



City Council Meeting Agenda
City Council Chambers, City Hall, 612 N. Main Street
April 7, 2025

- 1. 6:00 PM Call to Order**
- 2. Pledge Of Allegiance**
- 3. Invocation: River Tree Wesleyan**
- 4. Roll Call**
- 5. Approval Of Consent Agenda Items**
Items appearing on the Consent Agenda may be removed by a City Council Member for discussion at the beginning of the formal agenda items.
 - A. City Council Minutes**
 - B. Committee Reports**
 - C. Raffle Permits**
 - D. Purchase of 32 Glock Pistols for the Police Department**
 - E. Purchase of 2025 Ford F150 Responder Pursuit Pickup off of State Bid Pricing**
 - F. Agreement #A2025-28, Purchase Agreement with Axon Enterprise**
 - G. Authorize Submitting Grant Application to Game, Fish and Parks for Recreational Trail Program**
 - H. Authorize Resolution #R2025-22, Grant Application to South Dakota Game, Fish & Parks Land and Water Conservation Fund Seeking Matching Funding Toward Playground for Jennewein Park**
 - I. Authorize Application for Palace Transit Section 5311 & Title IIIB Grant Funding**
 - J. Authorize Application for Homeland Security Grant for 3 Gas Detectors for the Fire Department**
 - K. Special Event Permit Application Corn Palace Shrine Circus From Sunday, April 27 through Thursday, May 1, 2025**
 - Parking Lot Closure (\$50 Fee)
 - Street Closure (\$100 Fee)
 - L. Special Event Permit Application Mitchell Main Street & Beyond 1st Fridays on Main on May 2, June 6, July 4, and September 5, 2025**
 - Parking Lot Closure (\$50 Fee)
 - Street Closure (\$100 Fee)
 - Consumption Permit (\$50 Fee)

- Noise Permit (\$0 Fee)

M. Special Event Permit Application Mitchell Main Street & Beyond 2nd Saturdays on Main for June 14, July 12, August 9, and September 13, 2025

- Noise Permit (\$0 Fee)

N. Special Event Permit Application Mitchell Main Street & Beyond Memorial Weekend in Mitchell on Saturday, May 24, 2025

- Parking Lot Closure (\$50 Fee)
- Street Closure (\$100 Fee)
- Special Event Liquor License (\$200 Fee)
- Consumption Permit - with Special Event Liquor License (\$0 Fee)
- Noise Permit (\$0 Fee)

O. Special Event Permit Application Heart & Sole Cancer Walk on Friday, June 13th, 2025

- Street Closure(s) (\$100 Fee)
- Noise Permit (\$0 Fee)

P. Special Event Permit Application Corn Palace Stampede Rodeo Parade on Saturday, July 19, 2025

- Parking Lot Closure (\$50 Fee)
- Street Closure (\$100 Fee)
- Parade Permit (\$50 Fee)
- Noise Permit (\$0 Fee)

Q. Special Event Permit Application Mitchell Main Street & Beyond Oktoberfest | 301 Rodz & Ridez Car Show on Saturday, September 20, 2025

- Parking Lot Closure (\$50 Fee)
- Street Closure (\$100 Fee)
- Special Event Liquor License (\$200 Fee)
- Consumption Permit - with Special Event Liquor License (\$0 Fee)
- Noise Permit (\$0 Fee)

R. Special Event Permit Application 301 Rodz & Ridez Car Show on Saturday, September 20, 2025

- Parade Permit - w/ Escort (\$250 Fee)

S. Special Event Permit Application Mitchell Main Street & Beyond Parade of Lights on Tuesday, December 2, 2025

- Parking Lot Closure (\$50 Fee)
- Street Closure (\$100 Fee)
- Parade Permit (\$50 Fee)

- Noise Permit (\$0 Fee)

T. Volunteer Board Appointments

- Appoint Elizabeth Luczak to the Historic Preservation Commission to fill an unexpired term to run from April 2025–June 2027
- Appoint Christie Gunkel to the Corn Palace Board to fill an unexpired term to run from April 2025–September 2026

U. Change Order #1 to Halme, Inc. for 23rd Avenue Lift Station Project #2022-03

V. Change Order #2 to Halme Inc. for 23rd Avenue Lift Station Project #2022-03

W. Change Order #1 for Ohlman & South Harmon Lift Station Project #2023-13

X. Pay Estimates

Y. Approve Bills, Payroll, Salary Adjustments and New Hires, and Authorize Payment of Recurring and Other Expenses in Advance as Approved by the Finance Officer

6. Motion To Approve, Request Public Comment, Roll Call

7. Citizens Input

If you need to address the Mayor and members of the City Council on an item that was not on the agenda, excluding personnel items, please come forward to the podium and state your name and your concern. Presentations are limited to three minutes. Items will be considered but no action will be taken at this time.

8. Mayor & City Council Discussion Items

9. Update on Mitchell's Community of the Year Award

10. BOARD OF ADJUSTMENT: Entertain a Motion For The City Council To Recess And Sit As The Board Of Adjustment

A. Hearing and Action on an Application for Michael Larson-Conditional Use Permit

Michael Larson has applied for a conditional use permit for two-family dwellings on his parcel; located in the 408 N Foster St, legally described as Lot 9 except the S 7' of E 86', Block 1, Bridle Acres Addition, City of Mitchell, Davison County, South Dakota. The said real property is zoned R2 Single-Family Residential District.

B. Action to Set Date for Board of Adjustment Hearing 4-21-25

Jensen Capital & Development LLC has applied for a conditional use permit for multi-family dwellings; located at the SE corner of E Spruce St and Urbana Dr, legally described as Lot 23 of Starlite Estates in the NW ¼ of Section 34, T 103 N, R 60 W of the 5th P.M., Davison County, South Dakota. The said real property is zoned HB Highway Oriented Business District.

Doug & Heidi Gehrke have applied for a variance permit for an attached accessory building of 4,600 square feet vs 2,000 square feet; located at the 304 N Mattie St, legally described as Lot 4 of D. & D. Long's First Addition, a subdivision of Irregular Tract No. 3 in the Northeast Quarter (NE 1/4) of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota. The said real property is zoned R4 High Density Residential District.

- 11. RECONVENE AS CITY COUNCIL: Entertain a Motion For The Board of Adjustment To Adjourn And The City Council To Reconvene In Regular Session**
- 12. Update on Ambulance District for Davison & Hanson Counties**
- 13. Hearing on the Application to Transfer RB-25873 Retail (on-off sale) Malt Beverage & SD Farm Wine License from Kareem Inc, dba IMart Stores USA, 512 South Sanborn Blvd to 727 Inc. dba FREEDOM Mitchell, 512 South Sanborn Blvd (The license will be inactive and video lottery is not included) Approval of the license is contingent upon payment of civil penalties assessed to the license.**
- 14. Award Bid (Tentative) for AIG Project #3-46-0037-033-2025 Revenue Producing Hangar-Rebid**
- 15. Action to Approve Special Event Permit Application Your Town Tour featuring Neil McCoy on Friday, April 25, 2025**
 - Street Closure (*\$100 Fee*)
- 16. Action to Approve City Pilot Program for School Age Students for Summer of 2025**
- 17. Action to Approve Agreement #A2025-23, Purchase Agreement for 301 North Main Property (Withdrawn by Seller)**
- 18. Action to Approve Agreement #A2025-25, Corn Palace Railings and ADA Seating Project #2025-18 with Ciavarella Design**
- 19. Action to Approve Agreement #A2025-26, Purchase Agreement for Joramo Property**
- 20. Action to Approve Agreement #A2025-27, AIP Grant Application with FAA for Revenue Producing Hangar**
- 21. Action to Approve Agreement #A2025-29, Purchase Agreement with Toyne for a Fire Engine**
- 22. Action to Approve Resolution #R2025-19, Plat of Lots 2 and 3 of Block 2 of Maui Farms Second Addition**
- 23. Action to Approve Resolution #R2025-20, Plat of Lot 1 of Tract M, Wild Oak Golf Club Addition in the Southeast 1/4 of Section 23, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota**
- 24. Action to Approve Resolution #R2025-21, Plat of Lots 1, 2 & 3 of Tract 3, Backlund Addition in the Northwest 1/4 and Southwest 1/4 of Section 24, Township 103 North, Range 60 West of the 5th P.M., Davison County, South Dakota**
- 25. Action to Approve Resolution #R2025-23, Authorizing Mayor as Signatory for Lifequest Grant Documents**

- 26. Action to Approve Resolution #R2025-24, Authorizing Mayor as Environmental Certifying Officer-Lifequest Grant**
- 27. Second Reading on Ordinance #O2025-02, Supplemental Appropriation Ordinance for the City of Mitchell, SD for Fiscal Year 2025**
- 28. Motion to Adopt Ordinance #O2025-02, Request Public Comment, Roll Call**
- 29. Second Reading on Ordinance #O2025-03, Repealing and Replacing Title 12-Flood Control**
- 30. Motion to Adopt Ordinance #O2025-03, Request Public Comment, Roll Call**
- 31. Approval of Goal Setting for Subsidy Recipients**
- 32. Motion to Enter into Executive Session According to SDCL 1-25-2 (3) Legal and (4) Negotiations**
- 33. Adjourn**

Individuals with disabilities who require special assistance to take part in this meeting may contact one of the following at City Hall (605) 995-8420 at least 24 hours prior to the meeting with requests for assistance: Human Resources Officer or the City Administrator.