



**Public Library Board of Trustees Minutes**  
City Council Chambers, City Hall, 612 N. Main Street  
March 18, 2025

**1. Call to Order**

Board President Nath called the meeting to order at 5:15 p.m.

**2. Roll Call**

The following members were present in person: Dennis Nath, Deb Everson and Diana Goldammer. Board members Ann Temple, Emma Shears, and Susan Tjarks were excused. Also present was Kevin Kenkel, Library Director.

**3. Approval of Agenda**

There were no changes to the agenda. Motion by Goldammer, seconded by Everson, to approve the agenda. All members present voted "Aye". Motion passed.

**4. Approval of Minutes**

Board members reviewed the minutes from the January 28, 2025 board meeting. Motion by Everson, seconded by Goldammer, to approve these minutes. All members present voted "Aye". Motion passed.

**5. Director's Report**

Board members reviewed written reports and monthly statistics for February 2025. Kenkel provided additional comments regarding the written reports. Additional discussion about the 2025 Legislative session was held. Motion by Goldammer, seconded by Everson, to approve the director's report. All members present voted "Aye". Motion passed.

**6. Financial Report & Approval of Bills**

Board members reviewed the January and February 2025 bank statements and financial reports. Motion by Goldammer, seconded by Everson, to approve the financial reports. All members present voted "Aye". Motion passed.

**7. Business Items**

**A. Review of 2024 Public Library Survey Responses**

Board members reviewed the responses to the 2024 Annual Public Library Survey that is submitted to the South Dakota State Library. Board members commented on the variety of statistics that are collected for this survey. Board saw no items needing correction.

## B. Action to Approve Funding Requests for March 2025

Kenkel presented three funding requests.

<b>Program/Project</b>	<b>Requestor</b>	<b>Amount</b>
Paint and supplies	Kevin Kenkel	\$ 500.00
YA Summer Reading Grand Prize	Max Velasquez	\$ 400.00
Magic Art Bus	Jean Patrick	\$ 400.00
<b>Total Requested:</b>		<b>\$ 1,300.00</b>

Motion by Goldammer, seconded by Everson, to approve the three funding requests. All members present voted "Aye". Motion passed.

## C. Action to Approve Library Strategic Plan

Board members reviewed the proposed 2025-2028 Strategic Plan. Kenkel reviewed the plan and provided explanation regarding various items in the plan. Board members asked questions about a number of items. Kenkel explained that a number of items are already under way. Motion by Goldammer, seconded by Everson, to approve the 2025-2028 Strategic Plan. All members present voted "Aye". Motion passed.

### 8. Committee Reports

There were no committee reports.

### 9. Board Input

Goldammer thanked everyone on the Strategic Planning Committee for their work in creating the strategic plan.

### 10. Citizen's Input

No citizen's input was given.

### 11. Adjournment

Board members asked about training in April. Suggestions for training included a tour of updates to the library, training on how to check out materials, and having some sort of recognition for National Library Week. Kenkel will work with library staff to come up with a National Library Week recognition at which Board members can attend and participate.

The next Board of Trustees meeting is scheduled for May 20, 2025 at 5:15 p.m. in City Council Chambers at City Hall.

There being no further business, Nath declared the meeting adjourned at 6:24 p.m.