



Public Library Board of Trustees Minutes
City Council Chambers, City Hall, 612 N. Main Street
January 28, 2025

1. Call to Order

With Board President Nath attending the meeting via Zoom, Board member Temple presided at the meeting. Board member Temple called the meeting to order at 5:17 p.m.

2. Roll Call

The following members were present in person: Deb Everson and Ann Temple. Board members Dennis Nath, Emma Shears, and Susan Tjarks attended via Zoom. Board member Diana Goldammer was excused. Also present were Kevin Kenkel, Library Director and Jean Patrick, Children Services Librarian.

3. Approval of Agenda

There were no changes to the agenda. Motion by Nath, seconded by Everson, to approve the agenda. All members present voted "Aye". Motion passed.

4. Approval of Minutes

Board members reviewed the minutes from the November 19, 2024 board meeting. Motion by Everson, seconded by Temple, to approve these minutes. All members present voted "Aye". Motion passed.

5. Director's Report

Board members reviewed written reports and monthly statistics for December 2024. Kenkel and Patrick provided additional comments regarding the written reports. Additional discussion about the library's total 2024 usage was held. Motion by Everson, seconded by Nah, to approve the director's report. All members present voted "Aye". Motion passed.

6. Financial Report & Approval of Bills

Board members reviewed the November and December 2024 bank statements and financial reports. Motion by Tjarks, seconded by Shears, to approve the financial reports. All members present voted "Aye". Motion passed.

7. Business Items

A. Action to Approve Funding Requests for January 2025

Kenkel presented eight funding requests.



Program/Project	Requestor	Amount
iPad and Case for POS System	Kevin Kenkel	\$ 400.00
Bookopoly prizes for adults and teens	Max Velasquez	\$ 1,855.00
Adult/Teen Summer Reading Programming	Max Velasquez	\$ 2,900.00
Tye Die Supplies	Max Velasquez	\$ 175.00
Building Seed Library	Max Velasquez	\$ 350.00
Dungeons & Dragons Program Supplies	Max Velasquez	\$ 75.00
Bookopoly prizes for children	Jean Patrick	\$ 1,300.00
Children's Summer Reading Programming	Jean Patrick	\$ 8,950.00
Total Requested:		\$ 16,005.00

These funding requests are the major requests for the year. Motion by Everson, seconded by Tjarks, to approve the seven funding requests. All members present voted "Aye". Motion passed.

8. Committee Reports

Kenkel provided an update on the library's strategic planning process and shared a draft of the plan's goals. Board members discuss the draft goals and expressed support. Kenkel is working on developing more specificity for an implementation plan, which will include timelines and benchmarks. Kenkel plans to have the planning committee meet in February to review the more detailed plan and plans to bring the plan for approval at the March 2025 Board meeting. Tjarks asked about the supplemental appropriation request for a digital sign. Kenkel shared that he has to submit that request by January 31.

9. Board Input

No additional Board input was given.

10. Citizen's Input

No citizen's input was given.

11. Adjournment

12. Board members decided that no training session will be held in February. The next Board of Trustees meeting is scheduled for March 18, 2024 at 5:15 p.m. in City Council Chambers at City Hall.

There being no further business, Temple declared the meeting adjourned at 6:15 pm.