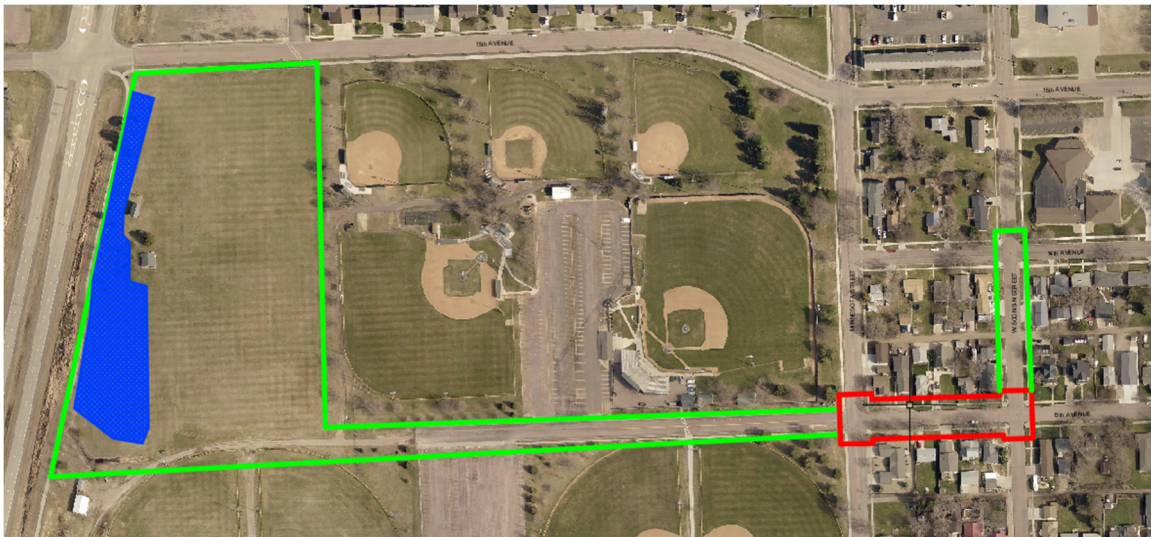


Figure 2 Street Reconstruction Area & Topographic Survey Area with Proposed Drainage Basin

Survey services will be used to obtain complete topographical and boundary survey of the site. Topographical survey will include all necessary surface features and utilities as located via SD One-Call. Boundary survey will include the establishment of lots and blocks within the survey area as well as all property lines and ownership. Property lines and ownership will be established through courthouse research of current deeds. During design, any necessary temporary or permanent easements shall be identified, and exhibits will be prepared as needed.

The City of Mitchell has requested that McLaury Engineering provide this proposal for the survey, design, plan and specification preparation, and bidding of these improvements. Construction management services are not a part of this proposal.

McLaury Engineering understands the importance of not only achieving the desired outcome of each of the following tasks, but also completing them on time and within budget. It is our commitment to facilitate a successful project for the City of Mitchell.

PROJECT TEAM

McLaury Engineering is proposing a project team with extensive experience in municipal design and project management. Ryan Murtha, PE will serve as the Project Manager for McLaury Engineering. He will be assisted by Eli VanRoekel, EI, and Trever Vermeulen to perform the infrastructure design and preparation of plans and specifications. The survey team will be led by Chris Groen, PLS.

For the geotechnical exploration and recommendations, McLaury Engineering will sub-consult the work to the Geotek Engineering & Testing Services, Inc.

SCOPE OF SERVICES

TASK I: PROJECT MANAGEMENT

- a. Preparation of monthly invoices and status reports
- b. Correspondence for project related phone calls, emails, and /or any version of communication deemed necessary during the course of the project
- c. Time required to adequately coordinate with City of Mitchell engineering staff for respective project items and City utilities.



McLauryEngineering.com

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- d. Facilitation of one (1) public meeting and up to two (2) individual meetings including coordinating the meeting time and location with City staff, preparation of exhibits, and presenting information to the public with an anticipation of two (2) staff members from McLaury Engineering present at the meetings.
- e. Management of geotechnical sub consultant including communications and collaboration

TASK 2: SURVEY

- a. Completion of all survey work based on the South Dakota State Plane South Horizontal datum and NAVD88 Vertical datum.
- b. Topographic survey of areas outlined in the project understanding including all surface features from building front to building front and all underground utilities as marked through the SD One-Call along the length of the project.
- c. No subsurface utility exploration will be performed except for storm sewer and sanitary sewer elevations at accessible structures.
- d. Boundary Survey within the project limits to establish all Right of Way lines, blocks, and lots within the survey areas as well as all property lines and ownership.
- e. Property lines and ownership establishment through courthouse research of current deeds.

TASK 3: PRELIMINARY (50%) DESIGN REVIEW

- a. Prepare preliminary design and plans for review by City Staff.
- b. Prepare preliminary cost estimate for review by City Staff.
- c. Coordinate meeting time and location with City of Mitchell.
- d. Prepare and distribute agenda.
- e. Attend and facilitate meeting; McLaury Engineering will have up to 2 representatives at the meeting.
- f. Prepare follow-up notes.

Discussion items at the preliminary design review meeting to include:

- i. Preliminary surfacing and utilities design and locations.
- ii. General project discussion (i.e. project related issues and concerns identified while developing preliminary layouts)

TASK 4: FINAL (95%) PLANS, SPECIFICATIONS, AND BIDDING DOCUMENTS

- a. Refine general plan already started as part of previous task efforts.
- b. Prepare construction plans including:
 - i. Title and Legend
 - ii. Estimate of Quantities
 - iii. Typical Sections
 - iv. General Notes
 - v. Table of ROW and Easements
 - vi. Traffic Control
 - vii. Erosion Control
 - viii. Existing Conditions & Removals
 - ix. Surfacing Layout
 - x. Water Main, Sanitary Sewer & Storm Sewer
 - xi. Details/Standard Plates
- c. Prepare construction specifications



SIoux FALLS

6225 S Pinnacle Place
Suite 202
Sioux Falls, SD 57108
(605) 271-8998

ELK POINT

118 W. Main St.
P.O. Box 1130
Elk Point, SD 57025
(605) 356-2308

PARKSTON

110 N. 1st Street
P.O. Box 916
Parkston, SD 57366
(605) 928-7676

NORFOLK

502 W. Madison Ave.
Norfolk, NE 68701
(402) 316-2625

- d. Prepare bidding documents
- e. Construction plan sheets, specifications, and bidding documents to be per City of Mitchell standards where applicable.
- f. Submit documents to City of Mitchell for final review.

TASK 5: DOCUMENTS FOR BID LETTING

- a. Revise final plans, specifications, and bid letting documents per City of Mitchell final review efforts.
- b. Prepare final cost estimate.
- c. Submit Final Bid Letting Documents to City of Mitchell.

TASK 6: BIDDING

- a. Coordinate advertisement of project for bid letting
- b. Host bid letting including distribution of bid documents and management of planholders lists
- c. Answer bid letting questions
- d. Facilitate bid opening
- e. Prepare bid summary
- f. Provide recommendation of award

DELIVERABLES

Items delivered to the Owner with the project include:

- Preliminary (50%) Plans for design review
- Final (95%) Plans and Specifications for design review
- Plans, Specifications, Bidding Documents, and Cost Estimates for Bid Letting
- Final AutoCAD Civil 3D design files in .dwg format.

SCHEDULE

Below is a proposed schedule for project completion. This schedule is based on a reasonable turnaround for the notice to proceed and prompt review times by the City of Mitchell. The schedule does not account for additional time that may be needed to resolve complications associated with the discovery of potential unknowns beyond the control of McLaury Engineering.

- Notice to Proceed (NTP): TBD
- Complete Survey: NTP + 3 Months
- Preliminary (50%) Plans and Cost Estimates for Review: NTP + 5 Months
- Final (95%) Plans and Specifications for Review: NTP + 7 Months
- Submit Plans, Specifications, and Cost Estimates for Bid Letting: NTP + 9 Months
- Advertisement and Project Bidding: NTP + 10 Months

ADDITIONAL SERVICES

The following items are not included in the scope of services, but can be completed if authorized under a supplemental agreement:

- Additional public outreach including mailing lists and letters
- Construction Administration
- Construction Staking
- Geotechnical Borings and Report

GENERAL PROVISIONS

- Per EJCDC E-520 Short Form of Agreement Between Owner and Engineer for Professional Services.
- The proposal outlined in this letter is valid for thirty (30) days.

FEE

McLaury Engineering proposes to be compensated for the scope of services outlined in the Agreement on an hourly basis. McLaury Engineering will provide the scope of services for a total fee not to exceed **\$79,000**. If the need for additional services arises due to changes in project scope, schedule, or other unforeseen circumstances, the additional services will be negotiated with the City of Mitchell.

ITEM	FUND	FEE BREAKDOWN	ESTIMATED TOTAL TASK FEE
Task 1 - Project Management			\$10,700
	<i>Water Distribution</i>	\$1,925	
	<i>Sanitary Sewer</i>	\$1,925	
	<i>Streets</i>	\$6,850	
Task 2 - Survey			\$4,900
	<i>Water Distribution</i>	\$1,150	
	<i>Sanitary Sewer</i>	\$1,150	
	<i>Streets</i>	\$2,600	
Task 3 - Preliminary (50%) Design			\$35,200
	<i>Water Distribution</i>	\$3,440	
	<i>Sanitary Sewer</i>	\$3,440	
	<i>Streets</i>	\$28,320	
Task 4 - Final (95%) Design			\$14,700
	<i>Water Distribution</i>	\$1,775	
	<i>Sanitary Sewer</i>	\$1,775	
	<i>Streets</i>	\$11,150	
Task 5 - Documents for Bid Letting			\$10,200
	<i>Water Distribution</i>	\$2,000	
	<i>Sanitary Sewer</i>	\$2,000	
	<i>Streets</i>	\$6,200	
Task 6 - Bid Letting			\$3,300
	<i>Water Distribution</i>	\$600	
	<i>Sanitary Sewer</i>	\$600	
	<i>Streets</i>	\$2,100	
Total - Not-To-Exceed			\$79,000



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SHORT FORM OF AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

This is an Agreement between **City of Mitchell** (Owner) and **McLaury Engineering, Inc.** (Engineer). Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as **13th Avenue Reconstruction Project** (Project). Engineer's services under this Agreement (Services) are generally identified as **See Attachment A**.

Owner and Engineer further agree as follows:

1.01 Services of Engineer

- A. Engineer shall provide or furnish the Services set forth in this Agreement, and any Additional Services authorized by Owner and consented to by Engineer.

2.01 Owner's Responsibilities

- A. Owner shall provide Engineer with existing Project-related information and data in Owner's possession and needed by Engineer for performance of Engineer's Services. Owner will advise the Engineer of Project-related information and data known to Owner but not in Owner's possession. Engineer may use and rely upon Owner-furnished information and data in performing its Services, subject to any express limitations applicable to the furnished items.
 - 1. Following Engineer's assessment of initially-available Project information and data, and upon Engineer's request, Owner shall obtain, furnish, or otherwise make available (if necessary through retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Services; or, with consent of Engineer, Owner may authorize the Engineer to obtain or provide all or part of such additional information and data as Additional Services.
- B. Owner shall provide necessary direction and make decisions, including prompt review of Engineer's submittals, and carry out its other responsibilities in a timely manner so as not to delay Engineer's performance. Owner shall give prompt notice to Engineer whenever Owner observes or otherwise becomes aware of (1) any relevant, material defect or nonconformance in Engineer's Services, or (2) any development that affects the scope or time of performance of Engineer's Services.

3.01 Schedule for Rendering Services

- A. Engineer shall complete its Services within the following specific time period: **N/A**. If no specific time period is indicated, Engineer shall complete its Services within a reasonable period of time.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

4.01 Invoices and Payments

- A. Invoices: Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt.
- B. Payment: As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in this Paragraph 4.01, Invoices and Payments. If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.
- C. Failure to Pay: If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; (2) in addition Engineer may, after giving 7 days' written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges, and in such case Owner waives any and all claims against Engineer for any such suspension; and (3) if any payment due Engineer remains unpaid after 90 days, Engineer may terminate the Agreement for cause pursuant to Paragraph 5.01.A.2.
- D. Reimbursable Expenses: Engineer is entitled to reimbursement of expenses only if so indicated in Paragraph 4.01.E or 4.01.F. If so entitled, and unless expressly specified otherwise, the amounts payable to Engineer for reimbursement of expenses will be the Project-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external expenses allocable to the Project, including Engineer's subcontractor and subconsultant charges, with the external expenses multiplied by a factor of **1.10**.
 - 1. Hourly Rates. Owner shall pay Engineer for Services as follows:
 - a. An amount equal to the cumulative hours charged to the Project by Engineer's employees times standard hourly rates for each applicable billing class, plus reimbursement of expenses incurred in connection with providing the Services.
 - b. Engineer's Standard Hourly Rates are attached as Appendix 1.
 - c. The total compensation for Services and reimbursement of expenses is estimated to be **\$79,000**
- E. Additional Services: For Additional Services, Owner shall pay Engineer an amount equal to the cumulative hours charged in providing the Additional Services by Engineer's employees, times standard hourly rates for each applicable billing class; plus reimbursement of expenses incurred in connection with providing the Additional Services. Engineer's standard hourly rates are attached as Appendix 1.

5.01 Termination

- A. Termination for Cause
 - 1. Either party may terminate the Agreement for cause upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of the Agreement, through no fault of the terminating party.

- a. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 5.01.A.1 if the party receiving such notice begins, within 7 days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30-day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, 60 days after the date of receipt of the notice.
 2. In addition to its termination rights in Paragraph 5.01.A.1, Engineer may terminate this Agreement for cause upon 7 days' written notice (a) if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional, (b) if Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, (c) if payment due Engineer remains unpaid for 90 days, as set forth in Paragraph 4.01.C, or (d) as the result of the presence at the Site of undisclosed Constituents of Concern as set forth in Paragraph 6.01.I.
 3. Engineer will have no liability to Owner on account of any termination by Engineer for cause.
- B. Termination for Convenience: Owner may terminate this Agreement for convenience, effective upon Engineer's receipt of notice from Owner.
- C. Payments Upon Termination: In the event of any termination under Paragraph 5.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement, and to reimbursement of expenses incurred through the effective date of termination. Upon making such payment, Owner will have the limited right to the use of all deliverable documents, whether completed or under preparation, subject to the provisions of Paragraph 6.01.F, at Owner's sole risk.
1. If Owner has terminated the Agreement for cause and disputes Engineer's entitlement to compensation for services and reimbursement of expenses, then Engineer's entitlement to payment and Owner's rights to the use of the deliverable documents will be resolved in accordance with the dispute resolution provisions of this Agreement or as otherwise agreed in writing.
 2. If Owner has terminated the Agreement for convenience, or if Engineer has terminated the Agreement for cause, then Engineer will be entitled, in addition to the payments identified above, to invoice Owner and receive payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Engineer's subcontractors or subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Paragraph 4.01.F.

6.01 General Considerations

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this

Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor will Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions of probable construction cost (if any) are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by Engineer.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Engineer grants to Owner a limited license to use the deliverable documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the deliverable documents, and subject to the following limitations:
 - 1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
 - 2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and subconsultants;
 - 3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and subconsultants from all claims, damages, losses, and

expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and

4. such limited license to Owner shall not create any rights in third parties.
- G. Owner and Engineer agree to transmit, and accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. Waiver of Damages; Limitation of Liability: To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$100,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute will be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. This Agreement is to be governed by the laws of the state in which the Project is located.
- L. Engineer's Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.

7.01 Definitions

- A. Constructor—Any person or entity (not including the Engineer, its employees, agents, representatives, subcontractors, and subconsultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

- B. Constituent of Concern—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), lead based paint (as defined by the HUD/EPA standard), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to laws and regulations regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

8.01 Successors, Assigns, and Beneficiaries

A. Successors and Assigns

1. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 8.01.A.2 the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
2. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

- B. Beneficiaries: Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

9.01 Total Agreement

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Attachments: Appendix 1, Engineer's Standard Hourly Rates

This Agreement's Effective Date is _____ .

Owner:

(name of organization)

By: _____
(authorized individual's signature)

Date: _____
(date signed)

Name: _____
(typed or printed)

Title: _____
(typed or printed)

Address for giving notices:

Engineer:

McLaury Engineering, Inc.

(name of organization)

By: _____
(authorized individual's signature)

Date: **January 2, 2025**

(date signed)

Name: **Ryan J. Murtha**

(typed or printed)

Title: **Engineering Manager**

(typed or printed)

Address for giving notices:

P.O. Box 916

Parkston, SD 57366

(605) 928-7676

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Agenda Item:

Explanation/Background of Agenda Item Requested:

PREPARED BY:
Justin M. Johnson
City Attorney, City of Mitchell
612 North Main Street
Mitchell, SD 57301
(605) 990-7940

Developer's Agreement

MITCHELL AREA HOUSING INC. RIDGEVIEW ON FOSTER PHASE I City of Mitchell, South Dakota

This agreement made this 3rd day of March, 2025, between Mitchell Area Housing Incorporated (MAHI), hereinafter called "Developer" and the City of Mitchell, a municipal corporation of the State of South Dakota, located in Davison County, hereinafter called the "City".

WHEREAS, the Developer is improving approximately 4.35 acres of dedicated ROW, said land being described as follows:

Nagle Lane right-of-way from its intersection with Foster Street, extending east to its intersection with North Calhoun Street; and

North Calhoun Street right-of-way from its intersection with Nagle Lane, extending south to its intersection with Bridle Drive; and

Peace Place right-of-way from its intersection with Nagle Lane, extending north to its intersection with 8th Avenue; and

Nursia Drive right-of-way from its intersection with Peace Place, extending east to its intersection with Nagle Lane as outlined in Appendix A.

WHEREAS, the Developer desires to improve right-of-way for residential purposes; and

WHEREAS, the Planning Commission of the City has recommended to the City Council that the proposed development of the above described right-of-way be given final approval when the plat thereof was presented to the Planning Commission and City Council on the condition that the Developer enter into an agreement with the City relative to the manner and method by which said right-of-way is to be developed; that the developer not be in default as to said agreement and all laws and regulations governing said development; and

WHEREAS, the Developer agrees to develop said right-of-way as herein described in accordance with this agreement, all City Ordinances, and all laws, plans and regulations governing said development.

NOW, THEREFORE, IN CONSIDERATION OF THE GRANTING OF APPROVAL OF A PLAT OF THE ABOVE DESCRIBED LAND AND THE DEVELOPMENT THEREOF BY THE CITY COUNCIL, the Developer does hereby agree to improve and develop said right-of-way as follows and as otherwise regulated by City Ordinances and all laws, plans and regulations governing said development.

Section I. Improvements. Standard for all Subdivisions

All Provisions of Section I apply unless otherwise addressed in Section II.

A. Roads and Streets. The Developer hereby agrees:

1. To grade and surface all roads and streets in the above described property in accordance with the plat of said right-of-way and the plans and specifications on file in the Office of the Director of Public Works.
2. That roads and streets will be completed and presented to the City before occupancy is permitted.
3. That no occupancy will be permitted until roads and streets have been dedicated to and accepted by the City.

B. Sanitary Sewer. The Developer hereby agrees:

1. To construct, furnish, install and provide a complete sewerage system throughout the entire subdivision, all in accordance with the plans, specifications and drawings on file in the Office of the Director of Public Works.
2. That construction of a sanitary sewer will be completed and acceptable to the City before any occupancy is permitted.
3. That no occupancy will be permitted until the sanitary sewer lines have been dedicated to and accepted by the City.
4. The City of Mitchell will pay for the upgrade to the sanitary sewer lift station from a submersible pump lift station to a dry well/wet well lift station at a cost of \$199,880. Developer will certify as a project cost for Tax Increment District 36 the cost of the lift station upgrade. If Developer's other certified project costs are covered by the tax increment generated by Tax Increment District 36, then Developer will also be compensated for the \$199,880 lift station upgrade and then Developer shall use such TIF proceeds to reimburse the City for paying the up-front costs of the lift station upgrade.

C. Water. The Developer hereby agrees:

1. To construct, install, furnish and provide a complete system of water distribution throughout the entire subdivision in accordance with the plans and specifications on file in the office of the Director of Public Works.
2. That construction of the system of water distribution will be completed and acceptable to the City before any occupancy is permitted.
3. That no occupancy will be permitted until the water distribution system has been dedicated to and accepted by the City.

D. Surface Water Drainage. The Developer hereby agrees:

1. To construct, install, furnish and provide adequate facilities for storm and surface water drainage throughout the entire subdivision in accordance with the plans and specifications on file in the office of the Director of Public Works.
2. That construction of surface and storm water drainage facilities shall be completed and acceptable to the City before occupancy is permitted.
3. That no occupancy will be permitted until the water distribution system has been dedicated to and accepted by the City.

E. Sidewalks. The Developer hereby agrees:

1. To design a complete system of sidewalks along all public streets and dedicated pedestrian walkways within the entire subdivision.
2. The construction of all sidewalks shall be completed for each lot by the entity who obtains the building permit and prior to the issuance of occupancy.

F. Landscaping. The Developer hereby agrees to place the below noted requirements in their covenants.

1. Gravel shall not be permitted as an acceptable driveway material.
2. Landscape rock shall not be permitted within the City right-of-way.
3. Boulevard areas shall be grass.

G. Testing. Developer shall employ at its sole expense a professional qualified, independent testing company to perform all testing of materials or construction that may reasonably be required by the City to ensure compliance with City standards and specifications. Developer shall furnish the City with certified copies of test results and shall release and authorize full access to the City and its designated representatives to all work-up materials, procedures and documents used in preparing test results.

H. Drawings of Construction Record. The Developer shall supply the City with drawings of construction record showing the grades of all underground utilities. The Developer shall contact the City during the installation of the water main to coordinate as-built GPS records.

Section II. Dedication

Subject to all of the other provisions of this agreement and the exhibits hereto attached the Developer shall, without charge to the City, upon completion of all of the above described improvements, unconditionally give, grant, convey and fully dedicate the same to the City, its successors and assigns forever free and clear of all encumbrances. After such dedication, and with no payment or award to Developer, the City shall have the right to connect or integrate other facilities to the improvements provided hereunder as the City decides. Dedication, connection, or integration does not constitute acceptance of any improvement by the City and only City's written acceptance of the dedication shall be effective.

Section III. Miscellaneous Requirements.

A. Reimbursement of Costs to the City.

The Developer hereby agrees to reimburse the City for any costs incurred by the City for engineering, inspection, administrative and legal expenses.

1. Engineering and administrative costs for outside consultants shall be charged at the rate the consultant charges the City, if needed.

Section IV. Roads, Sanitary Sewer, Water and Storm Water Guaranty.

- A. The Developer shall be responsible for all related improvements prior to acceptance by the City. Developer allows use of their improvements at their own risk. Any damage or defects prior to acceptance shall be corrected by the Developer.
- B. The Developer shall guarantee the improvements described in this agreement against defect due to faulty materials or workmanship which appear within a period of one year from the date of acceptance by the City as herein provided and shall pay for any damages resulting therefrom to City property.
- C. In the event of claims arising from defects in workmanship or design of the improvements described in this agreement beyond the one year guarantee period, City shall have the right to pursue claims against the entities used by Developer on the project. Developer agrees to cooperate with City in the pursuit of such claims; which includes, but is not limited to, being a party to any legal suits that City determines to be necessary in relation to the pursuit of such claims

Section V. Method of Improvement.

The Developer hereby agrees to engage contractors for all work included in this agreement who are qualified to perform the work and who shall be listed as qualified for such work by the City. The Developer further agrees to use materials and make the various installations in accordance with the approved plans and specifications made a part of this agreement by reference and including those standard specifications of the City.

Section VI. Issuance of Occupancy Permits.

The Developer hereby agrees no occupancy shall be permitted until all roads, streets, public utilities and improvements have been installed and are approved for connection by the City of Mitchell. No building permits shall be issued until the improvements in Section I., A, B, C, D, E, F, G and H are contracted for and copies of the executed contract are supplied to the City.

The Developer agrees to cooperate with the City to prevent the occupancy of any dwelling units before required improvements have been accepted. The City will not be obligated to provide any services to any unit built in the Subdivision until all required improvements have been accepted and may terminate any services provided during construction if a unit is occupied before an occupancy permit is issued by the City.

Section VII. City Responsibility.

The Developer hereby agrees the City will perform no repair, maintenance or snow removal or provide utility services on any improvements until accepted by the City.

Section VIII. Performance Security.

A Performance Security (performance bond) shall be secured in favor of the City by a bond issued by a corporate surety licensed and authorized to do business in the State of South Dakota. The bond shall be equivalent to the Engineer's Estimate. The Performance Security shall terminate with this contract as outlined in Section IX.

Section IX. Termination

The Developer hereby agrees that this agreement shall be terminated after the one-year guaranty period as set forth in Section V has expired or thirty (30) days after all deficiencies have been corrected which were identified during the one-year guaranty period, whichever is more stringent.

Section X. No Affiliation to Tax Increment Financing

This developer's agreement relates to real property which was recently included in Tax Increment District #36 (TID #36). The approval of TID #36 required a developer's agreement between the City and the TID developers. This agreement is not intended and shall not be construed as the developer's agreement required by the TID approval. This developer's agreement is intended to address the independent subject matters contained herein and shall not be binding in any manner as to the terms of TID #36, except as to reimbursement Developer will seek through the TID as discussed in Section I(B)(4) above.

IN WITNESS WHEREOF, the Developer has caused this Agreement to be signed this _____ day of _____, 2025.

Signature

Signature

Print Name

Print Name

STATE OF SOUTH DAKOTA)
 :SS
COUNTY OF DAVISON)

On this _____ day of _____, 2025 before me, the undersigned officer, personally appeared _____ (print signees name)., who acknowledged himself/herself to be a member of Mitchell Area Housing, Inc., and that in his official capacity, being authorized to do so, executed the foregoing instrument for the purposes stated therein.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public – South Dakota
My Commission Expires:_____

CITY OF MITCHELL, SOUTH DAKOTA

Jordan Hanson, Mayor

Attest:

Michelle Bathke, Finance Officer

(seal)

STATE OF SOUTH DAKOTA)
 :SS
COUNTY OF DAVISON)

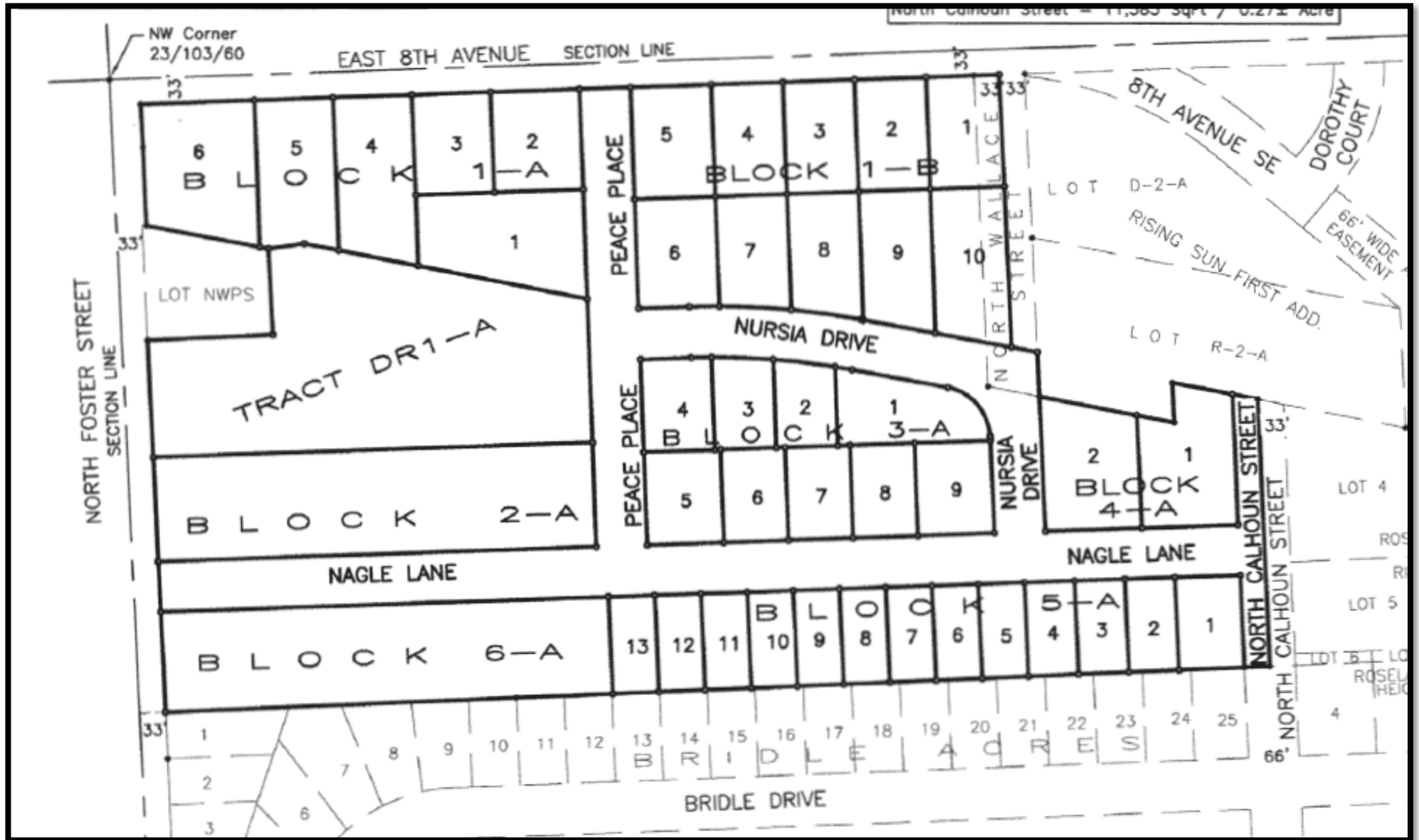
On this 3rd day of March, 2025, before me, the undersigned officer, personally appeared Jordan Hanson and Michelle Bathke, who acknowledged themselves to be the Mayor and Finance Officer, respectively, of the City of Mitchell, a South Dakota municipal corporation, and that in their official capacities, being authorized to do so, executed the foregoing instrument for the purposes stated therein.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public – South Dakota
My Commission Expires: _____

(seal)

Exhibit A



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Joe Schroeder
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):	201-45160-43300		
Agenda Item:	Action to Approve Agreement #A2025-20, Mitchell Ice Arena Roof Repairs #2025-24 with DesignArc Group		
Explanation/Background of Agenda Item Requested:	DesignArc Group has been asked to provide options to alleviate roof leaking at the Ice Arena. The agreement states that they will determine the feasibility to either provide a built over roof independent structure or a built-up membrane over the existing roof. Cost estimates will be provided as part of the services. The proposed work will be provided at a lump sum fee of \$6,500. The fee includes costs for both structural and architectural services. Any future professional services will be brought to council for consideration. Staff recommends approval of the proposed agreement with designArc Group for the services described in the agreement at a lump sum fee of \$6,500.		



February 21, 2025

Project: Roof Repairs at Ice Arena Study
City of Mitchell
Joseph D Schroeder
612 N Main Street
City of Mitchell, SD 57301
Joe.schroeder@cityofmitchellsd.gov

Re: Fee Proposal for Programming Planning Services

Joe Schroeder,

Scope of Work:

To determine the existing structure and feasibility to either provide a built over roof independent structure or a built-up membrane roof over the existing building. It is understood that once directions are given a proposal for the full scope of work will be provided.

Phase I: Programming & Narrative

1. Deliverables:
 - a. Narrative/findings of the existing structure and present the two options which include high level cost estimates for both of the options discussed during an in-person meeting with the City of Mitchell.

Phase I Fee:

We propose a lump sum agreement of **\$6,500** based on the phase and scope of work as outlined above. This fee includes structural and architectural services.

Phase II: Schematic Design through CA:

1. Deliverables:
 - a. Provide construction documents that will be used for bidding and construction of the project. Included within this phase will be cost estimates and construction administration services.

Phase II Fee:

Proposal to be **TBD** once a direction from the city has been determined based on Phase I findings.

Anticipated Timeline:

It is understood that the project is to begin immediately with the intent of having a narrative and cost estimates within a few weeks of a signed agreement.

Items NOT included in the above services:

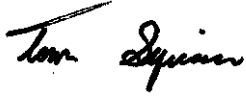
1. *Civil, Mechanical, & Electrical engineers are not part of this project at this time, should they need to be added a proposal would be provided and amended to this contract. Building permitting. The city costs for all permitting will be forwarded directly to you at cost.*

Understood Invoice Schedule:

- Invoices will be sent monthly on the 1st of each month.
- Monthly invoice amount will be for work completed to date.
- The invoice payment is to be received within 30 days from date on invoice.
 - A monthly statement of past dues will be issued monthly.
 - If payment remains delinquent 30 days past due; all design work will stop.

Please call should you have any additional questions. We hope this proposal looks acceptable to you and we look forward to working with you on this project!

Respectfully Submitted,



Thomas Squires, Associate Principal
designArc Group, LLC

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-12, Plat of Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota		
Explanation/Background of Agenda Item Requested:	Plat of Lots 3A and 4A, Block 1 and Lot 3A, Block 4, all of Circle K Ranch Second Addition, a subdivision of the SE 1/4 of Section 6, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota; as requested by Todd & Kay Long. Planning Commission motioned to approve; 7 aye, 0 nay. Motion carried. See Planning Commission Unsigned Minutes 02-24-25.		

RESOLUTION #R2025-12

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 24th day of February, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

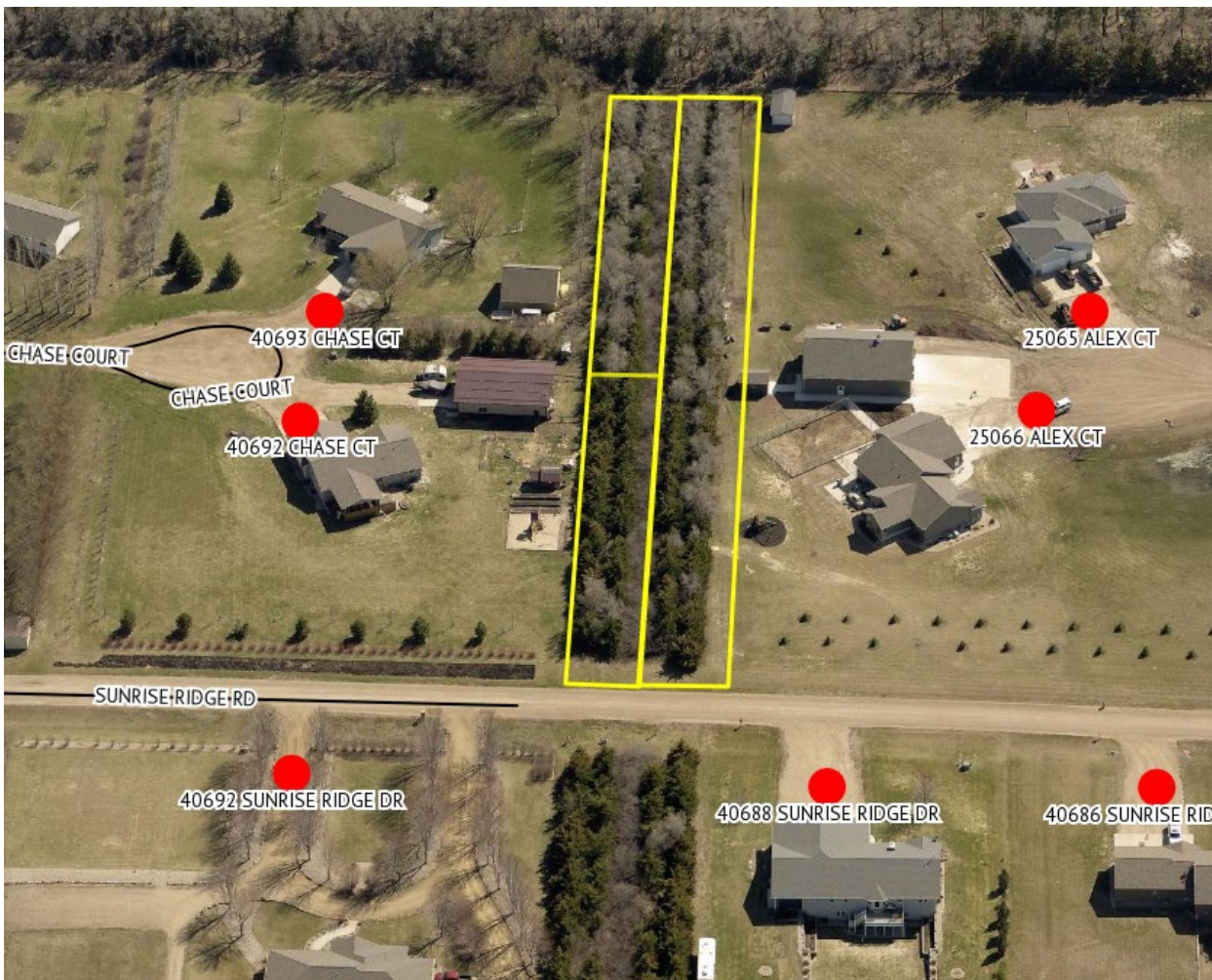
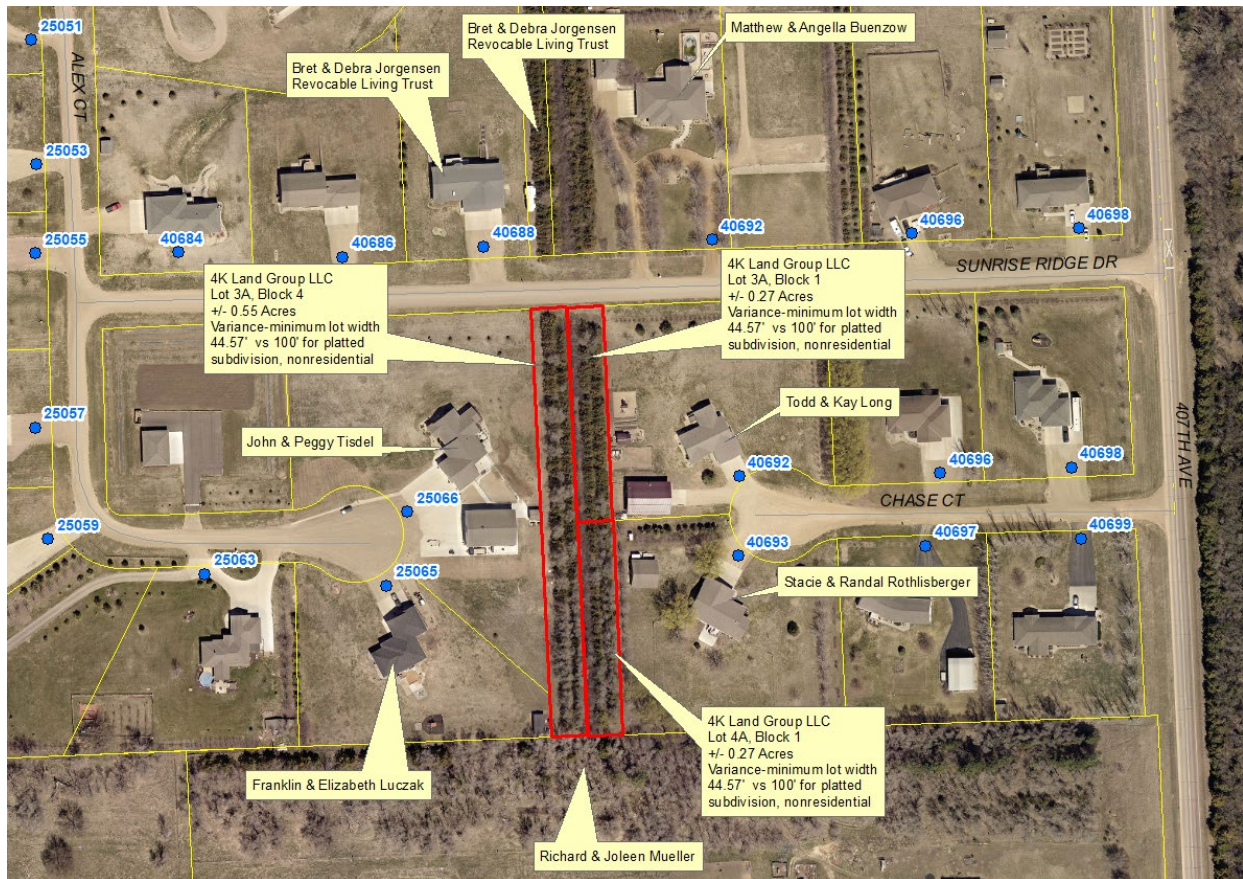
I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 3rd day of March, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}





1 Inch = 200 Feet

- LEGEND**
- = FOUND IRON MONUMENT
 - = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
 - 100' (P) = PLATTED BEARING OR DISTANCE
 - 100' = MEASURED BEARING OR DISTANCE
 - = SET NAIL
 - ▲ = SET SURVEY SPIKE
 - 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
 - = FOUND NAIL
 - ◇ = SET 3/8" X 12" SPIKE W/WASHER JAW-13714
 - WM = WITNESS MONUMENT

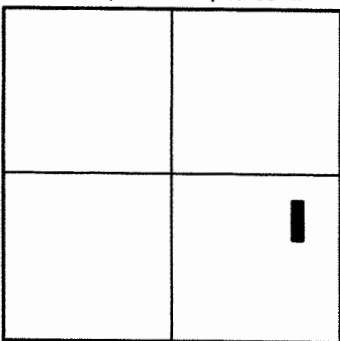
PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE,
STATE PLANE - NORTH AMERICAN
DATUM 1983 - GEOID 18.
GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

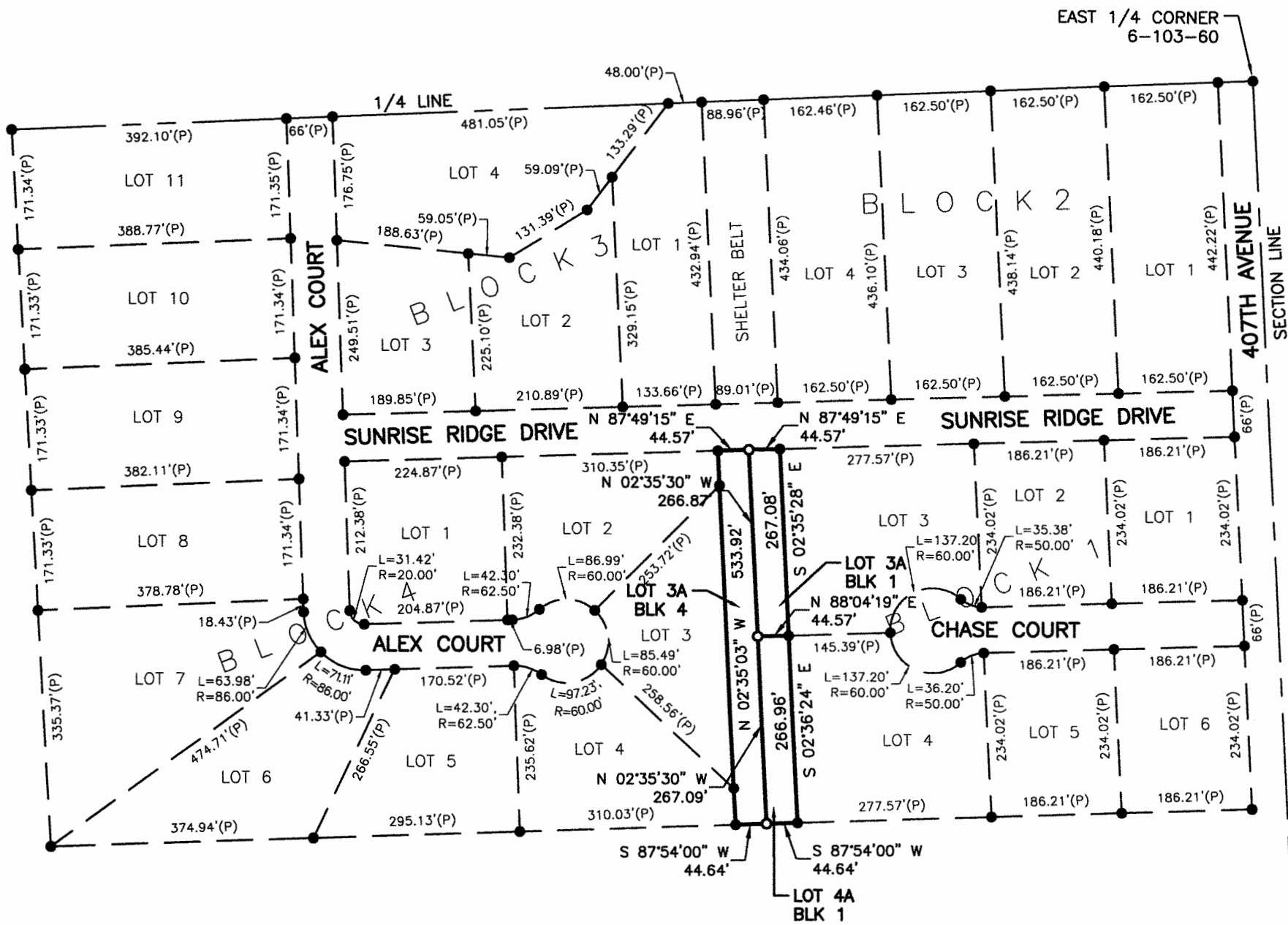
NOTE:
THIS SURVEY WAS PERFORMED WITHOUT
THE BENEFIT OF A TITLE REPORT OR TITLE
COMMITMENT. EASEMENTS OF RECORD WERE
NOT RESEARCHED AND ARE NOT SHOWN
UNLESS OTHERWISE NOTED.

ACREAGE NOTE:
LOT 3A, BLOCK 1 = 0.27± ACRES
LOT 4A, BLOCK 1 = 0.27± ACRES
LOT 3A, BLOCK 4 = 0.55± ACRES

SEC. 6, T 103 N, R 60 W



LOCATION MAP
SCALE: 1" = 3000'



A PLAT OF LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF
CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF
SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH
DAKOTA

SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of the owners as listed in the Owner's Certificate, Dedication and Agreement of Protection of Water, and under their direction for purposes indicated therein, I did on or prior to January 31, 2025, survey those parcels of land described as follows: LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA.

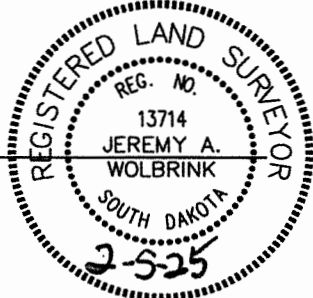
In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this 5TH day of FEBRUARY, 2025.

Jeremy A. Wolbrink
Registered Land Surveyor #SD13714

SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015



A PLAT OF LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

OWNER’S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that Kleve A. Klingaman and Tonya Klingaman hereby certify that they are members of 4K Land Group LLC, a South Dakota limited liability company, and that said LLC is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at our request, and under our direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and we hereby dedicate to the public, for public use forever as such, the streets, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lots 3A and 4A, Block 1 and Lot 3A, Block 4 shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists Sunrise Ridge Drive; furthermore access to Lot 3A, Block 1 shall be provided by the owner of Lot 3, Block 1, access to Lot 4A, Block 1 shall be provided by the owner of Lot 4, Block 1, access to Lot 3A, Block 4 shall be provided by the owner of Lot 3, Block 4, as needed. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, we have hereunto set our hands this _____ day of _____, 2025.

Kleve A. Klingaman, as a Member of 4K Land Group LLC,
a South Dakota Limited Liability Company

Tonya Klingaman, as a Member of 4K Land Group LLC,
a South Dakota Limited Liability Company

STATE OF SOUTH DAKOTA)
)SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2025, before me, _____, the undersigned officer, personally appeared Kleve A. Klingaman and Tonya Klingaman, as Members of 4K Land Group LLC, a South Dakota Limited Liability Company, and that they, as such Members, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the company by themselves as Members.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires: _____

RESOLUTION OF CITY PLANNING COMMISSION

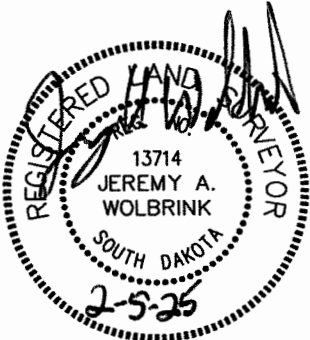
WHEREAS, the plat of LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

Chairperson/Vice-Chairperson of Mitchell City Planning Commission



A PLAT OF LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY COUNCIL

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the _____ day of _____, 2025; and

WHEREAS, it appears from an examination of the plat of LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said plat is in accordance with the system of streets and alleys set forth in the Master Plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota, that the plat of LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, be and the same is hereby approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

The undersigned hereby certifies that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting held on the _____ day of _____, 2025.

Finance Officer/Deputy Finance Officer of City of Mitchell

RESOLUTION OF COUNTY PLANNING COMMISSION

WHEREAS, the plat of LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the County Auditor of Davison County, South Dakota, has been submitted to the County Planning Commission of the said County of Davison, South Dakota; and

WHEREAS, the County Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the County of Davison, South Dakota, heretofore adopted by this Commission;

NOW THEREFORE, be it resolved by the County Planning Commission of Davison County, South Dakota, that the plat of LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the Board of Commissioners of the County of Davison, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the County Planning Commission of Davison County, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

Chairperson/Vice-Chairperson of Davison County Planning Commission

RESOLUTION BY BOARD OF COUNTY COMMISSIONERS

Be it resolved by the Board of County Commissioners of Davison County, South Dakota, that the plat of LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, which has been submitted for examination pursuant to law, is hereby approved and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

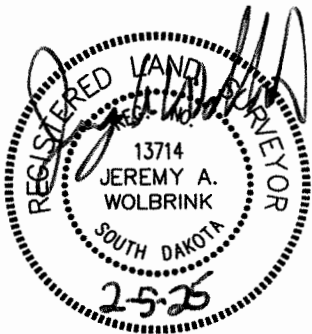
Dated this _____ day of _____, 2025.

Chairperson/Vice-Chairperson, Board of County Commissioners of Davison County

AUDITOR'S CERTIFICATE

I do hereby certify that the above resolution was adopted by the Board of County Commissioners of Davison County, South Dakota, at a regular meeting held on _____, 2025, approving the above-named plat.

Auditor/Deputy Auditor of Davison County



SPN

& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA

CERTIFICATE OF HIGHWAY AUTHORITY

The location of the existing approach(es) is hereby approved. Any change in the location of the existing approach(es) shall require additional approval.

By: _____ Title: _____ Date: _____
Highway Authority

CERTIFICATE OF COUNTY TREASURER

I hereby certify that all taxes which would, if not paid, be liens upon any of the land included in the within and foregoing plat, as shown by the records of my office, have been fully paid.

Treasurer/Deputy Treasurer of Davison County Date

DIRECTOR OF EQUALIZATION

I hereby certify that a copy of the plat of LOTS 3A AND 4A, BLOCK 1 AND LOT 3A, BLOCK 4, ALL OF CIRCLE K RANCH SECOND ADDITION, A SUBDIVISION OF THE SE 1/4 OF SECTION 6, T 103 N, R 60 W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA, has been received by me and is filed in my office.

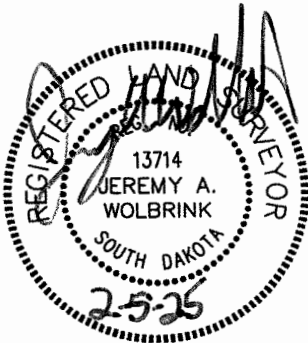
Director of Equalization/Deputy Director of Equalization of Davison County Date

REGISTER OF DEEDS

STATE OF SOUTH DAKOTA)
COUNTY OF DAVISON)SS

FILED for record this _____ day of _____, 2025, at _____, and recorded in Book _____ of Plats on Page _____ therein and recorded on Microfilm Number _____.

Register of Deeds, Davison County By _____ Deputy



CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-13, Plat of Lot 2 in the replat of Tract A, Wild Oak Golf Club Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 2 in the replat of Tract A, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota; as requested by Firesteel Links LLC. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 02-24-25.		

RESOLUTION #R2025-13

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 24th day of February, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 2 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Nathan L. Jibben, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 2 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Nathan L. Jibben, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

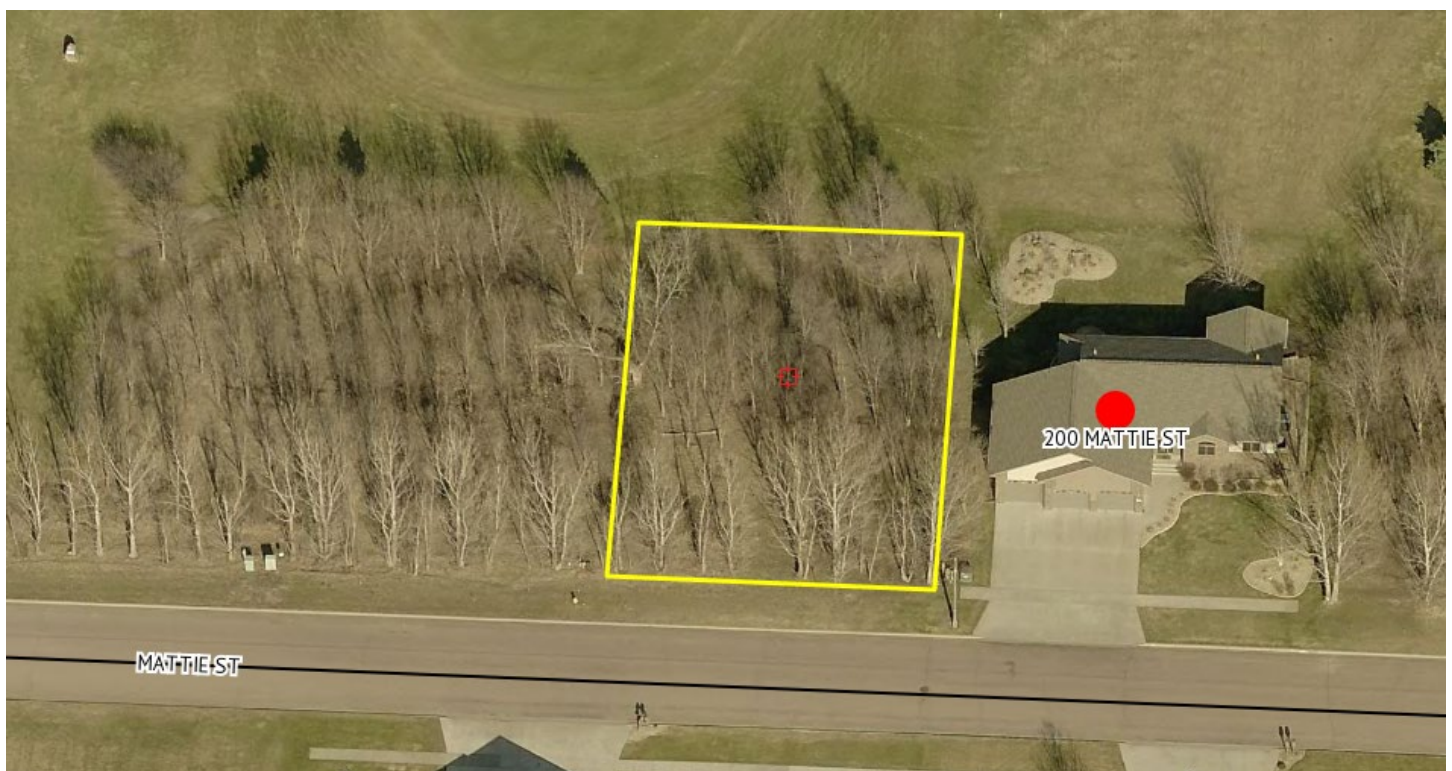
I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 3rd day of March, 2025.

MAYOR

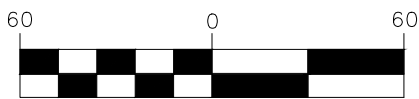
ATTEST:

FINANCE OFFICER

{SEAL}

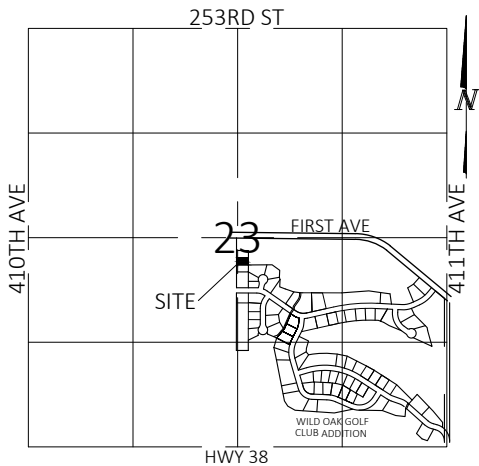


PLAT OF
LOT 2 IN THE REPLAT OF TRACT A,
WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

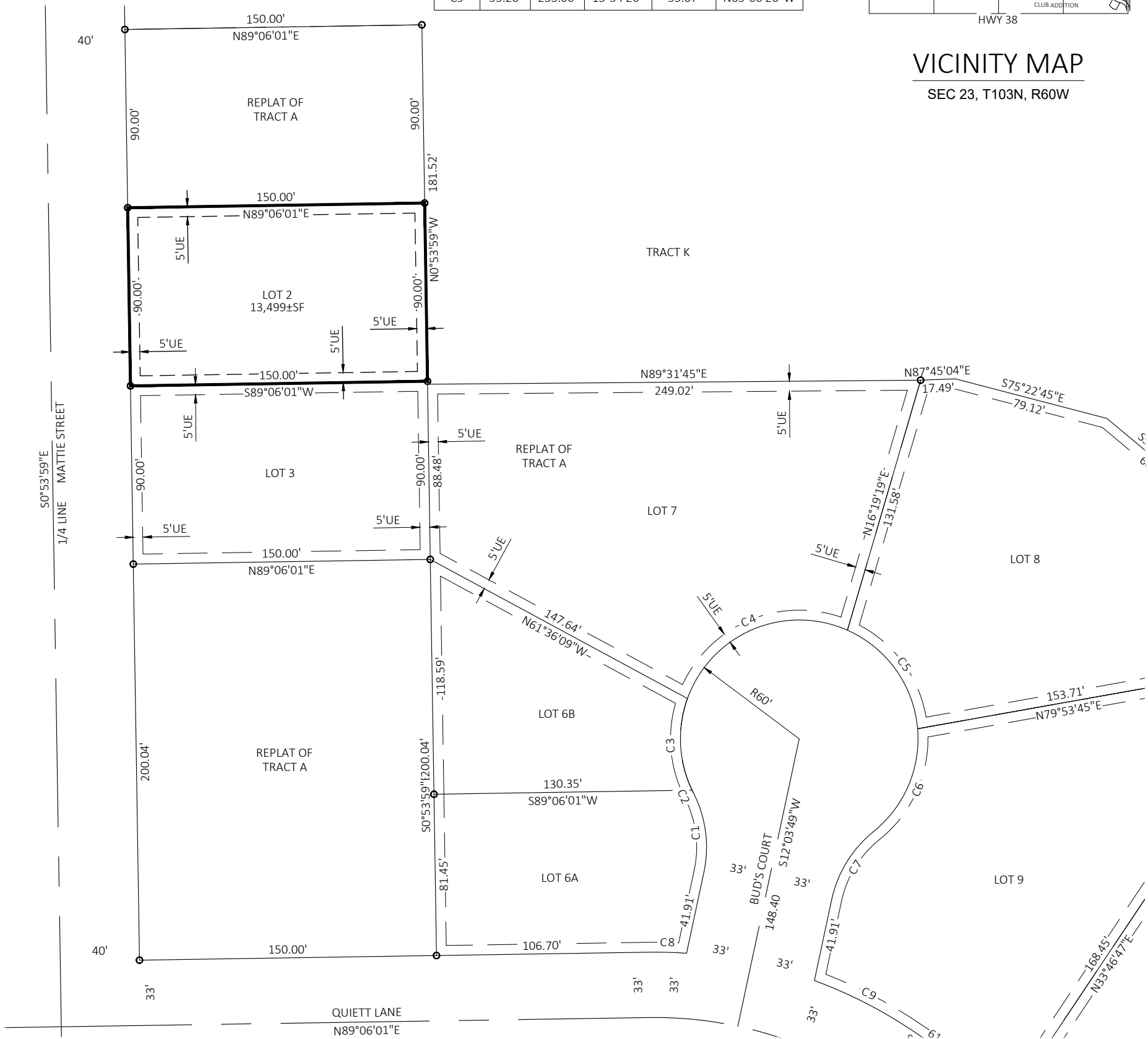


- = FOUND IRON PIN
- = SET 5/8" REBAR W/CAP #8295
- UE = UTILITY EASEMENT
- DE = DRAINAGE EASEMENT

Curve Table					
Curve	Length	Radius	Delta	Chord Distance	Chord Bearing
C1	41.04'	60.00'	39°11'42"	40.25'	N7°32'02"W
C2	1.61'	60.00'	1°32'01"	1.61'	S26°21'53"E
C3	47.61'	60.00'	45°27'56"	46.37'	S2°51'55"E
C4	98.50'	60.00'	94°03'46"	87.81'	S66°53'56"W
C5	64.07'	60.00'	61°11'05"	61.07'	N35°28'38"W
C6	58.79'	60.00'	56°08'36"	56.47'	N23°11'12"E
C7	41.04'	60.00'	39°11'42"	40.25'	S31°39'39"W
C8	19.61'	233.00'	4°49'16"	19.60'	N88°29'21"W
C9	55.20'	233.00'	13°34'26"	55.07'	N63°00'26"W



VICINITY MAP
SEC 23, T103N, R60W



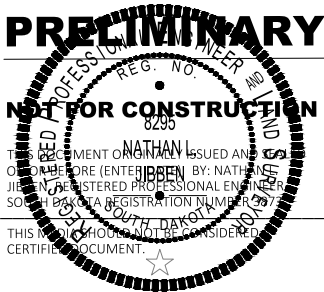
SURVEYOR'S CERTIFICATE

I, NATHAN L. JIBBEN, OF JSA CONSULTING ENGINEERS/LAND SURVEYORS, INC., A REGISTERED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT I DID, ON OR BEFORE FEBRUARY 17, 2025, SURVEY A PORTION OF THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION, IN THE SE1/4 OF SECTION 23, T103N, R60W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA AS SHOWN ON THE ABOVE PLAT. THAT PORTION OF LAND SHALL HEREFTER BE KNOWN AND DESCRIBED AS LOT 2 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, CONTAINING 0.31 ACRES±.

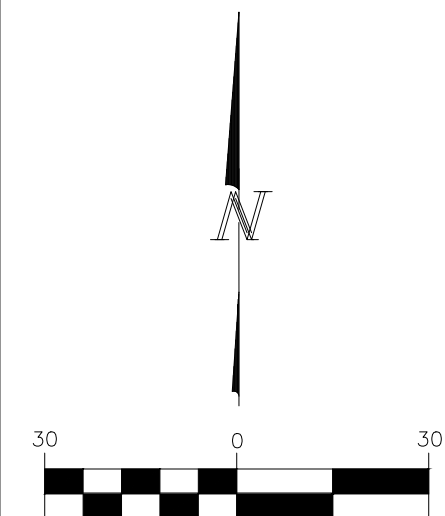
I FURTHER CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ABOVE PLAT CORRECTLY REPRESENTS THE SAME, IS TRUE AND CORRECT AND THAT IT WAS MADE UNDER MY DIRECT SUPERVISION.

DATED THIS _____ DAY OF _____, 202____.

NATHAN L. JIBBEN, RLS 8295

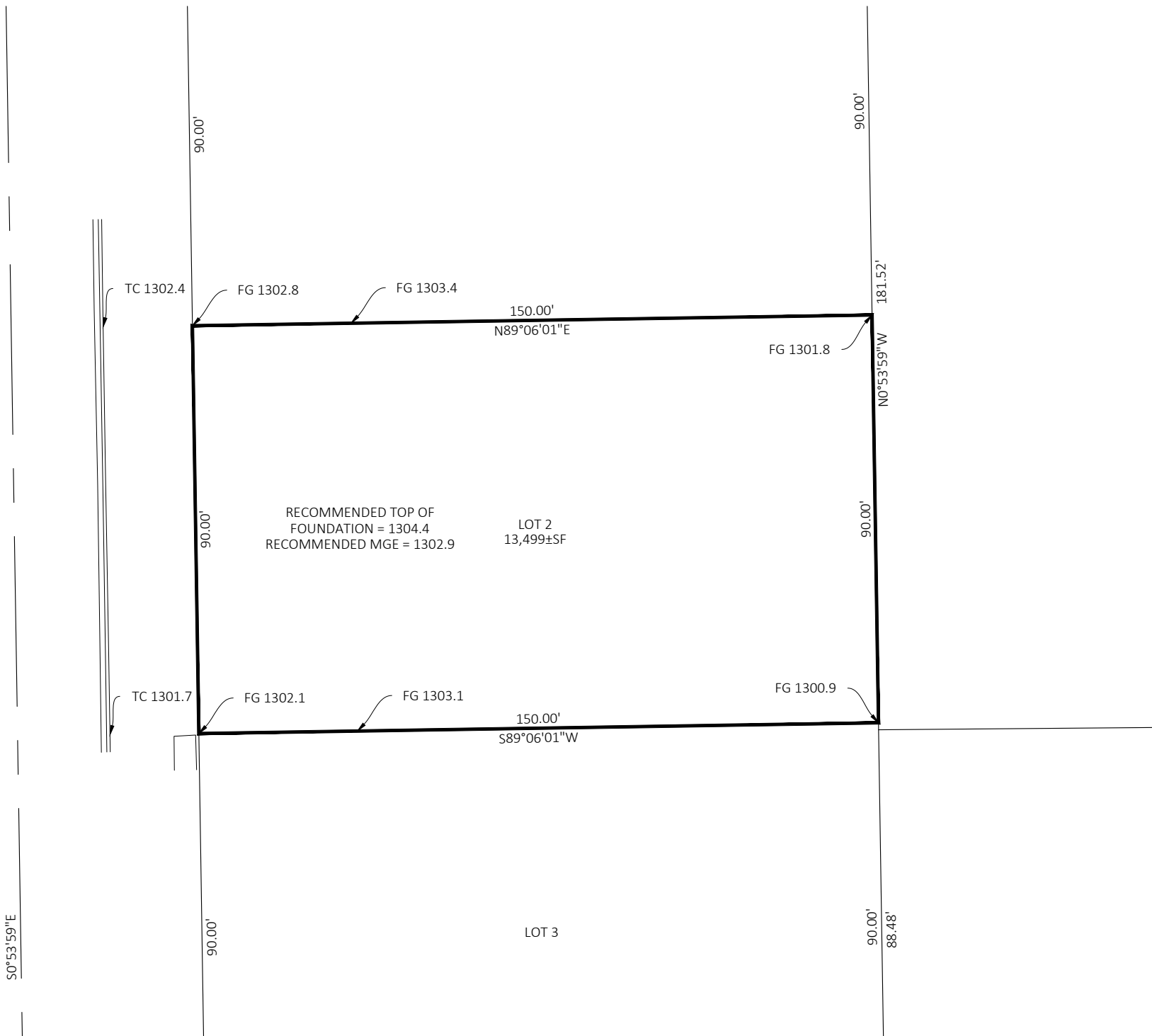


PLAT OF
LOT 2 IN THE REPLAT OF TRACT A,
WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA



TC 1300.00 = EXISTING TOP OF CONCRETE CURB ELEVATION 2/10/2025
FG 1300.00 = PROPOSED FINISH GROUND ELEVATION
MGE 1300.00 = MINIMUM GROUND ELEVATION AT REAR OF STRUCTURE
← = DRAINAGE ARROW

- NOTES:
1. DRAINAGE ARROWS SHOW RECOMMENDED DRAINAGE PATTERNS.
 2. THE MGE MAY NEED TO BE ADJUSTED TO ASSURE PROPER DRAINAGE AWAY FROM STRUCTURE DEPENDING ON THE FINAL STRUCTURE PLAN.
 3. TOP OF FOUNDATION ELEVATION SHALL BE 2.0' ABOVE THE HIGHEST CURB ELEVATION IN FRONT OF THE STRUCTURE.
 4. ALL ELEVATIONS LISTED ARE NAVD88.
 5. ELEVATIONS SHOWN ARE RECOMMENDED ELEVATIONS. ACTUAL ELEVATIONS SHALL BE DETERMINED AND BASED ON STRUCTURE TYPE, STRUCTURE LOCATION AND EXISTING ADJACENT PROPERTY ELEVATIONS.

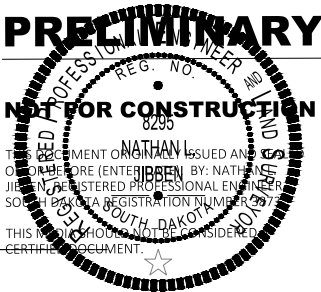


ENGINEER'S CERTIFICATE

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL ENGINEER AND LAND SURVEYOR DO HEREBY CERTIFY THAT THE FOLLOWING GRADING PLAN WAS COMPLETED BY ME OR UNDER MY DIRECT SUPERVISION.

DATE: _____

BY: _____



PLAT OF
LOT 2 IN THE REPLAT OF TRACT A,
WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF ALL LAND INCLUDED IN THE ABOVE PLAT AND THAT SAID PLAT HAS BEEN MADE AT OUR REQUEST AND IN ACCORDANCE WITH OUR INSTRUCTIONS FOR THE PURPOSE OF TRANSFER, AND THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, EROSION AND SEDIMENT CONTROL REGULATIONS.

WE HEREBY DEDICATE TO THE PUBLIC FOR PUBLIC USE FOREVER THE STREETS, ROADS AND ALLEYS, PARKS AND PUBLIC GROUNDS, IF ANY, AS SHOWN ON SAID PLAT, INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATER DISTRIBUTION LINES, SIDEWALKS AND OTHER IMPROVEMENTS ON OR UNDER THE STREETS, ALLEYS, PARKS AND PUBLIC GROUNDS WHETHER SUCH IMPROVEMENTS ARE SHOWN OR NOT. WE ALSO HEREBY GRANT EASEMENTS TO RUN WITH THE LAND FOR GOLF PATH STREET CROSSINGS, WATER, DRAINAGE, SEWER, GAS, ELECTRIC, TELEPHONE OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON OR OVER THOSE STRIPS OF LAND DESIGNATED HEREON AS EASEMENTS.

DATED THIS _____ DAY OF _____, 20____.

DAVID A. BACKLUND, MEMBER
FIRESTEEL LINKS, LLC, OWNER

STATE OF SOUTH DAKOTA

COUNTY OF _____

ON THIS _____ DAY OF _____, 20____, BEFORE ME, THE UNDERSIGNED OFFICER, APPEARED DAVID A. BACKLUND, WHO ACKNOWLEDGED HIMSELF TO BE AN AUTHORIZED MEMBER OF FIRESTEEL LINKS LLC, OWNER, AND KNOWN TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED.

IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL

THIS _____ DAY OF _____, 20____.

MY COMMISSION EXPIRES: _____, 20____.

NOTARY PUBLIC

_____ COUNTY, SOUTH DAKOTA

PLAT OF
LOT 2 IN THE REPLAT OF TRACT A,
WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, THE PLAT OF LOT 2 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, HERETOFORE FILED IN THE OFFICE OF THE CITY FINANCE OFFICER OF MITCHELL, SOUTH DAKOTA, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF THE SAID CITY OF MITCHELL, SOUTH DAKOTA; AND

WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT 2 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

I, _____, CHAIRMAN OF THE CITY PLANNING COMMISSION FOR THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE _____ DAY OF _____, 20____.

CHAIRMAN CITY PLANNING COMMISSION

RESOLUTION OF CITY COUNCIL

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE APPROVAL AND ADOPTION OF THE HEREINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE _____ DAY OF _____, 20____; AND

WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF LOT 2 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT 2 IN THE REPLAT OF TRACT A, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA BE AND THE SAME IS APPROVED AND THE DESCRIPTION SET FORTH THEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

I, _____, FINANCE OFFICER OF THE CITY OF MITCHELL, SOUTH DAKOTA, HEREBY CERTIFY THAT THE FORGOING RESOLUTION WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE _____ DAY OF _____, 20____.

FINANCE OFFICER

COUNTY TREASURER'S CERTIFICATE

I, TREASURER/DEPUTY TREASURER OF DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND SHOWN IN THE ABOVE PLAT AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN PAID IN FULL.

DATE

TREASURER/DEPUTY TREASURER, DAVISON COUNTY, SD

DIRECTOR OF EQUALIZATION

I, DIRECTOR OF EQUALIZATION OF DAVISON COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT A COPY OF THE ABOVE PLAT HAS BEEN FILED AT MY OFFICE.

DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF EQUALIZATION, DAVISON COUNTY, SD

REGISTER OF DEEDS

FILED FOR RECORD THIS _____ DAY OF _____, 20____, AT _____ O'CLOCK, _____ M., AND RECORDED IN BOOK _____ OF PLATS ON PAGE _____ THEREIN AND RECORDED ON MICROFILM NUMBER _____.

REGISTER OF DEEDS/DEPUTY REGISTER OF DEEDS, DAVISON COUNTY, SD

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-14, Plat of Lot 8 in Tract D, Wild Oak Golf Club Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 8 in Tract D, Wild Oak Golf Club Addition to the City of Mitchell, Davison County, South Dakota; as requested by Firesteel Links LLC. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 02-24-25.		

RESOLUTION #R2025-14

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 24th day of February, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 8 IN TRACT D, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Nathan L. Jibben, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 8 IN TRACT D, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Nathan L. Jibben, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

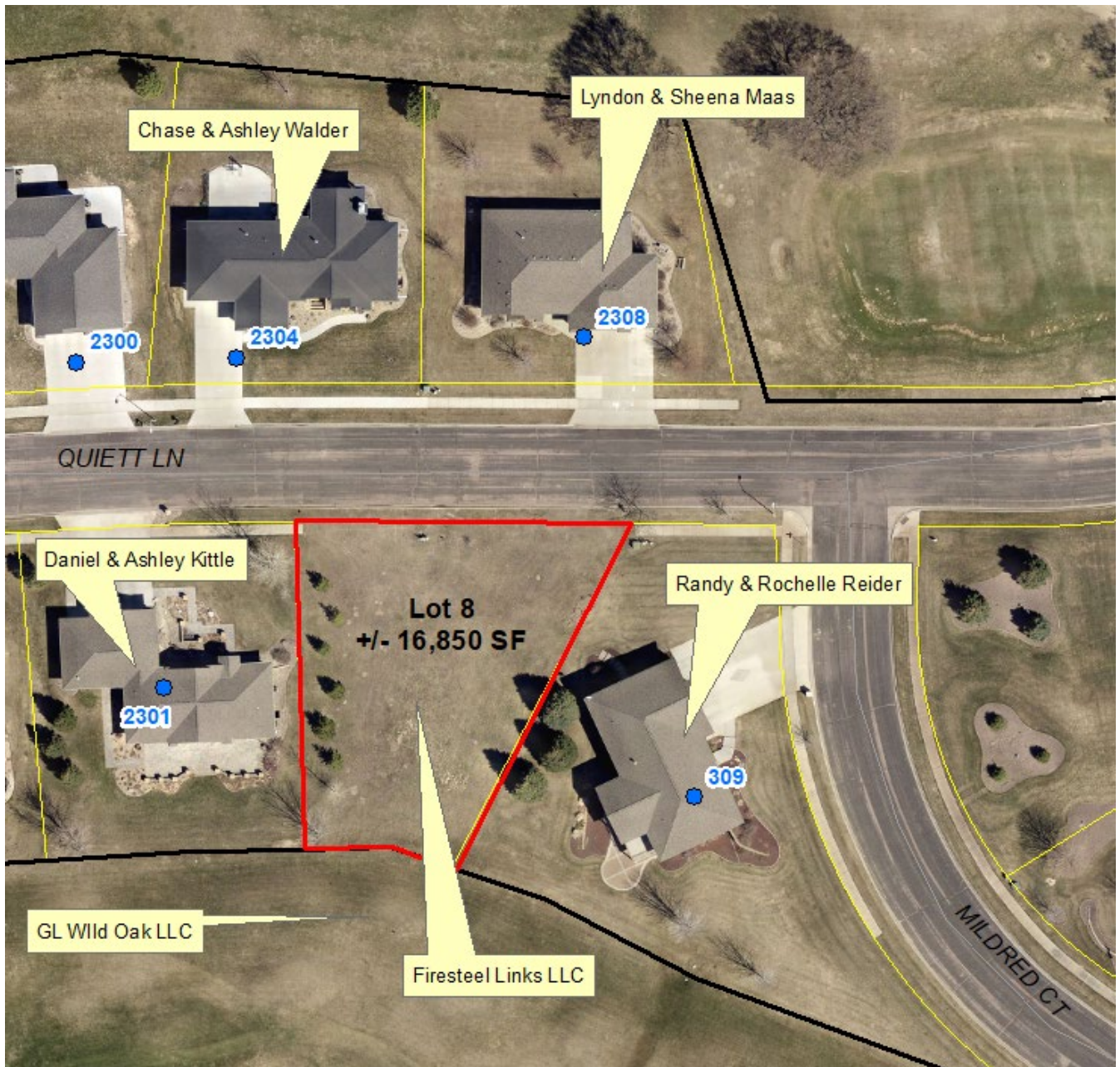
I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 3rd day of March, 2025.

MAYOR

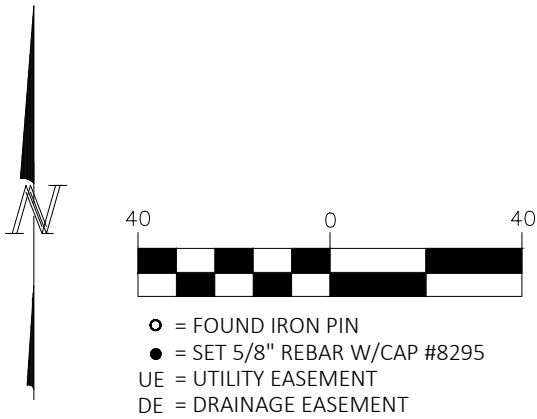
ATTEST:

FINANCE OFFICER

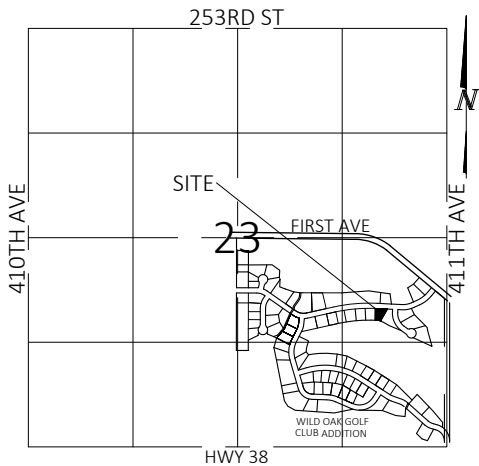
{SEAL}



PLAT OF
LOT 8 IN TRACT D,
WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA



Curve Table					
Curve	Length	Radius	Delta	Chord Distance	Chord Bearing
C1	540.81'	2000.00'	15°29'35"	539.17'	S84°12'11"W
C2	12.14'	1967.00'	0°21'13"	12.14'	S76°38'00"W
C3	120.25'	1967.00'	3°30'10"	120.23'	S78°33'42"W
C4	127.06'	1967.00'	3°42'04"	127.04'	S82°09'49"W
C5	15.83'	2033.00'	0°26'47"	15.83'	S76°40'47"W
C6	110.36'	2033.00'	3°06'36"	110.34'	S78°27'29"W
C7	112.48'	2033.00'	3°10'12"	112.47'	S81°35'53"W



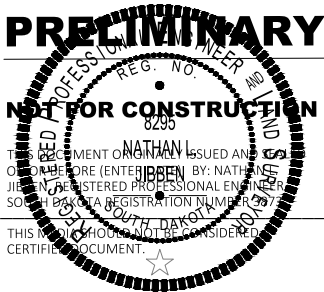
SURVEYOR'S CERTIFICATE

I, NATHAN L. JIBBEN, OF JSA CONSULTING ENGINEERS/LAND SURVEYORS, INC., A REGISTERED LAND SURVEYOR IN THE STATE OF SOUTH DAKOTA, DO HEREBY CERTIFY THAT I DID, ON OR BEFORE FEBRUARY 17, 2023, SURVEY A PORTION OF TRACT D, WILD OAK GOLF CLUB ADDITION, IN THE SE1/4 OF SECTION 23, T103N, R60W OF THE 5TH P.M., DAVISON COUNTY, SOUTH DAKOTA AS SHOWN ON THE ABOVE PLAT. THAT PORTION OF LAND SHALL HEREAFTER BE KNOWN AND DESCRIBED AS LOT 8 IN TRACT D, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, CONTAINING 0.39 ACRES±.

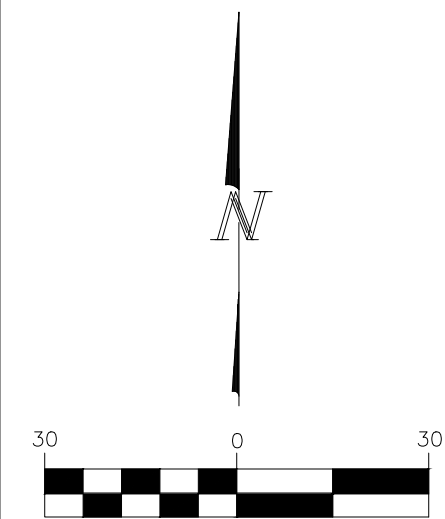
I FURTHER CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ABOVE PLAT CORRECTLY REPRESENTS THE SAME, IS TRUE AND CORRECT AND THAT IT WAS MADE UNDER MY DIRECT SUPERVISION.

DATED THIS _____ DAY OF _____, 202____.

NATHAN L. JIBBEN, RLS 8295

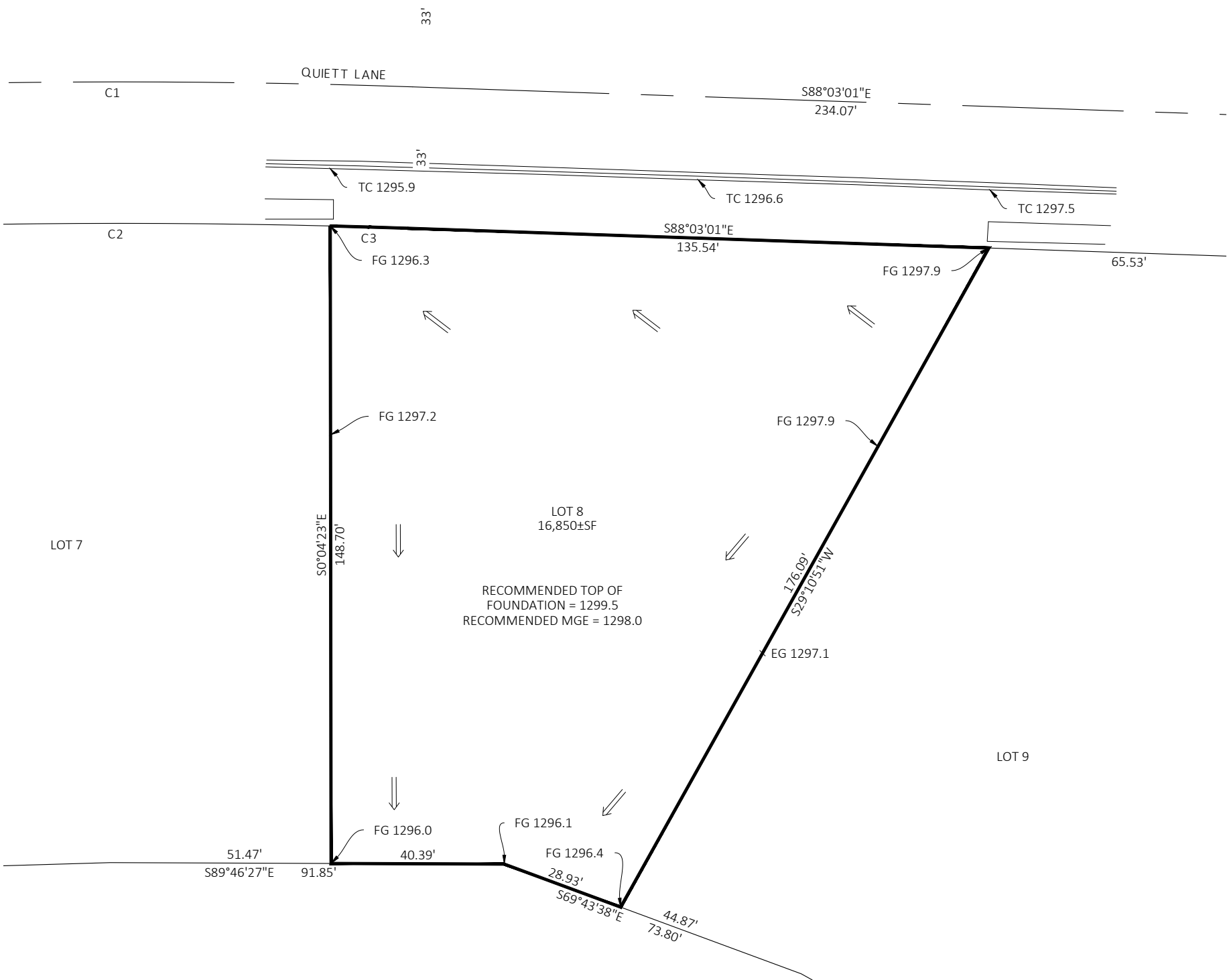


PLAT OF
LOT 8 IN TRACT D,
WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA



TC 1300.00 = EXISTING TOP OF CONCRETE CURB ELEVATION 2/10/2025
FG 1300.00 = PROPOSED FINISH GROUND ELEVATION
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← = DRAINAGE ARROW

- NOTES:
1. DRAINAGE ARROWS SHOW RECOMMENDED DRAINAGE PATTERNS.
 2. THE MGE MAY NEED TO BE ADJUSTED TO ASSURE PROPER DRAINAGE AWAY FROM STRUCTURE DEPENDING ON THE FINAL STRUCTURE PLAN.
 3. TOP OF FOUNDATION ELEVATION SHALL BE 2.0' ABOVE THE HIGHEST CURB ELEVATION IN FRONT OF THE STRUCTURE.
 4. ALL ELEVATIONS LISTED ARE NAVD88.
 5. ELEVATIONS SHOWN ARE RECOMMENDED ELEVATIONS. ACTUAL ELEVATIONS SHALL BE DETERMINED AND BASED ON STRUCTURE TYPE, STRUCTURE LOCATION AND EXISTING ADJACENT PROPERTY ELEVATIONS.

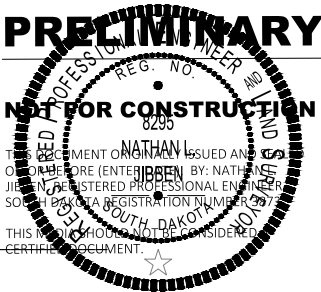


ENGINEER'S CERTIFICATE

I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL ENGINEER AND LAND SURVEYOR DO HEREBY CERTIFY THAT THE FOLLOWING GRADING PLAN WAS COMPLETED BY ME OR UNDER MY DIRECT SUPERVISION.

DATE: _____

BY: _____



PLAT OF
LOT 8 IN TRACT D,
WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT WE ARE THE OWNERS OF ALL LAND INCLUDED IN THE ABOVE PLAT AND THAT SAID PLAT HAS BEEN MADE AT OUR REQUEST AND IN ACCORDANCE WITH OUR INSTRUCTIONS FOR THE PURPOSE OF TRANSFER, AND THAT THE DEVELOPMENT OF THIS LAND SHALL CONFORM TO ALL EXISTING APPLICABLE ZONING, SUBDIVISION, EROSION AND SEDIMENT CONTROL REGULATIONS.

WE HEREBY DEDICATE TO THE PUBLIC FOR PUBLIC USE FOREVER THE STREETS, ROADS AND ALLEYS, PARKS AND PUBLIC GROUNDS, IF ANY, AS SHOWN ON SAID PLAT, INCLUDING ALL SEWERS, CULVERTS, BRIDGES, WATER DISTRIBUTION LINES, SIDEWALKS AND OTHER IMPROVEMENTS ON OR UNDER THE STREETS, ALLEYS, PARKS AND PUBLIC GROUNDS WHETHER SUCH IMPROVEMENTS ARE SHOWN OR NOT. WE ALSO HEREBY GRANT EASEMENTS TO RUN WITH THE LAND FOR GOLF PATH STREET CROSSINGS, WATER, DRAINAGE, SEWER, GAS, ELECTRIC, TELEPHONE OR OTHER PUBLIC UTILITY LINES OR SERVICES UNDER, ON OR OVER THOSE STRIPS OF LAND DESIGNATED HEREON AS EASEMENTS.

DATED THIS _____ DAY OF _____, 20_____.

DAVID A. BACKLUND, MEMBER
FIRESTEEL LINKS, LLC, OWNER

STATE OF SOUTH DAKOTA

COUNTY OF _____

ON THIS _____ DAY OF _____, 20_____, BEFORE ME, THE UNDERSIGNED OFFICER, APPEARED DAVID A. BACKLUND, WHO ACKNOWLEDGED HIMSELF TO BE AN AUTHORIZED MEMBER OF FIRESTEEL LINKS LLC, OWNER, AND KNOWN TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME FOR THE PURPOSES THEREIN CONTAINED.

IN WITNESS THEREOF, I HAVE HEREUNTO SET MY HAND AND OFFICIAL SEAL

THIS _____ DAY OF _____, 20_____.

MY COMMISSION EXPIRES: _____, 20_____.

NOTARY PUBLIC

_____ COUNTY, SOUTH DAKOTA

PLAT OF
LOT 8 IN TRACT D,
WILD OAK GOLF CLUB ADDITION
TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, THE PLAT OF LOT 8 IN TRACT D, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, HERETOFORE FILED IN THE OFFICE OF THE CITY FINANCE OFFICER OF MITCHELL, SOUTH DAKOTA, HAS BEEN SUBMITTED TO THE CITY PLANNING COMMISSION OF THE SAID CITY OF MITCHELL, SOUTH DAKOTA; AND

WHEREAS, THE CITY PLANNING COMMISSION, IN REGULAR MEETING ASSEMBLED, HAD DULY CONSIDERED SAID PLAT AND FINDS AS A FACT THAT SAID PLAT IS IN CONFORMITY AND DOES NOT CONFLICT WITH THE MASTER PLAN FOR THE CITY OF MITCHELL, SOUTH DAKOTA, HERETOFORE ADOPTED BY THIS COMMISSION;

NOW THEREFORE, BE IT RESOLVED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT 8 IN TRACT D, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, BE AND THE SAME IS HEREBY APPROVED AND ITS ADOPTION BY THE CITY COUNCIL OF THE CITY OF MITCHELL, SOUTH DAKOTA, IS HEREBY RECOMMENDED.

I, _____, CHAIRMAN OF THE CITY PLANNING COMMISSION FOR THE CITY OF MITCHELL, SOUTH DAKOTA, DO HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS PASSED BY THE CITY PLANNING COMMISSION OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE _____ DAY OF _____, 20____.

CHAIRMAN CITY PLANNING COMMISSION

RESOLUTION OF CITY COUNCIL

WHEREAS, IT APPEARS THAT THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, DID DULY CONSIDER AND DID RECOMMEND THE

APPROVAL AND ADOPTION OF THE HEREINAFTER DESCRIBED PLAT, AT ITS MEETING HELD ON THE _____ DAY OF _____, 20____; AND

WHEREAS, IT APPEARS FROM AN EXAMINATION OF THE PLAT OF LOT 8 IN TRACT D, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, THAT SAID PLAT IS IN ACCORDANCE WITH THE SYSTEM OF STREETS AND ALLEYS SET FORTH IN THE MASTER PLAN ADOPTED BY THE CITY PLANNING COMMISSION OF THE CITY OF MITCHELL, SOUTH DAKOTA, AND THAT SUCH PLAT HAS BEEN PREPARED ACCORDING TO LAW;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MITCHELL, SOUTH DAKOTA, THAT THE PLAT OF LOT 8 IN TRACT D, WILD OAK GOLF CLUB ADDITION TO THE CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA BE AND THE SAME IS APPROVED AND THE DESCRIPTION SET FORTH THEREIN AND THE ACCOMPANYING SURVEYOR'S CERTIFICATE SHALL PREVAIL.

I, _____, FINANCE OFFICER OF THE CITY OF MITCHELL, SOUTH DAKOTA, HEREBY CERTIFY THAT THE FORGOING RESOLUTION WAS PASSED BY THE CITY OF MITCHELL, SOUTH DAKOTA, AT A MEETING THEREOF HELD ON THE _____ DAY OF _____, 20____.

FINANCE OFFICER

COUNTY TREASURER'S CERTIFICATE

I, TREASURER/DEPUTY TREASURER OF DAVISON COUNTY, SOUTH DAKOTA, HEREBY CERTIFY THAT ALL TAXES WHICH ARE LIENS UPON ANY LAND SHOWN IN THE ABOVE PLAT AS SHOWN BY THE RECORDS OF MY OFFICE, HAVE BEEN PAID IN FULL.

DATE

TREASURER/DEPUTY TREASURER, DAVISON COUNTY, SD

DIRECTOR OF EQUALIZATION

I, DIRECTOR OF EQUALIZATION OF DAVISON COUNTY, SOUTH DAKOTA, DO HEREBY CERTIFY THAT A COPY OF THE ABOVE PLAT HAS BEEN FILED AT MY OFFICE.

DIRECTOR OF EQUALIZATION/DEPUTY DIRECTOR OF EQUALIZATION, DAVISON COUNTY, SD

REGISTER OF DEEDS

FILED FOR RECORD THIS _____ DAY OF _____, 20____, AT _____ O'CLOCK, _____ M., AND RECORDED IN BOOK

_____ OF PLATS ON PAGE _____ THEREIN AND RECORDED ON MICROFILM NUMBER _____.

REGISTER OF DEEDS/DEPUTY REGISTER OF DEEDS, DAVISON COUNTY, SD

CITY OF MITCHELL

City Council Meeting
Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Mark Jenniges
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Action to Approve Resolution #R2025-15, Plat of Lot 2 of D. Odegaard's First Addition		
Explanation/Background of Agenda Item Requested:	Plat of Lot 2 of D. Odegaard's First Addition, a subdivision of previously platted Lot 5 in Fiala's Addition, City of Mitchell, Davison County, South Dakota; as requested by B & D Enterprises LLC. Planning Commission motioned to approve; all present voting aye. Motion carried. See Planning Commission Unsigned Minutes 02-24-25.		

RESOLUTION #R2025-15

WHEREAS, it appears that the City Planning Commission of the City of Mitchell, South Dakota, did duly consider and did recommend the approval and adoption of the hereinafter described plat, at its meeting held on the 24th day of February, 2025; and

WHEREAS, it appears from an examination of the PLAT OF LOT 2 OF D. ODEGAARD'S FIRST ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 5 IN FIALA'S ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, a duly licensed Land Surveyor in and for the State of South Dakota, that said is in accordance with the system of streets and alleys set forth in the master plan adopted by the City Planning Commission of the City of Mitchell, South Dakota, and that such plat has been prepared according to law;

THEREFORE, be it resolved by the City Council of Mitchell, South Dakota that the PLAT OF LOT 2 OF D. ODEGAARD'S FIRST ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 5 IN FIALA'S ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as prepared by Jeremy A. Wolbrink, be and the same is approved and the description set forth therein and the accompanying surveyor's certificate shall prevail.

I, Michelle Bathke, Finance Officer of the City of Mitchell, South Dakota, do hereby certify that the foregoing resolution was passed by the City of Mitchell, South Dakota, at a meeting thereof held on the 3rd day of March, 2025.

MAYOR

ATTEST:

FINANCE OFFICER

{SEAL}





1 Inch = 100 Feet

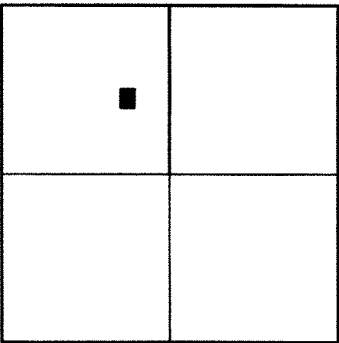
- LEGEND**
- = FOUND IRON MONUMENT
 - = SET 5/8" X 18" REBAR WITH PLASTIC CAP NO. 13714
 - 100' (P) = PLATTED BEARING OR DISTANCE
 - 100' = MEASURED BEARING OR DISTANCE
 - = SET NAIL
 - △ = SET SURVEY SPIKE
 - 4.00 CH (P) = PLATTED DISTANCE IN CHAINS
 - = FOUND NAIL
 - ◇ = SET 3/8" X 12" SPIKE W/WASHER JAW-13714
 - WM = WITNESS MONUMENT

PREPARED BY: JEREMY A. WOLBRINK, R.L.S.
2100 NORTH SANBORN BLVD. - P.O. BOX 398
MITCHELL, SOUTH DAKOTA 57301
PHONE: (605) 996-7761

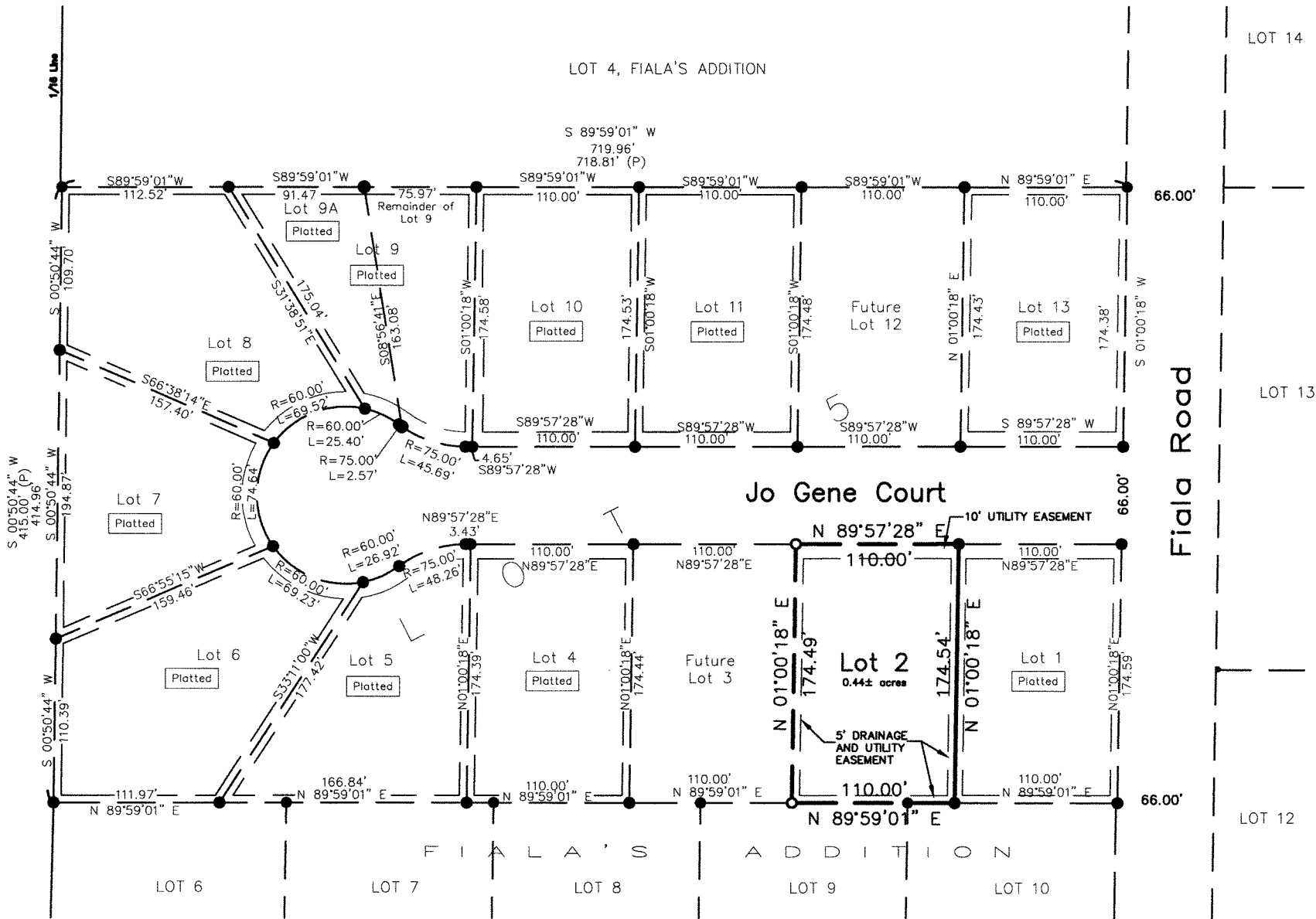
COORDINATE SYSTEM IS SOUTH DAKOTA SOUTH ZONE,
STATE PLANE - NORTH AMERICAN
DATUM 1983 - GEOID 18.
GRID BEARINGS AND GROUND DISTANCES ARE SHOWN.

NOTE:
THIS SURVEY WAS PERFORMED WITHOUT
THE BENEFIT OF A TITLE REPORT OR TITLE
COMMITMENT. EASEMENTS OF RECORD WERE
NOT RESEARCHED AND ARE NOT SHOWN
UNLESS OTHERWISE NOTED.

SEC. 4, T 103 N, R 60 W



LOCATION MAP
SCALE: 1" = 3000'



A PLAT OF LOT 2 OF D. ODEGAARD'S FIRST ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 5 IN FIALA'S ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA

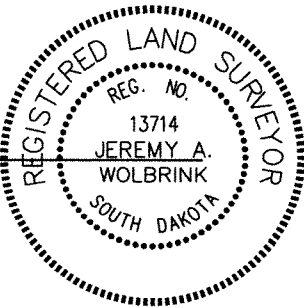
SURVEYOR'S CERTIFICATE

I, Jeremy A. Wolbrink, the undersigned, do hereby certify that I am a Registered Land Surveyor in the State of South Dakota. At the request of B & D Enterprises, LLC, a South Dakota Limited Liability Company, as owner, and under its direction for purposes indicated therein, I did on or prior to February 7, 2025, survey those parcels of land described as follows: LOT 2 OF D. ODEGAARD'S FIRST ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 5 IN FIALA'S ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA.

In my professional opinion and to the best of my knowledge, information and belief, the within and foregoing plat is true and correct.

Dated this _____ day of February, 2025.

Registered Land Surveyor #SD13714



& Associates
Engineers, Planners and Surveyors
2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
Phone: (605) 996-7761 Fax: (605) 996-0015

A PLAT OF LOT 2 OF D. ODEGAARD'S FIRST ADDITION, A SUBDIVISION OF
PREVIOUSLY PLATTED LOT 5 IN FIALA'S ADDITION, CITY OF MITCHELL,
DAVISON COUNTY, SOUTH DAKOTA

OWNER'S CERTIFICATE, DEDICATION AND AGREEMENT OF PROTECTION OF WATER

KNOW ALL MEN BY THESE PRESENTS that I, the undersigned, hereby certify that B & D Enterprises, LLC, a South Dakota Limited Liability Company, is the absolute and unqualified owner of all of the land included in the within and foregoing plat; the plat is of a parcel of ground located in PREVIOUSLY PLATTED LOT 5 IN FIALA'S ADDITION IN THE EAST 1/2 OF THE NW 1/4 OF SECTION 4, T 103 N, R 60 W OF THE 5TH P.M., CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA; that the plat has been made at the request of B & D Enterprises, LLC, a South Dakota Limited Liability Company, and under its direction for the purposes indicated therein; which said property as so surveyed and platted shall hereafter be known as LOT 2 OF D. ODEGAARD'S FIRST ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 5 IN FIALA'S ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, as shown by this plat; and B & D Enterprises, LLC, a South Dakota Limited Liability Company, hereby dedicates to the public, for public use forever as such, the streets and alleys, if any, as shown and marked on said plat; and that development of the land included within the boundaries of said Lot 2 shall conform to all existing applicable zoning, subdivision, erosion, sediment control and drainage regulations and ordinances; further that there now exists Jo Gene Court. Pursuant to SDCL 11-3-8.1 and 11-3-8.2 the developer of the property described within this plat shall be responsible for protecting any waters of the state located adjacent to or within such platted area from pollution from sewage from such subdivision and shall, in prosecution of such protections conform to and follow all regulations of the South Dakota Department of Agriculture and Natural Resources relating to the same. Additionally, the developer of the property described within this plat shall be liable for any pollution that occurs from failure to execute such protections or follow such regulations, exception being those lots in subdivisions that show documentation that wastewater drainage shall be connected to a municipal system.

IN WITNESS WHEREOF, I have hereunto set my hand this day of , 2025.

Jody Smith, Member and Manager of B & D Enterprises, LLC,
a South Dakota Limited Liability Company

ACKNOWLEDGEMENT

STATE OF SOUTH DAKOTA))SS
COUNTY OF DAVISON)

On this, the _____ day of _____, 2025, before me, _____, the undersigned officer, personally appeared Jody Smith, who acknowledged herself to be a Member and Manager of B & D Enterprises, LLC, a South Dakota Limited Liability Company, and that she, as such Member and Manager, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the company by herself as a Member and Manager.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public, South Dakota
My Commission Expires:

RESOLUTION OF CITY PLANNING COMMISSION

WHEREAS, the plat of LOT 2 OF D. ODEGAARD'S FIRST ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 5 IN FIALA'S ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, duly licensed Land Surveyor in and for the State of South Dakota, heretofore filed in the office of the City Finance Officer of Mitchell, South Dakota, has been submitted to the City Planning Commission of the said City of Mitchell, South Dakota; and

WHEREAS, the City Planning Commission, in regular meeting assembled, had duly considered said plat and finds as a fact that said plat is in conformity and does not conflict with the Master Plan for the City of Mitchell, South Dakota, heretofore adopted by this Commission:

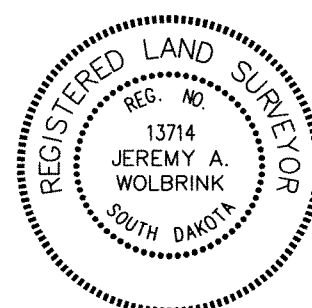
NOW THEREFORE, be it resolved by the City Planning Commission of Mitchell, South Dakota, that the plat of LOT 2 OF D. ODEGAARD'S FIRST ADDITION, A SUBDIVISION OF PREVIOUSLY PLATTED LOT 5 IN FIALA'S ADDITION, CITY OF MITCHELL, DAVISON COUNTY, SOUTH DAKOTA, prepared by Jeremy A. Wolbrink, a Land Surveyor, be and the same is hereby approved and its adoption by the City Council of the City of Mitchell, South Dakota, is hereby recommended.

The undersigned hereby certifies that the foregoing resolution was passed by the City Planning Commission of Mitchell, South Dakota, at a meeting thereof held on the _____ day of _____, 2025.

Chairperson/Vice-Chairperson of the City Planning Commission



& Associates
Engineers, Planners and Surveyors
 2100 North Sanborn Blvd. - P.O. Box 398 Mitchell, South Dakota 57301
 Phone: (605) 996-7761 Fax: (605) 996-0015



CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	
Desired Action of City Council:	Approve Black Color Selection		
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Recommendation to Proceed with Black Chairs for the Corn Palace Seat Project		
Explanation/Background of Agenda Item Requested:	Mayor Hanson is requesting that the City proceed with black as the color for the Corn Palace seat project due to the type of seat specified in the bid as approved only comes in black.		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested: **Requested By:**

Desired Action of City Council:

Amount Budgeted in current fiscal year for this item (if applicable):

Typically when we consider supplemental appropriations they are for projects that were not completed in the previous year, or projects that are cut from the budget to balance during the budget hearing process. Some of the requests received for the 2025 Supplemental Budget were items that were not discussed as part of the normal budget hearing process. Due to this, staff is asking that the City Council discuss these items and provide guidance about whether or not they should be included in the supplemental budget in March. The current supplemental requests would require approximately \$2.7 million from general fund reserves due to requests being above the ending total budgets for 2024. If approved, it will reduce the available undesignated reserve balance in General Fund. If the supplements are not included it would add to the amount available to designate for future capital projects.

- Tennis Court Resurfacing and New Lights in the amount of \$783,686. This item was discussed at a recent work session due to deterioration of the oldest tennis courts.
- Hitchcock Park Lighting Project in the amount of \$326,793. This item was discussed at a recent work session. The lights would be added on the road through the park and the perimeter of the pool.
- Ice Arena Roof Project in the amount of \$1,500,000. This number could be much higher, or less depending on the final outcome of the project design.
- Additional Hangar at the airport \$100,000. Public works would like to consider a change order for an additional hangar at the airport.
- Corn Palace Seat Replacements \$550,000. This will be discussed at the Council Meeting as a separate agenda item.
- Additional Trees Purchase \$10,000. Mayor Hanson would like Park & Recreation to proceed with additional tree purchases above what is currently budgeted in 2025.
- Concession Stand Upgrades at Soccer Complex \$15,000. This is a request from the Park & Rec department to make the facility more usable.

Agenda Item:

Discussion on Requests for the 2025 Supplemental Budget from 2024 Cash Reserves

- Tennis Court Resurfacing in the amount of \$576,935
- Tennis Court Light Replacements in the amount of \$206,751
- Hitchcock Park Lighting Project in the amount of \$326,793
- Ice Arena Roof Project in the amount of \$1,500,000
- Additional Hangar at the airport \$100,000
- Additional Trees Purchase \$10,000
- Concession Stand Upgrades at Soccer Complex \$15,000

Explanation/Background of

Agenda Item Requested:

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Stephanie Ellwein
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Authorization to Designate \$600,000 in Entertainment Tax Reserves towards the Plaza Expansion Project		
Explanation/Background of Agenda Item Requested:	This action would designated \$600,000 of entertainment tax reserves towards the plaza expansion project. The current estimated reserves is \$663,538 which is 68% of the 2025 budgeted revenue. After the designation, the estimated reserve balance would be \$63,538 which is 7% of the 2025 budgeted revenue. Construction of the Corn Palace Plaza Expansion Project would not start until 2026 and carry forward to 2027. This will allow the City additional time to accumulate funds toward the project. These funds can be un-designated at any time in the future by the City Council and used as the City Council determines is necessary. The designation just shows the intended use of those funds.		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Stephanie Ellwein
Desired Action of City Council:			
Amount Budgeted in current fiscal year for this item (if applicable):			
Agenda Item:	Authorization to Designate \$5,750,000 of General Fund Reserves towards Future Capital Projects		
Explanation/Background of Agenda Item Requested:	Currently, estimated reserves for the General Fund are \$14,285,326 after the requested 2025 Supplements from requested from departments. This reserve balance is 58% of the 2025 Budgeted General Fund Revenue. The City Council has had an ongoing policy of 35% balance for unobligated, cash reserves. If the City Council approves the designation, the estimated reserve balance would be 35%. These funds can also be un-designated at any time in the future and used as the City Council determines is necessary. The designation just shows the intended use of those funds.		

CITY OF MITCHELL

City Council Meeting Agenda Item Request



The deadline for agenda items is Wednesday at noon, prior to the City Council Meeting

Meeting Date Requested:	March 3, 2025	Requested By:	Kevin Nelson
Desired Action of City Council:	Possible request for action		
Amount Budgeted in current fiscal year for this item (if applicable):	\$75,000		
Agenda Item:	Request for Interfund Loan for Golf Course Maintenance Equipment		
Explanation/Background of Agenda Item Requested:	Terms changed on financing of the equipment package. The funding package for financing the equipment on a 5-year note included some terms that the city cannot meet. The revised terms that were offered would require an increase in the interest rate to over 7%. The Golf Fund will reimburse the City for lost interest on the \$242,000 loan. If the City Council does not want to proceed with the interfund loan, the equipment will be secured through the financing package proposed with the equipment purchase.		